

**CITY OF MIAMI SPRINGS
201 WESTWARD DRIVE
MIAMI SPRINGS, FLORIDA 33166
(305) 805-5030**

HOME OCCUPATIONAL LICENSE APPLICATION

INSTRUCTIONS: For each Business Location in the City of Miami Springs, please complete an application. Once completed, return the application to the Occupational License division located in City Hall.

APPLICANTS: COMPLETE BOTH SIDES OF APPLICATION

BUSINESS NAME: _____

BUSINESS STREET ADDRESS: _____

BUSINESS MAILING ADDRESS: _____

BUSINESS PHONE: _____

DESCRIBE TYPE OF BUSINESS: _____

BUSINESS IS: Corporation _____ Sole Proprietor _____ Partnership: _____

Owner/Officer(s)	Home Address	City/Zip	Phone
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1. _____

2. _____

Federal ID Number of Social Security Number: _____

I understand that this is an application for a home occupational/business license in the City of Miami Springs and I may not conduct any business at this location until I have received the license itself I further understand that this license upon issuance, is valid until September 30th and must be renewed before October 1.

This application for home/business occupational license allows mail and telephone use only, no signs or exterior storage, no on-site employees are permitted.

Print Owner or Officers Name and Title

Signature. of Owner or Officer

OWNER SIGNATURE REQUIRED ON BACK OF APPLICATION

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(305) 805-5030**

DATE: _____

HOME OCCUPATIONAL LICENSE AFFIDAVIT

I understand that this is an application for a home/business occupational license in the City of Miami Springs and I may not conduct any business at this location until I have received the license itself I further understand that this license upon issuance, is valid until September 30 of each year and must be renewed before October 1 of each year.

I understand that as long as I conduct business in the City of Miami Springs I must keep an active occupational license.

By signing below I agree to the above conditions.

Print Owner or Officers Name and Title

Signature of owner or officer

STATE OF FLORIDA
CITY OF MIAMI SPRINGS
The foregoing was acknowledged before me this _____ day
of _____ 200____
by _____

____ Who is personally known to me or who has produced _____ as
identification and whom did/did not take an oath

NOTARY PUBLIC: _____

PRINT: NAME _____

COMMISSION EXPIRES _____
_____ Residency verified

HOME OCCUPATIONAL LICENSE APPLICATION

Code of Ordinance Section 150.002, Definitions

(44) Home Occupation. Home Occupation shall mean any business use conducted entirely within a dwelling and carried on by only persons residing in the dwelling unit, which is clearly incidental and secondary to the use of the dwelling for residential purposes and does not change the character thereof and in connection with which there is no display or stock in trade. •The home/business occupation shall involve computer, phone and mail use only and shall not involve the use of any accessory building or yard space or activity outside of the main building not normally associated with residential use (See Code of Ordinance Section 150-046 for the use regulations established for this use).

Section 150-046. Home/Business Occupational Use.

(A) Purpose and Intent. It is the purpose and intent of this section to license and permit the usage of residential properties in the city for limited business purposes, as defined in Code of Ordinance Section *150.002(44)*, in accordance with the specific regulations, restrictions and limitations set forth herein.

(B) License Required. Each home/business occupational use shall be required to secure an occupational license from the city prior to the institution of any proposed business use in any residential district of the city.

(C) Application, Payment and Approval. Any person who is desirous of securing a home/business occupational license from the city shall be required to complete an application provided by the city building department, pay the appropriate fee established for said license and secure the approval of the city for the issuance of the required license.

(D) Use Regulations, Restrictions and Limitations. All home/business occupational uses, defined in Code Section 150,002(44), shall be required to conform and comply with the following regulations, restrictions and limitations.

(1) No business signs or other business displays may be maintained at the licensed premises.

(2) The licensed premises shall not be used for warehousing or storage of merchandise, goods or products.

(3) There shall be no deliveries of any merchandise, goods or products to the licensed premises, except for normal and customary deliveries received at residential properties in the neighborhood from companies such as Federal Express, United Parcel Service, overnight express mail or other similar carriers. (4) All services related to the home/business occupational shall be conducted from within the licensed residential dwelling unit. Any outdoor usage for storage, display, or the performance of any business related activity is strictly prohibited. (5) The operation of the home/business use shall not create any type of neighborhood nuisance condition, including, but not limited to, improper parking, excessive noise, or any vehicular traffic that interferes or disrupts the normal usage of the streets in adjacent neighborhoods.

- (E) Authorization for Inspection. As a specific condition of the granting of a home/business occupational license, the licensee acknowledges and agrees that the city may conduct semi-annual inspections of the licensed premises to verify that the premises are being used in conformity with the provisions of this ordinance.
- (F) Violation and Penalty. Any violation of the provisions of this ordinance by the licensee shall permit the city to invoke and utilize all remedial and penalty license provisions, including, but not limited to, suspension, revocation and refusal to re-issue, contained in the Code of Ordinances for the control and enforcement of the continued use and issuance of occupational licenses in the city.
- (G) License Fee, The annual fee for each home/business occupational license shall be determined by the type of business being operated and the fee established by the schedule set forth for the corresponding business category contained in Code of Ordinance Section 113.04. The City reserves the right to change the amount of the Annual home/business occupational license fee by ordinance amendment, Resolution, or by the inclusion, by appropriate ordinance, of additional home/Business occupational license categories in Code of Ordinance Section 113.04.

I understand the description of Home/Business Occupational License as stated in Section 150-046, regarding Home/Business Occupational License and the definition 150.002.

Applicant's Signature _____
Date: _____