



# CITY OF MIAMI SPRINGS



Recreation/Golf Department  
650 Curtiss Parkway  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5180  
Fax: (305) 805-5192

TO: The Honorable Mayor Garcia and Members of the Council

VIA: James R. Borgmann, City Manager *[Signature]*

FROM: Mike Aldridge, PGA, Director of Golf *[Signature]*

DATE: September 30, 2011

SUBJECT: Recommendation that Council approve an expenditure in an amount not to exceed \$15,000.00 "on an as needed basis" to **FLORIDA SUPERIOR SAND** for topdressing/amendments/soil mixes as a sole source provider pursuant to Section 31.11 (E)(6)(c) of the City Code.

REASON: Utilizing special mix topdressing/amendments for greens, & fields

COST: \$15,000.00

SPENT: \$15,000.00

FUNDING: Budgeted under Recreation Department/Golf Maintenance  
001-5708-572-52-00 for the amount of \$12,000.00  
Budgeted under Recreation Department/Field Maintenance  
001-5705-572-52-19 for the amount of \$3,000.00

Procurement approval: *[Signature]*

Agenda Item No.

City Council Meeting of:

10-10-11



# CITY OF MIAMI SPRINGS



Recreation/Golf Department  
650 Curtiss Parkway  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5180  
Fax: (305) 805-5192

TO: The Honorable Mayor Garcia and Members of the Council

VIA: James R. Borgmann, City Manager *(Signature)*

FROM: Michael Aldridge, PGA, Director of Golf *(Signature)*

DATE: September 20, 2011

SUBJECT: Recommendation that Council waive the competitive bid process and approve an expenditure of \$13,898.38 to PNCEF LLC for leasing of golf maintenance work carts, pursuant to Section 31.11 (E)(6)(g) of the City Code and pursuant to the contract renewal option provided by the City's existing contract/contract vendor for an additional two year period.

REASON: Renewing of lease of golf maintenance work carts.

COST: \$13,898.38

SPENT: \$13,898.38

FUNDING: Budgeted under Recreation Department/Golf Course Maintenance  
001-5708-572-44-00

Procurement approval: *(Signature)*

Agenda Item No.

City Council Meeting of:

10-10-11



# CITY OF MIAMI SPRINGS



Recreation/Golf Department  
650 Curtiss Parkway  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5180  
Fax: (305) 805-5192

TO: The Honorable Mayor Garcia and Members of the Council

VIA: James R. Borgmann, City Manager *[Signature]*

FROM: Michael Aldridge, PGA, Director of Golf *[Signature]*

DATE: September 20, 2011

SUBJECT: Recommendation that Council waive the competitive bid process and approve an expenditure of \$62,160.00 to **YAMAHA MOTOR CORPORATION** for leasing of golf carts, pursuant to Section 31.11 (E)(6)(g) of the City Code and pursuant to the contract renewal option provided by the City's existing contract/contract vendor for an additional three year period.

REASON: Renewing of 48 month lease of golf carts.

COST: \$62,160.00.

SPENT: \$61,897.00

FUNDING: Budgeted under Recreation Department/Golf Course Pro Shop  
001-5707-572-44-00

Procurement approval: *[Signature]*

Agenda Item No.

City Council Meeting of:

*10-10-11*



# CITY OF MIAMI SPRINGS



IT Department  
201 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5012  
Fax: (305) 805-5018

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager 

FROM: Ronald Gorland, Assistant City Manager &  
Information Technology Director 

DATE: October 5, 2011

SUBJECT: *Recommendation that Council approve an expenditure of \$116,376.00 to Sungard H.T.E, Inc .for Application Service Provider (ASP) Service, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.*

REASON: Cost of our annual offsite hosting ASP contract for our usage of the Sungard H.T.E. software.

COST: \$ 116,376.00

FUNDING: Department/ Description: IT/Contractual Services  
Account Number: 001-5301-513-34-00  
Grant Source, No. and Amount: N/A

Documentation: Signed Sungard H.T.E. contract dated 10/29/08 (Attachment "A")

Procurement approval: 

Agenda Item No.

City Council Meeting of:

10-10-11

**Supplement to the SunGard Public Sector Inc. Application Service Provider Agreement  
Schedule A - Order Form**

This Schedule A - Order Form is entered into under the terms and conditions of the SunGard Public Sector Inc. Application Service Provider Agreement of even date herewith (Agreement), between SunGard Public Sector Inc. (SunGard Public Sector) and City of Miami Springs, FL (Customer). Unless otherwise stated below, all terms and conditions as stated in the Agreement shall remain in effect.

Customer Name: City of Miami Springs, FL  
 Agreement Number: MIAS-081200-1

	Yes	No
Initial Order Form	X	
Replacement Order Form		X
Replaces Order Dated		

1. **Initial Term:** Begins November 1 and expires sixty (60) months from the date the initial Monthly Access Fee is due under this Schedule A - Order Form.

2. **Application Groups: Start-Up Fees and Monthly Access Fees**

Existing Products (Currently Licensed)	Applications and/or Services	Start-Up Fee	Monthly Access Fee
	GMBA with Extended Reporting - GMER, Purchasing/Inventory - PI, Payroll/Personnel - PR, Cash Receipts - CR, Accounts Receivable - MR, Fixed Assets - FA, Fleet Management - FM, Land/Parcel Management - LX, Business Licenses - OL, Code Enforcement - CE, Building Permits - BP, Customer Information Systems - CX, Work Orders/Facility Management - WF, Click2Gov Core Module Embedded - K1, Click2Gov GIS Module - K2, Click2Gov BP Module - K3, Document Management Services - DX, Qrep Catalogs (GM, PI, PR, CR, MR, FA, FM, LX, OL, CE, BP, CX, WF) - CJ	\$ 9,820.00	\$ 6,100.00
3rd Party Products (Currently Licensed)	QRep Admin (2 Users) - GC Admin, QRep End User (4 Users) - CG, GTG Looking Glass Viewer (8 seats) - L2	Included in Start-Up Fee	Included in Monthly Access Fee
Retrofit Maintenance	7 Objects		58.00
Hardware Allocation	The Click2Gov Hardware & Software will be hosted and managed by SunGard Public Sector. VPN Concentrator option to include management and configuration of VPN tunnel.	Included in Start-Up fee	Included in Monthly Access Fee
Services	Start-up, Implementation, HELP Card, Disaster Recovery Plan for SunGard Public Sector applications	Included in Start-Up Fee	Included in Monthly Access Fee
<b>Subtotal:</b>		<b>\$ 9,820.00</b>	<b>\$ 6,158.00</b>
<b>Concurrent Sessions - Monthly Access Fees</b>			
12	ASP Shared Environment		1,200.00
<b>System Total:</b>		<b>\$ 9,820.00</b>	<b>\$ 7,358.00</b>

\*Start-Up Fee is based on use of SunGard Public Sector's Standard ASP Implementation Methodology.  
 \*\*Number of Concurrent Sessions listed above used in the calculation for the Monthly Access Fees. Changes to the number of Concurrent Sessions may impact the Monthly Access Fee.

3. **Payment Terms:**

Start-Up Fee: Due upon execution of this Order Form.

Monthly Access Fee: The initial Monthly Access Fee will be due November 1, 2008. Subsequent Monthly Access Fees will be due on the first of the month thereafter. Monthly Access Fees will be invoiced in advance on a monthly basis for a term of sixty (60) months at the rates listed below.

Months 1 - 12	\$7,358.00 per month or \$88,296.00 per year;
Months 13 - 24	\$7,579.00 per month or \$90,948.00 per year;
Months 25 - 36	\$7,806.00 per month or \$93,672.00 per year;
Months 37 - 48	\$8,041.00 per month or \$96,492.00 per year;
Months 49 - 60	\$8,282.00 per month or \$99,384.00 per year;

Following the initial term, Services will be provided on a year-to-year basis provided the Customer exercises the option and pays the then current Monthly Access Fee.

Note: Following the execution of this Schedule A-Order Form, any Retrofit Modifications provided by SunGard Public Sector will be added to the next annual renewal period pursuant to Section 6 below.

**Travel and Living Expenses:** Travel and living expenses are in addition to the prices quoted above and will be invoiced as incurred and shall be governed by the SunGard Public Sector Corporate Travel and Expense Reimbursement Policy. Travel and living expenses actually incurred in prior months for which SunGard Public Sector is seeking reimbursement, shall also be invoiced monthly.

4. **Maintenance Credit:** Customer has been invoiced annual maintenance, for the products and services listed in the "Existing Products (Currently Licensed)", "Existing Third Party (Currently Licensed)" and "Retrofit Maintenance" sections above, in the amount of \$66,077.00 for the period of October 1, 2008 through September 30, 2009 and \$7,500.00 for Combined Technical Services for the period September 1, 2008 through August 31, 2009. A credit in the amount of the unused portion of maintenance paid by Customer shall be applied toward Customers Monthly Access Fee. The unused portion of paid maintenance will consist of the amount unused as of November 1, 2008.
5. **Maintenance Termination:** Upon commencement of billing for the Monthly Access Fee, Customer acknowledges the termination of their current maintenance billing for the above listed applications in the "Existing Products (Currently Licensed)" and "Existing Third Party (Currently Licensed)" and Retrofit Maintenance section(s). SunGard Public Sector shall continue to provide Customer with maintenance of these products until the transition to the ASP Environment is complete, at which time maintenance will be terminated.
6. **System Recovery Services Termination:** The Parties entered into System Recover Services Contract No. MIAS-071161-1 (System Recovery Contract) on October 23, 2007. SunGard Public Sector shall continue to provide Customer with System Recovery Services and Customer shall continue to pay the Monthly Administration Fees, under the terms and conditions of the System Recovery Contract until the transition to the ASP Environment is complete, at which time the System Recovery Contract will terminate.
7. **Modification Retrofits.** For each non-standard Application in library HTEMOD that was written by SunGard Public Sector or any Application that has had custom modifications performed by SunGard Public Sector at the Customer's request, SunGard Public Sector will perform all necessary programming to ensure that the program is compatible with each new software release, version, or program temporary fix made available by SunGard Public Sector. Fees for Modification Retrofits to be maintained are determined on an annual basis. This determination is based upon the number of modified objects prior to the beginning of each annualized ASP Term multiplied by the then current rate charged per object.
8. **Hardware:** SunGard Public Sector will provide the Click2Gov Server which shall reside at SunGard Public Sector's Lake Mary office. The Click2Gov Server is owned by SunGard Public Sector and is not the property of the Customer.

The VPN Concentrator Option includes a router, which will be provided by SunGard Public Sector to Customer. The router is, and shall remain, the property of SunGard Public Sector.

The VPN Concentrator requires a CISCO branded VPN capable device, which will be provided by Customer and is the property of Customer.

Customer is responsible for providing the DMS Server. The DMS Server shall reside at Customers site for ease of management.

The terms and conditions contained in this Schedule A - Order Form, including the prices, will be honored as set forth herein, provided this Schedule A - Order Form is fully executed by October 29, 2008.

The attached Standards Sheet is applicable to the services ordered above.

CITY OF MIAMI SPRINGS, FL

SUNGARD PUBLIC SECTOR, INC.



Authorized Signature



Authorized Signature

JAMES R. BERGMANN, CITY MANAGER

Print Name & Title

Thomas V. Huber  
President, SunGard Public Sector Inc

Print Name & Title

10-29-08

Date

September 30, 2008

Date

# SUNGARD PUBLIC SECTOR

## Supplement to the SunGard Public Sector Inc. Application Service Provider Agreement Schedule A - Order Form

This Schedule A - Order Form is entered into under the terms and conditions of the SunGard Public Sector Inc. Application Service Provider Agreement dated October 29, 2008 (Agreement), between SunGard Public Sector Inc. (SunGard Public Sector) and City of Miami Springs, FL (Customer). Unless otherwise stated below, all terms and conditions as stated in the Agreement shall remain in effect.

Customer Name: City of Miami Springs, FL

Agreement Number: MIAS-081200-5

	Yes	No
Initial Order Form		X
Replacement Order Form		X
Replaces Order Dated		

- Term:** Begins January 1, 2010 and expires commensurately with the expiration of the Agreement.
- Application Groups:** Start-Up Fees and Monthly Access Fees

	Applications and/or Services	Start-Up Fee	Monthly Access Fee
New Products (Not currently Licensed) Services	Procurement Card Tracking - (PC), QRep Catalog: PC - (CJ)	Included in Start-Up fee	\$400.00
	Setup, Implementation, Disaster Recovery Plan for SunGard Public Sector applications	Included in Start-Up fee	Included in Monthly Access Fee
<b>Total</b>		<b>\$ -</b>	<b>\$400.00</b>

**3. Payment Terms:**

Start-Up Fee: Due upon execution of this Order Form.

Monthly Access Fee: The initial Monthly Access Fee will be due January 1, 2010. Subsequent Monthly Access Fees will be due on the first of the month thereafter. Monthly Access Fees will be billed with current ASP Monthly Access Fees. Additional ASP Monthly Fees will be billed with current Customer's current ASP Monthly Fees at the rates listed below:

January 1, 2010 – October 31, 2010	\$400.00 per month or \$4,000.00 (partial year).
November 1, 2010 – October 31, 2011	\$416.00 per month or \$4,992.00 per year.
November 1, 2011 – October 31, 2012	\$433.00 per month or \$5,196.00 per year.
November 1, 2012 – October 31, 2013	\$450.00 per month or \$5,400.00 per year.

**Travel and Living Expenses:** Travel and living expenses are in addition to the prices quoted above and will be invoiced as incurred and shall be governed by the SunGard Public Sector Travel and Expense Reimbursement Policy. Travel and living expenses actually incurred in prior months for which SunGard Public Sector is seeking reimbursement, shall also be invoiced monthly.

The terms and conditions contained in this Schedule A - Order Form, including the prices, will be honored as set forth herein, provided this Schedule A - Order Form is executed by December 15, 2009. Please sign below and Fax back to 407-386-8878.

City of Miami Springs  
201 Westward Drive  
Miami Springs, FL 33166

X James B...  
Authorized Signature

12/3/09  
Date

James Burgmann  
Printed Name

## Supplement to the SunGard Public Sector Inc. Application Service Provider Agreement Schedule A - Order Form

This Schedule A - Order Form is entered into under the terms and conditions of the SunGard Public Sector Inc. Application Service Provider Agreement dated October 29, 2008 (Agreement), between SunGard Public Sector Inc. (SunGard Public Sector) and City of Miami Springs, FL (Customer). Unless otherwise stated below, all terms and conditions as stated in the Agreement shall remain in effect.

Customer Name: City of Miami Springs, FL

Agreement Number: MIAS-081200-6

	Yes	No
Initial Order Form		X
Replacement Order Form		X
Replaces Order Dated		

1. **Term:** Begins April 1, 2010 and expires commensurately with the expiration of Schedule A - Order Form, Contract No. MIAS-081200-1.

2. **Application Groups: Start-Up Fees and Monthly Access Fees**

	Applications and/or Services	Start-Up Fee	Monthly Access Fee
<b>New Products</b> (Not currently Licensed)	Time Keeping Interface	\$13,650.00	\$730.00
<b>New Products</b> (Not currently Licensed)	Click2Gov Employee Self Service	Included in Start-Up fee	\$425.00
<b>Third Party Products</b>	ExecuTime - Time & Attendance	Included in Start-Up fee	Included in Monthly Access Fee
<b>Services</b>	Setup, Implementation of the SunGard Public Sector applications. Click2Gov and ExecuTime will be hosted and managed by SunGard Public Sector.	Included in Start-Up fee	Included in Monthly Access Fee
<b>ExecuTime Services</b>	Training, Support and Maintenance for ExecuTime Solutions	Included in Start-Up fee	Included in Monthly Access Fee
<b>Total</b>		<b>\$ 13,650</b>	<b>\$ 1,155</b>
<b>Notes:</b>			
Travel expenses, custom modules and time collection devices are invoiced separately for ExecuTime.			
This quote is for up to 200 employees. Employee totals in addition to the amount will be subject to additional charges.			
This quote does not include any conversion from existing time & attendance software.			

\*Start-Up Fee is based on use of SunGard Public Sector's Standard ASP Implementation Methodology.

**APPLICABLE TAXES ARE NOT INCLUDED IN THIS SCHEDULE, AND, IF APPLICABLE, WILL BE ADDED TO THE AMOUNT IN THE PAYMENT INVOICE(S) BEING SENT SEPARATELY TO THE CUSTOMER.**

3. **Payment Terms:**

**Start-Up Fee:** Due upon execution of this Order Form.

**Monthly Access Fee:** The initial Monthly Access Fee will be due April 1, 2010. Subsequent Monthly Access Fees will be due on the first of the month thereafter. Monthly Access Fees will be billed with current ASP Monthly Access Fees. Additional ASP Monthly Fees will be billed with current Customer's current ASP Monthly Fees at the rates listed below:

April 1, 2010 - October 31, 2010	\$1,155.00 per month or \$8,085.00 (partial year),
November 1, 2010 - October 31, 2011	\$1,201.00 per month or \$14,412.00 per year,
November 1, 2011 - October 31, 2012	\$1,249.00 per month or \$14,988.00 per year,
November 1, 2012 - October 31, 2013	\$1,299.00 per month or \$15,588.00 per year.

Following the initial term, Services will be provided on a year-to-year basis provided the Customer exercises the option and pays the then current Monthly Access Fee.

Travel and Living Expenses: Travel and living expenses are in addition to the prices quoted above and will be invoiced as incurred and shall be governed by the SunGard Public Sector Travel and Expense Reimbursement Policy. Travel and living expenses actually incurred in prior months for which SunGard Public Sector is seeking reimbursement, shall also be invoiced monthly.

**Note:**

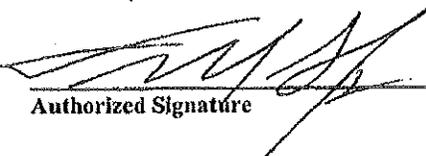
<sup>1</sup> Monthly Access Fees listed above are for the Applications and Services listed in this Schedule A-Order Form only.

<sup>2</sup> The interfaces listed above are interfaces only. Customer shall be responsible for obtaining the applicable software, hardware and system software from the appropriate third party vendor.

4. **Hardware:** The Click2Gov Server shall reside at a SunGard Public Sector data center. The Click2Gov Server is owned by SunGard Public Sector and is not the property of the Customer. The VPN Concentrator Option includes a router, which will be provided by SunGard Public Sector to Customer. The router is, and shall remain, the property of SunGard Public Sector.
5. **Third Party Software and Hardware:** Unless otherwise provided for herein, warranty, modification retrofit and maintenance offerings by SunGard Public Sector for its Licensed Program(s) do not apply to any third party hardware or third party software supplied under this Supplement. SunGard Public Sector does not make any warranties nor provide any source code for any non-SunGard Public Sector products unless otherwise provided herein. The return and refund policy of each individual third party hardware or third party software supplier shall prevail unless otherwise provided herein.

The terms and conditions contained in this Schedule A - Order Form, including the prices, will be honored as set forth herein, provided this Schedule A - Order Form is executed by February 16, 2010. Please sign below and Fax back to 407-386-8878.

City of Miami Springs  
201 Westward Drive  
Miami Springs, FL 33166

  
\_\_\_\_\_  
Authorized Signature

2/10/10  
\_\_\_\_\_  
Date

William Alonso  
\_\_\_\_\_  
Printed Name

**Account Balance Inq. (GMN200) (h)**

File Edit Commands Help

SUNGARD PUBLIC SECTOR

NavLine

001-5301-51334-00

Account miscellaneous  
 Budget miscellaneous  
 Encumbrances  
 Pre-encumbrances  
 Transactions  
 Detail by date  
 Detail by code  
 Detail by year & p  
 Pending by date  
 Pending by code  
 Pending by year  
 Procurement car

Print  
 Cancel  
 Exit

Previous acc...  
 Next account  
 2011  
 2013  
 Account actv...  
 Pending trans...  
 Images  
 Budget alloca...  
 P-card accou...

**Account Information**

FINANCE / OTHER CONTRACTUAL SERVICE  
 Fiscal year: 2012 Dr  
 Budget: 117,676.00  
 Committed: .00  
 Balance: 117,676.00

**Project Data**

Project Entry Optional

**Account Balance by Period**

Period/Month	Actuals	Cumulative Totals
<input type="radio"/> 01 October	.00	.00
<input type="radio"/> 02 November	.00	.00
<input type="radio"/> 03 December	.00	.00
<input type="radio"/> 04 January	.00	.00

**Payment information**

Vendor (\* indicates pending) Total

Sequence #	Code	Problem/Information	Amount
1.00	BUDG	SUNGARD ASP OCT \$7806, NOV-SEPT 2012 \$8041 RACH	96257.00
2.00	BUDG	SUNGARD PCARD OCT \$416, NOV-SEPT 2012 \$433 RACH	5179.00
3.00	BUDG	EXECUTIVE & C2G OCT \$1201, NOV-SEPT 2012 \$1243 EA	14940.00
4.00	BUDG	AHA CONSULTING HOSTING SERVICE	1200.00

MWJ



# CITY OF MIAMI SPRINGS

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Police Department  
201 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 887-1444  
Fax: (305) 883-2384

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager *[Signature]*

FROM: Peter G. Baan, Chief of Police *[Signature]*

DATE: September 30, 2011

SUBJECT: Recommendation that Council approve an expenditure to AT&T Mobility, utilizing WSCA 2 Master Agreement #1523, in the amount not to exceed \$13,800.00, pursuant to Section §31.11 (E)(5) of the City Code.

REASON: Monthly charges for wireless connectivity/modem card connections for Mobile Data Terminals, as needed. See attached documentation; WSCA Wireless Contract extension letter dated June 28, 2010.

COST: \$13,800.00

FUNDING: Police Cellular Telephone Account #001-2001-521.41-02

Procurement approval: *[Signature]*

Agenda Item No.

City Council Meeting of:

OCT 10, 2011



Jim Gibbons  
Governor

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
515 E. Musser Street, Suite 300  
Carson City, Nevada 89701-4299  
Phone (775) 684-0170 • Fax (775) 684-0188

Andrew K. Clinger  
Director

Greg Smith  
Purchasing Administrator

Please visit our website at <http://purchasing.state.nv.us>

June 28, 2010

RE: WSCA Wireless Contract Extensions

To whom it may concern,

Please be advised that the State of Nevada, Purchasing Division, on behalf of the Western States Contracting Alliance (WSCA), intends to amend the WSCA Wireless Contract for an additional two-year term. Upon execution of the amendment to extend, the new expiration date of this contract will be October 31, 2012.

Please feel free to contact me with any questions or concerns regarding this announcement.

Sincerely,

A handwritten signature in cursive script that reads "Teri Smith".

Teri Smith, Purchasing Officer  
State of Nevada, Purchasing Division  
WSCA Wireless Contract Administrator

BY: \_\_\_\_\_

Handwritten initials, possibly "JPC", written over a horizontal line.

MIAMI SPRINGS POLICE  
2010 SEP 24 AM 7:57



# CITY OF MIAMI SPRINGS

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Police Department  
201 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 887-1444  
Fax: (305) 883-2384

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager

FROM: Peter G. Baan, Chief of Police

DATE: September 29, 2011

SUBJECT: Recommendation that Council waive the competitive bid process and approve an expenditure not to exceed \$6,300.00, to Miami Lakes Veterinary Clinic, pursuant to Section §31.11 (E)(6)(g) of the City Code.

REASON: For veterinary care, services and supplies provided to the two police canines. The department has established a fourteen-year relationship with this veterinary office that has provided superior care and service. See attached memorandum from Chief Baan dated 10/6/09.

COST: \$6,300.00

FUNDING: Police Professional Services Account #001-2001-521.31-00

Procurement approval: 

Agenda Item No.

City Council Meeting of:

OCT 10, 2011



Miami Springs  
Police Department

Memorandum

**To:** James R. Borgmann, City Manager

**From:** Peter G. Baan, Chief of Police

A handwritten signature in black ink, appearing to read "Peter G. Baan", is written over the "From:" line.

**Subject:** Veterinary Services

**Date:** 10/06/2009

Currently, the Miami Springs Police Department utilizes the Miami Lakes Veterinary Clinic for the medical needs of the Department's K-9 Patrol dogs. The department has utilized this same vendor for the past 12 years and the quality of care is excellent. Access to care is available on a 24 hour basis. In the past the pricing for various services has been very reasonable and I expect this to continue.

Based on the quality and availability of service, and the fact that the clinic is familiar with the medical history and records of the Department's dogs, I recommend that the competitive bid process be waved and the Miami Lakes Veterinary Clinic be utilized for FY 09/10.



# CITY OF MIAMI SPRINGS

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Police Department  
201 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 887-1444  
Fax: (305) 883-2384

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager *JB*

FROM: Peter G. Baan, Chief of Police *Peter G. Baan*

DATE: September 30, 2011

SUBJECT: Recommendation that Council approve an expenditure of \$17,423.45 to USA Software, Inc. for annual software support and maintenance contract renewal, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.

REASON: The renewal of the Police Department's annual software agreement beginning October 1, 2011 through September 30, 2012 for police records management software. See attached Invoice Number 302549 and letter dated September 9, 2011 from USA Software, Inc.

COST: \$17,423.45

FUNDING: Police Repairs & Maintenance Account #001-2001-521.46-03

Procurement approval: *TR*

Agenda Item No.

City Council Meeting of:

*OCT 10, 2011*

MIAMI SPRINGS POLICE

2011 SEP 12 AM 9:49



BY: \_\_\_\_\_

**INVOICE**

September 9, 2011

Invoice Number:

302549

MIAMI SPRINGS POLICE DEPARTMENT  
201 WESTWARD DRIVE  
MIAMI SPRINGS FL 33166-5259

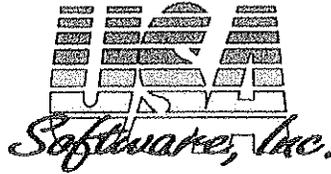
Order Date                      Terms                      Ordered By                      Purchase Order#

09/09/2011                      NET 30

<u>DETAIL#</u>	<u>MODULE_ID</u>	<u>MODULE</u>	<u>QUANTITY</u>	<u>PRICE</u>	<u>EXTENSION</u>
1	53	Support Contract -- Renewal Contract Dates will run from 10/1/2011 -- 9/30/2012	1	17,423.45	17,423.45
				<b>Total</b>	17,423.45

Please refer to the above Invoice Number to receive proper credit for payment. Remit all payments to:

USA Software, Inc.  
9900 Stirling Road, Suite 302  
Cooper City, Florida 33024  
(954) 436-3911



September 07, 2011

MIAMI SPRINGS POLICE DEPARTMENT  
201 WESTWARD DRIVE  
MIAMI SPRINGS, FL 33166-5259

Computer System Manager:

This letter is to inform you that your USA Software, Inc. Annual Software Support & Maintenance Agreement will expire 09/30/2011. Please plan accordingly as you prepare your new budget. ✓

Annual Support & Maintenance Agreements are available from USA Software, Inc. and are for one-year periods. Your Agreement is \$ 17,423.45 per year (price subject to change).

#### SUPPORT & MAINTENANCE AGREEMENT FEATURES

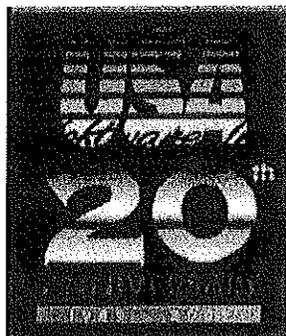
- \* Unlimited telephone technical support on products listed in the USA Software Software Support & Maintenance Agreement, Schedule A.
- \* Customers who upgrade to, or purchase, Version 6 or higher of USA Software products and who keep their Annual Software Support & Maintenance Agreement active and current, will receive future version releases of, as well as upgrades and bug fixes to, USA Software products of the same database type at no cost for the software. There may, however, be some costs associated with these version releases, upgrades, etc., that are beyond USA Software, Inc. control, such as third party user licensing fees, etc., which are passed on to the customer. Upgrades to other databases, such as Microsoft SQL Server, Oracle, etc., will be chargeable upgrades.

Referral Policy - if another agency (Police/Fire/EMS) purchases a USA Software, Inc. system as a result of a qualified sales lead furnished by our agency, we will give you a standard USA Software, Inc. module free of charge.

If you would like additional information on the USA Software, Inc. Annual Software Support & Maintenance Agreement, please feel free to call us at 954-436-3911.

To renew your agreement, please send a check or purchase order to USA Software, Inc. in the amount listed above.

Please mail remittance to: USA Software, Inc.  
9900 Stirling Road  
Suite 302  
Cooper City, FL 33024





# CITY OF MIAMI SPRINGS



Public Works  
345 N Royal Poinciana Blvd  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5170  
Fax: (305) 805-5176

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** James R. Borgmann, City Manager *JRB*

**FROM:** Robert Williams, Public Works Director *R.W.*

**DATE:** September 30, 2011

**SUBJECT:** Recommendation that Council award a bid to Miami Tire Soles, Inc., utilizing Florida State Contract # 863-000-10-1 in the amount \$31,000.00 "on an as needed basis" for tires for all vehicles and equipment pursuant to Section § 31.11 (E) (5) of the City Code.

**REASON:** To purchase automotive & truck tires used in the repair and maintenance of the City's Fleet.

**COST:** \$ 31,000.00

**FUNDING:** Account No. XXX-XXX-XXX-52-07 (All divisions use this account under the line item tires)

**SPENT:** F/Y 10/11 - \$30,751.55

**ATTACHMENTS:** Certification of Contract

Procurement approval *TR*

**CC:** Ronald Gorland, Assistant City Manager  
Magali Valls, City Clerk

Agenda Item No.

City Council Meeting of:

OCT 10, 2011



Division of State Purchasing  
4050 Esplanade Way, Suite 360  
Tallahassee, Florida 32399-0950  
Tel: 850.488.8440  
Fax: 850.414-6122  
www.dms.MyFlorida.com

Governor Charlie Crist

Secretary Linda H. South

## CERTIFICATION OF CONTRACT

TITLE: Tires

CONTRACT NO.: 863-000-10-1

ITB NO.: 18-863-000-S

EFFECTIVE: July 1, 2009 through February 29, 2012

CONTRACTOR(S):

The Goodyear Tire & Rubber Company (A)

- A. AUTHORITY – Upon affirmative action taken by the State of Florida Department of Management Services, a contract has been executed between the State of Florida and the designated contractor(s).
- B. EFFECT – This contract was entered into to provide economies in the purchase of Tires by all State of Florida agencies and institutions. Therefore, in compliance with Section 287.042, Florida Statutes, all purchases of these commodities shall be made under the requirements, prices, discounts, terms, and conditions of this contract and with the contractor(s) specified.
- C. ORDERING INSTRUCTIONS – All purchase orders shall be issued in accordance with the attached ordering instructions. Purchaser shall order at the prices indicated, exclusive of all Federal, State, and local taxes.
- All contract purchase orders shall show the State Purchasing contract number, product number, quantity, description of item, with unit prices extended and purchase order totaled. (This requirement may be waived when purchase is made by a blanket purchase order.)
- D. CONTRACTOR PERFORMANCE – Agencies shall report any vendor failure to perform according to the requirements of this contract on Complaint to Vendor, form PUR7017. Should the vendor fail to correct the problem within a prescribed period of time, then form PUR7029, Request for Assistance, is to be filed with this office.
- E. SPECIAL AND GENERAL CONDITIONS – Special and general conditions are enclosed for your information. Any restrictions accepted from the supplier are noted on the ordering instructions.

Authorized Signature

(date)

DSP/cw

Attachments

## CONTRACT MANAGER

NAME: CHRISTOPHER WALKER

TELEPHONE: 850-488-7540

EMAIL: [christopher.walker@dms.myflorida.com](mailto:christopher.walker@dms.myflorida.com)

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# CITY OF MIAMI SPRINGS

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Public Works  
345 N Royal Poinciana Blvd  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5170  
Fax: (305) 805-5176

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** James R. Borgmann, City Manager *[Signature]*

**FROM:** Robert Williams, Public Works Director *[Signature]*

**DATE:** September 28, 2011

**SUBJECT:** Recommendation that Council award a bid to Allied Trucking, utilizing Miami Dade County Bid # 4056-0/11 in the amount of \$30,000.00 "on an as needed basis" for various types of rock for alley & street repairs, pursuant to Section § 31.11 (E) (5) of the City Code.

**REASON:** To purchase various types of rock for alley & street repairs by the street dept

**COST:** \$ 30,000.00

**FUNDING:** CITT 135-0902-541-4600

**SPENT:** FY 10/11 - \$43,708.65

**ATTACHMENTS:** Certification of Contract

Procurement approval *[Signature]*

**CC:** Ronald Gorland, Assistant City Manager  
Magali Valls, City Clerk

Agenda Item No.

City Council Meeting of:

OCT 10, 2011



**CONTRACT AWARD SHEET  
DEPARTMENT OF PROCUREMENT MANAGEMENT**

*Bid No. 4056-0/11  
Award Sheet*

DIVISION

BID NO.: 4056-0/11

PREVIOUS BID NO.: 4056-2/05-2

TITLE: COARSE AGGREGATES (PREQUALIFICATION)

CURRENT CONTRACT PERIOD: 08/01/2006 through 01/31/2012

Total # of OTRs: 0

MODIFICATION HISTORY

*Bid No. 4056-0/11*

*Award Sheet*

DPM Notes

APPLICABLE ORDINANCES

LIVING WAGE: No                      UAP: Yes                      IG: No

OTHER APPLICABLE ORDINANCES:

**CONTRACT AWARD INFORMATION:**

<u>No</u> Local Preference	<u>No</u> Micro Enterprise	Full Federal Funding	<u>No</u> Performance Bond
Small Business Enterprise (SBE)	PTP Funds	Partial Federal Funding	<u>No</u> Insurance
Miscellaneous:			

REQUISITION NO.:

PROCUREMENT AGENT: **María Hevia**

PHONE: 305 375-1354                      FAX: 305 375-4407                      EMAIL: MHevia@MIAMIDADE.GOV

VENDOR NAME: BLACK VELVET TOP SOIL INC  
 DBA:  
 FEIN: 592045052 SUFFIX: 01 33186  
 STREET: 13205 SW 137 AVENUE SUITE 321 CITY: MIAMI ST: FL ZIP:  
 FOB\_TERMS: DEST-P DELIVERY:  
 PAYMENT TERMS: NET30 TOLL PHONE: 786-236-6094

<u>VENDOR INFORMATION:</u>		<i>CERTIFIED VENDOR</i>	<i>ASSIGNED MEASURES</i>
Local Vendor:	SBE	Set Aside	Bid Pref.
	Micro Ent.	Selection Factor	Goal
	Other:		Vendor Record Verified?
*****			

**Vendor Contacts:**

Name	Phone1	Phone2	Fax	Email Address
JOSEPH K SIRGANY	305-971-7073	786-236-6094	305-971-7054	T_BLACKV@BELLSOUTH.NET

VENDOR NAME: ALLIED TRUCKING OF FLORIDA INC  
 DBA:  
 FEIN: 650074502 SUFFIX: 01 33018  
 STREET: 10741 NW 89TH AVE CITY: HIALEAH GARDENS ST: FL ZIP:  
 FOB\_TERMS: DEST-P DELIVERY:  
 PAYMENT TERMS: NET45 TOLL PHONE: -

<u>VENDOR INFORMATION:</u>		<i>CERTIFIED VENDOR</i>	<i>ASSIGNED MEASURES</i>
Local Vendor:	SBE	Set Aside	Bid Pref.
	Micro Ent.	Selection Factor	Goal
	Other:		Vendor Record Verified?
*****			

**Vendor Contacts:**

Name	Phone1	Phone2	Fax	Email Address
RAUL SOTOLONGO	305-885-6464	-	305-885-3131	ED.ALLIEDTK@GMAIL.COM



# CITY OF MIAMI SPRINGS

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Public Works  
345 N Royal Poinciana Blvd  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5170  
Fax: (305) 805-5176

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** James R. Borgmann, City Manager *JRB*

**FROM:** Robert Williams, Public Works Director *RWilliams*

**DATE:** September 30, 2011

**SUBJECT:** Recommendation that Council award a bid to Grainger Industrial Supplies, utilizing Florida State Contract # 445-001-11-1 in the amount of \$20,000.00 "on an as needed basis" for various supplies & stock items pursuant to Section § 31.11 (E) (5) of the City Code.

**REASON:** To purchase various supplies and stock items needed for all PW Departments

**COST:** \$ 20,000.00

**FUNDING:** Account No. XXX-XXXX-XXX-52-00 (All divisions use this account under the line item Operating Supplies)

**SPENT:** FY 10/11 - \$19,179.51

**ATTACHMENTS:** Certification of Contract

Procurement approval *TR*

**CC:** Ronald Gorland, Assistant City Manager  
Magali Valls, City Clerk

Agenda Item No.

City Council Meeting of:

OCT 10, 2011



Division of State Purchasing  
4050 Esplanade Way, Suite 360  
Tallahassee, Florida 32399-0950  
Tel: 850.488.8440  
Fax: 850.414-6122  
www.dms.MyFlorida.com

Governor Charlie Crist

Secretary Linda H. South

## CERTIFICATION OF CONTRACT

TITLE: Tools: Hand Held, and Hand Held Power Tools

CONTRACT NO.: 445-001-11-1

ITB NO.: 24-445-001-Z

EFFECTIVE: November 15, 2010 through November 14, 2013

SUPERSEDES: 445-001-07-1

CONTRACTORS:

Applied Industrial Technologies – Dixie, Inc. (A)  
Fastenal Company (A)  
ITW Inc., d/b/a AAA Tool & Supply (A)  
Jim & Slim's Tool Supply (A)  
MSC Industrial Supply Company (A)  
Snap-on Industrial, a Division of IDSC Holdings, LLC (A)  
W. W. Grainger, Inc. (A)

- 
- A. AUTHORITY - Upon affirmative action taken by the State of Florida Department of Management Services, a contract has been executed between the State of Florida and the designated contractors.
- B. EFFECT - This contract was entered into to provide economies in the purchase of Tools, Hand Held, and Hand Held Power Tools, by all State of Florida agencies and institutions. Therefore, in compliance with Section 287.042, Florida Statutes, all purchases of these commodities shall be made under the terms, prices, and conditions of this contract and with the suppliers specified.
- C. ORDERING INSTRUCTIONS - All purchase orders shall be issued in accordance with the attached ordering instructions. Purchaser shall order at the prices indicated, exclusive of all Federal, State and local taxes. All contract purchase orders shall show the State Purchasing contract number, product number, quantity, description of item, with unit prices extended and purchase order totaled. (This requirement may be waived when purchase is made by a blanket purchase order.)

CONTRACT CERTIFICATION

Tools: Hand Held, and Hand Held Power Tools

Page 2 of 2

- D. CONTRACTOR PERFORMANCE - Agencies shall report any vendor failure to perform according to the requirements of this contract on Complaint to Vendor, form PUR 7017. Should the vendor fail to correct the problem within a prescribed period of time, then form PUR 7029, Request for Assistance, is to be filed with this office.
- E. SPECIAL AND GENERAL CONDITIONS - Special and general conditions are enclosed for your information. Any restrictions accepted from the supplier are noted on the ordering instructions

\_\_\_\_\_  
Authorized Signature

(date)



# CITY OF MIAMI SPRINGS

---



Public Works  
345 N Royal Poinciana Blvd  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5170  
Fax: (305) 805-5176

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager 

FROM: Robert Williams, Public Works Director 

DATE: October 5, 2011

SUBJECT: Recommendation that Council waive the competitive bid process and approve an expenditure of \$10,890.00 to South Florida Maintenance for janitorial services, pursuant to Section §31.11 (E)(6)(g) of the City Code and pursuant to the contract extension option provided by the City's existing contract/contract vendor for an additional 3 month period.

REASON: Janitorial services for public works buildings, city hall, police dept & community policing office.

COST: \$ 10,890.00

FUNDING: Department/ Description: Building Maintenance contractual service  
Account Number: 001-5405-541-3400

Procurement approval: 

Agenda Item No.

City Council Meeting of:

10-10-11

**Tammy Romero**

**From:** Rosita Hernandez  
**Sent:** Wednesday, October 05, 2011 11:09 AM  
**To:** Tammy Romero  
**Subject:** FW: Janitorial Contract

---

**From:** Christian Infante [CInfante@sfmservices.com]  
**Sent:** Wednesday, October 06, 2010 5:30 PM  
**To:** Rosita Hernandez  
**Cc:** Zulema Rodriguez  
**Subject:** Janitorial Contract

Hello Rosita, I apologize I didn't get back you earlier today. Please accept this email as confirmation that we would like to renew the janitorial contract with the city under the same terms and conditions. Please let me know if you need anything else.

Thank you,



Christian Infante  
Ph: 305.818.2424 ext. 17  
Fax: 305.818.3510

No virus found in this incoming message. Checked by AVG - www.avg.com Version: 8.5.448 /  
Virus Database: 271.1.1/3181 - Release Date: 10/06/10 18:34:00  
No virus found in this incoming message.  
Checked by AVG - www.avg.com  
Version: 8.5.449 / Virus Database: 271.1.1/3936 - Release Date: 10/04/11 18:34:00

10/5/2011



# CITY OF MIAMI SPRINGS

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Public Works Department  
345 N Royal Poinciana Blvd  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5170  
Fax: (305) 805-5176

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** James R. Borgmann, City Manager *WJ*

**FROM:** Robert Williams, Public Works Director *RTW*

**DATE:** October 5, 2011

**SUBJECT:** Recommendation that Council approve an expenditure to U.S. Sweeping, Inc, the lowest responsible bidder, in the amount of \$ 20,800.00 for street sweeping twice a week, pursuant to Section §31.11 (C)(2) of the City Code.

**REASON:** Maintenance of commercial area curbs & gutters

**COST:** \$ 20,800.00

**FUNDING:** Department/ Description: CITT Fund  
Citizens Independent Transportation Tax  
Account Number: 135-0902-541-3400

Procurement approval: *TR*

Agenda Item No.

City Council Meeting of:

*10-10-11*

# U.S. Sweeping, Inc.

20533 Biscayne Blvd, Suite 443 • Aventura, Florida 33180

Telephone: (305) 345-5889 • Fax: (800) 590-6291 • E-mail: info@ussweepinginc.com

October 4, 2011

City of Miami Springs  
ATTN: Rosita Hernandez  
201 Westward Drive  
Miami Springs, FL 33166  
Phone: (305) 805-5170 x4228  
Fax: (305) 805-5177  
Email: hernandezr@miamisprings-fl.gov

Ref: Sweeping services

### Contract/Proposal

Sweeping services based on 5.02 miles of curbs.

To be swept 2x a week .....total: \$200.00/sweep initial \_\_\_\_\_

Yearly Total (@ 2x a week per 52 weeks). ..... \$20,800.00/year initial \_\_\_\_\_

This is a one year contract renewable for an additional period with a 30 days notification prior to the ending of the one year contract.

Minimum of 5.02 milers per sweep is required

Note:

Price includes: All Labor, machinery and materials

Terms of Payment: Due upon completion

If Payments are past due 30 days, a 2% finance charge will be added to balance

Legal dispute: In the event of legal dispute the venue shall be Miami Dade County and prevailing party gets court costs and legal expense

Commencement date:

Isaac Bakar, President

Authorized Agent for City of Miami Springs



Monday, October 03, 2011

Rosita Hernandez  
City of Miami Springs  
201 Westward Drive  
Miami Springs, FL 33166-5289

Re: Sweeping Quote 2011

Dear Rosita:

Pursuant to your request, we can continue offering the city street sweeping services as per the specifications for the cost of \$207.00 per sweep. Therefore two sweeps per week at \$207.00 per sweep will be a total of \$21,528.00 per year.

We look forward to continue our business relationship with the City of Miami Springs. If you have any questions please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Christian Infante", with a large, sweeping flourish extending to the left.

Christian Infante  
Vice President



**ENVIRONMENTAL PERFORMANCE SYSTEMS, INC.**

12650 N.W. SOUTH RIVER DRIVE  
 MEDLEY, FL 33175

PHONE # 786-337-7000 FAX #786-337-7001

E-MAIL EPS6077@AOL.COM

DATE	PROPOSAL #
10/3/2011	2011-224

<b>SUBMITTED TO</b>	<b>PROJECT</b>
CITY OF MIAMI SPRINGS 201 WESTWARD DRIVE MIAMI SPRINGS, FL 33166	STREET SWEEPING MIAMI SPRINGS, FL

ITEM	DESCRIPTION	QTY LF/HRS	TOTAL
000	MECHANICAL SWEEPER TO CLEAN THE DEBRIS ON MIAMI SPRINGS ROAD  \$120.00 HOURLY WITH A MINIMUM OF 5 HOURS (4 HRS AND 1 TRAVEL) 600 *2 TIMES A WEEK \$1200	52	62,400.00
<b>TOTAL</b>			<b>\$62,400.00</b>

CUSTOMER SIGNATURE/DATE

AUTHORIZED SIGNATURE/DATE

\_\_\_\_\_

\_\_\_\_\_



# CITY OF MIAMI SPRINGS



Parks & Recreation Department  
1401 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5075  
Fax: (305) 805-5077

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager

FROM: Omar Luna, Recreation Director

DATE: October 3rd, 2011

SUBJECT: Recommendation that Council waive the competitive bid process and approve an expenditure of \$49,000.00 to South Florida Maintenance for Janitorial Services, pursuant to Section §31.11 (E) (6) (g) of the City Code and pursuant to the contract renewal option City Bid #15-08/09 provided by the City's existing contract/contract vendor for an additional twelve (12) month period.

REASON: Provide daily janitorial service at the Community Center,  
Expense: FY 2010/2011 \$48,821.00

COST: \$49,000.00

FUNDING: Parks and Recreation/Other Contractual Services

ACCOUNT NUMBER: 001-5701-572.34-00

Agenda Item No.

City Council Meeting of:

10-10-11

Procurement approval: \_\_\_\_\_

*TR*

## Tammy Romero

**From:** Rosita Hernandez  
**Sent:** Wednesday, October 05, 2011 11:09 AM  
**To:** Tammy Romero  
**Subject:** FW: Janitorial Contract

---

**From:** Christian Infante [CInfante@sfmservices.com]  
**Sent:** Wednesday, October 06, 2010 5:30 PM  
**To:** Rosita Hernandez  
**Cc:** Zulema Rodriguez  
**Subject:** Janitorial Contract

Hello Rosita, I apologize I didn't get back you earlier today. Please accept this email as confirmation that we would like to renew the janitorial contract with the city under the same terms and conditions. Please let me know if you need anything else.

Thank you,



Christian Infante  
Ph: 305.818.2424 ext. 17  
Fax: 305.818.3510

No virus found in this incoming message. Checked by AVG - www.avg.com Version: 8.5.448 /  
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Checked by AVG - www.avg.com  
Version: 8.5.449 / Virus Database: 271.1.1/3936 - Release Date: 10/04/11 18:34:00



# CITY OF MIAMI SPRINGS



*Parks & Recreation Department  
1401 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5075  
Fax: (305) 805-5077*

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager

FROM: Omar Luna, Recreation Director

DATE: October 3rd, 2011

SUBJECT: Recommendation that Council waive the competitive bid process and approve an expenditure of \$20,000.00 to Ralph Wakefield, Pelican Playhouse, LLC, pursuant to Section §31.11 (E) (6) (g) of the City Code and pursuant to the contract renewal option provided by the City's existing contract/contract vendor for an additional twelve (12) month period.

REASON: Provide services related to the Rebeca Sosa Theater, ie; Artistic Direction, rentals, productions, maintenance of equipment  
Expense: FY 2010/2011 \$20,000.00

COST: \$20,000.00

FUNDING: Other Contractual Services/Pelican Playhouse Costs

ACCOUNT NUMBER: 001-5701-572.34-02

Agenda Item No.

City Council Meeting of:

10-10-11

Procurement approval: \_\_\_\_\_



# CITY OF MIAMI SPRINGS



Parks & Recreation Department  
1401 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5075  
Fax: (305) 805-5077

TO: Honorable Mayor Garcia and Members of the City Council  
VIA: James R. Borgmann, City Manager *WJ*  
FROM: Omar Luna, Recreation Director *of.*  
DATE: October 3rd, 2011

SUBJECT: Recommendation that Council approve an expenditure of \$19,000.00 to Allied Universal for Chlorine, as a sole source provider, pursuant to Section §31.11 (E) (6) (c) of the City Code.

REASON: Provide chlorine for the pool. Allied Universal is considered a Sole Source Provider due to the fact the chlorination system was installed and the equipment belongs to this vendor. If we were to use another company for chlorine we would have to have a new chlorination system installed.  
Expense: FY 2010/2011 \$17,233.00

COST: \$19,000.00

FUNDING: Operating Supplies/Chemicals

ACCOUNT NUMBER: 001-5702-572.52-06

Agenda Item No.

City Council Meeting of:

*10-10-11*

Procurement approval: \_\_\_\_\_

*RL*



# CITY OF MIAMI SPRINGS



Parks & Recreation Department  
1401 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5075  
Fax: (305) 805-5077

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager

FROM: Omar Luna, Recreation Director

DATE: October 3rd, 2011

SUBJECT: Recommendation that Council waive the competitive bid process and approve an expenditure of \$20,000.00 to Manny Fabian, Match Point Enterprises, pursuant to Section §31.11 (E) (6) (g) of the City Code and pursuant to the contract renewal option provided by the City's existing contract/contract vendor for an additional twelve (12) month period.

REASON: Provide services related to the Tennis and Racquetball Courts, ie; lessons, memberships, matches  
Expense: FY 2010/2011 \$20,000.00

COST: \$20,000.00

FUNDING: Parks and Recreation/Other Contractual Services

ACCOUNT NUMBER: 001-5703-572.34-00

Agenda Item No.

City Council Meeting of:

10-10-11

Procurement approval: \_\_\_\_\_



# CITY OF MIAMI SPRINGS



Elderly Services Department  
Miami Springs Senior Center  
343 Payne Drive  
Miami Springs, FL 33166-5000  
Phone: (305) 805-5160  
Fax: (305) 805-5162

**TO:** HONORABLE MAYOR GARCIA AND MEMBERS OF THE CITY COUNCIL  
**VIA:** JAMES R. BORGMANN, CITY MANAGER  
**FROM:** KAREN ROSSON, ELDERLY SERVICES DIRECTOR *K. Rossion*  
**DATE:** OCTOBER 3, 2011

**SUBJECT:** Recommendation that Council approve an expenditure not to exceed \$117,680 to Greater Miami Caterers, Inc., on an "as needed basis," for the purchase of meals to serve the City's Nutrition Programs for the Elderly, pursuant to Section §31.11 (E)(6)(g) of the City Code and pursuant to the contract renewal option provided by the City's existing contract for an additional 10 month period. Council has awarded a contract to Greater Miami Caterers, effective through July 31, 2011, under Addendum #2 to Bid No. 10-08/09.

**REASON:** In compliance with the City's annual contract agreement with the Alliance for Aging, Inc. and the Florida Department of Elder Affairs, the City has sub-contracted with this catering company for the provision of the required nutrition services of Congregate Meals and Home Delivered Weekday Meals, and the City funded Home Delivered Weekend Meals. Under the City's current contractual obligations, a Purchase Order must be opened for Greater Miami Caterers, Inc. for the anticipated ten month expenditures as follows:

Congregate Meals:	\$ 71,900	140-5101-519.52-04
Home Delivered Weekday Meals:	43,252	140-5102-519.52-04
Home Delivered Weekend Meals:	<u>2,528</u>	140-5102-519.52-21
<b>TOTAL:</b>	<b>\$117,680</b>	

**COST:** Although an absolute cost for each line item expenditure cannot be determined due to monthly fluctuations in the actual number of meals served, the recommended appropriation is based on anticipated monthly unit averages and the current contracted pricing as follows:

Congregate Meals:	2,500 meals/month x 10 months x \$2.876/meal = \$71,900
Home Delivered Weekday Meals:	1,175 meals/month x 10 months x \$3.681/meal = \$43,252
Home Delivered Weekend Meals:	75 meals/month x 10 months x \$3.371/meal = \$ 2,528

**FUNDING:** The primary funding source of Older Americans Act Title III grants ( #AA-1105 and #AA-1205), will be supplemented with the Nutrition Services Incentive Program's funding (NSIP grant #US-1145 and #US-1245), participant donations, contributions from the Village of Virginia Gardens and the City of Miami Springs' general revenue funds.

Procurement Approval: *TR*

Agenda Item No.

City Council Meeting of:

*MS*  
10-10-2011





**OFFICE OF THE CITY CLERK  
MEMORANDUM**

**TO:** Honorable Mayor Garcia and Members of the City Council  
**FROM:** Magali Valls, City Clerk *Magali Valls*  
**DATE:** October 5, 2011  
**SUBJECT:** **PENDING BOARD APPOINTMENTS**

\*\*\*\*\*

The following appointments are pending:

<u>APPOINTING COUNCILMEMBER</u>	<u>CURRENT MEMBER</u>	<u>TERM EXPIRES</u>	<u>ORIGINAL APPOINTMENT DATE</u>	<u>LAST APPOINTMENT DATE</u>
<b><u>Board of Adjustment</u></b>				
Councilman Lob – Group III	Ariana Fajardo***	04-30-2013	11-28-2005	09-14-2010
<b><u>Architectural Review Board</u></b>				
Mayor Xavier Garcia	Kathy Fleischman*	10-31-2012	VACANT	VACANT
<b><u>Code Enforcement Board</u></b>				
Vice Mayor Espino – Group II	John Bankston	09-30-2011	09-23-2002	10-28-2008
Vice Mayor Espino – Group II	Rhonda Calvert	09-30-2011	09-25-2006	10-13-2008
<b><u>Code Review Board</u></b>				
Mayor Xavier Garcia	Connie Kostyra*	04-30-2012	VACANT	VACANT
<b><u>Disability Advisory Board</u></b>				
Mayor Xavier Garcia	Charlene Anderson*	12-31-2013	VACANT	VACANT
Vice Mayor Espino – Group II	Peter Newman*	12-31-2013	VACANT	VACANT
Councilwoman Ator – Group IV	Roxana Garciga	12-31-2013	08-12-2002	12-10-2007
<b><u>Ecology Board</u></b>				
Councilman Lob – Group III	Dr. Mara Zapata*	04-30-2013	VACANT	VACANT

Memo to Council  
October 3, 2011  
Page 2

**Golf and Country Club Advisory Board**

Councilman Lob – Group III	Phyllis Causey*	07-31-2013	VACANT	VACANT
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**Historic Preservation Board**

Vice Mayor Espino (Group II)	Yvonne Shonberger	02-28-2014	06-13-2005	02-11-2008
Councilwoman Ator – Group IV	M.A. Goodlett-Taylor**	01-31-2013	01-24-1983	01-22-2007

**Recreation Commission**

Vice Mayor Espino – Group II	Dr. Stephanie Kondy	04-30-2014	06-13-2005	04-14-2008
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\* Kathy Fleischman resigned on April 19, 2011.  
Connie Kostyra resigned on April 28, 2011.  
Peter Newman resigned on August 1, 2009.  
Charlene Anderson resigned on June 6, 2011.  
Dr. Mara Zapata resigned from the Ecology Board to become a member of the Education Advisory Board.  
Phyllis Causey resigned on August 8, 2011.

\*\* Council confirmation required per §153.11 of the City Code of Ordinances: “..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council.....”

\*\*\* Three absences (2/7, 8/1 and 10/3/2011)

cc: City Manager  
Assistant City Manager  
City Attorney  
Affected Board Members



**OFFICE OF THE CITY CLERK  
MEMORANDUM**

**TO:** Honorable Mayor Garcia and Members of the City Council

**FROM:** Magalí Valls, City Clerk

**DATE:** October 3, 2011

**SUBJECT:** Appointment to the Golf and Country Club Advisory Board

\*\*\*\*\*

Councilwoman Jennifer Ator (Group IV) has notified me that she will appoint Mark Trowbridge to the Golf and Country Club Advisory Board for an unexpired term ending on July 31, 2013.

The official appointment will be scheduled for the October 10, 2011 Regular Meeting.

cc: City Manager James R. Borgmann  
Assistant City Manager Ronald K. Gorland  
City Attorney Jan K. Seiden  
Affected Board Member



**OFFICE OF THE CITY CLERK  
MEMORANDUM**

**TO:** Honorable Mayor Garcia and Members of the City Council  
**FROM:** Magali Valls, City Clerk *M. Valls*  
**DATE:** October 3, 2011  
**SUBJECT:** **Appointment to the Architectural Review Board**

\*\*\*\*\*

Councilwoman Jennifer Ator (Group IV) has notified me that she will appoint Ana Paula Ibarra to the Architectural Review Board for an unexpired term ending on October 31, 2012.

The official appointment will be scheduled for the October 10, 2011 Regular Meeting.

cc: City Manager James R. Borgmann  
Assistant City Manager Ronald K. Gorland  
City Attorney Jan K. Seiden  
Affected Board Member



**M E M O R A N D U M**

**TO: MAYOR AND CITY COUNCIL**

**CC: MAGALI VALLS, CITY CLERK**

**FROM: LORETTA M. BOUCHER, HR DIRECTOR/RISK MANAGER**

**DATE: SEPTEMBER 23, 2011**

**RE: SELECTION PROCESS FOR NEW CITY MANAGER**

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As you are already aware, the deadline for the submittal of resumes for the City Manager position is on September 30, 2011. After that date, it is my intention to provide each of you with copies of each resume for those candidates listed in the "most qualified" category. Naturally, upon request, any additional resumes will be provided to each of you even if only one of you requests a copy of any other resume.

I will then request that the City Manager place an item on the next City Council agenda for a determination as to what procedure the Council wishes to use in evaluating and interviewing the prospective candidates.

In my experience, if it is possible to reach a consensus on the number of candidates to invite for interviews, the process will be more efficient. Notwithstanding the foregoing, you may also elect to interview all the "most qualified" candidates, and even some of the candidates from the other listing categories. However, it is suggested that the resumes provided be reviewed in advance of the Council meeting at which the review and screening process will be determined, so that the decision on the number of applicants to invite for interviews need not be carried over to the next City Council meeting.

Please contact me to discuss any questions you have regarding this matter.

LMB/nds

Agenda Item No.

City Council Meeting of:

OCT 10, 2011

CITY OF MIAMI SPRINGS  
CITY MANAGER POS V - APPLICANT LIST

DATE RECEIVED	NAME	MOST QUALIFIED		CURRENT/LAST POSITION	RESIDENCE
		EDUCATION	EXPERIENCE		
7/6/2011	GUERLIN ESCAR-MANGOS	BS BUSINESS MGMT/20 YRS. VARIOUS POSITIONS /ASST. MGR MIAMI LAKES		ASST. DIR. GOVERNMENTAL RELATIONS - JACKSON MEMORIAL HOSPITAL	FLORIDA
8/5/2011	CONSTANTINO S. PURRINOS	MA URBAN & REGIONAL PLANNING/40 YRS./ HOMESTEAD & DORAL		CITY MGR. - CITY OF HOMESTEAD	FLORIDA
8/9/2011	HECTOR A. RIVERA, SR.	MPA/ 15+ YRS/ ASST. CITY MGR. CAPE CORAL		ADJUNCT FACULTY - PALM BEACH STATE COLLEGE	FLORIDA
8/11/2011	MICHAEL L. STAMPFLER	MPA/35 YRS./CITY MGR EXPERIENCE IN FL		EMERGENCY MGR. - STATE OF MICHIGAN	MICHIGAN
8/11/2011	MARK A. KUTNEY	MPA/34 YRS./ DEPUTY CITY MGR. BELLE GLADE		DEPUTY CITY MGR. - CITY OF BELLE GLADE	FLORIDA
8/12/2011	KELVIN L. BAKER SR.	MS MGMT /20 YRS. EXP./CITY MGR. EXP. IN FL.		PRESIDENT/CEO - KELVIN L. BAKER & ASSOCIATES	FLORIDA
8/29/2011	LAWRENCE A. MILLER	PH.D. PUBLIC POLICY/ MGR. EXP. IN VARIOUS CITIES IN FL.		CITY ADMINISTRATOR - CITY OF ARCADIA, FL	FLORIDA
8/29/2011	RONALD W. STOCK	JD/30 YRS. OF GOV'T. EXP./CITY MGR. EXP. IN FL.		SENIOR VICE PRESIDENT - COLIN BAENZIGER & ASSOCIATES	CALIFORNIA
8/30/2011	RALPH ROSADO	MS PUBLIC AFFAIRS/ COMBINATION OF PUBLIC & PRIVATE EXP / ASST. CITY MGR.		DIR. OF URBAN PLANNING & GRANTS SERVICES - CORZO, CASTELLA, THOMPSON, SALMAN, P.A.	FLORIDA
8/31/2011	JAMES N. SKINNER	MPA/20 YRS. GOVT EXP./ASST. CITY MGR. EXP. IN FL		SPECIAL ASST. TO THE TOWN MGR. - TOWN OF GOLDEN BEACH, FL	FLORIDA
9/6/2011	DANIEL A. ROSEMOND	MPA/25 YRS. PUBLIC AND PRIVATE EXP./ASST. CITY MGR. EXP. IN FL.		ASST. CITY MGR. /DIR. OF COMMUNITY DEVELOPMENT - CITY OF MIAMI GARDENS	FLORIDA
9/9/2011	RONALD K. GORLAND	BS BUSINESS ADMIN. /25 YRS. CORPORATE- 7.5 YRS. ASST. CITY MGR. EXP. IN FL.		ASST. CITY MGR. - CITY OF MIAMI SPRINGS	FLORIDA
9/19/2011	ANDREW M. BARTON	MPA/21 YRS. LOCAL GOVT EXP./CITY MGR. EXP. IN FL.		TOWN ADMINISTRATOR - TOWN OF NEW CASTLE, COLORADO	COLORADO
9/25/2011	ROBERT T. HALPHILL	MPA/14+ YRS. GOVT. EXP./INTERIM COUNTY ADM. EXP. IN FL		PUBLIC WORKS DIR. - CHARLOTTE COUNTY, PORT CHARLOTTE, FL	FLORIDA
9/27/2011	BUFORD R. WITT	MA/INTL RELATIONS/23 YRS. FEDERAL EXP. /4+ LOCAL GOVT EXP./ MGR. IN FL.		PRESIDENT - IRONE AIR, LLC	FLORIDA
9/27/2011	CHERYL HARRISON-LEE	MA URBAN & REGIONAL PLANNING/25 YRS. LOCAL GOVT EXP./ MGR. IN FL.		CHIEF ADM. OFFICER - TOWN OF EATONVILLE, FL	FLORIDA
9/27/2011	WALTER K. MUNCHHEIMER	MB/26 YRS. GOVT EXP./ ASST. MGR. EXP. IN FL.		DIR. FINANCIAL MGMT - PALM BEACH COUNTY FL	FLORIDA

CITY OF MIAMI SPRINGS  
CITY MANAGER POS - N - APPLICANT LIST

DATE RECEIVED	NAME	EDUCATION/EXPERIENCE	QUALIFIED BASED ON EDUCATION & GOVT EXP.	CURRENT/LAST POSITION	RESIDENCE
9/28/2011	FRANK R. SPENCE	MPA/45 YRS FL GOVT EXP/MGR. IN FL.		CITY MANAGER - LOXAHATCHEE GROVES, PALM BEACH COUNTY, FL	FLORIDA
9/30/2011	JOHN J. MCGUE	MPA/25 + YRS. EXP. IN STATE, COUNTY, & MUNICIPAL EXP. MGR. IN FL.		CITY MANAGER - ORANGE CITY, FL	FLORIDA
9/30/2011	ROGER D. FREE	MPA/25 YRS OF FL LOCAL GOVT EXP. AS CITY MGR. IN FL.		CHIEF OF POLICE - CITY OF DUNNELLON, FL	TEXAS
9/30/2011	JORGE L. VERA	MPA/24+ YRS. OF GOVT EXP. 9 YRS. AS ASST. CITY MGR. IN FL.		ASST. CITY MGR. - CITY OF SUNNY ISLES BEACH, FL	FLORIDA
9/30/2011	KENNETH R. FIELDS	MS. PUBLIC POLICY & MGMT. 17 YRS. LOCAL GOVT EXP. VILLAGE MGR. IN FL.		VILLAGE MGR. - ISLAMORADA, VILLAGE OF ISLANDS, FL	FLORIDA
9/30/2011	LAURA J. HANNAH	MPA/20+ YRS. OF GOVT EXP. CITY MGR. EXP. IN FL.		ASST. CITY MGR. - CITY OF LAKE WORTH, FL	NOT DISCLOSED
9/30/2011	JUDY S. WHITTS	B.S. ACCOUNTING/22+ YRS. GOVT EXP. 14 YRS. AS A CITY MGR. IN FL.		CITY MANAGER - CITY OF CALLAWAY, FL	FLORIDA
DATE RECEIVED	NAME	EDUCATION/EXPERIENCE	QUALIFIED BASED ON EDUCATION & GOVT EXP.	CURRENT/LAST POSITION	RESIDENCE
8/10/2011	EDUARDO J. BARBEIRO	BA PUBLIC ADMIN /24 YRS. VARIOUS FIELDS/NOT MGR.		FIELD COORDINATOR - NOVA SOUTHEASTERN UNIVERSITY	FLORIDA
8/10/2011	DAVID CONCEPCION	BA POLITICAL SCIENCE/14 YRS. EXP. VARIOUS DEPT./NOT MGR.		MUNICIPAL CLERK - CITY OF HIALEAH	FLORIDA
8/11/2011	ELBERT LEE WALTERS	JURIS DOCTOR/MA PLANNING/20 YRS. GOVT/NOT MGR.		SOUTH FL. WATER MGMT. DISTRICT - BROWARD SERVICE CENTER DIRECTOR	FLORIDA
8/12/2011	HERMINIO F. GONZALEZ	MASTER IN CONSTRUCTION MGMT./15 YRS. EXP. IN GOVT/NOT CITY MGR.		DIRECTOR - MIAMI-DADE COUNTY BUILDING CODE COMPLIANCE	FLORIDA
8/15/2011	CHRISTOPHER M. ROSE	MPA/13 YRS. GOVT EXP. IN FL/NOT CITY MGR.		DEPUTY DIRECTOR OF ADMINISTRATION - MIAMI-DADE COUNTY DEPT. OF SOLID WASTE	FLORIDA
8/19/2011	MIKE KONEFAL	MPA/23 YRS. GOVT EXP. & FL EXP./NOT CITY MGR.		CITY ADMINISTRATOR - FORT LUDLOW, COLORADO	COLORADO
8/23/2011	ANDREW K. HIXSON	MPA/CITY MGMT. EXP./NOT IN FL.		CITY ADMINISTRATOR - CITY OF CRYSTAL CITY, MISSOURI	MISSOURI
8/24/2011	HUGH L. THOMAS	MPA/20 YRS. GOVT EXP./NOT IN FL.		TOWNSHIP ADMINISTRATOR - SYLVANIA TOWNSHIP, OHIO	OHIO
8/24/2011	KEITH J. ROBBINS	BS BUSINESS ADMINISTRATION/9 YRS. GOVT. MGMT./NOT IN FL.		TOWN MANAGER - TOWN OF WINCHESTER, CONNECTICUT	CONNECTICUT
8/26/2011	MELINDA CARLTON	MPA/20+ YRS. GOVT MGMT./NOT IN FL.		TOWNSHIP MGR. - VERNON TOWNSHIP, NEW JERSEY	SOUTH CAROLINA



CITY OF MIAMI SPRINGS  
CITY MANAGER POSITION - APPLICANT LIST

8/12/2011	ALAIN A. HERNANDEZ	MPA/MGR. PRIVATE SECTOR & SOME GOVT/NOT CITY MGR.	DIRECTOR OF OPERATION - ARTNA TECHNICAL SVS., INC.	FLORIDA
8/12/2011	HARRY A. STAVEN	MPA/MGR. IN VARIOUS CITIES/NOT IN FL	CITY MANAGER - CITY OF ST. MARYS, AK	WASHINGTON
8/15/2011	EDWARD PIDERMANN	MPA/FIRE DEPT. MGMT. EXP./NOT A CITY MGR.	BATTALION CHIEF - CITY OF MIAMI	FLORIDA
8/17/2011	NEWESIO M. GOMEZ	BS CONSTRUCTION MGMT/30 YRS. PUBLIC & PRIVATE SECTOR/NOT AS MGR.	PRINCIPAL - NMG CONSULTING	FLORIDA
8/18/2011	BRUCE G. CAMPBELL	MANY TRAININGS/MEDICAL & PUBLIC SECTOR EXP./NOT AS A MGR.	DIRECTOR - DEPT. OF PUBLIC SAFETY - CITY OF NORTH ROYALTON	OHIO
8/18/2011	MICHAEL G. MILLER	BPA/CITY MGR. EXP. IN SEVERAL STATES/NOT IN FL.	EXECUTIVE DIRECTOR - EIGHT NORTHERN INDIAN PUEBLOS COUNCIL, INC.	NEW MEXICO
8/18/2011	ANDREW DEIONNO	MPA & MCP/NO MGR. OR FL EXP.	PLANNER - CITY OF NEWPORT, RI	RHODE ISLAND
8/19/2011	ANTHONY LEE TOLSTEDT	MPA/CITY MGR. EXP./NOT IN FL.	CITY ADMINISTRATOR - CITY OF BROKEN BOW, NEBRASKA	NEBRASKA
8/22/2011	GERALD J. GIAMIS	MPA/6 YRS. MUNICIPAL GOVT EXP./NOT IN FL.	TOWNSHIP ADMINISTRATOR - VERNON TOWNSHIP, NEW JERSEY	NEW JERSEY
8/22/2011	CARLOS RAMOS JR.	BS PUBLIC AFFAIRS/8 YRS. GOVT EXP./NOT AS MGR IN FL.	NEW YORK STATE SENATE CANDIDATE - 32ND SENATORIAL DISTRICT - BRONX, NY	NEW YORK
8/22/2011	GONZALO AGUERREVERE	MS MATHEMATICS EDU/ENGINEERING & EDUCATION EXP./NO MGMT. IN FL.	MATHEMATICS PROFESSOR - MDC, UNIVERSITY OF PHOENIX, & ANA G. MENDEZ UNIVERSITY SYSTEM	FLORIDA
8/23/2011	CLAUDIA MANCINI	ME/LABORATORY MGMT. EXP./NOT AS A CITY MGR.	LABORATORY MANAGER - MIAMI-DADE COUNTY DERM	FLORIDA
8/24/2011	JOHN BANCROFT BROWN	MPA/GOVT EXP. IN FINANCIAL & ECONOMIC MGMT./NOT CITY MGR.	COMPLIANCE CONSULTANT - BANK UNITED	FLORIDA
8/29/2011	JAMES MATTHEWMAN	POLICE ACADEMY/LAW ENFORCEMENT EXP./NOT CITY MGR.	ARMED CUSTODY TRANSPORTATION OFFICER - AKALDOYON JV	FLORIDA
8/29/2011	JEROME J. GRASSO	MA LIBERAL STUDIES/GOVT EXP./NOT AS CITY MGR. OR FL.	COUNTY LEGISLATOR - GENEESEE COUNTY	NEW YORK
8/29/2011	CAROLYN A. RORIE	MS MGMT./20+ YRS. EXP. IN ACCOUNTING./NOT AS A MGR.	TAX ACCOUNTANT - TENDER LOVING CARE CHILD CARE, INC.	FLORIDA
9/2/2011	KATHLEEN S. CHALK	MS POLITICAL SCIENCE/1 YR. GOVT EXP./NOT AS MGR OR FL.	COMMUNITY RESOURCE SPECIALIST - STATE OF FL, 11TH JUDICIAL CIRCUIT COURT	FLORIDA
9/6/2011	TRACEY L. OBRIEN	J.D./GOVT EXP. AS AN ATTORNEY AND PROSECUTOR/NOT AS MGR. IN FL.	ASST. PROSECUTOR - ATLANTIC COUNTY, NEW JERSEY	NEW JERSEY
9/13/2011	LISANDRA QUINTANA	MPA/6 YRS. EXP. IN PRIVATE ORG. MGMT./NO GOVT OR CITY MGR. EXP.	LEGAL ASST./PARALEGAL/OFFICE MGR. - LAW OFFICES OF HOSS HERNANDEZ, PA.	FLORIDA

CITY OF MIAMI SPRINGS  
CITY MANAGER POSITION - APPLICANT LIST

9/29/2011	JOSEPH GERRITY, JR.	BA POLITICAL SCIENCE/GOVT EXP. BUT NOT AS A MGR.	COUNTY COORDINATOR - SUWANNEE COUNTY	FLORIDA
9/30/2011	JOHN M. FRASER	MBAGOV'T EXP. BUT NOT AS A MGR. IN FL.	CONSULTANT - MUNICIPAL RESOURCES, INC.	MAINE



RESOLUTION NO. 2011-3526

City Council Meeting of:

10-10-2011



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA AUTHORIZING THE CITY TO OPEN FIVE NEW BANK ACCOUNTS WITH BB&T BANK, FOR GENERAL OPERATIONS, GOLF COURSE OPERATIONS, PAYROLL, LAW ENFORCEMENT TRUST FUND (L.E.T.F.) AND AN INVESTMENT ACCOUNT; AUTHORIZING SIGNATORIES FOR THESE FIVE ACCOUNTS; AUTHORIZING ACCEPTANCE OF TWO FACSIMILE SIGNATURES OF CITY MANAGER JAMES R. BORGMANN AND FINANCE DIRECTOR WILLIAM ALONSO; AUTHORIZING THE ACCEPTANCE OF TWO MANUAL SIGNATURES OF EITHER CITY MANAGER JAMES R. BORGMANN, ASSISTANT CITY MANAGER RONALD K. GORLAND, FINANCE DIRECTOR WILLIAM ALONSO, OR CHIEF OF POLICE PETER G. BAAN; RESCINDING ALL RESOLUTIONS IN CONFLICT; EFFECTIVE DATE**

**WHEREAS**, the City has solicited and accepted banking services from BB&T Bank which requires the City to open five new accounts with BB&T Bank for General Operations, Golf Course Operations, Payroll, Law Enforcement Trust Fund (L.E.T.F.), and an Investment Account to replace the City accounts closed at Wachovia Bank; and,

**WHEREAS**, the City is required to designate the authorized signatories for these five accounts; and,

**WHEREAS**, the City Council has determined that it is in the best interests of the City to designate City Manager James R. Borgmann and Finance Director William Alonso as facsimile check signers for the five BB&T Bank accounts; and,

**WHEREAS**, the City Council has determined that any combination of the two manual signatures of City Manager James R. Borgmann, Assistant City Manager Ronald K. Gorland, Finance Director William Alonso, or Chief of Police Peter G. Baan shall be authorized alternate manual signers for all five BB&T Bank accounts:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:**

Section 1: That the City Council of the City of Miami Springs hereby authorizes the opening of a City General Operating Account, Golf Course Operations Account, payroll account, Law Enforcement Trust Fund (L.E.T.F.) Account, and an Investment Account at BB&T Bank.

Section 2: That the City Council hereby declares that the two facsimile signatures of City Manager James R. Borgmann and Finance Director William Alonso shall be honored on all the aforesaid City accounts initiated with BB&T Bank.

Section 3: That the City Council hereby further declares that any combination of the manual two signatures of City Manager James R. Borgmann, Assistant City Manager Ronald K. Gorland, Finance Director William Alonso, or Chief of Police Peter G. Baan, shall be authorized alternate manual signatories on all City accounts with BB&T Bank.

Section 4: That the new BB&T Bank accounts shall either honor the two facsimile signatures of City Manager James R. Borgmann and Finance Director William Alonso, or any two manual signatures of either the City Manager, Assistant City Manager, Finance Director or Chief of Police.

Section 5: That this resolution shall take effect immediately upon adoption, and shall rescind all prior resolutions in conflict herewith.

**PASSED AND ADOPTED** by the City Council of the City of Miami Springs, Florida, this 10<sup>th</sup> day of October, 2011.

The motion to adopt the foregoing resolution was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and on roll call the following vote ensued:

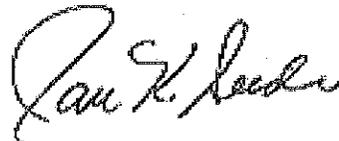
Vice Mayor Espino	" _____ "
Councilman Best	" _____ "
Councilman Lob	" _____ "
Councilwoman Ator	" _____ "
Mayor Garcia	" _____ "

\_\_\_\_\_  
Zavier M. Garcia  
Mayor

**ATTEST:**

\_\_\_\_\_  
Magali Valls, CMC  
City Clerk

**APPROVED AS TO LEGALITY AND FORM:**



Jan K. Seiden, City Attorney



# CITY OF MIAMI SPRINGS



Miami Springs Golf Course  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5180  
Fax: (305) 805-5192

TO: The Honorable Xavier Garcia and Members of the Council

VIA: James R. Borgmann  
City Manager 

FROM: Mike Aldridge  
Golf Director

SUBJECT: Membership Fees and Charges  
Recommendation

DATE: September 3, 2011

Attached you will find the recommended Membership rates for the Golf Course starting October 1, 2011 thru September 30, 2012.

The rates which I am recommending for Memberships are the same as the rates for 2010 -2011. I am also making the following recommendations:

- 1) Establishing a new Miami Springs Resident only Weekday Walking Rate of \$4.81.
- 2) Establishing a new Miami Springs Resident only Weekday Cart Rate of \$23.36.
- 3) Recommending the ability for golfers to purchase a yearly membership and pay 50% upon initial purchase, then pay remaining balance in two consecutive monthly installments.
- 4) Recommending for each member that renews their annual membership and brings in a new member a \$100 discount off of their annual membership renewal.

Once again we are facing a very competitive season with the economy still struggling.

Thank you for considering my new proposals.

Agenda Item No.

City Council Meeting of:

10.10.11 

## Memberships prices over the past five seasons

### RESIDENT

Membership Type	2007-2008	2008-2009	2009-2010	2010-2011	2011 -2012
Annual Single	\$850.00	\$895.00	\$895.00	\$895.00	\$895.00
Annual 7 Day Family	\$1,150.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
Annual Single Weekday	\$775.00	\$815.00	\$815.00	\$815.00	\$815.00
Annual Family Weekday	\$860.00	\$905.00	\$905.00	\$905.00	\$905.00
Senior 7 Day Single	\$775.00	\$815.00	\$815.00	\$815.00	\$815.00
Senior 7 Day Couple	\$995.00	\$1,050.00	\$1,050.00	\$1,050.00	\$1,050.00
Senior 5 Day Single	\$690.00	\$725.00	\$725.00	\$725.00	\$725.00
Senior 5 Day Couple	\$800.00	\$845.00	\$845.00	\$845.00	\$845.00
Junior	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00

### NON-RESIDENT

Annual Single	\$1,100.00	\$1,220.00	\$1,220.00	\$1,220.00	\$1,220.00
Annual Family	\$1,375.00	\$1,525.00	\$1,525.00	\$1,525.00	\$1,525.00
5 Day Single	\$975.00	\$1,075.00	\$1,075.00	\$1,075.00	\$1,075.00
5 Day Family	\$1,125.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
Senior 7 Day Single	\$1,075.00	\$1,175.00	\$1,175.00	\$1,175.00	\$1,175.00
Senior 7 Day Couple	\$1,150.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00
Senior 5 Day Single	\$925.00	\$1,025.00	\$1,025.00	\$1,025.00	\$1,025.00
Senior 5 Day Couple	\$1,075.00	\$1,185.00	\$1,185.00	\$1,185.00	\$1,185.00
Junior	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Trail Fee	\$725.00	\$775.00	\$775.00	\$775.00	\$775.00
Corporate	\$5,000.00	\$5,250.00	\$5,250.00	\$5,250.00	\$5,250.00

**Memorandum**

Date: August 9, 2011

To: George Heider, Chairman Golf Advisory Committee and Committee members.

Fr: Mike Aldridge, Director of Golf

Re: Green fees for Miami Springs Residents and Memberships.

\*\*\*\*\*  
The following are suggestions I would like to put into place with regards to Miami Springs Resident golf fees and membership for this coming season starting October 1, 2011.

Resident Green Fees:

1. \$5 walking rate – Monday through Friday
2. \$25 cart fee – Monday through Friday
  1. The resident must show a valid drivers' license.
  2. The resident will also have to fill out an application which will be kept on file verifying their residence. This will be verified by the accounting department at city hall.
  3. If they can not produce a valid license, the resident will not receive use of rates until they fill out the application and it is verified by the accounting department.

Memberships:

1. Ability for golfers to purchase a yearly membership and pay 50% upon initial purchase, then pay the remaining balance in two consecutive monthly installments.
2. If a member renews their yearly membership and brings in a new member they will receive \$100 off their yearly membership.

Thank you for your consideration.

**Memorandum**

Date: August 26, 2011

To: James Borgmann, City Manager

Fr: Mike Aldridge, Golf Director

Re: Fee recommendation as discussed with Golf Advisory Board

.....

I am recommending the attached golf fees and membership changes as only five out of a total of 109 members might potentially be affected by this change; particularly that of the weekday walking rates.

As a result of our marketing plan we are trying to engage more residents into playing golf and utilizing our facility as it is a valuable part of Miami Spring's recreational amenities that is very much underutilized by our residents. It is and should be here for our residents' enjoyment. Bringing new families in to learn how to play golf will build on the golf course's future and potential membership growth.

My staff and I will be giving a free clinic once a month to only Miami Springs' residents the 2<sup>nd</sup> Saturday of every month from 11:00am – 12:30pm. Beginning October 1<sup>st</sup>.

Thank you for your consideration.



Golf Course  
Residence Verification  
Application

Name \_\_\_\_\_

Address \_\_\_\_\_

Driver License # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

E-Mail \_\_\_\_\_

Phone # \_\_\_\_\_

**RESOLUTION NO. 2011-3527**

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF MIAMI SPRINGS AMENDING  
THE SCHEDULE OF CHARGES AND FEES  
FOR THE OPERATION OF THE MIAMI  
SPRINGS GOLF AND COUNTRY CLUB;  
RESERVING THE RIGHT AND AUTHORITY TO  
AMEND OR SUPPLEMENT THE SCHEDULE  
OF CHARGES; EFFECTIVE DATE**

**WHEREAS**, the City of Miami Springs purchased the property commonly known as the Miami Springs Golf and Country Club on October 23, 1997; and,

**WHEREAS**, the City Council of the City of Miami Springs established an initial Schedule of Charges and Fees for the Golf and Country Club by Resolution 97-3066, adopted on October 13, 1997; and,

**WHEREAS**, the City Council of the City of Miami Springs most recently amended its Schedule of Charges and Fees for the operation of the Golf and Country Club by adopting Resolution No. 2010-3500 on December 13, 2010; and,

**WHEREAS**, the City Administrative Staff proposed an amended Schedule of Charges and Fees for the operation of the golf course, which may from time to time be further amended; and,

**WHEREAS**, the City Council has reviewed the proposed amended Schedule and has determined that the amended Schedule of Charges and Fees is both fair and appropriate, and that its approval is in the best interests of the City and its citizens.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:**

Section 1: That the attached "Schedule of Charges" (Exhibit "A") is hereby approved and adopted for the use of City of Miami Springs Golf and Country Club facilities and related services.

Section 2: That the City Council of the City of Miami Springs reserves the right and authority to amend or supplement the "Schedule of Charges".

Resolution No. 2011-3527

Section 3: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

**PASSED AND ADOPTED** by the City Council of the City of Miami Springs, Florida, this 10<sup>th</sup> day of October, 2011.

The motion to adopt the foregoing resolution was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and on roll call the following vote ensued:

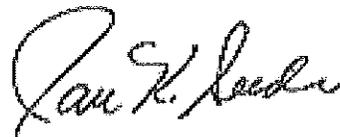
Vice Mayor Espino	“ _____ ”
Councilman Best	“ _____ ”
Councilman Lob	“ _____ ”
Councilwoman Ator	“ _____ ”
Mayor Garcia	“ _____ ”

\_\_\_\_\_  
Zavier M. Garcia  
Mayor

**ATTEST:**

\_\_\_\_\_  
Magali Valls, CMC  
City Clerk

**APPROVED AS TO LEGALITY AND FORM:**

  
Jan K. Seiden, City Attorney

Resolution No. 2011-3527

**MIAMI SPRINGS GOLF & COUNTRY CLUB  
SCHEDULE OF GOLF CHARGES & FEES  
AS OF October 10, 2011**

**GREEN & CART FEES**

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**RACK RATES**

Weekend Non-Resident	\$	45.79	
Weekday Non-Resident	\$	33.65	
Weekend/Holiday Resident	\$	40.19	
Weekday Resident	\$	29.91	
Twi-Light Weekday	\$	28.97	After 1PM
Twi-Light Weekend	\$	31.78	After 1PM
Junior	\$	7.47	
Super Twi-Light	\$	18.69	
18 Hole Member Cart	\$	18.69	
9-Hole Member Cart Rate	\$	11.92	
Resident Weekend > 11:00	\$	33.64	
Non-Resident >11:00	\$	36.45	
Miami Springs Resident Weekday Walking	\$	4.81	
Miami Springs Resident Weekday Cart	\$	23.36	
Shootout	\$	23.36	Tues. P.M. only
Group Rate Weekday	\$	29.91	Groups of 20 or more
Group Rate Weekend	\$	40.19	Groups of 20 or more
Prime Timers Non-Members 18 holes	\$	21.49	Tues. & Thurs. A.M. Seniors (age >55)
Prime Timers Non-members 9 holes	\$	14.95	Tues. & Thurs. A.M. Seniors (age >55)
Seniors Weekdays	\$	23.36	Weekdays only (age >55)
Womens' Golf Association	\$	23.36	Tuesday A.M.
Men's Golf Assoc.	\$	40.19	Sunday A.M.
PGA Golf Pass Weekday	\$	28.03	Weekdays only
Policeman, Fireman, Teachers and Military	\$	23.36	Weekdays only
Tee Time USA & Golf Switch Weekend	\$	36.63	
Tee Time USA & Golf Switch Weekday	\$	26.92	
PGA Members	\$	18.69	
Lifetime PGA members	\$	18.69	
Non-member junior with a parent	\$	18.69	
CanAm Golf Weekdays	\$	28.03	Weekdays only
Spectator	\$	18.69	
Small Range Balls	\$	3.74	
Large Range Balls	\$	6.54	
Range Coupon Book	\$	51.40	
Replay (same day) 18 holes	\$	18.69	
Replay (same day) 9 holes	\$	11.92	
Golf Teams	FREE		Practice, matches and driving range for MSSH, MSMS, Hialeah High, and All Angels

**NOTE: All fees plus State Sales Tax (currently 7%)**

*Eligibility for any qualified fee or charge (residency, age, family, employment) must be documented.*

See DEFINITIONS on page 2

Page 2  
cont.

## **MEMBERSHIPS**

### **MIAMI SPRINGS RESIDENT, BUSINESS & PROPERTY OWNER**

Annual 7 Day Single	\$ 895.00
Annual 7 Day Family	\$ 1,200.00
Annual 5 Day Single	\$ 815.00
Annual 5 Day Family	\$ 905.00
Senior 7 Day Single	\$ 815.00
Senior 7 Day Couple	\$ 1,050.00
Senior 5 Day Single	\$ 725.00
Senior 5 Day Couple	\$ 845.00
Junior	\$ 100.00
Summer Single	\$ 275.00
Summer Couple	\$ 350.00
Summer Junior	\$ 60.00

### **NON-RESIDENT**

Annual 7 Day Single	\$ 1,220.00
Annual 7 Day Family	\$ 1,525.00
Annual 5 Day Single	\$ 1,075.00
Annual 5 Day Family	\$ 1,250.00
Junior 7 Day Single	\$ 1,175.00
Senior 7 Day Couple	\$ 1,450.00
Senior 5 Day Single	\$ 1,025.00
Senior 5 Day Couple	\$ 1,185.00
Summer Single	\$ 325.00
Summer Couple	\$ 400.00
Summer Junior	\$ 75.00
Junior	\$ 150.00
Trail Fee	\$ 775.00
Corporate	\$ 5,250.00

*All fees plus State Sales Tax*

### **DEFINITIONS**

Senior - age 55 yrs. and older

Junior - less than 20 years old

Resident - resides Miami Springs

Senior Couple - one must be at least 55 yrs. old with both living at the same residence

Business Owner - registered owner of a business in Miami Springs

Property Owner - registered owner of property in Miami Springs

Family - limited to immediate family (father, mother, & children under 25) living in same household

Weekends include Federal and City of Miami Springs designated holidays (ex. Thanksgiving Friday)

*Eligibility for any qualified fee or charge (residency, age, family, employment)*

*must be documented*





City Manager Department  
201 Westward Drive  
Miami Springs FL 33166  
305-805-5010

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** Jim Borgmann, City Manager

**FROM:** Ron Gorland, Assistant City Manager *Ron*

**DATE:** October 6, 2011

**SUBJECT:** Veterans Day Ceremony Nov. 11<sup>th</sup>, 2011 at 11AM (Armistice Day)

I recommend that the City host the subject event. I've discussed the planning with Chief Baan, Omar Luna, Rec. Dir. and Patti Bradley, our City event planner, and others, and feel that we have enough time to plan and host a Veterans Day ceremony to be held at the City's Curtiss Parkway War Memorial. It may take a few years to become a popular event but there appears to be quite a few veterans in our community that would be willing to attend and contribute to this.

Preliminary planning includes CPO (or CAP) Honor Guard, advertising, speakers, and pins to hand out to attending veterans. Cost will be minimal. Very little City equipment will be needed and costs to the City should be minimal.

In the spirit of full disclosure, my interest in the hosting this event is also personal because I'm a Vietnam veteran. When I asked why the City wasn't hosting this annual national holiday ceremony no one in the senior administration of City Hall could remember if it was ever done (though I'm sure it was a local event at some point in our past).

Thank you for your consideration.

Agenda Item No.

City Council Meeting of:

10.10.11

