CITY OF MIAMI SPRINGS

BUILDING & CODE COMPLIANCE DEPT.

201 Westward Drive
Miami Springs, FL 33166

Tel: 305-805-5030
Fax: 305-805-5036

ROOFING CONTRACTOR REGISTRATION CHECKLIST

_____ COPY OF STATE OF FLORIDA LICENSE OR CERTIFICATE OF COMPETENCY

_____ COPY OF DADE COUNTY OCCUPATIONAL AND OR MUNICIPAL LICENSE

_____ CERTIFICATE OF INSURANCE FOR GENERAL LIABILITY

_____ WORKMEN'S COMPENSATION INSURANCE OR EXEMPTION FROM STATE OF FLA.

ROOFING PERMIT CHECKLIST 2 COPIES OF EVERYTHING

(required for ALL permits to be accepted)

_____ Permit application signed & Notarized by property owner & contractor.

_____ High Velocity Permit Application Form **(2 copies)**

_____ Copy of insured value of the home

_____ Copy of the Ad Valorem taxation value of the home.

_____ Roofing Contract / Contract of proposed job **(required for ALL permits submitted)**

_____ Workers Compensation insurance certificate **(required for ALL permits submitted)**

- If Worker's Comp. Exemption is used, the exemption certificate MUST include the names up of to 3 employees working on the job along with a printout of the corporate info from www.sunbiz.org The printout must include the names listed on the exemption certificate.
- **MUST** provide insurance certificate for any additional workers on the job site.

_____ Owner's notification for roofing permits **(2 copies)**

_____ N.O.A.'S / Product Approvals (must submit all the pages) **(2 copies)**

TWO COPIES OF ALL ITEMS BELOW!	Home insured at **ABOVE** $ 300,000.00	Home insured at **BELOW** $300,000.00
➢ Re-nailing of sheathing as required by Section 507.2.2 of the Florida Building Code, HVHZ**.**	☐	☐
➢ Certification of the roof secondary water barrier & Deck Attachments**.**	☐	☐
➢ Owner's affidavit of roof to wall connection	☐	☐
➢ Qualifier's affidavit of roof to wall connection, Engineer's report of inspections with pictures	☐	☐
➢ Special inspector form **(must be submitted with roof application)**	☐	☐

NOTE: EVERYTHING CHECKED OFF MUST BE SUBMITTED AT TIME OF SUBMITTAL.
THESE ARE THE PRELIMINARY REQUIREMENTS FOR SUBMITTAL. THE PLANS WILL BE REVIEWED BY THE APPROPRIATE INSPECTORS AND FURTHER INFORMATION MAY BE REQUIRED BEFORE FINAL APPROVAL.

SECTION 1525
HIGH-VELOCITY HURRICANE ZONES UNIFORM PERMIT APPLICATION

Florida Building Code 5th Edition (2014)
High-Velocity Hurricane Zone Uniform Permit Application Form

INSTRUCTION PAGE

COMPLETE THE NECESSARY SECTIONS OF THE UNIFORM ROOFING PERMIT APPLICATION FORM AND ATTACH THE REQUIRED DOCUMENTS AS NOTED BELOW:

Roof System	Required Sections of the Permit Application Form	Attachments Required See List Below
Low Slope Application	A,B,C	1,2,3,4,5,6,7
Prescriptive BUR-RAS 150	A,B,C	4,5,6,7
Asphaltic Shingles	A,B,D	1,2,4,5,6,7
Concrete or Clay Tile	A,B,D,E	1,2,3,4,5,6,7
Metal Roofs	A,B,D	1,2,3,4,5,6,7
Wood Shingles and Shakes	A,B,D	1,2,4,5,6,7
Other	As Applicable	1,2,3,4,5,6,7

ATTACHMENTS REQUIRED:

1.	Fire Directory Listing Page
2.	From Product Approval: Front Page Specific System Description Specific System Limitations General Limitations Applicable Detail Drawings
3.	Design Calculations per Chapter 16, or if applicable, RAS 127 or RAS 128
4.	Other Component of Product Approval
5.	Municipal Permit Application
6.	Owners Notification for Roofing Considerations (Reroofing Only)
7.	Any Required Roof Testing/Calculation Documentation

Florida Building Code 5th Edition (2014)

High-Velocity Hurricane Zone Uniform Permit Application Form.

Section A (General Information)

Master Permit No._____ Process No. _____

Contractor's Name_____

Job Address_____

ROOF CATEGORY

- ☐ Low Slope
- ☐ Asphaltic Shingles
- ☐ Mechanically Fastened Tile
- ☐ Metal Panel/Shingles
- ☐ Prescriptive BUR-RAS 150
- ☐ Mortar/Adhesive Set Tiles
- ☐ Wood Shingles/Shakes

ROOF TYPE

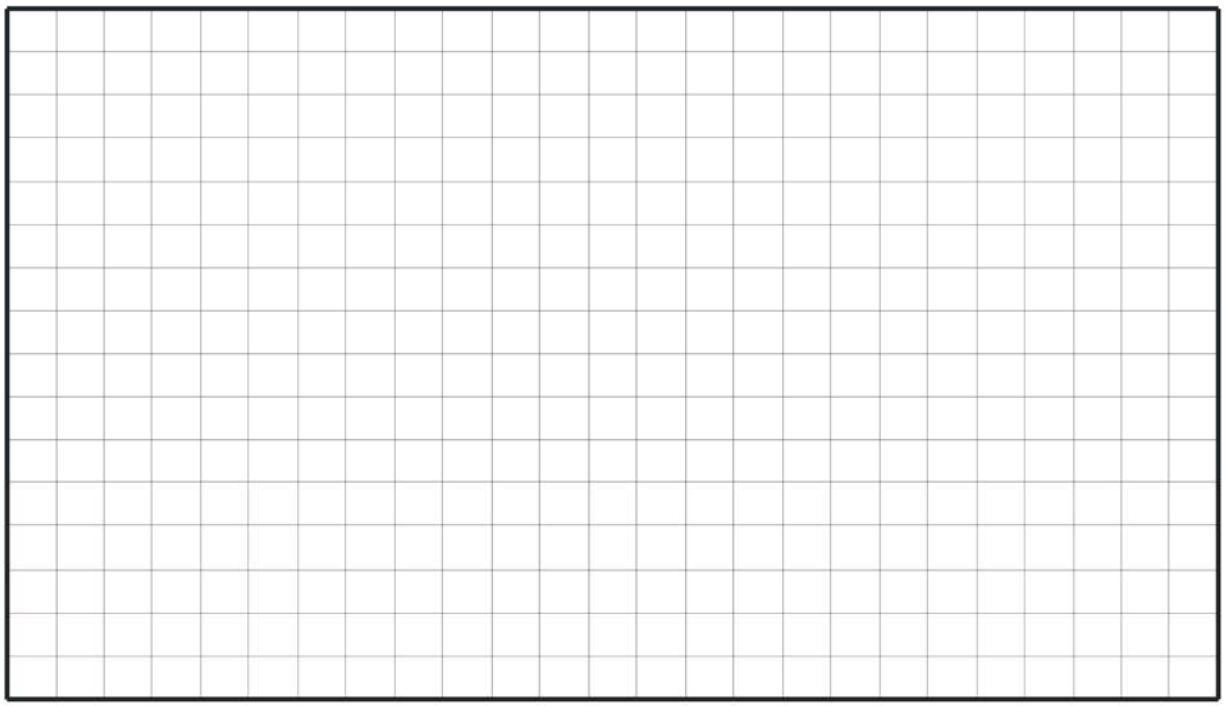
☐ New roof ☐ Repair ☐ Maintenance ☐ Reroofing ☐ Recovering

ROOF SYSTEM INFORMATION

Low Slope Roof Area (SF)_____ Steep Sloped Roof AREA (SSF)_____ Total (SF)_____

Section B (Roof Plan)

Sketch Roof Plan: Illustrate all levels and sections, roof drains, scuppers, overflow scuppers and overflow drains. Include dimensions of sections and levels, clearly identify dimensions of elevated pressure zones and location of parapets.



***Florida Building Code* 5th Edition (2014)**
High-Velocity Hurricane Zone Uniform Permit Application Form.

Section C (Low Slope Application)

Fill in specific roof assembly components and identify manufacturer

(If a component is not used, identify as "NA")

System Manufacturer:_____

Product Approval No.:_____

Design Wind Pressures, From RAS 128 or Calculations:

P1:_____ P2:_____ P3:_____

Max. Design Pressure, from the specific product approval system:_____

Deck:

Type:_____

Gauge/Thickness:_____

Slope:_____

Anchor/Base Sheet & No. of Ply(s): _____

Anchor/Base Sheet Fastener/Bonding Material:

_____

Insulation Base Layer: _____

Base Insulation Size and Thickness: _____

Base Insulation Fastener/Bonding Material:

_____

Top Insulation Layer: _____

Top Insulation Size and Thickness: _____

Top Insulation Fastener/Bonding Material:

_____

Base Sheet(s) & No. of Ply(s): _____

Base Sheet Fastener/Bonding Material:

_____

Ply Sheet(s) & No. of Ply(s): _____

Ply Sheet Fastener/Bonding Material:

_____

Top Ply: _____

Top Ply Fastener/Bonding Material:

_____

Surfacing: _____

Fastener Spacing for Anchor/Base Sheet Attachment:

Field: ____" oc @ Lap, # Rows ____ @ ____" oc

Perimeter: ____" oc @ Lap, # Rows ___ @ ____" oc

Corner: ____" oc @ Lap, # Rows ____ @ ____" oc

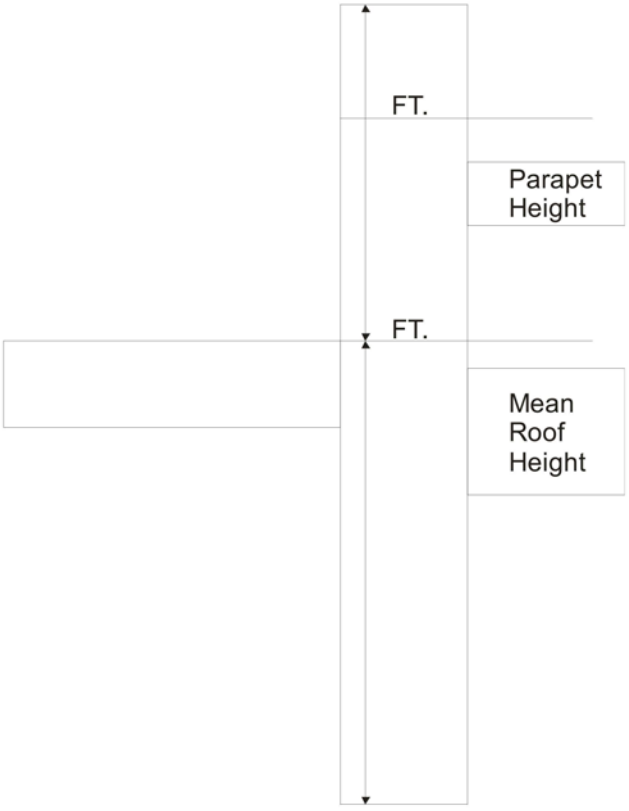
Number of Fasteners Per Insulation Board:

Field _____ Perimeter _____ Corner _____

Illustrate Components Noted and Details as Applicable:

Woodblocking, Gutter, Edge Termination, Stripping, Flashing, Continuous Cleat, Cant Strip, Base Flashing, Counterflashing, Coping, Etc.

Indicate: Mean Roof Height, Parapet Height, Height of Base Flashing, Component Material, Material Thickness, Fastener Type, Fastener Spacing or Submit Manufacturers Details that Comply with RAS 111 and Chapter 16.



***Florida Building Code* 5th Edition (2014)**
High-Velocity Hurricane Zone Uniform Permit Application Form

Section D (Steep Sloped Roof System)

:

Roof System Manufacturer: _____

Notice of Acceptance Number: _____

Minimum Design Wind Pressures, If Applicable (From RAS 127 or Calculations):
P1: _____ P1: _____ P1: _____

Roof Slope: _____: 12

Ridge Ventilation? _____

Mean Roof Height: _____

Deck Type:

Type Underlayment:

Insulation:

Fire Barrier:

Fastener Type & Spacing:

Adhesive Type:

Type Cap Sheet:

Roof Covering:

Type & Size Drip Edge:

Florida Building Code 5th Edition (2014)

High-Velocity Hurricane Zone Uniform Permit Application Form.

Section E (Tile Calculations)

For Moment based tile systems, choose either Method 1 or 2. Compare the values for M_r with the values from M_f. If the M_f values are greater than or equal to the M_r values, for each area of the roof, then the tile attachment method is acceptable.

Method 1 "Moment Based Tile Calculations Per RAS 127"

(P1:____ x λ ____ = ____) – Mg: ____ = M_{r1} ____ Product Approval M_f _____

(P2:____ xλ ____ = ____) – Mg: ____ = M_{r2} ____ Product Approval M_f _____

(P3:____ xλ ____ = ____) – Mg: ____ = M_{r3} ____ Product Approval M_f _____

Method 2 "Simplified Tile Calculations Per Table Below"

Required Moment of Resistance (M_r) From Table Below _____ Product Approval M_f _____

M_r required Moment Resistance*					
Mean Roof Height Roof Slope	15′	20′	25′	30′	40′
2:12	34.4	36.5	38.2	39.7	42.2
3:12	32.2	34.4	36.0	37.4	39.8
4:12	30.4	32.2	33.8	35.1	37.3
5:12	28.4	30.1	31.6	32.8	34.9
6:12	26.4	28.0	29.4	30.5	32.4
7:12	24.4	25.9	27.1	28.2	30.0

*Must be used in conjunction with a list of moment based tile systems endorsed by the Broward County Board of Rules and Appeals.

For Uplift based tile systems use Method 3. Compared the values for F' with the values for Fr. If the F' values are greater than or equal to the Fr values, for each area of the roof, then the tile attachment method is acceptable.

Method 3 "Uplift Based Tile Calculations Per RAS 127"

(P1:____ x L ____ = ____ x w: = ____) – W: ____ x cos Θ ____ = F_{r1} ____ Product Approval F' _____

(P2:____ x L ____ = ____ x w: = ____) – W: ____ x cos Θ ____ = F_{r2} ____ Product Approval F' _____

(P3:____ x L ____ = ____ x w: = ____) – W: ____ x cos Θ ____ = F_{r3} ____ Product Approval F' _____

Where to Obtain Information		
Description	**Symbol**	**Where to find**
Design Pressure	P1 or P2 or P3	RAS 127 Table 1 or by an engineering analysis prepared by PE based on ASCE 7
Mean Roof Height	H	Job Site
Roof Slope	Θ	Job Site
Aerodynamic Multiplier	λ	Product Approval
Restoring Moment due to Gravity	M_g	Product Approval
Attachment Resistance	M_f	Product Approval
Required Moment Resistance	M_g	Calculated
Minimum Attachment Resistance	F'	Product Approval
Required Uplift Resistance	F_r	Calculated
Average Tile Weight	W	Product Approval
Tile Dimensions	L = length W = width	Product Approval
All calculations must be submitted to the building official at the time of permit application.		

CITY OF MIAMI SPRINGS

BUILDING DEPARTMENT
201 Westward Drive, Second Floor
Miami Springs, FL 33166
Office: 305-805-5030 Fax: 305-805-5036
www.miamisprings-fl.gov

Date:

☐ **Master Permit** ☐ **Sub-Permit** **Clerk**_____

JOB ADDRESS_____

PERMIT APPLICATION

MASTER PERMIT NUMBER _____

1. OWNER INFORMATION
Owner _____
Address _____
City _____ ST _____ Zip _____
Driver License No. /I.D. _____
Phone No. _____

2. CONTRACTOR INFORMATION
Company Name _____
Qualifier Name _____
Address _____
City _____ ST _____ Zip _____
Lic. No. _____ Phone No. _____

3. PERMIT TYPE — Choose only One
☐ Building
☐ Electrical
☐ Mechanical
☐ Plumbing/Gas
☐ Sign
☐ Roofing

4. CHANGE TO AN EXISTING PERMIT — Choose only One
☐ Change Contractor
☐ Extension
☐ Renewal
☐ Shop Drawing
☐ Lost Plans

5. TYPE OF IMPROVEMENT — Choose only One
☐ New Construction
☐ Addition Attached
☐ Alteration Interior
☐ Alteration Exterior
☐ Repair/Replace
☐ Demolition/Partial
☐ Re-roof
☐ Driveway
☐ Fence
☐ Window
☐ Door
☐ Shutters
☐ Pool
☐ Shed
☐ Other: _____

6. ARCHITECT/ ENGINEER INFO
Name _____
Address _____
City _____ ST _____ Zip Code _____
Lic. No. _____ Discipline _____
Phone No. _____

7. CONTACT INFO
Name _____
E-mail _____
Phone No. _____

8. LEGAL/USE/WORK VALUE
Folio No. 05- _____ No. of Units _____
Lot ____ Block ____ Subdivision _____
Current Use of Property _____
Description of Work _____
_____
Square FT. _____ Linear FT. _____
Work Value _____ Building Value _____
Flood Zone _____ Base Flood Elevation _____

Application is hereby made to obtain a permit to do the work and/or installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for Electrical, Plumbing, Signs, Wells, Pools, Furnaces, Boilers, Heaters, Tanks, Air Conditioning, Driveways, Portable Storage Units, etc.

Owner's Affidavit: I certify that all the foregoing information is accurate and that work will be done in compliance with all applicable laws regulating construction and zoning.

NOTICE REGARDING BUILDING PERMIT APPLICATIONS

The Completion and submission of a Building Permit Application is a requirement of securing a City Building Permit. The City will rely upon the information contained in the Application in determining whether a City Building Permit should be issued. The submission of inaccurate, misleading or misrepresented information in the Application shall subject the Building Permit to denial, suspension or revocation, and the individual applying for the permit, to all appropriate fines, penalties and other punishments authorized by law. KINDLY GOVERN YOURSELF ACCORDINGLY.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCMENT MAY RESULT IN YOU PAYING TWICE FOR IMPROVMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

OWNER INFORMATION

_____ _____
PRINT NAME OWNERS SIGNATURE

SWORN TO AND SUBSCRIBED BEFORE ME BY PRINT NAME

_____

WHO IS PERSONALLY KNOWN TO ME OR PRODUCED

_____

As identification, this _____ day of _____ 20 _____
Notary's Signatures _____
Printed Name of Notary _____

QUALIFIER INFORMATION

_____ _____
PRINT NAME QUALIFIERS SIGNATURE

SWORN TO AND SUBSCRIBED BEFORE ME BY PRINT NAME

_____

WHO IS PERSONALLY KNOWN TO ME OR PRODUCED

_____

As identification, this _____ day of _____ 20 _____
Notary's Signatures _____
Printed Name of Notary _____

DO NOT WRITE BELOW – FOR OFFICE USE ONLY

✓	TRADE	APPROVED/DATE	DISAPPROVED/DATE	APPLICATION INCLUDES	FEES $	.00
	Zoning			Zoning		
	Structural			Structural		
	Building			**Base Fee**		
	Electrical			Scanning		
	Mechanical			Technology		
	Plumbing			Rework		
	Roofing			Violation		
	Flood			DBPR/DCA		
	Publics Works			Code Compliance		
				(-) Upfront Fee		
				Balance Due		

NOTICE
ATTENTION ALL HOMEOWNERS AND ROOFING CONTRACTORS:

THERE HAS BEEN A CHANGE IN THE CODE THAT WILL IMPACT ALL RESIDENTIAL RE-ROOFING JOBS. THE FOLLOWING REQUIREMENTS WILL TAKE EFFECT AS REQUIRED BY LAW ON OCTOBER 1, 2007.

The 2007 Florida Legislature established new requirements for retrofitting buildings undergoing alteration. The Florida Administrative Rule implementing the Legislature's mandate was adopted by the Commission at its August 21, 2007 meeting and will be in effect in October as directed.

Note: The intended requirements apply to pre-Florida Building Code construction. The law requires mitigation retrofits for site-built and single-family residential structures. For a summary of mitigation requirements and for specific information on the law, please see Ch. 2007-126, online: http://election.dos.state.fl.us/laws/07laws/convframe.html

For specifics on the mitigation techniques and requirements see the Commission website:
http://www.dca.state.fl.us/fbc/thecode/1 code modifications.htm

Requirements:

1. Copy of the insured value of the home
2. Copy of the ad valorem taxation value of the home
3. Roofing Contract
4. Workman's Compensation
5. Permit application
6. Roof permit **(2 copies)**
7. Owner's notification for roofing permits **(2 copies)**
8. Florida licensed engineer or Architect assessment, which will need to certify the following items and submit photography for each:
    - **a.** Re-nailing of sheathing as required by Section 507.2.2 of the Florida Building Code, HVHZ**.(on job site)**
    - b. Certification of the roof secondary water barrier**. (on job site)**
    - c. Owner's affidavit of roof to wall connection **(must be filled out with roof application) (2 copies)**
    - d. Qualifier's affidavit of roof to wall connection, Engineer's report of inspections with pictures **(on job site)**
    - e. Special inspector form **(must be filled out with roof application) (2 copies)**
    - **f. As to Notice of Acceptance (in General Limitations), #7 and #9 will require calculations prepared, signed and sealed by a Florida registered Professional Engineer, a Registered Architect or a Registered Roofing Consultant.**
9. Building Permit (if necessary)
10. Building Contract (if necessary)
11. Building Contractor's Workman's Compensation (if necessary)
12. Two sets of plans signed and sealed by a Florida licensed engineer or architect (if necessary)

The special inspector must certify that the roof to wall connections comply with the Florida Building Code (F.B.C.) provisions. If the connections are not in compliance with the F.B.C., then a separate building permit is required for retrofitting the roof to wall connection.

Note: If the cost of the strapping work exceeds 50% or more of the total cost of the re-roofing, the homeowner must enter into separate contracts with the roofing and building contractors. It is illegal for both contractors to sub-contract with one another in this case.

A secondary water barrier should be installed using one of the following mitigation techniques offered in the Florida Commission Mitigation Retrofit Manuel (refer to website noted above):

1. Option "A": All joints in roof sheathing or decking hall be covered with a minimum 4" wide strip of self adhering polymer modified bitumen tape applied directly to sheathing or decking; or
2. "The Exceptions": Asphalt impregnated #30 felt underlayment attached with nails and tin-caps complying with HVHZ of the F.B.C. Code 2004 HVHZ, and covered with either self adhering polymer modified bitumen cap sheet or an approved hot mop application that complies with the secondary water barrier requirements.

City of Miami Springs
Building and Zoning Department
Owner's Notification for Roofing Permits issued under the Florida Building Code

Section 1524-High Velocity Hurricane Zones Required Owners Notification for Roofing Considerations

1524.1 As it pertains to this section, it is the responsibility of the roofing contractor to provide the owner with the required roofing permit, and to explain to the owner the content of this section. The provisions of Chapter 15 of the Florida Building Code, Building, govern the minimum requirements and standards of the industry for roofing system installations. Additionally, the following items should be addressed as part of the agreement between the owner and the contractor. The owner's initials in the adjacent boxes indicate that the item has been explained.

_____1. **Aesthetics-Workmanship**: The workmanship provisions of Chapter 15 (High Velocity Hurricane Zone) are for the purpose of providing that the roofing system meets the wind resistance and water intrusion performance standards. Aesthetics (appearance) issues are not a consideration with respect to workmanship provisions. Aesthetic issues such as color or architectural appearance, that are not part of a zoning code, should be addressed as part of the agreement between the owner and the contractor.

_____2. **Renailing Wood Decks**: When replacing roofing, the existing wood roof deck may have to be renailed in accordance with the current provisions of Chapter 15 (High Velocity Hurricane Zones) of the Florida Building Code. (The roof deck is usually concealed prior to removing the existing roof system). **NOTE: Certification for renailing must be signed and returned on a separate form!**

_____3. **Common Roofs**: Common roofs are those which have no visible delineation between neighboring units (i.e. townhouses, condominiums, etc.). In buildings with common roofs, the roofing contractor and/or owner should notify the occupants of adjacent units of roofing work to be performed.

_____4. **Exposed Ceilings**: Exposed, open beam ceilings are where the underside of the roof decking can be viewed from below. The owner may wish to maintain the architectural appearance, therefore, roofing nail penetrations of the underside of the decking may not be acceptable. The Florida Building Code provides the option of maintaining this appearance.

_____5. **Ponding Water**: The current roof system and/or deck of the building may not drain well and may cause water to pond (accumulate) in low lying areas of the roof. Ponding can be an indication of structural distress and may require the review of a professional structural engineer. Ponding may shorten the life expectancy and performance of the new roofing system. Ponding conditions may not be evident until the original roofing system is removed. Ponding conditions should be corrected.

_____6. **Overflow scuppers (wall outlets)**: It is required that rainwater flows off so that the roof is not overloaded from a build up of water. Perimeter/edge walls or other roof extensions may block this discharge if overflow scuppers (wall outlets) are not provided. It may be necessary to install overflow scuppers in accordance with the Florida Building Code, Plumbing.

_____7. **Ventilation**: Most roof structures should have some ability to vent natural airflow through the interior of the structural assembly (the building itself). The existing amount of attic ventilation shall not be reduced. It may be beneficial to consider additional venting which can result in extending the service life of the roof.

_____ _____/_____/_____ _____

Owner's/Agent's Signature Date Contractor's Signature

City of Miami Springs
Building and Zoning Department

SHEATHING AFFIDAVIT

Job Address: _____ Permit No. : _____

Contractor/Roofing Company Name _____

Qualifier Name: _____ License No.: _____

Contractor Address: _____
****

I, _____, do hereby affirm:
(Print Name of Qualifier)

That I will personally inspect & be responsible for the re-nailing of the existing roof sheathing as required by Florida Building Code (FBC) Section 2322.2.8 for the area covered by the roofing permit referenced above and further state that the re-nailing of the sheathing meets the requirements of the current edition of the Florida Building Code sections 2322.2.

FBC Section 2322.2.2 Board roof sheathing shall have a net thickness of not less than ¾ inch when the span is not more than 28 inches or 5/8 inch when the span is not more than 24 inches, shall have staggered joints and shall be nailed with 8d common nails not less than two in each 6 inch board nor three in each 8 inch board at each support.

FBC Section 2322.2.8 when existing roofs are re-roofed to the point that the existing roofing is removed down to the plywood sheathing, the existing roof sheathing shall be re-nailed with 8d common nails (0.131 diameter by 2-½" long with a 0.281 diameter full round head). Power driven 8d nails shall be of the same dimensions. Nail spacing shall be six inches on center at panel edges, six inches on center at intermediate supports, and where applicable 10d nails four inches on center over gable ends and sub-fascia. Existing fasteners may be utilized to achieve such minimum spacing.

_____ _____
Qualifier/Contractor Signature* Date

_____, having first been duly sworn, does
(Print Name of Qualifier/Contractor)

affirm the statement above to be true and correct by his/her own personal knowledge.

_____ _____
Notary Signature Date

_____Personally known to me
_____ Produced photo identification- Type of identification _____

- An owner/builder acting as contractor is considered the qualifier for this code.

AFFIDAVIT OF COMPLIANCE WITH ROOF DECKING ATTACHMENT AND SECONDARY WATER BARRIER HURRICANE MITIGATION RETROFIT FOR EXISTING SITE-BUILT SINGLE-FAMILY RESIDENTIAL STRUCTURES PURSUANT TO SECTION 553.844 F.S.

Date: _____

To: Miami Springs Building Department
201 Westward Drive
Miami Springs, FL 33166

Re: Owner's Name _____
Property Address _____
_____

Roofing Permit Number _____

Dear Building Official:

I, _____, certify that the roof decking attachment and fasteners have been strengthened and corrected and a secondary water barrier has been provided as required by the "Manuel of Hurricane Mitigation Retrofits for Existing Site-Built Single-Family Residential Structures" adopted by the Florida Commission by Rule 9B-3.047 F.A.C.

Qualifying Agent

_____ _____
Signature of Qualifying Agent Print Name

SWORN TO AND SUBSCRIBED before me this _____day of_____, 20__, _____ who: is personally known to me OR has produced _____ as identification and who executed the foregoing instrument freely and voluntarily for the purposes therein expressed.

_____
NOTARY PUBLIC, State of Florida MY COMMISSION EXPIRES:
At Large

OWNER'S AFFIVADIT OF EXEMPTION
ROOF TO WALL CONNECTION HURRICANE MITIGATION RETROFIT FOR EXISTING SITE-BUILT SINGLE-FAMILY RESIDENTIAL STRUCTURES
PURSUANT TO SECTION 553.844 F.S.

Date: _____

To: Miami Springs Building Department
201 Westward Drive
Miami Springs, FL 33166

Re: Owner's Name _____
Property Address _____
_____

Roofing Permit Number _____

Dear Building Official:

I, _____, certify that I am not required to retrofit the roof to wall
(PROPERTY OWNER)
connections of my building because:

☐ The just valuation for the structure for purposes of ad valorem taxation in less than $300,000.00.

☐ The building was constructed in compliance with the provisions of the Florida Building Code (F.B.C.).

☐ The building has an insured value of less than $300,000.00 or if the building is uninsured for which documentation of insured value is not presented.

_____ _____
Signature of Property **Print Name**

SWORN TO AND SUBSCRIBED before me this _____day of_____, 20__, _____ who: is personally known to me OR has produced _____ as identification and who executed the foregoing instrument freely and voluntarily for the purposes therein expressed.

_____ MY COMMISSION EXPIRES:
NOTARY PUBLIC, State of Florida
At Large _____

When the just valuation of the structure for purposes of ad valorem taxation is equal to or more than $300,000.00, and the building was not constructed in compliance with the F.B.C. nor with the 1994 S.F.B.C., and affidavit of Roof to Wall Connection Hurricane Mitigation Retrofit must be provided.

AFFIDAVIT OF COMPLIANCE WITH ROOF TO WALL CONNECTION HURRICANE MITIGATION RETROFIT FOR EXISTING SITE-BUILT SINGLE-FAMILY RESIDENTIAL STRUCTURES PURSUANT TO SECTION 553.844 F.S.

Date: _____

To: Miami Springs Building Department
201 Westward Drive
Miami Springs, FL 33166

Re: Owner's Name _____
Property Address _____
_____

Roofing Permit Number _____

Dear Building Official:

I, _____, certify that I have improved the roof to wall connections of the referenced property as required by the Manual of Hurricane Mitigation Retrofits for Existing Site-Built Single Family Residential Structures as adopted by the Florida Building Commission by Rule 9B-3.047 F.A.C.

_____ _____
Signature of Qualifying Agent Print Name

_____
License Number

SWORN TO AND SUBSCRIBED before me this _____day of_____, 20__, _____ who: is personally known to me OR has produced _____ as identification and who executed the foregoing instrument freely and voluntarily for the purposes therein expressed.

_____
MY COMMISSION EXPIRES:
NOTARY PUBLIC, State of Florida At Large

CITY OF MIAMI SPRINGS
BUILDING DEPARTMENT
201 Westward Drive
MIAMI SPRINGS, FLORIDA 33166

NOTICE TO CITY OF MIAMI SPRINGS BUILDING DEPARTMENT OF EMPLOYMENT AS SPECIAL INSPECTOR UNDER THE FLORIDA BUILDING CODE

Permit Number: _____

I /We _____ have been retained by _____ to perform special inspector services under the **Florida Building Code,** property located at: _____ as of _____ (date). I am a registered Architect/Professional Engineer licensed in the State of Florida.

NOTE: ONLY INITIAL NEXT TO APPLICABLE ITEM.

_____SPECIAL INSPECTOR FOR INSTALLATION OF ROOF TO WALL CONNECTORS AS REQUIRED BY F.S. 553.844.

_____SPECIAL INSPECTOR FOR RE-NAILING OF SHEATHING AS REQUIRED BY F.S. 553.844 AND THE FLORIDA BUILDING CODE, HVHZ.

_____SPECIAL INSPECTOR FOR ROOF SECONDARY WATER BARRIER AS REQUIRED BY F.S. 553.844.

_____OTHER_____

The following individual(s) employed by this firm or me are authorized representatives to perform inspection *

1._____ **2.**_____

3. _____ **4.** _____

* Special Inspectors utilizing authorized representatives shall insure the authorized representative is qualified by education or licensure to perform the duties assigned by the Special Inspector. The qualifications shall include licensure as a professional engineer or architect, graduation from an engineering education program in civil or structural engineering; graduation from an architectural education program; successful completion of the NCEES Fundamentals Examination; or registration as building inspector or general contractor.

I/We will notify the City of Miami Springs Building Department of any changes regarding authorized personnel performing inspection services.

I/We also understand that a Special Inspector inspection log for each building must be displayed in a convenient location on the site for reference by the City of Miami Springs Building Department Inspector. All mandatory inspections, as required by the Florida Building Code, must be performed by the City of Miami Springs. The City of Miami Springs building inspections must be called for on all mandatory inspections. *Inspections performed by the Special Inspector hired by the Owner* ***are <u>in addition</u> to the mandatory inspections performed by the building Department.***

Further, upon completion of the mitigation inspections, but prior to the mandatory roofing tin cap, I/we, will submit to the Building Inspector a signed & sealed certification report indicating **<u>ALL</u>** required repairs in compliance with the above mentioned provision**

_____ _____
Print Name **Signature of Engineer/Architect**

_____ _____
License Number **Date**

_____ **SEAL:**
Address

_____
Phone Number

MIAMI-DADE COUNTY, FLORIDA
METRO-DADE FLAGLER BUILDING

BUILDING CODE COMPLIANCE OFFICE
METRO-DADE FLAGLER BUILDING
140 WEST FLAGLER STREET, SUITE 1603
MIAMI, FLORIDA 33130-1563
(305) 375-2901 FAX (305)375-2908
CONTRACTOR LICENSING SECTION
(305) 375-2527 FAX (305) 375-2558
CONTRACTOR ENFORCEMENT SECTION
(305) 375-2968 FAX (305) 375-2908
PRODUCT CONTROL DIVISION
(305) 375-2902 FAX (305) 372-6339

MEMO

TO: All Building Officials in Miami-Dade County

FROM: Herminio F. Gonzalez, P.E., Director
Building Code Compliance Office

DATE: May 23, 2007

SUBJECT: BORA Interpretation - Gas Vents

The Board of Rules and Appeals at its May 17, 2007 meeting approved the following guidelines developed initially during the January 31, 2002 Board of Rules and Appeals joint Roofing, Electrical, Mechanical and Plumbing Subcommittee meeting. It was the desire of the Joint Subcommittee to require permitting prior to the roofing final for the inspection and possible repair and/or replacement of rooftop gas vents including associated duct and components. The full Board of Rules and Appeals endorsed the following interpretation regarding Section 105.2.2 of the 2004 edition of the Florida Building Code.

During re-roofing, when gas burning rooftop exhaust vents are present:

- **A Gas vent permit shall be issued before the roofing final inspection can be preformed.**
- **The Gas vent permit shall be obtained by a properly licensed contractor.**
- **A Gas vent permit shall be considered a separate permit and not a subsidiary to the roofing permit.**
- **This process shall not interfere with the inspection and finalization of the roofing permit.**

If you have any questions, please contract Mr. Michael Goolsby of my staff at (305) 375 2901.

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PLEASE NOTE: THE ABOVE REFERENCED PERMIT WILL BE A

NO FEE PERMIT!