

**RESOLUTION NO. 2016 - 3665**

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF MIAMI SPRINGS AMENDING  
THE CURRENT SCHEDULE OF CHARGES  
FOR CITY RECORDS, DOCUMENTS, COPIES,  
AND RELATED SERVICES; EFFECTIVE DATE**

**WHEREAS**, pursuant to City Code of Ordinances Section 31.02, the City Council is authorized to establish and amend the Schedule of Charges for City records, documents, copies, and related services; and,

**WHEREAS**, the City Administration has advised that it is necessary to amend the current Schedule of Charges; and,

**WHEREAS**, the City Council has determined that amending the current Schedule of Charges is both necessary and appropriate:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:**

Section 1: That the amended Schedule of Charges attached to this Resolution is hereby approved and adopted.

Section 2: That the attached Schedule of Charges may, from time to time, be further amended upon the recommendation of the Administration and subsequent approval by the City Council.

Section 3: That provisions of this Resolution shall become effective upon passage.

**PASSED AND ADOPTED** by the City Council of the City of Miami Springs, Florida, this 14th day of March, 2016, on a motion by Councilman Best and seconded by Councilman Petralanda.

Vice Mayor Bain	<u>YES</u>
Councilman Best	<u>YES</u>
Councilwoman Buckner	<u>YES</u>
Councilman Petralanda	<u>YES</u>
Mayor Garcia	<u>YES</u>

Zavier M. Garcia  
Zavier M. Garcia, Mayor

**ATTEST:**

Erika Gonzalez-Santamaria  
Erika Gonzalez-Santamaria, MMC, City Clerk



**APPROVED AS TO LEGALITY AND FORM:**

Jan K. Seiden  
Jan K. Seiden, City Attorney

**CITY OF MIAMI SPRINGS - SCHEDULE OF CHARGES  
FEES FOR RECORDS, DOCUMENTS, COPIES AND RELATED SERVICES  
EFFECTIVE: 3/15/2016**

**CURRENT FEE**

Annual Financial Report (Audit)	\$50.00
Annual Budget	\$50.00
Certification of Copies	\$1.00
City Charter	\$5.00
City Code Book (Order from Municipal Code)	Actual Cost
Comprehensive	\$30.00
Copies of Audio Tape Recordings (per audio tape)	\$10.00
Copies of Video Tape Recordings (per video tape)	\$50.00
Copies of CD's (per CD)	\$25.00
Fingerprinting	\$3.00 (Free for residents and business owners only)
Lien Search and Update	\$100.00
Rush Service Lien Search	\$150.00
Lien Filing fee	\$75.00
Lien Satisfaction fee	\$75.00
NSF fee	\$20.00 or 5% of the check amount, whichever is greater
Map, Official City (Small)	\$1.00
Map, Official City (Large Zoning Map)	Actual Cost
Minutes, Verbatim	\$10.00 plus \$2.00 per page
Miscellaneous Copies of:	
Ordinances, Resolutions, Documents, City Records, Memoranda or Recommendations, or Items not specifically listed herein	
Per page	\$0.15
Double-sided	\$0.20
Notary Service (free to residents, must show I.D.)	\$2.00 per page
Occupational License Holders List	\$50.00
Police Photographs from Digital Media	\$2.50 per sheet
Police Photographs from Polaroids	\$10.00
Police Statistical Reports	\$25.00/hour plus \$0.15 per page
Police Voice Recording Tape	\$25.00/hour plus \$1.00 per page cassette tape or CD unless provided
Police Reports:	
Per page	\$0.15
Double-sided	\$0.20
Sanitation/Stormwater Customer List	\$75.00

**References:**

Ordinances: 588-76 and 652-81.

Resolutions: 81-2625, 82-2648, 90-2869, 95-3006, 97-3064, 99-3107, 2003-3208, 2005-3282, 2006-3307, and 2016-3665.