

SECTION 12

INFORMATION TECHNOLOGY

Mission Statement

The mission of the Information Technology Department is to provide the most innovative, highest quality technology-based services, in the most cost effective manner, and to facilitate the achievement of goals and objectives of each of the City's departments.

Information Technology

Goals

- Provide effective technological support for computer systems, web-based applications, voice, video, and integrated data services to all city departments.
- Promote and facilitate the integration of technology to effectively meet the overall mission of the City using collaborative efforts through planning, programming, training, and consulting with all departments.
- Develop, enhance and manage the City's enterprise network to provide high speed, transparent, and highly functional connectivity to all resources.
- Develop and maintain highly effective, reliable, secure, and innovative information systems to support each department's functions.
- Facilitate the collection, storage, security, and integrity of electronic data while ensuring appropriate access.
- Promote new uses of technology within the organization through the development of innovative applications
- To execute the direction established by department heads as related to support and purchase of hardware, software, and networking equipment.
- To be identified by our dedication, professionalism, and pride in our achievements.

Objectives

To foster the development and application of Information services to improve the lives of the citizens of Miami Springs. Information Services will accomplish its goals by providing and coordinating Information services to its customers.

Major Functions & Activities

Infrastructure

The Information Technology Infrastructure Division provides the City with the underlying structure: networks, storage, servers, operating systems and security to enable support of applications and users for City departments and customers. The Division performs tasks such as system and network administration, and selection and deployment of enterprise computer equipment including network devices, routers, switches, and computer servers and operating systems. Future planning and testing of devices and software before deployment to customers is an on-going process within the Division. In addition, many enterprise wide applications such as e-mail, office applications, and desktop presentation are deployed and managed within the group.

Major Functions & Activities (Continued)

Infrastructure (continued)

- Firewall configurations
- Site to site VPN installation and maintenance
- Server installations and maintenance
- Domain administration and active directory maintenance.
- User and group account maintenance and security.
- Access control lists / permissions.
- System backups / replication
- Virtualization and imaging
- Network and Security policies / IT Security policies

Integration

The Information Technology Integration Division is responsible for ensuring effective and efficient implementation and operation of business solutions that support a foundation for interdepartmental communication and collaboration. This is achieved through business process review, detailed needs analysis, software selection, outcome designs and maintenance. The Integration functions consist of programming, analytical, and database administration.

- Scripting / programming that ties unlike technologies together
- Optiview / Optispool and Naviline integration
- Police Department USA software and related components
- MDT's and mobile server for police
- Routing / management of message switch and FDLE communications
- Synchronization of internal services and social networking sites
- Website support for editors in city departments
- Write and maintain documentation on installations and procedures for applications requiring non standard settings.

Support

The Information Technology Support Division provides user assistance and support for the unique technologies embraced by City staff and employees.

- Desktop PC support – hardware repairs and upgrades
- PC imaging and maintenance of images
- Security updates and patches
- Virus related support
- Network configuration and local group policy lockdown
- Write and maintain end user policies and procedures relating to software.

Major Functions & Activities (continued)

Support (continued)

- Installation, support, and end user training of
 - Microsoft Office software
 - Java / JRE
 - Naviline / iSeries and printer sessions
 - Outlook email
 - Vermont Systems Rec Trac
 - Optiview optical imaging
 - Acrobat Pro
 - Fore! Golf software
 - Looking Glass (currently in-active)
 - Qrep
 - eForms – PD
 - USA software suite – PD
- Cell phone support
- Printer support
- First level phone communications support
- Copiers and scanners

Telecommunications

The Telecommunications Division is responsible for managing and securing the wide area network of the City, the hybrid fiber-coaxial telecommunications network, PBX / phone communications, cell phones services, and VPN communications between locations.

- Management of IP PBX system
- Phones / devices that communicate with PBX
- PRI and SIP based account management
- Cell phone services – devices, account management
- Cost analysis and comparisons with related services.
- Work with integration and infrastructure
- Write and maintain communications and communications security policy
- Wifi access point installation, security, and maintenance.
 - Group Policy Objects
 - Network Login / Logout Scripts
 - Backup system
 - DDC Climate Control System
 - Vermont Systems for REC / Golfnow for Golf
 - Surveillance cameras
 - USA Software dispatch applications
 - MDT Mobile units for police department
 - SQL Server
 - Cisco routers and firewall security monitoring and updates

Information Technology

FY2015-16 Accomplishments

- Physical to virtual conversion of Optiview SQL server
- Conversion of Storage unit 1 and unit 2 to virtual
- Conversion of Text Search engine to virtual
- Optimized CMSMail server for storage, Exchange mail as gateway
- Zendesk web service for IT Department knowledge base
- ssh server with PKI for remote management of City systems
- Implementing remote support for desktops / push updates and patches
- Removed non-compliant desktops, replaced with new desktop computers
- HIPAA Certification for IT Department
- New HIPAA security policies and forms

FY 2016-17 Budget Highlights

- Proposed budget is \$4,425 or 1.3% lower than FY2015/2016.
- Budget includes \$6,000 for new server.
- Budget Summary:

Budgeted Revenues	\$ -0-
Budgeted Expenditures	<u>\$343,921</u>
Net cost of Department	<u>\$343,921</u>

CITY OF MIAMI SPRINGS
 INFORMATION TECHNOLOGY BUDGET
 FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER INFORMATION TECH	ACCOUNT DESCRIPTION	FY2013-14		FY2014-15		FY2015-16	FY2016-17	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
		ACTUALS	ACTUALS	AMENDED BUDGET	Departmental Request				
001-5301-513.12-00	REGULAR SALARIES	116,547	104,752	131,312	129,798	(1,514)	84,714		
001-5301-513.21-00	FEDERAL PAYROLL TAXES	8,440	7,717	8,776	7,813	(963)	6,113		
001-5301-513.22-01	GENERAL	17,252	15,625	15,394	13,973	(1,421)	12,228		
	TOTAL MEDICAL INSURANCE	17,706	15,589	17,092	28,519	11,427	13,731		
001-5301-513-24-00	WORKMENS COMP	151	277	327	324	(3)	243		
001-5301-513-25-00	UNEMPLOYMENT COMP					-	2,354		
001-5301-513.34-00	OTHER CONTRACTUAL SERVICE	132,236	134,182	146,221	139,291	(6,930)	111,420		
001-5301-513.40-00	TRAVEL AND PER DIEM		-	500	500	-	-		
001-5301-513.41-01	TELEPHONE	155	168	160	163	3	133		
001-5301-513.41-02	CELLULAR PHONE	2,034	1,445	2,100	2,868	768	1,199		
001-5301-513-41-06	INTERNET	1,288	1,229	1,214	2,074	860	1,582		
001-5301-513-45-30	LIABILITY INSURANCE	2,304	3,180	3,200	3,594	394	2,259		
001-5301-513.46-00	REPAIRS AND MAINTENANCE	1,834	1,364	4,792	2,475	(2,317)	1,790		
001-5301-513.46-02	FLEET MAINTENANCE	187	906	3,006	1,500	(1,506)	1,807		
001-5301-513.51-00	OFFICE SUPPLIES	1,030	-	500	500	-	131		
001-5301-513.52-00	OPERATING SUPPLIES	1,108	1,540	1,312	1,500	188	1,469		
001-5301-513.54-00	DUES, MEMBERSHIPS, SUBS	370	195	400	528	128	528		
001-5301-513.58-00	EDUCATION AND TRAINING	158	646	6,000	2,500	(3,500)	-		
001-5301-513.64-00	MACHINERY AND EQUIPMENT	4,699	9,504	6,040	6,000	(40)	2,480		
** INFORMATION	TECHNOLOGY	307,499	298,319	348,346	343,921	(4,425)	244,181		

12-6

Fiscal Year : 2016
 Budget Level : BUDG
 Description :

DEPARTMENTAL INPUT

Account #	Description	Budget Amount	Misc. Info
1-5301-513-12-00	REGULAR SALARIES	129,798.00	
1-5301-513-21-00	FEDERAL PAYROLL TAXES	7,813.00	
1-5301-513-22-01	GENERAL	13,973.00	
1-5301-513-23-04	HMO, EMPLOYEE ONLY	27,299.00	
1-5301-513-23-07	LIFE/AD&D	857.00	
1-5301-513-23-08	DENTAL - OHS - EMPLOYEE	259.00	
1-5301-513-23-09	VSP - VISION - EMPLOYEE	104.00	
1-5301-513-24-00	WORKER'S COMPENSATION	324.00	
1-5301-513-34-00	OTHER CONTRACTUAL SERVICE	139,291.00	
00100	AHA CONSULTING ANNUAL MAINT	3,600.00	
00200	SUNGUARD ASP - INCLUDING ALL SERVICES	121,776.00	
00300	CISCO - ANNUAL MAINT / LICENSE	600.00	
00400	BOX UNLIMITED CLOUD STORAGE	540.00	
00500	ITC PHONE SYSTEM ANNUAL MAINT	5,500.00	
00600	AWS HOSTED SERVICES	3,600.00	
00700	VIRCOM SPAM FILTERING ANNUAL SERVICE	2,200.00	
00800	DOTGOV DOMAIN ANNUAL REGISTRATION	125.00	
00900	TRENDMICRO ANTIVIRUS ANNUAL MAINT - 51 LIC	1,350.00	
	TRAVEL AND PER DIEM	500.00	
	TELEPHONE: BASE & LOCAL	163.00	
	CELLULAR TELEPHONE	2,868.00	
	INTERNET ACCESS	2,074.00	
	FLEET MAINTENANCE	1,500.00	
	RISK MANAGEMENT	3,595.00	
	REPAIRS AND MAINTENANCE	2,475.00	
00100	FS1 SERVER DRIVES	600.00	
00200	EX SERVER DRIVES	705.00	
00300	HP ML360 DRIVES	720.00	
00400	HP PROCURVE SWITCH REPLACEMENT	450.00	
	OFFICE SUPPLIES	500.00	
	OPERATING SUPPLIES	1,500.00	
	DUES, MEMBERSHIPS, SUBS	528.00	
	EDUCATION AND TRAINING	2,500.00	
00100	CBT TRAINING ANNUAL	2,500.00	
	MACHINERY AND EQUIPMENT	6,000.00	
00100	HP DL160 GEN9 SERVER	2,500.00	
00200	MICROSOFT SERVER 2012R2 SOFTWARE/LIC	4,500.00	
00300	MICROSOFT EXCHANGE SERVER 2016 SOFTWARE/LIC	850.00	
		343,921.00	

* Total Accounts for this Budget Level 21

12-7

Basis for FY 2016-17 Salary Projections

Calculations is based upon current earnings at 2,080 hours

- Base Salary for each position:
- Adjustment includes:
 - Max Annual merit increase for position 0.0%
 - Cost of living Adjustment 0.00%
 - CPI for all urbans (Apr to Apr) 3.00% to be effective on 10-01-2016
 - Estimate used for COLA Projection

!:

City of Miami Springs												
Department: IT DEPT												
Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Date of Annual Review	FY16-17 Projected Merit Increase	3% COLA Increase	Longevity	Other	FY16-17 Projection
IT Director-PG46	J Fonseca	FT	1	1	0	\$79,820	11/22/04	\$ -	2,395	\$ 1,000		\$83,215
Asst IT Manager PG 37	Vacant	FT	1	1	0	\$46,583	11/16/10	\$ -	0	0	\$0	\$46,583
			-	-	0	\$0						\$0
Total projections			2.0	2.0	0	\$126,403		\$ -	2,395	\$ 1,000		\$129,798

12-8

**CITY OF MIAMI SPRINGS
ASSET ACQUISITION REQUEST
FOR FY 2016-2017 BUDGET YEAR**

(this form to be used for all projected machinery, equipment, vehicle and office/computer equipment with cost per item exceeding \$1,000)

Department: _____ IT DEPT

<u>Description of equipment requested</u>	<u>Estimated Cost</u>
HP server - DL series Gen 9 with required RAM and Storage for Exchange	\$ 4,500.00
Microsoft 2012R2 server software	\$ 850.00
Microsoft 2016 Exchange mail server software	\$ 650.00
_____	\$ -
_____	\$ -
_____	\$ -
_____	\$ -
Total budget request:	<u><u>\$ 6,000.00</u></u>

<u>Detail any grant or additional funding sources for this project</u>	<u>Funding</u>
_____	\$ -
_____	\$ -
_____	\$ -
Total additional funding	<u><u>\$ -</u></u>

Reason why equipment is needed
 Integration with cloud services. Better security features for
 compliance with FDLE communications requirements for Police Department
 mailboxes. Will allow re-assigning older Exchange server for mailbox backups.

<u>Expected cost savings from this acquisition(if any)</u>	<u>Expected Savings</u>
_____	_____
_____	_____
_____	\$ -



 Department Head Signature

 City Manager Approval

Account	Vendor	Service	AMT
34-00	Aha!	Annual Maint	\$ 3,600.00
	Sungard	ASP and bundled services	\$ 121,776.00
	Cisco	Annual Maint ASA5510	\$ 600.00
	Box.com	Cloud storage	\$ 540.00
	ITC	Phone maintenance	\$ 5,500.00
	Amazon web services	Hosted systems	\$ 3,600.00
	Vircom	Spam filtering service	\$ 2,200.00
	Dotgov	Domain registration	\$ 125.00
	Trendmicro	Antivirus Annual Maint	\$ 1,350.00
			\$ 139,291.00
46-00	Server drives - FS1	3 @ 200	\$ 600.00
	Server drives - EX server	3 @ 235	\$ 705.00
	Server drives - HP ML360	4 @ 180	\$ 720.00
	HP Procurve	network switch replacement	\$ 450.00
			\$ 2,475.00
58-00	CBT Training	online technology training	\$ 2,500.00
64-00	HP / CDWG	New 2016 Exchange mail svr	\$ 6,000.00

SECTION 13



**PUBLIC SERVICES
DEPARTMENT
MISSION STATEMENT**

**Our mission is to continue our commitment in providing
Quality of Life for our Residents through Responsive,
Efficient and Effective Services.**

**Our goal is to provide these services with Professionalism,
Teamwork and Communication.**

We are dedicated to our vision and core values.



134

Public Services - Administration Division

The Administrative Division is responsible for the management of the Public Services Department. This includes strategic planning for the maintenance of all infrastructure, utilities, and services within the City. The Administration also provides supervision, training, guidance, and support for all of the employees within the Public Works department.

Goals

Continue to provide quality services and informative response's to the public and ensure customer satisfaction.

Maintain our system of proper planning, scheduling, inventory control, training, and cost accounting for all divisions of the department.

Continue our efforts in building a positive working relationship with the public & Contractors

Objectives

Establish better communication with staff at all levels

Track all inventory and labor to ensure a cost effective operation.

Continue to build & maintain teamwork and morale within the department.

2015-16 Accomplishments

Achieved our goal of communications and cohesiveness among employee's & supervisors

Increased parts inventory, changed purchase procedures with new vendors and shopping for better rates

Continued our lunch programs to promote cohesiveness & teamwork

Resident & Commercial Complaints have diminished

FY 2016-17 Budget Highlights

- Proposed budget is \$20,949 or 5.1% lower than FY2015-16..
- **The total Public Works budget is \$1,800,111 or \$29,859 higher than the total FY15-16 budget.**
- Budget Summary:

Budgeted Revenues	\$	-0-
Budgeted Expenditures	\$	<u>387,301</u>
Net cost of Department	\$	<u>387,301</u>

CITY OF MIAMI SPRINGS
PUBLIC WORKS BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14		FY2014-15		FY2015-16		FY2016-17		Dollar Increase (decrease)	YTD ACTUALS AS OF 6/30/16
		ACTUALS	ACTUALS	AMENDED BUDGET	Request	Request	Request				
ADMINISTRATION DIVISION											
001-5401-541.12-00	REGULAR SALARIES	226,290	230,452	265,483	244,201	(21,282)	186,081				
001-5401-541.14-00	OVERTIME	246	63	-	1,000	1,000	915				
001-5401-541.21-00	FEDERAL PAYROLL TAXES	16,365	16,817	17,282	15,268	(2,014)	13,810				
001-5401-541.22-01	GENERAL EMPLOYEES PENSION	17,686	18,219	17,764	17,314	(450)	15,649				
	TOTAL MEDICAL INSURANCE	34,391	40,990	41,416	46,290	4,874	30,811				
001-5401-541.24-00	WORKER'S COMPENSATION	760	1,454	1,992	1,832	(160)	1,494				
001-5401-541.31-00	PROFESSIONAL SERVICES	750	-	-	-	-	-				
001-5401-541.40-00	TRAVEL AND PER DIEM	25	1,075	500	4,700	4,200	3,150				
001-5401-541.41-01	TELEPHONE	1,536	1,576	1,440	1,493	53	1,311				
001-5401-541.41-02	CELLULAR TELEPHONE	1,186	2,075	1,632	1,752	120	1,295				
001-5401-541.41-03	POSTAGE	452	635	575	757	182	374				
001-5401-541.41-04	UPS/FEDEX	56	29	160	300	140	148				
001-5401-541.41-06	INTERNET ACCESS	3,830	3,333	3,276	3,337	61	2,222				
001-5401-541.43-01	ELECTRICITY	6,069	7,167	7,175	4,873	(2,302)	4,007				
001-5401-541.43-02	WATER	-	1,722	714	734	20	588				
001-5401-541.44-00	RENTALS AND LEASES	615	615	615	615	-	461				
001-5401-541.45-10	FLEET MAINTENANCE	1,959	2,696	2,500	2,500	-	1,607				
001-5401-541.45-30	LIABILITY INSURANCES	30,011	28,874	27,755	22,736	(5,019)	23,522				
001-5401-541.46-00	REPAIRS AND MAINTENANCE	-	-	500	500	-	-				
001-5401-541.47-00	PRINTING AND BINDING	68	-	100	100	-	100				
001-5401-541.51-00	OFFICE SUPPLIES	3,529	2,331	6,021	6,500	479	5,427				
001-5401-541.52-00	OPERATING SUPPLIES	5,781	13,601	7,050	6,200	(850)	4,973				
001-5401-541.52-02	FUEL, OILS, LUBRICANTS	1,899	1,774	2,000	2,000	-	1,236				
001-5401-541.52-07	TIRES	134	-	700	700	-	253				
001-5401-541.54-00	DUES, MEMBERSHIPS, SUBS	316	502	600	600	-	325				
001-5401-541.58-00	EDUCATION AND TRAINING	626	-	1,000	1,000	-	457				
001-5401-541.64-00	MACHINERY AND EQUIPMENT	-	-	-	-	-	-				
	Total Administration	354,580	376,000	408,250	387,301	(20,949)	300,216				

13-3

Fiscal Year : 2016
 Budget Level : BUDG
 Description :
 DEPARTMENTAL INPUT

Account #	Description	Budget Amount	Misc. Info
1-5401-541-12-00	REGULAR SALARIES	244,201.00	
1-5401-541-14-00	OVERTIME	1,000.00	
1-5401-541-21-00	FEDERAL PAYROLL TAXES	15,268.00	
1-5401-541-22-01	GENERAL	17,314.00	
1-5401-541-23-01	POS, EMPLOYEE ONLY	43,081.00	
1-5401-541-23-07	LIFE/AD&D	1,673.00	
1-5401-541-23-08	DENTAL - OHS - EMPLOYEE	1,164.00	
1-5401-541-23-09	VSP - VISION - EMPLOYEE	371.00	
1-5401-541-24-00	WORKER'S COMPENSATION	1,832.00	
1-5401-541-40-00	TRAVEL AND PER DIEM	4,700.00	
00100	VEHICLE ALLOWANCE FOR TOM NASH	4,200.00	
00200	SUNPASS FOR VEHICLES TAKEN OUT OF TOWN FOR REPAIR	500.00	
00300	SUNPASS FOR STORMWATER DEBRIS DISPOSAL	.00	
00400	OTHER TRAVEL EXPENSES AS NEEDED	.00	
00100	COMCAST - PW CABLE	1,493.00	
00200	OTHER COMMUNICATIONS COST	1,752.00	
00100	POSTAGE FOR FED-EX/UPS SERVICES & PARTS RETURN	300.00	
00100	INTERNET ACCESS	3,337.00	
00100	CELLULAR TELEPHONE	4,873.00	
00100	POSTAGE	734.00	
00100	COURIER, UPS, FEDX -OVERNGT	615.00	
00100	RENTALS AND LEASES	2,500.00	
00100	FLEET MAINTENANCE	2,500.00	
00100	REPAIRS, MAINTENANCE, WASHES ON 3 VEHICLES	2,500.00	
00200	PORTION OF FUEL TRAK AGREEMENT	22,736.00	
00100	LIABILITY INSURANCES	500.00	
00100	REPAIRS AND MAINTENANCE	100.00	
00100	PRINTING AND BINDING	6,500.00	
00100	OFFICE SUPPLIES	6,500.00	
00100	OPERATING SUPPLIES	6,200.00	
00100	SMALL MEDICAL SUPPLIES, PETTY CASH, EXTRA COPIES	6,200.00	
00200	CHARGES, PAPER TOWELS, SHOES & UNIFORMS FOR OFFICE	.00	
00300	PERSONNEL, SANITIZER REFILLS, RADIOS,	.00	
00400	FUEL STORAGE TANK PERMIT	.00	
00500	OTHER MISC ITEMS AS NEEDED FOR OPERATING PW OFFICE	.00	
00100	FUEL, OILS, LUBRICANTS	2,000.00	
00100	ESTIMATED FUEL COST FOR 3 VEHICLES	700.00	
00100	TIRES	700.00	
00100	DUES, MEMBERSHIPS, SUBS	600.00	
00100	ESTIMATED TIRE REPLACEMENT FOR 3 VEHICLES	700.00	

13-4

Account #	Description	Budget Amount	Misc. Info
1-5401-541-58-00	EDUCATION AND TRAINING	1,000.00	
		1,000.00	
		387,301.00	
		600.00	
		.00	
		1,000.00	

* Total Accounts for this Budget Level 28

13-5

Public Services – Streets/Streetlights Division

The Streets Division's function is to maintain and repair all city streets, streetlights, bike paths, alleys, and sidewalks. This division also maintains the monuments, city seals, and traffic and street signs that are not maintained by Miami-Dade County Public Works Department. Projects undertaken by this Division are supplemented with Local Option Gas Tax and CITT/Peoples Transportation Tax funds.

Goals

- Ensure all city sidewalks are safe for pedestrian traffic.
- Restore the alleys and alley approaches citywide.
- Continue to upgrade and repair the streetlight infrastructure.
- Maintain the right-of-ways.

Objectives

- Inspect sidewalks to ensure American with Disability Act (ADA) compliance to eliminate safety hazards.
- Supervise and provide support for various lighting projects currently proposed.
- Locate and repair potholes and sinkholes, city-wide.

2015-16 Accomplishments

- Installed final phase of the Enhanced Pedestrian Crosswalk System in the downtown district.
- Stayed ahead of roadway pot holes and swale damages City Wide
- Continued rocking and grading alleys
- Replaced several faded and damaged street signs City Wide and added pedestrian safety signage on Curtiss Parkway and Deer Run
- Replaced Street Light poles where needed due to age or damage.

FY 2016-17 Budget Highlights

- Proposed budget is \$45,620 or 11.5% higher than FY2015-16.
- Budget Summary:

Budgeted Revenues	\$	-0-
Budgeted Expenditures		<u>\$437,256</u>
Net cost of Department		<u>\$437,256</u>
- Budget includes \$50,000 for tree planting city-wide.

CITY OF MIAMI SPRINGS
PUBLIC WORKS BUDGET
FISCAL YEAR ENDING 9/30/17

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY2013-14</u> <u>ACTUALS</u>	<u>FY2014-15</u> <u>ACTUALS</u>	<u>FY2015-16</u> <u>AMENDED</u> <u>BUDGET</u>	<u>FY2016-17</u> <u>Departmental</u> <u>Request</u>	<u>Dollar</u> <u>Increase</u> <u>(decrease)</u>	<u>YTD</u> <u>ACTUALS</u> <u>AS OF 6/30/16</u>
STREETS DIVISION							
001-5402-541.12-00	REGULAR SALARIES	78,836	81,404	83,377	121,465	38,088	57,705
001-5402-541.14-00	OVERTIME	457	1,657	500	1,000	500	196
001-5402-541.21-00	FEDERAL PAYROLL TAXES	6,064	6,355	5,378	7,646	2,268	4,429
001-5402-541.22-01	GENERAL	3,591	-	-	2,945	2,945	-
	TOTAL MEDICAL INSURANCE	13,409	15,939	13,559	22,271	8,712	10,442
001-5402-541.24-00	WORKER'S COMPENSATION	3,020	5,343	7,063	10,288	3,225	5,301
001-5402-541.31-00	PROFESSIONAL SERVICES	-	-	-	-	-	-
001-5402-541.34-00	CONTRACTUAL SERVICES	4,775	20,905	50,100	53,500	3,400	48,460
001-5402-541.43-01	ELECTRICITY	158,067	156,311	135,635	120,386	(15,249)	94,293
001-5402-541.44-00	RENTALS AND LEASES	-	-	-	-	-	-
001-5402-541.45-10	FLEET MAINTENANCE	14,727	32,366	20,400	18,000	(2,400)	15,467
001-5402-541.45-30	LIABILITY INSURANCES	5,035	2,079	1,909	2,755	846	1,431
001-5402-541.46-00	REPAIRS AND MAINTENANCE	38,094	40,291	30,000	45,000	15,000	28,169
001-5402-541.52-00	OPERATING SUPPLIES	16,279	11,466	20,000	22,000	2,000	17,991
001-5402-541.52-02	FUEL, OILS, LUBRICANTS	9,381	6,873	7,500	7,500	-	3,658
001-5402-541.52-07	TIRES	-	1,381	2,500	2,500	-	732
001-5402-541.63-00	IMPROVEMENTS O/T BUILDING	-	-	13,715	-	(13,715)	3,767
	Total Streets	351,735	382,370	391,636	437,256	45,620	292,041

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-5402-541-12-00	REGULAR SALARIES	121,465.00	
1-5402-541-14-00	OVERTIME	1,000.00	
1-5402-541-21-00	FEDERAL PAYROLL TAXES	7,646.00	
1-5402-541-22-01	GENERAL	2,945.00	
1-5402-541-23-04	HMO, EMPLOYEE ONLY	20,892.00	
1-5402-541-23-07	LIFE/AD&D	757.00	
1-5402-541-23-08	DENTAL - OHS - EMPLOYEE	459.00	
1-5402-541-23-09	VSP - VISION - EMPLOYEE	163.00	
1-5402-541-24-00	WORKER'S COMPENSATION	10,288.00	
1-5402-541-34-00	OTHER CONTRACTUAL SERVICE	3,500.00	
00100	MIAMI SPRINGS SHARE BTWN VIRGINIA GARDENS OF	3,500.00	
00200	MEDIAN ISLAND MAINTENANCE NEAR 36 ST & CURTISS PKW		
00100	TREES & INSTALLATIONS	50,000.00	
00100	REPAIRS, MAINTENANCE, WASHES ON 2 VEHICLES AND	18,000.00	
00200	ROOT CUTTER, COMPRESSOR, COMPACTOR, ROLLER,		
00300	CONCRETE MIXER, BACKHOE, SKID STEER, FRONT END		
00400	LOADER, PORTION OF FUEL TRAK AGREEMENT		
		2,755.00	
00100	OUTSIDE LIGHT, BOLLARD, OUTLET, FLOOD & SPOT LIGHT	45,000.00	
00200	SPRINKLERS, TIMERS, OTHER REPAIRS AS NEEDED		
		22,000.00	
00100	BROOMS, RAKES, SHOVELS, AXES, SPRINKLERS, LIGHT	22,000.00	
00200	BULBS FOR OUTSIDE, CUTTING BLADES, HOSES, SPRAY		
00300	PAINTS, CHRISTMAS LIGHTS, PAINT BRUSHES, TRAYS &		
00400	LINERS, CONCRETE MIX, BOTTLE SPRAYERS, GLOVES,		
00500	VESTS, BACK BRACES, HATS, EARPLUGS, DUST MASKS,		
00600	UNIFORMS, SAFETY SHOES, SAFETY GLASSES, CAUTION		
00700	TAPE, STENCILS, SIGNS, SUNSHINE STATE ONE CALL		
00800	LOCATION SERVICE, PAPER TOWELS, GATORADE, TIMERS,		
00900	FUSES, HARD HATS, MARKING PAINT, & OTHER MISC		
01000	ITEMS AS NEEDED		
		7,500.00	
00100	ESTIMATED FUEL COST FOR 2 VEHICLES & VARIOUS EQUIP	7,500.00	
		2,500.00	
00100	ESTIMATED TIRE REPLACEMENT COST FOR 2 VEHICLES &	2,500.00	
00200	VARIOUS EQUIPMENT & TRAILERS		
		437,256.00	

* Total Accounts for this Budget Level 18

13-8

Public Services – Public Properties

The Public Properties Division maintains all green spaces that are in the public right of ways. Our expert staff continues to work with residents to educate them in proper tree care. The Public Properties Division is also charged with the task of keeping our city streets free of litter, and serves as support for all city functions.

Goals

Provide essential services to the residents without interruptions

Ensure that the City retains its National Arbor Society's Tree City USA and Growth Award status.

Maintain a properly pruned and lifted street tree canopy.

Maintain Miami Springs as one of the "cleanest cities" by ensuring litter control, city-wide.

Objectives

Provide special attention to the main arteries of the city to ensure they are free of litter and free of any potential tree hazards.

Keep the public properties personnel "Storm Ready" as this division functions as first responders in the event of a "catastrophic event".

2015-16 Accomplishments

Continued our working relationships with Contractors regarding Customer Service and Quality of Service to our Residents

Retained Awards for Tree City & Growth Award

Completed 363 tree trimming requests and 60 tree removals

Continue to meet our standards as a Clean City by ensuring litter control and safe roadways

Removed overgrown and invasive vegetation along Ludlum Drive Bike Path

Successfully planted 147 Trees City Wide under our Street Tree Planting program including a Pineland Park at Huntinglodge Drive and Lenape.

FY 2016-17 Budget Highlights

- Proposed budget is \$8,164 or 1.2% lower than FY2015-16.
- Budget Summary:

Budgeted Revenues	\$	-0-
Budgeted Expenditures		<u>\$648,181</u>
Net cost of Department		<u>\$648,181</u>

CITY OF MIAMI SPRINGS
PUBLIC WORKS BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (decrease)	YTD ACTUALS AS OF 6/30/16
PUBLIC PROPERTIES DIVISION							
001-5404-541.12-00	REGULAR SALARIES	169,071	183,713	226,604	223,278	(3,326)	147,673
001-5404-541.14-00	OVERTIME	584	534	1,000	1,000	-	2,034
001-5404-541.21-00	FEDERAL PAYROLL TAXES	12,942	13,978	10,332	12,360	2,028	11,384
001-5404-541.22-01	GENERAL	15,037	15,992	17,594	24,037	6,443	16,568
	TOTAL MEDICAL INSURANCE	40,015	48,552	92,874	63,111	(29,763)	33,357
001-5404-541.24-00	WORKER'S COMPENSATION	6,972	11,506	19,193	18,912	(281)	14,391
001-5404-541.25-00	UNEMPLOYMENT COMPENSATION	4,950	-	-	-	-	-
001-5404-541.31-00	PROFESSIONAL SERVICES	-	-	-	-	-	-
001-5404-541.34-00	OTHER CONTRACTUAL SERVICE	194,862	153,806	128,494	140,000	11,506	70,373
001-5404-541.41-01	TELEPHONE	2,394	2,611	2,386	2,805	419	2,184
001-5404-541.41-02	CELLULAR TELEPHONE	1,404	1,614	1,585	2,740	1,155	1,706
001-5404-541.41-04	COURIER,UPS,FEDX -OVERNGT	25	-	-	-	-	-
001-5404-541.43-01	ELECTRICITY	38,256	36,592	31,000	31,435	435	24,708
001-5404-541.43-02	WATER	36,202	29,291	25,500	28,968	3,468	24,518
001-5404-541.44-00	RENTALS AND LEASES	-	-	300	300	-	-
001-5404-541.45-10	FLEET MAINTENANCE	16,487	21,236	39,500	40,000	500	38,717
001-5404-541.45-30	LIABILITY INSURANCES	23,880	25,248	26,483	25,035	(1,448)	19,863
001-5404-541.52-00	OPERATING SUPPLIES	9,382	13,373	21,500	21,500	-	13,724
001-5404-541.52-02	FUEL, OILS, LUBRICANTS	9,096	5,976	9,000	9,200	200	4,830
001-5404-541.52-07	TIRES	653	2,219	3,000	3,500	500	1,503
001-5404-541-54-00	DUES AND SUBSCRIPTIONS	-	-	-	-	-	-
001-5404-541.63-00	IMPROVEMENTS O/T BUILDING	3,800	1,200	-	-	-	-
	Total Public properties	586,012	567,441	656,345	648,181	(8,164)	427,533

13-10

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-5404-541-12-00	REGULAR SALARIES	223,278.00	
1-5404-541-14-00	OVERTIME	1,000.00	
1-5404-541-21-00	FEDERAL PAYROLL TAXES	12,360.00	
1-5404-541-22-01	GENERAL	24,037.00	
1-5404-541-23-02	POS, EMPLOYEE +1	59,961.00	
1-5404-541-23-07	LIFE/AD&D	1,401.00	
1-5404-541-23-08	DENTAL - OHS - EMPLOYEE	1,266.00	
1-5404-541-23-09	VSP - VISION - EMPLOYEE	484.00	
1-5404-541-24-00	WORKER'S COMPENSATION	18,912.00	
1-5404-541-34-00	OTHER CONTRACTUAL SERVICE	140,000.00	
00100	CONTRACT FOR TREE TRIMMING & REMOVAL		65,000.00
00200	FERTILIZING, & LAWN PEST CONTROL		3,480.00
00300	BEE REMOVAL, PALM FERTILIZING & OTHER MISC ITEMS		71,520.00
		2,805.00	
		2,740.00	
		31,435.00	
		28,968.00	
		300.00	
00100	ARBOR DAY TENT, CHAIR, FLOOR RENTAL AS NEEDED		300.00
		40,000.00	
00100	REPAIRS, MAINTENANCE, WASHES ON 6 VEHICLES,		40,000.00
00200	REPAIRS ON CHAINSAWS, RIDING MOWERS, CHIPPER,		.00
00300	STUMP GRINDER, WEEDEATERS, EDGERS & TRAILERS,		.00
00400	PORTION OF FUEL TRAK AGREEMENT		.00
		25,034.00	
		21,500.00	
00100	BROOMS, SHOVELS, RAKES, CHAIN & OIL, FOR CHAINSAWS		21,500.00
00200	WEEDEATER, PARTS, TRASHBAGS, LOPPERS, PW CAPS,		.00
00300	SHOES & UNIFORMS, BACK SUPPORT BELT, GLOVES, EAR		.00
00400	PLUGS, SAFETY GLASSES, HARD HATS, HAND SANITIZER		.00
00500	GATORADE, DUST MASK, PAPER TOWEL, CONE CUPS, WASP		.00
00600	KILLER, COOLERS, SAFETY VEST, PAINT BRUSHES, TRAY		.00
00700	& LINERS, ROLLER COVERS, PAINT, BANNERS, CAUTION		.00
00800	TAPE & OTHER ITEMS AS NEEDED		.00
		9,200.00	
00100	ESTIMATED FUEL COST FOR 6 VEHICLES AND EQUIPMENT		9,200.00
		3,500.00	
00100	ESTIMATED TIRE REPLACEMENT FOR 6 VEHICLES & EQUIP		3,500.00
		648,181.00	

* Total Accounts for this Budget Level 20

13-11

Public Services - Building Maintenance

The Building Maintenance Division is responsible for the maintenance of all buildings, monuments, and park benches owned by the city. Other functions include general carpentry repairs, painting, minor alterations, and minor electrical repairs.

Goals

- Establish timelines for all requested projects City wide
- Continue to service all City Owned Facilities according to our monthly service schedules
- Continue to meet all of our Safety Inspections with Miami Dade County

Objectives

Maintain all new and aged buildings along with other structures with the same consistency and effort.

FY 2015-16 Accomplishments

- Replaced two retaining walls that were destroyed due to motor vehicle accidents
- Removed the old Tot-Lot in preparation for construction of replacement structure
- 1,497 Work Order requests for upgrades, repairs & maintenance by various departments were completed by Public Works Department
- Met all County requirements regarding annual inspections of all facilities
- Monitored the installation of Air Conditioning Coils at City Hall

FY 2016-17 Budget Highlights

- Proposed budget is \$17,914 or 6.6% higher than FY2015-16.
- Budget Summary:

Budgeted Revenues	\$	-0-
Budgeted Expenditures		<u>\$288,374</u>
Net cost of Department		<u>\$288,374</u>
- Increase is due to budgeting \$63,486 for the repairs of A/C in City Hall and Fire department..

CITY OF MIAMI SPRINGS
PUBLIC WORKS BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (decrease)	YTD ACTUALS AS OF 6/30/16
BUILDING MAINTENANCE DIVISION							
001-5405-541.12-00	REGULAR SALARIES	9,153	23,690	44,562	44,133	(429)	30,808
001-5405-541.14-00	OVERTIME	-	480	850		(850)	487
001-5405-541.21-00	FEDERAL PAYROLL TAXES	624	1,831	2,905	2,824	(81)	2,366
001-5405-541.22-01	GENERAL	1,376	3,315	5,224	4,751	(473)	4,493
	TOTAL MEDICAL INSURANCE	2,660	3,407	6,840	7,495	655	5,235
001-5405-541.24-00	WORKER'S COMPENSATION	631	-	1,850	1,832	(18)	1,386
001-5405-541.34-00	OTHER CONTRACTUAL SERVICE	52,183	58,481	68,615	71,615	3,000	46,404
001-5405-541.41-02	CELLULAR TELEPHONE	245	124	240	432	192	316
001-5405-541.43-02	WATER	95	103	104	105	1	77
001-5405-541.45-10	FLEET MAINTENANCE	1,398	2,319	2,500	2,500	-	2,463
001-5405-541.45-30	LIABILITY INSURANCES	588		1,020	1,001	(19)	765
001-5405-541.46-00	REPAIRS AND MAINTENANCE	112,309	92,799	75,000	80,000	5,000	78,552
001-5405-541.52-00	OPERATING SUPPLIES	5,016	4,726	5,000	6,000	1,000	4,260
001-5405-541.52-02	FUEL, OILS, LUBRICANTS	2,383	1,463	2,300	1,700	(600)	930
001-5405-541.52-07	TIRES	-	466	500	500	-	-
001-5405-541.63-00	IMPROVEMENTS O/T BUILDING	78,375	121,785	52,950	63,486	10,536	52,950
	Total Bldg Maintenance	267,036	314,989	270,460	288,374	17,914	231,492

13-13

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-5405-541-12-00	REGULAR SALARIES	44,133.00	
1-5405-541-21-00	FEDERAL PAYROLL TAXES	2,824.00	
1-5405-541-22-01	GENERAL	4,751.00	
1-5405-541-23-04	HMO, EMPLOYEE ONLY	6,964.00	
1-5405-541-23-07	LIFE/AD&D	273.00	
1-5405-541-23-08	DENTAL - OHS - EMPLOYEE	153.00	
1-5405-541-23-09	VSP - VISION - EMPLOYEE	104.00	
1-5405-541-24-00	WORKER'S COMPENSATION	1,832.00	
1-5405-541-34-00	OTHER CONTRACTUAL SERVICE	71,615.00	
00100	KELLY JANITORIAL PW, CITY HALL, COMM POLICE OFFICE	46,000.00	
00200	KRYPTON PEST CONTROL CITY WIDE EXCEPT GOLF	3,300.00	
00300	ALSCO FLOOR MATS PW, CITY HALL, COMM POLICE OFFICE	2,900.00	
00400	MIAMI FIRE EXTINGUISHER INSPECTION PW, CITY HALL	1,200.00	
00500	TRANE A/C MAINTENANCE FOR CITY HALL	10,500.00	
00600	CHI ALARMS FOR CITY HALL FIRE ALARM	1,000.00	
00700	THYSSENKRUPP ELEVATOR MAINTENANCE FOR CITY HALL	2,865.00	
00800	OTHER SERVICES OR INCREASES	3,950.00	
	CELLULAR TELEPHONE	432.00	
	WATER	105.00	
	FLEET MAINTENANCE	2,500.00	
00100	REPAIRS, MAINTENANCE, WASHES ON 1 VEHICLE	2,500.00	
00200	PORTION OF FUEL TRAK AGREEMENT	.00	
	LIABILITY INSURANCES	1,002.00	
1-5405-541-45-30	REPAIRS AND MAINTENANCE	80,000.00	
1-5405-541-46-00		.00	
	OPERATING SUPPLIES	6,000.00	
1-5405-541-52-00			
	CONTRACTOR & BUILDING MAINT REPAIRS & PARTS	80,000.00	
	ALL CITY BUILDING & PARKS	.00	
00100	SMALL TOOLS, A/C & WATER FILTERS, LUMBER, PAINT,	6,000.00	
00200	BRUSHES, ROLLERS, PAINT TRAY & LINERS, CEMENT,	.00	
00300	LOCKS, ROOF, PLUMBING, ELECTRICAL SUPPLIES, SHOES,	.00	
00400	UNIFORM, BACK BRACE, GLOVES, LAMPS, DRILL BITS,	.00	
00500	SAWS, SANITIZER REFILLS, DUCT/ELECTRICAL/CAUTION	.00	
00600	TAPE, CAULKING, CUTTING BLADES, STENCILS, & OTHER	.00	
00700	SUPPLIES AS NEEDED.	.00	
00800	MIAMI DADE PW LIFE SAFETY PERMIT	.00	
00900	MIAMI DADE CH LIFE SAFETY PERMIT	.00	
01000	MIAMI DADE CH ELEVATOR PERMIT	.00	
	FUEL, OILS, LUBRICANTS	1,700.00	
1-5405-541-52-02			
	ESTIMATED FUEL COST FOR 1 VEHICLE	1,500.00	
00200	GENERATOR GAS SERVICE @ PW	200.00	
	TIRES	500.00	
1-5405-541-52-07			
	ESTIMATED TIRES REPLACEMENT FOR 1 VEHICLE	500.00	
1-5405-541-63-00	IMPROVEMENTS O/T BUILDING	63,486.00	
	* Total Accounts for this Budget Level	288,374.00	

13-14

**CITY OF MIAMI SPRINGS
CAPITAL IMPROVEMENT REQUEST
FOR FY 2016-2017 BUDGET YEAR**

(this form to be used for all projected capital improvement projects eg: improvements to buildings, infrastructure projects for sanitation, stormwater, etc.)

Department: _____ PUBLIC WORKS

Description of capital improvement project(provide location of work & work to be performed)

Trane Air Condition Chiller Compressor Overhaul Service at City Hall

Total budget request:	<u>\$ 38,248.00</u>
------------------------------	----------------------------

Detail any grant or additional funding sources for this project

Funding

<hr/>	\$ -
<hr/>	\$ -
<hr/>	\$ -
Total funding sources:	<u>\$ -</u>

Reason why project is needed

**Original Equipment Has Exceeded It's Service Threshold and It's
Recommended By The Manufacture To Provide This Service To Prevent
Unit Failure**

Expected future operating costs from this project after completion , or savings(if any)

This unit will have a 2 year warranty and extend the life of equipment	\$ -
<hr/>	\$ -
<hr/>	\$ -
<hr/>	\$ -
Totals	<u>\$ 38,248.00</u>

Department Head Signature

City Manager Approval



TRANE
Building Services

WE MAKE BUILDINGS WORK BETTER FOR LIFE.™



Trane U.S. Inc.
2884 Corporate Way
Miramar, FL 33025
Phone: (954) 499-6900
Fax: (954) 499-2218
CAC023485

March 16, 2016

Tom Nash
Miami Springs City of
201 Westward Drive
MIAMI SPRINGS, FL 33166

Site Address:
Miami Springs City of
201 Westward Drive
MIAMI SPRINGS, FL 33166

Reference: Sole Source – Trane R'Newal® Service

Dear **Tom Nash**

Trane R'newal® service program is a Trane authorized sole source factory-warranty solution that replaces worn materials, restores compressor performance and provides the same assured reliability as seen with the new R-Series water chiller compressor.

This program is a “Trane exclusive, factory specified, field executed compressor service program” that is backed by a 2-year standard parts and labor warranty with the option of a 3-5 year extended warranty on the compressor motor, bearings and lubrication system. This program allows you to meet your financial goals, improve your machines reliability, save money on operating costs, and prevent expensive unplanned failures.

How the R'newal® Program Works

- Replaces worn materials
- Updates components
- Compressor factory R-Newal®
- Restores the compressor
- Inspections of mechanical components preformed
- Startup per original chiller specifications
- New Trane R'newal® serial number and plaque

Sincerely,

Ozzie Fortun
Account Manager
Trane

13-16



TRANE

Building Services

R'newal™ Services

SERVICE PROPOSAL FOR:

Miami Springs City of
201 Westward Drive
MIAMI SPRINGS, FL 33166

SITE ADDRESS:

MIAMI SPRINGS CITY HALL
201 WESTWARD DRIVE
MIAMI SPRINGS, FL 33166
United States

LOCAL TRANE OFFICE:

Trane U.S. Inc.
2884 Corporate Way
MIRAMAR, FL 33025

LOCAL TRANE REPRESENTATIVE:

Ozzie Fortun
Cell: (305) 282-1709
Office: (305) 592-0672

PROPOSAL ID / AGREEMENT NUMBER:

2062867 / 456552

DATE:

March 15, 2016



13-17



TRANE

Building Services

WE MAKE BUILDINGS WORK BETTER FOR LIFE.™



Trane U.S. Inc.
2884 Corporate Way
MIRAMAR, FL 33025

Phone: (305) 592-0672, Fax: (305) 592-0221
Service Contact: (305) 592-0672

March 15, 2016

Miami Springs City of
201 Westward Drive
MIAMI SPRINGS, FL 33166

Site Address:
MIAMI SPRINGS CITY HALL
201 WESTWARD DRIVE
MIAMI SPRINGS, FL 33166
United States

Attention: Tom Nash

Subject: Trane R'newal™ Service Program for RTAA070AYR01A3D0NBF

Trane's Series R Compressor R'newal service is a major inspection and maintenance program that brings the chiller compressor back to like-new condition. The Series R Compressor R'newal program is backed with a Trane warranty covering the renewed compressor. This unique warranty reflects Trane's confidence in our compressors as well as our factory-authorized service technicians who work on them.

This Series R Compressor R'newal program addresses the following major components:

Gaskets and seals – Both internal and external elastomer seals give up elasticity and harden with time. The rate of deterioration depends on length of service, temperature, and operating conditions. Gasket and seal wear ultimately results in chiller efficiency loss, refrigerant loss and loss of lubrication capability.

Bearings – Individual unit operating conditions and certain site conditions can influence bearing permanence. These factors can result in bearing damage and compressor failure.

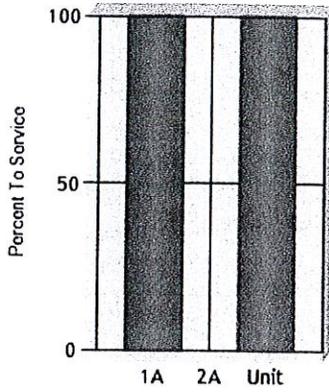
Compressor Motors – Over time compressor motors can develop flaws in the rotor and stator assemblies. These flaws, if left uncorrected, can result in compressor motor failure.

Trane Building Services uses the Series R Compressor Evaluator tool to predict when a compressor should be considered for R'newal. The Series R Compressor Evaluator tool takes into account run hours, starts, and seasons of operation to derive the service threshold indicator used in this evaluation process.

We have assessed your Series R compressor with the Evaluator and have determined a service threshold indicator of >100%. Trane recommends that any compressor above 85% be considered for the R'newal program and compressors above 100% be immediately scheduled for the R'newal program.

13-18

Service Threshold Indicator



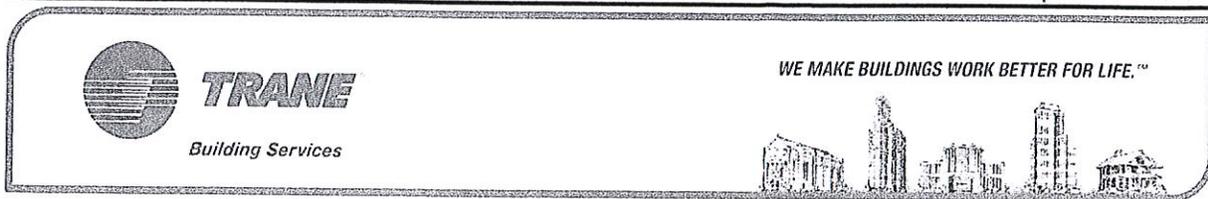
UNIT: 103%
R'newal/Overhaul Recommended
1/7/2016

Per the attached proposal, it is our recommendation that your chiller be scheduled for a Series R Compressor R'newal service.

Thank you for giving us this opportunity. If you have any questions or concerns, please call me at (305) 592-0672.

Sincerely,

Ozzie Fortun
Account Manager
Trane



Trane U.S. Inc.
2884 Corporate Way
MIRAMAR, FL 33025
Phone: (305) 592-0672, Fax: (305) 592-0221

March 15, 2016

Miami Springs City of
201 Westward Drive
MIAMI SPRINGS, FL 33166

Site Address:
MIAMI SPRINGS CITY HALL
201 WESTWARD DRIVE
MIAMI SPRINGS, FL 33166
United States

Attention: Tom Nash

Subject: Trane Compressor R'newal™ for RTAA070AYR01A3D0NBF

The R'newal™ services program is an exclusive, comprehensive program, available only from Trane Building Services, designed to prevent refrigerant leaks, compressor failures, and avoid unscheduled downtime. This process replaces worn materials, restores compressor performance, and updates applicable components to current design. The R'newal Service program delivers Trane's original commitment of reliability and performance and is backed by a long-term factory warranty.

Trane is pleased to offer you this proposal for performance of the following services:

Equipment:

Equipment	Qty	Manufacturer	Model Number	Serial Number
Chiller	1	Trane	RTAA070AYR01A3D0NBF	U05K04288

13-20

Scope of Service –Series R Rotary Screw Chiller Compressor R’newal Service

- Starter evaluation
- Circuit remove/transfer existing refrigerant (recovery equipment included)
- Renewed compressor is installed per OEM specification and start-up
- Oil and refrigerant lab analysis
- Depending on unit size and age, the following will be replaced:
 - High pressure cut-out switch
 - Drier cores
 - Oil filter element
 - Pressure relief valve
 - Master solenoid valve/coil
- Unit up-grades and modifications per unit schedule
 - Remove existing insulation from chiller barrel
 - Inspect Chiller barrel
 - Install new 1.5" armaflex insulation
- Re-install existing refrigerant that was removed or transferred
- All necessary labor and rigging
- Insulate compressor motor terminals
- Start-up and system checkout
- Shipping and Handling
- **Factory parts and labor warranty on compressor – see Warranty section (below) for details**

Series R R’newal Exchange Compressor Warranty

The compressor on which R’newal has been completed will be covered by the standard compressor R’newal parts and labor warranty.

The optional third through fifth year compressor parts and labor warranty requires the purchase of the Trane Service Agreement. This agreement shall include, at a minimum: an annual chiller inspection, spring start-up, run inspection, and an annual oil analysis. If the Trane Service Agreement is cancelled before the end of the R’newal compressor warranty period the third through fifth year compressor warranty is void.

Clarifications

- The existing HCFC-22 will be re-used. If additional refrigerant is necessary, it is not included and will be billable in addition to this proposal.
- Unless specified, upgrades to the motor starter and controls are not included in this proposal.
- The Series R compressor R’newal 5 year extended warranty requires the purchase of a Trane Service Agreement that includes, at a minimum, an annual chiller inspection, spring start-up, run inspection and an annual oil analysis for the duration of the extended warranty period. The Service Agreement must be purchased for the duration of the Warranty. Cancellation of the service agreement voids the R’newal warranty.
- Labor is at normal working hours only, and excludes labor costs due to unusual equipment access. All crane costs are excluded.

Scope of Service—Remove and Replace Insulation on Evaporator

- Remove existing insulation from chiller barrel
- Inspect Chiller barrel
- Install new 1.5" armafex insulation

13-22

TERMS AND CONDITIONS – QUOTED SERVICE

"Company" shall mean Trane U.S. Inc. for Company performance in the United States and Trane Canada ULC for Company performance in Canada.

To obtain repair service within the scope of Services as defined, contact your local Trane District office identified on the first page of the Agreement by calling the telephone number stated on that page. That Trane District office is responsible for Trane's performance of this Agreement. Only Trane authorized personnel may perform service under this Agreement. For Service covered under this Agreement, Trane will be responsible for the cost of transporting a part requiring service.

- 1. Agreement.** These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the services (the "Services") on equipment listed in the Proposal (the "Covered Equipment"). **COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.**
- 2. Acceptance.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon the Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counter-offer to provide Services in accordance with the Proposal. If Customer does not reject or object in writing to Company within 10 days, the Company's counter-offer will be deemed accepted. Customer's acceptance of the Services by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. In the case of a dispute, the applicable terms and conditions will be those in effect at the time of delivery or acceptance of the Services. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Services rendered by Company to the date of cancellation.
- 3. Cancellation by Customer Prior to Services; Refund.** If Customer cancels this Agreement within (a) thirty (30) days of the date this Agreement was mailed to Customer or (b) twenty (20) days of the date this Agreement was delivered to Customer, if it was delivered at the time of sale, and no Services have been provided by Company under this Agreement, the Agreement will be void and Company will refund to Customer, or credit Customer's account, the full Service Fee of this Agreement that Customer paid to Company, if any. A ten percent (10%) penalty per month will be added to a refund that is due but is not paid or credited within forty-five (45) days after return of this Agreement to Company. Customer's right to cancel this Agreement only applies to the original owner of this Agreement and only if no Services have been provided by Company under this Agreement prior to its return to Company.
- 4. Cancellation by Company.** This Agreement may be cancelled by Company for any reason or no reason, upon written notice from Company to Customer no later than 30 days prior to performance of any Services hereunder and Company will refund to Customer, or credit Customer's account, that part of the Service Fee attributable to Services not performed by Company. Customer shall remain liable for and shall pay to Company all amounts due for Services provided by Company and not yet paid.
- 5. Services Fees and Taxes.** Fees for the Services (the "Service Fee(s)") shall be as set forth in the Proposal and are based on performance during regular business hours. Fees for outside Company's regular business hours and any after-hours services shall be billed separately according to the then prevailing overtime or emergency labor/labour rates. In addition to the stated Service Fee, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with acceptable tax exemption certificates. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due.
- 6. Payment.** Payment is due upon receipt of Company's invoice. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due or otherwise enforcing these terms and conditions.
- 7. Customer Breach.** Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (including lost profit and overhead)
- 8. Performance.** Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar circumstances as of the time Company performs the Services. Company is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company. Company may refuse to perform any Services or work where working conditions could endanger property or put at risk the safety of people. Parts used for any repairs made will be those selected by Company as suitable for the repair and may be parts not manufactured by Company. Customer must reimburse Trane for services, repairs, and/or replacements performed by Trane at Customer's request beyond the scope of Services or otherwise excluded under this Agreement. The reimbursement shall be at the then prevailing applicable regular, overtime, or holiday rates for labor/labour and prices for materials. Prior to Trane performing the additional services, repairs, and/or replacements, Customer may request a separate written quote stating the work to be performed and the price to be paid by Customer for the work.
- 9. Customer Obligations.** Customer shall: (a) provide Company reasonable and safe access to the Covered Equipment and areas where Company is to work; and (b) unless otherwise agreed by Customer and Company, at Customer's expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA, state, or provincial industrial safety regulations or any other applicable industrial safety standards or guidelines.
- 10. Exclusions.** Unless expressly included in the Proposal, the Services do not include, and Company shall not be responsible for or liable to the Customer for, any claims, losses, damages or expenses suffered by the Customer in any way connected with, relating to or arising from any of the following:
 - (a) Any guarantee of room conditions or system performance;
 - (b) Inspection, operation, maintenance, repair, replacement or performance of work or services outside the Services;
 - (c) Damage, repairs or replacement of parts made necessary as a result of the acts or omission of Customer or any Event of Force Majeure;
 - (d) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the premises before the effective date of this Agreement ("Pre-Existing Conditions") including, without limitation, damages, losses, or expenses involving a Pre-Existing

Condition of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould, bacteria, microbial growth, fungi or other contaminants or airborne biological agents; and

(e) Replacement of refrigerant is excluded, unless replacement of refrigerant is expressly stated as included with the Proposal.

11. Limited Warranty. Company warrants that: (a) the material manufactured by Company and provided to the Customer in performance of the Services is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement and (b) the labor/labour portion of the Services is warranted to have been properly performed for a period of 90 days from date of completion (the "Limited Warranty"). Company obligations of equipment start-up, if any are stated in the Proposal, are coterminous with the Limited Warranty period. Defects must be reported to Company within the Limited Warranty period. Company's obligation under the Limited Warranty is limited to repairing or replacing the defective part at its option and to correcting any improperly performed labor/labour. No liability whatsoever shall attach to Company until the Services have been paid for in full. Exclusions from this Limited Warranty include claims, losses, damages, and expenses in any way connected with, related to, or arising from failure or malfunction of equipment due to the following: wear and tear; end of life failure; corrosion; erosion; deterioration; Customer's failure to follow the Company-provided maintenance plan; unauthorized or improper maintenance; unauthorized or improper parts or material; refrigerant not supplied by Trane; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Some components of Company equipment may be warranted directly from the component supplier, in which case this Limited Warranty shall not apply to those components and any warranty of such components shall be the warranty given by the component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company are not warranted by Company and have such warranties as may be extended by the respective manufacturer.

THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES FOR WARRANTY CLAIMS PROVIDED BY COMPANY TO CUSTOMER UNDER THIS AGREEMENT AND ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, LIABILITIES, CONDITIONS AND REMEDIES, WHETHER IN CONTRACT, WARRANTY, STATUTE, OR TORT (INCLUDING NEGLIGENCE), EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, ENDORSEMENTS OR CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, DURABILITY AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE OR REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF, OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES. COMPANY EXPRESSLY DISCLAIMS ANY LIABILITY IF THE SCOPE OF SERVICES OR ANY COMPONENT THEREOF IS USED TO PREVENT OR INHIBIT THE GROWTH OF SUCH MATERIALS. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

12. Indemnity. To the maximum extent permitted by law, Company and Customer shall indemnify and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party or third parties. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify and hold harmless will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions that occurred prior to expiration or termination of this Agreement.

13. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT LOSS, LOST REVENUE OR PROFITS, OR LIABILITY TO THIRD PARTIES), OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL AND AGGREGATE LIABILITY OF THE COMPANY TO THE CUSTOMER WITH RESPECT TO ANY AND ALL CLAIMS CONNECTED WITH, RELATED TO OR ARISING FROM THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS, SHALL NOT EXCEED THE COMPENSATION RECEIVED BY COMPANY UNDER THIS AGREEMENT. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY DAMAGES (WHETHER DIRECT OR INDIRECT) RESULTING FROM MOLD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINATES OR AIRBORNE BIOLOGICAL AGENTS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, COMPANY SHALL NOT BE LIABLE FOR ANY OF THE FOLLOWING IN CONNECTION WITH PROVIDING THE ENERGY AND BUILDING PERFORMANCE SERVICES: INTERRUPTION, DELETION, DEFECT, DELAY IN OPERATION OR TRANSMISSION; CUSTOMER'S NETWORK SECURITY; COMPUTER VIRUS; COMMUNICATION FAILURE; THEFT OR DESTRUCTION OF DATA; GAPS IN DATA COLLECTED; AND UNAUTHORIZED ACCESS TO CUSTOMER'S DATA OR COMMUNICATIONS NETWORK.

14. Asbestos and Hazardous Materials. The Services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos or other hazardous materials (collectively, "Hazardous Materials"). Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for any claims, liability, fees and penalties, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to resume performance of the Services only when the affected area has been rendered harmless.

15. Insurance. Company agrees to maintain the following insurance during the term of the contract with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company or its insurer waive its right of subrogation

16. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon ten (10) days notice to Customer, in which event Customer shall pay Company for all parts of the Services furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the

foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; lightning; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor disputes; labor or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

17. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Services are performed without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the premises are owned and/or operated by any agency of the United States Federal Government, determination of any substantive issue of law shall be according to the United States Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the Services. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. No modifications, additions or changes may be made to this Agreement except in a writing signed by Company. No failure or delay by the Company in enforcing any right or exercising any remedy under this Agreement shall be deemed to be a waiver by the Company of any right or remedy.

18. Equal Employment Opportunity/Affirmative Action Clause. Company is a United States federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250; and Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

19. U.S. Government Contracts.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement / Purchase Order are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. **The following provision applies only to indirect sales by Company to the US Government.** As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Services are in connection with a U.S. government contract, Customer agrees and hereby certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to contractor's Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the Services that are the subject of this offer or agreement, other than the Proposal or this Agreement.

20. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-10.48 (1114)
Supersedes 1-10.48 (0614)



Safety Tools, Training & Expertise (continued)

- Smith System Safe Driving Program – Trane's safety Managers are certified instructors; safety Managers train technicians; 1-800 "How's My Driving?" stickers are located on the back of service vehicles.
- USDOT compliance – technicians scheduled within Material of Trade and Hours of Service limits and are fully qualified under Department of Transportation rules for driving commercial motor vehicles with GVWR >10,000 and 26,000 lbs.
- Refrigerant Management – Service technicians are trained to manage refrigerant in accordance with U.S. EPA rules using a sophisticated electronic tracking system developed by Trane.
- Empowerment - Technicians are empowered with full management support to address safety hazards as they see fit. If ever in doubt about how to do a job or task safely, the technician is required to ask a qualified person for assistance before proceeding with work.

Management Leadership and Commitment

Accident prevention is a primary responsibility of management at Trane. Trane's safety culture is based on the following management principles:

- Leadership at the local level manages the local organization's safety performance.
- Management is financially accountable for safety performance.
- Local management is actively engaged in risk reduction activities and training and manages safety performance outcomes.
- Management clearly communicates to all Trane employees their safety expectations and strongly enforces compliance with those expectations.
- Employees are held accountable when they fail to meet safety expectations.

Local management and supervisory personnel at the local level are responsible for implementation of the following safety program elements:

- The Safety Management System developed by Trane – developed in accordance with OHSAS 18001.
- Audits and Inspections – Supervisors, Middle and Upper Managers must conduct field inspections. Corporate Safety conducts detailed compliance and management systems audits.
- Company safety compliance programs – ensure that they are fully implemented.
- Safety and environmental performance – tracked using a Balanced Scorecard with leading and lagging indicators and metrics.
- Subcontractor Qualification – implement this process to promote safety and safety plan compliance on multi-employer job sites.
- Six Sigma and Lean – use these productivity tools to enhance safety on job sites.
- Drug and Alcohol Policy – mandatory DOT required for-cause and post-accident testing after recordable injuries and property damage.
- Motor Vehicle Records Search – annual checking of driving records of employees driving company vehicles.

Jobsite Safety Equals Customer Value

At Trane safety is part of our culture for every employee. What this means to our customers is fewer job site accidents and the delays and liability concerns that come along with them. What this means to our staff is greater confidence in the practices and procedures they use on the job and the pride that comes from working for one of the premier service organizations in the world. Tighter safety standards and fewer accidents can also lead to better on-time project completion and higher quality results.

When you use Trane Building Services to install, maintain or upgrade your building systems you will take full advantage of our superior safety program, low incident rates and subcontractor safety management procedures. These help you manage project risk more effectively than you could using multiple contractors or even a single prime contractor with a less impressive safety record.



13-26

**CITY OF MIAMI SPRINGS
CAPITAL IMPROVEMENT REQUEST
FOR FY 2016-2017 BUDGET YEAR**

(this form to be used for all projected capital improvement projects eg: improvements to buildings, infrastructure projects for sanitation, stormwater, etc.)

Department: _____ PUBLIC WORKS

Description of capital improvement project(provide location of work & work to be performed)

**Install a multiple Ductless-Split A/C System for the Fire Departments
Common Areas and Sleeping Quarters.**

Total budget request:	\$ 25,238.00
------------------------------	---------------------

Detail any grant or additional funding sources for this project

Funding

_____	\$ -
_____	\$ -
_____	\$ -
Total funding sources:	\$ -

Reason why project is needed

**This equipment is recommended as a secondary form of cooling as there are
no windows or other form of ventilation when Main System goes out of service**

Expected future operating costs from this project after completion , or savings(if any)

_____	\$ -
_____	\$ -
_____	\$ -
_____	\$ -
Totals	\$ 25,238.00

Department Head Signature

City Manager Approval

13-27

 **THERMAL**
C O N C E P T S
HVAC • Refrigeration • Ductwork

CACO39621 CSCO46951 CGCA07936

Stuart Office
2497 SE Dixie Highway
Stuart, Florida 34997
O: 772.220.2365
F: 772.220.2273

Main Office
2201 College Avenue
Davie, Florida 33317
O: 954.472.4465
F: 954.370.6410

Miami Office
444 Brickell Avenue
Miami, Florida 33131
O: 305.940.0381
F: 786.391.3689

DATE: October 5, 2015

CLIENT:
City Of Miami Springs
201 Westward Driv E
Miami Springs, Fl 33166
Phone: 305-805-5000
Fax:

PROPOSAL: 00008714
Miami Springs - City
201 Westward Driv E
Miami Springs, Fl 33166

CONTACT: Tom Nash

We propose hereby to furnish material and labor, complete in accordance with specifications below for the sum of **Five Thousand Six Hundred Seventy-Two And 00/100 Dollars.**

RE: PROVIDE 1 TON DUCTLESS-SPLIT SYSTEM SERVING AS SUPPLEMENTAL COOLING FOR FIRE DEPT. COMMON AREA

We are pleased to offer a new Carrier Infinity series ductless unit to serve the OC room within the fire station building. This high efficiency unit will provide back-up cooling to the main air conditioning system as well as provide superior humidity control when required during the hot humid days. Not only does this unit operate at a low cost having up to a 22 seer efficiency rating, its reliable controls and quiet operation will provide many years of dependable service. We will mount one high wall unit indoors within the OC room area and the outdoor unit will mount 6ft off the ground on west side of building under covered storage area.. Unit will include wall mounted thermostat and well as condensate pumps as required. We will provide line set covers to conceal copper line sets, condensate line as well as electrical power. We appreciate the opportunity to provide our professional installation services for the City of Miami Springs. Please see the services and labor provided within this proposal as listed below:

1. Installation of Carrier Infinity Series (22 seer 1 ton) ductless multi-split unit to include (1) outdoor condenser and (1) indoor high wall mounted fan coil unit.
2. Provide labor and material to penetrate through wall to outdoor condenser to include properly sealing penetration, concealing line sets and electrical to condenser.
(NOTE: Penetration locations previously determined by mutual agreement between Thermal Concepts and Customer)
3. Provide labor and material to install condensate drain lines, interconnecting copper refrigerant line sets, (1) wall mounted controller and related communication wires.
4. Provide mini condensate pumps on indoor fan coil units as required.
5. Perform system function check, start-up and calibration to ensure proper operation.
6. Adjust refrigerant levels as required to achieve optimum cooling efficiency.
7. Work shall be performed during the hours of 8.00am to 4.30pm, excluding holidays and weekends.

THERMAL STANDARD TERMS, CONDITIONS AND EXCLUSIONS ARE PART OF THIS PROPOSAL.

Customer Initial _____

13-28

- 8. 10 year parts manufacturer's warranty
- 9. Provide a 90 day complete labor with up to 1 year craftsmanship labor warranty from Thermal Concepts.

AMENDMENTS & SPECIAL PROVISIONS:

- 1. Permits, fees, engineering, code or mechanical upgrades.
(NOTE: Permits or fees if required will be cited as a "pass thru")
- 2. Customer responsible to provide work access to installation areas during normal business hours.
- 3. Excluded will be any painting and carpentry work.
- 4. Customer will furnish 208/230 volt single phase electrical power to outside condensers to include fused service disconnect and power whip.
- 5. Any other work or services not listed within the proposal.

Any Code Upgrades or Wind Load Calculations Are Excluded

TOTAL BID: (Five Thousand Six Hundred Seventy-Two And 00/100 Dollars) \$5,672.00

Payment to be made as follows: **NET 30 DAYS**

Acceptance of Proposal This proposal may be withdrawn if not accepted by November 5, 2015.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as stated above.

Steve McDaniel
Account Manager

Date of Acceptance _____ Signature _____

Printed Name _____

UNLESS SPECIFICALLY INDICATED ELSEWHERE, THIS PROPOSAL IS SUBJECT TO THE FOLLOWING

TERMS & CONDITIONS:

- 1. Terms of payment are Net 10 days. Late charges may be assessed at 1.5% per month on past due balances. Applicable taxes are not included. Should payments be received after 60 days, then Thermal may stop all work under this Proposal and/or cancel the Proposal, and the entire price shall become due and payable.
- 2. Thermal is not responsible for loss or damage caused by unavailability of equipment, components or material for whatever reasons, including forces of nature, inaccessibility to premises, negligence by Customer or others, inadequate system design, vandalism or other causes beyond Thermal's control.
- 3. Both parties shall seek to avoid litigation. However, in the event that any legal actions are required to be taken by either party relating to this Proposal, it is agreed that such legal actions shall be commenced within one year, or earlier as may be provided by law, from the date in which the cause of action occurred and that the successful party in such legal action shall be awarded reasonable attorneys' fees, litigation or arbitration costs, and collection costs. Any and all legal action shall be filed within the county wherein the work was performed.
- 4. It is the customer's obligation to inform Thermal of the existence of any hazardous material that may exist at the jobsite. In accordance with OSHA's Hazard Communication Standard Regulations, Customer shall provide Thermal all relevant Material Safety Data Sheets (MSDS).
- 5. Thermal's responsibility under this Proposal excludes the identification, removal or abatement of asbestos, mold, mildew or other hazardous substances. In the event such products or substances are encountered, Thermal's obligation shall be limited to informing Customer of the possible existence of such materials. In the event that hazardous substances are encountered, all work shall immediately cease and shall not again commence until written documentation that abatement has been performed is provided to Thermal.
- 6. Thermal and Customer agree that the occurrence of any of the following conditions which, without limitation, might render performance by Thermal impractical, such as, but not limited to: strikes, fires, war, inclement weather, late or non-delivery by suppliers of Thermal and all other contingencies beyond the reasonable control of Thermal. Under no circumstances shall Thermal be liable for any special or consequential damages

Customer Initial _____

 **THERMAL**
C O N C E P T S
HVAC • Refrigeration • Ductwork

CACO39621 CSCO46951 CGCA07936

Stuart Office
2497 SE Dixie Highway
Stuart, Florida 34997
O: 772.220.2365
F: 772.220.2273

Main Office
2201 College Avenue
Davie, Florida 33317
O: 954.472.4465
F: 954.370.6410

Miami Office
444 Brickell Avenue
Miami, Florida 33131
O: 305.940.0381
F: 786.391.3689

DATE: October 5, 2015

CLIENT: City Of Miami Springs 201 Westward Driv E Miami Springs, Fl 33166 Phone: 305-805-5000 Fax:	PROPOSAL: 00008712 Miami Springs - City 201 Westward Driv E Miami Springs, Fl 33166
	CONTACT: Tom Nash

We propose hereby to furnish material and labor, complete in accordance with specifications below for the sum of **Seven Thousand Nine Hundred Ninety-Four And 00/100 Dollars.**

RE: PROVIDE 2 TON DUCTLESS-SPLIT SYSTEM SERVING AS SUPPLEMENTAL COOLING FOR FIRE DEPT. COMMON AREA

We are pleased to offer a new Carrier Infinity series ductless unit to serve the Fire Dept common area within the fire station building. This high efficiency unit will provide back-up cooling to the main air conditioning system as well as provide superior humidity control when required during the hot humid days. Not only does this unit operate at a low cost having up to a 22 seer efficiency rating, its reliable controls and quiet operation will provide many years of dependable service. We will mount two high wall units indoors within the common area and the outdoor unit will mount 6ft off the ground on west side of building under covered storage area.. Unit will include wall mounted thermostats and well as condensate pumps as required. We will provide channel line set covers outside to conceal copper line sets, condensate line as well as electrical power. We appreciate the opportunity to provide our professional installation services for the City of Miami Springs. Please see the services and labor provided within this proposal as listed below:

1. Installation of Carrier Infinity Series (22 seer 2 ton) ductless multi-split unit to include (1) outdoor condenser and (2) indoor high wall mounted fan coil units.
2. Provide labor and material to penetrate through wall to outdoor condenser to include properly sealing penetration, concealing line sets and electrical to condenser.
(NOTE: Penetration locations previously determined by mutual agreement between Thermal Concepts and Customer)
3. Provide labor and material to install condensate drain lines, interconnecting copper refrigerant line sets, (2) wall mounted controller and related communication wires.
4. Provide mini condensate pumps on indoor fan coil units as required.
5. Perform system function check, start-up and calibration to ensure proper operation.
6. Adjust refrigerant levels as required to achieve optimum cooling efficiency.
7. Work shall be performed during the hours of 8.00am to 4.30pm, excluding holidays and weekends.

THERMAL STANDARD TERMS, CONDITIONS AND EXCLUSIONS ARE PART OF THIS PROPOSAL.

Customer Initial _____

13-30

- 8. 10 year parts manufacturer's warranty
- 9. Provide a 90 day complete labor with up to 1 year craftsmanship labor warranty from Thermal Concepts.

AMENDMENTS & SPECIAL PROVISIONS:

- 1. Permits, fees, engineering, code or mechanical upgrades.
(NOTE: Permits or fees if required will be cited as a "pass thru")
- 2. Customer responsible to provide work access to installation areas during normal business hours.
- 3. Excluded will be any painting and carpentry work.
- 4. Customer will furnish 208/230 volt single phase electrical power to outside condensers to include fused service disconnect and power whip.
- 5. Any other work or services not listed within the proposal.

Any Code Upgrades or Wind Load Calculations Are Excluded

TOTAL BID: (Seven Thousand Nine Hundred Ninety-Four And 00/100 Dollars) \$7,994.00

Payment to be made as follows: **NET 30 DAYS**

Acceptance of Proposal This proposal may be withdrawn if not accepted by November 5, 2015.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as stated above.

Steve McDaniel
Account Manager

Date of Acceptance _____ Signature _____

Printed Name _____

UNLESS SPECIFICALLY INDICATED ELSEWHERE, THIS PROPOSAL IS SUBJECT TO THE FOLLOWING

TERMS & CONDITIONS:

- 1. Terms of payment are Net 10 days. Late charges may be assessed at 1.5% per month on past due balances. Applicable taxes are not included. Should payments be received after 60 days, then Thermal may stop all work under this Proposal and/or cancel the Proposal, and the entire price shall become due and payable.
- 2. Thermal is not responsible for loss or damage caused by unavailability of equipment, components or material for whatever reasons, including forces of nature, inaccessibility to premises, negligence by Customer or others, inadequate system design, vandalism or other causes beyond Thermal's control.
- 3. Both parties shall seek to avoid litigation. However, in the event that any legal actions are required to be taken by either party relating to this Proposal, it is agreed that such legal actions shall be commenced within one year, or earlier as may be provided by law, from the date in which the cause of action occurred and that the successful party in such legal action shall be awarded reasonable attorneys' fees, litigation or arbitration costs, and collection costs. Any and all legal action shall be filed within the county wherein the work was performed.
- 4. It is the customer's obligation to inform Thermal of the existence of any hazardous material that may exist at the jobsite. In accordance with OSHA's Hazard Communication Standard Regulations, Customer shall provide Thermal all relevant Material Safety Data Sheets (MSDS).
- 5. Thermal's responsibility under this Proposal excludes the identification, removal or abatement of asbestos, mold, mildew or other hazardous substances. In the event such products or substances are encountered, Thermal's obligation shall be limited to informing Customer of the possible existence of such materials. In the event that hazardous substances are encountered, all work shall immediately cease and shall not again commence until written documentation that abatement has been performed is provided to Thermal.
- 6. Thermal and Customer agree that the occurrence of any of the following conditions which, without limitation, might render performance by Thermal impractical, such as, but not limited to: strikes, fires, war, inclement weather, late or non-delivery by suppliers of Thermal and all other contingencies beyond the reasonable control of Thermal. Under no circumstances shall Thermal be liable for any special or consequential damages

Customer Initial _____

13-31

whether based upon lost goodwill lost resale profits, work stoppage, impairment of other goods or negligence otherwise and whether arising out of breach of warranty, breach of contract, negligence or otherwise, (unless such negligence is directly caused by Thermal) except only in the case of personal injury where applicable by law requires such liability. But in no event shall Thermal's liability exceed the purchase price paid under this Proposal.

7. The Customer shall pay Thermal, in addition to the price of this Proposal, the amount of all present and future taxes or any other government charges now or hereafter imposed by existent or future laws with respect to the transfer, use, ownership or possession of equipment to which this Proposal relates, exclusive of ordinary personal property taxes assessed against Thermal.

8. It is agreed that the Customer shall assume responsibility and pay extra for all services and material required due to electrical power failure, low voltage, burned out main or branch fuses, low water pressure, corrosion, or lightning strikes, and any and all items listed in the EXCLUSIONS section of this Proposal.

9. Customer is responsible for the cost of any additional items of equipment or performance of any safety test or correction in design as recommended or required by insurance companies, state, municipality, or other governmental authorities.

10. Only the materials specifically listed in the service details section of this Proposal are included as a part of the Proposal. All other materials and/or equipment replacement are to be paid for by the Customer, in addition to this Proposal, if the Customer so requests or authorizes such work to be performed by Thermal.

11. All work covered under this Proposal shall be performed during normal working hours, 8:00 am to 4:30 pm Monday through Friday, excluding legal holidays.

12. Any additional work, not specifically stated elsewhere in this Proposal, shall only be performed upon authorization of Customer prior to proceeding with the work. Customer's oral or written authorization will be mutually acceptable.

13. All additional work, unless a quoted price is agreed to prior to commencement of the work, shall be performed on a time and material basis. Signature of Customer's building maintenance personnel or other employee on Thermal's Work Order/service ticket shall constitute acceptance and authorization for payment of the work covered by that form.

14. Thermal reserves the right to discontinue this Proposal at any time, without notice, in the event that payments under this Proposal shall not have been made as agreed.

UNLESS SPECIFICALLY INDICATED ELSEWHERE, THIS PROPOSAL DOES NOT INCLUDE MATERIALS, LABOR, AND EQUIPMENT FOR THE FOLLOWING:

EXCLUSIONS:

Air balance. Annual / 10 year inspections or overhauls. Air dryers. Anything beyond normal maintenance inspections. Any part of the water system except pumps, excluding those extending below ground level. Building code upgrades. Circuit breakers. Cleaning of towers, evaporator or condenser coils or removal of coils for cleaning, chiller tube cleaning and heat exchangers. Cleaning of environmental contaminants, including but not limited to, mold, mildew and sick building syndrome. Compressors. Condensate pumps. Condensate main drain lines. Condensate drain lines beyond the drain outlet of covered equipment. Condensers or chillers subjected to internal water damage or repairs to other parts of the system as a result of water entering from the condenser or the evaporator. Chiller condenser/evaporator tubes. Control boards. Control systems for any mechanical system. Cooling tower repairs other than those done to components with moving parts. Cranes, lifting equipment, any special rigging costs. Design changes. Disconnect switches. Doors. Drain lines, main, sanitary, waste. Drip pans. Ductwork or repairs to ductwork. Duct cleaning. Duct detectors for smoke, heat, or air-flow. Electrical work due to power outages, blackouts, brownouts. Electric motor starters, motor controls, motor controllers, blown fuses, power wiring, low voltage wiring, or any failure resulting from any cause other than normal mechanical maintenance. Electronic and/or electro mechanical control boards. EMS systems and all related components. Fire alarm systems. Freight and handling charges. Gaskets, glass, grilles, hardware, ice bins, insulation. Insurer covered internal or external parts. Internal chiller water damage. Motors of 30 horse power and over. Operator or customer misuse or negligence. Painting and patching of any kind. Pneumatic systems. Piping. Pumps of 30 horse power and over. Refrigerants or reclaiming of same. Refrigerant leaking into the waterside of the system or water leaking into the refrigerant side of the system. Relocation of equipment. Removal of hazardous materials or waste. Repairs necessitated due to rust, corrosion, erosion, or deterioration. Repairs to any part of the cooling system subjected to damage due to the use of well water, salt water, brackish water, or inadequate or faulty chemical treatment. Repairs or replacement of items not normally maintained such as, but not limited to, ductwork, grilles, piping, gauges, thermometers, thermostats, structural supports, valves, casings, cabinets, tower fill, slats, basins, hydronic and pneumatic piping. Repairs due to inadequate or fluctuating conditions of utilities. Repairs due to losses or damages as a result of fire, water, windstorm, vandalism, theft, riots, civil commotion, Acts of God, strikes, lockouts, picket lines, machine shop service, or anything beyond the normal mechanical maintenance. Replacement of worn out or obsolete equipment and/or internal or external parts, labor and materials covered by an insurer, design changes, relocation of equipment and major cooling tower overhauls. Shelving. Smoke exhaust systems and all component parts of such systems that may be exist. Variable frequency drives (VFD's). VAV boxes. Vibration isolators or sound traps. Water systems and water treatment of any kind.

Customer Initial _____

13-32



C O N C E P T S
HVAC • Refrigeration • Ductwork

CACO39621 CSCO46951 CGCA07936

Stuart Office
2497 SE Dixie Highway
Stuart, Florida 34997
O: 772.220.2365
F: 772.220.2273

Main Office
2201 College Avenue
Davie, Florida 33317
O: 954.472.4465
F: 954.370.6410

Miami Office
444 Brickell Avenue
Miami, Florida 33131
O: 305.940.0381
F: 786.391.3689

DATE: May 18, 2016

CLIENT: City Of Miami Springs 201 Westward Driv E Miami Springs, Fl 33166 Phone: 305-805-5000 Fax:	PROPOSAL: 00008713REV Miami Springs - City 201 Westward Driv E Miami Springs, Fl 33166
	CONTACT: Tom Nash

We propose hereby to furnish material and labor, complete in accordance with specifications below for the sum of **Eleven Thousand Five Hundred Seventy-Two And 00/100 Dollars.**

RE: PROVIDE 3 TON DUCTLESS-SPLIT SYSTEM SERVING AS SUPPLEMENTAL COOLING FOR FIRE DEPT. DORM AREA

We are pleased to offer a new Carrier Infinity series ductless unit to serve the Fire Dept dorm area within the fire station building. This high efficiency unit will provide back-up cooling to the main air conditioning system as well as provide superior humidity control when required during the hot humid days. Not only does this unit operate at a low cost having up to a 22 seer efficiency rating, its reliable controls and quiet operation will provide many years of dependable service. We will mount three ceiling cassette units in ceiling within the dorm sleeping area and the outdoor unit will mount 6ft off the ground on west side of building under covered storage area.. Unit will include wall mounted thermostats and well as factory installed condensate pumps. We will provide channel line set covers outside to conceal copper line sets, condensate line as well as electrical power. We appreciate the opportunity to provide our professional installation services for the City of Miami Springs. Please see the services and labor provided within this proposal as listed below:

1. Installation of Carrier Infinity Series (22 seer 3 ton) ductless multi-split unit to include (1) outdoor condenser and (3) indoor ceiling mounted cassette fan coils.
2. Provide labor and material to penetrate through wall to outdoor condenser to include properly sealing penetration, concealing line sets and electrical to condenser.
(NOTE: Penetration locations previously determined by mutual agreement between Thermal Concepts and Customer)
3. Provide labor and material to install condensate drain lines, interconnecting copper refrigerant line sets, (3) wall mounted controllers and related communication wires.
4. Provide mini condensate pumps on indoor fan coil units as required.
5. Perform system function check, start-up and calibration to ensure proper operation.
6. Adjust refrigerant levels as required to achieve optimum cooling efficiency.
7. Work shall be performed during the hours of 8.00am to 4.30pm, excluding holidays and weekends.

THERMAL STANDARD TERMS, CONDITIONS AND EXCLUSIONS ARE PART OF THIS PROPOSAL.
Customer Initial _____

13-33

Public Services - Fleet Maintenance

The Fleet Maintenance Division is responsible for the maintenance of all city-owned vehicles, generators, and motorized equipment.

Goals

Provide excellent service and timely repairs to the city's vehicles and equipment to ensure fleet availability.

Objectives

Reduce vehicle down time.

Maintain fleet parts and tire inventory at an optimal level.

Complete 100% of preventive maintenance inspections by the scheduled due date.

FY 2015-16 Accomplishments

Have reduced our outside tire repairs by 90%

Continue to improve service times to our separate departments

Continue to meet our goal in preventable maintenance inspections

Continue our efforts in securing relationships with new vendors for parts

FY 2016-17 Budget Highlights

- Proposed budget is \$4,561 or 10.5% lower than FY2015-16.

- Budget Summary:

Budgeted Revenues	\$	-0-
Budgeted Expenditures		<u>\$39,000</u>
Net cost of Department		<u>\$39,000</u>

CITY OF MIAMI SPRINGS
PUBLIC WORKS BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER FLEET DIVISION	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (decrease)	YTD ACTUALS AS OF 6/30/16
001-5407-541.34-00	OTHER CONTRACTUAL SERVICE	15,134	14,733	26,561	20,000	(6,561)	-
001-5407-541.45-10	FLEET MAINTENANCE	960	9,044	1,500	2,500	1,000	3,223
001-5407-541.52-00	OPERATING SUPPLIES	14,126	-	6,000	6,000	-	2,861
001-5407-541.52-02	FUEL, OILS, LUBRICANTS	2,284	11,120	9,000	10,000	1,000	504
001-5407-541.52-07	TIRES	-	-	500	500	-	-
001-5407-541.64-00	MACHINERY AND EQUIPMENT	-	45,940	-	-	-	-
	Total Fleet	32,504	80,837	43,561	39,000	(4,561)	6,588
	Total Public Works	1,591,867	1,721,637	1,770,252	1,800,111	29,859	1,257,870

13-35

Basis for FY 2016-17 Salary Projections

Calculations is based upon current earnings at 2,080 hours

- 0.0%
- 0.0%
- 0.00%
- 3.00% to be effective on 10-01-2016

Base Salary for each position:
 Adjustment includes:
Max Annual merit increase for position
 Cost of living Adjustment
 CPI for all urbans (Apr to Apr)
 Estimate used for COLA Projection

::

City of Miami Springs													
Department: Public Works - Administration													
Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Current Pay Range	Date of Annual Review	FY 16-17 Projected Merit Increase	3% COLA Increase	Retirement Payout	Longevity	FY2016-17 Total Pay
Procurement Supervisor-PG29	R Hernandez	FT	1	1	-	\$14,525	38356-58098	09/10/90		\$436	10,912	\$1,750	\$27,622
Administrative Assistant III-PG24	A Paz	FT	1	1	-	\$52,675	34198-52675	10/01/10		\$1,580	\$0	\$1,500	\$55,755
Public Works Director-PG49	T Nash	FT	1	1	-	\$80,340	71850-95799		\$3,800	\$2,410		\$1,750	\$88,300
Materials Management Clerk -PG15	A Perez	FT	1	1	-	\$38,440	27382-40606	n/a		\$1,153		\$1,000	\$40,593
Administrative Assistant I-PG15	Nicole Rodriguez	FT	1.0	1.0	-	\$31,000	27382-40606	10/01/10		\$930		\$0	\$31,930
Total projections			5.00	5.00	0	\$216,980			\$3,800	\$6,509	\$10,912	\$6,000	\$244,201

City of Miami Springs													
Department: Public Works - Streets, Streetlights & Sidewalks													
Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Current Pay Range	Date of Annual Review	FY 16-17 Projected Merit Increase	3% COLA Increase	Retirement Payout	Longevity	FY2016-17 Total Pay
Maintenance Worker II-PG10	F Vasallo/New Emp	FT	1	1	-	\$32,449	24201-38440	07/12/99		\$973	\$16,618	\$1,500	\$51,540
Heavy Equipment Operator PG14	Tulio Garcia	FT	1	1	-	\$40,362	26715-42437	12/30/02	\$0	\$1,211		\$1,000	\$42,573
Equipment Operator	Vacant	FT	-	1.00	1.00	\$26,556			\$0	\$797		\$0	\$27,352
Total projections			2.00	3.00	0	\$99,367			\$0	\$2,981	\$16,618	\$2,500	\$121,465

::

13-37

City of Miami Springs

Department: Public Works - Public Properties

Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Current Pay Range	Date of Annual Review	FY 16-17 Projected Merit Increase	3% COLA Increase	Temp Increase Addtl Duties	Longevity	FY2016-17 Total Pay
Maintenance Worker I-PG8	T Andrews	FT	1	1	-	\$25,291	22992-38440			\$759		\$0	\$26,050
Maintenance Worker I-PG8	Vacant	FT	1	1	-	\$26,556	22992-38440	12/21/92		\$797		\$0	\$27,352
Maintenance Worker I-PG8	Chad Johnson	FT	1	1	-	\$25,291	22992-38440	12/21/92		\$759		\$0	\$26,050
Maintenance Worker II-PG10	Dwight Wright	FT	1	1	-	\$25,291	22992-38440	01/00/00		\$759		\$0	\$26,050
Maintenance Worker I-PG8	Carlos Matilla	FT	1	1	-	\$25,291	22992-38440	01/00/00		\$759		\$0	\$26,050
Maintenance Worker I-PG8	Vacant	FT	-	1	(1.00)	\$26,556				\$797		\$0	\$27,352
Equipment Operator=PG10	D Rivera	FT	1	1	-	\$35,885	24201-35885			\$1,077		\$0	\$36,962
Maintenance Worker I-PG8	Anthony Thompson	FT	1	1	-	\$26,129	22992-38440	10/06/10		\$784		\$500	\$27,413
Total projections			7.0	8.0	-1	\$216,289			\$0	\$6,489		\$500	\$223,278

::

City of Miami Springs

Department: Public Works - Building Maintenance

Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Current Pay Range	Date of Annual Review	FY 16-17 Projected Merit Increase	3% COLA Increase	Temp Increase Addtl Duties	Longevity	FY2016-17 Total Pay
Building Maintenance Specialist II-PG22	A Urbaez	FT	1	1	-	\$42,848	32547-48264	03/09/15		\$1,285		\$0	\$44,133
Total projections			1	1	0	\$42,848			\$0	\$1,285		\$0	\$44,133

13-38

City of Miami Springs

Department: Public Works - Sanitation Operations

Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Current Pay Range	Date of Annual Review	FY 16-17 Projected Merit Increase	3% COLA Increase	Temp Increase Addtl Duties	Longevity	FY2016-17 Total Pay
Sanitation Foreman PG24	T Cummings	FT	1	1	-	\$53,130	34198-53130	02/26/11		\$1,594		\$1,750	\$56,474
Automated Equipment Operator-PG19	S Griffin	FT	1	1	-	\$48,017	30226-49216	4/22/1991		\$1,441		\$1,750	\$51,208
Automated Equipment Operator-PG19	J Romeo	FT	1	1	-	\$41,468	30226-49216	04/11/11		\$1,244		\$1,000	\$43,712
Refuse Truck Driver-PG13	J Crumpler	FT	1	1	-	\$31,110	30226-49216	02/02/15		\$933		\$0	\$32,043
Automated Equipment Operator-PG19	C Sanchez	FT	1	1	-	\$48,017	30226-49216	4/27/1981		\$1,441	\$0	\$1,750	\$51,208
Automated Equipment Operator-PG19	A Torre	FT	1	1	-	\$48,017	29633-43946	1/26/1988		\$1,441		\$1,750	\$51,208
Refuse Truck Driver-PG13	A Dominguez	FT	1	1	-	\$41,396	25549-37886	8/2/1993		\$1,242		\$1,750	\$44,388
Automated Equipment Operator-PG19	C Postell	FT	1	1	-	\$30,910	30226-49216	06/14/11		\$927		\$0	\$31,837
Refuse Truck Driver-PG13	J Berqueiro	FT	1	1	-	\$31,325	26060-41396	02/28/05		\$940		\$1,000	\$33,265
Automated Equipment Operator-PG19	R Gonzalez	FT	1	1	-	\$39,320	30226-49216	7/26/2011		\$1,180		\$1,500	\$42,000
Refuse Truck Driver-PG13	VACANT	FT	1	1	-	\$35,885	26060-41396	11/07/11		\$0		\$0	\$35,885
Refuse Collector-PG10	W O'neal	FT	1	1	-	\$38,440	24201-38440	3/1/2006		\$1,153		\$1,000	\$40,593
Refuse Collector-PG10	D Olivias	FT	1	1	-	\$37,772	24201-38440	04/01/11		\$1,133		\$1,500	\$40,405
Total projections												\$554,225	

City of Miami Springs

Department: Public Works - Storm water Operations

Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Current Pay Range	Date of Annual Review	FY 16-17 Projected Merit Increase	3% COLA Increase	Temp Increase Addtl Duties	Longevity	FY2016-17 Total Pay
Heavy Equipment Operator-PG14	R Perez	FT	1	1	-	\$42,437	26191-38839	11/10/08		\$0		\$0	\$0
Maintenance Worker II-PG10	Vassell, Errol	FT	1	1	-	\$31,244	23726-35181	12/21/92	\$0	\$1,273		\$1,500	\$45,210
Total projections												\$77,891	

City of Miami Springs

Department: Road & Transportation

Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/15	Current Pay Range	Date of Annual Review	FY 15-16 Projected Merit Increase	3% COLA Increase	Temp Increase Addtl Duties	Longevity	FY2015-16 Total Pay
Operations Supervisor-PG26	L Garaboa	FT	1	1	-	\$54,877	33527-49715	06/12/00	\$0	\$1,646		\$1,500	\$58,023
Total projections												\$58,023	

13-39

FENCE MASTERS, INC.

3550 N. W. 54TH STREET
MIAMI, FLORIDA 33142

DADE: (305)635-7777 * BROWARD (954)463-3172 * FAX: (305)635-7887

Date:	April 25, 2016	Name:	Lazaro M. Garaboa
Company:	City of Miami Springs	Job Name:	Canal guard rail options
Address:	201 Westward Dr		
City:	Miami Springs, FL 33166	Job Address:	Same
Phone:	305-805-5170, Fax: 305-805-5176		

We propose, subject to acceptance by Fence Masters, Inc., (seller) to perform work in accordance with quantities and sizes listed below. Before erection is begun, purchaser is to establish property line stakes and grade stakes and to remove all obstructions that may interfere with erection. Purchaser is responsible for location of any underground lines. Fence Masters, Inc. is not responsible for any damage to unmarked lines. After the contract is executed and received by Fence Masters, Inc., notice to proceed is to be provided by purchaser at least 14 days prior to date of commencement of the work. In order to avoid unforeseen conflicts in contract language, by signing this contract you are waiving any obligation on our part to sign any contract or other document that you subsequently may offer, provide, or demand. This contract will be the only contract for this job and is binding for both parties..

Furnish & Install

Option # 1 @ 19 different locations with 75' linear feet each.

- 1) 1,425' linear feet over all of FDOT guard rail.
- 2) All steel posts machine driven 4' into the ground per FDOT Index 400 specifications.
- 3) All W Beam 12.5' rails straight and radius as needed.
- 4) All Plastic blocks with 10" bolts.

\$ 29,754.00 @ \$ 20.88 LF

- 5) 38 – Parallel anchors per FDOT specifications, one at every termination point.

\$ 97,546.00 @ \$ 2,567.00 each

Total \$ 127,300.00

Option # 2 @ Canal areas with complete guard rail. =

- 1) 11,237.5' of FDOT Index 400 guard rail.
- 2) All W Beam rails.
- 3) All Steel posts machine driven into the ground.
- 4) All plastic blocks with 10" bolts.
- 5) Includes multiple mobilizations.

\$ 234,718.00 @ \$ 20.88 LF

- 6) 38 – Parallel anchors per FDOT specifications, one at every termination point.

\$ 97,546.00 @ \$ 2,567.00 each

Total \$ 332,264.00

- 1) 12.5' guard rail gate for maintenance access.
- 2) Customer to select how many they need.

Add to either option above \$ 1,850.00 each

Note: This is a unit price contract and final as built will determine final price.

GUARDRAIL PRICE: Based on machine driving all posts. Any conflicts requiring digging of posts, as opposed to Machine driving, will necessitate additional charges of \$ 155.00 per post. This price does not include maintenance of traffic or installation of miscellaneous asphalt.

DEPOSIT N/A

Subject to credit approval by Fence Masters, Inc. Terms are net on billing. Prices for this proposal are valid for 5 days from the proposal date. Interest of 1 ½ % per month will be charged on accounts past due. Title to the property as addressed by this proposal shall remain in the seller, Fence Masters, Inc. until payment in full is received, pursuant to the terms hereof. This is a retain title contract.

In the event the money due hereunder, or any portion thereof, has to be collected on demand of an attorney or by suit, the purchaser agrees to pay all costs of collection including interest at the highest legal rate and reasonable attorney's fees.

Approved & Accepted: Fence Masters, Inc. (Seller)

Approved & Accepted by Purchaser:
City of Miami Springs

By 
Signature

By _____
Signature

Carlo S. Cortina, Project Manager

Print Name and Title

Mh GETT

FALICWAN WIK



Metro Express, Inc.
State Wide General Engineering Contractors
CGCO50965- E-201301

Licensed
Insured
Bonded

PROPOSAL

Quote No. 030916-001

Date: 3/9/2016

To: City of Miami Springs Public Works Department
345 N Royal Poinciana Blvd
Miami Springs FL 33166-5259

Contact: Lazaro Garboa
Phone: 305-805-5170 Fax: 305-805-5195

Job: Paved Swale Drainage at Fairway DR between Eldron DR and High frank DR

We hereby propose to furnish all labor, material and equipment subject to terms and conditions as follows:

The job will include and be limited to the following:

	Unit	Qty	UP	Total
Mobilization/Demobilization	LS	1	1000.00	1,000.00
MOT	EA	1	650.00	650.00
New Catch Basin Installation	EA	4	6000.00	24,000.00
French Drain/Storm Sewer Pipe Installation	LF	400	160.00	64,000.00
Baffle	EA	4	500.00	2,000.00
Limerock Base 8" thick	SY	700	18.00	12,600.00
Asphalt Restoration type S-III, 1.1/2" thick	SY	1,330	22.00	29,260.00

TOTAL: \$133,510.00

Notes:

**Price do not include any permit (to be obtained by others), MOT, surveying, tree removal, valve adjustment, testing, layout, marking, painting, as-built, regrading, landscaping, etc

Not responsible for area not ready, cars or any other obstacle in the area of work. **Work to be performed in.... regular daily operation hours during weekdays. *All other job not listed above will be billed at additional charge.

We hereby propose to furnish labor and materials, complete in accordance with above specifications, for the sum showm above, with payment to be made within 30 days after work completed.

THIS PROPOSAL SUBJECT TO ACCEPTANCE WITHIN 30 DAYS AND IS VOID THREATER AT THE OPTION OF METRO EXPRESS INC.

Authorized Signature: A.F.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do work as specified. Payment will be made as outiline above and interest charges may be charged upon deliquent accounts.

ACCEPTED BY: _____
name signature

DATE: _____

9442 N.W. 109th. ST – Medley, Florida 33178- Telephone: (305) 885-1330 / Fax (305) 885-1327
An equal opportunity employer

13-41

STUmet

SECTION 14

Parks and Recreation Department

Mission Statement

The City of Miami Springs Parks and Recreation Department will enrich the quality of life for the people of Miami Springs by providing significant recreational opportunities in exemplary parks and recreation environments.

Parks and Recreation - Administration

The Parks and Recreation Department serves as a community resource for all of the sports, recreational and cultural activities in the City, including cooperative relationships with all local groups. The Parks and Recreation Department is now divided into five major divisions – Administration, Aquatics, Parks Maintenance, Programming and Athletics. All divisions, through the Recreation Director, are responsible for coordinating internally with each other as well as externally with the residents, volunteers and volunteer organizations.

The **Administration Division** is responsible for overall operation of the Parks & Recreation Department and ensuring it is responsive to the needs of the residents.

The **Aquatics Division** is responsible for operating the pool and all related water sports activities and related facilities.

The **Parks Maintenance Division** is responsible for the condition of all recreational facilities, fields and parks.

The **Programming Division** is responsible for all non-sports and cultural activities including after-school and summer camp programming, and special City events such as Easter Egg Hunt, Daddy Daughter Dance, Christmas, July 4th, etc.

The **Athletic Division** is responsible for all indoor and outdoor non-Aquatic sporting and leisure activities and their associated facilities. For example, basketball, dodgeball, micro-soccer, walking club, etc.

Goals

To provide opportunities for residents to have leisure, recreation and improve their social, mental and physical well-being through participation in a variety of recreational and cultural activities in a safe environment.

Objectives

- Conduct cooperative youth and adult sports programs including but not limited to soccer, basketball, baseball, football (tackle) and flag football.
- Provide additional “non-athletic” youth, adult, senior programs and increase participation in the Teen Program at the Recreation Center.
- Conduct periodic meetings with local non-City organizations that co-sponsor programs through the Recreation department.
- Increase our overall Recreational Programs by 15%

2015-16 Accomplishments

- Increased Youth Basketball Program by 3%
- Increased participation in 5K's by 15%

Parks and Recreation - Administration

2015-16 Accomplishments (continued)

- Increased Daddy-Daughter Date Night by 10%
- Install new Fitness Equipment, flooring/elliptical
- Increased participation for all Special Events by 10%
- Implemented new Summer Basketball Camp
- Implemented new Teen Basketball Program
- New Playground at Prince
- Implemented Tai Chi & Fencing Programs
- Increased CIT program by 20%
- Increased Day Camp attendance by 10%

FY 2016-17 Budget Highlights

- Proposed budget is \$358,927 or 21% lower than FY2015/2016.
- Budget Summary:

Budgeted Revenues	\$ 356,850
Budgeted Expenditures	<u>\$1,372,750</u>
Net cost of Department	<u>\$1,015,900</u>
- The Pelican Playhouse will receive an annual subsidy of \$23,000 for FY16-17, the same as FY15-16.
- The total Recreation budget for FY15-16 is \$2,200,375 which is \$77,487 or 3.4% lower than the FY15-16 budget.

CITY OF MIAMI SPRINGS
RECREATION DEPARTMENT BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
ADMINISTRATION							
001-5701-572.12-00	REGULAR SALARIES	335,293	314,086	295,873	308,736	12,863	202,651
001-5701-572.13-00	PART TIME YEAR ROUND	146,011	177,685	185,000	185,000	-	142,373
001-5701-572.14-00	OVERTIME	7,154	12,465	7,500	10,000	2,500	11,756
001-5701-572.16-00	SEASONAL EMPLOYEES	86,619	72,661	105,650	120,000	14,350	17,650
001-5701-572.21-00	FEDERAL PAYROLL TAXES	44,247	44,361	46,548	43,489	(3,059)	28,545
001-5701-572.22-01	PENSION COSTS	50,612	39,401	27,396	26,336	(1,060)	25,060
	TOTAL MEDICAL INSURANCE	50,179	53,667	47,452	48,948	1,496	33,922
001-5701-572.24-00	WORKER'S COMPENSATION	9,941	17,283	20,854	18,412	(2,442)	15,642
001-5701-572.25-00	UNEMPLOYMENT COMPENSATION	1,387	-	-	1,500	-	-
001-5701-572.31-00	PROFESSIONAL SERVICES	1,250	1,250	1,500	1,500	-	-
001-5701-572.34-00	OTHER CONTRACTUAL SERVICE	63,422	57,684	112,646	78,000	(34,646)	79,163
001-5701-572.34-01	PROGRAMS	8,760	6,220	-	-	-	-
001-5701-572.34-18	PELICAN PLAYHOUSE COSTS	20,651	18,000	24,110	23,000	(1,110)	19,955
001-5701-572.34-14	FOOTBALL REFEREES	3,720	4,125	6,000	6,000	-	-
001-5701-572.34-15	SOCCER REFEREES	9,896	11,975	12,000	12,000	-	9,159
001-5701-572.34-16	BASKETBALL REFEREES	10,880	10,450	15,800	15,800	-	8,315
001-5701-572.34-17	BASEBALL UMPIRES	7,932	11,040	13,304	13,304	-	8,592
001-5701-572.34-20	PELICAN RENTAL COMMISSION	5,687	4,285	6,000	6,000	-	2,326
001-5701-572.40-00	TRAVEL AND PER DIEM	3,600	3,600	3,600	3,600	-	2,700
001-5701-572.41-01	TELEPHONE: BASE & LOCAL	932	967	960	991	31	799
001-5701-572.41-02	CELLULAR TELEPHONE	2,285	1,198	1,404	1,020	(384)	672
001-5701-572.41-03	POSTAGE	131	185	200	125	(75)	71
001-5701-572.41-06	INTERNET ACCESS	8,092	8,135	8,016	8,071	55	5,378
001-5701-572.43-01	ELECTRICITY	98,360	88,450	97,000	89,000	(8,000)	55,737
001-5701-572.43-02	WATER	8,650	7,785	8,160	7,364	(796)	15,015
001-5701-572.43-03	GAS	292	143	1,200	600	(600)	84
001-5701-572.44-00	RENTALS AND LEASES	1,177	1,809	2,000	5,468	3,468	1,600
001-5701-572.45-10	FLEET MAINTENANCE	18,601	20,092	9,350	8,000	(1,350)	7,880
001-5701-572.45-30	LIABILITY INSURANCE	76,185	77,757	75,217	72,101	(3,116)	58,382
001-5701-572.46-00	REPAIRS AND MAINTENANCE	18,516	32,754	46,528	46,000	(528)	26,667
001-5701-572.47-00	PRINTING AND BINDING	2,921	1,660	2,500	5,000	2,500	2,903
001-5701-572.48-00	PROMOTIONS	45,725	45,916	50,000	53,000	3,000	35,411
001-5701-572.48-01	RECREATIONAL ACTIVITIES	14,238	18,302	18,000	36,000	18,000	4,126
001-5701-572.51-00	OFFICE SUPPLIES	3,363	2,933	2,500	2,500	-	2,477
001-5701-572.52-00	OPERATING SUPPLIES	55,517	50,202	61,601	62,000	399	55,273
001-5701-572.52-01	BASKETBALL UNIFORMS	6,878	6,742	9,900	9,900	-	5,642

14-4

CITY OF MIAMI SPRINGS
RECREATION DEPARTMENT BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
001-5701-572-52-02	FUEL, OILS, LUBRICANTS	4,691	4,353	4,200	2,500	(1,700)	2,314
001-5701-572-52-03	UNIFORMS	2,273	1,673	2,500	2,500	-	2,361
001-5701-572-52-07	TIRES	312	464	500	500	-	-
001-5701-572-52-29	GET FIT SUMMER CAMP	3,116	5,688	9,000	6,000	(3,000)	3,273
001-5701-572-52-28	TURKEY TROT/SPRINGS RIVER 5K	3,820	3,687	6,000	6,000	-	4,232
001-5701-572-52-21	ANNUAL DADDY DAUGHTER DANCE	4,775	4,775	8,500	9,500	1,000	8,500
001-5701-572-52-22	TEEN CAMP	1,083	-	2,600	1,500	(1,100)	-
001-5701-572-52-23	YOUTH BASKETBALL	1,083	988	12,000	1,500	(10,500)	2,817
001-5701-572-52-24	ADVANCED BASKETBALL	205	259	385	385	-	191
001-5701-572-52-25	MENS BASKETBALL	1,887	3,282	3,600	3,600	-	721
001-5701-572-52-26	WALKING CLUB	-	-	500	-	(500)	-
001-5701-572-52-27	STORY TIME	-	-	350	-	(350)	-
001-5701-572-54-00	DUES, MEMBERSHIPS, SUBS	1,177	695	1,500	1,500	-	1,092
001-5701-572-58-00	EDUCATION AND TRAINING	955	1,396	2,250	3,000	750	1,100
001-5701-572-52-60	BASKETBALL TEEN LEAGUE	-	-	-	1,000	1,000	860
001-5701-572-52-61	BASKETBALL TEEN LEAGUE	-	-	-	6,000	6,000	-
001-5701-572-63-00	IMPROVEMENTS O/T BLDG	-	50,414	27,901	-	(27,901)	5,558
001-5701-572-64-00	MACHINERY AND EQUIPMENT	22,370	9,243	324,122	-	(324,122)	324,122
Total Administration					1,372,750	(358,927)	1,243,067
						-20.73%	

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-5701-572-12-00	REGULAR SALARIES	308,736.00	
	00100 DIRECTOR, SPECIAL EVENTS/PROGRAM SUPERVISOR	308,736.00	
	00200 RECREATION COORDINATOR (2), RECREATION LEADER	.00	
	00300 ADMINISTRATIVE ASSISTANT	.00	
1-5701-572-13-00	PART TIME YEAR ROUND	185,000.00	
	00100 YEAR ROUND PART TIME STAFF, AS NEEDED	185,000.00	
1-5701-572-14-00	OVERTIME	10,000.00	
	00100 AS NEEDED	10,000.00	
1-5701-572-16-00	SEASONAL EMPLOYEES	120,000.00	
	00100 SEASONAL PART TIME STAFF, AS NEEDED	120,000.00	
1-5701-572-21-00	FEDERAL PAYROLL TAXES	43,489.00	
	00100 BUDGET NUMBER PROVIDED BY FINANCE	43,489.00	
1-5701-572-22-01	GENERAL	26,336.00	
	00100 BUDGET NUMBER PROVIDED BY FINANCE	26,336.00	
1-5701-572-23-01	POS, EMPLOYEE ONLY	45,823.00	
	00100 BUDGET NUMBER PROVIDED BY FINANCE	45,823.00	
1-5701-572-23-07	LIFE/AD&D	1,790.00	
	00100 BUDGET NUMBER PROVIDED BY FINANCE	1,790.00	
1-5701-572-23-08	DENTAL - OHS - EMPLOYEE	960.00	
	00100 BUDGET NUMBER PROVIDED BY FINANCE	960.00	
1-5701-572-23-09	VSP - VISION - EMPLOYEE	375.00	
	00100 BUDGET NUMBER PROVIDED BY FINANCE	375.00	
1-5701-572-24-00	WORKER'S COMPENSATION	18,412.00	
	00100 BUDGET NUMBER PROVIDED BY FINANCE	18,412.00	
1-5701-572-31-00	PROFESSIONAL SERVICES	1,500.00	
	00100 ATTORNEY & CONSULTANT FEES, IF NEEDED	1,500.00	
1-5701-572-34-00	OTHER CONTRACTUAL SERVICE	78,000.00	
	00100 KELLY JANITORIAL CONTRACT	30,000.00	
	00200 COMCAST, CABLE/INTERNET	1,500.00	
	00300 SUNSHINE STATE AC CONTRACT	8,500.00	
	00400 WASTE MANAGEMENT GARBAGE/RECYCLING CONTRACT	8,500.00	
	00500 RS CABLE, SECURITY SYSTEM MONITORING CONTRACT	1,260.00	
	00600 SIMPLEX GRINNELL, FIRE ALARM SERVICE CONTRACT	6,140.00	
	00700 THOR GUARD, LIGHTNING PREDICTION SYSTEM CONTRACT	4,500.00	
	00800 ALSICO, FLOOR MAT/DUST MOP SERVICE CONTRACT	1,800.00	
	00900 SCHINDLER, ELEVATOR MAINTENANCE CONTRACT	5,800.00	
	01000 FITNESS SOLUTION, EQUIPMENT MAINTENANCE CONTRACT	4,000.00	
	01100 VERMONT SYSTEMS, REC TRAC MAINTENANCE/TECH SUPPORT	5,000.00	
	01200 LEATHERS, TOT LOT INSPECTION, TWICE A YEAR	1,000.00	
1-5701-572-34-14	FOOTBALL REFEREES	6,000.00	
	00100 \$600/PER GAME, INCLUDES PLAYOFFS, IF NEEDED	6,000.00	
1-5701-572-34-15	SOCCER REFEREES	12,000.00	
	00100 228 GAMES X \$28/\$30/\$40/\$44/\$48/\$60, PER GAME	12,000.00	
	00200 DEPENDING ON AGE, IN-HOUSE OR TRAVELING TEAMS	.00	
1-5701-572-34-16	BASKETBALL REFEREES	15,800.00	
	00100 ADVANCED SKILLS CAMP	200.00	
	00200 YOUTH BASKETBALL LEAGUE	7,200.00	
	00300 18 & OVER MENS LEAGUE	4,200.00	
	00400 35 & OVER MENS LEAGUE	4,200.00	
1-5701-572-34-17	BASEBALL UMPIRES	13,304.00	

14-6

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . :
 DEPARTMENTAL INPUT
 Account # Description Budget Amount Misc. Info

Account #	Description	Budget Amount	Misc. Info
00100	REGULAR SEASON	9,912.00	
00200	PLAYOFF GAMES	848.00	
00300	FALL BALL	2,544.00	
00400	BASED ON \$25/\$28 PER GAME/PER REFEREE		
	23,000.00		
00100	THEATER DIRECTOR ANNUAL CONTRACT	18,000.00	
00200	THEATER EQUIPMENT MAINTENANCE/REPAIR	5,000.00	
	6,000.00		
00100	30% COMMISSION FROM THEATER RENTALS	6,000.00	
	3,600.00		
00100	RECREATION DIRECTOR'S CAR ALLOWANCE	3,600.00	
	991.00		
00100	BUDGET NUMBER PROVIDED BY FINANCE	991.00	
	1,020.00		
00100	BUDGET NUMBER PROVIDED BY FINANCE	1,020.00	
	125.00		
00100	BUDGET NUMBER PROVIDED BY FINANCE	125.00	
	8,071.00		
00100	BUDGET NUMBER PROVIDED BY FINANCE	8,071.00	
	89,000.00		
00100	BUDGET NUMBER PROVIDED BY FINANCE	89,000.00	
	7,364.00		
00100	BUDGET NUMBER PROVIDED BY FINANCE	7,364.00	
	600.00		
00100	GAS FOR RECREATION FACILITY EMERGENCY GENERATOR	600.00	
	5,468.00		
00100	COPY MACHINE LEASE/METERED COPIES	1,868.00	
00200	STORAGE UNIT \$300/MONTH X 12 MONTHS	3,600.00	
	8,000.00		
00100	BUDGET NUMBER PROVIDED BY FINANCE	8,000.00	
	72,101.00		
00100	BUDGET NUMBER PROVIDED BY FINANCE	72,101.00	
	46,000.00		
00100	COST ASSOCIATED WITH ALL REPAIRS TO BUILDING, GYM, FLOORS, WALLS, ELECTRICAL, ETC	45,000.00	
	5,000.00		
00100	INCREASED NUMBER OF FLYERS,POSTERS,SIGNS,BANNERS	5,000.00	
00200	NEWSPAPER (GAZETTE) ADVERTISEMENTS		
	53,000.00		
00100	COVERS ALL EXPENSES ASSOCIATED WITH SPECIAL EVENTS	53,000.00	
00200	CHRISTMAS AT THE GAZEBO		
00300	EASTER		
00400	HALLOWEEN		
00500	4TH OF JULY FIREWORKS		
00600	4TH OF JULY COUNTRY CLUB ACTIVITIES, SLIDES, ETC		
00700	END OF SUMMER CAMP TALENT SHOW & RECEPTION		
00800	MEMORIAL & VETERAN'S DAY CEREMONIES		
00900	DADDY DAUGHTER DATE NIGHT DECORATIONS/GIVEAWAYS		
	36,000.00		
00100	INCREASE DUE TO 2 ADDITIONAL SUMMER CAMP PROGRAMS	36,000.00	

14-7

Fiscal Year : 2016
 Budget Level : BUDG
 Description :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-5701-572-51-00	OFFICE SUPPLIES	2,500.00	
1-5701-572-52-00	OPERATING SUPPLIES	62,000.00	
1-5701-572-52-01	BASKETBALL/YOUTH LEAGUE	9,900.00	
1-5701-572-52-02	FUEL, OILS, LUBRICANTS	2,500.00	
1-5701-572-52-03	UNIFORMS	2,500.00	
1-5701-572-52-07	TIRES	500.00	
1-5701-572-52-21	ANNUAL DADDY/DAUGHTER DAN	9,500.00	
1-5701-572-52-22	TEEN PROGRAM	1,500.00	
1-5701-572-52-23	BASKETBALL CAMP/YOUTH	1,500.00	
1-5701-572-52-24	BASKETBALL CAMP/ADVANCED	385.00	
1-5701-572-52-25	BASKETBALL/MEN'S LEAGUE	3,600.00	
1-5701-572-52-28	5KRUN,TRKY TROT/SPGS FEST	6,000.00	
1-5701-572-52-29	GET FIT SUMMER CAMP	6,000.00	
1-5701-572-52-60	BASKETBALL TEEN LEAGUE	1,000.00	
1-5701-572-52-61	BASKETBALL SUMMER CAMP	6,000.00	
1-5701-572-54-00	DUES, MEMBERSHIPS, SUBS	1,500.00	
00200	ALL FEES ASSOCIATED WITH FIELD TRIPS, PARTIES, COOK OUTS, ETC,	.00	
00300	COOK OUTS, ETC,	.00	
00400	PASS THROUGH FROM REVENUE RECEIVED AT TIME OF REGISTRATION FOR RECREATION SUMMER CAMP, GET FIT AND BASKETBALL SUMMER CAMPS	.00	
00500	REGISTRATION FOR RECREATION SUMMER CAMP, GET FIT AND BASKETBALL SUMMER CAMPS	.00	
00600	AND BASKETBALL SUMMER CAMPS	.00	
00100	MISC OFFICE SUPPLIES, AS NEEDED	2,500.00	
00100	ALL EXPENSES ASSOCIATED WITH SCHOOL HOLIDAY, AFTER SCHOOL CARE, SUMMER CAMP SUPPLIES, IE;SHIRTS FOR SUMMER STAFF/CAMPERS, CAMP BAGS, ARTS & CRAFTS	62,000.00	
00200	SCHOOL CARE, SUMMER CAMP SUPPLIES, IE;SHIRTS FOR SUMMER STAFF/CAMPERS, CAMP BAGS, ARTS & CRAFTS	.00	
00300	SUMMER STAFF/CAMPERS, CAMP BAGS, ARTS & CRAFTS	.00	
00400	MISC ATHLETIC EQUIPMENT, IE;BALLS, NETS, GYM WIPES	.00	
00500	HAND SANITIZERS, ETC	.00	
00100	COVERS EXPENSE ASSOCIATED WITH YOUTH/TEEN LEAGUES UNIFORMS, TROPHIES & AWARDS, DJ FOR CHAMPIONSHIP GAMES, END OF SEASON PARTIES	9,900.00	
00200	UNIFORMS, TROPHIES & AWARDS, DJ FOR CHAMPIONSHIP GAMES, END OF SEASON PARTIES	.00	
00300	GAMES, END OF SEASON PARTIES	.00	
00100	BUDGET NUMBER PROVIDED BY FINANCE	2,500.00	
00100	UNIFORMS FOR FULL TIME & YEAR ROUND PT STAFF	2,500.00	
00100	BUDGET NUMBER PROVIDED BY FINANCE	500.00	
00100	BUDGET NUMBER PROVIDED BY FINANCE	9,500.00	
00100	BASED ON 120 COUPLES \$60@, 25 ADDN DAUGHTERS \$15@	7,575.00	
00200	ADDITIONAL ROOM RENTAL AND SET UP	1,925.00	
00100	TEEN CLUB SHIRTS AND FIELD TRIPS	1,500.00	
00100	BASED ON 60 PARTICIPANTS, SHIRTS, AWARDS,	1,500.00	
00200	END OF CAMP PARTY	.00	
00100	BASED ON 15 PARTICIPANTS, SHIRTS,END OF PROGRAM PARTY	385.00	
00200	PARTY	.00	
00100	18 & OVER JERSEYS, CHAMPIONSHIP SHIRTS, TROPHIES	1,800.00	
00200	35 & OVER JERSEYS, CHAMPIONSHIP SHIRTS, TROPHIES	1,800.00	
00100	BASED ON 150 RUNNERS PER 5K, TIMING SYSTEM, SHIRTS	6,000.00	
00200	GIFT CARDS,	.00	
00300	TURKEY TROT & SPRINGS RIVER FESTIVAL 5K'S, \$3,000@	.00	
00100	YEAR ROUND & SUMMER CAMP FIT CAMP PROGRAMS	6,000.00	
00200	FITNESS SUPPLIES, SHIRTS, END OF CAMP PARTIES	.00	
00100	BASED ON 4 TEAMS	1,000.00	
00100	BASED ON 30 PARTICIPANTS PER SESSION X 2 SESSIONS	6,000.00	
00200	SHIRTS, SUPPLIES, END OF CAMP PARTY	.00	

14-8

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . :

DEPARTMENTAL INPUT
 Account # Description

Account #	Description	Budget Amount	Misc. Info
1-5701-572-58-00	EDUCATION AND TRAINING	3,000.00	1,500.00
		1,372,750.00	3,000.00

* Total Accounts for this Budget Level 51

14-9



**Pelican
Playhouse**

**Rebeca Sosa Theater at the
Miami Springs Community Center
1401 Westward Drive
Miami Springs, FL 33166
www.pelicanplayhouse.org
305-884-6804**

July 11, 2016

Mr. William Alonso
City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166

Re: Pelican Playhouse Inc.

Dear William:

Thank you for the opportunity to present information with regard to the Pelican Playhouse for the Fiscal Year ending September 30, 2016. Enclosed please find the following:

1. *A State of the Pelican Address*, which outlines our activities during this Fiscal Year;
2. Our Profit & Loss Statement through June 30, 2016;
3. Our Anticipated Income and Expenses through the end of the Fiscal Year;
4. Our purchases and estimated purchases from the \$5,000 Repair Fund; and
5. A printout from the IRS website, confirming receipt of our Form 990-N (postcard) for our most current Tax Return for the period ending 09/30/2015. Since the Playhouse did not have more than \$50,000 in income for the fiscal year ending 2015, we were only required to file a postcard return.

We are also enclosing our \$5,000 Repair Fund Request for Fiscal Year 2016-2017.

Finally, we respectfully request the same \$18,000 that we received for our General Fund in last year's budget.

Please let me know if you need any additional information before the August 1st Budget Meeting. Ralph and I both plan to attend.

July 11, 2016
Page 2

Thanks again!

Sincerely,

A handwritten signature in black ink that reads "Nancy Jones". The signature is written in a cursive, flowing style.

Nancy Jones
Theater Manager
305-297-1920 (Cell)

Enclosures
/nj

14-11



Pelican Playhouse

**Rebeca Sosa Theater at the
Miami Springs Community Center
1401 Westward Drive
Miami Springs, FL 33166
www.pelicanplayhouse.org
305-884-6804**

The State of the Pelican Fiscal Year Report: October 1, 2015 – September 30, 2016

Our 16th season opened with a reminder of where we live. A near miss hurricane moved our fall production (which we had hoped would be a Christmas show) into January 2016. In December, the Pelicans hosted Barbara Fox of "Mystery on the Menu" with a Christmas fundraiser, "A Very Merry Murder." Mu Alpha Theta catered the dinner as guests played detective for an evening of fun and problem-solving.

As a Christmas present to the Miami Springs Senior Adults, the Pelican Playhouse puppeteers performed in the Senior Adult Center for Christmas. "A Visit from St. Nicholas" and "The 12 Days of Christmas in Florida" were featured. A good time was had by all!

With Christmas past, we shifted gears and presented my original adaptation of "Alice in Wonderland" and the musical, "Seven with One Blow." Both productions brought firsts to our "Pelican" stage. "Alice in Wonderland" had our first ever movable boat and "Seven with One Blow" had our tallest player ever: an 8'2" ogre! You had to see them to believe it! A mixed, intergenerational cast of 33 on stage, supported by another 23 crew members brought both shows to life. Our set designer, Birgit Scaglioni, enlisted 33 cast and crew (and even her parents) to handcraft the stunning "Wonderland." It truly takes a village to put on a play.

With the hurricane already compressing our season, we began our next production the week after our first production closed. This time we had a record 40 players (between the ages of 10 and 70) register for production class and another 14 children for Puppet Class. With such a large group of participants, we once again went to two plays instead of one to accommodate: the fractured fairytale, "The (Almost) Totally True Story of Hansel and Gretel" and our contribution to education, "The Distracted Scholar's Guide to Literature and Drama." These hilarious comedies were more than plays; they were also a costumer's tour de force! Ninety-one characters in all, with more than 100 costumes, including Mermaids, Bears, Pigs, Shakespeare, Renaissance, Greeks, Romans, German Opera, Ghosts, Frankenstein, and Star Wars. Our amazing Dee Piquette was equal to the task and the costumes were dazzling! Another first! Our physically challenged actor, Susan Kern, appeared as Darth Vader in a power wheelchair disguised as her space ship! Again, you had to see it to believe it!

One of our favorite performances for the year was for the Miami Rescue Mission's "Creative Living" class. We have performed for them every year since 2009. This group of former homeless men, transitioning their way back into society, are always enthralled. This year we had the added bonus of women and children from the Miami Rescue Mission in the audience. Unforgettable!

Not to be out done, the Pelican Puppeteers staged a fundraiser for the Miami Springs C.A.T.S. Performing lunch time theater in the Rebeca Sosa for the Miami Springs Adult Seniors, family and friends. The young actors mesmerized them, performing the difficult poetry of T. S. Elliot's "Old Possum's Practical Book of Cats" and raised almost \$200 for Caring About the Strays.

The last two weeks of March and first week of April, the second and third floors of the Rebeca Sosa Theater underwent a mold remediation. The community center staff worked hand-in-hand with the Pelican Playhouse, generously paying for costume storage in Virginia Gardens while the cleaning was done.

Summer registration has over 30 participants. This summer is "actor's workshop" which gives the individual actors an opportunity to work on something of their own choosing. Monologues, scene work, poetry, song or dance. It's up to them to decide what they want to perform. For the first time ever, it will also be a "director's workshop" with the opportunity for some of the experienced actors to direct some of their peers. This year's Summer Recital will be Labor Day weekend, September 3rd and 4th. You won't want to miss it.

We continue to partner with the Miami Springs Math Club Mu Alpha Theta. They provide our refreshments and earn money for their trips to gather in more math trophies.

And in keeping with tradition, the Pelicans paraded proudly in this year's Fourth of July parade in Miami Springs.

Facebook "likes" are up to 427....and climbing!

Events in the Rebeca Sosa kept the place hopping! The McCormack Music Christmas Concert, the Golden Girls Foundation Fashion Show, the Junior Orange Bowl Pageant Preliminaries, the Ms. Heart Pageant, the Miss Art Deco Pageant, the Miss Florida Teen Pageant, the Miss Florida Teen America Pageant, Little League baseball pictures, Community Center staff meetings, River Cities talent auditions, the Miami Springs Candidates Forum, the Miss Miami U. S. A. Pageant, the Miss Coral Gables Pageant, the McCormack Music Summer Concert, and Summer Camp! And that's only through June of 2016!

The Rebeca Sosa Theater saw five visiting companies renting out eight days for total revenue to the City of \$2,954. We appear to be "Pageant Central" with six different beauty pageants, seven counting the Jr. Orange Bowl!

On the horizon for the Fall of 2016 is an all adult production of Claire Booth Luce's 1938 classic, "The Women." The Pelican Playhouse has a preponderance of adult females, and this show gives them a chance to stretch their acting talents.

We would also like to give particular thanks to the following: Mary Reed, Sam Chesser, Gretchen Gordon, and Daniel Febres for their help with our social media efforts.

Special thanks to Omar Luna, Patty Bradley, and Albert Vargas for their wonderful support of all that we do. They are extremely helpful and we truly appreciate them and the rest of the staff at the community center. And major thanks to Tom Nash and the "heavy lifters" from Public Works who set up the staging and risers for the audience.

SO THANKS AGAIN FOR YOUR SUPPORT OF THE CITY'S COMMUNITY THEATER.

Pelican Playhouse Inc.
Profit & Loss
 October 2015 through June 2016

	Oct '15 - Jun 16
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43410 · Corporate Contributions	5.00
43450 · Individ, Business Contributions	779.65
Total 43400 · Direct Public Support	784.65
44400 · Government Contracts	
44430 · Local Government Contracts	19,110.00
44431 · 2015-2016 Repair Fund	1,955.04
Total 44400 · Government Contracts	21,065.04
46400 · Other Types of Income	
46460 · Visiting Companies	2,050.00
Total 46400 · Other Types of Income	2,050.00
47200 · Program Income	
47240 · Student Fees	7,800.00
47250 · Ticket Sales	9,121.50
47200 · Program Income - Other	940.74
Total 47200 · Program Income	17,862.24
Total Income	41,761.93
Expense	
Void	0.00
60900 · Business Expenses	
60910 · Bank Fee	62.50
60920 · Business Registration Fees	61.25
Total 60900 · Business Expenses	123.75
62100 · Contract Services	
62110 · Accounting Fees	600.00
62120 · Costumer	1,400.00
62150 · Outside Contract Services	3,761.00
62160 · Visiting Companies	746.00
62165 · Website Developer	800.00
Total 62100 · Contract Services	7,307.00
62800 · Facilities and Equipment	
62840 · Equip Rental and Maintenance	2,334.62
62895 · Storage	30.44
Total 62800 · Facilities and Equipment	2,365.06
65000 · Operations	
65018 · Membership	210.00
65031 · Software	199.95
65040 · Supplies	587.02
Total 65000 · Operations	996.97
65100 · Other Types of Expenses	
65101 · Creative Living Performance	130.45
65110 · Advertising Expenses	250.00
65130 · Gala/Friends of Theater	150.73
65140 · Insurance - Liability, D and O	1,542.00
65150 · Marketing	226.12
65160 · Other Costs	25.95
65165 · Visiting Companies	151.21
65170 · Volunteer Appreciation	201.68
Total 65100 · Other Types of Expenses	2,678.14

14-15

Pelican Playhouse Inc.
Profit & Loss
October 2015 through June 2016

	<u>Oct '15 - Jun 16</u>
66000 · Payroll Expenses	14,532.75
67000 · Performance Expenses	
67005 · Cast Party	185.97
67010 · Costumes	268.59
67021 · Lighting	184.87
67022 · Make-up	40.62
67025 · Programs	767.36
67030 · Props	101.34
67040 · Scripts and Royalties	1,777.60
67045 · Set	1,197.11
67050 · Sound	222.21
67060 · T-Shirts	627.86
Total 67000 · Performance Expenses	5,373.53
70000 · Grants to Others	560.00
Total Expense	33,937.20
Net Ordinary Income	7,824.73
Other Income/Expense	
Other Income	
46425 · Interest	0.33
Total Other Income	0.33
Net Other Income	0.33
Net Income	<u>7,825.06</u>

**Anticipated Income and Expenses
for Fiscal Year ending 9/30/3016**

Income

September 3/4:	Ticket Sales	\$	1,920.00
August 5:	Student Fees for Winter 2016 Show	\$	2,400.00
Total Income:		\$	4,320.00

Expenses

Recital 2016	Contract Services	\$	900.00
	Programs	\$	50.00
	Set	\$	100.00
	Props	\$	50.00
	Costumes	\$	100.00
	T-shirts	\$	250.00
Director Salary (including tax liability)	August	\$	1,614.75
	September	\$	1,614.75
Insurance	Limited Liability:		
	August - 1st Installment of 4	\$	771.00
	September - 2nd Installment of 4	\$	771.00
	Volunteers Insurance	\$	300.00
	Officers & Directors Insurance	\$	641.00
Playhouse	Web Developer	\$	300.00
	Accounting Fee	\$	2,100.00
	AACT Membership	\$	160.00
Total Expenses		\$	9,722.50

Total Income from Profit and Loss Statement:	\$	41,761.93
Total Income from Anticipated Income:	\$	4,320.00
TOTAL INCOME:	\$	46,081.93

Total Expenses from Profit and Loss Statement:	\$	33,937.20
Total Expenses from Anticipated Expenses:	\$	9,722.50
TOTAL EXPENSES:	\$	43,659.70

Net Income*:	\$	2,422.23
---------------------	-----------	-----------------

*Any overage to be used for costs toward the Winter 2016 Show.

Repair Fund: 2015-2016

<i>Date</i>	<i>Item</i>	<i>Purchase Price</i>	<i>Balance</i>
10/1/2015	Repair Fund from City of Miami Springs		5,000.00
12/24/2015	Sennheiser Microphones & Parts	903.04	4,096.96
	2 - Sennheiser L 2015 G2 charger		
	1 - Sennheiser NT3-120 Power Supply		
	4 - Sennheiser MZQ2EW Lav Mic Clip		
	6 - Sennheiser MZW2EW ME2 Grille		
4/5/2016	Rechargeable microphone batteries	1,052.00	3,044.96
	15 - Sennheiser BA 2015 Battery Pack		
6/16/2016	Tech Booth Computer /Sound	299.59	2,745.37
	Dell Inspiron 15 3000 Series		
6/24/2016	Audio/MIDI Interface	79.99	2,665.38
	Full Compass Systems 2X4 USB Audio/MIDI Interface		
<i>To Be Purchased before September 30, 2016</i>			
2	Wireless Microphone Systems @\$650 each	1,300.00	1,365.38
	Sennheiser EW112 G3 Wireless Microphone		
1	Passive antenna splitter @\$300 each	300.00	1,065.38
	Sennheiser EM1046 ASP212 passive antenna splitter		
1	Wideband Antenna Splitter @\$580 each	580.00	485.38
	Sennheiser ASA 1/NT Wideband Antenna splitter		
3	Lavalier Microphone (replacement mics) @\$125 each	375.00	110.38
	MM-PSM-L Lavalier microphone (replacement mics for damaged ME-2 mics on Sennheiser EW112 G# mic transmitters)		
	Miscellaneous cables	100.00	10.38



Exempt Organizations Select Check

[Exempt Organizations Select Check Home](#)

990-N (e-Postcard) filer information

Tax Period:

2014 (10/01/2014 - 09/30/2015)

Employer Identification Number (EIN):

27-1087261

Legal Name:

Pelican Playhouse Inc

Mailing Address:

255 Springs Avenue
Miami Springs, FL 33131
United States

Doing Business As:

Gross receipts not greater than:

\$50,000

Organization has terminated:

No

Principal Officer's Name and Address:

Nancy Jones
255 Springs Avenue
Miami Springs, FL 33131
United States

Website URL:

Related 990-N (ePostcard) Filings:

If the organization has filed additional Forms 990-N (e-Postcards), link(s) to additional e-Postcard filings are displayed below. Click on the link(s) to see the information included in those filing(s).

No related filings available for this EIN.

[Return to Search Results](#) [Return to Search Page](#)

\$5,000 Repair Fund Request for Fiscal Year 2016-2017

Quantity	Item	Each	Total Price	Total Amount
2	Wireless Microphone Systems	650.00	1,300.00	1,300.00
	Sennheiser EW112 G3 Wireless Microphone			
7	Lavalier Microphone (replacement mics)	125.00	875.00	2,175.00
	MM-PSM-L Lavalier microphone (replacement mics			
	for damaged ME-2 mics on Sennheiser EW112 G# mic transmitters)			
1	Mackie DL-32R Mixer	1,800.00	1,800.00	3,975.00
1	i-Pad Pro 12.9 inch (32 GB)	800.00	800.00	4,775.00
	Mixer's Control Surface			
1	Wifi Router (Appled Airport Extreme)	180.00	180.00	4,955.00
	(Connects console to the i-Pad)			

PELICAN PLAYHOUSE REPAIRS ACCOUNT ANALYSIS

The following is a 6 year analysis of this account:

<u>Fiscal Year</u>	<u>Total</u>	<u>Used</u>	<u>Unused</u>
FY10-11	\$5,000.00	\$2,281.00	\$2,719.00
FY11-12	\$5,000.00	\$244.00	\$4,756.00
FY12-13	\$3,000.00	\$349.00	\$2,651.00
FY13-14	\$3,000.00	\$285.00	\$2,715.00
FY14-15	\$3,000.00	\$1,890.00	\$1,110.00
FY15-16*	\$5,000.00	\$2,334.62	\$2,665.38

* used during current year:

Battery Packs	\$1,052.00
Sound Eqpt Repairs	\$903.04
Dell Laptop w/sound interpr	<u>\$379.58</u>
	\$2,334.62

14-20A

Recreation - Pool

The **Aquatics Division** operates and maintains the Miami Springs Aquatic Center, a Multi Aquatic Facility with American Red Cross certified lifeguards and instructors and supervised by a State-Licensed Swimming Pool Operator. The pool is open year-round, and it serves the residents of Miami Springs and other municipalities in the area.

Goals

To have the Miami Springs Aquatic Center open by summer 2016.

Objectives

- Offer additional family-oriented activities during "open swim" sessions.
- Offer Learn to Swim Program

FY2015-16 Accomplishments

- Worked with Lunacon and Professional Services to built new Aquatic Facility
- Hired all new Lifeguards and Administrative Staff for the Aquatic Facility

FY 2016-17 Budget Highlights

- Proposed budget is \$606,033 for the FY16-17 fiscal year.
- Budget also includes a full time Aquatics Supervisor and a full time head lifeguard.
- Budget Summary:

Budgeted Revenues	\$156,500
Budgeted Expenditures	<u>\$606,033</u>
Net cost of Department	<u>\$449,533</u>

CITY OF MIAMI SPRINGS
RECREATION DEPARTMENT BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
POOL							
001-5702-572.12-00	REGULAR SALARIES	-	-	24,994	85,490	60,496	12,442
001-5702-572.13-00	PART TIME YEAR ROUND	91,076	46,987	60,600	323,000	262,400	4,099
001-5702-572.14-00	OVERTIME	-	-	-	-	-	1,361
001-5702-572.16-00	SEASONAL EMPLOYEES	46,488	-	18,900	-	(18,900)	-
001-5702-572.21-00	FEDERAL PAYROLL TAXES	10,524	3,595	8,255	30,863	22,608	1,370
001-5702-572.22-01	PENSION COSTS	-	-	3,331	9,203	5,872	1,700
	TOTAL MEDICAL INSURANCE	-	-	4,471	5,579	1,108	1,473
001-5702-572.24-00	WORKER'S COMPENSATION	2,331	4,477	3,745	12,255	8,510	2,808
001-5702-572.34-00	CONTRATUAL SERVICES	-	-	11,656	32,000	20,344	4,446
001-5702-572.43-01	ELECTRICITY	15,734	7,642	15,880	47,640	31,760	144
001-5702-572.43-02	WATER	6,021	13,586	4,000	12,240	8,240	56
001-5702-572.43-03	GAS(POOL)	8,675	14,683	5,672	8,500	2,828	-
001-5702-572.45-30	LIABILITY INSURANCE	2,616	3,684	2,471	9,264	6,793	1,854
001-5702-572.46-00	REPAIRS AND MAINTENANCE	8,292	1,342	1,667	5,000	3,333	-
001-5702-572.52-00	OPERATING SUPPLIES	3,058	1,997	10,168	3,500	(6,668)	7,075
001-5702-572.52-03	UNIFORMS	1,575	398	2,500	2,500	-	1,645
001-5702-572.52-06	CHEMICALS	20,888	6,845	4,460	16,000	11,540	-
001-5702-572.54-00	DUES, MEMBERSHIPS, SUBS	250	-	171	1,000	829	-
001-5702-572.58-00	EDUCATION AND TRAINING	-	-	7,450	2,000	(5,450)	4,600
001-5702-572.63-00	IMPROVEMENTS O/T BLDG	50,700	1,850	-	-	-	4,867
	Total Pool	268,228	107,086	190,391	606,033	415,642	49,940

14-22

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-5702-572-12-00	REGULAR SALARIES	85,490.00	
1-5702-572-13-00	PART TIME YEAR ROUND	46,350.00	
1-5702-572-21-00	FEDERAL PAYROLL TAXES	38,000.00	
1-5702-572-22-01	GENERAL	280,000.00	
1-5702-572-23-01	POS, EMPLOYEE ONLY	43,000.00	
1-5702-572-23-07	LIFE/AD&D	30,863.00	
1-5702-572-23-08	DENTAL - OHS - EMPLOYEE	9,203.00	
1-5702-572-23-09	VSP - VISION - EMPLOYEE	4,643.00	
1-5702-572-24-00	WORKER'S COMPENSATION	522.00	
1-5702-572-34-00	OTHER CONTRACTUAL SERVICE	306.00	
1-5702-572-43-01	ELECTRICITY	108.00	
1-5702-572-43-02	WATER	12,255.00	
1-5702-572-43-03	NATURAL GAS	32,000.00	
1-5702-572-45-30	RISK MANAGEMENT	850.00	
1-5702-572-46-00	REPAIRS AND MAINTENANCE	1,200.00	
1-5702-572-52-00	OPERATING SUPPLIES	1,200.00	
1-5702-572-52-03	UNIFORMS	27,000.00	
1-5702-572-52-06	CHEMICALS	1,750.00	
1-5702-572-54-00	DUES, MEMBERSHIPS, SUBS	47,640.00	
1-5702-572-58-00	EDUCATION AND TRAINING	12,240.00	
* Total Accounts for this Budget Level		20	

14-23

Recreation - Tennis

The **Tennis Division** provides well-maintained tennis and racquetball courts that are available for all age levels and playing abilities. The five tennis courts and two racquetball courts are also lighted for nighttime play. The Division provides pro shop services, organizes and promotes a variety of clinics, lessons and tournaments and hosts the Miami Springs High School Tennis Team's home matches.

Goals

To maintain the Tennis facility with positive images for all residents of the City of Miami Springs.

To increase memberships and play by 10% from FY2014-15.

Objectives

- To provide a variety of programs for adults and children on a social and competitive system.
- Provide promotional information to local businesses and hotels. Promote youth and adult leagues.

FY2015-16 Accomplishments

- Resurfaced all five courts

FY 2016-17 Budget Highlights

- Proposed budget is \$22,810 or 47% lower than FY15-16.
- Budget Summary:

Budgeted Revenues	\$	-0-
Budgeted Expenditures		<u>\$25,813</u>
Net cost of Department		<u>\$25,813</u>

CITY OF MIAMI SPRINGS
 RECREATION DEPARTMENT BUDGET
 FISCAL YEAR ENDING 9/30/17

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY2013-14</u> <u>ACTUALS</u>	<u>FY2014-15</u> <u>ACTUALS</u>	<u>FY2015-16</u> <u>AMENDED</u> <u>BUDGET</u>	<u>FY2016-17</u> <u>Departmental</u> <u>Request</u>	<u>Dollar</u> <u>Increase</u> <u>(Decrease)</u>	<u>YTD</u> <u>ACTUALS</u> <u>AS OF 6/30/16</u>
001-5703-572.34-00	OTHER CONTRACTUAL SERVICES	15,000	15,000	15,000	15,000	-	10,000
001-5703-572.43-01	ELECTRICITY	3,586	3,706	4,120	3,131	(989)	2,295
001-5703-572.43-02	WATER	158	169	171	182	11	119
001-5703-572.45-30	RISK MANAGEMENT						
001-5703-572.52-00	OPERATING SUPPLIES		756	2,000	2,000	2,000	
001-5703-572.46-00	REPAIRS AND MAINTENANCE	-					
001-5703-572.63-00	IMPROVEMENTS O/T BUILDINGS		27,332	27,332	3,500	(23,832)	
	Total Tennis	18,744	46,963	48,623	25,813	(22,810)	12,414

14-25

**CITY OF MIAMI SPRINGS
CAPITAL IMPROVEMENT REQUEST
FOR FY 2016-2017 BUDGET YEAR**

(this form to be used for all projected capital improvement projects eg: improvements to buildings, infrastructure projects for sanitation, stormwater, etc.)

Department: _____ Parks and Recreation/Tennis

Description of capital improvement project(provide location of work & work to be performed)

 Shade Cover/Awning at Tennis Facility

Total budget request: \$ 3,500.00

Detail any grant or additional funding sources for this project

Funding

_____	\$ -
_____	\$ -
_____	\$ -
Total funding sources:	<u>\$ -</u>

Reason why project is needed

 replace old shade cover/awning torn and ripped

Expected future operating costs from this project after completion , or savings(if any)

_____	\$ -
_____	\$ -
_____	\$ -
_____	\$ -
Totals	<u>\$ -</u>

 Department Head Signature

 City Manager Approval

Recreation – Parks Maintenance

The **Parks Maintenance Division** provides for the overall maintenance of the parks and ball fields. This includes ball field preparation, park clean-up, etc.

Goals

To improve the play ability of the athletic fields at Prince Field, Stafford Park and Dove Avenue Park.

Objectives

- Aerate fields a minimum of 2 times annually
- Establish a proper maintenance schedule to improve field conditions
- Provide daily maintenance to keep fields up to par year round
- Add Sod to areas that need additional Sod
- Add irrigation to our ball fields
- Laser Grade all Ball Fields
- Have our Maintenance Supervisor trained in all aspects regarding field maintenance, etc. (Trained, Certified and Licensed)

FY2015-16 Accomplishments

- Rebuilt Ball Fields at Prince
- Updated Irrigation System at Peavy/Dove
- Added Clay and Laser Grade Stafford Park
- Ordered new Goal Post for Football Program

FY 2016-17 Budget Highlights

- Proposed budget is \$111,392 or 36% lower than FY2015/16.
- Budget Summary:

Budgeted Revenues	\$	-0-
Budgeted Expenditures		<u>\$195,779</u>
Net cost of Department		<u>\$195,779</u>

**CITY OF MIAMI SPRINGS
RECREATION DEPARTMENT BUDGET
FISCAL YEAR ENDING 9/30/17**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
FIELD MAINTENANCE							
001-5705-572.12-00	REGULAR SALARIES	460	22,263	33,207	32,888	(319)	23,323
001-5705-572.13-00	PART TIME	-	-	-	-	-	-
001-5705-572.14-00	OVERTIME	-	188	-	-	-	1,433
001-5705-572.16-00	SEASONAL EMPLOYEES	-	-	-	-	-	-
001-5705-572.21-00	FEDERAL PAYROLL TAXES	35	1,642	2,040	1,967	(73)	1,894
001-5705-572.22-01	PENSION COSTS	-	2,081	3,893	3,541	(352)	3,186
	TOTAL MEDICAL INSURANCE	-	2,474	6,766	7,375	609	4,931
	WORKER'S COMPENSATION	-	420	137	987	850	99
001-5705-572.34-00	CONTRACTUAL SERVICES	71,021	72,488	170,728	101,276	(69,452)	99,503
001-5705-572.44-00	RENTALS AND LEASES	-	-	2,000	2,000	-	-
001-5705-572.45-30	RISK MANAGEMENT	-	1,272	760	746	(14)	567
001-5705-572.46-00	REPAIRS AND MAINTENANCE	5,203	219	18,000	15,000	(3,000)	5,933
001-5705-572.52-00	OPERATING SUPPLIES-Rec	13,713	11,487	15,110	15,000	(110)	12,509
001-5705-572.52-19	OPERATING SUPPLIES-Fields	7,063	9,961	20,000	15,000	(5,000)	5,793
001-5705-572.52-02	FUELS, OILS, LUBRICANTS	-	-	6,500	-	(6,500)	-
001-5705-572.63-00	IMPROVEMENTS O/T BLDGS	-	-	9,500	-	(9,500)	9,485
001-5705-572.64-00	MACHINERY AND EQUIPMENT	-	2,915	18,530	-	(18,530)	15,530
	Total Bldg & Field Maintenance	97,495	127,410	307,171	195,779	(111,392)	184,186
	Subtotal Recreation	1,660,068	1,593,644	2,277,862	2,200,375	(77,487)	1,489,607

14-29

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-5705-572-12-00	REGULAR SALARIES	32,888.00	
1-5705-572-21-00	FEDERAL PAYROLL TAXES	1,967.00	
1-5705-572-22-01	GENERAL	3,541.00	
1-5705-572-23-04	HMO, EMPLOYEE ONLY	6,964.00	
1-5705-572-23-07	LIFE/AD&D	204.00	
1-5705-572-23-08	DENTAL - OHS - EMPLOYEE	153.00	
1-5705-572-23-09	VSP - VISION - EMPLOYEE	54.00	
1-5705-572-24-00	WORKER'S COMPENSATION	987.00	
1-5705-572-34-00	OTHER CONTRACTUAL SERVICE	101,276.00	
1-5705-572-44-00	RENTALS AND LEASES	2,000.00	
1-5705-572-45-30	RISK MANAGEMENT	745.00	
1-5705-572-46-00	REPAIRS AND MAINTENANCE	15,000.00	
1-5705-572-52-00	OPERATING SUPPLIES	15,000.00	
1-5705-572-52-19	FIELD SUPPLIES-FIELDS	15,000.00	
* Total Accounts for this Budget Level		195,779.00	14

14-30

Basis for FY 2016-17 Salary Projections

Calculations is based upon current earnings at 2,080 hours

- 0.0%
- 0.00%
- 3.00%

Base Salary for each position:
 Adjustment includes:
 Max Annual merit increase for position
 Cost of living Adjustment
 CPI for all urbans (Apr to Apr)
 Estimate used for COLA Projection

to be effective on 10-01-2016

City of Miami Springs												
Department: Recreation Department												
Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Proj. Base Salary As of 3/31/16	Date of Annual Review	FY 16-17 Projected Merit Increase	3% COLA Increase	Other	Longevity	FY2016-17 Total Pay
Recreation Director-PG49	Omar Luna	FT	1	1	0	\$83,546	01/04/11	3,833	2,621		\$0	\$90,000
Recreation Coordinator-PG24	Danny Valdes	FT	1	1	0	\$37,000	03/23/11		1,110			\$38,110
Recreation Leader-PG10	Daniel Fried	FT	1	1	0	\$24,852			746			\$25,598
Recreation Coordinator-PG24	Al Vargas	FT	1	1	0	\$44,928	03/23/11		1,348			\$46,276
Special Events/Program Supervisor	P Bradley	FT	1	1	0	\$60,534	10/01/83		1,816	0	\$1,750	\$64,100
Admin Assistant III-PG24	K Anderson	FT	1	1	0	\$42,866	01/02/10		1,286		\$500	\$44,652
Recreation Leader (year-round)	?	PT	as needed	0	0	\$185,000						\$185,000
Recreation Leader (seasonal)	?	PT	as needed	0	0	\$120,000						\$120,000
Total projections			6	6	0	\$598,726		\$3,833	\$8,927		\$2,250	\$613,736

City of Miami Springs												
Department: Recreation - Pool												
Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Proj. Base Salary As of 3/31/16	Date of Annual Review	FY 16-17 Projected Merit Increase	3% COLA Increase	Other	Longevity	FY2016-17 Total Pay
Aquatics Supervisor	Caillin Smith	PT	1	1	0	\$45,000	03/23/11		1,350			\$46,350
Head Guard	James Dean	FT	1	1	0	\$36,000	n/a		1,140			\$39,140
Cashiers		PT	3	3	0	\$43,000	n/a					\$43,000
Lifeguards (part time)		PT	as needed	needed	0	\$280,000						\$280,000
Lifeguards (seasonal)		PT	as needed	needed	0	\$0	n/a					\$0
Total projections			5	5	0	\$406,000		\$0	\$2,490		\$0	\$408,490

City of Miami Springs												
Department: Recreation - Maintenance												
Position (paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Proj. Base Salary As of 3/31/16	Date of Annual Review	FY 16-17 Projected Merit Increase	3% COLA Increase	Other	Longevity	FY2016-17 Total Pay
Recreation Maintenance Supervisor	Joel Waits	PT	1	1	0	\$31,930	09/04/03		958	0	\$0	\$32,888
		PT	as needed	0	0	\$0	n/a					\$0
		PT	as needed	0	0	\$0	n/a					\$0
		PT	as needed	0	0	\$0	n/a					\$0
Total projections			1	1	0	\$31,930		\$0	\$958		\$0	\$32,888

14-31

**CITY OF MIAMI SPRINGS
RECREATION REVENUE BUDGET
FY2016-17**

Line Item Revenue	FY 14-15 Actual	FY 15*-16 Budget	ACTUAL AS OF 6/30/2016	FY 16-17 Proposed Budget
After School Programs	43,780	32,000	45,540	41,000
SWIM MEETS/TEAM RENTAL	4,373	-		3,000
Shade Area/Umbrella Rental	-	22,400	-	46,800
Swim Lessons	-	40,800	-	50,000
Pool Admissions	2,700	11,500	-	25,000
Annual Daddy/Daughter Dance	4,842	7,525	6,206	7,500
Pelican theatre	8,805	10,000	5,333	5,000
Vending Machines	2,311	3,000	1,571	3,500
Fireworks-VG	3,000	3,000	-	3,000
Summer Camp	139,551	170,000	76,500	150,000
Summer Camp Activity Fee	24,724	18,000	25,700	30,750
Senior Center Rental	-	1,200	-	
Annex Rental	-	-	-	
Aquatic Multipurpose room rental	-	6,400	-	19,200
Fitness Room Membership	27,716	20,000	16,715	15,000
Gym Admission Fees	-	3,000	-	1,800
Recreation Facilities Rentals	27,890	12,000	20,960	15,000
Yoga Classes	4,807	-		
Get Fit/Basketball Summer Camps	7,900	16,000	12,900	48,000
Basketball Fees	29,650	44,450	34,560	22,500
Other activities	4,025	9,730	3,163	9,000
Pool Rental	2,160	3,000		9,000
Pool Memberships	653	2,280		3,500
Jazzercise	4,203	3,600	2,477	4,800
Background Check Fees	-			
TOTALS >>>	\$343,090	\$439,885	\$251,625	\$513,350

153,500

Fiscal Year : 2016
 Budget Level : BUDG
 Description :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-0000-347-20-04	POOL ADMISSIONS	25,000.00	
1-0000-347-20-06	VENDING MACHINES	3,500.00	BASED ON 3,125 ENTRIES, \$8 (AVERAGE)
1-0000-347-20-10	FIREWORKS - VA GDNS	3,000.00	BASED ON QUARTERLY COMMISSION \$875/PER QTR
1-0000-347-20-19	POOL RENTAL	9,000.00	REIMBURSEMENT FROM VG 4TH OF JULY FIREWORKS
1-0000-347-20-21	BASKETBALL/YOUTH LEAGUE	22,500.00	BASED ON 6 RENTALS, \$1,500@
1-0000-347-20-22	BASKETBALL CAMP/YOUTH	3,000.00	YOUTH LEAGUE BASED ON 265 PARTICIPANTS
1-0000-347-20-23	BASKETBALL CAMP/ADVANCED	525.00	YOUTH CAMP BASED ON 60 PARTICIPANTS \$50@
1-0000-347-20-24	BASKETBALL/MEN'S LEAGUE	18,400.00	ADVANCED SKILLS CAMP BASED ON 15 PARTICIPANTS \$35@
1-0000-347-20-25	SWIM MEETS, TEAM RENTALS	3,000.00	18 & OVER BASED ON 8 TEAMS, \$600@ TEAM X 2 SEASONS
1-0000-347-20-27	JAZZEXERCISE CLASSES	4,800.00	35 & OVER BASED ON 8 TEAMS, \$500@ TEAM X 2 SEASONS
1-0000-347-20-31	PELICAN THEATRE	10,000.00	MSH WATER POLO/SWIM TEAM \$1,500/PER SEASON X 2
1-0000-347-20-33	ANNUAL DADDY/DAUGHTER DAN	7,500.00	ANNUAL CONTRACT \$400/MONTH
1-0000-347-20-34	AFTER SCHOOL PROGRAM	41,000.00	BASED ON 20 THEATER RENTALS \$500@
1-0000-347-20-35	SUMMER CAMP	150,000.00	BASED ON 130 COUPLES \$55@, 25 ADDN DAUGHTERS \$150@
1-0000-347-20-36	SWIM LESSONS	50,000.00	BASED ON \$4,555/MONTH X 9 MONTHS
1-0000-347-20-40	GYM ADMISSION FEES	3,000.00	BASED ON 150 PARTICIPANTS \$100/WEEK X 10 WEEKS
1-0000-347-20-41	SUMMER CAMP ACTIVITY FEE	30,750.00	BASED ON 1,000 LESSONS, \$50@
1-0000-347-20-42	FITNESS ROOM MEMBERSHIP	20,000.00	INDIVIDUAL GYM ADMISSION \$4/PER PERSON (OVER 18)
1-0000-347-20-44	POOL MEMBERSHIPS	3,500.00	BASED ON 125 SUMMER CAMP PARTICIPANTS \$150@
1-0000-347-20-46	LITTLE SMART ARTS, LLC	1,680.00	BASED ON 60 BASKETBALL/FIT CAMP PARTICIPANTS \$100@ X 2 SESSIONS
1-0000-347-20-51	EASTER EVENT	300.00	INDIVIDUAL & FAMILY ANNUAL MEMBERSHIPS
1-0000-347-20-52	CHRISTMAS AT THE GAZEBO	900.00	BASED ON 25 SENIOR/CHILD MEMBERSHIPS-\$50@
1-0000-347-20-54	SKRUN.TRKY TROT,SPGS FEST	6,000.00	BASED ON 25 ADULTS (OVER 18) MEMBERSHIPS \$90@
	TURKEY TROT & SPRINGS RIVER FESTIVAL 5K'S,	6,000.00	BASED ON \$420/PER SESSION X 4 SESSIONS
		300.00	BASED ON 150 PARTICIPANTS, \$2@
		900.00	BASED ON 450 PARTICIPANTS, \$2@ (5 & UNDER FREE)
		1,680.00	BASED ON 6,000.00
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	
		6,000.00	
		1,680.00	
		300.00	
		900.00	
		6,000.00	

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . : DEPARTMENTAL INPUT

Account #	Description	Budget Amount	Misc. Info
1-0000-362-20-01	MULTI PURPOSE ROOM	19,200.00	
1-0000-362-20-02	16 x 16 SHADED AREA	35,100.00	00100 BASED ON 4/PER MONTH, \$400@ X 12 MONTHS
1-0000-362-20-03	UMBRELLAS	11,700.00	00100 BASED ON \$675/PER WEEK X 52 WEEKS
* Total Accounts for this Budget Level		66,000.00	

14-34

SECTION 15

Road and Transportation Fund-Peoples Transportation Tax

The Peoples Transportation Tax was enacted in November 2002. These surtax funds are to be used for road and transportation projects. It is mandated that 80% of the funds be used for roadway and right-of-way maintenance and equipment, drainage, street lighting, traffic signs, engineering, signalization, and pavement markings, etc. The remaining 20% shall be spent on transit, such as bus service, shelters, and transit related infrastructure.

Goals

Utilize People's Transportation Tax (PTT) funds to maintain city transit areas, which include street maintenance and lighting.

Objectives

Repair & replace sidewalks throughout the city to provide safe access to transit.

Continue ongoing replacement of aging underground wiring.

Provide ADA compliance measures and devices to city sidewalks.

Replace and restore pavement markings and traffic signs.

Resurface asphalt roadways and pathways as needed

FY 2015-16 Accomplishments

Replaced 1,100 Linear feet of damaged sidewalk

Repaired/Replaced 3,000 feet of Underground Street light wiring

Re-located street lighting on 500 block of Deer Run for pedestrian safety

Requests for various Street Sign replacements to Miami Dade County were accomplished due to fading or damaged condition

Completed Bike Path asphalt repairs due to unsafe conditions on Ludlam Drive & Golf Course areas

FY 2016-17 Budget Highlights

- Proposed budget is \$39,213 or 5.5% lower than FY2015-16.
- Budget Summary:

Budgeted Revenues	\$672,488(funding from CITT funds)
Budgeted Expenditures	<u>\$672,488</u>
Net cost of Department	<u>\$ -0-</u>

CITY OF MIAMI SPRINGS
ROAD AND TRANSPORTATION FUND BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
People Transportation							
135-0902-541-12-00	SALARIES-PROJECT MANAGEMENT	58,532	55,686	56,378	58,023	1,645	41,262
135-0902-541-14-00	OVERTIME	2,360	2,457	-	2,500	2,500	1,646
135-0902-541-21-00	FEDERAL PAYROLL TAXES	4,659	4,538	3,813	3,890	77	3,283
135-0902-541-22-01	GENERAL PENSION	8,611	8,400	6,609	6,247	(362)	5,964
135-0902-541-23-05	HEALTH INSURANCE	6,328	7,533	6,331	6,964	633	4,870
135-0902-541-23-07	LIFE INSURANCE	248	343	343	350	7	262
135-0902-541-23-10	DENTAL INSURANCE	147	153	153	153	0	118
135-0902-541-23-12	VSP - VISION -FAMILY	54	54	54	54	0	42
135-0902-541-24-00	WORKMENS COMP	3,384	4,548	4,776	4,915	139	3,582
135-0902-541.31-00	PROFESSIONAL SERVICES			7,800		(7,800)	11,880
135-0902-541.34-00	OTHER CONTRACTUAL SERVICE	20,440	18,720	36,800		(36,800)	11,160
135-0902-541.41-02	CELLULAR PHONE	305	566	576	576	-	427
135-0902-541-45-10	FLEET MAINTENANCE	1,104	8,348	5,000	5,000	-	204
135-0902-541-45-30	LIABILITY INSURANCE	-	1,320	-	1,316	1,316	972
135-0902-541-46-00	REPAIRS AND MAINTENANCE	562,720	359,820	292,200	300,000	7,800	266,010
135-0902-541.52-00	OPERATING SUPPLIES	356	1,080	1,000	1,000	-	609
135-0902-541-52-02	FUELS, OILS, LUBES			1,000	1,000	-	
135-0902-541-52-07	TIRES			500	500	-	
135-0902-541.63-00	IMPROVEMENTS O/T BUILDING	32,586	20,041	149,230	-	(149,230)	-
135-0902-541.64-00	MACHINERY AND EQUIPMENT	-	22,763	-	-	-	-
	* Transportation	<u>701,834</u>	<u>516,370</u>	<u>572,563</u>	<u>392,488</u>	<u>(180,075)</u>	<u>352,291</u>
Mass Transit							
135-0903-541.34-00	OTHER CONTRACTUAL SERVICE	124,421	123,943	139,138	130,000	(9,138)	83,231
135-0903-541.46-00	REPAIRS AND MAINTENANCE	4,749	-	-	-	-	-
135-0903-541.52-00	OPERATING SUPPLIES	-	210	-	-	-	-
135-0903-541.63-00	IMPROVEMENTS O/T BUILDING			150,000	150,000	150,000	15,989
	* Mass Transit	<u>129,170</u>	<u>124,153</u>	<u>139,138</u>	<u>280,000</u>	<u>140,862</u>	<u>99,220</u>
Total Road & Transportation		<u>831,004</u>	<u>640,523</u>	<u>711,701</u>	<u>672,488</u>	<u>(39,213)</u>	<u>451,511</u>

15-2

Fiscal Year : 2016
 Budget Level : BUDG
 Description :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
135-0902-541-12-00	REGULAR SALARIES	58,023.00	
135-0902-541-14-00	OVERTIME	2,500.00	
135-0902-541-21-00	FEDERAL PAYROLL TAXES	3,890.00	
135-0902-541-22-01	GENERAL	6,247.00	
135-0902-541-23-05	HMO, EMPLOYEE +1	6,964.00	
135-0902-541-23-07	LIFE/AD&D	350.00	
135-0902-541-23-10	DENTAL- OHS - DUAL	153.00	
135-0902-541-23-12	VSP - VISION - FAMILY	54.00	
135-0902-541-24-00	WORKER'S COMPENSATION	4,915.00	
135-0902-541-41-02	CELLULAR TELEPHONE	576.00	
135-0902-541-45-10	FLEET MAINTENANCE	5,000.00	
00100	REPAIRS, MAINTENANCE, WASHES ON 1 VEHICLE	5,000.00	
00200	REPAIRS ON BACKHOE AND BOBCAT		
		1,316.00	
		300,000.00	
00100	STREETLIGHT PARTS & REPAIRS, ROCK & ASPHALT FOR	300,000.00	
00200	STREETS & ALLEYS, MILLING, PAVING, STRIPING &		
00300	SIDEWALK REPAIRS		
		1,000.00	
00100	SHOES & UNIFORMS, BARRICADES, TRAFFIC CONES	1,000.00	
00200	OTHER ITEMS AS NEEDED		
		1,000.00	
00100	ESTIMATED FUEL COST FOR 1 VEHICLE & VARIOUS EQUIP	1,000.00	
		500.00	
00100	ESTIMED TIRE REPLACEMENT FOR 1 VEHICLE	500.00	
		130,000.00	
00100	SHUTTLE BUS SERVICE	139,138.00	
		150,000.00	
		672,488.00	
135-0902-541-52-00	OPERATING SUPPLIES		
135-0902-541-52-02	FUEL, OILS, LUBRICANTS		
135-0902-541-52-07	TIRES		
135-0903-541-34-00	OTHER CONTRACTUAL SERVICE		
135-0903-541-63-00	IMPROVEMENTS O/T BUILDING		
	* Total Accounts for this Budget Level		18

15-3

SECTION 16

Elderly Services

Mission Statement

The mission of the Elderly Services Department is to promote an enhanced quality of life for a diverse population of older adults residing in this community. In keeping with planned federal and statewide goals, this department serves as a partner and stakeholder in Florida's aging services network and shares in the common objective to help older individuals remain independent and productive. Through the City's senior center, this department provides a comprehensive and coordinated system of services to include: congregate meals, home delivered meals, nutrition education, health and wellness activities, recreation, transportation, adult education, screening and assessment, advocacy, and information and referral assistance.

Elderly Services Department

MAJOR FUNCTIONS and ACTIVITIES:

The City of Miami Springs Elderly Services Department has continued to be an essential part of this community's continuum of care by assisting older residents, age 60 and over, to maximize opportunities for self-sufficiency and personal independence. The provision of a wide range of community-based services and programming encompasses a variety of activities geared towards meeting, targeting and servicing the needs of older citizens in our community. Through ongoing management, evaluation, assessment, supervision and reporting of planned objectives over the past thirty-five years, the City's Elderly Services Department has continued to provide high quality services while serving as a partner in Florida's aging services network.

Funding for the elderly services department is provided through: City funds, OAA Title III B, III C-1, and III C-2 annual grant awards; Nutrition Services Incentive Program reimbursement; participant and private donations; monthly contributions from the Village of Virginia Gardens and other grant awards. As a recipient of Federal, State and City funds, this department must comply with all rules, regulations and reporting requirements as dictated by: the Older Americans' Act of 1965, as amended; the State of Florida Department of Elder Affairs; the United States Dept. of Agriculture; the City of Miami Springs' Code of Ordinances; and other applicable regulatory statutes. Additional program support is provided through agreements with: the Miami Springs Adult & Community School, the MSPD Community Policing Office, AARP, the Alliance for Aging, Inc., and many volunteer resources.

Service offerings and scheduled program activities include the following:

CONGREGATE MEALS: Hot lunch meals, meeting 1/3 of an older individual's "Required Daily Allowance," are served every Monday--Friday from 11:30 a.m.--12:30 p.m. to assist area seniors in maintaining a nutritionally balanced diet and to provide opportunities to socialize with their peers.

HOME DELIVERED MEALS: A limited number of lunch meals are delivered each weekday to functionally impaired, older residents who are homebound, unable to cook properly for themselves, and who have little or no additional support available.

CONGREGATE NUTRITION EDUCATION: Monthly presentations to promote better health by providing accurate nutrition information and instruction to participants are conducted by the program's consulting Registered Dietician and the Elderly Services Director.

CONGREGATE NUTRITION COUNSELING: Options and methods for improving a client's nutritional status is provided by a licensed dietician, on a one-on-one basis, to individuals who are at nutritional risk because of their poor health, nutritional history, current dietary intake, medication use or chronic illness.

Elderly Services Department

MAJOR FUNCTIONS and ACTIVITIES (continued):

HOME DELIVERED NUTRITION EDUCATION: Nutrition education information is distributed on a monthly basis to each home delivered meal client and will include the topics of nutrients, diets, food, lifestyle factors, physical fitness and health, and community nutrition resources and services.

HEALTH SUPPORT SERVICES: Monthly health and wellness activities are scheduled to include: free chair Yoga classes, senior floor Yoga classes, "Get-in-Shape" dance fitness classes, Tai Chi instruction, educational presentations, health screenings, formal evidence-based training courses and health promotion workshops.

TRANSPORTATION: Daily pick up, utilizing the City's mini-bus, is provided to older Miami Springs' residents with no means of transportation to and from the center. Additionally, weekly trips are made for grocery shopping and field trips to area malls and other places of interest are planned on a monthly basis.

RECREATION: Recreational activities, to include special events, field trips and bingo games, are planned each month to help develop a broad range of physical, mental and social skills which can be used by older persons to improve their leisure time activities. In addition, a large selection of books, audio books, magazines, jig-saw puzzles and videos are available on a free loan basis to area residents.

EDUCATION: Throughout the year, formal and informal opportunities to acquire knowledge and increased awareness are offered in such areas as: consumer information; crime and accident prevention; personal enrichment; health, safety and wellness topics; elder abuse and exploitation; City Council actions; and community resources.

SCREENING & ASSESSMENT: Standard assessment instruments are administered for the purpose of gathering information about clients at the time of enrollment or to reassess currently active clients to determine their need and eligibility for other services.

INFORMATION & REFERRAL: This service provision attempts to provide knowledgeable responses to senior inquiries and direction to specific resources and opportunities that may be available to assist them with their service needs.

Elderly Services Department

GOALS and OBJECTIVES:

GOAL: To promote better health through improved nutrition, reduce the isolation of old age through socialization, and help older citizens live with dignity.

OBJECTIVE: -Provide 26,500 nutritionally balanced, congregate lunch meals to eligible persons, particularly those in greatest economic and social need.

GOAL: To provide nutritionally sound, home-delivered meals to eligible, homebound citizens.

OBJECTIVE: -Serve 14,000 meals to frail and disabled older citizens this year.

GOAL: To provide health support activities to assist older persons in securing and utilizing necessary medical treatment as well as preventive, emergency and health maintenance services.

OBJECTIVES:

- 1) -Provide organized activities and programs of regular physical exercise at least four times each week;
- 2) -Provide health screenings and illness prevention programs to detect or prevent illness or worsening of chronic conditions on an ongoing basis throughout the year;
- 3) -Plan, solicit and coordinate programs to be sponsored by a network of publicly and privately funded organizations for the delivery of health information;
- 4) -Provide regular opportunities for older citizens to participate in recreational activities each month.

GOAL: To assure the continued local mobility of older residents who are transportationally disadvantaged.

OBJECTIVE: -Provide 9,000 one way trips and travel assistance to and from the senior center, the client's residence, the local grocery store and other local businesses, area malls and special events when possible.

GOAL: To provide formal and informal education designed to offer opportunities directed towards health improvement, personal enrichment and safety, and accessing available resources.

OBJECTIVE:

- 1) -Using a variety of instructional approaches and resources, provide informal educational programs on health, environment, economics, consumerism, crime prevention, etc. as adult education for our citizens;
- 2) -Provide formal evidence-based training workshops, in both English and Spanish, for the benefit of the 60 or older population.

Elderly Services Department

GOALS and OBJECTIVES (continued):

GOAL: To provide a formal nutrition education and counseling program for both senior center and homebound clients.

OBJECTIVE: -A registered dietician will provide consulting services and nutrition education seminars, as required by the Florida Department of Elder Affairs, in addition to regularly scheduled, monthly programs focused on promoting better health for senior center participants and home delivered meal recipients.

GOAL: To actively seek and reach target group individuals and assist them in accessing services. Collect and record data on service needs for use in planning and developing supportive services and agendas for advocacy.

OBJECTIVES:

- 1) -Screening and Assessment will be conducted annually on a one-on-one basis with all older residents utilizing departmental services, inquiring about services or referred for services;
- 2) -Comply with the Florida Department of Elder Affairs' regulations and reporting requirements utilizing the State's C.I.R.T.S. computer system. Comply with the requirements imposed by the Alliance For Aging, Inc., the designated monitoring agency;
- 3) -Provide information and referral assistance in person and via telephone;
- 4) -Conduct home visitations annually of 60 homebound elderly to monitor status and further needs.

GOAL: To provide an appropriate setting for older persons to establish a social network and meet holistic needs resulting in the stabilization or improvement of the participant's physical, mental, social and/or economic status.

OBJECTIVE: -Maintain quality paid and volunteer staffing through ongoing training, recognition and reinforcement of their responsibilities.

Elderly Services

2015-16 ACCOMPLISHMENTS:

The City of Miami Springs Elderly Services Department has focused on achieving the stated objectives for core service offerings as required by State and Federal grantees this past year. In addition to Congregate Meals, Congregate Meals Screening, Nutrition Counseling, Nutrition Education, Home Delivered Meals, Screening and Assessment and Transportation, the Elderly Services Department has provided additional services, health and wellness support activities, educational programs and recreational opportunities. Through networking efforts, the following organizations and individuals have provided assistance in meeting departmental goals this past year: the Alliance for Aging's Health and Wellness Department; M-D County Health Department; Miami Springs' Mayor and Councilmembers, Miami-Dade County Commissioner Rebeca Sosa, Senator Rene Garcia and Rep. Bryan Avila; the Miami Lighthouse for the Blind & Visually Impaired; the FL Department of Health and the FL Dental Hygiene Association; UM's Center for Research & Education on Technology Enhancement; Legal Services of Greater Miami; FL Senior's Medicare Patrol; FL Council on Compulsive Gambling, Inc.; UM's Investor Rights Clinic; State Attorney's Office; FL Telecommunication Relay, Inc; Catholic Hospice; the American Red Cross; AARP; UF/ M-D's IFAS Extension Services; St. Catherine's West Rehab Center; Villa Maria West; United Healthcare; Humana; Chen Medical Centers; Amerigroup Community Care; Palm Plaza Medical Center; Doctor's Medical Center; Avanti Home Health Services; the Hialeah Gardens Middle School Jazz Band; the SHINE Program; the Miami Springs' Community Policing Office; Curtiss Mansion; the Xiques family; the MS Montessori School, and Ralph Wakefield and the Pelican Players.

Through the coordination of community resources, older residents have been afforded the opportunity to participate in a wide range of activities this year, to include:

- free, ongoing Health Support classes to include: chair Yoga classes, a "Get-in-Shape" dance fitness program, memory fitness classes, chair exercise class, Tai Chi and senior floor Yoga classes;
- free health and wellness programs to include: blood pressure screenings, glaucoma and cataract screenings, risk of falling and balance screenings, tooth and gum screenings;
- free seasonal influenza immunization and pneumonia shots to those 65 and over;
- free Income Tax Preparation Assistance and counseling by AARP Tax Aides to over 200 individuals;
- distribution of free amplified telephones for the hard of hearing;
- monthly programs on crime prevention and safety issues by the MSPD's Community Policing Office;
- monthly presentations by the Mayor and City Council on local governmental issues;

Elderly Services

2015-16 ACCOMPLISHMENTS:

- a variety of celebrations and special events to include: monthly birthday and anniversary parties; a Seniors' Variety Show; a *Spring Fling*; a *Black and White Dinner Dance*; the annual Holiday Celebration at the MS Country Club; a Halloween costume contest; bi-monthly fundraising rummage sales, the seniors' Art Show & Reception; trips to the Adrienne Arsht Center to hear the Philadelphia Orchestra, the New World School of the Arts to see their Spring Concert, local plays and puppet shows, and various places of interest and shopping venues.
- health presentations by local professionals on: food safety, cholesterol and strokes, Diabetes, blindness prevention, heart health, the new CPR, controlling high blood pressure, cancer prevention, community services, fall prevention, living with low vision, nutrition and a healthy lifestyle, stroke awareness, and fitness for life;
- educational workshops on the following topics: elder abuse prevention, hurricane preparedness, Medicare fraud, Medicare and Medicaid benefits, legislative updates, compulsive gambling, Hospice services, consumer debt collection, basics of investing and investor's rights, estate planning and Living Wills & Health Care Directives.

FY 2016-17 BUDGET HIGHLIGHTS:

- Proposed budget is \$ 38,326 or 8% lower than FY2015/2016.
- Budget Summary:

Budgeted Revenues	\$265,001
Budgeted Expenditures	<u>\$442,647</u>
Net cost of Department	<u>\$177,646</u>
- Proposed budget includes \$49,545 to cover the costs of instructors to provide fitness, Tai Chi, art and drumming classes as well as \$18,112 to continue funding of weekend meals for Miami Spring's residents. These are costs that were funded with LSP funds last year, after the funding stopped, Council approved continuing to pay for these services with City funds.
- Budget includes \$5,100 for a new ice machine and a stand up freezer.

CITY OF MIAMI SPRINGS
 ELDERLY SERVICES BUDGET
 FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
Title III C-1							
140-5101-519.12-00	REGULAR SALARIES	57,165	57,249	56,527	\$80,038	3,511	39,215
140-5101-519.13-00	PART TIME YEAR ROUND	24,434	24,511	30,247	\$29,980	(267)	19,623
140-5101-519.21-00	FEDERAL PAYROLL TAXES	6,221	6,234	6,776	6,886	110	4,485
140-5101-519.22-01	GENERAL	3,567	-	-	-	-	-
	TOTAL MEDICAL INSURANCE	7,288	8,949	8,011	8,775	764	6,166
140-5101-519.24-00	WORKER'S COMPENSATION	240	312	326	462	136	246
140-5101-519.31-09	OTHER (Dietician)	2,410	2,335	1,575	1,575	-	204
140-5101-519.34-01	JANITORIAL	10,800	9,606	13,166	13,200	34	7,590
140-5101-519.34-02	DUMPING AND DISPOSAL	1,344	1,524	1,606	1,668	62	981
140-5101-519.40-00	TRAVEL AND PER DIEM	-	171	350	350	-	-
140-5101-519.41-01	TELEPHONE	506	484	480	502	22	399
140-5101-519.41-03	POSTAGE	42	63	83	109	26	36
140-5101-519.41-06	INTERNET ACCESS	1,300	1,474	1,518	1,512	(6)	973
140-5101-519.43-01	ELECTRICITY	8,210	8,009	7,350	5,678	(1,672)	4,495
140-5101-519.43-02	WATER	201	1,262	1,622	1,928	306	1,202
140-5101-519.44-00	RENTALS AND LEASES	978	984	1,000	1,020	20	760
140-5101-519.45-30	LIABILITY INSURANCE	4,337	5,328	4,662	5,878	1,216	3,501
140-5101-519.46-01	REPAIR & MAINT - BUILDING	138	366	2,300	2,100	(200)	280
140-5101-519.46-03	EQUIPMENT	498	155	750	550	(200)	181
140-5101-519.48-00	PROMOTIONS	-	335	1,225	1,225	-	1,097
140-5101-519.51-00	OFFICE SUPPLIES	291	54	500	500	-	21
140-5101-519.52-00	OPERATING SUPPLIES	186	1,208	1,100	1,100	-	282
140-5101-519.52-03	UNIFORMS	-	-	252	-	(252)	-
140-5101-519.52-04	CATERING COSTS	82,809	78,335	108,466	90,390	(18,076)	54,709
140-5101-519.52-09	OTHER	3,350	2,909	3,510	4,510	1,000	2,606
140-5101-519.54-00	DUES, MEMBERSHIPS, SUBS	115	175	230	230	-	115
140-5101-519.58-00	EDUCATION AND TRAINING	60	-	-	-	-	270
140-5101-519.63-00	IMPROVEMENTS OT BUILDINGS	-	3,130	-	-	-	-
140-5101-519.64-00	MACHINERY AND EQUIPMENT	-	-	-	5,100	5,100	-
	TOTAL	216,490	215,162	253,632	245,267	(8,365)	149,437

* TITLE III C-1

16-8

Fiscal Year : 2016
 Budget Level : BUDG
 Description :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
140-5101-519-12-00	REGULAR SALARIES	60,038.00	
140-5101-519-13-00	PART TIME YEAR ROUND	29,980.00	
140-5101-519-21-00	FEDERAL PAYROLL TAXES	6,886.00	
140-5101-519-23-03	POS, FAMILY	8,252.00	
140-5101-519-23-07	LIFE/AD&D	367.00	
140-5101-519-23-08	DENTAL - OHS - EMPLOYEE	115.00	
140-5101-519-23-09	VSP - VISION - EMPLOYEE	41.00	
140-5101-519-24-00	WORKER'S COMPENSATION	462.00	
140-5101-519-31-09	OTHER	1,575.00	
00100	NUTRITION COUNSELING		675.00
00200	NUTRITION EDUCATION/SITE INSPECTIONS/MENU ANALYSIS		900.00
13,200.00			
00100	FACILITY CLEANING (6X/WK) + \$900/MO X 12 MO		10,800.00
00200	ADDITIONAL FLOOR CLEANING (1X/MO X 8 MO X \$300/MO)		2,400.00
1,668.00			
00100	\$139/MO X 12 MO		1,668.00
350.00			
00100	LOCAL TRAVEL REIMBURSEMENT FOR 2 EMPLOYEES		350.00
502.00			
109.00			
1,512.00			
5,678.00			
1,928.00			
1,020.00			
00100	\$85/MO AVERAGE X 12 MO		1,020.00
5,879.00			
2,100.00			
00100	M-D FIRE PERMIT		150.00
00200	ANNUAL ROOF INSPECTION		250.00
00300	MISC REPAIRS		1,700.00
550.00			
00100	INSPECT/RECHARGE EXTINGUISHER		75.00
00200	MISC REPAIRS TO KITCHEN EQUIP/DEFIBRILATOR		475.00
1,225.00			
00100	DJ & DECOR - XMAS PARTY		400.00
00200	DJ & DECOR - SPRING FLING		300.00
00300	DJ & DECOR - OCTOBERFEST		300.00
00400	THANKSGIVING FRUIT BASKET FOR HOMEBOUNDS		125.00
00500	VOLUNTEER RECOGNITION AWARDS		100.00
500.00			
1,100.00			
00100	FOOD SERVICE SUPPLIES		500.00
00200	CLEANING SUPPLIES		400.00
00300	3 6' DINING TABLES		200.00
90,390.00			
00100	\$3.275/MEAL X 2,300 MEALS/MO X 12 MO =		90,390.00
4,510.00			
00100	XMAS DINNER PARTY: 130 MEALS X \$27 EA		3,510.00
00200	SPRING FLING DINNER CONTRIBUTION:100 MEALS X \$5 EA		500.00
00300	OCTOBERFEST DINNER CONTRIBUTION: 100 MEALS X \$5 EA		500.00

16-9

Fiscal Year : : 2016
 Budget Level : : BUDG
 Description : : DEPARTMENTAL INPUT

Account #	Description	Budget Amount	Misc. Info
140-5101-519-54-00	DUES, MEMBERSHIPS, SUBS	230.00	
	00100 BJS WHOLESAL CLUB ANNUAL MEMBERSHIP	50.00	
	00200 FL COUNCIL ON AGING	70.00	
	00300 FL ASSOC OF SERVICE PROVIDERS	65.00	
	00400 FL ASSOC OF SENIOR CENTERS	45.00	
	5,100.00		
140-5101-519-64-00	MACHINERY AND EQUIPMENT		
	00100 REPLACEMENT ICE MACHINE	2,600.00	
	00200 23 CUBIC FT COMMERCIAL FREEZER	2,500.00	
	245,267.00		
* Total Accounts for this Budget Level		28	

16-10

**CITY OF MIAMI SPRINGS
ASSET ACQUISITION REQUEST
FOR FY 2016-2017 BUDGET YEAR**

(this form to be used for all projected machinery, equipment, vehicle and office/computer equipment with cost per item exceeding \$1,000)

Department: Elderly Services

<u>Description of equipment requested</u>	<u>Estimated Cost</u>
1) Ice Machine w/ Bin, 336 lb daily capacity	\$2,600
2) Stand-up Commercial Freezer, 23 cubic feet, True T-23-HC or comparable	\$2,500
	\$ -
	\$ -
	\$ -
	\$ -
Total budget request:	\$ 5,100.00

<u>Detail any grant or additional funding sources for this project</u>	<u>Funding</u>
none know of at this time	\$ -
	\$ -
	\$ -
Total additional funding	\$ -

Reason why equipment is needed

1) Existing machine continues to break down and is difficult to sanitize

2) Compressor on existing unit is blown and replacement is recommended;
unit is used to store food and rapidly cool cold foods before serving

<u>Expected cost savings from this acquisition(if any)</u>	<u>Expected Savings</u>
	\$ -

Department Head Signature

City Manager Approval

CITY OF MIAMI SPRINGS
ELDERLY SERVICES BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
SENIOR CENTER							
Title III C-2							
140-5102-519.12-00	REGULAR SALARIES	11,334	11,334	11,665	\$12,007	342	8,958
140-5102-519.13-00	PART TIME YEAR ROUND	3,379	3,460	4,387	\$4,351	(36)	2,770
140-5102-519.21-00	FEDERAL PAYROLL TAXES	1,121	1,128	1,228	1,251	23	894
140-5102-519.22-01	GENERAL	713	-	-	-	-	-
	TOTAL MEDICAL INSURANCE	1,458	1,790	1,602	1,755	153	1,233
140-5102-519.31-09	OTHER (Dietician)	-	206	270	270	-	36
140-5102-519.52-04	CATERING COSTS	49,048	61,222	71,037	64,566	(6,471)	35,291
140-5102-519.52-21	HOME DELIVER WKEND MEALS	4,591	4,940	19,188	18,112	(1,076)	11,365
* TITLE III C-2		71,644	84,080	109,377	102,312	(7,065)	60,547
SENIOR CENTER							
Title III B							
140-5103-519.12-00	REGULAR SALARIES	7,679	9,609	7,777	8,005	228	3,159
140-5103-519.13-00	PART TIME YEAR ROUND	19,833	19,021	40,664	20,943	(19,721)	14,906
140-5103-519.21-00	FEDERAL PAYROLL TAXES	2,101	2,070	3,706	2,215	(1,491)	1,497
140-5103-519.22-01	GENERAL	475	-	-	-	-	-
	TOTAL MEDICAL INSURANCE	972	1,193	1,067	1,170	103	822
140-5103-519.45-10	FLEET MAINTENANCE	3,698	6,736	5,000	4,000	(1,000)	2,722
140-5103-519.45-30	LIABILITY INSURANCE	4,996	3,010	4,997	2,000	(2,997)	-
140-5103-519.52-02	FUEL, OILS, LUBRICANTS	5,138	3,486	3,000	2,500	(500)	2,391
140-5103-519.52-07	TIRES	274	1,088	1,400	900	(500)	353
* TITLE III B		45,166	46,213	67,611	41,732	(25,879)	25,850
SENIOR CENTER							
LSP GRANT							
140-5104-519.13-00	PART TIME YEAR ROUND	-	19,125	3,795	\$49,545	45,750	34,050
140-5104-519.21-00	FEDERAL PAYROLL TAXES	-	1,463	290	3,790	3,500	2,605
140-5104-519.34-00	OTHER CONTRACTUAL SERVICES	-	2,550	26,700	-	(26,700)	-
140-5104-519.52-22	LSP BREAKFAST MEALS	-	25,494	16,624	-	(16,624)	-
140-5104-519.52-23	LSPWEEKEND MEALS	-	7,774	2,944	-	(2,944)	-
140-5104-519.52-17	CONGREGATE HOLIDAY MEALS	-	578	-	-	-	-
140-5104-519.52-24	CONGREGATE EMERGENCY MEALS	-	2,731	-	-	-	-
140-5104-519.52-25	HOME DEL EMERGENCY MEALS	-	945	-	-	-	-
* LSP GRANT		-	60,660	50,353	53,335	2,982	36,655
	Total Senior Center	333,300	406,115	480,973	442,647	(38,326)	272,489

16-12

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . : DEPARTMENTAL INPUT

Account #	Description	Budget Amount	Misc. Info
140-5102-519-12-00	REGULAR SALARIES	12,007.00	
140-5102-519-13-00	PART TIME YEAR ROUND	4,351.00	
140-5102-519-21-00	FEDERAL PAYROLL TAXES	1,251.00	
140-5102-519-23-03	POS, FAMILY	1,650.00	
140-5102-519-23-07	LIFE/AD&D	73.00	
140-5102-519-23-08	DENTAL - OHS - EMPLOYEE	23.00	
140-5102-519-23-09	VSP - VISION - EMPLOYEE	8.00	
140-5102-519-31-09	OTHER	270.00	
00100	REGISTERED DIETITIAN - NUTRITION ED		135.00
00200	MENU ANALYSIS 2X/YR		135.00
00100	12 MO X 1275 MEALS/MO X \$4.22/MEAL	64,567.00	64,566.00
00100	45 MEALS/DAY X 104 WEEKEND DAYS X \$3.87/MEAL	18,112.00	18,112.00
		102,312.00	
* Total Accounts for this Budget Level		10	

16-13

Fiscal Year : 2016
 Budget Level : BUDG
 Description :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
140-5103-519-12-00	REGULAR SALARIES	8,005.00	
140-5103-519-13-00	PART TIME YEAR ROUND	20,943.00	
140-5103-519-21-00	FEDERAL PAYROLL TAXES	2,215.00	
140-5103-519-23-03	POS, FAMILY	1,100.00	
140-5103-519-23-07	LIFE/AD&D	49.00	
140-5103-519-23-08	DENTAL - OHS - EMPLOYEE	15.00	
140-5103-519-23-09	VSP - VISION - EMPLOYEE	5.00	
140-5103-519-45-10	FLEET MAINTENANCE	4,000.00	
140-5103-519-45-30	LIABILITY INSURANCE	2,000.00	
00100	LIABILITY INS PAID FOR FDOT & H/MS ROTARY CLUB	2,000.00	
140-5103-519-52-02	FUEL, OILS, LUBRICANTS	2,500.00	
140-5103-519-52-07	TIRES	900.00	
* Total Accounts for this Budget Level		41,732.00	

16-14

Fiscal Year . . . : 2016
Budget Level . . . : BUDG
Description . . . :

DEPARTMENTAL INPUT
Account # Description

Account #	Description	Budget Amount	Misc. Info
140-5104-519-13-00	PART TIME YEAR ROUND	49,545.00	
140-5104-519-21-00	FEDERAL PAYROLL TAXES	3,790.00	
* Total Accounts for this Budget Level		53,335.00	
			TAI CHI INSTRUCT 49,545.00

16-15

Basis for FY 2016-17 Salary Projections

Calculations is based upon current earnings at 2,080 hours

0.0%

0.0%

0.00%

3.00% to be effective on 10-01-2016

Base Salary for each position:
Adjustment includes:

Max. Annual merit increase for position

Cost of living Adjustment

CPI for all urbans (Apr to Apr)

Estimate used for COLA Projection

::

City of Miami Springs

Department: SENIOR CENTER

Position (Paygrade)	Employee Name	FT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Date of Annual Review	FY 16-17 Projected Merit Increase	3% COLA Increase	Longevity	FY2016-17 Total Pay
Elderley Services Director-PG40	K Rosson	PT	1	1	0	\$76,019	09/01/11	-	\$2,281	\$1,750	\$80,050
Food Service Workers	R. Vega/M. Perez/J. Cabrera/Ramos	PT	4	4	0	\$14,686	n/a	n/a	\$441	\$0	\$15,127
Screening & Assess. Specialist	B Bray	PT	1	1	0	\$17,441	n/a	n/a	\$523	\$0	\$17,964
Driver	E Rivas	PT	1	1	0	\$16,870	n/a	n/a	\$506	\$0	\$17,376
Admin Asst	Open	PT	1	1	0	\$7,590			\$0		\$7,590
Certified Trainer/Yoga	Salmon-Cogno	PT	1	1	0	\$37,950					\$37,950
Tai Chi	Zisquit	PT	1	1	0	\$7,800					\$7,800
Substitute Driver	R Troutman	PT	1	1	0	\$983	n/a	n/a	\$29	\$0	\$1,012
Total projections			11	11	0	\$179,339		\$0	\$3,780	\$1,750	\$184,869

::

16-16

SECTION 17

Golf & Country Club

Mission Statement

Our mission is to continue to bring Miami Springs Golf Course & Country Club to the next level, while exemplifying outstanding customer service and over all excellent conditions.

Miami Springs Golf Course

Goals

- Continue to exceed guest expectations by delivering a quality product, personalized Service and unparalleled value.
- Maintain quality golf course conditions which stand out in the minds of our customers and provides great pride among our staff and residents of Miami Springs.

Objectives

- Continue to revitalize the golf course and continue to grow a loyal clientele
- Exceed customers' expectations
- Continue to aggressively pursue Grant Funding to re-grass our 184 acre Golf Course with paspalum turf an environmentally friendly, a very cost efficient turf.
- Continue to increase our average dollars per player revenue.
- Help the City Manager write a proposal (RFP), for a five year food & beverage operation by November 2016, with an effective date in October 2017.

FY 2015-16 Accomplishments

- Successfully used strategic alliances and players word of mouth recommendations to make Miami Springs Golf & C.C. a destination course for vacationers and avid local golfers.
- Improved course conditions with much better playing surfaces

FY 2016-17 Budget Highlights

- Proposed budget is \$34,551 or 1.9% higher than FY2015/2016.
- Budget Summary:

Budgeted Revenues	\$1,466,795 (projected 32,000 rounds)
Budgeted Expenditures	<u>\$1,823,616</u>
Net cost of Department	<u>\$ 356,821</u>

CITY OF MIAMI SPRINGS
 RECREATION DEPARTMENT BUDGET
 FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
GOLF ADMINISTRATION							
001-5706-572.43-01	ELECTRICITY	10,102	9,100	8,200	6,023	(2,177)	4,601
001-5706-572.45-30	LIABILITY INSURANCE	12,792	10,764	10,768	10,099	(669)	8,073
	* ADMINISTRATION	22,894	19,864	18,968	16,122	(2,846)	12,674

17-3

Fiscal Year . . . : 2016
Budget Level . . . : BUDG
Description . . . :

DEPARTMENTAL INPUT
Account # Description

Account #	Description	Budget Amount	Misc. Info
1-5706-572-43-01	ELECTRICITY	6,023.00	
1-5706-572-45-30	RISK MANAGEMENT	10,099.00	
* Total Accounts for this Budget Level		16,122.00	

17-4

CITY OF MIAMI SPRINGS
RECREATION DEPARTMENT BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14		FY2014-15		FY2015-16		FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
		ACTUALS	ACTUALS	AMENDED BUDGET	AMENDED BUDGET	AMENDED BUDGET	AMENDED BUDGET			
GOLF PRO SHOP										
001-5707-572.12-00	REGULAR SALARIES	170,252	134,160	134,344	134,344	118,955	(15,389)	92,614		
001-5707-572.13-00	PART TIME YEAR ROUND	122,855	140,353	91,462	91,462	127,567	36,105	113,307		
001-5707-572.14-00	OVERTIME	79	4	-	-	-	-	-		
001-5707-572.21-00	FEDERAL PAYROLL TAXES	22,424	20,998	16,525	16,525	17,426	901	15,711		
001-5707-572.22-00	PENSION PLAN-GENERAL	21,756	16,886	13,045	13,045	15,314	2,269	11,765		
001-5707-572.23-00	MEDICAL INSURANCE	23,358	21,082	17,413	17,413	24,931	7,518	14,025		
001-5707-572.23-07	Life Insurance	778	842	836	836	892	56	656		
001-5707-572.23-08	Dental ins	510	702	699	699	753	54	497		
001-5707-572.23-09	Vision Ins	224	176	175	175	213	38	134		
001-5707-572.24-00	WORKER'S COMPENSATION	3,773	6,569	7,835	7,835	7,396	(439)	5,877		
001-5707-572.25-00	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-		
001-5707-572.31-00	PROFESSIONAL SERVICES	3,152	2,903	2,300	2,300	2,500	200	2,409		
001-5707-572.34-00	OTHER CONTRACTUAL	5,310	-	-	-	-	-	-		
001-5707-572.40-00	TRAVEL AND PER DIEM	-	-	-	-	-	-	-		
001-5707-572.41-01	TELEPHONE: BASE & LOCAL	2,586	2,847	2,792	2,792	3,098	306	2,422		
001-5707-572.41-02	CELLULAR	897	1,192	576	576	1,200	624	905		
001-5707-572.41-03	POSTAGE	85	127	119	119	156	37	71		
001-5707-572.41-06	INTERNET ACCESS	7,714	7,655	7,638	7,638	7,693	55	5,126		
001-5707-572.43-01	ELECTRICITY	17,411	18,610	17,700	17,700	14,111	(3,589)	11,055		
001-5707-572.43-02	WATER	2,087	543	551	551	581	30	382		
001-5707-572.44-00	RENTALS AND LEASES	57,150	56,212	61,950	61,950	61,950	-	40,509		
001-5707-572.45-30	LIABILITY INSURANCE	12,428	16,428	16,118	16,118	15,859	(259)	12,087		
001-5707-572.46-00	REPAIRS AND MAINTENANCE	1,633	4,491	9,009	9,009	6,000	(3,009)	2,972		
001-5707-572.47-00	PRINTING AND BINDING	5,294	4,322	5,000	5,000	5,500	500	4,659		
001-5707-572.48-00	ADVERTISING	34,695	33,598	32,200	32,200	35,000	2,800	30,975		
001-5707-572.49-00	OTHER CURRENT CHARGES	398	273	-	-	-	-	73		
001-5707-572.49-05	CREDIT CARD FEES	23,241	23,559	25,000	25,000	25,000	-	11,340		
001-5707-572.51-00	OFFICE SUPPLIES	326	2,211	3,700	3,700	3,000	(700)	2,169		
001-5707-572.52-00	OPERATING SUPPLIES	5,887	6,481	4,300	4,300	5,300	1,000	4,810		
001-5707-572.52-05	MERCHANDISE	48,791	73,088	63,000	63,000	75,000	12,000	60,106		
001-5707-572.52-12	DRIVING RANGE	9,952	9,238	11,000	11,000	9,500	(1,500)	7,556		
001-5707-572.52-02	FUEL	2,345	1,931	3,000	3,000	3,000	-	-		
001-5707-572.54-00	DUES, MEMBERSHIPS, SUBS	1,773	2,070	3,500	3,500	3,500	-	2,527		
180-5803-572.63-00	IMPROVEMENTS O/T BLDG	-	-	600	600	-	(600)	600		
001-5707-572.64-00	MACHINERY AND EQUIPMENT	-	2,771	-	-	-	-	-		
* PRO SHOP		621,318	612,322	552,387	552,387	591,394	39,007	457,339		

17-5

Fiscal Year . . : 2016
 Budget Level . . : BUDG
 Description . . . :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-5707-572-12-00	REGULAR SALARIES	118,955.00	
1-5707-572-13-00	PART TIME YEAR ROUND	127,567.00	
1-5707-572-21-00	FEDERAL PAYROLL TAXES	17,426.00	
1-5707-572-22-01	GENERAL	15,314.00	
1-5707-572-23-00	MEDICAL INSURANCE	24,931.00	
1-5707-572-23-07	LIFE/AD&D	892.00	
1-5707-572-23-08	DENTAL - OHS - EMPLOYEE	753.00	
1-5707-572-23-09	VSP - VISION - EMPLOYEE	213.00	
1-5707-572-24-00	WORKER'S COMPENSATION	7,396.00	
1-5707-572-31-00	PROFESSIONAL SERVICES	2,500.00	
1-5707-572-41-01	TELEPHONE: BASE & LOCAL	3,098.00	
1-5707-572-41-02	CELLULAR TELEPHONE	1,200.00	
1-5707-572-41-03	POSTAGE	156.00	
1-5707-572-41-06	INTERNET ACCESS	7,693.00	
1-5707-572-43-01	ELECTRICITY	14,111.00	
1-5707-572-43-02	WATER	581.00	
1-5707-572-44-00	RENTALS AND LEASES	61,950.00	
1-5707-572-45-30	RISK MANAGEMENT	15,858.00	
1-5707-572-46-00	REPAIRS AND MAINTENANCE	6,000.00	
1-5707-572-47-00	PRINTING AND BINDING	5,500.00	
1-5707-572-48-00	PROMOTIONS	35,000.00	
1-5707-572-49-05	CREDIT CARD FEES	25,000.00	
1-5707-572-51-00	OFFICE SUPPLIES	3,000.00	
1-5707-572-52-00	OPERATING SUPPLIES	5,300.00	
1-5707-572-52-02	FUEL, OILS, LUBRICANTS	3,000.00	
1-5707-572-52-05	MERCHANDISE	75,000.00	
00100	EMPLOYEE SALARIES	118,955.00	
00100	PART TIME SALARIES	127,567.00	
00100	FEDERAL PAYROLL TAXES	17,426.00	
00100	PENSION PLAN	15,314.00	
00100	MEDICAL INSURANCE	24,931.00	
00100	LIFE INSURANCE	892.00	
00100	DENTAL INSURANCE	753.00	
00100	VISION INSURANCE	213.00	
00100	WORKERS COMPENSATION	7,396.00	
00100	PROFESSIONAL SERVICES	2,500.00	
00100	TELEPHONE	3,098.00	
00100	CELLULAR PHONE	1,200.00	
00100	POSTAGE	156.00	
00100	INTERNET ACCESS	7,693.00	
00100	ELECTRICITY	14,111.00	
00100	WATER	581.00	
00100	RENTALS AND LEASES	61,950.00	
00100	YAMAHA GOLF CART LEASE	15,858.00	
00100	REPAIRS AND MAINTENANCE	6,000.00	
00100	PRINTING AND BINDING	5,500.00	
00100	ADVERTISING	35,000.00	
00100	CREDIT CARD FEES	25,000.00	
00100	OFFICE SUPPLIES	3,000.00	
00100	OPERATING SUPPLIES	5,300.00	
00100	OPERATING SUPPLIES	3,000.00	
00100	FUEL	3,000.00	
00100	MERCHANDISE	75,000.00	

17-6

Fiscal Year . . . : 2016
Budget Level . . . : BUDG
Description . . . :

DEPARTMENTAL INPUT
Account # Description

Account # Description		Budget Amount	Misc. Info
1-5707-572-52-12	DRIVING RANGE	9,500.00	
1-5707-572-54-00	DUES, MEMBERSHIPS, SUBS	3,500.00	
* Total Accounts for this Budget Level		28	
00100	MERCHANDISE FOR RESALE IN GOLF SHOP	75,000.00	
00100	DRIVING RANGE	9,500.00	
00100	DUES AND MEMBERSHIPS	3,500.00	

17-7

CITY OF MIAMI SPRINGS
RECREATION DEPARTMENT BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
GOLF MAINTENANCE							
001-5708-572.12-00	REGULAR SALARIES	68,261	69,662	142,828	190,068	47,240	94,765
001-5708-572.21-00	FEDERAL PAYROLL TAXES	4,982	5,048	9,185	12,011	2,826	6,997
001-5708-572.22-00	PENSION PLAN-GENERAL	10,248	10,602	16,744	20,462	3,718	13,422
001-5708-572.23-00	MEDICAL INSURANCE	9,083	10,810	21,747	31,895	10,148	14,025
001-5708-572.23-07	LIFE INS	318	445	760	1,170	410	571
001-5708-572.23-08	DENTAL - OHS - EMPLOYEE	476	502	808	906	98	98
001-5708-572.23-09	VISION	104	104	213	267	54	134
001-5708-572.24-00	WORKER'S COMPENSATION	1,076	2,027	4,956	5,702	746	3,717
001-5708-572.31-00	PROFESSIONAL SERVICES	31,290	10,825	20,000	20,000	-	14,057
001-5708-572.34-01	CONTRACTUAL SERVICES-LABOR	430,558	438,062	340,000	340,000	-	249,599
001-5708-572.41-02	CELLULAR	957	349	576	672	96	502
001-5708-572.43-01	ELECTRICITY	23,505	26,478	22,500	21,135	(1,365)	16,705
001-5708-572.43-02	WATER	5,487	9,075	5,916	9,341	3,425	8,910
001-5708-572.44-00	RENTALS AND LEASES	49,363	49,775	32,500	16,500	(16,000)	10,233
001-5708-572.45-00	LIABILITY INSURANCE	9,182	12,612	14,218	14,578	360	10,665
001-5708-572.46-00	REPAIRS AND MAINTENANCE	76,512	38,598	50,000	50,000	-	34,013
001-5708-572.46-03	R&M-EQUIPMENT/IRRIGATION PUMP	338	-	10,000	10,000	-	1,255
001-5708-572.46-14	R&M-CART PATH REPAIRS	3,925	-	-	-	-	-
001-5708-572.46-15	R&M-IRRIGATION	9,169	9,999	-	-	-	-
001-5708-572.46-51	R&M-SAND/TOPDRESSING	93,117	60,670	50,000	50,000	-	23,780
001-5708-572.46-52	R&M-AQUATIC CANAL	3,275	3,600	4,800	4,800	-	4,400
001-5708-572.52-00	OPERATING SUPPLIES	41,115	37,202	40,000	40,000	-	33,725
001-5708-572.52-02	FUEL	63,056	62,613	60,000	60,000	-	33,899
001-5708-572.52-03	UNIFORMS	3,316	-	2,500	2,500	-	-
001-5708-572.52-30	LUBRICANTS	561	-	-	-	-	-
001-5708-572.52-31	CHEMICALS & FERTILIZERS	183,482	183,415	140,000	140,000	-	88,547
001-5708-572.52-33	SEED AND SOD	51,627	16,961	20,000	30,000	10,000	12,818
001-5708-572.52-35	COURSE SERVICE SUPPLIES	6,809	8,785	8,500	8,500	-	1,058
001-5708-572.54-00	DUES, MEMBERSHIPS, SUBS	712	785	900	900	-	245
001-5708-572-58-00	EDUCATION AND TRAINING	2,833	3,840	4,500	4,500	-	3,327
001-5708-572.63-00	IMPROVEMENTS O/T BUILDING	-	6,500	33,002	-	(33,002)	7,312
001-5708-572.64-00	MACHINERY AND EQUIPMENT	653,648	-	30,364	-	(30,364)	30,364
001-5708-572-91-01	TRANSFERS TO DEBT SERVICE FUNI	160,155	130,595	130,193	130,193	0	97,645
	Total Golf Course maintenance	1,998,540	1,209,939	1,217,710	1,216,100	(1,610)	817,205
	Subtotal Golf	2,642,752	1,842,125	1,789,065	1,823,616	34,551	1,287,218

17-8

Fiscal Year : 2016
 Budget Level : BUDG
 Description :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-5708-572-12-00	REGULAR SALARIES	190,068.00	
1-5708-572-21-00	FEDERAL PAYROLL TAXES	12,011.00	
1-5708-572-22-01	GENERAL	20,462.00	
1-5708-572-23-00	MEDICAL INSURANCE	31,895.00	
1-5708-572-23-07	LIFE/AD&D	1,170.00	
1-5708-572-23-08	DENTAL - OHS - EMPLOYEE	906.00	
1-5708-572-23-09	VSP - VISION - EMPLOYEE	267.00	
1-5708-572-24-00	WORKER'S COMPENSATION	5,702.00	
1-5708-572-31-00	PROFESSIONAL SERVICES	20,000.00	
1-5708-572-34-00	OTHER CONTRACTUAL SERVICE	340,000.00	
1-5708-572-41-02	CELLULAR TELEPHONE	672.00	
1-5708-572-43-01	ELECTRICITY	21,135.00	
1-5708-572-43-02	WATER	9,341.00	
1-5708-572-44-00	RENTALS AND LEASES	16,500.00	
1-5708-572-45-30	RISK MANAGEMENT	14,578.00	
1-5708-572-46-00	REPAIRS AND MAINTENANCE	50,000.00	
1-5708-572-46-03	EQUIPMENT - GENERAL	10,000.00	
1-5708-572-46-51	SAND/BUNKER MAINTENANCE	50,000.00	
1-5708-572-46-52	AQUATIC CANAL MAINTENANCE	4,800.00	
1-5708-572-52-00	OPERATING SUPPLIES	40,000.00	
1-5708-572-52-02	FUEL, OILS, LUBRICANTS	60,000.00	
1-5708-572-52-03	UNIFORMS	2,500.00	
1-5708-572-52-31	CHEMICALS	140,000.00	
1-5708-572-52-33	SEED AND SOD	30,000.00	
1-5708-572-52-35	GOLF CRSE SVC SUPPLIES	8,500.00	
1-5708-572-54-00	DUES, MEMBERSHIPS, SUBS	900.00	
00100	REGULAR SALARIES	190,068.00	
00100	FEDERAL PAYROLL TAXES	12,011.00	
00100	PENSION GENERAL	20,462.00	
00100	MEDICAL INSURANCE	31,895.00	
00100	LIFE INSURANCE	1,170.00	
00100	DENTAL INSURANCE	906.00	
00100	VISION INSURANCE	267.00	
00100	WORKERS COMPENSATION	5,702.00	
00100	PROFESSIONAL SERVICES	20,000.00	
00100	CONTRACTUAL SERVICE - LABOR	340,000.00	
00100	CELLULAR	672.00	
00100	ELECTRICITY	21,135.00	
00100	WATER	9,341.00	
00100	RENTALS AND LEASES	16,500.00	
00100	RISK MANAGEMENT	14,578.00	
00100	REPAIRS AND MAINTENANCE	50,000.00	
00100	PUMP REPAIRS	10,000.00	
00100	TOPDRESSING SAND	50,000.00	
00100	AQUATIC CANAL TREATMENTS	4,800.00	
00100	OPERATING SUPPLIES	40,000.00	
00100	FUEL	60,000.00	
00100	UNIFORMS	2,500.00	
00100	CHEMICALS AND FERTILIZERS	140,000.00	
00100	SEED AND SOD AND FLOWERS	30,000.00	
00100	COURSE SERVICE SUPPLIES	8,500.00	
00100		900.00	

17-9

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
1-5708-572-58-00	EDUCATION AND TRAINING	4,500.00	900.00
1-5708-572-91-12	TRF TO DEBT SERVICE	130,193.00	4,500.00
* Total Accounts for this Budget Level		1,216,100.00	130,193.00

17-10

Basis for FY 2016-17 Salary Projections

City of Miami Springs												
Department: GOLF DEPARTMENT												
Position (paygrade)	Employee Name	FT	PT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 4/30/16	Salary Pay Range	Date of Annual Review	FY 16-17 Projected 3% COLA	Longevity	FY 2016-17 Projection
PRO SHOP STAFF:												
Golf Director-PG46	Paul O'Dell	FT		1	1	0	85,490	71850-95799	03/01/11	\$2,565	\$0	88,055
Operations/Fleet Manager	W Vance	FT		1.0	1.0	0	22,620	9,00X16hrs		\$679	\$0	23,299
Cashier-Golf Dept	Roger Piermarini	PT		0.5	0.5	0	18,216	8,89X16hrs		\$546	\$0	18,762
Cashier-Golf Dept	Henry Holleman	PT		0.5	0.5	0	6,258	8,05X13hrs		\$188	\$0	6,446
Golf Attendant	Chris Baan	PT		0.5	0.5	0	3,952	8,50X16hrs		\$119	\$0	4,071
Golf Attendant	vacant	PT		0.5	0.5	0	3,952	8,50X16hrs		\$86	\$0	4,071
Golf Attendant	Pete Baan	PT		0.5	0.5	0	2,864	13,00X17hrs		\$87	\$0	2,950
Golf Attendant	Vacant	PT		0.5	0.5	0	3,952	8,75X19hrs		\$119	\$0	4,071
Golf Attendant	W Robinson	PT		0.5	0.5	0	30,000	22541-33421	10/04/10	\$900	\$0	30,900
Pro Shop Manager	Mason Kegley	FT		1.0	1.0	0	3,952	9,50X24hrs		\$119	\$0	4,071
Golf Attendant	J Rodriguez	PT		0.5	0.5	0	3,952	10,00X16hrs		\$94	\$0	4,071
Golf Attendant	Taylor Roig	PT		0.5	0.5	0	3,120	8,29X16hrs		\$168	\$0	3,214
Golf Attendant	vacant	PT		0.5	0.5	0	5,616	8,62X24hrs		\$119	\$0	5,784
Golf Attendant	R Zingaro	PT		0.5	0.5	0	3,952	9,00X11hrs		\$119	\$0	4,071
Golf Attendant	W Ruiz	PT		0.5	0.5	0	2,886	8,62X16hrs		\$87	\$0	2,973
Golf Attendant	Paul Steiglitz	PT		0.5	0.5	0	15,080	10,00X25hrs		\$452	\$0	15,532
Golf Attendant	B Benmers	PT		0.5	0.5	0	8,398	9,00X16hrs		\$252	\$0	8,650
Golf Attendant	Sherifa Woods	PT		0.5	0.5	0	2,886	8,32X8hrs		\$87	\$0	2,973
Golf Attendant	Franklin Yalvedy	PT		0.5	0.5	0	2,210	8,29X17hrs		\$66	\$0	2,276
Golf Attendant	Camila Diaz	PT		0.5	0.5	0	3,120	9,00X26hrs		\$94	\$0	3,214
Golf Attendant	J Heider	FT		-	-	0	-	-		\$0	\$0	-
Total Regular Salaries				153,850			153,850			\$4,616		158,466
Total Pro Shop				239,340			239,340			\$11,796	\$0	246,520
MAINTENANCE STAFF:												
Superintendent-PG37	Laurie Bland	FT		1	1	0	72,828	46212-66534	03/01/11	\$2,185	\$0	75,013
Supervisor/Foreman	Ed Henry	FT		1	1	0	35,000			\$1,050	\$0	36,050
Mechanic	Miguel Gonzalez	FT		1	1	0	35,000			\$1,050	\$0	36,050
MAINTENANCE STAFF:	J Malden	FT		1	1	0	40,248			\$1,207	\$1,500	42,955
Total projections				16	16	0	183076			5492	1500	190068

!:

17-11

BUDGET REVENUE REPORT ASSUMPTIONS

Miami Springs Country Club
2016/2017

Profit and Loss Summary	October	November	December	January	February	March	April	May	June	July	August	September	YTD Variance
Revenue													
Greens Fees	\$66,309.00	\$83,059.00	\$103,759.00	\$115,529.00	\$115,529.00	\$141,209.00	\$103,759.00	\$66,416.00	\$60,959.00	\$57,749.00	\$53,469.00	\$49,189.00	\$1,026,935.00
Cart Fees	\$5,786.00	\$7,776.00	\$8,525.00	\$8,525.00	\$8,525.00	\$8,846.00	\$5,850.00	\$4,673.00	\$3,924.00	\$3,924.00	\$3,068.00	\$2,640.00	\$72,062.00
Merchandise	\$3,979.00	\$4,728.00	\$6,654.00	\$6,654.00	\$6,654.00	\$7,334.00	\$6,434.00	\$5,034.00	\$3,234.00	\$3,534.00	\$2,334.00	\$2,234.00	\$58,807.00
Driving Range	\$11,601	\$14,597	\$16,737.00	\$16,737.00	\$16,737.00	\$16,737.00	\$19,412.00	\$13,955.00	\$12,687.00	\$13,527.00	\$10,187.00	\$10,187.00	\$173,101.00
Gift Certificate	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
Food & Beverage	\$2,867.00	\$2,753.00	\$2,735.00	\$3,591.00	\$3,591.00	\$5,303.00	\$5,089.00	\$3,567.00	\$3,567.00	\$3,567.00	\$2,967.00	\$2,367.00	\$41,964.00
Club Rentals	\$1,773.00	\$1,933.00	\$2,331.00	\$2,631.00	\$2,631.00	\$2,331.00	\$1,931.00	\$1,731.00	\$1,631.00	\$1,531.00	\$1,406.00	\$1,406.00	\$23,266.00
GHIN/Handicap Fees	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,200.00
Membership	\$4,551.00	\$5,835.00	\$5,835.00	\$6,475.00	\$6,475.00	\$5,271.00	\$5,621.00	\$6,691.00	\$5,621.00	\$5,271.00	\$5,271.00	\$5,271.00	\$68,188.00
Total:	\$96,966.00	\$130,781.00	\$147,276.00	\$160,242.00	\$160,242.00	\$187,131.00	\$148,196.00	\$102,167.00	\$91,723.00	\$89,203.00	\$78,802.00	\$73,394.00	\$1,466,173.00

17-12

SECTION 18

Debt Service Fund

Mission Statement

**To optimize City resources in
obtaining funds for City projects.**

Debt Service Fund

This fund accounts for the principal and interest payments on all of the City's debt including the City's \$5 million Golf Course Refunding Bond, The \$1.6 million Energy Conservation Bond and the Community Center Revenue Bond. These bonds are being paid through an inter-fund transfer from the Department responsible for the debt to the Debt Service Fund.

Goals

To finance projects utilizing the most cost effective methods, while minimizing the restrictions that would hinder the future borrowing capacity of the City.

Objectives

To account for the servicing of general long-term debt not being financed by proprietary or non-expendable trust funds, and to maintain the highest possible bond ratings for the marketability of the City's debt.

2015-16 Accomplishments

- All bond payments were timely paid and the City is in compliance with the Bond Indenture Covenants.

2015-16 Budget Highlights

- Proposed budget is \$ 69,993 or 6% higher than FY2015/2016.

- Budget Summary:

Budgeted Revenues	\$ -0-
Budgeted Expenditures	<u>\$1,260,121</u>
Net cost of Department	<u>\$1,260,121</u>

CITY OF MIAMI SPRINGS
DEBT SERVICE BUDGET
FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14		FY2014-15		FY2015-16		FY2016-17		DOLLAR INCREASE (DECREASE)	YTD ACTUALS AS OF 6/30/16
		ACTUALS	ACTUALS	AMENDED BUDGET	AMENDED BUDGET	DEPARTMENTAL REQUEST	DEPARTMENTAL REQUEST				
GO BONDS											
201-1997-519-71-00	PRINCIPAL-Golf Bonds	326,778	334,549	342,504	350,649	8,145	354,867				
201-1997-519-72-00	INTEREST-Golf Bonds	36,427	28,656	20,702	12,556	(8,146)	-				
201-2025-519-71-12	PRINCIPAL-PNC Loan		33,759	33,759	67,623	33,864	45,659				
201-2025-519-72-12	INTEREST-PNC Loan		34,485	34,485	55,094	20,609	43,275				
201-2025-519-71-10	PRINCIPAL-Suntrust Lease #5	122,281	122,065	124,256	126,486	2,230	92,984				
201-2025-519-72-10	INTEREST-Suntrust Lease #5	7,912	8,128	5,937	3,708	(2,229)	4,661				
201-2025-519-71-05	PRINCIPAL-Suntrust \$2.4M	107,914	2,027,471	-	-	-	-				
201-2025-519-72-05	INTEREST-Suntrust \$2.4m	79,487	37,346	-	-	-	-				
201-2025-519-71-06	PRINCIPAL-TD BANK LEASE	17,517	1,827	-	-	-	-				
201-2025-519-72-06	INTEREST-TD BANK LEASE	457	33	-	-	-	-				
201-2026-519-71-13	PRINCIPAL-Aquatic Center		188,000	396,000	424,000	28,000	188,000				
201-2026-519-72-13	INTEREST-Aquatic Center		99,849	223,250	210,771	(12,479)	115,581				
201-2025-519-71-20	PRINCIPAL-Suntrust Lease #6				8,450		4,473				
201-2025-519-72-20	INTEREST-Suntrust Lease #6				785		529				
201-1997-519-91-01	ADMINISTRATIVE CHARGE		168	-	-	-	350				
* SERIES 1997		698,941	2,916,168	1,180,893	1,260,121	69,993	850,379				

5.93%

Fiscal Year . . . : 2016
 Budget Level . . . : BUDG
 Description . . . : DEPARTMENTAL INPUT

Account #	Description	Budget Amount	Misc. Info
201-1997-519-71-00	PRINCIPAL	350,649.00	
201-1997-519-72-00	INTEREST	12,556.00	
201-2025-519-71-10	FY2014 SUNTRUST LEASE #5	126,486.00	
201-2025-519-71-12	GRN VENTURES PARTNS-ENERGY	67,623.00	
201-2025-519-71-20	FY2016 Suntrust Lease #6	8,450.00	
201-2025-519-72-10	FY2014 SUNTRUST LEASE #5	3,707.00	
201-2025-519-72-12	GRN VENTURES- ENERGY SAV	55,094.00	
201-2025-519-72-20	FY2016 Suntrust Lease #6	785.00	
201-2026-519-71-13	AQUATIC CENTER	424,000.00	
201-2026-519-72-13	AQUATIC CENTER	210,771.00	
* Total Accounts for this Budget Level		10	1,260,121.00

18-4

City of Miami Springs, Florida
\$2,610,000 REFUNDING REVENUE NOTE at 2.35%, Series 2010

SOURCES OF FUNDS

Series 2010 Bond Proceeds	\$	2,610,000.00
Plus: City funds deposited in escrow		31,921.15
<i>Total Sources of Funds</i>		2,641,921.15

USES OF FUNDS

Refund Series 1997 Bonds	\$	2,641,921.15
<i>Total Uses of Funds</i>		2,641,921.15

DEBT SERVICE DISBURSEMENT SCHEDULE BY YEAR

Year End 9/30/xx	Principal	Interest	Total Debt Service Costs
2011	265,569.61	38,110.31	303,679.92
2012	311,774.45	51,430.77	363,205.22
2013	319,188.26	44,016.96	363,205.22
2014	326,778.37	36,426.85	363,205.22
2015	334,548.97	28,656.25	363,205.22
2016	342,504.34	20,700.88	363,205.22
2017	350,648.89	12,556.33	363,205.22
2018	358,987.11	4,218.11	363,205.22
Total	\$ 2,610,000.00	\$ 236,116.46	\$ 2,846,116.46

City of Miami Springs, Florida
\$7,554,000 Aquatic/ Refunding Bond at 3.07%, Series 2015

SOURCES OF FUNDS

Series 2015 Bond Proceeds	\$ 7,554,000.00
<i>Total Sources of Funds</i>	7,554,000.00

USES OF FUNDS

Refunding Series 2010 Bonds	\$ 1,986,732.76
Aquatic/Stafford project	5,567,267.24
<i>Total Uses of Funds</i>	7,554,000.00

DEBT SERVICE DISBURSEMENT SCHEDULE BY YEAR

Year End 9/30/xx	Principal	Interest	Total Debt Service Costs
2015	188,000.00	99,205.00	287,205.00
2016	396,000.00	223,250.40	619,250.40
2017	424,000.00	210,770.85	634,770.85
2018	437,000.00	197,661.95	634,661.95
2019	450,000.00	184,138.60	634,138.60
2020	465,000.00	170,216.15	635,216.15
2021	479,000.00	155,833.20	634,833.20
2022	493,000.00	141,020.45	634,020.45
2023	510,000.00	125,762.55	635,762.55
2024	525,000.00	109,998.10	634,998.10
2025	540,000.00	93,757.80	633,757.80
2026	558,000.00	77,041.65	635,041.65
2027	575,000.00	59,788.25	634,788.25
2028	593,000.00	41,997.60	634,997.60
2029	611,000.00	23,654.35	634,654.35
2030	310,000.00	4,758.50	314,758.50
Total	\$ 7,554,000.00	\$ 1,918,855.40	\$ 9,472,855.40

The City of Miami Springs
Debt Rollforward
Fiscal Year Ending 9/30/16-Projected

Description	Interest Rate	Beginning Balance 9/30/2015	Additions	Reductions	Ending Balance 9/30/2016	FY2017 Principal	FY2017 Interest
Governmental Funds							
PNC Energy Savings Project	3.61%	1,625,840.92	-	33,758.77	1,592,082.15	67,623.29	55,093.75
Suntrust Loan \$7.554 Million Aquatic/Refu Recreation	3.07%	7,366,000.00	-	396,000.00	6,970,000.00	424,000.00	210,770.85
Suntrust Lease#5	1.78%	383,999.69	-	124,255.69	259,744.00	126,485.51	3,707.53
Suntrust Lease#6	2.30%	-	43,500.00	-	43,500.00	8,449.69	785.11
Series 1997 GO Bonds	4% to 5.1%	1,052,140.34	-	342,504.34	709,636.00	350,648.89	12,556.33
Total Governmental Debt		10,427,980.95	43,500.00	896,518.80	9,574,962.15	977,207.38	282,913.57
Enterprise Funds							
Miami Dade County Loan-Fund 440	Variable	41,456.00	-	41,456.00	-	-	-
Suntrust Lease#5	1.54	289,023.74	-	94,334.06	194,689.68	93,923.17	3,871.19
Suntrust Lease#6	2.30	-	319,000.00	-	319,000.00	61,964.37	6,757.51
TD Bank Lease - \$416K - 2010 - 5yr.	2.950%	-	-	-	-	-	-
Total Enterprise Fund Debt		215,549.17	319,000.00	135,790.06	513,689.68	155,887.54	10,628.70
Total Debt		10,643,530.12	362,500.00	1,032,308.86	10,088,651.83		

18-7

SECTION 19

Public Services - Sanitation Fund

The Sanitation Division of the Public Works Department is responsible for the collection of all garbage and bulk trash from residential properties in the city. Over 4,300 customers receive twice weekly garbage service and weekly bulk trash service.

Goals

Provide timely and efficient service to all residential solid waste customers.
Decrease incidents of property damage caused by our collection vehicles.

Objectives

Replace deteriorated containers to maintain the efficiency of the automated garbage collection vehicles.

Provide documentation of excessive trash to the Finance Department for billing.

Institute a regular program of safety awareness with drivers.

Continued maintenance of all swales and alley-ways, damaged by trash collection.

FY 2015-16 Accomplishments

We have replaced 56 90-Gallon Containers City Wide due to wear & tear

Have produced a total of 48 excessive bulk trash invoices to Finance which produced \$ 5,223.43 in collection feeds

Continue our efforts on training & rotating operators on various routes and equipment to improve service.

FY 2016-17 Budget Highlights

- Proposed budget is \$53,288 or 2% lower than FY2015-16.
- Budget Summary:

Budgeted Revenues	\$2,551,448 (Funding from fees for services)
Budgeted Expenditures	<u>\$2,551,448</u>
Net cost of Department	<u>\$ -0-</u>

19-1

CITY OF MIAMI SPRINGS
SANITATION FUND BUDGET
FISCAL YEAR ENDING 9/30/17

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY2013-14 ACTUALS</u>	<u>FY2014-15 ACTUALS</u>	<u>FY2015-16 AMENDED BUDGET</u>	<u>FY2016-17 Departmental Request</u>	<u>Dollar Increase (Decrease)</u>	<u>YTD ACTUALS AS OF 6/30/16</u>
SANITATION							
430-3401-534.12-00	REGULAR SALARIES	578,100	540,789	575,317	554,225	(21,092)	391,428
430-3401-534.14-00	OVERTIME	17,616	19,264	17,000	17,000	-	13,489
430-3401-534.21-00	FICA TAXES	43,644	43,851	45,312	43,699	(1,613)	30,760
430-3401-534.22-01	GENERAL EMPLOYEES RET SYS	73,887	21,779	50,578	49,374	(1,204)	46,244
	TOTAL MEDICAL INSURANCE	105,268	128,815	109,152	120,155	11,003	83,386
430-3401-534.24-00	WORKER'S COMPENSATION	47,664	61,704	64,723	62,350	(2,373)	48,546
430-3401-534.34-00	OTHER CONTRACTUAL SERVICE	137	-	-	-	-	-
430-3401-534.34-02	DUMPING AND DISPOSAL	557,201	593,577	646,424	600,000	(46,424)	418,244
430-3401-534.34-05	SOLID WASTE RECYCLE	109,184	102,235	124,282	125,000	718	93,903
430-3401-534.41-06	INTERNET CHARGES	3,270	3,206	3,190	3,247	57	2,162
430-3401-534.45-10	FLEET MAINTENANCE	168,578	227,066	235,000	240,000	5,000	192,130
430-3401-534.45-30	LIABILITY INSURANCES	29,736	32,436	31,258	31,270	12	23,695
430-3401-534.46-00	REPAIRS AND MAINTENANCE	2,385	33,573	5,000	5,000	-	1,019
430-3401-534.49-80	COUNTY COLLECTION FEES	1,066	532	1,500	1,500	-	286
430-3401-534.49-90	BAD DEBT EXPENSE	(23,028)	(9,304)	-	-	-	-
430-3401-534.52-00	OPERATING SUPPLIES	21,975	21,189	25,000	25,000	-	14,061
430-3401-534.52-02	FUEL, OILS, LUBRICANTS	75,696	58,050	80,000	80,000	-	35,728
430-3401-534.52-07	TIRES	13,514	16,447	20,000	20,000	-	15,543
430-3401-534.59-00	DEPRECIATION	89,122	92,635	93,000	93,000	-	71,886
430-3401-534.72-00	INTEREST	7,581	5,437	8,000	10,629	2,629	6,580
430-3401-534.91-01	MANAGEMENT FEE TO GENERAL FU	470,000	470,000	470,000	470,000	-	352,500
	Total Operating Expenses	2,392,596	2,463,281	2,604,736	2,551,448	(53,288)	1,841,589
430-3401-534.64-10	LOSS ON SALE OF FIXED ASSETS	30,637	-	-	-	-	-
430-3401-534.71-00	PRINCIPAL PAYMENTS	-	-	-	-	-	-
Capital Outlay							
430-3401-534.64-00	MACHINERY & EQUIPMENT	-	-	318,996	-	-	-
	Total Sanitation	2,423,233	2,463,281	2,923,732	2,551,448	(53,288)	1,841,589

19-2

Fiscal Year : 2016
 Budget Level : BUDG
 Description :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
430-3401-534-12-00	REGULAR SALARIES	554,225.00	
430-3401-534-14-00	OVERTIME	17,000.00	
430-3401-534-21-00	FICA TAXES	43,699.00	
430-3401-534-22-01	GENERAL EMPLOYEES RET SYS	49,374.00	
430-3401-534-23-04	HMO, EMPLOYEE ONLY	113,374.00	
430-3401-534-23-07	LIFE/AD&D	3,437.00	
430-3401-534-23-08	DENTAL-ORAL HEALTH SVCS	2,389.00	
430-3401-534-23-09	VSP-VISION SERVICE PLAN	955.00	
430-3401-534-24-00	WORKER'S COMPENSATION	62,350.00	
430-3401-534-34-02	DUMPING AND DISPOSAL	600,000.00	
00100	WASTE DISPOSAL, MD SOLID WASTE & DUMPSTER SERVICE	650,000.00	
00100	CITY WIDE CURBSIDE RECYCLING SINGLE FAMILY HOMES	125,000.00	
00100	REPAIRS, MAINTENANCE, WASHES ON 18 VEHICLES	240,000.00	
00100	LIABILITY INSURANCES	31,269.00	
00100	REPAIRS AND MAINTENANCE	5,000.00	
00200	WASA COLLECTION FEES	1,500.00	
00200	OPERATING SUPPLIES	25,000.00	
00100	FUEL, OILS, LUBRICANTS	80,000.00	
00100	TIRES	20,000.00	
430-3401-534-52-02	DEPRECIATION	93,000.00	
430-3401-534-72-00	INTEREST	10,629.00	
430-3401-534-91-01	ADMINISTRATIVE CHARGE	470,000.00	
* Total Accounts for this Budget Level		2,551,448.00	

19-3

City of Miami Springs

Department: Public Works - Sanitation Operations

Position (paygrade)	Employee Name	FT	PT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Current Pay Range	Date of Annual Review	FY 16-17 Projected Merit Increase	COLA Increase %	Temp Increase Addtl Duties	Longevity	FY2016-17 Total Pay
Sanitation Foreman PG24	T Cummings	FT		1	1	-	\$53,130	34198-53130	02/26/11		\$1,594		\$1,750	\$56,474
Automated Equipment Operator-PG19	S Griffin	FT		1	1	-	\$48,017	30226-49216	4/22/1991		\$1,441		\$1,750	\$51,208
Automated Equipment Operator-PG19	J Romeo	FT		1	1	-	\$41,468	30226-49216	04/11/11		\$1,244		\$1,000	\$43,712
Refuse Truck Driver-PG13	J Crumpler	FT		1	1	-	\$31,110	30226-49216	02/02/15		\$933	\$0	\$0	\$32,043
Automated Equipment Operator-PG19	C Sanchez	FT		1	1	-	\$48,017	30226-49216	4/27/1981		\$1,441		\$1,750	\$51,208
Automated Equipment Operator-PG19	A Torre	FT		1	1	-	\$41,396	29633-43946	1/26/1988		\$1,242		\$1,750	\$44,388
Refuse Truck Driver-PG13	A Dominguez	FT		1	1	-	\$30,910	25549-37886	8/2/1993		\$927		\$0	\$31,837
Automated Equipment Operator-PG19	C Postell	FT		1	1	-	\$31,325	30226-49216	06/14/11		\$940		\$1,000	\$33,265
Refuse Truck Driver-PG13	J Bergueiro	FT		1	1	-	\$39,320	26060-41396	02/28/05		\$1,180		\$1,500	\$42,000
Automated Equipment Operator-PG19	R Gonzalez	FT		1	1	-	\$35,885	30226-49216	7/26/2011		\$0		\$0	\$35,885
Refuse Truck Driver-PG13	VACANT	FT		1	1	-	\$38,440	26060-41396	11/07/11		\$1,153		\$1,000	\$40,593
Refuse Collector-PG10	W O'neal	FT		1	1	-	\$37,772	24201-38440	3/1/2006		\$1,133		\$1,500	\$40,593
Refuse Collector-PG10	D Olivias	FT		1	1	-	\$0	24201-38440	04/01/11		\$0		\$0	\$40,405
Total projections														
				13	13	0	\$524,807			\$0	\$14,568		\$14,750	\$554,225

City of Miami Springs

Department: Public Works - Storm water Operations

Position (paygrade)	Employee Name	FT	PT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Current Pay Range	Date of Annual Review	FY 16-17 Projected Merit Increase	COLA Increase %	Temp Increase Addtl Duties	Longevity	FY2016-17 Total Pay
Heavy Equipment Operator-PG14	R Perez	FT		1	1	-	\$42,437	22541-33421	11/10/08		\$0		\$0	\$0
Maintenance Worker II-PG10	Vassell, Errol	FT		1	1	-	\$31,244	26191-38839	12/21/92	\$0	\$1,273		\$1,500	\$45,210
		FT		0	0	-	\$0	23726-35181	06/04/11		\$937		\$500	\$32,681
		FT		2	2	0	\$73,681			\$0	\$2,210		\$2,000	\$77,891
Total projections														
				2	2	0	\$73,681			\$0	\$2,210		\$2,000	\$77,891

City of Miami Springs

Department: Road & Transportation

Position (paygrade)	Employee Name	FT	PT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/15	Current Pay Range	Date of Annual Review	FY 15-16 Projected Merit Increase	COLA Increase %	Temp Increase Addtl Duties	Longevity	FY2015-16 Total Pay
Operations Supervisor-PG26	L Garaboa	FT		1	1	-	\$54,877	33527-49715	06/12/00	\$0	\$1,646		\$1,500	\$58,023
Total projections														
				1	1	0	\$54,877			\$0	\$1,646		\$1,500	\$58,023

19-4

Palmetto Ford Truck Sales, Inc.

7245 NW 36 Street Miami, Florida 33166
305-470-1334 / 305-470-1344 fax / 305-972-7133 cell
croders@palmettotruck.com

FLORIDA SHERIFFS ASSOCIATION PRICE SHEET

Bid / Contract #: MIAMI DADE COUNTY 7855-4/15-4

Purchaser: CITY OF MIAMI SPRINGS

Date: 05/10/16

Address: 201 WESTWARD DR

Phone: 305-805-5000 x 4228

City: MIAMI SPRINGS, FL 33166

Attn: ROSITA HERNANDEZ

hernandezr@miamisprings-fl.gov

Base Model:	2017 F750 (F7D)	Price:	\$91,000.00
Exterior Color:	WHITE		
Interior Color and Covering:	GREY / VINYL		
Estimated Order to Delivery:	175 DAYS		

Option #	99X - FORD 6.7 POWER STROKE V8 330HP / 725 LB-FT TORQUE	Price:	INC.
Option #	44G - FORD TORQSHIFT HD 6-SPEED AUTOMATIC WITH DOUBLE	Price:	INC.
Option #	OVERDRIVE	Price:	INC.
Option #	41A - TRANSMISSION POWER TAKE OFF PROVISION	Price:	INC.
Option #	643 - 22.5X8.25 10 HOLE STEEL WHEELS - FRONT	Price:	INC.
Option #	663 - 22.5X8.25 10 HOLE STEEL WHEELS - REAR	Price:	INC.
Option #	11R22.5 H RATED TIRES	Price:	INC.
Option #	67C - AIR BRAKES	Price:	INC.
Option #	43P - 12,000 LB FRONT AXLE	Price:	INC.
Option #	61E - 13,200 LB FRONT SUSPENSION	Price:	INC.
Option #	15S - FRONT STABILIZER BAR	Price:	INC.
Option #	60A - SYNTHETIC FRONT AXLE LUBE	Price:	INC.
Option #	52P - DRIVESHAFT UPGRADE	Price:	INC.
Option #	477 - 21,000 LB DUAL REDUCTION REAR AXLE - OPEN	Price:	INC.
Option #	68R - 23,000 LB REAR SUSPENSION	Price:	INC.
Option #	X52 - 5.29 / 7.21 TWO SPEED AXLE RATIOS	Price:	INC.
Option #	607 - SYNTHETIC REAR AXLE LUBE	Price:	INC.
Option #	539 - SINGLE CHANNEL "C" 20.11 SM, 120,000 PSI FRAME	Price:	INC.
Option #	59E - BODY BUILDER WIRING - AT END OF FRAME	Price:	INC.
Option #	881 - 30/70 FIXED DRIVER & FIXED 2 - PASSENGER BENCH SEAT	Price:	INC.
Option #	600A - PREFERRED EQUIPMENT PACKAGE	Price:	INC.
Option #	62D - AIR DRYER	Price:	INC.
Option #	3K - THIRD KEY	Price:	INC.
Option #	59A - AIR HORN	Price:	INC.
Option #	SK - SAFETY KIT	Price:	INC.
Option #	126CA - 126" CAB TO AXLE	Price:	INC.
Option #	BUA - BACK UP ALARM	Price:	INC.
Option #	BUC - BACK UP CAMERA	Price:	INC.
Option #	TTAG - TEMP TAG	Price:	INC.
Option #	16CD - 16FT CONTRACTOR DUMP	Price:	INC.
Option #	52" SIDES IN LIEU OF 14" SIDES, REAR BARN DOORS, ELECTRIC	Price:	INC.
Option #	TARP, UPGRADED 35 TON 4 STAGE HOIST	Price:	INC.
Option #	SLP - STROBE LIGHT PACKAGE INC. 2 FRONT CORNER, 2 REAR OF	Price:	INC.
Option #	BODY AND 2 FRONT CORNER OF CAB SHIELD	Price:	INC.
Fee:	MIAMI DADE COUNTY CONTRACT USER ACCESS PROGRAM /	Amount:	INC.
Fee:	OIG FEES (2.25%)	Amount:	INC.
ESP:	DPC5250 - 5 YEAR / 250,000 / 10,000 HOUR PREMIUM CARE EXTENDED	Amount:	\$5,300.00
ESP:	WARRANTY WITH ZERO DEDUCTIBLE	Amount:	INC.

Total Price of Base Unit and all Selected Options:

\$96,300.00



Palmetto Truck Center
7245 N W 36th St, Miami, Florida, 33166
Office: 305-592-3673

Customer Proposal

Prepared for:

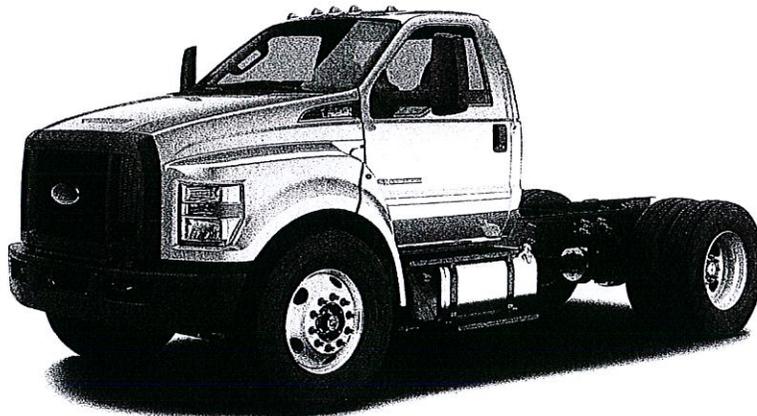
ROSITA HERNANDEZ
MIAMI SPRINGS

Prepared by:

Charlie Rodgers
Office: 305-470-1334
Email: crodgers@palmettotruck.com

Date: 05/11/2016

Vehicle: 2017 F-750 Diesel Base
Regular Cab





Selected Equipment & Specs

Dimensions

- * Exterior length: 314.0"
- * Exterior height: 94.3"
- * Front track: 83.8"
- * Front legroom: 41.4"
- * Front hiproom: 67.6"
- * Exterior width: 96.7"
- * Wheelbase: 200.0"
- * Rear track: 72.6"
- * Front headroom: 40.7"
- * Front shoulder room: 68.0"

Powertrain

- * 330hp 6.7L OHV 32 valve intercooled turbo V-8 engine with direct diesel injection
- * federal
- * Rear-wheel drive
- * Fuel Economy Highway: N/A
- * Fuel/water separator
- * Standard rear differential
- * Right mounted horizontal tailpipe
- * Recommended fuel : diesel
- * 6 speed automatic transmission with overdrive
- * Fuel Economy Cty: N/A
- * 50.0 gal. rectangular Left front fuel tank
- * Transmission PTO provision
- * Right mounted horizontal muffler

Suspension/Handling

- * Front non-independent leaf spring suspension with anti-roll bar
- * Hydraulic power-assist re-circulating ball Steering
- * 11.0R22.5 AS front and rear tires
- * Rubber auxiliary rear springs
- * Rear rigid axle leaf spring suspension
- * Front and rear 22.5 x 8.25 wheels
- * Dual rear wheels

Body Exterior

- * 2 doors
- * Black door mirrors
- * Side steps
- * Straight front bumper ends
- * Front and rear 22.5 x 8.25 white steel wheels with 10 wheel studs
- * Driver and passenger folding door mirrors
- * Black bumpers
- * Clearcoat paint
- * Hood mounted grille

Convenience

- * Manual air conditioning
- * Manual front windows
- * Manual tilt steering wheel
- * Passenger visor mirror
- * Automatic gearshift steering column lever
- * Cruise control with steering wheel controls
- * Manual door locks
- * Front cupholders
- * Single air horn
- * Driver and passenger door bins

Seats and Trim

- * Seating capacity of 3
- * Fixed passenger seat
- * Driver seat folding back, passenger seat fixed back
- * Driver seat with 4 way direction control, passenger seat with 2 way direction control
- * Fixed driver seat
- * Bucket driver seat, two person bench passenger seat
- * Low back seats
- * Manual fore/aft seats

Entertainment Features

- * AM/FM stereo radio
- * 4 speakers
- * Auxiliary audio input
- * Fixed antenna

Lighting, Visibility and Instrumentation

- * Halogen aero-composite headlights
- * Variable intermittent front windshield wipers

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Equipment & Specs (cont'd)

- * Light tinted windows
- * Tachometer
- * Trip computer
- * Front reading lights
- * Oil pressure gauge
- * Trip odometer

Safety and Security

- * 4-wheel ABS brakes
- * Manual door locks
- * Air brakes

Dimensions

General Weights

Curb	11678 lbs.	Front curb weight	7072 lbs.
Rear curb weight	4607 lbs.	Front axle capacity	12000 lbs.
Rear axle capacity	21000 lbs.	Front spring rating	13200 lbs.
Rear spring rating	23000 lbs.	Front tire/wheel capacity	13220 lbs.
Rear tire/wheel capacity	24020 lbs.	Front GAWR	12000 lbs.
Rear GAWR	21000 lbs.	GVWR	33000 lbs.
GCWR	50000 lbs.		

Fuel Tank type

Capacity 50 gal.

Front Frame

Height loaded 35 " Height unloaded 37 "

Rear Frame

Height loaded 37 " Height unloaded 38 "

Powertrain

Engine Type

Block material	Iron	Cylinders	V-8
Head material	Aluminum	Ignition	Compression
Injection	Direct diesel injection	Liters	6.7L
Orientation	Longitudinal	Recommended fuel	Diesel
Valves per cylinder	4	Valvetrain	OHV
Forced induction	Intercooled turbo		

Engine Spec

Bore	3.90"	Compression ratio	16.2:1
Displacement	406 cu.in.	Stroke	4.25"

Engine Power

Output	330 HP @ 2,600 RPM	Torque	725 ft.-lb @ 1,800 RPM
Governed RPM	3400		

Alternator

Type	HD	Amps	200
------	----	------	-----

Battery

Cold cranking amps	1500	Location	Forward right
Step	Yes	Type	Dual

Transmission

Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	6
Type	Automatic		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

19-9



Selected Equipment & Specs (cont'd)

<i>Transmission Gear Ratios</i>			
1st	3.974	2nd	2.318
3rd	1.516	4th	1.149
5th	0.858	6th	0.674
Reverse Gear ratios	3.128		
<i>Transmission Torque Converter</i>			
Stall ratio	1.85		
<i>Transmission Extras</i>			
Driver selectable mode	Yes	Sequential shift control	Yes
Oil cooler	Regular	PTO provision	Yes
<i>Drive Type</i>			
Type	Rear-wheel		
<i>Drive Axle</i>			
Ratio	5.29	Low ratio	7.21
<i>Exhaust</i>			
Material	Aluminized steel	System type	Single
<i>Emissions</i>			
CARB	Federal		
<i>Engine Retarder</i>			
Type	Yes		
Driveability			
<i>Brakes</i>			
ABS	4-wheel	ABS channels	4
Type	Air brakes		
<i>Suspension Control</i>			
Ride	Regular		
<i>Front Suspension</i>			
Independence	Non-independent	Type	Leaf
Anti-roll bar	Regular		
<i>Front Spring</i>			
Type	Tapered leaf	Grade	Regular
<i>Front Shocks</i>			
Type	Regular		
<i>Rear Suspension</i>			
Independence	Rigid axle	Type	Leaf
<i>Rear Spring</i>			
Type	Multi-leaf	Grade	Regular
Auxiliary	Rubber		
<i>Steering</i>			
Activation	Hydraulic power-assist	Type	Re-circulating ball
<i>Steering Specs</i>			

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

19-10



Selected Equipment & Specs (cont'd)

of wheels 2

Exterior

Front Wheels

Diameter 22.5" Width 8.25"

Rear Wheels

Diameter 22.5" Width 8.25"
Dual Yes

Front Tires

Aspect 82 Diameter 22.5"
Sidewalls BSW Tread AS
Width 11.0" LT load rating H
RPM 497

Rear Tires

Aspect 82 Diameter 22.5"
Sidewalls BSW Tread AS
Width 11.0" LT load rating H
RPM 497

Wheels

Front track 83.8" Rear track 72.6"
Turning radius (to curb) 27' Turning radius (to bumper) 29'
Wheelbase 200.0"

Body Features

Front splash guards Yes Body material Composite/galvanized steel
Side steps Yes

Body Doors

Door count 2

Exterior Dimensions

Length	314.0"	Body width	96.7"
Body height	94.3"	Cab to axle	126.0"
Axle to end of frame	75.0"	Frame section modulus	20.1cu.in.
Frame yield strength (psi)	120000.0	Frame rail depth	10.4"
Frame rail width	3.7"	Frame rail thickness	0.4"
Max RBM (in.-lbs.)	2526000.0	Frame rail section	9.5"
Front bumper to Front axle	39.0"	Nominal RBM (in.-lbs.)	2413200.0

Seating

Passenger Capacity

Capacity 3

Driver Seat

Type Bucket Back Folding
Back type Low Way direction control 4
Fore/aft Manual

Passenger Seat

Type Two person bench Back Fixed
Back type Low Way direction control 2
Fore/aft Manual

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Equipment & Specs (cont'd)

<i>Front Seat Trim</i>				
Material	Vinyl	Back material		Carpet
Convenience				
<i>AC And Heat Type</i>				
Air conditioning	Manual			
<i>Audio System</i>				
Auxiliary audio input	Yes	Radio		AM/FM stereo
Radio grade	Regular	Seek-scan		Yes
<i>Audio Speakers</i>				
Speaker type	Regular	Speakers		4
<i>Audio Antenna</i>				
Type	Fixed			
<i>Cruise Control</i>				
Cruise control	With steering wheel controls			
<i>Convenience Features</i>				
12V DC power outlet	2	Horn		Single air
<i>Door Lock Activation</i>				
Type	Manual			
<i>Instrumentation Type</i>				
Display	Analog			
<i>Instrumentation Gauges</i>				
Tachometer	Yes	Oil pressure		Yes
Engine temperature	Yes	Transmission fluid temp		Yes
Engine hour meter	Yes	Primary air pressure		Yes
<i>Instrumentation Warnings</i>				
Battery	Yes	Lights on		Yes
Key	Yes	Service interval		Yes
Brake fluid	Yes	Transmission fluid temp		Yes
<i>Instrumentation Displays</i>				
Clock	In-radio display			
<i>Instrumentation Feature</i>				
PRND in IP	Yes	Trip computer		Yes
Trip odometer	Yes			
<i>Steering Wheel Type</i>				
Material	Urethane	Tilting		Manual
<i>Front Side Windows</i>				
Window 1st row activation	Manual			
<i>Window Features</i>				
Tinted	Light			
<i>Front Windshield</i>				
Wiper	Variable intermittent			

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

19-12



Selected Equipment & Specs (cont'd)

Rear Windshield
 Window Fixed

Automatic Gearshift
 Location Steering column lever

Interior

Passenger Visor
 Mirror Yes

Headliner
 Coverage Full Material Cloth

Floor Trim
 Coverage Full Covering Vinyl/rubber

Trim Feature
 Gear shift knob Urethane

Lighting
 Dome light type Delay Front reading Yes
 Variable IP lighting Yes

Storage
 Driver door bin Yes Front Beverage holder(s) Yes
 Glove box Yes Passenger door bin Yes
 Dashboard Yes

Legroom
 Front 41.4"

Headroom
 Front 40.7"

Hip Room
 Front 67.6"

Shoulder Room
 Front 68.0"

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

19-13

SECTION 20

Public Services - Storm-water Fund

The Storm-water Division ensures that all drains and outlets are free of debris and allows excess storm water run off to flow freely from the drainage system.

Specific functions of this Division include the cleaning of drains, inlets, outlets, ditches, canals and culverts. Maintenance of the canals is also an integral function included in this Division, requiring routine aquatic weed control and debris removal.

Goals

Complete the ongoing drainage improvements as prioritized in the Storm-water Master Plan.

Optimize the capacity of the existing storm drainage system

Remain in compliance with all National Pollution Discharge Elimination Standards (NPDES) requirements.

Objectives

Provide oversight and manage storm drainage projects.

Continue with program of systematic storm drainage system cleaning, using the Jet-Vac truck.

FY 2015-16 Accomplishments

62 Work Orders completed for NPDES resulted: 227 Drains Inspected

18 Drains Jetted resulted: a total of 1,045 linear feet

46 Work Orders completed for cleaning drain bottoms for sediments

244 Drains Inspected for Illicit Discharges: Oils, Paints and other liquids

Completed storm water additions to the 1400 block of Oakwood Drive

206 Work Requests completed for Rocking & Grading Alleys

Completed the 1st Phase of Canal Bank Storm Water Erosion Control

FY 2016-17 Budget Highlights

- Proposed budget is \$62,420 or 11% lower than FY2015-16.
- Budget Summary:

Budgeted Revenues	\$498,629(Funding from fees for services)
Budgeted Expenditures	\$498,629
Net cost of Department	\$ <u>-0-</u>

**CITY OF MIAMI SPRINGS
STORMWATER FUND BUDGET
FISCAL YEAR ENDING 9/30/17**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
STORMWATER FUND							
440-3901-539.12-00	REGULAR SALARIES	98,148	101,284	98,161	77,891	(20,270)	56,636
440-3901-539.14-00	OVERTIME	1,962	731	1,500	1,500	-	1,672
440-3901-539.21-00	FICA TAXES	7,237	7,426	7,624	6,073	(1,551)	4,455
440-3901-539.22-01	GENERAL EMPLOYEES RET SYS	15,058	5,303	11,507	3,518	(7,989)	4,237
440-3901-539.23-04	HMO, EMPLOYEE ONLY	12,656	15,065	21,747	16,958	(4,789)	-
440-3901-539.23-05	HMO, EMPLOYEE +1	9,081	10,785	-	-	-	-
440-3901-539.23-07	LIFE/AD&D	423	585	585	477	(108)	-
440-3901-539.23-08	DENTAL-ORAL HEALTH SVCS	412	306	306	306	0	-
440-3901-539.23-09	VSP-VISION SERVICE PLAN	173	163	14	108	94	-
440-3901-539.23-10	DENTAL- OHS - DUAL	36	-	-	-	-	-
	TOTAL MEDICAL INSURANCE	22,781	26,904	22,652	17,849	(4,803)	12,475
440-3901-539.24-00	WORKER'S COMPENSATION	6,120	7,920	8,314	6,597	(1,717)	6,237
440-3901-539.31-00	PROFESSIONAL SERVICES	34,267	25,711	41,000	-	(41,000)	6,450
440-3901-539.34-00	OTHER CONTRACTUAL SERVICE	9,909	6,640	15,000	18,000	3,000	12,828
440-3901-539.41-06	INTERNET ACCESS	3,270	3,206	3,190	3,247	57	2,162
440-3901-539.43-01	ELECTRICITY	96	110	97	84	(13)	66
440-3901-539.44-00	RENTALS AND LEASES	637	-	-	-	-	-
440-3901-539.45-10	FLEET MAINTENANCE	13,312	18,355	25,000	25,000	-	9,590
440-3901-539.45-30	LIABILITY INSURANCES	29,088	30,096	30,104	27,568	(2,536)	22,581
440-3901-539.46-00	REPAIRS AND MAINTENANCE	4,508	355	15,000	15,000	-	-
440-3901-539.49-80	WASA COLLECTION FEES	15,459	36,516	20,000	35,000	15,000	28,914
440-3901-539.49-90	BAD DEBT EXPENSE	(2,237)	(514)	-	-	-	-
440-3901-539.52-00	OPERATING SUPPLIES	5,728	5,603	10,000	10,000	-	2,373
440-3901-539.52-02	FUEL, OILS, LUBRICANTS	11,793	7,892	10,000	10,000	-	3,626
440-3901-539.52-07	TIRES	985	1,580	3,000	3,000	-	-
440-3901-539.59-00	DEPRECIATION	178,196	178,759	178,000	178,000	-	133,500
440-3901-539.72-00	INTERESTEXPENSE	609	326	900	300	(600)	153
440-3901-539.91-01	MANAGEMENT FEE TO GENERAL FU	60,000	60,000	60,000	60,000	-	45,000
	Total Operating expenses	516,926	524,203	561,049	498,629	(62,420)	352,955
Capital Outlay							
440-3901-539.64-00	MACHINERY & EQUIPMENT	-	-	-	-	-	-
440-3901-539.63-00	IMPROVEMENTS O/T BUILDING	-	-	585,754	-	(585,754)	555,389
	Total Stormwater	516,926	524,203	1,146,803	498,629	(648,174)	908,344

Fiscal Year : 2016
 Budget Level : BUDG
 Description :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
440-3901-539-12-00	REGULAR SALARIES	77,891.00	
440-3901-539-14-00	OVERTIME	1,500.00	
440-3901-539-21-00	FICA TAXES	6,073.00	
440-3901-539-22-01	GENERAL EMPLOYEES RET SYS	3,518.00	
440-3901-539-23-04	HMO, EMPLOYEE ONLY	16,958.00	
440-3901-539-23-07	LIFE/AD&D	477.00	
440-3901-539-23-08	DENTAL-ORAL HEALTH SVCS	306.00	
440-3901-539-23-09	VSP-VISION SERVICE PLAN	108.00	
440-3901-539-24-00	WORKER'S COMPENSATION	6,597.00	
440-3901-539-34-00	OTHER CONTRACTUAL SERVICE	18,000.00	
00100	NPDES ANNUAL ASSESSMENT	18,000.00	
00200	ALL STATE RESOURCE FOR CANAL MAINTENANCE	.00	
00300	ST OF FLORIDA WASTEWATER REGULATORY FEE	.00	
00400	GEOTECHNICAL MARINE FOR STORM FILTER INSP @ PW	.00	
3,247.00			
INTERNET ACCESS			
ELECTRICITY		84.00	
FLEET MAINTENANCE		25,000.00	
00100	REPAIRS, MAINTENANCE, WASHES ON 3 VEHICLES	25,000.00	
00200	REPAIRS ON TRAILERS, GENERATORS, & TRASH PUMPS	.00	
00300	PORTION OF FUEL TRAK MAINTENANCE	.00	
27,570.00			
LIABILITY INSURANCES			
REPAIRS AND MAINTENANCE		15,000.00	
00100	STORM DRAINAGE REPAIRS AS NEEDED	15,000.00	
35,000.00			
WASA COLLECTION FEES			
OPERATING SUPPLIES		10,000.00	
00100	SHOES & UNIFORMS, BACK SUPPORT BELT, GLOVES, EAR PLUGS, SAFETY GLASSES, HARD HATS, HAND SANITIZER	10,000.00	
00200	GATORADE, DUST MASK, PAPER TOWEL, CONE CUPS, WASP	.00	
00300	KILLER, CAUTION TAPE, GREASE CARTRIDGES, RAKES,	.00	
00400	VAC-CON DISPOSAL CHARGES & OTHER ITEMS AS NEEDED	.00	
00500	MONEY ORDERS TO MIAMI DADE FOR DISPOSAL	.00	
00600		10,000.00	
FUEL, OILS, LUBRICANTS			
00100	ESTIMATED FUEL COST FOR 3 VEHICLES	10,000.00	
3,000.00			
TIRES			
00100	ESTIMATED TIRE REPLACEMENT FOR 3 VEHICLES	3,000.00	
00200	TRAILERS, GENERATORS		
178,000.00			
DEPRECIATION			
INTEREST EXPENSE		300.00	
ADMINISTRATIVE CHARGE		60,000.00	
* Total Accounts for this Budget Level		498,629.00	

20-3

City of Miami Springs

Department: Public Works - Sanitation Operations

Position (paygrade)	Employee Name	FT	PT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Current Pay Range	Date of Annual Review	FY 16-17 Projected Merit Increase	COLA Increase	3% Increase	Temp Increase Addtl Duties	Longevity	FY2016-17 Total Pay
Sanitation Foreman PG24	T Cummings	FT		1	1	-	\$53,130	34198-53130	02/26/11			\$1,594		\$1,750	\$56,474
Automated Equipment Operator-PG19	S Griffin	FT		1	1	-	\$48,017	30226-49216	4/22/1991			\$1,441		\$1,750	\$51,208
Automated Equipment Operator-PG19	J Romeo	FT		1	1	-	\$41,468	30226-49216	04/11/11			\$1,244		\$1,000	\$43,712
Refuse Truck Driver-PG13	J Crumpler	FT		1	1	-	\$31,110	30226-49216	02/02/15			\$933	\$0	\$0	\$32,043
Automated Equipment Operator-PG19	C Sanchez	FT		1	1	-	\$48,017	30226-49216	4/27/1981			\$1,441		\$1,750	\$51,208
Automated Equipment Operator-PG19	A Torre	FT		1	1	-	\$48,017	29633-43946	1/26/1988			\$1,441		\$1,750	\$51,208
Refuse Truck Driver-PG13	A Dominguez	FT		1	1	-	\$41,396	25549-37886	8/2/1993			\$1,242		\$1,750	\$44,388
Automated Equipment Operator-PG19	C Postell	FT		1	1	-	\$30,910	30226-49216	06/14/11			\$927		\$0	\$31,837
Refuse Truck Driver-PG13	J Bergueiro	FT		1	1	-	\$31,325	26060-41396	02/28/05			\$940		\$1,000	\$33,265
Automated Equipment Operator-PG19	R Gonzalez	FT		1	1	-	\$39,320	30226-49216	7/26/2011			\$1,180		\$1,500	\$42,000
Refuse Truck Driver-PG13	VACANT	FT		1	1	-	\$35,885	26060-41396	11/07/11			\$0		\$0	\$35,885
Refuse Collector-PG10	W O'neal	FT		1	1	-	\$38,440	24201-38440	3/1/2006			\$1,153		\$1,000	\$40,593
Refuse Collector-PG10	D Ollivas	FT		1	1	-	\$37,772	24201-38440	04/01/11			\$1,133		\$1,500	\$40,405
Total projections							\$0			\$0		\$14,668		\$14,750	\$554,225

City of Miami Springs

Department: Public Works - Storm water Operations

Position (paygrade)	Employee Name	FT	PT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/16	Current Pay Range	Date of Annual Review	FY 16-17 Projected Merit Increase	COLA Increase	3% Increase	Temp Increase Addtl Duties	Longevity	FY2016-17 Total Pay	
Heavy Equipment Operator-PG14	R Perez	FT		1	1	-	\$42,437	22541-33421	11/10/08			\$0		\$0	\$0	
Maintenance Worker II-PG10	Vassell, Errol	FT		1	1	-	\$31,244	23726-35181	12/21/92	\$0		\$1,273		\$1,500	\$45,210	
Total projections							\$0		06/04/11	\$0		\$937		\$0	\$32,681	
Total projections							\$0				\$0		\$2,210		\$2,000	\$77,891

City of Miami Springs

Department: Road & Transportation

Position (paygrade)	Employee Name	FT	PT	Amended Budget	Qty	Fav (Unf)	Current Salary As of 3/31/15	Current Pay Range	Date of Annual Review	FY 15-16 Projected Merit Increase	COLA Increase	3% Increase	Temp Increase Addtl Duties	Longevity	FY2015-16 Total Pay
Operations Supervisor-PG26	L Garaboa	FT		1	1	-	\$54,877	33527-49715	06/12/00	\$0		\$1,646		\$1,500	\$58,023
Total projections							\$0			\$0		\$1,646		\$1,500	\$58,023

20-4

SECTION 21

BUILDING DEPARTMENT

MISSION STATEMENT

The purpose of the Building Department is to guarantee that construction, alterations and improvements to the buildings where we work, visit and live are safe to occupy and operate. With our team of educated and experienced staff members we can guarantee safety and stable design through careful review of plans documents that are submitted to us and through required inspections during the construction of permitted buildings and structures. We utilize adopted building standards from State, County and City agencies. We also ensure that the contractors performing these construction and improvement projects are properly licensed and insured. Additionally, we are fortunate to have a joint Building and Code Compliance Department that works closely together to ensure that construction and alteration projects are accurately permitted and inspected.

Building Department

The responsibilities of Building include receiving permit applications, plans and miscellaneous documentation for review and processing requests for building permits. Plans are reviewed for standards, provisions and requirements for safe and stable designs, methods and uses of construction, standards for workmanship and uses of materials. They are also checked for compliance with standards for building materials used in buildings and/or structures hereafter erected, constructed, enlarged, repaired, moved, or otherwise altered or demolished in accordance with the Florida Building Code, as amended from time to time.

Goals

- Establish Building function as a separate Special Revenue Fund.
- Contact at least 20% of the number of customers who visit the Department daily to check on customer service and satisfaction.
- Perform a final inspection on all permits issued and close them within 6 months of the issue date, provided that the work has been completed to code.
- Continue to Educate the Staff, Residents, and Contractors in our community to continue promoting safety, and stable designs in all construction and improvements permitted in our City.

Objectives

- Continue to constantly improve customer service by soliciting feedback from at least 20% of our customers and using that feedback as a basis for ongoing departmental improvement.
- To insure that 90% of all Building Permits are processed and handled in a timely manner, thus avoiding a backlog of open permits and the possibility of work being completed without proper inspections.
- To plan for expanded Building/permitting activity in the commercial sector. New construction along the Airport Highway Marine district is anticipated to increase dramatically over the next 12-24 months. This may mean the need for additional or outside contract inspectors and plan reviewers.
- Join the CRS program, and acquire discounts for flood insurance for our residents.

2015-16 Accomplishments

- Commenced the scanning process to completely digitize the filing system in our department, to facilitate plans records to the Public and Staff.

Building Department

2015-16 Accomplishments (continued)

- With the implementation of the new website in recent weeks, we have managed to execute a more user friendly interface; making information more accessible and easier to find for our customers.
- Continued the process of joining the CRS program, where we have earned required points for attending continued education workshops and completing several activities in the CRS manual.
- Hired and successfully trained two new Building Specialists, making our department fully staffed.
- Performed over 1,200 Building Plan Reviews.
- Performed over 2,900 Building Inspections.
- Provided customer service to 8,621 over the counter. (An average of 50/Day for over 170 days)
- Reduced turn-around time for Permits submitted.
- Revised Permit Application to be inclusive of essential required information for permitting, Flood review and staff use.
- Commenced Flood review to assess Substantial Improvements and regulate buildings in the floodplain.
- Implemented procedure to address and close expired permits.
- Amended Fee Schedule to reflect current trending fees comparable to other Building Department.
- Effectively processed 593 permits.
- Contacted & surveyed over 150 customers. (Approximately 20% of customers)

FY2015-16 Budget Highlights

- Proposed budget is \$38,457 or 8.3% higher than FY2015/16.
- Increase is due to additional funding for Inspector pay due to expected increase in building activity next fiscal year from new hotel construction.

Building Department

FY2015-16 Budget Highlights (continued)

- In accordance to State laws, the fees generated by the building function should be used for the exclusive purpose of funding the operating costs of the building function.

- Budget Summary:

Budgeted Revenues	\$768,000
Budgeted Expenditures	<u>\$503,889</u>
Operating surplus before indirect costs	\$264,111
Indirect cost allocation	<u>(\$230,262)</u>
Net surplus of the Department	<u>\$ 33,849</u>

CITY OF MIAMI SPRINGS
BUILDING DEPARTMENT
FISCAL YEAR ENDED 9/30/17

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY2015-16 AMENDED BUDGET</u>	<u>FY2016-17 Departmental Request</u>	<u>Dollar Increase (Decrease)</u>	<u>YTD ACTUALS AS OF 6/30/16</u>
BUILDING DEPARTMENT:					
145-2401-524.12-00	REGULAR SALARIES	216,236	222,891	6,655	134,357
145-2401-524.13-01	INSPECTOR PAY	40,000	70,000	30,000	46,808
145-2401-524.14-00	OVERTIME	-	-	-	125
145-2401-524.21-00	FICA TAXES	16,979	20,005	3,026	13,902
145-2401-524.22-01	GENERAL EMPLOYEES RET SYS	25,349	23,995	(1,354)	18,602
145-2401-524.22-04	ICMA	-	-	-	-
	TOTAL MEDICAL/LIFE INSURANCE	35,629	35,802	173	18,721
145-2401-524.24-00	WORKER'S COMPENSATION	6,790	7,762	972	5,094
145-2401-524.34-00	CONTRACTUAL SERV - INSPECTORS	75,000	85,000	10,000	50,715
145-2401-524.34-09	CONTRACTUAL SERV - OTHER	20,000	-	(20,000)	261
145-2401-524.40-00	TRAVEL AND PER DIEM	2,000	5,800	3,800	2,880
145-2401-524.41-01	TELEPHONE	1,920	1,995	75	1,515
145-2401-524.41-02	CELLULAR TELEPHONE	2,521	1,876	(645)	427
145-2401-524.41-03	POSTAGE	720	936	216	426
145-2401-524.41-06	INTERNET ACCESS	1,040	1,085	45	1,736
145-2401-524.44-00	RENTALS AND LEASES	1,680	1,500	(180)	354
145-2401-524.45-30	LIABILITY INSURANCES	5,868	6,642	774	4,401
145-2401-524.46-00	REPAIRS AND MAINTENANCE	2,800	2,800	-	1,191
145-2401-524.47-00	PRINTING AND BINDING	700	700	-	176
145-2401-524.49-00	CREDIT CARD FEES/BANK CHARGES	3,080	3,500	420	5,836
145-2401-524.51-00	OFFICE SUPPLIES	1,400	1,500	100	376
145-2401-524.52-00	OPERATING SUPPLIES	2,320	2,300	(20)	900
145-2401-524.52-03	UNIFORMS	1,400	2,000	600	824
145-2401-524.54-00	DUES, MEMBERSHIPS, SUBS	1,000	1,000	-	105
145-2401-524.58-00	EDUCATION AND TRAINING	1,000	2,000	1,000	110
145-2401-524.64-00	MACHINERY & EQPT	-	2,800	2,800	-
** BUILDING DEPARTMENT		465,432	503,889	38,457	309,842

Fiscal Year : 2016
 Budget Level : BUDG
 Description :

DEPARTMENTAL INPUT
 Description

Account #	Description	Budget Amount	Misc. Info
145-2401-524-12-00	REGULAR SALARIES	222,891.00	
145-2401-524-13-01	BUILDING INSPECTORS	70,000.00	PROPOSED 3% COLA INCREASE.
145-2401-524-21-00	FEDERAL PAYROLL TAXES	20,005.00	
145-2401-524-22-01	GENERAL	23,995.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-23-07	LIFE/AD&D	1,379.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-23-08	DENTAL - OHS - EMPLOYEE	735.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-23-09	VSP - VISION - EMPLOYEE	260.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-23-19	HMO - EMPLOYEE + CHILDREN	33,427.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-24-00	WORKER'S COMPENSATION	7,762.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-34-00	OTHER CONTRACTUAL SERVICE	85,000.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-40-00	TRAVEL AND PER DIEM	5,800.00	
145-2401-524-41-01	TELEPHONE: BASE & LOCAL	1,995.00	CAR ALLOWANCE AND FLOOD SEMINAR.
145-2401-524-41-02	CELLULAR TELEPHONE	1,876.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-41-03	POSTAGE	936.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-41-06	INTERNET ACCESS	1,085.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-44-00	RENTALS AND LEASES	1,500.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-45-30	RISK MANAGEMENT	6,644.00	BASED ON PRIOR YEAR TRENDS.
145-2401-524-46-00	REPAIRS AND MAINTENANCE	2,800.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-47-00	PRINTING AND BINDING	700.00	BASED ON PRIOR YEAR TRENDS.
145-2401-524-49-00	OTHER CURRENT CHARGES	3,500.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-51-00	OFFICE SUPPLIES	1,500.00	PROVIDED BY FINANCE DEPARTMENT.
145-2401-524-52-00	OPERATING SUPPLIES	2,300.00	BASED ON PRIOR YEAR TRENDS.

21-6

Fiscal Year : : 2016
 Budget Level : : BUDG
 Description : : DEPARTMENTAL INPUT

Account # Description

Account #	Description	Budget Amount	Misc. Info
145-2401-524-52-03	UNIFORMS	2,000.00	
145-2401-524-54-00	DUES, MEMBERSHIPS, SUBS	1,000.00	
145-2401-524-58-00	EDUCATION AND TRAINING	2,000.00	
145-2401-524-64-00	MACHINERY AND EQUIPMENT	2,800.00	
145-2401-524-91-01	ADMINISTRATIVE CHARGE	230,262.00	
* Total Accounts for this Budget Level		734,152.00	

00100	BASED ON PRIOR YEAR TRENDS.	2,000.00	
00200	ADDITIONAL BUILDING SPECIALIST.	1,000.00	
00100	BASED ON PRIOR YEAR TRENDS.	2,000.00	
00100	ADDITIONAL FLOOD SEMINAR.	2,800.00	
00100	BASED ON PRIOR YEAR TRENDS.	230,262.00	
		734,152.00	

21-7

Basis for FY 2016-17 Salary Projections

Calculations is based upon current earnings at 2,080 hours

- 0.0%
- 0.0%
- 0.00%
- 3.00% **to be effective on 10-01-2016**

Base Salary for each position:
 Adjustment includes:
 Max Annual merit increase for position
 Cost of living Adjustment
 CPI for all urbans (Apr to Apr)
 Estimate used for COLA Projection

::

City of Miami Springs												
Department: Building												
Position(Paygrade)	Employee name	FT	Amended Budget	Qty	Fav (Unf)	Salary at 4/30/2016	Date of Annual Review	FY2017 Projected Merit Increase	3% COLA Increase	Longevity	Other	FYFY2017 Projection
Building Specialist I-PG 15	Linda Hurtado	FT	1	1	0	\$29,331		\$0	\$880	\$0	\$0	\$30,211
Building Specialist III-PG24	Avilda Rivera	FT	1	1	0	\$37,318		\$0	\$1,120	\$0	\$0	\$38,438
Building Specialist I-PG 15	Mary Arguedas	FT	1	1	0	\$30,000		\$0	\$900	\$0	\$0	\$30,900
Building Specialist I-PG15	R Quintero	FT	1	1	0	\$32,550		\$0	\$977	\$0	\$0	\$33,527
Building Official/Director Inspectors	Ulises Fernandez Inspectors	FT	1	n/a	0	\$87,200		\$0	\$2,616	\$0	\$0	\$89,816
						\$70,000						\$70,000
Total projections			5.0	5.0	0	\$286,399		\$0	\$6,492	\$0	\$0	\$292,891

21-8

**CITY OF MIAMI SPRINGS
ASSET ACQUISITION REQUEST
FOR FY 2015-2016 BUDGET YEAR**

(this form to be used for all projected machinery, equipment, vehicle and office/computer equipment with cost per item exceeding \$1,000)

Department: BUILDING DEPARTMENT

<u>Description of equipment requested</u>	<u>Estimated Cost</u>
① <u>MAPPING SOFTWARE</u>	<u>1,600.00</u>
② <u>TABLET</u>	<u>1,200.00</u>
	\$ -
	\$ -
	\$ -
	\$ -
Total budget request:	<u><u>\$ 2,800.00</u></u>

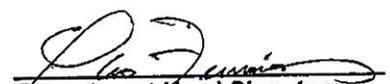
<u>Detail any grant or additional funding sources for this project</u>	<u>Funding</u>
	\$ -
	\$ -
	\$ -
Total additional funding	<u>\$ -</u>

Reason why equipment is needed

① SOFTWARE WILL ENABLE THE MAPPING OF FLOODPLAINS.

② TABLET WILL ALLOW CODE COMPLIANCE OFFICERS TO VERIFY STATUS OF PROPERTIES WHILE ON THE FIELD.

<u>Expected cost savings from this acquisition(if any)</u>	<u>Expected Savings</u>
	\$ -


Department Head Signature

City Manager Approval

BUILDING REVENUES

Line Item Revenue	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
	Actual	Actual	AMENDED BUDGET	Actual As of 6/30/16	Budget
Building Permits	414,313	108,265	295,196	87,576	\$ 300,000
Electrical Permits	90,186	59,335	75,000	38,017	\$ 80,000
Plumbing Permits	47,490	31,218	50,000	23,986	\$ 45,000
Roofing Permits	68,744	77,058	60,000	74,109	\$ 65,000
Mechanical Permits	54,504	27,656	20,000	42,348	\$ 40,000
Certification of Completions	3,850	2,440	2,000	1,255	\$ 2,000
Structural Permits	26,260	23,256	20,000	21,552	\$ 20,000
Other Permits	199,419	176,858	195,000	170,668	\$ 200,000
Application Fees	-	-	-	10,750	\$ 15,000
POD Permit fees	1,350	1,625	1,000	875	\$ 1,000
	906,116	507,711	718,196	471,136	768,000

#REF!

PLANNING AND ZONING FEES

Line Item Revenue	FY13-14	FY14-15	FY15-16	FY15-16	FY16-17
	Actual	Actual	AMENDED BUDGET	Actual As of 6/30/16	Budget
Zoning Review Fes	30,053	35,600	35,000	29,000	\$ 35,000
Board Fees	8,460	11,170	12,000	2,610	\$ 12,000
Miscellaneous Fees	4,000	-	-	520	\$ 1,000

80000

11350

6000

97350

SECTION 22

Non Departmental

This Department/Division represents a group of line-item accounts associated with general, city wide accounting transactions. Services provided to other agencies, which benefit all components and facets of the city, are recorded into this department.

It also accounts for transfers to alternate funds including golf course, senior center, hurricane funds and other specialized funds. In cases of grants requiring a city match, those matching funds are recorded as transfers within this department.

The City's general contingency and reserve accounts are reported in this department.

FY 2016-17 Budget Highlights

- There are no major changes this year, this department only accounts for the subsidy to the Elderly Services Department and the transfer to the Debt Service Fund for payment of P&I on outstanding debt.

- Budget Summary:

Budgeted Revenues	\$ -0-
Budgeted Expenditures	<u>\$1,437,767</u>
Net cost of Department	<u>\$1,437,767</u>

22-1

CITY OF MIAMI SPRINGS
 NON-DEPARTMENTAL BUDGET
 FISCAL YEAR ENDING 9/30/17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2013-14 ACTUALS	FY2014-15 ACTUALS	FY2015-16 AMENDED BUDGET	FY2016-17 Departmental Request	Dollar Increase (Decrease)	YTD ACTUALS AS OF 6/30/16
001-0901-519.49-90	BAD DEBT EXPENSE		3,502				
001-0901-519.91-06	TRANSFERS TO SENIOR CTR F	28,903	127,460	176,229	177,646	1,417	
001-0901-519.91-10	TRANSFERS TO CAPITAL PROJECTS	110,622		61,609		(61,609)	61,609
001-0901-519-91-05	Tsfer to Debt Service Fund	351,205	802,189	1,050,700	1,260,121	209,421	795,528
** Non-Departmental		<u>490,730</u>	<u>933,151</u>	<u>1,288,538</u>	<u>1,437,767</u>	<u>149,229</u>	<u>857,137</u>

22-2

**CITY OF MIAMI SPRINGS
DROP PARTICIPANTS**

GENERAL EMPLOYEES' RETIREMENT SYSTEM

LAST NAME	FIRST NAME & MI	DATE ENTERING DROP	END OF DROP	COMMENTS
HERNANDEZ	ROSITA	2/1/12	1/31/17	
VASALLO	FLORENTINO F.	4/1/12	3/30/17	
PAZ	ALLENE M.	1/1/13	12/31/17	
FOSTER	CAROL A.	1/8/13	1/31/18	
DOMINGUEZ	ARMANDO	10/1/13	9/30/18	
PEREZ	RAFAEL	12/1/13	11/30/18	
GARCIA	TULIO J.	2/1/14	1/31/19	
ROSSON	KAREN	2/1/14	1/31/19	
TORRE	ARMANDO	9/1/14	8/31/19	
MANN-BRAD	PATRICIA A.	10/2/14	10/31/19	

POLICE & FIREFIGHTERS' RETIREMENT SYSTEM

LAST NAME	FIRST NAME & MI	DATE ENTERING DROP	END OF DROP	COMMENTS
BUCKNER	RAYMOND B.	3/1/12	2/29/17	
CLARK	JEFFREY S.	4/1/12	3/30/17	
NAVARRO	CHARLENE M.	10/1/12	9/30/17	
SCHUBERT	CHARLES W.	3/1/14	2/28/19	
MULLA	JOHN M.	8/1/14	7/31/19	
CATES	DARRYL	5/1/16	4/30/21	



MIAMI-DADE COUNTY
PROPERTY APPRAISER
ADMINISTRATIVE DIVISION

PEDRO J. GARCIA
PROPERTY APPRAISER

May 31, 2016

The Honorable Xavier M. Garcia, Mayor
City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166

RE: 2016 ASSESSMENT ROLL ESTIMATE

Dear Mayor Garcia:

The June 1st estimate information listed below is being provided in accordance with Section 200.065(8), Florida Statutes, so that you may start preparing for next year's budget.

It is important to note that July 1st is the official certification date for the 2016 assessment roll. June 1st is only an estimate, which is subject to change.

If you have questions or need clarification, you may contact me at 305-375-4004.

\$1,049,000,000

Sincerely,

A handwritten signature in blue ink, appearing to read "Pedro J. Garcia".

Pedro J. Garcia, MNA
Property Appraiser

cc: Ron Gorland, Manager



Reset Form

Print Form

CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2016	County: MIAMI-DADE
Principal Authority: CITY OF MIAMI SPRINGS	Taxing Authority: CITY OF MIAMI SPRINGS

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	983,845,220	(1)
2.	Current year taxable value of personal property for operating purposes	\$	66,824,570	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	86,346	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	1,050,756,136	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	15,474,651	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	1,035,281,485	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	972,578,363	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)

	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:	Date :		
	Electronically Certified by Property Appraiser	7/1/2016 10:15 AM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	0.0000	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	0	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	0	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	1,035,281,485	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		0.0000 per \$1000	(16)
17.	Current year proposed operating millage rate		0.0000 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	0	(18)

22-5

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
----------------------------------------------	-----------------------------------------------------------------------------------	------------------------------------

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	0	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		0.0000 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	0	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	0	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		0.0000 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		0.00 %	(27)

First public budget hearing	Date :	Time :	Place :
------------------------------------	--------	--------	---------

S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title :		
	RON GORLAND, CITY MANAGER		WILLIAM ALONSO, CPA, CGFO, ASSISTANT CITY MANAGER/FINANCE DIRECTOR		
	Mailing Address :		Physical Address :		
201 WESTWARD DRIVE		201 WESTWARD DRIVE			
City, State, Zip :		Phone Number :		Fax Number :	
MIAMI SPRINGS, FL 33166		305/805-5014		305/805-5037	