



CITY OF MIAMI SPRINGS, FLORIDA

CITY CLERK'S SUMMARY OF COUNCIL ACTIONS
Regular Meeting of Monday, April 14, 2008 - 7:00 p.m. – Council Chambers

AGENDA

<u>ITEM #</u>	<u>SUBJECT</u>	<u>ACTION TAKEN</u>
1.	Call to Order/Roll Call	All present. The meeting was called to order at 7: 00 p.m.
2.	Invocation	Offered by Vice Mayor Garcia.
	Salute to the Flag	The audience participated.
3.	Awards & Presentations	None
4.	Open Forum:	No speakers.
5.	Approval of Council Minutes	
5A)	03/24/2008 Regular Meeting	Minutes of the March 24, 2008 Regular Meeting were approved as written. Motion: Councilman Best Second: Vice Mayor Garcia Vote: 5-0
6.	Reports from Boards & Commissions	
6A)	Education Advisory Board	Minutes of the March 18, 2008 Education Advisory Board meeting were received for information without comment.
6B)	Historic Preservation Board	Cancellation Notice of the March 20, 2008 Historic Preservation Board meeting was received for information without comment.

- 6C) Code Review Board Cancellation Notice of the March 27, 2008 Code Review Board meeting was received for information without comment.
- 6D) Code Enforcement Board Minutes of the April 1, 2008 Code Enforcement Board meeting were received for information without comment.
- 6E) Architectural Review Board Minutes of the April 2, 2008 Architectural Review Board meeting were received for information without comment.
- 6F) Recreation Commission Cancellation Notice of the April 11, 2008 Recreation Commission meeting was received for information without comment.
- 6G) Golf and Country Club Advisory Board Rescheduling Notice of the April 9, 2008 Golf and Country Club Advisory Board meeting was received for information without comment.
- 6H) Zoning and Planning Board Minutes of the April 7, 2008 Zoning and Planning Board meeting were received for information without comment.
- 6I) Board of Adjustment Council **approved** the actions taken by the Board of Adjustment at their meeting of April 7, 2008, subject to the ten-day appeal period.
Motion: Councilman Youngs
Second: Councilman Dotson
Vote: 5-0
7. **Public Hearings:** None
8. **Consent Agenda:**
- 8A) City Attorney's Invoice Council **approved** payment of the City Attorney's invoice for March 2008 in the amount of \$9,960.50.
Motion: Councilman Best
Second: Vice Mayor Garcia
Vote: 5-0

9. Old Business:

- 9A) Merit Increase: City Clerk Council **tabled** this item.
- 9B) Appointments to Advisory Boards Mayor Bain **appointed** E. Jorge Santin to the Recreation Commission for an unexpired term ending on April 30, 2010 (Replaces Cheryl Mulet).
- Councilman Dotson **reappointed** Dr. Stephanie Kondy to the Recreation Commission for a 3-year term ending on April 30, 2011.
- Councilman Dotson **reappointed** Helen Lawrence to the Code Review Board for a 3-year term ending on April 30, 2011.
- 9C) Fair Havens – Trane Chiller Noise Issue Assistant City Manager Gorland **informed** Council of the latest developments and steps taken regarding the Trane noise issue. Council **requested** an update at the next meeting.
- 9D) Water and Sewer Transfer to the County City Manager Borgmann **informed** Council that a meeting was held with County WASAD officials and the language of the proposed agreement to transfer the system was discussed. A draft of the promissory note was also received. Mr. Borgmann expects to have a specific set of documents by the second May Council meeting.
- 9E) Urban Championship Wrestling (UCW) Re-vote Council **received** notification that UCW called to cancel their request stating that they have found another venue to hold their April 26th and May 31st events.

10. New Business:

10A) Police Staff Council **received** a report regarding vacancies and recruitment in the Police Department, including a survey that shows many cities in Miami-Dade County have vacancies and are recruiting to fill the positions.

(Mayor Bain called for a 5-minute recess)

10B) Water Conservation Councilman Dotson **presented** a proposal for implementing a rain barrel program as a water conservation measure.

Council **authorized** the City Manager to request that the Grant Writer look into the possibility of a submitting a grant application to the South Florida Water Management District for the rain barrel program.

Motion: Councilman Dotson

Second: Councilman Youngs

Vice Mayor Garcia: “aye”

Councilman Best: “aye”

Councilman Dotson: “aye”

Councilman Youngs: “aye”

Mayor Bain: “no”

Vote: 4-1

10C) Leasing of Recreation Facilities Council **received** a report outlining the procedures and criteria used to book events and programs at the recreation facilities.

10D) Annexation Council **received** a list of questions that the City Manager feels must be answered prior to any decision on annexation. Council will submit additional comments or questions to the City Manager prior to the County public meeting with all cities involved.

Council **agreed** to hold a future Workshop or Special meeting to set the strategy to go forward with regard to annexation.

- 10E) Resolution – Contract with Limousines of South Florida, Inc. Council **approved** a resolution authorizing the execution of a contract with Limousines of South Florida, Inc. in accordance with the City Council’s authorization to utilize another governmental bid award.
(Resolution No. 2008-3394)
Motion: Councilman Best
Second: Vice Mayor Garcia
Vote: 5-0
- 10F) Updating of the Capital Improvements Element (CIE) Council **approved** an expenditure not to exceed \$17,700 to the Mellgren Planning Group for assistance with updating the Capital Improvements Elements (CIE) and preparation of a new Water Supply Facilities Work Plan, as provided in Section 31.11 (E) (6) (g) of the City Code.
Motion: Councilman Dotson
Second: Vice Mayor Garcia
Vote: 5-0
- 10G) Items Referred by the Golf and Country Club Advisory Board Council **requested** an analysis of the pros, cons, and cost to expand the driving range on the north side to accommodate more business.
- 10H) Items Referred by the Recreation Commission Council **denied** a request to investigate the installation of lighting on the high school fields.

Council **discussed** a request to seek additional locations for parks and recreational activities. Council **requested** an inventory of areas in the City that would be available for park space.

Council **deferred** a request to suggest items for the Recreation Commission to address pending contact with their respective appointees.

- 10I) Purchase of Police Uniforms Council **approved** an expenditure of, not to exceed \$14,255.14 to Florida Police Products, utilizing City of Miami Springs Bid # 03-07/08, as provided in Section 31.11 (E) (1) and (2) of the City Code, on an “as needed” basis.
Motion: Councilman Best
Second: Vice Mayor Garcia
Vote: 5-0
- 10J) Sewer Connection for Stafford and Dove Avenue Park Restrooms Council **approved** a Purchase Order in the amount of \$33,450 to the lowest proposer, Wrangler Construction, Inc., for the connection of the sewer system to the new restrooms at Stafford and Dove Avenue parks.
Motion: Councilman Youngs
Second: Vice Mayor Garcia
Vote: 5-0
- 10K) Status Report:
New Community Center Council **received** a status report on the New Community Center. The bids were opened on Friday, April 11, at 2:30 p.m. The Administration will set up a committee to review the companies and the bids submitted and report back to Council.
- 10L) Change Order No. 1 to P. O. # 80649 Council **approved** Change Order # 1 to Advanced Recreational Concepts for Purchase Order # 80649 in the amount of \$2,771 for dugout roof changes.
Motion: Vice Mayor Garcia
Second: Councilman Best
Vice Mayor Garcia: “aye”
Councilman Best: “aye”
Councilman Dotson: “no”
Councilman Youngs: “aye”
Mayor Bain: “aye”
Vote: 4-1
11. **Other Business:** None

12. Reports & Recommendations:

12A) City Attorney None

12B) City Manager

Springs River Festival

City Manager Borgmann announced that the Springs River Festival kicks off on Friday, April 18th with a parade starting at City Hall at 6:30 p.m. The opening ceremony begins at 7:00 p.m. at the Gazebo followed by the dedication of the new memorial monument at the Circle and Curtiss Parkway. There will be good music, food and fun for everyone and he hopes everyone comes out to enjoy the event.

Deer Run Traffic Calming

City Manager Borgmann reported that the Deer Run traffic calming device could not be the same as the one in Coral Gables and a modification would be necessary with more emphasis on the Golf Course right-of-way rather than into the swale area. Two locations will be selected where the bike path does not extend too close to the road or interfere with a fire hydrant. When the locations are measured and determined to work a letter will be sent to the residents. The devices will be tested on a temporary basis and Fire Rescue must be notified.

Councilman Garcia asked the Administration to develop a plan for traffic calming devices in other areas throughout the City.

Pelican Players

City Manager Borgmann announced that the Pelican Players would begin a new production on April 26, 2008.

Little League Baseball

City Manager Borgmann reported that Little League T-ball, baseball and softball games are well under way and everyone should come watch them play.

12B)

Football Registration

City Manager Borgmann announced that football signups are being held at the Gym every Saturday from 10:00 a.m. to 2:00 p.m.

Summer Camp

City Manager Borgmann stated that Summer Camp signups for Miami Springs' residents will take place until May 1st, and after that time non-residents would be allowed to sign up if there are openings remaining.

Shuttle Bus

City Manager Borgmann announced that the Shuttle Bus would be introduced and route maps would be handed out at the Springs River Festival. Service will extend into Virginia Gardens and come back to the Senior and Recreation Center. There are plans for a contest to name the shuttle and signs will be prepared for installation at the eleven bus stop locations. The service will be up and running on May 1, 2008. Grant Writer/Public Information Specialist Carol Foster is developing a brochure based on samples from other cities.

**Curtiss Parkway -
Traffic Calming**

City Manager Borgmann stated that the rumble strip material would be ordered and installed to slow the traffic flow on Curtiss Parkway from the incoming bridge. Police Officer Danny Kelly is in charge of the project.

Mayor Bain requested a memorandum indicating when the project would be finished.

12C)

City Council

Dade Days in Tallahassee

Councilman Best stated that his trip to Tallahassee for Dade Days was very informative and he spoke extensively to Senator Rudy Garcia, although he did not see Representative Marco Rubio.

12C)

Financial Report

Councilman Dotson stated that Council had not received a financial report for two full quarters, which makes it difficult to know what is happening. The first quarter report was promised to Council two or three meetings ago.

Finance Director Robinson explained the first quarter financial statements were in the process of being finalized. He will meet with Golf Director Mike Aldridge this week to review the draft of the golf financials and the first quarter reports would definitely be ready for the April 28, 2008 Regular meeting. The second quarter reports should be ready for the first meeting in May.

Internet Scam

Councilman Youngs reported that there is an internet scam concerning the Internal Revenue Service (I.R.S.) that is designed to obtain tax identification numbers and account numbers. The I.R.S. does not initiate e-mails to individuals and anyone suspecting this scam can forward or report it to phishing@irs.gov. He warned everyone not to open the attachment or link to the e-mail because it could unleash a computer virus.

Grant Writer/Public Information Specialist

Vice Mayor Garcia complimented Grant Writer/Public Information Specialist Carol Foster for doing a wonderful job in preparing the River Cities Gazette News Bulletin in the new format. He received compliments from many people telling him that it was very informative and interesting to read.

Grant Writer/Public Information Specialist

Vice Mayor Garcia asked the City Manager to keep Council informed of the accomplishments of Grant Writer /Public Information Specialist Carol Foster, including a list of the grants she is working on. He would like to have the information sent to him via e-mail.

- 12C) Little League Volunteers** Vice Mayor Garcia said that as a volunteer coach for the Little League he is aware that it is becoming more difficult every year to find volunteers and some teams need at least five coaches. He urged people who are interested in working with the children to please volunteer their services.
- Giving Thanks** Vice Mayor Garcia mentioned the passing of City Clerk Magalí Valls' husband and asked everyone to give thanks for their spouse or significant other and to enjoy every day to the fullest. He thanked God for having his wife in his life.
- Thank You** Mayor Bain thanked City Staff for the installation of the yellow traffic barriers at the High School.
- Roger Madan** Mayor Bain congratulated Roger Madan who was inducted into the Miami Dade College Alumni Hall of Fame for Transportation. He said that there are many successful people who attended Miami Springs Senior High and Roger is a true alumni who supports many activities, especially the football team.
- Springs River Festival** Mayor Bain hopes to see everyone at the Springs River Festival this weekend.
- 13. Adjourn** Meeting adjourned at 10:47 p.m.