CITY OF MIAMI SPRINGS, FLORIDA

Mayor Zavier M. Garcia

Vice Mayor Jennifer Ator | **Councilman Bob Best**
Councilwoman Grace Bain | **Councilman George V. Lob**

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

AGENDA
REGULAR MEETING
Monday, March 25, 2013 – 7:00 p.m.
Council Chambers – City Hall
201 Westward Drive – Miami Springs

1. **Call to Order/Roll Call**

2. **Invocation:** Councilman Best

   Salute to the Flag: Audience participation

3. **Awards & Presentations:**

   A) Certificate of Recognition – Harvest Moon Bistro

4. **Open Forum:** Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins

5. **Approval of Council Minutes:**

   A) 03-11-2013 – Regular Meeting

6. **Reports from Boards & Commissions:**

   A) 03-06-2013 – Architectural Review Board – Minutes

6. **Reports from Boards & Commissions: (continued)**

B) 03-12-2013 – Recreation Commission – Minutes

C) 03-13-2013 – Golf and Country Club Advisory Board – Cancellation Notice

D) 03-14-2013 – Board of Parks and Parkways – Cancellation Notice

E) 03-18-2013 – Revitalization and Redevelopment Ad-Hoc Committee – Cancellation Notice

F) 03-26-2013 – Ecology Board – Cancellation Notice

G) 03-28-2013 – Code Review Board – Cancellation Notice

7. **Public Hearings:**

A) Second Reading – Ordinance No. 1052-2013 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 95-02, Parks and Recreation Facilities – Hours of Operation; By Including the City Gazebo and Adjacent Grassed Area Within the Hours of Operation Restrictions; Repealer; Effective Date (First Reading: 03-11-2013 – Advertised: 03-13-2013)

8. **Consent Agenda:**

A) Recommendation that Council Approve an Expenditure of $75,359.00 to H&R Paving Inc., Utilizing Miami Dade County RPQ 20120073, as Provided in Section 31.11 (E) (5) of the City Code

B) Recommendation that Council Approve a Change Order to Branching Out, Inc., in the Amount of $2,000.00, for One New ConVault 500 Gallon Split Compartment Fuel Tank, Pursuant to Section 31.11 (F) (11) (c) of the City Code

9. **Old Business:**

A) Appointments to Advisory Boards by the Mayor and Council Members

B) Pool Renovation/Repairs Discussion

C) Status Report on Annexation (Verbal)

10. **New Business:**

A) Request that Council Approve the Serving of Alcohol During the Bikini Fashion Show Taking Place on Saturday, March 30th at the Rebeca Sosa Theater

B) Resolution No. 2013-3574 – A Resolution of the City Council of the City of Miami Springs Amending the Schedule of Golf Charges and Fees for the Operation of the Miami Springs Golf and Country Club; Reserving the Right and Authority to Amend or Supplement the Schedule of Charges; Effective Date

10. **New Business: (continued)**

C) Resolution No. 2013-3575 – A Resolution of the City Council of the City of Miami Springs Amending the Current Schedule of Charges for the Use of City Recreation Facilities and Relates Services; Effective Date

D) Approval of Facility Agreement with PJA Golf Clinic and Events, Inc. for a Youth Golf Summer Camp

11. **Other Business:** None

12. **Reports & Recommendations:**

A) City Attorney
B) City Manager
C) City Council

13. **Adjourn**

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If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

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In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

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Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.

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CITY OF MIAMI SPRINGS, FLORIDA

Mayor Zavier M. Garcia

Vice Mayor Jennifer Ator | **Councilman Bob Best**
Councilwoman Grace Bain | **Councilman George V. Lob**

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AGENDA
REGULAR MEETING
Monday, March 25, 2013 – 7:00 p.m.
Council Chambers – City Hall
201 Westward Drive – Miami Springs

3. Awards & Presentations:

B) Certificate of Recognition – Kevin Paz

C) Certificate of Recognition – Gabriel Rios

10. New Business:

E) Revised Golf and Recreation Position Organizational Classifications

CITY OF MIAMI SPRINGS, FLORIDA

Mayor Zavier M. Garcia

Vice Mayor Jennifer Ator
Councilwoman Grace Bain

Councilman Bob Best
Councilman George V. Lob

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AGENDA
REGULAR MEETING
Monday, March 25, 2013 - 7:00 p.m.
Council Chambers - City Hall
201 Westward Drive - Miami Springs

10. New Business:

F) Resolution No. 2013-3576 – A Resolution of the City Council of the City of Miami Springs Approving and Adopting a Revised City Employee "Pay Plan" for Fiscal Year 2012-2013; Reserving the Right and Authority to Amend or Supplement the Plan; Effective Date

CERTIFICATE OF RECOGNITION

Presented to

HARVEST MOON BISTRO

A family restaurant established in 1997,
that is surrounded by a tropical garden
setting with lush landscaping,
flowering vines growing on ornate trellises, and
a variety of palms and beautiful hanging plants.
The setting provides for a
relaxing dining environment and truly
enhances the beauty of Downtown Miami Springs.

Presented this 11th day of March 2013.

CITY OF MIAMI SPRINGS, FLORIDA

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk

CERTIFICATE OF RECOGNITION

Presented to

KEVIN PAZ

A Miami Springs Senior High School Student
who developed the first Android Application for the Elan Art and Poetry Journal,
contributing Information Technology support,
designing blogs, implementing social networks for teachers,
and interning with the Miami Cultural Tours to develop internet presence.

Presented this 25th day of March 2013.

CITY OF MIAMI SPRINGS, FLORIDA

Zavier M. Garcia

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls

Magalí Valls, CMC
City Clerk

CERTIFICATE OF RECOGNITION

Presented to

GABRIEL RIOS

A Miami Springs Senior High School Student
who among his many accomplishments can list the development of the first iOS,
Apple Application for Elan Art and Poetry Journal,
designing the school's new Web site, pioneering/developing the
Miami-Dade County Youth Commission Web site,
interning with the Miami Cultural Tours to develop internet presence,
and designing for the Miami River Walk Festival.

Presented this 25th day of March 2013.

CITY OF MIAMI SPRINGS, FLORIDA

Zavier M. Garcia

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls

Magalí Valls, CMC
City Clerk

DRAFT

City of Miami Springs, Florida

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, March 11, 2013, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:06 p.m.

The following were present:	Mayor Zavier M. Garcia Vice Mayor Jennifer Ator Councilwoman Grace Bain Councilman George Lob
Absent:	Councilman Bob Best
Also Present:	City Manager Ronald K. Gorland Assistant City Manager/Finance Director William Alonso City Attorney Jan K. Seiden Chief of Police Peter G. Baan Code Compliance Officer Lourdes I. Taveras City Clerk Magalí Valls Deputy City Clerk Suzanne S. Hitaffer

2. Invocation: Vice Mayor Ator offered the invocation.

Salute to the Flag: Students from Blessed Trinity Catholic School led the audience in the pledge of allegiance to the flag.

Mayor Garcia presented baseball caps to the students who participated.

3. Awards & Presentations:

3A) Yard of the Month Award for March 2013 – 108 Truxton Drive – Anthony Fiechter and Carlos Talavera

Anthony Fiechter and Carlos Talavera received a Certificate of Recognition from Mayor Garcia for their home at 108 Truxton Drive being designated Yard of the Month for March 2013.

3B) Certificate of Recognition – Harvest Moon Bistro

The presentation was **tabled** until the next meeting.

4. Open Forum:

No speakers.

5. Approval of Council Minutes:

5A) 02-25-2013 – Regular Meeting

Minutes of the February 25, 2013 Regular Meeting were approved **as written.**

Councilman Lob moved the item. Councilwoman Bain seconded the motion which was carried 4-0 on roll call vote.

6. Reports from Boards & Commissions:

6A) 11-26-2012 – General Employees Retirement System – Minutes

Minutes of the November 26, 2012 General Employees Retirement System meeting were received for information without comment.

6B) 11-26-2012 – Police and Firefighters Retirement System – Minutes

Minutes of the November 26, 2012 Police and Firefighters Retirement System meeting were received for information without comment.

6C) 02-28-2013 – Code Review Board – Cancellation Notice

Cancellation Notice of the February 28, 2013 Code Review Board meeting was received for information without comment.

6D) 03-04-2013 – Zoning and Planning Board – Cancellation Notice

Cancellation Notice of the March 4, 2013 Zoning and Planning Board meeting was received for information without comment.

6E) 03-05-2013 – Code Enforcement Board – Cancellation Notice

Cancellation Notice of the March 5, 2013 Code Enforcement Board meeting was received for information without comment.

6F) 03-04-2013 – Board of Adjustment – Approval of Actions Taken at their Meeting of March 4, 2013, Subject to the 10-day Appeal Period

Actions taken by the Board of Adjustment at their meeting of March 4, 2013, were approved subject to the ten-day appeal period.

Vice Mayor Ator moved to approve. Councilman Lob seconded the motion, which carried 4-0 on roll call vote.

7. **Public Hearings:**

None.

8. **Consent Agenda:**

8A) Approval of the City Attorney's Invoice for February 2013 in the Amount of $12,386.25

City Manager Gorland read the titles of the consent agenda items.

There was no discussion regarding this item.

Vice Mayor Ator moved the consent agenda. Councilman Lob seconded the motion which was carried 4-0 on roll call vote.

8B) Recommendation that Council Authorize the Administration to Contract with American Utility Bill Auditors, Inc., Utilizing the City of North Miami Beach Contract Agreement, for an Audit of the City's Utility Bills, as Well as a Separate Audit of the Utility and Franchise Fees Collected by FPL on Behalf of the City

City Manager Gorland explained that Professional Services Supervisor and Assistant City Manager/Finance Director William Alonso met with three utility bill auditing companies: 1) American Utility Bill Auditors, Inc., 2) Cost Recovery Group, LLC, and 3) Utilities Reduction Specialists, Inc. The companies specialize in auditing discrepancies in utility billings. The City is also requesting an audit of franchise fee and utility tax collections by Florida Power and Light. The companies all work on a 100% contingency basis and are paid a percentage of the savings they find.

Based on an analysis of the three companies, American Utility Bill Auditors, Inc. was selected based on years of experience, number of municipal clients and their fee structure, according to Mr. Gorland. Their proposal is the same as that provided to the City of North Miami Beach in that they will collect 45% of the savings, if any, for a maximum period of 18-months.

Vice Mayor Ator moved the consent agenda. Councilman Lob seconded the motion which was carried 4-0 on roll call vote.

8C) Recommendation that Council Waive the Competitive Bid Process to CrowderGulf for Debris Removal, Pursuant to Section 31.11 (E) (6) (g) of the City Code and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract/Contract Vendor for an Additional 1 Year Period

City Manager Gorland noted that information was added to this agenda item. He explained that the City advertised RFP# 11-09/10 in 2010 for debris removal, reduction and disposal services in the event of a hurricane when thirteen companies responded. The companies were ranked by pricing, location, references, experience and fiscal soundness and the top three companies were awarded contracts.

The City Manager explained that CrowderGulf was the top ranked with DRC and Horizon ranking second and third respectively. Each of the initial contracts was for two years with options to renew for two additional one-year terms. Staff recommends that in addition to renewing the contract with CrowderGulf that Council also grant approval to renew the contracts with DRC and Horizon for services after a hurricane or other disaster.

City Manager Gorland clarified that there is no cost to the City for renewal of the contracts unless the City actually utilizes their services.

City Attorney Jan K. Seiden stated that there are three contracts because the companies are ranked one, two and three. If one company is not available or not doing a good job then the services can be obtained from the next ranked company in order to avoid a delay in service.

Vice Mayor Ator moved the consent agenda. Councilman Lob seconded the motion which was carried 4-0 on roll call vote.

8D) Recommendation that Council Approve a Bid to Alan Jay Toyota, Utilizing Florida Sheriffs Association Bid Award Announcement #12-20-0905, in the Amount of $84,183.00, for Three (3) 2013 Toyota Prius Hybrid Sedans, Pursuant to Section 31.11 (E) (5) of the City Code

City Manager Gorland stated that it is also recommended that Council approve an expenditure to the lowest responsible vendor quote, in the estimated amount of $1,200.00 for police radio, antenna assembly and installation, pursuant to Section 31.11 (C) (2) of the City Code.

The total cost for the three 2013 Toyota Prius hybrid sedans and required police equipment is $85,383.00 and funding is available in the Law Enforcement Trust Fund.

Vice Mayor Ator moved the consent agenda. Councilman Lob seconded the motion which was carried 4-0 on roll call vote.

(Agenda Item 10D was considered at this time)

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

Vice Mayor Ator (Group IV) **confirmed the appointment** of Art Rábade to the Golf and Country Club Advisory Board for an unexpired term ending on July 31, 2013.

9B) Everglades/Buckeye no Longer Pursuing Relocation of Jet Fuel Pipeline to Ludlam Road

City Manager Ronald K. Gorland stated that a few meetings ago he read a news release from Everglades Pipe Line Company about the proposed pipeline underneath Ludlam Road.

City Manager Gorland explained that the City received the most recent news release dated March 5th that basically states that they have abandoned their interest in placing the pipeline under Ludlam Road. He read the following statement from David Boon, Buckeye Partners, L.P. into the record:

"A news article posted in the online version of the Miami Herald on February 21, 2013 stated the headline: 'Jet-fuel pipeline project has Miami Springs crying foul'.

Everglades Pipe Line Company, L.P., an operating subsidiary of Buckeye Partners, L.P., wishes to announce that a feasibility assessment of potential options to improve service delivery to the Miami International Airport has been completed.

Everglades Pipe line Company L.P. has made a decision that a pipeline relocation at the Miami Springs location is no longer an option under consideration."

City Manager Gorland stated that this concludes that particular issue to the best of his knowledge. He credited the Mayor and Council for their support, as well as the support at the County level, including Commission Chairwoman Rebeca Sosa and Aviation Director José Abreu.

City Manager Gorland commented that this was a concerted effort on the part of a number of people and it proves that the system works. He feels that a lot was accomplished in a short period of time.

9C) Verbal Status Report on Annexation

City Manager Ronald K. Gorland stated that there is some movement in regard to annexation and the agreement between the four cities as reported in the River Cities Gazette. A meeting was held today with a firm that is helping with an outreach program to the business and property owners in the area that Miami Springs is hoping to annex so that they will understand the pros and cons of annexation.

Mayor Garcia agreed with the City Manager that there is not much to report until the County Committee meets in April to hear the applications. He would like the meetings to be announced within adequate time.

City Attorney Seiden thanked Florida East Coast Railroad whose attorney assisted in the preparation of the legal description by providing important documents to help resolve that issue.

10. New Business:

10A) Ordinance No. 1052-2013 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 94-02, Parks and Recreation Facilities – Hours of Operation; By Including the City Gazebo and Adjacent Grassed Area Within the Hours of Operation Restrictions; Repealer; Effective Date

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that this is the first reading of the ordinance. As Council may know, the Police Department has posted signs for restricted use at the Gazebo area and time limits are provided. He explained that initially the thought was that an ordinance was not necessary, but since there is an ordinance regulating parks and recreation facilities and the Gazebo has the same problems that were experienced at the other park locations, it is reasonable to include the following provision:

"(B) Gazebo/Adjacent Grassed Areas – No person shall be permitted to enter or remain in or near the City Gazebo or adjacent grassed area between sunset and sunrise, except as may be specifically posted from time to time by the City."

City Attorney Seiden clarified that when the ordinance goes into effect there should be no question about the authority of the Police Department or Code Compliance staff removing people who are there after the proper time. This is a way of protecting the enforcement powers of the City.

Vice Mayor Ator commented that the signage states "10:00 p.m."

City Attorney Seiden explained that the ordinance states *"except as may be specifically posted from time to time by the City."*

Councilwoman Bain moved to approve Ordinance No. 1052-2013 on first reading. Councilman Lob seconded the motion which was carried 3-1 on roll call vote with Vice Mayor Ator casting the dissenting vote.

10B) Recommendation that Council Schedule a Special Meeting on Monday, April 8, 2013 at 6:00 p.m. to Canvass the Results of the Miami Springs General Election of April 2, 2013 and to Install the Newly Elected Officials

City Manager Ronald K. Gorland read a memorandum from City Clerk Magalí Valls advising Council that the Miami-Dade County Elections Department will have the official results of the Miami Springs General Election of April 2, 2013 on Monday, April 8, 2013. The City Clerk recommends that the installation ceremony be held on Monday, April 8, 2013 at 6:00 p.m. before the Regular Council Meeting that starts at 7:00 p.m.

Vice Mayor Ator moved to approve holding the City Council Special Meeting on Monday, April 8, 2013, for the installation ceremony at 6:00 p.m. Councilwoman Bain seconded the motion which was carried 4-0 on roll call vote.

10C) Resolution No. 2013-3573 – A Resolution of the City Council of the City of Miami Springs Requesting the Miami-Dade County Commission To Re-Name/Re-Designate That Portion of Northwest 36TH Street From Curtiss Parkway (Northwest 57TH Avenue) To Northwest South River Drive as Miami Springs Boulevard; Effective Date

City Attorney Jan K. Seiden read the resolution by title.

Attorney Seiden stated that the re-naming would in effect be a dual designation and it will always be N. W. 36th Street. The Mayor spoke with County Commission Chairwoman Rebeca Sosa and she requested a resolution in order to move forward with the request.

Councilman Lob moved to adopt Resolution No. 2013-3573. Councilwoman Bain seconded the motion.

Vice Mayor Ator stated that Council had been discussing this for about three years because it was something that Councilman Espino really wanted. She thinks it is a good idea and asked if it is still Doral Boulevard.

City Attorney Seiden clarified that it would be Miami Springs Boulevard from Curtiss Parkway to N. W. South River Drive and the rest could be Doral Boulevard. The Whereas clauses explain that this is being done in order to help name recognition for the area that Miami Springs is trying to commercially redevelop. The Mayor is correct in that it is a strange situation because the City is trying to develop the area as Miami Springs and the signs read Doral Boulevard. He agreed that it is a good idea.

The motion was carried 4-0 on roll call vote.

Agenda Item 10D discussed after Agenda Item 8D.

10D) Code Compliance April Sweep – Maintenance of Property

City Manager Ronald K. Gorland stated that Code Compliance works primarily through monthly sweeps that are discussed with Council one month prior to working on them. Since there have been many resident complaints concerning maintenance of property (MOP), the month of April is scheduled for MOP sweep. The timing is appropriate because cleaning up prior to hurricane season and elimination of wind-borne materials is important.

Code Compliance Officer Lourdes Taveras gave a PowerPoint presentation regarding violations of maintenance of property as outlined in Code Section 93-13, specifically improper accumulation of material. She explained that the rationale for the sweep is because excess material attracts vermin; it may be unsanitary and promote mold, mildew, etc.; it presents a hazard in high winds; it is unsightly and it may cause property value deterioration.

Officer Taveras said that most of the violations occur in carports or open canopies and she noted the definition of "Carport" as outlined in Section 150-002, explaining that carports are intended for the parking of motor vehicles and not for storage of materials.

Office Taveras stated that the homeowner would first be given a Courtesy Notice to remove the excess material within 30-days, followed by the issuance of a Notice of Violation Letter that is sent by certified mail and posted on the premises, allowing an additional 30-days to comply. If the violation still exists after 60-days, the homeowner is sent a Summons to appear before the Code Enforcement Board. The Board will assess the situation and decide whether they should grant more time or to impose a fine on a daily basis if compliance is not achieved within a certain amount of time.

Photographs of examples of extreme and moderate accumulation of materials were shown on the overhead projector.

Mayor Garcia asked about maintenance to the actual home when there is chipped paint or mold and mildew and Ms. Taveras replied that those type of violations fall under the same Code section under a different subparagraph, which was covered in a previous sweep.

Mayor Garcia noted that some wood fences are deteriorating and he suggested that maintenance of property in general should be addressed as there have been many complaints.

Officer Taveras explained that the Section of the Code for maintenance of property covers many items, including paint and mildew, scaling paint, and unsafe structures. Normally the complaints are handled on an individual basis or separate sweeps are conducted for separate items such as shutters, roofs, painting and now the excess material. It takes about two months to cover the area and begin to see progress.

Mayor Garcia commented that liens can be placed on the properties and perhaps Council could be provided with a list of those homes.

City Attorney Seiden added that the liens are only incurred if the City is forced to do work in these types of situations and generally there is compliance. Unfortunately, there are foreclosures where absentee owners do not take care of grass cutting or pool maintenance and it results in unsafe conditions. The idea is to achieve compliance and the process normally takes care of itself.

Officer Taveras agreed with Attorney Seiden that the City steps in when there are safety hazards.

City Attorney Seiden said that in one case, a property owner was taken to Circuit Court because the property was declared a nuisance and it was negatively impacting the surrounding properties. In some cases the City might get Social Services to intervene if the homeowner has psychological problems.

Vice Mayor Ator commented that the Code Enforcement Board deals with a lot of maintenance of property issues and the Board assists the homeowners in an effort to resolve the issues before they impose a daily fine.

Officer Taveras explained that the enforcement process is tedious and it involves a lot of paperwork, which can be handled by the newly trained staff in the Department.

City Manager Gorland stated that most communities have a ticketing system. Since he has been with the City, the policy has been to work with the homeowners as much as possible before issuing a citation. The process can take three to five months to achieve compliance, unless a safety related violation is involved.

City Manager Gorland said that the reason for the sweeps is to eliminate charges of selective enforcement. In addition, if someone calls in a complaint it is acted upon, but one complaint will not result in a sweep.

To answer Councilman Lob's question, Ms. Taveras confirmed that the photographs of the homes with violations are readily visible from the street and the alleyways.

Vice Mayor Ator asked if the maintenance of property sweep could be expanded to include the fences that are in poor condition.

Ms. Taveras said that the redwood fences tend to look bad unless they are painted, although they may be in good condition. Other fences might be deteriorating or falling down and these are the ones that are cited. She clarified that the intention of the April sweep is only to enforce the Code for excessive materials.

City Manager Gorland commented that with the upcoming hurricane season, other violations that are seen during the sweep could be addressed. He said that people should be prepared and clean up their yards.

Mayor Garcia asked if fences could be added to the sweep so that it is clear and can be advertised.

Councilman Lob added that the entire section of the Code related to maintenance of property deals with many items and that is why the sweeps are being done in portions, and he is okay with this as long as it is done in a timely manner.

Officer Taveras assured the Mayor that when she goes to a property for one complaint and there are other visible violations, she sometimes places up to three or four violations in one citation.

Vice Mayor Ator said that the issues with excess material were shown in the presentation. She felt that before a sweep is done on the fences, Council should also be shown what constitutes a fence in bad condition.

Officer Taveras replied that an unsafe wood fence is one that is falling down, has missing wood or does not secure a swimming pool. A concrete wall that is cracked or has mold and mildew is an unsightly fence.

10E) Recommendation that Council Approve an Expenditure in an Amount not to Exceed $17,000.00 to Southern Golf Cars for Golf Cart Repair Items, as a Sole Source Provider, Pursuant to Section 31.11 (E) (C) (6) of the City Code

City Manager Ronald K. Gorland read the title of the award.

City Manager Gorland explained that the funds are required to continue the repair of golf carts that are no longer covered under warranty. Since the amount will exceed the $10,000 threshold, the Administration is requesting approval for the total projected expenditures of $17,000. Funds are budgeted in the Golf and Recreation Repairs and Maintenance account.

Councilman Lob moved the item. Councilwoman Bain seconded the motion which was carried 4-0 on roll call vote.

*****
Mayor Garcia introduced Boy Scout members from Troop 334 who attended the meeting as one of the requirements for earning a merit badge.
*****

11. Other Business:

11A) Vote of Confidence for the City Attorney as Required by Section 8.01 (1) of the City Charter

Mayor Garcia suggested deferring the vote of confidence for the City Attorney and City Clerk until Councilman Best is able to be present and City Attorney Seiden advised him that the City Charter requires a vote at the first meeting in March.

City Attorney Seiden stated that the next time the City has a Charter amendment this is one provision that should be changed since it comes at a time that is one meeting before a new Council is elected. He suggested that it should be scheduled at the same time as the City Manager's vote of confidence in October.

Vice Mayor Ator moved to give the City Attorney a vote of confidence. Councilwoman Bain seconded the motion which was carried 4-0 on roll call vote.

11B) Vote of Confidence for the City Clerk as Required by Section 8.01 (1) of the City Charter

Vice Mayor Ator moved to give the City Clerk a vote of confidence. Councilwoman Bain seconded the motion.

Vice Mayor Ator commented that City Clerk Magalí Valls does a great job with providing the information that everyone needs, especially since Sunshine Week in Florida has arrived. Magalí provides her with the documents that she requests for posting on her website; she is easy to work with and she appreciates her patience and helpfulness.

The motion was carried 4-0 on roll call vote.

12. Reports & Recommendations:

12A) City Attorney

Thank You

City Attorney Seiden thanked the Mayor and Council for their vote of confidence.

12B) City Manager

April 2, 2013 General Election

City Manager Gorland reminded everyone to vote Tuesday, April 2nd on Election Day or to vote early on Friday, March 28th or Saturday, March 29th.

12C) City Council

Archery Tournament

Councilman Lob reported that the Optimist Club Archery Tournament was spectacular and visitors loved the City. There were 75 registered shooters. He recognized Susan Baan and Mark Bain who won their division in the State tournament. The Recreation bus was used to shuttle people to the Circle and they ate at the various restaurants.

"Meet the Candidates"

Councilman Lob apologized for not being able to attend the Woman's Club "Meet the Candidates" luncheon due to his work commitment.

Way Finding Signs

Councilman Lob apologized for placing way finding signs for the archery tournament on his old election signs in improper areas in the City.

Archery Tournament

Councilwoman Bain reported that the Archery Tournament was unbelievable, the Recreation Staff was superb and the City Manager stopped by to see that things were going well. The event was an example of how the Community Center is being utilized in a new way. The use of the Recreation Department bus to shuttle people was a good idea that could be done in the future for other events like the Springs River Festival.

BBQ Cook-off

Councilwoman Bain announced that people were shuttled to the Optimist Club BBQ Cook-off that was a good event. Wide receiver James Pruitt from the Miami Dolphins was one of the judges. Donations were received from the participants and food was sent to all the archery tournament volunteers.

April 2, 2013 General Election

Councilwoman Bain urged everyone to vote in the upcoming election; voting is an important right and every vote counts, especially in this election since it will be a close race.

Farmers Market

Vice Mayor Ator reminded everyone that the All Angels Farmers Market will last a couple more Saturdays through March 30th and it will return in the fall.

Johnny's Angel Program

Vice Mayor Ator announced that Johnny's is sponsoring another Angel Program for the Optimist, Lions and Rotary Clubs for the next month. When a purchase is made the customer notes one of the clubs on the receipt and Johnny's will match the total amount which is donated to the respective organization.

Movie Night

Vice Mayor Ator reported that All Angels' Movie Night would be held at 7:30 p.m. on Friday, March 15th, featuring "The Lorax."

History Fair

Vice Mayor Ator mentioned that the Miami-Dade County History Fair is being hosted at the Community Center on Saturday, March 16th.

Easter Egg Hunt

Vice Mayor Ator reported that the annual Easter Egg Hunt would be held at Prince Field from 10:00 a.m. to 12:30 p.m. on Saturday, March 23rd and wristbands can be purchased at the Community Center for $2.00.

Little League Opening Day

Vice Mayor Ator announced that Little League Opening Day was a very nice day and the ceremony was followed by games. Her youngest son played and the girls played softball on the other side of the park. She loves how woman's sports are embraced in the community.

Happy Anniversary

Vice Mayor Ator wished her husband a Happy Anniversary since he proposed to her thirteen years ago on March 11th.

Community Events

Mayor Garcia reported that there are many great events happening and it was a good weekend with perfect weather to display the beautiful City to many folks who do not live in Miami Springs.

Optimist Club

Mayor Garcia thanked the Optimist Club for sponsoring the archery tournament and the Barbeque Cook-off.

Little League Opening Day

Mayor Garcia mentioned that his daughter loves playing Little League softball, which is very competitive. He congratulated the Little League.

13. Adjourn.

There being no further business to be discussed the meeting was adjourned at 8:11 p.m.

_____
Zavier M. Garcia
Mayor

ATTEST:

_____
Magalí Valls, CMC
City Clerk

Approved as _____ during meeting of:

Transcription assistance provided by Suzanne S. Hitaffer.

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

City of Miami Springs, Florida

The **Architectural Review Board** met at 7:00 p.m., on Wednesday, March 6, 2013 in the City Hall Council Chambers.

1) Call to Order/Roll Call

The meeting was called to order at: 7:00 p.m.

The following were present: Marc Scavuzzo
Joe Valencia*
Fredy Albiza
Ana Paula Ibarra
Valentine Soler

*Arrived at 7:07 p.m.

Also present: Board Liaison – Vice Mayor Jennifer Ator
Board Secretary Elora R. Sakal

2) Approval of Minutes:

Minutes of the December 7, 2011 meeting were administratively approved as written.

Board member Ibarra moved to approve the minutes as written and Board member Albiza seconded the motion, which carried unanimously on voice vote.

Vice Mayor Ator introduced herself to the board and said that she routinely attends the meetings although she was unable to attend the previous joint meeting. She commented that as shown in the previous meeting minutes, there were some disagreements and everyone on the Board, with the exception of Board member Ibarra resigned. She appreciates everyone serving on this Board, although she is uncertain of how much work there will be for them to do.

Vice Mayor Ator stated that the duties that were in the code for the Architectural Review Board were removed in the past two years. She noted that she is running for Mayor and her hope is to add some of those things and provide the Board with something to do because there is nothing worse than being on a committee that does not have a reason to meet. She explained that one of the reasons for meeting was to appoint a Chair. The Board needs a chair because the chair will also sit on the Memorial Committee.

Discussion ensued regarding the Memorial Committee and the process and objective of the Board and what the chair would be responsible for on that Board.

*Board member Valencia arrived at this time.

Vice Mayor Ator stated that she is uncertain what the Board's other duties would be at this point because there is nothing concrete. This Board has traditionally tried to be more assertive in which she feels that they should. She used the Education Advisory Board as an example of being very assertive and putting things in front of the Council.

Board member Ibarra asked Vice Mayor Ator if the assignments that had been referred to the Board no longer needed to be done and Vice Mayor Ator replied that there were items that were put into the 36th Street ordinance that would require it to come to this Board for revision, but they were all removed from the ordinance in which she voted against. She repeatedly said that everything should not be taken away from the Architectural Review Board.

Discussion ensued regarding why the previous Board members resigned from the Board.

Vice Mayor Ator explained that the previous Architectural Review Board did some work and it was passed on to Calvin Giordano for reviewing and for use of a basis to do their plan. Signs were approved by Calvin Giordano and they were beautiful and expensive. The Board's predecessors took into account that things needed to be fixed and that are not custom and expensive and their plan was not like Calvin Giordano's. Calvin Giordano's plans were approximately $100,000 for one intersection and the City was not willing to pay that amount.

Vice Mayor Ator stated that the City did not do anything because the plan was very expensive. There was approximately $125,000 left in the budget last year for Downtown funding that was used to balance the budget because a budget was passed that did not have enough income without dipping into reserves and she voted against it. There is only so much she can do from sitting in seat four and that is why she is running for Mayor.

Vice Mayor Ator explained the duties of the Chair and asked Board Secretary Elora Sakal if she contacts the Chair for agenda items. Board Secretary Sakal responded that the Board discusses what they would like to place on the agenda for the next meeting.

Board member Scavuzzo asked if the commercial colors were still part of the Architectural Review Board's duties and Vice Mayor Ator replied that the only items the Board can work on is what has been assigned to the Board from Council.

Vice Mayor Ator said that the Board can discuss whatever they want to or suggest to Council that they place an item on the agenda. The Board can ask a Council member to sponsor an item. She has been repeatedly contacted by Boards that she is not the liaison for to have items placed on the Council agenda.

To answer Board member Soler's question, Vice Mayor Ator said that if a board member has a situation that is related to architecture it can be discussed and then asked to be reviewed by Council. All other situations that are not related to architecture should be taken to the City Manager.

Board member Valencia commented that it is difficult to do a job when one does not know what the job is and Vice Mayor Ator replied that the Board does not really have a job right now.

Vice Mayor Ator commented that the City Attorney has stated that the Boards do not have any individual authority and any power that they have derives out of the Council. She suggested that the Board can present items to Council that they believe should be addressed at a Council meeting.

Board member Valencia would like to propose that the Council prepare a mission statement for what the Board is supposed to do.

Vice Mayor Ator clarified that the Board's rules and regulations are listed in the code which was amended to be clearer since many of their duties were removed.

Board member Valencia proposed that the Board should ask Council to determine what they want the Board to do other than act at the direction of the Council.

Vice Mayor Ator suggested that the Board prepare what they propose to be their mission statement and list the things that they should be doing and then send it to Council for revision. She noted that she has also asked the City Manager to always have a person from the City at all of the Board meetings other than the clerk. The obvious choice for this board would be Planning and Zoning Director Jim Holland.

Board Secretary Sakal clarified that it was not necessary for Mr. Holland to be present at tonight's meeting since the only agenda item is to appoint a Chair and Vice Chair.

3) **Old Business:** None.

4) **New Business:**

a) Selection of Chair

Board member Soler recommended Board member Scavuzzo as Chair, and by consensus all agreed.

b) Selection of Vice Chair

Board member Soler recommended Board member Ibarra as Vice Chair, and by consensus all agreed.

5) Other Business:

The Board members each introduced themselves.

Vice Chair Ibarra suggested that the Board could possibly start to look at the original study and see if they can go to Council with their ideas about implementing some of those plans when the funds become available and prices can be researched so that funds can be placed in the budget for the following year.

Vice Chair Ibarra commented that the code was being made too uniform. She used the McDonald's as an example because they had to apply for many variances and those requirements would only apply if something is being done on Westward Drive. There was some concern that the code was driving business away or making it more complicated for businesses. These are items that the Architectural Review Board can address.

Discussion ensued regarding the Coral Gables Architectural Review Board and the duties and strengths that they have.

Vice Chair Ibarra said that one item to place on the agenda for discussion would be to make suggestions or modifications to the code that the Board feels would bring some consistency. Another suggestion that the previous Board had was to make recommendations for improvements in Miami Springs such as signage, Westward Drive and the Downtown area.

Chair Scavuzzo asked if Council would be amenable to having a screening Board for new projects that come into the City and Vice Mayor Ator believes that it depends on the Council that will hold office after the elections.

Vice Mayor Ator explained that in her experience, former Mayor Bain has never been a fan of telling people what to do about their property. He is a very down to earth and basic man and he has his core beliefs and does not move off of those core beliefs. He never wants to raise the fees that the City charges for occupational licenses. The other members on the current Council are not as much like that. She said that the City Attorney did not want the Architectural Review Board to be able to review the items and was opposed to it when it was passed the first time.

Vice Mayor Ator commented that there are candidates that are running who are interested in seeing change and are interested in moving forward and for this Board to be a part of the process. She believes that the Board has good suggestions and they should be discussed. She noted that former Chair Mark Trowbridge is the President of the Chamber in Coral Gables and he can come to speak with the Board.

Vice Mayor Ator stated that if a Board member comes before Council requesting something and she is not the Mayor and the current Mayor is still the Mayor, he cannot say no to anyone. She has never met anybody who cannot say no to anybody better than Mayor Garcia.

Vice Mayor Ator said that if the Board as a whole was to come to a Council meeting and they are on the agenda and feel strongly about something then they will be more likely to get it approved.

Board member Soler would like to place green space for commercial purposes on the next Architectural Review Board agenda.

Discussion ensued regarding an area on Curtiss Parkway that is being used as a parking area and how the City had an RFP regarding this area. (See attached photo distributed by Board member Soler).

Board Secretary Sakal advised the Board members that they cannot go into detail about this item unless it is on the agenda and she will place it on the agenda for discussion at the next meeting as requested by Board member Soler.

Chair Scavuzzo would like to place the color palette on the agenda for the next meeting.

6) Adjournment

There was no further business to discuss and the meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Elora R. Sakal
Board Secretary

Approved as written at meeting of:

****

The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council.

****

DRAFT

City of Miami Springs, Florida

The **Recreation Commission** met in Regular Session at 7:00 p.m., on Tuesday, March 12, 2013 in the Council Chambers at City Hall.

1. Call to Order/Roll Call

The meeting was called to order at: 7:10 p.m.

The following were present:	Vice Chair Clark Rinehart Dr. Stephanie Kondy Jorge Santin
Absent:	Beth Tilman
Also present:	Golf & Recreation Director Omar Luna Board Secretary Elora Sakal

2. Approval of Minutes

Minutes of the November 13, 2012 meeting were approved **as written.**

Board member Kondy moved to approve the minutes. Board member Santin seconded the motion which was carried unanimously on voice vote.

3. Old Business

4. New Business:

a) Selection of Board Chairman and any other Vacant Board Position

Board member Santin recommended that Vice Chair Rinehart be appointed the new Chairman. Board member Kondy seconded the motion which was carried unanimously on voice vote.

Chair Rinehart commented that Mr. Luna could make suggestions to Council as to who would be a good person to fill the vacant seat.

Board member Santin stated that he hopes that the next Board member who is appointed to the Board will have a knowledgeable background in Recreation and is someone who is very involved in the Recreational programs.

The Board agreed to wait until there is a full Board to appoint a Vice Chair.

b) General Discussion for Future Meeting Items

Board member Santin would like to have a pool update at the next Board meeting.

Mr. Luna explained that the pool is 58 years old and the life expectancy of most buildings on average is between 40 to 50 years. He has been lucky that it has survived more than 50 years. He attempted to Diamond Brite the pool and approximately six contractors looked at the pool and they all basically said the same thing which is that there are deeper issues with the pool rather than the Diamond Brite.

Discussion ensued regarding the need for replacing the pool because of its extreme poor conditions and finding the funds to have the pool replaced.

5. Other Business: None.

6. Adjournment

There was no further business to be discussed and the meeting was adjourned at 7:27 p.m.

Respectfully Submitted,

Elora Sakal
Board Secretary

Approved as _____ during meeting of: _____

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

****

"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".

****

Golf and Country Club Advisory Board

Cancellation Notice

The Golf and Country Club Advisory Board meeting scheduled for Wednesday, March 13, 2013 has been canceled due to lack of quorum.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
City Clerk
Golf and Country Club Advisory Board Members
Omar Luna, Golf Director
Sandy Pell, Golf Superintendent
Post

City of Miami Springs, Florida

Board of Parks and Parkways

CANCELLATION NOTICE

The Board of Parks and Parkways Regular Meeting of Thursday, March 14, 2013 has been canceled in advance.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
City Clerk
Board of Parks and Parkways Members
Public Works Director
Post

City of Miami Springs, Florida

CANCELLATION NOTICE

The Revitalization and Redevelopment Ad-Hoc Committee Meeting of March 18, 2013 has been canceled in advance.

Elora R. Sakal
Board Secretary

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
City Clerk
Revitalization and Redevelopment Board Members
Post

Ecology Board

Cancellation Notice

The Ecology Board Meeting of Tuesday, March 26, 2013 has been canceled in advance.

Elora R. Sakal
Board Secretary

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Ecology Board Members
Public Works Director
Post

CANCELLATION NOTICE

CODE REVIEW BOARD

Due to the fact that the City Council has not directed the Code Review Board to review any ordinances this month, the regular meeting of Thursday, March 28, 2013 has been canceled in advance.

Magalí Valls, CMC
City Clerk

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Planning and Zoning Director
Building and Code Compliance Director
Code Review Board Members and Secretary
Post

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared MARIA MESA, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CITY OF MIAMI SPRINGS
PUBLIC HEARING 3/25/2013

in the XXXX Court,
was published in said newspaper in the issues of

03/13/2013

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida, each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this

13 day of MARCH , A.D. 2013

B. Thomas

(SEAL)

MARIA MESA personally known to me

B. THOMAS
Commission # DD 937532
Expires November 2, 2013
Bonded Thru Troy Fain Insurance 800-385-7019

PUBLIC HEARING

The Miami Springs City Council will conduct a public hearing at their regular meeting on Monday, March 25, 2013, at 7:00 p.m. in the Council Chambers at City Hall, 201 Westward Drive, Miami Springs, Florida regarding the following proposed ordinance:

ORDINANCE NO. 1052-2013 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE OF ORDINANCE SECTION 95-02, PARKS AND RECREATION FACILITIES - HOURS OF OPERATION; BY INCLUDING THE CITY GAZEBO AND ADJACENT GRASSED AREA WITHIN THE HOURS OF OPERATION RESTRICTIONS; REPEALER; EFFECTIVE DATE.

Anyone wishing to offer verbal or written comment regarding the proposed ordinance may do so at the public hearing. A copy of the proposed ordinance is posted for public review on the bulletin board located next to the elevator on the first floor at City Hall.

Magali Valls, CMC, City Clerk

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. §286.0105).

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: 305.805.5006, no later than seven days prior to the proceeding.

3/13 13-3-256/2049384M

$77.17

ORDINANCE NO. 1052-2013

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE OF ORDINANCE SECTION 95-02, PARKS AND RECREATION FACILITIES - HOURS OF OPERATION; BY INCLUDING THE CITY GAZEBO AND ADJACENT GRASSED AREA WITHIN THE HOURS OF OPERATION RESTRICTIONS; REPEALER; EFFECTIVE DATE.

WHEREAS, the City promulgated an Ordinance addressing the hours of operation of its Parks and Recreational facilities 2007; and,

WHEREAS, the City Administrative Staff and Police Department have recognized that the City Gazebo and adjacent grassed area have been experiencing the same problems that required the enactment of Code Section 95-02; and,

WHEREAS, the proper establishment and posting of hours of operation will permit both the City Police Department and Code Compliance Department to insure for the protection and security of this additional City property; and,

WHEREAS, the enactment of this Ordinance will provide the City's Police Department and Code Compliance Department with the specific authority to enforce the promulgated hours of operation; and,

WHEREAS, by insuring the protection and security of this additional City property, the City will substantially limit or eliminate its exposure to liability situations at this location; and,

WHEREAS, the City Council of the City of Miami Springs has determined that it is in the best interests of the City and its citizens to enact legislation establishing the hours of operation for this additional City property:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:

Section 1: That Code of Ordinance Section 95-02, Parks and Recreational Facilities - Hours of Operation, is hereby amended as follows:

Sec. 95-02. Parks and Recreational Facilities - Hours of Operation.

(A) Parks - . . . . .

(B) Gazebo/Adjacent Grassed Area - No person shall be permitted to enter or remain in or near the City Gazebo or adjacent grassed area between sunset and sunrise, except as may be specifically posted from time to time by the City.

~~(B)~~(C) Golf Course/Clubhouse - . . . . . .

~~(C)~~(D) City Recreational Facilities - . . . . . .

~~(D)~~(E) Exceptions - . . . . . .

~~(E)~~(F) Authority to Execute - . . . . . .

~~(F)~~(G) Authority for Signage - . . . . . .

~~(G)~~(H) Enforcement - . . . . . .

Section 2: That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

Section 3: That the provisions of this Ordinance shall be effective immediately upon adoption by the City Council.

(THIS SPACE INTENTIONALLY LEFT BLANK)

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida this 25th day of March, 2013.

The motion to adopt the foregoing ordinance was offered on second reading by _____ , seconded by _____ , and on roll call the following vote ensued:

Vice Mayor Ator	"___"
Councilman Best	"___"
Councilwoman Bain	"___"
Councilman Lob	"___"
Mayor Garcia	"___"

_____
Zavier M. Garcia
Mayor

ATTEST:

_____
Magalí Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Jan K. Seiden, Esquire
City Attorney

First reading: 03-11-2013
Second reading: 03-25-2013

Words ~~-stricken through-~~ shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.

CITY OF MIAMI SPRINGS
Public Works
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195

Agenda Item No.

City Council Meeting of:

3-25-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Thomas Nash, Public Works Director

DATE: March 20, 2013

RECOMMENDATION:

Recommendation that Council Approve an Expenditure of $75,359, to H & R Paving Inc., Utilizing Miami Dade County RPQ 20120073, as Provided in Section 31.11 (E) (5) of the City Code

REASON: To repair roadway @ Minola Dr from S Royal Poinciana to Oakwood Dr

COST: $ 75,359.00

FUNDING: CITT funds
Account No. 135-0902-541-46-00

DOCUMENTS: Quote & Miami Dade County recommendation for award letter.

PROFESSIONAL SERVICES APPROVAL:

1955 NW 110 Ave., Miami, FL 33172
Telephone: (305) 261-3005
Fax: (305) 592-6079

H&R PAVING INC.

PROPOSAL

QUOTE NO.	JACHL-471A
DATE:	Mar 19, 2013

LICENSED AND INSURED

TO	CITY OF MIAMI SPRINGS (P.W.D.) 345 N ROYAL POINCIANA BLVD MIAMI SPRINGS, FL 33166-5259
CONTACT	

TO	Minola Dr. from S. R. Poinciana to Oakwood Dr.
CONTACT	305-805-5170x4225 **FAX:** 305-805-5176

We hereby propose to furnish all labor, material, equipment and insurance, **SUBJECT TO ALL TERMS AND CONDITIONS AS SET FORTH ON BOTH SIDES OF THIS PROPOSAL, AS FOLLOWS:**

REVISED QUOTE

--Mobilization @ L.S. $700.oo

--M.O.T.; 4 ea. @ $850.oo/ea

--Milling existing asphalt 1" average and haul away removed material; approx. 7,116 SQY @ $4.oo/SQY

--Resurfacing 1" average with type S-111 hot asphaltic concrete plant mix; approx. 407 Tons (7,116 SQY) @ $100.oo/Ton

--Restore pavement marking as it currently is; L.S. $2,095.oo

Notes: All other job not listed above will be extra charged. Final bill based on field measurements upon completion of job. First mobilization at not charge; additional ones, if any, will be additionally charged. All required permits by others. Contractor/Owner will reaccommodate/remove any parked vehicles, construction materials, machinery, etc, having every area ready for paving work. "H & R Paving, Inc." cannot be held responsible for puddles/birdbaths/water ponding due to defective base surface (lack of gradient/low spots/humps) for stormwater run-off. Prices are good for 30 days and may be subject to escalation thereafter. Prices do not include MOT, engineering layout, sawcutting, testing, surveying, As builts, bonds, milling marking/signage, demolition/dismantle works, objects/obstacles removal, etc. Asphalt leveling/overrun tonnage, if any, will be additionally charged. Utility casting adjustments (valve, manhole, etc) by others.

TOTAL: **75,359.00**

We hereby propose to furnish labor and materials - complete in accordance with the above specifications, for the sum shown above, with payment to be made as follows:

NOTE: Cost of permits to be billed additionally. Subgrade preparation if required under equipment rental basis. This proposal subject to acceptance within 30 days and is void thereafter at the option of **H & R PAVING, Inc.** (READ RESERVE SIDE)

Authorized Signature: _____

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.1/3 upon acceptance, when rock base is in place, balance upon completion. INTEREST will be charged on all delinquent accounts at the highest legal rate of interest allowable under the laws of the state of Florida.

MIAMI-DADE COUNTY
miamidade.gov

Public Works and Waste Management Department
111 NW 1st Street • Suite # 1410
Miami, Florida 33128
T 305-375-2930; F 305-375-2931

October 2, 2012

CLERK OF THE BOARD
2012 OCT -2 PM 4:03
CLERK, CIRCUIT & COUNTY CTS.
MIAMI-DADE COUNTY, FLA.

CERTIFIED MAIL No.
7011 1150 0000 4340 4373

FACSIMILE; TELEPHONE No.
(305) 592-6079; (305) 261-3005

Mr. Raul Gonzalez
H & R Paving, Inc.
1955 NW 110th Avenue
Miami, Florida 33172

Re: **Recommendation for Award**
Request for Price Quotation (RPQ) No. 20120073 (MCC 7360 Plan – CICC 7360-0/08)
People's Transportation Plan Roadway Resurfacing Contract

Dear Mr. Gonzalez:

This letter will serve as your notification that you have been recommended for award for the above referenced RPQ based on your Price Quotation submitted on Wednesday, September 6, 2012. The total RPQ amount is for one million three hundred twelve thousand eight hundred eighty-four dollars and four cents ($1,312,884.04). This includes a base contract amount of one million one hundred thirty-one thousand one hundred forty-six dollars and forty-six cents ($1,131,146.46), a contingency amount of one hundred thirteen thousand one hundred fourteen dollars and sixty-five cents ($113,114.65), and dedicated allowances totaling sixty-eight thousand six hundred twenty-two dollars and ninety-three cents ($68,622.93). The contract duration is established as **450-calendar days.** However, the recommendation of award is contingent upon the submission of the required items listed below:

1. Performance and Payment Bond as required in Contract No. MCC 7360 Plan, Section 2.0 Special Conditions, Page 16, Article 2.11, **PERFORMANCE AND PAYMENT BOND**. (The **original attached documents** must be used and three (3) sets must be provided).
2. Letter from Bonding Agent granting Miami-Dade County authorization to date the Performance Bond.
3. Copies of current insurance certificates.
4. Copies of required license(s).

The preceding documents are required as outlined within Contract MCC 7360 Plan and to be submitted within 10 business days. Failure to submit the document(s) within the specified time, or any extension granted, will result in the award being rescinded.

Subsequent to the review and approval of the aforementioned documents, you are required to obtain the required permits in the time stipulated in the RPQ. Upon obtaining the permit(s), a copy(s) must be submitted to the Project Manager prior to commencement of work.

No work is to be performed without a permit unless the Project Manager issues a written directive to proceed without permit(s).

This letter will also serve as a reminder that all work must be performed according to the scope of work and contract's terms and conditions, all permits and inspections and in accordance with all applicable Federal, State and local laws, codes and regulations.

Additionally, this contract, along with any future contracts awarded to your firm, have very similar completion scheduled and competing deadlines. Please be advised that your firm must have the resources to ensure work proceeds without delay once the "Notice to Proceed" is issued. Lack of equipment, personnel or additional contracts with similar completion schedules, will not be reason for delay.

Further, it shall be understood that since proceeds from the Charter County Transportation System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County may be used to pay for all or some part of the cost of this contract, no award of this contract shall be effective and thereby give rise to a contractual relationship with the County unless and until the Citizens' Independent Transportation Trust (CITT) and the County Commission have approved the award of the contract, and such award becomes final (either by expiration of 10 days after such award without veto by the Mayor, or by Commission override of a veto).

Should you have any questions please contact me at (305) 375-2930.

Sincerely,

Frank Aira, P.E., CFM
Division Manager, PWWM

cc: Antonio Cotarelo, P.E., PWWM
Bassam Moubayed, PWWM
Duane Kopp, P.E., PWWM
Ruth Rodriguez, PWWM
Alvaro Castro, PWWM
Rodney McMillian, PWWM
Alejandro Martinez-Esteve, RA, LEED AP
Alicia Arce, PWWM
Ultimo De Oliveira, ISD
Patrice Hill, SBD
Traci Adams-Parish, SBD
Clerk of the Board
Project File

The second lowest bidder, H & J Asphalt, Inc. proffered a base bid of $1,230,998.35, eight percent over the lowest bidder. The third lowest bidder, Community Asphalt Corporation proffered a base bid of $1,424,664.83, fourteen percent over the second lowest bidder. The fourth lowest bidder, General Asphalt Co., Inc. proffered a base bid of $1,512,907.81, six percent over the third lowest bidder. Based on the results of the solicitation, PWWM issued a recommendation for award on October 2, 2012 for RPQ No. 20120073 to H & R Paving, Inc., with the stipulation that approval for this project must be obtained from the CITT and the BCC.

The work to be accomplished for this project consists of, but is not limited to, furnishing all supervision, labor, required materials, equipment, and tools to perform all operations necessary for roadway resurfacing improvements. The work includes clearing and excavating of shoulder areas or build-up, grading and clean-up of adjacent shoulders and removal of roots, if required. Additionally work includes milling of existing pavement, resurfacing of the full roadway, the widening and resurfacing of intersecting streets, and resurfacing of asphalt pathways (pedestrian, bicycle, etc.) adjacent or not to the edge of the pavement, if necessary.

Alina T. Hudak
County Manager/Deputy Mayor

CITY OF MIAMI SPRINGS
Finance Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5014
Fax: (305) 805-5018

Agenda Item No.

City Council Meeting of:
3-25-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: William Alonso, Asst. City Manager/ Finance Director

DATE: March 20, 2013

RECOMMENDATION:

Recommendation that Council approve a Change Order to Branching Out, Inc., in the amount of $ 2,000.00, for one new ConVault 500 gallon split compartment fuel tank, pursuant to Section §31.11(F)(11)(c) of the City Code.

DISCUSSION: Back in December 2012 Council approved an expenditure of $19,800.00, to Branching Out, Inc. for completing the replacement of the 250 gallon diesel tanks, certifying the existing 500 gallon fuel tank and providing all documentation as required by Miami-Dade Department of Regulatory & Economic Resources (RER).

The Change Order of one new ConVault 500 split compartment fuel tank will replace both the 250 gallon diesel tank as well as the existing 500 gallon tank.

COST: $ 2,000.00

FUNDING: Designated Fund Balance - See attachment "A"

PROFESSIONAL SERVICES APPROVAL:

Branching Out, Inc.

Environmental, Engineering & Construction Services

23300 S.W. 134 Avenue Homestead, Florida 33032
Phone: 305-258-8101 Fax: 305-258-3812 Email: branchout1@bellsouth.net

PCC055725, CFC057075, EC0001470, EB6740, CGC006150, LP Gas: 26302, LEED AP Certified

March 11, 2013

Mr. Christian Ossa, E.I.
Atkins North America, Inc.
2001 N.W. 107th Avenue
Miami, FL 33172-2507
Christian.ossa@atkinsgloboal.com

RE: Revised Proposal for Engineering & Construction Services
To Install Aboveground Tank in Miami Springs, Florida

Dear Mr. Ossa:

In accordance with your request, this proposal for professional environmental engineering and construction services is submitted for your consideration and approval.

I PURPOSE OF AGREEMENT / PROJECT DESCRIPTION

Tasks:

Contractor Shall:

Option 1

1. Provide Engineering design and drawings to obtain a new permit for one Aboveground ConVault Split Compartment Fuel Tank in Miami Springs, Florida.

2. Provide and Install One new ConVault 500 gallon UL#2085 two hour fire rated ballistic impact resistant split compartment (250 Gas/250 Diesel) tank with; Krueger gauge, two emergency vents, primary vents, tank restraints, and interstitial leak detectors on Client provided slab.

3. Provide and install Client provided dispensers on tank.

4. Provide and install a 4'x 6' x 6" fueling pad in front of existing tank slab.

5. Provide start up testing and training.

Lump Sum Price $21,800

Option 2

6. Provide Engineering design and drawings to PROVIDE AS BUILT PLAN FOR EXISITING TANK AND NEW PERMIT FOR 250 GALLON TANK INSIDE SHOP MAINTENANCE AREA.

7. Provide and Install One new ConVault 250 gallon UL#2085 two hour fire rated ballistic impact resistant tank with; Krueger gauge, two emergency vents, primary vents, tank restraints, and interstitial leak detectors on Client provided slab Inside Maintenance Shop area.

8. Provide and install OUTSIDE VENT AND Client provided dispensers on tanks.

9. Provide start up testing and training.

Lump Sum Price $20,500

Please Note:

1. Client to provide survey, folio and elevation certificate.

2. Client to provide electrical.

II. SCHEDULE

CONSULTANT anticipates commencing work within fifteen (15) working days pending permit approval.

III COMPENSATION

These tasks shall be performed for the lump sum fee of $21,800.00

Should you have any questions or require additional information, please contact me at (305) 258-8101.

Very Truly Yours,

Leanna Stacy for

M. S. Burchell
Branching Out, Inc.
Environmental Engineering & Construction

ATTACHMENT A

CITY OF MIAMI SPRINGS
PROPOSED GENERAL FUND BALANCE DESIGNATIONS
PROJECTED FISCAL YEAR 2012-2013

DESIGNATION	Actual Balance 9/30/2012	FY2012-13 Additions	FY2012-13 Reductions	Projected Balance 9/30/2013
Country Club Roof	60,120	-	60,120	-
Storage Tank-DERM project at the golf course	25,760	-	21,800	3,960
Westward Median	3,000	-	3,000	-
Contingency-Hurricane Costs	500,000	-	-	500,000
Pool improvements	258,542	-	8,000	250,542
Total proposed designations	$ 847,422	$ -	$ -	$ 754,502
Encumbrances appropriated FY2013	$ 86,325	$ -		$ 86,325
Total Available Fund Balance	4,394,465	-	92,920	4,301,545
Unrestricted, Undesignated fund Balance	3,460,718			3,460,718
25% of FY12-13 Budgeted expenditures.....				$ 3,460,718
Excess(deficit) funds available for designation				$ (0)

-

Approved by Council at the November 19, 2012 meeting.

CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Magalí Valls, City Clerk

DATE: March 13, 2013

SUBJECT: **PENDING BOARD APPOINTMENTS**

****

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
Board of Adjustment				
Mayor Zavier M. Garcia	Francisco Fernández	04-30-2015	10-14-1991	11-28-2011
Architectural Review Board				
Councilwoman Bain - Group II	Joe Valencia	10-31-2014	02-27-2012	02-27-2012
Civil Service Board				
Councilwoman Bain - Group II	Carrie Figueredo	06-30-2015	08-24-2009	08-24-2009
Councilman Best – Group I	Rob Youngs	06-30-2015	01-11-2010	01-11-2010
Code Review Board				
Mayor Zavier M. Garcia	Connie Kostyra*	04-30-2015	VACANT	VACANT
Disability Advisory Board				
Mayor Zavier M. Garcia	Charlene Anderson*	12-31-2013	VACANT	VACANT
Councilwoman Bain - Group II	Peter Newman*	12-31-2013	VACANT	VACANT
Ecology Board				
Councilman Best – Group I	Martin Crossland*	04-30-2015	VACANT	VACANT
Councilman Lob– Group III	Dr. Mara Zapata*	04-30-2013	VACANT	VACANT
Vice Mayor Ator – Group IV	Ann Trina Aguila*	04-30-2013	VACANT	VACANT

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
Historic Preservation Board				
Mayor Zavier M. Garcia	Sydney Garton**	01-31-2016	11-08-1993	02-08-2010
Recreation Commission				
Councilman Best – Group I	Jim Caudle*	04-30-2015	01-14-2013	01-14-2013
Revitalization & Redevelopment Ad-Hoc Committee				
Councilman Best – Group I	Arturo Rábade*	N/A	N/A	N/A
Vice Mayor Ator – Group IV	Todd Stiff*	N/A	VACANT	VACANT

* Connie Kostyra resigned on April 28, 2011.
Charlene Anderson resigned on June 6, 2011.
Peter Newman resigned on August 1, 2009.
Dr. Mara Zapata resigned from the Ecology Board to become a member of the Education Advisory Board.
Martin Crossland resigned on January 9, 2013.
Ann Trina Aguila resigned on January 9, 2013.
Todd Stiff resigned from the Revitalization & Redevelopment Ad-Hoc Committee to become the alternate member of the Board of Adjustment/Zoning & Planning Board
Jim Caudle resigned on January 31, 2013.
Arturo Rábade was removed by Councilman Best on January 28, 2013.

** Historic Preservation Board – Council confirmation required per §153.11 of the City Code of Ordinances: "..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council....."

cc: City Manager
Assistant City Manager/Finance Director
City Attorney
Affected Board Members

O:\3\BOARDS\Pending Board Appointments - 03-25-2013 CCRM.doc

Recreation Department
1401 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5075

Agenda Item No.

City Council Meeting of:
03-25-2013

Omar Luna, Rec. and Golf Director

TO: Ron Gorland, City Manager

FROM: Omar Luna, Recreation and Golf Director

SUBJECT: Pool Renovation/Repairs Discussion

DATE: February 20, 2013

At our previous Council meeting on February 25, 2013 we discussed the issues of the pool and suggested 3 options however my memo also advised that we were trying to locate an engineering firm that has a non-invasive method of determining the structural integrity of our pool. Since then, Tammy Romero (Professional Services Supervisor) and I met with two additional firms, with what we thought would be non-invasive methods (1 & 2 of which both are described below). To-date we have met with a total of 12 different firms/individuals to discuss the project at length **Attachment "A"**.

Method 1- x-raying the pool walls and floor surface- Attachment "B"

- Equipment used is a Gamma Projector/Iridium 192 source
- Gives off radiation of approximately 150' in all four directions
- 4 ½ X 17 films (much like a human x-ray)
- Pool must be drained to gain access to both sides of the wall and floor (film on one side and camera on the other). Ground fill would have to be removed in order to gain access to bottom side of pool floor
- Slab thickness can only be a maximum of 12" in thickness
- 6 x-rays is $1500.00 (this is the minimum call out per day)
- $150.00 for each additional photo
- X-rays can only show cracks in the concrete, rebar, size, diameter and placement within 1/8" of an inch accuracy
- Does not show rusted rebar

Method 2- Ground Penetrating Radar (GPR)

- Pool will not have to be drained
- Only identifies spacing, size and orientation of the rebar and will not show to what extent the rebar is eroded

YH Engineering (recommended by Link Construction), one of the last two firms that we met with, verbally indicated to us neither of the methods would give us the information we were seeking. Additionally, he provided us with photos of the damages and his assessment of the pool along with his recommendation. See **Attachment "C".**

The two methods above (thought to be non-invasive methods of determining the pools integrity) turned out to be dead ends and landed us back at square one. Based on this additional information and the advice of YH Engineering, it is our recommendation to not move forward with either method.

At the present time we are working closely with Skip Reed, Building Official to come up with some alternatives so that we may move forward with the future of the pool project. We anticipate having this information ready and available to provide to Council on the April 8th meeting.

Engineer Services

Attachment A

1. Douglas Ramirez- Engineer
   Atkins
   305-514-3306
   2001 Northwest 107 Avenue
   Miami, Fl. 33172
   Douglas.ramirez@atkinsglobal.com
   - City's current Engineer
   - **Provided Scope of Services**

2. Kenny Pfeiffer- Designs and Plans
   786-235-2435
   786-235-2494 fax
   8754 SW 206 Lane
   Miami, Fl. 33189
   farkelpe@gmail.com
   - Referred by Skip Reed
   - Does not perform **"Destructive Testing"** which would be required for this project.
   - Recommends Snapp Industries for concrete restoration repairs

3. Joe Sheingold- Structural Engineer/ Special Inspections
   305-378-1244
   305-986-7002 Cell.
   12420 SW 75 Avenue
   Miami, Fl. 33156
   jsheing@yahoo.com
   - Referred by Skip Reed
   - Does not specialize in pools
   - Recommends Kenny Pfeiffer for the job
   - Does qualify for providing **"Special Inspections"**

4. John Wahler-
   AquaDynamics
   305-772-8975
   305-667-8975
   - Referred by Edwin Green and Beach Resorts, Inc.
   - Does not do restorative concrete work
   - Recommends: Snapp Indutries (#1 choose); Don Shackelford (2nd choose); John Pistorino & Alam (expensive although knowledgeable)

5. Don Shackelford-
   305-606-4169 Cell.
   305-271-8040 Wk.
   6731 SW 63 Court
   Miami, Fl. 33143
   engineer@40year.com
   - Referred by John Wahler (AquaDynamics)

6. Brandon Snapp- (Eugene Miller- Project Manager)
   Snapp Industries
   305-635-0687
   2902 NW 22 Street
   Miami, Fl. 33142
   snappind@bellsouth.net
   - Referred by John Wahler (AquaDynamics)
   - Referred by Kenny Pheiffer
   - Specializes in Concrete restoration repairs for pools

7. John Pistorino-
   Pistorino &Alam
   305-669-2700
   7171 SW 62 Avenue
   4th floor
   Miami, Fl. 33143
   info@pamiami.com
   - Referred by John Wahler (AquaDynamics)
   - Never returned phone calls or emails to set up a meeting

8. Bill McCain- Engineer
   772-473-6417
   William@wfmccain.com
   - Referred by Adam Frenz (Southern Pools)
   - **Provided Scope of Services**

9. James Belliveau & Assoc., Inc. – Engineer
   305-362-2252
   consultingengineer@comcast.net
   - **Provided Scope of services**

10. Douglas Wood & Assoc., Inc.- Engineer
    305-461-3450
    Sandro@douglaswood.biz
    - **Provided Scope of services**

11. NDT & Inspections, Inc.- x-raying
    Zeke
    954-625-7544 office
    954-914-6216 Cell.
    Karla.ndt@comcast.net
    - Referred by Link Construction
    - X-raying requires pool to be drained so that both sides of the pool walls are accessible
    - Concrete can not exceed more than 12 inches in thickness
    - Estimated cost is: 6 films 14 X 17 is $1,500.00 and $150.00 for each additional film
    - X-raying does not show rusted rebar

12. YH Engineering- x-raying and/or **G**round **P**enetrating **R**adar (GPR)
    Yousseff Hachem- President
    305-969-YHCE
    yh@yhengineering.com
    - Referred by Link Construction
    - Recommends neither procedure
    - only identify the spacing, size and orientation of the rebar and will not show to what extent the rebar is eroded
    - Only differences between the two procedures are that the x-raying technique requires access to both sides of the walls requiring us to drain the pool.

Tammy Romero

From: Karla Selfridge [karla.ndt@comcast.net]
Sent: Friday, March 15, 2013 11:29 AM
To: Tammy Romero
Subject: FW: RE: Rec. Pool- City of Miami Springs
Importance: High
Attachments: McGrath Pool Evaluation.pdf

Tammy,

In reference to the number of x-rays that would be needed is not up to me. The piece of film used is 4 ½" X 10" or 4 ½" X 17". That is the size of the picture you will receive. Someone else should determine prior to our arrival what exact locations need inspection. The x-ray can show cracks in the concrete, rebar, size, diameter, placement within 1/8" of an inch accuracy.

The equipment used is a Gamma Projector/Iridium 192 source. It does give off radiation when in use so we will have to set up radiation safety boundaries of approximately 150' in all four directions. Than job more than likely can be performed during the day but we prefer to do a walkthrough of the job prior to commencing so that we can evaluate things as accurately as possible. Please note, access to the top and bottom of the slab is necessary to do the x-ray. Film goes on one side and the camera on the other. We can x-ray slab thickness up to 12" (maximum).

What I provide is reference information only, it is up to the engineer for example to determine if the x-rays provide him enough information to assess the level of damage.

As mentioned in our conversation the prices are 1-6 x-rays is $1500.00 minimum call out per day, and $150.00 each additional shot. Please review the information and let me know if need anything else. Thank you.

Sincerely,

Karla Selfridge

Vice President/Office Manager
N.D.T. & Inspections, Inc.

www.yhengineering.com

12151 SW 128 Ct., Suite 104 Miami, FL 33186 Phone: (305)969-9423 Fax: (305)969-9453

Youssef Hachem Consulting Engineering

March 18, 2013

Mr. Omar Luna
Recreation Director
City of Miami Springs
1401 Westward Dr.
Miami Springs, Florida 33166

RE: Pool and Deck structural assessment at
1401 Westward Dr.

Dear Mr. Luna:

Pursuant to your request, on March 12, 2013 we inspected the pool and deck on the above mentioned address. The inspection was visual and cursory in nature, just to determine the magnitude of work needed for the structure.

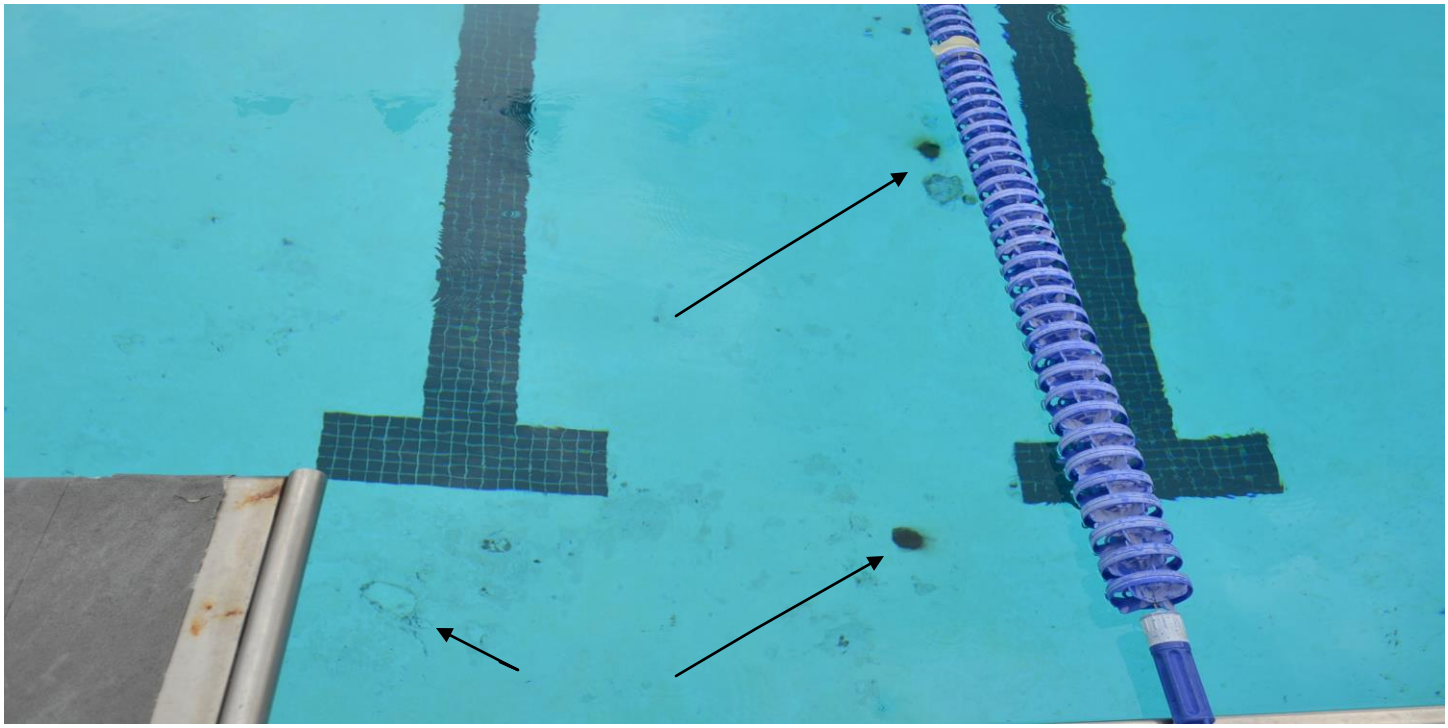
We inspected the pool and deck, and documented our findings in photographs. Again, this was not an in-depth inspection, but it was very informative. The Deck is a cast in place concrete deck supported by precast concrete joists. In turn, the joists are supported by beams and precast concrete piles. Inspecting the deck from the underside revealed that the deck, joists, beams, and some piles are in need of extensive concrete restoration. Moreover, the pool did exhibit coating delamination, hairline cracking and rust stains. As I understand it, the pool has already been inspected, and its condition is well documented.

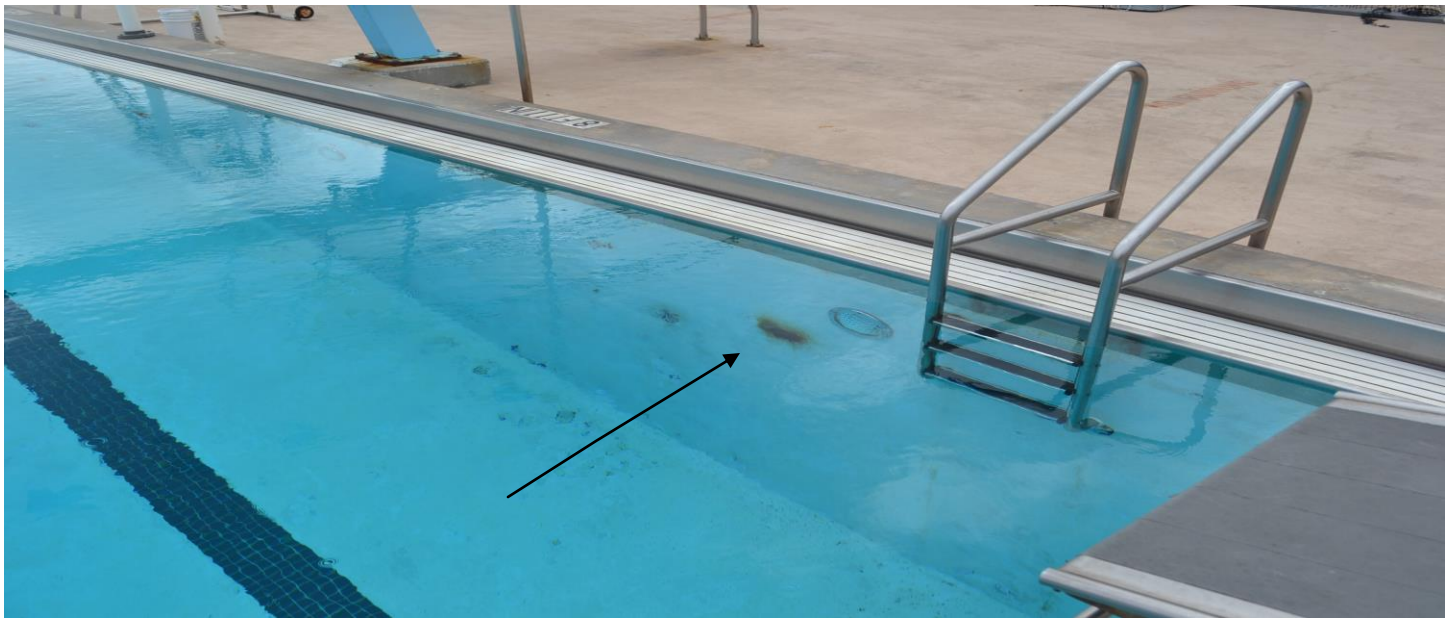
In Summary, the deck and the pool are in need of repair, which will put the complex out of service for few months. The extent of repairs cannot be determined with extensive inspection and condition assessment. Moreover, the City should investigate the possibility of a new pool complex, whereby the existing will stay in service until the new complex opens, hence reducing downtime. There are many factors that play into such a decision including life cycle analysis of new complex versus repair of existing complex.

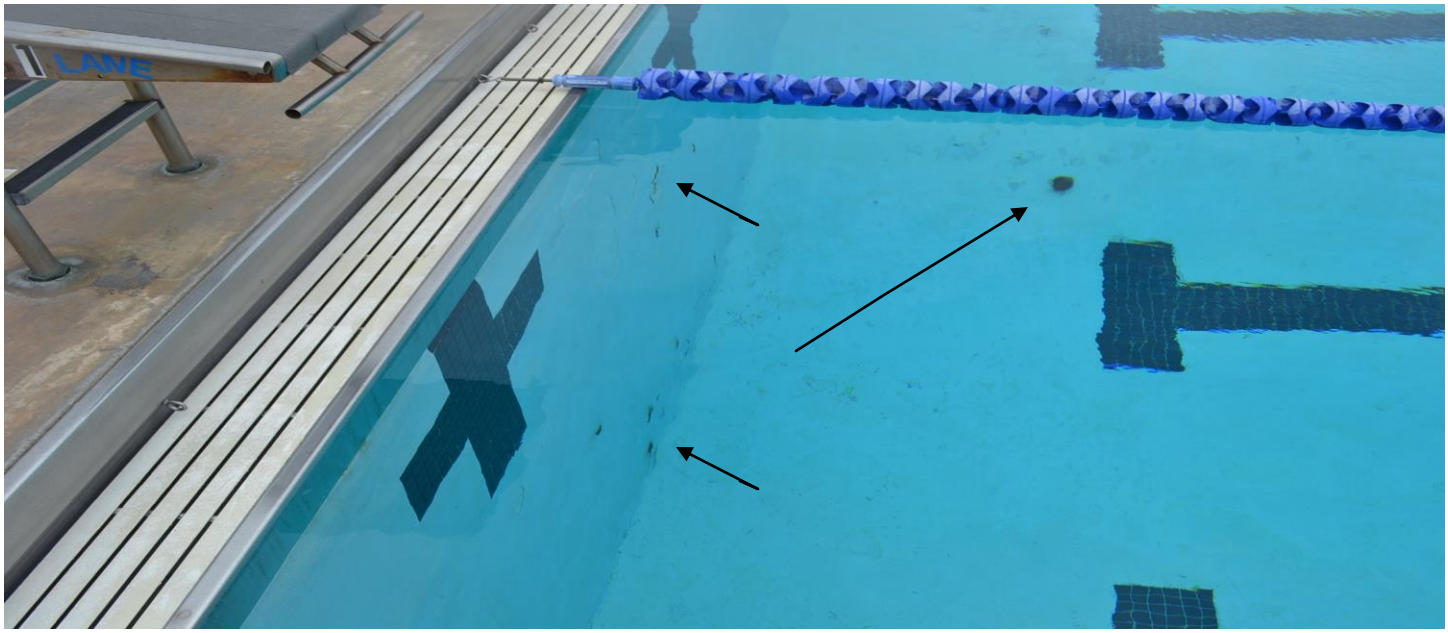
If you have any questions, please do not hesitate to contact us at 305-969-9423

Sincerely,

Youssef Hachem, Ph.D., P.E., S.I.
Florida Professional Engineer 43302
Florida Special Inspector 6985061






LANE

CANTEX

CITY OF MIAMI SPRINGS
City Manager
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5010
Fax: (305) 805-5040

Agenda Item No.

City Council Meeting of:
03-25-2013

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Ron Gorland, City Manager

DATE: March 21, 2013

RECOMMENDATION:

Approve attached request to serve alcohol to the 21 and over guests in the Community Center (Rebeca Sosa Theater lobby) during the Bikini Goddess Fashion Show scheduled on Saturday, March 30th, 6:00PM to 8:30PM.

DISCUSSION:

This event is yet another example of types of events to show off our theater and generate more fee based revenue.

BUDGET:

Rental revenue is net $392.00 ($560 less 30%)

CITY OF MIAMI SPRINGS

City Manager's Office
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5010
Fax: (305) 805-5040

SPECIAL EVENTS APPLICATION

(TO CONDUCT A SPECIAL EVENT ON CITY PROPERTY OR OTHER PUBLIC PROPERTY)

1. **APPLICANT:** Dillian Hernandez - Production Designer & Stylist
   Name of Organization: Bikini Goddess
   Address: 700 NE 23rd St #308 Miami FL 33137
   Phone: 786 280 9402 Fax:

2. **EVENT:** Bikini Goddess Fashion Show
   Purpose: Fashion Show
   Profit: Yes Non-Profit:
   Date: 3-30-13 SATURDAY
   Time Start: 6:00 End: 8:30
   Estimated # of participants: 20 Estimated # of spectators: 200
   Location of event: Miami Springs Community Center 1401 Westward Drive Miami Springs Fl 33166
   (Attach map to show route, if applicable)

3. **INSURANCE**: Attach Certificate of Insurance naming City of Miami Springs as an additional insured. Limits $1 Million each person; $2 Million each occurrence for bodily injury liability; $100,000 each occurrence on property damage liability.

4. **FACILITY CLEAN-UP/DAMAGE REPAIR**: There is a deposit required of $100 to cover cost of applicant litter clean-up and facility repair. Applicant agrees to reimburse the City if its clean-up/damage repair costs exceed the $100 deposit. If no clean-up/damage repair is required, the deposit will be returned. **NOTE**: Applicant is responsible for providing adequate "recycling" containers to dispose of recyclable material.

5. **SPECIAL SERVICE**: Police: Traffic control and/or crowd control will be determined by the Miami Springs Police Department. Any police personnel costs incurred in addition to normal operating expenses will be provided by off-duty police officers and must be arranged with the Chief of Police or his designee.

6. **CODE COMPLIANCE**: Any placement of placards, banners, signs, etc., must be cleared with the Code Compliance Officer in compliance with the City Code.

7. **NOISE AND MUSIC PERMITS**: Permits may be issued upon the completion of the application, investigation, and decision making processes set forth in Code of Ordinance sections 99-20 through 99-25.

Applicant hereby affirms that none of the activities involved in this request involve any nudity or acts which could be construed as lewd, offensive to the senses, or offensive to the decency of an individual or the City.

Applicant: Dillian Hernandez (Print Name/Title) (Signature) 3-11-13 (Date)

1. Risk Manager Date 3/19/13
2. Chief of Police Date 03/13/2013
3. Code Compliance Date
4. City Manager Date 3.12.13

Done

Page 1 of 2

Loretta Boucher
cc: Jan Seidem
Done 3-14-13

Enclosure:			
Certificate of Insurance	Yes ____	No ____	Waived ____
Route Map	Yes ____	No ____	Waived ____
Clean-up/Damage Repair Deposit	Yes ____	No ____	Waived ____
Usage Fee	Yes ____	No ____	Waived ____
Special Condition	Yes ____	No ____	Waived ____
Facility Agreement	Yes ____	No ____	Waived ____

REFERENCES:

FOLLOW-UP NOTES:

Steves Margarita is the company that will be serving samples of their wine product at the fashion show. not selling.

Please initial

Revised May 15 2012

Bikini Goddess Fashion Show
featuring Meta Rose Clothing.

type of fashion: Swimwear
Age of Models - 18-28

Sponsor: Steves Margarita Company.
(wine only)

Max capacity - 200 people

Location: Miami Springs Community Center

1401 Westward Drive
Miami Springs Fl 33166

thank you!

please email Bikinigoddessparties@gmail.com

CITY OF MIAMI SPRINGS
City Manager
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5010
Fax: (305) 805-5040

Agenda Item No.

City Council Meeting of:
03-25-2013

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Ron Gorland, City Manager

DATE: March 21, 2013

RECOMMENDATION:

Extend to non-resident City employees, business owners and property owners some rate/fee benefits not currently available to them for Golf course usage by amending the Golf Course rate sheet (attachment "A") as follows:

EMPLOYEE, BUSINESS OWNER, AND PROPERTY OWNER RATES

All City of Miami Springs employees, their spouses, and their immediate family members under the age of 25, are eligible for resident fees upon presentation of proof satisfactory to the cashier.

DISCUSSION:

This is recommended as part of the City's on-going efforts to make ourselves as business business/owner friendly as possible.

BUDGET:

Revenue budget impact should be net positive.

CITY OF MIAMI SPRINGS
City Manager
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5010
Fax: (305) 805-5040

Agenda Item No.

City Council Meeting of:
08-25-2013

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Ron Gorland, City Manager

DATE: March 21, 2013

RECOMMENDATION:

Extend to non-resident City employees, business owners and property owners some rate/fee benefits not currently available to them for Recreation usage by amending the Golf Course rate sheet (attachment "A") as follows:

EMPLOYEE, BUSINESS OWNER, AND PROPERTY OWNER RATES

All City of Miami Springs employees, their spouses, and their immediate family members under the age of 25, are eligible for resident fees upon presentation of proof satisfactory to the cashier.

DISCUSSION:

This is recommended as part of the City's on-going efforts to make ourselves as business business/owner friendly as possible.

BUDGET:

Revenue budget impact should be net positive.

City Manager
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5010
Fax: (305) 805-5040

Agenda Item No.

City Council Meeting of:
03-25-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Sandy Pell, Interim Golf Course Manager

DATE: March 21, 2013

SUBJECT: Youth Golf Summer Camp Program

RECOMMENDATION:

Enter into the attached facility agreement (Exhibit A) based on the proposal received from with Philip J. Argianas, PGA Certified Professional Instructor, (Exhibit "B"), to initiate a Youth Golf Summer Camp program which, with extensive marketing and programming will not only be successful this summer but in future summers. This new relationship could also result in a much desired year-round youth golf and family golf program.

DISCUSSION:

This is an experimental program that is designed to provide a serious and professional golf experience to our youth as well as promote resident family golfing (almost non-existent at the moment). The marketing plan of PJA Golf will include targeting community leaders at schools, churches, chamber of commerce and businesses, youth organizations, all in the Miami Springs and surrounding areas. Mr. Argianas is well known in South Florida, has excellent references (Exhibit "C") and is highly motivated and committed to make this proposed program successful. Mr. Argianas has also made separate arrangements with Carlos Santana for using the country club for camp meal/refreshments. He has provided the required insurance and is responsible for all advertising, programming, every day programming, professional golf instruction by PGA Professionals and staff, equipment for campers, trophies and awards, junior golf rule books, and refreshments for campers during the day.

BUDGET: Essentially no cost to the City with the potential for certain limited revenue from the camp's operations.

EXHIBIT "A"

FACILITY AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2013 by and between the **CITY OF MIAMI SPRINGS**, a Florida Municipal Corporation, hereinafter referred to as "**City**", and **PJA Golf Clinic and Events, Inc.**, a Florida Corporation, hereinafter referred to as "**PJA**";

W I T N E S S E T H:

WHEREAS, PJA has approached the City to solicit authorization to operate a series of weekly summer golf camps at the Miami Springs Golf Course; and,

WHEREAS, the Recreation Department of the City is desirous of providing the widest variety of recreational and educational activities for citizens on a continuing basis; and,

WHEREAS, the City Council of the City of Miami Springs has reviewed and discussed the proposal submitted by PJA and has determined that, subject to the terms and conditions of this Agreement, it is in the best interests of the City and its citizens to authorize the proposed Summer Golf Program for the purposes proposed;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the mutual sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

USE OF PREMISES

The City of Miami Springs hereby grants to PJA the right to use the Miami Springs Golf Course, driving range, short game area, and practice putting green to operate a series of eight (8) one-week summer golf camps from June 10 to August 9, 2013. Each camp session will be operated from 9:00 a.m. to 3:00 p.m., Monday through Friday, partially using the driving range, short game area, and practice putting greens in the morning session from 9:00 a.m. to 12:00 and the Golf Course from Noon to 2:45 p.m. in a manner that will not disrupt or interfere with the normal play of the Golf Course, and in strict compliance with the other terms and conditions of this agreement as set forth herein. Notwithstanding the foregoing, the City reserves the absolute right to utilize the premises allocated by this agreement for special City-related or sponsored activities, so long as PJA is provided sufficient reasonable advanced notice, so as to be able to re-adjust its daily camp schedule.

PAYMENTS FOR USAGE

PJA will charge $295.00 for each full day one week camp session and $190.00 for each half-day one week camp session. Discounts and lunches will be provided at the discretion of PJA and the City shall receive, prior to the beginning of each weekly camp period, $25.00 for each full day camper and $17.00 for each half-day camper.

MAINTENANCE OF PREMISES

PJA agrees to clean and maintain the area used for its activities so that it is returned to the City in the same condition as received. In the event that PJA does not comply with this clean up and maintenance provision, PJA agrees to reimburse the City for the actual costs incurred in cleaning the area following its usage.

ACCEPTANCE OF AGREEMENT/EXCLUSIVITY

PJA hereby accepts this agreement granted by the City for the use of the City's premises upon the terms and conditions set forth herein and the City's further agreement to not allow any other summer golf camp to operate during the term and sessions of this agreement.

TERM OF AGREEMENT

This Agreement shall be for a period beginning on June 10, 2013 and continuing through August 9, 2013.

RENEWAL OF AGREEMENT

This Agreement may be renewed upon the mutual consent and agreement of the parties hereto.

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party hereto, without cause, by providing the other party written notice thereof by certified mail, return receipt requested, or by hand delivery, to be effective thirty (30) days from receipt of said written notice.

INSURANCE

PJA shall, at all times during the term hereof, maintain liability insurance coverage in the amount of no less than $1,000,000, (One million dollars) which shall also name the City as an additional insured under the policy. All such insurance, including renewals, shall be subject to the approval of the City for adequacy of protection and evidence of such coverage shall be furnished to the City on Certificates of Insurance indicating such insurance to be in force and effect and providing that it will not be cancelled during the performance of the services under this Agreement without thirty (30) calendar days prior written notice to the City. Completed Certificates of Insurance shall be filed with the City prior to the performance of services hereunder, provided, however, that PJA shall, at any time, upon request, file duplicate copies of the policies of such insurance with the City.

HOLD HARMLESS AND INDEMNIFICATION

In addition to the aforementioned required insurance coverage to be provided to the City, PJA shall hold the City, including its officials, employees and representatives, harmless and indemnify it against all claims, demands, damages, actions, causes of actions, liability, costs, expenses, and attorney's fees arising out of, or resulting from, injury to or death of persons, or damage to or loss of property, sustained on or about the

licensed premises, arising from the services, acts, actions, omissions or failures to act of PJA or of any of its employees, agents, representatives, invitees, or guests. Additionally, the protections provided by this provision shall also include any costs, expenses, or legal fees the City may incur in establishing that PJA or its insurer are responsible to provide protection, coverage, and representation to the City, its officials, employees, and representatives for any incident that may occur during the term hereof.

PROHIBITED ACTIVITIES

PJA shall not use the premises for any inappropriate or unlawful purpose and shall comply with all State, County and City laws, statutes, ordinances, policies, rules and regulations applicable now, or in the future, to the operation of a summer golf camp. PJA shall not permit any offensive or dangerous activity, nor any nuisance or other conduct in violation of the public policy of the city, county or state on the premises.

COMPLIANCE WITH CITY SAFETY RULES,REGULATIONS AND PROCEDURES

PJA agrees to abide by all City safety rules, regulations and procedures during its use of the City of Miami Springs Golf Course. In addition, all personnel in any manner involved with the operation and activities of PJA must successfully comply with the City's background investigation and fingerprinting policy and procedures. Further, PJA acknowledges that the Country Club building and related facilities are operated independently of the City and any arrangements regarding the use of these additional facilities are the sole responsibility of PJA and the Country Club operator.

NONDISCRIMINATION

PJA represents and warrants to the City that it does not and will not engage in discriminatory practices and that there shall be no discrimination in connection with the performance of this Agreement on account of race, color, sex, religion, age, handicap, marital status or national origin. PJA further covenants that no otherwise qualified individual shall, solely by reason of his/her race, color, sex, religion, age, handicap, marital status or national origin, be excluded from participation in, be denied services, or be subject to discrimination under any provision of this Agreement.

ASSIGNMENT

This Agreement shall not be assigned, in whole or in part, without the prior written consent of the City Manager, which may be withheld or conditioned, in the City Manager's sole and exclusive discretion.

ATTORNEY FEES AND COSTS

If either party to this Agreement initiates litigation to enforce any provisions hereof or for damages on account of any breach of this Agreement, the prevailing party in any such litigation, and any appeals there from, shall be entitled to recover from the other party, in addition to any damages or other relief granted as a result of such litigation, all costs and expenses of such litigation and reasonable attorney's fee as fixed by the court.

NOTICES

All notices or other communications required under this agreement shall be in writing and shall be given by hand-delivery or by registered or certified U.S. mail, return receipt requested, addressed to the other party at the following address or to such other address as a party may designated for notice:

NOTICES TO BE GIVEN TO CITY SHALL BE ADDRESSED AS FOLLOWS:

CITY OF MIAMI SPRINGS
Attention: Ronald K. Gorland, City Manager
201 Westward Drive
Miami Springs, FL 33166

NOTICES TO BE GIVEN TO PJA SHALL BE ADDRESSED AS FOLLOWS:

PJA Golf Clinic and Events, Inc.
Attention: Philip James Argianas
5240 S. W. 64th Avenue
Miami, FL 33155

MISCELLANEOUS PROVISIONS

A. That this Agreement shall be construed and enforced in accordance with the laws of the State of Florida.

B. That title and paragraph headings contained herein are for convenient reference and are not a part of this Agreement.

C. That should any provision, paragraph, sentence, word or phrase contained in this Agreement be determined by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable under the laws of the State of Florida, such provision, paragraph, sentence, word or phrase shall be deemed modified to the extent necessary in order to conform with such law, or if not modifiable, then same shall be deemed severable, and in either event, the remaining terms and provisions of this Agreement shall remain unmodified and in full force and effect or limitation of its use.

D. That this Agreement constitutes the sole and entire understanding between the parties hereto. No modification or amendment hereto shall be valid unless in writing and executed by properly authorized representatives of the parties hereto.

E. That this Agreement shall be binding upon the parties hereto, their heirs, executors, legal representatives, successors or assigns.

F. That PJA has not been procured and is being engaged to provide services to the City as an Independent Contractor, and not as an agent or employee of the City. Accordingly, PJA shall not attain, nor be entitled to, any rights or benefits under the Civil Service or Pensions Ordinances of the City, nor any rights generally afforded civil services or non-civil service employees. PJA further understands that Florida Worker's Compensation benefits available to employees of the City are not available to it, and it agrees to provide workers' compensation insurance for any employee or agent rendering services.

IN WITNESS WHEREOF, PJA and the City have set their hands and seals on the day and year first above written.

PJA Golf Clinic and Events, Inc.

WITNESSES:

_____

By:_____
Philip James Argianas
President

Print Name:_____

_____

Print Name:_____

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this _____ day of _____, 2013, by _____ , title, of company. He is personally known to me or has produced_____ as identification, and did take an oath.

_____
Notary Public, State of Florida

COMMISSION:

WITNESSES:

_____

Print Name:_____

_____

Print Name:_____

CITY OF MIAMI SPRINGS
A Florida Municipal Corporation

By:_____
RONALD K. GORLAND,
City Manager

ATTEST:_____
Magalí Valls, CMC
City Clerk

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this _____ day of _____, 2013, by RONALD K. GORLAND, City Manager and Magalí Valls, City Clerk of the City of Miami Springs, Florida. They are personally known to me or have produced_____ as identification, and did take an oath.

_____
Notary Public, State of Florida

COMMISSION

O:\3\Contracts\Facility Agreement - PJA.doc
City Clerk's Office – 3/20/2013

EXHIBIT "B"

PJA GOLF Clinic & Events, Inc.

Philip James Argianas, PGA Certified Golf Professional

Email: pjagolf@aol.com 305-238-7507

3/12/13

City of Miami Springs
201 Westward Drive
Miami Springs, Fl 33166

Attn: Mr. Ronald K. Gorland, City Manager
Mr. William Alonso, CPA, Assistant City Manager/Finance Director
Mr. Omar L. Luna, Recreation Director
Ms. Sandy Pell, Golf Course Superintendent

Good Afternoon Ron, William, Omar and Sandy,

Thank you for your time meeting with me yesterday to discuss the opportunity for PJA Golf to conduct the 2013 summer camp at Miami Springs Golf Course. I am confident by working together, PJA Golf and the City of Miami Springs, we will provide the residents and the surrounding communities a successful summer camp at Miami Springs Golf Course, increasing revenue and new golfers to the course.

PJA Golf has proven experience conducting successful junior golf camps and clinics over the past fifteen years. The PGA of America has awarded Phil Argianas as the Junior Golf Leader six times. I am motivated to conduct a successful 2013 Summer Camp at the Miami Springs Golf Course!

Please see the attached file: 2013 PJA-Miami Springs golf camp, which contains most details of the camp and camp registration.

PJA Golf agrees to provide all services and goods including: marketing and promoting the camp; professional golf instruction by PGA Professionals and staff; equipment for the campers; trophies and awards, junior golf rules books, and lemonade/refreshments for campers.

PJA Golf agrees to pay the City of Miami Springs 10% of campers' fees; The Full day and Half day camp fees less any applicable discounts offered as shown in the registration form a less $25.00 lunch fee for full day campers, will be discounted prior to paying the 10% fee to Miami Springs.

EXHIBIT "B"

PJA Golf will have the partial use of the driving range, short game area and putting green in the morning session 9:00 am – 12:00 pm. The use of the golf course from 12:30 to 2:45 pm, in the afternoon for the full day campers, will not interfere with the courses regular play. PJA Golf will be the exclusive camp at Miami Springs Golf Course not allowing any other camp to operate during our commitment.

Our marketing plan is to promote the summer camp in several ways targeting community leaders at schools, churches, chamber of commerce and businesses, youth organizations, all in the Miami Springs and surrounding areas. PJA Golf will market through its data base consisting of 1700 + golfers, display posters and distribute flyers.

Lunches will be provided by the facility, Carlos, for full-day campers at $5.00 (included in camp fees), as agreed by the manager. Half-day camper's lunch are not included but available for them to purchase at the special campers rate. The clubhouse/lunchroom will be available to the summer campers from 12:00 pm to 12:30 pm. In case of inclement weather an area in the clubhouse is needed to be used for campers to learn rules and etiquette of golf and some putting tips.

I personally run and manage the camp and always have as priority - safety, etiquette and enjoyment. Our camper to instructor ratio will be dictated by the number of campers with approximately 6 to 1 ratio. I am the first to arrive and the last to leave.

We only have three months to promote and organize to insure the camp success and time to promote is short and of the essence. Our success depends on our working together for the common goal of promoting more junior golf and increase golf at the Miami Springs Golf Course

Please contact me as soon as possible to go over the details of an agreement to have PJA Golf operate the 2013 Summer Golf Camp at the Miami Springs Golf Course.

Sincerely yours,

Philip J. Argianas, PGA Certified Professional, Instruction
PJA Golf - tel: (305) 238-7507

EXHIBIT "C

REFERENCES

1. Mr. Charles DeLucca, President, Executive Director
The First Tee Miami
1802 N.W. 37th Avenue
Miami, Fl 33125
(305) 633- 4583

2. Ms. Kiernan Schindler, Programs Director
The LPGA Foundation
Ladies Professional Golf Association
100 International Golf Drive
Daytona Beach, Fl 32124-1082
(386) 274-6222

3. Geoff Lofstead, Executive Director
South Florida PGA
186 Atlantis Blvd.
Atlantis Fl 33462
(561) 729-0544
(954) 684-0208 cell

) Steve Jubb, Director of PGA Charities
PGA of America
100 Avenue of the Champions
Palm Beach Gardens, Fl 33418
(800) 4PG-APRO

CITY OF MIAMI SPRINGS
City Manager
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5010
Fax: (305) 805-5040

Agenda Item No. 10E
City Council Meeting of:
03-25-2013

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Ron Gorland, City Manager

DATE: March 22, 2013

SUBJECT: Revised Golf and Recreation Position Organizational Classifications

RECOMMENDATION (attachment "A"):

1. Reinstate the Golf Director position/title and rename it Golf and Country Club Director; pay grade 49; range $71,850 – $95,799
2. Eliminate the current Golf Pro position/title; pay grade 46; range $63,316 – $92,063
3. Reinstate the Rec. Dir. position/title; pay grade 49; range $71,850 – $95,799
4. Eliminate the Rec./Golf Dir. position/title; pay grade 49; range $71,850 – $95,799
5. Organizational change - Golf and Country Club Director reports directly to the City Manager

DISCUSSION:

Re-grading the Golf Director position is necessary to support hiring of a professional golf and country club business manager (rather than filling the current Golf Pro position). As a business manager (Golf and Country Club Director), this person will have full authority, responsibility and accountability for the Golf and Country Club.

The Golf Pro position/title to be eliminated currently reports to the Golf and Recreation Director. By returning this function to reporting directly to the City Manager, the Golf and Country Club Director position is clearly responsible for all aspects of Golf including bottom-line, budget, organization, operations, etc. The person envisioned to fill the Golf and Country Club Director position will have demonstrated successful golf course management experience and preferably have a golf & country club business background.

The Recreation/Golf Director position is re-titled because the Golf and Country Club Director will report directly to the City Manager, no longer reporting to the Recreation Director (Recreation will no longer include Golf).

BUDGET IMPACT:

There is little material impact to the budget by the recommended position/title changes other than elimination of the 5% pay increase that the Golf/Recreation Director received while the Golf Pro reported directly to that position.

10E

POSITION CLASSIFICATION AND PAY PLAN
FISCAL YEAR 2012-13
CIVIL SERVICE/NON CIVIL SERVICE EMPLOYEES

POSITION	PAY GRADE	FY2012-13 PAY RANGE MINIMUM	MAXIMUM	
MAINTENANCE WORKER I	8	22,541	33,421	
PRO SHOP CLERK	8	22,541	33,421	
CLERICAL ASSISTANT	9	23,149	34,326	
EQUIPMENT OPERATOR	10	23,726	35,181	
MAINTENANCE WORKER CREW LEADER	10	23,726	35,181	
MAINTENANCE WORKER II	10	23,726	35,181	
REFUSE COLLECTOR	10	23,726	35,181	
TREE TRIMMER	10	23,726	35,181	
REFUSE TRUCK DRIVER	13	25,549	37,886	
HEAVY EQUIPMENT OPERATOR	14	26,191	38,839	
ADMINISTRATIVE ASSISTANT I	15	26,845	39,810	
BUILDING SPECIALIST I	15	26,845	39,810	
MATERIALS MANAGEMENT CLERK	15	26,845	39,810	
POLICE ADMINISTRATIVE SPECIALIST I	15	26,845	39,810	
RECREATION SPECIALIST	15	26,845	39,810	
ACCOUNTING CLERK I	16	27,512	40,806	
ACCOUNTING CLERK II	18	28,904	42,872	
AUTOMATED EQUIPMENT OPERATOR	19	29,633	43,946	
BUILDING MAINTENANCE SPECIALIST	19	29,633	43,946	
POLICE DISPATCHER I	19	29,633	43,946	
POLICE DISPATCHER II	21	31,128	46,169	
ACCOUNTING CLERK III	22	31,909	47,318	
ADMINISTRATIVE ASSISTANT II	22	31,909	47,318	
BUILDING SPECIALIST II	22	31,909	47,318	
ADMINISTRATIVE ASSISTANT III	24	33,527	49,715	
PARKS MAINTENANCE FOREMAN	24	33,527	49,715	
OPERATIONS SUPERVISOR	24	33,527	49,715	
ICE ADMINISTRATIVE SPECIALIST II	24	33,527	49,715	
E COMPLIANCE OFFICER	25	34,361	50,960	
POLICE COMMUNICATIONS SUPERVISOR	26	35,218	52,234	
AQUATICS DIVISION SUPERVISOR	28	37,007	54,875	
SPORTS DIVISION SUPERVISOR	28	37,007	54,875	
PROGRAMS DIVISION SUPERVISOR	28	37,007	54,875	
BUILDING AND CODE COMPLIANCE SUPERVISOR	29	37,604	55,300	
* DEPUTY CITY CLERK	29	37,604	55,300	
EXECUTIVE SECRETARY	29	37,604	55,300	
PROCUREMENT SUPERVISOR	29	37,604	55,300	
HUMAN RESOURCES SPECIALIST	29	37,604	55,300	
* ASSISTANT INFORMATION TECHNOLOGY MANAGER	37	46,212	68,534	
* GOLF COURSE MAINTENANCE SUPERINTENDENT	37	46,212	68,534	
* GRANTS WRITER/PUBLIC INFORMATION SPECIALIST	37	46,212	68,534	
PROFESSIONAL SERVICES SUPERVISOR	37	46,212	68,534	
OPERATIONS SUPERINTENDENT	37	46,212	68,534	
* ELDERLY SERVICES DIRECTOR	40	49,767	73,805	
* ASSISTANT PUBLIC WORKS DIRECTOR	40	49,767	73,805	
* INFORMATION TECHNOLOGY/ACCOUNTING SYSTEMS ANALYST	40	49,767	73,805	
* CITY PLANNER	44	54,930	81,466	
* POLICE LIEUTENANT	44P	61,440	89,324	
* HUMAN RESOURCES DIRECTOR/RISK MANAGER	45	56,305	83,501	
* COMPTROLLER	46	63,316	92,063	
* INFORMATION TECHNOLOGY DIRECTOR	46	63,316	92,063	
* POLICE CAPTAIN	46P	64,546	93,851	
* GOLF PRO	46	63,316	92,063	Eliminate
* GOLF AND COUNTRY CLUB DIRECTOR	46	63,316	92,063	Add
* BUILDING AND CODE COMPLIANCE DIRECTOR	49	71,850	95,799	
* RECREATION/GOLF DIRECTOR	49	71,850	95,799	Eliminate
* RECREATION DIRECTOR	49	71,850	95,799	Add
* PUBLIC WORKS DIRECTOR	49	71,850	95,799	
* CLERK	49C	71,850	99,014	
* DING OFFICIAL	50	74,817	112,227	
* FINANCE DIRECTOR	50	74,817	112,227	
* CHIEF OF POLICE	50P	76,270	114,406	
* ASSISTANT CITY MANAGER-FINANCIAL SERVICES	50M	84,125	125,489	

* NON CIVIL SERVICE

Agenda Item No. 10 F

City Council Meeting of: 03-25-2013

RESOLUTION NO. 2013-3576

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS APPROVING AND ADOPTING A REVISED CITY EMPLOYEE "PAY PLAN" FOR FISCAL YEAR 2012-2013; RESERVING THE RIGHT AND AUTHORITY TO AMEND OR SUPPLEMENT THE PLAN; EFFECTIVE DATE.

WHEREAS, Ordinance 993-2010 was passed on August 23, 2010, authorizing and directing the annual internal review and approval of the City Employee "Pay Plan", and,

WHEREAS, Ordinance 993-2010, as currently codified in the Code of Ordinance Section 34-19(B), further directed the annual approval of the City "Pay Plan" by Resolution in conjunction with the City Council's adoption of the City's annual budget; and,

WHEREAS, the City Council of the City of Miami Springs is desirous of approving the revised City Employee "Pay Plan" for Fiscal Year 2012-2013 in accordance with the recommendations of the City Manager:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the revised City Employee "Pay Plan", attached hereto as Exhibit "A", is hereby approved and adopted for the Fiscal Year of 2012-2013.

Section 2: That the City Council hereby reserves the right and authority to amend or supplement the City Employee "*Pay Plan*" at any and all times as may be determined to be in the best interests of the City by City Council resolution.

Section 3: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

(THIS SPACE INTENTIONALLY LEFT BLANK)

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 25th day of March, 2013.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Ator	"___"
Councilman Best	"___"
Councilwoman Bain	"___"
Councilman Lob	"___"
Mayor Garcia	"___"

_____
Zavier M. Garcia
Mayor

ATTEST:

_____
Magalí Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Jan K. Seiden, Esquire
City Attorney

POSITION CLASSIFICATION AND PAY PLAN **EXHIBIT "A"**

FISCAL YEAR 2012-13

CIVIL SERVICE/NON CIVIL SERVICE EMPLOYEES

POSITION	PAY GRADE	FY2012-13 PAY RANGE MINIMUM	MAXIMUM
MAINTENANCE WORKER I	8	22,541	33,421
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* CITY CLERK	49C	71,850	99,014
* P[illegible]DING OFFICIAL	50	74,817	112,227
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* CHIEF OF POLICE	50P	76,270	114,406
* ASSISTANT CITY MANAGER-FINANCIAL SERVICES	50M	84,125	125,489

* NON CIVIL SERVICE