



CITY OF MIAMI SPRINGS
Human Resources Department

NOTICE OF EMPLOYMENT

CERTIFIED POLICE OFFICER

SALARY RANGE: \$50,965 - \$71,801 (ANNUALLY)

POSITION(S) OPEN UNTIL FILLED

General Requirements

- Current Florida Certificate of Compliance (or in the process of obtaining one)
- U.S. citizen
- High school graduate or equivalent
- Valid Florida driver's license
- 19 years or older
- Excellent oral and written communication skills

Applicants must apply in person Monday through Friday, between 8 AM and 4 PM, at the following location:

City of Miami Springs
Human Resources Department
201 Westward Drive
Miami Springs, Florida 33166
(305) 805-5009

At the time of application, all Police Officer applicants must present:

- A completed and signed job application
- A valid Florida driver's license
- Proof of high school graduation or equivalent (such as a high school diploma, GED, or transcripts)
- Proof of U.S. citizenship (such as a birth certificate, U.S. passport, or naturalization papers)

Applicants seeking Veterans' Preference must present form DD214 at the time of application.

The job application must be completed in full and submitted with all required documents. Applications/resumes submitted for City employment are a matter of public record governed by Florida law. The job application may also be found on the City of Miami Springs website at: <http://www.miamisprings-fl.gov/humanresources>. No faxed or emailed applications will be accepted.

The posted salary range becomes effective October 1, 2016. It reflects the base salary, and does not include special assignment allowances. Lateral hires with at least two years of continuous fulltime law enforcement experience will be placed in the appropriate step in the City's salary schedule in accordance with the City's collective bargaining agreement.

Prior to employment, City of Miami Springs Police Officer candidates will be required to qualify on an oral and/or written examination, computer voice stress analysis, psychological assessment, background check, comprehensive medical examination, and drug screening. Candidates under serious consideration will also be required to provide proof of passing an approved physical ability test and swimming test.

The City of Miami Springs is an equal opportunity employer and does not discriminate on the basis of gender, race, color, marital status, age, religion, national origin, disability, veteran's status, or sexual orientation. Individuals with disabilities needing reasonable accommodation in the recruitment and/or selection process should make their request to the Human Resources Department.

THE CITY OF MIAMI SPRINGS IS AN ALCOHOL/DRUG-FREE WORKPLACE