



**AGENDA INFORMATION  
CITY OF MIAMI SPRINGS  
CITY COUNCIL**

**Regular Meeting**

**Monday, January 9, 2012**

**7:00 p.m.**

**Council Chambers – City Hall**

**201 Westward Drive, Miami Springs**

**Mayor Xavier Garcia**

**Vice Mayor Dan Espino**

**Councilman Bob Best**

**Councilman George V. Lob**

**Councilwoman Jennifer Ator**

**City Manager Ronald K. Gorland**

**City Attorney Jan K. Seiden**

**City Clerk Magalí Valls**



## ***CITY OF MIAMI SPRINGS, FLORIDA***

**Mayor Xavier M. Garcia**

**Vice Mayor Dan Espino**  
**Councilman George V. Lob**

**Councilman Bob Best**  
**Councilwoman Jennifer Ator**

**Decorum:** "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

**AGENDA**  
**REGULAR MEETING**  
**Monday, January 9, 2012**  
**7:00 p.m.**  
**City Hall – Council Chambers**  
**201 Westward Drive – Miami Springs**

- 1. Call to Order/Roll Call**
- 2. Invocation:** Councilman Best  
  
**Salute to the Flag:** Students from All Angels Academy will lead the audience in the Pledge of Allegiance to the Flag
- 3. Awards & Presentations:** None
- 4. Open Forum:** Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins

**5. Approval of Council Minutes:**

- A) 12-12-2011 – Regular Meeting
- B) 12-12-2011 – Local Planning Agency
- C) 12-23-2011 – Special Meeting

**6. Reports from Boards & Commissions:**

- A) 12-15-2011 – Historic Preservation Board – Cancellation Notice
- B) 12-27-2011 – Ecology Board – Cancellation Notice
- C) 01-02-2012 – Zoning and Planning Board – Cancellation Notice
- D) 01-02-2012 – Board of Adjustment – Cancellation Notice
- E) 01-03-2012 – Code Enforcement Board – Cancellation Notice
- F) 01-04-2012 – Architectural Review Board – Cancellation Notice
- G) 01-11-2012 – Golf and Country Club Advisory Board – Cancellation Notice

**7. Public Hearings: None**

**8. Consent Agenda:**

- A) Approval of the City Attorney's Invoice for December 2011 in the Amount of \$11,292.75
- B) Request for \$5,000 from Curtis Publishing for 2012-2013 Phone Directory from the Undesignated Fund Balance
- C) Recommendation that Council Approve an Expenditure of Law Enforcement Trust Funds (L.E.T.F.) in the Amount of \$5,378.68 to Dell Marketing, L. P., Utilizing Contract # WN05ACA for Equipment for the Red Light Camera System, Pursuant to Section 31.11 (E) (5 of the City Code

**9. Old Business:**

- A) Appointments to Advisory Boards by the Mayor and Council Members
- B) Update Regarding Red Light Camera Systems
- C) Resolution No. 2012-3535 – A Resolution of the City Council of the City of Miami Springs Approving and Adopting City of Miami Springs Background Investigation and Fingerprinting Rules and Regulations for all Youth Sports Organizations Utilizing City Fields or Facilities; Providing for Longevity of the Rules and Regulations; Establishing Notification Responsibility of the Rules and Regulations; Authorizing Enforcement of the Rules and Regulations; Effective Date (Tabled: 12-12-2011)

**10. New Business:**

- A) Recommendation that Council Approve a Change Order to Chi Alarm, in the Amount of \$1,513.00 for Additional Work, Pursuant to Section 31.11 (E) (11) (a) (2) of the City Code
- B) Recommendation that Council Award RFP No. 01-11/12 to Diamond Contract Services, the Lowest Responsible Proposer, in the Amount of \$82,585.08, for Janitorial Services, Pursuant to Section 31.11 (E) (2) of the City Code
- C) Resolution No. 2012-3534 – A Resolution of the City Council of the City of Miami Springs, Florida Authorizing Signatories for all City Bank, Savings and Trust Accounts; Authorizing Acceptance of Two Facsimile Signatures of City Manager Ronald K. Gorland and Finance Director William Alonso; Authorizing the Combined Manual Signatures of two of the following: City Manager Ronald K. Gorland and Finance Director William Alonso, or Chief of Police Peter G. Baan; Rescinding all Resolutions in Conflict; Effective Date
- D) Recommendation that Council Authorizes Staff to Reserve a Table of Ten at a Cost of \$1,300.00 for the Miami-Dade County League of Cities 58<sup>th</sup> Annual Installation Gala to be Held on Saturday, February 18, 2012 at 6:30 p.m. at the Treetop Ballroom at Jungle Island and to also Approve a 1/2 Page, Color ad at a Cost of \$750.00
- E) Consideration of Holding a Workshop Meeting to Discuss Term Limits and the Election Process
- F) Recreation Field Restroom Monitoring Recommendation

**11. Other Business: None**

**12. Reports & Recommendations:**

- A) City Attorney
- B) City Manager
- C) City Council

13. Adjourn

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If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.  
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In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.  
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Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.  
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## *City of Miami Springs, Florida*

The Miami Springs City Council held a **REGULAR MEETING** in the Rebeca Sosa Theater at the Community Center on Monday, December 12, 2011, at 7:00 p.m.

### **1. Call to Order/Roll Call**

The meeting was called to order at 7:06 p.m.

The following were present:

Mayor Xavier M. Garcia  
Vice Mayor Dan Espino  
Councilwoman Jennifer Ator  
Councilman Bob Best  
Councilman George V. Lob

Also Present:

City Manager James R. Borgmann  
Assistant City Manager Ronald K. Gorland  
City Attorney Jan K. Seiden  
Chief of Police Peter G. Baan  
Finance Director William Alonso  
Comptroller Alicia E. González  
Public Works Director Robert T. Williams  
Human Resources Director Loretta M. Boucher  
Human Resources Specialist Noemí Darías-Sanfiel  
City Planner James H. Holland  
Golf Director Michael W. Aldridge  
Golf Superintendent Sandy Pell  
Recreation Director Omar L. Luna  
Programs Supervisor Patricia A. Bradley  
City Clerk Magalí Valls  
Deputy City Clerk Suzanne S. Hitaffer

### **2. Invocation:** Councilman Lob offered the invocation.

**Salute to the Flag:** Students from the Miami Springs Elementary School led the audience in the pledge of allegiance to the flag.

Mayor Garcia presented baseball caps to the students who participated in "I Led the Pledge."

### **3. Awards & Presentations:**

#### **3A) Certificate of Sincere Appreciation – Former Education Advisory Board Chairman Mindy McNichols**

Mayor Garcia presented a Certificate of Sincere Appreciation to former Education Advisory Board Chairman Mindy McNichols for ten years of service to the Board from its inception in May 2001 until June 2011.

Ms. McNichols pointed out that when the board was established ten years ago it was only the second Education Advisory Board in the County and now several cities have similar boards. She read the names of present and past Education Advisory Board members and thanked former Mayors Richard Wheeler and Billy Bain, as well as City Clerk Magali Valls and Deputy City Clerk Suzanne Hitaffer. She also thanked the school principals and District staff who have assisted over the years.

#### **3B) Proclamation – "Message from Marli Foundation Day"**

Mayor Garcia presented a proclamation to Marc Wolff and his daughter Melanie on behalf of the "Message from Marli Foundation". He explained that Marli holds a very special place in his heart because she taught his children at Blessed Trinity.

Melanie Wolff stated that she started the foundation a little more than one year ago when her mother was diagnosed with stage four ovarian cancer. When she was first diagnosed her symptoms were extremely vague and they were confused with other diseases. On behalf of the Foundation, they want to raise awareness of the symptoms so that there is earlier detection. Their efforts have been very successful, thanks to the Miami Springs Parks and Recreation Department and the community as a whole.

Marc Wolff thanked Tom Curtis and the River Cities Gazette for their support. He said that the National Honor Society did an article on Melanie and the Foundation that reached all 23,000 chapters of the National Honor Society in forty-five countries overseas and in all 50 states. Melanie has also started "Miles for Marli" that began locally and now it has extended to several places around the country. The Foundation has reached millions of women through different types of media regarding early detection of ovarian cancer. The support from the community is appreciated and extremely helpful.



Mayor Garcia proclaimed Monday, December 12<sup>th</sup> "Message from Marli Foundation Day". He announced that a fund raising event will be held at Stafford Park on Saturday, January 28, 2012, from 12:00 noon to 5:30 p.m. He called upon the citizens of Miami Springs to join him in supporting the Wolff family in their efforts to increase awareness of this lethal female disease.

**4. Open Forum:**

No speakers.

**5. Approval of Council Minutes:** (Agenda Items 5A and 5B were approved with one motion)

**5A) 11-28-2011 – Regular Meeting**

Minutes of the November 28, 2011 Regular Meeting were approved as written.

**Vice Mayor Espino moved the item. Councilman Lob seconded the motion which was carried 4-0 on roll call vote, with Councilman Best abstaining.**

**5B) 11-30-2011 – Workshop Meeting**

Minutes of the November 30, 2011 Workshop Meeting were approved as written.

**Vice Mayor Espino moved the item. Councilman Lob seconded the motion which was carried 4-0 on roll call vote, with Councilman Best abstaining.**

**6. Reports from Boards & Commissions:**

**6A) 11-16-2011 – Education Advisory Board – Minutes**

Minutes of the November 16, 2011 Education Advisory Board meeting were received for information without comment.

**6B) 12-05-2011 – Zoning and Planning Board – Cancellation Notice**

Cancellation Notice of the December 5, 2011 Zoning and Planning Board meeting was received for information without comment.

**6C) 12-06-2011 – Code Enforcement Board – Cancellation Notice**

Cancellation Notice of the December 6, 2011 Code Enforcement Board meeting was received for information without comment.

**6D) 12-14-2011 – Golf and Country Club Advisory Board – Cancellation Notice**

Cancellation Notice of the December 14, 2011 Golf and Country Club Advisory Board meeting was received for information without comment.

**6E) 12-22-2011 – Code Review Board – Cancellation Notice**

Cancellation Notice of the December 22, 2011 Code Review Board meeting was received for information without comment.

**6F) 12-08-2011 – Board of Parks and Parkways – Cancellation Notice**

Cancellation Notice of the December 8, 2011 Board of Parks and Parkways meeting was received for information without comment.

**6G) 12-05-2011 – Board of Adjustment – Cancellation Notice**

Cancellation Notice of the December 5, 2011 Board of Adjustment meeting was received for information without comment.

**6H) 11-03-2011 – General Employees Retirement System – Minutes**

Minutes of the November 3, 2011 General Employees Retirement System meeting were received for information without comment.

**6I) 11-03-2011 – Police and Firefighters Retirement System – Minutes**

Minutes of the November 3, 2011 Police and Firefighters Retirement System meeting were received for information without comment.

**6J) 12-07-2011 – Architectural Review Board – Minutes of the Joint Meeting with the Revitalization and Redevelopment Ad-Hoc Committee**

Minutes of the December 7, 2011 Joint Meeting of the Architectural Review Board with the Revitalization and Redevelopment Ad-Hoc Committee were received for information without comment.

**7. Public Hearings:**

None.

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*Council convened as the Local Planning Agency for discussion regarding proposed amendment to the Comprehensive Plan at 7:22 p.m.  
The Council meeting reconvened at 7:56 p.m.*

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*(Agenda Item 10B was considered at this time)*

**8. Consent Agenda:**

**8A) Approval of the City Attorney's Invoice for November 2011 in the Amount of \$12,339.00**

There was no discussion regarding this item.

**Councilman Ator moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.**

**9. Old Business:**

**9A) Appointments to Advisory Boards by the Mayor and Council Members**

None.

**9B) Selection of New City Manager from Applicants Previously Interviewed by the City Council Subject to the Negotiations of an Acceptable Contract**

Mayor Garcia noted that one person signed up to speak on this item.

Business owner Lily Saborit-Abello of 117 Palmetto Drive said that it is time to take a hard look at how the community is moving forward. It had been difficult in the past for her to receive approval for City-sponsored concerts and events on the Circle. She was of the opinion that there are biases in the community as to how people are treated.

Ms. Saborit-Abello stated that this Council discussed development, progress, change and enhancement and she feels that many pieces have fallen by the wayside. She said that it is important to have goals and N. W. 36<sup>th</sup> street looks like a ghetto, which is an embarrassment to Miami Springs. Professional volunteers had worked to restore the Curtiss Mansion and the dream of the City's founder Glenn Curtiss was to make it a flourishing community.

Ms. Saborit-Abello commented that the residents should not carry 90% of the tax burden in the community; N. W. 36<sup>th</sup> Street needs redevelopment and the City needs someone that leads the community into the future and in her opinion that person is Ralph Rosado.

Mayor Garcia stated that Council had gone through the interview process and unfortunately Councilman Best was out of town during this time, but he did share his sentiments.

Councilman Best stated that appointing a City Manager is a very important decision. He thanked Ms. Saborit-Abello for her thoughts and opinions, although he is not in accordance with some of them. The process of revitalization is a multi-varied process and it does not sit with one Administration, Council or population; it is a moving target.

Councilman Best agrees that there are things that must be done in Miami Springs and it is moving in the right direction. He sometimes worries that nothing will get done because there are too many committees and opinions. Over the last seven years the Administration has attempted revitalization, but it is going to require the cooperation of the private sector and funding. There are grant programs; some were achieved and others were not successful.

Councilman Best added that the budget for the next fiscal year will be more difficult based on the economic situation with the Federal and State government, but Council will work through the process and hopefully without raising taxes or reducing services. The City has excellent Department Heads and the Assistant City Manager should be elevated to the position of City Manager.

Councilman Best commented that Mr. Gorland has done a fine job behind the lines and very few people are aware of his accomplishments. He felt that it would be an injustice not to appoint him as City Manager. He appreciates his colleagues and the process that they went through and he appreciates those candidates that came forward wanting to run the City and the Administration.

**Councilman Best moved to appoint Ronald Gorland as the next City Manager of the City of Miami Springs concurrent on the agreement to contract, effective midnight on January 2, 2012. Councilwoman Ator seconded the motion.**

Vice Mayor Espino appreciates everyone in the community that has been active in discussing and being a part of the selection of the City Manager. Council is the Board of Directors and they are selecting the Chief Executive Officer (CEO) that will be the person to facilitate, build consensus and do everything necessary to implement the policies that are driven by the quality of life that the residents want.

Vice Mayor Espino mentioned that it is no secret that he was at odds with the Administration and not because of a personal gripe. He has a very respectful relationship with Assistant City Manager Gorland, which is a professional one and the City is a municipal corporation. The City is in the business of delivering services to the community that make up the quality of life. In his opinion, there is no direction of what the community will be in the future years and he must place the blame somewhere, including previous Councils.

Vice Mayor Espino explained that because Council is prohibited from speaking to each other, the City needs a consensus builder and facilitator and the City has not had one with City Manager Borgmann or Assistant City Manager Gorland. There are issues like field space that are not getting addressed; there had been no solutions on pension issues brought forward and Strategic Planning took six months before there was consensus on how to move forward and the list goes on and on.

Vice Mayor Espino was of the opinion that Mr. Gorland started a deficit, because although he knows the community very well there is a laundry list of issues that have been cast aside that should have been addressed. He met with Mr. Gorland in May and gave him till December to prove him wrong and while he has been active, it has not been nearly enough. Perhaps if he had been made Interim City Manager months ago he could have had the latitude to show what he can do.

Vice Mayor Espino said that now that the City is at a crisis point it has the opportunity to take advantage of the economic downturn, make significant gains, be a part of the Airport's 2050 Plan, the inland port and a hub for tourism. He does not feel that Council can afford to "kick the can" down the road and see what happens. It is going to require leadership and he will not be voting for Ron Gorland.

Vice Mayor Espino explained that if it is the will of Council to select Mr. Gorland he looks forward to working with him and having Mr. Gorland prove him wrong. He will not settle for inaction as a result of the vote and he will be pushing to move forward in a variety of areas. He asked Council to think long and hard about whether or not they feel that Mr. Gorland is equipped to move the City forward.

Councilwoman Ator said that she was prepared to disclose her personal relationship with Mr. Gorland. She asked Mr. Gorland to be on the All Angels Board of Directors a few years ago because of his strong business background. She said that his strength in that area went far beyond her expectations and he was beyond helpful during All Angels meetings.

Councilwoman Ator felt that in the last nine months Mr. Gorland did not step up because he did what the City Manager told him to do and he should not be punished for that. She believes that Mr. Gorland has the skills and ability and his resume shows that he is beyond intelligent, educated and competent. She supports Ron Gorland for the City Manager position.

Councilman Lob heard from numerous people on both sides of the issue. He thinks that Council will be criticized no matter what decision is made. Council needs to make a decision that encompasses the entire City as a whole, the fiscal well-being and not just revitalization.

Councilman Lob commented that when the previous Mayor was elected he went through three people before finding the right person. He said that Council makes decisions and if they realize that they are wrong they can be fixed. He believes that Ron Gorland will do the right thing and many people do not understand the differences that he has had with the City Manager. He knows that there were numerous times that the two managers have not agreed and the person in charge prevailed.

Councilman Lob feels that Mr. Gorland deserves a chance to prove Vice Mayor Espino wrong, and hopefully he will do that. There were five well-deserving candidates but only one that knows the city inside and out. At this time, because of the fiscal disconcert of the State, the City needs someone who knows the City in order to keep it going forward. He will admit a mistake, but he does not feel that it is a mistake and Council will be criticized either way. He feels strongly and has thought long and hard about his decision. In his opinion, Ron will guide the City and make the needed changes.

Mayor Garcia stated that there were five candidates and one of those candidates accepted a position with Southwest Ranches, leaving four candidates. He knows that Mr. Gorland has enough votes to be selected as the next City Manager, but he would like to share his thoughts.

The Mayor said that other than knowing Ron as the Assistant City Manager he did not have any other relationship with him except to know that he engulfs himself in the community and he did a good job as Assistant City Manager. He does not have any relationship with the other candidates, except for Ralph Rosado with whom he has a professional relationship, and that being said, this is a difficult decision. Mr. Rosado has been within the City of Miami Springs for a long time and attended various events. His appearance in the City is not just a recent occurrence and he is a very respectful candidate for City Manager.

Mayor Garcia was of the opinion that the top three candidates were Mr. Gorland, Mr. Rosemond and Mr. Rosado. He said that there is a learning curve for those candidates other than Mr. Gorland who knows what the job entails and he will perform instantly. He believes that Ron Gorland can take the City in the right direction and he has the vision and desire for the City to progress.

Mayor Garcia commented that during his term as Mayor he had seen progress and growth in the development of the commercial tax base and N. W. 36<sup>th</sup> Street is looking better with new hotels and buildings. The progress moving forward might not be as fast as he would like and he is hoping the direction moving forward will continue with the commercial business district.

**The motion was carried 4-1 on roll call vote, with Vice Mayor Espino casting the dissenting vote.**

City Attorney Jan K. Seiden stated that the only other part of the process is to negotiate a contract in keeping with the prior agreements for other City Managers. There are different ways that Council can do this; it can be done by Staff or Council can hold an Executive Session.

Councilwoman Ator commented that there were some provisions in the City Manager's agreement that she takes issue with. She mentioned this to Attorney Seiden and she suggested that Council hold an Executive Session. She would like Council to review the current agreement and make notes.

City Attorney Seiden advised Council that they could establish a time and meet; it is not like the other sessions when Council had to first call a meeting.

Council **scheduled** an Executive Session for Monday, December 19, 2011 at 6:30 p.m. in the conference room at City Hall.

City Attorney Seiden asked the City Clerk to provide a copy of City Manager Borgmann's agreement for Council so that they can make notes.

Vice Mayor Espino noted that last year a Statute was passed that specifically curtails how severance packages for governmental officials can be rendered and he would like to know what bearing it has on the decision.

City Attorney Seiden will review the Statute, but his recollection is that it only deals with terminations. He will make arrangements for a court reporter for the Executive Session.

**9C) Presentation from Calvin, Giordano & Associates, Inc. on Signage and Way-finding**

City Manager Borgmann announced that Calvin, Giordano & Associates had sent correspondence asking that this item be pulled and considered at a Workshop meeting.

Councilman Lob requested to schedule a Workshop meeting since the presentation deserves its own time and it could take a while.

Councilman Best agreed with Councilman Lob based on the minutes he read from the Joint Meeting with the Architectural Review Board and the Revitalization and Redevelopment Ad-Hoc Committee.

Discussion ensued regarding an available date to hold a Workshop meeting in the City Hall Council Chambers.

City Attorney Seiden asked if the purpose of the meeting would be primarily to allow the presentation of what the consultants presented at the Joint meeting of the Architectural Review Board and Revitalization and Redevelopment Ad-Hoc Committee, or if there would be discussion of the general items that were brought up.

Vice Mayor Espino understood that it would be a presentation from Calvin, Giordano and input from Council on the design.

Councilwoman Ator thought that the presentation would be limited to what the consultants presented at the Joint meeting last week. She asked if the issues raised by the City Planner would also be considered at the Workshop meeting. She added that Calvin, Giordano must also be asked if they are prepared to come back during a holiday week.

Vice Mayor Espino felt that the intent of Calvin, Giordano is to give the presentation that was already given to the Architectural Review Board and Revitalization and Redevelopment Ad-Hoc Committee. The issues from the City Planner just came to light and there should be time to review his concerns.

Councilwoman Ator suggested that the City Planner's concerns should be explored and every time a presentation is made there is a cost involved. She would like to consolidate the items into one meeting in the first week of January.

City Attorney Seiden added that Council could also address some of the implementation issues with the N. W. 36<sup>th</sup> Street District as it applies to different types of properties. He asked Council to notify the City Clerk if there were any other items they would like to address.

Vice Mayor Espino understood that the Abraham Tract District Boundary Regulations are finished and the Golf District is pending based on strategic planning.

City Attorney Seiden explained that he and the City Planner have some difficulties with the Abraham Tract based on their preliminary review because it is very similar to N. W. 36<sup>th</sup> Street and the district must have regulations for adult uses that Calvin, Giordano asked him to draft.

Vice Mayor Espino said that the Abraham Tract was supposed to be delivered by October. He would like to see a copy of the draft document.

Councilman Lob added that he would also like to see the Abraham Tract draft document.



City Planner James Holland commented that one issue with the Abraham Tract is that the consultants totally ignored the presence of the Airport and the height limitations. The proposed ordinance was submitted to the Aviation Department and he has not heard back from them. In the interim he is reviewing the Airport zoning maps and trying to develop some criteria.

Mayor Garcia commented that he was disappointed at the delay and he was not aware that there was a problem. He asked the Administration to keep Council informed of the process.

City Attorney Seiden thought that the Abraham District had been submitted to Council. He said that the consultants wanted to advertise the ordinance and it was not ready for first reading.

Mayor Garcia asked the Administration to prepare a memorandum outlining the problems with the Abraham Tract.

City Attorney Seiden explained that based on their review, he and the City Planner do not feel the ordinance is in the proper format and they wanted to review it internally and discuss it with the consultants. He reiterated that an entire section for adult uses must be added. He is not in a position to speak with the consultants at this time because he would first like to go over it with the City Planner.

Councilwoman Ator commented that the Abraham Tract had been an issue since it was presented to the Revitalization and Redevelopment Ad-Hoc Committee in May and they were disappointed that it was too similar to 36<sup>th</sup> Street. She would like to also see the Abraham Tract presentation and to have a short memorandum outlining the concerns of the City Attorney and City Planner.

Vice Mayor Espino recalled that the consultants presented the Abraham Tract District Boundary Regulations and he would like to know when it was submitted and what the status is. Now there are problems with N. W. 36<sup>th</sup> Street and he does not appreciate being the last to know.

Further discussion ensued regarding the N. W. 36<sup>th</sup> Street District and the Abraham Tract district boundary regulations.

Council **scheduled** a Workshop meeting for Wednesday, January 4, 2012, at 6:00 p.m. in Council Chambers at City Hall for the purpose of the signage and way-finding presentation, N. W. 36<sup>th</sup> Street and the Abraham Tract, subject to the availability of the consultants.

#### **9D) Status Report Regarding the Curtiss Mansion, Inc. Historic Tax Credit Negotiations**

City Manager Borgmann stated that they had been working on the historic tax credit negotiations with Attorney Chaves. He received the document and set up the for profit corporation that was signed today and it is Miami Springs Property, Inc.

Mr. Borgmann said that he had a telephone conversation with Mr. Wishneff, Mr. Chaves, the City Attorney, Assistant City Manager and Roy Rodriguez representing Curtiss Mansion Inc. (CMI) and heard that the actual completion date would not be until the spring.

City Manager Borgmann commented that there were discussions regarding Temporary Certificates of Occupancies, Certificates of Occupancy and Certificates of Completion for the actual construction. One of the main issues is that they have come up with a temporary parking arrangement that would include a \$50,000 driveway and accessories that would have to be torn out as part of the final. He noted that by the end of this week or next week, the final plans should be ready.

City Manager Borgmann asked Council to consider if the City has the financial backing for putting the plans out to bid. The City would receive the dollars from the historic tax credits that could be used. On the other hand, \$500,000 of City funds that were extended still needs to be replaced and CMI is convinced that they can and will raise those funds privately.

The City Manager questioned when the funds would be available and if Council would be willing to front those funds again for this particular purpose.

City Attorney Jan K. Seiden stated that the question is relative to the status and the status is that after the last direction he received, he sent Mr. Wishneff and everyone else an e-mail describing that the Council voted to move forward to get the process going. He said that he received a call from Mr. Wishneff asking if a conference call could be set up and he did so on Tuesday, December 6<sup>th</sup>. At that meeting everyone agreed and Mr. Wishneff received orders to go ahead and find an investor and have the documents for the transaction prepared.

Attorney Seiden commented that the City formed a corporation and a copy was presented to Council. He advised Mr. Wishneff that it would be very unlikely that anything would be accomplished before the first of the year. He noted that another issue is placing the building in service. The alternatives for temporary parking or going forward with the final design of the actual final parking were never discussed with him or Council.

Attorney Seiden explained that Mr. Wishneff is going to proceed with his work and send the documents to Attorney Chaves for his review. As soon as Mr. Chaves feels he is prepared to give his approval on the documentation and the process outlined by Mr. Wishneff he will advise Council and an agenda item will be scheduled. He wants it abundantly clear that the only people that will approve the eventual end of the process will be the City Council after they review all the documentation and hear from Mr. Wishneff and Mr. Chaves. If Council is satisfied that the City's interest and the interest of the building is protected, insofar as usage over the number of years, then at that point a vote will be taken and a closing date will be scheduled for the transaction for sometime after the first of the year.

Attorney Seiden explained that there are no Council meetings scheduled before the end of the year and this is a transparency issue that will take time for Council and the community to review.

Mayor Garcia stated that if Mr. Wishneff and Mr. Chaves complete their work and it is sent back to the City he would like the option for Council to approve it before the first of the year if possible. It has already been expressed how detrimental it is to wait because the Curtiss Mansion must be open in order to generate revenue.

Vice Mayor Espino agreed with Mayor Garcia. He added that Council must proceed appropriately, but the delay does cause a detriment. This was supposed to be a 2011 tax credit sale and certain things must be put in place in order to accomplish it. There are certain investors that want a due diligence period because there is a risk involved in a rushed transaction. The investors want a hard and fast date and he wants a draft agreement, a term sheet, a closing date and the structure. To the Mayor's point, everyday that the Mansion remains closed due to lack of funding, it is one less day to raise revenue and open as a cultural center. He said that it might not be possible before the end of the year.

Former Mayor Richard Wheeler stated that this item is a status report and he appreciates the report from Attorney Seiden. He is glad that progress has been made with a corporation in place and now there is a waiting period for the attorneys to bring back their work. The point is that the goal of CMI is to reach a self-sustaining level for the Curtiss Mansion as quickly as possible.

Mr. Wheeler said that funds are hard to raise and as a business there is a means of generating revenue if the building is opened. He will rely on the Mayor and Council to direct as necessary to move it through the process and get to the point of benefiting from the tax credit. CMI is not asking the City to fund \$50,000 for temporary parking; it is a consideration that the CMI Board of Directors is looking at in an attempt to make a good business decision and effectively spend the available funds.

Mr. Wheeler urged Council to move the process along at the appropriate speed and get to a conclusion so that CMI can open the property. If they need anything else CMI will ask the City at the appropriate time.

City Attorney Seiden clarified that the funds for the historic tax credit will go to the City and then Council will reapportion it in whatever manner they deem appropriate.

*(Agenda Item 10E was considered at this time)*

## **10. New Business:**

### **10A) Update to Proposed Fund Balance Designations for Fiscal Year 2011-2012**

Finance Director William Alonso referred to his memorandum and worksheet in the Council packet outlining the fund balance designations totaling \$514,867.00 in reductions. He provided recommendations on how Council could reduce the amounts from pending projects and explained that the designations could be modified as they see fit.

**Councilwoman Ator moved to adopt the proposed fund balance designations as recommended by the Finance Director. Councilman Best seconded the motion.**

Vice Mayor Espino noted that the fund balance reduction for pool improvements is \$19,867, leaving a balance of \$260,133. He asked what the intent is for spending \$260,133.

Finance Director Alonso responded that the prior Council designated funds for resurfacing the pool.

City Manager Borgmann added that the swimming pool is in need of resurfacing and it was not certain if there would be plans to move forward with a new pool facility based on a proposal from Link Construction in the \$3MM range. Since funds were not available for a new facility, the funds were designated for resurfacing. The last time the pool was resurfaced it was ten years ago for approximately \$120,000 and it was funded with Safe Neighborhood Parks bond funds.

Mayor Garcia mentioned that the swimming pool facility is part of a Recreation Master Plan because there will be continuing improvements needed. He asked to consider if the funds should remain as an investment in a new facility since the pool is in need of refurbishment.

Vice Mayor Espino asked if \$180,000 for the Senior Center are funds that will be spent now with the most recent improvements or if it is for future improvements.

Finance Director Alonso clarified that \$180,000 is for future Senior Center improvements.

City Manager Borgmann recalled that funds were put aside for a brand new building and \$250,000 was set aside out of the fund balance in order to begin the process. This is one example of plans being put in place by a past Council and a new Council might have a different opinion.

To answer Vice Mayor Espino's question, Mr. Borgmann clarified that the scheduled Senior Center improvements should be completed and the monies that were set aside were for a new building and location.

Vice Mayor Espino said that in light of all the improvements to the Senior Center and funding received from County Commissioner Sosa, he does not see a need to spend another \$180,000 at this point. He cannot see a new Senior Center in the future.

Mayor Garcia suggested leaving the dollars in the fund balance because the building is not sufficient for the seniors. He said that \$180,000 could be reduced to \$100,000, but funds should be included for the improvement of the facility because the improvements will be included in the strategic plan.

Vice Mayor Espino agreed with the Mayor that it is prudent to make the changes now and take up the conversation during the strategic planning process. Funds are allocated for the Senior Center and Pool improvements.

Councilman Lob also agreed that \$180,000 is a lot and there should be a contingency amount for the Senior Center. He added that there should be funds included for a maintenance program even if the City is not going to construct a new building.

Councilwoman Ator commented that the strategic planning process is not complete and she would like to maintain the priority for the Senior Center, recreation and pool improvements.

Mayor Garcia referred to a proposed plan by the previous Council for a bike path down the center of Westward Drive and a Circle in front of the library where there have been many accidents. He would like Council to consider some type of linear park. He added that there are many inconsistencies with the sidewalks throughout the City and this may be addressed in the future on a federal level due to ADA compliance. He said that funding may be available for a path on Westward Drive from the Community Center to the Downtown area that is similar to Curtiss Parkway.

Finance Director Alonso stated that the Citizen Independent Transportation Trust Funds (C.I.T.T.) could be used for sidewalk improvements. The City receives approximately \$400,000 annually.

Mayor Garcia stated that he approves of the Finance Director's proposed fund balance designations that could be revisited when the strategic plan process is completed.

**The motion was carried 5-0 on roll call vote.**

The Mayor asked the Administration to bring back information in January regarding the use of C.I.T.T. funds for sidewalk improvements.

**10B) Ordinance No. 1032-2012– First Reading – An Ordinance of the City Council of the City of Miami Springs Amending the Comprehensive Plan, Based on Updated Data and Analysis, Including Deleting the Public School Facilities Element and Concurrency Provisions Relating to Public Schools, Transportation, and Recreation and Open Space; Other Amendments to the Text of the Future Land Use, Transportation, Housing, Infrastructure, Conservation, Recreation and Open Space, Intergovernmental Coordination, and Capital Improvements Elements of the 1998 Comprehensive Plan as Amended; to Revise and Update the Existing Goals, Objectives, and Policies in Accordance with the Mandates set Forth in Chapter 163, Florida Statutes, Authorizing Transmittal of these Amendments to the South Florida Regional Planning Council, State Land Planning Agency, and Other Applicable Agencies for Review and Comment as Required by Florida Statutes; Providing a Conflicts Clause and Severability Clause, and Providing an Effective Date (Advertised: 12-01-2011)**

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that the ordinance would only be amended insofar as what the Local Planning Agency has recommended.

Vice Mayor Espino moved to approve Ordinance No. 1032-2012 on first reading, as amended. Councilman Ator seconded the motion, which was carried 5-0 on roll call vote.

**10C) Ordinance No. 1031-2012 – First Reading – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-013, Residential Plantings, Fences and Walls; By adding Thereto a Limited Replacement Provision for Ficus Hedges; Repealing all Ordinances or Parts of Ordinances in Conflict; Effective Date**

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that he kept the language simple in order to meet with Council's approval. The provision that prohibits the planting of new or replacement hedges reads: *"Notwithstanding the foregoing, up to 25% of any existing ficus hedge that has died may be replaced so long as the percentage of the replacement hedge is first verified by the Building and Code Compliance Department of the City."*

Councilwoman Ator commented that this ordinance is a bad idea. She spoke with Eric Richey who is the Chair of the Board of Parks and Parkways who was on the Board when the ordinance was passed. His initial reaction was that the issue is far more complicated and it should come back to the Board. Mr. Richey offered to speak with a County representative to get more information.

Councilwoman Ator suggested that the Board of Parks and Parkways should review the issue, provide information and offer their advice. Mr. Richey's position was that there could be room for replacement ficus hedges, but that the provision should not be so simple because it does not really solve the problems related to the plantings.

Councilwoman Ator felt that it could be difficult to determine 25% of a ficus hedge.

City Attorney Seiden stated that it would be determined by the distance of the ficus hedges on the property and the ordinance would allow replacement of up to 25% on the entire property.

Councilwoman Ator reiterated her concerns and the issues raised by Mr. Richey.

City Arborist Thomas Nash stated that his experience included ten years with the water and sewer crew and during that time he dug the roots out of the sewer system. During his experience as an Arborist he has seen properties that were damaged by the root systems of the ficus trees because they seek out water from A/C units or ponds, while the biggest issue is maintenance. Many people have hedges that grow out of control and damage neighboring properties. Root pruning and years of hedge trimming is the only way to control the excessive growth of the root system.

To answer Vice Mayor Espino's question, Mr. Nash explained that there is a long list of plant material that can be substituted for ficus hedges and provide the privacy that people are looking for. The reason the ficus is so popular is because they are fast growing.

City Manager Borgmann said that ficus trees were first planted in the City so that it would provide a fast growing tree canopy and they have subsequently been lost or taken down during hurricanes. The tree planting plan for the City was developed in 1964 in response to reducing the number of ficus trees city-wide.

Councilman Lob agreed with sending the issue back to the Board of Parks and Parkways.

City Attorney Seiden commented that he respects the Board of Parks and Parkways and he drafted the language in a simple way in response to a recent Board of Appeals case. He said that the Board of Parks and Parkways may be able to address the issue in a more complex way that is satisfying to the community.

**Councilwoman Ator moved to send the item to the Board of Parks and Parkways. Councilman Lob seconded the motion.**

Councilman Best approved of sending the item to the Board of Parks and Parkways and mentioned that one ficus in India covers 150 acres.

Mayor Garcia asked how popular ficus hedges are in the City.

Mr. Nash explained that the number of ficus hedges were reduced since the ordinance passed. Many residents were not aware of the ordinance and in a few cases property owners were asked to remove the plantings. Once the residents know the long-term ramifications they are cooperative and some nurseries will not sell the plants to Miami Springs' residents.

Mayor Garcia was of the opinion that the ordinance would affect a minimum number of people who have ficus hedges and if some plants were to die and they had to replace them with another type of planting it would completely throw off their yard.

Discussion ensued regarding the variance case that resulted in the proposed ordinance.

**The motion was carried 5-0 on roll call vote.**

**10D) Recommendation that Council Approve an Expenditure to Southern Waste Systems, the Lowest Responsible Quote, in the Amount of \$11,120.64, for Replacing WM Garbage Containers and their Pick up at All City Buildings Various Times a Week, Pursuant to Section 31.11 (C) (2) of the City Code**

City Manager Borgmann read the title of the recommendation. He stated that this is a significant reduction in the cost for this service and since it is a drastic savings, the collections must be monitored to make sure that they are timely and thorough.

**Vice Mayor Espino moved to approve the item and Councilman Best offered the second.**

Councilwoman Ator said that she would recuse herself because her law firm represents Southern Waste Systems.

Councilman Best mentioned that the savings is almost three times and he appreciates the Administration for the close attention to the matter.

**The motion carried 4-0 on roll call vote with Councilwoman Ator abstaining.**

**10E) Resolution No. 2011-3531 – A Resolution of the City Council of the City of Miami Springs Approving and Adopting City of Miami Springs Background Investigation and Fingerprinting Rules and Regulations for all Youth Sports Organizations Utilizing City Fields or Facilities; Providing for Longevity of the Rules and Regulations; Establishing Notification Responsibility of the Rules and Regulations; Authorizing Enforcement of the Rules and Regulations; Effective Date**

City Attorney Jan K. Seiden read the resolution by title.

Attorney Seiden stated that in keeping with the opinion received from the Commission on Ethics regarding voting on matters that deal with Council members who sit on boards or organizations that are impacted by the action of the City, Councilman Lob will abstain from voting as he is a member of the Optimist Club board and this resolution will have a fiscal impact.

Optimist Club President Bill Tallman thanked the Mayor and Council as a resident, coach and parent for their ongoing commitment to youth programming. He said that this an important resolution with good content. He noticed that the State Legislature is more stringent with respect to the conduct of coaches.

Mr. Tallman stated that the Optimist Club must be cognizant of resources and the resolution does not address the cost of the process and how it would be implemented. He would like Council to address those questions with some specificity. The Club conducted 68 background investigations for various coaches strictly for football and cheerleading. He could not find specific information on what the fingerprint background check would cost and it would be a significant part of the budget. Football and cheerleading is based on a certain amount of fundraising revenue that the Optimist Club is able to contribute in order to keep it affordable.

To answer the Mayor's question, Mr. Tallman stated that his recommendation would be to identify the costs involved and to see if there is a way to rely on the services of the Community Policing Office or if there are funds to subsidize the cost. Some communities or organizations ask the coaches to pick up the cost and while that is an option, it could be a barrier for attracting coaches.



Parks and Recreation Director Omar Luna said that one option is for the coaches to pay for the background check and fingerprinting, but it does discourage people from coaching. Some cities ask the youth leagues to add \$5.00 to \$10.00 to their registration to balance out the cost. The cost of the background check is \$40.00 and it is \$27.25 for fingerprinting for a total of \$67.25. For 68 people the total would be \$4,573.00, while each youth league has approximately 70 volunteers for an approximate total of \$15,000. The fingerprinting is covered for five years.

Mayor Garcia felt that the cost is a small amount to pay for the safety of the children. He noted that many volunteers are involved in more than one youth sport.

Councilman Best asked if it is going to be difficult to administer the program effectively.

Mr. Luna responded that initially the program will take a lot of hard work on the part of the youth league presidents and everyone must be on the same page. The most important aspect is communication and it takes time, but as soon as everyone understands the concept it becomes very easy. The presidents of the youth leagues must work and communicate with the City Staff in regard to their volunteers. He has never had any problems with the volunteers and they have provided the information he needs.

Mayor Garcia was shocked to find out that the City did not have a program in place and even though there is an initial cost and there have not been any issues in the past, it only takes one issue to wish it had been done a long time ago. He understands there are financial implications, but it is a priority.

Vice Mayor Espino would like to reach some accord with the youth organizations to help lessen the burden of the cost. He explained that this is for the personal safety of the children, but it is an unfunded mandate to the organizations and he sees it as a public safety issue. He would like a breakdown of the cost.

Vice Mayor Espino knows it is hard to get volunteers and to give more when they are already giving so much of their time and money. It is always the same people who help pay for various items like uniforms, food or equipment and if the City can help out it will go a long way to lessen the impact.

Mayor Garcia said that football season just ended, basketball has begun and the next season is baseball. He explained that if this program is implemented now, it will make 50% of the cost fall on baseball, while the other sports would have less of an impact.

Mr. Luna offered to come back with different options.

Councilwoman Ator agreed with many of the comments that were made. She said that it is unfair for baseball to bear the brunt of the cost because the coaches also volunteer for basketball and soccer. She agrees that it is unfair and there could be some amount of time so that all sports are included. She suggested that the item could be tabled for the next meeting.

Councilman Best commented that the issue is more encompassing because there are many activities that involve adults and children that have not been discussed. He would agree to table the item for a full discussion at the next meeting.

City Attorney Seiden complimented Mr. Luna for an excellent job in preparing the language since it covers all areas.

Council **tabled** the resolution for the next meeting.

**10F) Recommendation that Council Approve an Expenditure to Computer Electric, Inc., the Lowest Responsible Quote, in the Amount of \$11,980.00 for ADA Compliant Door Operators, Pursuant to Section 31.11 (C) (2) of the City Code**

There was no discussion regarding this item.

**Vice Mayor Espino moved the item. Councilman Lob seconded the motion which was unanimously carried on roll call vote.**

**10G) DROP Plan Investment Change for General Employees**

City Manager James R. Borgmann stated that there had been a lot of information about changes to pensions state-wide and certain limitations being imposed. For those employees who enter the Deferred Retirement Option Plan (DROP) their monthly retirement check is being deposited in a fund in the Pension Plan that is subject to market fluctuations. Since 2008, with the downturn in the economy and the stock market, many people who invest in the DROP are leaving with less money than they put into the fund.

City Manager Borgmann explained that several employees who recently entered into the DROP have asked to look into the possibility of a plan that would allow for a "guaranteed" fund, although there is no guarantee. The City uses ICMA Retirement Corporation for the 401-A and the 457 plans and they have a program called the PLUS Fund that has been returning a guaranteed rate that has fluctuated, paying 5.36% since inception with the latest annualized figure at 2.88%. This is not a lot, but it is better than losing money.

The situation that Council would be dealing with is to consider an addition to the pension ordinance for the General Employees in order to allow a fund like this, according to Mr. Borgmann. The Police have indicated that they would like a similar plan and that would have to be a negotiated item since they are covered by a collective bargaining agreement. There would have to be rules and exceptions to limit "jumping" in and out of the fund trying to time the market; the rules would be debated, discussed and approved by the Pension Board.

The City Manager advised Council that they could instruct the City Attorney to meet with pension attorney Steve Cypen to draft an amendment to the ordinance for consideration in January.

To answer Vice Mayor Espino's question, City Manager Borgmann clarified that there would be no cost to the city because any fees or charges would be built into the fund. The City would not have any exposure like other cities that have ordinances that allow the funds to be left in the DROP plan after the five years, paying up to 8% per year. This would be a set fund or one option that allows the retiree to choose an option not to subject their monies to the market conditions.

Mr. Borgmann explained that the current pension ordinance states that the Pension Board will set a rate of interest for the DROP plan. In November 2007, the Pension Board adopted a rule so that the amount of interest would be the same rate as the fund is receiving and performing and if it is a negative percentage the funds are reduced. This idea is to allow the employees to have one option for investing money in a safer fund.

Councilman Best commented that he would like the City Attorney to look into the possibility of amending the pension ordinance. He asked Chief of Police Baan if someone who had already entered the DROP could opt out and exercise the choice for a safer fund.

Chief of Police Peter G. Baan responded that changing options would depend on how the ordinance is written. The City Manager is suggesting an opening once a year when the option can be changed. It is important for the DROP plan to be cost neutral to the City and if the monies are invested with the rest of the pension fund it would be cost neutral or it can be invested in a separate entity like the ICMA Retirement Fund that is also cost neutral.

City Manager Borgmann clarified that the administrative costs would be borne by the participants.

Assistant City Manager Ronald K. Gorland stated that guaranteed investment contracts are effectively guaranteed for principal only, not interest. The problem is that the return in the five-year DROP plan is a return of long-term investments and for a five-year investment it should be a short-term vehicle where there is predictability.

City Manager Borgmann added that the pension fund managers invest the pension funds as directed by the Pension Boards and the percentages of equities, cash, bonds, etc. are set by the Board; when the balances are out of line they have to sell certain investments in order to buy others. The pension managers try to keep the investments on a conservative plain and since 2008, no one has made a lot of money unless they placed their money in a guaranteed fund.

To answer Councilman Best's question, Mr. Borgmann clarified that the PLUS fund had existed for a long time and he did very well in the fund in the early 1980's when it was paying a guaranteed rate of 15.75%.

Councilwoman Ator asked if there would be any impact on the pension plan and the City Manager replied that it would only apply to the DROP funds.

City Attorney Seiden explained that the pension attorney is well qualified to draft the ordinance and he would review it for form before it is presented to Council.

**Vice Mayor Espino moved to authorize the Administration to have Pension Attorney Cypen draft an ordinance. Councilman Lob seconded the motion and it carried 5-0 on roll call vote.**

City Manager Borgmann clarified for the record that the City Manager, Assistant City Manager and Finance Director are not in this pension plan.

**10H) Resolution No. 2011-3532 – A Resolution of the City Council of the City of Miami Springs Amending the Schedule of Charges and Fees for the Operation of the Miami Springs Golf and Country Club; Reserving the Right and Authority to Amend or Supplement the Schedule of Charges; Effective Date**

City Attorney Jan K. Seiden read the resolution by title.

Golf Director Mike Aldridge commented that the rates are the same as last year. He made the mistake of omitting the walking rate during the week for residents. He added that he was able to pick up the Canadian Golf Pass that allows \$600.00 worth of advertising. The rates go into effect December 15<sup>th</sup>.

Vice Mayor Espino complimented the Golf Staff for the amazing job they did during a recent golf tournament. His clients are raving about the level of attention and the condition of the golf course.

**Councilman Lob moved to adopt the resolution. Councilman Best seconded the motion which was carried 5-0 on roll call vote.**

*(Agenda item 10I was considered after 10B)*

**10I) Alexander Markow Rock Concerto at the Circle Friday Evening, January 13, 2012**

City Manager Borgmann stated that the City was approached in regard to an event that is a very unique opportunity to host Alexander Markow who is an accomplished violinist who combines classic music with a rock flavor that is appealing to the younger generation. The Assistant City Manager has been working with the Recreation Staff and Anna Cruz on this event.

Assistant City Manager Ronald K. Gorland stated that he received a call from Anna Cruz asking if this event would be desired in Miami Springs and the response was an absolute “yes”. She did not offer any details and she immediately involved Programs Supervisor Patricia Bradley who worked quickly to pull the event together. The Administration would like Council to endorse the event.

Erik Sussman, founder of a charity called Spend for ED, explained that the organization combines businesses with local schools and they have teamed with Alexander Markow to host the first annual gala on January 27<sup>th</sup>. As a precursor they are excited about holding a performance in Miami Springs as suggested by Anna Cruz. He mentioned that they created a concept called ED bucks and there are sixty bucks in a package that are worth \$1.00 at local businesses that are willing to accept them. They are proud that one of their best business partners is Milam's Market and a book of ED bucks can be purchased for \$10.00 towards education in order to save \$60.00.

Mr. Sussman said that Alexander Markow was not sure what direction he wanted to go in life and he followed his heart to mix classical music with rock. He speaks to students about following their hearts. He is a world class violinist whose performance was sold out at Carnegie Hall and he will be playing in the Gazebo in Miami Springs.

Mr. Sussman introduced Josie Romero who is the Executive Director for Spend for ED.

Ms. Romero explained that the assembly is approximately forty-five minutes long with a preview of what Alexander Markow will play at the Gala on January 27<sup>th</sup>, including two classical songs followed by rock concerto songs. He will answer questions from students and parents and sign autographed pictures. She feels that families are going to bond in the Miami Springs community and they are going to have a good time.

Ms. Romero announced that the concert will take place on Friday, January 13<sup>th</sup> at 7:30 p.m. and all the local schools will be invited. She thanked Council for their consideration.

**Councilman Lob moved to approve the item. Councilman Best seconded the motion.**

To answer Vice Mayor Espino's question, Assistant City Manager Gorland responded that the City will provide a couple of Police Officers and Public Works will clean up afterward.

**The motion carried 5-0 on roll call vote.**

## **11. Other Business:**

### **11A) Discussion Regarding the Florida League of Cities Legislative Action Day**

Mayor Garcia referred to an e-mail the City Manager sent to Council regarding the Florida League of Cities Legislative Action Day. He added that the Miami-Dade County League of Cities will be sponsoring Dade Days in Tallahassee. He asked the Vice Mayor to clarify the registration deadline dates.

Vice Mayor Espino clarified that Dade Days is scheduled for February 1<sup>st</sup> and 2<sup>nd</sup> and the deadline to register is January 6<sup>th</sup>. The Legislative Action Days are January 24<sup>th</sup> and 25<sup>th</sup> and the deadline to register is December 23<sup>rd</sup>.

Mayor Garcia asked Council to let the City Clerk know as soon as possible if they are planning to attend the events.

**12. Reports & Recommendations:**

**12A) City Attorney**

**Happy Holidays**

City Attorney Seiden wished everyone a Merry Christmas.

**12B) City Manager**

**Painting Renovation**

City Manager Borgmann reported that the first block of Westward Drive from the Circle to Cozy Corner is owned by Joe Lowe and he is painting and fixing up his building using the new color palette. He complimented Mr. Lowe for the job he is doing.

**Channel 77**

City Manager Borgmann commented that there had been difficulties with Channel 77 for several months because it was not accepting information. A permanent repair and it should be completed by Tuesday, December 13<sup>th</sup> or Wednesday, December 14<sup>th</sup> with the current information posted.

**Senior Center**

City Manager Borgmann announced that the Senior Center renovations are progressing. The City received an extension from the State on the paperwork that was due on December 31<sup>st</sup> since they know that work is being done and the contract was awarded.

**Crime Watch**

Chief of Police Baan said that beginning tomorrow the Community Policing Office will be going door to door to the residential neighborhoods to solicit membership for the Crime Watch program and they will be handing out applications.

**Officer Jeff Collins**

Chief of Police Baan said that Officer Jeff Collins is doing well, he had no broken bones and he is feeling better.

## **Insurance Policy**

City Manager Borgmann was notified late last week by Curtiss Mansion Construction Manager Roy Rodriguez that the Builder's Risk Insurance Policy with Carivon Construction had lapsed. The policy is an annual policy and due to construction being put on hold and other situations, the insurance expired at the end of October. The Administration is in the process of contacting the Florida League of Cities to see what it would cost to add them to the City's policy and allow people into the Mansion. Carivon was notified that none of their subcontractors or anyone can go onto the property until it is properly insured. There are police officers watching the building around the clock so that no one enters the premises. He will provide an update on the cost of the insurance and meet with Carivon to discuss reimbursement of the funds.

## **12C) City Council**

### **Senior Center Holiday Party**

Councilwoman Ator announced that the Senior Center Holiday Party is being held on Tuesday, December 13, 2011.

### **All Angels Christmas Show**

Councilwoman Ator reported that the All Angels Christmas Show is being held on Wednesday, December 14<sup>th</sup> and there are tickets left.

### **Good Government Initiative**

Councilwoman Ator announced that she will be attending the Good Government Initiative graduation on Thursday night, December 15<sup>th</sup> with many people attending from across four counties.

### **Movie Night**

Councilwoman Ator reminded everyone that the All Angels Movie Night will be held on Friday, December 16<sup>th</sup> featuring "Santa Claus is Coming to Town" and "A Christmas Carol."

### **Greening of the Church**

Councilwoman Ator reported that the All Angels Greening of the Church will be held on Sunday, December 18<sup>th</sup>.

### **New Year's Eve Party**

Councilwoman Ator announced that All Angels will be holding a New Year's Eve party on December 31<sup>st</sup> and the community is invited to come.

### **Happy Holidays**

Councilwoman Ator wished everyone a Merry Christmas and Happy New Year.

### **City Manager's Contract**

Councilwoman Ator urged Council members to come prepared to discuss the City Manager's contract at the Executive Session on Monday, December 19<sup>th</sup>.

### **Optimist Club Trees**

Councilwoman Ator asked those who have not yet purchased a Christmas tree to please buy it from the Optimist Club that has 35 trees left.

### **Officer Jeff Collins**

Councilman Lob was thankful to hear that Officer Jeff Collins was not seriously hurt and he is glad that he is recovering.

### **Happy Holidays**

Councilman Lob wished everyone a Merry Christmas, Happy Hanukkah, Happy Kwanza and Happy Holidays.

### **Thank You**

Councilman Best greatly appreciated the good wishes for his mother while she was in critical condition in New York. He thanked the Lord that she is recovering and he is able to speak with her on the telephone at this point.

### **Appreciation**

Councilman Best extended his appreciation to City Manager Jim Borgmann for everything that he has done for the City and for him in terms of providing information through the years. He wishes him well in his plans for the future.

### **Congratulations**

Councilman Best congratulated Mr. Gorland for being selected for the City Manager's position; it is well deserved and he is looking forward to working with him.

### **Officer Jeff Collins**

Councilman Best extended his wishes to Officer Jeff Collins for a quick recovery.



## **Agenda Item**

Councilman Best requested an agenda item for the January 9<sup>th</sup> Regular Meeting to discuss term limits and staggering term limits. He feels that two year terms and the quick change over of the elected officials does not allow progress to happen.

## **Happy Holidays**

Councilman Best wished everyone a Merry Christmas and Happy Hanukkah.

## **Channel 77**

Vice Mayor Espino spoke with one of the regional governmental relations personnel from AT&T regarding complaints from residents who have U-verse and cannot see the Council meetings on the government channel. He was informed that there is a piece of equipment that costs less than \$5,000 that will allow U-verse to pick up the signal from Channel 77. He will provide the information to the Administration.

## **Santa's Train**

Vice Mayor Espino mentioned that Santa's Train came by on Saturday, December 3<sup>rd</sup>, although he did not realize it was coming until December 5<sup>th</sup>. When he was advised he did his best to reach out to the folks at F.E.C. Railway and there was not enough time. He will try to have the train stop in Miami Springs and have all the River Cities participate next year.

## **Best Practices Conference**

Vice Mayor Espino reported that he and Assistant City Manager Gorland attended the Miami-Dade County League of Cities Best Practices Conference and there were good discussions on various topics from social media to pensions, budgets, etc. and what other communities are doing. The conference was completely sold out and it is a sign of the times that people want to come together and find solutions.

## **Golf Course**

Vice Mayor Espino complimented the Golf Course Staff for doing an excellent job in facilitating a golf tournament that he referred to them. He said that people want to come back and play more golf.

## **Relay for Life Holiday Party**

Vice Mayor Espino said that the Relay for Life Holiday Party was a great success and he has never seen a greater collection of hideous sweaters in his entire life. He thanked his parents for their old sweaters from the 1980's.

## **Toy Drive**

Vice Mayor Espino attended County Commissioner Rebeca Sosa's Toy Drive and it was an amazing event with attendees from Miami Springs and Virginia Gardens. The Commissioner certainly made the holidays happy for a number of kids.

## **Happy Holidays**

Vice Mayor Espino wished everyone a very Merry Christmas, Happy Hanukkah and a safe New Year.

## **Car Show**

City Manager Borgmann announced that the Car Show that was cancelled in October is scheduled for Saturday, December 17<sup>th</sup> from 6-10 p.m. The entry fee for each car is an unwrapped toy that will be given to the local churches and charities.

## **City Manager Candidates**

Mayor Garcia thanked all the candidates who applied for the City Manager position. He appreciates Mr. Rosado's efforts for the energy and vigor that went into the process. He wishes that the City could hire more than one person because they were well-qualified and he is looking forward to working with them in other aspects of government in the future. He feels that the City of Miami Springs will do well with Mr. Gorland as their City Manager.

## **Thank You**

Assistant City Manager Gorland thanked Council for their support.

## **Events**

Mayor Garcia hopes that everyone will be safe during the upcoming events.

## **Crime Watch**

Mayor Garcia urged the residents not to take the safety for granted that is provided by the City of Miami Springs Police Department. It is still the residents' job to be vigilant of what is going on in the neighborhood and become familiar with their neighbors' routine. His neighbor's bike was stolen from inside the garage and these types of crime are happening while people are leaving their doors unlocked. The Police Department is doing everything in their power to remedy the situation.

**Happy Holidays**

Mayor Garcia wished everyone a Merry Christmas, Happy Hanukkah, Happy Kwanza and Happy New Year.

**13. Adjourn.**

There being no further business to be discussed the meeting was adjourned at 10:43 p.m.

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Zavier M. Garcia  
Mayor

**ATTEST:**

---

Magali Valls, CMC  
City Clerk

Approved during meeting of: \_\_\_\_\_

Transcription assistance provided by Suzanne S. Hitaffer.

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Ator Jennifer Jean		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE City Council	
MAILING ADDRESS 901 Falcon Ave		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Miami Springs	COUNTY Miami-Dade	<input checked="" type="checkbox"/> CITY	<input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED 12-12-11		NAME OF POLITICAL SUBDIVISION: City of Miami Springs	
		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

**APPOINTED OFFICERS (continued)**

A copy of the form must be provided immediately to the other members of the agency.

- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Jennifer Ator, hereby disclose that on December 12, 20 11.

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of Southern Waste Systems, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

My firm, Hankins + Ator, PL, represents Southern Waste Systems in numerous matters in state and federal court.

12/14/11  
Date Filed

Jennifer J Ator  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.





## *City of Miami Springs, Florida*

The **LOCAL PLANNING AGENCY** of the City of Miami Springs met in the Rebeca Sosa Theater at the Community Center on Monday, December 12, 2011, at 7:22 p.m.

### **1. Call to Order/Roll Call**

The following were present:

Mayor Xavier M. Garcia  
Vice Mayor Dan Espino  
Councilwoman Jennifer Ator  
Councilman Bob Best  
Councilman George V. Lob

Also Present:

City Manager James R. Borgmann  
Assistant City Manager Ronald K. Gorland  
City Attorney Jan K. Seiden  
Chief of Police Peter G. Baan  
Finance Director William Alonso  
Comptroller Alicia E. González  
Public Works Director Robert T. Williams  
Human Resources Director Loretta M. Boucher  
City Planner James H. Holland  
Golf Director Michael W. Aldridge  
Golf Superintendent Sandy Pell  
Recreation Director Omar L. Luna  
Programs Supervisor Patricia A. Bradley  
City Clerk Magali Valls  
Deputy City Clerk Suzanne S. Hitaffer

### **2. Comprehensive Plan Revisions Summary**

James G. LaRue, AICP, President of LaRue Planning & Management Services, Inc. distributed a series of backup information. He stated that his company started this process with the Evaluation and Appraisal Report (EAR) for the City's Comprehensive Plan that had not been done in a period of time.

Mr. LaRue said that the Community Planning Act allowed the opportunity to move forward with the EAR components which were the basis for some of the policy recommendations and for the expedited review. There are several items in the backup that LaRue Planning and Management has summarized based on the Act. He mentioned the removal of the Public Schools Facility Element and that the City no longer is required to have school concurrency because there would be an Interlocal Agreement with the School Board that would require coordination of the information.

Mr. LaRue noted that the City would not be responsible for having capital improvement projects or having the school element projects in the Comprehensive Plan. He gave Council guidance in terms of the policies that would be removed that are consistent with the law and does not require a review by the new Department of Community Affairs, which is the Division of Community Planning Development under the Department of Economic Development.

Mr. LaRue stated that during the last Comprehensive Plan amendments, the City created development of the various commercial districts. Since he has been with the City, there have been three redevelopment districts and the Plan now matches those three districts and there is consistency with those three areas.

Mr. LaRue commented that there were several housekeeping rules and the future land use category descriptions were removed and placed where they should be under the Future Land Use Element area. There were several policies that were too restricted in nature such as some of the transportation concurrency that would cause difficulties in terms of approval. The new Act allows the City not to enforce transportation concurrency, although it does not mean there would not be a level of service for the Capital Improvement Element.

There were policies that were not necessary in terms of drainage and landscape requirements, according to Mr. LaRue. There are some items in the Plan that should be in the Land Development Code and there were some that were too detailed.

Mr. LaRue stated that based on the fact that the County is responsible for the City's sewer and water requirements, there were still responsibilities in the Comprehensive Plan that were no longer the City's and they were removed. Since the City is no longer required to have recreation in open space concurrency requirements they were also removed.

In regard to Capital Improvement provisions, Mr. LaRue noted that Council has previously discussed financial feasibility and that has been removed. There is still an important priority for capital improvement projects; it is not a requirement to show the revenues and expenditures and all the details that were necessary under the former requirements. A particular project can be a priority even though the funding is not identified.

Mr. LaRue stated that there are some time deadlines that are good in terms of measurement of policies, but in some cases they were not necessary, and if they were necessary Council would advise him of the dates. The 9J-5 policy no longer exists and those areas were removed and the Comprehensive Plan is consistent with the new legislation.



In closing, Mr. LaRue explained that Council has the summary and there might be some issues they wish to review in the revisions and policies that he would address.

Councilman Best thanked Mr. LaRue for his attention to detail in the document and he asked about the Future Land Use policy relative to the six stormwater outfalls that are periodically tested. He asked how often those tests were conducted.

Mr. LaRue was not sure how often the tests are conducted and City Manager Borgmann believed that the tests are conducted every three months.

Vice Mayor Espino thanked Mr. LaRue for his work and attempts to make the Comprehensive Plan more "friendly" than it was before and especially taking out some of the elements that belonged in the zoning boundary regulations. He has some concerns because within the community there are no Comprehensive Plans that fall within particular areas, like an Economic Development Plan, a Master Recreation Plan or a Capital Use Plan.

Vice Mayor Espino said that the elimination of the timelines or performance indicators eliminates a way to evaluate whether or not the goals were accomplished. The Comprehensive Plan does not adequately focus on commercial revitalization, parks and recreation or capital improvements. He noted that there was a goal in the Comprehensive Plan and he was disappointed that it was not accomplished and that was to achieve a particular redevelopment project by 2006 of a particular size. He noted that it was obviously a goal before most of the Council members were elected and he feels that Council did not successfully accomplish that redevelopment plan. It should work in tandem with the strategic plan, the City's budget and the micro plans for the departments.

Mr. LaRue said that policy 1.2.1 had more or less specific items that hallowed the community redevelopment and/or redevelopment plan as needed. He was not sure to what extent Council had items that were specific programs they wanted to adopt. He could add redevelopment for a particular area. With the overall enabling policy, this allows Council to add any particular plan they may have for the redevelopment of a district or for the N.W. 36<sup>th</sup> Street area.

To answer Vice Mayor Espino's question, Mr. LaRue stated that he would transmit the amendment and it would be approximately two months to review and receive comments. He said that it could be deferred until Council gives him some specific programs that they would like to have as far as specific district or sector plans of achievements.

Vice Mayor Espino asked if the City no longer has to go back and forth with the State to get approval. He understands there is a cursory review and the State has right of last refusal.

Mr. LaRue replied that he is pretty positive in the sense that the process is not going to be as onerous. He has no problem with placing a more specific delineation of what particular sub-plans that Council wants in the Comprehensive Plan, but he was not sure how detailed Council wanted to be.

Councilman Best asked if there is a requirement for implementation if a specific goal is placed in the plan. He agreed with Vice Mayor Espino that in the past there was a back and forth process and he wondered if that would happen again if there is specificity on certain issues.

Mr. LaRue explained that policy 1.2.1 allows the local policy makers to have specific plans, and he would call this the implementation of those plans. It is hard to designate something without the details. He reiterated that it would be a two-month process once the Plan is sent to the State. Based on strategic planning, there might be a particular action plan that Council would like to add and it would be easy to do.

Vice Mayor Espino agrees with Councilman Best in that he would not want to be so specific which is why he supports taking out some of the elements that belong in the zoning code regulations. He feels that as a Council, they can agree that it would be good for the city to have the development plans in various areas, without specifying the terms. It would be good for the budget and strategic planning to have a development plan that is area specific, not project specific, like a plan for capital improvements and parks and recreation. Those are the elements that are going to work in concert with the more specific strategic plans moving forward and he would like to see that language in the Comprehensive Plan.

Vice Mayor Espino commented that many communities have Master Plans for recreation and open space and capital improvements and they advise the community where the City is going and they allow for budget decisions to be made on a long-term view, while now there is a loose collection of ideas and plans. He believes that referencing a plan would be an important goal for the City to have.

Mr. LaRue commented that the implementation of the strategic plan will be in the capital improvement approach itself, the five year budget and beyond that. He noted that the capital improvement budget will include components from the strategic plan and the new requirements allow changes by ordinance without amending the Comprehensive Plan. The five-year schedule should match up with the strategic plan, not the Capital Improvement Element (CIE).

Mr. LaRue stated that it is Council's decision, but if they want to specify that the City has a Master Recreation and Open Space Plan he has no problem adding it, but it means that it must be done.

Vice Mayor Espino noted that he wants to add it because that is going to hold this Council and future Council's accountable. He referred to Policy 1.3.7 under Parks and Recreation and said that it was a performance indicator that was stricken, and it was a goal for 2006 that was never accomplished. He would not have a problem working on the consensus that was built by the previous Council so long as it was in a form that could be implemented. He wants to be held accountable regularly, not by just the votes of the residents and their comments and concerns, but also something that Council could build upon year after year.

Councilwoman Ator stated that Council recently received some comments from the City Planner related to some of the new provisions in the code that were passed last winter. She asked if Mr. LaRue had spoken to the City Planner in order to make sure that this was broad enough to cover his concerns related to some of the issues that he would like to raise, without having to go back to the drawing board.

Mr. LaRue replied that he would be consistent and more detailed in the aspects that will be changed based on the City Planner's comments and he will not have to go back to the drawing board. He is confident that the concerns do not have an impact on the Comprehensive Plan.

Mr. LaRue referred to Policy 1.3.7 and said that if Council wishes to have a specific Master Recreation Plan and secure funding to do so, they could set a date in the future that is comfortable. If it is important to Council, he suggests that the date should be far enough in the future so there is funding available. The preparation of the Master Plan would become a budgeted item, but it is a commitment.

Mayor Garcia thanked Mr. LaRue for all of his work. He agrees with setting timelines and strategic plans in regard to recreation. His concern is how much the City would be held accountable and what is the negative impact if the goals are not accomplished by a certain date.

Mr. LaRue responded that a citizen or a resident could say that Council is not consistent with their plan from a standpoint and there may be a particular issue that is raised, but there will be less of a concern that the Division of Planning and Community Development will come back and say that the plan is in non-compliance. He heard the Vice Mayor say that he wants accountability by a certain time period and he could include language that would not cause a problem if the goal is not met.

Councilman Lob said that ultimately Council should know where they are going and future Councils should know how to proceed and if that change helps ensure this he would be in agreement.

Mr. LaRue asked Council if they would like him to revise Policy 1.2.7 to state that the City hopes to have funding by a certain time to prepare a Master Plan.

Vice Mayor Espino commented that the areas that he thought were deficient were capital improvements, parks and recreation and commercial redevelopment. For the most part those are the ones that require the greatest outlay of capital and therefore require the greatest amount of planning in order to fund it appropriately.

Mr. LaRue noted that the capital improvement planning is okay because when the strategic plan comes, it will tie into the capital improvement program and the projects that are in it. If Council wants the Recreation Master Plan, the policy should be changed.

Mayor Garcia clarified that it would be important to change the policy to reference a master plan.

Mr. LaRue stated that he would add a provision for a Master Recreation and Open Space Master Plan with a five-year time frame for funding within a certain timeframe.

Councilman Best noted that Council has discussed many things including Recreation and other recreation related items like the pool, the tennis center and utilizing open space, which is limited. There have been discussions about capital improvements, a new Police Department or City Hall that would be municipally driven, while the revitalization aspect is driven by the private sector. He would like to be careful not to pin down the City to certain goals.

Mr. LaRue suggested that the Recreation Master Plan can be as simple or as complicated as Council wants it to be. He would not say that the capital improvement would be a Master Plan; the strategic plan will be the blueprint, it does not have to be included in the Comprehensive Plan. The City will not be held by the Comprehensive Plan because it will include a five-year Capital Improvement Element (CIE).

Councilman Best believed that what Mr. LaRue does will be effective in terms of the proper language and he said that he appreciates what Vice Mayor Espino is interested in doing in terms of indicating some interest in moving forward, although he would urge caution.

Mr. LaRue stated that he will keep in contact and consult with the City Planner.

Councilwoman Ator asked if language will be included in the plan to state that a plan will be developed within the next five years. She noted that her concern is that every time changes are made to the Comprehensive Plan it is an expense to the City and she would like to make it broad enough so that the City does not have to continue paying the consultant.

Mr. LaRue agreed and commented that the specific policy he was referring to was the Recreation Master Plan and the City Planner can add any specific plan that Council desires without any outside consulting.

**Vice Mayor Espino moved to instruct Mr. LaRue to proceed forward with the proposed recommendations and changes to the Comprehensive Plan, subject to any minor changes that may be discussed with the Planning Department, with the addition of some broad policy language that applies to the development of master plans in terms of recreation and commercial redevelopment; making sure that there is enough “wiggle room” to give the discretion on how and when to act. Councilman Lob seconded the motion.**

Mr. LaRue commented that he will take the particular policy on recreation and make the change that will allow direction without being too specific. He will take the general policy and include a reference to commercial development in terms of planning. The changes will be reviewed with the City Planner before transmitting to the State.

City Attorney Seiden asked Mr. LaRue if what Council is considering would impact the Ordinance that is on the agenda for first reading.

Mr. LaRue responded that the changes will not impact the ordinance, except that it will be subject to the recommendations from the Local Planning Agency.

**The motion was carried 5-0 on roll call vote.**

**3. Adjourn.**

There being no further business to be discussed the Local Planning Agency meeting was adjourned at 7:56 p.m. and reconvened to the Regular Council meeting.

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Zavier M. Garcia  
Mayor

**ATTEST:**

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Magali Valls, CMC  
City Clerk

Approved during meeting of: \_\_\_\_\_

Transcription provided by Suzanne Hitaffer and Elora R. Sakal.

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.





DRAFT

## *City of Miami Springs, Florida*

The Miami Springs City Council held a **SPECIAL MEETING** in the Rebeca Sosa Theater at the Community Center on Friday, December 23, 2011, at 10:00 a.m.

### **1. Call to Order/Roll Call**

The meeting was called to order at 10:08 a.m.

The following were present:

Mayor Xavier M. Garcia  
Vice Mayor Dan Espino  
Councilwoman Jennifer Ator  
Councilman Bob Best  
Councilman George V. Lob

Also Present:

Assistant City Manager Ronald K. Gorland  
City Attorney Jan K. Seiden  
Comptroller Alicia E. González  
Public Works Director Robert T. Williams  
Deputy City Clerk Suzanne S. Hitaffer

### **2. Invocation:** Councilwoman Ator offered the invocation.

**Salute to the Flag:** The audience participated.

### **3. Resolution No. 2011-3533 – A Resolution of the City Council of the City of Miami Springs Appointing Ronald K. Gorland City Manager of the City of Miami Springs; Establishing Conditions of Employment, Salary and Benefits; Effective Date**

City Attorney Jan K. Seiden read the resolution by title.

Attorney Seiden stated that there are two versions of the contract. The second version contains the compromised provision that Mr. Gorland agreed upon that provides severance in the limited amount during the 240-day period that he requested of only that severance that he would have received at the end of his Assistant City Manager contract.

City Attorney Seiden explained that the first version of the contract was included in the agenda packet for reference, but otherwise the provisions in both versions are identical.

To answer Councilman Best's question, City Attorney Seiden replied that the second version was the result of the Executive Session and his discussion with Mr. Gorland.

**Councilman Best moved to approve version number two of the contract. Councilwoman Ator seconded the motion which was carried 5-0 on roll call vote.**

**4. Adjourn.**

There being no further business to be discussed the meeting was adjourned at 10:11 a.m.

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Zavier M. Garcia  
Mayor

**ATTEST:**

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Suzanne Hitaffer, CMC  
Deputy City Clerk

Approved during meeting of: \_\_\_\_

Transcription assistance provided by Elora R. Sakal.

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.



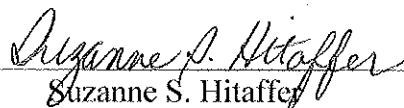




*City of Miami Springs, Florida*

**CANCELLATION NOTICE**

The Historic Preservation Board Regular Meeting of Thursday, December 15, 2011 was canceled in advance.



Suzanne S. Hitaffer  
Secretary to the Board

cc: Historic Preservation Board Members  
Mayor and Council  
City Manager  
City Attorney  
City Clerk  
Post





*City of Miami Springs*

*Ecology Board*

*Cancellation Notice*

The Ecology Board Meeting of Tuesday, December 27, 2011 has been canceled in advance.

A handwritten signature in cursive script, reading "Allene M. Paz", is written over a solid horizontal line.

Allene M. Paz  
Secretary to the Board

cc: Mayor and Council  
City Manager  
Assistant City Manager  
City Attorney  
Ecology Board Members  
Post





## *Zoning and Planning Board*

### *Cancellation Notice*

The Zoning and Planning Board meeting of Monday, January 2, 2012 has been canceled in advance.

A handwritten signature in cursive script, appearing to read "Efora R. Sakal", is written over a horizontal line.

Efora R. Sakal  
Board Secretary

cc: City Council  
City Manager  
City Attorney  
City Planner  
City Clerk  
Zoning and Planning Board Members  
Post





*City of Miami Springs, Florida*

*Board of Adjustment*

**CANCELLATION NOTICE**

The Board of Adjustment Regular Meeting of January 2, 2012 has been canceled in advance.

  
Elora R. Sakal  
Board Secretary

cc: Mayor and Council  
Board of Adjustment Members  
City Manager  
City Attorney  
City Clerk  
City Planner  
Post







**CITY OF MIAMI SPRINGS  
FLORIDA**

**CANCELLATION NOTICE  
CODE ENFORCEMENT BOARD**

The regular meeting of the Code Enforcement Board scheduled for Tuesday, January 3, 2012 has been canceled due to no cases.

*Tex Ziadie*

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Tex Ziadie  
Building and Code Compliance Department Supervisor  
Code Compliance Officer

cc: City Council  
City Manager  
Code Enforcement Board Members by E-Mail  
Post





*City of Miami Springs, Florida*

*Architectural Review Board*

**CANCELLATION NOTICE**

The Architectural Review Board meeting of January 4, 2012 has been canceled in advance.

  
Elora R. Sakal  
Board Secretary

cc: City Council  
City Manager  
City Attorney  
City Clerk  
City Planner  
Architectural Review Board Members  
Post





## ***Golf and Country Club Advisory Board***

### ***Cancellation Notice***

The Golf and Country Club Advisory Board meeting scheduled for Wednesday, January 11, 2012 has been canceled in advance.

A handwritten signature in cursive script, appearing to read "Elora R. Sakal", is written over a horizontal line.

**Elora R. Sakal**  
**Secretary to the Board**

cc: City Council  
City Manager  
City Attorney  
City Clerk  
Golf and Country Club Advisory Board Members  
Mike Aldridge, Golf Director  
Post



1-9-2012 

The City of Miami Springs  
 Summary of Monthly Attorney Invoice  
 Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLLP

January 4, 2012 for December

<u>General Fund Departments</u>	<u>Cost</u>	<u>Hours</u>
Office of the City Clerk	2,899.80	21.48
Human Resources Department	264.60	1.96
Risk Management	355.05	2.63
Finance Department	656.10	4.86
Building, Zoning & Code Enforcement Department	907.20	6.72
Planning	730.35	5.41
Police Department	33.75	0.25
Public Works Department	31.05	0.23
Recreation Department	101.25	0.75
IT Department		0.00
Golf		0.00
Senior		
General - Administrative Work	5,313.60	39.36
<b>Sub-total - General Fund</b>	<u>\$11,292.75</u>	<u>83.65</u>
<u>Special Revenue, Trust &amp; Agency Funds</u>		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		<u>0.00</u>
<b>Sub-total - Special Funds</b>	\$0.00	0.00
<b>GRAND TOTAL: ALL FUNDS</b>	\$11,292.75	83.65







## City of Miami Springs Interoffice Memo

DATE: December 27, 2011

TO: Mayor Xavier Garcia and Members of the City Council

FROM: James R. Borgmann, City Manager *JRB*

RE: Request for \$5,000 from Curtis Publishing for 2012-2013 Phone Directory

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Per the attached, Curtis Publishing has requested the City's support for their bi-annual "Miami Springs Area Directory" (phone book).

The City has whole-heartedly supported this publication in the past and staff recommends this expenditure be approved by Council once again this year. Normally this request is handled internally through the purchasing limits of the city manager. However, this request is coming to you to approve an appropriation of \$5,000 from the Undesignated Fund Balance.

Agenda Item No.

City Council Meeting of:

JAN 9, 2012



Dec. 27, 2011

CITY OF MIAMI SPRINGS  
201 Westward Drive  
Miami Springs, FL 33166

Attn: City Manager

APPROVED

STATEMENT

Advance billing 2012-13 Miami Springs Area Directory---includes Miami Springs logo on front cover, 2 city pages prior to phone number listings, 2 full color center pages for golf course, and distribution of one copy to all Miami Springs residents and businesses

Total Due-----\$5,000

Please Send Check to Curtis Publishing Company, PO Box 526600, Miami, FL 33152



1-9-2012

*JMB*

**CITY OF MIAMI SPRINGS**



Police Department  
201 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 887-1444  
Fax: (305) 883-2384

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager

*JMB*

FROM: Peter G. Baan, Chief of Police

*Peter G. Baan*

DATE: December 27, 2011

SUBJECT: Recommendation that Council approve an expenditure of LETF funds in the amount of \$5,378.68 to Dell Marketing, L.P., utilizing Contract # WN05ACA, for equipment for the Red Light Camera System, pursuant to Section §31.11 (E)(5) of the City Code.

REASON: Equipment required for dual monitor workstations for citation review and processing from the Red Light Camera System to begin January 9, 2012. See attached documentation; 1) Memorandum from Chief P. Baan dated 12/27/11, 2) Email from Sergeant J. Deal dated 12/14/11, and 3) Dell Quotation, Quote #: 607268679.

COST: \$5,378.68

FUNDING: Law Enforcement Trust Fund Account 650-2010-521.52-00 \$5,378.68

This expenditure and the program that it will fund will comply with the provisions of Florida State Statute 932.7055(5)(a).

Procurement approval: \_\_\_\_\_

*[Signature]*



Miami Springs  
Police Department

Memorandum

To: James R. Borgmann, City Manager

From: Peter G. Baan, Chief of Police

Subject: Red Light Citation Review Workstations

Date: 12/27/2011

On Monday January 9<sup>th</sup>, 2012, the Red Light Camera System within the City of Miami Springs will begin to capture violations. Soon thereafter, the citation review process will begin. In order to more efficiently handle this process, dual monitor workstations will be necessary to efficiently review and process the violations. Four workstations in the Police Department will be utilized for this purpose. To facilitate this, two new computer workstations are required and two existing workstations will be upgraded to accept dual monitors. In addition, a back-up storage drive and 10 flash drives will be necessary to store and transport system data.

Funding for this proposal is available from the Law Enforcement Trust Fund. I recommend that this item be placed on the next regular City Council Meeting Agenda for approval.

The cost of this proposal is as follows:

2-	Dual screen computer workstations @ \$2,140.57 each	\$4,281.14
2-	Video card upgrades @ \$125.80 each	\$251.60
1-	2TB network storage device	\$413.75
1-	Back-up power supply	\$342.29
10-	4GB USP flash drives @ \$8.99 each	<u>\$89.90</u>

**Total: \$5,378.68**

Attachments

**John Mulla**

---

**From:** Jimmy Deal  
**Sent:** Wednesday, December 14, 2011 2:42 PM  
**To:** John Mulla  
**Subject:** Quote for Computer Equipment for Red Light Camera Program  
**Attachments:** RLC Computer Equipment Quote.pdf

The attached quote covers all of the equipment that we should need. Below is a breakdown of the equipment:

**Qty - 2 – Dell Desktop Computers** – One desktop will replace my desktop due to its out-dated hardware which is incapable of operating the Dual Monitors and not having enough RAM to run the ATS software efficiently. The second will act as the spare computer for PSA/Motors usage for preparing Evidence Packages for court as well as reviewing violations. This price quote includes two dual screen monitors for these computers as well as an addition two dual screen monitors for Simon's and Capote's computers. - **\$4,281.14 (\$2,140.57 each)**

**Qty - 1 - 2TB Network Storage device** – This will allow us to save all Evidence Packages that we create for court purposes as well as any other material related to the program that needs to be save. The Evidence Packages will be created under the citation number and defendant's name and then saved to a folder with the date of the court appearance. These will then be categorized by month and year. This is similar to the system City of Miami PD uses as well as other departments. - **\$413.75**

**Qty - 2 – Video Card Upgrades** - Both Capote and Simon's computers are incapable of operating the Dual Monitors due to the video cards being inadequate. **\$251.60**  
**(\$125.80 each)**

**Qty - 1 – Power Supply/Back-up** – This will act as the power supply/battery back-up for the PSA Desktop computer, it's dual monitors, and the 2TB Network Storage device.  
- **\$342.29**

**Qty - 10 – 4GB USB Flash Drives** – When subpoenaed for court, all Evidence Packages that are created for the court date are placed on a Flash Drive for the officer attending court . - **\$89.90 (\$8.99 each)**

**Total Cost: \$5,378.68.**

All of the above items were selected with the assistance of Jorge Fonseca from IT after explaining system requirements and after checking the capabilities of our current systems. The video card

upgrades were determined to be needed after checking with our Dell representative who verified that the existing systems could not operate Dual Monitors.

If you have any questions, please give me a call.

***Sergeant Jimmy E. Deal***

*Miami Springs Police Department*

*Community Policing Office*

**274 Westward Drive**

**Miami Springs, Fl. 33166**

**Office: 305-888-5286**

**Fax: 305-805-5155**

**Email: [jdeal@mspd.us](mailto:jdeal@mspd.us)**





# QUOTATION

QUOTE #: 607268679

Customer #: 59504465

Contract #: WN05ACA

Customer Agreement #: 250WSCA10ACS;B27160

Quote Date: 12/14/11

Date: 12/14/11 12:58:57 PM

Customer Name: MIAMI SPRINGS POLICE DEPARTMEN

<b>TOTAL QUOTE AMOUNT:</b>		\$5,378.68	
<b>Product Subtotal:</b>		\$5,378.68	
<b>Tax:</b>		\$0.00	
<b>Shipping &amp; Handling:</b>		\$0.00	
<b>Shipping Method:</b>	Ground		<b>Total Number of System Groups:</b> 1

GROUP: 1	QUANTITY: 2	SYSTEM PRICE: \$2,140.57	GROUP TOTAL: \$4,281.14
<b>Base Unit:</b>	Opti 790, Minitower EPA Base, Fast Track SUP 2 (225-2137)		
<b>Processor:</b>	Opti 790, CORE I7 2600 Processor (3.4GHz, 8M) (317-6842)		
<b>Memory:</b>	4GB, Non-ECC, 1333MHz DDR3, 2X2GB, Dell OptiPlex 990 (317-6987)		
<b>Keyboard:</b>	Dell USB Entry Keyboard, No Hot Keys, English, OptiPlex (331-2024)		
<b>Monitor:</b>	DELL U2312H 23IN Flat Panel Display, OptiPlex, Precision and Latitude (320-2731) - Quantity 4		
<b>Video Card:</b>	1GB AMD RADEON HD 6450 Graphics w/ Single DP/DVI, Full Height, OptiPlex 790 (320-2222)		
<b>Hard Drive:</b>	500GB SATA 6.0Gb/s and 16MB Data Burst Cache, Dell OptiPlex 790 (342-2494)		
<b>Operating System:</b>	Windows 7 Professional, Media, 64-bit, OptiPlex, English (421-5608)		
<b>Operating System:</b>	Windows 7 Label, OptiPlex, Fixed Precision, Vostro Desktop (330-8228)		
<b>Operating System:</b>	Windows 7 XP Mode, Opti/PWS/Lat/Vost (421-2262)		
<b>Operating System:</b>	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps), OptiPlex (421-5334)		
<b>Mouse:</b>	Dell MS111 USB Optical Mouse, OptiPlex and Fixed Precision (330-9458)		
<b>NIC:</b>	Intel Standard Manageability, Dell OptiPlex 790 (331-2680)		
<b>CD-ROM or DVD-ROM Drive:</b>	16X DVD+/-RW SATA, Data Only, Dell OptiPlex 790 Desktop or Minitower, Black (318-0823)		
<b>CD-ROM or DVD-ROM Drive:</b>	Roxio Creator Starter, No Media, Dell OptiPlex, Latitude and Precision Workstation (421-4539)		
<b>CD-ROM or DVD-ROM Drive:</b>	Cyberlink Power DVD 9.5, No Media, Dell OptiPlex, Latitude and Precision Workstation (421-4370)		
<b>Sound Card:</b>	Heat Sink, Performance, Dell OptiPlex 790 Minitower (331-2023)		
<b>Speakers:</b>	Internal Speaker, OptiPlex (318-0319)		
<b>Cable:</b>	Enable Low Power Mode for EUP Compliance, Dell OptiPlex (330-7422)		
<b>Cable:</b>	Dell Data Protection Access, OptiPlex (421-5078)		
<b>Cable:</b>	OptiPlex 790 Minitower Up to 90 Percent Efficient Power Supply (318-0876)		
<b>Cable:</b>	Regulatory Label, Dell OptiPlex 790 Minitower (331-2689)		
<b>Documentation Diskette:</b>	Power Cord, 125V, 2M, C13, Dell OptiPlex (330-1711)		
<b>Documentation Diskette:</b>	Documentation, English and French, Dell OptiPlex (331-2030)		
<b>Bundled Software:</b>	Microsoft Office Starter 2010, OptiPlex, Precision and Latitude (421-3950)		
<b>Bundled Software:</b>	Microsoft Office Professional 2010, English, OptiPlex, Precision and Latitude (421-3957)		
<b>Factory Installed Software:</b>	Dell Energy Smart Power Management Settings Enabled, This Item is Not EStar Qualified, OptiPlex (330-4817)		
<b>Software Disk Two:</b>	Chassis Intrusion switch, Dell OptiPlex (310-8719)		
<b>Feature:</b>	Resource DVD contains Diagnostics and Drivers for Dell OptiPlex 790 (331-2683)		
<b>Service:</b>	Dell Limited Hardware Warranty Plus Service Extended Year(s) (935-2478)		
<b>Service:</b>	Dell Limited Hardware Warranty Plus Service Initial Year (929-6837)		
<b>Service:</b>	ProSupport: Next Business Day Limited Onsite Service After Remote Diagnosis 2 Year Extended (938-7672)		
<b>Service:</b>	ProSupport: Next Business Day Limited Onsite Service After Remote Diagnosis Initial Year (951-7530)		
<b>Service:</b>	Thank you choosing Dell ProSupport. For tech support, visit <a href="http://support.dell.com/ProSupport">http://support.dell.com/ProSupport</a> or call 1-866-5 (988-3449)		
<b>Service:</b>	ProSupport: 7x24 Technical Support, 2 Year Extended (984-0002)		
<b>Service:</b>	ProSupport: 7x24 Technical Support, Initial (984-6640)		
<b>Installation:</b>	Standard On-Site Installation Declined (900-9987)		

Misc:	OptiPlex 790 Minitorwer Label Fast Track SUP 2 (331-4460)
Misc:	Trend Worry Free Business Services 3.5, 30 Day, Dell Latitude/Optiplex/Precision Ship Fast (421-6190)
Misc:	No Quick Reference Guide, Dell OptiPlex (310-9444)
Misc:	Shipping Material for System, Minitorwer, Dell OptiPlex (331-1288)
Misc:	DisplayPort to DVI Adapter for Dell OptiPlex 780/990 (330-6422)

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
Omega 2TB StorCenter ix2-200 Network Storage Cloud Edition 35427 (A4787860)	1	\$413.75	\$413.75
1 GB NVIDIA GeForce GT330 Graphics w/ Single DP & Single DVI, Full Height, OptiPlex, CUS (320-9232)	2	\$125.80	\$251.60
4 GB Flash Voyager Mini Hi-Speed USB 2.0 Flash Drive (A1739197)	10	\$8.99	\$89.90
Dell UPS, Tower, 1000W, 120V, with 5-15P to C13, 3m Input cord, CusKit (330-7516)	1	\$342.29	\$342.29
Number of S & A Items: 4		S&A Total Amount: \$1,097.54	

SALES REP:	Mackswell Dickson	PHONE:	1-800-999-3355
Email Address:	mackswell_dickson@dell.com	Phone Ext:	725-0024

Please review this quote carefully. If complete and accurate, you may place your order online at [www.dell.com/quote](http://www.dell.com/quote) (use quote number above). POs and payments should be made to *Dell Marketing L.P.*

If you do not have a separate agreement with Dell that applies to your order, please refer to [www.dell.com/terms](http://www.dell.com/terms) as follows:

If purchasing for your internal use, your order will be subject to *Dell's Terms and Conditions of Sale-Direct* including Dell's U.S. Return Policy, at [www.dell.com/returnpolicy#total](http://www.dell.com/returnpolicy#total). If purchasing for resale, your order will be subject to *Dell's Terms and Condition of Sale for Persons or Entities Purchasing to Resell*, and other terms of Dell's PartnerDirect program at [www.dell.com/partner](http://www.dell.com/partner). If your order includes services, visit [www.dell.com/servicecontracts](http://www.dell.com/servicecontracts) for service descriptions and terms.

Quote information is valid for U.S. customers and U.S. addresses only, and is subject to change. Sales tax on products shipped is based on "Ship To" address, and for downloads is based on "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, with seller listed as *Dell Marketing L.P.*, to Dell's Tax Department at 800-433-9023. Please include your Customer Number.

For certain products shipped to end-users in California, a State Environmental Fee will be applied. For Asset Recovery/Recycling Services, visit [www.dell.com/assetrecovery](http://www.dell.com/assetrecovery).





**OFFICE OF THE CITY CLERK  
MEMORANDUM**

**TO:** Honorable Mayor Garcia and Members of the City Council  
**FROM:** Magali Valls, City Clerk *M. Valls*  
**DATE:** January 3, 2012  
**SUBJECT:** PENDING BOARD APPOINTMENTS

\*\*\*\*\*

The following appointments are pending:

<u>APPOINTING COUNCILMEMBER</u>	<u>CURRENT MEMBER</u>	<u>TERM EXPIRES</u>	<u>ORIGINAL APPOINTMENT DATE</u>	<u>LAST APPOINTMENT DATE</u>
<b><u>Architectural Review Board</u></b>				
Mayor Zavier M. Garcia	Kathy Fleischman*	10-31-2012	VACANT	VACANT
<b><u>Code Enforcement Board</u></b>				
Mayor Zavier M. Garcia	Raúl Sáenz	11-30-2011	11-14-2005	12-08-2008
Vice Mayor Espino – Group II	John Bankston	09-30-2011	09-23-2002	10-28-2008
Vice Mayor Espino – Group II	Rhonda Calvert	09-30-2011	09-25-2006	10-13-2008
<b><u>Code Review Board</u></b>				
Mayor Zavier M. Garcia	Connie Kostyra*	04-30-2012	VACANT	VACANT
<b><u>Disability Advisory Board</u></b>				
Mayor Zavier M. Garcia	Charlene Anderson*	12-31-2013	VACANT	VACANT
Vice Mayor Espino – Group II	Peter Newman*	12-31-2013	VACANT	VACANT
Councilwoman Ator – Group IV	Roxana Garcia	12-31-2013	08-12-2002	12-10-2007
<b><u>Ecology Board</u></b>				
Councilman Lob– Group III	Dr. Mara Zapata*	04-30-2013	VACANT	VACANT
<b><u>Historic Preservation Board</u></b>				
Vice Mayor Espino (Group II)	Yvonne Shonberger	02-28-2014	06-13-2005	02-11-2008
Councilwoman Ator – Group IV	M.A. Goodlett-Taylor**	01-31-2013	01-24-1983	01-22-2007

Memo to Council  
January 3, 2012  
Page 2

**Recreation Commission**

Vice Mayor Espino – Group II      Dr. Stephanie Kondy      04-30-2014      06-13-2005      04-14-2008

- \* Kathy Fleischman resigned on April 19, 2011.  
Connie Kostyra resigned on April 28, 2011.  
Peter Newman resigned on August 1, 2009.  
Charlene Anderson resigned on June 6, 2011.  
Dr. Mara Zapata resigned from the Ecology Board to become a member of the Education Advisory Board.
  
- \*\* Council confirmation required per §153.11 of the City Code of Ordinances: “..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council.....”

cc: City Manager  
City Attorney  
Affected Board Members





Miami Springs  
Police Department

Agenda Item No.

City Council Meeting of:

1-9-2012

Memorandum

**To:** Ronald A. Gorland, City Manager

**From:** Peter G. Baan, Chief of Police

**Subject:** Red Light Camera Update

**Date:** 01/04/2012

The new Red Light Camera System is due to go active on Monday 01/09/2012. Initially, the system will consist of 4 cameras on approaches at the following locations:

- Eastbound NW 36 Street at NW South River Drive
- Westbound NW 36 Street at LeJeune Road
- Southbound LeJeune Road at NW 36 Street
- Westbound NW 36 Street at Curtiss Parkway

After an initial trial period, the system may be expanded by installing cameras at additional intersections within the City. As many as 8 additional locations may be added to the system at a later date.

Training on the system for the reviewing officers will begin on Tuesday, 01/24/2012. The Community Policing Officers, the PSA's and the Motorcycle Officers will be trained to review violations and issue citations. The officers will be training on actual violation data from our system and citations will begin to be generated at that time.





# CITY OF MIAMI SPRINGS



Recreation Department  
1401 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5075

Agenda Item No. *9c*

Omar Luna  
Recreation Director

City Council Meeting of:

TO: Honorable Mayor Garcia and Members of the City Council *[Signature]*

VIA: Ron Gorland, City Manager *[Signature]*

FROM: Omar Luna, Recreation Director

SUBJECT: Fingerprinting and Background Check Cost Analysis

DATE: January 4, 2012

In response to Council questions regarding costs associated with proposed resolution (attached), the cost to the City to conduct a background check is \$40.00 annually; and it is \$27.25 annually for fingerprinting. Background checks will have to be conducted on a yearly basis and the Fingerprints are good for five years.

Here is a breakdown of what the cost will be to the City the first year and then the following years. Please be advised that this is a projection based on how many coaches we predict will be participating.

## 1<sup>st</sup> Year:

Our Youth Leagues average about 65 Coach's per league. This will give us about 195 Coach's that need to be fingerprinted and background checked within the first year. Some of our Coach's overlap from league to league so this might bring the initial number down to about 170 Coach's that need to be fingerprinted and background checked.

170 Coach's X \$67.25 = \$11,432.50. This will cover all the out-of-pocket costs for the Coach's in Little League, Optimist Football and MSVG Soccer. This does not include our in-house basketball program and management personnel costs.

## 2<sup>nd</sup> Year and On: (Projected Numbers)

We will only need to Background Check 170 Coach's and I am projecting that we might need to Fingerprint an additional 15 Coach's.

170 Coach's X \$40.00 (Background Check) = \$6,800.00  
15 Coach's X \$27.25 (Fingerprinting) = \$408.75

Total: \$7,208.75 Per Year for the next couple of years until we reach the 5 year mark. I recommend that the City covers all the cost associated with the background checks and fingerprinting. However, I think that we can recapture some of the costs by charging each participant that registered in the Youth League \$5.00. The \$5.00 fee will be added to the cost of what the Youth League charges for registration and then the Youth League will give the City a check for the amount of participants registered multiplied by \$5.00.

Here is an example:

MSVG Soccer:	500 Participants X \$5.00 = \$2,500.00
Little League:	300 Participants X \$5.00 = \$1,500.00
Optimist Football:	120 Participants X \$5.00 = \$600.00
Total:	\$4,600.00

This annual estimated \$4,600 partial cost reimbursement reduces the first year net cost from \$11,432.50 to \$6,832.50; and the following four subsequent year net cost to approximately \$2,608.75. The estimated net cost of this program for this partial fiscal year is estimated to be \$11,432.50.

### **FUNDING SOURCE:**

At the present time we do not have additional funding available in our current budget. We will need to process a Budget Amendment and request the funding from the Fund Balance.

**RESOLUTION NO. 2012-3535**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS APPROVING AND ADOPTING CITY OF MIAMI SPRINGS BACKGROUND INVESTIGATION AND FINGERPRINTING RULES AND REGULATIONS FOR ALL YOUTH SPORTS ORGANIZATIONS UTILIZING CITY FIELDS OR FACILITIES; PROVIDING FOR LONGEVITY OF THE RULES AND REGULATIONS; ESTABLISHING NOTIFICATION RESPONSIBILITY OF THE RULES AND REGULATIONS; AUTHORIZING ENFORCEMENT OF THE RULES AND REGULATIONS; EFFECTIVE DATE.**

**WHEREAS**, Ordinance No. 955-2007 was enacted in 2007 and codified as Section 95-06, Rules and Regulations for City Parks and Recreational Facilities; and,

**WHEREAS**, the intent of the aforesaid Ordinance and Code Section was to provide the City with legislation enabling the City Administration and City Council to establish Rules and Regulations for City Parks and Recreational facilities by Resolution; and,

**WHEREAS**, although enforced pursuant to the authority of Code Section 95-06, the Rules and Regulations for each park or recreational facility are established, deleted, amended or clarified by the adoption of appropriate City Council Resolutions; and,

**WHEREAS**, in 2007, the initial Rules and Regulations for parks and recreational facilities in the City were approved and authorized by the City Council adoption of Resolution No. 2007-3359; and,

**WHEREAS**, the Recreation Department Staff has recently reviewed the previously adopted Rules and Regulations and determined that there is a present need for more specific Rules and Regulations governing background investigations and fingerprinting of all parties involved with youth sports organizations utilizing city fields or facilities; and,

**WHEREAS**, pursuant to Code Section 95-06, the Recreation Department Staff has promulgated and submitted the required new Rules and Regulations to the City Manager for approval and transmission to the City Council for adoption; and,

**WHEREAS**, the City Council has received and reviewed the proposed Rules and Regulations from the City Manager for official adoption; and,

**WHEREAS**, the City Council has determined that it is in the best interests of the City and its citizens to adopt the Background Investigation and Fingerprinting Rules and Regulations for all Youth Sports Organizations Utilizing City Fields or Facilities, as has been proposed to, and approved by, the City Administrative Staff and City Manager:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:**

**Section 1:** That the City Council of the City of Miami Springs hereby approves and adopts the Background Investigation and Fingerprinting Rules and Regulations for all Youth Sports Organizations Utilizing City Fields or Facilities as provided in Exhibit No. 1 attached hereto and by this reference made a part hereof.

**Section 2:** That the aforesaid Background Investigation and Fingerprinting Rules and Regulations supersede the existing Rules and Regulations adopted by prior City Resolution No. 2007-3359, and shall remain in full force and effect until supplemented, deleted, amended or clarified by subsequent City Council Resolution in accordance with the provisions of Code of Ordinance Section 95-06(C).

**Section 3:** That the City's Recreation Department and Police Department shall have the joint duty and responsibility to notify all persons of the aforesaid Rules and Regulations in accordance with the provisions of Code of Ordinance Section 95-06(D).

**Section 4:** That the Rules and Regulations approved and adopted by this Resolution shall be enforced pursuant to the provisions of Code of Ordinance Section 95-06(E).

**Section 5:** That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

**(THIS SPACE INTENTIONALLY LEFT BLANK)**

**PASSED AND ADOPTED** by the City Council of the City of Miami Springs, Florida,  
this 9<sup>th</sup> day of January, 2012.

The motion to adopt the foregoing resolution was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and on roll call the following vote ensued:


Vice Mayor Espino	" _____ "
Councilman Best	" _____ "
Councilman Lob	" _____ "
Councilwoman Ator	" _____ "
Mayor Garcia	" _____ "

\_\_\_\_\_  
Zavier M. Garcia  
Mayor

**ATTEST:**

\_\_\_\_\_  
Magali Valls, CMC  
City Clerk

**APPROVED AS TO LEGALITY AND FORM:**

  
Jan K. Seiden, City Attorney



# CITY OF MIAMI SPRINGS

---



Public Works Dept  
345 N Royal Poinciana Blvd  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5170  
Fax: (305) 805-5176

TO: Honorable Mayor Garcia and Members of the City Council

VIA: James R. Borgmann, City Manager *JRB*

FROM: Robert Williams, Public Works Director *R.W.*

DATE: December 12, 2011

SUBJECT: Recommendation that Council approve a change order to Chi Alarm, in the amount of \$ 1,513.00 for additional work, pursuant to Section §31.11 (E)(11)(a)(2) of the City Code.

REASON: Additional work required by Miami Dade County to comply with codes. Includes flow switch, visual notification/strobe & CO detectors being installed at OIC room in the fire department.

COST: \$ 1,513.00

FUNDING: Dept/Description: Building Maintenance, building improvement  
001-5405-541-63-00

Procurement approval: *TR*

Agenda Item No.

City Council Meeting of:

JAN 9, 2011





**CHI ALARMS, INC.**

UL Listed Installer of Fire Alarm systems S24065.  
 14070 NW 82<sup>ND</sup> Ave. Miami Lakes, FL 33016  
 Tel: 305-827-2856 Fax: 305-825-2144  
 State License # EF0000876  
 Email: rleonard@chialarms.com  
 Prepared by: Ramiro Leonard

Serving South Florida for Over 20 Years.

Notifier - Nesco / Fire-Lite Authorized  
 Distributor



**CHANGE ORDER**

Date: 10-25-11  
 Attn: Tom Nash  
 Job name: MIAMI SPRINGS CITY HALL  
 Job address:  
 Tel / Fax:  
 Project: Fire Alarm System

Qty	Description
1	Addressable monitor module for Flow Switch
1	Misc. electrical material.
1	Labor to install, program and test.

Thank you for your business

**Total \$180.00**

1. Price cover only the material listed above. Any additional equipment shall be paid for by the Customer.
2. Sales are subject to CHI ALARMS, INC. Standard credit terms and conditions.
3. Payments: 50% deposit, 40% at rough electrical inspection, 10% at fire final inspection.
4. All payments are due upon receipt of invoice. On balance more than 30 days old, it is agreed that a Finance Charge of 1.5% per month will be made. Should the service of an attorney be required to enforce any part of a credit agreement, or for the collection of a delinquent account, it is agreed that the Debtor will pay all costs of collection including attorney fees.
5. Equipment to become property of the Customer upon payment of Selling Price indicated above in full.
6. Customer to provide dedicated 110-volt line and 2 telephone lines to the FACP.
7. The above price is valid for 120 days from date of quotation.
8. All alarm equipment is warranty for one full year.
9. Local authorities may require additional devices.
10. Customer to supply building floor plans.
11. In no event shall Chi Alarms, Inc be liable for any special, incidental, indirect, speculative, remote, consequential, punitive or exemplary damages, whether arising out of or as a result of breach of contract, warranty, tort (including negligence) arising from, relating to, or connected with the services, equipment, materials, or any goods provided hereunder.
12. Notwithstanding anything to the contrary herein, if a portion of the services involves the installation and/or maintenance of system associated with security and/or detection of and/or reduction of risk of loss associated with fire, Chi Alarms, Inc. total liability arising out of or as a result of its performance under this agreement shall not exceed the amount of this agreement.
13. Third Party Indemnification. When Customer has persons, or the property of others on the premises, or the system extends to protect property or others, Customer agrees to and shall indemnify, defend and hold harmless Chi Alarms, Inc its employees and agents for and against all claims brought by parties other than the parties to this agreement. This provision shall apply to all claims regardless of cause, including Chi Alarms, Inc performance or failure to perform employees or agents, but this provision shall not apply to claims for loss or damages solely and directly caused by an employee of Chi Alarms, Inc while on Customers premises.
14. Painting and patching if required not included.
15. Customer agrees to pay for any expenses incurred by Chi Alarms, Inc due to interruptions in the installation and work schedule of the fire alarm system proposed due to customers' inability to provide access to the project location and installation area as per approved plans and design. Expenses include but are not limited to expired permits, failure to attend scheduled appointments, non-payment according to schedule of payments and failure or refusal to authorize a change order and payment for additional work required by the authority having jurisdiction (AHJ). If additional work is required by AHJ and customer refuses to authorize such work within 30 days, Chi Alarms, Inc reserves the right to proceed with the work as required by AHJ to complete the installation and close the permit. If this should occur customer acknowledges that Chi Alarms, Inc will be legally entitled to such payment as outlined in the proposed change order. Customer understand that Chi Alarms, Inc may place a hold on any existing open permit related to the work described above due to the customer inability to provide access to the entire installation area as required.
16. Sales tax not included.
17. Permit fee not included.

Customer acceptance

In accepting this proposal the Customer agrees to the terms and conditions contained herein. It is understood that they shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue.

City of Miami Springs  
 Purchaser

Robert Williams 11-8-11  
 Signature Date

201 westward drive  
 Bill to address

Robert Williams Director  
 Print name Title

Miami Fla 33166  
 City State Zip

Telephone no. \_\_\_\_\_



# CITY OF MIAMI SPRINGS

---



Public Works  
345 N Royal Poinciana Blvd  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5170  
Fax: (305) 805-5176

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** James R. Borgmann, City Manager *JRB*

**FROM:** Robert Williams, Public Works Director *R Williams*

**DATE:** December 19, 2011

**SUBJECT:** Recommendation that Council award City RFP # 01-11/12 to Diamond Contract Services, the lowest responsible proposer, in the amount of \$82,585.08 for Janitorial Services, pursuant to Section §31.11 (E)(2) of the City Code.

**REASON:** Monthly janitorial services for city buildings

**COST:** \$ 82,585.08 yearly

**FUNDING:** All Departments contractual services

Procurement approval: *TR*

Agenda Item No.

City Council Meeting of:

1-9-2012



City of Miami Springs

**Bid Reference Evaluation for Diamond Contract Services, Inc.**

Municipal/Company Name:	FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT 6	
Project Size: (i.e.: # of facilities, size of buildings- # of floors)	Multiple buildings on different locations, various sizes and combination of 2 and single story buildings.	
Contact Person/ Title:	Ruel Umbay / District Facilities Management Manager	
Phone Number:	305-470-5455	
Project Amount:	Approximately 500K for the 1 <sup>st</sup> two years	
Does the vendor perform satisfactorily to the work that is asked of them?	YES	NO
Do they maintain their work schedule?	YES	
How long is your contract for?	2 years with 3 annual renewal option	
Do you plan to renew the contract? If not, explain why:	YES	
Does the janitorial company respond quickly to problems or dissatisfactions?	YES	
What is your overall satisfaction with this company? Rate them on a scale of 1-5, five being excellent and one being dissatisfied.	4- Company is always willing to be part of the solution to our past issues	
Comments:		
Contract will be renewed if Approve by the Department.		

RFP # 01-11/12

City of Miami Springs

**Bid Reference Evaluation for Diamond Contract Services, Inc.**

Municipal/Company Name:	City of West Palm Beach	
Project Size: (i.e.- # of facilities, size of buildings- # of floors)	City Center: 150,000 sq ft	
Contact Person/ Title:	Bill Thomas General Services Superintendent	
Phone Number:	561-822-2120	
Project Amount:	\$180,420	
	YES	NO
Does the vendor perform satisfactorily to the work that is asked of them?	x	
Do they maintain their work schedule?	x	
How long is your contract for?	3 yr, 1 yr extension	
Do you plan to renew the contract? If not, explain why:	If permitted by procurement code.	
Does the janitorial company respond quickly to problems or dissatisfactions?	x	
What is your overall satisfaction with this company? Rate them on a scale of 1-5, five being excellent and one being dissatisfied.	4	
Comments: Separate contract for Library, 78,200 sq ft, \$127, 423.00. Contact: Chris Murray, 822-7717		





RESOLUTION NO. 2012-3534

City Council Meeting of:

1-9-2012



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA AUTHORIZING SIGNATORIES FOR ALL CITY BANK, SAVINGS AND TRUST ACCOUNTS; AUTHORIZING ACCEPTANCE OF TWO FACSIMILE SIGNATURES OF CITY MANAGER RONALD K. GORLAND AND FINANCE DIRECTOR WILLIAM ALONSO; AUTHORIZING THE COMBINED MANUAL SIGNATURES OF TWO OF THE FOLLOWING: CITY MANAGER RONALD K. GORLAND AND FINANCE DIRECTOR WILLIAM ALONSO, OR CHIEF OF POLICE PETER G. BAAN; RESCINDING ALL RESOLUTIONS IN CONFLICT; EFFECTIVE DATE**

**WHEREAS**, the City is required to designate the authorized signatories for all City bank, savings, and trust accounts; and,

**WHEREAS**, the City Council has determined that it is in the best interests of the City to designate City Manager Ronald K. Gorland and Finance Director William Alonso as facsimile check signers on all City accounts; and,

**WHEREAS**, the City Council has determined that any combination of the two manual signatures of City Manager Ronald K. Gorland, Finance Director William Alonso, or Chief of Police Peter G. Baan shall be authorized alternate manual signers on all City accounts:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:**

Section 1: That the City Council hereby declares that the two facsimile signatures of City Manager Ronald K. Gorland and Finance Director William Alonso shall be honored on all of the bank, savings and trust accounts of the City of Miami Springs.

Section 2: That the City Council hereby further declares that any combination of the manual two signatures of City Manager Ronald K. Gorland, Finance Director William Alonso, or Chief of Police Peter G. Baan, shall be authorized alternate manual signatories for all bank, savings and trust accounts of the City of Miami Springs.

Section 3: That all City bank, savings, and trust accounts shall either honor the two facsimile signatures of City Manager Ronald K. Gorland and Finance Director William Alonso, or any two manual signatures of either the City Manager, Finance Director or Chief of Police, in any combination thereof.

Section 4: That this resolution shall take effect immediately upon adoption, and shall effectively rescind all resolutions in conflict herewith.

**(THIS SPACE INTENTIONALLY LEFT BLANK)**

**PASSED AND ADOPTED** by the City Council of the City of Miami Springs, Florida,  
this 9<sup>th</sup> day of January, 2012.

The motion to adopt the foregoing resolution was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and on roll call the following vote ensued:

Vice Mayor Espino	“ _____ ”
Councilman Best	“ _____ ”
Councilman Lob	“ _____ ”
Councilwoman Ator	“ _____ ”
Mayor Garcia	“ _____ ”

\_\_\_\_\_  
Zavier M. Garcia  
Mayor

**ATTEST:**

\_\_\_\_\_  
Magali Valls, CMC  
City Clerk

**APPROVED AS TO LEGALITY AND FORM:**



Jan K. Seiden, City Attorney



**Magali Valls**

**From:** Miami-Dade County League of Cities [mdclc@bellsouth.net]  
**Sent:** Tuesday, December 27, 2011 5:12 PM  
**To:** Miami-Dade County League of Cities  
**Subject:** MDCLC 58th Annual Installation Gala  
**Attachments:** MDLC\_SAVE DATE.FINLO.FIN.pdf; SPONSORSHIP PACKAGES 2012.pdf



# Miami Dade County League of Cities

226 East Flagler Street | Suite 200 | Miami, Florida 33131 | T 305-416-4155 | F 305-416-4157

Attached please find the Save the Date and Sponsorship Opportunities for our 58th Annual Installation Gala.

Thank you,

Richard Kuper, Esq.  
Executive Director  
Miami-Dade County League of Cities  
226 East Flagler Street, Ste. 200  
Miami, FL 33131  
(305) 416-4155  
(305) 416-4157  
[mdclc@bellsouth.net](mailto:mdclc@bellsouth.net)  
[www.mdclc.org](http://www.mdclc.org)



Agenda Item No.

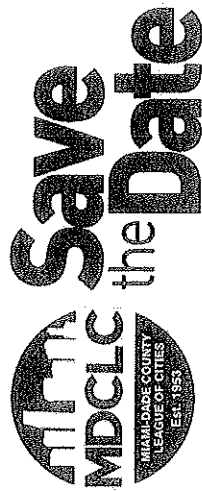
City Council Meeting of:

1-9-2012



# Save the Date

58th Annual Installation Gala



226 East Flagler Street  
Suite 200  
Miami, FL 33131

Miami-Dade County League of Cities

**50th Annual Installation Gala**

Saturday, February 18, 2012 at 6:30p.m.

Treetop Ballroom at  
Jungle Island

Invitation to follow

For Sponsorship and Advertising opportunities  
please contact Richard Kuper, Executive Director  
305.416.4155 or [mddcl@bellsouth.net](mailto:mddcl@bellsouth.net)

# Miami-Dade County League of Cities

58<sup>TH</sup> INSTALLATION GALA  
SATURDAY, FEBRUARY 18, 2012

## Sponsorship Packages

### PLATINUM Sponsor \$15,000

- 2 TABLES OF TWELVE WITH PREMIUM SEATING
- TITLE SPONSORSHIP
- FULL PAGE RECOGNITION ON EVENT PROGRAM (COLOR)
- RECOGNITION IN EVENT INVITATION
- RECOGNITION NIGHT OF EVENT
- RECOGNITION ON WEB SITE
- GOBO RECOGNITION DISPLAYED NIGHT OF THE EVENT
- AWARD RECOGNITION NIGHT OF EVENT

### GOLD Sponsor \$10,000

- 2 TABLES OF TEN WITH PREMIUM SEATING
- FULL PAGE RECOGNITION ON EVENT PROGRAM (COLOR)
- RECOGNITION IN EVENT INVITATION
- RECOGNITION NIGHT OF EVENT
- RECOGNITION ON WEB SITE
- GOBO RECOGNITION DISPLAYED NIGHT OF THE EVENT
- AWARD RECOGNITION NIGHT OF EVENT

### SILVER Sponsor \$7,500

- 1 TABLE OF TWELVE WITH QUALITY SEATING
- HALF PAGE RECOGNITION ON EVENT PROGRAM (COLOR)
- RECOGNITION NIGHT OF EVENT
- RECOGNITION ON WEB SITE
- AWARD RECOGNITION NIGHT OF EVENT

### BRONZE Sponsor \$2,500

- 1 TABLE OF TEN WITH QUALITY SEATING
- QUARTER PAGE RECOGNITION ON EVENT PROGRAM (COLOR)
- RECOGNITION NIGHT OF EVENT
- RECOGNITION ON WEB SITE
- AWARD RECOGNITION NIGHT OF EVENT

TABLE OF TEN - \$1,300

INDIVIDUAL TICKETS - \$150

### Advertising Opportunities

(5.5 X 8.5) COLOR FULL PAGE - \$1,250

(5.5 X 4.25) COLOR HALF PAGE- \$750

(5.5 X 4.25) B/W HALF PAGE- \$500

(2.75 X 4.25) COLOR QUARTER PAGE- \$600

(2.75 X 4.25) B/W QUARTER- \$250





THE CITY OF MIAMI SPRINGS  
CONGRATULATES THE  
MIAMI-DADE COUNTY LEAGUE OF CITIES  
ON ITS 57<sup>TH</sup> ANNIVERSARY



Mayor Billy Bain  
Vice Mayor Jennifer Ator  
Councilman Bob Best  
Councilman Dan Espino  
Councilman George V. Lob

City Manager James R. Borgmann  
Assistant City Manager Ronald K. Gorland  
City Attorney Jan K. Seiden  
City Clerk Magali Valls



**City of Hialeah Gardens**

Extends best wishes to the  
Miami-Dade County League of Cities  
for a successful year and congratulate  
Mayor Juan Carlos Bernudez as the incoming  
President for the League

**Yioset De La Cruz**  
Mayor

**City Council**

Luciano "Lucky" Garcia    Jorge A. Merida  
Councilman                      Councilman  
Rolando "Roly" Pina        Jorge Gutierrez  
Councilman                      Councilman  
Elmo L. Urra  
Councilman

The City of Homestead is proud to be a part of the  
Miami-Dade League of Cities



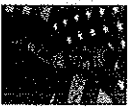
Mayor Susan C. Baranum



Vice-Mayor  
Judy Waldman



Councilman  
Jon Burgess



Councilwoman  
Wendy Lobos



Councilman  
Elyse Maldonado



Councilman  
Stephen Shelley



Councilman  
Jerome L. Williams, III

City of Homestead  
790 North Homestead Boulevard  
Homestead, FL 33030  
305-224-4400  
[www.cityofhomestead.com](http://www.cityofhomestead.com)

**Best Wishes to the League of Cities**



Councilman Jaime M. Sanz    Councilwomen Patricia Cohen    Mayor Jean Rosenfield  
Assistant Mayor Joni D. Blachar    Councilman Martin Packer  
Village Manager Alfred J. Treppada    Village Clerk Elisa Hornath  
Village Attorneys Weiss, Serota, Heitman, Pastoriza, Cole & Boniske, P.L.

[www.baln Harbour.gov](http://www.baln Harbour.gov)  
Florida's Most Fashionable Destination  
**BAL HARBOUR**  
Village





City Manager Department  
201 Westward Drive  
Miami Springs FL 33166  
305-805-5010

Agenda Item No. *10E*  
City Council Meeting of:  
*1.09.12*

TO: Honorable Mayor Garcia and Members of the City Council  
FROM: Ron Gorland, City Manager *Ron*  
DATE: January 4, 2011  
SUBJECT: Charter Change Considerations Workshop

Now that we are close to formalizing our City's strategic plan, consideration should be given to potential changes that will support the continuity of longer range planning. Changes such as extension of terms from two to three or four years, corresponding changes in term limits, implementation of the changes, tagging onto county/state/national election dates for significant election cost savings, etc., should at least be considered in the context of continuity.

Because of the significance of each of these, I suggest a workshop be held to discuss the possibilities and determine which changes, if any, should be developed further.



# CITY OF MIAMI SPRINGS



Recreation Department  
1401 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5075

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ron Gorland  
City Manager *Ron*

FROM: Omar Luna, Recreation Director

DATE: January 4, 2012

SUBJECT: Recreation Field Restroom Monitoring Recommendation

Agenda Item No. 10F  
City Council Meeting of:  
1.9.12

## WEEKEND/HOLIDAYS:

I recommend that we have staff on-site if we are going to open up the restrooms during operating park hours on the weekends and Holidays. This will avoid the City of Miami Springs from having any Liability concerns, safety concerns, vandalism and maintenance issues.

Cost to the City of Miami Springs:

### Weekends:

#### Remainder of FY 2011/2012:

Rec. Leader: Average Salary of \$8.50 X 12 Hours = \$102.00 a day X 2 Days = \$204.00 X 3 Parks (Prince, Peavy Dove, Stafford Park) = \$612.00 X 38 Weeks = \$26,744.40

\*\*Cost per park is = \$8,914.80 (Fully Burdened)

#### FY 2012/2013:

Rec. Leader: Average Salary of \$8.50 X 12 Hours = \$102.00 a day X 2 Days = \$204.00 X 3 Parks (Prince, Peavy Dove, Stafford Park) = \$612.00 X 52 Weeks = \$36,585.00

\*\*Cost per park is = \$12,195.00 (Fully Burdened)

\*\*Hours of Operation: 7:00AM – 7:00PM

## Holidays:

### Remainder of FY 2011/2012:

Rec. Leader:  $\$8.50 \times 12 \text{ Hours} = \$102.00$  a day  $\times 4 \text{ Days} = \$408.00 \times 3 \text{ Parks (Prince, Peavy Dove, Stafford Park)} = \underline{\$1,407.00}$

\*\*Cost per park is =  $\$469.20$  (Fully Burdened)

Holidays left in FY2011/2012: Martin Luther King Day, Memorial Day, Independence Day and Labor Day.

### FY 2012/2013:

Rec. Leader:  $\$8.50 \times 12 \text{ Hours} = \$102.00$  a day  $\times 9 \text{ Days} = \$918.00 \times 3 \text{ Parks (Prince, Peavy Dove, Stafford Park)} = \underline{\$3,167.00}$

\*\*Cost per park is =  $\$1,055.70$  (Fully Burdened)

\*\*Hours of Operation: 7:00AM – 7:00PM

## WEEKDAYS:

I know that leaving a restroom facility unsupervised (For Example: Peavy Dove or Stafford) can potentially lead to a safety/maintenance issue. I especially have a concern that both facilities are across a Middle School and High School. I think that on the weekdays we just open up the restrooms at PD/Stafford during an organized activity or maybe in the afternoon when we can at the very least have a staff member assigned to the park. If the students at the High School find out those restrooms are opened all day, we will have maintenance issues and other safety issues. I would recommend that if we open up in the afternoon that we have a staff member assigned to each facility by 3:30pm. This will allow for parents to enjoy the playground amenities and they will have access to the restroom if needed.

Cost to the City of Miami Springs:

### Remainder of FY 2011/2012:

Rec. Leader:  $\$8.50 \times 2 \text{ Hours a day} = \$17.00 \times 3 \text{ Employees} = \$51.00 \times 10 \text{ Hours a week} = \$510.00 \times 38 \text{ Weeks} = \underline{\$22,287.00}$

\*\*Cost per park is =  $\$7,429.00$  (Fully Burdened)

### FY 2012/2013:

Rec. Leader:  $\$8.50 \times 2 \text{ Hours a day} = \$17.00 \times 3 \text{ Employees} = \$51.00 \times 10 \text{ Hours a week} = \$510.00 \times 52 \text{ Weeks} = \underline{\$30,498.00}$

\*\*Cost per park is =  $\$10,166.00$  (Fully Burdened)

\*\*This will allow for our staff to be at each park from 3:30PM – 5:30PM every afternoon Monday – Friday to make sure that the restrooms are opened and supervised.

\*\*As of 5:30PM our staff is already scheduled to be assigned to our parks for day to day activities.

**MAINTENANCE IS PROVIDED BY CONTRACTOR:**

**Additional Supplies:**

Toilet Paper  
Paper Towels  
Cleaning Supplies

**Remainder of FY 2011/2012:**

\$100.00 a month X 8 = \$800.00

**FY 2012/2013:**

\$100.00 a month X 12 = \$1,200.00

**TOTAL COST:**

**Remainder of FY 2011/2012: 38 Weeks**

\$50,439.00 (Fully Burdened)

**FY 2012/2013: 52 Weeks**

\$70,250.00 (Fully Burdened)

**FUNDING SOURCE:**

At the present time we do not have additional funding available in our current budget. We will need to process a Budget Amendment and request the funding from the Fund Balance.

