



City of Miami Springs, Florida
City Council Meeting

Workshop Meeting Minutes
Monday, August 1, 2016, 2015 6:00 p.m.

Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

1. **Call to Order/Roll Call:** The meeting was called to order by the Mayor at 6:20 p.m.

Present were the following:

Mayor Xavier M. Garcia
Vice Mayor Roslyn Buckner
Councilman Bob Best
Councilman Billy Bain
Councilman Jaime Petralanda

City Manager/Finance Director William Alonso
City Planner Chris Heid
Elderly Services Director Karen Rosson
Public Works Director Tom Nash
Golf Director Paul O'Dell
Golf Superintendent Laurie Bland
City Clerk Erika Gonzalez-Santamaria

2. **Invocation:** Offered by Councilman Bain

Salute to the Flag: The audience participated.

3. **Workshop on Proposed Fiscal Year 2016-2017 Budget**

- I. Opening Remarks by City Manager/Finance Director William Alonso

City Manager Alonso introduced the upcoming workshop and stated that the upcoming budget discussions offers Council various options and decisions required to finalize the FY2016-2017 budget. He presented a statement based on the current millage rate of 7.500, revenues of \$15,965,158. The proposed budget reflects at the recommended millage rate a surplus of \$100,775. There are no reduction in services and no new outsourced services. The new proposed budget includes a proposed COLA increase of 3% for staff excluding the City Manager and a 2% pay increase for all police uniformed officers according to the contract, continues a 1% deduction of pension contributions for police officers, a payout of \$28,000 to two retiring Public Works employees, the budget proposes upgrades to police vehicles, City infrastructure improvements, and among other

items being proposed in the upcoming budget.

II. City Council

City Manager/Finance Director Alonso stated that the budget shows a \$18,305 decrease in the Council proposed budget. He stated that the decrease is due to the Miami Springs 90th birthday celebration which was not included in this year's budget since it was in last years' budget. Council budget includes \$32,500 in upcoming annual events, \$35,000 for the Curtiss Mansion, and \$4,800 for the Historic Museum's storage costs.

Presentations were provided by Tom Curtis for the River Cities Festival, Richard Wheeler for CMI the Curtiss Mansion, Ralph Wakefield for the Pelican Playhouse, and Beverly Roetz from the Historical Society.

III. City Clerk

The City Clerk's budget is \$35,797 more than last year. The increase includes \$20,000 for the 2017 City Elections. The City Clerk explained the reduction in maintenance due to the software program that is used for records management. There were no further additions to the Clerk budget.

IV. City Manager

Mr. Alonso stated that the City Manager's budget is \$22,990 lower mainly due to personnel costs. He stated that the City Manager budget includes \$45,000 for lobbyist services. There were no further changes in this portion of the budget.

V. Finance

City Manager/Finance Director Alonso stated that there 15% decrease due to the combination of City Manager/Finance Director positions. The department includes an additional \$25,000 in professional services for contract negotiations with the Police Union.

Assistant to City Manager Tammy Romero explained that on the wish list is a request for an electronic marquee sign on the Circle for Council's consideration. There were no further changes to the budget.

VI. Elderly Services

City Manager/Finance Director Alonso stated that the Elderly Services budget is approximately \$38,326 or 8% lower than the previous year. The proposed budget includes \$49,545 for the City to fund the continuation of fitness, Tai-Chi, and drumming classes as well as \$18,112 to continue funding of weekend meals for residents. The proposed budget includes \$5,100 for a new ice machine and a stand up freezer for the next fiscal year.

Elderly Services Director Karen Rosson answered Council's questions to their satisfaction. There were no further discussions on this section of the budget.

VII. Planning

Mr. Alonso stated that the proposed budget is \$10,354 or 12% lower than the current year. This reduction was in professional services for a water study that was completed in the previous year.

Zoning and Planning Director Chris Heid addressed the Council's questions. There was no further discussion on this portion of the budget.

VIII. Public Services Department

i. Administration

Mr. Alonso stated that the Administration budget is approximately \$20,949 lower than the current year. There were no significant changes in this portion of the budget.

ii. Streets/Streetlights Division

City Manager/Finance Director Alonso explained the budget is \$45,620 higher or 11.5% than the current year. Budget includes \$50,000 for tree planting city-wide.

iii. Public Properties

City Manager/Finance Director Alonso stated that the Public Properties budget is about \$8,164 lower than the current year.

City Council requested that the public rights-of-way be maintained trimmed even if Public Works Director Nash needs to hire additional staff. The Public Works Director stated that he is proposing two additional part-time personnel to assist in the maintenance of public property.

iv. Building Maintenance

City Manager/Finance Director Alonso said the department is \$17,914 higher than the current year. This includes City Hall and Fire Station repairs of the air condition units.

There were no further questions for this section of the budget.

v. Fleet Maintenance

Mr. Alonso explained that the Fleet Maintenance budget is \$4,561 lower than the current year. This includes a reduction in current fleet maintenance contract services.

vi. Road and Transportation

City Manager/Finance Director Alonso stated that the Road and Transportation, Sanitation and Stormwater funds do not impact the General Fund. The proposed budget is \$39,216 or 5.5% lower than FY2015-2016. The Road and Transportation fund includes funds from the Citizens Independent Transportation Trust (CITT) and the projected revenue for next year is approximately \$672,488.

vii. Sanitation

The Sanitation fund is self-sufficient as it is funded through the sanitation fees that are collected on an annual basis, according to Mr. Alonso. The proposed budget is \$53,288 lower than last year.

viii. Stormwater

Mr. Alonso explained that the Stormwater fund includes fees collected through the water bill. The current fee per residential unit is \$3.68 per month, which has not increased since 2001. The City hired a consultant to work on a Stormwater Utility Study which will suggest a possible increase in the charges per residential unit for services.

IX. Golf

City Manager/Finance Director Alonso stated that the Golf Department budget is \$34,551 or 1.9% lower than last year. Mr. Alonso also reminded Council that the food and beverage services will be a revenue generator. An RFP is currently being prepared for the services and should be on-board by January 2017.

Golf Director Paul O'Dell answered Council's questions. Golf Course Maintenance Superintendent Laurie Bland was present to answer questions regarding the golf maintenance budget; no changes were made.

4. Adjourn

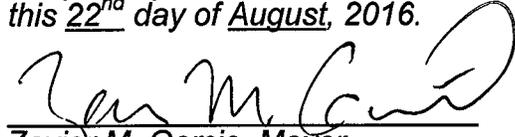
There being no further business to be discussed the meeting was adjourned at 9:25 p.m.

Respectfully submitted:


Erika Gonzalez-Santamaria, MMC
City Clerk



Adopted by the City Council on
this 22nd day of August, 2016.


Xavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.