



CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

Vice Mayor Bob Best
Councilwoman Roslyn Buckner

Councilman Billy Bain
Councilman Jaime Petralanda

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."

CITY COUNCIL REGULAR MEETING AGENDA **Monday, September 14, 2015 – 7:00 p.m.** **City Hall, Council Chambers, 201 Westward Drive**

- 1. Call to Order/Roll Call**
- 2. Invocation:** Vice Mayor Best

Salute to the Flag: Audience Participation
- 3. Awards & Presentations: None**
- 4. Open Forum:** Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins.
- 5. Approval of Council Minutes:**
 - A) August 17, 2015 – Workshop Meeting
 - B) August 24, 2015 – Regular Meeting
 - C) August 31, 2015 – Special Meeting
- 6. Reports from Boards & Commissions: None**
- 7. Public Hearings:**
 - A) A Resolution Of The City Council Of The City Of Miami Springs Tentatively Approving Fiscal Year 2015-2016 Budget; Confirming Date, Time And Place Of Final Public Hearing (*Discussion of prior City Council potential budget reductions; see Administration memo included with proposed budget resolution*)
- 8. Consent Agenda: (Funded and/or Budgeted)**
 - A) Approval of City Attorney's Invoice for August 2015 in the Amount of \$13,594.50
 - B) Recommendation by Golf that Council approve an expenditure to US Lubricants, the lowest responsible quote on an as needed basis in an amount not to exceed \$6,000, for fuel costs related to golf course maintenance fleet as funds were approved in the FY14/15 Budget,

pursuant to Section §31.11 (C)(2) of the City Code

C) Recommendation by Golf that Council authorize an increase to the open Purchase Order to Greens Grade Inc., utilizing the City's current contract under RFP# 01-13/14, on an "as needed basis" in the amount of \$24,916.00 for golf course maintenance labor services as funds were approved in FY 14/15 Budget, pursuant to Section §31.11(E)(5) of the City Code

D) Recommendation by Golf that Council authorize an increase to the current open Purchase Order for Yamaha, utilizing the City's current contract, on an as needed basis in the amount of \$3,601, for the lease agreement for the golf carts as funds were approved in the FY 14/15 Budget, pursuant to Section §31.11 (E)(1) of the City Code

E) Recommendation by Golf that Council authorize an increase to the current open Purchase Order Coca Cola, as a sole source provider, on an "as needed basis" in the amount of \$1,500.00, for beverages sold in our golf shop at the clubhouse as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(6)(c) of the City Code

F) Recommendation by Golf that Council authorize an increase to the current open Purchase Order Acushnet, as a sole source provider, on an "as needed basis" in the amount \$3,000.00, for golf merchandise in our golf shop at the clubhouse as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(6)(c) of the City Code

G) Recommendation by Public Works that Council authorize an increase to the open Purchase Order #150102 to Vector Fleet Management for overtime to the mechanics throughout the fiscal year for critical vehicle repairs under the City's current contract, in an amount not to exceed \$18,000.00, pursuant to Section §31.11 (E)(5) of the City Code

H) Recommendation by Public Works that Council authorize an increase to the open Purchase Order #150136 to Miami Tiresoles for fleet tires throughout the fiscal year for all departments, in an amount not to exceed \$5,000.00, utilizing the Florida State contract #25172500-2-WSCA-15-ACS, pursuant to Section §31.11 (E)(5) of the City Code

I) Recommendation by Bldg & Code Compliance that Council waive the competitive bid process and approve an expenditure to Evelio Mantilla, DBA Florida General & Roofing in an amount not to exceed \$3,615.00 on an "as needed basis" for Plan Reviews and Roofing/Building Inspections as funds were approved in FY 14/15 Budget, pursuant to Section §31.11 (E)(6)(g) of the City Code

9. Old Business:

A) Appointments to Advisory Boards by the Mayor and Council Members

B) Recommendation to reject bids in response to RFP #07-14/15 for Athletic Field Maintenance Services

10. New Business:

A) Discussion and consideration of Zoning Code Amendment on Florida Rooms

B) Discussion and consideration of proposed Code amendment to parapet/flat roofs

C) Approval of Facility Agreement – Little Smart Arts, LLC

D) Consideration of the Board of Parks and Parkways Recommendations for the Yard of the Month Awards for November 2015

11. Other Business: None

12. Reports & Recommendations:

A) City Attorney

B) City Manager

C) City Council

13. Adjourn

Please visit www.miamisprings-fl.gov for current meeting schedule or follow us on  Twitter @MIAMISPRINGSFL

Live streaming video of this meeting is available at <http://www.miamisprings-fl.gov/webcast>.

Anyone wishing to obtain a copy of an agenda item may contact the City Clerk at (305) 805-5006, download the complete agenda packet from www.miamisprings-fl.gov or view the materials at City Hall during regular business hours.

Pursuant to Florida Statute 286.0114, the City Council provides the public with a reasonable opportunity to be heard on all matters.

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than seven (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



City of Miami Springs, Florida
City Council Meeting

Workshop Meeting Minutes
Monday, August 17, 2015, 6:00 p.m.

Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

- 1. Call to Order/Roll Call:** The meeting was called to order by the Mayor at 6:10 p.m.

Present were the following:

Mayor Zavier M. Garcia
Vice Mayor Bob Best
Councilman Billy Bain
Councilwoman Roslyn Buckner
Councilman Jaime A. Petralanda

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
Controller Alicia E. Gonzalez
Recreation Director Omar Luna
Events/Programs Director Patricia A. Bradley
Building & Code Compliance Director Ulises Fernandez
Golf Director Paul O'Dell
Golf Maintenance Superintendent Laurie Bland
Human Resource Specialist II Noemi Darias-Sanfiel
City Clerk Erika Gonzalez-Santamaria

- 2. Invocation:** Offered by Mayor Garcia.

Salute to the Flag: The audience participated.

- 3. Workshop on Proposed Fiscal Year 2015-2016 Budget**

- I. City Council

Assistant City Manager/Finance Director Alonso updated the Council on the changes from the last workshop meeting. He stated that the budget shows a \$326,851 surplus with the millage rate of 7.6710. The surplus is due to the decrease of health insurance, savings from fleet services maintenance, and decreases in Public Works and Elderly Services.

Presentations were provided by Tom Curtis for the River Cities Festival, JoEllen Phillips for CMI the Curtiss Mansion, Ralph Wakefield for the Pelican Playhouse, Beverly Roetz from the Historical Society, and Manny Fabian for the tennis program.

II. City Clerk

The City Clerk's budget is \$35,797 less than last year. The City Council allocated an additional \$6,000 towards advertising for the 2017 election.

There were no more changes to the City Clerk budget.

III. City Manager

The item was discussed later during the meeting. Mr. Alonso stated that the City Manager's budget is \$1,846 lower mainly due to the cost for health insurance.

IV. Human Resources

Mr. Alonso stated that the Human Resources budget is approximately \$16,058 or 7.7% higher due to the increased cost of the background checks for fingerprinting and background checks, as well as a salary increase for the HR Specialist position.

V. City Attorney

There were no changes to the City Attorney's budget.

VI. Building Department

Mr. Alonso stated that the Building and Code Compliance were separated in two separate functions. The Building Department budget is a separate Special Revenue fund. The budget includes \$20,000 to contract for scanning and archiving all Building Department records over a two to three year period.

Building and Code Compliance Director Ulises Fernandez answered questions from Council regarding scanning.

VII. Code Compliance

Mr. Alonso commented that the Code Compliance Department is a separate department from Building. He stated that the budget is \$44,424 higher than last year due to the allocation of the Building/Code Compliance Director's salary and the full year cost of the additional Code Officer that was added during last fiscal year.

The City Council discussed various issues with Code Compliance and requested more information as to how to improve the department.

VIII. Debt Service

Mr. Alonso explained that the budget shows an increase of \$13,553. The Community

Center Note was refinanced at a lower interest rate. The Debt Service includes the Golf Bonds and Aquatic Facility payments.

IX. Parks and Recreation Department

i. Administration

The budget includes a reduction of \$62,281. There are no proposed changes to any programs and activities.

Parks and Recreation Director Luna and Finance Director Alonso answered Council's questions.

ii. Pool

Mr. Alonso stated that the proposed budget for the Pool is approximately \$177,355 for the four month period from June to September 2016 since the pool is scheduled to operate on June 1, 2016. The budget also includes a full time Aquatics Supervisor and a full time head lifeguard.

Parks and Recreation Director Luna and Finance Director Alonso answered Council's questions.

iii. Tennis

Finance Director Alonso stated that the Tennis operation is basically the same with a slight decrease from last year; there were no questions regarding this budget.

iv. Field Maintenance

The Field Maintenance budget is approximately \$15,925 higher than the current year. Recreation Director Luna provided an update on the Stafford Park.

X. Golf Department

Assistant City Manager/Finance Director Alonso stated that the Golf Department budget is \$12,886 lower than last year.

Golf Director Paul O'Dell answered Council's questions. Golf Course Maintenance Superintendent Laurie Bland was present to answer questions regarding the golf maintenance budget; no changes were made.

4. Adjourn

There being no further business to be discussed the meeting was adjourned at 8:12 p.m.

Respectfully submitted:

*Erika Gonzalez-Santamaria, MMC
City Clerk*

*Adopted by the City Council on
this 14th day of September, 2014.*

Zavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.



City of Miami Springs, Florida
City Council Meeting

Regular Meeting Minutes
Monday, August 24, 2015 7:00 p.m.

Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

- 1. Call to Order/Roll Call:** The meeting was called to order by the Mayor at 7:05 p.m.

Present were the following:

Mayor Xavier M. Garcia
Vice Mayor Bob Best
Councilman Billy Bain
Councilwoman Roslyn Buckner
Councilman Jaime A. Petralanda

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
City Attorney Jan K. Seiden
Chief of Police Armando A. Guzman
City Clerk Erika Gonzalez-Santamaria

- 2. Invocation:** Councilwoman Buckner

Salute to the Flag: The audience participated in the Pledge of Allegiance and Salute to the Flag

- 3. Awards & Presentations:**

A) Yard of the Month Award – September 2015 – 220 Hunting Lodge Drive – David and Marli Sandri

Mr. and Mrs. Sandri were not present to accept the award.

B) GFOA Certificate of Achievement for Excellence in Financial Reporting presented to the Finance Department

Rebecca Pine from the Government Finance Officers Association presented the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ending September 30, 2014 to Assistant City Manager/Finance Director William Alonso and to the staff members of the Finance Department.

C) Presentation on Cloud Storage

I.T. Director Jorge Fonseca provided an explanation on how the Cloud storage works. The Council inquired on how the City is protected by security breaches and how electronic files

are stored and archived. Mr. Fonseca addressed all the questions provided by the Council.

4. Open Forum:

The following members of the public addressed the City Council: Elaine Martin on behalf of the Relay for Life spoke in reference to the Relay and Fred Frost on behalf of Communications Workers of America spoke on the Trans Pacific Partnership Trade.

5. Approval of Council Minutes:

A) August 3, 2015 – Workshop Meeting

Councilman Bain moved to approve. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Best, Councilman Bain, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

B) August 10, 2015 – Regular Meeting

Councilman Bain moved to approve. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Best, Councilman Bain, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

6. Reports from Boards & Commissions: None at this time

7. Public Hearings: None at this time.

8. Consent Agenda: (Funded and/or Budgeted)

A) Recommendation by staff that Council award City RFP # 07-14/15 to SFM Services, Inc., the lowest responsible bidder, in an amount not to exceed \$129,259.00 annually, for Field Maintenance services such as mowing, litter control, fertilization, aeration, verticutting, topdressing, disease & pest management and herbicide applications for Prince Field, Peavy/Dove Field and Stafford Park, as funds are to be approved in the FY15/16 Budget, pursuant to Section §31.11 (E)(1) of the City Code

B) Recommendation by Building & Code Compliance that Council waive the competitive bid process and approve an expenditure to M. Jurado, Mechanical Inspector, in an amount not to exceed \$1,700.00, on an “as needed basis” for Plan Reviews and Inspections as funds were approved in FY 14/15 Budget, pursuant to Section 31.11(E)(6)(g) of the City Code

City Manager Gorland read all the Consent Agenda items by title.

Councilman Petralanda pulled items A for further discussion.

Councilman Petralanda made a motion to approve Consent Agenda item B. Vice Mayor Best seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Best, Councilman Bain, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

City Manager Gorland requested that Consent Agenda item 8A be pulled from the agenda from consideration.

9. Old Business:

- A) Appointments to Advisory Boards by the Mayor and Council Members

There were no appointments at this time.

- B) Status Report and Discussion of Ongoing Election Litigation

City Attorney Seiden stated that the election case has been dismissed without prejudice. He stated that it has been more than thirty days that there has been no action on the case. The attorney explained that it would be in the best interest of the City to propose to Mr. Suco and his attorneys that in exchange for the Plaintiff side dismissing the case with prejudice and in exchange for that the City would release the pending motion on attorney's fees.

Vice Mayor Best moved to allow the City Attorney to authorize the City's outside counsel to approach the Plaintiff's attorneys to propose dismissal with prejudice in exchange for withdrawal of motion on attorney's fees. Councilman Bain seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Best, Councilman Bain, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

10. New Business:

- A) Resolution – A Resolution Of The City Council Of The City Of Miami Springs, Florida, Adopting The City Of Miami Springs Title VI Program Plan; Reaffirming The City's Policy Of Non-Discrimination In Its Public Transportation System; Establishing A Complaint Procedure And A Public Participation Plan To Ensure All Riders Equal Access To, Participation In, And Enjoyment Of The Benefits Of The City Of Miami Springs' Public Transportation Services; Effective Date

City Attorney Seiden read the Resolution by title.

Councilman Bain moved to approve the Resolution. Vice Mayor Best seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Best, Councilman Bain, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

- B) Recommendation that Council approve an Agreement for Water and Sanitary Sewer Facilities between Miami-Dade County and City of Miami Springs at the Aquatic Facility

After some brief discussion, Vice Mayor Best moved to approve the agreement. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Best, Councilman Bain, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

C) Consideration of the Board of Parks and Parkways Recommendations for the Yard of the Month Awards for September and October 2015

Councilman Bain moved to approve the recommendation. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Best, Councilman Bain, Councilwoman Buckner, Councilman Petralanda and Mayor Garcia voting Yes.

10. Other Business: None.

11. Reports & Recommendations:

A) City Attorney

City Attorney Seiden had no further comments.

B) City Manager

City Manager Gorland stated today was the first day of school and there is an increase in traffic in the area. He reminded the public that there are many activities in the next coming months and encourage Council to provide feedback on how to improve getting the word out.

C) City Council

Vice Mayor Best recognized Eric Richey from the Parks and Parkways Advisory Board for his contribution and efforts to restore the Geiger Memorial. He encouraged the public to purchase memorial bricks to continue to support the maintenance of the memorial.

Councilwoman Buckner had no report.

Councilman Petralanda had no report.

Councilman Bain stated that he would be late for the August 31st meeting. The Council agreed to push back the meeting to 7:00 p.m. to accommodate Councilman Bain.

Mayor Garcia requested that the August 31st workshop meeting be a Special Council Meeting so that Council can make decisions if needed. By consensus, the City Council agreed to make it a Special Meeting.

13. Adjourn

There being no further business to be discussed the meeting was adjourned at 9:55 p.m.

Respectfully submitted:

*Erika Gonzalez-Santamaria, MMC
City Clerk*

*Adopted by the City Council on
This 24th day of August, 2015.*

Zavier M. Garcia, Mayor

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City of Miami Springs, Florida
City Council Meeting
Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

Special Meeting Minutes
Monday, August 31, 2015 7:00 p.m.

1. **Call to Order/Roll Call:** The meeting was called to order by the Mayor at 7:04 p.m.

Present were the following:

Mayor Xavier M. Garcia
Vice Mayor Bob Best
Councilman Billy Bain
Councilwoman Roslyn Buckner
Councilman Jaime A. Petralanda

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
City Attorney Jan K. Seiden
City Clerk Erika Gonzalez-Santamaria

2. **Invocation:** Councilman Petralanda

Salute to the Flag: The audience participated.

3. Presentation from Joseph Corradino of the Corradino Group regarding the Golf Cart Study

Joseph Corradino provided the Council and the public with an updated presentation on the Golf Cart Traffic Study.

After some discussion, Vice Mayor Best made a motion to not move forward with the recommendation on implementing the Golf Cart program in the City. Councilman Bain seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Best, Council members Bain, Buckner, Petralanda and Mayor Garcia voting Yes.

4. City of Miami Springs 90th Anniversary Event Co-Chairs JoEllen Phillips and Patti Bradley Presentation

JoEllen Phillips, Curtiss Mansion Inc. Executive Director, provided a brief presentation on the City's 90th Anniversary.

After discussion, Vice Mayor Best moved to allocate \$10,000.00 towards the 90th Anniversary City celebration. Councilman Petralanda seconded the motion, which carried 4-1 on roll call vote. The vote was as follows: Vice Mayor Best, Council

members Buckner, Petralanda and Mayor Garcia voting Yes; Councilman Bain voting No.

5. Building Department Recommendation to add one full time Building Specialist I staff person for FY2015-2016

City Manager Ron Gorland read the memo into the record.

Councilman Bain moved to approve the recommendation. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Best, Council members Bain, Buckner, Petralanda and Mayor Garcia voting Yes.

6. FY2015-2016 Budget Meeting Update/Budget Finalization

Assistant City Manager/Finance Director William Alonso stated that Ralph Wakefield from Pelican Playhouse was present to request further funding from the City.

Mr. Wakefield requested that the Council consider an increase of \$15,000 to \$18,000 and reinstate the theater repair fund to \$5,000.

Vice Mayor Best moved to approve the recommendation. Councilman Bain seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Best, Council members Bain, Buckner, Petralanda and Mayor Garcia voting Yes.

7. Adjourn

There being no further business to be discussed the meeting was adjourned at 9:55 p.m.

Respectfully submitted:

*Erika Gonzalez-Santamaria, MMC
City Clerk*

*Adopted by the City Council on
This 14th day of September, 2015.*

Zavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

RESOLUTION NO. 2015 -

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MIAMI SPRINGS TENTATIVELY
APPROVING FISCAL YEAR 2015-2016
BUDGET; CONFIRMING DATE, TIME AND
PLACE OF FINAL PUBLIC HEARING**

WHEREAS, the City Council of the City of Miami Springs has given careful consideration to the anticipated expenses and various sources of revenue available for carrying on the functions of city government and has tentatively approved a millage levy for Fiscal Year 2015-2016 of 7.5385 mills; and

WHEREAS, in accordance with provisions of the City Charter and State law, the City Council has presented the proposed millage levy and budget document for Fiscal Year 2015-2016, and has conducted a public hearing to allow all interested persons to be heard regarding the proposals of any item thereof:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF MIAMI SPRINGS, FLORIDA:**

Section 1: That a budget as set forth and included herein by reference in the amounts as follows be and the same is hereby tentatively approved for Fiscal Year 2015-2016 and all sums are appropriated for the purposes stated herein:

<u>Funds</u>	<u>Revenues & Reserves</u>	<u>Expense Appropriations and Reserves</u>
General Fund:	\$15,532,291	\$15,532,291
Special Revenue Funds:	1,953,861	1,953,861
Enterprise Fund:	3,094,078	3,094,078
Debt Service Fund:	1,180,893	1,180,893
TOTALS	<u>\$21,761,122</u>	<u>\$21,761,122</u>

Section 2: That the City Council will conduct a final public hearing on the proposed budget and all items thereof, at 7:00 p.m., on Monday, September 28, 2015, in the City Hall Council Chambers, 201 Westward Drive, Miami Springs.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida,
this _____ day of _____, 2015, on a motion by _____ and seconded
by _____.

Vice Mayor Best	_____
Councilwoman Buckner	_____
Councilman Bain	_____
Councilman Petralanda	_____
Mayor Garcia	_____

Zavier M. Garcia, Mayor

ATTEST:

Erika Gonzalez-Santamaria, CMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

Jan K. Seiden, City Attorney



AGENDA MEMORANDUM

Meeting Date: 09/11/2015

To: Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: William Alonso, Assistant City Manager/ Finance Director

Subject: FY2015-16 Budget Millage Reduction Request

At the last Budget workshop there was a request from Councilman Best that we look at the possibility of lowering the millage to 7.5000 from the current 7.5385. In order to achieve a 7.5000 millage rate, we would have to make cuts to the tentative budget of approx. \$36,000.

We are attaching a listing of various items Council may consider in order to come up with the required \$36,000. At the same time, Staff has highlighted six items on the list that can be considered in part or whole without a significant effect on City services.

1. City Planner's conference	\$5,000
2. Sand Pro for Recreation-Lease instead of purchase	10,000(lease is \$3K annually, purchase is \$13K)
3. Golf Course restrooms (renovate existing)	20,000
4. City 90 th Birthday Celebration	500 (reduce to \$9500)
5. Police Appreciation Dinner at Country Club	500 (reduce to \$6,500)
Total	\$36,000

Other possibilities:

City website upgrades
Additional funding for tree replacement

CITY OF MIAMI SPRINGS
FY2015-16 PROPOSED BUDGET ANALYSIS

The original City Manager's Proposed Budget for FY2016 was based on an operating millage of 7.6710 and has a surplus of \$288,056.

**Millage
Impact
add (reduce)**

The current status of the budget at a 7.6710 millage is a surplus of..... \$ 288,056

1) Annual event subsidies:

City Events	\$ 44,750	(0.0478)
Stafford Golf Tournament (\$2000)	Included above	
Optimist BBQ (\$2,000)	"	
Other events (\$8,000)	"	
Police Appreciation Dinner (\$7000)	"	
River Cities Festival (\$7500)	"	
FLA League ad (\$1000)	"	
Installation Dinner (\$1,250)	"	
City 90th Birthday (\$10,000)	"	
Employee Luncheon (\$3000)	"	
Two annual car shows (\$3000)	"	
CMI Subsidy	\$ 35,000	(0.0374)
Historical Museum	\$ 4,800	(0.0051)
Tennis program	\$ 15,000	(0.0160)
Pelican Playhouse	\$ 23,000	(0.0246)
Total all annual events	\$ 122,550	

2) Eliminate all capital expenditures:
(see attachment C for details)

Two 2016 Ford Interceptor Utility Vehicles	\$ 54,304	(0.0580)
One 2016 Ford Interceptor Utility Vehicle (K-9)	\$ 31,667	(0.0338)
One 2016 Ford Interceptor Utility Admin Vehicle	\$ 27,152	(0.0290)
Prince Field Playground	\$ 90,000	(0.0961)
Golf Course restrooms	\$ 20,000	(0.0214)
Sand Pro for recreation(Lease \$3K per year)	\$ 10,000	(0.0107)
Four sets of light bars, deck lights, corner strobe kits, cages (prisoner transport), laptop computer mounts, K-9 vehicle equipment, plus installation, shipping, labor	\$ 25,854	(0.0276)
Police-friendly Telephone System	\$ 18,000	(0.0192)
Digital Voice Recording System for Dispatch/Equipment	\$ 14,000	(0.0150)
Trane Air Condition Coil Replacement at City Hall	\$ 52,950	(0.0565)

3) Personnel Related reductions:

1) Funding vacant Lieutenant position	\$ 128,010	\$ 128,010	(0.1367)
2) Across the Board 3% COLA exc. For certain positions	\$ 108,016	\$ 108,016	(0.1153)
3) Continue the 15% police pension contribution	\$ 15,000	\$ 15,000	(0.0160)
4) Renewal of 4% BONUS from prior years employees earning <\$50K	\$ 76,658	\$ 76,658	(0.0819)
5) Promotional increases to five key positions (see page 4)	\$ 15,530	\$ 15,530	(0.0166)
6) Administrative position in Public Works	\$ 35,812	\$ 35,812	(0.0382)
7) One year elimination of longevity payments to all General Employees(excluding FOP)	\$ 57,750	\$ 57,750	(0.0617)
8) Eliminate the City's contribution to dependent health care coverage for General Employees (excluding FOP)	\$ 87,977	\$ 87,977	(0.0939)
	\$ -	\$ -	-

4) Other reductions

Additional Funding for City-wide tree planting	\$ 20,000	20,000	(0.0214)
City website upgrades	\$ 8,500	8,500	(0.0091)
Eliminate lobbyist	\$ 45,000	45,000	(0.0481)
Elderly Services funding	\$ 37,000	\$ 37,000	(0.0395)
City Planner Conference	\$ 5,000	\$ 5,000	(0.0053)

ADDITIONAL INFORMATION:

Each 0.1 increase in Millage is equivalent to \$ 93,645

The Golf Course operation will require a subsidy of approx. \$258,727 for next year.

The City of Miami Springs
Summary of Monthly Attorney Invoice
Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLP

September 9 for August

<u>General Fund Departments</u>	<u>Cost</u>	<u>Hours</u>
Office of the City Clerk	2,220.75	16.45
Human Resources Department	957.15	7.09
Risk Management	330.75	2.45
Finance Department	1,784.70	13.22
Professional Services		0.00
Building,Zoning & Code Enforcement Department	1,080.00	8.00
Planning	974.70	7.22
Police Department	1,196.10	8.86
Public Works Department	1,232.55	9.13
Recreation Department	310.50	2.30
IT Department		0.00
Golf		0.00
Senior		0.00
General - Administrative Work	<u>3,507.30</u>	<u>25.98</u>
Sub-total - General Fund	<u>\$13,594.50</u>	<u>100.70</u>
 <u>Special Revenue, Trust & Agency Funds</u>		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		<u>0.00</u>
Sub-total - Special Funds	\$0.00	0.00
 GRAND TOTAL: ALL FUNDS	 \$13,594.50	 100.70



AGENDA MEMORANDUM

Meeting Date: 9/14/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager *Ron*

From: Paul O'Dell, Golf and Country Club Director

Subject: US Lubricants

RECOMMENDATION:

Recommendation by Golf that Council approve an expenditure to US Lubricants, the lowest responsible quote on an as needed basis in an amount not to exceed \$ 6,000, for fuel costs related to golf course maintenance fleet as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (C)(2) of the City Code.

DISCUSSION: To pay the remaining invoices for FY 14/15 for fuel costs associated with the Miami Springs Country Club.

- Macmillan Oil – not charging freight or environmental fees
- \$3.49/ gallon – Gas
- \$3.61/ gallon – Diesel
- Palmdale Oil – charges freight and environment fees
- \$2.89/ gallon – Gas
- \$3.49/ gallon – Diesel
- US Lubricant LLC – not charging freight, or environmental fees
- \$2.80 / gallon – Gas
- \$3.49/ gallon – Diesel

Submission Date and Time: 8/27/2015 2:31 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Maintenance</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: <u>001-5708-572-52-02</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: <u>N/A</u>
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>60,740</u>
		Current request: \$ <u>6,000</u>
		Total vendor amount: \$ <u>66,740</u>



AGENDA MEMORANDUM

Meeting Date: 9/14/2015
To: The Honorable Mayor Xavier Garcia and Members of the City Council
Via: Ron Gorland, City Manager *Ron*
From: Paul O'Dell, Golf and Country Club Director
Subject: Greens Grade Inc.

RECOMMENDATION:

Recommendation by Golf that Council authorize an increase to the open Purchase Order to Greens Grade Inc., utilizing the City's current contract under RFP# 01-13/14, on an "as needed basis" in the amount of \$ 24,916.00 for golf course maintenance labor services as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: To cover the increase in the costs of laborers for fiscal year 2014/2015 for Greens Grade Inc.

Submission Date and Time: 8/27/2015 11:33 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Maintenance</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: <u>001-5708-572-34-00</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: <u>N/A</u>
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>432,000.00</u>
		Current request: \$ <u>24,916.00</u>
		Total vendor amount: \$ <u>456,916.00</u>



AGENDA MEMORANDUM

Meeting Date: 9/14/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager *Ron Gorland*

From: Paul O'Dell, Golf and Country Club Director

Subject: Yamaha

RECOMMENDATION:

Recommendation by Golf that Council authorize an increase to the current open Purchase Order for Yamaha, utilizing the City's current contract, on an "as needed basis" in the amount of \$3,601, for the lease agreement for the golf carts as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(1) of the City Code.

DISCUSSION: This increase is due to cover the additional property taxes and any other fees incurred for fiscal year 2014/2015 for Yamaha.

Submission Date and Time: 8/27/2015 11:39 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Operations</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: <u>001-5707-572-44-00</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: <u>N/A</u>
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>58,755.00</u>
		Current request: \$ <u>3,601.00</u>
		Total vendor amount: \$ <u>62,356.00</u>



AGENDA MEMORANDUM

Meeting Date: 9/14/2015
To: The Honorable Mayor Xavier Garcia and Members of the City Council
Via: Ron Gorland, City Manager
From: Paul O'Dell, Golf and Country Club Director
Subject: Coca Cola

RECOMMENDATION:

Recommendation by Golf that Council authorize an increase to the current open Purchase Order Coca Cola, as a sole source provider, on an "as needed basis" in the amount of \$ 1,500.00, for beverages sold in our golf shop at the clubhouse as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(6)(c) of the City Code.

DISCUSSION: Coca Cola holds the marketing and distributing rights to their products. We carry the Coca Cola brand of products in our golf shop and re-sell them to our customers.

Submission Date and Time: 9/8/2015 2:10 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Operations</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: <u>001-5707-572-5210</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: <u>N/A</u>
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>9,801.24</u>
		Current request: \$ <u>1,500.00</u>
		Total vendor amount: \$ <u>11,301.24</u>



AGENDA MEMORANDUM

Meeting Date: 9/14/2015

To: The Honorable Mayor Zavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager *Ron*

From: Paul O'Dell, Golf and Country Club Director

Subject: Acushnet

RECOMMENDATION:

Recommendation by Golf that Council authorize an increase to the current open Purchase Order Acushnet, as a sole source provider, on an "as needed basis" in the amount of \$ 3,000.00, for golf merchandise in our golf shop at the clubhouse as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(6)(c) of the City Code.

DISCUSSION: Acushnet is the parent company of Titleist and Foot Jot products. They hold the marketing and distributing rights to these products. We carry the Titleist and Foot Joy products in our golf shop and re-sell them to our customers.

Submission Date and Time: 9/8/2015 2:09 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Operations</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: <u>001-5707-572-5205</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: <u>N/A</u>
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>40,000.00</u>
		Current request: \$ <u>3,000.00</u>
		Total vendor amount: \$ <u>43,000.00</u>



AGENDA MEMORANDUM

Meeting Date: 9/14/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager 

From: Tom Nash, Public Works Director

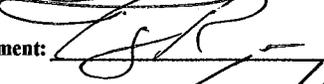
Subject: PO 150102 change

RECOMMENDATION:

Recommendation by Public Works that Council authorize an increase to the open Purchase order #150102 to Vector Fleet Management for overtime to the mechanics throughout the fiscal year for critical vehicle repairs under the City's current contract, in an amount not to exceed \$18,000.00, pursuant to Section §31.11 (E) (5) of the City Code.

DISCUSSION: Vector Fleet was awarded the city bid 04-10/11 and was given the contract on the September 21, 2011. The overtime work was needed for emergency repairs to equipment needed for the operation of public works and other departments.

Submission Date and Time: 9/9/2015 3:24 PM

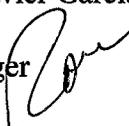
<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Public Works</u>	Dept. Head: 	Dept./ Desc.: <u>All funds fleet maintenance repairs</u>
Prepared by: <u>Rosita Hernandez</u>	Procurement: 	Account No.: _____
Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: 	Additional Funding: <u>\$18,000.00</u>
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: 	Amount previously approved: \$ <u>193,603.00</u>
		Current request: \$ <u>18,000.00</u>
		Total vendor amount: \$ <u>211,603.00</u>



AGENDA MEMORANDUM

Meeting Date: 9/14/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager 

From: Tom Nash, Public Works Director

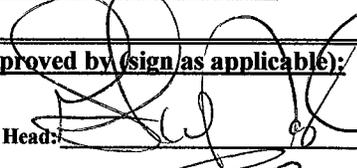
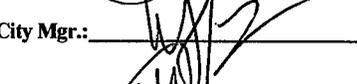
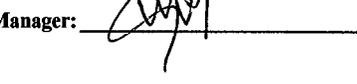
Subject: PO 150136 change

RECOMMENDATION:

Recommendation by Public Works that Council authorize an increase to the open purchase order #150136 to Miami Tiresoles for fleet tires throughout the fiscal year for all departments, in an amount not to exceed \$5,000.00, utilizing the Florida State contract # 25172500-2-WSCA-15-ACS, pursuant to Section §31.11 (E) (5) of the City Code.

DISCUSSION: We are utilizing the Florida State contract 25172500-2-WSCA-15-ACS. The tires are for all departments.

Submission Date and Time: 9/10/2015 12:41 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Public Works</u>	Dept. Head: 	Dept./ Desc.: <u>All funds fleet maintenance repairs</u>
Prepared by: <u>Rosita Hernandez</u>	Procurement: 	Account No.: _____
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: 	Additional Funding: <u>\$5,000.00</u>
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: 	Amount previously approved: \$ <u>30,000.00</u>
		Current request: \$ <u>5,000.00</u>
		Total vendor amount: \$ <u>35,000.00</u>



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Tires, Tubes and Services
25172500-2-WSCA-15-ACS

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- Pricing**
- [Authorized Dealer Listing \(@ 97.50 KB\)](#)
- [The Goodyear Tire & Rubber Company - Price List \(@ 368.00 KB\)](#)
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- [Contractors](#)
- [How to Use this Contract](#)
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AGENDA MEMORANDUM

Meeting Date: 9/8/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager 

From: Ulises Fernandez, Building Official and Code Compliance Director

Subject: Building Department Inspections and Plans Review

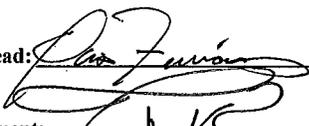
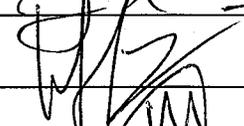
Recommendation:

Recommendation by Bldg. & Code Compliance that Council waive the competitive bid process and approve an expenditure to Evelio Mantilla, DBA Florida General & Roofing in an amount not to exceed \$3,615, on an "as needed basis" for Plan Reviews and Roofing/Building Inspections as funds were approved in FY14/15 Budget, pursuant to Section §31.11 (E)(6)(g) of the City code.

Discussion/Analysis:

This annual contract provides the Inspectors to conduct Plan Reviews in their trade and to perform Inspections. Inspector has performed more inspections than anticipated.

Submission Date and Time: 9/8/2015 11:30 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: Bldg. & Code Compliance Prepared by: Ulises A. Fernandez Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Dept. Head:  Procurement: _____ Asst. City Mgr.:  City Manager: _____	Dept./ Desc.: Building and Code Compliance Account No.: 001-2401-524.34-00 Additional Funding: _____ Amount previously approved: \$ 14,630 Current request: \$ 3,615 Total vendor amount: \$ 18,245



CITY OF MIAMI SPRINGS
 OFFICE OF THE CITY CLERK
 201 Westward Drive
 Miami Springs, FL 33166-5259
 Phone: 305.805.5006
 Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council
 FROM: Erika Gonzalez-Santamaria, City Clerk
 DATE: May 20, 2015
 SUBJECT: PENDING BOARD APPOINTMENTS

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
<u>Board of Adjustment/Zoning and Planning Board</u>				
Mayor Xavier Garcia	Juan Molina	04-30-2015	01-29-2015	01-29-2015
Vice Mayor Best	Bob Calvert	04-30-2015	01-28-2013	01-28-2013
Councilman Bain	Ernie Aloma	04-30-2016	04-13-2009	01-11-2011
Councilwoman Buckner	Bill Tallman	04-30-2016	01-11-2010	05-14-2012
Councilman Petralanda	Manuel Pérez-Vichot	04-30-2014	12-14-1998	04-25-2011
Councilman Petralanda	VACANT	10-31-2015		
<u>Architectural Review Board</u>				
Mayor Xavier Garcia	Marc Scavuzzo*	10-31-2014	08-27-2012	10-08-2012
Vice Mayor Best	Valentine Soler	10-31-2014	01-14-2013	01-14-2013
Councilman Bain	Joe Valencia*	10-31-2014	02-27-2012	02-27-2012
Councilwoman Buckner	Fredy Albiza*	10-31-2014	08-27-2012	11-19-2012
Councilman Petralanda	Ana Paula Ibarra*	10-31-2014	10-10-2011	10-08-2012
<u>Code Enforcement Board</u>				
Mayor Xavier Garcia	Jorge Filgueira*	11-30-2014	08-27-2012	08-27-2012
Mayor Xavier Garcia	Walter Dworak	09-30-2016	11-14-2005	09-14-2010
Vice Mayor Best	Marlene B. Jiménez	09-30-2015	03-02-2005	09-24-2012
Councilman Bain	John Bankston	09-30-2014	09-23-2002	09-10-2012
Councilman Bain	Rhonda Calvert	09-30-2014	09-25-2006	09-10-2012
Councilwoman Buckner	Jacqueline Martinez Regueira	09-30-2015	06-09-2003	11-19-2012
Councilman Petralanda	Robert (Bob) Williams	09-30-2016	03-10-2008	10-25-2010
<u>Code Review Board</u>				
Mayor Xavier Garcia	VACANT	04-30-2015		
Vice Mayor Best	Maria (Nuñez) Garrett	04-30-2014	05-08-2009	04-23-2012
Councilman Bain	Arthur Freyre	04-30-2017	05-19-2009	05-09-2011
Councilwoman Buckner	Dan Dorrego	04-30-2016	08-11-2003	05-24-2010
Councilman Petralanda	Jana Armstrong	04-30-2016	06-11-2001	05-10-2010
<u>Disability Advisory Board</u>				
Mayor Xavier Garcia	VACANT	12-31-2016		
Vice Mayor Best	Catherine Stadnik	12-31-2016	12-14-1998	02-14-2011
Councilman Bain	Grace Bain	12-31-2016	01-13-2014	01-13-2014
Councilwoman Buckner	Richard Barnes	12-31-2016	05-11-2009	01-24-2011
Councilman Petralanda	Thomas W. Cannon	12-31-2016		

Ecology Board

Mayor Zavier Garcia	Wendy Anderson Booher*	04-30-2015	01-12-2009	04-09-2012
Vice Mayor Best	Trina Aguila	04-30-2015	10-28-2013	10-28-2013
Councilman Bain	Carl Malek*	04-30-2017	11-22-2010	05-09-2011
Councilwoman Buckner	Marielys Acosta	04-30-2016	09-09-2013	09-09-2013
Councilman Petralanda	Steve Owens	04-30-2016	08-12-2013	08-12-2013

Education Advisory Board

Mayor Zavier Garcia	Alyssa C. Roelans	05-31-2015	02-17-2015	02-17-2015
Vice Mayor Best	Constantino Hernandez	05-31-2015	04-27-2015	04-27-2015
Councilman Bain	Dr. Mara Zapata*	05-31-2015	06-13-2011	06-13-2011
Councilwoman Buckner	Ilia Molina	05-31-2015	02-05-2015	02-05-2015
Councilman Petralanda	Kim Werner	05-31-2015	05-13-2013	05-13-2013

Golf and Country Club Advisory Board

Mayor Zavier Garcia	Michael Domínguez*	07-31-2015	04-12-2010	09-26-2011
Vice Mayor Best	Mark Safreed	07-30-2015	08-08-2005	06-27-2011
Councilman Bain	George Heider	07-31-2015	08-13-2001	06-27-2011
Councilwoman Buckner	Ken Amendola*	07-31-2015	10-10-2011	10-10-2011
Councilman Petralanda	Art Rabade	07-31-2015	03-11-2013	03-11-2013

Historic Preservation Board

Mayor Zavier Garcia	Sydney Garton	01-31-2016	11-08-1993	02-08-2010
Vice Mayor Best	Charles M. Hill	02-28-2015	03-08-2004	03-26-2012
Councilman Bain	Yvonne Shonberger	02-28-2017	06-13-2005	09-10-2012
Councilwoman Buckner	Dr. James Watson	02-28-2015	06-09-2014	06-09-2014
Councilman Petralanda	Jo Ellen Phillips	01-31-2016	2-14-2013	08-26-2013

Board of Parks & Parkways

Mayor Zavier Garcia	Eric Richey	04-30-2015	02-13-1989	04-09-2012
Vice Mayor Best	Tammy K. Johnston	04-30-2015	04-27-2006	04-09-2012
Councilman Bain	Lynne V. Brooks*	04-30-2015	08-08-2011	04-09-2012
Councilwoman Buckner	Irene Priess	04-30-2017	08-13-2001	04-25-2011
Councilman Petralanda	Lee Fisher	04-30-2017	03-23-2015	03-23-2015

Recreation Commission

Mayor Zavier Garcia	E. Jorge Santin	04-30-2016	04-14-2008	12-13-2010
Vice Mayor Best	Mark A. Johnston	04-30-2018	04-22-2013	04-22-2013
Councilman Bain	Dr. Stephanie Kondy	04-30-2017	06-13-2005	09-10-2012
Councilwoman Buckner	VACANT	04-30-2015		
Councilman Petralanda	Alexander Anthony	04-30-2016	08-12-2013	08-12-2013

* Architectural Review Board

Ecology Board - Council confirmation required per §32.40

Education Advisory Board - Council confirmation required per §32.99 (A)

Board of Parks and Parkways – Council confirmation required per §32.30

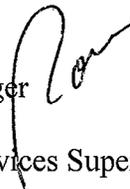
“No Board/Commission member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for two years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the City Council.”



AGENDA MEMORANDUM

Meeting Date: 9/14/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager
William Alonso, Asst. City Manager 

From: Tammy Romero, Professional Services Supervisor 

Subject: Recommendation to reject bids for Athletic Field Maintenance Services

RECOMMENDATION:

Recommendation by staff that Council reject the bids received in response to RFP # 07-14/15 for Field Maintenance services for mowing, litter control, fertilization, aeration, verticutting, topdressing, disease & pest management and herbicide applications for Prince Field, Peavy/Dove Field, Stafford Park and common areas boarding all the fields and allow the City to reissue a more specifically delineated RFP to permit responses on each specific field or area and to allow the City to select responders for each field or specific area on an individual basis.

DISCUSSION: Staff has determined that the prior RFP specifications were not detailed enough to specifically delineate the services being required for each field or area which may have caused some confusion in the RFP's responses received.

In addition, although SFM provided the lowest responses to the RFP, the references they provided were very old with the most recent dating back to 2010. The City requested updated references from SFM, though none were provided, the City made every effort to reach out to the 3 entities previously listed as references. In verifying the level of services they currently provide for Field Maintenance services the following was established; 1) SFM is not currently providing field maintenance services or they are only being contracted on "an as needed basis"; and 2) the references provided were not favorable to field maintenance activities.

Finally, it is imperative that the City make every effort to provide the specific level of services required to maintain the newly renovated Stafford Park field and to advise all potential responders of the City's intention to ensure that the Stafford Park field is maintained with appropriate equipment, lawn dressings, chemicals and supervision of trained personnel.

FISCAL IMPACT: None, as this will be budgeted with the FY15/16 budget.

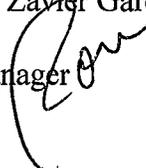
Submission Date and Time: 9/10/2015 3:57 PM



AGENDA MEMORANDUM

Meeting Date: 9/14/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager 

From: Chris Heid, Planner

Subject: Zoning Code Amendment; Florida Rooms

Recommendation: It is recommended that the proposed changes to the Zoning Code be approved.

Discussion/Analysis: Sec. 150-009 of the Zoning Code, Construction materials, requires that all buildings be of masonry construction except "open, semi-open, or screened enclosures , including porches, patios, carports, carports, or utility sheds may be constructed of aluminum or some similar fireproof material.

The proposed changes would remove the requirement that these exceptions be open or semi-open and allow fully enclosed structures such as Florida Rooms.

The changes also propose the deletion of the reference to aluminum siding, and removes patios from the exceptions, as they are not structures.

Fiscal Impact (If applicable): None

Submission Date and Time: 8/31/2015 10:22 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Planning</u>	Dept. Head: 	Dept./ Desc.: <u>NA</u>
Prepared by: <u>Chris Heid</u>	Procurement: _____	Account No.: _____
Attachments: <input checked="" type="checkbox"/> Yes	Asst. City Mgr.: _____	Additional Funding: _____
	City Manager: 	Amount previously approved: \$ _____
	Attorney: _____	Current request: \$ _____
		Total vendor amount: \$ _____

(E) Where, at the effective date of this chapter there are outstanding valid building permits, authorizing the construction of buildings, structures, additions, or alterations, the use of construction of which does not conform to the requirements of this chapter, those permits shall be void unless actual construction work, excluding grading or excavating, is substantially underway on that date.

(F) Where, at the effective date of this chapter, there are outstanding valid permits, authorizing the use of land or buildings without construction work, and where the use is not permissible under the terms of this chapter, those permits shall be void unless the use is actually in existence on that date.

(Code 1962 § 25-7; amend. Ord. 599-77, passed 3-28-77)

Sec. 150-008. Designated street frontage required for construction of dwelling.

(A) Construction of a dwelling, whether single-family, multiple-family, apartment house, court apartment, hotel, motel, or residential building of any kind, shall not be made upon any lot, parcel, or tract of land which does not have frontage upon a dedicated street.

(B) Street, within the meaning of this section, shall not include any alley, utility easement, or right-of-way not ordinarily used by general traffic, or any other passageway which is primarily for the convenience of the owner of the property abutting thereon, such as a driveway through the middle of a block giving access to the rear or side of property.

(Code 1962, § 25-7.1; amend. Ord. 460, passed 3-23-70; amend. Ord. 599-77, passed 3-28-77)

 **Sec. 150-009. Construction materials.**

(A) All buildings shall be of masonry construction, except that aluminum siding may be used in renovating nonconforming structures, and except that open, semi-open, or screened enclosures, including porches, patios, carports, or utility sheds may be constructed of aluminum or some similar fireproof material.

(B) In all cases of difficulty in the approval of construction materials, the South Florida Building Code and current test reports made by the official material control section of Dade County will be considered as final.

(Code 1962, § 25-8; amend. Ord. 184, passed 2-8-54; amend. Ord. 297, passed 6-22-64; amend. Ord. 529, passed 12-11-72; amend. Ord. 599-77, passed 3-28-77)

Sec. 150-010. Roof materials, requirements and re-roofs.

(A) All new roofs shall be cement or clay tile, and shall have a minimum pitch of two and one-half inches rise per foot.

(B) Metal roofs shall also be permitted for all new construction, so long as the following conditions have been met:

1. The proposed metal roof has received Metro-Dade County product approval.

- **Sec. 150-009. - Construction materials.**

(A)

All buildings shall be of masonry construction, except that aluminum siding may be used in renovating nonconforming structures, and except that open, semi-open, or screened enclosures, including porches, patios, carports, or utility sheds, may be constructed of aluminum or some similar fireproof material.

(B)

In all cases of difficulty in the approval of construction materials, the South Florida Building Code and current test reports made by the official material control section of Dade County will be considered as final.

(Code 1962, § 25-8; amend. Ord. 184, passed 2-8-54; amend. Ord. 297, passed 6-22-64; amend. Ord. 529, passed 12-11-72; amend. Ord. 599-77, passed 3-28-77)

It is recommended that the following restrictions apply to Florida rooms:

- Have a maximum size of 400 square feet.
- Be located in the rear yard only.
- Must be attached to the main residence.
- Will not be permitted as a free-standing accessory structure.
- Have a maximum height of 15 feet to peak of roof.
- Have the same setbacks as the main structure, i.e. 25 feet in the rear, and 10% of lot width on each side. (Minimum of 15 feet for a corner side).
- Be placed on a concrete pad.
- Have a minimum roof pitch of 2 ½" in 12".
- Consideration of a maximum percentage for solid walls.
- Consideration of utility services for the structure.



www.VenetianScreenAndSunroom.com



www.VenetianScreenAndSunroom.com



AGENDA MEMORANDUM

Meeting Date: 9/14/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager 

From: Chris Heid, Planner

Subject: Proposal for approval of parapet/flat-roofs

RECOMMENDATION: Staff recommends that Council authorize amending Sec. 150-010 (A) of the City Code (attached) to allow the use of flat roofs for the construction of parapet roofs and adjoining flat roof structures.

DISCUSSION:

The Zoning Code currently requires a pitched roof on most new construction, with a minimum pitch of two and one-half inches rise per foot. Many homeowners want to build in a contemporary style with a flat roof. However, some homeowners choose to provide the required pitched roof with an approved roof material (concrete or clay tile, metal, or shingles), but hide the roof by surrounding the roof with a tall parapet. This produces the look of a flat roof while meeting the Zoning Code requirement. This results in the unnecessary and costly construction of a pitched roof covered with a required roof material that is not visible, and produces drainage problems, as the pitched roof drains to the vertical parapet.

Finally, it should be noted that the City began as a Pueblo themed development, an architectural style that requires flat roofs. The minimum pitch requirement would prohibit the construction of new Pueblo style homes that would honor those roots.

Sec. 150-010. - Roof materials, requirements and re-roofs.

- (A) All new roofs shall be cement or clay tile, and shall have a minimum pitch of two and one-half inches rise per foot.
- (B) Metal roofs shall also be permitted for all new construction, so long as the following conditions have been met:
 - 1. The proposed metal roof has received Metro-Dade County product approval.
 - 2. The method of colorization, proposed color, and the architectural design of the metal roof are compatible, in the judgment of the City's Planning and Building Departments, with the surrounding neighborhood.
- (C) In addition to the other approved materials for new roofs contained in subsections (A) and (B) above, Florida Building Code and Miami-Dade County N.O.A. approved asphalt shingles may be used for the installation of new roofs.
- (D) Truss roofs spanning more than 18 feet shall be fabricated out of conventional two × six lumber, preparatory to receiving tile.
- (E) Flat roofs for home additions, attached garages or carports, or detached accessory structures shall only be permitted if the residential structure on the property, or a substantial adjoining or adjacent portion thereof, has an existing flat roof that will continue to be maintained. If permitted, based upon the foregoing criteria, such flat roofs shall have a minimum pitch of one-fourth inch rise per foot of run.
- (F) Notwithstanding the foregoing, flat roofs will be permitted on "open patios", without screening, in rear yard areas, which constitute non-living space, so long as the property owner agrees that the patio area will never be enclosed so as to constitute "living space", and will execute a recordable and appropriate "Covenant Running-With-the-Land" to provide notice to future purchasers of the property and further assurances of compliance to the City. In addition, the provisions of this section shall also be applicable to appropriate instances of reverse frontage.
- (G) Re-roofs. Any roof cover that has outlived its bond shall be replaced. The replacement roof shall be constructed of the same roofing materials as was utilized on the roof being replaced. However, nothing contained herein shall prevent the replacement roof from being constructed of cement tile or clay tile. In addition, metal roofs can be utilized as replacement or re-roofs so long as the conditions set forth above for new construction metal roof usage are met. Further, in accordance with the provisions of Subsection (C) above, Florida Building Code and Miami-Dade County N.O.A. approved asphalt shingles may be used for re-roofs.
- (H) [Reserved.]

If a dispute arises as to whether all conditions have been met, any applicant can file an application in accordance with the procedures set forth in the Code of Ordinances for securing variances from the City to secure a final determination from the Board of Adjustment and City Council.

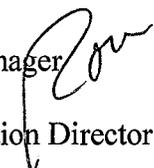
(Code 1962, § 25-8.1; amend. Ord. 296, passed 5-25-64; amend. Ord. 599-77, passed 3-28-77; amend. Ord. 746-89, passed 2-27-89; amend. Ord. 811-94, passed 5-9-94; amend. Ord. 888-02, passed 11-25-02; amend. Ord. 931-06, passed 1-23-06; amend. Ord. 939-06, passed 8-28-06; amend. Ord. 952-07, passed 2-26-07; amend. Ord. 969-08, passed 8-25-08; amend. Ord. 1002-2010, passed 1-11-11; amend. Ord. 1043-2012, passed 12-10-12)



AGENDA MEMORANDUM

Meeting Date: 8/26/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager 

From: Omar L. Luna, Recreation Director

Subject: Little Smart Arts, LLC

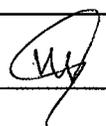
RECOMMENDATION:

Recommendation that the City renew its management contract with Little Smart Arts, LLC, to utilize the Multi-Purpose room on the third floor of the Community Center on Tuesday afternoons from 4:00pm-6:00pm for the operation of the Little Smart Arts Program.

DISCUSSION: The classes are designed for children ranging in age from 3-12. The instructors provide all the necessary supplies and equipment to the participants.

FISCAL IMPACT: NONE

Submission Date and Time: 9/9/2015 3:30 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Recreation</u>	Dept. Head: <u></u>	Dept./ Desc.: <u>N/A</u>
Prepared by: <u>Patti Bradley</u>	Procurement: _____	Account No.: <u>N/A</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: _____	Additional Funding: <u>N/A</u>
Budgeted/ Funded: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City Manager: <u></u>	Amount previously approved: \$ <u>N/A</u>
	Attorney: _____	Current request: \$ <u>N/A</u>
		Total vendor amount: \$ <u>N/A</u>

FACILITY AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2015 by and between the CITY OF MIAMI SPRINGS, a Florida Municipal Corporation, hereinafter referred to as "City", and LITTLE SMART ARTS, LLC., a Florida Limited Liability Company, hereinafter referred to as "Arts";

WITNESSETH :

WHEREAS, "Arts" has approached the City to solicit authorization to utilize a portion of the Community Center to conduct a visual fine arts enrichment program (education-based lessons in drawing, painting, sculpture, etc.); and,

WHEREAS, the Recreation Department of the City is desirous of providing the widest variety of recreational and educational activities for citizens on a continuing basis; and,

WHEREAS, the City Council of the City of Miami Springs has reviewed and discussed the proposal of the "Arts" program and has determined that, subject to the terms and conditions of this Agreement, it is in the best interests of the City and its citizens to authorize the limited usage of the Miami Springs Community Center for the purposes proposed;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the mutual sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

USE OF PREMISES

The City of Miami Springs hereby grants to "Arts" the right to utilize the multi-purpose room on the third floor of the Community Center on Tuesday afternoons from 4:00 P.M. to 6:30 P.M. for the operation of a program known as "Arts", upon the terms and conditions set forth herein. Notwithstanding the foregoing, the City reserves the right to utilize the areas being provided to "Arts" upon reasonable advance notice for City related or sponsored activities, so long as a suitable alternate facility location is provided.

PAYMENTS FOR USAGE

"Arts" agrees to pay the City a quarterly use fee equal to Twenty (\$20.00) Dollars for each participant during each of the four (4) eight (8) week sessions (maximum of 15 participants per session). Payments shall be due to the City on October 1, 2015 January 4, 2016, April 1, 2016, and July 1, 2016.

MAINTENANCE OF PREMISES

"Arts" agrees to clean and maintain the area used for its activities so that it is returned to the City in the same condition as received. In the event that "Arts" does not comply with this clean up and maintenance provision, "Arts" agrees to reimburse the City for the actual costs incurred in cleaning the facility following its usage.

ACCEPTANCE OF AGREEMENT

“Arts” hereby accepts this agreement granted by the City for the use of multi-purpose room on the third floor of the Community Center for the operation of an “Arts” program upon the terms and conditions set forth herein.

TERM OF AGREEMENT

This Agreement shall be for a period of one (1) year beginning on October 1, 2015 and continue through September 30, 2016.

RENEWAL OF AGREEMENT

This Agreement may be renewed upon the mutual consent and agreement of the parties hereto.

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party hereto, without cause, by providing the other party written notice thereof by certified mail, return receipt requested, or by hand delivery, to be effective thirty (30) days from receipt of said written notice.

INSURANCE

“Arts” shall, at all times during the term hereof, maintain insurance coverage in the amount of \$1,000,000, which shall also name the City as an additional insured under the policy. All such insurance, including renewals, shall be subject to the approval of the City for adequacy of protection and evidence of such coverage shall be furnished to the City on Certificates of Insurance indicating such insurance to be in force and effect and providing that it will not be cancelled during the performance of the services under this Agreement without thirty (30) calendar days prior written notice to the City. Completed Certificates of Insurance shall be filed with the City prior to the performance of services hereunder, provided, however, that “Arts” shall, at any time, upon request, file duplicate copies of the policies of such insurance with the City.

HOLD HARMLESS AND INDEMNIFICATION

In addition to the aforementioned required insurance coverage to be provided to the City, “Arts” shall hold the City, including its officials, employees and representatives, harmless and indemnify it against all claims, demands, damages, actions, causes of actions, liability, costs, expenses, and attorney’s fees arising out of, or resulting from, injury to or death of persons, or damage to or loss of property, sustained on or about the licensed premises, arising from the services, acts, actions, omissions or failures to act of “Arts” or of any of its employees, agents, representatives, invitees, or guests. Additionally, the protections provided by this provision shall also include any costs, expenses, or legal fees the City may incur in establishing that “Arts” or its insurer are responsible to provide protection, coverage, and representation to the City, its officials, employees, and representatives for any incident that may occur during the term hereof.

PROHIBITED ACTIVITIES

“Arts” shall not use the premises for any inappropriate or unlawful purpose and shall comply with all State, County and City laws, statutes, ordinances, policies, rules and regulations applicable now, or in the future, to the operation of “Arts” and the premises. “Arts” shall not permit any offensive, or dangerous activity, nor any nuisance or other conduct in violation of the public policy of the City, county or state on the premises.

COMPLIANCE WITH CITY SAFETY RULES, REGULATIONS AND PROCEDURES

“Arts” agrees to abide by all City safety rules, regulations and procedures during its use of the City’s facilities. In addition, all personnel in any manner involved with the operation and activities of “Arts” must successfully comply with the City’s background investigation and fingerprinting policy and procedures.

NONDISCRIMINATION

“Arts” represents and warrants to the City that it does not and will not engage in discriminatory practices and that there shall be no discrimination in connection with the performance of this Agreement on account of race, color, sex, religion, age, handicap, marital status or national origin. “Arts” further covenants that no otherwise qualified individual shall, solely by reason of his/her race, color, sex, religion, age, handicap, marital status or national origin, be excluded from participation in, be denied services, or be subject to discrimination under any provision of this Agreement.

ASSIGNMENT

This Agreement shall not be assigned, in whole or in part, without the prior written consent of the City Manager, which may be withheld or conditioned, in the City Manager’s sole and exclusive discretion.

ATTORNEY FEES AND COSTS

If either party to this Agreement initiates litigation to enforce any provisions hereof or for damages on account of any breach of this Agreement, the prevailing party in any such litigation, and any appeals therefrom, shall be entitled to recover from the other party, in addition to any damages or other relief granted as a result of such litigation, all costs and expenses of such litigation and reasonable attorney’s fee as fixed by the court.

NOTICES

All notices or other communications required under this agreement shall be in writing and shall be given by hand-delivery or by registered or certified U.S. mail, return receipt requested, addressed to the other party at the following address or to such other address as a party may designate for notice:

NOTICES TO BE GIVEN TO CITY SHALL BE ADDRESSED AS FOLLOWS:

CITY OF MIAMI SPRINGS
Attention: Ronald K. Gorland, City Manager
201 Westward Drive
Miami Springs, FL 33166

NOTICES TO BE GIVEN TO Little Smart Arts, LLC SHALL BE ADDRESSED AS FOLLOWS:

Little Smart Arts, LLC
Attention: Jennifer Buonassi
P.O. Box 661685
Miami Springs, Fla. 33266

MISCELLANEOUS PROVISIONS

A. That this Agreement shall be construed and enforced in accordance with the laws of the State of Florida.

B. That title and paragraph headings contained herein are for convenient reference and are not a part of this Agreement.

C. That should any provision, paragraph, sentence, word or phrase contained in this Agreement be determined by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable under the laws of the State of Florida, such provision, paragraph, sentence, word or phrase shall be deemed modified to the extent necessary in order to conform with such law, or if not modifiable, then same shall be deemed severable, and in either event, the remaining terms and provisions of this Agreement shall remain unmodified and in full force and effect or limitation of its use.

D. That this Agreement constitutes the sole and entire understanding between the parties hereto. No modification or amendment hereto shall be valid unless in writing and executed by properly authorized representatives of the parties hereto.

E. That this Agreement shall be binding upon the parties hereto, their heirs, executors, legal representatives, successors or assigns.

F. That "Arts" has been procured and is being engaged to provide services to the City as an Independent Contractor, and not as an agent or employee of the City. Accordingly, "Arts" shall not attain, nor be entitled to, any rights or benefits under the Civil Service or Pensions Ordinances of the City, nor any rights generally afforded classified or unclassified employees. "Arts" further understands that Florida Worker's Compensation benefits available to employees of the City are not available to it, and it agrees to provide workers' compensation insurance for any employee or agent rendering services

IN WITNESS WHEREOF, "Arts" and the City have set their hands and seals on the day and year first above written.

LITTLE SMART ARTS, LLC.
A Florida Limited Liability Company

WITNESSES:

Print Name: _____

Print Name: _____

By: _____
JENNIFER BUONASSI
Manager

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this _____ day of _____, 2015, by JENNIFER BUONASSI, LLC Manager of Little Smart Arts, LLC. She is personally known to me or has produced _____ as identification, and did take an oath.

Notary Public, State of Florida

COMMISSION:

WITNESSES:

Print Name: _____

Print Name: _____

CITY OF MIAMI SPRINGS
A Florida Municipal Corporation

By: _____
RONALD K. GORLAND,
City Manager

ATTEST: _____
ERIKA GONZALEZ-SANTAMARIA
City Clerk

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this _____ day of _____, 2015, by RONALD K. GORLAND, City Manager and ERIKA GONZALEZ-SANTAMARIA, City Clerk of the City of Miami Springs, Florida. They are personally known to me or have produced _____ as identification, and did take an oath.

Notary Public, State of Florida

COMMISSION:

O:\3\Contracts\Little Smart Arts Facility Agreement - 2015.doc
City Clerk's Office – 09-30-2015



CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council
FROM: Erika Gonzalez-Santamaria, CMC, City Clerk
VIA: Elora R. Sakal, Deputy City Clerk
DATE: September 10, 2015
SUBJECT: Board of Parks and Parkways Recommendation

At their last meeting on September 10, 2015, the Board of Parks and Parkways recommended the following to Council:

1. Yard of the Month

- a) Yard of the Month - November - 31 Carlisle Drive

By consensus, the Board agreed to nominate 31 Carlisle Drive as the November, 2015 yard of the month.