



City of Miami Springs, Florida
City Council Workshop Meeting Minutes
Monday, August 17, 2020, 6:00 p.m.

Virtual Council Meeting using Communications Media Technology Pursuant to
Governor's Executive Order 20-69

- 1. Call to Order/Roll Call:** The meeting was called to order by the Mayor at 6:00 p.m.

Present were the following:

Mayor Billy Bain
Vice Mayor George V. Lob
Councilman Bob Best
Councilwoman Maria Mitchell
Councilman Jaime A. Petralanda

City Manager/Finance Director William Alonso
Assistant City Manager Tammy Romero
City Clerk Erika Gonzalez-Santamaria
City Attorney Haydee Sera
Public Works Director Tom Nash
Golf Director Paul O'Dell
Elderly Service Manager Tammy Key
Planning Director Chris Heid

- 2. Invocation:** Offered by Councilwoman Zapata

Salute to the Flag: The audience participated.

- 3. Workshop on Proposed Fiscal Year 2019-2020 Budget**

- I. Opening Remarks by City Manager/Finance Director William Alonso**

City Manager Alonso introduced the upcoming workshop and stated that the upcoming budget discussions offers Council various options and decisions required to finalize the FY2019-2020 budget. He presented a statement based on the current millage rate of 7.3500, revenues of \$17,618,395.00. The proposed budget reflects at the recommended millage rate a surplus of \$97,339.00. There are no reduction in services and no new outsourced services. The new proposed budget includes a proposed COLA increase of 3% for all General Employees and the addition of one police officer increasing the uniformed officers from 44 to 45 and includes the replacement of the current software, the budget includes an estimated \$133,000 in debt service payment to cover the first interest payment for the Senior Center construction loan, the budget includes the addition of one

maintenance worker in the Public Works department, the budget takes into account the increase of health insurance by 6%, the budget proposes capital requests to improve the duct system at City Hall, Police software and GPS tracking system, City-wide tree trimming and tree planting, and among other items being proposed in the upcoming budget.

II. City Council

City Manager/Finance Director Alonso stated that the budget shows a \$49,499 decrease in the Council proposed budget. He stated that the decrease is due to the renovation Historic Museum building project being reduced by \$56,000. Council budget includes \$35,000 for the Curtiss Mansion, \$14,000 for the River Cities Festival and \$6,000 for the Historic Museum's museum storage costs.

Presentations were provided by Melinda Jester for CMI the Curtiss Mansion.

III. City Clerk

The City Clerk's budget is \$54,005 more than last year. The increase is mainly due to the 2021 City general election. The Clerk's budget includes \$8,000 for a new server for the records management program. There were no further changes to the Clerk budget. The City Council inquired on the cost of cell phone plans and on the possibility of keeping the recording of the outsourced filming of the Council meetings.

There were no other questions or comments on this portion of the budget.

IV. City Manager

Mr. Alonso stated that the City Manager's budget is \$19,181 lower than last year mainly due to the annexation legal costs incurred in 18-19 fiscal year. He stated that the City Manager budget includes \$45,000 for lobbyist services.

There were no further changes in this portion of the budget.

V. Golf

City Manager/Finance Director Alonso stated that the Golf Department budget is \$41,259 higher than last year. The proposed budget includes \$22,500 to replace three weather shelters, \$20,000 to repave and repair the building, \$15,000 to replace cast iron water pipes in maintenance building and \$10,700 for a new range picker. Mr. Alonso also stated that the five year capital lease for equipment has expired. The five year lease will have a budget cost of \$14,777 for FY 2019-2020.

Golf Director Paul O'Dell answered the Council's questions. Golf Course Maintenance Superintendent Laurie Bland was present to answer questions regarding the golf maintenance budget; no further changes were made.

VI. Elderly Services

City Manager/Finance Director Alonso stated that the Elderly Services budget is approximately \$41,123.00 or 6.3% lower than the previous year. The City was notified that it will not receive the \$165,000 LSP grant funding this year which is reflected in the Elderly Services budget. He stated that the City has budgeted \$96,200 in programs and weekend meals in order to maintain some of the services. He stated that the City received a new bus from the Rotary/FDOT grant and the City has budgeted additional costs for the operation of two buses.

Elderly Services Manager Tammy Key answered Council's questions to their satisfaction. There were no further discussions on this section of the budget.

VII. Planning

Mr. Alonso stated that the proposed budget is \$8,515 or 10.5% lower than the current year. Planning Director Chris Heid explained that as part of the wish list item that he requested was for a national conference that he would like to attend. He stated that the purpose would be to network with other cities that have similarities with Miami Springs in development and smart growth.

Zoning and Planning Director Chris Heid addressed the Council's questions. There was no further discussion on this portion of the budget.

VIII. Public Services Department

i. Administration

Mr. Alonso stated that the Administration budget is approximately \$16,245 lower than the current year. He also stated that the entire Public Works budget for the upcoming fiscal year is \$70,171 higher than FY2018-2019. There were no changes in this portion of the budget.

ii. Streets/Streetlights Division

City Manager/Finance Director Alonso explained the budget is \$23,464 higher or 5.6% than the current year. Budget includes \$25,000 for tree planting city-wide.

iii. Public Properties

City Manager/Finance Director Alonso stated that the Public Properties budget is about \$10,710 higher than the current year. The budget includes \$200,000 for city-wide tree trimming, a five-year Capital Lease for equipment and improvements totaling \$25,000

includes Westward Drive Island Planting and \$10,000 for landscaping tools and equipment. This budget includes an additional maintenance worker position due to increased workload.

iv. Building Maintenance

City Manager/Finance Director Alonso said the department is \$42,116 higher than the current year. This includes \$227,000 to replace the duct work, air vents, returns and filters for City Hall.

There were no further questions for this section of the budget.

v. Fleet Maintenance

Mr. Alonso explained that the Fleet Maintenance budget is \$10,125 higher than the current year. This increase is due to an aging fleet that require slightly more repairs.

vi. Road and Transportation

City Manager/Finance Director Alonso stated that the Road and Transportation, Sanitation and Stormwater funds do not impact the General Fund. The proposed budget is \$76,364 or 9.4% lower than FY2017-2018. The Road and Transportation fund includes funds from the Citizens Independent Transportation Trust (CITT) and the projected revenue for next year is approximately \$733,169. This budget includes \$40,421 of two groundmaster riding mowers and \$58,200 for milling and paving the 500 block of South Drive and other street and road repairs City-wide.

vii. Sanitation

The Sanitation fund is self-sufficient as it is funded through the sanitation fees that are collected on an annual basis, according to Mr. Alonso. The proposed budget is \$74,776 lower than last year. This includes \$142,674 for a new 16 cubic yard rear loader garbage truck.

viii. Stormwater

Mr. Alonso explained that the Stormwater fund includes fees collected through the water bill. The City hired a consultant to work on a Stormwater Utility Study which will suggest a possible increase in the charges per residential unit for services. The budget is \$37,245 lower than the previous year. Total revenues totaled \$424,500.

IX. Finance

City Manager/Finance Director Alonso stated that there was a 2.5% increase due to the salary and health insurance costs for the department. This section of the budget also includes the Professional Services budget. He explained that the budget is slightly lower this year, 5.2% approximately; budget includes a request for \$3,400 for two new computers

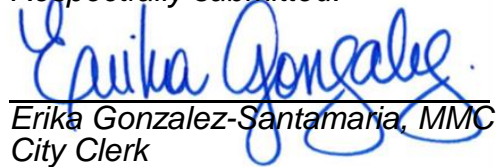
for staff.

There were no further changes to the budget.

4. Adjourn

There being no further business to be discussed the meeting was adjourned at 7:35 p.m.

Respectfully submitted:


Erika Gonzalez-Santamaria, MMC
City Clerk



*Adopted by the City Council on
this 26th day of August, 2020.*


Billy Bain, Mayor

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