



CITY OF MIAMI SPRINGS, FLORIDA

CITY CLERK'S SUMMARY OF COUNCIL ACTIONS
Regular Meeting of Monday, October 24, 2011 - 6:30 p.m. – Council Chambers

<u>AGENDA</u> <u>ITEM #</u>	<u>SUBJECT</u>	<u>ACTION TAKEN</u>
1.	Call to Order/Roll Call	All present. The meeting was called to order at 6:35 p.m.
2.	Invocation	Offered by Councilwoman Ator.
	Salute to the Flag	The audience participated. Students from the Miami Springs Adventist School led the audience in the Pledge of Allegiance. Mayor Garcia presented baseball caps to the students who participated in the "I Led the Pledge" program.
3.	Awards & Presentations	
3A)	Proclamation	The presentation of the "Ray's Tae Kwon Do Center Day" proclamation was rescheduled for the next meeting.
4.	Open Forum:	No speakers.
5.	Approval of Council Minutes	
5A)	10-10-2011 Meeting	Minutes of the October 10, 2011 Regular Meeting were approved as written. Motion: Councilman Lob Second: Councilman Best Vote: 5-0

Recess to conduct Executive Session with City Council at 6:40 p.m.

Council Meeting was reconvened at 7:36 p.m.

6. Reports from Boards & Commissions

6A) Recreation Commission Minutes of the October 11, 2011 Recreation Commission meeting were received for information.

Vice Mayor Espino commented that the Recreation Commission held a lengthy conversation about green space, expanded park space and the use of the current parks that was also a topic of discussion at the strategic planning meetings and the Community Summit.

6B) Golf and Country Club
Advisory Board

Minutes of the October 12, 2011 Golf and Country Club Advisory Board meeting were received for information without comment.

6C) Board of Parks and Parkways

Cancellation Notice of the October 13, 2011 Board of Parks and Parkways meeting was received for information without comment.

6D) Revitalization and Redevelopment
Ad-Hoc Committee

Cancellation Notice of the October 17, 2011 Revitalization and Redevelopment Ad-Hoc Committee meeting was received for information without comment.

6E) Education Advisory Board

Minutes of the October 18, 2011 Education Advisory Board meeting were received for information.

Vice Mayor Espino stated that the Board discussed Art in Public Places and the minutes indicated that there was only one sponsor, but he has not received any information regarding sponsorship and also that the Board is looking for direction on how to move forward with establishing the Youth Council.

- 6E) Education Advisory Board (Cont.) After discussion, Mayor Garcia asked the Administration to check the resolution to confirm how to proceed with the Youth Council and if there is any doubt to schedule an agenda item for Council to resolve the issue.
- 6F) Historic Preservation Board Cancellation Notice of the October 20, 2011 Historic Preservation Board meeting was received for information without comment.
7. **Public Hearings:** None
8. **Consent Agenda:** None
9. **Old Business:**
- 9A) Advisory Board Appointments None
- 9B) Selection Process for New City Manager Council **agreed** that the Mayor and each Council member will come back at the next meeting with a list of their top most qualified five candidates.
- 9C) Pelican Playhouse, Inc. – Theatre Operations Council **waived** the competitive bid process and **approved** the Extension Agreement for an additional 12-month period, to the Pelican Playhouse, Inc. (Ralph Wakefield), for an annual stipend of \$20,000.00, for theatrical services, Pursuant to Section 31.11 (E) (6) (g) of the City Code.
Motion: Vice Mayor Espino
Second: Councilman Lob
Vote: 5-0
- 9D) Background Check Policies Council **approved** background check policies and standards for youth sports organization volunteers, requiring annual background investigations, fingerprinting every five years and the completion of a volunteer course every two years.
Motion: Councilman Best
Second: Councilman Lob
Vote: 5-0

10. New Business:

10A) Recommendations from the Education Advisory Board

Council **approved** the following recommendations:

1. Support the establishment of a STEM Academy at Miami Springs Senior High, encouraging Miami-Dade County Public Schools to support and fund the program.
2. Recognize former Chair Mindy McNichols for her ten years of service to the Education Advisory Board.

Motion: Councilman Best

Second: Councilwoman Ator

Vote: 5-0

10B) Resolution No. 2011-3528

Council **adopted** a resolution providing for the fifth amendment to the FY2010-2011 General Fund and Special Revenue and Capital Projects Fund Budgets; by increasing General Fund Revenues from Undesignated Reserves to cover authorized and approved General Fund expenditures; by increasing the Road and Transportation Fund of the Special Revenue and Capital Projects Budget to account for additional C.I.T.T. funded sidewalk and road repairs; providing intent; and specifying compliance with accepted budgetary processes and procedures.

Motion: Councilman Best

Second: Councilman Lob

Vote: 5-0

10C) Resolution No. 2011-3529

Council **adopted** a resolution providing for the first amendment to the FY2011-2012 General Fund and Special Revenue and Capital Projects Fund Budgets; by re-appropriating reserved fund balances to fund open encumbrances through September 30, 2011.

Motion: Councilman Lob

Second: Vice Mayor Espino

Vote: 5-0

- 10D) City Use of Social Networking (Facebook and Twitter) Council **received** notification that the City is using Twitter to inform the public of various City events, activities and meetings, with one-way communication and no feedback. Facebook cannot be utilized at this time because there is no way to control the information stream for public record purposes.
- 10E) Code Revisions
- 10E1) Street Number Display Requirements Council **directed** the City Attorney to draft an ordinance requiring house numbers to be a minimum of 3-inches in size, of a contrasting color to the mounting surface, and not blocked by vegetation. Residents are to be informed that the Police Department has recommended this change in the interest of public safety.
- 10E2) Westward Drive Median Parking Regulation Council **directed** the City Attorney to **redraft** the ordinance to clarify the language and also to give the City the right to allow parking on Westward Drive with special permits and exceptions for service vehicles. If cars are parked inappropriately Code Compliance will provide a notice and the City reserves the right to install signs in specific areas of increased enforcement.
- 11. Other Business:**
- 11A) Scheduling of Board of Appeals Meeting Council **scheduled** a Board of Appeals meeting for Monday, November 14, 2011 at 7:00 p.m.
- 11B) Scheduling of Workshop Meeting – Code Revisions Council **directed** the Administration to check the calendar for available dates for holding a Workshop meeting. The meeting date will be scheduled at the next meeting.

12B) November Meetings

City Manager Borgmann noted that the November meetings are scheduled for November 14th and November 28th which is the Monday after Thanksgiving. He asked Council if they had any special plans for the holiday because City Staff sometimes goes out of town that week and it makes it difficult to prepare for the second meeting. He asked Council if they wanted to re-schedule the second meeting.

Councilwoman Ator commented that other days are available the last week in November.

Mayor Garcia asked the City Manager to let Council know the dates that are available.

12B) Special Events Schedule

City Manager Borgmann reported that Council receives the Special Events schedule every Friday to keep them up to date on what is happening. All groups are encouraged to call the City Manager or Public Information Specialist Carol Foster to report their events.

Elevator Repair

City Manager Borgmann confirmed that the elevator in City Hall will be going out of service on Wednesday, October 26th. The Human Resources Director will move to the Finance Department and there will be a table in the lobby for the Building Department to meet with people downstairs.

Vaccine Drive

City Manager Borgmann announced that Commissioner Sosa's annual vaccine drive will be held at the Community Center on November 10th from 9:00 a.m. to 11:00 a.m.

Strategic Planning

City Manager Borgmann reported that two additional strategic planning sessions will be held at 7:00 p.m. on Tuesday, November 15th for the residents and at 6:00 p.m. on Wednesday, November 16th for the businesses.

12C)

City Council

Strategic Planning

Councilman Lob stated that he had received numerous requests for holding a strategic planning session for businesses on a Sunday when businesses are not open.

City Manager Borgmann offered to contact Session Facilitator Bill Busutil in regard to Councilman Lob's request.

Councilman Lob suggested that a third meeting be scheduled on a Sunday for one hour to accommodate the business owners that expressed an interest.

Strategic Planning

Councilwoman Ator commented that every business owner received a flyer about the strategic planning meetings, but no one really understood what the process entailed.

Community Calendar

Councilwoman Ator said that she receives the Community Calendar and is not sure where to find the events on the City website. She would like to create a calendar on the website where someone can click on an event and save it on an i-calendar.

Turkey Trot

Councilwoman Ator reminded everyone of the Annual Turkey Trot.

Halloween

Councilwoman Ator wished everyone a nice Halloween.

Community Summit

Vice Mayor Espino offered to provide the minutes from his Community Summit.

Bark for Life

Vice Mayor Espino reported that the first "Bark for Life" was held on Saturday, October 22nd and three pets were adopted. The event also raised funds for cancer and many people signed up for participation in the Relay for Life.

12C)	Junior Orange Bowl Pageant	Vice Mayor Espino announced that his wife was one of the judges for the Junior Orange Bowl Pageant and the City will be hosting the finals next year at the Community Center.
	Senior Report	Vice Mayor Espino is looking forward to giving the Senior report on Wednesday, October 26 th .
	Blessed Trinity Festival	Vice Mayor Espino reported that the Blessed Trinity Festival will be held on Thursday, November 3 rd through Sunday, November 6 th .
	Elected Official of the Year	Vice Mayor Espino announced that the South Florida Hispanic Chamber of Commerce selected him to be the recipient of the 2011 Elected Official of the Year award. He will be recognized on Thursday, November 3 rd at the Biltmore Hotel.
	Halloween	Vice Mayor Espino wished everyone a Happy Halloween.
	Halloween	Councilman Best reminded everyone to drive safely on Halloween night because many kids will be out on the street.
	Crime Watch Program	Mayor Garcia spoke with Chief Baan about invigorating the Neighborhood Crime Watch Program since many people have expressed an interest in becoming active. He asked if information could be circulated through Twitter or some other means in order for the residents to receive updates and crime reports.
	Filming	Mayor Garcia reported that a filming of a mini-series was done on Melrose Drive that will appear on the Starz Network and information is posted on www.vf.com
	Halloween	Mayor Garcia urged everyone to be safe on Halloween.

