



City of Miami Springs, Florida

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, September 23, 2013, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:02 p.m.

The following were present:

- Mayor Zavier M. Garcia
- Vice Mayor Michael Windrem
- Councilman Billy Bain
- Councilman George V. Lob
- Councilman Jaime A. Petralanda

Also Present:

- City Manager Ronald K. Gorland
- Assistant City Manager/Finance Director William Alonso
- City Attorney Jan K. Seiden
- Chief of Police Peter G. Baan
- Captain Jonathan Kahn
- Recreation Director Omar L. Luna
- Golf and Country Club Director Paul O'Dell
- Building & Code Compliance Director H. "Tex" Ziadie
- Public Works Director Thomas Nash
- Acting City Clerk Suzanne S. Hitaffer

2. Invocation: Mayor Garcia offered the invocation.

Salute to the Flag: Students from Springview Elementary School lead the audience in the Pledge of Allegiance and Salute to the Flag.

The Mayor presented baseball caps to the students who participated in the salute to the flag.

3. Awards & Presentations:

3A) Certificate of Sincere Appreciation to Magalí Valls in Recognition of 22-1/2 Years of Dedicated Service to the City of Miami Springs

Mayor Garcia presented a Certificate of Sincere Appreciation plaque to former City Clerk Magalí Valls in recognition of 22-1/2 years of dedicated service to the City of Miami Springs.

On behalf of the Administration, City Manager Ronald K. Gorland presented Ms. Valls with a crystal vase for her service to the City from January 14, 1991 to July 5, 2013. He stated that the Administration and employees would miss her and they wish her well in her retirement.

Former City Clerk Valls stated that she began her employment with the City in the Planning Department and her job was always very interesting. She appreciates having the opportunity to grow and learn the profession.

Ms. Valls said that she is happy to be retired and she will miss Council. She has made lasting friendships and is proud to still be in touch with former elected officials and those people who supported her throughout her career. She thanked Council for everything they had done for her.

3B) Officer of the Month Award - August 2013 - Officer Albert Sandoval

Chief of Police Peter G. Baan presented the Officer of the Month award for August 2013 to Officer Albert Sandoval. He read the nomination letter on behalf of Sergeant Perez who is on leave.

Chief of Police Baan described the details of an incident that Officer Albert Sandoval responded to on August 31, 2013, that resulted in the arrest of two serial burglars and the recovery of stolen property in a residential area of the City. He stated that Officer Sandoval did an outstanding job of identifying potential criminal activity and also effectively and efficiently investigating the incident.

Chief of Police Baan stated that Officer Sandoval and the other officers involved are to be commended for the highest level of professionalism during the incident. He noted that Officer Sandoval was hired as a Public Service Aid and went through the Police Academy based on his level of excellence.

Officer Sandoval thanked Chief of Police Baan and commended the other Police Officers on the shift for their help.

3C) Yard of the Month - September 2013 - Dr. Anna M. Hernandez - 500 Plover Avenue

Dr. Anna M. Hernandez of 500 Plover Avenue was not present.

4. Open Forum:

Open Forum

Former Councilwoman Helen Gannon of 219 Miami Springs Avenue asked why residents do not speak at Council meetings since all other communities allow it and people were allowed to do this when she was a Councilwoman.

City Attorney Seiden replied that residents can speak during Open Forum or they can sign up to speak on a specific agenda item. Open Forum does not have direct response since it is not fair to hold a debate without pre-submission to Council in order to allow them prior knowledge of what the debate will be. Citizen questions can be brought to Council at Open Forum and if they feel that a topic merits further discussion, they direct the City Manager to handle the matter or they schedule a future agenda item.

Miami Springs Historical Society

Ms. Gannon attended a fundraising dinner for the Miami Springs Historical Society and feels that the Society should have a meeting to determine what direction they are going in the future.

Curtiss Mansion

Ms. Gannon referred to an old newspaper article regarding the transfer of ownership for the Curtiss Mansion property from Sunburst Hotels to the City and the original deed restrictions that limited the use of the property.

City Attorney Seiden informed Ms. Gannon that the deed restrictions were lifted since that time.

Curtiss Mansion

Ms. Gannon shared her past experiences as the President of the Miami Springs Historical Society and her work toward the Curtiss Mansion restoration. She presented a scrapbook to the City Manager with photographs of the Curtiss Mansion.

5. Approval of Council Minutes:

5A) 08-19-2013 – Workshop Meeting

Minutes of the August 19, 2013 Workshop meeting were approved as written.

Councilman Bain moved the item. Vice Mayor Windrem seconded the motion which was carried 5-0 on roll call vote.

6. Reports from Boards & Commissions:

6A) 08-28-2013 – Historic Preservation Board – Minutes

Minutes of the August 28, 2013 Historic Preservation Board meeting was received for information without comment.

6B) 09-10-2013 – Recreation Commission – Minutes

Minutes of the September 10, 2013 Recreation Commission meeting was received for information without comment.

6C) 09-11-2013 – Golf and Country Club Advisory Board – Cancellation Notice

Cancellation Notice of the September 11, 2013 Golf and Country Club Advisory Board meeting was received for information without comment.

6D) 09-16-2013 – Revitalization & Redevelopment Ad Hoc Committee – Cancellation Notice

Cancellation Notice of the September 16, 2013 Revitalization and Redevelopment Ad Hoc Committee meeting was received for information without comment.

6E) 09-18-2013 – Board of Parks and Parkways – Cancellation Notice

Cancellation Notice of the September 18, 2013 Board of Parks and Parkways meeting was received for information without comment.

6F) 09-24-2013 – Ecology Board – Cancellation Notice

Cancellation Notice of the September 24, 2013 Ecology Board meeting was received for information without comment.

7. Public Hearings:

7A) Resolution No. 2013-3586 – A Resolution of the City Council of the City of Miami Springs, Florida Adopting the Final Levying of Ad Valorem Taxes for General Operations for the City of Miami Springs for the Fiscal Year 2013-2014; Providing for an Effective Date

City Attorney Jan K. Seiden read Resolutions No. 2013-3586 and No. 2013-3587 in their entirety.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Vice Mayor Windrem moved to adopt Resolution No. 2013-3586 as read by the City Attorney. Councilman Lob seconded the motion.

Councilman Bain stated that he would present his thoughts for reducing the budget and first he would recommend reducing the City Clerk's budget by \$75,000; second, he recommends reducing the Police Department overtime from \$135,000 to \$110,000 or \$25,000.

Councilman Bain said that with the red light camera program he believes that a fund could be set up with the revenue that would pay for the overtime for the police officers. This would still be an increase of \$20,000 over the previous year.

Councilman Bain explained that the two reductions would total \$100,000, which is his proposal.

Councilman Lob stated that Council has seen the resumes for the City Clerk position and this should be discussed since it is a viable option for Council to consider.

Mayor Garcia clarified for the public that the City Clerk retired and Council made a presentation to thank her for her service. Since her retirement, the Deputy City clerk stepped in as the Acting City Clerk. The Department was being run by two full-time employees and one part-time employee and now it is not operating the same because Council has not filled the position of City Clerk.

Mayor Garcia agreed that Council should consider hiring a City Clerk and he would like Council to review the resumes in order to determine if they are willing to consider hiring one of the applicants. Council will hold a meeting and debate the issue at the dais, not just individually reviewing the resumes at home. It is a delicate process and he wants to make sure Council is doing the right thing. If this is the case, whenever Council holds a workshop or special meeting they can discuss the fact as to whether or not the resumes are adequate to continue the search or stop the search and then the funds can be put back in a check to the residents or into the reserves.

Mayor Garcia said that he saw very qualified people in the list of applicants. The Acting City Clerk has done a fine job during the time she has filled former City Clerk Vallis' shoes, but this is not a decision that Council should be making in haste by removing \$75,000 from the budget. If Council changes their minds after considering the resumes, it is a lot harder to ask the residents to pay extra instead of leaving funds in the budget and adding the amount to the reserves. He is still considering all the resumes that were submitted, and he was under the impression that Council was doing the same.

Mayor Garcia asked Chief of Police Peter G. Baan to give his opinion about reducing the police overtime by \$25,000.

Chief of Police Baan stated that the regular overtime budget was not increased outside of the red light camera hearing portion. There was \$90,000 in the budget last year and he is recommending \$90,000 for Fiscal Year 2013-2014 for regular overtime. There were additional monies budgeted to finance the personnel costs for the red light camera hearings, but he understands that Assistant City Manager/Finance Director Alonso included a revenue item that would be the result of the administrative hearing fees. The revenue would completely offset the cost of the hearings; it is supposed to be cost neutral.

Chief of Police Baan asked if the proposal is to reduce the regular overtime amount of \$90,000 and Councilman Bain replied affirmatively.

Chief of Police Baan stated that the amount for regular overtime is under budget this year by approximately \$15,000 to \$20,000. The amount for overtime has been under budget for the last five years because there have been no hurricanes.

Mayor Garcia asked what happens with funds that are left over in the budget at the end of the fiscal year and Assistant City Manager/Finance Director Alonso stated that any remaining funds are placed in reserves at the end of the year.

Chief of Police Baan explained that he is very careful when scheduling overtime and he looks for ways to reschedule officers or he uses Public Service Aids to handle special events on the Circle. He said that there is a good possibility that overtime would come in under budget unless there is a hurricane or a major event.

Mayor Garcia commented that the funds would be taken from the reserves if there is a major event and there happens to be not enough funds in the budget for overtime.

Councilman Bain said that funds from the administrative fees for the red light camera hearings should offset the Police overtime.

Chief of Police Baan stated that the intent of the legislation is not to make a profit on the red light camera hearings; they are supposed to be cost neutral, while the fines from the violations can be used for any purpose.

Assistant City Manager/Finance Director Alonso clarified that \$45,000 was budgeted for overtime out of the total budget of \$85,000 for the red light camera hearings. The program is revenue neutral since a like amount was budgeted for revenue.

Chief of Police Baan commented that the hearings would begin in approximately three weeks and there will be two sources of income from fines and administrative fees. The administrative revenue will be utilized to offset the administrative costs.

To answer Mayor Garcia's question, Assistant City Manager/Finance Director Alonso stated that red light camera funds are budgeted in the General Fund. The administrative fee for the hearings will be \$250.00 and as the program evolves, the cost must be adjusted so that the City does not make a profit.

Chief of Police Baan stated that there are fewer requests for hearings and it looks like there might only be a need for one hearing a month instead of one every week. The revenue projection might be off slightly.

To address Councilman Bain's recommendation, Chief of Police Baan said that it might be possible to reduce the regular overtime budget by \$25,000.00. There are mandates imposed by the PBA contract, the Fair Labor Standards Act, court time, emergencies, etc. He added that Council must also work with the Department because the special events require overtime.

Councilman Lob said that if the projection is to hold only one hearing per month he does not understand why the budget for the hearings could not be reduced.

Chief of Police Baan said that it would not be a good idea to reduce the funds without knowing what the experience is going to be for the hearings. He emphasized that the special events require overtime. The largest portion of the overtime is due to court appearances and maintaining minimum manpower.

Mayor Garcia asked the Chief to let Council know when the special events are affecting the Police overtime budget.

Councilman Bain moved to reduce the police department overtime budget by \$25,000. Councilman Lob seconded the motion. The motion carried 4-1 with Vice Mayor Windrem casting the dissenting vote.

Councilman Bain moved to reduce the City Clerk's budget in the amount of \$75,000. Councilman Petralanda seconded the motion.

Councilman Petralanda asked what would be done with \$75,000.

Mayor Garcia clarified that \$75,000 is the difference in the salary for the hiring of a City Clerk because right now the Deputy City Clerk is appointed as Acting City Clerk. It is being recommended that Council stop the hiring process, not hire a new City Clerk and stay with the system the way it is now, which would result in a savings of \$75,000.

Councilman Bain said that right now the Acting City Clerk has an assistant and the former City Clerk is "on call."

City Manager Gorland clarified that the former City Clerk is not on call any longer.

To answer Mayor Garcia's question, Assistant City Manager/Finance Director Alonso explained that the full-time Administrative Assistant in the Clerk's Office is shared with the Planning and Zoning Director. The salary allocation is 75% to the City Clerk and 25% to the Planning Office.

Councilman Bain was of the opinion that his idea would work and there would be one year to allow the Acting City Clerk to do the job since she has the experience and it could save \$75,000. He said that it is disappointing not to receive information before making decisions.

City Manager Gorland informed Councilman Bain that he just heard the information for the first time tonight in regard to the former City Clerk's work status.

Mayor Garcia said that the funds are in the budget for a reason and once Council looks at the resumes and decides that there is no one qualified for the position and the Acting City Clerk is doing a good job, Council can decide to keep her and the \$75,000 would go into reserves. If Council does hire another person then the salary is set and the Acting City Clerk will stay on as the Deputy City Clerk.

City Attorney Jan K. Seiden said that when the Deputy City Clerk agreed to take the position of Acting of City Clerk, the Administration made an agreement with her that if a permanent City Clerk is hired, she has the option of going back to her "step-down" position as Deputy City Clerk. The funds in the budget would be used to hire a new City Clerk.

Councilman Bain commented that if Council does not hire a new City Clerk in the next three months, there is no need to budget the entire \$75,000 for the salary. Council could budget \$55,000 and if someone is hired in January, the amount would be covered in the budget. He feels that the Acting City Clerk has been very accountable and consistent as far as anything he has needed.

Councilman Bain said that in his mind, it is not proper to put funds in the budget in certain places in order to create reserves. In his opinion, reserves should have a certain line item in the budget. He will not vote for the budget until there is further discussion so that the residents hear the thoughts of each Council member.

Councilman Petralanda asked how much the millage rate would be reduced by considering a reduction of \$100,000.

Mayor Garcia asked Assistant City Manager/Finance Director Alonso to calculate the millage rate reduction for \$75,000 and \$25,000 since it is two separate items and one may pass and the other may not. He asked Council to consider who is willing to utilize the \$25,000 reduction to lower the millage rate or if they would like to put it towards the reserve.

Councilman Petralanda asked the Acting City Clerk how long it would be until she reaches the end of the deferred retirement option plan (DROP) and leaves her employment with the City and the Acting City Clerk informed him that she would be required to leave May 1, 2016.

Councilman Petralanda was concerned that the Acting City Clerk could potentially leave before May 2016 and even though there could be a \$75,000 savings, Council needs to look to the future because the City Clerk's position is a very important job. He is not sure if saving \$75,000 makes sense and Council should have the option to look and see what should be done.

Assistant City Manager/Finance Director Alonso responded to Council's previous question about the millage rate explaining that by reducing \$25,000 the rate would be 7.6710 or a reduction of .0285%.

Mayor Garcia stated that \$75,000 would result in a millage rate reduction of .0575%. This is still a reduction and the last thing he wants to portray to the residents is that any millage rate reduction is not a "good" millage rate reduction. Being fiscally responsible is also a factor and it is a delicate balance.

Councilman Lob thinks that the City Clerk's position is a very important position and Council requested resumes, which they have reviewed and need to discuss. He would be fine with leaving the funds in the budget and if Council decides to remain status quo, the funds can be put into the reserves.

Vice Mayor Windrem concurred with Councilman Lob. He was curious to know where there were funds in the budget that could be cut because when considering the millage rate, nothing is too small. If Council can reduce the millage rate and pass the savings on to the citizens that is something that should be explored whether it is \$2,500, \$25,000 or \$100,000. Every penny should be explored for cuts.

Vice Mayor Windrem would like to hear about and consider the reductions. His concern is not just the perspective of the Police or Clerk's budget, but also the reserve fund because Council is not putting enough funds into the reserves. He is fine with leaving \$75,000 in the budget; it is an employment process that should be explored and he is fine with the Acting City Clerk staying on as the City Clerk.

Vice Mayor Windrem added that if Council has the opportunity to find someone for the team, then the funds should be included in the budget and if not, then it will be fine since the City has a great interim Clerk. Council may find someone that can be the Clerk of the future and if not, then the funds can go into the reserves where they are really needed.

Councilman Lob stated that last year he was in favor of raising the millage rate in order to place funds into reserves; this did not happen and the reserves went down to not much more than the required amount. He reiterated that Council desperately needs to add funds to the reserves.

Councilman Lob asked when Council would vote on the line items for the reserve funds and Assistant City Manager/Finance Director Alonso replied that it would be in January. He added that the City has aging infrastructure and funds should be set aside to pay for the improvements.

Mayor Garcia referred to a list that was provided to Council showing different municipalities and their percentage of reserve funds. He asked the Administration to provide information showing the designated line items in the reserves for each of the municipalities.

Councilman Bain stated for the record that if Council hires a City Clerk for \$75,000 they are not creating any reserves.

Councilman Petralanda stated that leaving \$75,000 in the budget would allow Council the option.

Councilman Bain commented that the residents are being asked to pay for the operating budget of the City.

Councilman Lob added that each and every Council member also pays for the operating budget of the City. There are two choices, especially when considering future projects. Council can either put funds into the reserves or they can acquire loans to pay for the projects that will still cost the residents in the long run.

Mayor Garcia asked the Administration to provide Council with a copy of what the reserve funds were spent on. He also asked that the information be posted on the City website showing the history of the reserves and what the funds were spent on.

Mayor Garcia called for a motion.

Vice Mayor Windrem asked for clarification of the motion and the Acting City Clerk stated that the motion is to reduce the Clerk's budget by \$75,000.

On roll call vote, the motion was denied 1-4 with Vice Mayor Windrem, Councilman Lob, Councilman Petralanda and Mayor Garcia casting the dissenting votes.

Mayor Garcia asked Council to consider the \$25,000 that Council voted to remove from the budget and where the funds will be allocated, or if it would be a millage rate reduction. This would bring the reserve fund up to \$200,000.

Councilman Petralanda replied that he would like to do both and he would like to reduce the millage by considering another item.

Councilman Lob stated that he is in favor of placing the funds in the reserves for future needs.

Councilman Petralanda asked how much was put aside for the 2015 General Election and the Mayor responded \$20,000.

Councilman Petralanda stated that in addition to the savings of \$25,000, Council should consider reducing another \$20,000 for the election in order to make the total \$45,000 toward the millage rate reduction. Next year the City may not have a \$200,000 deficit in the ad valorem tax revenue and Council could allocate the total \$40,000 for the election.

Councilman Bain moved to reduce the City Clerk's budget in the amount of \$20,000 for the 2015 election. Vice Mayor Windrem seconded the motion.

Mayor Garcia would like to make it very clear that Council is voting to take out \$20,000 in the 2013-2014 budget, and instead to hit the budget \$40,000 every election year, which is every other year. This means that the residents' taxes will go up to cover \$40,000 versus \$20,000 next year.

On roll call vote, the motion failed 2-3, with Vice Mayor Windrem, Councilman Lob and Mayor Garcia casting the dissenting votes.

Mayor Garcia clarified that the total budget reduction is \$25,000 for police overtime or .0285% for a millage rate of 7.6710.

Discussion ensued between Mayor Garcia and Councilman Bain regarding the reduction of the millage rate.

To answer the Mayor's question about the savings per household by reducing the budget by \$25,000, Mr. Alonso clarified that it would a little more than \$6.00.

Mayor Garcia said that Council must decide whether to put the \$6.00 per household toward the reserves or use it to lower the millage rate.

Councilman Bain moved to reduce the millage rate to 7.6710. Councilman Petralanda seconded the motion, which carried 4-1 with Vice Mayor Windrem casting the dissenting vote.

City Attorney Seiden read the changes in Resolution No. 2013-3586 in Section 1 with the new millage rate of 7.6710 representing a 16.88% increase from the roll back rate of 6.5633 mills. He stated that there is a motion on the floor to pass it, but there has been an amendment.

Vice Mayor Windrem accepted the amended motion. Councilman Lob seconded the amended motion, which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote (Resolution No. 2013-3586).

7B) Resolution No. 2013-3587 – A Resolution of the City Council of the City of Miami Springs, Florida Adopting the Final General Fund, Special Revenue Funds, Debt Service Fund, and Enterprise Fund Budgets for the Fiscal Year 2013-2014; Authorizing the City Manager to Proceed with Implementation of Service Programs and Projects; Prohibiting Unauthorized Liabilities and Expenditures of Funds; Providing for an Effective Date

City Attorney Jan K. Seiden read the resolution, noting changes in the third whereas clause to reflect a total budget of \$19,811,715 and in Section 1 under the total General Fund Revenues & Reserves and Expense Appropriations and Reserves of \$15,245,012.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Vice Mayor Windrem moved to approve the amended resolution. Councilman Lob seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

7C) Resolution No. 2013-3595 – A Resolution of the City Council of the City of Miami Springs Approving and Adopting the City Employee “Pay Plan” for Fiscal Year 2013-2014; Reserving the Right and Authority to Amend or Supplement the Plan; Effective Date

City Attorney Jan K. Seiden stated that this resolution is the standard resolution adopting the City Employee Pay Plan for the upcoming fiscal year. He explained that it is listed on the agenda under public hearings, but it is not a public hearing.

City Attorney Seiden read the title of the resolution. He noted that the final Pay Plan is attached as Exhibit A and Exhibit B is a more detailed version that explains the changes.

Councilman Lob moved to approve Resolution No. 2013-3595. Vice Mayor Windrem seconded the motion which was carried 5-0 on roll call vote.

7D) Second Reading - Ordinance No. 1057-2013 - An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 32-01, Uniform Administrative Rules, Regulations, and Procedures for Boards, Agencies, Commissions, and Committees of the City; By Authorizing Quarterly, Rather than Monthly, Regular Meetings for City Advisory Boards; Repealing All Ordinance or Parts of Ordinances in Conflict; Providing an Effective Date

City Attorney Jan K. Seiden read the title of the resolution.

City Attorney Seiden explained that this ordinance was mandated by Council action as a fiscal spending reduction item to save by changing from monthly meetings to quarterly meetings for the various boards. The ordinance changes one word in Section (E) (1) on page two of the ordinance from each month to each quarter and there have been no changes since the first reading.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Vice Mayor Windrem moved to adopt the ordinance. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

8. Consent Agenda: (approved with one motion)

8A) Recommendation that Council Approve an Expenditure of \$37,000.00 to Greens Grade Services Inc., for Labor Services for the Remainder of Fiscal Year 2012-2013, Pursuant to Section 31.11 (E) (6) (g) of the City Code

City Manager Ronald K. Gorland read the titles of the consent agenda items.

The City Manager explained that the recommendation is to approve an expenditure of \$37,000.00, which is included in the budget; it is not an increase.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8B) Recommendation that Council Award a Bid to H & R Paving, Utilizing Miami Dade County RPQ # 20120159 in the Amount of \$92,153.65, for Roadway Repairs, Pursuant to Section 31.11 (E) (5) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8C) Recommendation that Council Approve a Change Order to H&R Paving, Inc., Utilizing Miami-Dade County Bid Miami-Dade County RPQ 201200073, in the Amount of \$2,196.00 for Additional Asphalt and Labor Required for Minola Drive Paving Project, Pursuant to Section 31.11 (F) (11) (a) (2) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8D) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$67,365.00, to South Florida Maintenance Services (SFM), Inc. for Field Maintenance to Prince Field, Stafford Park and Peavy Dove Athletic Fields for the Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (6) (g) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8E) Recommendation that Council Approve an Expenditure to South Florida Maintenance Services (SFM), Inc., the Lowest Responsible Quote, in the Amount of \$18,720.00, for Downtown Street Sweeping Services for the Fiscal Year 2013-2014, Pursuant to Section 31.11 (C) (2) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8F) Recommendation that Approve an Expenditure of \$2,000.00 "On an As Needed Basis" to Titleist, for Purchasing Driving Range Supplies and Items for Resale in the Pro Shop for the Remainder of Fiscal Year 2012-2013, Pursuant to Section 31.11 (E) (6) (g) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8G) Recommendation that Council Award a Bid to Wrangler Construction Inc., utilizing Village of Palmetto Bay Bid 2011-PW-102 in the Amount of \$39,520.00, for Sidewalk Improvements on Hammond Dr., Pursuant to Section 31.11 (E) (5) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8H) Recommendation that Council Approve an Expenditure of \$300.00, "on an as needed basis" to John Deere Lesco for purchasing new divot boxes for the remainder of Fiscal Year 2012-2013, pursuant to Section §31.11 (E) (6) (g) of the City Code

City Manager Gorland explained that the recommendation was misworded and this is a recommendation to approve an expenditure of \$300.00. This is not an increase as funds are included in the budget.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

There were no appointments to advisory boards.

10. New Business:

10A) Recommendation to Approve Wall of Fame Nomination – Doug Orr

City Manager Ronald K. Gorland read the recommendation to approve the Wall of Fame nomination of Doug Orr, based on the actions of the Recreation Commission meeting of September 10, 2013.

Councilman Bain moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

Councilman Lob announced that he received a few letters regarding another nomination for the Wall of Fame. He asked if the recommendation must first go to the Recreation Committee.

Councilman Bain explained that the nomination form is turned into the City Clerk and she submits it to the Recreation Commission for their review before it is sent to Council for final approval.

Councilman Bain commented that he spoke with a gentleman about nominating Ray Stoltz who already has an appreciation plaque at the Recreation Center. He felt that in this situation that the name would automatically be placed on the Wall of Fame plaque.

Mayor Garcia felt that the proposal for Ray Stoltz should also be presented to the Recreation Commission if that is Council's will.

City Manager Gorland explained that anyone can make a recommendation to the Recreation Commission for a nomination to the Wall of Fame. The Commission will make a decision and move the recommendation along to the City Council

Councilman Bain commented that the Wall of Fame nomination form can be obtained in the City Clerk's Office.

At the request of Mayor Garcia, City Manager Gorland offered to post the nomination form on the City website.

10B) Recommendation to Approve Wall of Fame Plaque/Award

City Manager Ronald K. Gorland read the recommendation memorandum. He noted that Recreation Director Omar Luna has provided five options for discussion.

City Manager Gorland explained that the Wall of Fame (WOF) plaque will be placed in the Miami Springs Community Center at a location to be determined.

Option 1 is a decorative wall recognition plaque that includes an area that explains something about the individual and it has marble slots to be used for the inductees. The cost is approximately \$1,000 and the marble slots are \$10.00 each.

Option 2 is a standard wall recognition plaque that costs approximately \$1,000.00 and the plates cost \$5.00 each.

Option 3 is a state of the art decorative wall recognition plaque that also has marble slots and the cost is approximately \$1,000 and the plates costs \$10.00 each.

Option 4 is a plaque with a detailed border and the option for a 3D logo. The border has a crown molding effect that gives the plaque a 3D feeling. Plates are available for \$8.00 each and the plaque could cost \$3,000 to \$4,000.

Option 5 is a plaque that is very similar to Option 4, but it does not have the distinctive border. The cost is roughly \$1,300 to \$3,000 and plates are \$8.00 each.

The recommendation states that any of the options would be a great addition to the Community Center, but that Options 1 and Option 4 are adequate. Either one of these options are recommended for the WOF plaque.

Mayor Garcia asked if there was any rush to select the WOF plaque and City Manager Gorland stated that although there is no sense of urgency, it had been a long process and he would like to see it happen.

Recreation Director Omar Luna stated that the location of the plaque would depend on the size of the plaque that is selected. One option is in the hallway by the water fountain where the bulletin board is located and another option is next to the elevator at the entrance to the Community Center. The third option is down the hallway by the fire extinguisher. He does not recommend placing the plaque in the basketball gym since it could be hit by balls.

Councilman Bain asked to consider placing the plaque along the walkway on the second floor of the Community Center. He would like the Wall of Fame to be a large area.

Mayor Garcia asked Council to visit the Community Center to look at the proposed locations and come back with ideas at the next meeting.

The item was tabled until the next meeting.

10C) Recommendations that Council Reject the Bids Received for Golf Course Labor Maintenance RFP #03-12/13 and Authorize a Re-bid

City Manager Ronald K. Gorland stated that this is a recommendation to reject the bids received for Golf Course labor maintenance, RFP#03-12/13 and to authorize a re-bid for the following reasons:

1. The responses were not well-represented and the City expected more companies to respond to the request. Nineteen companies were notified of the opportunity to bid; only four companies attend the mandatory pre-bid meeting of which two companies responded to the bid on September 12th.
2. The lowest bid proposal came in at approximately \$20K over the FY 2013-2014 proposed budget.
3. The RFP had a glitch in the "proposal pricing" sheet and did not clearly represent the City's intention of requesting rates for different functions and did not delineate the various positions requested and rate of pay per job position.

City Manager Gorland explained that time allows the Administration to re-bid the project and continue utilizing the current piggyback option with the City of Coral Gables for the labor services. The Administration would like to re-bid the RFP before a recommendation to award will be made. All nineteen companies will be notified of the opportunity to rebid, in addition to including Professional Employer Organizations (PEO), which according to Golf Director O'Dell are considered an industry standard for these services.

Mayor Garcia stated that he was curious to learn more about the Professional Employer Organizations (PEO).

Councilman Bain moved to reject the bid and rebid the services. Councilman Lob seconded the motion.

Golf Paul O'Dell explained that the rates that were bid were over the budgeted amount. The bid specifications did not delineate the differences between an Operator 1, Operator 2, spray technician, irrigation technician, etc. He feels that a better bid can be received that falls under the Fiscal Year 2013-2014 budget that brings in larger organizations through a PEO that makes it more competitive and will result in a savings.

Mayor Garcia emphasized that quality is also an important factor in addition to savings. He clarified that this is for the lawn maintenance of the Golf Course. He asked how many years ago the labor services were outsourced and the Assistant City Manager/Finance Director responded at least four years ago.

Golf Director O'Dell stated that there are two positions open now and the current company, Greens Grade, has not brought in anyone to replace those positions.

To answer the Mayor's question, Mr. O'Dell said that the Golf Superintendent would interview the candidates to determine if they are qualified to fill the positions and then she sends her recommendation to the PEO for hiring.

Mayor Garcia asked how long it would be until the RFP's come back to Council for approval again and Mr. Gorland responded that it would be six to eight weeks or sometime in November.

Mayor Garcia asked if the previous agenda item on the Consent Agenda was an extension to the Greens Grade contract and the City Attorney explained that the agenda item was only for an allocation for funding until the end of the fiscal year; it is not an extension to the contract.

Mayor Garcia requested additional information showing the budgeted amount and actual amount spent for landscaping during the years before the service was outsourced and for every year thereafter.

The motion was carried 5-0 on roll call vote.

10D) Resolution No. 2013-3597 – A Resolution of the City Council of the City of Miami Springs Commemorating the 50th Anniversary of the Vietnam War; Expressing Support for the November 8, 2013 Parade Sponsored by the Miami-Dade County Military Affairs Board Welcoming Home and Remembering Vietnam Veterans; Directing the City Manager or the City Manager’s Designee to Provide the Necessary Staff and In-Kind Support to Coordinate the Parade When the City Council Approves the Source of the Funds and the Necessary Amount at a Later Date; Allocating \$500.00 to the Military Affairs Trust Fund for the Parade When the City Council Approves the Source of the Funds at a Later Date; Effective Date

City Manager Ronald K. Gorland read the recommendation to support Miami-Dade County Military Affairs Board’s invitation to join the Golden Veteran’s parade 50th Anniversary commemoration by providing the requested resolution and a contribution of \$500.00 and in-kind support, if applicable.

City Manager Gorland explained that the parade would be held Downtown on November 8, 2013 and it is a one-time event to honor the 50th anniversary of the Vietnam War returning veterans and to salute the Bay of Pig veterans. He can personally attest to the deplorable experience of the returning Vietnam veterans and the appreciation that all Vietnam veterans, as well as veterans of other wars have for the proposed event. Funding is recommended to be derived from the City Council events fund account # 001-0101-511-48-00.

City Attorney Jan K. Seiden read the title of the resolution.

Councilman Bain asked who is sponsoring the parade and City Attorney Seiden explained that the County is requesting the City’s in-kind services that would most likely be to provide the Honor Guard from Miami Springs.

Mayor Garcia spoke with Commissioner Diaz’ office and they said that in lieu of financial donations that they would like in-kind services by allowing the Police Department to participate in the parade.

Chief of Police Peter G. Baan explained that he received a request for the Police Department to help.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion.

Mayor Garcia commented that he appreciated Commissioner Diaz and his office for proposing the resolution. It is something that is very dear to him because his father was also a Vietnam War veteran.

The motion was carried 5-0 on roll call vote.

11. Other Business: None

12. Reports & Recommendations:

12A) City Attorney

None.

12B) City Manager

Budget Process

City Manager Gorland congratulated Council for completing the budget that felt like a rough process and in many ways it was very tough. In comparison with other cities, Miami Springs has a good team that really worked together.

Hurricane Season

City Manager Gorland reminded everyone that hurricane season is not over yet and to stay prepared.

City Events

City Manager Gorland reported that there are many activities going on in the City that are listed on-line on the City's website and published in the River Cities Gazette.

12C) City Council

Accomplishments

Councilman Petralanda reported that he had a very busy week and accomplished many things that he would report on at the next Council meeting.

Annexation

Councilman Bain wonders what the property owners in the areas that the City wants to annex are thinking about the City's adopted budget.

Budget Process

Vice Mayor Windrem expressed his appreciation to his colleagues at the dais for constructively contributing to the budget process and approving a good budget. It was a very important and educational process.

Budget Process

Councilman Lob commented that the budget process seemed brutal. Council completed a budget that looks to the future and he feels that the City is heading in the right direction.

Arthritis Walk Honorary Chair

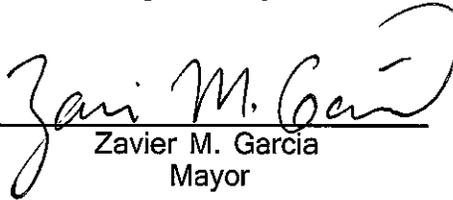
Mayor Garcia reported that he agreed to be the Honorary Chair for the Arthritis Walk that will take place on Saturday, November 16th at Amelia Earhart Park in Hialeah. He is only 37 years old and was diagnosed with arthritis a few years ago; it is very painful and he is feeling better with the proper medication. Miami Springs' resident Sophia Valencia is the Honorary Youth Chair for the walk who was also diagnosed with arthritis. He hopes to bring the event to Miami Springs next year. He urged the community to give their support and donations to help fight arthritis.

Budget Process

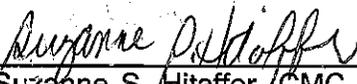
Mayor Garcia announced that for every budget workshop meeting he posted information through his social media asking people to attend. Contrary to what was said earlier during Open Forum, the residents are aware they can attend meetings and voice their opinions. Miami Springs offers services that make it a special community and Council must be stewards of the residents' tax dollars in order to continue the services that the residents expect.

13. Adjournment

There being no further business to be discussed the meeting was adjourned at 8:57 p.m.


Zavier M. Garcia
Mayor

ATTEST:


Suzanne S. Hitaffer, CMC
Acting City Clerk



Approved as written during meeting of: 10-14-2013

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.