



## **CITY OF MIAMI SPRINGS, FLORIDA**

**Mayor Xavier M. Garcia**

**Vice Mayor George V. Lob**  
**Councilman Billy Bain**

**Councilman Michael Windrem**  
**Councilman Jaime A. Petralanda**

**Decorum:** "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

### **CITY COUNCIL REGULAR MEETING AGENDA** **Tuesday, May 27, 2014 – 7:00 p.m.** **City Hall, Council Chambers, 201 Westward Drive**

**1. Call to Order/Roll Call**

**2. Invocation:** Vice Mayor Lob

**Salute to the Flag:** Students from AIE Charter School will lead the audience in the Pledge of Allegiance and Salute to the Flag

**3. Awards & Presentations:**

A) Proclamation – "*Jean Ansbaugh Day*," June 4<sup>th</sup>

B) Officer of the Month Award – April 2014 – Officer Jorge Pacheco

**4. Open Forum:** Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins.

**5. Approval of Council Minutes:**

A) May 12, 2014 – Regular Meeting

**6. Reports from Boards & Commissions: None**

**7. Public Hearings:**

A) Second Reading - An Ordinance Of The City Council Of The City Of Miami Springs, Amending Code Of Ordinance Section 35-25 (A), Pension Options, By Providing A Time Limit For Members To Select A Pension Option; Repealing All Ordinances Or Parts Of Ordinances In Conflict; Effective Date

B) Second Reading – An Ordinance Of The City Council Of The City Of Miami Springs Amending Code Of Ordinance Section 34-16, Leave; By Updating And Clarifying The Use Of Earned Vacation And Medical Leave; Repealing All Ordinances Or Parts Of Ordinances In Conflict ; Effective Date

**8. Consent Agenda: (Funded and/or Budgeted)**

A) Recommendation by Golf Department that Council award a Bid to Harrell's LLC, utilizing Miami Dade County Bid #9020-1/19, on an "as needed basis" in the amount of \$ 9,000.00, for soluble fertilizers as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code

B) Recommendation by Golf Department that Council award a Bid to Howard Fertilizer & Chemical Co., utilizing Town of Davie Bid # B-12-34-3, in the amount of \$ 10,000.00, for custom blended fertilizers as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code

C) Recommendation by Golf Department that Council award a Bid to Neff Rental, utilizing Miami Dade County Bid # 8446-5/17-1, in the amount of \$ 17,000.00, for rental of tractor and lift equipment as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code

D) Recommendation by Golf Department that Council approve an expenditure to Hector Turf, as a sole source provider , in the amount of \$ 5,000.00, for parts and supplies needed for maintaining the Toro equipment as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (E)(6)(c) of the City Code

E) Recommendation by Golf Department that the Council approve an expenditure to US Lubricants, the lowest responsible quote, on an "as needed basis" in the amount of \$20,000.00, for fuel as funds were approved in the FY 13/14 Budget, pursuant to Section §31.11 (E)(6)(c) of the City Code

F) Recommendation by Golf Department that the Council approve an expenditure to Titleist, as a sole source provider, in the amount of \$5,000.00, for merchandise as funds were approved in the FY 13/14 Budget, pursuant to Section §31.11 (E)(6)(c) of the City Code

G) Recommendation by Recreation Department that Council approve an expenditure to Gym Source, the lowest responsible quote, in the amount of \$12,677.77 for Fitness Room Equipment as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (C)(2) of the City Code

H) Recommendation by City Manager's Office that Council approve Jumpin' Jack Flash Production July 4<sup>th</sup> Classic Auto Show invoice in the amount of \$1,500.00

**9. Old Business: None****10. New Business:**

A) Discussion regarding anonymous complaints

B) Approval of Agreement for aquatic services at the Miami Springs Swimming Pool with Miami Dade County Aquatic Club

C) Board of Parks and Parkways Recommendation for the Yard of the Month for June, July and August 2014

D) Education Advisory Board Recommendation for the Youth Advisory Council to conduct monthly meetings

E) Determination of a date/time for a Special Meeting for the discussion of Commercial Vehicle Code Update (Suggested: Monday, June 16<sup>th</sup> or Monday, June 30<sup>th</sup> at 7:00pm)

F) Discussion regarding resident awareness and participation in crime prevention

**11. Other Business: None**

**12. Reports & Recommendations:**

A) City Attorney

B) City Manager

C) City Council

**13. Adjourn**

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If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.  
.....

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.  
.....

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.  
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# Proclamation

By the Mayor of the City of Miami Springs

*WHEREAS, exemplary achievements made by individuals symbolize the characteristics which make our community a thriving City, hence it is essential that they be praised and recognized for making a difference in our midst; and,*

*WHEREAS, Jean Ansbaugh has been recognized as being the centerpiece for the City's success over the years in the area of tree planting and keeping the City green; and,*

*WHEREAS, as past President of the retired Miami Springs Garden Club, Jean continues her dedication to the environment as a member of the Board of Parks and Parkways since her appointment in 1994, serving as Vice Chair, together with Chair Eric Richey, Lynn Brooks, Tammy K. Johnston and Irene Priess; and,*

*WHEREAS, Jean has spent countless volunteer hours throughout the years in planning the City's annual Arbor Day event, and was instrumental in establishing the Butterfly Garden at the Miami Springs Branch Library, officially named George Washington Park; and,*

*WHEREAS, keeping the City green is a collective effort by dedicated and caring people in the City who never look for credit, but on this day, it is appropriate to recognize Jean Ansbaugh for her unselfish dedication and love of the City and its beautiful parks, parkways and tree canopy,*

*NOW, THEREFORE, I, Xavier M. Garcia, Mayor of the City of Miami Springs, Florida, do hereby proclaim Wednesday, June 4, 2014 as*

## ***"JEAN ANSBAUGH DAY"***

*in Miami Springs and in observance thereof, I call upon the citizens of Miami Springs to join me in congratulating her on this very special occasion.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Miami Springs, Florida to be affixed this 27<sup>th</sup> day of May 2014.*

Zavier M. Garcia  
Mayor

ATTEST:

\_\_\_\_\_  
Erika Gonzalez-Santamaria, CMC  
City Clerk

**MIAMI SPRINGS POLICE DEPARTMENT**

**MEMORANDUM**

**TO:** Peter G. Baan, Chief of Police

**THRU:** Chain of Command

**FROM:** Sergeant Jimmy E. Deal 

**SUBJECT:** Officer of the Month Nomination

**DATE:** May 21, 2014

The Awards Committee reviewed the nomination submitted for Officer Jorge V. Pacheco for the month of April, 2014. The awards committee concurs that the nomination meets the criteria for the prestigious Officer of the Month Award.

# MIAMI SPRINGS POLICE DEPARTMENT

## MEMORANDUM

TO AWARDS  
COMMITTEE  
05/20/2014  
P/Bm

TO: Chief P. Baan (via Chain of Command)  
FROM: Sgt. A. Quintanilla *AQ*  
DATE: 05/10/13  
SUBJECT: Officer of the Month Award

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On 04/26/14 at approximately 1335 hours, Ofc. Pacheco noticed a suspicious vehicle occupied by three subjects parked in the drop off zone at the west side of the Miami Springs Community Center. The driver of the vehicle then drove the vehicle through the Miami Springs Community Center parking lot in a suspicious manner. A records check on the vehicle's tag revealed the vehicle to be stolen from Hillsborough County. Ofc. Pacheco conducted a felony stop on the vehicle and his investigation led to the arrest of the driver for auto theft (owner was contacted and did not know subject) and for driving with a suspended license. Prior to the felony stop, the driver told the two passengers to "get out of the car and leave, that cop is looking at me." In an attempt to get away both passengers exited the vehicle and left the scene. However, they were both found soon thereafter hiding across the street at Prince Field. Ofc. Pacheco additionally arrested one of the passengers for a bench warrant.

On 05/06/2014 at approximately 0204 hours, Ofc. Pacheco, Ofc. M. Castillo, Ofc. Nunez and I responded to a 2-14 call at 541 Raven Ave where a male was running with a knife in his hand. While receiving multiple calls on the incident, MSPD dispatcher Acevedo was able to quickly relay to responding officers the subject's description (a white male wearing a black shirt and blue shorts) and further information that the case involved a possible sexual assault. Upon police arrival, contact was made with an irate black male (who was also carrying a knife, later identified as the "pimp") and a female (later identified as the victim) who was crying. The victim advised officers she was an "escort" and had an appointment to meet a man at 550 Raven Ave. She advised the subject walked her instead to another house across the street at 541 Raven Ave and once in the backyard grabbed her from behind and put his hand over her mouth (at this point having placed a mask to cover his face). The victim advised she was in fear for her life, especially as the subject was attempting to pull out a weapon from his waist band. The victim was able to break free after a struggle and ran screaming towards the front of the house. The victim's pimp stated he heard the screams as he was getting ready to drive away and only took out a knife for protection.

Ofc. Pacheco and Ofc. M. Castillo found the subject hiding behind the bushes at 541 Raven Ave. Ofc. Nunez shortly thereafter located an 8 inch kitchen knife in the backyard

J. Y. M. O. S. 5-20-14  
Escorts

of 511 Raven Ave (subject's residence, dropped by subject as he ran away). Post Miranda warnings, Ofc. Pacheco was able to get several incriminating admissions from the subject. The subject was arrested and charged with false imprisonment and battery. Realizing the case matched the same modus operandi (MO) and location of a similar crime that occurred a few weeks prior, detectives were notified. As a result of Ofc. Pacheco's arrest, MSPD detective Barrios was later able to get the subject to confess to a previous robbery that occurred at 550 Raven Ave. In this case the same subject lured a female escort to 550 Raven Ave where he pushed her down to the ground, produced a large kitchen knife, and robbed her. The victim in an attempt to avoid getting stabbed grabbed the knife and suffered a severe cut to her hand.

I would like to take the time to nominate Ofc. Pacheco for the Officer of the Month Award. Due to his actions, several felony cases were closed.

I respectfully request this nomination to be considered and for a commendation to be placed in his personnel file. I would also like to commend the entire Relief Shift for its team work and the Detective Bureau for its continued fine work. Your consideration is greatly appreciated.



**City of Miami Springs, Florida**  
City Council Meeting

Regular Meeting Minutes  
Monday, May 12, 2014, 7:00 p.m.

Council Chambers at City Hall  
201 Westward Drive, Miami Springs, Florida

**1. Call to Order/Roll Call:** The meeting was called to order by the Mayor at 7:05 p.m. Present were the following:

Mayor Xavier M. Garcia  
Vice Mayor George V. Lob  
Councilman Michael Windrem  
Councilman Billy Bain  
Councilman Jaime A. Petralanda

City Manager Ronald K. Gorland  
Assistant City Manager/Finance Director William Alonso  
City Attorney Jan K. Seiden  
City Clerk Erika Gonzalez-Santamaria  
Chief of Police Peter G. Baan  
Omar Luna Parks and Recreation Director  
Thomas Nash Public Works Director

**2. Invocation:** Offered by Councilman Bain

**Salute to the Flag:** Students from All Angels' Academy led the audience in the Pledge of Allegiance.

The Mayor thanked the students who participated in the salute to the flag and also presented them with honorary baseball caps.

**3. Awards & Presentations:**

A) Yard of the Month – Roy Rodriguez – 564 Palmetto Drive

Roy Rodriguez of 564 Palmetto Drive was not present to receive the award.

**4. Open Forum:** The following members of the public addressed the City Council: Jorge Argote, 1140 Nightingale Avenue, Patricia Argote, 1140 Nightingale Avenue, Jorge Valdes, 601 Ludlam Road, Nery Owens, 632 East Drive, and Maggie Amaya, 185 Flagler Drive.

**5. Approval of Council Minutes:**

- A) April 28, 2014 – Regular Meeting

Minutes of the April 28, 2014 Regular meeting were approved as written.

**Vice Mayor Lob moved to approve the item. Councilman Petralanda seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

**6. Reports from Boards & Commissions:**

- A) May 5, 2014 – Board of Adjustment – Approval of Actions Taken at their Meeting of May 5, 2014, Subject to the 10-day Appeal Period

Actions taken by the Board of Adjustment at their meeting of May 5, 2014 were approved, subject to the ten-day appeal period.

**Vice Mayor Lob moved to approve the item. Councilman Windrem seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

- 7. Public Hearings:** None at this time.

**8. Consent Agenda: (Funded and/or Budgeted)**

- A) Approval of City Attorney's Invoice for April 2014 in the Amount of \$13,284.00, as Funds were Approved in the FY 13/14 Budget

B) Recommendation that Council award a bid to H & R Paving, utilizing Miami Dade County RPQ #20130171 in the amount of \$35,024.00, for milling and paving of roadway from incoming bridge to main circle, pursuant to Section §31.11 (E)(5) of the City Code, to be Funded from Citizen Independent Transportation Trust (CITT) Funds

C) Recommendation that Council award a bid to Wrangler Construction, utilizing Miami Dade County RPQ #20130171 in the amount of \$13,995.00, for replacement concrete curbing between incoming bridge and main circle, pursuant to Section §31.11 (E)(5) of the City Code, to be Funded from Citizen Independent Transportation Trust (CITT) Funds

D) Recommendation that Council award a bid to Wrangler Construction Inc., utilizing Miami Dade County RPQ #20130171 in the amount of \$ 9,200.00, for the addition of ADA sidewalk and ramps in various locations in the circle downtown area, pursuant to Section 31.11 (E) (5) of the City Code, to be Funded from Miami-Dade County Municipal Parking Fines Reimbursement Program

E) Recommendation that Council award a bid to Wrangler Construction Inc., utilizing Miami Dade County RPQ #20130171 in the amount of \$ 8,700.00, for the repair and replacement of existing sidewalk on Canal Street, pursuant to Section 31.11 (E) (5) of the City Code, to be Funded from Citizen Independent Transportation Trust (CITT) Funds

**Councilman Windrem moved to approve the consent agenda items. Councilman Petralanda seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

**9. Old Business:**

A) Scott Bakos of Bermello Ajamil & Partners (B&A) provided a PowerPoint presentation on the results of the Community Forum and Paper and Online Survey Regarding the Design of the Proposed Aquatic Facility. No further action was taken.

**10. New Business:**

A) First Reading - An Ordinance Of The City Council Of The City Of Miami Springs, Amending Code Of Ordinance Section 35-25 (A), Pension Options, By Providing A Time Limit For Members To Select A Pension Option; Repealing All Ordinances Or Parts Of Ordinances In Conflict; Effective Date

City Attorney Seiden read the Ordinance by title.

**Councilman Bain moved to approve the item on first reading. Vice Mayor Lob seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

B) First Reading – An Ordinance Of The City Council Of The City Of Miami Springs Amending Code Of Ordinance Section 34-16, Leave; By Updating And Clarifying The Use Of Earned Vacation And Medical Leave; Repealing All Ordinances Or Parts Of Ordinances In Conflict; Effective Date

City Attorney Seiden read the Ordinance by title.

**Councilman Bain moved to approve the item on first reading. Councilman Windrem seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

C) A Resolution Of The City Council Of The City Of Miami Springs, Florida, Recognizing That An Overwhelming Majority Of The Miami-Dade County Electorate Voted To Support The Initiatives Presented By Pets' Trust; Urging The Miami-Dade County Commission To Implement The Will Of The People In This Current Budget Session By Establishing The Funding Mechanisms For Said Initiatives; Encouraging Other Miami-Dade County Municipalities To Join The City Of Miami Springs In Their Support For The Pets' Trust; Effective Date

Item 10C was taken out of order and presented earlier in the meeting. City Attorney Seiden read the Resolution by title.

**Vice Mayor Lob moved to approve the item. Councilman Bain seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

D) A Resolution Of The City Council Of The City Of Miami Springs Amending The Schedule Of Golf Charges And Fees For The Operation Of The Miami Springs Golf And Country Club; Reserving The Right And Authority To Amend Or Supplement The Schedule Of Charges; Effective Date

City Attorney Seiden read the Resolution by title.

**Vice Mayor Lob moved to approve the item. Councilman Bain seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

E) Strategic Plan Review/Update

Assistant City Manager/Finance Director William Alonso provided an update on the Strategic Plan. He requested that the Council further review the Strategic Plan in order to continue updating the plan and continuing to direct staff in various areas.

## **11. Other Business:**

A) Discussion of recent outside loud music complaints related to Woodys West End Tavern; Actions to be Authorized by City Council

The City Council discussed this item briefly. Councilman Bain requested that the item be tabled until further notice. As a result of an anonymous complaint over the weekend, the Council requested that an item be placed on the next agenda to discuss the procedures for responding to anonymous complaints.

B) Discussion of Stafford Park Athletic Field Renovation

Item 11B was taken out of order and presented earlier in the meeting. Mayor Garcia recognized the Miami Springs/Virginia Gardens Girls Soccer team and Coach Bobby Salazar for winning the state championship.

City Manager Gorland read the agenda memo for the record. He detailed the extent of the renovations that are needed to bring the field up to playing standards.

**After some discussion, Councilman Windrem made a motion to move forward with the request for proposals to improve the field. Vice Mayor Lob seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Lob, Councilmen Windrem, Bain, Petralanda and Mayor Garcia voting Yes.**

C) Determination of a date/time for a Special Meeting for the discussion of Commercial Vehicle Code Update (Suggested: Wednesday, May 21st or Thursday, May 22nd, 7:00pm)

The City Council requested to meet on Wednesday, May 21<sup>st</sup> at 7:00 p.m. to discuss the commercial vehicles item.

## **12. Reports & Recommendations:**

A) City Attorney:

City Attorney Jan Seiden announced that he will be attending a Florida League of Cities luncheon on Thursday, May 13<sup>th</sup>.

B) City Manager

City Manager Gorland announced that National Police Week is May 11<sup>th</sup> to May 16<sup>th</sup> and National Public Works Week is May 18<sup>th</sup> to 24<sup>th</sup>. He wanted to take a moment to thank the police and public works for all that they do. He also reminded the Council and the public that on May 15<sup>th</sup> from 4:00pm to 7:00pm, the Police Department will be hosting a Community Shred Day at the Miami Springs Pool.

C) City Council

Councilman Windrem had no comments at this time.

Councilman Bain stated that he will not be able to attend the Miami Springs Police Awards Dinner on May 16<sup>th</sup>. He took a moment to recognize Chief Baan for his years of service and friendship over the years.

Councilman Petralanda was content that the school season was almost over. He thanked everyone for their support.

Vice Mayor Lob had no comments at this time.

Mayor Garcia encouraged the public to attend the wonderful production of "Around the World in 8 Plays" at the Rebeca Sosa Theater; he stated that it was an entertaining production for the entire family. He also reminded the public that the DMV Driver's License Renewal service will be at the Community Center on May 21<sup>st</sup> from 9:30am to 2:30pm.

## **13. Adjournment**

There being no further business to be discussed the meeting was adjourned at 9:04 p.m.

*Respectfully submitted:*

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*Erika Gonzalez-Santamaria, CMC  
City Clerk*

*Adopted by the City Council on  
this 27th day of May, 2014.*

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*Zavier M. Garcia, Mayor*

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

ORDINANCE NO. \_\_\_\_\_ - 2014

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, AMENDING CODE OF ORDINANCE SECTION 35-25 (A), PENSION OPTIONS, BY PROVIDING A TIME LIMIT FOR MEMBERS TO SELECT A PENSION OPTION; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; EFFECTIVE DATE**

**WHEREAS**, the General Employees Retirement Board has discussed the need for the proposed code amendment and recommend its passage to the City Council; and,

**WHEREAS**, the City Council of the City of Miami Springs has determined that it is in the best interests of the City to amend Section 35.25(A) of the Code of Ordinances to provide a time limit for the members to select a pension option;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:**

**Section 1.** That the Code of Ordinance Section 35-25(A), Pension Options, is hereby amended as follows:

Section 35-25. Pension Options

(A) Prior to the date of ~~his~~ a member's retirement, but not thereafter, a member may elect to receive ~~his~~ the member's pension as a straight life pension payable throughout ~~his~~ the member's life, or ~~he~~ the member may elect to receive the actuarial equivalent, at that time, of ~~his~~ the member's straight life pension in a reduced pension payable throughout ~~his~~ the member's life, and nominate a beneficiary in accordance with the provisions of option A, B, or C set forth below: The election referred to above shall be made in writing within ninety (90) days after the member has received the appropriate pension calculations. If no election is so made, it shall be conclusively deemed that no election has been made and that the member will receive a straight line pension payable throughout the member's life.

**Section 2.** That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

**Section 3.** That this Ordinance shall take effect upon adoption.

**PASSED ON FIRST READING** this 12th day of May, 2014, on a motion made by Councilman Bain and seconded by Vice Mayor Lob.

**PASSED AND ADOPTED ON SECOND READING** this \_\_\_\_\_ day of \_\_\_\_\_, 2014, on a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Vice Mayor Lob	_____
Councilman Windrem	_____
Councilman Bain	_____
Councilman Petralanda	_____
Mayor Garcia	_____

\_\_\_\_\_  
Zavier M. Garcia, Mayor

**ATTEST:**

\_\_\_\_\_  
Erika Gonzalez-Santamaria, CMC, City Clerk

**APPROVED AS TO LEGALITY AND FORM:**

\_\_\_\_\_  
Jan K. Seiden, City Attorney

Words ~~stricken through~~ shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.



# AGENDA MEMORANDUM

**Item No:** 7B  
**Meeting Date:** May 27, 2014  
**To:** The Honorable Mayor Xavier Garcia and Members of the City Council  
**Via:** Ron Gorland, City Manager  
**From:** Loretta Boucher, Human Resources/Risk Management Director  
**Subject:** Ordinance to amend Code of Ordinances Section 34-16- Leave

**Staff Recommendation:**

Staff recommends that Council approve the proposed ordinance that amends the Code of Ordinances Section 34-16-Leave in order to update and clarify the City's provisions regarding the authorized time for using earned medical leave.

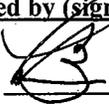
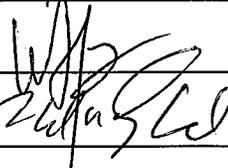
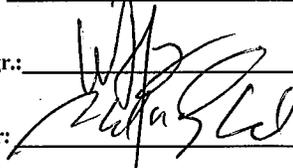
**Analysis:**

During a review of the City Ordinances that relate to employee benefits, it was noted that there was no provision governing the use of vacation leave by probationary employees, while there was a provision that limited the use of earned medical leave by probationary employees until completion of their one year probationary period. We contacted other municipalities and the majority of the ones surveyed allowed probationary employees to use their earned vacation and medical leave time as they earned them without having to wait for the probationary period to end. In order to provide consistent benefits to our employees, we are proposing the attached ordinance that would correct this situation.

**Fiscal Impact:**

There is no fiscal impact from this change since the earned medical leave will eventually have to be paid, this action only changes the timing of that payment.

**Submission Date and Time:** 5/8/2014 1:32 PM

<p><b><u>Submitted by:</u></b></p> <p>Department: <u>Human Resources</u></p> <p>Prepared by: <u>Loretta Boucher</u></p> <p>Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Attorney Reviewed : <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p><b><u>Approved by (sign as applicable):</u></b></p> <p>Dept. Head: </p> <p>Procurement: <u>N/A</u></p> <p>Asst. City Mgr.: </p> <p>City Manager: </p>	<p><b><u>Funding:</u></b></p> <p>Dept./ Desc.: _____</p> <p>Account No.: _____</p> <p>Additional Funding: _____</p> <p>Amount previously approved: \$ _____</p> <p>Current request: \$ _____</p> <p>Total vendor amount: \$ _____</p>
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ORDINANCE NO. \_\_\_\_\_ – 2014

**AN ORDINANCE OF THE CITY COUNCIL OF  
THE CITY OF MIAMI SPRINGS AMENDING  
CODE OF ORDINANCE SECTION 34-16,  
LEAVE; BY UPDATING AND CLARIFYING  
THE USE OF EARNED VACATION AND  
MEDICAL LEAVE; REPEALING ALL  
ORDINANCES OR PARTS OF ORDINANCES IN  
CONFLICT ; EFFECTIVE DATE**

**WHEREAS**, during a review of City Ordinances that relate to employee benefits and the use thereof, specific attention was given to provisions governing employee vacation and medical leave; and,

**WHEREAS**, it was noted that there was no provision governing the use of earned vacation leave by probationary employees, while there was a provision that restricted the use of earned medical leave by probationary employees until the completion of their probationary period; and,

**WHEREAS**, the City administration has always strived to provide consistent benefits to its employees; and,

**WHEREAS**, an investigation of the provisions currently in effect in other governmental entities evidences that the current majority position is to allow the use of vacation and medical leave benefits as they are earned by all employees; and,

**WHEREAS**, the updating and clarifying of the City's provisions in regard to the authorized time for the use of these benefits would prove to be attractive to potential new City employees; and,

**WHEREAS**, the City Council has determined that the proposed amendments to Code of Ordinance Section 34-16 are in the best interests of the City and its citizens;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:**

**Section 1.** That the Code of Ordinances Section 34-16, Leave, is hereby amended as follows:

Section 34-16. Leave

A) *Vacation Leave.*

- (1) Employees in the classified service working a 40-hour week shall earn ~~a~~ vacation leave at the rate of one day per month of service, or 12 days per year.

(2) Vacation Leave may be used as it is earned. This provision is applicable to all City employees who are eligible to earn vacation, including probationary employees.

- ~~(2)~~ (3) ...
- ~~(3)~~ (4) ...
- ~~(4)~~ (5) ...
- ~~(5)~~ (6) ...

(B) *Longevity leave...*

(C) *Medical leave.*

(1) Employees in the classified service shall earn paid medical leave at the rate of one day for each month of service, or 12 days per year.

~~(2) Earned pPaid medical leave may not be used until completion of probation period of original appointment.~~ as it is earned. This provision is applicable to all City employees who are eligible to earn paid medical leave, including probationary employees.

- (3) ...
- (4) ...
- (5) ...
- (6) ...
- (7) ...
- (8) ...
- (9) ...

(D) *Leave with pay...*

- (1) ...
- (2) ...
- (3) ...
- (4) ...

(E) *Leaves of absence without pay.....*

- (1) ...
- (2) ...

**Section 2:** That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

**Section 3:** That this Ordinance shall take effect immediately upon adoption.

**PASSED ON FIRST READING** this 12th day of May, 2014, on a motion made by Councilman Bain and seconded by Councilman Windrem.

**PASSED AND ADOPTED ON SECOND READING** this \_\_\_\_\_ day of \_\_\_\_\_, 2014, on a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Vice Mayor Lob	_____
Councilman Windrem	_____
Councilman Bain	_____
Councilman Petralanda	_____
Mayor Garcia	_____

\_\_\_\_\_  
Zavier M. Garcia, Mayor

**ATTEST:**

\_\_\_\_\_  
Erika Gonzalez-Santamaria, CMC, City Clerk

**APPROVED AS TO LEGALITY AND FORM:**

\_\_\_\_\_  
Jan K. Seiden, City Attorney

Words ~~-stricken through-~~ shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.



# AGENDA MEMORANDUM

**Meeting Date:** 5/27/2014

**To:** The Honorable Mayor Xavier Garcia and Members of the City Council

**Via:** Ron Gorland, City Manager

**From:** Paul O'Dell, Golf and Country Club Director

**Subject:** Harrell's LLC

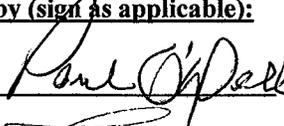
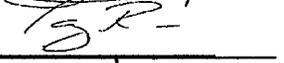
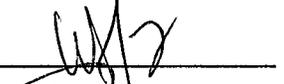
## RECOMMENDATION:

Recommendation that Council award a Bid to Harrell's LLC, utilizing Miami Dade County Bid #9020-1/19, on an "as needed basis" in the amount of \$ 9,000.00, for soluble fertilizers as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

## DISCUSSION:

To purchase soluble fertilizers to improve playability of greens, tees and fairways.

Submission Date and Time: 5/20/2014 10:43 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf and Country Club</u>	Dept. Head: <u></u>	Dept./ Desc.: <u>Golf Course Maintenance/Chemicals</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u></u>	Account No.: <u>001-5708-572-52-31</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u></u>	Additional Funding: _____
	City Manager: <u></u>	Amount previously approved: \$ <u>46,416.98</u>
	Attorney: _____	Current request: \$ <u>9,000.00</u>
		Total vendor amount: \$ <u>55,416.98</u>



# AGENDA MEMORANDUM

**Meeting Date:** 5/27/2014

**To:** The Honorable Mayor Xavier Garcia and Members of the City Council

**Via:** Ron Gorland, City Manager

**From:** Paul O'Dell, Golf and Country Club Director

**Subject:** HOWARD

## RECOMMENDATION:

Recommendation that Council award a **Bid** to Howard Fertilizer & Chemical Co., utilizing Town of Davie Bid # B-12-34-3, in the amount of \$ 10,000.00, for custom blended fertilizers as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

## DISCUSSION:

To improve playability of the fairways, tee and putting green surfaces.

**Submission Date and Time:** 5/20/2014 10:42 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf and Country Club</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Maintenance</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: <u>001-5708-572-52-32</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: _____
	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>87,000.00</u>
	Attorney: _____	Current request: \$ <u>10,000.00</u>
		Total vendor amount: \$ <u>97,000.00</u>



# AGENDA MEMORANDUM

**Meeting Date:** 5/27/2014  
**To:** The Honorable Mayor Xavier Garcia and Members of the City Council  
**Via:** Ron Gorland, City Manager  
**From:** Paul O'Dell, Golf and Country Club Director  
**Subject:** NEFF

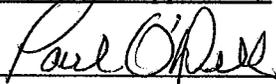
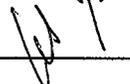
## RECOMMENDATION

Recommendation that Council award a Bid to Neff Rental, utilizing Miami Dade County Bid # 8446-5/17-1, in the amount of \$ 17,000.00, for rental of tractor and lift equipment as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

## DISCUSSION:

We need a tractor and a boom lift in order to do maintenance to the golf course.

**Submission Date and Time:** 5/20/2014 10:40 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
<b>Department:</b> <u>Golf and Country Club</u>	<b>Dept. Head:</b> <u></u>	<b>Dept./ Desc.:</b> <u>Golf Course Mnt./Rentals &amp; leases</u>
<b>Prepared by:</b> <u>Laurie Bland</u>	<b>Procurement:</b> <u></u>	<b>Account No.:</b> <u>001-5708-572-44-00</u>
<b>Attachments:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Asst. City Mgr.:</b> <u></u>	<b>Additional Funding:</b> _____
	<b>City Manager:</b> <u></u>	<b>Amount previously approved:</b> \$ <u>28,811.60</u>
	<b>Attorney:</b> _____	<b>Current request:</b> \$ <u>17,000.00</u>
		<b>Total vendor amount:</b> \$ <u>45,811.60</u>



# AGENDA MEMORANDUM

**Meeting Date:** 5/27/2014  
**To:** The Honorable Mayor Xavier Garcia and Members of the City Council  
**Via:** Ron Gorland, City Manager  
**From:** Paul O'Dell, Golf and Country Club Director  
**Subject:** HECTOR TURF

## RECOMMENDATION:

Recommendation that Council approve an expenditure to Hector Turf, as a sole source provider, in the amount of \$ 5,000.00, for parts and supplies needed for maintaining the Toro equipment as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (E)(6)(c) of the City Code.

## DISCUSSION:

To purchase parts and supplies needed to maintain the Toro equipment.

**Submission Date and Time:** 5/20/2014 10:44 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf and Country Club</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Repairs &amp; Mnt.</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: <u>001-5708-572-46-00</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: _____
	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>27,000.00</u>
	Attorney: _____	Current request: \$ <u>5,000.00</u>
		Total vendor amount: \$ <u>32,000.00</u>



# AGENDA MEMORANDUM

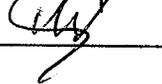
**Meeting Date:** 5/27/2014  
**To:** The Honorable Mayor Xavier Garcia and Members of the City Council  
**Via:** Ron Gorland, City Manager  
**From:** Paul O'Dell, Golf and Country Club Director  
**Subject:** US Lubricants - Golf Course Fuel

## RECOMMENDATION:

Recommendation that Council approve an expenditure to US Lubricants, the lowest responsible quote, on an "as needed basis" in the amount of \$20,000.00, for fuel as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (C)(2) of the City Code.

**DISCUSSION:** To fuel the maintenance fleet and golf carts at the golf course.

**Submission Date and Time:** 5/20/2014 3:26 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf and Country Club</u>	Dept. Head: <u></u>	Dept./ Desc.: <u>Golf Course Fuel</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u></u>	Account No.: <u>001-5707-572-52-02</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u></u>	Additional Funding: _____
	City Manager: <u></u>	Amount previously approved: \$ <u>25,000.00</u>
	Attorney: _____	Current request: \$ <u>20,000.00</u>
		Total vendor amount: \$ <u>45,000.00</u>



# AGENDA MEMORANDUM

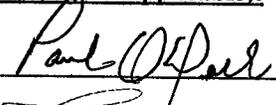
**Meeting Date:** 5/27/2014  
**To:** The Honorable Mayor Xavier Garcia and Members of the City Council  
**Via:** Ron Gorland, City Manager  
**From:** Paul O'Dell, Golf and Country Club Director  
**Subject:** Titleist

## RECOMMENDATION:

Recommendation that Council approve an expenditure to Titleist, as a sole source provider, in the amount of \$ 5,000.00 for merchandise as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (E)(6)(c) of the City Code.

**DISCUSSION:** To purchase merchandise for resale at the Golf Shop.

**Submission Date and Time:** 5/20/2014 3:27 PM

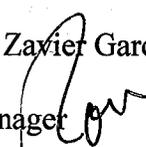
<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf and Country Club</u>	Dept. Head: <u></u>	Dept./ Desc.: <u>Golf Course Merchandise</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u></u>	Account No.: <u>001-5707-572-52-05</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u></u>	Additional Funding: _____
	City Manager: <u></u>	Amount previously approved: \$ <u>15,000.00</u>
	Attorney: _____	Current request: \$ <u>5000.00</u>
		Total vendor amount: \$ <u>20,000.00</u>



# AGENDA MEMORANDUM

**Meeting Date:** 5/27/2014

**To:** The Honorable Mayor Xavier Garcia and Members of the City Council

**Via:** Ron Gorland, City Manager 

**From:** Omar L. Luna, Recreation Director 

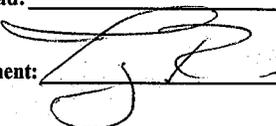
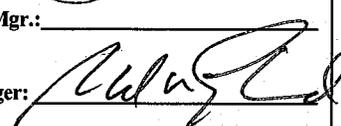
**Subject:** Fitness Room Equipment

## RECOMMENDATION:

Recommendation that Council approve an expenditure to Gym Source, the lowest responsible quote, in the amount of \$12,677.77 for Fitness Room Equipment as funds were approved in the FY13/14 Budget, pursuant to Section §31.11 (C)(2) of the City Code.

**DISCUSSION:** This request is to purchase new Fitness Equipment. The existing equipment was purchased second hand. As repairs are needed on the equipment, due to the age, parts are no longer available. The cost of maintenance has exceeded the equipment value. The new equipment has dual purpose uses and takes up far less room, thus providing additional space in the Fitness Room.

**Submission Date and Time:** 5/22/2014 7:15 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: Recreation	Dept. Head: _____	Dept./ Desc.: Parks & Recreation/Machinery & Equipment _____
Prepared by: <u>Patti Bradley</u>	Procurement: 	Account No.: <u>001-5701-572.64-00</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: _____	Additional Funding: _____
Budgeted/Funded <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: 	Amount previously approved: \$ <u>0.00</u>
	Attorney: _____	Current request: \$ <u>12,677.77</u>
		Total vendor amount: \$ <u>12,677.77</u>

# Renee Sargable

**From:** BOB LAWRENCE <BobL@GymSource.com>  
**Sent:** Tuesday, May 06, 2014 9:34 AM  
**To:** Renee Sargable  
**Subject:** Your Quote # 1627173



**QUOTE:** 1627173

05/06/2014  
Page 1 of 1

Salesperson	Store	Quote Dt	ACCOUNT ID	CUSTOMER NAME
BOB LAWRENCE	020	05/05/2014	20-265752	CITY OF MIAMI SPRINGS

**Bill To**

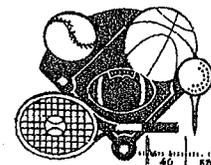
CITY OF MIAMI SPRINGS  
 1401 WESTWARD DRIVE  
 MIAMI SPRINGS FL 33166

**Ship To**

CITY OF MIAMI SPRINGS  
 1401 WESTWARD DRIVE  
 MIAMI SPRINGS FL 33166

LN	Product	Description	List	Price	Qty	Total
1	HOIST-HD-1900	PULLEY GYM	3299.00	2,061.88	1	2,061.88
2	HOIST-HD-3300	DUAL MULTI PRESS V-PLATINUM	2999.00	1,874.38	1	1,874.38
3	HOIST-HD-3400	DUAL LEG EXT/LEG CURL V-PLATINUM	2999.00	1,874.38	1	1,874.38
4	HOIST-HD-3200	DUAL LAT PULL/MID ROW V-PLATINUM	2999.00	1,874.38	1	1,874.38
5	HOIST-HD-3800	DUAL INNER/OUTER THIGH V-PLATINUM	2999.00	1,874.38	1	1,874.38
6	HOIST-HD-3100	DUAL BICEPS/TRICEPS V-PLATINUM	2999.00	1,874.38	1	1,874.38
7	PICK-UP-DISCARD	DISCARD OF EXISTING EQUIP		.00	1	.00
8	DEL-INST	FREIGHT / DELIVERY / INSTALLATION	1243.99	1,243.99	1	1,243.99
9	PAYMENT TERMS	30% DEPOSIT WITH SIGNED QUOTE		.00	1	.00
10		BALANCE DUE AT DELIVERY				
11		SIGNATURE REQUIRED: _____				
12		PRINT NAME: _____				
13		DATE: _____				
14	PRE-ASSEMBLY	ITEMS MAY BE DEL'D ASSEMBLED		.00	1	.00
15	TIME	DISPATCH TO ASSIGN TIME WINDOW		.00	1	.00
16		IT'S OUR PRIVILEGE TO SERVE YOU				
17	12 PT.CHECK LIST	12 POINT CHECKS COMPLETED		.00	1	.00
<b>QUOTE IS VALID FOR 30 DAYS</b>			<b>Subtotal</b>			<b>12,677.77</b>
<b>TOTAL SAVINGS=\$6860.22!!!</b>			<b>TOTAL</b>			<b>12,677.77</b>

GYM SOURCE RESERVES THE RIGHT TO ASSESS A 3% PROCESSING FEE FOR PAYMENTS MADE BY CREDIT CARD IN EXCESS OF \$15,000



# SUPERIOR PARK SYSTEMS, INC.

"A CERTIFIED LOCAL MBE/SBE OWNED BUSINESS #22214"

"For All of Your Parks and Recreational Needs"

May 16, 2014

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## **Quote No. 051614**

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### **Send To:**

City of Miami Springs  
Parks & Recreation Department  
1401 Westward Drive  
Miami Springs, Florida 33166  
Attention – Omar Luna, Director

Re: "Community Center Fitness Equipment Quote No. 051614

Superior Park Systems, Inc. quotes the following Fitness Equipment:

### **"Community Center Fitness Equipment"**

- (1) Top Fitness- Two weight stack functional Trainer
- (1) Top Fitness- Leg extension / leg curl selectorized
- (1) Top Fitness- Multi-press chest press / shoulder press / selectorized
- (1) Top Fitness- Mid Row / Lat pull down selectorized
- (1) Top Fitness- Inner / Outer thigh selectorized
- (1) Top Fitness- Bicep /Tricep- CTM

Delivery, removal of existing equipment & installation of new equipment included

**Total Price- \$15,695.00**

**Comments:** Delivery & installation 3-5 weeks after receipt of purchase order.

Submitted by,

Mitchell Leitner, President

File: "Miami Springs" – Community Center fitness equipment quote. 05-14-16

**Mobile (954) 445-7000    Office (954) 920-3352    Fax (954) 921-9563**  
**1418 Scott St. Hollywood, FL 33020    E-Mail – [mitch@superiorparksystems.com](mailto:mitch@superiorparksystems.com)**

The Fitness Solution, Inc.  
 PO Box 260363  
 Pembroke Pines, FL 33026  
 (954) 505-4178- Office  
 (954) 450-9661- Fax  
 info@TheFloridaFitnessSolution.com  
 www.TheFloridaFitnessSolution.com



# Estimate

Estimate No.
7177

Contact	Email	Fax	Phone
Omar Luna	unao@miamisprings-fl.gov		305-805-5076

Name/Address
City of Miami Springs Community Center 1401 Westward Drive Miami Springs, Fl. 33166

Ship To
City of Miami Springs Community Center 1401 Westward Drive Miami Springs, Fl. 33166

Date	Terms
05/05/14	Net 30

Item	Description	Quantity	Cost	Total
Equipment	Equipment-IN- Flight Fitness- FT-1000S- Two weight stack Functional Trainer- Selectorized- Similar to a cable crossover but smaller	1	2,475.00	2,475.00T
Equipment	Equipment- IN- Flight Fitness- CT-MPSS- Multi-press for Chest press/ Shoulder Press selectorized - ten years frame / One year upholstery and cable warranty	1	1,695.00	1,695.00T
Equipment	Equipment- IN Flight Fitness- CT-MECS- Leg extension/ Leg Curl Selectorized	1	1,795.00	1,795.00T
Equipment	Equipment- IN- Flight Fitness - CT-MLAS- Mid Row/ Lat Pull Down Selectorized	1	1,795.00	1,795.00T
Equipment	Equipment- IN- Flight Fitness CT-MLPS- INNER/ OUTER THIGH Selectorized	1	1,795.00	1,795.00T
Equipment	Equipment- IN Flight Fitness Bicep/ Tricep- CT-MBT	1	1,695.00	1,695.00T
Freight	Delivery and Installation of equipment/ removal of old	1	2,843.92	2,843.92T
	Sales Tax		0.00%	0.00
			<b>Total</b>	<b>\$14,093.92</b>

Customer Signature \_\_\_\_\_



# AGENDA MEMORANDUM

**Meeting Date:** 5/27/2014

**To:** The Honorable Mayor Xavier Garcia and Members of the City Council

**Via:** Ron Gorland, City Manager

**From:** William Alonso, Assistant City Manager/ Finance Director

**Subject:** 4<sup>th</sup> of July Car show

**Recommendation:**

Staff recommends approval of a \$1500 expenditure to Jumpin Jack Flash Productions for the 4<sup>th</sup> of July car show.

**Discussion/Analysis:**

This vendor has been operating these car shows in our city for many years, and has an excellent track record of holding quality shows.

**Fiscal Impact (If applicable):**

Cost is \$1500 which is a reduction of the \$2500 fee charged in prior years. Funds are available under the Council's Promotions budget line item of \$25,600 and which has approx. \$11,700 remaining..

**Submission Date and Time:** 5/21/2014 11:46 AM

<u>Submitted by:</u>	<u>Approved by (sign/as applicable):</u>	<u>Funding:</u>
Department: <u>City Manager</u>	Dept. Head: <u>[Signature]</u>	Dept./ Desc.: <u>Mator &amp; Council Promotions</u>
Prepared by: <u>William Alonso</u>	Procurement: <u>[Signature]</u>	Account No.: <u>001-0101-511-48-00</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: <u>[Signature]</u>	Additional Funding: <u>N/A</u>
	City Manager: <u>[Signature]</u>	Amount previously approved: \$ <u>\$1500.00</u>
	Attorney: _____	Current request: \$ <u>\$1500.00</u>
		Total vendor amount: \$ <u>\$3,000.00</u>

# Jumpin jack flash productions

[Your Company Slogan]

6775 orchid drive  
Miami lakes fla 33014  
Phone 305 214 cars

# INVOICE

INVOICE # 7314  
DATE: May 21, 2014

**Bill To:**

[Name]CITY OF MIAMI SPRINGS  
[Company]  
[Address]201 WESTWARD DRIVE

[City, State ZIP Code]MIAMI SPRINGS FLA 33166  
[Phone]305 805 5000

**Ship To:**

[Name]  
[Company]  
[Address]  
[City, State ZIP Code]  
[Phone]

CITY OF MIAMI SPRINGS  
 2014 MAY 21 A 9 50

Comments or special instructions:

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
					Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
30	awards		
120	Dash plaques		
1	Mobile dj		
6	Production staff		
1	Flat screen tv, 2 \$50.00 gas cards (raffles)		
			\$2600.00
	MIAMI SPRINGS DISCOUNT		\$ 1100.00
		SUBTOTAL	\$1500.00
		SALES TAX	
		SHIPPING & HANDLING	
		<b>TOTAL DUE</b>	<b>\$ 1500.00</b>

Make all checks payable to **JUMPIN JACK PRODUCTIONS**  
If you have any questions concerning this invoice, contact JUMPIN JACK 305 214 CARS

**THANK YOU FOR YOUR BUSINESS!**



# AGENDA MEMORANDUM

**Meeting Date:** 5/27/2014

**To:** The Honorable Mayor Xavier Garcia and Members of the City Council

**Via:** Ron Gorland, City Manager

**From:** Jan Seiden, City Attorney

**Subject:** Anonymous Complaints

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## **Discussion/Analysis:**

The long standing policy of the City Council and City Administration has been for the various departments of the City to accept and act upon “anonymous” complaints received verbally or in writing from citizens.

Over the years, both the City Administrative staff personnel and elected officials have “informally” discussed whether the existing City policy should be amended or eliminated.

Recently, the issue of acting upon anonymous complaints surfaced again during the City Council’s discussion of the enforcement of certain “noise” provisions of the City Code.

It appears that “anonymous” complaints fall into three (3) separate categories, to wit;

1 – Complaints which require at least a “point of reference” (address) for the proper determination of the existence of a code violation (noise violation cases).

2- Complaints made to the City regarding code enforcement, (illegally parked RV, etc.), building and zoning (construction without a permit, etc.), and other City regulatory functions (water restrictions, etc.) and issues (thought to be usually communicated verbally or in writing by citizens).

3 – Complaints made to the Police Department regarding violations of criminal law.

While there seems to be little controversy over the first and last of the three (3) categories, it is the impact of anonymous complaints under category #2 that is the most controversial and in need of further City Council discussion.

The City Council needs to determine if the continuation of the current policy of accepting “anonymous” complaints in all three (3) categories should be maintained, amended, or eliminated.

**Fiscal Impact (If applicable):**

Not applicable.

**Submission Date and Time: 5/22/2014 2:34 PM**

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
<p>Department: <u>City Attorney</u></p> <p>Prepared by: <u>Jan Seiden</u></p> <p>Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Dept. Head: _____</p> <p>Procurement: _____</p> <p>Asst. City Mgr.: _____</p> <p>City Manager: _____</p> <p>Attorney: <u>JKS</u></p>	<p>Dept./ Desc.: _____</p> <p>Account No.: _____</p> <p>Additional Funding: _____</p> <p>Amount previously approved: \$ _____</p> <p>Current request: \$ _____</p> <p>Total vendor amount: \$ _____</p>



# AGENDA MEMORANDUM

**Meeting Date:** 5/27/2014

**To:** The Honorable Mayor Xavier Garcia and Members of the City Council

**Via:** Ron Gorland, City Manager

**From:** Omar L. Luna, Recreation Director 

**Subject:** Miami Dade County Aquatic Club

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**Recommendation:**

Ricardo Rodriguez and the MDCAC coaches do an excellent job of providing a program that's professional. They also have a great working relationship with the Recreation Department and the Pool Staff. It is recommended that we continue to offer MDCAC to our residents by approving the attached agreement.

**Analysis:**

MDCAC is a very popular program in Miami Springs that provides our community with an opportunity for our children to learn to swim at a very high competitive level.

Proposed agreement is for one year:

**Fall/Winter Schedule from April 29, 2014 to June 8, 2014 and August 18, 2014 to April 29, 2015**

Monday through Friday from 4:45 A.M. to 6:30 A.M.  
Monday through Friday from 5:00 P.M. to 7:00 P.M.  
Saturday 7:00 A.M. to 10:00 A.M.

**Summer Schedule from June 9, 2014 to August 17, 2014**

Monday through Friday from 8:00 A.M. to 10:00 A.M.  
Monday through Friday from 4:45 P.M. to 7:30 P.M.  
Saturday from 7:00 A.M. to 9:00 A.M.

MDCAC agrees to pay the City a monthly use fee of one thousand dollars (\$1,000.00) which is due, in advance, on the first of each month commencing May 1, 2014 and ending with final payment on April 1, 2015. Payments received more than 10 days after the due date will be subject to a twenty dollar (\$20.00) per day late payment fee.

)  
)

MDCAC acknowledges its review and understanding of certain City reports and other documents describing the current condition of the City pool and the potential actions that may be taken by the City. MDCAC further acknowledges and agrees that the term of this Agreement may be prematurely terminated, in the City's sole and exclusive discretion, to allow for whatever actions the City deems appropriate for the City pool.

**Fiscal Impact:**

The City will receive \$12,000 annually in rental fees under this agreement.

**Submission Date and Time: 5/19/2014 8:27 AM**

<b><u>Submitted by:</u></b>	<b><u>Approved by (sign as applicable):</u></b>	<b><u>Funding:</u></b>
Department: <u>Recreation</u>	Dept. Head: _____	Dept./ Desc.: _____
Prepared by: <u>Omar Luna</u>	Procurement: _____	Account No.: _____
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: _____	Additional Funding: _____
Attorney Reviewed : <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: 	Amount previously approved: \$ _____
		Current request: \$ _____
		Total vendor amount: \$ _____

# FACILITY AGREEMENT

THIS AGREEMENT is entered into this 1<sup>st</sup> day of May, 2014 by and between the CITY OF MIAMI SPRINGS, a Florida Municipal Corporation, hereinafter referred to as "City", and Miami-Dade County Aquatic Club, Inc., a Florida Corporation, hereinafter referred to as "MDCAC";

## W I T N E S S E T H:

WHEREAS, MDCAC has approached the City to solicit authorization to utilize the Swimming Pool to conduct classes Monday through Friday mornings and evenings and Saturday morning; and,

WHEREAS, the Recreation Department of the City is desirous of providing the widest variety of recreational and educational activities for citizens on a continuing basis; and,

WHEREAS, the City Council of the City of Miami Springs has reviewed and discussed the proposal of the MDCAC program and has determined that, subject to the terms and conditions of this Agreement, it is in the best interests of the City and its citizens to authorize the limited usage of the Miami Springs Swimming Pool for the purposes proposed;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the mutual sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

## USE OF PREMISES

The City of Miami Springs hereby grants to MDCAC the right to use the swimming pool as follows:

Fall/Winter Schedule from April 29, 2014 to June 8, 2014 and August 18, 2014 to April 29, 2015

Monday through Friday from 4:45 A.M. to 6:30 A.M.  
Monday through Friday from 5:00 P.M. to 7:00 P.M.  
Saturday 7:00 A.M. to 10:00 A.M.

Summer Schedule from June 9, 2014 to August 17, 2014  
Monday through Friday from 8:00 A.M. to 10:00 A.M.  
Monday through Friday from 4:45 P.M. to 7:30 P.M.  
Saturday from 7:00 A.M. to 9:00 A.M.

for the operation of a program known as MDCAC, upon the terms and conditions set forth herein. Notwithstanding the foregoing, the City reserves the right to utilize the areas being provided to MDCAC upon reasonable advance notice for City related or sponsored activities. The City also requires that MDCAC to leave a lane open at the deep end of the pool at all times, and to have a coach/representative on the premises until all swimmers have left the facility.

## PAYMENTS FOR USAGE

MDCAC agrees to pay the City a monthly use fee of one thousand dollars (\$1,000.00) which is due, in advance, on the first of each month commencing May 1, 2014 and ending with final payment on April 1, 2015. Payments received more than 10 days after the due date will be subject to a twenty dollar (\$20.00) per day late payment fee.

## MAINTENANCE OF PREMISES

MDCAC agrees to clean and maintain the area used for its activities so that it is returned to the City in the same condition as received (i.e. swimming caps, goggles, equipment, boards, water bottles and drinks). In the event that MDCAC does not comply with this clean up and maintenance provision, MDCAC agrees to reimburse the City for the actual costs incurred in cleaning the facility following its usage.

## ACCEPTANCE OF AGREEMENT

MDCAC hereby accepts this agreement granted by the City for the use of the Miami Springs Pool for the operation of and MDCAC program upon the terms and conditions set forth herein.

## TERM OF AGREEMENT

This Agreement shall be for a period of one (1) year beginning on May 1, 2014 and continue through April 30, 2015.

## RENEWAL OF AGREEMENT

This Agreement may be renewed upon the mutual consent and agreement of the parties hereto.

## TERMINATION OF AGREEMENT

This Agreement may be terminated by either party hereto, without cause, by providing the other party written notice thereof by certified mail, return receipt requested, or by hand delivery, to be effective thirty (30) days from receipt of said written notice.

MDCAC acknowledges its review and understanding of certain City reports and other documents describing the current condition of the City pool and the potential actions that may be taken by the City. MDCAC further acknowledges and agrees that the term of this Agreement may be prematurely terminated, in the City's sole and exclusive discretion, to allow for whatever actions the City deems appropriate for the City pool.

## INSURANCE

MDCAC shall, at all times during the term hereof, maintain insurance coverage in the amount of \$1,000,000, (One million dollars) which shall also name the City as an

additional insured under the policy. All such insurance, including renewals, shall be subject to the approval of the City for adequacy of protection and evidence of such coverage shall be furnished to the City on Certificates of Insurance indicating such insurance to be in force and effect and providing that it will not be cancelled during the performance of the services under this Agreement without thirty (30) calendar days prior written notice to the City. Completed Certificates of Insurance shall be filed with the City prior to the performance of services hereunder, provided, however, that MDCAC shall, at any time, upon request, file duplicate copies of the policies of such insurance with the City.

#### HOLD HARMLESS AND INDEMNIFICATION

In addition to the aforementioned required insurance coverage to be provided to the City, MDCAC shall hold the City, including its officials, employees and representatives, harmless and indemnify it against all claims, demands, damages, actions, causes of actions, liability, costs, expenses, and attorney's fees arising out of, or resulting from, injury to or death of persons, or damage to or loss of property, sustained on or about the licensed premises, arising from the services, acts, actions, omissions or failures to act of MDCAC or of any of its employees, agents, representatives, invitees, or guests. Additionally, the protections provided by this provision shall also include any costs, expenses, or legal fees the City may incur in establishing that MDCAC or its insurer are responsible to provide protection, coverage, and representation to the City, its officials, employees, and representatives for any incident that may occur during the term hereof.

#### PROHIBITED ACTIVITIES

MDCAC shall not use the premises for any inappropriate or unlawful purpose and shall comply with all State, County and City laws, statutes, ordinances, policies, rules and regulations applicable now, or in the future, to the operation of MDCAC and the premises. MDCAC shall not permit any offensive, or dangerous activity, nor any nuisance or other conduct in violation of the public policy of the City, county or state on the premises.

#### COMPLIANCE WITH CITY SAFETY RULES, REGULATIONS AND PROCEDURES

MDCAC agrees to abide by all City safety rules, regulations and procedures during its use of the City swimming pool. In addition, all personnel in any manner involved with the operation and activities of MDCAC must successfully comply with the City's background investigation and fingerprinting policy and procedures. Further, MDCAC acknowledges the existence of the City's Thorguard Lighting Early Warning System and agrees to follow the procedures established by the City for safety compliance should the system be activated during MDCAC use of the City's pool.

#### NONDISCRIMINATION

MDCAC represents and warrants to the City that it does not and will not engage in discriminatory practices and that there shall be no discrimination in connection with the performance of this Agreement on account of race, color, sex, religion, age, handicap, marital status or national origin. MDCAC further covenants that no otherwise qualified individual shall, solely by reason of his/her race, color, sex, religion, age, handicap, marital status or national origin, be excluded from participation in, be denied services, or be subject to discrimination under any provision of this Agreement.

## ASSIGNMENT

This Agreement shall not be assigned, in whole or in part, without the prior written consent of the City Manager, which may be withheld or conditioned, in the City Manager's sole and exclusive discretion.

## ATTORNEY FEES AND COSTS

If either party to this Agreement initiates litigation to enforce any provisions hereof or for damages on account of any breach of this Agreement, the prevailing party in any such litigation, and any appeals there from, shall be entitled to recover from the other party, in addition to any damages or other relief granted as a result of such litigation, all costs and expenses of such litigation and reasonable attorney's fee as fixed by the court.

## NOTICES

All notices or other communications required under this agreement shall be in writing and shall be given by hand-delivery or by registered or certified U.S. mail, return receipt requested, addressed to the other party at the following address or to such other address as a party may designate for notice:

### NOTICES TO BE GIVEN TO CITY SHALL BE ADDRESSED AS FOLLOWS:

CITY OF MIAMI SPRINGS  
Attention: Ronald K. Gorland, City Manager  
201 Westward Drive  
Miami Springs, FL 33166

### NOTICES TO BE GIVEN TO MDCAC SHALL BE ADDRESSED AS FOLLOWS:

Miami-Dade County Aquatic Club, Inc.  
Attention: Ricardo Rodriguez  
10015 S.W. 2<sup>nd</sup> Terrace  
Miami, Florida 33174

## MISCELLANEOUS PROVISIONS

A. That this Agreement shall be construed and enforced in accordance with the laws of the State of Florida.

B. That title and paragraph headings contained herein are for convenient reference and are not a part of this Agreement

C. That should any provision, paragraph, sentence, word or phrase contained in this Agreement be determined by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable under the laws of the State of Florida, such provision, paragraph, sentence, word or phrase shall be deemed modified to the extent necessary in order to conform with such law, or if not modifiable, then same shall be deemed severable, and in either event, the remaining terms and provisions of this Agreement shall remain unmodified and in full force and effect or limitation of its use.

D. That this Agreement constitutes the sole and entire understanding between the

parties hereto. No modification or amendment hereto shall be valid unless in writing and executed by properly authorized representatives of the parties hereto.

E. That this Agreement shall be binding upon the parties hereto, their heirs, executors, legal representatives, successors or assigns.

F. That MDCAC has not been procured and is being engaged to provide services to the City as an Independent Contractor, and not as an agent or employee of the City. Accordingly, MDCAC shall not attain, nor be entitled to, any rights or benefits under the Civil Service or Pensions Ordinances of the City, nor any rights generally afforded civil services or non-civil service employees. MDCAC further understands that Florida Worker's Compensation benefits available to employees of the City are not available to it, and it agrees to provide workers' compensation insurance for any employee or agent rendering services.

# THIS SPACE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, MDCAC and the City have set their hands and seals on the day and year first above written.

Miami - Dade County Aquatic Club, Inc.,  
a Florida Corporation

WITNESSES:

\_\_\_\_\_

Print Name: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Ricardo Rodriguez, President

Print Name: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2014, by Ricardo Rodriguez, President of Miami-Dade County Aquatic Club, Inc. He is personally known to me or has produced \_\_\_\_\_ as identification, and did take an oath.

\_\_\_\_\_  
Notary Public, State of Florida

COMMISSION:

WITNESSES:

\_\_\_\_\_

CITY OF MIAMI SPRINGS  
A Florida Municipal Corporation

Print Name: \_\_\_\_\_

By: \_\_\_\_\_  
RONALD K. GORLAND,  
City Manager

\_\_\_\_\_

Print Name: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Erika Gonzalez-Santamaria,  
City Clerk

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2014, by RONALD K. GORLAND, City Manager and Erika Gonzalez-Santamaria, City Clerk of the City of Miami Springs, Florida. They are personally known to me or have produced \_\_\_\_\_ as identification, and did take an oath.

\_\_\_\_\_  
Notary Public, State of Florida

COMMISSION:

O:\3\Contracts\Facility Agreement - MDCAC - Ricardo Rodriguez - 2013.doc  
City Clerk's Office - 5/21/2014

**FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS**



## Detail by Entity Name

### Florida Non Profit Corporation

MIAMI-DADE COUNTY AQUATIC CLUB, INC.

### Filing Information

Document Number	N01000001993
FEI/EIN Number	651085958
Date Filed	03/21/2001
State	FL
Status	ACTIVE

### Principal Address

2200 N.W. 95TH AVENUE  
DORAL, FL 33172-2346

Changed: 04/24/2012

### Mailing Address

2200 N.W. 95TH AVENUE  
DORAL, FL 33172-2346

Changed: 04/28/2011

### Registered Agent Name & Address

RODRIGUEZ, RICARDO  
2200 N.W. 95TH AVENUE  
DORAL, FL 33172-2346

Name Changed: 04/28/2011

Address Changed: 04/24/2012

### Officer/Director Detail

#### **Name & Address**

Title PDS

RODRIGUEZ, RICARDO  
2200 N.D. 95TH AVENUE  
DORAL, FL 33172-2346

### Annual Reports

Report Year	Filed Date
-------------	------------

2011	04/28/2011
2012	04/24/2012
2013	04/26/2013

**Document Images**

<a href="#">04/26/2013 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/24/2012 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/28/2011 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/15/2010 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/31/2009 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/30/2008 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/26/2007 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/06/2006 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/22/2005 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/27/2004 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/08/2003 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">10/29/2002 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/28/2002 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/21/2001 -- Domestic Non-Profit</a>	<a href="#">View image in PDF format</a>



# AGENDA MEMORANDUM

**Meeting Date:** 5/27/2014

**To:** The Honorable Mayor Xavier Garcia and Members of the City Council

**Via:** Ron Gorland, City Manager

**From:** Elora R. Sakal, Assistant City Clerk  
Board of Parks and Parkways

**Subject:** Yard of the Month Nominations for June, July & August

## Discussion/Analysis:

Based on the Boards actions taken at their meeting of May 8, 2014, the Board of Parks and Parkways members would like to bring the following recommendations to the attention of the City Council:

“Chair Richey asked for all those in favor of 172 South Melrose Drive being the June 2014 Yard of the Month and the motion was carried unanimously on voice vote.

Chair Richey asked for all those in favor of 450 Cardinal Street being the July 2014 Yard of the Month and the motion was carried unanimously on voice vote.

Chair Richey asked for all those in favor of 560 Quail Avenue being the August 2014 Yard of the Month and the motion was carried unanimously on voice vote.”

## Fiscal Impact (If applicable):

Not applicable.

**Submission Date and Time:** 5/22/2014 2:38 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>City Clerk</u>	Dept. Head: <u>EGS</u>	Dept./ Desc.: _____
Prepared by: <u>Elora Sakal</u>	Procurement: _____	Account No.: _____
Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: _____	Additional Funding: _____
	City Manager: _____	Amount previously approved: \$ _____
	Attorney: _____	Current request: \$ _____
		Total vendor amount: \$ _____



# AGENDA MEMORANDUM

**Meeting Date:** 5/27/2014

**To:** The Honorable Mayor Xavier Garcia and Members of the City Council

**Via:** Ron Gorland, City Manager

**From:** Suzanne S. Hitaffer, Deputy City Clerk  
Education Advisory Board

**Subject:** Recommendation for Monthly Youth Advisory Council Meetings

**Discussion/Analysis:**

Based on the action taken at their meeting of May 20, 2014, the Education Advisory Board members would like to bring the following recommendation to the attention of the City Council:

“Board member Werner moved to recommend monthly meetings for the Youth Advisory Council. Board member Hidalgo seconded the motion. By consensus the motion carried 3-0 (Chair Salomon and Board member Hunter were absent).”

**Fiscal Impact (If applicable):**

Due to monthly meetings, Staff will need to be available to provide secretarial assistance; therefore, overtime will be accrued.

**Submission Date and Time:** 5/22/2014 5:03 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>City Clerk</u>	Dept. Head: <u>EGS</u>	Dept./ Desc.: _____
Prepared by: <u>Suzanne Hitaffer</u>	Procurement: _____	Account No.: _____
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: _____	Additional Funding: _____
	City Manager: _____	Amount previously approved: \$ _____
	Attorney: _____	Current request: \$ _____
		Total vendor amount: \$ _____