CITY OF MIAMI SPRINGS, FLORIDA

Mayor Zavier M. Garcia

Vice Mayor Billy Bain | **Councilman Bob Best**
Councilwoman Roslyn Buckner | **Councilman Jaime Petralanda**

Decorum: *"Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."*

CITY COUNCIL REGULAR MEETING AGENDA
Monday, March 28, 2016 – 7:00 p.m.
City Hall, Council Chambers, 201 Westward Drive

1. Call to Order/Roll Call

2. Invocation: Mayor Garcia

Salute to the Flag: Students from Miami Springs Elementary will lead the audience in the Pledge of Allegiance and Salute to the Flag

3. Awards & Presentations:

A) Presentation of Certificate of Completion to Councilwoman Roslyn Buckner by Commissioner Katy Sorenson, Founder of Good Government Initiative, for the Successful Completion of Leaders of Excellence Program

B) Officer of the Month for February 2016 presented to Officer Brian S. Nickerson

C) Recognizing longtime resident Charles "Chuck" Delongchamp on his 93rd Birthday

D) Presentation by Fire Chief Dave Downey, Miami-Dade County Fire Rescue Department, Regarding the Department's Accomplishments and Services to the City of Miami Springs

E) Legislative update by the City's Lobbyists Jose Fuentes and Jose Bermudez, Becker & Poliakoff

F) Yard of the Month Award for April 2016 – 531 Hunting Lodge Drive – George Fitzpatrick and Mary Lamberts

4. Open Forum: Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins.

5. Approval of Council Minutes:

A) March 14, 2016 – Regular Meeting

6. Reports from Boards & Commissions: None.

7. Public Hearings: None.

8. Consent Agenda: (Funded and/or Budgeted): None.

9. Old Business:

A) Appointments to Advisory Boards by the Mayor and Council Members

B) Additional Information requested by Council at the March 14, 2016 Council meeting for the Prince Field Playground; specifically wood vs. wood/plastic renovation details as well as cost of a new playground that is similar to the current playground. Determination as to whether to renovate the existing park or construct a new one similar to the current playground

10. New Business:

A) Notification of designation of Geiger Memorial; Acceptance of designation by City Council

B) Execution of a Stormwater Utility Revenue Analysis with the City's engineers, Craven Thompson & Associates, and in an amount not to exceed $9,040, for the performance of a Stormwater fee rate study

11. Other Business: None.

12. Reports & Recommendations:

A) City Attorney

B) City Manager

C) City Council

13. Adjourn

Please visit www.miamisprings-fl.gov for current meeting schedule or follow us on Twitter @MIAMISPRINGSFL

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Live streaming video of this meeting is available at http://www.miamisprings-fl.gov/webcast.

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Anyone wishing to obtain a copy of an agenda item may contact the City Clerk at (305) 805-5006, download the complete agenda packet from www.miamisprings-fl.gov or view the materials at City Hall during regular business hours.

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Pursuant to Florida Statute 286.0114, the City Council provides the public with a reasonable opportunity to be heard on all matters.

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If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

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In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than seven (7) days prior to the proceeding.

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Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.

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Miami Springs
Police Department

Erika, Agenda item. Ron

Memorandum

Excellent work. Thank you for your efforts.
Armando Guzman 3/9/2016

To: Officer Brian S. Nickerson

From: Armando Guzman, Chief of Police

Subject: Officer of the Month – February 2016

Date: March 9, 2016

On 02/12/16, Sergeant Albert Sandoval drafted a memorandum which recommends that you receive the Officer of the Month for the month of February 2016. The memo describes the details of a call when you responded to a vehicle burglary in progress where you were able to apprehend the subject after he fled in his vehicle, then on foot.

The Miami Springs Police Department Awards Committee has concurred with Sergeant Sandoval's recommendation, and I agree. You are invited to attend the regularly-scheduled City Council Meeting on March 28th at 7:00 p.m., when this award will be publicly presented to you. You are invited to bring with you any family members, friends, or associates to share in this occasion.

I congratulate you for your outstanding performance, and compliment you on your professionalism. Your actions are a positive reflection on the professional reputation of the entire Miami Springs Police Department.

/lc

Attachments

cc: City Manager R. Gorland
Captain J. Mulla
Lieutenant J. Deal
Lieutenant C. Gurney
Sergeant A. Sandoval
Sergeant C. Nunez
Personnel File
Bulletin Board

MIAMI SPRINGS POLICE DEPARTMENT

Approved 2/16/16
02/16/16
02/16/16

MEMORANDUM

TO: Chief Armando Guzman (via Chain of Command)

FROM: Sergeant Albert Sandoval

SUBJ: **Officer of the Month Nomination**

DATE: February 12th 2016

On Sunday, February 7th 2016 at approximately 0447 hrs, MSPD dispatch received a call reference a vehicle burglary in progress occurring at 711 Oriole Avenue. Dispatch gathered all the information including the subject description and vehicle description and relayed that information over our frequency, dispatching Officer Brian Nickerson as the primary unit. At approximately 0449 hrs, Officer Nickerson located a vehicle matching the description provided at Starling Avenue and Ludlam Drive. Officer Nickerson activated his emergency equipment and attempted to stop the vehicle, but was unsuccessful. The subject refused to stop and began traveling at a high rate of speed. It was clear at this point that the subject was attempting to flee from Officer Nickerson. As the subject approached the intersection of Crane Avenue and N. Royal Poinciana Blvd. the subject attempted to maneuver around a vehicle that was approaching a stop sign at that same intersection. While attempting to do so, the subject lost control of his vehicle, crashing head-on into a 4-foot concrete barrier. The impact severely damaged the subject's vehicle, rendering it inoperable. The subject exited his vehicle and attempted to flee on foot. Officer Nickerson exited his vehicle and pursued the subject. After a short foot pursuit, Officer Nickerson was able to apprehend the subject and take him into custody without injury or further incident.

Officer Nickerson was able to build a rapport with the subject using a combination of people skills, and various interviewing and interrogation techniques. As a result, Officer Nickerson was able to ascertain vital information including the subject's identity and important information regarding the details of the subject's criminal activity prior to his arrest. Officer Nickerson's thorough investigation revealed that the subject was responsible for several vehicle burglaries in the city of Miami Springs. Property, which belonged to several victims, was also located inside the subject's vehicle.

Due to Officer Nickerson's timely response, interviewing techniques, and his thorough investigation, this case concluded with the arrest of a vehicle burglar and the recovery of items belonging to a number of victim's. The subject was responsible for a total of 5 vehicle burglaries and was additionally charged with 5 counts of petty theft, one count of fleeing and eluding, one count of resisting an officer without violence, reckless driving, and narcotics possession.

I would like to take this opportunity to commend Officer Nickerson for exhibiting the highest level of professionalism and I respectfully request that Officer Brian Nickerson be nominated for Officer of the Month.

CERTIFICATE OF RECOGNITION

Presented to

CHARLES "CHUCK" DELONGCHAMP

Chuck Delongchamp first moved to Miami Springs in 1949 where he built his home at 325 Cardinal Street using all hand tools. Mr. Delongchamp continues to live in the home he built and has been a resident of Miami Springs for 67 years.

Mr. Delongchamp was born on December 14, 1923 and recently celebrated his 93rd birthday.

The City Council and citizens of Miami Springs honor a longtime resident and extend best wishes on his 93rd birthday.

Presented this 28th day of March, 2016.

CITY OF MIAMI SPRINGS, FLORIDA

_____

Zavier M. Garcia
Mayor

ATTEST:

_____

Erika Gonzalez-Santamaria, MMC
City Clerk

Always Ready, Proud To Serve

Miami-Dade Fire Rescue Department
9300 N.W. 41st Street
Doral, Florida 33178-2414
T 786-331-5000

miamidade.gov

CITY OF MIAMI SPRINGS

2016 FEB 23 P 1:04

February 5, 2016

Honorable Zavier M. Garcia, Mayor
City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166

Honorable Mayor Garcia:

Enclosed is your annual report summarizing the services Miami-Dade Fire Rescue (MDFR) provided to the City of Miami Springs in 2015. MDFR's overall complement of fire-rescue response vehicles and personnel provided a service level unrivaled in the Southeast United States for the benefit and protection of your community.

Residents and visitors of the City of Miami Springs can rely on the delivery of fire-rescue services provided by an Internationally Accredited Agency through the Commission on Fire Accreditation International (CFAI). Late last year, a CFAI peer assessment team visited MDFR and recommended MDFR for reaccreditation. MDFR expects to be formally reaccredited in mid-March when the department appears before the CFAI for final approval. Following the official announcement, MDFR will continue to be one of only 217 agencies to achieve this status. MDFR will remain the largest accredited fire-rescue department in the Southeast United States and the second largest in the Nation.

As your Fire Chief, I welcome the opportunity to present the Department's annual service delivery report to the city. Please contact Maria L. Reyes from my office at 786-331-5253 to schedule the annual presentation with the City Council, or if you require additional information. Enclosed is my contact information. I am always available to address any questions or concerns that you or your residents may have regarding our services.

Respectfully,

Dave Downey
Fire Chief

Enclosures

c: Ronald Gorland, City Manager
Russell Benford, Deputy Mayor, Miami-Dade County

Miami-Dade Fire Rescue Department
Services to
The City of Miami Springs

Miami-Dade Fire Rescue (MDFR) originated as a single-unit fire patrol in 1935. In 2015, MDFR celebrated 80 years since its inception. It has since grown into the largest fire rescue department in the southeast United States and one of the top ten largest in the nation. With a response territory of 1,899 square miles and a resident population of more than 1.9 million, MDFR responds to more than 250,000 calls for assistance annually making it one of the busiest departments in the nation. Almost 2,500 employees staff 141 units in service throughout 68 fire rescue stations and several administrative facilities serving residents, businesses, and visitors 24 hours a day, 7 days a week, 365 days a year. In addition to providing transport services through 54 rescue units in service, MDFR provides emergency air transport service within Miami-Dade County to State-approved Trauma Centers via two full-time rescue helicopters.

Firefighters battle a cargo container fire.

MDFR is considered one of the most elite fire rescue departments in the country and is recognized around the world for its exemplary service. Firefighters are skilled in fire suppression technology and advanced life support (ALS). Rescue units are capable of providing pre-hospital care to trauma patients, heart-attack patients, and stroke victims.

MDFR has more specialized response units than any other fire-rescue department in the southeastern United States. The department provides air-rescue transport, airport rescue firefighting, ocean rescue, technical rescue (vehicle extrication and confined-space rescue), hazardous materials mitigation, and urban search and rescue. The department also maintains the Florida Antivenin Bank and provides inspections and code enforcement services. MDFR also protects two beaches: Haulover and Crandon, with a combination of full-time and part-time professional lifeguards. Since joining MDFR in 2003, the Ocean Rescue Bureau has professionalized its staff and built new lifeguard stations at both beaches. MDFR distinguishes itself from other fire-rescue departments in a number of areas.

MDFR offers a higher level of service providing more ALS suppression units than most departments and a greater level and grade of response staff. Over 90% of MDFR's units are staffed and equipped to provide ALS services. MDFR staffs four firefighters on suppression units and three firefighter paramedics on rescue units.

MDFR transports critically injured patient.

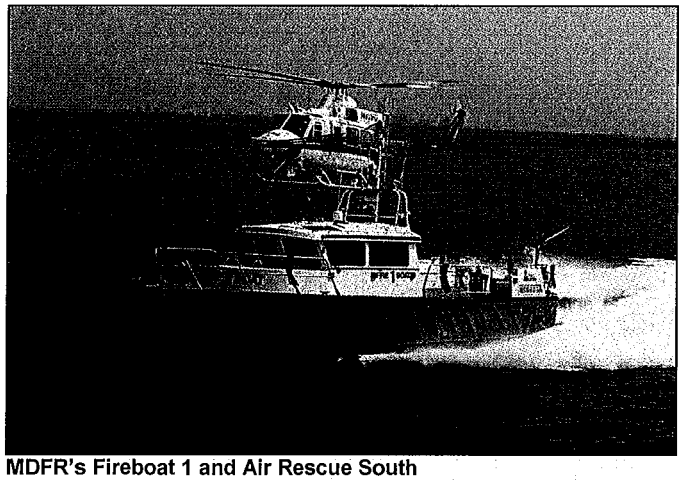
Through the efforts of MDFR, Miami Dade residents also have the highest survival rates after a blocked coronary artery in the nation. Over eight years ago, MDFR established the Miami-Dade STEMI (ST-Elevation Myocardial Infarction) Network. STEMI, typically referred to as a blocked coronary artery, is the leading cause of death in the United States and the leading cause of death for women in the United States. Hospitals within the STEMI network are required to restore blood flow to a patient's blocked artery within 90 minutes from arrival of paramedics to the patient. This timely intervention significantly reduces a patient's chances for permanent damage or death and increases their likelihood for a normal quality of life. The STEMI network has reduced the time it takes to restore blood flow to a patient from approximately 2 hours and 15 minutes to 60 minutes.

The Office of Emergency Management (OEM), is also part of MDFR. OEM manages the County's Emergency Operation Center (EOC), which coordinates emergency response and recovery plans and Operations in order to maximize the use of resources within Miami-Dade County. OEM coordinates its activities with the County's municipalities, non-profit social service and medical care agencies. OEM is accredited by the Emergency Management Accreditation Program (EMAP).

Miami-Dade Fire Rescue Department
Services to
The City of Miami Springs

In calendar year 2015, MDFR's 141 frontline rescue and fire suppression units were dispatched almost 400,000 times to more than 246,000 emergencies in 2015. Of these, approximately 204,000 were medical emergencies. MDFR transported greater than 80,000 residents and visitors to South Florida hospitals. MDFR responded to nearly 23,000 fire-related calls. In addition, MDFR personnel responded to more than 15,000 non-fire-rescue related calls for service.

MDFR's Air Rescue Bureau celebrated 30 years of service in 2015. Since its inception in 1985, MDFR has provided air transport for critically ill and injured residents and visitors of Miami-Dade County. Responding to approximately 1,200 calls a year, this unique unit has grown from one full-time helicopter to four in the past nine years. Air Rescue South is located at Miami Executive Airport and Air Rescue North is located at Opa-Locka Executive Airport. Each aircraft is staffed by two pilots and two firefighter-paramedics 365 days a year, including MDFR's first female pilot who joined the crew in 2013.

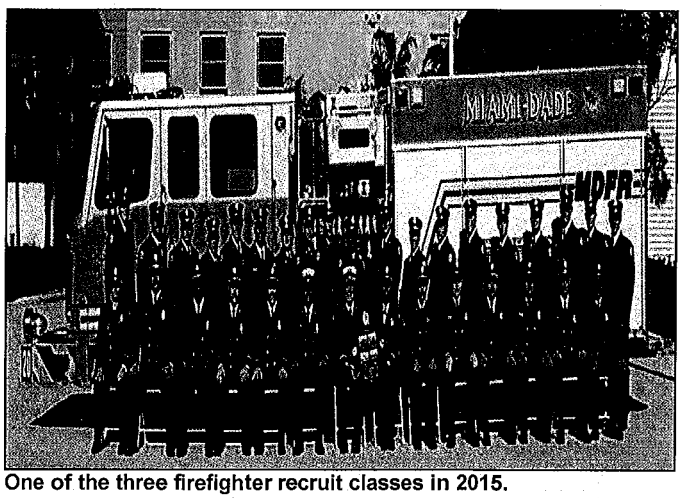


MDFR's Fireboat 1 and Air Rescue South

MDFR's Fireboat was placed back in service in late 2014 and is currently stationed at the Port Miami. The 50 foot vessel provides enhanced rapid response to all types of maritime emergencies. A second Fireboat will be placed in service at the Haulover Marina in April 2016.

During 2015, MDFR received Lifeline® EMS Silver Level Recognition Award given by the American Heart Association to EMS teams across the nation for their vital role in providing timely treatment to patients who experience severe heart attacks. Agencies that receive the Mission: Lifeline Silver award have demonstrated at least 75 percent compliance for each required achievement measure for the entire year, and treat at least eight STEMI patients for the year.

MDFR was also recommended to receive reaccreditation in 2015 by the Commission on Fire Accreditation International (CFAI), which is part of the Center for Public Safety Excellence, Inc. The department remains one of only 217 agencies to achieve this status by CFAI and continues to be the largest accredited fire-rescue department in the Southeast and the second largest in the Nation.



One of the three firefighter recruit classes in 2015.

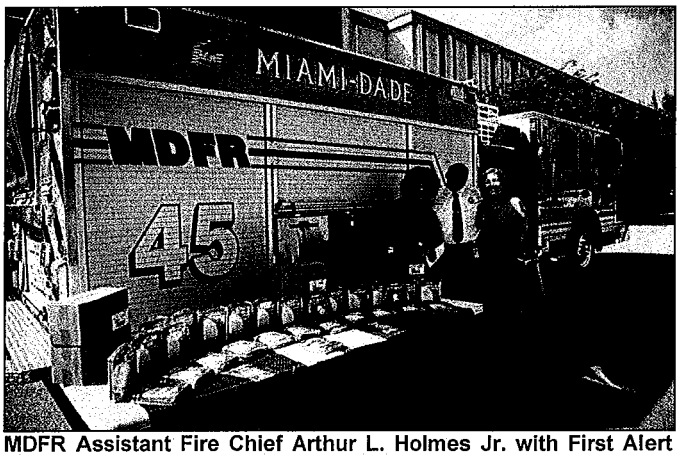
MDFR welcomed three recruit classes in 2015, totaling 63 new firefighters to the Department. MDFR also celebrated the opening of two new fire stations, Station 70 in South West Miami-Dade and Station 64 in the Town of Miami Lakes. MDFR's world renowned Urban Search and Rescue (US&R) Team, Florida Task Force 1 (FLTF-1), received an Operational Readiness Score of 98.7% from the Federal Emergency Management Agency's (FEMA) Peer Evaluation Team. FL-TF1 received the highest rating amongst the 28 Task Forces in the FEMA US&R System. These teams respond to natural and man-made disasters that occur nationally and internationally.

MDFR Coconut Palm Fire Rescue Station #70

MDFR Fire Chief Dave Downey was named 2015 Florida Fire Chief of the Year by the Florida Fire Chiefs' Association. This award is the highest honor the Florida fire service can bestow on one of its fire chiefs. MDFR Assistant Director and Director of Miami-Dade County's Office of Emergency Management, Curtis Sommerhoff, was also honored by the Miami-Dade County Board of County Commissioners for being named Emergency Manager of the Year.

MDFR Lieutenant Douglas Keller was named the 2015 Investigator of the Year by The Fire Investigators of Florida (FIF), the Florida chapter of the International Association of Arson Investigators (IAAI). The FIF's main goal is to support and provide training to fire investigators and other related professionals in both public and private sectors to further the prevention, investigation and prosecution of arson and related crimes.

The Fire Prevention Division of MDFR accepted a donation from First Alert of 200 tamperproof smoke alarms which will be distributed to seniors in Miami-Dade County. While seniors make up nearly 18% of Miami-Dade County's population, they account for 36% of all fire related deaths. Last year, MDFR provided and installed over 5,000 smoke alarms to elderly and disadvantaged residents throughout Miami-Dade County.



MDFR Assistant Fire Chief Arthur L. Holmes Jr. with First Alert Representative

Everyday MDFR Operations field personnel have hundreds of opportunities to exceed customer expectations while fulfilling our service demands. MDFR's commitment to providing the highest quality service to our community continuously fosters an atmosphere of service excellence and constant improvement. Employees routinely "go the extra mile" for our customers. We are individually committed and collectively exemplify our mission: **Always Ready, Proud to Serve.**

To this end, MDFR has been measuring the quality and effectiveness of our EMS service for the past five years, The survey instrument (**Attachment I**), which is sent to 20% of MDFR EMS patients monthly, allows respondents to rate the quality of their experience between one (1) and five (5), with one being strongly dissatisfied and five being strongly satisfied with the service. Unlike other survey instruments used by Miami-Dade County, this survey continuously monitors the opinions of the service we deliver the prior month rather than taking a "snapshot" of the service at a particular time. The survey also provides the respondent a section for additional comments. Overall, 11% of patients (or 3,301 respondents) returned completed surveys yielding an overall score of **4.86.** Respondents rated MDFR's services as follows for each question during calendar year 2015:

1) MDFR responded to your needs in a timely manner: **4.86**
2) MDFR explained your treatment options to you: **4.80**
3) MDFR treated you in a professional manner: **4.91**
4) MDFR met your expectations when you requested assistance: **4.88**

During calendar year 2015, **32** residents from the City of Miami Springs have rated MDFR with an overall score of **4.84**, expressing their satisfaction with the service provided by MDFR. This equates to a **97%** satisfaction rate. Below are a few comments received from Miami Springs residents. A summary of all surveys received is presented in **Attachment II**. Names and addresses from Miami Springs residents have been redacted in accordance to Florida Statutes Chapter 119.

"Once again thank you for your professionalism, and for being a big part of our community. Rescue 35 and the MS police dept. are the best."

"I required the assistance of your MDFR and fire engine 35. Both crews went above and beyond to give me medical attention and transport to the hospital. Please tell your staff thank you for all they did for me and what they do for Miami-Dade County."

"I had the utmost perfect/excellent service ever."

"We were very pleased with their help, they were gentleman. Thanks."

"Excellent care. They strongly encouraged me to go to the hospital where I was admitted for 4 days. They probably saved my life. Thank you so much."

Miami-Dade Fire Rescue Department
Services to
The City of Miami Springs

The City of Miami Springs, located in the central part of Miami-Dade County, spans an area of 3.50 square miles and is bordered by South Okeechobee Road to the north and east, the Village of Virginia Gardens and Miami International Airport to the south, and Northwest 67 Avenue to the west (**Attachment III**). The City incorporated in 1928 and has been part of the Miami-Dade Fire Rescue Service District since 1979 when its Fire Department merged with MDFR. Based on 2013 U.S. Census data, the City has a residential population of 14,316, with over 5,000 households.

During calendar years 2014 and 2015, MDFR responded to 3,524 emergency calls received from the City of Miami Springs. **Table I** depicts incident type and related response times for incidents MDFR responded to within the City during this time period.

Table I
MDFR Responses to the City of Miami Springs
Calendar Years 2014 and 2015

Call Type	2015	MDFR* Average Response Time	2014	MDFR* Average Response Time
Life Threatening	1,163	6:06	1,025	5:50
Non-Life Threatening*	440	6:30	387	6:17
Structure & Other Fires	145	6:31	138	5:49
Other Miscellaneous*	140	7:02	86	7:41
Total	**1,888**		**1,636**	

*Expedited response using lights and sirens is only used when responding to Life Threatening and Structure Fire incidents

The City of Miami Springs is primarily served by MDFR's Miami Springs Station 35 which provided 86% of the responses into the City during 2015 as depicted in **Table II**.

Table II
MDFR Stations/Units responding into the City of Miami Springs
Calendar Years 2014 and 2015

	2015		2014	
Responses Provided By:	Incidents	%	Incidents	%
Station 35 - Miami Springs	1,628	86%	1,408	86%
Station 59 - MIA North	106	6%	125	8%
Station 17 - Virginia Gardens	71	4%	64	4%
Other Stations	83	4%	39	2%
Total	**1,888**	**100%**	**1,636**	**100%**

Within the City of Miami Springs, MDFR has one (1) station; one (1) rescue unit; and one (1) suppression unit which is an ALS Engine. As depicted on **Attachment III**, an additional six (6) stations are within five and a half (5.5) miles of the City which house one (1) Battalion Chief; four (4) rescues; six (6) suppression units, three of which are ALS Engines, one (1) BLS Engine, and two (2) 75- foot ALS Ladder (Hazardous Material (HazMat) Support); and one specialty unit which is a Quick Response Vehicle (**Table III**). These units exceed the NFPA recommended for responding to both high and medium occupancies.

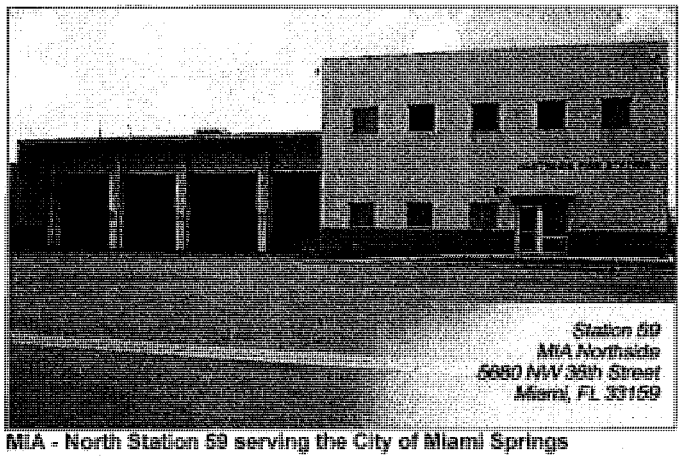
Table III
MDFR Stations within Five and a half Miles of the City of Miami Springs

Name	Miles to City of Miami Springs	Apparatus	Staffing
Station 35 - Miami Springs 201 Westward Drive	0.00	ALS Engine - 1 Rescue - 1	2 FF/PARA 2 FF/EMT 3 FF/PARA
Station 59 - MIA - North 5680 NW 36 Street	0.20	75' ALS Ladder (HazMat Support) - 1 Quick Response Vehicle - 1	2 FF/PARA 2 FF/EMT 1 LT/1 FF
Station 17 - Virginia Gardens 7050 NW 36 Street	0.82	75' ALS Ladder (HazMat Support) - 1	2 FF/PARA 2 FF/EMT
Station 2 - Model Cities 6460 NW 27 Avenue	2.87	BLS Engine - 1 Battalion Chief - 1 Rescue - 2	4 FF/EMT 1 FF/PARA 6 FF/PARA
Station 45 - Doral 9710 NW 58 Street	3.12	ALS Engine - 1	2 FF/PARA 2 FF/EMT
Station 48 - Fontainebleau 8825 NW 18 Terrace	3.72	ALS Engine - 1 Rescue - 1	2 FF/PARA 2 FF/EMT 3 FF/PARA
Station 7 - West Little River 9350 NW 22 Avenue	5.26	ALS Engine - 1 Rescue - 1	2 FF/PARA 2 FF/EMT 3 FF/PARA

Note: FF/PARA = Firefighter Paramedic, FF/EMT = Firefighter Emergency Medical Technician

Miami Springs Station 35 serving the City of Miami Springs

MDFR's closest rescue unit is housed within the City of Miami Springs at MDFR Miami Springs Station 35. MDFR's next closest medical response unit is located 0.20 miles south of the City at MDFR MIA - North Station 59, which houses one 75-foot ALS Ladder (HazMat Support).



MIA - North Station 59 serving the City of Miami Springs

As a result, within five and a half (5.5) miles of the City of Miami Springs, MDFR has 14 front-line response units, 11 of which are ALS units including five (5) rescues, six (6) suppression units and one (1) Battalion Chief. Daily there are 45 firefighters on duty, 28 which are certified paramedics assigned to these units.

Virginia Gardens Station 17 serving the City of Miami Springs

Structure Fires

Based on structure and unit information provided by the Miami-Dade County Property Appraiser, the City of Miami Springs has 3,701 single-family and duplex units, 1,616 multi-family and condo units, and 293 commercial, industrial, and other structures. The majority of the commercial, industrial, and other units would require a high-hazard response to a structure fire incident in the City. As a result, on an initial dispatch to a structure fire, 24 firefighters and two (2) command chiefs would be required.

Based on MDFR's current dispatch protocol, MDFR would dispatch three (3) suppression units, one (1) aerial (platform, ladder or aerial), one (1) rescue, and one (1) Battalion Chief, exceeding NFPA's recommended dispatch to a structure fire at a medium-hazard occupancy. If MDFR determines that it is a working fire, MDFR also would dispatch another Battalion Chief, a Safety Officer, an Air Truck, a Command Van and a Fire Investigator to the incident. To a structure fire at a high-hazard occupancy, MDFR's initial dispatch would also surpass NFPA's recommended response. MDFR would dispatch four (4) suppression units, two (2) aerials (platform, ladder or aerial), two (2) rescues, and two (2) Battalion Chiefs. MDFR would dispatch additional support as noted to a working fire.

During 2015, MDFR dispatched more than 100 firefighters and 25 units to structure fire incidents in the City of Miami Springs. For example, on May 20, 2015 MDFR dispatched 13 units, equating to 27 firefighters, one (1) Engine, one (1) Aerial, one (1) Ladder, three (3) Rescues, one (1) Safety Chief, one (1) Special Response Team (SRT) unit, one (1) Training Captain North, one (1) Investigator, and one (1) Battalion Chief to extinguish a fire located at 660 Quail Avenue.

Medical Emergencies

NFPA Standard 1710 sets guidelines for service response to Emergency Medical Services (EMS) and fire calls. ALS units should, 90 percent of the time, arrive at an incident within eight (8) minutes of the time an EMS call is received.

MDFR has 54 frontline rescue units, each staffed by three (3) State of Florida certified paramedics. MDFR offers patient transportation options. Patients with life-threatening emergencies will be transported to the closest appropriate medical facility within Miami-Dade or Broward County. MDFR will transport patients without life-threatening emergencies to the medical facility of their choice. MDFR also has EMS Captains who act as patient advocates in ensuring the timely transfer of patients to Miami-Dade and Broward County medical facilities.

Miami-Dade Fire Rescue Department
Office of the Fire Chief
9300 N.W. 41st Street
Doral, Florida 33178-2414
T 786-331-5000 F 786-331-5101

miamidade.gov

Dear Valued Customer:

Recently, Miami-Dade Fire Rescue (MDFR) had the opportunity to serve you in your time of need. MDFR's mission is to protect people, property, and the environment by providing responsive professional and humanitarian fire-rescue services essential to public health, safety, and well-being. Our firefighter paramedics are dedicated to providing the best possible care to Miami-Dade County's residents and visitors. In order to assure that we continue to achieve our mission and improve our service to you, we value your opinion regarding your experience with MDFR. Please take a few minutes to complete the brief survey and return it in the enclosed postage-paid envelope.

Please visit us at *www.miamidade.gov/mdfr/* to learn more about the specialized and diverse services offered by MDFR as well as answers to the most frequently asked questions regarding fire-rescue services.

As Fire Chief of Miami-Dade Fire Rescue, I thank you for taking the time to complete this survey. Your responses will ensure we continue to provide you the highest available level of care. As your fire-rescue department we are Always Ready and Proud to Serve You.

Sincerely,

Dave Downey, Fire Chief
Miami-Dade Fire Rescue Department

La traducción en español se encuentra en el reverso de esta carta.
Tanpri gade sou do lèt sa-a pou jwenn vèsyon Kreyòl la.

Estimado cliente:

El Departamento de Bomberos y Rescate de Miami-Dade (MDFR, por sus siglas en inglés) tuvo la oportunidad de prestarle sus servicios cuando usted los necesitó. El objetivo del MDFR es proteger a los residentes, a las propiedades y al medio ambiente mediante la prestación de servicios de bomberos y rescate profesionales y humanitarios con respuesta a las necesidades de los residentes del condado que son esenciales para la salud, la seguridad y bienestar públicos. Nuestros bomberos y paramédicos se dedican a prestar el mejor servicio posible a los residentes y visitantes del Condado Miami-Dade. Para continuar realizando nuestros objetivos y mejorar aun más nuestros servicios, valoramos su opinión sobre la experiencia que usted tuvo con el MDFR. Por favor sírvase dedicarle unos minutos a llenar la siguiente encuesta y por favor háganosla llegar en el sobre adjunto de franqueo pagado.

Sírvase acudir a www.miamidade.gov/mdfr/ para que se entere de más detalles acerca de los diversos servicios especializados que presta el MDFR así como de las respuestas dadas a las preguntas que se hacen con más frecuencia sobre los servicios de bomberos y rescate.

Como Jefe del Cuerpo de Bomberos y Rescate de Miami-Dade, le agradezco el haberse tomado el tiempo necesario para llenar esta encuesta. Sus respuestas garantizarán que continuemos prestando el nivel de atención más alto posible. Como su departamento de bomberos y rescate, nosotros siempre estamos listos y orgullosos de prestarle nuestros servicios.

Atentamente,
Dave Downey, Jefe del Cuerpo Bomberos y Rescate de Miami-Dade

Trè chè kliyan:

Resamman, Depatman Ponpye ak Sekou Miami-Dade (MDFR) te jwenn opòtinite pou sèvi w lè w te nan bezwen. Misyon MDFR se pou pwoteje pèp la, pwopriyete yo, ak anviwonnman an nan bay sèvis sekou pwofesyonèl rapid e imanitè ki esansyèl a sante piblik, sekirite ak byennèt. Teknisyen Medikal Ijans Ponpye nou yo konsakre yo a bay pi bon kalite swen posib a rezidan ak vizitè Konte Miami-Dade yo. Pou asire ke nou kontinye akonpli misyon nou ak amelyore sèvis nou ba w yo, opinyon w de eksperyans w ak MDFR enpòtan pou nou. Tanpri pran kèlke minit pou ranpli yon ti sondaj epi retounen nan anvlòp deja tenbre ki akonpaye liya.

Tanpri ale sou www.miamidade.gov/mdfr/ pou aprann plis sou divès sèvis ak sèvis espesyalize MDFR ofri yo ak pou jwenn repons a kestyon ki poze pi souvan yo konsènan sèvis ponpye ak sekou.

Anlan Chèf Ponpye Depatman Ponpye ak Sekou Miami-Dade, mwen remèsye w pou tan w pou ranpli sondaj sa-a. Repons w yo va asire ke nou kontinye ba w pi bon kalite swen posib. Antan depatman ponpye ak sekou, nou Toujou Prè epi Fyè pou Nou Sèvi w.

Ak tout respè,
Dave Downey, Chèf Ponpye Depatman Ponpye ak Sekou Miami-Dade

Miami-Dade Fire Rescue

Survey Encuesta Apercu

Directions: Please take a moment to answer this survey. Your responses will help MDFR improve services we provide to Miami-Dade County residents. Your identity will remain anonymous unless you provide your contact information at the bottom of this survey. The postage is paid; simply drop it in the mail. Thank You.

Instrucciones: Sírvase dedicar unos minutos para contestar esta encuesta. Sus respuestas ayudarán al Departamento de Bomberos y Rescate (MDFR, su sigla en inglés) a mejorar los servicios que proporcionan a los residentes del Condado de Miami-Dade. Su identidad permanecerá anónima, a no ser que usted provea sus datos personales para ser contactado. El porte de correos está pagado; solo tiene que poner la encuesta en el buzón. Gracias.

Direksyon: Tanpri pran yon ti moman pou reponn a sondaj sa a. Repons w yo va ede MDFR amelyore sèvis yap bay rezidan Konte Miami-Dade yo. Idantìte w ap ret sekrè anmwenske w bay enfomasyon pou kontakte w anba paj sondaj la. Si w ta vle repons w yo rete sekrè sèlman dekole etikèt ki gen adrès w a anba paj la. Mèsi.

1= Strongly Disagree	1= En total desacuerdo	1= Vreman Padako
2= Disagree	2= En desacuerdo	2= Padako
3= Neutral	3= Neutral	3= Neutre
4= Agree	4= En acuerdo	4= Dako
5= Strongly Agree	5= Muy de acuerdo	5= Totalman Dako

MDFR responded to your needs in a timely manner.
MDFR atendió sus necesidades a tiempo.
MDFR te reponn a bezwen w byen vit.

1 2 3 4 5

MDFR explained your treatment to you.
MDFR le explicó su tratamiento.
MDFR te esplike w tretman w yo.

1 2 3 4 5

MDFR treated you in a professional manner.
MDFR lo trató de forma profesional.
MDFR te trete w avèk respè.

1 2 3 4 5

MDFR met your expectations when you requested assistance.
MDFR llenó sus expectativas en el momento que usted solicitó asistencia.
MDFR pat desi w de sa w te atann deli lè w te mande asistans.

1 2 3 4 5

OPTIONAL/ OPCION / PREFERE

Name/nombre/nom

Address/dirección/adres

City/ciudad/vil State/estado/eta Zip/código postal/kòd postal

Phone/teléfono/telefon

email/correo electrónico/imel

125_SP-66 2/09

Miami-Dade Fire Rescue

Survey Encuesta Apercu

Please take a moment to provide additional comments within the space provided. If you wish to be contacted, please provide your contact information on the front of this survey.

Sírvase dedicar un momento de su tiempo para proporcionar información adicional en el espacio designado abajo. Si usted desea que se le contacte, provea sus datos personales en la cara de esta encuesta.

Tanpri pran yon ti moman pou fè plis kòmantè nan espas pi ba la a. Si w vle yo kontakte w, tanpri ekri non w, adres telefon ak imel w anba premye pa sondaj la.

Miami-Dade Fire Rescue
Customer Feedback Surveys
Emergency Medical Services Provided to the City of Miami Springs from January 1, 2015 through December 31, 2015

Attachment II

Alarm #	Date of Survey	Q1*	Q2*	Q3*	Q4*	Average	Comments
5015162	21-Jan-15	5	5	5	5	5.00	
5019589	27-Jan-15	1	1	4	1	1.75	I CALLED THE RESCUE BECAUSE I FELT EXTREMELY SICK, THEY SAID THAT WAS NOT AN EMERGENCY AND CAN'T BE TRANSPORTED. THE FOLLOWING DAY I WAS ADMITTED AT THE HOSPITAL AND DIAGNOSED WITH MENINGITIS. *(NOTE: MDFR REFERRED THIS SURVEY TO THE EMERGENCY MEDICAL DIVISION FOR APPROPIATE FOLLOW-UP.)*
5029446	09-Feb-15	5	5	5	5	5.00	
5059012	18-Mar-15	5	5	5	5	5.00	
5059402	19-Mar-15	5	5	5	5	5.00	ONCE AGAIN THANKS FOR YOUR PROFESSIONALISM AND FOR BEING A BIG PART OF OUR COMMUNITY. RESCUE 35 AND THE MS POLICE DEPT ARE THE BEST.
5105553	16-May-15	5	5	5	5	5.00	
5111699	24-May-15	4	4	4	4	4.00	
5125287	11-Jun-15	5	5	5	5	5.00	
5137962	27-Jun-15	5	5	5	5	5.00	
5141908	02-Jul-15	5	5	5	5	5.00	
5144683	06-Jul-15	5	5	5	5	5.00	I HAD THE UTMOST PERFECT/EXCELLENT SERVICE EVER.
5146168	08-Jul-15	5	5	5	5	5.00	
5149798	12-Jul-15	5	5	5	5	5.00	
5150208	13-Jul-15	5	5	5	5	5.00	
5151398	15-Jul-15	5	5	5	5	5.00	
5152482	16-Jul-15	5	5	5	5	5.00	
5155482	20-Jul-15	5	5	5	5	5.00	
5159313	25-Jul-15	5	5	5	5	5.00	
5173199	12-Aug-15	5	5	5	5	5.00	
5193954	07-Sep-15	5	5	5	5	5.00	
5198420	13-Sep-15	5	5	5	5	5.00	EXCELLENT CARE. THEY STRONGLY ENCOURGED ME TO GO TO THE HOSPITAL. WHERE I WAS ADMITTED FOR 4 DAYS. THEY PROBABLY SAVED MY LIFE. THANK YOU SO MUCH.
5198254	13-Sep-15	5	5	5	5	5.00	
5200337	15-Sep-15	5	5	5	5	5.00	
5201142	16-Sep-15	5	5	5	5	5.00	ON SEPT. 18, 2015 I REQUIRED THE ASSISTANCE OF YOUR MDFR AND FIRE ENGINE 35. BOTH CREWS WENT ABOVE AND BEYOND TO GIVE ME MEDICAL ATTENTION AND TRANSPORT TO THE HOSPITAL. PLEASE TELL YOUR STAFF THANK YOU FOR ALL THEY DID FOR ME AND WHAT THEY DO FOR MIAMI-DADE COUNTY.
5202300	18-Sep-15	5	5	5	5	5.00	
5209471	27-Sep-15	5	5	5	5	5.00	
5228634	21-Oct-15	5	5	5	5	5.00	
5236043	31-Oct-15	5	5	5	5	5.00	WE WERE VERY PLEASED WITH THEIR HELP. THEY WERE GENTLEMEN. THANKS.

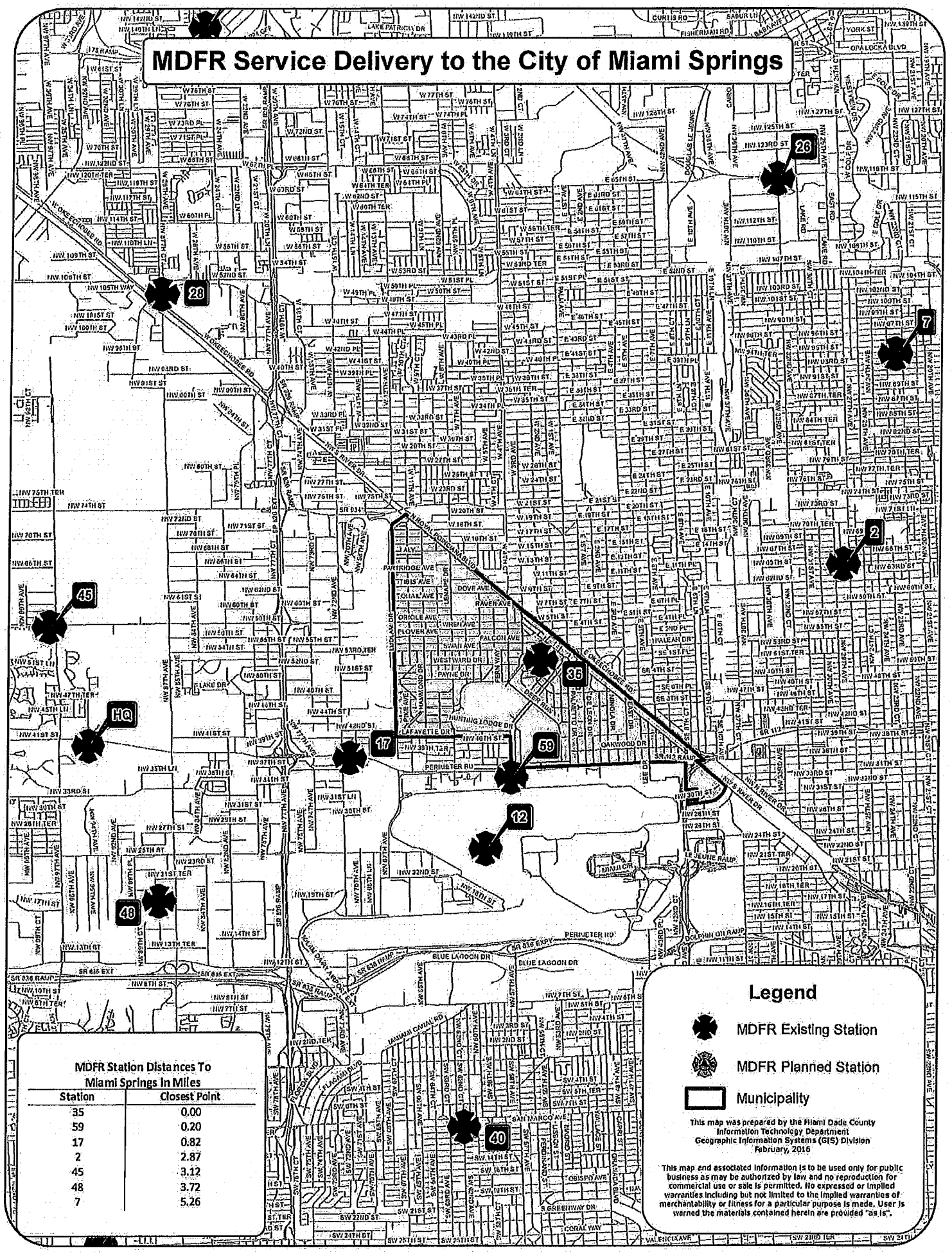
Prepared by BPFS 2/1/16 (AG)

Miami-Dade Fire Rescue
Customer Feedback Surveys
Emergency Medical Services Provided to the City of Miami Springs from January 1, 2015 through December 31, 2015

Alarm #	Date of Survey	Q1*	Q2*	Q3*	Q4*	Average	Comments
5245949	12-Nov-15	4	5	5	4	4.50	
5251558	20-Nov-15	5	5	5	5	5.00	
5252620	21-Nov-15	5	4	5	4	4.50	
5261994	04-Dec-15	5	5	5	5	5.00	

*Refer to Attachment I for Questions.

MDFR Service Delivery to the City of Miami Springs



MDFR Station Distances To Miami Springs In Miles

Station	Closest Point
35	0.00
59	0.20
17	0.82
2	2.87
45	3.12
48	3.72
7	5.26

CERTIFICATE OF RECOGNITION

Presented to

George Fitzpatrick and Mary Lamberts

Of

531 Hunting Lodge Drive

for her home being designated as

"YARD OF THE MONTH"
APRIL 2016

Presented this 28th day of March, 2016.

CITY OF MIAMI SPRINGS, FLORIDA

Zavier M. Garcia
Mayor

ATTEST:

Erika Gonzalez-Santamaria, MMC
City Clerk

City of Miami Springs, Florida

City Council Meeting

Regular Meeting Minutes
Monday, March 14, 2016 7:00 p.m.

Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

1. Call to Order/Roll Call: The meeting was called to order by the Mayor at 7:05 p.m.

Present were the following:

Mayor Zavier M. Garcia
Vice Mayor Billy Bain
Councilman Bob Best
Councilman Jaime A. Petralanda
Councilwoman Roslyn Buckner

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
City Attorney Jan K. Seiden
City Clerk Erika Gonzalez-Santamaria
Recreation Director Omar Luna
Elderly Services Director Karen Rosson
Public Works Director Tom Nash

2. Invocation: Offered by Vice Mayor Bain

Salute to the Flag: Students from Girl Scouts Troop 594 lead the audience in the Pledge of Allegiance and Salute to the Flag

3. Awards & Presentations:

A) Presentation by Councilwoman Buckner reporting on the Junior Orange Bowl Award Gala recognizing Staff member Patti Bradley and the City for its continued support

Councilwoman Buckner reported on the Junior Orange Bowl Gala event on February 27th. She recognized staff member Patti Bradley for all her efforts and further explained that the City of Miami Springs was recognized for their continuous support for the Junior Bowl events.

B) Legislative session update from the City's House Representative Bryan Avila

House Representative Avila provided a PowerPoint presentation to Council and the members of the public. He explained several bills that he sponsored and supported throughout the legislative session. He thanked everyone for their continuous support.

C) Presentation of Certificate of Recognition to Camille Wildenburg for providing voluntary recreational art classes for the seniors at the Miami Springs Senior Center

Karen Rosson, Elderly Services Director, spoke on the different types of art activities that Ms. Wildenburg volunteered to teach the seniors at the Miami Springs Senior Center. Mayor Garcia then read the Certificate of Recognition exemplifying Ms. Wildenburg's artistic efforts with the seniors in the community.

4. Open Forum:

The following members of the public addressed the City Council: Genevieve Steffen, no address provided; Aldo Legido, no address provided; Ken Wilson, 973 Hunting Lodge Drive; Elaine Martin, 120 Sunset Way; Arlene Hawks, 549 Payne Drive; Kathleen Fleischman, 810 Pinecrest Drive; Buzz Fleischman, 810 Pinecrest Drive; Hugh Carvel, 560 Ragan Drive; Robert Sami, 340 Payne Drive; Beatrix Obermann, 449 Swallow Drive; Amy Shelman, 1020 Quail Drive.

5. Approval of Council Minutes:

A) February 22, 2016 – Regular Meeting

Councilman Best moved to approve the minutes. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

6. Reports from Boards & Commissions: None at this time.

7. Public Hearings: None at this time.

8. Consent Agenda: (Funded and/or Budgeted)

A) Approval of the City Attorney's Invoice for February 2016 in the Amount of $12,811.50

B) Recommendation by Recreation that Council waive the competitive bid process and approve an expenditure to Firepower Displays Unlimited, LLC, as they have been providing fireworks display to the City since 1997 and they are only one of two local vendors which service several other municipalities in the area, in the amount of $15,000.00 for the 4th of July Fireworks Display as funds were approved in the FY 15/16 Budget, pursuant to Section 31.11 (E)(6)(g) of the City Code

The City Manager read all items by title for the record.

Councilman Petralanda moved to approve the Consent Agenda. Councilwoman Buckner seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

9. Old Business:

A) Appointments to Advisory Boards by the Mayor and Council Members

There were no appointments at this time.

B) Based on the results of the two safety inspections that have been completed, the Recreation Department and City Administration recommends that the City Council select one of the three vendors that made presentations at the February 22 meeting for the construction of a new playground at Prince Field. Staff will then negotiate a final design and cost with the selected vendor and present that final design/cost to the Council at the March 28 meeting.

Donna Hernandez, 769 Pinecrest Drive and Robert Sami, 340 Payne Drive addressed the Council on the item.

After extensive discussion, Vice Mayor Bain made a motion to direct staff to inquire the hard cost on the two options, first to remodel the current playground with real wood and bring up to ADA standards; second to remodel the current playground with composite wood and bring up to ADA standards, and a timeline for the repairs and to include warranty information. Councilman Best seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

C) 90th Miami Springs Birthday Celebration Update

JoEllen Phillips, Executive Director of Curtiss Mansion, provided an update on the Miami Springs 90th Birthday event, she stated that there will be a video shoot commemorating the 90 years of Miami Springs, she shared samples of the banners and flyers inviting residents to the celebration, she also shared the official logo for the 90th year, the next step will be budgeting and fundraising options.

10. New Business:

A) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Amending The Current Schedule Of Charges For City Records, Documents, Copies, And Related Services; Effective Date

City Attorney Seiden read the Resolution by title.

Councilman Best moved to approve the Resolution. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

B) Resolution – A Resolution Of The City Council of The City Of Miami Springs Authorizing The City To Apply For, And Accept, If Awarded, $10,000 FY2016 Urban And Community Forestry Grant With The State Of Florida On An Equal Or Greater Matching

Amount Basis; Directing The Proper Officers And Officials Of The City To Execute The Grant Memorandum Of Agreement With The State Of Florida, Department Of Agriculture And Consumer Services, Florida Forest Service; Effective Date

City Attorney Seiden read the Resolution by title.

Councilman Best moved to approve the Resolution. Councilman Petralanda seconded the motion, which carried 4-1 on roll call vote. The vote was as follows: Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes; Vice Mayor Bain voting No.

C) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Approving And Accepting The Local Agency Program Agreement Between The State Of Florida Department Of Transportation And The City; Authorizing The Execution Of The Agreement By The Proper Officers And Officials Of The City; Effective Date (Westward Drive Project)

City Attorney Seiden read the Resolution by title. Martin Marquez, 401 Hunting Lodge Drive, addressed the Council on the item.

Councilman Best moved to approve the Resolution. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

D) Recommendation by staff that Council authorize the execution of the 2016 Community Video Program Agreement (attached) with CGI Communications, Inc. for producing script and video content of the City of Miami Springs to promote community development which will be displayed on our City's webpage

This item was pulled from the agenda prior to the meeting.

E) Recommendation by Recreation that Council approve an emergency expenditure in an amount not to exceed $28,718.59, to AquaDry Plus Corp, the lowest responsible quote after obtaining four written quotes (attached), for Mold Remediation at the Community Center. Funding will come from the designated fund balance as this is not budgeted in the FY 15/16 Budget

City Manager Gorland read the recommendation by title.

Councilman Best moved to approve the recommendation. Vice Mayor Bain seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

F) Recommendation that the City renew its facility agreement with Brenda Knight for Jazzercise, commencing April 1, 2016 for one year, for the use of the Multi-Purpose Room at the Community Center for exercise sessions

City Manager Gorland read the recommendation by title.

Councilman Best moved to approve the Recommendation. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

G) Recommendations by Public Works for Senior Center ADA Project

1) Recommendation by Public Works that Council authorize the issuance and/or execution of a contract to Wrangler Construction, Inc., utilizing Miami Dade County contract # RPQ # 20140183 (attached), in an amount not to exceed $10,480.00, for new sidewalks around the senior center, pursuant to Section §31.11 (E)(5) of the City Code

2) Recommendation by Public Works that Council approve an expenditure to Florida Power & Light, as a sole source provider, in an amount not to exceed $5,000.00, for a pole relocation as there is only one source and the pole belongs to FPL for the required service(s) and as funds were budgeted pursuant to Section §31.11 (E)(6)(c) of the City Code

3) Recommendation by Public Works that Council approve an expenditure in an amount not to exceed $3,665.00, to Island Fence of Dade, the lowest responsible quote after obtaining three written quotes (attached), for relocation of the fencing around the senior center pursuant to Section §31.11 (C)(2) of the City Code

4) Recommendation by Public Works that Council authorize the issuance and/or execution of a contract to Highway Striping Inc., utilizing Miami Dade County contract # RPQ # 20150100 (attached), in an amount not to exceed $3,967.00, for striping of the new parking spaces around the senior center, pursuant to Section §31.11 (E)(5) of the City Code

City Manager Gorland read the recommendations by title.

Vice Mayor Bain moved to approve Recommendations #1, #2, #3, and #4. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

H) Request for approval by Martin and Kathie Marquez for placing a mobile trailer on their property 401 Hunting Lodge Drive to live in while demolishing and constructing their new home

Martin Marquez, 401 Hunting Lodge Drive, addressed the Council on the item.

After some discussion by the City Council, the item was later withdrawn from consideration by Mr. Marquez, the requestor.

11. Other Business:

A) Vote of Confidence for the City Attorney as Required by Section 8.01 (1) of the City Charter

Vice Mayor Bain moved to give a vote of confidence to the City Attorney. Councilman Best seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

B) Vote of Confidence for the City Clerk as Required by Section 8.01 (1) of the City Charter; Consideration of authorization of Salary Increase

Councilman Best moved to give a vote of confidence to the City Clerk and to approve the requested COLA increase in salary. Councilwoman Buckner seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

C) Request for direction from City Council regarding proposed Strategic Plan

Martin Marquez, 401 Hunting Lodge Drive, Evelio Cabrera, 540 Hunting Lodge Drive, Kathleen Fleischman, 810 Pinecrest Drive, and Donna Hernandez, 769 Pinecrest Drive addressed the Council.

Councilwoman Buckner moved to direct staff to meet with new members of Council to go over the strategic plan and then to later place it on the agenda as a discussion item or as a special meeting. Councilman Best seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Bain, Councilman Best, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

12. Reports & Recommendations:

A) City Attorney

City Attorney Seiden had nothing to report at this time.

B) City Manager

City Manager Gorland reminded Council and the public to go out and vote tomorrow.

C) City Council

Councilman Best wished everyone a Happy Easter and Passover.

Councilwoman Buckner attended the Relay for Life event on Saturday and thanked the Public Works team for all their help with the event.

Councilman Petralanda also reminded the public to go out and vote tomorrow.

Vice Mayor Bain encouraged the public to go out and vote tomorrow as well. He reminded the public that they are encouraged to bring forward items to Council for items to be placed on the agenda. He also encouraged the City Council to allow members of the public to discuss their concerns and comment on what they choose to without rebuttal.

Mayor Garcia addressed Vice Mayor Bain's comments. He stated that he will not stand back and have false statements be made during public comments. He wants to make sure that the correct information is provided to the public and will continue to correct those that continue to state false information. He stated that the Council and staff need to continue to encourage our webcasts so that the public is informed of the facts. He thanked Elaine Martin for all her efforts on the Relay for Life event and making him the honorary chair for the event. The Mayor recognized Councilman Bob Best since he was unable to attend the Little League opening ceremony after seventeen years of attendance. The Mayor encouraged the public to go out and vote tomorrow.

13. Adjourn

There being no further business to be discussed the meeting was adjourned at 10:54 p.m.

Respectfully submitted:

_____
Erika Gonzalez-Santamaria, MMC
City Clerk

Adopted by the City Council on
This 28th day of March, 2016.

_____
Zavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEECING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Erika Gonzalez-Santamaria, City Clerk

DATE: December 9, 2015

SUBJECT: **PENDING BOARD APPOINTMENTS**

****

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
Board of Adjustment/Zoning and Planning Board				
Mayor Zavier Garcia	Juan Molina	04-30-2018	01-29-2015	11-09-2015
Councilman Best	Bob Calvert	04-30-2018	01-28-2013	11-09-2015
Bain Vice Mayor	Ernie Aloma	04-30-2016	04-13-2009	01-11-2011
Councilwoman Buckner	Bill Tallman	04-30-2016	01-11-2010	05-14-2012
Councilman Petralanda	Manuel Pérez-Vichot	04-30-2017	12-14-1998	11-09-2015
Mayor Garcia	Alejandro J. Gonzalez	10-31-2017	12-03-2015	12-03-2015
Architectural Review Board				
Mayor Zavier Garcia	Marc Scavuzzo*	10-31-2016	08-27-2012	11-09-2015
Councilman Best	Valentine Soler	10-31-2016	01-14-2013	11-09-2015
Vice Mayor Bain	Joe Valencia*	10-31-2016	02-27-2012	11-09-2015
Councilwoman Buckner	Fredy Albiza*	10-31-2016	08-27-2012	11-09-2015
Councilman Petralanda	Ana Paula Ibarra*	10-31-2016	10-10-2011	11-09-2015
Code Enforcement Board				
Mayor Zavier Garcia	Jorge Filgueira*	11-30-2017	08-27-2012	11-09-2015
Mayor Zavier Garcia	Walter Dworak	09-30-2016	11-14-2005	09-14-2010
Councilman Best	Marlene B. Jiménez	09-30-2018	03-02-2005	11-09-2015
Vice Mayor Bain	John Bankston	09-30-2017	09-23-2002	11-09-2015
Councilman Bain	Rhonda Calvert	09-30-2017	09-25-2006	11-09-2015
Councilwoman Buckner	Jacqueline Martinez Regueira	09-30-2018	06-09-2003	11-09-2015
Councilman Petralanda	Robert (Bob) Williams	09-30-2016	03-10-2008	10-25-2010
Code Review Board				
Mayor Zavier Garcia	VACANT	04-30-2018		
Councilman Best	Maria (Nuñez) Garrett	04-30-2017	05-08-2009	11-09-2015
Vice Mayor Bain	Arthur Freyre	04-30-2017	05-19-2009	05-09-2011
Councilwoman Buckner	Dan Dorrego	04-30-2016	08-11-2003	05-24-2010
Councilman Petralanda	Jana Armstrong	04-30-2016	06-11-2001	05-10-2010
Disability Advisory Board				
Mayor Zavier Garcia	VACANT	12-31-2016		
Councilman Best	Catherine Stadnik	12-31-2016	12-14-1998	02-14-2011
Vice Mayor Bain	Grace Bain	12-31-2016	01-13-2014	01-13-2014
Councilwoman Buckner	Richard Barnes	12-31-2016	05-11-2009	01-24-2011
Councilman Petralanda	Thomas W. Cannon	12-31-2016		

Ecology Board

Mayor Zavier Garcia	Wendy Anderson Booher*	04-30-2018	01-12-2009	11-09-2015
Councilman Best	Trina Aguila	04-30-2018	10-28-2013	11-09-2015
Vice Mayor Bain	Carl Malek*	04-30-2017	11-22-2010	05-09-2011
Councilwoman Buckner	Marielys Acosta	04-30-2016	09-09-2013	09-09-2013
Councilman Petralanda	Michael Kobiakov	04-30-2016	08-12-2013	08-12-2013

Education Advisory Board

Mayor Zavier Garcia	Alyssa C. Roelans	05-31-2017	02-17-2015	11-09-2015
Councilman Best	Constantino Hernandez	05-31-2017	04-27-2015	11-09-2015
Vice Mayor Bain	Dr. Mara Zapata*	05-31-2017	06-13-2011	11-09-2015
Councilwoman Buckner	Ilia Molina	05-31-2017	02-05-2015	11-09-2015
Councilman Petralanda	Steve Owens	05-31-2017	05-13-2013	11-09-2015

Golf and Country Club Advisory Board

Mayor Zavier Garcia	Michael Domínguez*	07-31-2017	04-12-2010	11-09-2015
Councilman Best	Mark Safreed	07-30-2017	08-08-2005	11-09-2015
Vice Mayor Bain	George Heider	07-31-2017	08-13-2001	11-09-2015
Councilwoman Buckner	Ken Amendola*	07-31-2017	10-10-2011	11-09-2015
Councilman Petralanda	Art Rabade	07-31-2017	03-11-2013	11-09-2015

Historic Preservation Board

Mayor Zavier Garcia	Sydney Garton	01-31-2016	11-08-1993	02-08-2010
Councilman Best	Charles M. Hill	02-28-2018	03-08-2004	11-09-2015
Vice Mayor Bain	Yvonne Shonberger	02-28-2017	06-13-2005	09-10-2012
Councilwoman Buckner	Dr. James Watson	02-28-2018	06-09-2014	11-09-2015
Councilman Petralanda	Jo Ellen Phillips	01-31-2016	2-14-2013	08-26-2013

Board of Parks & Parkways

Mayor Zavier Garcia	Eric Richey	04-30-2018	02-13-1989	11-09-2015
Councilman Best	Tammy K. Johnston	04-30-2018	04-27-2006	11-09-2015
Vice Mayor Bain	Lynne V. Brooks*	04-30-2018	08-08-2011	11-09-2015
Councilwoman Buckner	Irene Priess	04-30-2017	08-13-2001	04-25-2011
Councilman Petralanda	Lee Fisher	04-30-2017	03-23-2015	03-23-2015

Recreation Commission

Mayor Zavier Garcia	E. Jorge Santin	04-30-2016	04-14-2008	12-13-2010
Councilman Best	Mark A. Johnston	04-30-2018	04-22-2013	04-22-2013
Vice Mayor Bain	Dr. Stephanie Kondy	04-30-2017	06-13-2005	09-10-2012
Councilwoman Buckner	Miguel Becerra	04-30-2017	09-09-2015	09-09-2015
Councilman Petralanda	Alexander Anthony	04-30-2016	08-12-2013	08-12-2013

* Architectural Review Board
Ecology Board - Council confirmation required per §32.40
Education Advisory Board - Council confirmation required per §32.99 (A)
Board of Parks and Parkways – Council confirmation required per §32.30

"No Board/Commission member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for two years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the City Council."

AGENDA MEMORANDUM

Meeting Date: 3/28/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Omar L. Luna, Recreation Director

Subject: Additional Information requested by Council at the March 14, 2016 Council meeting for the Prince Field Playground; specifically wood vs. wood/plastic renovation details as well as cost of a new playground that is similar to the current playground. Determination as to whether to renovate the existing park or construct a new one similar to the current playground.

During the March 14 meeting, Council requested that we provide additional information on the playground at Prince Field as follows:

A) Wood Repairs:

1. A detail quote (Firm Price) to bring current structure (Prince Playground) to ASTM and CPSC standards and guidelines using **Real Wood**.
2. Time line it would take to complete the repairs from start to finish?
3. What warranties if any does the City have?
4. A sketch of the repairs? They want to make sure that they playground if repaired will stay the same design just for some minor repairs.

Leathers provided a letter(page 1 attached) in which they are declining to do any renovation work that involves all wood.

B) Recycled plastic and current wood:

1. A detail quote (Firm Price) to bring current structure (Prince Playground) to ASTM and CPSC standards and guidelines using the recycled structural plastic to replace wood features.
2. Time line it would take to complete the repairs from start to finish?
3. What warranties if any does the City have?
4. A sketch of the repairs? They want to make sure that the playground if repaired will stay the same design just for some minor repairs.

The only company that would quote this type of renovation is Leathers (see pages 2-3 attached) for a total of $255,000 and a lifespan of 10 years. The work would last about seven weeks, and warranties are listed on page 3.

C) Are there any other contractors willing to bid on this renovation?

Staff contacted Superior Park Systems, Playmore, Gametime and Sports Systems International which are all certified playground companies which have experience in building public playgrounds, and all four declined to provide quotes on this renovation.

D) Councilman Bain requested a quote on the cost of a new playground which will be the same design as the current playground:

Leathers has provided a spreadsheet (see page 4 attached) which shows that they can build a new playground which will be 80-90% of the original design for a cost of $424,000 for an all plastic playground and using artificial turf and $333,000 for an all plastic playground using wood fiber mulch which is what is currently used at the current playground. The price for a wood/plastic playground is $400,000 with artificial turf and $309,000 for wood fiber mulch. This design would have plastic posts while the framing and main structural members would be wood. The high contact area like handrails and baluster etc. would be composite plastic. This design has a life span of 30 years and warranties are listed on the spreadsheet.

Mr. Marc Leathers is present tonight to answer any questions that Council may have.

E) Funding for the project:

Depending on the option selected by Council, we have the following funds available to fully pay for the project:

Current year budget funds	*$ 90,000*	
Designated fund balance		*$ 90,000*
Surplus funds available from the aquatic loan		*$ 98,000*
Subtotal		*$278,000***

*****This amount willmore than cover the $255,000 renovation project, however if Council selects the $309,000 option for a new playground as discussed above we can cover the $31,000 shortfall with additional designated fund balance.***

Another option for funding could be adding the full amount to our SunTrust Lease for a five year term, remembering that by the third year we will have paid off the golf course debt which has annual payments of $363,000.

(1)

Playgrounds by
LEATHERS
Dream. Build. Play!

3/21/16

Miami Springs, FL
Prince Field Park

Re: Playground renovation cost estimate breakdown

We have been asked to supply a description and cost estimate to renovate the existing playground.

The request was to renovate the playground using wood like it was originally built. After careful consideration we have decide that this option is not in the best interest of the community or children. Respectively we would not be interested in the project under these circumstances.

We have provided a renovation option that addresses the necessary issues and concerns. We suggested replacing some of the wood with a variety of plastic lumber. The finished product would be aesthetically similar to the existing design.

We have also provided options for a new design that fits more with today's needs and the option to keep the design based on the existing playground.

Sincerely,

Marc Leathers

Marc Leathers

(1)

225 South Fulton St. Ithaca, NY 14850 ∞ 725 N HWY A1A, Jupiter, FL 33477
Toll Free 877-564-6464 ∞ Fax 607-277-1433
www.leathersassociates.com

Playgrounds by
LEATHERS
Dream. Build. Play!

3/22/16

Miami Springs, FL
Prince Field Park

Re: Playground renovation cost estimate breakdown

As a base to understanding our assessment conclusion we have been involved with hundreds of our existing playgrounds and have made many recommendations that cover everything from minor and major renovations, additions to complete replacements. Our playgrounds have deep roots within the communities and the public is very passionate about these structures. While all of our playgrounds could be renovated that does not mean they should. There are many decisions that are taken into consideration in developing our conclusions.

This is a cost estimate to renovate the existing Leathers & Associates playground at Prince Field Park. The intent of the renovation is to handle all necessary maintenance work. Bring the structure up to ASTM and CPSC standards and guidelines. During the renovation all efforts will be made to replace wood features and pieces with recycled structural plastic. This will help ensure longevity and reduce maintenance needs. The renovation will keep the same design intent as the original structure. The overall goal is to have the structure last at least an additional ten years. The overall esthetics of the existing design will be maintained in the renovation the renovation as much a possible.
Due to the age of the structure and current ADA requirements the current design does not lend itself to easy accessibility modifications. This cost estimate includes doing some ADA upgrades but the end product would still <u>not be 100% ADA complaint</u>. To reach full compliance a renovation would reach the point that the majority of the structure would need to be removed. At that point we would strongly recommend removing the exiting playground and building a new state of the art one with the same design intent and aesthetics as the original playground.

The associated cost for having Leathers & Associates do the renovation work is $255,000. This covers all of the materials and labor.

Scope of work:

Poles: Repair or replace any rotted parts and ensure all post are structurally sound.
Framing: Replace or repair any several damaged or soon to be damaged framing/joist
Decking: Replace any decking likely to not make the ten year goal
Handrails: replace handrails with recycle plastic
Balusters: replace handrails and handrail posts with recycled plastic version
Safety surfacing: Replace all safety surfacing with new engineered wood fiber
Fence: Replace fence as part of the minimum ten year plan
Low perimeter: Repair and secure existing perimeter
Chain and Hose equipment: Replace with cable versions
Equipment: Replace outdated equipment with newer versions. Perform all maintenance work on remain existing equipment. This involves almost every piece of equipment on the playground.

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Toll Free 877-564-6464 ∞ Fax 607-277-1433
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3

ADA: Add, remove and adjust necessary equipment in key areas to achieve a greater level of ADA compliance

Total cost including all materials and labor $255,000 Total.

Construction Length:
We would expect to be able to accomplish the above scope of work in seven weeks.

Warranties:
There are no warranties that will guarantee the playground lasting a certain number of years. However we have confidence in the scope of work and the choice of materials to help ensure to the best of our abilities that a renovation of this nature would meet the goals we set which is ten years with normal maintenance. You would have the warranties of any of the equipment and material used. The structural plastic has a 50 year warranty and the composite plastic has a 20 yr. warranty

Conclusion:
I would like to reiterate that L&A was asked to do a thorough assessment to evaluate the playgrounds condition and provide possible options. Upon completion of our assessment it's our professional opinion that the playground should be replaced as opposed to renovated.

Sincerely,

Marc Leathers

Marc Leathers

3

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4

Miami springs, FL
Prince Field Playground
Playground options and costs

*THIS IS THE PLAYGROUND THAT WAS PROPOSED ON FEB. 22, 2016 (PICTURE ATTACHED).

New proposed playground design	Base cost	With Turf	With engineered wood fiber
Base cost all plastic	$ 308,000.00	$410,000.00	$ 319,000.00
Base cost (wood/plastic)	$ 286,000.00	$388,000.00	$ 297,000.00

THIS IS FOR A PLAYGROUND WITH THE SAME DESIGN AS OUR CURRENT PLAYGROUND

80%-90% original design	Base costs	With Turf	With engineered wood fiber
All plastic	$ 322,000.00	$424,000.00	$ 333,000.00
Combo (wood/plastic)	$ 298,000.00	$400,000.00	$ 309,000.00

WARRANTY: NEW PLAYGROUND.

- INSTALLATION: 1 YEAR.
- COMPOSITE PLASTIC: 20 YEARS
- STRUCTURAL PLASTIC: 50 YEARS (POST / FRAMING / DECKING)
- LIFESPAN: 30 YEARS.

WARRANTY: RENOVATION

- MATERIAL SAME AS ABOVE.
- LIFESPAN: 10 YEARS.

Safety surfacing options	
$ 102,000.00	Turf or rubber safety surfacing
$ 11,000.00	Engineered wood fiber

Other options	
$ 9,000.00	Demo (remove the old structure, fence and perimeter)
$ 3,800.00	Remove the old safety surfacing
$ 19,300.00	Replace the old swings with new ones

THESE ARE NOT INCLUDED IN THE PRICE.

THESE ARE THE RECOMENDATIONS FROM LEATHERS

Recommendation 1	
New PG (plastic)	$ 308,000.00
Wood fiber	$ 11,000.00
Swings	$ 19,300.00
Total	$ 338,300.00

Recommendation 2	
New PG (plastic)	$308,000.00
Wood fiber	$ 11,000.00
Total	$319,000.00

NOTES:

(1) WOOD FIBER: WHAT WE CURRENTLY HAVE "MULCH". THIS MULCH IS SPECIFICALLY FOR PLAYGROUNDS.

City of Miami Springs
Office of the City Clerk
Erika Gonzalez-Santamaria, MMC, City Clerk
Elora R. Sakal, CMC, Deputy City Clerk
Juan D. Garcia, Administrative Assistant I

MEMO

To: The Honorable Mayor Garcia and members of the City Council

Thru: Erika Gonzalez-Santamaria, MMC, City Clerk

From: Juan D. Garcia, Administrative Assistant I

Subject: Historic Preservation Board Recommendation

Date: March 22, 2016

Based on the Boards actions taken at their meeting of March 16, 2016, the Historic Preservation Board would like to bring the following recommendations to the attention of the City Council:

a) Resolution No. HP 2016-01 – A Resolution of the Miami Springs Historic Preservation Board Accepting and Approving the Designation Report for the Roy S. Geiger/ First Marine Aviation Force Monument; Designating the Subject Property As A Local Historic Site Under the "Special Category of Designation"; Specifying Authorization For Designation. Providing An Effective Date

Vice Chair Phillips moved to adopt the resolution to Historically Designate the Roy S. Geiger/ First Marine Aviation Force Monument. Board member Hill seconded the motion, which carried 5-0 on roll call vote.

Attached: Historic Preservation Board Minutes – March 16, 2016
Resolution No. HP 2016-01

CITY OF MIAMI SPRINGS, FLORIDA

The **Miami Springs Historic Preservation Board** met at 7:00 p.m., on Wednesday, March 16, 2016 in the City Hall Council Chambers.

The meeting was called to order at 7:03 p.m.

1) **Call to Order/Roll Call**

The following were present: Chair Sydney Garton
Vice Chair Jo Ellen Phillips
Charles M. Hill
James Watson
Yvonne Shonberger *arrived at 7:05 p.m.

Also Present: Board Secretary, Juan D. Garcia
Councilwoman Rosy Buckner

2) Approval of Minutes: January 20, 2016 Regular Meeting

Minutes of the January 20, 2016 meeting were approved as written.

Vice Chair Phillips moved to approve the minutes as written. Board member Watson seconded the motion, which carried unanimously on voice vote.

*Board member Shonberger arrived at this time.

3) Old Business:

a) Resolution No. HP 2016-01 – A Resolution of the Miami Springs Historic Preservation Board Accepting and Approving the Designation Report for the Roy S. Geiger/ First Marine Aviation Force Monument; Designating the Subject Property As A Local Historic Site Under the "Special Category of Designation"; Specifying Authorization For Designation. Providing An Effective Date

Chair Garton read the resolution by title.

Vice Chair Phillips moved to adopt the resolution to Historically Designate the Roy S. Geiger/ First Marine Aviation Force Monument. Board member Hill seconded the motion, which carried 5-0 on roll call vote.

b) Designation of the Michael House – 27 Hunting Lodge Drive.

Discussion ensued as to what is missing for the designation of the Michael House to be completed.

Board member Watson requested that the Board put this item on hold until the next meeting to allow the Board to review the Miami-Dade County Mayor's Commission guidelines.

Board member Watson made a motion to table this item until the next meeting. Vice Chair Phillips seconded the motion, which carried unanimously on voice vote. This item was tabled for the next meeting.

c) Review and discuss the 2nd letter in the Designation Process

Board Secretary Garcia provided the Board with the three (3) letters (attached) that have been approved by Council to use for the Historical Designation process. He explained the purpose of each letter and when each is sent to the property owners.

Vice Chair Phillips would like to add contact information to all three letters in case the property owner has any questions.

Vice Chair Phillips moved to add "If you have any questions or concerns please contact the City Clerk's Office." to all three letters that are sent to property owners in the Historical Designations process. Board members Shonberger seconded the motion, which carried unanimously on voice vote.

4) New Business:

a) Discussion on Historically Designating Curtiss Parkway and the "Circle".

Chair Garton asked members of the audience if they would like to speak.

Katie Marquez, of 401 Hunting Lodge Drive, read a letter supporting the Historical Designation of Curtiss Parkway and the Circle. The letter included historical facts of why and when Curtiss Parkway and the Circle were created. In addition to supporting the designation of Curtiss Parkway and the Circle, Mrs. Marquez would like for the Board to consider designating Hunting Lodge Drive as well.

Chair Garton ask Mrs. Marquez if it was possible to have a copy of the letter that was read as it contained important historical facts that can be helpful to the Board.

Amy Shelman, of 1020 Quail Avenue, addressed the Board and supported the historical designation of Curtiss Parkway and the Circle. Mrs. Shelman added that she could have lived anywhere in Miami-Dade County but chose Miami Springs because of its historical nature, and would like to help preserve it.

Donna Hernandez, of 769 Pincrest Drive, addressed the board and spoke in favor of historically designating Curtiss Parkway and the Circle.

Board member Shonberger thanked all the residents for attending the meeting. She continued by saying that after speaking with an engineer at Florida Department of Transportation in regards to the Florida Scenic Highway Program, the designation process normally takes about two years to complete. Board member Shonberger added that even if the road is designated as a Scenic Highway that it does would not prevent any construction on the roads. Board member Shonberger did some research and found FDOT's Five Year Transportation Improvement Plan and could not find any proof that Curtiss Parkway is being threatened.

Board member Watson passed out a folder to the Board with information of program criteria from the Florida Scenic Highway Program website and a complete listing of all the designated roads in the State of Florida (attached). He commented that all this information is very helpful in considering the designation of Curtis Parkway and the Circle, but it also is very clear that by historically designating the road it does not prevent construction from taking place.

The Board discussed the possibility of historically designating Curtiss Parkway and the Circle.

Vice Chair Phillips motioned to being the process of Historically Designating Curtiss Parkway and the Circle, with the addition of looking into the feasibility of designating Hunting Lodge Drive as well. Board member Shonberger seconded the motion, which passed 5-0 on voice vote.

b) Curtiss Mansion Report

Vice Chair Phillips reported to the Board that the Curtis Mansion is preparing to host the Smithsonian "Water and Waterways" exhibit beginning on September 3rd through October 22nd. The Mansion will be the host for one of the six sites selected for the Smithsonian exhibit, and the only one taking place in South Florida. The opening of the exhibit will take place during the weekend of the City's 90th Birthday Celebration. The event will also include a craft beer night at the mansion.

c) Reports from Board Members

i. Update from the Miami-Dade County Mayor's Commission guidelines for Historical Preservation

Vice Chair Phillips reported information that was discussed at the most recent Miami-Dade County Mayor's Commission. She mentioned that she has sent a copy of the ordinance that is being put together by the Mayor's Commission to Board Secretary Garcia for him to share with the Board. Vice Chair Phillips would like the Board to review the documents and offer any comments they may have. She will provide an update for the Board at their next meeting.

d) Information/ Reports from Board Liaison from City Council.

The Board Liaison was not present.

5) Preparation of the Agenda for the Next Board Meeting:

The following items are to be placed on the agenda for the next meeting of May 18, 2016.

- Designation of the Michael House – 27 Hunting Lodge Drive
- Update from the Miami-Dade County Mayor's Commission guidelines for Historic Preservation.
- Begin the process of Historically Designating Curtis Parkway and the "Circle."

6) Adjourn

There was no further business to discuss and the meeting adjourned at 8:12 p.m.

Respectfully submitted:

_____
Juan D. Garcia
Board Secretary

Adopted by the Board on
this 18 day of May, 2016.

_____
Sydney R. Garton, Chair

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

****

The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council.

****

DRAFT

RESOLUTION NO. HP 2016-01

A RESOLUTION OF THE MIAMI SPRINGS HISTORIC PRESERVATION BOARD ACCEPTING AND APPROVING THE DESIGNATION REPORT FOR THE ROY S. GEIGER/ FIRST MARINE AVIATION FORCE MONUMENT; DESIGNATING THE SUBJECT PROPERTY AS A LOCAL HISTORIC SITE UNDER THE "SPECIAL CATEGORY OF DESIGNATION"; SPECIFYING AUTHORIZATION FOR DESIGNATION; PROVIDING AN EFFECTIVE DATE;

WHEREAS, at the meeting of April 30, 2014 the City of Miami Springs Historic Preservation Board first considered a designation report regarding the historical significance of the Roy S. Geiger/ First Marine Aviation Force Monument at the South side of Deer Run centered on the median of Curtiss Parkway public right-of-way in Miami Springs, Florida, as set forth in the site plan attached hereto as EXHIBIT "A"; and,

WHEREAS, the Roy S. Geiger/ First Marine Aviation Force Monument is being designated under the "Special Category of Historic Designation", as set forth in Code of Ordinance §153.20(C), which eliminates the objectionable restrictions and limitations that accompany property designation; and,

WHEREAS, the impact of designation will be to recognize and honor the Roy S. Geiger/ First Marine Aviation Force Monument as a historic site based on the historical, archeological, and contextual significance of the site; and,

WHEREAS, the subject property of designation is located within the boundaries and jurisdiction of the City of Miami Springs, Florida; and,

WHEREAS, following appropriate review of the designation documentation at a properly noticed and conducted Public Hearing, the City of Miami Springs Historic Preservation Board has determined that the designation of the Roy S. Geiger/ First Marine Aviation Force Monument is both proper and appropriate:

NOW, THEREFORE, BE IT RESOLVED BY THE MIAMI SPRINGS HISTORIC PRESERVATION BOARD:

Section 1: That the designation report submitted on April 15, 2015 for the Roy S. Geiger/ First Marine Aviation Force Monument is hereby accepted and approved as submitted, following a Public Hearing on "Special Designation" which was held on Wednesday, January 20, 2016.

Section 2: That the Roy S. Geiger/ First Marine Aviation Force Monument located on the South side of Deer Run centered on median of Curtiss Parkway public right-of-way in Miami Springs, Florida, which is depicted and located on Exhibit "A" attached hereto, is hereby designated as a local historic site under the City's "Special Designation Category".

Section 3: That the aforesaid designation of the Roy S. Geiger/ First Marine Aviation Force Monument is authorized by the provisions contained in the City of Miami Springs Code of Ordinance §153.20(C).

Section 4: That this resolution and designation contained herein shall take effect immediately upon adoption.

This space was intentionally left blank.

PASSED AND ADOPTED by the Historic Preservation Board of the City of Miami Springs, Florida, this 16th day of March, 2016, on a motion by Vice Chair Phillips, seconded by Board member Hill, and on roll call the following votes ensued:

Vice Chairman Phillips	"aye"
Dr. James Watson	"aye"
Yvonne Shonberger	"aye"
Charles Hill	"aye"
Chair Sydney Garton	"aye"

_____
Sydney Garton,
Historic Preservation Board Chair

ATTEST:

_____
Juan D. Garcia
Board Secretary

AGENDA MEMORANDUM

Meeting Date: 3/28/2016

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: William Alonso, Assistant City Manager/ Finance Director

Subject: Stormwater Rate Study Agreement

Recommendation: Staff recommends that Council authorize the execution of a Stormwater Utility Revenue Analysis with the City's engineers, Craven Thompson & Associates, and in an amount not to exceed $9,040, for the performance of a Stormwater fee rate study.

Discussion: The City has not increased its Stormwater fees in over 14 years. The projects completed over the last few years have significantly depleted our reserves in this Enterprise fund. A rate adjustment is needed in order to rebuild our reserves and to fund future citywide stormwater projects. The purpose of this study is to review rates county-wide as well as our future project costs in order to determine an appropriate rate going forward. Once the study is completed, we will bring to Council the results as well as a recommendation for the rate adjustment.

Fiscal Impact: Funding will come from the Stormwater fund, no impact on the general fund.

Submitted by:	Approved by (sign as applicable):	Funding:
Department: Finance	Dept. Head:	Dept./ Desc.: Professional Fees
Prepared by: W Alonso	Procurement:	Account No.: 440-3901-539-31-00
Attachments: ☒ Yes ☐ No	Asst. City Mgr.:	Additional Funding:
Budgeted/Funded ☒ Yes ☐ No	City Manager:	Amount previously approved: $ -0-
		Current request: $ $9,040.00
		Total vendor amount: $ $9,040.00

EXHIBIT "A"

CITY OF MIAMI SPRINGS
Stormwater Utility Revenue Analysis
Scope of Services - Fee Proposal
Task Order No. 9
March 21, 2016

This Task Order for Professional Consulting Services ("task Order" hereafter) is made on the ___ day of _____, 2016, between the City of Miami Springs, a Florida municipal corporation located at 201 Westward Drive, Miami Springs, Florida 33166 ("City" hereafter) and Craven Thompson & Associates,("Consultant" hereafter) a Florida corporation, whose local business address is 3563 NW 53rd Street, Fort Lauderdale FL 33309.

1.0 Introduction / Background

The City of Miami Springs enacted a stormwater utility ordinance for the purpose of establishing a dedicated fund for the maintenance, rehabilitation, replacement and extension of the City's stormwater management system. The ordinance allows for the annual review and update of the monthly billing rate, expressed as $/ERU (Equivalent Residential Unit). The billing rate, which was last updated in 2001, was set by Council resolution at $3.68 per ERU per month with the expectation of fully supporting the financial requirements of Utility in regard to the maintenance and improvement of the City's stormwater management infrastructure.

While the stormwater billing rate has not been increased for over 14 years, the costs associated with stormwater utility operations and needed capital improvements has, limiting the ability of the utility to fulfill its mission of providing adequate stormwater services for the City's residents. As such, the CITY has requested Craven Thompson (CONSULTANT) through their sub-consultant (Hazen Sawyer) to provide a review and analysis of its current stormwater utility revenue generation system in light of the Utility's financial requirements. In particular, the CITY wishes to determine the adequacy of the current billing rate of $3.68 per ERU in meeting requirements of current and future operations and capital projects. To this end, CONSULTANT will execute the following tasks.

2.0 Scope and Fees

Task 1 - Data Collection and Verification

CONSULTANT will work with City staff to identify and assemble the various data needed to accomplish the review and analysis. These data will include:

- An electronic representation of the City's current stormwater billing roll, that would include account number, parcel identification number (PIN), customer name, account type (residential, commercial, etc.), and assigned ERUs
- Spreadsheets, databases or other supportive material used in the development of the billing roll
- Reports, statistics or similar descriptive material summarizing stormwater utility revenue generated by the billing system and any other revenue source in place

- Reports, statistics, spreadsheets or similar descriptive material summarizing account non-payment or dormancy (vacant rental property)
- Stormwater Utility operating budgets for the current fiscal year. CONSULTANT will work with City staff to assemble projected budgets for the subsequent four fiscal years
- Stormwater Utility Capital Improvement Plan (CIP) budgets for the current fiscal year and for the subsequent four fiscal years
- GIS parcel polygon data for parcels within the CITY boundary along with the associated BAS or other data table providing parcel attributes including the Use Code.

Task 1 ..... $800.00

Task 2 - Review of Current Utility Billing Revenue

CONSULTANT will review the stormwater utility billing revenue information from the previous 12 months in regard to revenue expectations based on the reports, summaries or other information provided by the City.

CONSULTANT will provide a summary of stormwater utility billing revenue based on available information in regard to:

- Over-all departure from potential utility revenue
- Revenue reduction due to non-payment
- Relevant characteristics of non-payment accounts

Task 2 ..... $2,240.00

Task 3 - Stormwater Utility Rate Analysis

CONSULTANT will provide comparisons of City billing rate to similar utilities found locally and statewide.

CONSULTANT will review the CITY's stormwater utility operating and capital budgets for the current fiscal year and subsequent four years (through FY 2019-2020).

CONSULTANT will compare the expected revenue streams to the five combined annual operating and capital budgets to determine revenue adequacy utilizing the current billing rate of $3.68 per ERU.

For those fiscal years where stormwater billing revenues are projected to be insufficient to satisfy combined operating and capital stormwater utility budgets, CONSULTANT will recommend rate modifications to balance annual revenue and operating/capital expenditures.

Task 3 ..... $2,560.00

Task 4 - Technical Memorandum

CONSULTANT will prepare a Technical Memorandum summarizing the findings of the stormwater utility revenue generation review and analysis.

CONSULTANT will provide ten (10) bound copies and one (1) copy in electronic format (.pdf) of a draft Technical Memorandum.

CONSULTANT will attend one meeting with the CITY to discuss staff comments regarding the Draft Technical Memorandum.

CONSULTANT will provide ten (10) bound copies and one (1) copy in electronic format (.pdf) of a Final Technical Memorandum

Task 4..... $3,240.00

Assumptions

CITY will provide the data itemized under Task 1 and will respond to requests for additional data whose need might arise during the execution of this project.

CITY will provide information used in the establishment of the Stormwater Utility, including consultant reports, enabling ordinances and associated resolutions. This information must include the basis by which ERUs are assigned within each billing class.

The determination of rate sufficiency does not include debt coverage for bond issuance for capital projects.

Budget

CONSULTANT will execute the Tasks within this Scope of Services for the lump-sum fee of $9,040. The fee is broken down by task a follows.

Task 1 - Data Collection	$800
Task 2 - Revenue Analysis	$2,240
Task 3 - Utility Rate Analysis	$2,560
Task 4 - Technical Memorandum	$3,240
Direct Expenses	$200
Total	$9,040

3.0 Schedule

CONSULTANT will complete the four Tasks outlined above within thirty (45) days of the receipt of a notice-to-proceed from the CITY.

4.0 Authorization

This Task Order is issued in compliance with the Consultants' Competition Negotiation Act, Section 287.055, Florida Statutes, and pursuant to the Agreement for Professional Consulting Services between the City of Miami Springs and Craven Thompson & Associates dated May 4, 2015.

Approved by:

_____ _____

Signature Date

Ronald Gorland, City Manager
City of Miami Springs

ATTEST:

_____

City Clerk

Approved as to form and legal sufficiency:

_____

City Attorney

CONSULTANT: Craven Thompson & Associates, Inc.

By: _____

Print Name: Thomas McDonald

Print Title: President