



***CITY OF MIAMI SPRINGS, FLORIDA***

**Mayor Xavier M. Garcia**

**Vice Mayor Jennifer Ator  
Councilwoman Grace Bain**

**Councilman Bob Best  
Councilman George V. Lob**

**Decorum:** "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

**AGENDA  
REGULAR MEETING  
Monday, January 14, 2013 – 7:00 p.m.  
Council Chambers – City Hall  
201 Westward Drive – Miami Springs**

- 1. Call to Order/Roll Call**
- 2. Invocation: Councilman Best**  
  
**Salute to the Flag:** Students from Springview Elementary will lead the audience in the Pledge of Allegiance and Salute to the Flag
- 3. Awards & Presentations:**
  - A) Certificate of Sincere Appreciation to Robert F. Whittington on the Occasion of his Retirement from the City's Public Works Department**
  - B) Yard of the Month Award – Albin and Suzanne Medina – 209 Chippewa Street**
  - C) Presentation of Reimbursement Check to Dr. Paul S. Sudak, M. D., 215 Westward Drive**
  - D) Miami-Dade County Aviation Department's 36<sup>th</sup> Street Development Plans – Greg Owens, Division Director**
- 4. Open Forum: Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins**

**5. Approval of Council Minutes:**

- A) 12-10-2012 – Regular Meeting
- B) 12-26-2012 – Special Meeting

**6. Reports from Boards & Commissions:**

- A) 11-20-2012 – Education Advisory Board – Minutes
- B) 12-17-2012 – Revitalization and Redevelopment Ad Hoc Committee – Cancellation Notice
- C) 12-18-2012 – Education Advisory Board – Cancellation Notice
- D) 12-20-2012 – Historic Preservation Board – Cancellation Notice
- E) 12-25-2012 – Ecology Board – Cancellation Notice
- F) 12-27-2012 – Code Review Board – Cancellation Notice
- G) 01-01-2013 – Code Enforcement Board – Cancellation Notice
- H) 01-02-2013 – Architectural Review Board – Cancellation Notice
- I) 01-08-2013 – Recreation Commission – Cancellation Notice
- J) 01-07-2013 – Zoning and Planning Board – Cancellation Notice
- K) 01-21-2013 – Revitalization and Redevelopment Ad-Hoc Committee – Cancellation Notice
- L) 01-07-2013 – Board of Adjustment – Approval of Actions Taken at their Meeting of January 7, 2013, Subject to the 10-day Appeal Period

**7. Public Hearings:**

- A) Second Reading – Ordinance No. 1042-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-034, Installation of Central Air Conditioning and Heating Units, Pool Pumps and Equipment, and Sprinkler Pumps and Equipment; By Providing an Additional Site Location for the Placement of Such Equipment on Newly Constructed Properties and Clarifying That All Approved Locations Are Not to Be Within Required Setback Areas; Repealing All Ordinances or Parts of Ordinances in Conflict; Effective Date (First Reading: 11-19-2012 – Advertised: 01-02-2013)

**8. Consent Agenda:**

- A) Approval of City Attorney's Invoice for December 2012 in the Amount of \$10,867.50

**8. Consent Agenda: (continued)**

- B) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$19,800.00 to Branching Out, Inc., for Completing the Replacement of the 250 Gallon Diesel Tanks, Certifying the Existing 500 Gallon Fuel Tank and Providing All Documentation as Required by Miami-Dade Department of Regulatory & Economic Resources (RER), Pursuant to Section 31.11 (E)(6)(g) of the City Code

**9. Old Business:**

- A) Appointments to Advisory Boards by the Mayor and Council Members
- B) Discussion of Alternatives for City Energy Saving Contractual Services

**10. New Business:**

- A) Discussion and Recommendation Regarding the Acceptable Levels of City Debt
- B) Recommendation that Council Authorizes Staff to Reserve a Table of Ten at a Cost of \$1,300.00 for the Miami-Dade County League of Cities 59<sup>th</sup> Annual Installation Gala to be Held on Saturday, February 9, 2013 at Jungle Island and to also Approve a 1/2 Page, Color ad at a Cost of \$750.00
- C) Resolution No. 2013-3568 – A Resolution of the City Council of the City of Miami Springs Amending the Schedule of Golf Charged and Fees for the Operation of the Miami Springs Golf and Country Club; Reserving the Right and Authority to Amend or Supplement the Schedule of Charges; Effective Date
- D) Consideration of Request from All Angels Academy to Waive the Fee Associated with the Use of the Miami Springs Recreation Center on March 16, 2013 to Host the Miami-Dade County History Fair
- E) Discussion Regarding Sign Ordinance Revisions

**11. Other Business: None**

**12. Reports & Recommendations:**

- A) City Attorney
- B) City Manager
- C) City Council

### 13. Adjourn

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If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

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In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

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Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.

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DRAFT

## *City of Miami Springs, Florida*

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, December 10, 2012, at 7:00 p.m.

### 1. Call to Order/Roll Call

The meeting was called to order at 7:06 p.m.

The following were present:

Mayor Xavier M. Garcia  
Vice Mayor Jennifer Ator  
Councilwoman Grace Bain  
Councilman Bob Best  
Councilman George Lob

Also Present:

City Manager Ronald K. Gorland  
Asst. City Mgr./Finance Director William Alonso  
City Attorney Jan K. Seiden  
Chief of Police Peter G. Baan  
Planning and Zoning Director James H. Holland  
City Clerk Magalí Valls  
Deputy City Clerk Suzanne S. Hitaffer

### 2. Invocation: Councilman Lob offered the invocation.

**Salute to the Flag:** Students from Miami Springs Elementary led the audience in the pledge of allegiance to the flag.

Mayor Garcia presented baseball caps to the students who participated.

### 3. Awards & Presentations:

#### 3A) Yard of the Month Award – December 2012 – Clifford and Merilynn Kleinhample – 190 Shadow Way

Mayor Garcia presented a Certificate of Sincere Appreciation to Clifford and Merilynn Kleinhample and thanked them for keeping Miami Springs beautiful.

### 3B) Certificate of Sincere Appreciation to Gene Duffy as a Former Member of the Police and Firefighters Retirement System Board

In the absence of former Police Chief Gene Duffy, Mayor Garcia recognized him as a former member of the Police and Firefighters' Retirement System board who served for twenty-six years.

### 3C) Presentation by Bryan Reardon of Energy Systems Group

City Manager Ronald K. Gorland read the memo as follows:

*"A few months ago, the City was approached by Mr. Bryan Reardon of Energy Systems Group (ESG) regarding the performance of a feasibility study to determine if they could recommend a project that would save the City money in energy and operating costs.*

*ESG completed the feasibility study and they determined that the savings would be approximately \$125,000 per year and that this amount was more than enough to fund the cost of the project.*

*Mr. Reardon is here tonight to provide Council with some background on how the project would work, funding sources, continued monitoring of results after project completion, and to answer any questions you may have."*

City Manager Gorland stated that the reason this is being brought to Council is to receive permission to enter into the first phase of this particular arrangement.

Bryan Reardon of Energy Systems Group presented a PowerPoint presentation to Council and the Administration. He explained that ESG is one of the State term contracted energy services companies that work with governmental entities to help identify self funding projects where they use energy savings to help pay for the cost of the work over a period of time.

Mr. Reardon stated that many Florida municipalities are familiar with certain challenges such as aging facilities and infrastructures, declining tax and revenue base and the demand for greater services with fewer resources. ESG looks to provide creative and integrated solutions where they can create a partnership with their customers and analyze their consumption of resources, primarily utility and operating expenses, to identify opportunities where improving those facilities infrastructures will result in measurable reductions in the cost of energy use and the cost of the operations and maintenance of that equipment.

Mr. Reardon said that this project will monetize those savings to pay for the cost of the upgrades upfront so that they are not coming from the City's budget. By doing this, ESG will look across the board between the City's supply and utilization and taking that information and developing projects and programs that can be implemented to achieve the goals of the City.

Mr. Reardon commented that the process that this project is done through is known as performance contracting or energy performance contracting. It is encouraged under Florida Statute §489.145 and it typically finds opportunities of energy and operational savings and a correlating reduction in carbon and other emissions between 20%-40% of the systems.

There is no upfront cost to the customer for doing these projects and the work is funded through a tax exempt financing mechanism that is tied to the statute.

Mr. Reardon stated that the cost of the financing is paid off over time out of the savings that is derived from the project. One of the benefits of this program is an in-company Energy Systems Group. ESG is an engineering firm and a contract construction management firm. When they come into a community and do a project, they work with staff to subcontract the labor and the installation work for the project with local companies and contractors in the area.

Mr. Reardon said that the savings associated with the work is used to pay off the cost of the work that is guaranteed by ESG and they would provide a third party guaranteed bond. After the work is implemented, there is a repayment period where the cost of operations and electricity has been reduced. Some of the reductions will be used to pay off the cost of the work through the tax exempt financing. By statute, the cash flow has to be at least minimally cash flow positive on an annual basis.

Mr. Reardon commented that once the work has been paid off, the entire savings are retained by the City moving forward. Some of the conservation measures that are included in these types of projects include facility upgrades, LED traffic and street lighting, water infrastructure, renewable energy, landfill natural gas applications, alternative fuel vehicles and energy star and LEED certifications.

Mr. Reardon stated that from his visits and compiling research, he has been able to record what the annual savings would be for certain projects such as LED street lighting, Community Center lighting retrofit and new air conditioners for the Golf Course, Senior Center and City Hall.

Mr. Reardon explained that ESG has been in business for 18 years. In that time, ESG has done almost \$1.5 billion in these projects with customers across the country and approximately \$110MM in Florida alone. ESG is accredited in the National Association of Energy Services Companies (NAESCO) and is licensed in 29 states, the Virgin Islands and Puerto Rico. ESG has numerous awards for projects performed in the past.

Mr. Reardon said that the next step in this development process would be entering into an investment grade audit agreement. Data that has been gathered will be used to create full design documents for all of the projects being recommended. Detailed building modeling and engineering calculations would become the scope of work and the source of the guarantee for the ultimate project to validate the savings that were estimated which is done under the nature that there should be no up front cost for the project.

Mr. Reardon stated that if at the end of the study, it is realized that economically it did not work the way it was intended to, the City would not owe anything to ESG for the efforts. If the project that is created is feasible and for some reason a fair project is not negotiable, ESG requests that their costs be reimbursed for the study. He commented that the fixed cost is estimated to be approximately \$10,000. If the City decides that they do not want to enter into the contract or to implement the work for reasons beyond the merits of the project itself, the City would not owe ESG anything for their efforts.

Mayor Garcia asked how this proposal is different from other proposals the City has received in the past and City Manager Gorland replied that he liked the proposal, the work was checked and the company has good references. There were some general discussions that stood out from this company that did not stand out from others.

City Manager Gorland commented that something unique that ESG brought to him was the replacement of the HVAC System and the cooling system within City Hall. City Hall is a 60 year old building and there is no way of cleaning out the ducts other than replacing them. There have been many employee complaints from what has been coming out of the duct work. What ESG is offering is a different type of cooling system that will run through the duct work but will not occupy a lot of space inside of the duct work.

Mr. Reardon clarified that the system that is being recommended is a new system that has smaller air handler units that can be placed wherever they need to be. The refrigerant is a compressed refrigerant so it is able to go through tubing that is very small as opposed to the water pipes that are carrying the chilled water. Compressed tubes are much easier to find pathways to run through existing buildings.

Mr. Reardon said that \$960,000 is the bulk cost of the project. The savings from items such as the street lighting and the other work is what helps to pay off the higher cost in doing the HVAC System for City Hall. By bundling the quick payback items such as the street lighting and the lighting at the Community Center, it helps to offset the longer upfront cost of a heavier capital project.

Mr. Reardon commented that the costs are estimates at this point. ESG will go through the investment grade audit and the details of the design and then go through the subcontract and bidding process in order to obtain competitive bids on the equipment, as well as the local installers to work with. Another step is identifying major equipment and allowing the City to direct purchase the equipment in order to save the sales tax and be able to compress the cost of the project.

Mr. Reardon stated that these projects are typically an open book pricing model where the City will see the cost of the equipment and the cost of the sub-contractor labor and appropriate fees would be negotiated for the project management and for the overhead in profits for doing the work. These projects are typically selected through a review of qualifications of companies.

Councilwoman Bain asked how long it would take to see the savings and Mr. Reardon replied that the savings will be generated immediately as the new equipment is being installed.

Mr. Reardon explained that ESG would work with lenders in order to come back with approximately three financing packages for the City to evaluate the terms of the agreement. The cost of the funds when the projects start will be placed in an escrow account that the City would control and ESG would be paid out of those funds rather than from the City budget. Once the project has been completed and signed off and the City is generating those savings, the repayment period begins so that the City is making the repayments out of the savings.



Mr. Reardon continued by stating that once a year, ESG is required to provide the City a savings report that tracks the City's utility bills. ESG will then provide a report showing the baseline that is established and the investment grade audit that will show what was being spent before and after the project. If the City is not saving as much, or is not saving more than what was guaranteed, then the report will be submitted with a check for the difference.

City Manager Gorland mentioned that ESG's guarantee was very different and he asked Mr. Reardon to expand his comments on the guarantee that goes with this agreement regarding the repayment.

Mr. Reardon commented that after ESG creates the design and the study, they will know what the savings are and an annualized cash flow is put together over the term of the agreement and they will work to make sure that they are matching the payment stream with the saving stream. The City will always be saving a little more than what the payment is. The engineering study, as mentioned before, is based off of the guidelines and requirements of International Protocol for Measurement and Verification (IPMVP). A third party independent software program called Energy Cap is used for doing the calculations of the savings and tracking them.

Mr. Reardon said that the report is very transparent in terms of how it is calculated and independently verifiable. If there is a shortfall in the savings, ESG would write the City a check and then engineers would do a recommissioning of the system and determine why it is not performing the way it should be.

To answer Councilman Lob's question, Mr. Reardon responded that the costs do include the maintenance costs of the equipment.

Discussion ensued regarding the warranty for the project materials and the possibilities of bidding out extended warranties and maintenance agreements.

Mr. Reardon clarified that the City is looking at a thirteen-year payback. A couple of the items such as the HVAC System for the Golf Course and the Senior Center have some of the longer paybacks and the City would be able to remove the longer paybacks to get to a shorter payback. When the process of the full design and full pricing begins, the City along with ESG can pick which items will work to give the City the best overall cash flow for the project.

Vice Mayor Ator was under the impression that the walkway lights were being replaced with more energy efficient light bulbs and City Manager Gorland said that the idea was to change the light bulbs, especially because the old technology is limited and hard to find in some cases.

Mr. Reardon explained that existing structures usually have a T12 fluorescent fixture that would have a 42 watt lamp and corresponding ballast. As the lamp and ballast fail, they are typically replaced with a T8 fixture that has an electronic ballast instead of a magnetic ballast. T8 fixtures historically have been 32 watts which is a savings of approximately 8-10 watts per lamp. The 32 watt lamp is now considered a "moderately efficient" fixture. ESG would ensure that everything is consistent and up to date.

Vice Mayor Ator would be interested in seeing a financial picture before any major steps are taken because the City has other debts that need to be recognized.

Vice Mayor Ator asked if the air conditioner for the Senior Center that is in the capital expenditures would be removed if this proposal was accepted and City Manager Gorland replied in agreement.

Mr. Reardon said that the options would be to use the capital dollars that have been appropriated for the air conditioner and remove it from the recommendations from ESG or leave it in the ESG project and have it funded through them and re-appropriate those capital dollars towards other needs that the City may have.

Assistant City Manager/Finance Director William Alonso stated that the budget will not be affected because the costs will be offset by the amount of savings. ESG is guaranteeing that the City will save approximately \$129,000 a year to cover the debt service.

Vice Mayor Ator expressed her concern on the current debt that the City has and if the City should continue to raise the amount by accepting this proposal.

Mr. Alonso explained that the City has a little over \$4.5MM in outstanding debt between the Golf Course and the Community Center. The City's outstanding debt is very low compared to other municipalities. What the City looks at is the annual debt service. The City is currently paying a little over \$500,000 in debt service a year. With this project, the debt service is being guaranteed by the savings.

Mr. Reardon commented that the financing agreement that is built on this project is tied very closely to the statute and the agreement is set up to not constitute statutory debt for the City. It is set up as a tax exempt lease purchase agreement as opposed to statutory or long term debt.

Vice Mayor Ator said that she would like to get more information before moving forward with this project.

City Attorney Seiden stated that he took a lot of time going over the initial agreement and what Mr. Reardon has said is accurate. If Council allows ESG to move forward at a risk of \$10,000 then they would generate plans to substantiate what they have. If they are not able to do that then the project will not occur and no fee is owed. The theory of this type of arrangement is that the City does not spend any more than they are spending now.

City Attorney Seiden clarified the steps involved in the ESG project.

Mayor Garcia commented that the savings that the City is considering is a significant amount. He believes that \$10,000 is not a lot of money when the savings are taken into consideration.

To answer Mayor Garcia's question, Mr. Alonso said that the City is not in financial distress. He said that to be conservative, reserves need to be looked at to ensure that the City does not reach financial distress. Over the next year or so, the City needs to address the reserves and attempt to build them up again.

Mayor Garcia stated that one of the ways that the City is conscious about the reserves is by looking at ways of improving the equipment and the infrastructure that may be antiquated such as the air conditioning in City Hall. His preference is for the City to plan for the future and consider this proposal.

Mayor Garcia asked Mr. Alonso what is the amount of the discretionary reserves and Mr. Alonso replied that, as of last month, the reserves were approximately \$900,000.

Vice Mayor Ator would like to see the agreement and questioned why it was not given to Council to review.

City Attorney Seiden explained that if the agreement is not in the packet it can be placed on a future agenda for revision. He said that Staff had reviewed it and he negotiated it with Mr. Reardon in anticipation of Council's review and as far as he is concerned, it is already in final format. ESG has made the changes that he requested and they have been very cooperative in that regard. This proposal is solely to get the process started. If the City does move forward with this project and ESG designs a system and Council decides to move forward with the agreement to do the work, the \$10,000 also gets added into that agreement.

Councilman Best thanked Mr. Reardon for his presentation. He feels that it is Council's responsibility to look after the infrastructure, safety, public safety and everything for the public good. He acknowledged the Vice Mayor's opinion regarding the budget. His one concern is that this could be a thirteen-year longevity situation for the City.

To answer Councilman Best's question, Mr. Reardon stated that the guarantee is matched against the equipment that ESG installs performing against the current conditions before they begin. ESG would evaluate new technology based off of the economics that if the additional reduction that is available would justify changing out a piece of equipment that is only into a third of its life cycle. If the cost does not justify the savings then the City would wait until it gets to the point that makes economic sense to upgrade.

Councilman Lob asked what the timetable would be for the project if Council decided to move forward and Mr. Reardon replied that given the size and scope of the initial study, he would anticipate that it would take somewhere in the range of 90 days to finish the study.

City Attorney Seiden explained that after the study, a Request for Proposal (RFP) would need to be done for providers and then ESG would have to obtain available financing that the City would have to agree to which would take approximately 60 days. In total the project would take approximately six months.

Mr. Reardon commented that six to eight months is a good estimate. From a construction standpoint, assuming this type of project, it would be a construction period of approximately six months.

To answer City Attorney Seiden's question, Mr. Reardon said that ESG works as the Construction Manager.

Councilman Lob asked how close ESG has come to their estimates in the last few projects they have done and Mr. Reardon responded that as a general rule on average, the savings estimates exceed in the range of 5%-10%. In terms of moving from the cost estimate at a feasibility study to the time of a final pricing number, it is a little harder to say, but in terms of averages they are close.

Councilman Best moved that Council appropriate \$10,000 to ESG for a pioneer study on the infrastructure items for energy savings. The motion died for lack of a second.

City Attorney Seiden suggested that it may be more appropriate to state the motion to say that authorization is given to the City Manager to execute the Independent Grade Energy Audit agreement between Energy Services Group, LLC and the City of Miami Springs.

Councilman Lob commented that given the timetable that the City has for this project, he believes that it can wait so that the entire Council can look at the contract and can feel comfortable.

Councilman Best moved to direct the City Administration to place the agreement for consideration on the next meeting agenda of the City Council. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

#### **4. Open Forum:**

Vice Mayor Ator stated that Todd Stiff of 1255 Dove Avenue had to leave and could not stay to speak on open forum. She said that the reason he wanted to speak was because he strongly opposed the shingle roof ordinance.

#### **5. Approval of Council Minutes: (approved with one motion)**

##### **5A) 11-19-2012 – Regular Meeting**

Minutes of the November 19, 2012 Regular Meeting were approved as written.

Councilman Best moved to approve. Councilman Lob seconded the motion which was carried unanimously on roll call vote.

##### **5B) 11-26-2012 – Special Meeting**

Minutes of the November 26, 2012 Special Meeting were approved as written.

Councilman Best moved to approve. Councilman Lob seconded the motion which was carried unanimously on roll call vote.

##### **5C) 11-28-2012 – Special Meeting**

Minutes of the November 28, 2012 Special Meeting were approved as written.

Councilman Best moved to approve. Councilman Lob seconded the motion which was carried unanimously on roll call vote.

## 6. Reports from Boards & Commissions:

### 6A) 11-19-2012 - Revitalization and Redevelopment Ad-Hoc Committee - Cancellation Notice

Cancellation Notice of the November 19, 2012 Revitalization and Redevelopment Ad-Hoc Committee Meeting was received for information.

Councilman Lob commented that the last time the Revitalization and Redevelopment Ad-Hoc Committee met they discussed the lighting for Downtown. Council received an e-mail from Chairman Laz Martinez proposing that Council look into the cost of continuing the new lighting and possibly selling the old lights.

City Manager Gorland suggested that the Revitalization and Redevelopment Ad-Hoc Committee members could do the research the same as the Golf Committee did in the past for the new greens.

Mayor Garcia asked if Council was in favor of giving direction to the Committee to consider the recommendation of Chairman Martinez and work with Staff to look into the cost of new lighting and selling the old lights to mitigate the cost.

Councilman Lob reiterated that the specially designed lighting was very expensive and the e-mail from the Committee Chair suggests that Staff could check the cost of the new Downtown lights that were installed and determine if the old lights could be sold.

Mayor Garcia clarified that the direction from Council is for the Revitalization and Redevelopment Ad-Hoc Committee to work with Staff on the lighting for Downtown.

City Attorney Jan K. Seiden understood that the direction to the Revitalization and Redevelopment Ad-Hoc Committee is to work with Staff in developing the pricing for the new lighting that was installed on Canal Street and continue that lighting to replace the old lighting, and to determine if the old lighting could be sold. He said that the Committee should receive direction as to how much of the area is being considered or how to define Downtown.

City Manager Gorland thought that the e-mail defined the area as Westward Drive into the business area and the Mayor agreed that the area extends down Westward Drive.

City Attorney Seiden said that the Revitalization and Redevelopment Ad-Hoc Committee is an advisory board of the City and they must conduct research individually; they cannot work together unless it is at a properly called meeting. The Chairman can request that a volunteer make the inquiries or the Committee can request that certain people come to the meeting so that all questions will be asked at the meeting, which in his opinion would be preferable. The Committee members cannot violate the Sunshine Law and two members cannot visit a company to make inquiries.

Mayor Garcia suggested and Council agreed that the defined area should be the Circle area, Westward Drive to Esplanade, and Curtiss Parkway north of the Circle.

City Attorney Seiden added that the Committee would investigate to see if the old lights could be sold.

Councilman Lob suggested that Planning and Zoning Director Holland could offer his input and the City Attorney added that the Purchasing Department could also provide information on the cost of the lighting and the contractor that provided the materials.

Mayor Garcia appreciated the recommendation of Chairman Martinez because that is part of the duties of the advisory boards.

By consensus, Council directed the Revitalization and Redevelopment Ad-Hoc Committee to do the research on the lighting project and work with Staff to determine the feasibility of the project and bring back their recommendations to Council.

**6B) 12-03-2012 – Zoning and Planning Board – Cancellation Notice**

Cancellation Notice of the December 3, 2012 Zoning and Planning Board meeting was received for information without comment.

**6C) 12-03-2012 – Board of Adjustment – Cancellation Notice**

Cancellation Notice of the December 3, 2012 Board of Adjustment meeting was received for information without comment.

**6D) 12-04-2012 – Code Enforcement Board – Cancellation Notice**

Cancellation Notice of the December 4, 2012 Code Enforcement Board meeting was received for information without comment.

**6E) 12-05-2012 – Architectural Review Board – Cancellation Notice**

Cancellation Notice of the December 5, 2012 Architectural Review Board meeting was received for information without comment.

**6F) 12-11-2012 – Recreation Commission – Cancellation Notice**

Cancellation Notice of the December 11, 2012 Recreation Commission meeting was received for information without comment.

**6G) 12-13-2012 – Board of Parks and Parkways – Cancellation Notice**

Cancellation Notice of the December 13, 2012 Board of Parks and Parkways meeting was received for information without comment.

7. Public Hearings:

7A) "Second" Second Reading – Ordinance No. 1040-2012 – An Ordinance of the City Council of the City of Miami Springs, Florida Updating the Five-Year Schedule of Capital Improvements of the City's Comprehensive Plan as Mandated by Florida Statutes Sections 163.3177 (3) (b); Providing a Conflicts Clause and Severability Clause; Providing an Effective Date (First Reading: 10-22-2012 – Second Reading: 11-19-2012 – Advertised: 11-29-2012)

City Attorney Jan K. Seiden read the ordinance by title.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Councilman Best moved to adopt the ordinance on second reading. Councilwoman Bain seconded the motion.

Vice Mayor Ator said that when this item was previously discussed she commented that she did not feel that the items that were included in A, which is crossed out now, were things that were actually in the budget. She is confused and somewhat disappointed in how this played out.

The motion was carried 5-0 on roll call vote.

7B) Second Reading - Ordinance No. 1043-2012- An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-010, Roof Materials, Requirements, and Re-roofs; By Deleting All References to the Two Year Sunset Provision Thereby Including Asphalt Shingles as an Approved Roofing Material for the City; Striking Subsection (H) of the Ordinance as Being Inappropriate and Outdated; Repealing All Ordinances or Parts of Ordinances in Conflict; Providing An Effective Date (First Reading: 11-19-2012; Advertised: 11-29-2012)

City Attorney Jan K. Seiden read the ordinance by title.

Mayor Garcia opened the public hearing to those persons wishing to speak.

Nery Owens of 332 Payne Drive stated that she does not like shingle roofs.

Vice Mayor Ator commented that she has had multiple people approach her because they oppose this ordinance. She understands the arguments that were made regarding the fact that this would provide people financial relief who cannot afford to reroof their homes but this provision provides for reroofs and it also provides for new roofs. She generally opposes this ordinance and had suggested adding an additional sunset provision. Tile roofs rather than shingle roofs change the value of the neighborhood.

Councilman Best stated that he has also spoken to many people regarding this item. In his opinion, it is an intrusion on the privacy of an individual to decide how they want to build their home. He believes that mandating this is wrong and he welcomes the legislation as written.

**Councilman Best moved to adopt the ordinance on second reading. Councilwoman Bain seconded the motion.**

Mayor Garcia said that he also spoke with many people. The majority of those that were against shingle roofs were open to the fact that the City is giving people the option to do so. When he showed the numbers of the amount of shingle roofs versus tile roofs that were installed during the sunset provision, there were more people that chose to install the tile roofs than the shingle roofs. He enjoys having the option where people can choose which roof they can afford.

Councilman Lob commented that he recently replaced his roof and chose tile because he could afford it. There are people who cannot afford tile roofs. If the State says that shingle roofs are safe he does not see why the City has to stand in the way.

The motion was carried 4-1 on roll call vote with Vice Mayor Ator casting the dissenting vote.

**7C) Second Reading – Ordinance No. 1044-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-002, Definitions; by Clarifying and Updating the Definitions of Rear Yard [Subsection (C) (79)], and Side Yard [Subsection (C) (80)]; Repealing All Ordinances or Parts of Ordinances in Conflict; Providing an Effective Date (First Reading: 11-19-2012; Advertised: 11-29-2012)**

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that there have been no changes since the first reading. It is simply a clarification of these provisions that has come to Administration's attention since they were reviewing the issues regarding the mechanical equipment.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

**Councilman Best moved to adopt the ordinance on second reading. Councilwoman Bain seconded the motion, which was carried 5-0 on roll call vote.**

**7D) Second Reading – Ordinance No. 1045-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-164, Northwest 36<sup>th</sup> Street; By Removing Any and All References to the Required Participation of the City Architectural Review Board in the Design Review Process Mandated by the Ordinance; Repealing All Ordinances or Parts of Ordinances in Conflict; Providing an Effective Date (First Reading: 11-19-2012; Advertised: 11-29-2012)**

City Attorney Jan K. Seiden read the ordinance by title.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

**Councilwoman Bain moved to adopt the ordinance on second reading. Councilman Lob seconded the motion.**



Vice Mayor Ator commented that she suggested this item in order to keep the code together but opposed the general theory behind it. The Architectural Review Board duties have been removed. She is going to oppose this because she does not feel that it is right when people are asked to serve and duties are not given to them.

The motion was carried 4-1 on roll call vote with Vice Mayor Ator casting the dissenting vote.

**7E) Second Reading – Ordinance No. 1046-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 32-20, Establishment and Membership; by Revising the Membership of the City’s Memorial Committee to Meet Current Participation Availability; Repealing all Ordinances or Parts of Ordinances in Conflict; Effective Date (First Reading: 11-19-2012; Advertised: 11-29-2012)**

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that since the Miami Springs Ministers Council no longer exists, through the help of the City Clerk’s Office, four alternative members have been provided to serve on an annual rotating basis.

Mayor Garcia opened the public hearing to those persons wishing to speak.

Elma Quijano of 1191 Quail Avenue asked if the members had been selected for the Memorial Committee and City Attorney Seiden replied that this ordinance becomes effective on January 1, 2013 and the official delegate of All Angels Church will be the sitting member as of that date. The meeting can be called in January.

There were no additional speakers and the public hearing was closed.

City Clerk Valls clarified that Chairman John Shapiro of the Recreation Commission has resigned.

Mayor Garcia explained to Ms. Quijano that the Chair from each committee sits on the Memorial Committee. One of the Chairpersons has resigned and due to their resignation, they will appoint a new Chair at the next Recreation Commission meeting in January. Whoever is appointed as the new Chair will serve on the Memorial Committee.

Vice Mayor Ator moved to adopt the ordinance on second reading. Councilman Best seconded the motion, which was carried 5-0 on roll call vote.

**7F) Second Reading – Ordinance No. 1047-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 97-05, Senior Citizen Additional Homestead Tax Exemption; by Providing a Revised Provision Authorizing Qualified Seniors to Apply for Additional Homestead Tax Exemption Benefits; Repealing All Ordinances or Parts of Ordinances in Conflict; Providing an Effective Date (First Reading: 11-28-2012; Advertised: 11-30-2012)**

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden understands that there was a question during first reading about why the number changed from the base amount of \$20,000 to \$27,030. A memo was distributed from Assistant City Manager/Finance Director William Alonso that clearly explains it.

Councilman Lob moved to adopt the ordinance on second reading. Councilman Best seconded the motion, which was carried 5-0 on roll call vote.

8. Consent Agenda:

8A) Approval of City Attorney's Invoice for November 2012 in the Amount of \$12,204.00

There was no discussion regarding this item.

Vice Mayor Ator moved the consent agenda. Councilman Best seconded the motion, which was carried unanimously on roll call vote.

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

None.

9B) "Second" First Reading – Ordinance No. 1042-2012 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-034, Installation of Central Air Conditioning and Heating Units, Pool Pumps and Equipment, and Sprinkler Pumps and Equipment; By Providing an Additional Site Location for the Placement of Such Equipment on Newly Constructed Properties and Clarifying That All Approved Locations Are Not to Be Within Required Setback Areas; Repealing All Ordinances or Parts of Ordinances in Conflict; Effective Date (First Reading: 11-19-2012)

City Attorney Jan K. Seiden read the ordinance by title. As requested at the last meeting, a provision was changed. Sub-section (A) (2) provides for an allowance to use the side yard for the equipment as long as screening is permitted. The screening is defined as either a landscaping or other types of material. He clarified that equipment can be placed in the rear yard or side yard as long as it is not within the setback areas. Insofar as the side yard is concerned, it has to be screened properly and the screening material cannot be within the setback area.

Mayor Garcia asked if it would be allowed for someone to choose shrubbery as their screening which ordinarily is allowed by code to be in the side yard setback and City Attorney Seiden replied in agreement.

Mayor Garcia asked if the ordinance can be amended to state unless the screening is of a material or substance that is already allowed and permitted in the side yard setback and City Attorney Seiden responded that if Council would like to remove that part, it can be removed.

Mayor Garcia said that he does not mind removing that part of the ordinance but he wants to ensure that the equipment is on the outside of the side yard setback.

City Attorney Seiden explained that he included landscaping material or installation of fences. Fences are permitted on the boundary line but are not allowed within the side yard setback. He said that “planting of landscape materials” can be removed from the ordinance and he can fix it in a way that would change the meaning to allow only landscaping in the required side yard setback.

Council agreed to City Attorney Seiden’s proposal.

Councilman Lob moved to adopt the ordinance as amended. Councilwoman Bain seconded the motion, which was carried 4-1 on roll call vote with Vice Mayor Ator casting the dissenting vote.

**9C) Review of Proposed Changes to the City’s Code of Ethics and Consideration of Incorporating a Citizens Bill of Rights (Requested by Vice Mayor Ator)**

Vice Mayor Ator stated that she asked this item to be put on the agenda because the City Clerk discovered that it would be 60 days before the election in order to get a Charter question put on the ballot. The Doral Citizens Bill of Rights was distributed to Council as an example. She believes that this should be included on the ballot in April to allow the citizens to decide if they want to have a Citizens Bill of Rights included in the Charter.

Vice Mayor Ator believes that the suggestion from the City Attorney to have a special meeting would be a good idea because it is lengthy.

Councilman Best recognizes where Vice Mayor Ator would like to go with this item and she has very good reasoning. He believes that what the City currently has is satisfactory and to spend a lot of time on something that is duplicitous does not make sense.

Vice Mayor Ator said that there have been many accusations regarding people on the Council not being entirely truthful. She believes that there are items in the Citizens Bill of Rights that are applicable not only to the current Council but to prior Councils.

Councilman Best commented that he took exception to the statement that was made about the vast majority of people not trusting the members of the City Council and he disagrees with that statement. As far as moving forward with this item, he cannot support it.

Councilman Lob agreed with Councilman Best. Council is bound by certain things when they sit at the dais. He believes that if everyone distrusted Council, then they would not be sitting as a Council member. He believes that the citizens have a trust in Council to do the right thing for the City. He questioned why nobody has confronted Council if they had a viable distrust or a good reason for it. If Council has done anything wrong at any point in time during their time on Council, he invites anyone to come and let him know.

Vice Mayor Ator moved to instruct the City Manager to draft a Citizens Bill of Rights to be included on the April ballot. The motion died for lack of a second.

Vice Mayor Ator moved to include the Code of Ethics discussion at a special meeting. The motion died for lack of a second.

10. New Business:

**10A) Consideration of Request from Susan Baan on Behalf of the Miami Springs Middle School PTA for a Contribution to the Art in the Sky Project**

City Manager Ronald K. Gorland stated that this item was initially for a request for funds but has changed.

Susan Baan, PTA President for Miami Springs Middle School commented that she originally came to request funds from the City for the Art in the Sky Project but late this afternoon she received a phone call from the Mayor who graciously found sponsors for the monies that she required. She wanted to thank Mayor Garcia and invited Council to attend the event.

To answer Mayor Garcia's question, Mrs. Baan explained that today was their first day of the project where they prepared the field, tomorrow they will be laying out the sand and mulch and on Wednesday they will create the picture with the students.

Mrs. Baan said that the Art in the Sky Project will begin at 9:00 a.m. on Wednesday. The students who are participating in the picture are to wear one of five colors; black, white, purple, bright yellow or bright blue.

Mayor Garcia asked if those who are willing to help would be able to assist and Mrs. Baan replied in agreement.

**10B) Consideration of Request from Fred Suco to Host a New Year's Eve Celebration with Live Music Until 1:00 a.m.**

City Manager Ronald K. Gorland read a letter from Mr. Suco as follows:

*"Woody's West End Tavern is formally requesting the City of Miami Springs to close Flagler Drive from Payne Drive on the north to Linwood Drive on the south on Monday, December 31, 2012.*

*We have been approached by the Miami Springs Historical Society President Tom Snook in order to produce a fundraiser benefitting the Miami Springs Historical Society. We believe that currently there is not an official Miami Springs/Virginia Gardens New Year's Eve Celebration. We would like to produce an event where the local residents can come and celebrate the New Year in a local environment."*

City Manager Gorland noted that originally there was a request for a firework display which is no longer going to occur.

*"The special request would allow music to be played until at least 12:30 a.m. in order for residents attending to celebrate the New Year.*

*As usual, we will have portable toilets and the area will be cleaned after the event. Should there be any further questions please feel free to contact me so that we can further discuss."*

City Manager Gorland mentioned that there was only one complaint regarding the music from a previous event that Mr. Suco had for St. Patrick's Day.

Councilman Best made a motion to allow Mr. Suco to play music until 1:00 a.m. on New Year's Eve. Councilman Lob seconded the motion.

Mayor Garcia asked Mr. Suco to notify the surrounding residents and Mr. Suco replied in agreement.

Vice Mayor Ator commented that the Historical Society appreciates that Mr. Suco is having a fundraiser for them.

Mr. Suco explained that if everything works out with the fundraiser, for every \$50 donation that person will receive a membership and one chance at a brand new Ford Focus.

The motion was carried 5-0 on roll call vote.

**10C) Consideration of Request from the Woman's Club to Waive Approximately \$710.10 in Permit Fees Required as Part of the Remodeling of their Kitchen and Bathroom Facility**

City Manager Gorland read the memo as follows:

*"Ms. Jester is requesting the City waive the permit fees in the amount of approximately \$710.10 as determined by the City's Building Department which is required as part of their estimated \$54,000 facility's kitchen and bathroom remodeling."*

Nikki Jester of 829 Lake Drive and Chairman Nancy Voye of 611 Nightingale Avenue stated that they are ready to move forward and appreciate Council's time. She asked the Woman's Club members to stand and support them.

Mayor Garcia asked if everything is ready to move forward with the project and Ms. Voye replied that the project is currently with the Florida Construction and Engineering Contractor that was hired. They are waiting for logs from DERM and when they come back they can begin construction.

To answer Mayor Garcia's question, City Manager Gorland said that the amount can be paid in sections depending on the magnitude of the project.

Mayor Garcia asked if Council would know the approximate total amount of the project when the paperwork is submitted to Council and City Manager Gorland responded that the first amount would be due at that time and there could possibly be a second and a third amount depending on how much is being discussed.

Mayor Garcia explained that any non-profit group that has come before Council asking for any monies that were not in the budget have been told that Council cannot provide funds at the moment but are given recommendations for funding sources that become very successful such as with Miami Springs Middle School's Art in the Sky Project. If Council does not agree to fund the project then he will be willing to help pass this on to his contacts in the business community.

Ms. Jester commented that she has reached out in many ways by fundraising for the past year but it has been very difficult.

Councilman Best asked if the Woman's Club building was deeded to the City of Miami Springs in the past and Ms. Jester replied that it was not. The property was donated to the Woman's Club with stipulation that a clubhouse be built on the property within five years or it would revert back to Curtiss Bright.

Vice Mayor Ator said that she is a member of the Woman's Club and they have worked very hard to raise funds. She would ask that if there is anyone who is willing to donate to the Woman's Club they would greatly appreciate it. The new budget does not allow any flexibility so the City is not in a position to donate. If the bill went forward she would vote no because of the City's lack of flexibility with the budget and also because she is a member and she would not want anyone to view that as a conflict.

Councilman Best commented that he has seen the Woman's Club work above and beyond. He believes that they are not asking for funding and are only asking for a waiver.

Councilman Best moved to waive the \$710.10 on the permit fees for the Woman's Club. Councilwoman Bain seconded the motion.

Mayor Garcia asked the City Manager if there was any way of estimating what the true cost would be and City Manager Gorland responded that the cost is approximately \$710.

City Manager Gorland reminded Council that the Building Department can only charge what it costs to operate the Building Department which is mandated by State and code. The code is very specific with things that could be considered part of the cost. He feels that \$710 is pretty accurate of what it will cost to do the job.

Mayor Garcia asked if Ms. Jester would mind waiting until the next City Council meeting. He would like Ms. Jester to share the letter that she has given to others for help in fundraising and how they attempted to raise funds with other businesses and Ms. Jester agreed.

Councilman Best withdrew his motion on the basis that Ms. Jester will return to the next City Council Meeting with the documentation that was requested from Council. Councilwoman Bain withdrew her second.

**10D) Resolution No. 2012-3567 – A Resolution of the City Council of the City of Miami Springs Authorizing the City Manager to Apply for a FY 2013 Edward Byrne Memorial Justice Assistance Grant from the Federal Drug Control and System Improvement Program, through the Office of Grants Coordination Justice Assistance Grant Administration for Miami-Dade County; Authorizing the City Manager to Execute Grant Contracts and Agreements, Execute Contracts and Agreements to Accomplish Grant Funding Purposes, Expend Funding for Established and Authorized Purposes, Receive and Expend Additional Funding that Might Become Available, Execute Amendatory Application Documentation, and to Exercise all Contractual Rights, Authorizations and Privileges Available to the City; Effective Date**

City Attorney Jan K. Seiden read the resolution by title.

City Attorney Seiden stated that the grant amount is \$2,803 and the purpose of the grant is in the fourth Whereas clause that states *“Whereas, grant funding will be used by the City Police Department to continue the improvement of departmental records management and data mitigation by the purchasing of two additional scanners.”*

Councilman Lob moved to approve Resolution No. 2012-3567. Councilwoman Bain seconded the motion, which carried 5-0 on roll call vote.

**10E) Ordinance No. 1048-2012 – First Reading – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 35-53, Benefit Amounts and Eligibility; by Providing Additional Provisions to Subsection (K), Deferred Retirement Option Plan (“DROP”), to Expand and Further Clarify and Explain Plan Eligibility; Repealing all Ordinances or Parts or Ordinances in Conflict; Providing an Effective Date**

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that this is the first reading of the ordinance that is part of the recent Police Benevolent Association (PBA) negotiations as explained in the Whereas clauses contained within the ordinance itself. This ordinance, along with the companion ordinance, will need to be certified by the City Clerk as having passed first reading and sent to Mr. Linn for submission to the State.

City Manager Gorland explained that Mr. Linn has already submitted documents to the State, and he would like to include this in the packet.

City Attorney Seiden said that if the ordinance is approved on first reading, it will be sent certified with a summary of the minutes.

Councilman Lob moved to approve Ordinance No. 1048-2012 on first reading. Councilman Best seconded the motion, which was carried 5-0 on roll call vote.

**10F) Ordinance No. 1049-2012 – First Reading – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 35-55, Contributions; by Providing a Two Year Plan for the City to Reduce Required Police Retirement Plan Contributions; Repealing all Ordinances or Parts or Ordinances in Conflict; Providing an Effective Date**

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that this ordinance is the companion ordinance to the prior ordinance, as explained in the Whereas clauses contained in the ordinance and will be submitted to the State for approval prior to second reading.

Councilman Lob moved to approve Ordinance 1049-2012 on first reading. Councilwoman Bain seconded the motion, which was carried 5-0 on roll call vote.

City Attorney Seiden advised Council that a Special Meeting is required for second reading of the ordinances.

City Manager Gorland suggested December 27, 2012 when everyone can be present, except for Councilman Best. The meeting cannot be held until after the State gives their approval.

City Attorney Seiden commented that the date will be tentative and the public notice will be published with the expectation that the State will give their approval before the second reading of the ordinance.

City Manager Gorland emphasized that December 27<sup>th</sup> seemed to be the best date since the effort is to make the disbursements to the Police Officers in this calendar year.

Discussion ensued regarding the publishing requirements for the public notice prior to the second reading of the ordinances and the possible dates for scheduling a Special meeting.

Council scheduled a Special Meeting for Wednesday, December 26<sup>th</sup> at 12:00 noon for the purpose of passing Ordinance Nos. 1048-2012 and 1049-2012 on second reading, contingent upon approval of the State.

**11. Other Business:**

None.

**12. Reports & Recommendations:**

**12A) City Attorney**

None.

**12B) City Manager**

**PBA Negotiations**

City Manager Gorland reported that the City is making progress in getting approval from Tallahassee on the proposed Miami Springs PBA agreement and hopefully the process will be completed in time for Council to hold the meeting on December 26<sup>th</sup> and make the disbursement to the Police Officers. The City has met their obligations to the PBA and the Police morale has improved considerably. He feels that there is more confidence that the City is dealing in good faith and can now move forward.

**Burglary Suspect**

City Manager Gorland announced that Chief of Police Pete Baan informed him that a prime suspect in a lot of the break-ins that have been occurring throughout the City has been identified. He commended Chief of Police Baan and the Department for a great job in solving the cases.



## **Filming in Town**

City Manager Gorland reported that "Magic City" is in the process of filming at a location on Azure Way and the stage settings that were set up will be removed. "Graceland" is another filming that is in process and Colgate will be filming a commercial at Holleman's on January 18, 2013.

## **Congratulations**

City Manager Gorland congratulated Councilman Best on his daughter's graduation from Florida International University.

## **Events**

City Manager Gorland announced that at least fifteen to twenty City events are posted on the website.

## **Christmas at the Gazebo**

City Manager Gorland reminded everyone of the big event, which is Christmas at the Gazebo on Saturday, December 15<sup>th</sup>, with a parade beginning at 5:45 p.m. at City Hall followed by the Christmas tree lighting at the Gazebo at 6:00 p.m. Wristbands are currently on sale for Miami Springs and Virginia Gardens residents that are necessary to participate in the activities. Non-residents can purchase the wristbands beginning on Wednesday, December 12<sup>th</sup>, or at the event based on availability.

## **Senior Exemption**

City Manager Gorland announced that an article regarding the income eligibility for the Senior Exemption was misstated in the Herald Neighbors; the cap is now over \$27,000 and the \$20,000 figure stated in the article was the initial figure that has increased every year based on the consumer price index. The article will be restated correctly.

## **Happy Holidays**

City Manager Gorland wished everyone a Merry Christmas and a safe holiday.

## **12C) City Council**

### **Sign Code**

Vice Mayor Ator reiterated her desire to address the sign code and the sign pollution that was previously addressed by the Architectural Review Board. She said that the sign code cannot be enforced because of the way it is written and she has been asking, and was promised that the code would be addressed.

## **Tech for Seniors**

Vice Mayor Ator reported that AT&T was at the Community Center and held a technology seminar for the seniors. She appreciates the work of Elderly Services Director Karen Rosson and the City's support since this was a last minute event. Vice Mayor Ator said that one of her long-term projects in the organizations that she works in is the senior citizen digital divide and she encourages work in this area.

## **Farmers Market**

Vice Mayor Ator worked at the Farmers Market on Saturday, December 8<sup>th</sup> and she spoke with the vendors who love the event and the customers. She and her husband Bill will be working at the Market again on Saturday, December 15<sup>th</sup>.

## **Chamber of Commerce**

Vice Mayor Ator reported that the Chamber of Commerce will meet on Thursday, December 20<sup>th</sup> at Johnny's and she encouraged everyone to attend and become a member of the organization.

## **Taste of the Springs**

Vice Mayor Ator announced that the Chamber of Commerce is sponsoring the "Taste of the Springs" that is scheduled for Sunday, February 10, 2013.

## **Movie Night**

Vice Mayor Ator reported that the next Movie Night will be held at All Angels on Friday, December 21<sup>st</sup>, instead of the Circle, in light of the issues that were raised. The January Movie Night will be held after the Martin Luther King Holiday weekend on Friday, January 25<sup>th</sup> at All Angels. There are plans to have the food trucks and to make it a fund raiser. The Church appreciates the City's support during the past years in paying for the police services.

## **Happy Holidays**

Vice Mayor Ator wished everyone Happy Holidays.

## **Graduation**

Vice Mayor Ator hopes to be celebrating a graduation within the next year since her husband is studying for his Doctorate degree.

## **Happy Holidays**

Councilwoman Bain wished everyone Happy Holidays. She is grateful that there are many events for the families and kids to attend and celebrate the holidays.

## **Happy Birthday**

Councilwoman Bain wished her daughter Holly a Happy Birthday on Tuesday, December 11<sup>th</sup>.

### **Happy Holidays**

Councilman Best wished everybody a Merry Christmas and Happy Hanukkah season.

### **Congratulations**

Councilman Best expressed his elation over his daughter Kristen's graduation and the ceremony at Florida International University. She now hopes to attend nursing school at Barry University. He and his wife are very proud of their daughter and wish her well in the future.

### **Congratulations**

Councilman Lob congratulated County Commissioner Rebeca Sosa for her appointment to the position of Chair to the County Commission. He acknowledged her for being the first Hispanic woman selected for the position.

### **Happy Holidays**

Councilman Lob wished everyone Happy Holidays. He urged residents to participate in the many events being offered.

### **Christmas Trees**

Councilman Lob announced that the Optimist Club tree lot has a few trees left for those who have not yet purchased their Christmas Trees. He reiterated his wishes for Happy Holidays and Happy New Year.

### **Christmas Trees**

Mayor Garcia mentioned that there are a few trees remaining at the Optimist Club tree lot at the Blessed Trinity field and he urged everyone to purchase their Christmas tree from the organization.

### **Classic Car Show**

Mayor Garcia reported that the Classic Car Show was a spectacular event sponsored by Jumping Jack with a great turnout. His daughter was disappointed that they did not purchase a car. He liked the fact that bringing a "Toy for Tots" was the entry fee for the people displaying their cars.

### **Happy Holidays**

Mayor Garcia wished everyone a Merry Christmas and Happy Hanukkah. He is honored and appreciates working with Council as their Mayor.

### **Appreciation**

Mayor Garcia expressed his appreciation for serving the residents as the Mayor of Miami Springs.

13. Adjourn.

There being no further business to be discussed the meeting was adjourned at 10:05 p.m.

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Zavier M. Garcia  
Mayor

ATTEST:

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Magalí Valls, CMC  
City Clerk

Approved as \_\_\_\_\_ during meeting of:

Transcription assistance provided by Suzanne S. Hitaffer and Elora R. Sakal.

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.



DRAFT

*City of Miami Springs, Florida*

The Miami Springs City Council held a **SPECIAL MEETING** in the Council Chambers at City Hall on Wednesday, December 26, 2012, at 12:00 noon.

1. **Call to Order/Roll Call**

The meeting was called to order at 12:03 p.m.

The following were present: Mayor Zavier M. Garcia  
Vice Mayor Jennifer Ator  
Councilman Bob Best  
Councilman George Lob

Absent: Councilwoman Grace Bain

Also Present: Asst. City Mgr./Finance Director William Alonso  
City Attorney Jan K. Seiden  
Chief of Police Peter G. Baan  
Police Captain Jon Kahn  
City Clerk Magalí Valls  
Clerical Assistant Elora R. Sakal

2. **Invocation:** Vice Mayor Ator offered the invocation.

**Salute to the Flag:** The audience participated.

3. **Ordinance No. 1048-2012 – Second Reading – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 35-53, Benefit Amounts and Eligibility; by Providing Additional Provisions to Subsection (K), Deferred Retirement Option Plan (“DROP”), to Expand and Further Clarify and Explain Plan Eligibility; Repealing all Ordinances or Parts or Ordinances in Conflict; Providing an Effective Date (First Reading: 12-10-2012 – Advertised: 12-12-2012)**

City Attorney Jan K. Seiden read the ordinance by title.

City Attorney Seiden reminded Council that this ordinance and the companion ordinance that is on today's agenda were produced as a result of negotiations with the Police Benevolent Association (PBA). There were three requirements to get to this stage. The first requirement was that the City would make the proposal and have the PBA agree to it. The City was then required to send copies of the ordinances to the State of Florida Division of Retirement and get a response from Keith Brinkman of the Division of Retirement which he read as follows:

*"I have reviewed the second ordinance expanding the eligibility and participation in the DROP Program and do not find any issues with that ordinance either".*

City Attorney Seiden stated that as part of this process, an actuarial impact study was sent with the ordinances to the Division so they had that to look at as part of the ordinance.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Vice Mayor Ator moved to adopt the ordinance. Councilman Best seconded the motion which was carried 4-0 on roll call vote.

**4. Ordinance No. 1049-2012 – Second Reading – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 35-55, Contributions; by Providing a Two Year Plan for the City to Reduce Required Police Retirement Plan Contributions; Repealing all Ordinances or Parts or Ordinances in Conflict; Providing an Effective Date (First Reading: 12-10-2012 – Advertised: 12-12-2012)**

City Attorney Jan K. Seiden read the ordinance by title.

City Attorney Seiden said that all his comments that he made regarding the prior ordinance are the same as this ordinance. He read Mr. Brinkman's response to this ordinance as follows:

*"The proposed plan change using State Premium tax dollars to temporarily reduce employee contributions from 22.6% to 16% is an acceptable use of State money under Chapter 185 Statute. We do not see any issues with the proposed ordinance."*

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Councilman Best moved to adopt the ordinance. Vice Mayor Ator seconded the motion.

Councilman Best asked Police Chief Baan if this is the most equitable decision that the City could have done for both sides and Chief Baan replied in agreement, thanking Council on his behalf and the majority of the police officers.

The motion was carried 4-0 on roll call vote.

5. Adjourn.

There being no further business to be discussed the meeting was adjourned at 12:09 p.m.

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Zavier M. Garcia  
Mayor

ATTEST:

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Magalí Valls, CMC  
City Clerk

Approved as \_\_\_\_\_ during meeting of:

Transcription assistance provided by Elora R. Sakal.

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.



DRAFT

*City of Miami Springs, Florida*

The Miami Springs Education Advisory Board met at 6:30 p.m., on Tuesday, November 20, 2012 in the City Hall Council Chambers.

The meeting was called to order at 6:31 p.m.

**1. Call to Order/Roll Call**

The following were present: Chair Dr. John Salomon  
Michael G. Hunter  
Golnaz Sami  
Kim Werner

Absent: Vice Chair Dr. Mara Zapata

Also Present: Board Secretary Elora R. Sakal

\*\*\*\*\*  
Chair Salomon asked Board member Werner to introduce herself to everyone.

Board member Kim Werner stated that her children attended Springview Elementary and she is familiar with some of the principals. She is very excited to be a part of the board.  
\*\*\*\*\*

**2. Approval of Minutes: October 16, 2012 Regular Meeting**

Minutes of the October 16, 2012 meeting were approved as written.

Board member Hunter moved to approve the minutes and Board member Sami seconded the motion, which carried unanimously on voice vote.

**3. Individual School Reports:**

AIE Charter School Principal Vera Hirsh reported that tomorrow is the dedication ceremony for the Glenn Curtiss campus of the Academy for International Education Charter School. She explained the history of Glenn Curtiss Elementary School that was built in 1953, and later housed the District Administrative Offices. She noted that Miami Springs Middle School Jazz band and Hialeah Senior High Color Guard will be performing at the ceremony. She said that this month was Glenn Curtiss Aviation month at the school.



Ms. Hirsh reported on school activities, including the Book Fair. She announced that she attended a Charter School conference and was pleased to hear a presentation from Deborah Kenny who is the founder of the Harlem Village Academies and she wrote a very inspiring book.

Ms. Hirsh reported on school events such as interim testing and the mock election which the children really enjoyed.

Board member Hunter noted that he was a student at Glenn Curtiss Elementary School.

Chantel Harris represented Principal Perez for Miami Springs Middle School. She informed the Board that the school is offering morning and afternoon tutoring for all students. The school has completed their fall assessment and data has been disseminated. There has been a 15% improvement in all categories.

Ms. Harris reported on school activities such as an FCAT Field Day for all students who took the FCAT last spring and achieved a level of three and above for Math and Reading, a Magnet Fair and a Science Fair being held on November 29<sup>th</sup> at 6:30 p.m. and a mock election.

Ms. Harris announced that the girl's volleyball team advanced to the County Championship and their first game is Wednesday, November 28<sup>th</sup>. She stated that Miami Springs Elementary and Springview Elementary will be joining the students in an event called Art in the Sky on December 12<sup>th</sup> and the theme will be a fish.

To answer Board member Werner's question, Ms. Harris responded that it is the first time that all three schools will participate in the Art in the Sky event.

Assistant Principal Saunders from Miami Springs Senior High reported on behalf of Principal Rodriguez. He announced that the student government attended a leadership conference at Miami Dade College North Campus where they met and spoke with both community and national leaders. The last pep rally was dedicated to breast cancer awareness and honored the survivors; the dancers incorporated a special message into their performance and everyone wore pink as a symbol of solidarity.

Mr. Saunders also said that the Principal won a contest in which she had to kiss a goat and donations were made to the United Way. He reported that the National Book month was held in November. In celebration of Red Ribbon Week, students wore red shirts to school. Mr. Luis Aloma, General Manager of Higher Regency of Downtown was the Principal for the Day.

Mr. Saunders informed the Board that the Medley Police Department visited the school on November 9<sup>th</sup> and provided the seniors with an informed session on the dangers of distractive driving. The Student Government Association (SGA) attended a district meeting at Matter Academy where they discussed the benefit of a bond referendum. On November 15<sup>th</sup>, SGA had the opportunity to attend a rally for homeless trusts. The students heard first hand testimonies from people who have received help from the trust.

Mr. Saunders announced that SGA is sponsoring a holiday toy drive for the Kevin Garcia Foundation that will provide toys to sick and needy children at Miami Children's Hospital and the Joe DiMaggio Children's Hospital. Susan Host is presenting health issues throughout the school with a presentation to the Health and Science Department and also within the community and at Miami Dade College.

Mr. Saunders reported that the Medical Hawks hosted a Thanksgiving program at Fair Havens after school. He reported on school sports including the girl's soccer team which is doing very well and has seven wins and one loss, the boy's soccer team has two wins and two losses, the boy's basketball is currently undefeated, the girl's basketball has three wins and two losses.

Board member Hunter asked how the selection for the Principal of the Day is made and Mr. Saunders replied that it is handled by the Administration and the Activities Department.

Chair Salomon asked for an update on the Dual Enrollment Program and Mr. Saunders responded that it is currently in the works and should be taking place soon.

Board member Hunter asked how the iTech and Cambridge programs were doing and Mr. Saunders replied that iTech is doing very well and has a couple of classes and the Cambridge program has begun with one class of approximately 50 students.

To answer Board member Werner's question, Mr. Saunders stated that the Cambridge program is one classroom with two teachers.

Chair Salomon asked if Miami Springs Senior High had an iPrep program and Mr. Saunders responded that they do not have an iPrep program.

Springview Elementary Principal Mayte Dovale congratulated 2<sup>nd</sup> grade teacher Corina Martell who is the Teacher of the Year. She reported on numerous school events, including the Haunted House, the Dade County Book Fair, a Radio Disney dance party, the Parent Academy Workshop, the PTA spaghetti dinner, vision and hearing screenings, data chats, interim assessments and baseline assessments. Data review meetings are being conducted for grade levels 2-5 and there has been growth in all areas with satisfactory progress in reading, writing and math for all grades. ELL tutoring will begin on December 4<sup>th</sup> and there have been several cultural passport field trips.

Chair Salomon asked about the accelerated reading (AR) testing and the possibility of going web based.

Ms. Dovale replied that it will cost approximately \$4,000 for the initial start-up of the web based program and her concern is paying the annual fee to maintain the program. They will take the risk and hopefully be able to secure the funds each year.

Board member Werner commented that Springview Elementary won the Five-Star Award and Mr. Dovale said that this will help the school with the AR web base since the school will receive \$1,000 from Target.

Board member Werner asked Principal Dovale if she could provide the book that was put together for the Five-Star award and Ms. Dovale agreed.

Miami Springs Elementary School Principal Sally Hutchings reported on student awards, including the Math Bonanza competition and the Superintendent's honors orchestra. The Teacher of the Year is first grade teacher Nilda Serrano who teaches gifted. A pizza party was held by teachers Ms. Soto and Ms. Martinez for the students who had successful usage of Reading Plus. Treat's Café will provide lunch for the Principal Honor Roll students and the chorus will perform at Starbucks. Data chats are ongoing, according to Ms. Hutchings.

Ms. Hutchings announced that the Principal of the Day was Sergio Morales who is the Vice President of a Doral Bank. School enrollment is down to 541, which capacity at 90%. She reported on ongoing programs, including the Colgate Man, Fantasy Theatre, and field trips to the Museum of Science and History Miami. The Holiday Show is scheduled for 6:00 p.m. on December 11<sup>th</sup> and students will participate in Art in the Sky on December 12<sup>th</sup>.

Ms. Hutchings reported that the PTA completed their catalog sale and students who sold ten items or more are invited to a safari adventure show on December 14<sup>th</sup>. The PTA will host a Movie Night and will open the Santa Store. They are also hosting a fun raiser by selling Miami Heat tickets. The Student Council led the collection of canned and dried goods for Thanksgiving for needy families.

Ms. Hutchings announced that ELL tutoring is ongoing and this is the first year that the District is providing materials.

#### **4. PTA/PTSA Reports**

There were no PTA/PTSA reports.

#### **5. Education Advisory Board Goals**

##### **A. School Compact**

Lubby Navarro, Office of Intergovernmental Affairs, Grant Administration and Community Engagement, for Miami-Dade County Public Schools stated that she works with the 21<sup>st</sup> Century Grants, municipal grants and the legislative program for the District. She thanked the Education Advisory Board and the Mayor and Council for their support.

Ms. Navarro stated that School Board member Susie Castillo was sworn in today and she looks forward to working with her. Perla Tabaras Hantman was selected to serve again as the Board Chair and Dr. Martin Karp is the new Vice Chair. The legislative program will be presented to the School Board tomorrow and she hopes to be able to give a briefing as they begin the advocacy of the program.

Chair Salomon explained that he did not receive the matrix, but the Compact was distributed to the Board members for their review. He highlighted many parts on which he has questions and the best way to organize it would be to go page by page in order to address every issue.

Chair Salomon noted that the information in the compact needs to be updated with current information, including the replacement of Superintendent Rudolph Crew with Superintendent Alberto Carvalho. The word "initiatives" in the Strategic plan is misspelled and he questioned whether or not there are still 13,000 residents and 5,090 households is accurate.

Lubby Navarro explained that the Census Bureau provided the demographics for the compact that was developed in 2008. The document is a School Board item that was legislatively approved by the Board and by the City Council. She can provide the information from the 2010 Census.

To answer Chair Salomon's question about changes to the compact, Ms. Navarro recommended that the focus should be on the headings within the compact and the Education Advisory Board agenda should mirror the compact items. This will serve as a guide to determine the progress of the compact for future meetings.

Ms. Navarro used the area of "Student Achievement" as an example of a topic that could be discussed and followed up with a report every month. She explained that the items within the compact were developed through the Education Advisory Board and the support of District Staff and City Staff; it is a non-binding agreement that was developed to begin the relationship between the City and the District.

Chair Salomon said that the compact would be addressed in general terms and he asked the Board members to look at the actual goals within the compact. He noted that the schools within the feeder pattern prepared a proposal that includes three major components. He suggested identifying five major issues that could be set as goals for each Board member who could pursue their respective goal. He said that this was only his opinion and he asked for comments from the other members.

Board member Hunter commented that he would not mind reviewing the compact page by page in order to understand its purpose and then reviewing the list that was provided by the Principals for the Miami Springs feeder pattern to see what items it includes that are within the guidelines of the compact. He mentioned that the compact includes a reference to Westland Hialeah Senior High School that is not in the feeder pattern, while the Academy for International Education (AIE) Charter School is and it is not included in the compact.

Ms. Navarro explained that even though a school might not be located within the boundary there are schools that are adopted by a city since students live in other areas and are served by schools within the feeder pattern.

Discussion ensued regarding George T. Baker Aviation School that was included in the compact because it used to be in the feeder pattern, but it was separated.

Ms. Navarro suggested that representatives from the neighboring schools could be included in future discussions through a report to the Board. She offered to provide information showing how many students who reside in Miami Springs attend the neighboring schools. She added that the airport is close to the City and that George T. Baker could be a resource.

Principal Dovale agreed that George T. Baker is a great resource that provides assistance and support to the school, including help with Career Day.

Board member Hunter reiterated that the Board has a relationship with AIE Charter School but there is no formal relationship with George T. Baker. He realizes that residents from Miami Springs might attend Westland Hialeah and he questioned how much the City wants to support a school in Hialeah.

Principal Dovale presented background information on the development of the compact and the opening of Westland Hialeah Senior School that was initially part of the feeder pattern. She explained that in past years only the schools within Miami Springs attended the Education Advisory Board meetings.

Ms. Navarro said that the numbers have changed since 2008 and it would be up to the Education Advisory Board to only address the schools within the Miami Springs' boundary.

Board member Werner explained that her motivation to be a part of the Board was because of the partnership between the community and the schools. She is very impressed with Ms. Navarro's statement that the key driver of any compact is working together with the community and to assist the Principals and the students.

Ms. Werner referred to the Art in the Sky project and the participation of the three schools. She would like to know who coordinated this effort and she would like to continue with this kind of energy between the schools and the community.

Chair Salomon commented that one of the goals of the Education Advisory Board is to identify partners and Miami International Airport is an entity that should be involved, but this has not materialized. The City was founded by aviator Glenn Curtiss and there is a rich history that should continue to embrace aviation. George T. Baker has been there for many years and he hopes many students continue to attend the school. The question is whether or not the schools serve the residents.

Board member Hunter said that he still does not see the connection with George T. Baker Aviation School. He sees the compact as a relationship between the Education Advisory Board and the Miami Springs' schools.

Principal Hutchings added that All Angels Academy should be included and Ms. Navarro responded that the compact is for public schools and charter schools.

Ms. Navarro recommended that George T. Baker should be included because they have contact with the Principals and it would be beneficial to the community. She suggested reaching out to County Commissioner Sosa and through her office the Education Advisory Board could tap into the Airport and their business partners.

Board member Hunter pointed out that the headlines within the compact are: Student Achievement; Parental Involvement and Adult/Vocational Education; City Involvement in Education; District Involvement in the Community; and Communication. He said that it does not see the reference economic partnering, although he is not saying that it should not be included.

Further discussion ensued regarding student achievement and internship possibilities from Miami International Airport.

Ms. Navarro referred to the Dade Partners program which she feels is one of the keys to student achievement and mentoring that exposes students to future careers. Partnering with local businesses will benefit the students and the community. She cited an example in the City of North Miami where businesses gave \$70,000 to fifteen schools.

Discussion ensued regarding business partners, mentoring and internship programs that would benefit the schools.

Chair Salomon commented that the Education Advisory Board was instrumental in reducing the overcrowding at Miami Springs Senior High School and page two of the compact addresses overcrowding. He asked if there were any other issues with overcrowding besides the 115% capacity at Miami Springs Middle School.

Ms. Harris responded that the Middle School lost 110 students and Chair Salomon agreed there is a downward trend effect.

To answer Chair Salomon's question Principal Hirsh said that AIE Charter School expects to have fifty eighth grade students next year and they come from all areas, not just Miami Springs.

In response to Board member Hunter's question, Ms. Navarro clarified that there are no plans to decrease or expand any of the Miami Springs' schools within the future years.

Further discussion ensued regarding the recently passed bond referendum and funding for the iTech and Cambridge programs at Miami Springs Senior High School.

Ms. Navarro spoke about possible funding sources and what other communities have done to identify funding.

The Board continued to review the compact and Ms. Navarro addressed questions from the Board members.

Chair Salomon would like to identify as much data as possible, including instructional staff recruitment and retention statistics.

Ms. Navarro said that every year she could present survey information so that the Education Advisory Board could track the data. It will take her time to present a compact analysis of the schools and students because of the changes in accountability.

Board member Hunter inquired about the Executive PASS Program and the participation of local businesses and Principal Dovale clarified that the program was presented to previous members of the Education Advisory Board.

Further discussion ensued with the input of the Principals in the audience regarding how the Executive PASS Program benefits the schools.

Ms. Navarro suggested the involvement and support of the Chamber of Commerce. She reiterated that student achievement is the driver of the compact and the Education

Advisory Board should identify the priorities for the upcoming year. She advised the Board that representatives of the Executive PASS Program could be invited to the next meeting to provide more information.

Chair Salomon commented that there are many variables and it would be hard to narrow them down to five. He would like to know the needs of the residents and the schools and what the Education Advisory Board can do to meet those needs. It might be possible to conduct a survey of the residents in Miami Springs.

Board member Hunter said that students fill out a survey every year and their parents are asked to respond.

Ms. Navarro added that a survey is conducted every year and she will present the statistics from the Miami Springs area. She noted that the City of Miami Beach conducted a survey and it has taken effect based on a very structured committee and city support. She clarified that Miami Beach paid for the survey and the results are posted on their website.

Board member Hunter stated that the information from the students and parents would be beneficial and he likes the idea of surveying each home.

Chair Salomon expressed the importance of making the public schools appealing to the students and the community and understanding their needs is a priority.

Board member Werner referred to the Anti-Defamation League's grant to the North Miami Beach feeder pattern, which is her vision. She said that her bullying prevention presentation in Miami Springs was very well received by the City and community members.

Ms. Navarro explained that the District has a very stringent anti-bullying policy that is a model for the State.

Board member Werner believes that there is more that can be done in the community in addition to the District anti-bullying policy in regard to prevention for the children and Chair Salomon suggested that it could be one of the five goals.

Board member Hunter asked if the Board would meet in December and Chair Salomon responded that there is a proposal to cancel that meeting.

Board member Hunter suggested ending this meeting after discussing the measures on page four of the compact and continuing the discussion at the December meeting.

Principal Dovale emphasized the importance of funding for the various school programs and further discussion ensued.

Board member Hunter said that in his opinion the Education Advisory Board is not in the business of raising money for the local schools; funding was addressed with the bonds for schools and it should be the priority of the Board to safeguard the community's interest that the schools are benefiting from the taxes.

Chair Salomon commented on the schools' needs for funding and support from the business partners. He respectfully disagreed with Mr. Hunter.

Board member Hunter added that the Education Advisory Board is an advisory board, not a development board and various organizations have development officers the same as Miami-Dade County Public Schools.

Ms. Navarro discussed the District's capital deficit of more than \$2BB. She emphasized that partnership opportunities help to provide the extra things that are tied to student achievement.

Board member Hunter continued to express his opinions on the role of the Education Advisory Board and his support of monitoring funding from Miami-Dade County Public Schools to benefit the Miami Springs' schools.

To answer Board member Werner's question, Ms. Navarro explained how the Miami Beach schools' received \$70,000 through business partnering and the city's support. Any recommendations from the Education Advisory Board as an advisory board must be pushed forward to the City and presented to District Staff to make sure there is accountability for the funds.

Board member Hunter stated that the Education Advisory Board would have to approach the City Council members regarding the involvement of the Chamber of Commerce.

Chair Salomon mentioned that Boeing and Airbus are local businesses and there is also Denny's and Pizza Hut.

Chair Salomon asked the Board to focus on the list that the Principals provided, review the compact and bring back something that they are very passionate about and will be responsible for.

Principal Dovale said that there are different services that the City provides and can assist the schools with and beautification is one example.

Principal Hutchings gave an example of how the Public Works Department assisted Miami Springs Elementary in cutting the grass when their lawnmowers were down. Tom Nash also assisted in identifying native trees at the school biome.

Board member Hunter said that the Education Advisory Board should ensure that the residents of Miami Springs are receiving what is needed from the school system and that the City of Miami Springs gives support to the schools within its boundaries to the extent that is possible within its budget. He explained that this could apply to beautification or internship programs as an example. The Education Advisory Board should not be responsible for the tasks that the schools are already handling like the partnerships.

Board member Werner suggested that the Education Advisory Board could invite the Principal of George T. Baker to attend the meetings. Her vision is more broad and open, especially because the City is an aviation community and that partnership could benefit the City and its schools.



**B. Miami Springs Schools: Needs & Priorities**

This item was discussed in conjunction with the review of the compact.

**6. Youth Advisory Council Update**

Board member Sami reported that she had not received much information from the schools regarding the Youth Advisory Council. She offered to send an email to the Principals asking them to select their students and bring their recommendations to the next meeting, together with the student applications. The Principals should know the guidelines for membership and that they must be a resident of the City and in the fifth grade or higher. Her idea is that the students would come to the Education Advisory Board meeting and introduce themselves.

Principal Dovale and Hutchings explained that they had sent the recommendations for the Youth Advisory Council members and Ms. Sami asked if they could come to the January meeting.

Principal Hutchings suggested that the Youth Council could first meet on their own before attending the Education Advisory Board meeting.

Discussion ensued regarding the guidelines and meeting venue.

Principal Hutchings suggested that they could meet at one of the school sites.

Board member Sami offered to contact the schools that had not yet responded so that they could coordinate with Principals Dovale and Hutchings in setting up a meeting.

**7. December Meeting Cancellation**

Chair Salomon stated that December is a hectic month and he could not guarantee his attendance at the Education Advisory Board meeting on December 18<sup>th</sup>. He asked the other members if they would be able to attend and if the Principals would be invited.

Board member Hunter said that he would not invite the Principals, although they would be welcome to attend.

By consensus, the Board members agreed to meet in December.

**8. Other:**

None.

9. Adjourn

There was no further business to discuss and the meeting adjourned at 8:22 p.m.

Respectfully Submitted,

Suzanne Hitaffer  
Clerk of the Board

Approved as written at meeting of:

\*\*\*\*\*  
The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council.  
\*\*\*\*\*



*City of Miami Springs, Florida*

CANCELLATION NOTICE

The Revitalization and Redevelopment Ad-Hoc Committee Meeting of December 17, 2012 has been canceled in advance.

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Elora R. Sakal

Board Secretary

cc: Mayor and Council  
City Manager  
Assistant City Manager/Finance Director  
City Attorney  
City Clerk  
Revitalization and Redevelopment Board Members  
Post



## *City of Miami Springs, Florida*

### CANCELLATION NOTICE

The Education Advisory Board Regular Meeting of Tuesday, December 18, 2012 has been canceled in advance.

A handwritten signature in cursive script that reads "Suzanne Hitaffer".

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Suzanne Hitaffer

Clerk of the Board

cc: Mayor and City Council  
City Manager  
City Attorney  
City Clerk  
Education Advisory Board Members  
Post



*City of Miami Springs, Florida*

CANCELLATION NOTICE

The Historic Preservation Board Regular Meeting of Thursday, December 20, 2012 was canceled in advance.

A handwritten signature in cursive script, appearing to read "Suzanne S. Hitaffer", is written over a horizontal line.

Suzanne S. Hitaffer  
Secretary to the Board

cc: Historic Preservation Board Members  
Mayor and Council  
City Manager  
City Attorney  
City Clerk



***Ecology Board  
Cancellation Notice***

The Ecology Board Meeting of Tuesday, December 25, 2012 has been canceled in advance.

---

Elora R. Sakal  
Board Secretary

cc: Mayor and Council  
City Manager  
Assistant City Manager/Finance Director  
City Attorney  
Ecology Board Members  
Public Works Director  
Post



## ***CANCELLATION NOTICE***

### ***CODE REVIEW BOARD***

Due to the fact that the City Council has not directed the Code Review Board to review any ordinances this month, the regular meeting of Thursday, December 27, 2012 has been canceled in advance.

---

Elora R. Sakal  
Board Secretary

cc: Mayor and Council  
City Manager  
Assistant City Manager/Finance Director  
City Attorney  
Planning and Zoning Director  
Building and Code Compliance Director  
Code Review Board Members and Secretary  
Post



CITY OF MIAMI SPRINGS  
FLORIDA

CANCELLATION NOTICE

CODE ENFORCEMENT BOARD

The regular meeting of the Code Enforcement Board scheduled for Tuesday, January 1, 2013 has been cancelled in advance due to the holiday and lack of cases to be heard.

*Tex Ziadie*

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Tex Ziadie  
Director-Building and Code Compliance Department

cc: City Clerk  
City Manager  
Code Enforcement Board Members by E-Mail  
Post





## *City of Miami Springs, Florida*

### *Architectural Review Board*

#### CANCELLATION NOTICE

The Architectural Review Board meeting on Wednesday, January 2, 2013 has been canceled in advance.

---

Elora R. Sakal  
Board Secretary

cc: City Council  
City Manager  
Assistant City Manager/Finance Director  
City Attorney  
City Clerk  
Planning and Zoning Director  
Architectural Review Board Members  
Post



*City of Miami Springs, Florida*

*Recreation Commission*

CANCELLATION NOTICE

The Recreation Commission meeting scheduled for Tuesday, January 8, 2013 has been canceled in advance.

---

Elora R. Sakal  
Board Secretary

cc: City Council  
City Manager  
Assistant City Manager/Finance Director  
City Clerk  
City Attorney  
Recreation Commission Members  
Golf Pro Mike Aldridge  
Omar Luna, Recreation Director  
Post



## *Zoning and Planning Board*

### *Cancellation Notice*

The Zoning and Planning Board meeting of Monday, January 7, 2013 has been canceled in advance.

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Elora R. Sakal  
Board Secretary

cc: City Council  
City Manager  
City Attorney  
City Planner  
City Clerk  
Zoning and Planning Board Members  
Post



*City of Miami Springs, Florida*

CANCELLATION NOTICE

The Revitalization and Redevelopment Ad-Hoc Committee Meeting of Monday, January 21, 2013 has been canceled due to the Martin Luther King Jr. Day holiday.

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Suzanne Hitaffer, CMC  
Deputy City Clerk

cc: Mayor and Council  
City Manager  
Assistant City Manager/Finance Director  
City Attorney  
City Clerk  
Revitalization and Redevelopment Board Members  
Post



**DRAFT**

## *City of Miami Springs, Florida*

The Board of Adjustment met in Regular Session at 7:00 p.m., on Monday, January 7, 2013 in the Council Chambers at City Hall.

### 1) Call to Order/Roll Call

The meeting was called to order at 7:05 p.m.

The following were present:

Chairman Manuel Pérez-Vichot  
Vice Chairman Francisco Fernández  
Ernie Aloma  
Kevin Berounsky  
Bill Tallman\*  
Todd Stiff

\*Arrived at 7:09 p.m.

Also present:

City Attorney Jan K. Seiden  
Planning and Zoning Director James H. Holland  
Board Secretary Elora R. Sakal

### 2) Approval of Minutes

Minutes of the November 5, 2012 meeting were approved as written.

Board member Berounsky moved to approve the minutes. Vice Chair Fernández seconded the motion which was carried unanimously on voice vote.

3) New Business:

- A) Case # 01-V-13  
Emery Salom & Ileana Perez  
851 Hunting Lodge Drive  
Zoning: R-1A  
Lot Size: 20,160 sq. ft.

Applicants are requesting an after-the-fact variance from Code Section 150-034 (A) to permit an air conditioning compressor in a side yard.

City Attorney Seiden explained that when the Board first dealt with this case, it was in regards to pool equipment. He was not aware that the concrete slab was for the air conditioning equipment which had been approved in advance. The applicants went before the Board of Appeals to get a variance for the pool equipment and Council granted the variance. He noted that the ordinance is still not in final form and will be heard by Council on second reading at their next meeting. He read the ordinance as follows:

*“All side yard location areas shall also be required to be properly obscured and screened from view by planting or other appropriate landscaping materials by the installation of fences, walls or other appropriate and approved screening materials. Nothing contained herein shall permit the location of any equipment or screening materials, except for the planting of appropriate landscaping materials within the required rear side yard setbacks.”*

City Attorney Seiden clarified that as long as the equipment is not within the side yard or rear yard setback, it can be placed in either location as stated by Council. If the equipment is placed in the side yard it must be properly screened.

Planning and Zoning Director Jim Holland commented that the fence permit has been approved for a gate in the location as well which will screen the equipment. The homeowner is present if the Board has any questions.

Ileana Perez of 851 Hunting Lodge Drive clarified that there is going to be a gate screening the air conditioning equipment.

Chairman Pérez-Vichot’s question, Planning and Zoning Director Holland replied that the side yard setback is ten feet.

Planning and Zoning Director Holland said that there was no correspondence in support or objection. He wanted to advise the Board that the location of the compressor is almost opposite to the neighbors.

Vice Chair Fernández asked how the side yard setback is created when it is an odd shaped lot and Planning and Zoning Director Holland responded that it is created from an average.

Board member Aloma moved to approve the variance. Vice Chair Fernández seconded the motion which was unanimously carried on voice vote.

Discussion ensued regarding the guidelines for proper screening.

City Attorney Seiden advised the applicant of the ten day appeal period.

4) Adjournment

There was no further business to be discussed and the meeting was adjourned at 7:13 p.m.

Respectfully Submitted,

Elora R. Sakal  
Board Secretary

Approved as \_\_\_\_\_ during meeting of: \_\_\_\_\_

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

\*\*\*\*\*  
*"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".*  
\*\*\*\*\*

CITY OF MIAMI SPRINGS

2013 JAN - 8 A 11: 19

# MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and  
Legal Holidays  
Miami, Miami-Dade County, Florida

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE:


Before the undersigned authority personally appeared MARIA MESA, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CITY OF MIAMI SPRINGS  
PUBLIC HEARING - JAN. 14, 2013

in the XXXX Court,  
was published in said newspaper in the issues of

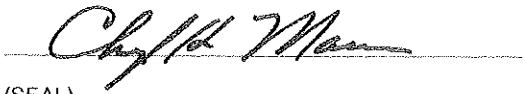
01/02/2013

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida, each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



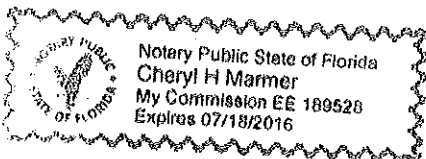
Sworn to and subscribed before me this

02 day of JANUARY, A.D. 2013



(SEAL)

MARIA MESA personally known to me



## PUBLIC HEARING

The Miami Springs City Council will conduct a public hearing at their regular meeting on Monday, January 14, 2013, at 7:00 p.m. in the Council Chambers at City Hall, 201 Westward Drive, Miami Springs, Florida regarding the following proposed ordinance:

**ORDINANCE NO. 1042-2012 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE OF ORDINANCE SECTION 150-034, INSTALLATION OF CENTRAL AIR CONDITIONING AND HEATING UNITS, POOL PUMPS AND EQUIPMENT, AND SPRINKLER PUMPS AND EQUIPMENT; BY PROVIDING AN ADDITIONAL SITE LOCATION FOR THE PLACEMENT OF SUCH EQUIPMENT ON NEWLY CONSTRUCTED PROPERTIES AND CLARIFYING THAT ALL APPROVED LOCATIONS ARE NOT TO BE WITHIN REQUIRED SETBACK AREAS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; EFFECTIVE DATE**

Anyone wishing to offer verbal or written comment regarding the proposed ordinance may do so at the public hearing. A copy of the proposed ordinance is posted for public review on the bulletin board located next to the elevator on the first floor at City Hall.

Magali Valls, CMC, City Clerk

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. §286.0105).

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: 305.805.5006, no later than seven days prior to the proceeding.

1/2

13-3-260/2004783M

\$94.99



ORDINANCE NO. 1042-2012

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE OF ORDINANCE SECTION 150-034, INSTALLATION OF CENTRAL AIR CONDITIONING AND HEATING UNITS, POOL PUMPS AND EQUIPMENT, AND SPRINKLER PUMPS AND EQUIPMENT; BY PROVIDING AN ADDITIONAL SITE LOCATION FOR THE PLACEMENT OF SUCH EQUIPMENT ON NEWLY CONSTRUCTED PROPERTIES AND CLARIFYING THAT ALL APPROVED LOCATIONS ARE NOT TO BE WITHIN REQUIRED SETBACK AREAS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; EFFECTIVE DATE

WHEREAS, since the amendment of Code Section 150-034 in 2006-2007 the mechanical equipment located outside of homes has been dramatically improved; and,

WHEREAS, the aforesaid equipment improvements have effectively reduced the operating "noise" of such equipment; and,

WHEREAS, it has also been determined that the location of such equipment provides energy saving consequences and more efficient equipment operation; and,

WHEREAS, a number of property owners of newly constructed homes have shown the inclination and desire to locate such equipment in specially designed side yard "niche" areas of the new structures; and,

WHEREAS, these special location areas lend themselves to the planting or installation of proper screening from the side yard areas of adjacent properties; and,

WHEREAS, the City Council has determined that it is in the best interests of the City and its citizens to expand the approved area for the location of mechanical equipment for newly constructed homes;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That Code of Ordinance Section 150-034, Installation of central air conditioning and heating equipment, pool pumps and equipment, and sprinkler pumps and equipment, is hereby amended as follows;

Sec.150-034. Installation of Central Air Conditioning and Heating Units, Pool Pumps and Equipment and Sprinkler Pumps and Equipment.

(A) *Location Property-New Construction* - Central air conditioning and heating units, pool pumps and equipment and sprinkler pumps and equipment to be installed in conjunction with the construction of new residential structures may ~~only~~ be located in the rear yard area of the homesites- or in the side yard areas of homesites. All side yard location areas shall also be required to be properly obscured and screened from view by the planting of appropriate landscaping materials or the installation of fences, walls, or other appropriate and approved screening materials. Nothing contained herein shall permit the location of any equipment or screening materials, except the planting of appropriate landscaping materials, within the required rear or side yard setback areas of the property.

**Section 2:** That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

**Section 3:** That the provisions of this Ordinance shall be effective immediately upon adoption by the City Council.

**(THIS SPACE INTENTIONALLY LEFT BLANK)**

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida this 14<sup>th</sup> day of January, 2013.

The motion to adopt the foregoing ordinance was offered on second reading by \_\_\_\_\_, seconded by \_\_\_\_\_, and on roll call the following vote ensued:

Vice Mayor Ator	“ _____ ”
Councilman Best	“ _____ ”
Councilwoman Bain	“ _____ ”
Councilman Lob	“ _____ ”
Mayor Garcia	“ _____ ”

\_\_\_\_\_  
Zavier M. Garcia  
Mayor

ATTEST:

\_\_\_\_\_  
Magalí Valls, CMC  
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



\_\_\_\_\_  
Jan K. Seiden, Esquire  
City Attorney

First reading: 11-19-2012 – Tabled  
Second first reading: 12-10-2012  
Second reading: 01-14-2013

Words ~~stricken through~~ shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.

Agenda Item No.

City Council Meeting of:

01-14-2013



The City of Miami Springs  
Summary of Monthly Attorney Invoice  
Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLLP

January 8 for December

<u>General Fund Departments</u>	<u>Cost</u>	<u>Hours</u>
Office of the City Clerk	1,780.65	13.19
Human Resources Department	513.00	3.80
Risk Management	384.75	2.85
Finance Department	1,113.75	8.25
Building, Zoning & Code Enforcement Department	141.75	1.05
Planning	33.75	0.25
Police Department	190.35	1.41
Public Works Department	202.50	1.50
Recreation Department		0.00
IT Department		0.00
Golf	135.00	1.00
Senior		0.00
General - Administrative Work	<u>6,372.00</u>	<u>47.20</u>
<b>Sub-total - General Fund</b>	<b>\$10,867.50</b>	<b>80.50</b>
<u>Special Revenue, Trust &amp; Agency Funds</u>		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		<u>0.00</u>
<b>Sub-total - Special Funds</b>	<b>\$0.00</b>	<b>0.00</b>
<b>GRAND TOTAL: ALL FUNDS</b>	<b>\$10,867.50</b>	<b>80.50</b>



**CITY OF MIAMI SPRINGS**  
*Finance Department*  
201 Westward Drive  
Miami Springs, FL 33166-5259  
Phone: (305) 805-5000  
Fax: (305) 805-5018

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** Ronald Gorland, City Manager

**FROM:** William Alonso, Assistant City Manager/Finance Director

**DATE:** December 21, 2012

**RECOMMENDATION:**

Recommendation that Council waive the competitive bid process and approve an expenditure of \$19,800.00, to Branching Out, Inc. for completing the replacement of the 250 gallon diesel tanks, certifying the existing 500 gallon fuel tank and providing all documentation as required by Miami-Dade Department of Regulatory & Economic Resources (RER), pursuant to Section §31.11 (E)(6)(g) of the City Code.

**DISCUSSION:**

At the meeting of October 8th, Council approved Administrations recommendation to hire Atkins for resolution of the DERM complaints regarding the City's violation issues at the Golf Course that needed timely resolution. Attached is the proposal from Branching Out, Inc. (Attachment "A"), the same company that is correcting the outside tank violation at the request of Atkins and the city. The price we are getting for the outside correction work and the inside tank replacement is a favorable price due to being hired for the correction of both violation conditions. Atkins has recommended the company (see Attachment "B"), the approach to resolve the violations, and the proposed pricing for the tasks. It is somewhat of a rush to get the work done quickly as the violations are long standing and Atkins can only buy the city so much time before more punitive and costly penalties are assessed.

**COST:** \$ 19,800.00

**FUNDING:** Designated Fund Balance

**PROFESSIONAL SERVICES APPROVAL:** \_\_\_\_\_

# Branching Out, Inc.

## Environmental, Engineering & Construction Services

23300 S. W 134 Avenue Homestead, Florida 33032

Phone: 305-258-8101 Fax: 305-258-3812 Email: [branchout1@bellsouth.net](mailto:branchout1@bellsouth.net)

PCC055725, CFC057075, EC0001470, EB6740, CGC006150, LP Gas: 26302, LEED Certified

December 19, 2012

Mr. Werner J. Reinefeld  
Atkins  
Werner.Reinefeld@atkinsgloboal.com

RE: Revised Proposal for Engineering & Construction Services to  
Provide AS-Built Drawing and Install Aboveground Tank in  
Miami, Florida

Dear Mr. Reinefeld:

In accordance with your request, this proposal for professional  
environmental engineering and construction services is submitted  
for your consideration and approval.

### I PURPOSE OF AGREEMENT / PROJECT DESCRIPTION

Tasks:

Contractor Shall:

1. Provide Engineering design and drawings to obtain As Built and new permit for two Aboveground Standard Generator Tanks at the same location in Miami Florida.
2. Install One Convault 250 gallon UL#2085 two hour fire rated ballistic impact resistant tank with, Krueger gauge, two emergency vents, primary vents, tank restraints, and interstitial leak detectors on Client provided slab.
3. Provide and install approximately 15 feet of aboveground piping to generator set.
4. Provide testing, inspections and start up.

*Please Note:*

1. Client to provide survey, folio and elevation certificate.

II SCHEDULE

CONSULTANT anticipates commencing work within fifteen (15) working days pending permit approval.

III COMPENSATION

These tasks shall be performed for the lump sum fee of  
.....\$19,800.00

Should you have any questions or require additional information, please contact me at (305) 258-8101.

Very Truly Yours,

*Leanna Stacy for*

M. S. Burchell

Branching Out, Inc.

Environmental Engineering & Construction



Atkins North America, Inc.  
2001 Northwest 107th Avenue  
Miami, Florida 33172-2507  
Telephone: +1.305.592.7275  
[www.atkinglobal.com/northamerica](http://www.atkinglobal.com/northamerica)

12/18/2012

Mr. Ronald K. Gorland  
201 Westward Drive  
Miami Springs, Florida 33166  
Re: Vendor Recommendation - Permit #AW-00234 Miami Springs Golf Club

Dear Mr. Gorland,

On behalf of the City of Miami Springs, Atkins has prepared a response package that addresses the Miami-Dade Department of Regulatory & Economic Resources (RER) comments issued on September 4<sup>th</sup>, 2012. The response package was development in an effort to demonstrate compliance with the pending items in Board Order No. 97-63 for the approval of Permit No. AW-234.

RER requested signed and sealed plans by a Professional Engineer registered in the State of Florida for two (2) existing Aboveground Storage Tanks (AST) located within the maintenance facility at the Miami Springs Golf Course. One of the AST is a 200 gallon diesel dispensing fuel tank system located inside of the maintenance building and the other a 500 gallons gasoline dispensing fuel tank system located outside of the maintenance building.

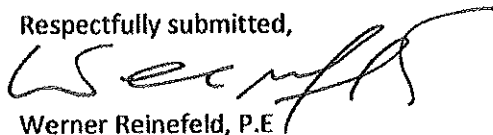
Due to manufacturer information and/or as-built drawings for the indoor 200 gallon diesel tank being not available, it is Atkins recommendation to replace the 200 gallon indoor tank for a 250 gallon Convault tank. The proposed Convault tank will be in compliance with all RER requirements and regulations. In order to complete RER requirements for the AST tanks the following items are required:

- Signed and sealed as built for the existing 500 gallon Convault model 57126510GA
- Signed and sealed shop drawings/as built for a new 250 gallon Convault Tank
- Procurement and Installation of the 250 Convault tank

Branching Out Inc, the local representative of Convault in South Florida will provide above mentioned services for a lump sum of \$19,800 according to the attached fee proposal.

Branching Out Inc, is the recommended vendor by Atkins to complete the replacement of the 250 gallons diesel tank, certify the existing 500-gallon fuel tank and provide all required documentation by RER.

Respectfully submitted,



Werner Reinefeld, P.E

cc: Tom Nash- Miami Springs Public Works Director  
Jan Seiden- Miami Springs City Attorney  
Victor H. Herrera, PE-ATKINS Project Manager  
File





CITY OF MIAMI SPRINGS  
 OFFICE OF THE CITY CLERK  
 201 Westward Drive  
 Miami Springs, FL 33166-5259  
 Phone: 305.805.5006  
 Fax: 305.805.5028

Agenda Item No.  
 City Council Meeting of:  
01-14-2013

TO: Honorable Mayor Garcia and Members of the City Council  
 FROM: Magali Valls, City Clerk *M. Valls*  
 DATE: January 10, 2013  
 SUBJECT: PENDING BOARD APPOINTMENTS

\*\*\*\*\*

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
<b><u>Board of Adjustment</u></b>				
Mayor Zavier M. Garcia	Francisco Fernández	04-30-2015	10-14-1991	11-28-2011
<b><u>Architectural Review Board</u></b>				
Councilwoman Bain - Group II	Joe Valencia	10-31-2014	02-27-2012	02-27-2012
<b><u>Civil Service Board</u></b>				
Councilwoman Bain - Group II	Carrie Figueredo	06-30-2015	08-24-2009	08-24-2009
Councilman Best - Group I	Rob Youngs	06-30-2015	01-11-2010	01-11-2010
<b><u>Code Review Board</u></b>				
Mayor Zavier M. Garcia	Connie Kostyra*	04-30-2015	VACANT	VACANT
<b><u>Disability Advisory Board</u></b>				
Mayor Zavier M. Garcia	Charlene Anderson*	12-31-2013	VACANT	VACANT
Councilwoman Bain - Group II	Peter Newman*	12-31-2013	VACANT	VACANT
<b><u>Ecology Board</u></b>				
Councilman Best - Group I	Martin Crossland*	04-30-2015	VACANT	VACANT
Councilman Lob - Group III	Dr. Mara Zapata*	04-30-2013	VACANT	VACANT
Vice Mayor Ator - Group IV	Ann Trina Aguila*	04-30-2013	VACANT	VACANT

<u>APPOINTMENT COUNCILMEMBER</u>	<u>CURRENT MEMBER</u>	<u>NEW TERM EXPIRES</u>	<u>ORIGINAL APPOINTMENT DATE</u>	<u>LAST APPOINTMENT DATE</u>
<u>Golf and Country Club</u>				
Vice Mayor Ator – Group IV	Mark Trowbridge *	07-31-2013	VACANT	VACANT
<u>Historic Preservation Board</u>				
Mayor Zavier M. Garcia	Sydney Garton**	01-31-2013	11-08-1993	02-08-2010
Vice Mayor Ator – Group IV	M. A. Goodlett-Taylor**	01-31-2013	01-24-1983	10-08-2012
<u>Revitalization &amp; Redevelopment Ad-Hoc Committee</u>				
Vice Mayor Ator – Group IV	Todd Stiff*	N/A	VACANT	VACANT

Connie Kostyra resigned on April 28, 2011.  
 Charlene Anderson resigned on June 6, 2011.  
 Peter Newman resigned on August 1, 2009.  
 Dr. Mara Zapata resigned from the Ecology Board to become a member of the Education Advisory Board.  
 Mark Trowbridge resigned on August 20, 2012.  
 Martin Crossland resigned on January 9, 2013.  
 Ann Trina Aguila resigned on January 9, 2013.  
 Todd Stiff resigned from the Revitalization & Redevelopment Ad-Hoc Committee to become the alternate member of the Board of Adjustment/Zoning & Planning Board

\*\* Historic Preservation Board – Council confirmation required per §153.11 of the City Code of Ordinances: “..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council.....”

cc: City Manager  
 Assistant City Manager/Finance Director  
 City Attorney  
 Affected Board Members



**CITY OF MIAMI SPRINGS  
OFFICE OF THE CITY CLERK**

201 Westward Drive  
Miami Springs, FL 33166-5259  
Phone: 305.805.5006  
Fax: 305.805.5028

**TO:** Honorable Mayor Garcia and Members of the City Council  
**FROM:** Magali Valls, CMC, City Clerk *M. Valls*  
**DATE:** January 10, 2013  
**SUBJECT:** **Appointment to the Architectural Review Board**

\*\*\*\*\*

Councilman Best (Group I) has notified me that he is appointing Valentine Soler to the Architectural Review Board for an unexpired term ending on October 31, 2014.


Councilman Best will confirm the appointment during the January 14, 2013 Regular Meeting.

cc: City Manager Ronald K. Gorland  
Assistant City Manager/Finance Director William Alonso  
City Attorney Jan K. Seiden  
Architectural Review Board Members  
Secretary to the Board



**CITY OF MIAMI SPRINGS  
OFFICE OF THE CITY CLERK**

201 Westward Drive  
Miami Springs, FL 33166-5259  
Phone: 305.805.5006  
Fax: 305.805.5028

**TO:** Honorable Mayor Garcia and Members of the City Council  
**FROM:** Magalí Valls, CMC, City Clerk   
**DATE:** January 10, 2013  
**SUBJECT:** **Appointment to the Recreation Commission**

\*\*\*\*\*

Councilman Best (Group I) has notified me that he is appointing James Caudle to the Recreation Commission for a term ending on April 30, 2015.

Councilman Best will confirm the appointment during the January 14, 2013 Regular Meeting.

cc: City Manager Ronald K. Gorland  
Assistant City Manager/Finance Director William Alonso  
City Attorney Jan K. Seiden  
Recreation Commission Members  
Secretary to the Board



**CITY OF MIAMI SPRINGS**

Finance Department  
201 Westward Drive  
Miami Springs, FL 33166-5289  
Phone: (305) 805-5014  
Fax: (305) 805-5018

**TO:** Honorable Mayor Garcia and Members of the City Council  
**VIA:** Ronald Gorland, City Manager  
**FROM:** William Alonso, CPA, CGFO, Finance Director  
**DATE:** December 20, 2012  
**RE:** **“Discussion and recommendation regarding the acceptable levels of city debt”**

During the Council meeting of December 10, 2012, a discussion was held regarding what are acceptable debt levels for our city. In response to that discussion I am providing Council with an article published by the Government Finance Officers Association (GFOA) (Attachment 1) which provides some key answers to these questions.

As of September 30, 2012, the city’s total bonds and loans payable totaled \$4,632,734. This total includes \$2,239,271 for Community Center, \$2,032,655 for the Golf Course, and \$102,676 in capital leases for equipment, and a \$258,132 note to the County for stormwater projects.

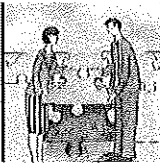
On page 2 there are two indicators which are used to measure debt, 1) Long term debt(LTD) to Assessed value ratio and 2) Debt service to Operating revenues ratio. On pages 7 and 8 you can see that we have calculated these two ratios to be 0.53% for LTD to Assessed values and 3.84% for Debt service to Operating revenues. These two ratios are well below the acceptable levels as shown on pages 3 and 5 of 10% and 20% respectively. On page 9, I have provided another measurement indicator which is total debt per capita. As you can see Miami Springs is at \$487 per capita and that puts us in the lower (best) tier of the 22 municipalities used in the analysis.

The City’s “legal” bonded debt limit is covered in the City Charter under section 1.04(4), please refer to page 10 of the attachment which shows that the legal limit according to the Charter is 15% of the assessed values. In FY2013 the City’s legal debt limit is \$131,464,369. This limit only applies to General Obligation (GO) debt for which the residents would need to approve since the debt would be repaid through a millage assessment. The City’s current outstanding debt is in the form of “Revenue Bonds” which are not “GO” debt and do not require voter approval since it is not being paid through a millage assessment but from the assigned revenue streams.

The proposal from ESG Inc. that Council reviewed during the December 10, 2012 meeting, does not have a negative impact on the City’s budget. Although this will add to the City’s total outstanding debt, we will not need to increase millage to pay for the annual debt service payments since ESG is guaranteeing that the cost savings from the infrastructure improvements will be equal to or more than the annual debt service payments required to fund the project.

I have provided Council with what are some generally accepted ratios and benchmarks for measuring debt levels. Council, however, may establish its own limits as long as they comply with the legal limits discussed above and that it maintains the long term financial stability of the City.

The Administration recommends that Council establish the two debt ratios discussed above as the City’s official policy on debt limit. First, the City’s total debt (both GO and revenue Bonds) will not exceed 10% of the total assessed values, and Second, that the total debt service payments will not exceed 20% of the general fund’s operating revenues.



## Revisiting Kenneth Brown's "10-Point Test"

By Craig S. Maher and Karl Nollenberger

Updating Brown's famous 10-point test with ten indicators of financial condition for 2003 through 2006 provides finance officers with another way to measure financial condition.

Finance officers and managers need to continuously monitor and evaluate the fiscal condition of their jurisdictions. This is especially true in the face of the current recession, coupled with the trend since the 1980s of transferring expenditure responsibilities and revenue assignments to lower levels of government (i.e., from federal to state to local governments). U.S. Census Bureau data show that the sources of local government funding have been shifting away from relatively stable property taxes to more volatile sales and income taxes over the past 20-30 years. And in fiscal year 2006, local governments were responsible for 62 percent of their own revenues, compared with 52 percent in 1978. For example, property taxes accounted for 58 percent of local government own-source revenues in 1978 and accounted for 45 percent in 2006.<sup>1</sup> To make up for this difference, local governments have adopted sales taxes and, to a lesser degree, imposed income taxes and expanded fees and charges.<sup>2</sup>

Most of the academic research on measuring government fiscal health over the past couple of decades has focused on developing and justifying measures of fiscal condition. One of the most commonly used studies is Kenneth Brown's 10-point test, which was based on data from 1989.<sup>3</sup> This article builds on Brown's strengths and addresses the shortfalls mentioned

above by providing ten indicators of financial condition for 2003-2006. This information can help a jurisdiction develop a better understanding of its financial condition, identify hidden or emerging problems, present a picture of strengths and weaknesses, introduce long-term considerations, and provide a starting point for cities to consider financial policies that pertain to their particulate city government. It can also help a local government present the state of its financial condition to its policy body, citizenry, employees, and outside entities such as bond rating agencies.

### BACKGROUND

Brown used a large national sample for benchmarking, relying on financial data provided by the Government Finance Officers Association (GFOA) on more than 700 municipalities. Brown's article makes it possible for practitioners and academics alike to follow the calculations for each of the 10 indexes used and to evaluate municipal financial condition relative to national comparisons, based on population size. The strength of Brown's work is its simplicity — the data required for calculating the ratios is easily accessible from audit reports — and that it provides financial condition benchmarks based on community size. Brown did admit two weaknesses associated with his ratios: The data are a snapshot from

1989 and, therefore, may be time sensitive, and the ratios ignore enterprise funds (e.g., public utilities) and focus exclusively on governmental funds. It can also be argued that several indicators Brown included might not be significant in assessing financial condition, including general fund sources from other funds divided by total general fund sources, total general fund liabilities divided by total general fund revenues, and operating expenditures divided by total expenditures. These ratios of financial condition do not provide a long-term comparable perspective or provide insight into the financial condition of the city.

The updated data used for this article were provided by the GFOA, the same source Brown used. As Brown discussed, the strength of the dataset is that it provides a consistent collection of audited financial data for municipali-

ties throughout the country. The weakness is that the data do not reflect a true sample of municipalities, as the municipalities that submitted data did so in hopes of receiving a financial reporting award from GFOA. Therefore, one might think of the respondents as high-performing communities and thus providing a benchmark for all municipalities.

### MEASURING FINANCIAL CONDITION

Financial condition — an organization's ability to maintain existing service levels, withstand economic disruption, and meet the demands of growth and decline — can be defined by:

- cash solvency (the ability to pay obligations in the next 30 to 60 days)
- budgetary solvency (the ability to generate enough revenues to pay expenses within the budgetary period)

- long-run solvency (the broader sense of finances, addressing the ability to pay all long-term costs of operations such as pensions)
- service-level solvency (the ability to provide services at the level and quality appropriate to ensure the health, safety, and welfare of the community)

This article focuses on the first three measures. Service-level solvency is not addressed because the GFOA database does not include information on it.

There are obstacles to measuring financial condition, including the nature of a public entity, municipal financial analysis, and municipal accounting practices. Public entities have a different method of measuring their results than the private sector uses, as public-sector objectives are subjective and multiple. That makes the meas-

**Exhibit 1: 10 Key Financial Indicators**

Type	Indicator	Description of Indicator
1 Revenue Indicator	Total Revenues per Capita	Total Revenues for all Governmental Funds (Excluding Capital Project Funds) Divided by Population
2 Revenue Indicator	Intergovernmental Revenues/ Total Revenues Percentage	Intergovernmental Revenues for the General Fund Divided by Total General Fund Revenues
3 Revenue Indicator	Property Tax or Own Source Tax Revenues/Total Revenues Percentage	Total Tax Revenues Levied Locally for the General Fund Divided by Total General Fund Revenues
4 Expenditure Indicator	Total Expenditures per Capita	Total Expenditures for all Governmental Funds (Excluding Capital Project Funds) Divided by Population
5 Operating Position Indicator	Operating Surplus or Deficit/ Operating Revenues Percentage	General Fund Operating Surplus or Deficit Divided by Total General Fund Revenues
6 Operating Position Indicator	General Fund Balance/ General Fund Revenues Percentage	General Fund Unreserved Fund Balance Divided by Total General Fund Revenues
7 Operating Position Indicator	Enterprise Funds Working Capital Coverage Percentage	Current Assets of Enterprise Funds Divided by Current Liabilities of Enterprise Funds
8 Debt Indicator	Long Term Debt/Assessed Value Percentage	Long Term General Obligation Debt Divided by Assessed Value
9 Debt Indicator	Debt Service/Operating Revenues Percentage	General Obligation Debt Service Divided by Total General Fund Revenues
10 Unfunded Liability Indicator	Postemployment Benefit Assets/Liabilities Percentage	Funded Ratio (i.e., Actuarial Value of Plan Assets/ Actuarial Accrued Liability)

2

urement less exact. Municipal financial analysis is frequently concerned with only cash and budgetary solvency, and not with long-term evaluation. In addition, it is difficult to compare financial characteristics among local governments because they differ so widely. Municipal accounting practices are based on auditability and legal compliance. There is a lack of cost accounting, and the use of fund accounting provides both benefits and detriments to the analysis of financial data. Most finance reports are for one year of data, with the previous year's financial results for a few items also included in the report.

## 10 KEY INDICATORS

Jurisdictions can use the indicators included in this project (shown in Exhibit 1) to assess their basic financial picture. This information allows government officials to make informed decisions about financial conditions. The indicators are based on those used by Brown in his original article.

**1. Total Revenues per Capita.** This compares the existing revenue base for all governmental funds (excluding capital projects funds because of annual fluctuations) relative to population changes. Decreasing revenues per capita over time (using constant dollars) should be analyzed to assess how significant the reduction is and to devise a strategy to deal with the issue. Comparing one's jurisdiction to other similar governments in the same population category provides a tool for analysis, as revenues per capita tend to differ by population category.

**2. Intergovernmental Revenues/Total Revenues Percentage.** This shows how dependent a jurisdiction is

on other units of government such as the state, national, or local units. A large percentage of intergovernmental revenues should be considered a warning sign. In difficult financial times, the unit of government making the payments might balance its fiscal dilemma by reducing the payments to your organization. In states with large intergovernmental distributions to local governments, the local governments are exposed to external decisions by people who do not have the same stake in the reductions of direct services to the community.

**3. Property Tax or Own Source Tax Revenues/Total Revenues Percentage.** This shows how dependent a jurisdiction is on tax revenues for its general fund operations. A large percentage of tax revenues to the total revenue can mean the government depends too much on this source of revenue. In difficult fiscal times, the pressure to reduce taxes could have a negative effect on the provision of local services.

**4. Total Expenditures per Capita.** This compares the existing expenditures for all governmental funds (excluding capital projects funds because of annual fluctuations) to population changes. An increasing expenditure per capita in constant dollars should be analyzed so officials can identify the causes, assess the significance of the increases, and devise a strategy to deal with the issue.

**5. Operating Surplus or Deficit/Operating Revenues Percentage.** This measure, which reflects the results of each year's general fund operations, is a financial indicator that the credit rating agencies review on a regular basis. Credit agencies are concerned when there are two consecu-

tive years of deficits, a deficit in the current year that is larger than the deficit in the past year, a deficit in two or more of the past five years, or an abnormally large deficit — more than 5 to 10 percent.

**6. General Fund Balance/General Fund Revenues Percentage.**<sup>4</sup> This measures a jurisdiction's capacity to withstand financial emergencies. The unreserved fund balances are those the jurisdiction can use at its discretion. A decreasing percentage of unreserved fund balance over time would be of concern.

**7. Enterprise Funds Working Capital Coverage Percentage.** This is similar to the unreserved general fund balance in that it measures the enterprise fund's ability to meet the ongoing service needs as well as its ability to withstand financial emergencies. Due to the accrual accounting standards in the enterprise funds, the working capital (current assets minus current liabilities) is a good measure for this financial trend. This financial indicator is frequently overlooked in efforts to measure a city's financial condition, but enterprise funds are a major aspect of operations for many jurisdictions and need to be recognized as such.

**8. Long-Term Debt/Assessed Value Percentage.** This is the full faith and credit debt of the jurisdiction divided by the assessed value. Most states have limitations on the percentage of debt that a city can issue, compared to assessed or real value. Credit agencies look for warning signs such as debt that exceeds 10 percent of assessed value, an increase of 20 percent over the previous year, an increase of 50 percent over the previous four years,



**Exhibit 2: Quartile Ranges for Each of the 10 Indicators, Based on Population**

	Quartile 1	Quartile 2	Quartile 3	Quartile 4
<b>&lt;15,000</b>				
Ratio 1	\$1,643 or more	\$1,643 to \$1,055	\$1,055 to \$770	\$770 or less
Ratio 2	20% or more	20% to 10%	10% to 3%	3% or less
Ratio 3	56% or more	56% to 38%	38% to 19%	19% or less
Ratio 4	\$1,785 or more	\$1,785 to \$1,148	\$1,148 to \$811	\$811 or less
Ratio 5	-4% or less	-4% to 4%	4% to 13%	13% or more
Ratio 6	57% or more	57% to 40%	40% to 25%	25% or less
Ratio 7	2.11 or less	2.11 to 3.64	3.64 to 7.68	7.68 or more
Ratio 8	1% or more	1% to 0.3%	0.3% or less	0%
Ratio 9	18.3% or more	18.3% to 7.8%	7.8% to 3.4%	3.4% or less
Ratio 10	69% or less	69% to 81%	81% to 94%	94% or more
<b>15-30,000</b>				
Ratio 1	\$1,345 or more	\$1,345 to \$977	\$977 to \$770	\$770 or less
Ratio 2	18% or more	18% to 10%	10% to 4%	4% or less
Ratio 3	62% or more	62% to 40%	40% to 23%	23% or less
Ratio 4	\$1,504 or more	\$1,504 to \$1,041	\$1,041 to \$822	\$822 or less
Ratio 5	-2% or less	-2% to 4%	4% to 12%	12% or more
Ratio 6	46% or more	46% to 32%	32% to 19%	19% or less
Ratio 7	2.40 or less	2.40 to 3.94	3.94 to 6.76	6.76 or more
Ratio 8	1% or more	1% to 0.4%	0.4% to 0.1%	0.1% or less
Ratio 9	17.2% or more	17.2% to 9.1%	9.1% to 4.9%	4.9% or less
Ratio 10	68% or less	68% to 80%	80% to 92%	92% or more
<b>30-50,000</b>				
Ratio 1	\$1,310 or more	\$1,310 to \$987	\$987 to \$791	\$791 or less
Ratio 2	18% or more	18% to 10%	10% to 3%	3% or less
Ratio 3	62% or more	62% to 39%	39% to 21%	21% or less
Ratio 4	\$1,432 or more	\$1,432 to \$1,039	\$1,039 to \$822	\$822 or less
Ratio 5	-1% or less	-1% to 6%	6% to 14%	14% or more
Ratio 6	19% or less	19% to 32%	32% to 47%	47% or more
Ratio 7	2.28 or less	2.28 to 4.02	4.02 to 7.15	7.15 or more
Ratio 8	1% or more	1% to 0.4%	0.4% or less	0
Ratio 9	20.7% or more	20.7% to 9%	9% to 5.2%	5.2% or less
Ratio 10	67% or less	67% to 81%	81% to 90%	90% or more
<b>50-100,000</b>				
Ratio 1	\$1,259 or more	\$1,259 to \$976	\$976 to \$787	\$787 or less
Ratio 2	16% or more	16% to 9%	9% to 3%	3% or less
Ratio 3	58% or more	58% to 42%	42% to 24%	24% or less
Ratio 4	\$1,361 or more	\$1,361 to \$1,052	\$1,052 to \$821	\$821 or less
Ratio 5	1% or less	1% to 6%	6% to 12%	12% or more
Ratio 6	19% or less	19% to 29%	29% to 44%	44% or more
Ratio 7	2.41 or less	2.41 to 4.07	4.07 to 6.39	6.39 or more
Ratio 8	0.9% or more	0.9% to 0.3%	0.3% or less	0%
Ratio 9	18.6% or more	18.6% to 11.2%	11.2% to 6.3%	6.3% or less
Ratio 10	74% or less	74% to 82%	82% to 91%	91% or more
<b>&gt;100,000</b>				
Ratio 1	\$1,458 or more	\$1,458 to \$1,046	\$1,046 to \$873	\$873 or less
Ratio 2	17% or more	17% to 8%	8% to 2%	2% or less
Ratio 3	48% or more	48% to 32%	32% to 17%	17% or less
Ratio 4	\$1,458 or more	\$1,458 to \$1,112	\$1,112 to \$926	\$926 or less
Ratio 5	0% or less	up to 6%	6% to 12%	12% or more
Ratio 6	14% or less	14% to 21%	21% to 33%	33% or more
Ratio 7	1.99 or less	1.99 to 3.58	3.58 to 5.75	5.75 or more
Ratio 8	1.6% or more	1.6% to 0.6%	0.6% to 0.1%	0.1% or less
Ratio 9	19.3% or more	19.3% to 12.7%	12.7% to 8%	8% or less
Ratio 10	76% or less	76% to 84%	84% to 92%	92% or more

and debt that exceeds 90 percent of the amount authorized by state law.

**9. Debt Service/Operating Revenues**

**Percentage.** This measures the level of debt service to total general fund revenues. Increasing debt services reduces the expenditure flexibility and increases the fixed cost percentage in the fund. Credit agencies regard debt service that exceeds 20 percent of operating revenues as a potential problem; 10 percent and below is considered acceptable.

**10. Funded Ratio of Postemployment Benefit Assets/Liabilities Percentage.**<sup>5</sup>

The funded ratio, or the actuarial value of plan assets/actuarial accrued

liability, shows the level of funding for pension and other postemployment benefits already earned by employees. The actuarial value of plan assets is compared to the actuarial accrued liability of the plan. The level of funding differs significantly among cities, raising important concerns regarding many the future financial condition of many jurisdictions.

**DATA FOR COMPARISONS**

Exhibits 2 and 3 provide two tables of financial data that enable municipal officials to conduct two core financial condition assessments, relative to peers and over time. Exhibit 2 is comparable

to Brown's exhibit providing quartiles for each of the 10 indicators, based on population. Municipal officials can use this exhibit to compare their fiscal position for each indicator to a national sample. Those familiar with Brown's work will notice that this article does not provide a scorecard based on the rankings. The benefit of the exercise is in evaluating the community's position on each indicator rather than generating some cumulative score.

Exhibit 3 provides the median scores for each of the 10 indicators by population grouping for 2003-2006. To be consistent, median values are presented for only municipalities for which data was

**Exhibit 3: Median Values by Population and Year**

<15,000	Ratio 1	Ratio 2 %	Ratio 3%	Ratio 4	Ratio 5%	Ratio 6%	Ratio 7	Ratio 8%	Ratio 9%	Ratio 10%
2003	\$ 859	11.444	37.333	\$1,002	1.828	37.151	4.03	0.242	4.880	87.880
2004	\$ 897	10.572	37.400	\$1,026	2.551	35.616	3.87	0.250	4.958	84.877
2005	\$ 930	11.763	37.077	\$1,053	3.773	37.480	3.86	0.283	4.580	82.262
2006	\$1,055	10.147	38.166	\$1,148	4.192	40.359	3.64	0.256	7.752	80.797
<b>15-30,000</b>	<b>Ratio 1</b>	<b>Ratio 2%</b>	<b>Ratio 3%</b>	<b>Ratio 4</b>	<b>Ratio 5%</b>	<b>Ratio 6%</b>	<b>Ratio 7</b>	<b>Ratio 8%</b>	<b>Ratio 9%</b>	<b>Ratio 10%</b>
2003	\$811	11.382	41.287	\$ 912	1.409	30.108	3.74	0.370	6.470	86.046
2004	\$841	11.722	40.325	\$ 955	2.156	30.302	3.72	0.421	6.657	84.212
2005	\$904	11.102	40.527	\$ 980	3.686	31.225	3.59	0.375	5.963	82.337
2006	\$977	9.681	39.844	\$1,041	3.796	31.897	3.94	0.371	9.147	80.014
<b>30-50,000</b>	<b>Ratio 1</b>	<b>Ratio 2%</b>	<b>Ratio 3%</b>	<b>Ratio 4</b>	<b>Ratio 5%</b>	<b>Ratio 6%</b>	<b>Ratio 7</b>	<b>Ratio 8%</b>	<b>Ratio 9%</b>	<b>Ratio 10%</b>
2003	\$809	11.837	39.378	\$ 893	2.551	29.962	4.18	0.450	7.128	90.558
2004	\$850	10.022	37.018	\$ 946	3.679	29.454	3.96	0.340	7.255	87.595
2005	\$931	10.341	37.447	\$ 988	4.655	30.612	3.91	0.403	6.837	83.210
2006	\$987	9.608	39.044	\$1,039	6.192	31.649	4.02	0.443	9.047	80.858
<b>50-100,000</b>	<b>Ratio 1</b>	<b>Ratio 2%</b>	<b>Ratio 3%</b>	<b>Ratio 4</b>	<b>Ratio 5%</b>	<b>Ratio 6%</b>	<b>Ratio 7</b>	<b>Ratio 8%</b>	<b>Ratio 9%</b>	<b>Ratio 10%</b>
2003	\$818	11.132	40.580	\$ 906	2.190	26.435	4.13	0.380	6.768	90.548
2004	\$854	10.485	41.192	\$ 950	3.200	26.523	4.08	0.443	6.246	85.348
2005	\$914	9.201	40.542	\$ 953	6.089	28.036	4.19	0.301	6.295	83.689
2006	\$976	8.978	42.190	\$1,052	6.015	28.662	4.07	0.344	11.211	81.957
<b>&gt;100,000</b>	<b>Ratio 1</b>	<b>Ratio 2%</b>	<b>Ratio 3%</b>	<b>Ratio 4</b>	<b>Ratio 5%</b>	<b>Ratio 6%</b>	<b>Ratio 7</b>	<b>Ratio 8%</b>	<b>Ratio 9%</b>	<b>Ratio 10%</b>
2003	\$919	11.320	33.481	\$1,032	3.321	17.142	3.28	0.466	8.807	94.447
2004	\$926	9.525	33.315	\$1,032	4.2120	19.177	3.37	0.528	6.870	88.678
2005	\$988	8.217	36.428	\$1,050	5.253	19.883	3.40	0.592	7.677	84.995
2006	\$1,046	7.931	32.433	\$1,112	5.737	21.496	3.58	0.611	12.687	83.600

5

available in each of the four years. In addition, while the GFOA has historical municipal financial data beyond 2003, the reporting requirement changes caused by the Government Accounting Standards Board Statement No. 34, *Basic Financial Statements — and Management's Discussion and Analysis — for State and Local Governments*, make it difficult to go back further.

As an example of how to use this data, once can look at the general fund balance/general fund revenues percentage (indicator 6). This indicator measures the jurisdiction's capacity to withstand financial emergencies. As shown in Exhibit 2, in jurisdictions with populations between 50,000 and 100,000 people, the lowest quartile had a ratio of 19 percent or less. Jurisdictions in the second quartile had a ratio between 19 percent and 29 percent. Jurisdictions in the third quartile had a ratio between 29 percent and 44 percent. The ratio for highest quartile was 44 percent or greater. As shown in Exhibit 3, the averages for all jurisdictions in the 50,000 to 100,000 population category increased from 26.4 percent in 2003 to 26.5 percent in 2004; to 28.0 percent in 2005; and to 28.7 percent in 2006. Bond rating agencies value a good percentage of unreserved fund balance based on local needs and policies, but they also view too large a fund balance as a "red flag" that may result in pressures on financial decision-making. Cities should compare their general fund balance/general fund revenues percentage to the data in Exhibits 2 and 3 to assess their current operating position in the general fund. Each of the ten indicators can be used in the same way to help assess a local government's financial condition.

## CONCLUSIONS

This article provides an update with improvements to Ken Brown's seminal work on fiscal condition, which was published more than 15 years ago. The importance of the update has been highlighted by the fiscal crisis currently facing many local governments. Municipalities were more insulated in previous economic downturns, but today, they rely more on a variety of more elastic revenue sources (income and sales in particular) and less on intergovernmental transfers. As a result, analyzing and managing financial condition is particularly relevant. ■

### Notes

1. J.E. Petersen and D.R. Strachota, *Local Government Finance: Concepts and Practices* (Chicago: Government Finance Officers Association) 1991.
2. For a summary see B.W. Honadle, J. Costa, and B. Cigler, *Fiscal Health for Local Governments: An Introduction to Concepts, Practical Analysis and Strategies* (Maryland Heights, Missouri: Elsevier) 2004.
3. K.W. Brown, "The 10-Point Test of Financial Condition: Toward an Easy-to-Use Assessment Tool for Smaller Cities," *Government Finance Review*, December 1993.
4. Beginning June 15, 2010, Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, will require more detailed information on fund balances. See: <http://www.gasb.org/st/index.html> for more information.
5. In the future, another useful ratio will be other post-employment benefits, or OPEB, which will be phased into audit reports according to GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, in 2010.

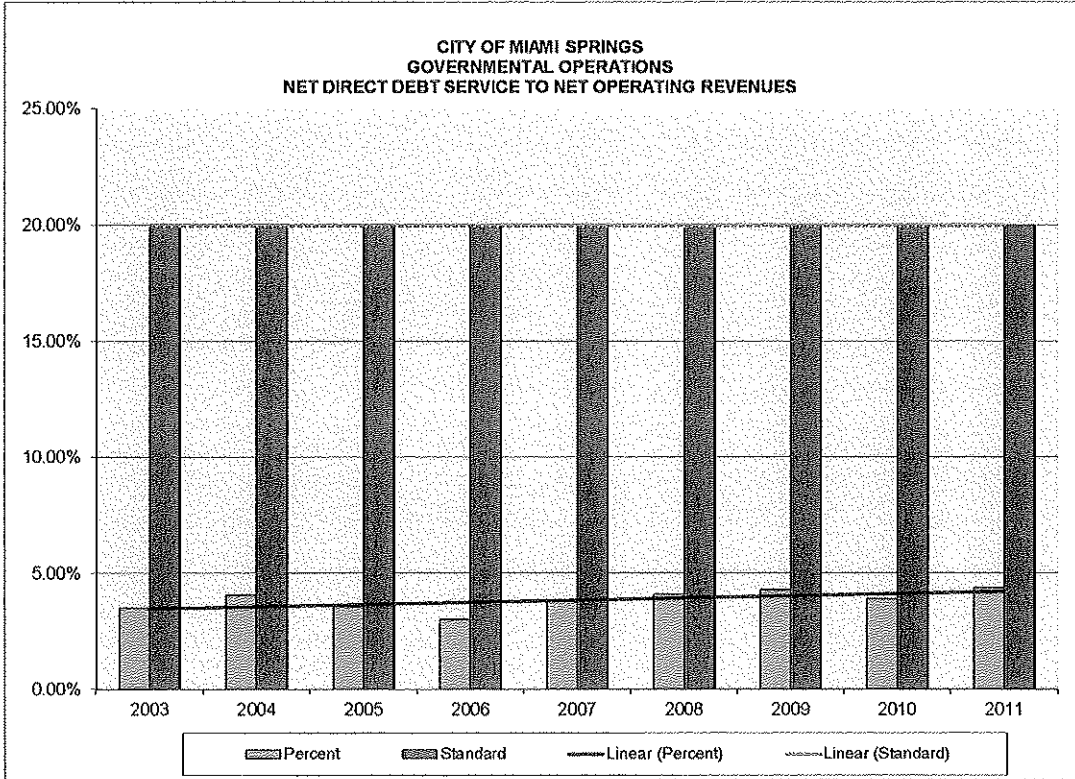
**CRAIG S. MAHER** is an associate professor at the University of Wisconsin-Oshkosh. **KARL NOLLENBERGER** is an assistant professor at the University of Wisconsin Oshkosh.

## Further Resources

- Barbara A. Chaney, Dean Michael Mead, and Kenneth R. Schermann, "The New Governmental Finance Model: What it Means for Analyzing Government Financial Condition," *The Journal of Government Financial Management*, Spring 2002.
- Cal Clark and B. Oliver Walter, "Urban Political Cultures, Financial Stress and City Fiscal Austerity Strategies," *The Western Political Quarterly*, September 1991, Vol. 44, no. 3.
- Terry Nichols Clark and James L. Chan, "Monitoring Cities: Building an Indicator System for Municipal Analysis," *Monitoring Local Governments*, Terry Nichols Clark, ed. (Dubuque: Kendall/Hunt for Urban Innovations Analysis Inc.) 1990.
- Ronald F. Ferguson and Helen F. Ladd, "Measuring the Fiscal Capacity of U.S. Cities," *Measuring Fiscal Capacity*, H. Clyde Reeves, ed. (Boston: Oelgeschlager, Gunn & Hain) 1986.
- James A. Hough, *The Indikit — The Municipal Financial Indicators Evaluation Kit* (Washington, D.C.: International City/County Management Association) 2004.
- Karl Nollenberger, *Evaluating Financial Condition*, (Washington, D.C.: International City/County Management Association) 2004.
- Michael A. Pagano and Christopher W. Hoene, *Fiscal Conditions in 2008*, National League of Cities, September 2008.

## Governmental Operations Indicator #12 Net Direct Debt Service to Net Operating Revenues

**Formula:** Net Direct Debt Service/ Net Operating Revenues  
**Warning Trend:** Trend line above accepted standards



Year	Debt Service	Net Operating Revenues	Percent	Standard
2003	\$ 398,000	\$ 11,332,000	3.51%	20.00%
2004	\$ 554,000	\$ 13,671,000	4.05%	20.00%
2005	\$ 537,000	\$ 15,069,000	3.56%	20.00%
2006	\$ 554,000	\$ 18,322,000	3.02%	20.00%
2007	\$ 601,000	\$ 15,831,000	3.80%	20.00%
2008	\$ 637,000	\$ 15,532,000	4.10%	20.00%
2009	\$ 783,230	\$ 18,322,000	4.27%	20.00%
2010	\$ 703,126	\$ 18,028,726	3.90%	20.00%
2011	\$ 678,779	\$ 15,590,563	4.35%	20.00%
2012	\$ 568,579	\$ 14,799,456	3.84%	20.00%

Debt service is defined as the annual principal and interest payments due on long term debt. The debt service to net operating revenue indicator measures the ability of our revenue stream to meet annual debt payments. The International City/County Management Association (ICMA) and the GFOA considers a ratio of 20% to be acceptable. Our trend is below the 20% level and shows good management of our debt.

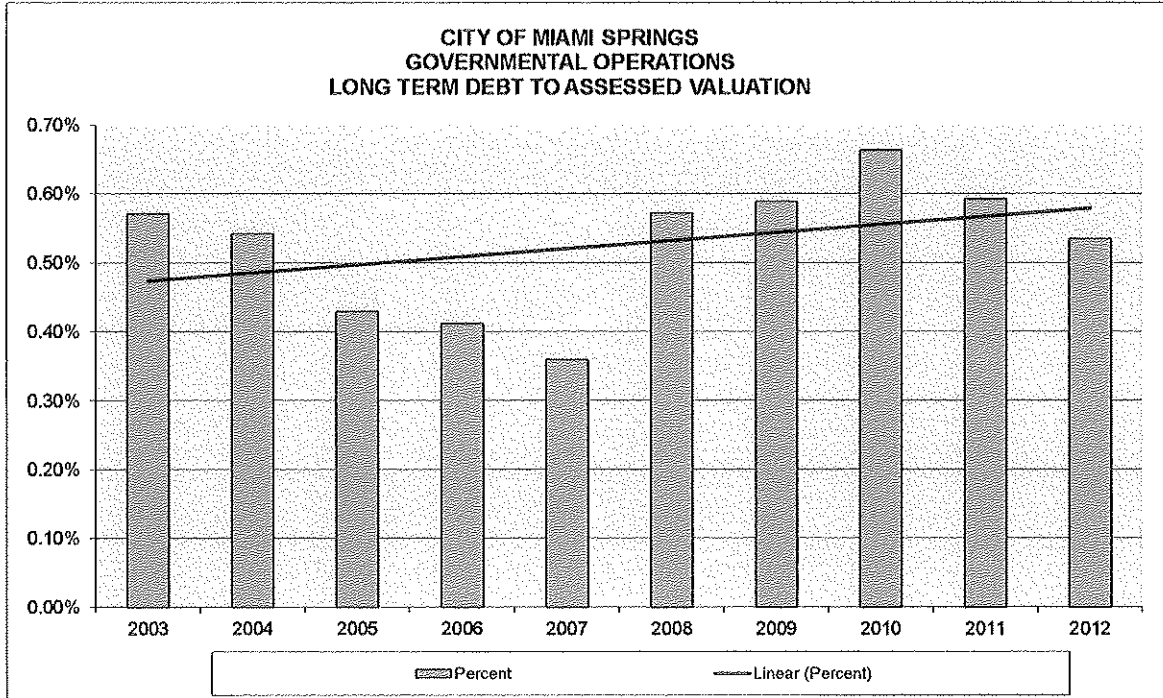
**RATING: Positive**

5

## Governmental Operations Indicator #14 Long-Term Debt to Assessed Valuation

**Formula:** LONG TERM DEBT/ ASSESSED VALUATION

**Warning Trend:** Increasing trend line



Year	Long term Debt	Assessed Valuation	Percent	Standard
2003	\$ 4,160,000	\$ 728,746,000	0.57%	10.00%
2004	\$ 4,205,000	\$ 775,031,810	0.54%	10.00%
2005	\$ 3,864,000	\$ 899,172,104	0.43%	10.00%
2006	\$ 4,130,000	\$ 1,001,517,013	0.41%	10.00%
2007	\$ 3,961,000	\$ 1,101,829,954	0.36%	10.00%
2008	\$ 6,108,000	\$ 1,066,706,575	0.57%	10.00%
2009	\$ 5,623,893	\$ 955,006,606	0.59%	10.00%
2010	\$ 5,749,383	\$ 867,137,364	0.66%	10.00%
2011	\$ 5,168,547	\$ 872,664,184	0.59%	10.00%
2012	\$ 4,632,734	\$ 866,561,388	0.53%	10.00%

This indicator puts into perspective our outstanding long-term debt in relationship to our taxable assessed valuation, allowing us to determine if we have sufficient taxing power to afford current and future debt. The International City/County Management Association (ICMA) and the GFOA considers a ratio of 10 % to be acceptable. Our total percentage of 0.53% is low and still provides ample room for debt assumption if necessary.

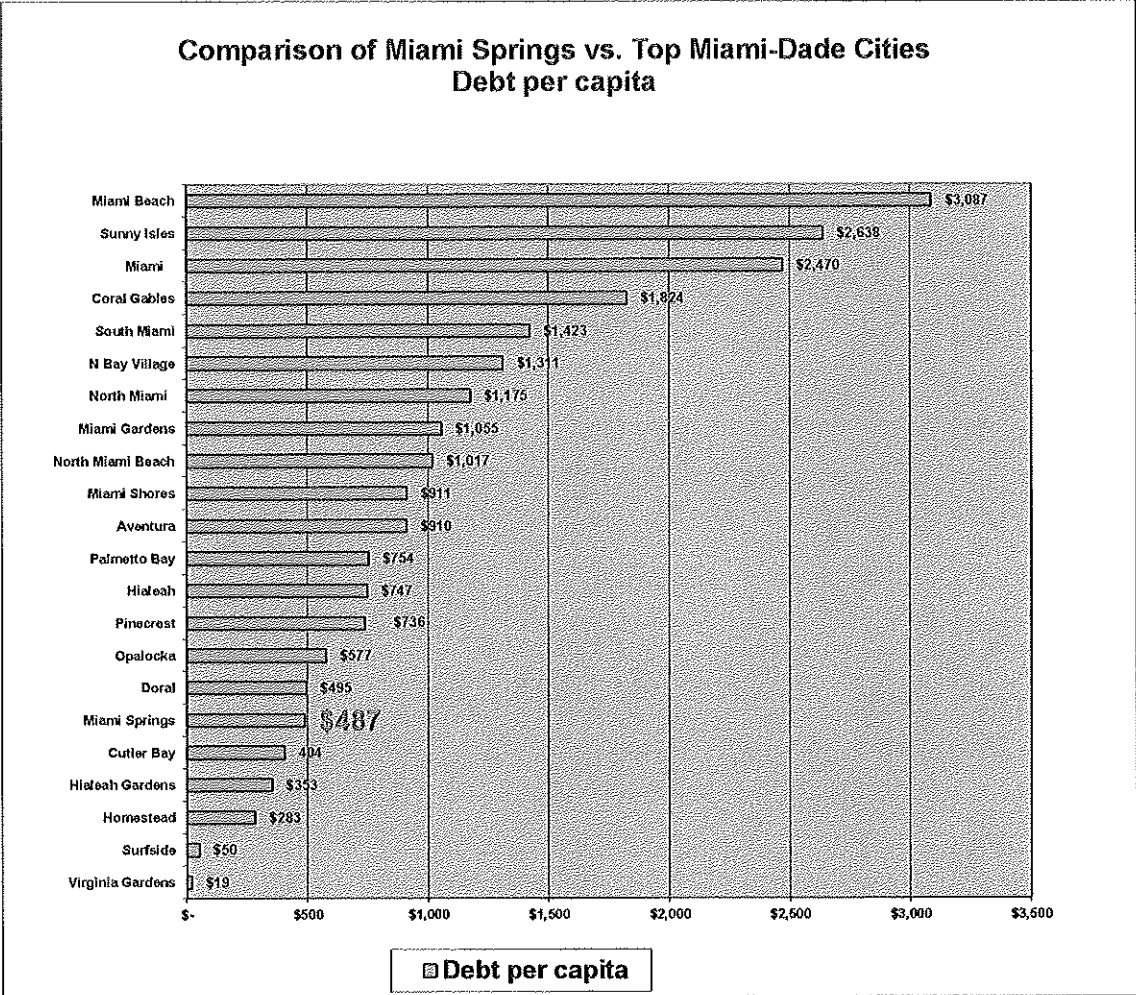
**RATING: Positive**



# Governmental Operations Indicator #18 Debt per Capita vs. Top Miami-Dade Cities

**Formula:** Long Term Debt/Population

**Warning Trend:** Amount in the top 1/3 of the highest



This indicator shows how Miami Springs' debt per capita compares to other municipalities in Miami-Dade County. As can be seen from the chart, our City is in the lower tier at \$487 per capita. This is a positive trend and shows the City's administration of debt during the first five years of existence.

**RATING: Positive**

9

## LEGAL DEBT MARGIN

The necessity to incur debt in order to finance the capital program carries with it the obligation to manage the debt program effectively. As a result, the level of outstanding debt and the City's capacity to incur and repay additional debt bear careful examination.

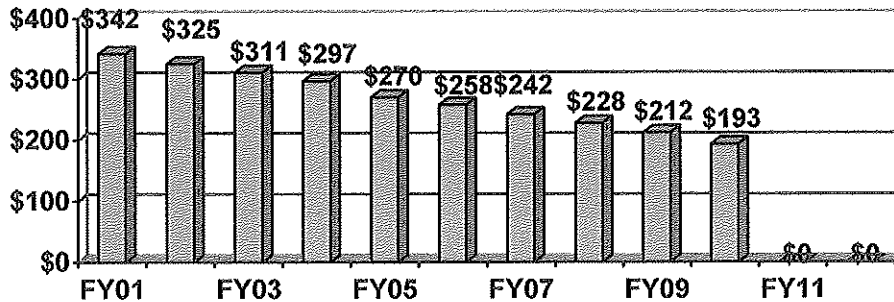
City Charter section 1.04(4) states that the City shall not issue ad valorem bonds the outstanding total amount of which shall obligate the City in excess of 15% of the assessed valuation of the real property within the City. The City does not hold any General Obligation debt at the end of FY2012.

The City's bonded debt margin for FY 2012-13 is as follows:

Assessed valuation 2012 roll		\$ 876,429,126
Bonded debt limit- 15% of assessed value		\$ 131,464,369
Total ad valorem debt- General Obligation Bonds	\$ -	
Amount of debt applicable		\$ -
Debt Margin Available		<u>\$ 131,464,369</u>

The data below are based on the \$5 million General Obligation Bonds Series 1997:

### BONDED DEBT PER CAPITA G.O. BONDS



Magali Valls

City Council Meeting of:

01-14-2013.

**From:** Miami-Dade County League of Cities <mdclc@bellsouth.net>  
**Sent:** Tuesday, December 18, 2012 9:17 AM  
**To:** Miami-Dade County League of Cities  
**Subject:** Save the Date: 59th Annual Installation Gala  
**Attachments:** SPONSORSHIP PACKAGES 2013.pdf



## Miami Dade County League of Cities



6 East Flagler Street | Suite 200 | Miami, Florida 33131 | T 305-416-4155 | F 305-416-2317

# Save the Date

59<sup>th</sup> Annual Installation Gala

Saturday, February 9, 2013

Jungle Island 1111 Parrot Jungle Trail

Miami, FL 33132

6:30 p.m. Cocktail Reception

7:30 p.m. Award Ceremony

Installation and Dinner to follow



# Invitation to Follow

Attached find the Sponsorship  
Opportunities.

305-416-4155 or [mdelo@bellsouth.net](mailto:mdelo@bellsouth.net)

The City of Miami Springs is on [Twitter](#) and has a website [MiamiSprings-FL.Gov](#)

Please save a tree. Don't print this e-mail unless it's really necessary.



# Miami-Dade County League of Cities

59<sup>TH</sup> INSTALLATION GALA  
SATURDAY, FEBRUARY 9, 2013

## Sponsorship Packages

### PLATINUM Sponsor \$15,000

- 2 TABLES OF TWELVE WITH PREMIUM SEATING
- TITLE SPONSORSHIP
- FULL PAGE RECOGNITION ON EVENT PROGRAM (COLOR)
- RECOGNITION IN EVENT INVITATION
- RECOGNITION NIGHT OF EVENT
- RECOGNITION ON WEB SITE
- GOBO RECOGNITION DISPLAYED NIGHT OF THE EVENT
- AWARD RECOGNITION NIGHT OF EVENT

### GOLD Sponsor \$10,000

- 2 TABLES OF TEN WITH PREMIUM SEATING
- FULL PAGE RECOGNITION ON EVENT PROGRAM (COLOR)
- RECOGNITION IN EVENT INVITATION
- RECOGNITION NIGHT OF EVENT
- RECOGNITION ON WEB SITE
- GOBO RECOGNITION DISPLAYED NIGHT OF THE EVENT
- AWARD RECOGNITION NIGHT OF EVENT

### SILVER Sponsor \$5,000

- 1 TABLE OF TWELVE WITH QUALITY SEATING
- HALF PAGE RECOGNITION ON EVENT PROGRAM (COLOR)
- RECOGNITION NIGHT OF EVENT
- RECOGNITION ON WEB SITE
- AWARD RECOGNITION NIGHT OF EVENT

### BRONZE Sponsor \$2,500

- 1 TABLE OF TEN WITH QUALITY SEATING
- QUARTER PAGE RECOGNITION ON EVENT PROGRAM (COLOR)
- RECOGNITION NIGHT OF EVENT
- RECOGNITION ON WEB SITE
- AWARD RECOGNITION NIGHT OF EVENT

TABLE OF TEN - \$1,500

INDIVIDUAL TICKETS - \$165

### Advertising Opportunities

(5.5 X 8.5) COLOR FULL PAGE - \$1,250

(5.5 X 4.25) COLOR HALF PAGE- \$750

(5.5 X 4.25) B/W HALF PAGE- \$500

(2.75 X 4.25) COLOR QUARTER PAGE- \$600

(2.75 X 4.25) B/W QUARTER- \$250



**CITY OF MIAMI SPRINGS**  
**Miami Springs Golf Course**  
650 Curtiss Parkways  
Miami Springs, Florida 33166  
Phone: 305.805.5180  
Fax: 305.805.5192

Agenda Item No.

City Council Meeting of:

01-14-2013

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** Ronald K. Gorland, City Manager

**FROM:** Mike Aldridge, Golf Director

**DATE:** December 14, 2012

**SUBJECT:** **Golf Course 2012-2013 Winter Fees and Charges Recommendation**

Attached you will find the recommended winter rates for the Golf Course starting December 24, 2012 thru April 15, 2013.

The rates which I am recommending are the same as the 2012 – 2013 winter rates which are in line with the purposed revenue budget. We have added the Winter Golf Now Internet Tee Time Service and the Can AM Golf Pass which was instituted during the past winter season. The increase in revenue will be derived by the increase in rounds played. Most of the area golf courses are keeping the rates for the upcoming season the same (Exhibit "C").

Please feel free to contact me if you need any further information about the rates.



RESOLUTION NO. 2013-3568

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING THE SCHEDULE OF GOLF CHARGES AND FEES FOR THE OPERATION OF THE MIAMI SPRINGS GOLF AND COUNTRY CLUB; RESERVING THE RIGHT AND AUTHORITY TO AMEND OR SUPPLEMENT THE SCHEDULE OF CHARGES; EFFECTIVE DATE

WHEREAS, the City of Miami Springs purchased the property commonly known as the Miami Springs Golf and Country Club on October 23, 1997; and,

WHEREAS, the City Council of the City of Miami Springs established an initial Schedule of Golf Charges and Fees for the Golf and Country Club by Resolution 97-3066, adopted on October 13, 1997; and,

WHEREAS, the City Council of the City of Miami Springs most recently amended its Schedule of Golf Charges and Fees for the operation of the Golf and Country Club by adopting Resolution No. 2012-3543 on April 23, 2012; and,

WHEREAS, the City Administrative Staff has proposed an amended Schedule of Golf Charges and Fees for the operation of the golf course, which may from time to time be further amended; and,

WHEREAS, the City Council has reviewed the proposed amended Schedule and has determined that the amended Schedule of Golf Charges and Fees is both fair and appropriate, and that its approval is in the best interests of the City and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the "Schedule of Golf Charges and Fees", attached hereto as Exhibit "A", is hereby approved and adopted for the use of City of Miami Springs Golf and Country Club facilities and related services.

Section 2: That the City Council of the City of Miami Springs reserves the right and authority to amend or supplement the "Schedule of Golf Charges and Fees".

Section 3: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 14<sup>th</sup> day of January, 2013.

The motion to adopt the foregoing resolution was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and on roll call the following vote ensued:

Vice Mayor Ator	" _____ "
Councilman Best	" _____ "
Councilwoman Bain	" _____ "
Councilman Lob	" _____ "
Mayor Garcia	" _____ "

\_\_\_\_\_  
Zavier M. Garcia  
Mayor

ATTEST:

\_\_\_\_\_  
Magali Valls, CMC  
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire  
City Attorney

Resolution No. 2013-3568

MIAMI SPRINGS GOLF & COUNTRY CLUB  
SCHEDULE OF GOLF CHARGES & FEES  
AS OF December 24, 2012

**GREEN & CART FEES**

RACK RATES	Current	Proposed
	Rates	12/24/2012
Weekend Non-Resident	\$ 45.79	\$ 50.47
Weekday Non-Resident	\$ 33.64	\$ 41.12
Weekend/Holiday Resident	\$ 40.19	\$ 44.86
Weekday Resident	\$ 23.36	\$ 23.36
Weekday Resident Walking Fee	\$ 4.67	\$ 4.67
Twi-Light Weekday	\$ 28.97	\$ 30.84 After 1PM
Twi-Light Weekend	\$ 31.78	\$ 32.71 After 1PM
Junior	\$ 7.47	\$ 7.47
18 Hole Member Cart	\$ 18.69	\$ 18.69
9-Hole Member Cart Rate	\$ 11.92	\$ 11.92
Resident Weekend > 11:00	\$ 33.64	\$ 37.38
Non-Resident >11:00	\$ 36.45	\$ 41.12
Shootout	\$ 23.36	\$ 28.04 Tues. P.M. only
Group Rate Weekday	\$ 29.91	\$ 35.51 Groups of 20 or more
Group Rate Weekend	\$ 40.19	\$ 44.86 Groups of 20 or more
Prime Timers Non-Members	\$ 21.49	\$ 21.49 Tues. & Thurs. A.M. Seniors (age >55)
Prime Timers Non-members 9 holes	\$ 14.95	\$ 14.95 Tues. & Thurs. A.M. Seniors (age >55)
Womens' Golf Association	\$ 23.36	\$ 28.04 Tuesday A.M.
Men's Golf Assoc.	\$ 40.19	\$ 44.86 Sunday A.M.
PGA Golf Pass Weekday	\$ 23.36	\$ 34.58 Weekdays prior noon
Police, Firemen, Military, Teachers & Seniors	\$ 23.36	\$ 28.04 Weekdays only
Can Am /Golf Now Weekday	\$ 23.36	\$ 28.04
Can Am /Golf Now Weekend	\$ 40.19	\$ 44.86
Can Am /Golf Now Weekend >11:00	\$ 33.64	\$ 37.38
Can Am /Golf Now Weekday Twi-Light	\$ 23.36	\$ 28.04 After 1PM
Can Am /Golf Now Weekend Twi-light	\$ 28.97	\$ 31.78 After 1PM
PGA Members	\$ 18.69	\$ 18.69
Non-member junior with a parent	\$ 18.69	\$ 18.69 Cart fee only
Spectator	\$ 18.69	\$ 18.69
Small Range Balls	\$ 3.74	\$ 3.74
Large Range Balls	\$ 6.54	\$ 6.54
Range Coupon Book	\$ 51.40	\$ 51.40
Replay (same day) 18 holes	\$ 18.69	\$ 18.69
Replay (same day) 9 holes	\$ 11.92	\$ 11.92

Golf Teams

FREE Practice, matches and driving range for MSSH, MSMS, Hialeah High, and All Angels

**NOTE: All fees plus State Sales Tax (currently 7%)  
Eligibility for any qualified fee or charge  
(residency, age, family, employment) must  
be documented**

See DEFINITIONS on page 2

Resolution No. 2013-3568

## MEMBERSHIPS

### MIAMI SPRINGS RESIDENT, BUSINESS & PROPERTY OWNER

Annual 7 Day Single	\$ 895.00
Annual 7 Day Family	\$ 1,200.00
Annual 5 Day Single	\$ 815.00
Annual 5 Day Family	\$ 905.00
Senior 7 Day Single	\$ 815.00
Senior 7 Day Couple	\$ 1,050.00
Senior 5 Day Single	\$ 725.00
Senior 5 Day Couple	\$ 845.00
Junior	\$ 100.00

### NON-RESIDENT

Annual Single	\$ 1,220.00
Annual Family	\$ 1,525.00
5 Day Single	\$ 1,075.00
5 Day Family	\$ 1,250.00
Senior 7 Day Single	\$ 1,175.00
Senior 7 Day Couple	\$ 1,450.00
Senior 5 Day Single	\$ 1,025.00
Senior 5 Day Couple	\$ 1,185.00
Junior	\$ 150.00
Trail Fee	\$ 775.00
Corporate	\$ 5,250.00

*All fees plus State Sales Tax*

### DEFINITIONS

Senior - age 55 yrs. and older

Junior - less than 20 years old

Resident - resides Miami Springs

Senior Couple - one must be at least 55 yrs. old with both living at the same residence

Business Owner - registered owner of a business in Miami Springs

Property Owner - registered owner of property in Miami Springs

Family - limited to immediate family (father, mother, & children under 25) living in same household

Weekends include Federal and City of Miami Springs designated holidays (ex. Thanksgiving Friday)

*Eligibility for any qualified fee or charge (residency, age, family, employment) must be documented*

Resolution No. 2013-3568

EHIBIT "C"

*Golf Courses  
Winter Rates for Dade County Residents  
And Non Dade County Residents  
All are Tax Included*

*This Year If You Have A Summer Premier Card You Will Receive  
20% off these Rates!!*

***Country Club of Miami:***

Weekend 7:00am – 11:00am \$56.00  
Weekend 11:00am – 3:00pm \$43.00  
Twilight after 3:00pm \$27.00

Weekday 7:00am – 11:00am \$44.50  
Weekday 11:00am – Close \$36.00  
No Twilight

***Shula's:***

Weekend 7:00am – 11:00am \$65.00  
Weekend 11:00am – 1:00pm \$55.00  
Twilight after 1:00pm \$38.00

Weekday 7:00am – 11:00am \$55.00  
Weekday 11:00am – 1:00pm \$50.00  
Twilight after 1:00pm \$38.00

***Miami Shores:***

Weekend 7:00am – 4:00pm \$75.00  
Twilight after 4:00pm \$30.00

Weekday 7:00am -4:00pm \$75.00  
Twilight after 4:00pm \$30.00

***Key Biscayne:***

Weekend All Day \$88.00  
Weekday All Day \$83.00

***Miccosukee:***

Weekend 7:00am – 1:00pm \$65.00  
Twilight after 1:00pm \$55.00

Weekday 7:00am – 12:00pm \$45.00  
Twilight after 12:00pm \$35.00

***International Links:***

Weekends 7:00am – 2:00pm \$83.00  
Twilight after 2:00pm \$40.00

Weekdays 7:00am – 2:00pm \$63.00  
Twilights after 2:00pm \$40.00

**Non Dade County Rates**

***International Links:***

Weekend \$150.00  
Weekday \$150.00

***Key Biscayne:***

Weekend \$160.00  
Weekday \$155.00

***Shula's***

Weekend \$108.00  
Weekday \$83.00





Agenda Item No.

City Council Meeting of:

01-14-2013

1801 LUDLAM ROAD • MIAMI SPRINGS, FLORIDA 33166  
OFFICE: 305.888.9483 • FAX: 305.885.3887 • ALLANGELSACADEMY.ORG

December 19, 2012

Omar Luna, Recreation Director  
City of Miami Springs Parks and Recreation Department  
1401 Westward Drive  
Miami Springs, Florida 33166

Re: Miami Springs Recreation Center

Dear Mr. Luna,

Thank you for taking the time and meeting with me regarding the use of the Miami Spring Recreation Center on March 16, 2013 to host the upcoming Miami-Dade County History Fair.

I am requesting that you waive the fee associated with the use of Miami Springs Recreation Center for this event.

Also, attached please find a copy of our Certificate of Insurance which names the City of Miami Springs as additionally insured.

Thank you for your assistance in this matter.

Sincerely,

Terry Davila-Alexander  
Academic Dean  
Miami Dade County History Fair Co-Coordinator

cc:

Patricia Bradley, Program Supervisor  
Ron Gorland, City Manager



CERTIFICATE OF INSURANCE

The Church Insurance Company of Vermont

December 18, 2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Insurer providing coverage: The Church Insurance Company of Vermont

PRODUCER:

The Church Insurance Company of Vermont  
210 South Street  
Bennington, Vermont 05201-5000

EMAIL: CICVTCerts@cpv.org  
FAX: 802-753-1385

INSURED:

All Angels Church  
1801 Ludlam Dr  
Miami Springs, FL 33166-3165

CERTIFICATE HOLDER:

City of Miami Springs  
201 Westward Drive  
Miami Springs, FL 33166

MORTGAGEE \_\_\_\_\_

LOSS PAYEE \_\_\_\_\_

ADDITIONAL INSURED X\_\_\_\_\_

The policies of insurance listed below have been issued for the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies, aggregate limits shown may have been reduced by paid claims.

POLICY NUMBER: VPP0004220    CERTIFICATE EFFECTIVE DATE: 10/1/2012    EXPIRATION DATE: 10/1/2013

Commercial General Liability

Occurrence Form

General Aggregate applies per policy: Limits

EACH OCCURRENCE/AGGREGATE            \$1,000,000 Occ/5,000,000 Agg

FIRE DAMAGE (ANY ONE FIRE)            \$ 500,000

MEDICAL EXPENSE (ANY ONE PERSON)    \$ 15,000

Directors' & Officers' Liability            \$1,000,000

Employment Practices Liability            \$1,000,000

Commercial Property

LOCATION: 1801 Ludlam Dr Miami Springs, FL 33166-3165

COVERAGE INFORMATION: BLANKET BUILDING AND CONTENTS, REPLACEMENT COST, SPECIAL FORM, THEFT INCLUDED

BLANKET BUILDING & CONTENTS LIMIT: \$2715600

PROPERTY DEDUCTIBLE: \$1,000

FLOOD DEDUCTIBLE: 5%

OTHER REMARKS: USE OF MIAMI SPRINGS RECREATION CENTER LOCATED AT 1401 WESTWARD DR FOR MIAMI DADE HISTORY FAIR MARCH 16, 2013

DISCLAIMER: The Certificate of Insurance does not constitute a contract between the issuing insurer, authorized representative, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policy listed thereon.

CANCELLATION: THE POLICY IS SUBJECT TO THE PREMIUMS, FORMS, AND RULES IN EFFECT FOR EACH POLICY PERIOD. SHOULD THE POLICY BE TERMINATED, THE COMPANY WILL ENDEAVOR TO GIVE THE ADDITIONAL INTEREST IDENTIFIED 30 DAYS WRITTEN NOTICE, AND WILL SEND NOTIFICATION OF ANY CHANGES TO THE POLICY THAT WOULD EFFECT THAT INTEREST, IN ACCORDANCE WITH THE POLICY PROVISIONS OR REQUIRED BY LAW.

AUTHORIZED REPRESENTATIVE

LIANNE WEBSTER

Agenda Item No.

City Council Meeting of:

01-14-2013



**CITY OF MIAMI SPRINGS**

*Building and Code Compliance Department*

*Planning Department*

*201 Westward Drive*

*Miami Springs, FL 33166-5289*

*Phone: (305) 805-5030*

*Fax: (305) 805-5036*

**TO:** Honorable Mayor Garcia and Members of the City Council

**VIA:** Ronald K. Gorland, City Manager

**FROM:** Tex Ziadie, Building & Code Compliance Director   
Jim Holland, Planning and Zoning Director

**DATE:** January 8, 2013

**SUBJECT:** Sign Ordinance

In the recent past, as agreed by prior Councils, we began sweeping the Commercial districts of the City for Maintenance of Property, with strict compliance to the sign Code eliminated from said sweeps. Since that time, we have been discussing the City's sign Ordinance, and changes that were needed to it. We are recommending that you consider establishing a schedule for review of the current Code and the adoption of revisions to it. The schedule could include one or two workshop meetings to consider the areas of the Code that are in need of modernization, interpretation and enforcement.

Before the Administration takes any further action, including strict enforcement of the Sign Ordinance, we would like for the Council to provide guidelines and direction as to what type of signage is acceptable and what enforcement actions are desired. This is for existing facilities in the community and going forward to a more modernized Code. We feel that a general workshop will be the proper venue in which that can be done. The primary focus would be on the downtown area of the City.

Some of the areas that we will need to consider during the workshops are as follows:

1. General sign pollution, how and whether or not to control it.
2. Moving signs (electronic)-Continue to prohibit them, or allow them.
3. Window sign Percentage-Increase from the current 15% or remain the same.
4. Window sign type-The proliferation of whole window decal type signs requires new definitions and regulation.
5. Banner signs-Currently allowed for new business locations for up to 30 days. Shall it be changed?
6. Sign loopholes, how to close them (for example signs on a vehicle parked in front of the business).
7. Residential signs-Shall other types of temporary signs be allowed (religious/political/ideological as currently allowed in the Commercial zones).
8. Ordinance cleanup of conflicting language-Political signs now allowed. Garage Sale signs now allowed.
9. Regulations for on-window covering advertisements and sign like displays, just inside, but not attached to windows.
10. Special consideration of Rental signage.
11. Removal of signs for business locations that have been vacated.