



**City of Miami Springs, Florida**  
City Council Meeting

Workshop Meeting Minutes  
Monday, August 3, 2015, 6:00 p.m.

Council Chambers at City Hall  
201 Westward Drive, Miami Springs, Florida

- 1. Call to Order/Roll Call:** The meeting was called to order by the Mayor at 6:12 p.m.

Present were the following:

Mayor Xavier M. Garcia  
Vice Mayor Bob Best  
Councilman Billy Bain  
Councilwoman Roslyn Buckner  
Councilman Jaime A. Petralanda

City Manager Ronald K. Gorland  
Assistant City Manager/Finance Director William Alonso  
Controller Alicia E. Gonzalez  
Chief of Police Armando Guzman  
Senior Administrative Specialist Leah Q. Cates  
I.T. Director Jorge Fonseca  
City Planner Chris Heid  
Public Works Director Tom Nash  
Professional Services Supervisor Tammy Romero  
City Clerk Erika Gonzalez-Santamaria

- 2. Invocation:** Offered by Councilman Bain.

**Salute to the Flag:** The audience participated.

- 3. Workshop on Proposed Fiscal Year 2015-2016 Budget**

- I. Opening Remarks by City Manager Ronald K. Gorland**

City Manager Gorland presented a Sources and Uses Statement based on the current millage rate of 7.6710, revenues of \$15,523,785. The proposed budget reflects at the recommended millage rate a surplus of \$133,930. There are no reduction in services, no new outsourced services, and slight increase in net staff. An RFP has been issued for medical insurance renewal for staff and proposals are expected shortly. The new proposed budget includes a debt service of \$456,385 for the aquatic facility, a proposed COLA increase of 3% for staff excluding the City Manager, Assistant City Manager, City Clerk, and Building Official is requested, the 4% one-time bonus for some general

employees is also requested to be made permanent, and among other items being proposed in the upcoming budget.

## II. Finance

Assistant City Manager/Finance Director Alonso stated that there 8.8% increase due to an employee retiring from the department.

Professional Services Supervisor Tammy Romero explained the cost for special printed materials such as the Hurricane Guide, monthly news bulletin, fact sheet and quarterly newsletter process, as provided for in the budget.

## III. Information Technology

The budget is \$2,404 higher than the current year due to an increase in medical insurance, according to Mr. Alonso.

I.T. Director Jorge Fonseca answered Council's questions and there were no changes to the proposed budget.

## IV. Elderly Services

Assistant City Manager/Finance Director Alonso stated that the Elderly Services budget is approximately \$28,362 or 6.79% lower than the previous year. The proposed budget includes \$26,700 for the City to fund the continuation of Yoga, Tai-Chi, and Art classes for the next fiscal year.

Elderly Services Director Karen Rosson answered Council's questions to their satisfaction.

## V. Zoning and Planning

Mr. Alonso stated that the proposed budget is \$16,646 or 16.5% lower than the current year.

Zoning and Planning Director Chris Heid addressed the Council's questions.

## VI. Public Services Department

### II. Public Services Department

#### i. Administration

Finance Director Alonso stated that the Administration budget is approximately \$38,776 higher than the current year due to the addition of an administrative staff to begin training for the departure of the current staff member.

ii. Streets/Streetlights Division

Finance Director Alonso explained the budget is \$33,139 lower than the current year.

Council asked the Administration to look into the possibility of updating the pole banner fixtures.

iii. Public Properties

Assistant City Manager/Finance Director Alonso stated that the Public Properties budget is about \$36,086 higher than the current year.

Public Works Director Tom Nash stated that the landscaping function that has been outsourced for three years will be brought back in-house. The cost for two additional staff members would be \$68,000 resulting in a net savings to the City. Tree trimming will remain outsourced.

iv. Building Maintenance

Assistant City Manager/Finance Director Alonso said there are two key items for Council to consider. The department is \$10,930 higher than the current year. This includes the replacement City Hall's air condition coils.

Council also requested more information on the building maintenance worker position.

v. Fleet Maintenance

Mr. Alonso explained that the Fleet Maintenance budget is \$33,055 lower than the current year. This includes a new contract with the new fleet maintenance vendor.

vi. Road and Transportation

Assistant City Manager/Finance Director Alonso stated that the Road and Transportation, Sanitation and Stormwater funds do not impact the General Fund. The Road and Transportation fund includes funds from the Citizens Independent Transportation Trust (CITT) and the projected revenue for next year is approximately \$561,781.

vii. Sanitation

The Sanitation fund is self-sufficient as it is funded through the sanitation fees that are collected on an annual basis, according to Mr. Alonso.

viii. Stormwater

Mr. Alonso explained that the Stormwater fund includes fees collected through the water bill. The current fee per residential unit is \$3.68 per month, which has not increased since 2001.

VII. Police

Mr. Alonso commented that the Police Department budget is \$451,617 or 7.5% higher than last year due to an increase in pension costs, 2% pay raise in accordance with FOP contract, capital expenditures for three new vehicles and replacing two motorcycles, and \$152,000 in payouts due to retirement.

Police Chief Guzman answered Council's questions to their satisfaction.

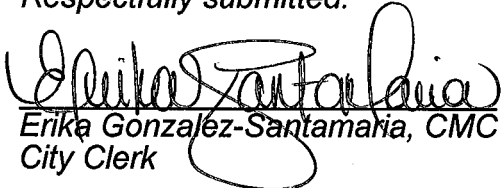
VIII. Law Enforcement Trust Fund

The Community Policing Office, except for personnel, is funded by the Law Enforcement Trust Fund based on federal forfeitures and guidelines, according to Chief Guzman.

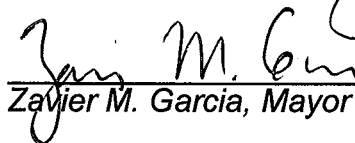
4. Adjourn

There being no further business to be discussed the meeting was adjourned at 8:50 p.m.

Respectfully submitted:

  
Erika Gonzalez-Santamaria, CMC  
City Clerk

Adopted by the City Council on  
this 24<sup>th</sup> day of August, 2014.

  
Xavier M. Garcia, Mayor



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