



**AGENDA INFORMATION
CITY OF MIAMI SPRINGS
CITY COUNCIL**

Regular Meeting

Monday, November 19, 2012

7:00 p.m.

Council Chambers – City Hall

201 Westward Drive, Miami Springs

Mayor Zavier Garcia

Vice Mayor Jennifer Ator

Councilman Bob Best

Councilwoman Grace Bain

Councilman George V. Lob

City Manager Ronald K. Gorland

Assistant City Manager/Finance Director William Alonso

City Attorney Jan K. Seiden

City Clerk Magali Valls



CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

**Vice Mayor Jennifer Ator
Councilwoman Grace Bain**

**Councilman Bob Best
Councilman George V. Lob**

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

AGENDA

REGULAR MEETING

**Monday, November 19, 2012 – 7:00 p.m.
Council Chambers – City Hall
201 Westward Drive – Miami Springs**

1. Call to Order/Roll Call

2. Invocation: Councilman Best

Salute to the Flag: Students from Blessed Trinity Catholic School will lead the audience in the Pledge of Allegiance and Salute to the Flag

3. Awards & Presentations:

A) Paperless Agenda i-Pad Instructions by I. T. Director Jorge Fonseca

B) Presentation by John Foy from USGA on Golf Conditions

C) Proclamation – National American Indian Heritage Month

4. Open Forum: Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins

5. Approval of Council Minutes:

- A) 10-22-2012 – Regular Meeting

6. Reports from Boards & Commissions:

- A) 10-15-2012 – Revitalization and Redevelopment Ad-Hoc Committee – Minutes
- B) 10-16-2012 – Education Advisory Board – Minutes
- C) 10-18-2012 – Historic Preservation Board – Minutes
- D) 10-22-2012 – Board of Appeals – Minutes
- E) 10-23-2012 – Ecology Board – Minutes
- F) 11-06-2012 – Code Enforcement Board – Cancellation Notice
- G) 11-07-2012 – Architectural Review Board – Cancellation Notice
- H) 11-08-2012 – Board of Parks and Parkways – Minutes
- I) 11-15-2012 – Historic Preservation Board – Cancellation Notice
- J) 11-22-2012 – Code Review Board – Cancellation Notice
- K) 11-05-2012 – Zoning and Planning Board – Cancellation Notice
- L) 11-13-2012 – Recreation Commission – Minutes
- M) 09-19-2012 – General Employees Retirement System – Minutes
- N) 09-19-2012 – Police and Firefighters Retirement System – Minutes
- O) 11-14-2012 – Golf and Country Club Advisory Board – Cancellation Notice
- P) 11-05-2012 – Board of Adjustment – Approval of Actions Taken at their Meeting of November 5, 2012, Subject to the 10-day Appeal Period

**Board of Appeals – Case # 07-V-12
Roy Sandri – 290 Hunting Lodge Drive
Zoning: R-1A
Lot Size: 75 ft. x 300 ft.**

Applicant is requesting a variance from Code Section 150-034 (A) to permit air conditioning compressors in a side yard.

7. Public Hearings:

- A) Second Reading – Ordinance No. 1040-2012 – An Ordinance of the City Council of the City of Miami Springs, Florida Updating the Five-Year Schedule of Capital Improvements of the City's Comprehensive Plan as Mandated by Florida Statutes Sections 163.3177 (3) (b); Providing a Conflicts Clause and Severability Clause; Providing an Effective Date (First Reading: 10-22-2012 – Advertised: 11-01-2012)

8. Consent Agenda:

- A) Approval of the City Attorney's Invoice for October 2012 in the Amount of \$12,825.00
- B) Recommendation that Council Approve Change Orders No. 4 & 5 to Carivon Construction Co., in the Amount of \$75,507.05, for the Work Described in List Attached for Completion of the Curtiss Mansion Project, Pursuant to Section 31.11 (F) (11) (c) of the City Code
- C) Recommendation that Council Approve an Expenditure to Dell Marketing, L.P., Utilizing Florida State Contract # 250-000-09-1, in the Amount of \$6,433.56, for a File (LAN) Server to Accommodate Required Upgrades of the Police Computer Network, Pursuant to Section 31.11 (E) (5) of the City Code
- D) Recommendation that Council Approve a Bid to Maroone Dodge of Pembroke Pines, Utilizing Florida Sheriffs Association Bid Award Announcement # 12-20-0905, in the Amount of \$71,205.00, for Three (3) Dodge Chargers Patrol Vehicles, Pursuant to Section 31.11 (E) (5) of the City Code
- E) Recommendation that Council Approve a Bid to Peterson's Harley-Davidson of Miami, L.L.C. Utilizing Miami-Dade County Contract # 5206-5/14-4, in the Amount of \$22,186.34, for Two (2) 2013 Harley-Davidson Road King Motorcycles, Pursuant to Section 31.11 (E) (5) of the City Code
- F) Recommendation that Council Approve a Change Order of \$1,325.00 to Metro Express for Additional Paving of the Area Around Bentley and Ludlam Drives, Pursuant to Section 31.11 (F) (11) (b) of the City Code
- G) Request that Council Approve an Expenditure in an Amount not to Exceed \$12,000.00 to Gabriel Roeder Smith and Company, Actuaries (GRS), for Police Pension Plan Alternatives, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code

9. Old Business:

- A) Appointments to Advisory Boards by the Mayor and Council Members

10. New Business:

- A) Consideration of Request for Funding Movie Nights from All Angels Academy
- B) Request from Lino Ferrer Productions to Serve Alcohol in the Sosa Theater on Sunday, November 18, 2012 from 7:30 to 10:30 p.m.
- C) Resolution No. 2012-3566 – A Resolution of the City Council of the City of Miami Springs, Authorizing and Approving The Submittal of an Application for a 2012 Transportation Enhancement Program (“TEP”) Grant Administered by the State of Florida Department of Transportation; Authorizing Execution of the Required Grant Application Documentation by the Proper Officers and Officials of the City; Effective Date
- D) First Reading – Ordinance No. 1042-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-034, Installation of Central Air Conditioning and Heating Units, Pool Pumps and Equipment, and Sprinkler Pumps and Equipment; By Providing an Additional Site Location for the Placement of Such Equipment on Newly Constructed Properties and Clarifying That All Approved Locations Are Not to Be Within Required Setback Areas; Repealing All Ordinances or Parts of Ordinances in Conflict; Effective Date
- E) First Reading - Ordinance No. 1043-2012- An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-010, Roof Materials, Requirements, and Re-roofs; By Deleting All References to the Two Year Sunset Provision Thereby Including Asphalt Shingles as an Approved Roofing Material for the City; Striking Subsection (H) of the Ordinance as Being Inappropriate and Outdated; Repealing All Ordinances or Parts of Ordinances in Conflict; Providing An Effective Date
- F) First Reading – Ordinance No. 1044-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-002, Definitions; by Clarifying and Updating the Definitions of Rear Yard [Subsection (C) (79)], and Side Yard [Subsection (C) (80)]; Repealing All Ordinances or Parts of Ordinances in Conflict; Providing an Effective Date
- G) First Reading – Ordinance No. 1045-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-164, Northwest 36th Street; By Removing Any and All References to the Required Participation of the City Architectural Review Board in the Design Review Process Mandated by the Ordinance; Repealing All Ordinances or Parts of Ordinances in Conflict; Providing an Effective Date

10. New Business: (Continued)

- H) First Reading – Ordinance No. 1046-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 32-20, Establishment and Membership; by Revising the Membership of the City's Memorial Committee to Meet Current Participation Availability; Repealing all Ordinances or Parts of Ordinances in Conflict; Effective Date
- I) Recommendation from the Board of Parks and Parkways for the Yard of the Month for December and January
- J) Code of Ethics and Citizens Bill of Rights

11. Other Business:

- A) FY 2011-2012 Fourth Quarter Budget Status Report (Unaudited)
- B) Update to Proposed Fund Balance Designations
- C) Consideration of Cancelling the Second December Meeting

12. Reports & Recommendations:

- A) City Attorney
- B) City Manager
- C) City Council

13. Adjourn

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



City of Miami Springs, Florida

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, October 22, 2012, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:05 p.m.

The following were present:

Mayor Xavier M. Garcia
Vice Mayor Jennifer Ator
Councilwoman Grace Bain
Councilman Bob Best
Councilman George Lob

Also Present:

City Manager Ronald K. Gorland
Asst. City Mgr./Finance Director William Alonso
City Attorney Jan K. Seiden
Chief of Police Peter G. Baan
Planning and Zoning Director James H. Holland
Golf and Recreation Director Omar L. Luna
Building & Code Compliance Director H. "Tex" Ziadie
City Clerk Magali Valls
Deputy City Clerk Suzanne S. Hitaffer

2. Invocation: Vice Mayor Ator offered the invocation.

Salute to the Flag: Students from All Angels Academy led the audience in the pledge of allegiance to the flag.

The audience participated.

Mayor Garcia presented baseball caps to the students who participated.

Mayor Garcia announced that moments ago he was notified that the daughter of School Board Member Susie Castillo had passed away, even though there were hopes that she would pull through. He urged everyone to keep the Castillo family in their prayers and asked for a moment of silent meditation.

The Mayor reported that Marco Barrios who was also in the vehicle is in stable condition at Ryder Trauma Center and the Police Officer who was in the other vehicle is also recuperating.

3. Awards & Presentations: (Agenda Item 3B considered before 3A)

3A) Presentation of the Yard of the Month Award for November 2012 to Vicente and Susanne Beltran of 974 Meadowlark Avenue

Mayor Garcia presented the Yard of the Month Award for November 2012 to Vicente and Susanne Beltran of 974 Meadowlark Avenue. He thanked Mr. Beltran for maintaining his beautiful home.

3B) Certificates of Appreciation for Youth Sports Organizations

Mayor Garcia asked the children and coaches who were present from the youth sports organizations to please come forward for a brief presentation. He recognized the 2nd place softball team champions and members of the Little League, Optimist Football and Miami Springs/Virginia Gardens Soccer.

Mayor Garcia explained that the City organizes the youth basketball program, but when it comes to the other sports they are all run by volunteers, which he would like everyone to be aware of. The City supports and invests in the youth sports programs and he presented a ceremonial check in the amount of \$140,000.

The Mayor said that the youth organizations are important and that is why Council allocates funds in the budget to support them. He thanked the coaches for their volunteer services and he announced that everyone would be presented with Certificates of Appreciation.

Mayor Garcia commented that everyone has fun attending the games and this shows Council that the money that is invested in the youth is very important and hopefully more can be invested in the future.

4. Open Forum:

Springview Halloween Event

On behalf of the Springview Elementary 5th grade class of 2013, parents and teachers, Maylin Scavuzzo of 871 Lake Drive and Yina Pomefz of 252 Linwood Drive invited the Mayor and Council and the community to join them on Thursday, October 25th from 6-8:00 p.m. for a Haunted House family event at the school located at 1122 Bluebird Avenue. Entrance to the Haunted House and Monster Mash dance is \$8.00 for older students with unlimited times and entrance to the Spooky Story Time and Crafts and Monster Mash dance is \$5.00 for the younger students with unlimited times. Pizza, goodies and drinks will be sold at the dance and all proceeds will go toward reducing the cost of the end of year Orlando trip and the award ceremony certificates and trophies for the 5th grade class.

Ms. Pomefz read the invitation in Spanish since Springview is a bi-lingual school.

All Angels Movie Night

Mother Susan Keedy of 1200 Heron Avenue said that it might be the wrong time to address Council, but she just found out that Council will not hold the first meeting in November. She informed Council about the school's plans for Movie Night that will begin in November on the third Friday of the month and will continue through March for five months.

Mother Keedy explained that two free movies on the Circle are shown on Friday nights, with the first movie being specifically for children and the second movie is family appropriate. There has been a great turnout for the event in the past and they would like the City of Miami Springs to participate again this year by paying for the Police coverage for the event.

5. Approval of Council Minutes:

5A) 10-08-2012 – Regular Meeting

Minutes of the October 8, 2012 Regular Meeting were approved as written.

Councilman Best moved the item. Councilwoman Bain seconded the motion which was carried 4-0 on roll call vote (Councilman Lob abstained since he was absent at that meeting).

6. Reports from Boards & Commissions:

6A) 10-08-2012 – Board of Appeals – Minutes

Minutes of the October 8, 2012 Board of Appeals meeting were received for information without comment.

6B) 10-09-2012 – Recreation Commission – Cancellation Notice

Cancellation Notice of the October 9, 2012 Recreation Commission meeting was received for information without comment.

6C) 10-10-2012 – Golf and Country Club Advisory Board – Minutes

Minutes of the October 10, 2012 Golf and Country Club Advisory Board meeting were received for information without comment.

6D) 10-25-2012 – Code Review Board – Cancellation Notice

Cancellation Notice of the October 25, 2012 Code Review Board meeting was received for information without comment.

7. Public Hearings:

7A) First Reading – Ordinance No. 1040-2012 – An Ordinance of the City Council of the City of Miami Springs, Florida Updating the Five-Year Schedule of Capital Improvements of the City's Comprehensive Plan as Mandated by Florida Statutes Sections 163.3177 (3) (b); Providing a Conflicts Clause and Severability Clause; Providing an Effective Date

City Attorney Seiden stated that regarding Agenda Items 7A and 7B, the City Council has to first sit as the Local Planning Agency (LPA) to hear the recommendations of the Planning Consultant in regard to the various changes.

City Attorney Seiden advised Council that they may discuss the documentation that is attached to 7A and 7B as the exhibits and after discussion the City Council will reconstitute itself and conduct public hearings for both ordinances.

Mayor Garcia adjourned the City Council meeting and called the meeting of the Local Planning Agency to order at 7:26 p.m.

Planning Consultant Jim La Rue stated that the first item listed as 7A is for the updating of the Five-year Schedule of Capital Improvements. The new legislation allows this to be done by ordinance instead of a Comprehensive Plan amendment. He has made sure that the Capital Improvement Five-year Program in the Comprehensive Plan is being changed and switched to match what Council did in this year's budget.

Mr. LaRue explained that the amendment will cover the mandatory requirements for the capital improvements or level of service requirements for recreation, drainage improvements and various projects related to the Comprehensive Plan itself. The Police cars are not part of the Plan criteria; this is something that will be placed in the Plan but does not need to be a Comprehensive Plan amendment.

Mr. LaRue clarified that the Five-year Schedule of Capital Improvements is consistent with the Comprehensive Plan; it will be a replacement and it reflects what Council adopted in the budget, unless there are any questions.

Vice Mayor Ator referred to the original Exhibit "A" that was crossed out and the new Exhibit "A". She asked why it does not include the things that Council planned for 2012-2013 even if they have changed in the Five-year Improvement Plan.

Mr. LaRue responded that at this point Council is adopting the 2013 Fiscal Year and that is why it is an update; it will be a replacement for the time that the projects are put into the Plan and the projects will either be finished or reflected in the future years.

Vice Mayor Ator commented that some projects for 2012-2013 will be done this year, while others were pushed forward to the next year. Since she only received the attachments today, she did not have time to compare the projects that have commenced versus those that were pushed forward.

Mr. LaRue said that there would be a second reading of the ordinance and it could be amended to reflect the current year by adding another column, which is done in many Comprehensive Plans.

Vice Mayor Ator agreed with Mr. LaRue's suggestion to add information reflecting the current year.

Mr. LaRue stated that he would like Council to confirm that the Five-year Capital Improvement Plan is consistent with the Comprehensive Plan and the change would be the addition of the 2012-2013 current projects.

City Attorney Seiden clarified that the motion by the Local Planning Agency in regard to Item 7A and the attached Exhibit "A" is that it is consistent with the City's Comprehensive Plan, based upon the representations of the Planning Consultant. By second reading of the subsequent ordinance that Council will consider, the document will be amended so that the 2012-2013 expenditures will be listed on the new Exhibit.

Councilman Lob moved the item, as amended. Vice Mayor Ator seconded the motion, which carried 5-0 on roll call vote.

City Attorney Seiden advised Council that they would continue discussing 7B as the Local Planning Agency.

Planning Consultant Jim LaRue stated that this item amends the Comprehensive Plan based on updated data analysis and Council's work on the three redevelopment districts. This ordinance is related to the Airport Golf District and Policy 1.118 in the Comprehensive Plan that breaks down the three separate redevelopment areas. In most redevelopment districts that involve commercial or mixed-use there is a floor area ratio (FAR) and in two of the districts there is a floating ratio from 1.0 to 3.0 FAR. In this particular district, there was language allowing a 1.0 FAR by right and the State interpreted 1.0 to be the limit, which is not the intention. This is one small change that allows the flexibility that is needed for the redevelopment district that is consistent with the other districts.

City Attorney Seiden read the language deleting the 1.0 FAR by right and adding the new language to utilize a floating FAR of between 1.0 and 3.0. The determination of the approved and authorized FAR for any proposed project shall remain with the City Council and shall be directly dependent upon the meeting of certain criteria and incentive provisions to be set forth in the district boundary regulations approved and established for this district. He said that this is consistent with the language in the N. W. 36th Street District and the Abraham District.

Planning Consultant LaRue reiterated that it was best to keep the language consistent and all three redevelopment districts will have the same provision.

City Attorney Seiden stated that if there were no further questions that Council should entertain a motion by the Local Planning Agency that they have made a determination that the proposed amendments contained in Exhibit "A" to item 7B are consistent with the Comprehensive Plan based on the representations of the Planner.

Councilman Lob stated "so moved". Vice Mayor Ator seconded the motion, which carried unanimously on roll call vote.

Mayor Garcia adjourned the Local Planning Agency meeting and reconvened the Council meeting at 7:34 p.m.

City Attorney Jan K. Seiden read the ordinance listed as Agenda Item 7A by title. He explained that this is a public hearing.

Mayor Garcia opened the public hearing to those persons wishing to speak.

Nery Owens of 332 Payne Drive stated that her comments would reference Item 7A regarding the Five-year Capital Improvement Plan. She noted that there is specific detail regarding recreation and she did not see any references to the Westward bike path, the Curtiss Mansion or the improvement of Downtown parking. She said that these are issues that the City has been struggling with and there should be more depth in these areas.

There were no additional speakers, and the public hearing was closed.

City Attorney Seiden said that Council could adopt the ordinance on first reading, followed by a second reading.

Vice Mayor Ator moved to adopt the ordinance as amended. Councilwoman Bain seconded the motion.

Councilman Lob agreed with the points made by Ms. Owens and said that he would like to include her suggestions, especially since the City Council had been talking about saving funds for improvements to buildings.

City Attorney Seiden said that the items are related to funding and since he had not participated in the budget process, he assumed that the items would have needed to be discussed by Council during the budget process.

Assistant City Manager/Finance Director William Alonso stated that the Five-year Capital Plan was approved as part of the budget process and any new items can be included as an amendment to the capital expenditures or included in next year's budget.

Vice Mayor Ator commented that there is an agenda item related to the bike path.

The motion was carried 5-0 on roll call vote.

City Attorney Seiden explained that the two ordinances will be treated differently. The ordinance under Agenda Item 7A that was passed on first reading will have a second reading at the next Council meeting, but the ordinance listed as Agenda Item 7B must be reviewed by the State for their comments before the second reading.

7B) First Reading – Ordinance No. 1041-2012 – An Ordinance of the City Council of the City of Miami Springs, Florida Amending the City Comprehensive Plan Based on Updated Data and Analysis; Amending the Text of the Future Land Use Element of the 1998 Comprehensive Plan as Amended; Revising and Updating the Existing Goals, Objectives, and Policies in Accordance with the Mandates Set Forth in Chapter 163 Florida Statutes; Authorizing Transmittal of These Amendments to the South Florida Regional Planning Council, State Land Planning Agency, and Other Applicable Agencies for Review and Comment as Required by Florida Statutes; Providing a Conflicts Clause and Severability Clause, and providing an Effective Date

City Attorney Jan K. Seiden read the ordinance by title.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Councilman Lob moved to approve Ordinance No. 1041-2012 on first reading. Councilman Best seconded the motion which was carried 5-0 on roll call vote.

Council sat as the Board of Appeals at 7:42 p.m.

The Mayor reconvened the City Council meeting at 7:53 p.m.

8. Consent Agenda: (approved with one motion)

8A) Approval of Budget Transfers Within Departments Per City Charter Section 9.04 (1)

City Manager Gorland read the title of the award and there was no discussion regarding this item.

Vice Mayor Ator moved the consent agenda. Councilman Best seconded the motion which was unanimously carried on roll call vote.

8B) Recommendation to Upgrade the Police LAN Server Operating System, the Police CAD Computer (computer aided dispatch) and firewall, as follows:

8B i. Recommendation that Council Approve an Expenditure to CDW-G Computer Centers, Inc., Utilizing GSA Schedule Contract # GS-35F-0195J, in the Amount of \$1,403.65 for Microsoft Windows Server Software, and \$1,617.44 for Microsoft Sequel Server Software, Pursuant to Section 31.11 (E) (5) of the City Code.

City Manager Ronald K. Gorland read the title of the award.

There was no discussion regarding this item.

Vice Mayor Ator moved the consent agenda. Councilman Best seconded the motion which was unanimously carried on roll call vote.

8B ii. Recommendation that Council Approve an Expenditure to Dell Marketing, L.P., Utilizing Florida Contract # 250-WSCA-10ACS; B27160, in the Amount of \$1,723.76, for Dell SonicWall Hardware (Firewall) and Licensing Software, Pursuant to Section 31.11 (E) (5) of the City Code.

City Manager Ronald K. Gorland read the title of the award.

There was no discussion regarding this item.

Vice Mayor Ator moved the consent agenda. Councilman Best seconded the motion which was unanimously carried on roll call vote.

8B iii. Recommendation that Council Approve an Expenditure of \$600.00 to USA Software, Inc., for USA Software-v7 Upgrade, and an Expenditure of \$300.00 for Three Years of Annual Maintenance, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code.

City Manager Ronald K. Gorland read the title of the award.

There was no discussion regarding this item.

Vice Mayor Ator moved the consent agenda. Councilman Best seconded the motion which was unanimously carried on roll call vote.

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

Vice Mayor Ator (Group IV) **appointed** Kim Werner to the Education Advisory Board for an unexpired term ending on May 31, 2013.

Vice Mayor Ator expressed her desire to appoint Arturo Rabade to the Golf and Country Club Advisory Board. She stated that there is a conflict because of the fact that he is already on another board, but she is going to speak with Mr. Rabade to see if he would be willing to serve.

9B) Appointment to the Police & Firefighters' Retirement System for a Full 2-Year Term Ending on September 30, 2014 as Required by Section 35.56 (A) (2) of the City Code (Gene Duffy's seat)

Vice Mayor Ator commented that she submitted Rob Gordon's name for the appointment and she is aware that Thomas Cannon's name was also submitted by another Council member.

Mayor Garcia clarified that the three candidates are Rob Gordon, Thomas Cannon and Jim Caudle.

City Attorney Seiden stated that since there was no documentation provided for each candidate whoever nominated the candidate should give a brief description of their expertise for the record.

City Clerk Magali Valls said that Mr. Cannon's resume was attached to the previous packet and Mr. Gordon's resume was distributed and posted on the City website as part of the agenda item.

Councilman Best explained that Jim Caudle came to him expressing an interest in the seat and he was a former City Council member for Miami Springs. He has worked in Public Services, Golf Courses and Parks and Recreation and has a fairly good understanding of how government works. Mr. Caudle has lived in Miami Springs for over sixty years and knows many people in the community and takes an active interest in the community in terms of talking to residents and keeping up with the issues. He believes that Mr. Caudle is a good candidate for this position.

City Attorney Seiden asked if Mr. Caudle has any background in finance because this position requires a certain amount of knowledge with financing and Councilman Best replied that the extent of Mr. Caudle's financial background would be relative to his time working in Golf Courses and Parks and Recreation.

Vice Mayor Ator reiterated that she nominated Rob Gordon who went to Dartmouth University and received his Masters in Business Administration (MBA) at the University of Virginia. He was the Chairman of The Education Advisory Board but had to resign from the board for personal reasons. Because the Police and Firefighter's Retirement System board meets in the mornings he would be able to attend the meetings.

Vice Mayor Ator commented that Mr. Gordon's background is in financial planning. She has come to know Mr. Gordon very well over the years and said that he is extremely qualified and did a great job on the Education Advisory Board. She feels that Mr. Gordon would be an outstanding addition to the Retirement System Board of Trustees because their primary job is to pick the money manager for the pension funds. Mr. Gordon indicated that if he were chosen for the position, his firm would not be able to bid on any work but that he would be okay with that.

Vice Mayor Ator mentioned that Jennifer Glazer Moon's name was unfortunately withdrawn because the County did not want her to serve.

Councilwoman Bain said that she nominated Thomas Cannon because he is retired and expressed his interest in the position. He has been a resident of Miami Springs for approximately 20 years. He worked with the Miami-Dade Police Force for approximately 27 years and retired as Assistant Chief of Police. His education background is from Barry University, Louisiana State University, Senior Management Institute for Police and Harvard University.

Councilwoman Bain stated that Mr. Cannon has extensive training and has been a member of the Police Benevolent Association (PBA), International Association of Chiefs of Police, and Miami-Dade County Association of Chiefs of Police. He has been awarded the Silver Star and has experience with pension since he has a pension.

Councilwoman Bain explained that Mr. Cannon said that he would be willing to do whatever was asked of him and she feels that he would be great for the position.

Vice Mayor Ator explained that even though Mr. Caudle and Mr. Cannon are excellent choices, her concern with both of the candidates is that they do not have the necessary financial background.

Councilwoman Bain commented that Mr. Cannon does have experience. In her notes it states that he was certified in financial planning, investments and was a retirement plans specialist.

Councilman Best stated that when candidates are appointed to advisory boards they are not always qualified, but interesting thought processes come out of appointing those candidates and they show great interest in being a part of that board. He noted that Mr. Caudle is also retired and would therefore have plenty of time for this board.

Councilman Lob said that with all due respect to Jim Caudle, he believes that someone with a financial background should be appointed. He knows Mr. Cannon personally and is certain that he has financial experience. He appreciated Mr. Caudle for showing an interest in the seat.

Councilman Best stated that the members that are currently on the board do not have the financial experience.

Councilman Lob explained that the fact that there is currently no experience on the board is more of a reason why someone with financial background should be appointed.

City Manager Ronald K. Gorland said that this position has a great deal of impact on the investment returns of the retirement funds. Some of the problems that the City is having are because investment returns have not been that good. That is not to say that members have to be financial planners, although Gene Duffy is a financial planner and certified trustee as well. He feels that it is important at this point to appoint someone who has a strong financial background and someone who is willing to make changes.

To answer Mayor Garcia's question, Chief of Police Baan said that Gene Duffy is a certified financial planner and he is also a certified public pension trustee. He agrees that someone with financial background should be appointed because it is important to have someone who understands numbers, pensions, annuities and investments.

To answer Councilman Best's question, Chief Baan explained that the board has an investment manager, a "financial watch dog" and an actuary accountant. He is in the process of interviewing investment managers to try and improve the return on the plan.

Vice Mayor Ator moved to appoint Rob Gordon. Councilman Lob seconded the motion.

Councilman Lob reiterated that having someone who has the financial background is very important because there are people whose futures and funds are at stake.

Mayor Garcia said that he knows two of the candidates personally. He mentioned that in reviewing the paperwork, former Councilman Caudle was the only Councilmember that attended the pension board meetings that occurred during the day. The City would be lucky to have any of the three candidates serving on the board. He knows that all three candidates would be willing to serve on other boards if the opportunity arose in the future.

The motion was carried 3-2 with Councilman Best and Councilwoman Bain casting the dissenting votes.

9C) Appointment to the Police & Firefighters' Retirement System for a Full 2-Year Term Ending on September 30, 2014 as Required by Section 35.56 (A) (2) of the City Code (Pete Baan's seat)

Councilwoman Bain moved to re-appoint Pete Baan. Vice Mayor Ator seconded the motion which was unanimously carried on roll call vote.

9D) Recommendation to Permanently Allow Asphalt Shingle Roofs in Miami Springs

City Attorney Seiden said that there are basically three choices; to extend the sunset period that is currently in the ordinance for a further period, make the ordinance provision permanent and eliminate the sunset provision entirely or allow it to sunset in which case the shingle provision will be removed from the code.

Councilwoman Bain moved to allow shingle roofs on a permanent basis. Councilman Lob seconded the motion.

Vice Mayor Ator suggested that the City should continue with the sunset provision and she still supports that suggestion. The last time that Council spoke on this issue, it was based on a lot of information from the Building Official. She is concerned because the Building Official has not been present to voice his opinion and she feels that permanently allowing shingle roofs is a bad idea.

Councilwoman Bain does not feel that it is a bad idea because it is very important to give the residents a choice. Since everyone cannot financially afford to have tile roofs she believes that it would be unfair not to give the residents a choice.

Councilman Lob agreed with Councilwoman Bain. He added that when Council first looked at this item two years ago, he asked several roofing companies for their opinion on shingle roofs and at that time they said that they were just as good as tile roofs if installed correctly and some of them have the same or longer guarantee. He asked why the City would put an extra burden on the residents if the Florida Building Code allows for shingle roofs.

Councilman Best commented that two years ago, Council was able to move forward on a 3-2 vote, recognizing Vice Mayor Ator's introduction of the sunset provision for two years. In lieu of Councilman Lob's absence at the last meeting, Council decided to table this item so that he could be a part of the discussion. He was prepared to vote for the sunset provision at the last meeting and at the present time he is prepared to support the recommendation of Building and Code Director Ziadie.

To answer Vice Mayor Ator's question, Mr. Ziadie said that the code does not differentiate which shingles are permitted or not, but there are many shingles that are available now that were not available five years ago. The dimensional shingles are meant to be virtually equivalent to the tiles.

Mr. Ziadie clarified that in the late 70's and 80's, he did research to find out how the shingle roofs were allowed in Miami Springs and he found that a previous Building Official took it upon him or herself to allow it. Shingles have never been formally allowed by the City in the code other than for the two-year sunset period.

Mayor Garcia stated that he recalls this item coming before Council. The more information someone has on an issue the better informed they are. A big test for him was the sunset provision and the number of shingle roofs that were installed, which was not many. When shingle roofs were permitted the majority of home owners were still installing tile roofs. He is also in favor of giving the choice to the residents.

Mayor Garcia asked City Attorney Seiden if there is something that Council could do to allow the type of roof to be the residents' choice and to provide an incentive if they chose to install a barrel tile roof.

City Attorney Seiden replied that the issue is that the installation of a tile roof is more of a process from a Building Department standpoint. If the City is going to give someone an incentive, the only way it could be done is to charge the homeowner less for the permitting fee or something of that nature.

City Attorney Seiden added that giving an incentive would be inappropriate because the actual job of installing a tile roof is far more intensive and justifies the permit fee more than it does for a shingle roof. It would be costing the City theoretically more time and effort.

Mayor Garcia would like City Attorney Seiden to think of ideas similar to the one he proposed to discuss at a future meeting.

City Attorney Seiden commented that the City has been very adamant about upholding the standard for tile roofs. He has witnessed a few cases over the years where residents who were elderly and did not have the funds to install a tile roof were turned down from installing shingle roofs.

Mayor Garcia knows of a person who has been patching their roof for fifteen years because they did not have the funds for a tile roof and because shingle roofs were not permitted. He feels that people who cannot afford a tile roof will definitely take advantage of the shingle roof option if it were available.

The motion carried 4-1 on roll call vote with Vice Mayor Ator casting the dissenting vote.

9E) Recommendation to Remove Code Section 150.010 (H) of the City Code – (Gravel roof coverings shall be required for all roofs with a slope of ½ to 2 and ½ to 12) Addendum to Roof Memo of September 26, 2012

City Manager Ronald K. Gorland read the memo as follows:

"In conversations with the Roofing Plans Examiner and Building Inspector, he mentioned that section 150-010 (H) of the current code is out of date and should be removed from the Code for the following reasons:

- The pitch specifications are incorrect.*
- With a pitch of 2" per foot or greater, tile or shingle roofs would be allowed.*
- Requiring gravel roofs is not in the best interest of the City.*
- Many new types of flat or low slope roof coverings are not available on the market and approved by the Building Code, such as:*
 - *Built Up Roofing Systems*
 - *Granulated Cap sheets*
 - *Granulated Modified*
 - *Fiberglass*
 - *Thermoplastic Polyolefin*
- A number of these new types of roof coating are superior to gravel roofs. Most of them already have or require a white coating as a final step in installation.*

Based on the above, it is the recommendation of the Building and Code Compliance Department that this section of the Code, 150-010 (H), be stricken from the Code of Ordinances."

City Attorney Seiden explained that the only reason that this section was put back in the code a few years ago was because there was a glitch in the process which allowed people to black top their roof and it looked terrible.

Councilman Lob moved to remove section 150-010 (H) of the code. Councilman Best seconded the motion which was unanimously carried on roll call vote.

9F) Consideration of Amending Code Section 150.034 Regarding the Location for the Installation of Central Air Conditioners and Heating Units, Pool Pumps and Equipment, and Sprinkler Pumps Equipment

City Manager Ronald K. Gorland read the memo as follows:

"Four variance requests to permit mechanical equipment in side yards have been considered by the Board of Adjustment in the last three months. Of these, one variance was granted (after the fact) and the others were not approved. One case was successfully appealed by the Board of Appeals, and two additional appeals are pending.

The City Clerk has provided minutes of previous requests and the minutes of the Code Review Board meeting of March 23, 2006, when this issue was discussed and a Code Amendment was recommended."

Vice Mayor Ator commented that the case from the Code Review Board in 2006 was actually for an emergency generator.

City Attorney Seiden advised Council not to bring up the subject of generators because they are dealt with by the Florida Building Code. The City was prohibited from preempting the field in regards to the generators.

City Attorney Seiden clarified that the code was put into a format that explains clearly what is supposed to be done and what applies in which case. The only cogent argument that he heard was from Board of Adjustment member Ernie Aloma stating that the newer models of air conditioning units do not make as much noise.

City Attorney Seiden explained the conversation he had with an architect at the previous Board of Adjustment meeting. The simplest reason to keep the code as it is now is that most homes in Miami Springs provide an ample amount of space to place mechanical equipment in the rear yard. If homes are newly built, there is no reason why equipment cannot be placed in the proper location such as pool equipment being next to the pool. To some extent, the design professionals are creating these problems.

City Attorney Seiden stated that there are exceptions if the equipment is already installed in the side yard and it is being replaced. The only issues that have arisen are from new construction homes because the architects have not been following the code. He suggested having a bold lettered memo on the desk of the Building Department that can be given to every architect or engineer advising them of the provisions of Section 150-034.

Mayor Garcia asked Council to consider the situation in which a person building a new home decides to make the side yard setback even larger by making their home smaller or creating an indentation and blocking it off which would be farther away from the required side yard setback.

Councilman Best commented that a strong argument for not having equipment in the rear yard would be because people like patios in their backyard. In a lot of cases neighbors will have equipment on the same sides of their home to counteract the noise. The decibel levels of newer units are considerably lower. He feels that the code should be left as is and to let the Board of Adjustment continue to do their job and if a case needs to come before Council then so be it.

Mayor Garcia drew an example on the display board for the Council members to understand his earlier statement. He would like for residents to have the choice to place their equipment in the rear yard or on the outside of the required side yard setback.

City Attorney Seiden does not believe that anyone is going to build their home to be narrower so that they are able to place equipment in a side yard. They may decide to design an indentation but it would take away from their square footage. Most people want to maximize the use of their property and that is when it becomes an issue.

Mayor Garcia said that an indentation has already been designed for one of the homes and the homeowner is requesting relief from Council.

City Attorney Seiden commented that the homeowner who made the indentations in his new construction lives on Hunting Lodge Drive where space is not an issue. Issues will arise on homes other than ones on Hunting Lodge Drive, Deer Run and other large lots.

Planning and Zoning Director Holland stated that there was simple language that came out of the Code Review Board's meeting of April 23, 2006 and the term "minimum side setback" was used which meant that basically no portion of any central air conditioning or heating unit or electric generator shall be located in any minimum side yard setback which is another way of stating what Mayor Garcia suggested.

Mayor Garcia explained that the equipment should not be placed within the minimum required side yard setback. He would like to give residents options such as having proper screening or placing the equipment in the side yard or the rear yard.

Mr. Holland said that adding the term "minimum setback area" would suffice. There is a conflict in the code that was apparent with the case that Council heard tonight in that regulatory measures should not be included in the definition section which is the case for yards.

Mr. Holland noted that Section 150.002 (C) (79) includes language stating that no portion of any central air conditioning unit or heating unit shall be located in any minimum rear yard setback area. He sees no reason to prohibit the equipment in a minimum rear yard and it would eliminate the conflict.

Mayor Garcia commented that a new home would have new equipment that is quieter and even if the unit were to break and is noisy, it would be replaced.

Vice Mayor Ator said that there had been discussion on the air conditioning units, but Council had not addressed the pool or sprinkler pump issue since they are also noisy. She does not understand why someone designing a new house cannot read and follow the Code, especially an architect.

Mayor Garcia agreed that an architect should know their job, but that is not related to the cases that have been presented. He said that this discussion is about changing the Code and allowing the opportunity to place the equipment in the side yard, but not within the required minimum side yard setback.

Vice Mayor Ator expressed her concern about changing the Code every few years because that makes it difficult for people to understand what the Code actually states. Part of the problem is that the Planner is approving plans and he should know what the Code says.

Councilman Lob said that the Florida Building Code changes and is updated all the time and everyone dealing with construction must review it. He commented that this Council could amend the Code and the next Council might overturn their decisions; the Code will change over time based on the current situation. He said that air conditioners are much quieter today than they were five or even ten years ago.

Councilman Lob added that he does not have an issue with amending the Code provision and allowing a choice. He noticed that most houses in the City do not have the equipment in the back yard, which has never bothered him. He asked what new communities are requiring and whether or not they are allowing equipment in the side yard.

City Attorney Seiden stated that research five years ago showed there was a trend for placement of the equipment in the rear yard for new construction.

Vice Mayor Ator said that there had been a lot of discussion and it sounds like there is support for amending the Code. She would suggest asking the City Attorney to draft language and when he brings it back Council can discuss it at that time.

City Attorney Seiden suggested that Council could throw out the provision allowing the equipment to be placed in the side or rear yard as long as it is not within the setback area, or keep the provision as it is and include within it an additional provision that allows for the equipment to be in the side yard of new construction as long as it is inside a "niche" area.

The City Attorney will draft an ordinance for Council's consideration at the next meeting that allows equipment inside of a "niche" area that is outside of the setback area.

9G) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$3,000.00 to Southeast Design for Changes to the Design Plans for the Westward Drive Median Bikepath/Walkway, Pursuant to Section 31.11 (E) (6) (g) of the City Code

City Manager Ronald K. Gorland read the title of the recommendation and the memo from Assistant City Manager/Finance Director William Alonso.

The City Manager explained that on April 23rd, Council approved an expenditure to Southeast Design for architectural and design services for the Westward Drive Median Project. The plans were completed about three weeks ago and submitted to the Citizen's Independent Transportation Trust (CITT). The Public Works Director was notified by CITT that the project did not meet their requirements since the majority of the blocks involved had sidewalks with access to the bus benches located in the areas.

The City was advised that there might be an MPO Transportation Enhancement RFP available that would, if awarded, cover the entire project, including landscape modifications, lighting and signage. This proposal must be submitted by November 30th, with significant detail, cross section drawings, timelines, engineering and electrical plans, etc.

City Manager Gorland explained that because the funding is federal-through state funding, the path will need to be widened one-foot to meet the FDOT and AASHTO recommendations of ten feet for as much of its length as possible. Architect Perez-Vichot has indicated that this is possible, and that the electrical drawings had been partially completed. MPO funding is on a five-year timeline, which means that, if awarded, the funding will be available at some point during the next five years.

Historically, "shovel ready" projects receive priority in the dispersal of funds. Additionally, there is no required City match and up to 15 points are awarded if there is substantial local commitment. This may take the form of fees paid for plans, the Public Works Director's hourly cost for supervision and the removal/mitigation for trees and other plantings, and any other Public Works involvement as well as actual dollars.

The funding for the expenditure would have to come from the designated fund balance because the project does not meet CITT requirements. The total cost is \$3,000.00. He asked Grant Writer Carol Foster what the likelihood of this project would be and she replied that it was 30-50% likely. He advised Council that by spending the \$3,000 there is no guarantees or even a high likelihood that at some point in the future that the City would be considered.

Mayor Garcia asked what entity the grant is with and City Manager Gorland replied that the grant is with the Metropolitan Planning Organization (MPO).

City Attorney Seiden explained that even if the City was awarded the grant, the City may not receive the actual funds for five years.

City Manager Gorland stated that if the City wanted to take advantage of the grant the \$3,000 would need to be spent to alter the plans.

Councilman Lob said that during the budget process he made a statement that he would vote no for anything that was being funded out of the designated fund balance and with that being said, a lot of funding has already been spent on this project. He said that the City cannot use CITT funding for this project and he would hate to see the funds that have already been spent go to waste.

Councilman Lob commented that if there is a chance that funding can be obtained from another source then he believes that the City should be ready. He is a big proponent for having "shovel ready" projects and he feels that it would be a waste of the funds that have already been spent if the project was not finished.

Councilman Best agreed with Councilman Lob. The \$3,000 would be very well spent in terms of moving forward and potentially getting a 50% chance of the project occurring.

Vice Mayor Ator asked Mr. Alonso asked where the funds would come from in the designated fund balance and Mr. Alonso replied that there are still funds in the Downtown Revitalization balance.

Councilman Best moved to invest \$3,000.00 out of the designated fund balance for the positioning of the paperwork and drawings necessary to move on the to MPO Transportation Enhancement RFP. Councilman Lob seconded the motion which was carried 3-2 with Vice Mayor Ator and Councilwoman Bain casting the dissenting votes.

10. New Business:

10A) Consideration of Providing Prepaid Return Envelopes for Absentee Ballots for Municipal Elections

City Manager Ronald K. Gorland read the memo from City Clerk Magalí Valls as follows:

"On September 21, 2012, I sent you information regarding the actions the Miami-Dade County Commissioners had taken by passing a resolution to provide pre-paid return envelopes for absentee ballots in all countywide elections.

The Miami-Dade County Supervisor of Elections has notified municipalities that cities/towns/villages that have elections that do not coincide with the County's, have a choice of using pre-paid return envelopes or using regular envelopes where they would be required to put postage for mailing absentee ballots.

I have contacted the Elections Department and they have provided me with an estimate of \$700.00 as the additional cost for Business Reply Mail, based on 100% return of the 1,095 absentee ballot requests on file.

It is my recommendation that Council approve this additional expense."

City Manager Gorland explained that \$700 is the maximum price that it would cost and that it would probably cost approximately \$500.

Vice Mayor Ator explained that she has experience with Business Reply Mail. She spoke with City Manager Gorland regarding permitting and asked if the City was going to be placed under the Supervisor of Elections number and he replied that he believes the City will be placed under the Supervisor of Elections number. She stated that the City only pays for the absentee ballots that are returned.

Vice Mayor Ator commented that she asked City Manager Gorland where the funding would come from and he advised her that it would probably have to come from the Council budget. She supports the minimal expense of providing Business Reply Mail envelopes for the election.

Councilman Lob feels that this has direct impact to the citizens and he is in favor of it.

Vice Mayor Ator moved the item as recommended by the City Clerk. Councilwoman Bain seconded the motion, which was unanimously carried on roll call vote.

10B) Consideration of Amending Code of Ordinances Article IV – Memorial Committee – Section 32.20 – Establishment and Membership

City Attorney Jan K. Seiden stated that at Council's direction, the Administration tried to notify the Memorial Committee to meet in order to discuss a citizen's request for street naming of her deceased son. Section A of the Ordinance provides that one member of the Committee shall be the President of the Miami Springs Ministers' Council and the City Clerk found out that there is no longer such an organization.

City Attorney Seiden explained that Council could eliminate that particular position on the Board and have a four-member board or substitute another member. He suggested acquiring the names of the various religious institutions of the City and the seat could be assigned on a rotating basis from year to year.

City Attorney Seiden said that the City Clerk could call each religious institution and ask whether or not they would like to participate in the process and if so, their name would be put on the list.

Mother Keedy from All Angels Episcopal Church said that it could be difficult because many churches meet with other churches in the community and a number do not speak English.

To answer the Mayor's question, the City Clerk explained that Pastor Van Lahmeyer from the Presbyterian Church previously participated on the Committee, and although he was not really the President of the Minister's Association, he was functioning as such.

Mayor Garcia suggested asking the major churches in the City if they want to participate on a rotating basis.

City Attorney Seiden stated that he would draft an amendment to the Code once it is determined who is willing to participate.

Vice Mayor Ator pointed out that just like the minister that left the Presbyterian Church, other churches relocate their clergy members from time to time the same as the Methodist church does. She would suggest that the Code be amended to state a representative of the church and not a specific person and the City Attorney agreed.

The City Attorney will amend the ordinance and bring it back to Council for consideration.

10C) Resolution No. 2012-3565 – A Resolution of the City Council of the City of Miami Springs Providing for the Fifth Amendment to the FY2011-2012 General Fund and Special Revenue and Capital Projects Fund Budgets; by Increasing General Fund Revenues from Undesignated Reserves to Cover Authorized and Approved General Fund Expenditures; By Increasing the Capital Projects Fund of the Special Revenue and Capital Projects Budget to Account for Curtiss Mansion Related Project Costs and Expenses; Providing Intent; Specifying Compliance with Accepted Budgetary Processes and Procedures; Effective Date

City Attorney Jan K. Seiden read the resolution by title.

Attorney Seiden stated that there is an exhibit that explains what in fact was done.

Vice Mayor Ator moved to adopt the resolution. Councilman Best seconded the motion which was carried unanimously on roll call vote.

10D) Recommendation that Council Award City RFP # 09-11/12 to A-1 Property Services Group, the Lowest Responsible Proposer, in the Amount of \$60,120.00, for the Miami Springs Country Club Roof Repairs, Pursuant to Section 31.11 (E) (2) of the City Code

City Manager Ronald K. Gorland read the memo as follows:

“On August 28, 2012, the City advertised the Request for Proposal # 09-11/12 for Miami Springs Country Club Roof repairs of which 17 vendors were notified of the opportunity to bid. On August 30, 2012, contractors were required to attend a Mandatory Pre-Bid conference and only 7 were in attendance. On October 4, 2012, the City received 4 proposals and only three vendors were considered responsive.

A committee comprised of Public Works Director Nash and Professional Services Supervisor Tammy Romero met and evaluated the proposals received. After careful review, the committee is making a recommendation for A-1 Property Services, Group as the lowest responsible proposer. The total cost is \$60,120.00 and funding would come from the designated fund balance.”

Councilman Best moved the item. Councilwoman Bain seconded the motion which was unanimously carried on roll call vote.

11. Other Business:

None.

12. Reports & Recommendations:

12A) City Attorney

None.

12B) City Manager

Calendar of Events

City Manager Gorland reported that there are many events and activities that he would like everyone to be aware of and they are listed on the City's website.

Hurricane Season

City Manager Gorland reminded everyone that it is still hurricane season and that Hurricane Wilma came at this time of the year in 2005. There is at least one named storm and a tropical depression. He urged the public to stay in touch.

November Meeting

City Manager Gorland announced that Council would only meet once in November on Monday the 19th.

Halloween Festival

City Manager Gorland reported that the Parks and Recreation Department is inviting local residents to the City's 7th annual Halloween Festival celebration being held at the Miami Springs Community Center on Saturday, October 27th at 6:00 p.m., with a costume contest in the gymnasium, followed by a "ghoulish" egg hunt. I. D. bracelets will be required and are currently on sale for Miami Springs and Virginia Gardens residents, based upon proof of residency. Non-residents can purchase I. D. bracelets for \$10.00 beginning on October 24th.

Veterans Day Ceremony

City Manager Gorland announced that a Veterans Day ceremony will take place at the Curtiss Parkway War Memorial on Monday, November 12th at 10:00 a.m.

Soccer Fundraiser

City Manager Gorland reported that the Miami Springs/Virginia Gardens Soccer Club would hold a fundraising dinner on Saturday, November 17th at Woody's West End.

5K Turkey Trot

City Manager Gorland reminded everyone that the 3rd Annual 5K Turkey Trot would be held at 7:00 a.m. on Saturday, November 17th, with registration from 6:00-6:45 a.m. at the Miami Springs Community Center on race day.

12C) City Council

Farmers Market

Councilwoman Bain complimented the All Angels Farmers Market that always has something new and it is pleasant and well run.

Junior Orange Bowl Event

Councilwoman Bain reported that four girls participated in a Jr. Orange Bowl event at the Community Center and they will all advance to the second round in the competition. She complimented Programs Supervisor Patricia Bradley and the Recreation Staff for a wonderful event.

Halloween Safety

Councilwoman Bain would like everyone to be safe when "Trick or Treating" and to attend the Halloween Festival at the Community Center.

Curtiss Mansion Event

Vice Mayor Ator received notice that the Curtiss Mansion event was cancelled and she later was informed that it is still taking place for a limited amount of days. She is sure that it will be a very good event.

Veterans Memorial

Vice Mayor Ator mentioned that her husband Bill Tallman is very distressed about the Veterans Memorial and since Veterans Day is coming up it is a good time to address the problem. There is a typographical error on the memorial and not all veterans who were killed or served in the line of duty are listed on the memorial. She suggested that the Memorial Committee could address the issue. The City Manager agreed there is an error in the marble on the monument.

Halloween Safety

Vice Mayor Ator urged everyone to have a very safe Halloween and to arrive back home before it gets too dark.

Pelican Playhouse

Councilman Best announced that the Pelican Playhouse would hold "The Trials of Robin Hood" the first two weeks in November on Thursday and Friday nights at 7:30 p.m. and at 2:00 p.m. on Sunday. He said that the production is coming together well with the participation of 35 actors.

Halloween Safety

Councilman Best reiterated Vice Mayor Ator's comment urging everyone to have a safe Halloween since there will be many kids on the streets on Wednesday afternoon and evening.

Halloween Safety

Councilman Lob urged everyone to have a safe and "Spooktacular" Halloween.

Curtiss Mansion

Mayor Garcia announced that Miami-Dade County recognized the recipients of the 2nd Annual Historic Preservation awards and the Curtiss Mansion received the Outstanding Restoration Award for a Public Facility. The City Managers' luncheon was recently held at the beautiful facility and a few already contacted the Mansion about holding events there.

City Manager

Mayor Garcia spoke with a few of the City Managers at the Curtiss Mansion luncheon who were candidates for the City Manager's position in Miami Springs and he made it clear that City Manager Gorland is doing a wonderful job.

Castillo Family

Mayor Garcia extended his thoughts and prayers to the Castillo family and he asked everyone to do the same for everyone that was injured in that accident.

Halloween Safety

Mayor Garcia urged everyone to have a safe Halloween and to express their love to their loved ones every day.

Thank You

Councilman Best thanked All Angels Mother Keedy for staying for the entire meeting. He is impressed that someone of her prominence in the community is interested in seeing how the City Council works for 2-1/2 to 3 hours.

All Angels Church

Mayor Garcia said that he spends a lot of time at All Angels Episcopal Church visiting friends and he stopped by there today while jogging.

Farmers Market

Mayor Garcia thanked Mother Keedy for hosting the Farmers Market and complimented Sara Vargas for doing a wonderful job.

13. Adjourn.

There being no further business to be discussed the meeting was adjourned at 9:37 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk

Approved as _____ during meeting of:

Transcription assistance provided by Suzanne S. Hitaffer and Elora R. Sakal.

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

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REVITALIZATION AND REDEVELOPMENT AD- HOC COMMITTEE

The meeting of the Miami Springs Revitalization and Redevelopment Ad-Hoc Committee was held on Monday, October 15, 2012 in the Council Chambers at City Hall.

1. Call to Order/Roll Call

The meeting was called to order at 7:06 p.m.

Present were: Chairman Laz Martinez
Arturo Rabade
Juan Saborido
Fernando Suco

Also Present: City Planner Jim H. Holland
Board Secretary Elora R. Sakal

3. Approval of Minutes: May 21, 2012

Board member Saborido moved to **approve the minutes as written**. Board member Suco seconded the motion, which carried 4-0 on voice vote.

4. New Business:

a) Appointment of Vice Chair

Chairman Martinez asked for nominations for the Vice Chair position.

Board member Saborido suggested appointing Board member Rabade. Board member Suco seconded the motion which was carried unanimously on voice vote.

b) Update from Planning and Zoning Director on Revitalization Efforts on 36th Street, Abraham Tract, Golf District, the Pilot House, Shoney's, etc.

Chairman Martinez commented that he saw no reason to meet until Council completed the budget. He asked Planning and Zoning Director Holland to update the board members on the agenda item.

Mr. Holland said that a lot is currently going on with the Abraham Tract. The Council passed the zoning regulations for that district on second reading on August 22, 2012. He and the City Attorney felt that there was some urgency in moving forward with that district rather than waiting on the City's former consultants. The Hyatt hotel will definitely be on the Abraham Tract and there is another hotel that will possibly be on the Abraham Tract.

Mr. Holland stated that the Hyatt hotel will be on the old Shoney's Tract and it will have 130 rooms and will be six stories. He expects the plans to be formally submitted within the next few weeks. He has been working with the brokers Marcus and Millichap for approximately six months on the Bennigan's Tract. There have been three offers on the Bennigan's Tract from groups called The Prime Group, Southern Flower Hospitality and Avista.

Mr. Holland explained that the N.W. 36th Street District was passed on May 14, 2012. The Pilot House is no longer going to be renovated because a deal could not be made on the buyout of the lease.

Chairman Martinez said that he could see why that would happen and felt that it did not make sense for someone to invest time and money on a property where the lease can be terminated.

Mr. Holland commented that the price of the property has been lowered to \$5.5MM from its original \$8.5MM.

To answer Board member Saborido's question, Mr. Holland explained that one of the provisions of the lease was that if a hotel developer was interested in the property, then the property owner would basically buyout the lease.

Mr. Holland commented that there may be another 2.5 acres coming on the market which is the Biscay Holdings.

Discussion ensued regarding the vacancy and property information for the Biscay Holdings building.

Mr. Holland explained that he went through an exercise projecting how much tax revenue can be generated from some of these hotels once they are developed.

Board member Saborido asked if the hotels are beholden to any of the design issues that the board has been discussing and Mr. Holland replied that there are no architectural guidelines for the Abraham Tract.

Mr. Holland stated that he and City Attorney Seiden wrote the usage code and took some of the aspects from the N.W. 36th Street District and saved them. The bonus program for the Floor Area Ratio (FAR) is identical to the 36th Street ordinance. There is a .01 FAR for each hotel room and that calculates to be an increase in the density of the FAR of 1.0 per 100 rooms. There are no density requirements and it is design driven as far as the number of rooms that a hotel can have.

To answer Chairman Martinez's question, Mr. Holland replied that the adult hotel issue has not been solved. He is currently working with an expert in first amendment law to prepare the regulations and then review them with City Attorney Seiden and Council.

Board member Saborido asked if Mr. Holland is referring to Calvin, Giordano when he previously stated "former consultants" and Mr. Holland replied in agreement. Mr. Holland said that the contract has been effectively terminated.

To answer Board member Saborido's question, Mr. Holland stated that Calvin Giordano's services cost the City approximately \$125,000. In his opinion, Calvin Giordano left the City with a dysfunctional zoning district for 36th Street. It has been worked on but still needs additional work.

Discussion ensued regarding some structural work that is going to be done with Burger King, Pollo Tropical and other restaurants on 36th Street.

Mr. Holland explained that Calvin Giordano was supposed to give the City something on the Airport Golf District and the City had no work product on that district. He is presently going through a Comprehensive Plan amendment and it will be considered on first reading at the City Council meeting on October 22, 2012.

Mr. Holland said that the next step for the Golf District is to develop some kind of a comprehensive plan to look at the ownerships of the properties and redesign something and write the zoning regulations around the plan.

Mr. Holland stated that nothing is really happening in the Downtown area other than with the color palette. City Hall is currently being painted consistent with the color palette. He attended the Florida American Planning Association Conference in Naples and noted that Miami Springs is the only City without a Community Redevelopment Agency (CRA). He noted that he is going to look into a means of marketing called Business Improvement District (BID) that it is not a taxing agency and is by assessment.

Chairman Martinez commented that his only concern with a BID is that if property owners are currently not willing to spend the money on their own then how successful is the City going to be trying to assess them to participate. He has heard that an annexation may be coming back to the forefront. It would be another way that funds could be raised for revitalization.

To answer Chairman Martinez' question regarding information on the annexation issue on the County, Mr. Holland said that there was a presentation by the lobbyist at the last Council meeting and it specifically addressed annexation in that their role at this point is keeping the group of four cities together.

Discussion ensued regarding the annexation issue.

Board member Saborido asked what parcels there are other than the Florida East Coast (FEC) Tract and Mr. Holland responded that he is not certain but believes that it would go up to the Palmetto.

Board member Saborido asked how the City has claim to those parcels and Vice Chair Rabade replied that it is unincorporated.

Mr. Holland explained that the City was sued because they did not accept billboards. It was a "friendly lawsuit" because the complaint had a settlement agreement attached to it. The people who filed the lawsuit were in the interest of electronic billboards on the Palmetto and that was the settlement agreement. It was extracted from their assistance in annexation.

Board member Suco commented that there are no gas lines on Deer Run or in many other parts of Miami Springs. It is very costly to bring gas into a business district. Woody's West End Tavern has a moratorium on its property until 2014 because the pump stations are not done. The federal government put a moratorium in effect for Miami-Dade Water and Sewer.

Board member Suco said that there are things that can be done in the City without having to discuss annexation.

Chairman Martinez stated that these things are occurring due to external forces. Activity has not come up because of anything that the City has done but more so economic forces that are making some of these areas interesting and viable enough to where developers are coming in. The fact that the City may not have funding at this point should not stop the board from planning.

Chairman Martinez noted that nothing was really done with the strategic plan. One item that is in the plan that at one point was going to be discussed with the board was the Economic Development Plan. Board member Suco had given a plan to him that was done for the City from Florida International University (FIU).

Chairman Martinez said that the board has not received any direction from Council as to what to do to move forward. He reiterated that the planning should not stop.

Vice Chair Rabade commented that the issue is not the planning; the issue is the implementing.

Chairman Martinez stated that he would like to see an agreed upon feasible financial plan. He would like to come up with signage and lighting, find an affordable price and then find out what is needed to get started and what funds will be needed or available.

Discussion ensued regarding the issue that the City has with planning.

Chairman Martinez noted that the new lighting that was installed on Royal Poinciana is not consistent with the other lighting that is on the opposite side of that street.

Board member Suco mentioned that the new lighting was a grant.

Vice Chair Rabade asked Mr. Holland how the City of Doral went about changing their signage in such a timely matter and where the funding came from and Mr. Holland replied that the City had to enter into a joint participation agreement with the County. Because of the lack of funding it has not been pursued. There has been discussion with CITT regarding the possible use of CITT funds.

Vice Chair Rabade suggested identifying all of the "low lying fruits" to come up with a list and start with something to make some kind of changes that are visual in order to move forward.

Chairman Martinez said that signage and lighting are the "low lying fruits" that he would like to start with.

Vice Chair Rabade wanted to know what would need to be done to get a plan together to address the lighting and to try and change the lighting to more of a pedestrian type of lighting.

To answer Vice Chair Rabade's question, Mr. Holland stated that the current lamp posts can be reused.

Board member Saborido commented that there is some kind of disconnect between this board, the Administration and Council.

Vice Chair Rabade suggested coming up with a proposal to present to Council regarding the lighting.

Discussion ensued regarding whether to start from the "front part of the elephant" or the "back part of the elephant".

Chairman Martinez stated that a board that he was previously a part of cleaned the sidewalks and put up banners. It was inexpensive but made the City look better.

Board member Saborido asked if the \$97,000 that was proposed by Calvin Giordano was based solely on what they told the City it was going to cost and if the City explored prices on their own and Mr. Holland replied that the City did explore prices on their own.

Mr. Holland suggested looking into a standard fiber glass pole and putting lanterns on them and lowering them to a pedestrian scale. Street lighting special taxing districts are permitted in the County but require 100% affirmative votes from property owners.

Chairman Martinez said that if in the end it turns out that the best way to move forward is with the special taxing district then that would be fine, but he would rather come up with a plan of moving forward in small parts at a time that would be more affordable.

Discussion ensued regarding the fact that there are people who are willing to purchase and sell and it is a matter of getting the City to develop so it can receive tax funds. The City needs to expand and advertise properties to create revenue for the City and get the interest of investors.

Board member Saborido asked if the City has any relationship with the Beacon Council and Board member Suco replied that the City does have a relationship with the Beacon Council but they would be of no assistance in this situation.

Discussion ensued regarding when the Beacon Council would be able and willing to assist the City.

Board member Saborido stated that the City does not have someone who would develop or market the City and that is an issue.

Chairman Martinez asked what a developer or a marketer would do for the City and Board member Suco said that if more hotels were constructed along 36th Street then it would bring in more people to market the Downtown area and create revenue for the City.

Discussion ensued regarding what needs to be done to generate more activity in the Downtown area.

Mr. Holland explained that he is in the infancy of preparing an economic marketing program that would be done in-house.

Board member Suco said that he knows that a lot of people are interested in looking for property in the Miami area.

Board member Saborido stated that the City Planner can continue preparing an economic marketing program while the board can propose a small project to Council so that things can begin to move forward.

Chairman Martinez commented that when Calvin Giordano was working with the City, he suggested having a developer's conference to market the available sites in Miami Springs. He believes that the board should work on a small project such as lighting.

Mr. Holland suggested involving the Architectural Review Board.

Chairman Martinez said that there needs to be a structured process when working with the Architectural Review Board such as presenting a layout of options so that progress can be made.

Board member Saborido asked if there are funds in the budget for revitalization and Mr. Holland responded that he cannot answer that question at the moment. The City is required by law to update the capital improvements program on an annual basis and it is a process that is currently being done.

To answer Board member Saborido's question, Board member Suco said that when the County voted for the half penny tax for transit, it was stated that every City was going to get an annual percentage kickback depending on the size of the city. The City of Miami Springs receives approximately \$70,000 a year from the transit funds.

Mr. Holland commented that he rode the shuttle bus route with former City Manager Borgmann to take notes and see how many people use it. There was a handful of elderly people but it is mostly used by students.

Board member Suco asked if the board can meet more than once a month so that progress can be made and a grant can possibly be put in for this year's budget in Tallahassee.

Mr. Holland said that the City is having an issue with the County and the Community Development Block Grant (CDBG) which is currently being pursued. The City Council chose to opt out of participation and the County is still indicating that the City is still participating which makes the City ineligible to receive certain state funds.

Discussion ensued regarding who would be able to look for sample lighting to present to Council.

Board member Rabade asked if Mr. Holland can find out how much the lights on Hook Square cost and Mr. Holland replied in agreement.

To answer Board member Saborido's question, Chairman Martinez commented that the City Council's role would be to approve and allocate the funding to install the lights in a section of Miami Springs.

Mr. Holland asked who installed the lighting on Hook Square and Board member Suco replied that he believes the State installed the lighting.

Chairman Martinez would like Mr. Holland to have a list of pricing ideas for lighting similar to the ones on Hook Square for the next meeting.

Chairman Martinez said that the board members should individually speak to the Council member who appointed them regarding this matter.

Mr. Holland would like to discuss ideas on marketing at the next meeting.

Discussion ensued regarding a bike path down Westward Drive.

Board member Suco suggested that the sample lighting should be tested in the Downtown area and Westward Drive.

Mr. Holland suggested contacting Florida Power and Light (FP&L) to see what programs they have.

5. Old Business: None.

6. Adjourn

The meeting was duly adjourned at 8:55 p.m.

Elora R. Sakal
Board Secretary

Approved as _____ on _____

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DRAFT



CITY OF MIAMI SPRINGS, FLORIDA

The **Miami Springs Education Advisory Board** met at 6:30 p.m., on Tuesday, October 16, 2012 in the City Hall Council Chambers.

The meeting was called to order at 6:34 p.m.

1) Call to Order/Roll Call

The following were present: Chair Dr. John Salomon
 Vice Chair Dr. Mara Zapata
 Michael G. Hunter

Absent: Golnaz Sami

Also Present: Deputy City Clerk Suzanne Hitaffer

2) Approval of Minutes: September 18, 2012 Regular Meeting

Minutes of the September 18, 2012 meeting were approved as written.

Board member Hunter moved to approve the minutes and Vice Chair Zapata seconded the motion, which carried unanimously on voice vote.

3) Individual School Reports:

AIE Charter School Principal Vera Hirsh reported that the school has more than 300 students this year in grades K-7 and 75% are from the Miami Springs and East Hialeah area. The school will expand to 8th grade next year. Students are preparing for computer based testing and are participating in United Way fundraising activities.

Ms. Hirsh informed the Board that the school received a State Charter School Grant; the award letter was received last week, and funds will be used to purchase interactive boards for all teachers, two computer labs and state of the art technology for the classrooms.

Ms. Hirsh announced upcoming school events, including the Book Fair on November 13-16, and the dedication of the AIE Charter School Glenn Curtiss Campus on November 21st. She hosted a roundtable at the Association for Latino Administrators and Superintendents and spoke about the benefits of utilizing the Rosetta Stone program for learning Spanish and English as a second language.

Ms. Hirsh reported that upcoming student activities include a Mock Election Day on November 5th. She added that applications are being accepted for the next school year with a lottery drawing.

Miami Springs Senior High School Principal Anna Rodríguez reported on the United Way campaign, scholarship awards and homecoming activities. The school band placed fourth in a competition last weekend and received superiors in visual arts and the Color Guard.

Ms. Rodríguez said that more than 400 students were tested for the FCAT retakes and approximately 60 kids attended Saturday tutoring. College Night was held on October 9th with about 75 parents who received college information.

Ms. Rodríguez informed the Board that she met with the President of the Wolfson Campus and they are looking forward to expanding dual enrollment, especially with the Cambridge and ITEC programs. Students will have a myriad of opportunities during the day and after school.

Vice Chair Zapata asked if a presentation from the Miami-Dade Honors College was made at the College Night event.

Ms. Rodríguez explained that a presentation was not made from the Honors College; it was only a College Night for the parents to receive information and the colleges will come back in two weeks to make their presentations.

Vice Chair Zapata explained that the Honors College is a great opportunity that some students are not aware of and she has already asked the College to make a presentation at Miami Springs Senior High School.

Ms. Rodríguez agreed that the Honors College is another area she would like to explore and she is hoping that students can participate in these classes through dual enrollment.

Miami Springs Middle School Principal Javier Pérez reported that the magnet program participated in the Family and Career Expo at Miami-Dade North with a booth to showcase the magnet program. He said that the PTSA fund raising efforts are outstanding and they were able to purchase the patio cover that will be installed within the next three weeks.

Mr. Pérez announced that the ELL tutoring program is being held before and after school on Monday through Thursday and regular students will begin on November 1st. Funding was secured for ten promethean boards that are expected to be installed within the next month. He also reported on the fall sports activities and programs.

To answer Vice Chair Zapata's question, Mr. Pérez explained that the school teachers conduct the ELL tutoring through a grant from Title II and Title III. The school lost funding from the Easter Seal Program and they are using Title I monies.

Chair Salomon asked how Principal Pérez is dealing with the school capacity since he mentioned at the last meeting that it was at 115% capacity.

Mr. Pérez responded that the capacity is a little lower because some of the portable areas are being utilized.

Board member Hunter mentioned that there are various types of smart board devices and he asked if there is a preferred single board that is used for training the teachers.

Mr. Pérez commented that he has used all three types of boards and the mimeos are the best priced, but they are difficult to secure. Promethean is putting together a package for the schools for a good price that includes installation. He said that if teachers learn how to use one device they will be able to use the others; training is also provided for the teachers.

Board member Hunter suggested that schools might be interested in the mimeo tablet that can be secured in a desk drawer and it requires nothing more than an overhead projector and a white board.

Mother Susan Keedy from All Angels Academy reported that the school is hosting home games for volleyball and cross country meets. The school will host National History Day and there is a great deal of interest from public and private schools this year. Events include a Book Fair in November, student interdisciplinary projects, the PTO Open House and pot luck supper, overnight lock-in for the Middle School and the "Spooktacular".

Mother Keedy announced that the student government campaign and election was held; there are three new mimeos for the classrooms; there is a new math curriculum and students are using Singapore Math in light of the new standards.

Miami Springs Elementary School Principal Sally Hutchings reported that the students' Artwork for Nature as Designer was accepted to be displayed at Pinecrest Gardens. ELL tutoring will begin November 5th and will target the lowest 25% of students in grades 3-5. Classes are celebrating Hispanic Heritage Month by focusing on different Hispanic cultures. The Parent Program had a mobile station that was sponsored by a visual funded program and fifteen students will receive free eyeglasses. McDonald's sponsored a fund raising parent night. Enrollment is at 551 students and the school is at 90% capacity.

Ms. Hutchings continued to report on field trips, including trips to the Biscayne Nature Center, the Cleveland Orchestra, and the Pumpkin Patch. Other events include a film presentation of "Surviving the Everglades", "Say No to Drugs", and the Halloween parade. The PTA has completed the catalog sale and will continue to collect box tops and Campbell labels; they will also host the Halloween Trick or Treat dance.

Ms. Hutchings announced that class size is in compliance with the exception of 13 periods. Dade Partners include Papa Johns, Chuck E. Cheese, Milam's Market, and McDonalds.

Springview Elementary School Assistant Principal Irene Gómez-Lugo reported on the ELL Program and ELL tutoring, the United Way campaign, Hispanic Heritage Month activities, the PTA Book Fair, and the vision and hearing screening. Field trips and presentations include "Walk Odyssey", a Humane Society presentation on service dogs, and trips to the Pumpkin Patch, Pinecrest Gardens and Miami-Dade Community College Nature Center. Everyone is invited to the haunted house on October 25th at 5:30 p.m.

Ms. Gómez-Lugo stated that the school is considering the purchase of a web-based accelerated reading (AR) program and they are hoping to collect donations.

To answer Chair Salomon's question, Ms. Gómez-Lugo stated that books and tests will be available on-line; the testing will take place at the school. Parents will have access to the books at home, but not the test questions.

Region Director Richard Vidal announced that a Town Hall meeting will be held on Thursday, November 1st at 7:00 p.m. for the Miami Springs/Doral feeder pattern at Doral Ronald Reagan Senior High School.

4) PTA/PTSA Reports

PTA activities were discussed under the School Reports.

5) Education Advisory Board Goals

Chair Salomon explained that at the last meeting the Board had requested information about the strengths and deficiencies of every school. The Board members did not receive this information, which is needed in order to move forward with the goals and to know which specific areas to target.

In regard to the education compact, Chair Salomon suggested that the Board could help push forward dual enrollment, as mentioned by Principal Rodríguez. He would also like to discuss the feeder pattern and the transition from the elementary schools to the Middle School.

Chair Salomon mentioned that the compact is dated May 17, 2008 when Rudolph Crew was the Superintendent of Schools and it obviously needs updating. He asked the other Board members for their comments.

Board member Hunter said that he would like to receive the information that is gathered from the schools and put that in perspective with the compact to see if there are items from the four-year old compact that could be brought up to date.

Chair Salomon commented that the Board members should review the compact to see what is working. He noted that the compact states that the City is home to five district facilities, including George T. Baker Aviation School. He clarified that George T. Baker is not part of the feeder pattern, but learned that they are sponsored by the Miami International Airport (MIA). He would love to see MIA partner with the Miami Springs' schools, which is something the Board could work toward.

Chair Salomon added that the compact mentions that Westland Hialeah Senior High School serves the City's youth even though it is not within the City limits. He asked if this information was still accurate.

Principal Rodríguez clarified that none of the students that live in Miami Springs attend Westland Hialeah Senior High.

Chair Salomon asked if the other Board members wanted to address any items in the compact and Board member Hunter suggested waiting until the next meeting after receiving the compact matrix and the information that was requested from the school Principals.

Vice Chair Zapata also agreed to wait until the next meeting.

Chair Salomon advised the Principals that the Board would like data from their schools in order to create goals in conjunction with the compact.

6) Youth Advisory Council Update

This item was tabled since Board member Sami was not present.

7) Other

8) Adjourn

There was no further business to discuss and the meeting adjourned at 7:03 p.m.

Respectfully Submitted,

Suzanne Hitaffer
Clerk of the Board

Approved as written at meeting of:

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DRAFT



CITY OF MIAMI SPRINGS, FLORIDA

The **Miami Springs Historic Preservation Board** met at 7:00 p.m. on Thursday, October 18, 2012 in the City Hall Council Chambers.

The meeting was called to order at 7:09 p.m.

1. Call to Order/Roll Call

The following were present: Vice Chair Sydney Garton
Yvonne Shonberger
Michael Windrem

Absent: Chair Mary Ann Goodlett-Taylor
Charles M. Hill

Also Present: Deputy City Clerk Suzanne S. Hitaffer
Clerical Assistant Elora R. Sakal

2. Approval of Minutes: September 20, 2012 Regular Meeting

Minutes of the September 20, 2012 meeting were approved as written.

Board member Shonberger moved to approve the minutes and Board member Windrem seconded the motion, which carried 3-0 on voice vote.

3. Public Hearing: Resolution No. HP 1-2012 – A Resolution of the City of Miami Springs Historic Preservation Board Accepting and Approving the Designation Report for the H. O. Goodlett House; Designating the Subject Property as a Local Historical Site; Specifying the Authorization and Requirements of Designation; Providing an Effective Date.

Vice Chair Garton read the resolution by title.

Vice Chair Garton opened the public hearing to anyone wishing to speak. There were no speakers, and the public hearing was closed.

Board member Shonberger asked the Vice Chair to read the "Whereas" clauses into the record and the resolution was read in its entirety (attached for the record).

Board member Shonberger moved to adopt the resolution to designate the H. O. Goodlett house. Board member Windrem seconded the motion, which carried 3-0 on roll call vote (Board member Hill and Chair Goodlett-Taylor were absent).

Vice Chair Garton stated that the property owners were not present, but they were sent the information about their right to appeal the decision of the Board.

The Board members received a copy of Code Section 153-45 on the dais outlining the appeals process.

The Clerk of the Board clarified that the appeal must be filed within a certain number of days. The Board's decision to designate the property is not required to be sent to the City Council unless an appeal is filed.

- 4. **Old Business:** None
- 5. **New Business:** None
- 6. **Reports/Requests:** None
- 7. **Adjourn**

There was no further business to discuss and the meeting adjourned at 7:18 p.m.

Respectfully Submitted,

Suzanne Hitaffer
Clerk of the Board

Approved as written at meeting of:

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RESOLUTION HP 1-2012

A RESOLUTION OF THE CITY OF MIAMI SPRINGS HISTORIC PRESERVATION BOARD ACCEPTING AND APPROVING THE DESIGNATION REPORT FOR THE H. O. GOODLETT HOUSE; DESIGNATING THE SUBJECT PROPERTY AS A LOCAL HISTORIC SITE; SPECIFYING THE AUTHORIZATION AND REQUIREMENTS OF DESIGNATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, at the meeting of September 20, 2012, the City of Miami Springs Historic Preservation Board unanimously approved a motion to start the designation process for the H. O. Goodlett House located at 141 Shadow Way, which is legally described as:

LOTS 4 AND 5, BLOCK 21, AMENDED PLAT, OF SECTION ONE OF "COUNTRY CLUB ESTATES" ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 28, PAGE 11 OF THE PUBLIC RECORDS OF MIAMI-DADE COUNTY, FLORIDA.

AND:

THE SOUTH 50.00 FEET OF TRACT "B", BLOCK 21, REVISED PLAT OF PORTION OF AMENDED PLAT OF SECTION ONE OF "COUNTRY CLUB ESTATES", ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 34, PAGE 39 OF THE PUBLIC RECORDS OF MIAMI-DADE COUNTY, FLORIDA.

WHEREAS, the H. O. Goodlett House, a Pueblo style single family residence, was constructed in 1925 by B. L. Smith as a two-bedroom, one-bath structure with an attached porte-cochere; and,

WHEREAS, the H. O. Goodlett House was once owned by Mrs. Lena Curtiss Wheeler and several pioneer residents lived there, including Hugh Frank who was the first City employee; and,

WHEREAS, Hiram Owen Goodlett and his wife Helen Mary Anders rented the house in 1934, together with their daughter Mary Ann and son Robert, and the home was purchased by the Goodlett family in 1946; and,

WHEREAS, the H. O. Goodlett House is an example of small homes that were built during the 1920's "land boom" to attract workers and retirees to the area; and,

WHEREAS, the Historic Preservation Board has determined that the house is significant in the areas of history and architecture; and,

WHEREAS, the subject property of the designation is located within the boundaries and jurisdiction of the City of Miami Springs, Florida; and,

WHEREAS, following appropriate review of the designation documentation at a properly noticed public hearing, the City of Miami Springs Historic Preservation Board has determined that the designation of the H. O. Goodlett House is both proper and appropriate,

NOW, THEREFORE, BE IT RESOLVED BY THE MIAMI SPRINGS HISTORIC PRESERVATION BOARD:

Section 1: That the designation report submitted on the H. O. Goodlett House is hereby accepted and approved as submitted, following a public hearing on the same which was held on Thursday, October 18, 2012.

Section 2: That the H. O. Goodlett House located at 141 Shadow Way, Miami Springs, Florida, which is legally described below, is hereby designated as a local historic site;

LOTS 4 AND 5, BLOCK 21, AMENDED PLAT, OF SECTION ONE OF "COUNTRY CLUB ESTATES" ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 28, PAGE 11 OF THE PUBLIC RECORDS OF MIAMI-DADE COUNTY, FLORIDA.

AND:

THE SOUTH 50.00 FEET OF TRACT "B", BLOCK 21, REVISED PLAT OF PORTION OF AMENDED PLAT OF SECTION ONE OF "COUNTRY CLUB ESTATES", ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 34, PAGE 39 OF THE PUBLIC RECORDS OF MIAMI-DADE COUNTY, FLORIDA.

Section 3: That the aforesaid designation of the H. O. Goodlett House is authorized by the provisions contained within Chapter 153 of the City of Miami Springs Code of Ordinances, which further subjects the designated property to all rights, privileges and requirements contained therein.

Section 4: That this resolution and the designation contained herein, shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Historic Preservation Board of the City of Miami Springs, Florida this 18th day of October, 2012.

Motion to adopt the foregoing resolution was offered by Board member Shonberger, seconded by Board member Windrem, and on roll call the following vote ensued:

Vice Chair Sydney Garton	"aye"
Charles M. Hill	"absent"
Yvonne Shonberger	"aye"
Michael Windrem	"aye"
Chairman Mary Ann Goodlett-Taylor	"absent"

Mary Ann Goodlett-Taylor, Chair

ATTEST:

Sydney Garton, Vice Chair

Suzanne Hitaffer
Clerk of the Board



CITY OF MIAMI SPRINGS, FLORIDA

The Miami Springs **City Council** met in regular session, Monday, October 22, 2012, and during the meeting sat as the **Board of Appeals**. The meetings were held in the Council Chambers at City Hall, beginning at 7:00 p.m. On ROLL CALL the following were present:

1) CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:42 p.m.

The following were present:

- Mayor Xavier M. Garcia
- Vice Mayor Jennifer Ator
- Councilman George V. Lob
- Councilman Bob Best
- Councilwoman Grace Bain

Also Present:

- City Manager Ronald K. Gorland
- City Attorney Jan K. Seiden
- Planning and Zoning Director Holland
- City Clerk Magali Valls
- Deputy City Clerk Suzanne S. Hitaffer

Sitting as the Board of Appeals, Council took the following actions:

2) MINUTES OF REGULAR MEETING:

Minutes of the October 8, 2012 Board of Appeals meeting were approved as written.

Councilman Lob made a motion to approve the minutes. Councilwoman Bain seconded the motion, which was carried 5-0 on roll call vote.

3) NEW BUSINESS:

- A) Case # 07-V-12
Roy Sandri
290 Hunting Lodge Drive
Zoning: R-1A
Lot Size: 75 ft. x 300 ft.**

Applicant is requesting a variance from Code Section 150-034 (A) to permit air conditioning compressors in a side yard.

The applicant was not present.

City Attorney Seiden stated that Council can continue with the next case and if the applicant shows up during the Board of Appeals Meeting or the Council Meeting then the Board of Appeals Meeting can be reconvened.

- B) Case # 08-V-12
Francisco Bravo
1161 Ibis Avenue
Zoning: R-1B
Lot Size: 9,525 sq. ft.**

Applicant is requesting a variance from Code Section 150-034 (A) to permit air conditioning compressors in a side yard.

City Attorney Jan K. Seiden said that this is a strange situation because the applicant's plans were approved inappropriately when first submitted. It is considered new construction because it is in fact a new addition and it is not being changed within the existing home; it is being added to the property. In speaking with the applicant and as stated in his appeal letter, he would not be unhappy if he were required to place it in the side yard where the existing equipment is.

City Attorney Seiden explained that the objective in any case is to make it as least impactful as possible to neighboring properties. This case is somewhat different from the others because there was an inappropriate approval. There is a letter in support from 1170 Ibis Avenue and the applicant brought in another letter of support from the neighbor that is on the side yard of the non existing equipment.

City Attorney Seiden commented that in his opinion it would be inappropriate for Council to require the applicant to redraw his plans to include the compressors into the addition because plans had already been approved. The side yard that currently has an air conditioning compressor should not have any objection though it would require a variance because it would be inside the side yard setback.

Councilwoman Bain asked which option the applicant would prefer and Mr. Bravo replied that he would prefer the option as shown on the plans.

Councilman Lob said that if it were approved as shown on the plans, there would fortunately be screening to obscure the view of the air conditioner.

Councilman Lob moved to grant the variance as per the plans. Councilwoman Bain seconded the motion.

Vice Mayor Ator asked who the architect met with in the Zoning Department back in August of 2011 and Planning and Zoning Director Holland replied that he met with the architect.

Councilman Best asked if there is any existing equipment on the side yards of his neighbors and Mr. Bravo responded that his east side neighbor has a sprinkler pump in their side yard and his west side neighbor has an air conditioner in their side yard.

The motion carried 5-0 on roll call vote.

4) OTHER BUSINESS

City Attorney Seiden commented that Ms. Mercurio is present for variance 07-V-12 and is the west side neighbor to the property. She had an objection and was asked to be present at this meeting to speak. Since the applicant was not present, Council cannot move forward with the case. He apologized for the situation and advised her that she can stay throughout the Council Meeting in case the applicant appears. He said that she will be contacted when the case comes back to the Board of Appeals.

5) ADJOURNMENT

There was no additional business to be considered by the Council sitting as the Board of Appeals and the meeting was adjourned at 7:53 p.m. to the Council Regular Meeting.

Respectfully submitted,

Magali Valls, CMC
City Clerk

Approved as _____ during meeting of: _____

Transcribed from tape by Elora R. Sakal.

DRAFT



CITY OF MIAMI SPRINGS, FLORIDA

The **Ecology Board** met in Regular Session at 7:00 p.m., on Tuesday, October 23, 2012 in the Council Chambers at City Hall.

1) Call to Order/Roll Call

The meeting was called to order at: 7:02 p.m.

The following were present:

Chairman Martin Crossland
Vice Chair Wendy Anderson-Booher
Ann Trina Aguila
Carl Malek

Also present: Board Secretary Elora R. Sakal

2) Approval of Minutes

Minutes of the September 25, 2012 were approved as amended.

Vice Chair Anderson-Booher moved to approve the minutes. Board member Aguila seconded the motion which was carried unanimously on voice vote.

3) Old Business

a) Litter Report by Ecology Board Members

Chairman Crossland stated that the board members received answers to the questions that they had for Public Works Director Nash. The questions and answers were as follows:

- Who owns the parking lot across from Miami Springs Senior High School?
- Dade County Public Schools owns the parking lot across from Miami Springs Senior High School. The City leases part of the property.

- Who owns the swale around the clay pit? -Miami Dade County Water & Sewer
- Who owns the swale around the schools? - The swale is City Property but is maintained by Miami Springs Senior High

Vice Chair Anderson-Booher noted that the question regarding the swales around the school was not specific to which schools are being discussed. She asked that the question be resubmitted to include Miami Springs Elementary, Springview Elementary, Miami Springs Middle School and the Glenn Curtiss Elementary AIE Charter School.

Board member Aguila explained that she spoke with the Principal at Springview Elementary and she said that the City trims the trees as a favor but that the school is responsible for picking up the trash in the swales.

Board member Aguila would like to know who is responsible for cleaning the parking lot across the street from Miami Springs Senior High School.

Vice Chair Anderson-Booher asked if a question was submitted to find out who owns the swale around the BellSouth building and Board member Aguila replied that at a previous meeting Mr. Nash said that the swale is owned by BellSouth.

Board member Malek commented that swales are owned by the City but are to be maintained by the homeowner or business owner.

Chairman Crossland wanted to know from Mr. Nash if all commercial enterprises and schools legally have to maintain and clean their swales and if Code Enforcement would intervene if there is too much trash on the property.

Board member Aguila would like to know what the regulations are for trash being put in the swale area.

Chairman Crossland said that he saw the new private company on Ludlam Drive trimming trees and picking up all the trash. He would like to know the name of the company and what their responsibilities are in the City.

Vice Chair Anderson-Booher requested that Mr. Nash be present at the next meeting.

4) New Business:

a) Recycling Bins for the Parks

Elizabeth King of 449 Payne Drive asked if there was any way that she could be of assistance to the Ecology Board because she sees things in the City that need attention. She commented that the swales at the tennis courts are not being cleaned and that there is no recycling bin.

Ms. King stated that the Senior Center makes recycled bags and if donations are given for them, they contribute the funds to the Math team at the High School.

Discussion ensued regarding the disposable plates and cups that are used at the Senior Center.

Vice Chair Anderson-Booher asked if the recycling bins are being maintained at the Senior Center and Ms. King replied that she is uncertain.

Board member Aguila suggested moving the recycling bin that is at the library to the tennis court.

Chair Crossland asked Ms. King if she has seen any trash on Prince Field and she responded that she is not on Prince Field when there are activities taking place but she has not seen any trash the next day that would be left behind.

Board member Aguila commented that there are no actual recycling bins next to the trash cans at Prince Field, but there is a recycling bin near the Senior Center.

Chairman Crossland stated that there should be a recycling bin next to each trash can.

Discussion ensued regarding the recycling bin in front of the Cozy Corner.

Board member Malek suggested putting recycling bins in front of convenience stores and asking the store managers if they would be willing to have bins for recycling.

b) Recycling at the Community Center

Board member Aguila commented that recycling at the Community Center is still being requested. She wanted to know who was in charge of deciding where each recycling bin should be placed throughout the City.

5) Other Business:

Board member Aguila stated that with the Adopt-a-Road Program, there needs to be a program coordinator. She wanted to know if there was funding available for someone from Public Works to be the program coordinator.

Chairman Crossland commented that he has seen a photo in an old Gazette labeled "Program puts Teens to Work" and they cleaned trash on the Ludlam bicycle path and they did not have vests on and were only carrying a large plastic bag.

Board member Aguila said that the program that they previously discussed provides vests, garbage bags and pick up sticks.

To answer Chairman Crossland's question, Board member Aguila explained that if High School students are cleaning trash around the school the parents should be signing some kind of release form in case something happens while they are picking up the trash.

Discussion ensued regarding students receiving community hours through certain sponsors or clubs and school sports and clubs being insured.

Vice Chair Anderson-Booher wondered whether this packet regarding the Adopt-a-Road Program that was provided at the last meeting was for an Interstate or large highway or for a small community street. Since this is a City wide project and not a County wide project, the project could be done on a smaller scale.

To answer Chairman Crossland's question, Board member Aguila said that the next step with the Adopt-a-Road Program would be approval from the City to move forward.

Chairman Crossland asked if any board member had any experience with a program such as the Adopt-a-Road Program and Board member Aguila replied that she has some experience with the Boy Scouts and Girl Scouts when they cleaned Canal Street.

Board member Aguila reiterated that she would like to know if a Public Works employee would be able to be the program coordinator and if they would be partially compensated from a grant.

To answer Board member Aguila's question, this Adopt-a-Road Program could replace the C.U.T.E project because they are basically the same.

Board member Aguila asked what the status was on placing advisory board meeting signs throughout Miami Springs and Board Secretary Elora Sakal responded that at the previous meeting she advised the board members that they would probably have to speak with City Manager Gorland regarding that topic.

Chairman Crossland stated that he would contact City Manager Gorland regarding the advisory board signs being posted throughout Miami Springs.

Discussion ensued regarding the Halloween event at the Community Center.

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6) Adjournment

There was no further business to be discussed and the meeting was adjourned at 7:48 p.m.

Respectfully Submitted,

Elora R. Sakal
Board Secretary

Approved as _____ during meeting of: _____

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

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**CITY OF MIAMI SPRINGS
FLORIDA**

**CANCELLATION NOTICE
CODE ENFORCEMENT BOARD**

The regular meeting of the Code Enforcement Board scheduled for Tuesday, November 6, 2012 has been cancelled in advance due to lack of cases to be heard.

Tex Ziadie

Tex Ziadie
Director-Building and Code Compliance Department

cc: City Clerk
City Manager
Code Enforcement Board Members by E-Mail
Post



City of Miami Springs, Florida

Architectural Review Board

CANCELLATION NOTICE

The Architectural Review Board meeting of November 7, 2012 has been canceled in advance.


Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
City Clerk
Planning and Zoning Director
Architectural Review Board Members
Post



City of Miami Springs, Florida

The Board of Parks and Parkways held a regular meeting on Thursday, November 8, 2012 at 7:00 p.m. in the City Hall Council Chambers.

1. Call to Order/ Roll Call

The meeting was called to order at 7:33 p.m.

The following were present: Chairman Eric Richey
 Lynne V. Brooks
 Tammy K. Johnston

Absent: Vice Chairman Jean Ansbaugh
 Irene Priess

Also Present: Public Works Director Tom Nash
 Board Liaison Councilwoman Jennifer Ator
 Board Secretary Elora R. Sakal

2. Approval of Minutes

Minutes of the September 13, 2012 meeting were approved as written.

Board member Johnston moved to approve the minutes. Board member Brooks seconded the motion which was carried unanimously on voice vote.

3. Old Business:

a) Yard of the Month – December Reselection

Chair Richey said that he also wanted to include the Yard of the Month for the month of January.

Chair Richey asked for all those in favor of 190 Shadow Way being the December Yard of the Month and by consensus the Board members agreed.

Chair Richey asked for all those in favor of 209 Cherokee Street being the January Yard of the Month and by consensus the Board members agreed.

4. New Business:

a) Westward Drive Bike Path

Public Works Director Nash explained that the City is making an attempt to secure a grant for a bike path going down the center of Westward Drive from Flamingo Circle to Hammond Drive. Part of the process is to get approval from the various boards and from the community. This project started at the beginning of last year and the City thought that it would be funded by Citizens Independent Transportation Trust (CITT) funding but they later learned that the tax dollars could not be used for this project. He said that Grant Writer Carol Foster has found another grant to pursue this project.

To answer Chair Richey's question, Mr. Nash stated that the bike path is going to meander through the center of Westward Drive. A minimum of ten feet is required for this particular grant. There will be some older trees that will be removed and newer trees that will be relocated. Part of the grant will allow funding for the replacement trees and shrubbery. There is going to be a concrete bike path, benches and lighting.

Chair Richey asked how deep the concrete has to be and Mr. Nash replied that he believes that the path is going to be elevated.

Chair Richey commented that his concern is the tree roots that may affect the installation of the bike path.

Mr. Nash explained that he has already advised the grant contractors that the bike path has to stay a minimum of four feet off of all of the existing trees. The contractors will do some root pruning which will sever the existing roots more cleanly and the new growth will redirect.

Discussion ensued regarding the process of root pruning.

To answer Chair Richey's question, Mr. Nash said that the removal of the ficus trees are part of the grant.

Chair Richey stated he would like this item to be on the next agenda for discussion with the two board members who were not present tonight.

Chair Richey feels that the project is substantial and it would be good for the residents of the area. He wants to ensure that the trees will be protected.

Board member Johnston asked if the roots would create an issue with the road if the newer trees are relocated closer to the roads and Mr. Nash responded that there is no guarantee but trees will not be placed within three feet of the road way because it would interfere with traffic.

Board member Johnston asked if the people who will be doing the root pruning will be as knowledgeable as Mr. Nash and his employees and Mr. Nash replied that he does not have that answer at the moment. It would be specified in the contract and there will be project managers that will oversee the jobs. The City will take every precaution to ensure that these concerns are met.

To answer Board member Johnston's question, Mr. Nash responded that the lighting may be similar to the lighting on the Curtiss Parkway bike path.

Board member Brooks said that she agreed with the points made by the board members. She believes that the bike path will add to the beauty and aesthetics of Westward Drive. It will allow residents who live near Westward Drive to utilize the bike path.

Board member Brooks asked if the trees that are being relocated will be under some type of warranty if they were to die and Mr. Nash replied that the City cannot hold a contractor responsible for the relocation of a tree because there is no guarantee. If a tree is lost it would fall back onto the City to replace it.

Chair Richey would like to place this item on the next agenda because he would like for Vice Chair Ansbaugh and Board member Priess to be a part of this discussion.

Mr. Nash said that he will have more information regarding this item by the next meeting.

Given the discussion from the Board members, all were in support of the Westward Drive bike path project.

THIS SPACE IS INTENTIONALLY LEFT BLANK.

5. Adjournment:

There was no further business to be discussed and the meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Elora R. Sakal
Secretary to the Board

Approved as _____ during meeting of: _____

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.


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City of Miami Springs, Florida

CANCELLATION NOTICE

The Historic Preservation Board Regular Meeting of Thursday, November 15, 2012
was canceled in advance.

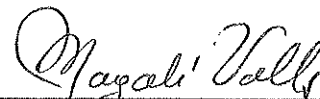

Suzanne S. Hitaffer
Secretary to the Board

cc: Historic Preservation Board Members
Mayor and Council
City Manager
City Attorney
City Clerk
Post



Code Review Board Cancellation Notice

The Code Review Board meeting of Thursday, November 22, 2012 has been canceled due to the Thanksgiving Holiday.



Magali Valls, CMC
City Clerk

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Planning and Zoning Director
Building and Code Compliance Director
Code Review Board Members and Secretary
Post



Zoning and Planning Board

Cancellation Notice

The Zoning and Planning Board meeting of Monday, November 5, 2012 has been canceled in advance.

A handwritten signature in black ink, appearing to read "Elora R. Sakal", is written over a horizontal line.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Planning and Zoning Director
City Clerk
Zoning and Planning Board Members
Post



CITY OF MIAMI SPRINGS, FLORIDA

The **Recreation Commission** met in Regular Session at 7:00 p.m., on Tuesday, November 13, 2012 in the Council Chambers at City Hall.

1) Call to Order/Roll Call

The meeting was called to order at: 7:05 p.m.

The following were present:

Vice Chair Clark Rinehart
Dr. Stephanie Kondy
Jorge Santin
Beth Tilman

Absent:

Chairman John Shapiro

Also present:

Golf and Recreation Director Luna
Board Secretary Elora Sakal

2) Approval of Minutes

Minutes of the January 12, 2011 meeting were approved **as written**.

Board member Santin moved to approve the minutes. Board member Tilman seconded the motion which was carried unanimously on voice vote.

Minutes of the May 8, 2012 meeting were approved **as written**.

Board member Kondy moved to approve the minutes. Board member Santin seconded the motion which was carried unanimously on voice vote.

3) Old Business:

a) Park Space Availability

Golf and Recreation Director Luna explained that the Recreation budget was discussed during the budget process and due to a tight budget this year he is going to wait and create proposals for the following fiscal year. There are some future plans for field space at Miami Springs Middle School and Peavy Dove Park but these plans require funding and that is the issue.

Mr. Luna commented that he is looking to create some "pocket parks" within the City which would include some picnic tables and possibly a small playground structure.

To answer Board member Kondy's question, Mr. Luna replied that there is a pocket park space on East Drive and Royal Poinciana Boulevard that has a corner lot.

Mr. Luna stated that the funds that were allocated this year will be going towards a project for the pool that consists of damage repairs and resurfacing the diamond brite of the pool. He cannot go into the details because it is currently in the cone of silence.

To answer Board member Tilman's question, Mr. Luna said that the bid for the pool project should be closed by December.

Discussion ensued regarding the relocation of the Dog Park to a park space on Royal Poinciana and Albatross to create more playing space at Peavy Dove Park.

Board member Kondy asked if the Board could see what the long term plans were and Mr. Luna replied in agreement.

Board member Santin asked what happened to the funding that was going to be allocated for the skate park and Mr. Luna responded that this question would have to be answered by Assistant City Manager/Finance Director William Alonso.

Board member Santin would like to request that Assistant City Manager/Finance Director Alonso attend the next meeting to answer some funding questions.

b) Update on all City Recreational Programs

Mr. Luna commented that there are some challenges with baseball being year-round. Scheduling and accommodating all of the sports can be a challenge at times as well.

Mr. Luna explained that the basketball program is doing really well. Registration was filled within a week and was extended to open more age groups. There is a skills camp for the high school students to prepare for tryouts, a lead up camp for the younger age group to prepare for the season and a basketball league. There are two adult leagues which range from 18 to 35 and a 35 and over league.

4) New Business:

a) Follow Up From Golf and Recreation Director Luna

Mr. Luna stated that the Community Center started a teen program in which teens clean up areas in the City and volunteer and help the Community Center with events and sports. They are rewarded with pizza, field trips to the Seaquarium, bowling, basketball games, football games and baseball games. He commented that the teens also receive tutoring and homework help at the Community Center with the computers that were donated by the Miami Heat.

To answer Board member Kondy's question, Mr. Luna replied that the age range for the teen program is from 13 to 17 years old.

Mr. Luna said that the Community Center offers a story time on the third Thursday of every month at 11:00 a.m. They have guest readers such as police men, the Mayor and Councilmembers. It is a great program and they usually have a group of six or seven Pre-school kids.

Board member Kondy asked if the Pre-schools bring the kids to story time or if it is the parents who bring them and Mr. Luna replied that the parents bring in the kids. The idea of involving Pre-schools has been discussed. He contacted a Pre-school and they informed him that field trip forms would need to be filled out and transportation would be needed.

Discussion ensued regarding different days and times to have story time.

b) 2012-2013 Budgeted Items for Parks and Recreation

To answer Board member Santin's question, Mr. Luna said that there are many projects in the budget that he would like to work on such as fixing the water fountains, replacing picnic tables and repair the ball fields. The issue always comes down to funding and what is available in the budget. As long as funding is available to keep the programs running then he is fine with that.

Board member Tilman stated that there are projects that can be done in the City with the community's help that would be at no cost and she asked Mr. Luna to explore those options and see if there is something that the Community can do to help.

Discussion ensued regarding projects throughout the City that can be done through donations and help from the community.

5) **Other Business: None.**

6) **Adjournment**

There was no further business to be discussed and the meeting was adjourned at 7:46 p.m.

Respectfully Submitted,

Elora Sakal
Board Secretary

Approved as _____ during meeting of: _____

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**CITY OF MIAMI SPRINGS GENERAL EMPLOYEES'
RETIREMENT SYSTEM
MINUTES OF THE MEETING HELD
SEPTEMBER 19, 2012 – SPECIAL MEETING**

The special meeting of the Board of Trustees of the City of Miami Springs General Employees' Retirement System was called to order at 10:03AM by Tom Cummings in the Commission Chambers at the City of Miami Springs City Hall at 201 Westward Drive, Miami Springs, Florida.

TRUSTEES PRESENT

Tom Cummings, Chair
Francisco Arguelles, Trustee
Robert Whittington, Trustee
Ronald G. Gorland, Trustee

OTHERS PRESENT

Audrey Ross, Pension Resource Centers (PRC)
John McCann, Thistle Asset Consulting
Christa Maxwell, Thornburg Investments
Peter Mitchell, Thornburg Investments
David Schwarzenberger, WHV Investments
Patrick Broderick, Harding Loevner
Moira Ramos, City of Miami Springs-Finance Dept.
William Alonso, City of Miami Springs-Finance Dir.

INVESTMENT MANAGER PRESENTATIONS (INTERNATIONL EQUITY)

• **Thornburg Investment – Presented By: Christa Maxwell & Peter Mitchell**

Ms. Maxwell introduced herself and Mr. Mitchell. She stated that Thornburg was established in 1982 and they currently manage \$78B in assets. Ms. Maxwell explained that Thornburg is a privately held firm located in Santa Fe, New Mexico. There are a total of 66 professionals' team members and all portfolio managers share ownership in the firm.

Mr. Mitchell reviewed the investment process and commented that the Thornburg International fund has outperformed the index by 513 basis points since inception. They use bottom up fundamental research and they only buy promising companies with sound business fundamentals at a discount to their intrinsic value. Mr. Mitchell reviewed the buying process and stated that all companies they buy into must meet all 3 of their criteria's such as, basic value, consistent earners, and emerging franchises. Their portfolio has about a 30% exposure to emerging markets and their turnover rate is about 30% on average as well.

Lastly Ms. Maxwell stated that if they were hired, they would be able to attend the quarterly meetings as needed because Mr. Mitchell is stationed in Jacksonville, Florida. Also their fee is 65 basis points. Ms. Maxwell then opened the floor to any questions from the board members.

• **WHV Investment – Presented By: David Schwarzenberger**

Mr. Schwarzenberger introduced himself and reviewed the firm's background. WHV is wholly owned by Laird Norton Investment Management since 1994. There are 71 employees with an average of 23 years of experience. WHV manages \$13.2B in assets and is continuously growing. Mr. Schwarzenberger reviewed their client listed and noted

that they have several clients located in Florida.

Mr. Schwarzenberger reviewed their investment philosophy and stated that they are grounded in the conviction that superior investment performance depends primarily on investing in the most attractive global economic sectors. Therefore their International portfolio is sector neutral and they also have a top-down investment process. He reviewed the sector weightings and commented that they hold about 30-60 stocks in the portfolio at all times. There is very low turnover in this portfolio, about 10%. Mr. Schwarzenberger explained that this plan would have a separately managed account at the Custodian with an entry of \$1M and the fee is 100 basis points.

• **Harding Loevner – Presented By: Patrick Broderick**

Mr. Broderick stated that Harding Loevner builds portfolios of high-quality, fast-growing companies identified through fundamental research. Loevner was founded in 1989 by 2 investment managers that worked for the Rockefellers and built their business from the ground up. Mr. Broderick commented that they manage \$19.4B in assets and they are a global, long term, disciplined, and transparent firm.

Mr. Broderick reviewed the firm's investment process regarding buying and selling stocks. They start with a universe of 3,500 companies and eventually narrow it down to 50 holdings by going through their investment process. He noted that they have about a 15% exposure to emerging markets and they do buy ADR's. Mr. Broderick reviewed their Florida clients and noted that their fee is 86 basis points.

Board Discussion:

The board discussed and reviewed the presentations that they saw today. They also compared each firm's historical returns that were provided by the Plan's Consultant. The board concluded that they were not impressed with WHV's presentation or fees. Also WHV seems to have a totally different investment approach as well as increased risk compared to the other 2 managers. The board discussed the difference between being in a commingled fund versus a separate fund. The Trustees had a lengthy discussion and commented that they were interested in Harding Loevner, but they would like to wait until after the elections to make a decision.

INVESTMENT CONSULTANT REPORT: THISTLE ASSET CONSULTING (JOHN MCCANN)

Mr. McCann passed out an equity manager search that was requested on behalf of the board. He noted that these are large cap managers that would be a compliment to ICC Capital. There are 14 different managers in the search and the Trustees' reviewed their long term performance. Mr. McCann recommended interviewing the top 3 managers within the next couple of weeks just like they did today with the International managers. He reminded the Trustees that they are not looking to completely replace ICC, but rather take 20% from them and investment it with another large cap manager. The Trustees concurred with Mr. McCann and directed him to set up a special meeting to interview the top 3 managers Polen, Sawgrass, and Robeco.

Lastly Mr. McCann briefly reviewed the Real Estate asset class. He explained that Real Estate adds more diversification to the portfolio and they would also be receiving quarterly distributions which generate income for the fund. Also he commented that they would only be allocating about 5-8% of the portfolio to Real Estate. The Trustees stated that they will look more into this after they interview the equity managers.

OTHER BUSINESS

Ms. Ross explained that the City is currently in the process of preparing their actuarial valuation report regarding their other post-employment benefits. They City needs the boards permission to use the pension data that was previously provided to GRS for purposes of their valuation. Mr. Ross stated that ultimately all the information that they are requesting is considered public records anyways.

MOTION: Mr. Gorland made a motion to allow the City to have access to the pension information that GRS uses in their annual actuarial valuations for purposes of the City's own post-employment benefit actuarial valuation.

SECOND: Mr. Whittington seconded the motion.

CARRIED: The motion carried 4-0.

NEXT MEETING DATE

Thursday November 1, 2012 @ 8:30 AM

ADJOURN

There being no further business, a motion was made to adjourn the special meeting at 11:22 AM.

Respectfully submitted,

Sherryl B. Bowein, Secretary

**City of Miami Springs Police and Firefighters'
Retirement System
Minutes of the Meeting Held
SEPTEMBER 19, 2012 – SPECIAL MEETING**

The special meeting of the Board of Trustees of the City of Miami Springs Police and Firefighters' Retirement System was called to order at 10:03AM by Chairman Peter Baan in the Commission Chambers at the City of Miami Springs City Hall at 201 Westward Drive, Miami Springs, Florida.

TRUSTEES PRESENT

Peter Baan, Chair
Oscar Garcia, Trustee
Gene Duffy, Trustee
Jonathan Kahn, Trustee
Raymond Buckner, Trustee

OTHERS PRESENT

Audrey Ross, Pension Resource Centers (PRC)
John McCann, Thistle Asset Consulting
Christa Maxwell, Thornburg Investments
Peter Mitchell, Thornburg Investments
David Schwarzenberger, WHV Investments
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Moira Ramos, City of Miami Springs-Finance Dept.
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boards permission to use the pension data that was previously provided to GRS for purposes of their valuation. Mr. Ross stated that ultimately all the information that they are requesting is considered public records anyways.

MOTION: Mr. Buckner made a motion to allow the City to have access to the pension information that GRS uses in their annual actuarial valuations for purposes of the City's own post-employment benefit actuarial valuation.

SECOND: Mr. Kahn seconded the motion.

CARRIED: The motion carried 5-0.

NEXT MEETING DATE

Thursday November 1, 2012 @ 8:30 AM

ADJOURN

There being no further business, a motion was made to adjourn the meeting at 11:22 AM.

Respectfully submitted,

Oscar Garcia, Secretary



Golf and Country Club Advisory Board

Cancellation Notice

The Golf and Country Club Advisory Board meeting scheduled for Wednesday, November 14, 2012 has been canceled in advance.


Elora R. Sakal
Secretary to the Board

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
City Clerk
Golf and Country Club Advisory Board Members
Omar Luna, Golf Director
Mike Aldridge, Golf Pro
Sandy Pell, Golf Superintendent
Post



CITY OF MIAMI SPRINGS, FLORIDA

The **Board of Adjustment** met in Regular Session at 7:00 p.m., on Monday, November 5, 2012 in the Council Chambers at City Hall.

1) Call to Order/Roll Call

The meeting was called to order at 7:10 p.m.

The following were present: Vice Chairman Francisco Fernández*
Ernie Aloma
Kevin Berounsky
Bill Tallman

*Arrived at 7:16 p.m.

Absent: Chairman Manuel Pérez-Vichot

Also present: City Attorney Jan K. Seiden
Planning and Zoning Director Holland
Board Secretary Elora R. Sakal

2) Approval of Minutes

Minutes of the October 1, 2012 meeting were approved as amended.

Board member Tallman moved to approve the minutes as amended. Board member Aloma seconded the motion which was carried unanimously on roll call vote.

3) Old Business: None.

4) **New Business:**

- A) **Case # 11-V-12**
Reinaldo Llerena
1281 Dove Avenue
Zoning: R-1B
Lot Size: 90.42 ft. x 127 ft.

Applicant is requesting a variance from Code Section 150-041 (A)(2) to allow a Chickee hut to remain.

City Attorney Seiden advised the applicants that they have the right to postpone the meeting due to the fact that there are only three board members present. If they choose to proceed, the applicants will need three affirmative votes for the variance to pass.

Planning and Zoning Director Holland explained that the Chickee Hut was built by a Seminole contractor who is exempt from the building code requirements of obtaining a permit. However, they are required to obtain a zoning permit which was done. The recommendation is for approval of the variance.

Vice Chairman Fernández arrived at this time.

Applicant Reinaldo Llerena commented that he ensured that the posts to the hut were installed in the correct place by the contractor. He did not know that an issue would arise.

To answer City Attorney Seiden's question, Mr. Llerena stated that the post needed to be moved because piping to the pool was found.

Mr. Holland confirmed that the pool equipment was on the east side of the home. There were no courtesy notice responses in favor or objecting.

Board member Tallman asked if there was anything else that happened out of order in terms of the construction and Mr. Holland replied that the contractor should have called once the holes were excavated and before the concrete was poured.

City Attorney Seiden explained that it is somewhat of a ground condition situation. If it were something that was material to the distance requirement then it would be a problem, but it is not visible as shown in the pictures.

Vice Chairman Fernández moved to approve the variance. Board member Tallman seconded the motion which was unanimously carried on voice vote.

City Attorney Seiden advised the applicants of the ten day appeal period and to keep in contact with Mr. Holland after the City Council Meeting of November 19, 2012.

City Attorney Seiden explained that the reason these types of variances are handled in this matter is so that there is no precedent.

5) **Other Business: None.**

6) **Adjournment**

There was no further business to be discussed and the meeting was adjourned at 7:22 p.m.

Respectfully Submitted,

Elora R. Sakal
Board Secretary

Approved as _____ during meeting of: _____

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".
