



**REVISED**

**CITY OF MIAMI SPRINGS, FLORIDA**

**Mayor Maria Puente Mitchell**

**Vice Mayor Walter Fajet, Ph. D.  
Councilwoman Jacky Bravo**

**Councilman Bob Best  
Councilman Victor Vazquez, Ph. D.**

*Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."*

**CITY COUNCIL SPECIAL MEETING AGENDA**

**Wednesday, July 20, 2022 – 5:01 p.m.**

**City Hall, Council Chambers, 201 Westward Drive, Miami Springs, Florida  
(In-person and virtually. See pages 3-4 for additional information)**

- 1. Call to Order/Roll Call**
- 2. Invocation by Councilman Walter Fajet**
- 3. Pledge of Allegiance**
- 4. Public Comments**

**5. A) Resolution** - A Resolution Of The Mayor And City Council Of The City Of Miami Springs, Florida, Declaring, As Required By Section 200.065, Florida Statutes, The City's Proposed Millage Rate, Rolled-Back Rate Computed Pursuant To Section 200.065(1), Florida Statutes, And The Date, Time And Place At Which The First And Second Public Budget Hearings Will Be Held To Consider The Proposed Millage Rate And The Tentative Budget For Fiscal Year 2022-2023; Directing The City Clerk And City Manager To File This Resolution With The Miami-Dade County Property Appraiser; Authorizing The City Manager To Change Budget Hearing Dates, If Needed; And Providing For An Effective Date

**B) Resolution** - A Resolution Of The Mayor And City Council Of The City Of Miami Springs, Florida, Expressing The City's Intent To Provide Property Tax Relief By Reducing Its Millage Upon Approval Of The City's Annexation Application Which Is Pending Before The Miami-Dade County Board Of County Commissioners; Providing For Transmittal; And Providing For An Effective Date

- 6. Adjourn**



## CITY OF MIAMI SPRINGS PUBLIC MEETING NOTICE

The City of Miami Springs will hold a Council meeting on:  
**Wednesday, July 20, 2022 at 5:01 p.m. at**  
**City Hall, Council Chambers, 201 Westward Drive, Miami Springs, Florida**  
**(Physical Meeting Location)**

The meeting agenda is available online at: <https://www.miamisprings-fl.gov/meetings>

Elected officials and City staff will participate from the physical meeting location. Members of the public may attend the meeting in person at the physical meeting location, or, alternatively, may watch or call in to the meeting by following these instructions:

### ATTEND THE MEETING IN PERSON AT THE PHYSICAL MEETING LOCATION

The meeting will be held in person at the physical meeting location stated above. Admission to the physical meeting location is on a first-come, first-serve basis and space is limited. Doors will open 30 minutes prior to the meeting start time. The City highly encourages those in attendance to wear facial coverings and abide by social distancing as recommended by the CDC.

### WATCH THE MEETING

- **Comcast/Xfinity:** Channel 77 (Meeting will not be live broadcast, but will be available for later viewing)
- **YouTube:** <https://www.youtube.com/channel/UC2at9KNnqUxZRSw1UkhdHLQ/featured>
- **From your computer/mobile device:** <https://www.miamisprings-fl.gov/meetings>

### CALL IN TO THE PUBLIC MEETING

**Dial 305-805-5151 or 305-805-5152**

*(Alternatively, you may also dial the phone numbers below to join the meeting:*  
1 (646) 558 8656, 1 (301) 715 8592, 1 (312) 626 6799, 1 (669) 900 9128, 1 (253) 215 8782,  
1 (346) 248 7799) **then input the Meeting ID: 863-9512-4146, followed by #.**  
**There is no participant ID. Press # again.**

Any person requiring special accommodations to access this proceeding is asked to advise the City at least 2 days before the proceeding by contacting the City Clerk at [cityclerk@miamisprings-fl.gov](mailto:cityclerk@miamisprings-fl.gov)

### PUBLIC COMMENTS WILL BE ACCEPTED BY THE FOLLOWING MEANS:

**EMAILED COMMENTS:** Members of the public may email their public comments to the City in advance of the meeting. Please email the City at [cityclerk@miamisprings-fl.gov](mailto:cityclerk@miamisprings-fl.gov) by 12:00 p.m. on the day of the meeting with the subject line "PUBLIC COMMENT" and the following information in the body of the email: Your Name, Address, if you are a hired Consultant or City Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization. Please limit your comments to no more than 350 words. Public comments received via email may be read into the record during the public comment portion of the agenda, if any.

**IN-PERSON COMMENTS:** Members of the public may attend the meeting at the physical meeting location stated above and deliver their public comments in person during the public comment portion of the agenda.

**VIRTUAL COMMENTS:** *Public comments will also be accepted during the meeting using the virtual meeting platform as follows:*

**By telephone:** To ask to speak during the meeting, call in to the meeting using the instructions above. Please press \*9 from your telephone and you will be called on to speak during public comments and identified by the last 4-digits of your telephone number.

During the meeting, when your name or the last 4-digits of your telephone number is called, you will be unmuted and you may deliver your comments.

Please be sure to be in a quiet area to avoid unnecessary noise. Please provide the following information before

delivering your comments: Your Name, Address, if you are a hired Consultant or City Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization.

A time limit may be imposed for each speaker during public comment.  
Your cooperation is appreciated in observing the time limit.

Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments when addressing the Council during public comments.

#### **PUBLIC RECORDS**

The meeting will be recorded for later viewing and is a public record. The virtual chat, if any, will be saved and is a public record. Minutes of the meeting will be taken and will be made available.

#### **NOTICE PURSUANT TO §286.0105, FLORIDA STATUTES**

**IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

#### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding is asked to advise the City at least 2 days before the proceeding by contacting the City Clerk's Office at 305-805-5006.

#### **LOBBYING ACTIVITIES**

In accordance with Section 33-01 of the City Code, adopting Section 2-11.1(s) of the Miami-Dade County Code, any person engaging in lobbying activities, as defined therein, must register at the City Clerk's Office before addressing the City Council on the agenda items or engaging in lobbying activities. Specifically, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk and online at: <https://www.miamisprings-fl.gov/cityclerk/lobbyist-registration-form-0>.

**Have questions or need additional information?**

**Write:** [cityclerk@miamisprings-fl.gov](mailto:cityclerk@miamisprings-fl.gov)

**Call: 305-805-5006**

**Mail: 201 Westward Drive, Miami Springs, FL 33166**



# AGENDA MEMORANDUM

**Meeting Date:** 07/20/2022

**To:** The Honorable Mayor Maria Puente Mitchell and City Council

**From:** William Alonso, City Manager

**Subject:** FY2022-23 Millage Setting Meeting

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**The Administration recommends setting the millage cap at 6.9900 and use available reserves to fund the \$123,478 deficit. This cap would allow us to show Council's and the Administration's commitment to keep reducing millage rates in the city. The last time our millage rate was under 7 was in 2012 when it was set at 6.7400, our highest rate was in 2003 when the millage was 8.7440. We are currently projecting to have excess fund balance of approx. \$300,000 at the end of FY21-22 so we would have an additional \$176,522 that Council could use to fund some of the wish list items or any other items Council may be considering for next budget year.**

**As you are aware, the millage rate you set tonight will be the "cap" for the upcoming budget year, Council may lower the rate after all budget meetings are completed but it may not set a rate higher than the cap approved tonight.**

The July 1 property value assessment was 1,449,806,131 or almost \$122.2 million or 9.2% higher than the prior year's assessment of \$1,327,611,697. This represents approx. \$812,000 in net additional ad valorem revenues for next year at the proposed millage rate of 6.9900.

This year's assessment increase is assessments of \$122.2 million is mainly due to the fact that last year assessments for hotel properties were decreased by almost 8.7%, additionally the Save Our Homes increase in residential homes is 3% this year as opposed to 1.4 in the prior year.

For FY22-23 each .10 reductions in millage is equivalent to \$130,684.

In order to prepare for this millage setting meeting, we have prepared various millage scenarios as follows:

1. **At the current millage rate of 7.2095, the budget will create a surplus of \$177,322. This scenario also includes the budget assumptions detailed below and does not include any items on the wish list.**
2. At a millage of 7.0801, the budget would be balanced.
3. **At the recommended millage of 6.9900, the budget would show a deficit of \$123,478 that may be funded from available fund balance.**
4. At a millage of 6.9500, the budget would show a deficit of \$178,294 that may be funded from available fund balance.

5. At the “rollback” rate of 6.6352, the budget would show a deficit of 609,602. This budget would require cost reductions or use of available fund balance to balance it.

The total **General fund** budget is \$20,097,405 of which \$12,728,863 or 63.3% represents employee salary and benefits. This leaves \$7,368,452 to cover all other city needs.

**Following are the more significant budget funding requirements:**

- For FY22-23 we have total capital expenditures of approx. \$ 383,589. The general fund portion is \$356,300 which includes the following: Parks and recreation has \$15,000 for a new ADA lift at the pool, \$30,000 to renovate the pool deck, \$25,000 to lasergrade Stafford and Peavy park, \$25,000 to renovate tennis courts, \$40,000 to renovate the MPR (Heat Room) and community center front desk cabinetry, and \$25,000 for a new work truck. Police has \$20,000 for digital marquee at circle, \$12,000 for five Toughbook laptops, \$114,000 for two new K-9 vehicles, and \$50,300 for an additional police vehicle.

The following are other funds that do not affect the general fund: The Sanitation department, which is an Enterprise fund, has \$27,289 for a new Ford Ranger Supercab.

- For FY22-23 we will be adding an additional code compliance officer as well as a chemical applicator in the Golf Maintenance department.
- Health insurance costs will increase by 9% for FY22-23. Total cost of this increase in General fund is \$60,508.
- The FY22-23 budget includes a 4% COLA for all General Employees, total general fund cost of this is approx. \$136,596.
- Budget also includes Police 3% COLA per contract, total cost to general fund is \$118,271.
- Budget includes an annual increase in the City Attorney budget of \$12,000.
- Budget includes \$45,000 for the City’s lobbyist, as well as \$36,000 for grant writer services.
- The Public Works budget includes \$50,000 for citywide tree planting, and \$100,000 for tree trimming.
- Council budget includes a \$35,000 funding request from CMI for next fiscal year, \$14,000 for the River Cities Festival, \$29,000 for Pelican Playhouse and \$12,620 request from the Historic Museum for storage costs.

Page 3 lists some departmental budget wish list considerations that are not included in the base budget discussed above but are presented for Council discussion and consideration.

## FISCAL YEAR 2022-23 WISH LIST ITEMS

These items are NOT included in the FY22-23 Proposed Budget- they are presented so that Council may discuss using the surplus to cover any of these items

Department	Item	Total Cost	(1-high, 2-Med, 3-Low) Priority	Millage Impact
Recreation				
Carpet Pieces	Throughout the years we have lost numerous carpet pieces and they are also beginning to look pretty bad. This will replace all the carpet pieces for 50K and replace the ones we have lost for 15K	\$50,000	1	0.0383
Parks Master Plan	Our Recreation Department needs a Parks Master Plan so we can plan our future for our facilities and other programs.	\$75,000	2	0.0574
Aquatic Center Cabana Furniture	This is to replace the exterior of our current furniture from white to a color TBD.	20,000.00	3	0.0153
Gator Utility Vehicle	This vehicle would be great for us during events and it will allow us to work more efficiently on our fields.	\$15,000	4	0.0115
Aquatic Center Bathroom Floors	Our current restroom floors are beginning to show some wear and tear. This will give our restrooms floor a beter look and also much easier to clean	\$20,000	5	0.0153
Professional Services	Resident/Business owner communication system via App that will allow reporting of concerns/Violations to the city and allow city to communicate with them regarding issues of importatnce to our residents & businesses.	\$15,264	2	0.0117
Total all General fund requests		\$195,264		0.1494

If Council considers a lowering of the millage rate, each .10 decrease will cost \$130.684

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**RESOLUTION NO. 2022 – \_\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, DECLARING, AS REQUIRED BY SECTION 200.065, FLORIDA STATUTES, THE CITY'S PROPOSED MILLAGE RATE, ROLLED-BACK RATE COMPUTED PURSUANT TO SECTION 200.065(1), FLORIDA STATUTES, AND THE DATE, TIME AND PLACE AT WHICH THE FIRST AND SECOND PUBLIC BUDGET HEARINGS WILL BE HELD TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2022-2023; DIRECTING THE CITY CLERK AND CITY MANAGER TO FILE THIS RESOLUTION WITH THE MIAMI-DADE COUNTY PROPERTY APPRAISER; AUTHORIZING THE CITY MANAGER TO CHANGE BUDGET HEARING DATES, IF NEEDED; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, Chapter 200, Florida Statutes provides a procedure for the adoption of ad valorem tax and millage rates associated therewith; and

**WHEREAS**, Section 200.065, Florida Statutes provides for the adoption of a proposed millage rate, together with the establishment of a rolled-back millage rate computed pursuant to Section 200.065(1), Florida Statutes; and

**WHEREAS**, on July 1, 2022, the Honorable Pedro J. Garcia, Miami-Dade County, Property Appraiser (the "Property Appraiser") served upon the City of Miami Springs, Florida (the "City") a "Certification of Taxable Value" certifying to the City its 2022 taxable value; and

**WHEREAS**, the City Manager and Staff have prepared a tentative budget and have computed a proposed millage rate necessary to fund the tentative budget other than the portion of the budget to be funded from sources other than ad valorem taxes; and

**WHEREAS**, the provisions of Section 200.065, Florida Statutes, require that the City, within thirty-five (35) days of service of the Certification of Taxable Value, advise the Property Appraiser of the City's proposed millage rate, the City's rolled-back rate, and the date, time, and place at which public hearings will be held to consider the proposed millage rate and the tentative budget; and

**WHEREAS**, in accordance with the provisions of the City's Charter and Florida law, the City Council is presenting the proposed millage rate and budget to formally

notify and allow all interested persons to be heard at the public hearings specified herein in regard to any proposed item thereof.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2. Declaration of Proposed Millage Rate.** The proposed millage rate for the City of Miami Springs for fiscal year 2022-2023 is declared to be 6.9900 mills, which is \$6.9900 per \$1,000.00 of assessed property within the City.

**Section 3. Declaration of Rolled-Back Rate.** The rolled-back rate, as computed pursuant to Section 200.065, Florida Statutes, is 6.6352 mills, which is \$6.6352 per \$1,000.00 of assessed property within the City. The proposed millage rate is 5.35% higher than the rolled-back rate.

**Section 4. Schedule of Budget Hearings.** The date, time, and place of the first and second public hearings for the City to consider the proposed millage rate and the tentative budget and to adopt a millage rate and adopt the budget, respectively, are hereby scheduled by the City Council as follows:

DATE	TIME	PLACE
<p>1<sup>st</sup> Budget Hearing  September 12, 2022  <i>(Monday)</i>  <i>(To consider the proposed millage rate and tentative budget)</i></p>	<p>7:00 PM</p>	<p>Miami Springs  Council Chambers  201 Westward Drive  Miami Springs, FL 33166</p>
<p>2<sup>nd</sup> Budget Hearing  September 26, 2022  <i>(Monday)</i>  <i>(To adopt a millage rate and finalize the budget)</i></p>	<p>7:00 PM</p>	<p>Miami Springs  Council Chambers  201 Westward Drive  Miami Springs, FL 33166</p>

**Section 5. Transmittal.** The City Clerk and City Manager are directed to take all necessary steps to submit the City’s 2022 Certification of Taxable Valuable (DR-420) Form and provide a certified copy of this resolution to the Honorable Pedro Garcia, Property Appraiser of Miami-Dade County, on or before Monday, August 1, 2022.

**Section 6. Authorization.** In the event that the Miami-Dade County Board of County Commissioners or the Miami-Dade County School Board schedule or



reschedule a budget hearing on a date scheduled for a City of Miami Springs budget hearing, the City Manager is authorized to change the date of either or both City budget hearings.

**Section 7.**      **Effective Date.** This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by \_\_\_\_\_ who moved its adoption. The motion was seconded by \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Vice Mayor Dr. Walter Fajet	_____
Councilman Bob Best	_____
Councilwoman Jacky Bravo	_____
Councilman Dr. Victor Vazquez	_____
Mayor Maria Puente Mitchell	_____

PASSED AND ADOPTED this 20th day of July, 2022.

ATTEST:	_____
	MARIA PUENTE MITCHELL
	MAYOR

\_\_\_\_\_  
ERIKA GONZALEZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF MIAMI SPRINGS ONLY:

\_\_\_\_\_  
WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.  
CITY ATTORNEY

RESOLUTION NO. 2022-\_\_\_\_\_

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, EXPRESSING THE CITY'S INTENT TO PROVIDE PROPERTY TAX RELIEF BY REDUCING ITS MILLAGE UPON APPROVAL OF THE CITY'S ANNEXATION APPLICATION WHICH IS PENDING BEFORE THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on August 9, 2017, the City of Miami Springs (the "City") submitted a boundary change application to Miami-Dade County for the property shown on the map attached hereto and incorporated herein by reference as Exhibit "A"; and

**WHEREAS**, it is the City Council's desire to bring relief to property owners by lowering ad valorem taxes once the annexation application is approved by the Board of County Commissioners; and

**WHEREAS**, the City Council wishes to express its intent to reduce the City's millage rate (which is currently 7.2095) by approximately 34% to 46% to a rate between 3.9000 and 4.8000; and

**WHEREAS**, the City Council finds that this Resolution is in the best interest and welfare of the residents of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by reference.

**Section 2. Expression of Intent to Lower Millage.** That the City of Miami Springs hereby expresses its intent to reduce its millage by approximately 34% to 46% to a rate between 3.9000 and 4.8000.

**Section 3. Transmittal.** That the City Clerk is directed to transmit a copy of this Resolution the Miami-Dade County Mayor and Chairman and Board of County Commissioners.

**Section 4. Effective Date.** That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by \_\_\_\_\_ who moved its adoption. The motion was seconded by \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

- Vice Mayor Dr. Walter Fajet \_\_\_\_\_
- Councilman Bob Best \_\_\_\_\_
- Councilwoman Jacky Bravo \_\_\_\_\_
- Councilman Dr. Victor Vazquez \_\_\_\_\_
- Mayor Maria Puente Mitchell \_\_\_\_\_

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
MARIA PUENTE MITCHELL  
MAYOR

ATTEST:

\_\_\_\_\_  
ERIKA GONZALEZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF MIAMI SPRINGS ONLY:

\_\_\_\_\_  
WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.  
CITY ATTORNEY

**Exhibit A**

