



CITY OF MIAMI SPRINGS

201 Westward Drive
Miami Springs, Florida 33166
Building Processing Department



FENCE REQUIREMENTS

1. ☐ Permit application, signed & notarized by the owner and contractor
2. ☐ If permit is by homeowner, submit:
 - a) **Instructions owner-builder**
3. ☐ If permit is by contractor, fill out the contractor's information on the permit application.
 - a) **Qualifier must sign and notarize**
4. ☐ Two copies of the survey (Less than one year old)
☐ Two copies of the site plan (survey showing work to be done)
(If survey has expired, our staff can recertify the survey for a fee of \$ 50.00 , this step must be done prior to the permit submittal)
5. ☐ Location of niche must be noted on site plan.
 - a) **Niche Requirement (4' X 10')**
6. ☐ Signed & Sealed spec sheet for:
☐ PVC Fence
☐ Metal Fence
7. ☐ Fence Detail (Available at the Building Department)
☐ Wood Fence (vertical)
☐ Chain Link Fence
☐ Masonry Fence
8. Call SUNSHINE ONE (1-800-432-4770)
 - a) **Please check with sunshine one before all excavations**

Reminder: All surveys and site plans must be to scale. Reduced copies will not be accepted.