CITY OF MIAMI SPRINGS, FLORIDA

Mayor Zavier M. Garcia

Vice Mayor Billy Bain | **Councilman Bob Best**
Councilwoman Roslyn Buckner | **Councilman Jaime Petralanda**

Decorum: *"Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."*

CITY COUNCIL REGULAR MEETING AGENDA
Monday, March 14, 2016 – 7:00 p.m.
City Hall, Council Chambers, 201 Westward Drive

1. Call to Order/Roll Call

2. Invocation: Councilman Bain
Salute to the Flag: Students from Girl Scout Troop 594 will lead the audience in the Pledge of Allegiance and Salute to the Flag

3. Awards & Presentations:

A) Presentation by Councilwoman Buckner reporting on the Junior Orange Bowl Award Gala recognizing Staff member Patti Bradley and the City for its continued support

B) Legislative session update from the City's House Representative Bryan Avila

C) Presentation of Certificate of Recognition to Camille Wildenburg for providing voluntary recreational art classes for the seniors at the Miami Springs Senior Center

4. Open Forum: Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins.

5. Approval of Council Minutes:

A) February 22, 2016 – Regular Meeting

6. Reports from Boards & Commissions: None.

7. Public Hearings: None.

8. Consent Agenda: (Funded and/or Budgeted)

A) Approval of the City Attorney's Invoice for February 2016 in the Amount of $12,811.50

B) Recommendation by Recreation that Council waive the competitive bid process and approve an expenditure to Firepower Displays Unlimited, LLC, as they have been providing fireworks display to the City since 1997 and they are only one of two local vendors which service

several other municipalities in the area, in the amount of $15,000.00 for the 4th of July Fireworks Display as funds were approved in the FY 15/16 Budget, pursuant to Section 31.11 (E)(6)(g) of the City Code

9. Old Business:

A) Appointments to Advisory Boards by the Mayor and Council Members

B) Based on the results of the two safety inspections that have been completed, the recreation Department and City Administration recommends that the City Council select one of the three vendors that made presentations at the February 22nd meeting for the construction of a new playground at Prince Field

C) 90th Miami Springs Birthday Celebration Update

10. New Business:

A) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Amending The Current Schedule Of Charges For City Records, Documents, Copies, And Related Services; Effective Date

B) Resolution – A Resolution Of The City Council of The City Of Miami Springs Authorizing The City To Apply For, And Accept, If Awarded, $10,000 FY2016 Urban And Community Forestry Grant With The State Of Florida On An Equal Or Greater Matching Amount Basis; Directing The Proper Officers And Officials Of The City To Execute The Grant Memorandum Of Agreement With The State Of Florida, Department Of Agriculture And Consumer Services, Florida Forest Service; Effective Date

C) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Approving And Accepting The Local Agency Program Agreement Between The State Of Florida Department Of Transportation And The City; Authorizing The Execution Of The Agreement By The Proper Officers And Officials Of The City; Effective Date (Westward Drive Project)

D) Recommendation by staff that Council authorize the execution of the 2016 Community Video Program Agreement (attached) with CGI Communications, Inc. for producing script and video content of the City of Miami Springs to promote community development which will be displayed on our City's webpage

E) Recommendation by Recreation that Council approve an emergency expenditure in an amount not to exceed $28,718.59, to AquaDry Plus Corp, the lowest responsible quote after obtaining four written quotes (attached), for Mold Remediation at the Community Center. Funding will come from the designated fund balance as this is not budgeted in the FY 15/16 Budget

F) Recommendation that the City renew its facility agreement with Brenda Knight for Jazzercise, commencing April 1, 2016 for one year, for the use of the Multi-Purpose Room at the Community Center for exercise sessions

G) Recommendations by Public Works for Senior Center ADA Project

1) Recommendation by Public Works that Council authorize the issuance and/or execution of a contract to Wrangler Construction, Inc., utilizing Miami Dade County contract # RPQ # 20140183 (attached), in an amount not to exceed $10,480.00, for new sidewalks around the senior center, pursuant to Section §31.11 (E)(5) of the City Code

2) Recommendation by Public Works that Council approve an expenditure to Florida Power & Light, as a sole source provider, in an amount not to exceed $5,000.00, for a pole relocation as there is only one source and the pole belongs to FPL for the required service(s) and as funds were budgeted pursuant to Section §31.11 (E)(6)(c) of the City Code

3) Recommendation by Public Works that Council approve an expenditure in an amount not to exceed $3,665.00, to Island Fence of Dade, the lowest responsible quote after obtaining three written quotes (attached), for relocation of the fencing around the senior center pursuant to Section §31.11 (C)(2) of the City Code

4) Recommendation by Public Works that Council authorize the issuance and/or execution of a contract to Highway Striping Inc., utilizing Miami Dade County contract # RPQ # 20150100 (attached), in an amount not to exceed $3,967.00, for striping of the new parking spaces around the senior center, pursuant to Section §31.11 (E)(5) of the City Code

H) Request for approval by Martin and Kathie Marquez for placing a mobile trailer on their property 401 Hunting Lodge Drive to live in while demolishing and constructing their new home

11. Other Business:

A) Vote of Confidence for the City Attorney as Required by Section 8.01 (1) of the City Charter

B) Vote of Confidence for the City Clerk as Required by Section 8.01 (1) of the City Charter; Consideration of authorization of Salary Increase

C) Request for direction from City Council regarding proposed Strategic Plan

12. Reports & Recommendations:

A) City Attorney

B) City Manager

C) City Council

13. Adjourn

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Live streaming video of this meeting is available at http://www.miamisprings-fl.gov/webcast.

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Anyone wishing to obtain a copy of an agenda item may contact the City Clerk at (305) 805-5006, download the complete agenda packet from www.miamisprings-fl.gov or view the materials at City Hall during regular business hours.

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Pursuant to Florida Statute 286.0114, the City Council provides the public with a reasonable opportunity to be heard on all matters.

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If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

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In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than seven (7) days prior to the proceeding.

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Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.

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City of Miami Springs, Florida

City Council Meeting

Regular Meeting Minutes
Monday, February 22, 2016 7:00 p.m.

Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

1. Call to Order/Roll Call: The meeting was called to order by the Mayor at 7:03 p.m.

Present were the following:

Mayor Zavier M. Garcia
Vice Mayor Bob Best
Councilman Billy Bain
Councilman Jaime A. Petralanda
Councilwoman Roslyn Buckner

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
City Attorney Jan K. Seiden
Deputy City Clerk Elora R. Sakal
Recreation Director Omar Luna

2. Invocation: Offered by Councilman Best

Salute to the Flag: Students from Boy Scouts Troop334 lead the audience in the Pledge of Allegiance and Salute to the Flag

3. Awards & Presentations:

A) Presentation of Certificate of Recognition to Michael James for reporting a house fire

Mr. James was not present to accept his award.

B) Presentation of Plaque of Recognition to Sydney Garten for 23 Years of Advisory Board Member service

Ms. Garton accepted her award and thanked the City for the recognition.

C) Recognizing longtime resident Hazel Riser on her 90th Birthday

Ms. Riser accepted her award and thanked the City for the recognition. She said that she is very happy to be living in Miami Springs and loves the City.

D) Presentation of a Plaque of Recognition to Miami Springs resident and student Santiago De La Vega for saving a heart attack victim

Mr. De La Vega accepted his award and was happy to be in the right place at the right time to save someone's life.

E) Presentation of check by Commissioner Rebeca Sosa and State Representative Bryan Avila in the amount of $800,000 respectively for the Senior Center

Mayor Garcia deviated from the presentations to acknowledge and introduce Commissioner Rebeca Sosa and State Representative Bryan Avila who presented a $800,000 check respectively for renovations to the Senior Center.

F) Presentation of Government Finance Officers Association (GFOA) Award presented to the Finance Department for the FY 2015/2016 budget

Mr. Alonso accepted the award on behalf of the Finance Department and commented that it is a team effort and that it could not be done without the hard work of the employees of the Finance Department.

G) Yard of the Month Award for March 2016 – 72 Pinecrest Drive – Manuel and Amber Vidal

The homeowners were not present to accept the award.

4. Open Forum:

The following members of the public addressed the City Council: Elaine Martin, 120 Sunset Way; Robert Sami, 340 Payne Drive; Donna O'Neal, 462 Wren Avenue; Kim Werner, 1016 Meadowlark Avenue; Beatrix Obermann, 449 Swallow Drive; Donna Hernandez; James Fulton III, 141 Carlisle Drive; Jennifer Reyes, 701 Morningside Drive.

5. Approval of Council Minutes:

A) February 22, 2016 – Regular Meeting

Councilman Best moved to approve the minutes. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

6. Reports from Boards & Commissions: None at this time.

7. Public Hearings:

A) **Ordinance** – Second Reading – An Ordinance Of The City Council Of The City Of Miami Springs Enacting New Code Of Ordinance Section 11-06, Collection Of Election Nomination Petition Signatures; Repealing All Ordinances Or Parts Of Ordinances In Conflict; Effective Date

The City Attorney read the Ordinance by title.

Mayor Garcia opened the public hearing. There were no speakers. The Mayor closed the public hearing.

Councilman Best moved to approve the Ordinance on second reading. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

B) **Ordinance** – Second Reading – An Ordinance Of The City Council Of The City Of Miami Springs Amending Code Of Ordinance Section 34-17, Employee Disciplinary Action; By Adding Thereto A Supplementary Provision Governing The Carrying Of Weapons And Firearms While On Duty With The City; Repealing All Ordinances Or Parts Of Ordinances In Conflict; Effective Date

The City Attorney read the Ordinance by title.

Mayor Garcia opened the public hearing. There were no speakers. The Mayor closed the public hearing.

Councilman Best moved to approve the Ordinance on second reading. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes

8. Consent Agenda: (Funded and/or Budgeted)

A) Recommendation by Public Works that Council approve an expenditure to Atlantic Paving, as a sole source provider, in an amount not to exceed $36,271.50 utilizing CITT funds, for High friction stamped asphalt for the Circle crosswalk pedestrian enhancements, as there is only one source (proof attached) for the required service(s) and as funds were budgeted in the FY15/16 Budget pursuant to Section §31.11 (E)(6)(c) of the City Code

B) Recommendation by Public Works that Council approve an expenditure in an amount not to exceed $11,430.00 utilizing CITT funds, to Ovas & Co. LLC, the lowest responsible quote after obtaining three written quotes (attached), for asphalt repairs at Oakwood Drive from East Drive to South Drive and at S. Esplanade and Nahkoda Drive as funds were budgeted in the FY15/16 Budget pursuant to Section §31.11 (C)(2) of the City Code

The City Manager read all items by title for the record.

Councilwoman Buckner moved to approve the Consent Agenda. Vice Mayor Bain seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

9. Old Business:

A) Appointments to Advisory Boards by the Mayor and Council Members

There were no appointments at this time.

B) Prince Field Tot Lot Discussion and Presentations by the following

1) Leathers & Associates, Inc.

Leathers & Associates, Inc. provided a visual presentation on their proposed designs for the Prince Field Tot Lot. All questions made by Council were answered by Leathers & Associates, Inc.

2) Playmore Recreational Products & Services

Playmore Recreational Products & Services provided a visual presentation on their proposed designs for the Prince Field Tot Lot. All questions made by Council were answered by Playmore Recreational Products & Services.

3) Dominica Recreation Products (Gametime)

Dominica Recreation Products (Gametime) provided a visual presentation on their proposed designs for the Prince Field Tot Lot. All questions made by Council were answered by Dominica Recreation Products (Gametime).

After some discussion, Vice Mayor Bain moved to have Leathers & Associates, Inc. inspect the Prince Field Tot Lot and provide a quote to the City based on whether or not it is feasible to fix the Tot Lot and to postpone the decision of selecting a playground company tonight. Councilman Petralanda seconded the motion.

Mayor Garcia offered a friendly amendment to the motion to include an independent certified safety playground inspector (CSPI) to inspect the Prince Field Tot Lot. Vice Mayor Bain and Councilman Petralanda accepted the amendment to the motion.

The motion including the amendment made by Mayor Garcia was withdrawn by Vice Mayor Bain and Councilman Petralanda withdrew his second.

Vice Mayor Bain moved to have Leathers & Associates, Inc. inspect the Prince Field Tot Lot and provide a quote to the City based on whether or not it is feasible to fix the Tot Lot and to postpone the decision of selecting a playground company tonight. Councilman Petralanda seconded the motion which carried 3-2 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Petralanda, and Mayor Garcia voting Yes; Councilman Best and Councilwoman Buckner voting No.

Councilman Petralanda moved to hire an independent certified safety playground inspector (CSPI) to inspect the Prince Field Tot Lot. Councilman Best seconded the motion which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda, and Mayor Garcia voting Yes.

10. New Business:

A) Recommendation by staff that Council authorize the execution of the 2016 Community Video Program Agreement (attached) with CGI Communications, Inc. for producing script and video content of the City of Miami Springs to promote community development which will be displayed on our City's webpage

This item was rescheduled for the next Council meeting.

B) Request from the MS-VG Optimist Club for BBQ event in September for Partial Closure of the Circle, Miami Springs Police Department and Public Works services, and Alcohol Sales

This item was heard after agenda item 9B1.

Vice Mayor Bain moved to approve the request from the MS-VG Optimist Club for BBQ event in September. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

C) Recommendation by Recreation Commission to Approve "Wall of Fame" Nomination for Tony Bray

Vice Mayor Bain moved to approve the recommendation by Recreation Commission to Approve "Wall of Fame" Nomination for Tony Bray. Councilman Best seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

11. Other Business: None.

12. Reports & Recommendations:

A) City Attorney

City Attorney Seiden had nothing to report at this time.

B) City Manager

City Manager Gorland congratulated Patti Bradley for a job well done with the Daddy Daughter Dance. He was unable to attend the event this year but he received a lot of positive feedback about the event being a great hit. He suggested that since it is such a popular event that it be held twice a year.

C) City Council

Councilman Best commented that it was nice to have a spirited Council meeting and thanked everyone who attended tonight.

Councilwoman Buckner thanked everyone who attended the meeting tonight. She reported that while she was up in Tallahassee with Councilman Petralanda she had a very nice time and it is great to already see opportunities arising such as the one tonight from Commissioner Rebeca Sosa and Representative Bryan Avila. She also wanted to commend Patti Bradley and her staff for all the hard work on all of the events.

Councilman Petralanda wanted to echo everything that Councilwoman Buckner mentioned. He attended the event in Dade Days and it is already working out for the City. They are coming back with some funding for the Historical Society and the Senior Center. He spoke with Senator Rene Garcia and he ensured that the City would be receiving those funds that were lost last year for the Historical Society.

Vice Mayor Bain clarified for those watching at home that the City will not be building eight story buildings on Westward Drive. He does not know how these topics get published in the paper but he repeated that the City is not building eight story buildings on Westward Drive. He would never vote for something like that.

City Attorney Seiden clarified that the only topic that was going to be brought up was a question as to whether the City Council wanted to consider the FAR in the Downtown Business District and the Neighborhood Business District. Nothing was ever mentioned about the height of the buildings and nothing was ever considered. The whole item was brought up just as a matter of whether the Council wanted to begin a discussion as to maybe allow some redevelopment in the downtown area without anything mentioned about heights. This was brought up because the City Planner felt that it might be something that the City Council might want to entertain. In light of the way it has developed, the City Manager has asked the City Planner to prepare a presentation for you so when it is prepared it will be brought back to Council.

Mayor Garcia commented that he attended the Daddy Daughter Dance with his daughters which is why he is so passionate about Recreation and why he ran for Council in the first place. He would whole heartedly support having two dances held a year. He reminded everyone of the Relay for Life event that is coming up. He asked that everyone participate and give their support.

13. Adjourn

There being no further business to be discussed the meeting was adjourned at 10:54 p.m.

Respectfully submitted:

_____
Erika Gonzalez-Santamaria, MMC
City Clerk

Adopted by the City Council on
This 14th day of March, 2016.

_____
Zavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEECING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

The City of Miami Springs
Summary of Monthly Attorney Invoice
Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLP

March 10 for February

General Fund Departments	Cost	Hours
Office of the City Clerk	2,593.35	19.21
Human Resources Department	656.10	4.86
Risk Management	839.70	6.22
Finance Department	945.00	7.00
Professional Services	168.75	1.25
Building,Zoning & Code Enforcement Department	571.05	4.23
Planning	799.20	5.92
Police Department	535.95	3.97
Public Works Department	390.15	2.89
Recreation Department	703.35	5.21
IT Department		0.00
Golf	398.25	2.95
Senior	24.30	0.18
General - Administrative Work	4,186.35	31.01
Sub-total - General Fund	$12,811.50	94.90
Special Revenue, Trust & Agency Funds		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		0.00
Sub-total - Special Funds	$0.00	0.00
GRAND TOTAL: ALL FUNDS	$12,811.50	94.90

AGENDA MEMORANDUM

Meeting Date: 3/14/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Omar L. Luna, Recreation Director

Subject: 4th of July Firework Display

Recommendation:
Recommendation by Recreation that Council waive the competitive bid process and approve an expenditure to Firepower Displays Unlimited, LLC, as they have been providing the fireworks display to the City since 1997 and they are only one of two local vendors which service several other municipalities in the area, in the amount of $15,000.00 for the 4th of July Fireworks Display as funds were approved in the FY 15/16 Budget, pursuant to Section §31.11 (E)(6)(g) of the City Code..

Discussion/Analysis:
Provide the annual fireworks display for the 4th of July. This vendor has provided the fireworks display to the City since 1997. This vendor is one of only two local vendors and has provided firework displays for several municipalities such as: City of Homestead, City of Marathon, City of Pembroke Pines, Town of Davie, City of Coral Gables and Florida City. Firepower works directly with Miami Dade County Fire Department on our behalf, which expedites the permitting process and inspections required.

Fiscal Impact (If applicable):
The Fireworks Display is already budgeted.

Submission Date and Time: 2/29/2016 3:25 PM

Submitted by:	Approved by (sign as applicable):	Funding:
Department: Recreation	Dept. Head:	Dept./ Desc.: Recreation Department
Prepared by: Omar Luna	Procurement:	Account No. 001-5701-572.48-00
Attachments: ☒ Yes ☐ No	Asst. City Mgr.:	Additional Funding: N/A
Budgeted/Funded ☒ Yes ☐ No	City Manager:	Amount previously approved: $ $15,000
		Current request: $ $15,000
		Total vendor amount: $ $15,000

FIREWORKS DISPLAYS UNLIMITED

... a division of Firepower Displays

SPECTACULAR CUSTOM FIREWORKS DISPLAYS FOR ANY OCCASION

CONTRACT FOR FIREWORKS DISPLAYS

Sponsors	:	CITY OF MIAMI SPRINGS
Contact	:	RON GORLAND
Date of Display	:	JULY 4, 2016
Location	:	MIAMI SPRINGS GOLF COURSE
Time	:	APPROX. 9:00 PM
Duration	:	APPROX 18-20 MINUTES
Show Price	:	$15,000
Deposit	:	$7,500
Remarks	:	

We the undersigned, being interested in a fireworks display for **CITY OF MIAMI SPRINGS** agree to pay a price of **$15,000** for the display agreed upon, which will be furnished by Fireworks Displays Unlimited, LLC.

The undersigned, intending to be legally bound, agree as follows:

1. Sponsor to make a deposit payment of 50% of the contact price upon signing of contract, but no later than 30 days prior to display.
2. In the event Sponsor shall fail to pay any sum when due under the terms of this contract, Sponsor shall pay, in addition to such amount, interest at the rate of 1-1/2% per month on the unpaid amount from the original due date. Sponsor does further agree that it shall pay Fireworks Display's reasonable attorney fees and court costs in the event Fireworks Displays shall commence suit or incur fees to compel Sponsor to pay any sums due hereunder or otherwise as a result of Sponsor's default of any of the terms and provisions herein contained.
3. SPONSOR'S AGENT: **RON GORLAND** be designated as sponsor's agent to whom all questions and inquiries shall relay all questions and inquiries. Sponsor's agent shall be the only agent of sponsor authorized to request rescheduling of the delivery and exhibition of the fireworks on the part of the sponsor.
4. If event is on land, sponsor to furnish police and/or crowd security personnel, provide proper parking supervision, and insure adequate patrol of the safety zone as marked and secured by the sponsor until Fireworks Displays Unlimited, LLC advises that it is no longer necessary. Fireworks Displays Unlimited, LLC is not responsible for clean-up of land-based shows other

than company equipment, supplies and packing materials. A land based fireworks show produces debris. Sponsor shall be responsible for the clean-up of any such debris.

5. If event is over water, Fireworks Displays Unlimited will be responsible for marine permit, and for control of safety zone
6. Fireworks Displays Unlimited, LLC. reserves the right to stop the display in the event persons, vehicles or animals enter the secured safety zone and security is unable or unwilling to remove them and enforce the safety regulations.
7. Fireworks Displays Unlimited, LLC. will furnish all applicable licenses, permits and $1,000,000 liability insurance and pyrotechnicians for your electronically fired display.
8. **NOTE:** In accordance with local regulations and ordinances, fireworks displays shall not take place later than 10:30pm unless approval is obtained from the governing authority. The restrictions shall not be applicable with regards to holidays such as December 31, January 1, or other national holidays. If for some reason, shoot time does not occur before the allotted time and shoot is cancelled due to local authority or expiration of permit, Sponsor is liable for full payment of display.
9. Hold harmless Fireworks Displays Unlimited, LLC. from any claims that do not directly relate to damages produced by its staff, equipment or pyrotechnic material.
10. CREDITS: As a material inducement to Fireworks Displays agreeing to enter into this agreement, Sponsor shall give Fireworks Displays program credit as sole fireworks supplier and producer in all press releases, advertising, and any other program announcements, printed or otherwise.
11. If show is canceled, sponsor is responsible for any permit, fire watch or barge/tug fees, if applicable. Additionally, sponsor will be responsible for load in/ load out expenses not to exceed 50% of budget. If show is stopped while in progress for any reason, Sponsor will still be responsible for contract amount minus the cost of material not discharged.
12. If wind exceeds 20 miles per hour, fireworks display will be postponed to an agreed date between sponsor and Fireworks Displays Unlimited, LLC.
13. Rain date policy is a follows: Postponement time is 11:30am day of display.
14. If the delivery and/or exhibition of the fireworks are postponed by reason of inclement weather, it shall be re-scheduled to the Inclement Weather Date set forth by Sponsor.
15. **IMPORTANT NOTE:** Items listed in this proposal assume a firing area that conforms to NFPA Code 1123-1995, which states that there must be at least 70 feet per inch of shell diameter between firing site and any spectators, cars or buildings. This program requires a safety zone that has a radius of 420 feet because of the inclusion of 6-inch shells. Adjustments will be made to the content of this program if necessary to conform to NFPA 1123-1995.

***Fireworks Displays Unlimited, LLC, upon acceptance of this contract in writing, agrees to fulfill the contract in a workmanlike and professional manner.*

_____
Date

_____
Sponsor

_____
Fireworks Displays Unlimited, LLC.
Allyson Acosta, Manager

Firework Effects

ASSORTED MINES, ASSORTED COLOR, PEONIES & CHRYSANTHEMUMS – bursts resembling a round and weeping flower pattern, **WHISTLES** – a break of color, followed by whistles, **SCREAMING DRAGONS** – a break of bright magnesium colors followed by loud screaming whistle, **GOLD FLITTER, SILVER OR GLITTER CROSSETTES** - exploding comets crackling into crisscrossing effects, **FANCY STAR SHELLS** – Assorted brilliant colors in various patterns, **SPIDERWEBS** – long hanging fine webs of gold or silver, **TOURBILLIONS** – titanium silver spinning effects, **RINGSHELLS** – assorted ring patterns of different colors of one, two, three or five different colors, **GOLDEN, SILVER, GLITTERING OR CRACKLING PALM TREES** – a palm tree image with trunk-like different forms, **ASSORTED TWO** and **THREE COLOR CHANGING CHRYSANTHEMUMS & PEONIES** – two or three distinct color changes that resemble a round and weeping flower pattern, **STROBES** – a variety of bright twinkling shells, **ASSORTED COLOR BROCADES** – a dense golden, silver or assorted color effect ending at the tips with an umbrella-like canopy cascading and falling low, **MULTI-BREAK SALUTE SHELLS** – a variety of salute effects that incorporate multiple powerful reports into the display, **ASSORTED COMETS**, bright luminous thick tail with comet-like appearance with various colors, **ASSORTED TIGERTAILS**, similar to comets, **ASSORTED MINES**, projects various types of effect and colored stars that are launched and ignited at a low altitude, **TITANIUM SALUTES** – these shells explode into a burst of brilliant white lights and booming reports, **ASSORTED COLOR & CRACKLING EFFECTS** – assorted color peonies and chrysanthemums with crackling effects, **WILLOWS** - very fine lines with an umbrella like effect cascading slowly, **ETC.**

Shell Count

	OPENING	BODY	FINALE	TOTAL SHELLS
2.5" SHELLS	72	72	108	252
3" SHELLS	30	150	360	540
4" SHELLS	18	198	90	306
5" SHELLS	8	112	24	144
6" SHELLS	6	90	21	117

FINALE BARRAGE: OVER 1000 SHOTS.

CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Erika Gonzalez-Santamaria, City Clerk

DATE: December 9, 2015

SUBJECT: **PENDING BOARD APPOINTMENTS**

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The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
Board of Adjustment/Zoning and Planning Board				
Mayor Zavier Garcia	Juan Molina	04-30-2018	01-29-2015	11-09-2015
Councilman Best	Bob Calvert	04-30-2018	01-28-2013	11-09-2015
Bain Vice Mayor	Ernie Aloma	04-30-2016	04-13-2009	01-11-2011
Councilwoman Buckner	Bill Tallman	04-30-2016	01-11-2010	05-14-2012
Councilman Petralanda	Manuel Pérez-Vichot	04-30-2017	12-14-1998	11-09-2015
Mayor Garcia	Alejandro J. Gonzalez	10-31-2017	12-03-2015	12-03-2015
Architectural Review Board				
Mayor Zavier Garcia	Marc Scavuzzo*	10-31-2016	08-27-2012	11-09-2015
Councilman Best	Valentine Soler	10-31-2016	01-14-2013	11-09-2015
Vice Mayor Bain	Joe Valencia*	10-31-2016	02-27-2012	11-09-2015
Councilwoman Buckner	Fredy Albiza*	10-31-2016	08-27-2012	11-09-2015
Councilman Petralanda	Ana Paula Ibarra*	10-31-2016	10-10-2011	11-09-2015
Code Enforcement Board				
Mayor Zavier Garcia	Jorge Filgueira*	11-30-2017	08-27-2012	11-09-2015
Mayor Zavier Garcia	Walter Dworak	09-30-2016	11-14-2005	09-14-2010
Councilman Best	Marlene B. Jiménez	09-30-2018	03-02-2005	11-09-2015
Vice Mayor Bain	John Bankston	09-30-2017	09-23-2002	11-09-2015
Councilman Bain	Rhonda Calvert	09-30-2017	09-25-2006	11-09-2015
Councilwoman Buckner	Jacqueline Martinez Regueira	09-30-2018	06-09-2003	11-09-2015
Councilman Petralanda	Robert (Bob) Williams	09-30-2016	03-10-2008	10-25-2010
Code Review Board				
Mayor Zavier Garcia	VACANT	04-30-2018		
Councilman Best	Maria (Nuñez) Garrett	04-30-2017	05-08-2009	11-09-2015
Vice Mayor Bain	Arthur Freyre	04-30-2017	05-19-2009	05-09-2011
Councilwoman Buckner	Dan Dorrego	04-30-2016	08-11-2003	05-24-2010
Councilman Petralanda	Jana Armstrong	04-30-2016	06-11-2001	05-10-2010
Disability Advisory Board				
Mayor Zavier Garcia	VACANT	12-31-2016		
Councilman Best	Catherine Stadnik	12-31-2016	12-14-1998	02-14-2011
Vice Mayor Bain	Grace Bain	12-31-2016	01-13-2014	01-13-2014
Councilwoman Buckner	Richard Barnes	12-31-2016	05-11-2009	01-24-2011
Councilman Petralanda	Thomas W. Cannon	12-31-2016		

Ecology Board

Mayor Zavier Garcia	Wendy Anderson Booher*	04-30-2018	01-12-2009	11-09-2015
Councilman Best	Trina Aguila	04-30-2018	10-28-2013	11-09-2015
Vice Mayor Bain	Carl Malek*	04-30-2017	11-22-2010	05-09-2011
Councilwoman Buckner	Marielys Acosta	04-30-2016	09-09-2013	09-09-2013
Councilman Petralanda	Michael Kobiakov	04-30-2016	08-12-2013	08-12-2013

Education Advisory Board

Mayor Zavier Garcia	Alyssa C. Roelans	05-31-2017	02-17-2015	11-09-2015
Councilman Best	Constantino Hernandez	05-31-2017	04-27-2015	11-09-2015
Vice Mayor Bain	Dr. Mara Zapata*	05-31-2017	06-13-2011	11-09-2015
Councilwoman Buckner	Ilia Molina	05-31-2017	02-05-2015	11-09-2015
Councilman Petralanda	Steve Owens	05-31-2017	05-13-2013	11-09-2015

Golf and Country Club Advisory Board

Mayor Zavier Garcia	Michael Domínguez*	07-31-2017	04-12-2010	11-09-2015
Councilman Best	Mark Safreed	07-30-2017	08-08-2005	11-09-2015
Vice Mayor Bain	George Heider	07-31-2017	08-13-2001	11-09-2015
Councilwoman Buckner	Ken Amendola*	07-31-2017	10-10-2011	11-09-2015
Councilman Petralanda	Art Rabade	07-31-2017	03-11-2013	11-09-2015

Historic Preservation Board

Mayor Zavier Garcia	Sydney Garton	01-31-2016	11-08-1993	02-08-2010
Councilman Best	Charles M. Hill	02-28-2018	03-08-2004	11-09-2015
Vice Mayor Bain	Yvonne Shonberger	02-28-2017	06-13-2005	09-10-2012
Councilwoman Buckner	Dr. James Watson	02-28-2018	06-09-2014	11-09-2015
Councilman Petralanda	Jo Ellen Phillips	01-31-2016	2-14-2013	08-26-2013

Board of Parks & Parkways

Mayor Zavier Garcia	Eric Richey	04-30-2018	02-13-1989	11-09-2015
Councilman Best	Tammy K. Johnston	04-30-2018	04-27-2006	11-09-2015
Vice Mayor Bain	Lynne V. Brooks*	04-30-2018	08-08-2011	11-09-2015
Councilwoman Buckner	Irene Priess	04-30-2017	08-13-2001	04-25-2011
Councilman Petralanda	Lee Fisher	04-30-2017	03-23-2015	03-23-2015

Recreation Commission

Mayor Zavier Garcia	E. Jorge Santin	04-30-2016	04-14-2008	12-13-2010
Councilman Best	Mark A. Johnston	04-30-2018	04-22-2013	04-22-2013
Vice Mayor Bain	Dr. Stephanie Kondy	04-30-2017	06-13-2005	09-10-2012
Councilwoman Buckner	Miguel Becerra	04-30-2017	09-09-2015	09-09-2015
Councilman Petralanda	Alexander Anthony	04-30-2016	08-12-2013	08-12-2013

* Architectural Review Board
Ecology Board - Council confirmation required per §32.40
Education Advisory Board - Council confirmation required per §32.99 (A)
Board of Parks and Parkways – Council confirmation required per §32.30

"No Board/Commission member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for two years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the City Council."

AGENDA MEMORANDUM

Meeting Date: 3/14/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Omar L. Luna, Recreation Director

Subject: Leathers and Associates/SesRec Inspection Reports for Playground at Prince Field; Selection of successful vendor

---

Recommendation: Based on the results of the two safety inspections that have been completed, the Recreation Department and City Administration recommends that the City Council select one of the three vendors that made presentations at the February 22 meeting for the construction of a new playground at Prince Field

Discussion: The City has obtained two (2) Playground Assessment/Inspections Reports from Certified Playground Safety Inspectors. Leathers and Associates and SesRec, Inc. were the two (2) vendors that conducted the Playground Assessment/Inspection Reports. The Leathers inspection report shows that it would cost $250,000 to repair the current playground and would only extend the life for 10 years while a new playground would cost $410,000 and have a life of 30 years. The new playground would be state of the art and meet all of the current safety and ADA standards. The other inspection report of SesRec, Inc. also advised against repair/renovation based on the current condition of the playground equipment.

In the attachments provided you can see the details on what both vendors recommend needs to be done to bring the play structure to ADA compliance and to the standards of today's safety guidelines for playgrounds.

SesRec, Inc.: Page 4 of their report contains a summary of their finding. Their report provides details on the current condition and hazards of the play structure. The report is very detail and outlines many issues that need to be addressed. For example, missing panels, excessive wood rot in the supporting poles, wobbly barriers, pirate ship tower unsafe to play in, entanglement and entrapment areas, hardware old/rusty not to standard, etc. SesRec, Inc. will not provide a cost estimate for repairs. In the report they stipulate that the only person that can determine the replacement of parts for these structures is the manufacturer.

Leathers and Associates: Page 38 of their report contains a summary of their finding. They provided us with a subjective assessment of the playground condition and there professional recommendations. The report identifies that most of the structure is in poor condition with many parts of the equipment in desperate need of repair. There are also many non-compliances and safety issues throughout the entire play area. The report also stipulates that we need to meet ADA requirements and that **we are not grandfathered in and need to meet current ADA** playground requirements. Leathers and Associates did provide us with an estimate to accomplish the necessary work to bring the structure into current safety and ADA requirements to cost about $250,000.00. This is based on a plan for the playground to last an additional 10 years.

Submitted by:	Approved by (sign as applicable):	Funding:
Department: Recreation	Dept. Head:	Dept./ Desc.:
Prepared by: Omar Luna	Procurement:	Account No.:
Attachments: ☒ Yes ☐ No	Asst. City Mgr.:	Additional Funding:
Budgeted/Funded ☐ Yes ☒ No	City Manager:	Amount previously approved: $ Current request: $ Total vendor amount: $

The City of Miami Springs

C/O Omar Luna

Parks & Recreation Department

201 Westward Dr.

Miami Springs, Fl. 33166 **February 26, 2016**

By: Kurt Francis CPSC (31525-618)

CPSI Inspection of Community Built Playground

The following is a report on the current condition and hazards of the above mentioned play structure.

The structure sits in an area within a chain linked fence adjacent to the community center. It consists of one large composite unit, a track rider and several swings (tire, double bay and infant). The area adjacent to the large composite consist of , an airplane , an overhead ring , a deck with net, a train, a teeter totter , and tot swings.

It can be a difficult decision to repair or replace one of these structures that has emotional ties to the community. However the ultimate goal is to provide a safe play environment. There are several ways that other communities have accomplished this. My past experience has seen communities totally replace the play structures. There have been some that repair the existing structures. And some have done a combination of incorporating the old with the new. Over the years the materials that the units are constructed of improved dramatically. Pressure treated wood is no longer used for several reasons. One being the materials that used, and still may be to treat the wood. Secondly the life span and integrity over time. Wood will degrade and therefore not be able to safely withstand the forces of daily use

Since these structures were built there have been many changes to equipment as well as the rules and guidelines that relate to playground equipment. The following is a summary of my inspection along with photos to document the report. There is a separate flash drive with the photos and I have indicated on many of them the hazard or condition. These photos are numbered 26 thru 190, there are missing numbers that were deleted due to duplicating or being out of focus.

Photo # Comment

26, missing slide. Area restricted by plywood.

27, Panel separating from support post, exposing nails. Pinch hazard, impalement hazard

33, Missing screws (less attachment)

36, Missing Panel, barrier hazard

38, 39, 40, 41, 48, 60, 78, and 95,128,141,143, Wood Rot: If the top of the post is rotted, what is the integrity of the post underground?

1, Loose Panel, integrity of anchors (screws) and wood in question.

42, Support post has wood rot on top, bottoms??

44, Worn hardware, more than two exposed threads in the bolt, entanglement hazard

50, Wood rot in connected support surfaces, pinch hazard

56, missing board in panel with exposed nails.

64, Missing wood panels, cut out, sharp exposed edges

68, missing panel parts exposed nails and sharp edges.

74, 79, missing panel, exposed and sharp edges, trip hazard.

84, 85, entanglement hazard

99, worn hardware with more than 2 threads exposed.

101, this whole tower sways back in forth, question structural integrity of the post, see video.

102, 105, 106, 107, worn hardware, cable guard is entanglement hazard

108, 109, Worn hardware

110, 111, wood rot with nails pulling out, entanglement hazard

113,114,115, Crush Points at both ends of the balance bridge

116, 117 118, 127,135, "S" hooks worn and not closed, Hazzard

121.122,123, 125, 132,134,135,136 Worn hardware, pinch points,

124, Broken Board

126, Broken / Missing Bracket for slide, Impalement hazard, Crush Point Hazzard

129, 130, 131exposed screw, Impalement Hazzard

137, Hardware out of current Compliance

139, broken Board

144, 182, Entrapment!

146, Wood Rot

148, Entrapment! Missing panel Parts

150, Wood Rot exposed screw heads

153, Top Two entanglement hazard, Support post has rotten wood

154,155,156, Serious Impalement! These are no longer in compliance

158, 159 Entanglement

161, rotten support post in ground

162, Lack of sufficient surfacing

163, Surface contains mold and fungus spores

165, Entanglement

168, 170, 172, Hardware with more than two threads

178, this post is an Impalement Hazzard. It is in the area of downward egress.

180, Mold and fungus

181, Hardware worn, pinch hazard

183,184,185,187, entanglement,

189, loose rusty screws that are scattered throughout the area,

190, Entrapment

MOV 174, MOV 175, unstable barrier panels, main play structure

MOV 176, MOV177, Unstable tower unit. (Pirate Ship Tower)

Main Play Structure: this structure has many issues that make the unit unsafe for play. There are missing Panels exposed screw, wobbly barriers, missing panels, and excessive wood rot in the supporting poles.

The Pirate Ship Tower is very unstable and appears unsafe for play. This is an issue for the manufacturer and or engineer to deem safe.

The swings in the main play area have entanglement hazards, worn and inappropriate hardware; there are also wood rot issues with the stabilizer boards.

The climbing / cargo net features on all equipment in the area are in need of replacement.

The track rider is out of compliance and has no landing deck. The hardware is also worn and out of compliance.

The Airplane ground structure has broken wood and missing hardware.

The Teeter Totter (Airplane) is an Impalement hazard. This design is no longer manufactured or accepted due to the extent of injuries they can cause.

The Mulch Surfacing is not up to standards and in need of replacement. There is mold and fungus growing throughout the area.

Summary

To summarize the findings in this inspection the following are my findings.

This was at one time a state of the art, well-built play-ground system and play area for the community .However, times and materials of construction for playground systems and the surfacing with them has changed dramatically. Wood is no longer used due to the issues with wood deteriorating over time. Many alloys than have replaced them for safety reasons. Corrosion resistant hardware has replaced the old alloys.

The only person who can determine the replacement of parts for these structures is the manufacturer. I would assume to test the integrity of the wood after the time that they have to have an engineer do testing. The concerns I have is the integrity and stability of the wood columns that support these structures. There is a large amount of repairs and adjustments to these play structures to bring them into compliance. Refer to the above list to note all the hazards and risk . Most of the hardware is worn / rusty and not to standards.

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little likes COMMERCIAL

GRIAN GRIFFIN
EVAN JORDAN VE
THE MAGNESS FAMILY
THE MAGNOLIA FAMILY
FIU ROCKS - IVETTE

GH FAMILY
NS FAMILY
IMM
DALLAS
MM JR
OWER FAMILY
JOE LAMA
- KAITLIN L
ASTASIA K LAMA

JESSICA DREW
ANGELICA

THE SHERRY FAMILY
THE DURR FAMILY

RAEGAN RANDOLPH
THE GRACY FAMILY
ANTHONY ALFONSO
ALEX ALFONSO
ELLIOTT PEREDA
ALAN PEREDA

THE MATHIS FAMILY
THE ZAMOTINS
KATIE LENIS
AUDREY LENIS
THE UPLEGER FAMILY
THE QUONASSI CLAN
CECIL VICTOR SCOTT
BOBBY T. STANLEY, JR.
THE R. GOMEZ FAMILY

RAEGAN RANDOLPH
RYAN RANDOLPH
DANIEL FORD 1998
JESSICA DOR
THE ZAHOTI

TOMS AQUARIUS
FRANK & HE
GO NOLES 4
JACOB PAUL PARS
AMANDA SARA TAU
WITH LUV CAMIC

JACOB PAUL PARSONS
R.M.J.E.L APPLEGATE
GO MOLES 4
ERRING FAMILY 199
FRAMK E HEL
TOMS AQUARI
THE LATCH FAMILY
BERMUDEZ FAMILY

Low Rings Sponsored by
Brighton - Best
Socket Screw Mfg. Inc.
CRYSTAL ALFONSO

AMANDA SARA TAUBER
JACOB PAUL PARSONS
R M J E L APPLEGATE
1996
THE LATCH FAMILY
BERMUDEZ FAMILY

THE PENA FAMILY
VIV VILLALBA
GO WOLES 4
FRANK E HELEN

THE COE FAMILY
HERMUDEZ FAMILY

HARRISON FAMILY
PENDERGRASS FAMILY

HERNANDEZ FAMILY
COCO MARTINEZ
ANTHONY GALLENO
JOEY G. BAIL BONDS

MENEZ
MENEZ
COLDREN
DAN COLDREN
ATALIE - GEORGE JR.
RICAN FASTENERS
RITA BROWN
AND S. MAJEWSKI
MELLADO TIO - TIA
BRETT SMOUSE
HERNANDEZ FAMILY
COCO MARTINEZ
ANTHONY GALLENO
JOEY G. BAIL BONDS

ARENSON FAMILY '95

LEATHERS &
ASSOC. INC.
ITHACA · NY

Jamie ♥
04/30/15

Patricia ♥
04-30-15

Heather ♥
4/30/15

Kristen ♥
04/30/15

PENDERGRASS FAMILY

National Recreation and Park Association

Let it be known that

FRANCIS KURT

has met the requirements of the standards set forth by the
National Certification Board
and is hereby granted certification as a

Certified Playground Safety Inspector

Certified Playground Safety Inspector

NATIONAL CERTIFICATION BOARD CHAIRPERSON

NRPA PRESIDENT AND CEO

May 07, 2015
DATE CERTIFIED

31525-618
CERTIFICATION NUMBER

June 01, 2018
EXPIRATION DATE

National Recreation and Park Association

National Recreation and Park Association

This is to attest that

Francis Kurt

is a

Certified Playground Safety Inspector

Certified Playground Safety Inspector

Certificate - **31525-618**

Expiration - **6/1/2018**

Leathers & Associates
725 N. A1A
Jupiter, FL 33477
Phone: 877-564-6464

Playground Assessment Report

Inspection Location: Prince Field Park
Address: Miami Springs
City: Miami

Playground Name & Location

02/29/2016

Inspected By: **Marc Leathers**

What is the Name & Location of the playground?

Prince Field Park

What year was the playground built?	1996

Who is performing the inspection?

Marc Leathers

Inspection Approved By

Marc Leathers

Playgrounds by LEATHERS
Dream. Build. Play!

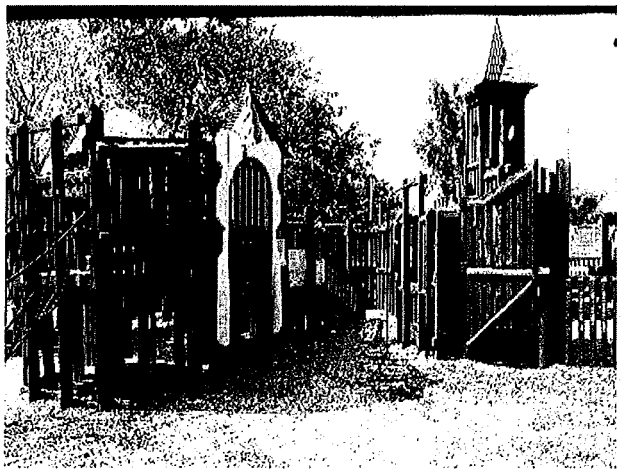
General Playground

02/29/2016

Inspected By: **Marc Leathers**

Overview

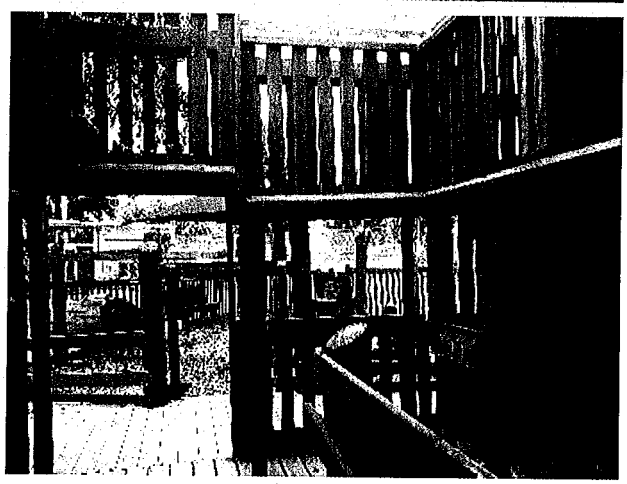
Playground was built in 1996. This is not a full playground audit, but a subjective assessment of your playgrounds condition and our professional recommendations. There are several maintenance issues and several safety non-compliances. Throughout the playground there are lots of exposed nails & screws, where some pieces have been removed. Several random poles show signs of rot. The pirate ship tower needs reinforcing.



General Observations

The playground has been stained and thoroughly coated. Some boards have been replaced since the original construction. The playground is 20 years old. The playground should be expected to last around

20 years with proper maintenance. It's apparent from its condition that this playground is a well-used attraction in the area. There is a strong emotional connection with the community and the playground.



Is playground signage provided, secure and in good condition Fault

Entry signage is incorrect, no signage identifying tot lot.

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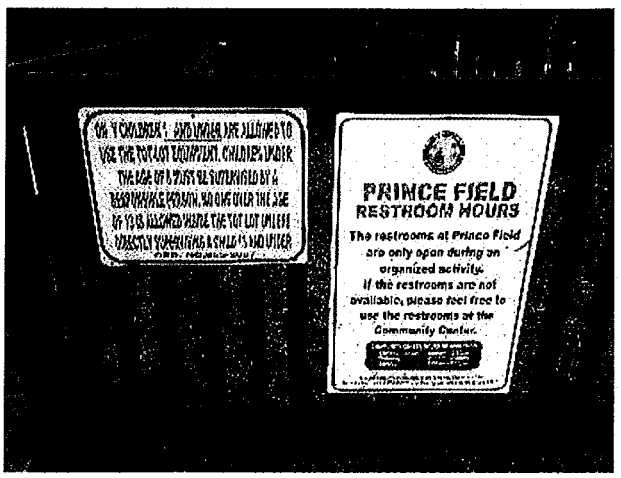
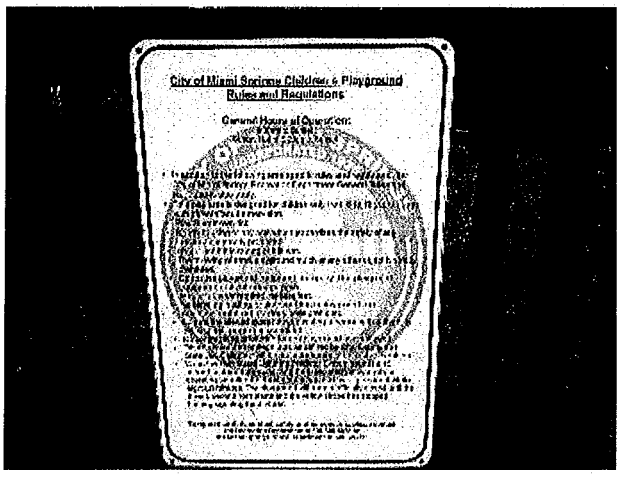




Main support posts

Wood

Support Post Size

Round Post 8"

Post treatment

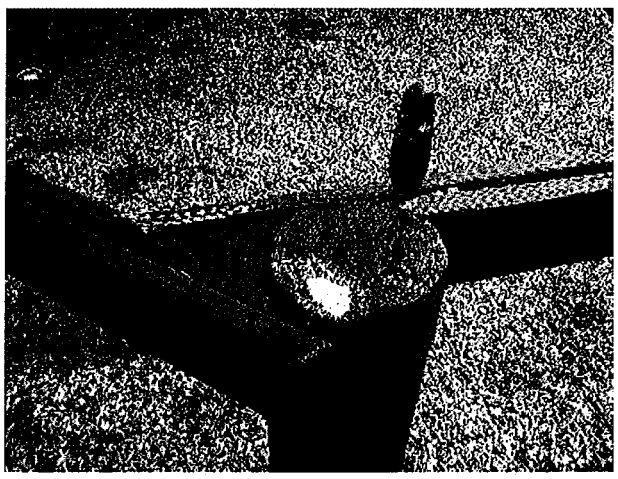
CCA

Support Posts Condition

The Main Support Posts are in medium condition. Some signs of weathering at tops

Support Post Recommendations

Generally the posts are in medium condition. There's random rot in the tops of many posts that averages 2"-4" inches. Some repairs (filler) have been done on the tops of some poles. The repairs are effective.



Framing

Wood

Framing Size

2x6 Wood

Framing treatment

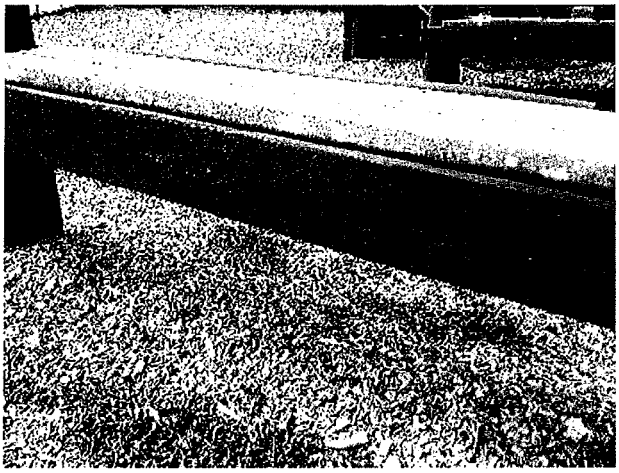
CCA

Framing Condition

The framing is in medium condition. Has some splintering, but not structural.

Framing Recommendations

The framing is in medium condition. The wood is starting to weaken around some of the main fasteners. There are a lot of areas where the joists have or are failing where they're connected. The joists could be repaired but you would have to be proactive and do the majority of them.



Decking

Composite

Decking Size

2x6

Decking treatment

N/A

Decking Condition

The decking is in medium condition. Some splintering but not structural.

Decking Recommendations

Decking is fairly weathered. If the joists were fixed I would estimate it might last an additional ***five*** years.

Handrails 2-5 yr olds (Tot)

Wood

Handrail Size 2-5

2x6

Handrail Height 2-5 38.5"

Handrail treatment 2-5

CCA

Handrail Condition 2-5

The handrails are in medium condition. Some splintering but not structural.

Handrail Recommendations 2-5

Replace with recycled plastic handrails.

Handrails 5-12 yr olds

Wood

Handrail Size 5-12

2x6

Handrail Height 5-12 38.5"

Handrail Treatment 5-12

CCA

Handrail Condition 5-12

The handrails are in medium condition. Some splintering but not structural.

Handrail Recommendations 5-12

Replace with recycled plastic handrails. Some handrails have disconnected. This is mainly due to the wood deteriorating around the fasteners.

Handrail Posts

Wood

Handrail Post Size

2x4

Handrail Post treatment

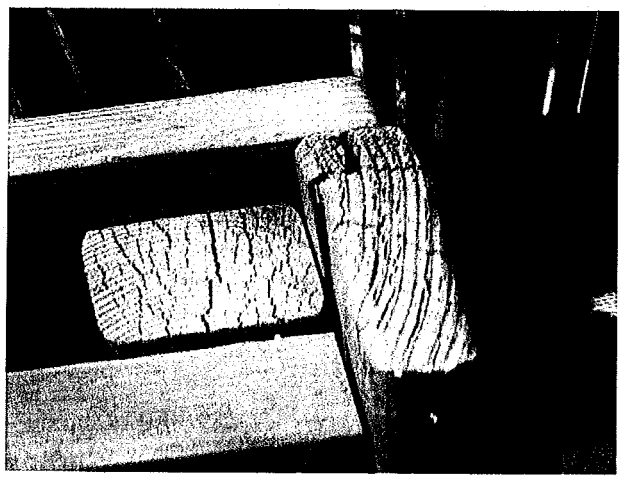
CCA

Handrail Posts Condition

The handrail posts are in medium condition. Some minor splintering & wear.

Handrail Posts Recommendations

Generally the post are in medium condition. There are some posts that are not structurally sound. There is some rotting in the tops. Replace with recycled plastic posts.



Balusters Materials & Size

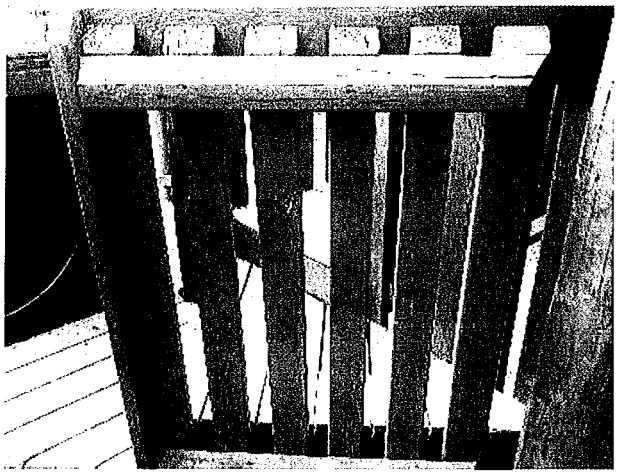
Pressure treated wood 2x4's.

Balusters Condition

The balusters are in medium condition (minor splintering & wear).

Baluster Recommendations

If you're looking for any long term solution these should be replaced with recycled plastic balusters.



Maze Cubes

Wood framing and composite decking.

Maze Cube Size

24"

Maze Cube Condition

The maze cubes are in medium condition (minor splintering & wear).

Maze Cube Recommendations

If you're replacing the main decking the same should be done to the maze cube decking. Keep as is.

Accessible Ramps

The joists are failing and the decking is uneven. Rails don't meet current ADA requirements. Fix the joists and deck with new recycled plastic decking. Replace rails with updated version.

Fence Posts

Wood pressure treated 4x4's

Fence Framing

Pressure treated wood

Fence Pickets

Pressure treated 5/4

Names on Fence Pickets

Some

Fence Condition

The fence is in poor condition (major splintering, missing pickets and wear).

Fence Recommendations

The fence is not structurally stable, especially the 4x4 support posts. Fence should be replaced.

Low Perimeter

Pressure treated 8x8's (double layer)

Low Perimeter Condition

Perimeter is in poor condition.

Low Perimeter Recommendations

Replace with new plastic version or fix existing.

Safety Surfacing

Engineered wood fiber

Safety Surfacing Condition

Safety surfacing is not at the proper height and has mold. It should be replaced throughout the entire play area.

Safety Surfacing Recommendations

Replace existing moldy surfacing, so depth is a minimum of 12". Make sure the finished safety surfacing meets all safety requirements.

Is the playground area free of debris and broken glass Yes

Playgrounds by LEATHERS
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Are sidewalks, walkway areas and other related paths in good condition with no potential tripping hazards noted	Yes

Slides

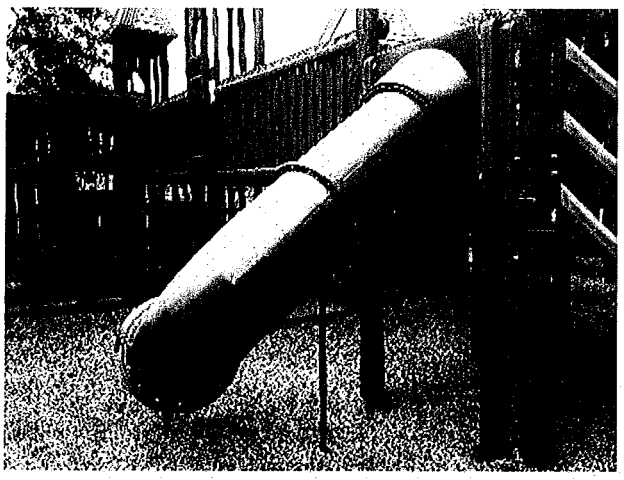
02/29/2016

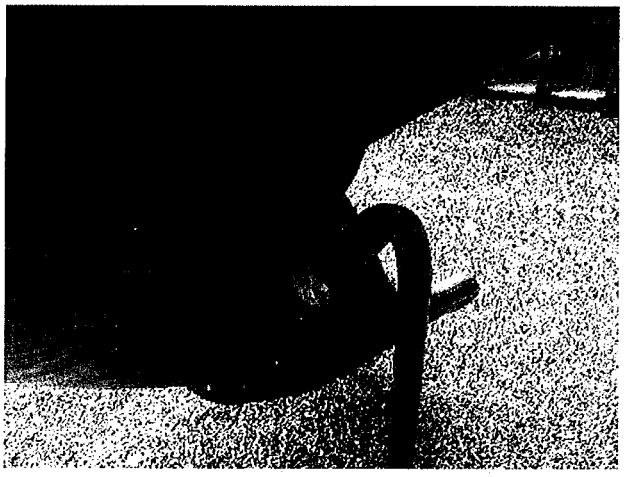
Inspected By: **Marc Leathers**

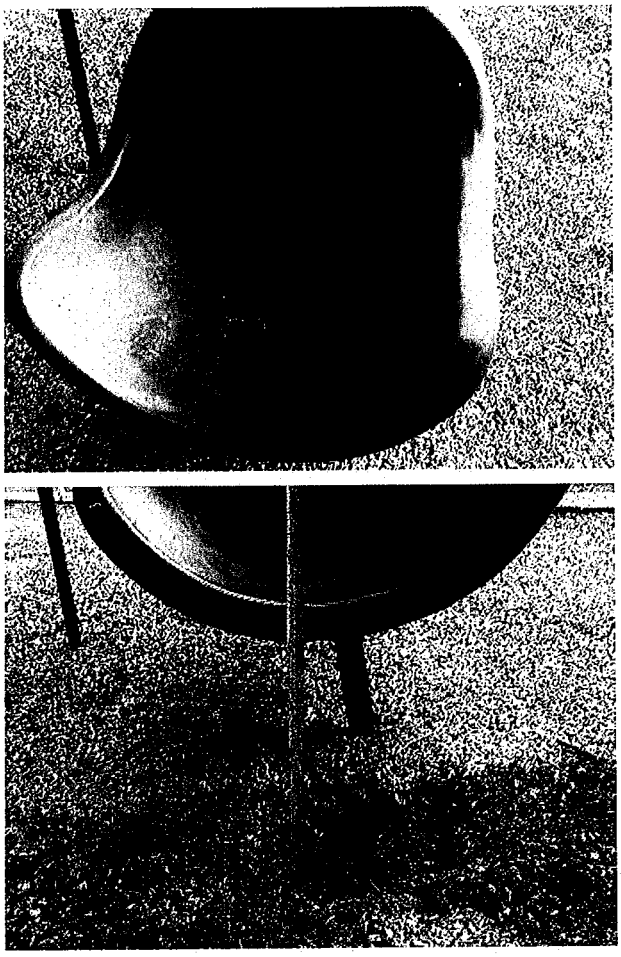
Tube Slide

Spiral Slide (72")

The slide is missing the connector for the leg. It holds water at the bottom.

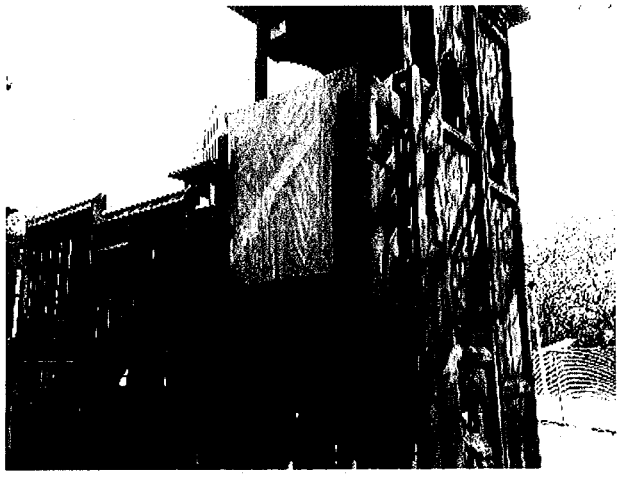






Spiral Tube Slide (84")

The slide has been removed and boarded off.

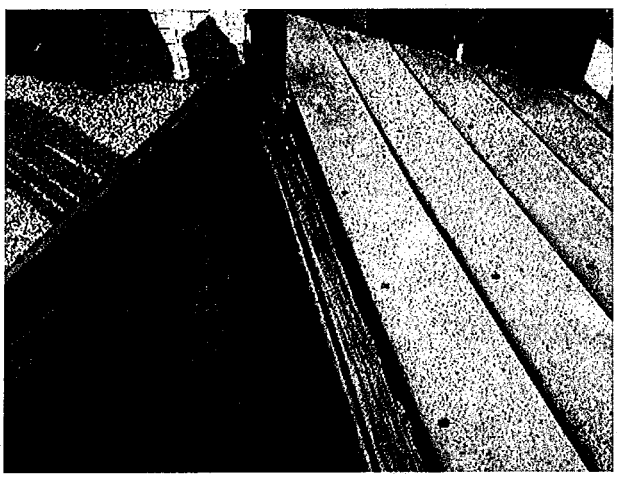


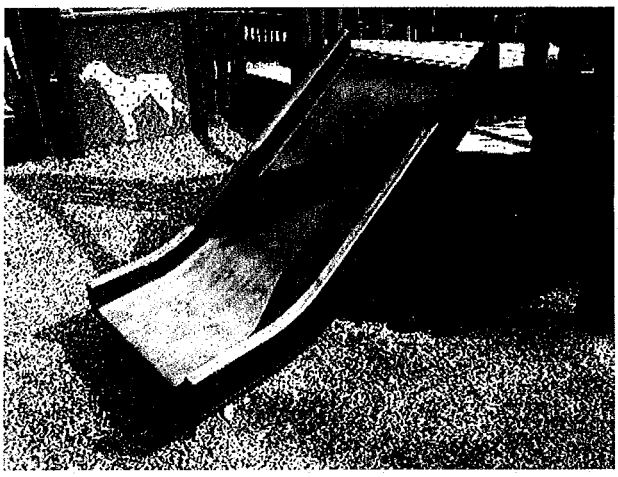
Wave Slide

Has been removed.

D-Rail Slide

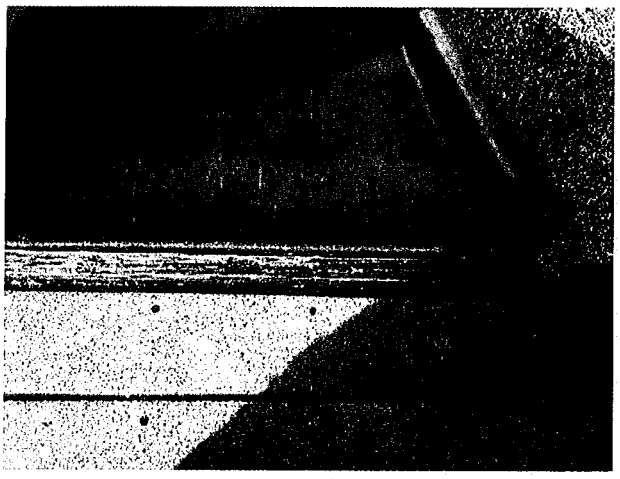
Remove any gaps at the top of the slide where it connects to the deck.





Are support footings stable and buried below the protective surfacing materials	Yes
Is equipment free of any newly developed protrusions (exposed bolts, screws, nuts) since the last inspection	Yes
Are slide beds smooth with no damage, openings or sharp edges noted	Yes
Is all equipment free of bends with no noted movement	Yes
Are all areas free of gaps between portions of slide including slide portions, platforms and other related areas	Fault

The top of the tot slide has gaps.



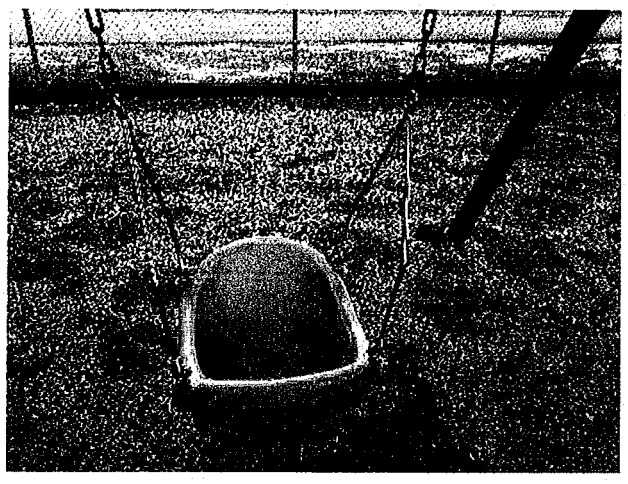
Swings 5-12

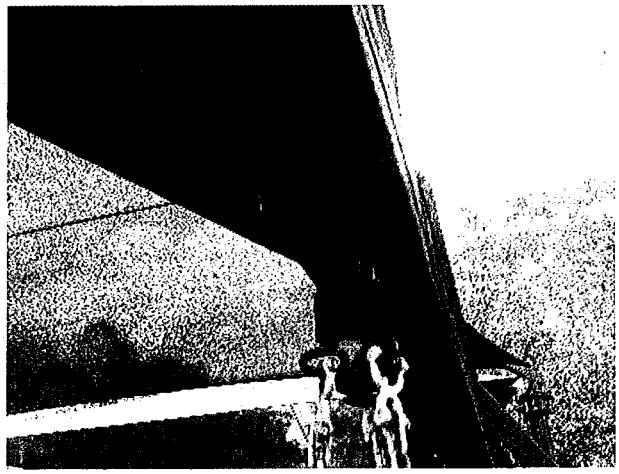
02/29/2016

Inspected By: **Marc Leathers**

Therapeutic Swings

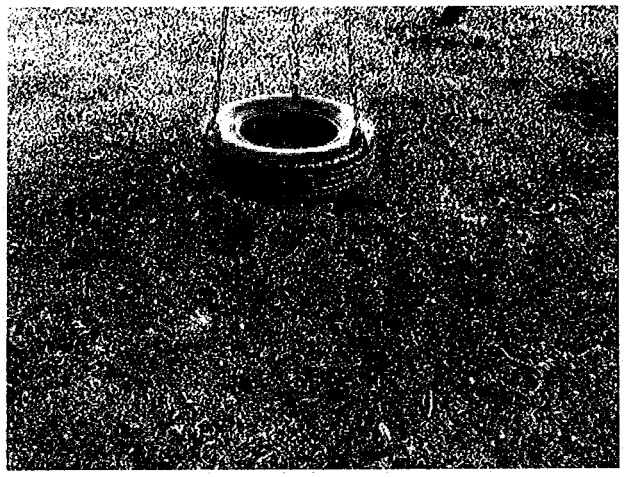
This seat is for the two to five year olds install a regular therapeutic seat for 5-12 year olds.





Tire Swings

Tire swing is too low raise meet current safety requirements. The swivel needs to be replaced.



Are support footings stable and buried below the protective surfacing materials Fault

Support post are a tripper.

Are swing fasteners (S-hooks, lock devices, etc.) in good condition and fully closed	Fault

Clevises on the bottom should be turned around.

Are swing support hangers in good condition and fully closed	Yes
Does protective surface area appear to be in good condition and uniform	Fault

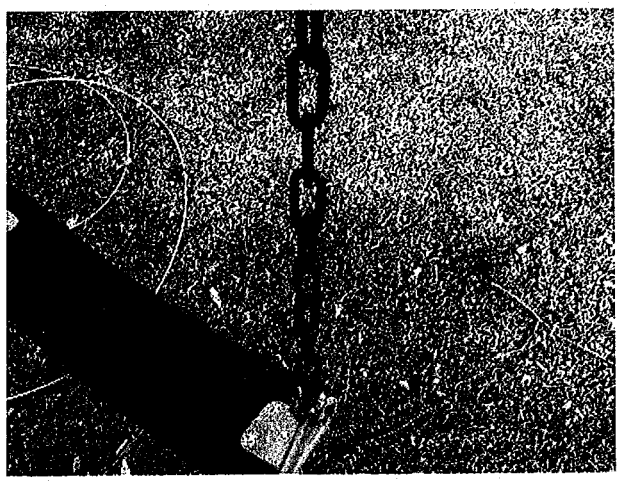
Add additional surfacing to a minimum of 12"

Is Equipment free of rust and chipped paint	Fault

There's rust on the chains and hangers.

Is equipment free of sharp edges or rough surfaces	Yes
Is all equipment free of bends with no noted movement	Yes
Are all moving components free of excessive wear	Yes
Are swing support chains in good condition with no obvious wear or damage noted	Fault

Replace all chains.



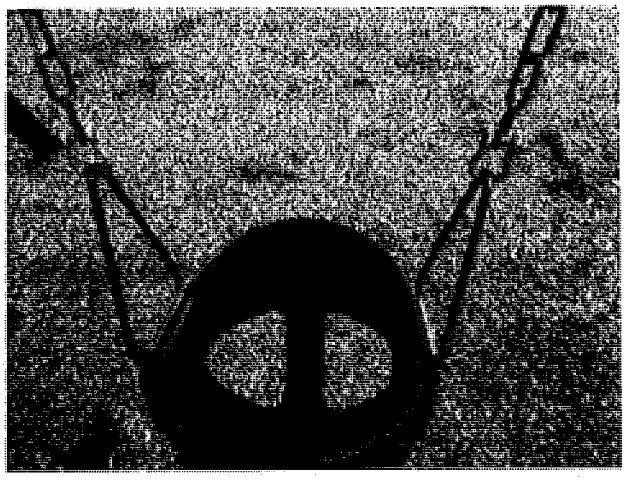
Tot Swings 2-5

02/29/2016

Inspected By: **Marc Leathers**

360 Bucket

The seats have rust and should be replaced.



Are swing fasteners (S-hooks, lock devices, etc.) in good condition and fully closed	Fault

Clevises that connect to the seat should be turned around.

Are swing support hangers in good condition and fully closed	Yes
Does protective surface area appear to be in good condition and uniform	Fault

Add more safety surfacing to a minimum of 12"

Is Equipment free of rust and chipped paint	Fault

Clean swing hangers.

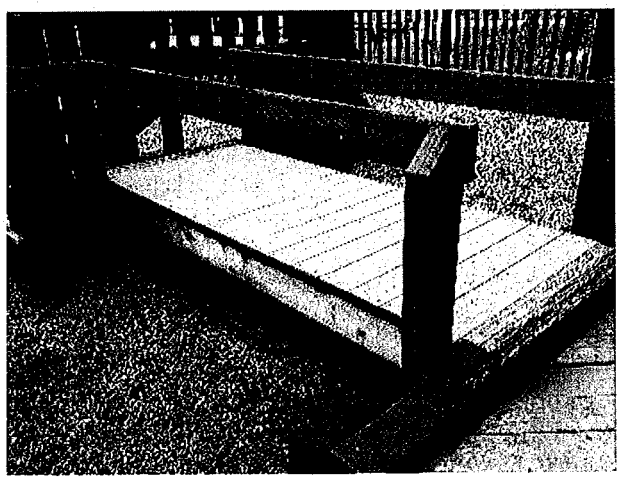
Bridges

02/29/2016

Inspected By: **Marc Leathers**

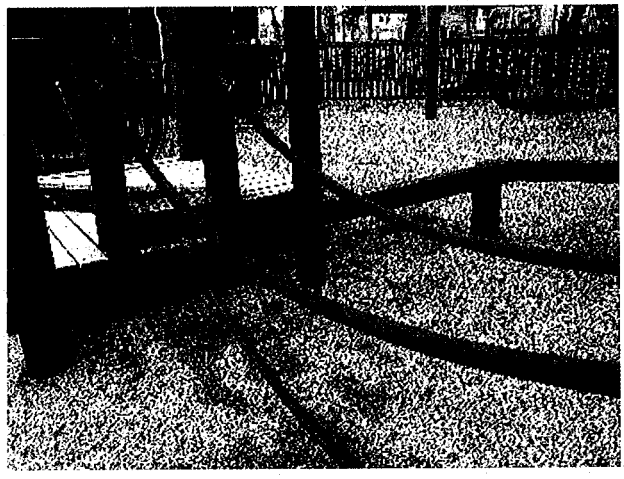
Tot Rubber Bridge

This has been removed and decked over. The rails are too low, rebuild rubber bridge or replace with a new piece of equipment.



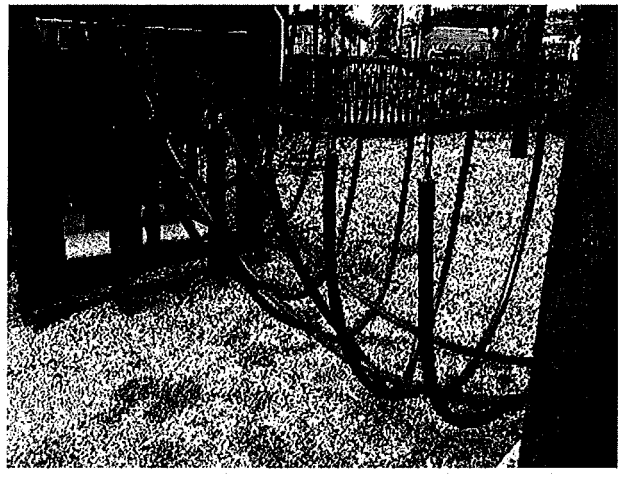
Cable Bridge

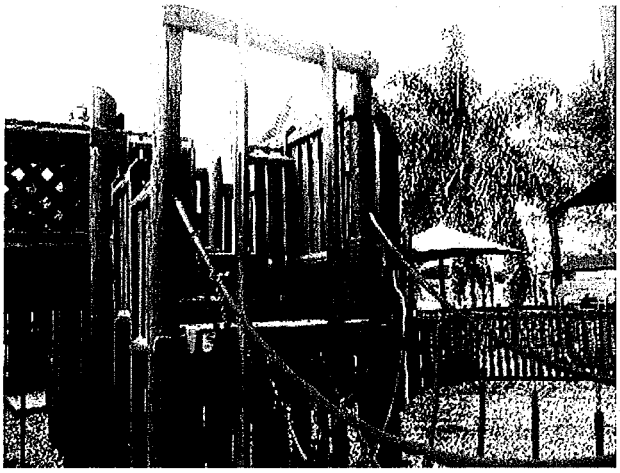
This piece need some minor maintenance work.



Cradle Bridge

This piece of equipment is no longer compliant with current safety requirements. We can install a new piece of equipment.





Suspension Bridge

The suspension bridge has been removed and decked over. You can build a new one or leave as is.

Overhead Equipment

02/29/2016

Inspected By: **Marc Leathers**

Rings

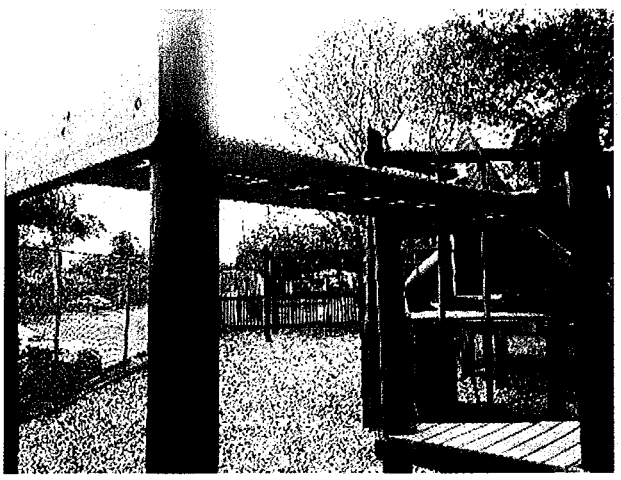
The wood main headers are worn and reached the point of needing replacement.

Low Rings

These should be replaced with new manufactured ones. These should also be relocated to another more appropriate spot that does not conflict with other equipment.

Horizontal Ladder

The wood main headers are worn and reached the point of needing replacement. These should also be relocated to another more appropriate spot that does not conflict with other equipment.



Low Ladder

The wood main headers have deteriorated to the point off needing replacement.

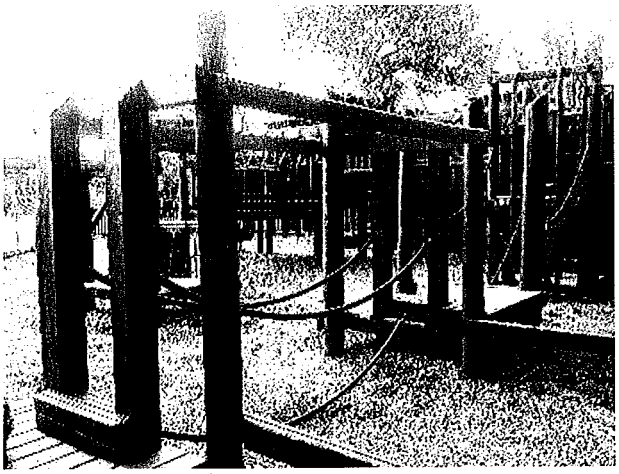
Chain & Hose

02/29/2016

Inspected By: **Marc Leathers**

Chain Bridge

This piece of equipment needs maintenance work. Replace with new cable version.



Chain Cradle Climber

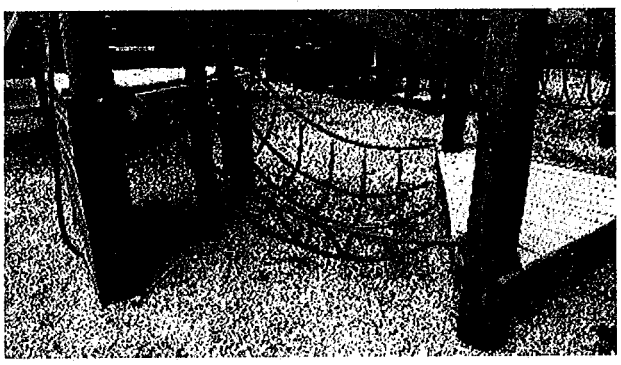
This piece of equipment is no longer compliant. Replace with new cable version.

Chain Climbing Wall Diagonal

This piece of equipment is currently non-compliant

Chain Cargo Net

This piece of equipment needs maintenance work. Replace with new cable version.



Vertical Tire Tunnel

This piece was removed and decked over. You can leave as is or replace with Black Hole Net.

Ladders

02/29/2016

Inspected By: **Marc Leathers**

Vertical Ladder 1

This piece of equipment is no longer compliant. Replace with compliant version.

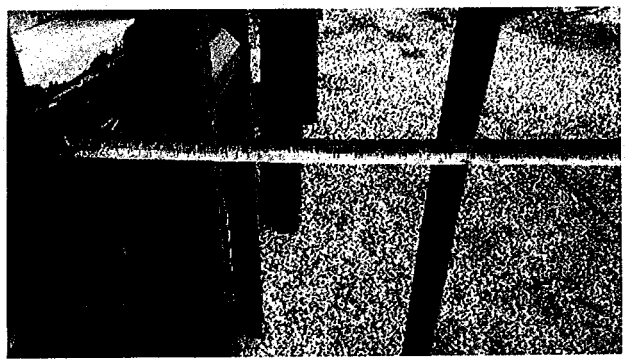
Misc. Equipment

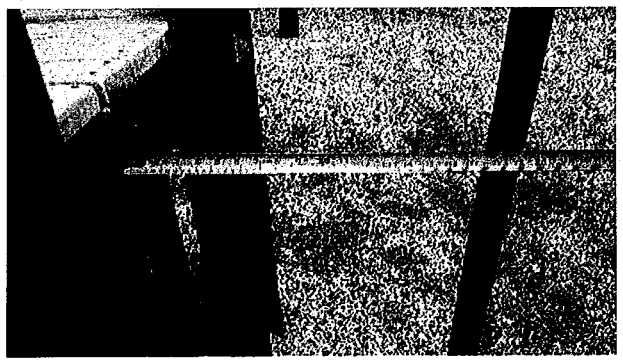
02/29/2016

Inspected By: **Marc Leathers**

Fire Pole

Both fire poles are not compliant. Replace with new compliant version.





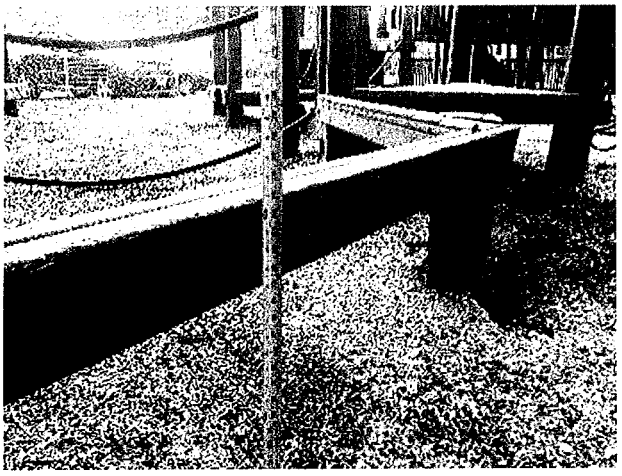
Balance

02/29/2016

Inspected By: **Marc Leathers**

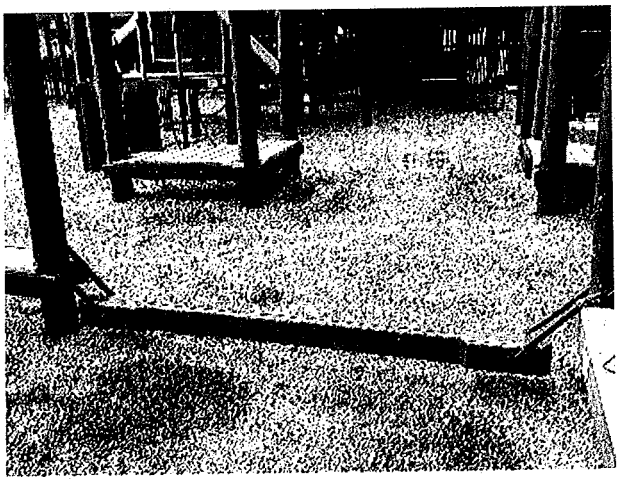
Balance Beam

These are not compliant should be replaced with new ones out of recycled plastic lumber.



Balance on chains

The balance on chains is not compliant and should be replaced with a new piece of equipment.



Accessible Components

02/29/2016

Inspected By: **Marc Leathers**

Low Ladder

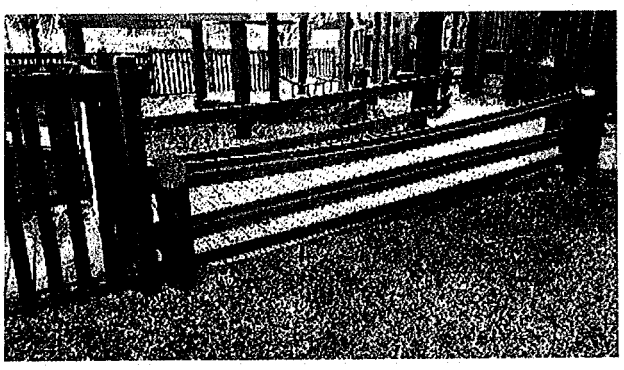
This is in good shape, leave as is. You could replace it with a manufactured version.

Low Rings

This equipment needs maintenance work, suggest replacing it with manufactured version.

Wheelchair Access Ramp

Some of the ramps have been repaired. The remaining ramps need maintenance work. The rails on all of the ramps are not compliant with today's ADA requirements. These should be replaced with newer versions.



Rides

02/29/2016

Inspected By: **Marc Leathers**

Track Ride

This equipment is non-compliant and should be replaced with a new compliant version.

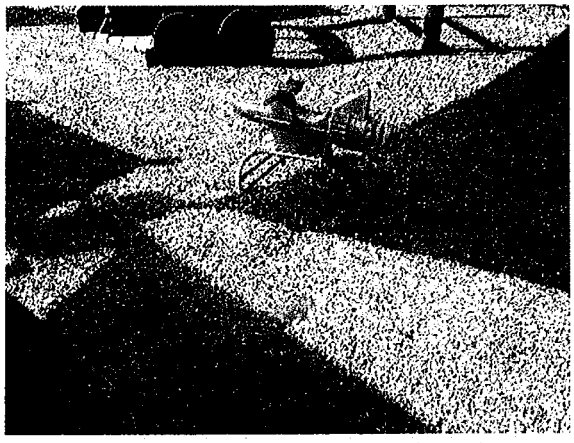
Spring Toys

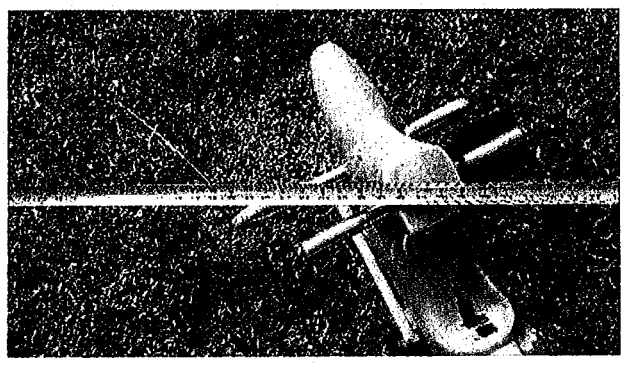
02/29/2016

Inspected By: **Marc Leathers**

Metal Spring Toy

This equipment is not compliant and should be replaced.





Seating

02/29/2016

Inspected By: **Marc Leathers**

Benches

The benches are in bad shape and should be removed and replaced.

Playgrounds by
LEATHERS
Dream. Build. Play!

A new custom playground of similar design integrity and scope would be around $410,000. These new playgrounds offer the same "wow" factor designs, but utilize all of the latest plastic materials (No Wood). In addition you would have a state of the art playground meeting all of the current safety and accessibility standards. Our playgrounds today require minimal maintenance and are expected to last at least 30 years. This is significantly longer than that of the manufactured playgrounds. This breaks down over 30 years to $13,666 per year.

Considering all of the maintenance, safety and ADA factors it's our professional opinion that it would be cost prohibitive to try and renovate the current structure.

Whichever direction you choose we are here to help answer questions or provide guidance as needed. Please contact us anytime.

Sincerely,

Marc Leathers

Marc Leathers
Owner

Playgrounds by
LEATHERS
Dream. Build. Play!

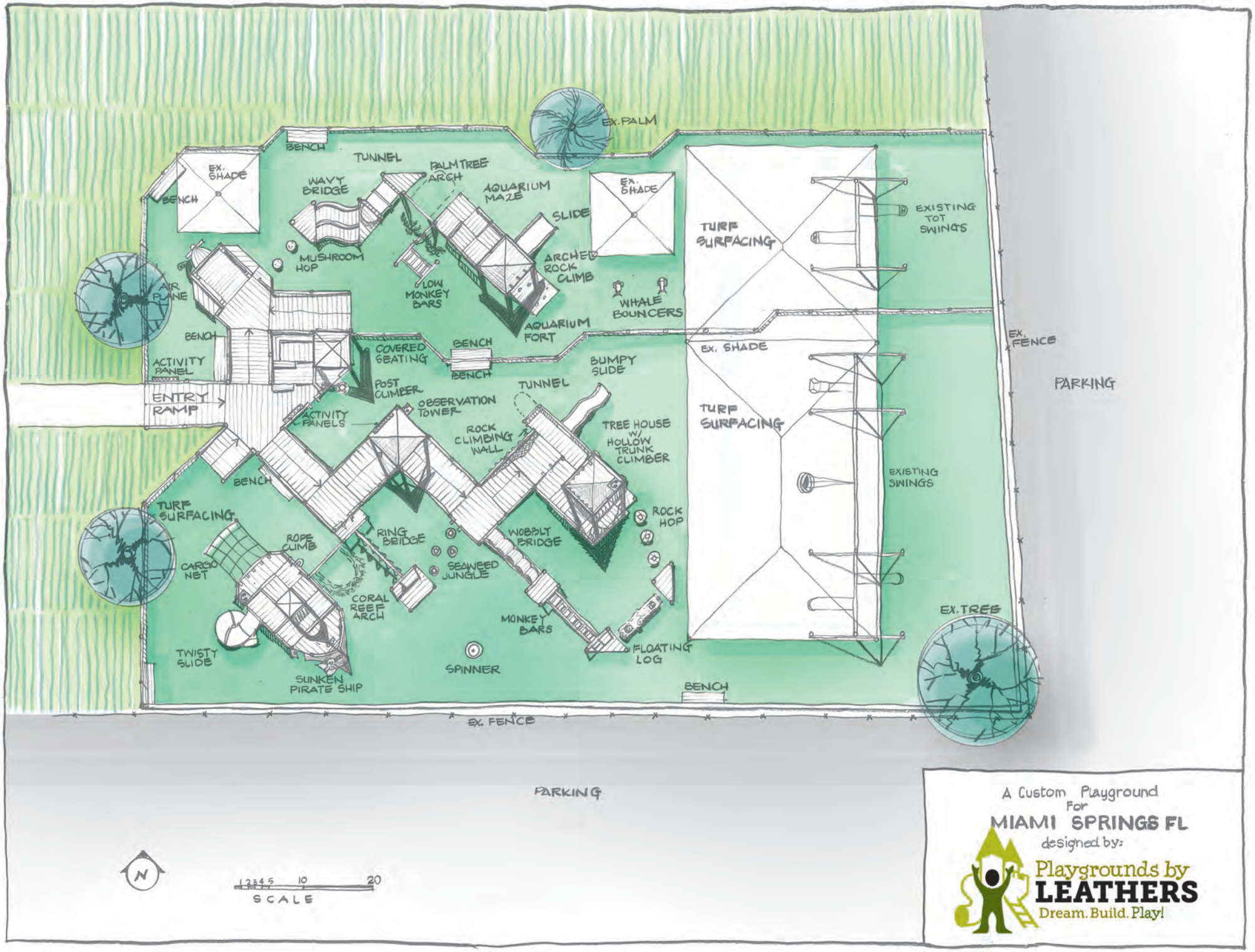
CONCLUSION:

While the playground has lasted its intended 20 years. Most of the structure is in poor condition with many parts of the equipment in desperate need of repair. There are many non-compliances and safety issues throughout the entire play area. These are primarily from the overall age of the structure and changes in the safety requirements over the years.

With ADA requirements now being law any improvements would have to take this into consideration. While often misunderstood older playgrounds are not grandfathered in and need to meet current ADA requirements. Much of the structure would have to be remodeled in order to meet today's requirements.

The current design has proven to be very successful for the last 20 years. We understand and are proud of the emotional connection our playgrounds have with the communities. Unfortunately even with proper care the older wood structures at some point need a major renovation or need to be replaced.

We would estimate to accomplish the necessary work to bring the structure into current safety and ADA requirements to cost about $250,000. This is based on a plan to ensure the playground last an additional 10 years. It also takes into consideration that wood is not the preferred choice for materials to help minimize future maintenance needs. This breaks down to $25,000 a year for the 10 years.


EX. PALM
BENCH
TUNNEL
EX. SHADE
PALM TREE ARCH
WAVY BRIDGE
AQUARIUM MAZE
SLIDE
EX. SHADE
BENCH
TURF SURFACING
EXISTING TOT SWINGS
MUSHROOM HOP
ARCHED ROCK CLIMB
AIR PLANE
LOW MONKEY BARS
WHALE BOUNCERS
AQUARIUM FORT
BENCH
COVERED SEATING
BENCH
EX. SHADE
EX. FENCE
ACTIVITY PANEL
BUMPY SLIDE
POST CLIMBER
TUNNEL
ENTRY RAMP
OBSERVATION TOWER
PARKING
ACTIVITY PANELS
ROCK CLIMBING WALL
TREE HOUSE W/ HOLLOW TRUNK CLIMBER
TURF SURFACING
BENCH
EXISTING SWINGS
TURF SURFACING
ROCK HOP
ROPE CLIMB
RING BRIDGE
WOBBLY BRIDGE
CARGO NET
SEAWEED JUNGLE
CORAL REEF ARCH
MONKEY BARS
EX. TREE
TWISTY SLIDE
SPINNER
FLOATING LOG
SUNKEN PIRATE SHIP
BENCH
EX. FENCE
PARKING
N
1 2 3 4 5 10 20
SCALE
A Custom Playground
For
MIAMI SPRINGS FL
designed by:
Playgrounds by
LEATHERS
Dream. Build. Play!

MIAMI SPRINGS, FL

ARTIST'S CONCEPT SKETCH

Playgrounds by
LEATHERS
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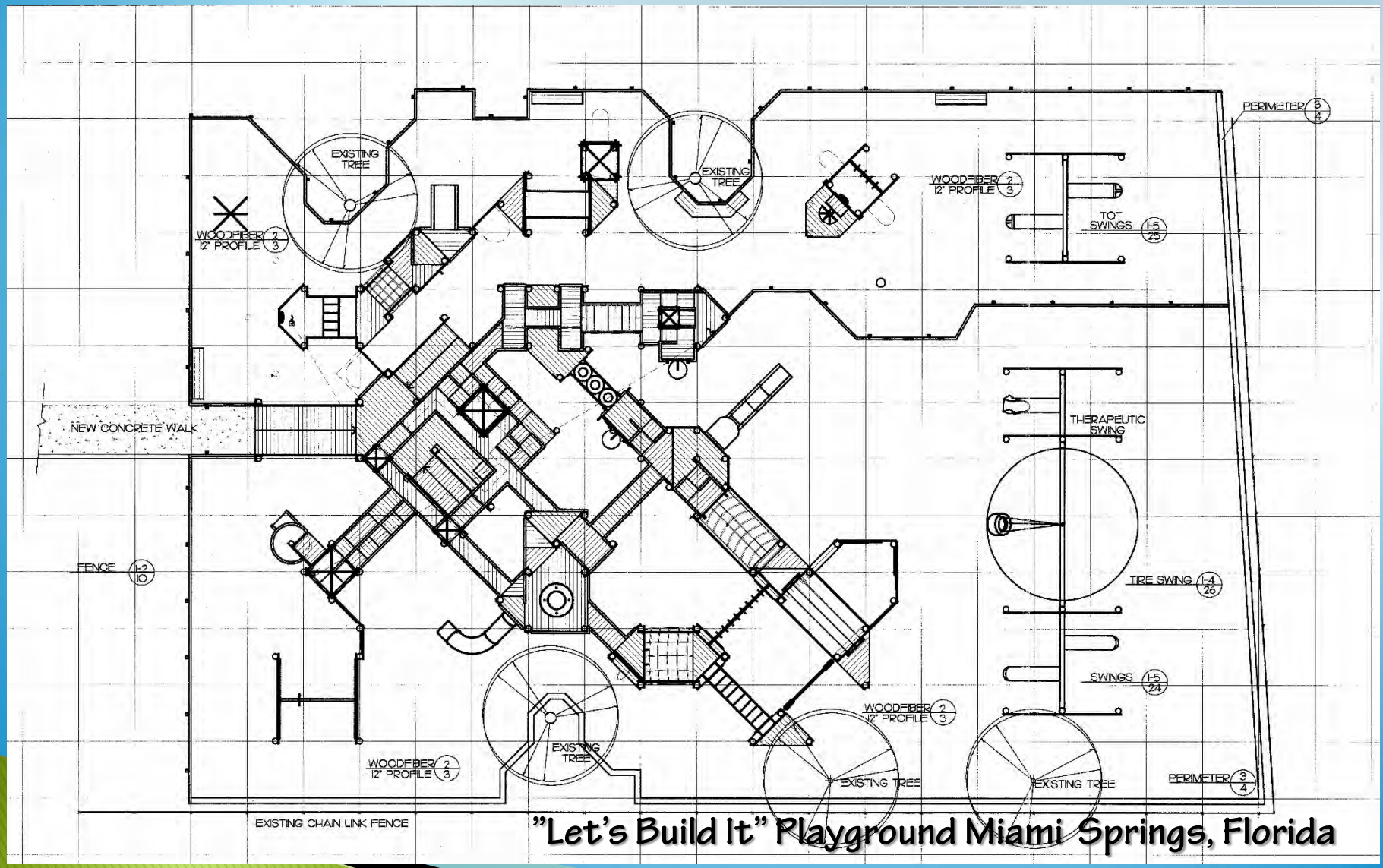
Playgrounds by
LEATHERS
Dream. Build. Play!
44 years of custom playgrounds
Imagined by children, built
by community!
Find us on
FACEBOOK!

Playgrounds by LEATHERS
Dream. Build. Play!

1996 Original Design



"Let's Build It" Playground Miami Springs, Florida

Safe, unique and built to last

Materials

- Originally we used all wood
- As times have progressed so have the materials
- Today we use no wood and all recycled plastic

Design

- Very low maintenance
- Designed to reflect your community
- Superior visibility/supervision
- Developmental/age appropriate design

Safety/Accessibility

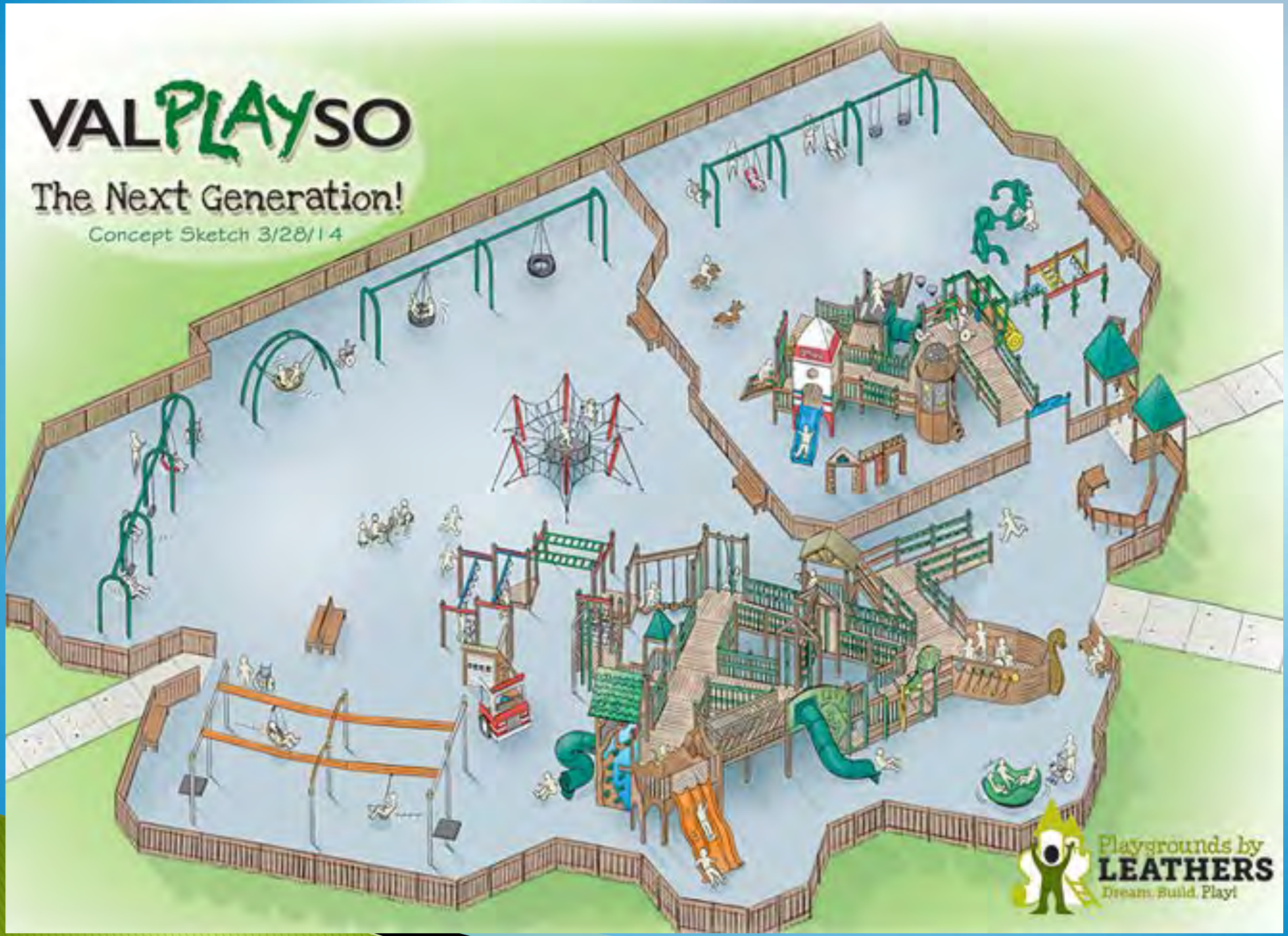
- ASTM & CPSC standards
- NPSI – Nationally certified
- Meets and exceeds ADA

TOT LOTS: Ages 2-5

OLDER KID'S AREA: Ages 5-12

Accessible & Inclusive play!

...and lots of opportunities to PLAY and LEARN!


VALPLAYSO
The Next Generation!
Concept Sketch 3/28/14
Playgrounds by
LEATHERS
Dream. Build. Play!

Hope Park Playground
Frisco, Texas

August 1, 2012/JWH

LEATHERS ASSOCIATES

UNIQUE PLAYGROUNDS. IMAGINED BY CHILDREN. BUILT BY COMMUNITY.

TICKETS

ach for the stars!

HOPE PARK

Carly's Clubhouse
So all can play
Playgrounds by
LEATHERS
Dream. Build. Play!
Artist's Concept Rendering

Heart of the City
-PLAYGROUND-
at DOGWOOD PARK
COOKEVILLE, TN
Concept Rendering by
Playgrounds by
LEATHERS
Dream. Build. Play!

Angel Park
Playgrounds by
LEATHERS
Dream. Build. Play!
Artist's Concept Sketch
Perry Hall, MD | August, 2014

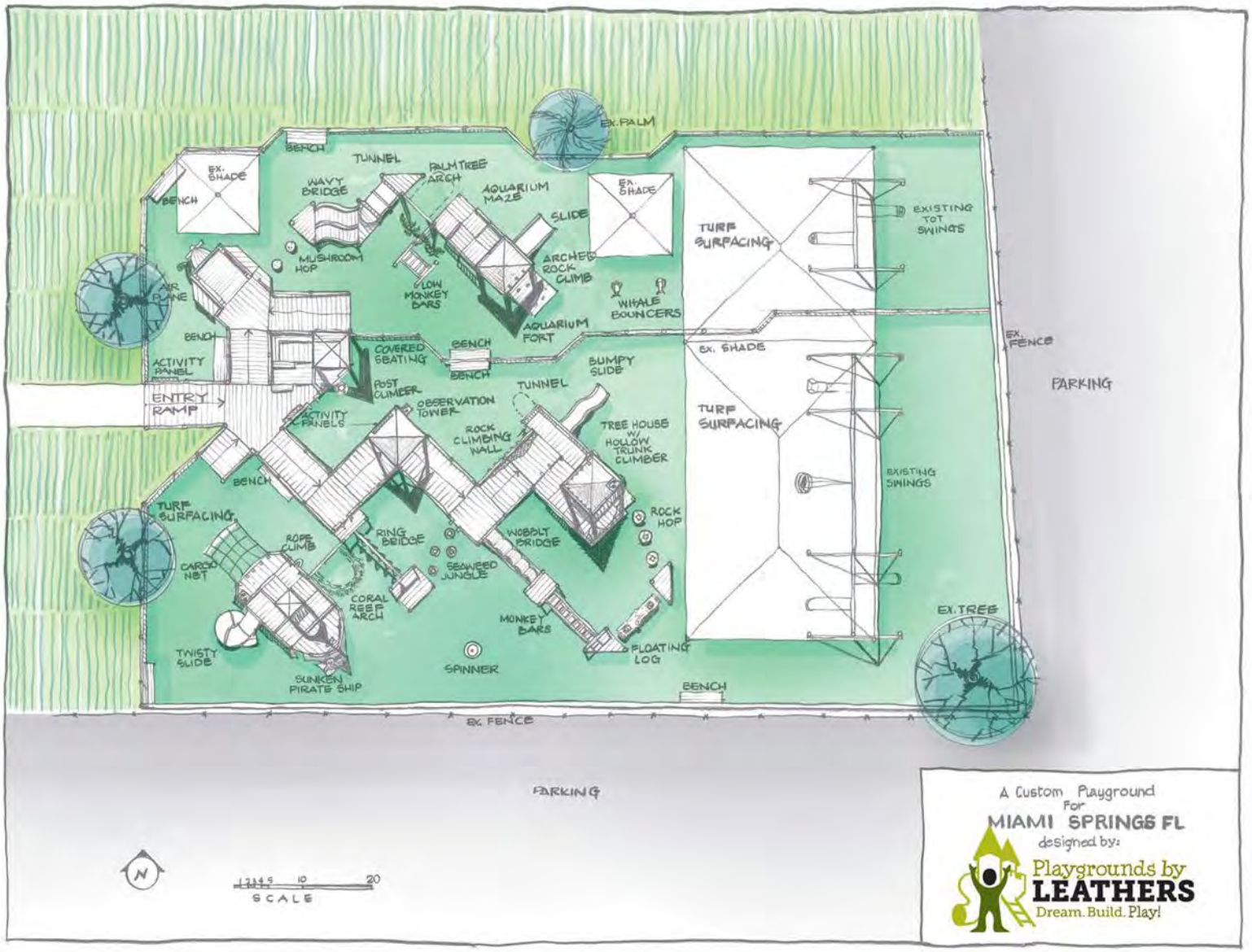
ST. FRANCIS ALL ABILITIES PLAYGROUND
Concept rendering by
Playgrounds by
LEATHERS
Dream. Build. Play!

OK2015FL

Why L&A?

- **L&A is the most experience company in custom design playgrounds!**
- Our firm has 45 years experience designing custom playgrounds
- 3,200 projects in all 50 states and 7 other countries
- 16 staff members to assist clients with 222 years of combined experience
- Staff member dedicated to long term care assistance
- Originated the custom-design community-build concept
- Offers a variety of construction options
- Numerous design awards over the years & featured in major publications (People, Smithsonian, Time, Sesame Street, Mr. Rogers Neighborhood). Most recently featured in Landscape Architecture for Tatum's Garden
- Five projects made the top 30 most inclusive accessible playgrounds in the world (took the #1 & #2 spots)
- We approach each project with the highest regard for design, safety, play value, and long term care
- Innovative design – proven track record over the years not just for exceptional design but safety as well!
- Family business – We care about every project and the relationships we build with communities

Proposed plan view of new design



Proposed rendering of new design

2/12/16
Miami Springs, FL

Summary of design:

- L&A is the company that helped you build your existing playground back in 1996!
- One-Of-A-Kind custom design
- Approximately 10,000 Sq/Ft
- Two main pay areas. One for 2-5 year olds the other for 5-12 year olds
    - Separation between the two play area
- All materials are recycled plastics
    - Very low maintenance
    - No Wood
- Constructing method
    - L&A will design and construct the playground
    - Allow for some community assistance on cosmetic and art work as client chooses
- Estimated length of construction
    - Start to finish 7 weeks
    - Estimate does not include removal of existing playground
- The existing swings will remain and have some maintenance work done to them
- The existing shade structures will remain as is

Cost:

- Estimated cost with the above parameters $410,000
    - Includes design
    - Construction
    - Includes new fence out of recycled plastic
    - Tuff safety surfacing
- Optional - Estimated cost to remove existing structures $9,000
- This current design can be adjusted to fit a $400,000 or any budget
- Biggest cost factor the type of safety surfacing (turf)
    - Safety Surfacing Options
        - Engineered wood fiber
        - Poured rubber
        - Synthetic Turf

Prince Field
A Legacy of Play Continues
PLAYMORE
Recreational
Products & Services
PLAYWORLD
The world needs play.

Hi, I'm Jason Gray. I'm passionate about bringing innovative play solutions to Prince Field in Miami Springs. Let's continue a legacy of play!

Playmore Recreational Products and Services would like to sincerely thank you for the opportunity to participate in the design of the new playground for Prince Field. Over the years, Playmore has established a reputation in Florida as the premier recreational equipment consultant. Playmore's owners have over 40 years of experience in the recreational equipment industry and we represent only the best manufacturers. No other will work harder to earn and keep your business.

Having personally been involved in the design and construction of playgrounds for the past 14 years, I have come to appreciate that a playground is a focal point in the community. It is a gathering place for neighbors to meet. After visiting the existing playground, and after speaking with some of the local residents in the park, I understand that this is certainly the case at Prince Field. I have participated in dozens of community built playground projects. I recognize that the community takes ownership of the completed project that they constructed with their own hands. In this case, a playground built many years ago by local volunteers is being demolished and replaced. We understand that is a sensitive subject for many in the neighborhood, and are proud to propose nature-inspired design options which pay homage to the wood construction of the original play structure. We also propose to retain some of the wooden elements of the original design—specifically the wooden swings and the wood planked fencing.

Our firm is the exclusive representative for industry leading playground manufacturer, Playworld, which has been manufacturing playground equipment for over 40 years. Playworld is accredited with the highest honors for quality, design, environmental stewardship, and has a well-qualified design team with extensive experience creating exciting play around the globe.

We handle over 100 projects a year throughout the State of Florida with public municipalities, public school districts, and a variety of firms in the private sector. Our knowledgeable staff of consultants, designers, customer service personnel and installers are capable of assisting you with every aspect of your project from preliminary planning to project completion. We are a turn-key operation and can help you with as little or as much as you wish. We are also a Certified Building Contractor, licensed in the State of Florida (CBC1252224). We are one of the only firms in the state that can act as a prime contractor on large playground projects from start to finish.

Every Playmore employee is committed to giving their best on every project we participate in. Our employees have a passion for their work, and it shows in the final results we provide to the community. We appreciate the opportunity to present these designs to the City of Miami Springs, and are excited at the prospect of working together on a wonderful new play area at Prince Field for the benefit of the local community.

Playfully,

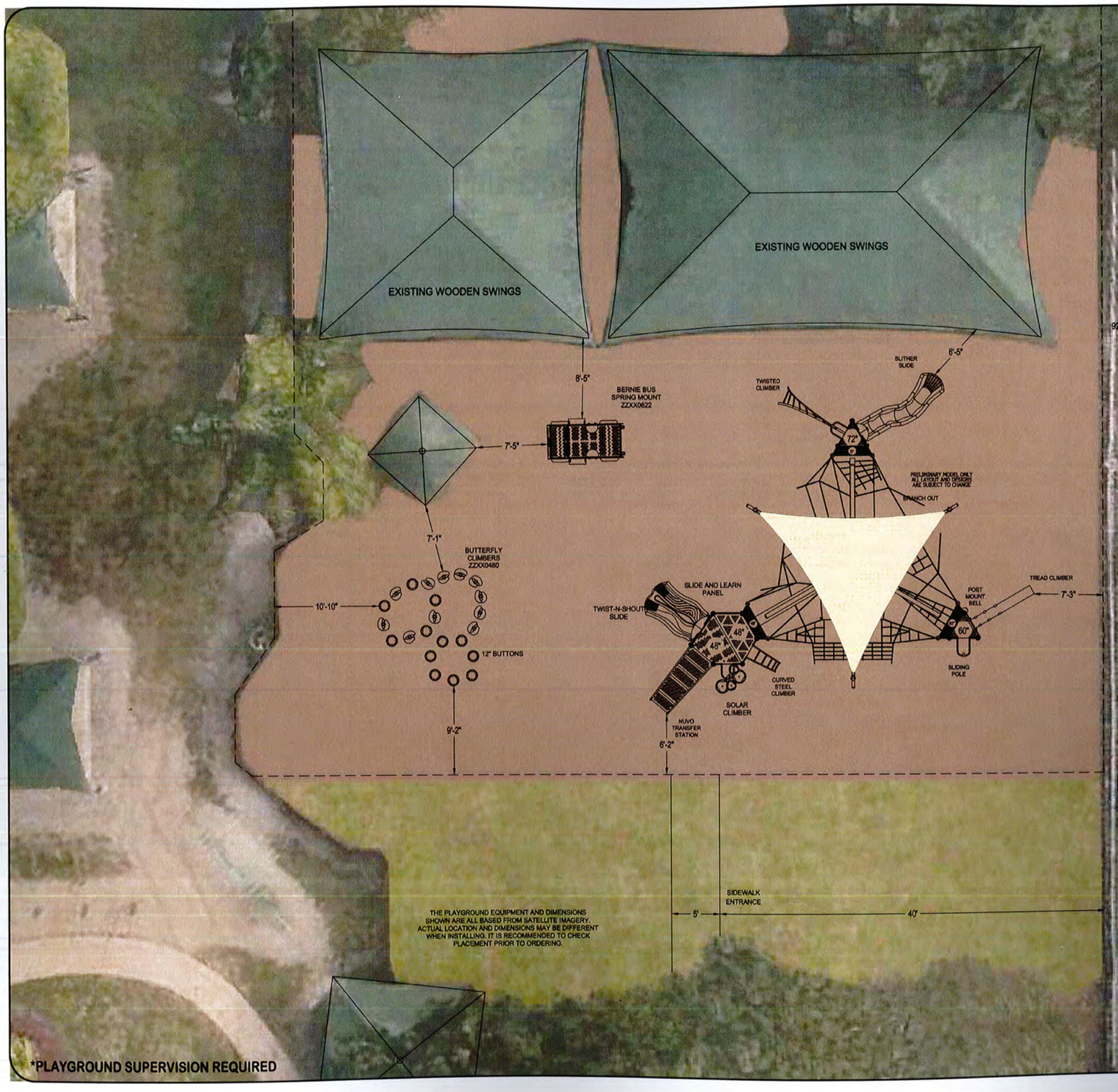
Jason Gray
Senior Project Consultant (and Promoter of Play)
jasong@playmoreonline.com

The energy of a city should resonate with motion, laughter, and possibility. That vibe isn't determined by how its urbanites go about their working lives—**it's defined by how they play.**

Capturing that energy in playful ways supports and engages current communities, and attracts new residents that fuel **innovation** and **future growth.**

Communities come in all shapes, sizes, ages, abilities and socio-economic status—their play should reflect those unique characteristics.

Option 1



PLAYWORLD

Playmore Recreational Products & Services
10271 Deer Run Farms Road
Suite 1
Fort Myers, FL 33966

EQUIPMENT SIZE:
32'9" x 42' x 17'

USE ZONE:
EXISTING SITE

AREA:
7840 SqFt.

PERIMETER:
363 Ft.

FALL HEIGHT:
7 Ft.

USER CAPACITY:
61

AGE GROUP:
2-12

ADA SCHEDULE

	Total Elevated Play Activities: 9	Total Ground-Level Play Activities: 3	
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	5	2	2
Provided	5	3	3

✓ ASTM F1487-11
✓ CPSC #325

PROJECT NO:
16-0051B

SCALE:
NOT TO SCALE

DRAWN BY:
B. HARVEY

Paper Size
B

DATE:
18-JAN-2016

PRINCE FIELD PLAYGROUND

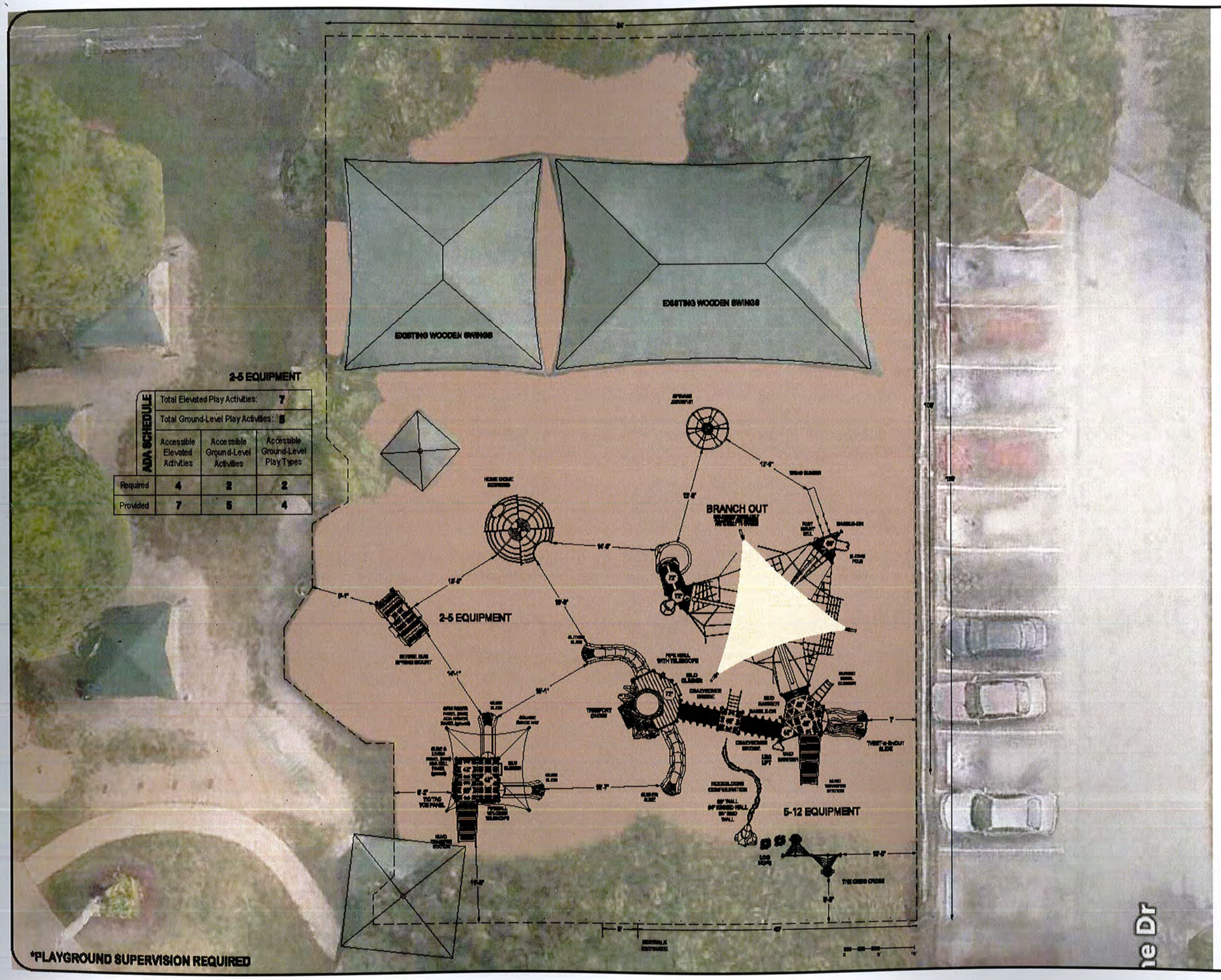
MIAMI SPRINGS, FL

1 2 3 4 5 6 7 8 9
11 12 13

SCHOOL BUS

Shapes

Option 2



PLAYWORLD

Playmore Recreational
Products & Services
10271 Deer Run Farms Road
Suite 1
Fort Myers, FL 33966

EQUIPMENT SIZE:
41' x 51' x 17'

USE ZONE:
EXISTING SITE

AREA:
10,427 SqFt.

PERIMETER:
430 Ft.

FALL HEIGHT:
7 Ft.

USER CAPACITY:
136

AGE GROUP:
2-12

5-12 EQUIPMENT

ADA SCHEDULE	Total Elevated Play Activities: 17		
	Total Ground-Level Play Activities: 6		
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	9	6	3
Provided	12	6	6

✓ ASTM F1487-11
✓ CPSC #325

PROJECT NO:	SCALE:
16-03158	NOT TO SCALE
DRAWN BY: B. HARVEY	Paper Size B
DATE: 08-FEB-2016	

PRINCE FIELD PLAYGROUND

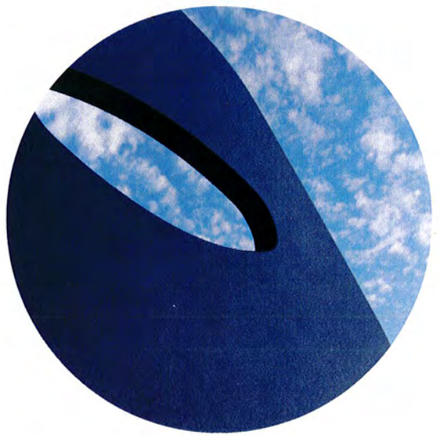
MIAMI SPRINGS, FL

Shapes
Colors
SPIN RACER
X X
O O
X X O

Materials & processes combine innovation with refinement to deliver superior quality with little environmental impact.

PVC-Free Eco-Armor®

Superior Rotomolded Plastic



Exceptional HDPE Plastic

Easy-to-Install Clamps

Triple-Coated Tubing

BLM Laser Tube Cutter

Weldments

Rust Defender Process

Durability Testing for extreme play is a critical component of our product development process.

Rust & Fade Resistance

We've baked our materials in dry Arizona sun and wet Florida heat to ensure superior endurance against rust and fading. Our materials and finishing processes have also been tested in 4,000 hours of salt spray.

Weight Loading

We encourage kids to play together, so our equipment must be strong enough to carry the weight. We test each of our designs to ASTM F1487, CAN/CSA Z-614 and EN1176 standards.

Impact Testing

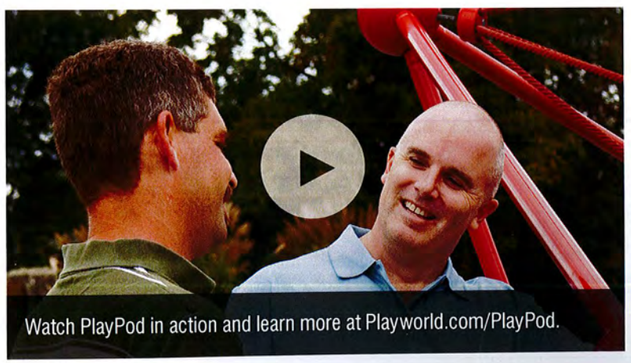
From strength and endurance to safety, we demand reliable performance from our playgrounds. When we incorporate new materials, we test them to the breaking point ... even if that's hammer blows at -20°F.

Wild Card Testing

Since our playgrounds may face unexpected extremes, it's our responsibility to expect them—testing with blowtorches, wheelbarrow strikes and more. We even test our electronics underwater.

Watch testing in action and learn more at Playworld.com/Testing.

PlayPod™ provides free mobile access that helps you manage maintenance anytime, from anywhere.



Our PlayPod mobile app and website give you 24/7 access to your playground information. Check maintenance and installation information, look up part numbers, and get access to Playworld's customer support team.

You can customize PlayPod to organize your information, your way. Turn on optional community access features including play tips, Facebook check-in, and videos about your playground equipment. And activate features like Report a Problem, Make a Donation, and Get More Information about the playground.

It's streamlined access to the information and support you need. Because we don't stop at creating good play—we help you keep it great.

Qualifications & Experience

A. City of Fort Lauderdale
Bryant Peney Park

Tom White
954-828-5350

B. City of Boca Raton
James Rutherford Park

Drew Leganik
561-393-7840

C. Broward County Parks
Lafayette Hart Park

Deepak Khanna
954-522-4123

Palm Beach County Schools
60+ playgrounds installed throughout the school district

Troy Wilkinson
561-357-5960

D. Shades of Green® at the Walt Disney World Resort®

Rodney Bath,
Contracting Department
404-513-0685

E. Palm Beach County Parks
Lake Ida Park

Casey Prankun
561-963-6785

F. Village of Key Biscayne
Village Green Park

Todd Hofferberth
305-365-8947

Miami-Dade County Public Schools
Play Areas in 12 schools installed in 2015

Jeovanni Tarafa
305-557-9911

Equipment Manufacturer

PLAYWORLD
The world needs play.

Family-owned and operated for over 40 years

Fitness & playground equipment built to last with premium materials made in the U.S.A.

Best ownership experience with our exclusive PlayPod™, live customer support, fast delivery, and more!

We're industry leaders in inclusive playground design

Healthy play and fitness is designed into every piece of equipment we build

Authentic sustainable practices create play equipment you will feel good about in your community

Sales Representative

PLAYMORE
Recreational
Products & Services

Family-owned company with over 35 years of industry experience.

Main office in Fort Myers is perfect for meetings and presentations; experienced area managers cover all areas of Florida

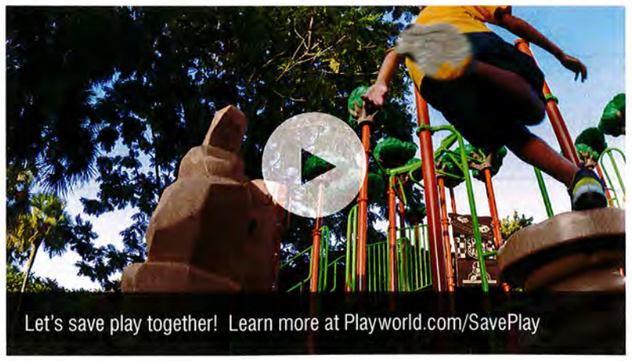
Over 100 projects are completed in Florida every year

Licensed Florida contractor and qualified playground contractor certified by the NPCAI (contractor license CBC1252224)

Carry appropriate insurance

Owners, sales manager, representatives and all design staff are certified by the National Playground Safety Institute

Municipal purchasing contracts are available through us. We also have multiple city, county, state and national contracts available to piggy-back off of.



We Take Play Personally.

I have fond memories of play. Everyone does. For me, it resonates with the memory of coming home from school, putting on old jeans, and taking off on my bike to discover new adventures. I've never outgrown the thrill and awe of the power of play.

A number of experts, educators, and families agree—unstructured outdoor play helps kids grow physically, emotionally, socially and cognitively. The benefits last a lifetime.

The research affirms our commitment to creating great play. It's a commitment shared by three generations of my family, and all of us at Playworld. That's our difference. Unlike investment driven companies, we're family owned and operated. It gives us the freedom to determine our own mission. And it's simple: create meaningful unstructured play opportunities for today's children.

From our fabricators and designers in Pennsylvania, throughout our worldwide network of distributors, the entire team understands our mission. We're not just making playground equipment. We're in the kid-empowering, confidence-building, friendship-making, health-promoting, community-strengthening business.

For more than forty years, we've collaborated with people like you to create great play opportunities. We consider it a privilege, and a responsibility. Thanks for your interest in Playworld, and for all you do to promote play!

Matt

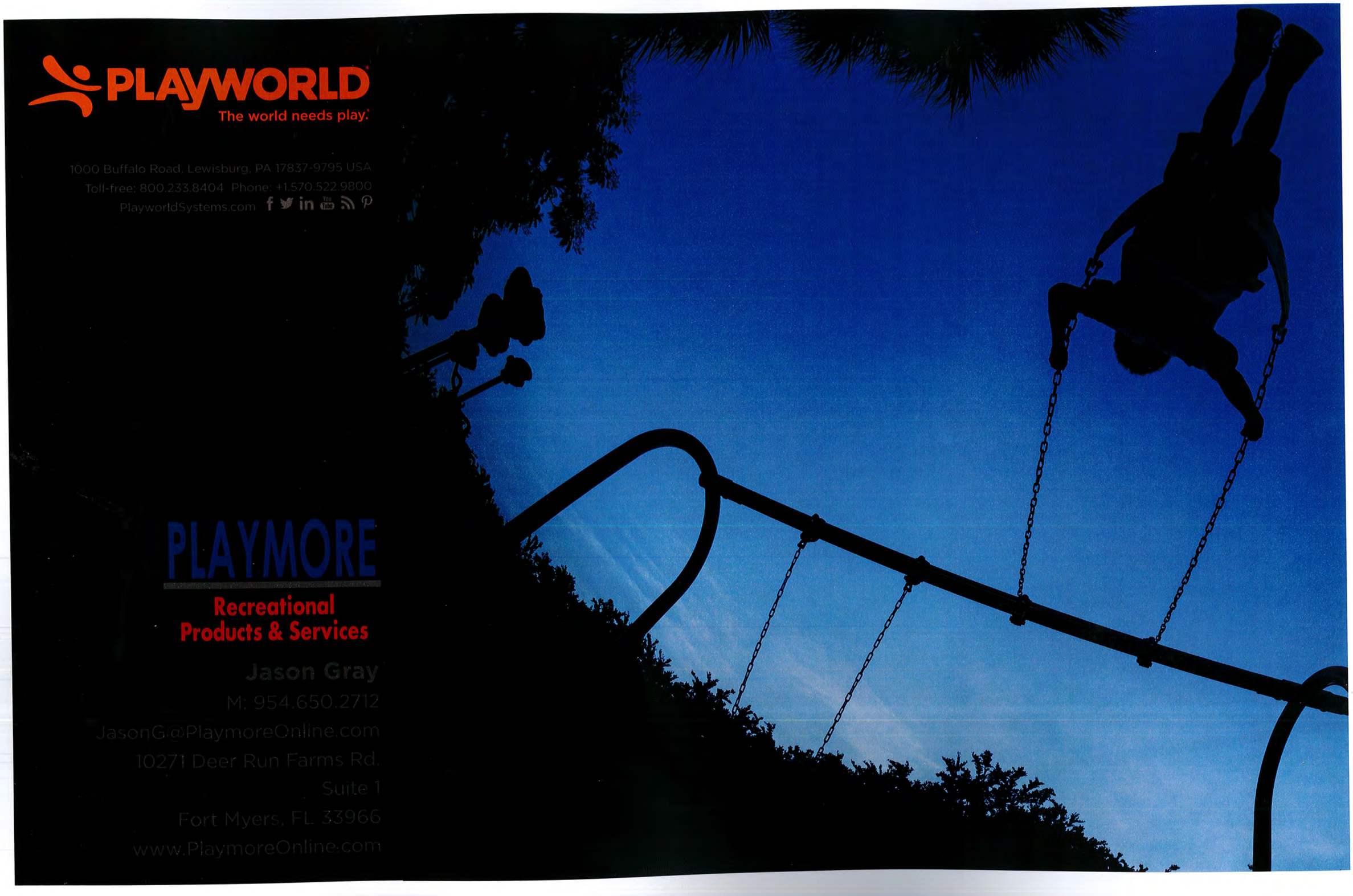
Matthew M. Miller
CEO / Husband / Father / Son
Playworld

PLAYWORLD
The world needs play.

1000 Buffalo Road, Lewisburg, PA 17837-9795 USA
Toll-free: 800.233.8404 Phone: +1.570.522.9800
PlayworldSystems.com

PLAYMORE
Recreational
Products & Services

Jason Gray
M: 954.650.2712
JasonG@PlaymoreOnline.com
10271 Deer Run Farms Rd.
Suite 1
Fort Myers, FL 33966
www.PlaymoreOnline.com



PLAYMORE
Recreational Products & Services

10271 Deer Run Farms Road, Suite 1
Fort Myers, FL 33966
(239) 791-2400 (239) 791-2401 fax
(888) 886-3757 toll free
www.playmoreonline.com

QUOTATION

01/21/16
Job Number: 9915
Revision:

Client: City of Miami Springs
Miami Springs FL 33166

Job: Prince Field PG Option 1
1401 Westward Drive
Miami Springs FL 33166

Contact: Omar Luna **Phone:** **Fax:** **Email:** LunaO@miamisprings-fl.gov

Sales Rep: Jason Gray **Terms:** Net 30

Item	Description	Quantity	Cost	Subtotal
1 Equipment				
CHALLENGER	CUSTOM PLAY STRUCTURE -- 16-0051B	1	$74,763.00	$74,763.00
ZZXX0480	PLAYTOWN BUTTERFLY CLIMBER	11	$366.00	$4,026.00
ZZXX0622	BERNIE BUS (SPRING MOUNT)	1	$5,483.00	$5,483.00
Discount	School District of Manatee County 16-0025-MR, 5%	-1	$4,213.60	-$4,213.60
		Subtotal:		**$80,058.40**
2 Freight				
Freight	Playworld Freight	1	$3,000.00	$3,000.00
		Subtotal:		**$3,000.00**
3 Installation				
PSI Installation	Installation of Playworld Equipment per School District of Manatee County 16-0025-MR, 30%	1	$26,545.68	$26,545.68
Site Prep	Excavation of Mulch. Take off Site.	10500	$2.00	$21,000.00
Installation	Clean Fill Delivered & Installed	10500	$1.00	$10,500.00
Eng Drwgs	Engineered Sealed Drawings	1	$2,500.00	$2,500.00
Permits	Building Permit Expenses & Costs	1	$7,500.00	$7,500.00
Installation	Fencing Modifications	1	$5,000.00	$5,000.00
Installation	Sidewalk	1	$1,500.00	$1,500.00
PG Grass	PG Grass Surfacing per Manatee County	8000	$12.15	$97,200.00
Discount	School District of Manatee County 16-0025-MR, 5%	-1	$4,860.00	-$4,860.00

Notes: Please review terms page for installation information.

*Sodding outside of perimeter of play area by others.

PLAYMORE
Recreational
Products & Services

10271 Deer Run Farms Road, Suite 1
Fort Myers, FL 33966
(239) 791-2400 (239) 791-2401 fax
(888) 886-3757 toll free
www.playmoreonline.com

QUOTATION

01/21/16

Job Number: 9915
Revision:

Client: City of Miami Springs

Miami Springs FL 33166

Job: Prince Field PG Option 1
1401 Westward Drive
Miami Springs FL 33166

Item	Description	Quantity	Cost	Subtotal
		Subtotal:		$166,885.68
		Grand Totals:		$249,944.08

PLAYMORE
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Products & Services

10271 Deer Run Farms Road, Suite 1
Fort Myers, FL 33966
(239) 791-2400 (239) 791-2401 fax
(888) 886-3757 toll free
www.playmoreonline.com

QUOTATION

01/21/2016
Job Number: 9915
Revision:

Client: City of Miami Springs
Miami Springs FL 33166

Job: Prince Field PG Option 1
1401 Westward Drive
Miami Springs FL 33166

General Terms:
Acceptance by a signature, purchase order, or contract based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal, including the following:

- Prices are valid for 30 days, unless otherwise noted. After 30 days, prices are subject to change without notice.
- Sales Tax will be charged unless a valid Sales Tax Exemption Certificate is presented with order.
- Specify all colors and options in writing. Any discrepancies that arise due to oral selections will be the responsibility of the customer.
- If the customer is installing equipment, all equipment is to be installed per manufacturer's instructions and applicable guidelines.
- Installation, site work, permits, engineering, etc. are not included unless noted.

Building Permits:
Building permits are the responsibility of the owner. If a building permit is required for your project, the following options are available.

- Add 5% (minimum $1,500) to the quotation/contract price. Playmore Recreational Products and Services will cover the costs of all the building permit fees and expeditor fees.
- Playmore Recreational Products and Services can assist the customer in obtaining their own permit. Customer is responsible for all fees directly to the permitting agency and/or the expediting company.

NOTE – All zoning, planning, environmental, etc. permits and approvals are the responsibility of others as well as any required site plans. If signed and sealed engineered drawings are needed for the installation of equipment, this will be included on the proposal. If it is omitted and later discovered necessary, the cost will be the responsibility of the customer.

Standard Services Include:

- Shipping Notification/Receiving Instructions
- Pre-Installation On-Site Meeting
- Underground Utility Check (Sunshine State One Call)
- Accept Delivery and Unload Equipment (If site is ready.)
- Moving New Equipment at Job Site
- Layout of Equipment
- Installation of Equipment and Materials per Manufacturer's Instructions
- Trash Clean Up (Leave on site.)
- Post-Installation Walk Through
- Maintenance Explanation

Customer Responsibilities (unless otherwise noted in the applicable quotation/contract):

- Trash Disposal – Dumpsters or Off Site Disposal.
- Accept Delivery and Unload Equipment (If site is not ready.). $500.00 Charge will apply if Customer wants Installers to Unload.
- Provide Area for Storage and Staging.
- Secure Site and Equipment.

Some Optional Responsibilities (Must be clearly outlined in the applicable quotation/contract):

- Removal of Existing Equipment.
- Site Preparation, Grading, Drainage Systems, etc.
- Engineered Drawings for Purchased Equipment.
- Other Permits or Engineered Drawings (i.e. zoning permits, environmental permits, site surveys, etc.)

***Any other responsibilities must be clearly outlined in the applicable quotation/contract.**

General Notes
Access/Utilities. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as to sod, concrete sidewalks, private underground utilities, etc., will be the responsibility of the customer, as will any additional costs associated with limiting damage, such as providing plywood over sod for access. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport materials and/or supplies will be the responsibility of the customer.

Rock/Foreign Object Clause. Most installations require digging of holes and footing equipment in concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rocks, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Playground Surfacing. All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer contracts for something contrary to the guidelines, they are accepting all responsibility for any liability and future litigation that may arise.

Acceptance Signature: X _____ Date: _____ P.O.#: _____

PLAYMORE

Recreational Products & Services

10271 Deer Run Farms Road, Suite 1
Fort Myers, FL 33966
(239) 791-2400 (239) 791-2401 fax
(888) 886-3757 toll free
www.playmoreonline.com

QUOTATION

02/12/16

Job Number: 9915

Phase: Opt 2

Revision:

Client: City of Miami Springs
Miami Springs FL 33166

Job: Prince Field PG
1401 Westward Drive
Miami Springs FL 33166

Contact: Omar Luna **Phone:** **Fax:** **Email:** LunaO@miamisprings-fl.gov

Sales Rep: Jason Gray **Terms:** Net 30

Item	Description	Quantity	Cost	Subtotal
1 Equipment				
CHALLENGER	CUSTOM PLAY STRUCTURE -- 16-0315B	1	$248,893.00	$248,893.00
Discount	School District of Manatee County 16-0025-MR, 5%	-1	$12,444.65	-$12,444.65
		Subtotal:		**$236,448.35**
2 Freight				
Freight	Playworld Freight	1	$15,237.00	$15,237.00
		Subtotal:		**$15,237.00**
3 Installation				
PSI Installation	Installation of Playworld Equipment per School District of Manatee County 16-0025-MR, 30%	1	$70,934.51	$70,934.51
Site Prep	Excavation of Mulch. Take off Site.	10500	$2.00	$21,000.00
Installation	Clean Fill Delivered & Installed	10500	$1.00	$10,500.00
Eng Drwgs	Engineered Sealed Drawings	1	$2,500.00	$2,500.00
Permits	Building Permit Expenses & Costs	1	$13,500.00	$13,500.00
PG Grass	PG Grass Surfacing per Manatee County	11000	$12.15	$133,650.00
Discount	School District of Manatee County 16-0025-MR, 5%	-1	$6,682.50	-$6,682.50
		Subtotal:		**$245,402.01**
		Grand Totals:		**$497,087.36**

Notes: Please review terms page for installation information.

PLAYMORE
Recreational
Products & Services

10271 Deer Run Farms Road, Suite 1
Fort Myers, FL 33966
(239) 791-2400 (239) 791-2401 fax
(888) 886-3757 toll free
www.playmoreonline.com

QUOTATION

02/12/2016
Job Number:9915
Phase: Opt 2
Revision:

Client: City of Miami Springs
Miami Springs FL 33166

Job: Prince Field PG
1401 Westward Drive
Miami Springs FL 33166

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- Specify all colors and options in writing. Any discrepancies that arise due to oral selections will be the responsibility of the customer.
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- Pre-Installation On-Site Meeting
- Underground Utility Check (Sunshine State One Call)
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- Layout of Equipment
- Installation of Equipment and Materials per Manufacturer's Instructions
- Trash Clean Up (Leave on site.)
- Post-Installation Walk Through
- Maintenance Explanation

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- Secure Site and Equipment.

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- Site Preparation, Grading, Drainage Systems, etc.
- Engineered Drawings for Purchased Equipment.
- Other Permits or Engineered Drawings (i.e. zoning permits, environmental permits, site surveys, etc.)

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Acceptance Signature: X _____ Date: _____ P.O.#: _____

Dominica Recreation Products
800.432.0162

Prince Field Park
Option A

GameTime
A PLAYCORE Company
800.235.2440 / www.gametime.com

Dominica Recreation Products
800.432.0162

Prince Field Park
Option A

GameTime
A PLAYCORE Company
800.235.2440 / www.gametime.com

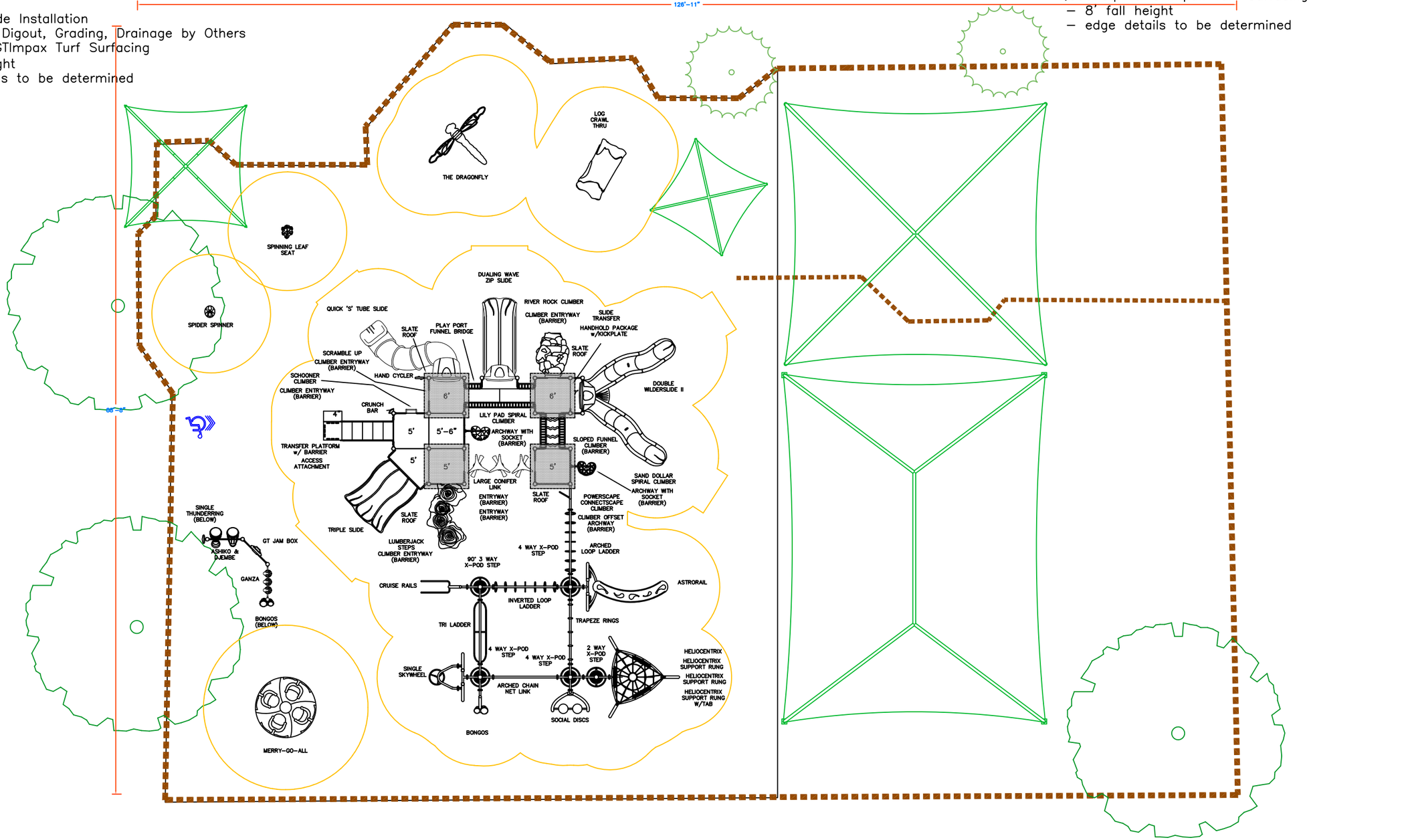
Dominica Recreation Products
800.432.0162

Prince Field Park
Option A

GameTime
A PLAYCORE Company
800.235.2440 / www.gametime.com

Flush with Grade Installation
– Site Prep, Digout, Grading, Drainage by Others
6,000 sq. ft. GTImpax Turf Surfacing
– 6' fall height
– edge details to be determined

Flush with Grade Installation
– Site Prep, Digout, Grading, Drainage by Others
4,500 sq. ft. GTImpax Turf Surfacing
– 8' fall height
– edge details to be determined



GameTime® A PLAYCORE Company

ISO 9001 CERTIFIED

ISO 14001 CERTIFIED

150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com

Prince Field Park
-Option A-
City of Miami Springs

Representative
Dominica Recreation Products

This play equipment is recommended for children ages
5 - 12

Minimum Area Required:
per site

Scale: 1" = 5'-0"

This drawing can be scaled only when in an 24" x 36" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
Rob

Date:
1/4/16

Drawing Name:
Miami Spring - A

Flush with Grade Installation
– Site Prep, Digout, Grading, Drainage by Others
6,000 sq. ft. GTImpax Turf Surfacing
– 6' fall height
– edge details to be determined

Flush with Grade Installation
– Site Prep, Digout, Grading, Drainage by Others
4,500 sq. ft. GTImpax Turf Surfacing
– 8' fall height
– edge details to be determined

GameTime
A PLAYCORE Company
ISO 9001 CERTIFIED
ISC 14001 CERTIFIED
150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com

Prince Field Park
-Option A-
City of Miami Springs
Representative
Dominica Recreation Products

This play equipment is recommended for children ages
5 - 12

Minimum Area Required: per site
Scale: 1" = 5'-0"
This drawing can be scaled only when in an 24" x 36" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By: Rob
Date: 1/4/16
Drawing Name: Miami Spring - A

GameTime
c/o Dominica Recreation Products, Inc.
P.O. Box 520700
Longwood, FL 32752-0700
800-432-0162 * 407-331-0101
Fax: 407-331-4720
www.playdrp.com

QUOTE #73782

01/12/2016

Prince Field Park - Playground - Option A

City of Miami Springs
Attn: Omar Luna
1401 Westward Drive
Miami Springs, FL 33166
Phone: 305-805-5075
lunao@miamisprings-fl.gov

Ship To Zip: 33166

Qty	Part #	Description	List $	Selling $	Ext. Selling $
1	RDU	Game Time - All Playground Equipment Shown on Topview (A)	$126,720.00	$100,351.60	$100,351.60
1	INSTALL	5-Star Plus - Five Star Plus Playground Installation Services - *Performed by a Certified Installer, includes meeting and unloading delivery truck, signed completion forms, site walkthrough, 90 day site revisit by installation foreman, and 3-Year Labor Warranty!*		$30,900.00	$30,900.00
1	Sealed	5-Star Plus - Signed/Sealed FBC 2010 Building Code Drawings		$975.00	$975.00
1	Permits	5-Star Plus - Building Permits - *Estimated Costs of Permits plus Time. If actual permit fees are significantly higher or lower, final invoice will be adjusted accordingly. Includes two visits to the permit office, if additional time spent acquiring permits, final invoice to be adjusted.* ***Site Plans are to be provided by the owner for the permit application.***		$5,000.00	$5,000.00

By Other to Complete or Provide

- Removal/Disposal of Existing Equipment
- Removal/Disposal of existing surfacing & grading
- Access to site and staging area for work
- Site Survey for permits
- Any repair or work needed to wood fence and borders

SubTotal:	$137,226.60
Freight:	$5,768.00
Total Amount:	**$142,994.60**

Anticipated Time Frame from Order : Signed/Sealed drawing creation, permit submitals, permit review, permit approval (60 Days). Manufacturing, site set-up, delivery (45 days). Installation with inspections, surfacing (30 days). Total approximately120 days.
Contract: USC

This quote was prepared by Rob Dominica, President.
For questions or to order please call - 800-432-0162 ext. 113 robd@gametime.com

All pricing in accordance with U.S. Communities Contract #110179.
All terms in the U.S. Communities Contract take precedence over terms shown below.
For more information on the U.S. Communities contract please visit www.uscommunities.org/gametime

Prince Field Park - Playground - Option A

QUOTE #73782

01/12/2016

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Payment Terms: Governmental Purchase Order.
Purchases in excess of $1,000.00 to be supported by your written purchase order made out to GameTime.
Net 30 days subject to approval by GameTime Credit Manager. A completed Credit Application and Bank Reference Authorization, must be received with the order. The decision on credit is the sole discretion of GameTime/PlayCore. A 1.5% per month finance charge will be imposed on all past due accounts.
Multiple Invoices: Invoices will be generated upon services rendered. When equipment ships it will be invoiced seperately from installation and/or other services. Terms are Net 30 for each individual invoice.
This Quotation is subject to policies in the current GameTime Park and Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment.
Pricing: Firm for 60 days from date of quotation.
Shipment: F.O.B. factory, order shall ship within 45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of payment.
Taxes: State and local taxes will be added at time of invoicing, if not already included, unless a tax exempt certificate is provided at the time of order entry.
Exclusions: Unless specifically discussed, this quotation excludes all sitework and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; security of equipment (on site and at night); equipment assembly and installation; safety surfacing; borders; drainage; signed/sealed drawings; or permits.

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Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

E-Mail: _____ Purchase Amount: **$142,994.60**

GameTime
c/o Dominica Recreation Products, Inc.
P.O. Box 520700
Longwood, FL 32752-0700
800-432-0162 * 407-331-0101
Fax: 407-331-4720
www.playdrp.com

QUOTE #73788

01/12/2016

Prince Field Park - Wood Fiber Surfacing

City of Miami Springs
Attn: Omar Luna
1401 Westward Drive
Miami Springs, FL 33166
Phone: 305-805-5075
lunao@miamisprings-fl.gov

Ship To Zip: 33166

Qty	Part #	Description	List $	Selling $	Ext. Selling $
300	EWF-Bulk	GT-Impax - Engineered Wood Fiber - Per Cubic Yard - *ADA Compliant - IPEMA Certified - ASTM F1292 & F1951 Compliant (100 yards per truck)*	$36.80	$30.18	$9,054.00
1	INSTALL	GT-Impax - Spreading of Wood Fiber - *Wood Fiber will just be spread on top of exisitng wood fiber. Two full truckloads*	$2,400.00	$2,400.00	$2,400.00

By Other to Complete or Provide

- Removal/Disposal of Existing Equipment
- Access to site and staging area for work
- Site Survey for permits
- Any repair or work needed to wood fence and borders

SubTotal:	$11,454.00
Freight:	$2,400.00
Total Amount:	**$13,854.00**

Anticipated Time Frame from Order : Signed/Sealed drawing creation, permit submitals, permit review, permit approval (60 Days). Manufacturing, site set-up, delivery (45 days). Installation with inspections, surfacing (30 days). Total approximately120 days.
Contract: USC

This quote was prepared by Rob Dominica, President.
For questions or to order please call - 800-432-0162 ext. 113 robd@gametime.com

All pricing in accordance with U.S. Communities Contract #110179.
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Prince Field Park - Wood Fiber Surfacing

QUOTE #73788

01/12/2016

Payment Terms: Governmental Purchase Order.
Purchases in excess of $1,000.00 to be supported by your written purchase order made out to GameTime.
Net 30 days subject to approval by GameTime Credit Manager. A completed Credit Application and Bank Reference Authorization, must be received with the order. The decision on credit is the sole discretion of GameTime/PlayCore. A 1.5% per month finance charge will be imposed on all past due accounts.
Multiple Invoices: Invoices will be generated upon services rendered. When equipment ships it will be invoiced seperately from installation and/or other services. Terms are Net 30 for each individual invoice.
This Quotation is subject to policies in the current GameTime Park and Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment.
Pricing: Firm for 60 days from date of quotation.
Shipment: F.O.B. factory, order shall ship within 45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of payment.
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Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

E-Mail: _____ Purchase Amount: **$13,854.00**

Dominica Recreation Products
800.432.0162

Prince Field Park
Option B

GameTime
A PLAYCORE Company
800.235.2440 / www.gametime.com

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800.432.0162

Prince Field Park
Option B

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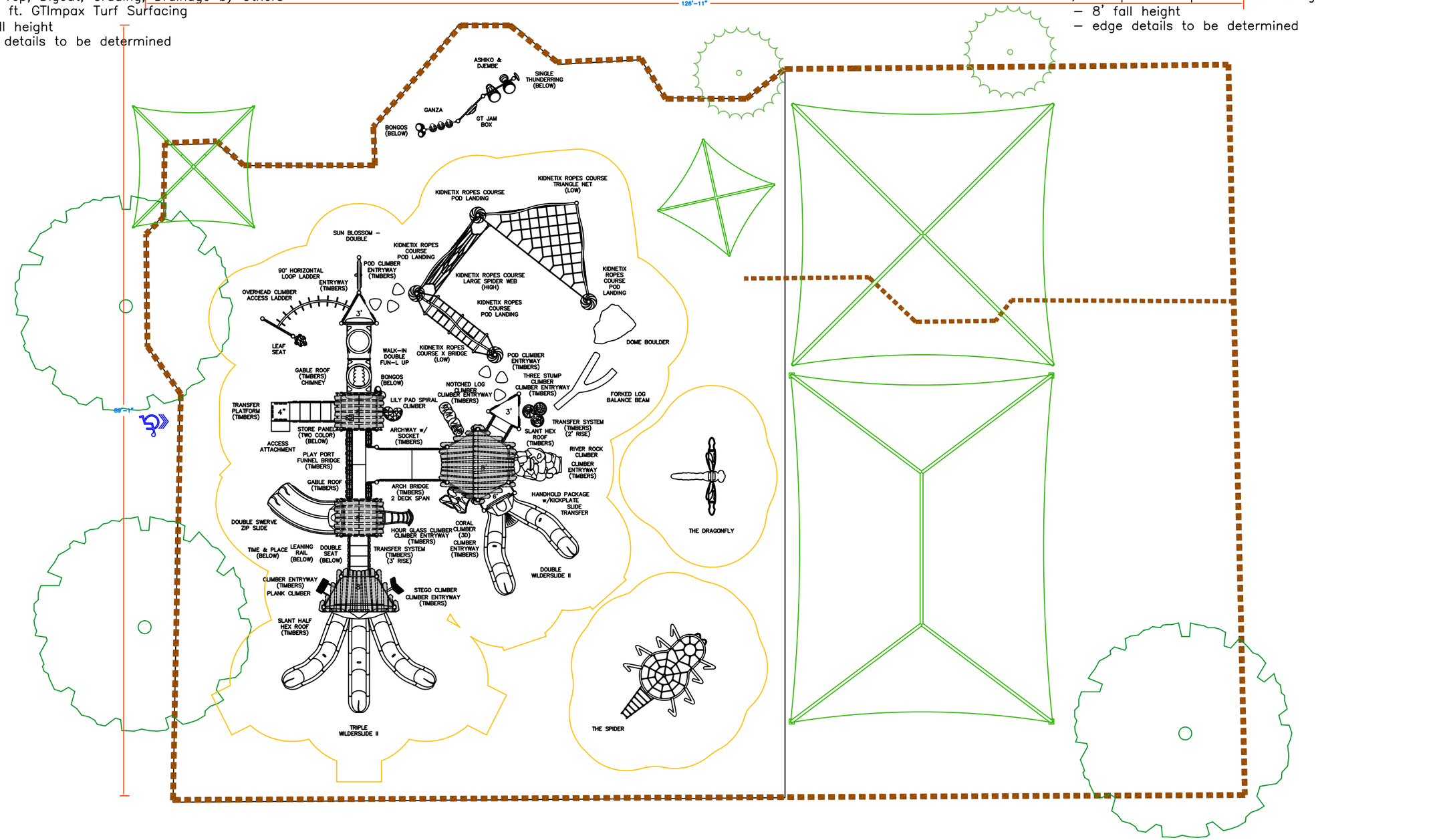
A PLAYCORE Company
800.235.2440 / www.gametime.com

Flush with Grade Installation
– Site Prep, Digout, Grading, Drainage by Others
6,000 sq. ft. GTImpax Turf Surfacing
– 6' fall height
– edge details to be determined

Flush with Grade Installation
– Site Prep, Digout, Grading, Drainage by Others
4,500 sq. ft. GTImpax Turf Surfacing
– 8' fall height
– edge details to be determined



GameTime® A PLAYCORE Company
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ISO 14001 CERTIFIED

150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com

Prince Field Park
-Option B-
City of Miami Springs

Representative
Dominica Recreation Products

This play equipment is recommended for children ages
5 - 12

Minimum Area Required:
per site

Scale: 1" = 5'-0"
This drawing can be scaled only when in an 24" x 36" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
Rob

Date:
1/4/16

Drawing Name:
Miami Spring - B

Flush with Grade Installation
– Site Prep, Digout, Grading, Drainage by Others
6,000 sq. ft. GTImpax Turf Surfacing
– 6' fall height
– edge details to be determined

Flush with Grade Installation
– Site Prep, Digout, Grading, Drainage by Others
4,500 sq. ft. GTImpax Turf Surfacing
– 8' fall height
– edge details to be determined

ASHIKO & DJEMBE
SINGLE THUNDERRING (BELOW)
GANZA
GT JAM BOX
BONGOS (BELOW)
KIDNETIX ROPES COURSE POD LANDING
KIDNETIX ROPES COURSE TRIANGLE NET (LOW)
SUN BLOSSOM – DOUBLE
KIDNETIX ROPES COURSE POD LANDING
POD CLIMBER ENTRYWAY (TIMBERS)
90° HORIZONTAL LOOP LADDER ENTRYWAY (TIMBERS)
OVERHEAD CLIMBER ACCESS LADDER
KIDNETIX ROPES COURSE LARGE SPIDER WEB (HIGH)
KIDNETIX ROPES COURSE POD LANDING
KIDNETIX ROPES COURSE POD LANDING
DOME BOULDER
LEAF SEAT
WALK-IN DOUBLE FUN-L UP
KIDNETIX ROPES COURSE X BRIDGE (LOW)
POD CLIMBER ENTRYWAY (TIMBERS)
GABLE ROOF (TIMBERS) CHIMNEY
BONGOS (BELOW)
THREE STUMP CLIMBER CLIMBER ENTRYWAY (TIMBERS)
NOTCHED LOG CLIMBER CLIMBER ENTRYWAY (TIMBERS)
FORKED LOG BALANCE BEAM
TRANSFER PLATFORM (TIMBERS)
LILY PAD SPIRAL CLIMBER
TRANSFER SYSTEM (TIMBERS) (2' RISE)
SLANT HEX ROOF (TIMBERS)
STORE PANELS (TWO COLOR) (BELOW)
ACCESS ATTACHMENT
RIVER ROCK CLIMBER CLIMBER ENTRYWAY (TIMBERS)
PLAY PORT FUNNEL BRIDGE (TIMBERS)
GABLE ROOF (TIMBERS)
ARCH BRIDGE (TIMBERS) 2 DECK SPAN
HANDHOLD PACKAGE w/KICKPLATE SLIDE TRANSFER
THE DRAGONFLY
DOUBLE SWERVE ZIP SLIDE
HOUR GLASS CLIMBER CLIMBER ENTRYWAY (TIMBERS)
CORAL CLIMBER (3D) CLIMBER ENTRYWAY (TIMBERS)
TIME & PLACE (BELOW)
LEANING RAIL (BELOW)
DOUBLE SEAT (BELOW)
TRANSFER SYSTEM (TIMBERS) (3' RISE)
DOUBLE WILDERSLIDE II
CLIMBER ENTRYWAY (TIMBERS) PLANK CLIMBER
STEGO CLIMBER CLIMBER ENTRYWAY (TIMBERS)
SLANT HALF HEX ROOF (TIMBERS)
TRIPLE WILDERSLIDE II
THE SPIDER

0 5' 10' 15' 20'
SCALE 1" = 5'

GameTime
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ISO 14001 CERTIFIED

150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com

Prince Field Park
-Option B-
City of Miami Springs
Representative
Dominica Recreation Products

This play equipment is recommended for children ages
5 - 12

Minimum Area Required:
per site
Scale: 1" = 5'-0"
This drawing can be scaled only when in an 24" x 36" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
Rob
Date:
1/4/16
Drawing Name:
Miami Spring - B

GameTime
c/o Dominica Recreation Products, Inc.
P.O. Box 520700
Longwood, FL 32752-0700
800-432-0162 * 407-331-0101
Fax: 407-331-4720
www.playdrp.com

QUOTE #73784

01/12/2016

Prince Field Park - Playground - Option B

City of Miami Springs
Attn: Omar Luna
1401 Westward Drive
Miami Springs, FL 33166
Phone: 305-805-5075
lunao@miamisprings-fl.gov

Ship To Zip: 33166

Qty	Part #	Description	List $	Selling $	Ext. Selling $
1	RDU	Game Time - All Equipment Shown on Topview (B)	$158,055.00	$124,393.13	$124,393.13
1	INSTALL	5-Star Plus - Five Star Plus Playground Installation Services - *Performed by a Certified Installer, includes meeting and unloading delivery truck, signed completion forms, site walkthrough, 90 day site revisit by installation foreman, and 3-Year Labor Warranty!*		$38,000.00	$38,000.00
1	Sealed	5-Star Plus - Signed/Sealed FBC 2010 Building Code Drawings		$975.00	$975.00
1	Permits	5-Star Plus - Building Permits - *Estimated Costs of Permits plus Time. If actual permit fees are significantly higher or lower, final invoice will be adjusted accordingly. Includes two visits to the permit office, if additional time spent acquiring permits, final invoice to be adjusted.* ***Site Plans are to be provided by the owner for the permit application.***		$5,500.00	$5,500.00

By Other to Complete or Provide

- Removal/Disposal of Existing Equipment
- Removal/Disposal of existing surfacing & grading
- Access to site and staging area for work
- Site Survey for permits
- Any repair or work needed to wood fence and borders

SubTotal:	$168,868.13
Freight:	$5,007.00
Total Amount:	**$173,875.13**

Anticipated Time Frame from Order : Signed/Sealed drawing creation, permit submitals, permit review, permit approval (60 Days). Manufacturing, site set-up, delivery (45 days). Installation with inspections, surfacing (30 days). Total approximately120 days.
Contract: USC

This quote was prepared by Rob Dominica, President.
For questions or to order please call - 800-432-0162 ext. 113 robd@gametime.com

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Prince Field Park - Playground - Option B

QUOTE #73784

01/12/2016

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Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

E-Mail: _____ Purchase Amount: **$173,875.13**

Dominica Recreation Products
800.432.0162

Prince Field Park
Miami Springs, FL

GameTime
A PLAYCORE Company
800.235.2440 / www.gametime.com

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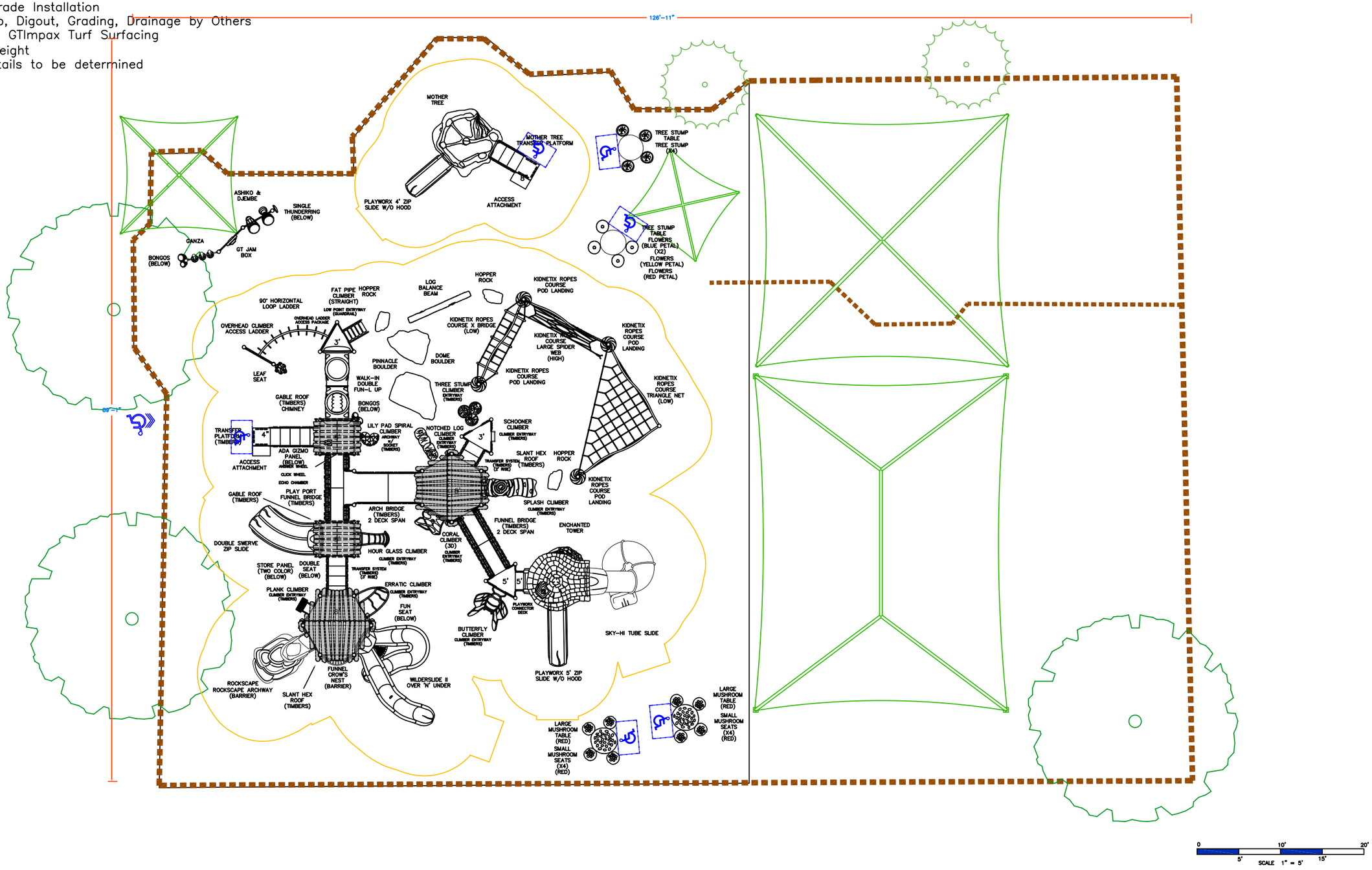
Flush with Grade Installation
- Site Prep, Digout, Grading, Drainage by Others

6,000 sq. ft. GTImpax Turf Surfacing
- 8' fall height
- edge details to be determined



GameTime® A PLAYCORE Company

ISO 9001 CERTIFIED

ISO 14001 CERTIFIED

150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com

Prince Field Park
-Option B2-
City of Miami Springs

Representative
Dominica Recreation Products

This play equipment is recommended for children ages
5 - 12

Minimum Area Required: per site

Scale: 1" = 5'-0"

This drawing can be scaled only when in an 24" x 36" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By: Rob

Date: 1/26/16

Drawing Name: Miami Spring - B

tails to be determined

MOTHER TREE
MOTHER TREE TRANSFER PLATFORM
PLAYWORX 4' ZIP SLIDE W/O HOOD
ACCESS ATTACHMENT
TREE STUMP TABLE
TREE STUMP (X4)
TREE STUMP TABLE FLOWERS (BLUE PETAL) (X2)
FLOWERS (YELLOW PETAL)
FLOWERS (RED PETAL)
ASHIKO & DJEMBE
SINGLE THUNDERRING (BELOW)
GANZA
GT JAM BOX
BONGOS (BELOW)
89'-1"
LOG BALANCE BEAM
HOPPER ROCK
KIDNETIX ROPES COURSE POD LANDING
FAT PIPE HOPPER CLIMBER (STRAIGHT) ROCK
90° HORIZONTAL LOOP LADDER
LOW POINT ENTRYWAY (GUARDRAIL)
OVERHEAD LADDER ACCESS PACKAGE
OVERHEAD CLIMBER ACCESS LADDER
KIDNETIX ROPES COURSE X BRIDGE (LOW)
KIDNETIX ROPES COURSE LARGE SPIDER WEB (HIGH)
KIDNETIX ROPES COURSE POD LANDING
LEAF SEAT
PINNACLE BOULDER
DOME BOULDER
WALK-IN DOUBLE FUN-L UP
THREE STUMP CLIMBER ENTRYWAY (TIMBERS)
KIDNETIX ROPES COURSE POD LANDING
KIDNETIX ROPES COURSE TRIANGLE NET (LOW)
GABLE ROOF (TIMBERS) CHIMNEY
BONGOS (BELOW)
SCHOONER CLIMBER CLIMBER ENTRYWAY (TIMBERS)
TRANSFER PLATFORM (TIMBERS)
LILY PAD SPIRAL CLIMBER ARCHWAY W/ SOCKET (TIMBERS)
NOTCHED LOG CLIMBER CLIMBER ENTRYWAY (TIMBERS)
ACCESS ATTACHMENT
ADA GIZMO PANEL (BELOW) ANSWER WHEEL CLICK WHEEL ECHO CHAMBER
SLANT HEX ROOF (TIMBERS)
HOPPER ROCK
TRANSFER SYSTEM (TIMBERS) (2' RISE)
KIDNETIX ROPES COURSE POD LANDING
GABLE ROOF (TIMBERS)
PLAY PORT FUNNEL BRIDGE (TIMBERS)
SPLASH CLIMBER CLIMBER ENTRYWAY (TIMBERS)
ARCH BRIDGE (TIMBERS) 2 DECK SPAN
FUNNEL BRIDGE (TIMBERS) 2 DECK SPAN
ENCHANTED TOWER
CORAL CLIMBER (3D) CLIMBER ENTRYWAY (TIMBERS)
DOUBLE SWERVE ZIP SLIDE
HOUR GLASS CLIMBER CLIMBER ENTRYWAY (TIMBERS)
STORE PANEL (TWO COLOR) (BELOW)
DOUBLE SEAT (BELOW)
TRANSFER SYSTEM (TIMBERS) (3' RISE)
ERRATIC CLIMBER CLIMBER ENTRYWAY (TIMBERS)
PLANK CLIMBER CLIMBER ENTRYWAY (TIMBERS)
FUN SEAT (BELOW)
PLAYWORX CONNECTOR DECK
BUTTERFLY CLIMBER CLIMBER ENTRYWAY (TIMBERS)
SKY-HI TUBE SLIDE
PLAYWORX 5' ZIP SLIDE W/O HOOD
FUNNEL CROW'S NEST (BARRIER)
WILDERSLIDE II OVER 'N' UNDER
ROCKSCAPE ROCKSCAPE ARCHWAY (BARRIER)
SLANT HEX ROOF (TIMBERS)
LARGE MUSHROOM TABLE (RED)
SMALL MUSHROOM SEATS (X4) (RED)
LARGE MUSHROOM TABLE (RED)
SMALL MUSHROOM SEATS (X4) (RED)

Flush with Grade Installation
- Site Prep, Digout, Grading, Drainage by Others

6,000 sq. ft. GTImpax Turf Surfacing
- 8' fall height
- edge details to be deterrnined

0 5' 10' 15' 20'
SCALE 1" = 5'

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Fort Payne, AL 35967
www.gametime.com

Prince Field Park
-Option B2-
City of Miami Springs

Representative
Dominica Recreation Products

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5 - 12

Minimum Area Required:
per site

Scale: 1" = 5'-0"

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Drawn By:
Rob

Date:
1/26/16

Drawing Name:
Miami Spring - B

GameTime
c/o Dominica Recreation Products, Inc.
P.O. Box 520700
Longwood, FL 32752-0700
800-432-0162 * 407-331-0101
Fax: 407-331-4720
www.playdrp.com

QUOTE #73931

01/26/2016

Prince Field Park - Playground - Option B2

City of Miami Springs
Attn: Omar Luna
1401 Westward Drive
Miami Springs, FL 33166
Phone: 305-805-5075
lunao@miamisprings-fl.gov

Ship To Zip: 33166

Qty	Part #	Description	List $	Selling $	Ext. Selling $
1	RDU	Game Time - All Standard GameTime Equipment Shown on Topview	$185,416.00	$132,016.86	$132,016.86
1	INSTALL	5-Star Plus - Five Star Plus Playground Installation Services - *Performed by a Certified Installer, includes meeting and unloading delivery truck, signed completion forms, site walkthrough, 90 day site revisit by installation foreman, and 3-Year Labor Warranty!*	$45,300.00	$45,300.00	$45,300.00
1	029TSA	PlayWorx GFRC - PlayWorx Enchanted Tower	$56,685.00	$53,283.90	$53,283.90
1	504TSA	PlayWorx GFRC - PlayWorx Mother Tree	$29,325.00	$27,565.50	$27,565.50
1	INSTALL	PlayWorx GFRC - PlayWorx Installation - *Includes Crane Rental & Concrete Slab and finish work*	$18,000.00	$18,000.00	$18,000.00
1	Sealed	5-Star Plus - Signed/Sealed FBC 2010 Building Code Drawings		$1,600.00	$1,600.00
1	Permits	5-Star Plus - Building Permits - *Estimated Costs of Permits plus Time. If actual permit fees are significantly higher or lower, final invoice will be adjusted accordingly. Includes two visits to the permit office, if additional time spent acquiring permits, final invoice to be adjusted.* ***Site Plans are to be provided by the owner for the permit application.***		$7,500.00	$7,500.00

By Other to Complete or Provide

- Removal/Disposal of Existing Equipment
- Removal/Disposal of existing surfacing & grading
- Access to site and staging area for work
- Site Survey for permits
- Any repair or work needed to wood fence and borders

SubTotal:	$285,266.26
Freight:	$18,925.00
Total Amount:	**$304,191.26**

Anticipated Time Frame from Order : Signed/Sealed drawing creation, permit submitals, permit review, permit approval (60 Days). Manufacturing, site set-up, delivery (60-70 days) (NOTE GFRC towers have a longer lead time). Installation with inspections, surfacing (30 days). Total approximately 150 days.
Contract: USC

This quote was prepared by Rob Dominica, President.
For questions or to order please call - 800-432-0162 ext. 113 robd@gametime.com

All pricing in accordance with U.S. Communities Contract #110179.
All terms in the U.S. Communities Contract take precedence over terms shown below.
For more information on the U.S. Communities contract please visit www.uscommunities.org/gametime

Prince Field Park - Playground - Option B2

QUOTE #73931

01/26/2016

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Payment Terms: Governmental Purchase Order.
Purchases in excess of $1,000.00 to be supported by your written purchase order made out to GameTime.
Net 30 days subject to approval by GameTime Credit Manager. A completed Credit Application and Bank Reference Authorization, must be received with the order. The decision on credit is the sole discretion of GameTime/PlayCore. A 1.5% per month finance charge will be imposed on all past due accounts.
Multiple Invoices: Invoices will be generated upon services rendered. When equipment ships it will be invoiced seperately from installation and/or other services. Terms are Net 30 for each individual invoice.
This Quotation is subject to policies in the current GameTime Park and Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment.
Pricing: Firm for 60 days from date of quotation.
Shipment: F.O.B. factory, order shall ship within 45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of payment.
Taxes: State and local taxes will be added at time of invoicing, if not already included, unless a tax exempt certificate is provided at the time of order entry.
Exclusions: Unless specifically discussed, this quotation excludes all sitework and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; security of equipment (on site and at night); equipment assembly and installation; safety surfacing; borders; drainage; signed/sealed drawings; or permits.

Installation Terms: Shall be by a Certified Installer. The installer is an indepedent installer and not part of PlayCore, GameTime, nor Dominica Recreation Products. If playground equipment, installer will be NPSI and Factory Trained and Certified. Unless otherwise noted, installation is based on a standard installation consistent with GameTime installation sheets and in suitable soil. Customer shall be responsible for scheduling and coordination with the installer. Site should be level and allow for unrestricted access of trucks and machinery. Customer shall also provide a staging and construction area. Installer not responsible for sod replacement or damage to access path and staging area. Customer shall be responsible for unknown conditions such as buried utilities, tree stumps, rock, or any concealed materials or conditions that may result in additional labor or material costs. Customer will be billed hourly or per job directly by the installer for any additional costs that were not previously included.

Unitary Surfacing Notes : The installer of the Unitary Surfacing (Poured, Bonded, Turf, Tiles) is not the same installer of the playground equipment. However, your certified equipment installer will coordinate the timing of the unitary surfacing installation, but more than likely they will not be on-site at the time. They will continue to be your contact should you have any questions. Security is needed to protect surfacing at night or after installation as the product set. Normally it is not needed or a concern, however in some areas additional security is needed to prevent vandalism. **Security is not included.** Vandalism will be the responsible of the owner.

This quote includes components from GameTime's custom PlayWorx GFRC product offering. Customer to have final design upon approval and a sign-off will be required before fabrication. Lead time is about 8 weeks after approval and after deposit is received. All equipment will be ASTM, CPSC, and ADA compliant, however IPEMA certification is not available. Some items will require a crane, so clear access to the site is required. **PlayWorx requires a 1/3rd deposit, of the custom components, with the order to begin the fabrication proecess. This is applicable to all agencies, including cities, states and those providing Government Purchase Orders.**

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

E-Mail: _____ Purchase Amount: **$304,191.26**

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QUOTE #73787

01/12/2016

Prince Field Park - Turf Surfacing

City of Miami Springs
Attn: Omar Luna
1401 Westward Drive
Miami Springs, FL 33166
Phone: 305-805-5075
lunao@miamisprings-fl.gov

Ship To Zip: 33166

Quantity	Part #	Description	Unit Price	Amount
6000	Digout	GT-Impax - Digout/Sitework of area (per sq. ft.) - *Does not include removal of spoils*	$1.00	$6,000.00
6000	Spoils	GT-Impax - Removal/Disposal from Site the Spoils from Digout	$0.45	$2,700.00
1	Turf-6	GT-Impax - Synthetic Turf Surfacing - 6' fall height - *Standard Turf Surfacing with infill - pricing includes crushed stone sub-base (borders separate). Approximately 6,000 sq. ft.*	$83,000.00	$83,000.00
1	INSTALL	GT-Impax - Still to be discussed and planned - *- Are Borders along fence suitable for Turf Surfacing* *- Owner & Installer to move existing wood fiber from playground area to swing area for a full depth*		

By Other to Complete or Provide

- Removal/Disposal of Existing Equipment
- Access to site and staging area for work
- Site Survey for permits
- Any repair or work needed to wood fence and borders

SubTotal:	$91,700.00
Total Amount:	**$91,700.00**

Anticipated Time Frame from Order : Signed/Sealed drawing creation, permit submitals, permit review, permit approval (60 Days). Manufacturing, site set-up, delivery (45 days). Installation with inspections, surfacing (30 days). Total approximately120 days.
Contract: USC

This quote was prepared by Rob Dominica, President.
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Prince Field Park - Turf Surfacing

QUOTE #73787

01/12/2016

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QUOTE #73979

01/26/2016

Prince Field Park - Turf Surfacing (B2)

City of Miami Springs
Attn: Omar Luna
1401 Westward Drive
Miami Springs, FL 33166
Phone: 305-805-5075
lunao@miamisprings-fl.gov

Ship To Zip: 33166

Quantity	Part #	Description	Unit Price	Amount
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1	INSTALL	GT-Impax - Still to be discussed and planned - *- Are Borders along fence suitable for Turf Surfacing* *- Owner & Installer to move existing wood fiber from playground area to swing area for a full depth*		

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- Removal/Disposal of Existing Equipment
- Access to site and staging area for work
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SubTotal:	$93,700.00
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Prince Field Park - Turf Surfacing (B2)

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Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

E-Mail: _____ Purchase Amount: **$93,700.00**

AGENDA MEMORANDUM

Meeting Date: March 9, 2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: William Alonso CPA, CGFO, Assistant City Manager/Finance Director

Subject: Changes to fee schedule for lien searches

The attached resolution has been proposed in order to increase the city's "Lien Search" fee from the current $55 to $100 which is in line to fees being charged by other cities in Miami-Dade County.

We are attaching a survey we performed of other cities showing their rates for this service. As you can see the charges for a full lien search, this includes searching for code enforcement fines, Utility liens and open building permits, range from $100 to $150.

We are also adding an additional service that we currently do not have which is "Rush service lien search" for $150. This service would provide 24 to 48 hours turnaround time instead of the normal 5-7 day time period.

This fee is paid by Title Companies as part of the closing process on sales of properties within Miami Springs. We have seen an increase over the past two years in the number of searches being requested with an average of 340 done in FY2015 compared to approx. 268 in FY2013. For FY 2015 we generated $18,646 in lien search fees.

CITY	LIEN SEARCH	FEES	RUSH FEES	PHONE	CONTACT
CORAL GABLES	UTIL / ALARM / SPECIAL ASSEMENTS	$ 50.00	N/A	305-460-5293	Carmen
	CODE / BLDG	$ 145.00	$ 290.00	306-460-5226	Alba
		$ 195.00	$ 290.00		
DORAL	CODE	$ 85.00	N/A	305-593-6700	Juan
	BLGD	$ 45.00	$ 60.00		
		$ 130.00	$ 60.00		
HIALEAH	CODES	$ 30.00	$ 65.00	305- 883-5832	Raul
	SPECIAL ASSESMENTS	$ 30.00	N/A	305-883-5824	Carmen
	UTILITIES	$ 30.00	N/A	305-556-3800	Vivian
		$ 90.00	$ 65.00		
HIALEAH GARDENS	UTIL /CODE SEARCH	$ 50.00	$ 100.00	305-558-4114	Stephanie
	PERMITS SEARCH	$ 50.00	$ 100.00		
		$ 100.00	$ 200.00		
MEDLEY	UTIL/BLDG/CODE	$ 100.00	N/A	305-2279541 ext 103	Yaneisy
		$ 100.00	$ -		
MIAMI	PERMITS	$ 44.00	N/A	305-416-1100 EXT4	Website
	CODES	$ 44.00	N/A		
	PLUS PER PAGE CHARGE	$ 2.00	N/A		
		$ 88.00	$ -		
MIAMI BEACH	RESIDENTIAL -(CODE/ BLDG/ UTIL)	$ 100.00	$ 250.00	305-673-7411	Jason
		$ 100.00	$ 250.00		
	CONDOMINUM - (CODE/ BLDG/ UTIL)	$ 150.00	$ 300.00		
		$ 150.00	$ 300.00		
MIAMI GARDENS	BLDG / CODE/ STORM WATER	$ 50.00	N/A	305-622-8000	Maria
		$ 50.00	$ -		
MIAMI LAKES	PERMITS/ CODE	$ 50.00	$ 100.00	305-364-6100	Lisandra
		$ 50.00	$ 100.00		
PINE CREST	UTIL/ SPECIAL ASSEMENTS	$ 50.00	$ 75.00	305-234-2121	Priscilla
	CODE	$ 50.00	N/A		
	PERMITS	$ 50.00	N/A		
		$ 150.00	$ 75.00		

RESOLUTION NO. 2016 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING THE CURRENT SCHEDULE OF CHARGES FOR CITY RECORDS, DOCUMENTS, COPIES, AND RELATED SERVICES; EFFECTIVE DATE

WHEREAS, pursuant to City Code of Ordinances Section 31.02, the City Council is authorized to establish and amend the Schedule of Charges for City records, documents, copies, and related services; and,

WHEREAS, the City Administration has advised that it is necessary to amend the current Schedule of Charges; and,

WHEREAS, the City Council has determined that amending the current Schedule of Charges is both necessary and appropriate:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the amended Schedule of Charges attached to this Resolution is hereby approved and adopted.

Section 2: That the attached Schedule of Charges may, from time to time, be further amended upon the recommendation of the Administration and subsequent approval by the City Council.

Section 3: That provisions of this Resolution shall become effective upon passage.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this _____ day of _____, 2016, on a motion by _____ and seconded by _____.

Vice Mayor Bain	_____
Councilman Best	_____
Councilwoman Buckner	_____
Councilman Petralanda	_____
Mayor Garcia	_____

Zavier M. Garcia, Mayor

ATTEST:

Erika Gonzalez-Santamaria, MMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

Jan K. Seiden, City Attorney

CITY OF MIAMI SPRINGS - SCHEDULE OF CHARGES
FEES FOR RECORDS, DOCUMENTS, COPIES AND RELATED SERVICES
EFFECTIVE: 3/15/2016

	CURRENT FEE	PROPOSED FEE
Annual Financial Report (Audit)	$50.00	
Annual Budget	$50.00	
Certification of Copies	$1.00	
City Charter	$5.00	
City Code Book (Order from Municipal Code)	Actual Cost	
Comprehensive	$30.00	
Copies of Audio Tape Recordings (per audio tape)	$10.00	
Copies of Video Tape Recordings (per video tape)	$50.00	
Copies of CD's (per CD)	$25.00	
Fingerprinting	$3.00(Free for residents and business owners only)	
Lien Search and Update	$55.00	**$100.00**
Rush Service Lien Search		**$150.00**
Lien Filing fee	$75.00	
Lien Satisfaction fee	$75.00	
NSF fee	$20.00 or 5% of the check amount, whichever is greater	
Map, Official City (Small)	$1.00	
Map, Official City (Large Zoning Map)	Actual Cost	
Minutes, Verbatim	$10.00 plus $2.00 per page	
Miscellaneous Copies of:		
Ordinances, Resolutions, Documents, City Records, Memoranda or Recommendations, or Items not specifically listed herein		
Per page	$0.15	
Double-sided	$0.20	
Notary Service (free to residents, must show I.D.)	$2.00 per page	
Occupational License Holders List	$50.00	
Police Photographs from Digital Media	$2.50 per sheet	
Police Photographs from Polaroids	$10.00	
Police Statistical Reports	$25.00/hour plus $0.15 per page	
Police Voice Recording Tape	$25.00/hour plus $1.00 per page cassette tape or CD unless provided	
Police Reports:		
Per page	$0.15	
Double-sided	$0.20	
Sanitation/Stormwater Customer List	$75.00	

References:
Ordinances: 588-76 and 652-81.
Resolutions: 81-2625, 82-2648, 90-2869, 95-3006, 97-3064, 99-3107, 2003-3208, 2005-3282 and 2006-3307.

BACKGROUND

The City of Miami Springs Golf Course would like to apply for a Florida Department of Agriculture and Consumer Services/Florida Forest Service "Community and Urban Forestry Grant" in the amount of $10,000 to help defray equipment rental costs for a demonstration / education project that will depict A) identification and effective removal methods for exotics and invasives that negatively impact our local habitat; and B) pruning methods and other proper tree management best practices that promote sound tree structure and long life. The demonstrations will take place on the grounds and mature trees of our public golf course property by City staff. The end product will be the creation by City staff of educational pages on our new, scaleable City web site that illustrate these two important topics. Miami Springs property owners will be able to access the photos and information on their smartphones and tablets of local invasives / exotics, proper removal techniques, and how to go about the best practices for tree maintenance to help protect and preserve both our ecosystem and our urban canopy

REQUESTED COUNCIL ACTION:

One of the stated grant program requirements is: "A resolution (by the local government) indicating support for the project **must** be included with the proposal package."

A (rough) draft resolution indicating support for the project is attached, that also directs the proper officers and officials of the city to execute the grant memorandum of agreement with the State of Florida should it be awarded.

FY 2016-17 BUDGET IMPLICATIONS

Total project cost: $41,832.90
Amount of grant request: $10,000
Amount of City cash match: $502
Amount of City in-kind match (labor): $31,330.90

RESOLUTION NO. 2016 –

A RESOLUTION OF THE CITY COUNCIL THE CITY OF THE CITY OF MIAMI SPRINGS AUTHORIZING THE CITY TO APPLY FOR, AND ACCEPT, IF AWARDED, A $10,000 2016 URBAN AND COMMUNITY FORESTRY GRANT WITH THE STATE OF FLORIDA ON AN EQUAL OR GREATER MATCHING AMOUNT BASIS; DIRECTING THE PROPER OFFICERS AND OFFICIALS OF THE CITY TO EXECUTE THE GRANT MEMORANDUM OF AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, FLORIDA FOREST SERVICE; EFFECTIVE DATE

WHEREAS, the existing tree canopy and the City's designations as a "Tree City USA" are sources of great pride to the City of Miami Springs and its citizens; and,

WHEREAS, the City of Miami Springs is desirous of applying for a 2016 Urban and Community Forestry Grant which would provide monies to help fund a demonstration and education project that will benefit and assist with the identification and removal of invasive exotic species and best practices for management and preservation of the community's tree canopy for improvement of the urban environment within the State of Florida; and

WHEREAS, the proposed grant award of $10,000 would be specifically conditioned upon the City's equal or greater match for the total cost of the project; and

WHEREAS, the City Council is desirous of authorizing the proper officers and officials of the City to apply for, and accept, if awarded, the matching 2016 Urban and Community Forestry Grant:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby supports the forestry grant program and authorizes the City to apply for, and accept, if awarded, a $10,000 Urban and Community Forestry Grant with the State of Florida on an equal or greater matching amount basis.

Section 2: That the City Council of the City of Miami Springs hereby directs the proper officers and officials of the City to execute the required Memorandum of Agreement between the City of Miami Springs and Florida Department of Agriculture and Consumer Services to secure the grant award.

Section 3: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this _____ day of _____, 2016, on a motion by _____ and seconded by _____.

Vice Mayor Bain	_____
Councilman Best	_____
Councilwoman Buckner	_____
Councilman Petralanda	_____
Mayor Garcia	_____

_____
Zavier M. Garcia, Mayor

ATTEST:

_____
Erika Gonzalez-Santamaria, MMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

_____
Jan K. Seiden, City Attorney

AGENDA MEMORANDUM

Meeting Date: 3/10/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

From: Ronald K. Gorland, City Manager

Subject: Westward Drive Bike Path Project

REQUEST:

Approval of the Resolution (attached) authorizing execution of the LAP agreement for the Westward Drive Bike Path Project (attached).

DISCUSSION:

The estimated total cost for the Westward Drive Bike Path Project is approximately $748,458.00 of which $597,466.00 will come from this State of Florida Department of Transportation LAP agreement which results in a shortfall and balance of $150,992.00 which is the City's obligation is $70,161.00 as the local match and CITT is funding $80,831.00. The execution of the attached LAP agreement is in effect committing the City to fund the shortfall for this project, however it will not affect the general fund balance because the funds will come from CITT funds and in-kind costs.

Submission Date and Time: 3/10/2016 10:25 AM

Submitted by:	Approved by (sign as applicable):	Funding:
Department: City Manager	Dept. Head:	Dept./ Desc.:
Prepared by: Ronald K. Gorland	Procurement:	Account No.:
Attachments: ☒ Yes ☐ No	Asst. City Mgr.:	Additional Funding:
Budgeted/ Funded: ☒ Yes ☐ No	City Manager:	Amount previously approved: $ Current request: $ Total vendor amount: $

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS APPROVING AND ACCEPTING THE LOCAL AGENCY PROGRAM AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION AND THE CITY; AUTHORIZING THE EXECUTION OF THE AGREEMENT BY THE PROPER OFFICERS AND OFFICIALS OF THE CITY; EFFECTIVE DATE

WHEREAS, the City has previously sought grant funding for Westward Drive Bike Path project Compliance; and,

WHEREAS, the State of Florida Department of Transportation has authorized and approved $597,466.00 of the $748,458.00 required for the project; and,

WHEREAS, the authorized funding for the project is specifically subject to compliance with various Federal and State requirement set forth in the subject Local Agency Program Agreement; and,

WHEREAS, in order for the grant funding to be provided, the City must execute the Local Agency Program Agreement; and,

WHEREAS, the City is desirous of receiving the authorized grant funding and executing the required agreement; and,

WHEREAS, the City has determined that it is in the best interests of the City and its citizens to approve and accept the proposed grant funding of $885,900.00 and to authorize the proper officers and officials of the City to execute the proposed Local Agency Program Agreement:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:

Section 1: That the City Council of the City of Miami Springs hereby approves and accepts the $597,466.00 in grant funding to be provided by the State of Florida Department of Transportation pursuant to the Local Agency Program Agreement attached hereto as Exhibit "A".

Section 2: That the City Council of the City of Miami Springs further authorizes the proper officers and officials of the City to execute the Local Agency Program Agreement attached hereto as Exhibit "A" and any further documentation required to facilitate the City's receipt of the grant funding.

Section 3: That this Resolution shall take effect immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this ___ day of _____, 2016, on a motion by _____ and seconded by _____.

Vice Mayor Bain	___
Councilman Best	___
Councilwoman Buckner	___
Councilman Petralanda	___
Mayor Garcia	___

_____
Zavier M. Garcia, Mayor

ATTEST:

_____
Erika Gonzalez-Santamaria, MMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

_____
Jan K. Seiden, City Attorney

LOCAL AGENCY PROGRAM AGREEMENT

FPN: 434685-1 Fund: _____ FLAIR Approp: _____
Federal No: 4042-442-C Org Code: _____ FLAIR Obj: _____

FPN: _____ Fund: _____ FLAIR Approp: _____
Federal No: _____ Org Code: _____ FLAIR Obj: _____

FPN: _____ Fund: _____ FLAIR Approp: _____
Federal No: _____ Org Code: _____ FLAIR Obj: _____

County No:87 (Miami-Dade) Contract No: _____ Vendor No: F596000374002
FDOT Data Universal Number System (DUNS) No: 80-939-7102 Local Agency DUNS No: 02054232
Catalog of Federal Domestic Assistance (CFDA): 20.205 Highway Planning and Construction

THIS LOCAL AGENCY PROGRAM AGREEMENT ("Agreement"), is made and entered into this _____ day of _____, ____ between the State of Florida, Department of Transportation, an agency of the State of Florida ("Department"), and City of Miami Springs ("Agency").

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

1. Authority: The Agency, by Resolution No. _____ dated the _____ day of _____, 20__, a copy of which is attached as Exhibit "F" and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf. The Department has the authority pursuant to Section 339.12, Florida Statutes, to enter into this Agreement.

2. Purpose of Agreement: The purpose of this Agreement is to provide for the Department's participation in Westward Drive Bike Path Project, as further described in Exhibit "A", Project Description and Responsibilities attached to and incorporated in this Agreement ("Project"), to provide Department financial assistance to the Agency, state the terms and conditions upon which Department funds will be provided, and to set forth the manner in which the Project will be undertaken and completed.

3. Term of Agreement: The Agency agrees to complete the Project on or before _____. If the Agency does not complete the Project within this time period, this Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Agency and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The cost of any work performed after the expiration date of this Agreement will not be reimbursed by the Department.

4. Project Cost:

A. The total cost of the Project is $ 748,458.00. This amount is based upon the schedule of funding in Exhibit "B", Schedule of Funding attached to and incorporated in this Agreement. The Agency agrees to bear all expenses in excess of the total cost of the Project and any deficits involved. The schedule of funding may be modified by mutual agreement as provided for in paragraph 5.I.

B. The Department agrees to participate in the Project cost up to the maximum amount of $597,466.00 and as more fully described in Exhibit "B". This amount includes Federal-aid funds which are limited to the actual amount of Federal-aid participation.

C. Project costs eligible for Department participation will be allowed only from the date of this Agreement. It is understood that Department participation in eligible Project costs is subject to:

i. Legislative approval of the Department's appropriation request in the work program year that the Project is scheduled to be committed;

ii. Availability of funds as stated in subparagraphs 5.L. and 5.M. of this Agreement;

iii. Approval of all plans, specifications, contracts or other obligating documents and all other terms of this Agreement; and

iv. Department approval of the Project scope and budget at the time appropriation authority becomes available.

5. Requisitions and Payments:

A. The Agency shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described more fully in Exhibit "A".

B. Invoices shall be submitted by the Agency in detail sufficient for a proper pre-audit and post-audit based on the quantifiable, measurable and verifiable units of deliverables as established in Exhibit "A". Deliverables must be received and accepted in writing by the Department's Project Manager prior to payments.

C. The Agency shall charge to the Project account all eligible costs of the Project except costs agreed to be borne by the Agency or its contractors and subcontractors. Costs in excess of the programmed funding or attributable to actions which have not received the required approval of the Department shall not be considered eligible costs. All costs charged to the Project, including any approved services contributed by the Agency or others, shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of the charges.

D. Supporting documentation must establish that the deliverables were received and accepted in writing by the Agency and must also establish that the required minimum level of service to be performed based on the criteria for evaluating successful completion as specified in Exhibit "A" was met.

E. Bills for travel expenses specifically authorized in this Agreement shall be submitted on the Department's Contractor Travel Form No. 300-000-06 and will be paid in accordance with Section 112.061, Florida Statutes and the most current version of the Disbursement Handbook for Employees and Managers.

F. Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes. If the Department determines that the performance of the Agency is unsatisfactory, the Department shall notify the Agency of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The Agency shall, within five days after notice from the Department, provide the Department with a corrective action plan describing how the Agency will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the Agency shall be assessed a non-performance retainage equivalent to 10% of the total invoice amount. The retainage shall be applied to the invoice for the then-current billing period. The retainage shall be withheld until the Agency resolves the deficiency. If the deficiency is subsequently resolved, the Agency may bill the Department for the retained amount during the next billing period. If the Agency is unable to resolve the deficiency, the funds retained may be forfeited at the end of the Agreement's term.

G. Agencies providing goods and services to the Department should be aware of the following time frames. Inspection and approval of goods or services shall take no longer than 20 days from the Department's receipt of the invoice. The Department has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the goods or services are received, inspected, and approved.

If a payment is not available within 40 days, a separate interest penalty at a rate as established pursuant to ***Section 55.03(1), F.S.***, will be due and payable, in addition to the invoice amount, to the Agency. Interest penalties of less than one (1) dollar will not be enforced unless the Agency requests payment. Invoices that have to be returned to an Agency because of Agency preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Agencies who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

H. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Agency's general accounting records and the project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the project, and all other records of the Contractor and subcontractors considered necessary by the Department for a proper audit of costs.

I. Prior to the execution of this Agreement, a Project schedule of funding shall be prepared by the Agency and approved by the Department. The Agency shall maintain said schedule of funding, carry out the Project, and shall incur obligations against and make disbursements of Project funds only in conformity with the latest approved schedule of funding for the Project. The schedule of funding may be revised by execution of a Local Agency Program ("LAP") Supplemental Agreement between the Department and the Agency. The Agency acknowledges and agrees that funding for this project may be reduced upon determination of the agency's contract award amount. If revised, a copy of the Supplemental Agreement shall be forwarded to the Department's Comptroller. No increase or decrease shall be effective unless it complies with fund participation requirements of this Agreement and is approved by the Department's Comptroller.

J. If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the Agency owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.

K. The Agency must submit the final invoice on the Project to the Department within 120 days after the completion of the Project. Invoices submitted after the 120-day time period may not be paid.

L. The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department's funding for this Project is in multiple fiscal years, funds approval from the Department's Comptroller must be received each fiscal year prior to costs being incurred. See Exhibit "B" for funding levels by fiscal year. Project costs utilizing these fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Agency, in writing, when funds are available.

M. In the event this Agreement is in excess of $25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

> "The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be

executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of $25,000 and which have a term for a period of more than 1 year."

6. Department Payment Obligations: Subject to other provisions of this Agreement, the Department will honor requests for reimbursement to the Agency pursuant to this Agreement. However, notwithstanding any other provision of this Agreement, the Department may elect by notice in writing not to make a payment if:

A. The Agency shall have made misrepresentation of a material nature in its application, or any supplement or amendment to its application, or with respect to any document or data furnished with its application or pursuant to this Agreement;

B. There is any pending litigation with respect to the performance by the Agency of any of its duties or obligations which may jeopardize or adversely affect the Project, the Agreement or payments to the Project;

C. The Agency shall have taken any action pertaining to the Project which, under this Agreement, requires the approval of the Department or has made a related expenditure or incurred related obligations without having been advised by the Department that same are approved;

D. There has been any violation of the conflict of interest provisions contained in paragraph 16.J.; or

E. The Agency has been determined by the Department to be in default under any of the provisions of the Agreement.

The Department may suspend or terminate payment for that portion of the Project which the Federal Highway Administration ("FHWA"), or the Department acting in lieu of FHWA, may designate as ineligible for Federal-aid.

In determining the amount of the payment, the Department will exclude all Project costs incurred by the Agency prior to the Department's issuance of a Notice to Proceed ("NTP"), costs incurred after the expiration of the Agreement, costs which are not provided for in the latest approved schedule of funding in Exhibit "B" for the Project, costs agreed to be borne by the Agency or its contractors and subcontractors for not meeting the Project commencement and final invoice time lines, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department.

7. General Requirements: The Agency shall complete the Project with all practical dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement, and all applicable laws. The Project will be performed in accordance with all applicable Department procedures, guidelines, manuals, standards, and directives as described in the Department's Local Agency Program Manual, which by this reference is made a part of this Agreement. Time is of the essence as to each and every obligation under this Agreement.

A. A full time employee of the Agency, qualified to ensure that the work being pursued is complete, accurate, and consistent with the terms, conditions, and specifications of this Agreement shall be in responsible charge of the Project, which employee should be able to perform the following duties and functions:

i. Administers inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of Federal-aid projects;

ii. Maintains familiarity of day to day Project operations, including Project safety issues;

iii. Makes or participates in decisions about changed conditions or scope changes that require change orders or supplemental agreements;

iv. Visits and reviews the Project on a frequency that is commensurate with the magnitude and complexity of the Project;

v. Reviews financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;

vi. Directs Project staff, agency or consultant, to carry out Project administration and contract oversight, including proper documentation;

vii. Is aware of the qualifications, assignments and on-the-job performance of the Agency and consultant staff at all stages of the Project.

B. Once the Department issues the NTP for the Project, the Agency shall be obligated to submit an invoice or other request for reimbursement to the Department on a quarterly basis, beginning from the day the NTP is issued. If the Agency fails to submit quarterly invoices to the Department, and in the event the failure to timely submit invoices to the Department results in the "FHWA" removing any unbilled funding or the loss of State appropriation authority (which may include the loss of state and federal funds, if there are state funds programmed to the Project), then the Agency will be solely responsible to provide all funds necessary to complete the Project and the Department will not be obligated to provide any additional funding for the Project. The Agency waives the right to contest such removal of funds by the Department, if the removal is related to FHWA's withdrawal of funds or if the removal is related to the loss of State appropriation authority. In addition to the loss of funding for the Project, the Department will also consider the de-certification of the Agency for future LAP Projects. No cost may be incurred under this Agreement until after the Agency has received a written NTP from the Department. The Agency agrees to advertise or put the Project out to bid thirty (30) days from the date the Department issues the NTP to advertise the Project. If the Agency is not able to meet the scheduled advertisement, the District LAP Administrator should be notified as soon as possible.

C. If all funds are removed from the Project, including amounts previously billed to the Department and reimbursed to the Agency, and the Project is off the state highway system, then the Department will have to request repayment for the previously billed amounts from the Agency. No state funds can be used on off-system projects, unless authorized pursuant to Exhibit "G", State Funds Addendum, which will be attached to and incorporated in this Agreement in the event state funds are used on the Project.

D. In the event that any election, referendum, approval, permit, notice or other proceeding or authorization is required under applicable law to enable the Agency to enter into this Agreement or to undertake the Project or to observe, assume or carry out any of the provisions of the Agreement, the Agency will initiate and consummate, as provided by law, all actions necessary with respect to any such matters.

E. The Agency shall initiate and prosecute to completion all proceedings necessary, including Federal-aid requirements, to enable the Agency to provide the necessary funds for completion of the Project.

F. The Agency shall submit to the Department such data, reports, records, contracts, and other documents relating to the Project as the Department and FHWA may require. The Agency shall use the Department's Local Agency Program Information Tool and applicable information systems as required.

G. Federal-aid funds shall not participate in any cost which is not incurred in conformity with applicable federal and State laws, the regulations in 23 Code of Federal Regulations (C.F.R.) and 49 C.F.R., and policies and procedures prescribed by the Division Administrator of FHWA. Federal funds shall not be paid on account of any cost incurred prior to authorization by FHWA to the Department to proceed with the Project or part thereof involving such cost (23 C.F.R. 1.9 (a)). If FHWA or the Department determines that any amount claimed is not eligible, federal participation may be approved in the amount determined to be adequately supported and the Department shall notify the Agency in writing citing the reasons why items and amounts are not eligible for federal participation. Where correctable non-compliance with provisions of law or FHWA requirements exists. Federal funds may be withheld until compliance is obtained. Where non-compliance is not correctable, FHWA or the Department may deny participation in parcel or Project costs in part or in total. For any amounts determined to be ineligible for federal reimbursement for which the Department has advanced payment, the Agency shall promptly reimburse the Department for all such amounts within 90 days of written notice.

H. For any project requiring additional right-of-way, the Agency must submit to the Department an annual report of its real property acquisition and relocation assistance activities on the project. Activities shall be reported on a federal fiscal year basis, from October 1 through September 30. The report must be prepared using the format prescribed in 49 C.F.R. Part 24, Appendix B, and be submitted to the Department no later than October 15 of each year.

8. Audit Reports: The administration of resources awarded through the Department to the Agency by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of federal awards or limit the authority of any State agency inspector general, the State of Florida Auditor General or any other State official. The Agency shall comply with all audit and audit reporting requirements as specified below.

A. In addition to reviews of audits conducted in accordance with OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, monitoring procedures may include but not be limited to on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to federal awards provided through the Department by this Agreement. By entering into this Agreement, the Agency agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Agency further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, State of Florida Chief Financial Officer (CFO) or State of Florida Auditor General.

B. The Agency, a non-federal entity as defined by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as defined by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, as a subrecipient of a federal award awarded by the Department through this Agreement is subject to the following requirements:

i. In the event the Agency expends a total amount of federal awards equal to or in excess of the threshold established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, the Agency must have a federal single or program-specific audit for such fiscal year conducted in accordance with the provisions of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014. **Exhibit "1", Federal Financial Assistance (Single Audit Act)** to this Agreement provides the required federal award identification information needed by the Agency to further comply with the requirements of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and the requirements of 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014. In determining federal awards expended in a fiscal year, the Agency must consider all sources of federal awards based on when the activity related to the federal award occurs, including the federal award provided through the Department by this Agreement. The determination of amounts of federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014. An audit conducted by the State of Florida Auditor General in accordance with the provisions of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, will meet the requirements of this part.

ii. In connection with the audit requirements, the Agency shall fulfill the requirements relative to the auditee responsibilities as provided in OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as provided in 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014.

iii. In the event the Agency expends less than the threshold established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, in federal awards, the Agency is exempt from federal audit requirements for that fiscal year. However, the Agency must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the Agency's audit period for each applicable audit year. In the event the Agency expends less than the threshold established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, in federal awards in a fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, the cost of the audit must be paid from non-federal resources (*i.e.*, the cost of such an audit must be paid from the Agency's resources obtained from other than federal entities).

iv. The Agency must electronically submit to the Federal Audit Clearinghouse (FAC) at https://harvester.census.gov/facweb/ the audit reporting package as required by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as required by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period. The FAC is the repository of record for audits required by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and for audits required by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, and this Agreement. However, the Department requires a copy of the audit reporting package also be submitted to FDOTSingleAudit@dot.state.fl.us within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period as required by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as required by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014.

v. Within six months of acceptance of the audit report by the FAC, the Department will review the Agency's audit reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate action on all deficiencies has been taken pertaining to the federal award provided through the Department by this Agreement. If the Agency fails to have an audit conducted in accordance with OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, the Department may impose additional conditions to remedy noncompliance. If the Department determines that noncompliance cannot be remedied by imposing additional conditions, the Department may take appropriate actions to enforce compliance, which actions may include but not be limited to the following:

1. Temporarily withhold cash payments pending correction of the deficiency by the Agency or more severe enforcement action by the Department;
2. Disallow (deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
3. Wholly or partly suspend or terminate the federal award;
4. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and federal awarding agency regulations (or in the case of the Department, recommend such a proceeding be initiated by the federal awarding agency);
5. Withhold further federal awards for the Project or program;
6. Take other remedies that may be legally available.

vi. As a condition of receiving this federal award, the Agency shall permit the Department, or its designee, the CFO or State of Florida Auditor General access to Agency's records including

financial statements, the independent auditor's working papers and project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.

vii. The Department's contact information for requirements under this part is as follows:

Office of Comptroller, MS 24
605 Suwannee Street
Tallahassee, Florida 32399-0450
FDOTSingleAudit@dot.state.fl.us

C. The Agency shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department, or its designee, the CFO or State of Florida Auditor General access to such records upon request. The Agency shall ensure that the audit working papers are made available to the Department, or its designee, the CFO, or State of Florida Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Department.

9. Termination or Suspension of Project: The Department may, by written notice to the Agency, suspend any or all of the Agency's obligations under this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected or the Department may terminate this Agreement in whole or in part at any time the interest of the Department requires such termination.

A. If the Department determines that the performance of the Agency is not satisfactory, the Department shall notify the Agency of the deficiency in writing with a requirement that the deficiency be corrected within thirty (30) days of such notice. Such notice shall provide reasonable specificity to the Agency of the deficiency that requires correction. If the deficiency is not corrected within such time period, the Department may either (1) immediately terminate the Agreement as set forth in paragraph 9.B. below, or (2) take whatever action is deemed appropriate by the Department to correct the deficiency. In the event the Department chooses to take action and not terminate the Agreement, the Agency shall, upon demand, promptly reimburse the Department for any and all costs and expenses incurred by the Department in correcting the deficiency.

B. If the Department terminates the Agreement, the Department shall notify the Agency of such termination in writing, with instructions to the effective date of termination or specify the stage of work at which the Agreement is to be terminated.

C. If the Agreement is terminated before the Project is completed, the Agency shall be paid only for the percentage of the Project satisfactorily performed for which costs can be substantiated. Such payment, however, shall not exceed the equivalent percentage of the contract price. All work in progress on Department right-of-way will become the property of the Department and will be turned over promptly by the Agency.

D. The Department reserves the right to unilaterally cancel this Agreement for refusal by the Agency or any contractor, sub-contractor or materials vendor to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received in conjunction with this Agreement unless the records are exempt.

E. Upon receipt of any final termination or suspension notice under this paragraph 9., the Agency shall proceed promptly to carry out the actions required in such notice, which may include any or all of the following: (a) necessary action to terminate or suspend, as the case may be, Project activities and contracts and such other action as may be required or desirable to keep to a minimum the costs upon the basis of which the financing is to be computed; or (b) furnish a statement of the Project activities and contracts and other undertakings the cost of which are otherwise includable as Project costs. The termination or suspension shall be carried out in conformity with the latest schedule, plan, and cost as approved by the Department or upon the basis of terms and conditions imposed by the Department upon

the failure of the Agency to furnish the schedule, plan, and estimate within a reasonable time. The closing out of federal financial participation in the Project shall not constitute a waiver of any claim which the Department may otherwise have arising out of this Agreement.

10. Contracts of the Agency:

A. Except as otherwise authorized in writing by the Department, the Agency shall not execute any contract or obligate itself in any manner requiring the disbursement of Department funds, including consultant or construction contracts or amendments thereto, with any third party with respect to the Project without the written approval of the Department. Failure to obtain such approval shall be sufficient cause for nonpayment by the Department. The Department specifically reserves the right to review the qualifications of any consultant or contractor and to approve or disapprove the employment of such consultant or contractor.

B. It is understood and agreed by the parties to this Agreement that participation by the Department in a project with the Agency, where said project involves a consultant contract for engineering, architecture or surveying services, is contingent on the Agency's complying in full with provisions of Section 287.055, Florida Statutes, Consultants' Competitive Negotiation Act, the federal Brooks Act, 23 C.F.R. 172, and 23 U.S.C. 112. At the discretion of the Department, the Agency will involve the Department in the consultant selection process for all projects funded under this Agreement. In all cases, the Agency shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act and the federal Brooks Act.

C. The Agency shall comply with, and require is consultants and contractors to comply with applicable federal law pertaining to the use of Federal-aid funds. The Agency shall comply with the provisions in the FHWA-1273 form as set forth in Exhibit "C", FHWA 1273 attached to and incorporated in this Agreement. The Agency shall include FHWA-1273 in all contracts with consultants and contractors performing work on the Project.

11. Disadvantaged Business Enterprise (DBE) Policy and Obligation: It is the policy of the Department that DBE's, as defined in 49 C.F.R. Part 26, as amended, shall have the opportunity to participate in the performance of contracts financed in whole or in part with Department funds under this Agreement. The DBE requirements of applicable federal and state laws and regulations apply to this Agreement.

The Agency and its contractors agree to ensure that DBE's have the opportunity to participate in the performance of this Agreement. In this regard, all recipients and contractors shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that the DBE's have the opportunity to compete for and perform contracts. The Agency and its contractors and subcontractors shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts, entered pursuant to this Agreement.

12. Compliance with Conditions and Laws: The Agency shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project. Execution of this Agreement constitutes a certification that the Agency is in compliance with, and will require its contractors and subcontractors to comply with, all requirements imposed by applicable federal, state, and local laws and regulations, including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions," in 49 C.F.R. Part 29, and 2 C.F.R. Part 200 when applicable.

13. Performance Evaluations: Agencies are evaluated on a project-by-project basis. The evaluations provide information about oversight needs and provide input for the recertification process. Evaluations are submitted to the Agency's person in responsible charge or designee as part of the Project closeout process. The Department provides the evaluation to the Agency no more than 30 days after final acceptance.

A. Each evaluation will result in one of three ratings. A rating of Unsatisfactory Performance means the Agency failed to develop the Project in accordance with applicable federal and state regulations, standards and procedures, required excessive District involvement/oversight, or the Project was brought in-house by the Department. A rating of Satisfactory Performance means the Agency developed the

Project in accordance with applicable federal and state regulations, standards and procedures, with minimal District involvement/oversight. A rating of Above Satisfactory Performance means the Agency developed the Project in accordance with applicable federal and state regulations, standards and procedures, without District involvement/oversight.

B. The District will determine which functions can be further delegated to Agencies that continuously earn Satisfactory and Above Satisfactory evaluations.

14. Restrictions, Prohibitions, Controls, and Labor Provisions: During the performance of this Agreement, the Agency agrees as follows, and agrees to require its contractors and subcontractors to include in each subcontract the following provisions:

A. The Agency will comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964, the regulations of the U.S. Department of Transportation issued thereunder, and the assurance by the Agency pursuant thereto. The Agency shall include the attached Exhibit "E", Title VI Assurances in all contracts with consultants and contractors performing work on the Project that ensure compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and related statutes and regulations.

B. The Agency will comply with all the requirements as imposed by the ADA, the regulations of the Federal government issued thereunder, and assurance by the Agency pursuant thereto.

C. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

D. In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.

E. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Agency.

F. Neither the Agency nor any of its contractors or their subcontractors shall enter into any contract, subcontract or arrangement in connection with the Project or any property included or planned to be included in the Project in which any member, officer or employee of the Agency or the locality during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee involuntarily acquires or had acquired prior to the beginning of tenure any such interest, and if such interest is immediately disclosed to the Agency, the Agency, with prior approval of the Department, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by the Agency or the locality relating to such contract, subcontract or arrangement. The Agency shall insert in all contracts entered into in connection with the Project or any property included or planned to be included in any Project, and shall require its contractors to insert in each of their subcontracts, the following provision:

"No member, officer or employee of the Agency or of the locality during his tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."

The provisions of this paragraph shall not be applicable to any agreement between the Agency and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a governmental agency.

G. No member or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

15. Indemnification and Insurance:

A. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The Agency guaranties the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Agency or any subcontractor, in connection with this Agreement. Additionally, the Agency agrees to include the following indemnification in all contracts with contractors/subcontractors, or consultants/subconsultants who perform work in connection with this Agreement:

"To the fullest extent permitted by law, the Agency's contractor shall indemnify and hold harmless the Agency, the State of Florida, Department of Transportation, and its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the contractor and persons employed or utilized by the contractor in the performance of this Contract.

This indemnification shall survive the termination of this Contract. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and the Agency's sovereign immunity.

To the fullest extent permitted by law, the Agency's consultant shall indemnify and hold harmless the Agency, the State of Florida, Department of Transportation, and its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the consultant and persons employed or utilized by the consultant in the performance of this Contract.

This indemnification shall survive the termination of this Contract. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and the Agency's sovereign immunity."

B. The Agency shall, or cause its contractor or consultant to carry and keep in force, during the term of this Agreement, a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with combined bodily injury limits of at least $200,000 per person and $300,000 each occurrence, and property damage insurance of at least $200,000 each occurrence, for the services to be rendered in accordance with this Agreement. The Agency shall also, or cause its contractor or consultant to carry and keep in force Workers' Compensation Insurance as required by the State of Florida under the Workers' Compensation Law. With respect to any general liability insurance policy required pursuant to this Agreement, all such policies shall be issued by companies licensed to do business in the State of Florida. The Agency shall provide to the Department certificates showing the required coverage to be in effect with endorsements showing the Department to be an additional insured prior to commencing any work under this Agreement. Policies that include Self Insured Retention will not be accepted. The certificates and policies shall provide that in the event of any material change in or cancellation of the policies reflecting the required coverage, thirty days advance notice shall be given to the Department or as provided in accordance with Florida law.

16. Miscellaneous Provisions:

A. The Agency will be solely responsible for compliance with all applicable environmental regulations, for any liability arising from non-compliance with these regulations, and will reimburse the Department for any loss incurred in connection therewith. The Agency will be responsible for securing any applicable permits. The Agency shall include in all contracts and subcontracts for amounts in excess of $150,000, a provision requiring compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387).

B. The Department shall not be obligated or liable hereunder to any individual or entity not a party to this Agreement.

C. In no event shall the making by the Department of any payment to the Agency constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Agency and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.

D. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.

E. By execution of the Agreement, the Agency represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.

F. Nothing in the Agreement shall require the Agency to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the Agency will at once notify the Department in writing in order that appropriate changes and modifications may be made by the Department and the Agency to the end that the Agency may proceed as soon as possible with the Project.

G. In the event that this Agreement involves constructing and equipping of facilities, the Agency shall submit to the Department for approval all appropriate plans and specifications covering the Project. The Department will review all plans and specifications and will issue to the Agency a written approval with any approved portions of the Project and comments or recommendations covering any remainder of the Project deemed appropriate. After resolution of these comments and recommendations to the Department's satisfaction, the Department will issue to the Agency a written approval with said remainder of the Project. Failure to obtain this written approval shall be sufficient cause of nonpayment by the Department.

H. Upon completion of right-of-way activities on the Project, the Agency must certify compliance with all applicable federal and state requirements. Certification is required prior to authorization for advertisement for or solicitation of bids for construction of the Project, including if no right-of-way is required.

I. The Agency will certify in writing, prior to Project closeout that the Project was completed in accordance with applicable plans and specifications, is in place on the Agency's facility, adequate title is in the Agency's name, and the Project is accepted by the Agency as suitable for the intended purpose.

J. The Agency agrees that no federally-appropriated funds have been paid, or will be paid by or on behalf of the Agency, to any person for influencing or attempting to influence any officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension,

continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement. If any funds other than federally-appropriated funds have been paid by the Agency to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The Agency shall require that the language of this paragraph be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. No funds received pursuant to this contract may be expended for lobbying the Legislature, the judicial branch or a state agency.

K. The Agency may not permit the Engineer of Record to perform Construction, Engineering and Inspection services on the Project.

L. The Agency agrees to maintain any project not on the State Highway System constructed under this Agreement. If the Agency constructs any improvement on Department right-of-way, the Agency ☐ will ☐ will not maintain the improvements made for their useful life.

M. The Agency shall comply with all applicable federal guidelines, procedures, and regulations. If at any time a review conducted by Department and or FHWA reveals that the applicable federal guidelines, procedures, and regulations were not followed by the Agency and FHWA requires reimbursement of the funds, the Agency will be responsible for repayment to the Department of all funds awarded under the terms of this Agreement.

N. The Agency:

i. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by Agency during the term of the contract; and

ii. shall expressly require any contractor and subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

O. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.

P. The Parties agree to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s.20.055(5), Florida Statutes.

Q. If the Project is procured pursuant to Chapter 255 for construction services and at the time of the competitive solicitation for the Project 50 percent or more of the cost of the Project is to be paid from state-appropriated funds, then the Agency must comply with the requirements of Section 255.0991, Florida Statutes.

R. Exhibits

i. Exhibit "A", Project Description and Responsibilities, is attached and incorporated into this Agreement.

ii. Exhibit "B", Schedule of Funding, is attached and incorporated into this Agreement.

iii. ☒ If this Project includes Phase 58 (construction) activities, then Exhibit "C", FHWA FORM 1273, is attached and incorporated into this Agreement.

iv. ☐ An Alternative Pay Method is used on this Project. If an alternative Pay Method is used on this Project, then Exhibit "D", Alternative Pay Method, is attached and incorporated into this Agreement.

v. Exhibit "E", Title VI Assurances is attached and incorporated into this Agreement.

vi. Exhibit "F", the Agency Resolution authorizing entry into this Agreement, is attached and incorporated into this Agreement.

vii. ☐ State Funds are used on this Project. If State Funds are used on this Project, then Exhibit "G", State Funds Addendum, is attached and incorporated into this Agreement.

viii. ☐ This Project is located off the State Highway System and includes funding for landscaping. If this Project is located off the State Highway System and includes funding for landscaping, then Exhibit "L"is attached and incorporated into this Agreement.

ix. ☐ This Project utilizes Advance Project Reimbursement. If this Project utilizes Advance Project Reimbursement, then Exhibit "R" is attached and incorporated into this Agreement.

x. ☐ This Project includes funding for a roadway lighting system. If the Project includes funding for roadway lighting system, Exhibit "RL" is attached and incorporated into this Agreement.

xi. ☐ This Project includes funding for traffic signals and/or traffic signal systems. If this Project includes funding for traffic signals and/or traffic signals systems, Exhibit "T" is attached and incorporated into this Agreement.

xii. Exhibit "1", Federal Financial Assistance (Single Audit Act) is attached and incorporated into this Agreement.

xiii. ☐ State Funds are used on this Project. If State Funds are used on this Project, then Exhibit "2", State Financial Assistance (Florida Single Audit Act), is attached and incorporated into this Agreement.

The remainder of this page intentionally left blank.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

AGENCY City of Miami Springs

By: _____
Name:
Title:

Attest: _____
Title:

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: _____
Name:
Title:

Legal Review:

_____

AGENDA MEMORANDUM

Meeting Date: 2/22/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

From: Ron Gorland, City Manager

Subject: CGI Community Video

Review CGI Communications, Inc. brochure and frequently asked questions documents (attached). CGI would like to showcase Miami Springs and create a video to be posted online, on our website, highlighting everything our community offers to residents, visitors and business owners at no cost to the City.

RECOMMENDATION:
Recommendation by staff that Council authorize the execution of the 2016 Community Video Program Agreement (attached) with CGI Communications, Inc. for producing script and video content of the City of Miami Springs to promote community development which will be displayed on our City's webpage.

DISCUSSION: The City will have the right for use of the videos/photos for non-commercial purposes and add-ons and updates will be provided at no expense to the City. The video will highlight the advantages of living and working in beautiful Miami Springs. CGI will approach only local businesses for advertising on the City's letterhead encouraging business owners to take advantage of the program (Sample letter attached).

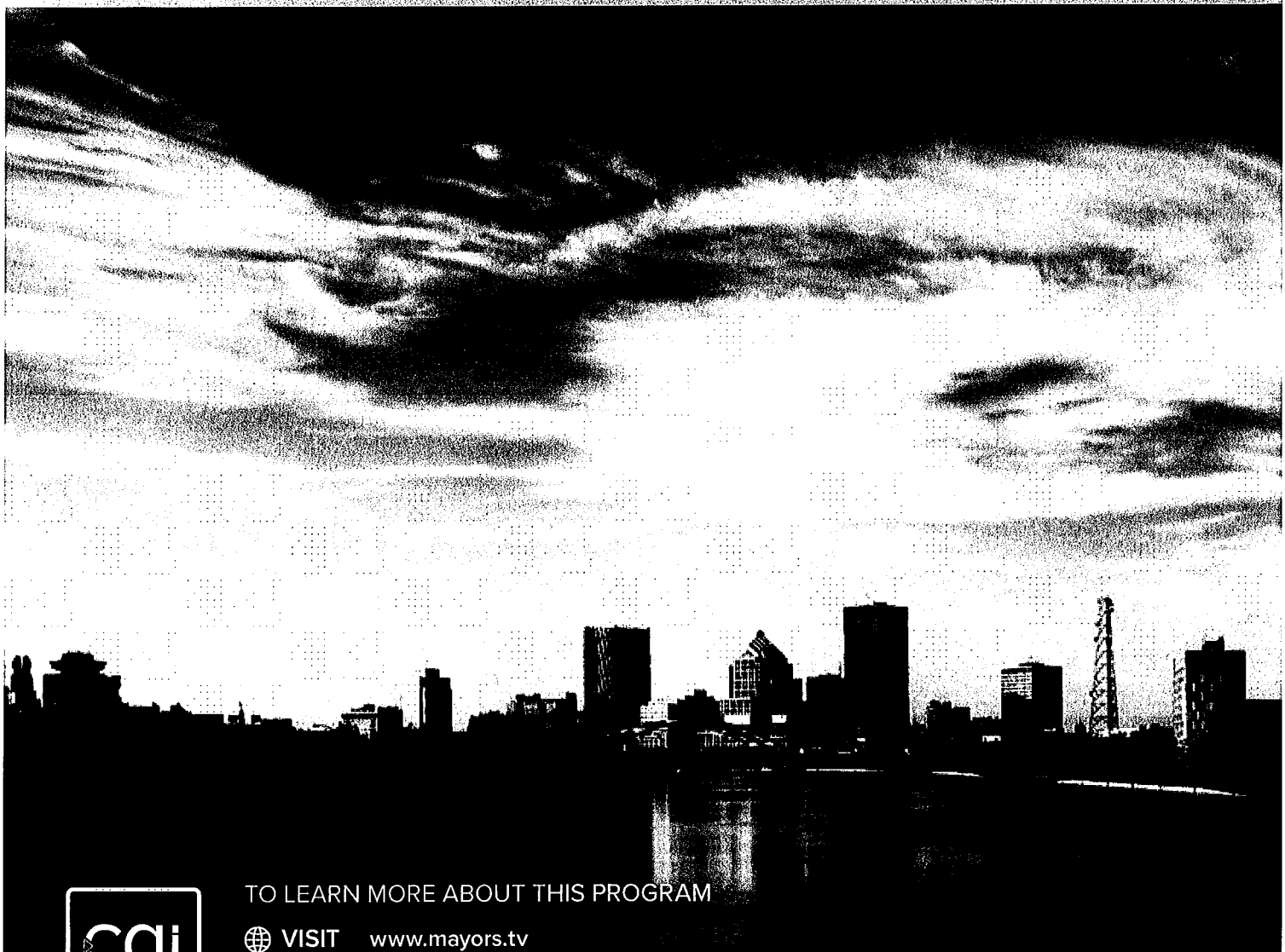
FISCAL IMPACT: No cost to the City and there is no threshold or minimum sponsorship requirement.

Submission Date and Time: 2/16/2016 3:36 PM

Submitted by:	Approved by (sign as applicable):	Funding:
Department: City Manager	Dept. Head: N/A	Dept./ Desc.:
Prepared by: Tammy Romero	Procurement:	Account No.:
Attachments: ☒ Yes ☐ No	Asst. City Mgr.:	Additional Funding:
	City Manager:	Amount previously approved: $ N/A Current request: $ N/A Total vendor amount: $

COMMUNITY SHOWCASE VIDEO PROGRAM

DRIVING RESIDENTS, BUSINESS, AND TOURISM TO YOUR COMMUNITY



cgi COMMUNICATIONS

TO LEARN MORE ABOUT THIS PROGRAM

VISIT www.mayors.tv

EMAIL nicoler@cgicommunications.com

CALL Vice President of Marketing and Acquisitions, Nicole Rongo at 800-398-3029 x203

COMMUNITY PROMOTION

The Community Showcase Video Program provides unique video content for municipalities to enhance their website. Delivered FREE OF CHARGE, our program is designed to meet the promotional needs of all communities, large and small.

COMMUNITY ORGANIZATIONS

CGI will provide an additional overview video that depicts the important role non-profits play in enriching the quality of life for residents each day. Non-profit organizations receive a FREE logo that links directly to their website, providing them with additional exposure through the community's participation.

CGI works directly with your community to produce a series of videos for your official website. The videos help communities promote tourism, educate and welcome new families and residents and attract new businesses.

Your Video Tour will include a message from your mayor (or other civic leader), and has additional content to highlight quality of life, recreation, business & industry, shopping & dining, and much more.

VIDEO TOUR

GOCAST™ MOBILE APP

GoCast™ gives you the power to record and upload videos to your official website and social media pages instantly! Operated right from your smart phone or device, GoCast™ allows you to record up to two minutes of video at a time with no limitation as to how often it's used. It is the perfect solution to adding new content to your website every day! From ribbon cuttings, festivals, departmental messages, emergency notifications, holiday greetings, event promotion...GoCast™ lets you capture it all.

BENEFITS

- NO COST to your municipality
- Simple implementation process
- Professional video production
- Captivating interface on your website homepage
- Enhanced online communication
- Optimized Internet presence

COMMUNICATIONS

Frequently Asked Questions

- **Who is CGI Communications, Inc.?**
  Formed in 1988, CGI Communications, Inc. is the leading provider of high-impact marketing solutions to communities and small businesses. CGI is one of Upstate New York's top growth companies, receiving multiple Top 100 Awards in the Greater Rochester Area.

- **Are there any hidden costs?**
  No, there is never a point where your municipality will see an invoice for any services we provide.

- **What if no businesses sign up for sponsorship?**
  Even if zero sponsors participate, your Community will still receive the program at no cost. There is no threshold or minimum sponsorship requirement.

- **How long is the production time line?**
  The welcome video can be completed with in a few weeks. The entire video production is typically about 12 -14 weeks, but can vary depending on what time of year filming is preferred.

- **What is the relationship between CGI and the United States Conference of Mayors and the National League of Cities?**
  CGI works closely with the USCM and NLC to provide a myriad of digital marketing tools to showcase and promote individual municipalities nationwide. Our Community Showcase Program is an opportunity that both members and non-members can participate in.

- **Who fulfills the sponsorship element of the Community Video Program?**
  CGI takes care of all sponsorship fulfillment, however if your community would like to recommend businesses to have the first right of refusal, we encourage and welcome you to do so.

- **Do we have a choice of what season we are filmed in?**
  Absolutely! It is our goal to film municipalities in the season you feel best represents your community as a whole.

- **Do we need an Official Representative in our Welcome video?**
  Absolutely not! It is your community's choice on whether or not you would like to have a civic leader represented in the welcome video.

- **Does our city have a choice in what type of establishments can participate in the sponsorship fulfillment?**
  Of course! Your community has a say in the types of businesses that are featured. We simply need to know prior to the beginning of the sponsorship fulfillment campaign. For further information, please request CGI's Sponsor Policy.

- **Is there a special rate for non-profit organizations that want to get involved?**
  We provide a Community Organizations chapter that creates an opportunity for local non-profits to garner exposure on our program at no-cost.

- **What is the GoCast Mobile App?**
  GoCast gives you the power to record and upload videos to your official website and social media pages instantly! Operated right from your smart phone or device, GoCast allows you to record up to two minutes of video at a time with no limitation as to how often it's used. It is the perfect solution to adding new content to your website every day! From ribbon cuttings, festivals, departmental messages, emergency notifications, holiday greetings, event promotion...GoCast lets you capture it all.

The 2016 Community Video Program

CGI Communications, Inc. 130 East Main Street, 5th Floor Rochester, NY 14604 (800) 398-3029 phone (866) 429-8611 fax

Name: Ronald Gorland

Title: City Manager

Address: 201 Westward Drive
City, State, Zip: Miami Springs, FL 33166
Phone: 305.805.5011
Email: gorlandr@miamisprings-fl.gov
Website: www.miamisprings-fl.gov

This agreement is between CGI Communications, Inc. ("CGI") and the City of Miami Springs (the "City") and shall remain in effect from the date it is signed by both parties until the third anniversary of the date that the completed and approved Community Video Program is made available for viewing via a link on the www.miamisprings-fl.gov homepage, including any alternate versions of your homepage, for viewer access on different devices.

During the term of this Agreement, CGI shall:

- Produce video content with subject matter that includes but is not limited to: Welcome, Education, Healthy Living, Homes / Real Estate
- Provide one Community Organizations chapter to promote charities, nonprofits and community development organizations
- Provide script writing and video content consultation
- Have a videographer come to your location to film the videos
- Reserve the right to use still images and photos for video production
- Provide all aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
- Provide a final draft of Community Video Program content subject to your approval (up to 3 sets of revisions allowed). Any request for approval of revision, including final draft, shall be deemed approved if no response received by us within thirty (30) days of request
- Provide our patented OneClick™ Technology and encoding of all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia® and QuickTime®
- Store and stream all videos on CGI's dedicated server
- Have the duration of sponsor participation be one year and CGI is solely responsible for sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
    - The sponsorship advertisements displayed under the terms of this Agreement shall be of reputable character, shall conform to recognized business standards, and shall not knowingly conflict with the laws of the United States, the State of Florida or the City of Miami Springs. In addition, to wit;
        a) CGI agrees to remove any language, design or advertising that the City of Miami Springs, in its sole and exclusive discretion, deems to be immoral, obscene or lascivious. It is further agreed that if the City of Miami Springs and CGI disagree as to whether the objectionable language, design, or advertising is immoral, obscene or lascivious, the judgment of the City of Miami Springs shall prevail, and CGI must abide by the City's demand for removal.
        b) Political advertising will not be permitted
- Facilitate viewer access of the Community Video Program from your website, including any alternate versions of your homepage for different devices, by providing HTML source code for a graphic link to be prominently displayed on the **www.miamisprings-fl.gov** website homepage as follows: "Coming Soon" graphic link designed to coordinate with existing website color theme to be provided within 10 business days of execution of this agreement

"Community Video Program" graphic link to be provided to replace the "Coming Soon" link upon completion and approval of videos
- Own copyrights of the master Community Video Program
- Assume all cost for the Community Video Program
- Honor any request for termination of sales upon 30 day notice and only if the City continues to provide the Community Video Program linkage from its homepage for the duration of this agreement

Program add-ons will include:
- The GoCast™ recording app and up to three (3) instant GoCast™ video widgets for placement on the City website. Each Cast allows for up to two (2) minutes of video which can be replaced or updated anytime

During the term of this Agreement, the City of Miami Springs shall:
- Provide a letter of introduction for the program on its letterhead
- Assist with the content and script for the Community Video Program
- Grant CGI the right to use City's name in connection with the preparation, production, and marketing of the Program
- Display the "Coming Soon" graphic link prominently on the **www.miamisprings-fl.gov** homepage within 10 business days of receipt of HTML source code
- Display the "Community Video Program" link prominently on its **www.miamisprings-fl.gov** homepage, including any alternate versions of your home page, for viewer access on different devices for the entire term of this agreement
- Feature business sponsors around the perimeter of video panels
- Allow businesses to purchase various digital media products and services from CGI and its affiliates
- Ensure that this agreement remains valid and in force until the agreed upon expiration date, regardless of change in administration
- Grant full and exclusive streaming video rights for CGI and its subsidiaries, affiliates, successors and assigns to stream all video content produced by CGI for the Community Video Program only
- Represent and warrant that any and all photographs, videos, and other content it submits to us for use in any video or other production does not infringe on any third party's copyrighted material, trademark or other intellectual privacy or publicity rights and shall defend and indemnify us from any such claim or action

This Agreement constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings and agreements, whether oral or written. No modification or claimed waiver of any provision shall be valid except by written amendment signed by the parties herein.

We, the undersigned, have read and understand the above information and have full authority to sign this agreement.

The City of Miami Springs FL	**CGI Communications, Inc.**
Signature:	
Name (printed): Ronald Gorland	**Name (printed): Nicole Rongo**
Title: City Manager	**Title: Vice President of Marketing and Acquisitions**
Date:	**Date: December 8, 2015**

OFFICE OF CITY MANAGER
201 WESTWARD DRIVE
MIAMI SPRINGS, FL 33166

City of MIAMI SPRINGS Florida

TELEPHONE
(305) 805-5010
FAX:
(305) 805-5040

Note: this must be on City letterhead by terms of agreement

DATE

Dear Valued Business Owner:

The City of Miami Springs is excited to announce a new partnership with CGI Communications, Inc. to create a series of professionally produced online videos to highlight everything our community offers residents, visitors, and business owners.

In addition to creating the videos, CGI is ensuring they are seen. Mobile devices have shifted the landscape of business, making it more important than ever to embrace technology. For many businesses, getting noticed online can be a challenge, however, **utilizing video dramatically improves visibility** and **drives more action to your website** than static pages, with the demand for video climbing even higher for users on mobile devices.

With an easily viewable interface on the newly re-designed official city website, this video program will encourage viewers to learn more about area attractions, economic development opportunities, quality of life, and the businesses supporting the program. In addition, the city's official website will back link to CGI's www.elocallink.tv, which hosts the Video Tour.

We are dedicated to highlighting the advantages of living and working in the City of Miami Springs; advantages that include access to our wonderful business community; and we feel that this video program can be widely successful. We encourage you to consider participating in this city-wide program as it provides an exciting opportunity to showcase your business and utilize the power of video on your own websites and social media pages.

To learn more about sponsorship opportunities or to request an appointment please e-mail BrandonB@cgicommunications.com.

Best Regards,

Signature

Signatory, City Official
Title

AGENDA MEMORANDUM

Meeting Date: 3/14/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Omar L. Luna, Recreation Director

Subject: Mold in the Community Center

RECOMMENDATION:

Recommendation by Recreation that Council approve an emergency expenditure in an amount not to exceed $28,718.59, to AquaDry Plus Corp, the lowest responsible quote after obtaining four written quotes (attached), for Mold Remediation at the Community Center. Funding will come from the designated fund balance as this was not budgeted in the FY15/16 Budget.

DISCUSSION:

An environmental assessment was completed on January 27th, 2016 of the Community Center. The assessment reported that we had surface mold growth on the second floor theatre, second floor hallway, third floor storage room, third floor control room and third floor bathroom. The conditions relative to mold and elevated humidity were identified in the report that requires addressing. The specifications to remediate the mold are in the assessment that was conducted on January 27th, 2016 and provided by AIRMD (attached).

Due to time constraints and the importance of controlling the spread of mold to the first floor, four quotes were obtained as opposed to an RFP process which could take up to 45 days. We asked all vendors to review and access the problem identified in the report and to provide us with a quote for mold remediation based on the report and that of State of Florida Standards.

FISCAL IMPACT: The funding for this project will be coming from the Designated Fund Balance

Submission Date and Time: 3/1/2016 2:30 PM

Submitted by:	Approved by (sign as applicable):	Funding:
Department: Recreation	Dept. Head:	Dept./ Desc.:
Prepared by: Omar Luna	Procurement:	Account No.: Designated Fund Balance
Attachments: ☒ Yes ☐ No	Asst. City Mgr.:	Additional Funding:
Budgeted/ Funded: ☐ Yes ☒ No	City Manager:	Amount previously approved: $
		Current request: $ 28,718.59
		Total vendor amount: $ 28,718.59

Corporate Headquarters:
7700 Congress Avenue
Suite 1119
Boca Raton, FL 33487

AIRMD®
HEALTHY AIR FOR A HEALTHY ENVIRONMENT

Industrial Hygiene

IAQ/Mold Assessments

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Allergen Sampling

Heavy Metals

Pesticide Testing

Volatile Organic Compound Analysis

Water Quality Testing

LEED Testing

Limited Site Evaluation with Limited Environmental Sampling

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HEALTHY AIR FOR A HEALTHY ENVIRONMENT

Date: 2/1/2016

Prepared For: Servpro Miami Lakes

Project Address: Miami Springs Recreational Center
1401 Westward Drive, Miami Springs, FL 33166

1.0 Scope

A limited environmental assessment was completed on January 27th, 2016. The site visit assessed the visible areas of concern in the property and obtained some limited samples and measurements.

The assessment was conducted in general accordance and consistent with the USEPA Mold Remediation in Schools and Commercial Buildings guidelines, IICRC S500 Standard and Reference Guide for Professional Water Damage Restoration , ASTM D7338-10 Standard Guide for Assessment of Fungal Growth in Buildings and guidelines published by the American Industrial Hygiene Association (AIHA) in Recognition, Evaluation, and Control of Indoor Mold. A full list of reference materials are listed later in this report.

From the information provided by the client, the following assessment plan was developed and implemented for this project:

- Conduct visual assessments of the areas for signs of mold growth and document the materials and areas where visible mold growth is present.
- Conduct moisture mapping to identify whether building materials contained elevated moisture.
- Conduct temperature and relative humidity measurements to determine the ambient conditions and its ability to provide favorable conditions for mold growth.
- Conduct bio-aerosol sampling to assess the fungal spore presence in the ambient air.

The purpose of the report is to detail the observations and scientific findings and to present corrective measures if required based on the findings. It is very important that the necessary time be taken to read the report in its entirety.

2.0 Background

AirMD was retained to conduct an assessment of the property based on reported mold growth that was found in multiple areas of the building.

The observations made are based on a non-invasive assessment of the specific locations listed as the second floor theater, second floor hallway, third floor storage room, third floor control room, and third floor bathroom relative to the reported issue/claim. Hidden areas of mold growth and other environmental issues may exist and areas of damage not related to the issue/claim may also exist.

3.0 Summary

At the time of assessment, conditions relative to mold and elevated humidity were identified that require addressing. It is important to try to implement the corrective actions detailed in this report as soon as possible to begin the improvement of conditions in the property.

Indoor environmental quality is an individual responsibility, awareness and action improves the indoor environment significantly. It is recommended to have your indoor environment evaluated periodically to reduce potential for problems in the future.

4.0 Findings

The observations and findings documented below identify the issues present in each location. They are followed by recommendations for corrective measures that should be implemented.

Section 6 is the mold remediation protocol and it documents the specific locations where mold remediation procedures and controls are required. Appendix A of the report provides general guidance on all aspects of remediation in accordance with industry standards and guidelines.

Observations and Findings:

The visual assessment conducted includes observations of the visible portions of the property consistent with the scope of work. The visual assessment was completed to identify and document visible evidence of mold growth, water damage and/or water intrusion. The visual assessment also allows documentation of the extent of any issues so remedial actions can occur.

2nd Floor Theater:

- It was reported that mold growth was found along the fabric sound panels and chairs throughout the theater. Prior to assessment, the panels and chairs were cleaned. Bio-aerosol sampling conduction in the theater identified elevated fungal spores belonging to Aspergillus/Penicillium grouping.

- Elevated humidity was detected within the theater.

Recommendations:

- Perform HEPA filtration air scrubbing during remediation as a measure to control dust and debris.

- It is recommended that a qualified licensed mechanical contractor assess the air handler/HVAC system to ensure the system is operating correctly and removing humidity properly.

2nd Floor Hallway Outside Theater:

- Visible mold growth along the storage closet door on the north wall.

- Visible mold growth was observed along the tile base where the baseboard meets the wall. Borderline elevated moisture was detected along all walls.

- Visible mold growth was observed along the upper portions of the walls in the elevator area.

- Visible mold growth, dust, and debris were observed along walls throughout the men's and women's bathroom.

Recommendations:

- HEPA vacuum clean and damp wipe all signs of mold growth from the storage closet door along the north wall. Perform HEPA filtration air scrubbing during remediation as a measure to control dust and debris.
- HEPA vacuum clean and damp wipe all signs of mold growth along the tile base where the baseboard meets the wall. Perform HEPA filtration air scrubbing during remediation as a measure to control dust and debris.

- HEPA vacuum clean and damp wipe all signs of mold growth from the upper portions of the walls in the elevator area. Perform HEPA filtration air scrubbing during remediation as a measure to control dust and debris.

- HEPA vacuum clean and damp wipe all signs of mold growth from the walls and surfaces throughout the men's and women's bathrooms. Perform HEPA filtration air scrubbing during remediation as a measure to control dust and debris.

3rd Floor Storage Room:

- Visible mold growth was observed along several ceiling tiles throughout the room.

- Visible mold growth was observed along the contents throughout the room.

Recommendations:

- Remove and replace the affected ceiling tiles.

- In regards to contents and goods in the affected areas, inspection in accordance with the IICRC S520 "Standard and Reference Guide for Professional Mold Remediation" should occur. Determinations as to clean, launder or discard due to contamination must be completed in accordance with conditions 1,2 and 3 as described in the IICRC S520 "Standard and Reference Guide for Professional Mold Remediation". This determination should be performed by a qualified licensed restoration contractor.

3rd Floor Control Room:

- Visible mold growth was observed along all surfaces and contents throughout the room.

Recommendations:

- HEPA vacuum clean and damp wipe all signs of mold growth the surfaces throughout the room. In regards to contents and goods in the affected areas, inspection in accordance with the IICRC S520 "Standard and Reference Guide for Professional Mold Remediation" should occur. Determinations as to clean, launder or discard due to contamination must be completed in accordance with conditions 1,2 and 3 as described in the IICRC S520 "Standard and Reference Guide for Professional Mold Remediation". This determination should be performed by a qualified licensed restoration contractor.

3rd Floor Bathrooms:

- Visible mold growth was observed sporadically along all walls in the bathrooms.

Recommendations:

- HEPA vacuum clean and damp wipe all signs of mold growth throughout the bathrooms. Perform HEPA filtration air scrubbing during remediation as a measure to control dust and debris.

5.0 Sampling and Measurements

Indoor Respirable Particles:

Respirable particles refer to particles and dust that has become suspended in the surrounding air and can be respired by the occupants. The measurement of particles is used as a general indication of the cleanliness of the air. Favorable conditions are those conditions in which the particles indoors are lower than outdoors.

Ambient airborne particle measurements were collected in the property. On average, the particles measured indoors were higher compared to those concentrations measured outside.

Water/Moisture Intrusion:

Elevated moisture in building materials in a property can indicate that plumbing leaks and/or water intrusion from outside sources is occurring. Elevated moisture in building materials can cause property damage and provide favorable conditions for mold growth. Moisture mapping the property can identify problem areas.

Moisture mapping was conducted in limited areas throughout the property using a Delmhorst moisture meter. The moisture measurements should not be interpreted as exact moisture content measurements of a material but should be interpreted as the relative moisture reading of the material at the time of measurement.
Based on an ASHRAE journal titled "Moisture Control for Buildings", gypsum can retain approximately 1% moisture content by weight before favorable conditions exist for microbial growth. As a result of this, as part of the moisture assessment, AirMD uses the following benchmarks as an interpretive guide to the conditions measured in the building materials tested.

>1.0 - Relative moisture present in the material tested that provides favorable conditions for microbial growth

0.8 - 0.9 - Relative moisture present (other factors such as humidity, water damage must be assessed for interpretation of the material tested).

0.1 - 0.7 – Recommended levels to prevent the opportunity for microbial growth

Elevated moisture was not detected in any of the materials tested in the property. Moisture readings ranged from 0.2 to 0.7 in the wallboard and from 8-12 in wood. Where elevated moisture is detected, it indicates a measurement of 1.0 and above for wallboard and above 17 for wood.

Prior to moisture mapping, a field calibration check is completed on the moisture meters using the internal moisture meter field check as well as an independent calibration check device. Additionally, a third party manufacturer's calibration check is completed annually.

Temperature/Relative Humidity Profiles:

Indoor temperatures in a property can play a role in thermal comfort, occupant satisfaction with the space, and influence indoor air quality. The optimum temperature indoors plays an important role for occupant comfort. Relative humidity in general terms is how moist the air is. It is defined as the ratio of the water vapor density (mass per unit volume) to the saturation water vapor density, usually expressed in percent. Elevated humidity indoors provides favorable conditions for mold growth.

Temperature and relative humidity measurements were procured using a hygrothermometer and the measurements were compared to ASHRAE (American Society for Heating, refrigerating, Air Conditioning Engineers) standards. The temperature measurements recorded in the property at the time of our visit (71°F) were within the typical range suggested by the ASHRAE standard 55 for thermal comfort. The standard defines comfortable temperature ranges between 73-79°F for summertime conditions and 68-79°F for wintertime conditions.

The relative humidity measurements recorded in the property (71%) at the time of our visit were above 60%. Indoor relative humidity in the 30 to 60 percent range is the most acceptable for comfort. It is recommended by the U.S Environmental Protection Agency (E.P.A) and the American Conference of Governmental Industrial Hygienists (ACGIH) to keep humidity below 60% as a mold preventative measure.

A third party manufacturer's calibration check is completed annually for hygrothermometers used.

Bio-aerosol Sampling:

The purpose of bio-aerosol sampling was to collect fungal (mold) spores from the ambient air to identify if unusual fungal conditions exist. It must be noted that this must be completed alongside a visual assessment as the data alone cannot be relied upon solely.

According to the United States Environmental Protection Agency (USEPA), when comparing indoor conditions to outdoors for the presence of mold, air samples should be compared by fungal type and quantity of fungal spores present. A typical indoor environment without a mold problem contains similar types with similar or lower quantities of fungal spores compared to outdoors levels. Fungal spore quantities higher than outdoors suggests a fungal reservoir(s) exists and is contributing mold spores to the indoor ambient air.

Currently there are no accepted standards or regulatory requirements issued from OSHA, EPA or other state and federal agencies that establish unacceptable levels for fungi in indoor environments. As a result, utilizing comparison outdoor samples or statistically derived outdoor data is a practical approach to assess conditions in a property.

Bio-aerosol samples were procured using a sampling pump and slit impactor cassette containing a sticky acrylic matrix to trap particulate matter from the ambient air. All samples were analyzed using brightfield microscopy. The ambient air mold results identified fungal spores belonging to Aspergillus/ Penicillium grouping, Cladosporium sp., Curvularia sp., and Smut/Myxomyces/Periconia grouping (AEML, Inc. microbiology laboratory analysis) in the theater east side, theater west side, second floor hallway outside theater, third floor storage room, and third floor control room. The quantities of fungal spores belonging to the Aspergillus/Penicillium grouping measured in the theater west side, third floor storage room, and third floor control room were greater than those compared to the outdoor quantities typically found in Florida (EMLAB P&K microbiology laboratory; statistically derived data).

Note: Variability with outdoor samples over short time spans and changing weather conditions can occur, which result in a lack of confidence in the data when comparing outdoor to indoor samples. When necessary, AirMD utilizes a national accredited laboratory database of typical outdoor fungal concentrations (see table below), to compare indoor to outdoor samples as an aid in interpreting conditions along with the other important aspects of an assessment (including but not limited to visual observations, moisture mapping, particle counts). Due to the limitations of the sampling and analytical procedures involved with fungal air samples, the data obtained cannot be used to establish a health-based risk assessment.

Typical Florida Outdoor Fungal Comparisons (spores/m^3)			
Fungal Type	**Low**	**Medium**	**High**
Alternaria sp.	7	13	193
Basidiospores	27	373	10579
Bipolaris/Dreschlera group	7	13	187
Botrytis sp.	7	13	293
Chaetomium sp.	7	13	201
Cladosporium sp.	27	427	7817
Curvularia sp.	7	40	1034
Epicoccum sp.	7	20	314
Nigrospora sp.	7	17	213
Oidium sp.	7	13	158
Penicillium/Aspergillus types	27	213	3675
Rusts	7	13	361
Smuts	7	40	680
Stachybotrys sp.	7	13	400
Torula sp.	7	13	141

The table for typical outdoor spore levels contains a list of fungal genera with associated spores/m3 count values. The spore count values are listed under low, medium and high headers. The low and high values represent the 5% and 97.5% percentile values while the medium value is the 50% percentile value (median) of the spore count. To assist with the data interpretation, the medium (median) value was used.

6.0 Remediation Protocol

The remediation protocol outlined below is based upon the limited site assessment completed at 1401 Westward Drive, Miami Springs, FL 33166. The remediation activities shall comply with this Mold Remediation Protocol, where applicable, regulations of the New York City Department of Health Guidelines on *Assessment and Remediation of Fungi in Indoor Environments,* Institute of Inspection, Cleaning and Restoration Certificate (IICRC) S520, and the US Occupational Safety and Health Administration (OSHA) Mold Remediation - Building Assessment, Restoration, and Demolition. Additionally, compliance with all applicable state regulations is required. Whenever there is a conflict or overlap among or between the above references, the most stringent provisions shall apply.

The remediation contractor is solely responsible for protection of health, safety and the environment at the job site. The remediation contractor is solely responsible for all required training and licensure related to any work covered by this Mold Remediation Protocol.

Prior to commencing remediation, all sources of elevated humidity should be identified and corrected.

- Containment is required in the second floor theater, third floor storage room, and third floor control room.
- Air filtration devices/scrubbers must be placed in the containments. Each containment area should be supplied with enough air filtration devices to maintain 4 air changes per hour. Air changes may be calculated by determining the air volume within the containment area and dividing by the flow rate at which the air filtration device filters the air. Each air filtration device should be the type typically utilized in the remediation and/or abatement industry, or equivalent. The air filtration device shall be equipped with necessary pre-filters and HEPA filters to filter particulates from the air.
- Dehumidifiers must be placed in the containment(s).
- Note that in the event visible damage or mold growth is observed beyond the areas listed above, removal of the affected materials must continue for a minimum of two linear feet beyond visible mold growth.
- HEPA vacuum clean and damp wipe any exposed wall cavities.
- In regards to contents and goods in the affected areas, inspection in accordance with the IICRC S520 "Standard and Reference Guide for Professional Mold Remediation" should occur. Determinations as to clean, launder or discard due to contamination must be completed in accordance with conditions 1,2 and 3 as described in the IICRC S520 "Standard and Reference Guide for Professional Mold Remediation". This determination should be performed by a qualified licensed restoration contractor.
- The carpets present should be cleaned in accordance with the IICRC S520. As directed in the standard most cleaning processes should begin and end with HEPA vacuuming. If concerns exist regarding the effectiveness of HEPA vacuuming, the carpet should be professionally cleaned in accordance with the IICRC S300 *"Standard and Reference Guide for Professional Upholstery Cleaning"*.
- The HVAC (heating, ventilating, air conditioning) system must not operate in the containment during remediation.

- The observations/data suggest that a condition 2 or 3 (as described by the IICRCS520 standard and reference guide) may exist in the HVAC (heating, ventilating, air conditioning) system. The system should be assessed to conclude whether a condition 2 or condition 3 environment exists. Assessment should be completed by an Air Systems Cleaning Specialist (ASCS), Certified Ventilation Inspector (CVI), or equivalent, to determine the preliminary state of HVAC system cleanliness. In accordance with the National Air Duct Cleaning Association (NADCA) ACR standard, individuals who are inspecting for microbial contamination shall be qualified (through training and experience) and licensed (where applicable by law) to determine Conditions 1, 2 and 3. If the cleanliness assessment identifies a condition 2 or 3 in the system, the HVAC system should be cleaned in accordance with the standard. In accordance with Florida licensing statutes, the activities necessary to perform the cleaning and verification of cleanliness must be completed by a qualified licensed mechanical contractor.

Post Remediation Evaluation Procedures

- Post remediation evaluation for the remediation scope of work conducted shall be accomplished based on the following procedures; visual assessment of the work area(s) to verify that all affected materials were removed, moisture mapping of the remaining building materials and the collection of air samples. The AirMD evaluator shall be notified prior to the remediation area's readiness for visual inspection and post-remediation sampling.
- Clearance acceptance criteria for the project can be requested by contacting the corporate headquarters.
- In accordance with Florida licensing statutes, the activities necessary to perform the cleaning and verification of cleanliness of the Heating, Ventilating and Air Conditioning system (HVAC) must be completed by a qualified licensed mechanical contractor. As a result of this, the cleanliness of the HVAC will not be included in AirMD's post remediation evaluation procedure. It is the responsibility of the remediation contractor to have this completed and documented by a qualified licensed mechanical contractor.
- The remediation contractor shall re-clean and wipe down if the post remediation samples fail or if the final visual inspection fails. This process of re-cleaning and re-wiping shall continue until a successful post remediation is achieved. This section will not be applicable if there are special or unusual contamination conditions discovered during the remediation activities and AirMD is contacted and agrees in writing that this would substantially change the scope of work and affect post remediation testing.

Limitations: AirMD's evaluation and test results do not guarantee that the indoor environment is free from contaminates, gases, organisms or analytes sampled for. The customer understands that the there are limitations associated with the instrumentation used associated with accuracy, precision and uncertainty. Additionally, further limitations are present as a result of sampling and measurement methods/procedures utilized in testing and measuring as well as any or all other factors such as environmental and climatic conditions. The customer is aware that destructive testing was not performed and that the evaluation can only assess for conditions that are visible at the time of the evaluation. AirMD retains the right to supplement this report should additional information become available and/or further issues are discovered. AirMD reserves the right to assess the potential impact of the new information on the findings and to revise the report, if necessary, as warranted by the information or discovery.

AirMD's opinions as noted in the report are based on the findings and upon our professional experience with no warranty or guarantee implied. AirMD accepts no responsibility for interpretations or actions based on this report by others. The findings, results and conclusions as part of our assessment are only representative of conditions at the time of the AirMD visit and do not represent conditions at other times. This report is intended for your use and your assigned representatives. Its data and content shall not be used or relied upon by other parties without prior written authorization of AirMD.

Sincerely,

Alejandra Perez
Senior Consultant
State of Florida Mold Assessor License: MRSA 2302

Appendix A

General Requirements for Remediation

Containment:

- The containment must be built using polyethylene sheeting of 6-mil thickness that is clear or opaque and moisture resistant duct tape and spray on glue capable of continuously sealing polyethylene through project's remediation duration.
- The designated onsite clean storage area must be outside in a conditioned space.
- PVC or wood supporting frames shall be utilized to ensure that the containments remain intact during the entire remediation and post-remediation procedures.
- Polyethylene bags of 6-mil thickness such as those used for asbestos-containing waste.
- Ground Fault Circuit Interrupters (GFCI) to be used on all electrical equipment within the containment.
- Place ample dehumidification equipment within the containment areas and clean storage areas to maintain relative humidity at 50% (+/-5%) during the remediation process and until clearance testing is passed. Dehumidification should allow for <14% moisture in all construction materials.
- Distribute and isolate all air filtration devices with HEPA filters throughout the affected areas. Ensure during the course of the project that no old, contaminated or incorrectly installed filters are used to minimize post remediation testing failures or potentially cross contaminating other areas of the residence.
- Isolate all flooring (carpet and/or hard) with one layer of 6-millimeter polyethylene sheeting and seal with duct tape.

Removal:

- Upon adequate containment isolation, begin removal of the affected drywall/wallboard, wood framing, baseboards, etc. In the event additional areas of contamination are identified, removal should continue until all areas are removed two feet past the last areas of mold growth, water damage and/or water stains. Additionally, any exposed batt insulation and aluminum/wood studs that are affected should be removed. Conduct a visual inspection on any wood framing materials present and if they are affected removal should occur. Other affected building materials should be assessed and cleaned or removed depending on their condition, to ensure all mold growth is gone.

- HEPA vacuum clean and damp wipe any exposed wall cavities.
- Once all the affected materials have been removed HEPA vacuum to remove remaining dust and debris from the containment. Additionally, damp wipe down the interior of the containment to remove any particulate matter that may statically bind to the walls of the containment.

Personal Protective Equipment Requirements:

- Utilize professional judgment regarding professional protection for restoration employees and follow all applicable standards and guidelines. The following information is for guidance purposes only:
- For areas of containment the use of gloves, disposable full body clothing, headgear, foot coverings, and full-face negative pressure air filtering respirator with HEPA filter are required.
- Minimum Protection - half face HEPA filtered respirators, disposable suits, eye protection, gloves (e.g. polynitrile)
- Full Protection – full face HEPA filtered respirators or powered air purifying respirator PAPR, full protective suits with head cover and foot covers, eye protection, gloves (e.g. polynitrile)
- The Remediation Contractor shall insure that OSHA appropriate personal protective equipment (PPE) is worn while remediation activities occur.
- Contractor assumes all responsibility for PPE compliance.

Engineering Controls

The following descriptions for the construction of the containment may not be applicable to all remediation projects; however, the remediation contractor should refer to this section if any of the following details are specified.

- HVAC Systems – All HVAC equipment in or passing through any containment area shall be shut down, and preventative measures taken to prevent accidental start-ups. All intake and exhaust openings shall be sealed with at least one (1) layer of 6-mil polyethylene sheeting. The seals shall be installed in such a manner as to guarantee that the seals shall remain in place for the duration of the project.
- Critical Barriers – Containment areas within which remediation activities are to be conducted shall be separated from adjacent areas by impermeable barriers with a minimum of one (1) layer of 6-mil polyethylene sheeting attached securely in place and completely sealed with tape. All openings between containment area(s) and adjacent area(s), including but not limited to windows, doorways, elevator openings, corridor entrances, ventilation

openings, drains, ducts, grills, grates, diffusers, skylights, etc. shall be sealed. All cabinets, shelving etc, that have cracks, holes or other openings shall also be sealed.

- Movable Objects – All movable objects shall be cleaned and removed from the containment area(s) as specified in the Scope of Work.
- Floors – As required, floor sheeting shall consist of at least one (1) layer of 6-mil polyethylene sheeting. The sheeting shall be overlapped at least one (1) foot and completely sealed with tape.
- Walls – As required, wall sheeting shall consist of at least one (1) layer of 6-mil polyethylene sheeting and shall be constructed in such a manner to prevent falling during normal use. Wall sheeting attached to structural walls shall be held in place with staples and/or furring strips. Wall sheeting that is not to be supported by structural walls shall be supported by PVC or wood frames and held in place with staples and/or furring strips. All sheeting shall be overlapped at least one (1) foot and completely sealed with tape.
- Full Containment Area Ventilation – Air Filtration devices with HEPA filtration and in a sufficient number to provide a negative pressure between the containment and outside areas shall be operated continuously from the time containment is established through the time all demolition is completed. Remove the negative pressure and operate the air filtration devices with new HEPA air filters under normal pressure continuously for 48-72 hours before post remediation testing is completed. All units should be clean and sanitized with new filters installed prior to the beginning of the project and prior to final air cleaning before air clearance testing. All units utilized to provide clean filtered air into the containment area shall be vented to the exterior of the entire structure whenever possible. The remediation contractor shall carefully coordinate with the AirMD evaluator and Property Owner prior to the establishment of the air filtration device's exhaust into a particular area. Air exhaust locations will be secured from criminal entry by using burglar bars or other satisfactory method during the remediation process and protected against water intrusion during rainfall events. Provisions for make-up air should be made; dedicate a portion of a wall critical barrier for fresh make-up air. Ensure that each make-up air opening is adequately HEPA filtered. All filters shall be disposed of as contaminated waste material at the end of the project. Install new pre filters and HEPA air filters prior to the 48-72 hours before post remediation testing is completed.

Dehumidifiers- Air dehumidifiers should be utilized as required in the Scope of Work and in a manner consistent with maintaining the relative humidity to approximately 50% (+/-5%) during the remediation/sanitization and build back activities. Remove dehumidification only after rebuild and the space is conditioned.

Remediator/Consultant Coordination

- Coordination between AirMD's project evaluator and the remediation contractor is essential in achieving a complete remediation project and first-time passed clearance post-remediation evaluation. The remediation contractor should immediately contact the AirMD evaluator if any of the following circumstances occur:
- Additional water damage and/or mold amplification is encountered that may alter the Scope of Work.
- Wood components are encountered that remain blackened after repeated cleaning or appear to be rotted or in substantial decay or substantially corroded metal studs. If removal of suspect materials substantially affects the Scope of the Work, then evaluator should be contacted immediately for resolution.
- Any time there is a concern regarding the containment area construction, extent of the demolition and/or the effectiveness of the sanitization process.

Appendix B

Standards and Reference Materials Utilized

Florida State Standards of Practice for Mold Assessors, FLDBPR

Macher, J., Ed. (1999). Bioaerosols Assessment and Control. Cincinnati, Ohio, American Conference of Governmental Industrial Hygientists.

USEPA March 2001, Mold Remediation in Schools and Commercial Buildings. E. P. Agency. Washington, D.C., United States Environmental Protection Agency.

New York City Department of Health Guidelines on *Assessment and Remediation of Fungi in Indoor Environments,* New York City Department of Health and Mental Hygiene, November 2008.

IICRC S500, 2006 Standard and Reference Guide for Professional Water Damage Restoration. Vancouver, Washington, Institute of Inspection, Cleaning and Restoration Certification.

IICRC IICRC S520, 2008, Standard and Reference Guide for Professional Mold Remediation. Vancouver, Washington, Institute of Inspection, Cleaning and Restoration Certification.

ANSI/ASHRAE Standard 62.1, 2013 Ventilation for Acceptable Indoor Air Quality. Atlanta, Georgia.

ANSI/ASHRAE Standard 55, 2013 Thermal Environmental Conditions for Human Occupancy. Atlanta, Georgia.

Bailey, H. S., 2005, Fungal Contamination: A Manual for Investigation, Remediation and Control. Jupiter, Florida, BECi.

ASTM D7338-10, January 2011,Standard Guide for Assessment of Fungal Growth in Buildings.

Kendrick, B, 2001, The Fifth Kingdom. Newburyport, Massachusetts, Focus Publishing.

NADCA ACR 2013: Assessment, Cleaning and Restoration of HVAC Systems.

de Hoog, G. S., J. Guano, J. Gene, M. J. Figueras. Atlas of Clinical Fungi.
Deacon, J. (2006). Fungal Biology. Oxford, UK, Blackwell Publishing.

Baxter, A Regional Comparison of Mold Spore Concentrations Outdoors and Inside "Clean" and "Mold Contaminated Southern California Buildings, 2005, JOEH.

Indoor air quality: Biological contaminants WHO Regional Publications European Series No. 31 29 August -2 September 1988.

Senkpiel, K., Kurowski, V. and Ohgke, H. (1996) Investigation of fungal contamination of indoor air in homes of selected patients with asthma bronchiale. Zentralblatt fur Hygiene und Umweltmedizin 198, 191-203.

The International Council for Research and Innovation in Building and Construction (CIB) International Society of Indoor Air Quality and Climate (ISIAQ) ISIAQ-CIB Task Group TG 42 "Performance criteria of buildings for health and comfort" CIB number 292, 2004

Rao, C.Y., Burge, H.A. and J.C.S. Chang. "Review of Quantitative Standards and Guidelines for Fungi in Indoor Air." Journal of Air and Waste Management Association. 46(1996): 899-908.

B Singh, J., ed. Building Mycology, Management of Decay and Health in Buildings. London: Chapman and Hall, 1994.

C Health Canada. "Fungal Contamination in Public Buildings: A Guide to Recognition and Management." Ontario: Health Canada, Federal-Provincial Committee on Environmental and Occupational Health. 1995.

D Robertson, L.D. "Monitoring Viable Fungal and Bacterial Bioaerosol Concentrations to Identify Acceptable Levels for Common Indoor Environments." Indoor Built Environments. 6(1997):295-300

E Godish, T. Indoor Environmental Quality. Boca Raton: CRC Press LLC, 2001.

F Clark, G. "Assessment and Sampling Approaches for Indoor Microbiological Assessments." American Industrial Hygiene Association (IAHA): The Synergist. Nov. 2001

AQUADRY
WATER-MOLD-FIRE

Work Authorization Contract

AGREEMENT

I/We_____
(hereinafter "Authorized Agent") hereby authorize AquaDry Plus, Corp. (hereinafter referred to as "Company") to enter Authorized Agents property, furnish materials, supply all equipment and perform all labor necessary to preserve, protect and remediate Authorized Agents property.

Authorized Agent makes this authorization in consideration of Company's agreement to perform services and supply materials and otherwise perform its obligations under this contract, including not requiring full payment at the time of service.

Late charges of 1.5% monthly are charged to any and all unpaid balances. Company shall be entitled to reimbursement for costs of collection (including reasonable attorney's fees and costs) of unpaid amounts by the Homeowner and for reasonable attorney's fees and costs for the breach, or enforcement, of any terms of this entire service agreement.

Invoice Amount: **$28,718.59** to be paid once post air testing clearance has been obtained. Payment will be due 10 days after final inspection and satisfaction of work performed. Please see attached scope of work and detailed invoice.

EXECUTED AT _____ County, Florida, on the day and year first above written.

Authorized Signature_____ Date: _____

AquaDry Plus Corp Representative

Signature:_____ Date:_____

AQUADRY+
WATER-MOLD-FIRE

Dear Miami Springs Activities Center Management,

We appreciate the opportunity to provide a proposal for our remediation services at 1401 Westward Dr. Miami Springs, FL 33166. Please find attached the following:

- Proposal

Scope of Work

- Furnish all equipment, chemicals and supplies to properly remediate mold contamination while following proper mold remediation protocols
- Contain all work areas and provide proper signage
- Decontaminate and treat all affected areas & contents
- Decontaminate and treat HVAC Ducts & Vents
- If we require to use any additional equipment, we will NOT add any additional charges or change orders. Nor will there be any extra charges for any unexpected labor required
- We fully guarantee to pass post mold air testing

AquaDry Plus Corp has provided water, mold and fire damage restoration services since 2006. We are licensed by the Department of Business and Professional Regulation, certified by the IICRC and insured to perform all mold and water damage related work in the state of Florida. Our trained and certified staff can help you with any questions you may have regarding this project.

Again, we strive to provide excellent customer service, unsurpassed experience and unbeatable cost savings. If you have any questions regarding this invoice, please call us at your earliest convenience.

Sincerely,

David J. Martinez
President

AquaDry Plus Corp
13955 SW 140 ST
Miami, FL. 33186
786-873-2782
www.aquadryplus.com / info@aquadryplus.com

AquaDry Plus

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Website: www.aquadryplus.com

Insured: Miami Springs Recreational Center
Property: 1401 Westward Dr.
Miami Springs, FL 33166

Claim Number: **Policy Number:** **Type of Loss:** <NONE>

Date of Loss: Date Received:
Date Inspected: Date Entered: 2/26/2016 6:50 PM

Price List: FLMI8X_DEC15
Restoration/Service/Remodel
Estimate: 2016-02-26-1850

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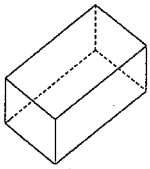
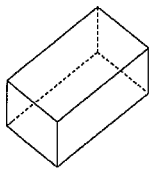
2016-02-26-1850



Men's Dressing Room **LxWxH 18' 8" x 15' 2" x 22'**

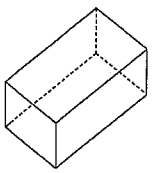
1,488.67	SF Walls	283.11	SF Ceiling
1,771.78	SF Walls & Ceiling	283.11	SF Floor
31.46	SY Flooring	67.67	LF Floor Perimeter
410.67	SF Long Wall	333.67	SF Short Wall
67.67	LF Ceil. Perimeter		

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	7.00 DA	0.00	140.00	0.00	980.00
2. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	185.04	0.00	185.04
4. HEPA Vacuuming - Light - (PER SF)	2,054.89 SF	0.00	0.29	0.00	595.92
5. Clean / Bio-Wash using a plant based Anti-Microbial	2,054.89 SF	0.00	0.15	0.00	308.23
Totals: Men's Dressing Room				0.00	2,069.19



Women's Dressing Room **LxWxH 18' 2" x 15' 7" x 22'**

1,485.00	SF Walls	283.10	SF Ceiling
1,768.10	SF Walls & Ceiling	283.10	SF Floor
31.46	SY Flooring	67.50	LF Floor Perimeter
399.67	SF Long Wall	342.83	SF Short Wall
67.50	LF Ceil. Perimeter		



Subroom 1: Storage Room **LxWxH 8' 9" x 5' 7" x 22'**

630.67	SF Walls	48.85	SF Ceiling
679.52	SF Walls & Ceiling	48.85	SF Floor
5.43	SY Flooring	28.67	LF Floor Perimeter
192.50	SF Long Wall	122.83	SF Short Wall
28.67	LF Ceil. Perimeter		

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
7. Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	7.00 DA	0.00	140.00	0.00	980.00
8. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	185.04	0.00	185.04

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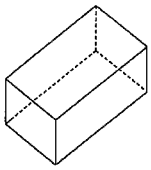
CONTINUED - Women's Dressing Room

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
9. HEPA Vacuuming - Light - (PER SF)	2,779.57 SF	0.00	0.29	0.00	806.08
10. Clean / Bio-Wash using a plant based Anti-Microbial	2,779.57 SF	0.00	0.15	0.00	416.94
Totals: Women's Dressing Room				0.00	2,388.06

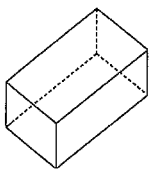
Storage Area/Room



Storage Room 1 — **LxWxH 21' 2" x 15' x 22'**

1,591.33	SF Walls	317.50	SF Ceiling
1,908.83	SF Walls & Ceiling	317.50	SF Floor
35.28	SY Flooring	72.33	LF Floor Perimeter
465.67	SF Long Wall	330.00	SF Short Wall
72.33	LF Ceil. Perimeter		

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
11. Negative air fan/Air scrubber (24 hr period) - No monit.	7.00 DA	0.00	70.00	0.00	490.00
13. HEPA Vacuuming - Light - (PER SF)	2,226.33 SF	0.00	0.29	0.00	645.64
14. Clean / Bio-Wash using a plant based Anti-Microbial	2,226.33 SF	0.00	0.15	0.00	333.95
Totals: Storage Room 1				0.00	1,469.59



Storage Room 2 — **LxWxH 11' 9" x 5' 7" x 22'**

762.67	SF Walls	65.60	SF Ceiling
828.27	SF Walls & Ceiling	65.60	SF Floor
7.29	SY Flooring	34.67	LF Floor Perimeter
258.50	SF Long Wall	122.83	SF Short Wall
34.67	LF Ceil. Perimeter		

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
15. Negative air fan/Air scrubber (24 hr period) - No monit.	7.00 DA	0.00	70.00	0.00	490.00
17. HEPA Vacuuming - Light - (PER SF)	893.88 SF	0.00	0.29	0.00	259.23

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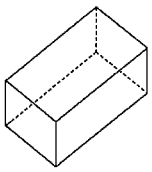
CONTINUED - Storage Room 2

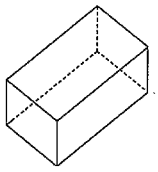
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
18. Clean / Bio-Wash using a plant based Anti-Microbial	893.88 SF	0.00	0.15	0.00	134.08
Totals: Storage Room 2				0.00	883.31
Total: Storage Area/Room				**0.00**	**2,352.90**



Room 1 **LxWxH 9' 9" x 3' 9" x 8'**

216.00 SF Walls	36.56 SF Ceiling
252.56 SF Walls & Ceiling	36.56 SF Floor
4.06 SY Flooring	27.00 LF Floor Perimeter
78.00 SF Long Wall	30.00 SF Short Wall
27.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
21. HEPA Vacuuming - Light - (PER SF)	289.13 SF	0.00	0.29	0.00	83.85
22. Clean / Bio-Wash using a plant based Anti-Microbial	289.13 SF	0.00	0.15	0.00	43.37
Totals: Room 1				0.00	127.22



Hallway 2 **LxWxH 15' 9" x 3' 8" x 8'**

310.67 SF Walls	57.75 SF Ceiling
368.42 SF Walls & Ceiling	57.75 SF Floor
6.42 SY Flooring	38.83 LF Floor Perimeter
126.00 SF Long Wall	29.33 SF Short Wall
38.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
23. Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	7.00 DA	0.00	140.00	0.00	980.00
24. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	185.04	0.00	185.04
25. HEPA Vacuuming - Light - (PER SF)	426.17 SF	0.00	0.29	0.00	123.59
26. Clean / Bio-Wash using a plant based Anti-Microbial	426.17 SF	0.00	0.15	0.00	63.93

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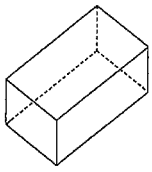
CONTINUED - Hallway 2

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Hallway 2				0.00	1,352.56

Hallway 1

Hallway 1

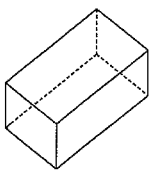
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
29. HEPA Vacuuming - Light - (PER SF)	1,692.33 SF	0.00	0.29	0.00	490.78
30. Clean / Bio-Wash using a plant based Anti-Microbial	1,692.33 SF	0.00	0.15	0.00	253.85
Total: Hallway 1				0.00	744.63



Men's Restrom **LxWxH 22' 9" x 11' 2" x 8'**

542.67	SF Walls	254.04	SF Ceiling
796.71	SF Walls & Ceiling	254.04	SF Floor
28.23	SY Flooring	67.83	LF Floor Perimeter
182.00	SF Long Wall	89.33	SF Short Wall
67.83	LF Ceil. Perimeter		

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
33. HEPA Vacuuming - Light - (PER SF)	1,050.75 SF	0.00	0.29	0.00	304.72
34. Clean / Bio-Wash using a plant based Anti-Microbial	1,050.75 SF	0.00	0.15	0.00	157.61
Totals: Men's Restrom				0.00	462.33



Women's Restroom **LxWxH 27' 1" x 8' 10" x 8'**

574.67	SF Walls	239.24	SF Ceiling
813.90	SF Walls & Ceiling	239.24	SF Floor
26.58	SY Flooring	71.83	LF Floor Perimeter
216.67	SF Long Wall	70.67	SF Short Wall
71.83	LF Ceil. Perimeter		

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
35. Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	7.00 DA	0.00	140.00	0.00	980.00

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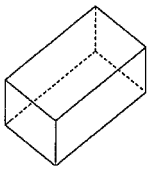
CONTINUED - Women's Restroom

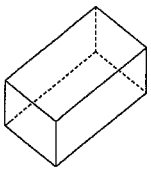
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
36. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	185.04	0.00	185.04
37. HEPA Vacuuming - Light - (PER SF)	1,053.14 SF	0.00	0.29	0.00	305.41
38. Clean / Bio-Wash using a plant based Anti-Microbial	1,053.14 SF	0.00	0.15	0.00	157.97
Totals: Women's Restroom				0.00	1,628.42
Total: Hallway 1				**0.00**	**2,835.38**



Theater **LxWxH 54' x 42' x 22'**

4,224.00	SF Walls	2,268.00	SF Ceiling
6,492.00	SF Walls & Ceiling	2,268.00	SF Floor
252.00	SY Flooring	192.00	LF Floor Perimeter
1,188.00	SF Long Wall	924.00	SF Short Wall
192.00	LF Ceil. Perimeter		

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
39. Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	28.00 DA	0.00	140.00	0.00	3,920.00
40. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	185.04	0.00	185.04
41. HEPA Vacuuming - Light - (PER SF)	8,760.00 SF	0.00	0.29	0.00	2,540.40
42. Clean / Bio-Wash using a plant based Anti-Microbial	8,760.00 SF	0.00	0.15	0.00	1,314.00
Totals: Theater				0.00	7,959.44



Storage Room 3 **LxWxH 10' 4" x 5' x 8'**

245.33	SF Walls	51.67	SF Ceiling
297.00	SF Walls & Ceiling	51.67	SF Floor
5.74	SY Flooring	30.67	LF Floor Perimeter
82.67	SF Long Wall	40.00	SF Short Wall
30.67	LF Ceil. Perimeter		

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL

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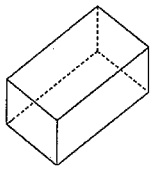
CONTINUED - Storage Room 3

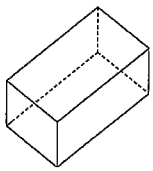
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
45. HEPA Vacuuming - Light - (PER SF)	348.67 SF	0.00	0.29	0.00	101.11
46. Clean / Bio-Wash using a plant based Anti-Microbial	348.67 SF	0.00	0.15	0.00	52.30
Totals: Storage Room 3				0.00	153.41



Control Room **LxWxH 18' 3" x 13' 8" x 8'**

510.67 SF Walls	249.42 SF Ceiling
760.08 SF Walls & Ceiling	249.42 SF Floor
27.71 SY Flooring	63.83 LF Floor Perimeter
146.00 SF Long Wall	109.33 SF Short Wall
63.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
47. Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	7.00 DA	0.00	140.00	0.00	980.00
48. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	185.04	0.00	185.04
49. HEPA Vacuuming - Light - (PER SF)	1,009.50 SF	0.00	0.29	0.00	292.76
50. Clean / Bio-Wash using a plant based Anti-Microbial	1,009.50 SF	0.00	0.15	0.00	151.43
Totals: Control Room				0.00	1,609.23



4Storage Room **LxWxH 8' 10" x 6' 7" x 8'**

246.67 SF Walls	58.15 SF Ceiling
304.82 SF Walls & Ceiling	58.15 SF Floor
6.46 SY Flooring	30.83 LF Floor Perimeter
70.67 SF Long Wall	52.67 SF Short Wall
30.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
53. HEPA Vacuuming - Light - (PER SF)	362.97 SF	0.00	0.29	0.00	105.26
54. Clean / Bio-Wash using a plant based Anti-Microbial	362.97 SF	0.00	0.15	0.00	54.45

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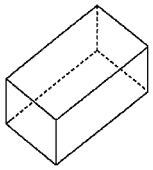
CONTINUED - 4Storage Room

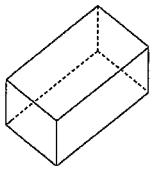
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: 4Storage Room				0.00	159.71



Unisex Restroom — **LxWxH 8' 10" x 6' 7" x 8'**

246.67 SF Walls	58.15 SF Ceiling
304.82 SF Walls & Ceiling	58.15 SF Floor
6.46 SY Flooring	30.83 LF Floor Perimeter
70.67 SF Long Wall	52.67 SF Short Wall
30.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
55. Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	7.00 DA	0.00	140.00	0.00	980.00
56. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	185.04	0.00	185.04
57. HEPA Vacuuming - Light - (PER SF)	362.97 SF	0.00	0.29	0.00	105.26
58. Clean / Bio-Wash using a plant based Anti-Microbial	362.97 SF	0.00	0.15	0.00	54.45
Totals: Unisex Restroom				0.00	1,324.75



Hallway 3 — **LxWxH 15' x 14' x 8'**

464.00 SF Walls	210.00 SF Ceiling
674.00 SF Walls & Ceiling	210.00 SF Floor
23.33 SY Flooring	58.00 LF Floor Perimeter
120.00 SF Long Wall	112.00 SF Short Wall
58.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
59. Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	7.00 DA	0.00	140.00	0.00	980.00
60. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	185.04	0.00	185.04
61. HEPA Vacuuming - Light - (PER SF)	884.00 SF	0.00	0.29	0.00	256.36
62. Clean / Bio-Wash using a plant based Anti-Microbial	884.00 SF	0.00	0.15	0.00	132.60

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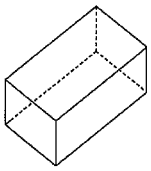
CONTINUED - Hallway 3

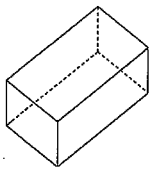
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Hallway 3				0.00	1,554.00



Women's Restroom — **LxWxH 23' 4" x 15' 1" x 8'**

614.67 SF Walls	351.94 SF Ceiling
966.61 SF Walls & Ceiling	351.94 SF Floor
39.10 SY Flooring	76.83 LF Floor Perimeter
186.67 SF Long Wall	120.67 SF Short Wall
76.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
63. Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	7.00 DA	0.00	140.00	0.00	980.00
64. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	185.04	0.00	185.04
65. HEPA Vacuuming - Light - (PER SF)	1,318.56 SF	0.00	0.29	0.00	382.38
66. Clean / Bio-Wash using a plant based Anti-Microbial	1,318.56 SF	0.00	0.15	0.00	197.78
Totals: Women's Restroom				0.00	1,745.20



Meeting Room — **LxWxH 29' 3" x 21' 3" x 8'**

808.00 SF Walls	621.56 SF Ceiling
1,429.56 SF Walls & Ceiling	621.56 SF Floor
69.06 SY Flooring	101.00 LF Floor Perimeter
234.00 SF Long Wall	170.00 SF Short Wall
101.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
67. Neg. air fan/Air scrub.-XLrg (per 24 hr period)-No monit.	7.00 DA	0.00	140.00	0.00	980.00
68. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	185.04	0.00	185.04
69. HEPA Vacuuming - Light - (PER SF)	2,051.13 SF	0.00	0.29	0.00	594.83
70. Clean / Bio-Wash using a plant based Anti-Microbial	2,051.13 SF	0.00	0.15	0.00	307.67

AquaDry Plus

Addres: 13955 SW 140th Street
Miami, FL 33186
Phone: 786-873-2782
E-mail: info@aquadryplus.com
Website: www.aquadryplus.com

CONTINUED - Meeting Room

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Meeting Room				0.00	2,067.54

General

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
71. Containment Barrier/Airlock/Decon. Chamber	1,500.00 SF	0.00	0.68	0.00	1,020.00
Totals: General				0.00	1,020.00
Line Item Totals: 2016-02-26-1850				**0.00**	**28,718.59**

Grand Total Areas:

14,962.33	SF Walls	5,454.65	SF Ceiling	20,416.99	SF Walls and Ceiling
5,454.65	SF Floor	606.07	SY Flooring	1,060.33	LF Floor Perimeter
4,428.33	SF Long Wall	3,052.83	SF Short Wall	1,060.33	LF Ceil. Perimeter
0.00	Floor Area	0.00	Total Area	0.00	Interior Wall Area
0.00	Exterior Wall Area	0.00	Exterior Perimeter of Walls		
0.00	Surface Area	0.00	Number of Squares	0.00	Total Perimeter Length
0.00	Total Ridge Length	0.00	Total Hip Length		

AquaDry Plus

Addres: 13955 SW 140th Street
Miami, FL 33186
Phone: 786-873-2782
E-mail: info@aquadryplus.com
Website: www.aquadryplus.com

Summary for Dwelling

Line Item Total	28,718.59
Replacement Cost Value	**$28,718.59**
Net Claim	**$28,718.59**

ADVANCED MicroClean

P.O. Box 268675
Weston, Florida 33326
954.931.8154 / Fax - 954.389.7401

February 24, 2016

Miami Springs Recreational Center
Omar L. Luna
1401 Westward Drive
Miami Springs, FL 33166
305-805-5075
lunao@miamisprings-fl.gov

Subject: Provide Water Damage Removal and Microbial Abatement Services

Re: **Private Property**
1401 Westward Drive
Miami Springs, FL 33166

Proposal Number: 16-0094

Dear Mr. Luna:

Advanced MicroClean appreciates the opportunity to submit this proposal to provide Water Damage Removal and Microbial Abatement Services at the above referenced site. This proposal contains our proposed scope of services, associated fees, and method by which you can authorize our services.

PROPOSED SCOPE OF WORK

Microbial Abatement - The mold impacted building materials will be removed under strictly controlled removal procedures. All work will be performed according to the consultant's protocol. The specific areas to be removed are identified and outlined below.

Theatre

1. Place the work area under negative pressure.
2. HEPA vacuum and microclean all A/C registers and vents within the work area.
3. Remove any water damaged ceiling tiles.
4. HEPA vacuum and microclean all contents. Once cleaned, all small contents will be placed into boxes.
5. HEPA vacuum and microclean all ceiling mounted fixtures.
6. HEPA vacuum and microclean all ceilings.
7. HEPA vacuum and microclean all wall mounted fixtures.
8. HEPA vacuum and microclean all cabinetry.
9. HEPA vacuum and microclean all appliances.
10. HEPA vacuum and microclean all shelving.
11. HEPA vacuum and microclean all door frames.
12. HEPA vacuum and microclean all doors.
13. HEPA vacuum and microclean all walls.
14. HEPA vacuum and microclean all baseboards.
15. HEPA vacuum and microclean all flooring.

16. Aggressively scrub the air using HEPA air scrubbers for approximately 48 hours upon completion of remediation.
17. Disposal of all discarded materials into a dumpster provided by the client.

Theatre Storage Rooms (3 total)

1. Place the work area under negative pressure.
2. HEPA vacuum and microclean all A/C registers and vents within the work area.
3. Remove any water damaged ceiling tiles.
4. HEPA vacuum and microclean all contents. Once cleaned, all small contents will be placed into boxes.
5. HEPA vacuum and microclean all ceiling mounted fixtures.
6. HEPA vacuum and microclean all ceilings.
7. HEPA vacuum and microclean all wall mounted fixtures.
8. HEPA vacuum and microclean all cabinetry.
9. HEPA vacuum and microclean all shelving.
10. HEPA vacuum and microclean all door frames.
11. HEPA vacuum and microclean all doors.
12. HEPA vacuum and microclean all walls.
13. HEPA vacuum and microclean the inside of all windows.
14. HEPA vacuum and microclean all baseboards.
15. HEPA vacuum and microclean all flooring.
16. Aggressively scrub the air using HEPA air scrubbers for approximately 48 hours upon completion of remediation.
17. Disposal of all discarded materials into a dumpster provided by the client.

2nd Floor Hallway Outside of Theatre

1. Place the work area under negative pressure.
2. HEPA vacuum and microclean all A/C registers and vents within the work area.
3. Remove any water damaged ceiling tiles.
4. HEPA vacuum and microclean all contents. Once cleaned, all small contents will be placed into boxes.
5. HEPA vacuum and microclean all ceiling mounted fixtures.
6. HEPA vacuum and microclean all ceilings.
7. HEPA vacuum and microclean all wall mounted fixtures.
8. HEPA vacuum and microclean all door frames.
9. HEPA vacuum and microclean all doors.
10. HEPA vacuum and microclean all walls.
11. HEPA vacuum and microclean the inside of all windows.
12. HEPA vacuum and microclean all baseboards.
13. HEPA vacuum and microclean all flooring.
14. Aggressively scrub the air using HEPA air scrubbers for approximately 48 hours upon completion of remediation.
15. Disposal of all discarded materials into a dumpster provided by the client.

3rd Floor Storage Room

1. Place the work area under negative pressure.
2. HEPA vacuum and microclean all A/C registers and vents within the work area.
3. Remove any water damaged ceiling tiles.
4. HEPA vacuum and microclean all contents. Once cleaned, all small contents will be placed into boxes.
5. HEPA vacuum and microclean all ceiling mounted fixtures.
6. HEPA vacuum and microclean all ceilings.
7. HEPA vacuum and microclean all wall mounted fixtures.

8. HEPA vacuum and microclean all cabinetry.
9. HEPA vacuum and microclean all shelving.
10. HEPA vacuum and microclean all door frames.
11. HEPA vacuum and microclean all doors.
12. HEPA vacuum and microclean all walls.
13. HEPA vacuum and microclean the inside of all windows.
14. HEPA vacuum and microclean all baseboards.
15. HEPA vacuum and microclean all flooring.
16. Aggressively scrub the air using HEPA air scrubbers for approximately 48 hours upon completion of remediation.
17. Disposal of all discarded materials into a dumpster provided by the client.

3rd Floor Control Room

1. Place the work area under negative pressure.
2. HEPA vacuum and microclean all A/C registers and vents within the work area.
3. Remove any water damaged ceiling tiles.
4. HEPA vacuum and microclean all contents. Once cleaned, all small contents will be placed into boxes.
5. HEPA vacuum and microclean all ceiling mounted fixtures.
6. HEPA vacuum and microclean all ceilings.
7. HEPA vacuum and microclean all wall mounted fixtures.
8. HEPA vacuum and microclean all cabinetry.
9. HEPA vacuum and microclean all shelving.
10. HEPA vacuum and microclean all door frames.
11. HEPA vacuum and microclean all doors.
12. HEPA vacuum and microclean all walls.
13. HEPA vacuum and microclean the inside of all windows.
14. HEPA vacuum and microclean all baseboards.
15. HEPA vacuum and microclean all flooring.
16. Aggressively scrub the air using HEPA air scrubbers for approximately 48 hours upon completion of remediation.
17. Disposal of all discarded materials into a dumpster provided by the client.

3rd Floor Men's Bathroom

1. Place the entire dwelling under negative pressure.
2. HEPA vacuum and microclean all A/C registers and vents within the work area.
3. Remove any water damaged ceiling tiles.
4. HEPA vacuum and microclean all ceiling mounted fixtures.
5. HEPA vacuum and microclean all ceilings.
6. HEPA vacuum and microclean all wall mounted fixtures.
7. HEPA vacuum and microclean all cabinetry.
8. HEPA vacuum and microclean all appliances.
9. HEPA vacuum and microclean all sinks.
10. HEPA vacuum and microclean all toilets.
11. HEPA vacuum and microclean all mirrors.
12. HEPA vacuum and microclean all shelving.
13. HEPA vacuum and microclean all door frames.
14. HEPA vacuum and microclean all doors.
15. HEPA vacuum and microclean all walls.
16. HEPA vacuum and microclean the inside of all windows.
17. HEPA vacuum and microclean all baseboards.
18. HEPA vacuum and microclean all flooring.

19. Aggressively scrub the air using HEPA air scrubbers for approximately 48 hours upon completion of remediation.
20. Disposal of all discarded materials into a dumpster provided by the client.

3rd Floor Women's Bathroom

1. Place the entire dwelling under negative pressure.
2. HEPA vacuum and microclean all A/C registers and vents within the work area.
3. Remove any water damaged ceiling tiles.
4. HEPA vacuum and microclean all ceiling mounted fixtures.
5. HEPA vacuum and microclean all ceilings.
6. HEPA vacuum and microclean all wall mounted fixtures.
7. HEPA vacuum and microclean all cabinetry.
8. HEPA vacuum and microclean all appliances.
9. HEPA vacuum and microclean all sinks.
10. HEPA vacuum and microclean all toilets.
11. HEPA vacuum and microclean all mirrors.
12. HEPA vacuum and microclean all shelving.
13. HEPA vacuum and microclean all door frames.
14. HEPA vacuum and microclean all doors.
15. HEPA vacuum and microclean all walls.
16. HEPA vacuum and microclean the inside of all windows.
17. HEPA vacuum and microclean all baseboards.
18. HEPA vacuum and microclean all flooring.
19. Aggressively scrub the air using HEPA air scrubbers for approximately 48 hours upon completion of remediation.
20. Disposal of all discarded materials into a dumpster provided by the client.

HVAC System OXINE Treatment

1. HEPA vacuum and microclean all a/c registers and vents within the work area.
2. Poly-seal all a/c registers and vents within the work area.
3. HEPA vacuum and microclean the entire exterior casing of the air handler.
4. Remove the exterior panel of the air handler.
5. HEPA vacuum and microclean the interior casing.
6. Once the interior of the air handler has been microcleaned, OXINE fungal and bacterial sanitizer is injected into the interior casing and components of the air handler.
7. Replace the exterior panel of the air handler.
8. Inject OXINE fungal and bacterial sanitizer into the distribution duct.
9. Place the air handler under positive pressure to disperse the OXINE fungal and bacterial sanitizer deep into the pore structure of the entire ductwork system.
10. HVAC System OXINE Treatment does not address the hygiene condition of the mechanical parts of the air handler.

Aggressive Dehumidification

Aggressively dehumidify the air using multiple commercial grade dehumidifiers throughout the entire residence during the remediation process.

NOTES*- It is assumed that all launderable items will be removed prior to remediation activities. All non-salvageable items will be bagged and sealed by Advanced MicroClean and then placed into a dumpster provided by the client.

COMPENSATION

TOTAL PROJECT COST $29,995.00

TERMS: 50% retainer due upon acceptance. Balance due upon completion of work. Completion of work means all removal activities are completed and the facility is ready for clearance testing. Advanced MicroClean reserves the right to put a construction lien on the property and to charge a late fee of 1 ½% per month on past due balances. Advanced MicroClean reserves the right to collect any collection fee or court fee necessary to collect past due balances.

AUTHORIZATION

Please acknowledge your acceptance of this proposal in the amount of **Twenty-Nine Thousand Nine Hundred Ninety-Five Dollars ($29,995.00)** and attached Terms & Conditions by signing below and returning a copy of this proposal to Advanced MicroClean, LLC. The aforementioned Terms and Conditions are an integral part of this proposal and their provisions are incorporated herein by reference. If the standard general terms and conditions attached are determined to be in conflict with any provision of this proposal's text, then the text of the proposal itself shall govern in said instance, but the remaining provisions and sub-provisions included in the attached general terms and conditions shall not be affected thereby.

AUTHORIZED BY CLIENT: **DATE:**

_____ _____

Signature

_____

Print Name

We would like to thank you for considering Advanced MicroClean for your service needs and we look forward to being of service. Should you have further questions, please contact the undersigned at (954) 931-8154.

Respectfully submitted,
Advanced MicroClean, LLC

Manny Perez
Senior Project Manager

Attachment: Terms and Conditions, Mold License and Proof of Insurance

GENERAL TERMS AND CONDITIONS

THESE GENERAL TERMS AND CONDITIONS ARE MADE A PART HEREOF AND INCORPORATED BY REFERENCE. PLEASE READ CAREFULLY.

Term of Agreement. This Agreement shall become effective on the date the attached Proposal is authorized and accepted by the Client. ("Effective Date")

In course of remediation it is often necessary to remove items such as, but not limited to: sinks, tubs, upper and lower cabinets, appliances, window treatments, wall and ceiling fixtures, and mirrors. ADVANCED MICROCLEAN (hereinafter also referred to as "AMC") will take every precaution to remove such items intact, and without damage, however, if damage should occur ADVANCED MICROCLEAN will not be responsible for repair, replacement or monetary compensation. Should these terms and conditions not be satisfactory to the client, the client may, at their own expense, have the items removed by a professional after ADVANCED MICROCLEAN has set up a containment and placed the work area under negative pressure.

AMC Proposal (attached hereof and hereinafter referred to as "Proposal") does not include replacement of any building materials, such as drywall, ceilings, cabinetry, shelving, carpeting, ceiling fans, etc., unless noted above.

In no way does ADVANCED MICROCLEAN guarantee that all environmental concerns associated with the property have been identified and/or remediated nor does it take responsibility for ensuring that the source of the problem has been corrected. Specialized contractors (plumbers, engineers, etc.) may be necessary to further investigate and/or conduct repairs.

Proposal does not include dry-cleaning or laundering of any items, such as clothing, shoes, belts, linens, drapes, window treatments, etc. Wall mounted fixtures, ceiling mounted fixtures, and/or window treatments may or may not be removed at the discretion of ADVANCED MICROCLEAN.

ADVANCED MICROCLEAN will not be responsible for any hidden security alarm wires, electrical wires, communication wires or any other hidden wiring, and/or plumbing not brought to our attention prior to commencement of work.

Proposal does not include POD rental and/or any other monthly storage fees. Should the rental of a POD be necessary, Advanced MicroClean will not be responsible for the POD rental fees, or storage fees and/or its contents.

ADVANCED MICROCLEAN reserves the right to conduct our own indoor air quality testing and inspection.

ADVANCED MICROCLEAN does not perform Post Abatement Clearance Testing. Testing should be performed by others and is not included in this proposal.

All workers will be wearing proper personal protection equipment including HEPA respirators, disposable suits, gloves and shoe covers.

This proposal covers labor, materials, personal air monitoring, licenses, required to perform the work in compliance with all currently applicable local, state, and federal laws. Owner will supply all electric and water to project site.

Should additional work be required ("change order") above and beyond the original Scope of Work the client will be immediately notified in writing. At that time, a remediation plan and proposal for the change order will be provided to the client for their approval. No additional work will be done without the expressed written consent of the client.

Notice of Required Plumbing Shut-out
As part of the work being performed within the house/building, it may be necessary to remove and/or demolish plumbing equipment and associated walls. In order to complete this work, it will be necessary to shut the main water supply off and cap supply lines and supply equipment that may be in the way of the work activities. The repair and/or replacement of the plumbing equipment and/or fixtures are not part of the contracted scope of work and should be performed by a licensed plumbing contractor. Until such repairs are made and inspected, it will be necessary that the water supply remains off.

Termination: Either party may terminate this Agreement at will provided at least thirty (30) days written notice is provided to the other party from the effective date of said termination. Where AMC has terminated this Agreement, AMC shall not be relieved of any obligations to complete any and all work commenced up to the time of termination unless it has provided notice pursuant to this Agreement of Client's failure to make payment as provided herein. Where Client has terminated this Agreement, Client shall not be relieved of any obligations to pay AMC for charges accrued for Services which have been properly furnished up to the time of termination. The remedies available to the parties set forth in this Section shall not be exclusive and any party shall at all times be entitled to all rights available to it under either law or equity.

LIMITATION OF LIABILITY: IN THE EVENT OF ANY BREACH OF THIS AGREEMENT OR ANY FAILURE OF THE SERVICES, WHATSOEVER, NEITHER AMC OR CLIENT SHALL BE LIABLE FOR ANY, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES, OR FOR ANY LOST PROFITS OF ANY KIND OR NATURE WHATSOEVER, EVEN IF AMC OR CLIENT HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE OR LOSS.

Disclaimer of Additional Warranty. **AMC MAKES NO WARRANTY WITH RESPECT TO THE SERVICE OR ITS PERFORMANCE UNDER THIS AGREEMENT UNLESS EXPRESSLY SET FORTH IN THIS AGREEMENT, INCLUDING THE ATTACHED PROPOSAL. AMC DISCLAIMS ALL WARRANTIES WHETHER EXPRESS OR IMPLIED INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

Force Majeure. If either party's performance of this Agreement or any obligation (other than the obligation to make payments) hereunder is prevented, restricted or interfered with by causes beyond its reasonable control including, but not limited to, acts of God, fire, explosion, vandalism, cable cut, power outage, storm or other similar occurrence including rain fade or other atmospheric conditions, any law, order, regulation, direction, action or request of any government, or of any department, agency, commission, court, bureau, corporation or other instrumentality of any one or more of said governments, or of any civil or military authority, or by national emergencies, insurrections, riots, wars, acts of terrorism, strikes, lockouts or work stoppages or other labor difficulties, supplier failures, shortages, breaches or delays, then the party that is unable to perform or meet its obligations due to such causes shall be excused from such performance on a day-to-day basis to the extent of such prevention, restriction or interference. The party that is unable to perform or meet its obligations due to such causes shall use commercially reasonable efforts under the circumstances to avoid and remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes cease.

Assignment. Neither Client or AMC shall assign or otherwise transfer (including a transfer due to a "Change of Control") its rights or obligations under this Agreement to another entity without the prior written consent of the other party, which shall not be unreasonably withheld. Any such approval decision shall be provided promptly to the other party upon receipt of a written request from the other party for approval but in no event later than ten (10) business days after receipt of the written request for approval. AMC may require Client to become current on all payments required by this Agreement before any such assignment or transfer is approved by AMC. Any such assignment or transfer without such consent shall entitle the other party to terminate this Agreement at its option upon twenty (20) calendar days' prior written notice and shall constitute a default of a material obligation. A Change in Control shall be deemed to be an assignment, merger, sale of a controlling interest or other transfer of a controlling ownership interest.

Costs and Attorneys' Fees. If a proceeding is brought for the enforcement of this Agreement or because of any alleged or actual dispute, breach, default or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and other reasonable costs and expenses incurred in such action or proceeding in addition to any other relief to which such party may be entitled. This Section shall survive the expiration or termination of this Agreement.

Severability. If any term or provision of this Agreement shall, to any extent, be determined to be invalid or unenforceable by a court or body of competent jurisdiction, then (a) both parties shall be relieved of all obligations arising under such provision and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it valid and enforceable while preserving its intent, and (b) the remainder of this Agreement shall be valid and enforceable.

Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same agreement. Facsimile/email signatures shall be deemed original signature.

General Applicability of Provisions. Unless expressly excluded, all terms of this Agreement are applicable to all sections of this Agreement, notwithstanding the specific reference to such a term in any other particular section.

Intellectual Property Rights. Unless otherwise specifically agreed in writing by the parties, each party shall retain all right, title and interest in and to any intellectual property associated with the provision of Services. If it should be necessary for a party to practice any patent, copyright, trade secret or other non-trademark intellectual property of the other party to avail itself of the Services, the parties shall negotiate in good faith a license with respect to such intellectual property. Each party acknowledges that the other party's name is proprietary to the other party. This Agreement does not transfer, and confers no right to use, the name, trademarks (including service marks), patents, copyrights, trade secrets, other intellectual property or CIC of either party, except as expressly provided herein. Neither party shall take any action inconsistent with the intellectual property rights of the other party.

Survival of Terms. No termination of this Agreement shall affect the rights or obligations of either party: (a) with respect to any payment for services rendered before termination; or (b) pursuant to other provisions of this Agreement that, by their sense and context, are intended to survive termination of this Agreement, including without limitation, indemnification and limitation of liability.

Entire Agreement and Modifications. This Agreement including the attached Proposal and these Terms and Conditions shall constitute the entire agreement between AMC and Client with respect to the subject matter hereof and supersedes any prior or simultaneous agreement or terms, whether oral or written. All of the parties to this Agreement have participated fully in the negotiation and preparation hereof; and accordingly, this Agreement shall not be more strictly construed against any one of the parties hereto. Both parties acknowledge they have been represented by legal counsel in the review of this Agreement. Except as provided herein, any waiver, modification, or amendment of any provision of this Agreement will be effective only if in writing and signed by the parties herein. In construing this Agreement, the singular shall be held to include the plural, the plural shall include the singular, the use of any gender shall include every other and all genders.

Authorization to Execute Agreement. The parties hereunder represent and warrant to the other that the execution, delivery and performance of this Agreement has been duly authorized and no consent of any other person or entity to such execution, delivery and performance is required to render this document a valid and binding instrument enforceable against the other substantially in accordance with its terms; and to the parties knowledge, neither the execution of this Agreement, nor the consummation of the transactions contemplated herein or thereby will; (I) result in a breach of, or default under, any agreement to which the other is a party or (ii) violate any restrictions to which the party is subject. AMC further represents that it does not have a conflict of interest with the law firm or the Receiver that would preclude it from consulting or providing the services hereunder. Should such a conflict arise in the future, AMC shall advise the Client immediately. Binding Effect. Except as otherwise provided for herein, this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective legal representatives, heirs, successors, and assigns.

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

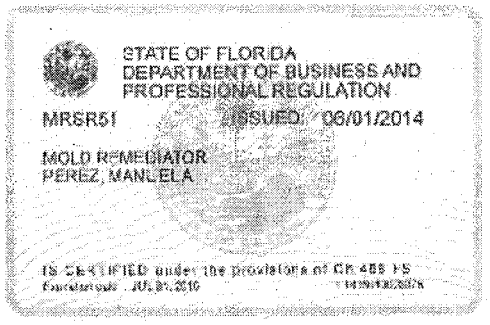
MOLD-RELATED SERVICES LICENSING PROGRAM (850) 487-1395
1940 NORTH MONROE STREET
TALLAHASSEE FL 32399-0783

PEREZ, MANUEL A
390 SABAL WAY
WESTON FL 33326

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

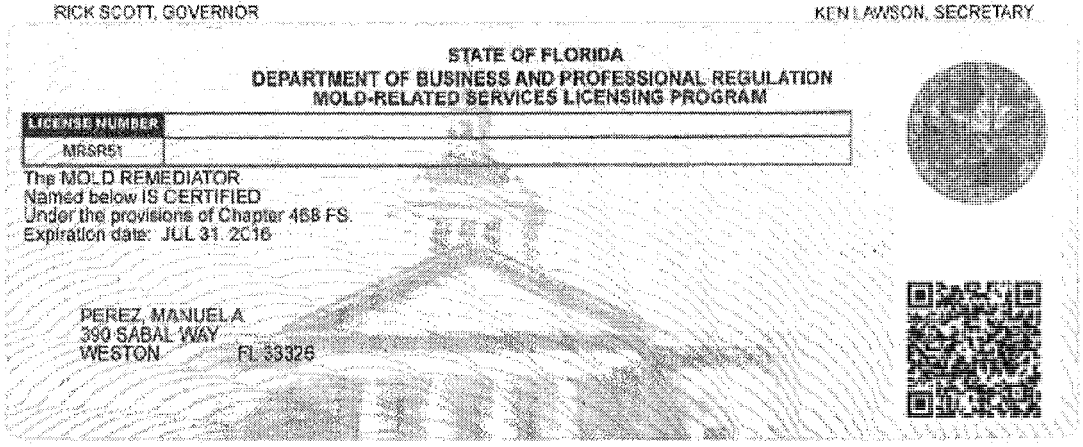
Every day we work to improve the way we do business in order to serve you better. For information about our services, please log on to www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently. Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



DETACH HERE

RICK SCOTT, GOVERNOR KEN LAWSON, SECRETARY



ISSUED: 06/01/2014 DISPLAY AS REQUIRED BY LAW SEQ # L1406010003075

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Gremesco Corporation 195 Brooklawn Ave Bridgeport, CT 06604	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Rockhill Insurance Company	28053
INSURED	INSURER B :	
Advanced Micro Clean, LLC 390 Sabel Way Weston, FL 33326	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY ☑ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☑ OCCUR ☐ ☐ ☐ ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC						EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
								$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS ☐						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A						WC STATU-TORY LIMITS ☐ OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Contractors Pollution Liab						Aggregate: $2,000,000 Each Poll Cond. Limit: $1,000,000	

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Susan Neuman

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911 Restoration, Inc.

10730 NW 53rd Street
Sunrise, Florida 33351
Tel: (954) 747-7000 - Fax: (954) 748- 3939
Miami@911Restoration.com - Web: www.911Restoration.com
EIN#20-3810877 - MRSR#69 - CGC#1518776

Client:	Miami Springs Recreational Center (MOLD)	Home:	(305) 733-4319
Property:	1401 Westward Drive Miami , FL 33166		
Operator:	NINO		
Estimator:	Nino Espinoza	Business:	(954) 200-3556
		E-mail:	nino@911restoration.com

Type of Estimate:	Mold Remediation		
Date Entered:	2/25/2016	Date Assigned:	2/24/2016
Date Est. Completed:	2/25/2016	Date Job Completed:	

Price List:	FLMI8X_FEB16
Labor Efficiency:	Restoration/Service/Remodel
Estimate:	MIAMI_SPRGNS_REC_CNT

911 Restoration, Inc.

10730 NW 53rd Street
Sunrise, Florida 33351
Tel: (954) 747-7000 - Fax: (954) 748- 3939
Miami@911Restoration.com - Web: www.911Restoration.com
EIN#20-3810877 - MRSR#69 - CGC#1518776

Property Address: 1401 Westward Drive , Miami , FL 33166

911 Restoration will conduct local mold remediation on the second floor hallway, mens and ladies restrooms , theater, dressing rooms , third floor control room , third floor mens and ladies restrooms , and third floor storage rooms , this estimate is based on a protocol written by Air MD and provided to 911 Restoration by the facility director . The areas specified in this estimate will be contained: the affected drywall will be hepa vacuumed and wiped with an antimicrobial solution . All contaminated hard surface items within work areas will also get hepa vacuumed and wiped with an antimicrobial solution . During the entire process air scrubbers will be used to filter and recycle the air inside the containment area. The containment area will get an antimicrobial wipe down and HEPA vacuumed to ensure the removal of bacterial and spores. The procedure will require a minimum of 4 days. It is the customers responsibility to repair the source of moisture intrusion that may lead to mold growth. If the issue is not addressed, 911 Restoration can not be held responsible for continued or additional mold growth once work has been completed and post remediation verification has been received.

All work performed in accordance with the "City of New York Guidelines for Assessment and Remediation of Mold". as of April 2005 (EPA) (CDC) (NYDHS) (ACGIH) (CADOSH) and Institute of Inspection, Cleaning, and Remediation, Standard and Reference Guide for Professional Mold Remediation (IICR520).

OUR GUARANTEE:
911 Restoration will guarantee successful clearance testing by a Third-Party Environmentalist following the execution of the recommendation dictated in this estimate and scope of work. If clearance testing/lab results and visual inspection prove that remediation efforts where not successful than 911 Restoration agrees to re-clean affected areas.

POST TESTING/CLEARANCE TESTING:
Post Remediation Testing is strongly recommended upon following the remediation process. 911 Restoration recommends contacting with a Third-Party Environmentalist to perform visual inspection, surface sampling and/or air testing inside newly remediated area following the remediation process and before containment is removed and prior to new building materials introduced to the remediated area. Post Remediation testing criteria shall be established by the Third-Party Environmentalist.

** Clearance Testing is done by 3rd party inspection company and the cost is not included in this estimate.

**This Estimate does not include the cost for reconstruction. If client would like estimate for reconstruction we can provide one under separate cover.

Total Job Amount: **$34,734.95** Client's Initials: _____

Start job date _____ End job date _____

This agreement is entered on _____ (date), by and

between _____ (Owner)

and _____ with 911 Restoration.

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MIAMI_SPRGNS_REC_CNT

3rd floor control room **LxWxH 18' x 15' x 8' 6"**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	831.00 SF @	0.29 =	240.99
Apply anti-microbial agent	831.00 SF @	0.22 =	182.82
Clean the walls and ceiling	831.00 SF @	0.19 =	157.89
Clean floor	270.00 SF @	0.29 =	78.30
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00
Content Manipulation charge - per hour	1.00 HR @	30.74 =	30.74
Cleaning Technician - per hour for content cleaning 2 techs for 6 hours	12.00 HR @	23.36 =	280.32
Dehumidifier (per 24 hour period) - 1 unit for 3 days	3.00 EA @	56.51 =	169.53

Control room offset **LxWxH 9' x 7' x 8' 6"**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	335.00 SF @	0.29 =	97.15
Apply anti-microbial agent	335.00 SF @	0.22 =	73.70
Clean the walls and ceiling	335.00 SF @	0.19 =	63.65
Clean floor	63.00 SF @	0.29 =	18.27
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00
Content Manipulation charge - per hour	1.00 HR @	30.74 =	30.74
Cleaning Technician - per hour for content cleaning 2 techs for 4 hours	8.00 HR @	23.36 =	186.88

Third Floor Unisex restroom **LxWxH 9' x 7' x 8'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	319.00 SF @	0.29 =	92.51
Apply anti-microbial agent	319.00 SF @	0.22 =	70.18
Clean the walls and ceiling	319.00 SF @	0.19 =	60.61
Clean floor	63.00 SF @	0.29 =	18.27
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00
Dehumidifier (per 24 hour period) - 1 unit for 3 days	3.00 EA @	56.51 =	169.53

Thrid floor ladies restroom **LxWxH 18' x 15' x 8'**

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DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	798.00 SF @	0.29 =	231.42
Apply anti-microbial agent	798.00 SF @	0.22 =	175.56
Clean the walls and ceiling	798.00 SF @	0.19 =	151.62
Clean floor	270.00 SF @	0.29 =	78.30
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00
Dehumidifier (per 24 hour period) - 1 unit for 3 days	3.00 EA @	56.51 =	169.53

Storage room third floor **LxWxH 28' x 22' x 8'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	1,416.00 SF @	0.29 =	410.64
Apply anti-microbial agent	1,416.00 SF @	0.22 =	311.52
Clean the walls and ceiling	1,416.00 SF @	0.19 =	269.04
Clean floor	616.00 SF @	0.29 =	178.64
Content Manipulation charge - per hour	1.00 HR @	30.74 =	30.74
Cleaning Technician - per hour for content cleaning 2 techs for 3 hours	6.00 HR @	23.36 =	140.16
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00
Dehumidifier (per 24 hour period) - 1 unit for 3 days	3.00 EA @	56.51 =	169.53
Remove Suspended ceiling tile - 2' x 4' removal minimum	1.00 SF @	30.00 =	30.00

2nd floor hallway **LxWxH 30' x 29' x 8' 10"**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	1,912.33 SF @	0.29 =	554.58
Apply anti-microbial agent	1,912.33 SF @	0.22 =	420.71
Clean the walls and ceiling	1,912.33 SF @	0.19 =	363.34
Clean floor	870.00 SF @	0.29 =	252.30
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00
Dehumidifier (per 24 hour period) - 1 unit for 3 days	3.00 EA @	56.51 =	169.53

Hallway offset 2nd floor **LxWxH 20' x 15' x 8' 10"**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	918.33 SF @	0.29 =	266.32

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CONTINUED - Hallway offset 2nd floor

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Apply anti-microbial agent	918.33 SF @	0.22 =	202.03
Clean the walls and ceiling	918.33 SF @	0.19 =	174.48
Clean floor	300.00 SF @	0.29 =	87.00
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00

Mens restroom 2nd floor **LxWxH 23' x 11' x 8' 10"**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	853.67 SF @	0.29 =	247.56
Apply anti-microbial agent	853.67 SF @	0.22 =	187.81
Clean the walls and ceiling	853.67 SF @	0.19 =	162.20
Clean floor	253.00 SF @	0.29 =	73.37
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00
Dehumidifier (per 24 hour period) - 1unit for 3 days	3.00 EA @	56.51 =	169.53

Ladies restrooms 2nd floor **LxWxH 28' x 9' x 8' 10"**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	905.67 SF @	0.29 =	262.64
Apply anti-microbial agent	905.67 SF @	0.22 =	199.25
Clean the walls and ceiling	905.67 SF @	0.19 =	172.08
Clean floor	252.00 SF @	0.29 =	73.08
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00
Dehumidifier (per 24 hour period) - 1 unit for 3 days	3.00 EA @	56.51 =	169.53

Theater room **LxWxH 59' x 47' x 26'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL

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CONTINUED - Theater room

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	8,285.00 SF @	0.29 =	2,402.65
Apply anti-microbial agent	8,285.00 SF @	0.22 =	1,822.70
Clean the walls and ceiling	8,285.00 SF @	0.19 =	1,574.15
Clean floor	2,773.00 SF @	0.29 =	804.17
Neg. air fan/Air scrub.-XLrg (per 24 hr period)-4 unit for 3 days	12.00 DA @	120.00 =	1,440.00
Dehumidifier (per 24 hour period) - XLarge - 3 units for 3 days	9.00 EA @	110.00 =	990.00
Content Manipulation charge - per hour	4.00 HR @	30.74 =	122.96
Cleaning Technician - per hour for content cleaning 6 techs for 16 hours	96.00 HR @	23.36 =	2,242.56

Theater dressing room 1 **LxWxH 19' x 18' x 26'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	2,266.00 SF @	0.29 =	657.14
Apply anti-microbial agent	2,266.00 SF @	0.22 =	498.52
Clean the walls and ceiling	2,266.00 SF @	0.19 =	430.54
Clean floor	342.00 SF @	0.29 =	99.18
Negative air fan/Air scrubber (24 hr period) - No monit.	3.00 DA @	70.00 =	210.00
Dehumidifier (per 24 hour period) - XLarge - 1 units for 3 days	3.00 EA @	110.00 =	330.00
Content Manipulation charge - per hour	4.00 HR @	30.74 =	122.96
Cleaning Technician - per hour for content cleaning 3 techs for 6 hours	18.00 HR @	23.36 =	420.48

2nd theater dressing room **LxWxH 19' x 18' x 26'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	2,266.00 SF @	0.29 =	657.14
Apply anti-microbial agent	2,266.00 SF @	0.22 =	498.52
Clean the walls and ceiling	2,266.00 SF @	0.19 =	430.54
Clean floor	342.00 SF @	0.29 =	99.18
Content Manipulation charge - per hour	3.00 HR @	30.74 =	92.22
Cleaning Technician - 3 techs for 6 hours for content cleaning	18.00 HR @	23.36 =	420.48

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CONTINUED - 2nd theater dressing room

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00

3rd thearter dressing room **LxWxH 19' x 18' x 26'**

DESCRIPTION	QTY	UNIT PRICE	TOTAL
HEPA Vacuuming - Light - (PER SF)	2,266.00 SF @	0.29 =	657.14
Apply anti-microbial agent	2,266.00 SF @	0.22 =	498.52
Clean the walls and ceiling	2,266.00 SF @	0.19 =	430.54
Clean floor	342.00 SF @	0.29 =	99.18
Content Manipulation charge - per hour	3.00 HR @	30.74 =	92.22
Cleaning Technician - 3 techs for 3 hours for content cleaning	9.00 HR @	23.36 =	210.24
Negative air fan/Air scrubber (24 hr period) - 1 unit for 3 days	3.00 DA @	70.00 =	210.00
Dehumidifier (per 24 hour period) - 1 unit for 3 days	1.00 EA @	56.51 =	56.51
Add for primary and secondary filter (for negative air exhaust fan)	102.00 EA @	12.00 =	1,224.00
Plastic bag - used for disposal miscellaneous items	20.00 EA @	3.38 =	67.60

General

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Equipment setup, take down, and monitoring (hourly charge)	8.00 HR @	48.92 =	391.36
Equipment decontamination charge - per piece of equipment	30.00 EA @	32.69 =	980.70
Scissor lift - 26' platform height - electric powered 1 unit for 6 days	6.00 DA @	210.00 =	1,260.00

Labor Minimums Applied

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Acoustic ceiling tile labor minimum	1.00 EA @	187.93 =	187.93

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Grand Total Areas:

16,616.00	SF Walls	6,756.00	SF Ceiling	23,372.00	SF Walls and Ceiling
6,756.00	SF Floor	750.67	SY Flooring	1,060.00	LF Floor Perimeter
4,577.67	SF Long Wall	3,730.33	SF Short Wall	1,060.00	LF Ceil. Perimeter
0.00	Floor Area	0.00	Total Area	0.00	Interior Wall Area
0.00	Exterior Wall Area	0.00	Exterior Perimeter of Walls		
0.00	Surface Area	0.00	Number of Squares	0.00	Total Perimeter Length
0.00	Total Ridge Length	0.00	Total Hip Length		

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Summary

Line Item Total	33,408.15
Material Sales Tax	1,326.80
Replacement Cost Value	**$34,734.95**
Net Claim	**$34,734.95**

Nino Espinoza

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Recap of Taxes

	Material Sales Tax (7%)	Laundering Tax (2%)	Manuf. Home Tax (6%)	Storage Rental Tax (7%)
Line Items	1,326.80	0.00	0.00	0.00
Total	**1,326.80**	**0.00**	**0.00**	**0.00**

Servpro of Miami Lakes / Servpro of Doral

#10412 & 10413
3186 W 81st Street
Hialeah, FL 33018
Ph: (305) 558-6211 / Fax: (305) 558-1140
FEIN: 47-1430064

Client:	Miami Springs Recreational Center	Business:	(305) 805-5075
Property:	1401 Westward Dr. Miami Springs, FL 33166		
Business:	201 Westward Drive Miami Springs, FL 33166		
Operator:	BJARAMIL		
Estimator:	Bresly Jaramillo		
Type of Estimate:	Mold Remediation		
Date Entered:	2/2/2016	Date Assigned:	
Price List:	FLMI8X_FEB16		
Labor Efficiency:	Restoration/Service/Remodel		
Estimate:	MIA_SPRINGS_RC_MR		

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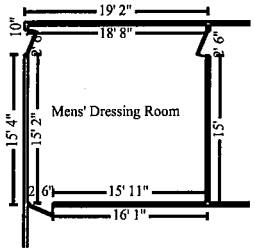
FEIN: 47-1430064

MIA_SPRINGS_RC_MR

Main Level

Main Level

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
3. Add for personal protective equipment (hazardous cleanup)	100.00 EA	0.00	8.20	51.10	871.10
10 Technicians x 2 changes x 5 days					
99. Scissor lift - 20' platform height - electric powered	10.00 DA	0.00	145.00	0.00	1,450.00
2 Lifts x 5 Days					
Total: Main Level				51.10	2,321.10



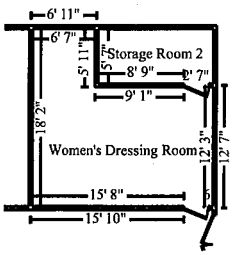
Mens' Dressing Room **Height: 22'**

1,620.67 SF Walls	339.11 SF Ceiling
1,959.78 SF Walls & Ceiling	339.11 SF Floor
37.68 SY Flooring	73.67 LF Floor Perimeter
73.67 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
6. Clean the walls and ceiling	1,959.78 SF	0.00	0.19	27.53	399.89
29. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	7.00 DA	0.00	120.21	0.00	841.47
1 Large Air Scrubber x 7 days					
30. Add for HEPA filter (for neg. air machine/vacuum - Large)	1.00 EA	0.00	243.20	16.10	259.30
1 per Air Scrubber					
45. HEPA Vacuuming - hourly charge	2.00 HR	0.00	114.23	0.00	228.46
65. Apply anti-microbial agent	1,959.78 SF	0.00	0.22	4.12	435.27
82. Deodorize building - Hot thermal fog	7,460.44 CF	0.00	0.04	20.89	319.31
102. Protect - Cover with plastic	135.64 SF	0.00	0.45	1.04	62.08
120. Dehumidifier (per 24 hour period) - No monitoring	7.00 EA	0.00	56.51	0.00	395.57
1 Dehumidifiers x 7 days					
129. Containment Barrier/Airlock/Decon. Chamber	18.00 SF	0.00	0.87	0.09	15.75
3x6					

CONTINUED - Mens' Dressing Room

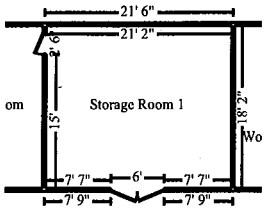
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
130. Peel & seal zipper - heavy duty	1.00 EA	0.00	13.37	0.66	14.03
Totals: Mens' Dressing Room				70.43	2,971.13



Women's Dressing Room **Height: 22'**

1,620.67 SF Walls	267.09 SF Ceiling
1,887.75 SF Walls & Ceiling	267.09 SF Floor
29.68 SY Flooring	73.67 LF Floor Perimeter
73.67 LF Ceil. Perimeter	

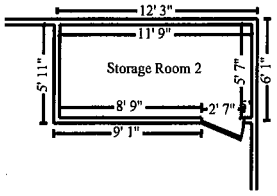
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
7. Clean the walls and ceiling	1,887.75 SF	0.00	0.19	26.52	385.19
31. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	7.00 DA	0.00	120.21	0.00	841.47
1 Large Air Scrubber x 7 days					
32. Add for HEPA filter (for neg. air machine/vacuum - Large)	1.00 EA	0.00	243.20	16.10	259.30
1 per Air Scrubber					
49. HEPA Vacuuming - hourly charge	2.00 HR	0.00	114.23	0.00	228.46
66. Apply anti-microbial agent	1,887.75 SF	0.00	0.22	3.96	419.27
83. Deodorize building - Hot thermal fog	5,875.87 CF	0.00	0.04	16.45	251.48
104. Protect - Cover with plastic	106.83 SF	0.00	0.45	0.82	48.89
121. Dehumidifier (per 24 hour period) - No monitoring	7.00 EA	0.00	56.51	0.00	395.57
1 Dehumidifiers x 7 days					
Totals: Women's Dressing Room				63.85	2,829.63



Storage Room 1 **Height: 22'**

1,730.67 SF Walls	384.53 SF Ceiling
2,115.19 SF Walls & Ceiling	384.53 SF Floor
42.73 SY Flooring	78.67 LF Floor Perimeter
78.67 LF Ceil. Perimeter	

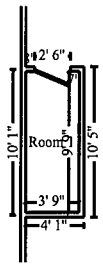
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
8. Clean the walls and ceiling	2,115.19 SF	0.00	0.19	29.72	431.61
51. HEPA Vacuuming - hourly charge	2.00 HR	0.00	114.23	0.00	228.46
67. Apply anti-microbial agent	2,115.19 SF	0.00	0.22	4.44	469.78
84. Deodorize building - Hot thermal fog	8,459.61 CF	0.00	0.04	23.69	362.07
114. Protect - Cover with plastic	153.81 SF	0.00	0.45	1.18	70.39
122. Dehumidifier (per 24 hour period) - No monitoring	7.00 EA	0.00	56.51	0.00	395.57
1 Dehumidifiers x 7 days					
Totals: Storage Room 1				59.03	1,957.88



Storage Room 2 **Height: 22'**

765.48 SF Walls	66.12 SF Ceiling
831.59 SF Walls & Ceiling	66.12 SF Floor
7.35 SY Flooring	34.79 LF Floor Perimeter
34.79 LF Ceil. Perimeter	

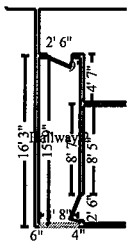
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
9. Clean the walls and ceiling	831.59 SF	0.00	0.19	11.68	169.68
50. HEPA Vacuuming - hourly charge	0.50 HR	0.00	114.23	0.00	57.12
68. Apply anti-microbial agent	831.59 SF	0.00	0.22	1.75	184.70
85. Deodorize building - Hot thermal fog	1,454.55 CF	0.00	0.04	4.07	62.25
116. Protect - Cover with plastic	26.45 SF	0.00	0.45	0.20	12.10
Totals: Storage Room 2				17.70	485.85



Room 1 **Height: 8'**

216.00 SF Walls	36.56 SF Ceiling
252.56 SF Walls & Ceiling	36.56 SF Floor
4.06 SY Flooring	27.00 LF Floor Perimeter
27.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
10. Clean the walls and ceiling	252.56 SF	0.00	0.19	3.55	51.54
52. HEPA Vacuuming - hourly charge	0.50 HR	0.00	114.23	0.00	57.12
69. Apply anti-microbial agent	252.56 SF	0.00	0.22	0.53	56.09
86. Deodorize building - Hot thermal fog	292.50 CF	0.00	0.04	0.82	12.52
Totals: Room 1				4.90	177.27



Hallway 2 **Height: 8'**

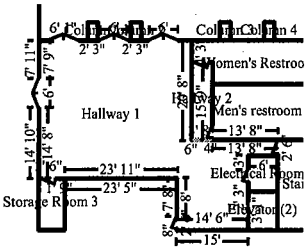
291.56 SF Walls	63.00 SF Ceiling
354.56 SF Walls & Ceiling	63.00 SF Floor
7.00 SY Flooring	35.83 LF Floor Perimeter
39.50 LF Ceil. Perimeter	

Missing Wall - Goes to Floor **3' 8" X 6' 8"** **Opens into HALLWAY_1**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
11. Clean the walls and ceiling	354.56 SF	0.00	0.19	4.98	72.35
35. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	7.00 DA	0.00	120.21	0.00	841.47
1 Air Scrubber x 7 days					
36. Add for HEPA filter (for negative air exhaust fan)	1.00 EA	0.00	188.20	12.25	200.45
1 per Air Scrubber					
53. HEPA Vacuuming - hourly charge	0.50 HR	0.00	114.23	0.00	57.12
70. Apply anti-microbial agent	354.56 SF	0.00	0.22	0.74	78.74
87. Deodorize building - Hot thermal fog	504.00 CF	0.00	0.04	1.41	21.57
124. Dehumidifier (per 24 hour period) - No monitoring	7.00 EA	0.00	56.51	0.00	395.57
1 Dehumidifiers x 7 days					

CONTINUED - Hallway 2

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Hallway 2				19.38	1,667.27



Hallway 1 **Height: 8'**

1,400.89 SF Walls	1,166.39 SF Ceiling
2,567.28 SF Walls & Ceiling	1,166.39 SF Floor
129.60 SY Flooring	174.50 LF Floor Perimeter
178.17 LF Ceil. Perimeter	

Missing Wall - Goes to Floor **3' 8" X 6' 8"** **Opens into HALLWAY_2**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
12. Clean the walls and ceiling	2,567.28 SF	0.00	0.19	36.07	523.85
33. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	14.00 DA	0.00	120.21	0.00	1,682.94
2 Air Scrubber x 7 days					
34. Add for HEPA filter (for negative air exhaust fan)	2.00 EA	0.00	188.20	24.50	400.90
1 per Air Scrubber					
54. HEPA Vacuuming - hourly charge	1.00 HR	0.00	114.23	0.00	114.23
71. Apply anti-microbial agent	2,567.28 SF	0.00	0.22	5.39	570.19
88. Deodorize building - Hot thermal fog	9,331.11 CF	0.00	0.04	26.13	399.37
123. Dehumidifier (per 24 hour period) - No monitoring	7.00 EA	0.00	56.51	0.00	395.57
1 Dehumidifiers x 7 days					
131. Containment Barrier/Airlock/Decon. Chamber	108.00 SF	0.00	0.87	0.53	94.49
4 cont 3x6 = 54sf 1 cont 6x6 = 36sf					
132. Peel & seal zipper - heavy duty	5.00 EA	0.00	13.37	3.29	70.14
Totals: Hallway 1				95.91	4,251.68

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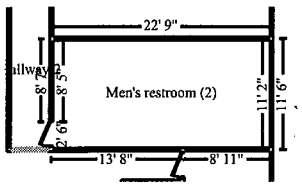
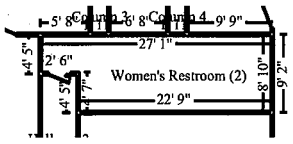


Men's restroom (2) **Height: 8'**

542.67 SF Walls	254.04 SF Ceiling
796.71 SF Walls & Ceiling	254.04 SF Floor
28.23 SY Flooring	67.83 LF Floor Perimeter
67.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
13. Clean the walls and ceiling	796.71 SF	0.00	0.19	11.20	162.57
55. HEPA Vacuuming - hourly charge	0.50 HR	0.00	114.23	0.00	57.12
72. Apply anti-microbial agent	796.71 SF	0.00	0.22	1.67	176.95
89. Deodorize building - Hot thermal fog	2,032.33 CF	0.00	0.04	5.69	86.98
Totals: Men's restroom (2)				18.56	483.62



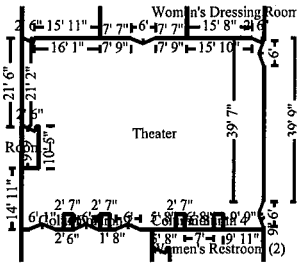
Women's Restroom (2) **Height: 8'**

574.67 SF Walls	219.38 SF Ceiling
794.04 SF Walls & Ceiling	219.38 SF Floor
24.38 SY Flooring	71.83 LF Floor Perimeter
71.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
14. Clean the walls and ceiling	794.04 SF	0.00	0.19	11.16	162.03
43. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	14.00 DA	0.00	120.21	0.00	1,682.94
2 Air Scrubber x 7 days					
44. Add for HEPA filter (for negative air exhaust fan)	2.00 EA	0.00	188.20	24.50	400.90
1 per Air Scrubber					
56. HEPA Vacuuming - hourly charge	0.50 HR	0.00	114.23	0.00	57.12
73. Apply anti-microbial agent	794.04 SF	0.00	0.22	1.67	176.36
90. Deodorize building - Hot thermal fog	1,755.00 CF	0.00	0.04	4.91	75.11
128. Dehumidifier (per 24 hour period) - No monitoring	7.00 EA	0.00	56.51	0.00	395.57
1 Dehumidifiers x 7 days					

CONTINUED - Women's Restroom (2)

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Women's Restroom (2)				42.24	2,950.03



Theater **Height: 22'**

5,474.33	SF Walls	2,650.24	SF Ceiling
8,124.58	SF Walls & Ceiling	2,650.24	SF Floor
294.47	SY Flooring	248.83	LF Floor Perimeter
248.83	LF Ceil. Perimeter		

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
28. Clean the walls and ceiling	8,124.58 SF	0.00	0.19	114.15	1,657.82
26. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	28.00 DA	0.00	120.21	0.00	3,365.88
4 Large Air Scrubber x 7 days					
27. Add for HEPA filter (for neg. air machine/vacuum - Large)	4.00 EA	0.00	243.20	64.40	1,037.20
1 per Air Scrubber					
57. HEPA Vacuuming - hourly charge	8.00 HR	0.00	114.23	0.00	913.84
74. Apply anti-microbial agent	8,124.58 SF	0.00	0.22	17.06	1,804.47
91. Deodorize building - Hot thermal fog	58,305.35 CF	0.00	0.04	163.25	2,495.46
112. Protect - Cover with plastic	1,060.10 SF	0.00	0.45	8.16	485.21
119. Dehumidifier (per 24 hour period) - XLarge - No monitoring	28.00 EA	0.00	110.00	0.00	3,080.00
4 X-Large Dehumidifiers x 7 days					
133. Containment Barrier/Airlock/Decon. Chamber	72.00 SF	0.00	0.87	0.35	62.99
2 cont 6x6 = 72sf					
134. Peel & seal zipper - heavy duty	2.00 EA	0.00	13.37	1.32	28.06
Totals: Theater				368.69	14,930.93

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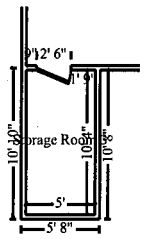
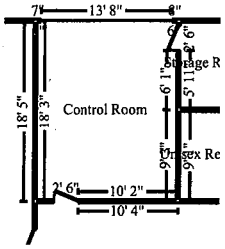


Storage Room 3 **Height: 8'**

245.33 SF Walls	51.67 SF Ceiling
297.00 SF Walls & Ceiling	51.67 SF Floor
5.74 SY Flooring	30.67 LF Floor Perimeter
30.67 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
16. Clean the walls and ceiling	297.00 SF	0.00	0.19	4.17	60.60
58. HEPA Vacuuming - hourly charge	0.50 HR	0.00	114.23	0.00	57.12
75. Apply anti-microbial agent	297.00 SF	0.00	0.22	0.62	65.96
92. Deodorize building - Hot thermal fog	413.33 CF	0.00	0.04	1.16	17.69
Totals: Storage Room 3				5.95	201.37



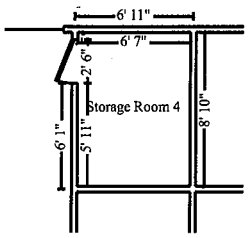
Control Room **Height: 8'**

525.33 SF Walls	266.15 SF Ceiling
791.48 SF Walls & Ceiling	266.15 SF Floor
29.57 SY Flooring	65.67 LF Floor Perimeter
65.67 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
17. Clean the walls and ceiling	791.48 SF	0.00	0.19	11.12	161.50
39. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	14.00 DA	0.00	120.21	0.00	1,682.94
2 Air Scrubber x 7 days					
40. Add for HEPA filter (for negative air exhaust fan)	2.00 EA	0.00	188.20	24.50	400.90
1 per Air Scrubber					
59. HEPA Vacuuming - hourly charge	1.00 HR	0.00	114.23	0.00	114.23
76. Apply anti-microbial agent	791.48 SF	0.00	0.22	1.66	175.79
93. Deodorize building - Hot thermal fog	2,129.17 CF	0.00	0.04	5.96	91.13
110. Protect - Cover with plastic	106.46 SF	0.00	0.45	0.82	48.73
127. Dehumidifier (per 24 hour period) - No monitoring	7.00 EA	0.00	56.51	0.00	395.57

CONTINUED - Control Room

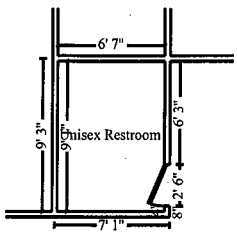
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1 Dehumidifiers x 7 days					
Totals: Control Room				44.06	3,070.79



Storage Room 4 **Height: 8'**

246.67 SF Walls	58.15 SF Ceiling
304.82 SF Walls & Ceiling	58.15 SF Floor
6.46 SY Flooring	30.83 LF Floor Perimeter
30.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
18. Clean the walls and ceiling	304.82 SF	0.00	0.19	4.28	62.20
60. HEPA Vacuuming - hourly charge	0.50 HR	0.00	114.23	0.00	57.12
77. Apply anti-microbial agent	304.82 SF	0.00	0.22	0.64	67.70
94. Deodorize building - Hot thermal fog	465.22 CF	0.00	0.04	1.30	19.91
118. Protect - Cover with plastic	23.26 SF	0.00	0.45	0.18	10.65
Totals: Storage Room 4				6.40	217.58



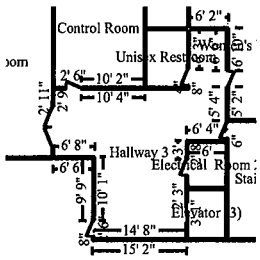
Unisex Restroom **Height: 8'**

250.67 SF Walls	59.80 SF Ceiling
310.47 SF Walls & Ceiling	59.80 SF Floor
6.64 SY Flooring	31.33 LF Floor Perimeter
31.33 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
19. Clean the walls and ceiling	310.47 SF	0.00	0.19	4.36	63.35
61. HEPA Vacuuming - hourly charge	0.50 HR	0.00	114.23	0.00	57.12
78. Apply anti-microbial agent	310.47 SF	0.00	0.22	0.65	68.95
95. Deodorize building - Hot thermal fog	478.39 CF	0.00	0.04	1.34	20.48

CONTINUED - Unisex Restroom

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Unisex Restroom				6.35	209.90



Hallway 3 **Height: 8'**

970.67	SF Walls	523.13	SF Ceiling
1,493.79	SF Walls & Ceiling	523.13	SF Floor
58.13	SY Flooring	121.33	LF Floor Perimeter
121.33	LF Ceil. Perimeter		

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
20. Clean the walls and ceiling	1,493.79 SF	0.00	0.19	20.99	304.81
41. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	14.00 DA	0.00	120.21	0.00	1,682.94
2 Air Scrubber x 7 days					
42. Add for HEPA filter (for negative air exhaust fan)	2.00 EA	0.00	188.20	24.50	400.90
1 per Air Scrubber					
62. HEPA Vacuuming - hourly charge	1.00 HR	0.00	114.23	0.00	114.23
79. Apply anti-microbial agent	1,493.79 SF	0.00	0.22	3.14	331.77
96. Deodorize building - Hot thermal fog	4,185.00 CF	0.00	0.04	11.72	179.12
126. Dehumidifier (per 24 hour period) - No monitoring	7.00 EA	0.00	56.51	0.00	395.57
1 Dehumidifiers x 7 days					
135. Containment Barrier/Airlock/Decon. Chamber	54.00 SF	0.00	0.87	0.26	47.24
4 cont 3x6 = 54sf					
136. Peel & seal zipper - heavy duty	4.00 EA	0.00	13.37	2.63	56.11
Totals: Hallway 3				63.24	3,512.69

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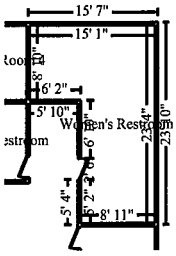
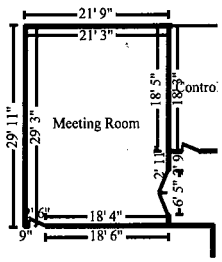


Women's Restroom **Height: 8'**

614.67 SF Walls	262.53 SF Ceiling
877.19 SF Walls & Ceiling	262.53 SF Floor
29.17 SY Flooring	76.83 LF Floor Perimeter
76.83 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
21. Clean the walls and ceiling	877.19 SF	0.00	0.19	12.32	178.99
63. HEPA Vacuuming - hourly charge	1.00 HR	0.00	114.23	0.00	114.23
80. Apply anti-microbial agent	877.19 SF	0.00	0.22	1.84	194.82
97. Deodorize building - Hot thermal fog	2,100.22 CF	0.00	0.04	5.88	89.89
Totals: Women's Restroom				20.04	577.93



Meeting Room **Height: 8'**

808.00 SF Walls	621.56 SF Ceiling
1,429.56 SF Walls & Ceiling	621.56 SF Floor
69.06 SY Flooring	101.00 LF Floor Perimeter
101.00 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
22. Clean the walls and ceiling	1,429.56 SF	0.00	0.19	20.08	291.70
37. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	14.00 DA	0.00	120.21	0.00	1,682.94
2 Air Scrubber x 7 days					
38. Add for HEPA filter (for negative air exhaust fan)	2.00 EA	0.00	188.20	24.50	400.90
1 per Air Scrubber					
64. HEPA Vacuuming - hourly charge	1.50 HR	0.00	114.23	0.00	171.35
81. Apply anti-microbial agent	1,429.56 SF	0.00	0.22	3.00	317.50
98. Deodorize building - Hot thermal fog	4,972.50 CF	0.00	0.04	13.92	212.82
108. Protect - Cover with plastic	248.63 SF	0.00	0.45	1.91	113.79
125. Dehumidifier (per 24 hour period) - No monitoring	7.00 EA	0.00	56.51	0.00	395.57

CONTINUED - Meeting Room

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1 Dehumidifiers x 7 days					
Totals: Meeting Room				63.41	3,586.57
Total: Main Level				**1,021.24**	**46,403.22**
Line Item Totals: MIA_SPRINGS_RC_MR				**1,021.24**	**46,403.22**

Grand Total Areas:

20,573.59	SF Walls	7,823.54	SF Ceiling	28,397.13	SF Walls and Ceiling
7,823.54	SF Floor	869.28	SY Flooring	1,603.96	LF Floor Perimeter
0.00	SF Long Wall	0.00	SF Short Wall	1,611.29	LF Ceil. Perimeter
7,823.54	Floor Area	8,187.31	Total Area	20,573.59	Interior Wall Area
7,513.17	Exterior Wall Area	554.67	Exterior Perimeter of Walls		
0.00	Surface Area	0.00	Number of Squares	0.00	Total Perimeter Length
0.00	Total Ridge Length	0.00	Total Hip Length		

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Summary for Dwelling

Line Item Total	45,381.98
Material Sales Tax	358.77
Cleaning Mat Tax	17.64
Subtotal	45,758.39
Total Cleaning Tax	644.83
Replacement Cost Value	**$46,403.22**
Net Claim	**$46,403.22**

Bresly Jaramillo

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Recap of Taxes

	Material Sales Tax (7%)	Cleaning Mat Tax (7%)	Total Cleaning Tax (7%)	Laundering Tax (2%)	Manuf. Home Tax (6%)	Storage Rental Tax (7%)
Line Items						
	358.77	17.64	644.83	0.00	0.00	0.00
Total						
	358.77	**17.64**	**644.83**	**0.00**	**0.00**	**0.00**

Sunshine State
Air Conditioning - Refrigeration

City of Miami Springs Parks and Recreation Dept
Attn: Omar Luna
1401 Westward Drive
Miami Springs, FL 33166

Location: Miami Springs Gym
Reference to:
RTU-3: M: THC120A4RGA / S: 49310600L
RTU-4: M: THC120A4GA / S: 943101645L

Dear Mr. Luna,

On February 23rd, Integrity Controls and Test & Balance (ICTB) company sent out a controls technician to inspect the problem with the roof top units at the above mentioned location. They found that both units in the theater had refrigerant problems. The units were not cooling properly and unable to dehumidify the air.

On February 24th, we sent our technician Heriberto Acosta to check the two units that ICTB said wasn't working. We found that RTU-4 was low on Freon and RTU-3 had a leak on the coil. For RTU-4 we added the refrigerant that was missing and the unit is now running properly. For RTU-3 we solder the coil to repair the leak issue. RTU-3 was turned on and is working properly again.

Thanks,

Eddy Leon
Field Supervisor

4960 N.W. 165 St., B-11, Miami, FL 33014
Office 305-474-8484 Fax 305-474-7370

Gilda Correa

From: Luis Prats <lprats@integritycontrols.net>
Sent: Monday, February 29, 2016 10:03 AM
To: Omar Luna
Cc: Gilda Correa
Subject: Re: Miami Springs Report

Omar, what we found was both units in the theater had refrigerant problems and were not cooling properly to be able to dehumidify the air. We told sunshine and left it in their hands to fix the problem. We assumed you had been told about the problem.

Our findings were as follows:

RTU-2 is working properly
EAT/H: 75.2F/56.1%RH
LAT/H: 58.1F/88%RH

RTU-3 not working properly visible leak on condenser coil
only largest compressor circuit working
EAT/H: 70.0F/61%RH
LAT/H: 63.7F/69.1%RH

RTU-4 not working properly
largest compressor circuit not working only small compressor working
EAT/H: 71.4F/59%RH
LAT/H: 69.2F/61.8%RH

RTU-6 unit working properly
EAT/H: 68.1F/60.3%RH
LAT/H: 54.2F/87.6%RH

Thanks,

Luis U. Prats - LEED AP - President

ICTB
Integrity Controls And Test & Balance Inc.

2260 NW 94th Ave.

Doral FL 33172

Phone: (786)615-4146

Fax: (305)402-8279

Sunshine State
Air Conditioning - Refrigeration

City of Miami Springs Parks and Recreation Dept
Attn: Omar Luna
1401 Westward Drive
Miami Springs, FL 33166

Location: Miami Springs Gym
Reference to:
RTU-3: M: THC120A4RGA / S: 49310600L
RTU-4: M: THC120A4GA / S: 943101645L

Dear Mr. Luna,

On February 23rd, Integrity Controls and Test & Balance (ICTB) company sent out a controls technician to inspect the problem with the roof top units at the above mentioned location. They found that both units in the theater had refrigerant problems. The units were not cooling properly and unable to dehumidify the air.

On February 24th, we sent our technician Heriberto Acosta to check the two units that ICTB said wasn't working. We found that RTU-4 was low on Freon and RTU-3 had a leak on the coil. For RTU-4 we added the refrigerant that was missing and the unit is now running properly. For RTU-3 we solder the coil to repair the leak issue. RTU-3 was turned on and is working properly again.

Thanks,

Eddy Leon
Field Supervisor

4960 N.W. 165 St., B-11, Miami, FL 33014
Office 305-474-8484 Fax 305-474-7370

AGENDA MEMORANDUM

Meeting Date: 2/15/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Omar L. Luna, Recreation Director

Subject: Jazzercise Facility Agreement

Jazzercise is a very popular program in Miami Springs that provides our community with an opportunity for our residents to stay fit and healthy.

Jazzercise will be utilizing the multi-purpose room on the first floor of the Community Center on Tuesday's and Thursday's afternoons from 5:00 P.M. to 6:00 P.M., Monday's thru Thursday's from 6:00 P.M to 7:00 P.M. ., and Saturday mornings from 10:00 A.M to 11:00 A.M.

Jazzercise agrees to pay the City monthly user fee of three hundred dollars ($300.00) which is due, in advance, on the first of each month commencing April 1, 2016 and ending with final payment on March 31, 2017.

Brenda and Tatiana Knight and the Jazzercise coaches do an excellent job of providing our Community with a professional program. They also have a great working relationship with the Recreation Department. It is recommended that we continue to work together with Jazzercise, Inc., by approving the attached agreement.

Submission Date and Time: 3/10/2016 11:12 AM

Submitted by:	**Approved by (sign as applicable):**	**Funding:**
Department: Recreation	**Dept. Head:**	**Dept./ Desc.:**
Prepared by: Omar Luna	**Procurement:**	**Account No.:**
Attachments: ☐ Yes ☒ No	**Asst. City Mgr.:**	**Additional Funding:**
Budgeted/Funded ☐ Yes ☒ No	**City Manager:**	**Amount previously approved: $** **Current request: $** **Total vendor amount: $**

FACILITY AGREEMENT

THIS AGREEMENT is entered into this ___ day of _____, 2016 by and between the **CITY OF MIAMI SPRINGS**, a Florida Corporation, hereinafter referred to as "**City**", and **Brenda Knight, a licensed franchisee of "Jazzercise", Inc.**, hereinafter referred to as "**Jazzercise**";

W I T N E S S E T H:

WHEREAS, "**Jazzercise**" has approached the City to solicit authorization to utilize the Multi-Purpose Room in the Community Center to conduct classes on Monday thru Thursday evenings and Saturday morning; and

WHEREAS, the Recreation Department of the City is desirous of providing the widest variety of recreational and educational activities for citizens on a continuing basis; and,

WHEREAS, the City Council of the City of Miami Springs has reviewed and discussed the proposal of the "**Jazzercise**" program and has determined that, subject to the terms and conditions of this Agreement, it is in the best interests of the City and its citizens to authorize the limited usage of the Miami Springs Community Center for the purposes proposed;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the mutual sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

USE OF PREMISES

The City of Miami Springs hereby grants to "**Jazzercise**" the right to utilize the multi-purpose room on the first floor of the Community Center on **Tuesday's and Thursday's afternoons from 5:00 P.M. to 6:00 P.M., Monday's thru Thursday's from 6:00 P.M to 7:00 P.M. ., and Saturday mornings from 10:00 A.M to 11:00 A.M.**, for the operation of a program known as "**Jazzercise**" upon the terms and conditions set forth herein. Notwithstanding the foregoing, the City reserves the right to utilize the areas being provided to "**Jazzercise**" upon reasonable advance notice for City related or sponsored activities, so long as a suitable alternate facility location is provided.

PAYMENTS FOR USAGE

"**Jazzercise**" agrees to pay the City a monthly use fee of three hundred dollars ($300.00) which is due, in advance, on the first of each month commencing April 1, 2016 and ending with final payment on March 31, 2017. Payments received more than 10 days after the due date will be subject to a twenty dollar ($20.00) per day late payment fee.

MAINTENANCE OF PREMISES

"**Jazzercise**" agrees to clean and maintain the area used for its activities so that it is returned to the City in the same condition as received. In the event that "**Jazzercise**" does not comply with this clean up and maintenance provision, "**Jazzercise**" agrees to reimburse the City for the actual costs incurred in cleaning the facility following its usage.

ACCEPTANCE OF AGREEMENT

"**Jazzercise**" hereby accepts this agreement granted by the City for the use of multi-purpose room on the first floor of the Community Center for the operation of and "**Jazzercise**" program upon the terms and conditions set forth herein.

TERM OF AGREEMENT

This Agreement shall be for a period of one (1) year beginning on April 1, 2016 and continue through March 31, 2017.

RENEWAL OF AGREEMENT

This Agreement may be renewed upon the mutual consent and agreement of the parties hereto.

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party hereto, without cause, by providing the other party written notice thereof by certified mail, return receipt requested, or by hand delivery, to be effective thirty (30) days from receipt of said written notice.

INSURANCE

"**Jazzercise**" shall, at all times during the term hereof, maintain insurance coverage in the amount of $1,000,000, which shall also name the City as an additional insured under the policy. All such insurance, including renewals, shall be subject to the approval of the City for adequacy of protection and evidence of such coverage shall be furnished to the City on Certificates of Insurance indicating such insurance to be in force and effect and providing that it will not be cancelled during the performance of the services under this Agreement without thirty (30) calendar days prior written notice to the City. Completed Certificates of Insurance shall be filed with the City prior to the performance of services hereunder, provided, however, that "**Jazzercise**" shall, at any time, upon request, file duplicate copies of the policies of such insurance with the City.

HOLD HARMLESS AND INDEMNIFICATION

In addition to the aforementioned required insurance coverage to be provided to the City, "**Jazzercise**" shall hold the City, including its officials, employees and representatives, harmless and indemnify it against all claims, demands, damages, actions, causes of actions, liability, costs, expenses, and attorney's fees arising out of, or resulting from, injury to or death of persons, or damage to or loss of property, sustained on or about the licensed premises, arising from the services, acts, actions, omissions or failures to act of "**Jazzercise**" or of any of its employees, agents, representatives, invitees, or guests. Additionally, the protections provided by this provision shall also include any costs, expenses, or legal fees the City may incur in establishing that "**Jazzercise**" or its insurer are responsible to provide protection, coverage, and representation to the City, its officials, employees, and representatives for any incident that may occur during the term hereof.

PROHIBITED ACTIVITIES

"**Jazzercise**" shall not use the premises for any inappropriate or unlawful purpose and shall comply with all State, County and City laws, statutes, ordinances, policies, rules and regulations applicable now, or in the future, to the operation of "**Jazzercise**" and the premises. "**Jazzercise**" shall not permit any offensive, or dangerous activity, nor any nuisance or other conduct in violation of the public policy of the City, county or state on the premises.

NONDISCRIMINATION

"**Jazzercise**" represents and warrants to the City that it does not and will not engage in discriminatory practices and that there shall be no discrimination in connection with the performance of this Agreement on account of race, color, sex, religion, age, handicap, marital status or national origin. "**Jazzercise**" further covenants that no otherwise qualified individual shall, solely by reason of his/her race, color, sex, religion, age, handicap, marital status or national origin, be excluded from participation in, be denied services, or be subject to discrimination under any provision of this Agreement.

ASSIGNMENT

This Agreement shall not be assigned, in whole or in part, without the prior written consent of the City Manager, which may be withheld or conditioned, in the City Manager's sole and exclusive discretion.

ATTORNEY FEES AND COSTS

If either party to this Agreement initiates litigation to enforce any provisions hereof or for damages on account of any breach of this Agreement, the prevailing party in any such litigation, and any appeals there from, shall be entitled to recover from the other party, in addition to any damages or other relief granted as a result of such litigation, all costs and expenses of such litigation and reasonable attorney's fee as fixed by the court.

NOTICES

All notices or other communications required under this agreement shall be in writing and shall be given by hand-delivery or by registered or certified U.S. mail, return receipt requested, addressed to the other party at the following address or to such other address as a party may designated for notice:

NOTICES TO BE GIVEN TO CITY SHALL BE ADDRESSED AS FOLLOWS:

CITY OF MIAMI SPRINGS
Attention: Ronald K. Gorland, City Manager
201 Westward Drive
Miami Springs, FL 33166

NOTICES TO BE GIVEN TO JAZZERCISE SHALL BE ADDRESSED AS FOLLOWS:

Brenda Knight
20 Deer Run
Miami Springs, FL 33166

MISCELLANEOUS PROVISIONS

A. That this Agreement shall be construed and enforced in accordance with the laws of the State of Florida.

B. That title and paragraph headings contained herein are for convenient reference and are not a part of this Agreement.

C. That should any provision, paragraph, sentence, word or phrase contained in this Agreement be determined by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable under the laws of the State of Florida, such provision, paragraph, sentence, word or phrase shall be deemed modified to the extent necessary in order to conform with such law, or if not modifiable, then same shall be deemed severable, and in either event, the remaining terms and provisions of this Agreement shall remain unmodified and in full force and effect or limitation of its use.

D. That this Agreement constitutes the sole and entire understanding between the parties hereto. No modification or amendment hereto shall be valid unless in writing and executed by properly authorized representatives of the parties hereto.

E. That this Agreement shall be binding upon the parties hereto, their heirs, executors, legal representatives, successors or assigns.

F. That "**Jazzercise**" has been procured and is being engaged to provide services to the City as an Independent Contractor, and not as an agent or employee of the City. Accordingly, "**Jazzercise**" shall not attain, nor be entitled to, any rights or benefits under the Civil Service or Pensions Ordinances of the City, nor any rights generally afforded civil services or non-civil service employees. "**Jazzercise**" further understands that Florida Worker's Compensation benefits available to employees of the City are not available to it, and it agrees to provide workers' compensation insurance for any employee or agent rendering services.

IN WITNESS WHEREOF, we have set our hands and seals on the day and year first above written.

(THIS SPACE INTENTIONALLY LEFT BLANK)

WITNESSES:

_____ By:_____

Print Name:_____ Brenda Knight

_____

Print Name:_____

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this _____ day of _____, 2016, by Brenda Knight, who is personally known to me or has produced _____ as identification, and did take an oath.

_____
Notary Public, State of Florida

COMMISSION:

WITNESSES:

_____ CITY OF MIAMI SPRINGS

Print Name:_____ By:_____
RONALD K. GORLAND,
City Manager

_____

Print Name:_____ ATTEST:_____
Erika Gonzalez-Santamaria, CMC
City Clerk

STATE OF FLORIDA

COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this _____ day of _____, 2016, by RONALD K. GORLAND, City Manager and , Erika Gonzalez-Santamaria City Clerk of the City of Miami Springs, Florida. They are personally known to me or have produced_____ as identification, and did take an oath.

_____
Notary Public, State of Florida

COMMISSION:

O:\3\Contracts\Jazzercise - Facility Agreement - 04-01-2014.doc
3/10/2016 11:53 AM

JAZZER1 OP ID: WG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/06/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johnson & Wood Insurance Services, Inc 5731 Palmer Way, Suite D Carlsbad, CA 92010 Ed Johnson	CONTACT NAME: Wendy Garn PHONE (A/C, No, Ext): 760-603-0131 FAX (A/C, No): 760-603-8135 E-MAIL ADDRESS: Wendy@johnsonwood.com
INSURED Jazzercise, Inc. Franchisee: Brenda Knight 4192 2460 Impala Drive Carlsbad, CA 92010-7226	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Philadelphia Indemnity Ins Co 18058 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC	X		PHPK1402754	11/01/2015	11/01/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 2,500 $ 1,000,000 $ 30,000,000 $ 3,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (PER ACCIDENT)	$ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is named as an Additional Insured-Managers or Lessors of Premises when required by a written contract with the Named Insured per atta General Liability form #CG2011 (04/13). Premises Address:

CERTIFICATE HOLDER

City of Miami Springs
1401 Westward Drive
Miami Springs, FL 33166

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Wendy Garn

© 1988-2010 ACORD CORPORATION. All rights reserved.

March 3,2016

Re: Brenda Knight – Verification of Franchisee Certification

To Whom It May Concern:

Brenda Knight- is currently a certified Jazzercise franchisee. She has held her certification with Jazzercise since February 20,1981.

Please contact me if you need any additional information at (760) 602-7150 or gdevelasco@jazzzercise.com

Sincerely,

Garland DeVelasco

Whitney Curtis
Jazzercise, Inc.
Franchisee and Customer Support
2460 Impala Dr
Carlsbad, CA 92010

AGENDA MEMORANDUM

Meeting Date: 3/14/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Tom Nash, Public Works Director

Subject: Sidewalk for Senior Center ADA Project

RECOMMENDATION:

Recommendation by Public Works that Council authorize the issuance and/or execution of a contract to Wrangler Construction, Inc., utilizing Miami Dade County contract # RPQ # 20140183 (attached), in an amount not to exceed $10,480.00, for new sidewalks around the senior center, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: This project is for ADA updates using the Miami Dade parking disabled fines reimbursement money and CITT funds. The project includes the sidewalk, new striping for parking spaces and the relocation of the existing fence surrounding the senior center. FPL will be moving a street light pole as part of the same project. The total cost of the project is $23,112.00.

Submission Date and Time: 3/9/2016 1:44 PM

Submitted by:	Approved by (sign as applicable):	Funding:
Department: Public Works	Dept. Head:	Dept./ Desc.: Citizens Independent Trans. Trust
Prepared by: Rosita Hernandez	Procurement:	Account No.: 135-0902-541-4600
Attachments: ☒ Yes ☐ No	Asst. City Mgr.:	Additional Funding: MD parking disabled fines
Budgeted/ Funded: ☒ Yes ☐ No	City Manager:	ADA: request amount: $ 4,900.00
		Citi request amount: $ 5,580.00
		Total vendor amount: $ 10,480.00

WRANGLER
CONSTRUCTION, INC.

February 5, 2016

Mr. Lazaro Garaboa.

Via e-mail: garaboal@miamisprings-fl.gov

Re: Senior Center.
Miami Springs, FL.

Subject: **New 4" concrete sidewalks.**

Dear Mr. Garaboa:

Please consider this correspondence as our Proposal for the Labor Material and Equipment needed for the completion of the **new 4" concrete sidewalks** at the referenced projects. All construction will be in accordance with the information provided during the site visit.

This Proposal is based only on a site visit. No Drawings and/or Technical Specifications were provided.

ARTICLE 1 - BASE BID SCOPE OF WORK

1.1 Installation of approximately 475 SF of new 4" concrete sidewalk (new sidewalks installation will include the corresponding base preparation.)
1.2 Installation of two detectable warning surfaces (ADA Tiles 2'x 4')
1.3 Maintenance of traffic.

ARTICLE 2 - INCLUSIONS
ITEMS PROVIDED BY WRANGLER CONSTRUCTION, INC.

2.1 Furnish all labor, equipment and supervision to perform the scope of work outlined above.

ARTICLE 3 - EXCLUSIONS

3.1 Required police officers if any (By the City of Miami Springs.)
3.2 Permits costs and/or processing fees (By the City of Miami Springs.)
3.3 Sodding and/or landscaping work.
3.4 Wrangler Construction is not responsible for any unmarked underground utilities.

12855 SW 136 Avenue, Suite 206
Miami, Florida 33186

Telephone: 305-278-1719
Telefax:: 305-278-1720

ARTICLE 4 BASE BID QUOTATION

OUR LUMP SUM PROPOSAL FOR THE WORK:

FOUR THOUSAND NINE HUNDRED DOLLARS and NO CENTS ($ 4,900.00).

NOTE:
Please be aware that this Proposal is based on simultaneous installation of sidewalks included in this proposal and sidewalks in this same location (proposal from February 5, 2016). In the event that these two scopes are to be performed separately, the cost associated to the scope described in this particular Proposal may be increased.

All work will be done in accordance with the latest requirement requirements of the Miami Springs Public Work Department, Florida Building Code and the Florida Department of Transportation and of other applicable regulatory agencies having jurisdiction.

Performance Bond not included in this price.

We appreciate the opportunity to quote on this project. If we can be of further service, or if you have any questions regarding this Proposal, please do not hesitate to contact us at your earliest convenience. We remain

Cordially yours,

WRANGLER CONSTRUCTION, INC.

Felix R. Clavelo
PM/Estimator

WRANGLER
CONSTRUCTION, INC.

February 5, 2016

Mr. Lazaro Garaboa.

Via e-mail: garaboal@miamisprings-fl.gov

Re: Senior Center.
Miami Springs, FL.

Subject: **New 4" concrete sidewalks.**

Dear Mr. Garaboa:

Please consider this correspondence as our Proposal for the Labor Material and Equipment needed for the completion of the **new 4" concrete sidewalks** at the referenced projects. All construction will be in accordance with the information provided during the site visit.

This Proposal is based only on a site visit. No Drawings and/or Technical Specifications were provided.

ARTICLE 1 - BASE BID SCOPE OF WORK

1.1 Installation of approximately 660 SF of new 4" concrete sidewalk (new sidewalks installation will include the corresponding base preparation.)
1.2 Temporary removal and re-installation of approximately 100 LF of existing wood logs
1.3 Maintenance of traffic.

ARTICLE 2 - INCLUSIONS
ITEMS PROVIDED BY WRANGLER CONSTRUCTION, INC.

2.1 Furnish all labor, equipment and supervision to perform the scope of work outlined above.

ARTICLE 3 - EXCLUSIONS

3.1 Required police officers if any (By the City of Miami Springs.)
3.2 Permits costs and/or processing fees (By the City of Miami Springs.)
3.3 Sodding and/or landscaping work.
3.4 Wrangler Construction is not responsible for any unmarked underground utilities.

12855 SW 136 Avenue, Suite 206
Miami, Florida 33186

Telephone: 305-278-1719
Telefax: 305-278-1720

ARTICLE 4 BASE BID QUOTATION

OUR LUMP SUM PROPOSAL FOR THE WORK:

FIVE THOUSAND FIVE HUNDRED EIGHTY DOLLARS and NO CENTS ($ 5,580.00).

NOTE:
Please be aware that this Proposal is based on simultaneous installation of sidewalks included in this proposal and sidewalks for several locations (proposal from February 5, 2016). In the event that these two scopes are to be performed separately, the cost associated to the scope described in this particular Proposal may be increased.

All work will be done in accordance with the latest requirement requirements of the Miami Springs Public Work Department, Florida Building Code and the Florida Department of Transportation and of other applicable regulatory agencies having jurisdiction.

Performance Bond not included in this price.

We appreciate the opportunity to quote on this project. If we can be of further service, or if you have any questions regarding this Proposal, please do not hesitate to contact us at your earliest convenience. We remain

Cordially yours,

WRANGLER CONSTRUCTION, INC.

Felix R. Clavelo
PM/Estimator

MIAMI-DADE COUNTY

Public Works and Waste Management
111 NW First Street, Suite 1410
Miami, Florida 33128-1970
T 305-375-2930; F 305-375-2931

miamidade.gov

March 2, 2015

CERTIFIED MAIL No.
7014 0600 0000 7794 4181

FACSIMILE; TELEPHONE No.
(305) 278-4720; (305) 278-4719

Mr. Rafael Quesada
Wrangler Construction, Inc.
12855 SW 136 Avenue # 206
Miami, Florida 33186

Re: **Recommendation for Award**
Request for Price Quotation (RPQ) No. 20140183 (MCC 7360 Plan)
Sidewalk Improvements – Multiple Sites

Dear Mr. Quesada:

This letter will serve as your notification that you have been recommended for award for the above referenced RPQ based on your Price Quotation submitted on Wednesday, December 03, 2014. The total RPQ amount is for **$546,468.74**. This includes a base contract amount of **$488,153.40**, a contingency amount of **$48,815.34**, and dedicated allowances totaling **$9,500.00**. The contract duration is established as **365-calendar days**. However, the recommendation of award is contingent upon the submission of the required items listed below:

1. Performance and Payment Bond as required in Contract No. MCC 7360 Plan, Section 2.0 Special Conditions, Page 16, Article 2.11, **PERFORMANCE AND PAYMENT BOND**. (The **original attached documents** must be used and three (3) sets must be provided).
2. Letter from Bonding Agent granting Miami-Dade County authorization to date the Performance Bond.
3. Copies of current insurance certificates.
4. Copies of required license(s).
5. In accordance with Miami-Dade County Code §2-1701 as amended by County Ordinance No. 13-66, Contractor must submit a Workforce Plan to the Miami-Dade County Internal Services Department, Small Business Development Division through the Department within 15 days of notification of award of the Contract. The County will not enter into the contract until it receives the contractor's Workforce Plan and deems the Plan acceptable.

The preceding documents are required as outlined within the Contract MCC 7360 Plan and to be submitted within 10 business days. Failure to submit the document(s) within the specified time, or any extension granted, will result in the award being rescinded.

Subsequent to the review and approval of the aforementioned documents, you are required to obtain the required permits in the time stipulated in the RPQ. Upon obtaining the permit(s), a copy(s) must be submitted to the Project Manager prior to commencement of work. No work is to be performed without a permit unless the Project Manager issues a written directive to proceed without permit(s).

This letter will also serve as a reminder that all work must be performed according to the scope of work and contract's terms and conditions, all permits and inspections and in accordance with all applicable Federal, State and local laws, codes and regulations.

Additionally, please be advised that your firm must have the resources to ensure work proceeds without delay once the "Notice to Proceed" is issued. Lack of equipment, personnel or additional contracts with similar completion schedules, will not be reason for delay.

Further, no award of this contract shall be effective and thereby give rise to a contractual relationship with the County unless and until a purchase order for this RPQ has been approved and issued, and a Notice to Proceed has been executed.

Should you have any questions, please contact me at (305) 375-2930.

Sincerely,

Alejandro Martinez-Esteve, RA, LEED AP
Manager, PWWM Capital Improvements

AM:dc

c: Antonio Cotarelo, P.E., PWWM
Manny Garcia, PWWM
Bassam Moubayed, PWWM
Rene Idarraga, P.E., PWWM
Alfredo Muñoz, P.E., PWWM
Bernard Philippeaux, PWWM
Alvaro Castro, PWWM
Marcia Martin, ISD
Ultimo De Oliveira, ISD
Traci Adams-Parish, SBD
Clerk of the Board
Project File

AGENDA MEMORANDUM

Meeting Date: 3/14/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Tom Nash, Public Works Director

Subject: Street light pole relocation for Senior Center ADA project

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RECOMMENDATION:

Recommendation by Public Works that Council approve an expenditure to Florida Power & Light, as a sole source provider, in an amount not to exceed $5,000.00, for a pole relocation as there is only one source and the pole belongs to FPL for the required service(s) and as funds were budgeted pursuant to Section §31.11 (E)(6)(c) of the City Code.

DISCUSSION: This project is for ADA updates using the Miami Dade parking disabled fines reimbursement money. The project includes the sidewalk, new striping for parking spaces and the relocation of the existing fence surrounding the senior center. FPL will be moving a street light pole as part of the same project. The total cost of the project is $23,112.00.

Submission Date and Time: 3/9/2016 2:09 PM

Submitted by:	Approved by (sign as applicable):	Funding:
Department: Public Works	Dept. Head:	Dept./ Desc.: MD Parking Disabled Fines
Prepared by: Rosita Hernandez	Procurement:	Account No.:
Attachments: ☐ Yes ☒ No	Asst. City Mgr.:	Additional Funding:
Budgeted/ Funded: ☒ Yes ☐ No	City Manager:	Amount previously approved: $
		Current request: $ 5,000.00
		Total vendor amount: $ 5,000.00

AGENDA MEMORANDUM

Meeting Date: 3/14/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Tom Nash, Public Works Director

Subject: Fence relocation for Senior Center ADA Project

RECOMMENDATION:

Recommendation by Public Works that Council approve an expenditure in an amount not to exceed $3,665.00, to Island Fence of Dade, the lowest responsible quote after obtaining three written quotes (attached), for relocation of the fencing around the senior center pursuant to Section §31.11 (C)(2) of the City Code.

DISCUSSION: This project is for ADA updates using the Miami Dade parking disabled fines reimbursement money and CITT funds. The project includes the sidewalk, new parking and the relocation of the existing fence surrounding the senior center. FPL will be moving a street light pole as part of the same project. The total cost of the project is $23,112.00.

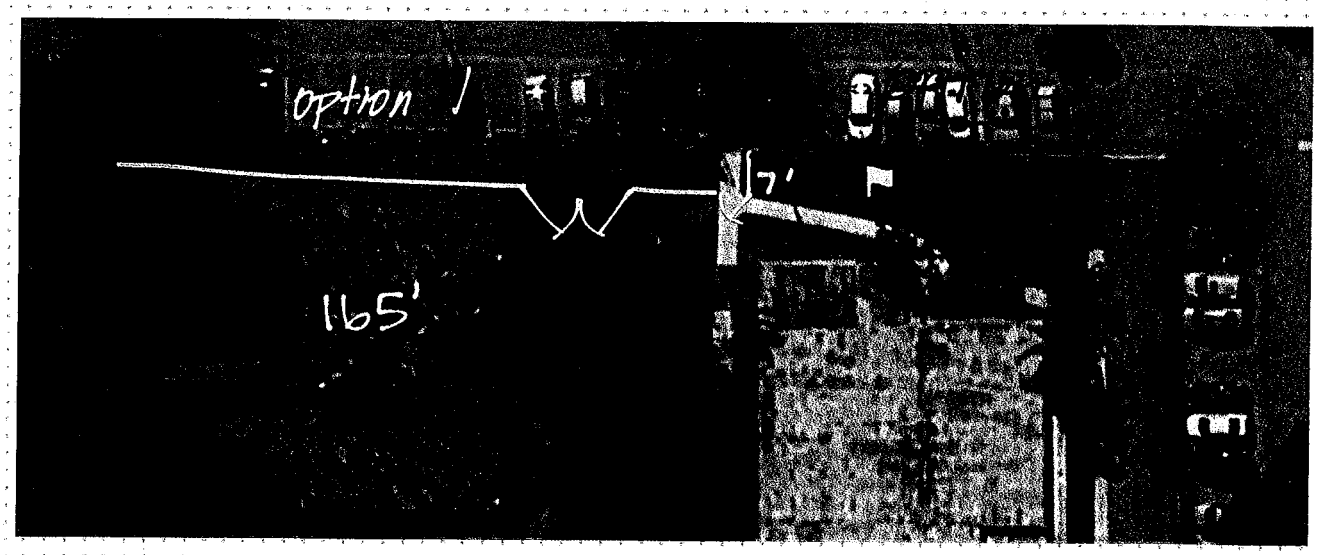
Submission Date and Time: 3/9/2016 2:11 PM

Submitted by:	Approved by (sign as applicable):	Funding:
Department: Public Works	Dept. Head:	Dept./ Desc.: Citizens Independent Trans. Trust
Prepared by: Rosita Hernandez	Procurement:	Account No.: 135-0902-541-4600
Attachments: ☒ Yes ☐ No	Asst. City Mgr.:	Additional Funding: MD parking disabled fines
Budgeted/ Funded: ☒ Yes ☐ No	City Manager:	ADA: request amount $ 1,465.00
		Citi request amount: $ 2,200.00
		Total vendor amount: $ 3,665.00

Island Fence of Dade
711 E. Okeechobee Rd.
Hialeah, FL. 33010
Phone: (305) 888-9090
Fax: (305) 888-7424
www.islandfence.com

Proposal - Contract
Dade CC# 98-BS00247
Broward CC# 90-5718FX

Customers Name: City of Miami Springs Tom Nash			Date: 2/9/16
Street: 201 Westward Dr.	City: Miami Springs	State: FL	Zip: 33166
Phone: 786·229·9719	Cell Phone:	Fax:	
Email: nasht@miamisprings-FL.gov	Job Site Address: Senior Center - Tot lot		



Overall Length	Overall Height	Gate / Terminal / Line Posts	Top / Middle / Bottom Rail - Tension wire	Post Spacing	Picket Size - Spacing	Color

Notes:

option 1: Relocate Existing Fence 165'x 8' $2,200.00
option 2: Relocate Existing Fence 110'x 6' $1,465.00

HSLMS Council to Waive competetive bid and allow Island Fence to Relocate existing fence line. As were the original installers.

Contract Price: ~~$~~

Permit Cost:
$150.00 Expediting Fee Plus Engineer Drawings as needed and Local Building Department Charges

Customer's Signature:

Date

Sales Rep:
Mark Lopez (786) 444·6560

Acceptance of Proposal - Contract: The above prices, specifications and Terms/ Conditions on reverse side are satisfactory and hereby accepted. Island Fence of Dade is authorized to do work specified. Payment will be made as outlined above. Upon signing by Purchaser this becomes a binding contract.

Relocation of existing fence line to allow for ADA SIDE WALK INSTALLATION AND ADDITONAL ADA PARKING SLOTS.

not to exceed ↓ $3665.00

Estimate

Date	Estimate #
2/19/2016	4402

FENCE SOLUTIONS
28205 S.W. 167 Place
Homestead, FL 33030
Tel: (786) 243-1820
Fax: (305) 246-2038
Email: fencesflorida@gmail.com
www.fencesflorida.com
CC# 08BS00653

Customer Name / Address
City of Miami Springs 345 N. Royal Poinciana Blvd. Miami Springs, FL 33166

Description	Qty	Rate	Total
PROJECT SITE: MIAMI SPRINGS PUBLIC WORKS			
SCOPE OF WORK:			
Remove and relocate 275 LF of existing 8' high galvanized chain link fence. - Install with new 2 1/2" posts.	275	15.00	4,125.00
Remove and relocate (one) 8' x 12' roll gate with new posts.		400.00	400.00
Relocate (one) 8' x 4' single swing gate with new posts.		175.00	175.00

Fence Solutions Corp. will assume the responsibility for having underground utilites located and marked. However, Fence Solutions Corp. assumes no responsibility for unmarked sprinkler lines or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing Fence Solutions Corp. to dig in the immediate vicinty of known utilities.

A finance charge of 1.5% per month, which is an annual percentage rate of 18%, will be applied to accounts that are not paid within 30 days after completion of any work invoiced. All materials will remain the property of Fence Solutions Corp. until invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

In the event that the money hereunder, or any portion thereof has to be collected on demand of an attorney or by suit, the purchaser agrees to pay all costs of collection including interest at the highest legal and reasonable attorney's fees.
Permit Fees Not Included In Estimate.

Please print and sign name here to accept the above conditions and authorize to do the work as specified in this proposal.

Total $4,700.00

FENCE MASTERS, INC.

3550 N. W. 54TH STREET
MIAMI, FLORIDA 33142
DADE: (305)635-7777 * BROWARD (954)463-3172 * FAX: (305)635-7887

Date:	**February 18, 2016**	**Name:**	**Tom Nash**
Company:	**City of Miami Springs**	**Job Name:**	**Fence Relocation**
Address:	**1401 Westward Dr.**		
City:	**Miami Springs, FL 33166**	**Job Address:**	**343 Payne dive**
Phone:	**786-229-9719 Fax: 305-805-5176**		

We propose, subject to acceptance by Fence Masters, Inc., (seller) to perform work in accordance with quantities and sizes listed below. Before erection is begun, purchaser is to establish property line stakes and grade stakes and to remove all obstructions that may interfere with erection. Purchaser is responsible for location of any underground lines. Fence Masters, Inc. is not responsible for any damage to unmarked lines. After the contract is executed and received by Fence Masters, Inc., notice to proceed is to be provided by purchaser at least 14 days prior to date of commencement of the work. In order to avoid unforeseen conflicts in contract language, by signing this contract you are waiving any obligation on our part to sign any contract or other document that you subsequently may offer, provide, or demand. This contract will be the only contract for this job and is binding for both parties.

Remove & Relocate existing 8' high chain link fence as follows.

1) Remove mesh, gates and rails and store them at site.
2) Burn off existing posts below grade and scrap them.
3) Install new 2 ½" OD schedule line posts and all other posts in this area set in concrete footings every 10'.
4) Reinstall the above stored materials and new posts.

Lump sum $ 6,401.00

DEPOSIT N/A

Subject to credit approval by Fence Masters, Inc. Terms are net on billing. Prices for this proposal are valid for 5 days from the proposal date. Interest of 1 ½ % per month will be charged on accounts past due. Title to the property as addressed by this proposal shall remain in the seller, Fence Masters, Inc. until payment in full is received, pursuant to the terms hereof. This is a retain title contract.

In the event the money due hereunder, or any portion thereof, has to be collected on demand of an attorney or by suit, the purchaser agrees to pay all costs of collection including interest at the highest legal rate and reasonable attorney's fees.

Approved & Accepted by Seller: Fence Masters, Inc.

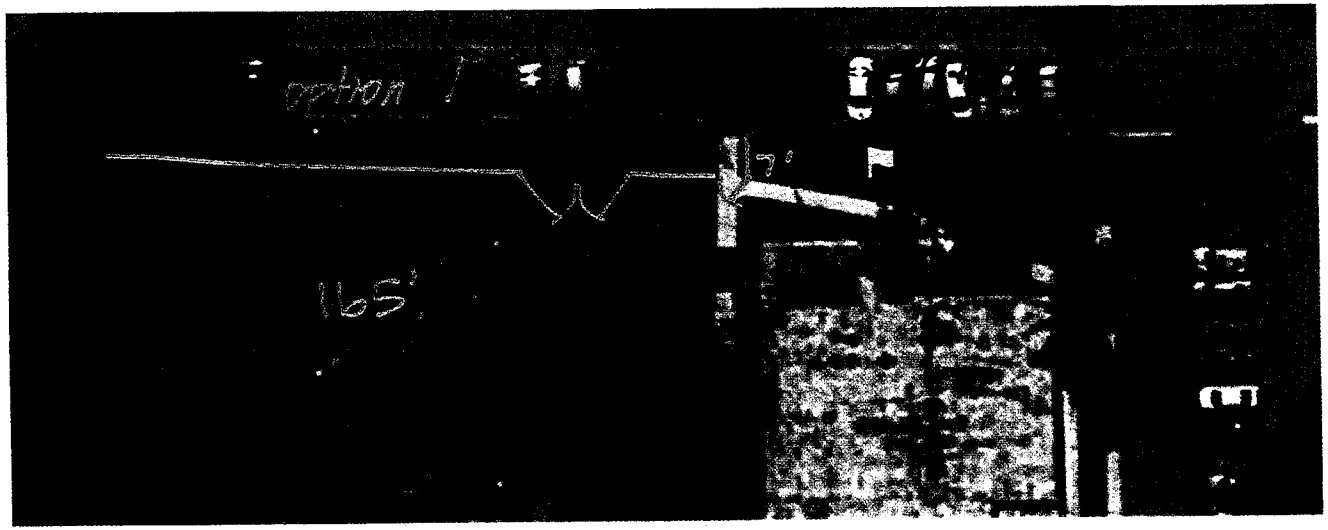
Approved & Accepted by Purchaser: [[Company:25]]

By_____
Signature

Carlo S. Cortina, Project Manager

By_____
Signature

[[Contact:26]], [[Title:46]]



Overall Length	Overall Height	Gate / Terminal / Line Posts	Top / Middle / Bottom Rail - Tension wire	Post Spacing	Picket Size - Spacing	Color

roposed
IDEWALK
5'

HASH TAG
ACCESS
5'

EACH ADA SPOT
REQUIRES 12 FEET

* CURRENTLY THERE ARE 3 ADA SPACES
IMPROVEMENTS WILL ADD 3 ADDITIONAL SPACES

THERE WILL BE 13 REGULAR PARKING SLOTS
AVAILABLE

① WEST
SIDEWALK
$4,900.00

② EAST
SIDEWALK
$5,580.00

AGENDA MEMORANDUM

Meeting Date: 3/14/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Tom Nash, Public Works Director

Subject: Striping for Senior Center ADA Project

RECOMMENDATION:

Recommendation by Public Works that Council authorize the issuance and/or execution of a contract to Highway Striping Inc., utilizing Miami Dade County contract # RPQ # 20150100 (attached), in an amount not to exceed $3,967.00, for striping of the new parking spaces around the senior center, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: This project is for ADA updates using the Miami Dade parking disabled fines reimbursement money and CITT funds. The project includes the sidewalk, new striping for parking spaces and the relocation of the existing fence surrounding the senior center. FPL will be moving a street light pole as part of the same project. The total cost of the project is $23,112.00.

Submission Date and Time: 3/9/2016 1:34 PM

Submitted by:	Approved by (sign as applicable):	Funding:
Department: Public Works	Dept. Head:	Dept./Desc.: Citizens Independent Trans. Trust
Prepared by: Rosita Hernandez	Procurement:	Account No.: 135-0902-541-4600
Attachments: ☒ Yes ☐ No	Asst. City Mgr.:	Additional Funding: MD parking disabled fines
Budgeted/ Funded: ☒ Yes ☐ No	City Manager:	ADA: request amount: $ 2,350.00
		Citi request amount: $ 1,617.00
		Total vendor amount: $ 3,967.00

HIGHWAY STRIPING INC.
2
10724 SW 188th Street
Miami, FL 33157
(305) 934-8833
highwaystripinginc@gmail.c
om

QUOTE

ADDRESS
City of Miami Spring

QUOTE # Senior Center
DATE 02/22/2016

ACTIVITY	QTY	RATE	AMOUNT
N/A Asphalt Seal Coating	1	700.00	700.00
N/A Bumpers Remove and ReInstall	20	15.00	300.00
N/A New Bumpers	7	30.00	210.00
0711-11-111 Thermo Stand White Solid 6"	252	1.00	252.00
0711-11-211 Thermo Stand Yellow Solid 6"	150	1.00	150.00
N/A RPM	1	5.00	5.00

TOTAL **$1,617.00**

Accepted By

Accepted Date

HIGHWAY STRIPING INC.
2
10724 SW 188th Street
Miami, FL 33157
(305) 934-8833
highwaystripinginc@gmail.c
om

QUOTE

ADDRESS
City of Miami Spring

QUOTE # Senior Center-1
DATE 02/22/2016

ACTIVITY	QTY	RATE	AMOUNT
N/A Asphalt Seal Coating	1	300.00	300.00
N/A Handicap	5	100.00	500.00
N/A Ramps	4	100.00	400.00
N/A Handicap Logo Performer	5	200.00	1,000.00
N/A New Bumpers	5	30.00	150.00

TOTAL **$2,350.00**

Accepted By

Accepted Date

MIAMI-DADE COUNTY

Department of Transportation and Public Works
111 NW First Street, Suite 1410
Miami, Florida 33128-1970
T 305-375-2930; F 305-375-2931

miamidade.gov

October 15, 2015

FACSIMILE; TELEPHONE No.
(800) 883-5699; (305) 934-8833

Mr. Julio C. Nieto
Highway Striping, Inc.
10724 SW 188 Street
Miami, Florida 33157
highwaystripinginc@gmail.com

Re: **Recommendation for Award**
Request for Price Quotation (RPQ) No. 20150100 (MCC 7040 Plan)
Push-Button Contract for Pavement Markings Installation (South)

Dear Mr. Nieto

This letter will serve as notification that you have been recommended for award for the above referenced RPQ based on your Price Quotation submitted on Wednesday, September 23, 2015. The total RPQ amount is for **$202,033.19**. This includes a base contract amount of **$176,203.56**, a contingency amount of **$17,620.36**, and dedicated allowances totaling **$8,209.27**. The contract duration is established as **180-calendar days**. However, the recommendation of award is contingent upon the submission of the required items listed below:

1. Notice of Construction Clearinghouse form.
2. Copies of current insurance certificates.
3. Copies of required license(s).

The preceding documents are required as outlined within the Contract MCC 7040 Plan and to be submitted within 10 business days. Failure to submit the document(s) within the specified time, or any extension granted, will result in the award being rescinded.

Subsequent to the review and approval of the aforementioned documents, you are required to obtain the required permits in the time stipulated in the RPQ. Upon obtaining the permit(s), a copy(s) must be submitted to the Project Manager prior to commencement of work. No work is to be performed without a permit unless the Project Manager issues a written directive to proceed without permit(s).

AGENDA MEMORANDUM

Meeting Date: **3/14/2016**

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Chris Heid, Planner

Subject: Request (attached) to Live in a Trailer at 401 Hunting Lodge Drive While a New House is Under Construction

Discussion/Analysis: The owner's of the property at 401 Hunting Lodge Drive have requested permission to place a trailer or mobile home on the property in which the residents would live while a new house is under construction. The trailer would be placed on private property behind a temporary construction fence with a silt screen. The trailer would be temporarily hooked up to water, sewer, electrical service and internet.

Section 150-017 (D) (1) of the Code of Ordinances notes that "Recreational vehicles shall not be permitted to be used as sleeping or living quarters in the City".

Fiscal Impact (If applicable): None

From: Chris Heid
To: Erika Gonzalez-Santamaria
Subject: FW: 401 Hunting Lodge Drive
Date: Wednesday, March 09, 2016 4:48:19 PM

From: Martin L. Marquez [mailto:martin@urbanworks.net]
Sent: Thursday, March 03, 2016 10:36 AM
To: Chris Heid
Cc: Ulises Fernandez
Subject: 401 Hunting Lodge Drive

Hello Chris

Since we are planning to be the owner/builder of our home referenced above we will want to have a live in construction trailer (maybe motor home in the event of bad weather and we have to get up and relocate temporarily) during our construction. We have already contacted the surrounding neighbors to see if there were any complaints and found none. They do not have any objections to a temporary trailer while we build our home.

To this end please confer with the City Attorney if he sees any problems with us having such a temporary trailer or motorhome connected to our water and sewer system as well as temporary electrical and ATT service to maintain our operations while we build our home. We anticipate that at the most depending on weather, material availability, etc., the construction period will range from 6-8 months but obviously we will want to complete construction as soon as possible to move back into our home and get rid of the trailer.

Kathie and I are used to living from one room already since we have emptied our house a while back in anticipation of this construction, plus I used to live in a trailer for 5 years in Gainesville so I have no problem doing so again on a temporary basis.

Ulises was kind enough to explain that we can obtain the services of a private provider for the plans review and construction inspections with the stipulation that they must all be certified and approved to do so, and that the City will also provide random inspections to verify proper construction. In addition as I will be an owner/builder for this home I will have to take a test that Ulises will make up to confirm my knowledge of construction.

We fully understand the logic behind Ulises's requirements and agree to them. More than likely we will submit the full construction documents to the Miami Springs Building Department so that we can all agree on the plans, then proceed to have the private provider under take the inspections recording all comments and issues for the record and logging them in with the City.

In the meantime please let us know what Jan has to say regarding us having a temporary live in construction trailer or motorhome on our site, behind screen fencing for security and to keep from annoying the neighbors ;-)

Please confirm receipt of this email.

Martin

PS. Please respond to my previous questions regarding the FAR study. curious minds want to know ....

From: Martin L. Marquez
To: Erika Gonzalez-Santamaria
Subject: RE: Email Request
Date: Wednesday, March 09, 2016 6:15:58 PM

Hello

In doing research on the Historical City Council meetings minutes housed at City Hall going back to the beginning of our City, we noticed that residents in the past were allowed to have live-in construction trailers or motor homes while they built their homes.

As we were hopeful to do the same while we build our homestead we had inquired first with the Building Official who indicated that we should ask the City Planner. We did ask the City Planner and he had no objections but that we should ask the Building Official. So in order to error in the side of caution we asked that they get confirmation from the City Attorney on the matter.

We are presuming that since the City Attorney was also uncertain about this unique request or of anything in the code prohibits such a temporary live in trailer or motor home, he is requesting City Council provide a direction on the matter which we presume is why it is on the agenda.

We have yet to make a decision on a live in construction trailer or motor home since we have been side tracked by the eminent attempt to increase the FAR beyond the existing 1.0 in areas so close to our new home which has us and many others gravely concerned. But we would like to have the flexibility to have a temporary live in construction trailer or motor home in the near future so that when the FAR gets put to rest by the residents, we can proceed to finish our construction documents and commence building our new home.

The issue of a live-in construction trailer or motor home should be resolved by the City Council regardless, and incorporated into the code regardless of our request, as we believe that with new DIY technologies any family can save a lot of money and end up with a better home in doing so.

As long as the owner/builder is qualified to build their own home it only makes sense to return to the days in Country Club Estates when many people flocked here from all parts of the country, bought a piece of the drained Everglades and actually lived in a trailer or motor home as they built their homesteads. The only difference now is that we at least have building codes.

We reference both a live in construction trailer or motor home since each family should decide based on the season of the year if they want a fixed trailer location or a motor home in the event they have to flee from bad weather.

Such things as follows should be discussed and incorporated of record and possibly incorporate into the code not just for us but for all who plan to build their own homes in the future.

a) Size of live in construction trailer or motor home allowed.
b) Availability of physical space on site.
c) Sanitary, water and electrical hook-ups for the duration of construction period

d) Permits or official notification required prior to installation of live in construction trailer or motor home
e) Time frame to be allowed on-site
f) Temporary partial visual screening of the live-in trailer or motor home from the neighbors
g) Restrictions to location upon public rights of ways
h) Hours of construction operation to avoid annoying the neighbors

In our specific case we would only require a live in trailer or motor home that would house Kathie and I along with our Cat, and contain a bathroom, cooking/work counter and sleeping area. We have emptied our home in preparation of our new construction and are used to living basically out of one room. I myself have lived in a trailer for 5 years while in college and Kathie has many fond memories of camping in the North Carolina mountains, so this type of temporary living is not big deal for us both.

The issue of live in construction trailer or motor home can be a policy decision, or a directive from City Council based on previous historical variances. It can also be a full-fledged code modification. But given the current rate of this type of early homesteading style DIY construction situation we believe a simple clarification and direction to staff for the record on the matter would suffice.

And of course it should simply be limited and allowed for the construction of a residence they plan to live in, as opposed to building a home to resell.

Thanks

Kathie and Martin Marquez

From: Erika Gonzalez-Santamaria [mailto:gonzaleze@miamisprings-fl.gov]
Sent: Wednesday, March 09, 2016 4:45 PM
To: Martin L Marquez (martin@urbanworks.net) <martin@urbanworks.net>
Subject: Email Request

Mr. Marquez,
Can you forward me your email requesting the trailer for your property? It is scheduled for the upcoming council meeting and I would like to include your request with the item. Thank you.

Erika Gonzalez-Santamaria, MMC
City Clerk
City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166
(305) 805-5006
gonzaleze@miamisprings -fl.gov

www.miamisprings-fl.gov

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

The City of Miami Springs is on Twitter and has a website MiamiSprings-FL.Gov

Please save a tree. Don't print this e-mail unless it's really necessary.

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

Sec. 8.01. - Appointments; establishing departments.

(1) The Council shall by ordinance appoint and prescribe the compensation of the following officers who shall not be members of the Council but who shall serve at the will of the Council: City Manager, City Clerk, City Attorney, and such additional professional assistants as may be necessary and proper in order for the Council to carry out its duties. The City Council shall, at its first regular meeting in March of each year cause a vote of confidence to be taken as to the continued services of said officers and professionals who shall serve at the will of the Council. Vote of confidence as to the City Manager shall be only in accordance with § 4.02(2).

(Amend. Ord. 650-80, passed 12-8-80)

Sec. 8.01. - Appointments; establishing departments.

(1) The Council shall by ordinance appoint and prescribe the compensation of the following officers who shall not be members of the Council but who shall serve at the will of the Council: City Manager, City Clerk, City Attorney, and such additional professional assistants as may be necessary and proper in order for the Council to carry out its duties. The City Council shall, at its first regular meeting in March of each year cause a vote of confidence to be taken as to the continued services of said officers and professionals who shall serve at the will of the Council. Vote of confidence as to the City Manager shall be only in accordance with § 4.02(2).

(Amend. Ord. 650-80, passed 12-8-80)

AGENDA MEMORANDUM

Meeting Date: **3/14/2016**

To: The Honorable Mayor Zavier Garcia and Members of the City Council

From: Ronald K. Gorland, City Manager

Subject: City Clerk Erika Gonzalez-Santamaria Annual Vote of Confidence Compensation Considerations

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For many years, the City Clerk was considered for a "Merit Increase" upon receiving a "Vote of Confidence" from the City Council in March of each year.

Recently, this practice has been abated since the City has not been considering any employee increases besides C.O.L.A. raises.

Unfortunately, the City Clerk was not included in receiving a C.O.L.A., in the FY 2015-2016 budget, and has therefore not been receiving the across the board C.O.L.A. increase provided to almost all other general City employees since October 1, 2016.

It is my recommendation that the City Clerk be awarded the same 3% C.O.L.A increase provided to all other City employees, retroactive to October, 1, 2016.

In the future, any consideration for a City Clerk "Salary Adjustment" or "Merit Increase" can continue to be considered at the time of her "Vote of Confidence".

AGENDA MEMORANDUM

Meeting Date: March 9, 2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: William Alonso CPA, CGFO, Assistant City Manager/Finance Director

Subject: Strategic Plan Update

We are providing Council with the attached Strategic Plan done in January 2012 and the update done for FY2014-15. This update provides information for each major area covered by the plan along with the status for each area. This report also shows the FY13-14 update done in the prior year.

Tonight, we are seeking direction from Council on how they would like to proceed with the current year update. Our original Strategic Plan, completed in January 2012, was a five year plan with the final year being FY2016-2017. Our recommendation is to answer the following questions at our March 28 meeting after Council has had an opportunity to review the attached materials:

1) Should we wait to review the Plan at the end of the five years in FY16-17 or should we move up the timeline and schedule a detailed review of the Plan in April 2016 at a workshop, special Council meeting, community forum, or discuss during a regular Council meeting(s)?

2) Should we contract Mr. Bill Busutil (if available, and depending on cost) to help us conduct the update?

3) The detailed review will include the objectives, strategies and initiatives established in the 2012 Plan to determine if they are still current or should be changed or amended?

Once these questions are addressed, we will initiate Council's directives during April 2016 so that the entire process can be completed by May 2016, or continue the annual updates until the end of the five year period.

Communication

GOAL: Continue to improve communication with our residents.

OBJECTIVES		STRATEGIES/INITIATIVES		STATUS	FY 2012-13 UPDATE	FY 2013-14 UPDATE	FY 2014-15 UPDATE
Achieve a minimum 90% customer satisfaction score on the City's ability to communicate effectively with its residents regarding upcoming, important City matters.		• Continue to improve all cost effective communication methods, including, but not limited to:			• The Professional Services Division anticipates on accomplishing the following within the FY 12/13 Budget as follows:	We continue to inform residents as often as needed via: our city website, twitter, council meetings and elected officials, monthly news bulletins, sign on the circle, Comcast Channel 77, webcasts, "Just the Fact" sheets, flyers, postcards, Springs Connection mailed to every household and business within the 33166 and 33266 zip codes, press releases and brochures and flyers within City Hall, CPO, Senior Center & Recreation Dept.,	Community awareness is continued through our efforts to: update our website regularly, tweeting is performed daily, 2 1/2 pages of updates from City depts. Are printed in the Gazettes "Big Issue" in the News bulletins section and is mailed to every home monthly, the following are updated regularly and available to the public: sign on cirlce, Council meeting webcasts, and Quarterly Springs Connections (8 page full color newsletters translated in English and Spanish) are mailed to every household and business within the 33166 and 33266 zip codes, and press releases, brochures and flyers are distributed within City Hall, CPO, Senior Center and the Recreation Dept.
		o Channel 77		on going	Constantly communicate with COMCAST to make sure that they show the Council meetings on time / update Ch. 77 notices * Communicate with IT RE: Comcast Issues* Communicate weekly or more often with events and programs for Residents	Continously updated and kept current	Continously updated and kept current
		o City Website		on going	City Clerk- Post agendas for Council and all advisory boards as soon as finalized, Council summary actions, minutes, resolutions and ordinances once they are approved and signed by the Mayor. Prof. Serv. Div.-updates weekly or more often events, programs and improtant information for Residents	Continously updated and kept current	Continously updated and kept current
		o Twitter		on going	o average of 5 tweets daily * 5 days a week	854 tweets	850 as of 9/22/15
		o Circle Bulletin Board		on going	o continuously updated as needed but at least once a month	Continously updated and kept current	Continously updated and kept current
		o River Cities Gazette		on going	o Monthly News Bulletin publications for citywide departments	12 monthly	12 issues, one every month
		o Misc. Flyers/Posters		on going	o Flyers/Posters- Designed and printed as needed per event- Completed 9 posters/flyers- 5Kwalk/Run, Turkey Trot, Veterans Day, Christmas @ Gazeboo, Daddy/Daughter Date Night, Easter Egg Hunt, Dog Poop, Storytime, Silver Surfers- Computing Classes for Seniors	31 flyers/posters, 4 programs	37 flyers/ posters, 2 fact sheets, 2 Hurricane Guide books (Eng./Span.), 7 Financial/ Budget reports (updates)
		o Newsletters- Spring Connection and Golf		on going	o Springs Connection Newsletter- Quarterly issues delivered via "Every Door Direct Mail"- Completed 2 (8 pagers) Fall 2012 & Winter 2013, Completed 7 monthly Golf Newsletters (Oct. - April)	4 quarterly issues, S.C.Golf Course newsletters discontinued	4 Springs Connections mailed quarterly in both English and Spanish to every household and business with the 33166 and 33266 zip codes
		• Conduct an annual resident satisfaction telephone survey with a random sample of residents and business owners.		on going	• Annual Communications Survey will be conducted with incentives of resident's names being entered into a drawing for cart and greens fees for four at the Miami Springs Golf Course or a $25 gift certificate to one of COMS local restaurants (to be determined at a later time).Conducted 2012 Survey/drawing and Monica Santana was the lucky winner of a $25 gift certicate from Holleman's Restaurant	"Save the Date" and Aquatic Center questionnaire/ online survey, 3 public forums Re: Aquatic Center	Due to budgets, an online survey will be posted on our web for resident's feedback.
		• Facilitate two community forums per year. These forums would be designed to provide progress updates to our residents and business owners on the goals and objectives of the strategic plan, and receive community input on how to achieve them.		Pending	Management and Administration to determine dates and meeting places to accomplish this	We have not addressed this due to budget concerns, will try to incorporate into FY2014-15 budget if possible,	Management and Administration to determine dates and meeting places with direction from Council to accomplish this

Performance Indicators:	FY2012-13	FY2013-14	FY2014-15
Results of an annual resident satisfaction survey on the level of customer satisfaction regarding the City's ability to communicate effectively with its residents	Results of the FY2011/2012 survey are available upon request.	Updated survey not done due to budget concerns	Updated survey not done due to budget concerns

Financial Management

GOAL: Guard the Public Trust with consistent, sound financial management practices.

OBJECTIVES		STRATEGIES/INITIATIVES		STATUS	FY 2012-13 UPDATE	FY 2013-14 UPDATE	FY 2014-15 UPDATE
· Obtain a clean audit opinion on the City's Comprehensive Annual Financial Report (CAFR) every year.		· Ensure the financial health and stability of the City.		On going	· Continue to work on this, we have maintained a healthy reserve since FY2004.	· Continue to work on this, we have maintained a healthy reserve since FY2004.	· Continue to work on this, we have maintained a healthy reserve since FY2004.
· Receive the G.F.O.A. excellence award for financial presentation every year.		· Strictly adhere to all G.F.O.A. guidelines for financial and budget presentation.		On going	· Have done so and the proof is that we have received GFOA awards for our budgets and CAFR's for the past 20 years.	· Have done so and the proof is that we have received GFOA awards for our budgets and CAFR's for the past 20 years.	· Have done so and the proof is that we have received GFOA awards for our budgets and CAFR's for the past 20 years.
· Receive the G.F.O.A. excellence award for budget presentation every year.		· Re-establish a line of credit for catastrophic emergencies.		In process	· Working with local banks in order to achieve this, expect a response within the next three months.	· Working with local banks in order to achieve this, expect a response within the next three months.	· Working with local banks in order to achieve this, expect a response within the next three months.
· Maintain the City's required reserves of 25 percent of budgeted expenditures.		· Search for additional sources of grant funding.		In process	· Our grants writer continues to look for any grant opportunities as they become available.	· Our grants writer continues to look for any grant opportunities as they become available.	· Our grants writer continues to look for any grant opportunities as they become available.
		· Develop a Capital Improvement Plan that supports this strategic plan.		On going	· Our five year capital improvement plan is included in the FY2013 budget and covers as much of this strategic plan as possible.	· Our five year capital improvement plan is included in the FY2014 budget and covers as much of this strategic plan as possible.	· Our five year capital improvement plan is included in the FY2015 budget and covers as much of this strategic plan as possible.

Performance Indicators:	FY2012-13	FY2013-14	FY2014-15
· Annual Audit Opinion	Clean	Clean	In Process
· Annual G.F.O.A. excellence awards for financial and budget presentation	Received	Received	applied for
· Ratio of reserves to budgeted expenditures	25%	25%	25%

Municipal Service Delivery (Public Works, Recreation, Golf and Senior Services)

GOAL #1: Maintain the high standards of municipal services that support the ambiance of our neighborhoods.

OBJECTIVES		STRATEGIES/INITIATIVES		STATUS	FY 2012-13 UPDATE	FY 2013-14 UPDATE	FY 2014-15 UPDATE
· Continue to receive the annual Tree City U.S.A. and Growth awards.		· Obtain public input to determine general maintenance priorities of City-owned property, including: sidewalks, buildings, street lights, fields, landscapes, alleys, etc.		On going	Public Works receives calls on a daily basis for the various needs of the residents, We have been proactive in identifying areas where sidewalks are in need of repair. We have our Police Department collecting data on street lights that are out as they are on their routine patrols. Our Building and Zoning Department has set up a partnership with Public Works to maintain properties that are in foreclosure or if the resident has a hardship and can't maintain the property.	This fiscal year Public Works has responded to a total of 2,485 work order requests from the various departments. Public Works has completed a total of 225 locations where sidewalks were lifted or severely damaged. Public Works continues to partner with all City Departments in making sure all safety and maintenance concerns are addressed. In the upcoming 14/15 Budget Cycle we plan to continue the sidewalk and ADA restitutions and complete scheduled roadway projects.	This fiscal year, Public Works responded to 1,145 tree trimming requests and 32 removals. We were able to complete our Pedestrian Enhanced Crosswalk in the downtown area and completed 180 work requests for various departments within the City. Public Works continues to partner with all City Departments in making sure all safety and maintenance concerns are addressed. In the upcoming 15/16 Budget Cycle we plan to continue the sidewalk and ADA restitutions and complete scheduled roadway projects.
· Increase community awareness of municipal services through all public media (see the "Communication" strategic area for more details).		Implement appropriate changes to maintenance priorities		On going	Here at Public Works maintenance priorities are our main concern. We make public safety our number one concern. We evaluate each request and channel them through he appropriate division so that the work can be implemented.	Public Works has utilized the various avenues of media to alert the Public of projects that are scheduled in their areas. The program has been well received and the number of complaints has fallen.	Public Works continues to utilize the various avenues of media to alert the Public of projects that are scheduled in their areas. The program has been well received and the number of complaints has fallen.
	GOAL#2:	Expand recreational and leisure services for residents of all ages and needs.					
· Increase selected program offerings by 5%, by October 2013.		· Obtain public input to establish priorities for program offerings.		Pending	Due to cost considerations and budget restrictions, we have deferred this proposal to later years	Due to cost considerations and budget restrictions, we have deferred this proposal to later years	Due to cost considerations and budget restrictions, we have deferred this proposal to later years
· Increase participation by youth, adults and seniors in selected programs by 5%, by October 2013.		· Implement appropriate changes to program offerings.		Ongoing	Will plan on future implementations after public meetings are held	We wil continue to market our programs so we can reach our goals of 5%. We also have added some new programs: Get Fit Camp and Skills Basketball Camp.	We wil continue to market our programs so we can reach our goals of 5%. We also have added some new programs: Get Fit Year Round and an additional Adult Basketball League
		Revisit and explore the feasibility of redesigning the golf course in a way that would "free up" unused land on the property for other recreational purposes		Pending	Due to cost considerations and budget restrictions, we have deferred this proposal to later years	Due to cost considerations and budget restrictions, we have deferred this proposal to later years	Due to cost considerations and budget restrictions, we have deferred this proposal to later years

Performance Indicators:	FY2012-13	FY2013-14	FY2014-15
• Annual Tree City U.S.A. and Growth awards	YES	YES	YES
• Results of an annual resident satisfaction survey	N/A	Budget Issue	Budget Issue
• Number(≠) and/or level(s) of program offerings	28	30	30
• Participation levels for youth, adults and seniors	5% Increase	5%Increase	5%Increase

Economic Development

GOAL: Strengthen and diversify the tax base.

OBJECTIVES	STRATEGIES/INITIATIVES	STATUS	FY 2012-13 UPDATE	FY 2013-14 UPDATE	FY 2014-15 UPDATE
Increase the current 20% ratio of commercial tax revenue to total tax revenue to 25%, by October 2016.	· Establish development guidelines that encourage business investment along N.W. 36th Street and the downtown business district.	In Process	Abraham Tract Regulations adopted; NW 36th Street District patially revised; second revision is in process; Airport Golf regulations in process	These efforts are ongoing	The City's commercial tax base has increased to 33.75% in FY2015 compared to 27% in FY2011. Effors are ongoing to keep increasing this number.
	· Expand marketing efforts to attract new businesses to the City.	In Process	Marketing plan is in the process of preparation	These efforts are ongoing	City Staff continues to reach out to developers and investors in order to bring new business developments to the City.
	· Work closely with the Beacon Council, Miami International Airport and the Port of Miami to facilitate business investment in the City.	On going	A working relationship with the County Aviation Dept has been established	A working relationship with the County Aviation Dept has been established, we will be reaching out to Beacon Council this year	A working relationship with the County Aviation Dept has been established, we have reached out to the Beacon Council and will continue these efforts going forward.
	· Re-establish communication with the County to pursue annexation.	On going	Lobbyst is pursuing at this time.	City continues efforts for annexation.	City continues communicating witrh the County regarding annexation.
	· Work with Virginia Gardens to explore the feasibility of a targeted commercial redevelopment initiative at the intersection of N.W. 36th Street and Curtiss Parkway. This initiative would include the entry way to both Cities.	On going	Dialog with the Village has been established.	Dialog with the Village has been established.	We completed a median beautification project with Virginia Gardens on Curtis Parkway, and discussions are ongoing for other mutual projects.
	· Encourage additional development of public access from the north side of commercial buildings along N.W. 36th Street.	In Process	NW 36 Street District Regulations embrace this concept	NW 36 Street District Regulations embrace this concept	We continue discussions with property owners along Fairway Drive.
	· To encourage business investment in the City, develop financial and logistical incentives, which may include:	Pending	Due to budgetary constratints, this item is being deferred		
	o reduced permit fees as appropriate, on a case by case basis			During 2013 a minimum permit fee of $50 was established to be used on a case by case basis where the standard minimum fee of $125 is not appropriate.	During the 12/11/15 Council meeting, a revised fee schedule was approved for the Building Department in order to adjust our fees to meet the market.
	o expedited plan review and permit processing, and			Expedited plan reviews and permit processing is used for all large commercial projects when needed and appropriate.	Expedited plan reviews and permit processing is used for all large commercial projects when needed and appropriate.
	o other financial incentives.				The City works with developers and property owners in vacating alleys and roads in order to accommodate development projects.
	· Improve teamwork between the City, civic organizations, business owners and commercial property owners.	In Process	This will be an element of the Marketing Plan	This will be an element of the Marketing Plan	City Staff continues to reach out to developers and investors in order to bring new business developments to the City.
	· Provide an economic development plan for the City that supports this strategic plan.	Pending	Draft expected by mid-year	Not completed do to budget limitations	Due to budget constraints, we have not hired a firm to help develop this. However, our Staff continues to meet with and reach out to developers and investors in order to bring in new business developments. Staff is in the process of evaluating an increase in the FAR for the NBD, CBD, and 36th St business areas.
	· Explore the feasibility of implementing other creative measures that would foster commercial development, which may include: o making use of air rights and transfer of development rights, and o expanding permissible color selections for commercial buildings.	Pending	Draft expected by mid-year	These efforts are ongoing	Staff is in the process of evaluating an increase in the FAR for the NBD, CBD, and 36th St business areas. The City has developed an approved color pallette for commercial areas. Additionally, the City assists new developments in the permitting process in order to fast-track the project.

Performance Indicators:	FY2012-13	FY2013-14	FY2014-15
• Commercial tax base as it appears on the annual tax roll	32.62%	34.28%	33.75%
• Number (#) of business licenses	587	569	582

Public Safety

GOAL: Enhance public safety and security.

OBJECTIVES	STRATEGIES/INITIATIVES	STATUS	FY 2012-13 UPDATE	FY 2013-14 UPDATE	FY 2014-15 UPDATE
· Reduce traffic accidents by 15%, by October 2015.	· Install and implement red light cameras.	Completed	· The Red Light Camera System has been operational since 01/09/2012 and consists of 5 installations on NW 36 St. Several additional installations are under consideration.	The red light camera program is going to be interrupted intermittently due to several FDOT road projects going on. As of 4/29, only four cameras are operating.	Same as 2013/14
· Reduce property crimes by 10%, by October 2015.	· Install a City-wide video surveillance system.	Pending	. Due to cost considerations, this project has been delayed pending research for a cost effective system	This project is still pending research (possible grants) for a cost effective means to fund the system.	Same as 2013/14
· Increase communication and positive interaction between Police and residents.	· Deploy a pro-active crime prevention/detection system.	On going	During FY 11/12, a 2 man proactive crime prevention team was deployed and has been very effective in apprehending suspects and preventing criminal activity within the City	This unit has been up and running and has been very successful in locating criminal activity, identifying offenders and making arrests.	successful in locating criminal actibity. Due to manpower issues the crime prevention team continued as a 1 man unit. 9 offenders were arrested resulting in 18 criminal charges.
· Expand Police Personnel development and education programs.	· Expand public education via various media and outreach programs.	On going	The Police Department is currently interfacing with the community through the use of the local newspapers/press releases, the interactive police website and the Crimewatch program	On going and the same as 2012/2013 update.	On going and the same as 2013/2014 update.
	· Improve Police/resident communication through social media, cellular applications and information systems.	Pending	· Currently on hold, pending the resolution of legal / public record issues.	Still on hold, pending resolution of legal & public records issues.	Still on hold, pending resolution of legal & public record issues.
	· Increase the use of cutting-edge technology to improve the efficiency of crime prevention, detection and investigation.	On going	· The following were initiated during the past fiscal year: 1) Intiated a connection with the County-wide "Automated Arrest Form System", 2) LiceScan software, 3) Fully automated submission of Police crash reports to DHSMV, and 4) Established connectivity to the Miami Dade Police Photo file database.	The county wide "automated Arrest Form System" has not been completely adopted because several problems were discovered in testing. The Detective Bureau started using TLO "The Last One" online program for investigations.	The county wide "Automated Arrest Form System" has been implemented and officers are currently being trained to utilize the sytem by January 2016.
	· Enhance educational and professional development incentives for Police personnel.	On going	· The Police Department is currently selecting candidates to attend upper management level training, including the Southern Police Institute and The FBI National Academy. This is to insure a smooth leadership transition as the current administration retires from service over the next 5 years.	Management level training has been delayed due to one Lieutenant's position being eliminated and another Lieutenant being out on extended sick leave. Management level staff will be scheduled for training as soon as manpower permits.	Sgt. C. Gurney attended the Southern Police Institute Strategic Management Course in June 2015. Sgt. C. Gurney is curremtly attending the Senior Officers Course at Miami Dade School of Justice. Lt. J. Deal is scheduled to attend the Southern Police Institute in 2016. Sgt. C. Gurney is scheduled to attend the Senior Management Institute for Police in 2016.

Performance Indicators:	FY2011-12	FY2012-13	FY2013-14	FY 2014-15 (PROJECTED)
Number (#) of traffic accidents	404	475	469	582
Number (#) of police reports filed involving crimes	914	966	944	979
Satisfaction survey responses	0	0	0	0
Number (#) of college degrees obtained and completions of in-service training	0 CD/23 IST	0 CD/63 IST	1 CD/ 158	1 CD/154

City of Miami Springs

Strategic Plan

2012-2017

Prepared By: Bill Busutil

January 2012

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Preamble

Through the participation of our residents and business owners, the City of Miami Springs has completed and we, the City Council, hereby adopt this 2012-2017 Strategic Plan as a blueprint for continued progress toward the realization of our vision. In addition, we pledge that any ordinances or resolutions passed by this Council will be consistent with the concepts, goals and priorities represented in this Strategic Plan.

Mission Statement

Our mission is to protect the health, welfare and safety of our residents, property owners, business owners and visitors, by delivering quality services at a reasonable cost, in a personalized manner.

Our Vision for Miami Springs

In five years...

- Our beautiful residential ambiance will be even more striking than it is today.
- Our tax base will be strengthened and diversified, while our taxes are further reduced through targeted commercial development and annexation.
- Both the quality and level of municipal services we provide will be enhanced in a fiscally responsible manner.
- Miami Springs will be viewed both as the preferred community in which to live and raise a family, and as a choice destination for businesses and visitors.

Our mission is a clear, concise statement of the overall purpose of Miami Springs' City Government. It also describes what the City must aspire to achieve every day.

Our five year vision briefly describes "where" we want our community to be five years from now.

Taken together, the five year vision and mission serve as the primary steering mechanism for growth and development, and form the framework for prioritizing the delivery of municipal services for the next five years.

Core Values

The City Government's core values represent our most basic beliefs. They define what we stand for, and serve as the foundation for the design of our Strategic Plan.

- Every resident, property owner and business owner is valued equally.
- Diversity and tolerance are valued and encouraged.
- Innovation is encouraged.
- We must have the courage to take on important projects, even when confronted with risk or pessimism.
- We encourage regional approaches to large scale problems and opportunities, mindful of the well being of our neighbors outside of Miami Springs.
- We demand an uncompromising commitment to high quality public services.
- We demand principled leadership.
- We demand honest, responsive governance.
- We practice transparent, responsible financial management.
- We demand excellent, ethical City management.

Strategic Plan Structure

This strategic plan contains five strategic areas: Public Safety, Economic Development, Municipal Service Delivery, Financial Management and Communication.

The City of Miami Springs must achieve outstanding results in each strategic area in order to realize our vision and achieve our mission.

Each strategic area contains one or more goals. Each goal is supported by one or more measurable objectives, strategies or initiatives, and key performance indicators.

The measurable objectives describe specific achievements designed to ensure the successful accomplishment of their related goals.

Each goal is also supported by a set of strategies and/or initiatives, which describe "how" the goals will be achieved.

The final component of each strategic area is a set of key performance indicators that will be tracked on an ongoing basis to monitor progress toward the achievement of the goals and objectives.

Public Safety

Ensuring our residents' public safety is our most important municipal service. Miami Springs has enjoyed a long standing tradition of exceptionally low crime rates and safe streets. This strategic area focuses on enhancing the proactive capabilities of the Police Department to further reduce crime and improve traffic safety.

Goal

Enhance public safety and security.

Objectives

- Reduce traffic accidents by 15%, by October 2015.
- Reduce property crimes by 10%, by October 2015.
- Increase communication and positive interaction between Police and residents.
- Expand Police Personnel development and education programs.

Strategies/Initiatives

- Install and implement red light cameras.
- Install a City-wide video surveillance system.
- Deploy a pro-active crime prevention/detection system.
- Expand public education via various media and outreach programs.
- Improve Police/resident communication through social media, cellular applications and information systems.
- Increase the use of cutting-edge technology to improve the efficiency of crime prevention, detection and investigation.
- Enhance educational and professional development incentives for Police personnel.

Key Performance Indicators

- Number (#) of traffic accidents
- Number (#) of police reports filed involving crimes
- Satisfaction survey responses
- Number (#) of college degrees obtained and completions of in-service training

Economic Development

Economic development is a critical priority for the City of Miami Springs during the next five years. Prudent commercial development, along with targeted annexation will enable us to increase revenue while simultaneously lowering the tax burden on our residents.

Goal

Strengthen and diversify the tax base.

Objective

Increase the current 20% ratio of commercial tax revenue to total tax revenue to 25%, by October 2016.

Strategies/Initiatives

- Establish development guidelines that encourage business investment along N.W. 36th Street and the downtown business district.
- Expand marketing efforts to attract new businesses to the City.
- Work closely with the Beacon Council, Miami International Airport and the Port of Miami to facilitate business investment in the City.
- Re-establish communication with the County to pursue annexation.
- Work with Virginia Gardens to explore the feasibility of a targeted commercial redevelopment initiative at the intersection of N.W. 36th Street and Curtiss Parkway. This initiative would include the entry way to both Cities.
- Encourage additional development of public access from the north side of commercial buildings along N.W. 36th Street.
- To encourage business investment in the City, develop financial and logistical incentives, which may include:
    - reduced permit fees as appropriate, on a case by case basis
    - expedited plan review and permit processing, and
    - other financial incentives.
- Improve teamwork between the City, civic organizations, business owners and commercial property owners.

- Provide an economic development plan for the City that supports this strategic plan.
- Explore the feasibility of implementing other creative measures that would foster commercial development, which may include:
    - making use of air rights and transfer of development rights, and
    - expanding permissible color selections for commercial buildings.

Key Performance Indicators

- Commercial tax base as it appears on the annual tax roll
- Number (#) of business licenses

Municipal Service Delivery (Public Works, Recreation, Golf and Senior Services)

Miami Springs' residents have enjoyed outstanding municipal services throughout the years. Our community's exceptional residential ambiance and recreation programs are directly attributable to the quality of those services. We are committed to maintaining and/or enhancing both the quality and level(s) of municipal services provided to our residents during the next five years.

Goal #1

Maintain the high standards of municipal services that support the ambiance of our neighborhoods.

Objectives

- Continue to receive the annual Tree City U.S.A. and Growth awards.
- Increase community awareness of municipal services through all public media (see the "Communication" strategic area for more details).

Strategies/Initiatives

- Obtain public input to determine general maintenance priorities of City-owned property, including: sidewalks, buildings, street lights, fields, landscapes, alleys, etc.
- Implement appropriate changes to maintenance priorities.

Key Performance Indicators

- Annual Tree City U.S.A. and Growth awards
- Results of an annual resident satisfaction survey

Municipal Service Delivery...Continued

Goal#2

Expand recreational and leisure services for residents of all ages and needs.

Objectives

- Increase selected program offerings by 5%, by October 2013.
- Increase participation by youth, adults and seniors in selected programs by 5%, by October 2013.

Strategies/Initiatives

- Obtain public input to establish priorities for program offerings.
- Implement appropriate changes to program offerings.
- Revisit and explore the feasibility of redesigning the golf course in a way that would "free up" unused land on the property for other recreational purposes.

Key Performance Indicators

- Number(#) and/or level(s) of program offerings
- Participation levels for youth, adults and seniors

Financial Management

As guardians of the Public Trust, we are fully committed to sustaining the City's financial well being, and making prudent, conservative financial decisions that are in the best long term interest of our community.

Goal

Guard the Public Trust with consistent, sound financial management practices.

Objectives

- Obtain a clean audit opinion on the City's Comprehensive Annual Financial Report (CAFR) every year.
- Receive the G.F.O.A. excellence award for financial presentation every year.
- Receive the G.F.O.A. excellence award for budget presentation every year.
- Maintain the City's required reserves of 25 percent of budgeted expenditures.

Strategies/Initiatives

- Ensure the financial health and stability of the City.
- Strictly adhere to all G.F.O.A. guidelines for financial and budget presentation.
- Re-establish a line of credit for catastrophic emergencies.
- Search for additional sources of grant funding.
- Develop a Capital Improvement Plan that supports this strategic plan.

Key Performance Indicators

- Annual Audit Opinion
- Annual G.F.O.A. excellence awards for financial and budget presentation
- Ratio of reserves to budgeted expenditures

Communication

Effective communication with residents is the hallmark of participative local governance. We will continue to improve the methods by which we communicate with our residents, and provide them with every opportunity to share their ideas and opinions at Council meetings and other public forums.

Goal

Continue to improve communication with our residents.

Objective

Achieve a minimum 90% customer satisfaction score on the City's ability to communicate effectively with its residents regarding upcoming, important City matters.

Strategies/Initiatives

- Continue to improve all cost effective communication methods, including, but not limited to:
  - Channel 77
  - City Website
  - Twitter
  - Circle Bulletin Board
  - River Cities Gazette

- Conduct an annual resident satisfaction telephone survey with a random sample of residents and business owners.
- Facilitate two community forums per year. These forums would be designed to provide progress updates to our residents and business owners on the goals and objectives of the strategic plan, and receive community input on how to achieve them.

Key Performance Indicator

Results of an annual resident satisfaction survey on the level of customer satisfaction regarding the City's ability to communicate effectively with its residents

Acknowledgements

This strategic plan was developed in large part, on the basis of valuable input we received at several community forums facilitated with residents and business owners. We thank them for their active participation and excellent ideas.

There were some additional suggestions that emerged during the community forums and other work sessions. These suggestions would have significant policy implications for the City if implemented, but did not fit directly into any of the strategic areas in the plan. They are listed in the Appendix of this document.

We are committed to the successful implementation of our Strategic Plan. We embrace all of the plan's goals and objectives, and assume full responsibility for achieving them.

Appendix

Additional Suggestions Emerging from the Community Forums and other Work Sessions

- Implement four-year, staggered terms of office for the Mayor and Council Members.
- Let citizens vote on important changes.
- Give better direction to Boards appointed by Council.
- Consult with other successful cities on important issues affecting the strategic plan.
- Improve teamwork between CMI and the Historical Society.