



## **CITY OF MIAMI SPRINGS, FLORIDA**

**Mayor Xavier M. Garcia**

**Vice Mayor Jaime A. Petralanda**  
**Councilman Billy Bain**

**Councilman Michael Windrem**  
**Councilman George V. Lob**

*Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."*

### **CITY COUNCIL REGULAR MEETING AGENDA** **Monday, December 8, 2014 – 7:00 p.m.** **City Hall, Council Chambers, 201 Westward Drive**

**1. Call to Order/Roll Call**

**2. Invocation:** Councilman Lob

**Salute to the Flag:** Students from Miami Springs Middle School will lead the audience in the Pledge of Allegiance and Salute to the Flag

**3. Awards & Presentations:**

A) Presentation of Certificate of Sincere Appreciation Plaque to Alicia Gonzalez in Recognition of 8 Years of Dedicated Service to the City of Miami Springs

B) Presentation of Certificate of Sincere Appreciation Plaque to Joyce Cox in Recognition of 16 Years of Dedicated Service to the City of Miami Springs

C) Yard of the Month – December 2014 – Diane and Vernon Burkhart – 480 S. Royal Poinciana Boulevard

**4. Open Forum:** Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins.

**5. Approval of Council Minutes:**

A) November 10, 2014 – Regular Meeting

**6. Reports from Boards & Commissions: None**

**7. Public Hearings: None**

**8. Consent Agenda: (Funded and/or Budgeted)**

A) Approval of the City Attorney's Invoice for November 2014 in the Amount of \$12,467.25

B) Recommendation by Golf that Council authorize the issuance of a Purchase Order to Harrell's, utilizing Miami Dade County contract # 9020-1/19, in the amount of \$10,000.00, for liquid fertilizers as funds were approved in the FY 14/15 Budget, pursuant to Section 31.11 (E)(5) of the City Code

C) Recommendation by the Police Department that Council award a bid to AutoNation Chrysler, Dodge, Jeep, Ram Pembroke Pines, utilizing Florida Sheriffs Association Bid Award Announcement #14-22-0904 in the amount of \$50,538.00 for two (2) 2015 Dodge Charger patrol vehicles, as funds were approved in the FY 14/15 Budget, pursuant to Section 31.11 (E)(5) of the City Code

D) Recommendation by the Police Department that Council award a bid to Don Reid Ford, Inc., utilizing Florida Sheriffs Association Bid Award Announcement #14-22-0904 in the amount of \$30,745.00 for a 2015 Ford Police Interceptor Utility AWD (K8A) vehicle, as funds were approved in the FY 14/15 Budget, pursuant to Section 31.11 (E)(5) of the City Code

**9. Old Business:**

A) Appointments to Advisory Boards by the Mayor and Council Members

**10. New Business:**

A) Ordinance – First Reading – An Ordinance Of The City Council Of The City Of Miami Springs, Amending Code Of Ordinance Section 150-090, P-1 District; By Providing The City With Discretion Regarding Parking In The Public Property District; Repealing All Ordinances Or Parts Of Ordinances In Conflict; Providing An Effective Date

B) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Amending The Appendix Of Civil Infraction Code Sections And Civil Penalties For Violations Appended To, And Made A Part Of, Code Of Ordinance Section 101-01, Supplemental Code Enforcement Citation System; Directions To Codifiers; Effective Date

C) Approval of Agreement Extension with Meridian Mgmt., LLC for Sign Structures

D) Approval of Country Club Agreement

1) Amendment to Operational Food and Beverage Agreement for the Miami Springs Golf and Country Club

2) Limited Term Renewal of the Operational Food and Beverage Agreement for the Miami Springs Golf and Country Club

E) Discussion on Golf Discounts to County Employees


**11. Other Business:**

A) FY2013-2014 4<sup>th</sup> Quarter Budget Status Report

**12. Reports & Recommendations:**

- A) City Attorney
- B) City Manager
- C) City Council

**13. Adjourn**

Please visit [www.miamisprings-fl.gov](http://www.miamisprings-fl.gov) for current meeting schedule or follow us on  Twitter @MIAMISPRINGSFL

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Live streaming video of this meeting is available at <http://www.miamisprings-fl.gov/webcast>.  
\*\*\*\*\*

Anyone wishing to obtain a copy of an agenda item may contact the City Clerk at (305) 805-5006, download the complete agenda packet from [www.miamisprings-fl.gov](http://www.miamisprings-fl.gov) or view the materials at City Hall during regular business hours.  
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Pursuant to Florida Statute 286.0114, the City Council provides the public with a reasonable opportunity to be heard on all matters.  
\*\*\*\*\*

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.  
\*\*\*\*\*

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.  
\*\*\*\*\*

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.  
\*\*\*\*\*



# **CERTIFICATE OF APPRECIATION**

Presented to

**ALICIA GONZALEZ  
COMPTROLLER**

*In recognition of eight years of dedicated service to the*

**CITY OF MIAMI SPRINGS**

*From November 6, 2006 to December 31, 2014.*

*Presented this 8th day of December, 2014.*

**CITY OF MIAMI SPRINGS, FLORIDA**

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Zavier M. Garcia  
Mayor

**ATTEST:**

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Erika Gonzalez-Santamaria, MMC  
City Clerk



# ***CERTIFICATE OF APPRECIATION***

Presented to

***JOYCE COX  
POLICE DISPATCHER II***

*In recognition of sixteen years of dedicated service to the*

***CITY OF MIAMI SPRINGS***

*From September 21, 1998 to December 12, 2014.*

*Presented this 8th day of December, 2014.*

**CITY OF MIAMI SPRINGS, FLORIDA**

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Zavier M. Garcia  
Mayor

**ATTEST:**

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Erika Gonzalez-Santamaria, MMC  
City Clerk



# **CERTIFICATE OF RECOGNITION**

Presented to

***Diane and Vernon Burkhart***

Of

***480 S. Royal Poinciana Boulevard***

for their home being designated as

***“YARD OF THE MONTH”  
December 2014***

Presented this 8<sup>th</sup> day of December, 2014.

**CITY OF MIAMI SPRINGS, FLORIDA**

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Zavier M. Garcia  
Mayor

**ATTEST**

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Erika Gonzalez-Santamaria, CMC  
City Clerk



**City of Miami Springs, Florida**  
City Council Meeting

Regular Meeting Minutes  
Monday, November 10, 2014, 7:00 p.m.

Council Chambers at City Hall  
201 Westward Drive, Miami Springs, Florida

1. **Call to Order/Roll Call:** The meeting was called to order by the Mayor at 7:04 p.m.

Present were the following:

Mayor Zavier M. Garcia  
Vice Mayor Jaime A. Petralanda  
Councilman Michael Windrem  
Councilman Billy Bain  
Councilman George V. Lob

City Manager Ronald K. Gorland  
Assistant City Manager/Finance Director William Alonso  
City Attorney Jan K. Seiden  
Chief of Police Peter G. Baan  
Building and Code Compliance Director H. "Tex" Ziadie  
Golf Director Paul O'Dell  
Elderly Services Director Karen Rosson  
City Clerk Erika Gonzalez-Santamaria

2. **Invocation:** Offered by Mayor Garcia

**Salute to the Flag:** Members of Cub Scout Pack 425 led the audience in the Pledge of Allegiance and Salute to the Flag

3. **Awards & Presentations:**

A) Presentation of Certificate of Sincere Appreciation Plaque to Chief Pete Baan in Recognition of 40 Years of Dedicated Service to the City of Miami Springs

Mayor Garcia presented a Certificate of Sincere Appreciation plaque to Chief of Police Pete Baan for 40 years of service to the Police Department from March 11, 1974 to December 31, 2014.

City Manager Gorland presented Chief Baan with a commemorative clock on behalf of the City Administration.

Chief of Police Baan introduced his family members who were present and thanked the City Council and Administration.

B) Officer of the Month Award – October 2014 – Officer Robert A. Evans

Chief of Police Baan presented the Officer of the Month award for October 2014 to Officer Robert A. Evans.

Sergeant Danny Kelly read the nomination letter on behalf of Sergeant Frank Perez describing Officer Evans' outstanding police work that led to the arrest of a suspect who was charged with theft, possession of stolen credit cards and multiple counts of burglary to unoccupied vehicles. Officer Evans, Officers Sandoval and Hall, and Dispatcher Newton were commended for the highest level of professionalism during the investigation and arrest.

C) Yard of the Month – November 2014 – Mario L. Sanchez – 960 N. Royal Poinciana Boulevard

Mr. Sanchez was not present to receive his award for the November Yard of the Month.

**4. Open Forum:**

Maria Mitchell of 830 Bluebird Avenue addressed the City Council.

**5. Approval of Council Minutes:**

A) October 27, 2014 – Regular Meeting

**Councilman Windrem moved to approve the minutes of the October 27, 2014 Regular meeting. Councilman Bain seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.**

**6. Reports from Boards & Commissions:**

A) Board of Adjustment – Approval of Actions Taken at their Meeting of November 3, 2014, Subject to the 10-day Appeal Period

**Councilman Lob moved to approve. Councilman Bain seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.**

**7. Public Hearings: None**

**8. Consent Agenda: (Funded and/or Budgeted)**

A) Approval of the City Attorney's Invoice for October 2014 in the Amount of \$14,877.00



B) Recommendation by Finance that Council approve an expenditure to Jumpin Jack Flash Productions in the amount of \$1,500 for the December 13 Classic Car Show as funds were approved in the FY14/15 Budget

C) Recommendation by Bldg. & Code Compliance that Council waive the competitive bid process and approve an expenditure to Ulises Antonio Fernandez, DBA Design Builders, in an amount not to exceed \$ 58,000, on an as needed basis for Roofing Plan Reviews and Roofing/Building Inspections as funds were approved in the FY 14/15 Budget, pursuant to Section §31.11 (E)(6)(g) of the City Code

**Councilman Windrem moved to approve the consent agenda. Councilman Lob seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.**

**9. Old Business:**

A) Appointments to Advisory Boards by the Mayor and Council Members

There were no appointments to the advisory boards.

City Attorney Seiden explained that the Zoning and Planning Board/Board of Adjustment is in need of two members to fill vacant positions.

**10. New Business:**

A) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Establishing Rates For Collection Of Garbage, Trash And Recycling For Residential And Commercial Customers Within The City Of Miami Springs; Effective Date

City Attorney Seiden read the title of the resolution.

Assistant City Manager/Finance Director Alonso read the memorandum requesting Council approval of an increase in sanitation/recycling fees to offset the 2.3% increase assessed by the County for Fiscal Year 2014-15. The current annual fee of \$628.00 will increase to \$642.00.

**Councilman Windrem moved to approve. Councilman Lob seconded the motion.**

**After discussion, the motion was carried 4-1 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Lob and Mayor Garcia voting Yes and Councilman Bain voting No.**

B) Discussion on Recommendations to Outsource the Building Department

City Manager Gorland read the memorandum recommending that the Building Department function be retained as an in-house City function and not be outsourced to another city or for-profit firm. He also presented a financial analysis explaining that outsourcing would not result in any savings to the City and would reduce the amount of surplus that goes to the General Fund to cover indirect costs.

The following members of the public addressed the City Council: Lee Pelkey of 3549 LeJeune Road, Sanaa Ghorab of 256 Pocatella Street, Don Bower of 850 Bluebird Avenue, Blas Cardonne of 1111 Raven Avenue, Karla Bello, John Bankston of 260 Albatross Street, Charles M. Hill of 841 Heron Avenue and Irene Guzman of 629 Pinecrest Drive.

City Attorney Seiden expressed his support for maintaining the Building Department in-house because it allows the City to regulate the function and avoids the cost of reestablishing the entire department if outsourcing is not successful.

Discussion ensued and by consensus, Council **agreed** to maintain the operation of the Building Department in-house and allow six months to hire a full-time Building Official and make changes in order to improve the department functions and quality of customer service.

C) The Administration requests guidance from Council on how to proceed with the Country Club operations contract with Mr. Carlos Santana which is due to expire on January 9, 2016

Nery Owens of Corydon Drive addressed the City Council regarding this item.

City Manager Gorland read the agenda memorandum into the record describing various alternatives for the Country Club operations contract for the food and beverage service as follows:

1) Extend Mr. Santana's current contract until October 2017 until the golf course debt is paid off and issue an RFP for an operational contract where the city would derive revenues effective October 2017; 2) Issue an RFP early in 2015 for an operator to take over the current contract terms until October 2017, at which time the city could issue another RFP for a five year agreement; 3) Issue an RFP early in 2015 for a five year agreement that would entail operating the first 22 months under the current contract terms and the terms would change for the remaining 38 months until the City begins receiving revenues.

Carlos Santana of 1 Curtiss Parkway and Golf Director Paul O'Dell came forward to address questions raised by the City Council.

**Councilman Bain moved to extend the current contract with Mr. Santana until October 2017, and the extended contract would be amended to include slightly different terms and conditions. Councilman Windrem seconded the motion.**

The City Attorney clarified that the amended contract would come back to Council for approval.

**The motion was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.**

D) Approval of the Alliance for Aging Local Services Program (LSP) Agreement

City Manager Gorland clarified that the agreement provides for net funding to the City in the amount of \$89,511.30 which was possible through the joint efforts of the City lobbyist and City Council.

**Councilman Bain moved to approve. Councilman Windrem seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.**

E) Consideration of the following Board of Parks and Parkways recommendations based on their actions taken at their meeting of September 10, 2014:

1. Recommend that the Council adopt the plan submitted by Public Works Director Tom Nash for the churches and organizations signage wall on Curtiss Parkway adjacent to the pump house on the corner of Eldron Drive and to budget the installation

City Manager Gorland referred to the documentation submitted to Council regarding the proposed signage and explained the lack of written criteria outlining what organizations are eligible for posting a sign on the board. The cost to install the board is approximately \$2,000 and there is space available for 18 spots on the board.

Council **requested** a recommendation from the Board of Parks and Parkways for the criteria for posting signs on the board.

**Councilman Windrem moved to approve the plan submitted. Vice Mayor Petralanda seconded the motion.**

**After discussion, the motion was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.**

Council **requested** an update on the status of the renovation of the Geiger Memorial on Curtiss Parkway from Board of Parks and Parkways Chair Eric Richey.

F) Consideration of the following Recreation Commission recommendations based on their actions taken at the meeting of October 27, 2014:

1. Recommendation to Council to sunset the Recreation Commission Board

City Manager Gorland stated that advisory boards have made valuable contributions by working within the guidelines set for them and they can present their ideas to Council for various projects. The mission of the Recreation Commission was lost and he is not sure of the reason.

City Attorney Seiden stated that board meetings require staff time and some boards have been struggling to set an agenda. Staff has requested all boards to set an agenda in advance of their meetings. He explained that the duties of the Recreation Commission have changed over time resulting in less power. Advisory boards are supposed to be proactive in looking for projects to become involved in, although funds are not always available to implement them and they should be encouraged to be more active.

By consensus Council **agreed** not to sunset the Recreation Commission and directed the City Attorney to contact the members to explain the duties and functions of the board.

**11. Other Business:**

A) Consideration of Cancelling/Rescheduling the Regular Council meetings of Monday, November 24<sup>th</sup> and Monday, December 22<sup>nd</sup>

**Councilman Lob moved to cancel the Regular Council meetings of November 24<sup>th</sup> and December 22<sup>nd</sup>. Vice Mayor Petralanda seconded the motion.**

**After discussion, the motion was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.**

**12. Reports & Recommendations:**

A) City Attorney

The City Attorney had no report at this time.

B) City Manager

City Manager Gorland reported on the meeting with the residents on LaVilla Drive and gave credit to Chief of Police Baan for an excellent job of discussing and setting a plan in motion to address the problem. He reminded everyone of the Veterans Day ceremony on Tuesday, November 12<sup>th</sup> and to honor veterans for putting their lives on the line. He served in Viet Nam next to part-time soldiers who never expected to be there. Veterans need to be honored and remembered.

C) City Council

Vice Mayor Petralanda said that he hopes to see everyone at the Veterans Day ceremony. He thanked Lions Club President Bill Windrem for hosting the Veterans dinner last night that was wonderful. He is a Cold War veteran when the Berlin wall fell and he was ready for active duty.

Councilman Lob wished everyone a good night.

Councilman Windrem thanked Chief of Police Baan for 40 years of service. He thanked the veterans who put their lives on the line to protect the liberty and freedom that Americans enjoy, but some people take for granted. He announced that his sister had her first child. He reported that his father is President of the Lions Club and they sponsored the veterans dinner.

Councilman Bain reported that he received a nice letter from Jennifer Glazer-Moon about the City's tennis program, Match Point Tennis Academy, and he suggested that she might be able to help with relocating the tennis courts to the Golf Course through her position with the County. He appreciates the work of Tennis Professional Manny Fabian and said that he could use some publicity. He wished everyone a nice Veterans Day holiday. Councilman Bain joked that the stack of papers in the personnel file for Chief Baan is as tall as the Affordable Health Care Act.

Mayor Garcia said that Council had given praise and thanks to the veterans and he is hoping that everyone who is not working will take the opportunity to attend the Veterans Day Ceremony at the memorial. He thanked Chief Baan for all his hard work, including many things that he does not receive praise for and he never asks for praise. No one understands as well as the elected officials that the job he has is a thankless one and even though there are “bumps in the road” the Chief makes it work. He would never rate or judge how the Chief has performed in the position based on the number of bumps he hit in the road; he rates his performance on how he has handled those things. He gave the Chief “two thumbs up” as the Mayor, former Councilmember and resident and thanked him for all his years of service. He hopes that everyone will be able to attend the Chief’s retirement luncheon on Wednesday, December 3<sup>rd</sup>.

Mayor Garcia attended the Florida Care Review luncheon for foster children at Joe’s Stone Crab Restaurant. There are many needy causes and fundraisers and he encourages everyone to get involved. His prayers are with the veterans and children with cancer in the community and urged everyone to keep them in their thoughts and prayers. He said that it was a good meeting and thanked Council for their hard decisions.

### **13. Adjourn**

There being no further business to be discussed the meeting was adjourned at 9:05 p.m.

*Respectfully submitted:*

\_\_\_\_\_  
*Erika Gonzalez-Santamaria, MMC  
City Clerk*

*Adopted by the City Council on  
this \_\_\_\_ day of \_\_\_\_\_, 2014.*

\_\_\_\_\_  
*Zavier M. Garcia, Mayor*

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

The City of Miami Springs  
Summary of Monthly Attorney Invoice  
Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLP

December 3 for November

<u>General Fund Departments</u>	<u>Cost</u>	<u>Hours</u>
Office of the City Clerk	2,416.50	17.90
Human Resources Department	248.40	1.84
Risk Management	364.50	2.70
Finance Department	421.20	3.12
Professional Services		0.00
Building,Zoning & Code Enforcement Department	2,023.65	14.99
Planning	722.25	5.35
Police Department	1,609.20	11.92
Public Works Department	175.50	1.30
Recreation Department	272.70	2.02
IT Department		0.00
Golf	770.85	5.71
Senior	22.95	0.17
General - Administrative Work	3,419.55	25.33
<b>Sub-total - General Fund</b>	<u>\$12,467.25</u>	<u>92.35</u>
 <b><u>Special Revenue, Trust &amp; Agency Funds</u></b>		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		<u>0.00</u>
<b>Sub-total - Special Funds</b>	\$0.00	0.00
 <b>GRAND TOTAL: ALL FUNDS</b>	 \$12,467.25	 92.35



# AGENDA MEMORANDUM

**Meeting Date:** 12/08/2014  
**To:** The Honorable Mayor Xavier Garcia and Members of the City Council  
**Via:** Ron Gorland, City Manager  
**From:** Paul O'Dell, Golf and Country Club Director  
**Subject:** Harrell's

## RECOMMENDATION:

Recommendation by Golf that Council authorize the issuance of a Purchase Order to Harrell's, utilizing Miami Dade County contract # 9020-1/19, in the amount of \$ 10,000.00, for liquid fertilizers as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

**DISCUSSION:** To continue improving playability on the greens, tees, and fairways at the Miami Springs Country Club.

**Submission Date and Time:** 11/13/2014 12:59 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Maintenance</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: <u>001-5708-572-52-31</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: <u>N/A</u>
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>30,000.00</u>
	Attorney: _____	Current request: \$ <u>10,000.00</u>
		Total vendor amount: \$ <u>40,000.00</u>



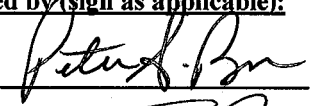


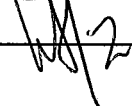
# AGENDA MEMORANDUM

**Meeting Date:** December 8, 2014  
**To:** The Honorable Mayor Xavier Garcia and Members of the City Council  
**Via:** Ron Gorland, City Manager  
**From:** Peter G. Baan, Chief of Police  
**Subject:** FY 14/15 Police Patrol Vehicles

**Recommendation:** Recommendation by the Police Department that Council award a Bid to AutoNation Chrysler, Dodge, Jeep, Ram Pembroke Pines, utilizing Florida Sheriffs Association Bid Award Announcement #14-22-0904 in the amount of \$50,538.00, for two (2) 2015 Dodge Charger patrol vehicles, as funds were approved in the FY 14/15 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

**Discussion/Analysis:** Purchase two (2) new 2015 Dodge Charger patrol vehicles for the Police Department fleet, replacing older vehicles. See attached documentation; FSA Bid Award Announcement #14-22-0904.

**Submission Date and Time:** 11/25/2014 3:08 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Police Department</u>	Dept. Head: <u></u>	Dept./Desc.: <u>Police Vehicles</u>
Prepared by: <u>Leah Cates </u>	Procurement: <u></u>	Account No.: <u>001-2001-521.65-00</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: <u></u>	Additional Funding: <u>N/A</u>
Budgeted/Funded <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: _____	Amount previously approved: \$ <u>0.00</u>
	Attorney: _____	Current request: \$ <u>50,538.00</u>
		Total vendor amount: \$ <u>50,538.00</u>



**2015 (Pursuit - RWD Police Package) Vehicle Purchase (Specification #3)**  
**(FSA) Bid Award Announcement #14-22-0904**  
**FSA's FAN CODE (49313)**  
**MIAMI SPRINGS POLICE Chrysler FAN CODE (006HW)**

**PURCHASER:** City of Miami Springs Police Department  
 201 Westward Dr.  
 Miami Springs, FL 33166

Contact: Lieutenant Randy Walker  
 PH: 305-887-1444 FAX: 305-884-2384

**BID** Florida Sheriff's Association  
**COORD.:** P.O. Box 12519  
 Tallahassee, FL 32317-2519

Contact: Becky Keillor, Cooperative Bid Coordinator  
 E-mail lmeek@flsheriffs.org  
 PH: 850-877-2165 FAX: 850-878-8665

**VENDOR:** AutoNation Chrysler Dodge Jeep Ram Pembroke Pines  
 13601 Pines Blvd.  
 Pembroke Pines, Fl. 33027  
 Contact: Steve Henry  
 E-mail: fleetguy@comcast.net  
 PH: 954-441-2034; 954-383-1009 Fax: 954-441-2004

**VEHICLE:** 2014 Dodge Charger (LDDE48) Pursuit - RWD **(2 ea)**  
 Exterior Color: White Clearcoat  
 Interior Color: Slate Grey

**BASE PRICE:** \$21,975.00

**Order  
 Code**

**OPTIONS:**

CW6	Rear door locks & handles inoperative (Includes rear windows) . . . . .	+ \$ 24.00
TTG	Temporary Tag. . . . .	+ \$ 25.00
MPXW575	Manufacturer's Extended 5yr 75K Warranty (\$0 deductible) . . . . .	\$3,245.00
		<u>\$25,269.00</u>

**X 2 Vehicles**

**Total: \$50,538.00**



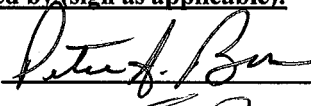



# AGENDA MEMORANDUM

**Meeting Date:** December 8, 2014  
**To:** The Honorable Mayor Xavier Garcia and Members of the City Council  
**Via:** Ron Gorland, City Manager  
**From:** Peter G. Baan, Chief of Police  
**Subject:** FY 14/15 Police Patrol Vehicles

**Recommendation:** Recommendation by the Police Department that Council award a Bid to Don Reid Ford, Inc., utilizing Florida Sheriffs Association Bid Award Announcement #14-22-0904 in the amount of \$30,745.00, for a 2015 Ford Police Interceptor Utility AWD (K8A) vehicle, as funds were approved in the FY 14/15 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

**Discussion/Analysis:** Purchase a new 2015 Ford Police Interceptor Utility AWD (K8A) vehicle for the Police Department fleet, replacing a 2008 Ford Explorer. See attached documentation; FSA Bid Award Announcement #14-22-0904.

**Submission Date and Time:** 11/25/2014 3:12 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Police Department</u>	Dept. Head: <u></u>	Dept./ Desc.: <u>Police Vehicles</u>
Prepared by: <u>Leah Cates </u>	Procurement: <u></u>	Account No.: <u>001-2001-521.65-00</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: <u></u>	Additional Funding: <u>N/A</u>
Budgeted/Funded <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: _____	Amount previously approved: \$ <u>0.00</u>
	Attorney: _____	Current request: \$ <u>30,745.00</u>
		Total vendor amount: \$ <u>30,745.00</u>

**2015(Ford Interceptor Utility - AWD) Specification #07**  
**(FSA) Bid Award Announcement #14-22-0904**  
**FSA's FIN CODE (QE065)**  
**MIAMI SPRINGS POLICE Ford FIN CODE (QU764)**

**PURCHASER:** City of Miami Springs Police Department  
 201 Westward Dr.  
 Miami Springs, FL 33166

Contact: Lieutenant Randy Walker  
 PH: 305-887-1444 FAX: 305-884-2384

**BID** Florida Sheriff's Association  
**COORD.:** P.O. Box 12519  
 Tallahassee, FL 32317-2519

Contact: Becky Keillor, Cooperative Bid Coordinator  
 E-mail bkeillor@flsheriffs.org  
 PH: 850-877-2165 FAX: 850-878-8665

**VENDOR:** Don Reid Ford, Inc.  
 1875 S.Orlando Ave.  
 Maitland, Fl. 32751  
 Contact: Eric Jore  
 E-mail: ejore@aol.com  
 PH: 407-644-8111B; 407-234-5116C; Fax:407-647-4799

**VEHICLE:** 2015 Ford Interceptor Utility - AWD (K8A) **(1 ea)**  
 Exterior Color: Vibrant White Clearcoat  
 Interior Color: Camel

**BASE PRICE:** \$24,699.00

**Order Code**

**OPTIONS:**

- 43D Courtesy Light Disabled. . . . . + \$ 19.00
- 60R Noise Suppression Bonds. . . . . + \$ 99.00
- 17T Dome lamp - red/white rear. . . . . + \$ 49.00
- 19L Lockable gas cap . . . . . + \$ 19.00
- DLR Temporary Tag. . . . . + \$ 35.00
- K9 K-9 Container. All aluminum In-vehicle (rear  
 Seat area) to protect public, officer, k-9 and  
 Vehicle incl. rubber liner water dish . . . +\$1,995.00
- HAS Climate guard express heat alarm system for  
 Hot and POP pro Temp. alarm and deployment  
 System. Dual window drop module, engine stall,  
 And fire sensor, long range remote pager module  
 w/ HP-ANT-F1 dual band antenna kit, 10" fiberglass  
 mast with mount coax. . . . . + \$ 995.00
- ERD Electronic Remote Rear Door Opening system.+\$1,295.00
- ESP Manufacturer's Extended 5yr 75Kmi.Extra Care  
 Warranty (\$0 deductible) . . . . . \$1,540.00

**Total: \$30,745.00**



CITY OF MIAMI SPRINGS  
 OFFICE OF THE CITY CLERK  
 201 Westward Drive  
 Miami Springs, FL 33166-5259  
 Phone: 305.805.5006  
 Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council  
 FROM: Erika Gonzalez-Santamaria, City Clerk  
 DATE: October 7, 2014  
 SUBJECT: PENDING BOARD APPOINTMENTS

\*\*\*\*\*

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
<b><u>Board of Adjustment/Zoning and Planning Board</u></b>				
Mayor Zavier Garcia	Francisco Fernández*	04-30-2015	10-14-1991	11-28-2011
Councilman Bain – Group 2	Ernie Aloma	04-30-2016	04-13-2009	01-11-2011
Councilman Lob – Group 3	Bill Tallman	04-30-2016	01-11-2010	05-14-2012
Vice Mayor Petralanda-Group 4	Manuel Pérez-Vichot	04-30-2017	12-14-1998	04-25-2011
Vice Mayor Petralanda-Group 4	Michael White*	10-31-2015	04-22-2013	04-22-2013
<b><u>Architectural Review Board</u></b>				
Mayor Zavier Garcia	Marc Scavuzzo	10-31-2016	08-27-2012	10-08-2012
Councilman Windrem – Group 1	Valentine Soler	10-31-2016	01-14-2013	01-14-2013
Councilman Bain – Group 2	Joe Valencia	10-31-2016	02-27-2012	02-27-2012
Councilman Lob – Group 3	Fredy Albiza	10-31-2016	08-27-2012	11-19-2012
Vice Mayor Petralanda-Group 4	Ana Paula Ibarra	10-31-2016	10-10-2011	10-08-2012
<b><u>Civil Service Board</u></b>				
Councilman Windrem – Group 1	Rob Youngs	06-30-2015	01-11-2010	01-11-2010
Councilman Bain – Group 2	Carrie Figueredo	06-30-2015	08-24-2009	08-24-2009
<b><u>Code Enforcement Board</u></b>				
Mayor Zavier Garcia	Walter Dworak	09-30-2016	11-14-2005	09-14-2010
Councilman Bain – Group 2	John Bankston	09-30-2017	09-23-2002	09-24-2012
Councilman Lob – Group 3	Rhonda Calvert	09-30-2017	09-25-2006	09-10-2012
Vice Mayor Petralanda-Group 4	Robert Williams	09-30-2016	03-10-2008	10-25-2010
<b><u>Code Review Board</u></b>				
Mayor Zavier Garcia	Connie Kostyra*	04-30-2015	VACANT	VACANT
Councilman Bain – Group 2	Arthur Freyre	04-30-2017	05-19-2009	05-09-2011
Councilman Lob – Group 3	Dan Dorrego	04-30-2016	08-11-2003	05-24-2010
Vice Mayor Petralanda-Group 4	Jana Armstrong	04-30-2016	06-11-2001	05-10-2010
<b><u>Disability Advisory Board</u></b>				
Mayor Zavier Garcia	Charlene Anderson*	12-31-2016	VACANT	VACANT
Councilman Windrem – Group 1	Catherine Stadnik	12-31-2016	12-14-1998	02-14-2011
Councilman Lob – Group 3	Richard Barnes	12-31-2016	05-11-2009	01-24-2011
Vice Mayor Petralanda Group 4	Roslyn Buckner	12-31-2016	03-26-2012	03-26-2012

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
<b><u>Ecology Board</u></b>				
Councilman Bain – Group 2	Carl Malek	04-30-2017	11-22-2010	05-09-2011
<b><u>Education Advisory Board</u></b>				
Mayor Zavier Garcia	Caridad Hidalgo	05-31-2015	01-28-2013	01-28-2013
Councilman Bain – Group 2	Dr. Mara Zapata	05-31-2015	06-13-2011	06-13-2011
Councilman Lob – Group 3	Dr. John Salomon*	05-31-2015	12-14-2009	06-13-2011
<b><u>Golf and Country Club Advisory Board</u></b>				
Mayor Zavier Garcia	Michael Domínguez	07-31-2015	04-12-2010	09-26-2011
Councilman Windrem – Group 1	Mark Safreed****	07-31-2015	08-08-2005	06-27-2011
Councilman Bain – Group 2	George Heider****	07-31-2015	08-13-2001	06-27-2011
Councilman Lob – Group 3	Ken Amendola	07-31-2015	10-10-2011	10-10-2011
Vice Mayor Petralanda-Group 4	Art Rabade	07-31-2015	03-11-2013	03-11-2013
<b><u>Historic Preservation Board</u></b>				
Mayor Zavier Garcia	Sydney Garton**	01-31-2016	11-08-1993	02-08-2010
Councilman Bain – Group 2	Yvonne Shonberger**	02-28-2017	06-13-2005	09-10-2012
<b><u>Board of Parks and Parkways</u></b>				
Councilman Lob – Group 3	Irene Priess***	04-30-2017	08-13-2001	04-25-2011
Vice Mayor Petralanda-Group 4	Jean Ansbaugh***	04-30-2017	03-14-1994	04-25-2011
<b><u>Recreation Commission</u></b>				
Mayor Zavier Garcia	E. Jorge Santin	04-30-2016	04-14-2008	12-13-2010
Councilman Bain – Group 2	Dr. Stephanie Kondy*****	04-30-2017	06-13-2005	09-10-2012

\* Connie Kostyra resigned on April 28, 2011.  
 Charlene Anderson resigned on June 6, 2011.  
 Francisco Fernandez resigned on May 6, 2014.  
 Michael White resigned on August 18, 2014.  
 Dr. John Salomon resigned on August 25, 2014.

\*\* Historic Preservation Board – Council confirmation required per §153.11 of the City Code of Ordinances: “..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council.....”

\*\*\* Board of Parks and Parkways – Council confirmation required per §32.30 of the City Code of Ordinances: “..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council . . . .”

\*\*\*\* Golf and Country Club Advisory Board – Council confirmation required per §32.93 . . . . “No board member who shall have served 3 consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any subsequent additional term shall be confirmed by a majority of the council .....”

\*\*\*\*\* Recreation Commission – Council confirmation required per §32.05 (A)..... “No commission member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for two years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council.”

cc: City Manager  
 Assistant City Manager/Finance Director  
 City Attorney



CITY OF MIAMI SPRINGS  
 OFFICE OF THE CITY CLERK  
 201 Westward Drive  
 Miami Springs, FL 33166-5259  
 Phone: 305.805.5006  
 Fax: 305.805.5028

**TO:** Honorable Mayor Garcia and Members of the City Council  
**FROM:** Erika Gonzalez-Santamaria, City Clerk  
**DATE:** October 8, 2014  
**SUBJECT:** Police and Firefighter’s Retirement System Board of Trustees

\*\*\*\*\*

The following appointments by the City Council are pending:

<b>CURRENT MEMBER</b>	<b>NEW TERM EXPIRES</b>	<b>ORIGINAL APPOINTMENT DATE</b>	<b>LAST APPOINTMENT DATE</b>
Robert J. Gordon	09-30-2016	10-22-2012	10-22-2012
Peter G. Baan	09-30-2016	10-28-2008	10-22-2012

Per City Code of Ordinance Section 35-56 – Administration.

(A) The general administration and responsibility for the proper operation of the retirement system, and for making effective the provisions of §§ 35-50—35-59 are vested in a Board of Trustees consisting of five persons as follows:

- (1) Two employee members of the police department who shall be police officers as defined in F.S.A. § 185.02(1) to be elected as hereinafter provided; and
- (2) Two members who shall be legal residents of the municipality to be appointed by the City Council; and
- (3) One member to be appointed by the previous four members, whose appointment shall be confirmed, as a ministerial duty, by the City Council.

(B) The term of office of each elected employee member trustee shall be two years unless he or she sooner leaves the employment of the municipality as a police officer. The term of office of each resident member appointed by the City Council shall be two years, unless sooner replaced by the City Council at whose pleasure they shall serve, and the term of the fifth member shall be two years. All members may succeed themselves in office.

cc: City Manager  
 Assistant City Manager/Finance Director  
 City Attorney

**ORDINANCE NO. – 2014**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, AMENDING CODE OF ORDINANCE SECTION 150-090, P-1 DISTRICT; BY PROVIDING THE CITY WITH DISCRETION REGARDING PARKING IN THE PUBLIC PROPERTY DISTRICT; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, it is necessary for the City to maintain control over the developmental requirements imposed upon the properties located within the City's Public Property District; and,

**WHEREAS**, the City should be provided with the widest latitude and discretion in approving developments and regulating use within this district; and,

**WHEREAS**, a vast majority of the properties currently located within this district are owned or controlled by the City; and,

**WHEREAS**, notwithstanding the ordinance amendments proposed herein or the ordinance provisions already contained within code section 150-090, the City Council maintains final authority to enforce, amend, or permit variances from said provision; and,

**WHEREAS**, the City Council has determined that it is in the best interests of the City and its citizens to amend Code of Ordinance Section 150-090 to provide the city with more discretion in its administration of the regulations governing properties contained in this district;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:**

**Section 1:** That Code of Ordinance Section 150-090, P-1 District, is hereby amended as follows:

**ARTICLE IX. - PUBLIC PROPERTY DISTRICT**

**Sec. 150-090 - P-1 district.**

- (A) *District purpose....*
- (B) *Uses permitted....*
- (C) *Minimum lot area....*
- (D) *Minimum lot width....*

- (E) *Minimum yards....*
- (F) *Maximum building height....*
- (G) *Signs....*
- (H) *Parking. See ~~Off-Street Parking, §150-016~~ subsection (I)(4) herein.*
- (I) *Limitations and special requirements.*
  - (1)....
  - (2)....
  - (3)....
  - (4) All uses in the P-1 district shall provide the ~~required~~ parking as ~~outlined in this Zoning Code for such use~~ determined to be required in the sole and exclusive discretion of the City.
  - (5)....

**Section 2:** That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

**Section 3:** That this Ordinance shall take effect immediately upon adoption.

**PASSED ON FIRST READING** this \_\_\_\_ day of \_\_\_\_\_, 2014, on a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**PASSED AND ADOPTED ON SECOND READING** this \_\_\_\_ day of \_\_\_\_\_, 2014, on a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Vice Mayor Petralanda \_\_\_\_\_  
 Councilman Windrem \_\_\_\_\_  
 Councilman Bain \_\_\_\_\_  
 Councilman Lob \_\_\_\_\_  
 Mayor Garcia \_\_\_\_\_

\_\_\_\_\_  
 Xavier M. Garcia, Mayor



**ATTEST:**

\_\_\_\_\_  
Erika Gonzalez-Santamaria, MMC, City Clerk

**APPROVED AS TO LEGALITY AND FORM:**

\_\_\_\_\_  
Jan K. Seiden, City Attorney

Words ~~stricken through~~ shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.

**RESOLUTION NO. 2014-**

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF MIAMI SPRINGS AMENDING  
THE APPENDIX OF CIVIL INFRACTION CODE  
SECTIONS AND CIVIL PENALTIES FOR  
VIOLATIONS APPENDED TO, AND MADE A  
PART OF, CODE OF ORDINANCE SECTION  
101-01, SUPPLEMENTAL CODE  
ENFORCEMENT CITATION SYSTEM;  
DIRECTIONS TO CODIFIERS; EFFECTIVE  
DATE**

**WHEREAS**, the City previously enacted Code of Ordinance Chapter 101 and Code Section 101-01, which created and established a supplemental Code Enforcement Citation System (“ticketing system”) for the City; and,

**WHEREAS**, as part of the enactment of this Code Enforcement Ordinance, the City, by Resolution, also adopted an Appendix, which provides a listing of all “Civil Infraction Code Sections and Civil Penalties for Violation”, which can be enforced by the Supplemental Code Enforcement System; and,

**WHEREAS**, pursuant to the provisions contained in Code Section 101.01(l)(1), the Appendix may be amended or clarified at any time by the enactment of an appropriate City Council Resolution; and,

**WHEREAS**, the City Council has recently been advised that Code Section 93-05 (D), related to placement of loose trash items for pick-up, needs to be included within the “Civil Infraction Code Sections and Civil Penalties for Violation”; and,

**WHEREAS**, the City Council has reviewed, approved and determined that it is in the best interests of the City and its citizens to include the aforesaid Code Section within the appendix of violation sections and corresponding penalties:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:**

**Section 1:** That the City Council of the City of Miami Springs hereby approves the Amendment of the Appendix of the City’s Supplemental Code Enforcement Citation System codified as Code of Ordinance Section 101-01.

**Section 2:** That the City Council of the City of Miami Springs hereby approves the addition of the following new City of Miami Springs Ordinance and corresponding penalty to the Appendix of the “Civil Infraction Code Sections and Civil Penalties for Violation” incorporated by reference into the City’s Supplemental Code Enforcement Citation System:

**APPENDIX: CIVIL INFRACTION CODE SECTIONS AND CIVIL PENALTIES FOR VIOLATION**

<u>CODE SECTION</u>	<u>CITY OF MIAMI SPRINGS ZONING CODE</u>	<u>CIVIL PENALTY</u>
MSC 93-05 (D)	Placing loose trash, including bagged materials, white goods, furniture, and any other non-containerized or containerized trash materials out for pickup prior to 24 hours before any scheduled pickup.	\$100.00
MSC 93-05 (D)	Failure to return receptacles used for the disposal of loose trash, including bagged materials, white goods, furniture, and any other non-containerized or containerized trash materials to the interior of the property within 24 hours after any scheduled pickup.	\$100.00

**Section 3:** That the City Council of the City of Miami Springs hereby resolves and reserves unto itself the right to add, delete, amend, clarify or supplement the Appendix of “Civil Infraction Code Sections and Civil Penalties for Violation” as may be required in the future.

**Section 4:** That the Codifiers of the City shall codify the additions contained in this Resolution into the Appendix of “Civil Infraction Code Sections and Civil Penalties for Violation” of Code of Ordinance Section 101-01 in the same manner as previously codified within the existing Appendix.

**Section 5:** That this Resolution shall take effect immediately upon adoption by the City Council.

**PASSED AND ADOPTED** by the City Council of the City of Miami Springs, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2014, on a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Vice Mayor Petralanda \_\_\_\_\_  
 Councilman Windrem \_\_\_\_\_  
 Councilman Bain \_\_\_\_\_  
 Councilman Lob \_\_\_\_\_  
 Mayor Garcia \_\_\_\_\_

---

Zavier M. Garcia, Mayor

**ATTEST:**

---

Erika Gonzalez-Santamaria, MMC, City Clerk

**APPROVED AS TO LEGALITY AND FORM:**

---

Jan K. Seiden, City Attorney

# WADE F. JOHNSON, JR., P.A.

ATTORNEY AND COUNSELOR AT LAW

4255 Tidewater Dr.  
Orlando, Florida 32812

Wade F. Johnson, Jr.  
Florida Bar Certified Tax Specialist  
CPA, MBA

Telephone (407) 859-2388  
Facsimile (407) 429-3825

November 17, 2014

Ron Gorland  
Miami Springs City Manager  
201 Westward Dr.  
Miami Springs, FL 33166

RE: Settlement Agreement Extension

Dear Mr. Gorland:

As you are aware, the Settlement Agreement between the City of Miami Springs and Meridian Mgmt, LLC dated December 21, 2011 ("Settlement Agreement") expires on December 21, 2014. This letter is written to request that the City of Miami Springs (the "City") agree to extend the term of the Settlement Agreement.

In 2002, the City began its efforts to annex a portion of Miami-Dade County to the west of the current city limits. That request encountered a number of issues and was unsuccessful. In 2009, the City submitted an annexation application to Miami-Dade County to reinitiate the annexation process. This application proceeded to the Planning Advisory Board level where it was unanimously rejected in September of 2010. That was how things stood when the Settlement Agreement between the City and Meridian was signed in December of 2011.

Subsequent to the signing of the Settlement Agreement, the City's annexation request has been resurrected and is a current topic of discussion, along with a number of other annexation requests. The combined efforts of all of the interested parties has resulted in momentum that appears to be heading for at least an opportunity to be heard and a vote by the Miami-Dade County Board of County Commissioners (the "MDCC"). The goal now is to have that vote result in approval of the City's annexation application.

The road to this point has been an up and down journey, with a few unexpected issues arising that have delayed a final resolution but have not resulted in a denial of the application. In 2012, as a part of the consideration of the pending annexation applications, the MDCC formed the Annexation and Incorporation Review Task Force (the "Task Force"). That Task Force prepared a report that was released in September of 2013; however, the efforts of the Task Force were compromised and its credibility was put into question when two of its most prominent members were arrested on corruption charges in August of 2013. Those arrests, and the resulting cloud over the Task Force, set the whole process back since the MDCC now seemed to believe that they had no dependable, credible analysis of the impact of the proposed annexations and they seemed unwilling to make a decision without such an analysis.

Even so, the annexation applications went before the Land Use & Development Committee of the MDCC on October 10, 2013. The expected result of that meeting was that the applications would be forwarded to the full MDCC for consideration; however, the absence of one member of the committee due to a death in the family resulted in a 2-2 vote on the City's application. The effect of that vote was that the City's application was tabled.

On February 27, 2014, the MDCC, at a special meeting called specifically to discuss annexations and incorporations, decided that they wanted to ask the Miami-Dade County Mayor to hire a consultant to issue a report providing guidance on how to deal with the remaining unincorporated portions of the county. While the resolution adopted on February 27, 2014, requested that the final report be presented to the full MDCC within 90 days, the contract to hire the consultant has only recently been approved by the MDCC. I have reviewed the contract and it appears, based upon the time frames in the contract, that the final report will likely not be issued until sometime next summer, although it could take longer.

Given the current status of the annexation proposals and the fact that no action will be taken by the MDCC until after the final report of the consultant has been issued, I believe it is in the best interest of all concerned that the Settlement Agreement be extended. Due to the uncertainty of the date of issuance of the final report, I propose that the extension be a one-year extension. In addition, the compensation paid by Meridian to the City will be increased to \$100,000.00 per sign structure. While I know that all parties are disappointed that the annexation has not already been approved, it is undeniable that there has been significant progress made in the past three years toward approval of the City's application. Once the report of the consultant is issued, no matter what recommendations are made therein, it will continue to take a concerted, coordinated effort to see the application through the approval process. The extension of the Settlement Agreement will enable the City to build upon the progress made to date.

The City's current annexation proposal has weathered a few issues that were completely unforeseen and unpreventable (among them, federal corruption charges, death of a Commissioner's family member, delays in the County's contract process and disagreements among the cities with pending annexation applications). These issues resulted in delays that caused this process to take longer than anyone anticipated three years ago; however, what was once hopeless may now be an attainable goal if we all continue to work together. The extension of the Settlement Agreement will insure that the current efforts continue and provides the best chance of the desired result from this process.

Please let me know how we need to proceed to have the term of the Settlement Agreement extended. I will provide whatever assistance you need.

Very truly yours,



Wade F. Johnson, Jr.

WFJ

cc: Jan K. Seiden,  
Miami Springs City Attorney

**AMENDMENT TO OPERATIONAL FOOD AND BEVERAGE  
AGREEMENT FOR THE MIAMI SPRINGS  
GOLF AND COUNTRY CLUB**

THIS AGREEMENT AMENDMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2014, between the CITY OF MIAMI SPRINGS, FLORIDA, a Florida Municipal Corporation, hereinafter referred to as “City”, and MIAMI SPRINGS COUNTRY CLUB F&B, INC., a Florida Corporation, hereinafter referred to as “Operator”:

**W I T N E S S E T H:**

**WHEREAS**, the City Council recently considered the recommendation of the city administration to renew the current agreement for a limited additional term; and,

**WHEREAS**, although three (3) options were provided for City Council consideration regarding the future “operation” of the Country Club, the limited renewal term for the current operator was unanimously approved; and,

**WHEREAS**, the City Council’s unanimous approval of the limited renewal term option was, however, conditioned upon the immediate amendment of the current agreement in accordance with certain city administration requests; and,

**WHEREAS**, it is the intent and purpose of this instrument to amend the current “Operational Food and Beverage Agreement for the Miami Springs Golf and Country Club” in order for the subject amendments to become effective with the approval and execution of this document:

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the mutual sufficiency of which is hereby acknowledged, the CITY OF MIAMI SPRINGS and MIAMI SPRINGS COUNTRY CLUB F&B, INC., a Florida Corporation hereby agree as follows:

## AMENDMENT TO EXISTING AGREEMENT

1 - Applicable Provisions - The following agreement amendments and additional provisions are hereby mutually agreed to by the City and operator, to wit;

### OPERATIONAL SERVICES

- Establishing a “Golfer Fare” menu to be distributed on or with score cards (cold & hot sandwich items that can be quickly prepared for easy pick-up to allow continuous play). In addition, the operator will provide “golfer fare daily specials” (such as burger, hot dog, grilled cheese, caesar salad combos, etc.).
- Providing early morning coffee service for golfers and breakfast and lunch services for residents which will be appropriately advertised locally. The Golf Department will be permitted to sell pre-packaged pastries, chips, crackers, candy bars and fresh fruit (no deli items) as well as coffee, soft drinks, and beer from the Pro Shop and beverage cart.
- The operator will no longer be responsible for the operation of the food & beverage golf cart, as the City has assumed this responsibility.
- Provide sufficient additional staffing for restaurant and bar operations for special events, holidays, or other times upon proper advance notice from the City Golf Department.
- Provide the use of the Curtiss Room for “First Tee Program” activities, free of charge, on a daily basis between June 1<sup>st</sup> and August 31<sup>st</sup> for each year of this agreement. If the Curtiss Room is unavailable due to prior operator commitments, operator agrees to allow the use of other available rooms, so long as the City pays for all operational costs associated with the alternative location.



The operator shall provide the aforesaid services in a manner that is supportive of the golf course operations, beneficial to the citizens of the community, and an enhancement of the reputation of the Miami Springs Golf & Country Club. Further, it is specifically understood and agreed that Operator will control and maintain the “master booking calendar” for the facility and the activities to be conducted therein. All golf, citizen and local civic group and organization events are subject to the scheduling discretion of the Operator, who agrees to be reasonable, cooperative and supportive of all such groups and the booking of their events.

Additionally, the Operator has been fully advised of the vital nature of the golf operation at the Country Club to the City and its finances. In accordance therewith, the Operator has represented and warranted that it will fully support, and cooperate with, the City and its golf management company in the coordination of the scheduling of events and the services to be provided at all golf related events.

### HOURS OF SERVICE

*9:00 A.M. - 9:00 P.M. - Bar operations in the grill area.  
(Monday through Friday)*

*8:00 A.M. - 9:00 P.M. - Bar operations in the grill area.  
(Saturday)*

*9:00 A.M. - 6:00 P.M. - Bar operations in the grill area.  
(Sunday)*

*9:00 AM. - 6:00 P.M. - Restaurant operations in the grill area.  
(Monday through Friday)*

*8:00 AM. - 6:00 P.M. - Restaurant operations in the grill area.  
(Saturday and Sunday)*

*\* NOTE: All operations will be closed on Christmas Day only.*

## OPERATIONAL EXPENSES

### *City Responsibility:*

- Maintenance, stocking, and sales of vending machine type items in the Pro Shop. The prices shall be the same or more than bar prices for the same products.
- Maintenance, stocking, and sales of the food and beverage cart operated by City; No “hard liquor” may be dispensed from cart (beer is permitted).
- Maintain and supervise the “umbrella area” outside of the front entrance of the Pro Shop/Grill Area.

### *Operator Responsibility:*

- Operator shall replace or fix all faucets and fixtures in the bathrooms that are not properly working.
- Operator shall refinish and seal the bar railing in the grill area.
- Operator will replace all broken or chipped floor tiles in the grill area.
- Operator will either install a large awning covering the patio area outside of the front entrance to the Pro Shop/grill area or provide multiple umbrellas that are acceptable to the City in style and number.

2 - Surviving Provisions - Any provisions of the existing agreement between the parties that is not amended or supplemented by an additional provision herein shall remain in full force and effect and unchanged by this amendment document.

3 - Effective Date - The amended and additional provisions set forth herein shall become effective and be included within the parties’ existing agreement upon full and complete execution of this amendment agreement by the parties.

IN WITNESS WHEREOF, Operator and the City have set their hands and seals on the day and year first above written to this Agreement and three counterparts, each of which shall constitute an original.

OPERATOR:

Witnesses:

MIAMI SPRINGS COUNTRY CLUB F&B, INC.  
A Florida Corporation

\_\_\_\_\_  
Print Name: \_\_\_\_\_

BY: \_\_\_\_\_  
CARLOS SANTANA  
President

\_\_\_\_\_  
Print Name: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE

BEFORE ME, the undersigned authority, personally appeared CARLOS SANTANA,  
President of MIAMI SPRINGS COUNTRY CLUB F&B, INC., a Florida Corporation, who being  
first duly sworn by me, and who produced \_\_\_\_\_ (Driver's  
License) as identification, and who has signed the foregoing document for the purposes therein  
expressed.

SWORN TO AND SUBSCRIBED before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

MY COMMISSION EXPIRES:

\_\_\_\_\_  
NOTARY PUBLIC,  
State of Florida at Large

Witnesses:

C I T Y:

(As to both Signatories)

\_\_\_\_\_  
Print Name: \_\_\_\_\_

CITY OF MIAMI SPRINGS, A  
Florida Municipal Corporation

\_\_\_\_\_  
Print Name: \_\_\_\_\_

BY: \_\_\_\_\_

RONALD K. GORLAND, City Manager

Attest:

\_\_\_\_\_  
Erika Gonzalez-Santamaria, City Clerk

STATE OF FLORIDA

COUNTY OF MIAMI-DADE

BEFORE ME, the undersigned authority, personally appeared RONALD K. GORLAND, City Manager of the City of Miami Springs, and ERIKA GONZALEZ-SANTAMARIA, City Clerk of the City of Miami Springs, who being first duly sworn by me, and who produced \_\_\_\_\_ (Driver's License) as identification, and who has signed the foregoing document for the purposes therein expressed.

SWORN TO AND SUBSCRIBED before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC,  
State of Florida at Large

MY COMMISSION EXPIRES:

**LIMITED TERM RENEWAL OF THE  
OPERATIONAL FOOD AND BEVERAGE  
AGREEMENT FOR THE MIAMI SPRINGS  
GOLF AND COUNTRY CLUB**

THIS LIMITED TERM RENEWAL AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2014, between the CITY OF MIAMI SPRINGS, FLORIDA, a Florida Municipal Corporation, hereinafter referred to as "City", and MIAMI SPRINGS COUNTRY CLUB F&B, INC., a Florida Corporation, hereinafter referred to as "Operator":

**W I T N E S S E T H:**

**WHEREAS**, the existing agreement with the operator providing food and beverage services at the Miami Springs Country Club will expire on January 9, 2016; and,

**WHEREAS**, the nature of a large portion of the current operator's business at the Country Club necessitates "bookings" to be taken many months in advance of the actual event; and,

**WHEREAS**, the City's indebtedness on the golf course and country club will be satisfied in October of 2017; and,

**WHEREAS**, the city administration provided the City Council with three (3) options regarding the future "operation" of the country club (see attached memo); and,

**WHEREAS**, the City Council unanimously voted to allow the current operator to renew the present "operational agreement" for a limited term upon its expiration in January of 2016:

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the mutual sufficiency of which is hereby acknowledged, the CITY OF MIAMI SPRINGS and MIAMI SPRINGS COUNTRY CLUB F&B, INC., a Florida Corporation hereby agree as follows:

**LIMITED RENEWAL TERM OF EXISTING AGREEMENT**

Upon the expiration of the current “Operational Food and Beverage Agreement for the Miami Springs Country Club” on January 9, 2016, the current operator shall be permitted to renew said agreement, and any and all subsequent amendments and additions thereto (see copies attached), for a limited additional term to begin on January 9, 2016 and terminate on September 30, 2017.

**EFFECTIVE DATE**

It is the intention of the parties hereto that this agreement shall not become effective until January 9, 2016, despite the parties early execution hereof.

**IN WITNESS WHEREOF**, Operator and the City have set their hands and seals on the day and year first above written to this Agreement and three counterparts, each of which shall constitute an original.

**(THIS SPACE INTENTIONALLY LEFT BLANK)**

OPERATOR:

Witnesses:

MIAMI SPRINGS COUNTRY CLUB F&B, INC.  
A Florida Corporation

\_\_\_\_\_  
Print Name: \_\_\_\_\_

BY: \_\_\_\_\_  
CARLOS SANTANA  
President

\_\_\_\_\_  
Print Name: \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE

BEFORE ME, the undersigned authority, personally appeared CARLOS SANTANA,  
President of MIAMI SPRINGS COUNTRY CLUB F&B, INC., a Florida Corporation, who being  
first duly sworn by me, and who produced \_\_\_\_\_ (Driver's  
License) as identification, and who has signed the foregoing document for the purposes therein  
expressed.

SWORN TO AND SUBSCRIBED before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC,  
State of Florida at Large

MY COMMISSION EXPIRES:

Witnesses:

C I T Y:

(As to both Signatories)

\_\_\_\_\_  
Print Name: \_\_\_\_\_

CITY OF MIAMI SPRINGS, A  
Florida Municipal Corporation

\_\_\_\_\_  
Print Name: \_\_\_\_\_

BY: \_\_\_\_\_

RONALD K. GORLAND, City Manager

Attest:

\_\_\_\_\_  
Erika Gonzalez-Santamaria, City Clerk

STATE OF FLORIDA

COUNTY OF MIAMI-DADE

BEFORE ME, the undersigned authority, personally appeared RONALD K. GORLAND, City Manager of the City of Miami Springs, and ERIKA GONZALEZ-SANTAMARIA, City Clerk of the City of Miami Springs, who being first duly sworn by me, and who produced \_\_\_\_\_ (Driver's License) as identification, and who has signed the foregoing document for the purposes therein expressed.

SWORN TO AND SUBSCRIBED before me this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC,  
State of Florida at Large

MY COMMISSION EXPIRES:





# AGENDA MEMORANDUM

**Meeting Date:** 12/8/2014

**To:** The Honorable Mayor Xavier Garcia and Members of the City Council

**Via:** Ron Gorland, City Manager *Ron*

**From:** Paul O'Dell, Golf and Country Club Director *Paul O'Dell*

**Subject:** Golf Discounts to County employees

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## Recommendation:

The Administration recommends that we maintain our current rate structure since our pricing already provides discounts to public employees which are more generous than discounts offered by other golf courses in the County.

## Discussion/Analysis:

During the last Council meeting, Councilman Petralanda requested that we review and research the possibility of extending discounts to all public service employees in the County. We contacted a number of courses and this is what other Miami Dade County public golf courses offer in season:

- 1) Country Club of Miami- \$ 48.00 on weekends \$ 38.00 weekday for Miami-Dade County employee's only with County I.D.'s
- 2) Palmetto G.C. - \$ 40.00 on weekends \$ 34.00 weekday for Miami-Dade County employee's only
- 3) Key Biscayne- \$ 58.25 on weekends and weekday's for Miami-Dade County employee's only
- 4) International Links - \$ 55.00 on weekends after 12 noon \$ 45.00 weekdays anytime City of Miami employee's only, no discounts offered to County Employees.
- 5) City of Miami Springs-\$ 40.00 on weekends after 12noon \$ 40.00 weekdays anytime to all County Police ,Fire, Military and Teachers.

As you can see, County courses offer discounts only to County employees while City of Miami courses only offer discounts to City of Miami employees. We already offer discounts to all County police, fire, teachers, and military personnel. We are the ONLY golf course in the County to offer discounts to teachers. Therefore we see no reason to expand discounts since this would have a negative impact on revenues.

# CITY OF MIAMI SPRINGS



Finance Department  
201 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5014  
Fax: (305) 805-5037

To: The Honorable Mayor Xavier Garcia and Members of the City Council

VIA: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Finance Director

Date: December 2, 2014

Re: FY2013-2014- 4th Quarter Budget Status Report (Unaudited)

Attached, please find the above referenced report based on revenues received and appropriations expended through September 30, 2014. The purpose of this report is to apprise the City's governing body of the FY2013-2014 budgetary status and projected year-end revenues, expenditures, and fund balances

## I. OVERVIEW

### **After completion of the fiscal year, the city ended the year with a surplus of \$571,310**

The city's fund balance increased from \$3,692,341 in FY2013 to \$4,263,646 at the end of FY2014.

The projected year end surplus of \$571,305 is approx. \$397,305 higher than the \$174,000 surplus that was budgeted for FY2014. due to the following; total revenues were \$157,157 higher than budgeted due to receiving higher than anticipated license and permit revenues, golf revenues, and public service tax revenues. Total expenditures were under budget by almost \$414,148 as departments did not spend 100% of their budgets. The police budget was approx. \$214,000 under budget due to vacant positions during the year and lower than expected operating costs, while other departments were \$200,148 under budget due to lower than expected operating costs.

**The City's general fund balance as of September 30, 2014 will be approximately \$4,263,646 an increase of 400% from the FY 2003 fund balance of \$853,643.** It is important to note what "fund balance" should be accumulated for. First of all the generally accepted guidelines require that a government maintain at least 15-20% of their general fund budgeted expenditures as "reserves", **OUR CITY MAINTAINS A MINIMUM RESERVE OF 25%.**

Second, reserves are meant to be accumulated to pay for long term infrastructure projects that the city has envisioned. Reserves can also be used to help reduce property taxes to our residents. These are legitimate uses for our reserves. State guidelines require that if a local government has significant reserves and no plan on what they will be used for, they have to return these to the residents in the form of tax reductions. Our current fund balance of \$4,263,647 represents almost 28% of budgeted expenditures. This is why we will have approximately \$763,647 in designations for future projects and uses. After deducting these designations, the undesignated fund balance is \$3.5 million or about 25% of budgeted expenditures.

As in previous interim reports, this report is organized as follows:



**OVERVIEW (continued)**

- I. Overview/Financial Dashboard - Pages 1-3
- II. General Fund Revenues – Page 4
- III. General Fund Expenditures – Page 6
- IV. General Fund Subsidized Departments
  - a) Senior center - Page 7
- V. Enterprise Funds - Pages 8-9
- VI. Investments – Page 10
- VII. Analysis of Charges for Services
  - a) Building & Zoning/Code Enforcement – Page 11
  - b) Recreation Department – Page 12
- VIII. Other Funds
  - a) Road and Transportation Fund – Page 13
  - b) Law Enforcement Trust Fund – Page 14
  - c) Capital Fund – Page 15
  - d) Debt Service Fund – Page 16
- IX. Status of Designated Fund Balance Page 17
- X. Golf Course Financial Report – Pages 18,19 and A-1 thru C-1

The following chart are the City's projected revenues, expenditures, and general fund balance as of the end of the 4<sup>th</sup> Qtr FY2014:

**Chart A – General Fund Balance Projection as of 4th quarter FY2013-2014**

**Chart A- General Fund Budget Summary-FY 2013-2014**

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Unaudited Year-End</u>	<u>Variance</u>
<b>Sources:</b>				
General Fund beginning balance	3,692,341	3,692,341	3,692,341	-
Current revenues	15,245,012	14,956,851	15,115,161	158,310
Issuance of debt	-	624,996	623,843	(1,153)
Total Sources	<u>18,937,353</u>	<u>19,274,188</u>	<u>19,431,345</u>	<u>157,157</u>
<b>Uses:</b>				
Operating expenditures	14,231,795	14,744,073	14,358,316	(385,757)
Transfers out	839,248	839,248	809,383	(29,865)
Total Uses	<u>15,071,043</u>	<u>15,583,321</u>	<u>15,167,699</u>	<u>(415,622)</u>
<b>General Fund ending balance</b>	<u>3,866,310</u>	<u>3,690,867</u>	<u>4,263,646</u>	<u>572,779</u>
<b>Projected change in fund balance</b>			<u>571,305</u>	

## FINANCIAL DASHBOARD

### FINANCIAL INDICATORS-GENERAL FUND

	<u>Budgeted</u>	<u>Actual</u>	<u>% of budget</u>
<b>General Fund Revenues as of 9/30/14</b>	\$14,956,851	\$15,115,161	101% (1)
<b>General Fund Revenues as of 9/30/13</b>	\$14,315,630	\$13,979,662	98% (1)

<b>General Fund Expenditures as of 9/30/14</b>	\$14,744,073	\$14,358,316	97% (2)
<b>General Fund Expenditures as of 9/30/13</b>	\$14,768,109	\$14,681,784	99% (2)

	<u>As of 9/30/13</u>	<u>Projected 9/30/14</u>	<u>\$ Increase/Decrease</u>
<b>General Fund Reserve</b>	\$3,692,341	\$4,263,646	\$571,305

### INVESTMENT INDICATOR

	<u>As of 9/30/13</u>	<u>As of 9/30/14</u>	<u>\$ Increase/(Decrease)</u>
<b>Investments</b>	\$ 4,406,081	\$ 4,411,922	\$ 5,841

### FINANCIAL INDICATORS-OTHER

	<u>Revenues as of 9/30/14</u>	<u>Expenditures as of 9/30/14</u>	<u>Deficit at 9/30/14</u>	<u>Deficit at 9/30/13</u>
<b>Golf Course fund operating deficit requiring General Fund subsidy</b>	\$1,773,448	\$2,637,407	\$(863,959)	\$(692,002)

	<u>Revenues as of 9/30/14</u>	<u>Expenditures as of 9/30/14</u>	<u>Surplus at 9/30/14</u>	<u>Deficit at 9/30/13</u>
<b>Building &amp; Zoning</b>	\$ 948,629	\$722,832	\$225,797 (3)	\$(59,754) (3)

	<u>As of 9/30/13</u>	<u>As of 9/30/14</u>	<u>\$ Increase/(Decrease)</u>
<b>Long-Term Debt</b>	\$3,867,601	\$5,546,102	\$1,678,501

	<u>At 9/30/14</u>	<u>At 9/30/13</u>
<b>% of Recreation Expenditures Collected in Fees</b>	22.3%	22.5%

**Notes:**

(1) At fiscal year end, our revenues were received at a 101% rate compared to 98% in the prior year, this is mostly due to better collection rates in our ad valorem taxes.

(2) Actual expenditures are running slightly lower than last year 97% vs. 99% when compared to budgeted expenditures. This was mainly due to vacant positions during the year as well as departments not using 100% of their budgets.

(3) Building & Zoning expenditures include \$239,296 in indirect cost allocations for the current year and \$302,218 for the prior year. Indirect cost allocations are based on a percentage applied to certain departments that provide services to the Building & Zoning Dept. such as Human Resources, Legal, City Manager, City Clerk, Building Maintenance, etc.)



II) REVENUES

Chart B-Schedule of General Fund Budgeted and Actual Revenues  
For the Period Ending September 30, 2014  
(100% OF YEAR COMPLETED)

Department	2012-13	FISCAL YEAR 2013-2014					Note
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL As of 9/30/14	% OF BUDGET	PRIOR YEAR As of 9/30/13	
Ad Valorem Taxes - Current	\$ 5,823,022	\$ 6,633,493	\$ 6,604,332	\$ 6,653,974	101%	\$ 5,823,022	1
Ad Valorem Taxes - Delinquent	-	90,839	120,000	15,227	13%	-	1
Utility and Franchise Taxes	2,632,077	2,675,000	2,675,000	2,748,761	103%	2,632,077	
Occupational Licenses - City	79,136	90,000	90,000	72,758	81%	79,136	
Occupational Licenses - County	20,302	15,000	15,000	21,827	146%	20,302	
Building Permits	190,393	237,000	237,000	414,313	175%	190,393	
Electrical Permits	54,947	55,000	55,000	90,186	164%	54,947	
Plumbing Permits	29,124	28,000	28,000	47,490	170%	29,124	
Roofing Permits	49,901	49,000	49,000	68,744	140%	49,901	
Mechanical Permits	19,624	15,000	15,000	54,504	363%	19,624	
Certification of Completions	1,815	1,900	1,900	3,850	203%	1,815	
Structural Permits	19,750	20,000	20,000	26,260	131%	19,750	
POD Permit Fees	2,000	1,300	1,300	1,350	104%	2,000	
Other Permits	237,744	225,000	225,000	199,419	89%	237,744	
Misc Plan Reviews	-	1,000	1,000	-	0%	-	
Zoning Review Fees	25,600	-	30,000	30,053	0%	25,600	
General Planning & Zoning Fees	10,070	47,000	17,000	12,460	73%	10,070	
Local Option Gas Tax	359,996	373,249	373,249	367,298	98%	359,996	
Revenue sharing	402,234	411,674	411,674	426,621	104%	402,234	
Alcoholic Beverage License	10,013	12,000	12,000	12,237	102%	10,013	
1/2-cent Sales Tax	949,575	992,230	992,230	1,003,119	101%	949,575	
Gas Tax Rebate	9,552	8,000	8,000	8,775	110%	9,552	
School Crossing Guards	19,863	20,000	20,000	15,225	76%	19,863	
After School Programs	41,069	32,000	32,000	38,126	119%	41,069	
SWIM MEETS/TEAM RENTAL	12,715	3,600	3,600	11,215	312%	12,715	
Swimming Pool Admissions	83,531	45,000	45,000	68,538	152%	83,531	
Swim Lessons	35	-	-	-	0%	35	
Annual Daddy/Daughter Dance	3,213	4,775	4,775	4,453	93%	3,213	
Pelican theatre	10,132	5,000	10,000	8,985	90%	10,132	
Vending Machines	2,092	3,000	3,000	1,460	49%	2,092	
Fireworks-VG	6,000	3,000	3,000	3,000	100%	6,000	
Summer Camp	150,037	170,000	170,000	129,745	76%	150,037	
Summer Camp Activity Fee	16,675	18,000	18,000	22,545	125%	16,675	
Senior Center Rental	-	2,250	2,250	-	0%	-	
Annex Rental	16,529	-	-	-	0%	-	
Gym Rental	690	5,000	5,000	-	0%	690	
Fitness Room Membership	49,581	15,000	15,000	38,122	254%	49,581	
Gym Admission Fees	-	3,000	3,000	-	0%	-	
Yoga Classes	11,651	17,100	17,100	7,115	42%	11,651	
Get Fit Summer Camp	-	30,000	30,000	5,750	19%	-	
Basketball Fees	29,075	42,175	42,175	29,490	70%	29,075	
Other activities	3,514	4,880	4,880	5,696	117%	3,514	
Pool Rental	13,397	10,000	10,000	7,180	72%	13,397	
Pool Memberships	6,261	2,400	2,400	8,015	334%	6,261	
Jazzercise	3,925	4,800	4,800	3,925	82%	3,925	
Green Fees	662,606	814,000	814,000	810,193	100%	662,606	
Golf Memberships	42,845	45,000	45,000	65,380	145%	42,845	
Cart Rentals	90,936	106,550	106,556	51,640	48%	90,936	
Range Fees	100,980	125,000	125,000	135,504	108%	100,980	
Golf Merchandise Sales	51,785	38,100	38,100	55,845	147%	51,785	
Gift Certificate Redeemed	692	-	-	481	100%	692	
Rain Check Redeemed	(6,132)	-	-	(1,227)	100%	(6,132)	
CanAm Commissions	(1,180)	-	-	-	0%	(1,180)	
Golf Pro Commissions	668	-	5,000	(1,268)	100%	668	
Golf Course Rentals	6,758	11,000	6,000	7,832	131%	6,758	
Food and Beverage	-	-	-	28,225	100%	-	
GHIN Disabled Fees	138	200	200	-	0%	138	
Miscellaneous Charges for Serv	10	6,000	6,000	-	0%	10	
Copies & Other Charges	2,510	3,000	3,000	2,481	83%	2,510	
Tree Replacement	2,020	-	-	3,360	100%	2,020	
Lien Search	14,767	15,000	15,000	17,050	114%	14,767	
Re-occupancy inspection fee	22,475	19,000	19,000	26,000	137%	22,475	
Clerk of the Court - Fines	117,255	150,000	150,000	133,357	89%	117,255	
Code Enforcement tickets	23,025	15,000	15,000	23,800	159%	23,025	
Disabled Parking tickets	9,184	7,000	7,000	-	0%	9,184	
Administrative Fee-Red Light hearings	-	80,460	80,460	9,721	12%	-	
Interest-CD's	4,046	7,000	7,000	10,102	144%	4,046	
Interest - Tax Collections	1,343	2,000	2,000	1,940	97%	1,343	
Rent - Metro Fire	11,696	15,000	15,000	12,724	85%	11,696	
Rent - Dade Co. Library	8,253	8,300	8,300	8,253	99%	8,253	
Rent - Bus Benches	4,284	4,000	4,000	4,369	109%	4,284	
Recreational Activities	16,529	12,000	12,000	17,836	149%	16,529	

**Chart B-Schedule of General Fund Budgeted and Actual Revenues**  
**For the Period Ending September 30, 2014**  
**(100% OF YEAR COMPLETED)**

Department	2012-13	FISCAL YEAR 2013-2014					Note
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL As of 9/30/14	% OF BUDGET	PRIOR YEAR As of 9/30/13	
Sprint Tower	72,624	90,000	90,000	92,108	102%	72,624	
Nextel	6,749	6,800	6,800	-	0%	6,749	
Metro PCS	8,540	8,400	8,400	8,881	106%	8,540	
Surplus sale of equipment	47,690	20,000	20,000	40,280	201%	47,690	
Other Miscellaneous	77,088	67,537	67,527	28,055	42%	30,483	
Insurance Reimbursement	-	-	-	53,604	100%	46,605	
Code Enforcement Liens	250	500	500	5,925	1185%	250	
Returned check charges	266	500	500	353	71%	266	
Byrne Grant	2,803	15,000	15,000	2,684	18%	2,803	
Other Grants	262,171	-	-	15,936	100%	262,171	
Red Light Fines	377,128	600,000	306,843	254,830	83%	377,128	
Proceeds from Lease	-	-	624,996	623,843	100%	-	
ITF - Sanitation Admin Fee	470,000	470,000	470,000	470,000	100%	470,000	
ITF- Stormwater Admin Fee	60,000	60,000	60,000	60,000	100%	60,000	
Appropriated fund balance	-	-	-	-	-	-	
<b>TOTALS &gt;&gt;&gt;</b>	<b>\$ 13,979,662</b>	<b>\$ 15,245,012</b>	<b>\$ 15,581,847</b>	<b>\$ 15,767,908</b>	<b>101%</b>	<b>\$ 13,963,133</b>	

## II. REVENUES

### Notes to Revenue Schedule:

- (1) Approximately 75-90% of the annual property tax assessment is collected during the months of October thru January of each fiscal year, the City invests all excess amounts until the funds are required to pay normal operating expenditures of the City.

III) EXPENDITURES

Chart C-Schedule of General Fund Budgeted and Projected Expenditures  
For the Period Ending September 30, 2014  
(100% OF YEAR COMPLETED)

Department	FY2012-13 ACTUAL	FISCAL YEAR 2013-2014				NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 9/30/2014	% OF ACTUAL VS. BUDGET	
<b>General Government:</b>						
Mayor & City Council	96,720	140,815	140,815	118,424	84%	
Office of the City Manager	354,013	349,603	349,603	354,558	101%	
Office of the City Clerk	280,342	291,588	245,157	226,228	92%	
Office of the City Attorney	165,986	171,000	171,000	159,454	93%	
Human Resource Department	206,798	189,516	189,517	211,616	112%	4
Finance-Administration	548,721	535,490	582,442	534,169	92%	
Finance-Professional Services	255,838	274,295	272,255	260,631	96%	
IT Department	349,639	331,508	331,508	307,498	93%	
Planning Department	127,284	128,947	93,448	80,764	86%	
Non-Departmental	-	-	-	28,903	100%	
Total General Government	2,385,341	2,412,762	2,375,745	2,282,245	96%	1
<b>Public Safety:</b>						
Police Department	5,815,696	6,006,004	5,974,805	5,760,810	96%	
Building, Zoning & Code Enforcement	580,793	603,691	569,547	609,625	107%	
Total Public Safety	6,396,489	6,609,695	6,544,352	6,370,435	97%	1
<b>Public Works:</b>						
Public Works - Administration	346,040	359,599	363,466	354,580	98%	
Public Works - Streets	369,739	461,275	351,383	351,735	100%	
Public Works - Properties	690,780	589,929	595,929	586,011	98%	
Public Works - Building Maintenance	312,404	289,445	213,145	267,037	125%	2
Public Works - Fleet Maintenance	36,108	22,000	18,300	32,504	178%	
Total Public Works	1,755,071	1,722,248	1,542,223	1,591,867	103%	1
<b>Parks and Recreation:</b>						
Recreation	1,484,027	1,565,451	1,578,242	1,463,003	93%	
Aquatics	242,946	265,578	314,578	268,229	85%	
Tennis	25,172	20,467	20,467	18,744	92%	
Park Maintenance	108,449	123,939	175,888	97,495	55%	
Golf Administration	22,319	21,968	21,968	22,894	104%	
Golf Pro Shop	574,059	550,145	529,145	621,319	117%	3
Golf Maintenance	1,046,849	1,276,252	1,978,175	1,998,540	101%	
Total Parks and Recreation	3,503,821	3,823,800	4,618,463	4,490,224	97%	
<b>TOTAL GENERAL FUND EXPS.</b>	<b>14,040,722</b>	<b>14,568,505</b>	<b>15,080,783</b>	<b>14,734,771</b>	<b>98%</b>	<b>1</b>
Transfers to other funds						
Debt Service fund	507,062	363,205	363,205	351,205	97%	
Senior Center Fund	134,000	139,336	139,336	110,622	79%	
Total Transfers Out:	641,062	502,541	502,541	461,827	92%	1
Increase (decrease) in fund balance	-	173,966	(1,477)	571,310		
<b>TOTAL GENERAL FUND USES</b>	<b>14,681,784</b>	<b>15,245,012</b>	<b>15,581,847</b>	<b>15,767,908</b>	<b>101%</b>	



### III. EXPENDITURES

#### Notes to Expenditure Schedule:

- (1) All departments are within budget as of the end of the fiscal year. There are variances within some departments greater/less than 100%, however these fluctuations are based on seasonality and not on definite trends that will cause the department to be over budget later in the year. Any variances greater than 110% (if any) will be addressed by us herein.
- (2) Building maintenance was 125% of budget due to higher than expected repairs and maintenance expenditures in city owned properties(eg: City Hall, pro shop, city parks)
- (3) Golf pro shop was 117% of budget due to increased part time personnel costs due to increased play during the year, the pro shop also took over the beverage cart and snack/drink sales in the pro shop which created increased expenditures for food and beverage purchases within the department.
- (4) Human resources was at 112% of final budget due to increased expenses in background checks.

IV) FUNDS SUBSIDIZED BY GENERAL FUND

CHART D-CITY OF MIAMI SPRINGS  
 ACTUAL VS BUDGET REPORT-SENIOR CENTER  
 (100% OF YEAR COMPLETED)

	FY2012-13 ACTUAL	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 9/30/2014	
Revenues:					
USDA C-1	\$ 9,732	\$ 9,815	\$ 9,815	\$ 9,999	102%
USDA C-2	17,521	18,229	18,229	19,952	109%
Local Grants C-1	76,793	96,759	96,759	97,295	101%
Local Grants C-2	51,789	51,491	51,491	52,168	101%
Local Grants III-B	22,059	20,707	20,707	23,858	115%
Sales to Va Gardens	15,690	16,800	16,800	15,300	91%
Donations	2,122	1,575	1,575	4,105	261%
Misc Revenues	2,491	-	-	-	0%
Total revenues	<u>198,197</u>	<u>215,376</u>	<u>215,376</u>	<u>222,677</u>	103%
Expenditures:					
Administrative Costs	151,598	150,722	150,722	147,980	98%
Catering and operating supplies	133,335	147,580	160,411	140,264	87%
Operating Costs	47,264	53,609	53,609	45,055	84%
Capital Outlay	-	2,800	2,800	-	0%
Total expenditures	<u>332,197</u>	<u>354,711</u>	<u>367,542</u>	<u>333,299</u>	91%
Excess (deficiency) of revenues over expenditures	<u>(134,000)</u>	<u>(139,335)</u>	<u>(152,166)</u>	<u>(110,622)</u>	73%
Other financing sources					
Transfers in	<u>134,000</u>	<u>139,336</u>	<u>152,166</u>	<u>110,622</u>	73%
Total other financing sources	<u>134,000</u>	<u>139,336</u>	<u>152,166</u>	<u>110,622</u>	73%
<b>Net change in fund balance</b>	<u>-</u>	<u>1</u>	<u>-</u>	<u>-</u>	0%
Beginning fund balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Ending fund balance</b>	<u>\$ -</u>	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ -</u>	

**CHART H-CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-SANITATION  
(100% OF YEAR COMPLETED)**

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET	<u>NOTES</u>
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 9/30/2014</u>		
Operating revenues:						
Sanitation revenues	\$ 2,250,635	\$ 2,343,883	\$ 2,343,883	\$ 2,238,603	96%	
Total operating revenues	<u>2,250,635</u>	<u>2,343,883</u>	<u>2,343,883</u>	<u>2,238,603</u>	96%	
Operating expenses:						
Administrative costs	1,306,385	1,303,654	1,303,654	1,336,178	102%	
Operations and maintenance	329,630	202,915	202,915	323,826	160%	
Disposal costs	597,130	779,111	779,111	666,522	86%	
Depreciation and amortization	54,074	54,400	54,400	89,122	164%	
Total operating expenses	<u>2,287,219</u>	<u>2,340,080</u>	<u>2,340,080</u>	<u>2,415,648</u>	103%	
Operating income (loss)	<u>(36,584)</u>	<u>3,803</u>	<u>3,803</u>	<u>(177,046)</u>	-4655%	
Nonoperating revenues (expenses):						
Interest income	1,124	-	-	988	0%	
Interest expense and fees	<u>(3,852)</u>	<u>(3,800)</u>	<u>(3,800)</u>	<u>(7,581)</u>	200%	
Total nonoperating revenues (expenses)	<u>(2,728)</u>	<u>(3,800)</u>	<u>(3,800)</u>	<u>(6,593)</u>	0%	
Change in net assets	<u>(39,312)</u>	<u>3</u>	<u>3</u>	<u>(183,639)</u>	100%	
<b>Total net assets, October 1</b>	<u>835,761</u>	<u>796,451</u>	<u>796,451</u>	<u>796,451</u>		
<b>Total net assets, September 30</b>	<u>\$ 796,449</u>	<u>\$ 796,454</u>	<u>\$ 796,454</u>	<u>\$ 612,813</u>		

**Note:**

**CHART I-CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-STORMWATER  
FOR THE PERIOD ENDING SEPTEMBER 30, 2014  
(100% OF YEAR COMPLETED)**

	FY2012-13 ACTUAL	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 9/30/2014		
Operating revenues:						
Residential Class I	\$ 279,319	\$ 250,000	\$ 250,000	\$ 228,669	91%	
Total operating revenues	<u>279,319</u>	<u>250,000</u>	<u>250,000</u>	<u>228,669</u>	91%	
Operating expenses:						
Administrative costs	197,287	200,644	200,644	211,305	105%	
Operations and maintenance	103,535	77,537	110,037	126,815	115%	
Depreciation and amortization	155,933	149,000	149,000	178,196	120%	
Total operating expenses	<u>456,755</u>	<u>427,181</u>	<u>459,681</u>	<u>516,316</u>	112%	
Operating income (loss)	<u>(177,436)</u>	<u>(177,181)</u>	<u>(209,681)</u>	<u>(287,647)</u>	137%	
Nonoperating revenues (expenses):						
Interest & other income	565	500	500	95	19%	
Interest expense and fees	(971)	(1,500)	(1,500)	(609)	41%	
Total nonoperating revenues (exp)	<u>(406)</u>	<u>(1,000)</u>	<u>(1,000)</u>	<u>(514)</u>	51%	
Income (Loss) before transfers	(177,842)	(178,181)	(210,681)	(288,161)	137%	
Change in net assets	<u>(177,842)</u>	<u>(178,181)</u>	<u>(210,681)</u>	<u>(288,161)</u>	137%	
Total net assets, October 1	<u>2,951,245</u>	<u>2,773,404</u>	<u>2,773,404</u>	<u>2,773,404</u>		
Total net assets, September 30	<u>\$ 2,773,403</u>	<u>\$ 2,595,223</u>	<u>\$ 2,562,723</u>	<u>\$ 2,485,243</u>		

**Notes:**

CITY OF MIAMI SPRINGS  
 INVESTMENT SCHEDULE  
 Sep-14

<u>Institution</u>	<u>Acct#</u>	<u>Principal Amount</u>
BB&T Money Market		\$ 3,428,131.50
<b>Subtotal BB&amp;T</b>		<b>\$ 3,428,131.50</b>

<b>Total all investments</b>		<b>\$ 3,428,131.50</b>
------------------------------	--	------------------------

**CASH ON HAND-OPERATING ACCOUNTS:**

<i>BB&amp;T Cash on hand-Operating Acct</i>	\$ 983,790.36
<b>Total Cash on hand as of 9/30/14</b>	<b>\$983,790.36</b>

<b>Total Investments and cash on hand</b>	<b>\$4,411,921.86</b>
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**RESTRICTED CASH:**

<i>BB&amp;T Cash on hand-LETF Operating acct</i>	\$ 129,041.67
BB&T CD-LETF	550,000.00
<b>(Law Enforcement Trust-restricted)</b>	<b>\$ 679,041.67</b>

VII) ANALYSIS OF CHARGES FOR SERVICES

Chart J-Schedule of Building & Zoning/Code Enforcement  
 Comparative for the periods ending September 30, 2013 and 2014  
 (100% OF YEAR COMPLETED)

Charges for Services:	YTD 9/30/14		YTD 9/30/13		
	Building	Code Enforcement	Building	Code Enforcement	
Occupational Licenses - City		\$ 72,758		\$ 79,136	
Occupational Licenses - County		21,827		20,302	
Building Permits	414,313		190,393		
Electrical Permits	90,186		54,947		
Plumbing Permits	47,490		29,124		
Roofing Permits	68,744		49,901		
Mechanical Permits	54,504		19,624		
Zoning Permits	42,513		35,670		
Certification of Completions	3,850		1,815		
Structural Permits	26,260		19,750		
Other Permits	200,769		239,744		
Reoccupancy Inspection	-	26,000	-	22,475	
Code Enforcement tickets		23,800		23,025	
<b>Total Fees Collected</b>	<b>948,629</b>	<b>144,385</b>	<b>640,968</b>	<b>144,938</b>	
<b>Expenditures:</b>					
Personnel	315,775	115,198	304,192	148,857	
Inspector Costs	135,087		83,915		
Operating costs	32,674	10,891	32,872	10,957	25% of total expenses
Capital outlay		-		-	
Indirect costs from allocation	239,296		302,218		
<b>Total expenditures</b>	<b>722,832</b>	<b>126,089</b>	<b>723,197</b>	<b>159,814</b>	
<b>Excess charges for services over expenditures</b>	<b>225,797</b>	<b>18,296</b>	<b>(82,229)</b>	<b>(14,876)</b>	

The purpose of this report is to show if the charges being collected by the building & zoning /code enforcement departments are more than sufficient to cover the operating expenditures of these departments.

Chart K-Schedule of Recreation Department Operations  
 Period Ending September 30, 2014  
 (100% OF YEAR COMPLETED)

	Administrative	Pool	Tennis	Maintenance	YTD as of 9/30/2014	YTD as of 9/30/2013
<b>Charges for Services:</b>						
Summer Camp	\$ 129,745				\$ 129,745	\$ 150,037
Program activity fees	22,545				22,545	16,675
After School Care	38,126				38,126	41,069
Water Polo/Aquatics Teams		11,215			11,215	12,750
Swimming Pool Admissions		68,538			68,538	83,531
Pool rental		7,180			7,180	13,397
Annual Daddy/Daughter Dance	4,453				4,453	3,213
Vending Machines	1,460				1,460	2,092
Fitness room memberships	38,122				38,122	49,581
Pool memberships		8,015			8,015	6,261
Annual Turkey trot					-	1,210
Fireworks-VG	3,000				3,000	6,000
Pelican Playhouse	8,985				8,985	10,132
Rental-recreational Facilities	17,836				17,836	16,529
Basketball Program	29,490				29,490	29,075
Jazzercise Classes	3,925				3,925	3,925
Gym Rental					-	690
Yoga classes	7,115				7,115	11,651
Get Fit Summer Camp	5,750				5,750	-
Other activities	5,696				5,696	2,304
<b>Total Fees Collected</b>	<b>316,248</b>	<b>94,948</b>	<b>-</b>	<b>-</b>	<b>411,196</b>	<b>460,122</b>
<b>Expenditures:</b>						
Personnel	730,056	150,419		495	880,970	808,627
Operating costs	523,176	67,110	18,744	97,000	706,030	779,594
Debt Service	187,401				187,401	187,401
Capital outlay	22,370	50,700			73,070	272,373
<b>Total expenditures</b>	<b>1,463,003</b>	<b>268,229</b>	<b>18,744</b>	<b>97,495</b>	<b>1,847,471</b>	<b>2,047,995</b>
<b>Excess exp. over charges for services</b>	<b>\$ (1,146,755)</b>	<b>\$ (173,281)</b>	<b>\$ (18,744)</b>	<b>\$ (97,495)</b>	<b>\$ (1,436,275)</b>	<b>\$ (1,587,873)</b>
<b>Percentage of expenditures collected in fees</b>					<b>22.3%</b>	<b>22.5%</b>

**NOTES TO STATEMENTS:**

% collected in fees is lower than prior year due to the cost of the pool shoring project during current fiscal year.

VIII) OTHER FUNDS

CHART L-CITY OF MIAMI SPRINGS  
 ACTUAL VS BUDGET REPORT-ROAD & TRANSPORTATION  
 (100% OF YEAR COMPLETED)

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 9/30/2014</u>	
Revenues:					
Peoples Transportation Tax	494,887	503,738	503,738	526,776	105%
Charges for services	14,807	-	-	19,451	100%
Misc Revenues-Interest	<u>387</u>	<u>-</u>	<u>-</u>	<u>-</u>	100%
Total revenues	<u>510,081</u>	<u>503,738</u>	<u>503,738</u>	<u>546,227</u>	108%
Expenditures:					
Administrative	77,605	73,945	73,945	84,323	114%
Contractual/Professional Services	143,737	198,623	201,623	144,861	72%
Repairs and maintenance	282,640	286,378	594,402	567,649	95%
Operating Supplies/Road Materials	1,374	16,121	3,121	1,585	51%
Capital Outlay-Improvements			33,000	32,586	99%
Capital Outlay-Machinery	<u>600</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Total expenditures	<u>505,956</u>	<u>575,067</u>	<u>906,091</u>	<u>831,004</u>	92%
Excess (deficiency) of revenues over expenditures	<u>4,125</u>	<u>(71,329)</u>	<u>(402,353)</u>	<u>(284,777)</u>	71%
Net change in fund balance	4,125	(71,329)	(402,353)	(284,777)	
Beginning fund balance	<u>389,581</u>	<u>422,685</u>	<u>422,685</u>	<u>422,685</u>	
Ending fund balance	<u>\$ 393,706</u>	<u>\$ 351,356</u>	<u>\$ 20,332</u>	<u>\$ 137,908</u>	



VIII) OTHER FUNDS

CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-LAW ENFORCEMENT TRUST FUND  
(100% OF YEAR COMPLETED)

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET	NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 9/30/2014</u>		
Revenues:						
Fines and Forfeitures	49,422			97,503	100%	
Interest Income	<u>1,750</u>	<u>10,000</u>	<u>10,000</u>	<u>1,698</u>	17%	
Total revenues	<u>51,172</u>	<u>10,000</u>	<u>10,000</u>	<u>99,201</u>	992%	
Expenditures:						
Administration Expenses	67,006	125,381	131,251	78,378	60%	
Police education	1,323	25,500	25,500	610	2%	
Capital Outlay-Vehicles	<u>97,010</u>	<u>145,000</u>	<u>145,000</u>	<u>97,774</u>	0%	
Total expenditures	<u>165,339</u>	<u>295,881</u>	<u>301,751</u>	<u>176,762</u>	59%	
Excess (deficiency) of revenues over expenditures	<u>(114,167)</u>	<u>(285,881)</u>	<u>(291,751)</u>	<u>(77,561)</u>	27%	
Net change in fund balance	(114,167)	(285,881)	(291,751)	(77,561)		
Beginning fund balance	<u>874,725</u>	<u>760,557</u>	<u>760,557</u>	<u>760,557</u>		
<b>Ending fund balance</b>	<u>\$ 760,558</u>	<u>\$ 474,676</u>	<u>\$ 468,806</u>	<u>\$ 682,996</u>		

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-CAPITAL FUND  
(100% OF YEAR COMPLETED)**

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGET
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 9/30/2014</u>	
<b>Revenues:</b>					
Intergovernmental	\$ 14,952	\$ -	\$ -	\$ -	100%
Interest and Other Income	-	-	7,250	153	0%
Total revenues	<u>14,952</u>	<u>-</u>	<u>7,250</u>	<u>153</u>	100%
<b>Expenditures:</b>					
General government	428	-	12,388	3,871	0%
Capital Outlay	<u>148,707</u>	<u>-</u>	<u>1,908,844</u>	<u>1,137,859</u>	60%
Total expenditures	<u>149,135</u>	<u>-</u>	<u>1,921,232</u>	<u>1,141,730</u>	59%
Excess (deficiency) of revenues over expenditures	<u>(134,183)</u>	<u>-</u>	<u>(1,913,982)</u>	<u>(1,141,577)</u>	0%
<b>Other financing sources</b>					
Issuance of Debt	-	-	1,907,844	1,630,737	0%
Total other financing sources	<u>-</u>	<u>-</u>	<u>1,907,844</u>	<u>1,630,737</u>	0%
Net change in fund balance	<u>(134,183)</u>	<u>-</u>	<u>(6,138)</u>	<u>489,160</u>	0%
Beginning fund balance	<u>140,321</u>		<u>6,138</u>	<u>6,138</u>	
<b>Ending fund balance</b>	<u>6,138</u>	<u>-</u>	<u>-</u>	<u>\$ 495,298</u>	

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS  
ACTUAL VS BUDGET REPORT-DEBT SERVICE FUND  
(100% OF YEAR COMPLETED)**

	FY2012-13 <u>ACTUAL</u>	FISCAL YEAR 2013-14			% OF ACTUAL VS. BUDGE
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 9/30/2014</u>	
Expenditures:					
Principal Payments	440,297	451,810	574,318	574,490	100%
Interest Payments	128,506	117,669	125,595	124,282	99%
Administrative	-	-	-	-	0%
Total expenditures	<u>568,803</u>	<u>569,479</u>	<u>699,913</u>	<u>698,772</u>	100%
Excess (deficiency) of revenues over expenditures	<u>(568,803)</u>	<u>(569,479)</u>	<u>(699,913)</u>	<u>(698,772)</u>	100%
Other financing sources					
Transfers in	<u>507,062</u>	<u>569,478</u>	<u>699,913</u>	<u>698,761</u>	100%
Total other financing sources	<u>507,062</u>	<u>569,478</u>	<u>699,913</u>	<u>698,761</u>	100%
Net change in fund balance	<u>(61,741)</u>	<u>(1)</u>	<u>-</u>	<u>(11)</u>	100%
Beginning fund balance	<u>62,416</u>	<u>675</u>	<u>675</u>	<u>675</u>	
<b>Ending fund balance</b>	<u>675</u>	<u>674</u>	<u>675</u>	<u>\$ 664</u>	100%

# CITY OF MIAMI SPRINGS



*Finance Department*  
 201 Westward Drive  
 Miami Springs, FL 33166-5289  
 Phone: (305) 805-5014  
 Fax: (305) 805-5037

**TO:** The Honorable Mayor Xavier Garcia and Members of the City Council  
**VIA:** Ron Gorland, City Manager  
**FR:** William Alonso, CPA, CGFO, Finance Director *WA*  
**DATE:** December 2, 2014  
**SUBJECT:** Golf Course (UNAUDITED) Financials for the fiscal year ending September 30, 2014.

Attached hereto are the unaudited financial reports for the Golf Course Fund for the fiscal year ending September 30, 2014. As in the past, the report is divided into three sections as follows: 1) Section A is a comparative profit and loss statement for the fiscal years ending September 30, 2014, 2013, and 2012. 2) Section B is a fiscal year-to-date actual to budget comparison for FY2014. 3) Section C is the FY 2014 year-to-date rounds report.

**Key Financial Indicators**

The following are key year-to-date indicators from pages A-1, A-2, and C-1 of the attached report.

	<u>Ending</u> <u>9/30/2014</u>	<u>Ending</u> <u>9/30/2013</u>	<u>% Change</u> <u>From 9/30/13</u>	<u>Ending</u> <u>9/30/2012</u>	<u>% Change</u> <u>From 9/30/12</u>
<b><u>Golf Operations:</u></b>					
Total Revenues	1,152,605	970,096	18.8%	1,074,921	7.2%
Operating Profit (Loss)	(651,105)	(646,623)	0.7%	(244,855)	165.9%
Profit(Loss)including non-operating costs	(863,959)	(692,004)	24.8%	(286,456)	201.6%
Pro Shop Costs	618,974	569,869	8.6%	546,341	13.3%
Maintenance Costs	1,184,736	1,046,850	13.2%	773,435	53.2%
Total Rounds Played	29,609	29,981	-1.2%	34,865	-15.1%
Total Greens Revenues	859,819	766,922	12.1%	858,816	0.1%
Average per Round	29.04	25.58	13.5%	24.63	17.9%
Memberships Sold	65,380	42,845	52.6%	52,824	23.8%
Driving Range revenues	135,504	100,980	34.2%	98,907	37.0%

**Key Financial Indicators (continued)**

As you can see from this matrix, the golf revenues increased for FY2014 by approximately \$183,000 from the prior year. Total YTD revenues are up 18.8% from last year, rounds have decreased by 1.2%, driving range revenues are up 34.2%, and memberships sold are also up 52.6% from last year. Average per round is \$29.04, which is up from \$25.58 last fiscal year. The condition of the course has definitely improved and is the main reason for the increase in revenues.

I have also included in this matrix the indicators for the fiscal year ended 9/30/2012. As you can see from this matrix, FY2014 greens revenues are up 7.2% from FY2012, driving range revenues are up 37%, and our average per round is up 17.9% from FY2012.

On the cost side, YTD maintenance costs are up 13.2% from last year. This increase is due to the additional funding approved by Council to address course conditions. Pro shop costs are up 8.6% from last year. The operating loss is \$651,105 compared to a loss of \$646,623 last year.

The total bottom line YTD loss is \$863,959 compared to a loss of \$692,004 last year and a loss of \$286,456 for the same period of FY2012. **The bottom line YTD loss of \$863,959 means that a subsidy would be required from the General Fund for the fiscal year just ended.**

Page A-1 is a comparative profit and loss for the fiscal years ended 9/30/14, 9/30/13, and 9/30/12.

Page A-2 is a comparative profit and loss for the fiscal years ended 9/30/14, 9/30/13, and 9/30/12 for the pro shop operation only. The total YTD loss for the current year is \$841,065 compared to losses of \$665,495 as of 9/30/2013 and \$263,727 as of 9/30/2012.

Page B-1 provides an actual to budget comparison for the current fiscal year.

Page C-1 is an analysis of rounds played for FY2014 and shows a 1.2% decrease in rounds played but an 18.8% increase in greens revenues. We have a total of 29,609 rounds played in the period compared to 29,981 for FY2013.

**CITY OF MIAMI SPRINGS, FLORIDA  
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS  
FOR THE PERIOD ENDING:**

	<u>9/30/2014</u>	<u>9/30/2013</u>	<u>9/30/2012</u>
TOTAL PRO-SHOP AND GOLF COURSE- REVENUES	<u>1,152,605</u>	<u>970,096</u>	<u>1,074,921</u>
TOTAL PERSONNEL SERVICES	366,010	295,762	279,616
TOTAL OPERATING EXPENDITURES	<u>1,437,700</u>	<u>1,320,957</u>	<u>1,040,160</u>
TOTAL MANAGEMENT OPERATING EXPENDITURES	<u>1,803,710</u>	<u>1,616,719</u>	<u>1,319,776</u>
NET MANAGEMENT EXCESS OF EXP. OVER REV.	<u>(651,105)</u>	<u>(646,623)</u>	<u>(244,855)</u>

**OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE GOLF COURSE:**

ADMINISTRATIVE EXPENSES	22,894	22,319	22,729
PROCEEDS FROM DEBT - MAINTENANCE	(623,843)	4,190	-
DEBT SERVICE PAYMENT-MAINTENANCE	160,155	18,872	18,872
MACHINERY & EQUIPMENT-MAINTENANCE	<u>653,648</u>	<u>-</u>	<u>-</u>
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>212,854</u>	<u>45,381</u>	<u>41,601</u>
EXCESS EXPENDITURES OVER REVENUES	<u>\$ (863,959)</u>	<u>\$ (692,004)</u>	<u>\$ (286,456)</u>



**CITY OF MIAMI SPRINGS, FLORIDA  
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS  
FOR THE PERIOD ENDING:**

	<u>9/30/2014</u>	<u>9/30/2013</u>	<u>9/30/2012</u>
<b>REVENUES</b>			
GREEN FEES	\$ 808,179	\$ 675,986	\$ 745,253
MEMBERSHIPS	65,380	42,845	52,824
CART REVENUES	51,640	90,936	113,563
RANGE FEES	135,504	100,980	98,907
GOLF - OTHER REVENUES	36,057	7,564	10,885
MERCHANDISE SALES	55,845	51,785	53,489
<b>TOTAL PRO SHOP REVENUES</b>	<u>1,152,605</u>	<u>970,096</u>	<u>1,074,921</u>
<b>PERSONNEL EXPENSES</b>			
REGULAR SALARIES	170,331	109,244	115,107
PART TIME SALARIES	122,855	130,372	115,814
OVERTIME	-	640	-
FICA TAXES	22,424	18,380	17,666
PENSION	21,756	13,567	16,546
MEDICAL INSURANCE	24,871	10,734	12,414
WORKER'S COMPENSATION	3,773	7,600	2,069
UNEMPLOYMENT COMPENSATION	-	5,225	-
<b>TOTAL PERSONNEL SERVICES</b>	<u>366,010</u>	<u>295,762</u>	<u>279,616</u>
<b>OPERATING EXPENSES</b>			
CONTRACTUAL SERVICES	8,462	16,666	8,216
RENTALS AND LEASES	57,150	66,565	63,961
REPAIRS AND MAINTENANCE	1,633	14,935	4,281
PRINTING AND BINDING	5,294	6,437	2,962
PROMOTIONS & ADVERTISING	34,695	31,642	35,634
OTHER CHARGES - BANK & CREDIT CARD CHARGES	23,639	28,883	39,993
OPERATING SUPPLIES	5,887	7,451	8,398
UTILITY SERVICES-ELECTRICITY	17,411	26,536	28,783
UTILITY SERVICES-WATER	2,087	384	470
LIABILITY INSURANCE	12,428	10,944	12,778
TELECOMMUNICATIONS	11,285	10,912	14,049
MERCHANDISE	60,945	34,875	33,811
DRIVING RANGE	9,952	12,720	9,914
OFFICE SUPPLIES	326	3,764	2,518
DUES AND MEMBERSHIPS	1,770	150	957
TRAVEL AND PER DIEM	-	1,243	-
<b>MAINTENANCE (Department Total)</b>	<u>1,184,736</u>	<u>1,046,850</u>	<u>773,435</u>
<b>TOTAL OPERATING EXPENDITURES</b>	<u>1,437,700</u>	<u>1,320,957</u>	<u>1,040,160</u>
<b>TOTAL PRO SHOP OPERATION EXPENDITURES</b>	<u>1,803,710</u>	<u>1,616,719</u>	<u>1,319,776</u>
<b>OPERATING PROFIT (LOSS) BEFORE OTHER COSTS</b>	<u>(651,105)</u>	<u>(646,623)</u>	<u>(244,855)</u>
<b>OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP</b>			
DEBT SERVICE PAYMENT-MAINTENANCE	160,155	18,872	18,872
MACHINERY & EQUIPMENT-MAINTENANCE	653,648	-	-
PROCEEDS FROM DEBT -MAINTENANCE	(623,843)	-	-
<b>TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP</b>	<u>189,960</u>	<u>18,872</u>	<u>18,872</u>
<b>NET PROFIT (LOSS)</b>	<u>\$ (841,065)</u>	<u>\$ (665,495)</u>	<u>\$ (263,727)</u>

**CITY OF MIAMI SPRINGS, FLORIDA  
GOLF COURSE  
ACTUAL VS ACTUAL- MAINTENANCE EXPENSES  
FOR THE PERIOD ENDING:**

**MAINTENANCE**

	<u>9/30/2014</u>	<u>9/30/2013</u>	<u>9/30/2012</u>
<b>PERSONAL SERVICES</b>			
REGULAR SALARIES	\$ 68,261	\$ 78,300	\$ 66,478
PAYROLL TAXES	4,982	5,972	5,085
PENSION	10,248	10,410	9,565
MEDICAL INSURANCE	9,982	5,759	6,247
WORKER'S COMPENSATION	1,076	2,310	1,236
<b>TOTAL PERSONAL SERVICES</b>	<u>94,549</u>	<u>102,751</u>	<u>88,611</u>
<b>OPERATING EXPENSES</b>			
PROFESSIONAL SERVICES	31,290	159,119	-
CONTRACTUAL SERVICES	430,558	406,996	368,349
REPAIRS AND MAINTENANCE	186,336	71,907	57,589
UTILITY SERVICES-ELECTRICITY	23,505	29,742	28,612
UTILITY SERVICES-WATER	5,487	8,415	7,605
OPERATING SUPPLIES	283,594	214,088	158,815
FUEL, OILS, LUBRICANTS	63,056	34,740	44,191
LIABILITY INSURANCE	9,182	8,424	9,202
TELECOMMUNICATIONS	957	642	647
EDUCATION AND TRAINING	2,833	365	-
UNIFORMS	3,316	-	911
RENTALS AND LEASES	49,363	9,661	8,903
<b>TOTAL OPERATING EXPENSES :</b>	<u>1,090,187</u>	<u>944,099</u>	<u>684,824</u>
<b>MACHINERY AND EQUIPMENT</b>	<u>653,648</u>	-	-
<b>TOTAL CAPITAL OUTLAY :</b>	<u>653,648</u>	-	-
<b>PRINCIPAL PAYMENTS</b>	160,155	18,872	18,872
<b>PROCEEDS FROM DEBT -MAINTENANCE</b>	<u>(623,843)</u>	-	-
<b>TOTAL DEBT SERVICE</b>	<u>(463,688)</u>	<u>18,872</u>	<u>18,872</u>
<b>TOTAL MAINTENANCE</b>	<u>\$ 1,374,696</u>	<u>\$ 1,065,722</u>	<u>\$ 792,307</u>



CITY OF MIAMI SPRINGS, FLORIDA  
 GOLF COURSE  
 ACTUAL VS ACTUAL- ADMINISTRATION EXPENSES  
 FOR THE PRIOD ENDING:

**ADMINISTRATION**

	<u>9/30/2014</u>	<u>9/30/2013</u>	<u>9/30/2012</u>
<b>OPERATING EXPENSES</b>			
UTILITY SERVICES-ELECTRICITY	10,102	9,305	9,794
REPAIRS AND MAINTENANCE	-	870	-
RISK MANAGEMENT	<u>12,792</u>	<u>12,144</u>	<u>12,935</u>
<b>TOTAL OPERATING EXPENSES :</b>	<u>22,894</u>	<u>22,319</u>	<u>22,729</u>
<b>TOTAL ADMINISTRATION</b>	<u>\$ 22,894</u>	<u>\$ 22,319</u>	<u>\$ 22,729</u>

CITY OF MIAMI SPRINGS, FLORIDA  
 GOLF & COUNTRY CLUB  
 ACTUAL VERSUS BUDGET  
 FOR THE PERIOD ENDING 12/31/14

	<u>YTD</u> <u>Actual</u>	<u>YTD</u> <u>Budget</u>	<u>Variance</u> <u>Positive</u> <u>(Negative)</u>
TOTAL PRO-SHOP- REVENUES	<u>1,152,605</u>	<u>1,139,856</u>	<u>12,749</u>
TOTAL OPERATING EXPENDITURES	<u>1,803,710</u>	<u>1,703,501</u>	<u>(100,209)</u>
OPERATING PROFIT (LOSS) BEFORE CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>(651,105)</u>	<u>(563,645)</u>	<u>(87,460)</u>
<u>OTHER REVENUES, TRANSFERS, AND EXPENDITURES:</u>			
DEBT SERVICE PAYMENT-MAINTENANCE	160,155	149,306	(10,849)
PROCEEDS FROM DEBT -MAINTENANCE	(623,843)	(654,552)	(30,709)
MACHINERY & EQUIPMENT-MAINTENANCE	<u>653,648</u>	<u>654,552</u>	<u>904</u>
TOTAL CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>189,960</u>	<u>149,306</u>	<u>(40,654)</u>
OPERATING PROFIT (LOSS) BEFORE NON-OPERATING COSTS	<u>(841,065)</u>	<u>(712,951)</u>	<u>(128,114)</u>
<u>NON-OPERATING COSTS:</u>			
CITY ADMINISTRATIVE EXPENSES	<u>22,894</u>	<u>21,968</u>	<u>(926)</u>
TOTAL OTHER NON-OPERATING COSTS	<u>22,894</u>	<u>21,968</u>	<u>(926)</u>
OPERATING PROFIT (LOSS)	<u>\$ (863,959)</u>	<u>\$ (734,919)</u>	<u>\$ (129,040)</u>

**CITY OF MIAMI SPRINGS, FLORIDA  
ACTUAL VS BUDGET-PRO SHOP OPERATIONS  
FOR THE PERIOD ENDING 12/31/14**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>Variance Positive (Negative)</u>
<b>REVENUES</b>			
GREEN FEES	\$ 808,179	\$ 814,000	\$ (5,821)
MEMBERSHIPS	65,380	45,000	20,380
CART REVENUES	51,640	106,556	(54,916)
RANGE FEES	135,504	125,000	10,504
GOLF - OTHER REVENUES	36,057	11,200	24,857
MERCHANDISE SALES	55,845	38,100	17,745
<b>TOTAL PRO SHOP REVENUES</b>	<b><u>1,152,605</u></b>	<b><u>1,139,856</u></b>	<b><u>12,749</u></b>
<b>PERSONNEL EXPENSES</b>			
REGULAR SALARIES	170,331	165,080	(5,251)
PART TIME SALARIES	122,855	77,313	(45,542)
FICA TAXES	22,424	17,044	(5,380)
PENSION	21,756	18,186	(3,570)
MEDICAL INSURANCE	24,871	20,656	(4,215)
WORKER'S COMPENSATION	3,773	6,308	2,535
<b>TOTAL PERSONNEL SERVICES</b>	<b><u>366,010</u></b>	<b><u>304,587</u></b>	<b><u>(61,423)</u></b>
<b>OPERATING EXPENSES</b>			
CONTRACTUAL & PROFESSIONAL SERVICES	8,462	8,039	(423)
RENTALS AND LEASES	57,150	52,719	(4,431)
REPAIRS AND MAINTENANCE	1,633	5,500	3,867
FUEL, OILS, LUBRICANTS	2,345	740	(1,605)
PRINTING AND BINDING	5,294	4,500	(794)
PROMOTIONS & ADVERTISING	34,695	37,500	2,805
OTHER CHARGES - BANK & CREDIT CARD CHARGES	23,639	38,100	14,461
OPERATING SUPPLIES	5,887	6,500	613
UTILITY SERVICES-ELECTRICITY	17,411	7,500	(9,911)
UTILITY SERVICES-WATER	2,087	534	(1,553)
LIABILITY INSURANCE	12,428	11,932	(496)
TELECOMMUNICATIONS	11,285	5,894	(5,391)
MERCHANDISE & FOOD AND BEVERAGE	60,945	30,000	(30,945)
DRIVING RANGE	9,952	10,000	48
OFFICE SUPPLIES	326	3,639	3,313
DUES AND MEMBERSHIPS	1,770	1,000	(770)
TRAVEL	-	500	500
<b>MAINTENANCE (Department Total)</b>	<b><u>1,184,736</u></b>	<b><u>1,174,317</u></b>	<b><u>(10,419)</u></b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b><u>1,440,045</u></b>	<b><u>1,398,914</u></b>	<b><u>(41,131)</u></b>
<b>TOTAL PRO SHOP OPERATION EXPENDITURES</b>	<b><u>1,806,055</u></b>	<b><u>1,703,501</u></b>	<b><u>(102,554)</u></b>
<b>OPERATING PROFIT (LOSS) BEFORE OTHER COSTS</b>	<b><u>(653,450)</u></b>	<b><u>(563,645)</u></b>	<b><u>(89,805)</u></b>
<b>OTHER (REVENUES) COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP</b>			
TRANSFERS TO DEBT SERVICE FUND	160,155	149,306	(10,849)
PROCEEDS FROM DEBT -MAINTENANCE	(623,843)	(654,552)	(30,709)
MACHINERY & EQUIPMENT-MAINTENANCE	653,648	654,552	904
<b>TOTAL OTHER (REVENUES) COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP</b>	<b><u>189,960</u></b>	<b><u>149,306</u></b>	<b><u>(40,654)</u></b>
<b>NET PROFIT (LOSS)</b>	<b><u>\$ (843,410)</u></b>	<b><u>\$ (712,951)</u></b>	<b><u>\$ (130,459)</u></b>

CITY OF MIAMI SPRINGS, FLORIDA  
 GOLF COURSE  
 ACTUAL VS BUDGET- MAINTENANCE EXPENSES  
 FOR THE PERIOD ENDING 12/31/14

<u>MAINTENANCE</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>Variance</u> <u>Positive</u> <u>(Negative)</u>
<b>PERSONAL SERVICES</b>			
REGULAR SALARIES	\$ 68,261	\$ 69,034	\$ 773
PAYROLL TAXES	4,982	4,781	(201)
PENSION	10,248	8,885	(1,363)
MEDICAL INSURANCE	9,982	6,832	(3,150)
WORKER'S COMPENSATION	1,076	1,797	721
<b>TOTAL PERSONAL SERVICES</b>	<u>94,549</u>	<u>91,329</u>	<u>(3,220)</u>
<b>OPERATING EXPENSES</b>			
PROFESSIONAL SERVICES	31,290	34,618	3,328
CONTRACTUAL SERVICES	430,558	415,034	(15,524)
REPAIRS AND MAINTENANCE	186,336	166,857	(19,479)
UTILITY SERVICES-ELECTRICITY	23,505	28,530	5,025
UTILITY SERVICES-WATER	5,487	9,894	4,407
OPERATING SUPPLIES	283,594	303,905	20,311
FUEL, OILS, LUBRICANTS	63,056	59,426	(3,630)
LIABILITY INSURANCE	9,182	8,913	(269)
TELECOMMUNICATIONS	957	575	(382)
DUES AND SUBSCRIPTIONS	710	600	(110)
EDUCATION AND TRAINING	2,833	2,920	87
UNIFORMS	3,316	3,400	84
RENTALS AND LEASES	49,363	48,316	(1,047)
<b>TOTAL OPERATING EXPENSES :</b>	<u>1,090,187</u>	<u>1,082,988</u>	<u>(7,199)</u>
 MACHINERY AND EQUIPMENT	 <u>653,648</u>	 <u>654,552</u>	 <u>904</u>
<b>TOTAL CAPITAL OUTLAY :</b>	<u>653,648</u>	<u>654,552</u>	<u>904</u>
 TRANSFERS TO DEBT SERVICE FUND	 <u>160,155</u>	 <u>149,306</u>	 <u>(10,849)</u>
<b>TOTAL DEBT SERVICE</b>	<u>160,155</u>	<u>149,306</u>	<u>(10,849)</u>
<b>TOTAL MAINTENANCE</b>	<u>\$ 1,998,539</u>	<u>\$ 1,978,175</u>	<u>\$ (20,364)</u>

CITY OF MIAMI SPRINGS, FLORIDA  
 GOLF COURSE  
 ACTUAL VS BUDGET- ADMINISTRATION EXPENSES  
 FOR THE PERIOD ENDING 12/31/14

<u>ADMINISTRATION</u>	YTD <u>ACTUAL</u>	YTD <u>BUDGET</u>	Variance Positive (Negative)
<b>OPERATING EXPENSES</b>			
UTILITY SERVICES-ELECTRICITY	10,102	9,174	(928)
RISK MANAGEMENT	<u>12,792</u>	<u>12,794</u>	<u>2</u>
<b>TOTAL OPERATING EXPENSES :</b>	<u>22,894</u>	<u>21,968</u>	<u>(926)</u>
<b>TOTAL ADMINISTRATION</b>	<u>\$ 22,894</u>	<u>\$ 21,968</u>	<u>\$ (926)</u>

CHART E

MIAMI SPRINGS GOLF & COUNTRY CLUB  
ANALYSIS OF ROUNDS PLAYED  
FOR THE TWELVE ENDING:

**GREEN & CART FEES**

TYPE
RACK RATES

	9/30/2014					9/30/2013		
	Number	%	Revenues	%	Avg Per Round	Number	Revenues	Avg Per Round
Weekend Non-Resident	409	1.4%	20,116	2.2%	49.18	1,048	50,863	48.53
Weekday Non-Resident	519	1.8%	22,494	2.4%	43.34	652	24,316	37.29
Weekend/Holiday Resident	1,598	5.4%	69,426	7.6%	43.45	1,725	74,469	43.17
Weekend MS?VG Resident	1,368	4.6%	55,265	6.0%	40.40	-	-	-
Weekday MS?VG Resident	1,393	4.7%	45,044	4.9%	32.34	-	-	-
Weekday Dade Resident	1,411	4.8%	56,344	6.1%	39.93	-	-	-
Weekend dade Resident	1,432	4.8%	73,598	8.0%	51.40	-	-	-
Weekday Resident	2,441	8.2%	78,315	8.5%	32.08	397	9,274	23.36
<b>TOTALS FOR TOP RACK RATES</b>	<b>10,571</b>	<b>35.7%</b>	<b>\$ 420,602</b>	<b>45.8%</b>	<b>\$ 39.79</b>	<b>3,822</b>	<b>\$ 158,922</b>	<b>\$ 41.58</b>
<b>SEASONAL(A); DISCOUNT(B); PROMOTIONAL RATES(C)</b>								
resident Weekend > 11:00 (B)		0.0%		0.0%	-	536	19,220	35.86
Non resident Weekend > 11:00 (B)		0.0%		0.0%	-	473	18,520	39.15
Premier Card-weekend	956	3.2%	31,270	3.4%	32.71	-	-	-
Premier card-Weekday	449	1.5%	12,561	1.4%	27.98	-	-	-
<b>Twi-Light-Weekend</b>	<b>5,301</b>	<b>17.9%</b>	<b>157,348</b>	<b>17.1%</b>	<b>29.68</b>	<b>626</b>	<b>18,850</b>	<b>30.11</b>
Twi-Light-Weekend	3,168	10.7%	98,554	10.7%	31.11	1,888	60,945	32.28
Shootout (C)	809	2.7%	24,197	2.6%	29.91	519	12,709	24.49
Seniors Weekday	14	0.0%	327	0.0%	23.36	8,514	221,952	26.07
Super Twilight after 4	2	0.0%	37	0.0%	18.50	1,294	24,185	18.69
Public Service Employees	123	0.4%	3,836	0.4%	31.19	-	-	-
Spectator	9	0.0%	201	0.0%	22.33	68	1,268	18.65
Prime Timers (C)	10	0.0%	215	0.0%	21.50	607	13,031	21.47
Teacher, Police, Fire	29	0.1%	867	0.1%	29.90	125	3,205	25.64
Men's Golf Assoc. (A)	-	0.0%	-	0.0%	-	30	1,206	40.20
GolfNow	949	3.2%	9,282	1.0%	9.78	1,268	38,040	30.00
Junior-Non Resident	-	-	-	-	-	102	762	7.47
Junior	414	1.4%	7,231	0.8%	17.47	52	387	7.44
Junior with Parent	-	0.0%	-	0.0%	-	83	1,535	18.49
Weekend All Day	-	0.0%	-	0.0%	-	1,572	51,420	32.71
Tee Time USA	-	0.0%	-	0.0%	-	2	43	21.50
Weekday resident cart Fee	1	0.0%	23	0.0%	23.00	-	-	-
PGA Member	3	0.0%	56	0.0%	18.67	196	3,619	18.46
Can-Am Golf (B)	162	0.5%	5,310	0.6%	32.78	119	3,491	29.34
Weekday Resident Walking	3	0.0%	60	0.0%	20.00	997	4,656	4.67
Tax Exempt Tournament	655	2.2%	25,141	2.7%	38.38	676	18,062	26.72
Non Resident Walker	15	0.1%	350	0.0%	23.33	12	143	11.92
MS?VG Walker	113	0.4%	2,395	0.3%	21.19	-	-	-
Public Guest/Dade resident	86	0.3%	2,364	0.3%	27.49	-	-	-
<b>TOTALS FOR OTHER DISCOUNTED RACK RATES</b>	<b>13,271</b>	<b>44.8%</b>	<b>\$ 381,625</b>	<b>41.5%</b>	<b>\$ 28.76</b>	<b>19,759</b>	<b>\$ 517,249</b>	<b>\$ 26.18</b>
<b>TOTALS FOR ALL RACK RATES</b>	<b>23,842</b>	<b>80.5%</b>	<b>\$ 802,227</b>	<b>87.3%</b>	<b>\$ 33.65</b>	<b>23,581</b>	<b>\$ 676,171</b>	<b>\$ 28.67</b>
<b>Membership Activity:</b>								
Member 18 Hole cart	2,182	7.4%	50,968	5.5%	23.36	4,663	87,151	18.69
Weekday resident cart fee	-	-	370	-	-	60	1,402	23.37
9-Hole Member Cart Rate	31	0.1%	-	0.0%	-	260	3,100	11.92
Trail Fee	-	0.0%	-	0.0%	-	3	2,325	775.00
Membership pro rated income	-	0.0%	65,380	7.1%	0	-	42,845	-
Member walk	3,554	12.0%	78	0.0%	0	1,414	-	0
<b>TOTALS FOR ALL MEMBER ROUNDS</b>	<b>5,767</b>	<b>19.5%</b>	<b>\$ 116,796</b>	<b>12.7%</b>	<b>\$ 20.25</b>	<b>6,400</b>	<b>\$ 136,823</b>	<b>\$ 21.38</b>
<b>TOTALS FOR ALL PAID ROUNDS THRU 12/31/09</b>	<b>29,609</b>	<b>100.0%</b>	<b>\$ 919,023</b>	<b>100.0%</b>	<b>\$ 31.04</b>	<b>29,981</b>	<b>\$ 812,994</b>	<b>\$ 27.12</b>
Employee Rounds	175					11		
Comp rounds	118					14		

**Note:**

Data from FORE System application with exception of Membership Pro Rated Income from HTE.