

CITY OF MIAMI SPRINGS, FLORIDA

Mayor Zavier M. Garcia

Vice Mayor George V. Lob Councilman Billy Bain

Councilman Michael Windrem Councilman Jaime A. Petralanda

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."

CITY COUNCIL SPECIAL MEETING AGENDA Thursday, July 24, 2014 – 5:01 p.m. City Hall, Council Chambers, 201 Westward Drive

- 1. Call to Order/Roll Call
- 2. Invocation: Councilman Petralanda

Salute to the Flag: Audience participation

- **3. Resolution** A Resolution Of The City Council Of The City Of Miami Springs Setting The Tentative Operating Millage Levy For Fiscal Year 2014-2015; Setting Time, Date And Place For Public Hearings On The Proposed 2014-2015 Budget And Tentative Millage Rate
- 4. Adjourn

Please visit www.miamisprings-fl.gov for current meeting schedule or follow us on Twitter @MIAMISPRINGSFL

Live streaming video of this meeting is available at http://www.miamisprings-fl.gov/webcast.

Anyone wishing to obtain a copy of an agenda item may contact the City Clerk at (305) 805-5006, download the complete agenda packet from www.miamisprings-fl.gov or view the materials at City Hall during regular business hours.

Pursuant to Florida Statute 286.0114, the City Council provides the public with a reasonable opportunity to be heard on all matters.

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



AGENDA MEMORANDUM

Meeting Date:

7/24/2014

To:

Mayor and Council

From:

Ron Gorland, City Manager

William Alonso, Assistant City Manager/Finance Director

Subject:

FY2014-15 Millage Setting Meeting

In order to prepare for this millage setting meeting, we have prepared the following budget scenarios for Council to consider:

- 1. Attachment A shows a budget at the current millage rate of 7.6710 which provides for a surplus of \$148,192 after taking into account the required debt service for the pool project as well as the pool being operational until April 2015 at which time it will closed down.. This scenario also includes the funding requirements detailed below.
- 2. Attachment B is a balanced budget at a millage of 7.5063 which provides for all expenditures included in Attachment A above except that it does not provide for an increase in reserves.
- 3. Attachment C is a budget at 7.9995 which provides for all expenditures included in Attachment A and increases the surplus to \$443,572.
- 4. Attachment D is a budget at the rollback rate of 6.8457 and shows a deficit of \$593,901. This scenario would require significant cuts.

The Administration recommends setting the millage cap at 7.9995 (Attachment C) in order to provide Council the flexibility to make budget decisions during our upcoming workshops.

The total general fund budget is \$15,305,355 of which \$9,286,052 or 61% represents employee salary and benefits. This leaves \$6,019,303 to cover all other city needs.

Following are the more important base case budget assumptions:

- 1. The initial Proposed Budget assumes no new outsourcing of services, a slight reduction in net staff (due to retirements), and no reduction in services.
- 2. The Aetna renewal for next year which was originally at 29.5% due in part to high claims experience has been negotiated down to 26.5%. After discussions with our Consultant, we have decided to issue an RFP for health insurance benefits. This process will take a few

weeks and we expect to have a recommendation in late August. We will keep you informed in the next few weeks. As mentioned previously this 26.5% represents an increase of about \$113,000 from last year. This also represents an increase of \$62 per pay period for those employees with family dependent coverage.

- 3. The July 1 assessment was 946,504,898 or over \$4 million higher than the June 1st assessment. This represents approx. \$33,000 in additional ad valorem revenues.
- 4. The FY14-15 includes approx. \$ 493,000 debt service for the new aquatic facility and the Stafford Park re-grassing.
- 5. There is one request for funding a vacant in the Building and Code Department. The Finance budget is based on the Controller position being part time after Dec 31, 2014 since the current employee is retiring. These two personnel adjustments nullify each other resulting in zero increase to the FY14-15 budget.
- 6. The Police budget includes a retirement payout in an amount of approx. \$65,000.
- 7. Budget assumes a 2% cost of living increase for all operating expenditures (e.g.: fuel, utilities, supplies, etc.)
- 8. This General Fund budget request also contains approximately \$281,176 in police vehicles, citywide infrastructure including city hall roof replacement, boat ramp, Curtiss Parkway electrical improvements and other misc. capital needs. (see attachment E).
- 9. Budget includes \$45,000 for the City's lobbyist.
- 10. The General Fund budget includes approx. \$51,670 for a 4% one-time COLA for the 32 General Employees earning under \$50,000. The General Fund impact is \$51,670, while \$23,940 will impact the city's two Enterprise Funds. The General Employees pension contribution for FY2014-15 is scheduled to increase 1.17% this means that the net increase will actually be 2.83% for those eligible for the one-time COLA discussed above. Those not eligible (those earning over \$50K) will see their earnings decrease by 1.17%.
- 11. The projected loss at the golf course is approx. \$333,978 (compared to the \$700,000+ loss budgeted for the current year), which includes approx. \$3,000 in capital expenditures for equipment.
- 12. The Public Works budget includes \$45,000 for unforeseen contingencies during the year.
- 13. The Planning budget includes \$20,000 required for a traffic study being required by FDOT for funding of the Westward Drive Bike Path project.
- 14. Council budget includes a \$5,000 request for the River Cities Festival next year.
- 15. Council budget also includes a \$35,000 funding request from CMI for next fiscal year.

The following is a list of some assumptions that are deemed "soft" in that the numbers could change significantly up or down:

- 1. The projected loss at the golf course of \$333,978 (compared to the \$700,000+ loss budgeted for the current year)
- 2. The projected revenues from red light cameras of \$300,000 (YTD this fiscal year we have received approx. \$200K)
- 3. Pending FOP negotiations may also have an effect on these amounts.

There are some significant needs that are not included in the base budget discussed above but are presented for Council discussion and consideration. Please refer to attachment F which provides a listing of these items including DERM requirements, golf course restroom renovations, pay raises for city staff, and other recreation needs.

I have also included Attachment G to this memo. This attachment shows that at present there is \$243,341 in designated fund balance. We have used \$49,000 for pool shoring and have \$28,316 remaining for future inspections and any necessary work related to the shoring. This would leave a balance of \$215,025 for the Hurricane Contingency.

ATTACHMENT A

FUND:		Proposed Budget Based on Current Millage <u>FY14-15</u>)
General Fund:		Current Millage	7.6710
		REVENUES	15,453,547
Mayor & City Council	129,735	129,735	-
Office of the City Manager	352,394	352,394	
Office of the City Clerk			
Operations	304,716		
Capital Outlay	6,100	310,816	
Office of the City Attorney	171,000	171,000	
luman Resource Department	209,094	209,094	
inance Department	481,943	481,943	
inance-Professional Services			
Operating Expenses	271,733		
Capital Outlay		271,733	
- Danastmant			
Г Department Operating Expenses	334,575		
Capital Outlay	334,375	221 575	
		334,575	
Inning Department	104 004		
Operating Expenses	101,931	101,931	
Capital Outlay		101,931	
olice:			
Police-Operations	5,875,904		
Police-Capital Outlay	116,280	5,992,184	
olice-Crossing Guards	23,576	23,576	
uilding & Code Enforcement	20,0.0	20,070	
Operating Expenses	630,183		
Capital Outlay	2,000	632,183	
ublic Works - Administration		, , , , , ,	
Operating Expenses	371,458		
Capital Outlay	9,375	380,833	
ublic Works - Streets		,	
Operating Expenses	354,441		
Capital Outlay	34,334	388,775	
ublic Works - Properties		555,775	
Operating Expenses	572,407		
Capital Outlay	512,407	572,407	
The control of the co		312,401	
ublic Works - Building Maintenance Operating Expenses	166 034		
Capital Outlay	166,034 90,000	256,034	
ublic Works - Fleet Maintenance			
	42,320	42,320	
ecreation quatics	2,040,049	2,040,049 105,811	
quatics ennis	105,811	19,851	
ark Maintenance	19,851	18,001	
Maintenance Operations	204,816		
Maintenance Capital Outlay	254,510	204,816	
olf- Admin	20,057	20,057	
olf-Pro Shop	525,613	525,613	
olf-Pro Shop olf-Maintenance	323,013	525,013	
Maintenance Operations	1,170,190		
Maintenance Capital Outlay	1,170,180	1,170,190	
		1,170,180	
ransfers to other funds:	135 000	125,000	
Senior Center Fund Debt Service Fund	135,988	135,988	
	431,449	431,449	45 005 055
OTAL GENERAL FUND EXPENDITURES		Marine State of the	15,305,355
SURPLUS AT CURRENT MILLAGE		The state of the s	148,192



Mayor & City Council 129,735 1	<u>FUND:</u>	I	Proposed Budget Based on Current Millag <u>FY14-15</u>	е
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	Senior Center Fund	135,988	135,988	
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	OTAL GENERAL FUND EXPENDITURES			15,305,355



		Proposed Budget Based on Current Millage	
FUND:		FY14-15	9
General Fund:		Current Millage	7.9995
		REVENUES	15,748,927
Mayor & City Council	129,735	129,735	-
Office of the City Manager	352,394	352,394	
Office of the City Clerk			
Operations	304,716		
Capital Outlay	6,100	310,816	
Office of the City Attorney	171,000	171,000	
Human Resource Department	209,094	209,094	
Finance Department	481,943	481,943	
Finance-Professional Services			
Operating Expenses	271,733		
Capital Outlay		271,733	
T Department			
Operating Expenses	334,575		
Capital Outlay		334,575	
Planning Department		**************************************	
Operating Expenses	101,931		
Capital Outlay	-	101,931	
•	-	,	
Police:			
Police-Operations	5,875,904		
Police-Capital Outlay	116,280	5,992,184	
Police-Crossing Guards	23,576	23,576	
Building & Code Enforcement	23,576	23,576	
Operating Expenses	630,183		
Capital Outlay	2,000	632,183	
Public Works - Administration		032,103	
Operating Expenses	371,458		
Capital Outlay	9,375	390 933	
A Table Colonia to Table 2	9,373	380,833	
Public Works - Streets	254 444		
Operating Expenses	354,441	200 775	
Capital Outlay	34,334	388,775	
Public Works - Properties	570 107		
Operating Expenses	572,407	570 407	
Capital Outlay		572,407	
Public Works - Building Maintenance			
Operating Expenses	166,034		
Capital Outlay	90,000	256,034	
Public Works - Fleet Maintenance	42,320	42,320	
Recreation	2,040,049	2,040,049	
quatics	105,811	105,811	
ennis	19,851	19,851	
ark Maintenance			
Maintenance Operations	204,816		
Maintenance Capital Outlay	-	204,816	
iolf- Admin	20,057	20,057	
olf-Pro Shop	525,613	525,613	
iolf-Maintenance			
Maintenance Operations	1,170,190		
Maintenance Capital Outlay		1,170,190	
ransfers to other funds:			
Senior Center Fund	135,988	135,988	
Debt Service Fund	431,449	431,449	
OTAL GENERAL FUND EXPENDITURES			15,305,355
SURPLUS (DEFICIT) AT CURRENT MILL	AGE		443,572



		Proposed Budget Based on Current Millag	e
FUND:		FY14-15	
General Fund:		Current Millage	6.8457
		REVENUES	14,711,454
/layor & City Council	129,735	129,735	-
Office of the City Manager	352,394	352,394	
Office of the City Clerk			
Operations	304,716		
Capital Outlay	6,100	310,816	
Office of the City Attorney	171,000	171,000	
Human Resource Department	209,094		
Finance Department		209,094	
	481,943	481,943	
Finance-Professional Services	074 700		
Operating Expenses	271,733	07.1705	
Capital Outlay	-	271,733	
T Department			
Operating Expenses	334,575		
Capital Outlay		334,575	
Planning Department			
Operating Expenses	101,931		
Capital Outlay		101,931	
		,	
Police:	E 075 00 /		
Police-Operations	5,875,904	F 444 14 :	
Police-Capital Outlay	116,280	5,992,184	
Police-Crossing Guards	23,576	23,576	
Building & Code Enforcement			
Operating Expenses	630,183		
Capital Outlay	2,000	632,183	
Public Works - Administration			
Operating Expenses	371,458		
Capital Outlay	9,375	380,833	
Public Works - Streets		,	
Operating Expenses	251 111		
	354,441	200 775	
Capital Outlay	34,334	388,775	
Public Works - Properties			
Operating Expenses	572,407		
Capital Outlay		572,407	
Public Works - Building Maintenance			
Operating Expenses	166,034		
Capital Outlay	90,000	256,034	
bublic Works - Fleet Maintenance	42,320	42,320	
Recreation	2,040,049	2,040,049	
aquatics	105,811	105,811	
ennis		2022200 CO N CO	
	19,851	19,851	
Park Maintenance	204 946		
Maintenance Operations Maintenance Capital Outlay	204,816	204 046	
		204,816	
Golf- Admin	20,057	20,057	
Golf-Pro Shop	525,613	525,613	
Golf-Maintenance			
Maintenance Operations	1,170,190		
Maintenance Coultal Cutter		1,170,190	
Maintenance Capital Outlay	(
ransfers to other funds:			
ransfers to other funds:	135 988	135 988	
ransfers to other funds: Senior Center Fund	135,988 431,449	135,988 431,449	
ransfers to other funds:	135,988 431,449	135,988 431,449	15,305,355

Attach E

CITY OF MIAMI SPRINGS

FY 2014-2015 Budget CAPITAL EXPENDITURE SUMMARY-ALL FUNDS

Department	В	Total udgeted	Description of expenditure	
City Clerk	\$	6,100	Description of expenditure	
City Clerk	Φ	0,100	Lazerfiche software	6,100
			Edebition of Sollward	6,100
				0,100
B&Z	\$	2,000		
			Perforator machine	2,000
				2,000
Golf Course	\$	3,000	Decree sides	
			Range picker	3,000
				3,000
Police	\$	116,280		
. 6.1.66	•	110,200	Three marked cars @ 26,250 each	73,428
25			Three sets of light bars, deck lights, strobes, cages @\$5250 each	15,000
			Two new Harley FLHP motorcycles	22,852
			Computers for Police Dept	5,000
		031000000000000000000000000000000000000		116,280
D. H. W. d.	•	450.000		
Public Works	\$	152,028	Upgrade existing pump system with vehicle tag system	18,319
			City Hall roof replacement	90,000
			Restoration Of Existing Boat Ramp On North Royal Poinciana Blvd.	9,375
			Instalation of additional electrical service points-1st block Curtiss Pkwy	4,963
			Instalation of additional electrical service points-1st block Curtiss Pkwy	9,871
			Re-stripe public parking lot behind Farm Stores	3,000
			Re-location of 3 light poles on NRP and Rio Vista Dr required by SFWM	16,500
				152,028
and the second s				
Elderly Services	\$	1,768		100
			HP Computer	1,768
	No. of the Albert			1,768
Total	\$	281,176	Total	\$ 281,176

ATTACHMENT F

CITY OF MIAMI SPRINGS FY2014-15 BUDGET ISSUES FOR CONSIDERATION

A) GOLF COURSE		Dollar Cost	Millage Impact
Required paving & sealing by expoxy sealant of t Golf Cart wash down area paved	he Golf Course Maintenance yard.	\$38,000	0.0425
and pump installed to send waste water into sanitar	y sewer line at clubhouse.	\$50,000	0.0559
3) Repair & renovate on course restrooms & shelter	S.	\$30,000	0.0335
4) Install sand holders for topdressing and bunker s		\$3,500	0.0039
	TOTAL GOLF COURSE	\$121,500	
B) RECREATION			
1) Pavillion for Stafford Park for rentals (payback in 7 year	ars)	\$ 45,000	0.0503
2) Pocket Parks		\$ 25,000	0.0279
3) Vita Course		\$165,000	0.1844
4) New Programs	Flag Football/Get Fit Camp Program (Year Round)	\$15,000	0.0168
	TOTAL RECREATION	\$250,000	
C) PERSONNEL RELATED			
1) Providing a pay raise to all General Employees(excluding uniformed police, City Manager, Assistant City Manager)		\$ 43,929 Per 1% raise	0.0491
Providing a pay raise to all General Employees(excluding uniformed police, City Manager, Assistant City Manager and and all Directors and Assistants)		\$ 36,130 Per 1% raise	0.0404

Attohit G

CITY OF MIAMI SPRINGS PROPOSED GENERAL FUND BALANCE DESIGNATIONS PROJECTED FISCAL YEAR 2013-2014

DESIGNATION	Actual Balance 9/30/2013	FY20 Additions	013-14 Reductions	Projected Balance 9/30/2014
Contingency-Hurricane Costs	215,025		<u>-</u>	215,025
Pool improvements	77,316	· <u>-</u>	49,000	28,316
Total proposed designations Total Available Fund Balance Unrestricted, Undesignated fund Balance	\$ 292,341 3,692,341 3,400,000	\$ - -	\$ - 49,000	\$ 243,341 3,643,341 3,400,000
25% of FY13-14 Opera	ating expenditures	i		\$ 3,400,000
Excess(deficit) funds	available for des	signation		\$

RESOLUTION NO. 2014 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS SETTING THE TENTATIVE OPERATING MILLAGE LEVY FOR FISCAL YEAR 2014-2015; SETTING TIME, DATE AND PLACE FOR PUBLIC HEARINGS ON THE PROPOSED 2014-2015 BUDGET AND TENTATIVE MILLAGE RATE

WHEREAS, the City Council of the City of Miami Springs is required to establish a tentative millage rate as per Florida Statute 200.065; and,

WHEREAS, in accordance with provisions of the City Charter and State law, the City Council is presenting the tentative millage levy and budget to formally notify all interested persons and to allow all interested persons to be heard at the public hearings specified herein in regard to any proposed item thereof,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

	mills be an	d the same is hereby tentati	or the City of Miami Springs of vely adopted as the City's official period October 1, 2014 through
•	er 30, 2015.	norom mage lovy for the	penda Gotober 1, 2011 anough
Septembe	aring on the proper 8, 2014, at 7:	osed 2014-2015 budget and	is City Council will conduct its first tentative millage rate on Monday, d final public hearing on Monday, ncil Chambers.
this		, 2014, on a motion b	the City of Miami Springs, Florida, by and seconded
		Vice Mayor Lob Councilman Windrem Councilman Bain Councilman Petralanda Mayor Garcia	

	Zavier M. Garcia, Mayor
ATTEST:	
Erika Gonzalez-Santamaria, CMC, City Clerk	
APPROVED AS TO LEGALITY AND FORM:	
Jan K. Seiden, City Attorney	