



CITY OF MIAMI SPRINGS, FLORIDA

**CITY CLERK'S SUMMARY OF COUNCIL ACTIONS
Regular Meeting of Monday, August 12, 2013 - 7:00 p.m.
City Hall – Council Chambers**

<u>AGENDA ITEM #</u>	<u>SUBJECT</u>	<u>ACTION TAKEN</u>
1.	Call to Order/Roll Call	All present. The meeting was called to order at 7:02 p.m.
2.	Invocation	Offered by Mayor Garcia.
	Salute to the Flag	The audience participated.
3.	Awards & Presentations	
3A)	Yard of the Month Award	Mayor Garcia presented the Yard of the Month Award for August 2013 to Michael and Cristene Paez of 243 Miami Springs Avenue.
3B)	Resolution No. 2013-026	Florida Association of City Clerks Southeast District Director Susan A. Owens presented Resolution No. 2013-026 to retired City Clerk Magali Valls for her service to the citizens of Miami Springs and recognizing her for nearly two decades of service to the Municipal Clerk profession.
4.	Open Forum:	
	Miami Springs Historical Society	Miami Springs Historical Society President Beverly Roetz thanked Council for their support and presented a plan for a new location for the Historical Museum that would lessen the burden on the City's budget.

4) Open Forum (continued)

Miami Springs Historical Society Historical Society member Jim Watson gave a PowerPoint presentation promoting a new location for the Historical Museum at 501 East Drive that will feature organizational growth and serve as an education outreach center.

Ms. Roetz announced plans for a fundraiser at Johnny's; tickets will be sold for \$10.00. The Historical Society will host a kick-off on Saturday, September 7th at the home of Yvonne and Frank Shonberger at 85 Deer Run.

Anonymous Letter

Former Councilwoman Helen Gannon of 219 Miami Springs Avenue distributed copies to Council of an anonymous letter sent to her. She asked them to read it, although she would not speak on the matter.

Miami Springs Historical Society

Helen Gannon organizer and first President of the Miami Springs Historical Society commended the members of the organization.

Fourth of July Parade

Helen Gannon expressed her disappointment with the water guns that were used during this year's Fourth of July Parade. She requested an explanation as to why this happened and asked Council to take care of the issue.

5. Approval of Council Minutes

(Simultaneously approved)

5A) 06-24-2013 Regular Meeting

Minutes of the June 24, 2013 Regular Meeting were approved as written.
Motion: Councilman Lob
Second: Councilman Bain
Vote: 5-0

5B) 07-08-2013 Special Meeting

Minutes of the July 8, 2013 Special Meeting were approved as written.
Motion: Councilman Lob
Second: Councilman Bain
Vote: 5-0

- 5C) 07-25-2013 Special Meeting Minutes of the July 25, 2013 Special Meeting were **approved as written**
Motion: Councilman Lob
Second: Councilman Bain
Vote: 5-0
6. Reports from Boards & Commissions
- 6A) General Employees Retirement System Minutes of the May 2, 2013 General Employees Retirement System meeting were received for information without comment.
- 6B) Police & Firefighters Retirement System Minutes of the May 2, 2013 Police and Firefighters Retirement System meeting were received for information without comment.
- 6C) Historic Preservation Board Minutes of the June 20, 2013 Historic Preservation Board meeting were received for information without comment.
- 6D) Ecology Board Cancellation Notice of the June 25, 2013 Ecology Board meeting was received for information without comment.
- 6E) Code Review Board Cancellation Notice of the June 27, 2013 Code Review Board meeting was received for information without comment.
- 6F) Board of Adjustment Cancellation Notice of the August 5, 2013 Board of Adjustment meeting was received for information without comment.
- 6G) Zoning and Planning Board Cancellation Notice of the meeting August 5, 2013 Zoning and Planning Board was received for information without comment.
- 6H) Architectural Review Board Cancellation Notice of the August 7, 2013 Architectural Review Board meeting was received for information without comment.
- 6I) Board of Parks and Parkways Cancellation Notice of the August 8, 2013 Board of Parks and Parkways meeting was received for information without comment.
- 6J) Code Enforcement Board Minutes of the August 6, 2013 Code Enforcement Board meeting were received for information without comment.

7. **Public Hearings:**
- 7A) **Second Reading:
Ordinance No. 1041-2012**
- On second reading, Council **adopted** an ordinance amending the City Comprehensive Plan based on updated data and analysis; amending the text of the future Land Use Element of the 1998 Comprehensive Plan as amended; revising and updating the existing goals, objectives and policies in accordance with the mandates set forth in Chapter 163 Florida Statutes; Authorizing transmittal of these Amendments to the South Florida Regional Planning Council, State Land Planning Agency, and other applicable agencies for review and comment as required by Florida Statutes.
Motion: Councilman Lob
Second: Councilman Petralanda
Vote: 5-0
8. **Consent Agenda:**
- (8A, 8B, 8C, 8D, 8F, 8G, 8H, 8I and 8J approved with one motion) (8E 1-4 were pulled for discussion)
- 8A) **City Attorney's Invoice**
- Council **approved** payment of the City Attorney's invoice for July, 2013 in the amount of \$13,230.00.
Motion: Vice Mayor Windrem
Second: Councilman Lob
Vote: 5-0
- 8B) **Change Order:
Branching Out, Inc.**
- Council **approved** a change order to Branching Out, Inc., in the amount of \$7,756.00, for one new ConVault 1000 gallon split compartment fuel tank, pursuant to Section 31.11 (F) (11) (c) of the City Code for the Golf Course.
Motion: Vice Mayor Windrem
Second: Councilman Lob
Vote: 5-0
- 8C) **Driving Range Supplies**
- Council **waived** the competitive bid process and **approved** an expenditure of \$4,912.00, on an "as needed" basis to Titleist for purchasing driving range supplies and items for resale in the ProShop, pursuant to Section 31.11 (E) (6) (g) of the City Code.
Motion: Vice Mayor Windrem
Second: Councilman Lob
Vote: 5-0

- 8D) Change Order: Pension Actuary Study
 Council approved a change order to Gabriel Roeder Smith & Co., in the amount of \$7,042.00, for services rendered for pension actuary study and reports requested by Council, pursuant to Section 31.1 (F) (11) (c) of the City Code.
Motion: Vice Mayor Windrem
Second: Councilman Lob
Vote: 5-0
- 8E) Purchase: Equipment for Red Light Camera Hearings
 Council approved the following recommendations for the purchase of equipment in order to implement the red light camera violation hearings required by Florida HP 7125, utilizing Law Enforcement Trust Funds:
- 8E 1) Metal Detector
 Council approved an expenditure to Lawmen's & Shooters Supply, the lowest responsible quote, in the amount of \$3,725.09, for a walk-through metal detector with accessories and a hand-held metal detector with accessories, pursuant to Section 31.11 (C) (2) of the City Code
Motion: Councilman Lob
Second: Councilman Petralanda
Vote: 5-0
- 8E 2) Dell Notebook Computers
 Council waived the competitive bid process and approved an expenditure of \$2,519.19, to Dell Marketing L.P., for three (3) 17" notebook computers, pursuant to Section 31.11 (E) (6) (g) of the City Code.
Motion: Councilman Lob
Second: Councilman Petralanda
Vote: 5-0
- 8E 3) Vizio LED TV
 Council approved a bid to Dell Marketing L.P., utilizing Florida State Bid Contract # WN05ACA in the amount of \$435.09, for a Vizio 42" LED TV (display monitor) with cables, pursuant to Section 31.11 (E) (5) of the City Code.
Motion: Councilman Lob
Second: Councilman Petralanda
Vote: 5-0

- 8E 4) Connectivity Equipment Council **approved** an expenditure in the estimated amount of \$200.00 to miscellaneous vendors for connectivity equipment (cables, brackets, etc.)
Motion: Councilman Lob
Second: Councilman Petralanda
Vote: 5-0
- 8F) Purchase: Parts and Tools Council **waived** the competitive bid process and **approved** an expenditure of \$6,000.00, on an “as needed” basis to Hector Turf for purchasing parts and tools and items for the Golf Course improvements, pursuant to Section 31.11 (E) (6) (g) of the City Code.
Motion: Vice Mayor Windrem
Second: Councilman Lob
Vote: 5-0
- 8G) Purchase: Fertilizer & Chemicals Council **waived** the competitive bid process and **approved** an expenditure of \$10,000.00, on an “as needed” basis to Howards Fertilizer & Chemicals for purchasing chemicals and fertilizer supplies and items for the Golf Course improvements, pursuant to Section 31.11 (E) (6) (g) of the City Code.
Motion: Vice Mayor Windrem
Second: Councilman Lob
Vote: 5-0
- 8H) Aetna Health Insurance Council **waived** the competitive bid process and **approved** City’s existing contract vendor for health insurance (Aetna), pursuant to Section 31.11 (E) (6) (g) of the City Code and pursuant to the contact renewal option provided by the City’s existing contract/contract vendor for an additional one (1) year period.
Motion: Vice Mayor Windrem
Second: Councilman Lob
Vote: 5-0
- 8I) Drainage System Improvements Council **approved** an expenditure of \$18,500.00 to Atkins for FDOT connection – drainage system improvements, as a sole source provider, pursuant to Section 31.11 (E) (6) (c) of the City Code.
Motion: Vice Mayor Windrem
Second: Councilman Lob
Vote: 5-0

- 8J) Cigna Dental Insurance Council waived the competitive bid process and approved City's existing contract vendor for dental insurance (Cigna), pursuant to Section 31.11 (E) (6) (g) of the City Code and pursuant to the contact renewal option provided by the City's existing contract/contract vendor for an additional one (1) year period.
Motion: Vice Mayor Windrem
Second: Councilman Lob
Vote: 5-0
9. **Old Business:**
- 9A) Advisory Board Appointments Councilman Petralanda (Group IV) **appointed** Steve Owens to the Ecology Board for a full term ending on April 30, 2016.

Councilman Petralanda (Group IV) **appointed** Alex Anthony to the Recreation Commission for a full term ending on April 30, 2016.
10. **New Business:**
- 10A) Resolution No. 2013-3591 Council **adopted** a resolution appointing Suzanne S. Hitaffer as "Acting" City Clerk of the City; establishing the salary and benefits of the City Clerk.
Motion: Councilman Bain
Second: Vice Mayor Windrem
Vote: 5-0
- 10B) Resolution No. 2013-3588 Council **adopted** a resolution providing for the third amendment to FY 2012-2013 Budget; by appropriating funds from designated and undesignated reserves, authorizing an interfund transfer, acknowledging the receipt of grant funds by the City, and utilizing revenues received from the auction of City surplus property to sufficiently fund authorized and approved General Fund and Enterprise Fund purchases in the amount of \$483,971; providing intent; specifying compliance with budgetary processes and procedures.
Motion: Vice Mayor Windrem
Second: Councilman Lob
Vote: 5-0

- 10C) Resolution No. 2013-3589 Council adopted a resolution requesting that Miami-Dade County approve and authorize the co-designation of the portion of N. W. 59th Avenue from where it enters Miami Springs to Hunting Lodge Drive as "Father Carney Way"; requesting authorization for the placement of proper recognition signage.
Motion: Mayor Garcia
Second: Councilman Bain
Vote: 5-0
- 10D) Resolution No. 2013-3590 Council adopted a resolution requesting that Miami-Dade County approve and authorize the co-designation of the portion of Curtiss Parkway fronting the Grace Lutheran Church at 245 Curtiss Parkway as "Pastor Schmidt Way"; requesting authorization for the placement of proper recognition signage.
Motion: Vice Mayor Windrem
Second: Councilman Petralanda
Vote: 5-0
- 10E) First Reading:
Ordinance No. 1056-2013 On first reading, Council approved an ordinance amending Code of Ordinance Section 113-04, Business Taxes-Schedule of Fees, by providing a five (5%) percent increase in the cost of all City business taxes; repealing all ordinances or parts of ordinances in conflict.
Motion: Councilman Lob
Second: Councilman Petralanda
Vice Mayor Windrem: "aye"
Councilman Bain: "no"
Councilman Lob: "aye"
Councilman Petralanda: "aye"
Mayor Garcia: "no"
Vote: 3-2
- 10F) Little Smart Arts Contract Item was pulled.
- 10G) Personnel Reclassification Council approved the personnel reclassification of the Police Administrative Specialist II position at pay grade 25 to pay grade 28, based upon the extensive list of additional duties that have been added to the position.
Motion: Councilman Bain
Second: Vice Mayor Windrem
Vote: 5-0

- 10H) Purchase: Sanitation Trucks
- 10H 1) Bid: General GMC Truck Sales Council awarded a bid to General GMC truck Sales utilizing City of Deerfield Beach Bid # ITB # 2012-12/21 in the Amount of \$470,692.00 for two sanitation trucks, pursuant to Section 31.11 (E) (5) of the City Code.
Motion: Vice Mayor Windrem
Second: Councilman Bain
Vote: 5-0
- 10H 2) Lease Agreement Council conditionally **approved** the execution of a lease agreement with Suntrust bank for the financing of two (2) garbage trucks for the sanitation operation, subject to the approval of the lease agreement by the City Manager, Assistant City Manager/Finance Director, Public Works Director and City Attorney and that no trucks are to be ordered until final approval.
Motion: Councilman Bain
Second: Vice Mayor Windrem
Vote: 5-0
- 10I) Funding Request: Curtiss Mansion Council considered a request from Curtiss Mansion, Inc. for funding in the minimum amount of \$25,000 in the coming Fiscal Year and a contribution from the current Fiscal Year Budget in the amount of \$10,000.

By consensus, Council agreed to consider the total \$35,000 request for the FY2013-3014 budget.
- 10J) Funding Request: Curtis Publishing Council **approved** a request from Curtis Publishing for the 2013-2014 Phone Directory in the amount of \$5,000.00 from the FY 2013-2014 and \$5,000.00 in FY 2014-2015 City Council Promotion Budget.
Motion: Vice Mayor Windrem
Second: Councilman Petralanda
Vote: 5-0
11. **Other Business:**
- 11A) FY 2012-2013 3rd Quarter Budget Status Report (Unaudited) Item deferred to the August 26, 2013 Regular Meeting.

- 11B) Budget Workshop Follow-up Item deferred to the August 19, 2013 Workshop Meeting.
12. Reports & Recommendations:
- 12A) City Attorney
- Red Light Camera Hearings
- City Attorney Seiden reported that Attorney Jon Gurney and Attorney David Alschuler are well qualified hearing officers who were hired for the Red Light Camera program. They will work as independent contractors on a rotating basis each week, for 3 hours minimum per shift, for \$450.00 with no benefits. It is going to be a very simplified process.
- City Attorney Seiden clarified that American Traffic Solutions (ATS) will be handling all of the finances for the administrative fees. A person who has a hearing appointment that decides not to go forward with the process will be charged \$50.00 instead of \$250. The first hearing will be on Thursday, September 19th. The hearings are scheduled weeks in advance and if there are no appointments, the hearing will not take place.
- 12B) City Manager
- Back to School
- City Manager Gorland reported that school will be starting and he encouraged everyone to drive safely.
- Events
- City Manager Gorland noted that registration has begun for the Pelican Playhouse, Miami Springs/Virginia Gardens Soccer, Basketball camp and many other programs.
- Westward Drive Grant
- City Manager Gorland thanked the Administration, Mayor and Council for their participation in the Westward Drive bike path project that is expected to be completed in approximately five years.
- Shredding Day
- City Manager Gorland reported that the community shredding event will take place on August 15th in the Pool parking lot from 4:00 p.m. to 7:00 p.m.

12C)

City Council

House Fire

Vice Mayor Windrem reported a house fire in the 600 block of Plover Avenue. Three residents and their dog were okay. The fire was contained to the garage but was accelerated by a couple hundred rounds of ammunition. Miami Springs Engine 35 was assisted by engines from Liberty City and Doral. It was a very lucky turn of events that Engine 35 was not "browned out" that day due to the County's attempt to cut back on the Fire Department overtime.

Announcement

Vice Mayor Windrem announced that he and his wife are expecting a child.

Back to School

Councilman Petralanda encouraged everyone to drive safely. He looks forward to going to back to school and teaching.

First Tee Program

Councilman Petralanda thanked Golf Director Paul O'Dell and Charlie DeLuca for taking him to visit the Melreese Country Club.

First Tee Program

Councilman Bain commended Councilman Petralanda for implementing the First Tee Program at Miami Springs Golf Course.

Rotary Dinner

Councilman Bain reported that he attended the Rotary Club Dinner and invited everyone to attend of the dinners that are held every Sunday night until September 26th for a \$10.00 fee.

Curtiss Mansion

Councilman Bain requested information showing funds that the City has contributed to Curtiss Mansion, Inc. since there is a perception that the City has not contributed any funds to the Curtiss Mansion project.

Council Projects

Mayor Garcia commended Council for being involved and taking on projects throughout the City.

- 12C) **Miami Springs Historical Society** Mayor Garcia expressed his surprise that the Historical Society came forward and is willing to change museum locations, which is a step in the right direction. He thanked them for the work they are doing.
- Library Meeting Mayor Garcia reported that he and the City Manager met with Miami-Dade County Public Library officials about proposed changes to the Library system; there were discussions about closing some branches, and they are simply moving some offices. The Miami Springs Library is not on the list of Libraries that has been slated to close.
- Happy Birthday Mayor Garcia wished his father a very happy birthday.
13. **Adjourn** Meeting adjourned at 10:03 p.m.