



AGENDA INFORMATION

CITY OF MIAMI SPRINGS

CITY COUNCIL

Regular Meeting

Monday, August 27, 2012

7:00 p.m.

Council Chambers – City Hall

201 Westward Drive, Miami Springs

Mayor Xavier Garcia

Vice Mayor George V. Lob

Councilman Bob Best

Councilwoman Grace Bain

Councilwoman Jennifer Ator

City Manager Ronald K. Gorland

Assistant City Manager/Finance Director William Alonso

City Attorney Jan K. Seiden

City Clerk Magalí Valls



CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

Vice Mayor George V. Lob
Councilwoman Grace Bain

Councilman Bob Best
Councilwoman Jennifer Ator

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

AGENDA
REGULAR MEETING
Monday, August 27, 2012 – 7:00 p.m.
Council Chambers – City Hall
201 Westward Drive – Miami Springs

1. **Call to Order/Roll Call**
2. **Invocation:** Councilwoman Ator
Salute to the Flag: Audience Participation
3. **Awards & Presentations:**
 - A) Resolution No. 2012-3553 – a Resolution of the City Council of the City of Miami Springs Canvassing Returns of the Miami Springs Special Election of August 14, 2012 and Declaring Results Thereof
 - B) Administration of Oath of Office to Councilwoman Grace Bain

3. Awards & Presentations: (Continued)

- C) Certificate of Sincere Appreciation to Carlos Blanco on the Occasion of his Retirement from the City's Public Works Department

4. Open Forum: Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins

5. Approval of Council Minutes:

- A) 08-06-2012 – Workshop Meeting
- B) 08-13-2012 – Regular Meeting

6. Reports from Boards & Commissions:

- A) 08-16-2012 – Historic Preservation Board – Minutes
- B) 08-20-2012 – Revitalization and Redevelopment Ad-Hoc Committee – Cancellation Notice
- C) 08-23-2012 – Code Review Board – Cancellation Notice
- D) 08-28-2012 – Ecology Board – Cancellation Notice

7. Public Hearings:

- A) Second Reading – Ordinance No. 1037-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 93-51, Color Palette Compliance; by Providing an Exception Provision and a Variance Process to the Color Palette Compliance Program Established by this Code Section; Repealing all Ordinances or Parts of Ordinances in Conflict; Effective Date (First Reading: 06/25/2012 – Advertised: 08/01/2012 – Tabled: 08/13/2012 – Advertised: 08/16/2012)
- B) Second Reading – Ordinance No. 1038-2012 – An Ordinance of the City Council of the City of Miami Springs Deleting all References to the Abraham Tract Sub-District of the Airport, Marine and Highway Business District Contained in Article XV and in Code of Ordinance Sections 150-154, 150-157, and 150-158; Establishing Code of Ordinance Section 150-165, Abraham Tract District; Providing Purpose; Permitted Uses; Prohibited Uses; Adult Related Business Regulations; Setbacks and Floor Area; Height Limitations; Off-Street Parking and Loading; Signage; Development Review Procedures; Requirements for Development Review; Exemptions; Fees; Repealing all Ordinances or Parts of Ordinances in Conflict; Directions to Codifiers; Effective Date (First Reading: 06/25/2012 – Advertised: 08/01/2012 – Tabled: 08/13/2012 – Advertised: 08/16/2012)

8. Consent Agenda:

- A) Recommendation that Council Award a Bid to Micar Trucking, Utilizing Miami-Dade County Bid # 4056-0/16 in the Amount of \$16,500, on an "As Needed" Basis for Various Types of Rock for Alley and Street Repairs, Pursuant to Section 31.11 (E) (5) of the City Code
- B) Recommendation that Council Award City RFP # 08-11/12 to Florida League of Cities, the Lowest Responsible Proposer, in the Amount of \$273,315.00, for Property, Casualty and Liability Insurance, Pursuant to Section 31.11 (E) (2) of the City Code
- C) Recommendation that Council Award a Bid for Contractual Labor to Greens Grade Services, Inc., Utilizing City of Coral Gables Bid #IFB 2007-10-22, in an Amount not to Exceed \$59,189.35, on an "As Needed" Basis, Pursuant to Section 31.11 (E) (5) of the City Code
- D) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount not to Exceed \$6,500.00, on an "As Needed" Basis, to Land & Sea, for Fuel and Oil, Pursuant to Section 31.11 (E) (6) (g) of the City Code
- E) Approval of Settlement Agreement and Release with Atkins North America Inc. on Basin 35 Project

9. Old Business:

- A) Appointments to Advisory Boards by the Mayor and Council Members
- B) Discussion Regarding City Manager's Evaluation Process

10. New Business:

- A) Report from the Springs River Festival Chair; Request to Hold the Festival on April 5, 6, and 7, 2013
- B) CMI Funding (Tabled: 08-13-2012)
 - i. CMI Request for Funding of Construction Budget Shortfall
 - ii. Clarification of Council Workshop Directives Regarding CMI Funding

10. New Business: (Continued)

- C) First Reading – Ordinance No. 1039-2012 - An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 32-100, Architectural Review Board – Established, by Qualifying and Restricting the Duties and Responsibilities of the Board; Eliminating the Board's Duties to Participate in the Mandatory Preliminary Review Process of Commercial Projects and to Issue Advisory Opinions for Each Project Review Conducted; Repealing all Ordinances or Parts of Ordinances in Conflict; Providing an Effective Date (Tabled: 08-13-2012)
- D) Consideration of Flagpole Lease Extension Agreement with STC Five LLC, a Delaware Limited Liability Company, Assignee of Sprint Spectrum, L.P. (Tabled: 08-13-2012)
- E) Recommendation that Council Award City Bids # 04-11/12 and 05-11/12 to Raydel Landscaping Corporation, the Lowest Responsible Bidder, in the Amount of \$168,000.00, for Professional Landscaping Maintenance and Tree Trimming, Removal and Disposal Services, Pursuant to Section 31.11 (E) (1) of the City Code (Tabled: 08-13-2012)
- F) Recommendation for Council's Rejection of All Bids Submitted Under Bid No. 06-11/12 for Solid Waste Collection and Disposal Services
- G) Consideration that Council Support the City Applying for the Florida Recreation Development Assistance Program (FRDAP) for a Fiscal Year 2013-2014 Matching Grant for \$97,500, Towards Replacement Lighting for Prince Field (Tabled: 08-13-2012)
- H) Resolution No. 2012-3551 – A Resolution of the City Council of the City of Miami Springs, Florida; Urging Local Retailers Selling Tobacco Products to Refrain from Selling and Marketing Flavored Tobacco Products Because Such Products Tend to Promote and Influence Tobacco Use by Minors and Young Adults; Effective Date (Tabled: 08-13-2012)

10. New Business: (Continued)

- I) Resolution No. 2012-3553 – A Resolution of the City Council of the City of Miami Springs, Florida; Authorizing the City’s Acceptance of Grant Funds in the Amount of \$2,869, as a Sub Recipient of the Miami-Dade County Association of Chiefs of Police Countywide Prisoner Processing Project Under the Edward Byrne Memorial Justice Assistance Grant Through the American Recovery and Reinvestment Act of 2009; Authorizing the City Manager to Execute Grant Contracts and Agreements, Execute Contracts and Agreements to Accomplish Grant Funding Purposes, Expend Funding for Established and Authorized Purposes, Receive and Expend Additional Funding that Might Become Available, Execute Amendatory Application Documentation, and to Exercise all Contractual Rights, Authorizations and Privileges Available to the City; Effective Date

11. Other Business:

- A) Presentation of Fiscal Year 2012 Third Quarter Budget Report (Tabled: 08-13-2012)

12. Reports & Recommendations:

- A) City Attorney
- B) City Manager
- C) City Council

13. Adjourn

 If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.

08-27-2012

RESOLUTION NO. 2012-3553

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS CANVASSING RETURNS OF THE MIAMI SPRINGS SPECIAL ELECTION OF AUGUST 14, 2012 AND DECLARING RESULTS THEREOF

WHEREAS, a Special Election for the City of Miami Springs was held on August 14, 2012, and said election was duly and properly held in accordance with law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the returns of the Miami Springs Special Election held in and for the City of Miami Springs on August 14, 2012 have been canvassed by the City Council and the following results are hereby certified:

That Grace Bain has been elected as an unopposed candidate to the office of City Council in Group II, pursuant to the provisions of Florida Statutes Section 101.151 (7);

Section 2: That the returns of the Miami Springs Special Election held in and for the City of Miami Springs on August 14, 2012 have been canvassed by the City Council and the following facts are hereby determined:

PROPOSED AMENDMENTS TO MIAMI SPRINGS CHARTER

AMENDMENT NO. 1

Shall Charter Section 3.06(4)(a) be amended to change the terms of office for all Council Members, excluding the mayor, beginning with the General Municipal Election of April 2013, from two (2) year terms to four (4) year terms?

YES	678
NO	1,180

AMENDMENT NO. 2

Shall Charter section 3.06(4)(b) be amended to change the proposed four year terms of Councilmembers to staggered terms, beginning with the General Municipal Election of April 2013, by requiring the Councilmembers elected in Groups 1 and 2 to serve only two year initial terms and four year terms in each subsequent election, while the Councilmembers elected in Groups 3 and 4 to begin serving four year terms with the 2013 election and thereafter?

YES	752
NO	1,017

Section 3: That a certified copy of the return sheets for the Miami Springs Special Election of August 14, 2012 are attached to and by this reference made a part of this resolution.

(THIS SPACE INTENTIONALLY LEFT BLANK)

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida,
this 27th day of August, 2012.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

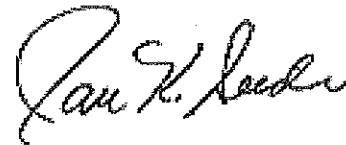
Vice Mayor Lob	" _____ "
Councilman Best	" _____ "
Councilwoman Bain	" _____ "
Councilwoman Ator	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk

APPROVED AS TO LEGALITY AND FORM:



Jan K. Seiden, City Attorney

Magali Valls

From: Reyes, Zeida (Elections) [zeidar@miamidade.gov]
Sent: Monday, August 20, 2012 2:13 PM
To: Magali Valls; Granado, Rafael; Ronetta Taylor; jvieira@northmiamifl.gov; Joanna Flores
Cc: Innocent, Vanessa (Elections); White, Christina (Elections); Lopez, Carolina D. (Elections)
Subject: Miami-Dade County Canvassing Board Official Results Certification - Nonpartisan 8-14-12
Importance: High

Attachments: Nonpartisan Certificate of County Canvassing Board.pdf

Attached is the Results Certification by the Miami-Dade County Canvassing Board for Nonpartisan races and questions on 8/14/12, including municipal elections. (Note that the State has changed the format of the certifications so all nonpartisan races and questions appear on the same certification.) I have an original signed hard copy for you. Please advise if I may mail it or if you wish to have it picked up. We will also email you a copy of the municipal election EL30 (Breakdown by Precincts) and EL45 (Summary) Reports as soon as they are completed by Systems.

Should you require additional information, please contact me.

Zeida E. Reyes
Elections Coordination Manager
Election Coordination, Campaigns and Compliance Division
Miami-Dade County Elections Department
305-499-8405 Phone 305-499-8547 Fax
zeidar@miamidade.gov
www.miamidade.gov/elections

"Delivering Excellence Every Day"
"Con Excelencia, Día Tras Día"
"Livres Bon Kalite Sèvis Chak Jou"

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

8/20/2012

CERTIFICATE OF COUNTY CANVASSING BOARD
STATE OF FLORIDA

Miami-Dade County

We, the undersigned, SHELLEY J. KRAVITZ, County Judge, Chairperson, PENELOPE TOWNSLEY, Supervisor of Elections, ANDREW S. HAGUE, County Judge, Substitute Member, constituting the Board of County Canvassers in and for said County, do hereby certify that we met on the Seventeenth day of August, 2012 A.D., and proceeded publicly to canvass the votes given for the several offices and persons herein specified at the **Nonpartisan Election** held on the Fourteenth day of August, 2012 A.D., as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:

For Circuit Judge, 11th Judicial Circuit, Group 8, the whole number of votes cast was 197,895 of which number

David C. Miller	received	123,117 votes
Mauricio Padilla	received	74,778 votes

For Circuit Judge, 11th Judicial Circuit, Group 15, the whole number of votes cast was 196,487 of which number

Robert Coppel	received	95,399 votes
María Elena Verde	received	101,088 votes

For Circuit Judge, 11th Judicial Circuit, Group 47, the whole number of votes cast was 189,805 of which number

Alex Jimenez Labora	received	91,968 votes
Maria de Jesus Santovenia	received	97,837 votes

For Circuit Judge, 11th Judicial Circuit, Group 49, the whole number of votes cast was 197,750 of which number

Victor H. De Yurre	received	85,837 votes
Teresa Mary Pooler	received	111,913 votes

For County Court Judge, Group 1, the whole number of votes cast was 186,155 of which number

Frank A. Hernandez	received	80,997 votes
Patricia Marino-Pedraza	received	105,158 votes

*** Official ***

For County Court Judge, Group 10, the whole number of votes cast was 192,769 of which number

Diana Gonzalez	received	97,943 votes
Ana Maria Pando	received	94,826 votes

For County Court Judge, Group 20, the whole number of votes cast was 185,257 of which number

Michelle Alvarez Barakat	received	131,317 votes
Fleur Jeannine Lobree	received	53,940 votes

For County Court Judge, Group 24, the whole number of votes cast was 193,271 of which number

Arthur Spiegel	received	47,054 votes
Greer Elaine Wallace	received	52,747 votes
Andrea R. Wolfson	received	93,470 votes

For County Court Judge, Group 27, the whole number of votes cast was 189,258 of which number

Ivonne Cuesta	received	127,418 votes
Jacci Suzan Seskin	received	61,840 votes

For County Court Judge, Group 28, the whole number of votes cast was 188,459 of which number

Tanya J. Brinkley	received	115,111 votes
Enrique "Rick" Yabor	received	73,348 votes

For County Court Judge, Group 33, the whole number of votes cast was 190,701 of which number

John "Johnny" Rodriguez	received	94,717 votes
Teretha Lundy Thomas	received	95,984 votes

For County Court Judge, Group 40, the whole number of votes cast was 190,439 of which number

Lourdes T. Cambó	received	93,234 votes
Don S. Cohn	received	97,205 votes

For School Board, District 5, the whole number of votes cast was 19,305 of which number

Susie Castillo	received	12,381 votes
Daniel "Dan" Espino	received	6,924 votes

*** Official ***

For Property Appraiser, the whole number of votes cast was 206,921 of which number

Pedro J. García	received	100,971 votes
Carlos Lopez-Cantera	received	105,950 votes

For County Commissioner, District 1, the whole number of votes cast was 21,876 of which number

Shirley Gibson	received	7,600 votes
Wade Jones	received	1,337 votes
Barbara Jordan	received	12,939 votes

For County Commissioner, District 3, the whole number of votes cast was 16,241 of which number

Alison Ausfin	received	2,538 votes
Audrey M. Edmonson	received	6,965 votes
Keon Hardemon	received	3,243 votes
Michael Jackson Joseph	received	1,373 votes
Eddie Lewis	received	629 votes
Nadia Pierre	received	1,493 votes

For County Commissioner, District 5, the whole number of votes cast was 15,612 of which number

Bruno A. Barreiro	received	7,798 votes
Calixto Garcia	received	1,630 votes
Luis Garcia	received	5,160 votes
Carlos E. Muñoz Fontanills	received	1,024 votes

For County Commissioner, District 9, the whole number of votes cast was 15,251 of which number

Darrin E. McGillis	received	1,166 votes
Dennis C. Moss	received	9,043 votes
Alice Pena	received	3,540 votes
Loretta Riley	received	1,502 votes

For County Commissioner, District 11, the whole number of votes cast was 16,195 of which number

Manny Machado	received	5,955 votes
Javier Muñoz	received	2,454 votes
Juan C. Zapata	received	7,786 votes

*** Official ***

For MAYOR, the whole number of votes cast was 233,319 of which number

Edna Diaz	received	5,589 votes
Carlos Gimenez	received	126,525 votes
Gary Delano Johnson	received	5,759 votes
Farid Khavari	received	1,978 votes
Joe Martinez	received	71,814 votes
Helen Barbary Williams	received	14,754 votes
Denny Wood	received	6,900 votes

For COMMUNITY COUNCIL 5, AT-LARGE, the whole number of votes cast was 5,130 of which number

Jessica "Jessie" Fortich	received	3,189 votes
Ira J. Paul	received	1,941 votes

For COMMUNITY COUNCIL 10, AT-LARGE, the whole number of votes cast was 23,761 of which number

Johnny G. Farias	received	9,022 votes
Miriam "Mimi" Planas	received	14,739 votes

For COMMUNITY COUNCIL 10, SUBAREA 106, the whole number of votes cast was 23,043 of which number

Miguel Martínez	received	5,892 votes
Roberto "Bobby" Suarez	received	4,235 votes
Victoria E. Tomas	received	6,339 votes
Manuel "Manny" Valdes	received	6,577 votes

For COMMUNITY COUNCIL 11, SUBAREA 112, the whole number of votes cast was 15,786 of which number

Daniel Ojeda	received	9,382 votes
Jeff Wander	received	6,404 votes

For COMMUNITY COUNCIL 11, SUBAREA 116, the whole number of votes cast was 15,570 of which number

Carolina Blanco	received	10,621 votes
Heana Petisco	received	4,949 votes

For COMMUNITY COUNCIL 12, SUBAREA 122, the whole number of votes cast was 10,236 of which number

Matthew Larsh	received	6,003 votes
Anthony F. Petisco	received	4,233 votes

For COMMUNITY COUNCIL 12, SUBAREA 124, the whole number of votes cast was 10,574 of which number

Joe Sanchez	received	4,877 votes
Angela "Angie" Vazquez	received	5,697 votes

For COMMUNITY COUNCIL 12, SUBAREA 126, the whole number of votes cast was 10,373 of which number

Alex Duran	received	6,777 votes
Jorge Luis Garciga	received	3,596 votes

For MIAMI GARDENS: MAYOR, the whole number of votes cast was 15,998 of which number

Oliver Gilbert	received	10,108 votes
Tanya Y. James	received	794 votes
Willie B. Kelly II	received	222 votes
John D. Pace, Jr.	received	506 votes
Andre Williams	received	2,173 votes
Katrina Wilson	received	1,849 votes
Darin Woods	received	346 votes

For MIAMI GARDENS: COUNCILMEMBER - DIST 1, the whole number of votes cast was 3,144 of which number

Lillie Q. Odom	received	2,006 votes
Sardebra Wright	received	1,138 votes

For MIAMI GARDENS: COUNCILMEMBER - DIST 3, the whole number of votes cast was 4,799 of which number

Rodney Harris	received	1,747 votes
Ulysses "Buck" Harvard	received	1,761 votes
Erhabor Ighodaro	received	1,291 votes

For REPEAL OF COUNTY'S PIT BULL DOG BAN, the whole number of votes cast was 222,637 of which number

Yes for Approval	received	81,758 votes
No for Rejection	received	140,879 votes

For MIAMI BEACH: INCREASE ROOM RENT RESORT TAX, the whole number of votes cast was 7,121 of which number
Yes for Approval received 4,786 votes
No for Rejection received 2,335 votes

For MIAMI BEACH: CITY COMM CALL SPECIAL MTGS, the whole number of votes cast was 6,892 of which number
Yes for Approval received 5,212 votes
No for Rejection received 1,680 votes

For MIAMI GARDENS: BOUNDARY DESCRIPTIONS, the whole number of votes cast was 13,436 of which number
Yes for Approval received 6,118 votes
No for Rejection received 7,318 votes

For MIAMI SPRINGS: COUNCIL MEMBER, TERMS, the whole number of votes cast was 1,858 of which number
Yes for Approval received 678 votes
No for Rejection received 1,180 votes

For MIAMI SPRINGS: STAGGERED TERMS, the whole number of votes cast was 1,769 of which number
Yes for Approval received 752 votes
No for Rejection received 1,017 votes

For NORTH MIAMI: MUSEUM TERMS (MOCA), the whole number of votes cast was 4,151 of which number
Yes for Approval received 1,998 votes
No for Rejection received 2,153 votes

For OPA - LOCKA: DEFERRED COMPENSATION, the whole number of votes cast was 1,127 of which number
Yes for Approval received 425 votes
No for Rejection received 702 votes

*** Official ***

We Certify that pursuant to Section 102.112, Florida Statutes, the canvassing board has compared the number of persons who voted with the number of ballots counted and that the certification includes all valid votes cast in the election.


COUNTY JUDGE, CHAIRPERSON


SUPERVISOR OF ELECTIONS


COUNTY JUDGE, SUBSTITUTE MEMBER



City of Miami Springs, Florida

DRAFT

The Miami Springs City Council held a **WORKSHOP MEETING** in the Council Chambers at City Hall on Monday, August 6, 2012, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:05 p.m.

The following were present:

Mayor Xavier M. Garcia
Vice Mayor George V. Lob
Councilwoman Jennifer Ator
Councilwoman Grace Bain
Councilman Bob Best

Also Present:

City Manager Ronald K. Gorland
Asst. City Mgr./Finance Director William Alonso
Police Captain Jon Kahn
Comptroller Alicia E. González
Human Resources Director Loretta M. Boucher
Zoning and Planning Director James H. Holland
Building & Zoning Office Director Harold "Tex" Ziadie
I. T. Director Jorge Fonseca
Public Works Director Thomas Nash
Professional Services Supervisor Tammy L. Romero
Grant Writer/Public Info. Specialist Carol A. Foster
City Clerk Magali Valls
Deputy City Clerk Suzanne S. Hitaffer

2. Invocation: Councilwoman Bain offered the invocation.

Salute to the Flag: The audience participated.

3. Workshop on Proposed Fiscal Year 2012-2013 Budget:

I. Opening Remarks by City Manager Ronald K. Gorland

City Manager Ronald K. Gorland stated that in preparation for the budget workshop Council was presented with an update to the Fiscal Year 2012-2013 budget memorandum that is included in the proposed budget workbook.

City Manager Gorland explained that notification was recently received that there would be no health insurance increase for next year. He added that Thomas Nash was appointed to the position of Public Works Director, and his position of Operation Superintendent and Arborist in the Public Properties Division will not be replaced. These two issues reduced the budget deficit from approximately \$755,000 to \$628,169, at the current millage rate of 6.74 mills.

City Manager Gorland said that Assistant City Manager/Finance Director William Alonso would lead Council through the budget process focusing on every detail. He noted that the two main issues that impact the budget are outsourcing some of the Public Works' functions and the Curtiss Mansion, Inc. funding request.

II. Report Regarding Outsourcing of Tree Trimming, Landscaping and Sanitation Services

City Manager Ronald K. Gorland stated that the outsourcing cost benefit analysis is based on the results of the Request for Proposals that indicate a potential all-in cost reduction to the City of approximately \$907,450 annually as follows:

1. Tree trimming, landscaping outsourcing bid of \$168,000 leads to a net cost reduction of approximately \$338,494 annually, resulting in the reduction of three employees currently budgeted for FY 2012-2013.

1a) The Mayor recently asked the Administration to develop an outsourcing alternative for tree trimming/landscaping in which no employees would lose their jobs. The Administration recommends a plan in which the City can save approximately \$240,000 in the first year without any employee losing their job. The City will realize approximately \$338,494 in cost reductions in future years as the three positions are reduced through attrition. This option is the Administration's recommendation.

2. Solid Waste Disposal outsourcing bid of \$830,746 leads to an annual net cost reduction of approximately \$507,410. This will result in the reduction of seven employees currently budgeted for FY 2012-2013.

3. Outsourcing all three functions at a combined bids cost of \$998,746 leads to an annual net cost reduction of approximately \$907,447. This will result in the reduction of fifteen positions currently budgeted for Fiscal Year 2012-2013.

City Manager Gorland asked Council to begin discussion on the different options.

Mayor Garcia thanked the Administration for complying with Council's request to look into the possibility of saving funds through outsourcing. The proposal was offered by an outside company and after much research and debate on whether or not outsourcing was being pushed by Council, it was determined by resident Nery Owens that this was not the case; Council simply wanted to get information and did not want anybody to lose their job.

The Mayor explained that when it comes to landscaping and tree trimming, no one will lose their job, but in outsourcing sanitation services, there will be employees who will lose their jobs, and he is not satisfied with this option. He asked Council to give direction to the City Manager to remove the outsourcing of sanitation from the discussions, keep the service 100% in-house and continue to look at other cost saving options based on the research that was provided.

Councilman Best thanked the Administration for the research that was provided, although he is not in favor of outsourcing either. He said that tree trimming is basically outsourced already and out of seven positions involved, two were vacant, two positions will become vacant upon retirement and the three remaining positions will be retained in a supervisory capacity. His only concern is whether or not there is any liability to the City if the three supervisory employees perform physical work.

City Manager Ronald K. Gorland replied that the three employees would be capable of emergency tree trimming, they are all cross trained and they will be doing other functions in Public Works. He said that there would not be any more liability involved and they will oversee the company that is brought in to make sure that they are doing their job according to the specifications.

Councilman Best agreed that sanitation should be off the table since it is a big security issue.

Councilwoman Bain agreed that sanitation outsourcing should be off the table. She added that the sanitation employees had suffered enough by not knowing what would happen with their jobs.

Councilwoman Ator also agreed that she does not support outsourcing sanitation. She does not favor outsourcing tree trimming either since it is an important service that has basically been outsourced the last three years and it has suffered because of it. She added that it is almost impossible to keep up with the tree canopy and less tree trimming is being done since Hurricane Wilma.

City Manager Ronald K. Gorland informed Council that they have been putting together two teams of trimmers, or four employees, who do minimum tree trimming on Wednesdays. The problem is that when the tree trimming positions were filled, it was impossible to retain the employees or they were promoted to higher paying positions.

In response to Councilwoman Ator's question, Public Works Director Tom Nash said that the City does not provide tree trimming services on the weekends, holidays or after normal working hours. He is not sure if Florida Power & Light does this work unless there are special projects in the area, or there could be private entities that are providing the service for the residents.

Mr. Nash explained that the City has sent out tree trimming crews on Wednesdays for the last six months in an effort to do as much trimming as possible; they are averaging between eleven and fifteen trees each week, while there are approximately 17,000 trees in the City. The tree trimming contract is based on trimming 240 trees per month, which is an average of 10-12 trees per day.

To answer Councilman Best's question, Public Works Director Nash said that out of the 17,000 trees, most all of them need trimming and the City also maintains the trees in the alleyways that are not part of the tree inventory.

Vice Mayor Lob said that all Council members have received calls about the issue and they are aware of how the public feels about outsourcing. He is glad that Council is finally making a decision after much consideration over the last two or three years and hopefully the issue will not come back again. He agrees that sanitation should not be outsourced.

Council agreed not to move forward with outsourcing the sanitation service.

City Manager Gorland stated that since there is direction not to outsource sanitation, the respondents would be notified of this fact. In reply to the Mayor's question, he clarified that the savings would have been \$507,410, based on the lowest bidder.

Mayor Garcia said that the Council had an obligation to do the research and to do otherwise would have been irresponsible. There is no question now that Council wants to keep the sanitation services in-house. He added that Council must serve the residents of the City as well as the employees and now the information that was obtained can be used to improve the operation.

City Manager Gorland commented that Public Works Director Nash has good ideas and there are some recommendations being considered to improve the operation.

Councilwoman Bain said that the City's Public Works Department does more work than the outside companies would ever dream of doing, unless they are compensated for their services.

Mayor Garcia added that his decision was based on the service that is provided by the employees because no outside company could provide the same service. He assured the employees that no one will be losing their job based on what Council had discussed.

City Manager Gorland said that alternatives 2 and 3 were ruled out and a decision must be made on alternative 1. or 1a. and both have a dramatic impact on the General Fund budget. The potential savings related to 1a. is \$240,000 since it retains the three employees and the positions would be reduced through attrition over a period of years.

Councilwoman Ator referred to the landscape bid form on page 14 and the additional work requirements. She said that there are some add-on prices that are not very clear and the cost could add up very fast based on the amounts that were quoted.

Assistant City Manager/Finance Director William Alonso clarified that the \$63,000 listed at the top of the landscape bid is for the mowing of all the public areas that are currently maintained by the City and \$105,000 is for the tree trimming services for a total bid of \$168,000. The additional work listed is currently done in-house and the prices are what the company would charge for their services.

Councilwoman Ator expressed her concern about the add-ons, especially when considering outsourcing.

Assistant City Manager/Finance Director William Alonso clarified that the Public Properties department would maintain six full-time people. The budget for next year was considered based on the outsourcing of tree trimming and sanitation; the cost for chemicals is already included in the budget.

City Manager Gorland explained that the outsourcing assumption was based on retaining three people and the additional three people would be the ones that would have lost their jobs, while the remaining four are positions that remain unfilled. Under the 1a. recommendation, there will be six people in the division; three will manage the contractor and the additional three people will maintain their jobs.

Assistant City Manager/Finance Director William Alonso commented that the additional costs on page 14 are included in the total \$63,000, and the additional work requirements listed are for work that is above and beyond the normal maintenance of the City.

Councilman Best asked why the additional work requirements were listed.

Professional Services Supervisor Tammy Romero said that the additional work requirements were listed so that the extra cost would be known upfront within the RFP because it is very hard to go back and negotiate with the contractor.

To answer Councilwoman Ator's question, Ms. Romero clarified that the \$63,000 contract price includes mulching, fertilization and flower bed planting two times per year. The contractor is required to do hedge trimming at the same time mowing is done.

Councilwoman Ator asked about the tree trimming services listed for a total of \$105,000 and Ms. Romero explained that the City was separated into ten grids with 240 trees per grid that would be trimmed during one month, for a total of 2,880 trees trimmed annually. The contract includes ten additional work orders that could be for emergency situations anywhere in the City.

To answer Councilman Best's question, Ms. Romero explained that the contractor would pay for chemicals, mulch, weed killer, etc.

Councilwoman Bain asked if the City would keep their own equipment and City Manager Gorland clarified that the City would maintain its equipment for the first few years that could be used by the six employees.

Mayor Garcia stated that even though the tree trimming service would be outsourced the residents would still be able to call the City when a tree needs trimming and City Manager Gorland agreed.

City Manager Gorland advised Council that direction is still needed because there is \$240,000 under the 1a. alternative that immediately reduces the budget deficit and the possibility must be developed further.

Mayor Garcia emphasized the importance of the Administration continuing to provide follow-up information on the outsourcing proposal. He said that he is in favor of option 1a. without anyone losing their job, and continuing to provide the services.

City Manager Gorland informed Council that at the next Regular Meeting the RFP would be presented as a formal recommendation for Council to consider.

Mayor Garcia urged Council to contact the City Manager with any questions before the next Council meeting.

Councilwoman Ator asked if the City would be able to continue the operation in-house the following year if the outsourcing does not work out and the City Manager stated that he is confident it could be done.

Mayor Garcia asked about the success of outsourcing the landscaping for the Golf Course and the City Manager replied that the grounds maintenance was successfully outsourced under the supervision of Golf Superintendent Sandy Pell and there was a post implementation audit to ensure that the anticipated savings were realized.

It was agreed that the Administration would move forward with the recommendation for outsourcing landscaping and tree trimming, based on option 1a.

III. Discussion Regarding Curtiss Mansion Funding Request

Per his memorandum dated August 3, 2012, City Manager Ronald K. Gorland stated that he and Assistant City Manager/Finance Director William Alonso met with Curtiss Mansion, Inc. (CMI) President Richard Wheeler to develop some funding alternatives that are conceptual based on a number of things including, but not limited, to the following:

1. The City and CMI are anxious to complete the parking lot required to obtain a C.O. for the Curtiss Mansion.
2. CMI requires working capital to be successful (as any entity would be as they shift gears from fund-raising and construction to management and fund-raising.)
3. The City's potential financial involvement is approximately \$1MM (approx. \$500,000 already advanced to complete CMI reconstruction earlier this year and approx. \$500,000 required for a new fence, parking lot and working capital).
4. The City has a number of alternatives to cover the approximate \$500,000 shortfall which includes lending the required funds to CMI either through a loan agreement or a parking facility rental agreement, so they can complete the parking lot, etc. or for the City to construct the parking lot.
5. Each option has a number of considerations which are discussed in the memo from William Alonso as follows:

Option # 1: The City can provide the tax credit proceeds to CMI to cover their current request, and reach an agreement on repayment of \$243,462, and by the CMI requested "investment" by the City of \$243,450. Under this agreement the City's reserves will be replenished at the same rate as the loan is repaid by CMI. This option has no impact on next year's budget.

Option # 2: The City can use the tax credit transaction proceeds to pay off the advances to date, then a separate agreement is executed on repayment of \$243,462, and by the CMI requested "investment" by the City of \$243,450. Under this agreement the City's reserves will be replenished at the same rate as the loan is repaid by CMI. This option has no impact on next year's budget.

Option # 3: The City can use the tax credit proceeds of approximately \$475,000 to partially pay off the advances to date of \$491,912, then the City executes a loan for the balance due of approximately \$486,912 with a financial institution to be repaid over ten years with CMI executing an agreement to repay the City. This will immediately replenish the reserves that were reduced by \$475,000 this fiscal year, however, the budget for FY 2012-2013 would be increased by the amount of annual debt service on the new loan.

The Administration needs Council input regarding alternatives for a couple of technical issues regarding CMI's current request for funds.

City Manager Gorland referred to his memorandum to the Mayor and Council dated July 13, 2012. He explained that two options were provided as follows:

"Further, in order to fund the requested security fence, parking lot, etc., recognizing that CMI has no financial borrowing strength, the City proposes one of the two following options for the construction of the required parking lot (and associated irrigation, lighting, paving, landscaping and Curtiss Mansion security fence) as follows:

(A) City borrows from a bank (the City does not have available the requested \$500,000 without severely reducing discretionary reserves) which is to be reimbursed by CMI through an off-setting arms-length interest-bearing loan by the City to CMI (principal/interest payable monthly) covering the cost of the parking lot (most likely collateralized by a CMI promissory note and authorized and issued shares of stock – details to be determined), or"

Mr. Gorland noted that the City does not have an arms-length relationship with CMI since there has been a very close working relationship with them for the past fourteen years.

(B) "The City will secure a bank loan for itself to construct the required parking lot on the City's property adjacent to the Curtiss Mansion. Upon completion the City and CMI will enter into a joint and shared parking lot agreement in which CMI will be permitted to use the parking lot in a non-exclusive basis in exchange for maintaining and insuring the parking lot and the payment of the City's debt service on its loan for the construction of the parking lot and replacement security fence."

City Manager Gorland stated that from the City Administration's standpoint, this is probably what the City would recommend at this time. He noted that there is a lot of information on the subject and CMI President Richard Wheeler is present to express his feelings, and Council must provide direction. The consequences in a couple of options are none to the budget; two of the solutions replenish the City's reserves by \$500,000, which is substantial.

Mayor Garcia stated that he liked the alternative that has no impact on the budget.

Former Mayor and CMI President Richard Wheeler thanked Council and the Staff for meeting with him to discuss this issue, knowing that it is not an easy decision because it involves serious money. He showed the "Man and the Legend" poster briefly explaining the history of Glenn Curtiss and the Curtiss Mansion.

Mr. Wheeler explained that in the 1980's there were changes in the aviation industry and the Mansion began to deteriorate, followed by a series of fires in the 1990's that resulted in a burned out shell of a building that was an eyesore for the City. In the late 1990's, the property was donated to the City at no cost by the hotel group. Fourteen years ago, the City Council asked CMI to take on an impossible chore to restore the Mansion and today there should be a standing ovation for what they accomplished.

Mr. Wheeler stated that CMI is one commitment short of putting the Mansion back into operation as a viable entity. He is going to make sure that he does everything possible to accomplish the last few tasks. CMI is not an investment company or business that is trying to make money. They are volunteers, residents and highly experienced people who work together to make this happen and the only thing lacking is the funding.

CMI pursued dollars from the County G. O. Bond, the M.P.O. and F.D.O.T and the City stepped in last year and put \$475,000 into the property plus minor expenses for utilities, according to Mr. Wheeler. They now want the City to agree to contribute 50% of that \$475,000 and let them repay the remainder in ten years.

Mr. Wheeler explained that the tax credit funding that is coming through accomplishes everything CMI needs to do in order to get a permanent Certificate of Occupancy, secure the building, properly outfit it and put up the "Open for Business" sign. He asked for direction from the Council to the City Manager.

Mr. Wheeler said that CMI is not in a financial position and is not the type of organization to step into this type of an agreement, since they have no collateral except for the \$4MM restoration on a \$1MM piece of property that belongs to the City. He emphasized that it is not about CMI; it is about the City of Miami Springs and an opportunity for the City leaders to play their role and help accomplish the last step.

Mayor Garcia thanked Mr. Wheeler and the CMI Board of Directors for their hard work in restoring the Curtiss Mansion.

Councilwoman Bain commented that she does not favor Option # 3, while Option # 1 is good.

City Manager Gorland read Option # 1, as previously stated.

Councilwoman Ator likes Option # 2 although is not much different. She said that CMI was adamant that they were going to raise funds and they needed \$475,000 to get them through the project, but the money would be paid back. She commented that other organizations have asked for funds and organizations that she has been involved with have promised to pay back funds. CMI is now asking Council to forgive the money that was promised to the City and it would have been better if they had asked Council to invest the funds for the Mansion.

Councilwoman Ator stated that Option # 2 looks like Option # 1, except that it acknowledges the fact that it pays back the money that the City has invested in the Mansion.

City Manager Gorland was of the opinion that Option # 2 also gives forgiveness of half of the funds.

Vice Mayor Lob said that he understands Councilwoman Ator's reasoning and he thought about it in that way. He likes Option # 1 because no loan would be incurred and there would be no interest paid.

Councilwoman Ator commented that Option # 2 is the same as Option # 1 except that the tax credit proceeds would be used to pay off the advances to date and there would be a separate agreement for the repayment of \$243,462.

City Manager Gorland explained that the repayment could be structured in many different ways and he has a great deal of confidence in the CMI team to deliver the results that they forecasted. There could be a performance based formula in place for the repayment. The investment by the City would be \$250,000 and the remaining \$250,000 would be a loan based on certain arrangements.

Vice Mayor Lob said that the Mansion is the City's property and the investment would benefit the City; the project will be finished and the Mansion will become a viable entity that is self-sustaining.

Mayor Garcia feels that it is a long-term benefit to the City to have the Curtiss Mansion operating and functional and he would like to assist in some way because it will be an economic engine for the City. He believes that the Mansion would attract business to the area hotels and it would help to stimulate the commercial tax base. He is okay with Option # 1 and would like Staff and CMI to negotiate a repayment agreement.

Councilwoman Bain feels that if CMI fails it will be the City's failure and there should be a reasonable agreement for CMI to do their part and give back to the City.

City Manager Gorland added that the numbers include about \$100,000 working capital that CMI is requesting and he had already estimated that it would be \$200,000. If CMI is successful with \$100,000 it would be a great investment.

To answer Councilwoman Bain's question, Mr. Wheeler said that CMI would continue the same fundraising efforts as they have done for the last fourteen years. The commemorative bricks are still for sale and several events are already scheduled. The parking lot landscaping will be funded from a \$145,000 FDOT grant.

Councilwoman Bain asked about the budgeting and Mr. Wheeler answered that he personally would work on it and that it would be approved by the CMI Board. He added that CMI would follow a bidding process similar to the City's and they will obtain proposals without the need for a formal Request for Proposals. Construction Manager Roy Rodriguez is a professional who is very good at what he does and they are ready to go forward with the plans for the project. CMI would like approval from the City as they go through the function without a formal RFP process that would take 30-60 days to prepare.

City Manager Gorland said that the City would like to work with CMI to construct the parking lot using their volunteer help.

Councilwoman Ator asked if the City would write the checks based on the bids received by CMI waiving the City's procurement process.

City Manager Gorland clarified that if the City were in charge, the Administration would ask Council to waive the bid process in order to use the services of volunteers like Roy Rodriguez. There should be no delay because the City is anxious for the Mansion to obtain a C. O. and complete the tax credit sale.

Councilman Best applauded the CMI members and thanked them for meeting with Staff. He said that some Council members were concerned with using the reserve funds and he does not understand why no one is in favor of Option # 3 since the City's debt service is relatively low. He felt that it might be possible to tweak this option to allow the City to utilize the least amount of reserve funds and enter into a 10-year deal.

To answer Councilman Best's question, Mr. Alonso explained that Options # 1 and # 2 also constitute a loan, but it would be on the City side; it would not involve a financial institution. In regard to Option # 3, if the City were to obtain a 10-year loan for \$500,000, the debt service would be \$60,000 to \$65,000 every year and next year's budget would have to be increased by this amount. The City's current debt service is approximately \$4.5MM for the Community Center and the Golf Course.

Mayor Garcia said that he looks forward to negotiations between Staff and CMI and City Manager Gorland said that he would meet with them as soon as possible.

Jo Ellen Morgan Phillips said that there would be a very historic event happening at the Museum in December. There was a very significant Eastern Airlines flight some time ago that changed the airline flight safety and it will be the 40th Anniversary. The Mansion will be utilized by people who will fly in from all over the United States and they will secure hotel rooms in the Miami Springs area for a three-day event that will be planned by CMI.

Ms. Morgan Phillips thanked Council for their consideration and willingness to assist CMI so that they can obtain the C. O. that is needed in order for this event to happen.

It was the consensus that the Administration should negotiate an agreement with CMI based on Option # 1.

Mayor Garcia asked for a 5-minute recess at 8:27 p.m.

Agenda Item VII was considered at this time

IV. City Council

Assistant City Manager/Finance Director Alonso stated that the City Council budget was reduced to approximately 3.4% from last year and the budget is \$110,431. He pointed out that the \$12,000 under rentals and leases is for the museum and Council has received a request from Mr. Snook for \$18,000 for next year but what is in the budget right now is \$12,000. Under Promotions, \$25,000 is broken down into circle events, Springs River Festival, Stafford golf tournament, Police appreciation dinner and employee holiday luncheon.

Mayor Garcia commented that it was agreed that the description for circle events was going to be changed to City events so that the funds could be used for events throughout the City.

Assistant City Manager/Finance Director Alonso said that the \$5,400 under operating supplies is for i-Pads for the paperless agendas. The budget is approximately \$3,900 less than the prior year.

Councilwoman Ator asked if miscellaneous events could be re-classified as the Optimist Club fishing tournament and Assistant City Manager/Finance Director Alonso responded that he would make the change.

Mayor Garcia wanted to make sure that Council members do not vote on the complete budget when there are items on the actual budget that have to do with the Optimist Club and that Council members who need to recuse themselves do so before then even though it is a ministerial process.

City Manager Gorland reminded Council that the Historical Society had asked for \$18,000 and there is only \$12,000 under rentals and leases.

Mayor Garcia recalled asking the Historical Society to update and see how that cost could be reduced over time. It is up to Council to decide whether to leave it at \$12,000 or change the amount.

Councilman Best commented that he is fine with the \$12,000.

Vice Mayor Lob agreed with Councilman Best and requested that the Museum try to do some fund raising on their own. He understands that times are difficult but he is fine with leaving the amount at \$12,000.

Councilwoman Ator asked what the status was for the i-Pad proposal and City Manager Gorland believes that more time is needed. There is one cost benefit analysis and two different views on whether the cost benefit is there.

Vice Mayor Lob said that when this proposal was requested, there was approximately \$2,400 that was being spent on printing for the packets that would be saved each year.

City Manager Gorland commented that if it is done on a cost benefit analysis the numbers are there which is what other communities have relied on. There is going to be a significant saving to the City Clerk's Office both in time and in paper use by using i-Pads. He wants to ensure that the extra time has a use otherwise it is an empty analysis.

I. T. Manager Jorge Fonseca said that the additional software would be approximately \$10 and the same i-Tunes account is used.

Councilwoman Ator explained that opening a document on an i-Pad can become very difficult and she asked if there is a provision in the budget to have some type of .pdf program for the i-Pad.

I. T. Manager Jorge Fonseca replied that a .pdf program is not available at the moment. He said he is trying to figure out how to take care of making a program easier to read and use.

Vice Mayor Lob said that if the documents are in Word or Excel they can be saved in .pdf format if it is a 2007 version or higher.

Discussion ensued on how to use and save .pdf's into a document.

V. City Clerk

Assistant City Manager/Finance Director Alonso stated that the City Clerk's budget is \$34,000 higher because it is an election year. There are additional contractual services and advertising in the budget. There is a \$2,500 request for a new shredder which is under machinery and equipment.

City Manager Gorland said that the shredder that is in the City Clerk' Office is used by the entire City Hall.

Councilman Best asked if anyone has explored the option of a company that will collect the bag of paper and shred it in their own truck.

City Clerk Magali Valls said that she is aware of that service but she has not done a cost analysis. Some of the information that is shredded is sensitive information and she prefers to do it herself.

Vice Mayor Lob explained that the company will provide a locked box that only they have the key to and they will collect the box and shred the papers and give a certificate of destruction.

City Clerk Valls noted that there are many boxes in a storage facility and it would be an extra expense to have the boxes brought to City Hall. The storage company provides a shredding service so she advises them of which boxes can be destroyed and they shred them and provide a certificate of destruction as well.

Councilwoman Ator asked if any electronics such as floppy disks or CD's are shredded and City Clerk Valls replied that she usually cuts the CD's with a paper cutter.

Mayor Garcia stated that City Clerk Valls will get the cost of the service for shredding and bring it back for the next meeting.

City Manager Gorland said that Public Works Director Tom Nash could assist with getting information on shredding. He asked Public Works Director Nash to look into the cost of bringing a shredder into the City on a quarterly basis.

VI. City Manager

Assistant City Manager/Finance Director Alonso explained that the City Manager's budget is down approximately 50% or \$344,000 from the prior year due to four factors that are listed on 14-4 of the proposed budget. The Assistant City Manager's salary is now split in half with Finance and there is the elimination of the Customer Service position. There is a reduction in professional services due to the elimination of Calvin Giordano for Downtown Revitalization and the Administrative position has been reclassified to the new Finance Professional Services division as well as other advertising and supply costs which are now part of the new division.

Assistant City Manager/Finance Director Alonso stated that the City Manager's total budget for next year is \$345,821.

Mayor Garcia asked if the RFP for the liability insurance will come into effect with this budget and Assistant City Manager/Finance Director Alonso replied that before the end of September there should be a response on the liability insurance to see if any further savings will be available.

Mayor Garcia commented that previously there was an issue with the expiration of the contract and Mr. Alonso responded that as long as it is done before October 1st there should be no issues.

Mayor Garcia asked if Mr. Alonso is projecting a similar savings to what was proposed last time and Mr. Alonso said that he will not know until the numbers are in.

Mr. Alonso stated that the \$45,000 in professional services is for the Lobbyist and the \$5,300 under promotions and advertising is for the two annual car shows.

Mayor Garcia asked if the funds for the car shows could be transferred to the City Council's budget and City Manager Gorland replied that the car shows could be transferred to the City Council Promotions account.

Councilwoman Ator clarified that the car shows should have its own line item in the budget so it is not combined with the general City events.

VII. Human Resources

Assistant City Manager/Finance Director Alonso stated that the Human Resources budget is 9% lower than the prior year due to the elimination of the annual fee for the Health and Benefits Consultant. The total budget request is \$183,454.

Councilwoman Ator asked if the \$6,000 in the budget takes the fingerprinting into account and Human Resources Director Loretta Boucher said that so far from October 1st through June 30th the cost of fingerprints is \$5,725.75. This amount does not include the cost of the Community Policing Officers who perform the fingerprinting. The Recreation Department fingerprinted approximately 200 people which for the most part were coaches. Coaches are required to have a background check every five years before they have to be fingerprinted again which would cost anywhere from \$26 to \$35.

Human Resources Director Boucher also noted that the Recreation part-time summer help has to be re-fingerprinted because there is a 90-day period that they are not working.

Councilwoman Ator asked if the \$6,000 would be enough and Human Resources Director Boucher replied that based on current figures, the \$6,000 will have to be increased. She stated that she currently does not have the final figure because she was unaware of how many people would participate.

Human Resources Director Boucher explained that the only figure that is unknown at the moment is the number of coaches and the fingerprinting costs.

Councilwoman Ator asked about the potential liability for the vast amount of fingerprinting related to soccer. She was under the impression that even though soccer registration is done through Virginia Gardens, if they used Miami Springs' fields the coaches had to be fingerprinted.

City Manager Gorland responded that the soccer coaches have to be fingerprinted and the City will receive \$5 for each registration, which almost offsets the anticipated cost.

Vice Mayor Lob inquired if fingerprinting is required every five years and Human Resources Director Boucher replied that the volunteer coaches have to be fingerprinted every five years and the background checks have to be done every year.

Human Resources Director Boucher advised Council that FDLE fingerprinting that is done for the volunteer coaches is \$24.50 per person. She clarified that the fingerprinting is part of the background check. The fingerprinting for children services for City employees is \$33 per person and the elderly is \$27.25 per person. The football roster is currently past 80 people and she is still getting more.

Councilwoman Ator said that her biggest concern is that these numbers are as close to correct as possible. Before the month ends, Council will be able to get closer numbers in order to know whether it is \$6,000 or more.

City Manager Gorland stated that he is in the process of doing a post implementation audit and the Police Department is figuring out its actual costs which are significant. He knows that the City's out of pocket costs are dollars. Labor needs to be added to the Human Resources Department and the Recreation Department contributes time and effort to the process as well.

Councilman Best recalled a discussion of placing some of the costs of fingerprinting back on the programs by charging \$5 per registration and the volunteer coaches seemed to agree and he asked what the status was on that discussion.

Human Resources Director Boucher replied that she was not involved in that process.

City Manager Gorland explained that the volunteer coaches did not like that proposal, but there have been a number of incidents where it has been proven that the City performing the backgrounds checks is worthwhile. The question was whether or not the costs were being recovered and he believes that the cost increased from the amount that was originally anticipated.

To answer Councilman Best's question, Human Resources Director Boucher said that at the time that the \$6,000 was estimated, she had already budgeted for background checks before the fingerprinting was required which is \$25 per person. She was attempting to use the same figure as last year, but she was unaware that she was going to receive so many volunteers and coaches.

Human Resources Director Boucher said that she will get in contact with Assistant City Manager/Finance Director Alonso to get a more approximate amount.

Assistant City Manager/Finance Director Alonso noted that there should be a good idea of what the rest of the year is going to be like at the end of this month and then he will be able to adjust the \$6,000 budget.

Vice Mayor Lob asked if the increase in regular salaries was the 3% being put back in and Assistant City Manager/Finance Director Alonso answered affirmatively.

VIII. Finance

Assistant City Manager/Finance Director Alonso stated that the Finance Administration budget is outlined on page 16-4 and the Professional Services budget is on page 16-8. The total budget request is \$755,552 or approximately \$4,000 less than this year. This year there is a new Professional Services Department and the budget provides for quarterly instead of monthly newsletters to reduce costs.

Professional Services Supervisor Tammy Romero said that the newsletter will be published quarterly instead of monthly and the facts sheets will be published as needed. When the budget was amended, the amount for the insertions in the monthly Gazette was increased to \$480, which included 8,000 mailers and 2,000 going to the businesses.

Mayor Garcia was satisfied with publishing the newsletter quarterly to reduce the budget and he suggested folding the newsletter only one time.

Councilman Best asked if the City is selling itself short by cutting the publishing from monthly to quarterly relative to the information getting out to the residents and businesses in a timely fashion.

Mayor Garcia said that in his discussion with City Manager Gorland, the information can still be published in other medians but it was done for budget purposes and it is expensive to publish on a monthly basis.

City Manager Gorland commented that if the City wants to save then reducing the publishing from monthly to quarterly would be beneficial. The inserts have been very effective and it is the best way to reach out to the residents.

Mayor Garcia suggested investigating a service with the Post Office where you do not have to put postage or addresses and they will deliver the mail to the specific courier routes you provide for them.

Councilman Best suggested publishing the newsletter every other month instead of quarterly.

Vice Mayor Lob said that Council can see how the budget goes and it can be reinstated next quarter if needed.

Mayor Garcia suggested publishing the newsletter every other month and if they need to cut it back to quarterly then Council can reinstate it.

Councilman Best asked what the difference in cost would be and Professional Services Supervisor Tammy Romero replied that the cost of printing is approximately \$933 for 8,000 newsletters.

Councilwoman Ator asked if the cost includes the translation and Ms. Romero replied that it does not include the translation. The first newsletter had the most length and the cost averaged out to approximately \$550 for the translation, but the other newsletters thereafter cost less than \$550.

Assistant City Manager/Finance Director Alonso clarified that it costs \$150 for each issue to be translated.

Ms. Romero explained that \$550 is the cost per quarter for one newsletter. She clarified that the \$1,920, \$550 and \$480 would total one quarterly distribution.

Councilwoman Ator calculated that it would cost \$2,850 per quarter to publish the newsletter.

Mayor Garcia stated that there are approximately four companies that he can refer the City to and City Manager Gorland replied that he would accept their names.

Councilwoman Ator commented that at this point, in light of the projections, she would be willing to take the City's recommendations that they cut back to quarterly publishing.

Ms. Romero explained that since they were going to publish the newsletters on a quarterly basis, there were going to be eight pages instead of the four pages it had when it was published monthly. It would be the same size paper and it would be folded in half but instead of having two pages there will be four pages and it will be stapled in the middle.

Council agreed that they were satisfied with publishing on a quarterly basis.

Assistant City Manager/Finance Director Alonso stated that this budget also includes a monthly fact sheet that costs \$250 a month for the printing.

Mayor Garcia asked how many fact sheets are printed and Ms. Romero replied that 8,000 are printed.

Councilwoman Ator asked if the fact sheet goes into the Gazette and Ms. Romero replied that it does not go into the Gazette.

Mayor Garcia asked how they are distributed and Ms. Romero responded that she and Grant Writer Carol Foster were going to distribute them on their own.

Mayor Garcia said that it would not be cost effective and he would not recommend that she distribute the fact sheets on her own.

City Manager Gorland suggested taking Mayor Garcia's suggestion of the USPS mass mailing service into consideration.

Mayor Garcia asked that more information be found on maximizing exposure and minimizing the cost for distributing the newsletters and fact sheets and it be brought to the next budget meeting. He has received many compliments from residents who appreciate the newsletters.

Councilwoman Ator suggested creating eight fact sheets instead of twelve.

Assistant City Manager/Finance Director Alonso commented that the fact sheets are published on an as needed basis.

IX. City Attorney

Assistant City Manager/Finance Director Alonso stated that the City Attorney's budget is \$161,000 or approximately \$5,000 higher than this year's budget.

Councilwoman Ator asked if the City Attorney's rates would remain the same and Assistant City Manager/Finance Director Alonso replied that there would be no increase.

Mayor Garcia and Vice Mayor Lob expressed their appreciation to the City Attorney Seiden for maintaining a reasonable rate to the City.

X. Zoning and Planning

Assistant City Manager/Finance Director William Alonso stated that the budget is approximately 4% higher than the current year. The \$25,000 under Professional Services is for the traffic study that was going to be done on Woody's Tavern.

Mayor Garcia said that he is going to make an attempt to find out which company was willing to perform the traffic study for \$7,000 and he asked if City Planner Holland had received the information from Mr. Suco of Woody's Tavern.

City Planner Holland replied that he sent a letter to Mr. Suco on June 25th requesting the information but he did not receive it. Mr. Suco quoted the figure between \$7,500 and \$10,000. He solicited a proposal from Atkins and their estimate was \$19,700 to do the study and approximately \$7,000 for the very limited construction documents. The purpose of the \$20,000 is to present the study to the County to see if they will even agree to Mr. Suco's request, and it is uncertain if they would want to participate at all.

Councilwoman Ator asked if the County had been contacted to find out if this is a proposal that they would even consider. She spoke with Mr. Suco and he suggested that the City Staff should sit with the County representatives in an attempt to get the County to cooperate.

City Planner Holland stated that he had discussions with the County and they would want a traffic study consultant to sit down with them to determine the methodology to be used during the study; a study is required but the County will not do it because it is a traffic engineering function or a re-configuration of the roadway.

Mayor Garcia clarified that City Planner Holland spoke with the County and was told that the City would have to supply the study to them.

Councilwoman Ator asked if anyone had talked to a representative at the County who would make any type of representation on the kind of feedback that has been received and if not she asked if it can be done.

City Planner Holland said that his discussions had been with the Chief Trafficking Engineer for the County and they were not receptive to conducting the study.

Vice Mayor Lob explained that the question is whether or not the County would be receptive to approving a re-configuration of the roadway because Council would not want to fund a traffic engineering study if the County is not interested.

City Planner Holland said that the County responded that they would not approve the request without a study.

Mayor Garcia asked if Council would still want to inquire about this study if the \$25,000 cost was actually \$7,000.

Vice Mayor Lob, Councilwoman Bain and Councilman Best agreed that they would inquire about the study if it were \$7,000.

Councilwoman Ator said that Mr. Suco stated that he would do the study and she is willing to take him up on that statement.

Mayor Garcia suggested writing a letter from Council to County Commissioner Sosa asking for her assistance and explaining the traffic issues with the area.

City Manager Gorland stated that Council can draft a letter but based on what City Planner Holland said, he does not believe that the letter would be productive. The County does not do these studies and the City must find an engineering firm that can do the study so that the County can consider the proposal from the City. The idea is to find a consultant that can do the study for \$7,000 that will satisfy the County's needs.

The Mayor mentioned that the County installed a round-about as a traffic calming measure on Lenape and Bluebird. He is sure that a traffic study was conducted and would like to know if the City or the County paid for it. He said that it would be a similar request for a traffic calming measure in the area of Payne Drive in the west end of the City.

Councilwoman Ator said that the County Commissioner's office could assist with the problem and someone would follow-up and lead the City through the process. She commented that the library was a similar situation.

Mayor Garcia explained that stop signs and other traffic devices have been changed by the County due to the assistance from the Commissioner.

City Planner Holland stated that based on the traffic incidents by Woody's, this is not an issue.

Mayor Garcia emphasized that he would like to keep an accident from occurring, and the lack of traffic accidents should not be an issue because he has observed near accidents on Bentley Drive.

City Manager Gorland asked City Planner Holland if he spoke with the County about traffic calming or making Flagler Drive one-way and the City Planner replied that he spoke with them about making the street one-way.

City Manager Gorland said that he will talk to the County again regarding traffic calming which is different from requesting a one-way street, which is what Mr. Suco is asking for.

City Planner Holland commented that he has received inquiries from residents to completely block off Payne Drive since they are concerned about the east-bound traffic on their street.

City Manager Gorland agreed that the emphasis should be on traffic calming and the Administration would have another conversation with the County in this regard.

Councilman Best mentioned that a lot of the east-bound traffic on Payne Drive is related to the Doug Orr Plumbing workers who leave the business site at 7:00 a.m.

Councilman Best added that the round-about at Lenape and Bluebird was a traffic calming measure that needed to be done, while the Payne and Flagler area is a simple directional flow change.

Councilwoman Ator commented that when the plumbing company and Woody's Tavern are busy the traffic comes up the side streets and she would ask for the closing of the street since it would solve both problems.

Mayor Garcia suggested that the Administration should approach the County to request a traffic calming measure and there should also be a letter from the City to the County Commissioner to let her know what is being requested and asking her for assistance.

City Manager Gorland stated that he would use caution so that the City's relationship with the County Traffic Department is not put on edge. He would like to see how the County responds to traffic calming first and then send a letter to the Commissioner if the City does not receive a positive response.

Mayor Garcia said that County Commissioner Sosa is the City's representative and as an elected official, he would like to make a request from Council for her assistance in traffic calming.

To answer Councilman Best's question, City Planner Holland reiterated that he did not approach the County in regard to a traffic calming measure, like a berm, and he does not know if a study would be required.

Councilman Best said that a berm of the proper portion could serve as a traffic calming measure and he would like to know if it would require a traffic study.

City Planner Holland said the County could propose a solution.

City Manager Gorland will see that a letter to the County Commissioner is prepared as quickly as possible.

Council agreed to eliminate \$25,000 from the City Planner's budget for a traffic study and to contact the County about a traffic calming device.

Mayor Garcia asked the Administration to follow-up with the County on their plans for Esplanade in front of the library and City Manager Gorland agreed to request a list of all County projects in the City.

City Planner Holland added that after the last car went in the canal, the former Public Works Director asked the County to consider a traffic calming device.

Mayor Garcia asked the City Planner to follow-up with the County on their plans for traffic calming in front of the library at Esplanade to prevent cars from going into the canal.

City Planner Holland explained that he was asked to review fees that are collected and he found that some fees do not cover the actual cost. For example, the Board of Adjustment variance application fee is \$100.00 and the cost is actually \$250.00 per application and he recommends an increase to \$300.00. He also recommends an increase in the Zoning and Planning Board fee from \$350.00 to \$700.00 for commercial projects. There are frequent requests for zoning confirmation letters and the current fee is \$25.00, while other cities typically charge \$50.00. He added that the review of liquor license applications is currently \$25.00, while the typical fee is \$50.00 or \$100.00.

Mayor Garcia requested a list of the City Planner's fee recommendations showing the current and proposed fees, compared to other similar municipalities, for presentation at the next meeting.

City Manager Gorland stated that revenues would be discussed separately and he asked all Department Heads to look at their fee basis and provide recommendations for increases.

Councilwoman Ator asked for a comparison of three cities that are similar to Miami Springs.

City Planner Holland advised Council that \$18,560 is unencumbered in this year's budget. He received a proposal of \$3,900 to cover a land use amendment relative to the Airport Golf District and he would like to use the remaining funds to purchase the hardware, software and licenses for a G.I.S. system. For next year's budget, he would like to request \$12,450.00 for consulting and license maintenance fees, which would be recurring in future years. He presently uses five websites on a daily basis that is time consuming and the G.I.S. system is a tool that could be used by multiple departments.

Councilwoman Ator commented that the City Planner would become more efficient. She asked if he would be addressing the sign code and he responded affirmatively.

Mayor Garcia asked the City Planner to put his requests in writing for presentation at the next meeting. He would like to know the benefits to the departments and the residents.

City Manager Gorland stated that the City Planner's request is a "wish list" item and there are extensive lists that must be considered in light of people losing jobs. Even though the equipment might be efficient it will not replace those jobs. He supports the City Planner's request from a technical standpoint, not a budget standpoint.

Councilwoman Ator reiterated that funds are available in this year's budget to purchase the hardware.

Mayor Garcia asked if the purchase of equipment would provide a savings and the City Manager agreed that there would be a savings, but the importance must be considered compared to other items of more importance. This is an assessment that he must decide because it is a serious budget issue and the timing is not right.

XI. Police

This item was tabled.

XII. Law Enforcement Trust Fund

This item was tabled.

XIII. Building and Code Compliance

Assistant City Manager/Finance Director William Alonso stated that the Building and Code Compliance budget is \$43,000 or 7% less, mainly due to the elimination of one part-time Code Enforcement position. There is \$1,000 under Machinery and Equipment for printer replacement.

Councilwoman Ator inquired if the Department will be able to manage without the part-time Code Enforcement position.

Building and Zoning Office Director Tex Ziadie stated that the position would remain unfunded, not eliminated, and this is possible without a significant loss in coverage. The result of the office personnel turnover is that the full-time Code Compliance Officer has been training inside the office and this should be finished by the end of August. The Office will be fully staffed and the full-time Code Compliance Officer will go back on the road, combined with the one part-time person and himself as a backup. He does not foresee a significant loss in coverage and it will benefit the budget.

In terms of revenue, Mr. Ziadie is recommending an increase from 2% to 3% for re-construction and re-modeling permits which would help to close the gap.

Mayor Garcia asked for a list of fee recommendations compared to three other municipalities.

City Manager Gorland reminded Council that State Statute allows the City to collect fees up to what the actual costs are for the Building Department and currently the overhead is more than the amount collected; there is a gap between \$150,000 and \$200,000.

Councilwoman Ator stated that the Village of Virginia Gardens charges a license fee for rental properties and this might be a potential revenue stream.

XIV. Information Technology

Assistant City Manager/Finance Director William Alonso stated that \$11,500 is requested for Machinery and Equipment for a PBX phone server, backup storage unit, and a new antivirus system. Other Contractual Services includes the off-site back-up cloud base server, PBX installation, phone system back-up, anti-virus software upgrades, Executime and Click-to-Gov, and AHA web-posting. The total I. T. budget request is \$364,173.

Councilwoman Ator asked about the annual fee for AHA consulting for the website. She asked how long the agreement is in place to pay them \$5,000 annually.

I. T. Director Jorge Fonseca replied that the payment of \$5,000 is yearly and the decision could be made to end it at any time. The website hosting is an additional \$1,200, which is also included under Other Contractual Services and this expense is so that the City does not have to host the site on its own servers.

To answer Councilwoman Ator's question, Mr. Fonseca clarified that the City could host the website on its own servers, but this is not recommended because if there is a power outage or the servers go down there will be no website.

Vice Mayor Lob commented that the website should not be hosted in-house because the website is a good source of circulating important information when something happens in the City.

Mayor Garcia felt that \$1,200 is a reasonable fee for hosting the website. He clarified that AHA consulting maintains the website.

Councilwoman Ator questioned what is involved for \$5,000 per year to maintain the website. She understands that the website is updated in-house and there was an effort to ensure that the website is self-maintained.

I.T. Director Fonseca clarified that \$5,000 covers the software upgrades, updates, security and makes sure that the website is running smoothly. There are two servers and if one goes down the other picks up immediately.

Vice Mayor Lob felt that \$5,000 is reasonable considering the benefits. He asked if redundancy is part of the hosting or the maintenance fee and Mr. Fonseca explained that it is covered under the maintenance portion.

Vice Mayor Lob commented that the I. T. Department had made amazing accomplishments since it was established.

To answer Vice Mayor Lob's question, Assistant City Manager/Finance Director William Alonso explained that 30% of the Systems Manager's salary is included in the I. T. Department and the remaining 70% is in the Finance Department's budget.

Mayor Garcia commented that the Systems Manager is in the Deferred Retirement Option Plan.

The Department Heads and H. T. E. users are supposed to be going direct to H. T. E. for support and not through the Systems Manager, according to Mr. Gorland. The Systems Manager used to be the major resource and she went to H. T. E., but this is not the way the system is designed any longer.

Assistant City Manager/Finance Director William Alonso stated that once the Systems Manager retires, the person could become a back-up on a part-time basis.

XV. Debt Service

Assistant City Manager/Finance Director William Alonso said there was nothing major in the Debt Service budget. The budget accounts for the Golf Course and the Community Center bond, and one equipment lease with T.D. bank. The request is the same amount as last year totaling \$569,478.

To answer Councilwoman Ator's question, Assistant City Manager/Finance Director William Alonso explained that the Golf Course bond will be retired in 2017, while the Community Center has some years remaining and this will be the last year for the lease with T.D. bank.

Mayor Garcia requested a listing of the maturing dates for the bonds and loans.

Council complimented the Administration for the extra preparation this year in regard to the budget.

Mayor Garcia added that he is thankful for the work that was done on the sanitation outsourcing. He said that even though it was a difficult process everyone gained valuable information and it helped reinforce the support of the Staff.

4. Adjourn.

There being no further business to be discussed the meeting was adjourned at 10:36 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

Approved as _____ during meeting of:

Transcription assistance provided by Suzanne S. Hitaffer and Elora R. Sakal.

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.



DRAFT

City of Miami Springs, Florida

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, August 13, 2012, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:01 p.m.

The following were present: Mayor Zavier M. Garcia
Councilwoman Jennifer Ator
Councilwoman Grace Bain

Absent: Vice Mayor George V. Lob
Councilman Bob Best

Also Present: City Manager Ronald K. Gorland
Asst. City Mgr./Finance Director William Alonso
City Attorney Jan K. Seiden
Chief of Police Peter G. Baan
Comptroller Alicia E. González
Public Works Director Thomas Nash
City Clerk Magalí Valls
Clerical Assistant Elora R. Sakal

2. Invocation: Mayor Garcia offered the invocation.

Salute to the Flag: The audience participated.

3. Awards & Presentations: (3B considered before 3A)

3A) Proclamation – Happy Birthday Miami Springs

Mayor Garcia expressed Happy Birthday wishes to the City of Miami Springs on the occasion of its 86th anniversary.

3B) Proclamation – Eagle Scout Day

Mayor Garcia proclaimed August 13, 2012 to be “Eagle Scout Day” in Miami Springs and congratulated Dimitri Alexander Anchipolovsky, Victor Nikolas Anchipolovsky, Daniel William Fried, Braden McNichols Harrington and Spencer Walker Steele.

3C) Yard of the Month Award – July 2012 – Warren and Lois Peterson – 937 Hunting Lodge Drive

Mayor Garcia presented the Yard of the Month Award for July to Warren and Lois Peterson of 937 Hunting Lodge Drive.

3D) Yard of the Month Award – August 2012 – Deloris Chong Hershoff – 479 Esplanade Drive

Mayor Garcia presented the Yard of the Month Award for August 2012 to Deloris Chong Hershoff of 479 Esplanade Drive.

3E) Certificate of Sincere Appreciation to Carlos Blanco on the Occasion of his Retirement from the City’s Public Work Department

This item was tabled for the August 27, 2012 Regular Meeting.

4. Open Forum:

Police Pension

Cheryl Mulet of 201 Westward Drive stated that she is speaking as a resident and City employee, not a representative of the Police Department. She stated that the City’s Police Department is not offering any type of competitive benefits and the take home salary is a pittance. She questioned if the City will be forced to hire a lower caliber officer just to have someone on the road. Officers will make Miami Springs a stop in their career without caring the way long-term officers do.

Ms. Mulet explained that at the impasse hearing some Council members were leaning toward accepting the Magistrate’s compromise suggestion of a 15% officer contribution until an attorney yelled “If you touch it, it will go to 5%”. She said that the attorney drove away and it will have no effect on him if the City crumbles.

Ms. Mulet said that twenty-one officers are residents of the City and several others have family who live here and they would not want to see the City struggle. Their bargaining unit proposed a decrease in contributions over a three-year period in an attempt to work with the City. She urged Council to show them and the residents that public safety is a priority and to continue negotiations.

Police Pension

Walter Perez of 810 Morningside Drive stated that he is a concerned citizen and resident of 24 years. He was proud of the City until what he heard about the Police employees and the problem they are having with the pension payments. He feels this is an embarrassment and claims that it would only take \$40.00 or \$50.00 per resident to pay for the Police officers who put their lives on the line. He alleged that nobody cares about the employees and their jobs. There is money to pay for the golf course deficit, while the police officers cannot get a raise and they work to keep the residents safe. He looks to Council for leadership and urged them to help the police officers who are the heroes.

Police Pension

Jimmy Deal of 201 Westward Drive said that he was present as a resident to speak about the Police pension ordinance that is broken and needs to be fixed. It has been 60 days since the Impasse Hearing and Council has not asked the Pension Board or the Administration to solve the problem. On October 1st the pension contribution rate is going up 5.7% to a state high of 22.6% and they need help now. The police officers put their lives on the line for every single person in the community.

Police Pension

Claire Gurney of 201 Westward Drive said that the pension contribution affects their lifestyle since the contribution is now \$13,000 and is expected to increase to \$18,000. Officers are struggling, they cannot pay their bills and they are asking for help.

Police Pension/Referendum Questions

Charles Schubert of 201 Westward Drive said that he is appalled at the way the employees are treated.

Charles Schubert also referred to the Springs Connection and asked how a government agency can tell the residents how to vote on the length of the Council terms. He urged everyone to vote "no" on the Charter amendments and to consider what the City's most valuable asset is.

Police Pension

Jim Durden of 201 Westward Drive said that he chose Miami Springs to raise his family because it is one of the safest communities due to the Police Department. He is proud to live here and is afraid that if the pension contribution is not fixed that the City will lose competent police officers.

Police Pension

Jason Hall of 201 Westward Drive said that on October 1st he will be contributing 22.6% to his pension fund which equals to \$1,033 per month. This is the highest contribution in the State, which is a problem and it is difficult for some police officers to pay their bills.

Police Pension

Oscar Garcia of 201 Westward Drive referred to the quick response and level of service that the Police Department provides. He said that the service could end unless the pension problem is fixed and it must happen now. He referred to the commitments that were made to the Curtiss Mansion, the Golf Course, Community Center and the Public Works employees and asked Council to make a commitment to the Police Department.

5. Approval of Council Minutes: *(Simultaneously approved)*

5A) 06-25-2012 – Special Meeting

Minutes of the June 25, 2012 Special Meeting were approved as written.

Councilwoman Ator moved to approve. Councilwoman Bain seconded the motion, which carried 3-0 on roll call vote.

5B) 06-25-2012 – Regular Meeting

Minutes of the June 25, 2012 Regular Meeting were approved as written.

Councilwoman Ator moved to approve. Councilwoman Bain seconded the motion, which carried 3-0 on roll call vote.

5C) 07-26-2012 – Special Meeting

Minutes of the July 26, 2012 Special Meeting were approved as written.

Councilwoman Ator moved to approve. Councilwoman Bain seconded the motion, which carried 3-0 on roll call vote.

Mayor Garcia explained that because two Council members are not present there might be some items that are tabled until the next meeting.

City Attorney Seiden stated that as a general rule, because there is a five-member Council, on items that require affirmative votes, it may be unfair to the community to have only three people considering the votes. In order to be fair, it is the Council's discretion how they want to proceed. He suggested reviewing the list of agenda items and if there is anyone that feels that it is inappropriate to go forward with an item this evening, then it should be postponed.

Council agreed to table Agenda Items 7A, 7B, 10B, 10C, 10D, 10F, 10G, 10H, 10I and 11A.

6. Reports from Boards & Commissions:

6A) 05-03-2012 – General Employees Retirement System – Minutes

Minutes of the May 3, 2012 General Employees Retirement System meeting were received for information without comment.

6B) 05-03-2012 – Police and Firefighters Retirement System – Minutes

Minutes of the May 3, 2012 Police and Firefighters Retirement System meeting were received for information without comment.

6C) 06-21-2012 – Historic Preservation Board – Minutes

Minutes of the June 21, 2012 Historic Preservation Board meeting were received for information without comment.

6D) 06-26-2012 – Ecology Board – Minutes

Minutes of the June 26, 2012 Ecology Board meeting were received for information without comment.

6E) 08-01-2012 – Architectural Review Board – Cancellation Notice

Cancellation Notice of the August 1, 2012 Architectural Review Board meeting was received for information without comment.

6F) 08-06-2012 – Zoning and Planning Board – Cancellation Notice

Cancellation Notice of the August 6, 2012 Zoning and Planning Board meeting was received for information without comment.

6G) 08-07-2012 – Code Enforcement Board – Minutes

Minutes of the August 7, 2012 Code Enforcement Board meeting were received for information without comment.

6H) 08-08-2012 – Golf and Country Club – Cancellation Notice

Cancellation Notice of the August 8, 2012 Golf and Country Club Advisory Board meeting were received for information without comment.

6I) 08-09-2012 – Board of Parks and Parkways – Cancellation Notice

Cancellation Notice of the August 9, 2012 Board of Parks and Parkways meeting was received for information without comment.

6J) 08-21-2012 – Education Advisory Board – Cancellation Notice

Cancellation Notice of the August 21, 2012 Education Advisory Board meeting was received for information without comment.

6K) 08-06-2012 – Board of Adjustment – Notice of Lack of a Quorum

Notice of Lack of Quorum for the August 6, 2012 Board of Adjustment meeting was received for information without comment.

7. Public Hearings:

7A) Second Reading – Ordinance No. 1037-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 93-51, Color Palette Compliance; by Providing an Exception Provision and a Variance Process to the Color Palette Compliance Program Established by this Code Section; Repealing all Ordinances or Parts of Ordinances in Conflict; Effective Date (First Reading: 06/25/2012 – Advertised: 08/01/2012)

This item was **tabled**.

7B) Second Reading – Ordinance No. 1038-2012 – An Ordinance of the City Council of the City of Miami Springs Deleting all References to the Abraham Tract Sub-District of the Airport, Marine and Highway Business District Contained in Article XV and in Code of Ordinance Sections 150-154, 150-157, and 150-158; Establishing Code of Ordinance Section 150-165, Abraham Tract District; Providing Purpose; Permitted Uses; Prohibited Uses; Adult Related Business Regulations; Setbacks and Floor Area; Height Limitations; Off-Street Parking and Loading; Signage; Development Review Procedures; Requirements for Development Review; Exemptions; Fees; Repealing all Ordinances or Parts of Ordinances in Conflict; Directions to Codifiers; Effective Date (First Reading: 06/25/2012 – Advertised: 08/01/2012)

This item was **tabled**.

8. Consent Agenda: (Simultaneously approved)

8A) Approval of the City Attorney's Invoice for July 2012 in the Amount of \$11,421.00

City Manager Gorland read the titles of the consent agenda items.

There was no discussion regarding this item.

Councilwoman Ator moved the item. Councilwoman Bain seconded the motion, which was carried 3-0 on roll call vote.

8B) Recommendation that Council Approve an Expenditure to Miami Stagecraft, Inc., the Lowest Responsible Quote, In the Amount of \$16,909.50, for Spotlights for the Rebeca Sosa Theatre, Pursuant to Section 31.11 (C) (2) of the City Code

There was no discussion regarding this item.

Councilwoman Ator moved the item. Councilwoman Bain seconded the motion, which was carried 3-0 on roll call vote.

8C) Recommendation that Council Approve a Change Order of \$4,700.00 to Wrangler Construction for Additional Work for the Bike Path Repair at 900 North Royal Poinciana Boulevard, Pursuant to Section 31.11 (F) (11) (c) of the City Code

There was no discussion regarding this item.

Councilwoman Ator moved the item. Councilwoman Bain seconded the motion, which was carried 3-0 on roll call vote.

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

None.

Mayor Garcia announced that he would make an appointment to the Architectural Review Board at the next meeting.

10. New Business:

10A) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount Not to Exceed \$11,250.00, for Financial Statement Audit and Tax Return Preparation of the New Entities Established as Part of the CMI Historic Tax Credit Transaction, Pursuant to Section 31.11 (E) (6) (g) of the City Code

City Manager Ronald K. Gorland read the title of the award.

Councilwoman Ator moved the item. Councilwoman Bain seconded the motion, which was carried 3-0 on roll call vote.

10B) First Reading – Ordinance No. 1039-2012 - An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 32-100, Architectural Review Board – Established, by Qualifying and Restricting the Duties and Responsibilities of the Board; Eliminating the Board’s Duties to Participate in the Mandatory Preliminary Review Process of Commercial Projects and to Issue Advisory Opinions for Each Project Review Conducted; Repealing all Ordinances or Parts of Ordinances in Conflict; Providing an Effective Date

This item was **tabled**.

10C) Consideration of Lease Extension Agreement with STC Five LLC, a Delaware Limited Liability Company, Assignee of Sprint Spectrum, L.P.

This item was **tabled**.

10D) Resolution No. 2012-3551 – A Resolution of the City Council of the City of Miami Springs, Florida; Urging Local Retailers Selling Tobacco Products to Refrain from Selling and Marketing Flavored Tobacco Products Because Such Products Tend to Promote and Influence Tobacco Use by Minors and Young Adults; Effective Date

This item was **tabled**.

10E) Resolution No. 2012-3552 – A Resolution of the City Council of the City of Miami Springs Providing for the Fourth Amendment to FY 2011-2012 Budget; by Authorizing An Intrafund Departmental Transfer and Appropriating Undesignated Reserves into General Fund Revenues to Cover Authorized and Approved General Fund Expenditures; Providing Intent; Specifying Compliance with Budgetary Processes and Procedures; Effective Date

City Attorney Jan K. Seiden read the resolution by title.

Councilwoman Ator moved to adopt the resolution. Councilwoman Bain seconded the motion, which was carried 3-0 on roll call vote.

10F) Recommendation that Council Award City Bids # 04-11/12 and 05-11/12 to Raydel Landscaping Corporation, the Lowest Responsible Bidder, in the Amount of \$168,000.00, for Professional Landscaping Maintenance and Tree Trimming, Removal and Disposal Services, Pursuant to Section 31.11 (E) (1) of the City Code

This item was **tabled**.

10G) Consideration of Request from the Miami Springs Woman's Club to Waive the Cost of the Permits Needed to Make Renovations at their Facility

This item was **tabled**.

10H) Consideration that Council Approve an Application from the Florida Recreation Development Assistance Program (FRDAP) for a Fiscal Year 2013-2014 Matching Grant for \$97,500, (25% City - \$32,300) Towards Replacement Lighting for Prince Field

This item was **tabled**.

10I) Council Workshop Directions Regarding CMI Funding

This item was **tabled**.

10J) Request for Approval of Renewal for an Additional One-year Term of the City's Health, Vision, Dental and Life Insurance Policies

City Manager Ronald K. Gorland stated that this is a recommendation from the Administration that Council waive the competitive bid process and approve exercising a one year contract renewal option provided by the City's existing contract vendors for health insurance (Aetna), vision (Humana), life insurance (Mutual of Omaha), and dental benefits (Cigna).

Councilwoman Ator moved to approve Staff's recommendation and waive the competitive bid process. Councilwoman Bain seconded the motion, which was carried 3-0 on roll call vote.

11. Other Business:

11A) Presentation of Fiscal Year 2012 Third Quarter Budget Report

This item was **tabled**.

12. Reports & Recommendations:

12A) City Attorney

Swearing-in Ceremony

City Attorney Seiden stated that Councilwoman Bain will have to be sworn in again according to the City Charter since her election will be official as of August 14th. He requested to schedule the swearing-in for the beginning of the next Regular Council meeting on August 27th and Council agreed.

12B) City Manager

Election Day

City Manager Gorland reminded everyone to vote on Tuesday, August 14th. There are some referendum issues that need to be addressed for the City of Miami Springs.

Back to School

City Manager Gorland announced that school will begin on Monday, August 20th and urged everyone to drive carefully.

12C) City Council

Election Day

Councilwoman Ator reminded everyone to vote on Tuesday, August 14th.

Vaccination Drive

Councilwoman Ator announced that Commissioner Sosa will hold a back-to-school vaccination drive again this year. She took her kids one year and the visit was worthwhile.

Chamber of Commerce

Councilwoman Ator presented the City's Membership Certificate for the Chamber of Commerce. She announced that the Chamber will meet on Thursday, August 16th. Jim Borgmann is the President and they are moving right along.

Farmers Market

Councilwoman Ator reported that All Angels would be holding a Farmers Market in September and someone will be making a formal announcement.

Movie Nights

Councilwoman Ator commented that All Angels is very interested in moving forward with Movie Nights this year.

Election Day

Grace Bain reminded everyone to vote on Tuesday, August 14th.

Pelican Playhouse

Councilwoman Bain announced that the Pelican Playhouse is holding their summer recital production of "The Complete History of the Old Testament in Twenty Minutes" on Saturday, August 25th and Sunday, August 26th.

Open Forum

Councilwoman Bain said that she was disturbed about the comments made by the Police Department employees during open forum. She feels it is Council's responsibility to put more pressure on the right people. They are asking for help and Council should let them know that they care.

Councilwoman Bain added that the police employees are in limbo, the situation has been going on for years and it is time to reach a solution. Other cities have found solutions, it is time to address the problem and there must be an agreement.

Mayor Garcia commented that the City Manager's Office is always open to Council for them to discuss issues. He knows that the solution is not as easy as the Police Department makes it seem and there cannot be a debate during Open Forum. The system is broken, it needs to be fixed and they are going through the process. The City is in negotiations with the union and at the end of the day there must be a compromise.

City Attorney Seiden stated that the pension system functions outside of the Florida state system. The Manager is looking for alternatives with the pension system. They are entitled to a fair wage and the other side of the sword is that if the grandfather rights are lost, the ramifications could cost the citizens millions of dollars. Since the impasse hearings, they talked to attorney Crosland and the pension attorney and it is a difficult problem to solve.

Mayor Garcia added that some cities held a referendum to decide on their pension system.

City Attorney Seiden explained that there was a Miami Beach dispute about whether it had to go to a vote of the people, and there was a lawsuit and the final decision was that it did not require a referendum; the residents did not have to vote.

Mayor Garcia said that the City's pension system was put in place in 1989, and since that time, it has been a benefit until the formula changed.

City Manager Gorland said that they are friends and neighbors and they want to get along. There will be an executive session with Council to go over the options, and they are developing alternatives. They retire at 100% of their salary at 28-1/2 years and they would like to retain that, but there will have to be a compromise.

Mayor Garcia wants to keep all employees, maintain municipal services and not raise taxes.

Basketball Camp

Mayor Garcia announced that kids can sign up for Basketball Camp at the Community Center.

Bible Camp

Mayor Garcia reported that his kids are attending Grace Lutheran Church Bible Camp this week and they are still accepting registrations.

13. Adjourn.

There being no further business to be discussed the meeting was adjourned at 8:16 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk

Approved as _____ during meeting of:

Transcription assistance provided by Suzanne S. Hitaffer and Elora R. Sakal.

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

DRAFT



CITY OF MIAMI SPRINGS, FLORIDA

The **Miami Springs Historic Preservation Board** met at 7:00 p.m., on Thursday, August 16, 2012 in the City Hall Council Chambers.

The meeting was called to order at 7:08 p.m.

1) Call to Order/Roll Call

The following were present: Chair Mary Ann Goodlett-Taylor
Vice Chair Sydney Garton
Charles M. Hill
Yvonne Shonberger

Also Present: Deputy City Clerk Suzanne Hitaffer

2) Approval of Minutes: June 21, 2012 Regular Meeting

Minutes of the June 21, 2012 meeting were approved as written.

Board member Hill moved to approve the minutes as written. Board member Shonberger seconded the motion, which carried unanimously on voice vote.

3) Old Business:

a. Proposed Designation of the H. O. Goodlett House – 141 Shadow Way

Vice Chair Garton received information about Hugh Frank and explained that it is not important to add a lot of information about him and that a limited amount should be said in the designation. She suggested saying that Mr. Frank was the first city employee and when he retired, he had a street named after him.

Board member Shonberger commented that she does not feel that saying that he had a street named after him was important for this type of designation.

Board member Hill suggested saying that Mr. Frank was previously honored as a pioneer.

Board member Shonberger asked if they were looking for a minimum amount of information to include in the designation and Vice Chair Garton replied that they are not looking for a minimum but the most important topic is the home and a little more can be added.

Board member Shonberger thinks there should be a flow throughout the designation so people can learn about the home and who has lived in it.

Board member Hill suggested inserting that after 1934, Hugh Frank was honored in 1985 as a city pioneer and recognized by the City.

Chair Goodlett-Taylor explained that the designation mentions the Goodlett family, but it does not include her or her brother's name and she suggested adding daughter Mary Ann and son Robert to the sentence.

The Board members clarified that the sentence including the children's names would be stated as follows: Hiram Goodlett and his wife Helen rented the house in 1934, together with their daughter Mary Ann and son Robert. The house was purchased by the Goodlett family in 1946.

Board member Hill suggested that when the Torres family is discussed, it should be added that they maintained the pueblo exterior of the home.

Board member Shonberger stated that there is a statement already written about maintaining the exterior in another part of the designation, but she agrees that there should be some kind of recognition to the Torres family.

The Board members agreed to recognize the Torres family by stating that they continue to preserve this historic property.

Discussion ensued regarding a sentence that was changed at the last meeting stating the reverse floor plan and being built on abutting lots back to back.

Vice Chair Garton said that the sentence that explains the year the Town became the City of Miami Springs should be an actual year instead of saying the 1960's.

Board member Shonberger wanted to correct a sentence in the designation by rewording it to say that in 1926 Country Club Estates was incorporated.

Vice Chair Garton asked if the Board was certain that the name was changed to Town of Miami Springs in 1930 and Board member Shonberger clarified that it was changed in 1930.

Board member Shonberger asked Board Secretary Suzie Hitaffer to find out what the actual year the name was changed to City of Miami Springs.

Board member Hill suggested changing the sentence stating that livestock “were” permitted to livestock “was” permitted.

Chair Goodlett-Taylor commented that there was a dairy near the Goodlett house called Kent Dairy.

Discussion ensued on where and how to place the information regarding the Kent Dairy and Kent Estates in the designation report.

The Board agreed to include a sentence saying that nearby, Kent Dairy was later developed as Kent Estates.

Vice Chair Garton said that the Board was very specific in the architecture part of the designation, but it can be looked at again to ensure that everything is okay.

Chair Goodlett-Taylor stated that she is content with how far the board has gotten tonight with fixing the designation and would like to continue at the next meeting.

4) New Business:

Vice Chair Garton mentioned the former Curb Appeal program and informed the Board that now the Board of Parks and Parkways has a Yard of the Month and she believes that it is perfect.

Board Secretary Suzie Hitaffer explained that in the most recent Gazette, the description under the Yard of the Month picture was incorrect; it is the Board of Parks and Parkways that selects the yard not Code Enforcement.

Board member Shonberger announced that the Miami Springs Historical Society Kick-off Party would be held at her home on Saturday, September 8th at 7:30 p.m. and to please bring a dish.

5) Reports/Requests:

a. Council Liaison: None.

b. Board members: None.

6) **Adjourn**

There was no further business to discuss and the meeting adjourned at 7:48 p.m.

Respectfully Submitted,

Suzanne Hitaffer
Clerk of the Board

Transcription provided by Elora R. Sakal.

Approved as written at meeting of:

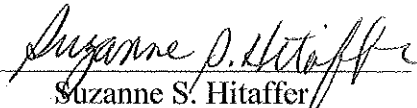
The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council.



City of Miami Springs, Florida

CANCELLATION NOTICE

The Revitalization and Redevelopment Ad-Hoc Committee Meeting of Monday, August 20, 2012 has been canceled in advance.


Suzanne S. Hitaffer
Secretary to the Board

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
City Clerk
Revitalization and Redevelopment Board Members
Post



CANCELLATION NOTICE

CODE REVIEW BOARD

Due to the fact that the City Council has not directed the Code Review Board to review any ordinances this month, the regular meeting of Thursday, August 23, 2012 has been canceled in advance.

A handwritten signature in cursive script that reads "Magali Valls".

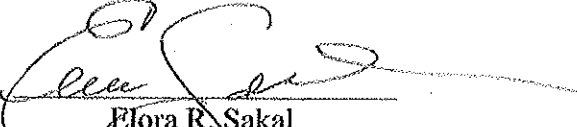
Magali Valls, CMC
City Clerk

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Code Review Board Members and Secretary
Post



***Ecology Board
Cancellation Notice***

The Ecology Board Meeting of Tuesday, August 28, 2012 has been canceled in advance.



Elora R. Sakal
Board Secretary

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Ecology Board Members
Public Works Director
Post