



## **CITY OF MIAMI SPRINGS, FLORIDA**

The Miami Springs Historic Preservation Board met at 6:30 p.m., on Wednesday, November 18, 2015 in the City Hall Council Chambers.

The meeting was called to order at 6:37 p.m.

### **1) Call to Order/Roll Call**

The following were present:

Chair Sydney Garton  
Vice Chair Jo Ellen Phillips \*arrived at 6:42 p.m.  
Charles M. Hill  
James Watson  
Yvonne Shonberger \*arrived at 6:42 p.m.

Also Present:

Administrative Assistant, Juan D. Garcia

### **2) Approval of Minutes: October 21, 2015 Regular Meeting**

Minutes of the October 21, 2015 meeting were approved as written.

**Board member Hill moved to approve the minutes as written and Board member Watson seconded the motion, which carried unanimously on voice vote.**

### **2) Old Business:**

- a. Designation of the Michael House – 27 Hunting Lodge Drive

This item was tabled for the next meeting.

The Board commented on the Designation Introduction Letter that was approved by City Council on November 9, 2015.

Chair Garton requested that the letter be addressed to the name of the home owners instead of "Dear Property Owner" and the words "in significant measure" be removed from the first sentence.

\*Vice Chair Phillips and Board member Shonberger arrived at this time.

#### **4) New Business:**

##### **a. Selection of a date for Public Hearing for the Geiger Monument.**

Discussion ensued in regards to an appropriate date to hold a Public Hearing for the Geiger Monument.

Chair Garton advised the Board that the City Attorney stressed the importance of the Public Hearing in the designation process. Chair Garton also added that the Board can hold the Public Hearing on the date of the next scheduled Board Meeting on January 20, 2016.

Board member Watson agreed and mentioned that they can advertise the Public Hearing through the River Cities Gazette on January 6, 2016, two weeks prior to the proposed hearing date.

**Vice Chair Phillips moved to hold the Public Hearing on January 20, 2016 at 7:00 p.m. Board member Hill seconded the motion, which carried unanimously on voice vote.**

Board member Shonberger commented on the possibility of holding the Historic Preservation Board Meetings every other month instead of on a quarterly basis and moving the time to 7:00 p.m. instead of 6:30 p.m. due to traffic.

**The Board made a recommendation to the City Manager to meet every other month instead of on a quarterly basis and to move the meeting time to 7:00 p.m.**

##### **b. Curtiss Mansion Report**

Vice Chair Phillips reported to the Board that the Curtiss Mansion has received approval for their grant from the Florida Department of Transportation that was awarded to the mansion three years ago. The grant was in the amount \$147,000. The grant will go towards renovation of the outside parking area and the driveway.

##### **c. Reports from Board members**

Board Member Shonberger informed the Board that the Tour of Homes which took place on November 15, 2015, was very successful. The Tour of Homes grew in number of people that attended; the event sold over 100 tickets this year.

Board Member Shonberger mentioned that she would like to add a house to the list of homes to be historically designated. The address is 299 Pinecrest Drive. She would also like the Board to review their list of homes that are to be designated, as well as how to target new houses to be designated.

##### **d. Information/ Reports from Board Liaison**

The Board Liaison was not present.

**5) Preparation of the Agenda for the Next Board Meeting:**

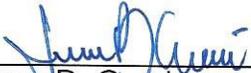
The following items are to be placed on the agenda for the next meeting of January 20, 2016.

- Public Hearing for the Geiger Monument.
- Review and discuss the 2<sup>nd</sup> letter in the Designation process.
- Discuss new ways to target homes for Historical Designation

**6) Adjourn**

There was no further business to discuss and the meeting adjourned at 7:25 p.m.

Respectfully submitted:

  
 \_\_\_\_\_  
 Juan D. Garcia  
 Board Secretary

Adopted by the Board on  
this 20<sup>th</sup> day of January, 2016.

  
 \_\_\_\_\_  
 Sydney R. Garton, Chair

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

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**The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council.**  
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