



CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

**Vice Mayor Roslyn Buckner
Councilman Billy Bain**

**Councilman Bob Best
Councilman Jaime Petralanda**

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."

CITY COUNCIL REGULAR MEETING AGENDA Monday, August 8, 2016 – 7:00 p.m. City Hall, Council Chambers, 201 Westward Drive

- 1. Call to Order/Roll Call**
- 2. Invocation:** Mayor Garcia

Salute to the Flag: Audience Participation
- 3. Awards & Presentations:**
 - A) Presentation of Certificate of Sincere Appreciation Plaque to William "Dennis" O'Neal in Recognition of 10 Years of Dedicated Service to the City of Miami Springs Public Services Department
 - B) Swearing in Ceremony for newly hired Miami Springs Police Officer Lazaro Rodriguez
 - C) Officer of the Month for June 2016 presented to Detective Ramon Tamargo
 - D) Officer of the Month for June 2016 presented to CST Officer Jason Hall
 - E) Recognizing long-time Miami Springs resident Manny Carneri on his 90th birthday
 - F) Yard of the Month Award for August 2016 - Jason & Melinda Usallan - 388 Payne Drive
 - G) Presentation from Renovate America to establish a Clean Energy Program in which the City of Miami Springs is the initiating and regulating entity for the new "district", in accordance with Section 163.08 Florida Statutes as an addition to the program approved by the City in October 2014 with The Clean Energy Coastal Corridor Pace District
- 4. Open Forum:** Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins.

5. Approval of Council Minutes:

- A) June 27, 2016 - Regular Meeting
- B) July 18, 2016 - Special Meeting
- C) July 28, 2016 – Special Meeting

6. Reports from Boards & Commissions: None.

7. Public Hearings: None.

8. Consent Agenda: (Funded and/or Budgeted):

- A) Approval of the City Attorney's Invoice for July 2016 in the Amount of \$12,204.00

B) Recommendation by Police that Council approve an expenditure to Royal Rent-A Car Systems of Florida, the lowest responsible quote of \$17,088.00, for the monthly rental of two vehicles (for a twelve month period), as these funds qualify for expenditure from the Police Law Enforcement Trust Fund, as funds were approved in the FY 15/16 Budget pursuant to Section §31.11(C)(2) of the City Code

C) Recommendation by the Police Department that Council approve an expenditure to TBS Miami, LLC, as a sole source provider, in the amount of \$11,972.24, for new office furniture for the Investigations Unit, as there is only one source (letter attached) for the required custom furniture and funds are available in the FY15/16 Budget, pursuant to Section §31.11(E)(6)(c) of the City Code

D) Recommendation by Golf that Council approve an increase to the City's current open purchase order with Acushnet, in an amount not to exceed \$2,000.00, for Titleist and Foot Joy merchandise to be re-sold in the golf pro shop as funds were budgeted in the FY15/16 Budget, pursuant to Section §31.11(E)(6)(g) of the City Code

E) Recommendation by Public Works that Council approve an increase to the City's current open purchase order with Micar Trucking, Inc. utilizing Miami-Dade County under contract #4056-0/16 (attached) in an amount not to exceed \$5,000.00, for road rock which exceeds the originally budgeted amount of \$9,500.00 in the FY15/16 Budget, pursuant to Section §31.11(E)(6)(g) of the City Code (CITT Funds)

9. Old Business:

- A) Appointments to Advisory Boards by the Mayor and Council Members

B) Request by Councilman Petralanda to allow audio/video pre-recording of public comments/open forum

10. New Business:

A) **Resolution** – A Resolution Of The City Council Of The City Of Miami Springs Providing For The Fourth Budget Amendment To The Fy2015-2016 Budget; By Transferring Designated Fund Balance Funds To The General Fund And The Special Revenue And Capital Projects Fund; Providing Intent; Specifying Compliance With Budgetary Processes And

Procedures; Effective Date

B) **Resolution** – A Resolution Of The City Council Of The City Of Miami Springs Requesting That The Florida Legislature Amend Florida Statutes, Section 775.085, To Include Enhanced Penalties For Felonies And Misdemeanors Committed Against Law Enforcement Officers, Firefighters, And Emergency Services Personnel Due To Their Employment Status; Instructions To The City Clerk; Severability; Effective Date

C) **Resolution** – A Resolution Of The City Council Of The City Of Miami Springs Amending The Current Schedule Of Charges For The Use Of City Recreation Facilities And Related Services; Effective Date

D) Councilman Petralanda’s request for Installation of a light pole at N. Royal Poinciana and the catwalk

E) Request by Pelican Playhouse for Council approval for PG-13 production in November 2016.

F) Request for funding by Elaine Martin for Police services for the Childhood Cancer 5K on September 24, 2016

G) Consideration of the Board of Parks and Parkways Recommendation to recognize Nicole San Martin for her Community Service at the Butterfly Garden in front of the Library

11. Other Business:

- A) Fiscal Year 2015-2016 Budget Status Report – Third Quarter (Unaudited)
- B) First Month Aquatic Facility Revenue Report

12. Reports & Recommendations:

- A) City Attorney
- B) City Manager
- C) City Council

13. Adjourn

Please visit www.miamisprings-fl.gov for current meeting schedule or follow us on  [twitter @MIAMISPRINGSFL](https://twitter.com/MIAMISPRINGSFL)

Live streaming video of this meeting is available at <http://www.miamisprings-fl.gov/webcast>.

Anyone wishing to obtain a copy of an agenda item may contact the City Clerk at (305) 805-5006, download the complete agenda packet from www.miamisprings-fl.gov or view the materials at City Hall during regular business hours.

Pursuant to Florida Statute 286.0114, the City Council provides the public with a reasonable opportunity to be heard on all matters.

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than seven (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City

Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



CERTIFICATE OF APPRECIATION

Presented to

***WILLIAM O'NEAL
PUBLIC SERVICE DIVISION***

In recognition of 10 years and 5 months of dedicated service to the

***CITY OF MIAMI SPRINGS
PUBLIC SERVICES***

From March 1, 2006 to August 1, 2016.

Presented this 8th day of August, 2016.

CITY OF MIAMI SPRINGS, FLORIDA

Zavier M. Garcia
Mayor

ATTEST:

Erika Gonzalez-Santamaria, MMC
City Clerk



CITY OF MIAMI SPRINGS
Police Department

MEMORANDUM

TO: Detective Ramon Tamargo

FROM: Armando Guzman, Chief of Police *Armando Guzman 7/15/2016*

SUBJECT: Officer of the Month - June 2016

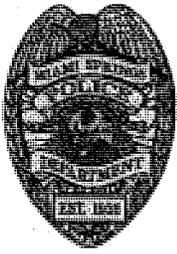
DATE: July 15, 2016

On July 13th, 2016, Lieutenant Frank Perez drafted a memorandum which recommends that you receive the Officer of the Month for the month of June 2016. The memo describes the details of narcotics investigation which began as a result of an anonymous tip that was received by the Miami Springs Police Department. After several days of surveillance you and CST Officer Jason Hall were able to document the activities at 143 Flagler Dr and develop a confidential source. As a result of your investigation, the guidance of the State Attorney's office and the information provided by the confidential source, sufficient probable cause was established to obtain a court authorized search warrant.

On June 29th, the search warrant was executed with the assistance of the Miami Police Department SWAT Team. After an extensive search of the location, 143 Flagler Drive, 45 grams of cocaine, 105 grams of marijuana, \$2950 dollars in U.S. Currency, and numerous articles and drug paraphernalia consistent with narcotics sales and distribution were recovered. William Preston, the original target of the investigation, was arrested and charged with Cocaine Trafficking, Possession of Cocaine with the intent to sell and Deliver, Cannabis Possession more than 20 grams, and Possession of Drug Paraphernalia. A second subject, Luis Agüero, was also arrested and charged with Possession of Cocaine and Possession of Drug Paraphernalia.

The Miami Springs Police Department Awards Committee has concurred with Lieutenant Perez' recommendation and I agree. You are invited to attend the regularly-scheduled City Council Meeting on August 8th, 2016 at 7:00 p.m., when this award will be publicly presented to you. You are invited to bring with you any family members, friends, or associates to share in this occasion.

I congratulate you for your outstanding performance, and compliment you on your professionalism. Your actions are a positive reflection on the professional reputation of the entire Miami Springs Police Department.



CITY OF MIAMI SPRINGS
Police Department

MEMORANDUM

TO: CST Officer Jason Hall

FROM: Armando Guzman *Armando Guzman 7/15/2016*
Chief of Police

SUBJECT: Officer of the Month - June 2016

DATE: July 15, 2016

On July 13th, 2016, Lieutenant Frank Perez drafted a memorandum which recommends that you receive the Officer of the Month for the month of June 2016. The memo describes the details of narcotics investigation which began as a result of an anonymous tip that was received by the Miami Springs Police Department. After several days of surveillance, you and Detective Ramon Tamargo were able to document the activities at 143 Flagler Dr and develop a confidential source. As a result of your investigation, the guidance of the State Attorney's office and the information provided by the confidential source, sufficient probable cause was established to obtain a court authorized search warrant.

On June 29th, the search warrant was executed with the assistance of the Miami Police Department SWAT Team. After an extensive search of the location, 143 Flagler Drive, 45 grams of cocaine, 105 grams of marijuana, \$2950 dollars in U.S. Currency, and numerous articles and drug paraphernalia consistent with narcotics sales and distribution were recovered. William Preston, the original target of the investigation, was arrested and charged with Cocaine Trafficking, Possession of Cocaine with the intent to sell and Deliver, Cannabis Possession more than 20 grams, and Possession of Drug Paraphernalia. A second subject, Luis Aguero, was also arrested and charged with Possession of Cocaine and Possession of Drug Paraphernalia.

The Miami Springs Police Department Awards Committee has concurred with Lieutenant Perez' recommendation and I agree. You are invited to attend the regularly-scheduled City Council Meeting on August 8th, 2016 at 7:00 p.m., when this award will be publicly presented to you. You are invited to bring with you any family members, friends, or associates to share in this occasion.

I congratulate you for your outstanding performance, and compliment you on your professionalism. Your actions are a positive reflection on the professional reputation of the entire Miami Springs Police Department.



CERTIFICATE OF RECOGNITION

Presented to

Jason & Melinda Usallan

of

388 PAYNE DRIVE

for her home being designated as

**“YARD OF THE MONTH”
August 2016**

Presented this 8th day of August, 2016.

CITY OF MIAMI SPRINGS, FLORIDA

Zavier M. Garcia
Mayor

ATTEST:

Erika Gonzalez-Santamaria, MMC
City Clerk



City of Miami Springs, Florida
City Council Meeting

Regular Meeting Minutes
Monday, June 27, 2016 7:00 p.m.
Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

1. **Call to Order/Roll Call:** The meeting was called to order by the Mayor at 7:10 p.m.

Present were the following:

Mayor Zavier M. Garcia
Vice Mayor Roslyn Buckner
Councilman Bob Best
Councilman Billy Bain
Councilman Jaime A. Petralanda (Absent)

Assistant City Manager/Finance Director William Alonso
City Attorney Jan K. Seiden
City Clerk Erika Gonzalez-Santamaria
Chief Armando Guzman
IT Director Jorge Fonseca
Elderly Services Director Karen Rosson

2. **Invocation:** Offered by Vice Mayor Buckner

Salute to the Flag: Members of the audience led the Pledge of Allegiance and Salute to the Flag

3. **Awards & Presentations:**

A) Presentation of Certificate of Sincere Appreciation Plaque to Human Resources Director Loretta Boucher in Recognition of 22 Years of Dedicated Service to the City of Miami Springs

This item was pulled from the agenda.

B) Presentation of Certificate of Sincere Appreciation Plaque to City Manager Ronald Gorland in Recognition of 12 Years of Dedicated Service to the City of Miami Springs

After warm remarks, Mayor Garcia and the City Council presented Mr. Gorland with a plaque for his years of service. Assistant City Manager/Finance Director Alonso also

expressed his gratitude to Mr. Gorland and wished him well in his retirement.

C) Promotion of Miami Springs Police Officer Matthew L. Castillo to Sergeant

After welcoming remarks, Chief Guzman was proud to announce that Officer Castillo was promoted to Sergeant. Sgt. Castillo thanked his family and friends for their support.

D) Promotion of Miami Springs Police Sergeant Frank L. Perez to Lieutenant

After a brief introduction, Chief Guzman was proud to announce the promotion of Sergeant Perez to the rank of Lieutenant. Lt. Perez also thanked his family and friends for their ongoing support.

E) Recognizing long-time Miami Springs resident Marie Mascaro on her 90th Birthday

Councilman Best presented Ms. Mascaro with a certificate of recognition and a box of chocolates in celebration of her 90th birthday.

F) Yard of the Month Award for July 2016 – Gaby Amodie – 770 Swan Avenue

Mayor Garcia presented Ms. Amodie with the Certificate of Recognition for Yard of the Month for July.

4. Open Forum: The following members of the public addressed the City Council: Michael Gavila, 680 Morningside Drive, Aldo Legido, 1030 Plover Avenue, Lisa Barnett, 460 Lee Drive, Diane Burkhardt, 480 North Royal Poinciana, Vernon Burkhardt, 480 North Royal Poinciana, Jesse Muino, 1499 LaBaron Drive, Ned Lopez, 1521 LaBaron Drive, and Dev Steffen.

5. Approval of Council Minutes:

A) June 13, 2016 – Regular Meeting

Councilman Best moved to approve the minutes. Councilwoman Buckner seconded the motion, which carried 4-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, and Mayor Garcia voting Yes; Councilman Petralanda was absent.

6. Reports from Boards & Commissions: None at this time.

7. Public Hearings: None at this time.

8. Consent Agenda: (Funded and/or Budgeted): None at this time.

9. Old Business:

A) Appointments/Re-appointments to Advisory Boards by the Mayor and Council Members

No appointments were made at this time.

B) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Requesting Miami-Dade County To Approve And Authorize The Street Name Co-Designation Of A Portion Of South Royal Poinciana Boulevard From Morningside Drive To East Drive As Eagle Way; Requesting Authorization For The Placement Of Proper Recognition Signage; Effective Date

City Attorney Jan Seiden read the item for the record.

Councilman Bain moved to approve the Resolution. Vice Mayor Buckner seconded the motion, which carried 3-1 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes; Councilman Best voting No.

C) Request by Councilman Petralanda to allow audio/video pre-recording of public comments/open forum

This item was tabled due to Councilman Petralanda's absence.

10. New Business:

A) Ordinance – Second Reading – An Ordinance Of The City Council Of The City Of Miami Springs Amending Code Of Ordinance Section 150-164, Northwest 36th Street District; By Deleting The Existing Code Subsection (17) Related To Signs And Enacting A New Code Subsection (17) Which Directs All Signage Inquiries To The City Code Signage Section 150-030; Repealing All Ordinances Or Parts Of Ordinances In Conflict; Effective Date

City Attorney Jan Seiden read the item for the record.

Mayor Garcia opened the public hearing. There were no speakers at this time.

Councilman Best moved to approve the Ordinance on second reading. Councilman Bain seconded the motion, which carried 4-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, and Mayor Garcia voting Yes; Councilman Petralanda was absent.

B) Ordinance – Second Reading – An Ordinance Of The City Council Of The City Of Miami Springs Amending Code Of Ordinance Section 150-030, Sign Regulations; By Including A Definition Of Monument Sign; Deleting The Figure 3 Illustration For Sign Area For Ground Sign Sizes; Adding Pole Signs To The List Of Prohibited Signs; Updating

The Zoning Districts Applicable To Section (G) Of The Ordinance; Deleting The Block Of Descriptive References To Ground Signs; Adding New Sign Regulations For The Northwest 36th Street And Abraham Tract Zoning Districts; Repealing All Ordinances Or Parts Of Ordinances In Conflict; Effective Date

City Attorney Jan Seiden read the item for the record.

Mayor Garcia opened the public hearing. There were no speakers at this time.

Councilman Best moved to approve the Ordinance on second reading. Councilman Bain seconded the motion, which carried 4-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, and Mayor Garcia voting Yes; Councilman Petralanda was absent.

C) Resolution – A Resolution Of The City Council Of The City Of Miami Springs, Florida Authorizing Signatories For All City Bank, Savings And Trust Accounts; Authorizing Acceptance Of Two Facsimile Signatures Of City Manager William Alonso And Controller Moira Ramos; Authorizing The Combined Manual Signatures Of Two Of The Following: City Manager William Alonso, Controller Moira Ramos, Or Chief Of Police Armando A. Guzman; Rescinding All Resolutions In Conflict; Effective Date

City Attorney Jan Seiden read the item for the record.

Vice Mayor Buckner moved to approve the Resolution. Councilman Bain seconded the motion, which carried 4-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, and Mayor Garcia voting Yes; Councilman Petralanda was absent.

D) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Approving And Adopting A Revised City Employee “Pay Plan” For Fiscal Year 2015-2016; Reserving The Right And Authority To Amend Or Supplement The Plan; Effective Date

City Attorney Jan Seiden read the item for the record.

Councilman Bain moved to approve the Resolution. Councilman Best seconded the motion, which carried 4-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, and Mayor Garcia voting Yes; Councilman Petralanda was absent.

E) Recommendation by Finance that Council award City RFP # 07-15/16 to Florida Construction & Engineering, Inc., the lowest responsible bidder and authorize the execution of a contract, in the amount of \$346,608.91, for Curtiss Mansion Site Improvements - Bike Lane Sidewalk providing access to the Curtiss Mansion as a trailhead (AKA- Curtiss Mansion Parking Lot) as funds will come from the State of Florida Department of Transportation LAP agreement previously approved by Council on December 14th, 2015, as well as Historic Tax Credit funds and city designated fund balance

The Assistant City Manager/Finance Director William Alonso read the item by title for the record.

John Souder, address is exempt as per Florida Statute 119, addressed the City Council.

Councilman Bain moved to approve the recommendation. Councilman Best seconded the motion, which carried 4-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, and Mayor Garcia voting Yes; Councilman Petralanda was absent.

F) Recommendation by the Police Department that Council approve an expenditure of \$4,290.00 to General Medical Devices, Inc., the lowest responsible quote after obtaining three written quotes (attached), for four (4) Automated External Defibrillator machines, as these funds were approved in the General Fund Balance Designations Item #13 & #14 for Projected FY15/16 pursuant to Section §31.11 (C)(2) of the City Code

The Assistant City Manager/Finance Director William Alonso read the items by title for the record.

Councilman Best moved to approve the recommendation and the purchase of two additional AED's for City Hall. Vice Mayor Buckner seconded the motion, which carried 4-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, and Mayor Garcia voting Yes; Councilman Petralanda was absent.

G) Recommendation by Finance that Council award City RFP # 03-15/16 to Electric Service and Repair, Inc., the lowest responsible bidder and authorize the execution of a contract, in the amount of \$93.00 per hour for crew rates per attached Proposal Price sheet, for Licensed Electrical Contractor Services - citywide as funds are to be budgeted in the FY16/17 Budget pursuant to Section §31.11 (E)(1) of the City Code

The Assistant City Manager/Finance Director William Alonso read the items by title for the record.

Councilman Bain moved to approve the recommendation. Councilman Best seconded the motion, which carried 3-1 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain voting Yes; Mayor Garcia voting No; Councilman Petralanda was absent.

H) Request for scheduling a date for Board of Appeals hearing for 650 De Soto Drive

This item was heard after 5A.

After brief discussion, the Council agreed on Monday, July 18, 2016 at 7:00 p.m. to

conduct the Board of Appeals hearing.

I) Designation of one official to be the voting delegate for the Florida League of Cities Legislative Session

Councilman Best moved to appoint Vice Mayor Buckner to represent the City. Vice Mayor Buckner seconded the motion, which carried 4-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, and Mayor Garcia voting Yes; Councilman Petralanda was absent.

11. Other Business: None at this time.

12. Reports & Recommendations:

A) City Attorney

City Attorney Seiden expressed his gratitude and well wishes to City Manager Ron Gorland. He also wished Loretta Boucher, HR Director, well wishes and they years of service to the City.

B) City Manager

Assistant City Manager/Finance Director William Alonso reminded the Council of the following upcoming events; Aquatic Facility Ribbon Cutting on July 1st at 6:00 p.m.; July 4th Celebration starting with the parade at 10:00 a.m.; and the Wall of Fame at the Community Center for Tony Bray. He also expressed his sincere gratitude for working with Ron Gorland throughout the years and wished him and his family well.

C) City Council

Vice Mayor Buckner inquired as to when the budget books would be distributed.

Councilman Best thanked his Loretta Boucher, HR Director, and Ron Gorland for their service to the City. He wished both of them well on their retirement.

Councilman Bain wished everyone a happy Fourth of July.

Mayor Garcia thanked Loretta Boucher, HR Director, and Ron Gorland, City Manager for their dedication and years of service to the people of Miami Springs. He reminded that the All-Star games will take place at Prince Field on Wednesday. He encouraged everyone to go out and support the event.

13. Adjourn

There being no further business to be discussed the meeting was adjourned at 8:45 p.m.

Respectfully submitted:

*Erika Gonzalez-Santamaria, MMC
City Clerk*

*Adopted by the City Council on
This 8th day of August, 2016.*

Zavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.





City of Miami Springs, Florida
City Council Meeting

Special Meeting Minutes
Monday, July 18, 2016, 2015 6:30 p.m.

Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

1. **Call to Order/Roll Call:** The meeting was called to order by the Mayor at 7:05 p.m.

Present were the following:

Mayor Xavier M. Garcia
Vice Mayor Roslyn Buckner
Councilman Bob Best
Councilman Billy Bain
Councilman Jaime Petralanda

Assistant City Manager/Finance Director William Alonso
Police Chief Armando Guzman
City Attorney Jan K. Seiden
City Planner Chris Heid
Public Works Director Tom Nash
City Clerk Erika Gonzalez-Santamaria

2. **Invocation:** Offered by Councilman Petralanda

Salute to the Flag: The audience participated.

The City Council adjourned the City Council meeting at 7:05 p.m. and convened the Board of Appeals meeting at 7:05 p.m.

3. **Board of Appeals Case #05-V-16**
AQ GROUP, LLC
650 DE SOTO DRIVE
ZONING: NW 36TH STREET DISTRICT

The Board of Appeals meeting adjourned at 9:15 p.m. and the Council Meeting reconvened at 9:25 p.m.

4. **Discussion of Eastside Parking Issue**

Assistant City Manager/Finance Director William Alonso read the staff memo for the record.

The Assistant City Manager/Finance Director William Alonso further explained that the issue is with overnight parking. He provided several suggestions that included a traffic study to possibly converting South Royal Poinciana to one lane westbound providing parking spaces on the north side. He also suggested converting the green space between South Royal Poinciana and Reagan into a parking lot. He stated both options would be very costly and would deplete a majority of the CITT funds.

The City Council requested that staff prepare an analysis of the cost and the procedures to the different options offered, such as decal parking, ordinance creating legislation to swale parking and/or residential parking only, tree planting along the perimeter of the affected area, talking to the college for the use of the parking lot, and signage around the perimeter of the area. The City Council requested more information by August 8, 2016, for the Council Meeting.

5. Adjourn

There being no further business to be discussed the meeting was adjourned at 10:15 p.m.

Respectfully submitted:

Erika Gonzalez-Santamaria, MMC
City Clerk

Adopted by the City Council on
this 8th day of August, 2016.

Zavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.



City of Miami Springs, Florida
City Council Meeting

Special Meeting Minutes
Monday, July 28, 2016, 2015 5:01 p.m.

Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

- 1. Call to Order/Roll Call:** The meeting was called to order by the Mayor at 5:05 p.m.

Present were the following:

Mayor Xavier M. Garcia
Vice Mayor Roslyn Buckner
Councilman Bob Best
Councilman Billy Bain
Councilman Jaime Petralanda

Assistant City Manager/Finance Director William Alonso
City Attorney Jan K. Seiden
Golf Director Paul O'Dell
City Clerk Erika Gonzalez-Santamaria

- 2. Invocation:** Offered by Councilman Best

Salute to the Flag: The audience participated.

- 3. New Business:**

A) **Resolution** – A Resolution Of The City Council Of The City Of Miami Springs Setting The Tentative Operating Millage Levy For Fiscal Year 2016-2017; Setting Time, Date And Place For Public Hearings On The Proposed 2016-2017 Budget And Tentative Millage Rate

City Attorney Seiden read the Resolution for the record.

The Assistant City Manager/Finance Director William Alonso read the staff report for the record. He stated that the current millage rate of 7.5000 would provide a surplus of \$69,254.00 allowing some flexibility for Council to allocate funds to projects or specific areas of services. He stated the rollback rate would create a deficit of \$384,137.00.

Kathie Marquez, 401 Hunting Lodge Drive, and John Souder, address exempt for the record addressed the City Council.

Councilman Best moved to approve the Resolution with the millage rate at 7.5000 mills. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

B) Termination of Operational Food and Beverage Agreement for the Miami Springs Golf and Country Club

The Assistant City Manager/Finance Director William Alonso read the item for the record. He stated that in the meantime, while the City prepares an RFP for food and beverage services, the Golf Department would be responsible for the temporary oversight of the services.

Evelio Cabrera, 540 Hunting Lodge Drive, and John Souder, address exempt from the record addressed the City Council.

Councilman Bain moved to approve the termination of the Food and Beverage agreement with Carlos Santana. Vice Mayor Buckner seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

C) Recommendation by the City Manager's office that Council approve a \$709,636 payoff of the Golf Course Note with BB&T Bank on the available payoff date of August 1, 2016

The Assistant City Manager/Finance Director William Alonso read the staff memo for the record. He stated that by paying off the note by this August 1st would recognize a savings of \$17,000.00 in interest. This payoff would also allow for an agreement to be executed with a new food and beverage vendor at the Country Club, which would realize revenues for the City commencing immediately.

Evelio Cabrera, 540 Hunting Lodge Drive, and John Souder, address exempt from the record addressed the City Council.

Councilman Bain moved to approve paying of the Golf Course payoff note by August 1st. Mayor Garcia passed the gavel to Vice Mayor Buckner and seconded the motion, which carried 3-2 on roll call vote. The vote was as follows: Councilman Best, Councilman Bain and Mayor Garcia voting Yes. Vice Mayor Buckner and Councilman Petralanda voting No.

4. Consent Agenda:

A) Approval of City Attorney's Invoice for June 2016 in the Amount of \$13,729.50

The Assistant City Manager/Finance Director William Alonso read the items by title for the record.

Councilman Best moved to approve the Consent Agenda. Councilman Bain seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

3. Adjourn

There being no further business to be discussed the meeting was adjourned at 6:15 p.m.

Respectfully submitted:

*Erika Gonzalez-Santamaria, MMC
City Clerk*

*Adopted by the City Council on
this 8th day of August, 2016.*

Zavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

The City of Miami Springs
Summary of Monthly Attorney Invoice
Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLP

August 3 for July

<u>General Fund Departments</u>	<u>Cost</u>	<u>Hours</u>
Office of the City Clerk	2,736.45	20.27
Human Resources Department	440.10	3.26
Risk Management	287.55	2.13
Finance Department	746.55	5.53
Professional Services		0.00
Building,Zoning & Planning Department	870.75	6.45
Code Enforcement	1,185.30	8.78
Police Department	677.70	5.02
Public Works Department	769.50	5.70
Recreation Department	708.75	5.25
IT Department	41.85	0.31
Golf	1,576.80	11.68
Senior		0.00
General - Administrative Work	2,162.70	16.02
Sub-total - General Fund	<u>\$12,204.00</u>	<u>90.40</u>
 <u>Special Revenue, Trust & Agency Funds</u>		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		<u>0.00</u>
Sub-total - Special Funds	\$0.00	0.00
 GRAND TOTAL: ALL FUNDS	 \$12,204.00	 90.40



AGENDA MEMORANDUM

Meeting Date: August 8, 2016

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: William Alonso, City Manager

From: *Armando Guzman 6/22/2016*
Armando Guzman, Chief of Police

Subject: LETF Purchase – MSPD Rental Car Program

Recommendation: Recommendation by the Police Department that Council approve an expenditure to Royal Rent-A-Car Systems of Florida, the lowest responsible quote of \$17,088.00, for the monthly rental of two vehicles (for a twelve-month period), as these funds qualify for expenditure from the Police Law Enforcement Trust Fund, as funds were approved in the FY 15/16 Budget pursuant to Section §31.11(C)(2) of the City Code.

Discussion/Analysis: Monthly rental of two (2) undercover/unmarked vehicles for a twelve-month period, beginning August 1, 2016 through July 31, 2017. See attached quotes from Enterprise Car Rental, National Car Rental, and Royal Rent-A-Car Systems of Florida, Inc.

Fiscal Impact (If applicable): N/A; fully funded by LETF funds.

Federal Statute: Civil Asset Forfeiture reform Act, PL 106-185.

Submission Date and Time: 06/22/2016 1:45 p.m.

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Police Department</u>	Dept. Head: <i>Armando Guzman 6/22/2016</i>	Dept./ Desc.: <u>Law Enforcement Trust Funds- Rentals & Leases</u>
Prepared by: <u>Leah Cates</u> <i>LC</i>	Procurement: <i>[Signature]</i>	Account No.: <u>650-2010-521.44-00</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: _____	Additional Funding: <u>N/A</u>
Budgeted/Funded <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: _____	Amount previously approved: \$ <u>17,088.00</u> <small>(08/10/15)</small>
		Current request: \$ <u>17,088.00</u>
		Total vendor amount: \$ <u>17,088.00</u>

Reservation Information Confirmation

Enterprise Rent-A-Car [NO_REPLY@enterprise.com]

Sent: Wednesday, June 15, 2016 3:10 PM

To: Frank Perez

Enterprise

Confirmation#: 1908334176

Dear Frank Perez,

Thank you for choosing Enterprise. Please print this e-mail or record your confirmation number in order to pick up your rental. Your confirmation number is 1908334176. We look forward to seeing you on August 1, 2016 at 8:00 AM.

Pickup Branch:

Pickup Date: August 1, 2016 at 8:00 AM
 Hours: 7:30 AM to 6:00 PM
 Address: MIAMI SPRINGS
 3958 CURTISS PARKWAY
 VIRGINIA GARDENS, FL
 33166-7108
 (305) 871-3337

Return Branch:

Return Date: January 31, 2017 at 8:00 AM
 Hours: 7:30 AM to 6:00 PM
 Address: MIAMI SPRINGS
 3958 CURTISS PARKWAY
 VIRGINIA GARDENS, FL
 33166-7108
 (305) 871-3337

Vehicle Information:

Type of Car: Large Pickup
 Examples: DODGE RAM 1500 QUAD CAB OR SIMILAR
 Capacity: Holds 4 passengers and 4 luggage

Rate Information (all rates in U.S. Dollars):

Time & Distance	6 Monthly	@	999.99	5999.94
Extra - Time & Distance	3 Daily	@	50.00	150.00
Tire & Battery Fee	183 Daily	@	0.02	3.66
Vif Rec	183 Daily	@	0.69	126.27
Sales Tax	7.00 Percent	of	6279.87	439.59
Estimated Total Charges:				6719.46

Rental Policies:

*Coverages, optional equipment or additional driver fees may be added to your contract at the time of pick up. Additional surcharges, local taxes, etc. may apply. Charges are subject to change based on any future changes to the reservation.

Toll Charge:

The Toll Pass Program offered in Northern California, Colorado, Florida, North Carolina, Texas, Washington and British Columbia, Canada, is a service that allows the customer to drive through a designated toll express lane and pay electronically. When the rental vehicle passes through a designated express toll lane and generates an unpaid toll, the toll and any applicable TollPass Convenience Charge will be charged to the same credit or debit card that is used to rent the vehicle. The TollPass Convenience Charge is \$3.95 for each day you use a toll express lane on roadways covered by our TollPass provider, up to a maximum of \$19.75 per rental, plus the cost of all unpaid tolls.

Additional Driver:

Additional drivers must meet same rental qualifications as the renter, except spouse or domestic partner. Additional drivers must appear at the rental counter with the primary renter. There will be an additional charge of \$10 per day for each additional authorized driver other than a spouse or domestic partner, unless other contractual conditions apply. There is a limit of one additional driver per rental contract. A spouse or

domestic partner is the only permitted additional driver on non-credit card deposit. Additional drivers must be 21 or older.

Following mileage rule applies:

Unlimited

Contact Us:

You can visit <http://www.enterprise.com> or you can call 1-800-261-7331

quote for full size car and large pick up

Latham, Rebecca E [Rebecca.E.Latham@ehi.com]

Sent: Tuesday, June 21, 2016 9:59 AM

To: Frank Perez

*These are subject to change due to business demands until fully booked

Full size car would be \$2990 per month for 11 months \$32,890 plus tax total of \$41,823.98

Large Pick up would be \$3900 per month for 11 months \$42,900 plus tax, total of \$53,012.02

Rebecca Latham
Customer Service Representative

National Car Rental

CONFIDENTIALITY NOTICE: This e-mail and any files transmitted with it are intended solely for the use of the individual or entity to whom they are addressed and may contain confidential and privileged information protected by law. If you received this e-mail in error, any review, use, dissemination, distribution, or copying of the e-mail is strictly prohibited. Please notify the sender immediately by return e-mail and delete all copies from your system.

RE: Quote

Greg Serrano [gserrano@royalrentacar.com]

Sent: Wednesday, June 22, 2016 9:22 AM

To: Frank Perez

Good morning,

The prices per vehicle is 712.00 a month

Thanks,

From: Frank Perez [mailto:fperez@mspd.us]

Sent: Wednesday, June 15, 2016 2:37 PM

To: Greg Serrano <gserrano@royalrentacar.com>

Subject: Quote

Good afternoon Mr. Serrano,

We are a current customer with your company. We currently have a two vehicle package that is set to expire at the end of July. Please provide me with a quote for the same package that we have now for another 12 months. That would be August 1, 2016 - July 31, 2017.

Thank you,

Sergeant Frank L. Perez

Miami Springs Police Department

201 Westward Drive

Miami Springs, FL 33166

PH: (305) 887-1444

FAX: (305) 884-2384

fperez@mspd.us

HAPPY 90TH BIRTHDAY MIAMI SPRINGS

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.



AGENDA MEMORANDUM

Meeting Date: August 8, 2016

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: William Alonso, City Manager

From: *Armando Guzman*
Armando Guzman, Chief of Police

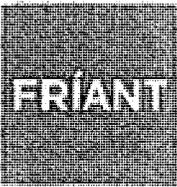
Subject: Furniture Purchase for Investigations Unit

Recommendation: Recommendation by the Police Department that Council approve an expenditure to TBS Miami, LLC, as a sole source provider, in the amount of \$11,972.24, for new office furniture for the Investigations Unit, as there is only one source (letter attached) for the required custom furniture and funds are available in the FY15/16 Budget, pursuant to Section §31.11(E)(6)(c) of the City Code.

Discussion/Analysis: The Miami Springs Police Department's Investigations Unit was furnished in 2002 and the cubicles and desks are worn, in need of replacement. This custom upgrade will allow for better usage of the small area. See attached quote.

Submission Date and Time: 07/27/2016 2:52 p.m.

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Police Department</u>	Dept. Head: <i>Armando Guzman</i> 7/27/16	Dept./ Desc.: <u>Police Operating Supplies</u>
Prepared by: <u>Leah Cates</u> <i>LC</i>	Procurement: <i>[Signature]</i>	Account No.: <u>001-2001-521.52-00</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: <i>[Signature]</i>	Additional Funding: <u>N/A</u>
Budgeted/Funded <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: _____	Amount previously approved: \$ <u>N/A</u>
		Current request: \$ <u>11,972.24</u>
		Total vendor amount: \$ <u>11,972.24</u>

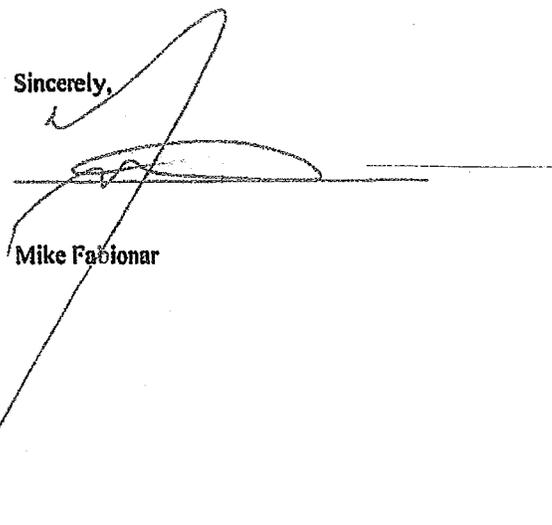


Date: 08-27-2015

To whom it may concern:

Office Furniture Warehouse is an authorized Friant Advantage Dealer and the sole distributor of the complete Friant line of products in southeastern florida.

Sincerely,



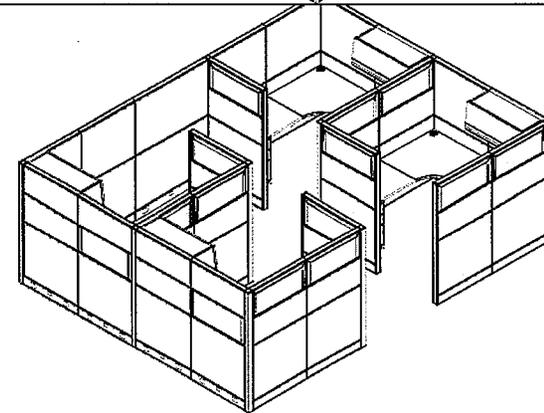
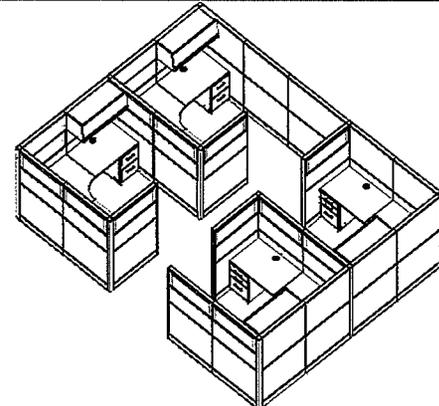
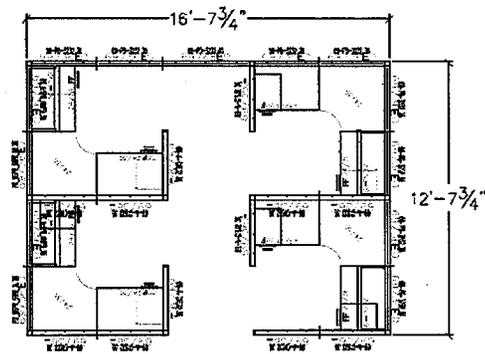
Mike Fabionar

friant.com

Oakland / 4901 East 12th Street / Oakland, CA 94601 / P: 510.535.5115 / F: 510.535.5237

Hayward / 31281 Wiegman Road / Hayward, CA 94544 / P: 510.731.6909

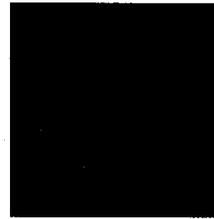
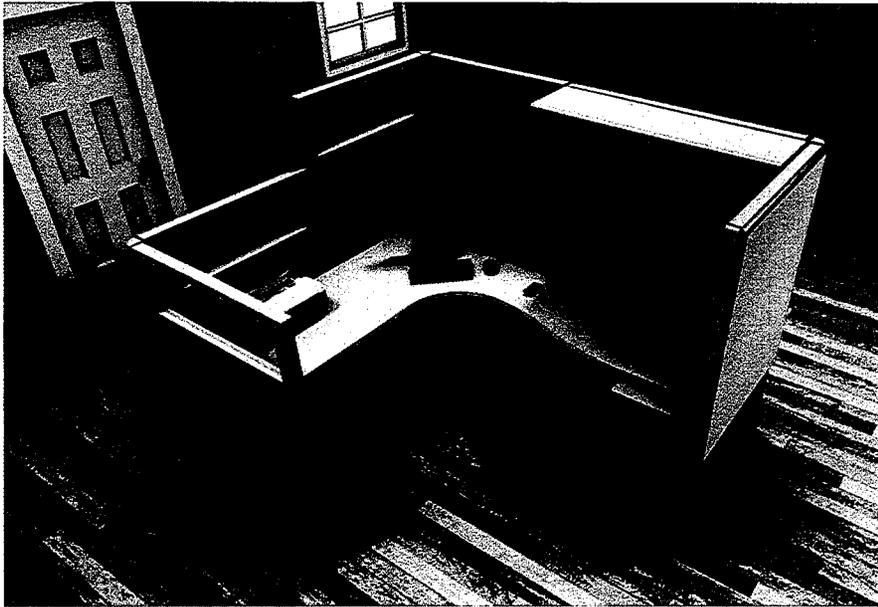
Atlanta / 5015 Oakbrook Pkwy #600 / Norcross, GA 30093 / P: 678.935.7711



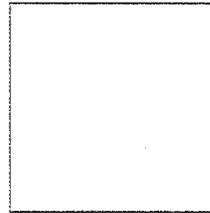
Thank you for the opportunity to quote your office furniture.

**OFFICE
FURNITURE
WAREHOUSE**
MIAMI

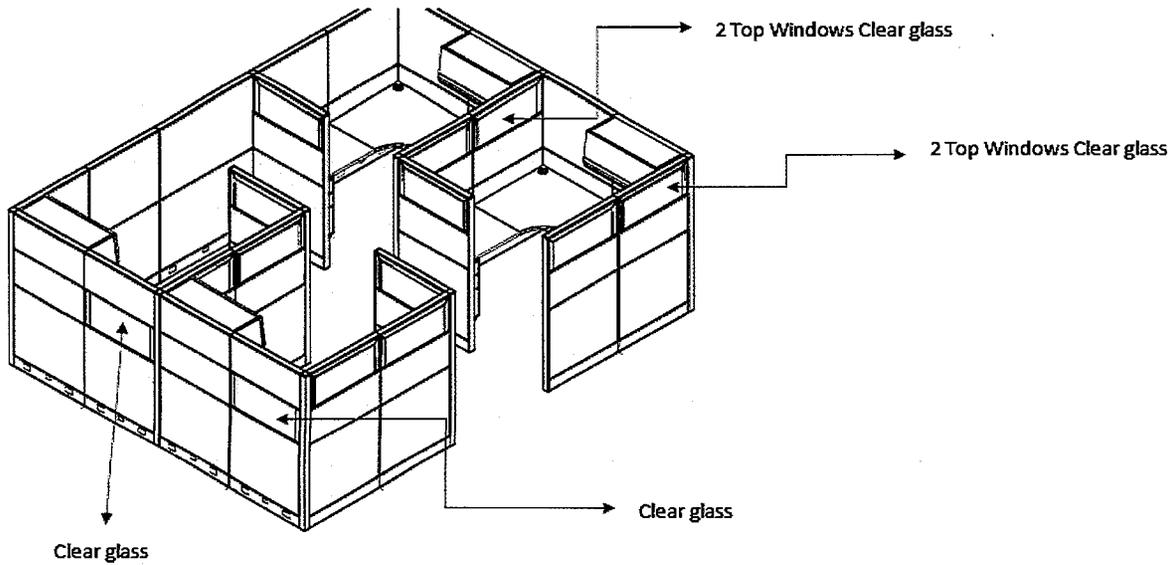
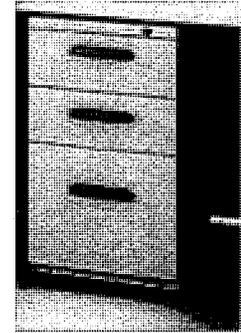
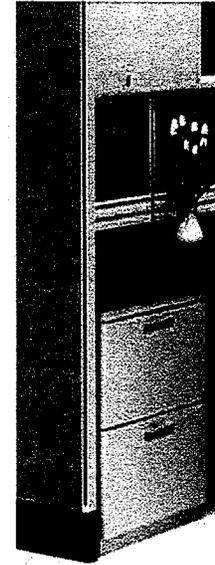
Carolina Clayton,
M 305.342.2363
cclayton@ofwfl.com



M3  Medium Cherry



M9
Cloud White



**OFFICE
FURNITURE
WAREHOUSE**
MIAMI

Carolina Clayton.
M 305.342.2363
cclayton@ofwff.com

Bill To

Ship To

John Mulla
City of Miami Springs Florida
201 Westward Drive.
Miami Springs, FL. 33166
305.887.1444
jmulla@mspd.us



3411 NW 72nd Avenue
Miami Florida, 33122
Tel: (305) 266-4447 Fax: (786) 477-2821

Date: 5/26/2016
Representative: Carolina Clayton

Sale Terms and Conditions

No cancellation on ordered furniture. Furniture sales with special fabrics or finishes and pre-owned furniture are final.

Statements are due and payable in full upon receipt. Accounts overdue more than thirty (30) days bear interest at the rate of 1 1/2% per month. Customer agrees to pay all costs of collection including reasonable attorneys fees. OFFICE FURNITURE WAREHOUSE, INC. warrants that any new merchandise sold by OFFICE FURNITURE WAREHOUSE, INC. comes with warrents from the manufacturer only and compies substantially to the purpose it was designated for. All used merchandise is sold on an "as is" basis and without any warranties. OFFICE FURNITURE WAREHOUSE, INC.'s entire liability and our exclusive remedy shall be at OFFICE FURNITURE WAREHOUSE, INC.'s option, either (a) return of the price paid or (b) repair or replacement of the merchandise when accompanied with a copy of your receipt. Limited Warranty is void if failure of the merchandise has resulted from accident, abuse, or misapplication. OFFICE FURNITURE WAREHOUSE, INC. disclaims all other warranties, either expressed or implied warranties of merchantability an fitness of a particular purpose, with respect to the merchandise, whether new or used. In no event shall OFFICE FURNITURE WAREHOUSE, INC. or its suppliers be liable for any damages whatsoever (including, without limitation, damages for loss of business profits, business interruption, loss of business information, or other pecuniary loss) arising ot of the use of or inability to use this merchandise, even if OFFICE FURNITURE WAREHOUSE, INC. has been advised of the possibility of such damages. OFFICE FURNITURE WAREHOUSE, INC. retains all right, title and interest in all merchandise sold to buyer until account is paid in full. in the event of default in payment, buyer agrees to the peaceful surrender and return of all merchandise to OFFICE FURNITURE WAREHOUSE, INC. upon demand by seller. As inducement for consideration in this transaction, the under signed represents to OFFICE FURNITURE WAREHOUSE, INC. that the undersigned has authority to act on behalf of the buyer subject to the above terms, warranties and conditions of sale. Store credit only on approved returns.

DELIVERY & INSTALLATION

JOB SITE SERVICES - Electrical current, hoisting and/or elevator service with adequate access shall be furnished by the client without charge to OFW. The client shall provide adequate facilities for off-street loading, staging, moving and the handling of office furniture and/or systems. Any delay by the client in job site preparation that prevents scheduled deliveries from taking place may result in additional charges for labor and storage.
SPECIAL PACKAGING & HANDLING - If special packaging and handling is required that is not in the original specifications (i.e. stair carry up, export packaging etc.), the client will be subject to the extra charges incurred.
DELIVERY DURING NORMAL BUSINESS HOURS - Delivery and installation of office furniture and/or systems will be conducted only during normal working hours: Monday through Friday from 8:00a.m. until 5:00p.m. If client requests that labor be performed beyond these hours, working overtime or on holidays then additional charges are to be paid by the client to OFW.

PAYMENT TERMS

All orders require payment in full prior to processing. As OFW often leases office furniture, involving a third party leasing company, a 100% refundable deposit is required from the end user. This deposit will be refunded upon the successful delivery and installation of the office furniture and/or systems and payment from the specified leasing company.

Approved By: _____

Date: _____



Qty	Part Number		Sell	Ext Sell
24/36				
1	4	FICWS.2436L 90° Curved Corner Worksurface, 24"x 36"	\$115.02	\$460.08
		... Skipped Option		
		... Skipped Option		
		... Skipped Option		
2	8	FIRWS.2436L Worksurfaces, 24"D x 36"W	\$70.75	\$566.00
		M3 LAM: Medium Cherry		
		E3 PVC: Medium Cherry		
		CW PAINT: Cloud White		
			Subtotal	\$1,026.08
36-PNOV				
3	4	FIPNOV.1636 36"W Pneumatic Overhead Cabinet	\$158.95	\$635.80
		CW FIN: Cloud White		
			Subtotal	\$635.80
69				
4	7	FIC2W90.69 69" 2-Way 90° Connector	\$41.68	\$291.76
		CW FIN: Cloud White		
5	3	FIC3W90.69 69" 3-Way 90° Connector	\$44.26	\$132.78
		CW FIN: Cloud White		
6	5	FIFE.69 69" Finished End	\$24.55	\$122.75
		CW FIN: Cloud White		
7	11	FIPTP.69 69" Panel to Panel connector package	\$5.49	\$60.39
			Subtotal	\$607.68



Qty	Part Number		Sell	Ext Sell
69/36A				
8	12	FIFA-6936-N 69"x 36" Non Powered Frame A	\$91.75	\$1,101.00
		CW	BASE: Cloud White	
		CW	FIN: Cloud White	

Subtotal \$1,101.00

69/36ED				
9	12	FIF-6936-ED 69"x 36" Powered Panel Duplex Data Cutout	\$149.91	\$1,798.92
		CW	BASE: Cloud White	
		CW	FIN: Cloud White	

Subtotal \$1,798.92

69/48ED				
10	1	FIF-6948-ED 69"x 48" Powered Panel Duplex Data Cutout	\$178.66	\$178.66
		CW	BASE: Cloud White	
		CW	FIN: Cloud White	

Subtotal \$178.66

BBF				
11	4	FPEDSQP.BBF-MET Box/Box/File Pedestal	\$196.11	\$784.44
		CW	FIN: Cloud White	

Subtotal \$784.44

FF				
12	4	FPEDSQP.FF-MET File/File Pedestal	\$196.11	\$784.44
		CW	FIN: Cloud White	

Subtotal \$784.44



Qty	Part Number		Sell	Ext Sell
FIFT.1636				
13	32	FIFT.1636 Fabric Covered Tiles 16"H x 36"W	\$21.00	\$672.00
	...	Skipped Option		

Subtotal \$672.00

FIFT.3236				
14	66	FIFT.3236 Fabric Covered Tiles 32"H x 36"W	\$40.38	\$2,665.08
	...	Skipped Option		

Subtotal \$2,665.08

FIFT.3248				
15	4	FIFT.3248 Fabric Covered Tiles 32"H x 48"W	\$48.46	\$193.84
	...	Skipped Option		

Subtotal \$193.84

FIWTM.1636				
16	2	FIWTM.1636 Window Tile Middle 16"H x 36"W	\$74.95	\$149.90
		CW FIN: Cloud White		
		CL GLASS: Clear		

Subtotal \$149.90

FIWTT.1636				
17	12	FIWTT.1636 Window Tile Top 16"H x 36"W	\$74.95	\$899.40
		CW FIN: Cloud White		
		CL GLASS: Clear		

Subtotal \$899.40

Z-Services				
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Qty	Part Number		Sell	Ext Sell
18	1	OFWREG Delivery, Installation and Off-Site Trash Removal	\$475.00	\$475.00

Regular Business Hours

Building Restriction may incur additional charges

Non-Split Delivery

Subtotal \$475.00

Total \$11,972.24

Grand Total \$11,972.24

Please go through the information below with your sales representative

PROJECT NOTES

Delivery		CPU						
Yes	No	Yes	No					
Property Type		Carry-Up		Floor/Level #	Elevator		COI - Certificate of Insurance Required	
Commercial	Residential	Yes	No		Yes	No	Yes	No
							Send COI sample to dgarcia@ofwfl.com	
Delivery Contact								
Contact Phone								
<u>Installation site and areas of work must be cleared and free of debris on the date of delivery.</u>								
Expected Lead Time								
Agreed Delivery Date								

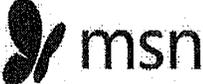
Qty

Part Number

Sell

Ext Sell

How did you hear about Office Furniture Warehouse?



AGENDA MEMORANDUM

Meeting Date: 8/8/2016

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager *Ron*

From: Paul O'Dell, Golf and Country Club Director

Subject: Acushnet

RECOMMENDATION

Recommendation by Golf that Council approve an increase to the City's current open purchase order with Acushnet, in an amount not to exceed \$2,000, for Titleist and Foot Joy merchandise to be re-sold in the golf pro shop as funds were budgeted in the FY15/16 Budget pursuant to Section §31.11 (E)(6)(g) of the City Code.

DISCUSSION: Acushnet owns the rights to Titleist and Foot Joy Brand. We purchase their merchandise through a discounted program and re-sale them at market price.

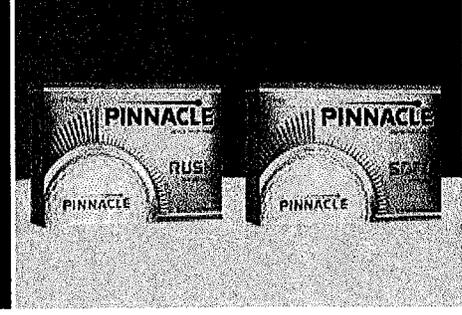
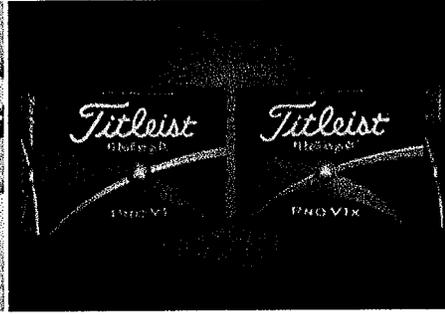
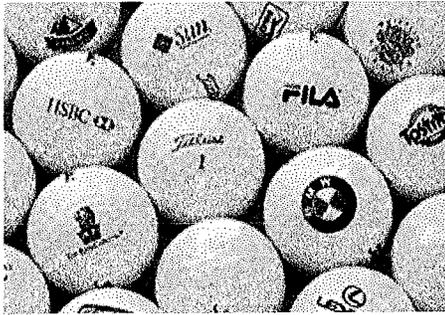
Submission Date and Time: 7/5/2016 11:56 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Operations</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: <u>001-5707-572-5205</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: <u>N/A</u>
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>47,000.00</u>
		Current request: \$ <u>2,000.00</u>
		Total vendor amount: \$ <u>49,000.00</u>

CONTACT US

Acushnet Company 333 Bridge Street
Fairhaven, MA 02719 (800)225-8500
→ [Directions to Headquarters](#)

ACUSHNET COMPANY



ABOUT US

Acushnet Company is steadfastly focused on one mission and purpose: to steward and perpetuate two of the game's most revered and iconic golf brands, Titleist and FootJoy.

The Titleist golf ball embodies product performance and quality excellence and is the unequivocal #1 ball in golf, as it has been for more than 66 years and counting.

Titleist golf clubs have also earned broad acceptance with tour professionals, club professionals and competitive amateurs worldwide through an unwavering commitment to performance, quality excellence and fitting.

Superior performance and quality, product innovation, technological advancements and performance validation at every level of the game result in the global recognition of Titleist as Golf's Symbol of Excellence.

FootJoy, a longstanding leader in the golf shoe product category, delivers superior fit, comfort, stability and performance. FootJoy is the choice of more players on the worldwide professional tours and is the undisputed #1 shoe in golf.

FootJoy is also the #1 glove in golf, excelling in the adjacent golf gloves category, as well as the fast-growing performance outerwear and apparel segments.

BRAND WEBSITES

Titleist

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AGENDA MEMORANDUM

Meeting Date: 8/8/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Tom Nash, Public Works Director

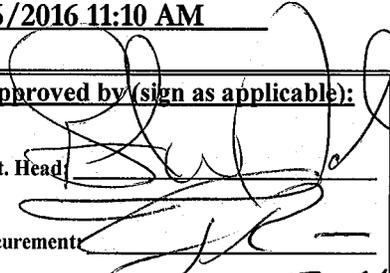
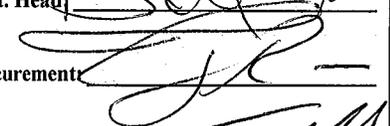
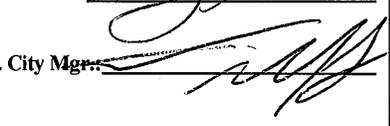
Subject: PO Increase

RECOMMENDATION:

Recommendation by Public Works that Council approve an increase to the City's current open purchase order with Micar Trucking, Inc., utilizing Miami Dade County under contract # 4056-0/16 (attached) in an amount not to exceed \$5,000.00, for road rock which exceeds the originally budgeted amount of \$ 9,500.00 in the FY15/16 Budget pursuant to Section §31.11 (E)(6)(g) of the City Code, using CITT funding.

DISCUSSION: This is for the purchase of Road Rock material used in the repair of all holes in the streets and alleys city wide.

Submission Date and Time: 7/26/2016 11:10 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Public Works</u>	Dept. Head: 	Dept./Desc.: <u>CITT</u>
Prepared by: <u>Rosita Hernandez</u>	Procurement: 	Account No.: <u>135-0902-541-4600</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: 	Additional Funding: _____
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: _____	Amount previously approved: \$ <u>9,500.00</u>
		Current request: \$ <u>5,000.00</u>
		Total vendor amount: \$ <u>14,500.00</u>

VENDOR NAME: PRO GROUNDS PRODUCTS INC
 DBA:
 FEIN: 651052965 SUFFIX: 01 33176
 STREET: 8834 SW 131ST STREET CITY: MIAMI ST: FL ZIP:
 FOB_TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET14 TOLL PHONE: -

<u>VENDOR INFORMATION:</u>	<i>CERTIFIED VENDOR</i>	<i>ASSIGNED MEASURES</i>
Local Vendor:	SBE	Set Aside Bid Pref.
	Micro Ent.	Selection Factor Goal
	Other:	Vendor Record Verified?

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
BRUCE BATES	305-2355101	-	305-2355186	PGP@PROGROUNDSPRODUCTS.COM

VENDOR NAME: MICAR TRUCKING INC
 DBA:
 FEIN: 651075243 SUFFIX: 01 33175
 STREET: 13944 SW 25 TERRACE CITY: MIAMI ST: FL ZIP:
 FOB_TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET14 TOLL PHONE: -

<u>VENDOR INFORMATION:</u>	<i>CERTIFIED VENDOR</i>	<i>ASSIGNED MEASURES</i>
Local Vendor:	SBE	Set Aside Bid Pref.
	Micro Ent.	Selection Factor Goal
	Other:	Vendor Record Verified?

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
CARLOS P CORZO	305-720-9869	-	866-281-1436	MICARTRUCKING@YAHOO.COM



CITY OF MIAMI SPRINGS
 OFFICE OF THE CITY CLERK
 201 Westward Drive
 Miami Springs, FL 33166-5259
 Phone: 305.805.5006
 Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council
 FROM: Erika Gonzalez-Santamaria, City Clerk
 DATE: May 5, 2016
 SUBJECT: PENDING BOARD APPOINTMENTS

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
<u>Board of Adjustment/Zoning and Planning Board</u>				
Mayor Xavier Garcia	Juan Molina	04-30-2018	01-29-2015	11-09-2015
Councilman Best	Bob Calvert	04-30-2018	01-28-2013	11-09-2015
Bain Vice Mayor	Ernie Aloma	04-30-2019	04-13-2009	01-11-2011
Councilwoman Buckner	Martin Marquez	04-30-2019	01-11-2010	05-14-2012
Councilman Petralanda	Manuel Pérez-Vichot	04-30-2017	12-14-1998	11-09-2015
Mayor Garcia	Alejandro Gonzalez	10-31-2018	12-03-2015	12-03-2015
<u>Architectural Review Board</u>				
Mayor Xavier Garcia	Marc Scavuzzo*	10-31-2016	08-27-2012	11-09-2015
Councilman Best	Valentine Soler	10-31-2016	01-14-2013	11-09-2015
Vice Mayor Bain	Joe Valencia*	10-31-2016	02-27-2012	11-09-2015
Councilwoman Buckner	Fredy Albiza*	10-31-2016	08-27-2012	11-09-2015
Councilman Petralanda	Ana Paula Ibarra*	10-31-2016	10-10-2011	11-09-2015
<u>Code Enforcement Board</u>				
Mayor Xavier Garcia	Jorge Filgueira*	11-30-2017	08-27-2012	11-09-2015
Mayor Xavier Garcia	Walter Dworak	09-30-2016	11-14-2005	09-14-2010
Councilman Best	Marlene B. Jiménez	09-30-2018	03-02-2005	11-09-2015
Vice Mayor Bain	John Bankston	09-30-2017	09-23-2002	11-09-2015
Councilman Bain	Rhonda Calvert	09-30-2017	09-25-2006	11-09-2015
Councilwoman Buckner	Jacqueline Martinez Regueira	09-30-2018	06-09-2003	11-09-2015
Councilman Petralanda	Robert (Bob) Williams	09-30-2016	03-10-2008	10-25-2010
<u>Code Review Board</u>				
Mayor Xavier Garcia	VACANT	04-30-2018		
Councilman Best	Maria (Nuñez) Garrett	04-30-2017	05-08-2009	11-09-2015
Vice Mayor Bain	Arthur Freyre	04-30-2017	05-19-2009	05-09-2011
Councilwoman Buckner	Maria Fernandez	04-30-2019	08-11-2003	05-24-2010
Councilman Petralanda	Jana Armstrong	04-30-2019	06-11-2001	05-10-2010
<u>Disability Advisory Board</u>				
Mayor Xavier Garcia	VACANT	12-31-2016		
Councilman Best	Catherine Stadnik	12-31-2016	12-14-1998	02-14-2011
Vice Mayor Bain	Grace Bain	12-31-2016	01-13-2014	01-13-2014
Councilwoman Buckner	Richard Barnes	12-31-2016	05-11-2009	01-24-2011
Councilman Petralanda	Thomas W. Cannon	12-31-2016		

Ecology Board

Mayor Xavier Garcia	Wendy Anderson Booher*	04-30-2018	01-12-2009	11-09-2015
Councilman Best	Trina Aguila	04-30-2018	10-28-2013	11-09-2015
Vice Mayor Bain	Carl Malek*	04-30-2017	11-22-2010	05-09-2011
Councilwoman Buckner	James Steele	04-30-2019	09-09-2013	09-09-2013
Councilman Petralanda	Michael Kobiakov	04-30-2019	08-12-2013	08-12-2013

Education Advisory Board

Mayor Xavier Garcia	Alyssa C. Roelans	05-31-2017	02-17-2015	11-09-2015
Councilman Best	Constantino Hernandez	05-31-2017	04-27-2015	11-09-2015
Vice Mayor Bain	Dr. Mara Zapata*	05-31-2017	06-13-2011	11-09-2015
Councilwoman Buckner	Ilia Molina	05-31-2017	02-05-2015	11-09-2015
Councilman Petralanda	Dan Bradley	05-31-2017	05-13-2013	11-09-2015

Golf and Country Club Advisory Board

Mayor Xavier Garcia	Michael Domínguez*	07-31-2017	04-12-2010	11-09-2015
Councilman Best	Mark Safreed	07-31-2017	08-08-2005	11-09-2015
Vice Mayor Bain	George Heider	07-31-2017	08-13-2001	11-09-2015
Councilwoman Buckner	Ken Amendola*	07-31-2017	10-10-2011	11-09-2015
Councilman Petralanda	Art Rabade	07-31-2017	03-11-2013	11-09-2015

Historic Preservation Board

Mayor Xavier Garcia	Sydney Garton	01-31-2019	11-08-1993	02-08-2010
Councilman Best	Charles M. Hill	02-28-2018	03-08-2004	11-09-2015
Vice Mayor Bain	Yvonne Shonberger	02-28-2017	06-13-2005	09-10-2012
Councilwoman Buckner	Dr. James Watson	02-28-2018	06-09-2014	11-09-2015
Councilman Petralanda	Jo Ellen Phillips	01-31-2019	2-14-2013	08-26-2013

Board of Parks & Parkways

Mayor Xavier Garcia	Eric Richey	04-30-2018	02-13-1989	11-09-2015
Councilman Best	Tammy K. Johnston	04-30-2018	04-27-2006	11-09-2015
Vice Mayor Bain	Lynne V. Brooks*	04-30-2018	08-08-2011	11-09-2015
Councilwoman Buckner	Irene Priess	04-30-2017	08-13-2001	04-25-2011
Councilman Petralanda	Lee Fisher	04-30-2017	03-23-2015	03-23-2015

Recreation Commission

Mayor Xavier Garcia	E. Jorge Santin	04-30-2019	04-14-2008	12-13-2010
Councilman Best	Mark A. Johnston	04-30-2018	04-22-2013	04-22-2013
Vice Mayor Bain	Dr. Stephanie Kondy	04-30-2017	06-13-2005	09-10-2012
Councilwoman Buckner	Miguel Becerra	04-30-2017	09-09-2015	09-09-2015
Councilman Petralanda	Alexander Anthony	04-30-2019	08-12-2013	08-12-2013

* Architectural Review Board

Ecology Board - Council confirmation required per §32.40

Education Advisory Board - Council confirmation required per §32.99 (A)

Board of Parks and Parkways – Council confirmation required per §32.30

“No Board/Commission member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for two years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the City Council.”



AGENDA MEMORANDUM

Meeting Date: 6/27/2016

To: The Honorable Mayor Xavier M. Garcia and Members of the City Council

From : Erika Gonzalez-Santamaria, MMC, City Clerk

Subject: Pre-Recorded Videos for Open Forum and/or Website

On June 13, 2016, the City Council requested that staff determine the costs of implementing pre-recorded videos in either a Council Meeting setting or by just placing the videos on the City's website. It was also requested that rules and procedures be developed for the process of submitting and playing such videos.

After speaking with the Town Clerk of Miami Lakes, it was advised that there are no written rules for the procedure of accepting pre-recorded videos, but that there were certain guidelines. Please see the following:

- "Public Speaker's Card" is required to be filled out (attached) and forwarded with the video
- Videos are screened by the City Clerk for profanity, for proper attire, and proper decorum
- Videos are played after those present during the meeting have spoken at open forum
- Videos are played in the order that they were received
- No videos are accepted if exceeding three (3) minutes
- If Council decides to go with the option of playing the videos during the meeting, do we limit the number of videos per agenda?

In addition to the above, the costs associated with preparing the videos for a Council Meetings is as follows (using increments of 5 videos at 3 minutes and at the pay rate of the Administrative Assistant I):

5 videos at 3 minutes each (15 minutes x \$3.61) = \$54.15
10 videos at 3 minutes each (30 minutes x \$3.61) = \$108.30
15 videos at 3 minutes each (45 minutes x \$3.61) = \$162.45
20 videos at 3 minutes each (60 minutes x \$3.61) = \$216.60

If Council decides to just place the videos on the website, there are a few additional questions that need to be answered. How long are these videos kept on the website? Do we remove them after the specific meeting and begin showing the videos received for the following meeting? Do the videos need to be classified by the item # the person is speaking about? Following is the IT response to the associated costs under both scenarios.

IT Recommendation

Additional storage will be needed if videos are to be stored and made available to the public on our website. Typical video size for 1080p formats can use between 130mb to 200mb depending on frames per second and other parameters. If video file delivery is done via Email our mail server will also need an upgrade to its storage system. For every 10 videos we can expect 1.3Gb to 2Gb of additional storage required on servers.

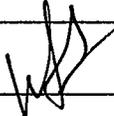
- Policy's and procedures to outline delivery methods: Email, dropbox (or similar cloud storage)
- Additional drives for network storage system. 4 SAS drives configured as a new logical drive.
 - Cost: \$488 per drive – total: \$1952.00
- Additional drives for Email server's storage. 3 SAS drives to accommodate new dedicated mail database.
 - Cost: \$488 per drive – total: \$1464.00

We have two options for handling pre-recorded videos.

- **Option 1**, "long term storage", requires the additional storage listed above providing public access to all submitted videos directly from the website in addition to the upgraded storage for the mail server.
 - Approximate cost: \$1464.00_+ \$1952.00 total: \$3416.00
- **Option 2**, "short term storage", will only require upgrading the mail server storage. Pre-recorded videos will only be stored until they are run during Council Meetings during which they will be recorded as part of the meeting videos and no longer need to be stored independently.
 - Approximate cost: \$1464.00

The IT Department's recommendation is option 2 above. Pre-recorded videos become part of the Council meeting minutes in addition to becoming part of the regular Council meeting video recordings. Regardless of which route we take all pre-recorded video files will be backed up to our cloud service where they can be made available at no additional cost to the city.

Submission Date and Time: 6/22/2016 11:20 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>City Clerk</u>	Dept. Head: 	Dept./Desc.: <u>N/A</u>
Prepared by: <u>Erika Gonzalez-Santamaria</u>	Procurement: _____	Account No.: <u>N/A</u>
Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: 	Additional Funding: <u>N/A</u>
Budgeted/Funded <input type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: _____	Amount previously approved: \$ <u>N/A</u>
		Current request: \$ <u>N/A</u>
		Total vendor amount: \$ <u>N/A</u>

"Remote"

Public Speaker's Card

PUBLIC COMMENTS / PUBLIC HEARINGS

(for appearance before the Town Council of the Town of Miami Lakes via pre-recorded video)

Meeting Date:

Agenda Item No. and
Subject:

Source of Video:

Full Name:

Address:

Email Address:

Phone:

Decorum:

Any person making impertinent or slanderous remarks, or who becomes boisterous in the video content shall be barred from further appearance. Public Comments shall be limited to three (3) minutes per person and must register with the Town Clerk from the date the agenda is released (Wednesday before the meeting) to the date before the meeting (Town Council meetings are usually held the second Tuesday of the month except for the month of August.) Once the Town Clerk has confirmed your video URL, you will receive an email confirmation.

Submit to Town Clerk

RESOLUTION NO. 2016 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS PROVIDING FOR THE FOURTH BUDGET AMENDMENT TO THE FY2015-2016 BUDGET; BY TRANSFERRING DESIGNATED FUND BALANCE FUNDS TO THE GENERAL FUND AND THE SPECIAL REVENUE AND CAPITAL PROJECTS FUND; PROVIDING INTENT; SPECIFYING COMPLIANCE WITH BUDGETARY PROCESSES AND PROCEDURES; EFFECTIVE DATE

WHEREAS, the City Charter prohibits any City department from incurring expenditures in excess of the department's approved budget; and,

WHEREAS, the City Finance Director has deemed it proper and appropriate to make transfers to the City General Fund from the City's designated fund balance to pay for purchases authorized by the City Council for Police laptop computers, Police mobile license plate readers, tactical helmets, and ceramic protection plates for Police vests, remodeling of the Police Department squad room, defibrillators for the Police Department, hardware and software upgrades to the City webcast equipment, roll down doors for the Golf Course fertilizer storage area, and the renovation of the bathrooms on the Golf Course; and,

WHEREAS, the City Finance Director has also deemed it proper and appropriate to make a transfer to the City special revenue and capital projects fund from the City's designated fund balance to provide the required funding for the Curtiss Mansion parking lot project authorized by the City Council; and,

WHEREAS, the City Council has determined that the budget increases, recordations, and appropriations previously set forth herein are both proper and appropriate, in accordance with generally accepted municipal accounting principles, and in the best interests of the City and its citizens,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby approves and authorizes the budgetary amendments and appropriations to the various revenues and expenditures of the budgets and funds set forth in Exhibit "A" attached hereto.

Section 2: That the City Council approvals and authorizations evidenced herein are intended to provide the City with the means to accomplish the purposes and projects identified in the recitals of this Resolution and the Exhibit attached hereto.

Section 3: That the City Council of the City of Miami Springs has authorized and approved the foregoing budgetary amendments, increases and appropriations in order to comply with generally accepted budgetary processes and procedures.

Section 4: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this ___ day of _____, 2016, on a motion by _____ and seconded by _____.

Vice Mayor Buckner	_____
Councilman Best	_____
Councilman Bain	_____
Councilman Petralanda	_____
Mayor Garcia	_____

Zavier M. Garcia, Mayor

ATTEST:

Erika Gonzalez-Santamaria, MMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

Jan K. Seiden, City Attorney

EXHIBIT "A"

City of Miami Springs
FY 2015-16 Budget Amendment
All Operating Funds

Fund/Classification	Amended Budget	Amendment No. 4	Ref	Amended Budget
General Fund				
Revenues				
Taxes	\$7,103,405			\$7,103,405
Excise Taxes	2,754,000			2,754,000
Licenses & Permits	182,000			182,000
Intergovernmental Revenues	2,017,494			2,017,494
Charges for Services	2,423,208			2,423,208
Fines & Forfeitures	474,000			474,000
Miscellaneous	298,919			298,919
Proceeds from debt	30,364			30,364
Transfers from other funds	350,764			350,764
Fund Balance	358,311	\$174,234		532,545
Total General Fund	\$16,992,465	\$174,234		\$16,166,899
Expenditures				
City Council	150,271	\$4,146	2	154,417
City Manager	348,613			348,613
City Clerk	271,252			271,252
City Attorney	166,000			166,000
Human Resources	223,318			223,318
Finance-Administration	495,380			495,380
Finance-Professional Services	315,788			315,788
Information Technology	348,346			348,346
Planning	84,591			84,591
Police	8,383,811	75,477	1,4,7	6,459,288
Code Compliance	173,987			173,987
Public Works	1,770,252			1,770,252
Recreation & Culture	2,277,862			2,277,862
Golf Operations	1,756,063	33,002	3.5	1,789,065
Transfers to other funds	1,226,930	61,609	8	1,288,539
Budgeted Increase to reserves	0			0
Total General Fund	16,992,465	174,234		16,166,899
Sanitation Operations	2,539,030			2,539,030
Stormwater Operations	1,050,049	0		1,050,049
Total Enterprise Funds	3,689,079	\$0		\$3,589,079
Special Revenue & Capital Projects				
Road & Transportation	711,701	\$0		\$711,701
Senior Center Operations	480,976	0		480,976
Capital Projects	4,195,181	346,609	8	4,541,790
Building Operations	718,196			718,196
Law Enforcement Trust	171,531	0		171,531
Total Special Revenue & Capital Projects Funds	6,277,585	\$346,609		\$6,624,194
G.O. Bonds - Series 1997	1,180,893			\$1,180,893
Total Debt Service	1,180,893			\$1,180,893
GRAND TOTAL ALL FUNDS	\$27,040,022	\$520,843		\$27,560,865

Legend:

- 1) Use of designated fund balance for the purchase of police laptops approved by Council at the 4/11/16 Council meeting as well as mobile license plate readers tactical helmets and ceramic protection plates approved at the 4/25 meeting
- 2) Use of \$4,146 of designated fund balance for hardware/software to webcast Council meetings-Approved by Council 4/25/16
- 3) Use \$7,312 of designated fund balance for rolldown doors at the fertilizer storage area in golf course-Council approved 5/9/16
- 4) Use \$2,940 of designated fund balance for remodeling of police squad room approved by Council 5/9/16
- 5) Use of \$25,690 of designated fund balance for the renovation of golf course restrooms approved at 6/13/16 Council meeting
- 6) Use of \$61,609 of designated fund balance to fund the \$346,609 cost of the CMI parking lot-approved by Council on 6/27/16
- 7) Use of \$8,520 in designated fund balance to purchase defibrillators-Approved by Council 8/27/16 Meeting

RESOLUTION NO. 2016 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS REQUESTING THAT THE FLORIDA LEGISLATURE AMEND FLORIDA STATUTES, SECTION 775.085, TO INCLUDE ENHANCED PENALTIES FOR FELONIES AND MISDEMEANORS COMMITTED AGAINST LAW ENFORCEMENT OFFICERS, FIREFIGHTERS, AND EMERGENCY SERVICES PERSONNEL DUE TO THEIR EMPLOYMENT STATUS; INSTRUCTIONS TO THE CITY CLERK; SEVERABILITY; EFFECTIVE DATE

WHEREAS, in 1989, the Florida Legislature enacted several statutes designed to address the issue of hate crimes; Section 775.085, Florida Statutes, was created to increase penalties for convictions of crimes where there was evidence of certain prejudice; and,

WHEREAS, the legislature enacted the Hate Crimes Reporting Act, Section 877.19, Florida Statutes, that requires law enforcement agencies to report hate crimes to the Florida Department of Law Enforcement (FDLE); and,

WHEREAS, the 1995 report of the Florida Attorney General found that a hate crime is among the most insidious acts taken by one person against another, founded in prejudice and intolerance; The report defined a hate crime as an act committed or attempted by one person or group against another person or group, or their property, that in any way constitutes an expression of hatred toward the victim based on his or her personal characteristics; and,

WHEREAS, under Section 775.085, Florida Statutes, criminal penalties are enhanced for such hate-based acts; As the Florida Department of Law Enforcement notes in its Hate Crime Report Manual, the motivation behind the act is the key element in determining whether an incident is hate-related; Reported hate crime offenses ranged in seriousness from vandalism and intimidation to aggravated battery and murder; and,

WHEREAS, there have been an increasing number of hate crimes against law enforcement, firefighters and emergency personnel;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby requests the Florida Legislature amend Florida Statute, Section 775.085 to include employment as law enforcement officers, firefighters, and emergency services personnel among the classifications that are protected against hate crimes as follows:

Section 775.085 Evidencing prejudice while committing offense; reclassification.—

(1) (a) The penalty for any felony or misdemeanor shall be reclassified as provided in this subsection if the commission of such felony or misdemeanor evidences prejudice based on the race, color, ancestry, ethnicity, religion, sexual orientation, national origin, homeless status, mental or physical disability, or advanced age of the victim, or because of actual or perceived employment as a law enforcement officer, firefighter, or emergency services personnel:

1. A misdemeanor of the second degree is reclassified to a misdemeanor of the first degree.

2. A misdemeanor of the first degree is reclassified to a felony of the third degree.

3. A felony of the third degree is reclassified to a felony of the second degree.

4. A felony of the second degree is reclassified to a felony of the first degree.

5. A felony of the first degree is reclassified to a life felony.

(b) As used in paragraph (a), the term:

1. "Mental or physical disability" means that the victim suffers from a condition of physical or mental incapacitation due to a developmental disability, organic brain damage, or mental illness, and has one or more physical or mental limitations that restrict the victim's ability to perform the normal activities of daily living.

2. "Advanced age" means that the victim is older than 65 years of age.

3. "Homeless status" means that the victim:

a. Lacks a fixed, regular, and adequate nighttime residence; or

b. Has a primary nighttime residence that is:

(I) A supervised publicly or privately operated shelter designed to provide temporary living accommodations; or

(II) A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

4. "Emergency services personnel" shall mean anyone who provides emergency medical services and other public safety services to the scene of an emergency.

5. "Firefighter" means any firefighter regularly employed by a fire department of any municipality, county, or Special Fire Control District of the state of Florida.

6. "Law enforcement officer" means any active or retired municipal, county, or state law enforcement officer, state and county correctional officer, or Public Service Aids, and those employees of any municipal, county, state or federal law enforcement agencies whose duties include the enforcement of municipal, county, state or federal laws.

(2) A person or organization that establishes by clear and convincing evidence that it has been coerced, intimidated, or threatened in violation of this section has a civil cause of action for treble damages, an injunction, or any other appropriate relief in law or in equity. Upon prevailing in such civil action, the plaintiff may recover reasonable attorney's fees and costs.

(3) It is an essential element of this section that the record reflects that the defendant perceived, knew, or had reasonable grounds to know or perceive that the victim was within the class delineated in this section.

Section 2: The City Clerk is hereby instructed to send a copy of this resolution to the members of the Florida Legislature, the Governor and his cabinet, the Florida Department of Law Enforcement as well as to all of the law enforcement agencies of all of the Florida counties and municipalities.

Section 3: Severability. If any section clause, sentence, or phrase of this resolution is for any reason held invalid or unconstitutional by a court of competent jurisdiction, the holding shall not affect the validity of the remaining portions of this resolution.

Section 4: Effective Date. That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this ___ day of _____, 2016, on a motion by _____ and seconded by _____.

Vice Mayor Buckner _____
Councilman Best _____
Councilman Bain _____
Councilman Petralanda _____
Mayor Garcia _____

Zavier M. Garcia, Mayor

ATTEST:

Erika Gonzalez-Santamaria, MMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

Jan K. Seiden, City Attorney

RESOLUTION NO. 2016 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING THE CURRENT SCHEDULE OF CHARGES FOR THE USE OF CITY RECREATION FACILITIES AND RELATED SERVICES; EFFECTIVE DATE

WHEREAS, Ordinance 655-81 was passed on September 14, 1981, authorizing and directing the establishment and maintenance of a "Schedule of Charges" for the use of City recreation facilities and related services, and;

WHEREAS, Ordinance 655-81, as currently codified in the Code of Ordinance Section 95.03, further authorized and directed the adoption of a current "Schedule of Charges" from time to time by City Council Resolution; and,

WHEREAS, the most current "Recreation Department Schedules of Charges" was established on June 13, 2016 by the adoption of City Resolution No. 2016-3673; and,

WHEREAS, the City Council of the City of Miami Springs is desirous of amending the City's current "Recreation Department Schedule of Charges" as authorized by Code of Ordinance Section 95.03;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the attached "Recreation Department Schedule of Charges" (Exhibit "A") is hereby approved and adopted for the use of City Recreation facilities and related services.

Section 2: That the provisions of this Resolution shall become effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this _____ day of _____, 2016, on a motion by _____ and seconded by _____.

Vice Mayor Buckner	_____
Councilman Bain	_____
Councilman Best	_____
Councilman Petralanda	_____
Mayor Garcia	_____

Zavier M. Garcia, Mayor

ATTEST:

Erika Gonzalez-Santamaria, MMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

Jan K. Seiden, City Attorney

EXHIBIT "A"
CITY OF MIAMI SPRINGS
RECREATION DEPARTMENT
SCHEDULE OF CHARGES
EFFECTIVE AUGUST 8, 2016
(includes applicable taxes)

1. FITNESS ROOM MEMBERSHIP/YEARLY

Adult – 18 & older	\$150.00
Youth – 13 to 17	\$150.00
Seniors/Disabled/Veterans (60 & over)	\$75.00
Seniors (60 & over) from 9:00AM – 12:00PM, Mon. thru Fri.	Free
Daily Guest Rate	\$5.00

2. OPEN GYM ACTIVITY

18 & Over	\$4.00
17 & Under	FREE

3. RECREATION MEMBERSHIP/YEARLY – FULL ACCESS TO POOL, *FITNESS ROOM, OPEN GYM

18 & Over	\$340.00
13-17 (17 & under never pays for open gym)	\$190.00
Seniors/Disabled/Veterans (60 & over)	\$170.00
(*13-17, with parent supervision only)	

4. YEARLY FAMILY *FITNESS ROOM MEMBERSHIP

Family of 2	\$188.00
Family of 3	\$263.00
Additional Family Members (per membership)	\$75.00
(*13-17, with parent supervision only)	

5. YEARLY INDIVIDUAL MEMBERSHIP

Gymnasium Membership

Seniors/Disabled/Veterans (60 & over)	\$75.00
Adults (18 & over)	\$150.00
Seniors (60 & over) from 9:00AM – 12:00PM, Mon. thru Fri.	Free

Pool Membership (Yearly)

	<u>Res.</u>	<u>N-Res.</u>
Seniors/Disabled/Veterans (60 & over)	\$50.00	\$100.00
Children (17 & under)	\$50.00	\$100.00
Adults (18 & over)	\$90.00	\$150.00
Family of 4	\$250.00	\$350.00
Additional Family Members (per membership)	\$40.00	\$70.00
Seniors (60 & over) from 9:00AM – 12:00PM, Mon. thru Fri.	Free	

****Yearly Membership includes amenities at the discounted private rental rate****

6. POOL FEES

General Pool Admission

	<u>Res.</u>	<u>N-Res.</u>
Seniors/Children/Disabled/Veterans	\$3.00	\$5.00
Adults	\$5.00	\$10.00
Seniors (60 & over) from 9:00AM – 12:00PM, Mon. thru Fri.	Free	

Lessons

	<u>Res.</u>	<u>N-Res.</u>
Tiny Tot Lessons – 6 months – 5 years	\$50.00	\$60.00
6 & older Lessons	\$50.00	\$60.00
Private Swim Lessons (Per Hour)	\$75.00	\$100.00

Rentals

Outside Clubs/Organizations – Team Usage	Negotiated
Red Cross Certification Courses	Negotiated
Swim Meets	Negotiated
Senior High Schools (ex: Swim Teams/Water Polo)	\$1,500.00 Season
Middle Schools (ex: Swim Teams/Water Polo)	\$200.00 Monthly

Pool Rentals

Multi-Purpose Room

	<u>Resident</u>	<u>Non-Resident</u>
4-hours	\$320.00	\$400.00
Additional hour(s) (Maximum 8 Hours) (Tables & Chairs for 50 people included)	\$100.00	\$125.00

16 x 16 Shaded Space

	<u>Resident</u>	<u>Non-Resident</u>
4-hours	\$100.00	\$150.00
Additional hour(s), (Maximum 8 hours) (General pool admissions waived up to 8 participants)	\$20.00	\$35.00

12 x 12 Umbrellas

		<u>Resident</u>	<u>Non-Resident</u>
4-hours	Current:	\$50.00	\$80.00
	Proposed:	\$25.00	\$50.00
Additional hour(s), (Maximum 8 hours)		\$15.00	\$20.00
Current:	(General pool admissions waived up to 4 participants)		
Proposed:	(Remove the following: General pool admissions waived up to 4 participants)		

Security Deposit will be up to the discretion of the City Manager and/or Recreation Director

	<u>Resident</u>	<u>Non-Resident</u>
Lane Rental (Maximum 6 Participants) (Per Hour)	\$15.00	\$30.00

Does not include your general pool admission per person

Private Pool Rental

Resident Non-Resident

4- hours	\$1,500.00	\$2,000.00
Additional hour(s), (maximum 8 hours)	\$250.00	\$400.00

****Private Rental****

****The rental includes the use of the pool and designated pool chairs around the pool deck****

****Only 75 participants are allowed in the pool at one time during the rental****

****Security Deposit will be up to the discretion of the City Manager and/or Recreation Director****

Multi-Purpose Room

Resident Non-Resident

4-hours	\$260.00	\$320.00
Additional hour(s) (Maximum 8 Hours) (Tables & Chairs for 50 people included)	\$75.00	\$100.00

16 x 16 Shaded Space

Resident Non-Resident

4-hours	\$80.00	\$120.00
Additional hour(s), (Maximum 8 hours)	\$15.00	\$25.00

12 x 12 Umbrellas

Resident Non-Resident

4-hours	\$40.00	\$65.00
Additional hour(s), (Maximum 8 hours)	\$10.00	\$15.00
Proposed:	\$25.00	\$50.00

7. CHILDREN'S PROGRAMS

After School Program

Registration Fee	\$35.00
Daily Fee	\$8.00
Weekly Fee	\$35.00

After School Bus Only Weekly Fee (applies only to middle school) \$10.00

School Holiday Program

Registration Fee*	\$35.00
Daily	\$20.00

*Registration fee will not be charged for registered after school program participants.

Full Day Summer Camp

Registration Fee	\$50.00
Activity Fee	\$100.00*
Weekly Fee (1 st child)	\$100.00
Weekly Fee (each additional child)	\$75.00

***Field Trip, Special Events Fees**

8. FACILITY RENTAL FEES*

Multi-Purpose/Meeting Room	<u>Non-Profit/Private</u>	<u>For Profit</u>
3 hr. Minimum	\$150.00	\$225.00
Every Additional Hour	\$50.00	\$100.00
Security Deposit	\$200.00	\$200.00

Theatre Negotiated

10X10 Pavilion at Prince Field	
Residents (3 Hour Minimum)	\$50.00
Residents (Additional Hour)	\$15.00
Non-Residents (3 Hour Minimum)	\$100.00
Non-Residents (Additional Hour)	\$25.00
Deposit	\$100.00

**Virginia Gardens Residents are included with Miami Springs Residents

Field House**	
Resident	\$250.00/4 hrs.
Non-Resident	\$500.00/4 hrs.
Refundable damage deposit	\$100.00

**Facilities (if available) with no charge for City sponsored activities

Basketball Gym (Per Hour)	<u>Non-Profit/Private</u>	<u>For Profit</u>
Full Court	\$60.00	\$100.00
Half Court	\$30.00	\$50.00

Volleyball Gym (Per Hour)	<u>Non-Profit/Private</u>	<u>For Profit</u>
Full Court	\$30.00	\$50.00

Complete Gym (Wrestling/Judo)	<u>Non-Profit/Private</u>	<u>For Profit</u>
Tournament (the whole gym)	\$500.00	\$750.00
Maximum (4) Hours		
Every Additional Hour	\$125.00	\$175.00

Softball & Baseball Field Rentals	<u>Non-Profit/Private</u>	<u>For Profit</u>
Practice Fee (no field prep required)	\$10.00	\$15.00
Game Rental (2/hr minimum)	\$30.00	\$40.00
Additional Hour	\$15.00	\$20.00
Game Rental w/Lights (2/hr minimum)	\$40.00	\$50.00
Additional Hour w/Lights	\$20.00	\$25.00
Lining Fee (field prep, drag & line)	\$35.00	\$35.00

Soccer/Flag Football Field Rentals		
Game Rental (2/hr minimum)	\$35.00	\$45.00
Additional Hour	\$17.00	\$22.00
Game Rental w/Lights (2/hr minimum)	\$45.00	\$55.00
Additional Hour w/Lights	\$22.00	\$28.00
Lining Fee	\$75.00	\$75.00

Stafford Park 20 x 20 Pavilion (3 Hours)	<u>Resident</u>	<u>Non-Resident</u>
	\$100.00	\$150.00
Each Additional Hour	\$30.00	\$50.00
(Park Hours Sunrise to Sunset)		
Security Deposit	\$100.00	\$100.00
**Virginia Gardens Residents are included with Miami Springs Residents		

Batting Cages

No Lights per Hour	\$15.00
Lights per Hour	\$25.00

Buses

Big Bus

Hourly Rate within MS/VG City Limits	\$75.00
Hourly Rate outside City Limits	\$100.00
**Bus is only restricted to Miami-Dade County	

Small Bus

Hourly Rate within MS/VG City Limits	\$50.00
Hourly Rate outside City Limits	\$75.00
**Bus is only restricted to Miami-Dade County	

4th of July

Spot in the Parade	\$50.00
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****Non-Profit Organizations will not be charged a fee. Proper Documentation must be shown.**

Circle/Gazebo Pavilion for Weddings and/or Private Events

Rental (3 Hour Minimum)	\$500.00
Every Additional Hour	\$125.00

****Police and Public Works will be an additional cost per the staff and services needed to support the wedding/event.**

Curtiss Parkway Median Rental

Rental	\$100.00
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****PROVIDE-SET UP-TAKE DOWN OF 5 TABLES & 50 CHAIRS FOR MULTI-PURPOSE ROOM RENTAL: \$50 (not included in the rental fee set by Resolution)**

****JUMP HOUSES: Will be permitted if they use vendors that are approved by the City. They must also show proof of insurance w/City as co-insured.**

9. **CITY EMPLOYEES** – Full Time Employees, City Council Members and their immediate family members and Grandchildren under age 25.
- A. General Admission Pool, Gym, Fitness Room – FREE
 - B. 50% discount for summer programs operated by the Recreational Department
 - C. 50% discount on special events operated by the Recreational Department
Note: there are no City provided discounts for programs operated by other Organizations such as the Optimists, Little League, etc.
 - D. Grandchildren of Council Members are allowed to receive same discount as their children.
10. **SPECIAL CONTRACTUAL ACTIVITIES:**
These activities will be offered as available and appropriate fees will be charged. Additional information may be obtained from the Recreation Office.
11. **SPECIAL CONDITIONS, REQUIREMENTS, AND RATES**
- A. There will be no rental or private use of the Prince Field Tot Lot.
 - B. Authorization is hereby given to the City Manager to add and/or adjust Schedule of Charges based upon promotional and marketing activities to encourage usership of the City's recreation facilities. City Manager will advise City Council of changes.
 - C. Security Deposit will be up to the discretion of the City Manager and/or Recreation Director.
 - D. Bi-Annual Payment is available for memberships in excess of \$150 annually.
 - E. All City of Miami Springs employees, their spouses, and their immediate family members (children) under the age of 25, are eligible for resident fees upon presentation of proof satisfactory to the cashier.
 - F. All City of Miami Springs property and/or business owners and their immediate family members (children) under the age of 25, are eligible for resident fees upon presentation of proof satisfactory to the cashier.



AGENDA MEMORANDUM

Meeting Date: 7/28/2016

To: The Honorable Mayor and Members of the City Council

From: William Alonso, City Manager 

Subject: Councilman Petralanda's request for installation of a light pole at North Royal Poinciana and the Cat Walk

This is a discussion item proposed by Councilman Petralanda in order to install a light pole at the subject location. Attached are estimates from Computer Electric for the cost of this project. The regular lighting estimate is \$16,898 while solar lighting is \$44,500.

This item is not budgeted and is not eligible for CITT funding.

Computer Electric, Inc.

660 Miller Drive
Miami Springs, FL 33166

EC #13001721

Office (305) 889-0018
Fax No. (305) 889-8088

Website: www.computerelectricinc.com
Email: mark@computerelectricinc.com

Proposal

Tuesday, June 07, 2016

City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166
Attention: Tom Nash

Email: nasht@miamisprings-fl.gov

Jobsite: North Royal Poinciana at Entrance to Cat Walk

RE: Light Pole Installation

Computer Electric, Inc. will provide materials and labor for installation of three light poles on North Royal Poinciana Blvd adjacent to dog park parking and entrance to cat walk, including:

- Provide Electrical drawings for permitting purposes.
- Provide trenching, backfill and surface restoration from existing electrical panel at parks bathroom to three light pole locations (approximately 400')
- Install conduit and wire from existing electrical panel to three light pole locations.
- Install in-ground junction box at base of light poles.
- Install concrete base provided by City of Miami Springs.
- Install light pole and light fixture provided by City of Miami Springs.
- Install wiring assembly from in-ground junction box to light fixtures.
- Install photocell for lighting controls.
- Make all terminations for complete operational system.

TOTAL COST OF MATERIALS AND LABOR \$ 13,864.00

± 3033.72 (Poles) = \$16,897.72

*Electrical permit provided by City of Miami Springs at no charge.

Accepted this _____ Day of _____, 2016.

By: _____

Please pay by invoice – Due upon receipt, statements will not be rendered. All equipment and materials provided by Computer Electric Inc remains as the property of Computer Electric Inc until full and final payment is received. A service charge of 1-1/2% per month (18% per annum) will be charged on invoices over 60 days. In the event it becomes necessary for Computer Electric, Inc. to engage the services of an attorney to collect any sums due under this invoice, the customer will pay reasonable attorney's fees and all costs in making such collection.

William Alonso

From: Ron Gorland
Sent: Friday, July 22, 2016 12:21 PM
To: Tom Nash; William Alonso
Subject: FW: Light Pole Installation at North Royal Poinciana & Cat Walk
Attachments: city of miami springs light pole installation at North Royal Poinciana and Cat Walk.pdf;
city of miami springs light pole installation at North Royal Poinciana and Cat Walk.doc

From: Tom Nash
Sent: Tuesday, June 07, 2016 10:24 AM
To: Ron Gorland
Subject: FW: Light Pole Installation at North Royal Poinciana & Cat Walk

Ron,

Attached is the quote for the underground service connection for street lighting on North Royal area===**\$ 13,864.00**

Poles, Lamps and base units City
Supplied

\$ 3,033.72

Total
16,897.72

\$

The Solar Lamp Costs should be in by Thursday morning.

From: Mark Chandler [<mailto:mark@computerelectricinc.com>]
Sent: Tuesday, June 07, 2016 8:52 AM
To: Tom Nash
Subject: Light Pole Installation at North Royal Poinciana & Cat Walk

Tom,

Attached please find our proposal for the light pole installation at North Royal Poinciana & Cat Walk for your review.

Please let me know if you have any questions.

Thank you.

Mark R. Chandler,
RCDD, NTS, Master Electrician

COMPUTER ELECTRIC, INC.
Your Full Service Electrical Contractor since 1979

660 Miller Drive - Miami Springs, FL 33166
O -(305) 889-0018 Office 24 hours * F -(305) 889-8088

CE Computer Electric, Inc.

660 Miller Drive
Miami Springs, FL 33166

EC #13001721

Office (305) 889-0018

Fax No. (305) 889-8088

Email: mark@computerelectricinc.com

"Your 24/7 Electrical Contractor"

Proposal

Friday, July 22, 2016

City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166

Attention: Tom Nash

Email: nasht@miamisprings-fl.gov

RE: Hubbell Solar LED Lighting North Royal Poinciana Boulevard Adjacent to CAT walk

Computer Electric, Inc. will provide materials and labor for installation of Five Hubbell area lighting solar LED poles and fixture assemblies on North Royal Poinciana Blvd, including

- Provide and install five Hubbell Solar Powered LED fixture and pole assemblies five hour battery run with solar panel and control box.
- Install concrete bases provided by others.
- Assemble and terminate wiring harnesses for pole assemblies.

TOTAL COST OF MATERIALS & LABOR \$ 44,500.00

***Five Light Poles for Equivalent Lighting to Miami Springs Coach Lights.**

***Hubbell LED lamps mounted at 14' on 18' metal poles.**

Accepted this _____ Day of _____, 2016.

By: _____

Please pay by invoice – Due upon receipt, statements will not be rendered. All equipment and materials provided by Computer Electric Inc remains as the property of Computer Electric Inc until full and final payment is received. A service charge of 1-1/2% per month (18% per annum) will be charged on invoices over 60 days. In the event it becomes necessary for Computer Electric, Inc. to engage the services of an attorney to collect any sums due under this invoice, the customer will pay reasonable attorney's fees and all costs in making such collection.



AGENDA MEMORANDUM

Meeting Date: 8/8/2016

To: The Honorable Mayor and Members of the City Council

From: William Alonso, City Manager 

Subject: Request from Pelican Playhouse to put on a PG-13 Rated Show

Attached is a request from Pelican Playhouse asking for Council approval to put on a PG-13 rated production in November 2016. Under their contract, any presentation rated above "G" rating requires Council approval.

Mr. Ralph Wakefield is present tonight to answer any specific questions.



**Pelican
Playhouse**

**Rebeca Sosa Theater at the
Miami Springs Community Center
1401 Westward Drive
Miami Springs, FL 33166
www.pelicanplayhouse.org
305-884-6804**

July 24, 2016

Mayor Xavier M. Garcia
Councilman Billy Bain
Councilman Bob Best
Councilwoman Roslyn Buckner
Councilman Jamie Petralanda
City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166

Re: Pelican Playhouse Fall Production

Dear Mayor and Council:

As you know, we usually present plays that are geared toward elementary children and their families. Occasionally, we present a play that is geared toward an adult audience.

The show we have planned for November 2016, *The Women*, falls into the latter category.

Here's the Plot: *Wealthy Mary Haines is unaware her husband is having an affair with shop girl Crystal Allen. Mary's "good" friends, Sylvia Fowler and Edith Potter, discover this from a manicurist and arrange for Mary to hear the gossip. On the train taking her to a Reno divorce, Mary meets the Countess and Miriam (in an affair with Fowler's husband). While they are at Lucy's dude ranch, Fowler arrives for her own divorce and the Countess meets fifth husband-to-be Buck. Back in New York, Mary's ex is now unhappily married to Crystal who is already in an affair with Buck. When Sylvia lets this story slip at an exclusive nightclub, Crystal brags of her plans for a still wealthier marriage, only to find the Countess is the source of all Buck's money. Crystal must return to the perfume counter and Mary back to her husband.*

This play was original produced on Broadway in 1936. It was then made into a movie in 1939 starring Norma Shearer as Mary Haines, Rosalind Russell as Sylvia Fowler, and Joan Crawford as Crystal, the femme fatale. It is an all-female cast.

We selected this play for our company because of the talent of our actresses and their desire to stretch their acting wings beyond the Fairy Godmother, Wicked Witch, Evil Stepmother roles that make up the bulk of their roles.

July 24, 2016
Page 2

Our contract calls for Council's permission if any show performed in the Rebeca Sosa Theater might receive higher than a "G" rating from the Motion Picture Association of America. We think *The Women* would receive a PG-13, so we seek your permission to produce this play. There is no profanity, just mature situations. If you have any questions, please let us know and we would be happy to come to a council meeting to address them.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Nancy Jones".

Nancy Jones
Theater Manager
305-297-1920 (Cell)

cc: Mr. William Alonso, City Manager
/nj

To: Mayor and Council members, City of Miami Springs
From: Elaine Martin, co-organizer of upcoming childhood cancer event "The 5k Race for DIPG";
Brian Seidenberg, President of the Univ of Michigan Alumni Club Miami-Ft Laud; and,
Audra Esper, co-organizer of "The 5k Race for DIPG"
Subj: Request for City funding
Date: July 28, 2016

Over the last couple of years the residents of Miami Springs have been exposed to and emotionally involved with the cancer battles of some of our youngest residents like Makinley Edwards and Daniella Collazo, who began their battles with liver cancer and neuroblastoma before either of them were two years old. While each of these toddlers continues to be challenged by the after-effects of their treatments, it was a good day when they both recently celebrated birthdays – Makinley turning 3 in June and Daniella is 4 as of July 31st. Many Miami Springs residents also fell in love with Chad Carr, the youngest son of Tammi Curtis Carr (MSSH '93) and the grandson of Debbie and Tom Curtis, who gained his angel wings in November of last year after a courageous battle against DIPG, a cancerous brain tumor.

This translated into bringing many organizations and residents together last Fall to raise funds for two childhood cancer charities by holding "The Biggest Yard Sale" along Curtiss Parkway. Over \$7,500 was raised that day by the yard sale tents and the generosity of Sarah Vargas who donated 100% of the Farmers Market fees for the day.

To continue bringing awareness to this terrible disease, a small group of individuals have organized another childhood cancer event for September 24th of this year; this will be a family-friendly 5k run/walk and the proceeds will be donated to The ChadTough Foundation, a member of the DIPG Collaborative who funds research on cancerous brain tumors affecting children all across the United States. The presenting sponsor for the event is the University Of Michigan Alumni Club Miami-Ft Lauderdale chapter, allowing us to introduce their 2500+ members to our beautiful city. The Rotary Club of Hialeah-Miami Springs will be the medal sponsor, providing a lasting memento to the first 150 registrants.

As a charity fundraiser, it is our goal to ensure as much of the money raised is actually donated to the charity. In meeting with Captain Mulla of the MSPD, he confirmed the minimum cost for the police to help with the event and ensure the safety of the runners/walkers to be \$600 using our initial estimate of 150 registered runners/walkers; this amount could go up to \$750-900 depending on how many people actually sign up. The race will begin at 9am and start/finish on the Circle (following the regular 5k route used for the River Cities Festival 5k). Participants are encouraged to stay after the race/awards ceremony and join in the fun at the Optimist BBQ that begins at 11am; the race website also includes additional details about the City of Miami Springs with reference to the Smithsonian exhibit at the Curtiss Mansion --- again, expecting to attract both residents and non-residents, the idea is to give them a warm welcome to the City.

It is respectfully requested that an amount up to \$900 in in-kind services be approved by the City to help sponsor this event.

Thank you.

Note: (as can be confirmed by an earlier version of our Special Events application on file in the City Manager's office) the original plan had been to support both childhood cancer charities again however Team Daniella's Foundation notified us in early July that they were withdrawing and going to entertain doing their own independent fundraiser on another date.



CITY OF
MIAMI SPRINGS





The 5k Race for DIPG

To benefit the ChadTough Foundation

Facts About Childhood Cancer



Second to accidents, cancer is the leading cause of death in children. As a dependent and vulnerable segment of our society, children need our protection.



1 out of every 8 children with cancer will not survive.

Nearly 100% of children with DIPG do not survive

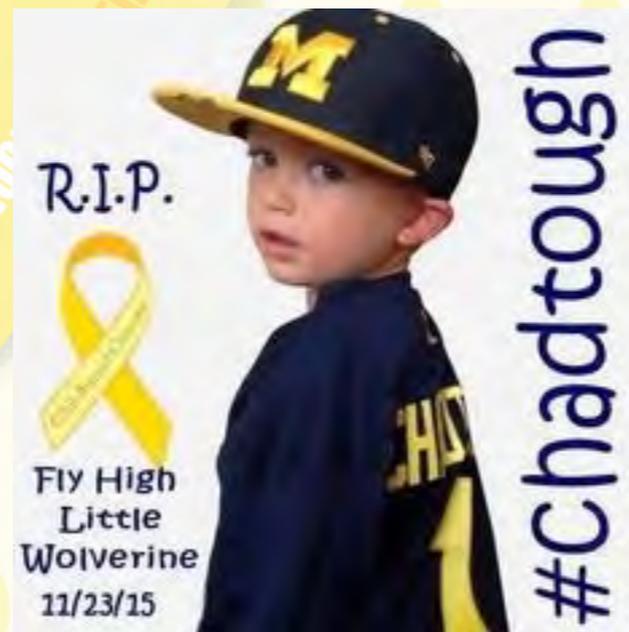


Every 3 minutes, somewhere in the world, a parent hears the devastating news that their child has cancer



Since 1980, only three drugs have been developed specifically for use in children with cancer.

Thanks to this lack of progress, the treatments currently used to "cure" children, when they do work, are saddling them with a lifetime of chronic, difficult and sometimes life-threatening health complications.



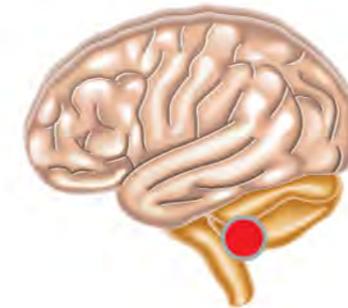
Neil Armstrong's Daughter Karen passed away from DIPG at the age of 2. **More than 50 years later there has been virtually zero change in treatment options**

Facts About DIPG (Diffuse Intrinsic Pontine Glioma)

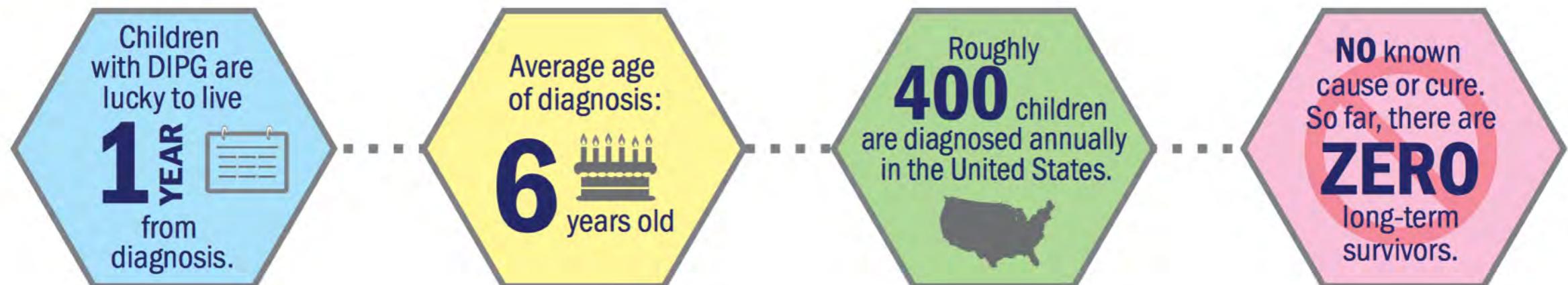


What is DIPG?

Diffuse Intrinsic Pontine Glioma, or DIPG, is an inoperable brain tumor located within the brain stem.



DIPG Facts:



Why should you support this cause?

Pediatric brain tumors are the leading cause of death among children other than accidents and **ONLY 4%** of all federally-funded cancer research dollars are allocated to ALL pediatric cancers combined of which DIPG receives **zero**.

DIPG is a complex disease. Any breakthroughs discovered through DIPG research will undoubtedly benefit treatment of other pediatric brain tumors. You have the ability to help so many children and families!

Chad's Story

- Chad Carr was diagnosed with DIPG or *diffuse intrinsic pontine glioma*, a tumor found in the pons of the brain stem just three days before his 4th birthday. Despite the stark prognosis (DIPG cases are given 9 months), Jason and Tammi Carr, and their extended family, immersed themselves in understanding everything there is to know about this including having Chad accepted into a clinical trial at Sloan Kettering. After a valiant 14-month fight, always being “Chad Tough”, the blond haired little boy the community had come to love lost his battle to this horrible cancer on November 23, 2015.
- The mission of The ChadTough Foundation is to fund research and raise awareness for Pediatric brain tumors with an emphasis on DIPG; to date they have raised over one million dollars and have gained national recognition for this extremely important cause. Chad's mother Tammi is a 1993 graduate of Miami Springs High School, and her parents Tom and Debbie still reside in Miami Springs.

*Click [HERE](#) to view a feature that ESPN did on Chad's Story that aired nationally last year during College Gameday.



Previous Events/Success Stories held Locally

- In October of 2015, the communities of Miami Springs and Virginia Gardens held “The Biggest Yard Sale” in which ChadTough was one of the beneficiaries. Over 80 vendors were in attendance: <http://www.miamiherald.com/news/local/community/miami-dade/miami-springs/article36483444.html>
- In addition, in November 2015, when the decision was made to transition Chad to hospice care, this same group held a prayer vigil with over 300 people participating despite the fact it was pouring rain. <http://www.miamiherald.com/news/local/community/miami-dade/miami-springs/article47308505.html>

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RIVER CITIES SEPTEMBER 24, 2015 6:20 PM
ALL DIGITAL ONLY \$19 FOR 4 WEEKS

Miami Springs takes on childhood cancer with charity event

HIGHLIGHTS
A charity event dedicated to two children with cancer takes place in Miami Springs on Oct. 3
Registration fees will go to each children's foundations
Vendors and customers are free to donate



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RIVER CITIES NOVEMBER 19, 2015 5:52 PM
ALL DIGITAL ONLY \$19 FOR 4 WEEKS

Despite the rain, lights shine at Miami Springs vigil for dying 5-year-old

HIGHLIGHTS
Chad Carr, 5, began hospice care after being diagnosed with brain cancer in September 2014
Chad's mom is Tammi Curtis-Carr, a 1993 Miami Springs Senior High School graduate
Hundreds turned out Monday night for a Candlelight Prayer Vigil for Chad and his family

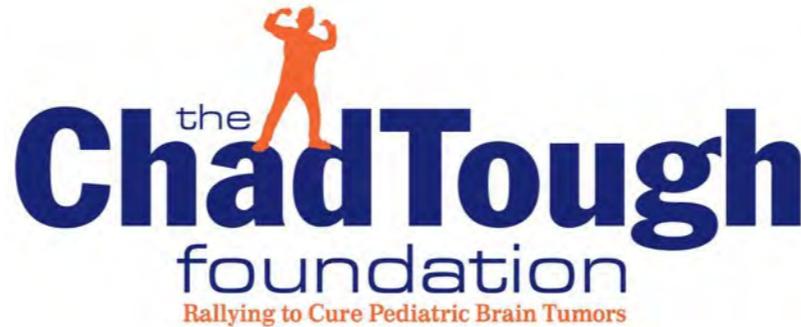




A Childhood Cancer Event:

The 5k Race for DIPG

to benefit



First 150 to register will receive a medal!

When: September 24th, 2016 - 9:00am

Where: Miami Springs Circle

At the Intersection of Curtiss Parkway and Westward Dr. Miami Springs, FL 33166

For Full Race Details Go To Our Website:
www.5krace4dipg.com



The ChadTough Foundation was established after the passing of 5-year-old Chad Carr from *Diffuse Intrinsic Pontine Glioma*. Chad was the grandson of former Michigan head football coach, Lloyd Carr, and Hall of Fame member Tom Curtis, who resides in Miami Springs. To learn more about Chad's story, go to www.chadtough.org

Bring out the whole family for a great event and a great cause!

Stay around after the race and enjoy the Miami Springs Optimist BBQ with DJ and bounce house!



How You Can Get Involved

- There are several sponsorship levels available for your business to support this worthy foundation:
 - Platinum Sponsor - \$1,000
 - Gold Sponsor - \$500
 - Silver Sponsor - \$250
 - Bronze Sponsor - \$100



Platinum Sponsor

\$1,000 Commitment

- Company Logo on Race Shirt
- Company Logo on race day banner
- Business advertised on race announcements, social media, website, and news publications
- 8x11” signage able to be posted at your business recognizing you as an official sponsor of the race
- Announcements on Race Day advertising business
- A certificate of recognition awarded post-event

Bronze Sponsor

\$100 Commitment

- Opportunity for a track sign to be displayed along the walking track / path.

Gold Sponsor

\$500 Commitment

- Business advertised on race announcements, social media, website, and news publications
- Opportunity for a track sign to be displayed along the walking track / path.
- 8x11” signage able to be posted at your business recognizing you as an official sponsor of the race
- A certificate of recognition awarded post-event

Silver Sponsor

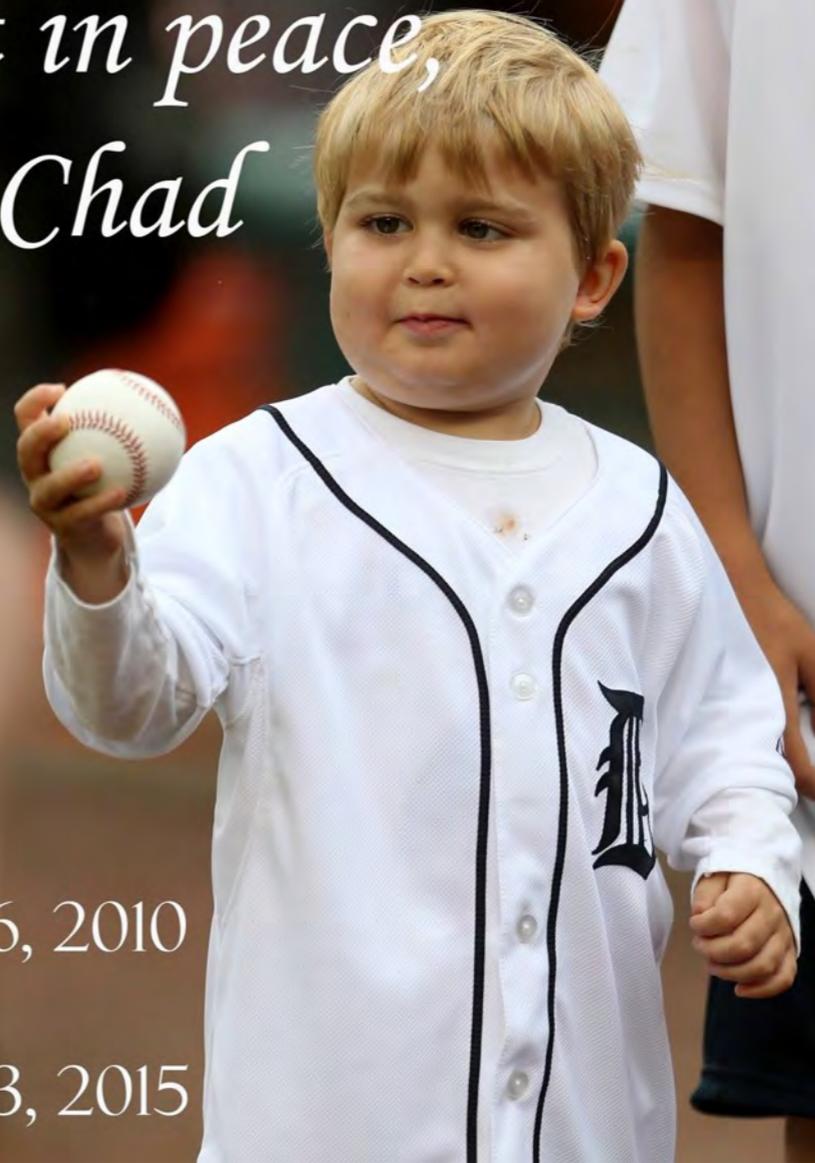
\$250 Commitment

- Opportunity for a track sign to be displayed along the walking track / path.
- A certificate of recognition awarded post event



*Rest in peace,
Chad*

SEPT. 26, 2010
-
NOV. 23, 2015



With your help, we aren't just holding a race in our community - we're saving lives - one kid at a time!

Race Contacts:

Elaine Martin (305) 984-2405

Audra Esper (954) 235-9070

Email: race4dipg@gmail.com

Race Website:

www.5krace4dipg.com

M
ALUMNI
ASSOCIATION
MIAMI | FORT LAUDERDALE



A Childhood Cancer Event:
The 5k Race for DIPG

to benefit



the
ChadTough
foundation
Helping to Cure Pediatric Brain Tumors



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and bounce house!



**CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK**

201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council
FROM: Erika Gonzalez-Santamaria, MMC, City Clerk
VIA: Elora R. Sakal, CMC, Deputy City Clerk
DATE: July 28, 2016
SUBJECT: Board of Parks and Parkways Recommendation

At their last meeting on June 1, 2016, the Board of Parks and Parkways recommended the following to Council:

5. Other Business:

Chair Richey commented that Nicole San Martin should be recognized by the City for her community service work at the Butterfly Garden. It looks great and she maintains it by watering it occasionally.

Board member Fisher made a recommendation to Council that the City recognize Nicole San Martin for her community service work at the Butterfly Garden in front of the Library. Vice Chair Priess seconded the motion which carried unanimously on voice vote.

CITY OF MIAMI SPRINGS



Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5037

To: The Honorable Mayor Zavier Garcia and Members of the City Council

FR: William Alonso, CPA, CGFO, City Manager

Date: August 8, 2016

Re: FY2015-2016 3rd Quarter Budget Status Report (Unaudited)

Attached, please find the above referenced report based on revenues received and appropriations expended through June 30, 2016. The purpose of this report is to apprise the City's governing body of the FY2015-2016 budgetary status and projected year-end revenues, expenditures, and fund balances

I. OVERVIEW

At the end of the third quarter of FY2016 the City is within budgeted revenues and expenditures. We are projecting a year end budgeted fund balance of approx. \$4 million, this is a reduction of approx. \$384,000 due to the appropriations of designated fund balance for the new playground, mold remediation at the community center, golf course restroom renovations, new parking lot at the Curtis Mansion, and various Police equipment purchases. As the fiscal year progresses, we may be able to reduce this decrease from other expenditure savings.

The revenues and expenditures as of the end of the third quarter of FY2015-16 are within budgeted amounts and in line with the amounts reported for the same period of last fiscal year.

As you can see from page 18, the golf course reported a loss which is about \$16,000 lower than the first nine months of last fiscal year. This was due to lower costs for the period. Revenues were down due to the significant number of rain days during this quarter.

As in previous interim reports, this report is organized as follows:

- I. Overview/Financial Dashboard - Pages 1-3
- II. General Fund Revenues – Page 4-5
- III. General Fund Expenditures – Page 6-6A
- IV. General Fund Subsidized Departments
 - a) Senior center - Page 7

- V. Enterprise Funds - Pages 8-9
- VI. Investments – Page 10
- VII. Analysis of Charges for Services
 - a) Recreation Department – Page 11
- VIII. Other Funds
 - a) Road and Transportation Fund – Page 12
 - b) Building Operations-Page 13
 - c) Law Enforcement Trust Fund – Page 14
 - d) Capital Fund – Page 15
 - e) Debt Service Fund – Page 16
- IX Status of Designated Fund Balance Page 17
- X. Golf Course Financial Report – Pages 18,19 and A-1 thru C-1

The following chart is a projection of the City's projected revenues, expenditures, and general fund balance as of the end of the 3rd^t Qtr FY2016:

Chart A – General Fund Balance Projection as of 3rd quarter FY2015-2016

Chart A- General Fund Budget Summary-FY 2015-16

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Projected Year-End</u>	<u>Variance</u>
Sources:				
General Fund beginning balance	4,391,041	4,391,041	4,391,041	-
Current revenues	14,966,290	15,104,154	15,104,154	-
Transfers in	<u>530,000</u>	<u>530,000</u>	<u>530,000</u>	-
Total Sources	<u>19,887,331</u>	<u>20,025,195</u>	<u>20,025,195</u>	-
Uses:				
Operating expenditures	14,269,359	14,878,158	14,729,376	(148,782)
Transfers out	<u>1,226,929</u>	<u>1,288,541</u>	<u>1,288,541</u>	-
Total Uses	<u>15,496,288</u>	<u>16,166,699</u>	<u>16,017,917</u>	<u>(148,782)</u>
General Fund ending balance	<u>4,391,043</u>	<u>3,858,496</u>	<u>4,007,278</u>	<u>148,782</u>
Projected change in fund balance		<u>(383,763)</u>		

FINANCIAL DASHBOARD

FINANCIAL INDICATORS-GENERAL FUND

	<i>Budgeted</i>	<i>Actual</i>	<i>% of budget</i>
General Fund Revenues as of 6/30/16	\$15,634,144	\$12,462,747	80% (1)
General Fund Revenues as of 6/30/15	\$15,568,496	\$12,493,721	80% (1)

General Fund Expenditures as of 6/30/16	\$16,166,699	\$11,512,795	71% (2)
General Fund Expenditures as of 6/30/15	\$15,473,504	\$10,784,381	70% (2)

	<i>As of 9/30/15</i>	<i>Projected 9/30/16</i>	<i>\$ Increase/Decrease</i>
General Fund Reserve	\$4,391,041	\$4,007,278	\$(383,763)

INVESTMENT/CASH ON HAND INDICATOR

	<i>As of 6/30/16</i>	<i>As of 6/30/15</i>	<i>\$ Increase/(Decrease)</i>
Investments/Cash on Hand	\$ 6,002,824	\$ 5,586,879	\$ (415,945)

FINANCIAL INDICATORS-OTHER

	<i>Revenues as of 6/30/16</i>	<i>Expenditures as of 6/30/16</i>	<i>Deficit at 3/31/16</i>	<i>Deficit at 6/30/15</i>
Golf Course fund operating deficit requiring General Fund subsidy	\$922,501	\$1,261,551	\$(339,050)	\$(354,771)

	<i>Revenues as of 6/30/16</i>	<i>Expenditures as of 6/30/16</i>	<i>Deficit at 6/30/16</i>	<i>Deficit at 6/30/15</i>
Building Operation	\$ 471,136	\$ 502,054	\$ (30,918)	\$(109,149)

	<i>As of 9/30/15</i>	<i>As of 6/30/16</i>	<i>\$ Increase/(Decrease)</i>
Long-Term Debt	\$10,412,110	\$9,772,020	\$(640,090)

	<i>At 6/30/16</i>	<i>At 6/30/15</i>
% of Recreation Expenditures Collected in Fees	17%	18.8%

Notes:

(1) The budgeted revenues does not include the \$532,545 that was appropriated from fund balance. Additionally, you can see that for the current year our revenues are being received at an 80% rate compared to 80% for the same period last year.

(2) Actual expenditures are running at about the same rate as last year 71% vs. 71% when compared to budgeted expenditures.

II) REVENUES

Chart B-Schedule of General Fund Budgeted and Actual Revenues
For the Period Ending June 30, 2016
(75% OF YEAR COMPLETED)

Department	2014-15	FISCAL YEAR 2015-16					Note
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 6/30/16	% OF BUDGET	PRIOR YEAR AS of 6/30/15	
Ad Valorem Taxes - Current	\$ 7,010,173	\$ 7,023,400	\$ 7,023,400	\$ 6,751,943	96%	\$ 6,737,817	1
Ad Valorem Taxes - Delinquent	89,695	80,005	80,005	150	0%	17,504	1
Utility and Franchise Taxes	2,770,921	2,754,000	2,754,000	1,709,834	62%	1,666,394	
Occupational Licenses - City	79,916	75,000	75,000	64,319	86%	62,792	
Occupational Licenses - County	21,948	20,000	20,000	12,395	62%	11,812	
Building Permits	108,265	-	-	-	-	126,150	2
Electrical Permits	59,335	-	-	-	-	38,112	2
Plumbing Permits	31,218	-	-	-	-	16,277	2
Roofing Permits	77,058	-	-	-	-	52,670	2
Mechanical Permits	27,656	-	-	-	-	15,604	2
Certification of Completions	2,440	-	-	-	-	1,940	2
Structural Permits	23,256	-	-	-	-	17,162	2
POD Permit Fees	1,625	-	-	-	-	1,250	2
Other Permits	176,858	-	-	-	-	137,655	2
Misc Plan Reviews	-	5,000	5,000	520	10%	-	
Zoning Review Fees	35,600	42,000	42,000	29,000	69%	28,700	
General Planning & Zoning Fees	11,170	-	-	2,610	-	4,220	
Local Option Gas Tax	380,476	387,207	387,207	281,787	73%	284,726	
Revenue sharing	454,359	457,679	457,679	333,111	73%	311,492	
Alcoholic Beverage License	11,443	15,000	15,000	8,656	58%	11,394	
1/2-cent Sales Tax	1,051,079	1,106,608	1,106,608	729,911	66%	709,688	
Gas Tax Rebate	8,848	11,000	11,000	4,321	39%	2,238	
School Crossing Guards	17,264	20,000	20,000	13,588	68%	12,383	
After School Programs	43,780	32,000	32,000	45,540	142%	33,377	
SWIM MEETS/TEAM RENTAL	4,373	-	-	-	-	4,373	
Swimming Pool Admissions	2,700	52,300	52,300	-	0%	2,700	
Annual Daddy/Daughter Dance	4,843	7,525	7,525	6,206	82%	4,843	
Pelican theatre	8,805	20,000	20,000	5,333	27%	8,570	
Vending Machines	2,311	3,000	3,000	1,571	52%	1,843	
Fireworks-VG	3,000	3,000	3,000	-	0%	-	
Summer Camp	139,551	160,000	160,000	76,500	48%	82,401	
Summer Camp Activity Fee	24,724	18,000	18,000	25,700	143%	23,395	
Senior Center Rental	-	1,200	1,200	-	0%	-	
Aquatic Multipurpose Room Rental	-	6,400	6,400	-	0%	-	
Fitness Room Membership	27,716	20,000	20,000	19,715	99%	20,970	
Shade Area/Umbrella Rentals	-	21,600	21,600	-	0%	-	
Yoga Classes	4,807	-	-	89	0%	4,772	
Get Fit Summer Camp	7,900	16,000	16,000	12,900	81%	6,000	
Basketball Fees	29,650	44,450	44,450	34,560	78%	26,750	
Other activities	4,025	9,730	9,730	3,509	36%	4,125	
Pool Rental	2,160	3,000	3,000	-	0%	2,160	
Pool Memberships	653	2,280	2,280	71	3%	757	
Jazzercise	4,206	3,600	3,600	2,477	69%	3,364	
Green Fees	870,647	1,027,535	1,027,535	643,491	63%	720,569	
Golf Memberships	68,555	68,188	68,188	36,237	53%	44,143	
Cart Rentals	48,483	72,062	72,062	35,081	49%	39,846	
Range Fees	133,414	173,101	173,101	98,460	57%	102,590	
Golf Merchandise Sales	54,920	55,000	55,000	47,576	87%	44,217	
Gift Certificate Redeemed	410	-	-	1,218	100%	609	
Golf Course Rentals	24,043	23,266	23,266	22,415	96%	19,953	
Food and Beverage	46,314	45,771	45,771	38,023	83%	34,206	
GHIN Disabled Fees	-	1,200	1,200	-	0%	-	
Copies & Other Charges	3,129	3,000	3,000	2,549	85%	2,130	
Tree Replacement	2,875	-	-	1,540	100%	2,125	
Lien Search	18,646	15,000	15,000	16,900	113%	13,145	
Re-occupancy inspection fee	24,000	22,000	22,000	17,000	77%	16,000	
Clerk of the Court - Fines	97,667	138,000	138,000	46,287	34%	55,241	
Code Enforcement tickets	73,084	25,000	25,000	95,100	380%	72,960	
Disabled Parking tickets	8,788	11,000	11,000	-	0%	8,788	
Administrative Fee-Red Light hearings	17,088	15,000	15,000	16,548	110%	11,828	
Interest-CD's	16,990	10,000	10,000	6,049	60%	5,383	
Interest - Tax Collections	823	2,000	2,000	8,631	432%	627	
Rent - Metro Fire	12,191	14,000	14,000	9,322	67%	8,717	
Rent - Dade Co. Library	8,253	8,300	8,300	6,190	75%	6,190	
Rent - Bus Benches	4,509	4,400	4,400	3,404	77%	3,375	
Recreational Activities	27,890	12,000	12,000	20,960	175%	15,890	
Sprint Tower	100,090	93,000	93,000	96,561	104%	92,727	
Metro PCS	-	9,000	9,000	-	0%	-	
Surplus sale of equipment	12,589	42,220	42,220	14,052	33%	669	
Other Miscellaneous	34,753	30,999	30,999	29,200	94%	28,005	
Insurance Reimbursement	65,984	62,000	62,000	13,094	0%	65,984	
Code Enforcement Liens	-	4,000	4,000	-	0%	-	

(Unaudited)

See notes on page 5

**Chart B-Schedule of General Fund Budgeted and Actual Revenues
For the Period Ending June 30, 2016
(75% OF YEAR COMPLETED)**

<u>Department</u>	2014-15	FISCAL YEAR 2015-16					
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 6/30/16	% OF BUDGET	PRIOR YEAR AS of 6/30/15	Note
Returned check charges	200	500	500	109	22%	160	
Byrne Grant	2,793	5,000	5,000		0%	2,793	
Other Grants	-		9,500	9,485	100%		
Red Light Fines	266,383	300,000	300,000	217,345	72%	178,971	
Proceeds from lease	-		30,364	45,893	151%		
ITF -Capital Projects			98,000	98,000	100%		
ITF -Building Fund	-	252,764	252,764	192,211	76%		
ITF - Sanitation Admin Fee	470,000	470,000	470,000	352,500	75%	352,500	
ITF- Stormwater Admin Fee	60,000	60,000	60,000	45,000	75%	45,000	
Appropriated fund balance	-		532,545		0%		
TOTALS >>>	\$ 15,341,318	\$ 15,496,290	\$ 16,166,699	\$ 12,462,747	77%	\$ 12,493,721	

II. REVENUES

Notes to Revenue Schedule:

- (1)** Approximately 75-90% of the annual property tax assessment is collected during the months of October thru January of each fiscal year, the City invests all excess amounts until the funds are required to pay normal operating expenditures of the City.
- (2)** The Building Department function was transferred from the General fund to a Special Revenue fund for FY2016.

III) EXPENDITURES

Chart C-Schedule of General Fund Budgeted and Projected Expenditures
For the Period Ending June 30, 2016
(75% OF YEAR COMPLETED)

Department	FY2014-15 ACTUAL	FISCAL YEAR 2015-2016			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2016		
General Government:						
Mayor & City Council	151,831	150,271	154,417	101,744	66%	
Office of the City Manager	344,925	348,613	348,613	266,494	76%	
Office of the City Clerk	274,367	269,386	271,252	178,782	66%	
Office of the City Attorney	161,802	166,000	166,000	116,694	70%	
Human Resource Department	220,363	223,318	223,318	163,073	73%	
Finance-Administration	490,631	495,379	495,379	357,061	72%	
Finance-Professional Services	284,284	310,403	315,788	187,669	59%	
IT Department	298,319	342,002	348,346	244,181	70%	
Planning Department	71,246	84,591	84,591	42,470	50%	
Total General Government	2,297,768	2,389,963	2,407,704	1,658,168	69%	1
Public Safety:						
Police Department	6,186,463	6,377,834	6,459,288	4,716,546	73%	
Code Enforcement	642,640	172,871	173,987	134,741	77%	
Total Public Safety	6,829,103	6,550,705	6,633,275	4,851,287	73%	1
Public Works:						
Public Works - Administration	376,000	371,649	408,250	300,912	74%	
Public Works - Streets	382,371	378,421	391,636	302,832	77%	
Public Works - Properties	567,440	652,845	656,345	431,170	66%	
Public Works - Building Maintenance	314,990	273,460	270,460	231,491	86%	
Public Works - Fleet Maintenance	80,837	45,561	43,561	(19,498)	-45%	
Total Public Works	1,721,638	1,721,936	1,770,252	1,246,907	70%	1
Parks and Recreation:						
Recreation	1,312,182	1,487,508	1,731,677	1,249,966	72%	
Aquatics	107,086	176,041	190,391	49,948	26%	
Tennis	46,963	48,623	48,623	12,686	26%	
Park Maintenance	127,409	169,793	307,171	184,186	60%	
Golf Administration	19,864	18,968	18,968	13,363	70%	
Golf Pro Shop	612,323	551,787	552,387	459,601	83%	
Golf Maintenance	1,079,343	1,154,035	1,217,710	818,951	67%	
Total Parks and Recreation	3,305,170	3,606,755	4,066,927	2,788,701	69%	
TOTAL GENERAL FUND EXPS.	14,153,679	14,269,359	14,878,158	10,545,063	71%	1
Transfers to other funds						
Debt Service fund	932,784	1,050,700	1,050,700	795,528	76%	
Capital Fund			61,609	61,609	0%	
Senior Center Fund	127,460	176,229	176,232	110,595	63%	
Total Transfers Out:	1,060,244	1,226,929	1,288,541	967,732	75%	1
Increase (decrease) in fund balance	127,395	-	-	-		
TOTAL GENERAL FUND USES	15,341,318	15,496,288	16,166,699	11,512,795	71%	

III. EXPENDITURES

Notes to Expenditure Schedule:

- (1) All departments are within budget as of the end of the 3rd Qtr FY2016. There are variances within some departments greater/less than 75%, however these fluctuations are based on seasonality and not on definite trends that will cause the department to be over budget later in the year. Any variances greater than 85% (if any) will be addressed by us herein.

IV) FUNDS SUBSIDIZED BY GENERAL FUND

CHART D-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-SENIOR CENTER
(75% OF YEAR COMPLETED)

	FY2014-15 ACTUAL	FISCAL YEAR 2015-16			% OF ACTUAL VS. BUDGET
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2016	
Revenues:					
USDA C-1	\$ 18,614	\$ 18,000	\$ 18,000	\$ 8,644	48%
USDA C-2	10,966	9,815	9,815	13,963	142%
Local Grants C-1	91,527	97,000	97,000	68,724	71%
Local Grants C-2	56,190	51,490	51,490	38,315	74%
Local Grants III-B	20,203	21,000	21,000	18,937	90%
LSP Grant	-	87,439	87,439	-	100%
Sales to Va Gardens	15,175	20,000	20,000	10,928	55%
Donations	1,740	-	-	3,082	100%
Total revenues	<u>278,652</u>	<u>304,744</u>	<u>304,744</u>	<u>162,593</u>	53%
Expenditures:					
Administrative Costs	167,447	179,868	179,868	140,626	78%
Catering and operating supplies	186,135	165,375	223,121	104,252	47%
Operating Costs	49,399	77,984	77,984	28,310	36%
Capital Outlay	3,131	-	-	-	0%
Total expenditures	<u>406,112</u>	<u>423,227</u>	<u>480,973</u>	<u>273,188</u>	57%
Excess (deficiency) of revenues over expenditures	<u>(127,460)</u>	<u>(118,483)</u>	<u>(176,229)</u>	<u>(110,595)</u>	63%
Other financing sources					
Transfers in	<u>127,460</u>	<u>118,483</u>	<u>176,229</u>	<u>110,595</u>	63%
Total other financing sources	<u>127,460</u>	<u>118,483</u>	<u>176,229</u>	<u>110,595</u>	63%
Net change in fund balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Beginning fund balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Ending fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

**CHART H-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-SANITATION
(75% OF YEAR COMPLETED)**

	FY2014-15 ACTUAL	FISCAL YEAR 2015-16			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2016		
Operating revenues:						
Sanitation revenues	\$ 2,273,719	\$ 2,348,000	\$ 2,348,000	\$ 2,124,711	90%	1
Total operating revenues	<u>2,264,415</u>	<u>2,348,000</u>	<u>2,348,000</u>	<u>2,124,711</u>	90%	
Operating expenses:						
Administrative costs	1,286,203	1,332,082	1,332,082	966,353	73%	
Operations and maintenance	392,500	400,948	400,948	284,625	71%	
Disposal costs	695,812	770,706	770,706	455,242	59%	
Depreciation and amortization	92,635	93,000	93,000	71,886	77%	
Total operating expenses	<u>2,467,150</u>	<u>2,596,736</u>	<u>2,596,736</u>	<u>1,778,106</u>	68%	
Operating income (loss)	<u>(193,431)</u>	<u>(248,736)</u>	<u>(248,736)</u>	<u>346,605</u>	-139%	
Nonoperating revenues (expenses):						
Interest income	1,075	-	-	3,581		
Interest expense and fees	<u>(5,437)</u>	<u>(8,000)</u>	<u>(8,000)</u>	<u>(6,580)</u>	82%	
Total nonoperating revenues (expenses)	<u>(4,362)</u>	<u>(8,000)</u>	<u>(8,000)</u>	<u>(2,999)</u>	37%	
Income (Loss) before transfers	<u>(197,794)</u>	<u>(256,736)</u>	<u>(256,736)</u>	<u>343,606</u>	-134%	
Change in net assets	<u>(197,794)</u>	<u>(256,736)</u>	<u>(256,736)</u>	<u>343,606</u>	-134%	1
Total net assets, October 1	<u>462,338</u>	<u>264,545</u>	<u>264,545</u>	<u>264,545</u>		
Total net assets, September 30	<u>\$ 264,545</u>	<u>\$ 7,809</u>	<u>\$ 7,809</u>	<u>\$ 608,151</u>		

Note:

Collection of 90% of revenues is a result of the trash bills now being a part of the property tax bill which is mostly collected between October and March of each fiscal year.

**CHART I-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-STORMWATER
FOR THE PERIOD ENDING JUNE 30, 2016
(75% OF YEAR COMPLETED)**

	FY2014-15 ACTUAL	FISCAL YEAR 2015-16			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2016		
Operating revenues:						
Residential Class I	\$ 247,362	\$ 250,000	\$ 250,000	\$ 188,755	76%	
Grant funds	-	-	-	469,635	0%	
Total operating revenues	<u>247,362</u>	<u>250,000</u>	<u>250,000</u>	<u>658,390</u>	263%	
Operating expenses:						
Administrative costs	209,573	209,758	209,758	130,712	62%	
Operations and maintenance	136,064	172,391	172,391	91,598	53%	
Depreciation and amortization	178,759	178,000	178,000	135,384	76%	
Total operating expenses	<u>524,396</u>	<u>560,149</u>	<u>560,149</u>	<u>357,694</u>	64%	
Operating income (loss)	<u>(277,034)</u>	<u>(310,149)</u>	<u>(310,149)</u>	<u>300,696</u>	-97%	
Nonoperating revenues (expenses):						
Interest & other income	-	500	500	-	0%	
Interest expense and fees	(326)	(900)	(900)	(153)	17%	
Total nonoperating revenues (exp)	<u>(326)</u>	<u>(400)</u>	<u>(400)</u>	<u>(153)</u>	38%	
Income (Loss) before transfers	(277,360)	(310,549)	(310,549)	300,543	-97%	
Change in net assets	<u>(277,360)</u>	<u>(310,549)</u>	<u>(310,549)</u>	<u>300,543</u>	-97%	
Total net assets, October 1	<u>2,451,804</u>	<u>2,174,445</u>	<u>2,174,445</u>	<u>2,174,445</u>		
Total net assets, September 30	<u>\$ 2,174,445</u>	<u>\$ 1,863,896</u>	<u>\$ 1,863,896</u>	<u>\$ 2,474,988</u>		

Notes:

**CITY OF MIAMI SPRINGS
INVESTMENT SCHEDULE
Jun-16**

<u>Institution</u>	<u>Acct#</u>	<u>Principal Amount</u>
Sabadell United Bank		\$ 2,013,050.00
Subtotal Sabadell United Bank		\$ 2,013,050.00
BB&T Money Market		\$ 3,087,399.00
Subtotal BB&T		\$ 3,087,399.00
Total all investments		\$ 5,100,449.00

CASH ON HAND-OPERATING ACCOUNTS:

<i>BB&T Cash on hand-Operating Acct</i>	486,430.00
Total Cash on hand as of 9/30/2015	\$486,430.00

Total Investments and cash on hand	\$ 5,586,879.00
---	------------------------

RESTRICTED CASH:

BB&T LETF OPERATING ACCOUNT	\$ 391,331.00
(Law Enforcement Trust-restricted)	\$ 391,331.00

Suntrust Bank-Pool Construction	\$ -
Suntrust Bank-restricted Pool	\$ -

Chart K-Schedule of Recreation Department Operations
Period Ending June 30, 2016
(75% OF YEAR COMPLETED)

	Administrative	Pool	Tennis	Maintenance	YTD as of 6/30/2016	YTD as of 6/30/2015
Charges for Services:						
Summer Camp	\$ 102,200				\$ 102,200	\$ 105,796
After School Care	45,540				45,540	33,477
Water Polo/Aquatics Teams					-	4,373
Swimming Pool Admissions					-	2,700
Pool rental					-	2,160
Swim lessons					-	-
Annual Daddy/Daughter Dance	6,206				6,206	4,843
Vending Machines	1,571				1,571	1,843
Fitness room membership	19,715				19,715	20,970
Pool memberships		71			71	757
Annual Turkey trot	2,593				2,593	-
Get Fit Camp	12,900				12,900	-
Pelican Playhouse	5,333				5,333	8,570
Rental-recreational Facilities	20,960				20,960	15,890
Basketball Program	34,560				34,560	26,750
Jazzercise Classes	2,476				2,476	3,364
Halloween					-	6,000
Gym Rental					-	-
Xmas at the gazebo	506				506	-
Yoga classes	89				89	4,772
Little Smart Arts	410				410	4,025
Total Fees Collected	255,059	71	-	-	255,130	246,290
Expenditures:						
Personnel	477,599	25,253		34,866	537,718	568,635
Operating costs	442,687	19,828	12,686	124,305	599,506	504,123
Debt Service					-	212,640
Capital outlay	329,680	4,867		25,015	359,562	26,721
Total expenditures	1,249,966	49,948	12,686	184,186	1,496,786	1,312,119
Excess exp. over charges for services	\$ (994,907)	\$ (49,877)	\$ (12,686)	\$ (184,186)	\$ (1,241,656)	\$ 1,065,829

Percentage of expenditures collected in fees

17.0%

18.8%

NOTES TO STATEMENTS:

% collected in fees is lower than prior year due to the cost of the pool shoring project during current fiscal year.

VIII) OTHER FUNDS

**CHART L-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-ROAD & TRANSPORTATION
(75% OF YEAR COMPLETED)**

	FY2014-15 <u>ACTUAL</u>	FISCAL YEAR 2015-16			<u>% OF ACTUAL VS. BUDGET</u>	<u>NOTES</u>
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/2016</u>		
Revenues:						
Peoples Transportation Tax	547,964	531,333	531,333	240,616	45%	
Charges for services	17,136	17,200	17,200	15,888	100%	
Misc Revenues-Interest	<u>84</u>	<u>-</u>	<u>-</u>	<u>-</u>	100%	
Total revenues	<u>565,184</u>	<u>548,533</u>	<u>548,533</u>	<u>256,504</u>	47%	
Expenditures:						
Administrative	85,599	78,457	78,457	61,029	78%	
Contractual/Professional Services	142,663	175,938	175,938	106,271	60%	
Repairs and maintenance	368,168	276,283	307,500	267,610	87%	
Operating Supplies/Road Materials	1,290	576	576	610	106%	
Capital Outlay-Machinery	<u>22,763</u>	<u>149,230</u>	<u>149,230</u>	<u>15,989</u>	0%	
Total expenditures	<u>640,524</u>	<u>680,484</u>	<u>711,701</u>	<u>451,509</u>	63%	
Excess (deficiency) of revenues over expenditures	<u>(75,340)</u>	<u>(131,951)</u>	<u>(163,168)</u>	<u>(195,005)</u>	120%	
Net change in fund balance	(75,340)	(131,951)	(163,168)	(195,005)		
Beginning fund balance	<u>137,908</u>	<u>62,568</u>	<u>62,568</u>	<u>62,568</u>		
Ending fund balance	\$ 62,568	\$ (69,383)	\$ (100,600)	\$ (132,437)		

VIII) OTHER FUNDS

CHART M-CITY OF MIAMI SPRINGS
 ACTUAL VS BUDGET REPORT-BUILDING OPERATIONS
 (75% OF YEAR COMPLETED)

	FY2014-15 ACTUAL	FISCAL YEAR 2015-16			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2016		
Revenues:						
Building Permits	\$ 108,265	\$ 295,196	\$ 295,196	\$ 87,576	30%	
Electrical Permits	59,335	75,000	75,000	38,017	51%	
Plumbing Permits	31,218	50,000	50,000	23,986	48%	
Roofing Permits	77,058	60,000	60,000	74,109	124%	
Mechanical Permits	27,656	20,000	20,000	42,348	212%	
Certification of Completions	1,625	2,000	2,000	1,255	63%	
Structural Permits	23,256	20,000	20,000	21,552	108%	
Other Permits	223,628	196,000	196,000	182,293	93%	
Total revenues	<u>552,041</u>	<u>718,196</u>	<u>718,196</u>	<u>471,136</u>	66%	
Expenditures:						
Administrative	549,515	593,747	593,747	429,820	72%	
Contractual/Professional Services	138,341	95,000	95,000	50,976	54%	
Operating expenses	<u>38,323</u>	<u>29,449</u>	<u>29,449</u>	<u>21,258</u>	72%	
Total expenditures	<u>726,179</u>	<u>718,196</u>	<u>718,196</u>	<u>502,054</u>	70%	
Excess (deficiency) of revenues over expenditures	<u>(174,138)</u>	<u>-</u>	<u>-</u>	<u>(30,918)</u>		
Net change in fund balance	(174,138)	-	-	(30,918)		
Beginning fund balance	<u>174,138</u>	<u>-</u>	<u>-</u>	<u>-</u>		
Ending fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (30,918)</u>		

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-LAW ENFORCEMENT TRUST FUND
(75% OF YEAR COMPLETED)**

	FY2014-15 <u>ACTUAL</u>	FISCAL YEAR 2015-16			% OF ACTUAL VS. BUDGET	NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/2016</u>		
Revenues:						
Fines and Forfeitures	3,200	-	-	59,241	100%	
Interest Income	1,373	1,500	1,500	-	0%	
Total revenues	<u>4,573</u>	<u>1,500</u>	<u>1,500</u>	<u>59,241</u>	3949%	
Expenditures:						
Administration Expenses	58,429	100,451	140,031	78,257	56%	
Police education	595	30,000	30,000	12,824	43%	
Capital Outlay	-	1,500	1,500	-	0%	
Total expenditures	<u>257,506</u>	<u>131,951</u>	<u>171,531</u>	<u>91,081</u>	53%	
Excess (deficiency) of revenues over expenditures	<u>(252,933)</u>	<u>(130,451)</u>	<u>(170,031)</u>	<u>(31,840)</u>	19%	
Net change in fund balance	(252,933)	(130,451)	(170,031)	(31,840)		
Beginning fund balance	<u>682,996</u>	<u>430,063</u>	<u>430,063</u>	<u>430,063</u>		
Ending fund balance	<u>\$ 430,063</u>	<u>\$ 299,612</u>	<u>\$ 260,032</u>	<u>\$ 398,223</u>		

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-CAPITAL FUND
(75% OF YEAR COMPLETED)**

	FY2014-15 <u>ACTUAL</u>	FISCAL YEAR 2015-16			NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/2016</u>	
Revenues:					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	0%
Interest and Other Income	<u>1,788</u>	-	-	<u>1,988</u>	0%
Total revenues	<u>1,788</u>	-	-	<u>1,988</u>	100%
Expenditures:					
General government	711	-	-	6,870	0%
Capital Outlay	<u>2,035,304</u>	-	<u>4,097,181</u>	<u>3,655,472</u>	89%
Total expenditures	<u>2,036,015</u>	-	<u>4,097,181</u>	<u>3,662,342</u>	89%
Excess (deficiency) of revenues over expenditures	<u>(2,034,227)</u>	-	<u>(4,097,181)</u>	<u>(3,660,354)</u>	89%
Other financing sources					
Issuance of Debt	5,586,998	-	-	-	0%
Transfers out	-	-	-	(98,000)	
Transfers in	-	-	<u>49,112</u>	<u>61,609</u>	0%
Total other financing sources	<u>5,586,998</u>	-	<u>49,112</u>	<u>(36,391)</u>	-74%
Net change in fund balance	<u>3,552,771</u>	-	<u>(4,048,069)</u>	<u>(3,696,745)</u>	91%
Beginning fund balance	<u>495,298</u>	-	<u>4,048,069</u>	<u>4,097,181</u>	
Ending fund balance	<u>4,048,069</u>	-	-	\$ 400,436	

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-DEBT SERVICE FUND
(75% OF YEAR COMPLETED)**

	FY2014-15 <u>ACTUAL</u>	FISCAL YEAR 2015-16			NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/2016</u>	
Expenditures:					
Principal Payments	2,707,671	896,519	896,519	685,984	77%
Interest Payments	208,497	284,373	284,373	164,046	58%
Administrative	-	-	-	350	0%
Total expenditures	<u>2,916,168</u>	<u>1,180,892</u>	<u>1,180,892</u>	<u>850,380</u>	72%
Excess (deficiency) of revenues over expenditures	<u>(2,916,168)</u>	<u>(1,180,892)</u>	<u>(1,180,892)</u>	<u>(850,380)</u>	72%
Other financing sources					
Transfers in	<u>932,784</u>	<u>1,180,892</u>	<u>1,180,892</u>	<u>893,172</u>	76%
Total other financing sources	<u>2,919,517</u>	<u>1,180,892</u>	<u>1,180,892</u>	<u>893,172</u>	76%
Net change in fund balance	<u>3,349</u>	<u>-</u>	<u>-</u>	<u>42,792</u>	100%
Beginning fund balance	<u>496</u>	<u>3,844</u>	<u>3,844</u>	<u>3,844</u>	
Ending fund balance	<u>3,844</u>	<u>3,844</u>	<u>3,844</u>	<u>\$ 46,636</u>	100%

CITY OF MIAMI SPRINGS



Finance Department
 201 Westward Drive
 Miami Springs, FL 33166-5289
 Phone: (305) 805-5014
 Fax: (305) 805-5037

TO: The Honorable Mayor Xavier Garcia and Members of the City Council
FR: William Alonso, CPA, CGFO, City Manager
DATE: August 8, 2016
SUBJECT: Golf Course (UNAUDITED) Financials for the quarter ending June 30, 2016.

Attached hereto are the unaudited financial reports for the Golf Course Fund for the nine months ending June 30, 2016. As in the past, the report is divided into three sections as follows: 1) Section A is a comparative profit and loss statement for the nine months ending June 30th for fiscal years 2016, 2015, and 2014. 2) Section B is a fiscal year-to-date actual to budget comparison for FY2016. 3) Section C is the FY 2016 year-to-date rounds report.

Key Financial Indicators

The following are key year-to-date indicators from pages A-1, A-2, and C-1 of the attached report.

	<u>Ending</u> <u>6/30/2016</u>	<u>Ending</u> <u>6/30/2015</u>	<u>% Change</u> <u>From 6/30/15</u>	<u>Ending</u> <u>6/30/2014</u>	<u>% Change</u> <u>From 6/30/14</u>
<u>Golf Operations:</u>					
Total Revenues	922,501	1,006,133	-8.3%	901,912	2.3%
Operating Profit (Loss)	(325,687)	(340,204)	-4.3%	(539,190)	-39.6%
Profit(Loss)including non-golf costs	(339,050)	(354,771)	-4.4%	(555,890)	-39.0%
Pro Shop Costs	459,000	465,324	-1.4%	445,516	3.0%
Maintenance Costs	788,588	878,242	-10.2%	995,586	-20.8%
Total Rounds Played	22,680	23,557	-3.7%	22,725	-0.2%
Total Greens Revenues	679,790	761,024	-10.7%	688,194	-1.2%
Average per Round	31.70	34.32	-7.6%	32.08	-1.2%
Memberships Sold	54,511	64,310	-15.2%	61,963	-12.0%
Driving Range revenues	98,460	102,590	-4.0%	105,183	-6.4%

Key Financial Indicators (continued)

As you can see from this matrix, the golf revenues decreased by 8.3% from the prior year and increased 2.3% from FY2014, rounds are down by 3.7%, and driving range revenues are down 4%. Memberships sold are approx. 15.2% less than the prior year. These decreases in revenue are mainly due to the bad weather experienced during the first and second quarters.

On the cost side, YTD maintenance costs are down 10.2% from last year. Pro shop costs are also down 1.4% from last year. The operating loss is \$325,687 compared to a loss of \$340,204 last year.

The total bottom line YTD loss is \$339,050 compared to a loss of \$354,771 last year and a loss of \$555,890 for the same period of FY2014.

Page A-1 is a comparative profit and loss for the nine months ended 6/30/16, 6/30/15, and 6/30/14.

Page A-2 is a comparative profit and loss for the nine months ended 6/30/16, 6/30/15, and 6/30/14 for the pro shop operation only. The total YTD loss for the current year is \$325,687 compared to losses of \$340,204 as of 6/30/15 and \$539,190 as of 6/30/14.

Page B-1 provides an actual to budget comparison for the current fiscal year.

Page C-1 is an analysis of rounds played for the first nine months of the year shows a 3.7% decrease in rounds played and a corresponding 10.7% decrease in greens revenues. Our average per round is \$31.70 compared to \$34.32 for the same period last year. We have a total of 22,680 rounds played for the first nine months of the fiscal year compared to 23,557 for the prior period.

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING:**

	<u>6/30/2016</u>	<u>6/30/2015</u>	<u>6/30/2014</u>
TOTAL PRO-SHOP AND GOLF COURSE- REVENUES	<u>922,501</u>	<u>1,006,133</u>	<u>901,912</u>
TOTAL PERSONNEL SERVICES	254,587	252,534	267,927
TOTAL OPERATING EXPENDITURES	<u>888,044</u>	<u>989,836</u>	<u>1,020,541</u>
TOTAL MANAGEMENT OPERATING EXPENDITURES	<u>1,142,631</u>	<u>1,242,370</u>	<u>1,288,468</u>
NET MANAGEMENT EXCESS OF EXP. OVER REV.	<u>(220,130)</u>	<u>(236,237)</u>	<u>(386,556)</u>

OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE GOLF COURSE:

ADMINISTRATIVE EXPENSES	13,363	14,567	16,700
PROCEEDS FROM DEBT - MAINTENANCE	(30,364)	-	(623,843)
IMPROVEMENTS O/T BUILDINGS - MAINTENANCE	7,312		
IMPROVEMENTS O/T BUILDINGS	600	3,250	
DEBT SERVICE PAYMENT-MAINTENANCE	97,645	97,946	122,829
MACHINERY & EQUIPMENT	-	2,771	-
MACHINERY & EQUIPMENT-MAINTENANCE	<u>30,364</u>	<u>-</u>	<u>653,648</u>
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>118,920</u>	<u>118,534</u>	<u>169,334</u>
EXCESS EXPENDITURES OVER REVENUES	<u>\$ (339,050)</u>	<u>\$ (354,771)</u>	<u>\$ (555,890)</u>

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING:**

	<u>6/30/2016</u>	<u>6/30/2015</u>	<u>6/30/2014</u>
REVENUES			
GREEN FEES	\$ 644,709	\$ 721,178	\$ 648,958
MEMBERSHIPS	36,237	44,143	43,230
CART REVENUES	35,081	39,846	39,236
RANGE FEES	98,460	102,590	105,183
GOLF - OTHER REVENUES	22,415	54,159	21,194
MERCHANDISE SALES	85,599	44,217	44,111
TOTAL PRO SHOP REVENUES	<u>922,501</u>	<u>1,006,133</u>	<u>901,912</u>
PERSONNEL EXPENSES			
REGULAR SALARIES	92,614	90,779	117,674
PART TIME SALARIES	113,307	111,365	96,391
OVERTIME	-	4	-
SEASONAL & OTHER	-	-	-
FICA TAXES	15,711	15,463	16,372
PENSION	11,765	11,567	13,775
MEDICAL INSURANCE	15,313	17,542	18,981
WORKER'S COMPENSATION	5,877	5,814	4,734
TOTAL PERSONNEL SERVICES	<u>254,587</u>	<u>252,534</u>	<u>267,927</u>
OPERATING EXPENSES			
CONTRACTUAL SERVICES	2,409	1,068	6,284
RENTALS AND LEASES	40,509	43,053	42,405
REPAIRS AND MAINTENANCE	2,972	2,915	1,521
PRINTING AND BINDING	4,659	2,616	5,294
PROMOTIONS & ADVERTISING	30,975	32,198	18,402
OTHER CHARGES - BANK & CREDIT CARD CHARGES	12,120	21,356	18,966
OPERATING SUPPLIES	4,810	5,143	5,403
UTILITY SERVICES-ELECTRICITY	12,608	13,702	12,860
UTILITY SERVICES-WATER	382	360	1,917
LIABILITY INSURANCE	12,087	12,321	9,196
TELECOMMUNICATIONS	8,524	8,243	7,830
MERCHANDISE	60,106	55,776	40,698
DRIVING RANGE	7,556	8,219	5,224
OFFICE SUPPLIES	2,169	2,089	326
DUES AND MEMBERSHIPS	2,527	1,800	1,263
ADMINISTRATIVE EXPENSES (SHARED @ 50%)	-	1,931	-
MAINTENANCE (Department Total)	<u>683,631</u>	<u>777,046</u>	<u>842,952</u>
TOTAL OPERATING EXPENDITURES	<u>888,044</u>	<u>989,836</u>	<u>1,020,541</u>
TOTAL PRO SHOP OPERATION EXPENDITURES	<u>1,142,631</u>	<u>1,242,370</u>	<u>1,288,468</u>
OPERATING PROFIT (LOSS) BEFORE OTHER COSTS	<u>(220,130)</u>	<u>(236,237)</u>	<u>(386,556)</u>
OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP			
DEBT SERVICE PAYMENT-MAINTENANCE	97,645	97,946	122,829
MACHINERY & EQUIPMENT-MAINTENANCE	30,364	-	653,648
PROCEEDS FROM DEBT -MAINTENANCE	(30,364)	-	(623,843)
MACHINERY & EQUIPMENT	-	2,771	-
IMPROVEMENT O/T BUILDINGS -MAINTENACE	7,312	3,250	6,500
IMPROVEMENT O/T BUILDINGS	600	-	-
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>105,557</u>	<u>103,967</u>	<u>152,634</u>
NET PROFIT (LOSS)	<u>\$ (325,687)</u>	<u>\$ (340,204)</u>	<u>\$ (539,190)</u>

CITY OF MIAMI SPRINGS, FLORIDA
 GOLF & COUNTRY CLUB
 ACTUAL VERSUS BUDGET
 FOR THE PERIOD ENDING 6/30/16

	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance Positive (Negative)</u>
TOTAL PRO-SHOP- REVENUES	<u>922,501</u>	<u>1,464,923</u>	<u>(542,422)</u>
TOTAL OPERATING EXPENDITURES	<u>1,142,631</u>	<u>1,579,938</u>	<u>437,307</u>
OPERATING PROFIT (LOSS) BEFORE CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>(220,130)</u>	<u>(115,015)</u>	<u>(105,115)</u>
<u>OTHER REVENUES, TRANSFERS, AND EXPENDITURES:</u>			
DEBT SERVICE PAYMENT-MAINTENANCE	97,645	130,193	32,548
PROCEEDS FROM DEBT -MAINTENANCE	(30,364)	(30,364)	-
MACHINERY & EQUIPMENT-MAINTENANCE	30,364	30,364	-
IMPROVEMENTS O/T BUILDINGS-MAINTENANCE	7,312	33,002	25,690
IMPROVEMENTS O/T BUILDINGS	<u>600</u>	<u>600</u>	<u>-</u>
TOTAL CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>105,557</u>	<u>163,795</u>	<u>58,238</u>
OPERATING PROFIT (LOSS) BEFORE NON-OPERATING COSTS	<u>(325,687)</u>	<u>(278,810)</u>	<u>(46,877)</u>
<u>NON-OPERATING COSTS:</u>			
CITY ADMINISTRATIVE EXPENSES	<u>13,363</u>	<u>18,968</u>	<u>5,605</u>
TOTAL OTHER NON-OPERATING COSTS	<u>13,363</u>	<u>18,968</u>	<u>5,605</u>
OPERATING PROFIT (LOSS)	<u>\$ (339,050)</u>	<u>\$ (297,778)</u>	<u>\$ (41,272)</u>

CITY OF MIAMI SPRINGS, FLORIDA
 GOLF COURSE
 ACTUAL VS ACTUAL- ADMINISTRATION EXPENSES
 FOR THE PRIOD ENDING:

ADMINISTRATION

	<u>6/30/2016</u>	<u>6/30/2015</u>	<u>6/30/2014</u>
OPERATING EXPENSES			
UTILITY SERVICES-ELECTRICITY	5,290	6,494	7,106
RISK MANAGEMENT	8,073	8,073	9,594
TOTAL OPERATING EXPENSES :	<u>13,363</u>	<u>14,567</u>	<u>16,700</u>
TOTAL ADMINISTRATION	<u>\$ 13,363</u>	<u>\$ 14,567</u>	<u>\$ 16,700</u>

**CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS ACTUAL- MAINTENANCE EXPENSES
FOR THE PERIOD ENDING:**

MAINTENANCE

	<u>6/30/2016</u>	<u>6/30/2015</u>	<u>6/30/2014</u>
PERSONAL SERVICES			
REGULAR SALARIES	\$ 94,765	\$ 50,156	\$ 49,431
PAYROLL TAXES	6,997	3,621	3,597
PENSION	13,422	7,229	6,508
MEDICAL INSURANCE	15,245	9,115	7,671
WORKER'S COMPENSATION	3,717	1,773	1,350
TOTAL PERSONAL SERVICES	<u>134,146</u>	<u>71,894</u>	<u>68,557</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES	14,057	5,493	25,284
CONTRACTUAL SERVICES	249,599	321,202	294,500
REPAIRS AND MAINTENANCE	63,449	63,940	129,321
UTILITY SERVICES-ELECTRICITY	18,452	19,896	18,103
UTILITY SERVICES-WATER	8,910	3,598	3,804
OPERATING SUPPLIES	136,147	196,024	212,326
FUEL, OILS, LUBRICANTS	33,899	41,096	42,649
LIABILITY INSURANCE	10,665	9,459	6,953
TELECOMMUNICATIONS	502	349	734
DUES AND SUBSCRIPTIONS	245	65	-
EDUCATION AND TRAINING	3,327	3,840	2,474
UNIFORMS	-	-	3,316
RENTALS AND LEASES	10,233	40,190	34,586
TOTAL OPERATING EXPENSES :	<u>549,485</u>	<u>705,152</u>	<u>774,050</u>
IMPROVEMENT O/T BUILDINGS	7,312	3,250	-
MACHINERY AND EQUIPMENT	30,364	-	653,648
TOTAL CAPITAL OUTLAY :	<u>37,676</u>	<u>3,250</u>	<u>653,648</u>
PRINCIPAL PAYMENTS	97,645	97,946	122,829
PROCEEDS FROM DEBT -MAINTENANCE	(30,364)	-	(623,843)
TOTAL DEBT SERVICE	<u>67,281</u>	<u>97,946</u>	<u>(501,014)</u>
TOTAL MAINTENANCE	<u>\$ 788,588</u>	<u>\$ 878,242</u>	<u>\$ 995,241</u>

CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS BUDGET-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING 6/30/2016

	YTD <u>ACTUAL</u>	YTD <u>BUDGET</u>	Variance Positive (Negative)
REVENUES			
GREEN FEES	\$ 644,709	\$ 1,027,535	\$ (382,826)
MEMBERSHIPS	36,237	68,188	(31,951)
CART REVENUES	35,081	72,062	(36,981)
RANGE FEES	98,460	173,101	(74,641)
GOLF - OTHER REVENUES	22,415	23,266	(851)
MERCHANDISE SALES	85,599	100,771	(15,172)
TOTAL PRO SHOP REVENUES	<u>922,501</u>	<u>1,464,923</u>	<u>(542,422)</u>
PERSONNEL EXPENSES			
REGULAR SALARIES	92,614	134,344	41,730
PART TIME SALARIES	113,307	91,462	(21,845)
OVERTIME	-	-	-
FICA TAXES	15,711	16,525	814
PENSION	11,765	13,045	1,280
MEDICAL INSURANCE	15,313	19,123	3,810
WORKER'S COMPENSATION	5,877	7,835	1,958
TOTAL PERSONNEL SERVICES	<u>254,587</u>	<u>282,334</u>	<u>27,747</u>
OPERATING EXPENSES			
CONTRACTUAL & PROFESSIONAL SERVICES	2,409	2,300	(109)
RENTALS AND LEASES	40,509	61,950	21,441
REPAIRS AND MAINTENANCE	2,972	9,009	6,037
FUEL, OILS, LUBRICANTS	-	3,000	3,000
PRINTING AND BINDING	4,659	5,000	341
PROMOTIONS & ADVERTISING	30,975	32,200	1,225
OTHER CHARGES - BANK & CREDIT CARD CHARGES	12,120	25,000	12,880
OPERATING SUPPLIES	4,810	5,100	290
UTILITY SERVICES-ELECTRICITY	12,608	17,700	5,092
UTILITY SERVICES-WATER	382	551	169
LIABILITY INSURANCE	12,087	16,118	4,031
TELECOMMUNICATIONS	8,524	11,125	2,601
MERCHANDISE	60,106	68,000	7,894
DRIVING RANGE	7,556	10,000	2,444
OFFICE SUPPLIES	2,169	2,900	731
DUES AND MEMBERSHIPS	2,527	3,500	973
TRAVEL	-	-	-
MAINTENANCE (Department Total)	683,631	1,024,151	340,520
TOTAL OPERATING EXPENDITURES	<u>888,044</u>	<u>1,297,604</u>	<u>409,560</u>
TOTAL PRO SHOP OPERATION EXPENDITURES	<u>1,142,631</u>	<u>1,579,938</u>	<u>437,307</u>
OPERATING PROFIT (LOSS) BEFORE OTHER COSTS	<u>(220,130)</u>	<u>(115,015)</u>	<u>(105,115)</u>
OTHER (REVENUES) COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP			
TRANSFERS TO DEBT SERVICE FUND	97,645	130,193	32,548
PROCEEDS FROM DEBT -MAINTENANCE	(30,364)	(30,364)	-
MACHINERY & EQUIPMENT-MAINTENANCE	30,364	30,364	-
IMPROVEMENT O/T BUILDINGS	600	600	-
IMPROVEMENT O/T BUILDINGS-MAINTENANCE	7,312	33,002	25,690
TOTAL OTHER (REVENUES) COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>105,557</u>	<u>163,795</u>	<u>58,238</u>
NET PROFIT (LOSS)	<u>\$ (325,687)</u>	<u>\$ (278,810)</u>	<u>\$ (46,877)</u>

**CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS BUDGET- MAINTENANCE EXPENSES
FOR THE PERIOD ENDING 6/30/16**

<u>MAINTENANCE</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>Variance Positive (Negative)</u>
PERSONAL SERVICES			
REGULAR SALARIES	\$ 94,765	\$ 142,828	\$ 48,063
PAYROLL TAXES	6,997	9,185	2,188
PENSION	13,422	16,744	3,322
MEDICAL INSURANCE	15,245	23,528	8,283
WORKER'S COMPENSATION	3,717	4,956	1,239
TOTAL PERSONAL SERVICES	<u>134,146</u>	<u>197,241</u>	<u>63,095</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES	14,057	20,000	5,943
CONTRACTUAL SERVICES	249,599	340,000	90,401
REPAIRS AND MAINTENANCE	63,449	114,800	51,351
UTILITY SERVICES-ELECTRICITY	18,452	22,500	4,048
UTILITY SERVICES-WATER	8,910	5,916	(2,994)
OPERATING SUPPLIES	136,147	221,561	85,414
FUEL, OILS, LUBRICANTS	33,899	60,000	26,101
LIABILITY INSURANCE	10,665	14,218	3,553
TELECOMMUNICATIONS	502	576	74
DUES AND SUBSCRIPTIONS	245	900	655
EDUCATION AND TRAINING	3,327	3,439	112
UNIFORMS	-	2,500	2,500
RENTALS AND LEASES	10,233	20,500	10,267
TOTAL OPERATING EXPENSES :	<u>549,485</u>	<u>826,910</u>	<u>277,425</u>
IMPROVEMENT O/T BUILDINGS	7,312	33,002	25,690
MACHINERY AND EQUIPMENT	30,364	30,364	-
TOTAL CAPITAL OUTLAY :	<u>37,676</u>	<u>63,366</u>	<u>25,690</u>
TRANSFERS TO DEBT SERVICE FUND	97,645	130,193	32,548
PROCEEDS FROM DEBT -MAINTENANCE	<u>(30,364)</u>	<u>(30,364)</u>	<u>-</u>
TOTAL DEBT SERVICE	<u>67,281</u>	<u>99,829</u>	<u>32,548</u>
TOTAL MAINTENANCE	<u>\$ 788,588</u>	<u>\$ 1,187,346</u>	<u>\$ 398,758</u>

CITY OF MIAMI SPRINGS, FLORIDA
 GOLF COURSE
 ACTUAL VS BUDGET- ADMINISTRATION EXPENSES
 FOR THE PERIOD ENDING 6/30/16

<u>ADMINISTRATION</u>	YTD <u>ACTUAL</u>	YTD <u>BUDGET</u>	Variance Positive (Negative)
OPERATING EXPENSES			
UTILITY SERVICES-ELECTRICITY	5,290	8,200	2,910
RISK MANAGEMENT	8,073	10,768	2,695
TOTAL OPERATING EXPENSES :	<u>13,363</u>	<u>18,968</u>	<u>5,605</u>
TOTAL ADMINISTRATION	<u>\$ 13,363</u>	<u>\$ 18,968</u>	<u>\$ 5,605</u>

CHART E

MIAMI SPRINGS GOLF & COUNTRY CLUB
ANALYSIS OF ROUNDS PLAYED
FOR THE NINE MONTHS ENDING:

GREEN & CART FEES

TYPE
RACK RATES

	6/30/2016					6/30/2015		
	Number	%	Revenues	%	Avg Per Round	Number	Revenues	Avg Per Round
Weekend Non-Resident	24	0.1%	1,188	0.2%	49.50	280	20,011	71.47
Weekday Non-Resident	48	0.2%	3,613	0.5%	75.27	548	34,769	63.45
Weekend/Holiday Resident		0.0%		0.0%	-	163	6,565	40.28
Weekend MS?VG Resident	896	4.0%	35,410	4.9%	39.52	1,470	64,395	43.81
Weekday MS?VG Resident	1,623	7.2%	60,621	8.4%	37.35	1,399	51,292	36.66
Weekday Dade Resident	743	3.3%	32,712	4.6%	44.03	718	31,436	43.78
Weekend dade Resident	1,628	7.2%	85,300	11.9%	52.40	2,902	148,041	51.01
Weekday Resident	599	2.6%	30,391	4.2%	50.74	899	40,171	44.68
TOTALS FOR TOP RACK RATES	5,561	24.5%	\$ 249,235	34.7%	\$ 44.82	8,379	\$ 396,680	\$ 47.34
SEASONAL(A); DISCOUNT(B); PROMOTIONAL RATES(C)								
Twi-Light-Weekday	1,930	8.5%	73,868	10.3%	38.27	2,412	89,408	37.07
Twi-Light-Weekend	1,839	8.1%	68,213	9.5%	37.09	2,043	77,898	38.13
Shootout (C)	581	2.6%	19,112	2.7%	32.90	683	22,482	32.92
Group Rate Weekend	64	0.3%	2,560	0.4%	40.00	-	-	-
Public Service Employees	762	3.4%	29,443	4.1%	38.64	1,324	50,115	37.85
Spectator	-	0.0%	-	0.0%	#DIV/0!	345	7,546	21.87
Premier Card Weekend	595	2.6%	19,381	2.7%	32.57	554	17,595	31.76
GolfNow	5,037	22.2%	104,265	14.5%	20.70	2,267	9,899	4.37
Junior	141	0.6%	2,550	0.4%	18.09	267	5,074	19.00
Premier Card-Weekday	933	4.1%	23,325	3.2%	25.00	463	12,180	26.31
Can-Am Golf (B)	343	1.5%	13,678	1.9%	39.88	135	5,350	39.63
Tax Exempt Tournament	582	2.6%	21,720	3.0%	37.32	363	14,232	39.21
Non Resident Walker		0.0%		0.0%	-	6	185	30.83
MS?VG Walker		0.0%		0.0%	-	19	482	25.37
TOTALS FOR OTHER DISCOUNTED RACK RATES	12,807	56.5%	\$ 378,115	52.6%	\$ 29.52	10,881	\$ 312,446	\$ 28.71
TOTALS FOR ALL RACK RATES	18,368	81.0%	\$ 627,350	87.3%	\$ 34.15	19,260	\$ 709,126	\$ 36.82
Membership Activity:								
Member 18 Hole cart	1,489	6.6%	35,231	4.9%	-	1,246	32,300	25.92
9-Hole Member Cart Rate	595	2.6%	17,850	2.5%	-	637	19,110	30.00
Trail Fee	3	0.0%	2,325	0.3%	-	0	3,875	0
Membership pro rated income		0.0%	36,237	5.0%	0		44,143	0
Member walk	2,225	9.8%		0.0%	0	2,414		0
TOTALS FOR ALL MEMBER ROUNDS	4,312	19.0%	\$ 91,643	12.7%	\$ 21.25	4,297	\$ 99,428	\$ 23.14
TOTALS FOR ALL PAID ROUNDS THRU 12/31/09	22,680	100.0%	\$ 718,993	100.0%	\$ 31.70	23,557	\$ 808,554	\$ 34.32
Employee Rounds	203		-			138	-	
Comp rounds	21		-			40	-	

Note:

Data from GolfTrac application with exception of Membership Pro Rated Income from HTE.



AGENDA MEMORANDUM

Meeting Date: 8/2/2016

To: The Honorable Mayor and Members of the City Council

Via: William Alonso, City Manager *WAL*

From: Omar Luna, Parks and Recreation Director

Subject: Aquatic Facility Activity Report for July 2016

The attached report details the attendance and rental activity at the aquatic facility from the July 8 opening until July 31, 2016. As can be seen we had a total of 3,345 attendees for the period with 731 of those during the opening weekend (July 8-10) when admission/umbrellas were free. We were adversely affected the weekend of July 22-24 due to bad weather, otherwise the numbers would have been higher.

There were 28 umbrella rentals, 14 cabana rentals, and 2 multi-purpose room rentals during this period.

Total revenues for this period were \$39,377.00. This includes 267 swim lesson participants, 19 water aerobics participants and 150 memberships sold.

The report also shows, towards the bottom of the page, advanced rentals for August. We have 6 umbrellas, 21 cabanas and 5 multipurpose rooms booked already.

Miami Springs Aquatic Center

July Numbers

	A	B	C	D	E	F	G	H	I	J	K	L
1		Members	Adult	Child	SR	NR Adlt	NR Child	NR Sr	Umbrella	Cabana	MPR	Rec Visit
2	7/8/2016	0	23	40	0	3	7	0	FREE	0	0	0
3	7/9/2016	1	110	120	0	14	18	0	FREE	3	0	0
4	7/10/2016	1	175	196	0	13	10	0	FREE	1	0	0
5	Totals	2	308	356	0	30	35	0	0	4	0	0
6	Numbers Above reflect weekend that we let residents in for free and were able to use umbrellas free.											
7	7/11/2016	11	37	65	5	2	10	0	0	0	0	0
8	7/12/2016	2	57	18	2	16	41	0	0	0	0	144
9	7/13/2016	1	19	26	4	3	1	0	0	0	0	56
10	7/14/2016	10	40	92*	7	8	39	0	0	0	0	51
11	7/15/2016	2	36	90	1	4	2	0	1	2	0	0
12	7/16/2016	18	75	142	4	20	15	0	3	1	1	0
13	7/17/2016	9	89	124	5	19	17	0	1	2	0	0
14	7/18/2016	10	12	32	3	1	7	0	0	0	0	57
15	7/19/2016	20	40	83*	4	1	8	0	0	0	0	76
16	7/20/2016	6	37	83*	3	6	13	0	0	0	0	45
17	7/21/2016	5	6	106*	0	3	4	0	0	0	0	81
18	7/22/2016	4	10	13	0	0	0	0	0	0	1	0
19	7/23/2016	7	25	41	0	4	7	0	2	0	0	0
20	7/24/2016	4	7	15	0	0	0	0	0	0	0	0
21	7/25/2016	7	41	59	6	1	2	0	0	0	0	58
22	7/26/2016	10	40	80*	4	4	33	0	2	0	0	63
23	7/27/2016	0	32	62	4	2	6	0	1	0	0	60
24	7/28/2016	5	38	121*	5	5	23	0	3	0	0	72
25	7/29/2016	4	94	150	3	15	32	0	4	1	0**	0
26	7/30/2016	5	89	140	0	12	11	0	4	2	0	0
27	7/31/2016	0	65	114	0	19	18	0	7	2	0	0
28	Totals	142	1197	1447	60	175	324	0	28	14	2	763
29	Total Revenue \$:		4445	5163	free	1340	1445	0	805	750	640	No Cost
30		*reflect #s with outside campers										
31		**unable to rent Ron and Loretta's retirement Luncheon										
32		Red Alert Majority of Day										
33		Total Revenue: \$14,588.00										
34		Notes:										
35		Please be advised these are day to day visit/rental numbers.										
36		New Memberships Since Aquatic Center Opened: 150 (Resident & NonResident Adult/child/SR)										
37		Revenue Total= 9979.00										
38		Water Aerobics= 19 participants (registered since aquatic center opened)										
39		Revenue Total= 850.00										
40		Swimming Lessons Session 1= 129 participants: Revenue \$6,730.00 (Non-Resident 28 Participants)										
41		Swimming Lessons Session 2= 138 participants: Revenue \$7,230.00 (Non-Residents 33 Participants)										
42		Rec Visits: are at no cost, this is the summer camps being run at the community center.										
43												
44		Booked August Rentals:										
45		Umbrellas: 6 rentals										
46		Cabanas: 21 rentals										
47		MPR: 5 rentals										
48		Total Revenue for All Programs: \$39,377.00										