



**AGENDA INFORMATION**

**CITY OF MIAMI SPRINGS**

**CITY COUNCIL**

**Regular Meeting**

**Monday, October 24, 2011**

**6:30 p.m.**

**Council Chambers – City Hall**

**201 Westward Drive, Miami Springs**

**Mayor Xavier Garcia**

**Vice Mayor Dan Espino**

**Councilman Bob Best**

**Councilman George V. Lob**

**Councilwoman Jennifer Ator**

**City Manager James R. Borgmann**

**Assistant City Manager Ronald K. Gorland**

**City Attorney Jan K. Seiden**

**City Clerk Magalí Valls**



***CITY OF MIAMI SPRINGS, FLORIDA***

**Mayor Xavier M. Garcia**

**Vice Mayor Dan Espino  
Councilman George V. Lob**

**Councilman Bob Best  
Councilwoman Jennifer Ator**

**Decorum:** “Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium”.

**AGENDA  
REGULAR MEETING  
Monday, October 24, 2011  
6:30 p.m.  
Council Chambers – City Hall  
201 Westward Drive – Miami Springs**

- 1. Call to Order/Roll Call**
- 2. Invocation:** Councilwoman Ator  
  
**Salute to the Flag:** Audience participation – I Led the Pledge: Miami Springs Adventist School Students
- 3. Awards & Presentations:**
  - A) Proclamation – Ray’s Tae Kwon Do Center
- 4. Open Forum:** Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins

**5. Approval of Council Minutes:**

- A) 10-10-2011 – Regular Meeting

\*\*\*\*\*

*Recess for conducting Executive Session with City Council*

\*\*\*\*\*

**6. Reports from Boards & Commissions:**

- A) 10-11-2011 – Recreation Commission – Minutes
- B) 10-12-2011 – Golf and Country Club Advisory Board - Minutes
- C) 10-13-2011 – Board of Parks and Parkways – Cancellation Notice
- D) 10-17-2011 – Revitalization and Redevelopment Ad-Hoc Committee – Cancellation Notice
- E) 10-18-2011 – Education Advisory Board – Minutes
- F) 10-20-2011 – Historic Preservation Board – Cancellation Notice

**7. Public Hearings: None**

**8. Consent Agenda: None**

**9. Old Business:**

- A) Appointments to Advisory Boards by the Mayor and Council Members
- B) Selection Process for New City Manager (Tabled: 10-10-2011)
- C) Recommendation that Council Waive the Competitive Bid Process and Approve an Extension Agreement for an Additional 12 Month Period, to the Pelican Playhouse, Inc. (Ralph Wakefield), for an Annual Stipend of \$20,000.00, for Theatrical Services, Pursuant to Section 31.11 (E) (6) (g) of the City Code
- D) Background Check Policies and Standards Progress Report

**10. New Business:**

- A) Recommendations from the Education Advisory Board Regarding Partnering with the School System to Establish a STEM Academy and to Recognize Former Chair Mindy McNichols for Ten Years of Service

**10. New Business: (Continued)**

- B) Resolution No. 2011-3528 – A Resolution of the City Council of the City of Miami Springs Providing for the Fifth Amendment to the FY2010-2011 General Fund and Special Revenue and Capital Projects Fund Budgets; by Increasing General Fund Revenues from Undesignated Reserves to Cover Authorized and Approved General Fund Expenditures; By Increasing the Road and Transportation Fund of the Special Revenue and Capital Projects Budget to Account for Additional C.I.T.T. Funded Sidewalk and Road Repairs; Providing Intent; Specifying Compliance with Accepted Budgetary Processes and Procedures; Effective Date
- C) Resolution No. 2011-3529 – A Resolution of the City Council of the City of Miami Springs Providing for the First Amendment to the FY2011-2012 General Fund and Special Revenue and Capital Projects Fund Budgets; By Re-Appropriating Reserved Fund Balances to Fund Open Encumbrances Through September 30, 2011; Effective Date
- D) Notification and Discussion Regarding City Use of Social Networking (Facebook and Twitter)
- E) Recommended Code Revisions:
  - 1. Street Number Display Requirements
  - 2. Westward Drive Median Parking Regulation

**11. Other Business:**

- A) Scheduling of Board of Appeals meeting to Hear Appeal of Board of Adjustment Case No. 19-V-11
- B) Consideration of Scheduling a Workshop Meeting to Discuss Additional Code Revisions (Commercial Vehicles, Canopies and Sheds, Reverse Frontage, etc.)
- C) Vote of Confidence for the City Manager as Required by Section 4.02 (2) of the City Charter

**12. Reports & Recommendations:**

- A) City Attorney
- B) City Manager
- C) City Council

13. Adjourn

\*\*\*\*\*  
If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.  
\*\*\*\*\*  
In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.  
\*\*\*\*\*  
Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.  
\*\*\*\*\*



DRAFT



## *City of Miami Springs, Florida*

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, October 10, 2011, at 7:00 p.m.

### **1. Call to Order/Roll Call**

The meeting was called to order at 7:02 p.m.

The following were present:

Mayor Xavier M. Garcia  
Vice Mayor Dan Espino  
Councilwoman Jennifer Ator  
Councilman Bob Best  
Councilman George V. Lob

Also Present:

Assistant City Manager Ronald K. Gorland  
City Attorney Jan K. Seiden  
Chief of Police Peter G. Baan  
Finance Director William Alonso  
Public Works Director Robert T. Williams  
Golf Director Michael W. Aldridge  
Golf Superintendent Sandy Pell  
Recreation Director Omar L. Luna  
Building & Zoning Office Supervisor Harold "Tex" Ziadie  
Elderly Services Director Karen Rosson  
City Clerk Magali Valls

### **2. Invocation:** Councilman Lob offered the invocation.

**Salute to the Flag: The audience participated. "I Led the Pledge" – Student Council Board of the Springview Elementary School Fifth Grade**

Students from the Student Council Board from the Fifth Grade Springview Elementary School led the audience in the Pledge of Allegiance.

Mayor Garcia presented baseball caps to the students who participated in the "I Led the Pledge" program.

**3. Awards & Presentations:**

None.

**4. Open Forum:**

**Crime Prevention**

Ivette Garcia-Estrada of 114 De Leon Drive expressed her alarm about the recent waive of theft and home burglaries that has harmed her family, plagued her neighbors and stands to devastate a close-knit town. She shared a story about her son when he was injured during a robbery attempt and said that he has not been contacted to this day by the Police Department's investigators. She continued to explain other criminal offenses in regard to theft and robberies. She offered suggestions for deterring crime that were given to her by residents and business owners based on past experiences, including open communication, police presence, and installation of surveillance cameras at the entrances to the City.

**Ordinance No. 1027-2011**

Myron Kitchens of 869 Pinecrest Drive spoke against the pre-sale code inspection proposed in Ordinance No. 1027-2011 that he feels is very intrusive and a violation of his rights. The inspection is only for informational purposes, it serves no merit in regard to life safety issues that would affect the occupants and the violations that are found are not retroactive, while people have been collecting tax-free rental income from illegal subdivisions of their homes. He saw at least eight violations of illegal apartments on Minola Drive from South Royal Poinciana Boulevard to Oakwood Drive. It is not fair to let violations go unnoticed, while the new inspection process would cause him to give up his constitutional rights.

Mr. Kitchens said that it is difficult to sell a home in the current financial market and the proposed inspection will make it even more difficult. He urged Council not to do this to the citizens.

**Ordinance No. 1027-2011**

Kathy Fleischman of 810 Pinecrest Drive said that she had sent an e-mail to Council stating her concerns about the proposed ordinance that she feels is very intrusive and a pre-cursor to the fourth amendment right of the Constitution. She expressed her opposition to the home inspection that is not in the best interests of the seller or the buyer. She also mentioned there is a house that has had code violations for years and Code Enforcement should take care of more pressing issues. She expressed her concern about the difficult home market and urged Council not to adopt the ordinance.



## **Agenda Item 10A**

Kathy Fleischman stated that she had worked as an Assistant Manager for a corporate business and when the Manager retired it was decided that there was no one who could run the department better than the Manager's Assistant. She said that it is no different with Assistant City Manager Ronald K. Gorland who has served the City and would make a great City Manager. She feels that the best person for the job is the man who has been doing the job in the assistant capacity and she wholeheartedly supports Mr. Gorland to be the new City Manager.

### **Elevator Repair**

Nery Owens of 332 Payne Drive commented that the City Hall elevator sounds worse than it did before in spite of the recent repairs.

Mayor Garcia informed Ms. Owens that the elevator has not yet been repaired and that the contractor is waiting to receive the parts to repair it in November.

### **Thank You**

Ms. Owens thanked the City Council for having the City clean up the pine trees on Chippewa Street behind the dug outs. She asked that the same be done along Apache so that there is a clear view of the children in the park.

## **5. Approval of Council Minutes:**

### **5A) 09-26-2011 – Regular Meeting**

Minutes of the September 26, 2011 Regular Meeting were approved as written.

**Councilman Best moved the item. Vice Mayor Espino seconded the motion, which was carried unanimously on roll call vote.**

## **6. Reports from Boards & Commissions:**

### **6A) 09-19-2011 – Revitalization and Redevelopment Ad-Hoc Committee – Minutes**

Minutes of the September 19, 2011 Revitalization and Redevelopment Ad-Hoc Committee meeting were received for information.

Councilman Best commended Revitalization and Redevelopment Ad-Hoc Committee Chairman Laz Martinez, Committee member Arturo Rabade and the City Planner in regard to some of the statements that were made at the recent meeting, especially the Dover Kohl report that should be studied in earnest.

**6B) 09-20-2011 – Education Advisory Board – Minutes**

Minutes of the September 20, 2011 Education Advisory Board meeting were received for information.

Councilwoman Ator recognized Education Advisory Board Chair Rob Gordon and asked him if he would like to speak.

Mr. Gordon of 89 Corydon Drive informed Council that he prepared a brief letter regarding the Board's efforts to create a Science, Technology, Engineering and Mathematics (STEM) Academy at the High School. The letter asked for the support of the City Council and for the City to draft a letter to Miami-Dade County Public Schools explaining their request for a STEM Academy. There is no financial commitment on the City's part, although they may request assistance in preparing the grant proposals. The letter would advise Miami-Dade County Public Schools of the community's desire to make this happen because education in the schools is important to the City's property values and the overall quality of life.

Mr. Gordon offered his assistance in drafting the letter to Miami-Dade County Public Schools.

Mayor Garcia asked Mr. Gordon to provide the Secretary of the Board with a copy of the letter for Council's consideration.

**6C) 09-27-2011 – Ecology Board – Cancellation Notice**

Cancellation Notice of the September 27, 2011 Ecology Board meeting was received for information without comment.

**6D) 10-04-2011 – Code Enforcement Board – Minutes**

Minutes of the October 4, 2011 Code Enforcement Board meeting were received for information without comment.

**6E) 10-05-2011 – Architectural Review Board – Cancellation Notice**

Cancellation Notice of the October 5, 2011 Architectural Review Board meeting was received for information without comment.

**6F) 10-12-2011 – Golf and Country Club Advisory Board – Cancellation Notice**

Cancellation Notice of the October 12, 2011 Golf and Country Club Advisory Board meeting was received for information without comment.

**6G) 10-03-2011 – Board of Adjustment – Approval of Actions Taken at their Meeting of October 3, 2011, Subject to the 10-day Appeal Period**

Actions taken by the Board of Adjustment at their meeting of October 3, 2011 were approved subject to the 10-day appeal period.

**Vice Mayor Espino moved to approve the actions of the Board of Adjustment. Councilman Best seconded the motion, which carried 5-0 on roll call vote.**

**7. Public Hearings:**

**7A) Second Reading - Ordinance No. 1027-2011 - An Ordinance Of The City Council Of The City Of Miami Springs Amending Code Of Ordinance 102-01, Re-Occupancy Certification, By Adding Thereto Provisions Offering An Additional “Informational Inspection” For Purchasers Of Residential Properties Subject To Re-Occupancy Inspections; Repealing All Ordinances Or Parts Of Ordinances In Conflict; Effective Date (First Reading: 09-12-2011 – Advertised: 09-28-2011)**

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden responded to Mayor Garcia’s question saying that there are no repercussions other than the denial of the inspection by the prospective purchaser that would be put in the street file for the property. There is no requirement to participate in the process; it is totally voluntary and there is no fee for the inspection at this point. The \$100.00 fee is for the re-occupancy certification that is already established by ordinance and it has been a very successful program.

Mayor Garcia opened the public hearing to those persons wishing to speak.

Bob Schwinger of 8 Canal Street said that he is a great proponent of the re-occupancy certification process for single-family homes and he would like the City to enforce single-family zoning on a weekly basis for those homes that are illegally being used for multi-family purposes. He said that the inspection could jeopardize the sale of homes that have had violations going back to previous owners over the years.

Mr. Schwinger explained that it seems like the inspection is a requirement of the re-occupancy application as outlined in Section 4 of the ordinance.

City Attorney Seiden reiterated that the inspection is not a requirement of the re-occupancy certification. Section 4 states that:

*“Contemporaneously with the filing of the application to initiate the Re-Occupancy Certificate inspection process, the owner/seller shall also file an “Affidavit of Requested Informational Inspection” attesting that the prospective purchaser of the subject property has either accepted or refused the City’s offer to conduct an additional “information only” inspection of the subject property during the certification process.”*

Mr. Schwinger felt that the current re-occupancy inspection is fine the way it is; expanding it could affect the sale of a property and the City should not be in the home inspection business.

City Attorney Seiden clarified that Sections 4 (a) through (e) state that the City is specifically not getting into the home inspection business. The purpose of the proposed ordinance is to inform the prospective purchaser of violations that exist before they purchase the home. It is not an invasive process or a due diligence inspection; it will simply provide information on the obvious violations. He referred to a case where there was a structure that was built up to the property line and the real estate broker failed to inform the buyer and she suffered consequences. This ordinance would solve the problem in advance.

Councilwoman Ator said that she reviewed a Board of Adjustment packet and there was a case that involved a structure that was there when the owner bought the house and she requested a variance to re-build it. There was an obvious code violation because the structure was built to the property line. She explained that the owner is not required to correct the code violation before the closing.

Councilwoman Ator explained that the proposed legislation would allow the City to tell people there are obvious violations, such as an illegal shed or structure that is not covered by the re-occupancy certification.

Mr. Schwinger was of the opinion that the two inspections should be separate and not tied together. He added that a property survey for re-occupancy purposes should not include the trees on the property. He suggested that the City could require a new property owner to provide a survey after the closing on the property and put it in the street file.

Mr. Schwinger agreed with Mr. Kitchens that the City should enforce the obvious violations in the 500 block of Minola Drive because one property is operating a rooming house.

There were no additional speakers and the public hearing was closed.

Vice Mayor Espino thanked all the speakers that voiced their opinions because they were the same as the position he took when the proposed ordinance was presented for first reading. He does not find merit in the proposed inspection process; he does not know what it will solve and it might not solve anything other than placing a note in the street file that the City can do nothing about. It is very intrusive.

Vice Mayor Espino disagreed with a comment made by the City Attorney at the last meeting when he said that most real estate agents who are familiar with Miami Springs will check the property at the beginning because most of the time the process does not begin until it is known whether or not financing is possible.

City Attorney Seiden respectfully disagreed with Vice Mayor Espino. He said that most "as is" contracts in the real estate market require inspections within five to ten days of signing the contract. Financing might take thirty days, but the inspections are generally done first.

Vice Mayor Espino reiterated that the City should not get involved in home inspections that have no value just because property owners tell the Board of Adjustment or Code Enforcement Board that they purchased the property with the violation that they were not aware of. The City should not enter into this endeavor that will tie the hands of Code Compliance, potentially lowering the sale prices of homes or killing deals when the buyer wants the violations addressed and the seller refuses to do it.

**Vice Mayor Espino moved to deny Ordinance No. 1027-2011 and not move forward with the process. Councilman Lob seconded the motion.**

Councilman Lob stated that he voted in favor of the ordinance on first reading and has since had discussions with many people. The proposed inspection could be against some of the Constitutional rights and it could limit Code Compliance from enforcing any violation that they see on the property. Secondly, it is not a full inspection and some violations could be overlooked. Most of the violations are readily visible by driving by the properties and they should be enforced.

Councilman Best said that he also voted for the ordinance on first reading and has spoken to numerous people who all disagreed that the ordinance should go forward as written. He cannot vote in favor of the ordinance in good conscience on second reading because it will add another layer to the City business that could affect the sale of a home. The information from the inspection is placed in a property street file and basically does nothing. It has been said that the proposed legislation was originated by virtue of one particular case and that is not a valid reason to change the legislation.

Councilwoman Ator commented that she would vote in favor of the ordinance. She added that the proposed legislation was poorly covered by the media. The reality is that some of the issues that have been raised referred to code enforcement entering the property, and this is already done during the re-occupancy inspection. The re-occupancy provision in the Code states that property owners will not be cited for code violations that are found during the re-occupancy inspection.

Councilwoman Ator said that the proposed inspection is about notice, nothing else, and even though the legislation stemmed from a single incident it was an obvious code violation that was not revealed. She was of the opinion that it is not invasive or a violation of the Constitutional amendment because it is not any different than the re-occupancy certification inspection. The purpose of the ordinance is to inform and protect the residents.

Councilwoman Ator posted information on her blog, including all the minutes and background information on the subject to describe the process. She understands there are three votes against the ordinance and she will continue to support the legislation because it is a mistake for Code Compliance to overlook obvious code violations. She reiterated that Code Compliance is already entering the properties and it is disappointing that they do not have the opportunity to mention to a prospective buyer that there is a problem if they want the information.

Mayor Garcia asked the City Attorney if it is possible to create a process that is available for the purchaser for this type of service that is not mandatory.

City Attorney Seiden responded that the proposed ordinance would create a process.

Mayor Garcia noted that the ordinance tells the homeowner that he must sign off and if he disagrees the information is placed in the street file with no repercussion.

City Attorney Seiden stated that anyone given the option would say that they would not agree to the inspection and there would be nothing of record.

Mayor Garcia does not want the City to impose anything upon the property owner because the buyer can select a particular company to inspect the property on their behalf. He asked if the City could do the same service without making it mandatory. He thinks that some realtors overlook obvious violations in order to make a sale.

City Attorney Seiden clarified that home inspection services are invasive because they look inside walls and they check water and sewer pipes, electrical wiring, etc. The codes in every city are different and the home inspection service is not familiar with the Miami Springs' code unless they are experts in code review. He added that the inspection companies will not give the buyer a certification because if they miss one code violation, they will be liable. He agreed that the one downside to the ordinance is that there is a possibility that it could stop the transaction for the sale of a property.

Mayor Garcia would like the burden to be on the buyer since they are responsible. He does not want it to be a process that is enforced by the City.

City Attorney Seiden explained that there was some concern about potential liability when the idea was first discussed. A third party who inspects a property and certifies that there are no code violations is taking a big risk and he is not aware of any companies that offer this service, although it could be an idea for a new business.

Mayor Garcia commented that he would like to begin review of the antiquated codes that are not currently enforced so they can be removed from the books, otherwise the codes will be enforced.

**On roll call vote, the motion to deny carried 4-1, with Councilwoman Ator casting the dissenting vote.**

Bob Schwinger commented that Chapter 475 of the Florida Statutes relates to commercial property, not residential, and a real estate broker must be honest and forthright; that is why they require the agency disclosure.

#### **8. Consent Agenda:**

**(Item 8A approved separately. Item 8F approved separately. Vice Mayor Espino pulled Items 8F, 8L and 8M from the Consent Agenda. Item 8L and 8M approved with one motion. Item 8Z pulled by Councilwoman Ator from the Consent Agenda and was tabled after discussion)**

**8A) Approval of the City Attorney's Invoice for September 2011 in the Amount of \$12,190.50**

There was no discussion regarding this item.

**Councilman Best moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.**

#### **The following are Building Department related items:**

Approved at the September 26, 2011 City Council Regular Meeting

**The following are City Clerk's Department related items:**

**8B) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$18,000, to International Data Depository (IDD) for a One-year Contract Extension for Storage of Documents Required to be Kept by Florida Records Retention Laws and Schedules, Pursuant to Section §31.11 (E)(6)(g) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8C) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$12,000.00 to Miami Springs Historical Society for the Annual Rent Subsidy for the Miami Springs Historical Museum, Pursuant to Section 31.11 (E) (6) (g) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**The following are Finance Department related items:**

**8D) Approval of Budget Transfers Within Departments**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**The following are Golf Course Department related items:**

**8E) Recommendation that Council Award a Bid for Fertilizers and Chemicals to Diamond R. Fertilizer, Inc., Utilizing Town of Davie Fertilizer & Chemical Bid R-2011-147, in an Amount not to Exceed \$35,000.00, on an "As Needed" Basis, Pursuant to Section 31.11 (E) (5) of the City Code**

There was no discussion regarding this item.



**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8F) Recommendation that Council Award a Bid for Contractual Labor to Greens Grade Services, Inc., Utilizing City of Coral Gables Bid # IFB 2007-10-22, in an Amount not to Exceed \$378,300.00, on an "As Needed" Basis, Pursuant to Section 31.11 (E) (5) of the City Code**

Assistant City Manager Ronald K. Gorland read the title of the award.

Vice Mayor Espino asked if there are any other companies that might be available since the City is piggy-backing off the City of Coral Gables' bid and they only received three responses to their bid and it was in 2007.

Golf Superintendent Sandy Pell responded that the service was put out to bid last year and there were no respondents. Also, Greens Grade Services stated that if the City continued to piggy-back they would offer the service to the City at the same cost. She said that a new bid could result in an increase.

**Councilwoman Ator moved Agenda Item 8F. Vice Mayor Espino offered the second and the motion was carried unanimously on roll call vote.**

**8G) Recommendation that Council Approve an Expenditure in an Amount no to Exceed \$27,000.00 to Hector Turf, for Original Toro Equipment Parts, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8H) Recommendation that Council Award a Bid for Fertilizers and Chemicals to Howard Fertilizer, Utilizing Town of Davie Fertilizer & Chemical Bid R-2011-147, in an Amount not to Exceed \$35,000.00, on an "As Needed" Basis, Pursuant to Section 31.11 (E) (5) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8I) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount not to Exceed \$38,700.00, on an "As Needed" Basis to Land and Sea, for Fuel and Oil, Pursuant to Section 31.11 (E) (6) (g) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8J) Recommendation that Council Award a Bid for Fertilizers and Chemicals to Lesco John Deere Landscapes, Utilizing Town of Davie Fertilizer & Chemical Bid R-2011-147, in an Amount not to Exceed \$21,000.00, on an "As Needed" Basis, Pursuant to Section 31.11 (E) (5) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8K) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount not to Exceed \$22,000.00, on an "As Needed" Basis to Titleist, for Purchase of Driving Range Supplies, Pro Shop Merchandise (Shirts, Tees, Balls, Etc.), Pursuant to Section 31.11 (E) (6) (g) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8L) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount not to Exceed \$35,000.00, on an "As Needed" Basis, to Turf Choice, for Chemicals, Pursuant to Section 31.11 (E) (6) (g) of the City Code**

Assistant City Manager Ronald K. Gorland read the title of the award.

In reply to Vice Mayor Espino's question, Golf Superintendent Sandy Pell stated that Turf Choice is an independent chemical company that supplies ten or fifteen agricultural products and provides them for a much lesser cost than the other piggy-back bid. The same applies to Florida Superior Sand, which is a sole source.

**Vice Mayor Espino moved to approve Agenda Items 8L and 8M. Councilman Lob seconded the motion, which carried 5-0 on roll call vote.**

**8M) Recommendation that Council Approve an Expenditure in an Amount not to Exceed \$15,000.00, on an "As Needed" Basis to Florida Superior Sand, for Topdressing/Special Bag Mix/Soil Mixes, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code**

There was no discussion regarding this item.

**Vice Mayor Espino moved to approve Agenda items 8L and 8M. Councilman Lob seconded the motion, which carried 5-0 on roll call vote.**

**8N) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$13,898.38 to PNCEF LLC for Leasing of Golf Maintenance Work Carts, Pursuant to Section 31.11 (E) (6) (g) of the City Code, and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract/Contract Vendor for the Exercise of One Year of the Two Year Contract**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8O) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$62,160.00 to Yamaha Motor Corporation, for Leasing of Golf Carts, Pursuant to Section 31.11 (E) (6) (g) of the City Code, and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract/Contract Vendor for the Exercise of One Year of the Three Year Contract**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**The following are I. T.'s Department related items:**

**8P) Recommendation that Council Approve an Expenditure of \$116,376.00 to Sungard H.T.E. INC. for Application Service Provider (ASP) Service, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**The following are Police Department related items:**

**8Q) Recommendation that Council Approve an Expenditure to AT&T Mobility, Utilizing WSCA 2 Master Agreement # 1523, in an Amount not to Exceed \$13,800.00, Pursuant to Section 31.11 (E) (5) of the City Code for Wireless Connectivity/Modem Card Connections for Mobile Data Terminals**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8R) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure not to Exceed \$6,300.00 to Miami Lakes Veterinary Clinic, Pursuant to Section 31.11 (E) (6) (g) of the City Code, for Veterinary Care, Services and Supplies Provided to the Two Police Canines**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8S) Recommendation that Council Approve an Expenditure of \$17,423.45 to USA Software. Inc., for Annual Software Support and Maintenance Contract Renewal, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code for Police Records Management Software Through September 30, 2012**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**The following are Public Works Department related items:**

**8T) Recommendation that Council Award a Bid to Miami Tire Soles Inc., Utilizing Florida State Contract # 863-000-10-1, in the Amount of \$31,000.00, on an "As Needed" Basis, for Tires for All Vehicles and Equipment, Pursuant to Section 31.11 (E) (5) of the City Code, to Purchase Automotive and Truck Tires Used in the Repair and Maintenance of the City's Fleet**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8U) Recommendation that Council Award a Bid to Allied Trucking, Utilizing Miami-Dade County Bid # 4056-0/11, in the Amount of \$30,000.00, on an "As Needed" Basis, for Various Types of Rock for Alley and Street Repairs, Pursuant to Section 31.11 (E) (5) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8V) Recommendation that Council Award a Bid to Grainger Industrial Supplies, Utilizing Florida State Contract # 445-001-11-1, in the Amount of \$20,000.00, on an "As Needed" Basis, for Various Supplies and Stock Items (Rakes, Gloves, Brooms, Paper Towels, Etc.), Pursuant to Section 31.11 (E) (5) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8W) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$10,890.00 to South Florida Maintenance for Janitorial Services, Pursuant to Section 31.11 (E) (6) (g) of the City Code, and Pursuant to the Contract Extension Option Provided by the City's Existing Contract/Contract Vendor for an Additional Three Month Period (Vendor to Change After Three Months)**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8X) Recommendation that Council Approve an Expenditure to U. S. Sweeping, Inc., the Lowest Responsible Bidder, in the Amount of \$20,800.00, for Street Sweeping Twice a Week, Pursuant to Section 31.11 (C) (2) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**The following are Recreation Department related items:**

**8Y) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$49,000.00 to South Florida Maintenance for Janitorial Services, Pursuant to Section 31.11 (E) (6) (g) of the City Code, and Pursuant to the Contract Renewal Option City Bid # 15-08/09 Provided by the City's Existing Contract/Contract Vendor for an Additional Twelve Month Period**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8Z) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$20,000.00 for Contractually Approved Annual Stipend for Theater Operations to Ralph Wakefield, Pelican Playhouse, LLC, Pursuant to Section 31.11 (E) (6) (g) of the City Code, and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract/Contract Vendor for an Additional Twelve Month Period**

Assistant City Manager Ronald K. Gorland read the title of the award.

Councilwoman Ator asked for this item to be pulled from the consent agenda because it was unclear if the expenditure means an automatic renewal of the agreement with the Pelican Playhouse or if the intent was to review the contents of the agreement. She does not have a problem with the \$20,000, but there had been some issues with the agreement.

Assistant City Manager Gorland stated that notes are being made in regard to the next renewal of the contract. He asked Recreation Director Omar Luna if he was aware of the renewal date.

Recreation Director Luna responded that the contract renewal is coming up soon, although he was not aware of the exact date. This request is only approval of the funding and the contract will be negotiated.

Assistant City Manager Gorland clarified that this request would not open up negotiations; it is only the contracted amount.

City Attorney Seiden recommended that the item should be pulled and placed on the next agenda and during the interim the Administration will check the status of the contract. He said that Councilwoman Ator raised a good point because if the expenditure is for the upcoming fiscal year, in effect it might be considered a renewal of the contract.

Councilwoman Ator noted that the agenda item states that the expenditure is pursuant to the contract renewal option provided in the City's existing contract for an additional twelve month period.

The item was **tabled**.

**8AA) Recommendation that Council Approve an Expenditure of \$19,000.00 to Allied Universal for Chlorine, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**8BB) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$20,000.00 to Tennis Manager Manny Fabian, Match Point Enterprises, Pursuant to Section 31.11 (E) (6) (g) of the City Code, and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract/Contract Vendor for an Additional Twelve Month Period**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**The following are Elderly Services Department related items:**

**8CC) Recommendation that Council Approve an Expenditure not to Exceed \$117,680 to Greater Miami Caterers, Inc., on an "As Needed" Basis for the Purchase of Meals to Serve the City's Nutrition Programs for the Elderly, Pursuant to Section 31.11 (E) (6) (g) of the City Code, and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract for an Additional Ten Month Period. Council has Awarded a Contract to Greater Miami Caterers Effective Through July 31, 2011 Under Addendum No. 2 to Bid No. 10-08/09**

There was no discussion regarding this item.

**Councilman Lob moved the item. Councilwoman Ator seconded the motion, which carried 5-0 on roll call vote.**

**9. Old Business:**

**9A) Appointments to Advisory Boards by the Mayor and Council Members**

Councilwoman Ator (Group IV) **appointed** Ana Paula Ibarra to the Architectural Review Board for an unexpired term ending on October 31, 2012.

Councilwoman Ator (Group IV) **appointed** Mark Trowbridge to the Golf and Country Club Advisory Board for an unexpired term ending on July 31, 2013.

Councilman Lob (Group III) **re-appointed** Ariana Fajardo to the Board of Adjustment for an unexpired term ending on April 30, 2013.

Councilman Lob (Group III) **appointed** Ken Amendola to the Golf and Country Club Advisory Board for a full 2-year term ending on July 31, 2013.

**9B) Maintenance of Property (MS Code 93-13) – Roof Cleaning Discussion (Visual Power Point Presentation)**

Assistant City Manager Ronald K. Gorland stated that there was no back-up on the agenda and that the presentation would be visual. It is the same presentation that will be put on the City's website. He said that Building and Zoning Office Supervisor Tex Ziadie had taken a tour of the City with two Council members and the Mayor.

Mr. Ziadie thanked Council for their cooperation and those who scheduled rides with him to look at the roofs in one section of the City along Hunting Lodge Drive. Everyone agreed that all the roofs that were cited needed to be cited and they identified the threshold that cannot be qualified by a number because every roof is different at various times of the day.



Mr. Ziadie commented that Councilwoman Ator had made the suggestion to place the presentation on the City's website, but unfortunately it cannot be a PowerPoint show because the person must have the PowerPoint software on their personal computers. He created a .pdf file for the website that has been tested and it worked fine. The idea is to show the residents what Code Compliance is doing in regard to mildewed roofs.

Mr. Ziadie continued his presentation showing examples of various roofs and available cleaning products for shingle roofs. A disclaimer is included that appears on the back of the courtesy notices.

Councilman Best asked Mr. Ziadie to comment on a discussion they had on their ride around the City.

Mr. Ziadie explained that Councilman Best suggested adding an additional step to the process that could be called the "pre-violation step" for those roofs that are below the threshold, but are not bad enough to issue a courtesy notice. He could develop an informal notice that can be left at those properties, explaining that that their roof could use some cleaning to avoid being cited in the future.

Councilman Best added that it would be less expensive for the resident to clean their roof before the mildew becomes severe.

Mayor Garcia stated that many of the City codes are antiquated and have not been enforced for various reasons. This is one code that has not been enforced and now Code Compliance is taking action. He agrees that the codes should be enforced, but Council should review the codes and determine if they want them enforced or taken off the books. He would like to make the code in regard to mildewed roofs an educational process for the residents to let them know that a presentation is on the website.

Mayor Garcia noted that some residents have never received a violation and now Code Compliance is beginning to enforce the code as it pertains to mildewed roofs, which is upsetting to them. He likes the slide show that illustrates the threshold levels of dirty roofs and would like to let people know about the enforcement process.

Vice Mayor Espino said that the residents whose homes have severely dirty roofs have known that they are in need of cleaning for some time. He is not in favor of a moratorium and those residents that receive a courtesy notice may get upset, while other neighbors will be happy. He agrees with Councilman Best's idea of giving pre-notice, along with education to the residents.

Councilman Best commented that the most severely mildewed roofs would be addressed first.

Mr. Ziadie explained that if a pre-notice is given to the residents that it would not go in the file as a documented case and there would be no record of the notice. He would only ask the Code Compliance Officers to make a note in their daily log that a pre-courtesy notice was issued.

Councilwoman Ator likes Councilman Best's idea for giving pre-notice; people want the City to enforce the Code. She explained that the Code Enforcement Board is very generous, they listen to the residents and they expect follow up within a certain amount of time before issuing fines. The Board members do a very good job and they provide residents with advice and give them leeway if they can show that they are working toward compliance.

Mayor Garcia suggested that Code Compliance could contact those residents that had already been given courtesy notices for moderately dirty roofs to inform them that the City is taking back the notice.

Mr. Ziadie said that after the last Council meeting he went out with the two new Code Compliance Officers to begin reviewing the 107 cases and they created an extra case for both the roof and the house and it turned out to be 111 cases. He was going to visit every home to inform them of what Council's final decision is or whether or not their roof still needs cleaning.

Councilman Best felt that giving the residents pre-notice would give the Code Compliance Department some credibility and show good faith. He thinks that residents would make an effort to comply without having to follow-up.

Councilman Lob explained that he has mixed feelings about the Code, especially because roof damage can occur from cleaning. He rode along with Mr. Ziadie and he realizes that some roofs are in such bad condition that it is forcing the City to take action. It is obvious that the enforcement will continue and he wants to make sure that the City is extra sensitive to those elderly people without the financial means to clean their roofs.

Mr. Ziadie assured Councilman Lob that the Code Compliance Department will work with people to give special consideration or additional time to comply. He is connected to a few local churches that offer assistance for their church members.

City Attorney Seiden asked Council to give direction to the department as to the timeframes for enforcement of the roof violations.

Councilwoman Ator said that the Code Enforcement Board would rather have the process move along quickly so that it does not take an entire year for someone to appear before the Board. She asked Mr. Ziadie to explain the timeframe for compliance.

Mr. Ziadie responded that for maintenance of property the first step was a verbal courtesy notice; after thirty days, a written Courtesy Notice is issued and thirty days later a Notice of Violation is issued. The entire process is 90-days before a person is subject to appearing before the Code Enforcement Board. The verbal step was eliminated so that the first step is the written Courtesy Notice and the second step is a Notice of Violation, shortening the process to 60-days.

Mr. Ziadie stated that in this particular case, if Council approves, there could be a second Courtesy Notice issued that gives the resident 90 days to comply before issuing a Notice of Violation. He does

) not intent to expedite the process and has already asked the Code Compliance Officers to go slow, depending on Council's direction. There is a tremendous case load and he will set a number of roofs to cite each week.

Councilwoman Ator felt that eliminating the verbal notice and issuing two written Courtesy Notices is a good idea and important for documentation.

Assistant City Manager Gorland interjected by saying that setting a certain number of roofs would be selective enforcement and it might be better to cite the worst roofs throughout the entire City without a limit.

Mr. Ziadie distributed a document that would be placed on the doors of the homes after people have complied.

**Councilwoman Ator moved to adopt the suggestion of code enforcement to provide a first written notice and a second written Courtesy Notice, prior to the Violation Notice for the roof cleaning. Councilman Best seconded the motion, which failed 2-3, with Vice Mayor Espino, Councilman Lob and Mayor Garcia casting the dissenting votes.**

Vice Mayor Espino would like to adapt the current process that exists, but introduces what has been suggested for educating the residents.

) City Attorney Seiden explained that direction is needed as to the enforcement program and this could be a separate motion.

Vice Mayor Espino stated that there seems to be a consensus as to cleaning roofs and there will be a lot of discretion given to the residents, citing the most egregious violators, and for the less than egregious violators issue the notice that Councilman Best recommended.

Councilman Best commented that it was his intention for the pre-enforcement notice to be included as one package.

Mayor Garcia emphasized that a motion is not needed to enforce the Code.

City Attorney Seiden reiterated that Council must give direction as to how the enforcement program will be handled. Councilman Best has suggested a pre-enforcement program, which would be a different timeframe.

**Vice Mayor Espino moved to follow the recommendation of the Assistant City Manager to enforce as the Code provides currently on the most egregious violators on a non-capped basis, based on the approved threshold. Councilwoman Ator seconded the motion, which carried 4-1 with Councilman Lob casting the dissenting vote.**

**Councilman Best moved to create, for those roofs that are not in violation, but potentially could be without being addressed in a reasonable amount of time, a notice to include educational information that the roof is out of the threshold of violation, but could be in a fair amount of time if not addressed. Vice Mayor Espino seconded the motion.**

Councilwoman Ator agreed that she is in favor of educational notices and her only concern is that the term “reasonable” is very subjective. She understands there is some subjectivity involved and would like to know if there is any way to quantify the term.

Councilman Best mentioned that he rode with Mr. Ziadie and there were no disagreements about the roof violations. He said that a roof is either dirty or clean.

**The motion carried unanimously on roll call vote.**

On a separate note, Mr. Ziadie stated that 990 Morningside Drive was mentioned several times. He said that a three-year time frame was mentioned and the Code Compliance Department issued numerous violations, was brought to the Code Enforcement Board and a lien was placed on the property. Within the next few months the case will go to the Board of Unsafe Structures.

*(Agenda Item 10B was considered at this time)*

## **10. New Business:**

### **10A) Selection Process for New City Manager**

City Attorney Jan K. Seiden stated that he agreed to speak on behalf of Human Resources Director Loretta Boucher who could not be present this evening. Basically, the process is at the completion stage from receiving documentation; it was closed on September 30<sup>th</sup>. Council was provided with copies of the resumes for those candidates listed in the “most qualified” category. Upon request, Council can get copies of any additional resumes.

City Attorney Seiden added that every one of the resumes was provided to Mr. Karantsalis per a Public Records Request.

Attorney Seiden advised Council that the process would continue at Council’s discretion as to what procedure they want to follow. In the past, Council reviewed the various applications and resumes and determined how many applicants and when to conduct the interviews. It would most likely be done at a Special Council Meeting. The interview process is the next step before the selection process.

Vice Mayor Espino stated that he did not have a chance to look at the resumes.

Councilman Lob asked if the resumes were posted on the City's website.

City Attorney Seiden responded that he did not believe the resumes were on the website.

Assistant City Manager Gorland thought that the "most qualified" were posted today.

City Attorney Seiden asked who would have posted the information on the website.

Councilman Lob wants people to see the top contenders.

Assistant City Manager Gorland understood that Human Resources Director Boucher gave the information to the IT Department for posting. He said that the information was given to Mr. Karantsalis anyway.

Councilman Lob reiterated that he would like the resumes posted for those who want to review the resumes of the "most qualified" applicants, of which Assistant City Manager Ronald Gorland is one.

Assistant City Manager Gorland added that if the resumes were not posted yet he would make sure that they are posted tomorrow.

Mayor Garcia commented that he would not mind putting off the discussion since Council just received the resumes and he would suggest tabling the item for the next meeting.

Councilwoman Ator stated that the highlighted resumes are the ones most recently submitted. She does not have a problem with tabling the item, but would like to decide what Council will be discussing next time since she has not been through this process before.

Mayor Garcia recommended that Councilwoman Ator should speak with Human Resources Director Loretta Boucher about the process.

Councilwoman Ator wants to make sure that Council understands what they will be discussing when the item is addressed. She assumes that Council will make a decision as to whether or not they want to go through the interview process, the number of candidates that will be interviewed and how the candidates will be selected.

**By consensus, the item was tabled.**

**10B) Resolution No. 2011-3526 – A Resolution of the City Council of the City of Miami Springs, Florida Authorizing the City to Open Five New Bank Accounts with BB&T Bank, for General Operations, Golf Course Operations, Payroll, Law Enforcement Trust Fund (L.E.T.F.) and an Investment Account Authorizing Signatories for These Five Accounts; Authorizing Acceptance of Two Facsimile Signatures of City Manager James R. Borgmann and Finance Director William Alonso; Authorizing the Acceptance of Two Manual Signatures of Either City Manager James R. Borgmann, Assistant City Manager Ronald K. Gorland, Finance Director William Alonso, or Chief of Police Peter G. Baan; Rescinding all Resolutions in Conflict; Effective Date**

City Attorney Jan K. Seiden read the resolution by title.

**Councilman Lob moved to adopt Resolution No. 2011-3526. Councilman Best seconded the motion, which carried 5-0 on roll call vote.**

*(Agenda Item 11A was considered at this time)*

**10C) Resolution No. 2011-3527 – A Resolution of the City Council of the City of Miami Springs Amending the Schedule of Charges and Fees for the Operation of the Miami Springs Golf and Country Club; Reserving the Right and Authority to Amend or Supplement the Schedule of Charges; Effective Date**

City Attorney Jan K. Seiden read the resolution by title.

Golf Director Mike Aldridge stated that the rates were previously presented to Council a few meetings ago and residents can now walk the course during the week for \$5.00.

**Vice Mayor Espino moved to adopt the resolution. Councilman Best seconded the motion.**

Councilman Best stated that he had been telling residents that they qualify for the new rate if they show their driver's license as proof of residency. He said that people have asked him where the rate is published.

Golf Director Aldridge clarified that residents can walk for \$5.00 and pay for a cart to ride for \$25.00 during the week; the new rate has not been publicized yet because he was waiting for Council's approval of the rate resolution.

Assistant City Manager Gorland assured Council that the new rate would be advertised.

**The motion carried 5-0 on roll call vote.**

**11. Other Business:**

**11A) Veterans Day Ceremony Recommendation**

Assistant City Manager Ronald K. Gorland read his recommendation to hold a Veterans Day Ceremony on Friday, November 11, 2011 at 11:00 a.m. (Armistice Day).

Assistant City Manager Gorland stated that the plans were discussed with Chief of Police Baan, Recreation Director Omar Luna and Programs Supervisor Patricia Bradley and they feel there is enough time to plan a ceremony to be held at the Curtiss Parkway War Memorial. There are many veterans in the community who would be willing to attend and contribute.

Preliminary planning includes the Community Policing Office or Civil Air Patrol Honor Guard, advertising, speakers, and pins to hand out to attending veterans, according to Mr. Gorland. The cost will be minimal with very little City equipment needed.

Mr. Gorland commented that his interest in hosting the event is also personal because he is a Vietnam veteran. He questioned why the City was not hosting the annual national holiday ceremony and was told that no one could remember if it had ever been held. He added that many cities hold elaborate ceremonies and parades and he is proposing a smaller ceremony.

**By consensus, Council agreed with the recommendation of the Assistant City Manager.**

Councilwoman Ator e-mailed the Regional President of the Daughters of the American Revolution (DAR) and she agreed to participate and help in any way.

Councilman Best spoke with Georgina Krell who is Bruce Carter's mother and she agreed to assist in some capacity. Bruce was killed in Vietnam in 1966.

Assistant City Manager Gorland added that he contacted two of the Veterans of Foreign War organizations and never received a response back. Patricia Bradley informed him that there is only one organization left in Miami Beach.

*(Agenda Item 10A was considered at this time)*

**12. Reports & Recommendations:**

**12A) City Attorney**

**Executive Session Meeting**

City Attorney Jan K. Seiden said that the City would be publishing a notice in the newspaper before the next Council meeting of an Executive Session Meeting.

Attorney Seiden said that the meeting will be held with Council and the City Administrative Staff in regard to a lawsuit that has been filed against the City, pursuant to Section 286.011 (8). He provided copies and documentation to Council, explaining that he did not want to discuss the matter at this time. He will ask for Council's advice based upon information that he will be providing upon further investigation.

Councilman Best asked if the meeting could be held prior to a Regular Council meeting.

City Attorney Seiden responded that the statute requires for a Regular Council meeting to be commenced and Council must adjourn and notify the public how long the recess will be. There will be a court reporter present who will take notes and they will be confidential until such time as the lawsuit is resolved.

To answer Councilman Lob's question, City Attorney Seiden advised Council that they should adjourn for the Executive Session early in the meeting after the minutes are approved. He said that it should not take more than forty-five minutes.

Councilwoman Ator suggested that the meeting could commence early.

Council **agreed** that the October 24<sup>th</sup> Regular Council meeting would begin at 6:30 p.m.

## **12B) City Manager**

### **Classic Car Show**

Assistant City Manager Gorland reported that the Classic Car Show was rained out on Saturday, October 8<sup>th</sup> and it is rescheduled for Saturday, December 17<sup>th</sup>.

### **Strategic Planning Meetings**

Assistant City Manager Gorland announced that Strategic Planning meetings will be held on Monday, October 17<sup>th</sup> and Wednesday, October 19<sup>th</sup> at 7:00 p.m. for the residents in the Rebeca Sosa Theatre at the Community Center. On Tuesday, October 18<sup>th</sup> at 6:00 p.m. another meeting will be held at the Rebeca Sosa Theatre for the businesses and on Friday, October 21<sup>st</sup> a final meeting will be held for the residents at the Senior Center.

Assistant City Manager Gorland displayed a poster that was prepared to advertise the events. Residents are only allowed to attend one session and those residents who are also business owners can attend two sessions by calling 305.805.5010 to reserve a space at the table.



## **Columbus Day**

Assistant City Manager Gorland wished everyone a happy Columbus Day.

## **12C) City Council**

### **Strategic Planning Banners**

Councilwoman Ator was concerned that the banners do not articulate the plans for the Strategic Planning meetings. She would like to communicate with as many people as possible, including a story in the River Cities Gazette so that people understand and participate in the planning process.

### **All Angels Bingo**

Councilwoman Ator attended Bingo at All Angels, she had a great time and the Bingo will continue to be held on the second Saturday of the month.

### **Miami-Dade County League of Cities Luncheon**

Councilwoman Ator attended the Miami-Dade County League of Cities Attorney's luncheon with the City Attorney. Attorneys from the City of Miami gave an interesting speech about their dealings in declaring financial urgency.

### **5K Walk/Run**

Councilwoman Ator participated in the Relay for Life 5K walk/run on Saturday, October 8<sup>th</sup> and she and her kids finished the race.

### **Turkey Trot**

Councilwoman Ator hopes that the City will sponsor the Turkey Trot again this year.

### **Turkey Bowl**

Councilwoman Ator reported that the Turkey Bowl had traditionally been held on Thanksgiving Day and she has heard some discussion that it will be held on the weekend before Thanksgiving this year in order to allow more participation. There is also an issue with limited field space on Saturdays.

## **Out of Town**

Councilwoman Ator announced that she will be out of town for a few days.

## **Ordinance No. 1027-2011**

Councilman Best appreciates the earlier discussion relative to a contentious issue and after soul searching he feels that he made the correct decision.

## **Home Invasion**

Councilman Best said that a woman spoke earlier during the meeting during Open Forum about home invasion. He thanked the Chief of Police for his response during a “call out” during shift change that was very well addressed.

## **Assistant City Manager**

Councilman Best appreciated the comment made by one of the residents relative to the Assistant City Manager and her question why the City should go any further to find a replacement for the City Manager.

## **5K Walk/Run**

Councilman Lob commented that the Relay for Life 5K walk/run was very wet and he could not finish the race. In spite of the weather, there was a great turn out and it was for a good cause.

## **5K Walk/Run**

Vice Mayor Espino thanked the Relay for Life committee for sponsoring the second annual 5K Walk/Run that was expected to be bigger, but the weather was bad. He thanked everyone that came out to participate because it was for a great cause.

## **Miami-Dade County League of Cities Dinner**

Vice Mayor Espino attended the Miami-Dade County League of Cities Dinner that was held in Cutler Bay at a Mercedes-Benz dealership. The legislative session was the topic of discussion and redistricting will be part of the legislative package in order for Florida to have adequate representation based on its size.

## **Florida Redevelopment Association**

Vice Mayor Espino announced that he will be attending the Florida Redevelopment Association Conference in Orlando the third week of October. He will gather resources and make them available to Council.

## **Senior Report**

Vice Mayor Espino is looking forward to giving the report at the Senior Center on Wednesday, October 26<sup>th</sup>.

## **Community Summit**

Vice Mayor Espino reported that he will be hosting the second annual Community Summit at 7:00 p.m. on Tuesday, October 11<sup>th</sup> at the Rebeca Sosa Theatre with all the community organizations. He will explain how the organizations can get their constituents involved in strategic planning as residents, individuals and organizations.

## **5K Walk/Run**

Mayor Garcia referred to a comment made by Bill Tallman during the 5K Walk/Run about his son not being happy with finishing almost last. Bill reminded his son that there were many people that did not participate in the event at all and that made him feel better.

Mayor Garcia is sorry he could not participate in the event due to his health and he hopes that folks will support future Relay for Life fundraisers. He gave credit to Christina Espino and the Relay for Life Committee for their efforts to raise funds for a wonderful cause.

## **Race for the Cure**

Mayor Garcia will participate in the Race for the Cure this weekend in the Downtown area with "Team Nana" in honor of his wife's grandmother who passed away with cancer. He urged people to get involved in the fundraisers.

**13. Adjourn.**

There being no further business to be discussed the meeting was adjourned at 9:34 p.m.

---

Zavier M. Garcia  
Mayor

**ATTEST:**

---

Magali Valls, CMC  
City Clerk.

Approved during meeting of: \_\_\_\_

Transcription assistance provided by Suzanne S. Hitaffer.

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

*Executive Session*  
*with*  
*City Council*

# river cities **Gazette**

Serving the areas of Miami Springs, Virginia Gardens, Medley and Doral  
[www.miamiherald.com/river-cities](http://www.miamiherald.com/river-cities)

OCTOBER 20, 2011  
VOLUME 31 • NUMBER 41

**OCTOBER 20, 2011 3**



## **CITY OF MIAMI SPRINGS, FLORIDA NOTICE OF CITY COUNCIL EXECUTIVE SESSION MEETING**

The City Council will meet in Executive Session with the City Manager, Assistant City Manager, and City Attorney to discuss the pending litigation of Meridian Management, LLC v. City of Miami Springs on;

**MONDAY, OCTOBER 24, 2011**

**6:30 P. M.**

**CITY HALL - COUNCIL CHAMBERS**

**201 WESTWARD DRIVE**

**MIAMI SPRINGS, FLORIDA 33166**

pursuant to the provisions of F.S. §286.011 (8):

Notwithstanding the provisions of subsection 1, any board or commission of any state agency or authority or any agency or authority of any county, municipal corporation, or political subdivision, and the chief administrative or executive officer of the governmental entity, may meet in private with the entity's attorney to discuss pending litigation to which the entity is presently a party before a court or administrative agency.

The City will adhere to the statutory procedures provided in the aforesaid statute in conducting the Executive Session Meeting.

Magali Valls, CMC  
City Clerk

Published, October 20, 2011



*DRAFT*



***CITY OF MIAMI SPRINGS, FLORIDA***

The **Recreation Commission** met in Regular Session at 7:00 p.m., on Tuesday, October 11, 2011 in the Council Chambers at City Hall.

**1) Call to Order/Roll Call**

The meeting was called to order at: 7:10 p.m.

The following were present:

Chairman John Shapiro  
Vice Chair Clark Rinehart  
Dr. Stephanie Kondy  
Jorge Santin

Absent:

Beth Tilman

Also present:

Recreation Director Omar Luna  
Clerk of the Board Elora Sakal

**2) Approval of Minutes**

Minutes of March 15, 2011 meeting were approved **as written**.

**Chairman Shapiro moved to approve the minutes. Vice Chair Rinehart seconded the motion which was carried unanimously on voice vote.**

**3) Old Business:**

Chairman Shapiro said that in previous minutes a motion was put forth to Council regarding the Wall of Fame in the Community Center. He asked what the status was on that topic and if the Board Secretary could look into it and the Board Secretary replied that she will find out and let him know.



**4) New Business:**

**a. Park Space Availability - Potential Future Areas to Convert for Recreational Park Use (Miami Springs Middle School)**

Chairman Shapiro explained that he was contacted by Recreation Director Omar Luna as he was charged from Council to put together a strategic plan for Recreation. He noted that he sent e-mails to everyone on the Board regarding his conversation with Mr. Luna and that he was asking for assistance or suggestions from this board.

Board member Santin stated that he would like to know from Recreation Director Luna what the park space availability was.

Mr. Luna commented that park space availability is very limited at this point. There have been two locations in Miami Springs that have been talked about, although as far as athletic fields and making a park space; there is not much space available. He mentioned that to turn the Miami Springs Middle School field into an athletic field would be costly due to the fact that the field is in such poor condition.

Mr. Luna explained that the Miami Springs Middle School field is not a safe field for children to play on. He stated that it would be very costly to fix the field for athletic programs. He noted that the water and sewer sight in front of the High School was another option for field space but is also very dangerous.

Chairman Shapiro asked Mr. Luna if he had walked the field at Springview Elementary and Mr. Luna replied that he has not.

Chairman Shapiro commented that he has coached Little League teams on the Springview field and it might be a much better sub turf for athletic programs. Mr. Luna stated that he would walk the field and look at it.

Board member Santin mentioned that the only issue with the Springview field is the bathrooms. He explained that prior discussion has been that the athletic field could not be something that is short term with the possibility of losing the land to the School Board. The potential with the field is that something long term could be cost effective.

Mr. Luna noted that there would be discussion regarding how long the City would have an agreement so that they are assured that the funding would go entirely towards that reason should the Recreation receive funding for an athletic field.

Discussion ensued regarding the importance of park space and how it has been the topic of conversation for many years on this board.

Mr. Luna stated that another option he came up with was restructuring Peavy/Dove Park. He commented that the dog park is very large; it could be minimized and instead of having four tee ball fields, there could be only two. He explained that there are different ways to restructure that entire field to expand the options for athletic programs.

Board member Santin said that hopefully the strategic planning will help.

Chairman Shapiro noted that it is good that Council is trying to organize the progress to minimize the errors that can occur.

**b. Equipment and Improvements to Existing Parks**

Board member Santin asked Mr. Luna what some of the Recreation Department's top priorities are that he believes should come across to the strategic plan committee.

Mr. Luna stated that there had been years of tasks that have not been dealt with and due to safety reasons they are behind in a lot of things. He reported on various tasks that need to be done, including the walking paths being re-paved, repairing the vita course exercise program around the walking path, shade structures over the bleachers, the bleacher at Prince Field needs replacing, pool lighting project, and lighting on the baseball fields.

Discussion ensued regarding grants.

Mr. Luna commented that replacing light bulbs on fields is very costly and they wait until at least nine bulbs are out until they hire someone to come and fix them.

Board member Santin asked Mr. Luna to make a note to tell the grant writer that there is a Federal Surface Transportation Program that is available through the Department of Transportation (D.O.T.) to possibly help the City.

Mr. Luna continued reporting on various tasks that require attention, including marciting the pool, a perimeter fence on Prince Field, replacing water fountains, replacing playground surface at Prince Field and Peavy/Dove Park, replacing mounds at Prince Field, installing irrigation on ball fields, bleachers at Stafford Park, replacing the pool heater, and laser grade and clay on all the ball fields.

Chairman Shapiro advised Mr. Luna that the Recreation Department used to split the clay with the School Board and he should look into trying to do that again.

Board member Santin asked Mr. Luna if the park on the corner of Poinciana and Ludlam Drive was an official park of the Parks and Recreation Department and Mr. Luna responded that it is not a part of Parks and Recreation but it is called Linear Park and Miami-Dade County and Public Works run and maintain it.

Chairman Shapiro asked if that park is Miami Springs' property and Mr. Luna was uncertain.

Board member Santin mentioned that the reason he asked was because residents around that park find it to be somewhat of a nuisance because it is not being handled as a park and activities are being held there after hours.

Chairman Shapiro said that his answer to those residents would be to call the police.

Mr. Luna advised the board that he is making a note to e-mail the Chief of Police to advise him of the concerns for that park.

Board member Santin was concerned with the drainage on East Drive by the South side and asked if it was something that Miami-Dade County should be taking care of.

Mr. Luna stated that there is not enough drainage for the water to percolate. He has talked to the Assistant City Manager regarding the matter because he was upset with this situation. He commented that if something were to happen with that drainage system it would occur after the soccer season because they would have to dig up the field to create a trench.

Mr. Luna mentioned that they are going to lift the playground when that area is re-graded so that there would be no water percolating.

5) **Other Business: None**

6) **Adjournment**

**Chairman Shapiro moved to adjourn. Board member Santin seconded the motion which was carried unanimously on voice vote.**

The meeting was adjourned at 7:46 p.m.

Respectfully Submitted,

Elora Sakal  
Clerk of the Board

Approved as \_\_\_\_\_ during meeting of: \_\_\_\_\_

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

\*\*\*\*\*

*"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".*

\*\*\*\*\*





***CITY OF MIAMI SPRINGS, FLORIDA***

The **Golf and Country Club Advisory Board** met in Regular Session at 7:00 p.m., on Wednesday, October 12, 2011 in the Council Chambers at City Hall.

**1) Call to Order/Roll Call**

The meeting was called to order at: 7:12 p.m.

The following were present:

Chairman George Heider
Michael Domínguez
Mark Safreed
Ken Amendola

Absent: Mark A. Trowbridge

Also present:

Golf Director Mike Aldridge
Golf Superintendent Sandy Pell
Clerk of the Board Elora Sakal

**2) Approval of Minutes**

Minutes of the August 10, 2011 meeting were approved **as amended**.

**Board member Safreed moved to approve the minutes as amended. Board member Amendola seconded the motion which was carried unanimously on roll call vote.**

**3) Old Business: None.**

**4) New Business:**

**a. Appointing of New Vice Chair**

This item was tabled until there was a full board.

### **b. Junior Member Program**

Golf Director Aldridge stated that they have a couple new juniors. He explained that Golf Pro Roger Piermarini will be conducting Wednesday matches for juniors. There are also Sunday matches for a parent and child. He noted that he puts up a poster and places an ad in the paper to advertise.

Board member Safreed asked if there was an age limit for the children and Golf Director Aldridge replied that there is no age limit.

To clarify for the board, Golf Director Aldridge said that the Sunday matches for a parent and child are held at 3:00 p.m. and the Wednesday matches will be held by Golf Pro Roger Piermarini at roughly 3:00 p.m. for juniors only.

Board member Safreed asked what the golf course is charging for the Wednesday matches and Golf Director Aldridge responded that they will possibly be charging \$7.00 for a non-member and members are free of charge.

Board member Safreed commented that part of his idea was to have practicing sessions where guests could hit range balls.

Golf Director Aldridge advised the board that he is open for any suggestions.

### **c. Marketing - Nine Hole Rates**

Chair Heider asked if the nine-hole rates are for walking or for carts and Board member Safreed replied that it is for cart rates.

Golf Director Aldridge mentioned that he does not have a problem marketing a nine-hole rate during the week or even during the weekend or afternoon. He noted that on November 15<sup>th</sup>, he is going to push the senior rate up.

Board member Amendola said that he was glad to see so many people playing golf so late at night.

Chairman Heider commented that the only side effect is that members that go walking are being mistreated because other guests are jumping in front of them and so forth. He believes that if it was monitored then it would work out better.

Discussion ensued regarding having a ranger when there are more golfers.

Board member Dominguez asked what officially happened with the Board's recommendation for memberships and Chairman Heider clarified that the membership proposal passed.

To answer Board member Amendola's question, Golf Director Aldridge mentioned that what was mailed out was to the members only because it was not officially approved until Monday night. He stated that Assistant City Manager Gorland is going to send correspondence to all residents to advise them of the new rate.

Golf Director Aldridge clarified for Chairman Heider the walking rules for the residents and non-residents.

Chairman Heider explained that he would still like to see a survey go out to all of the new members asking for their opinion on the golf course.

Golf Director Aldridge replied in agreement and as soon as all the new memberships are in he will make sure everyone gets a survey.

Chairman Heider noted that the board can discuss how many questions and what type of questions can go into the survey.

Golf Director Aldridge said that he is putting ads in a Canadian paper in French and they will be on the Canadian golf pass advertising with twenty other golf courses. He commented that they are no longer going to be using the brochures in the hotels and instead will be using a TV advertisement as well as in airport kiosks.

#### **d. Long Term Strategy for Tee Boxes**

Chairman Heider commented that he is aware that six of the tee boxes have been repaired this summer and hopefully six more will be repaired next summer. He asked Golf Director Aldridge if there is the capacity to move around some of the tee boxes and Golf Director Aldridge replied that they do have the capacity to move around the tee boxes.

Board member Safreed asked Golf Director Aldridge if the golf course has an irrigation system that will be able to handle all the work and Golf Director Aldridge replied that they do.

Board member Amendola asked if there is a drainage problem on tee one and Golf Superintendent Sandy Pell replied that too much time was being spent on the one irrigation head, but she believes it is draining okay and getting better.

Chairman Heider asked if anyone has looked into any grant funds for junior golf tee boxes.

Golf Director Aldridge said that the grant writer is looking everyday to see if she can find grants.

Board member Safreed mentioned that the tee boxes wear out so quickly because of their size. The tee boxes at the golf course are undersized and the reason USGA has specific standards is so that the tee boxes do not get worn out. He stated he would like to see ladies tees as well.

Golf Superintendent Sandy Pell explained that the couple of ladies tee boxes that the golf course has are horrible. She agreed with Board member Safreed that the golf course needs ladies tees. She noted that she has gotten prices from contractors on replacing and enlarging all the tee boxes but the funding was not available at the time.

Board member Safreed asked how the sixth hole was paid for and Golf Superintendent Sandy Pell replied that it was paid in-house because she was able to purchase summer chemicals during the off season at a discounted price and saved approximately \$8,500.

To answer Board member Dominguez's question, Golf Superintendent Sandy Pell commented that they do have a friend in Palmetto who has helped them grade all of the tee boxes and was willing to do so again.

Discussion ensued regarding the different plans Golf Superintendent Sandy Pell has for the golf course.

#### **e. Long Term Strategy for Improving Course Overall Condition**

Board member Dominguez mentioned that a lot of the golfers are unaware of the rules and regulations and the rangers really need to enforce the rules on the course.

Board member Amendola stated that the condition of the course has really improved.

To answer Board member Amendola's question, Golf Superintendent Sandy Pell explained that the new areas on the course were to change the character of the course. She received the recommendation from a gentleman who said that a lot of the older golf courses were reshaping their fairways and the sidelines to give the course a little character so there are not only straight a-ways. The reviews for the new fairways have been positive.

Golf Superintendent Pell noted that she will be making changes to holes 11 and 17 due to a lot of comments from the golfers.

Board member Amendola asked if Golf Director Aldridge and Golf Superintendent Pell are happy with the irrigation system and Golf Superintendent Pell stated that the irrigation system is great although they had a small glitch in the system a week ago but has since been fixed. They are now able to shut the system down from a home computer if and when necessary.

To answer Board member Amendola's question, Golf Superintendent Pell explained that the leaks are slowly dissipating.



Board member Amendola noted that the sand trap on the 14<sup>th</sup> hole has a tremendous amount of rocks in it and could be very dangerous.

Golf Superintendent Pell said that they are going to work on removing the rocks from the 14<sup>th</sup> hole and others that are also beginning to get rocks.

Chairman Heider asked if a grass bunker or a sand bunker is more efficient and Golf Superintendent Sandy Pell replied that grass bunkers are just as difficult or more difficult to maintain than sand bunkers.

Chairman Heider said that hole three has been a consistent problem. He asked if it was going to be addressed next summer and possibly shut down the hole to resurface it or fix it somehow because it is not getting any better.

Golf Superintendent Pell commented that the one thing she plans on doing for a short term plan is purchasing more Eco Light and using that to help with the drainage.

Chairman Heider mentioned that overall the golf course is in good condition and he liked what was done with the tee boxes. He stated that he would like to see the golf course firm up a little bit in general.

To answer Board member Safreed's question, Golf Superintendent Pell replied that John Floyd comes to the golf course approximately once a year to primarily overview the golf course and also to overview the budget.

Chairman Heider asked if the budget was similar to last year's budget and Golf Director Aldridge responded that it is the same.

Board member Safreed asked if he could request that it be a protocol going forward that if and when Mr. Floyd or anyone comes to the golf course that the board be copied on any discussions and Golf Superintendent Pell replied in agreement.

Board member Safreed asked if there is any long term strategy to firm up the fairways and to get the grass to thicken.

Golf Superintendent Pell responded that something they usually do but could not do because the turf conditions were not up to par was to verti-cut the fairways. She plans to verti-cut in the spring time to help the fairways.

Board member Safreed asked if there was any plan on getting the soil a littler firmer and Golf Superintendent Pell replied that eventually the fairways need to be redone. As of now, the golf course does not have the funding or revenues to have the fairways redone.

Board member Amendola asked if the complete financials were finished and if the board could receive them at the next meeting and Golf Director Aldridge stated that they should be ready by the next meeting.

Board member Safreed suggested a long term strategy within the next five years for getting the soil firmer and Golf Superintendent Pell agreed to that suggestion.

Chairman Heider said that overall in the next ten years, redoing the turf on the fairways should be looked into and Golf Director Aldridge agreed although the loss of revenue is something that needs to be considered when the topic of redoing the turf on the fairways is brought up.

Board member Amendola noted that he would still like to see more garbage cans on the course and Golf Superintendent Pell replied that she is going to purchase new cooler enclosures and new garbage cans.

Chairman Heider would like for the board to come up with some survey questions and bring them to the next meeting.

5) **Other Business: None.**

6) **Adjournment**

**Board member Amendola moved to adjourn. Board member Safreed seconded the motion which was carried unanimously on voice vote.**

The meeting was adjourned at 8:20 p.m.

Respectfully Submitted,

Elora Sakal  
Clerk of the Board

Approved as \_\_\_\_\_ during meeting of: \_\_\_\_\_

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

\*\*\*\*\*  
*"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".*  
\*\*\*\*\*






*City of Miami Springs, Florida*

*Board of Parks and Parkways*

**CANCELLATION NOTICE**

The Board of Parks and Parkways Regular Meeting of Thursday, October 13 2011 has been canceled in advance.

  
Allene M. Paz  
Secretary to the Board

cc: Mayor and Council  
City Manager  
Assistant City Manager  
Board of Parks and Parkways Members  
Board Secretary  
Post






*City of Miami Springs, Florida*

**CANCELLATION NOTICE**

The Revitalization and Redevelopment Ad-Hoc Committee Meeting of Monday, October 17, 2011 has been canceled in advance.

  
Suzanne S. Hitaffer  
Secretary to the Board

cc: Mayor and Council  
City Manager  
City Attorney  
City Clerk  
Post



**DRAFT**



***CITY OF MIAMI SPRINGS, FLORIDA***

The **Miami Springs Education Advisory Board** met at 6:30 p.m., on Tuesday, October 18, 2011 in the City Hall Council Chambers.

The meeting was called to order at 6:30 p.m.

**1) Call to Order/Roll Call**

The following were present: Chair Rob Gordon  
Vice Chair Dr. John Salomon  
Libby Manning  
Golnaz Sami  
Dr. Mara Zapata

Also Present: Deputy City Clerk Suzanne Hitaffer

**2) Approval of Minutes: September 20, 2011 Regular Meeting**

Minutes of the September 20, 2011 meeting were approved as amended.

**Chair Gordon moved to approve the minutes. Board member Manning seconded the motion, which carried unanimously on voice vote.**

**3) School Reports:**

Miami Springs Elementary School Principal Sally Hutchings reported the following:

- Interim testing is ongoing and results will be analyzed and compared to the baseline data.
- A Parent Workshop on Accelerated Reader and STAR was held on October 12<sup>th</sup>.



- Enrollment is down by four students and ten students have moved to the new Glenn Curtiss Charter School; capacity is at 105%.
- Pre-K and Kindergarten will take a field trip to the Pumpkin Patch; Milam's Math Night was rescheduled for November 9<sup>th</sup>.
- Other activities include: "Say No to Drugs", "Shade Out" Day and the Hispanic Heritage celebration on October 26<sup>th</sup>.
- Fifth grade will go to the Biscayne Nature Center in November and the gifted students will go to the Railroad Museum.
- The P.T.A. is meeting to finalize plans for the October 27<sup>th</sup> "Trick or Treat" Street Night; the Halloween Parade is scheduled for Monday, October 31<sup>st</sup> and County Commissioner Rebeca Sosa is donating nine turkeys for needy families.
- STS tutoring is sponsored by Springview and Beyond the Bell and they are targeting 24 students.
- The school submitted a grant proposal for an ELL grant in the amount of \$6,120.00.
- Class size has improved from 49 to 17.

Springview Elementary School Principal Mayte Dovale reported on the following events, activities and programs:

- The 1<sup>st</sup> grade went to the Pumpkin Patch and Kindergarten was cancelled due to the rain.
- The United Way campaign surpassed the goal and students raised \$1,290.70.
- Hispanic Heritage Month was celebrated with a parade; the Media Center showcased several books in Spanish and the Spanish teachers have assigned special projects.
- Halloween will be celebrated with the "Character Dress-up" Day on October 31<sup>st</sup> and the Haunted House and "Monster Mash" on October 26<sup>th</sup>.
- McDonald's Night will be held on Thursday, November 3<sup>rd</sup> from 6:00 to 8:00 p.m. and a percentage of the proceeds will come back to the school.
- An accelerated reading workshop was held for the parents of Kindergarten and 1<sup>st</sup> grade students, and newly enrolled students.
- Students participated in 821 quizzes in one week and 645 passed with 80% or higher.
- Fall interim testing is being conducted in areas of reading, math and science for Kindergarten through 5<sup>th</sup> grade. The data will indicate of areas that require remediation through classroom instruction.
- Class size indications are "green" except for one Pre-K session.
- Student enrollment is 478, up from 473.

Lead Teacher Jennifer Gomez from the Glenn Curtiss Charter School reported the following on behalf of Principal Vera Hirsh:

- Student enrollment is 110 students for the K-3<sup>rd</sup> grade program.
- Events include the United Way campaign, Spirit Week, Hispanic Heritage activities, a Fall Festival on November 5<sup>th</sup> from 11:00 a.m. to 3:00 p.m. and a winter student art auction on Friday, December 2<sup>nd</sup>.

- Recruitment is ongoing for the third grade and next year's recruitment has already begun for the 2012-2013 school year. Siblings will have priority.
- Notebook computers were distributed to all 2<sup>nd</sup> and 3<sup>rd</sup> grade students for use in classroom activities, homework assignments and word processing.
- The Rosetta Stone program is working very successfully for the students and teachers.

Board member Zapata asked how the kids are learning keyboard skills on the notebook computers.

Ms. Gomez responded that the teachers use smart boards with the Rosetta Stone program and the kids follow through with typing. There are set dates for bringing computers from home for homework use.

To answer Chair Gordon's question, Ms. Gomez clarified that the school currently has eleven 3<sup>rd</sup> grade students and the target is eighteen.

Board member Manning asked how the students like Rosetta Stone program.

Ms. Gomez responded that the students love the program. The Kindergarten students practice the program for approximately fifteen-minutes to learn basic skills like the mouse and typing. The second and third grade students use the program for forty minutes and first grade for thirty minutes. They must process the sound of their voices and the program is very beneficial.

Mother Susan Keedy, Head of School for All Angels Academy, explained that they are a K-8 grade independent school with students from all areas and all denominations. She reported on the following programs and activities:

- Students held the Student Government election, including voter registration and campaigning.
- The Student Government is sponsoring the "Spooktacular" Halloween celebration on Monday, October 31<sup>st</sup> with a student built haunted house, dance and pumpkin carving contest.
- The average class size is seventeen students per class and the actual range is from five to sixteen students.
- A parent workshop was held for parents to see how technology works in the classroom.
- Upcoming events include a patriotic parade and the ground breaking for the Victory Garden on Friday, October 21<sup>st</sup> World War II and the "Emergence of the Greatest Generation" is the theme for the year.
- A High School Fair will be held on Tuesday, October 25<sup>th</sup> and invitations were sent to 180 schools in the area, including public, private and magnet schools. The students learn interview skills and what is important for them in high school.
- Breakfast with Santa is scheduled for Saturday, December 3<sup>rd</sup> and it is a very big event for all children in Miami Springs.

Principal Javier Perez of Miami Springs Middle School reported:

- Math teacher Maribel Carvajal won \$4,000 in the District “Race to the Top” for her student learning gains in the past three years.
- The school has a new website at [www.msms.dadeschools.net](http://www.msms.dadeschools.net) or it can be found through the District website.
- Interim assessments began this week and will continue next week.
- The Math Club is getting ready for their upcoming competition with the help of Ms. Manning and they meet on Thursdays at 8:00 a.m.
- Tutoring programs continue with Easter Seals, SES and ELL.
- The United Way campaign is ongoing and the students have a big event next week.
- The Title I Parent meeting will be held on Wednesday, October 19<sup>th</sup> to highlight the Parent Portal and drug prevention.
- Boy’s soccer finished 2-2 and will play Filer Middle for the North Regional Championship; the girls soccer team finished undefeated and will compete in the regional championship; cross country is underway and volleyball just started.
- Class size is improving and he hopes to meet the requirements within the next week.
- Total student enrollment is currently 1,615 students.

To answer Chair Gordon’s question, Mr. Perez explained that the scope of work for painting the school was submitted and the project is currently in the funding phase before going out to bid. He spoke with Board member Salomon about the need for a shade area for the kids during lunch and after school.

Miami Springs Senior High School Principal Thomas Ennis reported on the following activities and programs:

- The school completed a Parent Workshop on the Parent Portal in conjunction with the District Parent Academy.
- Eleventh and twelfth grade FCAT re-testing and computer based testing for interim assessments.
- The marching band placed third in the regional competition and second in the Flanagan Band Invitational. The band is currently rated fifth in the State Class 1A.
- The International Anchor Club completed five service projects.
- The football team’s record is 0-6; the golf team is 7-2 and the volleyball team is 7-5.
- Class size is monitored daily and is now under 30; the class size average is 22.5 students. Total attendance is 1,980.

Board member Manning inquired about the removal of the portables.

Mr. Ennis reported that there has been no progress with the portable removal and currently two are functional and being used for testing purposes. He offered to check to find out what the progress is.

#### **4) PTA/PTSA Reports**

Principal Ennis reported that a meeting was held with Heather Bettner regarding the fundraising event for the eagle statues. The P.T.S.A. is planning to work in conjunction with the fundraising activity. He hopes that the funds are shared equally among all the schools.

#### **5) Business/Reports:**

##### **a. Art in Public Places**

Vice Chair Salomon said that he spoke with Heather Bettner of Prince Media Productions who has been working diligently and meeting with various individuals and schools. He reported that the City Council adopted a Resolution approving public art in Miami Springs and so far the project has one sponsor which is Pinnacle Housing. He asked for help in locating sponsors for the giant eagle statues. He announced that he will be meeting with Principal Ennis and the P.T.S.A. sponsor.

Vice Chair Salomon thanked Principal Perez for the tour of Miami Springs Middle School. He spoke with Mr. Perez about the needs for the Middle School, including shade canopies and smart boards. He referred to the shade canopy at the Prince Field Tot-lot as a good example of a structure that provides great shade for the kids.

Vice Chair Salomon asked the Principals to submit their needs and funding goals for their schools in order to be able to present the list to the prospective sponsors. He said that Heather Bettner was unable to be present tonight and she is planning to attend the next meeting.

Chair Gordon asked how many sponsors are needed to complete the project.

Vice Chair Salomon explained that at least ten sponsors are needed in order for the program to succeed. He urged everyone to use their resources to locate sponsors for the cultural project that will open doors for the community and benefit the schools.

To answer Principal Dovale's question, Vice Chair Salomon clarified that a sponsorship would range from \$4,500 to \$5,000, including all materials for the statues that will be auctioned off after they are displayed for six to eight months. The schools could take on the challenge of sponsoring one eagle per school with the idea of obtaining funds after the auction. The service clubs could also participate in the fundraising process.

### **b. Youth Advisory Council**

Board member Manning reported that Council adopted a Resolution establishing the guidelines for a Youth Advisory Council and copies were distributed to each Board member. She is not sure if the City is going to send a representative to each school to explain the requirements or if it is the responsibility of the Board. Each School will be represented with one member and the High School member will be the Chairperson of the Council. Terms are for one year and the difficulty will be identifying students that will follow through and attend the meetings.

Board member Manning suggested that a Board representative could visit each school to speak about the requirements and provide a copy of the Resolution. The Student Government sponsor or Activities Director might be able to assist. The meetings will be held at City Hall and the dates and times must be determined. She will call the City Manager to ask how they should proceed.

Board member Zapata asked if the Youth Council would have to meet prior to presenting their ideas in order to establish a common subject.

Board member Manning suggested that the Student Government at each school could present an idea to their representative that must be a Miami Springs' resident.

Chair Gordon commented that the Youth Advisory Council would be an advisory board to the City Council.

Board member Manning mentioned that she would also ask the City Manager who will be the responsible adult to oversee the Youth Council during their meetings.

### **c. Advanced Academic Committee**

Chair Gordon spoke with Lubby Navarro who works for Miami-Dade County Public Schools about a bus tour to visit each school in the community. Each school will present their needs, strengths and weaknesses in order to give the District representatives a profile of the school district. The tentative date for the bus tour is the beginning of December and Ms. Navarro will contact each school to determine what dates are available.

Chair Gordon mentioned that plans are being discussed for a College Fair next year in February 2012. This past weekend the Miami Invitational College Fair was held for private schools and he wondered if something like this would be possible for Miami Springs, Hialeah or Doral. The plans are to hold an event around the same time that the District has their College Fair so that college representatives would visit both fairs.

#### **d. STEM Magnet at Miami Springs Senior High School**

Chair Gordon stated that he had not had a chance to meet with Principal Ennis and he sent him a copy of a letter that he sent to the City Council. At the last meeting, it was concluded that in order to show community support the Education Advisory Board would recommend that Council support the creation of a Science, Technology, Engineering and Mathematics (STEM) magnet at Miami Springs Senior High School. He drafted a letter to Miami-Dade County Public Schools for the City Council to approve before sending to the District.

Chair Gordon visited the National Academy Foundation website and found more information and responses from many individuals. He noted that there is a significant cost involved and the lab alone could cost \$100,000 to \$150,000. In addition, there would be a cost involved for training teachers and it is a rigorous process. One recommendation is the possibility of sharing the lab with other schools, not just 60 to 80 kids at the High School.

Principal Ennis pointed out that a magnet school is not designed to serve within one school; it would give everyone in the County an opportunity to apply and the High School would recruit the students from all Miami-Dade County public schools. There are stringent rules in regard to academic performance and if the students do not perform well they are sent back to their home school.

Board member Manning said that the needs of all the kids must be met and the community is saying that they want a program that works. The reason a magnet would work now is because enrollment is down.

Principal Ennis stated that whether it is a District or National Academy Foundation, they look at feeder patterns around the nation and consider the strength in feeder patterns first before funding.

Board member Manning explained that the Education Advisory Board had expressed an interest in the AP courses at Miami Springs Senior High and currently there are twenty-one courses offered. She noted that Spanish Language and Spanish Literature students did well with an 82% and a 61% passing rate respectively. There were only four students in Calculus BC and they all passed. She continued to review the AP Score Summary for 2011 (attached for the record).

Principal Ennis stated that the honors and AP numbers are driven by class size and in the past, class size was not a factor.

Chair Gordon did his best to highlight positive points in his letter. He noted that 50% of the students from Miami Springs Senior High who took Calculus BC and Statistics AP scored 3 or higher, which is needed for college credit.

Principal Ennis commented that of all the kids taking AP courses some are from other areas like Liberty City and South Hialeah. The school services a very cross-cultural section, not just the Miami Springs' feeder pattern; the scores represent a tri-area feeder pattern. Some kids enter the school working at a level one or two and the school is graded on their performance through their senior year. These kids are pushed into the honors classes and those statistics are not shown.

Board member Manning clarified that Mr. Ennis is proud that the High School is servicing kids outside of Miami Springs and everyone understands that a magnet program will also be open to students from other areas as long as they meet certain criteria. This should not be a problem now that enrollment is down.

Board member Manning commented that the Youth Advisory Council only meets quarterly.

Chair Gordon explained that the City Manager had asked the advisory boards not to meet during the next couple of months unless there is something pressing to discuss because the City Hall elevator repairs are scheduled to begin in November. He said that he would continue to meet with key people in regard to the STEM research and other members could work on individual projects off-line.

Vice Chair Salomon emphasized that he would like the Education Advisory Board to meet and he understands that the Rebeca Sosa Theatre is available.

The Clerk of the Board explained that in order to hold meetings at the Rebeca Sosa Theater it requires the involvement of Pelican Playhouse Director Ralph Wakefield and a sound technician who is compensated for his services.

Board member Salomon suggested that the Board could meet at one of the schools and the Clerk of the Board informed him that the meeting must be recorded.

Board member Zapata expressed her desire for the Board to meet in November.

Chair Gordon commented that because the Board does not normally meet in December, he could work independently and present his report in January, but there seems to be other urgent items.

**Chair Gordon moved to recommend that the Board meet in November and ask the City to make the arrangements to hold the meeting at the Rebeca Sosa Theatre if the City Hall is not available. Board member Manning seconded the motion, which carried 5-0 on voice vote.**

Board member Manning asked if the new Board members wanted to discuss any other issues related to the Education Advisory Board like the Education Compact.

Board member Zapata explained that the Youth Advisory Council was discussed prior to her joining the Education Advisory Board and she has questions in regard to the purpose of the Council and how items will be presented. She said that there are many issues related to the youth of Miami Springs and there are more issues than people are willing to accept, whether it is related to city government or not. It is important that the students are provided a forum that they can discuss together or else the High School representative will take over and the fifth graders could be intimidated.

Board member Manning stated that the Board did not get into the specifics related to the issues.

Vice Chair Salomon explained that the concept of the Youth Advisory Council was presented by Councilman Dan Espino in his Civics Initiative proposal and the City Council referred his proposal to the Education Advisory Board.

Board member Manning added that it could take the entire year to get the Youth Advisory Council up and running properly. She agreed that it could be problematic if the High School representative is not the right person to listen to the fifth grade voice and she is not sure what adult is going to be supervising.

Vice Chair Salomon expressed his gratitude that the fifth grade is included because some are leaders that are very bright.

Board member Manning reiterated that it is still not clear if the City is going to send someone to visit the schools to present the Youth Advisory Council idea.

Board member Zapata said that in order to get the Council started there must be a representative from the school to help organize and present the ideas for each school for the quarterly meetings.

Board member Sami suggested that the Education Advisory Board could present the schools with guidelines and ideas for organizing topics.

Further discussion ensued regarding the specific requirements for organizing the Youth Advisory Council. It was suggested that once the Youth Council is formed that they could be invited to an Education Advisory Board meeting to see how business is conducted.

Chair Gordon agreed with the Board members that some mechanisms must be put in place in order to proceed with the establishment of the Youth Advisory Council.

Board member Manning will call the City Manager to see if there are more specifics and if not, the Board will set the guidelines for visiting the schools.



Board member Zapata stated that she visits the elementary schools in her position and she could promote the Youth Advisory Council and get ideas for how it will be structured.

Board member Manning suggested that she would meet with the private schools, Middle School and High School and Board member Zapata could meet with the Elementary Schools.

**6) Other**

The Board members viewed the Sunshine Law video.

**7) Adjourn**

There was no further business to discuss and the meeting adjourned at 8:11 p.m.

Respectfully Submitted,

Suzanne Hitaffer  
Clerk of the Board

Approved as written at meeting of:

\*\*\*\*\*  
**The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council.**  
\*\*\*\*\*

# AP Current Year Score Summary (2011)

Print / Download Options

This report lists the total numbers of each score (1 to 5) for each AP subject.

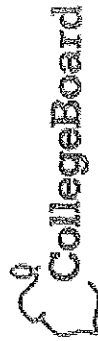
Data Updated Jul 6, 2011, Report Run Sep 14, 2011

Disciplines : All

Miami Springs Senior High School (101147)

Total AP Students in Your School: 311

School Totals for this View	5	4	3	2	1	Total Exams
<b>Number of Exams</b>	34	49	82	119	180	464
<b>Percentage of Total</b>	7	11	18	26	39	100
<b>Subject Totals</b>	5	4	3	2	1	Total Exams
Art History						19
Music Theory						8
Studio Art: 2-D Design Portfolio			1			1
Studio Art: 3-D Design Portfolio				1	1	2
Studio Art: Drawing Portfolio			2	1		4
English Language and Composition		5	13	19	7	44
English Literature and Composition		1	9	41	43	94
European History	2	2	11	3	23	41
Psychology	2	1	3	4	16	26
United States Government and Politics			1			1
United States History		5	3	10	25	43
World History		2	4	6	9	21
Calculus AB	8	3	1	1	9	22



# AP Current Year Score Summary (2011)

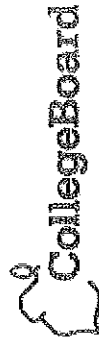
This report lists the total numbers of each score (1 to 5) for each AP subject.

Data Updated Jul 6, 2011, Report Run Sep 14, 2011

Disciplines : All

Miami Springs Senior High School (101147)

Subject Totals	5	4	3	2	1	Total Exams
Calculus BC	2	1	1			4
Computer Science A	4	3		1	4	12
Statistics		4	6	8	6	24
Biology	1	2	1	2	7	13
Environmental Science	1	3	3	3	8	18
French Language			3	2	1	6
Spanish Language	11	8	4	4	1	28
Spanish Literature	3	5	12	5	8	33








*City of Miami Springs, Florida*

**CANCELLATION NOTICE**

The Historic Preservation Board Regular Meeting of Thursday, October 20, 2011 was canceled in advance.

  
\_\_\_\_\_  
Suzanne S. Hitaffer  
Secretary to the Board

cc: Historic Preservation Board Members  
Mayor and Council  
City Manager  
City Attorney  
City Clerk  
Post