

Magali Valls

Agenda Item No.

From: Ron Gorland
Sent: Monday, August 20, 2012 4:41 PM
To: 'Constance Brandenburg'
Cc: Magali Valls; William Alonso
Subject: RE: Springs River Festival

City Council Meeting of:

08-27-2012

Connie, we'll happily put you on the agenda for the Aug 27th regular Council meeting. See you there.

Ron

From: Constance Brandenburg [mailto:cb187@bellsouth.net]
Sent: Monday, August 20, 2012 4:24 PM
To: Ron Gorland
Subject: Springs River Festival

Mr. Gorland:

Would it be possible for me to speak at the next council meeting – give our annual report, and ask for the dates? Due to Easter being early, and the Youth Fair dates, we will be requesting the weekend of April 5, 6 and 7th. I can either be on the agenda if you like, or I can sign up for open forum, I can't remember how Jim used to have me do it.

Please let me know how you want to handle this.

Thanks,

Connie Brandenburg

Springs River Festival 2013 Chair

CMI



CITY OF MIAMI SPRINGS
Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5018

Agenda Item No.

City Council Meeting of

08-27-2012 *[Signature]*

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager *[Signature]*

From: William Alonso CPA, CGFO, Assistant City Manager/ Finance Director *[Signature]*

Date: August 23, 2012

Subject: CMI Request for Funding of construction budget shortfall

As you are aware, City Council had approved advancing CMI \$475,000 in order to complete the restoration project of the Mansion. This amount combined with the \$2 million in grant funds from the County GOB Bond and the \$1 million from the FDOT would have completed the \$3,475,000 budget for the restoration.

There have been some costs related to the fire inspection and other mi, in other words 50%sc issues that have increased the total cost of the project to \$3,485,000. We received the attached email (attachment a) from Roy Rodriguez, Project Manager, requesting additional funding from the City to cover the shortfall. I advised Mr. Richard Wheeler of CMI and asked him how he would like to handle this request. I am attaching his email (attachment b) in which he requests that the \$10,000 be handled in the same way as the rest of the funding is being handled 50% as an "investment" and the other 50% added to the loan amount to be repaid at some time in the future.

Since these additional funds have not been budgeted, we will need Council approval that these funds be taken from reserves. Following this item, Council will be addressing the loan/investment issue and we have updated those memos to reflect the new amounts involved.

William Alonso

From: Roy Rodriguez <roy@tgsv.com>
Sent: Friday, August 17, 2012 11:15 AM
To: William Alonso
Cc: Ron Gorland; Jan Seiden; JoEllen Phillips; Richard Wheeler (rlwheeler@fltpkservices.com); Roy Rodriguez
Subject: RE: Curtiss Mansion
Attachments: BUDGET ANALYSIS CO #4 - 7.23.2012

William, as you are aware the latest budget provided 7/23/12 shows a short fall of \$5,409.01 (see attached) This deficit will increase by whatever the cost related to latest Fire Dept requests(Guess = or -\$ 4000.00) total over run (+/-) \$ 9,409.01.

Best regards,
 Roy Rodriguez
 Executive Vice President



1301 West 88th Street • Hialeah, Florida 33014
 t: 305.823.5755 • f: 305.558.9020 • e: roy@tgsv.com

From: William Alonso [mailto:alonsow@miamisprings-fl.gov]
Sent: Friday, August 17, 2012 10:53 AM
To: Roy Rodriguez
Cc: Ron Gorland; Jan Seiden; JoEllen Phillips; Richard Wheeler (rlwheeler@fltpkservices.com)
Subject: RE: Curtiss Mansion

Roy, you need to get me an updated budget since it seems that you are already going to be over the \$3,475,000 that was budgeted for this project. Since you will be going over the \$475,000 that the City advanced, we may need to go to Council for any excess over this total?

William Alonso CPA, CGFO
 Assistant City Manager/Finance Director
 City of Miami Springs
 201 Westward Drive
 Miami Springs, Fla. 33166
 305-805-5000
 Fax: 305-805-5037
 Cell: 786-219-6883
 Email: alonsow@miamisprings-fl.gov

 Please save a tree. Don't print this e-mail unless it's really necessary.

William Alonso

From: Richard Wheeler <RLWheeler@fltpkservices.com>
Sent: Monday, August 20, 2012 1:26 PM
To: William Alonso; Ron Gorland
Cc: JoEllen Phillips
Subject: RE: CMI budget

William,

The Board asks that the full completion of the current project (\$475 plus the \$10k for over budget) plus the \$9900 advance and misc costs be handled by the City under the format of 50% City investment and 50% reflected in the CMI rental agreement that is to be developed.

Thank You,
Richard L. Wheeler
President
Florida Turnpike Services, LLC.
800-927-7718

From: William Alonso [<mailto:alonsow@miamisprings-fl.gov>]
Sent: Monday, August 20, 2012 1:14 PM
To: Ron Gorland; Richard Wheeler
Subject: RE: CMI budget

Richard:

What was decided Saturday as to the shortfall on the current project of \$10k that Roy is projecting???

William Alonso CPA, CGFO
Assistant City Manager/Finance Director
City of Miami Springs
201 Westward Drive
Miami Springs, Fla. 33166
305-805-5000
Fax: 305-805-5037
Cell: 786-219-6883
Email: alonsow@miamisprings-fl.gov

 Please save a tree. Don't print this e-mail unless it's really necessary.

From: Ron Gorland
Sent: Monday, August 20, 2012 1:12 PM
To: 'Richard Wheeler'
Cc: William Alonso
Subject: RE: CMI budget

Thanks!

Agenda Item No.



City Council Meeting of:

08-27-2012

City Manager Department
201 Westward Drive
Miami Springs FL 33166
305-805-5010

TO: Honorable Mayor Garcia and Members of the City Council
FROM: Ron Gorland, City Manager 
DATE: August 23, 2012
SUBJECT: Clarification of Council Workshop Directives Regarding CMI Funding

Regarding the budget workshop of August 6th, the Administration needs to confirm their understanding of the Council directives regarding the funding of CMI and the parking lot construction as follows:

1. That approximately \$251,005.50 representing 50% of the current outstanding advancements on behalf of CMI of approximately \$502,011 (\$475,000+\$9,900+\$7,012+\$10,000) will be classified by the City as a City ["investment"] in the Curtiss Mansion. The other half (approx. \$251,005.50) is to be repaid to the City by CMI via a formal parking lot rental agreement which is to be developed jointly by the Administration and CMI which ultimately results in repayment over time to the City of approx. \$251,005.50
2. From the net proceeds from the historic tax credit transaction (estimated to be approximately \$500,000) that the City construct the required Curtiss Mansion Parking lot (includes drainage, paving, lighting, landscaping, etc.) and Curtiss Mansion security fence (total cost est. \$365,000) as quickly as possible working with CMI volunteers as much as is possible with all parties adhering to the City's procurement policies and procedures
3. The CMI detailed construction budget is to be provided to the Administration and to Council for their approval as quickly as possible. (see attachment a-construction detail provided by CMI)

4. That in addition to the City constructing the required parking lot and new Curtiss Mansion security fence, the City will provide to CMI their requested \$105,000 working capital under the following restrictions:
 - A. a detailed budget (which will necessarily be public) will be provided by CMI to the Administration and Council for the 13 months (through September 30, 2013) beginning September 1, 2012 for Council approval (see attachment b provided by CMI)
 - B. a documented plan approved by Council for City disbursement of the \$105,000 working capital including details concerning what is qualified to be paid by the City from the working capital the City plans to provide CMI
5. While we are sympathetic with CMI's request for immediate funding (ex. attached request for \$35,000) and not withstanding any of the foregoing, but due to the possible risks involved in the actual final funding of the Historic Tax Credit transaction, it is the recommendation of the Administration that, except for the payment of the day-to-day operational expenses currently being paid by the City (approximately \$1,500-\$1,600 monthly), there should be no distribution of any funds to CMI until verification is received acknowledging and approving the ongoing cost certification audit amounts and the receipt of final funding from the Historic Tax Credit transaction.

We are also providing for your review attachment c which are CMI's responses to certain questions that the Administration had forwarded to CMI. Additionally, attachment d provides the backup information for the \$9,999 advance provided to CMI back in 2004 and which is included in the loan amount listed above.

Construction Detail for Curtiss Mansion Security Fence and Parking Lot Projects

Security Fence

The design was based on CMI Board recommendations for security of the Mansion, while allowing gate access for service and exterior areas intended for event use. Signed and Sealed plans were provided on a pro bono basis and have been submitted to the City for permit processing. This project is ready to be awarded to the lowest responsible bidder. The costs are established from the proposal process at a total of \$65,000.

- Materials - \$40,000.00
- Installation - \$25,000.00

Parking Lot

The design of this project has not yet been finalized. The layout will need to coordinate the area between the original Mansion site and the bike path on the perimeter of the Golf Course. Development costs are based on the experience of the CMI Construction Team.

Step one – Selection of a Site Planner to coordinate intended current and future uses, required set backs and buffers, existing utilities and landscape. Proposals have been received and reviewed by CMI and meetings held with each firm. Selection of the planner is pending funding of approximately \$20,000.

Step two - Engineering of the drainage, utilities, paving, curbing, signs, etc. will begin when the site layout is finalized. CMI is in negotiation for this work to be completed with an estimated cost of \$35,000.

Actual construction estimates as provided by the CMI Construction team – note that this work has not yet been bid so no final numbers are available:

- Drainage - \$ 60,000.00
- Irrigation - \$ 25,000.00
- Site lighting/electric - \$ 60,000.00
- Paving - \$100,000.00

To: Ron Gorland

Date: August 21, 2012

From: Richard L. Wheeler

Subject: CMI Working Capital Detail

My previous correspondence has provided details of CMI financial requirement of \$105,000 for the start up of the CMI operation above and beyond the \$365,000 previously noted for the fencing and parking lot.

\$55,000 of the \$105,000 was targeted for completion of a number of construction and equipment tasks – although those were included as being part of the working capital requirement. These expenses include door closers, a refrigerator, floor sealing, interior and office furniture and courtyard rain gutters.

The balance of \$50,000 is and has been the CMI funding need to cover operational expenses during the launch of the business - working capital to provide for positive cash flow while the CO is obtained, rentals are booked and revenue catches up with expenses. The combined income elements of rental revenue, donations, CMI fund raising and working capital from the City will be used to pay all operating expenses.

I referenced an immediate need of \$35,000 last week – CMI operational expenses began the day it executed the new Agreement with the City. I have attached the budget that was provided to the City as part of the Tax Credit process along with some notes for clarification. This budget adequately reflects the operational expenses that CMI anticipates.

Annual Expenses as required by Agreement or Operations

Utilities

Electric	24,000	City is currently covering*
Water	2,582	City is currently covering*
Communications	2,880	CMI and/or not in place
Waste removal	1,080	City is currently covering*

Equipment

Inspections

Fire suppression	500	Pending
Elevator	500	Pending

Maintenance

Elevator	4,934	Pending
Elevator monitoring	240	Pending
Generator	300	Pending
Fire suppression archive	560	Pending
Air conditioner	1,800	Pending
Building	3,600	Pending
Fire line charge	309	Pending

Exterior

Pond treatment	2,500	CMI
Lawn treatment	3,500	Pending and/or City
Grounds keeping (contractor)	36,000	City is currently covering

Personnel

Independent contractor (Marketing/Events)	50,000	CMI
Executive director (Management)	50,000	CMI
Part-time	10,000	Not yet required
Insurance Florida worker's comp	1,500	CMI
Insurance medical	6,800	Not yet required
Social security	3,720	CMI
Medicare	810	CMI
Travel/car/parking	1,000	CMI

Professional services

Audit	3,500	Pending
Tax preparation	500	Pending
Bookkeeping	6,000	Volunteer
Pest control	4,000	Pending - Volunteer
Security	28,800	Pending
Cleaning	14,400	Volunteer

Miscellaneous

Liability insurance (Officers/directors)	918	CMI
Liability insurance (Operations)	8,200	Adjusted to actual
Emergency reserves	10,000	Pending
Supplies	2,500	Pending
Equipment/office furniture	4,800	Pending
Postage	1,600	Pending
	<u>29,333</u>	

This results in estimated annual expenses for the full CMI operation of about \$300,000 per year. CMI believes that by limiting/delaying its operation expenses, utilizing volunteers and donations that it can achieve a first year expense level of about \$205,000.

Revenues

Rent Experience Aviation	1,200	Contract executed
Fundraising events	80,000	Will start October
- Sponsorships	100,000	Soliciting
- Naming opportunities	150,000	Soliciting
Event rentals	120,000	Booking
	<u>451,200</u>	

The revenues listed in the previous budget included naming rights and sponsorships – which may well occur, but I do not believe we should include them in an operational budget. Since the venue will still be limited (no CO, without fencing and no parking lot) into the fall CMI has to reduce the revenue expected in year one. Revenue from events and CMI fundraising are therefore projected at \$170,000 leaving a shortfall of about \$35,000.

*These City covered expenses will be recovered as part of the previous advance/investment process or Tax Credit funding format.

William Alonso

From: William Alonso
Sent: Thursday, August 09, 2012 1:52 PM
To: Richard Wheeler (rlwheeler@fltpkservices.com)
Cc: Ronald K. Gorland (gorlandr@miamisprings-fl.gov); Jan Seiden (jseiden@olsrhh.com)
Subject: FW: Clarification of Council Workshop Directives Regarding CMI Funding

Richard: See City's comments in red below..

Ron – Thanks for the opportunity to comment – never could turn one down.

- 1) This item is clear but I still need to know how and what transpired in regards to the \$9,900. I had mentioned that in my original memo – I had no involvement and JoEllen indicated to me that it was a matching portion of a grant. What do you have as further explanation?

This was an advance that Jim Borgmann approved for JoEllen since CMI did not have the \$9900 to match the grant. JoEllen should have the details on this.

- 2) Fine – speed is the key – we need to establish how we work through the site development and planning phase on the parking lot starting with where CMI is now– but that part is not a Council task.
- 3) The construction budget – Roy did provide to Tammy our complete binder with back up. That includes everything we see happening in the next year – from the CO essentials to our smaller amenities to some "hope we can accomplish". The total is over \$600k but includes items that will be funded by grants and sponsors. I just need direction on what elements you want in the construction budget – no need to include things that will happen outside the scope of this current process and outside of City funding.

The budget you need to provide is a detailed budget for the \$365,000 you requested for the parking lot, fence, drainage, etc.

- 4) Budgets – while we would rather not (due to public records) – with the City providing the working capital it's hard to argue – and yes, once it hits Council we realize its public.
 - a. I will put this together so Council is comfortable with the WC commitment.
 - b. Disbursement of WC – I am assuming that the smaller amenities that I had listed as construction elements would follow our previous process – CMI commits all the way to the invoice and then the City pays. The actual WC (\$50k) needs to be funds to CMI directly – we can't have the City paying our payroll etc. I will detail further with our budget but I think the first direct cash in to CMI would need to be in the \$35,000 range to get us set for operation. Given the timing, this and the fence funding would need to be available within a week or so – so that may be the "advance" request to Council.

Council will have to approve giving you the funds directly without any backup documentation, our understanding was that Council wanted the funds disbursed following receipt of CMI provided invoices before the City could release funds for CMI to pay the individual invoices. This is an item that needs to go before Council for approval. As for amenities and construction elements, Council directed us to follow City procurement or request waivers from Council.

Last item: We need to establish how we handle the difference between your estimates of the Tax Credit funding and the actual net is handled. The previous "loan" has been structured and the Tax Credit funds committed to the Mansion. CMI is at \$470,000 for construction/WC, presumably from the Tax Credit. If the net is actually \$500k this should allow for addition tasks to be completed or for our WC to increase. I would rather answer the question now. Hopefully that process will be closing quickly.

We will let Council decide what to do with any additional funds, IF the tax credit funding is more than \$470,000. However, let me point out that the amount may be less since the City has about \$70K in costs related to this transaction that will have to be deducted from the proceeds.

All of my comments are subject to paragraph #5 of the City Manager's clarification memo to the City Council dated August 9, 2012.

) should be able to have the requested detail ready by Monday morning.

Thank You,
Richard L. Wheeler
President
Florida Turnpike Services, LLC.
800-927-7718

From: Ron Gorland [<mailto:gorlandr@miamisprings-fl.gov>]
Sent: Wednesday, August 08, 2012 3:34 PM
To: Jan Seiden; William Alonso; Richard Wheeler; 'JoEllen Phillips'
Subject: Clarification of Council Workshop Directives Regarding CMI Funding

This version has some refinements but is essentially the same as the previous one. If I don't get any more comments by noon tomorrow (Thursday), it goes in the Thursday afternoon Council packet for Monday night's meeting.

Ron



City of Miami Springs Interoffice Memo

DATE: December 30, 2004
TO: The Honorable Billy Bain and Members of the City Council
FROM: James R. Borgmann, City Manager
RE: Advance of Funds to Curtiss Mansion, Inc.

This memo is to inform you that I have advanced \$9,999 to Curtiss Mansion, Inc. (CMI). The attached letter from CMI President, JoEllen Phillips, explains the need for the funds. Simply put, CMI has a State grant which they stood to lose if they did not have their matching funds to the State by December 31, 2004.

Since CMI, through their lease with the City, acts somewhat as our "agent" to raise funds for the reconstruction of the Mansion, I believed it was in our best interests to provide this money rather than having them lose a \$27,500 grant.

The repayment of \$9,999 is already covered by funds forthcoming from the Metropolitan Planning Organization (MPO). Had those funds been received by CMI by today, you would not be receiving this memo.

Curtiss Mansion

INCORPORATED

Approved
James By
12/30/04
\$9,999⁰⁰

December 30, 2004

Mr. James Borgmann
City of Miami Springs
201 Westward Drive
Miami Springs, Florida 33166

Dear Jim:

As you are aware, Curtiss Mansion Inc. (CMI) has been diligently submitting grants and raising funds for the restoration of the Curtiss Mansion. We were successful in receiving a recent grant from the State of Florida for the completion of the architectural plans in the amount of \$27,500. As with all State grants, the award is based on matching funds.

We had been led to believe that CMI would be in receipt of funds from the MPO grant of \$1 million by last July. That has not occurred as yet and we respectfully request temporary assistance from the City of Miami Springs to fulfill the matching fund obligation until the promised funds become available in the near future, at which time the City will be fully reimbursed.

To preserve our grant, the State Historic Preservation Office has agreed to the amount of Twelve Thousand Two Hundred and Fifteen Dollars and Eight Cents (\$12,215.08), which is due no later than December 31, 2004. CMI currently has Two Thousand Two Hundred and Twenty-five dollars available, leaving a balance of Nine Thousand Nine Hundred and Ninety Dollars to secure the grant.

Your immediate attention to this request will allow us to continue working toward the restoration of our founder's home and preserve the past for future generations. If you have any questions or concerns, please do not hesitate to contact me at any time. Thank you in advance for any assistance you may be able to provide for this very worthy effort.

Wishing you very Happy New Year!
Sincerely,

JoEllen Phillips

JoEllen Phillips
President

P. O. Box 66-1494 • Miami Springs, FL 33266 • (305) 870-9880

INVOICE # ACCT # TRANSAC JN DESC CHECK NO. **054101**
 SECURE GRANT 2005 00100001154000

001-0000-115-40-00

AMOUNT
9,999.00

CURTISS MANSION, INC.

2359

TOTAL ▶ \$*****9999.00



CITY OF MIAMI SPRINGS
 201 WESTWARD DRIVE
 MIAMI SPRINGS, FL 33166

054101
 WACHOVIA BANK
 63-648/670

VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
2359	12/27/2004	54101	\$*****9999.00

PAY
 TO THE
 ORDER
 OF

NINE THOUSAND NINE HUNDRED NINETY NINE AND 00/100

CURTISS MANSION, INC.
 P.O. BOX 661484
 MIAMI SPRINGS, FL 33266

NON-NEGOTIABLE

⑈054101⑈ ⑈067006432⑈ 2655115900150⑈

ORDINANCE NO. 1039-2012

City Council Meeting of:

08-27-2012

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE OF ORDINANCE SECTION 32-100, ARCHITECTURAL REVIEW BOARD – ESTABLISHED, BY QUALIFYING AND RESTRICTING THE DUTIES AND RESPONSIBILITIES OF THE BOARD; ELIMINATING THE BOARD’S DUTIES TO PARTICIPATE IN THE MANDATORY PRELIMINARY REVIEW PROCESS OF COMMERCIAL PROJECTS AND TO ISSUE ADVISORY OPINIONS FOR EACH PROJECT REVIEW CONDUCTED; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, there has been some confusion and disagreement with the basic role of the Architectural Review Board and its participation in the review process of potential commercial development projects in the City; and,

WHEREAS, the City Council has become aware of the discontent of the Board in regard to a number of matters related to the duties and jurisdiction of the Board; and,

WHEREAS, the City Council has been advised that it has become difficult to maintain a full complement of Board members; and,

WHEREAS, the City Council has determined that it is in the best interests of the City and its citizens to restrict and limit the duties and jurisdiction of the City’s Architectural Review Board;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That Code of Ordinance Section 32-100, Architectural Review

Board – Established, is hereby amended as follows;

Sec. 32-100. Architectural Review Board – Established.

(A)

(B)

(C)

(D)

(E)

(F) Duties and responsibilities. The duties and responsibilities of the Board shall be as follows:- upon the receipt of specific directions or requests from the City

Council:

(1)

(2)

(3)

(4)

(5)

(6)

~~(H) Review of Proposed Projects. As part of the City's Development Review Process for the City's commercial areas, the Architectural Review Board shall review the proposed schematics and designs of all development projects which have completed the mandatory preliminary review process. The Board may suggest or recommend such changes in said schematics or designs, as in its judgment may be requisite or appropriate to the maintenance of the standards of construction, architecture, beauty and harmony currently existing in the City Code of Ordinances.~~

~~(f) Board Advisory Opinion. The minutes of each development review meeting conducted by the Board to review the schematics and designs of any proposed development project shall contain, and constitute, the advisory opinion of the Board on the specific project reviewed. The Board may include within its meeting minutes any additional information or documentation that may be further explanative of its project opinions. All meeting minutes of the Board shall be forwarded to the City Council for review and for consideration of any further action or appearance deemed necessary by the City Council.~~

Section 2: That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

Section 3: That the provisions of this Ordinance shall be effective immediately upon adoption by the City Council.

(THIS SPACE INTENTIONALLY LEFT BLANK)

PASSED AND ADOPTED by the City Council of the City of Miami Springs,

Florida this _____ day of _____, 2012.

The motion to adopt the foregoing ordinance was offered on
second reading by _____, seconded by _____,
and on roll call the following vote ensued:

Vice Mayor Lob	“ _____ ”
Councilman Best	“ _____ ”
Councilwoman Bain	“ _____ ”
Councilwoman Ator	“ _____ ”
Mayor Garcia	“ _____ ”

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

First reading: 08-13-2012 Tabled
First reading: 08-27-2012
Second reading: 09-10-2012

Words ~~-stricken through-~~ shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.

Agenda Item No.

City Council Meeting of:

8-27-12

Attorneys at Law

Robert D. Orshan
Robert P. Lithman
Jan K. Seiden
Jorge H. Ramos
David L. Hatton
Nicole J. Huesmann
Ariana Fajardo

Jamie Segal Davis
Rachel Klastorin Samek
Jeffrey M. Seiden
Steven P. Spann

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CITY ATTORNEY

DATE: JULY 24, 2012

RE: PROPOSED EXTENSION OF FLAGPOLE ANTENNA LEASE

For a number of months, I have been in contact with the representatives of Crown Castle, who have acted as agents for Global Signal Acquisitions II, LLC, in seeking an extension of the term of the City's existing Flagpole Antenna Lease at Hook's Square.

At the present time, the Lease is operating within its first five (5) year option period following the expiration of the original ten (10) year lease term. There is also a second five (5) year option period contained in the original Lease which would begin (if properly exercised) in 2016. As presently contemplated, the original Lease Extension Periods would expire on March 13, 2012.

The City has been requested to consider extending the subject Lease by agreeing to a Lease Extension Agreement which would provide four (4) additional five (5) year option periods to be exercisable independently. If all the option periods were properly exercised and utilized, the new Lease Expiration Date would be March 13, 2041. If the City agreed to the proposed Lease Extension Agreement, it would receive a payment of Seven Thousand (\$7,000.00) Dollars.

While I have already worked with the company representatives in preparing the appropriate documentation for the proposed extension transaction, it is important for the City Council to consider a few points in determining whether to grant the additional option extension periods. They are, to wit;

- The benefits/detriments of agreeing to additional extension periods at this time (9 years remaining on original Lease Extension terms).
- The amount of compensation being offered to the City in exchange for the granting of twenty (20) years of additional use.
- The future value of this site for cellular tower use to the present Lessee or another company or for some other City purpose.
- Is it a proper exercise of judgment for the City Council to bind the City to obligations extending out so far into the future (2041)?

Please feel free to contact me if you have any questions or points to discuss regarding the foregoing.

Sincerely,

A handwritten signature in black ink, appearing to read "Jan K. Seiden". The signature is written in a cursive, flowing style with a large initial "J".

JAN K. SEIDEN

JKS:jl

LEASE EXTENSION AGREEMENT

THIS LEASE EXTENSION AGREEMENT ("Lease Extension") entered into on the _____ day of _____, 2012, by and between the **CITY OF MIAMI SPRINGS**, a Florida Municipal Corporation ("City"), **STC FIVE LLC**, a Delaware Limited Liability Company ("STC"), Assignee of Sprint Spectrum, L.P., a Delaware Limited Partnership ("SSLP"), the original Lessee of the existing Flagpole Antenna Lease Agreement with the City, by Global Signal Acquisitions II LLC, a Delaware Limited Liability Company ("Global"), its attorney-in-fact:

WITNESSETH:

WHEREAS, the City and SSLP entered into that certain Flagpole Antenna Lease Agreement dated March 14, 2001 ("Agreement") wherein the City leased a portion of certain property located within the City of Miami Springs, Miami-Dade County, Florida, together with a non-exclusive easement for the installation and operation of a flagpole antenna, which agreement is evidenced by that certain Memorandum of Site Lease recorded September 21, 2001, at Instrument No. 01R519883, Official Records Book 19913, Page 2153 of the Public Records of Miami-Dade County, Florida; and,

WHEREAS, it has been affirmatively represented to the City that SSLP previously assigned all of its right, title and interests in the aforesaid Agreement to STC; and,

WHEREAS, STC, through Global, has approached the City to secure an extension of the existing Flagpole Antenna Lease Agreement for the payment of Seven Thousand (\$7,000.00) Dollars to be paid within sixty (60) days of the execution of this Lease Extension; and,

WHEREAS, pursuant to the Agreement, if all existing lease extension options are properly exercised, the final lease expiration date would be March 13, 2021; and,

WHEREAS, STC proposes to extend the final lease expiration date to March 13, 2041, by the parties agreeing to four (4) additional five (5) year option terms to be exercisable in the five (5) year periods following the exercise of the option for the last extension term provided in the existing Agreement; and,

WHEREAS, the Premises may be used for the purpose of constructing, maintaining and operating a communication facility, including equipment shelters, cabinets, meter boards, utilities, antennas, equipment, any related improvements and structures and uses incidental thereto; and

WHEREAS, it is mutually represented that the execution of this Lease Extension shall be by proper and authorized action of the parties hereto:

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and STC agree as follows:

1. That the foregoing recitals are true and correct in all respects and are hereby made a part of this Lease Extension.
2. That the last sub-paragraph of paragraph No. 5 of the Agreement shall be revised to now provide, to-wit:

"If at the end of the second (2nd) five (5) year extension term this Agreement has not been terminated as set forth above, and the current tenant is not in default of this Agreement, this Agreement may be further extended for four (4) additional five (5) year option terms subject to the proper exercise of the options to extend as previously

provided in this provision. During the additional option periods, this Agreement shall continue in full force and effect upon the same covenants, terms and conditions of the Agreement."

3. That in all other respects, the remainder of the Agreement shall remain unchanged and in full force and effect during any and all option extension periods of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Extension Agreement on the dates specified below.

**ATTEST:
CITY CLERK:**

**CITY OF MIAMI SPRINGS, A
Florida Municipal Corporation**

MAGALI VALLS, CMC

BY: _____
RONALD K. GORLAND
City Manager

STATE OF FLORIDA
COUNTY OF DADE

BEFORE ME, the undersigned authority, personally appeared RONALD K. GORLAND, City Manager of the City of Miami Springs, and MAGALI VALLS, City Clerk of the City of Miami Springs, who being first duly sworn by me, and who produced _____ (Driver's License) as identification, and who has signed the foregoing Lease Extension Agreement for the purposes therein expressed.

SWORN TO AND SUBSCRIBED before me this _____ day of _____, 2012.

NOTARY PUBLIC, State of Florida at Large

MY COMMISSION EXPIRES:

Printed Name of Notary

(SEAL)

Signed, sealed and delivered in the presence of:

Print Name: _____

Print Name: _____

STC FIVE LLC,
A Delaware Limited Liability Company

BY: **GLOBAL SIGNAL ACQUISITIONS II LLC**
a Delaware Limited Liability Company
its Attorney-in-Fact

BY: _____

Name: _____

Title: _____

Date: _____

STATE OF _____

COUNTY OF _____

The foregoing Lease Extension Agreement was acknowledged before me this _____ day of _____, 2012, by: _____ of Global Signal Acquisitions II LLC, a Delaware Limited Liability Company, the Attorney-in-Fact of STC FIVE LLC, a Delaware Limited Liability Company, on behalf of said entity and for the purposes, intents and consideration stated in the foregoing Lease Extension Agreement. He/She is personally known to me or has produced _____ as identification.

IN WITNESS WHEREOF, I have hereunto signed this acknowledgment with said Appearer and said witnesses on the date set forth above.

NOTARY PUBLIC (Signature)

Printed: Name of Notary

(SEAL)

COMMISSION EXPIRATION:

This instrument prepared by:

Jan K. Seiden, Esq.
City Attorney, City of Miami Springs
150 Alhambra Circle - Ste #1150
Coral Gables, FL 33134

Return recorded instrument:

Jan K. Seiden, Esq.
City Attorney, City of Miami Springs
150 Alhambra Circle - Ste #1150
Coral Gables, FL 33134

MEMORANDUM OF LEASE EXTENSION AGREEMENT

This Memorandum evidences that a Lease Extension Agreement was made and entered into on the _____ day of _____, 2012 by and between the City of Miami Springs, a Florida Municipal Corporation ("City") and STC Five LLC, a Delaware Limited Liability Company ("STC"), Assignee of Sprint Spectrum, L.P., a Delaware Limited Partnership ("SSLP") by Global Signal Acquisitions II LLC, a Delaware Limited Liability Company, its Attorney-in-Fact.

The original Flagpole Antenna Lease Agreement, which the Lease Extension Agreement extends, provided in part that the City leased to SSLP a certain site located at Canal Drive, Hook Square, City of Miami Springs, County of Miami-Dade, State of Florida, which is described therein in Exhibit "A" attached thereto, with a grant of ingress/egress and unrestricted rights of access thereto, for the installation of a flagpole telecommunications facility, together with electric and telephone facilities, for a term of ten (10) years commencing on March 14, 2001, which term was subject to two additional five (5) year term extension periods exercisable by SSLP.

The Lease Extension Agreement referenced herein and evidenced by this Memorandum provides four (4) additional five (5) year periods exercisable at the option of STC. If all lease extension terms are properly exercised, the original Flagpole Antenna Lease Agreement between the City and Sprint will terminate on March 13, 2041.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Lease Extension Agreement on the dates specified below.

**ATTEST:
CITY CLERK:**

**CITY OF MIAMI SPRINGS, A
Florida Municipal Corporation**

MAGALI VALLS, CMC

BY: _____
RONALD K. GORLAND
City Manager

STATE OF FLORIDA
COUNTY OF DADE

BEFORE ME, the undersigned authority, personally appeared RONALD K. GORLAND, City Manager of the City of Miami Springs, and MAGALI VALLS, City Clerk of the City of Miami Springs, who being first duly sworn by me, and who produced _____ (Driver's License) as identification, and who has signed the foregoing Memorandum of Lease Extension Agreement for the purposes therein expressed.

SWORN TO AND SUBSCRIBED before me this _____ day of _____, 2012.

NOTARY PUBLIC,
State of Florida at Large

MY COMMISSION EXPIRES:

Printed Name of Notary

(SEAL)

Signed, sealed and delivered in the presence of:

Print Name: _____

Print Name: _____

STC FIVE LLC,
A Delaware Limited Liability Company

BY: GLOBAL SIGNAL ACQUISITIONS II LLC
A Delaware Limited Liability Company
Its Attorney-in-Fact

BY: _____

Name: _____

Title: _____

Date: _____

STATE OF _____

COUNTY OF _____

The foregoing Lease Extension Agreement was acknowledged before me this _____ day of _____, 2012, by: _____ of Global Signal Acquisitions II LLC, a Delaware Limited Liability Company, the Attorney-in-Fact of STC FIVE LLC, a Delaware Limited Liability Company, on behalf of said entity and for the purposes, intents and consideration stated in the foregoing Memorandum of Lease Extension Agreement. He/She is personally known to me or has produced _____ as identification.

IN WITNESS WHEREOF, I have hereunto signed this acknowledgment with said Appearer and said witnesses on the date set forth above.

NOTARY PUBLIC (Signature)

Printed: Name of Notary

(SEAL)

COMMISSION EXPIRATION:



CITY OF MIAMI SPRINGS
Finance Dept.
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5035
Fax: (305) 805-5018

Agenda Item No.

City Council Meeting of:

8-27-12

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: William Alonso, Assistant City Manager/ Finance Director

DATE: July 27, 2012

RECOMMENDATION:

Recommendation that Council award City Bids #04-11/12 & 05-11/12 to Raydel Landscaping Corp., the lowest responsible bidder, in the amount of \$168,000.00, for **Professional Landscaping Maintenance and Tree Trimming, Removal and Disposal Services**, pursuant to Section §31.11 (E)(1) of the City Code.

DISCUSSION:

On May 2nd, the City advertised the Invitation to Bid #04-11/12 for Professional Landscaping Maintenance Services and Invitation to Bid #05-11/12 Professional Tree Trimming, Removal and Disposal Services Citywide of which 30 vendors were notified of the opportunity to bid. On May 17th, contractors were required to attend a Mandatory Pre-Bid conference. The Pre-bid conference included a shuttle tour of the areas that were to be maintained under the contract. There were 26 vendors in attendance. On June 12th, the City received 13 bids for landscaping (Attachments "A") and 11 bids for tree trimming (Attachments "AA").

A preliminary overview of the bids were reviewed on June 15th by Tom Nash, Operations Superintendent; Lazaro Garaboa, Operations Supervisor and Tammy Romero, Professional Services Supervisor and it was determined that only 8 bids were considered responsive. 5 bids were incomplete for neglecting to furnish a safety plan program as required in Amendment #4 issued on June 4th, 2012 (Landscaping Maintenance -Attachments "B" and Tree Trimming Attachments "BB").

A committee comprised of William Alonso, Assistant City Manager/Finance Director; Tom Nash, Operations Superintendent; Mr. Eric Carpenter Public Works Director for the City of Doral; Mr. Osdel Larrea Assist. Public Works Director for the City of Miami Gardens and Tammy Romero, Professional Services Supervisor all met and evaluated the remaining bids on July 17th. After careful review, the committee is making a recommendation for Raydel Landscaping Corp., as the lowest responsible bidder. References have been verified and are attached (Attachments "C").

It is the recommendation of the administration that this bid should be awarded to the lowest responsible bidder, Raydel Landscaping, Corp. **However, this recommendation of the administration is specifically subject to the City Council's determination that the subject services of the bid should be outsourced.**

COST: \$168,000.00 (Landscaping \$63,000.00 & Tree Trimming \$105,000.00). Based on the "Outsourcing Analysis", which will be presented to you, the annual savings for outsourcing both Landscaping and Tree Trimming Services will be approximately \$327,473.00. Additionally, if Solid Waste Collection Services are included, then the annual savings of all three services would be approximately \$896,426.00.

FUNDING: Department/ Description: Other Contractual Services
Account Number: 001-5404-541.34-00

PROFESSIONAL SERVICES APPROVAL:

Bid Opening
ITB#04-11/12
Professional Landscape Maintenance Services (Part D) - Citywide
Opened June 12, 2012 at 2:30 P.M.

VENDOR NAME
 BID BOND Y/N
 AMOUNTS

GENERAL Mow *Yes*
 Landscaping Maintenance Services Annual Cost: \$ *157,500*
 Tree Trimming Services Annual Cost: \$ *227,000.*
 Joint Bid for both services Annual Cost *384,500*

VENDOR NAME
 BID BOND Y/N
 AMOUNTS

SFM Services, Inc. *Yes*
 Landscaping Maintenance Services Annual Cost: \$ *226,895*
 Tree Trimming Services Annual Cost: \$ *210,900*
 Joint Bid for both services Annual Cost *437,795*

VENDOR NAME
 BID BOND Y/N
 AMOUNTS

MESIS LANDSCAPE Svs. Inc. *Yes*
 Landscaping Maintenance Services Annual Cost: \$ *118,735*
 Tree Trimming Services Annual Cost: \$ *—*
 Joint Bid for both services Annual Cost *—*

VENDOR NAME
 BID BOND Y/N
 AMOUNTS

DESIGN BY NATURE CORP. *Yes*
 Landscaping Maintenance Services Annual Cost: \$ *229,000*
 Tree Trimming Services Annual Cost: \$ *259,800*
 Joint Bid for both services Annual Cost *488,800*

Witnessed by:

Debra


Bid Opening
IFB #04-11/12
Professional Landscape Maintenance Services (Part D) - Citywide
Opened June 12, 2012 at 2:30 P.M.

VENDOR NAME BID BOND Y/N AMOUNTS

MELBRIS LANDSCAPING SVS CORP. Yes
 Landscaping Maintenance Services Annual Cost: \$ 173,000
 Tree Trimming Services Annual Cost: \$ —
 Joint Bid for both services Annual Cost —

VENDOR NAME BID BOND Y/N AMOUNTS

RAYDEL LANDSCAPING CORP. Yes
 Landscaping Maintenance Services Annual Cost: \$ 63,000
 Tree Trimming Services Annual Cost: \$ 105,000
 Joint Bid for both services Annual Cost 168,000

VENDOR NAME BID BOND Y/N AMOUNTS

MITCHELL'S LAWN MAINTENANCE CORP. Yes
 Landscaping Maintenance Services Annual Cost: \$ 263,400
 Tree Trimming Services Annual Cost: \$ 286,200
 Joint Bid for both services Annual Cost 549,600

VENDOR NAME BID BOND Y/N AMOUNTS

VALLEYCREST LANDSCAPE MAINT. Yes
 Landscaping Maintenance Services Annual Cost: \$ 169,760.70
 Tree Trimming Services Annual Cost: \$ 168,400.
 Joint Bid for both services Annual Cost 338,160.70

Witnessed by:


Bid Opening
ITB #04-11/12

Professional Landscape Maintenance Services (Part D) - Citywide
Opened June 12, 2012 at 2:30 P.M.

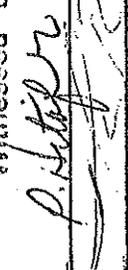
VENDOR NAME	BID BOND Y/N	AMOUNTS
KNIGHT PROPERTY MGMT. SVS.	Yes	Landscaping Maintenance Services Annual Cost: \$ 120,330 Tree Trimming Services Annual Cost: \$ 201,840 Joint Bid for both services Annual Cost 322,170.
FLORIDA CONST. + ENGINEERING	Yes	Landscaping Maintenance Services Annual Cost: \$ 498,997 Tree Trimming Services Annual Cost: \$ 594,000 Joint Bid for both services Annual Cost 1,092,997
SUPERIOR LANDSCAPING	Yes	Landscaping Maintenance Services Annual Cost: \$ 165,000 Tree Trimming Services Annual Cost: \$ 108,000 Joint Bid for both services Annual Cost 273,000
FLORIDA TURF & LANDSCAPE	Yes	Landscaping Maintenance Services Annual Cost: \$ 184,289.97 Tree Trimming Services Annual Cost: \$ 124,800. Joint Bid for both services Annual Cost 309,089.97

Witnessed by:

[Signature]

Bid Opening
ITB #04-11/12
Professional Landscape Maintenance Services (Part D) - Citywide
Opened June 12, 2012 at 2:30 P.M.

VENDOR NAME	BID BOND Y/N	AMOUNTS
WEED-A-WAY, INC	Yes	Landscaping Maintenance Services Annual Cost: \$ 383,000
		Tree Trimming Services Annual Cost: \$ 453,000
		Joint Bid for both services Annual Cost \$ 836,000
VENDOR NAME	BID BOND Y/N	AMOUNTS
		Landscaping Maintenance Services Annual Cost: \$
		Tree Trimming Services Annual Cost: \$
		Joint Bid for both services Annual Cost
VENDOR NAME	BID BOND Y/N	AMOUNTS
		Landscaping Maintenance Services Annual Cost: \$
		Tree Trimming Services Annual Cost: \$
		Joint Bid for both services Annual Cost
VENDOR NAME	BID BOND Y/N	AMOUNTS
		Landscaping Maintenance Services Annual Cost: \$
		Tree Trimming Services Annual Cost: \$
		Joint Bid for both services Annual Cost

Witnessed by:


Bid Opening
ITB# 05-11/12
Professional Tree Trimming, removal and Disposal Services (Part II) - Citywide
Opened June 12, 2012 at 2:30 P.M.

VENDOR NAME	BID BOND AMT	AMOUNTS
<i>RAYDEL LANDSCAPING CORP.</i>		Tree Trimming Services Annual Cost: \$ <i>105,000</i> Landscaping Maintenance Services Annual Cost: \$ <i>63,000</i> Joint Bid for both services Annual Cost <i>168,000</i>
<i>SUPERIOR LANDSCAPING</i>		Tree Trimming Services Annual Cost: \$ <i>108,000</i> Landscaping Maintenance Services Annual Cost: \$ <i>165,000</i> Joint Bid for both services Annual Cost <i>273,000</i>
<i>FLORIDA CONST. & ENGINEERING</i>		Tree Trimming Services Annual Cost: \$ <i>594,000</i> Landscaping Maintenance Services Annual Cost: \$ <i>498,997</i> Joint Bid for both services Annual Cost <i>1,092,997</i>
<i>Mitchell's Lawn Maint. Corp.</i>		Tree Trimming Services Annual Cost: \$ <i>286,200</i> Landscaping Maintenance Services Annual Cost: \$ <i>263,400</i> Joint Bid for both services Annual Cost <i>549,600</i>

Witnessed by:



Bid Opening
IFB# 05-11/12
Professional Tree Trimming, removal and Disposal Services (Part II)- Citywide
Opened June 12, 2012 at 2:30 P.M.

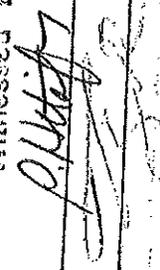
VENDOR NAME	BID BOND AMT	AMOUNTS
<i>SFM Services, Inc.</i>		Tree Trimming Services Annual Cost: \$ <i>210,900</i> Landscaping Maintenance Services Annual Cost: \$ <i>226,895</i> Joint Bid for both services Annual Cost <i>437,795</i>
<i>KNIGHT PROPERTY MGMT, Svs. INC.</i>		Tree Trimming Services Annual Cost: \$ <i>201,840</i> Landscaping Maintenance Services Annual Cost: \$ <i>120,330</i> Joint Bid for both services Annual Cost <i>322,170.</i>
<i>WEED-A-WAY, INC.</i>		Tree Trimming Services Annual Cost: \$ <i>453,000</i> Landscaping Maintenance Services Annual Cost: \$ <i>383,000</i> Joint Bid for both services Annual Cost <i>836,000</i>
<i>DESIGN BY NATURE</i>		Tree Trimming Services Annual Cost: \$ <i>259,800</i> Landscaping Maintenance Services Annual Cost: \$ <i>229,000</i> Joint Bid for both services Annual Cost <i>488,800</i>

Witnessed by:



Bid Opening
ITB# 05-11/12
Professional Tree Trimming, removal and Disposal Services (Part II) - Citywide
Opened June 12, 2012 at 2:30 P.M.

VENDOR NAME	AMOUNTS
GENERAL MOW	Tree Trimming Services Annual Cost: \$ 227,000
	Landscaping Maintenance Services Annual Cost: \$ 157,500
	Joint Bid for both services Annual Cost 384,500
VENDOR NAME	AMOUNTS
FLORIDA TREE + LANDSCAPE	Tree Trimming Services Annual Cost: \$ 124,800
	Landscaping Maintenance Services Annual Cost: \$ 184,287.77
	Joint Bid for both services Annual Cost 309,087.77
VENDOR NAME	AMOUNTS
LEWIS TREE SVS. INC. Yes.	Tree Trimming Services Annual Cost: \$ 106,665.60
	Landscaping Maintenance Services Annual Cost: \$
	Joint Bid for both services Annual Cost
VENDOR NAME	AMOUNTS
	Tree Trimming Services Annual Cost: \$
	Landscaping Maintenance Services Annual Cost: \$
	Joint Bid for both services Annual Cost

Witnessed by:


Bid # 04-11/12		Title: Landscaping Mt. Services												
Name of Bidder	Responsive/ Non-Responsive	Amount	Bid Bond	Proof of Insurance	Licenses	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Pesticide License	Option Years	Acknowledge Amendments	
Raydel Landscaping Corp.	1	\$ 63,000.00	✓	✓	✓	17	No	✓	ISA	✓	✓	Yes	Yes	
Missis Lanscape Services, Inc	Non-responsive	\$ 118,735.00	✓	✓	✓	25	No	X		✓	✓	Yes	Yes	
Knights Property Mgmt. Serv.	Non-responsive	\$ 120,330.00	✓	✓	✓	21	No	X	ISA	✓	✓	Yes	Yes	
General Mox, LLC (Groundkeepers)	Non-responsive	\$ 157,500.00	✓	✓	✓	20	No	X	ISA	✓	✓	Yes	Yes	
Superior Landscaping & Lawn Serv.	2	\$ 165,000.00	✓	✓	✓	29	No	✓	FNGLA	✓	✓	Yes	Yes	
ValleyCrest Landscape Mnt	3	\$ 169,760.70	✓	✓	✓	62	No	✓	FNGLA; ISA; Society of Mun.	✓	✓	Yes	Yes	
Meliks Landscaping Services Corp.	Non-responsive	\$ 173,000.00	✓	✓	✓	16	No	X	FNGLA	✓	X	Yes	Yes	
Florida Turf & Landscape		\$ 184,287.77	✓	✓	✓	14	No	✓	FNGLA; ISA; FCHP	✓	✓	yes, plus 5%	Yes	
SFM		\$ 226,895.00	✓	✓	✓	35	No	✓	ISA; FNGLA	✓	✓	Yes	1-4	
Design by Nature		\$ 229,000.00	✓	✓	✓	18	No	✓	FNGLA	✓	✓	yes, plus 3%	1-4	
Mitchell's Lawn Maintenance		\$ 263,400.00	✓	✓	✓	25	No	✓	ISA	✓	✓	Yes	None	
Weed-A-Way, Inc.	Non-responsive	\$ 383,000.00	✓	✓	✓	17	No	X	ISA	X	✓	yes plus 2.5%	Yes	
Florida Const. & Engineering, Inc.	Non-responsive	\$ 498,997.00	✓	X	in construction	general contractor	Yes	X	FNGLA	X	X	No	Yes	

Attachment B

ATTACHMENT "B"

d # 04-11/12
 Title: Landscaping Mt.
 nices

Name of Bidder	Responsive/ Non- Responsive	Amount	Bid Bond	Proof of Insurance	Licenses	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Pesticide License	Option Years	Acknowledge Amendments
Yield Landscaping, Corp.	I	\$ 63,000.00	✓	✓	✓	17	No	✓	ISA	✓	✓	Yes	Yes
...	E	\$ 118,735.00	✓	✓	✓	25	No			✓	✓	Yes	Yes
...	✓	\$ 120,330.00	✓	✓	✓	21	No		ISA	✓	✓	Yes	Yes
...	✓	\$ 157,500.00	✓	✓	✓	20	No		ISA	✓	✓	Yes	Yes
...	✓	\$ 165,000.00	✓	✓	✓	29	No	✓	FNGLA	✓	✓	Yes	Yes
...	✓	\$ 169,760.70	✓	✓	✓	62	No	✓	FNGLA; ISA; Society of Mun.	✓	✓	Yes	Yes
...	✓	\$ 173,000.00	✓	✓	✓	16	No		FNGLA	✓		Yes	Yes
...	✓	\$ 184,287.77	✓	✓	✓	14	No	✓	FNGLA; ISA; FCHP	✓	✓	Yes, plus 5%	Yes
...	✓	\$ 226,895.00	✓	✓	✓	35	No	✓	ISA; FNGLA	✓	✓	Yes, plus 3%	1-4
...	✓	\$ 229,000.00	✓	✓	✓	18	No	✓	FNGLA	✓	✓	Yes	1-4
...	✓	\$ 263,400.00	✓	✓	✓	25	No	✓	ISA	✓	✓	Yes	None
...	✓	\$ 383,000.00	✓	✓	✓	17	No		ISA	✓	✓	Yes plus 2.5%	Yes
...		\$ 498,997.00	✓		in construction	general contractor	Yes		FNGLA			No	Yes

Osdel Herrera City of Miami Gardens

*Safety - very important
 combined*

total 168,000

period 273,000

Florida turf 300,000

Attachment B

bid # 05-11/12	Name of Bidder	Responsive/ Non-Responsive	Amount	Bid Bond	Proof of Insurance	Licenses	Tree trimming Certified	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Option Years	Acknowledge Amendments
	Arbor Trimming Services		\$ 105,000.00	✓	✓	✓	✓	17	No	✓	ISA	✓	Yes	Yes
	Arbor Trimming Services		\$ 106,665.60	✓	✓	✓	Arborist	74	No		ISA	✓	yes, plus CPI	1-4
	Arbor Trimming Services		\$ 108,000.00	✓	✓	✓	Arborist	29	No	✓	FNGLA	✓	Yes	Yes
	Arbor Trimming Services		\$ 124,800.00	✓	✓	✓	Arborist	14	No	✓	ISA; FNGLA	✓	yes, plus 5%	Yes
	Arbor Trimming Services		\$ 201,840.00	✓	✓	✓	✓	21	No		ISA	✓	Yes	Yes
	Arbor Trimming Services		\$ 210,900.00	✓	✓	✓	Arborist	35	No	✓	ISA; FNGLA	✓	Yes	1-4
	Arbor Trimming Services		\$ 227,000.00		✓	✓	Arborist	20	No		ISA	✓	Yes	Yes
	Arbor Trimming Services		\$ 269,800.00	✓	✓	✓	✓	18	No	✓	FNGLA	✓	yes, plus 3%	1-4
	Arbor Trimming Services		\$ 286,200.00		✓	✓	Arborist	25	No	✓	ISA	✓	Yes	None
	Arbor Trimming Services		\$ 453,000.00	✓	✓	✓	✓	17	No		ISA		yes plus 2.5%	Yes
	Arbor Trimming Services		\$ 594,000.00	✓		in construction		general Construction	Yes		FNGLA		No	Yes

Eric Carpentier 7/17/12

Attachment B

ATTACHMENT "B"

Bid # 04-11/12
 Title: Landscaping Mnt.
 Services

Name of Bidder	Responsive/ Non-Responsive	Amount	Bid Bond	Proof of Insurance	Licenses	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Pesticide License	Option Years	Acknowledge Amendments
Royal Landscaping, Corp. (1)		\$ 63,000.00	✓	✓	✓	17	No	✓	ISA	✓	✓	Yes	Yes
Miss Landscape Services, Inc.		\$ 118,735.00	✓	✓	✓	25	No			✓	✓	Yes	Yes
Knight Property Mgmt. Serv.		\$ 120,330.00	✓	✓	✓	21	No		ISA	✓	✓	Yes	Yes
General Mop, LLC (Groundkeepers)		\$ 157,500.00	✓	✓	✓	20	No		ISA	✓	✓	Yes	Yes
Superior Landscaping & Lawn Care (2)		\$ 165,000.00	✓	✓	✓	29	No	✓	FNGLA	✓	✓	Yes	Yes
Valley Crest Landscapes Mnt.		\$ 169,760.70	✓	✓	✓	62	No	✓	FNGLA; ISA; Society of Mun.	✓	✓	Yes	Yes
Melrose Landscaping Service Corp.		\$ 173,000.00	✓	✓	✓	16	No		FNGLA	✓	✓	Yes	Yes
Florida Turf & Landscape (3)		\$ 184,287.77	✓	✓	✓	14	No	✓	FNGLA; ISA; FCHP	✓	✓	Yes, plus 5%	Yes
SFM		\$ 226,895.00	✓	✓	✓	35	No	✓	ISA; FNGLA	✓	✓	Yes	1-4
Design by Nature		\$ 229,000.00	✓	✓	✓	18	No	✓	FNGLA	✓	✓	Yes, plus 3%	1-4
Michael's Lawn Maintenance		\$ 263,400.00	✓	✓	✓	25	No	✓	ISA	✓	✓	Yes	None
Weed-A-Way, Inc.		\$ 383,000.00	✓	✓	✓	17	No		ISA	✓	✓	Yes plus 2.5%	Yes
Florida Coastal & Engineering, Inc.		\$ 498,997.00	✓		in construction	general contractor	Yes		FNGLA			No	Yes

Handwritten signature

Attachment B

Bid # 04-11/12
 Title: Landscaping Mnt.
 Services

Name of Bidder	Responsive/ Non-Responsive	Amount	Bid Bond	Proof of Insurance	Licenses	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Pesticide License	Option Years	Acknowledge Amendments
Raydel Landscaping, Corp		\$ 63,000.00	✓	✓	✓	17	No	✓	ISA	✓	✓	Yes	Yes
Moss Landscaping Services, Inc		\$ 118,735.00	✓	✓	✓	25	No			✓	✓	Yes	Yes
Kruger Property Mgmt, Corp		\$ 120,330.00	✓	✓	✓	21	No		ISA	✓	✓	Yes	Yes
General Mgt, LLC (Grainthorpe)		\$ 157,500.00	✓	✓	✓	20	No		ISA	✓	✓	Yes	Yes
Superior Landscaping & Lawn Serv		\$ 165,000.00	✓	✓	✓	29	No	✓	FNGLA	✓	✓	Yes	Yes
ValleyCrest Landscaping, Inc		\$ 169,760.70	✓	✓	✓	62	No	✓	FNGLA; ISA; Society of Mun.	✓	✓	Yes	Yes
Florida Turf & Landscaping		\$ 173,000.00	✓	✓	✓	16	No		FNGLA	✓		Yes	Yes
Florida Turf & Landscaping		\$ 184,287.77	✓	✓	✓	14	No	✓	FNGLA; ISA; ECHP	✓	✓	yes, plus 5%	Yes
SFM		\$ 226,895.00	✓	✓	✓	35	No	✓	ISA; FNGLA	✓	✓	Yes	1-4
Design by Nature		\$ 229,000.00	✓	✓	✓	18	No	✓	FNGLA	✓	✓	yes, plus 3%	1-4
Mitchell's Lawn Maintenance		\$ 263,400.00	✓	✓	✓	25	No	✓	ISA	✓	✓	Yes	None
Werner Maintenance		\$ 383,000.00	✓	✓	✓	17	No		ISA		✓	yes plus 2.5%	Yes
Florida Court & Engineering, Inc		\$ 498,997.00	✓		in construction	general contractor	Yes		FNGLA			No	Yes

ATTACHMENT "B"

Attachment B

ATTACHMENT "B"



Bid # 04-11/12

Title: Landscaping Mnt. Services

Name of Bidder	Responsive/ Non-Responsive	Amount	Bid Bond	Proof of Insurance	Licenses	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Pesticide License	Option Years	Acknowledge Amendments
Raydel Landscaping, Corp.	1	\$ 63,000.00	✓	✓	✓	17	No	✓	ISA	✓	✓	Yes	Yes
Wells Landscape Services, Inc.	Non-R	\$ 118,735.00	✓	✓	✓	25	No	X		✓	✓	Yes	Yes
Knights Property Mgmt. Serv.	Non-R	\$ 120,330.00	✓	✓	✓	21	No	X	ISA	✓	✓	Yes	Yes
General Now, LLC (Groundskeeper)	Non-R	\$ 157,500.00	✓	✓	✓	20	No	X	ISA	✓	✓	Yes	Yes
Superior Landscaping & Lawn Serv.	2	\$ 165,000.00	✓	✓	✓	29	No	✓	FNGLA	✓	✓	Yes	Yes
ValleyCrest Landscape Mnt.	3	\$ 169,760.70	✓	✓	✓	62	No	✓	FNGLA, ISA, Society of Mun.	✓	✓	Yes	Yes
Melers Landscaping Service Corp.	Non-R	\$ 173,000.00	✓	✓	✓	16	No	X	FNGLA	✓	✓	Yes	Yes
Florida Turf & Landscape	3	\$ 184,287.77	✓	✓	✓	14	No	✓	FNGLA, ISA, FCHP	✓	✓	Yes, plus 5%	Yes
SFM	3	\$ 226,895.00	✓	✓	✓	35	No	✓	ISA, FNGLA	✓	✓	Yes	1-4
Design by Nature		\$ 229,000.00	✓	✓	✓	18	No	✓	FNGLA	✓	✓	Yes, plus 3%	1-4
Mitchell's Lawn Maintenance		\$ 263,400.00	✓	✓	✓	25	No	✓	ISA	✓	✓	Yes	None
Wells-Blaylock	Non-R	\$ 383,000.00	✓	✓	✓	17	No	X	ISA	✓	✓	Yes, plus 2.5%	Yes
Florida Coastal & Engineering, Inc.	Non-R	\$ 498,997.00	✓		in construction	general contractor	Yes	X	FNGLA			No	Yes

Combined =
 Raydel - \$168,000.
 Superior - \$273,000.
 Ft. Turf - \$209,087.77
 Valley Crest - \$169,760.70

O = Donal death w/c.
 X = M. Gardens death w/c.
 D = Both death w/c.

11/17/12

** Valley Crest - \$169,760.70

Bid # 05-11/12		Title: Tree Trimming Services												
Name of Bidder		Responsive/ Non-Responsive	Amount	Bid Bond	Proof of Insurance	Licenses	Tree trimming Certified	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Option Years	Acknowledge Amendments
Raydel Landscaping, Corp.	1	\$ 105,000.00	✓	✓	✓	✓	✓	17	No	✓	ISA	✓	Yes	Yes
Lewis Tree Services, Inc.	Non-responsive	\$ 106,665.60	✓	✓	✓	Arborist	74	No	No	X	ISA	✓	yes, plus CPI	1-4
Superior Landscaping & Lawn Serv.	2	\$ 108,000.00	✓	✓	✓	Arborist	29	No	No	✓	FNGLA	✓	Yes	Yes
Florida Turf & Landscape	3	\$ 124,800.00	✓	✓	✓	Arborist	14	No	No	✓	ISA; FNGLA	✓	yes, plus 5%	Yes
Krights Property Mgmt. Serv. SFM	Non-responsive	\$ 201,840.00	✓	✓	✓	✓	21	No	No	X	ISA	✓	Yes	Yes
General Mow, LLC (Groundkeepers)	Non-responsive	\$ 210,900.00	✓	✓	✓	Arborist	35	No	No	✓	ISA; FNGLA	✓	Yes	1-4
Design by Nature	Non-responsive	\$ 227,000.00	X	✓	✓	Arborist	20	No	No	X	ISA	✓	Yes	Yes
Mitchell's Lawn Maintenance	Non-responsive	\$ 259,800.00	✓	✓	✓	✓	18	No	No	✓	FNGLA	✓	yes, plus 3%	1-4
Weed-A-Way, Inc.	Non-responsive	\$ 286,200.00	X	✓	✓	Arborist	25	No	No	✓	ISA	✓	Yes	None
Florida Const. & Engineering, Inc.	Non-responsive	\$ 453,000.00	✓	✓	✓	✓	17	No	No	X	ISA	X	yes plus 2.5%	Yes
		\$ 594,000.00	✓			in construction		general Construction	Yes	X	FNGLA	X	No	Yes

Attachment BB

ID #	Title	Responsive/ Non-Responsive
05-11/12	Tree Trimming Services	
	Name of Bidder	
	Special Landscaping, Corp.	1
	Superior Landscaping & Lawn Serv.	2
	Florida Turf & Landscaping	3
	Florida Property Mgmt. Serv.	
	EM	
	Florida Turf & Landscaping	
	Design by Nature	
	Advanced Lawn Maintenance	
	Florida Turf & Landscaping	
	Florida Turf & Landscaping	

Amount	Bid Bond	Proof of Insurance	Licenses	Tree trimming Certified	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Option Years	Acknowledge Amendments
\$ 105,000.00	✓	✓	✓	✓	17	No	✓	ISA	✓	Yes	Yes
\$ 106,665.60	✓	✓	✓	✓ Arborist	74	No		ISA	✓	yes, plus CPI	1-4
\$ 108,000.00	✓	✓	✓	✓ Arborist	29	No	✓	FNGLA	✓	Yes	Yes
\$ 124,800.00	✓	✓	✓	✓ Arborist	14	No	✓	ISA; FNGLA	✓	yes, plus 5%	Yes
\$ 201,840.00	✓	✓	✓	✓	21	No		ISA	✓	Yes	Yes
\$ 210,900.00	✓	✓	✓	✓ Arborist	35	No	✓	ISA; FNGLA	✓	Yes	1-4
\$ 227,000.00		✓	✓	✓ Arborist	20	No		ISA	✓	Yes	Yes
\$ 259,800.00	✓	✓	✓	✓	18	No	✓	FNGLA	✓	yes, plus 3%	1-4
\$ 286,200.00		✓	✓	✓ Arborist	25	No	✓	ISA	✓	Yes	None
\$ 453,000.00	✓	✓	✓	✓	17	No		ISA		yes plus 2.5%	Yes
\$ 594,000.00	✓		in construction		general construction	Yes		FNGLA		No	Yes

Osdel Larrera City of Miami Gardens

Attachment BB

id # 04-11/12
Title: Landscaping Mnt.
services

Name of Bidder	Responsive/ Non- Responsive	Amount	Bid Bond	Proof of Insurance	Licenses	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Pesticide License	Option Years	Acknowledge Amendments
Special Landscaping Corp		\$ 63,000.00	✓	✓	✓	17	No	✓	ISA	✓	✓	Yes	Yes
Landscaping Services		\$ 118,735.00	✓	✓	✓	25	No			✓	✓	Yes	Yes
Landscaping Services		\$ 120,330.00	✓	✓	✓	21	No		ISA	✓	✓	Yes	Yes
Landscaping Services		\$ 157,500.00	✓	✓	✓	20	No		ISA	✓	✓	Yes	Yes
Superior Landscaping & Lawn Care		\$ 165,000.00	✓	✓	✓	29	No	✓	FNGLA	✓	✓	Yes	Yes
Elite Landscaping Mnt		\$ 169,760.70	✓	✓	✓	62	No	✓	FNGLA; ISA; Society of Mun.	✓	✓	Yes	Yes
Elite Landscaping Mnt		\$ 173,000.00	✓	✓	✓	16	No		FNGLA	✓	✓	Yes	Yes
Elite Landscaping Mnt		\$ 184,287.77	✓	✓	✓	14	No	✓	FNGLA; ISA; ECHP	✓	✓	yes, plus 5%	Yes
Elite Landscaping Mnt		\$ 226,895.00	✓	✓	✓	36	No	✓	ISA; FNGLA	✓	✓	Yes	1-4
Elite Landscaping Mnt		\$ 229,000.00	✓	✓	✓	18	No	✓	FNGLA	✓	✓	yes, plus 3%	1-4
Elite Landscaping Mnt		\$ 263,400.00	✓	✓	✓	25	No	✓	ISA	✓	✓	Yes	None
Elite Landscaping Mnt		\$ 383,000.00	✓	✓	✓	17	No		ISA	✓	✓	yes plus 2.5%	Yes
Elite Landscaping Mnt		\$ 498,997.00	✓		in construction	general contractor	Yes		FNGLA			No	Yes

Eric Carpenter 7/17/12

Attachment BB

Bid #	Title	Name of Bidder	Responsive/ Non-Responsive	Amount	Bid Bond	Proof of Insurance	Licenses	Tree trimming Certified	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Option Years	Acknowledge Amendments																																																																																				
05-11/12	Tree Trimming Services	Royal Landscaping Corp. Tree Trimming Services, Inc. Superior Landscaping & Lawn Services Florida Turf & Landscaping Knight's Property Mgmt. Serv. SEM General Mow, LLC (Grazing Support) Design by Nature Mitchell's Lawn Maintenance Weed-A-Way, Inc. Florida Const. & Engineering, Inc.		\$ 105,000.00 \$ 106,665.60 \$ 108,000.00 \$ 124,800.00 \$ 201,840.00 \$ 210,900.00 \$ 227,000.00 \$ 299,800.00 \$ 286,200.00 \$ 453,000.00 \$ 594,000.00	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>

Attachment BB

ATTACHMENT
BB

Bid # 05-11/12	Responsive/ Non-Responsive
Title: Tree Trimming Services	
Name of Bidder	
Baydell Landscaping Corp.	
Landscaping Services Inc.	
Superior Landscaping & Lawn Ser.	
Florida Turf & Landscapes	
Capital Property Mgmt. Corp.	
SFM	
Seawall Mgmt. LLC (SFM)	
Design by Nature	
Michaelson Landscaping	
West-2-Work, Inc.	
Florida Connect & Engineering, Inc.	

Amount	Bid Bond	Proof of Insurance	Licenses	Tree trimming Certified	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Option Years	Acknowledge Amendments
\$ 105,000.00	✓	✓	✓	✓	17	No	✓	ISA	✓	Yes	Yes
\$ 106,665.60	✓	✓	✓	✓ Arborist	74	No		ISA	✓	yes, plus CPI	1-4
\$ 108,000.00	✓	✓	✓	✓ Arborist	29	No	✓	FNGLA	✓	Yes	Yes
\$ 124,800.00	✓	✓	✓	✓ Arborist	14	No	✓	ISA; FNGLA	✓	yes, plus 5%	Yes
\$ 201,840.00	✓	✓	✓	✓	21	No		ISA	✓	Yes	Yes
\$ 210,900.00	✓	✓	✓	✓ Arborist	35	No	✓	ISA; FNGLA	✓	Yes	1-4
\$ 227,000.00		✓	✓	✓ Arborist	20	No		ISA	✓	Yes	Yes
\$ 259,800.00	✓	✓	✓	✓	18	No	✓	FNGLA	✓	yes, plus 3%	1-4
\$ 286,200.00		✓	✓	✓ Arborist	25	No	✓	ISA	✓	Yes	None
\$ 453,000.00	✓	✓	✓	✓	17	No		ISA		yes plus 2.5%	Yes
\$ 594,000.00	✓		in construction		general Construction	Yes		FNGLA		No	Yes

Attachment BB

Bid # 05-11/12	Responsive/ Non-Responsive
Randel Landscaping, Corp.	1 Non-R
James Tree Services, Inc.	2 Non-R
Superior Landscaping & Lawn Serv.	3 Non-R
Scenic Turf & Landscapes, Inc.	4 Non-R
Griffin Property Mgmt. Serv. LLC	5 Non-R
Essential Mow LLC (Grossdale) X	6 Non-R
Design by Nature	7 Non-R
Michelle's Lawn Maintenance	8 Non-R
Verco-Arday, Inc. X	9 Non-R
Scenic Green & Engineering, Inc.	10 Non-R

Name of Bidder	Amount	Bid Bond	Proof of Insurance	Licenses	Tree trimming Certified	Years of Experience in field	Using subcontractors	Safety Program	Member of Distinguished Organization	Equipment list	Option Years	Acknowledge Amendments
Randel Landscaping, Corp.	\$ 105,000.00	✓	✓	✓	✓	17	No	✓	ISA	✓	Yes	Yes
James Tree Services, Inc.	\$ 108,665.60	✓	✓	✓	✓ Arborist	74	No	X	ISA	✓	yes, plus CPI	1-4
Superior Landscaping & Lawn Serv.	\$ 108,000.00	✓	✓	✓	✓ Arborist	29	No	✓	FNGLA	✓	Yes	Yes
Scenic Turf & Landscapes, Inc.	\$ 124,800.00	✓	✓	✓	✓ Arborist	14	No	✓	ISA; FNGLA	✓	yes, plus 5%	Yes
Griffin Property Mgmt. Serv. LLC	\$ 201,840.00	✓	✓	✓	✓	21	No	X	ISA	✓	Yes	Yes
Essential Mow LLC (Grossdale) X	\$ 210,900.00	✓	✓	✓	✓ Arborist	35	No	✓	ISA; FNGLA	✓	Yes	1-4
Design by Nature	\$ 227,000.00	X	✓	✓	✓ Arborist	20	No	X	ISA	✓	Yes	Yes
Michelle's Lawn Maintenance	\$ 259,800.00	✓	✓	✓	✓	18	No	✓	FNGLA	✓	yes, plus 3%	1-4
Verco-Arday, Inc. X	\$ 266,200.00	X	✓	✓	✓ Arborist	25	No	✓	ISA	✓	Yes	None
Scenic Green & Engineering, Inc.	\$ 453,000.00	✓	✓	✓	✓	17	No	X	ISA	✓	yes plus 2.5%	Yes
	\$ 594,000.00	✓		in construction		general Construction	Yes	X	FNGLA		No	Yes

ATTACHMENT BB

X = M. Gardens dealt w/ Co.
 O = Doral dealt w/ Co.

7/17/2017
 RB

Bid References Evaluation for Raydel Landscaping, Inc.

Company Name:	The Village of Kings Creek Condo Assoc. Inc.	
Project Name & brief description of project (i.e.- size, number of facilities (acres), number of trees, etc.):	30 acres of land – 16 four story bldgs., 4 pools, 2 clubhouses, 2 gyms, over 1,000 trees	
Contact Person/ Title:	Mireya Villaverde Property Manager	
Phone Number:	305-279-3411	
Project Amount:	He does the trees and the landscaping	
Does the vendor perform satisfactorily to the work that is asked of them?	YES	NO
Do they maintain a regular work schedule?	YES	
How long is their contract for?	Yearly, they have been here for 10 years	
Do you plan to renew the contract? If not, please explain why?	YES	
Do they respond quickly to problems, emergencies or dissatisfactions in work?	YES, immediately	
What is your overall satisfaction with this company? Please rate them on a scale of 1-5 (five being excellent, four being good, 3 fair, 2 needs improvement & 1 very dissatisfied)	5	
Comments: Mr. Raydel Lechuga has been working for this condominium for over 10 years. I recommend them 100%. He strives to do the best work possible and if there are any complaints he is always there to listen and to resolve any kind of problem.		

Bid References Evaluation for Raydel Landscaping, Inc.

Company Name:	Creative Realty Management Group	
Project Name & brief description of project (i.e. - size, number of facilities (acres), number of trees, etc.:	We manage over 15 Condominiums and 4 HOA. Raydel does the landscaping for 2 HOAS and 3 condominiums. Raydel has maintained the contract of one HOA for over ten years. There are a hundred houses with trees all over. Raydel does the regular maintenance of the lawn as well as the trimming of the trees. Raydel has also done landscape designs projects as well. He has done several islands including the planting of bushes all along a street.	
Contact Person/ Title:	Valentin T. Escribano LCAM	
Phone Number:	305 303 1570	
Project Amount:		
Does the vendor perform satisfactorily to the work that is asked of them?	YES	NO
Do they maintain a regular work schedule?	x	
How long is their contract for?	x	
Do you plan to renew the contract? If not, please explain why?	One year/ or 30 day cancellation	
Do they respond quickly to problems, emergencies or dissatisfactions in work?	yes	
What is your overall satisfaction with this company? Please rate them on a scale of 1-5 (five being excellent, four being good, 3 fair, 2 needs improvement & 1 very dissatisfied)	yes	
	5	
Comments:		
I would recommend Raydel for all your landscape services. Please note Raydel does more than one property for me which has more than one contract.		

Bid References Evaluation for Raydel Landscaping, Inc.

Company Name:	Cocoplum Yacht Club, Inc.	
Project Name & brief description of project (i.e.- size, number of facilities (acres), number of trees, etc.):	16 acres, over 100 coconut trees and many other trees	
Contact Person/ Title:	Anabella Wieteha / Property manager	
Phone Number:	305 663-1353	
Project Amount:	Apprx:\$50,000 a year	
Does the vendor perform satisfactorily to the work that is asked of them?	YES	NO
Do they maintain a regular work schedule?	yes	
How long is their contract for?	Every Friday	
Do you plan to renew the contract? If not, please explain why?	4 yrs	
Do they respond quickly to problems, emergencies or dissatisfactions in work?	Yes	
What is your overall satisfaction with this company? Please rate them on a scale of 1-5 (five being excellent, four being good, 3 fair, 2 needs improvement & 1 very dissatisfied)	yes	
	5	
Comments: We are extremely happy with Raydel Landscaping. He has our landscaping looking like Never before. It is extremely manicured and for the first time we have flowers blooming. He also does All the fertilization for us. Raydel has excellent equipment and his crew is very professional. Mr. Raydel Is constantly on the site supervising his employees. They do our landscaping every Friday, and they always Pick up as they work, which is very important to us, sine this is a very high end club We are constantly receiving compliments from our member on our landscaping.		



CITY OF MIAMI SPRINGS
Finance Dept.
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5035
Fax: (305) 805-5018

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager *Rog*
FROM: William Alonso, Assistant City Manager/ Finance Director *WAl*
DATE: July 27, 2012

RECOMMENDATION:

Recommendation that Council award City Bid #06-11/12 to Choice Environmental, the lowest responsible bidder, in the amount of \$830,746.08, for **Solid Waste Collections and Disposal Services- Citywide**, pursuant to Section §31.11 (E)(1) of the City Code.

DISCUSSION:

On May 4th, the City advertised the Invitation to Bid #06-11/12 for Solid Waste Collections and Disposal Services- Citywide of which 6 vendors were notified of the opportunity to bid. On May 23rd, contractors were required to attend a Mandatory Pre-Bid conference. There were 6 vendors in attendance. On June 14th, the City received 3 bids (Attachment "A").

A committee comprised of William Alonso, Assistant City Manager/Finance Director; Tom Nash, Operations Superintendent; and Tammy Romero, Professional Services Supervisor all met and evaluated the bids on June 19th. After careful review, the committee is making a recommendation for Choice Environmental, as the lowest responsible bidder.

It is the recommendation of the administration that this bid should be awarded to the lowest responsible bidder, Choice Environmental. However, this recommendation of the administration is specifically subject to the City Council's determination that the subject services of the bid should be outsourced.

Additionally, the administration reserves the right to withdraw or modify its recommendation based upon information it is attempting to secure regarding the possible acquisition of the lowest responsible bidder by one of the other companies submitting a bid.

COST: \$830,746.08 - Based on the "Outsourcing Analysis", which will be presented to you, the annual savings for outsourcing Solid Waste Services will be approximately \$496,386.00. Additionally, if Landscaping Maintenance and Tree Trimming Services are included, then the annual savings of all three services would be approximately \$896,426.00.

FUNDING: Department/ Description: Other Contractual Services
Account Number: 430-3401-534-34-00

PROFESSIONAL SERVICES APPROVAL:

Bid Opening
INVITATION TO BID #06-11/12
SOLID WASTE COLLECTIONS AND DISPOSAL SERVICES- CITYWIDE
Opened June 14, 2012 at 2:30 P.M.

VENDOR NAME	BID BOND Y/N	AMOUNT
WASTE PRO	yes	TOTAL FOR RESIDENTAL GARBAGE AND TRASH: \$987,000.00 TOTAL FOR MULTI-FAMILY: \$32,856.00 ANNUAL TOTAL FOR BOTH SERVICES: \$1,019,856.00
WASTE ENVIRON MENTAL	yes	TOTAL FOR RESIDENTAL GARBAGE AND TRASH: \$825,720.00 TOTAL FOR MULTI-FAMILY: \$5,226.08 ANNUAL TOTAL FOR BOTH SERVICES: \$830,746.08
WSI (WASTE SERVICES)	yes	TOTAL FOR RESIDENTAL GARBAGE AND TRASH: \$1,254,460.00 TOTAL FOR MULTI-FAMILY: \$53,066.80 ANNUAL TOTAL FOR BOTH SERVICES: \$1,308,026.80
TOTAL FOR RESIDENTAL GARBAGE AND TRASH:		
TOTAL FOR MULTI-FAMILY:		
ANNUAL TOTAL FOR BOTH SERVICES:		

Witnessed by:
M. J. Falli



Grants / Public Information Office
City of Miami Springs

Memo

To: Mayor Garcia and Members of the City Council
Via: Ron Gorland, City Manager
From: Omar Luna, Golf and Recreation Director
Carol A. Foster, Grant Writer / Public Information Specialist
Date: August 7, 2012
Re: Prince Field Re-lighting

By this memo, we seek approval from the City Council to proceed with an application to the Florida Recreation Development Assistance Program (FRDAP) for an FY 2013-14 grant for \$97,500 towards replacement lighting for Prince Field. The cost of the total project as of 2012 is estimated by Musco Lighting to be \$130,000, of which, if awarded, the City must share 25%, or \$32,300. The deadline for receipt of this proposal is between September 14th and September 28th, 2012.

Please note that this program is for projects in FY 2013-14, and that the Florida Division of Recreation and Parks performance and obligation to award program grants is contingent upon an annual appropriation by the Florida Legislature. Should the FRDAP program and our project proposal receive funding, grantees will have up to three (3) years from the start of the state's fiscal year in which funds are appropriated to complete the project or funds will revert. Therefore, if awarded, there will be no budgetary impact on the City until FY 13-14 or the following two years.

Agenda Item No.

City Council Meeting of:

8-27-12

RESOLUTION NO. 2012-3551

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MIAMI SPRINGS, FLORIDA;
URGING LOCAL RETAILERS SELLING
TOBACCO PRODUCTS TO REFRAIN FROM
SELLING AND MARKETING FLAVORED
TOBACCO PRODUCTS BECAUSE SUCH
PRODUCTS TEND TO PROMOTE AND
INFLUENCE TOBACCO USE BY MINORS AND
YOUNG ADULTS; EFFECTIVE DATE**

WHEREAS, tobacco use is the number one cause of preventable death in the United States, and almost 90 percent of tobacco users started before they were 18 years old; and,

WHEREAS, each day, more than 4,000 young people try smoking for the first time, and over 1,000 become regular daily smokers; and,

WHEREAS, the Surgeon General has concluded that tobacco advertising greatly contributes to youth smoking rates; and,

WHEREAS, an estimated one third of adolescent experimentation with smoking can be directly attributed to tobacco advertising and promotional activities; and,

WHEREAS, the Master Settlement Agreement (MSA) reached in 1998 between state Attorney Generals and major tobacco companies forbids cigarette manufacturers from directly or indirectly targeting youth in advertising, marketing and promotion of tobacco product or to take any action to initiate, maintain or increase youth smoking; and,

WHEREAS, internal tobacco industry documents strongly suggest that manufacturers intentionally target youth through use of candy-like flavors in tobacco products; and,

WHEREAS, research from the Harvard School of Public Health (published November 2005) found that cigarette makers are targeting young smokers with new candy and liqueur flavored brands that mask the harsh and toxic properties found in tobacco smoke, and that tobacco companies use youth-oriented colorful and stylish packaging, and exploit adolescents' attraction to candy flavors with names such as "Mandarin Mint," "Winter Warm Toffee," and "Twista Chill;" and,

WHEREAS, on September 22, 2009, the federal Family Smoking Prevention and Tobacco Control Act ("Act") went into affect which imposes a ban on the sale of cigarettes containing certain flavors, herbs, or spices including strawberry, grape, orange, clove, cinnamon, pineapple, vanilla, coconut, licorice, cocoa, chocolate, cherry, or coffee; and,

WHEREAS, the Act does not include a ban on menthol cigarettes or other types of flavored tobacco products such as cigars, hookah, or smokeless tobacco products; and,

WHEREAS, national studies have found that the vast majority of people who are using the flavored tobacco products are minors and young adults; and,

WHEREAS, some of these tobacco products, specifically flavored cigars and blunt wraps, are also used as drug paraphernalia for the smoking of marijuana; and,

WHEREAS, flavored tobacco products are defined for purposes of this Resolution as loose tobacco including snuff flour, plug and twist tobacco, fine cuts, chewing tobacco, snus, shisha tobacco, smoking or snuffing tobacco products, and all other kinds and forms of tobacco, including but not limited to cigarettes, cigars, smokeless tobacco products, and blunt wraps prepared in such a manner with the purpose of chewing, inhaling, smoking or ingesting in any manner in which the product or any of its component parts (including the tobacco, filter, or paper) contain, as a constituent (including a smoke constituent) or additive, an artificial or natural flavor or an herb or spice, including but not limited to, strawberry grape, orange, clove, cinnamon, pineapple, vanilla, coconut, licorice, cocoa, chocolate, cherry, coffee, or alcohol flavors, that is characterizing flavor of the tobacco product or tobacco smoke.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That all local retailers who sell tobacco products are hereby urged to cease the sale and marketing of all flavored tobacco products, which are defined herein as loose tobacco including, but not limited to, snuff flour, plug and twist tobacco, fine cuts, chewing tobacco, snus, smoking or snuffing tobacco products, and all other kinds and forms of tobacco, including but not limited to cigarettes, cigars, smokeless tobacco products, and blunt wraps prepared in such a manner with the purpose of chewing, inhaling, smoking or ingesting in any manner which have been flavored through the addition of natural or artificial flavorings, herbs, spices or other means with flavors characterizing fruit, candy, alcohol or other similar flavorings.

Resolution No. 2012-3551

Section 2: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 27th day of August, 2012.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Lob	" _____ "
Councilman Best	" _____ "
Councilwoman Bain	" _____ "
Councilwoman Ator	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk

APPROVED AS TO LEGALITY AND FORM:



Jan K. Seiden, City Attorney

Tabled: 08-13-2012

Resolution No. 2012-3551



Miami Springs
Police Department

Memorandum

Agenda Item No.

City Council Meeting of:

08-27-2012

To: Ronald K. Gorland, City Manager

From: Peter G. Baan, Chief of Police

Handwritten signature of Peter G. Baan in black ink.

Subject: Byrne Grant Resolution

Date: 08/17/2012

Attached is a resolution for approval by the Miami Springs City Council. The resolution authorizes receipt of funding from the Edward Byrne Memorial Justice Assistance Grant. The resolution also authorizes the City Manager to execute all contracts and agreements related to the grant program.

The grant is in the amount of \$2,869.00 and requires no local match. The grant proceeds will be utilized to fund the Miami Springs Police Department's software interface with the new County-wide automated arrest form system.

Please include this item for consideration at the next regular City Council Meeting.

RESOLUTION NO. 2012-3553

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA; AUTHORIZING THE CITY'S ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$2,869, AS A SUB RECIPIENT OF THE MIAMI-DADE COUNTY ASSOCIATION OF CHIEFS OF POLICE COUNTYWIDE PRISONER PROCESSING PROJECT UNDER THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT THROUGH THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009; AUTHORIZING THE CITY MANAGER TO EXECUTE GRANT CONTRACTS AND AGREEMENTS, EXECUTE CONTRACTS AND AGREEMENTS TO ACCOMPLISH GRANT FUNDING PURPOSES, EXPEND FUNDING FOR ESTABLISHED AND AUTHORIZED PURPOSES, RECEIVE AND EXPEND ADDITIONAL FUNDING THAT MIGHT BECOME AVAILABLE, EXECUTE AMENDATORY APPLICATION DOCUMENTATION, AND TO EXERCISE ALL CONTRACTUAL RIGHTS, AUTHORIZATIONS AND PRIVILEGES AVAILABLE TO THE CITY; EFFECTIVE DATE

WHEREAS, on March 2, 2012, Miami-Dade County notified the City of Miami Springs of its grant award as a sub recipient of a grant for the Miami-Dade County Association of Chiefs of Police Countywide Prisoner Processing Project under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program through the American Recovery and Reinvestment Act of 2009; and,

WHEREAS, the purpose of the grant is to fund an interface between the City's existing records management system (RMS) and the new Thinkstream Arrest Form Automation Solution, which will enable the City to electronically file arrest forms; and,

Resolution No. 2012-3553

WHEREAS, the City of Miami Springs desires to accomplish the purpose outlined in the accompanying memorandum a copy of which is incorporated herein by reference;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby authorizes the City's acceptance of \$2,869 of grant funds from the Office of Grants Coordination, Justice Assistance Grant Administration for Miami-Dade County.

Section 2: That the City Council of the City of Miami Springs hereby further authorizes the City Manager to execute all contracts and agreements required to secure said grant funds, execute such other documents/contracts and agreements as will effectuate the purposes of the grant, expend the grant funds for the purposes set forth in the grant, receive and expend such other additional funding that might become available in coordination with the expenditure of the grant funds, execute and file any amendatory grant application documents required, and to appropriately exercise any and all rights, authorizations, and privileges contained in any contracts or agreements related to the grant funds.

Section 3: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

Resolution No. 2012-3559

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida,
this 27th day of August, 2012.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Lob	" "
Councilman Best	" "
Councilwoman Bain	" "
Councilwoman Ator	" "
Mayor Garcia	" "

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk

APPROVED AS TO LEGALITY AND FORM:


Jan K. Seiden, City Attorney

Resolution No. 2012-3558f

CITY OF MIAMI SPRINGS



Agenda Item No.

City Council Meeting of:

8-27-12

Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5037

To: The Honorable Mayor Xavier Garcia and Members of the City Council

VIA: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Assistant City Manager/Finance Director

Date: July 10, 2012

Re: FY2011-2012 3rd Quarter Budget Status Report (Unaudited)

Attached, please find the above referenced report based on revenues received and appropriations expended through June 30, 2012. The purpose of this report is to apprise the City's governing body of the FY2011-2012 budgetary status and projected year-end revenues, expenditures, and fund balances

As in previous interim reports, this report is organized as follows:

- I. Overview/Financial Dashboard - Pages 1-3
- II. General Fund Revenues – Page 4
- III. General Fund Expenditures – Page 6
- IV. General Fund Subsidized Departments
 - a) Senior center - Page 7
- V. Enterprise Funds - Pages 8-9
- VI. Investments – Page 10
- VII. Analysis of Charges for Services
 - a) Building & Zoning/Code Enforcement – Page 11
 - b) Recreation Department – Page 12
- VIII. Other Funds
 - a) Road and Transportation Fund – Page 13
 - b) Law Enforcement Trust Fund – Page 14
 - c) Capital Fund – Page 15
 - d) Debt Service Fund – Page 16
- IX. Status of Designated Fund Balance Page 17 **NEW!!**
- X. Golf Course Financial Report – Pages 18,19 and A-1 thru C-1

I. OVERVIEW

At the end of the first nine months of the fiscal year, we can estimate that we will have a projected fund balance decrease of \$320,398 at year end mainly due to usage of designated fund balance amounts during the year. Normal on-going operations will provide a surplus of \$123,011 however we have appropriated \$466,304 of designated fund balance so the net decrease is \$343,293.

Additionally, let me point out that this may be affected by the final assessed valuations for this year after all property tax appeals are heard by the Appraiser's office. Any reductions approved by these appeals may have an effect on the total of ad-valorem taxes we receive this year.

During the next quarter we should be receiving final notification from the County as to what our final adjusted valuation will be for this fiscal year.

The following chart is a projection of the City's projected revenues, expenditures, and general fund balance as of the end of the 3rd Qtr FY2012:

Chart A – General Fund Balance Projection as of the 3rd quarter FY2011-2012

Chart A- General Fund Budget Summary-FY 2011-2012

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Projected Year-End</u>	<u>Variance</u>
Sources:				
General Fund beginning balance	4,903,778	4,903,778	4,903,778	-
Current revenues	13,157,448	13,159,080	12,961,694	(197,386)
Transfers in	<u>984,525</u>	<u>984,525</u>	<u>984,525</u>	-
Total Sources	<u>19,045,751</u>	<u>19,047,383</u>	<u>18,849,997</u>	<u>(197,386)</u>
Uses:				
Operating expenditures	13,660,949	14,128,884	13,846,306	(282,578)
Transfers out	<u>481,025</u>	<u>481,025</u>	<u>443,205</u>	<u>(37,820)</u>
Total Uses	<u>14,141,974</u>	<u>14,609,909</u>	<u>14,289,511</u>	<u>(320,398)</u>
General Fund ending balance	<u>4,903,777</u>	<u>4,437,474</u>	<u>4,560,485</u>	<u>123,011</u>
Projected change in fund balance		<u>(343,293)</u>		

FINANCIAL DASHBOARD

FINANCIAL INDICATORS-GENERAL FUND

	<i>Budgeted</i>	<i>Actual</i>	<i>% of budget</i>
General Fund Revenues as of 6/30/12	\$14,609,910	\$11,426,496	78% (1)
General Fund Revenues as of 6/30/11	\$13,337,486	\$10,547,251	79% (1)

General Fund Expenditures as of 6/30/12	\$14,655,572	\$10,738,264	73% (2)
General Fund Expenditures as of 6/30/11	\$15,063,216	\$10,541,378	70% (2)

	<i>As of 9/30/11</i>	<i>Projected 9/30/12</i>	<i>\$ Increase/Decrease</i>
General Fund Reserve	\$4,903,778	\$4,560,485	\$(343,293)

INVESTMENT INDICATOR

	<i>As of 9/30/11</i>	<i>As of 6/30/12</i>	<i>\$ Increase/(Decrease)</i>
Investments	\$ 9,401,890	\$ 8,630,907	\$ (770,983)

	<i>Total On Deposit</i>	<i>Unrealized Loss</i>	<i>Net Asset Value</i>
SBA Account	\$101,772	\$ (18,450)	\$83,322

FINANCIAL INDICATORS-OTHER

	<i>Revenues as of 6/30/12</i>	<i>Expenditures as of 6/30/12</i>	<i>Deficit at 6/30/12</i>	<i>Deficit at 6/30/11</i>
Golf Course fund operating deficit requiring General Fund subsidy	\$874,687	\$717,878	\$(156,809)	\$(263,993)

	<i>Revenues as of 6/30/12</i>	<i>Expenditures as of 6/30/12</i>	<i>Surplus/Deficit at 6/30/12</i>	<i>Surplus/Deficit at 6/30/11</i>
Building & Code	\$ 320,687	\$ 305,945	\$14,742	\$162,647

	<i>As of 9/30/11</i>	<i>As of 6/30/12</i>	<i>\$ Increase/(Decrease)</i>
Long-Term Debt	\$5,168,547	\$4,678,966	\$(489,581)

	<i>At 6/30/12</i>	<i>At 6/30/11</i>
% of Recreation Expenditures Collected in Fees	24.5%	22.1%

Notes:

(1) As you can see that for the current year our revenues are being received at a 78% rate compared to 79% for the same period last year mainly due to ad valorem tax revenues being received at a slower pace from the County.

(2) Actual expenditures are running at about the same pace as last year 73 vs. 70% when compared to budgeted expenditures. This is indicative of a budget that is realistic and inline with actual city activities.

II) REVENUES

Chart B-Schedule of General Fund Budgeted and Actual Revenues
For the Period Ending June 31, 2012
(75% OF YEAR COMPLETED)

Department	FY 2010-11	FISCAL YEAR 2011-2012				FY 2010-2011	Note
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 6/30/12	% OF BUDGET	PRIOR YEAR AS of 6/30/11	
Ad Valorem Taxes - Current	\$ 5,409,466	\$ 5,776,261	\$ 5,776,261	\$ 5,500,558	95%	\$ 4,945,697	1
Ad Valorem Taxes - Delinquent	167,510	20,000	20,000	19,336	97%	162,687	1
Utility and Franchise Taxes	2,608,798	2,655,000	2,655,000	1,585,852	60%	1,594,514	
Occupational Licenses - City	78,357	72,000	72,000	66,956	93%	72,276	
Occupational Licenses - County	19,037	20,000	20,000	10,240	51%	10,303	
Building Permits	150,168	225,000	225,000	118,130	53%	107,865	
Electrical Permits	56,038	50,000	50,000	23,183	46%	45,724	
Plumbing Permits	101,724	40,000	40,000	20,833	52%	96,637	
Roofing Permits	31,814	27,000	27,000	30,640	113%	21,525	
Mechanical Permits	66,467	25,000	25,000	17,928	72%	48,950	
Zoning Permits	4,650	7,000	7,000	700	10%	3,550	
Certification of Completions	1,325	1,000	1,000	1,465	147%	925	
Structural Permits	19,116	15,000	15,000	14,111	94%	11,625	
POD Permit Fees	1,900	1,000	1,000	1,700	170%	1,200	
Other Permits	110,390	90,000	90,000	82,197	91%	70,719	
Misc Plan Reviews	-	11,300	11,300	-	0%	-	
Local Option Gas Tax	369,713	359,859	359,859	273,062	76%	271,797	
Revenue sharing	369,153	394,850	394,850	288,764	73%	239,890	
8-cent Motor Fuel Tax	-	-	-	2,460	#DIV/0!	-	
Alcoholic Beverage License	8,978	9,000	9,000	13,524	150%	7,978	
1/2-cent Sales Tax	827,344	869,125	869,125	607,127	70%	554,867	
Gas Tax Rebate	5,610	8,000	8,000	8,435	105%	4,933	
School Crossing Guards	21,732	18,000	18,000	15,700	87%	17,203	
Program Activity Fees	920	-	-	-	-	920	
After School Programs	39,175	25,000	25,000	33,501	134%	32,487	
SWIM MEETS/TEAM RENTAL	10,000	15,600	15,600	9,911	64%	7,762	
Swimming Pool Admissions	20,072	51,445	51,445	40,527	79%	9,060	
Swim Lessons	49,365	40,000	40,000	-	0%	25,190	
Annual Daddy/Daughter Dance	2,913	2,800	2,800	3,263	117%	2,913	
Pelican theatre	2,908	5,000	5,000	6,149	123%	2,264	
Vending Machines	2,690	2,276	2,276	1,725	76%	2,085	
Fireworks-VG	3,000	3,000	3,000	-	0%	-	
Summer Camp	137,256	176,250	176,250	118,013	67%	42,900	
Summer Camp Activity Fee	25,979	18,500	18,500	16,900	91%	51,697	
Senior Center Rental	-	2,500	2,500	-	0%	-	
Gym Rental	5,043	5,000	5,000	-	0%	3,350	
Fitness Room Membership	43,266	39,375	39,375	33,831	86%	37,364	
Gym Admission Fees	14,412	12,000	12,000	-	0%	8,983	
Gym Memberships	-	1,500	1,500	-	0%	-	
Yoga Classes	18,490	11,400	11,400	13,570	119%	10,414	
Annual Turkey Trot	2,220	900	900	1,210	134%	2,220	
Basketball Fees	25,895	30,375	30,375	22,970	76%	19,330	
Other activities	660	3,455	3,455	2,725	79%	420	
Pool Rental	27,931	6,000	6,000	23,522	392%	21,744	
Pool Memberships	5,645	3,200	3,200	-	0%	4,486	
Jazzercise	3,925	4,800	4,800	2,944	61%	2,944	
Green Fees	763,488	866,245	866,245	652,919	75%	624,578	
Golf Memberships	64,034	83,438	83,438	32,906	39%	43,571	
Cart Rentals	62,301	86,247	86,247	75,422	87%	49,556	
Range Fees	94,688	99,615	99,615	80,945	81%	75,556	
Golf Merchandise Sales	45,652	57,777	57,777	41,412	72%	35,849	
Gift Certificate Redeemed	(3,158)	3,731	3,731	912	24%	(2,974)	
Rain Check Redeemed	(16,233)	(15,248)	(15,248)	(11,625)	76%	(23,095)	
CanAm Commissions	(1,780)	-	-	(405)	-	(1,745)	
Golf Pro Commissions	1,133	3,000	3,000	2,037	68%	163	
Golf Course Rentals	6,491	7,355	7,355	7,109	97%	5,159	
Country Club Lease Eqpt Payment	10,000	-	-	-	-	10,000	
GHIN Disabled Fees	153	918	918	164	18%	135	
Miscellaneous Charges for Serv	4,063	6,000	6,000	8,239	137%	2,746	
Copies & Other Charges	1,831	2,000	2,000	2,319	116%	1,197	
Tree Replacement	-	-	-	200	100%	-	
Lien Search	10,670	10,000	10,000	9,335	93%	8,360	
Re-occupancy inspection fee	8,500	5,000	5,000	9,800	196%	5,900	
Clerk of the Court - Fines	169,282	165,000	165,000	88,433	54%	130,276	
Code Enforcement tickets	32,900	40,000	40,000	12,500	31%	30,750	
Disabled Parking tickets	7,018	3,000	3,000	-	0%	-	
Interest - Checking	1,448	2,000	2,000	-	0%	-	
Interest-CD's	-	75,000	75,000	14,219	19%	-	
Interest-Money Market	17,792	-	-	-	-	24,331	
Interest - Tax Collections	1,886	2,000	2,000	941	47%	1,886	
Rent - Metro Fire	13,488	17,000	17,000	10,200	60%	9,642	
Rent - Dade Co. Library	8,253	8,300	8,300	6,190	75%	6,190	

**Chart B-Schedule of General Fund Budgeted and Actual Revenues
For the Period Ending June 31, 2012
(75% OF YEAR COMPLETED)**

Department	FY 2010-11	FISCAL YEAR 2011-2012				FY 2010-2011	
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 6/30/12	% OF BUDGET	PRIOR YEAR AS of 6/30/11	Note
ent - Bus Benches	4,080	3,900	3,900	3,094	79%	3,060	
Recreational Activities	7,386	5,000	5,000	9,158	183%	4,319	
Sprint Tower	61,749	60,000	60,000	87,640	146%	55,509	
Nextel	8,540	8,300	8,300	6,490	78%	8,540	
Metro PCS	7,896	7,600	7,600	8,211	108%	7,896	
Surplus sale of equipment	2,151	60,000	60,000	13,715	23%	2,151	
Other Miscellaneous	49,134	80,075	80,075	18,839	24%	37,494	
Insurance Reimbursement	5,495	-	-	8,797	0%	46,617	
Code Enforcement Liens	1,857	1,000	1,000	4,738	474%	1,857	
Returned check charges	278	2,000	2,000	263	13%	286	
Byrne Grant	13,787	-	-	5,892	100%	9,002	
Police COPS Grant	167,242	146,424	146,424	86,236	59%	82,482	
Other Grants	4,000	-	1,632	1,632	100%	3,625	
Red Light Fines	-	100,000	100,000	209,522	210%	-	2
Dog Park Donations	3,941	-	-	-	0%	3,941	
ITF - Road & Transportation	-	521,149	521,149	536,903	103%	-	
ITF -Hurricane Fund	412,563	-	-	-	0%	412,563	
ITF - Sanitation Admin Fee	350,000	410,376	410,376	307,782	75%	210,750	
ITF- Stormwater Admin Fee	53,000	53,000	53,000	39,750	75%	39,750	
Appropriated fund balance	-	-	466,305	-	0%	-	
TOTALS >>>	\$ 13,328,054	\$ 14,141,973	\$ 14,609,910	\$ 11,426,496	78%	\$ 10,547,251	

II. REVENUES

Notes to Revenue Schedule:

- (1) Approximately 75-90% of the annual property tax assessment is collected during the months of October thru January of each fiscal year, the City invests all excess amounts until the funds are required to pay normal operating expenditures of the City. However, as you can see in the revenue report, ad valorem taxes received during the first nine months of the fiscal year is approximately \$411,510 more than the amount received for the same period last year.
- (2) Red light revenues for the period January 9, 2012 thru June 30, 2012 were \$209,522 net of all costs and State share of the fine. We had budgeted \$100,000 for the entire fiscal year.

III) EXPENDITURES

Chart C-Schedule of General Fund Budgeted and Projected Expenditures
For the Period Ending June 30, 2012
(75% OF YEAR COMPLETED)

Department	FY2010-11 ACTUAL	FISCAL YEAR 2011-2012			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2012		
General Government:						
Mayor & City Council	107,219	104,401	114,302	75,089	66%	
Office of the City Manager	756,070	718,961	689,572	578,380	84%	
Office of the City Clerk	332,381	269,646	298,176	207,442	70%	
Office of the City Attorney	144,513	141,000	156,000	113,882	73%	
Human Resource Department	202,620	188,338	200,641	139,309	69%	
Finance-Administration	698,878	633,336	590,223	426,400	72%	
Finance-Professional Services	-	-	169,275	83,370	49%	
IT Department	355,102	333,269	327,108	259,693	79%	
Planning Department	160,512	131,420	143,620	95,730	67%	
Non-Departmental	17	-	-	8	100%	
Total General Government	2,757,312	2,520,371	2,688,917	1,979,303	74%	1
Public Safety:						
Police Department	5,352,455	5,399,857	5,476,395	4,189,902	77%	
Building, Zoning & Code Enforcement	537,860	619,004	620,026	449,419	72%	
Total Public Safety	5,890,315	6,018,861	6,096,421	4,639,321	76%	1
Public Works:						
Public Works - Administration	435,350	398,468	405,631	340,835	84%	
Public Works - Streets	310,863	302,388	302,388	226,690	75%	
Public Works - Properties	960,490	1,011,097	1,024,146	622,471	61%	
Public Works - Building Maintenance	193,795	195,382	290,163	233,304	80%	
Public Works - Fleet Maintenance	79,453	26,000	26,000	11,835	46%	
Total Public Works	1,979,951	1,933,335	2,048,328	1,435,135	70%	1
Parks and Recreation:						
Recreation	1,373,297	1,437,640	1,584,484	1,111,579	70%	
Aquatics	260,423	267,352	267,352	156,103	58%	
Tennis	31,698	30,726	32,449	20,286	63%	
Park Maintenance	133,739	109,698	107,277	62,213	58%	
Golf Administration	24,070	22,596	22,596	16,044	71%	
Golf Pro Shop	534,205	524,348	524,348	416,472	79%	
Golf Maintenance	824,689	796,022	802,375	598,980	75%	
Total Parks and Recreation	3,182,121	3,188,382	3,340,881	2,381,677	71%	
TOTAL GENERAL FUND EXPS.	13,809,699	13,660,949	14,174,547	10,435,436	74%	1
Transfers to other funds						
Debt Service fund	306,919	313,205	313,205	234,904	75%	
Capital Fund	475,000	-	-	-	0%	
Senior Center Fund	132,564	167,820	167,820	67,924	40%	
Total Transfers Out:	914,483	481,025	481,025	302,828	63%	1
Increase (decrease) in fund balance	(1,396,128)	-	-	-		
TOTAL GENERAL FUND USES	13,328,054	14,141,974	14,655,572	10,738,264	73%	

III. EXPENDITURES

Notes to Expenditure Schedule:

- (1) All departments are within budget as of the end of the fiscal year. There are variances within some departments greater/less than 75%, however these fluctuations are based on seasonality and not on definite trends that will cause the department to be over budget later in the year. Any variances greater than 85% (if any) will be addressed by us herein.

IV) FUNDS SUBSIDIZED BY GENERAL FUND

CHART D-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-SENIOR CENTER
(75% OF YEAR COMPLETED)

	FY2010-11 ACTUAL	FISCAL YEAR 2011-2012			% OF ACTUAL VS. BUDGET
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2012	
Revenues:					
USDA C-1	\$ 18,520	\$ 13,130	\$ 13,130	\$ 8,089	62%
USDA C-2	9,524	8,150	8,150	13,742	169%
Local Grants C-1	94,060	77,752	77,752	71,657	92%
Local Grants C-2	52,125	52,048	52,048	38,027	73%
Local Grants III-B	25,059	21,017	21,017	17,868	85%
CDBG Grant	58,792	-	-	39,098	0%
Sales to Va Gardens	14,775	14,345	14,345	12,843	90%
Donations	3,242	1,610	1,610	4,454	277%
Misc Revenues	-	-	-	782	0%
Total revenues	276,097	188,052	188,052	206,560	110%
Expenditures:					
Administrative Costs	149,822	151,711	151,711	108,704	72%
Catering and operating supplies	137,525	149,396	149,396	92,332	62%
Operating Costs	57,932	54,464	54,464	35,974	66%
Capital Outlay	63,384	3,475	3,475	56,343	1621%
Total expenditures	408,663	359,046	359,046	293,353	82%
Excess (deficiency) of revenues over expenditures	(132,566)	(170,994)	(170,994)	(86,793)	51%
Other financing sources					
Transfers in	132,564	167,820	167,820	67,924	40%
Total other financing sources	132,564	167,820	167,820	67,924	40%
Net change in fund balance	(2)	(3,174)	(3,174)	(18,869)	0%
Beginning fund balance	18,871	18,869	18,869	18,869	
Ending fund balance	\$ 18,869	\$ 15,695	\$ 15,695	\$ -	

**CHART H-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-SANITATION
(75% OF YEAR COMPLETED)**

	FY2010-11 ACTUAL	FISCAL YEAR 2011-2012			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2012		
Operating revenues:						
Sanitation revenues	\$ 2,298,155	\$ 2,248,626	\$ 2,248,626	\$ 1,895,456	84%	1
Total operating revenues	<u>2,298,155</u>	<u>2,248,626</u>	<u>2,248,626</u>	<u>1,895,456</u>	84%	
Operating expenses:						
Administrative costs	1,143,552	1,163,431	1,163,431	923,546	79%	
Operations and maintenance	234,180	309,506	309,506	201,271	65%	
Disposal costs	618,343	721,789	721,789	409,178	57%	
Depreciation and amortization	54,262	54,400	54,400	40,555	75%	
Total operating expenses	<u>2,050,337</u>	<u>2,249,126</u>	<u>2,249,126</u>	<u>1,574,550</u>	70%	
Operating income (loss)	<u>247,818</u>	<u>(500)</u>	<u>(500)</u>	<u>320,906</u>	-64181%	
Nonoperating revenues (expenses):						
Interest income	632	500	500	687	0%	
Interest expense and fees	(7,755)	-	-	(4,561)	100%	
Total nonoperating revenues (expenses)	<u>(7,123)</u>	<u>500</u>	<u>500</u>	<u>(3,874)</u>	0%	
Income (Loss) before transfers	<u>240,695</u>	<u>-</u>	<u>-</u>	<u>317,032</u>	100%	
Change in net assets	<u>240,695</u>	<u>-</u>	<u>-</u>	<u>317,032</u>	100%	1
Total net assets, October 1	<u>721,670</u>	<u>962,365</u>	<u>962,365</u>	<u>962,365</u>		
Total net assets, September 30	<u>\$ 962,365</u>	<u>\$ 962,365</u>	<u>\$ 962,365</u>	<u>\$ 1,279,397</u>		

Note:

Collection of 39% of revenues is a result of the trash bills now being a part of the property tax bill which is mostly collected between October and March of each fiscal year.

**CHART I-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-STORMWATER
FOR THE PERIOD ENDING JUNE 30, 2012
(75% OF YEAR COMPLETED)**

	FY2010-11 <u>ACTUAL</u>	FISCAL YEAR 2011-2012			<u>% OF ACTUAL VS. BUDGET</u>	<u>NOTES</u>
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/2012</u>		
Operating revenues:						
Residential Class I	\$ 299,176	\$ 250,000	\$ 250,000	\$ 189,571	76%	
Total operating revenues	<u>299,176</u>	<u>250,000</u>	<u>250,000</u>	<u>189,571</u>	76%	
Operating expenses:						
Administrative costs	139,653	140,325	140,325	107,720	77%	
Operations and maintenance	109,504	166,281	166,281	62,107	37%	
Depreciation and amortization	<u>142,664</u>	<u>142,665</u>	<u>142,665</u>	<u>111,733</u>	78%	
Total operating expenses	<u>391,821</u>	<u>449,271</u>	<u>449,271</u>	<u>281,560</u>	63%	
Operating income (loss)	<u>(92,645)</u>	<u>(199,271)</u>	<u>(199,271)</u>	<u>(91,989)</u>	46%	
Nonoperating revenues (expenses):						
Interest & other income	465	500	500	272	54%	
Interest expense and fees	<u>(2,277)</u>	<u>(2,300)</u>	<u>(2,300)</u>	<u>(1,440)</u>	63%	
Total nonoperating revenues (exp)	<u>(1,812)</u>	<u>(1,800)</u>	<u>(1,800)</u>	<u>(1,168)</u>	65%	
Income (Loss) before transfers	<u>(94,457)</u>	<u>(201,071)</u>	<u>(201,071)</u>	<u>(93,157)</u>	46%	
Change in net assets	<u>(94,457)</u>	<u>(201,071)</u>	<u>(201,071)</u>	<u>(93,157)</u>	46%	
Total net assets, October 1	<u>3,164,329</u>	<u>3,069,872</u>	<u>3,069,872</u>	<u>3,069,872</u>		
Total net assets, September 30	<u>\$ 3,069,872</u>	<u>\$ 2,868,801</u>	<u>\$ 2,868,801</u>	<u>\$ 2,976,715</u>		

Notes:

**CITY OF MIAMI SPRINGS
INVESTMENT SCHEDULE
Jun-12**

<u>Institution</u>	<u>Acct#</u>	<u>Principal Amount</u>
BB&T Money Market		\$ 6,409,647.00
Subtotal BB&T		\$ 6,409,647.00
SBA (Pool B)	221371	\$ 101,772.00
Reserve for loss		\$ (18,450.00)
Subtotal SBA		\$ 83,322.00
Total all investments		\$ 6,492,969.00

CASH ON HAND-OPERATING ACCOUNTS:

<i>BB&T Cash on hand-Operating Acct</i>	1,312,567.00
Total Cash on hand as of 6/30/12	\$1,312,567.00
Total Investments and cash on hand	\$7,805,536.00

RESTRICTED CASH:

BB&T CD-LETF	\$ 825,371.00
(Law Enforcement Trust-restricted)	\$ 825,371.00

VII) ANALYSIS OF CHARGES FOR SERVICES

Chart J-Schedule of Building & Zoning/Code Enforcement
 Comparative for the periods ending March 31, 2011 AND 2012
 (50% OF YEAR COMPLETED)

Charges for Services:	YTD 6/30/12		YTD 6/30/11		
	Building	Code Enforcement	Building	Code Enforcement	
Occupational Licenses - City		\$ 66,956		\$ 72,276	
Occupational Licenses - County		10,240		10,303	
Building Permits	118,130		107,865		
Electrical Permits	23,183		45,724		
Plumbing Permits	20,833		96,637		
Roofing Permits	30,640		21,525		
Mechanical Permits	17,928		48,950		
Zoning Permits	700		3,550		
Certification of Completions	1,465		925		
Structural Permits	14,111		11,625		
Other Permits	83,897		71,919		
Re-Occupancy	9,800		-		
Code Enforcement tickets		12,500		30,750	
Total Fees Collected	320,687	89,696	408,720	113,329	
Expenditures:					
Personnel	217,682	122,510	167,159	98,667	
Inspector Costs	24,350		69,958	-	
Operating costs	62,891	20,964	17,713	5,905	25% of total expenses
Capital outlay	1,022		-	-	
Indirect costs from allocation	227,531		232,739	-	
Total expenditures	533,476	143,474	487,569	104,572	
Excess charges for services over expenditures	(212,789)	(53,778)	(78,849)	8,757	

The purpose of this report is to show if the charges being collected by the building & zoning /code enforcement departments are more than sufficient to cover the operating expenditures of these departments.

**Chart K-Schedule of Recreation Department Operations
Period Ending June 30, 2012
(75% OF YEAR COMPLETED)**

Charges for Services:	Admin	Pool	Tennis	Maintenance	YTD as of 6/30/2012	YTD as of 6/30/2011
After School Programs	33,501	-	-	-	\$ 33,501	\$ 94,597
SWIM MEETS/TEAM RENTAL	-	-	9,911	-	9,911	32,487
Swimming Pool Admissions	-	40,527	-	-	40,527	7,762
Swim Lessons	-	-	-	-	-	9,060
Annual Daddy/Daughter Dance	3,263	-	-	-	3,263	21,744
Pelican theatre	6,149	-	-	-	6,149	25,190
Vending Machines	1,725	-	-	-	1,725	2,913
Fireworks-VG	-	-	-	-	-	2,065
Summer Camp	118,013	-	-	-	118,013	37,364
Summer Camp Activity Fee	16,900	-	-	-	16,900	4,486
Senior Center Rental	-	-	-	-	-	2,220
Fitness Room Membership	33,831	-	-	-	33,831	420
Gym Admission Fees	-	-	-	-	-	2,264
Gym Memberships	-	-	-	-	-	4,319
Yoga Classes	13,570	-	-	-	13,570	19,330
Annual Turkey Trot	1,210	-	-	-	1,210	2,944
Basketball Fees	22,970	-	-	-	22,970	3,350
Other activities	2,725	-	-	-	2,725	8,983
Pool Rental	-	-	23,522	-	23,522	10,414
Pool Memberships	-	-	-	-	-	920
Jazzercise	2,944	-	-	-	2,944	-
Total Fees Collected	256,801	73,960	-	-	330,761	292,832
Expenditures:						
Personnel	467,091	102,737	-	-	569,828	520,612
Operating costs	392,319	53,366	20,286	62,213	528,184	514,873
Debt Service	140,551	-	-	-	140,551	165,384
Capital outlay	111,618	-	-	-	111,618	124,427
Total expenditures	1,111,579	156,103	20,286	62,213	1,350,181	1,325,296
Excess exp. over charges for services	\$ (854,778)	\$ (82,143)	\$ (20,286)	\$ (62,213)	\$ (1,019,420)	\$ (1,032,464)

Percentage of expenditures collected in fees

24.5%

22.1%

NOTES TO STATEMENTS:

VIII) OTHER FUNDS

CHART L-CITY OF MIAMI SPRINGS
 ACTUAL VS BUDGET REPORT-ROAD & TRANSPORTATION
 (75% OF YEAR COMPLETED)

	FY2010-11 ACTUAL	FISCAL YEAR 2011-2012			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2012		
Revenues:						
Peoples Transportation Tax	418,043	372,000	372,000	212,850	57%	
Charges for services	12,983	12,000	12,000	11,105	100%	
Misc Revenues-Interest	526	1,000	1,000	55	100%	
Total revenues	<u>431,552</u>	<u>385,000</u>	<u>385,000</u>	<u>224,010</u>	58%	
Expenditures:						
Administrative	94,803	91,935	91,935	70,435	77%	
Contractual/Professional Services	168,856	194,473	194,473	107,062	55%	
Repairs and maintenance	463,513	460,000	460,000	131,173	29%	
Operating Supplies/Road Materials	3,651	5,000	5,000	449	9%	
Capital Outlay-Machinery	58,436	36,352	36,352	39,292	0%	
Total expenditures	<u>789,259</u>	<u>787,760</u>	<u>787,760</u>	<u>348,411</u>	44%	
Excess (deficiency) of revenues over expenditures	<u>(357,707)</u>	<u>(402,760)</u>	<u>(402,760)</u>	<u>(124,401)</u>	31%	
Other financing sources						
Transfers out	<u>(130,252)</u>	<u>(521,153)</u>	<u>(521,153)</u>	<u>(521,153)</u>	0%	
Total other financing sources	<u>(130,252)</u>	<u>(521,153)</u>	<u>(521,153)</u>	<u>(521,153)</u>	0%	
Net change in fund balance	(487,959)	(923,913)	(923,913)	(645,554)		
Beginning fund balance	<u>1,421,924</u>	<u>933,965</u>	<u>933,965</u>	<u>933,965</u>		
Ending fund balance	<u>\$ 933,965</u>	<u>\$ 10,052</u>	<u>\$ 10,052</u>	<u>\$ 288,411</u>		

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-LAW ENFORCEMENT TRUST FUND
(75% OF YEAR COMPLETED)**

	FY2010-11 <u>ACTUAL</u>	FISCAL YEAR 2011-2012			% OF ACTUAL VS. BUDGET	NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/2012</u>		
Revenues:						
Fines and Forfeitures	23,352			45,616	100%	
Interest Income	5,004	10,000	10,000	-	0%	
Total revenues	<u>28,356</u>	<u>10,000</u>	<u>10,000</u>	<u>45,616</u>	456%	
Expenditures:						
Administration Expenses	72,101	122,353	122,353	70,821	58%	
Police education	11,329	20,000	20,000	1,096	5%	
Capital Outlay-Vehicles	72,904	-	-	6,373	0%	
Total expenditures	<u>156,334</u>	<u>142,353</u>	<u>142,353</u>	<u>78,290</u>	55%	
Excess (deficiency) of revenues over expenditures	<u>(127,978)</u>	<u>(132,353)</u>	<u>(132,353)</u>	<u>(32,674)</u>	25%	
Net change in fund balance	(127,978)	(132,353)	(132,353)	(32,674)		
Beginning fund balance	<u>1,015,477</u>	<u>887,499</u>	<u>887,499</u>	<u>887,499</u>		
Ending fund balance	<u>\$ 887,499</u>	<u>\$ 755,146</u>	<u>\$ 755,146</u>	<u>\$ 854,825</u>		

VIII) OTHER FUNDS

CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-CAPITAL FUND
(75% OF YEAR COMPLETED)

	FY2010-11 <u>ACTUAL</u>	FISCAL YEAR 2011-12			<u>NOTES</u>
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/2012</u>	
Revenues:					
Intergovernmental	\$ 1,046,860	\$ -	\$ -	\$ 166,699	100%
Total revenues	<u>1,046,860</u>	<u>-</u>	<u>-</u>	<u>166,699</u>	100%
Expenditures:					
General government	45,986	-	-	10,919	0%
Capital Outlay	<u>1,484,800</u>	<u>-</u>	<u>193,528</u>	<u>227,882</u>	118%
Total expenditures	<u>1,530,786</u>	<u>-</u>	<u>193,528</u>	<u>238,801</u>	123%
Excess (deficiency) of revenues over expenditures	<u>(483,926)</u>	<u>-</u>	<u>(193,528)</u>	<u>(72,102)</u>	0%
Other financing sources					
Transfers in	<u>556,028</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Total other financing sources	<u>556,028</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Change in fund balance	<u>72,102</u>	<u>-</u>	<u>(193,528)</u>	<u>(72,102)</u>	0%
Beginning fund balance	<u>-</u>	<u>72,102</u>	<u>72,102</u>	<u>72,102</u>	
Ending fund balance	<u>72,102</u>	<u>72,102</u>	<u>(121,426)</u>	<u>\$ -</u>	

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-DEBT SERVICE FUND
(75% OF YEAR COMPLETED)**

	FY2010-11 <u>ACTUAL</u>	FISCAL YEAR 2011-12			NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/2012</u>	
Revenues:					
Property Taxes	\$ 382,947	\$ -	\$ -	\$ -	0%
Total revenues	<u>382,947</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Expenditures:					
Principal Payments	476,305	427,598	427,598	398,763	93%
Interest Payments	189,025	141,880	141,880	94,589	67%
Administrative	<u>13,450</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Total expenditures	<u>678,780</u>	<u>569,478</u>	<u>569,478</u>	<u>493,352</u>	87%
Excess (deficiency) of revenues over expenditures	<u>(295,833)</u>	<u>(569,478)</u>	<u>(569,478)</u>	<u>(493,352)</u>	87%
Other financing sources					
Transfers in	<u>306,919</u>	<u>569,478</u>	<u>569,478</u>	<u>389,609</u>	68%
Total other financing sources	<u>306,919</u>	<u>569,478</u>	<u>569,478</u>	<u>389,609</u>	68%
Net change in fund balance	<u>11,086</u>	<u>-</u>	<u>-</u>	<u>(103,743)</u>	100%
Beginning fund balance	<u>100,431</u>	<u>111,517</u>	<u>111,517</u>	<u>111,517</u>	
Ending fund balance	<u>111,517</u>	<u>111,517</u>	<u>111,517</u>	<u>\$ 7,774</u>	100%

**CITY OF MIAMI SPRINGS
PROPOSED GENERAL FUND BALANCE DESIGNATIONS
PROJECTED FISCAL YEAR 2011-2012**

<u>DESIGNATION</u>	<u>Balance 9/30/2011</u>	<u>FY2011-12</u>		<u>Balance 9/30/2012</u>
		<u>Additions</u>	<u>Reductions</u>	
Parks and Recreation:				
Gymnasium/Recreation building	\$ 53,636	-	53,636	\$ -
Total Recreation Designations	53,636	-	53,636	-
Senior Center:				
Senior Center Building	180,000	-	32,163	147,837
Senior Center Van	-	-	-	-
Total Senior Center Designations	180,000	-	32,163	147,837
Downtown Revitalization	136,735	-	18,500	118,235
Contingency-Hurricane Costs	500,000	-	-	500,000
Pool improvements	260,133	-	-	260,133
Total proposed designations	\$ 1,130,504	\$ -	\$ 104,299	\$ 1,026,205
Encumbrances appropriated FY2012	\$ 273,274	\$ -		\$ 273,274
Total Available Fund Balance	<u>4,903,778</u>	<u>-</u>	<u>104,299</u>	<u>4,799,479</u>
Unrestricted, Undesignated fund Balance	<u>3,500,000</u>			<u>3,500,000</u>
				25% of FY11-12 Budgeted expenditures..... \$ 3,500,000
				Excess(deficit) funds available for designation \$ -

CITY OF MIAMI SPRINGS



Finance Department
 201 Westward Drive
 Miami Springs, FL 33166-5289
 Phone: (305) 805-5014
 Fax: (305) 805-5037

TO: The Honorable Mayor Xavier Garcia and Members of the City Council

VIA: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Assistant City Manager/Finance Director

DATE: July 10, 2012

SUBJECT: Golf Course (UNAUDITED) Financials for the nine months ending June 30, 2012.

Attached hereto are the unaudited financial reports for the Golf Course Fund for the nine months ending June 30, 2012. As in the past, the report is divided into three sections as follows: 1) Section A is a comparative profit and loss statement for the quarters ending June 30 for fiscal years 2012, 2011, and 2010. 2) Section B is a fiscal year-to-date actual to budget comparison for FY2012. 3) Section C is the FY 2012 year-to-date rounds report.

Key Financial Indicators

The following are key year-to-date indicators from pages A-1, A-2, and C-1 of the attached report.

	Ending 6/30/2012	Ending 6/30/2011	% Change From 6/30/11	Ending 6/30/2010	% Change From 6/30/10
Golf Operations:					
Total Revenues	881,795	828,399	6.4%	862,644	2.2%
Operating Profit (Loss)	(133,657)	(234,583)	-43.0%	(195,129)	-31.5%
Profit(Loss)including non-golf costs	(149,701)	(252,347)	-40.7%	(220,264)	-32.0%
Pro Shop Costs	416,471	391,079	6.5%	384,937	8.2%
Maintenance Costs	584,827	572,954	2.1%	608,703	-3.9%
Total Rounds Played	28,429	26,875	5.8%	28,308	0.4%
Total Greens Revenues	717,628	660,940	8.6%	681,489	5.3%
Average per Round	25.24	24.59	2.6%	24.07	4.9%
Memberships Sold	48,150	64,690	-25.6%	86,407	-44.3%
Driving Range revenues	80,945	75,556	7.1%	67,396	20.1%

Key Financial Indicators (continued)

As you can see from this matrix, the golf operation is showing improvements from the prior year. Total YTD revenues are up 6.4% from last year, rounds have increased by 5.8%, driving range revenues are up 7.1%, however memberships sold are still lagging behind and have dropped almost 26% from last year.

I have also included in this matrix the indicators for the fiscal year ended June 30, 2010. As you can see from this matrix, greens revenues are up 5.3% from FY2010, driving range revenues are up 20.1%, and our average per round is up 4.9% from FY2010.

On the cost side, YTD maintenance costs are up 2.1% from last year. Pro shop costs are up 6.5% from last year. The operating loss is \$140,765 compared to a loss of \$234,583 last year. Costs in both areas are slightly up due to the increased rounds, driving range activity, and merchandise sales. This can be seen at the pro shop by the increases in merchandise, credit card fees, range supplies, and electricity. Rentals and leases is higher since in March we paid the annual property taxes. Maintenance is higher in contractual services due to increased manpower needs related to increase rounds and activity.

The total bottom line YTD loss is \$149,701 compared to a loss of \$252,347 last year and a loss of \$220,264 for the same period of FY2010. **The bottom line YTD loss of \$149,701 means that a subsidy would be required from the General Fund for the fiscal year just ended.**

Page A-1 is a comparative profit and loss for the nine months ended 6/30/12, 6/30/11, and 6/30/10.

Page A-2 is a comparative profit and loss for nine months ended 6/30/12, 6/30/11, and 6/30/10 for the pro shop operation only. The total YTD loss for the current year is \$133,657 compared to losses of \$234,583 as of 6/30/11 and \$195,129 as of 6/30/10.

Page B-1 provides an actual to budget comparison for the current fiscal year. We are currently reporting a total YTD loss as of June 30, 2012 of 149,701 compared to a budgeted loss of \$156,241. Page B-2 shows the pro shop operation for the period, the loss is \$140,765 compared to a budgeted loss of 133,645.

Page C-1 is an analysis of rounds played for the first nine months of the fiscal year shows a 5.8% increase in rounds played and a corresponding 8.6% increase in greens revenues. Our average per round is \$25.24 compared to \$24.59 for the same period last year. We have a total of 28,429 rounds played in the period compared to 26,875 for same period of FY2011.

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING:**

	<u>6/30/2012</u>	<u>6/30/2011</u>	<u>6/30/2010</u>
TOTAL PRO-SHOP AND GOLF COURSE- REVENUES	<u>881,795</u>	<u>828,399</u>	<u>862,644</u>
TOTAL PERSONNEL SERVICES	202,297	208,263	202,061
TOTAL OPERATING EXPENDITURES	<u>799,001</u>	<u>755,770</u>	<u>791,579</u>
TOTAL MANAGEMENT OPERATING EXPENDITURES	<u>1,001,298</u>	<u>964,033</u>	<u>993,640</u>
NET MANAGEMENT EXCESS OF EXP. OVER REV.	<u>(119,503)</u>	<u>(135,634)</u>	<u>(130,996)</u>

OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE GOLF COURSE:

ADMINISTRATIVE EXPENSES	16,044	17,764	25,135
IMPROVEMENTS O/T BUILDINGS - ADMIN.	-	3,441	-
DEBT SERVICE PAYMENT-MAINTENANCE	14,154	46,147	64,133
MACHINERY & EQUIPMENT-MAINTENANCE	<u>-</u>	<u>49,361</u>	<u>-</u>
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>30,198</u>	<u>116,713</u>	<u>89,268</u>
EXCESS EXPENDITURES OVER REVENUES	<u>\$ (149,701)</u>	<u>\$ (252,347)</u>	<u>\$ (220,264)</u>

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING:**

	<u>6/30/2012</u>	<u>6/30/2011</u>	<u>6/30/2010</u>
REVENUES			
GREEN FEES	\$ 642,206	\$ 611,384	\$ 624,909
MEMBERSHIPS	32,906	43,571	61,058
CART REVENUES	75,422	49,556	56,580
RANGE FEES	80,945	75,556	67,396
GOLF - OTHER REVENUES	8,904	15,457	17,086
MERCHANDISE SALES	41,412	32,875	35,615
TOTAL PRO SHOP REVENUES	<u>881,795</u>	<u>828,399</u>	<u>862,644</u>
PERSONNEL EXPENSES			
REGULAR SALARIES	84,117	81,991	69,127
PART TIME SALARIES	84,929	94,533	109,061
OVERTIME	-	46	197
SEASONAL & OTHER	-	-	56
FICA TAXES	12,932	14,186	13,647
PENSION	9,484	8,482	4,256
MEDICAL INSURANCE	9,539	7,315	4,376
WORKER'S COMPENSATION	1,296	1,710	1,341
TOTAL PERSONNEL SERVICES	<u>202,297</u>	<u>208,263</u>	<u>202,061</u>
OPERATING EXPENSES			
CONTRACTUAL SERVICES	7,353	9,406	11,530
RENTALS AND LEASES	49,437	47,330	47,076
REPAIRS AND MAINTENANCE	3,693	7,719	19,938
PRINTING AND BINDING	2,962	3,250	-
PROMOTIONS & ADVERTISING	31,300	16,623	12,640
OTHER CHARGES - BANK & CREDIT CARD CHARGES	32,401	26,847	18,497
OPERATING SUPPLIES	7,109	4,972	5,034
UTILITY SERVICES-ELECTRICITY	22,527	19,226	17,185
UTILITY SERVICES-WATER	352	418	123
LIABILITY INSURANCE	8,872	9,594	9,792
TELECOMMUNICATIONS	11,331	7,051	6,854
MERCHANDISE	25,109	23,672	25,753
DRIVING RANGE	8,952	4,841	5,937
OFFICE SUPPLIES	1,819	1,016	1,750
DUES AND MEMBERSHIPS	957	851	767
MAINTENANCE (Department Total)	<u>584,827</u>	<u>572,954</u>	<u>608,703</u>
TOTAL OPERATING EXPENDITURES	<u>799,001</u>	<u>755,770</u>	<u>791,579</u>
TOTAL PRO SHOP OPERATION EXPENDITURES	<u>1,001,298</u>	<u>964,033</u>	<u>993,640</u>
OPERATING PROFIT (LOSS) BEFORE OTHER COSTS	<u>(119,503)</u>	<u>(135,634)</u>	<u>(130,996)</u>
OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP			
DEBT SERVICE PAYMENT-MAINTENANCE	14,154	46,147	64,133
IMPROVEMENT O/T BUILDINGS - MAINTENANCE	-	49,361	-
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>14,154</u>	<u>98,949</u>	<u>64,133</u>
NET PROFIT (LOSS)	<u>\$ (133,657)</u>	<u>\$ (234,583)</u>	<u>\$ (195,129)</u>

CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS ACTUAL- MAINTENANCE EXPENSES
FOR THE PERIOD ENDING:

MAINTENANCE

	<u>6/30/2012</u>	<u>6/30/2011</u>	<u>6/30/2010</u>
PERSONAL SERVICES			
REGULAR SALARIES	\$ 48,580	\$ 48,355	\$ 87,322
OVERTIME	-	-	514
PAYROLL TAXES	3,716	3,699	6,580
PENSION	5,479	5,109	5,376
MEDICAL INSURANCE	4,800	4,628	10,381
UNEMPLOYMENT COMPENSATION	-	6,358	3,230
WORKER'S COMPENSATION	774	1,044	656
TOTAL PERSONAL SERVICES	<u>63,349</u>	<u>69,193</u>	<u>114,059</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES	-	82	1,753
CONTRACTUAL SERVICES	286,870	249,396	258,625
REPAIRS AND MAINTENANCE	36,444	40,438	41,730
UTILITY SERVICES-ELECTRICITY	23,908	22,533	26,936
UTILITY SERVICES-WATER	6,328	4,054	3,770
OPERATING SUPPLIES	124,955	141,303	123,783
FUEL, OILS, LUBRICANTS	28,494	28,959	21,662
LIABILITY INSURANCE	6,345	7,344	8,802
TELECOMMUNICATIONS	454	480	403
DUES AND SUBSCRIPTIONS	-	-	300
UNIFORMS	911	828	1,246
RENTALS AND LEASES	6,769	8,344	5,634
TOTAL OPERATING EXPENSES :	<u>521,478</u>	<u>503,761</u>	<u>494,644</u>
IMPROVEMENT O/T BUILDINGS	-	-	360,960
MACHINERY AND EQUIPMENT	-	49,361	81,108
TOTAL CAPITAL OUTLAY :	<u>-</u>	<u>49,361</u>	<u>442,068</u>
PRINCIPAL PAYMENTS	14,154	46,147	64,133
INTEREST	-	-	-
TOTAL DEBT SERVICE	<u>14,154</u>	<u>46,147</u>	<u>64,133</u>
TOTAL MAINTENANCE	<u>\$ 598,981</u>	<u>\$ 668,462</u>	<u>\$ 1,114,904</u>

**CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS ACTUAL- ADMINISTRATION EXPENSES
FOR THE PRIOD ENDING:**

<u>ADMINISTRATION</u>	<u>6/30/2012</u>	<u>6/30/2011</u>	<u>6/30/2010</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES - LEGAL	-	108	479
CONTRACTUAL SERVICES	-	405	451
UTILITY SERVICES-ELECTRICITY	7,125	6,758	6,690
REPAIRS AND MAINTENANCE	-	943	794
TELEPHONE	-	-	530
RISK MANAGEMENT	8,919	8,262	16,191
LICENSES AND FEES	-	-	-
TOTAL OPERATING EXPENSES :	<u>16,044</u>	<u>17,764</u>	<u>25,135</u>
TOTAL ADMINISTRATION	<u>\$ 16,044</u>	<u>\$ 17,764</u>	<u>\$ 25,135</u>

CITY OF MIAMI SPRINGS, FLORIDA
 GOLF & COUNTRY CLUB
 ACTUAL VERSUS BUDGET
 FOR THE PERIOD ENDING 6/30/12

	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance Positive (Negative)</u>
TOTAL PRO-SHOP- REVENUES	<u>881,795</u>	<u>1,193,078</u>	<u>(311,283)</u>
TOTAL OPERATING EXPENDITURES	<u>1,001,298</u>	<u>1,307,851</u>	<u>306,553</u>
OPERATING PROFIT (LOSS) BEFORE CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>(119,503)</u>	<u>(114,773)</u>	<u>(4,730)</u>
<u>OTHER REVENUES, TRANSFERS, AND EXPENDITURES:</u>			
DEBT SERVICE PAYMENT-MAINTENANCE IMPROVEMENTS O/T BUILDINGS - MAINTENANCE	<u>14,154</u> <u>-</u>	<u>18,872</u> <u>-</u>	<u>4,718</u> <u>-</u>
TOTAL CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>14,154</u>	<u>18,872</u>	<u>4,718</u>
OPERATING PROFIT (LOSS) BEFORE NON-OPERATING COSTS	<u>(133,657)</u>	<u>(133,645)</u>	<u>(12)</u>
<u>NON-OPERATING COSTS:</u>			
CITY ADMINISTRATIVE EXPENSES	<u>16,044</u>	<u>22,596</u>	<u>6,552</u>
TOTAL OTHER NON-OPERATING COSTS	<u>16,044</u>	<u>22,596</u>	<u>6,552</u>
OPERATING PROFIT (LOSS)	<u>\$ (149,701)</u>	<u>\$ (156,241)</u>	<u>\$ 6,540</u>

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS BUDGET-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING 6/30/12**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>Variance Positive (Negative)</u>
REVENUES			
GREEN FEES	\$ 642,206	\$ 854,728	\$ (212,522)
MEMBERSHIPS	32,906	83,438	(50,532)
CART REVENUES	75,422	86,247	(10,825)
RANGE FEES	80,945	99,615	(18,670)
GOLF - OTHER REVENUES	8,904	11,273	(2,369)
MERCHANDISE SALES	41,412	57,777	(16,365)
TOTAL PRO SHOP REVENUES	<u>881,795</u>	<u>1,193,078</u>	<u>(311,283)</u>
PERSONNEL EXPENSES			
REGULAR SALARIES	84,117	117,915	33,798
PART TIME SALARIES	84,929	111,755	26,826
FICA TAXES	12,932	16,660	3,728
PENSION	9,484	12,652	3,168
MEDICAL INSURANCE	9,539	12,735	3,196
WORKER'S COMPENSATION	1,296	1,723	427
UNEMPLOYMENT COMPENSATION	-	-	-
TOTAL PERSONNEL SERVICES	<u>202,297</u>	<u>273,440</u>	<u>71,143</u>
OPERATING EXPENSES			
CONTRACTUAL & PROFESSIONAL SERVICES	7,353	11,200	3,847
RENTALS AND LEASES	49,437	62,160	12,723
REPAIRS AND MAINTENANCE	3,693	11,000	7,307
PRINTING AND BINDING	2,962	5,250	2,288
PROMOTIONS & ADVERTISING	31,300	34,650	3,350
OTHER CHARGES - BANK & CREDIT CARD CHARGES	32,401	29,700	(2,701)
OPERATING SUPPLIES	7,109	6,000	(1,109)
UTILITY SERVICES-ELECTRICITY	22,527	25,117	2,590
UTILITY SERVICES-WATER	352	415	63
LIABILITY INSURANCE	8,872	11,493	2,621
TELECOMMUNICATIONS	11,331	10,916	(415)
MERCHANDISE	25,109	32,500	7,391
DRIVING RANGE	8,952	8,000	(952)
OFFICE SUPPLIES	1,819	2,000	181
DUES AND MEMBERSHIPS	957	507	(450)
MAINTENANCE (Department Total)	<u>584,827</u>	<u>783,503</u>	<u>198,676</u>
TOTAL OPERATING EXPENDITURES	<u>799,001</u>	<u>1,034,411</u>	<u>235,410</u>
TOTAL PRO SHOP OPERATION EXPENDITURES	<u>1,001,298</u>	<u>1,307,851</u>	<u>306,553</u>
OPERATING PROFIT (LOSS) BEFORE OTHER COSTS	<u>(119,503)</u>	<u>(114,773)</u>	<u>(4,730)</u>
OTHER (REVENUES) COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP			
TRANSFERS TO DEBT SERVICE FUND	14,154	18,872	4,718
IMPROVEMENT O/T BUILDINGS	-	-	-
TOTAL OTHER (REVENUES) COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>14,154</u>	<u>18,872</u>	<u>4,718</u>
NET PROFIT (LOSS)	<u>\$ (133,657)</u>	<u>\$ (133,645)</u>	<u>\$ (12)</u>

**CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS BUDGET- MAINTENANCE EXPENSES
FOR THE PERIOD ENDING 6/30/12**

<u>MAINTENANCE</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>Variance Positive (Negative)</u>
PERSONAL SERVICES			
REGULAR SALARIES	\$ 48,580	\$ 68,534	\$ 19,954
PAYROLL TAXES	3,716	4,788	1,072
PENSION	5,479	7,354	1,875
MEDICAL INSURANCE	4,800	6,259	1,459
UNEMPLOYMENT COMPENSATION	-	5,000	5,000
WORKER'S COMPENSATION	774	1,028	254
TOTAL PERSONAL SERVICES	<u>63,349</u>	<u>92,963</u>	<u>29,614</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES	-	3,000	3,000
CONTRACTUAL SERVICES	286,870	368,436	81,566
REPAIRS AND MAINTENANCE	36,444	58,554	22,110
UTILITY SERVICES-ELECTRICITY	23,908	27,825	3,917
UTILITY SERVICES-WATER	6,328	6,638	310
OPERATING SUPPLIES	124,955	170,000	45,045
FUEL, OILS, LUBRICANTS	28,494	34,200	5,706
TOOLS	-	2,000	2,000
LIABILITY INSURANCE	6,345	8,459	2,114
TELECOMMUNICATIONS	454	606	152
EDUCATION AND TRAINING	-	250	250
UNIFORMS	911	1,500	589
RENTALS AND LEASES	6,769	9,072	2,303
TOTAL OPERATING EXPENSES :	<u>521,478</u>	<u>690,540</u>	<u>169,062</u>
TRANSFERS TO DEBT SERVICE FUND	14,154	18,872	4,718
TOTAL DEBT SERVICE	<u>14,154</u>	<u>18,872</u>	<u>4,718</u>
TOTAL MAINTENANCE	<u>\$ 598,981</u>	<u>\$ 802,375</u>	<u>\$ 203,394</u>

CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS BUDGET- ADMINISTRATION EXPENSES
FOR THE PERIOD ENDING 6/30/12

<u>ADMINISTRATION</u>	<u>YTD</u> <u>ACTUAL</u>	<u>YTD</u> <u>BUDGET</u>	<u>Variance</u> <u>Positive</u> <u>(Negative)</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES - LEGAL	-	200	200
CONTRACTUAL SERVICES	-	700	700
UTILITY SERVICES-ELECTRICITY	7,125	8,300	1,175
REPAIRS AND MAINTENANCE	-	1,500	1,500
RISK MANAGEMENT	8,919	11,896	2,977
TOTAL OPERATING EXPENSES :	<u>16,044</u>	<u>22,596</u>	<u>6,552</u>
TOTAL ADMINISTRATION	\$ 16,044	\$ 22,596	\$ 6,552

CHART E

MIAMI SPRINGS GOLF & COUNTRY CLUB
ANALYSIS OF ROUNDS PLAYED
FOR THE NINE MONTHS ENDING:

GREEN & CART FEES

TYPE
RACK RATES

	6/30/2012					6/30/2011		
	Number	%	Revenues	%	Avg Per Round	Number	Revenues	Avg Per Round
Weekend Non-Resident	1,363	4.8%	66,029	8.5%	48.44	1,300	63,168	48.59
Weekday Non-Resident	993	3.5%	37,732	4.9%	38.00	825	30,929	37.49
Weekend/Holiday Resident	901	3.2%	38,014	4.9%	42.19	536	22,971	42.86
Weekday Resident	433	1.5%	10,442	1.3%	24.12	319	10,948	34.32
TOTALS FOR TOP RACK RATES	3,690	13.0%	\$ 152,217	19.6%	\$ 41.25	2,980	128,016	\$ 42.96
SEASONAL(A); DISCOUNT(B); PROMOTIONAL RATES(C)								
resident Weekend > 11:00 (B)	698	2.5%	25,235	3.3%	36.15	775	27,548	35.55
Non resident Weekend > 11:00 (B)	595	2.1%	23,224	3.0%	39.03	691	27,083	39.19
Twilight-Weekday	1,253	4.4%	37,898	4.9%	30.25	1,455	43,823	30.12
Twilight-Weekend	2,103	7.4%	67,990	8.8%	32.33	1,992	64,354	32.31
Tee Time USA	2	0.0%	73	0.0%	36.50	20	701	35.05
Shootout (C)	578	2.0%	14,705	1.9%	25.44	671	17,416	25.96
Seniors Weekday	8,797	30.9%	229,913	29.7%	26.14	7,221	191,296	26.49
Super Twilight after 4	577	2.0%	10,784	1.4%	18.69	957	17,886	18.69
Group Rate Weekend (B)	1,053	3.7%	45,944	5.9%	43.63	1,040	44,576	42.86
Spectator	30	0.1%	540	0.1%	18.00	21	378	18.00
Prime Timers (C)	298	1.0%	6,404	0.8%	21.49	273	5,697	20.87
Teacher, Police, Fire	138	0.5%	3,537	0.5%	25.63	162	4,224	26.07
Men's Golf Assoc. (A)	182	0.6%	7,637	1.0%	41.96	191	8,111	42.47
Junior	91	0.3%	680	0.1%	7.47	392	2,928	7.47
Junior with Parent	75	0.3%	1,349	0.2%	17.99	76	1,367	17.99
Weekday resident cart Fee	74	0.3%	1,729	0.2%	23.36	-	-	-
PGA Member	188	0.7%	3,382	0.4%	17.99	221	3,976	17.99
Can-Am Golf (B)	76	0.3%	2,107	0.3%	27.72	327	9,166	28.03
Weekday Resident Walking	526	1.9%	2,456	0.3%	4.67	-	-	-
Tax Exempt Tournament	456	1.6%	12,671	1.6%	27.79	1,025	25,384	24.76
Replay 18 Holes	-	0.0%	-	0.0%	-	4	75	18.75
Replay 9 Holes	17	0.1%	203	0.0%	-	17	203	12
TOTALS FOR OTHER DISCOUNTED RACK RATES	17,807	62.6%	\$ 498,461	64.3%	\$ 27.99	17,531	496,192	\$ 28.30
TOTALS FOR ALL RACK RATES	21,497	75.6%	\$ 650,678	84.0%	\$ 30.27	20,511	624,208	\$ 30.43
Membership Activity:								
Member 18 Hole cart	3,813	13.4%	71,265	9.2%	18.69	2,407	44,987	18.69
9-Hole Member Cart Rate	257	0.9%	3,064	0.4%	11.92	279	3,326	11.92
Trail Fee	2	0.0%	1,550	0.2%	775.00	2	775	0
Membership pro rated income	-	0.0%	48,150	6.2%	0	-	43,571	0
Member walk	2,860	10.1%	-	0.0%	0	3,676	-	0
TOTALS FOR ALL MEMBER ROUNDS	6,932	24.4%	\$ 124,029	16.0%	\$ 17.89	6,364	92,659	\$ 14.56
TOTALS FOR ALL PAID ROUNDS THRU 3/31/12	28,429	100.0%	\$ 774,707	100.0%	\$ 27.25	26,875	716,867	\$ 26.67
Employee Rounds	16	-	-	-	-	56	-	-
Comp rounds	18	-	-	-	-	13	-	-

Note:

Data from GolfTrac application with exception of Membership Pro Rated Income from HTE.

