



## **CITY OF MIAMI SPRINGS, FLORIDA**

**Mayor Billy Bain**

**Vice Mayor Jaime Petralanda  
Councilwoman Maria Puente Mitchell**

**Councilman Bob Best  
Councilman Walter Fajet**

*Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."*

### **CITY COUNCIL REGULAR MEETING AGENDA**

**Monday, November 9, 2020 – 6:00 p.m.**

**Rebeca Sosa Theater, 1401 Westward Drive, Miami Springs, Florida  
(In-person and virtually. See pages 5-6 for additional information)**

- 1. Call to Order/Roll Call**
- 2. Invocation:** Vice Mayor Jaime Petralanda  
**Pledge of Allegiance:** Audience will lead the Pledge of Allegiance and Salute to the Flag
- 3. Agenda / Order of Business**
- 4. Awards & Presentations:**
  - A) Presentation by Ms. Maria Alzate, FDOT Community Outreach Specialist, for the State Road (SR) 948/NW 36 Street from SR 826/Palmetto Expressway to SR 5/US 1/Biscayne Boulevard Multimodal Corridor Study being undertaken
- 5. Open Forum:** Due to COVID-19 requirements, persons wishing to speak on items of general City business, may do so in person (*subject to capacity restrictions*) or virtually by following the instructions on pages 3-4. This portion of the meeting also includes any pre-screened video submittals. *The purpose of Open Forum is to encourage residents and members of the public to address their concerns and make comments on any item. The City Council will not enter into a dialogue at this time. City staff will gladly address any question, issue, and/or comment after the meeting. The Mayor is the presiding officer of all Council meetings and shall conduct the meetings accordingly.*
- 6. Approval of Council Minutes:**
  - A) October 26, 2020 – Regular Meeting
- 7. Reports from Boards & Commissions: None.**
- 8. Public Hearings: None.**

**9. Consent Agenda: (Funded and/or Budgeted): None.**

**10. Old Business: None.**

**11. New Business:**

A) Requesting approval for the Miami Springs COVID-19 \$250 Grocery Gift Card Program

**12. Other Business:**

A) Request by Councilman Fajet to discuss car show costs at the Circle and Curtiss Mansion

B) Request by Councilman Fajet to discuss July 4<sup>th</sup> events

**13. Reports & Recommendations:**

A) City Attorney

B) City Manager

C) City Council

**14. Adjourn**



## CITY OF MIAMI SPRINGS PUBLIC MEETING NOTICE

The City of Miami Springs will hold a Council meeting on:  
**Monday, November 9, 2020 at 6:00 p.m. at**  
**The Rebeca Sosa Theater, 1401 Westward Drive, Miami Springs, Florida**  
**(Physical Meeting Location)**

The meeting agenda is available online at: <https://www.miamisprings-fl.gov/meetings>

Elected officials and City staff will participate from the physical meeting location. Members of the public may attend the meeting in person at the physical meeting location, or, alternatively, may watch or call in to the meeting by following these instructions:

### ATTEND THE MEETING IN PERSON AT THE PHYSICAL MEETING LOCATION

The meeting will be held in person at the physical meeting location stated above. Due to COVID-19 and social distancing requirements, there will be limited space for members of the public to attend the meeting at the physical meeting location. Admission to the physical meeting location is on a first-come, first-serve basis. Doors will open 30 minutes prior to the meeting start time. Facial coverings are required for admission to the meeting at the physical meeting location and must be worn throughout the entirety of the meeting in accordance with State and County Orders. Social distancing requirements as set forth in State and County Orders must be adhered to.

### WATCH THE MEETING

- **Comcast/Xfinity:** Channel 77 (Meeting will not be live broadcast, but will be available for later viewing)
- **YouTube:** <https://www.youtube.com/channel/UC2at9KNngUxZRSw1UkhdHLQ/featured>
- **From your computer/mobile device:** <https://www.miamisprings-fl.gov/meetings>

### CALL IN TO THE PUBLIC MEETING

**Dial 305-805-5151 or 305-805-5152**

*(Alternatively, you may also dial the phone numbers below to join the meeting:*  
1 (646) 558 8656, 1 (301) 715 8592, 1 (312) 626 6799, 1 (669) 900 9128, 1 (253) 215 8782,  
1 (346) 248 7799) **then input the Meeting ID: 863-9512-4146, followed by #.**  
**There is no participant ID. Press # again.**

Any person requiring special accommodations to access this proceeding is asked to advise the City at least 2 days before the proceeding by contacting the City Clerk at [cityclerk@miamisprings-fl.gov](mailto:cityclerk@miamisprings-fl.gov)

### PUBLIC COMMENTS WILL BE ACCEPTED BY THE FOLLOWING MEANS:

**EMAILED COMMENTS:** Members of the public may email their public comments to the City in advance of the meeting. Please email the City at [cityclerk@miamisprings-fl.gov](mailto:cityclerk@miamisprings-fl.gov) by 12:00 p.m. on the day of the meeting with the subject line "PUBLIC COMMENT" and the following information in the body of the email: Your Name, Address, if you are a hired Consultant or City Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization. Please limit your comments to no more than 350 words. Public comments received via email may be read into the record during the public comment portion of the agenda, if any.

**IN-PERSON COMMENTS:** Subject to social distancing requirements, members of the public may attend the meeting at the physical meeting location stated above and deliver their public comments in person during the public comment portion of the agenda.

**VIRTUAL COMMENTS:** *Public comments will also be accepted during the meeting using the virtual meeting platform as follows:*

**By telephone:** To ask to speak during the meeting, call in to the meeting using the instructions above. Please press \*9 from your telephone and you will be called on to speak during public comments and identified by the last 4-digits of your telephone number.

During the meeting, when your name or the last 4-digits of your telephone number is called, you will be unmuted and you may deliver your comments.

Please be sure to be in a quiet area to avoid unnecessary noise. Please provide the following information before delivering your comments: Your Name, Address, if you are a hired Consultant or City Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization.

A time limit may be imposed for each speaker during public comment.  
Your cooperation is appreciated in observing the time limit.

Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments when addressing the Council during public comments.

#### **PUBLIC RECORDS**

The meeting will be recorded for later viewing and is a public record. The virtual chat, if any, will be saved and is a public record. Minutes of the meeting will be taken and will be made available.

#### **NOTICE PURSUANT TO §286.0105, FLORIDA STATUTES**

**IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

#### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding is asked to advise the City at least 2 days before the proceeding by contacting the City Clerk's Office at 305-805-5006.

#### **LOBBYING ACTIVITIES**

In accordance with Section 33-01 of the City Code, adopting Section 2-11.1(s) of the Miami-Dade County Code, any person engaging in lobbying activities, as defined therein, must register at the City Clerk's Office before addressing the City Council on the agenda items or engaging in lobbying activities. Specifically, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk and online at: <https://www.miamisprings-fl.gov/cityclerk/lobbyist-registration-form-0>.

**Have questions or need additional information?**

**Write:** [cityclerk@miamisprings-fl.gov](mailto:cityclerk@miamisprings-fl.gov)

**Call:** 305-805-5006

**Mail:** 201 Westward Drive, Miami Springs, FL 33166



**City of Miami Springs, Florida**

City Council Meeting

Regular Meeting Minutes

Monday, October 26, 2020 7:00 p.m.

Rebeca Sosa Theater, 1401 Westward Drive, Miami Springs, Florida/  
Virtual Council Meeting using Communications Media Technology Pursuant to  
Governor's Executive Order 20-69

1. **Call to Order/Roll Call:** The meeting was called to order by the Mayor at 7:00 p.m.

Present were the following:

Mayor Billy Bain

Vice Mayor Walter Fajet

Councilman Bob Best

Councilwoman Maria Mitchell (via Zoom)

Councilman Jaime A. Petralanda

City Manager/Finance Director William Alonso

Assistant City Manager Tammy Romero

City Clerk Erika Gonzalez-Santamaria

City Attorney Haydee Sera

Recreation Director Omar Luna

Public Works Director Tom Nash (via Zoom)

Golf Director Paul O'Dell (via Zoom)

Elderly Services Manager Tammy Key (via Zoom)

2. **Invocation:** Led by Mayor Billy Bain  
**Pledge of Allegiance:** Audience led the Pledge of Allegiance and Salute to the Flag.

3. **Agenda / Order of Business: None at this time.**

4. **Awards & Presentations: None at this time.**

5. **Open Forum: The following members of the public addressed the City Council:** Charlie Leonard.

6. **Approval of Council Minutes:**

A) October 12, 2020 – Regular Meeting

**Councilwoman Mitchell requested a minor change in under item 13C, under Council comments to clarify the sentence that “some sections of our City Code are outdated and should be cleaned up....”**

**Councilman Best moved to approve the amended minutes of the Regular meeting of October 12, 2020. Vice Mayor Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilman Best, Councilwoman Mitchell, Councilman Fajet, and Mayor Bain voting Yes.**

**7. Reports from Boards & Commissions: None at this time.**

**8. Public Hearings:**

A) **Ordinance – Second Reading** – An Ordinance Of The City Of Miami Springs, Florida, Amending Section 35-55, “Contributions” Of The Police And Fireman Pension Plan Of The City’s Code Of Ordinances; Providing For Conflicts; Providing For Severability; Providing For Inclusion In The Code; And Providing For An Effective Date

**City Manager William Alonso read the Ordinance by title. Mayor opened the public hearing, there were no speakers at this time.**

**Vice Mayor Petralanda moved to approve the Ordinance on second reading as read. Councilman Fajet seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilman Best, Councilwoman Mitchell, Councilman Fajet, and Mayor Bain voting Yes.**

**9. Consent Agenda: (Funded and/or Budgeted):**

The following are Police Department related items:

A) Recommendation by the Police Department that Council approve an expenditure to Axon Enterprise, Inc., as a sole source provider, in the amount of \$16,203.00, for 420 X2 Smart Cartridges, 4 and Conductive Targets, as funds were approved in the FY 20/21 Budget, pursuant to Section §31.11 (E)(6)(c) of the City Code

B) Recommendation by the Police Department that Council authorize the issuance of a Purchase Order to Garber Chrysler Dodge Jeep, Inc., utilizing Florida Sheriffs Association Contract FSA20-VEL 28.0, in the amount of \$33,643.00.00 for one (1) 2021 Chevy Tahoe Police 2WD, as these funds are available in the FY20/21 Budget, pursuant to Section §31.11 (C)(2) of the City Code

C) Recommendation by the Police Department that Council approve an extension of the contract with Superior, LLC (Central Square), for an additional one-year period, in the amount of \$11,274.56, for annual software support and maintenance contract renewal, as funds were approved in the FY 20/21 Budget, pursuant to Section §31.11 (E)(5)(c) of the City Code and pursuant to the City’s existing contract

The following are Public Works Department related items:

D) Recommendation by Public Works that Council authorize the issuance of a Purchase Order to BTS Land Services Corp., utilizing City of Hollywood contract #F-4443-15-RD (attached), for the remainder of their contract term, including any extensions

through 01/19/2022, in an amount not to exceed \$100,000.00, for tree trimming, as funds were budgeted in the F/Y 20/21 Budget pursuant to Section §31.11 (E) (5) of the City Code

E) Recommendation by Public Works that Council authorize the issuance of a Purchase Order to Trane, utilizing Miami Dade County Bid # 6750-5/17/5 (attached), for the remainder of their contract term, including any extensions through 07/21/2023 in the amount of \$ 13,610.00 annually (to be paid in quarterly payments of \$3,402.50), for inspection and maintenance services to the City Hall Trane A/C unit as described in the scope of services agreement, pursuant to Section §31.11 (E) (5) of the City Code. For which the funding has been budgeted for this Fiscal Year 2020-2021

The following are Golf Department related items:

F) Recommendation by Golf that Council approve an expenditure to Acushnet, as a sole source provider, in an amount not to exceed \$44,400, for purchasing Titleist and Foot Joy merchandise to be re-sold in the golf pro shop as there is only one source (proof attached) for the required materials and as funds were budgeted in the FY20/21 Budget pursuant to Section §31.11 (E)(6)(c) of the City Code

G) Recommendation by Golf that Council approve an expenditure to Aeration Technology, as a sole source provider, in an amount not to exceed \$20,000, for aeration services during the summer months as there is only one source for the required service(s) and as funds were budgeted in the FY20/21 Budget pursuant to Section §31.11 (E)(6)(c) of the City Code

H) Recommendation by Golf that Council approve an extension of the contract with De Lange Landen Financial Services for an additional one year period, in the amount of \$60,000, for the Club Car golf carts lease agreement, for the remainder of their contract term, including any extensions through 10/25/2023 as funds were budgeted in the FY20/21 Budget pursuant to Section §31.11 (E)(5)(c) of the City Code and pursuant to the City's existing contract

I) Recommendation by Golf that Council authorize the issuance and/or execution of a Purchase Order to Florida Superior Sand, utilizing Miami Dade County under Bid # RTQ-01039 (attached), for the remainder of their contract term, including any extensions through 12/31/2024, in an amount not to exceed \$45,000, for medium grade sand for the golf course as funds were budgeted in the FY20/21 Budget pursuant to Section §31.11 (E)(5) of the City Code

J) Recommendation by Golf that Council approve an extension of the contract under RFP # 02-18/19 (attached) executed on 12/19/2018 with Greensgrade, Inc., for the remainder of this contract term, including any extensions through 12/19/2023, in the amount of \$400,000, for golf course maintenance labor services as funds were budgeted in the FY 20/21 Budget pursuant to Section §31.11 (E)(5)(c) of the City Code and pursuant to the City's existing contract

K) Recommendation by Golf that Council authorize the issuance and/or

execution of a Purchase Order to Harrell's, utilizing Miami Dade County under Bid # RTQ-01039(attached), for the remainder of their contract term, including any extensions through 12/31/2024, in an amount not to exceed \$60,000, for customized liquid fertilizers for the golf course as funds were budgeted in the FY 20/21 Budget pursuant to Section §31.11 (E)(5) of the City Code

L) Recommendation by Golf that Council approve an expenditure to Hector Turf, as the sole distributor within the Southeast Florida region, in an amount not to exceed \$25,000, for parts needed to repair Toro golf equipment and for required supplies, as funds were budgeted in the FY20/21 Budget pursuant to Section §31.11 (E)(6)(c) of the City Code

M) Recommendation by Golf that Council authorize the issuance and/or execution of a Purchase Order to Howard's Fertilizer & Chemical, utilizing Miami Dade County under Bid # RTQ-01039 (attached), for the remainder of their contract term, including any extensions through 12/31/2024, in an amount not to exceed \$110,000, for chemicals and custom blended fertilizers used to maintain the Miami Springs Golf and Country Club as funds were budgeted in the FY 20/21 Budget pursuant to Section §31.11 (E)(5) of the City Code

N) Recommendation by Golf that Council waive the competitive bid process in the best interests of the City because of the installation of the free satellite tank monitors which has lowered the overall fuel costs to the city by an estimated \$15,600 in comparison to previous years and approve an expenditure to Tropic Oil, in an amount not to exceed \$25,000, for fuel supply services at Miami Springs Golf & Country Club as funds were budgeted in the FY20/21 Budget pursuant to Section §31.11 (E)(6)(g) of the City Code

O) Recommendation by Golf that Council approve an expenditure to Ultimate Corporate Advertising, as a sole source provider, in an amount not to exceed \$25,000, for advertising the Miami Springs Golf and Country Club in a sports yearbook as there is only one source for the required service(s) and as funds were budgeted in the FY20/21 Budget pursuant to Section §31.11 (E)(6)(c) of the City Code

The following are Elderly Services related items:

P) Recommendation that Council waive the competitive bid process and approve an expenditure of \$293,000, to Greater Miami Caterers, Inc., for Catering Services for the City of Miami Springs Senior Center's Nutrition Programs for the Elderly, pursuant to Section §31.11 (E)(6)(g) of the City Code and pursuant to the contract renewal option provided by the City's existing subcontract for an additional (12) twelve-month period, from October 1, 2020 through September 30, 2021, at the requested unit costs provided below

**Councilman Best moved to approve all items on the Consent Agenda. Vice Mayor Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilman Best, Councilwoman Mitchell, Councilman Fajet, and Mayor Bain voting Yes.**



**10. Old Business: None at this time.**

**11. New Business:**

A) **Resolution** – A Resolution Of The Mayor And The City Council Of The City Of Miami Springs, Florida, Approving A Theatrical Services Agreement With Pelican Playhouse, Inc.; Providing For Authorization; Providing For Implementation; And Providing For An Effective Date

**City Manager William Alonso read the Resolution by title.**

**Councilman Best moved to approve the Resolution as read. Vice Mayor Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilman Best, Councilwoman Mitchell, Councilman Fajet, and Mayor Bain voting Yes.**

B) **Resolution** – A Resolution Of The Mayor And City Council Of The City Of Miami Springs, Florida, Approving The Grant Of Two (2) Non-Exclusive Easements To Florida Power And Light Company For The Construction, Operation, And Maintenance Of Underground Electric Utility Facilities Along Eldron Drive At The Miami Springs Golf And Country Club Property Generally Located At 650 Curtiss Parkway; Providing For Authorization; And Providing For An Effective Date

**City Manager William Alonso read the Resolution by title.**

**Councilman Best moved to approve the Resolution. Vice Mayor Petralanda seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilman Best, Councilwoman Mitchell, Councilman Fajet, and Mayor Bain voting Yes.**

C) Recommendation by Finance- Professional Services that Council award City RFP #04-19/20 to BrightView Landscaping Services, the lowest responsive-responsible bidder and authorize the execution of a contract (attached), in the amount not to exceed \$140,099.34, for a (1) year term effective on October 12, 2020, with options to renew four (4) additional one (1) year term periods through 10/12/2025, pursuant to Section §31.11 (E)(1) of the City Code

**City Manager William Alonso read the recommendation.**

**Councilman Best moved to approve the recommendation made by staff to authorize the execution of a contract. Councilwoman Mitchell seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilman Best, Councilwoman Mitchell, Councilman Fajet, and Mayor Bain voting Yes.**

**12. Other Business:**

- A) Discussion on Fireworks display

**City Manager William Alonso read the staff memo for the record.**

**After some discussion and questions answered by Recreation Director, Omar Luna, Councilwoman Mitchell moved to maintain what the City has always done every year, expending the \$16,000 for the July 4<sup>th</sup> firework display. Councilman Best seconded the motion, which carried 4-1 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilman Best, Councilwoman Mitchell, and Councilman Fajet voting Yes; Mayor Bain voting No.**

- B) Request by Councilman Petralanda that Council consider donating \$1,500 to the Curtiss Mansion so they can contract with Jumping Jack Productions for a car show on the Mansion Property on November 8th

**Councilman Petralanda discussed his request for donating the budgeted \$1,500 for the July 4<sup>th</sup> City scheduled car show that was canceled due to the pandemic for a car show to take place at the Curtiss Mansion on November 8, 2020. After some discussion, Councilwoman Mitchell moved to approve the donation to the Curtiss Mansion to assist with the event. Vice Mayor Petralanda seconded the motion, which failed 2-3 on roll call vote. The vote was as follows: Vice Mayor Petralanda, and Councilwoman Mitchell voting Yes; Councilman Best, Councilman Fajet, and Mayor Bain voting No.**

- C) Consideration by Council to cancel the November 23rd and December 28th Council Meetings

**Councilman Best moved to cancel the November 23<sup>rd</sup> and December 28<sup>th</sup> Council meetings. Councilman Fajet seconded the motion, which carried 5-0 on roll call vote. The vote was as follows: Vice Mayor Petralanda, Councilman Best, Councilwoman Mitchell, Councilman Fajet, and Mayor Bain voting Yes.**

**It was the general consensus of the City Council to move the remaining two City Council Meetings to 6:00 p.m. instead of the 7:00 p.m.**

### **13. Reports & Recommendations:**

- A) City Attorney

**City Attorney Haydee Sera had no report at this time.**

- B) City Manager

**City Manager William Alonso had no report at this time.**

C) City Council

**Councilwoman Mitchell wish everyone a safe and enjoyable Halloween.**

**Councilman Best wished the public a safe Halloween. He stated that safety was key and it is different circumstances as well. The time change also affects the safety of trick or treaters, to all please be careful. He also reminded everyone to go out and vote on Election Day, November 3<sup>rd</sup>.**

**Councilman Fajet acknowledged and thanked the Rotary Club, a local community organization that continuously fundraises for good causes; he recognized their efforts during these trying times by looking for ways to raise money and give back to the community.**

**Councilman Petralanda he said that everyone should take the opportunity to go to the Curtiss Mansion Haunted House. It has been a huge hit and it is the next level and people will not be disappointed.**

**Mayor Bain had no comment at this time.**

**14. Adjourn**

There being no further business to be discussed the meeting was adjourned at 8:15 p.m.

*Respectfully submitted:*

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*Erika Gonzalez-Santamaria, MMC  
City Clerk*

*Adopted by the City Council on  
This 9th day of November, 2020.*

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*Billy Bain, Mayor*


PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.



# AGENDA MEMORANDUM

**Meeting Date:** 11/09/2020

**To:** The Honorable Mayor and Members of the City Council

**From:** William Alonso, City Manager 

**Subject:** Miami Springs COVID-19 \$250 Grocery Gift Card program

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Staff requests approval of an expenditure in an amount not to exceed \$140,000 to Milam's Supermarket for the acquisition of approx. 560- \$250 grocery gift cards to be issued to eligible households in the city under the County's CARES ACT program. Milam's has agreed to provide us an additional 20 cards free of charge (\$5,000) so we will be able to distribute 580 cards instead of 560. Thank you Milam's!!! This cost will be reimbursed by the County so there will not be any impact on our budget.

I received a call from Commissioner Sosa on Tuesday Oct 27 and she advised that the Board of Commissioners had allocated an additional \$1 million for CARES ACT funding to a small number of cities and that she wanted us to apply right away for a program in the city so that we could use some of this allocation. On Wednesday Oct 28, I spoke to Deputy Mayor Jennifer Moon and after that conversation we applied for a \$140,000 \$250 Grocery Gift card program. On Thursday Oct 29, that program had been approved by the County (see attached). Thank you Commissioner Sosa for providing us with this very worthwhile program!!

We immediately began to work on the applications and affidavits that would be required of each applicant as well as a timeline for applying and distribution of the cards. Milam's was selected since they are the only supermarket in the city, plus during this COVID pandemic we want to support our local businesses.

I'm attaching a copy of the application and affidavit that we will be using for this program.

The proposed timeline is applications will be available beginning Monday Nov 9 on a first come basis, and eligible applicants will start receiving their cards the week of Monday Nov 16, so that these residents can have their cards before Thanksgiving. Cards are limited to one per household and to be eligible, applicants must state that they suffered a financial hardship due to the COVID-19 pandemic.

We will also be prioritizing those seniors that are enrolled at our Senior Center, so I have coordinated with Tammy Key to ensure those eligible seniors in our program submit their application.

## William Alonso

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**From:** meredith.moore @ hagertyconsulting.com (via Quick Base) <notify@quickbase.com>  
**Sent:** Thursday, October 29, 2020 5:07 PM  
**To:** William Alonso  
**Subject:** Food Gift Cards for Covid affected families has been Approved!

Congratulations! Food Gift Cards for Covid affected families has been Approved for: \$140,000.00

Your next step will be to submit your Request for Reimbursement. Please go to your project and click on costs, and / or salaries to add your expenses. Please be as thorough and detailed as you can in order to speed the reimbursement review process. Contract / PO, Invoices and/ or Payroll documentation will be required to complete your request, so please have that ready.

<https://miamidaderecovery.quickbase.com/db/bqq8p8ra7?a=dr&r=bce>

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## William Alonso

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**From:** Max E. Milam <Max.Milam@MilamsMarkets.com>  
**Sent:** Monday, November 2, 2020 7:40 AM  
**To:** William Alonso  
**Subject:** RE: Gift Cards

That's super. Milam's will add 20 additional cards at not charge (\$250 x 20 = \$5,000). Would you like me to also reflect those on the bill as N/C

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**From:** William Alonso <alonsow@miamisprings-fl.gov>  
**Sent:** Monday, November 2, 2020 7:30 AM  
**To:** Max E. Milam <Max.Milam@MilamsMarkets.com>  
**Subject:** Gift Cards

Good morning Max, our program was approved!!! I will need a formal invoice from you for the 560 Grocery Gift Cards at \$250 each. Can you email me as soon as you have it. Also we will probably be needing the cards by Thursday Nov 12/

*William Alonso CPA, CGFO*

**City Manager**

**CITY OF MIAMI SPRINGS**

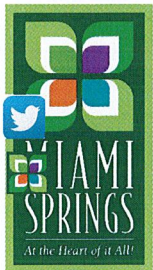
201 Westward Drive

Miami Springs, FL 33166

(O) 305.805.5011

(C) 786-219-6883

(E) [alonsow@miamisprings-fl.gov](mailto:alonsow@miamisprings-fl.gov)



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# MIAMI SPRINGS \$250 GROCERY GIFT CARD PROGRAM APPLICATION

## PROGRAM DETAILS

The City of Miami Springs through the funding of the CARES ACT with Miami-Dade County is being allocated funding to distribute \$250 Grocery Gift cards (*redeemable at Milam's Market only*) to residents who have faced financial hardship in 2020 due to COVID-19.

## PROGRAM ELIGIBILITY AND PROCEDURES

- ❖ Must be a Miami Springs Resident (*proof of residency required in the form of a driver's license or any other form of photo ID showing City address*)
- ❖ Must have faced financial hardship due to the COVID-19 Pandemic (*Affidavit must be signed with NOTARY attesting to this fact, notary available at the Community Center free of charge*)
- ❖ Limited to one card per household
- ❖ Cards are issued on a first come first serve basis (*while supplies last*)
- ❖ Application available November 9<sup>th</sup>, 2020 at the Miami Springs Community Center (*8:00AM-4:00PM*)
- ❖ Application Due on or before November 12<sup>th</sup>, 2020 at the Miami Springs Community Center and may be submitted or turned in beginning November 9<sup>th</sup>, 2020 (*8:00AM-4:00PM*)

NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ AGE: \_\_\_\_\_

I am a resident of Miami Springs (Photo ID Required):      YES      NO

Are you currently working?      YES      NO

Suffered financial hardship as a result of COVID-19:      YES      NO

Please provide a brief description of your financial hardship (loss of income, loss of job, fixed income, etc...) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of people in household: \_\_\_\_\_

Annual Household Income \$: \_\_\_\_\_

Applicants Current Salary \$: \_\_\_\_\_ per week/month

I \_\_\_\_\_ hereby swear, under penalty of perjury, that all information on this  
(Print Name)  
application is true and accurate.

Signature X \_\_\_\_\_ Date: \_\_\_\_\_

### CITY USE ONLY

APPLICANT IS DEEMED ELIGIBLE:    YES    NO

IF NO, STATE REASON: \_\_\_\_\_

IF ELIGIBLE, CARD# ISSUED: \_\_\_\_\_

DATE & TIME APPLICATION RECEIVED: \_\_\_\_\_





**CITY OF MIAMI SPRINGS AFFIDAVIT FOR CARES ACT/COVID-19 GROCERY GIFT CARD PROGRAM**

**STATE OF FLORIDA  
COUNTY OF MIAMI-DADE**

BEFORE ME, the undersigned authority, personally appeared \_\_\_\_\_  
(the "Affiant") who being first duly sworn under oath, deposes and says:

1. I am a current resident of the City of Miami Springs, Florida (the "City"); the photo identification I have provided to the City is a valid and current identification confirming my residency within the City; and I have filed an application (the "Application") with the City relating to the City's COVID-19 Grocery Gift Card Program (the "Program").
2. I understand that the City's Program is designed to provide temporary relief to the Miami Springs community by alleviating the financial burden of grocery costs and to assist residents who have suffered a financial hardship due to the COVID-19 pandemic.
3. I represent and warrant to the City that I have suffered a financial hardship due to the COVID-19 health pandemic as set forth in my Application for participation in the Program.
4. I acknowledge that the City is materially relying on the veracity of the contents of this affidavit and that this affidavit is being given for the purpose of inducing the City to approve my Application and provide assistance pursuant to the Program.
5. Under penalties of perjury, I declare that I have read my Application and represent that the statements contained herein and in the Application are true and correct in all respects. I understand that knowingly making a false written declaration may be charged as a felony in the third degree.

Applicant Name: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by means of  physical presence or  online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by \_\_\_\_\_.

Personally Known OR  Produced Identification

Type of Identification Produced: \_\_\_\_\_

(Print, Type, or Stamp Commissioned Name of Notary Public)


\_\_\_\_\_  
Signature of Notary Public – State of Florida



# AGENDA MEMORANDUM

**Meeting Date:** 11/09/2020

**To:** The Honorable Mayor and Members of the City Council

**From:** William Alonso, City Manager 

**Subject:** Discussion of car show costs at circle and mansion requested by Councilman Fajet

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Councilman Fajet has requested a discussion item on tonight's agenda regarding the car show the city normally holds at the circle each December. As part of the discussion he requested the projected cost of the show at two locations:

Circle- \$1500 for jumping jack and \$1,510 for police(three officers and a supervisor), this would also require closure of the circle. Total cost \$3,010

Mansion- \$1500 for jumping jack and \$700 for police (two officers) total cost \$2,200

I also received clearance from the County on holding these shows as long as social distancing and mask requirements are enforced.