



City of Miami Springs Interoffice Memo

DATE: April 7, 2011

TO: Mayor Xavier Garcia and Members of the City Council

FROM: James R. Borgmann, City Manager *JRB*

RE: Agreement with Scott Jones to Provide Golf Instruction at the Miami Springs Golf Course

Council was recently approached by Scott Jones, a local teaching pro in Miami-Dade County, to request that he be allowed to teach lessons at our course. At first we were hesitant since we already have two teaching pros (Mike and Roger). In further conversations with Scott, he apologized for the confusion and apprehension on our part.

Scott's request was not to compete with our current pros, but simply to have a location to teach his current clients from Calusa, which is closing. He said he would work only with his students, and that if anyone new approached him for lessons, they would be referred to the pro shop.

Scott would give us 10% of the money paid to him per lesson. We will also work a deal to give him some reduced rates to use the course from time to time with his student(s). This is a good way to introduce these new golfers to our course as a marketing tool.

If such an arrangement appeals to Council, we will prepare a formal agreement to be presented to you at your next meeting.

Agenda Item No.

City Council Meeting of:

APRIL 12, 2011

AGENDA

ITEM

9E

TO BE

SUBMITTED

ON MONDAY,

4/11/11

CITY OF MIAMI SPRINGS



Recreation Department
1401 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5075
Fax: (305) 805-5077

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager *[Signature]*

FROM: Omar Luna, Recreation Director *[Signature]*

DATE: April 7, 2011

SUBJECT: Recommendation that Council approve an expenditure to Sports System Inc., the lowest responsible bidder, in the amount \$4,095.00 for the repair of the batting cage at Stafford Park, pursuant to Section §31.11 (C) (2) of the City Code.

REASON: Our recommendation is to refurbish the batting cages at Stafford Park. We initially thought that we can possibly do this project in-house; however after further review we are getting a better product with an 8 year warranty for a more economical price. I have met with Otto Camejo, Little League President and we both agree that this is the most cost effective and efficient process to move forward with this project.

COST: \$4,095.00

FUNDING: Designated Fund Balance for Recreation, Acct # 001-5701-572-46-00

Procurement approval: *[Signature]*

Agenda Item No.

City Council Meeting of:

APRIL 12, 2011

SPORTS SYSTEMS, INC.

1445 SW 21 AVENUE
FT. LAUDERDALE, FL. 33312
PHONE 954-270-2110
ROZOSM@GMAIL.COM

DATE MAR. 11, 2011

QUOTE # 714102

CITY OF MIAMI SPRINGS
PARKS & RECREATION DEPARTMENT
1401 WESTWARD DRIVE
MIAMI SPRINGS FL. 33166
ATTN: OMAR LUNA

STAFFORD PARK BATTING CAGE TURF	AMOUNT
REMOVE & DISPOSE EXISTING SURFACE MATERIALS & INSTALL BASEBALL BATTING CAGE TURF	\$3,670.00
FREIGHT	\$425.00
INSTALLATION 10-14 DAYS AFTER RECEIPT OF PURCHASE ORDER.	
	\$4,095.00

ForeverLawnTM

INC.
Florida

614 E HWY 50 PMB 347
Clemont, FL 34711

March 21, 2011

City of Miami Springs
Parks and Recreation Department
1401 Westward Drive
Miami Springs, FL 33166
Attention: Mr. Omar Luna, Director

Re: Stafford Park Batting Cage Quote 11712

ForerLawn, in. is pleased to quote the following materials and services to renovate the batting cage at Stafford Park:

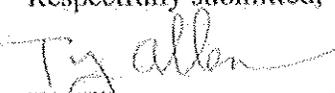
Scope of Work

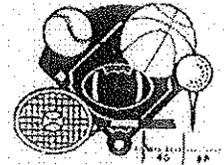
Remove and dispose of existing turf material
Install batting cage turf over concrete and glue down with Nordot commercial adhesive
Clean up site and remove all construction debris

Total cost \$4,197.00

Quote does not include any applicable permit fees. Project to commence 2-3 weeks after receipt of an acceptable order.

Respectfully submitted,


Ty Allen
President



SUPERIOR PARK SYSTEMS, INC.

"A CERTIFIED LOCAL MBE/SBE OWNED BUSINESS #22214"

"For All of Your Parks and Recreational Needs"

March 9, 2011

Quote No.0309211

Send To:

City of Miami Springs
Parks & Recreation Department
1401 Westward Drive
Miami Springs, Florida 33166
Attention -- Omar Luna, Director

Re: "Stafford Park" Baseball Batting Cages Quote No. 0309211

Superior Park Systems, Inc. quotes the following ForeverLawn batting cage turf off the Palm Beach County School Board Contract # 10C-54B at the same price, terms and conditions:

"Stafford Park" Batting cage turf

RPO2 batting cage turf, Remove existing turf with mechanical equipment & dispose of, grind refinish/prep existing substrate surface, installation of new batting cage turf	\$4,015.00
5% Discount	\$ 200.75
Discount Price per contract	\$3,814.25
Freight	\$ 401.75
Total Price	\$4,216.00

Comments: Delivery & installation 1-2 weeks after receipt of purchase. Product includes 8-year warranty against material defect.

Submitted by,

Mitchell Leitner, President

File: "Miami Springs" --Stafford Park Batting Cage Turf quote 03/08/11

Mobile (954) 445-7000 Office (954) 920-3352 Fax (954) 921-9563
1418 Scott St. Hollywood, FL 33020 E-Mail -- mitch@superiorparksystems.com

CITY OF MIAMI SPRINGS



Recreation Department
1401 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5075
Fax: (305) 805-5077

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager *[Signature]*

FROM: Omar Luna, Recreation Director *[Signature]*
Omar Luna

DATE: April 7, 2011

SUBJECT: Recommendation that Council approve an expenditure to Superior park Systems, Inc., the lowest responsible bidder, in the amount \$7,747.50 for the repair of the batting cage at Prince Field, pursuant to Section §31.11 (C) (2) of the City Code.

REASON: Our recommendation is to refurbish the batting cages at Prince Field. We initially thought that we can possibly do this project in-house; however after further review we are getting a better product with an 8 year warranty for a more economical price. I have met with Otto Camejo, Little League President and we both agree that this is the most cost effective and efficient process to move forward with this project.

COST: \$7,747.50

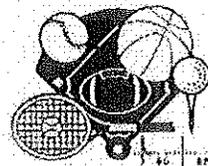
FUNDING: Designated Fund Balance for Recreation, Acct # 001-5701-572-46-00

Procurement approval: *[Signature]*

Agenda Item No.

City Council Meeting of:

APRIL 12, 2011



SUPERIOR PARK SYSTEMS, INC.

"A CERTIFIED LOCAL MBE/SBE OWNED BUSINESS #22214"

"For All of Your Parks and Recreational Needs"

March 8, 2011

Quote No. 030811

Send To:

City of Miami Springs
Parks & Recreation Department
1401 Westward Drive
Miami Springs, Florida 33166
Attention – Omar Luna, Director

Re: "Prince Field Park" Baseball Batting Cage Quote No. 030811

Superior Park Systems, Inc. quotes the following ForeverLawn site prep & batting cage turf off the Palm Beach County School Board Contract # 10C-54B at the same price, terms and conditions:

"Prince Field Park" Batting cage turf

RPO2 batting cage turf, Remove existing turf with mechanical equipment & dispose of, Demolition & remove by heavy equipment the existing 6" concrete substrate at the gate opening & rear partial of batting cage. Form & install new concrete substrate for existing batting cage, allow 48 hours for substrate to cure, Install RPO2 batting cage turf on new substrate	\$7,895.00
5% Discount	\$ 394.75
Discount Price per contract	\$7,500.25
Freight	\$ 247.25
Total Price	\$7,747.50

Comments: Delivery & installation 1-2 weeks after receipt of purchase. Product includes 8-year warranty against material defect.

Submitted by,

Mitchell Leitner, President

File: "Miami Springs" –Stafford Park Batting Cage Turf quote 03/08/11

SPORTS SYSTEMS, INC.

1445 SW 21 AVENUE
FT. LAUDERDALE, FL. 33312
PHONE 954-270-2110
ROZOSM@GMAIL.COM

DATE MAR. 11, 2011

QUOTE # 714103

CITY OF MIAMI SPRINGS
PARKS & RECREATION DEPARTMENT
1401 WESTWARD DRIVE
MIAMI SPRINGS FL. 33166
ATTN: OMAR LUNA

	PRINCE PARK BATTING CAGE TURF	AMOUNT
REMOVE & DISPOSE EXISTING CONCRETE SUBSTRATE & MATERIALS, INSTALL 4"		
CONCRETE SUBSTRATE & INSTALL BASEBALL BATTING CAGE TURF		\$7,625.00
FREIGHT		\$300.00
INSTALLATION 10-14 DAYS AFTER RECEIPT OF PURCHASE ORDER.		
		\$7,925.00

ForeverLawnTM INC. Florida

614 E HWY 50 PMB 347
Clermont, FL 34711

March 21, 2011

City of Miami Springs
Parks and Recreation Department
1401 Westward Drive
Miami Springs, FL 33166
Attention: Mr. Omar Luna, Director

Re: Prince Park Batting Cage Quote 11711

ForerLawn, in. is pleased to quote the following materials and services to renovate the batting cage at Prince Park:

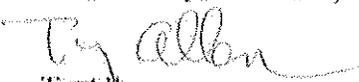
Scope of Work

Remove and dispose of existing turf and concrete substrate
Install 4" #3000 concrete slab inside entire batting cage
Install batting cage turf over concrete and glue down with Nordot commercial adhesive
Clean up site and remove all construction debris

Total cost \$7,995.00

Quote does not include any applicable permit fees. Project to commence 2-3 weeks after receipt of an acceptable order.

Respectfully submitted,


Ty Allen
President

4-12-11



ORDINANCE NO. 1015-2011

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE OF ORDINANCE SECTION 150-028, ARCHITECTURAL AND DESIGN REGULATIONS; BY AMENDING SUBSECTION (F), ARCHITECTURAL AND DESIGN GUIDELINES, TO PROVIDE FOR A NEW COLOR PALETTE FOR THE CITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; EFFECTIVE DATE.

WHEREAS, Ordinance No. 947-2006 was enacted in December 2006 and codified as Code of Ordinance Section 150-028, Architectural and Design Regulations; and,

WHEREAS, the intent of the aforesaid Ordinance was to provide a skeletal framework and location in the Code for the future placement of architectural and design policies, standards, regulations and guidelines to govern future commercial development, redevelopment, renovation and restoration projects in the City; and,

WHEREAS, as originally enacted, Subsection (F) of the Ordinance contained a provision adopting Architectural and Design Guidelines and a Color Palette for downtown facade improvements and other revitalization projects as previously adopted in City Resolution 2003-3220; and,

WHEREAS, the City has recently become aware of the fact that the Color Palette previously adopted by City Resolution 2003-3220 and codified in City Ordinance No. 947-2006 is lost; and,

WHEREAS, in light of the foregoing, the City Council authorized the creation, adoption and codification of a new City Color Palette for all commercial development, redevelopment, renovation and restoration projects in the City; and,

WHEREAS, the City's development and revitalization consultants have created the new Color Palette requested by the City Council which was recently adopted by City Resolution No. 2011-3510; and,

WHEREAS, the City Council has determined that it is both proper and appropriate to amend Code Section 150-028 (F) to codify the new commercial Color Palette for the City:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That Code of Ordinance Section 150-028, Architectural and Design Regulations, is hereby amended as follows:

150-028. Architectural and Design Regulations.

- (A) ...
- (B) ...
- (C) ...
- (D) ...
- (E) ...

(F) Architectural and Design Guidelines. The following shall constitute the Architectural and Design Guidelines of the City in regard to commercial development, renovation, restoration and redevelopment projects in the City:

- (1) The Design Guidelines and ~~Color Palette~~ for downtown facade improvements and for other downtown revitalization projects previously approved by the City Council adoption of Resolution No. 2003-3220 is hereby incorporated and codified herein.

- (2) The Color Palette for commercial development, redevelopment, renovation and restoration projects in the City adopted by Resolution No. _____ is hereby incorporated and codified herein.

{ Intentionally omitted at this time }

Section 2: That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

Section 3: That the provisions of this Ordinance shall be effective immediately upon adoption by the City Council.

(THIS SPACE INTENTIONALLY LEFT BLANK)

PASSED AND ADOPTED by the City Council of the City of Miami Springs,
Florida this 25th day of April, 2011.

The motion to adopt the foregoing ordinance was offered on
second reading by _____, seconded by _____,
and on roll call the following vote ensued:

Vice Mayor Best	" _____ "
Councilman Espino	" _____ "
Councilman Lob	" _____ "
Councilwoman Ator	" _____ "
Mayor Garcia	" _____ "

Zavier Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

First reading: 04/12/2011
Second reading: 04/25/2011

Words ~~stricken through~~ shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.

RESOLUTION NO. 2011-3510

City Council Meeting of:

4-12-11



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS ADOPTING A COLOR PALETTE FOR ALL COMMERCIAL DEVELOPMENT, REDEVELOPMENT, RENOVATION AND RESTORATION PROJECTS IN THE CITY; AUTHORIZING THE MAINTENANCE OF THE COLOR PALETTE FOR REFERENCE AND REVIEW; ESTABLISHING THE LONGEVITY OF THE COLOR PALETTE; EFFECTIVE DATE.

WHEREAS, by the approval of Resolution No. 2003-3220 in 2003, the City Council adopted Design Guidelines and a Color Palette for downtown facade improvements and for other downtown revitalization projects; and,

WHEREAS, in 2006, Ordinance No. 947-2006 was enacted and codified as Code of Ordinance Section 150-028, Architectural and Design Regulations; and,

WHEREAS, the intent of the aforesaid Ordinance was to provide a skeletal framework and location in the Code for the future placement of architectural and design policies, standards, regulations and guidelines to govern future commercial development, redevelopment, renovation and restoration projects in the City; and,

WHEREAS, contained within the language of Ordinance No. 947-2006, were "regulations" prohibiting garage doors in hotels and motels which permitted direct access to individual rooms and "guidelines" for facade improvements and other downtown revitalization projects and a Color Palette as previously adopted in Resolution No. 2003-3220; and,

WHEREAS, although the aforesaid “guidelines” for facade improvements and other downtown revitalization projects remain in existence, the previously adopted and approved Color Palette has been lost; and,

WHEREAS, as part of the City’s ongoing efforts in the areas of development, redevelopment, renovation and restoration, the City Council has determined that there is a present and pressing need for a new Color Palette to replace the previously adopted lost palette and to expand the applicability of the Color Palette to all commercial projects in the City:

NOW, THEREFORE, IT BE RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:

Section 1: That the City Council of the City of Miami Springs hereby adopts the Color Palette, attached hereto as Exhibit “A”, for all commercial development, redevelopment, renovation and restoration projects in the City.

Section 2: That full size color copies of the Color Palette, attached hereto as Exhibit “A”, shall be maintained in the City Building Department and the office of the City Planner for reference and review by all interested citizens and parties.

Section 3: That the Color Palette adopted by this Resolution shall remain the color palette of the City until further action of the City Council by appropriate Resolution.

Section 4: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida,
this 12th day of April, 2011.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Best	" _____ "
Councilman Espino	" _____ "
Councilman Lob	" _____ "
Councilwoman Ator	" _____ "
Mayor Garcia	" _____ "

Zavier Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk

APPROVED AS TO LEGALITY AND FORM:

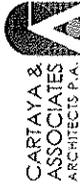


Jan K. Seiden, City Attorney



Calkin, Giordano & Associates, Inc.
Management Solutions

CITY OF MIAMI SPRINGS APPROVED BUILDING COLORS



CARTAYA & ASSOCIATES
 ARCHITECTS P.A.

PUEBLO/MISSION STYLE

STREAMLINE/MODERNE STYLES

2112-70	AMERICAN WHITE	HC-12	CONCORD IVORY	AC-36	SHENANDOAH TAUPE
1-74	CHINA WHITE	HC-7	BRYANT GOLD	HC-86	KINGSPOINT GRAY
1-70	LINEN WHITE	2138-39	DELIGHTFUL GOLDEN	HC-104	COPELY GRAY
1-77	CAMEO WHITE	2106-30	MAPLE SUGAR	HC-55	WINTHROP PEACH
2132-50	GOLDEN STRAW	2151-30	TAPESTRY GOLD	AC-9	NUGGET
HC-33	MONTGOMERY WHITE	2105-20	GOLDEN MEADOW	HC-75	MARYVILLE BROWN
E-54	RICHMOND BISQUE	2101-40	ACORN YELLOW	AC-15	COLORADO CLAY
HC-34	WILMINGTON TAN	HC-42	ROXBURY CARAMEL	AC-12	COPPER MOUNTAIN
HC-14	PRINCETON GOLD	HC-45	TYLER TAUPE	2173-50	RUST
HC-10	STUART GOLD	AC-2	BERKSHIRE BEIGE	HC-49	MAYFLOWER RED

2112-70	AMERICAN WHITE	HC-83	GRANT BEIGE	RM	CLIFFSIDE GRAY
2107-70	CLOUDY GRAY	HC-92	WHEELING NEUTRAL	2131-60	SILVER GRAY
E-77	SAIL CLOTH	AC-31	HOT SPRINGS STONES	2127-50	PIKES PEAK GRAY
1-70	LINEN WHITE	HC-79	GREENBRIER BEIGE	AC-29	SAN ANTONIO GRAY
OC-95	NAVAJO WHITE	AC-8	BUTTE ROCK	2107-50	SANDLOT GRAY
1-77	CAMEO WHITE	HC-42	ROXBURY CARAMEL	AC-36	SHENANDOAH TAUPE
HC-30	PHILADELPHIA CREAM	HC-55	WINTHROP PEACH	HC-105	ROCKPORT GRAY
HC-12	CONCORD IVORY	AC-75	MARYVILLE BROWN	2138-50	MISTED GREEN
AC-4	YOSEMITE SAND	HC-86	KINGSPOINT GRAY	AC-17	SEA PINE
HC-57	SHERATON BEIGE	2111-40	THOS TAUPE	2140-40	STORM CLOUD GRAY

THE FINAL EXAMPLES DISPLAYED WERE SELECTED FROM THE BENJAMIN MOORE PALETTE OF COLORS AS A POINT OF REFERENCE ONLY AND DOES NOT WARRANT OR EXCLUDE THE USE OF ANY MANUFACTURERS PAINT PRODUCT PROVIDED THE COLORS ARE MATCHED TO BE EQUIVALENT.

CITY OF MIAMI SPRINGS



Agenda Item No.

City Council Meeting of:

APRIL 12, 2011

City Manager Department
201 Westward Drive
Miami Springs FL 33166
305-805-5010

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Jim Borgmann, City Manager *[Signature]*

FROM: Ronald Gorland, Assistant City Manager and I.T Director *[Signature]*
Tex Ziadie, Building Department Supervisor

DATE: April 5, 2011

SUBJECT: Code Compliance Sweep of Westward Drive & Circle Business Properties

Further to the attached Revitalization and Redevelopment Board discussion (attachment "A" minutes) regarding the lack of Code Compliance enforcement in the commercial districts, the Code Compliance function city-wide has been complaint based ever since the code compliance function was reduced from two (2) Code Compliance Officers to one (1). The last complaint regarding the Westward Drive/Circle commercial district concerned the tattoo parlor sign. However, in spite of the staffing issue, the City initiated a joint Chamber of Commerce – City "Spruce-Up/Code-Up" program for Westward Drive/Circle area properties last Fall. Unfortunately, in spite of the joint planning, preparation and Gazette notifications, there was no response by the business community to the Chamber's efforts (no one from the business community even attended the Chamber's scheduled meetings that Code attended).

While staffing is the primary reason for the lack of code enforcement activity in both the residential and commercial areas, and other than the tattoo parlor complaint, we've not received any commercial area complaints until the recent R&R discussion. If a sweep is directed, please consider the following for Code Compliance direction:

1. Specific codes to be stressed in the Westward Drive/Circle area for instance
 - a. Maintenance of Property-Painting, mildew, deteriorated structures, lighting not working.
 - b. Signage. Window sign area (max coverage allowed 15%)
 - c. Signage. Were all signs permitted?
 - d. Signage. Any illegal banners (only allowed for 30 days after business opens).
 - e. Dirty windows and windows on unoccupied locations that are uncovered (thereby allowing a view to inside which may be in disrepair, etc.)

CITY OF MIAMI SPRINGS

- f. Storm protection (shutters) used as security measures at night.
 - g. Commercial Vehicles parked. The Commercial Vehicle Code should be next on our list for updating. It will be a challenge as there are numerous facets to be considered, such as vehicle size and capacity, vehicle signage, vehicles that are obviously commercial, regardless of size and Commercial vehicles in other zoning districts.
2. Lack of a color palette (in process for Council consideration)
 - a. Once cited for painting, under the current Code, property owners could paint their building whatever color they like.
 3. Citation process (Code currently issues multiple warnings prior to issuing a citation or referring the issue to the Code Enforcement Board)
 - a. Two types of violation:
 - i. Civil Infractions. These are the ticket-able offenses. The Code does require a reasonable advance Notice prior to issuing a ticket, so that the offense can be brought into compliance. We have been giving at least one and for some violations up to three Notices before a ticket is issued. The exception to this is any offense which is considered a major safety issue, in which case an immediate ticket could be written (this rarely occurs) Most Maintenance of Property violations are not ticket-able offenses.
 - ii. Normal Violations. These are offenses which are not ticket-able. The Code does not specify an exact process other than Notification to the violator. Our standard procedure has been to issue a Courtesy Notice first (number of days varies by violation, Usually Maintenance of property violations, like painting of property, is given 30 days). Next we issue a formal Notice of Violation letter. Finally, we refer the case to the Code Enforcement Board for their action. Only that Board is authorized to levy fines, liens, etc. for violations of this type. We often issue multiple Courtesy Notices and/or Notices of Violation in cases where there seems to be some effort at compliance or some extenuating circumstances (personal sickness, death in family, etc.)
 4. Time frame for the sweep (we normally give advance notice of sweeps and the timeframe during which they will take place in the Gazette). Manpower is the major issue here. With only one Full Time Code Compliance Officer, a sweep of this type and the paperwork or computer entries required to effectively follow up, will be very time consuming and could last months.
 5. Lifting moratorium on the use of hurricane shutters at night. This moratorium has been in place since August of 2008. If it is not to be lifted, then the Code should be changed to reflect this being allowed for everyone.
 6. Consider immediately adding back the recently eliminated code compliance position (starting salary \$34,361 + overhead) because the training curve is significant and our codes are unique

CITY OF MIAMI SPRINGS

to Miami Springs. In addition, we need to add back an Administrative Assistant. This would allow the Code Compliance Officer(s) to be on the road or involved in Code Compliance issues full time. Under the current operating scenario, the Code Compliance Officer and/or the Supervisor has to cover the lunch breaks in the office daily. This takes time away from Code Compliance and lends itself to errors as neither of these people do this job on a regular enough basis to know all the details that are required to do the job effectively.



REVITALIZATION AND REDEVELOPMENT AD- HOC COMMITTEE

The meeting of the Miami Springs Revitalization and Redevelopment Ad-Hoc Committee was held on Monday, March 21, 2011 in the Council Chambers at City Hall.

1. Call to Order/Roll Call

The meeting was called to order at 7:10 p.m.

Present were: Laz Martinez
 Arturo Rabade
 Wade Smith
 Todd Stiff
 Joe Valencia (*arrived at 7:19 p.m.)

Also Present: City Manager James R. Borgmann
 Assistant City Manager Ronald K. Gorland
 City Planner Richard E. Ventura
 Deputy City Clerk Suzanne S. Hitaffer

2. Approval of Minutes: February 21, 2011 Meeting

The minutes of February 21, 2011 were approved as amended.

Committee member Smith moved to approve and Vice Chair Stiff seconded the motion.

City Planner Ventura clarified that the minutes reflected his comments, but he would like to add that the third work order for Calvin, Giordano and Associates will be a traffic assessment of Westward Drive between the Circle and the Library.

The motion carried 4-0 on voice vote.

3. Discussion Regarding the Draft Ordinance for the N. W. 36th Street District Boundary Regulations

Chair Martinez explained that the Vice Chair had requested this agenda item for review of the changes that were made by Council at the Special Meeting of March 9, 2011.

Committee member Smith noted that a correction is needed in box two of the Development Review Procedure chart since it repeats City Staff. He said that Council made minor changes and it looks like the ordinance will be adopted at the March 28th Council meeting. He recommended that all Committee members should attend the meeting to show support.

* Joe Valencia arrived at this time.

At the request of Chair Martinez, City Manager Borgmann reported on the meeting and tour of the City facilities, the Golf Course, the Abraham Tract and N. W. 36th Street with the Beacon Council. He explained that the focus of the Beacon Council is on bringing businesses to South Florida, especially Miami-Dade and now they know that Miami Springs is a great place to reside and they were very impressed.

Chair Martinez mentioned that later in the process after the Abraham Tract district boundary regulations are in place it would be a good idea to hold a developer's conference to advise larger scale developers of the changes that were made. He said that the Beacon Council is the second step in the process after first getting some projects on site.

City Manager Borgmann agreed that a developer's conference is a good idea and worth Council's consideration.

Discussion ensued regarding a large tract on N. W. 36th Street that is for sale and potential development into a much larger use.

Vice Chair Stiff stated that under the right conditions the City might give up a street that is only a block or two long, but the water and sewer does not belong to City now and the developer would have to relocate those lines.

City Manager Borgmann added that the developer would have to move the lines as well as construct a lift station and upgrade the fire flow standards.

Committee member Smith noted that he placed a call to Florida Power and Light because there is a power station that is accessible through a fence off of Oakwood Drive and it is a security risk.

The City Manager offered to check with the City's contact at Florida Power and Light.

Chair Martinez asked if there were any comments regarding 36th Street that could be presented to Council for the second reading of the ordinance.

Vice Chair Stiff asked if property tax assessments were based on the current use of the property or highest and best use. He recalled that it was a ballot issue within the last six to eight years to dictate that property would be assessed at its highest and best use.

Chair Martinez informed the Committee members that the work order was approved for the Abraham Tract and the proposed recommendations will be another area for review. He felt that it is a natural course to suggest that Council consider another work order for the Golf District.

Committee member Valencia pointed out that the build-to-line in the proposed ordinance is a good idea for N. W. 36th Street because it will define the street and create a uniform facade. He felt that some of the bonus incentives could be greater because they would provide for better street conditions, while there are others in question because they do not translate to a better looking urban condition.

Mr. Valencia felt that the pedestrian amenities bonus on page 15 could be increased from .25 to .50 and in order to encourage more hotel rooms the bonus of .01 per hotel room could be higher. He added that the bonus for landscape maturity could be more than .25 to encourage better trees. He noted that there is not a lot of room for landscape improvements in the right-of-way and perhaps there could be a credit for planting mature trees next to the sidewalks.

City Manager Borgmann explained that in order to receive credits the developer must provide elements from each one of first four design categories and the fifth is a bonus for green buildings. The developer will present their plan for review by Staff, advisory boards and Council followed by negotiations for various incentives.

Committee member Valencia stated that N. W. 36th street will never be pedestrian friendly and if the intent is to create more pedestrian traffic it would have to be on the back side adjacent to the residential neighborhoods. He added that he supports the design bonus for green buildings, but it is heavily weighed because it does not translate to a good urban street. The intent is good since it will save energy, but normally the improvements are related to electrical and mechanical systems and all buildings should be green.

Mr. Valencia thought that another credit could be included for a compact automated parking garage that takes up less land and street frontage and it would create a better street façade. He said that the definitions for the Streamline Moderne architectural style should be tighter and better defined because the description is confusing. He understands that visual brochures will be given to developers and feels that the proposed ordinance is a good document, but the definition could be tighter.

Councilman Espino acknowledged Mr. Valencia's comment about the vision for N. W. 36th Street and felt that it was very important. He said that the vision was addressed by Council when considering the permitted uses. Calvin, Giordano had included restaurants and retail stores in the permitted uses and it was decided that those uses should be incorporated with larger uses in order to encourage higher density.

Councilman Espino felt Mr. Valencia's recommendations were good; he will bring them to Council for consideration. He added that the natural progression in the Golf District will be weighted more heavily because of the scale in that area.

Chair Martinez agreed that Mr. Valencia brought up good points about the pedestrian amenities, but was not sure if there is time to incorporate changes. He said that there would have to be a requirement that abutting residential would require a walkway or bike path behind the buildings because N. W. 36th Street is a dangerous street for pedestrian traffic.

Committee member Rabade mentioned that Lincoln Road was closed to make it a pedestrian walkway and perhaps something similar on a smaller scale could be done in the back of buildings away from the traffic on 36th Street.

Councilman Espino advised the Committee that he did not want multi-family on N. W. 36th Street even if the Charter allowed it because it would be counterproductive to the intent for higher density. Multi-family would be allowed toward the rear of the properties and it could facilitate a pedestrian walkway or bike path.

Vice Chair Stiff noted that mixed-use development of residential uses up to 20 dwelling units per acre must be built on the northern half of the property if the property is adjacent to N.W. 36th Street, as outlined in (B) (1) (i).

Vice Chair Stiff asked how the Revitalization Specialist would be contracted by City and what prevents them from being contracted by a developer at the same time.

Councilman Espino explained that the Professional Revitalization Consultant only referred to the Consultants and it was changed to Revitalization Specialist and that is an agent of the City that handles this topic. Currently it is Calvin, Giordano and they are paid by individual work orders according to a contract for those services. He cannot say whether or not this precludes them from being contracted by a developer.

City Manager Borgmann stated that there will be an ordinance presented for first reading at the March 28th meeting in regard to the Revitalization Specialist. The definition of the position will be placed in the Code.

Vice Chair Stiff expressed his concern that the consultant should not work for two masters.

Councilman Espino assured Mr. Stiff that it would have to be addressed if it were to come up, although he does not see the Revitalization Specialist proceeding in that manner. He explained the development review procedure includes City Staff and Calvin, Giordano in the informational session and mandatory preliminary review. The Architectural Review Board is also involved and their recommendations are sent to Council for consideration. He added that there are check points within the process and it might take one or two projects to completely work it out.

City Manager Borgmann explained that the ordinance will be a work in progress and it can be amended if needed. He said that the first projects should give the developers the understanding that the City wants them to succeed without any obstacles.

Committee member Smith commented that many of the existing building owners should be more concerned about the appearance of their properties.

Committee member Rabade referred to pages 8 and 22 under the site planning section. He noted that item five in section (A) states that all utilities should be placed underground. He asked if this relates to proposed development or existing buildings because it states "all utilities."

Vice Chair Stiff explained that it is a subsection that relates to site plan development.

City Manager Borgmann explained that existing utilities would stay and new development would be underground.

Discussion ensued regarding the inadequate fire flow on N. W. 36th Street that would have to be improved by the County before development takes place.

Committee member Valencia suggested that the district boundary regulations for N. W. 36th Street could be tested by giving the document to either Florida International University or the University of Miami. Most schools are looking for real projects and they might be willing to take on the design exercise.

Chair Martinez agreed with Mr. Valencia that using the universities would be a great tool and it could help to find any flaws in the Code.

Vice Chair Stiff moved to recommend that Council approve the district boundary regulation ordinance for N. W. 36th Street. The motion was seconded by Committee member Smith.

Chair Martinez asked about the comments made by Mr. Valencia.

Vice Chair Stiff explained that all the comments would be on the record and Councilman Espino is taking notes. The ordinance can always be changed by the next Council as they see fit. He likes the idea of checking with the universities to see if they want to consider the new regulations as part of a classroom exercise, but it should not bog down the process.

Committee Member Valencia said that his intent was not to bog down the process; they were only suggestions.

Chair Martinez said that he is fine with passing the ordinance the way it is and he is all for giving Council a vote of confidence.

Committee member Valencia reiterated that he was only presenting his comments; he is not suggesting that any changes should be made.

Committee member Smith commented that it was clear during the meeting discussions that the bonus points are flexible; they are only a starting point.

The motion was unanimously carried on roll call vote.

4. Discussion Regarding the Use of Citizen's Independent Transportation Trust (CITT) Funds

Chair Martinez stated that the goal is to make improvements with as little money as possible and the Citizen Independent Transportation Trust (CITT) funds are one source of funding tied to the transportation process that does not reduce the budget. The Committee wants to be informed about the process so that the funds can be used to make an impact and the City Planner was asked for more information on the possible uses for the funds.

City Manager Borgmann explained that the Committee received a copy of a memorandum from 2008 listing what projects would qualify for CITT funding. Staff always notifies the CITT Staff to let them know that the City is considering a specific project so that they can respond as to whether or not it is an allowable expense. On two occasions, the City sent a proposal for a surface parking lot, including bus stop locations, and they came back with a negative response; they would only fund a small percentage of the project. He said that if the City was able to abandon Nakhoda Drive to the alley it could double the size of the area for a parking development with retail on the bottom floor.

Chair Martinez mentioned an example of a multi-use facility that was constructed with private funds with a penthouse on the top floor that generates revenue. He wondered if the City could take advantage of a facility that allows parking and also generates revenue.

Chair Martinez asked if any thought had been given to parking signage since there is some confusion as to the location of municipal parking.

City Manager Borgmann responded that signage is included as part of the revitalization process. The Architectural Review Board presented plans that Council has approved for directional signage and it was temporarily put aside because of the focus on N. W. 36th Street. He clarified that the signage would qualify for CITT funding.

Committee member Valencia said that another consideration is the completion of the connector to Downtown Miami at the Miami Intermodal Center (MIC). He explained that there is a bus that takes people from Miami Springs directly to the airport and it would be beneficial to be able to park in Miami Springs, take the bus to the terminal and connect with the train that goes Downtown.

The City Manager reported that the new bus by location was moved from Canal Street to Nakhoda Drive utilizing CITT funds.

To answer Chair Martinez's question, City Manager Borgmann explained that CITT funds are received on a regular basis. The City is required to show that the funds are budgeted. He explained the situation with the fund allocation to the three new cities. The latest proposal from the County would benefit the small cities like Miami Springs as opposed to the larger cities.

Chair Martinez commented that there are many transportation changes happening and he wants to make sure the City benefits from the CITT funds.

City Manager Borgmann explained that the City is required to spend 80% of the CITT funds on transportation improvements and 20% on transit (shuttle). Every City had to provide a budget number for these types of projects when the program was implemented and this is called the maintenance of effort. The new proposal from the County is to reduce transit to 10% and eliminate the maintenance of effort requirement.

Chair Martinez asked if there were any projects beyond signage and parking that relates to CITT funds.

The City Manager explained that major road resurfacing had taken place over the last ten years and eventually the roads will have to be milled and that would involve significant dollars. He encouraged the Committee members to bring forth their ideas for CITT projects and he would check to see if they qualify.

Committee member Smith referred to the Architectural Review Board's recommendation for signage. He suggested that some type of intermediate signs might be considered for identifying parking locations as there are many lots that are not used.

Chair Martinez stated that the signage recommended by the Architectural Review Board was presented before the Consultants were hired. The Consultants expressed their concern because the signage did not have a theme or branding as it relates to revitalization.

Councilman Espino explained that a vision for Westward Drive had not been addressed. He said that Calvin, Giordano was advised that the City had already approved a logo and slogan, as well as some of the work from the Architectural Review Board. There was some discussion about implementing the signage adopted by the Architectural Review Board and the Consultants mentioned that there could be technical requirements that needed evaluation. There was consensus that Calvin, Giordano should review the technical situation, including the lighting design to make sure they are in sync.

5. Discussion Regarding a Short-term Plan for Code Enforcement Related to Property Maintenance

Chair Martinez stated that there are short term ideas for improving properties. He presented a slide show with photographs of several existing buildings in the City that are in need of maintenance. His main idea was to show that many buildings could benefit from re-painting and then he noticed that many situations are related to enforcement and safety issues.

Discussion ensued regarding the various properties as the photographs were presented.

Chair Martinez explained that code enforcement is one way to improve the properties that would not impact the budget. He added that the poor condition of the Downtown is not appealing to new businesses and it is not fair to those property owners that maintain their buildings.

Chair Martinez stated that the intent is not to put undue stress on property owners and the Chamber has a partnership with Lowe's for paint. He emphasized that a color palette should be approved and that Code Compliance can have a positive effect on improving the commercial properties.

Chair Martinez said that he would like the Committee to make a recommendation to Council to help the City Staff enforce the rules for commercial properties from a paint and aesthetic perspective.

City Manager Borgmann understood that the Lowe's painting project is dead and as part of that project the City was going to send Code Compliance Staff with the Chamber representatives as they visited each building and presented a complimentary code compliance check list. He informed the Committee members that Council did not want to be heavy handed on the businesses and he agreed that all properties that were shown in the slide show could be given violation notices. In addition, the Code Compliance staff was reduced from four to two people.

The City Manager and Assistant City Manager continued to explain the history of code enforcement in the City and the current situation in the Code Compliance Office.

Committee member Smith expressed his concern about enforcing the Code of Ordinances.

Chair Martinez would like to encourage Council to provide the staff to take care of violations.

Councilman Espino said that most people who complain to him do not take their complaints to City Hall. There was a consensus at the Candidate's Forum that these types of problems must be taken care of on Westward Drive. He felt that the majority of the community is noticing the problem and the Ad-Hoc Committee should express their concerns to Council.

Committee member Smith suggested presenting the slides to Council after the election and explain to them that the Committee was charged with being a "sounding" board for commercial revitalization improvements.

Committee member Valencia commented that after seeing the photographs he agrees that the condition of the buildings is a very sad situation and it does not reflect the type of town in which he purchased property and is raising his kids.

Chair Martinez added that some of the business owners had complained about the condition of the buildings. He said that someone who owns a commercial property should be responsible and the City is sending the wrong message by not enforcing the Code. Chair Martinez agreed that code enforcement is a staffing and philosophical issue.

City Manager Borgmann reiterated that the Administration had been advised by Council not to be harsh on the businesses.

Assistant City Manager Gorland agreed that Code Compliance needs the support and the manpower, but there are limitations as to what can be enforced. He added that because the City does not have an approved color palette the property owners could paint their buildings an offensive color. There have been situations when owners were fined on a daily basis for non-compliance, liens were placed on the properties and the owners do not care.

City Manager Borgmann explained that fines had accumulated, liens were placed on the properties and when the owners complained about the fines to the Code Enforcement Board the fines were reduced so that the properties could be sold.

Committee member Valencia commented that some municipalities will paint the buildings and place a lien on the property.

Further discussion ensued regarding the history of Code Enforcement in the City.

Councilman Espino stated that if he is re-elected he will address the shutter moratorium, color palette, window front coverings, code compliance for signage, paint, mildew, structural, code compliance staff, and unilateral, remedial action after violations have gone unnoticed.

Chair Martinez offered to give the Administration the CD of the slide show presentation so that it can be shown to Council. He is glad that he decided to take the pictures because it really brings the problem to light.

Committee member Smith stated that he would like the Ad-Hoc Committee members to be present at the Council meeting when the slide show is presented so that they can offer their support for the effort.

City Planner Ventura informed the Committee members that Work Order # 2 for Calvin, Giordano and Associates includes the color palette.

Further discussion ensued regarding possible solutions to the code enforcement problem in the City.

Vice Chair Stiff recommended waiting for the approved color palette before the property owners are cited.

Chair Martinez emphasized that everything possible should be done to expedite an approved color palette.

City Manager Borgmann explained that the University of Miami worked on a redesign of the storefronts on Westward Drive that included various colors but the color palette cannot be found.

Committee member Smith moved to encourage Council to give Code Compliance the manpower to enforce improvement of the condition of the buildings throughout the City that are in existence at this time, limited to the commercial properties, and give Code Compliance the ability to enforce the codes as they stand. The motion was seconded by Committee member Rabade and it was carried unanimously on voice vote.

Assistant City Manager Gorland explained that the Codes are very antiquated.

City Manager Borgmann stated that the City has a Code Review Board that receives assignments from Council.

Councilman Espino added that the City Attorney had previously recommended the assistance from an expert if the task is to rewrite the entire Code of Ordinances.

Chair Martinez asked the Committee members to set the agenda for the next meeting. He would personally like to discuss the Golf District that is a controversial area surrounding the Golf Course. There is more residential in this area, there are density issues and a gateway component on Curtiss Parkway. He would hope to have more public participation and recommends that Council issue the next work order to the consultants for this district.

Chair Martinez explained that it would work to the Committee's advantage for the members to conduct research and receive community feedback prior to the work of the consultants.

City Planner Ventura clarified that the boundaries of the Airport Golf District are Curtiss Parkway, Fairway Drive and Deer Run.

Chair Martinez stated that the Committee could also discuss the Abraham Tract even though it has work order status. He is still amazed that many people are not aware that this area is part of Miami Springs.

Chair Stiff clarified that the FAR for the Golf District is limited to 1.0. He asked the City Planner if any of the existing buildings in the district are more than 1.0 FAR.

City Planner Ventura stated that the 1.0 FAR had been in existence since the adoption of the Comprehensive Plan in December 1998. He does not believe there are any buildings more than two stories in height.

Vice Chair Stiff said that there is a four-story condominium behind the church. He would like the City Planner to compile statistics for the Airport Inn across from Burger King, including the size of the property, the FAR, etc. in order to provide a frame of reference.

Chair Martinez announced that the next meeting is scheduled for Monday, April 18th.

Chair Martinez also asked the City Planner to look into the options for incorporating a gateway on Curtiss Parkway because Virginia Gardens is on one side of the street. He wondered if the gateway would have to be located at the point where Miami Springs is on both sides of the street.

6. Adjourn

Committee member Smith moved to adjourn. Committee member seconded the motion, which carried unanimously on voice vote.

The meeting was duly adjourned at 9:52 p.m.

Suzanne S. Hitaffer
Clerk of the Board

Approved as _____ on _____

“The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council”.

CITY OF MIAMI SPRINGS

City Manager's Office
 201 Westward Drive
 Miami Springs, FL 33166-5289
 Phone: (305) 805-5010
 Fax: (305) 805-5040



Ronald K. Gorland
 Assistant City Manager

TO: Honorable Mayor Bain and Members of the City Council

VIA: James R. Borgmann, City Manager

FROM: Ronald K. Gorland, Assistant City Manager and Building & Code Dir.
 Tex Ziadie, Building & Code Supervisor

SUBJECT: Building and Code Compliance Staffing

DATE: February 15, 2011

In response to a query from Councilman Jennifer Ator, following is a brief staffing analysis of the Building and Code Compliance Department.

In January of 2004, City Manager James Borgmann directed that a systematic set of "sweeps" be conducted to insure uniform Code Compliance throughout the City. These sweeps were done monthly or bi-monthly, with each sweep designed to cover a different area of the Code (one month recreational vehicles, the next inoperable vehicles, etc.) The sweeps were announced in advance in the Gazette and were very effective in bringing the entire City into line with the Municipal Codes. The staffing of the Department at the time was:

Two Full Time Building Specialists (Administrative Assistants working front counter)
 One Full Time Clerical Assistant
 Three Full Time Code Compliance Officers
 (6 FTE's)

Since that time, due to Officers leaving and budget constraints, the staffing has been reduced to its current level as follows:

Two Full Time Building Specialists
 One Full Time Code Compliance Officer
 One Full Time Supervisor
 (4FTE's)

Under the current configuration, either the Full Time Code Compliance Officer or the Full Time Supervisor must provide daily lunch coverage for the Building Specialists (previously provided by the Clerical Assistant) and when one of the Building Specialists is out sick, on vacation, etc. they must fill in all day at the front counter.

In order to once again provide aggressive Code Compliance, it would be necessary to return to the prior staffing model. This allows flex for lunch/vacation/sick coverage for the Office and enough Code Compliance presence to cover the entire City, instead of just responding to complaints and intermittent time on the road. At the very least, we need to replace the one Code Compliance position lost to the retirement of Joe Cardini. This would give us the ability to have one Officer on the road full time on most days.

Ronald K. Gorland

From: Tex Ziadie
Sent: Tuesday, February 15, 2011 4:43 PM
To: Ronald K. Gorland
Cc: James R. Borgmann
Subject: RE: Junk Yard at 133 Truxton Drive
Attachments: Building & Code Staffing Analysis.doc

Here is a first draft.

Tex

From: Ronald K. Gorland
Sent: Tuesday, February 15, 2011 2:45 PM
To: Tex Ziadie
Cc: James R. Borgmann
Subject: RE: Junk Yard at 133 Truxton Drive

Tex, put together a response for Jim, you and me to sign. Be sure to cover the loss of one Building Admin (from three to two) and 1.5 Code Compliance officers (from 3 to one 1.5), etc. We have to be careful how we handle this one.

Thanks,

Ron

From: Tex Ziadie
Sent: Tuesday, February 15, 2011 1:59 PM
To: Ronald K. Gorland
Subject: FW: Junk Yard at 133 Truxton Drive

Do you want to respond or shall I?

From: Jennifer J. Ator [<mailto:jj@hankinsator.com>]
Sent: Tuesday, February 15, 2011 1:52 PM
To: Tex Ziadie
Cc: Councilwoman Jennifer Ator
Subject: RE: Junk Yard at 133 Truxton Drive

Just for my information, in your opinion, what would those staffing needs be?

Jennifer J. Ator, Esq.
Hankins & Ator, PL
305-863-8525
jj@hankinsator.com

From: Tex Ziadie [<mailto:ziadiet@miamisprings-fl.gov>]
Sent: Tuesday, February 15, 2011 1:47 PM
To: Jan Seiden; Jennifer J. Ator; James R. Borgmann; Ronald K. Gorland
Subject: RE: Junk Yard at 133 Truxton Drive

CITY OF MIAMI SPRINGS



Information Technology Department
201 Westward Drive
Miami Springs FL 33166
305-805-5156

TO: Honorable Mayor Bain and Members of the City Council

VIA: Jim Borgmann, City Manager

FROM: Ronald Gorland, Assistant City Manager and I.T Director
Jorge Fonseca, I.T. Manager

DATE: April 5, 2011

SUBJECT: Recommendation that Council approve an expenditure for \$144,000, over five (5) years, to Comcast for fiber optic data communication, as sole source provider, pursuant to Section 31.11(E)(6)(c) of the City Code.

ISSUE

The City's current data and voice communication systems are archaic to the point of no longer serving the City's current, much less future needs. Additionally, our current voice communication (voiccom) is far too expensive for what we're receiving. For instance, we are currently trying to operate the City's data communication (datacom) requirements with only 1.5Mbs bandwidth, while the average household has 12Mbs bandwidth. This problem is also causing us serious degradation of response time as well as intermittent drops, pauses, etc., which is frustrating to our employees and in-turn inconveniencing our customers.

RECOMMENDED SOLUTION:

Immediately replace our current datacom network (Phase I) and as quickly as possible thereafter replace our voiccom system (Phase II). And the financial result of the combination of these two phases will be a net positive savings to the City. By utilizing the proposed Comcast fiber optic cabling for our data needs, and outsourcing our voice communications needs, the net financial benefit to the City is in excess of \$28,742 over five years. This is because the proposed \$144,000 fiber-optics datacom five year expenditure would be offset by an estimated five year total \$55,862 in voiccom cost reductions/eliminations (details in following table).

Agenda Item No.

City Council Meeting of:

APRIL 12, 2011

CITY OF MIAMI SPRINGS

Table 1 DATA SAVINGS CHART – 5 YEAR TOTALS

Current DATA		Fiber Network
Down Payment	\$0	\$9000
Startup Costs		
Monthly	\$1948	\$2250
5 Year total costs	\$116880	\$144000
Difference over 5 years		\$27120

Table 2 VOICE SAVINGS CHART - 5 YEAR TOTALS

Current Phone System		Suncom HSV
Down Payment	\$ 0	\$ 2818
Startup Costs		
Monthly LS/LD	\$ 2200	\$ 1907
Backup Lines/POTS/mo.	Included	\$ 315
Monthly HW Maint	\$ 1000	Included
5 Year total costs	\$ 192,000.00	\$ 136,138.00
Difference over 5 years		\$ 55862.00

Voice cost over 5 years will save **\$55,862**

Data cost over 5 years will cost **\$27,120.**

Actual savings over 5 years **\$28,742**

In addition to approving the Phase I sole source Comcast fiber optics datacom network, the attached five (5) year proposal with Comcast (attachment "A") must also be approved for execution.

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Phase II, outsourcing of the City's voicecom needs, will be covered by either a RFP, piggy-back or sole source recommendation over the next couple of months, and be ready for Mayor and Council approval and subsequent implementation as soon as I.T. has completed the datacom installation.

DISCUSSION:

Voice and Data communication upgrades are recommended by the I.T. Department. In today's competitive market it is now possible to upgrade the City's network infrastructure to meet current and future needs while significantly lowering overall net communications costs.

Completing Phase I will greatly improve data communications between departments (including MSPD) and our application service provider (Sungard/H.T.E.), and opens up the network bandwidth to allow our choice of voice communications equipment (Phase II).

We have now satisfied ourselves that the Comcast quote for a dedicated fiber-optic network at 100 MEGS (currently 1.5MEGS) cannot be matched by any other provider.

The combination of the proposed Phase I costs and Phase II savings will be a net savings of approximately \$55,000 over five years without inclusion of the estimated \$10,000 annual I.T. labor savings incurred in maintaining our now very problematic voicecom system.

Sole Source Provider Considerations

Comcast:

The reason Comcast's fiber network qualifies as "sole source" is due to their ability to provide us with dedicated fiber communications. They currently have unused fiber optics throughout Miami Springs. To make the physical connections they will need to perform certain necessary construction. Once completed each of our City operating locations will have a dedicated fiber connection to City Hall.

No other network provider offers this option in our area. Instead, they create an encrypted channel within their existing fiber lines. The physical fiber connections are shared among many companies at one time. This shared fiber connection is configured with multiple encrypted channels, each dedicated to a single client.

Comcast's physical fiber connection is 100% dedicated to our needs and will never be shared with any other Comcast client and will be used ONLY for data traffic we produce. No one else can access these connections because the physical cable that connects each of our buildings to City Hall is a direct connection. Subject price quote by Comcast has been recently extended to April 30th.

FUNDING: General Fund accounts for all affected departments and the LETF Fund for certain costs in the MSPD.

Preliminary Discussion Regarding Suncom/AT&T Voicecom :

While we are not making an outsourcing recommendation at this time regarding Suncom/AT&T voicecom (our current in-house system), they do have an excellent outsource capability which can

CITY OF MIAMI SPRINGS

easily meet our needs. They are holding their quotes for us for the next couple of months so that we have something we can count on for decision making purposes during Phase I implementation. If they turn out to be a sole-source provider or can be recommended for piggy-backing, we will do so as quickly as possible. However if we do an RFP, it may take a couple of months to complete.

Phase II – Voice Communication

With the increased data network speeds we are able to replace the existing phone system with newer, more capable, and feature rich technology while significantly lowering overall cost of running the current phone system.

New Voicemail System

The existing Nortel PBX is several years past I.T.'s support life. OEM Parts are no longer manufactured and replacement parts are difficult to find.

We are recommending a hosted voice system for the City. Hosted voicemail allows minimal management and maintenance on our part as all upgrades, backups, repairs of all associated hardware and software running the system is managed by the provider. The only hardware installed at our sites (City Hall, Public Works, Golf, and Recreation) includes gateways, switches, and phones.

Hosted Systems

Quoted monthly cost - \$1,907 per month / 72 phones. Additional costs include backup lines and standard POTS lines needed for fax machines and police department communications. We estimate more than 20 lines will be needed. The chart below shows the cost comparison between our current system and the upgraded Suncom hosted voice service (Suncom quotes/specs provided to Mayor and Council to indicate what is possible).

Current Voicemail Setup

We are currently using a Nortel PBX with Suncom standard phone lines. Our setup uses a combination of bulk phone lines connected to the old Nortel phone system. Reconfiguring this system becomes very expensive. A high percentage of lines are managed by the system while others are hardwired around the phone system. When the I.T. department receives a request to redirect a line to another location the costs associated to completing this simple task averages \$200. This happens when users move from office to office.

Voice System Comparison (favored option)

Existing phone system vs Hosted phone service by Suncom

We are currently paying (average) \$2,200/month for local and long distance.

Equipment maintenance contract costs are \$1,000 /month

Suncom hosted service, including installation, handsets, dedicated high speed line, and routers costs \$1,907 /month. Considering possible downtimes due to unforeseen events we plan on keeping 20 POTS (Plain Old Telephone Service) phone lines.

20 backup/emergency POTS phone lines = \$315 /month

CITY OF MIAMI SPRINGS

Estimated Cost differences

Current costs

Local, long distance, and hardware maintenance = **\$3,200/month**

Recommended system costs

Suncom hosted local, long distance, and hardware = \$1,907/month plus \$2,818 down-payment

Backup lines = \$315/month

Total combined = **\$2,222**

NET ESTIMATED SAVINGS is \$11,172.40 annually (\$55,826 over five years)

Phase I - Data

COMMUNICATIONS – DATA

	CURRENT	OPTION 1
Vendor	AT&T	Comcast
Internet	1.5MB	10MB
CH to PW	1.5MB	100MB
CH to GOLF	1.5MB	100MB
CH to REC	1.5MB	100MB
CH to SC	CABLE 12MB	CABLE 12MB
CH to CPO	CABLE 6MB	CABLE 6MB
Initial Cost		\$9,000
Monthly	\$1,948.00	\$2,250

Annual	\$ 23,376.00	#	\$ 27,000.00	#
1st year			\$ 36,000.00	



Carlos Olortegui
Enterprise Sales Manager
789 International Parkway
Sunrise FL, 33325
TEL: 954-514-8580

March 16, 2011

Jorge Fonseca, Director of IT
City of Miami Springs
201 Westward Drive
Miami FL 33166

RE: Proposal

Dear Jorge:

In respect to the Comcast proposal for the stated service of 100Mbps of Enterprise Network, which will include all four (4) city sites and 10 Mbps of Enterprise Dedicated Internet Service at City Hall. I am writing you this letter to highlight the advantages as to choosing Comcast as your service provider. Beyond the reliability, scalability and next generation network services that Comcast offers, below I have listed the additional advantages as to choosing Comcast for The City of Miami Springs current initiatives.

1. Comcast current fiber foot print is currently in place and requires minimal construction beyond any termination as to the facilities, if necessary.
2. The fiber infrastructure currently in place is 100% owned and operated by Comcast.
3. The proposed solution is 100% dedicated to The City of Miami Springs and it will not be on a shared platform.
4. No clouds or Central Offices will be incorporated within the proposed solution.
5. Special pricing proposed to The City of Miami Springs.
6. Dedicated account team.

As per the advantages stated above, you can see that by choosing Comcast for your network provider is a true advantage with minimal impact to the city. We look forward to the next steps as to order execution and implementation. If you have any questions, please feel free to contact me directly at the number above or Alex Bravo.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Olortegui", is written over a horizontal line.

Carlos Olortegui

3-16-2011



Comcast Business Services

SERVICE PRICE QUOTATION

PREPARED BY:	ALEX BRAVO SR. NETWORK SALES & DESIGN ENGINEER	DATE:	2/3/11
TELEPHONE:	(954) 514-8571	ACCOUNT EXEC:	ALEX BRAVO
ADDRESS:	SOUTHEAST REGION 789 INTERNATIONAL PARKWAY SUNRISE, FLORIDA 33325	TELEPHONE:	954-514-8571
		CELLULAR:	305-796-6330

CUSTOMER:	CITY OF MIAMI SPRINGS	TOTAL NBR. OF SITES:	4
ATTENTION:	JORGE		
ADDRESS:	201 WESTARD DRIVE	TELEPHONE:	
ADDRESS:	MIAMI SPRINGS	TELEPHONE:	

SERVICE DESCRIPTION

SERVICE FROM:	
	100Mbps Enterprise Network Service between all 4 City Sites and 10 Mbps Enterprise Dedicated Internet Service at City Hall

SERVICE TYPE	ANTICIPATED INSTALLATION DATE	NON-RECURRING CHARGES (NRC)	MONTHLY RECURRING CHARGES (MRC)	TERMS
	90 TO 120 DAYS AFTER MUTUAL CONTRACT EXECUTION			
100ENS / 10EDIS		9000	2250	60

NOTES:

Special Notes: This price quotation does not constitute an offer by Comcast Commercial Services to sell a service or product, but is instead an invitation to issue a purchase order to Comcast Business Services until the quotation valid date specified on this quotation. Such a purchase order will be subject to Comcast Commercial Services standard agreement, procedures, terms and conditions for the acceptance of purchase orders. **This quote is valid for thirty (30) days.**

Pricing as proposed above requires purchase of all sites and does not include any local, state or federal taxes, fees or other charges. Individual sites may be purchased separately but will require a new pricing proposal. Tax exemption certificates must be on file prior to the initial billing period for exemptions to be considered.

Taxes, Surcharges, and Other Similar Charges (Miscellaneous):
Description: Taxes, surcharges, and other similar charges refer generally to additional fees that are a necessary component of the cost of a product or service.
Eligibility: Federal taxes, state taxes, and other similar, reasonable charges incurred in obtaining eligible Telecommunications Services, Internet Access, and Internal Connections are eligible. Such eligible charges include reasonable administrative recovery by a service provider for participation in the Universal Service Support mechanism. Administrative cost added by parties other than the service provider, are not eligible.

CUSTOMER SIGNATURE:

DATE:

City Council Meeting of:

4-12-2011**CITY OF MIAMI SPRINGS**

Finance Department
 201 Westward Drive
 Miami Springs, FL 33166-5289
 Phone: (305) 805-5035
 Fax: (305) 805-5018

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager *JRB*

FROM: Tammy Romero, Procurement Specialist *TR*

DATE: April 6, 2011

SUBJECT: Recommendation that Council award City Bid # 02-10/11 to Chi Alarms, Inc., the lowest responsible bidder, in the amount of \$ 27,774.00 for City Hall Fire Alarm System Upgrade, pursuant to Section §31.11 (E)(1) of the City Code.

REASON: Back in August of 2009, the City of Miami Springs received a Notice of Violation for having a fire sprinkler system that was not in compliance with fire suppression requirements. In February 2010 the City of Miami Springs advertised the "Legal Notice" for a competitive bid under Request for Proposal #05-09/10 – City Hall Fire Alarm System Upgrade which was scheduled for bid opening on April 8, 2010. This RFP was bid out a Design-Build system. A Mandatory Pre- Bid meeting was held in which 14 vendors attended. Various technical questions were asked on a wide spread of equipment and designs. It was apparent based on this meeting, that the variation in bids we would receive would not possibly allow us to evaluate them equally. Therefore, it was the decision of Management and the Building Official to withdraw any opportunities to bid until such time plans could be developed.

In April 2010, we obtained 3 quotes from reputable Engineering firms specialized in Fire Systems. TCAPA, the lowest bidder and a well qualified firm was awarded the job to develop Engineering Designs, assist with a re-bid process and provide Construction/Management Administration during the construction phase of the project.

In September 2010, Mr. Tom Armstrong of TCAPA delivered two sets of plans that had already had a preliminary pre-approval from Miami-Dade County Permitting and Fire Department. A process that took months of back and forth changes with the Fire Marshall resolving such issues as "Elevator Recall" and obtaining permission to interface the Fire Alarm Panel with the existing panel inside the Fire Rescue Area.

From these newly developed plans and Scope of Work, Request for Proposal #02/10/11 was developed. The "Legal Notice" for this RFP was advertised on February 16th, 2011 in which 47 companies (Attachment "A") were notified of the opportunity to bid. Again, a Mandatory Pre-Bid was held on March 8th, 2011 with 21 firms in attendance (Attachment "B"). On March 22nd, 2011, 13 bids were received at the bid opening (Attachment "C").

A committee was formed comprised of Edwin "Skip" Reed, Building Official; Thomas Armstrong, President/Engineer of TCAPA and Tammy Romero, Procurement Specialist. The committee met twice to review and evaluate the bids received. Four companies opted to bid an "Alternate" product and the equipment specified were deemed to be an "Or Equal", see TCAPA's letter dated April 5th, 2011 attached (Attachment "D"). After careful review, it was determined that 7 of the 13 bids received were deemed Non-Responsive, as mandatory bid requirements were not met (Attachment "E"). The remainder 6 bids were evaluated and a final recommendation was determined. **The committee is making a recommendation for Chi Alarms, Inc. the lowest responsible proposer for the City Hall Fire Alarm System Upgrade.**

COST: \$ 27,774.00

FUNDING: Department/ Description: 001-5405-541-63-00
Account Number: Building Maintenance/ Improvements

Procurement approval: 

Attachment "A"

Vendors List

Name of vendor	Contact Person	Email	Telephone	Fax	Address	City	State	Zip
A-1 Fire Equipment		info@a1fireandelectric.com	305-573-8273					
AA Fire Equipment Company, Inc.		aafiremiami@aol.com	305-949-3691	305-354-3937	480 NE 159 Street	Miami	FL	33162
Advanced Fire & Security	Robert Topel	rtopel@advfireonline.com	954-772-1700	954-772-0500	2780 Gateway Drive	Pompano Beach	FL	33069
Aero Electric Inc.	Richard Ducas	rhedac@aeerelectric-us.com	954-587-7977	954-587-7978	4771 SW 51 Street	Davie	FL	33314
AGC Electric, Inc	Juan Curbelo	juan@agcelectric.com	305-823-2280	305-828-4515	2660 West 79 Street	Hialeah	FL	33016
Alarm Masters Corp.		alarmmasterscorp@hotmail.com	305-406-2195					
Bass United Fire & Security Systems, Inc.	Brad	brad@bassunited.com	954-785-7800					
Benson Electric Inc.		estrong66@bellsouth.net	305-235-6741					
Certified Security Systems	Joseph Robbins	jrobbins@certifiedsecuritysystems.com	954-978-3998	954-978-3391	2700 W. Cypress Creek Rd	Fort Lauderdale	FL	33309
Chi Alarms, Inc.	Ramiro Leonard	rleonard@chialarms.com	305-827-2856	305-825-2144	14070 NW 82 Avenue	Miami Lakes	FL	33016
Computer Electric, Inc.	Mark Chandler	mark@computerelectricinc.com;	305-889-0018	305-889-8088	660 Millier Drive	Miami Springs	FL	33166
Devcon Security Services, Corp.	Ray Williams	rwilliams@devcon-security.com	786-845-9661		1713 NW 82nd Avenue	Doral	FL	33126
Dominion Builders, LLC	Mark Gemignani	mgemignani@dominionbuild.com	305-661-2700	305-397-1188	4942 LeJeune Road, Suf	Coral Gables	FL	33146
E&C Electrical Service, Inc.		eandcelectrical@hotmail.com	305-594-2605					
Edwards Service	G. Campbell	ccampbell@carterbrothers.com	954-428-2144	954-481-3774	666 South Military Trail	Deerfield Beach	FL	33442
E&E Systems, Inc.	Elliott Rodriguez	Elliott@eealarms.com	305-825-3788	305-828-9485				
Electric Service & Repair, Inc.	Jesse	electricserviceandrepair@earthlink.net; jesse@electricserviceandrepair.net	305-256-9793					
Empire Fire safety	Tony Hernandez	tony@empireelectric.net; tony@empirefiresafety.net	305-264-9982	305-264-1974	1041 SW 67 Avenue	West Miami	FL	33144
Engineering Consortium, Inc.	Wayne Williams	ecieng@gmail.com	954-5547408	954-635-5535	6425 NW 53 Ct.	Lauderhill	FL	33319
Fire Alarm Systems & Security	Alan Fledman	alan@firealarmsystems.org	954-327-8670	954-327-8674	3901 SW 47 Ave, Suite 4	Davie	FL	33314
Fire & Security Systems Specialist, Inc.	Raymond Grosholz	fassinc@fassinc.com	305-541-7300	305-541-2007	636 SW 31 Avenue	Miami	FL	33135
Florida Fire Alarm, Inc	Carlos Javech	info@floridafirealarm.com	305-665-5156	305-665-5157	7487 SW 50 Terr.	Miami	FL	33155
Florida State Fire & Security	Jim Maloney	Jim.Maloney@FSFS.net	954-598-4685	954-791-0688	3921 SW 47 Ave, Suite 1	Davie	FL	33314
Gancedo Technologies, Inc.(GTI)	Carlos Gancedo	carlosg@gancedotech.com	305-265-1984	305-269-8283	7210 NW 25 Street	Miami	FL	33122
GR Electric Corp.	Gonzalo Planos Jr.	grelect@bellsouth.net	305-558-0217	305-688-5025	4450 East 10th Ct	Hialeah	FL	33013
Hughes Associates, Inc.	Jill C. Wellens, P.E.	jwellens@haifire.com	407-647-3737	407-647-4929	303 E Par Street	Orlando	FL	32804

IDJ Construction & Electric, Inc.	Sean Martinez	idjelect@aol.com	1-869-0999	6018 Jefferson Street	West New York	NY	07093
IFSS Inc.	Jesus Carias	jcarias@ifssi.com;		7857 Drew Circle	Ft. Myers	FL	33908
	Senny-Guerrero	senny-guerrero@hotmail.com					
iSqft	Abbott Roy, Jeff	jkaylor@isqft.com;	800-364-2059	1500 South Division Ave	Ft. Lauderdale	FL	33311
	Kaylor	abbottroy@isqft.com					
Jador International Corporation	Dorothy Brown-Alfaro	Dorcor@bellsouth.net	786-486-2377	P.O. BOX 171268	Hialeah	FL	33017
MariTech Systems, Inc	Steven Zucker	Steven@maritechsystems.com	954-447-1200	18455 Miramar Pkwy, Suite 200	Miramar	FL	33029
Nicola Electric, Inc	Milay Nicola, Mike Lin	Nicolaelectric@aol.com	786-260-6054	7291 NW 12 Street	Miami	FL	33126
Premier Fire Alarm Systems and Security	Matt Haiman	premieralarmsystem@gmail.com	954-797-7692	4970 SW 52 Street, Suite 200	Davie	FL	33314
Prime Vendor, Inc.	Janette Wolnitzek	work43@prime-vendor.com	800-746-9554	4622 Cedar Avenue, Suite 200	Wilmington	NC	28403
			305-463-9900				
Protective Systems, Inc.	Paul Hernandez	Paul.Hernandez@callpsi.com	305-956-6358	1719 NW 79 Ave	Doral	FL	33126
R&D Electric, Inc.		mariso@rdelectricinc.com;					
		rafael@rdelectricinc.com	305-403-7841	7330 NW 12 St., Suite 200	Miami	FL	33126
Sentinel Electricity, Inc.	Joe Senfar	sentinelus@bellsouth.net	305-662-9888	311 SW 135 Avenue	Miami	FL	33184
SGM Engineering, Inc.	Bobby Shannhami	bobby@sgmengineering.com	407-767-5188	935 Lake Baldwin Lane	Orlando	FL	32814
Siemens	Caitlyn Ditzel	caityn.ditzel@siemens.com;	954-364-6649	3021 N. Commerce Pkwy	Miramar	FL	33025
	Mesut Ince	guy.grant@siemens.com					
Simplex Grinnel	David Metzger	mince@simplexgrinnel.com;	954-658-0823				
		dmetzger@simplexgrinnel.com	954-862-5254	10550 Commerce Parkway			
Solares Electrical Services, Inc.	Natalie Bertin-Solares	nbertin-solares@solareselectrical.com	305-717-6184				
Statewide Electrical Services	Alex San Pedro	statewideelectrical@yahoo.com	305-823-1817	12905 W. Okeechobee Rd	Miami	FL	
THEVENIN ENTERPRISES, INC	Ledyia Silver	leyda@theveninenterprises.com	305-817-8087	2100 West 76 Street, suite 200	Hialeah	FL	33016
TLC Miami	Vanessa Bermudez	Vanessa.bermudez@tlc-eng.com	305-266-6553	5757 Blue Lagoon Drive, Suite 200	Miami	FL	33126
Tri-State Life Safety	Lindsey	lindsey@tristatelifesafety.com	828-835-3366				
Universal Electric of Florida	Doug Elias	doug@universalphilco.com	954-484-5233	6784 NW 17th Avenue	Ft. Lauderdale	FL	
WSA Systems	Jack Silverman	jsilverman@wsasystems.com	954-650-3173	442 NW 35 Street	Boca Raton	FL	33431

Mandatory Pre-Bid Conference
 RFP# 02-10/11
 City Hall Fire Alarm System Upgrade at 201 Westward Drive
 Opened March 8, 2011 at 9:30 A.M.

Name	Company	Address	Phone	E-Mail
1) PAUL HERNANDEZ	PROTECTIVE SYSTEMS, INC	1719 NW 79 AVE	305-463-9900	Paul.hernandez@callpse.com
3) Matthew Harmon	Premier Fire Alarms	4970 SW 52 Street #312	954-797-7692	premieralarmssystem@gmail.com
3) Ramiro Leonard	ERT-Alarm, Inc	14070 New Rd Ave	305-827-2426	RLeonard@ertalarm.com
4) NATALIE SNARES	SOURCES ELEC	10421 NW 28th DCS	305-717-0184	
5) Eddie Gil	FE Constant Eng. Inc	155 Bentley Drive Miami Springs	305-883-7601	fe52@yahoo
6) JULIAN TANG	ALARM MASTERS	14750 SW 20th St #109, MIA, FL	305-885-1119	TANG@ALARMMASTERS.COM
7) MANUEL DAVIS	ISSSE	7957 Drew Cir #405	FT Myers, FL 33967	954-661-8850 mdavis@issse.com
8) Juan Harreio	Thevenin Enterprises	2100 W 76th Hialeah FL 33016	305-877-8087	juan@theveninenterprises.com
9) RAFAEL ECHARR	RED-ELECTRIC, INC	7330 NW 12th St #203, Miami, FL	33126 305-403-7841	rafael@redel.com
10) JULIO VIVANASDA	"	"	"	julio@redel.com
Andres Falcon	ADT Security Services	10785 Marks Way Miamor, FL	"	TRINCINC.COM
Arches Falcon	"	"	305-773-2760	afalcon@adts.com
11) JOE ROBBINS	CERTIFIED SECURITY	2700 W. CYPRESS CREEK RD, FT. LAUD	954-655-2832	jrobbins@ves.com
12) MARK CHANDLER	COMPUTER ELECTRIC INC	660 Miller Dr. Miam. Springs	305-889-0018	mark@computerelectric.com
13) ANDEES GALBAN	Florida Fire Alarm, Inc	7487 SW 50 Terrace Miami FL 33155	305-665-5156	info@floridafire.com
14) Gonzalo Planas Jr.	GFR Electric Corp.	4450 E 10th Ct, Hialeah FL 33018	305-558-0217	greeto@bellsouth.net

Attachmnt "B"

Mandatory Pre-Bid Conference
 RFP# 02-10/11
 City Hall Fire Alarm System Upgrade at 201 Westward Drive
 Opened March 8, 2011 at 9:30 A.M.

Name	Company	Address	Phone	E-Mail
16	FRANK'S VEEEL ELECTRIC ^{JES} Pdt. Eric	2011 Johnsons street suite 110	954-930-6255	Director@ElectricServices.com
17	ALAN FELDMAN FIRE ALARM SYSTEMS & SECURITY INC	3901 SW 47th Ave, Davie FL	33314	
18	EMAIL Alan@firealarmsystems.org		Tel. 954-327-8670	
19	JIM MALONEY FLORIDA STATE FIRE & SEC	3921 SW 47 Ave, Davie, FL	954-598-4685	JAMES.MALONEY@FSOFC.COM
20	Luis Nicolo Nichob Electric	7291 NW 12th Miami, FL	33154	
21	James Briggs FRANK'S VEEEL ELECTRIC Pdt. Eric	2011 Johnsons street suite 110	FL 954-930-6255	jes@electric.net
22	Eric E. Truont - Empire Electric	1041 SW 67th Ave	305-264-9962	ewido@empireelectric.net
23	Richard Quinz AEROBIBBUL	4771 SW 51st Davie FL	954-517-7977	ARQUINZ@AEROBIBBUL.COM
24	Robert Teppel ADAPPOES INC	2780 GARDWAY Dr. Pompano Beach	954-772-1700	RTEPP@ADAPPOESINC.COM

Attachment "C"

Bid Opening
 BID# 02-10/11
 City Hall Fire Alarm System Upgrade at 201 Westward Drive
 Opened March 22, 2011 at 2:30 P.M.

VENDOR NAME	BID BOND Y/N	AMOUNT
Florida Fire Alarm Inc.	no	\$ 34,500.00
Advanced Fire & Security, Inc.	yes	42,700.00
Aero Electric, Inc.	no	48,296.95
Theremin Enterprises, Inc.	yes	57,665.00
Nicola Electric, Inc.	no	103,300.00
Fire Alarm Systems & Security	yes	53,411.00
R+D Electric, Inc.	yes	49,400.00
Florida Construction & Engineering, Inc.	yes	80,019.80
GR Electric Corp.	yes	43,600.00
CHI Alarms, Inc.	yes	27,774.00
Integrated Fire Solutions, Inc.	yes	46,125.00
Computer Electric, Inc.	yes	52,355.00
Certified Security Systems	yes	41,990.00

Witnessed by:

Magali Kall



TCAPA
CONSULTING ENGINEERS

CA-07055
tcarmstrong@tcapa.com

DBA Florida Corporation
www.tcapa.com

Tel (305) 598-4030
Fax: (305) 598-4033

April 5, 2011

Ms. Tammy Romero, Procurement Manager
Procurement Department
City of Miami Springs City Hall
201 Westward Drive
Miami springs, Florida 33166-5359

Tel 305-805-5035 Fax 305-805-5036 romerot@miamisprings-fl.gov

Reference: Miami Springs City Hall Building at 201 Westward Dr., Miami Springs, Florida
Subject: Technical specifications on the Fire Alarm System bids submitted by qualified contractors.

Dear Ms. Romero

I have reviewed all the bids documents submitted by the contractors related to the proposed fire alarm system to be installed in the Miami Springs City Hall Building.

Here are my findings:

- 1.- Except for four, the rest of the contactors proposed to install the equipment specified in the Engineering Plans.
- 2.- **Two contactors**, Chi Alarm Inc and Integrated Fire Solution proposed a different manufacturer, Notifier. Notifier is a manufacturer (fully owned by Honeywell) which is well known and is a quality equipment. (I have provided fire alarm system design plans using Notifier equipment.)

I reviewed the Specification Sheets of the proposed Notifier equipment submitted with the documentation package and I fully accept this equivalent substitution.

Chi Alarm Inc. submitted a set of Notifier specification sheets that are the most recent models and is in full compliance with the equivalent substitution.
I fully accept Chi Alarm Inc. equipment equivalent substitution.

Integrated Fire Solution submitted one Notifier specification sheet that is obsolete and does not represent the latest Notifier model for that piece of equipment. I believe this to be oversight and Integrated Fire Solution should not be disqualified for this. Instead, if Integrated Fire Solution is selected the correct specification sheet should be presented.

- 3.- **Two contractors**, Advance Fire and Security Inc and Fire Alarm System and Security proposed a different manufacturer: Gamewell (also owned by Honeywell) which is also is quality equipment. I have no objections to the Gamewell equipment equivalent substitution.

However, since the bids submitted by Advance Fire and Security Inc and by Fire Alarm System and Security were found non-responsive, I did not followed up with the review of the detailed equipment specifications sheets.

CONCLUSION:

The six top contractors in the list made by Ms Tammy Romero submitted qualified equipment.

TCAPA preference:

Chi Alarm Inc. submitted the most economical bid and submitted qualified equivalent equipment.

Sincerely

Tomas C. Armstrong, P.E.
President
TCAPA



Attachment

Preliminary Evaluation Spreadsheet for RFP# 02-10/11

Company Name	Included Entire Bid Documents	Bid Amount	Bid Bond	Bidding Per Spec.	No, bidding alternate	Yes	Or Equal	Notified by Honeywell	Signed for Amendment	Using Sub-Contractors	Duration of Project	Insurances	Licenses	Annual Inspection fee			
														Year 1	Year 2	Year 3	Year 4
Chi Alarms, Inc.	Yes	\$ 27,774.00	Yes	No, bidding alternate	Yes	Yes	Notified by Honeywell	Yes	No	75 days	Yes	State of Florida	State of Florida	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
Certified Security Systems	Yes	\$ 41,990.00	Yes	Yes	N/A	Yes	N/A	Yes	Yes	60 days	Yes	State of Florida	State of Florida	\$ 195.00	\$ 195.00	\$ 195.00	\$ 195.00
GR Electric Corp.	Yes	\$ 43,600.00	Yes	Yes	N/A	Yes	N/A	Yes	No	180 days	No	State of Florida	State of Florida	\$ 1,200.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
Integrated Fire & Solutions, Inc.	Yes	\$ 46,125.00	Yes	No, bidding alternate	Yes	Yes	Notified by Honeywell	Yes	Yes	270 days	Yes	State of Florida	State of Florida	\$ 2,270.00	\$ 2,270.00	\$ 2,270.00	\$ 2,270.00
R&D Electric, Inc.	Yes	\$ 49,400.00	Yes	Yes	N/A	Yes	N/A	Yes	No	unknown	Yes	State of Florida	State of Florida	\$ 800.00	\$ 600.00	\$ 600.00	\$ 600.00
Computer Electric, Inc.	Yes	\$ 52,355.00	Yes	Yes	N/A	Yes	N/A	Yes	No	120 days	Yes	State of Florida	State of Florida	\$ 340.00	\$ 340.00	\$ 340.00	\$ 340.00
Florida Fire Alarm Inc.	Yes	\$ 34,500.00	No	Yes	N/A	No	N/A	No	No	75 days	No	No	No	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Advanced Fire & Security, Inc.	No	\$ 42,700.00	Yes	No, bidding alternate	Yes	Yes	Gamewell by Honeywell	Yes	No	110 days	Yes	State of Florida	State of Florida	\$ 1,752.00	\$ 1,752.00	\$ 1,752.00	\$ 1,752.00
Aero Electric, Inc.	No	\$ 48,296.95	No	Yes	N/A	Yes	N/A	Yes	No	90 days	Yes	State of Florida	State of Florida	\$ 1,280.00	\$ 1,280.00	\$ 1,280.00	\$ 1,280.00
Fire Alarm Systems & Security	No	\$ 53,411.00	Yes	No, bidding alternate	Yes	Yes	Gamewell by Honeywell	Yes	No	90 days	Yes	State of Florida	State of Florida	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00
Thevenin Enterprises, Inc.	No	\$ 57,665.00	Yes	Yes	N/A	Yes	N/A	Yes	Yes	120 days	Yes	State of Florida	State of Florida	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Florida Construction & Engineering	No	\$ 80,019.80	Yes	Yes	N/A	Yes	N/A	Yes	Yes	90 days	Yes	State of Florida	State of Florida	\$ 1,972.60	\$ 1,972.60	\$ 1,972.60	\$ 1,972.60
Nicola Electric, Inc.	No	\$ 103,300.00	No	Yes	N/A	Yes	N/A	No	Yes	unknown	Yes	State of Florida	State of Florida	\$ -	\$ -	\$ -	\$ -

