



REVISED

CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

Vice Mayor Jaime A. Petralanda
Councilman Billy Bain

Councilman Michael Windrem
Councilman George V. Lob

***Decorum:** "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."*

CITY COUNCIL REGULAR MEETING AGENDA **Monday, January 26, 2015 – 7:00 p.m.** **City Hall, Council Chambers, 201 Westward Drive**

1. Call to Order/Roll Call

2. Invocation: Councilman Lob

Salute to the Flag: Students from Miami Springs Elementary School will lead the audience in the Pledge of Allegiance and Salute to the Flag

3. Awards & Presentations:

A) Presentation of Certificates of Recognition to the U-11 MS/VG Girls Soccer Team for winning the Kelme Cup in Naples

B) Presentation of Certificates of Recognition to the U-8 MS/VG Boys Soccer Team for winning the Kelme Cup in Naples

4. Open Forum: Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins.

5. Approval of Council Minutes:

- A) January 12, 2015 – Special Meeting
- B) January 12, 2015 – Regular Meeting

6. Reports from Boards & Commissions: None

7. Public Hearings: None

8. Consent Agenda: (Funded and/or Budgeted)

A) Recommendation by Recreation that Council approve an expenditure to Superior Parks Systems, Inc., the lowest responsible quote, utilizing Miami Dade County contract #4907-3/13-1, in the amount of \$43,758.45 for a 20 X 20 steel frame hexagon pavilion at Stafford Park, as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (C)(2) of the City Code

B) Recommendation by Golf and Country Club that Council authorize the issuance of a Purchase Order to Neff Rentals, utilizing Miami Dade County Bid # 8446-5/17-1, on an “as needed basis” in the amount of \$28,950.25, for backhoe and boomlift rental equipment as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(1) of the City Code

C) Recommendation by Finance-Professional Services that Council award City RFP #02-14/15 to Kelly Janitorial Systems, Inc., the lowest responsible bidder, on an “as needed basis” in the amount of \$6,900.00 monthly (\$82,800.00 annually), for Janitorial services City-wide, as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(1) of the City Code

9. Old Business:

A) Appointments to Advisory Boards by the Mayor and Council Members

B) Selection of a firm from the four shortlisted firms who responded to Request for Qualifications #03-13/14 for Architectural, Engineering, Planning, Design and Staff Support Services (Deferred from Special Meeting on January 21, 2015)

10. New Business:

A) Resolution – A Resolution Of The City Council Of The City Of Miami Springs Expressing Its Opposition To Any Increase In Gasoline Taxes By The Congress Of The United States Or The Legislature Of The State Of Florida; Directions To City Clerk; Effective Date

B) Resolution – A Resolution Of The City Council Of The City Of Miami Springs, Florida Authorizing Signatories For All City Bank, Savings And Trust Accounts; Authorizing Acceptance Of Two Facsimile Signatures Of City Manager Ronald K. Gorland And Assistant City Manager/Finance Director William Alonso; Authorizing The Combined Manual Signatures Of Two Of The Following: City Manager Ronald K. Gorland And Finance Director William Alonso, Or Chief Of Police Armando A. Guzman; Rescinding All Resolutions In Conflict; Effective Date

11. Other Business:

A) FY2014-2015 1st Quarter Budget Status Report (unaudited)


12. Reports & Recommendations:

A) City Attorney

B) City Manager

C) City Council

13. Adjourn

Please visit www.miamisprings-fl.gov for current meeting schedule or follow us on  Twitter @MIAMISPRINGSFL

Live streaming video of this meeting is available at <http://www.miamisprings-fl.gov/webcast>.

Anyone wishing to obtain a copy of an agenda item may contact the City Clerk at (305) 805-5006, download the complete agenda packet from www.miamisprings-fl.gov or view the materials at City Hall during regular business hours.

Pursuant to Florida Statute 286.0114, the City Council provides the public with a reasonable opportunity to be heard on all matters.

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



City of Miami Springs, Florida
City Council Meeting

Special Meeting Minutes
Monday, January 12, 2015 6:30 p.m.

Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

- 1. Call to Order/Roll Call:** The meeting was called to order by the Mayor at 6:35 p.m.

Present were the following:

Mayor Xavier M. Garcia
Vice Mayor Jaime A. Petralanda
Councilman Michael Windrem
Councilman Billy Bain
Councilman George V. Lob

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
Chief of Police Armando A. Guzman
Police Captain Jon Kahn
City Attorney Jan K. Seiden
City Clerk Erika Gonzalez-Santamaria

- 2. Invocation:** Offered by Councilman Bain

Salute to the Flag: The audience participated.

- 3. New Business**

A) Swearing-in Ceremony for the Chief of Police, Armando A. Guzman

Honorable Judge Ivan Fernandez, 3rd District Court of Appeals, administered the Oath of Office to Chief of Police Armando A. Guzman.

Chief Guzman gave credit to his mother and late father for their hard work and sacrifices. He thanked the Mayor, Council and Administration for their vote of confidence and trust in him, which he will work hard to deserve and maintain. He pledged to be assessable and accountable to the citizens of Miami Springs and the business community.

Chief Guzman thanked his wife and children for their support and understanding. He said that he is honored to represent the men and women of the Miami Springs Police Department and together they will work to make life better and safer for the citizens of Miami Springs. He acknowledged Judge Fernandez and his former supervisor Jorge Manresa with the City of North Miami as his mentors who were inspiring to his career. He thanked his friends and everyone present for honoring him and his family.

4. Adjourn

There being no further business to be discussed the meeting was adjourned at 6:48 p.m.

Respectfully submitted:

*Erika Gonzalez-Santamaria, MMC
City Clerk*

*Adopted by the City Council on
this ____ day of _____, 2015.*

Zavier M. Garcia, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.



City of Miami Springs, Florida
City Council Meeting

Regular Meeting Minutes
Monday, January 12, 2015 7:00 p.m.

Council Chambers at City Hall
201 Westward Drive, Miami Springs, Florida

1. Call to Order/Roll Call: The meeting was called to order by the Mayor at 7:09 p.m.

Present were the following:

Mayor Xavier M. Garcia
Vice Mayor Jaime A. Petralanda
Councilman Michael Windrem
Councilman Billy Bain
Councilman George V. Lob

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
City Attorney Jan K. Seiden
Chief of Police Armando A. Guzman
Police Captain Jon Kahn
Professional Services Supervisor Tammy L. Romero
City Clerk Erika Gonzalez-Santamaria

2. Invocation: Offered by Councilman Windrem

Salute to the Flag: Students from A.I.E. Charter School led audience in the Pledge of Allegiance and Salute to the Flag

3. Awards & Presentations:

A) Officer of the Month Award – November 2014 – Officers Robert A. Evans and Cheryl R. Mulet

Chief of Police Guzman introduced Sergeant Jorge Irizarry who read his nomination letter explaining the quick, decisive actions of Officers Robert A. Evans and Cheryl R. Mulet when they responded to a burglary in process on November 2, 2014, that led to the arrest of two suspects and the closing of two cases.

Officers Robert Evans and Cheryl Mulet were presented with the Officer of the Month Award for November 2014. Officer Mulet expressed her gratitude and introduced her family who was present. Officer Evans commented that he was glad to work for Miami Springs and he welcomed Chief of Police Guzman.

B) Yard of the Month – January 2014 – Thomas and Sandra Skarlinsky – 631 Falcon Avenue

Mayor Garcia presented a Certificate of Recognition to Thomas and Sandra Skarlinsky for their home being designated as Yard of the Month for January 2015.

4. **Open Forum:** There were no members of the public who signed up to speak.

5. **Approval of Council Minutes:**

- A) December 8, 2014 – Regular Meeting
- B) December 17, 2014 – Special Meeting

Councilman Bain moved to approve the minutes of the December 8, 2014 Regular meeting and December 17, 2014 Special Meeting. Councilman Lob seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

6. **Reports from Boards & Commissions:** None

7. **Public Hearings:**

A) Ordinance – Second Reading – An Ordinance Of The City Council Of The City Of Miami Springs, Amending Code Of Ordinance Section 150-090, P-1 District; By Providing The City With Discretion Regarding Parking In The Public Property District; Repealing All Ordinances Or Parts Of Ordinances In Conflict; Providing An Effective Date

City Attorney Jan K. Seiden read the title of the ordinance.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers and the public hearing was closed.

Councilman Windrem moved to approve. Councilman Bain seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

8. **Consent Agenda: (Funded and/or Budgeted)**

A) Approval of the City Attorney's Invoice for December 2014 in the Amount of \$12,946.50

Councilman Lob moved to approve. Councilman Bain seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

9. **Old Business:**

- A) Appointments to Advisory Boards by the Mayor and Council Members

1) Appointment to the Police & Firefighters' Retirement System for a Full 2-Year Term Ending on September 30, 2016 as Required by Section 35.56 (A) (2) of the City Code (Robert Gordon and Pete Baan's seat)

Councilman Lob moved to appoint Robert Gordon and Pete Baan. Vice Mayor Petralanda seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

B) Recommendation regarding the evaluation and selection process for the Design-Build contractor for the Aquatic Facility Project

City Manager Gorland read a letter from design consultants Bermello Ajamil and Partners, Inc. (B&A), regarding the design/build RFP recommendation for the Miami Springs Aquatic facility. Six proposals were received and all were determined to be responsive and responsible; the evaluation was based on the criteria included in the RFP, as follows: 1) price 40%, 2) qualifications and stability 10%, 3) government and municipal experience 10%, 4) project related experience 10%, 5) deliverables, responsiveness, approach and creativity 25% and 6) location and availability 5%.

City Manager Gorland stated that two firms submitted base bid prices over the \$5MM budget, while four firms submitted prices that were under budget. Lunicon Construction Group and West Construction proposed to deliver the project, including most of the required alternates, under budget and the recommendation from B&A is to shortlist these two firms and schedule presentations for the City Council's evaluation.

Project Manager Jorge Ferrer with B&A clarified that the two proposals are available, along with their detailed evaluation of the responses for Council's review.

Councilman Lob moved to accept the recommendation to hear presentations from the two firms recommended by B&A. Councilman Bain seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

Councilman Bain moved to schedule a Special meeting for Wednesday, January 21st at 7:00 p.m. Councilman Lob seconded the motion. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

Councilman Lob moved to allow each firm twenty minutes for their presentation and ten minutes for questions and answers. Vice Mayor Petralanda seconded the motion. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

Vice Mayor Petralanda moved to continue with the process and direct the City Manager not to commit the City to any one company until after the election. The motion died from lack of a second.

City Attorney Seiden explained that Council could select a firm, begin negotiations with that firm, and give direction to the City Manager as to when the negotiations should begin. The selection would be made at the meeting on January 21st, but the selection has no meaning without negotiating a contract, which will take some time. The decision on when to direct negotiations could be based on financing commitments since the same interest rate may not be available if Council waits two or three months.

10. New Business:

A) Discussion on Golf Discounts to County Employees (Deferred from December 8, 2014 Council Meeting)

The item was previously pulled from the agenda.

B) Consideration of a Request from Miami-Dade County League of Cities for Sponsorship Opportunities and Participation in their 60th Annual Installation Gala to be Held on Saturday, February 7, 2015 at Jungle Island

Councilman Bain moved to approve the purchase of a table of ten and a ¼ page black/white ad for \$250.00. Councilman Lob seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

C) Architectural, Engineering, Planning, Design and Staff Support Services Recommendation and Discussion

City Manager Gorland read a memorandum outlining the process for Request for Qualifications (RFQ) # 3-13/14 for Architectural, Engineering, Planning, Design and Staff Support Services. Council is requested to approve the recommendation to hear presentations from the recommended four firms, schedule the date and time for the presentations, and determine how much time to allow each firm to make their presentation, followed by questions and answers. In the past, Council has allowed fifteen to twenty minutes for presentation time and ten to fifteen minutes for questions and answers for each firm.

Councilman Bain moved to schedule the presentations for the Special meeting on Wednesday, January 21st, after the proposals for the aquatic facility, and allow 15-20 minutes for each, with a blind draw to determine who presents first. Councilman Windrem seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

City Attorney referred to Attachment "G" in the recommendation that shows the four companies can perform eight of the required services, indicated by "P" on the chart, as opposed to an "S", which indicates the service would be provided by a subcontractor. This is the reason the four firms were graded the highest.

D) Approval of Site Selection for the April 7, 2015 Miami Springs General Election

Councilman Bain moved that the General Municipal Elections for the City of Miami Springs, held every two years, shall continue to be held at the Miami Springs Golf and Country Club, as in the past, until further action by a subsequent City Council. Councilman Windrem seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

E) Approval of the Greater Miami Caterers Contract Addendum

City Manager Gorland read the recommendation to approve Addendum # 3 to Food Service Subcontract with Greater Miami Caterers, Inc., to include local services program granted services through July 31, 2015.

City Attorney Seiden stated that Elderly Services Director Karen Rosson is required to appropriate the extra grant funds that were secured; the addendum is required in order to incorporate the funds into the existing contract. Since the funds were allocated late in the term, there could be a surplus from the grant and this will account for approximately \$60,000 of the total \$89,000 grant.

Councilman Bain moved to approve the addendum. Vice Mayor Petralanda seconded the motion which was carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

F) Notification to Council on OpenGov Financial Transparency Portal

City Manager Gorland notified Council that the City contracted with OpenGov, Inc., utilizing the City Manager's purchasing authority, for a total cost of \$6,500 each year with annual renewal options. He provided a copy of the agreement with OpenGov, Inc. and sample websites from other municipalities that currently utilize the system. Funds are available in the Finance Department's budget. The system will be linked to the City's website and should be available in four to six weeks.

Councilman Bain moved to direct the City Manager to bring the contract to Council for consideration when it comes up for renewal in one year. Councilman Windrem seconded the motion. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

11. Other Business: None

12. Reports & Recommendations:

A) City Attorney

The City Attorney reported that he, the City Manager and the Mayor had been attending Annexation task Force meetings with Miami-Dade County League of Cities and the City Lobbyist volunteered him to prepare a memo regarding the historical perspective of annexation for the four cities. He asked the City Clerk to provide Council with a copy of the memorandum that will be part of a submission by the Miami-Dade County League of Cities to a consultant that will prepare another annexation report. He wished everyone a Happy New Year.

B) City Manager

City Manager Gorland reported that there are many upcoming events, including Taste of the Springs and the River Cities Festival. He wished everyone a Happy New Year.

C) City Council

Vice Mayor Petralanda wished everyone a good night and Happy New Year.

Councilman Lob wished everyone a Happy New Year.

Councilman Windrem said that it had been an uneventful year this year; 2014 was a good year and 2015 will be even better.

Councilman Bain moved to direct the City Attorney to draft a resolution opposing an increase in the gasoline tax by the state and federal government. Councilman Lob seconded the motion. The vote was as follows: Vice Mayor Petralanda, Councilmen Windrem, Bain, Lob and Mayor Garcia voting Yes.

Councilman Bain reported that State Representative Bryan Avila will meet with him to discuss the annexation process and the possibility of a modified millage rate for the proposed annexation areas. Representative Avila might sponsor legislation supporting the issue. He wished everyone a Happy New Year.

Mayor Garcia announced that the annual Rotary Club Poker Tournament charity fundraiser will be held on Saturday, January 24th at the Lions Club. He encouraged everyone to register for the next season of the Pelican Players that will be held on Saturday, January 17th and January 24th at the Rebeca Sosa Theater. He reminded everyone about the weekly Farmers Market that is held every Saturday until the end of March on Curtiss Parkway.

The Mayor notified everyone that the street lights on Westward Drive would be replaced with new energy saving lights in the next few weeks. He congratulated Coach Bobby Salazar and the Miami Springs/Virginia Gardens U-11 Girls Soccer Team who won the championship at the County Cup. His daughter plays on the team which was the only team from Miami Springs that made it to the finals and won the championship against Naples.

Mayor Garcia asked everyone to keep the new Chief of Police in their thoughts and prayers, as well as Tom Curtis' grandson Chad who is a candidate for a new cancer treatment.

13. Adjourn

There being no further business to be discussed the meeting was adjourned at 8:10 p.m.

Respectfully submitted:

Erika Gonzalez-Santamaria, MMC
City Clerk

*Adopted by the City Council on
this ____ day of _____, 2015.*

Zavier M. Garcia, Mayor

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AGENDA MEMORANDUM

Meeting Date: 1/12/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Omar L. Luna, Recreation Director

Subject: Stafford Park 20 X 20 Pavilion

Recommendation:

Recommendation by Recreation that Council approve an expenditure to Superior Parks Systems, Inc, the lowest responsible quote, utilizing Miami Dade County contract #4907-3/13-1, in the amount of \$43,758.45 for a 20 X 20 steel frame hexagon pavilion at Stafford Park, as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (C)(2) of the City Code.

Discussion/Analysis:

This park amenity will be a very nice addition to Stafford Park. It will provide Stafford Park with a place for parties, family gatherings and a shaded area for parents to just relax when the children are playing on the playground.

Fiscal Impact (If applicable):

We are projecting that the Pavilion will have a payback of 7 years on rental revenues.

Submission Date and Time: 1/22/2015 1:38 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Recreation</u>	Dept. Head: <u>[Signature]</u>	Dept./ Desc.: <u>Recreation Department</u>
Prepared by: <u>Omar Luna</u>	Procurement: <u>[Signature]</u>	Account No.: <u>001-5701-572-63-00</u>
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: <u>[Signature]</u>	Additional Funding: <u>N/A</u>
Budgeted/Funded <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: <u>[Signature]</u>	Amount previously approved: \$ <u> </u>
	Attorney: <u> </u>	Current request: \$ <u>43,758.45</u>
		Total vendor amount: \$ <u>43,758.45</u>



SUPERIOR PARK SYSTEMS, INC.

"A CERTIFIED LOCAL MBE/SBE OWNED BUSINESS #22214"

"For All of Your Parks and Recreational Needs"

November 13, 2014

Quote No. 111314

Send To:

City of Miami Springs
Parks & Recreation Department
1401 Westward Drive
Miami Springs, Florida 33166
Attention – Omar Luna, Director

Re: "Stafford Park" Hexagon Pavilion & Concrete Substrate including ADA compliant concrete walking path Quote No. 111314

Superior Park Systems, Inc. quotes the following RCP Gazebo off the Miami Dade Price Agreement Contract #4907-3/13-1 that the city can "piggy back purchase" at the same price, terms and conditions:

Miami Springs – Hexagon Pavilion

One (1) SLF – HEX20-04 20'x 20' all steel frame hexagon pavilion W/ Miami-Dade Approved NOA # 13-0617.21 Metal Roofing	\$18,051.00
Less 5% price agreement discount	\$ 902.55
Plans, Engineering & permitting	\$ 1,975.00
Installation including mechanical heavy equipment to offload, assemble & install including concrete pump truck	\$11,400.00
Install 4" concrete substrate with 8" thicken edge, under pavilion with a overhang, installed 6" above grade with a ADA complainant concrete walking path to pavilion including all site prep, excavate earth, removal & haul off including grass strippings	\$11,450.00
Freight	\$ 1,785.00
Total	\$43,758.45

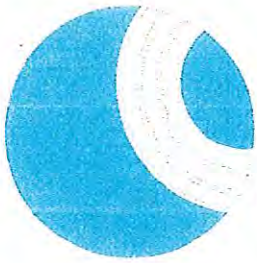
Comments: Pavilion meets all Florida & Miami Dade building codes including "Miami Dade" NOA # 13-0617.21 Metal Roofing & wind load calculations. Installation 6-8 weeks after receipt of purchase order and approved plans.

Submitted by,

Mitchell Leitner, President

File: "Miami Springs" – 20'x 20' Pavilion quote 11/13/14

Mobile (954) 445-7000 Office (954) 920-3352 Fax (954) 921-9563
1418 Scott St. Hollywood, FL 33020 E-Mail – mitch@superiorparksystems.com



**ATHLETIC &
RECREATION
PRODUCTS, INC.**

263 Industrial Drive
P.O. Box 765
Hillsdale, MI 49242
Toll-Free: 877-439-0321

December 1, 2014

Parks and Recreation Department
City of Miami Springs
1401 Westward Drive
Miami Springs, FL. 33166

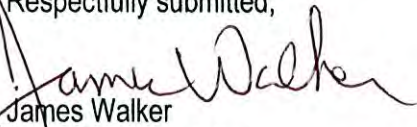
Re: Hexagon Shelter Quote

Athletic & Recreation Products, Inc. quotes the following pavilion installed at Stafford Park:

One (1) each ARP20HS hexagon steel pavilion with metal seam roof	\$19,605.00
Site work, concrete slab and accessible walkway	\$ 9,300.00
Freight	\$ 1,900.00
Installation	\$13,095.00
Engineering, plans and permitting	\$ 1,980.00
Total	\$44,171.00

Pavilion and installation meets and complies with the Miami Dade County Florida building code.
Delivery and installation 6-7 weeks after receipt of an acceptable order and approved permit.

Respectfully submitted,


James Walker
Sales Representative

SPORTS SYSTEMS INTERNATIONAL, INC.

1160 NW 101 AVENUE
PLANTATION, FL. 33322
OFFICE 954-270-2110

mikerozos@bellsouth.net

QUOTE #12914

DEC. 9, 2014

CITY OF MIAMI SPRINGS
PARKS & RECREATION DEPT.
1401 WESTWARD DRIVE
MIAMI SPRINGS, FL. 33166
ATTN: OMAR LUNA

STAFFORD PARK HEXAGON SHELTER	AMOUNT
ONE COLUMBIA H20S STEEL HEXAGON SHELTER STANDING METAL SEAM ROOF	\$19,175.00
INSTALLATION	\$12,895.00
CONCRETE SHELTER DECK & ADA ASSISBLE CONCRETE WALK	\$9,875.00
FREIGHT	\$1,820.00
PLANS, ENGINEERING & APPLICABLE PERMITS	\$1,865.00
PRODUCT MEETS ALL APPLICABLE SOUTH FLORIDA BUILDING CODES. QUOTE INCLUDES ALL LABOR, MARERIALS & EQUIPMENT TO COMPLETE PROJECT AS SPECIFIED.	
TOTAL	\$45,630.00

Project to commence 7-8 weeks after receipt of purchase order & approved plans.



AGENDA MEMORANDUM

Meeting Date: 1/26/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

From: Paul O'Dell, Golf and Country Club Director

Subject: Neff Rentals

RECOMMENDATION:

Recommendation by Golf that Council authorize the issuance of a Purchase Order to Neff Rentals, utilizing Miami Dade County Bid # # 8446-5/17-1, on an "as needed basis" in the amount of \$28,950.25, for rental equipment as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: To cover the remaining costs of the boom lift and tractor rental equipment at the golf course.

Submission Date and Time: 1/21/2015 3:24 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Golf</u>	Dept. Head: <u><i>Paul O'Dell</i></u>	Dept./ Desc.: <u>Golf Course Maintenance</u>
Prepared by: <u>Laurie Bland</u>	Procurement: <u><i>[Signature]</i></u>	Account No.: <u>001-5708-572-44-00</u>
Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Asst. City Mgr.: <u><i>[Signature]</i></u>	Additional Funding: <u>N/A</u>
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: <u><i>[Signature]</i></u>	Amount previously approved: \$ <u>20,000.00</u>
	Attorney: _____	Current request: \$ <u>28,950.25</u>
		Total vendor amount: \$ <u>48,950.25</u>



AGENDA MEMORANDUM

Meeting Date: 1/26/2015

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager
William Alonso, Asst. City Manager

From: Tammy Romero, Professional Services Supervisor

Subject: Recommendation of Award for Janitorial Services

Recommendation by Finance- Professional Services that Council award City RFP # 02-14/15 to Kelly Janitorial Systems, Inc., the lowest responsible bidder, on an "as needed basis" in the amount of \$6,900.00 monthly (\$82,800.00 annually), for Janitorial services citywide, as funds were approved in the FY14/15 Budget, pursuant to Section §31.11 (E)(1) of the City Code.

DISCUSSION: On November 18th, 2014, we advertised a Request for Proposals (RFP# 02-14/15) for the Janitorial Services at our various municipal locations. A mandatory pre-bid meeting was held on December 9, 2014 with 11 firms in attendance (Attachment "A").

On January 8th, the Request for Proposals were due and six companies responded (Attachment "B"). Responses were initially reviewed by staff and all six companies were deemed both responsive and responsible.

The companies were ranked (Refer to Attachment "C") based on costs, experience/qualifications and proximity/location. Based on the overall ranking, Kelly Janitorial Systems, Inc. scored 93 of a possible 100 points. The recommendation is to award a contract to Kelly Janitorial for a one (1) year period with the option to renew an additional three (3) one (1) year periods on a year-to-year basis.

FISCAL IMPACT: None, as this is a budgeted item with no increases in price.

Submission Date and Time: 1/22/2015 1:03 PM

<u>Submitted by:</u>	<u>Approved by (sign as applicable):</u>	<u>Funding:</u>
Department: <u>Finance</u>	Dept. Head: _____	Dept./ Desc.: <u>various depts. - Other contractual services</u>
Prepared by: <u>Tammy Romero</u>	Procurement: _____	Account No.: _____
Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Asst. City Mgr.: _____	City Hall(PW)/Other contr.
Budgeted/ Funded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Manager: _____	Police(PW)/Other contr.
	Attorney: _____	Police-CPO(PW)/Other contr.
		Public Works/Other contr.
		Acct. # 001-5405-541-34-00- \$46,000.00
		Rec./Park & Rec./Other contr./001-5701-572-34-00- \$30,000.00
		Sr. Cntr./Other contr./Janitorial/140-5101-519-34-01- \$11,016.00
		Additional Funding: _____
		Amount previously approved: \$ <u>82,800.00</u>
		Current request: \$ _____
		Total vendor amount: \$ <u>82,800.00</u>

Mandatory Pre-Bid Conference

RFP# 02-14/15

JANITORIAL SERVICES AT VARIOUS MUNICIPAL LOCATIONS

December 9th, 2014 at 9:30 A.M.

Name: Karen De Armas Company: USS1 Address: 3700 NW 129 Ave Suite 103 Coral Springs
 Phone: 954 740 2223 E-Mail: Kdearmas@ussiclean.com

Name: Mike Castro Company: All Building Cleaning Co. Address: 8567 Coral Way #271 Miami FL 33155
 Phone: (305) 298-3676 E-Mail: mike.allbuildingcleaning@gmail.com

Name: Evelyn Diaz Company: Kelly Janitorial Sys1 Address: 3550 Biscayne Blvd #605
 Phone: 305-456-1864 E-Mail: ediaz@kellyjanitorial.com MIAMI FL 33137

Name: Cynthia Vega Company: Cleaning Systems Inc Address:
 Phone: 786 374-4622 E-Mail: CLEANSYS@AOL.COM

Name: Jose Baez Company: S.F.M. Address: 9700 NW 79 Ave.
 Phone: 305 492-2165 E-Mail: cinfante@sfnservices.com

Name: JORGE BENITEZ Company: ABP Maint. Corp. Address: 8171 SW 93 Court
 Phone: 305-898-8284 E-Mail: JB@ABPMMAINTENANCE.COM

Mandatory Pre-Bid Conference

RFP# 02-14/15

JANITORIAL SERVICES AT VARIOUS MUNICIPAL LOCATIONS

December 9th, 2014 at 9:30 A.M.

Name:	Jashua Becker	Company:	Reliance Contractors	Address:	199 E Flagler St. #155
Phone:	305 575-9149	E-Mail:	jbecker@reliancecontractors.com Miami FL, 33131		
Name:	Shazard Ali	Company:	Marsden Services	Address:	11956 Miramar Pkwy Miramar, FL 33025
Phone:	305-340-7524	E-Mail:	sali@marsden.com		
Name:	Eddie Mendez	Company:	Jmy Maintenance	Address:	8960 NW 45th Ct Coral Springs, FL 33065
Phone:	954-937-86	E-Mail:	emendez@jmymaintenance.net		
Name:	Shakina Chambers	Company:	Cunithers Cleaning	Address:	1031 Wess Dairy Rd Ste 249 Miami, FL 33129
Phone:	561-577-9522	E-Mail:	Cunitherscleaning@gmail.com		
Name:	BEN VARNEY	Company:	BORO BUILDING & PROPERTY MAINTENANCE	Address:	6321 PORTER C. #5 SARASOTA, FL 34240
Phone:	941-556-9027	E-Mail:	BEN@BOROFL.COM		
Name:		Company:		Address:	
Phone:		E-Mail:			

Bid Opening for RFP# 02-14/15
JANITORIAL SERVICES AT VARIOUS MUNICIPAL LOCATIONS

Opened January 8th, 2015 at 2:30 P.M.

VENDOR NAME

BID BOND Y/N

Kelly Janitorials

X

Reliance Contractors Inc.

X

Marsden South

X

ABP Maintenance Corp.

X

Boro Building & Prop. Maint

X

USSI

X

Witnessed by:

Carla Santalucia
[Signature]

Ranking

RFP# 02-14/15

NAME OF RFP: Janitorial Services at various municipal locations				
Name of Proposer	Cost of Services Up to 60 pts.	Experience & Qualifications Up to 25 pts	Proximity & location Up to 15 pts	TOTAL
ABP Maintenance Corp.	51	18	15	84
Boro Building & Property Maintenance	40	20	9	69
Kelly Janitorial Systems, Inc.	60	18	15	93
Marsden South	56	23	12	91
Reliance Contractors, Inc.	57	16	15	88
USSI	51	23	12	86

Evaluation Spreadsheet

Attachment C

RFP# 02-14/15

NAME OF RFP: Janitorial Services at various municipal locations												
Name of Proposer	Price	Location	Amendments	Years in Business under present name	Subs	Proof of Insurance	Copy of State of Florida License	Bid Bond	References	Required Forms	Comments	
ABP Maintenance Corp.	\$7,805.29 monthly	SW Miami	1 & 2	30 + years	None	✓	✓	✓	Biscay Realty	✓	Notarized Form	Must acknowledge Amendment 3 if awarded
									EWM	✓	Contractor Questionnaire	
									US Coast Guard	✓	Contract Acceptance	
									Delma Realty	✓	Drug-Free Workplace	
	\$93,663.48 annually								✓	Equal Employment Opportunity		
									✓	Anti-kickback		
									✓	Non-collusive		
									✓	Debarment		
✓	Hold Harmless											
Boro Building & Property Maintenance	\$11,606.14 monthly	Sarasota	1 & 2	10 years	None	✓	✓	✓	Alachua County	✓	Notarized Form	Must acknowledge Amendment 3 if awarded
									Hernando County	✓	Contractor Questionnaire	
									Putnam County	✓	Contract Acceptance	
									Citrus County	✓	Drug-Free Workplace	
	\$139,273.68 annually								Dept. of Economic Opportunity	✓	Equal Employment Opportunity	Provided detailed list of operations, materials and products used, training and hiring processes
									Sarasota County Parks & Rec.	✓	Anti-kickback	
									✓	Non-collusive		
									✓	Debarment		
									✓	Hold Harmless		
									✓	Hold Harmless		
Kelly Janitorial Systems, Inc.	\$6,900.00 monthly	Downtown Miami	1, 2 & 3	17 years	Tanigua USA, LLC	✓	✓	✓	Legal Service of Greater Miami	✓	Notarized Form	
									City of Aventura	✓	Contractor Questionnaire	
									Hawthorne Services	✓	Contract Acceptance	
									City of N. Miami	✓	Drug-Free Workplace	
	\$82,800.00 annually								✓	Equal Employment Opportunity		
									✓	Anti-kickback		
									✓	Non-collusive		
									✓	Debarment		
									✓	Hold Harmless		
Marsden South	\$7,346.58 monthly	Miramar	1 & 2	60 + years	None	✓	City of Miramar Zoning Cert.	✓	City of Fort Lauderdale	✓	Notarized Form	Must acknowledge Amendment 3 if awarded
									Oneblood	✓	Contractor Questionnaire	
									City of Calver City	✓	Contract Acceptance	Must provide State of Florida Lic. If awarded
									JP Morgan/ Chase	✓	Drug-Free Workplace	
	\$88,158.96 annually								✓	Equal Employment Opportunity	Provided summary of commitment, strategy and transition checklist	
									✓	Anti-kickback		
									✓	Non-collusive		
									✓	Debarment		
									✓	Hold Harmless		
Reliance Contractors, Inc.	\$7,200.00 monthly	South Miami	1 & 2	1 year	None	X	Local Business Tax	✓	Lee County- Northwest Regional	✓	Notarized Form	Must acknowledge Amendment 3 if awarded
									Mia Piccolo Montessori Scholl	✓	Contractor Questionnaire	
									Welworth Condominium Assoc.	✓	Contract Acceptance	
									Concorde Condominium Assoc.	✓	Drug-Free Workplace	
	\$86,400.00 annually								✓	Equal Employment Opportunity	Must provide State of Florida Lic. If awarded	
									✓	Anti-kickback		
									✓	Non-collusive		
									✓	Debarment		
									✓	Hold Harmless		
USSI	\$7,861.80 monthly	Coral Springs	1 & 2	42 years	None	✓	✓	✓	City of Homestead	✓	Notarized Form	Must acknowledge Amendment 3 if awarded
									City of Sunrise	✓	Contractor Questionnaire	
									Dept. of Revenue	✓	Contract Acceptance	
									Dept. of Juvenile Justice	✓	Drug-Free Workplace	
	\$94,341.60 annually								Fl. Dept. of Children and Families	✓	Equal Employment Opportunity	Provided detailed list of operations, materials and products used, training and hiring processes
									Fl. Dept. of Transportation	✓	Anti-kickback	
									✓	Non-collusive		
									✓	Debarment		
									✓	Hold Harmless		
									✓	Hold Harmless		



CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Erika Gonzalez-Santamaria, City Clerk

DATE: January 22, 2015

SUBJECT: PENDING BOARD APPOINTMENTS

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
Board of Adjustment/Zoning and Planning Board				
Mayor Xavier Garcia	Francisco Fernández*	04-30-2015	VACANT	VACANT
Councilman Bain – Group 2	Ernie Aloma	04-30-2016	04-13-2009	01-11-2011
Councilman Lob – Group 3	Bill Tallman	04-30-2016	01-11-2010	05-14-2012
Vice Mayor Petralanda-Group 4	Manuel Pérez-Vichot	04-30-2017	12-14-1998	04-25-2011
Vice Mayor Petralanda-Group 4	Michael White*	10-31-2015	VACANT	VACANT
Architectural Review Board				
Mayor Xavier Garcia	Marc Scavuzzo	10-31-2016	08-27-2012	10-08-2012
Councilman Windrem – Group 1	Valentine Soler	10-31-2016	01-14-2013	01-14-2013
Councilman Bain – Group 2	Joe Valencia	10-31-2016	02-27-2012	02-27-2012
Councilman Lob – Group 3	Fredy Albiza	10-31-2016	08-27-2012	11-19-2012
Vice Mayor Petralanda-Group 4	Ana Paula Ibarra	10-31-2016	10-10-2011	10-08-2012
Civil Service Board				
Councilman Windrem – Group 1	Rob Youngs	06-30-2015	01-11-2010	01-11-2010
Councilman Bain – Group 2	Carrie Figueredo	06-30-2015	08-24-2009	08-24-2009
Code Enforcement Board				
Mayor Xavier Garcia	Jorge Filgueira	11-30-2017	08-27-2012	08-27-2012
Mayor Xavier Garcia	Walter Dworak	09-30-2016	11-14-2005	09-14-2010
Councilman Bain – Group 2	John Bankston	09-30-2017	09-23-2002	09-24-2012
Councilman Lob – Group 3	Rhonda Calvert	09-30-2017	09-25-2006	09-10-2012
Vice Mayor Petralanda-Group 4	Robert Williams	09-30-2016	03-10-2008	10-25-2010
Code Review Board				
Mayor Xavier Garcia	Connie Kostyra*	04-30-2015	VACANT	VACANT
Councilman Bain – Group 2	Arthur Freyre	04-30-2017	05-19-2009	05-09-2011
Councilman Lob – Group 3	Dan Dorrego	04-30-2016	08-11-2003	05-24-2010
Vice Mayor Petralanda-Group 4	Jana Armstrong	04-30-2016	06-11-2001	05-10-2010
Disability Advisory Board				
Mayor Xavier Garcia	Charlene Anderson*	12-31-2016	VACANT	VACANT
Councilman Windrem – Group 1	Catherine Stadnik	12-31-2016	12-14-1998	02-14-2011
Councilman Lob – Group 3	Richard Barnes	12-31-2016	05-11-2009	01-24-2011
Vice Mayor Petralanda Group 4	Roslyn Buckner	12-31-2016	03-26-2012	03-26-2012

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
<u>Ecology Board</u>				
Councilman Bain – Group 2	Carl Malek	04-30-2017	11-22-2010	05-09-2011
<u>Education Advisory Board</u>				
Mayor Xavier Garcia	Caridad Hidalgo*	05-31-2015	VACANT	VACANT
Councilman Windrem	Michael G. Hunter*	05-31-2015	VACANT	VACANT
Councilman Bain – Group 2	Dr. Mara Zapata	05-31-2015	06-13-2011	06-13-2011
Councilman Lob – Group 3	Dr. John Salomon*	05-31-2015	VACANT	VACANT
<u>Golf and Country Club Advisory Board</u>				
Mayor Xavier Garcia	Michael Domínguez	07-31-2015	04-12-2010	09-26-2011
Councilman Windrem – Group 1	Mark Safreed****	07-31-2015	08-08-2005	06-27-2011
Councilman Bain – Group 2	George Heider****	07-31-2015	08-13-2001	06-27-2011
Councilman Lob – Group 3	Ken Amendola	07-31-2015	10-10-2011	10-10-2011
Vice Mayor Petralanda-Group 4	Art Rabade	07-31-2015	03-11-2013	03-11-2013
<u>Historic Preservation Board</u>				
Mayor Xavier Garcia	Sydney Garton**	01-31-2016	11-08-1993	02-08-2010
Councilman Bain – Group 2	Yvonne Shonberger**	02-28-2017	06-13-2005	09-10-2012
<u>Board of Parks and Parkways</u>				
Councilman Lob – Group 3	Irene Priess***	04-30-2017	08-13-2001	04-25-2011
Vice Mayor Petralanda-Group 4	Jean Ansbaugh*	04-30-2017	VACANT	VACANT
<u>Recreation Commission</u>				
Mayor Xavier Garcia	E. Jorge Santin	04-30-2016	04-14-2008	12-13-2010
Councilman Bain – Group 2	Dr. Stephanie Kondy*****	04-30-2017	06-13-2005	09-10-2012
Councilman Lob – Group 3	Clark Rinehart*	04-30-2015	VACANT	VACANT

- * Connie Kostyra resigned on April 28, 2011.
Charlene Anderson resigned on June 6, 2011.
Francisco Fernandez resigned on May 6, 2014.
Michael White resigned on August 18, 2014.
Dr. John Salomon resigned on August 25, 2014.
Jean Ansbaugh resigned on September 10, 2014.
Caridad Hidalgo resigned on January 16, 2015
Michael G. Hunter resigned on January 15, 2015
Clark Rinehart resigned on January 10, 2015
- ** Historic Preservation Board – Council confirmation required per §153.11 of the City Code of Ordinances: “..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council.....”
- *** Board of Parks and Parkways – Council confirmation required per §32.30 of the City Code of Ordinances: “..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council”
- **** Golf and Country Club Advisory Board – Council confirmation required per §32.93 “No board member who shall have served 3 consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any subsequent additional term shall be confirmed by a majority of the council”
- ***** Recreation Commission – Council confirmation required per §32.05 (A)..... “No commission member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for two years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council.”

RESOLUTION NO. 2015 –

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MIAMI SPRINGS EXPRESSING
ITS OPPOSITION TO ANY INCREASE IN
GASOLINE TAXES BY THE CONGRESS OF
THE UNITED STATES OR THE LEGISLATURE
OF THE STATE OF FLORIDA; DIRECTIONS
TO CITY CLERK; EFFECTIVE DATE**

WHEREAS, it has been many years since consumers have experienced the monetary relief currently afforded by the recent reductions in gasoline prices; and,

WHEREAS, the lower gasoline prices will provide both citizens and businesses with the opportunity to engage in activities and opportunities that were not previously available to them; and,

WHEREAS, it is hoped that the current gasoline prices will be maintained or further reduced, during the upcoming year; and,

WHEREAS, the benefits afforded by the cost reductions should be allowed to be experienced for as long as possible; and,

WHEREAS, although there has been much discussion over the last few years of the decaying infrastructure across the country and the inability of the Federal and State Governments to fund needed repairs, the current reductions of gasoline prices should not be seen as an opportunity to raise gasoline taxes to fund the infrastructure repairs; and,

WHEREAS, any such increases in gasoline taxes would negate the recent reductions in gasoline prices and limit, if not eliminate, the benefits that should be enjoyed by citizens and businesses as a result of the gasoline price reductions; and,

WHEREAS, both the Federal and State Governments should explore all other available sources of revenue to secure whatever funding is required for infrastructure repairs without authorizing increases in Federal or State gasoline taxes:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby expresses its opposition to the imposition of any increase in gasoline taxes by the Federal Government or State of Florida.

Section 2: That the City Clerk is hereby authorized and directed to provide copies of this resolution to the United States Congress, Florida Legislature, Florida League of Cities, Miami-Dade County League of Cities, the municipalities of Miami-Dade County, and all other persons or entities for which direction is received to provide a copy.

Section 3: That this Resolution shall take effect immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this ____ day of _____, 2015, on a motion by _____ and seconded by _____.

Vice Mayor Petralanda	_____
Councilman Windrem	_____
Councilman Bain	_____
Councilman Lob	_____
Mayor Garcia	_____

Zavier M. Garcia, Mayor

ATTEST:

Erika Gonzalez-Santamaria, MMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

Jan K. Seiden, City Attorney

RESOLUTION NO. 2015 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA AUTHORIZING SIGNATORIES FOR ALL CITY BANK, SAVINGS AND TRUST ACCOUNTS; AUTHORIZING ACCEPTANCE OF TWO FACSIMILE SIGNATURES OF CITY MANAGER RONALD K. GORLAND AND ASSISTANT CITY MANAGER/FINANCE DIRECTOR WILLIAM ALONSO; AUTHORIZING THE COMBINED MANUAL SIGNATURES OF TWO OF THE FOLLOWING: CITY MANAGER RONALD K. GORLAND AND FINANCE DIRECTOR WILLIAM ALONSO, OR CHIEF OF POLICE ARMANDO A. GUZMAN; RESCINDING ALL RESOLUTIONS IN CONFLICT; EFFECTIVE DATE

WHEREAS, the City is required to designate the authorized signatories for all City bank, savings, and trust accounts; and,

WHEREAS, the City Council has determined that it is in the best interests of the City to designate City Manager Ronald K. Gorland and Assistant City Manager/Finance Director William Alonso as facsimile check signers on all City accounts; and,

WHEREAS, the City Council has determined that any combination of the two manual signatures of City Manager Ronald K. Gorland, Assistant City Manager/Finance Director William Alonso, or Chief of Police Armando A. Guzman shall be authorized alternate manual signers on all City accounts:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council hereby declares that the two facsimile signatures of City Manager Ronald K. Gorland and Assistant City Manager/Finance Director William Alonso shall be honored on all of the bank, savings and trust accounts of the City of Miami Springs.

Section 2: That the City Council hereby further declares that any combination of the manual two signatures of City Manager Ronald K. Gorland, Assistant City Manager/Finance Director William Alonso, or Chief of Police Armando A. Guzman, shall be authorized alternate manual signatories for all bank, savings and trust accounts of the City of Miami Springs.

Section 3: That all City bank, savings, and trust accounts shall either honor the two facsimile signatures of City Manager Ronald K. Gorland and Assistant City Manager/Finance Director William Alonso, or any two manual signatures of either the City

Manager, Assistant City Manager/Finance Director or Chief of Police, in any combination thereof.

Section 4: That this resolution shall take effect immediately upon adoption, and shall effectively rescind all resolutions in conflict herewith.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this _____ day of _____, 2015, on a motion by _____ and seconded by _____.

Vice Mayor Petralanda	_____
Councilman Windrem	_____
Councilman Bain	_____
Councilman Lob	_____
Mayor Garcia	_____

Zavier M. Garcia, Mayor

ATTEST:

Erika Gonzalez-Santamaria, CMC, City Clerk

APPROVED AS TO LEGALITY AND FORM:

Jan K. Seiden, City Attorney

CITY OF MIAMI SPRINGS



Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5037

To: The Honorable Mayor Xavier Garcia and Members of the City Council

VIA: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Finance Director

Date: January 26, 2015

Re: FY2014-2015 1st Quarter Budget Status Report (Unaudited)

Attached, please find the above referenced report based on revenues received and appropriations expended through December 31, 2014. The purpose of this report is to apprise the City's governing body of the FY2014-2015 budgetary status and projected year-end revenues, expenditures, and fund balances

I. OVERVIEW

Since we have only completed the first quarter of the current fiscal year, we cannot estimate with any degree of certainty what the ending fund balance will be. We will wait until the second quarter so that we can determine what the revenue and expenditure trends are so that we can make an informed projection.

The revenues and expenditures as of the end of the first quarter of FY2012-2013 are within budgeted amounts and in line with the amounts reported for the same period of last fiscal year.

As you can see from page 18, the golf course reported a loss which is about \$61,000 lower than the first quarter of last year. This was mainly due to strong revenues for the quarter.

As in previous interim reports, this report is organized as follows:

- I. Overview/Financial Dashboard - Pages 1-3
- II. General Fund Revenues – Page 4
- III. General Fund Expenditures – Page 6
- IV. General Fund Subsidized Departments
 - a) Senior center - Page 7
- V. Enterprise Funds - Pages 8-9

- VI. Investments – Page 10
- VII. Analysis of Charges for Services
 - a) Building & Zoning/Code Enforcement – Page 11
 - b) Recreation Department – Page 12
- VIII. Other Funds
 - a) Road and Transportation Fund – Page 13
 - b) Law Enforcement Trust Fund – Page 14
 - c) Capital Fund – Page 15
 - d) Debt Service Fund – Page 16
- IX. Status of Designated Fund Balance Page 17
- X. Golf Course Financial Report – Pages 18,19 and A-1 thru C-1

The following chart is a projection of the City's projected revenues, expenditures, and general fund balance as of the end of the 1st Qtr FY2015:

Chart A – General Fund Balance Projection as of 1st quarter FY2014-2015

Chart A- General Fund Budget Summary-FY 2014-2015

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Projected Year-End</u>	<u>Variance</u>
Sources:				
General Fund beginning balance	4,263,647	4,263,647	4,263,647	-
Current revenues	14,986,547	15,038,496	15,038,496	-
Transfers in	530,000	530,000	530,000	-
Total Sources	<u>19,780,194</u>	<u>19,832,143</u>	<u>19,832,143</u>	<u>-</u>
Uses:				
Operating expenditures	14,781,823	14,848,586	14,848,586	-
Transfers out	567,153	567,153	567,153	-
Total Uses	<u>15,348,976</u>	<u>15,415,739</u>	<u>15,415,739</u>	<u>-</u>
General Fund ending balance	<u>4,431,218</u>	<u>4,416,404</u>	<u>4,416,404</u>	<u>-</u>
Projected change in fund balance		<u>152,757</u>		

FINANCIAL DASHBOARD

FINANCIAL INDICATORS-GENERAL FUND

	<u>Budgeted</u>	<u>Actual</u>	<u>% of budget</u>
General Fund Revenues as of 12/31/14	\$15,568,496	\$7,172,579	46% (1)
General Fund Revenues as of 12/31/13	\$15,877,933	\$7,458,300	47% (1)

General Fund Expenditures as of 12/31/14	\$15,415,739	\$3,685,942	24% (2)
General Fund Expenditures as of 12/31/13	\$15,842,957	\$4,136,090	26% (2)

	<u>As of 9/30/14</u>	<u>Projected 9/30/15</u>	<u>\$ Increase/Decrease</u>
General Fund Reserve	\$4,263,647	\$4,416,404	\$152,757

INVESTMENT INDICATOR

	<u>As of 12/31/13</u>	<u>As of 12/31/14</u>	<u>\$ Increase/(Decrease)</u>
Investments	\$ 8,581,943	\$ 8,476,995	\$ (104,948)

FINANCIAL INDICATORS-OTHER

	<u>Revenues as of 12/31/14</u>	<u>Expenditures as of 12/31/14</u>	<u>Deficit at 12/31/14</u>	<u>Deficit at 12/31/13</u>
Golf Course fund operating deficit requiring General Fund subsidy	\$298,890	\$495,286	\$(196,396)	\$(257,067)

	<u>Revenues as of 12/31/14</u>	<u>Expenditures as of 12/31/14</u>	<u>Deficit at 12/31/14</u>	<u>Surplus at 12/31/13</u>
Building & Code	\$ 154,274	\$ 167,557	\$ (13,283)	\$27,136

	<u>As of 9/30/14</u>	<u>As of 12/31/14</u>	<u>\$ Increase/(Decrease)</u>
Long-Term Debt	\$6,028,141	\$5,901,782	\$(126,359)

	<u>At 12/31/14</u>	<u>At 12/31/13</u>
% of Recreation Expenditures Collected in Fees	14%	13.4%

Notes:

(1) The budgeted revenues does not include the \$15,114 that was appropriated from fund balance. Additionally, you can see that for the current year our revenues are being received at a 46% rate compared to 47% for the same period last year.

(2) Actual expenditures are running slightly lower than last year 24% vs. 26% when compared to budgeted expenditures. This is due to certain capital expenditures having been purchased during the first quarter last year..

II) REVENUES

Chart B-Schedule of General Fund Budgeted and Actual Revenues
For the Period Ending December 31, 2014
(25% OF YEAR COMPLETED)

Department	2013-14	FISCAL YEAR 2014-2015					Note
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 12/31/14	% OF BUDGET	PRIOR YEAR AS of 12/31/13	
Ad Valorem Taxes - Current	\$ 6,653,974	\$ 6,897,607	\$ 6,897,607	\$ 5,547,975	80%	\$ 5,165,369	1
Ad Valorem Taxes - Delinquent	15,227	80,000	80,000	-	0%	1,124	1
Utility and Franchise Taxes	2,748,761	2,556,000	2,556,000	420,484	16%	407,092	
Occupational Licenses - City	72,758	75,000	75,000	54,905	73%	49,441	
Occupational Licenses - County	21,827	15,000	15,000	3,006	20%	5,495	
Building Permits	414,313	450,000	450,000	52,193	12%	117,088	
Electrical Permits	90,186	75,000	75,000	14,663	20%	7,439	
Plumbing Permits	47,490	50,000	50,000	3,495	7%	3,710	
Roofing Permits	68,744	55,000	55,000	22,508	41%	10,300	
Mechanical Permits	54,504	17,000	17,000	6,410	38%	3,296	
Certification of Completions	3,850	2,000	2,000	815	41%	565	
Structural Permits	26,260	20,000	20,000	6,118	31%	3,600	
POD Permit Fees	1,350	700	700	750	107%	125	
Other Permits	199,419	135,000	135,000	32,387	24%	25,159	
Misc Plan Reviews		5,000	5,000		0%	-	
Zoning Review Fees	30,053	30,000	30,000	10,300	34%	6,253	
General Planning & Zoning Fees	12,460	12,000	12,000	1,000	8%	2,250	
Local Option Gas Tax	367,298	376,729	376,729	93,769	25%	93,448	
Revenue sharing	426,621	435,970	435,970	103,880	24%	99,515	
Alcoholic Beverage License	12,237	15,000	15,000	273	2%	-	
1/2-cent Sales Tax	1,003,119	1,049,058	1,049,058	163,909	16%	153,403	
Gas Tax Rebate	8,775	11,000	11,000	2,238	20%	1,990	
School Crossing Guards	15,225	20,000	20,000	3,764	19%	4,199	
After School Programs	38,126	32,000	32,000	10,360	32%	10,750	
SWIM MEETS/TEAM RENTAL	11,215	5,000	5,000	2,804	56%	2,804	
Swimming Pool Admissions	68,538	7,200	7,200	1,611	22%	3,403	
Annual Daddy/Daughter Dance	4,453	4,775	4,775		0%		
Pelican theatre	8,985	10,000	10,000	3,325	33%	4,445	
Vending Machines	1,460	3,000	3,000	984	33%		
Fireworks-VG	3,000	3,000	3,000		0%		
Summer Camp	129,745	170,000	170,000		0%	53	
Summer Camp Activity Fee	22,545	18,000	18,000	245	1%		
Senior Center Rental	-	1,250	1,250		0%		
Annex Rental	-	1,000	1,000		0%		
Fitness Room Membership	38,122	20,000	20,000	7,261	36%	7,780	
Gym Admission Fees	-	3,000	3,000		0%		
Yoga Classes	7,115	8,550	8,550	1,135	13%	933	
Get Fit Summer Camp	5,750	16,000	16,000		0%		
Basketball Fees	29,490	42,175	42,175	19,485	46%	19,617	
Other activities	5,696	7,730	7,730	2,435	32%	3,359	
Pool Rental	7,180	2,000	2,000	410	21%	350	
Pool Memberships	8,015	1,000	1,000	700	70%	1,209	
Jazzercise	3,925	4,800	4,800	981	20%	981	
Green Fees	810,193	978,623	978,623	214,585	22%	195,117	
Golf Memberships	65,380	64,936	64,936	10,520	16%	10,577	
Cart Rentals	51,640	68,630	68,630	13,023	19%	11,204	
Range Fees	135,504	164,857	164,857	31,244	19%	30,942	
Golf Merchandise Sales	55,845	55,999	55,999	13,466	24%	14,425	
Gift Certificate Redeemed	481	-	-	474	100%	825	
Rain Check Redeemed	(1,227)	-	-		0%	(1,138)	
Golf Pro Commissions	(1,268)	-	-		0%	(1,268)	
Golf Course Rentals	7,832	9,694	9,694	5,230	54%	2,285	
Food and Beverage	28,225	57,942	57,942	10,348	18%		
GHIN Disabled Fees	-	1,200	1,200		0%	-	
Copies & Other Charges	2,481	3,000	3,000	450	15%	495	
Tree Replacement	3,360			245	100%	2,145	
Lien Search	17,050	15,000	15,000	4,345	29%	4,125	
Re-occupancy inspection fee	26,000	19,000	19,000	4,625	24%	7,125	
Clerk of the Court - Fines	133,357	138,482	138,482	8,879	6%	24,175	
Code Enforcement tickets	23,800	15,000	15,000	1,100	7%	6,650	
Disabled Parking tickets		9,200	9,200	8,788	96%	-	
Administrative Fee-Red Light hearings	9,721	19,540	19,540	3,669	19%	250	
Interest-CD's	10,102	7,000	7,000	376	5%	452	
Interest - Tax Collections	1,940	2,000	2,000	203	10%	-	
Rent - Metro Fire	12,724	15,000	15,000	3,112	21%	3,057	
Rent - Dade Co. Library	8,253	8,300	8,300	2,063	25%	2,063	
Rent - Bus Benches	4,369	4,300	4,300	1,122	26%	1,071	
Recreational Activities	17,836	12,000	12,000	3,805	32%	5,566	
Sprint Tower	92,108	90,000	90,000	9,237	10%	4,656	
Nextel	-	6,800	6,800	-	0%		
Metro PCS	8,881	8,500	8,500	-	0%		
Surplus sale of equipment	40,280	40,000	40,000	-	0%	7,925	

4

(Unaudited)
See notes on page 5

Chart B-Schedule of General Fund Budgeted and Actual Revenues
For the Period Ending December 31, 2014
(25% OF YEAR COMPLETED)

<u>Department</u>	2013-14	FISCAL YEAR 2014-2015				
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 12/31/14	% OF BUDGET	PRIOR YEAR AS of 12/31/13
Other Miscellaneous	28,055	67,500	67,500	36,845	55%	3,494
Insurance Reimbursement	53,604				0%	50,716
Code Enforcement Liens	5,925	500	500	600	120%	160
Returned check charges	353				0%	-
Byrne Grant	2,684	15,000	15,000	2,793	19%	-
Other Grants	15,936	-	-		0%	15,936
Red Light Fines	254,830	300,000	300,000	52,354	17%	82,382
Proceeds from Lease	623,843	45,000	96,949		0%	623,843
ITF - Sanitation Admin Fee	470,000	470,000	470,000	117,500	25%	117,500
ITF- Stormwater Admin Fee	60,000	60,000	60,000	15,000	25%	15,000
Appropriated fund balance			15,114		0%	-
TOTALS >>>	\$ 15,767,908	\$ 15,516,547	\$ 15,583,610	\$ 7,172,579	46%	\$ 7,458,300

II. REVENUES

Notes to Revenue Schedule:

- (1) Approximately 75-90% of the annual property tax assessment is collected during the months of October thru January of each fiscal year, the City invests all excess amounts until the funds are required to pay normal operating expenditures of the City.

III) EXPENDITURES

**Chart C-Schedule of General Fund Budgeted and Projected Expenditures
For the Period Ending December 31, 2014
(25% OF YEAR COMPLETED)**

Department	FY2013-14 ACTUAL	FISCAL YEAR 2014-2015				NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 12/31/2014	% OF ACTUAL VS. BUDGET	
General Government:						
Mayor & City Council	118,424	150,945	150,945	23,914	16%	
Office of the City Manager	354,558	354,243	354,311	101,919	29%	
Office of the City Clerk	226,228	309,940	310,013	65,678	21%	
Office of the City Attorney	159,454	171,000	171,000	27,844	16%	
Human Resource Department	211,616	209,474	209,474	50,285	24%	
Finance-Administration	534,169	482,561	462,560	141,555	31%	
Finance-Professional Services	260,631	272,364	277,693	63,015	23%	
IT Department	307,498	335,516	335,516	75,030	22%	
Planning Department	80,764	101,698	101,698	16,618	16%	
Non-Departmental	28,903	-	-	-	0%	
Total General Government	2,282,245	2,387,741	2,373,210	565,858	24%	1
Public Safety:						
Police Department	5,760,810	6,007,721	6,027,921	1,487,449	25%	
Building, Zoning & Code Enforcement	609,625	644,782	650,717	147,180	23%	
Total Public Safety	6,370,435	6,652,503	6,678,638	1,634,629	24%	1
Public Works:						
Public Works - Administration	354,580	371,346	371,476	81,345	22%	
Public Works - Streets	351,735	390,685	398,185	68,723	17%	
Public Works - Properties	586,011	575,501	579,227	157,276	27%	
Public Works - Building Maintenance	267,037	256,034	256,629	25,777	10%	
Public Works - Fleet Maintenance	32,504	42,320	54,455	25,977	48%	
Total Public Works	1,591,867	1,635,886	1,659,972	359,098	22%	1
Parks and Recreation:						
Recreation	1,463,003	2,036,470	2,038,249	417,237	20%	
Aquatics	268,229	107,541	110,780	47,040	42%	
Tennis	18,744	19,851	20,851	713	3%	
Park Maintenance	97,495	204,925	227,300	42,009	18%	
Golf Administration	22,894	20,062	20,062	4,240	21%	
Golf Pro Shop	621,319	545,865	545,865	163,917	30%	
Golf Maintenance	1,998,540	1,170,979	1,173,659	329,062	28%	
Total Parks and Recreation	4,490,224	4,105,693	4,136,766	1,004,218	24%	
TOTAL GENERAL FUND EXPS.	14,734,771	14,781,823	14,848,586	3,563,803	24%	1
Transfers to other funds						
Debt Service fund	351,205	431,449	431,449	107,862	25%	
Senior Center Fund	110,622	135,704	135,704	14,277	11%	
Total Transfers Out:	461,827	567,153	567,153	122,139	22%	1
Increase (decrease) in fund balance	571,310	167,571	167,871	-		
TOTAL GENERAL FUND USES	15,767,908	15,516,547	15,583,610	3,685,942	24%	

III. EXPENDITURES

Notes to Expenditure Schedule:

- (1)** All departments are within budget as of the end of the fiscal year. There are variances within some departments greater/less than 25%, however these fluctuations are based on seasonality and not on definite trends that will cause the department to be over budget later in the year. Any variances greater than 35% (if any) will be addressed by us herein.

IV) FUNDS SUBSIDIZED BY GENERAL FUND

CHART D-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-SENIOR CENTER
(25% OF YEAR COMPLETED)

	FY2013-14 ACTUAL	FISCAL YEAR 2014-15			% OF ACTUAL VS. BUDGET
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 12/31/2014	
Revenues:					
USDA C-1	\$ 9,999	\$ 9,815	\$ 9,815	\$ 2,666	27%
USDA C-2	19,952	18,000	18,000	4,630	26%
Local Grants C-1	97,295	96,759	96,759	22,706	23%
Local Grants C-2	52,168	51,491	51,491	14,045	27%
Local Grants III-B	23,858	20,936	20,936	5,246	25%
Sales to Va Gardens	15,300	18,375	18,375	3,723	20%
Donations	4,105	-	-	576	100%
Misc Revenues	-	-	-	-	0%
Total revenues	222,677	215,376	215,376	53,592	25%
Expenditures:					
Administrative Costs	147,980	147,036	147,036	32,636	22%
Catering and operating supplies	140,264	148,888	161,266	22,458	14%
Operating Costs	45,055	53,388	53,563	9,645	18%
Capital Outlay	-	1,768	4,898	3,130	64%
Total expenditures	333,299	351,080	366,763	67,869	19%
Excess (deficiency) of revenues over expenditures	(110,622)	(135,704)	(151,387)	(14,277)	9%
Other financing sources					
Transfers in	110,622	135,704	151,387	14,277	9%
Total other financing sources	110,622	135,704	151,387	14,277	9%
Net change in fund balance	-	-	-	-	0%
Beginning fund balance	-	-	-	-	
Ending fund balance	\$ -	\$ -	\$ -	\$ -	

**CHART H-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-SANITATION
(25% OF YEAR COMPLETED)**

		FISCAL YEAR 2014-15				
	FY2013-14 ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	AS OF 12/31/2014	% OF ACTUAL VS. BUDGET	NOTES
Operating revenues:						
Sanitation revenues	\$ 2,238,603	\$ 2,346,945	\$ 2,346,945	\$ 1,650,381	70%	1
Total operating revenues	<u>2,238,603</u>	<u>2,346,945</u>	<u>2,346,945</u>	<u>1,650,381</u>	70%	
Operating expenses:						
Administrative costs	1,336,178	1,325,819	1,325,819	318,703	24%	
Operations and maintenance	323,826	384,522	384,522	90,599	24%	
Disposal costs	666,522	740,256	740,256	130,914	18%	
Depreciation and amortization	89,122	85,000	85,000	23,159	27%	
Total operating expenses	<u>2,415,648</u>	<u>2,535,597</u>	<u>2,535,597</u>	<u>563,375</u>	22%	
Operating income (loss)	<u>(177,045)</u>	<u>(188,652)</u>	<u>(188,652)</u>	<u>1,087,006</u>	-576%	
Nonoperating revenues (expenses):						
Interest income	988	-	-	-		
Interest expense and fees	(7,581)	(5,436)	(5,436)	(2,963)	55%	
Total nonoperating revenues (expenses)	<u>(6,593)</u>	<u>(5,436)</u>	<u>(5,436)</u>	<u>(2,963)</u>	55%	
Income (Loss) before transfers	<u>(183,638)</u>	<u>(194,088)</u>	<u>(194,088)</u>	<u>1,084,043</u>	-559%	
Change in net assets	<u>(183,638)</u>	<u>(194,088)</u>	<u>(194,088)</u>	<u>1,084,043</u>	-559%	1
Total net assets, October 1	<u>796,451</u>	<u>612,811</u>	<u>612,811</u>	<u>612,811</u>		
Total net assets, September 30	<u>\$ 612,813</u>	<u>\$ 418,723</u>	<u>\$ 418,723</u>	<u>\$ 1,696,854</u>		

Note:

Collection of 70% of revenues is a result of the trash bills now being a part of the property tax bill which is mostly collected between October and March of each fiscal year.

**CHART I-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-STORMWATER
FOR THE PERIOD ENDING DECEMBER 31, 2014
(25% OF YEAR COMPLETED)**

		FISCAL YEAR 2014-15				
	FY2013-14 ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	AS OF 12/31/2014	% OF ACTUAL VS. BUDGET	NOTES
Operating revenues:						
Residential Class I	\$ 228,669	\$ 275,000	\$ 275,000	\$ 26,034	9%	
Total operating revenues	<u>228,669</u>	<u>275,000</u>	<u>275,000</u>	<u>26,034</u>	9%	
Operating expenses:						
Administrative costs	211,305	209,855	209,855	51,407	24%	
Operations and maintenance	126,815	121,927	121,927	28,712	24%	
Depreciation and amortization	178,196	178,000	178,000	44,549	25%	
Total operating expenses	<u>516,316</u>	<u>509,782</u>	<u>509,782</u>	<u>124,668</u>	24%	
Operating income (loss)	<u>(287,647)</u>	<u>(234,782)</u>	<u>(234,782)</u>	<u>(98,634)</u>	42%	
Nonoperating revenues (expenses):						
Interest & other income	95	500	500	-	0%	
Interest expense and fees	(609)	(900)	(900)	-	0%	
Total nonoperating revenues (exp)	<u>(514)</u>	<u>(400)</u>	<u>(400)</u>	<u>-</u>	0%	
Income (Loss) before transfers	(288,161)	(235,182)	(235,182)	(98,634)	42%	
Change in net assets	<u>(288,161)</u>	<u>(235,182)</u>	<u>(235,182)</u>	<u>(98,634)</u>	42%	
Total net assets, October 1	<u>2,773,404</u>	<u>2,485,243</u>	<u>2,485,243</u>	<u>2,485,243</u>		
Total net assets, September 30	<u>\$ 2,485,243</u>	<u>\$ 2,250,061</u>	<u>\$ 2,250,061</u>	<u>\$ 2,386,609</u>		

Notes:

CITY OF MIAMI SPRINGS
INVESTMENT SCHEDULE
Dec-14

<u>Institution</u>	<u>Acct#</u>	<u>Principal Amount</u>
BB&T Money Market		\$ 7,329,305.00
Subtotal BB&T		\$ 7,329,305.00

Total all investments	\$ 7,329,305.00
------------------------------	------------------------

CASH ON HAND-OPERATING ACCOUNTS:

<i>BB&T Cash on hand-Operating Acct</i>	1,147,690.00
Total Cash on hand as of 12/31/14	\$1,147,690.00

Total Investments and cash on hand	\$8,476,995.00
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RESTRICTED CASH:

BB&T CD-LETF	\$ 550,000.00
(Law Enforcement Trust-restricted)	\$ 550,000.00

VII) ANALYSIS OF CHARGES FOR SERVICES

Chart J-Schedule of Building & Zoning/Code Enforcement
Comparative for the periods ending December 31, 2013 and 2014
(25% OF YEAR COMPLETED)

	YTD 12/31/14		YTD 12/31/13		
Charges for Services:	<u>Building</u>	<u>Code Enforcement</u>	<u>Building</u>	<u>Code Enforcement</u>	
Occupational Licenses - City		\$ 54,905		\$ 49,441	
Occupational Licenses - County		3,006		5,495	
Building Permits	52,193		117,088		
Electrical Permits	14,663		7,439		
Plumbing Permits	3,495		3,710		
Roofing Permits	22,508		10,300		
Mechanical Permits	6,410		3,296		
Zoning Permits	11,060		8,503		
Certification of Completions	815		565		
Structural Permits	6,118		3,600		
Other Permits	32,387		25,284		
Reoccupancy Inspection	4,625		7,125		
Code Enforcement tickets		1,100		6,650	
Total Fees Collected	154,274	59,011	186,910	61,586	
Expenditures:					
Personnel	70,362	31,750	67,811	31,879	
Inspector Costs	33,226		28,363		
Operating costs	8,881	2,961	8,512	2,837	25% of total expenses
Capital outlay	-				
Indirect costs from allocation	55,088		55,088		
Total expenditures	167,557	34,711	159,774	34,716	
Excess charges for services over expenditures	(13,283)	24,301	27,136	26,870	

The purpose of this report is to show if the charges being collected by the building & zoning /code enforcement departments are more than sufficient to cover the operating expenditures of these departments.

Chart K-Schedule of Recreation Department Operations
Period Ending December 31, 2014
(25% OF YEAR COMPLETED)

	Administrative	Pool	Tennis	Maintenance	YTD as of 12/31/2014	YTD as of 12/31/2013
Charges for Services:						
Summer Camp	\$ 245				\$ 245	\$ 53
After School Care	10,360				10,360	10,750
Water Polo/Aquatics Teams		2,804			2,804	2,804
Swimming Pool Admissions		1,611			1,611	3,403
Pool rental		410			410	350
Swim lessons					-	-
Annual Daddy/Daughter Dance					-	-
Vending Machines	984				984	-
Fitness room membership	7,261				7,261	7,780
Pool memberships	700				700	1,209
Annual Turkey trot	1,680				1,680	1,970
Football					-	-
Pelican Playhouse	3,325				3,325	4,445
Rental-recreational Facilities	3,805				3,805	5,566
Basketball Program	19,485				19,485	19,617
Jazzercise Classes	981				981	981
Halloween					-	422
Gym Rental					-	-
Xmas at the gazebo	565				565	807
Yoga classes	1,135				1,135	933
Little Smart Arts	190				190	160
Total Fees Collected	50,716	4,825	-	-	55,541	61,250
Expenditures:						
Personnel	146,690	25,132		17,151	188,973	185,556
Operating costs	112,447	20,058	713	24,858	158,076	178,894
Debt Service	46,850				46,850	46,850
Capital outlay	-	1,850			1,850	47,000
Total expenditures	305,987	47,040	713	42,009	395,749	458,300
Excess exp. over charges for services	\$ (255,271)	\$ (42,215)	\$ (713)	\$ (42,009)	\$ (340,208)	\$ (397,050)

Percentage of expenditures collected in fees

14.0%

NOTES TO STATEMENTS:

% collected in fees is lower than prior year due to the cost of the pool shoring project during current fiscal year.

VIII) OTHER FUNDS

CHART L-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-ROAD & TRANSPORTATION
(25% OF YEAR COMPLETED)

	FY2013-14 ACTUAL	FISCAL YEAR 2014-15			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 12/31/2014		
Revenues:						
Peoples Transportation Tax	526,776	503,889	503,889	6,833	1%	
Charges for services	19,451	17,136	17,136	4,284	100%	
Misc Revenues-Interest	-	-	-	5	100%	
Total revenues	<u>546,227</u>	<u>521,025</u>	<u>521,025</u>	<u>11,122</u>	2%	
Expenditures:						
Administrative	84,323	78,075	78,075	19,078	24%	
Contractual/Professional Services	144,861	168,030	168,030	24,656	15%	
Repairs and maintenance	567,649	331,168	331,168	8,114	2%	
Operating Supplies/Road Materials	1,585	1,000	1,000	-	0%	
Capital Outlay-Machinery	32,586	-	-	-	0%	
Total expenditures	<u>831,004</u>	<u>578,273</u>	<u>578,273</u>	<u>51,848</u>	9%	
Excess (deficiency) of revenues over expenditures	<u>(284,777)</u>	<u>(57,248)</u>	<u>(57,248)</u>	<u>(40,726)</u>	71%	
Net change in fund balance	(284,777)	(57,248)	(57,248)	(40,726)		
Beginning fund balance	<u>422,685</u>	<u>137,908</u>	<u>137,908</u>	<u>137,908</u>		
Ending fund balance	<u>\$ 137,908</u>	<u>\$ 80,660</u>	<u>\$ 80,660</u>	<u>\$ 97,182</u>		

VIII) OTHER FUNDS

CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-LAW ENFORCEMENT TRUST FUND
(25% OF YEAR COMPLETED)

	FY2013-14 ACTUAL	FISCAL YEAR 2014-15			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 12/31/2014		
Revenues:						
Fines and Forfeitures	97,503	-	-	839	100%	
Interest Income	1,698	3,000	3,000	-	0%	
Total revenues	99,201	3,000	3,000	839	28%	
Expenditures:						
Administration Expenses	78,378	111,262	111,262	16,234	15%	
Police education	610	30,000	30,000	-	0%	
Capital Outlay-Vehicles	97,774	1,500	1,500	-	0%	
Total expenditures	176,762	142,762	142,762	16,234	11%	
Excess (deficiency) of revenues over expenditures	(77,561)	(139,762)	(139,762)	(15,395)	11%	
Net change in fund balance	(77,561)	(139,762)	(139,762)	(15,395)		
Beginning fund balance	760,557	682,996	682,996	682,996		
Ending fund balance	\$ 682,996	\$ 543,234	\$ 543,234	\$ 667,601		

VIII) OTHER FUNDS

CITY OF MIAMI SPRINGS ACTUAL VS BUDGET REPORT-CAPITAL FUND (25% OF YEAR COMPLETED)

	FY2013-14 <u>ACTUAL</u>	FISCAL YEAR 2014-15				<u>NOTES</u>
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 12/31/2014</u>	<u>% OF ACTUAL VS. BUDGET</u>	
Revenues:						
Intergovernmental	\$ -	\$ -	\$ -	\$ -	0%	
Interest and Other Income	153	-	-	-	0%	
Total revenues	153	-	-	-	100%	
Expenditures:						
General government	3,871	-	-	-	0%	
Capital Outlay	1,137,859	-	1,185,867	568,855	48%	
Total expenditures	1,141,730	-	1,185,867	568,855	48%	
Excess (deficiency) of revenues over expenditures	(1,141,577)	-	(1,185,867)	(568,855)	48%	
Other financing sources						
Issuance of Debt	1,630,737 -	-	690,569	73,557	11%	
Transfers in	-	-	-	-	0%	
Total other financing sources	1,630,737	-	690,569	73,557	11%	
Net change in fund balance	489,160	-	(495,298)	(495,298)	100%	
Beginning fund balance	6,138	495,298	495,298	495,298		
Ending fund balance	495,298	495,298	-	\$ -		

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-DEBT SERVICE FUND
(25% OF YEAR COMPLETED)**

	FY2013-14 <u>ACTUAL</u>	FISCAL YEAR 2014-15			% OF ACTUAL VS. BUDGET	<u>NOTES</u>
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 12/31/2014</u>		
Expenditures:						
Principal Payments	574,490	895,546	895,546	62,400	7%	
Interest Payments	124,282	298,899	298,899	21,492	7%	
Administrative	-	-	-	-	0%	
Total expenditures	<u>698,772</u>	<u>1,194,445</u>	<u>1,194,445</u>	<u>83,892</u>	7%	
Excess (deficiency) of revenues over expenditures	<u>(698,772)</u>	<u>(1,194,445)</u>	<u>(1,194,445)</u>	<u>(83,892)</u>	7%	
Other financing sources						
Transfers in	<u>698,761</u>	<u>1,194,445</u>	<u>1,194,445</u>	<u>298,611</u>	25%	
Total other financing sources	<u>698,761</u>	<u>1,194,445</u>	<u>1,194,445</u>	<u>298,611</u>	25%	
Net change in fund balance	<u>(11)</u>	<u>-</u>	<u>-</u>	<u>214,719</u>	100%	
Beginning fund balance	<u>675</u>					
Ending fund balance	<u>664</u>	<u>-</u>	<u>-</u>	<u>\$ 214,719</u>	100%	


CITY OF MIAMI SPRINGS



Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5037

TO: The Honorable Mayor Xavier Garcia and Members of the City Council

VIA: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Finance Director 

DATE: January 26, 2015

SUBJECT: Golf Course (UNAUDITED) Financials for the quarter ending December 31, 2014.

Attached hereto are the unaudited financial reports for the Golf Course Fund for the quarter ending December 31, 2014. As in the past, the report is divided into three sections as follows: 1) Section A is a comparative profit and loss statement for the quarters ending December 31st for fiscal years 2015, 2014, and 2013. 2) Section B is a fiscal year-to-date actual to budget comparison for FY2015. 3) Section C is the FY 2015 year-to-date rounds report.

Key Financial Indicators

The following are key year-to-date indicators from pages A-1, A-2, and C-1 of the attached report.

	<u>Ending</u> <u>12/31/2014</u>	<u>Ending</u> <u>12/31/2013</u>	<u>% Change</u> <u>From 12/31/12</u>	<u>Ending</u> <u>12/31/2012</u>	<u>% Change</u> <u>From 12/31/12</u>
<u>Golf Operations:</u>					
Total Revenues	298,890	262,969	13.7%	258,586	15.6%
Operating Profit (Loss)	(159,507)	(203,052)	-21.4%	(86,393)	84.6%
Profit(Loss)including non-golf costs	(196,396)	(257,067)	-23.6%	(96,479)	103.6%
Pro Shop Costs	161,985	139,620	16.0%	120,971	33.9%
Maintenance Costs	296,412	322,602	-8.1%	226,898	30.6%
Total Rounds Played	6,500	6,769	-4.0%	8,471	-23.3%
Total Greens Revenues	227,608	204,740	11.2%	210,557	8.1%
Average per Round	36.77	31.76	15.8%	26.07	41.0%
Memberships Sold	51,443	52,453	-1.9%	32,697	57.3%
Driving Range revenues	31,244	30,942	1.0%	25,459	22.7%

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING:**

	<u>12/31/2014</u>	<u>12/31/2013</u>	<u>12/31/2012</u>
TOTAL PRO-SHOP AND GOLF COURSE- REVENUES	<u>298,890</u>	<u>262,969</u>	<u>258,586</u>
TOTAL PERSONNEL SERVICES	82,707	79,926	64,053
TOTAL OPERATING EXPENDITURES	<u>375,690</u>	<u>386,095</u>	<u>280,926</u>
TOTAL MANAGEMENT OPERATING EXPENDITURES	<u>458,397</u>	<u>466,021</u>	<u>344,979</u>
NET MANAGEMENT EXCESS OF EXP. OVER REV.	<u>(159,507)</u>	<u>(203,052)</u>	<u>(86,393)</u>

OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE GOLF COURSE:

ADMINISTRATIVE EXPENSES	4,240	5,590	5,368
PROCEEDS FROM DEBT - MAINTENANCE	-	(623,843)	-
DEBT SERVICE PAYMENT-MAINTENANCE	32,649	48,176	4,718
MACHINERY & EQUIPMENT-MAINTENANCE	<u>-</u>	<u>624,092</u>	<u>-</u>
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>36,889</u>	<u>54,015</u>	<u>10,086</u>
EXCESS EXPENDITURES OVER REVENUES	<u>\$ (196,396)</u>	<u>\$ (257,067)</u>	<u>\$ (96,479)</u>

CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING:

	<u>12/31/2014</u>	<u>12/31/2013</u>	<u>12/31/2012</u>
REVENUES			
GREEN FEES	\$ 214,585	\$ 193,536	\$ 189,506
MEMBERSHIPS	10,520	10,577	6,451
CART REVENUES	13,023	11,204	21,051
RANGE FEES	31,244	30,942	25,459
GOLF - OTHER REVENUES	16,052	2,585	1,663
MERCHANDISE SALES	13,466	14,425	14,456
TOTAL PRO SHOP REVENUES	<u>298,890</u>	<u>263,269</u>	<u>258,586</u>
PERSONNEL EXPENSES			
REGULAR SALARIES	24,055	33,112	24,904
PART TIME SALARIES	41,440	29,526	26,822
OVERTIME	4	-	168
SEASONAL & OTHER	-	-	-
FICA TAXES	5,010	4,790	3,970
PENSION	4,159	4,672	3,396
MEDICAL INSURANCE	6,101	6,248	3,332
WORKER'S COMPENSATION	1,938	1,578	1,461
TOTAL PERSONNEL SERVICES	<u>82,707</u>	<u>79,926</u>	<u>64,053</u>
OPERATING EXPENSES			
CONTRACTUAL SERVICES	474	2,412	1,011
RENTALS AND LEASES	21,292	13,899	20,594
REPAIRS AND MAINTENANCE	673	2,898	7,182
PROMOTIONS & ADVERTISING	17,708	4,545	3,437
OTHER CHARGES - BANK & CREDIT CARD CHARGES	5,755	5,850	7,114
OPERATING SUPPLIES	1,323	1,356	23
UTILITY SERVICES-ELECTRICITY	3,009	4,391	6,899
UTILITY SERVICES-WATER	90	251	146
LIABILITY INSURANCE	4,107	3,232	2,736
TELECOMMUNICATIONS	2,220	2,096	1,254
MERCHANDISE	19,954	16,120	(1,255)
DRIVING RANGE	717	2,579	2,214
OFFICE SUPPLIES	-	65	563
DUES AND MEMBERSHIPS	835	-	-
MAINTENANCE (Department Total)	<u>296,412</u>	<u>322,602</u>	<u>226,898</u>
TOTAL OPERATING EXPENDITURES	<u>375,690</u>	<u>382,296</u>	<u>283,816</u>
TOTAL PRO SHOP OPERATION EXPENDITURES	<u>458,397</u>	<u>462,222</u>	<u>347,869</u>
OPERATING PROFIT (LOSS) BEFORE OTHER COSTS	<u>(159,507)</u>	<u>(198,953)</u>	<u>(89,283)</u>
OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP			
DEBT SERVICE PAYMENT-MAINTENANCE	32,649	48,176	4,718
MACHINERY & EQUIPMENT-MAINTENANCE	-	624,092	-
PROCEEDS FROM DEBT -MAINTENANCE	-	(623,843)	-
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>32,649</u>	<u>48,425</u>	<u>4,718</u>
NET PROFIT (LOSS)	<u>\$ (192,156)</u>	<u>\$ (247,378)</u>	<u>\$ (94,001)</u>

CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS ACTUAL- MAINTENANCE EXPENSES
FOR THE PERIOD ENDING:

MAINTENANCE

	<u>12/31/2014</u>	<u>12/31/2013</u>	<u>12/31/2012</u>
PERSONAL SERVICES			
REGULAR SALARIES	\$ 15,476	\$ 15,431	\$ 15,815
PAYROLL TAXES	1,108	1,116	1,209
PENSION	2,505	2,265	2,127
MEDICAL INSURANCE	3,185	2,681	1,682
WORKER'S COMPENSATION	591	450	444
TOTAL PERSONAL SERVICES	<u>22,865</u>	<u>21,943</u>	<u>21,277</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES	3,625	10,805	5,278
CONTRACTUAL SERVICES	112,296	95,318	110,118
REPAIRS AND MAINTENANCE	23,844	57,682	19,350
UTILITY SERVICES-ELECTRICITY	4,179	5,574	8,730
UTILITY SERVICES-WATER	781	1,089	1,397
OPERATING SUPPLIES	97,257	108,725	51,866
FUEL, OILS, LUBRICANTS	11,530	7,460	4,413
LIABILITY INSURANCE	3,153	2,229	2,106
TELECOMMUNICATIONS	198	296	96
UNIFORMS	-	1,645	-
RENTALS AND LEASES	14,789	8,284	2,267
TOTAL OPERATING EXPENSES :	<u>273,547</u>	<u>299,107</u>	<u>208,721</u>
MACHINERY AND EQUIPMENT	<u>-</u>	<u>624,092</u>	<u>-</u>
TOTAL CAPITAL OUTLAY :	<u>-</u>	<u>624,092</u>	<u>-</u>
PRINCIPAL PAYMENTS	32,649	48,176	4,718
PROCEEDS FROM DEBT -MAINTENANCE	<u>-</u>	<u>(623,843)</u>	<u>-</u>
TOTAL DEBT SERVICE	<u>32,649</u>	<u>(575,667)</u>	<u>4,718</u>
TOTAL MAINTENANCE	<u>\$ 329,061</u>	<u>\$ 369,475</u>	<u>\$ 234,716</u>

CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS ACTUAL- ADMINISTRATION EXPENSES
FOR THE PRIOD ENDING:

ADMINISTRATION

	<u>12/31/2014</u>	<u>12/31/2013</u>	<u>12/31/2012</u>
OPERATING EXPENSES			
UTILITY SERVICES-ELECTRICITY	1,549	2,392	2,332
RISK MANAGEMENT	2,691	3,198	3,036
LICENSES AND FEES	-	-	-
TOTAL OPERATING EXPENSES :	<u>4,240</u>	<u>5,590</u>	<u>5,368</u>
TOTAL ADMINISTRATION	<u>\$ 4,240</u>	<u>\$ 5,590</u>	<u>\$ 5,368</u>

CITY OF MIAMI SPRINGS, FLORIDA
GOLF & COUNTRY CLUB
ACTUAL VERSUS BUDGET
FOR THE PERIOD ENDING 12/31/14

	YTD <u>Actual</u>	YTD <u>Budget</u>	Variance Positive (Negative)
TOTAL PRO-SHOP- REVENUES	<u>298,890</u>	<u>1,401,881</u>	<u>(1,102,991)</u>
TOTAL OPERATING EXPENDITURES	<u>458,397</u>	<u>1,585,929</u>	<u>1,127,532</u>
OPERATING PROFIT (LOSS) BEFORE CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>(159,507)</u>	<u>(184,048)</u>	<u>24,541</u>
<u>OTHER REVENUES, TRANSFERS, AND EXPENDITURES:</u>			
DEBT SERVICE PAYMENT-MAINTENANCE	32,649	130,595	97,946
MACHINERY & EQUIPMENT-MAINTENANCE	<u>-</u>	<u>3,000</u>	<u>3,000</u>
TOTAL CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>32,649</u>	<u>133,595</u>	<u>100,946</u>
OPERATING PROFIT (LOSS) BEFORE NON-OPERATING COSTS	<u>(192,156)</u>	<u>(317,643)</u>	<u>125,487</u>
<u>NON-OPERATING COSTS:</u>			
CITY ADMINISTRATIVE EXPENSES	<u>4,240</u>	<u>20,062</u>	<u>15,822</u>
TOTAL OTHER NON-OPERATING COSTS	<u>4,240</u>	<u>20,062</u>	<u>15,822</u>
OPERATING PROFIT (LOSS)	<u>\$ (196,396)</u>	<u>\$ (337,705)</u>	<u>\$ 141,309</u>

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS BUDGET-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING 12/31/14**

	YTD ACTUAL	YTD BUDGET	Variance Positive (Negative)
REVENUES			
GREEN FEES	\$ 214,585	\$ 978,623	\$ (764,038)
MEMBERSHIPS	10,520	64,936	(54,416)
CART REVENUES	13,023	68,630	(55,607)
RANGE FEES	31,244	164,857	(133,613)
GOLF - OTHER REVENUES	16,052	68,836	(52,784)
MERCHANDISE SALES	13,466	55,999	(42,533)
TOTAL PRO SHOP REVENUES	298,890	1,401,881	(1,102,991)
PERSONNEL EXPENSES			
REGULAR SALARIES	24,055	132,052	107,997
PART TIME SALARIES	41,440	91,462	50,022
OVERTIME	4		(4)
FICA TAXES	5,010	16,181	11,171
PENSION	4,159	15,776	11,617
MEDICAL INSURANCE	6,101	21,309	15,208
WORKER'S COMPENSATION	1,938	7,756	5,818
TOTAL PERSONNEL SERVICES	82,707	284,536	201,829
OPERATING EXPENSES			
CONTRACTUAL & PROFESSIONAL SERVICES	474	5,000	4,526
RENTALS AND LEASES	21,292	58,000	36,708
REPAIRS AND MAINTENANCE	673	10,190	9,517
FUEL, OILS, LUBRICANTS	1,931	1,000	(931)
PRINTING AND BINDING	1,121	4,500	3,379
PROMOTIONS & ADVERTISING	17,708	35,000	17,292
OTHER CHARGES - BANK & CREDIT CARD CHARGES	5,755	28,500	22,745
OPERATING SUPPLIES	1,323	6,500	5,177
UTILITY SERVICES-ELECTRICITY	3,009	17,470	14,461
UTILITY SERVICES-WATER	90	675	585
LIABILITY INSURANCE	4,107	16,432	12,325
TELECOMMUNICATIONS	2,220	8,862	6,642
MERCHANDISE	19,954	50,000	30,046
DRIVING RANGE	717	10,000	9,283
OFFICE SUPPLIES		3,700	3,700
DUES AND MEMBERSHIPS	835	2,000	1,165
TRAVEL	-	500	500
MAINTENANCE (Department Total)	296,412	1,043,064	746,652
TOTAL OPERATING EXPENDITURES	377,621	1,301,393	923,772
TOTAL PRO SHOP OPERATION EXPENDITURES	460,328	1,585,929	1,125,601
OPERATING PROFIT (LOSS) BEFORE OTHER COSTS	(161,438)	(184,048)	22,610
OTHER (REVENUES) COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP			
TRANSFERS TO DEBT SERVICE FUND	32,649	130,595	97,946
MACHINERY & EQUIPMENT-MAINTENANCE	-	3,000	3,000
TOTAL OTHER (REVENUES) COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	32,649	133,595	100,946
NET PROFIT (LOSS)	\$ (194,087)	\$ (317,643)	\$ 123,556

CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS BUDGET- MAINTENANCE EXPENSES
FOR THE PERIOD ENDING 12/31/14

<u>MAINTENANCE</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>Variance Positive (Negative)</u>
PERSONAL SERVICES			
REGULAR SALARIES	\$ 15,476	\$ 68,000	\$ 52,524
PAYROLL TAXES	1,108	4,289	3,181
PENSION	2,505	9,908	7,403
MEDICAL INSURANCE	3,185	12,231	9,046
WORKER'S COMPENSATION	591	2,360	1,769
TOTAL PERSONAL SERVICES	<u>22,865</u>	<u>96,788</u>	<u>73,923</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES	3,625	20,000	16,375
CONTRACTUAL SERVICES	112,296	432,000	319,704
REPAIRS AND MAINTENANCE	23,844	114,800	90,956
UTILITY SERVICES-ELECTRICITY	4,179	29,000	24,821
UTILITY SERVICES-WATER	781	9,894	9,113
OPERATING SUPPLIES	97,257	208,000	110,743
FUEL, OILS, LUBRICANTS	11,530	59,740	48,210
LIABILITY INSURANCE	3,153	12,612	9,459
TELECOMMUNICATIONS	198	650	452
DUES AND SUBSCRIPTIONS	-	900	900
EDUCATION AND TRAINING	1,895	3,000	1,105
UNIFORMS	-	3,000	3,000
RENTALS AND LEASES	14,789	52,680	37,891
TOTAL OPERATING EXPENSES :	<u>273,547</u>	<u>946,276</u>	<u>672,729</u>
 TRANSFERS TO DEBT SERVICE FUND	 32,649	 130,595	 97,946
TOTAL DEBT SERVICE	<u>32,649</u>	<u>130,595</u>	<u>97,946</u>
TOTAL MAINTENANCE	<u>\$ 329,061</u>	<u>\$ 1,173,659</u>	<u>\$ 844,598</u>

CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS BUDGET- ADMINISTRATION EXPENSES
FOR THE PERIOD ENDING 12/31/14

<u>ADMINISTRATION</u>	YTD <u>ACTUAL</u>	YTD <u>BUDGET</u>	Variance Positive (Negative)
OPERATING EXPENSES			
UTILITY SERVICES-ELECTRICITY	1,549	9,300	7,751
RISK MANAGEMENT	<u>2,691</u>	<u>10,762</u>	<u>8,071</u>
TOTAL OPERATING EXPENSES :	<u>4,240</u>	<u>20,062</u>	<u>15,822</u>
TOTAL ADMINISTRATION	<u>\$ 4,240</u>	<u>\$ 20,062</u>	<u>\$ 15,822</u>

CHART E

MIAMI SPRINGS GOLF & COUNTRY CLUB
ANALYSIS OF ROUNDS PLAYED
FOR THE QUARTER ENDING:

GREEN & CART FEES

TYPE
RACK RATES

Weekend Non-Resident
 Weekday Non-Resident
 Weekend/Holiday Resident
 Weekend MS?VG Resident
 Weekday MS/VG Resident
 Weekday Dade Resident
 Weekend dade Resident
 Weekday Resident
TOTALS FOR TOP RACK RATES

**SEASONAL(A); DISCOUNT(B);
 PROMOTIONAL RATES(C)**

Twi-Light-Weekday
 Twi-Light-Weekend
 Shootout (C)
 Seniors Weekday
 Super Twilight after 4
 Public Service Employees
 Spectator
 Prime Timers (C)
 Teacher, Police, Fire
 Premier Card Weekend
 GolfNow
 Junior
 Premier Card-Weekday
 Weekday resident cart Fee
 PGA Member
 Can-Am Golf (B)
 Weekday Resident Walking
 Tax Exempt Tournament
 Non Resident Walker
 MS?VG Walker
 Weekday Dade Resident
 Public Guest/Dade resident

**TOTALS FOR OTHER DISCOUNTED
 RACK RATES**

TOTALS FOR ALL RACK RATES**Membership Activity:**

Member 18 Hole cart
 9-Hole Member Cart Rate
 Trail Fee
 Membership pro rated income
 Member walk
TOTALS FOR ALL MEMBER ROUNDS

TOTALS FOR ALL PAID ROUNDS THRU 12/31/09

Employee Rounds
 Comp rounds

12/31/2014						12/31/2013		
Number	%	Revenues	%	Avg Per Round		Number	Revenues	Avg Per Round
48	0.7%	3,481	1.5%	72.52		321	14,502	45.18
126	1.9%	8,049	3.4%	63.88		365	13,934	38.18
1	0.0%	55	0.0%	55.00		115	4,514	39.25
445	6.8%	19,020	8.0%	42.74		238	10,010	42.06
454	7.0%	16,667	7.0%	36.71		484	15,832	32.71
243	3.7%	10,551	4.4%	43.42		294	12,366	42.06
926	14.2%	47,411	19.8%	51.20		390	20,039	51.38
320	4.9%	14,349	6.0%	44.84		434	12,981	29.91
2,563	39.4%	\$ 119,583	50.0%	\$ 46.66		2,641	\$ 104,178	\$ 39.45
809	12.4%	28,878	12.1%	35.70		1,472	40,564	27.56
568	8.7%	20,433	8.5%	35.97		886	24,587	27.75
198	3.0%	6,642	2.8%	33.55		207	6,191	29.91
	0.0%		0.0%	-		14	327	23.36
	0.0%		0.0%	-		2	37	18.50
215	3.3%	8,285	3.5%	38.53		37	1,210	32.70
509	7.8%	13,023	5.4%	25.59		9	201	22.33
	0.0%		0.0%	-		10	215	21.50
	0.0%		0.0%	-		29	867	29.90
177	2.7%	6,285	2.6%	35.51		-	-	-
198	3.0%	6,512	2.7%	32.89		-	-	-
121	1.9%	2,343	1.0%	19.36		94	1,353	14.39
124	1.9%	3,705	1.6%	29.88				
	0.0%		0.0%	-		1	23	23.00
	0.0%		0.0%	-		3	56	18.67
40	0.6%	1,446	0.6%	36.15		4	138	34.50
	0.0%		0.0%	-		15	284	18.93
182	2.8%	7,820	3.3%	42.97		389	12,596	32.38
6	0.1%	185	0.1%	30.83		14	327	23.36
10	0.2%	247	0.1%	24.70		4	86	21.50
	0.0%		0.0%	-		2	-	-
	0.0%		0.0%	-		2	56	28.00
3,157	48.6%	\$ 105,804	44.3%	\$ 33.51		3,194	\$ 89,118	\$ 27.90
5,720	88.0%	\$ 225,387	94.3%	\$ 39.40		5,835	\$ 193,296	\$ 33.13
	0.0%		0.0%	-		461	10,764	23.35
	0.0%		0.0%	-		31	370	11.94
4	0.1%	3,100	1.3%	-		0		0
	0.0%	10,520	4.4%	0		0	10,577	0
776	11.9%		0.0%	0		444		0
780	12.0%	\$ 13,620	5.7%	\$ 17.46		936	\$ 21,711	\$ 23.20
6,500	100.0%	\$ 239,007	100.0%	\$ 36.77		6,771	\$ 215,007	\$ 31.75
26		-				0	-	
12		-				4	-	

Note:

Data from GolfTrac application with exception of Membership Pro Rated Income from HTE.