



CITY OF MIAMI SPRINGS, FLORIDA

Mayor Maria Puente Mitchell

Vice Mayor Jacky Bravo
Councilman Walter Fajet, Ph. D.

Councilman Bob Best
Councilman Victor Vazquez, Ph. D.


Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium."

CITY COUNCIL WORKSHOP MEETING AGENDA **Tuesday, January 18, 2022 – 6:00 p.m.** **City Hall, Council Chambers, 201 Westward Drive**

- 1. Call to Order/Roll Call**
 - 2. Invocation:** Councilman Walter Fajet
Salute to the Flag: Audience participation
 - 3. Workshop on City Council Goals and Strategic Planning**
 - 4. City Manager's memo in preparation for workshop**
- A) Gateway Overlay District Ordinance (Mayor Mitchell/Councilwoman Bravo)
- a. Temporary Moratorium on Ordinance 1102-2018 Gateway Overlay District (Councilwoman Bravo)
- B) Downtown Business Area Parking (Mayor Mitchell/Councilman Vazquez)
- a. Redesign median to include: Angle parking and more trees; Reducing both sides of Westward Drive to one lane in each direction and extending sidewalks; (Councilman Vazquez)
 - b. Studying the option of construction of a Parking Garage in this area (Councilman Vazquez)
- C) Business Areas: Code Enforcement Consistency, Aesthetics & Facilitating Curbside and Outdoor Dining, and Pedestrian Access (Mayor Mitchell/Councilman Best)
- D) Communications and social media outreach to community (Mayor Mitchell/Councilman Vazquez)
- E) Addressing Gaps to Achieve Consistency in "Beautiful Miami Springs" (e.g., city entry points, aesthetics throughout city and canals, tree canopy) (Mayor Mitchell)

- a. Enhancing Business Area of Westward Drive between the Circle and Esplanade by Creating tree canopy on both sidewalks (north and south) (Councilman Vazquez)
- F) Working with Mayor Levine-Cava Office regarding compensation related to hotel bed tax legislation and distribution to the City of MS (Councilman Vazquez)
- G) Creation of exercise zones in the Curtiss Parkway median and Ludlam Road area where residents can do chin ups, pushups etc. (Councilman Vazquez)
- H) War Memorial Initiative and the City's State Appropriation request (Councilman Best)
- I) Increasing compensation for Mayor and Council in order to attract new talent to run for Council seats. (Councilman Best)
- J) Bundling City Debt burden to mitigate coming prime rate increase (Councilman Best)
- K) Police Speeding Enforcement (Councilman Best)
- L) Review Pay Plan for City Employees (Councilman Best)
- M) Review and discuss Ordinance 1111-2019 City's Land development (Councilwoman Bravo)
- N) Review and discuss Ordinance 1106-2018 Land usage (Councilwoman Bravo)
- O) Review and discuss changing the current process of appointments to Boards (Councilwoman Bravo)
- P) Renew efforts to have FEC establish a "quiet zone" at N. Royal Poinciana Blvd. train crossing and address increased noise emitting from rail yard (Mayor Mitchell)

4. Adjourn

Please visit www.miamisprings-fl.gov for current meeting schedule or follow us  Twitter @MIAMISPRINGSFL

Live streaming video of this meeting is available at <http://www.miamisprings-fl.gov/webcast>.

Anyone wishing to obtain a copy of an agenda item may contact the City Clerk at (305) 805-5006, download the complete agenda packet from www.miamisprings-fl.gov or view the materials at City Hall during regular business hours.

Pursuant to Florida Statute 286.0114, the City Council provides the public with a reasonable opportunity to be heard on all matters.

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



CITY OF MIAMI SPRINGS PUBLIC MEETING NOTICE

The City of Miami Springs will hold a Council workshop on:
Tuesday, January 18, 2022 at 6:00 p.m. at
City Hall, Council Chambers, 201 Westward Drive, Miami Springs, Florida
(Physical Meeting Location)

The meeting agenda is available online at: <https://www.miamisprings-fl.gov/meetings>

Elected officials and City staff will participate from the physical meeting location. Members of the public may attend the meeting in person at the physical meeting location, or, alternatively, may watch or call in to the meeting by following these instructions:

ATTEND THE MEETING IN PERSON AT THE PHYSICAL MEETING LOCATION

The meeting will be held in person at the physical meeting location stated above. Due to COVID-19 and social distancing requirements, there will be limited space for members of the public to attend the meeting at the physical meeting location. Admission to the physical meeting location is on a first-come, first-serve basis. Doors will open 30 minutes prior to the meeting start time. Facial coverings are required for admission to the meeting at the physical meeting location and must be worn throughout the entirety of the meeting in accordance with State and County Orders. Social distancing requirements as set forth in State and County Orders must be adhered to.

WATCH THE MEETING

- **Comcast/Xfinity:** Channel 77 (Meeting will not be live broadcast, but will be available for later viewing)
- **YouTube:** <https://www.youtube.com/channel/UC2at9KNngUxZRSw1UkhdHLQ/featured>
- **From your computer/mobile device:** <https://www.miamisprings-fl.gov/meetings>

CALL IN TO THE PUBLIC MEETING

Dial 305-805-5151 or 305-805-5152

*(Alternatively, you may also dial the phone numbers below to join the meeting:
1 (646) 558 8656, 1 (301) 715 8592, 1 (312) 626 6799, 1 (669) 900 9128, 1 (253) 215 8782,
1 (346) 248 7799) then input the Meeting ID: 819-2529-3077, followed by #.*

There is no participant ID. Press # again.

Any person requiring special accommodations to access this proceeding is asked to advise the City at least 2 days before the proceeding by contacting the City Clerk at cityclerk@miamisprings-fl.gov

PUBLIC COMMENTS WILL BE ACCEPTED BY THE FOLLOWING MEANS:

EMAILED COMMENTS: Members of the public may email their public comments to the City in advance of the meeting. Please email the City at cityclerk@miamisprings-fl.gov by 12:00 p.m. on the day of the meeting with the subject line "PUBLIC COMMENT" and the following information in the body of the email: Your Name, Address, if you are a hired Consultant or City Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization. Please limit your comments to no more than 350 words. Public comments received via email may be read into the record during the public comment portion of the agenda, if any.

IN-PERSON COMMENTS: Subject to social distancing requirements, members of the public may attend the meeting at the physical meeting location stated above and deliver their public comments in person during the public comment portion of the agenda.

VIRTUAL COMMENTS: *Public comments will also be accepted during the meeting using the virtual meeting platform as follows:*

By telephone: To ask to speak during the meeting, call in to the meeting using the instructions above. Please press *9 from your telephone and you will be called on to speak during public comments and identified by the

last 4-digits of your telephone number.

During the meeting, when your name or the last 4-digits of your telephone number is called, you will be unmuted and you may deliver your comments.

Please be sure to be in a quiet area to avoid unnecessary noise. Please provide the following information before delivering your comments: Your Name, Address, if you are a hired Consultant or City Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization.

A time limit may be imposed for each speaker during public comment.
Your cooperation is appreciated in observing the time limit.

Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments when addressing the Council during public comments.

PUBLIC RECORDS

The meeting will be recorded for later viewing and is a public record. The virtual chat, if any, will be saved and is a public record. Minutes of the meeting will be taken and will be made available.

NOTICE PURSUANT TO §286.0105, FLORIDA STATUTES

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AMERICANS WITH DISABILITIES ACT

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding is asked to advise the City at least 2 days before the proceeding by contacting the City Clerk's Office at 305-805-5006.

LOBBYING ACTIVITIES

In accordance with Section 33-01 of the City Code, adopting Section 2-11.1(s) of the Miami-Dade County Code, any person engaging in lobbying activities, as defined therein, must register at the City Clerk's Office before addressing the City Council on the agenda items or engaging in lobbying activities. Specifically, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk and online at: <https://www.miamisprings-fl.gov/cityclerk/lobbyist-registration-form-0>.

Have questions or need additional information?

Write: cityclerk@miamisprings-fl.gov

Call: 305-805-5006


Mail: 201 Westward Drive, Miami Springs, FL 33166



AGENDA MEMORANDUM

Meeting Date: January 18, 2022

To: The Honorable Mayor Maria Puente Mitchell and Members of the City Council

From: William Alonso, City Manager / Finance Director 

Subject: City Priorities Workshop

In preparation for this workshop, we have prepared the attached report showing all current and planned projects the city is working on. (See attachment A) Attachment B contains the listing of ARPA funded projects.

At the same time below is a complete list of all projects and other items Staff is currently working on:

1. Oakwood/East Drive project (attachment A)
2. SRP median project (Attachment A)
3. Golf course renovation project (Attachment A)
4. Projects on the ARPA funding report approved by Council (Attachment B)
5. Negotiations with FOP on lieutenants contract
6. Quotes for painting community center
7. Quotes for roof replacement at country club
8. Working with Auditors on FY 9/30/21 Financials
9. Landscaping of the fencing installed on the East side of town
10. Ordered new Public Parking signage to be installed in downtown area
11. Working on Comprehensive Plan Amendments with Corradino Group
12. Grant writer has applied for a TPO grant to do a master parking study of downtown area

13. Working with City Lobbyist on the State Appropriations request for FY2022 which includes the following:
 - \$750,000 Hook Square Pump Station
 - \$2 million canal bank restoration
 - \$100,000 for war memorial
 - \$300,000 Senior meals and programs
14. Working on a 5310 grant from FDOT for a new bus for Senior Center
15. Working on a Neat Streets Grant for tree planting citywide

As you are aware, we are a small city with limited staff and resources. The above listing provides you an overview of the significant amount of work staff is performing at this time.

Attachment A

CITY OF MIAMI SPRINGS CITY MANAGER'S CURRENT SHORT/LONG TERM PLANNING INITIATIVES

Items coded in black are those that are currently funded with State and ARPA funding.
 Items coded in red are those that we will need city/state grant funding since there are no other funding sources available at this time.
 Items coded in blue are those that we will need either State or County action on for approval.

| INITIATIVE | DESCRIPTION OF PROJECT | ESTIMATED PROJECT COST | CURRENT STATUS | FUNDING SOURCES | PROJECTED TIMELINE |
|---|--|------------------------|---|---|---|
| INFRASTRUCTURE | | | | | |
| 1) Oakwood/Forrest Drive/Stafford Park/East Drive Stormwater (flooding) Project | Funding is requested to address the safety and flooding issues on the East side of town from Stafford Park to Oakwood, including Forest Drive. Additionally, stormwater drains/pipes would be added on East Dr from Stafford Park to the new Oakwood pump station on Oakwood Dr. | \$5,192,476 | City Engineers are currently working on survey, background/data collection and a preliminary design so that when funding is in place we can quickly complete the design plans that will be used for the RFP for bidding on construction | We have two funding sources for this project: 1) State appropriation of \$1.5 million FY21-22 and 2) the \$7 million from the American Rescue Plan | Project to commence in FY21-22 |
| 2) East Drive Road Improvement Project | Funding is requested to address the safety and flooding issues on East Drive between South Royal Poinciana and NW 36th Street. This design involves adding a traffic circle at the intersection of Oakwood Dr. and East Dr. which includes adding a green area to absorb rainwater to reduce flooding in the area. Additionally, sidewalks will be added on East Dr. by Stafford Park, milling and paving of East Dr. from SRP to NW 36th St, bike lanes and landscaping along Stafford Park | Included above | City Engineers are currently working on survey, background/data collection and a preliminary design so that when funding is in place we can quickly complete the design plans that will be used for the RFP for bidding on construction | We have two funding sources for this project: 1) State appropriation of \$1.5 million FY21-22 and 2) the \$7 million from the American Rescue Plan | Project to commence in FY21-22 |
| 3) South Royal Poinciana Median Project | Funding is requested to address the safety and flooding issues on South Royal Poinciana Blvd. A traffic study recently conducted by RJ Behar, concluded that vehicles traveling on these lanes drove an average of 10 miles over the speed limit posing a hazard to pedestrians and bicyclists. In addition, we worked with the County to reduce the speed limit from 35MPH to 30MPH, to be consistent with all other speed limits within the City. This design not only reduces the number of lanes on S. Royal Poinciana Boulevard from four lanes to one lane in each direction, but also adds bike lanes and green median to absorb rainwater in order to reduce flooding in the area. Additionally, these alterations provide an added benefit by allowing bicyclists to ride safely. | \$2,348,721 | City Engineers are currently working on the design plans that will be used for the RFP for bidding on construction | We have two funding sources for this project: 1) State appropriation of \$1 million FY21-22 and 2) the \$7 million from the American Rescue Plan | Project to commence in FY21-22 |
| 4) Canal Bank Restoration | Phase II & III of erosion control & stabilization of the collapsing Esplanade Canal banks (North Side); engineering study states within 5 years adjacent roads, mature trees, curb, and gutter could collapse, causing road closure, property damage and loss of resident & emergency vehicle access to adjacent homes. Erosion is causing sedimentation & impaired water quality in this tributary to Everglades Watershed. City was funded for Phase I (which completed the stabilization of the canal banks on Esplanade from NRP to Westward Dr.) in 2015-2016. | \$2,000,000 | Pending funding approval so we can continue with Phases II and III | We have two potential funding sources for this project: 1) State appropriation request for FY21-22 and 2) we have applied for grants from other sources | Depending on funding timeline we could potentially commence project during FY21-22. |
| 5) Parks and Recreation | 1) Walking Path w/lighting on Stafford \$250,000; 2) Playground surface at Stafford Park \$80,000; 3) Renovation of Peavey / Dove large field \$200,000; 4) Adding new batting cages to Stafford and Prince Fields \$50,000; 5) Shade canopies at Prince ball fields \$45,000; 6) New exercise equipment at Stafford Park \$100,000; 7) Installing 6 exercise stations along Stafford walking path \$100,000, 9) Regan Park improvements \$125,000, 10) Pool shade areas \$70,349, 11) new racquetball courts \$300,000 | \$1,277,519 | Beginning process of obtaining quotes or issuing RFP | These projects would all be funded from ARPA funds | Depending on funding timeline we could commence projects during FY21-22. |

CITY OF MIAMI SPRINGS
CITY MANAGER'S CURRENT SHORT/LONG TERM PLANNING INITIATIVES

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| INITIATIVE | DESCRIPTION OF PROJECT | ESTIMATED PROJECT COST | CURRENT STATUS | FUNDING SOURCES | PROJECTED TIMELINE |
|--|--|---------------------------|---|--|--|
| 6) Golf Course | The Golf Course turns 100 years old in 2023 the funds requested are needed to continue the path to prominence that we have enjoyed over the past few years, and continue our increasing revenue stream/cash flow to the City of nearly \$2mil in FY 20/21 Budget. Revitalizing the golf course playing surfaces by adding new and resizing current tee surfaces for more teeing rotations to accommodate increasing rounds of golf. Converting the greens to USGA spec greens to allow for appropriate drainage. Floating fairways surfaces to allow for proper drainage during the rainy season. This project will also address any infrastructure needs such as, but not limited to, roof repairs, repainting of the buildings, golf cart storage facility, golf course bridges, etc. Project anticipated start date April 2022 and completion in October 2022. This investment to the facility, if properly maintained, can last over 30 years. | \$3.5 Million (Estimated) | Waiting on quotes for the design phase, once that is completed we will issue an RFP for actual work | This projects would be funded from a bank loan in the upcoming FY21-22 budget, with first year debt service paid with the \$7 million ARPA funding | Depending on funding, project could be started in April 2022 and completed in October 2022. This investment to the facility if properly maintained can last over 30 years. |
| 7) Stormwater project | Construction of a new pump house station on Hook square to replace the current pump house that is over 60 years old. | \$750,000 | Pending approval of our requested for funding in the FY22-23 State Appropriations | Requested funding from FY22-23 State Appropriations | If State approves our request, this project would be done in FY22-23 |
| 8) War memorial | Renovation of the War memorial on Curtiss Parkway | \$100,000 | Pending approval of our requested for funding in the FY22-23 State Appropriations | Requested funding from FY22-23 State Appropriations | If State approves our request, this project would be done in FY22-23 |
| PUBLIC SAFETY (CRIME, TRAFFIC) | | | | | |
| 1) Increase number of Police Officers from the current 45 uniformed officers | The city spends significant manpower resources dealing with hotel calls, the city currently has 21 hotels. These calls reduce the number of officers that can patrol the other areas of the city as well as perform traffic enforcement. We have increased the number of officers from 43 to 45 in the past two years. This request would increase officers from 45 to 47. | \$200,000 | Hired one officer already pending the second officer | Funding from ARPA funds | Hired one officer already pending the second officer |
| CURRENT ONGOING CITY INITIATIVES | | | | | |
| 1) Annexation | Annex area west of the FEC tracks | N/A | Pending County Commission Action | N/A | Pending County Commission Action |
| 2) Bed Tax | This would allow the City to receive a portion of the Bed Tax collected from hotels in order to fund more police. | N/A | City is pursuing this both at the County and State levels | No cost to city, this would generate revenues | City is pursuing this both at the County and State levels |

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Attachment B

CITY OF MIAMI SPRINGS LISTING OF PROJECTS ELIGIBLE FOR ARPA FUNDING

| Project # | Project Name | Department | Project Description | Estimated Cost |
|---------------------------|----------------------------------|----------------------|--|-----------------------|
| 21-001 | Ball Field Shade Areas | Parks and Recreation | Prince Field 3 shades at \$15K each | \$45,000.00 |
| 21-002 | Racquetball Courts | Parks and Recreation | 4 new courts at Stafford park | \$300,000.00 |
| 21-003 | Pool Shade Area | Parks and Recreation | Add shade areas to Pool Deck South Side | \$50,035.00 |
| 21-004 | Pool Shade Area | Parks and Recreation | Add shade areas to Pool Deck-Kiddie Pool | \$20,314.00 |
| 21-005 | Stafford walking Path | Parks and Recreation | Walking path with lighting | \$250,000.00 |
| 21-006 | Stafford walking Path | Parks and Recreation | Exercise stations on walking path | \$100,000.00 |
| 21-007 | Regan Park Improvements | Parks and Recreation | Add playground, fence the park, path signage | \$125,000.00 |
| 21-008 | Little League Field Improvements | Parks and Recreation | Per report provided by Little league-see attached | \$96,750.00 |
| 21-009 | Peavey Dove fencing | Parks and Recreation | Big Field and renovate T ball fields | \$200,000.00 |
| 21-010 | Golf Course renovation | Golf Course | Renovation of greens First Yr Debt Service payment | \$280,000.00 |
| 21-011 | Addition of Police officer | Police | Additional officer | \$100,000.00 |
| 21-013 | Additional Police vehicle | Police | Additional police vehicle | \$46,000.00 |
| 21-014 | Westward Tree Lighting | Public works | Add lighting to Westward from Park St to Esplanade | \$46,000.00 |
| 21-015 | Acoustic Panels for Lobby | Senior center | Install acoustic panels in lobby to absorb noise | \$15,000.00 |
| 21-016 | Dog Park Improvements | Parks and Recreation | Addition of amenities(Water fountain, picnic tables, dog play amenities etc) | \$90,500.00 |
| 21-017 | Curtis Mansion Irrigation System | Curtiss Mansion | Install irrigation system at the Mansion (see attached estimate) | \$40,000.00 |
| TOTAL ALL PROJECTS | | | | \$1,804,599.00 |
| Available ARPA Funding | | | | \$1,653,924.00 |
| Excess(shortfall) | | | | -\$150,675.00 |

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