



CITY OF MIAMI SPRINGS, FLORIDA

Mayor Billy Bain

Vice Mayor George Lob
Councilwoman Maria Puente Mitchell

Councilman Bob Best
Councilman Jaime Petralanda

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."

CITY COUNCIL SPECIAL COUNCIL MEETING AGENDA

Thursday, July 23, 2020 – 5:01 p.m.

Virtual Council Meeting see p.2-3

- 1. Call to Order/Roll Call**
- 2. Invocation by Mayor Billy Bain**
- 3. Pledge of Allegiance**
- 4. Public Comments – See Virtual Meeting Notice on how to provide Public Comments p.2-3**
- 5. RESOLUTION – A Resolution Of The Mayor And City Council Of The City Of Miami Springs, Florida, Declaring, As Required By Section 200.065, Florida Statutes, The City's Proposed Millage Rate, Rolled-Back Rate Computed Pursuant To Section 200.065(1), Florida Statutes, And The Date, Time And Place At Which The First And Second Public Budget Hearings Will Be Held To Consider The Proposed Millage Rate And The Tentative Budget For Fiscal Year 2020-2021; Directing The City Clerk And City Manager To File This Resolution With The Miami-Dade County Property Appraiser; Authorizing The City Manager To Change Budget Hearing Dates If Needed; And Providing For An Effective Date**
- 6. Adjourn**



CITY OF MIAMI SPRINGS VIRTUAL PUBLIC MEETING NOTICE

The City of Miami Springs will hold a **virtual** Council meeting on:
Thursday, July 23, 2020 at 5:01 p.m.

The meeting agenda is available online at:
<https://www.miamisprings-fl.gov/meetings>

Elected officials and City staff will participate through video conference.

Members of the public may watch or call in to the virtual public meeting live by following these instructions:

WATCH THE VIRTUAL PUBLIC MEETING

- **Comcast/Xfinity:** Channel 77 (Meeting will not be live broadcast)
- **YouTube: LIVE** <https://www.youtube.com/channel/UC2at9KNnqUxZRSw1UkhdHLQ/featured>
- **From your computer/mobile device: LIVE** <https://www.miamisprings-fl.gov/meetings>

CALL IN TO THE VIRTUAL PUBLIC MEETING

Dial 305-805-5151 then input the Meeting ID: 843-2332-1171, followed by #.
There is no participant ID. Press # again.

Any person requiring special accommodations to access this proceeding is asked to advise the City at least 2 days before the proceeding by contacting the City Clerk at cityclerk@miamisprings-fl.gov

PUBLIC COMMENTS WILL BE ACCEPTED BY THE FOLLOWING MEANS:

EMAILED COMMENTS: Members of the public may email their public comments to the City in advance of the meeting. Please email the City at cityclerk@miamisprings-fl.gov by 12:00 p.m. on the day of the meeting with the subject line "PUBLIC COMMENT" and the following information in the body of the email: Your Name, Address, if you are a hired Consultant or City Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization. Please limit your comments to no more than 350 words. Public comments received via email may be read into the record during the public comment portion of the agenda, if any.

LIVE REMOTE & TELEPHONE COMMENTS: *If there is a public comment portion of the agenda or the City Council opens a matter for public comment, live remote public comments will be accepted as follows:*

By telephone: To ask to speak during the meeting, please press *9 from your telephone. You will be called on to speak during public comments and identified by the last 4-digits of your telephone number.

During the virtual meeting, when your name or last 4-digits of your telephone number is called, you will be unmuted and you may deliver your comments.

Please be sure to be in a quiet area to avoid unnecessary noise. Please provide the following information before delivering your comments: Your Name, Address, if you are a hired Consultant or City Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization.

A time limit may be imposed for each speaker during public comment.

Your cooperation is appreciated in observing the time limit.

Decorum: Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments when addressing the Council during public comments.

PUBLIC RECORDS

The meeting will be recorded for later viewing and is a public record. The virtual chat, if any, will be saved and is a public record. Minutes of the meeting will be taken and will be made available.

NOTICE PURSUANT TO §286.0105, FLORIDA STATUTES

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AMERICANS WITH DISABILITIES ACT

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding is asked to advise the City at least 2 days before the proceeding by contacting the City Clerk's Office at 305-805-5006.

LOBBYING ACTIVITIES

In accordance with Section 33-01 of the City Code, adopting Section 2-11.1(s) of the Miami-Dade County Code, any person engaging in lobbying activities, as defined therein, must register at the City Clerk's Office before addressing the City Council on the agenda items or engaging in lobbying activities. Specifically, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk and online at: <https://www.miamisprings-fl.gov/cityclerk/lobbyist-registration-form-0>.

Have questions or need additional information?

Write: cityclerk@miamisprings-fl.gov

Call: 305-805-5006

Mail: 201 Westward Drive, Miami Springs, FL 33166



AGENDA MEMORANDUM

Meeting Date: 07/23/2020
To: The Honorable Mayor Billy Bain and City Council
From: William Alonso, City Manager
Subject: FY2020-21 Millage Setting Meeting

The Administration recommends setting the millage cap at the current millage rate of 7.3300. At a cap of 7.3300 the deficit would be \$242,504. Based on the financial hardships our residents and businesses have and will continue to face during this pandemic, the Administration recommends maintaining the current millage rate and funding this deficit from our reserves, if necessary.

As you are aware, the millage rate you set tonight will be the “cap” for the upcoming budget year, Council may lower the rate after all budget meetings are completed but it may not set a rate higher than the cap approved tonight.

The FY20-21 budget deficit is caused mainly on the revenue side of the budget. We are budgeting a 10% reduction for next year in the city’s share of state sales tax collections: Half Cent Sales Tax \$129,421, Revenue Sharing \$61,500, Local Option Gas Tax \$49,104 and Communications Tax \$85,000. These projected reductions total \$325,025. These projections are based on preliminary projections from the CITT Board, the final numbers from the State and County are due the end of July or beginning of August. As soon as we receive them we will revise our budget and see what the final projected impact will be.

The city’s reserve fund balance currently amounts to \$4,477,466, however the following is an update of what reserves will look like going forward:

Current Reserves	\$4,477,466
FY19-20 city hall project and COVID impact on revenues	(1,000,000)*
FY20-21 budget	(242,504)
Projected Reserves Balance	<u>\$ 3,234,962</u>

*The current year budget will have an impact of approx. \$ 1million on our reserves from the City Hall mold remediation project (approx. \$500,000) and loss of revenues from the COVID pandemic (approx. \$500,000). The city’s share of state sales tax collections from April thru fiscal year end will see an almost \$350,000 reduction, loss of golf course revenue during the two months the course was closed is another \$150,000 in lost revenues.

The city has accumulated a healthy reserve fund balance over the years in order to meet unexpected disasters, what we have faced this fiscal year is a perfect example of why reserves are important. We can work to replenish reserves in future years. As the FY20-21 fiscal year progresses, if the revenues appear to recover quicker than

expected, it may not be necessary to use reserves at all. As you are aware, the Government Finance Officers Association(GFOA) recommends a reserve of 15% of annual budgeted expenditures. A few years ago, the City Council and Administration established an internal policy that the reserve level should be 25%. At the 15% level the reserve should be \$2.6 million while at 25% the reserve should be \$4.4 million. The current policy states that if reserves fall below 25%, the city would need to plan to replenish the reserves back to the 25% level within the following two fiscal years.

The July 1 property value assessment was 1,323,842,345 or almost \$67.4 million higher than the prior year's assessment of \$1,256,462,625. This represents approx. \$494,042 in net additional ad valorem revenues for next year at the current millage rate. Each .10 reductions in millage is equivalent to \$125,765.

In order to prepare for this millage setting meeting, we have prepared various millage scenarios as follows:

1. **At the current millage rate of 7.3300, the budget will create a deficit of \$242,504. This scenario also includes the budget assumptions detailed below.**
2. At a millage of 7.5228, the budget would be balanced and will generate no surplus and will not require use of reserves.
3. At the "rollback" rate of 6.9575, the budget would show a deficit of \$710,979. This budget would require cost reductions or additional reserve funds in order to balance it.

The total **General fund** budget is \$18,201,947 of which \$11,529,497 or 63.3% represents employee salary and benefits. This leaves \$6,672,450 to cover all other city needs.

Following are the more significant budget funding requirements:

1. The initial Proposed Budget maintains the millage at the current 7.3300, this will create a deficit of \$244,504 and maintains our current levels of services.
2. For FY20-21 we have limited capital expenditures to only emergency items required for normal ongoing operations. The total capital expenditures for next years is \$33,500. This includes \$20,000 for tennis court resurfacing and \$12,000 for a replacement police K-9 unit.
3. We are budgeting a 15% increase for health insurance pending the results of our RFP, it could be a little higher or lower than the 15% budgeted. Total cost of this increase in General fund is \$158,282.
4. The FY20-21 budget includes a 3% COLA for all General Employees total cost of this is approx. \$122,566. Budget includes a \$49,000 payout to a retiring police officer. We are currently in contract negotiations with the FOP for a new contract since current contract expires 9/30/20.
5. Budget assumes a 3% cost of living increase for all operating expenditures (e.g.: fuel, utilities, supplies, etc.)
6. Budget includes \$45,000 for the City's lobbyist, as well as \$5,000 for legal costs related to the annexation lawsuit.
7. The Public Works budget includes \$25,000 for citywide tree planting, and \$100,000 for tree trimming.
8. Council budget includes a \$35,000 funding request from CMI for next fiscal year, \$14,000 for the River Cities Festival, \$29,000 for pelican Playhouse and \$4,400 request from the Historic Museum for storage costs.

RESOLUTION NO. 2020 –

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, DECLARING, AS REQUIRED BY SECTION 200.065, FLORIDA STATUTES, THE CITY’S PROPOSED MILLAGE RATE, ROLLED-BACK RATE COMPUTED PURSUANT TO SECTION 200.065(1), FLORIDA STATUTES, AND THE DATE, TIME AND PLACE AT WHICH THE FIRST AND SECOND PUBLIC BUDGET HEARINGS WILL BE HELD TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2020-2021; DIRECTING THE CITY CLERK AND CITY MANAGER TO FILE THIS RESOLUTION WITH THE MIAMI-DADE COUNTY PROPERTY APPRAISER; AUTHORIZING THE CITY MANAGER TO CHANGE BUDGET HEARING DATES IF NEEDED; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Chapter 200, Florida Statutes provides a procedure for the adoption of ad valorem tax and millage rates associated therewith; and

WHEREAS, Section 200.065, Florida Statutes provides for the adoption of a proposed millage rate, together with the establishment of a rolled-back millage rate computed pursuant to Section 200.065(1), Florida Statutes; and

WHEREAS, on July 1, 2020, the Honorable Pedro J. Garcia, Miami-Dade County, Property Appraiser (the “Property Appraiser”) served upon the City of Miami Springs, Florida (the “City”) a “Certification of Taxable Value” certifying to the City its 2020 taxable value; and

WHEREAS, the City Manager and Staff have prepared a tentative budget and have computed a proposed millage rate necessary to fund the tentative budget other than the portion of the budget to be funded from sources other than ad valorem taxes; and

WHEREAS, the provisions of Section 200.065, Florida Statutes, require that City, within thirty-five (35) days of service of the Certification of Taxable Value, to advise the Property Appraiser of the City’s proposed millage rate, the City’s rolled-back rate, and the date, time and place at which public hearings will be held to consider the proposed millage rate and the tentative budget; and

WHEREAS, in accordance with the provisions of the City’s Charter and Florida law, the City Council is presenting the tentative millage rate and budget to formally

notify and allow all interested persons to be heard at the public hearings specified herein in regard to any proposed item thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Declaration of Proposed Millage Rate. The proposed millage rate for the City of Miami Springs for fiscal year 2020-2021 is declared to be 7.3300 mills, which is \$7.3300 per \$1,000.00 of assessed property within the City.

Section 3. Declaration of Rolled-Back Rate. The rolled-back rate, as computed pursuant to section 200.065, Florida Statutes, is 6.9575 mills, which is \$6.9575 per \$1,000.00 of assessed property within the City. The proposed millage rate is 5.35% higher than the rolled-back rate.

Section 4. Schedule of Budget Hearings. The date, time, and place of the first and second public hearings for the City to consider the proposed millage rate and the tentative budget and to adopt a millage rate and adopt the budget, respectively, are hereby scheduled by the City Council as follows:

DATE	TIME	PLACE*
1 st Budget Hearing September 14, 2020 (Monday) <i>(To consider the proposed millage rate and tentative budget)</i>	7:00 PM	Miami Springs Recreation Center 1401 Westward Drive Miami Springs, FL 33166
2 nd Budget Hearing September 28, 2020 (Monday) <i>(To adopt a millage rate and finalize the budget)</i>	7:00 PM	Miami Springs Recreation Center 1401 Westward Drive Miami Springs, FL 33166

*The hearings may take place as a virtual public meeting held in accordance with authorized communications media technology protocols, as provided on the City's website, the meeting agenda, or the TRIM notice mailed by the Property Appraiser.

Section 5. Transmittal. The City Clerk and City Manager are directed to take all necessary steps to submit the City's 2020 Certification of Taxable Valuable (DR-420)

Form and provide a certified copy of this resolution to the Honorable Pedro Garcia, Property Appraiser of Miami-Dade County, on or before Tuesday, August 4, 2020.

Section 6. Authorization. In the event that the Miami-Dade County Board of County Commissioners or the Miami-Dade County School Board schedule or reschedule a budget hearing on a date scheduled for a City of Miami Springs budget hearing, the City Manager is authorized to change the date of either or both City budget hearings.

Section 7. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by _____ who moved its adoption. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

Vice Mayor George Lob	_____
Councilman Bob Best	_____
Councilwoman Maria Puente Mitchell	_____
Councilman Jaime Petralanda	_____
Mayor Billy Bain	_____

PASSED AND ADOPTED this _____ day of July, 2020.

BILLY BAIN, MAYOR

ATTEST:

ERIKA GONZALEZ-SANTAMARIA, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF MIAMI SPRINGS ONLY:

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.
CITY ATTORNEY