



City of Miami Springs, Florida
City Council Workshop Meeting Minutes
Monday, August 2, 2021, 6:00 p.m.

Virtual Council Meeting using Communications Media Technology Pursuant to
Governor's Executive Order 20-69

- 1. Call to Order/Roll Call:** The meeting was called to order by the Mayor at 6:00 p.m.

Present were the following:

Present were the following:

Mayor Maria Puente Mitchell

Vice Mayor Bob Best

Councilwoman Jacky Bravo

Councilman Walter Fajet, Ph.D.

Councilman Victor Vazquez, Ph.D.

City Manager/Finance Director William Alonso

Assistant City Manager Tammy Romero

City Clerk Erika Gonzalez-Santamaria

City Attorney Haydee Sera (via Zoom)

City Attorney Jose Arango (via Zoom)

Public Works Director Lazaro Garaboa

Administrative Assistant to Public Works Director Lizzette Fuentes

Planning Director Chris Heid

Code Compliance Officer Roberto Quintero

IT Director Jorge Fonseca

Building Official Ulises Fernandez (via Zoom)

- 2. Invocation:** Offered by Vice Mayor Bob Best
Salute to the Flag: The audience participated.

- 3. Workshop on Proposed Fiscal Year 2020-2021 Budget**

- I. Opening Remarks by City Manager/Finance Director William Alonso

City Manager Alonso introduced the upcoming workshop and stated that the upcoming budget discussions offers Council various options and decisions required to finalize the FY2020-2021 budget. He presented a statement based on the current millage rate of 7.3300, revenues of \$19,257,555.00. The proposed budget reflects at the recommended millage rate a surplus of \$18,669.00. There are no reduction in services and no new outsourced services. The new proposed budget includes a proposed COLA increase of 3% for all General Employees and for Police and includes a new server for the City Clerk's

records management program, Parks and Recreation has \$100,000 for new racquetball court resurfacing, \$80,000 for painting the Community Center, \$25,000 for a new F150 truck and \$20,000 for tennis court resurfacing, for Police \$46,000 for a new vehicle, \$13,000 for a One KeyTrak Guardian System, \$8,715 for five portable radios, and \$10,540 for Panasonic Toughbook laptops. Finance-Professional Services has \$17,668 for a new digital marquee for the Circle and \$1,860 for a laptop/software/monitor for the PIO office, Elderly Services has \$3,000 for a new ExecuTime time clock and \$2,000 for a mirror and balance bar for the gym.

He stated that Police is adding an additional police officer which will increase our total from 45 to 46 uniformed officers. Public works will add one Administrative Assistant to help with customer service and other functions, City Hall is adding a receptionist for the front lobby, and Building and Code will add one staff that whose time will be split 50/50 between Building Dept. and Code compliance. Health insurance costs will increase by 5.7% for FY21-22. Total cost of this increase in General fund is \$79,258. The minimum wage in Florida will increase from \$8.56 to \$10 per hour on Oct 1, 2021. This resulted in an increase in salary costs all part time employees in Golf, Parks and Recreation, and Senior center. Budget includes a \$67,429 payout to a retiring police officer. This Budget also includes Police 3% COLA per contract, total cost to general fund is \$110,440. Budget assumes a 3% cost of living increase for all operating expenditures (e.g.: fuel, utilities, supplies, etc.). Budget includes \$45,000 for the City's lobbyist, an increase of \$12,000 for the City Attorney, as well as \$5,000 for legal costs related to the annexation lawsuit. The Public Works budget includes \$25,000 for citywide tree planting, \$100,000 for tree trimming, and this year we are also adding \$50,000 for sidewalk replacement citywide. Council budget includes a \$35,000 funding request from CMI for next fiscal year, \$14,000 for the River Cities Festival, \$29,000 for pelican Playhouse and \$6,100 request from the Historic Museum for storage costs.

II. City Council

City Manager/Finance Director Alonso stated that the budget shows a decrease in the Council proposed budget. Council budget includes \$35,000 for the Curtiss Mansion, \$14,000 for the River Cities Festival and \$6,000 for the Historic Museum's museum storage costs.

Presentation made by Juliana Arias for River Cities Festival, she requested the funds from last year and including the \$14,000 for this year. There were no further action taken at this time.

III. City Clerk

The City Clerk's budget is \$4,190 more than last year. The increase is mainly due to a new server for Laserfiche, records management software program. There were no further changes to the Clerk budget.

There were no other questions or comments on this portion of the budget.

IV. Code Compliance

Mr. Alonso commented that the Code Compliance Department is a separate department from Building. He stated that the budget is \$49,633 higher than last year due to additional part-time staff to the department and health insurance increase.

There were no further changes to this section.

V. Building Department

Mr. Alonso stated that the Building Department is \$99,780 higher than the current year. The increase is due to inspector pay because of increased building activity. The Building Department budget is a separate Special Revenue fund.

Building and Code Compliance Director Ulises Fernandez answered questions from Council. There were no further changes in the budget.

VI. IT Services

The budget is \$16,445 lower than the current year, according to Mr. Alonso. I.T. Director Jorge Fonseca answered Council's questions and there were no changes to the proposed budget.

VII. Planning

Mr. Alonso stated that the proposed budget is \$536 higher than the current year. Zoning and Planning Director Chris Heid addressed the Council's questions. There was no further discussion on this portion of the budget.

VIII. Public Services Department

i. Administration

Mr. Alonso stated that the Administration budget is approximately \$63,717 higher due to addition of a fulltime administrative staff to assist with customer service. He also stated that the entire Public Works budget for the upcoming fiscal year is \$2,257,176 lower than FY2020-2021 due to City Hall remediation. There were no changes in this portion of the budget.

ii. Streets/Streetlights Division

City Manager/Finance Director Alonso explained the budget is \$31,258 higher or 7.3% than

the current year. Budget includes \$25,000 for tree planting city-wide and \$50,000 for City-wide sidewalk repairs.

iii. Public Properties

City Manager/Finance Director Alonso stated that the Public Properties budget is about \$13,337 lower than the current year. The budget includes \$200,000 for city-wide tree trimming, a five-year Capital Lease for equipment and improvements totaling \$25,000 includes Westward Drive Island Planting and \$10,000 for landscaping tools and equipment. This budget includes an additional maintenance worker position due to increased workload.

iv. Building Maintenance

City Manager/Finance Director Alonso said the department is \$312,314 lower than the current year. Decrease is due to mold remediation at City Hall.

There were no further questions for this section of the budget.

v. Fleet Maintenance

Mr. Alonso explained that the Fleet Maintenance budget is \$40,000 lower than the current year.

vi. Road and Transportation

City Manager/Finance Director Alonso stated that the Road and Transportation, Sanitation and Stormwater funds do not impact the General Fund. The proposed budget is \$7,570 lower than FY2020-2021. The Road and Transportation fund includes funds from the Citizens Independent Transportation Trust (CITT) and the projected revenue for next year is approximately \$733,169. This budget includes \$28,000 to replace the crosswalk signs at Starbucks on the circle, \$50,000 for alley maintenance, and \$147,000 for milling and paving various roads City-wide.

vii. Sanitation

The Sanitation fund is self-sufficient as it is funded through the sanitation fees that are collected on an annual basis, according to Mr. Alonso. The proposed budget is \$88,185 lower than this year. This includes \$530,676 for two new sanitation trucks over a five year lease-financing agreement.

viii. Stormwater

Mr. Alonso explained that the Stormwater fund includes fees collected through the water bill. The City hired a consultant to work on a Stormwater Utility Study which will suggest a possible increase in the charges per residential unit for services. The budget is \$62,859

lower than the previous year. Total revenues totaled \$424,500.

IX. Finance

City Manager/Finance Director Alonso stated that there was a 5% increase due to the salary and health insurance costs for the department. This section of the budget also includes the Professional Services budget. He explained that the budget is higher this year, \$49,478 or 24.7% approximately; budget includes a fulltime receptionist, a new digital marquee for the Circle along with a new laptop for the PIO office.

There were no further changes to the budget.

4. Adjourn

There being no further business to be discussed the meeting was adjourned at 9:05 p.m.

Respectfully submitted:


Erika Gonzalez-Santamaria, MMC
City Clerk



Adopted by the City Council on
this 23rd day of August, 2021.


Maria Puente Mitchell, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE CITY HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE CITY FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.