



REVISED

CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

**Vice Mayor Roslyn Buckner
Councilman Billy Bain**

**Councilman Bob Best
Councilman Jaime Petralanda**

***Decorum:** "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."*

CITY COUNCIL REGULAR MEETING AGENDA Monday, May 9, 2016 – 7:00 p.m. City Hall, Council Chambers, 201 Westward Drive

1. Call to Order/Roll Call

2. Invocation: Councilman Best

Salute to the Flag: Students from AIE Charter School will lead the audience in the Pledge of Allegiance and Salute to the Flag

3. Awards & Presentations:

A) Recognizing Miami Springs Senior High School's Band and Color Guard for their recent win at the Percussion Scholastic AA Championship in Jupiter, Florida

B) Recognizing long-time Miami Springs resident Merle Roe on her 97th Birthday

C) Aquatic Center construction update by Jorge Ferrer, Bermello & Ajamil

4. Open Forum: Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins.

5. Approval of Council Minutes:

A) April 25, 2016 – Regular Meeting

6. Reports from Boards & Commissions: None

7. Public Hearings: None.

8. Consent Agenda: (Funded and/or Budgeted):

A) Approval of the City Attorney's Invoice for April 2016 in the Amount of \$13,034.25

B) Recommendation by Public Works that Council authorize the issuance of a Purchase Order to Distreebutors, Inc., utilizing Miami Dade County contract #1298-1/21 (attached), in an amount not to exceed \$43,215.00, for the purchase, delivery and installation of various trees throughout the City as funds were budgeted in the FY15/16 Budget pursuant to Section §31.11 (E)(5) of the City Code

9. Old Business:

A) Appointments to Advisory Boards by the Mayor and Council Members

10. New Business:

A) **Resolution** – A Resolution Of The City Council Of The City Of Miami Springs Appointing William Alonso City Manager Of The City Of Miami Springs; Establishing Conditions Of Employment, Salary And Benefits; Effective Date

B) Discussion on Aquatic Facility Marketing Price List

C) **Resolution** – A Resolution Of The City Council Of The City Of Miami Springs Amending The Current Schedule Of Charges For The Use Of City Recreation Facilities And Related Services; Effective Date

D) Recommendation by the Police Department that Council approve an expenditure in the amount of \$2,940.00 to Kimmons Builders, Inc., the lowest responsible quote after obtaining three written quotes (attached), for remodeling of the Police Department Squad Room, as these funds were approved in the General Fund Balance Designations List Line #15 for Projected FY15/16 pursuant to Section §31.11 (C)(2) of the City Code

E) Recommendation by Golf that Council approve an expenditure in an amount not to exceed \$7,312.00, to Atlas Door & Gate, Inc., the lowest responsible quote after obtaining three written quotes (attached), for roll down doors to secure the fertilizer storage as these funds were approved in the General Fund Balance Designations List #7 for FY15/16 pursuant to Section 31.11 (E)(5) of the City Code

F) Discussion on Mr. Vincent Beltran's Alley Stormwater and Paving Request

G) Optimist Club Request for contribution to fundraiser for the MSVG Soccer Program

H) River Cities Festival Request for Additional Funding for FY2016 Festival

I) Request by CMI for Funding for the Curtiss Mansion Parking Lot

J) Recommendation by Finance that Council approve an increase to the City's current open purchase order with Southeast Design Associates, Inc., in an amount not to exceed \$5,400.00, for Civil Engineering Services to complete Geometric dimensioning required for the Westward Drive Bike Path Project which exceeds the originally budgeted amount of \$7,800.00 for the completion of the plans in the FY15/16 Budget pursuant to Section §31.11 (E)(6)(g) of the City Code


11. Other Business:

- A) 2nd Quarter Budget Status Report

12. Reports & Recommendations:

- A) City Attorney
B) City Manager
C) City Council

13. Adjourn

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Live streaming video of this meeting is available at <http://www.miamisprings-fl.gov/webcast>.

Anyone wishing to obtain a copy of an agenda item may contact the City Clerk at (305) 805-5006, download the complete agenda packet from www.miamisprings-fl.gov or view the materials at City Hall during regular business hours.

Pursuant to Florida Statute 286.0114, the City Council provides the public with a reasonable opportunity to be heard on all matters.

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than seven (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



South
Florida
Winter Guard
Association

2016

Percussion

Scholastic AA Champion





City of Miami Springs, Florida
City Council Meeting

Regular Meeting Minutes
Monday, April 25, 2016 7:00 p.m.
Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

- 1. Call to Order/Roll Call:** The meeting was called to order by the Mayor at 7:05 p.m.

Present were the following:

Mayor Xavier M. Garcia
Vice Mayor Billy Bain
Councilman Bob Best
Councilman Jaime A. Petralanda
Councilwoman Roslyn Buckner

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
City Attorney Jan K. Seiden
City Clerk Erika Gonzalez-Santamaria
Chief Armando Guzman
Recreation Director Omar Luna
Golf Director Paul O'Dell
Public Works Director Tom Nash

- 2. Invocation:** Offered by Councilman Petralanda

Salute to the Flag: Students from All Angels lead the audience in the Pledge of Allegiance and Salute to the Flag

- 3. Awards & Presentations:**

A) Presentation of Certificate of Sincere Appreciation Plaque to Terri Schuh in Recognition of 20 Years of Dedicated Service to the City of Miami Springs

Mayor Garcia presented Ms. Schuh with a plaque recognizing her service to the City. Assistant City Manager/Finance Director William Alonso presented her with a gift from the Administration. Ms. Schuh thanked the City Manager, Mr. Alonso, City Staff and the City Council.

B) Presentation of Certificate of Sincere Appreciation Plaque to Robert Evans in Recognition of 20 Years of Dedicated Service to the City of Miami Springs

Mayor Garcia presented Mr. Evans with a plaque recognizing her service to the City. Chief Guzman presented him with a gift from the Administration. Officer Evans thanked the Chief, the Police Department, and the Council.

C) Presentation of Plaque of Recognition to Tom Cummings for 20 Years of Advisory Board Member service

Mayor Garcia presented Mr. Cummings with a plaque of Recognition for twenty years of service to the General Employee Pension Board.

D) Presentation of Certificate of Recognition to Miami Springs resident Carol Dunstall for over 4,000 hours of volunteer service at Miami International Airport

This item was pulled from the agenda by Administration.

E) Yard of the Month Award for May 2016 – 810 Pinecrest Drive – Buzz and Kathleen Fleischman

Mr. and Mrs. Fleischman were present to receive their Certificate of Recognition for their yard being selected as the May Yard of the Month. They also shared a song written for the presentation with the Council and members of the public.

4. **Open Forum:** The following members of the public addressed the City Council: Michael Gavila, 684 Morningside Drive, Vince Beltran, 247 N. Royal Poinciana, and David Vargas, 33 Whitehorn Drive.

5. Approval of Council Minutes:

A) April 11, 2016 – Regular Meeting

Councilman Bain moved to approve the minutes. Councilman Best seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

6. **Reports from Boards & Commissions:** None at this time.

7. **Public Hearings:** None at this time.

8. Consent Agenda: (Funded and/or Budgeted)

A) Recommendation by Golf that Council approve an increase to the City's current open purchase order with Acushnet, in an amount not to exceed \$6,000.00, for Titleist and Foot Joy merchandise to be re-sold in the golf pro-shop as funds were budgeted in the FY 15/16 Budget pursuant to Section 31.11 (E)(6)(g) of the City Code

The City Manager read the items by title for the record.

Councilman Best moved to approve the Consent Agenda. Vice Mayor Buckner seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

9. Old Business:

A) Appointments/Re-appointments to Advisory Boards by the Mayor and Council Members

Councilman Bain made a motion to re-appoint Ernie Aloma to the Board of Adjustment. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

Vice Mayor Buckner appointed new members to the following boards, Martin Marquez to the Board of Adjustment, Maria Ferrer to the Code Review Board, and James Steel to the Ecology Board.

10. New Business:

A) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Amending The Schedule Of Golf Charges And Fees For The Operation Of The Miami Springs Golf And Country Club; Reserving The Right And Authority To Amend Or Supplement The Schedule Of Charges; Effective Date

City Attorney Jan Seiden read the Resolution by title.

Councilman Best moved to approve the Resolution. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

B) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Amending The Current Schedule Of Charges For The Use Of City Recreation Facilities And Related Services; Effective Date

City Attorney Jan Seiden read the Resolution by title.

Councilman Petralanda moved to approve the Resolution. Councilman Bain seconded the motion, which carried 5-0 on roll call vote. Later, Councilman Petralanda withdrew his motion from consideration.

After much discussion, the Council stated that the annual fees for somewhat high for the new aquatic facility and requested further review of the fees. The Council also requested that more information on the fee structure for the aquatic facility rental is needed in order to promote and market the facility for private parties and events. By unanimous consent, the Council tabled the item to the next meeting.

C) Recommendation by the Police Department that Council approve an expenditure to General Sales Administration, T/A Major Police Supply, utilizing GSA Contract Number: GS-35F-0574X in the amount of \$20,980.36, for a 4 camera mobile system, installation, training and maintenance, as these funds were approved in the General Fund Balance Designations #16 for Projected FY15/16 pursuant to Section §31.11 (E)(5) of the City Code

Councilman Petralanda moved to approve the recommendation. Vice Mayor Buckner seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

D) Recommendation by the Police Department that Council approve an expenditure to Federal Eastern International, utilizing Florida State Contract #680-850-11-1, in the amount of \$14,085.00, for 45 Point Blank MOLLE plate carriers and 90 Paraclete level IV Ceramic Plates, as these funds were approved in the General Fund Balance Designations List #13 for Projected FY15/16 pursuant to Section §31.11 (E)(5) of the City Code

Councilman Best moved to approve the recommendation. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

E) Recommendation by the Police Department that Council approve an expenditure to SRT Supply, utilizing Florida State Contract 680-850-11-1 in the amount of \$14,625.00, for 45 Paraclete tactical helmets, as these funds were approved in the General Fund Balance Designations Item #14 for Projected FY15/16 pursuant to Section §31.11 (E)(5) of the City Code

Vice Mayor Buckner moved to approve the recommendation. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

F) Recommendation by the City Clerk Department that Council authorize the issuance of a Purchase Order to B&H Photo, for the purchase of video broadcasting equipment, in the amount of \$2,116.18 for Council's Studio for televising meetings, the lowest responsible quote after obtaining three written quotes (attached), as these funds were approved in the General Fund Balance Designations Item #2 for Projected FY15/16 pursuant to Section §31.11 (E)(5) of the City Code

Councilman Best moved to approve the recommendation. Vice Mayor Buckner seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

G) Recommendation by the City Clerk Department that Council authorize the issuance of a Purchase Order to Livestream, based upon an increase of requested service, in the amount of \$2,029.80 for a 12-month period for Council Studio for televising meetings with a newer High Definition streaming, as these funds were approved in the General Fund Balance Designations Item #2 for Projected FY15/16 pursuant to Section §31.11 (E)(5) of the City Code

Vice Mayor Buckner moved to approve the recommendation. Councilman Best seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda

and Mayor Garcia voting Yes.

H) Recommendation by Public Works that Council approve an expenditure in an amount not to exceed \$12,149.98, to Northern Tool & Equipment, the lowest responsible quote after obtaining three written quotes (attached), for Water pressure washer trailer and attachment, pursuant to Section 31.11 (C)(2) of the City Code

Councilman Petralanda moved to approve the recommendation. Councilman Bain seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

I) Optimist Club Request for \$500.00 for Mother & Son Dance fundraiser for the MSVG Soccer Program

This item was pulled from the agenda by the City Manager.

J) Authorization to execute an agreement with the American Red Cross for Lifeguard training courses

Councilman Best moved to approve the agreement. Councilman Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

K) Designation of City of Miami Springs Municipal Ethics Officer for the Commission on Ethics and Public Trust

City Attorney Seiden presented the item. Councilman Bain moved to approve the recommendation to appoint the City Clerk as the Municipal Ethics Officer. Councilman Best seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain, Councilman Petralanda and Mayor Garcia voting Yes.

L) City Manager's Retirement Announcement

City Manager Gorland read his memo to the Council for the record. The City Manager recognized the need for regular check-ups for men in order to prevent prostate cancer. He thanked the City Council, City Attorney, City Clerk, and his administrative staff for their support throughout the years. He announced that his last day as City Manager will be July 31, 2016. He further explained that he had a transition plan to recommend to Council for their consideration.

M) City Manager's Recommendation for future City Manager appointment

City Manager Gorland read his recommendation to the Council for the record. There was brief discussion on the appointment of the next City Manager. Councilman Best moved to approve the William Alonso as the next City Manager effective August 1, 2016. Councilman Bain seconded the motion, which carried 4-1 on roll call vote. The vote was as follows: Vice Mayor Buckner, Councilman Best, Councilman Bain,

and Mayor Garcia voting Yes; Councilman Petralanda voting No.

11. Other Business: None.

12. Reports & Recommendations:

A) City Attorney

City Attorney Seiden stated that he will miss working with Ron Gorland and that it was a pleasure to accomplish many things with him over the years. He is looking forward to working with William Alonso in the future. He believes that the City Council made a sound decision on the selection of Mr. Alonso; it will bring continuity and continued stability for the City.

B) City Manager

City Manager Gorland thanked the City Council again for their support and congratulated them for their selection of William Alonso as the next City Manager. He said he will have his hands full, but is confident that he can handle it.

C) City Council

Councilman Petralanda stated that he had a great time at the River Cities Festival. He thanked Tom Curtis for putting on the event.

Vice Mayor Buckner also stated she enjoyed the River Cities Festival this year and thanked those that put the festival on.

Councilman Best thanked Ron Gorland for his recommendation on the next City Manager. He knows that Mr. Alonso will do an excellent job and will continue to keep the City's best interest to heart.

Councilman Bain requested that administration provide an update and report back at the next meeting on the alley that Mr. Vincent Beltran is speaking of. He also wished Mr. Alonso lots of luck as City Manager.

Mayor Garcia stated that he knows that this isn't Ron Gorland's last meeting but he did want to wish him lots of luck. He told him to enjoy his family and do not return work, but enjoy the family-time that he has been afforded. He also stated that he had a great time at the River Cities Festival this year. He also announced that there are many new things going on this year as far as new projects, such as, the pool grand opening coming up, the new playground at Prince Field, and the Westward Drive bike path. He also wished a Happy Anniversary to the City Council, it has been a full year that they have been working together as a new Council and thanked them for all accomplishments this year.

13. Adjourn

There being no further business to be discussed the meeting was adjourned at 9:05 p.m.

Respectfully submitted:

*Erika Gonzalez-Santamaria, MMC
City Clerk*

*Adopted by the City Council on
This 9th day of May, 2016.*

Zavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.





CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Erika Gonzalez-Santamaria, City Clerk

DATE: May 5, 2016

SUBJECT: PENDING BOARD APPOINTMENTS

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
<u>Board of Adjustment/Zoning and Planning Board</u>				
Mayor Xavier Garcia	Juan Molina	04-30-2018	01-29-2015	11-09-2015
Councilman Best	Bob Calvert	04-30-2018	01-28-2013	11-09-2015
Bain Vice Mayor	Ernie Aloma	04-30-2019	04-13-2009	01-11-2011
Councilwoman Buckner	Martin Marquez	04-30-2019	01-11-2010	05-14-2012
Councilman Petralanda	Manuel Pérez-Vichot	04-30-2017	12-14-1998	11-09-2015
Mayor Garcia	Alejandro Gonzalez	10-31-2018	12-03-2015	12-03-2015
<u>Architectural Review Board</u>				
Mayor Xavier Garcia	Marc Scavuzzo*	10-31-2016	08-27-2012	11-09-2015
Councilman Best	Valentine Soler	10-31-2016	01-14-2013	11-09-2015
Vice Mayor Bain	Joe Valencia*	10-31-2016	02-27-2012	11-09-2015
Councilwoman Buckner	Fredy Albiza*	10-31-2016	08-27-2012	11-09-2015
Councilman Petralanda	Ana Paula Ibarra*	10-31-2016	10-10-2011	11-09-2015
<u>Code Enforcement Board</u>				
Mayor Xavier Garcia	Jorge Filgueira*	11-30-2017	08-27-2012	11-09-2015
Mayor Xavier Garcia	Walter Dworak	09-30-2016	11-14-2005	09-14-2010
Councilman Best	Marlene B. Jiménez	09-30-2018	03-02-2005	11-09-2015
Vice Mayor Bain	John Bankston	09-30-2017	09-23-2002	11-09-2015
Councilman Bain	Rhonda Calvert	09-30-2017	09-25-2006	11-09-2015
Councilwoman Buckner	Jacqueline Martinez Regueira	09-30-2018	06-09-2003	11-09-2015
Councilman Petralanda	Robert (Bob) Williams	09-30-2016	03-10-2008	10-25-2010
<u>Code Review Board</u>				
Mayor Xavier Garcia	VACANT	04-30-2018		
Councilman Best	Maria (Nuñez) Garrett	04-30-2017	05-08-2009	11-09-2015
Vice Mayor Bain	Arthur Freyre	04-30-2017	05-19-2009	05-09-2011
Councilwoman Buckner	Maria Fernandez	04-30-2019	08-11-2003	05-24-2010
Councilman Petralanda	Jana Armstrong	04-30-2019	06-11-2001	05-10-2010
<u>Disability Advisory Board</u>				
Mayor Xavier Garcia	VACANT	12-31-2016		
Councilman Best	Catherine Stadnik	12-31-2016	12-14-1998	02-14-2011
Vice Mayor Bain	Grace Bain	12-31-2016	01-13-2014	01-13-2014
Councilwoman Buckner	Richard Barnes	12-31-2016	05-11-2009	01-24-2011
Councilman Petralanda	Thomas W. Cannon	12-31-2016		

Ecology Board

Mayor Xavier Garcia	Wendy Anderson Booher*	04-30-2018	01-12-2009	11-09-2015
Councilman Best	Trina Aguila	04-30-2018	10-28-2013	11-09-2015
Vice Mayor Bain	Carl Malek*	04-30-2017	11-22-2010	05-09-2011
Councilwoman Buckner	James Steele	04-30-2019	09-09-2013	09-09-2013
Councilman Petralanda	Michael Kobiakov	04-30-2019	08-12-2013	08-12-2013

Education Advisory Board

Mayor Xavier Garcia	Alyssa C. Roelans	05-31-2017	02-17-2015	11-09-2015
Councilman Best	Constantino Hernandez	05-31-2017	04-27-2015	11-09-2015
Vice Mayor Bain	Dr. Mara Zapata*	05-31-2017	06-13-2011	11-09-2015
Councilwoman Buckner	Ilia Molina	05-31-2017	02-05-2015	11-09-2015
Councilman Petralanda	Dan Bradley	05-31-2017	05-13-2013	11-09-2015

Golf and Country Club Advisory Board

Mayor Xavier Garcia	Michael Domínguez*	07-31-2017	04-12-2010	11-09-2015
Councilman Best	Mark Safreed	07-31-2017	08-08-2005	11-09-2015
Vice Mayor Bain	George Heider	07-31-2017	08-13-2001	11-09-2015
Councilwoman Buckner	Ken Amendola*	07-31-2017	10-10-2011	11-09-2015
Councilman Petralanda	Art Rabade	07-31-2017	03-11-2013	11-09-2015

Historic Preservation Board

Mayor Xavier Garcia	Sydney Garton	01-31-2019	11-08-1993	02-08-2010
Councilman Best	Charles M. Hill	02-28-2018	03-08-2004	11-09-2015
Vice Mayor Bain	Yvonne Shonberger	02-28-2017	06-13-2005	09-10-2012
Councilwoman Buckner	Dr. James Watson	02-28-2018	06-09-2014	11-09-2015
Councilman Petralanda	Jo Ellen Phillips	01-31-2019	2-14-2013	08-26-2013

Board of Parks & Parkways

Mayor Xavier Garcia	Eric Richey	04-30-2018	02-13-1989	11-09-2015
Councilman Best	Tammy K. Johnston	04-30-2018	04-27-2006	11-09-2015
Vice Mayor Bain	Lynne V. Brooks*	04-30-2018	08-08-2011	11-09-2015
Councilwoman Buckner	Irene Priess	04-30-2017	08-13-2001	04-25-2011
Councilman Petralanda	Lee Fisher	04-30-2017	03-23-2015	03-23-2015

Recreation Commission

Mayor Xavier Garcia	E. Jorge Santin	04-30-2019	04-14-2008	12-13-2010
Councilman Best	Mark A. Johnston	04-30-2018	04-22-2013	04-22-2013
Vice Mayor Bain	Dr. Stephanie Kondy	04-30-2017	06-13-2005	09-10-2012
Councilwoman Buckner	Miguel Becerra	04-30-2017	09-09-2015	09-09-2015
Councilman Petralanda	Alexander Anthony	04-30-2019	08-12-2013	08-12-2013

*** Architectural Review Board**

Ecology Board - Council confirmation required per §32.40

Education Advisory Board - Council confirmation required per §32.99 (A)

Board of Parks and Parkways – Council confirmation required per §32.30

“No Board/Commission member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for two years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the City Council.”

The City of Miami Springs
Summary of Monthly Attorney Invoice
Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLP

May 9 for April

<u>General Fund Departments</u>	<u>Cost</u>	<u>Hours</u>
Office of the City Clerk	2,004.75	14.85
Human Resources Department	884.25	6.55
Risk Management	297.00	2.20
Finance Department	654.75	4.85
Professional Services	587.25	4.35
Building, Zoning & Code Enforcement Department	614.25	4.55
Planning	1,356.75	10.05
Police Department	452.25	3.35
Public Works Department	317.25	2.35
Recreation Department	249.75	1.85
IT Department	-	0.00
Golf	256.50	1.90
Senior		0.00
General - Administrative Work	5,359.50	39.70
Sub-total - General Fund	<u>\$13,034.25</u>	<u>96.55</u>
 <u>Special Revenue, Trust & Agency Funds</u>		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		<u>0.00</u>
Sub-total - Special Funds	<u>\$0.00</u>	<u>0.00</u>
 GRAND TOTAL: ALL FUNDS	 \$13,034.25	 96.55



AGENDA MEMORANDUM

Meeting Date: 5/9/2016

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Tom Nash, Public Works Director

Subject: Tree planting city wide

RECOMMENDATION:

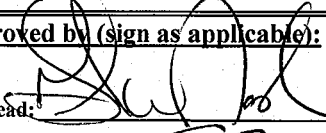
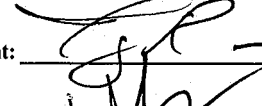
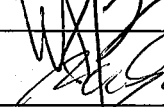
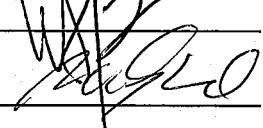
Recommendation by Public Works that Council authorize the issuance of a Purchase Order to Distreebutors, Inc., utilizing Miami Dade County contract #1298-1/21 (attached), in an amount not to exceed \$43,215.00, for the purchase, delivery and installation of various trees throughout the city as funds were budgeted in the FY15/16 Budget pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION:

Public Works selected and supervised the city wide street tree planting of the listed material for the fiscal year 15-16.

1. 34 Michella chanpaca trees
2. 10 Laurel oak trees
3. 49 Live oak trees
4. 10 Mahogany trees
5. 1 Fox tail palm
6. 18 Tropical hibiscus
7. 12 Slash pines
8. 100 Red tip cocoplum

Submission Date and Time: 4/29/2016 7:48 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Public Works</u>	Dept. Head: 	Dept./Desc.: <u>Streets dept. for trees</u>
Prepared by: <u>Rosita Hernandez</u>	Procurement: 	Account No.: <u>001-5402-541-3409</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: 	Additional Funding: _____
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: 	Amount previously approved: \$ _____
		Current request: \$ <u>43,215.00</u>
		Total vendor amount: \$ <u>43,215.00</u>



INVOICE

DISTREEBUTORS, INC.

820 NW 87th Avenue 402
Miami, FL 33172
305.551.8208 Fax 305.551.8099
www.distreebutors.com

INVOICE NO: 920
DATE: April 22, 2016

To:

City of Miami Springs
Finance Department
201 Westward Drive, 1st. Floor
Miami Springs, FL 33166

Ship To:

City of Miami Springs
Public Works Department
345 N. Royal Poinciana Blvd.
Miami Springs, FL 33166

SALESPERSON	P.O. NUMBER	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS
M. Off.	N/A	4/22/2016	e-mail-pdf ft		COD

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
34	Furnish, deliver & install Michelia champaca 45G	\$475.00	\$16,150.00
10	Furnish, deliver & install Quercus laurifolia 30G	\$365.00	\$3,650.00
10	Furnish, deliver & install Swietenia Mahogany 30G	\$270.00	\$2,700.00
47	Furnish, deliver & install Quercus virginiana 30G	\$365.00	\$17,155.00
2	Furnish, deliver & install Quecus virginiana 100G	\$1,380.00	\$2,760.00
100	Furnish, deliver & install Chrysobalanus icaco "Red tip" 3G	\$8.00	\$800.00
			\$0.00

SUBTOTAL

\$43,215.00

SALES TAX

SHIPPING & HANDLING

TOTAL DUE

\$43,215.00

Make all checks payable to: **Distreebutors, Inc.**

If you have any questions concerning this invoice please, contact us at the above address

THANK YOU FOR YOUR BUSINESS!

VENDOR NAME: DISTREEBUTORS INC
 DBA:
 FEIN: 651135295 SUFFIX: 01 33018
 STREET: 820 NW 87TH AVE # 402 CITY: MIAMI ST: FL ZIP:
 FOB_TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET14 TOLL PHONE: -

VENDOR INFORMATION:

CERTIFIED VENDOR

ASSIGNED MEASURES

Local Vendor:

SBE	Set Aside	Bid Pref.
Micro Ent.	Selection Factor	Goal
Other:	Vendor Record Verified?	

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
MARCOS URRÁ	305-551-8208	-	305-551-8099	CUSTOMERSERVICE@DISTREEBUTOR

VENDOR NAME: YNIGO LANDSCAPING & LAWN SERVICES INC
 DBA:
 FEIN: 743157248 SUFFIX: 02 33126
 STREET: 780 NW 42ND AVE, SUITE #300 CITY: MIAMI ST: FL ZIP:
 FOB_TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET14 TOLL PHONE: 786-245-1530

VENDOR INFORMATION:

CERTIFIED VENDOR

ASSIGNED MEASURES

Local Vendor:

SBE	Set Aside	Bid Pref.
Micro Ent.	Selection Factor	Goal
Other:	Vendor Record Verified?	

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
PEDRO YNIGO	305-971-9853	786-245-1530	786-242-8011	YNIGOLANDSCAPING@GMAIL.COM



CONTRACT AWARD SHEET
Internal Services Department
Procurement Management Services

Bid No. 1298-1/21
Award Sheet

Procurement Management Division DIVISION

BID NO.: 1298-1/21

PREVIOUS BID NO.: 1298-4/10-4

TITLE: PLANT MATERIAL & TREE SERVICES PRE-QUAL

CURRENT CONTRACT PERIOD: 03/01/2012 through 02/28/2017

Total # of OTRs: 1

MODIFICATION HISTORY

Bid No. 1298-1/21

Award Sheet

DPM Notes

APPLICABLE ORDINANCES

LIVING WAGE: Yes

UAP: No

IG: No

OTHER APPLICABLE ORDINANCES:

CONTRACT AWARD INFORMATION:

No Local Preference

No Micro Enterprise

Full Federal Funding

No Performance Bond

Small Business Enterprise (SBE)

PTP Funds

Partial Federal Funding

No Insurance

Miscellaneous:

REQUISITION NO.:

PROCUREMENT AGENT:

Jennyfer Calderon

PHONE: 305 375-5312

FAX: 305 375-4407

EMAIL: jcalder@miamidade.gov

2016 Street Tree Planting

	<u>Location & Cross Street</u>	<u>Notes</u>	<u>Quantity</u>	<u>Type</u>
1	589-599 Esplanade - Deer Run	along canal	3	Champaca
2	589-599 Esplanade - Deer Run	circle	2	Oak
3	30 Deer Run - Esplanade	front	2	Oak
4	East Dr / SRP @ sw corner	near City Seal	2	Mahogany
5	311 East Dr / SRP Blvd	front swale	3	Champaca
6	371 East Dr - SRP Blvd	front swale	1	Champaca
7	601 La Villa Dr - Oakwood Dr	North side	2	Oak
8	Lee Dr Park - 500 blk LaBaron (N)	North & West	4	Mahogany
9	591 Lee Dr - Oakwood Dr	front swale	1	Mahogany
10	599 Lee Dr - Oakwood	front swale	1	Mahogany
11	500 Oakwood Dr - Palmetto Dr	front swale	1	Oak
12	560 Oakwood Dr - Palmetto Dr	front swale	1	Oak
13	1551 Oakwood Dr - Ragan Ave	front swale	1	Champaca
14	169 Palmetto Dr - Morningside Dr	front swale	1	Oak
15	530 Ragan Ave - La Baron Dr	front swale	1	Champaca
16	550 Ragan Ave - La Baron Dr	front swale	1	Champaca
17	465 South Dr - La Baron Dr	front swale	1	Laurel Oak
18	581 South Dr / Oakwood Dr	front swale	1	Oak
19	Canal St - between Hook Sq & Curtiss Pkwy	on canal bank	2	Mahogany
			2	Champaca
	80 Curtiss Parkway	East Side	3	Laurel Oak
20	1 Curtiss Pkwy - Canal St	In sidewalk	1	Fox Tail
21	16 Pinecrest Dr - Hibiscus Dr	East & Front	2	Oak
22	601 Curtiss Pkwy - Pinecresr Dr	North	1	Oak
23	580 Glen Way - Pinecresr Dr	South	2	Oak
24	Lenape Dr @ Hunting Lodge Dr	Entire Park	12	Pines
25	1401 Westward Dr - Chippewa	East side	3	Champaca
26	921 Swan Ave - Lenape Dr	front swale	2	Oak
27	770 Falcon Ave - Cherokee St	front swale	2	Oak
	771 Falcon Ave - Cherokee St	front swale		
28	521 Wren Ave - Lawn Way	front swale	1	Oak
29	701 Wren Ave - Shadow Way	wires - East	1	Champaca
30	730 Wren Ave - Shadow Way	front swale	1	Laurel Oak
31	1101 Wren Ave - Hammond Dr	East side	6	Oak
32	671 Raven Ave - Shadow Way	West side	1	Oak
33	831 Bluebird Ave - Lenape Dr	wires - Front	4	Champaca
		swale north side - near flashing sign		
34	400 N Ryl Poinciana / Rio Vista		2	Champaca
35	998 N.R.P. Blvd - Bluebird	North side	1	Oak
36	1230 NRP Blvd - Meadowlark	South	1	Oak

2016 Street Tree Planting

	<u>Location & Cross Street</u>	<u>Notes</u>	<u>Quantity</u>	<u>Type</u>
37	201 Hough Dr - Bentley	front swale	1	Oak
38	172 Bentley Dr - Payne Dr	front swale	2	Champaca
		front swale	2	Oak
39	449 Payne Dr		1	Oak
40	1041 Oriole Ave		1	Oak
41	1101 Oriole Ave - Hammond Dr	East side	1	Oak
42	1098 Quail Ave - Hammond Dr	West side	3	Champaca
43	1110 Quail Ave - Hammond Dr	East side	3	Oak
44	1289 Quail Ave - Ludlum Dr	west side/wires	2	Champaca
45	1202 Dove Ave - Miami Springs Ave	east side	2	Laurel Oak
46	1281 Dove Ave - Ludlum Dr	west side/wires	2	Champaca
47	1282 Ibis Ave - Ludlum Dr	West side	2	Champaca
48	1122 Bluebird Ave	Springview	2	Oak
49	1181 Bluebird Ave - Mia Spgs Ave	front swale	1	Oak
	1091 Meadowlark Ave	East Swale	2	Laurel Oak
50	1016 Meadowlark Ave - Apache	front swale	1	Champaca
51	1190 Meadowlark Ave - Mia Spgs	front swale	4	Laurel Oak
52	1202 Meadowlark Ave - Mia Spgs	front swale	2	Laurel Oak
53	1295 Thrush Ave - Ludlum Dr	West side	2	Oak
54	1121 Starling Ave - Hammond Dr	front swale	1	Oak
55	1901 Hammond Dr - Starling	South side	2	Oak
56	Curtiss Pkwy Pumphouse - Cross	Center Median	18	Hibiscus

RESOLUTION NO. 2016 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS APPOINTING WILLIAM ALONSO CITY MANAGER OF THE CITY OF MIAMI SPRINGS; ESTABLISHING CONDITIONS OF EMPLOYMENT, SALARY AND BENEFITS; EFFECTIVE DATE

WHEREAS, the City Council of the City of Miami Springs voted at its regular meeting on April 25, 2016, to appoint WILLIAM ALONSO as City Manager of the City of Miami Springs effective August 1, 2016.

WHEREAS, WILLIAM ALONSO has considered the following terms and conditions and salary relating to the office of City Manager and has accepted same:

Section 1: That WILLIAM ALONSO, hereafter referred to as ALONSO, is hereby confirmed as City Manager of the City of Miami Springs, hereafter referred to as CITY, from the effective date of August 1, 2016.

Section 2: For the period August 1, 2016 through September 30, 2016, and each fiscal year thereafter, ALONSO shall receive the salary and benefits established for the City Manager's position in the current budget and each annual budget thereafter, and the benefits provided herein. The base salary shall be **\$140,000.00** per year. ALONSO will also be entitled to receive the same annual cost of living adjustment granted to all other employees.

Section 3: After ALONSO's annual evaluation, and upon a vote of confidence each October as required by the City Charter, ALONSO may be provided a merit increase, the amount of which will be determined at the discretion of the City Council.

Section 4: The CITY shall self-insure or otherwise provide and pay for professional liability insurance or a Fidelity Bond to fully defend, indemnify and hold harmless ALONSO against any and all claims, demands, suits, actions or proceedings of any kind or nature, arising out of the performance of duties and responsibilities as City Manager.

Section 5: The CITY agrees to budget and pay for ALONSO's professional dues and subscriptions, travel and living expenses related to professional and official travel, meetings, and participation in national, state, and local associations and organizations, necessary and desirable for the good of the City of Miami Springs, and for professional participation and continued growth and advancement, subject to prior City Council approval.

Section 6: The CITY agrees to pay or reimburse job-affiliated expenses incurred by ALONSO in the conduct of CITY business, and provide a **\$450.00** per month vehicle allowance

Section 7: ALONSO shall be credited with the same holidays and compensatory leave, vacation leave, longevity leave, and medical leave as is provided to the City employees in Code of Ordinance Sections 34.15 and 34.16. ALONSO shall be subject to, and receive the same benefits, as provided in the aforesaid code sections. In addition, ALONSO shall be credited with all accrued and unused sick leave, annual leave, holidays, and compensatory time earned while in the position of Assistant City Manager/Finance Director.

Section 8: The CITY shall contribute 14.8970% of ALONSO's base salary stated herein (\$140,000.00) into the International City Management Association Retirement Corporation 401 Qualified Pension Plan during the term of ALONSO's employment as City Manager commencing August 1, 2016.

Section 9: It is hereby acknowledged and authorized, in accordance with the provisions of City Charter Section 4.05(2), by the City Council that ALONSO will continue in his present position of City Finance Director while concurrently occupying the position of City Manager.

Section 10: If ALONSO is permanently disabled or is otherwise unable to perform his duties because of illness, accident, injury, mental incapacity or health for a period of four successive weeks beyond all accrued leave, the CITY shall have the option to terminate this Agreement, subject to the severance pay requirements. ALONSO shall be compensated for any accrued sick leave, vacation, holidays, compensatory time and other accrued benefits.

Section 11: ALONSO agrees to serve at the pleasure of the City Council for an indefinite term and recognizes the Council's right to terminate the City Manager's term of employment with or without cause. The CITY agrees to provide ALONSO with at least thirty (30) days written notice of such termination, upon the expiration of which ALONSO shall receive a cash lump sum equivalent to sixty (60) days base salary, in addition to any accrued sick leave, vacation, holidays, compensatory time and other accrued benefits upon termination. In the event the City Council should desire the Manager to terminate immediately, a lump sum cash payment equivalent to ninety (90) days base salary shall be paid to ALONSO upon the effective date of termination, in addition to any accrued sick leave, vacation, holidays, compensatory time and other accrued benefits upon termination.

Notwithstanding the foregoing, no severance pay shall be paid to ALONSO if he is terminated by the City Council within two hundred forty (240) days of August 1, 2016 (April 30, 2017). ALONSO will, however, be entitled to receive all accrued sick leave, annual leave, holiday pay, compensatory time, and other accrued benefits upon termination.

In addition, ALONSO will be entitled to receive the severance pay he would have been entitled to receive upon termination from the Assistant City Manager position in the amount of **\$37,682.00**

Section 12: If the City Manager, during the term of his active employment, is convicted of a felony by a duly constituted court of law, or is fired for misconduct as defined in Florida Statute Section 443.036(29), the CITY shall not be obligated to provide the aforesaid severance pay upon termination.

Section 13: ALONSO agrees to give (30) days written notice of his intention to resign, unless a greater or lesser time is determined by mutual agreement with the City Council. Upon effective date of resignation, ALONSO shall be compensated for any accrued sick leave, vacation, holidays, compensatory time and other accrued benefits, however, ALONSO shall not receive any additional severance or separation pay as a consequence of resigning the position of City Manager.

Section 14: It is understood by the CITY and ALONSO that this Agreement and its provisions shall remain in full force and effect until or unless a new Agreement is requested by either party and is renegotiated on terms and conditions mutually agreeable to both parties, except as to salary which shall be periodically adjusted by annual budget adoption, or as otherwise authorized by the City Council, but which will not be reduced during the term of this Agreement.

Section 15: All other benefits provided to ALONSO or to the position of City Manager shall be continued on the same basis as previously provided herein unless specifically amended or modified by the City Council, but which will not be reduced during the term of this Agreement.

Section 16: Except as otherwise provided herein, ALONSO, as City Manager, shall be subject to such terms, conditions and duties or responsibilities, as are provided by the Charter and Ordinances of the City of Miami Springs or as may hereinafter be enacted by the City Council.

Section 17: The City Council further agrees that ALONSO shall not be required to reside within the CITY during his tenure as City Manager in accordance with the provisions of City Charter Section 4.04.

That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this _____ day of _____, 2016, on a motion by _____ and seconded by _____.

Vice Mayor Buckner	_____
Councilman Best	_____
Councilman Bain	_____
Councilman Petralanda	_____
Mayor Garcia	_____

Zavier M. Garcia, Mayor

ATTEST:

Erika Gonzalez-Santamaria, MMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

Jan K. Seiden, City Attorney

Private Pool Rental

<u>Private Pool Rental:</u>	<u>Resident</u>	<u>Non-Resident</u>
4 Hours	\$1,500.00	\$2,000.00
Additional Hour	\$250.00	\$400.00

*****The following amenities are available at a discounted rate for private rental participants*****

*****The max hours on a Private Rental is (8) Hours*****

Additional Private Rental Amenities:

	<u>Resident</u>	<u>Non-Resident</u>
16 X 16 Shaded Space	\$80.00	\$120.00
Additional Hour (4 Hours)	\$15.00	\$25.00
Multi-Purpose Room	\$260.00	\$320.00
Additional Hour (4 Hours)	\$75.00	\$100.00
	<u>Resident</u>	<u>Non-Resident</u>
12 X 12 Umbrellas	\$40.00	\$65.00
Additional Hour (4 Hours)	\$10.00	\$15.00

*****The rental includes the use of pool and designated pool chairs around the pool deck only*****

*****Only 75 Participants are allowed in the Pool at one time during the rental*****

*****The max hours on a Private Rental is (8) Hours*****

Misc.

For the Multi-Purpose Room and Pool Private Rental the Security Deposit will be up to the discretion of the City Manager and/or Recreation Director.

Miami Springs Aquatic Center
1401 Westward Dr, Miami Springs
www.miamisprings-fl.gov/aquatics

<u>Yearly Membership:</u>	<u>Resident</u>	<u>Non-Resident</u>
Child (17 & Under)	\$50.00	\$100.00
Seniors (60 & Over)	\$50.00	\$100.00
Adults (18 & Over)	\$90.00	\$150.00
Family of 4	\$250.00	\$350.00
Additional Family Members	\$40.00	\$70.00
Family Plan: Must live in same Household		

<u>Daily Admission:</u>	<u>Resident</u>	<u>Non-Resident</u>
Child/Seniors	\$3.00	\$5.00
Adults	\$5.00	\$10.00
Seniors enter facility for Free Monday –Friday from 9:00am-12:00pm		

<u>Swim Lessons/Classes:</u>	<u>Resident</u>	<u>Non-Resident</u>
Ages- 6 months and Up:	\$50.00	\$60.00
Adult:	\$50.00	\$60.00
Private Swim Lessons:	\$75.00	\$100.00

Other Pool Amenities Available for Rental:

	<u>Resident</u>	<u>Non-Resident</u>
Multi-Purpose Room (4 Hours)	\$320.00	\$400.00
Additional Hour	\$100.00	\$125.00

****Tables and Chairs for 50 People Included in Rental Fee****

****Additional Tables and Chairs will be the responsibility of the party renting the facility****

****The Multi-Purpose room has a max of (8) hours per rental****

Miami Springs Aquatic Center
1401 Westward Dr, Miami Springs
www.miamisprings-fl.gov/aquatics

	<u>Resident</u>	<u>Non-Resident</u>
16 X 16 Shaded Space (4 Hours)	\$100.00	\$150.00
Additional Hour	\$20.00	\$35.00

*****General Pool Admission will be waived up to (8) people in your party*****

*****The 16 X 16 Shaded Space has a max of (8) hours per rental*****

	<u>Resident</u>	<u>Non-Resident</u>
12 X 12 Umbrellas (4 Hours)	\$50.00	\$80.00
Additional Hour	\$15.00	\$20.00

*****General Pool Admission will be waived up to (4) people in your party*****

*****The 12 X 12 Umbrellas has a max of (8) hours per rental*****

<u>Lap Lanes:</u>	<u>Resident</u>	<u>Non-Resident</u>
	\$15.00	\$30.00

*****One (1) hour, up to 6 swimmers per lane*****

*****Does not include your general pool admission per person*****

Organization Rentals:

Club Team: monthly	Negotiated
Red Cross Certification Courses:	Negotiated
Swim Meets:	Negotiated
Senior High Teams (Swimming/Water Polo): seasonal	\$1,500.00
Middle School (Swimming/Water Polo): monthly	\$200.00

Misc.

For the Multi-Purpose Room and Pool Private Rental the Security Deposit will be up to the discretion of the City Manager and/or Recreation Director.

RESOLUTION NO. 2016 –

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MIAMI SPRINGS AMENDING THE CURRENT
SCHEDULE OF CHARGES FOR THE USE OF CITY
RECREATION FACILITIES AND RELATED SERVICES;
EFFECTIVE DATE**

WHEREAS, Ordinance 655-81 was passed on September 14, 1981, authorizing and directing the establishment and maintenance of a "Schedule of Charges" for the use of City recreation facilities and related services, and;

WHEREAS, Ordinance 655-81, as currently codified in the Code of Ordinance Section 95.03, further authorized and directed the adoption of a current "Schedule of Charges" from time to time by City Council Resolution; and,

WHEREAS, the most current "Recreation Department Schedules of Charges" was established on October 26, 2015 by the adoption of City Resolution No. 2015-3655; and,

WHEREAS, the City Council of the City of Miami Springs is desirous of amending the City's current "Recreation Department Schedule of Charges" as authorized by Code of Ordinance Section 95.03;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF MIAMI SPRINGS, FLORIDA:**

Section 1: That the attached "Recreation Department Schedule of Charges" (Exhibit "A") is hereby approved and adopted for the use of City Recreation facilities and related services.

Section 2: That the provisions of this Resolution shall become effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this _____ day of _____, 2016, on a motion by _____ and seconded by _____.

Vice Mayor Buckner	_____
Councilman Bain	_____
Councilman Best	_____
Councilman Petralanda	_____
Mayor Garcia	_____

Zavier M. Garcia, Mayor

ATTEST:

Erika Gonzalez-Santamaria, MMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

Jan K. Seiden, City Attorney

EXHIBIT "A"
CITY OF MIAMI SPRINGS
RECREATION DEPARTMENT
SCHEDULE OF CHARGES
EFFECTIVE JUNE 1, 2016
(includes applicable taxes)

1. FITNESS ROOM MEMBERSHIP/YEARLY

Adult – 18 & older	\$150.00
Youth – 13 to 17	\$150.00
Seniors (60 & over)	\$75.00
Seniors (60 & over) from 9:00AM – 12:00PM, Mon. thru Fri.	Free
Daily Guest Rate	\$5.00

2. OPEN GYM ACTIVITY

18 & Over	\$4.00
17 & Under	FREE

3. RECREATION MEMBERSHIP/YEARLY – FULL ACCESS TO POOL, *FITNESS ROOM, OPEN GYM

18 & Over	\$340.00
13-17 (17 & under never pays for open gym)	\$190.00
Seniors (60 & over)	\$170.00
(*13-17, with parent supervision only)	

4. YEARLY FAMILY *FITNESS ROOM MEMBERSHIP

Family of 2	\$188.00
Family of 3	\$263.00
Additional Family Members (per membership)	\$75.00
(*13-17, with parent supervision only)	

5. YEARLY INDIVIDUAL MEMBERSHIP

Gymnasium Membership

Seniors (60 & over)	\$75.00
Adults (18 & over)	\$150.00
Seniors (60 & over) from 9:00AM – 12:00PM, Mon. thru Fri.	Free

Pool Membership (Yearly)

	Proposed		
	Current	Res.	N-Res.
Seniors (60 & over)	\$40.00	\$50.00	\$100.00
Children (17 & under)	\$40.00	\$50.00	\$100.00
Adults (18 & over)	\$80.00	\$90.00	\$150.00
Family of 4	\$200.00	\$250.00	\$350.00
Additional Family Members (per membership)	\$20.00	\$40.00	\$70.00
Seniors (60 & over) from 9:00AM – 12:00PM, Mon. thru Fri.		Free	

6. POOL FEES

General Pool Admission

	Proposed		
	Current	Res.	N-Res.
Seniors & Children	\$2.00	\$3.00	\$5.00
Adults	\$4.00	\$5.00	\$10.00
Seniors (60 & over) from 9:00AM – 12:00PM, Mon. thru Fri.		Free	

Lessons

	Proposed		
	Current	Res.	N-Res.
Tiny Tot Lessons – 6 months – 5 years	\$40.00	\$50.00	\$60.00
6 & older Lessons	\$40.00	\$50.00	\$60.00
Private Swim Lessons (Per Hour)	\$40.00	\$75.00	\$100.00

Rentals

	Current	Proposed
Non-Profit Group Pool Rental	\$30.00/hr.	Delete
Observation Deck Rental	\$50.00/4 hrs.	Delete
(plus refundable clean up deposit)	\$100.00	Delete
(plus entrance fee per child)	\$2.00/child	Delete
(plus entrance fee per adult)	\$4.00/adult	Delete
Pool Rental – 50 people	\$60.00/hr.	Delete
(for every 12 people over 50 - \$20.00 per guard, per hr.)		
Outside Clubs/Organizations – Team Usage	\$600.00/mo.	Negotiated
Outside Clubs/Organizations – Family Membership	\$100.00/yr.	Delete
	\$10.00/mo.	Delete
Red Cross Certification Courses		Negotiated
Swim Meets		Negotiated
Senior High Schools (ex: Swim Teams/Water Polo)	\$1,500.00 Season	
Middle Schools (ex: Swim Teams/Water Polo)	\$200.00 Monthly	

Pool Rentals

Multi-Purpose Room

	Resident	Non-Resident
4-hours	\$320.00	\$400.00
Additional hour(s)	\$100.00	\$125.00
(Maximum 8 Hours)		
(Tables & Chairs for 50 people included)		

16 x 16 Shaded Space

	Resident	Non-Resident
4-hours	\$100.00	\$150.00
Additional hour(s),	\$20.00	\$35.00
(Maximum 8 hours)		
(General pool admissions waived up to 8 participants)		

12 x 12 Umbrellas

	Resident	Non-Resident
4-hours	\$50.00	\$80.00
Additional hour(s),	\$15.00	\$20.00
(Maximum 8 hours)		
(General pool admissions waived up to 4 participants)		

Security Deposit will be up to the discretion of the City Manager and/or Recreation Director

	Proposed		
	Current	Res.	N-Res.
Lane Rental (over 10 participants) additional rental	\$15.00/hr/per lane		Delete
Lane Rental (Maximum 6 Participants) (Per Hour)		\$15.00	\$30.00

Does not include your general pool admission per person

Private Pool Rental	Resident	Non-Resident
4- hours	\$1,500.00	\$2,000.00
Additional hour(s), (maximum 8 hours)	\$250.00	\$400.00

Private Rental

The rental includes the use of the pool and designated pool chairs around the pool deck

Only 75 participants are allowed in the pool at one time during the rental

Security Deposit will be up to the discretion of the City Manager and/or Recreation Director

Multi-Purpose Room	Resident	Non-Resident
4-hours	\$260.00	\$320.00
Additional hour(s) (Maximum 8 Hours) (Tables & Chairs for 50 people included)	\$75.00	\$100.00

16 x 16 Shaded Space	Resident	Non-Resident
4-hours	\$80.00	\$120.00
Additional hour(s), (Maximum 8 hours)	\$15.00	\$25.00

12 x 12 Umbrellas	Resident	Non-Resident
4-hours	\$40.00	\$65.00
Additional hour(s), (Maximum 8 hours)	\$10.00	\$15.00

7. **CHILDREN'S PROGRAMS**

After School Program

Registration Fee	\$35.00
Daily Fee	\$8.00
Weekly Fee	\$35.00

After School Bus Only Weekly Fee (applies only to middle school) \$10.00

School Holiday Program

Registration Fee*	\$35.00
Daily	\$20.00

*Registration fee will not be charged for registered after school program participants.

Full Day Summer Camp

Registration Fee	\$50.00
Activity Fee	\$100.00*
Weekly Fee (1 st child)	\$100.00
Weekly Fee (each additional child)	\$75.00

Field Trip, Special Events Fees*8. FACILITY RENTAL FEES***

Multi-Purpose/Meeting Room	<u>Non-Profit/Private</u>	<u>For Profit</u>
3 hr. Minimum	\$150.00	\$225.00
Every Additional Hour	\$50.00	\$100.00
Security Deposit	\$200.00	\$200.00

Theatre	Negotiated
----------------	------------

10X10 Pavilion at Prince Field

Residents (3 Hour Minimum)	\$50.00
Residents (Additional Hour)	\$15.00
Non-Residents (3 Hour Minimum)	\$100.00
Non-Residents (Additional Hour)	\$25.00
Deposit	\$100.00

**Virginia Gardens Residents are included with Miami Springs Residents

Field House**

Resident	\$250.00/4 hrs.
Non-Resident	\$500.00/4 hrs.
Refundable damage deposit	\$100.00

**Facilities (if available) with no charge for City sponsored activities

Basketball Gym (Per Hour)	<u>Non-Profit/Private</u>	<u>For Profit</u>
Full Court	\$60.00	\$100.00
Half Court	\$30.00	\$50.00

Volleyball Gym (Per Hour)	<u>Non-Profit/Private</u>	<u>For Profit</u>
Full Court	\$30.00	\$50.00

Complete Gym (Wrestling/Judo)	<u>Non-Profit/Private</u>	<u>For Profit</u>
Tournament (the whole gym)	\$500.00	\$750.00
Maximum (4) Hours		
Every Additional Hour	\$125.00	\$175.00

Softball & Baseball Field Rentals	<u>Non-Profit/Private</u>	<u>For Profit</u>
Practice Fee (no field prep required)	\$10.00	\$15.00
Game Rental (2/hr minimum)	\$30.00	\$40.00
Additional Hour	\$15.00	\$20.00
Game Rental w/Lights (2/hr minimum)	\$40.00	\$50.00
Additional Hour w/Lights	\$20.00	\$25.00
Lining Fee (field prep, drag & line)	\$35.00	\$35.00

Soccer/Flag Football Field Rentals

Game Rental (2/hr minimum)	\$35.00	\$45.00
Additional Hour	\$17.00	\$22.00
Game Rental w/Lights (2/hr minimum)	\$45.00	\$55.00
Additional Hour w/Lights	\$22.00	\$28.00
Lining Fee	\$75.00	\$75.00

Stafford Park 20 x 20 Pavilion (3 Hours)	<u>Resident</u>	<u>Non-Resident</u>
	\$100.00	\$150.00
Each Additional Hour	\$30.00	\$50.00
(Park Hours Sunrise to Sunset)		
Security Deposit	\$100.00	\$100.00

**Virginia Gardens Residents are included with Miami Springs Residents

Batting Cages

No Lights per Hour	\$15.00
Lights per Hour	\$25.00

Buses

Big Bus

Hourly Rate within MS/VG City Limits	\$75.00
Hourly Rate outside City Limits	\$100.00

**Bus is only restricted to Miami-Dade County

Small Bus

Hourly Rate within MS/VG City Limits	\$50.00
Hourly Rate outside City Limits	\$75.00

**Bus is only restricted to Miami-Dade County

4th of July

Spot in the Parade	\$50.00
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****Non-Profit Organizations will not be charged a fee. Proper Documentation must be shown.**

Circle/Gazebo Pavilion for Weddings and/or Private Events

Rental (3 Hour Minimum)	\$500.00
Every Additional Hour	\$125.00

**Police and Public Works will be an additional cost per the staff and services needed to support the wedding/event.

Curtiss Parkway Median Rental

Rental	\$100.00
--------	----------

****PROVIDE-SET UP-TAKE DOWN OF 5 TABLES & 50 CHAIRS FOR MULTI-PURPOSE**

ROOM RENTAL: \$50 (not included in the rental fee set by Resolution)

****JUMP HOUSES: Will be permitted if they use vendors that are approved by the City.
They must also show proof of insurance w/City as co-insured.**

9. **CITY EMPLOYEES** – Full Time Employees, City Council Members and their immediate family members and Grandchildren under age 25.

- A. General Admission Pool, Gym, Fitness Room – FREE
- B. 50% discount for summer programs operated by the Recreational Department
- C. 50% discount on special events operated by the Recreational Department
Note: there are no City provided discounts for programs operated by other Organizations such as the Optimists, Little League, etc.
- D. Grandchildren of Council Members are allowed to receive same discount as their children.

10. **SPECIAL CONTRACTUAL ACTIVITIES:**

These activities will be offered as available and appropriate fees will be charged. Additional information may be obtained from the Recreation Office.

11. **SPECIAL CONDITIONS, REQUIREMENTS, AND RATES**

- A. ~~There will be no rental or private use of the Prince Field Tot Lot, due to its unique nature as a community built park for use by all our residents.~~
Proposed: There will be no rental or private use of the Prince Field Tot Lot.
- B. Authorization is hereby given to the City Manager to add and/or adjust Schedule of Charges based upon promotional and marketing activities to encourage usership of the City's recreation facilities. City Manager will advise City Council of changes.
- C. Security Deposit will be up to the discretion of the City Manager and/or Recreation Director.
- D. ~~Quarterly payment plans available for memberships in excess of \$150 annually.~~
Proposed: Bi-Annual Payment is available for memberships in excess of \$150 annually.
- E. All City of Miami Springs employees, their spouses, and their immediate family members (children) under the age of 25, are eligible for resident fees upon presentation of proof satisfactory to the cashier.
- F. All City of Miami Springs property and/or business owners and their immediate family members (children) under the age of 25, are eligible for resident fees upon presentation of proof satisfactory to the cashier.



AGENDA MEMORANDUM

Meeting Date: May 9, 2016

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Armando Guzman, Chief of Police *Armando Guzman 4/27/2016*

Subject: Remodeling of Police Department Squad Room

Recommendation: Recommendation by the Police Department that Council approve an expenditure in the amount of \$2,940.00 to Kimmons Builders, Inc., the lowest responsible quote after obtaining three written quotes (attached), for remodeling of the Police Department Squad Room, as these funds were approved in the General Fund Balance Designations List Line #15 for Projected FY15/16 pursuant to Section §31.11 (C)(2) of the City Code.

Discussion/Analysis: Squad Room remodeling to include installation of new partition wall framing from floor to ceiling, new pre-hung wooden door with tempered clear glass, clear Plexiglass vision panels and drywall framing to provide additional privacy for supervisors and officers. See attached quotes from 1) Kimmons Builders Inc., 2) Agora Construction, and 3) Bejar Construction, Inc.

Submission Date and Time: 4/27/2016 2:26 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Police Department</u>	Dept. Head: <i>Armando Guzman 4/27/16</i>	Dept./ Desc.: <u>Item #15 on Fund Designations</u>
Prepared by: <u>Leah Cates</u> <i>LC</i>	Procurement: <i>[Signature]</i>	Account No.: <u>001-2001-521.63-00</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: <i>[Signature]</i>	Additional Funding: <u>N/A</u>
Budgeted/Funded <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: <i>[Signature]</i>	Amount previously approved: \$ <u>N/A</u>
		Current request: \$ <u>2,940.00</u>
		Total vendor amount: \$ <u>2,940.00</u>

KIMMONS BUILDERS INC.**General Contractors, Lic. No. CB C033126****7551 N. W. 72 Avenue****Miami, Florida 33166****To: Miami Springs Public Works****Attn: Tom Nash Fax: 305-805-5176 Phone: 305-805-5170****Number of Pages / Including Cover Sheet: 2****From: Tim Kimmons****Date: November 2, 2015****Re: Miami Springs City Hall, 201 Westward Dr, Miami Springs, FL 33166****Job: In City Hall Building, 2nd Floor Police Dept, Detectives Offices, Roll Call Room**

Kimmons Builders Inc. hereby agrees to perform the following described work as a single phase project at the above address to include:

2nd Floor Police Dept Detectives Offices, Roll Call Room:

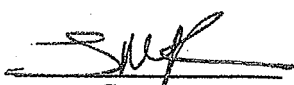
1. After others remove and safely store any items that are in the construction area, we will commence our work.
2. Provide and install new nominal 4" partition wall framing to construct a single straight partition that is 18'4" long and that extends from the existing floor to the underside of the existing acoustical ceiling tile and white acoustical grid.
3. In the center of this wall framing, provide and install (1) new pre-hung (36" x 80" x 1-3/8") paint-grade wood door with (1) full tempered clear glass lite hung on a wood frame with oval trim both sides. Door will have a left hand swing (i.e. while standing in roll call room knob on right side as door opens away from you) and it will open into the detective's office area and away from roll call room.
4. Provide and install (1) privacy passage lever lock in brushed silver finish.
5. Provide and install (1) fixed clear Plexiglass (Lucite) vision panel (approximately 4'x4'x1/4") at 3'0" from each end of this new wall and 3'0" above floor. Two vision panels total centered in drywall openings.
6. Provide, install and finish new 5/8" drywall each side of new framing.
7. Remove our construction debris to an approved disposal site.

Exclusions:

- a) Governmental fees, permits, architectural plans, shop drawings, processing to DERM and Dade County Fire Dept.; bonds, liquidated damages, engineer's and architect's fees; additional insurance beyond our existing limits, additional insured
- b) Smoke and fire alarms, fire sprinklers, fire rated door and jamb, door closer, electric, HVAC, alarms, detectors; responsibility for noise, dust, odors, mold, mildew and lead based paints; overtime, nights, weekends and holidays
- c) Additional requirements added to this scope by inspectors or others; warranty, alterations and repairs to owner provided items and to existing elements that remain for reuse; materials testing and abatement; ADA compliance
- d) Painting, correction of existing code violations, acoustical ceiling work, insulation, matching of existing wall base, finish flooring, elimination of noise during this work

Cost of this work is \$2,940.00

(Two Thousand Nine Hundred Forty Dollars)

INITIAL:_____
Owner_____
Owner's Agent

Contractor

Job: In City Hall Building, 2nd Floor Police Dept, Detectives Offices, Roll Call Room

_____ hereby agrees to perform the following described work as a single phase project at the above address to include:

2nd Floor Police Dept Detectives Offices, Roll Call Room:

1. After others remove and safely store any items that are in the construction area, we will commence our work.
2. Provide and install new nominal 4" partition wall framing to construct a single straight partition that is 18'4" long and that extends from the existing floor to the underside of the existing acoustical ceiling tile and white acoustical grid.
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7. Remove our construction debris to an approved disposal site.

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- a) Governmental fees, permits, architectural plans, shop drawings, processing to DERM and Dade County Fire Dept.; bonds, liquidated damages, engineer's and architect's fees; additional insurance beyond our existing limits, additional insured
- b) Smoke and fire alarms, fire sprinklers, fire rated door and jamb, door closer, electric, HVAC, alarms, detectors; responsibility for noise, dust, odors, mold, mildew and lead based paints; overtime, nights, weekends and holidays
- c) Additional requirements added to this scope by inspectors or others; warranty, alterations and repairs to owner provided items and to existing elements that remain for reuse; materials testing and abatement; ADA compliance
- d) Painting, correction of existing code violations, acoustical ceiling work, insulation, matching of existing wall base, finish flooring, elimination of noise during this work

Rosita Hernandez

From: agora2004 <agora2004@bellsouth.net>
Sent: Tuesday, April 12, 2016 2:23 PM
To: Rosita Hernandez
Subject: RE: small job in city hall

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Important, Business

Good Afternoon Ms. Rosita Hernandez:
The Price of this work, according indications received is \$3,800.00
Thank you for this opportunity.
Regards,

Orlando Cuello
Agora Construction

Sent from my MetroPCS 4G LTE Android device

----- Original message -----

From: Rosita Hernandez <hernandezr@miamisprings-fl.gov>
Date: 12/04/2016 8:59 AM (GMT-05:00)
To: agora2004@bellsouth.net
Subject: RE: small job in city hall

Thank you

From: agora2004@bellsouth.net [mailto:agora2004@bellsouth.net]
Sent: Tuesday, April 12, 2016 8:59 AM
To: Rosita Hernandez <hernandezr@miamisprings-fl.gov>
Subject: Re: small job in city hall

Good Morning Ms. Rosita Hernandez.

We received your invitation. Thanks. Today we will be sending the price of the job.

Regards,

Orlando Cuello

AGORA CONSTRUCTION

3750 W 16 Ave. Suite 104

Hialeah, FL. 33012

786-223-2951

On Monday, April 11, 2016 3:07 PM, Rosita Hernandez <hernandezr@miamisprings-fl.gov> wrote:

If you need to come see the space and plans to give a estimate let me know.

From: Rosita Hernandez

Sent: Monday, April 11, 2016 3:03 PM

To: 'agora2004@bellsouth.net' <agora2004@bellsouth.net>

Subject: small job in city hall

Good afternoon

If you can do this job send me an estimate through email or phone.

We would need a quote as soon as possible.

The job plans were produced in-house and submitted to Miami Dade Fire last week and have been approved and picked up this morning

Rosita Hernandez

Procurement Supervisor

City of Miami Springs

345 N Royal Poinciana Blvd

Miami Springs, FL 33166

305 805-5170 ext 4228

BEJAR CONSTRUCTION, INC.

6326 S.W. 191 Avenue
Pembroke Pines, Florida 33332
CGC059731

April 26, 2016

Miami Springs City Hall
201 Westward Drive
Miami Springs, Florida 33166
Att: Mrs. Rosita Hernandez

Re: City Hall Building, 2nd Floor Police Department, Detective Offices, Roll Call Room

This proposal is for the Project referenced above and more particular defined by the Scope of Work comprised for this proposal, its attachments, and other Contract Documents incorporated by reference.

Therefore, we propose to furnish the following:

01 – General Conditions:

- 1) Site Supervision and Management
- 2) Insurance (General Liability and Worker Compensation)

02 – Scope of Work:

- 1) Furnish and install 4 5/8" 20ga. Steel framing to underside of ceiling grid.
- 2) Furnish and install 5/8" drywall (Tape and Finish).
- 3) Furnish and install One 36" x 80" x 1 3/4" paint grade interior door with full tempered glass door.
- 4) Furnish and install all interior hardware.
- 5) Furnish and install two (4' x 4') plexiglass (Lucite) vision panels.
- 6) Paint all interior walls and door using Benjamin Moore or approved equal.

Not Included:

- 1) Permit Fee

Total Price of Project: \$12,451.00 Twelve Thousand, Four Hundred Fifty One Dollars and 00/100.

Time: The duration of the work to achieve substantial completion will be 30 days

Terms: Net 30 days as per approved schedule of value.

Clarification:

- No Hazmat Abatement
- Day Shift Work Only
- No Overtime Included
- No Architectural Services Included
- No Design Fee Included

Expiration: This proposal shall remain open for 30 days.

Attachment(s): Cost Breakdown

Please contact me at 786-299-1072 or via e-mail Bejarconstruction@msn.com if you have any questions or require additional information.

Thank you

Benny Bejar
President

ACCEPTANCE OF PROPOSAL

The Scope described above supersedes any and all prior communication about this work, and shall be performed on a Fixed Price (also known as Lump Sum) basis as presented above. By accepting this Proposal, Customer understands that changes To the Scope for any reason not controlled by Bejar Construction, Inc. may result in additional charges. Invoices for Work Completed shall be presented at least monthly and shall be due within 30 days. In the event that controversy pursuant to this Contract results in litigation, the parties agree to waive their right to trial by jury, and the prevailing party shall be entitled to Recovery of its attorney's fees and costs incurred pre-suit, in litigation, and any appeals which ensue, together with interest On all unpaid amounts at 1 ½% per month.

Customer Signature: _____

Date: _____

**Bejar Construction, Inc.
Breakdown**

**Project Name: Miami Spring City Hall
City Hall Building, 2nd Floor Police Department, Detective Offices, Roll Call Room**

Description Of Work:		Estimate Cost			
		Material and Labor			
	Unit	Quantity	Unit Cost		Amount
General Condition:					
1	Dumpsters	EA	2	\$ 450.00	\$ 900.00
2	Temporary Toilet	MO	2	\$ 150.00	\$ 350.00
3	Insurance	LS	1	\$ 1,500.00	\$ 1,500.00
4	Supervision	WK	3	\$ 750.00	\$ 2,250.00
Scope of Work:					
1	Framing and Drywall (Material and Labor)	BD	15	\$ 150.00	\$ 2,250.00
2	Pre-Hung Door (Material)	LS	1	\$ 650.00	\$ 650.00
3	Installation of Door and Hardware	LS	1	\$ 350.00	\$ 350.00
4	Interior Painting	SF	380	\$ 3.00	\$ 1,140.00
5	4' x 4' vision panels	EA	2	\$ 450.00	\$ 900.00
Sub Total:				\$	10,290.00
Overhead 10%				\$	1,029.00
Sub Total:				\$	11,319.00
Profit 10%				\$	1,131.90
Total:				\$	12,450.90

Re: Miami Springs City Hall, 201 Westward Dr, Miami Springs, FL 33166

Job: In City Hall Building, 2nd Floor Police Dept, Detectives Offices, Roll Call Room

whereby agrees to perform the following described work as a single phase project at the above address to include:

2nd Floor Police Dept Detectives Offices, Roll Call Room:

1. After others remove and safely store any items that are in the construction area, we will commence our work.
2. Provide and install new nominal 4" partition wall framing to construct a single straight partition that is 18'4" long and that extends from the existing floor to the underside of the existing acoustical ceiling tile and white acoustical grid.
3. In the center of this wall framing, provide and install (1) new pre-hung (36" x 80" x 1-3/8") paint-grade wood door with (1) full tempered clear glass lite hung on a wood frame with oval trim both sides. Door will have a left hand swing (i.e. while standing in roll call room knob on right side as door opens away from you) and it will open into the detective's office area and away from roll call room.
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5. Provide and install (1) fixed clear Plexiglass (Lucite) vision panel (approximately 4'x4'x1/4") at 3'0" from each end of this new wall and 3'0" above floor. Two vision panels total centered in drywall openings.
6. Provide, install and finish new 5/8" drywall each side of new framing.
7. Remove our construction debris to an approved disposal site.

Exclusions:

- a) Governmental fees, permits, architectural plans, shop drawings, processing to DERM and Dade County Fire Dept.; bonds, liquidated damages, engineer's and architect's fees; additional insurance beyond our existing limits, additional insured
- b) Smoke and fire alarms, fire sprinklers, fire rated door and jamb, door closer, electric, HVAC, alarms, detectors; responsibility for noise, dust, odors, mold, mildew and lead based paints; overtime, nights, weekends and holidays
- c) Additional requirements added to this scope by inspectors or others; warranty, alterations and repairs to owner provided items and to existing elements that remain for reuse; materials testing and abatement; ADA compliance
- d) Painting, correction of existing code violations, acoustical ceiling work, insulation, matching of existing wall base, finish flooring, elimination of noise during this work

CITY OF MIAMI SPRINGS
PROPOSED GENERAL FUND BALANCE DESIGNATIONS
PROJECTED FISCAL YEAR 2015-2016

DESIGNATION	Actual Balance 9/30/2015	FY2015-16 Additions Reductions		Projected Balance 9/30/2016
1) Additional Contingency-Hurricane Costs (over and above the 25% reserve requirement)	500,000			500,000
2) Council Studio for televising meetings	10,000		(4,146)	5,854
3) Racquetball court maintenance	10,000		-	10,000
4) Purchase of 2 pre-fab restrooms for the golf course-pending approval to hook up to existing septic tanks.	35,000		-600	34,400
5) Tot Lot playground	90,000	41,000	-131000	-
6) Mold cleaning/treatment Community Center	47,156	(18,437)	-28719	-
7) Golf Phase I Derm/RER paving/Roll down doors fertilizer storage	45,000		-7312	37,688
8) Golf storage cabinets at Pro Shop	3,500			3,500
9) Golf new phone system	4,500			4,500
10) Golf-new pick up truck	22,500			22,500
11) New Senior Center Building	25,000			25,000
12) Stripping/cleaning Senior Center floors	1,800			1,800
13) Police-Point Blank active shooter kits	17,700		-14085	3,615
14) Police Paraclete MICH ballistic helmet	15,400		-14625	775
15) Police-AVON C50 first responder gas mask	17,505		-17266	239
15) Six laptops	-	14,326	-14326	-
15) Remodeling of squad room	-	2,940	-2940	-
16) Police Automatic license plate reader	20,980		-20980	-
17) Tennis Facility at Golf Course	25,000	(22,563)		2,437
	-			-
	-	-	-	-
Total proposed designations	\$ 891,041	\$ 17,266	\$(255,999)	\$ 652,308
Total Available Fund Balance	4,391,041	17,266	(255,999)	4,152,308
Unrestricted, Undesignated fund Balance	3,500,000			3,500,000
25% of FY15-16 Operating expenditures.....				\$ 3,500,000
Excess(deficit) funds available for designation				\$ 0



AGENDA MEMORANDUM

Meeting Date: 5/9/2016

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager *Ron*

From: Paul O'Dell, Golf and Country Club Director

Subject: Atlas Door & Gate, INC.

RECOMMENDATION:

Recommendation by Golf that Council approve an expenditure in an amount not to exceed \$7,312.00, to Atlas Door & Gate, INC. , the lowest responsible quote after obtaining three written quotes (attached), for roll down doors to secure the fertilizer storage as these funds were approved in the General Fund Balance Designations List # 7 for FY15/16 pursuant to Section §31.11 (E)(5) of the City Code

DISCUSSION: To comply with DERM requirements for enclosing fertilizer storage.

FISCAL IMPACT: \$ 7,312.00

Submission Date and Time: 5/2/2016 11:28 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Maintenance</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: _____
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: <u>N/A</u>
Budgeted/ Funded: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>0</u>
		Current request: \$ <u>7,312.00</u>
		Total vendor amount: \$ <u>7,312.00</u>

Atlas Door & Gate, Inc.
276 W 24th ST
Hialeah, FL 33010
Phone: 305-463-9218
Fax: 305-463-9207

Estimate

Date	Estimate #
4/12/2016	MS-4816

Name / Address
Miami Spring Golf/Country Club Laurie Brand 650 Curtis parkway Miami springs fl 33166 786.536.8117

Ship To
Miami Spring Golf/Country Club Laurie Brand 650 Curtis parkway Miami springs fl 33166

		P.O. No.	Project
Description	Qty	Rate	Total
(2)12 x 10 & (2) 11' X 10' Model MRD -65 manual chain hoist includes 2 metal columns 4 x 4 x 3 16 and includes 2 concrete columns cut from top to bottom 4 ". Includes removal of wooden frame on each opening . NOTE: You will be responsible to remove an electrical frame in one opening . Also each door needs an exterior chain hoist . Mounting of the door will be inside and chain operation is on the outside. If you require a permit this does not include the estimate. All documents needs to be provided by you	4	1,498.00	5,992.00
Labor of Installation Warranty work will be performed only between 9am to 3pm Monday to Friday (depends on the schedule, includes only parts installed by our company). Charge of \$65 is applicable on warranty visits. Warranty does not include physical damages. Payment is due upon completion. All attorney fees and courts cost will be incurred during collection. A financial charge of 2.5% per month will be added on past due accounts. We do not include additional insurance, changes in our insurance policy or permit's fee (If not specified). Our company will not wait for final inspection to receive the full balance (If not specified). No return on materials. All sales are final. We reserve the right to remove parts and/or equipments if payments by check does not have enough funds, has stop payment or if we do not receive full payment within 30 days. All jobs require a 50 % deposit. The deposit will not be returned if the job is canceled. This price is acceptable only for 30 days, after this period of time price may vary. We reserve the right to keep all parts that we replace for new ones This price includes 3% discount, does not apply with credit card payments. Read and agreed Warranty documents and Mandatory Maintenance Steps (If applies)	4	330.00	1,320.00 0.00
Read and agreed Warranty documents and Mandatory Maintenance Steps (If applies) Sign here please: _____		Total	\$7,312.00

Invoice#:

SUPER GARAGE DOORS

Super Garage Doors

9120 SW 162 St.

Miami, Fl. 33157

Email: sales@supergaragedoors.com

Phone: 305-252-1772

Web: www.SuperGarageDoors.com

Client Information

MS Golf Country Club

Paul Odell or Ed Henry

Tel: 305-805-5180

650 Curtiss Pkwy

Job Type: Commercial

Miami Springs, Florida 33166

Home:

Work: 305-805-5180

Order Information

Estimate Status: Pending

Call Date & Time: 04/04/2016 03:23

PM

Status: Existing Customers

S.N.	Description	Quantity.	Unit Price	Sub Total
	2 - 11' x 10' Galvanized Rolling Steel Doors, chain operated.			\$3,800.00
	12' x 10' Galvanized Rolling Steel Door, chain operated.			\$1,775.00
	12' x 10' Galvanized Rolling Steel Door, chain operated.			\$1,775.00
	Prep entry and equipment rental. Please let us know if you want the doors mounted on the inside or outside of building.			\$500.00
			Total Amount	\$7,850.00
			PAID	\$0.00
			BILL AMOUNT	\$7,850.00

Important: Please allow 2 week(s) for delivery and installation. We require 40% deposit and we cover labor for 1 year.

**CITY OF MIAMI SPRINGS
PROPOSED GENERAL FUND BALANCE DESIGNATIONS
PROJECTED FISCAL YEAR 2015-2016**

<u>DESIGNATION</u>	<u>Actual Balance 9/30/2015</u>	<u>FY2015-16 Additions</u>	<u>Reductions</u>	<u>Projected Balance 9/30/2016</u>
1) Additional Contingency-Hurricane Costs (over and above the 25% reserve requirement)	500,000			500,000
2) Council Studio for televising meetings	10,000		(4,146)	5,854
3) Racquetball court maintenance	10,000		-	10,000
4) Purchase of 2 pre-fab restrooms for the golf course-pending approval to hook up to existing septic tanks.	35,000		-600	34,400
5) Tot Lot playground	90,000	41,000	-131000	-
6) Mold cleaning/treatment Community Center	47,156	(18,437)	-28719	-
7) Golf Phase I Derm/RER paving/Roll down doors fertilizer storage	45,000		-7312	37,688
8) Golf storage cabinets at Pro Shop	3,500			3,500
9) Golf new phone system	4,500			4,500
10) Golf-new pick up truck	22,500			22,500
11) New Senior Center Building	25,000			25,000
12) Stripping/cleaning Senior Center floors	1,800			1,800
13) Police-Point Blank active shooter kits	17,700		-14085	3,615
14) Police Paraclete MICH ballistic helmet	15,400		-14625	775
15) Police-AVON C50 first responder gas mask	17,505		-14326	3,179
15) Six laptops	-	14,326	-14326	-
16) Police Automatic license plate reader	20,980		-20980	-
17) Tennis Facility at Golf Course	25,000	(22,563)		2,437
	-			-
	-	-	-	-
Total proposed designations	\$ 891,041	\$ 14,326	\$(242,807)	\$ 662,560
Total Available Fund Balance	4,391,041	14,326	(242,807)	4,162,560
Unrestricted, Undesignated fund Balance	3,500,000			3,500,000
25% of FY15-16 Operating expenditures.....				\$ 3,500,000
Excess(deficit) funds available for designation				\$ 0

Tom Nash

From: Tom Nash
Sent: Wednesday, January 27, 2016 1:42 PM
To: Ron Gorland
Cc: William Alonso
Subject: Beltran Ally

Good Afternoon Ron,

I would like to recap Mr. Beltrans information from Monday night meeting.

Mr. Beltran had requested rock in the ally back when Maria Davis was Public Works Director. It was recommended at that time not to do it because it would impede the water percolation. After many many calls the rock was delivered. Since that time the City had made deliveries of rock at his request until the rock itself became an issue.

The rock was subsequently removed and the lime rock material was added. The ponding water issues are made by the vehicles coming in and out creating the bowls. We have gone in the ally several times over the years at his request and graded out the area, it is a temporary fix at best.

We have informed Mr. Beltran on several occasions that if he had gutters installed at the rear of his building and channel the water to the South side of the property there is plenty of grass area to capture and percolate the run off. Mr. Beltrans asphalt parking area is in a V shape style to where the water channels in the middle we suggested to him to repave the area and slope the asphalt away from the building into the alley that would solve the ponding in the parking area.

There are also 2 drains in the parking area that are full of sediments almost to the top. We opened what appears to be a drainage vault which is also full. We suggested to Mr. Beltran on more than 1 occasion for him and the neighboring building owner to have them vacuumed out and that would also capture the water runoff. We even provided information of the companies that would do it. No one is trying to fleece Mr. Beltran we have offered all the suggestions that we know to help him alleviate some of the concerns.

In researching the possibility of adding drainage and asphalt we have these numbers:

Paving	\$39,955.00
Engineering Plans & DERM Permits for Possible Storm Water	\$10,000.00
Estimated Construction for Storm Water Installation	\$62,000.00

Estimated Total

\$111,955.00

Tom Nash

Public Works Director / Certified Arborist

City of Miami Springs

345 N. Royal Poinciana Blvd.

Miami Springs, FL 33166

(305) 805-5170 x4224

(305) 805-5795 Fax

EXHIBIT "A"

CITY OF MIAMI SPRINGS
North Royal Poinciana Blvd., Civil Engineering Services
Scope of Services - Fee Proposal
Task Order No. 8
February 3, 2016

This Task Order for Professional Consulting Services ("task Order" hereafter) is made on the _____ day of _____, 2016, between the City of Miami Springs, a Florida municipal corporation located at 201 Westward Drive, Miami Springs, Florida 33166 ("City" hereafter) and Craven Thompson & Associates, ("Consultant" hereafter) a Florida corporation, whose local business address is 3563 NW 53rd Street, Fort Lauderdale FL 33309.

1.0 Introduction / Background

The City of Miami Springs is interested in paving an existing dirt alley located northeast of Royal Poinciana Boulevard between Nahkoda Drive and Market Street (refer to attached Exhibit 'A'). With paving of the alley, a closed drainage system is proposed to help alleviate sustained ponding within the alley. Services include survey, design, and permitting.

2.0 Scope and Fees

TASK 1 - Survey

Consultant shall provide survey services for the area depicted in the attached Exhibit 'A' consisting of approximately 0.50 acres. Survey shall include identification of right-of-way and surface features up to 5' outside of the right-of-way to the northeast and up to the face of existing buildings on the southwest. In addition, sufficient topographical information shall be collected including tie-ins at both Nahkoda Dr. and Market St.

Deliverables: a digital file in AutoCAD to be used for design.

TASK 1.....\$2,700.00

SERVICES NOT INCLUDED

Additional services will be performed as authorized in writing by the Client.

Additional services include but are not limited to the following:

1. Detailed topographic survey, property corners, and inverts of existing structures are not included.
2. Easements, if applicable, shall be identified through information provided by City.
3. Locating existing utilities is not included.

TASK 2 - Pavement and Drainage Design

Using survey provided in Task 1 as a base, Consultant shall prepare plans for an asphalt drive within the limits of the existing alley. Plans shall include provisions for collection of run-off into a closed drainage system. The proposed drainage system is intended to alleviate flooding and provide relief from sustained ponding; it is not meant to address level of service for a specific storm event. Locations of existing utilities shall be obtained through soliciting information for utility providers and applying reasonable assumptions for cover.

Deliverables: An electronic copy of plans in the form of a pdf in addition to hard copies of signed and sealed as required.

TASK 2.....\$6,200.00

SERVICES NOT INCLUDED

Additional services will be performed as authorized in writing by the Client.

Additional services include but are not limited to the following:

1. Soil borings, percolation tests, potholing and utility locates.
2. Information provided by the City, including as-builts, utility, and/or soils reports will be considered in design as applicable.

TASK 3 - Permitting

Using design provided in Task 2, Consultant shall process permit submittals as required for construction of the proposed improvements.

Deliverables: not applicable.

TASK 3.....\$2,995.00

SERVICES NOT INCLUDED

Additional services will be performed as authorized in writing by the Client.

Additional services include but are not limited to the following:

1. Permit fees paid by City.

3.0 Schedule

The services to be provided under this Task Order shall be completed within 30 calendar days from the City's approval of this Task Order and issuance of a Notice to Proceed.

4.0 Authorization

This Task Order is issued in compliance with the Consultants' Competition Negotiation Act, Section 287.055, Florida Statutes, and pursuant to the Agreement for Professional Consulting Services between the City of Miami Springs and Craven Thompson & Associates dated May 4, 2015.

Approved by:

Signature

Date

Ronald Gorland, City Manager
City of Miami Springs

ATTEST:

City Clerk

Approved as to form and legal sufficiency:

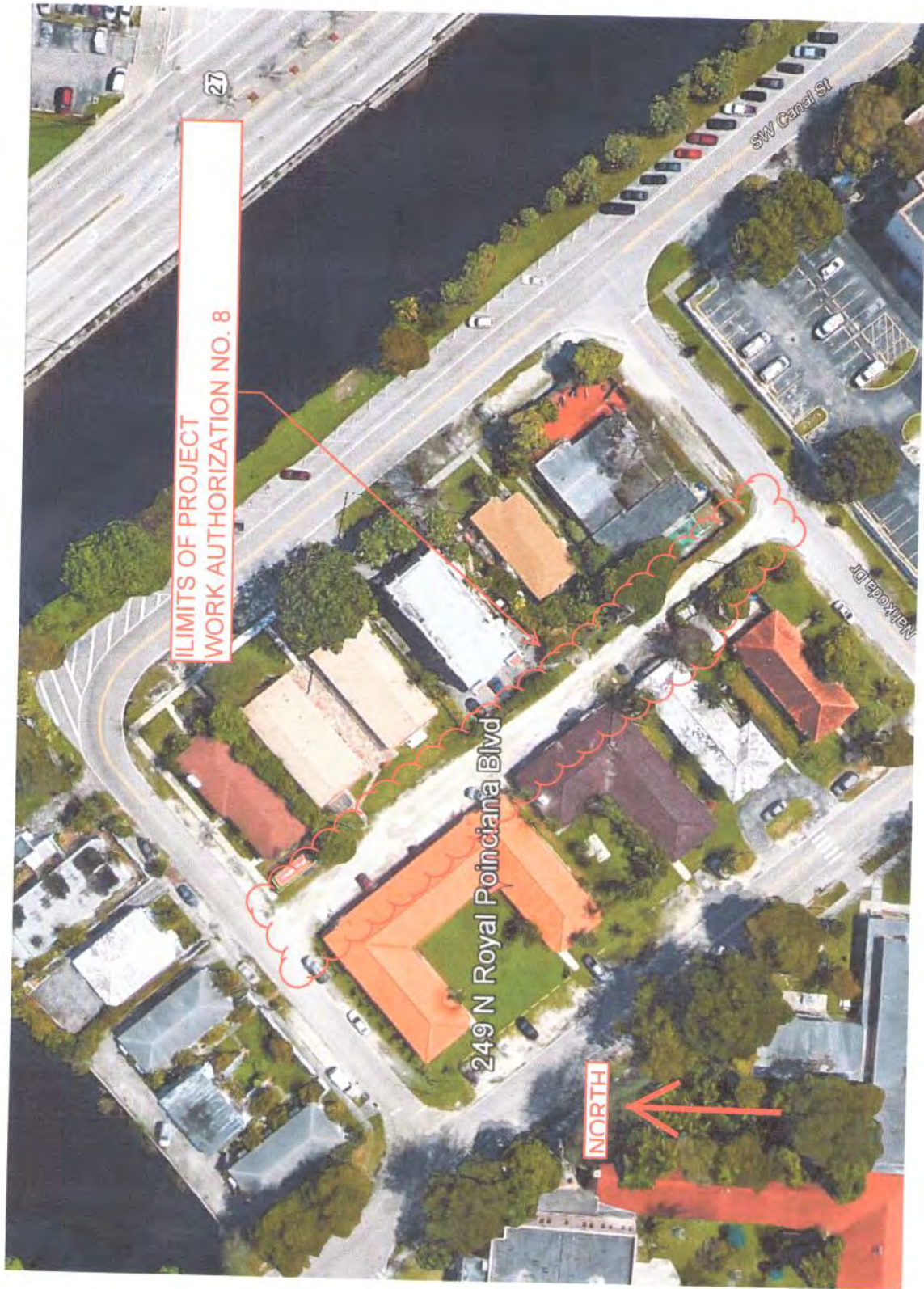
City Attorney

CONSULTANT: Craven Thompson & Associates, Inc.

By:  _____

Print Name: Patrick J. Gibney, P.E.

Print Title: Vice President, Engineering



Tom Nash

From: Angel Fernandez (Metro Express) <angel@metroexpresscorp.com>
Sent: Tuesday, January 26, 2016 3:30 PM
To: Tom Nash
Subject: RE: Proposal for Alley Improvement at rear of 249 N. Poinciana Blvd

Good Afternoon:

Tom, it seems there are a lot of utilities underground as per pictures provided; however, should there be room for the drainage system below is a rough estimate of the cost:

Option#01:

(02) Catch Basins
(100) LF of French Drain
(02) Baffles
(01) Survey-Lay out
Cost: \$33,000

Option#02:

(04) Catch Basins
(200) LF of French Drain
(04) Baffles
(01) Survey-Lay out
Cost: \$62,000

Let me know if you need anything else.

Thank you.

Angel Fernandez
Project Manager
Metro Express Inc.
www.metroexpresscorp.com

From: Tom Nash [<mailto:nasht@miamisprings-fl.gov>]
Sent: Tuesday, January 26, 2016 8:26 AM
To: Angel Fernandez (Metro Express) <angel@metroexpresscorp.com>
Subject: FW: Proposal for Alley Improvement at rear of 249 N. Poinciana Blvd

Good Morning Angel,

This is the alley I was referring to in our phone conversation. Based on the photos and the existing utilities what is the possibility of having a drainage system installed in this area? You have already submitted a proposal for asphalt here so the footage should be on record.

Nash

From: Tom Nash
Sent: Monday, December 28, 2015 2:51 PM
To: Ron Gorland
Subject: RE: Proposal for Alley Improvement at rear of 249 N. Poinciana Blvd



Google earth

feet 10
meters 3



AREA WILL FALL AT APPROXIMATELY
12'. I HAVE ASKED OUR BUILDING
DEPARTMENT FOR ANY SURVEYS
ON ANY OF THE STRUCTURES.



TELEPHONE

TELEPHONE

ELECTRICAL

WATER

SEWER

GAS

- Yellow - GAS MAIN
- BLUE - WATER MAIN
- GREEN - SEWER MAIN
- RED - ELECTRICAL
- ORANGE - TELEPHONE



Metro Express, Inc.
State Wide General Engineering Contractors
CGCO50965- E-201301

Licensed
Insured
Bonded

PROPOSAL

Quote No. 122815-001

Date: 12/28/2015

To: City of Miami Springs Public Works Department
345 N Royal Poinciana Blvd
Miami Springs FL 33166-5259

Contact Lazaro Garaboa
Phone: 305-805-5170 Fax: 305-805-5195

Job: Aleyway Paving (rear of 249 N. Poinciana Blvd)

We hereby propose to furnish all labor, material and equipment subject to terms and conditions as follows:
The job will include and be limited to the following:

	Unit	Qty	UP	Total
Mobilization/Demobilization	LS	1	1000.00	1,000.00
MOT	EA	1	650.00	650.00
Remove and Dipose existing soil/material 8"deep	SY	720	9.00	6,480.00
Limerock Base 8" thick	SY	720	18.00	12,960.00
Laboratory: Proctor	EA	1	500.00	500.00
Laboratory: Density Test	EA	4	125.00	500.00
Asphalt Restoration type S-III, 1.1/2" thick	SY	720	22.00	15,840.00
Sod Restoration	SY	225	9.00	2,025.00

TOTAL: \$39,955.00

Notes:

**Price do not include any permit (to be obtained by others), MOT, surveying, tree removal, valve adjustment, testing, layout, marking, painting, as-built, regrading, landscaping, etc
**Not responsible for area not ready, cars or any other obstacle in the area of work. **Work to be performed in....
....regular daily operation hours during weekdays. ***All other job not listed above will be billed at additional charge.

We hereby propose to furnish labor and materials, complete in accordance with above specifications, for the sum showm above, with payment to be made within 30 days after work completed.

THIS PROPOSAL SUBJECT TO ACCEPTANCE WITHIN 30 DAYS AND IS VOID THREATER AT THE
OPTION OF METRO EXPRESS INC.

Authorized Signature: A.F.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do work as specified. Payment will be made as outiline above and interest charges may be charged upon deliquent accounts.

ACCEPTED BY:

name

signature

DATE:

9442 N.W. 109th. ST – Medley, Florida 33178- Telephone: (305) 885-1330 / Fax (305) 885-1327
An equal opportunity employer



AGENDA MEMORANDUM

Meeting Date: 5/9/2016

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager *Ron*

From: William Alonso, Assistant City Manager/ Finance Director *WAlonso*

Subject: River Cities Festival Request for Additional Funding for FY2016 Festival

Tom Curtis has requested that Council consider providing additional funds for the just completed festival over and above the \$7,500.00 already contributed by the City. Reports of the revenues and expenses (unaudited) for the festival for the years 2014, 2015 and 2016 are provided which show that the revenues reported do not cover the operating expenses for the festival.

Tom is present at tonight's meeting to answer any questions Council may have.



APRIL 15, 16, 17, 2016

To City of Miami Springs
From: Tom Curtis
Re: River Cities Festival

Below is the basic financial information on the 2016 River Cities Festival. Despite the great success of the three-day event and how much the residents of Miami Springs and all the river cities enjoy it, the bottom line was a loss. It is important to understand that many non-profit organizations from the community benefited directly or indirectly from this year's River Cities Festival and by my calculations raised more than \$20,000 for their respective charities. Since this actually is the Miami Springs River Cities Festival and our unique hometown is showcased for three days in April, I would hope there might be money in an appropriate line item in this year's budget, to help cover the losses from this year. The increase in police and public works services from the city represents over \$5,000 of the loss and I would appreciate your consideration in helping, so my hard-working group of unpaid volunteers and I can look forward to the 2017 River Cities Festival. I am also enclosing a copy of the 2014 & 2015 RCF financials for your comparison. Thank you for considering this request. TC

EXPENSES

Insurance.....	\$2,371
Computer Electric	\$7,760
Police Services	\$18,334
Entertainment.....	\$17,414
Express Waste	\$1,343
Public Works.....	\$6,196
Hertz Equipment	\$2,219
Festival Program.....	\$1,372
Express Toilets	\$2,500
Street Sweeping	\$770
Delta Force Security	\$642
Festival T-Shirts	\$2456
Casual Labor.....	\$1,500
Charlie's Signs	\$495
TOTAL	\$65,372

NET REVENUES

Circle Vendors	\$13,400
Canal/Curtiss Vendors	\$15,225
Arts & Crafts Vendors	\$3,600
Children's World	\$14,420
T-Shirt Sales	\$2,850
Miami Springs	\$7,500
Medley	\$1,500
Virginia Gardens.....	\$1,500
TOTAL	\$59,995



APRIL 9, 10, 11, 2015

To Whom it may Concern
 From: Curtis Publishing
 Re: River Cities Festival

Below is the basic financial information on the 2015 River Cities Festival. Despite the great success of the three-day event and how much the citizens of the community enjoy it, the bottom line was a loss. It is important to understand that many non-profit organizations from the community benefited directly or indirectly. My list of those non-profits include: the Rotary Club, the Lions Club, the Optimist Club, Boy Scouts, Girl Scouts, CATS, Boys soccer, Girls soccer, Word of Peace, Christ Fellowship, Poinciana United Church, Grace Lutheran Church, Crossbridge Church, Word of Faith, One Blood, Autism Speaks, ChadTough Foundation, TeamDaniella...and others.

EXPENSES

Insurance	\$2,371
Computer Electric	\$7,760
Police Services	\$13,942
Entertainment	\$17,847
Stage Rental	\$3,789
Public Works	\$5,416
Hertz Equipment	\$2,219
Festival Program	\$1,372
Express Toilets	\$2,250
Street Sweeping	\$770
Delta Force Security	\$642
Festival T-Shirts	\$1,696
Casual Labor	\$1,000
Charlie's Signs	\$260
Waste Solutions	\$1,880
Miscellaneous	\$1,230
TOTAL	\$64,444

NET REVENUES

Canal Street Vendors	\$13,400
Circle Vendors	\$12,700
Arts & Crafts Vendors	\$3,545
Children's World	\$20,150
T-Shirt Sales	\$2,450
Miami Springs	\$5,000
Medley	\$1,000
Virginia Gardens	\$1,000
Rebeca Sosa	\$2,000

TOTAL \$61,245



APRIL 11, 12, 13, 2014

To: Miami Springs
From: Tom Curtis
Re: River Cities Festival

Below is the basic financial information on the 2014 River Cities Festival. Although the bottom line was a loss, it is important that many non-profits from the community benefited either directly or indirectly from the Festival. My list of those non-profits includes: the Hialeah/Miami Springs Rotary Club, the Miami Springs Lions Club, the Miami Springs Optimist Club, MSHS PTA., Boy Scouts, Girl Scouts, Boys Soccer, Girls Soccer, Words of Peace, Christ Fellowship, Poinciana United, Crossbridge Church, Grace Lutheran, CMI, and One Blood Bloodbank.

EXPENSES

Police Services	\$11,582
Public Works	\$5416
Entertainment	\$15,580
Computer Electric	\$7,760
Insurance	\$2,271
Hertz Equipment	\$1,815
Festival Program	\$1,372
Express Toilets.....	\$2,250
Generator Rental	\$1,385
Festival Shirts/Hats	\$4,081
Street Sweeping	\$770
Southern Waste	\$415
Casual Labor	\$1,000
Charlie's Signs	\$669
Dade Securit	\$388
Miscellaneous	\$1,230

TOTAL\$58,294

NET REVENUES

Canal St. Vendors	\$15,200
Circle Vendors	\$11,750
Arts & Crafts Vendors	\$2,970
Children's World	\$14,524
Shirts/Hats	\$3,925
Sponsorships.....	\$7,500

TOTAL\$55,869



AGENDA MEMORANDUM

Meeting Date: 5/9/2016

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager *[Signature]*

From: William Alonso, Assistant City Manager/ Finance Director *[Signature]*

Subject: Request for Funding for the Curtiss Mansion Parking Lot

Attached is a letter from Mr. Richard Wheeler, President of Curtiss Mansion Inc. (CMI) which details a request for the funding of the shortfall of the construction of the parking lot at the Mansion. CMI has obtained preliminary estimates of approx. \$550,000 for the base parking lot which includes storm drainage, removal of old asphalt and installation of new, sidewalks, landscaping and irrigation, and conduits for lighting. However, the light poles themselves are not included in this phase of the project and would add approx. \$150,000 to the cost of the project.

CMI has obtained a grant from FDOT for \$145,000 for the parking lot, this grant has a completion date for the project of June 2017. CMI also has approx. \$140,000 available from the Historic Tax Credit transaction bringing the total available funding to \$285,000. As discussed above, this phase of the project is estimated to cost \$550,000, creating an estimated shortfall of \$265,000 for the completion of this phase of the parking lot. The City will be issuing the RFP for this project. If the bids received are more than the estimated \$550,000, the City will not award the RFP without bringing the project back to Council for further direction and guidance.

At the present time the only available funds would have to come from the available fund balance. Another possible funding option would be to borrow the funds and pay the funding back over a number of years. The City could advance the funds now from fund balance and reimburse the fund balance from the loan proceeds when received.

Richard and Jo Ellen are here tonight to address any questions Council may have.

May 2, 2016



Mr. William Alonso
City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166

Dear William:

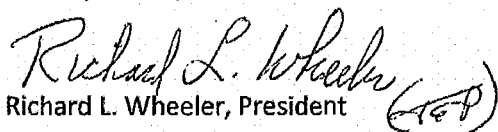
When the Curtiss Mansion's main building renovation was completed in 2012, several areas still required attention – fence, parking, grotto, bridge area, entrance gates and the backyard. The fence was constructed utilizing some historic tax credit funds, interior furnishings have been added, site landscape improvements are ongoing, all of which allow for site rental that is now generating a consistent revenue stream. Commitments have been made for restoring the bridge area with the accompanying waterfall, so the architectural plans are now being finalized. The work continues with volunteer efforts, grant applications and solicitation of funding for the grotto, parking, entrance gates and grounds. Along with the City's annual support, the Mansion is operating on a full-time basis despite closing for over two months last summer to address the timber issue.

The Mansion's record of interesting social and cultural programs caught the attention of the Smithsonian Institute and the Florida Humanities Council. The Mansion is one of only six sites in the state of Florida and the only one in South Florida chosen by the Smithsonian for their new traveling exhibit, *Water/Ways*, which coincides very nicely with the City of Miami Springs' 90th Birthday Celebration.

But the Mansion is still without a parking lot – our highest priority. A parking lot will complete the code requirements for a permanent Certificate of Occupancy and allow for better marketing of the rental venue to corporate clients. The parking funding was planned through an FDOT grant and proceeds from the Historic Tax Credit balance, which allowed for \$285,000 out the \$550,000 estimated to complete the base work, not including the light poles. The plans are developed, approved except for final FDOT acceptance and submitted to the City and County for building permits. And once again the Mansion must block rental commitments for several months this summer to allow for construction.

To be ready for the 90th Birthday Celebration and the arrival of the Smithsonian in September, we must now proceed quickly. We ask that the City provide the balance of the funds needed for this infrastructure work. While CMI continues to be successful in raising funds and completing projects with volunteers, we will not be able to completely fund this large project on our own. A continued delay in resolving the parking problem impacts venue rental and reputation... it deserves the City's attention.

Thank you for your consideration,


Richard L. Wheeler, President



AGENDA MEMORANDUM

Meeting Date: 10/12/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Tammy Romero, Professional Services Supervisor

Subject: Westward Drive Bike Path Project

RECOMMENDATION: Recommendation by Finance that Council approve an increase to the City's current open purchase order with Southeast Design Associates, Inc., in an amount not to exceed \$5,400.00, for Civil Engineering Services to complete Geometric dimensioning required for the Westward Drive Bike Path Project which exceeds the originally budgeted amount of \$7,800.00 for the completion of the plans in the FY15/16 Budget pursuant to Section §31.11 (E)(6)(g) of the City Code.

DISCUSSION: In 2012 the City applied for a Transportation Enhancement Program (TEP) grant which Southeast Design Associates (SEDA) developed a proposed set of plans for submission of. In April of 2013 we were notified that we ranked 6th out of 12 applicants, therefore we were invited to make a presentation to Florida Dept. of Transportation (FDOT) in May 2013. In July 2013 the City was notified of a grant award of \$597,466.00 which required a match from the City. On March 2016, Council approved the execution of Local Agency Program (LAP) agreement.

Submission of the 100% plans to FDOT for review, resulted in A/E responses from their team which required additions to the plans for signage and geometric information requiring Civil Engineering. As a result, SEDA had to hire a Civil Engineer to complete the work required. This geometric work will be the last item needed to complete the 100% plans for FDOT approval.

Submission Date and Time: 5/9/2016 11:13 AM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Finance</u>	Dept. Head: _____	Dept./ Desc.: <u>Road & Trans./Professional Serv.</u>
Prepared by: <u>Tammy Romero</u>	Procurement: _____	Account No.: <u>135-0902-541-31-00</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: _____	Additional Funding: _____
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: _____	Amount previously approved: \$ <u>7,800.00</u>
		Current request: \$ <u>5,400.00</u>
		Total vendor amount: \$ <u>13,200.00</u>



cas engineering, inc.

3155 N.W. 82nd Avenue, Suite 102
Miami, Florida 33122
Ph: (305) 262-5151 Fax: (305) 264-8950

May 5th, 2016

By email to: mperez@sedainc.com

Southeast Design
627 Eldron Drive, Suite 101
Miami Springs FL 33166

Att.: Mr. Many Perez-Vichot

Ref.: Professional services for Miami Springs Westward Dr. Bike Path Geometry
Miami Springs, FL 33166

Dear Mr. Perez-Vichot:

We sincerely appreciate the opportunity to present this Proposal for Professional Engineering Services.

Our proposal is structured as follows:

Technical Proposal

- Job Description
- Scope of Work

Commercial Proposal

- Professional Services Fee
- Commercial Terms and Conditions
- Draft Contract proposed

We hope that our proposal fully complies with your needs as per our understandings and we stand ready to clarify any issues that need to.

Kind Regards,

Gustavo Alonzo, PE

**Proposal for Professional Services
Geometry Description for Miami Springs Westward Dr. Bike Path**

Table of Contents

Technical

- 1. Job Description**
- 2. Scope of Work**
 - **Basic services**
- 3. Information required**
- 4. Project Schedule**

Commercial

- 1. Professional Service Fee**
- 2. Commercial Terms & Conditions**
- 3. Contract Draft**

Job Description

The Client has completed the architectural design of a bike path along the median of Westward Drive in Miami Spring Florida.

CAS engineering proposal covers the civil engineering services required to complete the geometric dimensioning of the bike path in the construction documents. All other civil works are by others.

Scope of Work

Our Proposal includes the following tasks:

Basic Services – Onsite Civil Works:

- A. Assign progressive stationing to roadway centerline.
- B. Define and indicate bike path center line.
- C. Identify geometry points including bike path intersection and curves notable points.
- D. Calculate notable point locations and curve radius (approximately 800 points).
- E. Prepare and submit geometry construction documents.
- F. CAS will submit drawings to the client for review and approval. CAS Engineering will address any comment from the review/approval agencies and it will incorporate those comments if applicable into the construction documents.

Information Required

Client shall provide a survey of the right of way signed by a registered surveyor and with enough information for grading design. Survey documents as minimum shall include 1 signed and seal hard copies and a copy of all electronic files, including references, in AutoCAD format.

Client shall provide architectural drawings of the proposed bike route plans view in electronic format (AutoCAD), including references files.

Project Schedule

The duration of the project is fifteen (15) working days from the day of Notice to Proceed and after receiving the required information.

Professional Services Fee

The fee for the Basic Services to be provided by CAS Engineering adds up to Five Thousand Four Hundred Dollars (\$5,400.00) plus Expenses Times a 1.20 Multiplier (E).

Expenses are estimated not to exceed \$100.00. Professional Services fees do not includes Permits, Drawings Review or any agencies fees.

Commercial Terms and Conditions

The price of the services being provided by CAS Engineering shall be paid on a lump-sum basis, based on the Scope of Work that is described in this proposal. This price shall remain fixed provided the conditions of the Work remain the same without any changes.

CAS will invoice on a monthly basis and as per the Schedule of Payment included in this proposal, **SOUTHEAST DESIGN** shall pay the invoices within 15 days after invoice submittal.

Changes in the Work, if any, will be billed as per the agreed costs based on the fee schedule of the Additional Services paragraph of the Standard Contract, attached to and made part of this Contract Agreement.

Third Party costs and Reimbursable Expenses are invoiced with a 1.20 Multiplier.

The terms and conditions of this proposal are valid for 30 days after the issuing date (05/05/2016).

Payment Schedule:

The payments will be established per the following milestones completion:

Mobilization/Retainer	1,500.00
Design of Geometry submitted for review	3,500.00
Final Architect approval of geometry plans	400.00

N:\PROPOSALS\2016\P007-20160505-MS WESTWARD DR BIKE PATH.DOC

STANDARD CONTRACT PROVISIONS
ATTACHED TO AND MADE PART OF THIS LETTER-CONTRACT AGREEMENT
Proposal for Professional Services
Geometry Description for Miami Springs Westward Dr. Bike Path

N:\PROPOSALS\2016\P007-20160505-MS WESTWARD DR BIKE PATH.DOC

This contract is entered into by **SOUTHEAST DESIGN**, and CAS Engineering Inc. (CAS), a company incorporated and registered under the laws of the State of Florida.

1. Definitions

Client shall mean **SOUTHEAST DESIGN**, or any authorized designated representative

Engineer shall mean CAS Engineering or any authorized designated representative

Party shall mean any of the two contracting entities, it being understood as *Client* or *Engineer*

Work shall mean the Scope of Work to be executed by CAS Engineering according to this Contract, its provisions and the Proposal accompanying it.

2. Responsibilities

The Owner shall be responsible to provide for the Engineer's use in the design of this project all the available soil testing data and reports; boundary and topographic surveys; land development plans; "As-Built" plans and all information related to the project that are available to Client at the time of the award of this project or at any time it is available thereafter.

The Client is also responsible for the payment to Engineer of all the services rendered in the execution of the Work that is object of this contractor in a timely manner as per the provisions of this contract and associated documents.

The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services and with the approval of the project by permitting agencies

The Engineer shall execute the activities that are bound by its Scope of Work and that include the provision of documents, drawings, plans as well as the procurement of the deemed permits and shall exercise all reasonable efforts possible to comply with the deliverables on the scheduled dates.

Errors and omissions in the engineering design will be the responsibility of the Engineer to rectify without compensation, unless said errors or omissions are due to design features dictated by the Client or included in the information provided by the Client.

3. Changes in the Work

Client is entitled to introduce any Change in the Work that may alter the Scope of Work and the Schedule and shall so do it by providing a written request to Engineer upon which request Engineer is requested to provide any possible cost or time impact within 7 days of such request. Change in the Work shall not proceed unless Client has approved a written request for that matter.

If Engineer encounters conditions or instructions that alter the Scope of Work as defined by this Contract, Engineer must submit a notification to Client of such matter and await instructions on whether to proceed by submitting a Change in the Work or disregard such changes altogether.

If any relevant changes occur in documentation previously accepted or approved by the Client due to Client preferences or that may result due to permitting agencies (including the County/City) and not due to deficiency in code compliance by Engineer, and which are causes beyond Engineer's control or authority, Engineer shall provide such additional and unforeseen work as additional services resulting in Change in the Work .

4. Compensation and Payment

Engineer shall be compensated by Client in accordance with the provisions of the Contract and the Technical and Commercial proposal on the basis of Lump Sum. Such compensation shall be based on the Professional Service Fee provided by the Engineer as well as Schedule of Payment provided in this Contract.

Engineer will invoice within the first 10 calendar days of each month and Client shall pay within 15 calendar days after the receipt of the Invoice. Should any part of the invoice be in doubt or rejected by the Client, then the Client shall proceed with the payment of the non-objectionable portion of the invoice while the objected part of the invoice is settled for the next invoicing period.

Services not listed in the Basic Scope of Services of this letter-contract will be classified as "Additional Services." CAS will bill Additional Services on the following basis:

Principal	\$ 175.00/Hour
Engineer/ Architect	\$ 125.00/Hour
Designer/Technician	\$ 105.00/Hour
Draftsperson	\$ 70.00/Hour
Clerical	\$ 45.00/Hour

Shall the Client fail to comply with the timely payments; late payments shall be subject to a 1.5 % financial charge for each 30-day period or any fraction of it thereafter. Failure to pay all or a portion of any and all sums due pursuant to the terms of this Contract Agreement within sixty (60) days after their due date may result in the recording of a claim of a lien against the Property. All charges and fees related to the preparation and recording of the claim of a lien shall become part of the amounts due or to become due pursuant to the terms of this Contract Agreement. Engineer reserves the right to withhold its services if any invoice goes unpaid for sixty days

5. Termination

Client may, for convenience, terminate this contract with a thirty (30) days written notice to Engineer. In such case, Client shall compensate Engineer for all the services performed until the date of termination of the work. In addition, Client shall compensate Engineer with a payment of 20 % of the non-rendered services that remain to be executed.

If Client fails to make payments to the Engineer, such failure shall be considered substantial non performance and cause for termination or, at the Engineer's option, cause for suspension of performance of services under this Agreement. If the Engineer elects to suspend services, prior to suspension of services, the Engineer shall give seven days' written notice to the Client. In the event of suspension of services, the Engineer shall have no liability to the Client for delay or damage caused the Client because of such suspension of service. Before resuming services the Engineer shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Engineer's services. Engineer's fees for the remaining services and the time schedules shall be equitably adjusted.

6. Governing Law & Disputes

The Parties agree to negotiate and resolve all disputes that arise between them, whether under contract or under law, in good faith. In case of a dispute and upon written notice, the Parties agree to allow for a thirty (30) day period for resolving such disputes after which period either Party may elect to exercise its rights to obtain settlements through other mechanisms under law.

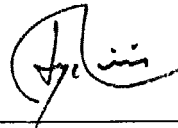
In the case of litigation, the losing party will reimburse the prevailing party for any funds expended for Court, collection and/or attorneys' fees.

This Contract shall be governed and interpreted in accordance with the laws of the State of Florida.

Signed on _____, 2016.

Client

For CAS Engineering, Inc.



Name
Title:

Name: Gustavo Alonzo, PE
Title: Vice-President

CITY OF MIAMI SPRINGS



Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5037

To: The Honorable Mayor Xavier Garcia and Members of the City Council

VIA: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Finance Director

Date: April 25, 2016

Re: FY2015-2016 2nd Quarter Budget Status Report (Unaudited)

Attached, please find the above referenced report based on revenues received and appropriations expended through March 31, 2016. The purpose of this report is to apprise the City's governing body of the FY2015-2016 budgetary status and projected year-end revenues, expenditures, and fund balances

I. OVERVIEW

At the end of the second quarter of FY2016 the City is within budgeted revenues and expenditures. We are projecting a year end budgeted fund balance of approx. \$4.2 million, this is a reduction of approx. \$200,000 due to the appropriations of designated fund balance for the new playground, mold remediation at the community center, and various Police equipment purchases. As the fiscal year progresses, we may be able to reduce this decrease from other expenditure savings.

The revenues and expenditures as of the end of the second quarter of FY2015-16 are within budgeted amounts and in line with the amounts reported for the same period of last fiscal year.

As you can see from page 18, the golf course reported a loss which is about \$11,000 lower than the first six months of last fiscal year. This was due to lower costs for the period. Revenues were down due to the significant number of rain days during this quarter.

As in previous interim reports, this report is organized as follows:

- I. Overview/Financial Dashboard - Pages 1-3
- II. General Fund Revenues – Page 4-5
- III. General Fund Expenditures – Page 6-6A
- IV. General Fund Subsidized Departments

- a) Senior center - Page 7
- V. Enterprise Funds - Pages 8-9
- VI. Investments – Page 10
- VII. Analysis of Charges for Services
 - a) Recreation Department – Page 11
- VIII. Other Funds
 - a) Road and Transportation Fund – Page 12
 - b) Building Operations-Page 13
 - c) Law Enforcement Trust Fund – Page 14
 - d) Capital Fund – Page 15
 - e) Debt Service Fund – Page 16
- IX Status of Designated Fund Balance Page 17
- X. Golf Course Financial Report – Pages 18,19 and A-1 thru C-1

The following chart is a projection of the City's projected revenues, expenditures, and general fund balance as of the end of the 2nd¹ Qtr FY2016:

Chart A – General Fund Balance Projection as of 2nd quarter FY2015-2016

Chart A- General Fund Budget Summary-FY 2015-16

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Projected Year-End</u>	<u>Variance</u>
Sources:				
General Fund beginning balance	4,391,041	4,391,041	4,391,041	-
Current revenues	14,966,290	15,104,154	14,975,285	(128,869)
Transfers in	<u>530,000</u>	<u>530,000</u>	<u>530,000</u>	<u>-</u>
Total Sources	<u>19,887,331</u>	<u>20,025,195</u>	<u>19,896,326</u>	<u>(128,869)</u>
Uses:				
Operating expenditures	14,269,359	14,765,533	14,544,050	(221,483)
Transfers out	<u>1,226,929</u>	<u>1,226,932</u>	<u>1,201,256</u>	<u>(25,676)</u>
Total Uses	<u>15,496,288</u>	<u>15,992,465</u>	<u>15,745,306</u>	<u>(247,159)</u>
General Fund ending balance	<u>4,391,043</u>	<u>4,032,730</u>	<u>4,151,020</u>	<u>118,290</u>
Projected change in fund balance		<u>(240,021)</u>		

FINANCIAL DASHBOARD

FINANCIAL INDICATORS-GENERAL FUND

	<u>Budgeted</u>	<u>Actual</u>	<u>% of budget</u>
General Fund Revenues as of 3/31/16	\$15,536,154	\$9,912,555	64% (1)
General Fund Revenues as of 3/31/15	\$15,568,496	\$9,805,813	63% (1)

General Fund Expenditures as of 3/31/16	\$15,992,465	\$7,056,596	44% (2)
General Fund Expenditures as of 3/31/15	\$15,445,004	\$7,173,138	46% (2)

	<u>As of 9/30/15</u>	<u>Projected 9/30/16</u>	<u>\$ Increase/Decrease</u>
General Fund Reserve	\$4,391,041	\$4,151,020	\$(240,021)

INVESTMENT/CASH ON HAND INDICATOR

	<u>As of 3/31/15</u>	<u>As of 3/31/16</u>	<u>\$ Increase/(Decrease)</u>
Investments/Cash on Hand	\$ 7,313,012	\$ 7,477,289	\$ 164,277

FINANCIAL INDICATORS-OTHER

	<u>Revenues as of 3/31/16</u>	<u>Expenditures as of 3/31/16</u>	<u>Deficit at 3/31/16</u>	<u>Deficit at 3/31/15</u>
Golf Course fund operating deficit requiring General Fund subsidy	\$623,839	\$814,425	\$(190,586)	\$(201,983)

	<u>Revenues as of 3/31/16</u>	<u>Expenditures as of 3/31/16</u>	<u>Deficit at 3/31/16</u>	<u>Deficit at 3/31/15</u>
Building Operation	\$ 323,991	\$ 326,860	\$ (2,869)	\$(105,483)

	<u>As of 9/30/15</u>	<u>As of 3/31/16</u>	<u>\$ Increase/(Decrease)</u>
Long-Term Debt	\$10,412,110	\$9,821,249	\$(590,861)

	<u>At 3/31/16</u>	<u>At 3/31/15</u>
% of Recreation Expenditures Collected in Fees	14.3%	9.9%

Notes:

(1) The budgeted revenues does not include the \$456,311 that was appropriated from fund balance. Additionally, you can see that for the current year our revenues are being received at a 64% rate compared to 63% for the same period last year.

(2) Actual expenditures are running slightly lower than last year 44% vs. 46% when compared to budgeted expenditures. This is due to certain capital expenditures having been purchased during the first quarter last year..

II) REVENUES

Chart B-Schedule of General Fund Budgeted and Actual Revenues
For the Period Ending March 31, 2016
(50% OF YEAR COMPLETED)

Department	2014-15	FISCAL YEAR 2015-16					Note
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 3/31/16	% OF BUDGET	PRIOR YEAR AS of 3/31/15	
Ad Valorem Taxes - Current	\$ 7,010,173	\$ 7,023,400	\$ 7,023,400	\$ 6,160,861	88%	\$ 6,092,370	1
Ad Valorem Taxes - Delinquent	89,695	80,005	80,005	150	0%	8,399	1
Utility and Franchise Taxes	2,770,921	2,754,000	2,754,000	1,090,583	40%	1,034,827	
Occupational Licenses - City	79,916	75,000	75,000	59,018	79%	59,805	
Occupational Licenses - County	21,948	20,000	20,000	11,361	57%	10,986	
Building Permits	108,265	-	-	-	-	96,815	2
Electrical Permits	59,335	-	-	-	-	27,560	2
Plumbing Permits	31,218	-	-	-	-	9,272	2
Roofing Permits	77,058	-	-	-	-	36,433	2
Mechanical Permits	27,656	-	-	-	-	10,501	2
Certification of Completions	2,440	-	-	-	-	1,065	2
Structural Permits	23,256	-	-	-	-	12,046	2
POD Permit Fees	1,625	-	-	-	-	1,000	2
Other Permits	176,858	-	-	-	-	83,692	2
Misc Plan Reviews	-	5,000	5,000	470	9%	-	
Zoning Review Fees	35,600	42,000	42,000	19,410	46%	19,000	
General Planning & Zoning Fees	11,170	-	-	-	-	2,870	
Local Option Gas Tax	380,476	387,207	387,207	190,875	49%	191,477	
Revenue sharing	454,359	457,679	457,679	222,288	49%	207,761	
Alcoholic Beverage License	11,443	15,000	15,000	224	1%	1,444	
1/2-cent Sales Tax	1,051,079	1,106,608	1,106,608	452,915	41%	440,337	
Gas Tax Rebate	8,848	11,000	11,000	-	0%	2,238	
School Crossing Guards	17,264	20,000	20,000	9,000	45%	7,670	
After School Programs	43,780	32,000	32,000	32,543	102%	24,584	
SWIM MEETS/TEAM RENTAL	4,373	-	-	-	-	4,373	
Swimming Pool Admissions	2,700	52,300	52,300	-	0%	2,700	
Annual Daddy/Daughter Dance	4,843	7,525	7,525	6,206	82%	4,843	
Pelican theatre	8,805	20,000	20,000	3,933	20%	6,620	
Vending Machines	2,311	3,000	3,000	886	30%	1,404	
Fireworks-VG	3,000	3,000	3,000	-	0%	-	
Summer Camp	139,551	160,000	160,000	45	0%	-	
Summer Camp Activity Fee	24,724	18,000	18,000	905	5%	695	
Senior Center Rental	-	1,200	1,200	-	0%	-	
Aquatic Multipurpose Room Rental	-	6,400	6,400	-	0%	-	
Fitness Room Membership	27,716	20,000	20,000	14,012	70%	14,467	
Shade Area/Umbrella Rentals	-	21,600	21,600	-	0%	-	
Yoga Classes	4,807	-	-	-	0%	3,691	
Get Fit Summer Camp	7,900	16,000	16,000	-	0%	-	
Basketball Fees	29,650	44,450	44,450	21,625	49%	19,580	
Other activities	4,025	9,730	9,730	-	0%	2,435	
Pool Rental	2,160	3,000	3,000	-	0%	2,160	
Pool Memberships	653	2,280	2,280	71	3%	953	
Jazzercise	4,206	3,600	3,600	1,635	45%	1,963	
Green Fees	870,647	1,027,535	1,027,535	455,174	44%	529,558	
Golf Memberships	68,555	68,188	68,188	19,266	28%	25,847	
Cart Rentals	48,483	72,062	72,062	25,233	35%	29,944	
Range Fees	133,414	173,101	173,101	62,528	36%	67,404	
Golf Merchandise Sales	54,920	55,000	55,000	30,090	55%	29,973	
Gift Certificate Redeemed	410	-	-	1,219	100%	332	
Golf Course Rentals	24,043	23,266	23,266	16,395	70%	15,566	
Food and Beverage	46,314	45,771	45,771	22,934	50%	22,931	
GHIN Disabled Fees	-	1,200	1,200	-	0%	-	
Copies & Other Charges	3,129	3,000	3,000	1,794	60%	1,086	
Tree Replacement	2,875	-	-	9,370	100%	1,105	
Lien Search	18,646	15,000	15,000	13,400	89%	7,975	
Re-occupancy inspection fee	24,000	22,000	22,000	11,750	53%	9,750	
Clerk of the Court - Fines	97,667	138,000	138,000	32,296	23%	32,426	
Code Enforcement tickets	73,084	25,000	25,000	3,950	16%	70,835	
Disabled Parking tickets	8,788	11,000	11,000	-	0%	8,788	
Administrative Fee-Red Light hearings	17,088	15,000	15,000	9,907	66%	7,766	
Interest-CD's	16,990	10,000	10,000	5,608	56%	2,576	
Interest - Tax Collections	823	2,000	2,000	655	33%	537	
Rent - Metro Fire	12,191	14,000	14,000	6,144	44%	5,708	
Rent - Dade Co. Library	8,253	8,300	8,300	4,127	50%	4,127	
Rent - Bus Benches	4,509	4,400	4,400	2,270	52%	2,244	
Recreational Activities	27,890	12,000	12,000	14,240	119%	11,500	
Sprint Tower	100,090	93,000	93,000	96,561	104%	92,727	
Metro PCS	-	9,000	9,000	-	0%	-	
Surplus sale of equipment	12,589	42,220	42,220	757	2%	500	
Other Miscellaneous	34,753	30,999	30,999	5,678	18%	17,499	
Insurance Reimbursement	65,984	62,000	62,000	29,658	0%	42,616	
Code Enforcement Liens	-	4,000	4,000	-	0%	1,672	

Chart B-Schedule of General Fund Budgeted and Actual Revenues
For the Period Ending March 31, 2016
(50% OF YEAR COMPLETED)

Department	2014-15	FISCAL YEAR 2015-16					Note
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 3/31/16	% OF BUDGET	PRIOR YEAR AS of 3/31/15	
Returned check charges	200	500	500	60	12%	120	
Byrne Grant	2,793	5,000	5,000		0%	2,793	
Other Grants	-		9,500	9,485	100%	-	
Red Light Fines	266,383	300,000	300,000	185,956	62%	46,872	
Proceeds from lease	-		30,364	45,893	151%	-	
ITF -Capital Projects	-		98,000	98,000	100%	-	
ITF -Building Fund	-	252,764	252,764	128,141	51%	235,000	
ITF - Sanitation Admin Fee	470,000	470,000	470,000	235,000	50%	30,000	
ITF- Stormwater Admin Fee	60,000	60,000	60,000	30,000	50%	-	
Appropriated fund balance	-		358,311		0%	-	
TOTALS >>>	\$ 15,341,318	\$ 15,496,290	\$ 15,992,465	\$ 9,912,555	62%	\$ 9,805,813	

II. REVENUES

Notes to Revenue Schedule:

- (1)** Approximately 75-90% of the annual property tax assessment is collected during the months of October thru January of each fiscal year, the City invests all excess amounts until the funds are required to pay normal operating expenditures of the City.
- (2)** The Building Department function was transferred from the General fund to a Special Revenue fund for FY2016.

III) EXPENDITURES

**Chart C-Schedule of General Fund Budgeted and Projected Expenditures
For the Period Ending March 31,2016
(50% OF YEAR COMPLETED)**

Department	FY2014-15 ACTUAL	FISCAL YEAR 2015-2016			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 3/31/2016		
General Government:						
Mayor & City Council	151,831	150,271	150,271	62,380	42%	
Office of the City Manager	344,925	348,613	348,613	170,783	49%	
Office of the City Clerk	274,367	269,386	271,252	114,898	42%	
Office of the City Attorney	161,802	166,000	166,000	77,274	47%	
Human Resource Department	220,363	223,318	223,318	102,070	46%	
Finance-Administration	490,631	495,379	495,379	226,192	46%	
Finance-Professional Services	284,284	310,403	315,788	128,155	41%	
IT Department	298,319	342,002	348,346	171,116	49%	
Planning Department	71,246	84,591	84,591	26,635	31%	
Total General Government	2,297,768	2,389,963	2,403,558	1,079,503	45%	1
Public Safety:						
Police Department	6,186,463	6,377,834	6,383,811	2,999,518	47%	
Code Enforcement	642,640	172,871	173,987	71,989	41%	
Total Public Safety	6,829,103	6,550,705	6,557,798	3,071,507	47%	1
Public Works:						
Public Works - Administration	376,000	371,649	406,250	190,060	47%	
Public Works - Streets	382,371	378,421	392,136	151,644	39%	
Public Works - Properties	567,440	652,845	655,345	283,887	43%	
Public Works - Building Maintenance	314,990	273,460	273,460	164,435	60%	
Public Works - Fleet Maintenance	80,837	45,561	43,061	(18,455)	-43%	
Total Public Works	1,721,638	1,721,936	1,770,252	771,571	44%	1
Parks and Recreation:						
Recreation	1,312,182	1,487,508	1,746,027	549,595	31%	
Aquatics	107,086	176,041	176,041	3,310	2%	
Tennis	46,963	48,623	48,623	11,598	24%	
Park Maintenance	127,409	169,793	307,171	123,804	40%	
Golf Administration	19,864	18,968	18,968	8,329	44%	
Golf Pro Shop	612,323	551,787	552,387	307,317	56%	
Golf Maintenance	1,079,343	1,154,035	1,184,708	538,142	45%	
Total Parks and Recreation	3,305,170	3,606,755	4,033,925	1,542,095	38%	
TOTAL GENERAL FUND EXPS.	14,153,679	14,269,359	14,765,533	6,464,676	44%	1
Transfers to other funds						
Debt Service fund	932,784	1,050,700	1,050,700	532,583	51%	
Senior Center Fund	127,460	176,229	176,232	59,337	34%	
Total Transfers Out:	1,060,244	1,226,929	1,226,932	591,920	48%	1
Increase (decrease) in fund balance	127,395	-	-	-		
TOTAL GENERAL FUND USES	15,341,318	15,496,288	15,992,465	7,056,596	44%	

III. EXPENDITURES

Notes to Expenditure Schedule:

- (1) All departments are within budget as of the end of the 2nd Qtr FY2016. There are variances within some departments greater/less than 50%, however these fluctuations are based on seasonality and not on definite trends that will cause the department to be over budget later in the year. Any variances greater than 60% (if any) will be addressed by us herein.

IV) FUNDS SUBSIDIZED BY GENERAL FUND

CHART D-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-SENIOR CENTER
(50% OF YEAR COMPLETED)

	FY2014-15 ACTUAL	FISCAL YEAR 2015-16			
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 3/31/2016	% OF ACTUAL VS. BUDGET
Revenues:					
USDA C-1	\$ 18,614	\$ 18,000	\$ 18,000	\$ 5,718	32%
USDA C-2	10,966	9,815	9,815	9,359	95%
Local Grants C-1	91,527	97,000	97,000	46,082	48%
Local Grants C-2	56,190	51,490	51,490	25,531	50%
Local Grants III-B	20,203	21,000	21,000	13,857	66%
LSP Grant	-	87,439	87,439	-	100%
Sales to Va Gardens	15,175	20,000	20,000	6,930	35%
Donations	1,740	-	-	1,493	100%
Total revenues	<u>278,652</u>	<u>304,744</u>	<u>304,744</u>	<u>108,970</u>	36%
Expenditures:					
Administrative Costs	167,447	179,868	179,868	87,406	49%
Catering and operating supplies	186,135	165,375	223,121	62,890	28%
Operating Costs	49,399	77,984	77,984	18,011	23%
Capital Outlay	3,131	-	-	-	0%
Total expenditures	<u>406,112</u>	<u>423,227</u>	<u>480,973</u>	<u>168,307</u>	35%
Excess (deficiency) of revenues over expenditures	<u>(127,460)</u>	<u>(118,483)</u>	<u>(176,229)</u>	<u>(59,337)</u>	34%
Other financing sources					
Transfers in	<u>127,460</u>	<u>118,483</u>	<u>176,229</u>	<u>59,337</u>	34%
Total other financing sources	<u>127,460</u>	<u>118,483</u>	<u>176,229</u>	<u>59,337</u>	34%
Net change in fund balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Beginning fund balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Ending fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

**CHART H-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-SANITATION
(50% OF YEAR COMPLETED)**

	FY2014-15 <u>ACTUAL</u>	FISCAL YEAR 2015-16			% OF ACTUAL VS. BUDGET	NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 3/31/2016</u>		
Operating revenues:						
Sanitation revenues	\$ 2,273,719	\$ 2,348,000	\$ 2,348,000	\$ 1,896,871	81%	1
Total operating revenues	<u>2,264,415</u>	<u>2,348,000</u>	<u>2,348,000</u>	<u>1,896,871</u>	81%	
Operating expenses:						
Administrative costs	1,286,203	1,332,082	1,332,082	627,049	47%	
Operations and maintenance	392,500	400,948	400,948	114,847	29%	
Disposal costs	695,812	770,706	770,706	380,177	49%	
Depreciation and amortization	92,635	93,000	93,000	46,317	50%	
Total operating expenses	<u>2,467,150</u>	<u>2,596,736</u>	<u>2,596,736</u>	<u>1,168,390</u>	45%	
Operating income (loss)	<u>(193,431)</u>	<u>(248,736)</u>	<u>(248,736)</u>	<u>728,481</u>	-293%	
Nonoperating revenues (expenses):						
Interest income	1,075	-	-	-		
Interest expense and fees	<u>(5,437)</u>	<u>(8,000)</u>	<u>(8,000)</u>	<u>(3,930)</u>	49%	
Total nonoperating revenues (expenses)	<u>(4,362)</u>	<u>(8,000)</u>	<u>(8,000)</u>	<u>(3,930)</u>	49%	
Income (Loss) before transfers	<u>(197,794)</u>	<u>(256,736)</u>	<u>(256,736)</u>	<u>724,551</u>	-282%	
Change in net assets	<u>(197,794)</u>	<u>(256,736)</u>	<u>(256,736)</u>	<u>724,551</u>	-282%	1
Total net assets, October 1	<u>462,338</u>	<u>264,545</u>	<u>264,545</u>	<u>264,545</u>		
Total net assets, September 30	<u>\$ 264,545</u>	<u>\$ 7,809</u>	<u>\$ 7,809</u>	<u>\$ 989,096</u>		

Note:

Collection of 70% of revenues is a result of the trash bills now being a part of the property tax bill which is mostly collected between October and March of each fiscal year.

**CHART I-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-STORMWATER
FOR THE PERIOD ENDING March 31, 2016
(50% OF YEAR COMPLETED)**

		FISCAL YEAR 2015-16				
	FY2014-15 ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	AS OF 3/31/2016	% OF ACTUAL VS. BUDGET	NOTES
Operating revenues:						
Residential Class I	\$ 247,362	\$ 250,000	\$ 250,000	\$ 125,909	50%	
Grant funds	-	-	-	120,549	0%	
Total operating revenues	<u>247,362</u>	<u>250,000</u>	<u>250,000</u>	<u>246,458</u>	99%	
Operating expenses:						
Administrative costs	209,573	209,758	209,758	83,215	40%	
Operations and maintenance	136,064	172,391	172,391	61,036	35%	
Depreciation and amortization	178,759	178,000	178,000	92,477	52%	
Total operating expenses	<u>524,396</u>	<u>560,149</u>	<u>560,149</u>	<u>236,728</u>	42%	
Operating income (loss)	<u>(277,034)</u>	<u>(310,149)</u>	<u>(310,149)</u>	<u>9,730</u>	-3%	
Nonoperating revenues (expenses):						
Interest & other income	-	500	500	-	0%	
Interest expense and fees	<u>(326)</u>	<u>(900)</u>	<u>(900)</u>	<u>(153)</u>	17%	
Total nonoperating revenues (exp)	<u>(326)</u>	<u>(400)</u>	<u>(400)</u>	<u>(153)</u>	38%	
Income (Loss) before transfers	<u>(277,360)</u>	<u>(310,549)</u>	<u>(310,549)</u>	<u>9,577</u>	-3%	
Change in net assets	<u>(277,360)</u>	<u>(310,549)</u>	<u>(310,549)</u>	<u>9,577</u>	-3%	
Total net assets, October 1	<u>2,451,804</u>	<u>2,174,445</u>	<u>2,174,445</u>	<u>2,174,445</u>		
Total net assets, September 30	<u>\$ 2,174,445</u>	<u>\$ 1,863,896</u>	<u>\$ 1,863,896</u>	<u>\$ 2,184,022</u>		

Notes:

**CITY OF MIAMI SPRINGS
INVESTMENT SCHEDULE
Mar-16**

<u>Institution</u>	<u>Acct#</u>	<u>Principal Amount</u>
Sabadell United Bank		\$ 2,510,730.05
<i>Subtotal Sabadell United Bank</i>		<i>\$ 2,510,730.05</i>
BB&T Money Market		\$ 4,086,147.19
<i>Subtotal BB&T</i>		<i>\$ 4,086,147.19</i>
Total all investments		<i>\$ 6,596,877.24</i>

CASH ON HAND-OPERATING ACCOUNTS:

<i>BB&T Cash on hand-Operating Acct</i>	880,411.56
Total Cash on hand as of 9/30/2015	<i>\$880,411.56</i>
<i>Total Investments and cash on hand</i>	<i>\$ 7,477,288.80</i>

RESTRICTED CASH:

BB&T LETF OPERATING ACCOUNT	\$ 397,901.93
(Law Enforcement Trust-restricted)	<i>\$ 397,901.93</i>
Suntrust Bank-Pool Construction	\$ 1,515,707.04
<i>Suntrust Bank-restricted Pool</i>	<i>\$ 1,515,707.04</i>

Chart K-Schedule of Recreation Department Operations
Period Ending March 31, 2016
(50% OF YEAR COMPLETED)

	Administrative	Pool	Tennis	Maintenance	YTD as of 3/31/2016	YTD as of 3/31/2015
Charges for Services:						
Summer Camp	\$ 950			\$	950	\$ 695
After School Care	32,543				32,543	24,584
Water Polo/Aquatics Teams					-	4,373
Swimming Pool Admissions					-	2,700
Pool rental					-	2,160
Swim lessons					-	-
Annual Daddy/Daughter Dance	6,205				6,205	4,843
Vending Machines	886				886	1,404
Fitness room membership	14,012				14,012	14,467
Pool memberships			71		71	953
Annual Turkey trot	1,348				1,348	1,680
Football					-	-
Pelican Playhouse	3,933				3,933	6,620
Rental-recreational Facilities	14,240				14,240	11,500
Basketball Program	21,625				21,625	19,580
Jazzercise Classes	1,635				1,635	1,963
Halloween					-	-
Gym Rental					-	-
Xmas at the gazebo	506				506	565
Yoga classes	-		-	-	-	3,691
Little Smart Arts	220		-	-	220	190
Total Fees Collected	98,103	71	-	-	98,174	101,968
Expenditures:						
Personnel	295,881	1,972		21,997	319,850	370,797
Operating costs	247,256	1,338	11,598	76,792	336,984	336,771
Debt Service					-	316,200
Capital outlay	6,458			25,015	31,473	4,910
Total expenditures	549,595	3,310	11,598	-	688,307	1,028,678
Excess exp. over charges for services	\$ (451,492)	\$ (3,239)	\$ (11,598)	\$ (123,804)	\$ (590,133)	\$ 926,710

Percentage of expenditures collected in fees

14.3%

NOTES TO STATEMENTS:

% collected in fees is lower than prior year due to the cost of the pool shoring project during current fiscal year.

VIII) OTHER FUNDS

CHART L-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-ROAD & TRANSPORTATION
(50% OF YEAR COMPLETED)

	FY2014-15 ACTUAL	FISCAL YEAR 2015-16			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 3/31/2016		
Revenues:						
Peoples Transportation Tax	547,964	531,333	531,333	92,873	17%	
Charges for services	17,136	17,200	17,200	11,170	100%	
Misc Revenues-Interest	84	-	-	-	100%	
Total revenues	<u>565,184</u>	<u>548,533</u>	<u>548,533</u>	<u>104,043</u>	19%	
Expenditures:						
Administrative	85,599	78,457	78,457	37,956	48%	
Contractual/Professional Services	142,663	175,938	175,938	54,488	31%	
Repairs and maintenance	368,168	276,283	307,500	147,538	48%	
Operating Supplies/Road Materials	1,290	576	576	1,248	217%	
Capital Outlay-Machinery	<u>22,763</u>	<u>149,230</u>	<u>149,230</u>	<u>15,989</u>	0%	
Total expenditures	<u>640,524</u>	<u>680,484</u>	<u>711,701</u>	<u>257,219</u>	36%	
Excess (deficiency) of revenues over expenditures	<u>(75,340)</u>	<u>(131,951)</u>	<u>(163,168)</u>	<u>(153,176)</u>	94%	
Net change in fund balance	(75,340)	(131,951)	(163,168)	(153,176)		
Beginning fund balance	<u>137,908</u>	<u>62,568</u>	<u>62,568</u>	<u>62,568</u>		
Ending fund balance	<u>\$ 62,568</u>	<u>\$ (69,383)</u>	<u>\$ (100,600)</u>	<u>\$ (90,608)</u>		

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VIII) OTHER FUNDS

CHART M-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-BUILDING OPERATIONS
(50% OF YEAR COMPLETED)

	FY2014-15 ACTUAL	FISCAL YEAR 2015-16			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 3/31/2016		
Revenues:						
Building Permits	\$ 108,265	\$ 295,196	\$ 295,196	\$ 70,731	24%	
Electrical Permits	59,335	75,000	75,000	25,832	34%	
Plumbing Permits	31,218	50,000	50,000	15,783	32%	
Roofing Permits	77,058	60,000	60,000	44,722	75%	
Mechanical Permits	27,656	20,000	20,000	39,083	195%	
Certification of Completions	1,625	2,000	2,000	750	38%	
Structural Permits	23,256	20,000	20,000	14,394	72%	
Other Permits	223,628	196,000	196,000	112,696	57%	
Total revenues	552,041	718,196	718,196	323,991	45%	
Expenditures:						
Administrative	549,515	593,747	593,747	282,361	48%	
Contractual/Professional Services	138,341	95,000	95,000	31,290	33%	
Operating expenses	38,323	29,449	29,449	13,209	45%	
Total expenditures	726,179	718,196	718,196	326,860	46%	
Excess (deficiency) of revenues over expenditures	(174,138)	-	-	(2,869)		
Net change in fund balance	(174,138)	-	-	(2,869)		
Beginning fund balance	174,138	-	-	-		
Ending fund balance	\$ -	\$ -	\$ -	\$ (2,869)		

VIII) OTHER FUNDS

CITY OF MIAMI SPRINGS
/ ACTUAL VS BUDGET REPORT-LAW ENFORCEMENT TRUST FUND
(50% OF YEAR COMPLETED)

	FY2014-15 ACTUAL	FISCAL YEAR 2015-16			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 3/31/2016		
Revenues:						
Fines and Forfeitures	3,200	-	-	35,115	100%	
Interest income	1,373	1,500	1,500	-	0%	
Total revenues	<u>4,573</u>	<u>1,500</u>	<u>1,500</u>	<u>35,115</u>	2341%	
Expenditures:						
Administration Expenses	58,429	100,451	140,031	54,027	39%	
Police education	595	30,000	30,000	11,399	38%	
Capital Outlay	-	1,500	1,500	-	0%	
Total expenditures	<u>257,506</u>	<u>131,951</u>	<u>171,531</u>	<u>65,426</u>	38%	
Excess (deficiency) of revenues over expenditures	<u>(252,933)</u>	<u>(130,451)</u>	<u>(170,031)</u>	<u>(30,311)</u>	18%	
Net change in fund balance	(252,933)	(130,451)	(170,031)	(30,311)		
Beginning fund balance	<u>682,996</u>	<u>430,063</u>	<u>430,063</u>	<u>430,063</u>		
Ending fund balance	<u>\$ 430,063</u>	<u>\$ 299,612</u>	<u>\$ 260,032</u>	<u>\$ 399,752</u>		

VIII) OTHER FUNDS

CITY OF MIAMI SPRINGS ACTUAL VS BUDGET REPORT-CAPITAL FUND (50% OF YEAR COMPLETED)

	FY2014-15 ACTUAL	FISCAL YEAR 2015-16				NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 3/31/2016	% OF ACTUAL VS. BUDGET	
Revenues:						
Intergovernmental	\$ -	\$ -	\$ -	\$ -	0%	
Interest and Other Income	1,788	-	-	1,673	0%	
Total revenues	1,788	-	-	1,673	100%	
Expenditures:						
General government	711	-	-	-	0%	
Capital Outlay	2,035,304	-	4,097,181	2,364,705	58%	
Total expenditures	2,036,015	-	4,097,181	2,364,705	58%	
Excess (deficiency) of revenues over expenditures	(2,034,227)	-	(4,097,181)	(2,363,032)	58%	
Other financing sources						
Issuance of Debt	5,586,998	-	-	-	0%	
Transfers in	-	-	49,112	-	0%	
Total other financing sources	5,586,998	-	49,112	-	0%	
Net change in fund balance	3,552,771	-	(4,048,069)	(2,363,032)	58%	
Beginning fund balance	495,298	-	4,048,069	4,097,181		
Ending fund balance	4,048,069	-	-	\$ 1,734,149		

VIII) OTHER FUNDS

CITY OF MIAMI SPRINGS ACTUAL VS BUDGET REPORT-DEBT SERVICE FUND (50% OF YEAR COMPLETED)

	FY2014-15 <u>ACTUAL</u>	FISCAL YEAR 2015-16			% OF ACTUAL VS. BUDGET	<u>NOTES</u>
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 3/31/2016</u>		
Expenditures:						
Principal Payments	2,707,671	896,519	896,519	636,754	71%	
Interest Payments	208,497	284,373	284,373	148,084	52%	
Administrative	-	-	-	350	0%	
Total expenditures	<u>2,916,168</u>	<u>1,180,892</u>	<u>1,180,892</u>	<u>785,188</u>	66%	
Excess (deficiency) of revenues over expenditures	<u>(2,916,168)</u>	<u>(1,180,892)</u>	<u>(1,180,892)</u>	<u>(785,188)</u>	66%	
Other financing sources						
Transfers in	<u>932,784</u>	<u>1,180,892</u>	<u>1,180,892</u>	<u>785,188</u>	66%	
Total other financing sources	<u>2,919,517</u>	<u>1,180,892</u>	<u>1,180,892</u>	<u>785,188</u>	66%	
Net change in fund balance	<u>3,349</u>	<u>-</u>	<u>-</u>	<u>-</u>	100%	
Beginning fund balance	<u>496</u>	<u>3,844</u>	<u>3,844</u>	<u>3,844</u>		
Ending fund balance	<u>3,844</u>	<u>3,844</u>	<u>3,844</u>	<u>\$ 3,844</u>	100%	

CITY OF MIAMI SPRINGS
PROPOSED GENERAL FUND BALANCE DESIGNATIONS
PROJECTED FISCAL YEAR 2015-2016

DESIGNATION	Actual Balance 9/30/2015	FY2015-16 Additions Reductions		Projected Balance 9/30/2016
1) Additional Contingency-Hurricane Costs (over and above the 25% reserve requirement)	500,000			500,000
2) Council Studio for televising meetings	10,000			10,000
3) Racquetball court maintenance	10,000			10,000
4) Purchase of 2 pre-fab restrooms for the golf course-pending approval to hook up to existing septic tanks.	35,000		-600	34,400
5) Tot Lot playground	90,000	41,000	-131000	-
6) Mold cleaning/treatment Community Center	47,156	(18,437)	-28719	-
7) Golf Phase I Derm/RER paving	45,000			45,000
8) Golf storage cabinets at Pro Shop	3,500			3,500
9) Golf new phone system	4,500			4,500
10) Golf-mew pick up truck	22,500			22,500
11) New Senior Center Building	25,000			25,000
12) Stripping/cleaning Senior Center floors	1,800			1,800
13) Police-Point Blank active shooter kits	17,700		-14085	3,615
14) Police Paraclete MICH ballistic helmet	15,400		-14625	775
15) Police-AVON C50 first responder gas mask	17,505		-14326	3,179
15) Six laptops	-	14,326	-14326	-
16) Police Automatic license plate reader	20,980		-20980	-
17) Tennis Facility at Golf Course	25,000	(22,563)		2,437
	-			-
	-	-	-	-
Total proposed designations	\$ 891,041	\$ 14,326	\$(238,661)	\$ 666,706
Total Available Fund Balance	4,391,041	14,326	(238,661)	4,166,706
Unrestricted, Undesignated fund Balance	3,500,000			3,500,000
25% of FY15-16 Operating expenditures.....				\$ 3,500,000
Excess(deficit) funds available for designation				\$ 0


CITY OF MIAMI SPRINGS



Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
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TO: The Honorable Mayor Xavier Garcia and Members of the City Council

VIA: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Finance Director 

DATE: April 25, 2016

SUBJECT: Golf Course (UNAUDITED) Financials for the quarter ending March 31, 2016.

Attached hereto are the unaudited financial reports for the Golf Course Fund for the quarter ending March 31, 2016. As in the past, the report is divided into three sections as follows: 1) Section A is a comparative profit and loss statement for the quarters ending March 31st for fiscal years 2016, 2015, and 2014. 2) Section B is a fiscal year-to-date actual to budget comparison for FY2016. 3) Section C is the FY 2016 year-to-date rounds report.

Key Financial Indicators

The following are key year-to-date indicators from pages A-1, A-2, and C-1 of the attached report.

	Ending 3/31/2016	Ending 3/31/2015	% Change From 3/31/15	Ending 3/31/2014	% Change From 3/31/14
<u>Golf Operations:</u>					
Total Revenues	623,839	721,465	-13.5%	638,208	-2.3%
Operating Profit (Loss)	(182,757)	(193,275)	-5.4%	(301,477)	-39.4%
Profit(Loss)including non-golf costs	(190,586)	(201,983)	-5.6%	(313,234)	-39.2%
Pro Shop Costs	307,318	310,069	-0.9%	290,126	5.9%
Maintenance Costs	507,778	601,900	-15.6%	649,559	-21.8%
Total Rounds Played	15,154	16,445	-7.9%	16,360	-7.4%
Total Greens Revenues	503,823	588,311	-14.4%	526,137	-4.2%
Average per Round	33.25	35.77	-7.0%	32.16	3.4%
Memberships Sold	42,798	56,929	-24.8%	56,853	-24.7%
Driving Range revenues	62,528	67,407	-7.2%	71,035	-12.0%

Key Financial Indicators (continued)

As you can see from this matrix, the golf revenues decreased by 13.5% from the prior year and 2.3% from FY2014, rounds are down by 7.9%, and driving range revenues are down 7.2%. Memberships sold are approx. 24.8% less than the prior year. These decreases in revenue are mainly due to the bad weather experienced during the last quarter.

On the cost side, YTD maintenance costs are down 15.6% from last year. Pro shop costs are also down 0.9% from last year. The operating loss is \$182,757 compared to a loss of \$193,275 last year.

The total bottom line YTD loss is \$190,586 compared to a loss of \$201,983 last year and a loss of \$313,234 for the same period of FY2014.

Page A-1 is a comparative profit and loss for the six months ended 3/31/16, 3/31/15, and 3/31/14.

Page A-2 is a comparative profit and loss for the six months ended 3/31/16, 3/31/15, and 3/31/14 for the pro shop operation only. The total YTD loss for the current year is \$182,257 compared to losses of \$193,275 as of 3/31/15 and \$301,477 as of 3/31/14.

Page B-1 provides an actual to budget comparison for the current fiscal year.

Page C-1 is an analysis of rounds played for the first half of the year shows a 7.9% decrease in rounds played and a corresponding 14.4% decrease in greens revenues. Our average per round is \$33.25 compared to \$35.77 for the same period last year. We have a total of 15,154 rounds played for the first six months of the fiscal year compared to 16,445 for the prior period.

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING:**

	<u>3/31/2016</u>	<u>3/31/2015</u>	<u>3/31/2014</u>
TOTAL PRO-SHOP AND GOLF COURSE- REVENUES	<u>632,839</u>	<u>721,465</u>	<u>638,208</u>
TOTAL PERSONNEL SERVICES	<u>158,869</u>	<u>160,979</u>	<u>166,823</u>
TOTAL OPERATING EXPENDITURES	<u>590,530</u>	<u>685,692</u>	<u>657,555</u>
TOTAL MANAGEMENT OPERATING EXPENDITURES	<u>749,399</u>	<u>846,671</u>	<u>824,378</u>
NET MANAGEMENT EXCESS OF EXP. OVER REV.	<u>(116,560)</u>	<u>(125,206)</u>	<u>(186,170)</u>

OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE GOLF COURSE:

ADMINISTRATIVE EXPENSES	8,329	8,708	11,757
PROCEEDS FROM DEBT - MAINTENANCE IMPROVEMENTS O/T BUILDINGS	(30,364)	-	(623,843)
DEBT SERVICE PAYMENT-MAINTENANCE MACHINERY & EQUIPMENT	600	65,298	85,502
DEBT SERVICE PAYMENT-MAINTENANCE MACHINERY & EQUIPMENT	65,097	2,771	-
DEBT SERVICE PAYMENT-MAINTENANCE MACHINERY & EQUIPMENT-MAINTENANCE	-	-	-
DEBT SERVICE PAYMENT-MAINTENANCE MACHINERY & EQUIPMENT-MAINTENANCE	<u>30,364</u>	<u>-</u>	<u>653,648</u>
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>74,026</u>	<u>76,777</u>	<u>127,064</u>
EXCESS EXPENDITURES OVER REVENUES	<u>\$ (190,586)</u>	<u>\$ (201,983)</u>	<u>\$ (313,234)</u>

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING:**

	<u>3/31/2016</u>	<u>3/31/2015</u>	<u>3/31/2014</u>
REVENUES			
GREEN FEES	\$ 456,393	\$ 529,898	\$ 472,356
MEMBERSHIPS	19,266	25,847	26,003
CART REVENUES	25,233	29,844	27,743
RANGE FEES	62,528	67,407	71,035
GOLF - OTHER REVENUES	16,395	38,497	8,945
MERCHANDISE SALES	53,024	29,972	32,126
TOTAL PRO SHOP REVENUES	<u>632,839</u>	<u>721,465</u>	<u>638,208</u>
PERSONNEL EXPENSES			
REGULAR SALARIES	55,769	54,862	72,142
PART TIME SALARIES	71,852	73,444	60,376
OVERTIME	-	4	-
SEASONAL & OTHER	-	-	-
FICA TAXES	9,736	9,814	10,135
PENSION	7,630	7,578	8,874
MEDICAL INSURANCE	9,964	11,401	12,140
WORKER'S COMPENSATION	3,918	3,876	3,156
TOTAL PERSONNEL SERVICES	<u>158,869</u>	<u>160,979</u>	<u>166,823</u>
OPERATING EXPENSES			
CONTRACTUAL SERVICES	1,642	844	4,899
RENTALS AND LEASES	38,273	29,894	33,972
REPAIRS AND MAINTENANCE	2,242	1,852	1,521
PRINTING AND BINDING	4,659	2,616	3,799
PROMOTIONS & ADVERTISING	25,925	28,758	8,949
OTHER CHARGES - BANK & CREDIT CARD CHARGES	5,773	12,260	12,751
OPERATING SUPPLIES	2,393	3,223	4,657
UTILITY SERVICES-ELECTRICITY	6,738	7,294	9,999
UTILITY SERVICES-WATER	239	225	505
LIABILITY INSURANCE	8,058	8,214	6,214
TELECOMMUNICATIONS	5,406	5,432	4,948
MERCHANDISE	39,769	36,474	26,117
DRIVING RANGE	3,747	6,820	4,285
OFFICE SUPPLIES	2,031	1,563	198
DUES AND MEMBERSHIPS	954	1,690	489
ADMINISTRATIVE EXPENSES (SHARED @ 50%)	-	1,931	-
MAINTENANCE (Department Total)	<u>442,681</u>	<u>536,602</u>	<u>534,252</u>
TOTAL OPERATING EXPENDITURES	<u>590,530</u>	<u>685,692</u>	<u>657,555</u>
TOTAL PRO SHOP OPERATION EXPENDITURES	<u>749,399</u>	<u>846,671</u>	<u>824,378</u>
OPERATING PROFIT (LOSS) BEFORE OTHER COSTS	<u>(116,560)</u>	<u>(125,206)</u>	<u>(186,170)</u>
OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP			
DEBT SERVICE PAYMENT-MAINTENANCE	65,097	65,298	85,502
MACHINERY & EQUIPMENT-MAINTENANCE	30,364	-	653,648
PROCEEDS FROM DEBT -MAINTENANCE	(30,364)	-	(623,843)
MACHINERY & EQUIPMENT	-	2,771	-
IMPROVEMENT O/T BUILDINGS	600	-	-
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>65,697</u>	<u>68,069</u>	<u>115,307</u>
NET PROFIT (LOSS)	<u>\$ (182,257)</u>	<u>\$ (193,275)</u>	<u>\$ (301,477)</u>

**CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS ACTUAL- MAINTENANCE EXPENSES
FOR THE PERIOD ENDING:**

MAINTENANCE

	<u>3/31/2016</u>	<u>3/31/2015</u>	<u>3/31/2014</u>
PERSONAL SERVICES			
REGULAR SALARIES	\$ 56,311	\$ 31,482	\$ 31,123
PAYROLL TAXES	4,148	2,268	2,261
PENSION	8,169	4,685	4,223
MEDICAL INSURANCE	8,655	5,931	4,990
WORKER'S COMPENSATION	2,478	1,182	900
TOTAL PERSONAL SERVICES	<u>79,761</u>	<u>45,548</u>	<u>43,497</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES	13,123	4,559	25,284
CONTRACTUAL SERVICES	157,420	221,744	171,327
REPAIRS AND MAINTENANCE	46,574	33,345	94,735
UTILITY SERVICES-ELECTRICITY	9,985	10,715	12,672
UTILITY SERVICES-WATER	5,953	2,390	3,594
OPERATING SUPPLIES	92,661	148,429	127,783
FUEL, OILS, LUBRICANTS	23,729	29,991	28,223
LIABILITY INSURANCE	7,110	6,306	4,458
TELECOMMUNICATIONS	335	329	517
EDUCATION AND TRAINING	3,793	3,840	2,474
UNIFORMS	-	-	1,645
RENTALS AND LEASES	2,237	29,406	18,043
TOTAL OPERATING EXPENSES :	<u>362,920</u>	<u>491,054</u>	<u>490,755</u>
MACHINERY AND EQUIPMENT	<u>30,364</u>	<u>-</u>	<u>653,648</u>
TOTAL CAPITAL OUTLAY :	<u>30,364</u>	<u>-</u>	<u>653,648</u>
PRINCIPAL PAYMENTS	65,097	65,298	85,502
PROCEEDS FROM DEBT -MAINTENANCE	<u>(30,364)</u>	<u>-</u>	<u>(623,843)</u>
TOTAL DEBT SERVICE	<u>34,733</u>	<u>65,298</u>	<u>(538,341)</u>
TOTAL MAINTENANCE	<u>\$ 507,778</u>	<u>\$ 601,900</u>	<u>\$ 649,559</u>

CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS ACTUAL- ADMINISTRATION EXPENSES
FOR THE PRIOD ENDING:

ADMINISTRATION

	<u>3/31/2016</u>	<u>3/31/2015</u>	<u>3/31/2014</u>
OPERATING EXPENSES			
UTILITY SERVICES-ELECTRICITY	2,947	3,326	5,361
RISK MANAGEMENT	<u>5,382</u>	<u>5,382</u>	<u>6,396</u>
TOTAL OPERATING EXPENSES :	<u>8,329</u>	<u>8,708</u>	<u>11,757</u>
TOTAL ADMINISTRATION	<u>\$ 8,329</u>	<u>\$ 8,708</u>	<u>\$ 11,757</u>

CITY OF MIAMI SPRINGS, FLORIDA
GOLF & COUNTRY CLUB
ACTUAL VERSUS BUDGET
FOR THE PERIOD ENDING 3/31/16

	YTD <u>Actual</u>	YTD <u>Budget</u>	Variance Positive (Negative)
TOTAL PRO-SHOP- REVENUES	<u>632,839</u>	<u>1,464,923</u>	<u>(832,084)</u>
TOTAL OPERATING EXPENDITURES	<u>749,399</u>	<u>1,575,938</u>	<u>826,539</u>
OPERATING PROFIT (LOSS) BEFORE CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>(116,560)</u>	<u>(111,015)</u>	<u>(5,545)</u>
<u>OTHER REVENUES, TRANSFERS, AND EXPENDITURES:</u>			
DEBT SERVICE PAYMENT-MAINTENANCE	65,097	130,193	65,096
PROCEEDS FROM DEBT -MAINTENANCE	(30,364)	(30,364)	-
MACHINERY & EQUIPMENT-MAINTENANCE	30,364	30,364	-
IMPROVEMENTS O/T BUILDINGS	<u>600</u>	<u>-</u>	<u>(600)</u>
TOTAL CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>65,697</u>	<u>130,193</u>	<u>64,496</u>
OPERATING PROFIT (LOSS) BEFORE NON-OPERATING COSTS	<u>(182,257)</u>	<u>(241,208)</u>	<u>58,951</u>
<u>NON-OPERATING COSTS:</u>			
CITY ADMINISTRATIVE EXPENSES	<u>8,329</u>	<u>18,968</u>	<u>10,639</u>
TOTAL OTHER NON-OPERATING COSTS	<u>8,329</u>	<u>18,968</u>	<u>10,639</u>
OPERATING PROFIT (LOSS)	<u>\$ (190,586)</u>	<u>\$ (260,176)</u>	<u>\$ 69,590</u>

CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS BUDGET-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING 3/31/16

	YTD <u>ACTUAL</u>	YTD <u>BUDGET</u>	Variance Positive (Negative)
REVENUES			
GREEN FEES	\$ 456,393	\$ 1,027,535	\$ (571,142)
MEMBERSHIPS	19,266	68,188	(48,922)
CART REVENUES	25,233	72,062	(46,829)
RANGE FEES	62,528	173,101	(110,573)
GOLF - OTHER REVENUES	16,395	23,266	(6,871)
MERCHANDISE SALES	53,024	100,771	(47,747)
TOTAL PRO SHOP REVENUES	<u>632,839</u>	<u>1,464,923</u>	<u>(832,084)</u>
PERSONNEL EXPENSES			
REGULAR SALARIES	55,769	134,344	78,575
PART TIME SALARIES	71,852	91,462	19,610
OVERTIME	-	-	-
FICA TAXES	9,736	16,525	6,789
PENSION	7,630	13,045	5,415
MEDICAL INSURANCE	9,964	19,123	9,159
WORKER'S COMPENSATION	3,918	7,835	3,917
TOTAL PERSONNEL SERVICES	<u>158,869</u>	<u>282,334</u>	<u>123,465</u>
OPERATING EXPENSES			
CONTRACTUAL & PROFESSIONAL SERVICES	1,642	2,300	658
RENTALS AND LEASES	38,273	61,950	23,677
REPAIRS AND MAINTENANCE	2,242	9,009	6,767
FUEL, OILS, LUBRICANTS	-	3,000	3,000
PRINTING AND BINDING	4,659	5,000	341
PROMOTIONS & ADVERTISING	25,925	32,200	6,275
OTHER CHARGES - BANK & CREDIT CARD CHARGES	5,773	25,000	19,227
OPERATING SUPPLIES	2,393	4,300	1,907
UTILITY SERVICES-ELECTRICITY	6,738	17,700	10,962
UTILITY SERVICES-WATER	239	551	312
LIABILITY INSURANCE	8,058	16,118	8,060
TELECOMMUNICATIONS	5,406	11,125	5,719
MERCHANDISE	39,769	63,000	23,231
DRIVING RANGE	3,747	11,000	7,253
OFFICE SUPPLIES	2,031	3,700	1,669
DUES AND MEMBERSHIPS	954	3,500	2,546
TRAVEL	-	-	-
MAINTENANCE (Department Total)	<u>442,681</u>	<u>1,024,151</u>	<u>581,470</u>
TOTAL OPERATING EXPENDITURES	<u>590,530</u>	<u>1,293,604</u>	<u>703,074</u>
TOTAL PRO SHOP OPERATION EXPENDITURES	<u>749,399</u>	<u>1,575,938</u>	<u>826,539</u>
OPERATING PROFIT (LOSS) BEFORE OTHER COSTS	<u>(116,560)</u>	<u>(111,015)</u>	<u>(5,545)</u>
OTHER (REVENUES) COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP			
TRANSFERS TO DEBT SERVICE FUND	65,097	130,193	65,096
PROCEEDS FROM DEBT -MAINTENANCE	(30,364)	(30,364)	-
MACHINERY & EQUIPMENT-MAINTENANCE	30,364	30,364	-
IMPROVEMENT O/T BUILDINGS	600	-	(600)
TOTAL OTHER (REVENUES) COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>65,697</u>	<u>130,193</u>	<u>64,496</u>
NET PROFIT (LOSS)	<u>\$ (182,257)</u>	<u>\$ (241,208)</u>	<u>\$ 58,951</u>

CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS BUDGET- MAINTENANCE EXPENSES
FOR THE PERIOD ENDING 3/31/16

<u>MAINTENANCE</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>Variance Positive (Negative)</u>
PERSONAL SERVICES			
REGULAR SALARIES	\$ 56,311	\$ 142,828	\$ 86,517
PAYROLL TAXES	4,148	9,185	5,037
PENSION	8,169	16,744	8,575
MEDICAL INSURANCE	8,655	23,528	14,873
WORKER'S COMPENSATION	2,478	4,956	2,478
TOTAL PERSONAL SERVICES	79,761	197,241	117,480
OPERATING EXPENSES			
PROFESSIONAL SERVICES	13,123	20,000	6,877
CONTRACTUAL SERVICES	157,420	340,000	182,580
REPAIRS AND MAINTENANCE	46,574	114,800	68,226
UTILITY SERVICES-ELECTRICITY	9,985	22,500	12,515
UTILITY SERVICES-WATER	5,953	5,916	(37)
OPERATING SUPPLIES	92,661	208,500	115,839
FUEL, OILS, LUBRICANTS	23,729	60,000	36,271
LIABILITY INSURANCE	7,110	14,218	7,108
TELECOMMUNICATIONS	335	576	241
DUES AND SUBSCRIPTIONS	-	900	900
EDUCATION AND TRAINING	3,793	4,500	707
UNIFORMS	-	2,500	2,500
RENTALS AND LEASES	2,237	32,500	30,263
TOTAL OPERATING EXPENSES :	362,920	826,910	463,990
MACHINERY AND EQUIPMENT	30,364	30,364	-
TOTAL CAPITAL OUTLAY :	30,364	30,364	-
TRANSFERS TO DEBT SERVICE FUND	65,097	130,193	65,096
PROCEEDS FROM DEBT -MAINTENANCE	(30,364)	(30,364)	-
TOTAL DEBT SERVICE	34,733	99,829	65,096
TOTAL MAINTENANCE	\$ 507,778	\$ 1,154,344	\$ 646,566

CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS BUDGET- ADMINISTRATION EXPENSES
FOR THE PERIOD ENDING 3/31/16

<u>ADMINISTRATION</u>	YTD <u>ACTUAL</u>	YTD <u>BUDGET</u>	Variance Positive (Negative)
OPERATING EXPENSES			
UTILITY SERVICES-ELECTRICITY	2,947	8,200	5,253
RISK MANAGEMENT	5,382	10,768	5,386
TOTAL OPERATING EXPENSES :	8,329	18,968	10,639
TOTAL ADMINISTRATION	<u>\$ 8,329</u>	<u>\$ 18,968</u>	<u>\$ 10,639</u>

CHART E

**MIAMI SPRINGS GOLF & COUNTRY CLUB
ANALYSIS OF ROUNDS PLAYED
FOR THE SIX MONTHS ENDING:**

GREEN & CART FEES

TYPE
RACK RATES

Weekend Non-Resident
Weekday Non-Resident
Weekend/Holiday Resident
Weekend MS?VG Resident
Weekday MS/VG Resident
Weekday Dade Resident
Weekend dade Resident
Weekday Resident
TOTALS FOR TOP RACK RATES

**SEASONAL(A); DISCOUNT(B);
PROMOTIONAL RATES(C)**

Twi-Light-Weekday
Twi-Light-Weekend
Shootout (C)
Group Rate Weekend
Public Service Employees
Premier Card Weekend
GolfNow
Junior
Premier Card-Weekday
Can-Am Golf (B)
Tax Exempt Tournament
Non Resident Walker
MS?VG Walker
**TOTALS FOR OTHER DISCOUNTED
RACK RATES**

TOTALS FOR ALL RACK RATES

Membership Activity:

Member 18 Hole cart
9-Hole Member Cart Rate
Trail Fee
Membership pro rated income
Member walk
TOTALS FOR ALL MEMBER ROUNDS

TOTALS FOR ALL PAID ROUNDS THRU 12/31/09

Employee Rounds
Comp rounds

3/31/2016						3/31/2015		
Number	%	Revenues	%	Avg Per Round		Number	Revenues	Avg Per Round
9	0.1%	568	0.1%	63.11		197	14,656	74.40
36	0.2%	2,842	0.6%	78.94		452	29,239	64.69
	0.0%		0.0%	-		3	165	55.00
674	4.4%	27,655	5.5%	41.03		1,260	55,695	44.20
1,282	8.5%	50,804	10.1%	39.63		1,083	41,827	38.62
541	3.6%	27,250	5.4%	50.37		495	23,151	46.77
988	6.5%	55,075	10.9%	55.74		1,972	104,931	53.21
399	2.6%	20,192	4.0%	50.61		653	30,964	47.42
3,929	25.9%	\$ 184,386	36.6%	\$ 46.93		6,115	\$ 300,628	\$ 49.16
1,296	8.6%	53,588	10.6%	41.35		1,550	62,213	40.14
1,148	7.6%	46,480	9.2%	40.49		1,371	56,568	41.26
403	2.7%	13,806	2.7%	34.26		476	16,372	34.39
64	0.4%	2,560	0.5%	40.00		-	-	-
607	4.0%	23,515	4.7%	38.74		1,038	41,220	39.71
286	1.9%	8,566	1.7%	29.95		177	6,285	35.51
3,155	20.8%	74,299	14.7%	23.55		1,602	7,877	4.92
109	0.7%	2,025	0.4%	18.58		201	3,984	19.82
310	2.0%	7,750	1.5%	25.00		124	3,705	29.88
271	1.8%	10,985	2.2%	40.54		98	3,889	39.68
369	2.4%	14,255	2.8%	38.63		246	10,562	42.93
	0.0%		0.0%	-		6	185	30.83
	0.0%		0.0%	-		19	482	25.37
8,018	52.9%	\$ 257,829	51.2%	\$ 32.16		6,908	\$ 213,342	\$ 30.88
11,947	78.8%	\$ 442,215	87.8%	\$ 37.01		13,023	\$ 513,970	\$ 39.47
1,049	6.9%	25,383	5.0%	-		1,156	29,944	25.90
489	3.2%	14,670	2.9%	-		515	15,450	30.00
3	0.0%	2,325	0.5%	-		4	3,100	0
	0.0%	19,230	3.8%	0			25,847	0
1,666	11.0%		0.0%	0		1,747		0
3,207	21.2%	\$ 61,608	12.2%	\$ 19.21		3,422	\$ 74,341	\$ 21.72
15,154	100.0%	\$ 503,823	100.0%	\$ 33.25		16,445	\$ 588,311	\$ 35.77
137		-				79	-	
11		-				31	-	

Note:

Data from GolfTrac application with exception of Membership Pro Rated Income from HTE.