AGENDA INFORMATION

CITY OF MIAMI SPRINGS

CITY COUNCIL

Regular Meeting

Monday, May 24, 2010

7:00 p.m.

Mayor Billy Bain

Vice Mayor George V. Lob

Councilman Bob Best

Councilman Dan Espino

Councilwoman Jennifer Ator

City Manager James R. Borgmann

Assistant City Manager Ronald K. Gorland

City Attorney Jan K. Seiden

City Clerk Magalí Valls

CITY OF MIAMI SPRINGS, FLORIDA

Mayor Billy Bain

Vice Mayor George V. Lob
Councilman Dan Espino

Councilman Bob Best
Councilwoman Jennifer Ator

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

AGENDA
REGULAR MEETING
Monday, May 24, 2010
7:00 p.m.

1. **Call to Order/Roll Call**

2. **Invocation:** Councilman Best

   Salute to the Flag: Audience participation

3. **Awards & Presentations:**

   A) Proclamation – Art for the Sky

   B) Certificates of Recognition to Spring River Festival Art and Writing Contest Winners

4. **Open Forum:** Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins

5. **Approval of Council Minutes:**

   A) 05/10/2010 – Regular Meeting
   B) 05/17/2010 – Special Meeting

6. Reports from Boards & Commissions:

A) 05/11/2010 – Recreation Commission – Minutes
B) 05/12/2010 – Golf and Country Club Advisory Board – Minutes
C) 05/13/2010 – Board of Parks and Parkways – Cancellation Notice
D) 05/27/2010 – Code Review Board – Cancellation Notice
E) 06/15/2010 – Education Advisory Board – Cancellation Notice

7. Public Hearings:

None

8. Consent Agenda:

None

9. Old Business:

A) Appointments to Advisory Boards by the Mayor and Council Members

B) Architectural Review Board – Sign Post Presentation

C) Further Discussion Regarding a Bus for our Senior Center from Rotary Club

D) Skate Park Site Report… Eldron and Curtiss Parkway

E) Annexation Update and Approval of for a Continuance and Rescheduling of the June 7 Meeting Before the County Planning Advisory Board

F) July 3rd Post Parade Celebration Recommendation

G) Westward Drive Trial Parking and Traffic Flow Update

10. New Business:

A) City Website RFP # 02-09/10 – Respondent Presentation Recommendation

10. New Business: (Continued)

B) Resolution No. 2010-3482 – A Resolution of the City Council of the City of Miami Springs Providing for the Fourth Amendment of the FY2009-2010 General Fund and Special Revenue Fund Budgets; by Increasing the Recreation and Culture Budget Category to Cover the Costs Incurred for the Hiring of Additional Summer Staff; Providing for a Corresponding Increase in the Charges for Services Category of the General Fund to Account for the Additional Revenues to be Received from the Summer Program; Authorizing an Increase in the General Government Category to Fund Various Donations and Special Services Authorized by the City Council; Transferring Funding from the General Fund to the Golf Course Operations Category of the Special Revenue Fund to Cover the Unbudgeted Shortfall Required to Pay for the Golf Course Irrigation Project; Declaring the Intent and Purpose of the Budgetary Amendments; Effective Date

11. Other Business:

A) Scheduling of Workshop and September Budget Public Hearings

12. Reports & Recommendations:

A) City Attorney
B) City Manager
C) City Council

13. Adjourn

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If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

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In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

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Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.

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5A

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City of Miami Springs, Florida

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, May 10, 2010, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:02 p.m.

The following were present:

Mayor Billy Bain
Vice Mayor George V. Lob
Councilwoman Jennifer Ator (arrived at 7:05 p.m.)
Councilman Bob Best
Councilman Dan Espino

Also Present:

City Manager James R. Borgmann
Assistant City Manager Ronald K. Gorland
City Attorney Jan K. Seiden
Chief of Police Peter G. Baan
Finance Director William Alonso
Recreation Director Omar L. Luna
Elderly Services Director Karen Rosson
Grant Writer/Public Information Specialist Carol A. Foster
City Clerk Magalí Valls

2. Invocation: Vice Mayor Lob offered the invocation.

Salute to the Flag: The audience participated.

3. Awards & Presentations:

3A) Presentation from the Architectural Review Board

Architectural Review Board Chairman Mark Trowbridge introduced members of the Board who were present. He stated that the Board members made a formal recommendation regarding the locations for signage in the commercial district, along with the content of the signs. He asked Board member Roger Plasencia to come forward with additional information.

Mr. Plasencia stated that the presentation boards complement the handouts. All thirteen sign posts are located on the different Google Earth maps.

Mayor Bain was of the opinion that the sign recommendation should be addressed in a separate meeting and an agenda item could be scheduled for the next meeting.

Councilman Espino suggested that the Architectural Review Board could give a brief presentation of the materials so that Council understands their perspective and details could be discussed at length during a Special meeting.

Mr. Trowbridge explained the Board's goal was for Council to understand their progress, the recommended sign locations, materials and how each of the signs would be notated. He thanked Councilwoman Ator for her guidance.

The locations were broken down into three areas, specifically Curtiss Parkway, the Circle and Westward Drive, according to Mr. Trowbridge.

Mr. Plasencia continued with a brief presentation showing the recommended sign locations.

Mr. Trowbridge explained that the Board determined what would be the major landmarks within the community that attract people, including public facilities, parks, schools, the Central Business District, the Circle, etc. There is a hand off process from sign-to-sign guiding people in the right direction, with parking delineated as well. This will allow the removal of cluttered signs that are not uniform.

To answer Councilman Espino's question, Mr. Trowbridge explained that the Board unanimously endorsed the locations and the sign content, although there are different thoughts on the color pattern. He said that the Board members would be amenable to holding a separate meeting. They would like confirmation that they are moving in the right direction.

Mayor Bain requested information showing the Google maps for Council to review before the next meeting.

Councilman Best approved of the sign layout. He would hope to have a recommendation for the signs to be eliminated at the next meeting.

Councilman Espino stated that he would like the Board to contemplate the idea of way-finding maps as suggested by Vice Mayor Lob during previous meetings.

Councilwoman Ator thanked the Architectural Review Board members for their work.

Council agreed to schedule the sign recommendation as an agenda item for the next meeting.

4. Open Forum:

Pelican Playhouse

Peter Newman of 340 Cardinal Street attended the Pelican Player's performance, which was excellent and it is a very positive outlet for the entire community. He thanked Council for supporting the group; it was a great show and they have a good program lined up for the summer.

Pelican Playhouse

Ralph Wakefield of 255 Springs Avenue reported that the Pelican Players had a great opening and a wonderful time breaking in the new Community Center. Ticket sales were up 20%, two-thirds of the tickets were purchased through the box office and one-third were purchased through the new on-line ticketing by people from other communities. The new projector will be installed this week, as well as the new curtain storage box. The summer recital is scheduled for June 5th and 6th, and it will be free of charge. Fall production classes begin June 19th for the fall performance beginning on September 17th.

Skateboard Park

Donna Hernandez of 769 Pinecrest read a letter she wrote on behalf of supporters of the skateboard park. She said that the room is full of neighborhood people who are not happy with the latest site selected for the park because the majority of Miami Springs residents favor quiet neighborhoods.

Ms. Hernandez stated that there are a large group of residents who do not want to waste tax dollars on changing Westward Drive and she does not see how the current businesses will benefit from making it one lane. She suggested taking the funds from the Westward Drive project and allocating them to build a skateboard park at the old Circle Theatre location, which will bring life back to the Downtown area.

Skateboard Park

Mel Johnson of 395 Glen Way is not against the skateboard park as long as it is located in a suitable place. He is against the City paying $250,000 for the facility. There are several issues that he feels have not been addressed by Council. He would like to see a workshop session for the purpose of addressing negative issues that might be associated with the park. He also suggested that kids could take the shuttle bus to the skateboard park in the City of Doral.

Skateboard Park

Bob Schwinger of 630 Cardinal Street does not feel that the proposed skateboard park site across from the Country Club would be appropriate or desirable next to the Golf Course. He suggested that a business person or private investor could take on this type of project and there should be a public hearing on the issue. He expressed his concern about the City's liability for injuries.

5. Approval of Council Minutes:

5A) 04/26/2010 – Regular Meeting

Minutes of the April 26, 2010 Regular Meeting were approved as written.

Councilman Best moved to approve. Vice Mayor Lob seconded the motion which was carried 5-0 on roll vote.

6. Reports from Boards & Commissions:

6A) 04/27/2010 – Ecology Board – Minutes

Minutes of the April 27, 2010 Ecology Board meeting were received for information without comment.

6B) 04/29-2010 – Board of Parks and Parkways – Minutes

Minutes of the April 29, 2010 Board of Parks and Parkways meeting were received for information without comment.

6C) 05/04/2010 – Code Enforcement Board – Cancellation Notice

Cancellation Notice of the May 4, 2010 Code Enforcement Board meeting was received for information without comment.

6D) 05/05/2010 – Architectural Review Board – Minutes

Minutes of the May 5, 2010 Architectural Review Board meeting were received for information without comment.

6E) 05/03/2010 – Board of Adjustment – Approval of Actions Taken by the Board of Adjustment at their Meeting of May 3, 2010

Actions taken by the Board of Adjustment at their meeting of May 3, 2010 were approved subject to the 10-day appeal period.

Councilman Espino moved to approve. Councilman Best seconded the motion, which was approved 5-0 on roll call vote.

7. **Public Hearings:**

None.

(Agenda Item 9F considered at this time)

8. Consent Agenda:

8A) Approval of the City Attorney's Invoice for April 2010 in the Amount of $11,866.50

There was no discussion regarding this item.

Councilman Best moved the item. Councilman Espino seconded the motion, which was unanimously carried on roll call vote.

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

Councilwoman Ator (Group IV) **re-appointed** Jana Armstrong to the Code Review Board 3-year term ending on April 30, 2013.

Councilwoman Ator (Group IV) **re-appointed** Beth Tilman to the Recreation Commission for a 3-year term ending on April 30, 2013.

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Councilman Best stated that Council received good input from citizens throughout the City, whether or not they are for or against the skateboard park. It is unfair to chastise the press in terms of their reporting. They can only report what they hear, although Council might hear more as the weeks go by. He is surprised that there was no discussion about an alternate site that was proposed and included in the agenda packet. This is a process for the people and the Administration bringing forth suggestions for alternate sites and recommendations to make the park work and make sense as opposed to negative comments. He agrees that the park does not belong in a residential neighborhood, but the kids deserve a park and it should be done right. He would like to hear the Administration's proposal relative to 9F.

Mayor Bain stated that there is an understanding that the other site is an alternative until there is more information on the site by the first tee. The alternate site is on the back burner.

Councilman Best asked the Mayor if he felt it was appropriate to allow the Administration to make their presentation at this time.

Mayor Bain responded "not at this time".

Councilman Espino said that Council's direction to the City Manager was to provide as much information as possible on the one site and instead Council received information pertaining to an incorrect site and a proposal for a new site that was never heard of. He agrees with the Mayor that it is not the right time for Council to hear the presentation from the Administration and they should proceed pursuant to the instructions given at the previous Council meeting.

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9B) Notification of Donation to All Angels Academy for Trip to State Competition

City Manager Borgmann notified Council that a donation was made to All Angels Academy to be used for transportation to the State history competition in Tallahassee in the amount of $200.00.

Councilwoman Ator received calls thanking her for the donation from the City.

9C) Discussion Regarding an Agreement Between Rotary Club and the City for a Bus

City Manager Borgmann stated that Marjorie Palmer appeared before Council at the last meeting to express her concern about the lack of progress in putting together an agreement for a 24-passenger bus to be utilized for transporting the senior citizens. Council asked the Administration to bring this item back as an agenda item.

City Manager Borgmann explained that the program was funded by the Florida Department of Transportation (F.D.O.T.) and Miami-Dade County for the transportation of seniors. The City was not eligible to apply for the program and approached several 501-C-3 organizations over the past years to partner with the City. He referred to several documents and e-mails from the Rotary Club expressing their frustrations, explaining that the City ran into some problems when trying to insure the bus and arranging a hold-harmless or insurance arrangement. The progress has been slow.

There is a one-page agreement drafted by the Rotary Club's attorney that was very simplistic in nature and did not come near to what the City Attorney feels is reasonable and proper, according to Mr. Borgmann. The latest contract prepared by the City Attorney is nine pages long, which includes the various insurance needs of each party.

City Manager Borgmann said that the cost of a new bus is $72,000 and the Florida League of Cities insurance cost would go up less than $500.00 per year. The private insurance on the Rotary bus could approach $6,500 in the first year and the additional $1MM liability would cost another $1,500. This would most likely go up in subsequent years. The Administration is looking to determine what the annual debt service might be if the City were to finance the bus.

City Attorney Jan K. Seiden placed a copy of the Transportation Service Agreement for Senior Citizens on the dais. He explained that it is in draft form because the document had been changed since he last received it and he had not yet reviewed the changes. On page three there is still missing information as to the amount of required liability coverage and the dollar amount that the City would reimburse the Rotary Club.

In City Attorney Seiden's opinion, there is another problem that came up during the interim. He drafted the contract based on the understanding that Rotary would be the title holder of the vehicle and it now appears that may not be the case.

City Manager Borgmann clarified that the insurance agent mentioned that the vehicle would be in Rotary's name; they would simply be the lien holder on the title.

City Attorney Seiden responded that if that is the case, this issue is not a problem; it is a matter of liability. Initially the amount of coverage was $2MM for $6,500 to $7,500 per year reimbursement and $1MM coverage would cost $5,000 to $6,500.

To answer Vice Mayor Lob's question, City Attorney Seiden said that FDOT is a government agency and they could probably be added as an additional insured on the City's policy. He offered to contact the FDOT representative to find out the answer. The issue about the title goes to insurability; if the City does not have title, then there is nothing to insure. FDOT requires that they be an additional insured either on the Rotary policy or the City's policy. Correspondence indicated that FDOT would release the vehicle to Rotary either at the end of five years or at 120,000 miles.

Finance Director William Alonso stated that his analysis is based on a vehicle life of ten years. There is a matching grant requirement of $7,200 in year one and the cost of insurance is based on $6,500 per year with a 5% annual increase over ten years. After ten years, the total cost for insurance and the matching funds is $88,956.00 and this amount does not include the administrative time that is needed to comply with the grant reporting requirements.

Finance Director Alonso explained that if the City were to purchase the vehicle outright at $72,000 and place it under the City's Florida League of Cities insurance policy for approximately $500.00 per year the total cost over the ten year life would be $78,000. The third analysis includes the finance costs if the City were to finance the vehicle which brings the total cost to $83,914, which is still less.

Councilman Espino said that purchasing the vehicle outright would save money in the long run and the City could have an agreement with the Rotary for their periodic use of the vehicle.

Finance Director Alonso explained that correspondence from FDOT indicated that they prefer for the vehicle to reach the mileage (120,000 miles) and if that were the case, the vehicle would never be released.

City Manager Borgmann clarified that the City was precluded from applying for the grant; it was strictly for 501-C-3 organizations. Normally churches or non-profit organizations might go on long trips, but the City only shuttles the bus around the town.

City Attorney Seiden offered to call FDOT to get a more definitive answer on the 5-year or 120,000 miles stipulation. Another issue is whether or not Rotary would accept $1MM coverage, which would be in the $6,500 range instead of $2MM coverage in the $7,500 range. The Rotary Club needs insurance if they are the title holder, but the City is also providing a hold harmless indemnity within the agreement. The City is going to operate the bus.

Marjorie Palmer of the Rotary Club, explained that there are more than 3,000 senior citizens in the area who enjoy the "Funsters" events and they cannot go on field trips because it is too expensive; the bus is the perfect solution. The Rotary Club worked hard to receive the grant. She understands it might be more cost effective for the City to purchase the bus outright, but if the City were to receive ownership of the bus in five years, half of the cost would be eliminated and it would be a service to the seniors.

Mayor Bain said that the cost is not the issue. In his mind, the issue is the cost of the insurance coverage and the liability.

Vice Mayor Lob would like to determine if Rotary will accept $1MM coverage and if the vehicle will be turned over after five years and then Council could make a decision.

Councilwoman Ator asked if the City could assist the Rotary Club in any way that would help immediately with the transportation issues. She said that the organization had worked hard to acquire the grant and it would be a good faith showing from the City.

City Attorney Seiden clarified that the City wants to support the effort but there were many unanswered questions. If the Rotary Club is the title holder it solves the insurance problem and it is only a matter of money.

Jens Spangenberg, President of the Rotary Club, 1131 Quail Avenue, stated that he could not recall any request for City support in regard to transportation.

Mayor Bain stated that a decision could be made at the next meeting pending additional information. In the interim, the Administration can work with the Rotary Club to see if they can assist with travel requirements for the "Funsters".

9D) Discussion Regarding Downtown Improvements:

9D1) Westward Drive Traffic/Parking Test

City Manager Borgmann stated that he contacted five companies to explain the demonstration product that was proposed by C3TS and the pricing for 75-feet and none of the five companies have responded with pricing.

The Administration came up with an idea that might work by using plastic parking curb stops that would create an expanded sidewalk with plant material inside. The plants could be used elsewhere in the city after the demonstration project. If the City were to purchase the curb stops they would cost approximately $8,000 to cover both sides of the street. He has not priced the rental or purchase of the plants, but most likely Public Works could install the materials. He estimated that both sides of the street could be done for approximately $20,000 as opposed to $19,400 for 75-feet as quoted by C3TS. He would recommend painting the existing curb for visual purposes so that people will not misstep.

Councilwoman Ator suggested that the Railroad might have free railroad ties.

Mayor Bain would like the Administration to follow up with the five companies to acquire at least three proposals.

Councilwoman Espino felt that the test period could extend for a longer time and both avenues should be pursued.

9D2) Status of RFQ's for Downtown Improvements Coordinator

City Manager Borgmann said that the City had received seven responses and would request holding a Special meeting as soon as possible for Council to hear presentations from all seven. The proposed format might include a ten to fifteen minute presentation by each followed by questions, for a total of 30-minutes per presentation or a four hour meeting.

The respondents will need adequate time to prepare their presentations, at least 10-days to two weeks, according to Mr. Borgmann. He reviewed the upcoming meeting dates explaining that the meeting scheduled for Code Revisions could be heard as a regular agenda item and this would free up the evening of May 26th.

Council **agreed** to hold a Special meeting at 6:30 p.m. on May 26th for the purpose of receiving presentations from the seven companies who responded to the RFQ for the Downtown Improvements Coordinator. The Code Revisions will be scheduled as a regular agenda item for the Regular meeting of May 24th.

9E) Status of Basin 35 Issues with Post, Buckley, Schuh & Jernigan, Inc. (PBS&J)

City Manager Borgmann reported that the City sent a letter to Post, Buckley, Schuh & Jernigan, Inc. (PBS&J) in response to their letter with their estimate of the value of the work completed and the value of the work to be done to rectify the problems with the Basin 35 drainage project. The City has taken the position that even though portions of the incorrectly designed system could be used, it would not have been part of a revised design that has passed the requirements of DERM. Therefore, the City should not have to pay for something that might be useful, but would not have been needed had the design work been done properly the first time.

City Manager Borgmann was under the impression that the portion of the project that is of beneficial use construction is the segment of solid pipe running north/south that would empty into the canal in an overflow situation. This is what the City paid DERM $25,000 for the permit fee. The $25,000 was refunded because this was disallowed. During discussions, PBS&J tried to argue that the City could use the $25,000 toward the project. The current permit fee is $400.00, but the City would not have had to pay the $25,000 if the design had been done correctly.

City Manager Borgmann explained that PBS&J is trying to minimize their loss and they think they are being fair, but they did not prepare a correct drawing and allowed the City to move forward into a situation with DERM. He added that DERM should also share some of the responsibility, but that request would be met with minimal success.

City Attorney Seiden said that the City has a good idea of its position, but cannot evaluate PBS&J's position until they provide answers to the questions as outlined in the City Manager's letter of April 27, 2010.

To answer the Mayor's question, City Attorney Seiden explained that PBS&J expects the City to pay for the re-design cost, which they are entitled to because it would be a new job. As long as they give the City enough credit for the work that was done improperly, it would offset the re-design cost.

The cost of the original engineering was approximately $106,000, according to Mr. Borgmann, which was done in two phases for Hunting Lodge Drive and the Golf Course portion. The dollar value of the construction was 55% for Hunting Lodge and 45% for the Golf Course and the 45% was applied to the engineering cost in order to come up with a fair amount that would be a credit to the City.

9F) Skate Park Update

Councilman Espino clarified that Council did not select a site at the last meeting to definitively move forward with the skateboard park. Council proposed a site with direction to the City Manager to obtain more information and move forward with due diligence and perform an analysis of the site. He was dismayed to see that the River Cities Gazette published an article saying that Council finally took a vote. There is no finality to the subject that he knows of because as it is right now, Council has not decided to build a skateboard park, nor decided a specific location, only to instruct the City Manager to gather the type of information that is needed to facilitate a decision.

Councilman Espino expressed his frustration because it has come to show a problem in the dynamic of this Council and how they have driven the debate. The issue of the location is three years old and predates several members of Council. Last month, Council gave direction to investigate another location and there is another location being proposed today. Every month it is a different location and Council makes ad-hoc decisions on limited information and often decisions are made as a response to a group of residents in haste. This is a disservice to residents who attend the meetings and the residents at home that are supportive of a skateboard park because there is not enough information to make a determination.

Councilman Espino explained that Council gave direction at the last meeting to go forward with one location, gather all the information and by the time he requested hosting a forum to address land conditions, residents' concerns, there was already an outpouring from a number of residents and now it is up for discussion again. He invites the people to attend every meeting to voice their opinions, but this conversation is not right for discussion, because there is no new information about the proposed sites or any other sites to make a final determination on the skateboard park. No one wants a skateboard park in their back yard and Council has not had the ability to flush out the issues. He reiterated that there had been a lack of information several weeks in a row.

Councilman Espino said that he understands the perception that is in the community and he appreciates all comments that are coming forward. There are concerns and others are using this as an opportunity. Concerns include noise, security, hours of operation and other details that must be addressed going forward.

Councilman Espino stated that there are also people who use controversy as an opportunity to oppose building anything anywhere. Today, he would hope that whatever decision is made, whether it is to add other locations and instruct the City Manager to pursue the due diligence review, host the forums, then so be it, but Council needs the ability to gather information needed to make a decision.

Councilman Espino does not want to make any decisions in haste and wants this to be on the record going forward. He reiterated that Council had not selected a site. Council can only discuss and give direction as a body, he cannot tell the City Manager to host a forum on a site that he wants. Three others could vote him out and that is what happened last week.

Vice Mayor Lob said that it is frustrating because a lot of the points that were already made were reviewed. He would state for the record, based on Florida Statute, that the City is not liable for the skateboard park. This is a concern that keeps coming up and people should listen to the discussion at the meetings. Sound and safety are other concerns and he would like to be able to get to the point of this discussion. Council is not at that point. He clarified that the shuttle bus is being paid for with funds that are designated for getting people to the main transit points. It can only be used as a connector. Council must have the chance to finish due diligence and come up with an idea in concept before everyone blows it out of context. Council hears the same comments week after week and they understand everyone's concerns. He would like the chance to come up with viable locations for the park and to be able to present plans before being shot down.

Councilman Best spoke with many people about the skateboard park issue; many people are opposed and some are in favor. It is really about the process that has been going on for awhile, new information comes to the table for discussion and Council is not in a position yet to make decisions on issues like security or the location. Council voted in favor of moving forward to find a location that makes sense. He welcomes comments from the public relative to the alternative locations. This will only work with the support of the entire community.

Councilwoman Ator stated that Council approved the minutes of the last meeting that specifically state that the proposed site met all the needs for the park and they wanted to move forward and it was the preferred location. The motion states that Councilman Espino moved to propose the Curtiss Parkway/Eldron Drive site location for the skateboard park, that Councilman Best seconded the motion and that the motion passed. She is all for continuing to look at sites and she agrees more information was needed on the site two weeks ago. She also wants to move forward and it is unfair that Council did not make the decisions, although it might not be the intent to stick with those decisions, but those decisions were made two weeks ago and it is unfair to say those decisions were not made.

Mayor Bain understands Councilwoman Ator's comments, but there were two or three stipulations in regard to the site. One was the fact that the drainage on Hunting Lodge Drive could affect this site, second was the pump house and the irrigation. When he voted on this site he considered it the best site, but there were still items that had to be investigated and brought back to Council before final approval. There are other options to consider at this meeting. He reiterated that there were important issues to consider before final approval of this site.

Councilman Espino had asked the City Manager to host a forum at the Country Club to solicit all the information.

Mayor Bain stated that he did not ask for this item to be on the agenda for this meeting.

City Manager Borgmann was told by the Mayor that Golf Superintendent Pell had approached him about the site and he wanted to discuss it.

Mayor Bain said that when he received the agenda he asked the City Manager why the topic was on the agenda and he was told that there might be another site for consideration.

Councilman Espino explained that the City Manager should be doing his due diligence on the site that Council feels is appropriate. This should not be on the agenda at this point. He was dismayed that Council instructed the City Manager to pursue due diligence and in the meantime another site was proposed by the Administration. This is in direct contradiction with Council's instruction to move ahead on this site. If it is the will of Council to include other sites to do the due diligence process that is their prerogative, but Council was not in a position last week to say definitively that the proposed site was where the skateboard park was going to be built, because there could have been easements that "blew it out of the water" or interference with the drainage. Direction was given to the Administration to conduct further investigation on the preferred location.

Perhaps the best thing would have been for the previous or current Council to pick seven sites and instruct the Administration to perform due diligence on all of them in order to avoid moving from site to site, according to Councilman Espino. He reiterated that the point of last week's meeting was to gather that information so that Council could make a decision.

Yolanda Mori of 1271 Redbird Avenue quoted Mayor Bain from an issue of the River Cities Gazette when he stated that many kids in the community want and deserve a skateboard park and he promises to get it done. Children are as important to Mayor Bain as they are to the Seventh Day Adventist Church family because they are the future of the town. She said that unfortunately children cannot receive everything that parents want for them and when this is explained to them they understand and learn a lesson. She expressed her concern about the safety of skateboarding and the many injuries that occur from the sport.

Mary Merrifield of 733 Curtiss Parkway stated that the River Cities Gazette article reported that Council voted 4-1 on Monday, April 26th to approve the site for the skateboard park to be built on the corner of Eldron Drive and Curtiss Parkway across from the Seventh Day Adventist Church. She felt that this would be very upsetting for the Church with skateboarding and loud music during their worship. She felt that there would not be enough parking and the overflow would park in the church parking lot.

Clarece Depkin of 501 Nightingale Avenue presented a letter from the Miami Springs Adventist Church and a petition with approximately 100 signatures opposing a skateboard park at the Golf Course. She read the letter expressing opposition to the skateboard park and asked Council to explore other possible sites. The article in the River Cities Gazette made it sound like the decision was final to build the park across from the church. She also expressed disapproval of the Rio Vista Drive location.

Ms. Depkin expressed opposition to the Curtiss Parkway location for the following reasons: noise level, traffic and congestion, parking on the church field, loitering, vandalism, litter, appearance, safety and the proximity to the Golf Course, etc.

Mayor Bain responded that Council would be addressing all the points mentioned by Ms. Depkin at the appropriate time.

Vice Mayor Lob explained that there is no design for the skateboard park so it is too soon for people to comment about what it would look like.

Betty DuBois of 1025 of Hunting Lodge Drive expressed her support for a skateboard park for children in the community in an appropriate location. She would like to hold a public hearing that would allow everyone to express their opinion.

Mary Cavalaris of 709 Curtiss Parkway presented a petition with 175 signatures of residents and golfers opposing the skateboard park. She explained that she lives in a condominium and would see the skateboard park from her front door.

Peter Newman of 340 Cardinal Street thanked the River Cities Gazette for reporting on the skateboard park because the City did not notify the residents about their decision at the last meeting. He lives across from the tennis courts and realizes the anguish that a property owner goes through when a skateboard park is being proposed in their neighborhood. He certainly supports activities for the kids, including tennis, golf and the Pelican Players.

Mr. Newman could not image golfers being able to play with the noise from a skateboard park and the Golf Course is the gem of Miami Springs. He said that a skateboard park at the old theatre site Downtown could be an economic driving engine to bring business to the area and there is another site at Wachovia Bank. He would appreciate Council's consideration of other sites that are not in residential neighborhoods.

Alfred Roland who lives in the Little River area has been coming to the Golf Course for 45 years and has participated in many tournaments at the course, which is home for many black golfers. He heard about the proposed skateboard park and hopes it is not built by the Golf Course because it is a gem that should not be ruined.

Marion Phillips of 709 Curtiss Parkway # 30 is not in favor of the location being proposed for the skateboard park.

Tony Carnavale of 841 Swan Avenue agrees with Councilman Espino that the proposed site was not set in stone and it was only a matter of looking at the property. He recommends that people should visit other skateboard parks to find out how they are designed with noise barriers.

Bob Shultz of 100 Sunset Way said that the skateboard park had been a topic of discussion for almost three years and an agenda item for almost every meeting during the last six months. Nothing is hidden from the public because the meetings are on television and the Council news is reported in the newspaper. His son circulated and presented a petition with almost 300 names of residents 18 years of age or older who support the skateboard park. He agrees that no solid decision was made on the golf course site because there was more investigation to be done.

Todd Stiff of 1255 Dove Avenue spoke in favor of the skateboard park. He felt that the location by the golf course seems workable because it is centrally located and parking is available. Kids who skateboard want to pursue their passion and if the City provides a place for this it will engender very strong positive feelings about the community. He knows that the site selection is one step of many that must be taken in the process.

Javier Diaz of 275 Deer Run said that he likes the location as a former skateboarder, but as a golfer he does not like the idea of having the park by the first tee. There are other locations on the Golf Course by the Driving Range where it can be silenced with noise barriers. He does not feel that there is enough space by the No. 1 tee box.

Mayor Bain understands the comment that was made about not being able to give kids everything they want, but he will first give 100% of his effort to make the skateboard park happen. Council is unanimous about building the skateboard park and he does not accept the fact that it cannot be done. He added that many comments were made and it is a misconception that the public has not been informed of the process. Council is trying to move the park location away from residential areas and the Administration has investigated the concrete sites in the commercial areas by Wachovia Bank and the airport. He brought the idea forward to investigate City property by the second hole next to the old Dr. James' office and subsequently Chief of Police Baan and Councilman Espino presented the site by the first tee.

The Mayor would like to direct the City Manager to give Council answers regarding the telephone pole, the water and sewer and the drainage and then Council can consider whether or not the site is viable.

Vice Mayor Lob spoke with the owner of the old theatre and there are several issues. It would cost a lot of money to bring the building up to current code regulations and to build the skateboard park inside. Another point is that the City would not own the property and it is not a good idea for the City to enter into a partnership with a private owner. For the city to purchase the property it would be cost prohibitive and this location has been investigated. The skateboard park might not be pleasant to some people, but he would like the chance to show how the park can be designed to block the noise and make it appealing.

Councilman Espino said that the site was only a recommendation and a request for feedback. The information Council received was limited and this is not the location next to the tee box that was discussed last week. There is an area surrounded by trees on both sides further southeast. His preliminary comments on the site were based on potential concerns that the City faced in other locations such as parking, noise, beautification, landscaping and surrounding residential properties. The location is recessed on Eldron Drive, it is a central location and the City would work with the neighboring residents, church and the golfers and listen to their concerns.

Councilman Espino explained that design, landscaping, hours of operation all are factors. Council is not trying to create an eyesore; Council is tying to create a place for children in the community as well as adults. The City Manager has been instructed to perform due diligence and he would like the Administration to conduct a forum to hear specific concerns and solutions.

Mayor Bain reiterated that at the next meeting Council would receive information about the utility pole and determine whether or not it is a viable site to build on. He would like answers to the other concerns raised by Councilman Espino for the next meeting.

(Mayor Bain called for a five-minute recess)

9G) July 4th Parade Route

City Manager Borgmann stated that Councilwoman Ator had requested reversing the parade route in order to showcase the new Community Center. Chief of Police Baan and Programs Supervisor Patti Bradley recommend continuation of the current direction of the parade.

City Manager Borgmann said that the main concern with reversing the route would have been the number of cars that would be held at the Community Center, which would be easier to park at the Country Club.

Councilwoman Ator clarified her position about reversing the parade route. The reason she made the suggestion was not only to showcase the Community Center, but also because the event at the end of the parade has grown. There would be multiple venues for entertaining people at the Community Center, including the Tot-lot, swimming pool, etc. She noticed that there is a concern about using Prince Field and she understands the concerns, but the Country Club does not have the facilities to entertain all the people.

Mayor Bain suggested keeping the same route ending at the Golf Course and installing a tent in a certain area for the residents to have seating to enjoy the food and activities. He said that perhaps the Parks and Recreation Staff could present a proposal for the area behind the Country Club with extra bounce houses, etc. He has concerns about holding the festivities at Prince Field because of the number of people who would be attending.

Councilwoman Ator was not sure that the City needed to expend the resources to implement the Mayor's suggestion for the area behind the Country Club when there are a variety of facilities at Prince Field. This year will be different because it will fall on Saturday, July 3rd and the swimming pool, Community Center and Tot-lot could be open.

Vice Mayor Lob stated that in past years the Optimist Club had to use Prince Field to accommodate the number of people.

Councilman Espino recalled that Council allocated additional funding for the Fourth of July activities to cover the cost of the tent and seating. He would like to the parade route to stay the same because there is more open area at the Country Club for activities. He commented that the Village of Virginia Gardens does a good job of providing a quality event for their residents with nice amenities.

Mayor Bain reiterated that Programs Supervisor Patti Bradley could provide a proposal for an event at the Golf Course with a tent and chairs.

Councilman Espino mentioned that some cities have music with their fireworks and use a radio transmitter in order for everyone to listen to the music on their radios.

Assistant City Manager Ronald K. Gorland explained that Programs Supervisor Patti Bradley had been working on Councilman Espino's suggestion.

9H) Report Regarding Parking Garage and Possible Funding Source

City Manager Borgmann stated that he had expected receipt of a letter from the Citizens Independent Transportation Trust (CITT) representative either approving or disapproving the parking garage proposal. He spoke with the Executive Director today who said that Nestor Toledo is working on the proposal and he did not receive the information from him as of today.

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Councilwoman Ator distributed the artwork for the new business cards and asked for Council approval of either version three or four.

Councilman Espino complimented Councilwoman Ator for the business card design. He said that he prefers version three.

Councilman Espino moved to approve version three for the new cards. He collaborated with Councilwoman Ator and thinks it is a great job and representation of the new City logo, City seal and a vast improvement. Vice Mayor Lob seconded the motion, which carried 4-1 with Councilman Best casting the dissenting vote.

Councilman Best felt that the design was wonderful, but could not agree with the expense of changing everything after he just received new business cards.

Councilwoman Ator gave credit to Councilman Espino for the design work, which she put into the proper format.

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10. New Business:

10A) Recommendation that Council Award Bid # 03-09/10 to Alberni, Caballero, and Company, LLC, the Highest Rated Firm, as Selected by the Audit Committee, in an Amount not to Exceed $35,000 for External Auditing Services, and in an Amount not to Exceed $4,000 for the Single audit (if necessary), pursuant to Section 31.11 (E) (1) of the City Code

City Manager Borgmann read the title of the bid award. He explained that four proposals were received and Alberni, Caballero, and Company, LLC, the current auditing firm, was selected and rated the highest of the four companies. The selection committee was comprised of City Attorney Jan K. Seiden, Chief of Police Peter G. Baan and Assistant City Manager Ronald K. Gorland.

City Manager Borgmann explained that none of the four companies were found to be deficient, but the current auditors are able to conduct a fast audit based on their knowledge of the City. They just completed the last year option of a three-year contract.

City Attorney Seiden referred to the evaluation sheet. He said that the evaluation is based on points and Alberni, Caballero & Company was ranked number one on two ballots and tied for number one on the third ballot. There are comments included from the various committee members.

Finance Director William A. Alonso said that he could not comment on the process because he did not participate in the audit committee. He mentioned that the City actually paid $44,500 for last year's audit and the new quote of $35,000 is a $10,000 reduction.

City Attorney Seiden added that the proposal includes options for the second and third years, but they are the City's options.

Vice Mayor Lob moved to approve item 10A. Councilwoman Ator seconded the motion, which was unanimously carried on roll call vote.

10B) Consideration of Recommendations from the Board of Parks and Parkways

City Manager Borgmann stated that at their April 29, 2010 meeting, the Board of Parks and Parkways made a motion recommending a change in the City's tree protection ordinance Section 54-06 (B) 8, by removing the words "fruit trees on residential properties such as strangler fig, almond, Podocarpus, and all other trees in this category" and leaving it as "Removal of specimen or non-specimen mango or avocado trees." The Board also recommended that Council include $30,000 to $40,000 in the 2010-2011 Budget specifically for the purchase and planting of street trees.

City Manager Borgmann advised Council that the City was awarded an $18,000 grant for the purpose of planting trees and will be reimbursed once the funds are spent. They would like to see funds included in next year's budget.

City Attorney Seiden explained that the ordinance was amended to reflect the current language.

Councilwoman Ator was of the opinion that the language should be more specific. Subsequently, the Chairman of the Board of Parks and Parkways agreed and tried to get in touch with various sources that could provide a specific definition.

City Attorney Seiden was under the impression after speaking with the Board Chair that they were going to provide a list. This change is a recommendation to go back to the way the ordinance was before. He is in favor of providing a list or a definition. The problem is that all trees are fruit bearing trees to some extent.

Vice Mayor Lob said that he found a list of fruit trees that was two pages in length, which is extensive.

Councilwoman Ator was concerned that it would be difficult to enforce the ordinance if the language is too vague.

Mayor Bain clarified that Podocarpus is not a tree and in his opinion it should not be on the list of protected trees. He felt that common sense should be applied when determining what a fruit tree is.

Board of Parks and Parkways member Irene Priess explained that Board Chairman Richey consulted with many people and they all agreed that the term "fruit tree" was too generic and that it should not be used for that reason.

Councilwoman Ator added that Podocarpus could be added to the list of trees that can be removed, but she does not feel that there should be a three-page list of fruit trees.

Mayor Bain raised another question about the tree ordinance and whether or not people who plant trees on their own property should be penalized for tree removal if they eventually decide they do not want the tree.

Mayor Bain said that in his opinion the entire ordinance should be amended; no one understands the definition of a fruit tree. He emphasized that the rights of the property owner should be protected, not only the trees. He added that the tree ordinance hinders people from planting trees because they do not want to be responsible for adhering to the requirements.

City Attorney Seiden explained that right now Council is trying to solve the problem of fruit trees and a list can be sent back to the Board of Parks and Parkways for their review.

Councilwoman Ator stated that during the budget process last year she specifically asked about funding for tree planting and was told that the City acquires grants and is reimbursed. She would encourage that Council allocate funds in the budget for the planting of street trees in addition to the grant funds.

City Manager Borgmann explained that no action is required at this time regarding the budget; it is only a recommendation that can be addressed during the budget review.

10C) Resolution No. 2010-3481 – A Resolution of the City Council of the City of Miami Springs Amending the Current Schedule of Charges for the Use of city Recreation Facilities and Related Services; Effective Date

City Attorney Jan K. Seiden read the resolution by title.

City Manager Borgmann stated that the Administration is recommending the establishment of fees for the use of the new Community Center. In order to control the crowds of people coming from many parts of the County, a charge was instituted to try to curtail much of the outside activity. The charge only applied to those who are 18-years old and over. Even though he has the authority to establish an emergency rate, the Administration must bring back the amended Schedule of Fees to Council as soon as possible for approval in the form of a resolution.

Councilwoman Ator asked if any of the fees had changed in addition to new fees.

Mayor Bain asked if any of the pool fees had changed.

Recreation Director Omar Luna responded that the pool fees had remained the same.

Councilman Espino agreed with Councilwoman Ator that in the future the Schedule of Fees should show the old fees and the proposed changes. He added that there was no information showing the amenities that other cities offer, as mentioned in the memorandum.

Recreation Director Luna explained that the punch card for the pool currently exists. They are trying to control questions in regard to the new amenities at the Community Center, such as rental of the multi-purpose recreation room or the basketball courts for meetings, parties, etc. He has done a lot of research with other cities, but each case is different and only a small number are similar to Miami Springs.

Councilman Espino stated that he would like a comparison with two or three similar cities showing the type of services offered and what they charge. Council would need this information in order to make a decision.

Councilwoman Ator commented that attachment "B" reflected the new fees. She asked if City employees currently receive a 50% discount for summer programs and Recreation Director Luna answered affirmatively.

Vice Mayor Lob would like to see a yearly fee for the use of the entire facility, including the fitness room and the swimming pool. He felt that having a membership card would make the accounting easier than if people pay every time they walk through the door.

Councilman Espino agreed with Vice Mayor Lob that a membership card could work well and guests could pay a daily or weekly rate.

City Manager Borgmann explained that the Administration is looking into a card reader or scanner.

Parks and Recreation Director Luna added that he is working toward yearly membership fees, but it is hard to determine the amount of the fees until they know what the Community Center expenses are. The national percentage for recreation is 18%.

Councilman Best felt that there are basically three issues, one being the use of the gym. The walking track is free and the pool is another issue. He agrees with Vice Mayor Lob that there should be a yearly family membership fee. He realizes that it is a learning curve until the expenses are known, but tying the pool and the Community Center as a package makes a lot of sense. He asked why the fee is $30.00 for basketball that takes up a full court and only $15.00 for volleyball which takes up an equal amount of space.

City Manager Borgmann explained that volleyball can be separated into a half-court basketball area. The volleyball court would be a smaller section.

To answer the Mayor's question, Mr. Luna explained that the fee for use of the basketball court is not for party groups. He added that the $60.00 fee would most likely be for groups of fifteen to twenty people for an organized activity or recreational basketball.

The Mayor did not see the advantage of closing the basketball court to the public if they pay $4.00 per person. In his opinion, the Administration should reconsider the hourly rate for the use of the basketball/volleyball courts because it takes away from the use by the community.

City Manager Borgmann asked if the $4.00 fee for the use of the gym was for a limited amount of time.

Recreation Director Luna responded that $4.00 per person would be for unlimited use of the gym from 6:30 to 9:30 p.m.

To answer Mayor Bain's question, Mr. Luna explained that the rental of the multi-purpose room might be for a baby shower on a Sunday, a meeting or a birthday party in conjunction with rental of the basketball court. The fees of $50.00 and $80.00 were based on an average of what other cities are charging for rooms of similar size.

Mayor Bain felt that there should be some stipulation on the number of people attending a particular function. He wants to make it easier for the kids to play on a day-to-day basis. He felt that $16.00 for an extra hour rental of the multi-purpose room might not cover the operating costs.

Recreation Director Luna explained that a Recreation Department staff member is present when there are private parties and a deposit is accepted to ensure that they leave the place clean after the event.

Councilwoman Ator asked if the open gym activity was covered by a specific time period.

Recreation Director Luna responded that the gym is open on Monday and Tuesday nights from 6:30 to 9:30 p.m. There is open basketball for 35 and over on Wednesday, volleyball on Thursday and basketball on Friday, Saturday and Sunday. On Sunday there is a four hour window for the $4.00 fee.

Councilwoman Ator said that many people were confused about the $4.00 fee and it is important that it is properly advertised and posted so that people understand. She added that some people were under the impression that they had to pay $4.00 to use the jogging track.

Councilman Best suggested placing information in the utility bills.

City Manager Borgmann offered to place the information on Channel 77 and in the River Cities Gazette.

Mayor Bain stated that he does not agree with the facility rental fees and asked to table the resolution pending additional information on the full-court/half-court situation.

Vice Mayor Lob would like to see a comparison with two or three similar cities to know what they are charging so that people will know they are being charged fairly.

Vice Mayor Lob moved to table the item pending more information. Councilman Best seconded the motion, which was unanimously carried on roll call vote.

10D) Miami All-Stars Basketball Organization Gym Rental for a 3 on 3 Basketball Competition Tournament

City Manager Borgmann stated that the Administration was approached by the Miami All-Stars Basketball organization to rent the gym for a 3 on 3 basketball competition as explained in the memorandum included in the agenda packet.

Recreation Director Luna explained that the request is for rental of the facility for a 3 on 3 basketball tournament on Memorial Day weekend and in turn the City receives the rental fee. Anyone is allowed to enter the tournament by paying a fee and they will be promoting the event in conjunction with kids from the high school. They will have full use of the gym.

Councilman Espino asked how the $1,500 rental fee compares with other facilities that rent out the entire basketball space.

Recreation Director Luna explained that he checked with other cities to see what they charged and used an average to determine the fee. He said that the Town of Davie charges $750.00 per day for an eight hour session for a single court, while Coral Gables charges $325.00. Other facilities charge less for a rubber or matted surface that requires less maintenance.

Councilman Best stated that the $1,500 fee would cover Saturday from 9:00 a.m. to 5:00 p.m. and Sunday from 9:00 a.m. to 1:00 p.m. and Mr. Luna agreed that was correct.

City Manager Borgmann noted that the tournament is open to everyone for a $60.00 fee per player.

Councilwoman Ator moved to approve the recommendation to allow the rental of the gym during Memorial Day weekend to the Miami All-Stars Basketball Organization at the fee proposed by the Recreation Department. Councilman Best seconded the motion.

Vice Mayor Lob reiterated that he would like examples of what other cities charge the next time the administration brings forth a recommendation for the use of the gym.

Councilwoman Ator explained that her motion was specific because the second recommendation was related to the earlier discussion and additional information is needed in light of the concerns that were raised.

Councilman Best commented that it is already May 10th and the event is proposed for Memorial Day weekend.

On roll call vote the motion was unanimously carried.

11. Other Business:

None.

12. Reports & Recommendations:

12A) City Attorney

None.

12B) City Manager

Golf Course

City Manager Borgmann reported that potential losses for the Golf Course were briefly discussed at the last meeting. Council received a memorandum outlining what would happen if the Golf Course was closed for three months. Expenses would not be reduced significantly and revenues would disappear making it harder to recapture the golfers after they play at another course during this period. It is not recommended to close the Golf Course and he would be glad to answer further questions.

Police Appreciation Dinner

City Manager Borgmann announced that the Village of Virginia Gardens held their Police Appreciation Dinner at the Miami Springs Golf and Country Club a couple of weeks ago. No one was informed that police helicopters were flying and landing at the Golf Course, including S.W.A.T. units from other departments.

Pelican Playhouse

City Manager Borgmann stated that the contract with the Pelican Players is being finalized. The first production was a tremendous success and there are still some items remaining to work out. They had asked to hold off until the current performances are over and negotiations will resume shortly.

Clay Pit

City Manager Borgmann noticed that the Clay Pit has been sealed and the clean-up of the calcium carbonate is finished at this point.

Sidewalk Repairs

City Manager Borgmann reported that the handicap compliance issues with the sidewalks are being taken care of. Sod is being laid around the new Community Center and pool area.

Tree Planting

City Manager Borgmann said that the Ludlam Drive tree planting is almost finished. The trees have been planted and the remainder of the landscaping will continue. The County re-paved the entire bike path, which should be maintenance free for awhile.

Anniversary

City Manager Borgmann celebrated his fifteenth year with the City in the capacity of either City Manager or Assistant City Manager on May 8th.

12C) City Council

Pelican Playhouse

Councilman Espino expressed his support for the Pelican Playhouse, everyone loved the play, Councilman Best did a tremendous job and he had a great time.

Citizens Advisory Committee

Councilman Espino stated that Commissioner Rebeca Sosa proposed a resolution asking for historic funds totaling $1.2MM that were left in the County General Obligation Bond. CMI appeared before the Citizen's Advisory Committee on Monday, May 3rd and the County approved $1MM, which is only a recommendation that requires approval from Dade Heritage Trust and final approval from the County Commission.

Curtiss Mansion

Councilman Espino announced that CMI will soon launch a brick campaign to support the Curtiss Mansion. He displayed a sample brick with laser engraving filled with glass.

Cinco de Mayo Event

Councilman Espino reported that the Cinco de Mayo event was a success with 500 to 700 people in attendance.

Kids Day Out

Councilman Espino joined the Optimist Club on Saturday, May 8th for Kids Day Out, which is a fishing program for under privileged kids.

Arbor Day/Art for the Sky

Councilman Espino said that there are two conflicting events on May 19th, which are Art for the Sky and the Arbor Day celebration.

All Angels

Councilman Espino reported that All Angels' student Amanda Gard's project on X-ray was in the top eighth in the state for individual exhibit boards and Christopher Alexander and Gianni Perez' project on DNA testing won the Legal Heritage Award. They were very appreciative of the donation for the travel to the event.

Mother's Day

Councilman Espino wished all mothers a Happy Mother's Day.

Senior Programs

Councilwoman Ator commented that Council received a letter from a citizen regarding programming for senior citizens. She said that the letter had a lot of good ideas and the program should be expanded.

City Manager Borgmann gave a copy of the letter to Elderly Services Director Karen Rosson so that she can coordinate with Parks and Recreation Director Omar Luna on new activities for the senior citizens.

Pelican Playhouse

Councilwoman Ator also attended the Pelican Playhouse on the closing night. She enjoyed it very much and congratulates Councilman Best for his performance.

Memorial Day Ceremony

Councilwoman Ator announced that the Daughters of the American Revolution will hold their Memorial Day ceremony and her son Avery will be singing at the Veteran's Memorial at 9:30 a.m.

Pelican Playhouse

Councilman Best thanked Councilman Espino and Councilwoman Ator for their kind remarks. He said that the play was a lot of fun with thirty-two actors, some of the best talent in south Florida. Those that attended know this and those that did not attend, hopefully will attend the next time. It was a pleasure to be a part of the play and Ralph Wakefield does a great job. The play was sold out every night.

Pelican Playhouse

Vice Mayor Lob did not see the official play, but he dropped in prior to the play. He congratulated the Pelican Players and said that it is a tremendous event for the community and he is glad they have the venue to do it in.

Community Center

Vice Mayor Lob took exception to a letter in the paper questioning where the City received $3.5MM from for the Community Center. He wants everyone to know that there is no question and there should be no question in any citizen's mind that Commissioner Rebeca Sosa was the person that was responsible for acquiring the funds.

13. Adjourn.

There being no further business to be discussed the meeting was adjourned at 10:36 p.m.

_____
Billy Bain
Mayor

ATTEST:

_____
Magalí Valls, CMC
City Clerk

Approved as _____ during meeting of: ___

Transcription assistance provided by Suzanne S. Hitaffer.

5B

DRAFT

City of Miami Springs, Florida

The Miami Springs City Council held a **SPECIAL MEETING** in the Council Chambers at City Hall on Monday, May 17, 2010, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:00 p.m.

The following were present:

Mayor Billy Bain
Vice Mayor George V. Lob
Councilwoman Jennifer Ator
Councilman Bob Best
Councilman Dan Espino

Also Present:

City Manager James R. Borgmann
Assistant City Manager Ronald K. Gorland
City Attorney Jan K. Seiden
Chief of Police Peter G. Baan
Finance Director William Alonso
Human Resources Director Loretta M. Boucher
City Clerk Magalí Valls

2. Invocation: Councilwoman Ator offered the invocation.

Salute to the Flag: The audience participated.

3. Discussion Regarding Employee Benefits

3a. Review of City Employee Compensation Policies

City Manager Borgmann stated that as a result of discussions and comments made during the budget process last year, the Administration recommends a review of employee benefits, which will be presented tonight. The City Attorney felt it would be helpful to review the Code of Ordinances and the rules and regulations that govern personnel policies as a starting point.

City Manager Borgmann explained that the review of the codes would be followed with a PowerPoint presentation from Human Resources Director Loretta Boucher. There is also information regarding part-time employee benefits that may or may not be offered in the future. The Administration prepared an Excel spreadsheet to show the compounding that occurs when the employees receive a cost of living increase (COLA), which makes the pay ranges shift in an upward direction.

City Attorney Jan K. Seiden stated that the discussion is related to current employee compensation status and programs for non-exempt employees. Salaries for non-exempt employees are established by the City's pay plan which provides a pay range for each position available in the City. There are three forms of compensation, including COLA, longevity pay and merit increases.

City Attorney Seiden referred to Code of Ordinance Section 34-19 – *Pay Plan* and Section 34-20 – *Performance interview*. He stated that both sections should be revised, clarified and set forth more specifically. It has been the practice of the City to adjust the pay plan when there is a COLA or merit increase to an employee that is at the top of a pay range, without a formal internal or external review. The legality of whether or not this is appropriate is taken care of by Section 34-19 that states: *"The City pay plan, longevity plan and overtime and compensatory time provisions shall be part of the annual budget, to be presented by the City Manager."* When Council votes on the budget, they are approving these benefits without a proper review of the pay plan.

City Attorney Seiden said that there is no question that the current policy should remain the same in regard to COLA increases, which are used to adjust the pay plan internally, not increase it. When the employee reaches the top of the range, that position should be reviewed and it should be decided if it is appropriate to raise the position or move the employee up to another category.

In the past, as a matter of policy, the City has used merit increases the same way as COLA increases, according to Attorney Seiden. Both the COLA and merit increases were added to the salary range and when this occurred, the employees who reached the top of the range would no longer be eligible for merit increases. A merit increase is not a COLA; it is compensation that is awarded to an employee for doing outstanding work, like a bonus for that year. This is an arbitrary decision that should be reviewed.

City Attorney Seiden felt that the current policy for longevity is correct; it is a "stand alone" type of compensation for an employee. It is earned by the virtue of the fact that an employee has worked for the City for a long period of time. There is reference to a resolution that was adopted by Council in 2005 that changed the amounts and the years for longevity and it really should have been done by ordinance, which codifies the policy. An employee should know by ordinance what is available to them in the future. On completion of ten years of service an employee receives $1,000, for fifteen years of service they receive $1,500 and for twenty years or more they receive $1,750.00. This compensation was never incorporated into the pay plan.

Merit increases have traditionally been 5%, but this should also be codified by ordinance to state that based upon an employee's yearly evaluation, they are entitled for a pay increase ranging from zero to 5%, if funding is available.

City Attorney Seiden recommended changing the system to create a more "pipeline" effect by codifying the COLA increase specifying that it only goes to pay plan increases within the ranges. Longevity should also be codified as part of an ordinance, the same as it is now, as well as merit increases. Merit increases should be "outside" of the pay plan because they are rewards and benefits based on performance; they should not be tied to the salary range. This would avoid a compounding effect.

City Attorney Seiden referred to his memorandum outlining proposed matters for review and discussion as follows:

- Revision of Code Section 34-19
- Revision of Code Section 34-20
- Establishment of standards, requirements and guidelines for awarding of longevity pay and merit increases by ordinance
- Discussion of establishment and reviews of City pay plans
- Discussion of automatic internal increases in City pay plan ranges
- Discussion of stand-alone "other compensation" for employees outside of the City pay plan
- Discussion of timing and methods of payment for employee stand-alone "other compensation" outside of the City pay plan
- Review of current and upcoming employee retirement issues
- Review of other employee benefits and policies (i.e., compensatory time, holidays, leave policy, overtime, etc.)

City Attorney Seiden suggested that Council could set policy regarding the external review of the City pay plan to make sure it is appropriate and competitive with other cities. There should also be a commitment to call attention to Council, on a budget cycle, of any employee who is "topped out" so they can be given the opportunity to expand. Council could adopt a pay plan resolution to give more legitimacy to the process.

Attorney Seiden explained that the ordinance on merit increases states that the increase is considered on the anniversary of employment or promotion and it would be more logical and fiscally responsible to do this at the same time for every employee. He added that the Code of Ordinances includes definitions for categories of employment, such as part-time, seasonal, etc. that should be more specific as to what benefits apply to each group.

City Manager Borgmann distributed a chart analyzing an actual salary range, with the addition of a 2.5% COLA every year for eleven years. Adding a 5% merit increase and a 2% COLA over time would increase the top of the salary range from $47,318 to $59,094. The chart also shows the effect of a merit increase of 5% without a COLA, which no longer adjusts the top of the range. If the 5% is applied to the actual salary, the net effect over eleven years is a gain of $68,000.

City Manager Borgmann agreed with City Attorney Seiden that it might be better to re-evaluate the salary ranges from time to time by conducting a professional salary and wage study to evaluate the various categories. To his knowledge the City has never conducted a pay study that compared salaries and benefits to the private sector for various positions and it is important to compare "apples with apples" for a complete benefit package.

Councilman Espino commented that recent news coverage consistently shows that government employees are making more than private employees when considering total compensation plus benefits.

City Manager Borgmann explained that the standard for 5% merit increases was set years ago when the civil service systems were established across the country in an effort to remove the political process. Instead of moving up by steps, the City has a pay range and it is possible that someone might receive 3% or 4%, but no more than 5%. Some cities might have a special merit increase of up to 10%, but he has never seen more than that.

Councilman Espino is aware that some companies have a point system based on an employee's evaluation, each evaluation section has a point total and the points are totaled at the end, which equals the percentage of the increase. If an employee receives 100% of all the points they would receive the maximum 5% increase, otherwise 50% would be 2.5% and so forth. He asked if the City has some type of structured system to that effect.

City Manager Borgmann responded that the presentation from Human Resources Director Loretta Boucher would cover an employee performance evaluation, which is a general form with specific questions that the supervisor answers in order to rate an individual. Although the discussion is not related to the Police Department, they have a form with a number of items that are rated on a scale from one to ten. The way their contract is structured they will get 5%, regardless of the points.

3b. Presentation by the Human Resources Department

Human Resources Director Loretta Boucher explained that it has been more than eight years since a pay study was performed by a professional company. When this was done in the past, Council did not take any action and it is simply a document that the City paid thousands of dollars to prepare. Surveys were conducted with other cities comparable to Miami Springs, but it is difficult to compare because some employees have dual tasks. The City's job descriptions are very general and the pay ranges have not increased except for the COLA increases. She knows that there were at least nine job descriptions that should have been looked at prior to the current administration.

The pay classification plan has been upgraded by change of titles as a result of changing duties, according to Ms. Boucher. The current salaries are not compatible with other cities and the employees have been very good about accepting what the City offers. The employees count on COLA and longevity increases because 35 out of 72 General employees are "topped out". She explained that there is no rule that employees automatically receive a 5% merit increase; they are rated based on their performance, attendance and attitude.

Human Resources Director Boucher explained that the Code mandates a performance review and the performance evaluation is based on quantity and quality of work, work habits, interpersonal skills and attendance. The overall rating of unsatisfactory means there is no increase and if an employee needs improvement they are re-evaluated in three or six months.

Councilman Espino felt that the evaluation form was adequate, but noted that the overall rating is not based on a quantifiable method. The quantity of work for one department might have more value than another department so it should be specific by department.

City Manager Borgmann explained that a refuse truck driver cannot be judged by the amount of trash they haul, but they could be judged on their safety record. The process must have some latitude and judgment. If an employee needs improvement, the supervisor will go over ways the employee can or must improve performance and let them know where they were deficient.

Mayor Bain agreed with Councilman Espino that the evaluation form is good, but for the future, the Administration could quantify the ratings.

Councilwoman Ator stated that she is familiar with employee evaluation forms and even if a number is assigned to it there is subjectivity with different supervisors in the evaluation of employees in different departments. She explained that a point system might be too specific because an employee with 98 points could protest if another employee with 97 points receives a larger increase.

Councilwoman Ator felt that the evaluation form should be tied to the job description and that is why the description should be updated and continually maintained. The employee should have an expectation of what duties they are being reviewed upon.

Councilman Best touched on Councilwoman Ator's comment agreeing that objective supervision can sometimes be subjective supervision, which is a concern. An evaluation could be quantified by allocating a number of points to each section. In general, most large companies use the system mentioned by Councilman Espino, but the City does not have that many employees. He added that sometimes a supervisor's evaluation is evaluated before action is taken by Human Resources.

To answer Councilman Espino's question, Human Resources Director Boucher confirmed that the City has 72 General employees out of 127, which includes the sworn police officers. When an employee is hired they are given a copy of their job description, which they sign. Their evaluation goes though the department head before it is sent to Human Resources for review. If she knows an employee has too many absences, and there is no reference to it on the evaluation form, she brings this to the department head's attention.

Councilman Espino asked if the evaluation form is available for general review if anyone asks for it or if it is considered private.

Human Resources Director Boucher clarified that employee evaluation forms are public record.

Further discussion ensued as to what constitutes a public record.

The longevity payment is due on the anniversary of the date of hire, according to Ms. Boucher. The majority of the employees receive a lump sum check on the anniversary date based on the amount specified in the resolution. There are a total of twenty-nine employees who receive longevity as of December 31, 2009.

City Manager Borgmann stated that the sworn Police officers have longevity per their contract and there have been General employees who might have worked for 9 years and eleven months continuously for the City, become a Police Office and had to start over again without receiving credit for their years of service. He thought this policy was unfair and eligibility should be based on years of service to the City.

Human Resources Director Boucher said that it was difficult obtaining information from other cities on the benefits they offer because many are on hold.

To answer the Mayor's question, Ms. Boucher explained that the City currently pays 100% of the employees' medical, dental and vision coverage and 50% for dependents. The City pays 100% of employee life insurance based on their salary with a limit of $75,000. Full-time employees over 65 years of age only receive 50% of their annual salary, which is stipulated by the insurance carrier. The death benefit is reduced to $5,000 for retirees 65 and over, which is paid by the pension plan.

The City does not offer short-term or long-term disability, but the employees can purchase outside coverage and pay for it through payroll deduction, according to Ms. Boucher. There is currently no educational reimbursement for employees. Uniforms and shoes are furnished for Public Works employees as needed; the General Police employees receive a uniform allowance and shirts are purchased for other departments for identification purposes. Certain Department Heads receive a car allowance. The COLA depends on what amount is allocated in the annual budget and employees are eligible for merit increases as long as they are not "topped out".

Human Resources Director Boucher added that the City offers nine paid holidays, three floating holidays, one birthday, and one sick day per month that can be accrued. She said that an employee who does not abuse their sick time receives one-half day to a maximum of 75 days when they retire.

City Manager Borgmann thanked Ms. Boucher for preparing the chart, which was difficult. She was able to obtain as much information as possible from cities with a population ranging from under 1,000 to more than 225,000. The benefits that are offered are not necessarily based on the size of the city.

City Manager Borgmann stated that the Administration checked with other cities in regard to health insurance and found that they were notified of increases ranging from 2.4% up to 30%, with an average of a 12% increase. Unfortunately many are insured with Av-Med, which is the City's current carrier. He added that the cost is based on the particular city's claims experience.

Ms. Boucher added that the new federal laws will require the City to do more in regard to health insurance, including COBRA coverage. She added that the additional cost was not previously accounted for in the budget.

Mayor Bain was concerned with the merit increases being added to the salary range, which affects the budget. He would rather call a merit increase a bonus for performance, which should apply to all employees, even those who are "topped out".

City Attorney Seiden said that the two issues are related to merit and COLA increases and whether or not Council wants to continue the current policy of allowing merit increases to raise the salary range. In his mind, an increase in the pay range should be approved if a "topped out" employee receives a COLA, or they should be placed in a different pay range. He reiterated that merit increases should be totally outside the pay range and treated the same as longevity pay.

Councilwoman Ator felt that in order be fair, we should break out the job description or types of jobs so that when an employee works five years and their skills have increased, they move up to a higher classification. If someone comes in from the outside with five years experience and an employee has been working in the City of Miami Springs for five years, they have gained that same five years experience. The person with the same five years experience would not come in at the base salary. The merit would increase the salary.

City Attorney Seiden clarified that the merit increase would not increase the salary.

Councilwoman Ator agreed, but the problem is when someone comes to the City with five years experience.

Councilman Best stated that a merit increase is based on an employee's skill and ability to do the job, whatever that job may be. The question is related to "topped out" employees who do an exceptional job above their duties who cannot be moved to a higher position.

City Attorney Seiden explained that if no position is available in a higher classification, the problem can be solved by raising the pay range of the current classification.

Councilman Best said that a policy should be established in that regard because it is important for the City to keep employees with exceptional skills.

City Manager Borgmann explained that the City Attorney is recommending codification of certain policies that would be the enabling legislation.

Councilwoman Ator felt that the reason that past pay studies were not implemented was because the classifications kept increasing based on the COLA increases.

City Attorney Seiden added that, as a policy, the merit increases and the COLA were not "stand alone"; the increases were a compounding factor within the scope of the pay range.

City Manager Borgmann clarified that the pay range was only adjusted by the COLA. The merit increases help the employee reach the top of the range, but it does not establish the top of the range.

Councilman Espino expressed his dislike for COLA, which is not used in the private sector. It is a fundamental decision whether to award it as a bonus or a promotion to the salary within the same position. Once an employee reaches the top of the salary range, a determination must be made whether they will continue to receive a bonus allocation on top of the range, without increasing the range, they will move up to a higher classification, or if the current range should be increased.

Councilman Espino explained that the same conversation was raised during last year's budget when trying to determine where cuts could be made. Other municipalities were cutting the number of hours, benefits and other payments. He knows that the current salaries may not be comparable to other cities, but the benefits that are offered make up for the difference. He would rather offer merit increases as an incentive for good performance and eliminate the COLA. The cost of living index is down in the current market and there is no COLA to speak of.

Councilman Espino would rather award a merit increase to employees that do well, as an incentive.

In terms of longevity, Councilman Espino would like employees with five years of service to receive something to encourage them to stay longer. He was of the opinion that employees receiving longevity totaling $1,750 were in a higher tax bracket, earning more than $80,000. People are thankful to have jobs in this economic market.

Councilman Espino pointed out that last year longevity payments totaled $49,035, merit increases totaled $28,712, there was no COLA, and "other payments" for Building/Code, IT and Finance totaled $12,809 for a grand total of $90,556. He brought up last year's figures because the compounding effect was an unsustainable practice.

Councilwoman Ator explained that the compounding effect would be solved by the proposition that the pay range would not increase once an employee reaches the top.

Mayor Bain said that the idea is to stop the compounding effect. He does not understand how this can be done if the merit increases are included in the salaries.

Councilman Espino said that his proposition would eliminate COLA increases. Merit increases are based upon performance and it would become part of the employee's salary. This would be the only way an employee could move up to the top of the pay range and once they reach the top the merit increase would be treated as a bonus.

Vice Mayor Lob explained that if an employee is performing satisfactorily one year they might not receive a merit increase and if they have exemplary performance the next year they might receive a 7% increase, which means not everyone will receive an increase on a yearly basis.

Councilman Espino said that merit increases would give employees the incentive to work harder and once they reach their salary cap they would be re-evaluated. Most people in the private sector would be happy to receive a 6% increase alone, not considering COLA, longevity and the other benefits that the City offers. It would create a more competitive atmosphere and a fiscally responsible practice for the municipality.

City Attorney Seiden stated that once an employee is "topped out" they should either move up to a higher range in another job classification or they would receive merit increases that "stand alone" outside of the pay scale until a higher position is created or becomes available.

City Attorney Seiden explained that Councilman Espino is proposing to eliminate COLA entirely. In the last ten years the highest COLA has been 3%. Merit increases would be substituted as an incentive system. The only difference is that in most cases the employee will reach the top of the range sooner by merit rather than COLA. When an employee reaches the top of the pay range there are two alternatives. The employee is either moved up to a higher classification at the bottom of that range or the merit increases will be one-time payments. The only way a pay range can be increased is for Council to review and approve a new pay plan.

Councilman Espino emphasized the fact that employees who perform less than satisfactorily will not receive an increase and if they did receive an increase it would be less than a COLA.

City Manager Borgmann explained that if the base pay stays at a certain rate and an employee receives compensation outside of the pay range if would have to be determined if that pay is included in the pension benefits or overtime. The problem other cities are having is related to pension benefits. He suggested checking the statutes.

City Manager Borgmann referred to the chart showing the compounding effect by awarding 2.5% COLA increases for eleven years, which is the way the City has operated for many years. He does not defend this policy or say it is good or bad. The pension benefit will be greater for the employee, but the employees pay a percentage of the payroll to the pension system. The General employees contribute 5% and the City contributes the percentage determined by the actuary.

City Attorney Seiden said that the Pension Board Attorney may have to render an opinion about compensation that is treated as a bonus.

Mayor Bain stated that once employees are "topped out" and moved to a higher pay range it will cause the same budgetary problem.

Councilwoman Ator explained that the job description would change when an employee is moved to a higher classification and their performance evaluation would be based on their new duties.

Councilman Best commented that there are variables like the payout on the pension plan that must be addressed because it changes every year. His concern with Councilman Espino's proposal is that it would eliminate a benefit for the employees.

Councilwoman Ator felt that it is not realistic for the pay ranges to stay the same without an evaluation after a certain number of years.

Councilman Best was of the opinion that the proposed policy, without further definition or refinement, would not increase the skill contingent of the City's workforce.

Councilman Espino disagreed. He said that it is a deflationary period and there is no cost of living adjustment. Under the current system, an employee would be receiving a 2.5% COLA and a 5% merit increase, which is a 7.5% increase in one year. He felt that if merit increases are applied to the salary it would be an incentive to work harder. Once an employee reaches the cap it is the prerogative of the Administration and Council to make changes.

Mayor Bain commented that every three to five years when employees are "topped out" the City would hire a consultant to evaluate the pay plan. He asked what would happen if the ranges are increased by thousands of dollars.

Councilwoman Ator responded that the pay plan would have to be approved by Council.

City Attorney Seiden said that the catch phrase is that it would be subject to budgetary appropriation. Even if all employees were to receive outstanding evaluations and receive a 5% merit increase, it would not be given unless funds are appropriated.

Mayor Bain asked to calculate what the amount would be if all employees were awarded a 5% increase. He emphasized that Council must budget the funds that might be appropriated.

Finance Director Alonso responded that the amount would most likely be $250,000.

Councilman Espino felt that it is not realistic to base the amount on the maximum increase. He suggested changing the procedure so that the evaluations are conducted before the budget process.

Councilwoman Ator said that the number will seem larger the first year, but it would eliminate the compounding in future years.

City Manager Borgmann stated that each employee would be evaluated and if the evaluation is on September 1st, the 5% increase would be factored in the budget for one month, not the entire year. Each employee has a different anniversary date and the increase is budgeted for a certain number of months during the budget year.

In effect, the situation could be eliminated by conducting all the evaluations at one time before the budget process or the increases could be retroactive, according to Councilman Espino. This way the information is known before the budget process and it does not tie up funding for a certain percentage that might not be awarded.

Councilwoman Ator agreed that all evaluations could be done on a certain date before the annual budget process.

Mayor Bain was concerned about controlling the budget in future years. He asked how Council felt about the suggestion to conduct all employee evaluations prior to the budget process.

City Attorney Seiden felt that it might be too late this year for the evaluations and the funds could be appropriated and placed in a reserve account that is available as needed.

Vice Mayor Lob clarified that the City Attorney's suggestion is to budget 5% for all employees, even though they might not receive that amount.

Councilman Espino would not want to budget $250,000 for merit increases when there are golf course issues that could also increase the millage rate.

City Attorney Seiden stated that in the past the evaluations were not as important as they will become with the new proposal because they will be the basis for the salaries and this should not be rushed. The system might need to be reviewed so that is more subjective, which is only fair to the employees.

Councilman Espino felt that adjustments could be made before the budget is adopted in September and it should be possible to evaluate 72 General employees before that time.

Finance Director Alonso informed Council that he had started working on the budget and he projects the total merit increases for non-police employees will be approximately $34,000. The new proposal would increase that amount to $250,000 and the City will be faced with serious budget issues next year. There is going to be a huge deficit that must be addressed first.

To answer Councilwoman Ator's question, Mr. Alonso explained that $34,000 is based on those employees who are not "topped out".

Councilman Espino was of the opinion that the Administration could conduct evaluations for all employees now. He said that the evaluation form is fine except that he would add objective criteria to make the supervisor's job easier.

City Manager Borgmann explained that the budget issues mentioned by Finance Director Alonso would be addressed in a memorandum to Council that should be on the next agenda for consideration.

To answer Vice Mayor Lob's question, Finance Director Alonso clarified that his projection for the merit increases is based on the maximum 5% and the employee's anniversary date.

Vice Mayor Lob stated that if all evaluations are done at one time instead of on the employee's anniversary date then if would be fiscally based and funds would be appropriated in the budget. If this is done before September, Council will know what the figures are. The Finance Director's projection is based on the maximum 5% and this would change based on the individual employee's performance.

City Attorney Seiden reiterated that merit increases would be subject to budgetary appropriations because the funds might not be available.

Councilwoman Ator received the budget calendar and noted that Council normally meets every Monday in August and this year there are five Mondays in August. She will be out of town on the fifth Monday.

City Manager Borgmann explained that normally four meetings are held in August and an additional workshop is scheduled if needed.

To answer the Mayor's question, City Manager Borgmann responded that he would have to meet with Human Resources Director Boucher to discuss the possibility of conducting evaluations for all employees before September. He will report back to Council at the next meeting.

Councilman Best said that if the Human Resources Director agrees that the evaluations could be accomplished before September then there would be a need to codify the policy.

City Attorney Seiden agreed that many ordinances would need to be amended as soon as Council gives direction.

Mayor Bain stated that the points to consider are whether or not the proposal can work as it is related to the budget and the amount of time that is required to change the ordinances.

Councilman Best suggested that Council could give the City Attorney direction to draft the language for the proposed ordinances.

The City Attorney said that it would not be a problem to draft the proposed language as long as there is a consensus.

Mayor Bain would like to wait until more is known about the employee evaluations.

Councilman Best explained his point is that Code Section 34-20 addresses the evaluations.

City Attorney Seiden stated that changing one ordinance would have a cascading effect causing the need for several amendments.

Councilman Espino clarified that his proposal is to eliminate COLA and award merit increases only. The compensation would add to the base salary if the employee is working under the top of the range. The increase would be treated as a bonus for those employees who are at the top of the range until a decision is made to change the description of the position and the salary.

City Attorney Seiden clarified that once an employee reaches the top of the salary range he or she would either get the bonus or move to a higher classification; the top of the range will not change.

Councilman Espino recapped his proposal as follows: Merit increases would be subject to an objective evaluation and subject to budgetary appropriations; internal or external market comparisons would take place every three to five years, longevity increases will remain the same subject to budget appropriations and would not be added to salary.

Mayor Bain added that there is a consideration in regard to the pension.

Vice Mayor Lob commented that it would be a bonus.

City Attorney Seiden thought that it would still be compensation that is subject to pension, although it might be characterized differently. He added that he would like to codify the longevity benefit and Council should consider whether or not they want to expand it.

3c. Part Time Employee Benefits

This agenda item was not discussed.

4. Adjourn.

There being no further business to be discussed the meeting was adjourned at 9:05 p.m.

_____
Billy Bain
Mayor

ATTEST:

_____
Magalí Valls, CMC
City Clerk

Approved as _____ during meeting of: ___

Transcription assistance provided by Suzanne S. Hitaffer.

6A

DRAFT

CITY OF MIAMI SPRINGS, FLORIDA

The **Recreation Commission** met in Regular Session at 7:00 p.m., on Tuesday, May 11, 2010 in the Council Chambers at City Hall.

1) Call to Order/Roll Call

The meeting was called to order at: 7:00 p.m.

The following were present:	Chairman John Shapiro Vice Chair Clark Rinehart Dr. Stephanie Kondy Beth Tilman (*arrived at 7:03)
Absent:	Board Member Jorge Santin
Also present:	Assistant City Manager Ronald K. Gorland Council Liaison Bob Best Recreation Director Omar Luna Board Secretary Lina Bryon

2) Approval of Minutes

Minutes of March 9, 2010 meeting were approved as written.

Board member Clark Rinehart moved to approve the minutes. Board member Stephanie Kondy seconded the motion which was carried 3-0 on voice vote.

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3) Old Business

i. Community Center fees and programs

Board Member Kondy congratulated Chairman Shapiro for the great job he did at the Grand Opening of the new Community Center.

Dr. Kondy talked about the walking and jogging track. She said that there is no place to store purses when exercising. She emphasized the need of big mesh bags or lockers.

Board Member Kondy noted that sometime when kids come with the coach they take over the gym or the pool.

Recreation Director Omar Luna said that he is going to talk with the coaches because the kids need to know they should share equipment with everybody present there.

Dr. Kondy agreed.

Board member Tilman pointed out that she does not understand why adults could use the pool and kids do not.

Discussion ensued about the use of the Center facilities by kids and by adults and the way it should be for everybody's benefit.

Board member Tilman stated that the windows on the gym and walking track should be open because it is too hot with the windows closed and the smell there is also a little toxic.

Board member Tilman talked about the cleaning of the walking track and the possible use of portable hoops for the kids.

Further discussion ensued about the use of bicycles, elliptical or treads mills in the fitness room.

Recreation Director Luna commented that there is going to be a survey to find out what people prefer the most.

Councilman Best expressed his disappointment for the absence of Board member Jorge Santin because the points on the agenda to be discussed were suggested by him.

Councilman Best emphasized that Chairman Shapiro also expressed his disappointment at the beginning of the meeting.

Councilman Best expressed his opinion that the most important thing is the feedback of the community in all the items discussed.

Chairman Shapiro reminded the Board to discuss the fees of the Recreation Center as being one of the items on the Agenda, and because some people find the fees to the Community Center very high.

Recreation Director Luna explained that during the first days after the opening of the new Community Center people from all over the County came to use the facilities of the center. He pointed out that when someone wanted to play basketball they could not do it because by that time there were around 120 people at night at the basketball court.

Mr. Luna explained that at that moment the Recreation Staff decided to charge a fee. At the beginning it was $4 for adults and $2 for kids 17 years old and under. That lasted a couple of days. At the present time all kids 17 years old and under are going free to the new Community Center, but the adult fees remained the same, even though it is not written in stone. Staff considers the best for the people and the City all the time and compares fees with other Recreation Centers in other cities.

Recreation Director Luna emphasized that Recreation Staff also received requests of people who wanted to rent the multi-purpose room for baby showers and other private events; and Recreation Staff received requests for the rent of the whole Community Center for different tournaments, for example judo, wrestling or basketball tournaments.

ii. Community Center volunteers

Chairman Shapiro suggested skipping this item, since it was proposed by Board member Santin and he was not present.

iii. Field lighting update

Assistant City Manager Gorland clarified that the grant for the field lighting was denied. He expressed concern that an e-mail explaining the denial was supposedly sent to all Board members but apparently something was wrong and none of the Board members received the notice.

Assistant City Manager Gorland emphasized that apparently none of the requests for the grant made in Miami Dade or Broward counties were approved.

4) New Business:

i. Skateboard Park approval and possible location

Assistant City Manager Gorland said that residents of Miami Springs are against the construction of a Skateboard Park in their vicinities, and he added that people are not really against the construction of a Skateboard Park, only about the location.

Assistant City Manager Gorland emphasized that Mayor Billy Bain is really firm in favor of the construction of the Skateboard Park and he explained that the City Council is reviewing three different sites for the construction of the Park.

Assistant City Manager Gorland commented that if the moment comes, Mayor Bain is prepared to say no the Park but he has to exhaust all the possibilities for the construction.

Board member Tilman explained that skateboarders are labeled as criminals and that is the reason for the opposition.

Ms. Tilman added that the City needs a drawing of the Skateboard Park because most of the people are opposed to something they do not really know what it is.

Board member Tilman recognized her frustration because in her opinion the City needs to provide places for the youth.

Councilman Best expressed his gratitude to Chairman Shapiro because he brought the Skateboard Park item to the meeting; and Assistant City Manager Gorland, because he commented something about the park that was not said last night at the City Council meeting: the possibility of two alternative locations.

Councilman Best recognized that many people are against the construction of the Park as they expressed at the Council meeting last night.

Councilman Best suggested that skateboarding could be an Olympic sport in the future. He expressed that something for the kids should be done, especially because money for the construction is there, and with every day passing it is going to be more and more expensive.

Councilman Best added that most of the people opposed to the Park do not have children.

Councilman Best reiterated that kids between 12 to 17 years old have nothing to do in this City, and the construction of the Skateboard Park is an honest issue.

Councilman Best recognized that the City should receive some revenue from the Park, that the Park should be supervised and closed during school hours.

Chairman Shapiro reiterated that even the Board had not discussed the volunteering issue. He wanted to know if Mr. Luna needed volunteers for the Recreation Center all the time.

Recreation Director Luna affirmed that he always needed help for different things and activities to be developed at the new Community Center.

Councilman Best thanked Recreation Director Omar Luna for the good work he has done.

Chairman Shapiro asked for a meeting of the Board on June 8, 2010 at 7:00 pm.

By consensus, the Board agreed.

5) Other Business

None.

6) Adjournment

Board member Beth Tilman moved to adjourn. Board member Stephanie Kondy seconded the motion, which was carried unanimously on voice vote.

The meeting was duly adjourned at 7:54 p.m.

Respectfully Submitted,

Lina Bryon
Clerk of the Board

Approved as _____ during meeting of: _____

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

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"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".

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6B

DRAFT

CITY OF MIAMI SPRINGS, FLORIDA

The **Golf and Country Club Advisory Board** met in Regular Session at 7:00 p.m., May 12, 2010 in the Council Chambers at City Hall.

1) Call to Order/Roll Call

The meeting was called to order at: 7:06 p.m.

The following were present:	Chairman George Heider Vice Chair Phyllis Causey Ken Amendola Michael Domínguez Mark Safreed (*arrived at 7:10 pm).
Also present:	Assistant City Manager Ron Gorland Councilman Bob Best Board Secretary Lina Bryon

2) Approval of Minutes

Minutes of January 20, 2010 meeting were approved as written.

Board member Ken Amendola moved to approve the minutes. Vice Chair Phyllis Causey seconded the motion which was carried 3-0 on roll call vote.

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3) New Business

A) Introduction of new Board Member: Michael Domínguez

Chairman Heider introduced new board member Michael Domínguez.

B) Discussion Regarding Proposed Site for Skateboard Park

Chairman Heider said that the Board was not going to propose anything new in reference to the construction of the Skateboard Park, just to discuss the different points of view around the idea of constructing it at the golf course.

Chairman Heider suggested taking another look at the golf course that is around 200 acres –dated to 1925- and maybe re-design a golf course into a smaller package. With the extra acres the construction of the Skateboard Park could be possible.

Chairman Heider added that moving two or three holes at the golf course could create extra space without prejudice to the golf course itself. He recognized that some of the extra acres that the golf course has are a waste.

Vice Chair Causey agreed with Chairman Heider about the extra acres of the golf course that could be used for the Skateboard Park but she thinks that the Council needs more time and considerations before doing anything.

Vice Chair Causey reiterated that she does not refuse the idea of the Park.

Board member Amendola commented that he did not like the idea of a Park in the golf course close by the first tee. He explained that the Park could be a distraction especially Saturday and Sunday morning when people pay top dollars for playing golf.

Board member Amendola recognized that the golf course has big areas of land that are unused now. He used as an example a spot located north to the 18th hole at the corner of Deer Run and Curtiss Parkway that could fit for the Park. He explained his opinion that another place of consideration could be by the Curtis Mansion.

Board member Safreed agreed with Board member Amendola and said that the construction of the Park by the first tee is not the best location. This will become a distraction for the golfers especially the noise, now that they are trying to generate revenue from the golf.

Discussion ensued about the location of the Skateboard Park and the possibility of moving some of the holes of the golf course.

Board member Domínguez said that he does not like this location by the first tee because that could be dangerous. He noted that he witnessed an accident at Curtiss Parkway five years ago, when a kid that was skateboarding was hit by a car.

Board member Domínguez pointed out that there are accidents at that corner with the golf carts too.

Councilman Best explained that at a reunion that he attended last Wednesday at the Senior Center, 200 people were there, all of them against the construction of a Skateboard Park anywhere in Miami Springs. An hour later after Councilman Best explained the need of the Skateboard Park he received many good comments even from people that wrote articles against the Park in the River Cities Gazette.

Councilman Best stated that skateboarding is not going away. In the future it will probably be an Olympic sport.

Councilman Best recognized that the location of the Park is everything. The Council had proposed around 6 different locations that do not make sense because it does not fit by residential areas.

Councilman Best explained that the crime will not increase with the Park because there is going to be more supervision and it will be closed at school time.

Councilman Best asked the Board to reconsider the philosophy of a Skateboard Park and why the Park makes sense in this town.

Councilman Best agreed with Chairman Heider about an alternative location: The spot that is at the north parking lot, close to Curtiss Parkway.

C) Summer Junior Program/Membership Benefits. City Sponsorship

Board member Safreed said that the junior membership is very low at this time and should be increased.

Board member Safreed noted that juniors could become members at this time for only $60 for 6 months, and with the membership the kids could have some incentives: A golf tournament and the delivery of trophies will be part of the incentives *(All this is included in a flyer that he distributed at the meeting – attached for the record).*

Board member Safreed emphasized the need of people volunteering for the kids and said that he is willing to give some of his time as a volunteer. He suggested that maybe some money for the trophies for the junior tournament could be received from the City.

Assistant City Manager Gorland noted that the money for the trophies could be covered by the City. Mr. Gorland explained that the Recreation Commission covers the kids and the golf course.

Assistant City Manager Gorland explained that there is money for promoting the junior membership and that could be done also at Channel 77, at the website with banners and with flyers.

Vice Chair Causey agreed with Board member Safreed and the Junior Program he presented and especially with the delivery of trophies for the winners.

Board member Safreed moved to approve the money from the City to finance the junior membership program –days to be determined- range balls and trophies paid by the City. Vice Chair Causey seconded the motion which was approved unanimously by roll call vote.

C) Overview of the new Irrigation System
   i. Time frame
   ii. Course closing issues
   iii. Expansion of the System to include new proposed tee areas and tee box expansions

Assistant City Manager Gorland said that the installation of the new irrigation system at the golf course begins the first week of June and will be finished by the end of August.

Assistant City Manager Gorland explained that the installation will be only from Monday to Friday and the golf course will stay open.

Chairman Heider asked Assistant City Manager Gorland if the new irrigation system is going to expand the tee boxes. Mr. Heider asked Mr. Gorland for a map of the installation of the irrigation system.

Assistant City Manager Gorland agreed to give Chairman Heider a map in the next meeting in June or as soon as he gets one.

Assistant City Manager Gorland mentioned that there is a possibility that a weather station might be done by 2011 by the 13th hole or the maintenance sheds.

4) Old Business:

Board member Amendola asked if the City has received any grant money for the cutting of many dead trees that have to be removed from the golf course.

Assistant City Manager Gorland said that the City will probably bear that cost because nothing has been received.

5) Other Business

Assistant City Manager Gorland clarified the proposed location for the skate park. He informed that the location that was marked off by the first tee is on the other side of the pump house. He said it is not where Councilman Dan Espino said and made a motion on at the last City Council meeting.

Assistant City Manager Gorland reiterated that it really is some feet away from the first tee. He advised that some white flags could be seen there for identification.

6) Adjournment

Board Member Ken Amendola moved to adjourn. Board Member Causey seconded the motion, which was carried unanimously on voice vote.

There was no further business to be discussed and the meeting was adjourned at 8:13 p.m.

Respectfully Submitted,

_____
Lina Bryon
Clerk of the Board

Approved as _____ during meeting of: _____

****

"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".

****

Miami Springs Golf and Country Club

Summer Junior Memberships 2010 $60.00 until September

Membership Includes:

- **Green Fees (free walking whenever allowed)**
- **Entry into weekly Wednesday Afternoon Junior Matches to compete for Junior Champion of the Year (9 holes)**
- **Supervised Practice Tuesday and Thursday 5:00 – 7:00 including one small bucket of Golf Balls**
- **One Weekly Clinic with Teaching Pro Roger Piermarini – times to be established.**

michelson's trophies

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Classic Awards

Name	Price
A D-515 22 1/2"	$785.00
A D-510 15 1/2"	$435.00
A D-505 12	$270.00
B W4C-510 34	$575.00
B W4C-505 26	$415.00
C Star Achiever 14 1/4	$165.00
C Star Achiever 9 1/4	$45.00
D Classic Eagle 11"	$155.00
E Classic Cup 17 3/4	$250.00
E Classic Cup 15 1/2"	$200.00
E Classic Cup 13 1/4"	$175.00
E Classic Cup 12"	$155.00

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6C

CITY OF MIAMI SPRINGS, Florida

BOARD OF PARKS AND PARKWAYS

NOTICE OF CANCELLATION

The Board of Parks and Parkways meeting of Thursday,
May 13, 2010 has been canceled.

Allene M Paz

Allene M. Paz, Secretary

cc: Mayor and Council
City Manager
City Attorney
Board of Parks & Parkways Members

6D

CANCELLATION NOTICE

CODE REVIEW BOARD

Due to the fact that the City Council has not directed the Code Review Board to review any ordinances this month, the regular meeting of Thursday, May 27, 2010 has been canceled.

Magali Valls, CMC
City Clerk

cc: Mayor and Council
City Manager
Assistant City Manager
City Attorney
Code Review Board Members and Secretary
Post

6E

City of Miami Springs, Florida

CANCELLATION NOTICE

The Education Advisory Board Regular Meeting of Tuesday, June 15, 2010 has been canceled in advance.

Suzanne Hitaffer
Clerk of the Board

cc: Mayor and City Council
City Manager
Assistant City Manager
City Attorney
City Clerk
Education Advisory Board Members
Post

9A

OFFICE OF THE CITY CLERK
MEMORANDUM

TO: Honorable Mayor Bain and Members of the City Council

FROM: Magalí Valls, City Clerk

DATE: May 17, 2010

SUBJECT: **PENDING BOARD APPOINTMENTS**

****

The following appointments are pending:

APPOINTING COUNCILMEMBER	CURRENT MEMBER	TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
Code Review Board				
Vice Mayor Lob – Group III	Dan Dorrego	04/30/2010	08/11/2003	04/23/2007
Disability Advisory Board				
Councilman Espino – Group II	VACANT	12/31/2010	VACANT	VACANT
Ecology Board				
Vice Mayor Lob – Group III	Dr. Mara Zapata	04/30/2010	10/12/2009	10/12/2009
Councilman Espino – Group II	VACANT	04/30/2011	VACANT	VACANT
Historic Preservation Board				
Councilwoman Ator – Group IV	*M.A. Goodlett-Taylor	01/31/2010	01/24/1983	01/22/2007
Recreation Commission				
Mayor Bain	E. Jorge Santin	04/30/2010	04/14/2008	04/14/2008

* Council confirmation required per §153.11 of the City Code of Ordinances: *"..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council....."*

cc: City Manager
Assistant City Manager
City Attorney
Affected Board Members

O:\3\BOARDS\Pending Board Appointments - 05-24-2010 CCRM.doc

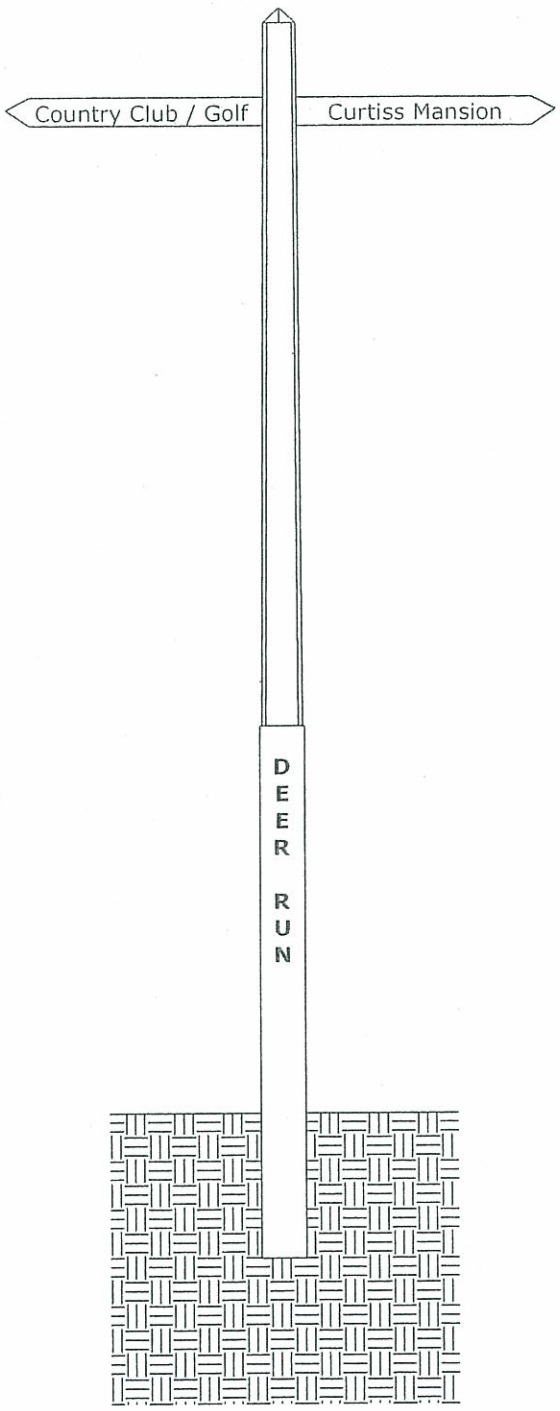
9B

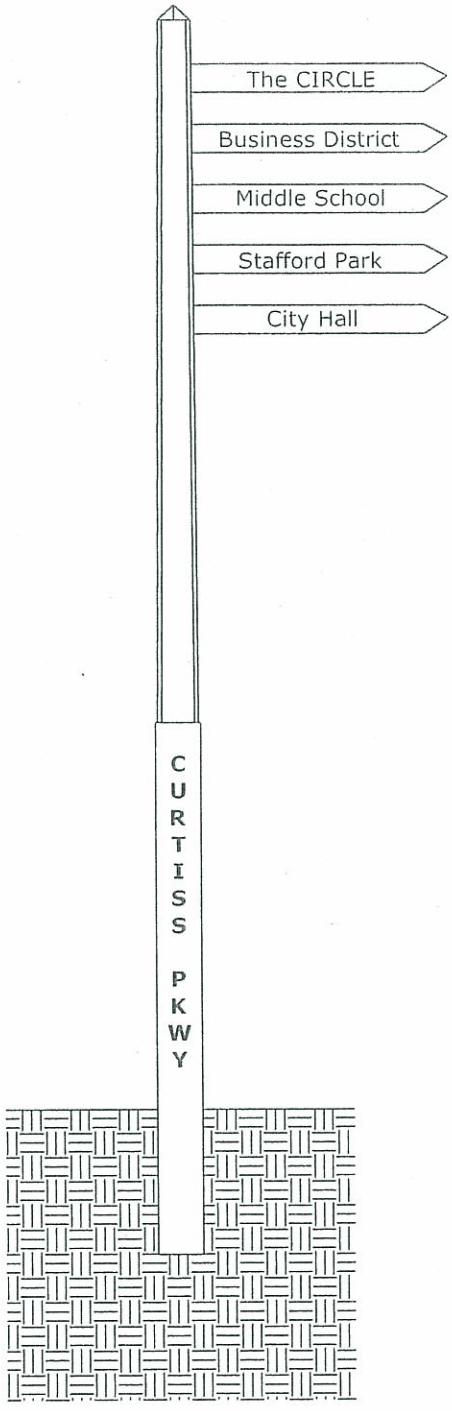
City of Miami Springs

Sign Post Presentation

City Council Meeting

May 10, 2010





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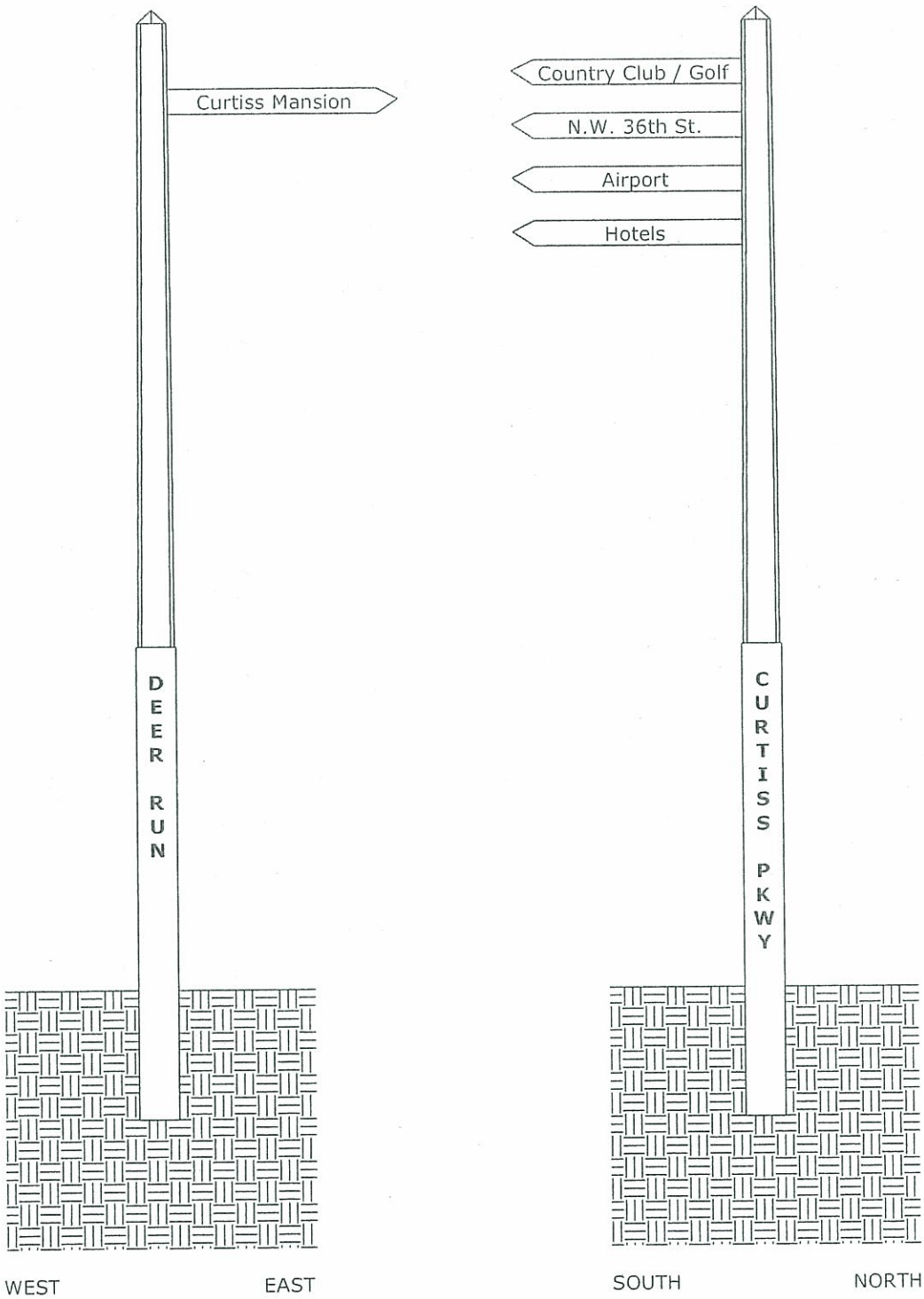

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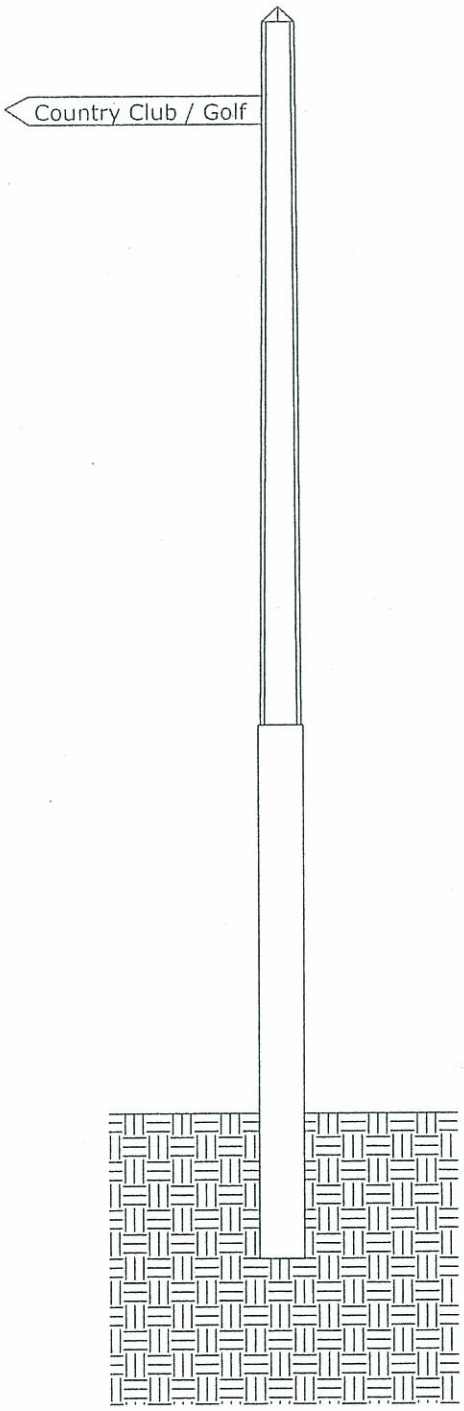

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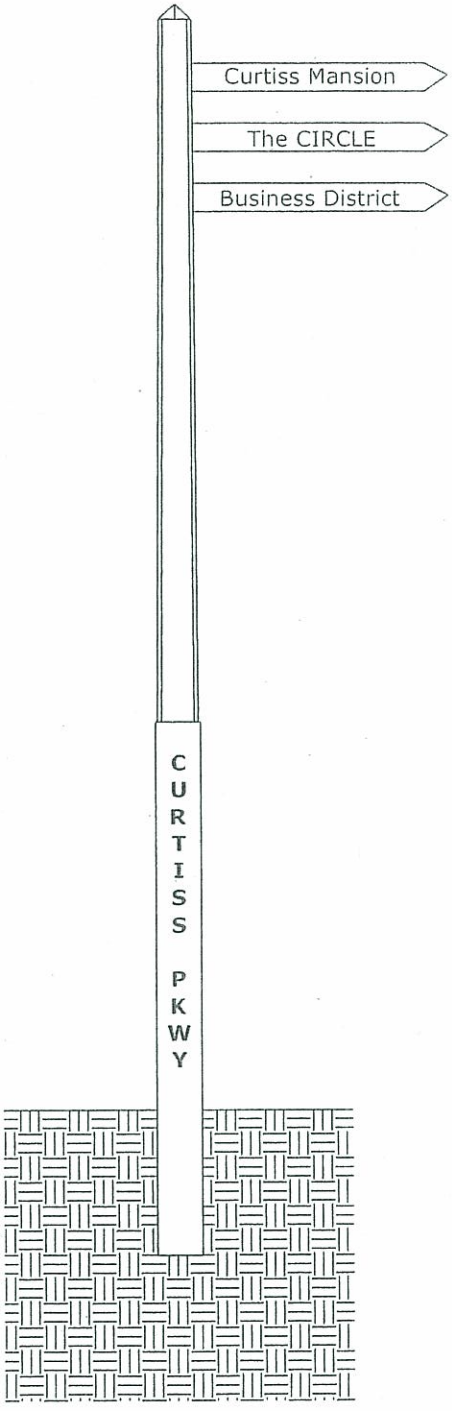

SOUTH NORTH

3 SIGN ELEVATIONS

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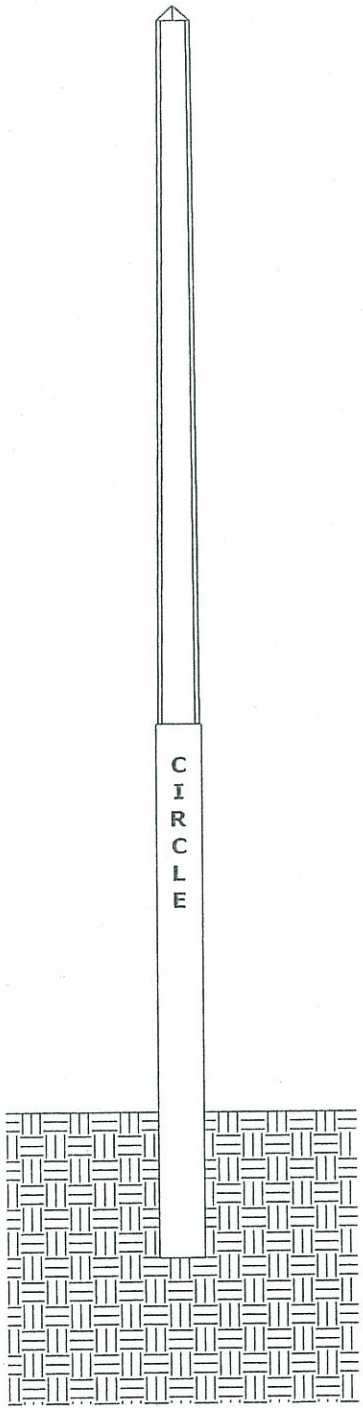

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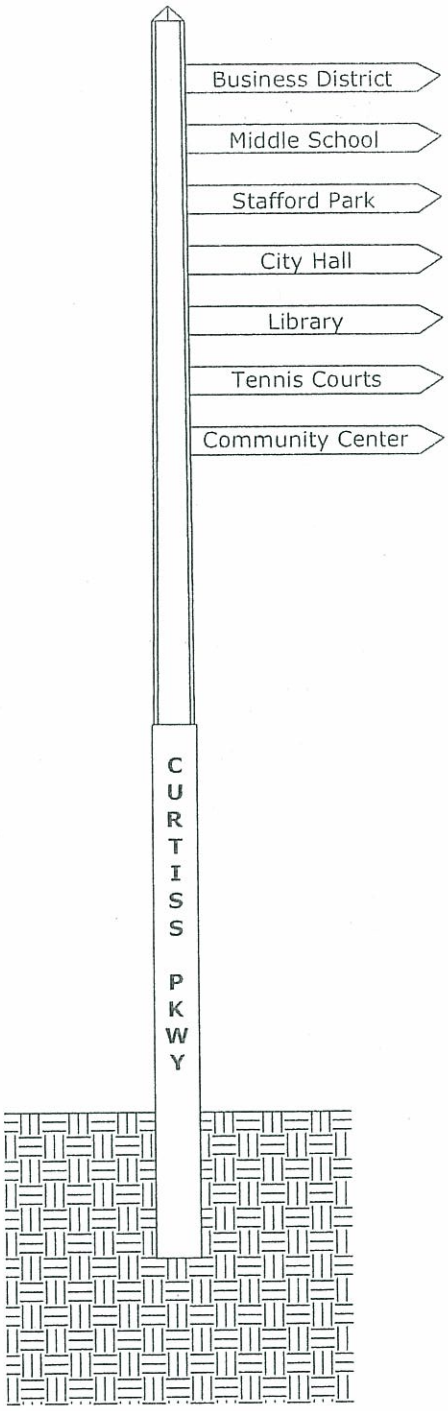

SOUTH NORTH

4 SIGN ELEVATIONS

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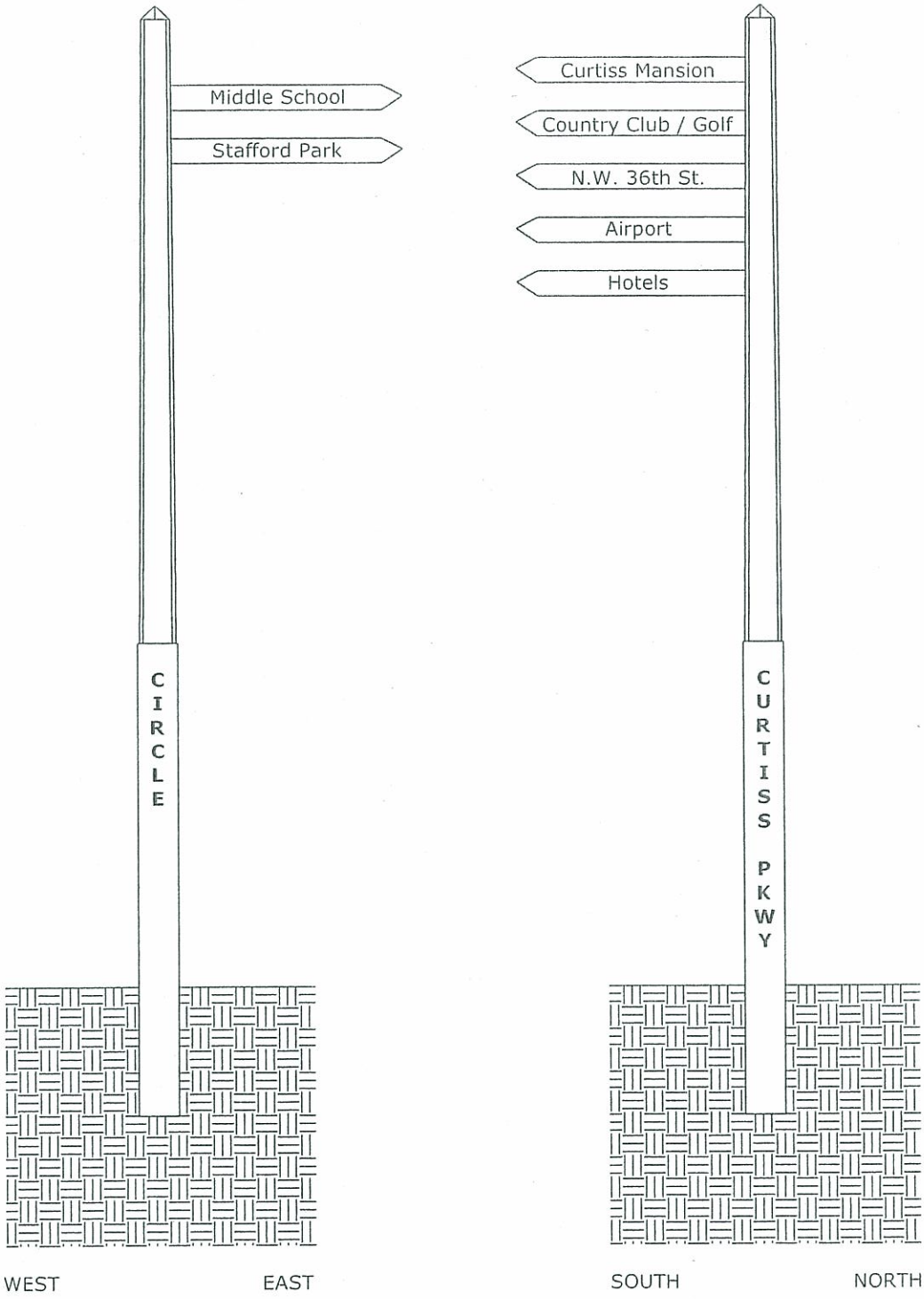

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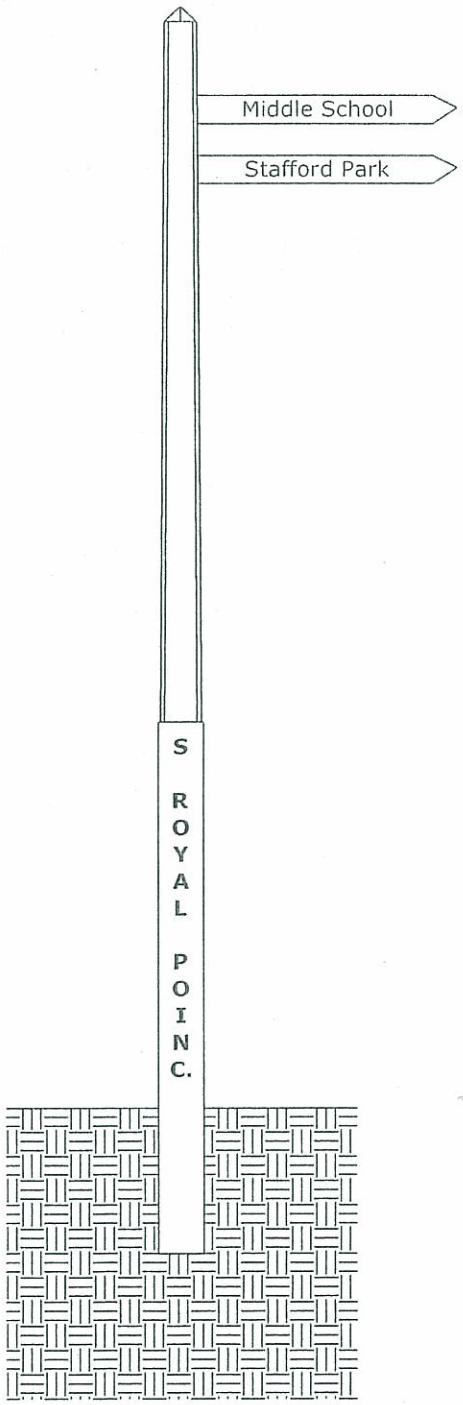

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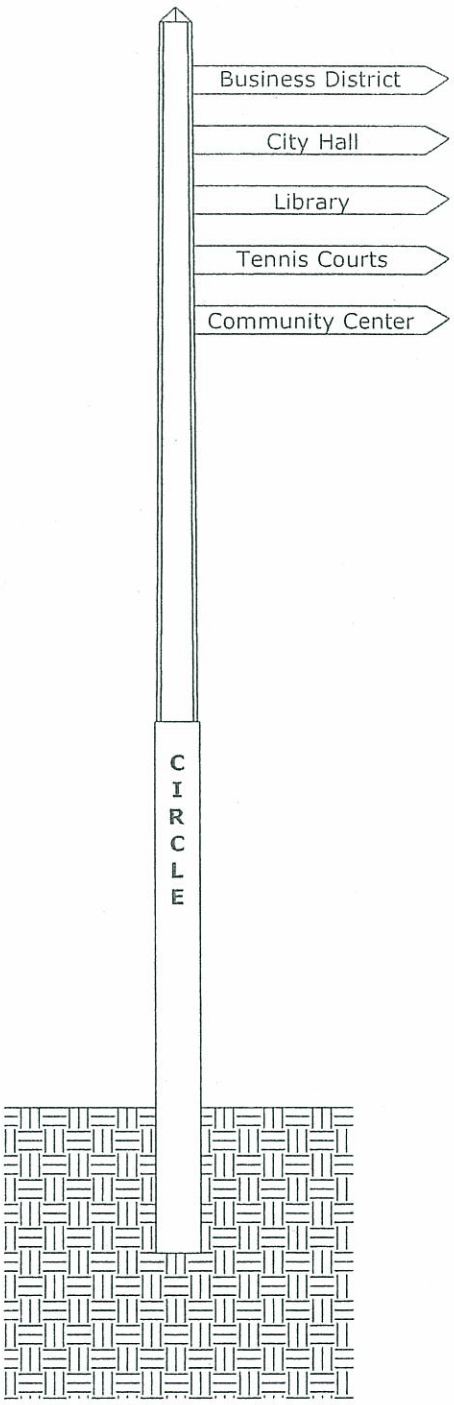

SOUTH NORTH

6 SIGN ELEVATIONS

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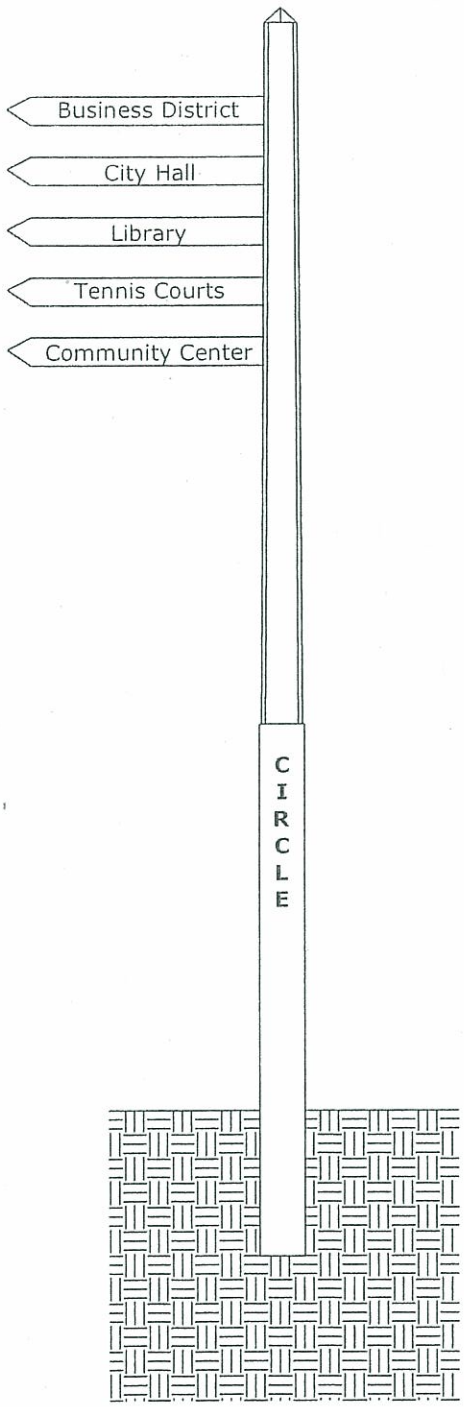

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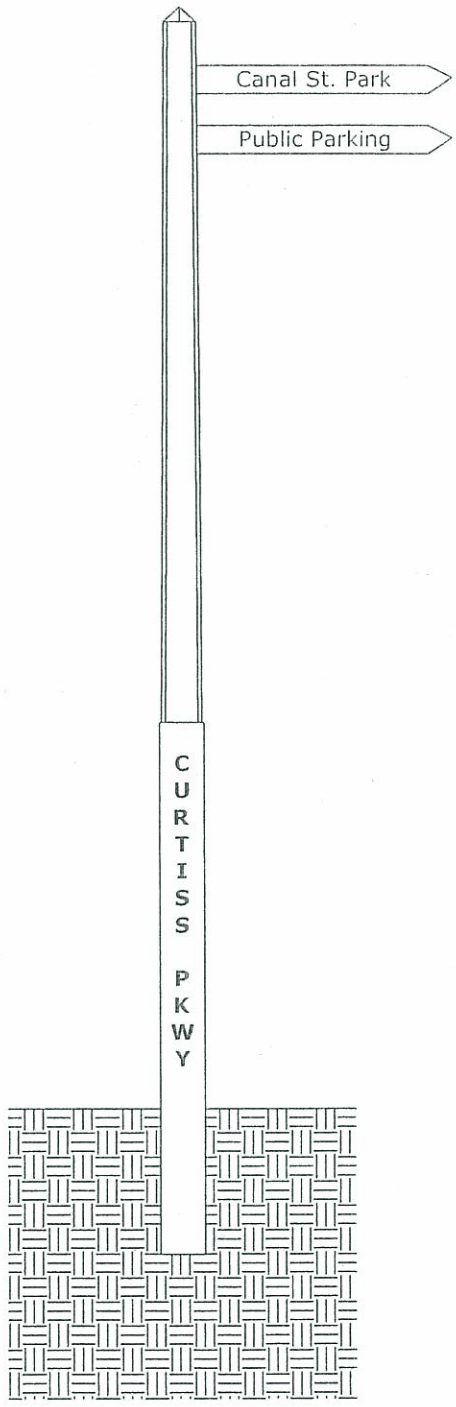

SOUTH NORTH

7 SIGN ELEVATIONS

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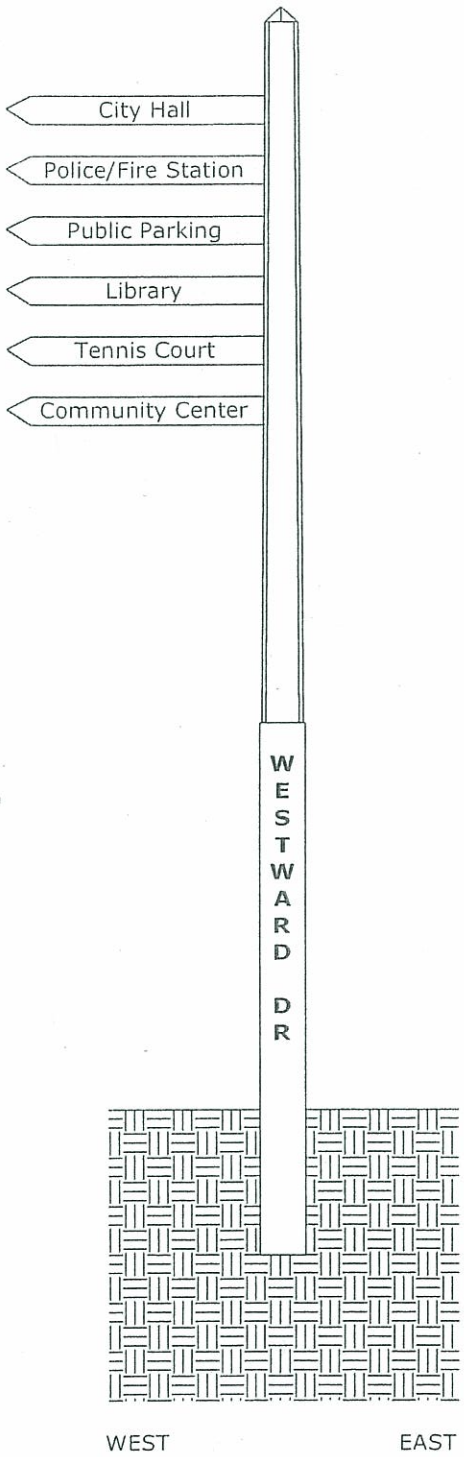

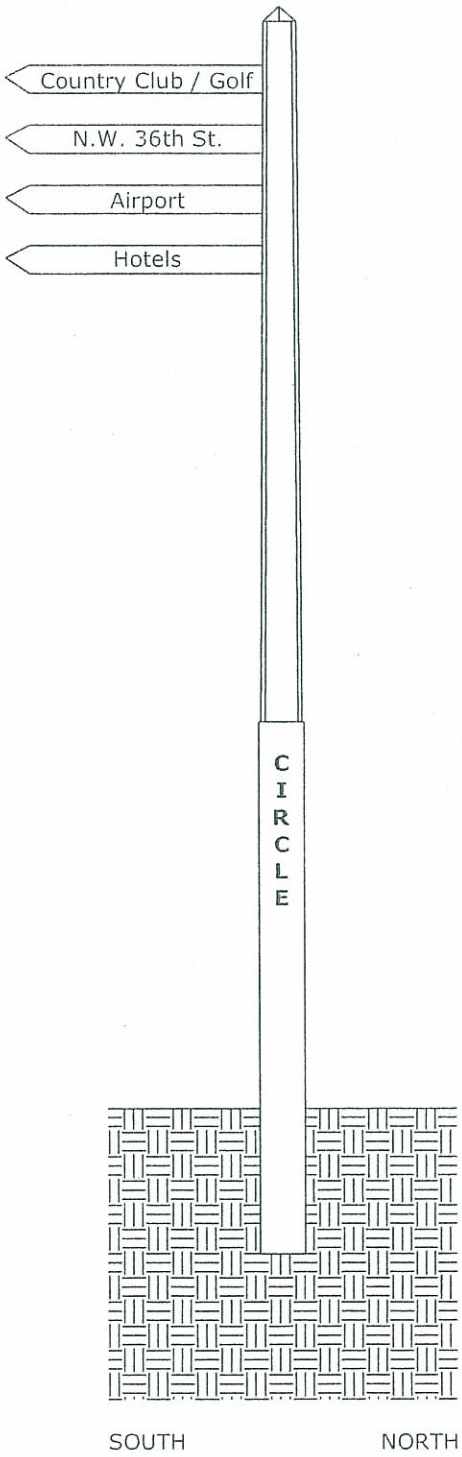

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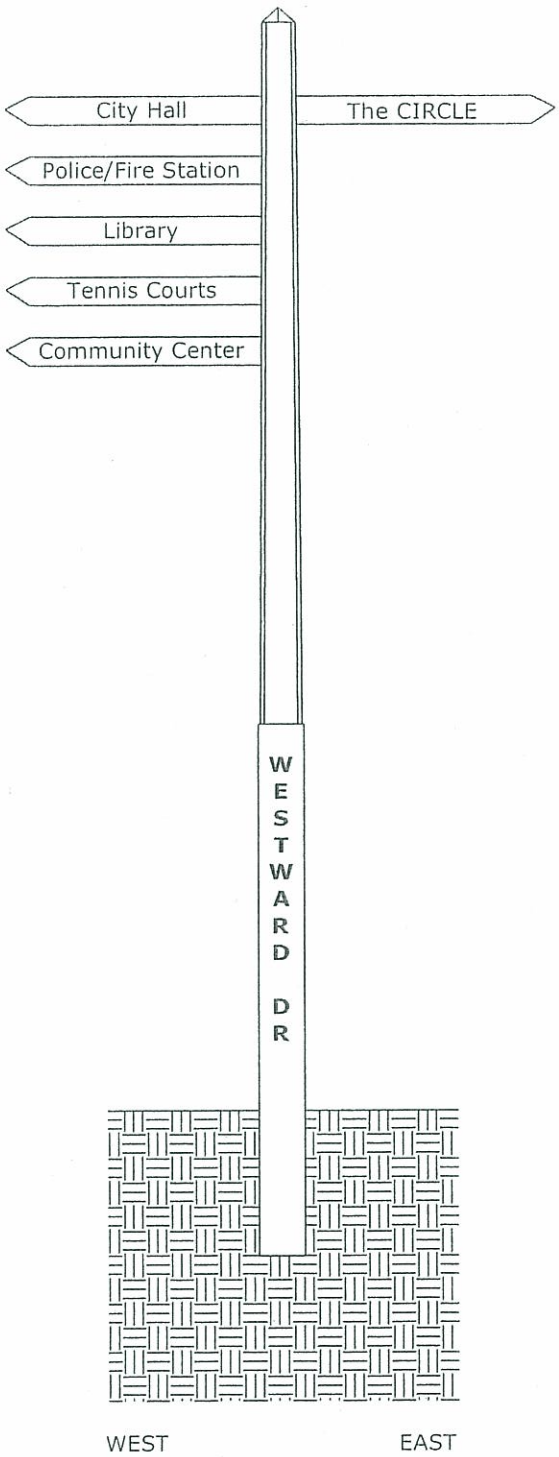

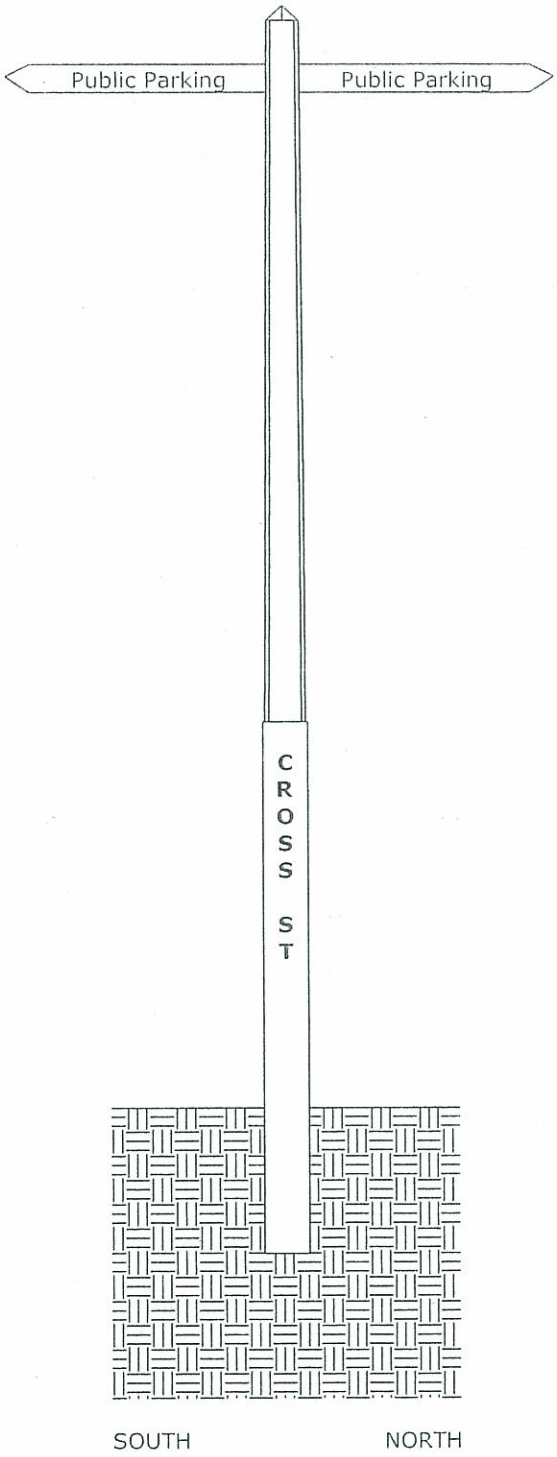

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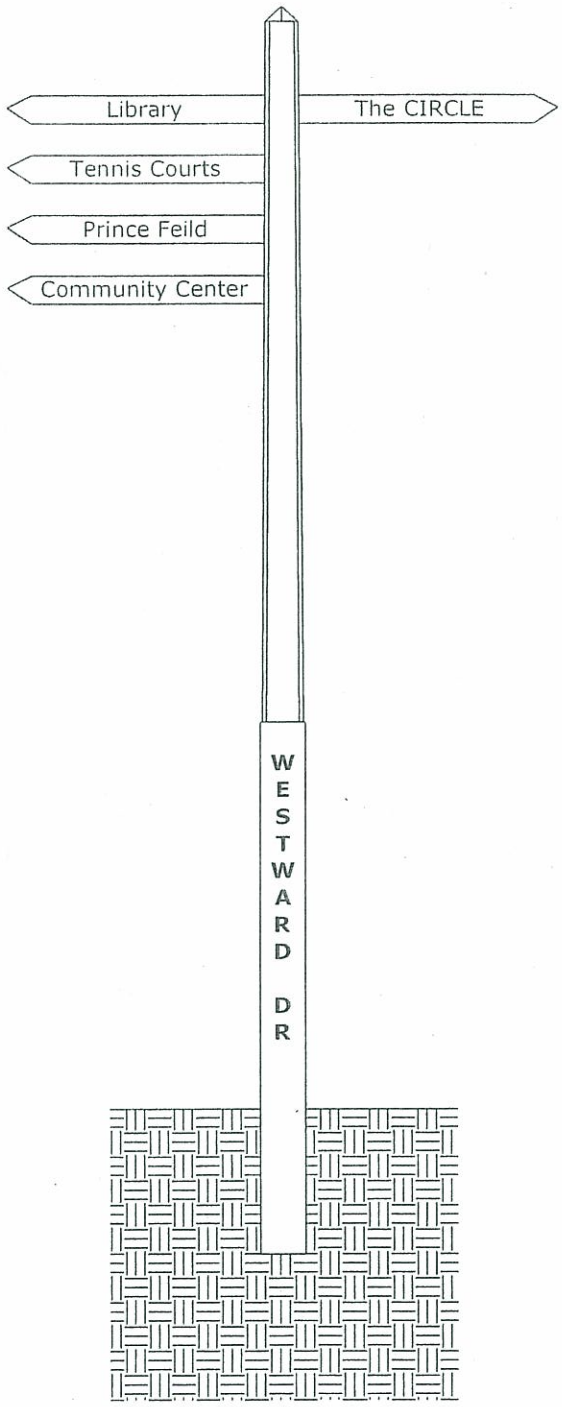

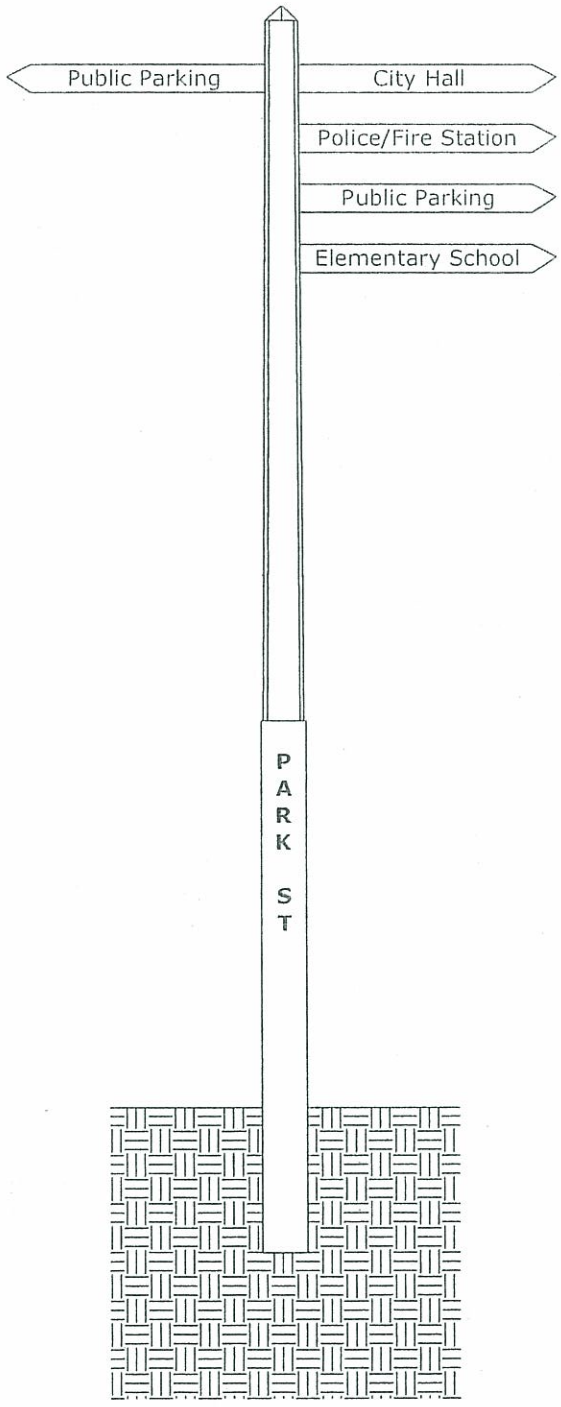

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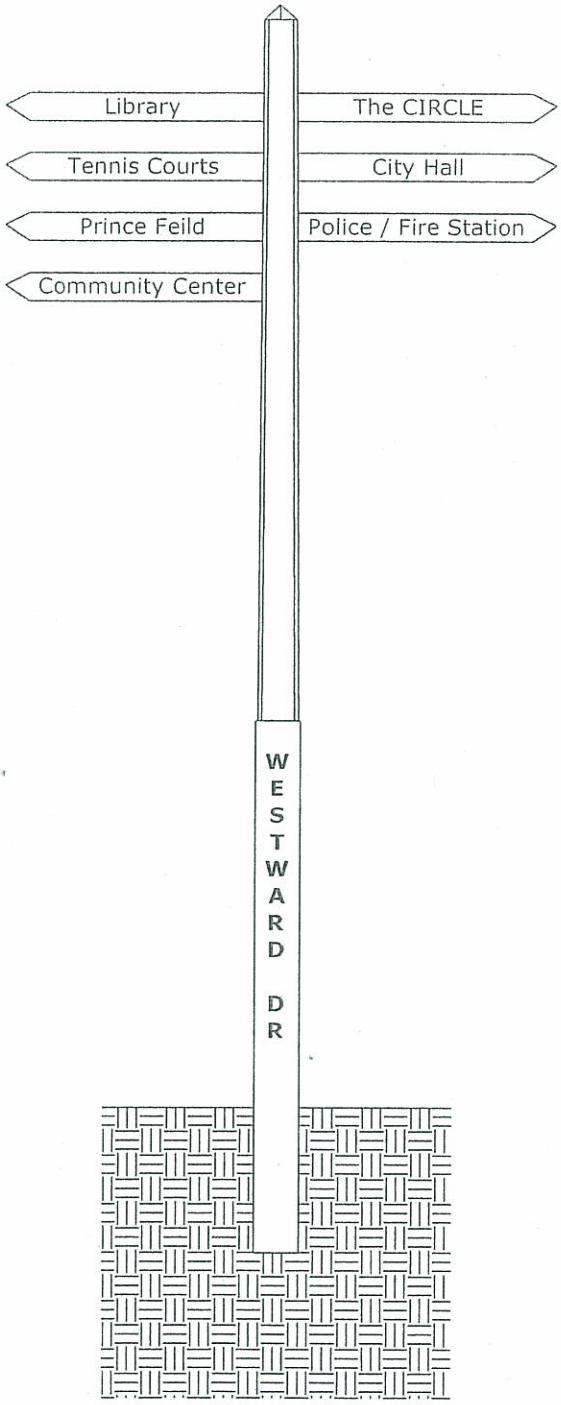

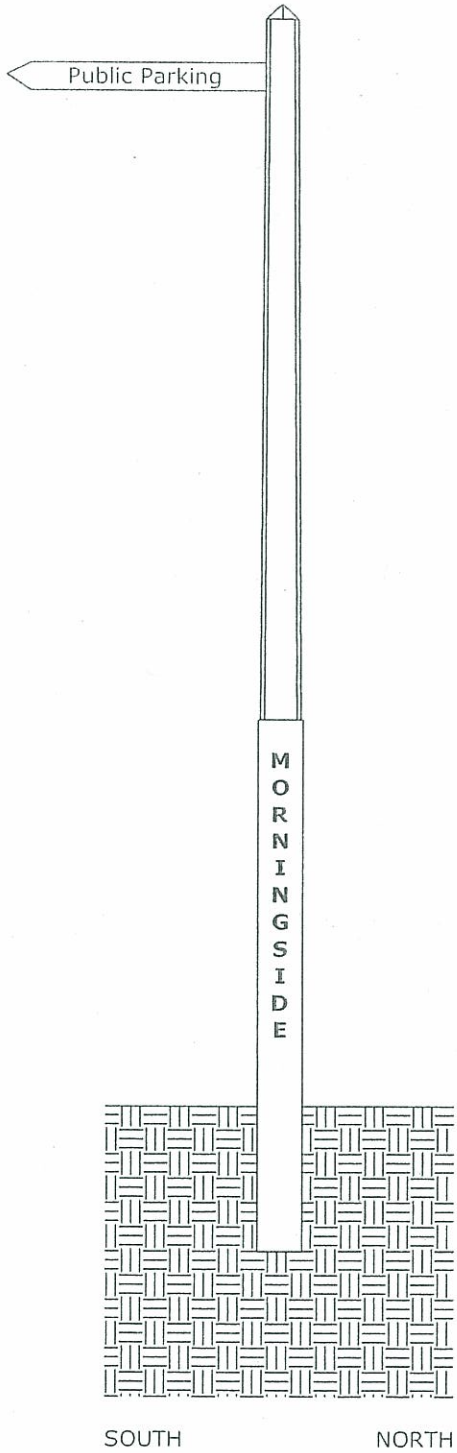

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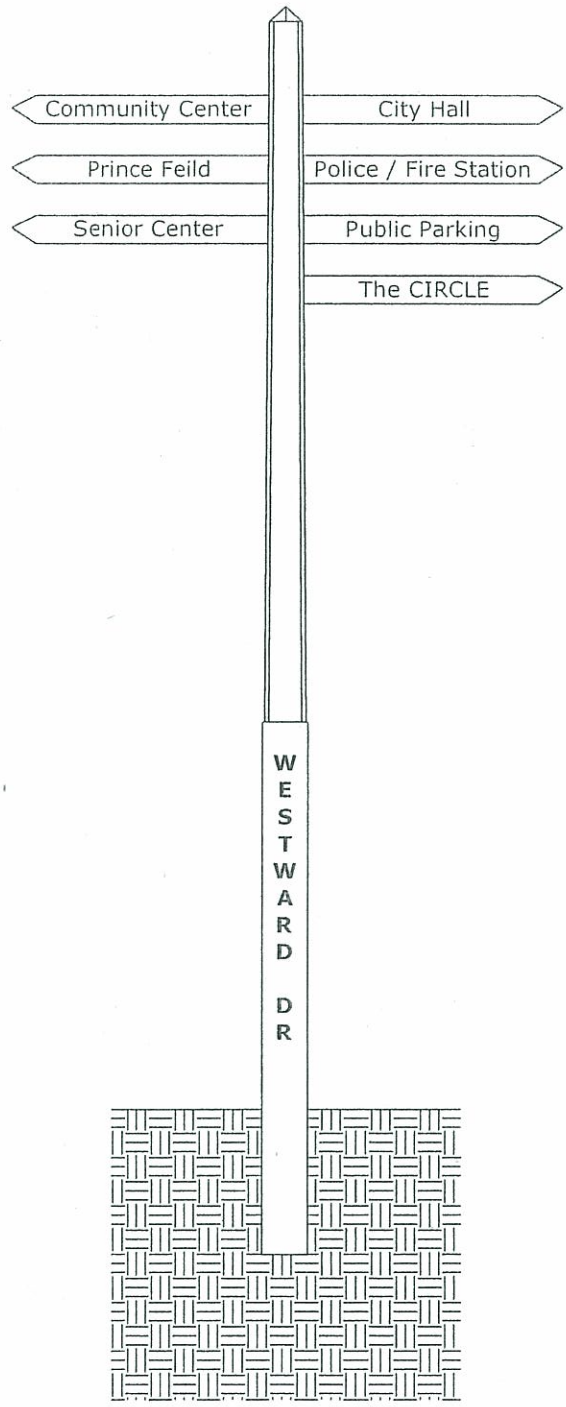

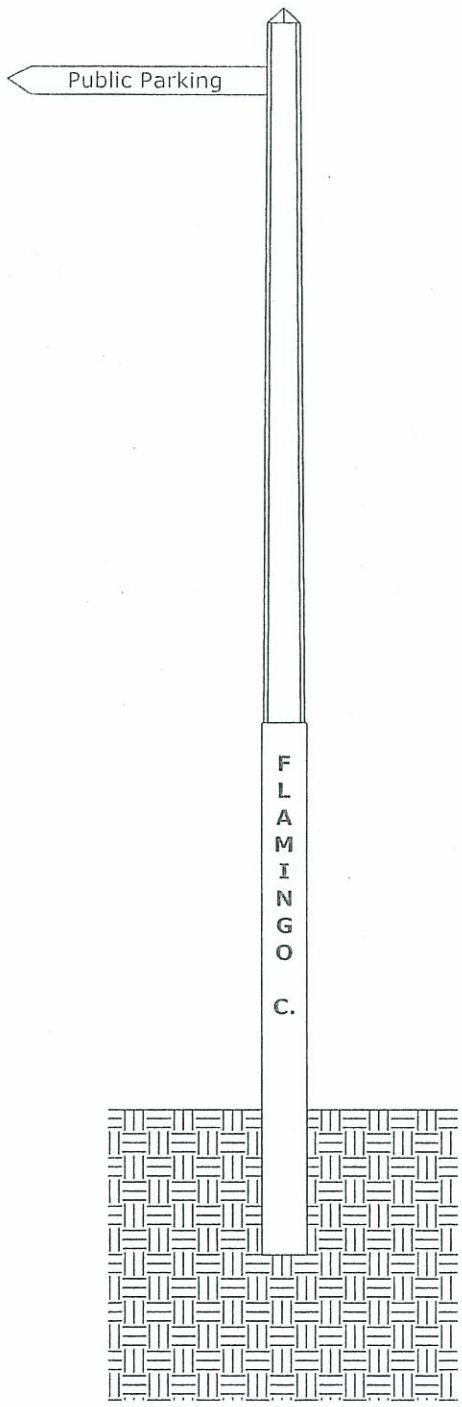

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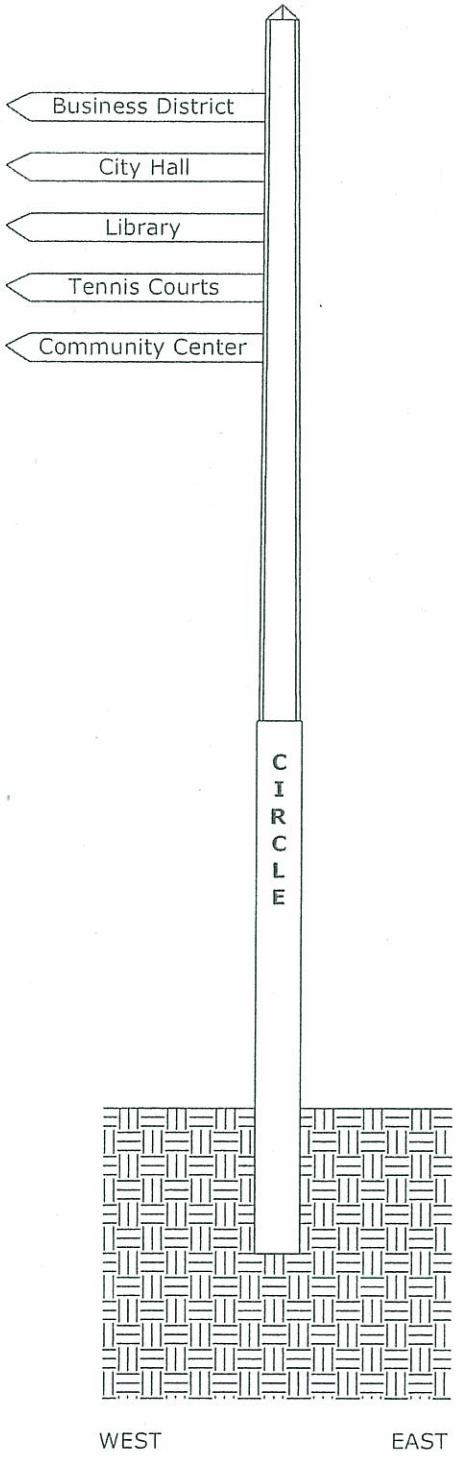

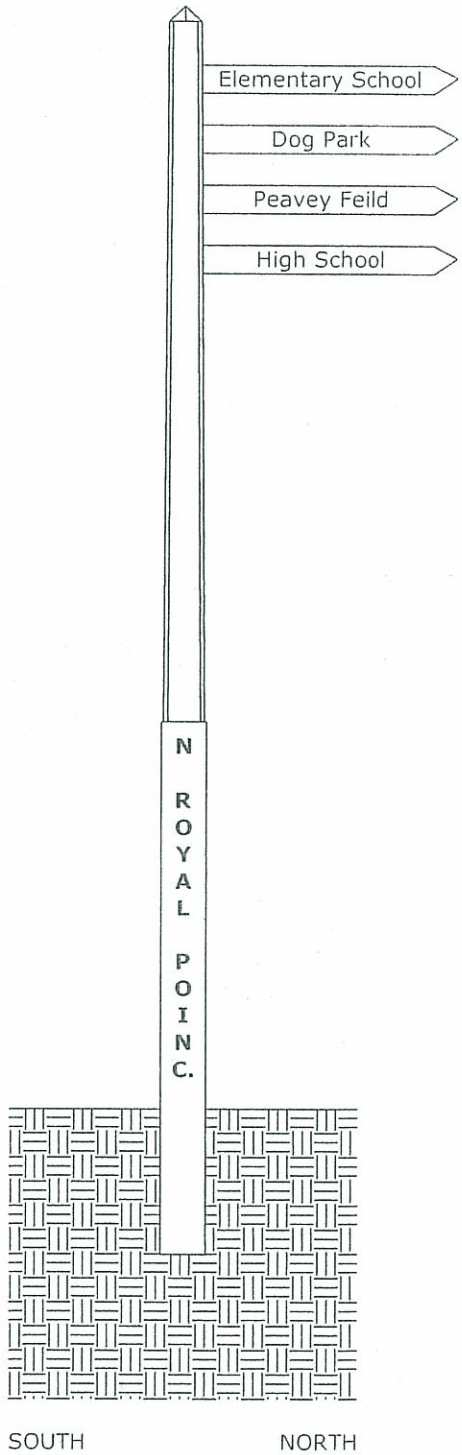

13 SIGN ELEVATIONS

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9C

Agenda Item No.

City Council Meeting of:

MAY 24, 2010

City of Miami Springs Interoffice Memo

DATE: May 20, 2010

TO: The Honorable Mayor Billy Bain and Members of the City Council

FROM: James R. Borgmann, City Manager

RE: Further Discussion Regarding a Bus for Our Senior Center from Rotary Club

Attached are copies of emails between Tom Webb and Jan Seiden as they apply to the question of insurance coverage for Rotary should we accept to receive the bus.

At this time, after speaking with FDOT, Jan Seiden has opined that the bus would NOT be automatically optioned over to Rotary after 5 years. If after 5 years the bus only has 40,000 miles or less, FDOT would assume there are many more good miles left in the bus and would not turn it loose. Conversely, if the bus had 125,000 miles in three years, they might let it go, feeling that there are very few good miles left in the bus. Since we deem it highly unlikely that we would put more than 100 miles per week on the bus, we would only be around 26,000 miles in 5 years.

Magali Valls

From: Jan Seiden [jseiden@olsrhh.com]
Sent: Thursday, May 20, 2010 1:54 PM
To: Magali Valls
Subject: FW: Rotary Club Bus Grant

FYI. JKS

From: Thomas L. Webb [mailto:twebb@coastalinsgroup.com]
Sent: Monday, May 17, 2010 5:03 PM
To: jseiden@olsrhh.com; Marjorie Palmer; Jens
Cc: James R. Borgmann; Ronald K. Gorland; William Alonso
Subject: RE: Rotary Club Bus Grant

The premium for all coverage's @ $1,000,000 without uninsured motorist would be around $5,000. The excess for an additional $1,000,000 would be around $1500. If our members want to go with the $1,000,000 that would be their call. To guess what the premium will be in the future is anyone's guess. Insurance companies are very consistently inconsistent. Let's say Nationwide there happens to be negative loss experience on Buses. Then of course, the company cancels and we go to market, which can be tough at best. One never knows what to expect when the next shoe drops. Premiums are at an all time low at this writing. So, your guess is as good as mine as to projecting ten years out. Are we sure their contract says what he says? I remember it saying five years *or* 120,000 miles, not whichever is greater. Remember, how do I know the driver will not be in an accident or having additional tickets? All these factors come into play.

If I am able to get one or more carriers to accept you leasing the vehicle, I think that would be cleaner for us. It may possibly give us extra protection in some way. You may know better than I on that subject. Example, Ford Motor credit leases Coastal Insurance my MKT; they do require $250,000 / $500,000. So, I assume there is a State or Federal law that protects them if I have a bad accident which goes over my limits? Do you know if we would have similar protection? If so, maybe we could lower your limits to that amount and help solve this puzzle.

Thanks, the saga continues

If you need to contact me please do not hesitate to do so via e-mail to twebb@coastalinsgroup.com or by phone to 305-887-5999 x 13.
Thomas L. Webb
twebb@coastalinsgroup.com

CONFIDENTIALITY NOTE: The information contained in this email message is legally privileged and confidential and is intended only for the use of the individual or entity named above. If you have received this email in error, please notify Coastal Insurance Group by telephone

From: Jan Seiden [mailto:jseiden@olsrhh.com]
Sent: Monday, May 17, 2010 4:16 PM
To: Thomas L. Webb
Cc: 'James R. Borgmann'; 'Ronald K. Gorland'; 'William Alonso'
Subject: Rotary Club Bus Grant

Tom, as I advised in my last voice mail, the FDOT representative was very clear that the mileage, and not

the years in service, would be the determining factor in authorizing the removal of the FDOT lien and the granting of permission to title the bus in the name of the city. The theory of the department is that they wish to encourage more, rather than less use, of the bus during its useful life. If the bus would have near the 120,000 miles of use during the five year period mandated by the department, then there would probably be no problem, but if there is only approximately 25,000-30,000 miles during the five years of city use, then the department would not authorize the release of its lien or the transfer of the bus to the city. Anyway, please provide the city with the "amount" of liability coverage required by Rotary, the premium that would be charged for insuring Rotary(including the cost of naming FDOT and Miami-Dade County as certificate holders on the policy), and your best guess as to the percentage of annual increase in premium for the next ten years. Please provide the requested information before Thursday, if possible, so that the information can be included in the City Council agenda packets. JKS

No virus found in this incoming message.
Checked by AVG - www.avg.com
Version: 9.0.819 / Virus Database: 271.1.1/2871 - Release Date: 05/17/10 02:26:00

COST OF VEHICLE DONATED FROM THE ROTARY:

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Matching payment	$ 7,200										$ 7,200
Insurance (Private and Fla League)	$ 6,500	$ 6,825	$ 7,166	$ 7,525	$ 7,901	$ 8,296	$ 8,711	$ 9,146	$ 9,603	$ 10,084	$ 81,756
										Total cost of Rotary vehicle	**$ 88,956** **

** This does not include the administrative time that will be required to comply with the grant requirements(reports, etc).

COST OF VEHICLE IF PURCHASED BY THE CITY:

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Purchase New Vehicle	$ 72,000										$ 72,000
Insurance(Fla League)	$ 500	$ 525	$ 551	$ 579	$ 608	$ 638	$ 670	$ 704	$ 739	$ 776	$ 6,289
										Total cost To Purchase	**$ 78,289**

COST OF VEHICLE IF PURCHASED BY THE CITY:

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Finance Costs	$ 15,525	$ 15,525	$ 15,525	$ 15,525	$ 15,525						$ 77,625
Insurance(Fla League)	$ 500	$ 525	$ 551	$ 579	$ 608	$ 638	$ 670	$ 704	$ 739	$ 776	$ 6,289
										Total cost To Finance	**$ 83,914**

9D

Agenda Item No.

City Council Meeting of:

MAY 24, 2010

City of Miami Springs Interoffice Memo

DATE: May 20, 2010

TO: The Honorable Mayor Billy Bain and Members of the City Council

FROM: James R. Borgmann, City Manager

RE: Skate Park Site Report...Eldron and Curtiss Parkway

As per Council's directive, we have completed an analysis of the proposed skate park location on Eldron Drive just east of Curtiss Parkway.

Attached you will find aerial photos, diagrams of the various underground and overhead utilities in the vicinity, the existing land contours of the location itself, and an estimate of the actual footprint of the park with the corresponding number of trees that will need to be removed.

TREES: We estimate that one very large tree and up to five small sized mahogany trees will need to be removed. We inquired with the city arborist and he said it would be cheaper to take these small trees out and plant new ones based on the fact that these trees would only have a 50/50 chance of survival. We had to do the same thing with the new community center. There were several oak trees that we would have loved to save, but it was not economical to do so.

POWER POLES: Due to the location of existing power poles nearby, we narrowed the park by ten feet. This should not be a noticeable difference to the skaters. The concrete pad for 9,000 square feet would be roughly $10,000. (A 90' by 100' park is roughly 9 times larger than council chambers) This creates a 25-foot buffer between the power poles and the furthest edge of the park. A six foot high fence would be installed around the park itself, so that may be another issue as far as distance to the pole is concerned.

Ron Gorland will be meeting FPL at the site on May 25 to get a definitive answer. In the meantime, I can report to you that when we were building the new community center, we had to relocate a pole about two months ago at a cost of almost $9,000.

LAND CHARACTERISTICS: The elevation of the land itself has always been a factor when we looked at skate park sites throughout the city. The elevations at this site indicate that most water sheds southward towards Eldron Drive. When the concrete itself is poured, it may elevate this area so that rain water will shed even better to the south. Recall also that the revised drainage plan for the drainage south of the driving range will pass directly by the site. One additional grate would be easy to install to further assist in the drainage of this area.

OTHER UTILITY LINES: There are no water or sewer lines currently located within this site area. The new irrigation plan for the golf course will not be a factor as it will be north of the pump house.

BIKE PATH: An additional issue to consider will be the relocation of the existing bike/jogging path. To build a completely new path would entail about 345 feet of new path. The existing path does not have to be removed as it would serve as the walkway(s) up to the skate park entrance. Limited, unpaved parking could be achieved on the south side of the park between Eldron Drive and the relocated bike path.

LIGHTING: Certainly as we have dealt more and more with the location of a skate park, we see new factors that enhance and detract from the concept. I believe I am correct in stating that none of the sites we have looked at were intended to be lit at night, or at least not at this time. For that reason we have not looked into the cost of lighting.

STAFFING and BUILDING: In talking to other cities that have or had skate parks, one thing is certain...we need to have staff on duty whenever the park is open. This person would need some type of shelter from the elements. It might be possible to put a small, pre-fab building there before looking at some type of permanent concrete building. We further assume that due to the proximity of this site to the country club, restrooms would not be needed.

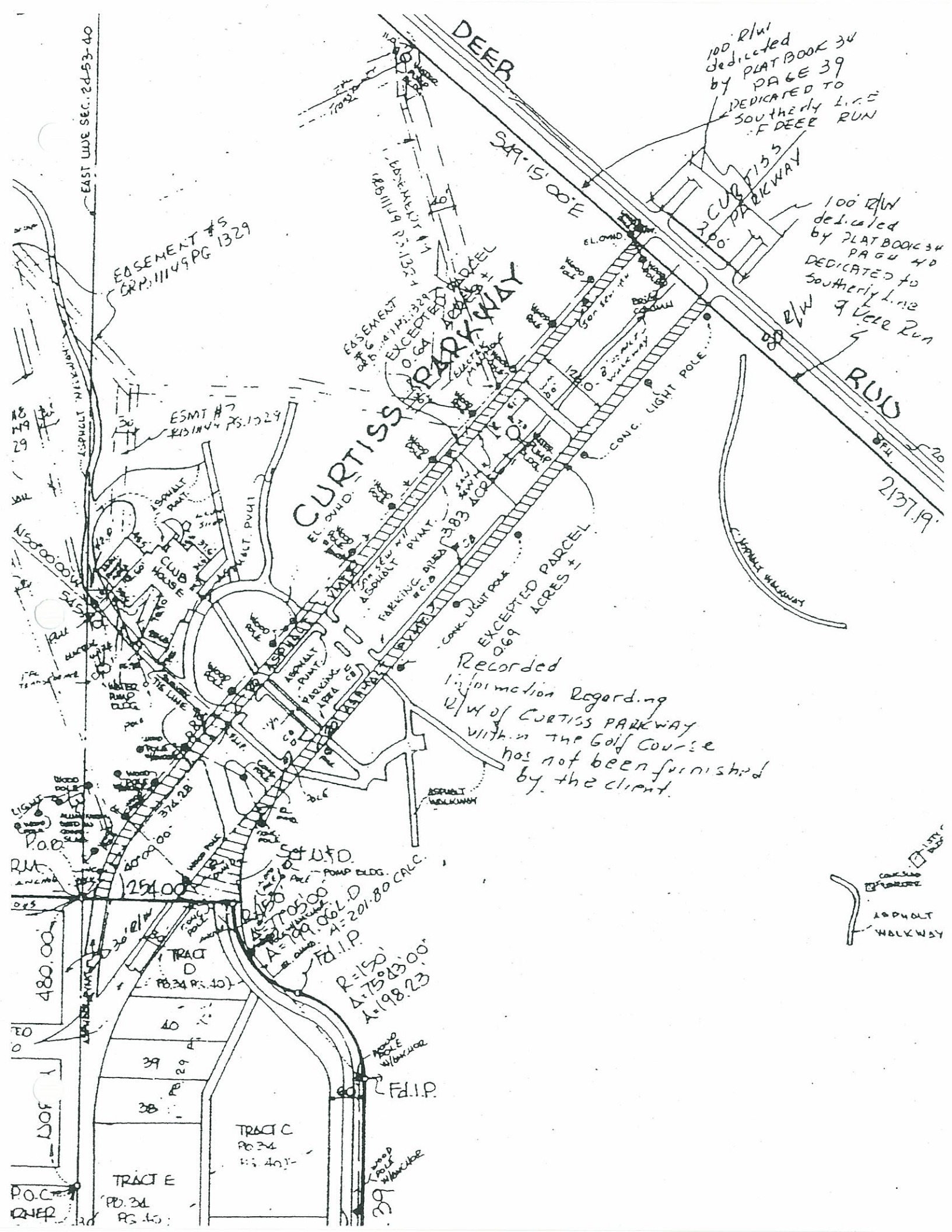
In today's world, a part time employee would be no less than $7.50 an hour. Given the variance of daylight hours from winter to summer, we estimate about $20,000 would be needed for personnel costs. Since construction and operation of this park would be funded completely by the City, we would be able to charge a higher fee to non-residents which would assist us in controlling the facility.

Aerial Views

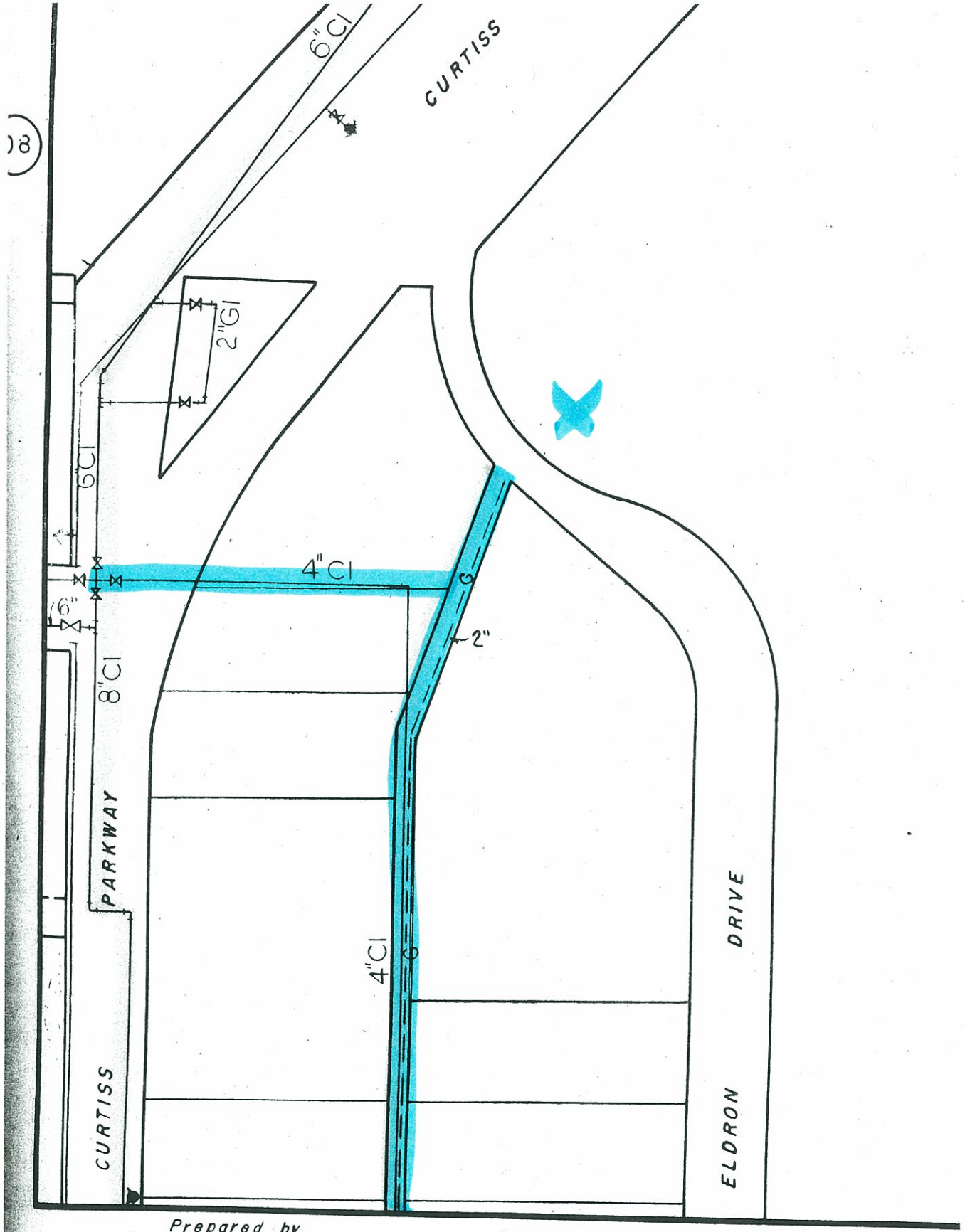
Curtiss Pkwy
Eldron Dr
© 2010 Google
© 2010 Europa Technologies
Google

Curtiss Pkwy
Eldron Dr
100'
90'
© 2010 Google
© 2010 Europa Technologies
Google
Imagery Date: Mar 5, 2009
25°48'46.83" N 80°17'17.01" W elev 0 m
Eye alt 148 m

Property Survey


DEER
RUN
S49°15'00"E
100' R/W dedicated by PLAT BOOK 34 PAGE 39 DEDICATED TO Southerly Line of DEER RUN
CURTISS PARKWAY
100' R/W dedicated by PLAT BOOK 34 PAGE 40 DEDICATED to Southerly Line of Deer Run
80' R/W
2137.19'
EAST LINE SEC. 24-53-40
EASEMENT #5 ORB 11149 PG 1329
ESMT #7 RB 11149 PG 1329
CURTISS PARKWAY
EXCEPTED PARCEL 0.64 ACRES ±
EXCEPTED PARCEL 0.69 ACRES ±
CONC. LIGHT POLE
ASPHALT WALKWAY
CLUB HOUSE
ASPHALT PVMT.
PARKING AREA
WOOD POLE
WATER PUMP BLDG.
Recorded Information Regarding R/W of CURTISS PARKWAY within the Golf Course has not been furnished by the client.
P.O.B.
254.00
480.00
TRACT D
PB.34 PG.40
TRACT C
PB.34 PG.40
TRACT E
PB.34 PG.40
Fd.I.P.
R=150'
Δ=75°43'00"
A=198.23'
A=199.06' L.D.
A=201.80 CALC.
P.O.C.
ASPHALT WALKWAY

Water Lines

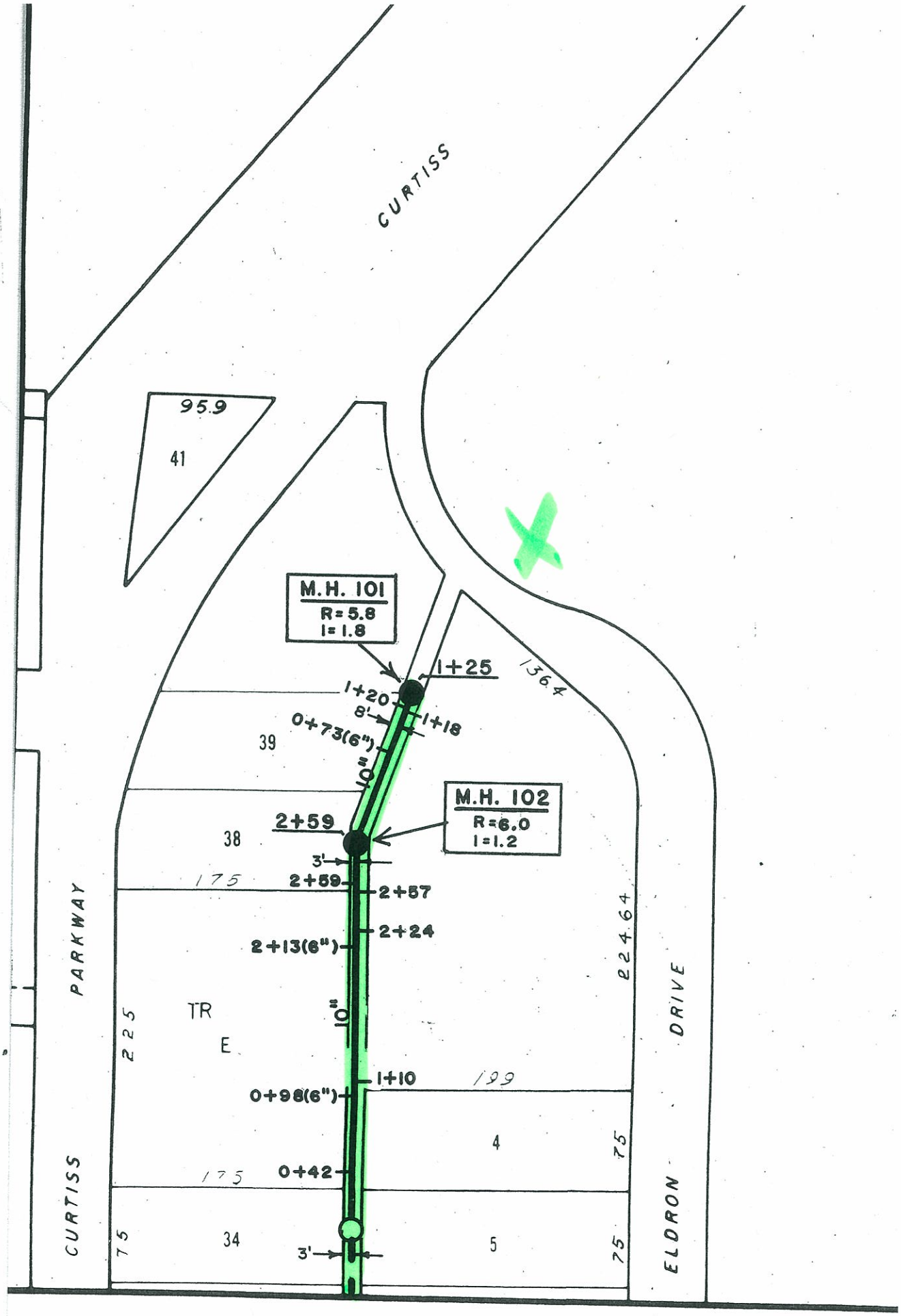


Prepared by

MAURICE H. CONNELL & ASSOCIATES, INC.

SEPTEMBER, 1996 MARCH, 1999

Sewer Lines


CURTISS
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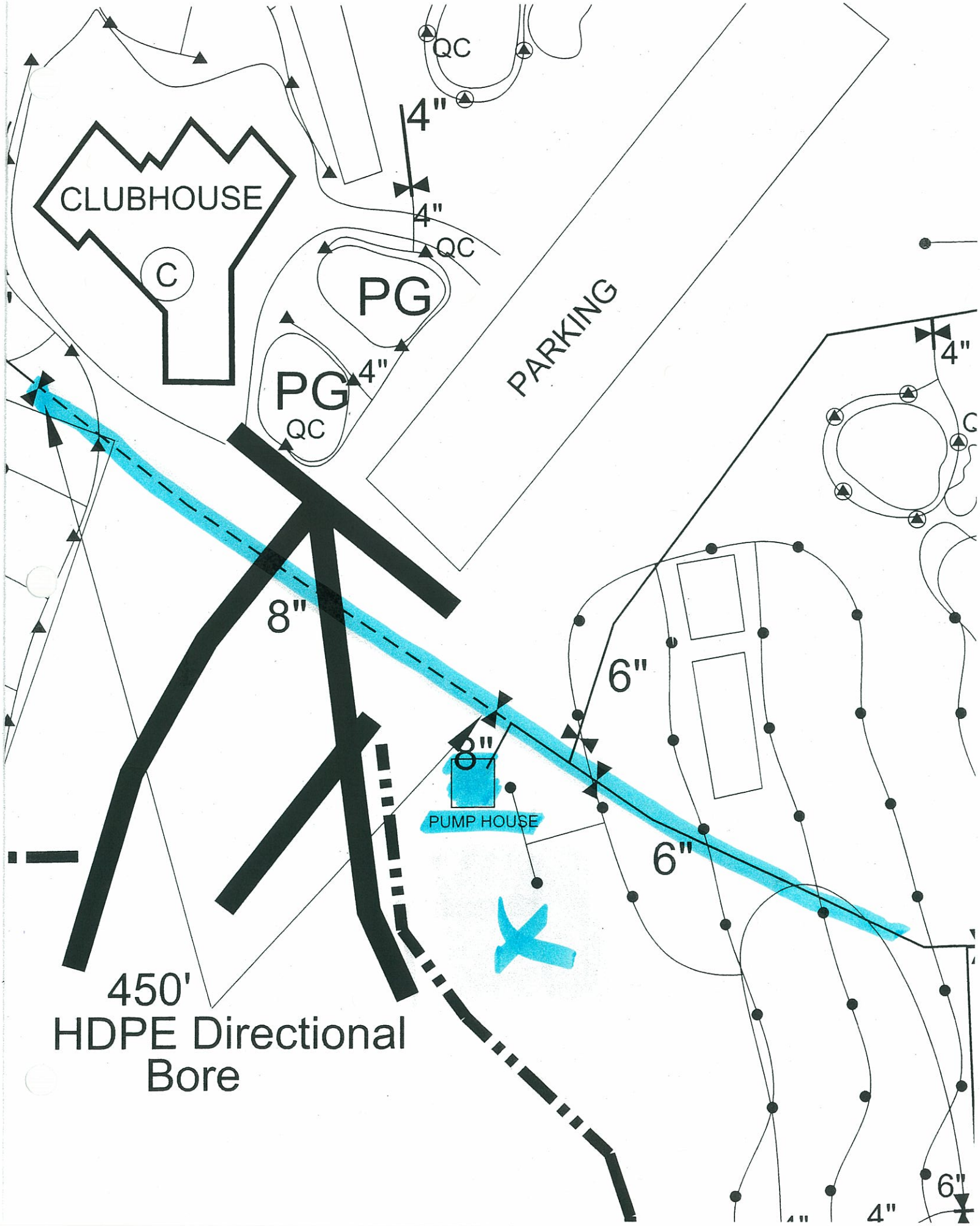
41
M.H. 101
R=5.8
I=1.8
1+25
136.4
1+20
8'
1+18
0+73(6")
39
10"
M.H. 102
R=6.0
I=1.2
2+59
38
3'
175
2+59
2+57
2+24
2+13(6")
224.64
PARKWAY
TR
E
225
10"
1+10
199
0+98(6")
4
75
175
0+42
CURTISS
75
34
3'
5
75
ELDRON
DRIVE

Irrigation Lines


QC
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CLUBHOUSE
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PARKING
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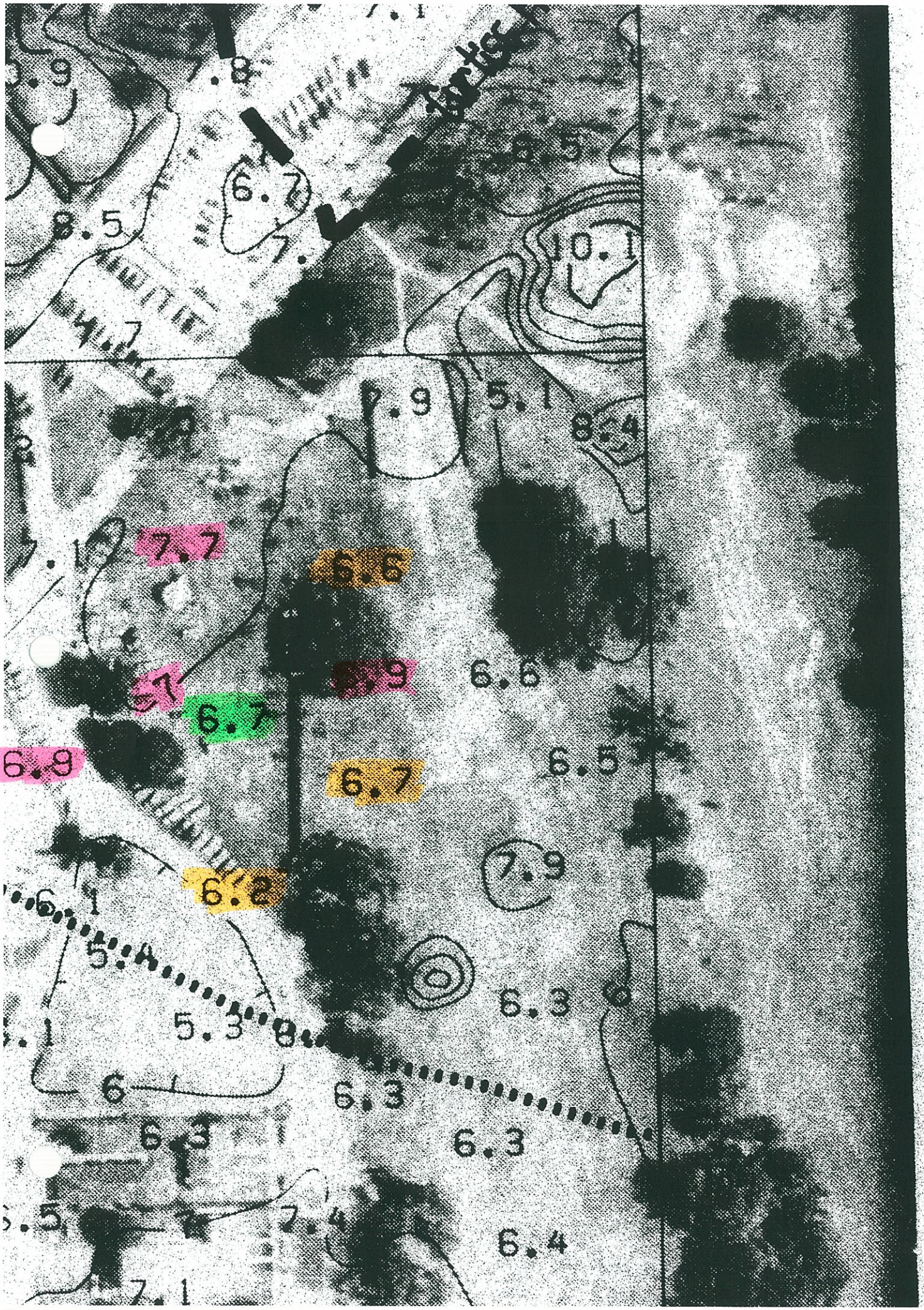
8"
PUMP HOUSE
6"
450'
HDPE Directional
Bore
6"
4"

Ground Elevations


7.8
6.7
8.5
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5.1
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Proposed Drainage

MI SPRINGS	DRAINAGE BASIN 35 IMPROVEMENTS	FRENCH DRAIN WITH PU

9E

Agenda Item No.

City Council Meeting of:

MAY 24, 2010

City of Miami Springs Interoffice Memo

DATE: May 20, 2010

TO: The Honorable Mayor Billy Bain and Members of the City Council

FROM: James R. Borgmann, City Manager

RE: Annexation Update and Approval of for a Continuance and Rescheduling of the June 7 Meeting before the County Planning Advisory Board

---

Part 1: FEC letter to County Requesting Denial of our Application

Mayor Bain, Jan Seiden and I met with representatives of the FEC Railway in my office on May 19. The subject of the meeting was the letter (copy attached) that was sent by the FEC to the County requesting a denial of our annexation application. Virginia Gardens received a very similar letter.

The meeting actually went very well, as, for the first time, we finally got answers to many of the questions and rumors that have surrounded the FEC rail yard for many years. It was conveyed to us that the plans for the yard are for it to remain a rail yard. No residential, no commercial, just rail traffic. However, it does appear that it may be a much more intensely used rail yard. The "plans" call for an increased presence of rail for transporting goods to and from the airport and the seaport. A more active yard would certainly create more noise. We mentioned that we could discuss noise abatement with them as they get closer to making the changes to the yard and they agreed.

The bottom line is that they do not want to be included in <u>any</u> annexation. This is really not an issue, since they currently pay NO property taxes anyway. They would pay taxes only if the land were changed to a commercial or residential use, which apparently is no longer up for discussion. At some point in the future if the yard were abandoned and some other form of development was imminent, then we would surely be interested in annexation of that area again.

The FEC did tell us that if they were excluded from our current application, that they would attend any and all county meetings with us and support us unconditionally. Further, should contiguity become an issue, they would assist in providing same. That is a huge plus in this process and I believe it is the way to proceed.

Part 2: June hearing before the Planning Advisory Board

We recently received notification of a hearing scheduled by the County on June 7 to discuss the four city's applications. We have since received more information that the "numbers" would not be available to us until May 21 or later. This does not give sufficient time for staff or our consultant to analyze and verify the numbers so that we can reasonably discuss the issue at a hearing.

At his point in time, Doral and Medley are asking for a rescheduling of the hearing until September (the County does not meet in August). In discussions with Virginia Gardens, we believe we can be ready for a July meeting. Seeing as how the whole annexation process has really become a "Miami Springs/Virginia Gardens" issue east of the Palmetto Expressway, and a "Doral/Medley" issue west of the Palmetto, we believe we (MS & VG) should proceed forward in July and let Doral and Medley work at their own pace.

We need Council's approval to request this continuance.

9F

CITY OF MIAMI SPRINGS

City Manager's Office
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5010
Fax: (305) 805-5040

TO: Honorable Mayor Bain and Members of the City Council

VIA: Jim Borgmann, City Manager

FROM: Ron Gorland, Assistant City Manager

SUBJECT: July 3rd Post Parade Celebration Recommendation

DATE: May 20, 2010

Patti Bradley, Rec Program Supervisor (includes event planning), in response to Council's request to provide a more elaborate post-parade celebration, is recommending the following from 11AM-2PM on July 3rd:

1. 2 Large water slides (age appropriate) $1,145
2. 2 Jump houses (age appropriate) - $1,175
3. 3 - 20X40' tents = $1,140
4. 25-30 8' rectangular tables $300
5. 300 chairs - $330
6. Local DJ - $325
7. Optimist will be serving hot dogs, hamburgers and refreshments
8. The estimated cost of #'s 1-7 of approximately $4,500 is within our budget

Further, for July 4th fireworks, and because of the approximately nine month lead time we found was required to put together a special music broadcast coupled to our fireworks display, Patti will probably not be a unable to arrange it for this year (but is already ahead of the curve for next year). She continues to pursue the RF Modulator approach outlined by Councilman Espino. However, Patti is attempting to get a band or at least a DJ to perform the evening of July 4th but with no luck so far. For your consideration before we spend the money on a DJ or band, Patti cautions in years past this has not been very successful from an attendance vantage point.

Agenda Item No.

City Council Meeting of:

MAY 24 2010

9G

Agenda Item No.

City Council Meeting of:
MAY 24, 2010

City of Miami Springs Interoffice Memo

DATE: May 20, 2010

TO: The Honorable Mayor Billy Bain and Members of the City Council

FROM: James R. Borgmann, City Manager

RE: Westward Drive Trial Parking and Traffic Flow Update

Jim,

I couldn't locate parking curb stops that were only beveled on one side.

The following would be needed to delineate the temporary parking lane if we space the curb stops 6' apart.

100 parking curbs at $30 each	**Total $3,000.00**
16 – 150' rolls of temp, lane marking tape @ $60.00 each	**Total: 960.00**
	$3,960.00

I have three prices on each.

Peter G. Baan, Chief of Police
Miami Springs Police Department
201 Westward Dr.
Miami Springs, FL 33166

305-887-1444
pbaan@mspd.us

Any trees or bushes that we want to add (I recommend trees since they probably won't "walk") we can certainly plant later and pay for through local option gas tax funds, probably in the range of $300 per tree. (20 trees = $6,000)

As stated at a prior meeting, it should cost roughly $10,000 to do one block, both sides of the road.

I do have two questions for Council regarding this trial. If we do the trial plan as itemized above, do you want us to use barricades and cones on the other three blocks or leave them "as-is"? Also, does Council have a preference for the block we use for the trial demonstration? I don't have a preference, but the Chief and I both think that if we make it the very first block off the Circle it will cause accidents.

10A

Agenda Item No.

City Council Meeting of:

MAY 24, 2010

CITY OF MIAMI SPRINGS

City Manager's Office
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5010
Fax: (305) 805-5040

TO: Honorable Mayor Bain and Members of the City Council

VIA: James R. Borgmann, City Manager

FROM: Ronald K. Gorland, Assistant City Manager

SUBJECT: City Website RFP Respondent Presentation Recommendation

DATE: May 20, 2010

Attached for your review are the results of the recommendation by subject Committee, comprised of Mark Trowbridge, President Coral Gables Chamber of Commerce, Hortenseia Machado, IT Director North Miami, and Jorge Fonseca, IT Manager Miami Springs.

Attachment "A" is presented in order of the Committee's numeric evaluations with associated rating backup (Attachment "B"). Committee ratings did not consider quoted $ bids, but focused rather on the ability to deliver a quality product. References have not been completed.

Attachment "C" is a listing of the 11 respondents in order of price quoted for the non-hosted option. The hosted option is no longer needed now that our new server is in place and operational.

The RFP itself and the 11 RFP responses (all responses received were deemed valid) are immediately available for Council review. Four of the top five responders bid within the $25,000 budgeted for this project.

Based on Council's request for the top five responders to make presentations directly to them, the Administration recommends, in accordance with the findings of the review committee, the following top five responders should be invited at a date/time of Council's choosing, to make their presentations using a double-blind draw process to determine presentation order. After the presentations Council should select the winning RFP respondent if possible, and if not, determine the next group of respondents for presentations (other alternatives are also available). The top five

- Civic Plus
- 3W Studio
- AHA!
- Data Key
- e-City

While the "cone of silence" is technically lifted at this point, our City Attorney advises, as he always does in these situations, against any discussion by Council members with anyone related to these firms until after Council action.

Website Re-Design RFP# 02-09/10

Committee's Evaluation Summary

FIRM'S NAME	GRAND TOTAL	Mark Trowbridge	Hortenseia Machado	Jorge Fonseca	TOTAL POINTS
Civic Plus	$ 31,648.00	98	92	89	**279**
3W Studio	$ 23,435.00	95	89	69	**253**
AHA!	$ 18,750.00	92	76	84	**252**
Data Key	$ 22,865.00	94	87	69	**250**
e-City *	$ 30,450.00 $ 24,005.00	91	86	70	**247**
CCI	$ 72,800.00	86	81	68	**235**
KMDG	$ 43,950.00	89	77	65	**231**
Fusion Objects **	$ 186,000.00 $ 95,760.00	89	85	56	**230**
Perez-Castellano	$ 230,250.00	85	82	59	**226**
Epic	$ 45,800.00	85	86	52	**223**
Websolver	$ 32,201.00	86	77	58	**221**

* $24,005.00 rates are based per Cloud Computing Solution , $30,450.00 rates are based per self-hosting solutions.
** $186,000.00 rates are based per on site, $95,760.00 rates are based per partial off-site.

Attachment "A"

Website Re-Desig FP# 002-09/10

Name of Firm: Civic Plus

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal · on-site · only for gov't · 24 hr support	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business 1998	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities 575 municipal	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	7

Attachment "B"

Name of ...m: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	8
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines 24 h. support	9	8
Web Architecture and Solution Design nice examples	33	32
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support this is what they do	20	20

Attachment "B"

TOTAL SCORE: 98

Executed this 19 day of May 2010.

By: [signature]
Evaluation Committee Member

[signature]
Print Name

Website Re-Desig .FP# 02-09/10

Name of Firm: 3 W

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal template on-site training no music licenses	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business 1996 Tallahassee	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities yes, SOV non-profits	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology yes	7	6

Attachment "B"

Name of Firm: 3W

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	8
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines	9	8
Web Architecture and Solution Design	33	30
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support	20	20

Attachment "B"

TOTAL SCORE: 95

Executed this 19 day of Mr 2010.

By: _____
Evaluation Committee Member

_____
Print Name

Website Re-Desig .FP# 02-09/10

Name of Firm: AAA!

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal template	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business 15 yrs	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities yes, several	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology , template system	7	6

Attachment "B"

Name of Firm: AHA!

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	8
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Lake Oswego	9	7
Web Architecture and Solution Design template	33	30
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support	20	18

Attachment "B"

TOTAL SCORE: 92

Executed this 19 day of May 2010.

By: [signature] Evaluation Committee Member

[signature] Print Name

Website Re-Design RFP# 02-09/10

Name of Firm: Data Key

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business 1992	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities no know municipal	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	7

Attachment "B"

Name of Firm: Dat[illegible]

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process [illegible] to others	8	8
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines NMB	9	9
Web Architecture and Solution Design strong; vast experience	33	30
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support	20	18

Attachment "B"

TOTAL SCORE: 94

Executed this 19 day of May 2010.

By: [signature]
Evaluation Committee Member

[signature]
Print Name

Website Re-Desig[illegible] FP# 002-09/10

Name of Firm: E-City Svcs

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal A - Hosting B - not listed on-site training	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business 1998	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities 270 municipal clients	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	7

Attachment "B"

Name of Firm: E-City Svcs.

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines	9	8
Web Architecture and Solution Design - template - creative?	33	27
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support	20	19

Attachment "B"

TOTAL SCORE: ~~92~~ 91

Executed this 19 day of May 2010.

By: _____
Evaluation Committee Member

M. L. A. Trimble
Print Name

Website Re-Desig RFP# 02-09/10

Name of Firm: CC1

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal twice really	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives DOT NETNVIKI.com	4	4
Experience of Respondent and Length of Time in Business 11 years	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities some non-profits more corp	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology have not kept to their proposed format	7	6

Attachment "B"

Name of Firm: CCI

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Detroit but Flies in Tampa / Miramar	9	8
Web Architecture and Solution Design Do Not Nurse?	33	25
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support	20	18

Attachment "B"

TOTAL SCORE: 86

Executed this 19 day of May 2010.

By: [signature]
Evaluation Committee Member

Mark A. Trowbridge
Print Name

Website Re-Desig RFP# 02-09/10

Name of Firm: CMDA

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal · 3rd party contractor · in house · template	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business 7 years	10	9
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities no municipal referenced	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	6

Attachment "B"

Name of ...m: KMDG

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process unclear @ 3rd Party	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Oviedo, FL	9	7
Web Architecture and Solution Design yes, appears to be in order	33	30
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support yes, correct, capable	20	18

Attachment "B"

Executed this 19 day of Mar 2010.

TOTAL SCORE: ~~90~~ 89

By: [signature]
Evaluation Committee Member

[signature]
Print Name

Website Re-Desig[illegible] RFP# 02-09/10

Name of Firm: Fusion

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business	10	8
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities City of Philadelphia	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	7

Attachment "B"

Name of Firm: Fusion

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process heavily front loaded (consulting)	8	6
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Houston, TX	9	7
Web Architecture and Solution Design · strength of design / tech · dashboard	33	30
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support upgrades...	20	18

Attachment "B"

TOTAL SCORE: 89

Executed this 19 day of May 2010.

By: _____
Evaluation Committee Member

_____
Print Name

Website Re-Desig FP# 02-09/10

Name of Firm: Percy Cabellero

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business 2007	10	7
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Govt	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	7

Attachment "B"

Name of Firm: Play Castillano

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process very technical	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines	9	9
Web Architecture and Solution Design more expertise / focus on tech vs. creative	33	25
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support yes, but costly – dedicated hosting	20	17

TOTAL SCORE: 85

Executed this 19 day of May 2010.

By: [signature]
Evaluation Committee Member

[illegible]
Print Name

Attachment "B"

Website Re-Desig FP# 02-09/10

Name of Firm: · Epic

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal	4	3
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business	10	8
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities · Sheriff's Dept · Towns of Prescott, Prairie-top-Lakeside	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	6

Attachment "B"

Name of Firm: Epic

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines · Arizona	9	6
Web Architecture and Solution Design - photo gallery - contact	33	28
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support seems strong + references	20	18

TOTAL SCORE: 85

Executed this 19 day of May 2010.

By: _____
Evaluation Committee Member

M. A. [illegible]
Print Name

Attachment "B"

Website Re-Desig FP# 002-09/10

Name of Firm: Web solutions

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal · 30 days of mntn only · no stock photo · template solution	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business 1996 –	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities yes, municipal non-profit	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	7

Attachment "B"

Name of Firm: Wilsolver

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process Concerned on: 30 days, ongoing mnt.	8	6
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Orlando	9	7
Web Architecture and Solution Design	33	28
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support pricing concern after 30 days $115/hr	20	15

Attachment "B"

TOTAL SCORE: 86

Executed this 19 day of May 2010.

By: [signature] [signature] Mel A. Trenbrook

Evaluation Committee Member Print Name

Website Re-Desig FP# 002-09/10

Name of Firm: Civic Plus

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business 1998	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	7

Attachment "B"

30

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	8
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines out of State	9	7
Web Architecture and Solution Design	33	30
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Hosted	20	17

TOTAL SCORE: 92

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

Hortensia Machado
Print Name

Attachment "B"

Website Re-Desi[illegible] .FP# 02-09/10

Name of Firm: 3W Studios

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	3
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	3
Experience of Respondent and Length of Time in Business	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Gov't Agencies	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	6

Attachment "B"

27

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines In State	9	8
Web Architecture and Solution Design	33	30
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Voted	20	17

Attachment "B"

TOTAL SCORE: 89

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

Hortensia Machado
Print Name

Website Re-Design P# 02-09/10

Name of Firm: AHA

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	2
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	3
Experience of Respondent and Length of Time in Business 2002	10	9
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Muni Experience	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	6

Attachment "B"

25

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Out of State	9	7
Web Architecture and Solution Design	33	20 HM ~~30~~
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support	20	17

Attachment "B"

51

TOTAL SCORE: 76

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

Hortensia Machado
Print Name

Website Re-Desig FP# 02-09/10

Name of Firm: Datakey

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal	4	3
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	3
Experience of Respondent and Length of Time in Business 1992	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Did not mention other MUNI's	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	6

Attachment "B"

26

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Dade county	9	9
Web Architecture and Solution Design	33	28
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Hosted	20	17

TOTAL SCORE: 87

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

Hortensia Machado
Print Name

Attachment "B"

Website Re-Desig[illegible]FP# 002-09/10

Name of Firm: e-city

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	3
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	3
Experience of Respondent and Length of Time in Business 1998	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities	5	5
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	6

Attachment "B"

27

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines In State	9	7
Web Architecture and Solution Design	33	28
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Hosted	20	17

TOTAL SCORE: 86

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

Hortensia Machado
Print Name

Attachment "B"

Website Re-Desig FP# 002-09/10

Name of Firm: C CI

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	3
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	3
Experience of Respondent and Length of Time in Business 1996	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities No Mowi	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	6

Attachment "B"

26

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Local - Broward	9	9
Web Architecture and Solution Design	33	22
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Hosted	20	17

TOTAL SCORE: 81

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

Hortensia Maciado
Print Name

Attachment "B"

Website Re-Desig[illegible] RFP# 02-09/10

Name of Firm: ~~KWD~~ KMDG

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal	4	3
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	3
Experience of Respondent and Length of Time in Business 2003	10	9
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities No Muni	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	6

Attachment "B"

25

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines in State	9	8
Web Architecture and Solution Design	33	28 HM
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Hosted	20	17

Attachment "B"

TOTAL SCORE: 77

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

Hortensia Machado
Print Name

Website Re-Desig RFP# 02-09/10

Name of Firm: Fusion Objects Corp.

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business 2007	10	~~8~~ 7
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	7

Attachment "B"

20

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	8
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Out of Miami 5	9	7
Web Architecture and Solution Design	33	27 ~~30~~ 24
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support	20	17

59

Attachment "B"

TOTAL SCORE: 85

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

_____
Print Name

Website Re-Desig RFP# 02-09/10

Name of Firm: Perez Castellanos

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	3
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	3
Experience of Respondent and Length of Time in Business 2007	10	7
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	6

Attachment "B"

23

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines	9	9
Web Architecture and Solution Design	33	28 ~~30~~
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support	20	15

TOTAL SCORE: 82

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

Hortensia Machado
Print Name

Attachment "B"

59

Website Re-Desig FP# 02-09/10

Name of Firm: EPIC Productions

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	3
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	3
Experience of Respondent and Length of Time in Business 2004	10	8
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	7

Attachment "B"

25

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines	9	7
Web Architecture and Solution Design	33	30
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Hosted	20	17 ~~20~~

Attachment "B"

61

TOTAL SCORE: 86

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

Hortensia Machado
Print Name

Website Re-Desig RFP# 02-09/10

Name of Firm: Web Solvers

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	3
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	3
Experience of Respondent and Length of Time in Business 1996	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities No Muni's	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	6

Attachment "B"

26

Name of Firm: _____

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	6
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines by state	9	8
Web Architecture and Solution Design	33	20
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support	20	17

Attachment "B"

TOTAL SCORE: 77

Executed this _____ day of _____ 2010.

By: _____
Evaluation Committee Member

Hortensia Machado
Print Name

Website Re-Desig FP# 002-09/10

Name of Firm: Avics Plus.

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal yes.	4	4.
Responsiveness of Proposal's Scope of Services to RFP Objectives Strong match.	4	4.
Experience of Respondent and Length of Time in Business 1998 / 1994 Tech. side.	10	9.
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Most Clients of All Proposals Gov	5	5.
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology To Staff members w/ high technical skills. Large Company.	7	7

Attachment "B"

Name of Firm: Civics Plus.

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process Excellent approach / process.	8	8.
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Kansas.	9	5.
Web Architecture and Solution Design Excellent Detail on Architecture.	33	32.
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support High Maintenance Cost.	20	15.

TOTAL SCORE: ~~88~~ 89

Executed this 18 day of MAY 2010.

By: _____
Evaluation Committee Member

Jorge Fonseca
Print Name

Attachment "B"

Website Re-Desig FP# 02-09/10

Name of Firm: 3W Studios.

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal All Items Covered	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives All objectives met	4	4.
Experience of Respondent and Length of Time in Business Since 1996.	10	10.
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Strong List of Examples.	5	5.
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology ~~[illegible]~~ exclusive use of CMS For Building Sites Around.	7	5.

Attachment "B"

Name of Firm: 3W

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	6.
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines in Fl.	9	5.
Web Architecture and Solution Design Hosting Recommended, Template Based Cms.	33	20.
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Owed on maint. Agreement.	20	10.

TOTAL SCORE: 69

Executed this 18 day of May 2010.

By: _____
Evaluation Committee Member

Jorge Fonseca
Print Name

Attachment "B"

Website Re-Desig[illegible] RFP# 02-09/10

Name of Firm: AHA.

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	4.
Responsiveness of Proposal's Scope of Services to RFP Objectives Covered.	4	4.
Experience of Respondent and Length of Time in Business 15 years.	10	9.
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Several cities Listed.	5	5.
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology Good.	7	6

Attachment "B"

Name of Firm: AHA.

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process Simple & straight Fwd.	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Oregon	9	1
Web Architecture and Solution Design Well laid out	33	30
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Strongly favors own hosting	20	18

TOTAL SCORE: 84

Executed this 18 day of May 2010.

By: _____
Evaluation Committee Member

Jorge Fonseca
Print Name

Attachment "B"

Website Re-Desig .FP# 02-09/10

Name of Firm: Data Reg.

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal good.	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4
Experience of Respondent and Length of Time in Business Since - 1992	10	10
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Did not see examples or mention of City websites.	5	2
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology Seems to be Template Based CMS.	7	3

Attachment "B"

Name of Firm: Data Key

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Local	9	9
Web Architecture and Solution Design ok.	33	20
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Highly Recommends hosting offsite.	20	10

TOTAL SCORE: 69

Executed this 18 day of MAY 2010.

By: [signature]
Evaluation Committee Member

Jorge Fonseca
Print Name

Attachment "B"

Website Re-Desig FP# 002-09/10

Name of Firm: E-City

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal Bad Copier used - Low Toner?	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4.
Experience of Respondent and Length of Time in Business 2006	10	5.
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities 17 Florida Cities currently.	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology Documented.	7	5.

Attachment "B"

Name of Firm: E-City.

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process Detailed	8	6.
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Winter Park, Fl.	9	7.
Web Architecture and Solution Design Not Bad / Template Based.	33	20.
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Simple / hosted / cheap maint.	20	15.

TOTAL SCORE: ~~75~~ 70

Executed this 18 day of MAY 2010.

By: _____ Evaluation Committee Member

Jorge Fonseca
Print Name

Attachment "B"

Website Re-Desig RFP# 002-09/10

Name of Firm: Computer Consultants of America

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives Not as clear as others	4	3.
Experience of Respondent and Length of Time in Business 1994	10	9.
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Sporatic clients	5	3
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology Will be using Dotnetnuke. (Free based on .Net 1.1)	7	6.

Attachment "B"

Name of Firm: Computer Consultants of America.

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process Basic.	8	6.
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Tampa-	9	7.
Web Architecture and Solution Design A bit complicated	33	20.
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Average. Maint. Cost. per year.	20	10

TOTAL SCORE: 68.

Executed this 18 day of May 2010.

By: _____
Evaluation Committee Member

Jorge Fonseca
Print Name

Attachment "B"

Website Re-Desig RFP# 02-09/10

Name of Firm: KMDG.

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	4.
Responsiveness of Proposal's Scope of Services to RFP Objectives Very Good	4	4.
Experience of Respondent and Length of Time in Business Since 2003	10	6.
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Not many examples provided	5	3
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology Depends on 3rd Party Contractor	7	5

Attachment "B"

Name of Firm: KnD6-

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process Straight forward.	8	6.
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Near orlando.	9	7.
Web Architecture and Solution Design	33	20.
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Maint. Contract & hosting Recommendation	20	10.

TOTAL SCORE: 65

Executed this 18. day of MAY 2010.

By: _____
Evaluation Committee Member

Jorge Fonseca
Print Name

Attachment "B"

Website Re-Desig .FP# 02-09/10

Name of Firm: Fusion objects

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives Meets all objectives.	4	4
Experience of Respondent and Length of Time in Business 3 years.	10	6
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities 3 ~~[illegible]~~. examples. give.	5	2
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology Solid process	7	5

Attachment "B"

Name of Firm: Fusion Objects

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process Approach & process outlined.	8	8
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Texas.	9	1
Web Architecture and Solution Design More explains how technologies work than actual architecture.	33	15
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Maintenance Agreement.	20	10

TOTAL SCORE: 56

Executed this 18 day of May 2010.

By: [signature]
Evaluation Committee Member

Jorge Fonseca
Print Name

Attachment "B"

Website Re-Desic FP# 02-09/10

Name of Firm: Perez Castellano

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal ✓	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives Meets objectives	4	4.
Experience of Respondent and Length of Time in Business 3 years	10	6-
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities No References listed.	5	3.
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology Seems very proficient.	7	6.

Attachment "B"

Name of Firm: Perez Castellano

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process Project approached from technical stand point. Security is emphasized.	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Located in Miami Springs	9	9
Web Architecture and Solution Design Not much to go on for Architecture / Solution Design.	33	10
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Covered by Maintenance Agreement	20	10

TOTAL SCORE: 59

Executed this 18 day of MAY 2010.

By: _____
Evaluation Committee Member

Jorge Fonseca
Print Name

Attachment "B"

Website Re-Desig .FP# 02-09/10

Name of Firm: Epic

Evaluation Criteria	**Maximum Points Assigned**	**Points Assigned**
Completeness and Thoroughness of Proposal Very thorough.	4	4
Responsiveness of Proposal's Scope of Services to RFP Objectives Meets objective.	4	3
Experience of Respondent and Length of Time in Business Since. 2004	10	8
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities All clients Based in CA or AZ. Several PD's & City's As Clients.	5	4
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology	7	5

Attachment "B"

Name of Firm: EPIC

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process	8	7
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines AZ.	9	1
Web Architecture and Solution Design	33	10.
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Maintenance. Agreement.	20	10 ?

Attachment "B"

TOTAL SCORE: 52

Executed this 18 day of MAY 2010.

By: _____
Evaluation Committee Member

Jorge Fonseca
Print Name

Website Re-Desig FP# 02-09/10

Name of Firm: Web Sters.

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Completeness and Thoroughness of Proposal	4	4.
Responsiveness of Proposal's Scope of Services to RFP Objectives	4	4.
Experience of Respondent and Length of Time in Business 1995.	10	9.
Experience Providing Comparable Services to the City of Miami Springs or Comparable Entities Several Listed. (Cities)	5	4.
Demonstrated and Relevant Knowledge and Proficiency with Applications of Web Technology Average.	7	5.

Attachment "B"

Name of Firm: Web Solvers

Evaluation Criteria	Maximum Points Assigned	Points Assigned
Project Approach and Process What approach?	8	4.
Geographical Proximity to Miami Springs City Hall and Ability to Give Priority to City Tasks and Meet City Deadlines Orlando, FL	9	5.
Web Architecture and Solution Design CMS Based but not 100% clear on Site Tech used.	33	15.
Ability and Resources to Support Post Implementation Updates, Upgrades and Routine Support Maintence Agreement up for start.	20	5.

Attachment "B"

TOTAL SCORE: 58

Executed this 18 day of May. 2010.

By: _____
Evaluation Committee Member

Jorge Fonseca.
Print Name

Website Re-Design RFP# 02-09/10

Firm	Consulting	Design	Implementation	Training	TOTAL COST WEBSITE	Annual Maintenance	GRAND TOTAL
Perez-Castellanos	$ 21,000.00	$ 35,700.00	$ 91,350.00	$ 46,200.00	**$ 194,250.00**	$ 36,000.00	**$ 230,250.00**
Fusion Objects A	$ 39,000.00	$ 46,000.00	$ 75,000.00	$ 6,000.00	**$ 166,000.00**	$ 20,000.00	**$ 186,000.00**
Fusion Objects B	$ 39,000.00	$ 16,560.00	$ 27,000.00	$ 6,000.00	**$ 88,560.00**	$ 7,200.00	**$ 95,760.00**
CCI	$ 5,040.00	$ 12,000.00	$ 40,400.00	$ 9,600.00	**$ 67,040.00**	$ 5,760.00	**$ 72,800.00**
Epic	$ 2,900.00	$ 4,000.00	$ 30,000.00	$ 5,900.00	**$ 42,800.00**	$ 3,000.00	**$ 45,800.00**
KMDG	$ 4,000.00	$ 4,600.00	$ 17,750.00	$ 11,600.00	**$ 37,950.00**	$ 6,000.00	**$ 43,950.00**
Websolvers	$ 4,025.00	$ 6,320.00	$ 18,575.00	$ 3,281.00	**$ 32,201.00**	$ -	**$ 32,201.00**
Civic Plus	$ 3,876.00	$ 4,800.00	$ 12,672.00	$ 10,300.00	**$ 31,648.00**	$ -	**$ 31,648.00**
e-City Services B	$ 4,800.00	$ 6,125.00	$ 3,495.00	$ 10,790.00	**$ 25,210.00**	$ 5,240.00	**$ 30,450.00**
e-City Services A	$ 4,800.00	$ 6,125.00	$ -	$ 8,340.00	**$ 19,265.00**	$ 4,740.00	**$ 24,005.00**
3W Studios	$ 1,020.00	$ 4,500.00	$ 7,625.00	$ 7,770.00	**$ 20,915.00**	$ 2,520.00	**$ 23,435.00**
DataKey	$ 5,425.00	$ 2,850.00	$ 8,740.00	$ 2,850.00	**$ 19,865.00**	$ 3,000.00	**$ 22,865.00**
AHA Consulting	$ 4,000.00	$ 2,000.00	$ 4,350.00	$ 6,000.00	**$ 16,350.00**	$ 2,400.00	**$ 18,750.00**

Attachment "C"

10B

Agenda Item No.

City Council Meeting of:
5-24-2010

RESOLUTION NO. 2010-3482

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA PROVIDING FOR THE FOURTH AMENDMENT OF THE FY2009-2010 GENERAL FUND AND SPECIAL REVENUE FUND BUDGETS; BY INCREASING THE RECREATION AND CULTURE BUDGET CATEGORY TO COVER THE COSTS INCURRED FOR THE HIRING OF ADDITIONAL SUMMER STAFF; PROVIDING FOR A CORRESPONDING INCREASE IN THE CHARGES FOR SERVICES CATEGORY OF THE GENERAL FUND TO ACCOUNT FOR THE ADDITIONAL REVENUES TO BE RECEIVED FROM THE SUMMER PROGRAM; AUTHORIZING AN INCREASE IN THE GENERAL GOVERNMENT CATEGORY TO FUND VARIOUS DONATIONS AND SPECIAL SERVICES AUTHORIZED BY THE CITY COUNCIL; TRANSFERRING FUNDING FROM THE GENERAL FUND TO THE GOLF COURSE OPERATIONS CATEGORY OF THE SPECIAL REVENUE FUND TO COVER THE UNBUDGETED SHORTFALL REQUIRED TO PAY FOR THE GOLF COURSE IRRIGATION PROJECT; DECLARING THE INTENT AND PURPOSE OF THE BUDGETARY AMENDMENTS; EFFECTIVE DATE.

WHEREAS, the City Charter prohibits any City Department from incurring expenditures in excess of the Department's approved budget; and,

WHEREAS, in light of the increased enrollment in the City's summer program, it has become necessary to hire additional staff members and to increase the Recreation and Culture Category of the General Fund to cover the costs of the additional personnel; and,

WHEREAS, it is both proper and appropriate to provide for a corresponding increase in the Charges for Services Category of the General Fund to account for the additional anticipated revenues to be received from the City's expanded summer program; and,

WHEREAS, as a result of certain donations and special services authorized and approved by the City Council, the General Government Category of the General Fund must be increased to cover the additional expenditures of the City Council; and,

WHEREAS, by approving the Golf Course Irrigation System Installation Program Contract, the Golf Course Operations Category for the Special Revenue Fund incurred an unbudgeted shortfall of $252,203, which must be corrected by a transfer of the required funding from the City General Fund; and,

WHEREAS, it is the intent and purpose of the City Council to authorize and approve the foregoing budgetary references and adjustments in order to comply with generally accepted budgetary processes and procedures:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby approves and authorizes the budgetary amendments and appropriations set forth in Exhibit A attached hereto to the Recreation and Culture Category and the General Government Category of the General Fund.

Section 2: That the City Council of the City of Miami Springs hereby approves and authorizes a corresponding increase in the Charges for Services Category of the General Fund to account for the additional revenues to be received from the increased enrollment in the summer program as set forth in Exhibit "A" attached hereto.

Section 3: That the City Council of the City of Miami Springs hereby approves and authorizes the budgetary transfer from the General Fund to the Golf Course Operations Category of the Special Revenue Fund as set forth in Exhibit "A" attached hereto.

Section 4: That the City Council of the City of Miami Springs has authorized and approved the foregoing budgetary amendments, appropriations, and increases in order to comply with generally accepted budgetary processes and procedures.

Section 5: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 24th day of May, 2010.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Lob	"___"
Councilman Best	"___"

Councilman Espino	"___"
Councilwoman Ator	"___"
Mayor Bain	"___"

_____
Billy Bain
Mayor

ATTEST:

_____
Magalí Valls, CMC
City Clerk

APPROVED AS TO LEGALITY AND FORM:

Jan K. Seiden, City Attorney

EXHIBIT A

City of Miami Springs

FY 2009-2010 Budget Amendment

All Operating Funds

Fund/Classification	Amended Budget	Amendment No. 4	Ref	Amended Budget
General Fund				
Revenues				
Taxes	$5,803,939			**$5,803,939**
Excise Taxes	2,730,000	-		**2,730,000**
Licenses & Permits	441,558	-		**441,558**
Intergovernmental Fees	1,693,544	-		**1,693,544**
Charges for Services	327,734	42,300	3	**370,034**
Fines & Forfeitures	176,000	-		**176,000**
Miscellaneous	372,753			**372,753**
Interfund Transfers-In	357,000			**357,000**
Fund Balance	2,900,577	$260,203		**3,160,780**
Total General Fund	**$14,803,105**	**$302,503**		**$15,105,608**
Expenditures				
General Government	2,912,651	$8,000	1	**$2,920,651**
Public Safety	6,154,866			**6,154,866**
Public Works	2,398,749			**2,398,749**
Recreation & Culture	2,031,814	42,300	3	**2,074,114**
Transfers to other funds	1,305,024	252,203	2	**1,557,227**
Total General Fund	**14,803,105**	**302,503**		**15,105,608**
Enterprise Funds				
Sanitation Operations	2,637,294			**2,637,294**
tormwater Operations	872,284			**872,284**
Total Enterprise Funds	**3,509,578**	**$0**		**$3,509,578**
Special Revenue				
Road & Transportation	1,904,268			**$1,904,268**
Senior Center Operations	487,617			**487,617**
Golf Course Operations	2,458,910	252,203	2	**2,711,113**
Law Enforcement Trust	128,003			**128,003**
Total Special Revenue Funds	**4,978,798**	**$252,203**		**$5,231,001**
Capital Projects				
Capital Projects	13,285,064			**13,285,064**
Total Capital Projects Funds	**13,285,064**	**0**		**13,285,064**
G.O. Bonds - Series 1997	765,666			**$765,666**
Total Debt Service	**765,666**	**$0**		**$765,666**
GRAND TOTAL ALL FUNDS	**$37,342,211**	**$554,706**		**$37,896,917**

Legend:

1) Budget for the $2,000 donation to the Optimist Club Fishing Tournament, $3,690 for stray cats $1,800 for plaques, and $510 for Misc donations.

2) To budget for the additional cost of the golf course irigation project and to budget for the transfer rom the General Fund to cover the shortage. Original budget was $900,000 and total cost of project will be $1,152,203.

3) To budget for additional summer staff due to increased program enrollment from 120 to 185 participants**. At the same time we are adding 8 part time seasonal positions as shown on**

EXHIBIT B

Personnel Summary

	FY 2009-10 Budget	Addition (deduction)	FY 2009-10 Amended Budget
Parks & Recreation Director	1	0	1
Recreation Coordinator	0	0	0
Program Supervisor	1	0	1
Administrative Assistant III	1	0	1
Sports Supervisor	1	0	1
Recreation Specialist	3	0	3
Total of Full-Time Employees	**7**	**0**	**7**
Part time Employees			
Recreation Leader (seasonal)	**24**	**8**	**32**
Recreation Leader (year-round)	13	0	13
Day Care Leaders	0	0	0
Bus Driver	0	0	0
Total of Part time employees	**37**	**8**	**45**
DIVISION TOTAL	**44**	**8**	**52**

11A

Budget Calendar

FY 2010-2011 Budget Development Process & Tentative Timetable

DATE	ACTIVITY
June 1, 2010	City Manager holds **initial** budget preparation meeting with department heads & staff to distribute the FY2010-2011 budget workbooks. **Council Chambers**
June 18, 2010	Last day for departments to submit their FY2010-2011 budget request package including base, "wish-list" items, and revenue enhancement efforts or projects
July 1, 2010	City Manager's Office receives the ***2010 Certification of Taxable Values (DR-420)*** from Miami-Dade County's Property Appraiser's office; simultaneously, the Miami Springs Finance Department prepares adjustments to city-wide budget presentation
June 21, 2010 thru June 25, 2010	Finance Department to review individual department budget submissions, meeting with Departments to fine tune and adjust submissions
June 28, 2010 thru July 2, 2010	City Manager meetings with individual operating departments to review and consult with department heads to evaluate spending levels - Finance to advise individual department of time/date
Thursday, July 29, 2010	**Miami Springs City Council meets in special session to propose a tentative ad valorem property tax millage levels for operating & debt service for FY2010-2011**
July 31, 2010	Finance Department advises City Manager of proposed funding levels - making determination and recommends (if necessary) any budgetary cuts or adjustments Proposed ad valorem millage rates on Form DR-420 sent to Miami Dade County Tax Collector
August 6, 2010	**Manager's FY 2010-2011 Proposed Operating Budgets delivered to Council**
August 10 , August 16, 2010	City Council holds special budget workshops to review individual departmental budget submissions, city-wide revenues, trends and other issues related to the fiscal operations of the City for FY2010-2011 - all tentative and to be scheduled by Council
On or about August 23, 2010	*County Property Appraiser's Office mails out notices of proposed tax bills to all property owners in Miami Springs*
Tuesday, September 14, 2010	**City Council to hold the first of two mandatory public hearings (as defined by State Statutes) to adopt tentative operating millage rates and operating budgets for FY -2010-2011**
Within 15 days of 1st hearing, Sept 23, 2010	*Advertise the tentative millage and budgets; date, time and location for second public hearing in designated papers - Daily Business Review and Rivers Cities Gazette*
Monday Sept 27, 2010	**Second of two public hearings on the FY2010-2011 operating budgets held at which point Council adopts the final millage rate and corresponding budgets**
Within 3 days of 2nd hearing Wednesday Sept. 30, 2010	**Final adopted millage rates and operating budgets are forwarded to the County's Property Appraiser and Tax Collector no later than 5.00 PM**
Within 30 days of the final hearing	City submits ***Certificate of Compliance [DR-487]*** to the Florida Department of Revenue in Tallahassee - confirming that the City was in compliance with Truth-in-Millage rules.

CITY OF MIAMI SPRINGS
INCORPORATED 1926
FLORIDA