



City of Miami Springs, Florida

City Council Workshop Meeting Minutes

Monday, August 29, 2022, 6:00 p.m.

City Hall Council Chambers, 201 Westward Drive, Miami Springs, Florida
In-Person/Virtual Council Meeting using Communications Media Technology Pursuant
to Governor's Executive Order 20-69

- 1. Call to Order/Roll Call:** The meeting was called to order by the Mayor at 6:00 p.m.

Present were the following:

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Mayor Maria Puente Mitchell

Vice Mayor Walter Fajet, Ph.D

Councilman Bob Best

Councilwoman Jacky Bravo

Councilman Victor Vazquez, Ph.D.

City Manager/Finance Director William Alonso

City Clerk Erika Gonzalez-Santamaria

City Attorney Haydee Sera

Human Resource Director Bill Collins

Golf Director Paul O'Dell

Golf Superintendent Laurie Bland

Police Chief Armando Guzman

Police Executive Assistant Ariadna Quintana

Public Works Director Lazaro Garaboa

Public Works Administrative Assistant Lizette Fuentes

Elderly Services Manager Tammy Key

- 2. Invocation:** Offered by Councilman Victor Vazquez
Salute to the Flag: The audience participated.

- 3. Workshop on Proposed Fiscal Year 2022-2023 Budget**

- I. Opening Remarks by City Manager/Finance Director William Alonso

Mr. Alonso updated the City Council with changes made during the first budget workshop. He stated that the millage is still maintained at 6.9900 with a surplus of \$170,258.00. Some consideration left from the previous workshop included the following; allocation increase for the River Cities Festival from \$14,000 to \$20,000, approving the acquisition of a new phone app communications system in the amount of \$15,264, Historical Society request for options on storage costs and fencing for the museum building; approving movie nights

throughout the year; and approving \$35,000 for CMI. He also provided an updated wish list

He listed several items that the Council set aside from the prior workshop, such as cutting the City Events line item, increasing the City's donation to the River Cities Festival, increasing the subsidy for the Historic Society, and a new marquee at the Circle. He then discussed the ARPA funding and its effect on the annual budget, he stated that the increase in surplus would then be at \$129,671.00. He later introduced the Human Resources Director, Bill Collins.

I. Human Resources

Mr. Alonso introduced Bill Collins, the Human Resources Director. The budget an increase in health and COLA for employees. The budget is 3.8% higher, or \$10,483 than the FY20/21.

Mr. Collins was available to answer any of the Council's questions. There were no further changes to this portion of the budget.

II. City Attorney

Mr. Alonso explained that the proposed budget is \$12,322 higher than the current year. There were no changes to the City Attorney's budget.

III. Golf

City Manager/Finance Director Alonso stated that the Golf Department budget is \$20,673 higher than last year. The proposed budget includes the increase of the State minimum wage.

Golf Director Paul O'Dell answered the Council's questions. Golf Course Maintenance Superintendent Laurie Bland were present to answer questions regarding the golf maintenance budget; no further changes were made.

IV. City Manager

Mr. Alonso stated that the City Manager's budget is \$152,261.00 lower than last year mainly due to the gift card program and the temperature scanners which were reimbursed by FEMA. He stated that the City Manager budget includes \$45,000 for lobbyist services and \$5,000 for legal costs related to the annexation lawsuit.

There were no further changes in this portion of the budget.

V. Public Services Department

i. Administration

Mr. Alonso stated that the Administration budget is approximately \$63,717 higher due to addition of a fulltime administrative staff to assist with customer service. He also stated that the entire Public Works budget for the upcoming fiscal year is \$2,257,176 lower than FY2020-2021 due to City Hall remediation. There were no changes in this portion of the budget.

ii. Streets/Streetlights Division

City Manager/Finance Director Alonso explained the budget is \$31,258 higher or 7.3% than the current year. Budget includes \$25,000 for tree planting city-wide and \$50,000 for City-wide sidewalk repairs.

iii. Public Properties

City Manager/Finance Director Alonso stated that the Public Properties budget is about \$13,337 lower than the current year. The budget includes \$200,000 for city-wide tree trimming, a five-year Capital Lease for equipment and improvements totaling \$25,000 includes Westward Drive Island Planting and \$10,000 for landscaping tools and equipment. This budget includes an additional maintenance worker position due to increased workload.

iv. Building Maintenance

City Manager/Finance Director Alonso said the department is \$312,314 lower than the current year. Decrease is due to mold remediation at City Hall.

There were no further questions for this section of the budget.

v. Fleet Maintenance

Mr. Alonso explained that the Fleet Maintenance budget is \$40,000 lower than the current year.

vi. Road and Transportation

City Manager/Finance Director Alonso stated that the Road and Transportation, Sanitation and Stormwater funds do not impact the General Fund. The proposed budget is \$7,570 lower than FY2020-2021. The Road and Transportation fund includes funds from the Citizens Independent Transportation Trust (CITT) and the projected revenue for next year is approximately \$733,169. This budget includes \$28,000 to replace the crosswalk signs at Starbucks on the circle, \$50,000 for alley maintenance, and \$147,000 for milling and paving various roads City-wide.

vii. Sanitation

The Sanitation fund is self-sufficient as it is funded through the sanitation fees that are collected on an annual basis, according to Mr. Alonso. The proposed budget is \$88,185 lower than this year. This includes \$530,676 for two new sanitation trucks over a five year lease-financing agreement.

viii. Stormwater

Mr. Alonso explained that the Stormwater fund includes fees collected through the water bill. The City hired a consultant to work on a Stormwater Utility Study which will suggest a possible increase in the charges per residential unit for services. The budget is \$62,859 lower than the previous year. Total revenues totaled \$424,500.

VI. Police

Mr. Alonso commented that the Police Department budget is \$252,333 increase than last year. Increase of 3% pay raise in accordance with FOP contract. Increasing staff from 45 to 46, with an additional police officer. Also includes, a retiring police officer payout of \$67,430.00 and a request for new equipment which totals \$78,255.00.

Police Chief Guzman answered Council's questions to their satisfaction. There was no further action on this section of the budget.

VII. LETF Fund

The proposed budget is \$156,563 for the upcoming fiscal year. The Community Policing Office, except for personnel, is funded by the Law Enforcement Trust Fund based on federal forfeitures and guidelines, according to Chief Guzman. There were no changes in this portion of the agenda.

VIII. Debt Service

Mr. Alonso explained that the budget shows an increase of \$53,337 or 3.2% higher. The increase is due to the new debt service payment of \$302,783 for capital expenditures which includes \$100,000 for new racquetball courts, \$80,000 for painting the Community Center, \$25,000 for a new truck for the Recreation Department, \$76,225 for Police equipment, \$17,668 for a new marquee sign, and \$1,860 for a new laptop in the PIO office.

4. Adjourn

There being no further business to be discussed the meeting was adjourned at 8

Respectfully submitted:

Erika Gonzalez

Erika Gonzalez-Santamaria, MMC
City Clerk



Adopted by the City Council on
This 13th day of September, 2021.

Maria Puente Mitchell

Maria Puente Mitchell, Mayor

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