



# CITY OF MIAMI SPRINGS

201 Westward Drive  
Miami Springs, FL 33166  
Building Processing Department



## SHED PERMIT REQUIREMENTS

A Permit application for a shed must be submitted, signed and notarized by the property owner and licensed contractor.

If the work is being done by owner please fill out an "owner builder" form.

Please verify you have **2 copies** of the following documents for the submittal of a shed permit:

1. \_\_\_\_ Property Survey (within one year old)
  - If survey has expired our staff can recertify a survey for a fee of \$50.0, this step must be done prior to the permit submittal)
  - Must be to scale, reduced or enlarged copies will not be accepted
2. \_\_\_\_ Site Plan
  - Show proposed location of the shed (must be drawn to scale)
  - Must note shed dimensions
  - Note setbacks from shed to property line
3. \_\_\_\_ Miami Dade County Approved Notice of Acceptance or State Approval
  - Must highlight or otherwise mark the installation method

### **IMPORTANT!**

**If shed is being installed on a slab, a slab permit should be applied for.**

**You may include shed and slab on the same permit.**

**If the slab and shed size are different, please note it on your siteplan**

### **SAMPLE:**

NEW SHED & SLAB  
NEW SHED DIMENSIONS: \_\_\_\_  
NEW SLAB DIMENSION: \_\_\_\_

