



CITY OF MIAMI SPRINGS
Finance Department
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Agenda Item No. 11A

City Council Meeting of:

6-11-2012

To: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Asst. City Manager/Finance Director

Date: June 8, 2012

RE: FY2012-13 Update to Budget Estimates

During the past week we have met with all Department Heads and reviewed their individual budgets in preparation for our meetings with the City Manager next week. The preliminary estimates based on the Departmental budget requests show a deficit of approximately \$816,793 as shown on attachment A.

The following are some basic budget assumptions used for this analysis:

1. Millage used is the rollback rate (no tax increase for residents and the City receives the same ad-valorem revenues as in prior year)
2. Curtiss Mansion operation will be self-sufficient-no city subsidy
3. Projected an increase of approximately \$65,000 (8.4%) pension costs for the General Fund.
4. Increase of \$123,000 in workmen's compensation insurance costs for next fiscal year.
5. The COPS grant that provided funding for two police officers during the past three years has expired and the city will be funding the full cost of the two officers in next year's budget. Total cost approximately \$150,000.
6. This budget request also contains approximately \$253,118 in capex expenditures.
7. Proceeds of Historic Tax credit will be used to construct the parking lot at the mansion
8. No hurricanes will affect the city during October/November 2012.
9. No personnel headcount changes, no COLA or merit increases for General Employees and no COLA for Uniformed Police
10. No outsourcing of any public works services
11. The 3% of Department Head pay and Longevity that were eliminated last year are included in this budget.
12. There will be no further deterioration of the national/local economy.

There are also some assumptions that are deemed "soft" in that the numbers could change significantly up or down:

1. The projected loss at the golf course of \$223,746
2. The projected revenues from red light cameras of \$300,000

I have also included attachment B to this memo, this attachment shows that at present there is \$1,026,205 in designated fund balance. We are planning on using the \$260,133 for the pool marcite next fiscal year, and this would leave a balance of \$766,072 which includes a \$500,000 Hurricane Contingency.

ATTACHMENT "A"

**CITY OF MIAMI SPRINGS
BUDGET WORKSHEET
FY2012-13 PROPOSED BUDGET**

FUND:	Proposed Budget FY12-13	
General Fund:	Rollback Millage	-
	REVENUES	13,485,322
		816,793
DEFICIT AT ROLLBACK MILLAGE		
Mayor & City Council	(109,531)	-
Office of the City Manager	(306,447)	
Office of the City Clerk		
Operations	(330,391)	
Capital Outlay	(2,500)	(332,891)
Office of the City Attorney	(161,000)	
Human Resource Department	(183,338)	
Finance Department	(453,568)	
Finance-Professional Services	(262,679)	
IT Department		
Operating Expenses	(347,609)	
Capital Outlay	(11,500)	(359,109)
Planning Department	(123,753)	
Police:		
Police-Operations	(5,677,545)	
Police-Capital Outlay	(134,200)	(5,811,745)
Police-Crossing Guards	(22,493)	
Building & Code Enforcement		
Operating Expenses	(600,482)	
Capital Outlay	(1,000)	(601,482)
Public Works - Administration		
Operating Expenses	(418,521)	
Capital Outlay	(2,500)	(421,021)
Public Works - Streets		
Operating Expenses	(318,556)	
Capital Outlay	(34,900)	(353,456)
Public Works - Properties		
Operating Expenses	(733,315)	
Capital Outlay	(15,900)	(749,215)
Public Works - Building Maintenance		
Operating Expenses	(172,790)	
Capital Outlay	(35,000)	(207,790)
Public Works - Fleet Maintenance	(28,250)	
Recreation	(1,505,301)	
Aquatics	(261,621)	
Tennis	(30,960)	
Park Maintenance		
Maintenance Operations	(108,197)	
Maintenance Capital Outlay	(15,618)	(123,815)
Golf- Admin	(22,317)	
Golf-Pro Shop	(542,331)	
Golf-Maintenance	(805,788)	
Transfers to other funds:		
Senior Center Fund	(159,008)	
Debt Service Fund	(363,205)	-
TOTAL GENERAL FUND EXPENDITURES		(14,302,115)

ATTACHMENT "B"

**CITY OF MIAMI SPRINGS
PROPOSED GENERAL FUND BALANCE DESIGNATIONS
PROJECTED FISCAL YEAR 2011-2012**

<u>DESIGNATION</u>	<u>Balance</u>	<u>FY2011-12</u>		<u>Balance</u>
	<u>9/30/2011</u>	<u>Additions</u>	<u>Reductions</u>	<u>9/30/2012</u>
Parks and Recreation:				
Gymnasium/Recreation building	\$ 53,636	-	53,636	\$ -
Total Recreation Designations	53,636	-	53,636	-
Senior Center:				
Senior Center Building	180,000	-	32,163	147,837
Senior Center Van	-	-	-	-
Total Senior Center Designations	180,000	-	32,163	147,837
Downtown Revitalization	136,735	-	18,500	118,235
Contingency-Hurricane Costs	500,000	-	-	500,000
Pool improvements	260,133	-	-	260,133
Total proposed designations	\$ 1,130,504	\$ -	\$ 104,299	\$ 1,026,205
Encumbrances appropriated FY2012	\$ 273,274	\$ -		\$ 273,274
Total Available Fund Balance	<u>4,903,778</u>	<u>-</u>	<u>104,299</u>	<u>4,799,479</u>
Unrestricted, Undesignated fund Balance	<u>3,500,000</u>			<u>3,500,000</u>
				25% of FY11-12 Budgeted expenditures.....
				\$ 3,500,000
				Excess(deficit) funds available for designation
				\$ -