



CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

Vice Mayor Michael Windrem
Councilman George V. Lob

Councilman Billy Bain
Councilman Jaime A. Petralanda

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

AGENDA
REGULAR MEETING
Monday, May 13, 2013 – 7:00 p.m.
Council Chambers – City Hall
201 Westward Drive – Miami Springs

1. Call to Order/Roll Call
2. Invocation: Councilman Petralanda

Salute to the Flag: Students from Miami Springs Middle School will lead the audience in the Pledge of Allegiance and Salute to the Flag
3. Awards & Presentations:
 - A) Proclamation – Daniela Rodriguez Day
 - B) Yard of the Month Award – Leticia Blanco – 489 La Villa Drive
 - C) Presentation of Certificate of Sincere Appreciation to Former Councilman Bob Best
 - D) Presentation of Certificate of Sincere Appreciation to Former Councilwoman Jennifer Ator
 - E) Presentation of Certificate of Sincere Appreciation to Former Councilwoman Grace Bain
4. Open Forum: Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins

5. **Approval of Council Minutes:**

- A) 04-22-2013 – Regular Meeting

6. **Reports from Boards & Commissions:**

- A) 02-07-2013 – General Employees Retirement System – Minutes
- B) 02-07-2013 – Police and Fire Retirement System – Minutes
- C) 04-16-2013 – Education Advisory Board – Minutes
- D) 04-18-2013 – Historic Preservation Board – Minutes
- E) 04-23-2013 – Ecology Board – Cancellation Notice
- F) 04-25-2013 – Code Review Board – Cancellation Notice
- G) 05-01-2013 – Architectural Review Board – Minutes
- H) 05-06-2013 – Zoning and Planning Board – Cancellation Notice
- I) 05-06-2013 – Board of Adjustment – Cancellation Notice
- J) 05-07-2013 – Code Enforcement Board – Minutes
- K) 05-08-2013 – Golf and Country Club Advisory Board – Cancellation Notice
- L) 05-14-2013 – Recreation Commission – Cancellation Notice

7. **Public Hearings:**

- A) Second Reading – Ordinance No. 1053-2013 – An Ordinance of the City Council of Miami Springs Amending Code of Ordinance Section 34-14, Appointments, by Adding Thereto a Maximum Number of Hours for Other Than Fulltime Classified Employees; Repealing all Ordinances or Parts of Ordinances in Conflict; Effective Date (First Reading: 04-22-2013 – Advertised: 04-24-2013)

8. **Consent Agenda:**

- A) Approval of the City Attorney's Invoice for April 2013 in the Amount of \$13,263.75
- B) Recommendation that Council Approve a Change Order in an Amount not to Exceed \$4,000.00, on an "As Needed" Basis, to M. Jurado & Associates, Inc., for the Annual Costs of Conducting Mechanical Plan Reviews and Inspections, Pursuant to Section 31.11 (F)(11)(c) of the City Code

8. Consent Agenda:

- C) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount not to Exceed \$20,000, on an "As Needed" Basis, to Angel M. Alvarez, for the Annual Costs of Conducting Roofing Plan Reviews and Inspections and Building Inspections, Pursuant to Section 31.11 (F) (11) (c) of the City Code
- D) Approval of Budget Transfers Within Departments
- E) Recommendation that Council Approve an Expenditure to Gus Machado Ford, the Lowest Responsible Quote, in the Amount of \$31,972.00, for 2 Ford 150 Regular Cab Trucks, Pursuant to Section 31.11 (C) (2) of the City Code

9. Old Business:

- A) Appointments to Advisory Boards by the Mayor and Council Members
- B) Approval of Florida League of Cities Ad
- C) Recommendation for Restructuring Recreation Department Staff
- D) Resolution in Favor of Annexation

10. New Business:

- A) Recommendation from the Architectural Review Board to Add the Colors on the Community Center to the Color Palette
- B) Recommendation from the Education Advisory Board Regarding the Youth Advisory Council
- C) Resolution No. 2013-3578 – A Resolution of the City Council of the City of Miami Springs Establishing Rates for Collection of Garbage, Trash and Recycling for Residential and Commercial Customers Within the City of Miami Springs; Effective Date
- D) First Reading – Ordinance No. 1054-2013 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 150-015, Parking of Commercial Vehicles in City Limits, to Update and Clarify Which Commercial Vehicles May or May not be Parked in the Residential, Multi-Family Residential, Business, and Commercial Zoning Districts of the City; Repealing all Ordinances or Parts of Ordinances in Conflict; Effective Date
- E) Recommendations from the Memorial Committee Regarding Father Carney and Pastor Schmidt
- F) Resolution No. 2013-3579 – A Resolution of the City Council of the City of Miami Springs Amending the Schedule of Golf Charges and Fees for the Operation of the Miami Springs Golf and Country Club; Reserving the Right and Authority to Amend or Supplement the Schedule of Charges; Effective Date

10. New Business: (continued)

- G) Consideration of New Open Forum/Agenda Items Name and Address Policy
- H) Code Compliance Revision Recommendations Regarding Commercial Vehicles in Commercial Districts
- I) Budget Request for Golf FY Summer 2013

11. Other Business: None

12. Reports & Recommendations:

- A) City Attorney
- B) City Manager
- C) City Council

13. Adjourn

 If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

 In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

 Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



Proclamation

By the Mayor of the City of Miami Springs

WHEREAS, it is important to recognize students whose research could one day make an impact on the lives of many; and,

WHEREAS, research was recently conducted by Daniela Rodriguez, a 13-year old Blessed Trinity student and Miami Springs resident that could make life for disabled people more convenient and independent in the future; and,

WHEREAS, Daniela's research could one day empower disabled people to control wheelchairs or prosthetic limbs using their brainwaves and their thoughts; and,

WHEREAS, Daniela Rodriguez won "Best in Fair" at this year's 58th Annual State Science and Engineering Fair, the state's largest academic competition, and she competed against over 900 other finalists from 37 regional science engineering fairs around the state; and,

WHEREAS, Daniela's project titled "Can Your Brainwaves Move Robotic Equipment" won a first-place award in engineering and was recognized by The National Society of Engineers and The Florida Foundation for Future Scientists; and,

WHEREAS, Daniela has also been chosen to compete at Broadcom Masters, the national science technology, engineering and math competition for middle school students; and,

WHEREAS, Daniela is a humanitarian who was inducted as a Ying Scholar because her research project could have the ultimate goal of benefiting humanity and making a difference in the world; and,

WHEREAS, Daniela was invited to the VEX Robotics World Championship in Anaheim, California where she was inducted to the VEX-STEM Heroes Hall of Fame, being the first student ever to receive such an honor,

NOW, THEREFORE, I, Xavier M. Garcia, Mayor of the City of Miami Springs, Florida, do hereby proclaim, Monday, May 13, 2013 as

"Daniela Rodriguez Day"

in Miami Springs and in observance thereof, I call upon the citizens of Miami Springs to join me in congratulating Daniela on her incredible achievements and her prize-winning study that will certainly make a difference in the lives of many.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Miami Springs, Florida to be affixed this 13th day of May 2013.

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk



CERTIFICATE OF RECOGNITION

Presented to

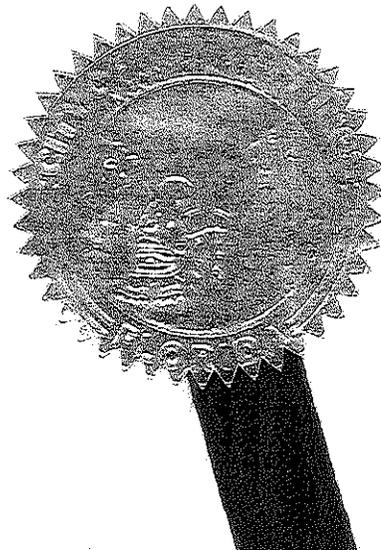
LETICIA BLANCO
of
489 LAVILLA DRIVE

for her home being designated as

“YARD OF THE MONTH”
MAY 2013

Presented this 13th day of May 2013.

CITY OF MIAMI SPRINGS, FLORIDA




Zavier M. Garcia
Mayor

ATTEST:


Magali Valls, CMC
City Clerk



Presented with Sincere Appreciation

to

BOB BEST

In Recognition of your Dedicated Service to the Community as

COUNCILMAN

OF THE CITY OF MIAMI SPRINGS

From April 2005 until April 2013

Presented this 13th day of May, 2013

CITY OF MIAMI SPRINGS, FLORIDA

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk



Presented with Sincere Appreciation

to

JENNIFER ATOR

In Recognition of your Dedicated Service to the Community as

COUNCILWOMAN

OF THE CITY OF MIAMI SPRINGS

From April 2009 until April 2013

Presented this 13th day of May, 2013

CITY OF MIAMI SPRINGS, FLORIDA

A handwritten signature in cursive script that reads "Xavier M. Garcia".

Zavier M. Garcia
Mayor

ATTEST:

A handwritten signature in cursive script that reads "Magali Valls".

Magali Valls, CMC
City Clerk



Presented with Sincere Appreciation

to

GRACE P. BAIN

In Recognition of your Dedicated Service to the Community as

COUNCILWOMAN

OF THE CITY OF MIAMI SPRINGS

From June 2012 until April 2013

Presented this 13th day of May, 2013

CITY OF MIAMI SPRINGS, FLORIDA

A handwritten signature in cursive script that reads "Xavier M. Garcia".

Zavier M. Garcia
Mayor

ATTEST:

A handwritten signature in cursive script that reads "Magali Valls".

Magali Valls, CMC
City Clerk



DRAFT

City of Miami Springs, Florida

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, April 22, 2013, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:05 p.m.

The following were present:

Mayor Xavier M. Garcia
Vice Mayor Michael Windrem
Councilman Billy Bain
Councilman George V. Lob
Councilman Jaime A. Petralanda

Also Present:

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
City Attorney Jan K. Seiden
Chief of Police Peter G. Baan
Golf and Country Club Director Paul O'Dell
Building & Code Compliance Director H. "Tex" Ziadie
I. T. Director Jorge Fonseca
City Clerk Magali Valls
Deputy City Clerk Suzanne S. Hitaffer

2. Invocation: Councilman Lob offered the invocation.

Salute to the Flag: Children from the audience led the audience in the Pledge of Allegiance and Salute to the Flag.

Mayor Garcia presented baseball caps to the children who participated in the salute to the flag.

3. Awards & Presentations:

3A) Introduction of Golf and Country Club Director Paul O'Dell

City Manager Ronald K. Gorland introduced newly hired Golf and Country Club Director Paul O'Dell.

Mr. Gorland said that Mr. O'Dell had already made a lot of changes at the golf course and he was selected for the position based on the best business manager that could be found in South Florida, but he is actually from Dallas, Texas and has lived here for many years. Paul's reputation is wide and very strong, which is exactly what is needed since the golf operation is a business. The target for the golf course is to break even and Paul has the experience to make this happen.

Golf and Country Club Director Paul O'Dell distributed caps to Council with the Miami Springs Golf and Country Club emblem. He said that he is proud to be with the City of Miami Springs and his history in the golf business has been in turning around facilities and making them profitable, just like a business, with the revenues and expenses offsetting each other and providing recreation at the same time.

Mr. O'Dell explained that the items that need to be addressed are vast; it will not happen overnight and he feels that they can be done by working with Council and the City Manager. He noted that grant funds are available and he will pursue those funds for the Golf Course. He will be submitting an addendum budget to Assistant City Manager/Finance Director Alonso in order to be able to make improvements so that people can see a change.

Mr. O'Dell reported that the grass was removed from around the putting greens and it looks better already. He also met with Food and Beverage operator Carlos Santana and pointed out several items in the building that need to be improved within two weeks that are a matter of cleanliness and paying attention to detail.

Mr. O'Dell promised more cleanliness and a new appearance for the facility that is not expensive, such as paint and pressure cleaning of the concrete areas. The food and beverage operation is perceived as belonging to the City of Miami Springs Golf and Country Club, not a private catering operation. He reiterated that he is glad to be in Miami Springs and he will be working hard.

3B) Presentation of Award Winning Video "Take a Stand, Lend a Hand" by Miami Springs Senior High School Students Jennifer Porres and Daniela Zapata

Miami Springs Senior High School students Jennifer Porres and Daniela Zapata presented their award winning video "Take a Stand, Lend a Hand".

3C) Certificates of Recognition to Miami Springs Senior High School Students Jennifer Porres and Daniela Zapata

Mayor Garcia presented Certificates of Recognition to Jennifer Porres and Daniela Zapata who earned the first place award at the "Bully-Free-O-Five" Miami-Dade Public High School Art & Film Festival for their video "Take a Stand, Lend a Hand", winning \$1,000 worth of prizes and \$5,000 cash for their school.

Mayor Garcia recognized Miami Springs Senior High School teacher Rene Barge and Principal Anna Rodriguez for the great things that are happening at the school. He said that Mr. Barge is one teacher that goes above and beyond and he urged him to keep up the great work.

4. Open Forum:

Pelican Playhouse

Nancy Jones and Ralph Wakefield of 255 Springs Avenue congratulated the new Council and distributed envelopes with an invitation to the next show called "Fairy Tale Theatre" that is opening on May 3rd, running through May 12th. Ms. Jones invited everyone to attend Gala Theatre Night on May 2nd and to bring their kids. The Pelican Playhouse is partnering with the American Cancer Society/Relay for Life for a fund raiser. Jimmy Mills and Suzanne Wolar have teams and the proceeds from the tickets they sell will go to the American Cancer Society.

Puppeteers

Mr. Wakefield announced that the lunchtime for seniors' production will be held in the Rebeca Sosa Theatre at the Community Center on Thursday, April 25th in which the Pelican Playhouse Puppeteers will be performing, including the Mayor's daughter. He encouraged everyone to come and see the kids who are wonderful.

5. Approval of Council Minutes: (Approved with one motion)

5A) 04-08-2013 – Special Meeting

Minutes of the April 8, 2013 Special Meeting were approved as written.

Councilman Lob moved the item. Councilman Bain seconded the motion which was carried 5-0 on roll call vote.

5B) 04-08-2013 – Regular Meeting

Minutes of the April 8, 2013 Regular Meeting were approved as written.

Councilman Lob moved the item. Councilman Bain seconded the motion which was carried 5-0 on roll call vote.

6. Reports from Boards & Commissions:

6A) 04-03-2013 – Architectural Review Board – Minutes

Minutes of the April 3, 2013 Architectural Review Board meeting were received for information without comment.

6B) 04-09-2013 – Recreation Commission – Cancellation Notice

Cancellation Notice of the April 9, 2013 Recreation Commission meeting was received for information without comment.

6C) 04-10-2013 – Golf and Country Club Advisory Board – Lack of a Quorum

Lack of a Quorum Notice of the April 10, 2013 Golf and Country Club Advisory Board meeting was received for information without comment.

6D) 04-11-2013 – Board of Parks and Parkways – Minutes

Minutes of the April 11, 2013 Board of Parks and Parkways meeting were received for information without comment.

6E) 04-15-2013 – Revitalization and Redevelopment Ad-Hoc Committee – Cancellation Notice

Cancellation Notice of the April 15, 2013 Revitalization and Redevelopment Ad-Hoc Committee meeting was received for information without comment.

7. Public Hearings:

None.

8. Consent Agenda:

8A) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$15,000.00 to Firepower Displays Unlimited, LLC for the Purchase of the 4th of July Fireworks Display, Pursuant to Section 31.11 (E) (6) (g) of the City Code

City Manager Ronald K. Gorland read the title of the award.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion.

Mayor Garcia asked for confirmation that the company would be providing the same display as last time and the City Manager clarified that everything would be the same and the Village of Virginia Gardens will contribute \$3,000.00 making the net cost to the City \$12,000.00.

The Mayor commented that last year's fireworks display was the best he has ever seen in the last thirteen years. He would be happy to provide a letter of recommendation for Firepower Displays Unlimited because they do an incredible job.

City Manager Gorland added that the company has a good relationship with the Fire Department and there have been no safety issues.

The motion was carried 5-0 on roll call vote.

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

Vice Mayor Windrem (Group I) appointed Miguel Becerra to the Recreation Commission for an unexpired term ending on April 30, 2015.

Councilman Petralanda (Group IV) appointed Mike White as the alternate member to the Board of Adjustment/Zoning and Planning Board for an unexpired term ending on October 31, 2015. He thanked former member Todd Stiff for his hard work.

Councilman Petralanda read a message from Mr. White explaining that he wanted to give back to the City that he calls home and he is willing to give back in any way he can. He feels that Mr. White is going to be an asset to the Board.

Councilman Lob (Group III) appointed Maria Petralanda to the Historic Preservation Board for an unexpired term ending on February 28, 2015.

9B) Recommendation from the Education Advisory Board Regarding Asking the City Council to Authorize Representation to the Board from Public Works, Police and the Chamber of Commerce in Order to Achieve the Collaboration Between the City and Miami-Dade County Public

City Manager Ronald K. Gorland stated that the Education Advisory Board asked the City Council to authorize representation to the Board from Public Works, Police and the Chamber of Commerce. Subsequent to the last Council meeting, he spoke with Education Advisory Board Chair Dr. Salomon and discussed what is needed and required. It was determined that the only person from the Administration that needed to attend was Elderly Services Director Karen Rosson because of a special program they want to implement and there is no immediate need for what was originally requested.

Nery Owens of 456 DeLeon Drive was concerned about this issue because advisory boards are appointed by Council to make recommendations. In her opinion, the Education Advisory Board is the same and they do not hold responsibility or authority to collaborate and they seem to be asking for support staff that other boards do not have. She congratulated the City Manager for resolving this issue.

9C) Scheduling of Executive Session on Monday, April 29th or Tuesday, April 30, 2013

Councilman Bain asked why the Executive Session that was scheduled for April 25th was cancelled.

City Manager Gorland stated that consultant Jim Linn who lives in Tallahassee said that, in his opinion, due to all the changes that the State Legislature is contemplating he would not be able to make recommendations on April 25th, and it would not be in the City's best interest to incur the associated cost. He recommended that the meeting be held after the Legislative session is over and he sent an e-mail to that effect.

City Manager Gorland said that in the meantime, Councilman Lob told him that he thought it would be a good idea to hold the Executive Session anyway so that Council could be advised of the current information. This meeting will not include Jim Linn, but it will include the rest of the negotiating team who will answer questions based on what is known at this time.

City Clerk Magalí Valls advised Council that the individual and group photographs could be taken at 5:45 p.m. if the meeting is scheduled at 6:30 p.m.

Council scheduled an Executive Session for Tuesday, April 30, 2013, at 6:30 p.m., preceded by a photography session for Council group and individual photos at 5:45 p.m.

10. New Business:

10A) Council Liaison Appointments to the Advisory Boards

Mayor Garcia stated that Council was provided with a list of the different advisory boards and the current liaisons. He asked if there are any requests to sit on a particular board.

Councilman Petralanda replied that he is interested in the Education Advisory Board, the Historic Preservation Board and the Board of Parks and Parkways.

Vice Mayor Windrem expressed his desire to be the liaison to the Historic Preservation Board.

After discussion, Council decided on the following appointments:

Bd. of Adjustment/Zoning & Planning:	Councilman Bain - 2
Architectural Review Board:	Councilman Petralanda - 4
Civil Service Board:	Councilman Lob - 3
Code Enforcement Board:	Councilman Lob - 3
Code Review Board:	Councilman Lob - 3
Disability Advisory Board:	Vice Mayor Windrem - 1
Ecology Board:	Vice Mayor Windrem - 1
Education Advisory Board:	Councilman Petralanda - 4
Golf and Country Club:	Councilman Bain - 2
Historic Preservation Board:	Vice Mayor Windrem - 1
Bd. of Parks & Parkways:	Councilman Petralanda - 4
Recreation Commission:	Councilman Bain - 2

Councilman Petralanda stated that he would like to nominate his wife Maria for the Historic Preservation Board.

City Attorney Seiden reminded Council that the Board Liaisons attend the meetings to listen, answer questions and not to participate in the meeting. Council will listen to what the board members' views are and if there are questions about the City Council or City Administration's positions on matters, it is fine to answer or questions can be brought back to the Council directly. Liaisons should not take an active part in participating in the Board's discussion.

10B) Recommendation that Council Award a Bid to Lowes, Utilizing the Cooperative Purchasing Network Contract R4954 in the Amount of \$20,000.00 on an “As Needed” Basis for Various supplies and Stock Items Pursuant to Section 31.11 (E) (5) of the City Code

City Manager Ronald K. Gorland read the title of the award. He explained that this is necessary for Public Works to purchase all kinds of products that are used on a daily basis; there is no budget impact other than the amount that was previously approved in the budget.

Councilman Lob moved the item. Councilman Petralanda seconded the motion.

The City Manager clarified for Councilman Bain that funds are included in the budget and this is only specific to what the Public Works Department purchases from Lowes. There is no budget impact.

The motion was carried 5-0 on roll call vote.

10C) First Reading – Ordinance No. 1053-2013 – An Ordinance of the City Council of Miami Springs Amending Code of Ordinance Section 34-14, Appointments, by Adding Thereto a Maximum Number of Hours for Other Than Fulltime Classified Employees; Repealing all Ordinances or Parts of Ordinances in Conflict; Effective Date

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that the City Administration received a presentation regarding the Affordable Health Care Act. The Administration wants to protect against going over the 29-hour limit for part-time or other seasonal, temporary, or substitute employees because if they do, they are entitled to full-time benefits for insurance that would be financially burdensome to the City.

City Attorney Seiden noted that he first drafted the ordinance in a manner that said that *“Except as to subsection (d) below, in no event shall any person hired by the City in any of the following categories of employment be permitted to work in excess of 29 hours per week.”* Subsequently, the County was contacted to see how they are handling the matter since they received the same presentation and the County says that no employee in the categories shall be permitted to work in excess of 59 hours during any bi-weekly pay period, which is exactly what the City has. This new language provides more flexibility for the Administrative Staff in scheduling, especially for the Recreation part-time or seasonal employees.

Councilman Bain moved the item. Councilman Petralanda seconded the motion, which was carried 5-0 on roll call vote.

10D) Recommendation that Council Award City RFP # 02-12/13 to Albarni, Caballero & Company, LLP, the Lowest Responsible Proposer, in the Amount of \$32,000.00, for External Auditing Services, Pursuant to Section 31.11 (E) (2) of the City Code

City Manager Ronald K. Gorland read the title of the award.

City Manager Gorland explained that the City advertised an RFP for external auditing services for Fiscal Year 2013 in the Miami Business Review, including three option years for 2014, 2015 and 2016. The City placed a copy of the RFP on the City's website and Demand Star (Onvia). The financial requirements of the RFP included the annual external audit of the City's Comprehensive Annual Financial Report (CAFR) as well as the annual Single Audit, if one is required.

A total of nineteen bid packages were sent to various CPA firms; the City received five bids of which only one company was considered non-responsive for lack of a bid bond. The Audit committee selection, approved by Council on February 11th was comprised of himself, City Attorney Seiden and Chief of Police Baan. The Committee evaluated and rated the firms and Albarni, Caballero and Company was rated first on all three rate sheets.

Based on the results, the Administration concurs with the recommendation of the Audit Committee and recommends awarding the contract to Albarni, Caballero and Company, LLP who is the City's current auditor. The current contract ends on September 30, 2013 and the City is required to have annual audited financial statements. The cost for external auditing services is \$32,000 and \$3,500 for single audit (if required). Funds are available in the Finance Department/Professional Services – Audit Fee.

Councilman Bain moved the item. Councilman Lob seconded the motion.

To answer Councilman Bain's question, the City Attorney clarified that the contract is for one year with three annual renewal options. The option prices are very reasonable and the cost is lower than the current price this year.

The motion was carried 5-0 on roll call vote.

10E) Recommendation from the Board of Parks and Parkways to Fund the Site Preparation, Purchase and Installation of New Plants and Landscaping for the Purpose of Renovating the Butterfly Park

City Manager Ronald K. Gorland stated that this is a recommendation from the Board of Parks and Parkways based on their actions taken at their meeting of April 11, 2013. The Board is requesting that the City funds the site preparation, purchase and installation of new plants and landscaping for the purpose of renovating the Butterfly Park in a manner that provides for the security and enjoyment of the public and will attract butterflies and birds to the area. The cost of the project is \$2,500, and if funds are not available in the current year budget, they are requesting that the restoration be done in quarterly budget phases in the Fiscal Year 2013-2014 budget.

City Manager Gorland clarified that funds are not included in the current budget. He recommends that it be considered in the upcoming budget process for the next fiscal year.

Councilman Petralanda said that he read the Board of Parks and Parkway minutes and there was a PowerPoint presentation. He would like to see an itemized breakdown of the \$2,500 because it seems like most of the work will be done by students and someone is going to donate the trees.

By consensus, Council agreed to consider the request during the upcoming budget process.

10F) Recommendation from the Board of Parks and Parkways Regarding the Yard of the Month for May and June 2013

City Manager Ronald K. Gorland stated that the Board of Parks and Parkways members are recommending 651 Falcon Avenue and 489 LaVilla Drive as the Yards of the Month for May and June 2013, respectively.

Vice Mayor Windrem moved the item. Councilman Lob seconded the motion.

Vice Mayor Windrem asked if it is too early to be selecting the June Yard of the Month and Mayor Garcia explained that the selections are made in advance so that the awards are advertised for the public to go by and see the homes.

The motion was carried 5-0 on roll call vote.

10G) Code Compliance Revision Recommendations Regarding Commercial Vehicles

Building and Code Compliance Director Harold "Tex" Ziadie stated that revising the code for commercial vehicles is the top priority. The current code is inadequate for controlling commercial vehicles in the City and it does not allow any commercial vehicle to be parked in the City for longer than two hours, even on commercial property. He is proposing two sections; one section to deal with commercial properties and another to deal with residential properties; tonight he will only be dealing with the code as it pertains to residential properties.

Mr. Ziadie proposed liberalizing the code to allow some parking of commercial vehicles under certain stipulations. He presented suggestions for amending the Code in regard to dealing with the parking of trucks, vans and utility vehicles in the residential zoning districts of the City.

City Attorney Jan K. Seiden commented that the theory behind these types of ordinances is that commercialization of the residential districts, in any form, reduces the aesthetics and the values of the properties and that is why they were favored ordinances in the past. Times have changed and many people are driving pick-up trucks. He noted a City of Coral Gables' case that was upheld by the courts, although their Commission eventually changed the law.

Mr. Ziadie said that under the current code, any vehicle over one ton carrying capacity represents a commercial vehicle and many residents have big trucks that exceed this capacity and this technically makes them commercial vehicles. He is recommending limited allowance for parking commercial vehicles in the City and there are definitions to show the intent. All trucks, vans or utility vehicles without any commercialization, which do not exceed 14,000 pounds gross vehicle weight, may be parked without restriction or limitation in the City residential zoning districts. He said that commercialization can include as little as signage or the addition of supplemental equipment on the vehicles.

People who have large commercial vehicles might bring them home at night or at lunchtime, and technically under the code this is a violation, according to Mr. Ziadie. Visitation parking during the hours of 7 a.m. to 10 p.m. allows the parking of commercial vehicles providing service to residential properties for a period of up to two hours, unless an extended period is approved by the City Manager or his designee. This is a loophole in the current code and that is why he added "providing service to residential properties."

Secondly, visits to owned residences by City residents who drive commercial vehicles, provided there is no disruption to traffic or safety, is allowed for up to two hours. Visits are not allowed for the purpose of restocking, cleaning or servicing commercial vehicles, according to Mr. Ziadie.

To answer Councilman Bain's question, Mr. Ziadie said that parking of commercial vehicles providing service to a residential property is currently allowed up to two hours and he is proposing to keep this provision or to modify it for a different number of hours. The time cannot be open-ended or else people will take advantage of the time limit. This aspect of the code has never been enforced, but there must be some control.

Mayor Garcia would like to know about specific issues with certain types of vehicles, even though the code is antiquated and hard to enforce. He is curious what issues exist that might have sparked this revision in order to get a better understanding of the regulations.

Councilman Petralanda commented that he has the same issues as Councilman Bain and perhaps there should be a longer time period.

Councilman Bain clarified that he disagrees with the current two hour time period and this should be discussed going forward.

Mr. Ziadie stated that provisional parking is for commercialized vehicles that are less than 14,000 pounds in gross vehicle weight and it is being proposed to provide some means of allowing people in the residential zones to park commercial vehicles with certain stipulations. These types of vehicles would be allowed to park in rear yards, provided they are no closer than five feet to any property line. If rear yards are not accessible or available, parking in side yards of residentially zoned properties may be permitted by variance application.

Mr. Ziadie continued to explain the types of commercial vehicles that are prohibited from parking in residentially zoned districts of the City, regardless of size or weight. They include box trucks, equipment carriers, trailers, lunch/food trucks, material/supply carriers, tow trucks, pickup trucks altered to carry materials or supplies, commercial transportation vans, buses, tractor trailers, other vehicles that are clearly designed for commercial use and vehicles with commercial company advertising or information printed on the body of the vehicle.

City Attorney Seiden said that they wanted to provide additional relief in the code since it is reasonable for someone to have commercial printing on the side of the vehicle and theoretically this is a commercial vehicle. An exception is proposed for any vehicle, mainly cars, small trucks and vans that are commercialized only to the extent of signage and are under a certain weight limit of 9,000 pounds. Certain parking would be permissible with very limited commercialization without needing a variance.

Councilman Bain pointed out that just because a truck has racks it does not make it a commercial vehicle; people have racks for hunting and other sports.

The City Attorney explained that the example presented by Councilman Bain would be covered under another code section for recreational vehicles.

Mr. Ziadie continued his PowerPoint presentation showing various types of vehicles with racks that are often parked in front of homes on City property in the swale.

City Attorney Seiden explained that under the proposed code, these vehicles could be parked in the rear yard or they could get a variance. The intent is to be consistent with the code for recreational vehicles because parking trucks in the front yard tends to bring down the value of the homes in the neighborhood. It is Council's prerogative to enforce this theory.

Mr. Ziadie added that the theory of a side yard variance is that it gives the Board of Adjustment the authority to allow parking under certain conditions, such as proper screening.

Councilman Bain was concerned that creating this law would cause an expense to a homeowner who has a small commercial truck because they would have to spend money to screen the vehicle.

City Attorney Seiden said that theoretically the type of vehicle mentioned by Councilman Bain is not allowed to be parked in a residential district under the current code.

Mr. Ziadie continued his presentation showing a pickup truck with a rack and a ladder on top, and utility trailer without any commercial lettering that under the proposed code could be parked in the rear or side yard with a variance. He reiterated that the proposed changes came about because the code is outdated and it is not enforceable. Many issues deal with lunch/food trucks that are owned by a number of residents and they park on the property at night and over the weekend. The current code does not define what the two hour time period is for.

Mr. Ziadie showed examples of take home service trucks and vans. He also showed photographs of various sized vehicles and different weights that would be allowed up to a certain limit.

To answer an earlier question posed by Councilman Bain, City Attorney Seiden explained that the original code dates back to 1962 and 1966, with amendments in 1977, 1982 and 2005, but the theory of the code has not changed for many years. He added that the next section will deal with commercial vehicles in commercial zones.

Mayor Garcia said that in dealing with commercial vehicles in residential areas, he mentioned to the City Manager that he would not want Miami Springs to be as strict as Coral Gables, but he also does not want to be too lenient. The idea is to be somewhere in between, which is difficult due to the possible decrease in property values. It seems like the proposed changes are getting closer to the middle, but it is still too close toward the Coral Gables' aspect in his opinion. He said that perhaps a van could be allowed to park in a driveway as opposed to the swale area.

The Mayor also expressed his concern with the variance process and blocking the view of the vehicles from the street, the same as recreational vehicles.

City Attorney Seiden explained that the community is very different as it relates to side yards; in some yards, parking in the side yard would not be appropriate. There are many small lots in the City.

Vice Mayor Windrem commented that a 50-foot lot with a five-foot side yard setback would not allow parking in the side yard.

City Attorney Seiden said that the process would allow an evaluation and a determination on whether to permit parking under certain conditions.

Councilman Bain said that the examples that were presented are hard to find and the commercial vehicles are not parked on every block. He pointed out the truck with the ladder on the top and said that he knows of someone that owns a truck like that who does many good things for the City and he keeps up his home beautifully. The proposed ordinance would cause this person to park the truck in the back yard.

Councilman Bain said that he would not support the proposed ordinance for this size truck. He said that people keep supplies in their trucks and the conditions in the City should be observed by driving around before making these types of rules.

City Attorney Seiden said that if this type of truck was parked between or in front of the homes the neighbors might object and since Council represents the people they must consider what is in the best interest of all. He said that right now all commercial vehicles in residential areas is illegal and they are trying to find a way to make it legal.

Mayor Garcia commented that he receives complaints about the maintenance of properties and he knows of a neighbor who has a Douglas Orr Plumbing truck with equipment and this person keeps his property clean. He understands that there must be code regulations.

Councilman Lob said that the current code makes the truck illegal and that is why they are suggesting for it to be relaxed.

City Attorney Seiden explained that they are trying to modify the code that will allow the vehicles to be parked in the back yard or to obtain a variance to park in the side yard.

Councilman Lob suggested that there could be a weight limit imposed to see how it works, and if it does not work, the ordinance can be changed.

City Attorney Seiden said that if the ordinance is passed and for some reason it needs to be changed, it is harder to do, unless there are specific issues. Many times ordinances are passed with the expressed purpose of doing the best thing possible, but in practical application, some adjustment might be needed.

Attorney Seiden explained that the theory is to provide a basis for allowing what used to be considered commercial trucks in the front yards of residential properties for parking. It seems that everyone agrees that trucks up to the 14,000 pound weight limit can be placed in the front yard. In addition, commercial vehicles would be allowed up to 9,000 pounds that are slightly commercialized. For those vehicles that go beyond the exception, there would be another exception to allow them to take advantage of the same process that is provided for recreational vehicles, which is placing them in the back yard without a variance or in the side yard with a variance.

Attorney Seiden reiterated that the current code allows no commercial vehicles at all and the proposed changes would allow four exceptions to allow these types of vehicles. He feels that this is a big step forward and he suggested that Council allow him to draft a format that they could review as an ordinance and then change it from that standpoint.

Councilman Bain agreed with the City Attorney's suggestion to draft an ordinance for further review. He feels that everyone should ride through the City to look at the examples that were presented because the vehicles might not be there any longer.

Councilman Petralanda asked Mr. Ziadie to display the examples of the trucks again and noted that the last example is a personal truck, although it would not be his preference, but the proposal would not allow it.

Mr. Ziadie commented that the truck pointed out by Councilman Petralanda is 19,000 pounds and the proposal is to allow trucks less than 14,000 pounds.

Councilman Petralanda said that the proposed law would prohibit someone from buying that truck. He asked if anyone owns this type of truck and Mr. Ziadie replied that there were a few trucks that are similar to the example, and a few are significantly larger and they generally do not deal with them unless a complaint is received or if they are parked on City property.

Mr. Ziadie emphasized that there must be a weight limit in order to set a threshold.

Councilman Bain suggested a weight limit for commercial vehicles, not personal vehicles.

By consensus, Council agreed to move the proposed weight limit up to 19,000 pounds

Mayor Garcia said that he would have an issue with not allowing take-home commercial vehicles, like Comcast trucks and the City Attorney clarified that they would be allowed because they weigh less than 9,000 pounds.

Mayor Garcia added that he was also concerned about the plumbing trucks that have equipment on them and once you allow those vehicles there could be exceptions for others that are not as desirable.

City Manager Gorland said that he, Mr. Ziadie and the City Attorney had spent many hours in an attempt to craft the ordinance and they came up with what was presented this evening.

City Attorney Seiden commented that there must be a starting point and it is Council's decision as the policy makers of the City. They are trying to modernize the code but at the same time they do not want to relax it too much. The ordinance must be specific enough in order for it to be enforced.

Councilman Bain added that instead of a 2-hour period, he would suggest eight hours during a certain time frame.

Mr. Ziadie would like an ordinance that can be enforced. If Council wants to allow commercial vehicles in front of the homes, he would not have a problem.

City Attorney Seiden suggested a middle ground for one issue that seems to be a concern and that is allowing vans or small trucks to be parked in the front if they remove the ladders or equipment and store them at night.

Councilman Bain responded that he would not approve of the City Attorney's suggestion.

By consensus, Council directed the City Attorney to draft an ordinance for further discussion.

10H) Discussion Regarding Advertising in the Conference Edition of the Quality Cities Magazine to Celebrate the Florida League of Cities 87th Conference in Orlando, Florida to be Held During August 15-17, 2013

Mayor Garcia said that Council received a copy of the advertisement in the agenda packet and funds are included in the budget. He asked the City Clerk what size ad was published last year and she responded that it was a full page, four-color ad for \$1,000.00.

Councilman Petralanda asked who designed the ad and the Mayor responded that the City Clerk responded that it was Jo Ellen Phillips.

Mayor Garcia commented that the ad design received recognition from many businesses and it is on display in the office of Mr. Rey at Centurion Air Cargo.

Vice Mayor Windrem moved to publish the same ad as last year. Councilman Lob seconded the motion.

Councilman Petralanda said that he would like to take part in the design of the ad if it is okay.

Mayor Garcia stated that three Council members are involved in graphic design and they are eager to help. Suggestions for changes can be made for Council to consider at the next meeting.

To answer the Mayor's question, the City Clerk confirmed that the deadline to present the ad is May 31st.

Mayor Garcia suggested waiting for the new group Council photograph. He asked the City Clerk to e-mail the design to Council for their recommendations so that Council can forward their recommendations to the City Manager.

Mayor Garcia added that the current ad worked well; it should incorporate the new photograph and a change in the number of years. He added that it is difficult for Council to all agree on additional changes unless it is discussed at a Council meeting and it could be placed on the next agenda.

Councilman Lob recommended checking with Jo Ellen Phillips to see if she will agree to making the changes or providing the file.

City Clerk Magalí Valls stated that Public Information Specialist Carol Foster was not able to make changes to the file last year and she had to rely on Jo Ellen Phillips.

The Mayor said that the Administration would call Ms. Phillips to see if she is willing to edit the file and if not, if she would supply it to the City in a format that can be changed.

The motion was carried 5-0 on roll call vote.

11. Other Business:

11A) FY 2012-2013 Second Quarter Budget Status Report (Unaudited)

City Manager Gorland stated that the second quarter budget status report is based on revenues received and appropriations expended through March 31, 2013. The purpose of the report is to apprise the City's governing body of the FY 2012-2013 budgetary status and projected year-end revenues, expenditures, and fund balances.

At the end of the second quarter of FY2013, the City is within budgeted revenues and expenditures and the Administration is not projecting any significant increase/decrease to the fund balance at the end of the fiscal year. The revenues and expenditures as of the end of the second quarter of FY2012-2013 are within budgeted amounts and in line with the amounts reported for the same period of last fiscal year.

As shown on page 18 of the report, the golf course reported a loss which is approximately double than the same period last year. The main reason for this increase was a decrease in revenues of almost \$51,000 from last year; there is a detailed analysis shown on pages 18 and 19. He added that Assistant City Manager/Finance Director Alonso could answer any questions.

There were no questions or discussion regarding this item.

11B) Recommendation that Council Reschedule the Monday, May 27, 2013 Regular Meeting to Tuesday, May 28, 2013 at 7:00 p.m.

City Manager Ronald K. Gorland stated that this is a request to reschedule the Monday, May 27, 2013 Regular Meeting to 7:00 p.m. on Tuesday, May 28th due the Memorial Day holiday.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion, which was carried 5-0 on roll call vote.

Chief of Police Peter G. Baan announced that there was a serious crime over the weekend that involved an armed robbery on Westward Drive with a single subject who fired gunshots at the proprietor of a business. Within hours of the crime being committed, the Miami Springs Police Department had a suspect and the subject was positively identified at 10:00 a.m. that same morning.

Chief Baan reported that an arrest is on the way and the crime is essentially solved. He commended the Police detectives for the way they handled the investigation. He added that the subject is not yet in custody and he seems to be a member of a much larger organization.

12. Reports & Recommendations:

12A) City Attorney

Historic Preservation Board

City Attorney Seiden pointed out that Councilman Petralanda does not have a vacancy to the Historic Preservation Board unless he creates it, because Jo Ellen Phillips was appointed by former Councilwoman Ator (Group IV).

Councilman Lob said that he would be more than glad to appoint Maria Petralanda to the Historic Preservation Board.

12B) City Manager

Community Events

City Manager Gorland announced that there are many things going on in the City and urged people to check the City's website and their tweets. Those who do not receive tweets should sign up for them; there have been more than 2,500 tweets since it began over one year ago.

iPads

City Manager Gorland said that his iPad worked fine for this meeting and if Council has any questions they should not hesitate to ask. The paperless agenda will save more than \$20,000 per year. Councilman Lob had a great idea to use Optical Character Recognition (OCR) so that everything is searchable.

The City Clerk will still make one agenda packet for the City Hall lobby.

12C) City Council

Council Notification

Councilman Bain said that if an e-mail is sent to Council and they do not respond there should be a courtesy call to remind them. He did not hear about the Council photographs until today, while the e-mail notification was sent on April 15th.

Earth Day

Vice Mayor Windrem commented that it is quite appropriate to go paperless since today is Earth Day. He wished everyone a happy Earth Day.

All Angels Concert

Councilman Petralanda attended the All Angels concert on Friday featuring pianist Nelson Hall, violinist Chelle Reed, and flutist Judit Espinosa. It was a wonderful concert with great musicians.

Historic Bus Tour

Councilman Petralanda reported that he took the Miami Springs Historical Society's annual bus tour of historic homes that was also a wonderful event.

Historic Bus Tour

Councilman Lob agreed with Councilman Petralanda that the historic bus tour is a great event and everyone should take it.

Terrorist Attack

Mayor Garcia asked everyone to keep the victims in Boston and those who have been suffering with the terrible terrorist attack in their prayers.

Sergeant Kelly

Mayor Garcia urged everyone to keep Sergeant Danny Kelly and his family in their prayers as his father has passed away.

13. Adjournment

There being no further business to be discussed the meeting was adjourned at 9:06 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

Approved as _____ during meeting of:

Transcription assistance provided by Suzanne S. Hitaffer and Elora R. Sakal.

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

**CITY OF MIAMI SPRINGS GENERAL EMPLOYEES'
RETIREMENT SYSTEM
MINUTES OF THE MEETING HELD
FEBRUARY 7, 2013**

The regular meeting of the Board of Trustees of the City of Miami Springs General Employees' Retirement System was called to order at 8:32AM by Tom Cummings in the Commission Chambers at the City of Miami Springs City Hall at 201 Westward Drive, Miami Springs, Florida.

TRUSTEES PRESENT

Tom Cummings, Chair
Sherryl Bowein, Secretary
Robert Whittington, Trustee
Francisco Arguelles, Trustee

OTHERS PRESENT

Audrey Ross, Pension Resource Centers (PRC)
Steve Cypen, Cypen & Cypen
Grant McMurry, ICC Capital
Brendon Vavrica, Thistle Asset Consulting
William Alonso, City of Miami Springs-Finance Dir.

INVESTMENT MANAGER REPORT: ICC CAPITAL MANAGEMENT (GRANT MCMURRY)

Mr. McMurry reviewed the current market environment during the last quarter and stated that overall it was a good quarter. He noted that last quarter they did not own any Apple stock and it hurt them, but now Apple is starting to drop. For the quarter ending December 31, 2012 the total fund net of fees out performed the index at 2.89% versus -0.11% and for the year to date they are also ahead at 12.99% versus the index at 12.14%. Mr. McMurry commented that January was a great month as well and they are up another 6%. He stated that he is still concerned about bonds and the 10 year Treasury because with the rates remaining low, bonds will continue to stay with a low yield and high prices.

Mr. McMurry updated the board in the transition with his company and Munder. He briefly touched on this at the last meeting, but he stated that as of now that transition is no longer set to happen. He explained the ICC liked their products, but Munder was not willing to take on the current ICC staff. Mr. McMurry was not going to let go of his 22 employees, so therefore he backed out of the agreement at last minute. Business as usual.

INVESTMENT CONSULTANT REPORT: THISTLE ASSET CONSULTING (BRENDON VAVRICA)

Mr. Vavrica reported that it was a very good quarter and this fund ranked number one against their peers. During the quarter value outperformed growth and small cap outperformed large cap which is unusual. He briefly reviewed the compliance checklist and noted that all managers are in compliance with the scrutinized companies list. Mr. Vavrica reviewed the funds assets and performance as of December 31, 2012. He noted that there is a lot of cash on hand at the close of the quarter because ICC was raising it so that Polen Capital could be funded on January 1, 2013. The total fund net of fees outperformed the index at 2.85% versus -0.07% for the quarter, and for the year they are also ahead at 12.88% versus the index at 11.58%. Mr. Vavrica reported that fixed income was the only underperforming sector in the fund during the quarter, but they are still ahead for the year.

Mr. Vavrica reminded the Trustees that last quarter they hired American Realty so now they need to decide where to take the money from to fund them. He reviewed a couple of different scenarios and commented that his recommendation is to take 7.5% from

fixed income and fund it to Real Estate. The Trustee had a lengthy discussion on where to take the funds from and how much.

MOTION: Ms. Bowein made a motion to approve and authorize the transfer of 7.5% from fixed income to fund the new American Realty fund.

SECOND: Mr. Arguelles seconded the motion.

CARRIED: The motion carried 4-0.

Mr. Vavrica passed out a revised Investment Policy Guidelines (IPG) to include an allocation to Real Estate. He reviewed the revisions.

MOTION: Ms. Arguelles made a motion to approve the revised Investment Policy Guidelines as presented.

SECOND: Ms. Bowein seconded the motion.

CARRIED: The motion carried 4-0.

Lastly Mr. Vavrica reported that Polen Capital is on board so now the board can set a schedule for the manager presentations. The Trustees stated that they would like to see both managers next quarter, and then they will make a schedule from there.

MINUTES

The board reviewed the minutes of the September 9, 2012 special meeting, the October 17, 2012 special meeting, and the November 1, 2012 regular meeting.

MOTION: Ms. Bowein made a motion to approve the minutes of the September 9, 2012 special meeting, the October 17, 2012 special meeting, and the November 1, 2012 regular meeting as amended.

SECOND: Mr. Arguelles seconded the motion.

CARRIED: The motion carried 4-0.

DISBURSEMENTS APPROVAL

Ratification of warrants processed since the November 1, 2012 meeting:

Warrant #	Payee	Amount	Invoice Date
320	Cypen & Cypen (Invoice # 6452- November 2012 Legal Fee)	\$1,250.00	11/1/12
	Mutual of Omaha (Inv# 000262439257 - July 2012 Life Insurance Fee)	\$135.30	10/30/12
	Thistle Asset Consulting, Inc. (Invoice #20120918 - Performance Monitoring for the Quarter Ending September 30, 2012)	\$4,398.00	10/22/12
	Resource Centers, LLC - Invoice #12159 (November 2012 Admin Fee)	\$1,575.72	10/31/12
	Salem Trust Company 7/1/2012 - 9/30/2012 (Custodian Fee)	\$1,872.16	10/15/12
	FPPTA - 2013 Annual Membership Fee	\$600.00	11/6/12

321	Resource Centers, LLC (Inv #12220 - December 2012 Admin Fee)	\$1,550.00	11/30/12
	Holland & Knight LLP - Invoice #2847285 for professional services rendered through October 15, 2012 (Pension Plan Compliance Review - IRS Determination Letter).	\$700.00	11/13/12
	Mutual of Omaha (Inv# 000264621351 - December 2012 Life Insurance Fee)	\$462.02	11/13/12
322	Cypen & Cypen (Invoice # 6478- December 2012 Legal Fee)	\$1,250.00	12/1/12
	Holland & Knight LLP - Invoice #2851632 for professional services rendered through November 15, 2012 (Pension Plan Compliance Review - IRS Determination Letter).	\$100.00	11/28/12
	Mutual of Omaha (Inv# 000267095793 - January 2013 Life Insurance Fee)	\$156.10	12/11/12
323	Thistle Asset Consulting, Inc. (Invoice #20121221 - Performance Monitoring for the Quarter Ending December 31, 2012)	\$6,648.00	1/21/13
	ICC Capital Management, Inc. (Invoice #57532848: 1/1/2013 - 3/31/2013 Quarterly Management Fee)	\$18,298.25	1/14/13
	Mutual of Omaha (Inv# 000270963561 - February 2013 Life Insurance Fee)	\$161.35	1/17/13
	Resource Centers, LLC - Invoice #12269 (January 2013 Admin Fee)	\$1,580.46	1/2/13
	Cypen & Cypen - Invoice #6504 (January 2013 Legal Fee)	\$1,250.00	1/2/13

MOTION: Mr. Whittington made a motion to approve Warrants 320 through 323.

SECOND: Ms. Bowein seconded the motion.

CARRIED: The motion carried 4-0.

BENEFIT APPROVALS:

- **Application for Retirement:**
Robert Whittington (normal)
- **Application to Enter the DROP:**
Florentino Vassalo
- **Applications for a Refund of Contributions:**
Alexander Rodriguez
Starisha Dillard

MOTION: Mr. Arguelles made a motion to approve the application for a normal retirement for Robert Whittington, the application to enter the DROP for Florentino Vassalo, and the applications for a refund of contributions for Alexander Rodriguez and Starisha Dillard.

SECOND: Ms. Bowein seconded the motion.

CARRIED: The motion carried 4-0.

FINANCIAL STATEMENTS

Ms. Ross presented to the board the financial statements through the end of December 2102.

The Board received and filed the financial statements through the end of December 2012.

OLD BUSINESS

Mr. Vavrica explained that a couple of months ago the board interviewed some International managers so now he wanted to know what the board's consensus is at this time. The Trustees discussed and commend that they are not interested in moving into International right now, but they would like to revisit it again in the near future.

NEW BUSINESS

Mr. Whittington briefly approached the board and commented that his retirement process was great. He noted that any member who is interested in retiring should check out the Pension Resource Centers online calculator because it was very beneficial.

REPORTS

• Administrator: PRC (Audrey Ross)

- Ms. Ross presented the board a letter from Salem Trust regarding the benefit enhancement changes that are effective April 1, 2013. The letter states that any member who is receiving their pension payment via a paper check will now have the option to either sign up for direct deposit, or Salem Trust will issue the member a debit card and their monthly pension payment would be uploaded to the debit card each month. Salem Trust is notifying the members who are in this salutation directly.

- Ms. Ross presented the board with a list of DROP members and their corresponding DROP exit dates. She discussed what date should be used when a member exits the DROP; the last day of the month that they can work, or the beginning of that month in which the Actuary is tracking. The Trustees noted that the last day of the month should be reflected since the member is eligible to work throughout their last month in the DROP. Ms. Ross concurred and noted that she will revise the dates on the spreadsheet and resend it out.

• Attorney

NEXT MEETING DATE

Thursday May 2, 2013 @ 8:30 AM

ADJOURN

There being no further business, a motion was made to adjourn the meeting at 9:33AM.

Respectfully submitted,

Sherryl B. Bowein, Secretary

**City of Miami Springs Police and Firefighters'
Retirement System
Minutes of the Meeting Held
February 7, 2013**

The regular meeting of the Board of Trustees of the City of Miami Springs Police and Firefighters' Retirement System was called to order at 8:32 AM by Chairman Peter Baan in the Commission Chambers at the City of Miami Springs City Hall at 201 Westward Drive, Miami Springs, Florida.

TRUSTEES PRESENT

Peter Baan, Chair
Oscar Garcia, Trustee
Jonathan Kahn, Trustee
Raymond Buckner, Trustee
Robert Gordon, Trustee

OTHERS PRESENT

Audrey Ross, Pension Resource Centers (PRC)
Steve Cypen, Cypen & Cypen
Grant McMurry, ICC Capital Management
Brendon Vavroca, Thistle Asset Consulting
William Alonso, City of Miami Springs – Finance Dir

INVESTMENT MANAGER REPORT: ICC CAPITAL MANAGEMENT (GRANT MCMURRY)

Mr. McMurry reviewed the current market environment during the last quarter and stated that overall it was a good quarter. He noted that last quarter they did not own any Apple stock and it hurt them, but now Apple is starting to drop. For the quarter ending December 31, 2012 the total fund net of fees outperformed the index at 2.79% versus -0.11% and for the year to date they are also ahead at 12.72% versus the index at 12.14%. Mr. McMurry commented that January was a great month as well and they are up another 6%. He stated that he is still concerned about bonds and the 10 year Treasury because with the rates remaining low, bonds will continue to stay with a low yield and high prices.

Mr. McMurry updated the board in the transition with his company and Munder. He briefly touched on this at the last meeting, but he stated that as of now that transition is no longer set to happen. He explained the ICC liked their products, but Munder was not willing to take on the current ICC staff. Mr. McMurry was not going to let go of his 22 employees, so therefore he backed out of the agreement at last minute. Business as usual.

INVESTMENT CONSULTANT REPORT: THISTLE ASSET CONSULTING (BRENDON VAVRICA)

Mr. Vavrica reported that it was a very good quarter and this fund ranked number one against their peers. During the quarter value outperformed growth and small cap outperformed large cap which is unusual. He briefly reviewed the compliance checklist and noted that all managers are in compliance with the scrutinized companies list. Mr. Vavrica reviewed the funds assets and performance as of December 31, 2012. He noted that there is a lot of cash on hand at the close of the quarter because ICC was raising it so that Polen Capital could be funded on January 1, 2013. The total fund net of fees outperformed the index at 2.74% versus -0.07% for the quarter, and for the year they are also ahead at 12.60% versus the index at 11.58%. Mr. Vavrica reported that fixed income was the only underperforming sector in the fund during the quarter, but they are still ahead for the year.

Mr. Vavrica reminded the Trustees that last quarter they hired American Realty so now they need to decide where to take the money from to fund them. He reviewed a couple of different scenarios and commented that his recommendation is to take 7.5% from fixed income and fund it to Real Estate. The Trustee had a lengthy discussion on where to take

the funds from and how much.

MOTION: Mr. Garcia made a motion to approve and authorize the transfer of 7.5% from fixed income to fund the new American Realty fund.

SECOND: Mr. Kahn seconded the motion.

CARRIED: The motion carried 5-0.

Mr. Vavrica passed out a revised Investment Policy Guidelines (IPG) to include an allocation to Real Estate. He reviewed the revisions and commented that Polen Capital sometimes buys into International stocks which could move the plans allocation to International up over the 10% allocation to 12%. Therefore Polen is asking that the board increase their International allocation up to 15%, which is still under the 25% limit by the State of Florida. Mr. Vavrica noted that Thistle is fine with this request.

MOTION: Mr. Gordon made a motion to approve the revised Investment Policy Guidelines as presented.

SECOND: Mr. Kahn seconded the motion.

CARRIED: The motion carried 5-0.

Lastly Mr. Vavrica reported that Polen Capital is on board so now the board can set a schedule for the manager presentations. The Trustees stated that they would like to see both managers next quarter, and then they will make a schedule from there.

MINUTES

The board reviewed the minutes of the September 9, 2012 special meeting, the October 17, 2012 special meeting, and the November 1, 2012 regular meeting.

MOTION: Mr. Deal made a motion to approve the minutes of the September 9, 2012 special meeting, the October 17, 2012 special meeting, and the November 1, 2012 regular meeting as amended.

SECOND: Mr. Kahn seconded the motion.

CARRIED: The motion carried 3-0.

DISBURSEMENTS APPROVAL

Ratification of warrants processed since the February 7, 2013 Meeting

274	Salem Trust Company 7/1/12 - 9/30/2012 (Custodian Fee)	\$2,845.60	10/15/12
	Cypen & Cypen Invoice #6451 (November 2012 Legal Fee)	\$1,250.00	11/1/12
	Thistle Asset Consulting, Inc. Inv #20120917 (Executive Reports for the Quarter Ending September 30, 2012)	\$4,398.00	10/22/12
	Resource Centers, LLC - Invoice #12160 (November 2012 Admin Fee)	\$900.00	10/31/12
	FPPTA - 2013 Annual Membership Renewal Fee	\$600.00	11/6/12
275	FPPTA - Trustee School Registration for Rob Gordon (January 27-30, 2013 in Ponte Vedra Beach, FL)	\$450.00	11/29/12
	FPPTA - CPPT Certification Fee for Rob Gordon	\$900.00	11/29/12

	Holland & Knight LLP - Invoice #2847286 for professional services rendered through October 15, 2012 (Pension Plan Compliance Review - IRS Determination Letter).	\$700.00	11/13/12
	Resource Centers, LLC - Invoice #12221 (December 2012 Admin Fee)	\$900.00	11/30/12
	Sawgrass Marriott Golf Resort & Spa - Hotel Reservations for Rob Gordon (FPPTA Trustee School, January 27-30, 2013, Ponte Verda Beach, FL)	\$501.00	11/30/12
	Gabriel Roeder Smith & Company - Inv #120033 for services rendered through 10/31/12. (Plan Redesign Study Work = \$2,933; Charges since 9/30/12 for Preparation of the 10/1/12 Actuarial Valuation Report = \$461 & Underpayment from Invoice #119584 = \$70)	\$3,464.00	11/9/12
276	Holland & Knight LLP - Invoice #2851633 for professional services rendered through November 15, 2012 (Pension Plan Compliance Review - IRS Determination Letter).	\$100.00	11/28/12
	Gabriel Roeder Smith & Company - Inv #120217 for services rendered through 11/30/12 - Final Charges for Plan Redesign Study Work	\$9,530.00	12/10/12
	Cypen & Cypen (Inv #6477 - December 2012 Legal Fee)	\$1,250.00	12/1/12
277	Gabriel Roeder Smith & Company - Inv #120501 for services rendered through 12/31/12. (Actuarial Impact Statement & Supplemental Valuation for Ordinance 1049-2012 = \$1,968 & Actuarial Impact Statement for Ordinance 1048-2012 = \$362)	\$2,330.00	1/7/13
	Cypen & Cypen Invoice #6503 (January 2013 Legal Fee)	\$1,250.00	1/2/13
	Thistle Asset Consulting, Inc. Inv #20121222 (Executive Reports for the Quarter Ending December 31, 2012)	\$6,648.00	1/21/13
	Resource Centers, LLC - Invoice #12270 (January 2013 Admin Fee)	\$935.00	1/2/13
	ICC Capital Management, Inc. Inv #57532847 (1/1/2013 thru 3/31/2013 Quarterly Management Fee)	\$28,060.18	1/4/13

MOTION: Mr. Kahn made a motion to approve Warrants 274 through 277.

SECOND: Mr. Deal seconded the motion.

CARRIED: The motion carried 5-0.

BENEFIT APPROVALS:

- **Applications to Enter the DROP:**
 - * Charlene Navarro
 - * Jonathan Kahn
 - * Peter Baan
 - * Randall Walker

MOTION: Mr. Kahn made a motion to approve the applications to enter the DROP for Charlene Navarro & Randall Walker.

SECOND: Mr. Deal seconded the motion.

CARRIED: The motion carried 5-0.

MOTION: Mr. Gordon made a motion to approve the application to enter the DROP for Peter Baan.

SECOND: Mr. Deal seconded the motion.

CARRIED: The motion carried 4-0.

*Mr. Baan abstained from this vote due to his benefit being approved. Form 8b is on file with the plan minutes.

MOTION: Mr. Garcia made a motion to approve the application to enter the DROP for Jonathan Kahn.

SECOND: Mr. Deal seconded the motion.

CARRIED: The motion carried 4-0.

*Mr. Kahn abstained from this vote due to his benefit being approved. Form 8b is on file with the plan minutes.

OLD BUSINESS

Mr. Vavrica explained that a couple of months ago the board interviewed some International managers so now he wanted to know what the board's consensus is at this time. The Trustees discussed and commend that they are not interested in moving into International right now, but they would like to revisit it again in the near future.

NEW BUSINESS

N/A

OTHER BUSINESS

Ms. Ross presented the board with the Actuarial Impact statement that was recently completed regarding the recent Ordinance changes. A copy of this statement will be sent to the Division of Retirement along with a copy of the final amended Ordinance.

REPORTS

•Administrator: PRC (Audrey Ross)

- Ms. Ross presented the board a letter from Salem Trust regarding the benefit enhancement changes that are effective April 1, 2013. The letter states that any member who is receiving their pension payment via a paper check will now have the option to either sign up for direct deposit, or Salem Trust will issue the member a debit card and their monthly pension payment would be uploaded to the debit card each month. Salem Trust is notifying the members who are in this salutation directly.
- Ms. Ross presented the board with a list of DROP members and their corresponding DROP exit dates. She discussed what date should be used when a member exits the DROP; the last day of the month that they can work, or the beginning of that month in which the Actuary is tracking. The Trustees noted that the last day of the month should be reflected since the member is eligible to work throughout their last month in the DROP. Ms. Ross concurred and noted that she will revise the dates on the spreadsheet and resend it out.

•Attorney (Steve Cypen)

NEXT MEETING DATE

Thursday May 2, 2013 @ 8:30 AM

ADJOURN

There being no further business, a motion was made to adjourn the meeting at 9:33 AM.

Respectfully submitted,

Oscar Garcia, Secretary



DRAFT

CITY OF MIAMI SPRINGS, FLORIDA

The Miami Springs Education Advisory Board met at 6:30 p.m., on Tuesday, April 16, 2013 in the City Hall Council Chambers.

The meeting was called to order at 6:32 p.m.

I. Call to Order/Roll Call

The following were present:

Chair Dr. John Salomon
Vice Chair Dr. Mara Zapata
Caridad Hidalgo
Michael G. Hunter
Kim Werner

Also Present:

Elderly Services Director Karen Rosson
Deputy City Clerk Suzanne Hitaffer

1. Approval of Minutes: March 19, 2013

Board member Hunter moved to approve the minutes as written. Board member Hidalgo seconded the motion which was carried unanimously on voice vote.

II. Education Compact

1. Student Achievement

a. Report on school programs, students, etc.

• School Reports

Principal Anna Rodriguez of Miami Springs Senior High School distributed construction plans for the iTech and said that they will be entering phase one of construction in the next two months. There are 100 applications that have been turned in for the iTech program. She announced that she received a price estimate for removing the portables and hopefully they will be removed this summer.

Dr. Kosnitsky, Principal Rodriguez' intern, reported the following for the High School:

- The Romeo and Juliet spring show finished today.
- FCAT testing is ongoing.
- Senior Spirit Week will be April 22nd through April 26th.
- "Grad Bash" will be on April 26th at Universal Studios.
- The Senior Prom will be on May 18th.
- Through ESAC and recognition funds, the school approved almost \$1,000 to improve a classroom that will be used for the Hospitality and Tourism magnet program which is sponsored by the Hyatt.
- Colleges that students will attend in the fall include Arizona State University, Broward College, Clearwater Christian, Florida Agricultural and Mechanical University (FAMU), Florida Gulf Coast University, Florida International University, Florida State University, George T. Baker Aviation Program, Hartwick College, Johnson and Wales University, Kansas State University, Miami Dade College, Miami Dade Honors College, Nova Southeastern University, Pima Community College, C.W. Post University, Ringling College of Art and Design, Syracuse University, University of Florida, University of Miami, University of South Florida, University of South Carolina and Yale University.
- Students have also received acceptance letters from Harvard University, Massachusetts Institute of Technology, and Stanford University.

Nevenka Huertas, AIE Charter School 2nd grade teacher, reported the following:

- Current enrollment is 303 students.
- Students completed the CELLA testing and the SAT's and the FCAT is ongoing.
- Principal Hirsh went to Baltimore to speak about the language program Rosetta Stone being incorporated into the curriculum.
- The school was able to purchase 77 computers from the Charter School grant.
- The playground will be getting a shade canopy.
- Two field trips are being planned once the FCAT is completed.

Ms. Huertas thanked Board member Werner for visiting the school.

Board member Hidalgo asked who was doing the training on common core for the teachers and Ms. Huertas replied that she was uncertain and that she can get that information for the next meeting.

Principal Mayte Dovale from Springview reported the following:

- SAT testing has been completed for Kindergarten through 2nd grade and students are currently FCAT testing.
- The PTA has been generous by providing students with testing tips and peppermint candies and the food and nutrition department also provided snacks for all of the students during testing.
- The 5th grade students will begin computer based testing week which is a new program for the school.
- Data chats were concluded with students discussing and reviewing the interim assessment information for grades three through five.
- The school had 100% attendance in grade three, four, and five during the past two FCAT testing days.

- PTA hosted a movie night on April 12th where they watched “Wreck it Ralph” and enjoyed popcorn and pizza.
- The school is encouraging students to give back to the community by donating used shoes to an organization called Edge Outreach Shoes for Water.
- The PTA is organizing a beautification day on Saturday, April 27th between 9:00 a.m. and 1:00 p.m.
- Tutoring has concluded for students in grades 2nd through 5th in the areas of reading, math and science.
- Cana tutoring continues for all grades. Their first annual family STEM night was a great success and approximately 100 students and parents were present.
- Reports cards are scheduled to go out to parents on Thursday, April 18th. The reading under the stars will be on May 15th.

To answer Vice Chair Zapata’s question, Ms. Dovale replied that Public Works Director Tom Nash recommended plants for the beautification project and the PTA has secured donations for the plants as well as hamburgers and hot dogs for those who help that day. She said that water and volunteers would be greatly appreciated.

Vicky Rodriguez, Assistant Principal of Miami Springs Middle School, reported the following:

- Students are currently FCAT testing. The 7th graders are computer based testing and they have seven labs that have been built into the school over the last few years in preparation for the testing.
- The tutoring program for the FCAT ended last Saturday. Tutoring for the end of course exams will continue until the end of their course.
- The Cambridge program has been approved for 2013-2014.
- The school will implement the iPrep math program in 2013-2014 and construction is predicted to begin in May.
- Students placed 6th in the County out of 60 schools in a Sum Dog Math Competition and they also competed at Barbara Goleman in the Math Bowl against high school students.
- The school hosted a math night on April 12th for the students and the feeder pattern schools with approximately 200 students participating in math activities.
- Language Art students mailed letters and cards to students at Sandy Hook Elementary and they were recognized in a video documentary.
- Keyboard evaluations were held and 15 students obtained a superior rating and two obtained an excellent rating.
- The school hosted “Poetry Alive” in March; Drama students will be performing live on the Circle at the Cancer Relay for Life event.
- Ten students participated in the Springs River Festival art contest and a 7th grade student won third place.
- P.T.S.A. hosted a booth at the Springs River Festival to raise funds for the school.
- Students will go to Grad Venture on May 10th; the 8th grade awards ceremony will be in June at the Senior High School.
- Staff Olympics will be held on May 8th and everyone is invited to attend.

Chair Salomon commended the students on their cards and letters that were sent to Sandy Hook Elementary.

Miami Springs Elementary Assistant Principal Naomi Simon reported the following on behalf of Principal Hutchings:

- Three students were recognized for their artwork at the Springs River Festival.
- CELLA and SAT testing is finalized and the second day of FCAT testing is completed with a make-up test for four students.
- An accelerated reading (AR) celebration was held for 220 students who met their goal for the third 9-weeks.
- Parental involvement is good and the 5th grade parents are working with the teachers to plan the end of the year activities.
- "Take Your Child to Work Day" is scheduled for May 2nd and Teacher Appreciation Week is coming up.
- The Safety Patrol will lead in the Pledge of Allegiance on Monday, April 22nd.
- Jazzercise Instructor Brenda Knight will provide a free program to the after school care students free of charge.
- Adrian Melero of Miami Acupuncture will be providing free massage therapy to Staff on May 10th.
- The school partnered with a local church that donated goodie bags to the kids during FCAT testing. The will also participate in the biome clean-up.
- Enrollment remains the same at 542 students or 90% capacity.
- Kindergarten students will go to Butterfly World; 2nd grade will go to Lowe's Museum; a spring concert will be held on May 14th.
- PTA is providing lunch and tokens for Administrative Professional's Day and they will host a teacher lunch for Teacher Appreciation; they are hosting the NED Show and a final dance for the students on May 15th and they will provide beverages for Field Day. An election will be held on May 15th for the next school year and they will host Spirit Week the week of April 29th through May 3rd.
- The lost and found clothing and eyeglasses will be donated to charity.
- Tutoring programs continue through May 9th.
- Class size remains the same with only two periods out 190 being out of compliance.
- Dade Partner Treat's Café is providing lunch for honor roll students every nine weeks.
- Student Council is hosting a debate and selecting next year's officers.

b. Teacher quality & retention

This item was not discussed.

c. Business partnerships; private sector support of schools

- Executive Pass Program: Boots Richards (discussed as the first item of business)

Boots Richards, Executive Pass Program commented that she is a retired Principal from Miami-Dade Schools. She distributed information to the Board regarding her presentation (attached for the record). Council for Educational Change is a non-profit State-wide organization. She stated that Walter Annenberg offered to give Palm Beach, Broward, and Miami-Dade approximately \$33MM if those Counties could raise that amount as a match and the Districts would allow the schools to receive the grants.

Ms. Richards stated that all together it was a \$100MM grant for public education. She was fortunate to have American Bankers Insurance Group at Cutler Ridge Elementary. They received a grant for three years and the funds were spent on technology. Schools could spend the funds as they wished if their grant was approved. The Council for Educational Change became the successor organization.

Ms. Richards said that the program is funded by the Department of Education and they have been fortunate to receive good support. The Annenberg Challenge has been able to claim that they have had 150 programs and have touched the lives of many children. Their mission is to build business and school partnerships. Among the information distributed to the Board members, it showed the names of the partners who have worked with the organization and the Council for Educational Change Board members in Miami-Dade.

Ms. Richards explained the different Council programs that have been utilized in Miami-Dade such as the Premiere Pass Program (PASS). She noted that the Annenberg Challenge was done at different schools in Hialeah and Miami Gardens because the Mayors of those cities were very involved in the program. If a school receives a grant, those funds can go towards whatever the school decides to use it on whether it is food or incentives.

Discussion ensued regarding the Leader to Leader model and how it works.

Vice Chair Zapata asked about the request for proposals and if Ms. Richards has specific dates for them and where the qualifying criteria can be found in order to provide it to the schools.

Ms. Richards replied that there are no specific dates for the proposals. She said that if a Principal or business leader contacts her; she will set up a meeting with them. She clarified that the difference between the Executive Pass Program and the Pass Program is the funding.

Chair Salomon thanked Ms. Richards for her time. He asked that the Principals take these programs into consideration as they would benefit the schools.

Vice Chair Zapata said that the program had done many wonderful things.

- d. Pursuit/status of collaborative grants to support academic needs

This item was not discussed.

- e. External experiential activities for students (mentorship/internship)

This item was not discussed.

- f. Miami Springs Schools Data

- Miami Springs Senior High School graduation rates for last five years:

Chair Salomon stated that graduation rate data was provided for Miami Springs Senior High. He asked if everyone had a chance to review it and requested feedback from the Board members.

Chair Salomon commented that he found out from Lubby Navarro that the district average is 77.7%, while the Miami Springs' graduation rate is 77.3% for 2012. Looking at 2007, Miami Springs was 55.6%; in 2008 it was 63.4%; in 2009 it dropped to 63.1%; in 2010 it was 75.1%; and in 2011 it was 72.7%. He encouraged Miami Springs Senior High to raise the rate to 80%.

Principal Rodriguez said that they will not stop until they achieve 100% graduation rate and she thinks it will go above 80%.

- School Climate Surveys for Miami Springs schools 2011-2012:

Chair Salomon said that at the last meeting Mr. Hunter had asked the schools to forward their web links to the school climate surveys. He asked if there were any comments about the surveys.

Board member Hunter commented that most were promising and updated.

Chair Salomon reviewed the results of the climate survey. He noted some of the comments in regard to Miami Springs Senior High and that a majority of the students said they feel safe at the school and they are getting a good education.

Principal Rodriguez said that the surveys only represent a small percentage of students and people should come visit the schools.

Chair Salomon agreed that the survey represents a small sample; 124 forms were distributed and 107 responded. He continued to review the climate survey for Miami Springs Elementary and found that overall the comments were very good for 2011-2012.

Miami Springs Elementary School Assistant Principal Naomi Simon commented that student safety should go up next year with the new safety procedures for drop off and pick up of the students.

2. Parental Involvement

a. PTA reports

Caridad Sanabria reported the following for the AIE Charter School PTA:

- More than \$10,000 was raised for the shade for the playground in conjunction with a grant; \$3,000 was raised from the Book Fair; Box Tops for Education raised more than \$600.00; \$1,400 was raised from selling shamrocks.
- The school will host Teacher Appreciation and the Principal's Honor Breakfast.
- Parents adopted a classroom and teachers received a gift certificate.
- Spirit Week raised funds for United Way.

3. City Involvement

a. Internship Initiative (for High School Students)

- City of Miami Springs Internship/mentorship opportunities

Chair Salomon spoke with City Manager Gorland about possible internship opportunities for the students with the City and he is completely open to the idea if the schools provide the students. He encouraged the schools to take advantage of these opportunities and said that he could not speak highly enough of City Manager Gorland. He knows that Principal Rodriguez will provide interested children.

- MIA Internship/mentorship

Chair Salomon spoke with Councilman Lob and he is going to provide the contact information for the Airport regarding sponsorship programs. He hopes that Councilman Lob will assist him in coming to some type of agreement with Miami International Airport to sponsor internship or mentorship programs.

b. Intergenerational Program

- Intergenerational Art Show: Karen Rosson, Miami Springs Senior Center

Chair Salomon presented his idea for an intergenerational art show. He said that the compact discusses intergenerational activities and services with the school students. He and Elderly Services Director Karen Rosson came up with the idea of having an intergenerational art show at the Curtiss Mansion.

Elderly Services Director Karen Rosson said that she spoke with Curtiss Mansion, Inc. President Jo Ellen Phillips and she is in favor of this idea and thinks that it would be a wonderful opportunity to display the art and the mansion as well.

Vice Chair Zapata commented that it is a great idea and Board member Hidalgo agreed.

Board member Werner stated that Ms. Rosson gave her daughter and her daughter's friend the opportunity to interview the seniors.

Ms. Rosson commented that one of the seniors suggested that the students could ask the seniors about their history or ask a specific question that the students can then write about.

Vice Chair Zapata felt that it would be so valuable if the students were engaged in conducting oral histories and learning the objectives in terms of interviewing. The seniors would love to tell their stories.

c. Youth Civic Engagement through established Youth Advisory Council

- Youth Advisory Council (YAC) Update

Vice Chair Zapata stated that names were submitted from all the schools except for All Angels Academy. She would like approval from the Board to invite these students to come in ½ hour before the next Education Advisory Board meeting in May. She feels that it is important to talk to them and provide an overview of expectations and to get their ideas about the Youth Advisory Council and their own civic engagement in the community.

Vice Chair Zapata recognized José Maldonado from Miami Springs Senior High School. She requested approval from the Board to have two students from Miami Springs Senior High on the Youth Advisory Council: José and an alternate student who came by before the meeting to drop off his application (attached for the record). She moved to accept both students from Miami Springs Senior and by consensus all agreed.

Senior Class President MSSH José Maldonado introduced himself to the Board. He is a proud Golden Hawk and has received the best education in Miami Springs' schools. He thinks a lot about the community and created a Community Page. He spoke about the "I Choose" anti-bullying program and suggested that it could be spread around the entire County. He offered to make presentations in other schools about how to prevent anti-bullying. He reiterated that he is proud to attend Miami Springs, especially now that it is an "A" school.

Board member Werner thanked José for coming to the meeting and for the work that he does. She wants him to know that she loves his ideas for "I Choose." She extended an invitation for him to come to her school.

Vice Chair Zapata felt that the students from the Senior High will play a very important role on the Youth Advisory Council because they will serve as role models and bring cohesiveness to the Council in terms of listening to the younger students and providing their ideas. She said that the other student from the High School is Luis Galarce.

Board member Hunter asked if there were any other hospitality and tourism magnets in the County besides Miami Springs Senior High and he was told that there are several. He noted on the list provided by Boots Richards there is a former Miami Springs' resident named Beth Martinez from the Graham Companies and he suggested that Miami Springs Senior High School should contact her in regard to internships with the Don Shula Hotel.

4. District Involvement in the Community

a. "Healthy Living Plan"

This item was not discussed.

b. Promotion "green" policies

This item was not discussed.

c. Promotion of “drug-free” policies

This item was not discussed.

d. Community beautification involving students

- Library Butterfly Garden: Eric Richey, Board of Parks & Parkways

Chair Salomon explained that he had an opportunity to speak with the Board of Parks and Parkways Chair Eric Richey regarding the opportunity for the students to be involved with the Butterfly Garden in front of the Miami Springs Public Library.

Board of Parks and Parkways Chair Eric Richey introduced his colleague, Board member Irene Priess. He stated that Ms. Priess was the first secretary of this particular Board. He said that there is no longer a Garden Club and Chair Salomon thought that as part of the education compact that students could be involved in helping to beautify the Butterfly Garden. Board of Parks and Parkways Board member Brooks has taken it upon herself to work with Public Works to renovate the garden.

Mr. Richey said that the garden was planted many years ago and the idea is to draw butterflies into the garden. Board member Brooks is putting the project together and she is working with Fairchild Tropical Botanical Garden and Public Works Director Tom Nash. There are some funds available that could be utilized for the purchase of the plants and the Board of Parks and Parkways made a recommendation to Council that the project is done in phases. It would be a great learning experience for the students.

Mr. Richey commented that the students that participate could not only come from the High School, but could also come from the Elementary Schools and the Middle School. He spoke with former Education Advisory Board Chair Mindy McNichols and she said that she was sure that All Angels students would be willing to get involved as well.

Mr. Richey stated that in the future, he will write a letter explaining what will be done and disperse it to this Board, the schools, and the region.

5. Communication

a. City to disseminate educational information

- e.g. education page on website

Chair Salomon said that the Miami Springs’ website has links to the schools and the compact speaks to having information on the cable channel. He suggested that some of the school activities could be placed on the Channel 77 Bulletin Board, along with other community events.

b. City and District collaboration on legislative agendas

This item was not discussed.

c. Regular briefings-EAB meetings

This item was not discussed.

d. School student broadcast to include community updates with support from City

This item was not discussed.

III. New Business

Chair Salomon commented that iCare would be on the next Education Advisory Board agenda. He asked if there were any other suggestions for agenda items.

Board member Hidalgo would like to invite a guest speaker who is the Executive Director for the iPrep Academy for middle schools to give a presentation on what the program involves. She is also a community member and she will provide the information to the Clerk of the Board for the next agenda.

IV. Report From School Board

Chair Salomon reported that Ms. Navarro is in Tallahassee for the busy legislative session.

V. Report From School District: None

VI. Announcements: None

VII. Adjourn

There was no further business to discuss and the meeting adjourned at 7:59 p.m.

Respectfully Submitted,

Suzanne Hitaffer
Clerk of the Board

Transcription assistance provided by Clerical Assistant Elora R. Sakal.
Approved as written at meeting of:

The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council.

CONSIDER SUSTAINING YOUR PARTNERSHIP WITH EXECUTIVE PASS

Executive
PASS[®]

LEADER - To - LEADER
Business & Education Partnership That Works

WHAT: Executive PASS is a model funded through the PASS legislative allocation and private support. It teams a business leader and principal together to improve school and student performance. It emphasizes leadership development and uses promising practices from the Council's successful executive partnership models and programs, especially PASS.

The business leader and principal strategize and implement "doable" activities that lead to school and student success.

WHO: Business leader and principal partner on developing strategies and activities that promote the school's improvement plan. They are supported by participating district leadership and Council professionals. Funding support is provided by the Council and Florida Legislature.

Although there is no formal financial commitment from the business partner, many do provide financial and other resources, such as--incentives and rewards, materials, opportunities and volunteers.

WHY: *IT WORKS*

Executive PASS uses the proven foundation elements of Council Leader-to-Leader development programs:

- it lays strong foundations for improved school and student performance
- it empowers and supports school leadership
- it offers a model with fundamentals that can be tailored for individual school needs and goals
- it motivates community engagement and further business involvement with participating schools
- it offers committed business leaders an opportunity to experience, first hand, the challenges, needs and accomplishments of public schools

IT'S NEEDED

With tight education budgets, schools need all the extra help they can get and must focus on what works. Leadership is the key to unlocking a school's potential. And business leaders have a unique opportunity to help schools infuse the strategies—translatable—that made them successful in the corporate sector. Sharing that expertise contributes to high-performing school leadership.

Executive PASS is now at 66 schools: Miami-Dade (43), Hillsborough (8), Orange (4), Osceola (9), Broward (2).... and spreading!

HOW: Some important Executive PASS elements:

- fidelity of implementation—be true to the model
- relationship of business leader and Principal—chemistry and bonding
- analysis of what the school needs and how to help fill these needs
- focused efforts on areas such as improved attendance, data analysis, parent/community involvement that are doable and produce results
- clear expectations and goals

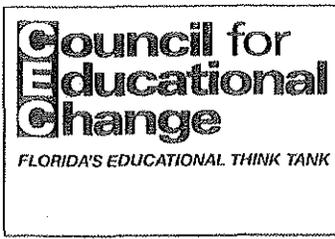
Results...what to expect

Documented outcomes from Executive PASS models:

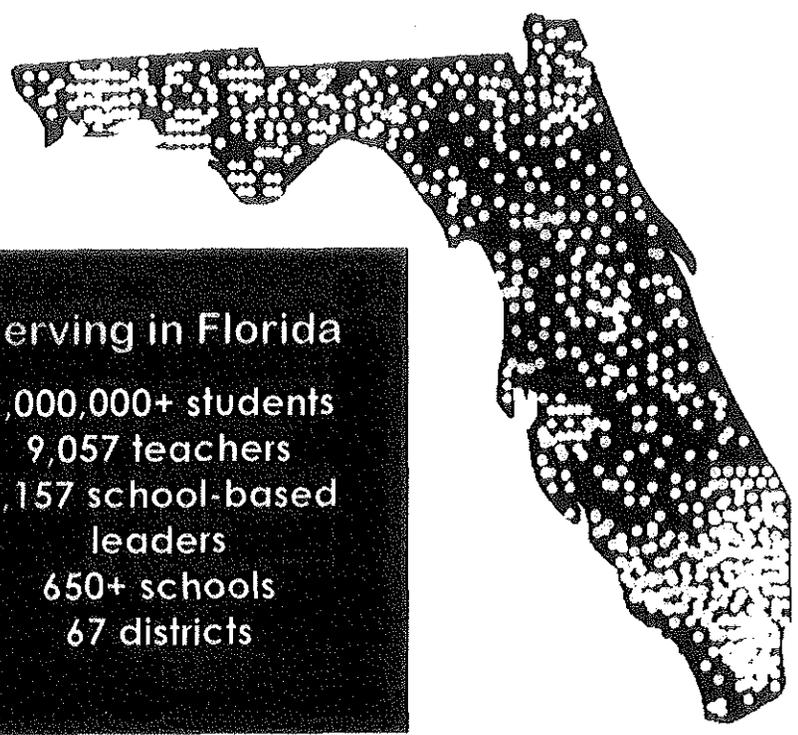
**higher grades
learning/achievement gains
improved attendance
better student behavior
exposure to arts & culture
new "can do" school spirit
more parent involvement
community engagement
increased staff motivation**

"Leadership is where it starts and ends. Executive PASS is special. It's a leader-to-leader model and a true partnership."

-Executive PASS business leader
Keith Ward



Impact Statement



Serving in Florida

1,000,000+ students
 9,057 teachers
 4,157 school-based leaders
 650+ schools
 67 districts

The Council for Educational Change is the successor organization to the \$100 million dollar South Florida Annenberg Challenge. We are a statewide 501(c)(3) non-profit organization.

Mission

The Council for Educational Change, leading the way to better education we:

- Develop business and education partnerships
- Prepare and empower school leaders
- Use lessons learned through research to address critical issues in education

Independent Evaluation Indicators

91% of students in Council program participant schools achieved academic gains

78% of Council program schools are socio-economically disadvantaged

88% of donations go directly to support Council programs

97% teacher retention rate of participants in the Council Teachers & Teaching Initiative

www.changeeducation.org

3265 Meridian Parkway, Suite 130
 Weston, Florida 33331
 Tel: 954.727.9909 Fax: 954-727-0990

Board of Trustees

Steven J. Saiontz – Chair
Jeffrey Miller – Co-Chair
Gene Marshall – Vice Chair

- *Andrew L. Ansin / WSVN TV Channel 7
- Philip F. Blumberg / American Ventures Corp
- *Hugh M. Brown / BAMSI, Inc.
- Columba Bush / First Lady, State of Florida
- *Ambassador Charles E. Cobb, Jr.
Cobb Partners Limited
- Irv Cohen / Southeast Capital Ventures, LLC
- Scott Curtis / Raymond James & Associates, Inc.
- Dr. A.K. Desai / Universal Health Care
- *Willard D. Dover, Esq.
Niles, Dobbins, Meeks, Raleigh & Dover
- Edward W. Easton / Easton & Associates
- T. Willard Fair / Urban League of Greater Miami
- Thomas J. Flood / Collier Enterprises Ltd.
- Edward T. Foote II / Immediate Past Chairman
- Karen Fryd / South Florida Youth Foundation
- Dr. Robert W. Graham III / Community Volunteer
- Bill Habermeyer / Progress Energy Florida, Inc.
- *Steven T. Halverson / The Haskell Company
- *Alfred Hoffman, Jr. / WCI Communities
- Elsie Sterling Howard / Sterling Public Relations
- Cyrus M. Jollivette
Blue Cross Blue Shield of Florida
- David S. Kenin, Esq. / Greenberg Traurig, LLP
- Jonathan I. Kislak / J.I. Kislak, Inc.
- *Daniel Mahurin / SunTrust Bank – Tampa Bay
- Gene Marshall / Community Volunteer
- *Beth G. Martinez / The Graham Companies
- Philip G. McNally / Paradise Bank
- Jeffrey S. Miller / Weeks Gas
- Sue Miller / Community Volunteer
- Robert A. Morris, Jr. / Ramar Group Cos, Inc
- Robert Moss / Community Volunteer
- Beau Parrillo / United Automobile Insurance Co.
- F. Fred Pezeshkan / Kraft Construction Co.
- Charles Porter / BNY Mellon Wealth Management
- Andrew S. Rosen / Kaplan University
- Peter S. Rummell / Nicklaus Companies
- Michael Scheck / Community Volunteer
- Roger Slade / Pathman Lewis, LLP
- *Elliott Stern / Raymond James & Associates
- Steven J. Uhfelder / Uhfelder & Associates
- Gwynn C. Virotek / Washington Mutual
- Keith T. Ward / Quality Management NA, Inc.
- Steve Wasserman / Colliers Abood Wood-Fay
- Lynne Wines / CNL Bank
- Dr. Paul M. Zimmerman / Practice Partners, Inc.
- Robert A. Zinn, Esq. / Akerman Senterfitt

Dr. Elaine Liftin
 President & Executive Director

*Life Trustees

4-16-2013

Council for Educational Change
Florida's Educational Think Tank
and
Miami-Dade County Public Schools

**An Educational Partnership
Spanning 15 Years,
Over \$7,500,000 in Financial Resources,
more than 150 Program Schools,
Touching the Lives of Over
156,000 Students in Miami-Dade!**

Our Mission...

The Council for Educational Change is a statewide nonprofit.
Leading the Way to Better Education, we... develop business and education partnerships, prepare and empower school leaders and use lessons learned through research to address critical issues in education because we believe...

Our Belief...

if every child can get a quality education, every child can succeed!

Council Programs Engage Community Partners in the Business of Education

Area Partners

ABIG Foundation, Inc; Admire Foundation; Akerman Senterfitt; All Uniform Wear; Antares Capital Corporation; BB&T; Bank of America; BankAtlantic; Bendixen & Amandi; Bernard Mandler Law Office; Dr. Billie Birnie; Black Hospitality Initiative; Blue Rose Condo; BNY Mellon Wealth Management; Boomers; Boyd & Jenerette, P.A.; Braman Motors ; Burger King #13234; Carnival Cruise Lines; Citibank N.A.; Coldwell Banker; Community Crusade against Drugs; Coral Gables Chamber of Commerce; Coral Gables Hospital; Countyline Chiropractic Centers; Covanta Energy; Edward S. Moore Family Foundation; El Palacio Hotel; ETH Bioenergy Inc.; Flagler Development Group; Mr. & Mrs. Morris Futernick; Gibraltar Bank; Girls Inc. of Miami-Dade; Rabbi Gary Glickstein; Graham Family Foundation; Healis Rehabilitation Center; Hialeah Hospital; Higgins Development Partners; Holsen, Inc.; Hotel Roma Golden Glades; Human Services Coalition; Ibiley Uniforms; ING Financial Partners; Inktel



Direct; Irving & Joan M. Bolotin Fund; Jessie Trice Community Health Center; John Hancock Financial Network; John S. & James L. Knight Foundation; KFC; J&D Management; Kirk Foundation; Deborah Koch; Lennar Corporation; Leon Medical Centers Health Plans, Inc.; Leon Medical Centers, Inc.; Yara Lorenzo; MARS Contractors, Inc.; MBF Healthcare Partners; MCM; Miami Beach Senior High; Miami Central Alumni Association, Inc.; Miami Children's Hospital; Miami Parking Authority; Miami Today; Miller Family Foundation; Jeffrey S. Miller; Northern Trust Bank of Florida; OmniPoint, Inc.; P.L. Dodge Foundation, Inc.; Palmetto Ford; Regis HRGroup; Michael Scheck; South Florida Youth Foundation; Southern Strategy Group; SWS Charitable Foundation; The Portrait of Empowerment; Turner Construction Company; United Automobile Insurance Company; Urban League of Greater Miami; Wachovia Bank; Waste Services Inc.; Waste Services of Florida, Inc.; Weeks Gas; Wynwood Arts District Association; Youth Power Movement, Inc.; Mr. & Mrs. E. Richard Yulman

COUNCIL FOR EDUCATIONAL CHANGE BOARD MEMBERS IN MIAMI-DADE

- Andrew L. Ansin, WSVN TV Channel 7
- Philip F. Blumberg, Blumberg Capital Partners
- Columba Bush
- Ambassador Charles E. Cobb, Jr., Cobb Partners
- Edward W. Easton, Easton & Associates
- T. Willard Fair, Urban League of Greater Miami
- Maribel Ferrer, JPMorgan Chase
- Edward T. Foote, III
- Karen Fryd, South Florida Youth Foundation
- Lori R. Hartglass, Esq., Arnstein & Lehr LLP
- Elsie Sterling Howard, Sterling Public Relations
- Jonathan I. Kislak, Antares Capital Corp.
- Beth G. Martinez, The Graham Companies
- Jeffrey S. Miller
- Sue Miller
- Robert Moss
- Anabel I. Nemrow, BankUnited, N.A.
- Beau Parrillo, United Automobile Insurance Co.
- Steven J. Saiontz, Banyan Street Partners, LLC.
- Michael Scheck
- Roger Slade, Esq., Boyd & Jenerette, P.A.
- Keith T. Ward, Quality Mgt. North America, Inc.
- Robert A. Zinn, Esq., Akerman Senterfitt

Council Programs in Miami-Dade...

Leadership is Key!

Partnership to Advance School Success (PASS)®

CEO's mentoring principals in leadership- 27 Program Models = \$5,400,000

9 active schools – Bunche Park Elementary, Carol City Elementary, Coral Gables High, Crestview Elementary, Golden Glades Elementary, Hialeah Elementary, Holmes Elementary, James H. Bright Elementary, North Dade Middle – 11 alumni models – Beckford-Richmond Elementary, Biscayne Gardens Elementary, Charles R. Drew Elementary, Gulfstream Elementary, Hialeah Elementary, Hialeah-Miami Lakes Senior High, Holmes Elementary, James H. Bright Elementary, Miami Beach Senior High, Palm Lakes Elementary, Shadowlawn Elementary

Publix Super Markets Charities & Raymond James Financial, Inc. are statewide sponsors of the PASS® and Executive PASS Programs®

EXECUTIVE PASS®

CEO's mentoring principals in leadership- program support \$66,000

currently 74 schools and 70 business leaders; specific grants and donations are made to participating schools as a result of this partnership

Business Partnership to Advance STEM Success (B-PASS)

Funded by the Committee for Economic Development- \$90,000.00

pilot program at Jose Marti 6-12 MAST Academy to support and develop a model school STEM program leading to increased student achievement

Leader to Leader

CEO's mentoring and providing support to principals assigned to

schools with challenging student populations- \$400,000 John S. and James L. Knight Foundation grant served 18 schools – American Senior High, Arcola Lake Elementary, Van . Blanton Elementary, Broadmoor Elementary, Benjamin Franklin Elementary, Country Club Middle, Dr. Robert B. Ingram Elementary, Lakeview Elementary, Lawton Chiles Middle, Madison Middle, Miami Park Elementary, Nathan B. Young Elementary, Palm Springs North Elementary, Henry E.S. Reeves Elementary, Carrie P. Meek/Westview Elementary, Westview Middle, William H. Turner Technical Arts High, Charles D. Wyche, Jr. Elementary

Florida Leadership Academy (FLA)®

statewide learning week for educators- \$192,000 in scholarships

32 Miami-Dade school teams have received scholarships to attend the Academy since it began in 2004

Commissioner's Leadership Academy (CLA)

year long Elite Academy for High Performing Accomplished Principals

4 Miami-Dade principals have been accepted into the inaugural program

Instructional Leadership Academy (ILA)

learning week for Teacher/Assistant Principal/Principal teams customized for Miami-Dade Public Schools

205 school based educators from 65 schools

Leonore Annenberg School Fund for Children Grant

Science & Technology Grants- \$610,000 in grants awarded to Miami-Dade schools

awards granted to eight Miami-Dade Elementary Schools

Hialeah High School senior, Natalie Antunez, received \$250,000 National College Scholarship from Foundation

SP SnapShot (SPS)™

online student performance data analysis

used by over 550 educators to monitor the progress of approximately 7,000 students

Teachers and Teaching Initiative (TTI)

professional development/retention of new teachers- pilot funded by a

\$800,000 grant from The Wachovia Foundation

institutionalized into MINT program – Mentoring Initiative for New Teachers at MDCPS

Accelerated School Administrators Program (ASAP)®

Educational Leadership Assessment® (ELA)

online assessment/development for aspiring principals

modules licensed to state; now available on FLDOE site with over 10,000 users statewide

Overall Impact All Programs in Miami-Dade	
Total students:	156,250
Total teachers:	5,150
Total school leaders:	450
Total schools:	150
Total funding:	\$7,500,000

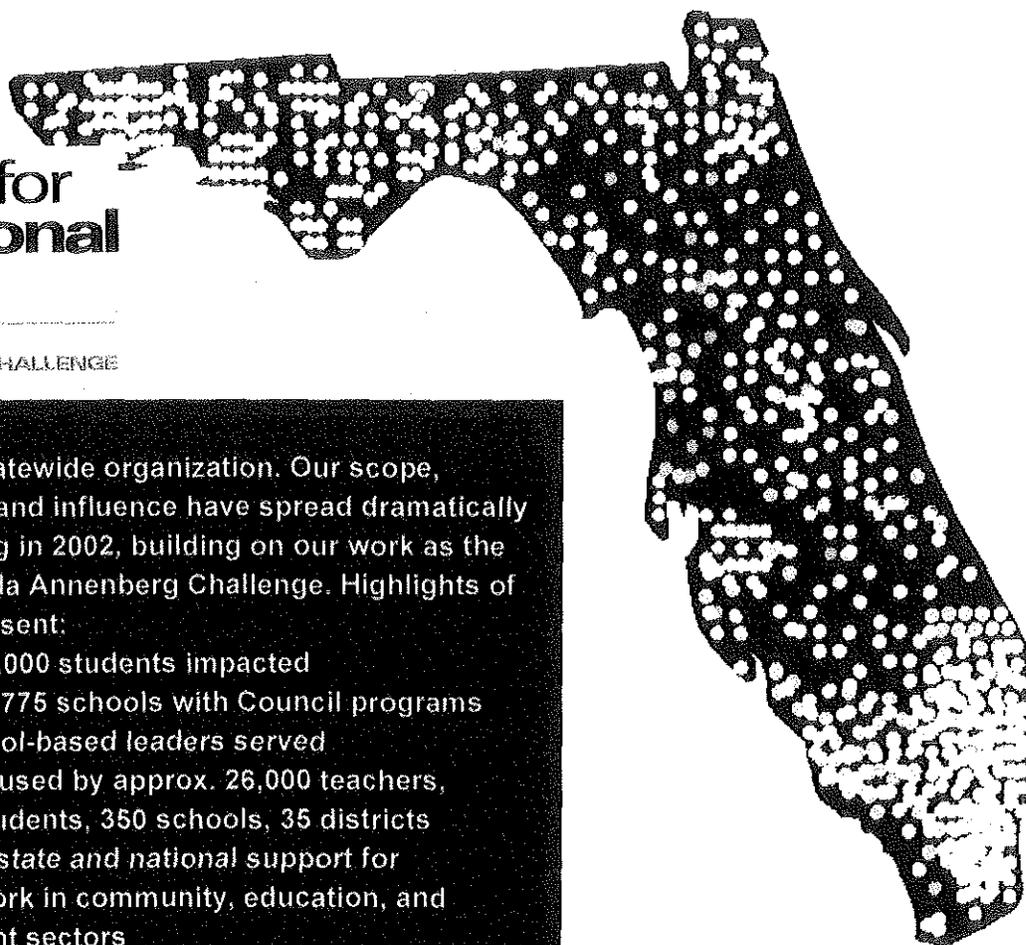


Statewide Impact

Serving 1,500,000 students in over 775 schools...
so that every child can succeed

Council for Educational Change

established by the
FLORIDA ANNEBERG CHALLENGE



OUR SCOPE:

The Council is a statewide organization. Our scope, programs, impact, and influence have spread dramatically since our beginning in 2002, building on our work as the former South Florida Annenberg Challenge. Highlights of growth, 2003 to present:

- over 1,500,000 students impacted
- more than 775 schools with Council programs
- 5,500 school-based leaders served
- data tools used by approx. 26,000 teachers, 380,000 students, 350 schools, 35 districts
- increased state and national support for Council work in community, education, and government sectors

OUR HISTORY:

In 1997, Walter Annenberg donated \$500 million dollars to fund research initiatives around the country, aimed at improving public education. The South Florida Annenberg Challenge was an educational initiative that conducted over 100 individual multi-year research projects and found compelling, statistically verified results that indicate that the single most important factor to improve a public school's performance is a *strong, empowered principal*.

4-16-2013

Youth Advisory Council for Education
City of Miami Springs
Application

Instructions: Please print clearly in black/blue ink, answer all questions, and sign and date the form.

PERSONAL INFORMATION:

First Name: Luis Middle Name: Eduardo Last Name: Galarce

MDCPS Student ID: [REDACTED] Grade Level: 12th

Street Address: [REDACTED] City, Postal Code: Miami Springs, 33166

PARENTS/GARDIANS INFORMATION:

Name: Caridad del Corral Number: (305) 870-9980

Name: Gisela del Corral (Grandmother) Number: (305) 870-9980

EDUCATION:

Name and Address of School: Miami Springs Senior High
751 Dove Av., Miami Springs, FL, 33166

Briefly explain why you are interested in this position, and describe what qualifies you for this role.

As a resident of Miami Springs, it is my duty to ensure that my voice as well the youth is heard and represented in our city. Disciplined, passionate, and determined to make the city better a way possible. Thank you.

I certify that information contained in this application is true and complete.

Signature: Luis Galarce Date: 4/16/13

Parent/Guardian's Signature: [Signature] Date: 4/16/13

RECOMMENDATION:

Instructions: The section below must be completed by a teacher, counselor, or administrator

I, Carina P. Mills, recommend the above applicant to serve as a member of the Youth Advisory Council for Education of Miami Springs

Signature: Carina P. Mills Date: 3/20/13



DRAFT

CITY OF MIAMI SPRINGS, FLORIDA

The Miami Springs Historic Preservation Board met at 7:00 p.m., on Thursday, April 18, 2013 in the City Hall Council Chambers.

The meeting was called to order at 7:08 p.m.

1. Call to Order/Roll Call

The following were present: Chair Sydney Garton
 Charles M. Hill
 Yvonne Shonberger

Absent: Vice Chair Jo Ellen Phillips

Also Present: Deputy City Clerk Suzanne Hitaffer

2. Welcome New Member(s)

Chair Garton noted that Vice Chair Jo Ellen Phillips is the only new member who is not present and the other member has not yet been appointed. She hopes to have a full board at the next meeting.

3. Approval of Minutes: March 21, 2013 Regular Meeting

Board member Shonberger moved to approve the minutes as written and Board member Hill seconded the motion, which carried unanimously on voice vote.

4. Old Business:

a. Review List of Proposed Properties to be Considered for Designation and Revise Prioritizing of Said List

Chair Garton referred to list of proposed properties to be considered for designation. She placed this item on the agenda hoping to receive some input from Vice Chair Phillips who belongs to Dade Heritage.

Board member Shonberger clarified that Ms. Phillips was a member of the Miami-Dade County Preservation Board for many years.

Chair Garton commented that the Miami Springs Elementary School designation is the first priority on the list.

Board member Shonberger stated that she reviewed the list of designated properties to see which ones were nationally designated and not locally designated. It seems that the properties listed are all locally designated or they have been demolished.

Chair Garton was told that there is a person who is an expert on school properties that could help with the designation process and provide the contacts with the School Board. She noted that designating a school property is different than designating a residential home and she would like guidance from someone who is more knowledgeable, like Vice Chair Phillips.

Chair Garton added that since she is a member of the Villagers she will inquire to see if there is a specific person who could speak to the Board about how the school can be designated, if this is the Board's wishes at this time.

Board member Hill explained that Miami Springs Elementary is the School Board's property and in previous discussions it was mentioned that the designation of the school could follow the ordinance amendment that was done for the Golf Course without imposing any restrictions on the building; a plaque could be placed on the property to honor the school and recognize the history. He explained that this was former Board member Michael Windrem's suggestion.

Board member Shonberger commented that the school was built in 1937, and they celebrated the 75th anniversary last year.

Chair Garton felt that it would have been wonderful to have recognized the school last year and since it was a celebration, possibly the School Board would have no problem; they might have a problem with not being able to do any renovations, but the focus is on the site, not the building, which is like the Golf Course.

Board member Shonberger clarified that a special designation category was created for the Golf Course and that point was made clear in the designation document. The school would be designated without any restrictions.

Chair Garton asked the Board Secretary to provide copy of Golf Course designation so that it can be used as the criteria for Miami Springs Elementary School. The item can be placed on the next agenda. She explained that the school would be the first priority on the list.

Board member Hill asked why the school had to be a priority and suggested that the designation could be done in conjunction with one of the other historic homes.

Board member Shonberger explained that the Board only works on one designation at a time without rushing so that each designation report is done thoroughly and completely. The Board should designate one property or two each year so that there is quality work recorded.

Chair Garton agreed that Mr. Hill made a good suggestion and in the meantime, she will try to contact someone at the Villagers that is a member of Dade Heritage Trust who can give her an idea of who to contact to help with the school.

Board member Shonberger said that she was not sure what the next designation priority should be and whether or not it should be the Michael House.

Discussion ensued about the recent designations and it was determined that the Hugh Frank House on Fern Way had not yet been designated, which Board member Shonberger feels is very important; she said that she has a lot of information on the house in the tour book of historic homes.

Chair Garton asked if the Board members wanted to work on the Hugh Frank House first and Board member Shonberger responded that she wanted to designate the school first and the Hugh Frank House second.

Board member Hill commented that the older home sites would seem to present more urgency instead of a 1937 school site that the City has no control over. If the Board begins working on the school, one year could go by that could impose a risk.

Chair Garton stated that she did not have an opinion one way or the other; the majority rules.

Board member Shonberger said that the resources are available to begin working on the school since Chair Garton has heard about a person to contact. She said that finding the contact would be the deciding point and the information could be incorporated.

Chair Garton mentioned that the contact person is the daughter of the former Mayor of Coral Gables, and the Board Secretary clarified that the person is Kathleen Kauffman, who is the Historic Preservation Chief for Miami-Dade County and she will provide her contact information.

Chair Garton understands that Ms. Kauffman was instrumental in helping to designate other school properties. She offered to contact her and Board member Hill added that he could visit Ms. Kauffman's office since he works Downtown.

5. New Business:

a. Reports from Board Members

Board member Shonberger reported that the Miami Springs Historical Society will sponsor a historic bus tour on Saturday, April 20th leaving Grace Lutheran Church at 10:00 a.m. She has been working very hard to update the new tour booklet.

Chair Garton requested a copy of the tour booklet because she has a conflict and will not be able to attend. She is attending a Rotary Club District assembly at the Freedom Tower on Saturday, April 20th.

Chair Garton acknowledged and welcomed Maria Petralanda who was a guest in the audience.

b. Information/Reports from Board Liaison from City Council

To answer Chair Garton’s question, the Board Secretary clarified that the City Council would consider the Advisory Board Liaison appointments at the Council Meeting on Monday, April 22nd.

c. Review of the New City Board Agenda and Meeting Policies

Chair Garton referred to the new Advisory Board agenda and meeting policies. She said that the Board Secretary clarified her questions about the policies and everything is fine. The only new requirement is that the Board must set the agenda now for the next meeting.

d. Preparation of the Agenda for the Next Board Meeting

Board member Hill requested that the next agenda include an item to report back on the contact with Historic Preservation Chief Kathleen Kauffman and consideration of the Board’s request to designate or place a plaque on the Miami Springs Elementary School.

Board member Shonberger would like to know what sources of information are available to find the history and background on Miami Springs Elementary School.

Chair Garton said that the agenda item would be to report back on the contact with Kathleen Kauffman regarding procedures and information for the designation of a school.

Chair Garton added that the next agenda would also welcome the new members and hopefully Vice Chair Phillips and a new appointee would be present.

6. Adjourn

There was no further business to discuss and the meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Suzanne Hitaffer
Clerk of the Board

Approved as written at meeting of:

The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council.



Ecology Board

Cancellation Notice

The Ecology Board Meeting of Tuesday, April 23, 2013 has been canceled in advance.

Elora R. Sakal

Board Secretary

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Ecology Board Members
Public Works Director
Post



CANCELLATION NOTICE
CODE REVIEW BOARD

Due to the fact that the City Council has not directed the Code Review Board to review any ordinances this month, the regular meeting of Thursday, April 25, 2013 has been canceled in advance.

A handwritten signature in cursive script that reads "Magali Valls".

Magali Valls, CMC
City Clerk

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Planning and Zoning Director
Building and Code Compliance Director
Code Review Board Members and Secretary
Post



DRAFT

City of Miami Springs, Florida

The Architectural Review Board met at 7:00 p.m., on Wednesday, May 1, 2013 in the City Hall Council Chambers.

1) Call to Order/Roll Call

The meeting was called to order at: 7:07 p.m.

The following were present:

- Chairman Marc Scavuzzo
- Vice Chair Ana Paula Ibarra
- Fredy Albiza
- Valentine Soler

Absent: Joe Valencia

Also present:

- Mayor Garcia
- Board Secretary Elora R. Sakal

2) Approval of Minutes:

Minutes of the April 3, 2013 meeting were approved as written.

Vice Chair Ibarra moved to approve the minutes and Board member Albiza seconded the motion, which carried unanimously on voice vote.

3) New Business: None.

4) Old Business:

a. Green Space for Commercial Purposes

Board Secretary Elora Sakal commented that she has information for the requests that were made at the previous meeting. She spoke with Building and Code Compliance Director Tex Ziadie regarding a possible agreement between Harvest Moon and the Aldo Bartolone shopping center but Mr. Ziadie was unaware of any agreements made between them.

Board Secretary Sakal stated that the Board also requested variance information for Harvest Moon and the Aldo Bartelone shopping center. She said that she needed a more specific request on which variance they were requesting. The Aldo Bartelone shopping center has different addresses and each address has a street file with information regarding that specific address.

Chair Scavuzzo said that they were interested in the parking situation for the Subway, Chinese restaurant, and Big Tomato.

Board Secretary Sakal explained that she spoke with Mr. Ziadie regarding another request from the Board regarding the parking situation for the Aldo Bartelone shopping center and he said that it was suspended by the Central Business District approximately 6 years ago because of the lack of parking on Westward Drive.

Vice Chair Ibarra commented that Miami Beach has a parking issue also and when a person is developing, they include an impact fee so those funds go to the City so that the City can build parking or create improvements to the green area. She suggested that the Board could look into advising Council to create something in the Code that would require developers to pay an impact fee if they cannot provide the appropriate parking.

Board member Soler said that the businesses on Westward Drive need parking to conduct their business and if they are going to use the City's green space it should look attractive.

Board Secretary Sakal distributed information that was requested from the Board at the last meeting regarding a Request for Permit that had been done previously for the parking on Curtiss Parkway.

Board member Albiza stated that it is very common in other Cities to charge an impact fee. What makes this City's situation unique is the fact that there are limited businesses along with limited parking. He agrees that businesses should be responsible for something, although they would need to be careful because if impact fees are implemented, it could drive business away.

Discussion ensued regarding impact fees.

Board member Albiza stated that there were discussions of implementing public parking in Miami Springs but he was unsure of the status on it.

b. Mission Statement

Chair Scavuzzo commented that he spoke with Mayor Garcia. In speaking with him, the feeling he gets is that the Board's duties as Board members is not so much to bring up new business, but to bring business that has been referred to them from the Council. He mentioned that the Mayor may attend tonight's meeting to explain to the Board what their responsibilities are.

Board Secretary Sakal provided the Board with the Architectural Review Board's responsibilities and duties from the Code book. She said that in speaking with Deputy City Clerk Suzie Hitaffer, other Boards have created their own mission statements and they could do so if they want to.

Chair Scavuzzo said that the mission statement that was prepared by Board member Valencia was similar to the statute.

Vice Chair Ibarra asked if the Board should still create a mission statement and Chair Scavuzzo replied that based on what was discussed at the last Council meeting, it does not seem like Council wants to change what was implemented for the Board.

Vice Chair Ibarra stated that the prior Board was focused on the Calvin Giordano project for Westward Drive.

Chair Scavuzzo felt that having Mayor Garcia come to the meeting would be good so that the Board is aware of what their duties are. It is his understanding that the duties of the Board would be to discuss items referred to them by Council.

Vice Chair Ibarra said that she does not want this Board to go down the same path as the prior Board did.

Vice Chair Ibarra explained what occurred with the prior RFP for Curtiss Parkway.

c. Items to be Discussed with Mayor Garcia

Mayor Garcia of 201 Westward Drive stated that he read the minutes and saw that Board was requesting the attendance of the Liaison and himself. He respectfully asked the Liaison to this Board not to come tonight because he was going to be present and speak to the Board. He read the previous minutes that former Councilwoman Ator attended the meeting and spoke with the City Attorney to ensure that he was not missing any information.

Mayor Garcia said that there were many claims that the Architectural Review Board had no responsibilities. He read in the Architectural Review Board minutes that the Board was inquiring about the creation of a mission statement and also to find out what their duties are. In reading the e-mail from Board member Valencia regarding the mission statement, he found that it is very similar to the existing Code. The Board has powers and duties and if the Board reads the Code and has questions or feels that the duties should be expanded to include something else, they may speak with their respective Council member who appointed them and give their recommendation.

Mayor Garcia said that the Board has powers and the Board members should be meeting to discuss new ideas. Their duties do allow them to come up with ideas such as new improvements in the Code or architectural involvements for certain projects that are occurring throughout the City. This Board is not like the Architectural Review Board in Coral Gables. There is no way that the City of Miami Springs is anything like that Board simply because they have a set strict Code and Miami Springs does not.

Mayor Garcia explained that the Architectural Review Board is Council's Advisory Board to recommend which direction a project should go based on the assistance that Council needs with the addition of the Board making their own recommendations to Council. He is very appreciative of everyone being willing to serve on the Board. If the Board has any questions, they may also contact the City Attorney.

Board member Soler asked the Mayor if he has an open door to his office and Mayor Garcia replied that he does not have an office. He distributed a business card with his phone number to the Board members.

Mayor Garcia explained the procedures for placing items on the agenda. He also suggested that when a recommendation is made, Board members should ensure that they are made in detail. He used the color palette recommendation that the Board made as an example.

Vice Chair Ibarra asked if Mayor Garcia felt that the Board should not go through the process of a mission statement because it is already in the Code and Mayor Garcia responded in agreement.

Vice Chair Ibarra clarified that if a Board member feels that the Code should be amended in any way, they can speak with their respective Council member.

Board member Soler showed pictures that were discussed at a previous meeting of the parking situation on Curtiss Parkway to Mayor Garcia.

Mayor Garcia commented that the recommendation of the Board to create green space is more of a function of the Board of Parks and Parkways.

Discussion ensued regarding what occurred with the prior RFP for Curtiss Parkway and other services that have been removed and prioritized due to the economy.

Vice Chair Ibarra said that they are recommending this project since most of the Board members work in the field, they are familiar with other municipalities where permits are pulled to do commercial property investments such as the Subway. She explained the impact fee that Miami Beach uses for their developers. She feels that through the Architectural rules and regulations, the Board can get some of these projects to work.

Mayor Garcia stated that he remembers sitting in the audience when the City Council lifted parking restrictions because there was a bigger need for businesses to come in. Now there are more businesses that are staying open longer and are bringing more people, which is creating a parking problem. Council has to re-implement parking restrictions for new buildings. Currently, if a business is going into an existing property, they are accepted without the parking restrictions.

Mayor Garcia noted that there were debates about putting a parking garage behind a shopping center on Westward Drive which at that time had an estimated cost of \$30,000 per parking space.

Vice Chair Ibarra commented that she builds for a living and parking spaces for a garage no longer cost as much. The Board does not want to see the green space on Curtiss Parkway paved and they do not want to spend approximately \$10,000 to do that because part of the beauty of Miami Springs is the greenery. The Board discussed using turf blocks so that way people can park and the grass will still grow in that area and it will cost a lot less.

Mayor Garcia stated that this project for green space on Curtiss Parkway is a perfect example of what the Board's duties are and it should be recommended to Council for them to consider. Even if the project cannot be done now, funds should be set aside for it to be accomplished a couple of years from now.

To answer Vice Chair Ibarra's question, Mayor Garcia stated that the Board should begin by recommending the idea to Council with some research explaining what can be done at a lower cost.

Chair Scavuzzo asked if there were any grants for parking and Mayor Garcia replied that there are fewer grants today than there were five years ago, but there may be some available.

Discussion ensued regarding grants that can be found and received with the help of the City Grant Writer.

Board member Albiza said that the Board should put something together for a small project to give to Council for their recommendation.

Chair Scavuzzo commented that Board member Soler has done most of the work already.

d. Future Agenda Items

Chair Scavuzzo stated that he would like for all new construction to come before the Architectural Review Board for recommendations.

Vice Chair Ibarra would like to discuss the Calvin Giordano project at the next meeting.

Board Secretary Sakal explained that Calvin Giordano had many projects and Vice Chair Ibarra should be more specific about which project she would like to get information on.

Vice Chair Ibarra would like to discuss the Calvin Giordano projects that were done for Westward Drive and for the street lighting.

Board member Albiza said that the Board should focus on one project at a time and not overwhelm Council with many ideas.

Vice Chair Ibarra commented that the Board should begin to discuss another project now that they have one recommendation going to Council already.

Chair Scavuzzo explained that he spoke with Public Works Director Tom Nash regarding the color palette and how they could not find what colors were used on the Community Center.

Board Secretary Sakal advised the Board that there are two color palettes; one for N.W. 36th Street and another for within the City. The recommendation that the Board made to Council at their last meeting is going to be discussed at the next Council meeting on May 13th. The Board can make another recommendation to Council to clarify which color palette they would like for the Community Center colors to be added to.

The Board would like to make a recommendation to Council that the colors on the Community Center be added to the commercial color palette in the City except for the N.W. 36th Street District.

Discussion ensued regarding ideas for the green space project to put together to present to Council.

The Board would like to discuss and review the Architectural Review Board Code at the next meeting.

The Board would like to place green space for commercial purposes on the next agenda.

5) Adjournment

There was no further business to discuss and the meeting adjourned at 8:25 p.m.

Respectfully Submitted,

Elora R. Sakal
Board Secretary

Approved as written at meeting of:

The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council.



Zoning and Planning Board

Cancellation Notice

The Zoning and Planning Board meeting of Monday, May 6, 2013 has been canceled in advance.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
City Attorney
City Planner
City Clerk
Zoning and Planning Board Members
Post



City of Miami Springs, Florida
Board of Adjustment

CANCELLATION NOTICE

The Board of Adjustment Regular Meeting of May 6, 2013 has been canceled in advance.

Elora R. Sakal
Board Secretary

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Planning and Zoning Director
Board of Adjustment Members
Post



CITY OF MIAMI SPRINGS, FLORIDA

The regular meeting of the Miami Springs Code Enforcement Board was held on Tuesday, May 7, 2013 at 7:00 p.m. in the Council Chambers at City Hall, 201 Westward Drive.

1) Call to Order/Roll Call

The meeting was called to order at 7:00 p.m. by Chairman Marlene Jimenez. Tex Ziadie called the roll.

Present: Chairman Marlene B. Jimenez
John Bankston
Rhonda Calvert
Vice-Chairman Walter Dworak
Jorge Filgueira
Robert Williams

Also Present: Code Compliance Officer Harold (Tex) Ziadie
Council Liaison-Councilman George Lob

Absent: Jacqueline Martinez-Regueira*

Tex Ziadie mentioned that member Jacqueline Martinez-Regueira was absent due to her father's illness and he had been praying for her father this week. Chairman Jimenez expressed the Board's well wishes for her father.

2) Invocation/Salute to the Flag

All present participated.

3) Approval of Minutes:

Minutes of the October 2, 2012 meeting were approved as written.

Member John Bankston moved to approve the minutes of October 2, 2012. Member Rhonda Calvert seconded the motion, which was passed unanimously by acclamation, all members voting "aye".

Tex Ziadie administered the oath to all who were present to give testimony.

4) OLD BUSINESS-None

5) NEW BUSINESS-Cases

- 1) Case# 05-2119
Address: 990 Morningside Drive
Owner: Jorge Wills
Violation: Maintenance of Property
Code Section 93-13
Request for Lien Reduction

Code Compliance Officer Tex Ziadie presented the case as follows:

On July 18, 2005, based on an anonymous complaint, an inspection of the property discovered various items needing repair on the house, including rotted wood on the roof, an inoperable vehicle, and other areas of the house that needed repair, like the wood around the rear screened porch, paint scaling, etc.

Subsequently and after numerous notices to the property owners (at that time Ms Mirtha and Ms Litzie Wills), this case was brought before the Code Enforcement Board on October 18, 2006. The Board ordered repairs to the house to be done within 90 days. Compliance was not achieved and the lien was placed on the property effective January 17, 2007 for an initial fine of \$250 and a daily fine following of \$25 per day.

Over subsequent years, and after additional notices to the owner, this case was brought before the Unsafe Structures Board on April 18, 2012. The Board ordered the house to be demolished. The owners appealed the Board's decision, but the decision was upheld at an appeal hearing held on June 20, 2012.

The house was subsequently demolished by the City of Miami Springs at the City's expense. The demolition was completed on September 29, 2012. This meant that the total period of the fine was 2,082 days. The total lien therefore at 2082 days times \$25 was \$52,050, plus the initial fine of \$250, or \$52,300.

The new owner, Mister Jorge Wills subsequently reimbursed the City for the cost of the demolition and is now requesting a reduction of the total fine. He was not the owner of record at the time of the above referenced events. The property belonged to his sisters, and although he made attempts to have the repairs done, he could not sign the permits required as his name was not on the deed.

The City of Miami Springs Building and Code Compliance Department estimates its cost in this case to be approximately. \$9,400.

At this point Tex displayed pictures from the initial violation and then pictures taken of the empty lot today. He then stated:

"It is the recommendation of the Code Compliance Department that if a lien reduction is granted, that it be accompanied by the owner's representation and agreement to begin to rebuild the property or market it for sale within a time certain period. In the meantime, the appellant needs to also represent and agree to properly maintain the property (cut the grass, etc.) within the guidelines of the current Code."

Judge (retired) John Gale spoke, representing Mister Wills. He stated briefly that the family had been through many issues through the years, losing two family members. Mister Wills had made every effort to repair the house, but he could not due to the fact that he did not own it and could not sign on the permits. They even considered filing for a partition of the property at one time, but by the time it would be accomplished, it would be too late. Mister Wills had even had a heart attack after he took control of the property in June of 2012. They are asking for help so he will have funds left to rebuild the property. They ask that the Board be as reasonable as they can be to help Mister Wills move forward.

The Board asked some questions:

- *Are the two sisters that owned the property previously still alive? (they are).
- *Had they made any attempts to start rebuilding? (no-waiting for Board's decision to know if they have enough funds).
- *Why hadn't Mister Wills done anything sooner? (he couldn't since both sisters would not sign).
- *Did both sisters have to sign? (Tex stated yes, since Mister Wills had originally told him about the unwillingness of the second sister to sign, he had been advised by the City Attorney that both sisters needed to sign in order to avoid any legal issues in the future).

Mister Wills spoke and said that he had made every effort to comply, taking care of the grass, moving the inoperable vehicle, paying the taxes, etc. He asked the Board to do away with the entire lien and not be charged the costs of \$9,400 either.

The Board asked Mister Wills what he would want the fine reduced to. He stated One Hundred Dollars.

The Board had additional discussion and stated to Mister Wills that this issue had gone on for six years and it was the longest running Code Compliance case in recent history.

Board member Rhonda Calvert made a motion to reduce the lien to \$11,900 (the \$9,400 cost figure plus \$2,500) with the following stipulations:

- 1-The new lien amount must be paid within 90 days.
- 2-If the lien is not paid within 90 days, the amount will revert to \$52,300.
- 3-Mister Wills must agree that he will begin the rebuilding process or offer the property for sale no later than January 1, 2014

Member John Bankston seconded the motion and it passed unanimously on roll call vote.

Mister Wills stated that he would agree to the terms. Tex Ziadie stated that an invoice from the Finance Department would be generated on Monday, May 13, 2013 and sent to Mister Wills at his address of record.

2) Case# 12-2229
Address: 1301 Westward Drive
Owner: Margaret Watson
Violation: Maintenance of Property
Code Section 93-13

Tex Ziadie presented the case as follows:

On 9-25-12, based on complaints and an on road inspection, Tex Ziadie met with the owner, Margaret Watson at the Senior Center on Prince Field, along with Senior Center Director Karen Rosson. A Courtesy Notice for painting the house and repairing the rotten wood around the house (trim, fascia, etc.) was given in writing to Mrs. Watson. The work was to be performed within 30 days.

After numerous follow up inspections and conversations with Mrs. Watson, from which it was determined that no work had been started, on February 28, 2013 the following letter was hand delivered to Mrs. Watson at her home by Tex Ziadie and Code Compliance Officer Christine Rodriguez.

“Dear Ms. Watson:

On September 5, 2013, based on complaints and an on road inspection, I met with you at the Senior Center on Prince Field, along with Senior Center Director Karen Rosson. A Courtesy Notice for painting your house and repairing the rotten wood around the house (trim fascia, etc.) was given in writing to you at that time. The Notice stated that the work was to be performed within 30 days.

To date, no work appears to have been done on the house. I have spoken to you at least twice since our meeting and you assured me that you were “working on it.” This letter shall serve as a Notice of Violation to you, that your house is not in compliance with the current Code. Follow up inspections have also revealed other maintenance of property issues. In order to bring this property into compliance, you need to do the following within the next thirty days:

- 1-Remove scaling paint and provide a new coat of paint on the house.***
- 2-Repair all rotting wood around the house on the trim and fascia.***
- 3-Remove all excess material in the yard and around the house, particularly in the front yard and on the porch.***

Please be advised that this Notice serves as your final notice to paint the structure and remove the excess material within thirty (30) days. Failure to comply with this Notice will result in this case being referred to the Miami Springs Code Enforcement Board.

Be aware that the Code Enforcement Board is empowered to levy fines, place liens and take other action to insure your compliance with the Code.

Your deadline for compliance is March 31, 2013” (A copy of the Code was inserted in the letter also, but it was not read out loud by Tex at this time.)

On April 10, 2013, no work appearing to have been started, a Summons to appear before the Code Enforcement Board at their May, 2013 meeting was issued to Mrs. Watson and delivered by the Police Department.

Since the issuance of the Summons, pre-painting and painting work appears to have been started. On a visit to the property on Sunday, April 28, 2013, Tex Ziadie observed wood removed from under the overhang of the front porch. Beams were exposed that seemed to have significant damage. Tex advised Mrs. Watson at that time that the replacement or repair of that wood required a permit.

At this point, Tex displayed pictures of the property from the date of the initial violation Notice and pictures from today.

Ruth McNaughton, the daughter of Margaret Watson spoke and stated that there was an error in the address on one of the documents, showing 249 Iroquois Street. Tex apologized for the error as it was copied from a case presented at the last meeting. Ruth said that they had been working on the house all along. The work was being done by herself and her husband. Her husband worked full time, so he could not be there all the time. She also stated that her mother was retired and on a limited income and she had not started receiving her pension yet. A church group had put improper paint on the house and it had to be removed. They had to pressure clean the house several times and scrape paint off and they were still working on it. She had a ladder and scraper in her vehicle and couldn't even carry passengers. They had primed the building two and a half weeks ago, but some areas were still peeling so they were still scraping. They asked for the Board's endurance to give them time to finish the job.

The Board asked what would be done about the doors and wood that needed repair. Mrs. McNaughton said that the doors and wood would be replaced. She understood that a permit was needed for that work. Mrs. Watson spoke and stated that she had not been able to do any work for several days as she had a bout of cellulitis and her leg was swollen.

Member Robert Williams made a motion that Mrs. Watson be granted ten days to remove the excess material from the yard, no later than May, 18, 2013. If she does not comply, then a fine of \$25 per day would be levied. The fine would start from today's date of May 7, 2013. In addition, Mrs. Watson would be granted until July 8, 2013 to finish the painting and repairs (wood and doors) on the house. If she does not comply, then a fine of \$25 per day would be levied. The fine would start from today's date of May 7, 2013. Member John Bankston seconded the motion. On roll call vote, the motion passed 5 votes to 1, with member Filgueira voting "nay".

3) Case# 12-2230
 Address: 1301 Westward Drive
 Owner:Margaret Watson
 Violation: Inoperable Vehicle
 Code Section 71-04
 Request for Fine Reduction

Tex Ziadie presented the case as follows:

On 9-25-12, based on complaints and an on road inspection, Tex Ziadie met with the owner, Margaret Watson at the Senior Center on Prince Field, along with Senior Center Director Karen Rosson. A Civil Infraction Notice for having too many Inoperable Vehicles on the property (3) was given to Mrs. Watson. The Notice allowed seven days to remove one of the vehicles or make one of them operable.

Tex explained the there were three vehicles on the property, one in the rear yard with a cover, one in the front driveway with a cover and one in the front driveway that was full of excess material (papers, bags, etc.) and had no valid tag. He had told Mrs. Watson that she either needed to get rid of one of the vehicles or put one of them in operable condition.

After numerous follow up inspections and conversations with Mrs. Watson, the violation still existed. On February 28, 2013, Tex Ziadie and Code Compliance Officer Christine Rodriguez delivered the following Final Civil Infraction Notice to Mrs. Watson at her home.

FINAL CIVIL INFRACTION NOTICE!

ADDRESS: **1301 WESTWARD DRIVE**

The residents of Miami Springs have always taken great pride in maintaining their properties in keeping with the theme of "Beautiful Miami Springs" and we appreciate your efforts. While making inspections in your area today, I noticed the following items needing your attention and compliance:

CODE SECTION: 71-04

Inoperable Vehicles on Property.

There are three inoperable vehicles on the property. One of them, the blue Chevrolet sedan in the front driveway is uncovered.

CORRECTIVE ACTION NEEDED:

Remove at least one vehicle from the property. Insure that the remaining two vehicles are covered with form fitting car covers.

This is a Notice of Civil Infraction. If no action is taken **within 7 days**, a Civil Infraction Ticket for \$100 will be written!

Tex stated that the Code reference was listed on the Notice as well, but it was not duplicated in the presentation.

On March 19, 2013, after no significant action appeared to have been taken, Tex Ziadie delivered a Uniform Civil Violation Notice (ticket #01855) for \$100 to Mrs. Watson at her home. The ticket was posted on the front door and then Mrs. Watson was seen in the rear yard and a verbal Notice was also given. Code Compliance Officer Christine Rodriguez accompanied Tex on this visit. Mrs. Watson was advised that the \$100 penalty would continue daily (as it states on the back of the ticket) until the violation was corrected. Mrs. Watson stated that she understood. Since Mrs. Watson had asked that her daughter, Ruth McNaughton, be kept advised of what was happening, Mrs. McNaughton was called on the cell phone and advised of the ticket as well.

On March 29, 2013, Tex Ziadie received a voice mail from Ruth McNaughton. In the voice mail, she stated that the car was now running, but they still had a problem with the fuel pump which her husband was going to fix. That afternoon, Tex drove by the house and Mrs. Watson and Mrs. McNaughton were taking material out of the car.

On Friday, the 5th of April Mrs. McNaughton called again and said that Tex could come by and see the car operating on Saturday the 6th at 1200. Shortly after, Tex drove by again and Mister McNaughton was there at the property and had the car elevated on a jack. On Saturday, April 6, 2013, Tex met Mrs. Watson and Mrs. McNaughton at the house and they started the car and drove it slightly and it had a valid tag on it. Mrs. McNaughton stated that there might still be a problem with the fuel pump in being able to drive any long distance, but her husband would finish fixing it. The daily fine was closed with a charge for ten days from the 19th of March when the ticket was written to the 29th, when Mrs. McNaughton left the voice mail, at \$100 per day.

In subsequent conversations with Mrs. Watson and Mrs. McNaughton, after they received the Invoice for the additional \$900, they stated that the car had been in compliance since March 23rd. However, no notice to that effect had ever been given to Code Compliance, nor did the inspections indicate that this was the case.

On April 29, 2013, Mrs. Watson paid the \$75 application fee to file an appeal of the \$900 amount.

At this point, Tex displayed pictures of the vehicle on the date of the initial violation Notice and pictures from today, showing the valid tag. Tex pointed out that on the date that he last inspected the vehicle on April 6th, it was completely empty of excess material. However, today, as the pictures showed, the car has excess material in it once again.

He then stated: "It is the recommendation of the Code Compliance Department that the fine of \$1,000 that has been levied be upheld by the Board, especially in light of the fact that the first Notice to Mrs. Watson was given six months prior to the ticket being written."

Mrs. McNaughton spoke and said that nowhere on the ticket did it say that the fine was \$100 per day.

Tex asked to see the ticket and read the following from the rear of the ticket:

"Failure to pay Civil Penalty and correct violations or file a request for administrative hearing by the dates shown shall constitute a waiver of your right to hearing and such waiver shall constitute an admission of violation. Each day of continued violation shall be deemed a continuing violation subject to additional penalty in the same amount without the need for issuance of additional civil violation notice."

Tex stated also that Mrs. Watson had not applied for the hearing within the deadline, but he had allowed her to apply as a courtesy, as had been done in the past with other appellants.

Mrs. McNaughton stated that nowhere on the ticket does it state that they have to notify the City when they comply. She thinks that Tex confused two of her voice mail messages and that he did not understand that compliance had been within 6 days.

Tex suggested that the Board listen to the recording of the voice mail from Mrs. McNaughton from March 29th. They agreed and he played the recording as follows (transcribed verbatim):

“(Voice mail announcement- “March 29th at One Thirty Nine P.M.”)”

“Hi Tex, it’s Ruth um, I see that today’s your day off, um If my mother’s car has um a valid license plate for it, with a current registration ah would that be adequate for now? John started the car and it runs, but unfortunately now it needs a new fuel pump and he didn’t want to drive it and have it um stop on the road, so I’m going to put the new plates on it and the current registration for her car and then we’ll try to fix the fuel pump on the weekend, um If you’re not available to call me back, just um take this as notice and um I’ll speak to you when you are available.”

Tex stated that the Code Compliance Department’s standard procedure when a violation is issued, is that on the date of the deadline we go by the property to confirm whether there is compliance or not. He had done this several times after the deadline. He had also spoken to Mrs. Watson and explained it to her.

Mrs. McNaughton stated that her mother was over 80 years old and that she didn’t always understand.

Tex stated that Mrs. Watson understood perfectly well.

Mrs. McNaughton asked Tex not to interrupt her and said that sometimes her mother understood but she shortly after forgot what was told to her. Tex apologized and asked Mrs. McNaughton to continue.

Mrs. McNaughton asked how he knew that it was still in violation after the deadline.

Tex stated that he had driven by the property numerous times and viewed the vehicle.

Mrs. McNaughton asked how he could know if it was running or not without seeing it driven or started.

Tex responded that the Code has a number of criteria to determine if a vehicle was operable or not. If it was full of papers so that you couldn’t even get into it, then it was not operable.

The Board asked what their options were in this case. Tex stated that they could either uphold the decision of Code Compliance and leave the \$1,000 fine in place, or they could overturn or modify it and lower the fine.

Board member Walter Dworak made a motion that the action of Code Compliance and the fine of \$1,000 be upheld. Member John Bankston seconded the motion and it passed unanimously on roll call vote.

Mrs. McNaughton asked if Mrs. Watson could be given time to make the payment as she was on a limited income and \$1,000 was a lot of money.

Tex stated that the Finance Department could set up a payment plan for her to pay on a periodic basis. She needed to speak to the Finance Department and they would arrange it for her.

6) Council Liaison Report and Request

Tex Ziadie apologized for not introducing the new Council Liaison, Gorge Lob. Mister Lob was introduced and thanked the Board and told them that he was available to help them with anything that they needed in the meetings or outside of them.

Tex Ziadie gave the Board an update on the staffing of the Building and Code Compliance Department. He also stated that the property at 249 Iroquois Street that had been on the agenda in October had been sold and the new owners were making progress in getting the permits renewed and starting the work to finish the addition and do the paint and stucco work.

7) Adjournment

There being no further business the meeting was duly adjourned at 8:45 p.m.

Respectfully Submitted:.



Tex Ziadie
Code Compliance Officer
Director-Building Department
Acting as Clerk of the Board

Approved as written during meeting of:
Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

NOTE TO CITY CLERK:
THERE APPEARED TO BE A MALFUNCTION IN THE DCR RECORDING SYSTEM.
THEREFORE THE MEETING WAS NOT VOICE RECORDED.



Golf and Country Club Advisory Board

Cancellation Notice

The Golf and Country Club Advisory Board meeting scheduled for Wednesday, May 8, 2013 has been canceled due to no new agenda items.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
City Clerk
Golf and Country Club Advisory Board Members
Sandy Pell, Golf Superintendent
Post



City of Miami Springs, Florida

Recreation Commission

CANCELLATION NOTICE

The Recreation Commission meeting scheduled for Tuesday, May 14, 2013 has been canceled since there are no agenda items for consideration.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Clerk
City Attorney
Recreation Commission Members
Omar Luna, Recreation Director
Post

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared
O.V. FERBEYRE, who on oath says that he or she is the
VICE PRESIDENT, Legal Notices of the Miami Daily Business
Review f/k/a Miami Review, a daily (except Saturday, Sunday
and Legal Holidays) newspaper, published at Miami in Miami-Dade
County, Florida; that the attached copy of advertisement,
being a Legal Advertisement of Notice in the matter of

CITY OF MIAMI SPRINGS - MIAMI SPRINGS CITY COUNCIL
PUBLIC HEARING FOR MAY 13, 2013

in the XXXX Court,
was published in said newspaper in the issues of

04/24/2013

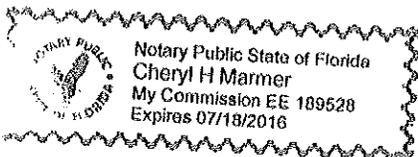
Affiant further says that the said Miami Daily Business
Review is a newspaper published at Miami in said Miami-Dade
County, Florida and that the said newspaper has
heretofore been continuously published in said Miami-Dade County,
Florida, each day (except Saturday, Sunday and Legal Holidays)
and has been entered as second class mail matter at the post
office in Miami in said Miami-Dade County, Florida, for a
period of one year next preceding the first publication of the
attached copy of advertisement; and affiant further says that he or
she has neither paid nor promised any person, firm or corporation
any discount, rebate, commission or refund for the purpose
of securing this advertisement for publication in the said
newspaper.

Sworn to and subscribed before me this

24 day of APRIL, A.D. 2013

(SEAL)

O.V. FERBEYRE personally known to me



PUBLIC HEARING

The Miami Springs City Council will conduct a public hearing at their
regular meeting on Monday, May 13, 2013, at 7:00 p.m. in the Council
Chambers at City Hall, 201 Westward Drive, Miami Springs, Florida
regarding the following proposed ordinance:

**ORDINANCE NO. 1053-2013 — AN ORDINANCE OF THE CITY
COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE
OF ORDINANCE SECTION 34-14, APPOINTMENTS, BY ADDING
THERE TO A MAXIMUM NUMBER OF HOURS FOR OTHER THAN
FULLTIME CLASSIFIED EMPLOYEES; REPEALING ALL ORDI-
NANCES OR PARTS OF ORDINANCES IN CONFLICT; EFFECTIVE
DATE**

Anyone wishing to offer verbal or written comment regarding the
proposed ordinance may do so at the public hearing. A copy of the
proposed ordinance is posted for public review on the bulletin board
located next to the elevator on the first floor at City Hall.

Magali Valls, CMC, City Clerk

If any person decides to appeal any decision of this Board with respect
to any matter considered, s/he will need a record of the proceedings
and for such purpose may need to ensure that a verbatim record of
the proceedings is made, which record includes the testimony and
evidence upon which the appeal is made (F. S. §286.0105).

In accordance with the Americans with Disabilities Act, persons
needing a special accommodation to participate in this proceeding
should contact the City Clerk, 201 Westward Drive, Miami Springs,
Florida 33166. Telephone: 305.805.5006, no later than seven days prior
to the proceeding.

4/24

13-3-216/2073232M

#87.37

ORDINANCE NO. 1053-2013

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE OF ORDINANCE SECTION 34-14, APPOINTMENTS, BY ADDING THERETO A MAXIMUM NUMBER OF HOURS FOR OTHER THAN FULLTIME CLASSIFIED EMPLOYEES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; EFFECTIVE DATE

WHEREAS, the City's insurance consultant has advised the City Administrative Staff of the currently known impacts of the implementation of the "Affordable Care Act" (ACA) on the City; and,

WHEREAS, although the full impacts on local government will not be known for some time following implementation of the Act on January 1, 2014, it is prudent for the City to take all advance actions that it anticipates will lessen the impact of ACA on the City; and,

WHEREAS, one of the major impactful components of the ACA is the designation of a 29 hour work week as the line of demarcation between part-time and fulltime (classified) employees; and,

WHEREAS, even the inadvertent working of in excess of 29 hours a week by other than fulltime employees may, if occurring with certain averaged consistency, cause such employees to acquire "fulltime status" for insurance purposes; and,

WHEREAS, the City Administrative Staff is desirous of codifying the 29 hour weekly limitation in order to avoid any confusion or inadvertent penalties being incurred by the City; and,

WHEREAS, the City Council has considered the impact of the ACA in regard to the hourly work week provision and has determined that the enactment of the subject ordinance amendment is in the best interests of the City and its citizens,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:

Section 1: That Code of Ordinance Section 34-14, Appointments, is hereby amended as follows;

Section 34-14. Appointments

- (A)
- (B)
- (C)
- (D)

- (E) Types of appointments.
 - (1)
 - (2)
 - (3)
 - (4)
 - (5) Other types of appointments.

To fill positions of a seasonal, part-time, or temporary nature, the following appointments may be made. The appointments will confer no rights of status, appeal, or related rights. Except as to subsection (d) below, in no event shall any person hired by the City in any of the following categories of employment be permitted to work in excess of 59 hours during any bi-weekly pay period.

- (a) Seasonal and temporary
- (b) Part-time
- (c) Substitute
- (d) Special administrative appointments

Section 2: That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

Section 3: That this Ordinance shall take effect immediately upon adoption.

(THIS SPACE INTENTIONALLY LEFT BLANK)

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida this 13th day of May, 2013.

The motion to adopt the foregoing ordinance was offered on second reading by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Windrem	“ _____ ”
Councilman Bain	“ _____ ”
Councilman Lob	“ _____ ”
Councilman Petralanda	“ _____ ”
Mayor Garcia	“ _____ ”

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

First reading: 04-22-2013
Second reading: 05-13-2013

Words ~~stricken through~~ shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.

The City of Miami Springs
 Summary of Monthly Attorney Invoice
 Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLLP

May 1 for April

<u>General Fund Departments</u>	<u>Cost</u>	<u>Hours</u>
Office of the City Clerk	3,885.30	28.78
Human Resources Department	1,449.90	10.74
Risk Management	330.75	2.45
Finance Department	1,098.90	8.14
Building, Zoning & Code Enforcement Department	1,478.25	10.95
Planning	189.00	1.40
Police Department	425.25	3.15
Public Works Department	351.00	2.60
Recreation Department	189.00	1.40
IT Department		0.00
Golf	459.00	3.40
Senior		0.00
General - Administrative Work	3,407.40	25.24
Sub-total - General Fund	<u>\$13,263.75</u>	<u>98.25</u>
<u>Special Revenue, Trust & Agency Funds</u>		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		<u>0.00</u>
Sub-total - Special Funds	\$0.00	0.00
GRAND TOTAL: ALL FUNDS	\$13,263.75	98.25



*Building & code Compliance Dept.
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5030
Fax: (305) 805-5036*

TO: The Honorable Mayor Garcia and Members of Council

VIA: Ron Gorland, City Manager

FROM: Tex Ziadie, Director of Building & Code Compliance

DATE: April 25, 2013

RECOMMENDATION:

Recommendation that Council approve a Change Order in an amount not to exceed \$4,000, on an as needed basis, to M. Jurado & Associates, Inc. for the annual costs of conducting Mechanical Plan Reviews and Inspections, pursuant to Section §31.11 (F)11)(c) of the City Code.

DISCUSSION:

This annual contract provides the Mechanical Inspector to conduct plan reviews and inspections in his trade. The previously approved amount of \$10,000.00 is close to being exceeded due to higher than expected Plan Reviews. This amount is needed to finish out the fiscal year.

COST: \$ 4,000.00 Current Request
\$10,000.00 Previous Request
\$14,000.00 Total Request

The original expenditure of \$10,000.00 was approved by Council during last year's budget hearings. Funds are available and were transferred from part time year round account.

FUNDING: Department/ Description: Protective Inspections/Other Contractual Service
Account Number: 001-2401-524.34-00

Procurement Approval _____



*Building & code Compliance Dept.
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5030
Fax: (305) 805-5036*

TO: The Honorable Mayor Garcia and Members of Council

VIA: Ron Gorland, City Manager

FROM: Tex Ziadie, Director of Building & Code Compliance

DATE: April 25, 2013

RECOMMENDATION:

Recommendation that Council waive the Competitive Bid Process and approve an expenditure in an amount not to exceed \$20,000, on an as needed basis, to Angel M. Alvarez for the annual costs of conducting Roofing Plan Reviews and Inspections and Building inspections, pursuant to Section §31.11 (F)11(c) of the City Code.

DISCUSSION:

This annual contract provides the Roofing Inspector to conduct plan reviews and inspections in his trade as well as in the general Building Trade. The previously approved amount of \$49,000.00 is close to being exceeded due to higher than expected Plan Reviews and work load taken over from the Building Official. Due to expertise needed in the Roofing Permit Approval process, roofing plan reviews were transferred to this Inspector. This amount is needed to finish out the fiscal year.

Cost: \$20,000.00 Current Request
\$49,000.00 Previous Request
\$69,000.00 Total Request

The original expenditure of \$49,000.00 was approved by Council during last year's budget hearings. Funds are available and were transferred from part time year round account.

Funding: Department/ Description: Protective Inspections/Other Contractual Service
Account Number: 001-2401-524.34-00

Procurement Approval _____

CITY OF MIAMI SPRINGS



Agenda Item No.

City Council Meeting of:

05-13-2013

Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5037

To: Honorable Mayor and Members of the City Council

Via: Ron Gorland, City Manager

From: William Alonso, Assistant City Manager/Finance Director

Date: April 30, 2013

Subject: Approval of budget transfers within departments

Section 9.04(1) of the City Charter states that "Upon request of the City Manager, the City Council by a 3/5 vote may at any time transfer any part of the unencumbered appropriation balance between general classifications of expenditures within an office or department"

In accordance with the above stated section of the City charter, we are attaching six budget transfers that require Council approval. These transfers are from October 1, 2012 thru April 30, 2013.

<u>Transfer #</u>	<u>Department</u>	<u>Description</u>
01-001	Building & Code	Transfer funds for Toshiba copier
01-002	IT	Transfer funds for AHA Consulting-website
05-001	Recreation	Additional funds for purchase of sand pro
06-001	LETF	Reclassify computer purchase
07-001	Public Works	Funds for streets operating supplies
07-002	Golf	Funding for equipment repairs
07-003	Building & Code	Additional funds for Inspectors due to increased activity and additional revenues from building activity
07-004	Recreation	Funding for a new shed at Peavey/Dove Field



CITY OF MIAMI SPRINGS
Public Works
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195

Agenda Item No.

City Council Meeting of:

05-03-2013 *[Signature]*

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager *[Signature]*

FROM: Tom Nash, Public Works Director *[Signature]*

DATE: May 2, 2013

RECOMMENDATION:

Recommendation that Council approve an expenditure to Gus Machado Ford, the lowest responsible quote, in the amount of \$ 31,972.00, for 2 Ford 150 regular cab trucks, pursuant to Section §31.11(C) (2) of the City Code.

DISCUSSION: Public Works has 2 Chevrolet S-10 pickup trucks that are 17 years old and are no longer safe for our daily functions.

The mileage on V428 is 102,455 with life to date cost \$7,851.39.

The mileage on V429 is 92,317 with life to date cost \$6,611.79

COST: \$ 31,972.00

FUNDING: Department/ Description: Public Properties machinery & equipment
Account Number: 001-5404-541-6400

Revenues generated from recent auction in the amount of \$30,875.00, difference of \$1097.00 is available within our budget.

PROFESSIONAL SERVICES APPROVAL: *[Signature]* *[Signature]*

*These two vehicles are not in the budget
however,*



Ana C. Arisso
 Fleet Manager
 1200 West 49th Street
 Hialeah, FL 33012
 Tel: (305) 820-2525
 Fax: (305) 827-2116
 E-mail: acarisso@machadoford.com

QUOTE

Customer
 Company City of Miami Springs
 Contact Rosita Hernandez
 Address 201 Westward Dr
 City Miami Springs State FL ZIP 33166
 Phone 305-805-5170

Misc
 Date 5/2/2013
 Order No.
 Rep
 FOB HIALEAH,FL.

Qty	Description	Unit Price	TOTAL
1	2013 Ford F-150 4X2 Regular Cab 126 Wheelbase White	\$ 15,986.00	\$ 15,986.00

SubTotal \$ 15,986.00

TOTAL \$ 15,986.00

**Quoted price does not include Tag, title, and registration fees,

THANK YOU FOR ALLOWING US THE OPPORTUNITY TO PROVIDE YOU WITH A QUOTE FOR YOUR VEHICULAR NEEDS. WE LOOK FORWARD FOR YOUR APPROVAL OF THIS PROPOSAL.

Rosita Hernandez

From: Ana Arisso (Gus Machado Ford) [acarisso@machadoford.com]
Sent: Friday, April 26, 2013 5:04 PM
To: Rosita Hernandez
Cc: ydriggs@machadoford.com
Subject: Quote
Attachments: 2013 F150 Miami Springs.pdf

Dear Ms. Hernandez:

First of all thank you so much for giving us the opportunity to quote the City of Miami Springs in your vehicle needs.

Your request for Rangers could not be satisfied due to the fact that they are no longer manufactured by Ford Motor Company for the US market. The most comparable would then be the F-150. Attached please find our quote for a 2013 F-150 Regular Cab and a 2013 F-150 Super Cab. At this time we can guarantee these prices for 2 weeks.

I will be on vacation next week but if we can be of any service, please contact my Fleet Customer Service Manager, Yuleidy Driggs (I have copied her in this e-mail) and she will be more than happy to assist you. Our direct telephone number is (305) 820-2525.

Sincerely,

Ana C. Arisso
Gus Machado Ford, Inc.
1200 West 49th Street
Hialeah, FL 33012
(305) 820-2525 (Phone)
(305) 827-2116 (Fax)
(305) 794-3491 (Cell)

 cid:image001.jpg@01CC0651

Please save a tree. Don't print this e-mail unless it's really necessary.



The City of Miami Springs is on [Twitter](#) and has a website [MiamiSprings-FL.Gov](#)

Palmetto Ford
Proposal Worksheet
 7245 NW 36th Street Miami, FL. 33166
 DADE:(305)470-1334 FAX:(305)470-1344
 TOLL FREE 800-432-3317 EXT. 334
 crodgers@palmettotruck.com

SALESPERSON
CHARLIE RODGERS

BUYER
CITY OF MIAMI SPRINGS

ADDRESS
201 WESTWARD DRIVE, MIAMI SPRINGS, FL. 33166

YEAR	MAKE	TYPE	NEW/USED
2013	FORD	F150	NEW

COLOR
WHITE

DATE:
04/29/13
PHONE / FAX
305-805-5000
305-805-5170X4228

STOCK NO.	VIN NO.	GROSS VEHICLE WEIGHT RATING
DKD34730	1FTMF1CM8DKD34730	6,750

EQUIPMENT ~ AS PER ATTACHED SPECS / WINDOW STICKER

INCLUDES ~ DELIVERY TO THE CITY OF MIAMI SPRINGS, FL.

DELIVERY ~ AVAILABLE FOR IMMEDIATE DELIVERY

TRADE DESCRIPTION:				TOTAL UNIT PRICE	\$17,455.00
MILEAGE:				DEALER FEE	\$0.00
VIN NO:				TIRE/BATTERY IMPACT FEE	\$0.00
TRADE ALLOW:	\$0.00	PAYOFF:	\$0.00	SALES TAX	\$0.00
LIEN HOLDER:				F.E.T.	\$0.00
EXPIRATION DATE:				TAG, TITLE, FEES (APPROX)	\$0.00
				TOTAL SALE PRICE	\$17,455.00
				TRADE EQUITY	\$0.00
				PARTIAL PAYMENT.	\$0.00
				COD	\$17,455.00
				REBATE	\$0.00
				FINANCE AMOUNT	\$0.00
				TOTAL SALE PRICE	\$17,455.00

Rosita Hernandez

From: jcbregio@salespoint.dealerconnection.com
Sent: Wednesday, May 01, 2013 1:28 PM
To: Rosita Hernandez
Subject: 2013 Ford F150 Regular Cab Work Truck

Good afternoon Rosita. I hope you enjoyed your lunch. I have included this e-mail the MSRP Sticker of the Base Work Truck that Ford Offers. I was able to locate 2 units for you. My Fleet and Internet Manager Ron has priced the trucks for you at \$20,910.50 per unit. Please call or e-mail me at your convenience.

JC BREGIO

Internet Manager
 Sawgrass Ford
 14501 W Sunrise Blvd.
 Sunrise, FL 33323
 Cell: 954.854.0548

Don't forget you **NEVER** pay a dealer fee when you shop at
WWW.SAWGRASSFORD.COM!!!!v

x

Disclaimer: This window sticker is only representative of the information contained on an actual window sticker, and may or may not match the actual window sticker on the vehicle itself. Please see your retailer for further information.

Vehicle Description

F-150	2013 F150 4X2 REGULAR CAB - 126 3.7L V6 FFV ENGINE ELECTRONIC 6-SPD AUTO	Exterior OXFORD WHITE Interior STEEL GRAY INTERIOR VINYL 40/20/40
-------	---	---

Standard Equipment INCLUDED AT NO EXTRA CHARGE

<u>EXTERIOR</u> . DOOR HANDLES - BLACK . LOCKING REMOVABLE TAILGATE . REAR SOLAR TINTED GLASS	<u>INTERIOR</u> . A/C W/MANUAL CLIMATE CONTROL, SINGLE ZONE . BLACK VINYL FLOOR COVERING . DAY/NIGHT REARVIEW	<u>FUNCTIONAL</u> . 4-WHEEL DISC BRAKES W/ABS . 12V AUXILIARY POWER POINT . CARGO BOX TIE DOWN HOOKS . EASYFUEL CAPLESS FILLER . FAIL-SAFE COOLING SYSTEM . FULLY BOXED FRAME . HILL START ASSIST . INTERVAL WIPERS . MAINT. FREE	<u>SAFETY/SECURITY</u> . ADVANCETRAC WITH RSC . AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT . AIRBAGS - SAFETY CANOPY . REAR HIGH MOUNT STOP LAMP . SECURILOCK PASS ANTI THEFT . SOS POST CRASH ALERT SYS
--	--	--	--

- . SPARE TIRE & WHEEL LOCK
- MIRROR
- . TILT STEERING WHEEL
- BATTERY
- . MANUAL WINDOWS / LOCKS
- . OUTBOARD MNTD REAR SHOCKS
- . PWR RACK AND PINION STEER
- . STABILIZER BAR, FRONT
- . TRAILER SWAY CONTROL
- . TIRE PRESSURE MONITOR SYS WARRANTY
- . 3YR/36,000 BUMPER / BUMPER
- . 5YR/60,000 POWERTRAIN
- . 5YR/60,000 ROADSIDE ASSIST

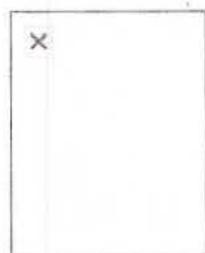
Price Information

BASE PRICE \$23,670

- Included on this Vehicle
- EQUIPMENT GROUP 100A XL SERIES
- Optional Equipment
- 2013 MODEL YEAR
- OXFORD WHITE GRAY VINYL 40/20/40
- .AM/FM RADIO W/CLOCK
- .17" GREY STYLED STEEL WHEELS
- 3.7L V6 FFV ENGINE ELECTRONIC 6-SPD AUTO
- .P235/75R17 BSW ALL-TERRAIN 3.55 RATIO
- REGULAR AXLE 6450# GVWR PACKAGE
- 26 GALLON FUEL TANK
- FRONT LICENSE PLATE BRACKET

TOTAL VEHICLE & OPTIONS	23,670
DESTINATION & DELIVERY	995
TOTAL MSRP	\$24,665

Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".



Vehicle Engine Information

Estimated Annual Fuel Cost: \$ 2,800

CITY MPG 017
HIGHWAY MPG 023

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between _ and _ mpg in the city and between _ and _ mpg on the highway. For Comparison Shopping all vehicles classified as Standard Pickup have been issued mileage ratings from _ to _ mpg city and _ to _ mpg highway.

Ford Extended Service Plan is the ONLY service contract backed by Ford and honored by the Ford and Lincoln dealers. Ask your dealer for prices and additional details or see our website at www.Ford-ESP.com.

Sawgrass Ford
14501 West Sunrise Blvd
Sunrise, FL 33323
www.sawgrassford.com
954 851-9000



CITY OF MIAMI SPRINGS
 OFFICE OF THE CITY CLERK
 201 Westward Drive
 Miami Springs, FL 33166-5259
 Phone: 305.805.5006
 Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council
 FROM: Magalí Valls, City Clerk
 DATE: May 1, 2013
 SUBJECT: PENDING BOARD APPOINTMENTS

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
<u>Board of Adjustment/Zoning and Planning Board</u>				
Mayor Xavier Garcia	Francisco Fernández	04-30-2015	10-14-1991	11-28-2011
Councilman Bain – Group 2	Ernie Aloma	04-30-2016	04-13-2009	01-11-2011
Councilman Lob – Group 3	Bill Tallman	04-30-2016	01-11-2010	05-14-2012
Councilman Petralanda–Group 4	Todd Stiff	10-31-2015	11-19-2012	11-19-2012
<u>Architectural Review Board</u>				
Councilman Bain – Group 2	Joe Valencia	10-31-2014	02-27-2012	02-27-2012
<u>Civil Service Board</u>				
Councilman Bain – Group 2	Carrie Figueredo	06-30-2015	08-24-2009	08-24-2009
Vice Mayor Windrem – Group 1	Rob Youngs	06-30-2015	01-11-2010	01-11-2010
<u>Code Review Board</u>				
Mayor Xavier Garcia	Connie Kostyra*	04-30-2015	VACANT	VACANT
Councilman Lob – Group 3	Dan Dorrego	04-30-2016	08-11-2003	05-24-2010
Councilman Petralanda–Group 4	Jana Armstrong	04-30-2016	06-11-2001	05-10-2010
<u>Disability Advisory Board</u>				
Mayor Xavier Garcia	Charlene Anderson*	12-31-2013	VACANT	VACANT
Councilman Bain – Group 2	Peter Newman*	12-31-2013	VACANT	VACANT
<u>Ecology Board</u>				
Vice Mayor Windrem – Group 1	Martin Crossland*	04-30-2015	VACANT	VACANT
Councilman Lob – Group 3	Dr. Mara Zapata*	04-30-2016	VACANT	VACANT
Councilman Petralanda–Group 4	Laura Pilgrim	04-30-2016	03-25-2013	03-25-2013

<u>APPOINTMENT COUNCILMEMBER</u>	<u>CURRENT MEMBER</u>	<u>NEW TERM EXPIRES</u>	<u>ORIGINAL APPOINTMENT DATE</u>	<u>LAST APPOINTMENT DATE</u>
<u>Historic Preservation Board</u>				
Mayor Zavier Garcia	Sydney Garton**	01-31-2016	11-08-1993	02-08-2010
Councilman Lob – Group 3	Michael Windrem*	02-28-2015	06-13-2005	09-10-2012
<u>Recreation Commission</u>				
Mayor Zavier Garcia	E. Jorge Santin	04-30-2016	04-14-2008	12-13-2010
Vice Mayor Windrem – Group 1	Jim Caudle*	04-30-2015	VACANT	VACANT
Councilman Petralanda-Group 4	Beth Tilman	04-30-2016	05-26-2009	05-10-2010
<u>Revitalization & Redevelopment Ad-Hoc Committee</u>				
Vice Mayor Windrem – Group 1	Arturo Rábade*	N/A	VACANT	VACANT
Councilman Petralanda-Group 4	Todd Stiff*	N/A	VACANT	VACANT

* Connie Kostyra resigned on April 28, 2011.
 Charlene Anderson resigned on June 6, 2011.
 Peter Newman resigned on August 1, 2009.
 Dr. Mara Zapata resigned from the Ecology Board to become a member of the Education Advisory Board.
 Martin Crossland resigned on January 9, 2013.
 Todd Stiff resigned from the Revitalization & Redevelopment Ad-Hoc Committee to become the alternate member of the Board of Adjustment/Zoning & Planning Board
 Jim Caudle resigned on January 31, 2013.
 Arturo Rábade was removed by Councilman Best on January 28, 2013.
 Michael Windrem resigned on April 3, 2013 to become a Council member in Group 1.
 Todd Stiff resigned from the Board of Adjustment/Zoning and Planning Board on April 8, 2013.

** Historic Preservation Board – Council confirmation required per §153.11 of the City Code of Ordinances: “..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council.....”

cc: City Manager
 Assistant City Manager/Finance Director
 City Attorney
 Affected Board Members



**CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK**
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council
FROM: Magalí Valls, CMC, City Clerk
DATE: May 9, 2013
SUBJECT: Appointment to the Education Advisory Board

Councilman Jaime A. Petralanda (Group IV) has notified me that he is appointing Kim Werner to the Education Advisory Board.

He will officially confirm the appointment at the May 13, 2013 City Council Regular Meeting.

cc: City Manager
Assistant City Manager/Finance Director
City Attorney
Education Advisory Board Members and Secretary

Miami Springs salutes the Florida League of Cities!



▲ Recently renovated Miami Springs Golf & Country Club



▲ Miami-International Airport, Miami Springs' neighbor to the south



▲ Newly built Miami Springs Community Center & Theater



▲ Historically designated and restored Curtiss Mansion

87 QUALITY YEARS!



▲ The Circle in the heart of beautiful downtown

Miami Springs, one of Florida's first platted cities, was established in 1926 as a model of sound urban planning and good governance; those same principles continue to protect our exceptional quality of life while we diligently prepare for the future.



For 87 years, the Florida League of Cities has supported Miami Springs and many other Florida cities through unwavering dedication and commitment to promoting and protecting the keystone of American democracy - local self-government.

MIAMI SPRINGS

www.miamisprings-fl.gov

Miami Springs City Hall / 201 Westward Drive / 305-805-5000



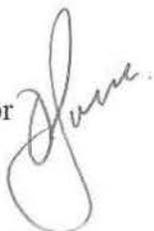
Councilman Michael Windrem, Councilman Billy Bain, Mayor Xavier Garcia, Councilman George Lob & Councilman Jaime Petralanda



CITY OF MIAMI SPRINGS
Recreation Department
1401 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5075
Fax: (305) 805-5077

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ron Gorland, City Manager

FROM: Omar Luna, Recreation Director 

DATE: May 1, 2013

SUBJECT: Recommendation for Restructuring Recreation Department Staff

We would like to restructure the staff at the Recreation Department to be able to provide a better service to our residents/park patrons. In FY2010 the Recreation Department asked for an additional (3) FT Recreation Specialist I. The Recreation Department has been functioning with no problem with the additional (3) FT Recreation Specialist. However, we feel that the Recreation Department could run more efficient if we had a designated pipeline for our employees. I am proposing to Eliminate the (3) FT Recreation Specialist I and add (2) FT Recreation Specialist II and (1) FT Recreation Leader. This will allow for us to mold/train the (1) Recreation Leader to eventually step into one of the Recreation Specialist II positions. The Recreation Specialist II positions are a great opportunity for our up and coming young staff to get a great experience in the Recreation Field, but this position in the Recreation industry has a high turnover. These positions are usually a stepping stone for those employees to continue to move up within the current Department or another opportunity. Please be advised that financially this will not impact our current budget.

Current Staff:

Current Positions: (3) Recreation Specialist, Pay Grade 15 (\$26,845 to \$39,810)
Current Pay for those positions: \$29,870.00 X (3) Employees = \$89,610.00
Current Budget for the Positions: \$89,610.00

Proposed Changes to Staff:

New Proposed Positions: (2) Recreation Specialist II, Pay Grade 22 (\$31,909 - \$47,318)
New Proposed Positions: (1) Recreation Leader, Pay Grade 10 (\$23,726 - \$35,181)

Proposed Pay for the (2) new Recreation Specialist II, \$32,857 Per Employee X 2 = \$65,714

Proposed pay for (1) Recreation Leader, \$23,896.00

Total Cost for the Staff: \$89,610.00

We are recommending these changes, because we feel this will allow for the Department to be more efficient not only immediately, but also looking towards the future.

RESOLUTION No. 2013-3580

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS ENDORSING THE FOUR CITY ANNEXATION AGREEMENT BETWEEN THE CITIES OF MEDLEY, MIAMI SPRINGS, VIRGINIA GARDENS AND DORAL; OPPOSING ANY MODIFICATIONS TO THE AGREEMENT AND OPPOSING ANY MODIFICATIONS OF THE COUNTY CODE THAT WOULD USURP THE AUTHORITY OF THE COUNTY COMMISSION TO APPROVE ANNEXATION OF COMMERCIAL PROPERTY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, under the Miami-Dade Home Rule Charter, the Miami-Dade County Commission has the authority to approve municipal annexations of adjacent properties and has exercised this authority in its discretion as the commission has seen fit; and

WHEREAS, the County code does not require referendums of areas to be annexed when there are fewer than 250 registered voters residing in those areas; and

WHEREAS, the County has never permitted commercial property owners to have a veto power over commission annexation decisions, which are determined based on the commission's view of what serves the overall best interests of Miami-Dade County; and

WHEREAS, any change in that policy would be inconsistent with the manner in which Miami-Dade County has conducted all of its elections and referendums on all issues since Miami-Dade became a County; and

WHEREAS, any change in this policy would also have the disproportionate impact of unfairly discriminating against many cities based on their age, their population and their historical millage rates; and

WHEREAS, the cities of Medley, Miami-Springs, Virginia Gardens and Doral, with the cooperation and consent of Miami-Dade County, spent many years negotiating and finally reaching amicable agreement as to the division of commercial properties in parts of unincorporated Miami-Dade County that share boundaries with these cities; and

WHEREAS, some of these annexation efforts began as far back as 2004; and

WHEREAS; the agreement among the four cities was recognized in county staff reports as far back as 2009 and no city ever disputed the existence of this agreement among the cities; and

WHEREAS; the policies of enforcing agreements between cities and between cities and the County and not altering rules in the middle of proceedings is important to have continuity and permit proper decision making at all levels:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. City Council's Positions and Policies. The City Council of the City of Miami Springs hereby;

- a. Urges the County to ratify and support the agreement reached between the cities of Medley, Miami Springs, Virginia Gardens and Doral, with no modifications or changes to this long standing agreement that was articulated in all four cities annexations proposals submitted during 2009 and 2010;
- b. Urges the County to oppose any attempt to alter the rules regarding annexations and retroactively apply new rules to existing applications;
- c. Urges the County to not adopt a policy usurping commission authority by providing businesses with veto power over commission decisions on annexation.

Section 3. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held in to invalidate or impair the validity, force or effect of any other Section or part of this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

(THIS SPACE INTENTIONALLY LEFT BLANK)

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 13th day of May, 2013.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Windrem	“ _____ ”
Councilman Bain	“ _____ ”
Councilman Lob	“ _____ ”
Councilman Petralanda	“ _____ ”
Mayor Garcia	“ _____ ”

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney



**CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK**

201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Ronald K. Gorland, City Manager
VIA: Magalí Valls, City Clerk
FROM: Elora R. Sakal, Board Secretary
DATE: May 6, 2013
SUBJECT: Architectural Review Board Recommendation

Based on their actions taken at their meeting of May 1, 2013, the Architectural Review Board members would like to bring the following recommendation to the attention of the City Council:

“The Board would like to make a recommendation to Council that the colors on the Community Center be added to the commercial color palette in the City except for the N.W. 36th Street District.”

This recommendation supersedes the Board’s recommendation made at their meeting of April 3, 2013 on the same subject: *(Board member Valencia made a motion to recommend to Council that the colors on the Community Center be added to the color palette. Board member Soler seconded the motion which was carried unanimously on voice vote)*



CITY OF MIAMI SPRINGS
Planning & Zoning Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5034
Fax: (305) 805-5036

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager
FROM: James H. Holland, AICP, Planning & Zoning Director
DATE: May 8, 2013

SUBJECT: Architectural Review Board (ARB) Recommendation Considerations

At its May 1st meeting, the ARB unanimously took the following action:

“The Board would like to make a recommendation to Council that the colors on the Community Center be added to the commercial color palette in the City except NW 36 Street District.”

The color palette for the Community Center consisted of five colors. Of these five colors, two are already included in the City’s adopted color palette for commercial buildings, one of which is limited to the NW 36 Street District. One of the colors could not be located on the Benjamin Moore website, by either name or number. It is assumed that this color has been discontinued. The two remaining colors are very, very close to colors which are already on the adopted color palette.

The printing cost of the existing color palette was \$815.00. This does not include the cost of preparing camera-ready copy, which was included in Calvin, Giordano’s fee of \$6,800.00 when they made the current color palette recommendation to Council.



**CITY OF MIAMI SPRINGS
OFFICE OF THE CITY
CLERK**

201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Ronald K. Gorland, City Manager
VIA: Magalí Valls, City Clerk
FROM: Suzanne S. Hitaffer, Clerk of the Education Advisory Board
DATE: April 29, 2013
SUBJECT: Education Advisory Board Recommendation

Based on their actions taken at their meeting of April 16, 2013, the Education Advisory Board members would like to bring the following recommendation to the attention of the City Council:

*“Vice Chair Zapata recognized José Maldonado from Miami Springs Senior High School. She requested approval from the Board to have two students from Miami Springs Senior High on the Youth Advisory Council: José and an alternate student who came by before the meeting to drop off his application (attached for the record). **She moved to accept both students from Miami Springs Senior and by consensus all agreed.**”*

Attachments: Excerpts of Minutes
Resolution No. 2011-3515

Excerpts: April 16, 2013 Education Advisory Board Meeting

c. Youth Civic Engagement through established Youth Advisory Council

- Youth Advisory Council (YAC) Update

Vice Chair Zapata stated that names were submitted from all the schools except for All Angels Academy. She would like approval from the Board to invite these students to come in ½ hour before the next Education Advisory Board meeting in May. She feels that it is important to talk to them and provide an overview of expectations and to get their ideas about the Youth Advisory Council and their own civic engagement in the community.

Vice Chair Zapata recognized José Maldonado from Miami Springs Senior High School. She requested approval from the Board to have two students from Miami Springs Senior High on the Youth Advisory Council: José and an alternate student who came by before the meeting to drop off his application (attached for the record). She moved to accept both students from Miami Springs Senior and by consensus all agreed.

RESOLUTION NO. 2011-3515

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS ESTABLISHING A CITY YOUTH ADVISORY COUNCIL; PROVIDING FOR COUNCIL MEMBERSHIP, APPOINTMENT PROCEDURES, TERM OF MEMBERSHIP, MEETINGS OF THE COUNCIL, COUNCIL OFFICERS AND DUTIES, CITY SUPPORT SERVICES, SCHOOL SUPPORT SERVICES, ABSENCES OF MEMBERS, APPLICABLE LAW, COUNCIL DUTIES AND RESPONSIBILITIES; CONTINUITY OF COUNCIL; EFFECTIVE DATE.

WHEREAS, the City has discussed various methods to promote and support student involvement with local government and community issues; and,

WHEREAS, the City has been advised that other local governments authorized the establishment of Youth Advisory Councils; and,

WHEREAS, Youth Advisory Councils are meant to engage the youth of the community in local issues, promote decision making skills, and provide a platform for the development of youth leadership; and,

WHEREAS, Youth Advisory Councils serve in an advisory capacity to the City Council with respect to the many community matters affecting the various age groups of children in the City; and,

WHEREAS, the City Council of the City of Miami Springs has determined that it is both proper and appropriate, and beneficial to the City and its citizens, to establish a Youth Advisory Council for the City of Miami Springs:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby authorizes and establishes a Youth Advisory Council for the City in accordance with the following provisions:

CITY OF MIAMI SPRINGS YOUTH ADVISORY COUNCIL

Section 1: Establishment of Youth Advisory Council. There is hereby established a Youth Advisory Council which shall act in an advisory capacity to the City Council of the City of Miami Springs. The purpose of the Youth Council is to provide the youth of the City of Miami Springs with a vehicle to learn about government, participate in the process of city government, represent and articulate the needs of youth in the City, and advise the Mayor and City Council on matters affecting the youth and teen population, especially City programs relating to youth and teens.

Section 2: Council Membership. The Youth Advisory Council shall consist of seven (7) members. Each member shall be a resident of the City of Miami Springs and must be in at least the fifth grade to qualify for membership on the Council.

Section 3: Appointment to Council. Each student interested in becoming a member of the Council shall complete a membership application and comply with whatever other conditions or requirements may be imposed by the prospective member's school. Each of the following Miami Springs Schools shall **nominate one student** for membership on the Youth Advisory Council:

1. Miami Springs Senior High School.
2. Miami Springs Middle School.
3. Miami Springs Elementary School.
4. Springview Elementary School.
5. All Angels Academy.
6. Blessed Trinity Catholic School.
7. Seventh Day Adventist School.

The City Council will review all the information and documentation submitted by each school in support of its nominated member, and the City Council shall then be required to ratify each membership nomination by a majority vote of the Council.

- Section 4: Term of Membership. Each appointed Youth Advisory Council member shall serve a one year term of office, beginning on October 1st and concluding on May 31st of each school year. Membership during one term shall not disqualify a member from serving on subsequent Youth Advisory Councils.
- Section 5: Meetings of the Council. The Youth Advisory Council shall meet on a quarterly basis in the City of Miami Springs Council Chambers, and shall be required to submit status reports, Council recommendations and meeting minutes to the City Council on a timely basis.
- Section 6: Council Officers. The members of the Council shall elect a Vice-Chairperson and Secretary at its first meeting following ratification of all students to the Council. The Chairperson shall be the high school appointee to the Council who shall be responsible for conducting all Council meetings. If the Chairperson is unavailable or unable to conduct any Council meeting, the Vice-Chairperson shall assume the Chairperson's duties. The Council Secretary shall be responsible for providing timely advance notice of all meetings, in conjunction with the clerical assistant assigned to the Council by the City, as well as providing the City Council with all Council status reports, recommendations and meeting minutes.
- Section 7: City Support Services. The City shall allow the Youth Advisory Council to conduct its meetings in the City Council Chambers or at such other alternate location as may be timely designated. In addition, the City shall provide clerical assistance for all Council related activities, and insure that appropriate materials and supplies are made available to Council members.
- Section 8: School Support Services. On a rotating basis, as may be determined jointly by the schools nominating members for the Council, at least one adult advisor shall be provided for all Council meeting and activities.
- Section 9: Absences of Council Members. Absences from any two consecutive quarterly Council meetings shall cause the absent member to be automatically removed from the Council, unless either of the absences is excused by a majority vote of the remaining members of the Council.
- Section 10: Applicable Law. The acts, actions and activities of the Youth Advisory Council shall be subject to Sunshine Law (Florida Statute Section 286.011) and Public Records Law (Florida Statute Chapter No. 119) of the State of Florida.

Section 11. Council Duties and Responsibilities. The Youth Advisory Council shall have the following duties and responsibilities:

1. Evaluate and review issues affecting youth in the City.
2. Increase volunteerism and enhance civic education.
3. Promote leadership and advocacy for youth issues.
4. Develop and perform at least one community service project during each academic year.
5. Facilitate meetings with youth to discuss issues important to the community.
6. Share ideas and discuss issues, concerns and suggested improvements with the City Council or the participating schools.
7. Assist in planning youth and recreation activities.
8. Evaluate and advise the City Council on issues assigned to the Youth Advisory Council by the City Council.

Section 12. Continuity of Council. The Youth Advisory Council provisions established by this Resolution shall remain in full force and effect until superseded by subsequent City Council Resolution.

Section 2: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

THIS SPACE INTENTIONALLY LEFT BLANK

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 9th day of May, 2011.

The motion to adopt the foregoing resolution was offered by Councilman Espino, seconded by Councilwoman Ator, and on roll call the following vote ensued:

Vice Mayor Best	"aye"
Councilman Espino	"aye"
Councilman Lob	"aye"
Councilwoman Ator	"aye"
Mayor Garcia	"aye"

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

APPROVED AS TO LEGALITY AND FORM:



Jan K. Seiden, City Attorney

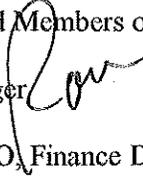


CITY OF MIAMI SPRINGS
Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5018

Agenda Item No.

City Council Meeting of:

05-13-2013

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager 
FROM: William Alonso, CPA, CGFO, Finance Director 
DATE: April 26, 2013
SUBJECT: Increase in Sanitation fees

During August 2012, the City received notice from Miami Dade Solid Waste Management (attachment a) that their disposal and recycling fees will both increase by 1.7% effective October 1, 2012. Since the City includes the annual sanitation charges on the property tax bills, it was too late to make any changes for the tax bills that were mailed out in October 2012. We are hereby requesting approval of the new fee which will be included in the tax bills that will be mailed out in October 2013. The current annual sanitation/recycling fee is \$618, the new fee will be \$628.

In accordance with paragraph c) Annual Cost of Living Adjustments in the rate chart approved under resolution 2009-3448 by this Council, the Administration requests approval to increase our sanitation rate from the current \$48.85 per month to \$49.65 per month, and our recycling fee from \$2.65 to \$2.69 per month, effective October 1, 2013.

If Council approves this increase, we are attaching the required resolution for their approval.



miamidade.gov

Speak w/ Finance Director
about possible increases to residents

APRIL 2013

Public Works and Waste Management

2525 NW 62nd Street • Suite 5100

Miami, Florida 33147

T 305-514-6666

111 NW 1st Street • Suite 1610

Miami, Florida 33128

T 305-375-2960

August 6, 2012

Attachment A

COPY

Ron Gorland, City Manager
City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166

Re: Contracted Disposal Fee and Transfer Fee for FY 2012-13

Dear Mr. Borgmann:

To assist in the development of your municipality's budget, I am writing to inform you that the Consumer Price Index (CPI) referenced in Article 3, Subsection D of the interlocal agreement in effect for waste disposal services between your municipality and the Miami-Dade County Public Works and Waste Management Department (PWWM) has been released by the Bureau of Labor Statistics of the Federal Department of Labor. This CPI is calculated at 1.7 percent using the index of "All Urban Consumers for the South Region of the United States." The Board of County Commissioners will vote in September and, if approved, the increase will take effect on October 1, 2012. The proposed fees, according to the interlocal agreement, would change in the following amounts:

- The contract disposal fee is proposed to increase from **\$62.59** per ton to **\$63.65** per ton.
- The transfer fee is proposed to increase from **\$12.32** per ton to **\$12.52** per ton.

At PWWM, we are committed to delivering excellence every day and providing our customers with exceptional waste disposal and collection services. If you have questions or concerns about our disposal fees or any other service that the Department provides, please visit our website at www.miamidade.gov/publicworks or contact Ms. Deborah Silver, Division Director for Fiscal, Planning & Performance Management at 305-514-6690.

Sincerely,

Kathleen Woods-Richardson
Director

C: Alina T. Hudak, County Manager
Christopher Rose, Assistant Director, Administration
Maria Sanchez, Controller

NOTICE

2012 OCT -5 P 12: 54

**REGARDING CHANGE IN RATE FOR CURBSIDE RECYCLING
FY 2012-2013**

Please note that Section VI: Payments of the Interlocal Agreement for Inclusion in the Miami-Dade County Curbside Recycling Program allows for an adjustment in the monthly fee paid by the Municipality to the County based on the increase or decrease in the Consumer Price Index (CPI), All Urban Consumers, South Urban, All items, annual average during the previous Service year, not to exceed three percent (3%).

A copy of the June 2012 CPI is attached. The percent change in the CPI for this period is calculated at 1.7 percent (1.7%). The calculation for the new rate is:

$$\$2.55 \text{ (per household per month)} \times (0.017) = \$0.04$$

$$\$2.55 + .04 = \$2.59$$

All invoices issued for service from October 1, 2012 though September 30, 2013 will reflect this rate.

Thank you for your participation in the residential, single-stream, curbside recycling program. If you have any questions regarding this new rate, or the program please call Jeanmarie Massa, Recycling Manager, Miami-Dade County Public Works and Waste Management Department at 305-514-6631.



Delivering Excellence Every Day

September 2012



CONSUMER PRICE INDEX



June 2012

SOUTHEAST INFORMATION OFFICE • Atlanta, Ga. • 404-893-4222 • www.bls.gov/ro4

For release: Tuesday, July 17, 2012

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Jun 11 to Jun 12	May 12 to Jun 12		Jun 11 to Jun 12	May 12 to Jun 12
U.S. City Average						
All items (1982-84=100)	229.478	1.7	-0.1	226.036	1.6	-0.2
All items (1967=100)	687.415	-	-	673.291	-	-
Food and beverages	233.509	2.7	0.1	232.974	2.7	0.1
Housing	223.051	1.6	0.5	219.573	1.5	0.5
Apparel	125.241	3.9	-1.9	124.757	4.2	-1.9
Transportation	216.369	-0.2	-2.0	217.569	-0.3	-2.3
Medical care	415.345	4.0	0.4	418.174	4.2	0.4
Recreation ¹	115.080	1.3	0.3	111.495	1.2	0.2
Education & communication ¹	133.456	2.2	0.0	127.154	1.8	0.0
Other goods and services	393.989	2.0	0.3	423.905	2.0	0.3
South						
All items (1982-84=100)	223.004	1.7	-0.2	221.077	1.5	-0.3
All items (1977=100)	361.744	-	-	358.059	-	-
Food and beverages	231.951	2.8	0.2	231.053	2.8	0.2
Housing	207.997	1.9	0.7	207.743	1.9	0.8
Apparel	134.757	3.7	-1.4	134.395	3.9	-1.4
Transportation	213.034	-1.3	-2.9	213.049	-1.3	-3.2
Medical care	397.266	4.5	1.1	403.236	4.7	1.1
Recreation ¹	115.108	0.9	0.1	111.505	1.0	0.2
Education & communication ¹	130.225	2.9	0.1	122.760	2.3	0.0
Other goods and services	385.413	2.2	0.2	411.921	2.3	0.2
Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Jun 11 to Jun 12	Apr 12 to Jun 12		Jun 11 to Jun 12	Apr 12 to Jun 12
Atlanta						
All items (1982-84=100)	214.277	1.5	0.6	213.248	1.3	0.3
All items (1967=100)	646.194	-	-	644.786	-	-
Food and beverages	235.276	3.5	0.3	232.012	3.3	0.2
Housing	204.258	0.6	1.8	201.719	0.6	2.0
Apparel	131.856	4.4	-3.9	131.146	4.9	-3.9
Transportation	207.264	-1.5	-4.7	206.896	-1.9	-5.6
Medical care	375.050	15.8	11.9	367.795	15.8	12.1
Recreation ¹	90.449	-1.6	0.4	88.241	-1.2	0.3
Education & communication ¹	126.957	2.0	-0.1	120.629	1.4	-0.1
Other goods and services	317.739	0.9	2.6	368.340	1.7	1.6
Miami-Fort Lauderdale						
All items (1982-84=100)	233.991	1.2	-0.9	232.966	1.6	-1.1
All items (1977=100)	377.161	-	-	378.499	-	-
Food and beverages	243.219	1.6	0.0	242.554	1.8	0.1
Housing	228.262	1.4	0.2	227.966	1.3	0.3
Apparel	143.878	7.6	-4.7	157.587	11.6	-4.0
Transportation	229.227	0.3	-5.5	231.472	1.2	-6.2
Medical care	410.481	4.8	2.1	417.654	5.1	2.1
Recreation ¹	113.292	-2.8	0.7	106.814	-2.1	0.8
Education & communication ¹	121.520	0.4	0.5	120.421	0.7	0.5
Other goods and services	299.413	-0.4	0.3	291.673	-0.5	0.3

¹Index base is December 1997=100

- Data not available

RESOLUTION NO. 2013-3578

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MIAMI SPRINGS ESTABLISHING
RATES FOR COLLECTION OF GARBAGE,
TRASH AND RECYCLING FOR RESIDENTIAL
AND COMMERCIAL CUSTOMERS WITHIN THE
CITY OF MIAMI SPRINGS; EFFECTIVE DATE

WHEREAS, the City Council, in order to maintain certain public health standards, has established a policy for the effective removal of garbage, trash, and recyclable materials from residential and commercial property; and,

WHEREAS, the City Administration annually reviews all such operations and establishes a budget to administer these collection programs; and,

WHEREAS, the City must periodically adjust the rates charged to its customers in order to continue to provide the required services; and,

WHEREAS, Resolution 2009-3448, authorized the City to increase the rates charged to City customers by the percentage increase imposed annually by the County upon the City; and,

WHEREAS, Code of Ordinance Section 93.07 authorizes and directs the adoption of a current Schedule of Sanitation Fees by the passage of a Resolution by the City Council:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the Schedule of Sanitation Fees attached hereto as Exhibit "A" is hereby adopted and approved.

Section 2: That provisions of this Resolution shall become effective October 1, 2013.

(THIS SPACE INTENTIONALLY LEFT BLANK)

Resolution No. 2013-3578

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 13th day of May, 2013.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Windrem	“ _____ ”
Councilman Bain	“ _____ ”
Councilman Lob	“ _____ ”
Councilman Petralanda	“ _____ ”
Mayor Garcia	“ _____ ”

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

Resolution No. 2013-3578

EXHIBIT "A"

SCHEDULE OF SANITATION FEES

Effective July 1, 2009

- a) Single-Family residential dwelling, serviced by the automated collection system, the limit shall be one (1) 90-gallon automated system container; twice weekly collection, and weekly collection for trash.

		<u>Old rate</u>	<u>New rate</u>
<u>Monthly</u>	Garbage Service	\$23.85	\$24.25
	Trash Service	\$25.00	\$25.40

Single-family residential dwelling, recycling fee.

	<u>Old rate</u>	<u>New rate</u>
<u>Monthly</u>	\$2.65	\$2.69

- b) Multi-family dwellings of 3 or 4 units, including auxiliary or separate units within the residential areas, limit shall be 90-gallon automated system container(s) sufficient to contain garbage and waste per property; twice weekly collection; fees shall be charged per living unit; and weekly for trash.

		<u>Old rate</u>	<u>New rate</u>
<u>Monthly</u>	Garbage Service/Unit	\$3.95	\$4.00
	Trash Service/Unit	\$12.35	\$12.55

Multi-family residential recycling fee.

	<u>Old rate</u>	<u>New rate</u>
<u>Monthly</u>	\$1.10	\$1.12 per unit

- c) Annual Cost of Living Adjustments – In the event that the Miami Dade County Solid Waste Management (MDCSWM) notifies the City that its dumping fees to the City will increase, the City Council hereby authorizes the garbage and trash rates set forth here to be increased by a percentage amount equal to the percentage of the rate increases being imposed by MDCSWM. The implementation of this annual cost of living rate increases shall require City Council approval prior to becoming effective.

Resolution No. 2013-3578

ORDINANCE NO. 1054-2013

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE OF ORDINANCE SECTION 150-015, PARKING OF COMMERCIAL VEHICLES IN CITY LIMITS, TO UPDATE AND CLARIFY WHICH COMMERCIAL VEHICLES MAY OR MAY NOT BE PARKED IN THE RESIDENTIAL, MULTI-FAMILY RESIDENTIAL, BUSINESS, AND COMMERCIAL ZONING DISTRICTS OF THE CITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; EFFECTIVE DATE

WHEREAS, the City ordinance related to the parking of commercial vehicles in the City has not been reviewed or updated in many years; and,

WHEREAS, the City has become aware of the recent trends related to the operation of vans, trucks, and sport utility vehicles instead of standard automobiles for family purposes; and,

WHEREAS, it has also become apparent that many of the vehicles being used for family transportation are also being used in family businesses; and,

WHEREAS, the use and nature of the vehicles currently being purchased and operated for family and business purposes are sufficiently different from single use family automobiles to justify a review of the City's parking provisions; and,

WHEREAS, there appears to be sufficient current justification to permit the parking of certain vehicles previously categorized as "commercial vehicles" in the various zoning districts of the City; and,

WHEREAS, despite the current justification for the amendment of the City's commercial vehicle parking regulations, it is equally apparent that the same trends today from single purpose automobiles to larger multi-purpose vehicles requires the enactment of restrictions, limitations, and controls on the parking of the current day "commercial vehicles" within the various zoning districts of the City; and,

WHEREAS, the City Council has received presentations from City Staff and conducted extensive debate at public meetings regarding the updating and revising of the City's current commercial vehicle parking ordinance; and,

WHEREAS, the City Council has determined that the updated, clarified, and revised provisions presented regarding the parking of commercial vehicles in the City is in the best interests of the City and its citizens:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:

Section 1: That Code of Ordinance Section 150-015 – Parking of commercial vehicles in City limits, is hereby amended as follows:

Sec. 150-015. - Parking of commercial vehicles in City limits.

(A)

~~It shall be unlawful for any person to park any commercial vehicle or truck of one-ton load capacity or over, and any motor vehicle commonly known as a bus, which term shall include vehicles, excluding station wagons, used for the transportation of school children, or any trailer with or without refrigeration motors, in or upon any public or private property, including off-street parking facilities, in any zoned residential district of the City as designated on the official zoning map referred to in § 150-003, for a period of time in excess of two hours between 7:00 a.m. and 6:00 p.m., and at any time between 6:00 p.m. and 7:00 a.m., or upon any public or private property including off-street parking facilities in any other zoning district of the City for a period of time in excess of two hours at any time, unless specific permission to do so has been secured in writing from the City Manager or his duly authorized designee. The authority to grant specific permission to deviate from the provisions of this section shall be limited as follows:~~

~~(1)~~

~~If permission for additional parking hours only is being requested, no more than an additional seven hours for each seven day period may be granted.~~

~~(2)~~

~~If permission for additional days of parking is being requested, no more than seven days for each six month period may be granted.~~

~~(3)~~

~~Any requests in excess of the foregoing for additional parking hours or for additional days of parking may only be authorized by the securing of a variance from the City. A record of such written permission shall be maintained in the City's official records and copies provided to the police department and code enforcement officer.~~

~~(B)~~

~~The term *commercial vehicle* as herein used shall mean a motor vehicle of the above described capacity not designated exclusively for the transportation of persons.~~

(A) Parking of commercial vehicles in the single family residential zoning districts of the City.

(1) The following vehicles shall be permitted to park in the single family residential zoning districts of the City as provided herein.

(a) Approved Parking

All cars, trucks, vans, or sport utility vehicles that do not have any signage or other commercialized features or additional

equipment attached which do not exceed 19,000 pounds of gross vehicle weight may park in any approved parking location in any single family residential zoning district of the City.

(b) Restricted and limited approved parking.
All cars, trucks, vans, or sport utility vehicles that contain only signage, or a combination of signage and a minimal amount of commercialized features, to be determined in the discretion of the City Code Enforcement Department, which do not exceed 19,000 pounds of gross vehicle weight, may park in any approved parking location in any single family residential zoning district of the City.

(c) Rear Yard Residential Parking
All cars, trucks, vans, or sport utility vehicles that contain signage, or a combination of signage and a substantial amount of commercialized features or additional equipment attached, which do not exceed 19,000 pounds of gross vehicle weight, may only park in the rear yard of any single family residential property so long as the vehicle is no closer than five (5) feet from any property line.

(d) Side yard parking variance
All cars, trucks, vans, or sport utility vehicles that contain signage, or a combination of signage and a substantial amount of commercialized features or additional equipment attached, which do not exceed 19,000 pounds of gross vehicle weight, which cannot be parked in the rear yard of a single family residential property for any reason, which is confirmed by the City, may apply for parking in the side yard of any residential property in the same manner, and in conformity with the same standards and requirements, that are applicable to the consideration of the granting of variances of alternate parking for recreational vehicles in the City.

(e) Daytime and visitation parking
All commercial vehicles that are providing repair or other services to any single family residential property in the City may park in any approved parking location in the residential zoning districts of the City from 8 o'clock a.m. to 5 o'clock p.m. daily. In addition, any residents of the City who regularly operate commercial vehicles as part of their employment may park their commercial vehicles at their single family residences during the aforesaid daily hours. However, such parking shall not be for the purposes of repairing, cleaning, or the stocking of the commercial vehicle.

(2) The following vehicles shall be prohibited from parking in the single family residential zoning districts of the City:

(a) Notwithstanding anything to the contrary contained herein, the following vehicles are prohibited from parking in the single family residential zoning districts of the City, except for qualified daytime and visitation parking as previously provided in this ordinance, to wit:

- i. Box trucks
- ii. Equipment carriers
- iii. Trailers
- iv. Lunch/food trucks
- v. Materials/supplies carriers
- vi. Commercial transport vans
- vii. Buses
- viii. Tractor trailers
- ix. Glass/mirror trucks
- x. Other vehicles clearly designed for commercial use or carriage.
- xi. Other vehicles that present health, safety, or welfare hazards to the City.

(B) Parking of commercial vehicles in the multi-family residential zoning districts of the City.

(1) The following vehicles shall be permitted to park in appropriately striped parking lots in the multi-family residential zoning districts of the City as provided herein.

- (a) Vehicles provided in Section (A) (1) (a) of this Ordinance.
- (b) Vehicles provided in Section (A) (1) (b) of this Ordinance.
- (c) Vehicles provided in Section (A) (1) (e) of this Ordinance.

(2) The following vehicles shall be prohibited from parking in the multi-family zoning districts of the City.

- (a) The vehicles provided in Section (A) (2) (a) of this Ordinance.
- (b) Notwithstanding anything contained in Section (B) (1) above, vehicles that require more than one parking space in an appropriately striped parking lot, despite being otherwise approved for parking in the multi-family zoning districts of the City, are hereby prohibited from parking in such districts.

(C) Parking of commercial vehicles in the business and commercial zoning districts of the City.

AUTHORIZED PARKING TO BE PROVIDED

PROHIBITED PARKING TO BE PROVIDED

(D) (G)

(E) (D)

Section 2: That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

Section 3: That this Ordinance shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida this 28th day of May, 2013.

The motion to adopt the foregoing ordinance was offered on second reading by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Windrem	" _____ "
Councilman Bain	" _____ "
Councilman Lob	" _____ "
Councilman Petralanda	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

First reading: 05-13-2013
Second reading: 05-28-2013

Words ~~stricken through~~ shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.



**CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK**

201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council
FROM: Magalí Valls, CMC, City Clerk
DATE: May 1, 2013
SUBJECT: Memorial Committee Recommendations

At their meeting of April 1, 2013 the Memorial Committee members discussed the following items that Council had referred to them:

1. Consideration of re-naming 59th Avenue from where it enters Miami Springs to Hunting Lodge Drive Father Carney Way.

After discussion, Committee member Rinehart moved to approve the proposal to re-name 59th Avenue from where it enters Miami Springs to Hunting Lodge Drive as Father Carney Way. Committee member Pérez-Vichot seconded the motion, which carried 3-0 on voice vote.

2. Recommendation to honor Pastor Schmidt's long time service to Miami Springs.

After discussion, Committee member Rinehart moved to approve the recommendation for the signage, ranking Curtiss Parkway #1, Azure Way #2 and Glen Way #3. Mr. Pérez-Vichot seconded the motion.

RESOLUTION NO. 2013-3579

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING THE SCHEDULE OF GOLF CHARGES AND FEES FOR THE OPERATION OF THE MIAMI SPRINGS GOLF AND COUNTRY CLUB; RESERVING THE RIGHT AND AUTHORITY TO AMEND OR SUPPLEMENT THE SCHEDULE OF CHARGES; EFFECTIVE DATE

WHEREAS, the City of Miami Springs purchased the property commonly known as the Miami Springs Golf and Country Club on October 23, 1997; and,

WHEREAS, the City Council of the City of Miami Springs established an initial Schedule of Golf Charges and Fees for the Golf and Country Club by Resolution 97-3066, adopted on October 13, 1997; and,

WHEREAS, the City Council of the City of Miami Springs most recently amended its Schedule of Golf Charges and Fees for the operation of the Golf and Country Club by adopting Resolution No. 2012-3574 on March 25, 2013; and,

WHEREAS, the City Administrative Staff has proposed an amended Schedule of Golf Charges and Fees for the operation of the golf course, which may from time to time be further amended; and,

WHEREAS, the City Council has reviewed the proposed amended Schedule and has determined that the amended Schedule of Golf Charges and Fees is both fair and appropriate, and that its approval is in the best interests of the City and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the "Schedule of Golf Charges and Fees", attached hereto as Exhibit "A", is hereby approved and adopted for the use of City of Miami Springs Golf and Country Club facilities and related services.

Section 2: That the City Council of the City of Miami Springs reserves the right and authority to amend or supplement the "Schedule of Golf Charges and Fees".

Section 3: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 13th day of May, 2013.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Windrem	“ _____ ”
Councilman Bain	“ _____ ”
Councilman Lob	“ _____ ”
Councilman Petralanda	“ _____ ”
Mayor Garcia	“ _____ ”

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

EXHIBIT "A"
 MIAMI SPRINGS GOLF & COUNTRY CLUB
 SCHEDULE OF GOLF CHARGES AND FEES
 AS OF APRIL 16, 2013

GREEN & CART FEES

Proposed
4/16/2013

RACK RATES

Weekend Non-Resident	\$	45.79	
Weekday Non-Resident	\$	33.65	
Weekend/Holiday Resident	\$	40.19	
Weekday Resident	\$	29.91	
Twilight Weekday	\$	28.97	After 1PM
Twilight Weekend	\$	31.78	After 1PM
Junior	\$	7.47	
18 Hole Member Cart	\$	18.69	
9-Hole Member Cart Rate	\$	11.92	
Resident Weekend > 11:00	\$	33.64	
Non-Resident > 11:00	\$	36.45	
Shootout	\$	23.36	Tues. P.M. only
Group Rate Weekday	\$	29.91	Groups of 20 or more
Group Rate Weekend	\$	40.19	Groups of 20 or more
Prime Timers Non-Members 18 holes	\$	21.49	Tues. & Thurs. A.M. Seniors (age >55)
Prime Timers Non-Members 9 holes	\$	14.95	Tues. & Thurs. A.M. Seniors (age >55)
Senior Weekdays	\$	23.36	Weekdays only (age >55)
Women's Golf Association	\$	23.36	Tuesday A.M.
Men's Golf Assoc.	\$	40.19	Sunday A.M.
PGA Golf Pass Weekday	\$	28.03	Weekdays only
Policeman, Fireman, Teachers & Military	\$	23.36	Weekdays only
Tee Time USA & Golf Switch Weekend	\$	36.63	
Tee Time USA & Golf Switch Weekday	\$	26.92	
PGA Members	\$	18.69	
Lifetime PGA Members	\$	18.69	
Non-Member Junior with a parent	\$	18.69	
CanAm Golf Weekdays	\$	23.36	Weekdays only
Spectator	\$	18.69	
Small Range Balls	\$	3.74	
Large Range Balls	\$	6.54	
Range Coupon Book	\$	51.40	
Replay (same day) 18 holes	\$	18.69	
Replay (same day) 9 holes	\$	11.92	
Golf Teams	FREE		Practice, matches and driving range for MSSH, MSMS, Hialeah High and All Angels
Golf Course Tee Markers	\$	300.00	

A Two year term with a 20 year renewal cap.

NOTE: All fees plus State Sales Tax (currently 7%)

Eligibility for any qualified fee or charge (residency, age, family, employment) must be documented.
 See DEFINITIONS on page 2.

MEMBERSHIPS

MIAMI SPRINGS RESIDENT, BUSINESS & PROPERTY OWNER

Annual 7 Day Single	\$	895.00
Annual 7 Day Family	\$	1,200.00
Annual 5 Day Single	\$	815.00
Annual 5 Day Family	\$	905.00
Senior 7 Day Single	\$	815.00
Senior 7 Day Couple	\$	1,050.00
Senior 5 Day Single	\$	725.00
Senior 5 Day Couple	\$	845.00
Junior	\$	100.00
Summer Single	\$	275.00
Summer Couple	\$	350.00
Summer Junior	\$	60.00

NON-RESIDENT

Annual 7 Day Single	\$	1,220.00
Annual 7 Day Family	\$	1,525.00
Annual 5 Day Single	\$	1,075.00
Annual 5 Day Family	\$	1,250.00
Senior 7 Day Single	\$	1,175.00
Senior 7 Day Couple	\$	1,450.00
Senior 5 Day Single	\$	1,025.00
Senior 5 Day Couple	\$	1,185.00
Summer Single	\$	325.00
Summer Couple	\$	400.00
Summer Junior	\$	75.00
Junior	\$	150.00
Trail Fee	\$	775.00
Corporate	\$	5,250.00

All fees plus State Sales Tax

DEFINITIONS

Senior - age 55 yrs. and older

Junior - less than 20 years

Resident - resides in Miami Springs

Senior Couple - one must be at least 55 yrs. old with both living at the same residence

Business Owner - registered owner of a business in Miami Springs

Property Owner - registered owner of a property in Miami Springs

Family - limited to immediate family (father, mother, & children under 25) living in same household

Weekends include Federal and City of Miami Springs designated holidays (ex. Thanksgiving Friday)

Eligibility for any qualified fee or charge (residency, age, family, employment) must be documented.



CITY OF MIAMI SPRINGS
City Manager
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5010
Fax: (305) 805-5040

Agenda Item No. 106

City Council Meeting of:

05-13-2013

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Ron Gorland, City Manager 

DATE: Council/Board Forum Name & Address Policy

RECOMMENDATION:

In view of attached memo from Jan Seiden, City Attorney, I recommend that Mayor/Council seriously consider changing the customary practice requiring only that names of speakers be stated for the record at the podium, and that speaker addresses be an optional request in the sign-up log.

DISCUSSION:

At a recent Council meeting a minor was at the podium who was clearly distressed that she was being asked to state her address. After the meeting I asked Mr. Seiden if addresses were required resulting in his response (attached). His memo addressing this long-standing custom makes it clear that addresses are not required for the record. I also recommend that addresses only be requested on the forum logs because they are public record documents so that anyone could still get an address from the log.



**CITY OF MIAMI SPRINGS
OFFICE OF THE CITY ATTORNEY**
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.858-0220
Fax: 305.854-6810

TO: Ronald K. Gorland, City Manager
FROM: Jan K. Seiden, City Attorney
DATE: April 30, 2013
SUBJECT: Minors at Open Forum

In response to your inquiry and the subsequent e-mail from the City Clerk, the City custom of requiring the stating of the name and address of the person appearing at Open Forum is a matter of City policy.

The intent of the requirement is to assist the Administration and the elected officials in providing responses or input to the Open Forum speaker since there is generally little or no discussion regarding the issues raised at Open Forum during the presentation or the meeting.

The "policy" has never exempted minors or other parties (except Police Officers). It would not be inappropriate for minors to identify themselves by giving the name (and address, if known) of their school or organization that they are at Open Forum to represent.

While "minors" may also provide addresses to the City Clerk "off the record", either before or after speaking, and the Clerk may then not include such addresses within the meeting minutes, such addresses may still be required to be "published" in response to a public records request for such information.

You may want to include a discussion of this long standing "policy" on the next regular City Council agenda.



CITY OF MIAMI SPRINGS

Building and Code Compliance Department

201 Westward Drive

Miami Springs, FL 33166-5259

Phone: (305) 805-5030

Fax: (305) 805-5036

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald K. Gorland, City Manager

FROM: Tex Ziadie, Building & Code Compliance Director

DATE: May 8, 2013

SUBJECT: Commercial Vehicle Code-Commercial Properties

As a continuation of the process of changing the Code of Ordinances, section 150-015, regarding Commercial Vehicles, we are recommending the Code for all Commercial zones of the City be changed as well. We have also included a recommendation for Public Property and Church property, which will complete the Code for all Zoning Districts. Following are the details of the recommendation.

The Commercial vehicle definition shall be the same as what is being presented in Ordinance 1054-2013. For the purposes of the Commercial zones, Commercial vehicles shall be categorized as either large or small commercial vehicles. Vehicles which do not exceed a GVW of 19,000 pounds (or whatever weight number is finally arrived at in said Ordinance for approved parking in the residential zoning districts) shall be deemed small commercial vehicles. Vehicles with a GVW over 19,000 pounds shall be deemed large Commercial Vehicles. Said vehicles shall be allowed in the various zones as shown below.

Airport Golf District- Large and small Commercial vehicles shall be allowed, provided that they are parked in appropriately striped parking lots and do not require more than one parking space, unless the property has specially designated and approved parking spaces for them. Said parking shall not be allowed for rental or sale vehicles, unless the property owner or lessee has an Occupational License for vehicle rentals or sales. No parking shall be allowed for any Commercial vehicle which could present health, safety or welfare hazards to the City, unless specially approved and contained parking is provided for said vehicles.

Northwest 36th Street District- Large and small Commercial vehicles shall be allowed, provided that they are parked in appropriately striped parking lots and do not require more than one parking space, unless the property has specially designated and approved parking spaces for them. Said parking shall not be allowed for rental or sale vehicles, unless the property owner or lessee has an Occupational License for vehicle rentals or sales. No parking shall be allowed for any Commercial vehicle which could present health, safety or welfare hazards to the City, unless specially approved and contained parking is provided for said vehicles.

Abraham Tract District- Large and small Commercial vehicles shall be allowed, provided that they are parked in appropriately striped parking lots and do not require more than one parking space, unless the property has specially designated and approved parking spaces for them.

Said parking shall not be allowed for rental or sale vehicles, unless the property owner or lessee has an Occupational License for vehicle rentals or sales. No parking shall be allowed for any Commercial vehicle which could present health, safety or welfare hazards to the City, unless specially approved and contained parking is provided for said vehicles.

Central Business District- Small Commercial vehicles shall be allowed, provided that they are parked in appropriately striped parking lots and do not require more than one parking space, unless the property has specially designated and approved parking spaces for them. Said parking shall not be allowed for rental or sale vehicles, unless the property owner or lessee has an Occupational License for vehicle rentals or sales. No parking shall be allowed for any Commercial vehicle which could present health, safety or welfare hazards to the City, unless specially approved and contained parking is provided for said vehicles.

Neighborhood Business District- Small Commercial vehicles shall be allowed, provided that they are parked in appropriately striped parking lots and do not require more than one parking space, unless the property has specially designated and approved parking spaces for them. Said parking shall not be allowed for rental or sale vehicles, unless the property owner or lessee has an Occupational License for vehicle rentals or sales. No parking shall be allowed for any Commercial vehicle which could present health, safety or welfare hazards to the City, unless specially approved and contained parking is provided for said vehicles.

Public Properties- No parking of Commercial vehicles shall be allowed on any Public Properties, with the exception of vehicles which are providing repair, delivery or other service to adjacent properties between the hours of 8 o'clock a.m. and 5 o'clock p.m. unless otherwise approved by the City Manager or his designee. No parking shall be allowed for any Commercial vehicle which could present health, safety or welfare hazards to the City, unless specially approved and contained parking is provided for said vehicles.

Church Properties- No parking of Commercial vehicles shall be allowed on any Church Properties, with the exception of vehicles which are providing repair, delivery or other service to the church, with the exception of vehicles used by the church for transportation (buses, vans, etc.) which fall under the definition of small Commercial vehicles and also provided that they are parked in appropriately striped parking lots and do not require more than one parking space, unless the church has specially designated and approved parking spaces for them. No parking shall be allowed for any Commercial vehicle which could present health, safety or welfare hazards to the City, unless specially approved and contained parking is provided for said vehicles.

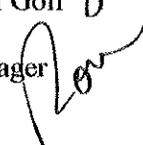


CITY OF MIAMI SPRINGS
 City Manager
 201 Westward Drive
 Miami Springs, FL 33166-5259
 Phone: (305) 805-5010
 Fax: (305) 805-5028

Agenda Item No.

City Council Meeting of:

05-13-2013 

TO: Honorable Mayor Garcia and Members of the City Council
FROM: Paul O'Dell, Director of Golf 
VIA: Ron Gorland, City Manager 
DATE: May 9, 2013
RE: Addendum budget request for Golf FY summer 2013

.....
 The following are our short term goals May 2013 through October 1, 2013

GOAL	OBJECTIVE	METHODS
#1 Change the perception of Miami Springs Golf & Country Club	Provide a better conditioned golf facility for the residents and guests at our golf course to ensure golfers a more pleasurable experience	Achieve by purchasing of sod, seed, sand to cover barren areas to make golf course more marketable.

This will be measured by utilizing customer services cards in order to receive feedback and will be an on going process.

#2 Resod Driving Range and as well as practice area with Sea Isle Paspalum turf	To increase Driving Range revenue and product differential in the market place and deliver through word of mouth good will advertising as well as other advertising methods	Award bid to best bidder to complete project
---	---	--

This will be measured by increased use of Driving Range and slight increase in purchasing of range balls and will be monitored through quarterly financial reports. This should be completed by 6.15.2013.

#3 Changing of Point of Sale system in the Pro Shop for better control measures	This purchase will allow staff to work more efficiently, track and capture data to better balance cash and credit card receipts. This system allows us to print and obtain signed releases of liability on patrons receipt	Purchase the FORE program to change from tokens at Driving Range to a printed series of numbers to be entered ball machine keeping better track of range ball sales. This will
---	--	---

eliminate use of tokens.

This will be measured by control of purchases and gives us liability coverage for golf carts, club rentals which has previously not been in place.

In order to accomplish established goals the following is a list of requests I have to improve golf facility and prepare for new golf winter season along with aforementioned explanatory information for your review & approval:

1)	Driving Range rebuild project with Paspalum grass project includes killing old existing turf, stripping & fumigation of tee and practice putting area, tilling in 2 inches of new sand, lasering and replanting with Paspalum and new driving range amenities inclusive of mats, yardage markers, yardage signs, clubwashers, miscellaneous items. Additional revenues projected with new improvements: We are anticipating a \$60,000.00 increase over last years' revenue at Driving Range. We will also attract new customers with the addition of the Paspalum renovation giving them a more pleasurable driving range and practice experience of our Phase I and demonstrating incorporation of new turf into our Phase II future plans.	\$70,000.00
		\$12,207.40
2)	Change to Fore! Reservations Inc. , for new golf management software program inclusive of integrated electronic tee sheet, online reservation systems, design of new webpage with mobile booking, and many other features (see attached information)	\$9,400.00
3)	Tree trimming necessary for turf growth (minimal only) See attached estimate from City outsourcing company	\$9,459.00
4)	Bermuda Celebration sod – for repairs on holes # 1, 8, 9, 13 and various areas on golf course, particularly on green slopes to improve playability for upcoming summer & winter season.	\$25,000.00
5)	Princess 77 Bermuda grass seed to over-seed bare areas on golf course	\$6,500.00
6)	Sand for topdressing to improve soil conditions, percolation and rooting capabilities: 500 tons @ 565.00 25ton =	\$11,300.00
7)	Additional four applications of granular fertilizer to assist with grow-in during summer months 9 tons X 4 @ 5940.00 =	\$23,760.00
8)	Professionals services for support to Superintendent for turf consultation and programs.	\$3000.00
9)	Replace over ten year old computer hardware in Golf Director's office for business efficiency.	\$3000.00
	TOTAL:	\$173, 626.40

All budget requests are required to increase profitability of the golf course for upcoming winter season.



- Home
- Turf Talk
- Turf Tips
- On Course
- Locate a Grower
- News
- Archive
- Contact
- Sitemap



TURF TALK

Although seashore paspalum (*Paspalum vaginatum*) is the newest "buzz" word in the turf industry today, paspalum has been around for many years. The cultivar Adalayd was discovered by Hugh Whiting in the early 1970's and patented soon after.



From those early beginnings, several varieties of seashore paspalum have been developed by Dr. R.R. Duncan at the University of Georgia's Griffin Experiment Station. Sealsle1, Sealsle2000 and Sea Isle Supreme were created, respectively, to take advantage of the unique properties inherent in this tropical and sub-tropical native species.



A - Tall Blax
B - Paspalay
C - Grasses

Seashore paspalum is a warm season turf grass that grows naturally in coastal environments, often in brackish marsh water or in close proximity to ocean waters. It also grows in areas that receive extended periods of heavy rains and low light intensity. Its best growth occurs in response to warm temperatures and long day lengths. All of the cultivated species seek to improve upon those natural growing characteristics.

Sea Isle Supreme Quick Cuts:

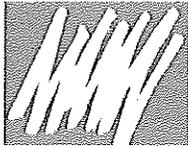
- Most salt tolerant turf grass
- Gray and effluent water can be used regardless of contaminant levels
- Helps clean up contaminated soils and water
- Tolerates soil pH levels from 4.0 to 9.8
- Largely unaffected by salt spray, water logging and periodic flooding
- Low fertilization requirements
- Minimal pesticide requirements
- Good rooting in sandy, clay or muck-type soils
- Darker green color than bermuda grass
- Excellent low light intensity tolerance (cloudy, foggy, smoggy conditions)
- Root growth and functionality still maintained in 40-55 degrees F soil temp. (cold tolerant)
- Maintains color during cold weather
- Low tree shade tolerance (similar to bermuda grass)
- Tolerates irrigation water containing high dissolved solids (halophyte or halotolerant)

THERE'S ONLY ONE GRASS: **1**

THE ONE AND ONLY GRASS YOU'LL NEED FOR YOUR GOLF COURSE IS SEA ISLE SUPREME.



Photos used throughout this website courtesy of Kiawah Island Golf Resort in South Carolina, Old Collier in Naples, Florida and South Seas Resort in Captiva Island, Florida.



Quality Turf, L.C.

P.O. Box 1005, Lithia FL 33547

(813) 634-3326/FAX (813) 642-0646

Proposal

Date: 5/8/13

To: Sandy Pell

Company: Miami Springs Golf

Email: pells@miamisprings-fl.gov

Re: Driving Range and Practice Areas

Work Scope

Approx. 1.5 acres

Strip & remove material/dump on site

Rototill in 2 inches of sand 10/90 mix

Gas/Fumigate

Plant and install Paspalum Certified Supreme

Move in Mobilization \$1000.00

Price

@ \$ 1.15 per Sft installed

Total \$76,141.00

Please note the following conditions:

Access must be provided for labor and equipment. Price quoted does not include fertilization, ph adjustment, and watering or post plant maintenance. Irrigation must be flagged by the owner to avoid damage. Quality Turf will not be responsible for unmarked heads that are damaged during installation. Price quoted is valid for 30 days. Fuel surcharges may increase or decrease based on the Dept. of Energy's postings. The cost of tubes and/or pallets is not included in rate quote and is refundable upon being returned to Quality Turf's farm(s).

All job information will be required as Florida law prescribes a Notice to Owner be submitted by anyone who supplies labor, services or materials to a construction job site. Customer agrees to pay any collection costs incurred to collect any unpaid balance, including interest on the unpaid balance as allowed by State Law and any reasonable attorney's fee included.

To confirm acceptance of this proposal, please sign, date and return or issue a purchase order and fax to 813-642-0646. When submitting your acceptance response, please include owner and billing information along with directions to your jobsite. Should you have any questions, please contact B.H. Fraser at 813-781-7168.

(Signature)

(Date)

Established in 1964

South Florida Grassing, inc.

P.O. DRAWER 725 • HOBE SOUND, FLORIDA 33475
TELEPHONE 772-546-4191
FAX 772-546-3482
TOLL FREE 800-483-4279
www.southfloridagrassing.com

- CERTIFIED GRASSES
FOR GOLF COURSES
& ATHLETIC FIELDS

- ALL GRASSING
SERVICES

Email

To: Paul Odell
City of Miami Springs

Date: May 6, 2013

Email: podell@bellsouth.net

Re: Certified Supreme Paspalum

Hi Paul:

Today's Prices:

As per our on-site meeting, we propose the following:

Sandy will do all round-up and project fertilizing.

Range Tee - 33,000 S.F. Practice Area - 10,200 S.F.

South Florida Grassing, Inc., will:

Remove old turf and dispose of on site.

Range Tee and Practice Area

Rotovate area three (3) times (same day)

Range Tee

Methyl-Bromide and tarp all areas. Dispose of plastic on-site. Label will allow this operation

Range Tee and Practice Area

Supply and spread 2" 90-10 mix - 370 Tons

Range Tee

Laser level

Range Tee

Supply and install Rolled Certified Supreme Paspalum sod

Installation to include removal of netting to be disposed of on site

Range Tee and Practice Area

Price for above: \$69,410.00

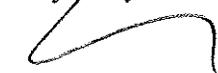
Thank you for the opportunity to quote this work. We look forward to being of service.

No watering, maintenance or traffic control of any kind is included.

There are no warranties whatsoever, expressed or implied.

All materials subject to prior sale.

Very Truly Yours,

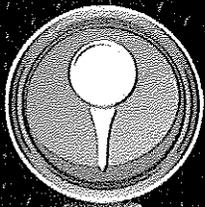


Homer C. Greene
President



RESERVATIONS, INC.

Golf Course Management & Marketing Software



Tee Sheet



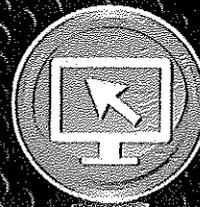
Point of Sale



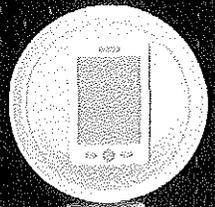
Online Booking



Email Marketing

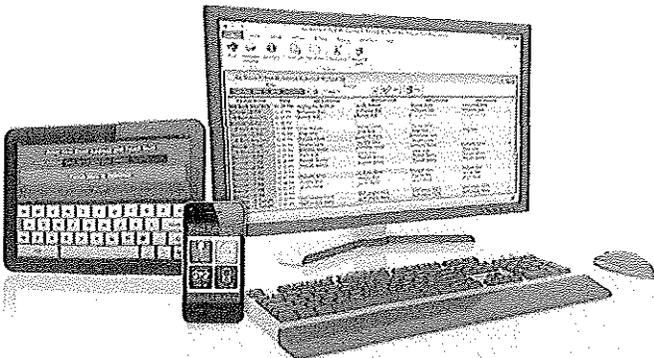


Websites



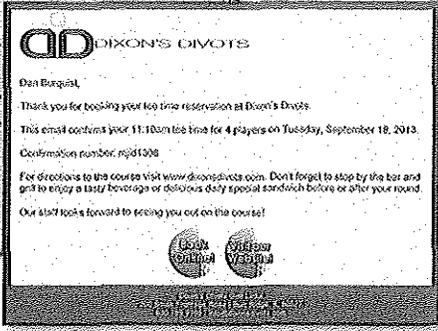
Mobile Solutions

Integrated
Cost Effective
Software Solution



Do More For Less
#1 Golf Course Management
& Marketing Software

Course Name	Time	1st Customer	2nd Customer	3rd Customer	4th Customer
Wedge Hill	07:00 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	07:15 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	07:30 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	07:45 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	08:00 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	08:15 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	08:30 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	08:45 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	09:00 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	09:15 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	09:30 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	09:45 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	10:00 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	10:15 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	10:30 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	10:45 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay
Wedge Hill	11:00 AM	Rain Delay	Rain Delay	Rain Delay	Rain Delay



Electronic Tee Sheet Software

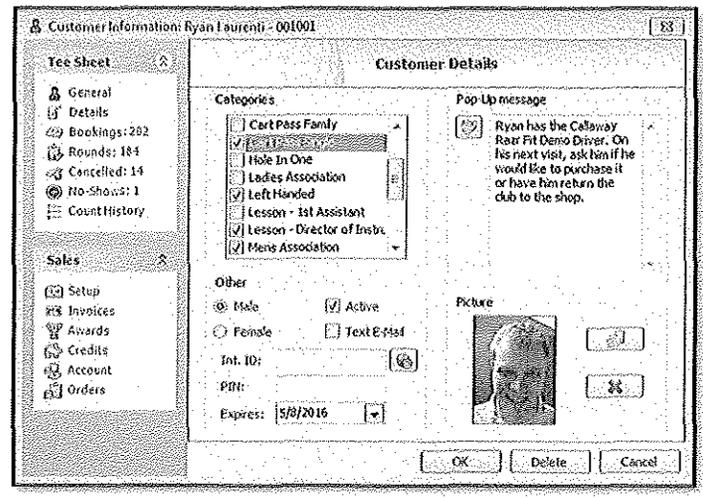
With more than 2,000 installations nationwide, our system is the industry leader

- Easy to use tee time reservation system
- Customizable tee sheet options to help maximize rounds and revenue
- HTML tee time email confirmations
- Real time online reservations
- Wait list, blocking and squeeze capabilities
- Tee time summary and utilization reports

Customer Database

Know your golfer in today's marketplace, and turn them into a customer for life

- Complete integration throughout the software
- Identify when and how often golfers play
- Track where your players are coming from
- Tools to help grow your database
- Assign customer types and categories
- Safe and secure customer data storage



Name	Address	City	State
Haines, Erik	12 Jordan Street	Sandwich	MA
Halder, Kent	One Bogey Lane	Jesup	IA
Hall, Jill	Haines, Erik		VA
Hall, Steve	12 Jordan Street, Sandwich, MA 02563		GA
Hall, Tom	A0000218		TX
Hammond, Eric	(774) 585-2787		GA
Hammontree, J	no e-mail		GA
Hammontree, J	Daily Fee		GA
Hampton Inn,	Notes: none		IL
Hardin, Dwight			GA
Hardwick, Lloyd O.	751 Chestnut Cove	Jasper	GA
Harmon, Fran	285 Scott Circle	Calhoun	GA
Harper, Greg	633 Academy Dr.	Calhoun	GA
Harper, Steve	4741 Julian Way	Acworth	GA
Harris, Cedric	3893 Woodstone	Burr Ridge	FL
Harris, Ronnie	736 Cardinal Ave	Calhoun	GA

New and Improved Design

Our software has a brand new look with enhancements that help increase operational efficiency

- Ribbon functionality for quick navigation
- User friendly wizard interfaces for easy system management
- Smart customer search for easy lookup
- Schedule modifications for faster tee sheet updates
- Enhanced tracking and email collection reporting

\$500 PER YEAR

"Fore! Reservations is truly the backbone of my business. Choosing them was the best decision I made as a golf course owner."

- Allison George • Owner
 Toad Valley Golf Course





POS System

Integration into tee sheet provides better tracking and customer service

- Quick, efficient and easy for your staff to use
- Tag along functionality, package pricing, and bill to third-party generate more revenue for your facility
- Integrated rain checks, gift cards, credit card processing, golf shop credits and golf shop awards
- Comeback Coupons to encourage repeat customer visits

Snack Bar and Grill

Connect your snack bar with the rest of your operation

- Touch screen for easy order entry
- Easily add order item modifiers
- Easily create/split checks, add tips, merge tabs
- Integrated customer database makes the Awards Program seamless

Back Office

Management tools designed to obtain stronger financial controls and streamline end of day reporting

- Real time inventory and purchasing/receiving modules provide stronger inventory controls
- Exceptions reports, cash close reports and discounting reports provide better cashier tracking
- Download financial information to QuickBooks, Peachtree and Businessworks
- Email reports to a home office or offsite accountant

Item	Qty	Price	Ext	Rate	Rate	Rate
Range - Large Basket	1	\$72.00	\$72.00			
1 1/2 W/D - Summer P11 GP	1	\$10.00	\$10.00			
Beer - Corona Light Can	4	\$3.25	\$13.00			
Logo Ball	4	\$3.00	\$12.00			

Titleist - Scotty Putter
Sugg. Retail: \$450.00
Retail Price: \$300.00

1042

\$500 PER YEAR

"We implement Fore! Reservations at all of our facilities, which saves us thousands of dollars. This is a fantastic system."



- Greg Stang • Director of Operations
Wilson Golf Group



Online Booking

Unique integration and innovative online booking tools to brand your facility

- Customizable booking engine
- Real time local tee sheet synchronization
- 24/7 booking with NO transaction fees
- Specials Calendar to control **your** guaranteed "low rate"
- Prepaid Specials to collect advanced payment
- Unique Find-A-Game technology to promote combined play
- Market your facility through customer interaction with social media



BOOK A TEE TIME

Dixon's Divots wants to make booking your next round of golf as easy as possible. Simply use the tool below to book a tee time. By booking an internet special you are agreeing to our terms and booking policy. Please remember we only use your credit card number to reserve your spot. All charges are collected the day of play!

Account Information

Member Name: [Name] | Email: [Email] | Phone: [Phone]

Specials Calendar

View a calendar of available tee times and specials. Includes a table with columns for Time, Holes, and Price per golfer.

Find-A-Game Special

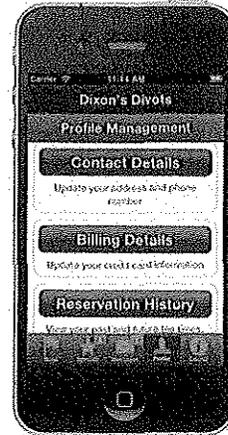
We have found you tee time specials as low as \$40.00 per player! See below for details on our specials and to reserve your tee time now.

Find-A-Game™! We also have specials as low as \$37.00 per player when you pair up and join another group. [Click here to show only Find-A-Game™ specials.](#)

Mobile Solutions

Technology that meets the needs of today's consumer, enabling golfers to manage tee times and view updates anytime, anywhere

- Simple touch technology for quick selection of tee times, specials and orphans
- View course messages and offers sent from Fore! Marketing
- Profile management to view reservation history, cancel tee times, update contact and billing details
- Complete integration with Fore! Internet and Fore! Web



FORE! RESERVATIONS INC.
Golf Course Management & Booking Software

Home | My Account | My Bookings | My Profile | My Billing | My History | My Settings

Welcome to the Fore! Internet Dashboard

You are now logged into the Fore! Internet Dashboard. From this site you can set up various Fore! Internet features, such as Email Specials and Local Bookings. To get started click on a link in the main menu on the left hand side of the dashboard.

Your Internet Bookings

Month	Reservations	Transactions
This Month (01/01/2012 - 01/31/2012)	459	724
Last Month (12/01/2011 - 12/31/2011)	318	465
Percent Change	31%	35%
This Year (01/01/2012 - 01/31/2012)	924	1471
Last Year (01/01/2011 - 01/31/2011)	531	829
Percent Change	74%	78%

Did You Know?

Fore! Travel allows you to restrict local courses from displaying in the search results. See your restrictions in the Fore! Travel Options screen.

Recent History

Bookings by Source

Management Control

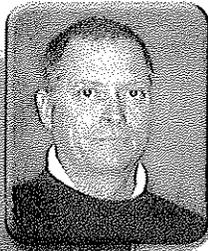
Protect your online brand, control your online price and maintain course booking policies

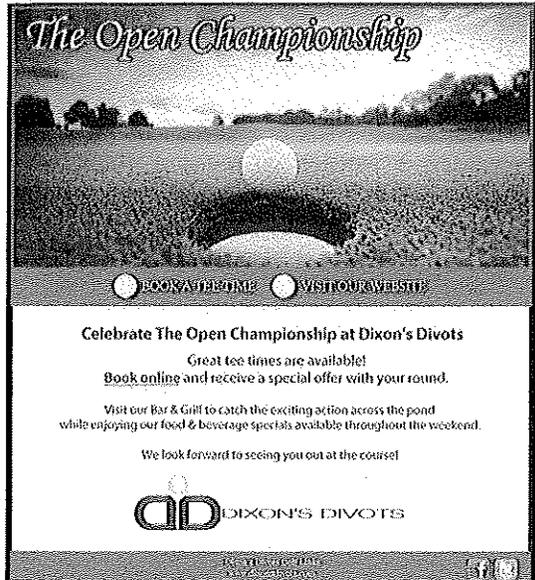
- Pricing tools to display course rates
- Track real time statistics
- Monitor your affiliate booking sources
- Classify customer specific booking rules and quantity restrictions
- Regulate credit card restrictions and course terms

\$500 PER YEAR

"We book more than 80% of our rounds through our own website; 32,000 last year, and it's going up again this year."

- Scott Pruden • Head Golf Professional Farmstead Golf & CC

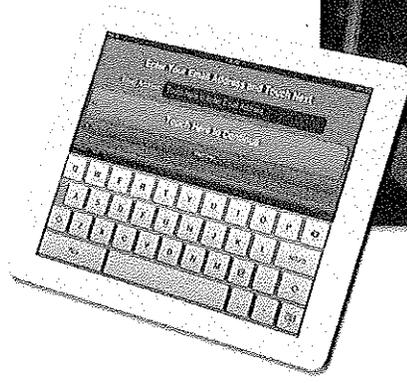
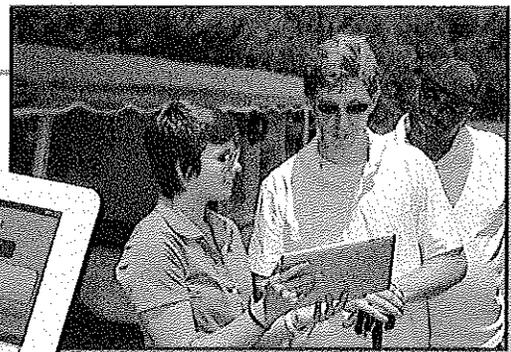




Automated Marketing

Marketing campaigns designed to make your Fore! Reservations software a "money making machine"

- Automate birthday, customer retention and thank you messages
- Message Scheduler for advanced setup
- Template library with hundreds of designs
- Send targeted messages by customer filters
- Market exclusive specials to certain golfers
- Post messages to your Fore! Web site
- Track open rates, rounds and revenue
- High deliverability with no ISP restrictions
- Bouncebacks and removals managed for you



Tablet Kiosk

Easily collect customer emails and rapidly grow your database

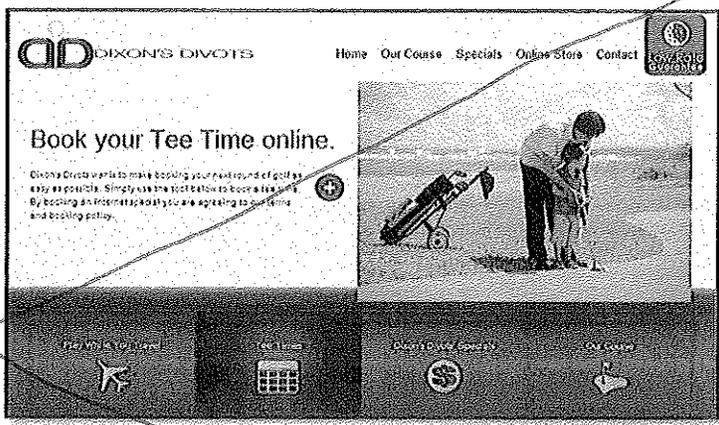
- Great for outings, the beverage cart, the first tee, the golf shop or bar and grill
- Automate data entry
- Ensure email accuracy
- Customizable incentive offers

\$500 PER YEAR

Fully Integrated Websites

A Fore! Reservations website is easy to manage with technology that does it all

- Quick turnaround – a no hassle switch from your current provider
- Mobile site included – quick buttons for easy navigation
- Online store – sell gift cards, merchandise and memberships
- Tracking tools – monitor your website traffic
- Saves time – minimize your website tasks with our integrated tools



\$500 PER YEAR

"By utilizing Fore! Marketing and Fore! Web, we benefit from the complete integration that the entire Fore! Reservations system provides."
 — Todd and Claire Smith • General Managers
 Rock Hollow Golf Club





**Helping Our Customers
Increase Rounds and Revenue Since 1995**

Contact Us:



www.forereservations.com

sales@teeitup.com

630•789•9705

April 30, 2013

Miami Springs Golf Course



Questions? Call...

Derek Marks
Fore! Reservations Inc.
630.789.9705 x 116
marks@teeitup.com

Software and Training

	<u># Needed</u>	<u>Price</u>	<u>TOTAL</u>
18 Hole Annual License Agreement Includes Fore! Reservations, Fore! Sell, Fore! Internet Fore! Marketing, Fore! Range Interface, and Fore! Back Up		\$2,250	\$2,250
Fore! Cloud Back Up Promotion - Free for the 1st year		\$150	\$150
Onsite installation and Training <i>Client responsible for reimbursing all travel costs</i>		\$3,000	\$3,000

Total Software Costs: \$5,100

Hardware

Receipt Printer Citizen CT-S651 Parallel/USB Thermal Printer	1	@	\$300	\$300
Cash Drawer MMF Media Plus 16" 24v DC w/ domestic tray	1	@	\$200	\$200
Bar Code Scanner Metrologic™ USB MK9540 32A38 Scanner	1	@	\$200	\$200
USB Magtek Swipe Reader #21040104	1	@	\$100	\$100

Total Hardware Costs: \$800

Database Server

HP Proliant Black Box <i>Imaged by Fore! Reservations for security purposes</i>	1	@	\$1,500	\$1,500
--	---	---	---------	---------

Total Server Costs: \$1,500

TOTAL FOR FORE! RESERVATIONS SOLUTION ***

\$7,400

***Does not include shipping or travel expense

***** A few things to keep in mind:**

1. Wiring for the network is the golf courses responsibility.
2. Wireless networks are not an option with the Fore! Reservations system.
3. The only recurring fee for an 18 hole course is the annual license fee of \$2,250 which includes all technical support and upgrades.
4. Golf Course to pay all applicable use or sales taxes.

Raydel Landscaping Corp



Raydel Landscaping Corp
 650 East 36 Street
 Hialeah, FL 33013

(305)345-4564
 raydellandscaping@gmail.com
 http://www.raydellandscaping.com

Estimate

Date	Estimate #
02/04/2013	1004
	Exp. Date

Address
Miami Springs Golf and Country Club 650 Curtiss Pkwy Miami Springs, FL 33166 USA

Date	Activity	Quantity	Rate	Amount
02/04/2013	Hole #1 (19) Australian Pines Top	19	35.00	665.00
02/04/2013	Hole #1 (1) Ficus Removal	1	800.00	800.00
02/04/2013	Hole #3 (6) Tree Trimming	6	35.00	210.00
02/04/2013	Hole #5 (7) Tree Trimming	7	35.00	245.00
02/04/2013	Hole #11 & #15 (23) Tree Trimming	23	35.00	805.00
02/04/2013	Hole # 11 & #15 (23) Root Pruning	23	200.00	4,600.00
02/04/2013	Hole #13 & #14 (7) Tree Trimming	7	35.00	245.00
02/04/2013	Hole #13 & #14 (15) Australian Pines Top	15	35.00	525.00
02/04/2013	Hole #13 & #14 (7) Root Pruning	7	200.00	1,400.00
			Total	\$9,495.00

Hi Sandy,

Attached please find the estimates to the Tree Service for the Golf Course.

Accepted By

Accepted Date