



## **CITY OF MIAMI SPRINGS, FLORIDA**

**Mayor Xavier M. Garcia**

**Vice Mayor George V. Lob**  
**Councilman Billy Bain**

**Councilman Michael Windrem**  
**Councilman Jaime A. Petralanda**

**Decorum:** "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

### **AGENDA**

#### **REGULAR MEETING**

**Monday, April 28, 2014 – 7:00 p.m.**  
**Council Chambers – City Hall**  
**201 Westward Drive – Miami Springs**

- 1. Call to Order/Roll Call**
- 2. Invocation:** Councilman Windrem  
  
**Salute to the Flag:** Students from All Angels' Academy will lead the audience in the Pledge of Allegiance and Salute to the Flag
- 3. Awards & Presentations:**
  - A) Certificate of Recognition to Eagle Scout Max Dunevitz for Beautifying the Miami Springs Senior Center
- 4. Open Forum:** Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins
- 5. Approval of Council Minutes:**
  - A) April 14, 2014 – Regular Meeting
- 6. Reports from Boards & Commissions: None**
- 7. Public Hearings: None**

**8. Consent Agenda: (Funded and/or Budgeted)**

A) Recommendation that Council waive the competitive bid process and approve an the hourly rate of \$47.70, on an “as needed basis” to Computer Electric for citywide electrical repairs by a licensed electrician, as funds were approved in the FY 13/14 Budget, pursuant to Section §31.11 (E)(6)(g) of the City Code and pursuant to the contract renewal option provided by the City’s existing contract for an additional 1 year period.

B) Recommendation that Council award a bid to Neff Rental, utilizing Miami Dade County Bid # 8446-5/17-1, in the amount of \$ 12,000.00, on an “as needed basis”, for rental of tractor and lift equipment as funds were approved in the FY 13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

C) Recommendation that Council award a bid to Howard Fertilizer & Chemical Company Inc., utilizing the Town of Davie Bid # B-12-34-3 in the of amount \$7,000.00, on an “as needed basis” for custom blended fertilizers, funds were approved in the fiscal year 13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

D) Recommendation that Council approve an expenditure to Hector Turf in the amount of \$7,000.00 on an “as needed basis” for parts and supplies needed for maintaining the Toro equipment, funds were approved in the FY 13/14 Budget, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.

E) Recommendation that Council approve an expenditure to Golf Turf Applications in the amount of \$7,000.00, on an “as needed basis” for broadcast spraying applications as funds were approved in the FY 13/14 Budget, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.

**9. Old Business: None****10. New Business:**

A) Decision Regarding Advertising in the Conference Edition of the Quality Cities Magazine to Celebrate the Florida League of Cities 88<sup>th</sup> Conference in Hollywood, Florida to be Held During August 14-16, 2014

B) A Resolution Of The City Council Of The City Of Miami Springs, Florida, Authorizing The Execution And Delivery Of A Master Equipment Lease-Purchase Agreement With Green Campus Partners, LLC, As Lessor, And Separate Lease Schedules Thereto And Escrow Agreement For The Acquisition, Purchase, Financing And Leasing Of Certain Equipment Within The Terms Herein Provided; Authorizing The Execution And Delivery Of Other Documents Required In Connection Therewith; And Authorizing All Other Actions Necessary To The Consummation Of The Transactions Contemplated By This Resolution; Severability; Effective Date

- C) Proposed Resolution on Pets' Trust Initiative (Sponsored by Councilman Petralanda for Discussion)

**11. Other Business:**

- A) Review of FY2013-2014 2<sup>nd</sup> Quarter Budget Status Report (Unaudited)

**12. Reports & Recommendations:**

- A) City Attorney
- B) City Manager
  - 1) Determination of Special Council Meeting Date/Time for Commercial Vehicle Code update
- C) City Council

**13. Adjourn**

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 If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.  
 .....

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.  
 .....

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.  
 .....



## ***CERTIFICATE OF RECOGNITION***

Presented to

***Max Dunevitz***

An Eagle Scout member who planned, coordinated, and beautified the outdoor area of the Miami Springs Senior Center with landscaping materials that included plants, mulch, rocks and pavers. Mr. Dunevitz created an everlasting outdoor retreat for the members of the Senior Center to enjoy.

***On behalf of the City Council of the City of Miami Springs, I do hereby proudly extend this Certificate of Recognition to Max Dunevitz***

for his contribution to the Miami Springs community and the betterment of our quality of life.

Presented this 28<sup>th</sup> day of April, 2014.

**CITY OF MIAMI SPRINGS, FLORIDA**

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Zavier M. Garcia  
Mayor

**ATTEST:**

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Erika Gonzalez-Santamaria, CMC  
City Clerk



## ***City of Miami Springs, Florida***

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, April 14, 2014, at 7:00 p.m.

- 1. Call to Order/Roll Call:** The meeting was called to order at 7:04 p.m.

The following were present:

Mayor Zavier M. Garcia  
Vice Mayor George V. Lob  
Councilman Michael Windrem  
Councilman Billy Bain  
Councilman Jaime A. Petralanda

Also Present:

City Manager Ronald K. Gorland  
Assistant City Manager/Finance Director William Alonso  
City Attorney Jan K. Seiden  
Chief of Police Peter G. Baan  
Police Captain Jonathan Kahn  
Recreation Director Omar L. Luna  
Golf and Country Club Director Paul O'Dell  
City Clerk Erika Gonzalez-Santamaria  
Deputy City Clerk Suzanne S. Hitaffer

- 2. Invocation:** Offered by Councilman Petralanda

**Salute to the Flag:** Students from Miami Springs Elementary School led the audience in the Pledge of Allegiance and Salute to the Flag

The Mayor thanked the students who participated in the salute to the flag and also presented them with baseball caps.

- 3. Awards & Presentations:**

3A) Certificate of Sincere Appreciation to Linda A. Bosque in Recognition of 32 Years of Dedicated Service to the City of Miami Springs

Mayor Garcia presented a Certificate of Sincere Appreciation to Linda A. Bosque in recognition of 32 years of service to the City. On behalf of the Administration, City Manager Gorland presented a commemorative clock.

- 3B) April Yard of the Month – Aida Vega – 1070 Ibis Avenue

Mayor Garcia presented the April Yard of the Month award to Aida Vega of 1070 Ibis Avenue.

- 3C) First Tee Presentation

Charles DeLucca II and Charles DeLucca III provided a video and oral presentation on the First Tee Program. The City Council encouraged City Administration to pursue the implementation of the program at the Golf Course.

**4. Open Forum:** The following members of the public addressed the City Council: Joe Buonassi, 1131 Swan Avenue; Evelio Cabrera, 540 Hunting Lodge Drive; Jose Martinez, 1015 Hunting Lodge Drive; John McCarty, 424 Hunting Lodge Drive; and Jorge Capote, 201 Westward Drive.

**5. Approval of Council Minutes:** (Simultaneously approved)

- 5A) March 24, 2014 – Regular Meeting
- 5B) March 31, 2014 – Special Meeting

Minutes of the March 24, 2014 Regular meeting and March 31, 2014 Special meeting were approved as written.

**Councilman Windrem moved to approve the items. Vice Mayor Lob seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

**6. Reports from Boards & Commissions:**

- 6A) March 18, 2014 – Education Advisory Board – Minutes
- 6B) April 1, 2014 – Code Enforcement Board – Minutes
- 6C) April 3, 2014 – Architectural Review Board – Minutes

Minutes for 6A, 6B, and 6C were received for information without comment.

6D) April 7, 2014 – Board of Adjustment – Approval of Actions Taken at their Meeting of April 7, 2014, Subject to the 10-day Appeal Period

Actions of the Board of Adjustment taken at their meeting of April 7, 2014 were approved subject to the 10-day appeal period.

**Councilman Bain moved to approve the item. Councilman Petralanda seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

**7. Public Hearings: None**

**8. Consent Agenda: (Funded and/or Budgeted)**

8A) Approval of City Attorney's Invoice for March 2014 in the Amount of \$14,283.00, as Funds were Approved in the FY 13/14 Budget

8B) Approval of Invoice from Miami Springs FOP Lodge No. 11, in the Amount of \$2,000.00, for the City Sponsorship of the 8<sup>th</sup> Annual Charles B. Stafford Memorial Golf Tournament, as Funds were Approved in the FY 13/14 Budget under Council Promotions

8C) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$15,000.00 to Firepower Displays Unlimited, LLC for the Purchase of the 4th of July Fireworks Display, Pursuant to Section 31.11 (E) (6) (g) of the City Code

**Vice Mayor Lob moved to approve the consent agenda items. Councilman Bain seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

**9. Old Business:**

9A) Appointments to Advisory Boards by the Mayor and Council Members

There were no appointments to the advisory boards.

9B) Coach Background Clearance Expense Billing (deferred from 3-24-14)

City Manager Gorland read the staff memo for the record.

**Councilman Bain moved to approve the out-of-pocket rate of \$28.00 and the City to donate the labor costs to the leagues. Councilman Windrem seconded the motion. The motion failed 2-2 on roll call vote. The vote was as follows: Councilman Bain and Petralanda voting Yes; Councilman Windrem and Mayor Garcia voting No; and Vice Mayor Lob Abstained (*Form 8B is attached with the minutes for the record*).**

**After some discussion, Mayor Garcia passed the gavel to Councilman Bain. Mayor Garcia moved to have each league pay the current \$5.00 fee and have the City prepare a list of background check requirements. The motion failed due to lack of a second.**

**Councilman Bain moved to approve the out-of-pocket rate of \$28.00 and the City to donate the labor costs to the leagues with the effective date to be on the respective league's upcoming season. Councilman Windrem seconded the motion. The motion passed 4-0 on roll call vote. The vote was as follows: Councilmen Windrem, Bain, Petralanda, and Mayor Garcia voting Yes; Vice Mayor Lob Abstained (*Form 8B is attached with the minutes for the record*).**

9C) Recommendation that Council Approve the Guaranteed Energy, Water and Wastewater Performance Contract with BGA, Inc., a ConEdison Solutions Company for the installation and completion of the Energy Conservation Measures (ECM's)

City Manager Gorland read the staff memo for the record.

**Councilman Bain moved to approve the item. Vice Mayor Lob seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

9D) Recommendation that Council Approve the Guaranteed Energy, Water and Wastewater Performance Contract with BGA, Inc., a ConEdison Solutions Company for the Installation and Completion of the Energy Conservation Measures (ECM's)

City Manager Gorland read the staff memo for the record.

**Vice Mayor Lob moved to approve the item. Councilman Windrem seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

**10. New Business:**

10A) Resolution No. 2014-3615 - A Resolution of the City Council of the City of Miami Springs Providing for the Third Amendment to the FY 2013-2014 Budget; by Amending the General Fund Budget to Increase the Stormwater Account, Reduce the City Clerk, Finance-Professional Services, Planning, Building, Zoning and Code Enforcement, and Public Works Accounts, and Increase the Charges and Services and City Reserve Accounts; Increasing Funding in the Road and Transportation Account of the Special Revenue and Capital Projects Fund Budget; Providing Intent; Specifying Compliance with Budgetary Processes and Procedures; Effective Date

City Attorney Seiden read the resolution by title.

**Councilman Windrem moved to approve the item. Vice Mayor Lob seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

10B) Resolution No. 2014-3616 - A Resolution Of The City Council Of The City Of Miami Springs Canvassing Returns Of The Miami Springs Special Election Of April 8, 2014 And Declaring Results Thereof; Providing Certification Of The Election Results From Miami-Dade Elections Department; Effective Date

City Attorney Seiden read the entire resolution for the record.

**Councilman Bain moved to approve the item. Councilman Windrem seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

10C) Recommendation that Council Waive the Competitive Bid Process and Authorize the Execution of a Contract in an Amount not to Exceed \$12,500, on an "As Needed Basis" to Dunlap and Associates for Financial Advisory Services, Pursuant to Section §31.11 (E)(6)(g) of the City Code

**Councilman Windrem moved to approve the item. Vice Mayor Lob seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

**11. Other Business:** None

**12. Reports & Recommendations:**

12A) City Attorney: Had no comments at this time.

12B) City Manager

City Manager Gorland thanked Tom Curtis for all his hard work on a wonderful River Cities Festival. He thanked the Parks and Recreation Department and the City Clerk's Office for their efforts on the Pastor Schmidt street dedication on Sunday, April 13<sup>th</sup>. He also recognized the Parks and Recreation Department on the "Wall of Fame" event at the community center recognizing Doug Orr on Saturday, April 12<sup>th</sup>. City Manager Gorland requested that the Special Meeting tentatively scheduled for Wednesday, April 16<sup>th</sup> be rescheduled to a future date. He also informed Council that the second meeting in May (May 26<sup>th</sup>) falls on Memorial Day and requested that the meeting be rescheduled to Tuesday, May 27<sup>th</sup>.

12C) City Council

Councilman Petralanda thanked Mr. Curtis for a wonderful River Cities event. He also thanked all the volunteers that assisted in the festival's production. Councilman Petralanda also thanked all the voters that participated in the Special Election on April 8<sup>th</sup>.

Vice Mayor Lob announced that his daughter was accepted to graduate school at Boston University and New York University.

Councilman Windrem had no comments at this time.

Councilman Bain thanked Mayor Garcia for a wonderful opening ceremony at the River Cities Festival. He also recognized Patti Bradley from Parks and Recreation for the Wall of Fame event that recognized Doug Orr for his service to the City. Councilman Bain requested a succession plan for the Chief of Police, who will be retiring at the end of the year.

Mayor Garcia also expressed interest in what the steps are with replacing the Chief of Police when he retires. He also addressed that he and the City Manager will explore the possibility of allowing golf carts on City streets. The Mayor recognized the Girls U-12 Soccer team who won the State championship. He expressed that when budget season approaches that the Council consider improving the City's playing fields so that they are of quality condition.

**13. Adjournment**

There being no further business to be discussed the meeting was adjourned at 10:00 p.m.

*Respectfully submitted:*

\_\_\_\_\_  
*Erika Gonzalez-Santamaria, CMC  
City Clerk*

*Adopted by the City Council on  
this \_\_ day of \_\_\_\_\_, 2014.*

\_\_\_\_\_  
*Zavier M. Garcia, Mayor*

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.



**CITY OF MIAMI SPRINGS**  
Public Works  
345 N Royal Poinciana Blvd  
Miami Springs, FL 33166-5259  
Phone: (305) 805-5170  
Fax: (305) 805-5195

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** Ronald Gorland, City Manager

**FROM:** Thomas Nash, Public Works Director

**DATE:** April 14, 2014

**RECOMMENDATION:**

Recommendation that Council waive the competitive bid process and approve an the hourly rate of \$47.70, on an "as needed basis" to Computer Electric for citywide electrical repairs by a licensed electrician, as funds were approved in the FY 13/14 Budget, pursuant to Section §31.11 (E)(6)(g) of the City Code and pursuant to the contract renewal option provided by the City's existing contract for an additional 1 year period.

**Reason:**

This is the first year renewal option of the contract from RFP# 03-11/12. The initial 2 year contract was approved by Council on 5/29/12 with options to renew 2 additional 1 year periods. Last fiscal year we spent \$225,980.30 with \$142,577.47 used for street light repair paid for with CITT funds; all departments have been included for services under the contract.

**FUNDING:** Department/ Description: Citizens Independent Transportation Trust  
Account Number: 135-0902-541-4600  
Plus other departmental accounts for repairs

**PROFESSIONAL SERVICES APPROVAL:**

**CE** Computer Electric, Inc.

660 Miller Drive  
Miami Springs, FL 33166

EC #13001721

Office (305) 889-0018  
Fax No. (305) 889-8088

Website: [www.computerelectricinc.com](http://www.computerelectricinc.com)  
Email : [mark@computerelectricinc.com](mailto:mark@computerelectricinc.com)

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Monday, March 17, 2014

City of Miami Springs  
201 Westward Drive  
Miami Springs, FL 33166

Attention: Tom Nash  
Rosita Hernandez

Email : [nasht@miamisprings-fl.gov](mailto:nasht@miamisprings-fl.gov)  
Email : [hernandezr@miamisprings-fl.gov](mailto:hernandezr@miamisprings-fl.gov)

*RE: Extension of Contract for Licensed Electrical Contractor Services-Citywide*

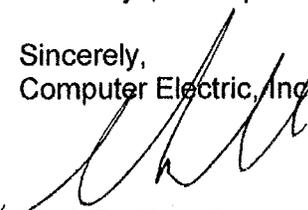
*Dear Mr. Nash and Rosita Hernandez:*

Please accept this letter as our confirmation to extend our contract signed June 04, 2012 for another annual term (6/01/2014 to 6/01/2015) with the same rates.

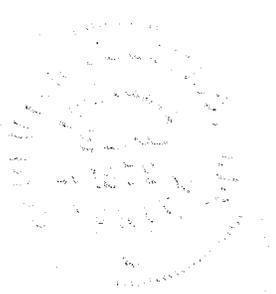
Please let me know if you have any questions or need any further information.

As always, it is a pleasure working for the City of Miami Springs,

Sincerely,  
Computer Electric, Inc.

  
Mark R. Chandler,  
Master Electrician, RCDD, NTS  
EC 13001721

MRC/tc





**CITY OF MIAMI SPRINGS**  
Golf and Country Club  
650 Curtiss Parkway  
Miami Springs, FL 33166-5259  
Phone: (305) 805-5180  
Fax: (305) 805-5192

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** Ronald Gorland, City Manager  
Paul O'Dell, Director of Golf

**FROM:** Laurie Bland, Golf Course Superintendent *LJB*

**DATE:** April 23, 2014

**RECOMMENDATION:**

Recommendation that Council award a bid to Neff Rental, utilizing Miami Dade County Bid # 8446-5/17-1, in the amount of \$ 12,000.00, on an "as needed basis", for rental of tractor and lift equipment as funds were approved in the FY 13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

**DISCUSSION:** We need a tractor and a boom lift in order to do maintenance to the golf course.

**REQUEST:** \$ 12,000.00

Previously Approved	\$ 16,811.60
Current request:	\$ 12,000.00 <u>Funds available</u>
Total vendor amount:	\$ 28,811.60

**FUNDING:** Funds were approved during Budget Hearings  
Department/ Description: Golf Course Maintenance  
Account Number: 001-5708-572-44-00

**PROFESSIONAL SERVICES APPROVAL:**

*TR* *W*



**CITY OF MIAMI SPRINGS**  
Golf and Country Club  
650 Curtiss Parkway  
Miami Springs, FL 33166-5259  
Phone: (305) 805-5180  
Fax: (305) 805-5192

**TO:** Honorable Mayor Garcia and Members of the City Council  
**VIA:** Ronald Gorland, City Manager  
Paul O'Dell, Golf Director  
**FROM:** Laurie Bland, Golf Course Superintendent  
**DATE:** April 23, 2014

**RECOMMENDATION:**

Recommendation that Council award a bid to Howard Fertilizer & Chemical Company Inc, utilizing the Town of Davie Bid # B-12-34-3 in the of amount \$7,000.00, on an "as needed basis" for custom blended fertilizers, funds were approved in the fiscal year 13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

**DISCUSSION:** To improve playability of the fairway, tee, and putting green surfaces.

**REQUEST:** Current request: \$ 7,000.00 Funds available  
Previously approved amount FY 13/14: \$80,000.00  
**TOTAL AMOUNT: \$87,000.00**

**FUNDING:** Department/ Description: Golf Course maintenance  
Account Number: 001-5708-572-52-32

**PROFESSIONAL SERVICES APPROVAL:**

TR



**CITY OF MIAMI SPRINGS**  
Miami Springs Country Club  
650 Curtiss Parkway  
Miami Springs, FL 33166-5259  
Phone: (305) 805-5180  
Fax: (305) 805-5192

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** Ronald Gorland, City Manager  
Paul O'Dell, Golf Director

**FROM:** Laurie Bland, Golf Course Superintendent

**DATE:** April 23, 2014

**RECOMMENDATION:**

Recommendation that Council approve an expenditure to Hector Turf in the amount of \$7,000.00 on an "as needed basis" for parts and supplies needed for maintaining the Toro equipment, funds were approved in the FY 13/14 Budget, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.

**DISCUSSION:** To purchase parts and supplies needed to maintain the Toro equipment.

<b>REQUEST:</b>	Previous Approved amount	\$ 20,000.00
	Current request:	<u>\$ 7,000.00 (Funds available)</u>
	Total vendor amount:	\$ 27,000.00

**FUNDING:**

**Department/ Description: Golf Course Repairs and Maintenance**  
**Account Number: 001-5708-572-4600**

**PROFESSIONAL SERVICES APPROVAL:**





**CITY OF MIAMI SPRINGS**  
Miami Springs Country Club  
650 Curtiss Parkway  
Miami Springs, FL 33166-5259  
Phone: (305) 805-5180  
Fax: (305) 805-5192

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** Ronald Gorland, City Manager  
Paul O'Dell, Golf Director

**FROM:** Laurie Bland, Golf Course Superintendent *LB*

**DATE:** April 23, 2014

**RECOMMENDATION:**

Recommendation that Council approve an expenditure to Golf Turf Applications in the amount of \$7000.00, on an "as needed basis" for broadcast spraying applications as funds were approved in the FY 13/14 Budget, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.

**DISCUSSION:** To apply soluble materials through a broadcast spraying system throughout the golf course to improve playability of tees, fairways and roughs.

**REQUEST:** \$ 7000.00

Current request:	\$ 7,000.00	Funds available
Previous approval	<u>\$ 9,450.00</u>	
Total vendor amount:	\$ 16,450.00	

**FUNDING:** Department/ Description: Golf Course/Professional Services  
Account Number: 001-5708-572-3100

**PROFESSIONAL SERVICES APPROVAL:**

*RB* *LB*



**TO:** Key Officials  
Local/Regional Leagues

**FROM:** Stewart Nelson, Graphics Designer <sup>SN</sup>

**DATE:** April 9, 2014

**SUBJECT:** Advertising in Conference Issue of *Quality Cities*

We are pleased to announce that the 88th Annual Conference of the Florida League of Cities will be held August 14-16, 2014, at the Westin Diplomat in Hollywood, Florida. As in previous years, we are extending to all Florida cities and local/regional leagues an invitation to advertise in the special conference issue of *Quality Cities*. This offers an excellent opportunity to extend best wishes for a successful conference to our host, the City of Hollywood. The deadline for advertising space reservations and advertising copy is Friday, June 6, 2014.

With the recent redesign of *Quality Cities*, **all ads may now be in color**. There is a slight change in all ad pricing to reflect the move to a full color publication. This is a great opportunity for you to update your ad with eye-catching color graphics and photos. Please feel free to contact me to help with suggestions

We have enclosed a form (see other side) that must be signed and returned for ad placement. The form includes ad sizes and costs. If your city advertised last year, a copy of your ad is enclosed. You can use it in developing this year's ad. If you did not advertise last year, a sample ad is enclosed.

To make your ad more attractive, we encourage you to include artwork such as your city's logo in color or a color photograph. To ensure the highest quality reproduction of your ad, please call me if you have questions concerning our magazine production requirements or email me at [snelson@flcities.com](mailto:snelson@flcities.com). You may expedite your reservation by faxing the form to (850) 222-3806 or mail the original agreement to my attention.

We look forward to your continued cooperation and support in our efforts to make this conference the best ever.

Enclosures

(Over)

The \_\_\_\_\_ would like to place a  
(name of Municipality/Local-Regional League)

- |  |         |                              |
|--|---------|------------------------------|
| <input type="checkbox"/> 1 page — \$625.00   | 4 color | width 7-1/4" x height 9-1/4" |
| <input type="checkbox"/> 1/2 page — \$400.00 | 4 color | width 7-1/4 x height 4-1/2"  |
| <input type="checkbox"/> 1/4 page — \$250.00 | 4 color | width 4-1/2" x height 4-1/2" |
| <input type="checkbox"/> 1/8 page — \$150.00 | 4 color | width 2-1/2" x height 4-1/2" |

ad in the annual conference issue of *Quality Cities*.

Indicate one:

The \_\_\_\_\_ (name of Municipality/Local-Regional League)  
would like to run the same ad as last year with the only changes being 88th Annual Conference and  
host, the City of Hollywood. Please add color to our ad where appropriate.

I would like the following copy to appear in our ad (if using a previous year's ad, please make  
corrections on tear-sheet or additional sheet): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I am enclosing:  color artwork  digital file  a photo to be used in the ad.  
("Instant" or Web photos are not acceptable.)

Digital photos/graphics should be 300 pixels per inch resolution for production in the magazine.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print name: \_\_\_\_\_ Phone: \_\_\_\_\_

A proof of your ad after it is converted to color will be provided upon request. We welcome your new  
ads on CD, DVD, via email or as camera-ready ads.

Your advertising copy and  
this signed form must be in  
the League's office no later  
than June 6, 2014. For more  
information, please call Stewart  
Nelson at (850) 701-3663  
or (850) 222-9684, or email  
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or email [snelson@flcities.com](mailto:snelson@flcities.com) or send by mail to:  
Stewart Nelson, Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757  
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**If you send your ad in PDF format, please set the conversion preferences for "Press quality" with all fonts embedded.** Be sure to print out and review your PDF document after you have created it to ensure that it is the same as your original. If you have any questions about how to do this in Word or Publisher, please contact me for assistance.

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**4-color -**  
**\$150.00**  
**2-1/2"w X 4-1/2"h**

## Miami Springs salutes the Florida League of Cities!



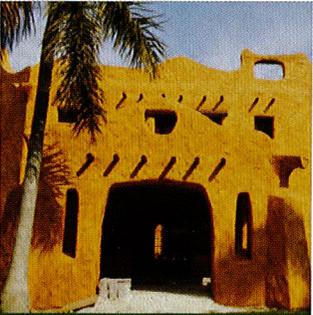
▲ Recently renovated Miami Springs Golf & Country Club



▲ Miami-International Airport, Miami Springs' neighbor to the south



▲ Newly built Miami Springs Community Center & Theater



▲ Historically designated and restored Curtiss Mansion

# 87 QUALITY YEARS!



▲ The Circle in the heart of beautiful downtown

Miami Springs, one of Florida's first platted cities, was established in 1926 as a model of sound urban planning and good governance; those same principles continue to protect our exceptional quality of life while we diligently prepare for the future.



For 87 years, the Florida League of Cities has supported Miami Springs and many other Florida cities through unwavering dedication and commitment to promoting and protecting the keystone of American democracy - local self-government.

## MIAMI SPRINGS

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Miami Springs City Hall / 201 Westward Drive / 305-805-5000



Councilman Michael Windrem, Councilman Billy Bain, Mayor Xavier Garcia, Councilman George Lob & Councilman Jaime Petralanda



# AGENDA MEMORANDUM

**Item No:** 10B  
**Meeting Date:** April 28, 2014  
**To:** The Honorable Mayor Xavier Garcia and Members of the City Council  
**Via:** Ron Gorland, City Manager  
**From:** William Alonso, Assistant City Manager/Finance Director  
**Subject:** Con Edison Project Financing

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## **Staff Recommendation:**

Staff recommends approval of a resolution authorizing the execution of a Master Equipment Lease-Purchase Agreement with Green Campus Partners, LLC for the financing of the guaranteed energy savings performance project to be performed by BGA, Inc. (a subsidiary of Con Edison Solutions).

## **Analysis:**

As part of the energy savings project done by BGA and in accordance with State Statute 489.145 para. (4)(f) which states that financing can be provided as part of the Energy Services Agreement, including third party financing (see attachment B), BGA issued an RFP for financing proposals for the \$1,606,244 project to be performed in Miami Springs. A copy of this RFP is included as attachment A. BGA informed us that although several banks initially expressed interest, only two responses were received from the RFP.

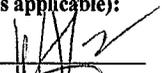
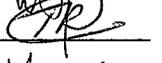
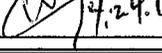
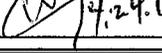
Attachment C is the summary of financing proposals received. This summary indicates that the lowest responsible response was the proposal from Green Campus Partners, LLC. This proposal has a fixed rate of 3.6134% for 15 years with total debt service payments of \$2,184,007. I am including attachment D which is the Recommended Project Cash Flow Pro-forma for this loan. As you can see the total energy savings for the 15 year term of the loan is approx. \$2,293,767 resulting in a net savings to the city of \$33,878 over the 15 year period.

As part of our due diligence, we contacted other governmental entities that had loans with this company and received emails from Miami Dade County, FPL, and the City of Warren which are included as attachment E. This attachment also includes a listing of a significant number of other financings done by this company in recent years.

**Fiscal Impact:**

The annual debt service costs for this borrowing are paid for through the energy and operational savings as agreed to in our contract with BGA. As you know, BGA will perform an annual audit of the savings to ensure that the amounts are sufficient to cover the debt service. Any deficiency will be reimbursed to the city by BGA.

**Submission Date and Time: 4/22/2014 2:13 PM**

<p>Department: Finance Prepared by: William Alonso Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Advertised: <input type="checkbox"/> Not Required <input checked="" type="checkbox"/> Dates: _____ Attorney Review: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> _____</p>	<p>Approved by (sign as applicable): Dept. Head Review:  Procurement Dept.  Assistant C.M.:  Submitted by:  City Manager:  4.24.14</p>	<p>Account No. 201-2025-519-71-12 Project No. <u>N/A</u> Budget: Funded through energy savings Available: Funded through energy savings</p>
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A

***Request for Financing Proposal  
City of Miami Springs – Various Energy Conservation Measures  
Guaranteed Performance Savings Contract***

The City of Miami Springs (the City) has requested BGA Inc.'s (a subsidiary of Con Edison Solutions) assistance in identifying tax-exempt lease purchase options to fund the installation of various proposed Energy Conservation Measures (ECM's) under a guaranteed performance savings contract ("Project"). As a result, we have prepared this package to solicit indicative financing proposals for the City's review, consideration and final decision. These proposals will be used to potentially select a leasing company at the City's March 24<sup>th</sup> board meeting, who would then enter into lease finance negotiations with the City.

Parameters pertinent to this ECM project and related lease financing are as follows:

- The total amount to be financed is \$1,606,244 (i.e. the Total ECM project cost of \$1,631,121 less \$24,877 of avoided sales tax by the City's decision to purchase some of the Project's equipment and materials directly, rather than through BGA).
- Tax-exempt lease financing will be available to fund contractor progress payments during the 9-month construction period; total progress payments along with estimated net interest during construction will be funded into escrow, with the City controlling the disbursements and timing of progress payments to the contractor.
- Repayment beginning after final acceptance of the ECM project by the City is based on a 15-year repayment term. Please include interest rates and terms based on this repayment term.
- Project information (estimated project costs, projected savings, project description, etc.) are contained in the information package attached. Information package includes a draft guaranteed performance savings contract which is believed to be, if not final, close to final form. Of particular note are pages 34-36, which identify project installation price, guaranteed savings, and on-going M&V (measurement and verification) fees to BGA.
- Total progress payments along with estimated net interest during construction would be funded into an escrow account following the successful execution of a tax-exempt lease agreement and prior to the start of construction. The expected start date for construction is April 15, 2014. In the proposal, please state your required turnaround time to fund an account after execution of the lease agreement. Also please address any concerns with this timing.

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Based on the information package attached, please provide the following:

**Pricing:**

- Fixed interest rate for a 15-year repayment term plus 9 month construction period;
- Other costs, fees or expenses not included in the lease rate;
- Please specify if interest rate is indicative, or if rate would be held firm contingent on further reviews and approvals. If a firm interest rate, period through which it would be held;
- Penalties, if any, for early payoff or buy-downs of the financed amount, by the City.

**Terms and Conditions:** Please provide a tax-exempt lease purchase agreement template, or alternatively a term sheet summarizing major terms and conditions.

**Pertinent Experience:** A brief summary of projects your firm has financed via tax-exempt lease structures within the past 3 years. Please also include any prior working relationship specific to your company and the City.

**Timeline:** Estimated time typically required to turn around a lease transaction such as this, from start of negotiations to fully executed documents.

**Other Considerations:**

- Payment interval options (i.e. monthly, quarterly)
- Project Acceptance/Start of Payment: Implications to lease financing in the event project implementation/acceptance occurs ahead of schedule? In the event project implementation occurs behind schedule?
- Change of Project Scope:
  - Implications to leasing financing in the event a change order reduces project scope, thereby decreasing the amount of lease financing required;
  - Implications to leasing financing in the event a change order increases project scope, thereby increasing the amount of lease financing required.
- Information request list for the City. Please specify documents or information the lender will require from the City prior to closing/funding.

Please provide your response by Close of Business, March 10, 2014. You may contact Linda Miulli (813-375-3447), Peter Kearney (914-286-7704) or Oded Kafka (914-328-7408) with any questions.

A - 2

(B)

**Tammy Romero**

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**From:** Hennen, Doug [HennenD@conedsolutions.com]  
**Sent:** Tuesday, March 25, 2014 2:07 PM  
**To:** Tammy Romero; Jan Seiden  
**Cc:** Stokes, Jeff; Miulli, Linda  
**Subject:** Miami Springs  
**Attachments:** 489 145 - Florida Statutes 2013.pdf

Jan,

State Statute 489-145, para 4.f. states financing can be provided as part of the Energy Services Agreement, including third party financing:

(f) A guaranteed energy, water, and wastewater performance savings contract may provide for financing, including tax-exempt financing, by a third party. The contract for third-party financing may be separate from the energy, water, and wastewater performance contract. A separate contract for third-party financing under this paragraph must include a provision that the third-party financier must not be granted rights or privileges that exceed the rights and privileges available to the guaranteed energy, water, and wastewater performance savings contractor.

We offer the service of bidding the financing to help the City get the best interest rate; however, the City is free to get their own financing if desired.

Sincerely,

Doug Hennen



The City of Miami Springs is on [Twitter](#) and has a website [MiamiSprings-FL.Gov](#)  
**Please save a tree. Don't print this e-mail unless it's really necessary.**

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489.145 Guaranteed energy, water, and wastewater performance savings contracting.—

(1) SHORT TITLE.—This section may be cited as the “Guaranteed Energy, Water, and Wastewater Performance Savings Contracting Act.”

(2) LEGISLATIVE FINDINGS.—The Legislature finds that investment in energy, water, and wastewater efficiency and conservation measures in agency facilities can reduce the amount of energy and water consumed and wastewater produced and produce immediate and long-term savings. It is the policy of this state to encourage each agency to invest in energy, water, and wastewater efficiency and conservation measures to minimize energy and water consumption and wastewater production and maximize energy, water, and wastewater savings. It is further the policy of this state to encourage agencies to reinvest any savings resulting from energy, water, and wastewater efficiency and conservation measures in additional energy, water, and wastewater efficiency and conservation measures.

(3) DEFINITIONS.—As used in this section, the term:

(a) “Agency” means the state, a municipality, a political subdivision, a county school district, or an institution of higher education, including all state universities, colleges, and technical colleges.

(b) “Energy, water, and wastewater efficiency and conservation measure” means a training program incidental to the contract, facility alteration, or equipment purchase to be used in a building retrofit, addition, or renovation or in new construction which reduces energy or water consumption, wastewater production, or energy-related operating costs and includes, but is not limited to, any of the following:

1. Installing or modifying any of the following:

- a. Insulation of the facility structure and systems within the facility.
- b. Window and door systems that reduce energy consumption or operating costs, such as storm windows and doors, caulking or weatherstripping, multiglazed windows and doors, heat-absorbing or heat-reflective glazed and coated window and door systems, additional glazing, and reductions in glass area.
- c. Automatic energy control systems.
- d. Energy recovery systems.
- e. Cogeneration systems that produce steam or forms of energy such as heat, as well as electricity, for use primarily within a facility or complex of facilities.
- f. Renewable energy systems.
- g. Devices that reduce water consumption or sewer charges.
- h. Energy storage systems, such as fuel cells and thermal storage.
- i. Energy-generating technologies.
- j. Automated, electronic, or remotely controlled technologies, systems, or measures that reduce utility or operating costs.
- k. Software-based systems that reduce facility management or other facility operating costs.

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1. Energy information and control systems that monitor consumption, redirect systems to optimal energy sources, and manage energy-using equipment.
2. Installing, replacing, or modifying any of the following:
  - a. Heating, ventilating, or air-conditioning systems.
  - b. Lighting fixtures.
3. Implementing a program to reduce energy costs through rate adjustments, load shifting to reduce peak demand, demand response programs, changes to more favorable rate schedules, or auditing utility billing and metering.
4. An improvement that reduces solid waste and associated removal costs.
5. Meter replacement, installation, or modification; installation of an automated meter reading system; or other construction, modification, installation, or remodeling of water, electric, gas, fuel, communication, or other supplied utility system.
6. Any other energy conservation measure that reduces British thermal units (Btu), kilowatts (kW), or kilowatt hours (kWh); that reduces fuel or water consumption in the building or waste water production; or that reduces operating costs or provides long-term cost reductions.
7. Any other repair, replacement, or upgrade of existing equipment that produces measurable savings, or any other construction, modification, installation, or remodeling that is approved by an agency and that is within the legislative authority granted the agency, such as an energy conservation measure.
8. Any other measure not otherwise defined in this chapter which is designed to reduce utility consumption, reduce wastewater costs, enhance revenue, avoid capital costs, or achieve similar efficiency gains at an agency or other governmental unit.
  - (c) "Energy, water, or wastewater cost savings" means a measured reduction in the cost of fuel, energy or water consumption, or wastewater production; stipulated operation and maintenance savings; improvements in supplied utility systems, including, without limitation, revenue enhancements or reduction in net operating costs resulting from increased meter accuracy or performance; and identified capital savings, created from the implementation of one or more energy, water, or wastewater efficiency or conservation measures when compared with an established baseline for the previous cost of fuel, energy or water consumption, wastewater production, stipulated operation and maintenance, meter accuracy or performance, and identified capital costs.
  - (d) "Guaranteed energy, water, and wastewater performance savings contract" means a contract for the evaluation, recommendation, and implementation of energy, water, or wastewater efficiency or conservation measures, which, at a minimum, shall include:
    1. The design and installation of equipment to implement one or more of such measures and, if applicable, operation and maintenance of such measures.
    2. The amount of any actual annual savings that meet or exceed total annual contract payments made by the agency for the contract and may include allowable cost avoidance if determined appropriate by the Chief Financial Officer.

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3. The finance charges incurred by the agency over the life of the contract.

(e) "Guaranteed energy, water, and wastewater performance savings contractor" means a person or business that is licensed under chapter 471, chapter 481, or this chapter and is experienced in the analysis, design, implementation, or installation of energy, water, and wastewater efficiency and conservation measures through energy performance contracts.

(f) "Investment grade energy audit" means a detailed energy, water, and wastewater audit, along with an accompanying analysis of proposed energy, water, and wastewater conservation measures, and their costs, savings, and benefits prior to entry into an energy savings contract.

(4) PROCEDURES.—

(a) An agency may enter into a guaranteed energy, water, and wastewater performance savings contract with a guaranteed energy, water, and wastewater performance savings contractor to reduce energy or water consumption, wastewater production, or energy-related operating costs of an agency facility through one or more energy, water, or wastewater efficiency or conservation measures.

(b) Before design and installation of energy, water, or wastewater efficiency and conservation measures, the agency must obtain from a guaranteed energy, water, and wastewater performance savings contractor a report that summarizes the costs associated with the energy, water, or wastewater efficiency and conservation measures or energy-related operational cost-saving measures and provides an estimate of the amount of the cost savings. The agency and the guaranteed energy, water, and wastewater performance savings contractor may enter into a separate agreement to pay for costs associated with the preparation and delivery of the report; however, payment to the contractor shall be contingent upon the report's projection of energy, water, and wastewater cost savings being equal to or greater than the total projected costs of the design and installation of the report's energy conservation measures.

(c) An agency may enter into a guaranteed energy, water, and wastewater performance savings contract with a guaranteed energy, water, and wastewater performance savings contractor if the agency finds that the amount the agency would spend on the energy, water, and wastewater efficiency and conservation measures is unlikely to exceed the amount of the cost savings for up to 20 years after the date of installation, based on the life cycle cost calculations provided in s. 255.255, if the recommendations in the report were followed and if the qualified provider or providers give a written guarantee that the cost savings will meet or exceed the costs of the system. However, actual computed cost savings must meet or exceed the estimated cost savings provided in each agency's program approval. Baseline adjustments used in calculations must be specified in the contract. The contract may provide for repayment to the lender of the installation construction loan through installment payments for a period not to exceed 20 years.

(d) A guaranteed energy, water, and wastewater performance savings contractor must be selected in compliance with s. 287.055; except that if fewer than three firms are qualified to

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perform the required services, the requirement for agency selection of three firms, as provided in s. 287.055(4)(b), and the bid requirements of s. 287.057 do not apply.

(e) Before entering into a guaranteed energy, water, and wastewater performance savings contract, an agency must provide published notice of the meeting in which it proposes to award the contract, the names of the parties to the proposed contract, and the contract's purpose.

(f) A guaranteed energy, water, and wastewater performance savings contract may provide for financing, including tax-exempt financing, by a third party. The contract for third-party financing may be separate from the energy, water, and wastewater performance contract. A separate contract for third-party financing under this paragraph must include a provision that the third-party financier must not be granted rights or privileges that exceed the rights and privileges available to the guaranteed energy, water, and wastewater performance savings contractor.

(g) Financing for guaranteed energy, water, and wastewater performance savings contracts may be provided under the authority of s. 287.064.

(h) The Office of the Chief Financial Officer shall review proposals from state agencies to ensure that the most effective financing is being used.

(i) Annually, the agency that has entered into the contract shall provide the Department of Management Services and the Chief Financial Officer the measurement and verification report required by the contract to validate that savings have occurred.

(j) In determining the amount the agency will finance to acquire the energy, water, and wastewater efficiency and conservation measures, the agency may reduce such amount by the application of grant moneys, rebates, or capital funding available to the agency for the purpose of buying down the cost of the guaranteed energy, water, and wastewater performance savings contract. However, in calculating the life cycle cost as required in paragraph (c), the agency shall not apply any grants, rebates, or capital funding.

(5) CONTRACT PROVISIONS.—

(a) A guaranteed energy, water, and wastewater performance savings contract must include a written guarantee that may include, but is not limited to the form of, a letter of credit, insurance policy, or corporate guarantee by the guaranteed energy, water, and wastewater performance savings contractor that annual cost savings will meet or exceed the amortized cost of energy, water, and wastewater efficiency and conservation measures.

(b) The guaranteed energy, water, and wastewater performance savings contract or the loan agreement related thereto must provide that all repayments to the lender of the installation construction loan, except obligations on termination of the contract before its expiration, may be made over time, but may not exceed 20 years from the date of complete installation and acceptance by the agency, and that the annual cost savings are guaranteed to the extent necessary to make annual payments to satisfy the guaranteed energy, water, and wastewater performance savings contract.

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(c) The guaranteed energy, water, and wastewater performance savings contract must require that the guaranteed energy, water, and wastewater performance savings contractor to whom the contract is awarded provide a 100-percent public construction bond to the agency for its faithful performance, as required by s. 255.05.

(d) The guaranteed energy, water, and wastewater performance savings contract may contain a provision allocating to the parties to the contract annual cost savings that exceed the amount of the cost savings guaranteed in the contract.

(e) The guaranteed energy, water, and wastewater performance savings contract must require the guaranteed energy, water, and wastewater performance savings contractor to provide to the agency an annual reconciliation of the guaranteed energy or associated cost savings. If the reconciliation reveals a shortfall in annual energy or associated cost savings, the guaranteed energy, water, and wastewater performance savings contractor is liable for such shortfall. If the reconciliation reveals an excess in annual cost savings, the excess savings may be allocated under paragraph (d) but may not be used to cover potential energy or associated cost savings shortages in subsequent contract years.

(f) The guaranteed energy, water, and wastewater performance savings contract or the loan agreement related thereto must provide for repayment to the lender of the installation construction loan of not less than one-twentieth of the price to be paid within 2 years from the date of the complete installation and acceptance by the agency using straight-line amortization for the term of the loan, and the remaining costs to be paid at least quarterly, not to exceed a 20-year term, based on life cycle cost calculations.

(g) The guaranteed energy, water, and wastewater performance savings contract may extend beyond the fiscal year in which it becomes effective; however, the term of a contract expires at the end of each fiscal year and may be automatically renewed annually for up to 20 years, subject to the agency making sufficient annual appropriations based upon continued realized energy, water, and wastewater savings.

(h) The guaranteed energy, water, and wastewater performance savings contract must stipulate that it does not constitute a debt, liability, or obligation of the state.

(i) A facility alteration that includes expenditures that are required to properly implement other energy conservation measures may be included as part of a performance contract. In such case, notwithstanding any provision of law, the installation of these additional measures may be supervised by the performance savings contractor.

(6) PROGRAM ADMINISTRATION AND CONTRACT REVIEW. — The Department of Management Services, with the assistance of the Office of the Chief Financial Officer, shall, within available resources, provide technical content assistance to state agencies contracting for energy, water, and wastewater efficiency and conservation measures and engage in other activities considered appropriate by the department for promoting and facilitating guaranteed energy, water, and wastewater performance contracting by state agencies. The Department of Management Services shall review the investment-grade audit for each proposed project and certify that the cost savings are appropriate and sufficient for

the term of the contract. The Office of the Chief Financial Officer, with the assistance of the Department of Management Services, shall, within available resources, develop model contractual and related documents for use by state agencies. Before entering into a guaranteed energy, water, and wastewater performance savings contract, a contract or lease for third-party financing, or any combination of such contracts, a state agency shall submit such proposed contract or lease to the Office of the Chief Financial Officer for review and approval. The Office of the Chief Financial Officer shall complete its review and approval within 10 business days after receiving the proposed contract or lease. A proposed contract or lease with a state agency must include the following:

(a) Supporting information required by s. 216.023(4)(a)9. in ss. 287.063(5) and 287.064(11). For contracts approved under this section, the criteria may, at a minimum, include the specification of a benchmark cost of capital and minimum real rate of return on energy, water, or wastewater savings against which proposals shall be evaluated.

(b) Documentation supporting recurring funds requirements in ss. 287.063(5) and 287.064(11).

(c) Approval by the head of the agency or his or her designee.

(d) An agency measurement and verification plan to monitor cost savings.

(e) An investment-grade audit, certified by the Department of Management Services, which states that the cost savings are appropriate and sufficient for the term of the contract.

(7) FUNDING SUPPORT.—For purposes of consolidated financing of deferred payment commodity contracts under this section by a state agency, any such contract must be supported from available funds appropriated to the state agency in an appropriation category, as defined in chapter 216, that the Chief Financial Officer has determined is appropriate or that the Legislature has designated for payment of the obligation incurred under this section.

The Office of the Chief Financial Officer shall not approve any contract submitted under this section from a state agency that does not meet the requirements of this section.

History.—s. 1, ch. 94-112; s. 1, ch. 2001-81; s. 510, ch. 2003-261; s. 99, ch. 2008-227; s. 59, ch. 2009-21; s. 1, ch. 2013-135.

B-7

C

## Tammy Romero

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**From:** Hennen, Doug [HennenD@conedsolutions.com]  
**Sent:** Friday, March 14, 2014 12:23 PM  
**To:** Tammy Romero; William Alonso  
**Cc:** Kafka, Oded; Stokes, Jeff; Miulli, Linda; Kearney, Peter  
**Subject:** FW: Financing proposals for the City of Miami Springs  
**Attachments:** Proposal summary -03-14-2014.pdf; MiamiSpringsFinBidRequests Draft final.doc; GCP PROPOSAL\_001.pdf; GWF PROPOSAL\_001.pdf

Tammy,

I'm forwarding the responses to the financing RFQ. Several banks had initially expressed interest, but only 2 have provided quotes. We have a brief summary of the non-responses below.

Sincerely,

Doug Hennen

---

**From:** Kafka, Oded  
**Sent:** Friday, March 14, 2014 11:53 AM  
**To:** Hennen, Doug  
**Cc:** Stokes, Jeff; Miulli, Linda; Glucksman, Mark; Kearney, Peter  
**Subject:** Financing proposals for the City of Miami Springs

Hi Doug –

Please forward this email and attachments to the City of Miami Springs.

We received 2 proposals in response to the financing solicitation from

- 1) Green Campus Partners
- 2) Green World Finance

Attachments to this email include:

- A copy of the original solicitation which was sent to 6 lenders
- The proposals provided by two lenders: including term sheets, amortization schedules, marketing material, and responses to follow-up emails that elaborate and clarify terms of the proposals
- A summary of some key terms provided by ConEdison *Solutions*

The following lenders declined to bid for various reasons. If the City is interested we can share more detail:

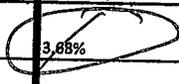
- Bank of America: At \$1.6M, this transaction is too small for their portfolio;
- Bank United: They had concerns with the credit.
- Sun Trust: Sun Trust had credit concerns, and was uncomfortable with a tax-exempt lease. They would require a more stringent financial structure.
- Key Equipment Finance: Did not provide a proposal
- Chase Bank: Chase is not financing energy performance contracts at this time so we did not send a solicitation

Best regards,  
Oded Kafka

Senior Financial Analyst  
100 Summit Lake Dr.  
Valhalla, NY 10595  
(ph) 914-328-7408

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Summary of Financing Proposals for the City of Miami Springs

	Green Campus Partners 	GreenWorld Finance	GreenWorld (alternative 1)	Greenworld (alternative 2)
Contract type	tax-exempt lease-purchase agreement	tax-exempt lease purchase	tax-exempt lease purchase	tax-exempt lease purchase
Term	15 years plus 9 months construction	15 years plus 8.5 months construction	17 yrs + 8.5 mo.	19 yrs + 8.5 mo.
Interest Rate	3.68%  3.6134%	3.97%	4.17%	4.49%
Total interest	\$589,185	\$714,337	\$862,960	\$1,065,716
Fully self-funding?	Yes	No	Yes	Yes
Fixed/Indicative Rate	indicative; formula tied to ten year US dollar swap rate	indicative; formula tied to the 10 year interest rate Swap and subject to upward market revision		
Additional fees	none	none		
Termination Premium	With 30 days notice of intent to prepay, prepayment allowed in years 2-15 at 103% of the outstanding lease balance	Prepayment allowed after year 7 at 102% of the outstanding lease balance		
Payment frequency	monthly in arrears with first payment made 1 month after the end of the construction period	annual in arrears with construction period interest to be paid at the end of the construction period out of escrow account funds		
Interest during construction	Interest capitalized during construction	first payment is construction interest only		
Escrow interest	accrues to the City of Miami Springs	accrues to the City of Miami Springs		
Indicative T&C's	Drafts to be provided upon customers execution of term sheet	Documents issued upon successful credit review		
Experience	Has funded \$780 million energy efficiency projects with states, local governments and K-12 districts	Representative transactions include leases as large as \$21 million and energy conservation projects of about \$1 million each.		
Schedule concerns	none	none		
Approval conditions	subject to credit and documentation approval	credit review (7-10 days)		
Proposal valid until	3/24. Once accepted the term sheet will expire if not funded by 4/30.	No expiration but subject to market conditions		

ConEdison Solutions is providing certain factual information regarding tax exempt lease proposals that were solicited by ConEdison Solutions at the request of the City of Miami Springs (City) in connection with the City's contemplated GUARANTEED ENERGY, WATER, AND WASTEWATER PERFORMANCE SAVINGS CONTRACT. As such, the information provided by ConEdison Solutions is not a recommendation or other advice concerning the issuance of municipal securities or any other municipal financial product. By providing the information to the City, ConEdison Solutions is not recommending any particular action to the City, nor is ConEdison Solutions analyzing or comparing the relative merits, advantages or disadvantage of this funding structure versus an alternative financial product. The information and material provided is factual in nature, solely for informational purposes and is not advice, and by providing such information, ConEdison Solutions does not serve as a municipal advisor or in a fiduciary capacity to the City. You should discuss the information and material provided by ConEdison Solutions with the City's internal or external advisors and experts before acting on this information and material.

3/14/2014




D

### Attachment B – Sample Cash flow against Savings

<u>Savings</u> <u>Year</u>	<u>Guaranteed</u> <u>Savings/Rebates</u>	<u>Less:</u> <u>M&amp;V Cost</u>	<u>Available for</u> <u>Debt Service</u>	<u>Financing</u> <u>Payments</u>	<u>Net</u> <u>Cash Flow</u>
0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1	\$123,328.00	\$4,080.00	\$119,248.00	\$116,989.47	\$2,258.53
2	\$127,028.00	\$4,202.00	\$122,826.00	\$120,567.47	\$2,258.53
3	\$130,839.00	\$4,328.00	\$126,511.00	\$124,252.47	\$2,258.53
4	\$134,764.00	\$4,458.00	\$130,306.00	\$128,047.47	\$2,258.53
5	\$138,807.00	\$4,592.00	\$134,215.00	\$131,956.47	\$2,258.53
6	\$142,971.00	\$4,730.00	\$138,241.00	\$135,982.47	\$2,258.53
7	\$147,260.00	\$4,872.00	\$142,388.00	\$140,129.47	\$2,258.53
8	\$151,678.00	\$5,018.00	\$146,660.00	\$144,401.47	\$2,258.53
9	\$156,228.00	\$5,168.00	\$151,060.00	\$148,801.47	\$2,258.53
10	\$160,915.00	\$5,323.00	\$155,592.00	\$153,333.47	\$2,258.53
11	\$165,742.00	\$5,483.00	\$160,259.00	\$158,000.47	\$2,258.53
12	\$170,714.00	\$5,648.00	\$165,066.00	\$162,807.47	\$2,258.53
13	\$175,836.00	\$5,817.00	\$170,019.00	\$167,760.47	\$2,258.53
14	\$181,112.00	\$5,992.00	\$175,120.00	\$172,861.47	\$2,258.53
15	\$186,545.00	\$6,171.00	\$180,374.00	\$178,115.47	\$2,258.53
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals:</b>	<b>\$2,293,767.00</b>	<b>\$75,882.00</b>	<b>\$2,217,885.00</b>	<b>\$2,184,007.05</b>	<b>\$33,877.95</b>

✱

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(E)

**Tammy Romero**

---

**From:** Abrahante, Ray (ISD) [RABRA@miamidade.gov]  
**Sent:** Monday, April 14, 2014 9:13 AM  
**To:** Tammy Romero  
**Cc:** William Alonso  
**Subject:** RE: Reference for Green Campus Partners

Tammy,

Miami-Dade County engaged Green Campus Partners for a Municipal Lease we obtained with Chase Bank in 2011. The lease is our way of financing a \$20 Million project, part of our Energy Performance Contracting program, to expand and interconnect our chilled water system in Downtown Miami. Green Campus was very prompt and professional through the transaction. The rate we obtained was very competitive (3.38%) at the time. The transaction went on without a glitch. Green Campus is on our "short list" of providers for future rate quotes for similar projects.

---

**From:** Tammy Romero [mailto:[romerot@miamisprings-fl.gov](mailto:romerot@miamisprings-fl.gov)]  
**Sent:** Wednesday, April 02, 2014 8:32 AM  
**To:** Abrahante, Ray (ISD)  
**Cc:** William Alonso  
**Subject:** Reference for Green Campus Partners

Good morning,

We are currently in the process of obtaining Financing for our Energy Performance Contract and Green Campus Partners listed you as a reference. At your earliest convenience, could you please elaborate in writing on your experience with them thus far or direct me to the correct person.

Thank you in advance and we look forward to hearing from you soon,

*Tammy Romero*

Tammy Romero  
Professional Services Supervisor  
**CITY OF MIAMI SPRINGS**  
201 Westward Drive  
Miami Springs, Fl. 33166  
305-805-5035 Phone  
305-805-5018 Fax  
[romerot@miamisprings-fl.gov](mailto:romerot@miamisprings-fl.gov)



The City of Miami Springs is on [Twitter](#) and has a website [MiamiSprings-FL.Gov](#)  
**Please save a tree. Don't print this e-mail unless it's really necessary.**

E 1  
1

## Tammy Romero

---

**From:** Rob Maleszyk [rmaleszyk@cityofwarren.org]  
**Sent:** Wednesday, April 02, 2014 2:00 PM  
**To:** Tammy Romero  
**Subject:** RE: Reference for Green Campus Partners

Tammy,  
We utilized GCP and it was a very successful project. They are professional and worked well with us.  
Thanks, Rob.

---

**From:** Tammy Romero <romerot@miamisprings-fl.gov>  
**Sent:** Wednesday, April 2, 2014 8:31 AM  
**To:** Rob Maleszyk  
**Cc:** William Alonso  
**Subject:** Reference for Green Campus Partners

Good morning,

We are currently in the process of obtaining Financing for our Energy Performance Contract and Green Campus Partners listed you as a reference. At your earliest convenience, could you please elaborate in writing on your experience with them thus far or direct me to the correct person.

Thank you in advance and we look forward to hearing from you soon,

*Tammy Romero*

Tammy Romero  
Professional Services Supervisor  
**CITY OF MIAMI SPRINGS**  
201 Westward Drive  
Miami Springs, Fl. 33166  
305-805-5035 Phone  
305-805-5018 Fax  
[romerot@miamisprings-fl.gov](mailto:romerot@miamisprings-fl.gov)



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**Please save a tree. Don't print this e-mail unless it's really necessary.**

E - 2

## Tammy Romero

---

**From:** Gill, James.CI [James.CI.Gill@fpl.com]  
**Sent:** Wednesday, April 02, 2014 5:15 PM  
**To:** Tammy Romero  
**Cc:** William Alonso  
**Subject:** RE: Reference for Green Campus Partners

FPL Energy Services has had a relationship for 3 years with Green Campus Partners (GCP). While that relationship has primarily focused on the federal energy efficiency market, GCP has also provided us quotes on municipal and C&I energy efficiency projects. In 2013 FPLES put in place a master purchase agreement with GCP for federal transactions and in October of 2013 we financed a \$4M federal energy savings project with GCP- our first financing with GCP. The transaction closed smoothly and we found GCP accommodating in dealing with unexpected issues that typically come up in a closing.

I hope you find this helpful in your selection.

James Gill  
Director of Sales and Operations

---

**From:** Tammy Romero [mailto:[romerot@miamisprings-fl.gov](mailto:romerot@miamisprings-fl.gov)]  
**Sent:** Wednesday, April 02, 2014 8:28 AM  
**To:** Gill, James.CI  
**Cc:** William Alonso  
**Subject:** Reference for Green Campus Partners

Good morning,

We are currently in the process of obtaining Financing for our Energy Performance Contract and Green Campus Partners listed you as a reference. At your earliest convenience, could you please elaborate in writing on your experience with them thus far or direct me to the correct person.

Thank you in advance and we look forward to hearing from you soon,

*Tammy Romero*

Tammy Romero  
Professional Services Supervisor

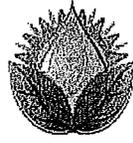
**CITY OF MIAMI SPRINGS**

201 Westward Drive  
Miami Springs, Fl. 33166  
305-805-5035 Phone  
305-805-5018 Fax  
[romerot@miamisprings-fl.gov](mailto:romerot@miamisprings-fl.gov)

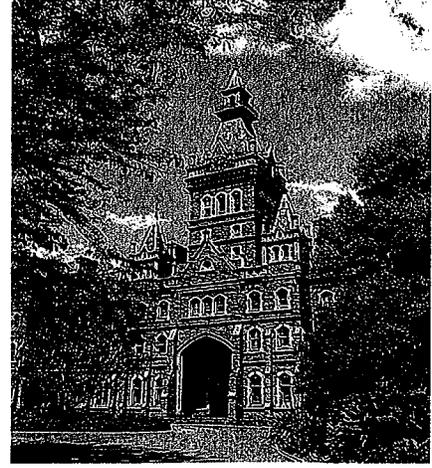
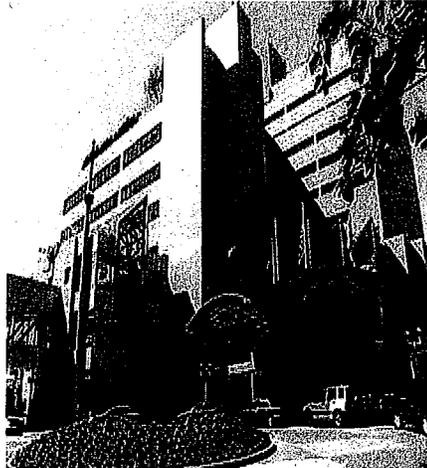
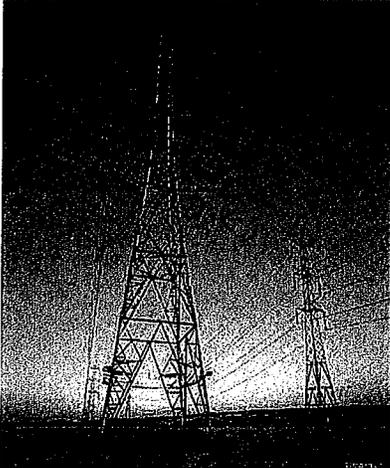


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E-3  
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**GCP**  
GREEN CAMPUS PARTNERS



**Green Campus Partners, LLC**  
**Recent Financings**

E-4

**United States of America,  
Naval Station Great Lakes**



\$23.5 Million  
21 Years

Taxable ESPC  
Financing Arranged by  
**Green Campus Partners**  
Energy Savings Performance  
Contract Implemented by



**City of Chicago,  
Public Buildings  
Commission**



\$5.9 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**State of Hawaii,  
Accounting & General  
Services**



\$12.4 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Commonwealth of Virginia,  
Department of Forensic  
Science**



\$11.1 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**George Mason University  
Fairfax, Virginia**



\$6.6 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by  
**Siemens**

**Commonwealth of  
Pennsylvania,  
Department of Agriculture**



\$3.6 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Commonwealth of  
Pennsylvania,  
Department of Public  
Welfare**



\$2.7 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**Commonwealth of  
Pennsylvania  
State Correctional Institute  
Rockview**



\$7.0 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**Commonwealth of Virginia,  
Division of Blind and Vision  
Impaired**



\$1.4 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Commonwealth of Pennsylvania,  
Department of Public Welfare**



\$9.1 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**California State University  
Channel Islands,  
California**



\$1.3 Million  
7 Years

Backup / Emergency  
Generation Project  
Tax-Exempt  
Financing Arranged by



**Marana Unified School  
District, AZ**



\$1.5 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Commonwealth of Pennsylvania,  
Dept. of Public Welfare**

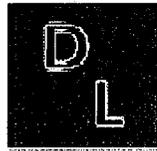


\$6.1 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**United Public School  
District No. 7, ND**



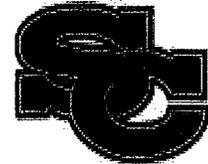
\$1.6 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

**Santa Cruz Valley Union  
High School District  
Arizona**



\$481,670.00  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Commonwealth of Virginia**



\$30 Million  
Master Energy Line of Credit  
15 Years

Tax-Exempt  
Financing Arranged by



Energy Performance Contracts  
Implemented by  
**Various ESCOs**

**New Salem Public School  
District No. 47, ND**



\$651,761  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

**Williamsburg Community  
School District, Iowa**



\$7.7 Million  
15 Years

Taxable Qualified School  
Construction Bonds  
Financing Arranged by  
**Green Campus Partners**  
Proceeds used for various  
improvements and general  
construction



**Savannah-Chatham County  
Public School District, GA**



\$7.3 Million  
10 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Roanoke County,  
Virginia**



\$1.1 Million  
10 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Commonwealth of  
Pennsylvania  
Corrections & DPW**



\$71 Million  
15 Years

Taxable BABs, QECBs and  
Tax-Exempt COPs  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by  
**NORESO & JCI**

**Commonwealth of  
Pennsylvania,  
Department of Corrections**



\$15.8 Million  
15 Years

Taxable BABs  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Raleigh County,  
West Virginia**

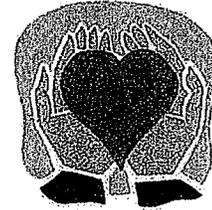


\$1.6 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**The Pathfinder School**



\$1.6 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by  
**Siemens**

**Marana Unified School  
District,  
Arizona**



\$11.1 Million  
15 Years

Taxable QSCB  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**Clay County Schools,  
North Carolina**



\$669,607  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**United States of America,  
Space and Naval Warfare  
Systems Command**



\$13 Million  
20 Years

Taxable ESPC  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Miami Dade County  
Florida**



\$16 Million  
16 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Cave Creek Unified School  
District  
Arizona**



\$5.2 Million  
16 Years

Taxable QSCB  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**Dade County,  
Georgia**



\$737,380  
10 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**State of Hawaii,  
Accounting & General  
Services**



\$12.5 Million  
15 Years

Tax-Exempt Syndication  
Between Capital One & PNC  
Arranged by



**White Pine County  
School District  
Accounting & General  
Services, Nevada**



\$546,702  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**State of Hawaii,  
Accounting & General  
Services**



\$25.5 Million  
20 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**Blackduck ISD No. 32,  
Minnesota**



\$687,248  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

**Manalapan Township,  
New Jersey**



\$969,077  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**Scottsdale Unified School  
District, Arizona**



\$3.6 Million  
13.5 Years

Taxable QSCB  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**Kelliher Public Schools,  
Minnesota**



\$1.1 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

**Clayton County,  
Georgia**



\$6.4 Million  
10 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**State of Colorado  
Community College System**



\$2.8 Million  
19 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**Parkview School District,  
Wisconsin**



\$775,529  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

**Clayton County,  
Georgia**



\$10.5 Million  
10 Years

Tax-Exempt  
Refinancing Arranged by



**Underwood Public Schools,  
North Dakota**



\$1.4 million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

**Flasher Public School  
District #39, North Dakota**



\$506,263.00  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

**Virginia Wesleyan College,  
Virginia Beach, Virginia**



\$1 Million  
15 Years

**Energy Savings Agreement**  
Equity Sponsor/Project Owner  
**Green Campus Partners**  
Project Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Wesley College,  
Dover, Delaware**



\$2.4 Million  
15 Years

**Energy Savings Agreement**  
Equity Sponsor/Project Owner  
**Green Campus Partners**  
Project Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**City of Marian, IN**

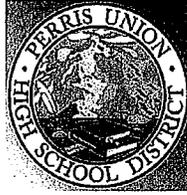


\$1,390,566  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Perris Union High School District, California**



\$2,100,000.00  
17 Years

Taxable Qualified School  
Construction Bond

Financing Arranged by



**Kenyon Wanamingo SD  
No. 2172,  
Minnesota**



\$984,718.74  
13.5 Years

Tax-Exempt  
Performance Contract  
Refinancing Arranged by



**Wishek Public School District, ND**



\$946,359.41  
13.5 Years

Tax-Exempt  
Performance Contract  
Refinancing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

**Renville County West School District, MN**



\$620,202.00  
16 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

**Lemoore Union High School District, California**



\$3.1 Million  
16 Years

Tax-Exempt Abatement  
Performance Contract  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Superior Unified School District No. 15,  
Pinal County, AZ**



\$1.3 Million  
7 Years

Tax-Exempt General  
Obligation Bond Refinancing  
Arranged by



**Emery Unified School District  
Alameda County, CA**



\$15 Million  
17 Years

General Obligation  
Taxable Qualified School  
Construction Bond

Financing Arranged by



**Somerton School District  
No. 11, Arizona**



\$3.7 Million  
15.5 Years

Taxable Qualified School  
Construction Bond

Financing Arranged by



**College Elementary School  
District, California**



\$2.8 Million  
11 Years

Tax-Exempt Certificate of  
Participation

Refinancing Arranged by



**Peetz Plateau School  
District, Colorado**

**BULLDOG PRIDE**



\$1.3 Million  
15 Years

Tax-Exempt  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by

**Honeywell**

**Emery Unified School  
District  
Alameda County, CA**



\$7.7 Million  
20 Years

General Obligation  
Taxable Qualified School  
Construction Bonds

Financing Arranged by



February, 2012

**State of Louisiana  
Department of Corrections**



\$30,318,245  
16 Years

Taxable Qualified Energy  
Conservation Bond  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Safford Unified School  
District, Arizona**



\$1.4 Million  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**City of Warren, Michigan**



\$8 Million  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



**Lennox School District,  
California**



\$3,000,000.00  
16 Years

Taxable Qualified School  
Construction Bond  
Financing Arranged by



February 2012

**City of Show Low  
Arizona**



\$723,802.74  
15 Years

Taxable Qualified Energy  
Conservation Bond  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



January 2012

**City of Show Low  
Arizona**



\$980,096.26  
5 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



January 2012

**Toltec Elementary School  
District No. 22  
(Pinal County), AZ**



\$1.1 Million  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



February 2012

**Lennox School District,  
Lennox, CA**



\$1.9 Million  
4.4 Years

General Obligation  
Tax-Exempt  
Refunding Bonds  
Financing Arranged by



February 2012

**Independent School  
District No. 786 (Bertha-  
Hewitt), MN**



\$1.2 Million  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

April 2012

**Pendergast Elementary  
School District No. 92  
(Maricopa County), AZ**



\$2.5 Million  
15.5 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



April 2012

**Norristown Area School  
District, PA**



\$24.8 Million  
20 Years

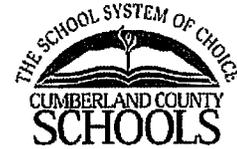
Tax-Exempt COP  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



April 2012

**Cumberland County  
Schools, NC**



\$2.3 Million  
16 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



May 2012

**Shepherd Public School  
District No. 37, MT**



\$935,968.00  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



May 2012

**Shepherd Public School  
District No. 37, MT**



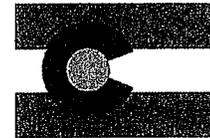
\$401,014  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



May 2012

**State of Colorado**



\$1.4 Million  
16 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



June 2012

**Cucamonga School District, CA**



\$5 Million  
14 Years

Tax-Exempt Abatement Lease  
Refinancing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



June 2012

**United States of America,  
Space and Naval Warfare  
Systems Command**



\$2.8 Million  
20 Years

Taxable ESPC  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



June 2012

**Holly Springs School  
District, Mississippi**



\$920,961.00  
15 Years

Taxable QSCB  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



June 2012

**Centura Public Schools,  
Nebraska**



\$732,610.00  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



June 2012

**Palo Verde Elementary  
School District, AZ**



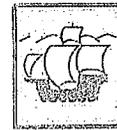
\$463,000.00  
15 Years

Taxable QSCB  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



June 2012

**Santa Maria Joint Union  
High School District, CA**



\$4.5 Million  
15 Years

Financing and COP  
Refinancing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



July 2012

**United Power, Inc.  
Brighton, CO**



\$3 Million  
5 Years

Taxable Commercial  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



September 2012

**Sherman County  
Public Schools, OR**



\$1.3 Million  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



August 2012

**Mayer Unified School  
District No. 43, AZ**



\$636,574.83  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



August 2012

**Selma Unified School District, Selma, CA**



\$4.5 Million  
14 Years

Refunding Arranged by  
**Green Campus Partners**



September 2012

**Huntington Beach City School District, CA**



\$5.6 Million  
15 Years

Refunding Arranged by  
**Green Campus Partners**



September 2012

**Oklahoma State University, Tulsa**



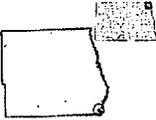
\$1.5 Million  
20 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



June 2012

**Drayton Public School District No. 19, North Dakota**



\$417,859.00  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



by Honeywell

October 2012

**City of Caribou, Maine**



\$986,300.00  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



October 2012

**City of Greenville, NC**



\$2.6 Million  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



October 2012

**City of Port Huron, MI**



\$8.8 Million  
15 Years

Refunding Arranged by  
**Green Campus Partners**



October 2012

**Washington Unified School District, California**



\$7,500,000  
20 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**

Solar Array Installed by



October 2012

**Campbell Union School District, California**



\$3,500,000  
15 Years

Tax-Exempt Real Property  
Backed Abatement Lease  
Financing Arranged by  
**Green Campus Partners**



November 2012

**United States of America,  
Space and Naval Warfare  
Systems Command**



\$18.6 Million  
20 Years

Taxable ESPC  
Financing Arranged by  
**Green Campus Partners**  
Energy Performance Contract  
Implemented by



November 2012

**California State University  
Sacramento**



\$2.4 Million  
15 Years

Tax-Exempt Refunding  
Arranged by  
**Green Campus Partners**



December 2012

**Superior Unified School  
District, AZ**



\$833,941.00  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



December 2012

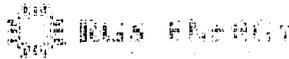
**City of El Cerrito, CA**



\$1.6 million  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



December 2012

**California State University  
Fresno**



\$3.4 Million  
15 Years

Tax-Exempt Refunding  
Arranged by  
**Green Campus Partners**



December 2012

**California State University  
Fullerton**



\$18.1 Million  
15 Years

Tax-Exempt Refunding  
Arranged by  
**Green Campus Partners**



December 2012

**Konocti Unified School  
District, CA**



\$9.7 million  
16.5 Years

Tax-Exempt Refunding  
Arranged by  
**Green Campus Partners**



December 2012

**Pembroke Public Schools,  
Massachusetts**



\$1.2 Million  
15 Years

Tax-Exempt Lease  
Financing Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



February 2013

**Sacramento County Board  
of Education, CA**



\$6.6 million  
14 Years

Tax-Exempt COP Refunding  
Arranged by  
**Green Campus Partners**



March 2013

**LeRoy-Gridley USD #245,  
Kansas**



\$653,482  
16 Years

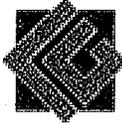
Tax-Exempt Lease Financing  
Arranged by  
**Green Campus Partners**

Energy Performance Contract  
Implemented by



**March 2013**

**City of Casa Grande,  
Arizona**



**City of  
Casa Grande**

\$3.4 million  
18 Years

Tax-Exempt Lease Financing  
Arranged by  
**Green Campus Partners**

Solar Array Installed by



**December 2012**

**RESOLUTION NO. 2014-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT WITH GREEN CAMPUS PARTNERS, LLC, AS LESSOR, AND SEPARATE LEASE SCHEDULES THERETO AND ESCROW AGREEMENT FOR THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT WITHIN THE TERMS HEREIN PROVIDED; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION; SEVERABILITY; EFFECTIVE DATE**

**WHEREAS**, Council of Miami Springs (the “Lessee”), a body politic and corporate entity duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of Florida is authorized by the laws of the State of Florida to purchase, acquire and lease certain equipment and other property for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and,

**WHEREAS**, the governing body of the Lessee (the “*City Council*”) has determined that a true and very real need exists for the acquisition, purchase and financing of certain property consisting of personal property needed to perform certain energy savings renovations to City properties (collectively, the “*Equipment*”) on the terms herein provided; and,

**WHEREAS**, in order to acquire such Equipment, the Lessee proposes to enter into that certain Master Equipment Lease-Purchase Agreement (the “*Master Lease*”) with Green Campus Partners, LLC, as lessor (the “*Lessor*”), substantially in the proposed form presented to the City Council at this meeting, and separate Lease Schedules thereto substantially in the form attached to the Master Lease and a separate Escrow Agreement substantially in the proposed form presented to the City Council at this meeting; and,

**WHEREAS**, the City Council deems it for the benefit of the Lessee and the efficient and effective administration thereof to enter into the Master Lease and the separate Lease Schedules relating thereto as provided in the Master Lease and an Escrow Agreement for the purchase, acquisition, financing and leasing of the Equipment to be therein more specifically described on the terms and conditions provided therein and herein;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:**

**Section 1: Authorization.** It is hereby found and determined that the terms of the Master Lease (including the form of Lease Schedule, Payment Schedule and Escrow Agreement attached thereto), in the form presented to this meeting, are in the best interests of the Lessee for the acquisition, purchase, financing and leasing of the Equipment.

**Section 2: Approval of the Agreement.** The form, terms and provisions of the Master Lease (including the form of Lease Schedule, Payment Schedule and Escrow Agreement attached thereto) are hereby approved in the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the City Manager, City Clerk, or their designees of the Lessee (the "*Authorized Officers*") executing the same, the execution of such documents being conclusive evidence of such approval. The Authorized Officers of the Lessee are each hereby authorized and directed to sign and deliver the Master Lease, each Lease Schedule thereto, each Payment Schedule relating thereto, each Escrow Agreement relating thereto and any related exhibits attached thereto if and when required; *provided, however*, that, without further authorization from the governing body of the Lessee, (a) the aggregate principal component of Rent Payments under all Leases entered into pursuant to the Master Lease shall not exceed \$1,690,000.00; (b) the maximum term under any Lease entered into pursuant to the Master Lease shall not exceed Eighteen (18) months ; and (c) the maximum interest rate used to determine the interest component of Rent Payments under each Lease shall not exceed the lesser of the maximum rate permitted by law or 3.6134% per annum. The Authorized Officers may sign and deliver Leases to the Lessor on behalf of the Lessee pursuant to the Master Lease on such terms and conditions as they shall determine are in the best interests of the Lessee up to the maximum aggregate principal component, maximum term and maximum interest rate provided above. The foregoing authorization shall remain in effect for a period of two years from the date hereof during which the Authorized Officers are authorized to sign and deliver Leases pursuant to the Master Lease and related Escrow Agreements on the terms and conditions herein provided and to be provided in each such Lease.

**Section 3: Authorized Representatives.** The Authorized Officers and other officers and employees of the Lessee shall take all action necessary or reasonably required to carry out, give effect to and consummate the transactions contemplated by the Master Lease and each Lease Schedule (including, but not limited to, the execution and delivery of the certificates contemplated therein, including appropriate arbitrage certifications) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Master Lease, each Lease Schedule and each Escrow Agreement.

**Section 4: Severability.** If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the

remaining provisions of this Resolution.

**Section 5: Effective Date.** This Resolution shall be effective immediately upon its approval and adoption.

**PASSED AND ADOPTED** by the City Council of the City of Miami Springs, Florida, this \_\_\_\_\_ day of \_\_\_\_\_, 2014, on a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Vice Mayor Lob	_____
Councilman Windrem	_____
Councilman Bain	_____
Councilman Petralanda	_____
Mayor Garcia	_____

\_\_\_\_\_  
Zavier M. Garcia, Mayor

**ATTEST:**

\_\_\_\_\_  
Erika Gonzalez-Santamaria, CMC, City Clerk

**APPROVED AS TO LEGALITY AND FORM:**

\_\_\_\_\_  
Jan K. Seiden, City Attorney

OFFICE OF THE CITY ATTORNEY  
201 WESTWARD DRIVE  
MIAMI SPRINGS, FL 33166



TELEPHONE:  
305-858-0220  
FAX:  
305-854-6810

April 23, 2014

GREEN CAMPUS PARTNERS, LLC.  
Raritan Plaza I, 110 Fieldcrest Avenue  
Edison, NJ 08837

RE: Master Equipment Lease-Purchase Agreement  
dated April \_\_\_, 2014, Lease Schedules thereto  
and related Escrow Agreement

Ladies and Gentlemen:

As counsel for the City of Miami Springs ("*Lessee*"), I have examined the Master Equipment Lease-Purchase Agreement duly executed by Lessee and dated April \_\_\_, 2014 (the "*Master Lease*"), which has been incorporated by reference into Lease Schedule No. 181328000 dated April \_\_\_, 2014 (the "*Original Lease Schedule*"), each between Lessee and Green Campus Partner, LLC, as lessor ("*Lessor*"), the *Schedule A-1* attached to the Original Lease Schedule (the "*Original Payment Schedule*"), the Escrow Agreement dated April \_\_\_, 2014 (the "*Original Escrow Agreement*"), among Lessee, Lessor and the escrow agent therein identified, and the proceedings taken by the governing body of Lessee to authorize on behalf of Lessee the execution and delivery of the Master Lease, the Original Lease Schedule, the Original Payment Schedule, the Original Escrow Agreement. The Original Lease Schedule, which incorporates by reference the terms and conditions of the Master Lease, and the related Original Payment Schedule and Original Escrow Agreement are herein collectively referred to as the "*Lease*."

Based upon the foregoing examination and upon an examination of such other documents and matters of law as I have deemed necessary or appropriate, I am of the opinion that:

1. Lessee is duly organized and legally existing as a political subdivision, municipal corporation or similar public entity under the Constitution and laws of the State of Florida with full power and authority to enter into, and perform its obligations under the Lease.
2. The Lease has been duly authorized and has been duly executed and delivered by Lessee. Assuming due authorization, execution and delivery thereof by Lessor, the Lease constitutes the legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with their respective terms, except to the extent limited by State and federal law affecting creditor's remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights.
3. The Lessor was selected by the Lessee through the use of a competitive selection process which was conducted and facilitated by BGA, Inc., a subsidiary of ConEdison Solutions on behalf of the City. This process was approved by the City administrative staff and City Council.

4. To the best of my knowledge, there is no litigation or proceeding pending or threatened before any court, administrative agency or governmental body that challenges: the organization or existence of Lessee; the authority of its officer; the proper authorization, approval and execution of the Lease; the appropriation of monies to make payments under the Lease; or the ability of Lessee otherwise to perform its obligations under the Lease and the transactions contemplated thereby.

5. The resolution adopted by Lessee's governing body authorizing the execution and delivery of the Master Lease, the Original Lease Schedule, the Original Escrow Agreement, and certain other matters was adopted at a meeting that was held in compliance with all applicable laws relating to the holding of open and public meetings.

6. The entering into and performance of the Lease does not and will not violate any judgment, order, law or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest or other encumbrance upon any assets of Lessee or on the Equipment or the Escrow Fund (as each such term is defined in the Master Lease) pursuant to any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound.

This opinion may be relied upon by the Lessor of this transaction.

Sincerely,

JAN K. SEIDEN  
City Attorney, City of Miami Springs

JKS/sh

**From:** [Ron Gorland](#)  
**To:** [Erika Gonzalez-Santamaria](#); [Councilman Jaime Petralanda](#)  
**Cc:** [Jan Seiden](#)  
**Subject:** FW: City of Doral Res. No. 14-60 - Support of Pets" Trust  
**Date:** Thursday, April 24, 2014 1:50:02 PM  
**Attachments:** [Res. No. 14-60 Support of Pets" Trust.pdf](#)

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Erika, let's add attached as the upcoming Monday night agenda, sponsored by Councilman Petralanda.

Thanks,



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**From:** Barbara Herrera (CC) [<mailto:Barbara.Herrera@cityofdoral.com>]  
**Sent:** Friday, April 11, 2014 3:56 PM  
**To:** 'Annerly'; 'Barbara Estep (E-mail)'; Barbara Herrera (CC); 'Carmen Garcia (E-mail)'; 'Carmen Hernandez'; 'City Clerk'; 'CMC Conchita Alvarez (E-mail)'; 'Connie Diaz (CC)'; 'Danie, Dwight'; 'Debbie Eastman'; 'Elizabel Anel'; 'Elizabeth Sewell'; 'Ellisa Horvath'; 'Etienne, Michael'; 'flacityclerk@aol.com'; 'Granado, Rafael'; 'Guido Inguanzo'; 'Suzanne S. Hitaffer'; 'Jane Hines'; 'jflores@Opalockafl.gov'; 'Joanna Rubio'; 'L.Taboada'; 'llanesa@cityofaventura.com'; 'Louis, Thelisca'; 'LPerez@goldenbeach.us'; 'M.Lima'; 'Magali Valls'; 'Mari Joffee'; 'Maria Menendez'; 'Mario Bataille'; 'Marjorie Tejada'; 'Marlene Marante (E-mail)'; 'Mauricio Betancur'; 'Meighan Alexander'; 'Meri Taylor'; 'mfernandez@virginiagardens-fl.gov'; 'mrubio@hialeahfl.gov'; 'Pamela Latimore'; 'Patricia Sullivan'; 'Patterson, Albertha'; 'Priscilla Thompson'; 'Priscilla Torres'; 'Priscilla Walker (E-mail)'; 'rprado@icvps.org'; 'taylorr@miamigardens-fl.gov'; 'Teresa Soroka'; 'Todd B. Hannon'; 'Urquia, Billy'; 'Val Schmidt'; 'Vieira, Jacqie'; 'Village Clerk'; 'Walter Foeman'; 'ydavis@coralgables.com'; 'Yvonne Hamilton'; [snovoa@townofsurfsidefl.gov](mailto:snovoa@townofsurfsidefl.gov)  
**Cc:** 'Connie Diaz (CC)'; 'Karina La Rosa (CC)'; 'Jenny Laffita (CC)'  
**Subject:** City of Doral Res. No. 14-60 - Support of Pets' Trust

Good Afternoon,Everyone,

The City of Doral City Council recently adopted Resolution No. 14-160 in support of Pets' Trust which is attached herein. On behalf of the City Council, I am writing to ask that you please forward this Resolution to each of your elected officials for their consideration.

Thank you,

Barbara

*Barbara Herrera, CMC*  
**City Clerk**

City of Doral  
Office of the City Clerk  
8401 N.W. 53rd Terrace  
Doral, Florida 33166  
Tel: (305)59DORAL (305)-593-6725

**RESOLUTION No. 14-60**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, RECOGNIZING THAT AN OVERWHELMING MAJORITY OF THE MIAMI-DADE COUNTY ELECTORATE VOTED TO SUPPORT THE INITIATIVES PRESENTED BY PETS' TRUST; URGING THE MIAMI-DADE COUNTY COMMISSION TO IMPLEMENT THE WILL OF THE PEOPLE IN THIS CURRENT BUDGET SESSION BY ESTABLISHING THE FUNDING MECHANISMS FOR SAID INITIATIVES; ENCOURAGING OTHER MIAMI-DADE COUNTY MUNICIPALITIES TO JOIN THE CITY OF DORAL IN THEIR SUPPORT FOR THE PETS' TRUST; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, on November 6<sup>th</sup> 2012, almost 500,000 of Miami-Dade County's voters voted to support the initiatives presented by Pets' Trust which are designed to create programs to stop the killing of animals in our County; and

**WHEREAS**, Pets' Trust seeks to improve the welfare of our animals, increase adoptions, and decrease overpopulation by providing free and low-cost income qualified spay/neuter surgeries; income qualified low-cost veterinary care; educational programs; improved shelter care; assistance to rescue groups; increased support for the local Society for the Prevention of Cruelty to Animals (SPCA); and more animal fostering programs; and

**WHEREAS**, Miami-Dade County voters approved a modest funding mechanisms to finance the above-reference programs, but the County Commission has yet to implement said mechanisms.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1.   Recitals.** The above recitals are true and correct and incorporated herein.

**Section 2.   Support.** The City of Doral hereby recognizes that a majority of

Miami-Dade County voters supported the Pets' Trust initiatives and urges the Mayor and the County Commissioners of Miami-Dade County Florida to implement the will of the people in the current budget session by establishing the funding mechanisms for said initiatives which were approved by more than a super majority of the voters.

**Section 3. Municipalities.** The City of Doral further encourages other Miami-Dade County municipalities to join the City of Doral in supporting Pets' Trust and delivering this urgent message to the Miami-Dade County Mayor and Commissioners.

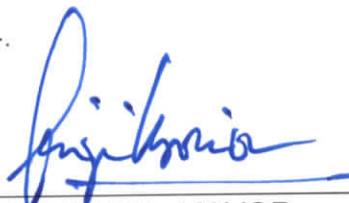
**Section 4. City Clerk.** The City Clerk is hereby directed to transmit this Resolution to the Mayor and County Commissioners of Miami-Dade County, Florida and all elected municipal officials in Miami-Dade County.

**Section 5. Effective Date.** This Resolution shall take effect immediately upon adoption.

The foregoing resolution was offered by Vice Mayor Fraga who moved its adoption. The motion was seconded by Councilmember Rodriguez Aguilera and upon being put to a vote, the vote was as follows:

Mayor Luigi Boria	Yes
Vice Mayor Christi Fraga	Yes
Councilwoman Ana Maria Rodriguez	Yes
Councilwoman Bettina Rodriguez Aguilera	Yes
Councilwoman Sandra Ruiz	Yes

PASSED and ADOPTED this 9th day of April, 2014.

  
\_\_\_\_\_  
LUIGI BORIA, MAYOR

ATTEST:

  
\_\_\_\_\_  
BARBARA HERRERA, CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

  
\_\_\_\_\_  
WEISS SEROTA HELFMAN PASTORIZA COLE & BONISKE, P.L.  
CITY ATTORNEY

# CITY OF MIAMI SPRINGS



Finance Department  
201 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5014  
Fax: (305) 805-5037

To: The Honorable Mayor Xavier Garcia and Members of the City Council

VIA: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Finance Director

Date: April 15, 2014

Re: FY2013-2014 2nd Quarter Budget Status Report (Unaudited)

Attached, please find the above referenced report based on revenues received and appropriations expended through March 31, 2014. The purpose of this report is to apprise the City's governing body of the FY2013-2014 budgetary status and projected year-end revenues, expenditures, and fund balances

## I. OVERVIEW

**At the end of the second quarter of FY2014 the City is within budgeted revenues and expenditures. We are projecting an increase in our fund balance of approx. \$190,000 at the end of the fiscal year. The revenues and expenditures as of the end of the second quarter of FY2013-2014 are within budgeted amounts and in line with the amounts reported for the same period of last fiscal year.**

**As you can see from page 18, the golf course is reporting a year to date loss of \$313,234. This is part of the budgeted loss for this year of \$726,993 and is mainly due to the increase in the maintenance budget for FY2014 in order to improve the course conditions.(see page 18 and 19 for a detailed analysis).**

As in previous interim reports, this report is organized as follows:

- I. Overview/Financial Dashboard - Pages 1-3
- II. General Fund Revenues – Page 4
- III. General Fund Expenditures – Page 6
- IV. General Fund Subsidized Departments
  - a) Senior center - Page 7
- V. Enterprise Funds - Pages 8-9
- VI. Investments – Page 10

**I. OVERVIEW (continued)**

- VII. Analysis of Charges for Services
  - a) Building & Zoning/Code Enforcement – Page 11
  - b) Recreation Department – Page 12
  
- VIII. Other Funds
  - a) Road and Transportation Fund – Page 13
  - b) Law Enforcement Trust Fund – Page 14
  - c) Capital Fund – Page 15
  - d) Debt Service Fund – Page 16
  
- IX Status of Designated Fund Balance Page 17
  
- X. Golf Course Financial Report – Pages 18,19 and A-1 thru C-1

The following chart is a projection of the City's projected revenues, expenditures, and general fund balance as of the end of the 2nd Qtr FY2014:

**Chart A – General Fund Balance Projection as of 2nd<sup>t</sup> quarter FY2013-2014**

**Chart A- General Fund Budget Summary-FY 2013-2014**

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Projected Year-End</u>	<u>Variance</u>
<b>Sources:</b>				
General Fund beginning balance	3,692,341	3,692,341	3,692,341	-
Current revenues	14,715,012	15,191,837	15,115,878	(75,959)
Transfers in	<u>530,000</u>	<u>530,000</u>	<u>530,000</u>	<u>-</u>
<b>Total Sources</b>	<u>18,937,353</u>	<u>19,414,178</u>	<u>19,338,219</u>	<u>(75,959)</u>
<b>Uses:</b>				
Operating expenditures	14,568,503	15,028,834	14,983,747	(45,087)
Transfers out	<u>502,541</u>	<u>502,541</u>	<u>472,891</u>	<u>(29,650)</u>
<b>Total Uses</b>	<u>15,071,044</u>	<u>15,531,375</u>	<u>15,456,639</u>	<u>(74,736)</u>
<b>General Fund ending balance</b>	<u>3,866,309</u>	<u>3,882,803</u>	<u>3,881,580</u>	<u>(1,223)</u>
<b>Projected change in fund balance</b>		<u><b>189,239</b></u>		

## FINANCIAL DASHBOARD

### FINANCIAL INDICATORS-GENERAL FUND

	<u>Budgeted</u>	<u>Actual</u>	<u>% of budget</u>
<b>General Fund Revenues as of 3/31/14</b>	\$15,581,847	\$10,161,742	65% (1)
<b>General Fund Revenues as of 3/31/13</b>	\$14,032,177	\$8,455,972	59% (1)

<b>General Fund Expenditures as of 3/31/14</b>	\$15,721,841	\$7,498,343	48% (2)
<b>General Fund Expenditures as of 3/31/13</b>	\$14,297,688	\$6,768,158	47% (2)

	<u>As of 9/30/13</u>	<u>Projected 9/30/14</u>	<u>\$ Increase/Decrease</u>
<b>General Fund Reserve</b>	\$3,692,341	\$3,881,580	\$189,239

### INVESTMENT INDICATOR

	<u>As of 3/31/13</u>	<u>As of 3/31/14</u>	<u>\$ Increase/(Decrease)</u>
<b>Investments</b>	\$ 8,393,450	\$ 7,313,012	\$ (1,080,438)

	<u>Total On Deposit</u>	<u>Unrealized Loss</u>	<u>Net Asset Value</u>
<b>SBA Account</b>	\$31,675	\$ (7,953)	\$23,722

### FINANCIAL INDICATORS-OTHER

	<u>Revenues as of 3/31/14</u>	<u>Expenditures as of 3/31/14</u>	<u>Deficit at 3/31/14</u>	<u>Deficit at 3/31/13</u>
<b>Golf Course fund operating deficit requiring General Fund subsidy</b>	638,208	\$520,036	\$(313,234)	\$(121,777)

	<u>Revenues as of 3/31/14</u>	<u>Expenditures as of 3/31/14</u>	<u>Deficit at 3/31/14</u>	<u>Deficit at 3/31/13</u>
<b>Building &amp; Code</b>	\$ 335,548	\$380,139	\$ (44,591)	\$ (21,212) (3)

	<u>As of 9/30/13</u>	<u>As of 3/31/14</u>	<u>\$ Increase/(Decrease)</u>
<b>Long-Term Debt</b>	\$5,408,694	\$5,579,980	\$171,286

	<u>At 3/31/14</u>	<u>At 3/31/13</u>
<b>% of Recreation Expenditures Collected in Fees</b>	13.4%	15.3%

**Notes:**

(1) The budgeted revenues does not include the \$139,989 that was appropriated from fund balance. Additionally, you can see that for the current year our revenues are being received at a 65% rate compared to 59% for the same period last year mainly due to ad valorem tax revenues being received at a faster pace from the County.

(2) Actual expenditures are running at the same levels as prior year 48% vs. 47% when compared to budgeted expenditures.

(3) Building & Code expenditures include indirect cost allocations of \$132,719 for FY2014 and \$143,869 for FY2013.

II) REVENUES

Chart B-Schedule of General Fund Budgeted and Actual Revenues  
For the Period Ending March 31, 2014  
(50% OF YEAR COMPLETED)

Department	2012-13	FISCAL YEAR 2013-2014					Note
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 3/31/14	% OF BUDGET	PRIOR YEAR AS of 3/31/13	
Ad Valorem Taxes - Current	\$ 5,823,022	\$ 6,633,493	\$ 6,604,332	\$ 5,839,797	88%	\$ 4,784,948	1
Ad Valorem Taxes - Delinquent	-	90,839	120,000	1,124	1%	-	1
Utility and Franchise Taxes	2,632,077	2,675,000	2,675,000	1,056,576	39%	992,591	
Occupational Licenses - City	79,136	90,000	90,000	51,134	57%	92,683	
Occupational Licenses - County	20,302	15,000	15,000	12,804	85%	9,000	
Building Permits	190,393	237,000	237,000	154,415	65%	119,079	
Electrical Permits	54,947	55,000	55,000	20,649	38%	26,408	
Plumbing Permits	29,124	28,000	28,000	12,016	43%	15,036	
Roofing Permits	49,901	49,000	49,000	33,551	68%	24,591	
Mechanical Permits	19,624	15,000	15,000	14,501	97%	6,927	
Certification of Completions	1,815	1,900	1,900	1,440	76%	815	
Structural Permits	19,750	20,000	20,000	10,596	53%	10,200	
POD Permit Fees	2,000	1,300	1,300	375	29%	750	
Other Permits	237,744	225,000	225,000	59,502	26%	129,455	
Misc Plan Reviews	-	1,000	1,000	-	0%	-	
Zoning Review Fees	25,600	-	-	-	0%	12,100	
General Planning & Zoning Fees	10,070	47,000	47,000	17,753	38%	6,470	
Local Option Gas Tax	359,996	373,249	373,249	188,095	50%	178,112	
Revenue sharing	402,234	411,674	411,674	199,030	48%	190,924	
Alcoholic Beverage License	10,013	12,000	12,000	1,753	15%	678	
1/2-cent Sales Tax	949,575	992,230	992,230	416,598	42%	394,530	
Gas Tax Rebate	9,552	8,000	8,000	4,174	52%	4,733	
School Crossing Guards	19,863	20,000	20,000	6,679	33%	10,659	
After School Programs	41,069	32,000	32,000	21,527	67%	25,173	
SWIM MEETS/TEAM RENTAL	12,715	3,600	3,600	5,607	156%	7,107	
Swimming Pool Admissions	83,531	45,000	45,000	8,261	18%	5,332	
Swim Lessons	35	-	-	-	0%	-	
Annual Daddy/Daughter Dance	3,213	4,775	4,775	4,453	93%	3,213	
Pelican theatre	10,132	5,000	10,000	8,405	84%	6,350	
Vending Machines	2,092	3,000	3,000	962	32%	971	
Fireworks-VG	6,000	3,000	3,000	-	0%	-	
Summer Camp	150,037	170,000	170,000	53	0%	40	
Summer Camp Activity Fee	16,675	18,000	18,000	-	0%	-	
Senior Center Rental	-	2,250	2,250	-	0%	-	
Annex Rental	16,529	-	-	-	0%	-	
Gym Rental	690	5,000	5,000	-	0%	690	
Fitness Room Membership	49,581	15,000	15,000	17,984	120%	23,981	
Gym Admission Fees	-	3,000	3,000	-	0%	-	
Yoga Classes	11,651	17,100	17,100	2,921	17%	7,481	
Get Fit Summer Camp	-	30,000	30,000	-	0%	-	
Basketball Fees	29,075	42,175	42,175	19,702	47%	24,250	
Other activities	3,514	4,880	4,880	7,964	163%	2,174	
Pool Rental	13,397	10,000	10,000	1,900	19%	3,720	
Pool Memberships	6,261	2,400	2,400	3,032	126%	1,586	
Jazzercise	3,925	4,800	4,800	1,963	41%	1,963	
Green Fees	662,606	814,000	814,000	474,301	58%	443,407	
Golf Memberships	42,845	45,000	45,000	20,861	46%	16,626	
Cart Rentals	90,936	106,550	106,556	27,743	26%	43,969	
Range Fees	100,980	125,000	125,000	71,035	57%	55,844	
Golf Merchandise Sales	51,785	38,100	38,100	32,126	84%	29,301	
Gift Certificate Redeemed	692	-	-	546	100%	366	
Rain Check Redeemed	(6,132)	-	-	(1,223)	100%	(3,701)	
CanAm Commissions	(1,180)	-	-	-	0%	(1,075)	
Golf Pro Commissions	668	-	5,000	(1,268)	100%	201	
Golf Course Rentals	6,758	11,000	6,000	2,622	44%	3,926	
Food and Beverage	-	-	-	6,324	100%	-	
GHIN Disabled Fees	138	200	200	-	0%	37	
Miscellaneous Charges for Serv	10	6,000	6,000	-	0%	10	
Copies & Other Charges	2,510	3,000	3,000	1,071	36%	1,196	
Tree Replacement	2,020	-	-	2,495	100%	970	
Lien Search	14,767	15,000	15,000	7,480	50%	6,847	
Re-occupancy inspection fee	22,475	19,000	19,000	10,750	57%	11,475	
Clerk of the Court - Fines	117,255	150,000	150,000	55,675	37%	36,493	
Code Enforcement tickets	23,025	15,000	15,000	13,800	92%	3,325	
Disabled Parking tickets	9,184	7,000	7,000	-	0%	-	
Administrative Fee-Red Light hearings	-	80,460	80,460	3,395	4%	-	
Interest-CD's	4,046	7,000	7,000	943	13%	5,970	
Interest - Tax Collections	1,343	2,000	2,000	945	47%	-	
Rent - Metro Fire	11,696	15,000	15,000	5,939	40%	5,607	
Rent - Dade Co. Library	8,253	8,300	8,300	4,127	50%	4,127	
Rent - Bus Benches	4,284	4,000	4,000	2,142	54%	2,142	
Recreational Activities	16,529	12,000	12,000	9,991	83%	4,884	

**Chart B-Schedule of General Fund Budgeted and Actual Revenues  
For the Period Ending March 31, 2014  
(50% OF YEAR COMPLETED)**

<u>Department</u>	2012-13	FISCAL YEAR 2013-2014					Note
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 3/31/14	% OF BUDGET	PRIOR YEAR AS of 3/31/13	
Sprint Tower	72,624	90,000	90,000	85,028	94%	72,624	
Nextel	6,749	6,800	6,800	-	0%	6,749	
Metro PCS	8,540	8,400	8,400	-	0%	8,540	
Surplus sale of equipment	47,690	20,000	20,000	29,755	149%	8,253	
Other Miscellaneous	77,088	67,537	67,527	59,802	89%	69,471	
Code Enforcement Liens	250	500	500	-	0%	-	
Returned check charges	266	500	500	260	52%	80	
Byrne Grant	2,803	15,000	15,000	-	0%	-	
Other Grants	262,171	-	-	15,936	100%	28,171	
Red Light Fines	377,128	600,000	306,843	123,002	40%	200,417	
Proceeds from Lease	-	-	624,996	623,843	100%	-	
ITF - Sanitation Admin Fee	470,000	470,000	470,000	235,000	50%	235,000	
ITF- Stormwater Admin Fee	60,000	60,000	60,000	30,000	50%	30,000	
Appropriated fund balance	-	-	139,990	-	0%	-	
<b>TOTALS &gt;&gt;&gt;</b>	<b>\$ 13,979,662</b>	<b>\$ 15,245,012</b>	<b>\$ 15,721,837</b>	<b>\$ 10,161,742</b>	<b>65%</b>	<b>\$ 8,455,972</b>	

## II. REVENUES

### Notes to Revenue Schedule:

- (1) Approximately 75-90% of the annual property tax assessment is collected during the months of October thru January of each fiscal year, the City invests all excess amounts until the funds are required to pay normal operating expenditures of the City.

III) EXPENDITURES

Chart C-Schedule of General Fund Budgeted and Projected Expenditures  
For the Period Ending March 31, 2014  
(50% OF YEAR COMPLETED)

Department	FY2012-13 ACTUAL	FISCAL YEAR 2013-2014			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 3/31/2004		
<b>General Government:</b>						
Mayor & City Council	96,720	140,815	140,815	73,114	52%	
Office of the City Manager	354,013	349,603	349,603	181,544	52%	
Office of the City Clerk	280,342	291,588	245,157	50,363	21%	
Office of the City Attorney	165,986	171,000	171,000	64,011	37%	
Human Resource Department	206,798	189,516	189,517	96,903	51%	
Finance-Administration	548,721	535,490	582,442	247,143	42%	
Finance-Professional Services	255,838	274,295	272,255	122,473	45%	
IT Department	349,639	331,508	331,508	162,686	49%	
Planning Department	127,284	128,947	93,448	39,922	43%	
Non-Departmental	-	-	-	-	0%	
Total General Government	2,385,341	2,412,762	2,375,745	1,038,159	44%	1
<b>Public Safety:</b>						
Police Department	5,815,696	6,006,004	5,974,805	2,731,422	46%	
Building, Zoning & Code Enforcement	580,793	603,691	569,547	279,062	49%	
Total Public Safety	6,396,489	6,609,695	6,544,352	3,010,484	46%	1
<b>Public Works:</b>						
Public Works - Administration	346,040	359,599	371,073	166,630	45%	
Public Works - Streets	369,739	461,275	344,776	175,224	51%	
Public Works - Properties	690,780	589,929	589,929	303,156	51%	
Public Works - Building Maintenance	312,404	289,445	214,445	152,874	71%	3
Public Works - Fleet Maintenance	36,108	22,000	22,000	1,848	8%	
Total Public Works	1,755,071	1,722,248	1,542,223	799,732	52%	1
<b>Parks and Recreation:</b>						
Recreation	1,484,027	1,565,451	1,578,242	662,183	42%	
Aquatics	242,946	265,578	314,578	139,447	44%	
Tennis	25,172	20,467	20,467	7,390	36%	
Park Maintenance	108,449	123,939	123,939	47,952	39%	
Golf Administration	22,319	21,968	21,968	11,757	54%	
Golf Pro Shop	574,059	550,145	550,145	290,189	53%	
Golf Maintenance	1,046,849	1,276,252	1,957,175	1,273,402	65%	2
Total Parks and Recreation	3,503,821	3,823,800	4,566,514	2,432,320	53%	
<b>TOTAL GENERAL FUND EXPS.</b>	<b>14,040,722</b>	<b>14,568,505</b>	<b>15,028,834</b>	<b>7,280,695</b>	<b>48%</b>	<b>1</b>
Transfers to other funds						
Debt Service fund	507,062	363,205	363,205	181,602	50%	
Senior Center Fund	134,000	139,336	139,336	36,046	26%	
Total Transfers Out:	641,062	502,541	502,541	217,648	43%	1
Increase (decrease) in fund balance	-	173,966	190,466	-		
<b>TOTAL GENERAL FUND USES</b>	<b>14,681,784</b>	<b>15,245,012</b>	<b>15,721,841</b>	<b>7,498,343</b>	<b>48%</b>	

### III. EXPENDITURES

#### Notes to Expenditure Schedule:

- (1) All departments are within budget as of the end of the fiscal year. There are variances within some departments greater/less than 50%, however these fluctuations are based on seasonality and not on definite trends that will cause the department to be over budget later in the year. Any variances greater than 60% (if any) will be addressed by us herein.
- (2) Golf maintenance costs are at 65% of budget after the second quarter since during the first six months of the fiscal year, a significant amount of maintenance work was performed on the course and approx. \$625K in equipment was purchased.
- (3) Public Works-Building Maintenance is at 71% of budget since during these first six months of the fiscal year the City Hall plumbing project was commenced.

IV) FUNDS SUBSIDIZED BY GENERAL FUND

CHART D-CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-SENIOR CENTER  
(50% OF YEAR COMPLETED)

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 3/31/2014</u>	
Revenues:					
USDA C-1	\$ 9,732	\$ 9,815	\$ 9,815	\$ 4,941	50%
USDA C-2	17,521	18,229	18,229	9,860	54%
Local Grants C-1	76,793	96,759	96,759	48,375	50%
Local Grants C-2	51,789	51,491	51,491	25,028	49%
Local Grants III-B	22,059	20,707	20,707	12,406	60%
Sales to Va Gardens	15,690	16,800	16,800	7,530	45%
Donations	2,122	1,575	1,575	1,843	117%
Misc Revenues	<u>2,491</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Total revenues	<u>198,197</u>	<u>215,376</u>	<u>215,376</u>	<u>109,982</u>	51%
Expenditures:					
Administrative Costs	151,598	150,722	150,722	69,120	46%
Catering and operating supplies	133,335	147,580	160,411	59,192	37%
Operating Costs	47,264	53,609	53,609	17,716	33%
Capital Outlay	<u>-</u>	<u>2,800</u>	<u>2,800</u>	<u>-</u>	0%
Total expenditures	<u>332,197</u>	<u>354,711</u>	<u>367,542</u>	<u>146,028</u>	40%
Excess (deficiency) of revenues over expenditures	<u>(134,000)</u>	<u>(139,335)</u>	<u>(152,166)</u>	<u>(36,046)</u>	24%
Other financing sources					
Transfers in	<u>134,000</u>	<u>139,336</u>	<u>152,166</u>	<u>36,046</u>	24%
Total other financing sources	<u>134,000</u>	<u>139,336</u>	<u>152,166</u>	<u>36,046</u>	24%
<b>Net change in fund balance</b>	<u>-</u>	<u>1</u>	<u>-</u>	<u>0</u>	0%
Beginning fund balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Ending fund balance</b>	<u>\$ -</u>	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ 0</u>	

**CHART H-CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-SANITATION  
(50% OF YEAR COMPLETED)**

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET	NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 3/31/2014</u>		
Operating revenues:						
Sanitation revenues	\$ 2,250,635	\$ 2,343,883	\$ 2,343,883	\$ 1,913,174	82%	1
Total operating revenues	<u>2,250,635</u>	<u>2,343,883</u>	<u>2,343,883</u>	<u>1,913,174</u>	82%	
Operating expenses:						
Administrative costs	1,306,385	1,303,654	1,303,654	618,756	47%	
Operations and maintenance	329,630	202,915	202,915	176,191	87%	
Disposal costs	597,130	779,111	779,111	275,662	35%	
Depreciation and amortization	54,074	54,400	54,400	42,805	79%	
Total operating expenses	<u>2,287,219</u>	<u>2,340,080</u>	<u>2,340,080</u>	<u>1,113,414</u>	48%	
Operating income (loss)	<u>(36,584)</u>	<u>3,803</u>	<u>3,803</u>	<u>799,760</u>	21030%	
Nonoperating revenues (expenses):						
Interest income	1,124	-	-	505	0%	
Interest expense and fees	<u>(3,852)</u>	<u>(3,800)</u>	<u>(3,800)</u>	<u>(3,741)</u>	98%	
Total nonoperating revenues (expenses)	<u>(2,728)</u>	<u>(3,800)</u>	<u>(3,800)</u>	<u>(3,236)</u>	0%	
Income (Loss) before transfers	<u>(39,312)</u>	<u>3</u>	<u>3</u>	<u>796,524</u>	100%	
Change in net assets	<u>(39,312)</u>	<u>3</u>	<u>3</u>	<u>796,524</u>	100%	1
<b>Total net assets, October 1</b>	<u>835,761</u>	<u>796,451</u>	<u>796,451</u>	<u>796,451</u>		
<b>Total net assets, September 30</b>	<u>\$ 796,449</u>	<u>\$ 796,454</u>	<u>\$ 796,454</u>	<u>\$ 1,592,975</u>		

**Note:**

Collection of 73% of revenues is a result of the trash bills now being a part of the property tax bill which is mostly collected between October and March of each fiscal year.

**CHART I-CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-STORMWATER  
FOR THE PERIOD ENDING MARCH 31, 2014  
(50% OF YEAR COMPLETED)**

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET	NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 3/31/2014</u>		
Operating revenues:						
Residential Class I	\$ 279,319	\$ 250,000	\$ 250,000	\$ 113,950	46%	
Total operating revenues	<u>279,319</u>	<u>250,000</u>	<u>250,000</u>	<u>113,950</u>	46%	
Operating expenses:						
Administrative costs	197,287	200,644	200,644	97,216	48%	
Operations and maintenance	103,535	77,537	110,037	61,920	56%	
Depreciation and amortization	155,933	149,000	149,000	89,098	60%	
Total operating expenses	<u>456,755</u>	<u>427,181</u>	<u>459,681</u>	<u>248,234</u>	54%	
Operating income (loss)	<u>(177,436)</u>	<u>(177,181)</u>	<u>(209,681)</u>	<u>(134,284)</u>	64%	
Nonoperating revenues (expenses):						
Interest & other income	565	500	500	15	3%	
Interest expense and fees	<u>(971)</u>	<u>(1,500)</u>	<u>(1,500)</u>	<u>(609)</u>	41%	
Total nonoperating revenues (exp)	<u>(406)</u>	<u>(1,000)</u>	<u>(1,000)</u>	<u>(594)</u>	59%	
Income (Loss) before transfers	<u>(177,842)</u>	<u>(178,181)</u>	<u>(210,681)</u>	<u>(134,878)</u>	64%	
Change in net assets	<u>(177,842)</u>	<u>(178,181)</u>	<u>(210,681)</u>	<u>(134,878)</u>	64%	
Total net assets, October 1	<u>2,951,245</u>	<u>2,773,404</u>	<u>2,773,404</u>	<u>2,773,404</u>		
Total net assets, September 30	<u>\$ 2,773,403</u>	<u>\$ 2,595,223</u>	<u>\$ 2,562,723</u>	<u>\$ 2,638,526</u>		

**Notes:**

**CITY OF MIAMI SPRINGS  
INVESTMENT SCHEDULE  
Mar-14**

<u>Institution</u>	<u>Acct#</u>	<u>Principal Amount</u>
BB&T Money Market		\$ 6,174,451.00
<b>Subtotal BB&amp;T</b>		<b>\$ 6,174,451.00</b>
SBA (Pool B)	221371	\$ 31,675.00
Reserve for loss		\$ (7,953.00)
<b>Subtotal SBA</b>		<b>\$ 23,722.00</b>
<b>Total all investments</b>		<b>\$ 6,198,173.00</b>

**CASH ON HAND-OPERATING ACCOUNTS:**

<i>BB&amp;T Cash on hand-Operating Acct</i>	\$	1,114,838.67
<b>Total Cash on hand as of 12/31/13</b>		<b>\$1,114,838.67</b>
<b>Total Investments and cash on hand</b>		<b>\$7,313,011.67</b>

**RESTRICTED CASH:**

<i>BB&amp;T Cash on hand-LETF Operating acct</i>	\$	118,656.49
BB&T CD-LETF		650,000.00
<b>(Law Enforcement Trust-restricted)</b>	<b>\$</b>	<b>768,656.49</b>

VII) ANALYSIS OF CHARGES FOR SERVICES

Chart J-Schedule of Building & Zoning/Code Enforcement  
 Comparative for the periods ending March 31, 2013 and 2014  
 (50% OF YEAR COMPLETED)

Charges for Services:	YTD 3/31/14		YTD 3/31/13		
	<u>Building</u>	<u>Code Enforcement</u>	<u>Building</u>	<u>Code Enforcement</u>	
Occupational Licenses - City		\$ 51,134	\$	92,683	
Occupational Licenses - County		12,804		9,000	
Building Permits	154,415		119,079		
Electrical Permits	20,649		26,408		
Plumbing Permits	12,016		15,036		
Roofing Permits	33,551		24,591		
Mechanical Permits	14,501		6,926		
Zoning Permits	17,753		-		
Certification of Completions	1,440		815		
Structural Permits	10,596		10,200		
Other Permits	59,877		129,455		
Reoccupancy Inspection	10,750	-	11,475		
Code Enforcement tickets		13,800		3,325	
<b>Total Fees Collected</b>	<b>335,548</b>	<b>77,738</b>	<b>343,985</b>	<b>105,008</b>	
<b>Expenditures:</b>					
Personnel	171,694	26,901	147,235	32,206	
Inspector Costs	61,505		57,150		
Operating costs	14,221	4,741	16,943	5,648	25% of total expenses
Capital outlay	-	-	-		
Indirect costs from allocation	132,719		143,869		
<b>Total expenditures</b>	<b>380,139</b>	<b>31,642</b>	<b>365,197</b>	<b>37,854</b>	
<b>Excess charges for services over expenditures</b>	<b>(44,591)</b>	<b>46,097</b>	<b>(21,212)</b>	<b>67,154</b>	

The purpose of this report is to show if the charges being collected by the building & zoning /code enforcement departments are more than sufficient to cover the operating expenditures of these departments.

Chart K-Schedule of Recreation Department Operations  
 Period Ending March 31, 2014  
 (50% OF YEAR COMPLETED)

	Administrative	Pool	Tennis	Maintenance	YTD as of 3/31/2014	YTD as of 3/31/2013
<b>Charges for Services:</b>						
Summer Camp	\$ 53				\$ 53	\$ 40
Program activity fees	\$ 40				\$ 40	\$ 964
After School Care	21,487				21,487	25,173
Water Polo/Aquatics Teams		5,607			5,607	7,107
Swimming Pool Admissions		1,900			1,900	4,332
Pool rental		8,261			8,261	3,720
Swim lessons						
Annual Daddy/Daughter Dance	4,453				4,453	3,213
Vending Machines	962				962	971
Fitness room membership	17,984				17,984	23,981
Pool memberships		3,032			3,032	1,586
Annual Turkey trot	1,970				1,970	1,210
Football						6,350
Pelican Playhouse	8,405				8,405	4,884
Rental-recreational Facilities	9,991				9,991	
Basketball Program	19,702				19,702	24,250
Jazzercise Classes	1,963				1,963	1,963
Halloween	422				422	
Gym Rental						690
Xmas at the gazebo	807				807	
Yoga classes	2,921				2,921	7,481
Background check fees	4,395				4,395	
Little Smart Arts	370				370	
<b>Total Fees Collected</b>	<b>95,925</b>	<b>18,800</b>	<b>-</b>	<b>-</b>	<b>114,725</b>	<b>117,915</b>
<b>Expenditures:</b>						
Personnel	308,525	57,973			366,498	349,120
Operating costs	259,957	34,474	7,390	47,952	349,773	326,507
Debt Service	93,701				93,701	93,701
Capital outlay		47,000			47,000	
<b>Total expenditures</b>	<b>662,183</b>	<b>139,447</b>	<b>7,390</b>	<b>47,952</b>	<b>856,972</b>	<b>769,328</b>
<b>Excess exp. over charges for services</b>	<b>\$ (566,258)</b>	<b>\$ (120,647)</b>	<b>\$ (7,390)</b>	<b>\$ (47,952)</b>	<b>\$ (742,247)</b>	<b>\$ (651,413)</b>

Percentage of expenditures collected in fees

13.4%

15.3%

**NOTES TO STATEMENTS:**

% collected in fees is lower than prior year due to the cost of the pool shoring project during current fiscal year.

VIII) OTHER FUNDS

CHART L-CITY OF MIAMI SPRINGS  
 ACTUAL VS BUDGET REPORT-ROAD & TRANSPORTATION  
 (50% OF YEAR COMPLETED)

	FY2012-13 ACTUAL	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 3/31/2014		
Revenues:						
Peoples Transportation Tax	494,887	503,738	503,738	146,253	29%	
Charges for services	14,807	-	-	10,866	100%	
Misc Revenues-Interest	387	-	-	-	100%	
Total revenues	<u>510,081</u>	<u>503,738</u>	<u>503,738</u>	<u>157,119</u>	31%	
Expenditures:						
Administrative	77,605	73,945	73,945	35,186	48%	
Contractual/Professional Services	143,737	198,623	201,623	63,197	31%	
Repairs and maintenance	282,640	286,378	594,402	398,407	67%	
Operating Supplies/Road Materials	1,374	16,121	3,121	692	22%	
Capital Outlay-Improvements			33,000	16,500	50%	
Capital Outlay-Machinery	600	-	-	-	0%	
Total expenditures	<u>505,956</u>	<u>575,067</u>	<u>906,091</u>	<u>513,982</u>	57%	
Excess (deficiency) of revenues over expenditures	<u>4,125</u>	<u>(71,329)</u>	<u>(402,353)</u>	<u>(356,863)</u>	89%	
Net change in fund balance	4,125	(71,329)	(402,353)	<b>(356,863)</b>		
Beginning fund balance	<u>389,581</u>	<u>436,394</u>	<u>436,394</u>	<u>436,394</u>		
<b>Ending fund balance</b>	<u>\$ 393,706</u>	<u>\$ 365,065</u>	<u>\$ 34,041</u>	<u>\$ 79,531</u>		

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-LAW ENFORCEMENT TRUST FUND  
(50% OF YEAR COMPLETED)**

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 3/31/2014</u>	
Revenues:					
Fines and Forfeitures	49,422			46,566	100%
Interest Income	<u>1,750</u>	<u>10,000</u>	<u>10,000</u>	-	0%
Total revenues	<u>51,172</u>	<u>10,000</u>	<u>10,000</u>	<u>46,566</u>	466%
Expenditures:					
Administration Expenses	67,006	125,381	131,251	32,223	25%
Police education	1,323	25,500	25,500	590	2%
Capital Outlay-Vehicles	<u>97,010</u>	<u>145,000</u>	<u>145,000</u>	<u>1,789</u>	0%
Total expenditures	<u>165,339</u>	<u>295,881</u>	<u>301,751</u>	<u>34,602</u>	11%
Excess (deficiency) of revenues over expenditures	<u>(114,167)</u>	<u>(285,881)</u>	<u>(291,751)</u>	<u>11,964</u>	-4%
Net change in fund balance	(114,167)	(285,881)	(291,751)	<b>11,964</b>	
Beginning fund balance	<u>874,725</u>	<u>760,557</u>	<u>760,557</u>	<u>760,557</u>	
<b>Ending fund balance</b>	<b><u>\$ 760,558</u></b>	<b><u>\$ 474,676</u></b>	<b><u>\$ 468,806</u></b>	<b><u>\$ 772,521</u></b>	

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-CAPITAL FUND  
(50% OF YEAR COMPLETED)**

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 3/31/2014</u>	
<b>Revenues:</b>					
Intergovernmental	\$ 14,952	\$ -	\$ -	\$ -	100%
Interest and Other Income	-	-	7,250	-	0%
Total revenues	<u>14,952</u>	<u>-</u>	<u>7,250</u>	<u>-</u>	100%
<b>Expenditures:</b>					
General government	428	-	12,388	3,825	0%
Capital Outlay	<u>148,707</u>	<u>-</u>	<u>1,000</u>	<u>-</u>	0%
Total expenditures	<u>149,135</u>	<u>-</u>	<u>13,388</u>	<u>3,825</u>	29%
Excess (deficiency) of revenues over expenditures	<u>(134,183)</u>	<u>-</u>	<u>(6,138)</u>	<u>(3,825)</u>	0%
<b>Other financing sources</b>					
Transfers in	-	-	-	-	0%
Total other financing sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Net change in fund balance	<u>(134,183)</u>	<u>-</u>	<u>(6,138)</u>	<u>(3,825)</u>	0%
Beginning fund balance	<u>140,321</u>		<u>6,138</u>	<u>6,138</u>	
<b>Ending fund balance</b>	<u>6,138</u>	<u>-</u>	<u>-</u>	<u>\$ 2,313</u>	

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-DEBT SERVICE FUND  
(50% OF YEAR COMPLETED)**

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 3/31/2014</u>	
Expenditures:					
Principal Payments	440,297	451,810	574,318	450,974	79%
Interest Payments	128,506	117,669	125,595	63,721	51%
Administrative	-	-	-	-	0%
Total expenditures	<u>568,803</u>	<u>569,479</u>	<u>699,913</u>	<u>514,695</u>	74%
Excess (deficiency) of revenues over expenditures	<u>(568,803)</u>	<u>(569,479)</u>	<u>(699,913)</u>	<u>(514,695)</u>	74%
Other financing sources					
Transfers in	<u>507,062</u>	<u>569,478</u>	<u>699,912</u>	<u>514,695</u>	74%
Total other financing sources	<u>507,062</u>	<u>569,478</u>	<u>699,912</u>	<u>514,695</u>	74%
Net change in fund balance	<u>(61,741)</u>	<u>(1)</u>	<u>(1)</u>	<u>-</u>	100%
Beginning fund balance	<u>62,416</u>	<u>675</u>	<u>675</u>	<u>674</u>	
<b>Ending fund balance</b>	<u>675</u>	<u>674</u>	<u>674</u>	<u>\$ 674</u>	100%

CITY OF MIAMI SPRINGS  
 PROPOSED GENERAL FUND BALANCE DESIGNATIONS  
 PROJECTED FISCAL YEAR 2013-2014

<u>DESIGNATION</u>	Actual Balance 9/30/2013	FY2013-14		Projected Balance 9/30/2014
		Additions	Reductions	
Contingency-Hurricane Costs	215,025	-	-	215,025
Pool improvements	77,316	-	49,000	28,316
Total proposed designations	\$ 292,341	\$ -	\$ -	\$ 243,341
Total Available Fund Balance	3,692,341	-	49,000	3,643,341
Unrestricted, Undesignated fund Balance	3,400,000			3,400,000
25% of FY13-14 Operating expenditures.....				\$ 3,400,000
Excess(deficit) funds available for designation				\$ -

# CITY OF MIAMI SPRINGS



*Finance Department*  
 201 Westward Drive  
 Miami Springs, FL 33166-5289  
 Phone: (305) 805-5014  
 Fax: (305) 805-5037

**TO:** The Honorable Mayor Zavier Garcia and Members of the City Council  
**VIA:** Ron Gorland, City Manager  
**FR:** William Alonso, CPA, CGFO, Finance Director   
**DATE:** April 15, 2014  
**SUBJECT:** Golf Course (UNAUDITED) Financials for the quarter ending March 31, 2014.

Attached hereto are the unaudited financial reports for the Golf Course Fund for the quarter ending March 31, 2014. As in the past, the report is divided into three sections as follows: 1) Section A is a comparative profit and loss statement for the quarters ending March 31st for fiscal years 2014, 2013, and 2012. 2) Section B is a fiscal year-to-date actual to budget comparison for FY2014. 3) Section C is the FY 2014 year-to-date rounds report.

### Key Financial Indicators

The following are key year-to-date indicators from pages A-1, A-2, and C-1 of the attached report.

	<u>Ending</u> <u>3/31/2014</u>	<u>Ending</u> <u>3/31/2013</u>	<u>% Change</u> <u>From 3/31/13</u>	<u>Ending</u> <u>3/31/2012</u>	<u>% Change</u> <u>From 3/31/12</u>
<b><u>Golf Operations:</u></b>					
Total Revenues	638,208	588,901	8.4%	639,787	-0.2%
Operating Profit (Loss)	(301,477)	(110,431)	173.0%	(53,254)	466.1%
Profit(Loss)including non-golf costs	(313,234)	(121,777)	157.2%	(63,780)	391.1%
Pro Shop Costs	290,126	278,229	4.3%	271,913	6.7%
Maintenance Costs	649,559	421,100	54.3%	421,128	54.2%
Total Rounds Played	16,360	18,511	-11.6%	20,351	-19.6%
Total Greens Revenues	526,137	511,296	2.9%	548,468	-4.1%
Average per Round	32.16	27.62	16.4%	26.95	19.3%
Memberships Sold	56,853	36,977	53.8%	41,708	36.3%
Driving Range revenues	71,035	55,844	27.2%	57,589	23.3%

**Key Financial Indicators (continued)**

As you can see from this matrix, the golf revenues increased by 8.4% from the prior year while rounds are down by 11.6%, and driving range revenues are up 27.2%.

Memberships sold are finally showing improvement with a 53.8% increase over last year.

On the cost side, YTD maintenance costs are up 54.3% from last year. This increase was mainly due to the ongoing recovery efforts in order to improve the condition of the course. These increases were budgeted for FY2014. Pro shop costs are up 4.3% from last year. The operating loss is \$301,477 compared to a loss of \$110,431 last year.

The total bottom line YTD loss is \$313,234 compared to a loss of \$121,777 last year and a loss of \$63,780 for the same period of FY2012.

**The bottom line YTD loss of \$313,234 is part of the budgeted loss for FY2014 of \$726,993.**

Page A-1 is a comparative profit and loss for the six months ended 3/31/14, 3/31/13, and 3/31/12.

Page A-2 is a comparative profit and loss for six months ended 3/31/14, 3/31/13, and 3/31/12. The total YTD loss for the current year is \$301,477 compared to losses of \$110,431 as of 3/31/13 and \$53,254 as of 3/31/12.

Page B-1 provides an actual to budget comparison for the current fiscal year.

Page C-1 is an analysis of rounds played for the first quarter shows an 11.6% decrease in rounds played and a corresponding 2.9% increase in greens revenues. Our average per round is \$32.16 compared to \$27.62 for the same period last year. We have a total of 16,360 rounds played in the period compared to 18,511 for the same six month period of FY2013.

**CITY OF MIAMI SPRINGS, FLORIDA  
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS  
FOR THE PERIOD ENDING:**

	<u>3/31/2014</u>	<u>3/31/2013</u>	<u>3/31/2012</u>
<b>TOTAL PRO-SHOP AND GOLF COURSE- REVENUES</b>	<u>638,208</u>	<u>588,901</u>	<u>639,787</u>
<b>TOTAL PERSONNEL SERVICES</b>	166,823	140,495	128,022
<b>TOTAL OPERATING EXPENDITURES</b>	<u>657,555</u>	<u>549,401</u>	<u>555,583</u>
<b>TOTAL MANAGEMENT OPERATING EXPENDITURES</b>	<u>824,378</u>	<u>689,896</u>	<u>683,605</u>
<b>NET MANAGEMENT EXCESS OF EXP. OVER REV.</b>	<u>(186,170)</u>	<u>(100,995)</u>	<u>(43,818)</u>

**OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE GOLF COURSE:**

<b>ADMINISTRATIVE EXPENSES</b>	11,757	11,346	10,526
<b>PROCEEDS FROM DEBT - MAINTENANCE</b>	(623,843)	-	-
<b>DEBT SERVICE PAYMENT-MAINTENANCE</b>	85,502	9,436	9,436
<b>MACHINERY &amp; EQUIPMENT-MAINTENANCE</b>	<u>653,648</u>	<u>-</u>	<u>-</u>
<b>TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP</b>	<u>127,064</u>	<u>20,782</u>	<u>19,962</u>
<b>EXCESS EXPENDITURES OVER REVENUES</b>	<u>\$ (313,234)</u>	<u>\$ (121,777)</u>	<u>\$ (63,780)</u>

**CITY OF MIAMI SPRINGS, FLORIDA  
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS  
FOR THE PERIOD ENDING:**

	<u>3/31/2014</u>	<u>3/31/2013</u>	<u>3/31/2012</u>
<b>REVENUES</b>			
GREEN FEES	\$ 472,356	\$ 438,997	\$ 485,098
MEMBERSHIPS	26,003	16,626	18,813
CART REVENUES	27,743	43,969	42,419
RANGE FEES	71,035	55,844	57,589
GOLF - OTHER REVENUES	8,945	4,164	7,818
MERCHANDISE SALES	32,126	29,301	28,050
<b>TOTAL PRO SHOP REVENUES</b>	<u><b>638,208</b></u>	<u><b>588,901</b></u>	<u><b>639,787</b></u>
<b>PERSONNEL EXPENSES</b>			
REGULAR SALARIES	72,142	52,033	53,126
PART TIME SALARIES	60,376	65,889	53,275
OVERTIME	-	485	-
SEASONAL & OTHER	-	-	-
FICA TAXES	10,135	9,058	8,140
PENSION	8,874	4,958	6,158
MEDICAL INSURANCE	12,140	5,150	6,207
WORKER'S COMPENSATION	3,156	2,922	864
<b>TOTAL PERSONNEL SERVICES</b>	<u><b>166,823</b></u>	<u><b>140,495</b></u>	<u><b>128,022</b></u>
<b>OPERATING EXPENSES</b>			
CONTRACTUAL SERVICES	4,899	3,001	6,778
RENTALS AND LEASES	33,972	39,959	34,914
REPAIRS AND MAINTENANCE	1,521	14,150	2,102
PRINTING AND BINDING	3,799	-	-
PROMOTIONS & ADVERTISING	8,949	8,737	14,341
OTHER CHARGES - BANK & CREDIT CARD CHARGES	12,751	16,844	20,164
OPERATING SUPPLIES	4,657	5,040	5,255
UTILITY SERVICES-ELECTRICITY	9,999	13,815	15,672
UTILITY SERVICES-WATER	505	263	235
LIABILITY INSURANCE	6,214	5,472	5,998
TELECOMMUNICATIONS	4,948	5,291	8,480
MERCHANDISE	26,117	17,820	20,162
DRIVING RANGE	4,285	5,860	8,023
OFFICE SUPPLIES	198	1,335	1,467
DUES AND MEMBERSHIPS	489	150	300
<b>MAINTENANCE (Department Total)</b>	<u>534,252</u>	<u>411,664</u>	<u>411,692</u>
<b>TOTAL OPERATING EXPENDITURES</b>	<u><b>657,555</b></u>	<u><b>549,401</b></u>	<u><b>555,583</b></u>
<b>TOTAL PRO SHOP OPERATION EXPENDITURES</b>	<u><b>824,378</b></u>	<u><b>689,896</b></u>	<u><b>683,605</b></u>
<b>OPERATING PROFIT (LOSS) BEFORE OTHER COSTS</b>	<u><b>(186,170)</b></u>	<u><b>(100,995)</b></u>	<u><b>(43,818)</b></u>
<b>OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP</b>			
DEBT SERVICE PAYMENT-MAINTENANCE	85,502	9,436	9,436
MACHINERY & EQUIPMENT-MAINTENANCE	653,648	-	-
PROCEEDS FROM DEBT -MAINTENANCE	(623,843)	-	-
<b>TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP</b>	<u><b>115,307</b></u>	<u><b>9,436</b></u>	<u><b>9,436</b></u>
<b>NET PROFIT (LOSS)</b>	<u><b>\$ (301,477)</b></u>	<u><b>\$ (110,431)</b></u>	<u><b>\$ (53,254)</b></u>

**CITY OF MIAMI SPRINGS, FLORIDA  
GOLF COURSE  
ACTUAL VS ACTUAL- MAINTENANCE EXPENSES  
FOR THE PERIOD ENDING:**

**MAINTENANCE**

	<u>3/31/2014</u>	<u>3/31/2013</u>	<u>3/31/2012</u>
<b>PERSONAL SERVICES</b>			
REGULAR SALARIES	\$ 31,123	\$ 32,092	\$ 30,682
PAYROLL TAXES	2,261	2,455	2,347
PENSION	4,223	4,035	3,558
MEDICAL INSURANCE	4,990	3,140	3,123
WORKER'S COMPENSATION	900	888	516
<b>TOTAL PERSONAL SERVICES</b>	<u>43,497</u>	<u>42,610</u>	<u>40,226</u>
<b>OPERATING EXPENSES</b>			
PROFESSIONAL SERVICES	25,284	6,206	4,000
CONTRACTUAL SERVICES	171,327	203,786	188,443
REPAIRS AND MAINTENANCE	94,735	35,987	25,437
UTILITY SERVICES-ELECTRICITY	12,672	16,067	15,995
UTILITY SERVICES-WATER	3,594	6,149	4,549
OPERATING SUPPLIES	127,783	75,183	101,267
FUEL, OILS, LUBRICANTS	28,223	16,099	21,086
LIABILITY INSURANCE	4,458	4,212	4,230
TELECOMMUNICATIONS	517	239	291
EDUCATION AND TRAINING	2,474	-	-
UNIFORMS	1,645	-	911
RENTALS AND LEASES	18,043	5,126	5,257
<b>TOTAL OPERATING EXPENSES :</b>	<u>490,755</u>	<u>369,054</u>	<u>371,466</u>
<b>MACHINERY AND EQUIPMENT</b>	<u>653,648</u>	<u>-</u>	<u>-</u>
<b>TOTAL CAPITAL OUTLAY :</b>	<u>653,648</u>	<u>-</u>	<u>-</u>
<b>PRINCIPAL PAYMENTS</b>	85,502	9,436	9,436
<b>PROCEEDS FROM DEBT -MAINTENANCE</b>	<u>(623,843)</u>	<u>-</u>	<u>-</u>
<b>TOTAL DEBT SERVICE</b>	<u>(538,341)</u>	<u>9,436</u>	<u>9,436</u>
<b>TOTAL MAINTENANCE</b>	<u>\$ 649,559</u>	<u>\$ 421,100</u>	<u>\$ 421,128</u>

CITY OF MIAMI SPRINGS, FLORIDA  
 GOLF COURSE  
 ACTUAL VS ACTUAL- ADMINISTRATION EXPENSES  
 FOR THE PRIOD ENDING:

**ADMINISTRATION**

	<u>3/31/2014</u>	<u>3/31/2013</u>	<u>3/31/2012</u>
<b>OPERATING EXPENSES</b>			
UTILITY SERVICES-ELECTRICITY	5,361	4,404	4,580
REPAIRS AND MAINTENANCE	-	870	-
RISK MANAGEMENT	6,396	6,072	5,946
LICENSES AND FEES	-	-	-
<b>TOTAL OPERATING EXPENSES :</b>	<u>11,757</u>	<u>11,346</u>	<u>10,526</u>
<b>TOTAL ADMINISTRATION</b>	<u>\$ 11,757</u>	<u>\$ 11,346</u>	<u>\$ 10,526</u>

CITY OF MIAMI SPRINGS, FLORIDA  
GOLF & COUNTRY CLUB  
ACTUAL VERSUS BUDGET  
FOR THE PERIOD ENDING 3/31/14

	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance Positive (Negative)</u>
TOTAL PRO-SHOP- REVENUES	<u>638,208</u>	<u>1,139,856</u>	<u>(501,648)</u>
TOTAL OPERATING EXPENDITURES	<u>824,378</u>	<u>1,695,575</u>	<u>871,197</u>
OPERATING PROFIT (LOSS) BEFORE CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>(186,170)</u>	<u>(555,719)</u>	<u>369,549</u>
<u>OTHER REVENUES, TRANSFERS, AND EXPENDITURES:</u>			
DEBT SERVICE PAYMENT-MAINTENANCE	85,502	149,306	63,804
PROCEEDS FROM DEBT -MAINTENANCE	(623,843)	(654,552)	(30,709)
MACHINERY & EQUIPMENT-MAINTENANCE	<u>653,648</u>	<u>654,552</u>	<u>904</u>
TOTAL CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>115,307</u>	<u>149,306</u>	<u>33,999</u>
OPERATING PROFIT (LOSS) BEFORE NON-OPERATING COSTS	<u>(301,477)</u>	<u>(705,025)</u>	<u>403,548</u>
<u>NON-OPERATING COSTS:</u>			
CITY ADMINISTRATIVE EXPENSES	<u>11,757</u>	<u>21,968</u>	<u>10,211</u>
TOTAL OTHER NON-OPERATING COSTS	<u>11,757</u>	<u>21,968</u>	<u>10,211</u>
OPERATING PROFIT (LOSS)	<u>\$ (313,234)</u>	<u>\$ (726,993)</u>	<u>\$ 413,759</u>

**CITY OF MIAMI SPRINGS, FLORIDA  
ACTUAL VS BUDGET-PRO SHOP OPERATIONS  
FOR THE PERIOD ENDING 3/31/14**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>Variance Positive (Negative)</u>
<b>REVENUES</b>			
GREEN FEES	\$ 472,356	\$ 814,000	\$ (341,644)
MEMBERSHIPS	26,003	45,000	(18,997)
CART REVENUES	27,743	106,556	(78,813)
RANGE FEES	71,035	125,000	(53,965)
GOLF - OTHER REVENUES	8,945	11,200	(2,255)
MERCHANDISE SALES	32,126	38,100	(5,974)
<b>TOTAL PRO SHOP REVENUES</b>	<u><b>638,208</b></u>	<u><b>1,139,856</b></u>	<u><b>(501,648)</b></u>
<b>PERSONNEL EXPENSES</b>			
REGULAR SALARIES	72,142	165,080	92,938
PART TIME SALARIES	60,376	77,313	16,937
FICA TAXES	10,135	17,044	6,909
PENSION	8,874	18,186	9,312
MEDICAL INSURANCE	12,140	20,656	8,516
WORKER'S COMPENSATION	3,156	6,308	3,152
<b>TOTAL PERSONNEL SERVICES</b>	<u><b>166,823</b></u>	<u><b>304,587</b></u>	<u><b>137,764</b></u>
<b>OPERATING EXPENSES</b>			
CONTRACTUAL & PROFESSIONAL SERVICES	4,899	8,039	3,140
RENTALS AND LEASES	33,972	52,719	18,747
REPAIRS AND MAINTENANCE	1,521	5,500	3,979
FUEL, OILS, LUBRICANTS	65	21,740	21,675
PRINTING AND BINDING	3,799	4,500	701
PROMOTIONS & ADVERTISING	8,949	37,500	28,551
OTHER CHARGES - BANK & CREDIT CARD CHARGES	12,751	38,100	25,349
OPERATING SUPPLIES	4,657	6,500	1,843
UTILITY SERVICES-ELECTRICITY	9,999	7,500	(2,499)
UTILITY SERVICES-WATER	505	534	29
LIABILITY INSURANCE	6,214	11,932	5,718
TELECOMMUNICATIONS	4,948	5,894	946
MERCHANDISE	26,117	30,000	3,883
DRIVING RANGE	4,285	10,000	5,715
OFFICE SUPPLIES	198	3,639	3,441
DUES AND MEMBERSHIPS	489	1,000	511
TRAVEL	-	500	500
<b>MAINTENANCE (Department Total)</b>	<u>534,252</u>	<u>1,145,391</u>	<u>611,139</u>
<b>TOTAL OPERATING EXPENDITURES</b>	<u><b>657,620</b></u>	<u><b>1,390,988</b></u>	<u><b>733,368</b></u>
<b>TOTAL PRO SHOP OPERATION EXPENDITURES</b>	<u><b>824,443</b></u>	<u><b>1,695,575</b></u>	<u><b>871,132</b></u>
<b>OPERATING PROFIT (LOSS) BEFORE OTHER COSTS</b>	<u><b>(186,235)</b></u>	<u><b>(555,719)</b></u>	<u><b>369,484</b></u>
<b>OTHER (REVENUES) COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP</b>			
TRANSFERS TO DEBT SERVICE FUND	85,502	149,306	63,804
PROCEEDS FROM DEBT -MAINTENANCE	(623,843)	(654,552)	(30,709)
MACHINERY & EQUIPMENT-MAINTENANCE	653,648	654,552	904
<b>TOTAL OTHER (REVENUES) COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP</b>	<u><b>115,307</b></u>	<u><b>149,306</b></u>	<u><b>33,999</b></u>
<b>NET PROFIT (LOSS)</b>	<u><b>\$ (301,542)</b></u>	<u><b>\$ (705,025)</b></u>	<u><b>\$ 403,483</b></u>

**CITY OF MIAMI SPRINGS, FLORIDA  
GOLF COURSE  
ACTUAL VS BUDGET- MAINTENANCE EXPENSES  
FOR THE PERIOD ENDING 3/31/14**

<b><u>MAINTENANCE</u></b>	<b><u>YTD ACTUAL</u></b>	<b><u>YTD BUDGET</u></b>	<b><u>Variance Positive (Negative)</u></b>
<b>PERSONAL SERVICES</b>			
REGULAR SALARIES	\$ 31,123	\$ 69,034	\$ 37,911
PAYROLL TAXES	2,261	4,781	2,520
PENSION	4,223	8,885	4,662
MEDICAL INSURANCE	4,990	6,832	1,842
WORKER'S COMPENSATION	900	1,797	897
<b>TOTAL PERSONAL SERVICES</b>	<b><u>43,497</u></b>	<b><u>91,329</u></b>	<b><u>47,832</u></b>
<b>OPERATING EXPENSES</b>			
PROFESSIONAL SERVICES	25,284	27,618	2,334
CONTRACTUAL SERVICES	171,327	442,034	270,707
REPAIRS AND MAINTENANCE	94,735	123,451	28,716
UTILITY SERVICES-ELECTRICITY	12,672	28,530	15,858
UTILITY SERVICES-WATER	3,594	9,894	6,300
OPERATING SUPPLIES	127,783	350,305	222,522
FUEL, OILS, LUBRICANTS	28,223	38,326	10,103
LIABILITY INSURANCE	4,458	8,913	4,455
TELECOMMUNICATIONS	517	575	58
DUES AND SUBSCRIPTIONS	-	600	600
EDUCATION AND TRAINING	2,474	2,500	26
UNIFORMS	1,645	2,000	355
RENTALS AND LEASES	18,043	19,316	1,273
<b>TOTAL OPERATING EXPENSES :</b>	<b><u>490,755</u></b>	<b><u>1,054,062</u></b>	<b><u>563,307</u></b>
<b>MACHINERY AND EQUIPMENT</b>	<b><u>653,648</u></b>	<b><u>654,552</u></b>	<b><u>904</u></b>
<b>TOTAL CAPITAL OUTLAY :</b>	<b><u>653,648</u></b>	<b><u>654,552</u></b>	<b><u>904</u></b>
<b>TRANSFERS TO DEBT SERVICE FUND</b>	<b><u>85,502</u></b>	<b><u>149,306</u></b>	<b><u>63,804</u></b>
<b>TOTAL DEBT SERVICE</b>	<b><u>85,502</u></b>	<b><u>149,306</u></b>	<b><u>63,804</u></b>
<b>TOTAL MAINTENANCE</b>	<b><u>\$ 1,273,402</u></b>	<b><u>\$ 1,949,249</u></b>	<b><u>\$ 675,847</u></b>

CITY OF MIAMI SPRINGS, FLORIDA  
 GOLF COURSE  
 ACTUAL VS BUDGET- ADMINISTRATION EXPENSES  
 FOR THE PERIOD ENDING 3/31/14

<u>ADMINISTRATION</u>	YTD <u>ACTUAL</u>	YTD <u>BUDGET</u>	Variance Positive <u>(Negative)</u>
OPERATING EXPENSES			
UTILITY SERVICES-ELECTRICITY	5,361	9,174	3,813
RISK MANAGEMENT	6,396	12,794	6,398
<b>TOTAL OPERATING EXPENSES :</b>	<u>11,757</u>	<u>21,968</u>	<u>10,211</u>
<b>TOTAL ADMINISTRATION</b>	<u>\$ 11,757</u>	<u>\$ 21,968</u>	<u>\$ 10,211</u>

CHART E

MIAMI SPRINGS GOLF & COUNTRY CLUB  
ANALYSIS OF ROUNDS PLAYED  
FOR THE SIX MONTHS ENDING:

**GREEN & CART FEES**

TYPE
RACK RATES

	3/31/2014					3/31/2013		
	Number	%	Revenues	%	Avg Per Round	Number	Revenues	Avg Per Round
Weekend Non-Resident	376	2.3%	18,105	3.4%	48.15	783	38,184	48.77
Weekday Non-Resident	448	2.7%	18,639	3.5%	41.60	535	20,191	37.74
Weekend/Holiday Resident	285	1.7%	11,987	2.3%	42.06	1,501	64,575	43.02
Weekend MS?VG Resident	807	4.9%	33,620	6.4%	41.66	-	-	-
Weekday MS?VG Resident	1,060	6.5%	34,673	6.6%	32.71	-	-	-
Weekday Dade Resident	951	5.8%	39,999	7.6%	42.06	-	-	-
Weekend dade Resident	1,432	8.8%	73,598	14.0%	51.40	-	-	-
Weekday Resident	1,275	7.8%	40,202	7.6%	31.53	262	6,120	23.36
<b>TOTALS FOR TOP RACK RATES</b>	<b>6,634</b>	<b>40.5%</b>	<b>\$ 270,823</b>	<b>51.5%</b>	<b>\$ 40.82</b>	<b>3,081</b>	<b>\$ 129,070</b>	<b>\$ 41.89</b>
<b>SEASONAL(A); DISCOUNT(B); PROMOTIONAL RATES(C)</b>								
resident Weekend > 11:00 (B)		0.0%		0.0%		472	16,877	35.76
Non resident Weekend > 11:00 (B)		0.0%		0.0%		353	13,890	39.35
<b>Twilight-Weekday</b>	<b>3,248</b>	<b>19.9%</b>	<b>97,546</b>	<b>18.5%</b>	<b>30.03</b>	<b>511</b>	<b>15,426</b>	<b>30.19</b>
Twilight-Weekend	1,885	11.5%	60,122	11.4%	31.89	1,418	45,842	32.33
Shootout (C)	454	2.8%	13,579	2.6%	29.91	305	7,551	24.76
Seniors Weekday	14	0.1%	327	0.1%	23.36	5,745	153,517	26.72
Super Twilight after 4	2	0.0%	37	0.0%	18.50	220	4,112	
Public Service Employees	99	0.6%	3,238	0.6%	32.71	-	-	
Spectator	9	0.1%	201	0.0%	22.33	21	390	18.57
Prime Timers (C)	10	0.1%	215	0.0%	21.50	314	6,734	21.45
Teacher, Police, Fire	29	0.2%	867	0.2%	29.90	107	2,780	25.98
Men's Golf Assoc. (A)		0.0%		0.0%		30	1,206	40.20
GolfNow	1	0.0%	30	0.0%	30.00	1,054	31,620	-
Junior	187	1.1%	3,091	0.6%	16.53	71	530	7.46
Junior with Parent		0.0%		0.0%		47	862	18.34
Weekday resident cart Fee	1	0.0%	23	0.0%	23.00	54	1,261	-
PGA Member	3	0.0%	56	0.0%	18.67	149	2,741	18.40
Can-Am Golf (B)	118	0.7%	4,080	0.8%	34.58	115	3,398	-
Weekday Resident Walking	3	0.0%	60	0.0%	20.00	629	2,937	-
Tax Exempt Tournament	391	2.4%	14,774	2.8%	37.79	257	7,818	30.42
Non Resident Walker	15	0.1%	350	0.1%	23.33			
MS?VG Walker	87	0.5%	1,836	0.3%	21.10	-	-	-
Public Guest/Dade resident	43	0.3%	1,205	0.2%	28.02	2	24	-
<b>TOTALS FOR OTHER DISCOUNTED RACK RATES</b>	<b>6,599</b>	<b>40.3%</b>	<b>\$ 201,637</b>	<b>38.3%</b>	<b>\$ 30.56</b>	<b>11,874</b>	<b>\$ 319,516</b>	<b>\$ 26.91</b>
<b>TOTALS FOR ALL RACK RATES</b>	<b>13,233</b>	<b>80.9%</b>	<b>\$ 472,460</b>	<b>89.8%</b>	<b>\$ 35.70</b>	<b>14,955</b>	<b>\$ 448,586</b>	<b>\$ 30.00</b>
<b>Membership Activity:</b>								
Member 18 Hole cart	1,169	7.1%	27,304	5.2%	23.36	2,245	41,959	18.69
9-Hole Member Cart Rate	31	0.2%	370	0.1%	11.94	151	1,800	11.92
Trail Fee		0.0%		0.0%	-	3	2,325	0
Membership pro rated income		0.0%	26,003	4.9%	0		16,626	0
Member walk	1,927	11.8%		0.0%	0	1,157		0
<b>TOTALS FOR ALL MEMBER ROUNDS</b>	<b>3,127</b>	<b>19.1%</b>	<b>\$ 53,677</b>	<b>10.2%</b>	<b>\$ 17.17</b>	<b>3,556</b>	<b>\$ 62,710</b>	<b>\$ 17.63</b>
<b>TOTALS FOR ALL PAID ROUNDS THRU 12/31/09</b>	<b>16,360</b>	<b>100.0%</b>	<b>\$ 526,137</b>	<b>100.0%</b>	<b>\$ 32.16</b>	<b>18,511</b>	<b>\$ 511,296</b>	<b>\$ 27.62</b>
Employee Rounds	31		-			11	-	
Comp rounds	84		-			4	-	

**Note:**

Data from GolfTrac application with exception of Membership Pro Rated Income from HTE.

# CITY OF MIAMI SPRINGS

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*City Manager's Department  
201 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5010  
Fax: (305) 805-5040*

TO: Honorable Mayor Zavier Garcia and Members of the City Council

FROM: Ron Gorland, City Manager

SUBJECT: Special Council Meeting Date/Time for Commercial Vehicle Code Updating

DATE: April 24, 2014

Council needs to set the date/time for subject if at all possible in May. Tex Ziadie, Building and Code Director is available any dates except the week of May 12th.