

## CITY OF MIAMI SPRINGS

201 Westward Drive Miami Springs, Florida 33166 Building Processing Department



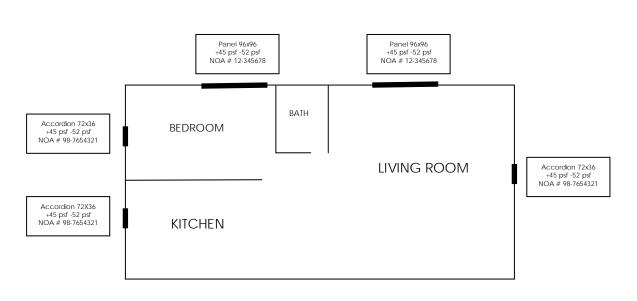
### SHUTTERS PERMIT REQUIREMENTS

# A Permit application for shutters must be submitted, signed and notarized by the property owner and licensed contractor.

### If the work is being done by owner please fill out an "owner builder" form

Please verify you have <u>2 copies</u> of the following documents for the submittal of a shutter permit:

- 1. \_\_\_\_ Schematic Layout (floor plan) of the residence and/or building showing the following:
  - Rooms and spaces labeled
  - Size and location of each panel
  - Product approval numbers of each panel
  - Wind load pressures of each opening
- 2. \_\_\_\_ Miami-Dade County approved Notice of Acceptance (N.O.A) Or state approval
  Mark all applicable connection details
- 3. \_\_\_\_ Wind load Calculations signed and sealed by architect or engineer



### Sample: