



CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

**Vice Mayor Michael Windrem
Councilman George V. Lob**

**Councilman Billy Bain
Councilman Jaime A. Petralanda**

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

**AGENDA
REGULAR MEETING
Monday, August 12, 2013 – 7:00 p.m.
Council Chambers – City Hall
201 Westward Drive – Miami Springs**

1. Call to Order/Roll Call
2. Invocation: Mayor Garcia
Salute to the Flag: Audience Participation
3. Awards & Presentations:
 - A) Yard of the Month Award – August 2013 - Michael and Cristene Paez – 243 Miami Springs Avenue
 - B) Presentation of Resolution No. 2013-026 by Susan A. Owens, MPA, MMC, Florida Association of City Clerks Southeast District Director and Palm Beach Town Clerk to Retired City Clerk Magali Valls
4. Open Forum: Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins

5. Approval of Council Minutes:

- A) 06-24-2013 – Regular Meeting
- B) 07-08-2013 – Special Meeting
- C) 07-25-2013 – Special Meeting

6. Reports from Boards & Commissions:

- A) 05-02-2012 – General Employees Retirement System – Minutes
- B) 05-02-2013 – Police and Firefighters Retirement System – Minutes
- C) 06-20-2013 – Historic Preservation Board – Minutes
- D) 06-25-2013 – Ecology Board – Cancellation Notice
- E) 06-27-2013 – Code Review Board – Cancellation Notice
- F) 08-05-2013 – Board of Adjustment – Cancellation Notice
- G) 08-05-2013 – Zoning and Planning Board – Cancellation Notice
- H) 08-07-2013 – Architectural Review Board – Cancellation Notice
- I) 08-08-2013 – Board of Parks and Parkways – Cancellation Notice
- J) 08-06-2013 – Code Enforcement Board - Minutes

7. Public Hearings:

- A) Second Reading – Ordinance No. 1041-2012 – An Ordinance of the City Council of the City of Miami Springs, Florida Amending the City Comprehensive Plan Based on Updated Data and Analysis; Amending the Text of the Future Land Use Element of the 1998 Comprehensive Plan as Amended; Revising and Updating the Existing Goals, Objectives, and Policies in Accordance with the Mandates Set Forth in Chapter 163 Florida Statutes; Authorizing Transmittal of These Amendments to the South Florida Regional Planning Council, State Land Planning Agency, and Other Applicable Agencies for Review and Comment as Required by Florida Statutes; Providing a Conflicts Clause and Severability Clause, and providing an Effective Date (First Reading: 10-22-2012 – Advertised for second reading: 07-25-2013)

8. Consent Agenda:

- A) Approval of the City Attorney's Invoice for July 2013 in the Amount of \$13,230.00

8. Consent Agenda: (continued)

- B) Recommendation that Council Approve a Change Order to Branching Out, Inc. in the Amount of \$7,756.00, for One New ConVault 1000 Gallon Split Compartment Fuel Tank, Pursuant to Section 31.11 (F) (11) (c) of the City Code
- C) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$4,912.00 "On An As Needed Basis" to Titleist for Purchasing Driving Range Supplies and Items for Resale in the ProShop, Pursuant to Section 31.11 (E) (6) (g) of the City Code
- D) Recommendation that Council Approve a Change Order to Gabriel Roeder Smith & Co., in the Amount of \$7,042.00, for Services Rendered for Pension Actuary Study and Reports Requested by Council, Pursuant to Section 31.11 (F) (11) (c) of the City Code
- E) Recommendation to Approve Purchasing of Equipment in Order to Implement the Red Light Camera Violation Hearings Required by Florida HB 7125:
 - 1. Recommendation that Council Approve an Expenditure to Lawmen's & Shooters Supply, the Lowest Responsible Quote, in the Amount of \$3,725.09, for a Walk-Through Metal Detector with Accessories and a Hand-Held Metal Detector with Accessories, Pursuant to Section 31.11 (C)
 - 2. Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$2,519.19, to Dell Marketing, L.P., for Three (3) 17" Notebook Computers, Pursuant to Section 31.11 (E) (6) (g) of the City Code
 - 3. Recommendation that Council Approve a Bid to Dell Marketing, L.P. Utilizing Florida State Bid Contract # WN05ACA in the Amount of \$435.09, for a Vizio 42" LED TV (Display Monitor) with Cables, Pursuant to Section 31.11 (E) (5) of the City Code
 - 4. Recommendation that Council Approve an Expenditure in the Estimated Amount of \$200.00 to Miscellaneous Vendors for Connectivity Equipment (cables, brackets, etc.)
- F) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$6,000.00, "On an As Needed Basis" to Hector Turf for Purchasing Parts and Tools and Items for the Golf Course Improvements, Pursuant to Section 31.11 (E) (6) (g) of the City Code
- G) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$10,000.00, "On an As Needed Basis" to Howards Fertilizer & Chemicals Inc. for Purchasing Chemicals and Fertilizer Supplies and Items for the Golf Course Improvements, Pursuant to Section 31.11 (E) (6) (g) of the City Code

8. Consent Agenda: (continued)

- H) Recommendation that Council Waive the Competitive Bid Process and Approve the City's Existing Contract Vendor for Health Insurance (Aetna), Pursuant to Section 31.11 (E) (6) (g) of the City Code and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract/Contract Vendor for an Additional One (1) Year Period
- I) Recommendation that Council Approve an Expenditure of \$18,500.00, to Atkins for FDOT Connection-Drainage System Improvements, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code
- J) Recommendation that Council Waive the Competitive Bid Process and Approve City's Existing Contract Vendors for Dental Insurance (Cigna), Pursuant to Section 31.11 (E) (6) (g) of the City Code and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract/Contract Vendor for an Additional One (1) Year Period

9. Old Business:

- A) Appointments to Advisory Boards by the Mayor and Council Members

10. New Business:

- A) Resolution No. 2013-3591 – A Resolution of the City of Miami Springs Appointing Suzanne S. Hitaffer as “Acting” City Clerk of the City; Establishing the Salary and Benefits of the City Clerk; Effective Date
- B) Resolution No. 2013-3588 – A Resolution of the City Council of the City of Miami Springs Providing for the Third Amendment To FY2012-2013 Budget; by Appropriating Funds from Designated and Undesignated Reserves, Authorizing an Interfund Transfer, Acknowledging the Receipt of Grant Funds by the City, and Utilizing Revenues Received from the Auction of City Surplus Property to Sufficiently Fund Authorized and Approved General Fund and Enterprise Fund Purchases in the Amount of \$483,971; Providing Intent; Specifying Compliance with Budgetary Processes and Procedures; Effective Date
- C) Resolution No. 2013-3589 – A Resolution of the City Council of the City of Miami Springs Requesting that Miami-Dade County Approve and Authorize the Co-Designation of a Portion of N. W. 59TH Avenue from Where it Enters Miami Springs to Hunting Lodge Drive as “Father Carney Way”; Requesting Authorization for the Placement of Proper Recognition Signage; Effective Date
- D) Resolution No. 2013-3590 – A Resolution of the City Council of the City of Miami Springs Requesting that Miami-Dade County Approve and Authorize the Co-Designation of a Portion of Curtiss Parkway Fronting the Grace Lutheran Church as “Reverend Dr. Albert Schmidt Way”; Requesting Authorization for the Placement of Proper Recognition Signage; Effective Date

10. New Business: (continued)

- E) First Reading - Ordinance No. 1056-2013 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 113-04, Business Taxes-Schedule of Fees, By Providing a Five (5%) Percent Increase in the Cost of All City Business Taxes; Repealing all Ordinances or Parts of Ordinance in Conflict; Effective Date
- F) Recommendation that the City Renews its Management Contract with Little Smart Arts, LLC., to Utilize the Multi-Purpose Room on the Third Floor of the Community Center on Tuesday Afternoons from 4:00 p.m. to 6:30 p.m. for the Operation of the Little Smart Arts Program
- G) Personnel Reclassification, Miami Springs Police Department
- H) Purchase of two Garbage Trucks and Financing Approval:
 - 1. Recommendation that Council Award a Bid to General GMC Truck Sales Utilizing City of Deerfield Beach Bid #ITB#2012-12/21 in the Amount of \$470,692.00, for Two Sanitation Trucks Pursuant to Section 31.11 (E) (5) of the City Code
 - 2. Recommendation that Council Approve the Execution of a Lease Agreement with Suntrust Bank for the Financing of Two (2) Garbage Trucks for the Sanitation Operation
- I) Request from Curtiss Mansion, Inc. for Funding in the Minimum Amount of \$25,000 in the Coming Fiscal Year and a Contribution from the Current Fiscal Year Budget in the Amount of \$10,000
- J) Request from Curtis Publishing for the 2013-2014 Phone Directory from the City Council's Promotions Account

11. Other Business:

- A) Fiscal Year 2012-2013 Third Quarter Budget Status Report (Unaudited)
- B) Budget Workshop Follow-up

12. Reports & Recommendations:

- A) City Attorney
- B) City Manager
- C) City Council

13. Adjourn

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

Vice Mayor Michael Windrem
Councilman George V. Lob

Councilman Billy Bain
Councilman Jaime A. Petralanda

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

ADDENDUM

REGULAR MEETING

Monday, August 12, 2013 – 7:00 p.m.
Council Chambers – City Hall
201 Westward Drive – Miami Springs

- 10K) Request from Pelican Playhouse Artistic Director Ralph Wakefield to perform "PG" Rated "Greater Tuna" in the "G" Rated Rebeca Sosa Theatre



CERTIFICATE OF RECOGNITION

Presented to

MICHAEL & CRISTENE PAEZ

of

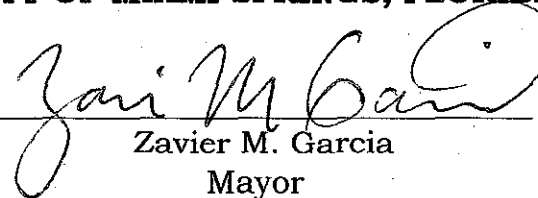
243 MIAMI SPRINGS AVENUE

for their home being designated as

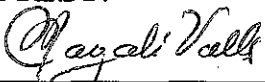
**“YARD OF THE MONTH”
AUGUST 2013**

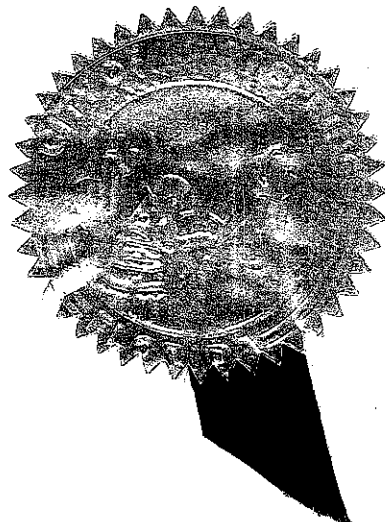
Presented this 12th day of August 2013.

CITY OF MIAMI SPRINGS, FLORIDA


Zavier M. Garcia
Mayor

ATTEST:


Magali Valls, CMC
City Clerk



DRAFT



City of Miami Springs, Florida

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, June 24, 2013, at 7:00 p.m.

1. **Call to Order/Roll Call**

The meeting was called to order at 7:04 p.m.

The following were present:

- Mayor Zavier M. Garcia
- Vice Mayor Michael Windrem
- Councilman Billy Bain
- Councilman George V. Lob
- Councilman Jaime A. Petralanda

Also Present:

- City Manager Ronald K. Gorland
- Assistant City Manager/Finance Director William Alonso
- City Attorney Jan K. Seiden
- Chief of Police Peter G. Baan
- Recreation Director Omar L. Luna
- Golf and Country Club Director Paul O'Dell
- City Clerk Magalí Valls
- Clerical Assistant Elora R. Sakal

2. **Invocation:** Mayor Garcia offered the invocation.

Salute to the Flag: The audience participated.

3. **Awards & Presentations:**

3A) **Yard of the Month Award – July 2013 – Jorge Calil – 1015 Dove Avenue**

Mayor Garcia presented the Yard of the Month Award to the Calil family of 1015 Dove Avenue.

3B) Officer of the Month Award – May 2013 – Officer Tomás López

Chief of Police Peter G. Baan presented the Officer of the Month Award for May 2013 to Officer Tomás López who was nominated by Sergeant Quintanilla, who was out of town, therefore, he would be reading the nomination letter.

Chief of Police Baan stated that on April 18, 2013, Officer López and Officer Núñez were dispatched to the 300 block of South Royal Poinciana in reference to an anonymous complaint of a suspicious male looking into vehicles. Officer Nuñez discovered a black Jeep that appeared to have just been burglarized in the parking lot on the east side of 333 South Royal Poinciana.

Chief of Police Baan continued explaining that Officer Núñez and Officer Quintanilla began to look for the subject in the parking lot as Officer López arrived on the scene. Officer López stayed on the road side of the 300 block of South Royal Poinciana and within seconds later, he found the subject matching the complainant's description walking westbound from the building. The subject was immediately detained by Officer López and his investigation began. After Miranda warnings, the subject admitted to checking several vehicles in the building parking lots but stated that he was only successful in making entry into a black Jeep.

Chief of Police Baan commented that the suspect also admitted to taking a flashlight and attempting to remove a bicycle that was locked to a bicycle rack on the rear of the Jeep. Further investigation revealed that the suspect had stolen other items that were reported burglarized in the Miami-Dade jurisdiction. This led to additional burglary charges for that defendant on the same night. On May 7, 2013, Officer López responded as a backup unit to a call of two suspicious females walking the area of the 200 block of DeLeon Drive with a baby stroller.

Chief of Police Baan said that moments later Officer López found and detained the two females who matched the description. An investigation on the scene revealed that the suspects had just burglarized several vehicles in the area and were also found in possession of stolen property and hidden in the baby stroller. The females were arrested and likely face additional burglary charges. In the past three weeks, Officer López has apprehended several burglars, leading to several charges, recovered property and cases being closed.

Chief of Police Baan stated that Officer López is one of their rookies and has been working for the City for approximately three years. He is a transplant from the Hialeah Police Department where he retired. He does a great job and he appreciates his rookie enthusiasm. He awarded Officer López with a plaque for Officer of the Month.

4. Open Forum:

No speakers.

5. Approval of Council Minutes:

5A) 06-10-2013 – Regular Meeting

Minutes of the June 10, 2013 Regular Meeting were approved as written.

Councilman Bain moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

6. Reports from Boards & Commissions:

6A) 06-11-2013 – Recreation Commission – Cancellation Notice

Cancellation Notice of the June 11, 2013 Recreation Commission meeting was received for information without comment.

6B) 06-12-2013 – Golf and Country Club Advisory Board – Minutes

Minutes of the June 12, 2013 Golf and Country Club Advisory Board meeting were received for information without comment.

6C) 06-13-2013 – Board of Parks and Parkways – Minutes

Minutes of the June 13, 2013 Board of Parks and Parkways meeting were received for information without comment.

6D) 06-17-2013 – Revitalization and Redevelopment Ad-Hoc Committee – Cancellation Notice

Cancellation Notice of the June 17, 2013 Revitalization and Redevelopment Ad-Hoc Committee meeting was received for information without comment.

6E) 06-18-2013 – Education Advisory Board – Cancellation Notice

Cancellation Notice of the June 18, 2013 and August 20, 2013 Education Advisory Board meetings was received for information without comment.

7. Public Hearings:

7A) Second Reading – Ordinance No. 1055-2013 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 70-02, Red Light Camera Enforcement, by Adopting and Implementing the Amendments and Newly Enacted Provisions of State Law Contained in CS/CS/HB7125, Codified as Chapter 2013-160, Laws of Florida; Providing for the Adoption and Implementation of Future Amendments and Statutory Provisions; Authorizing the Creation of a Local Hearing Officer Process Consistent with State Law; Repealing All Ordinances or Parts of Ordinances in Conflict; Effective Date (First Reading: 5-28-2013 – Advertised: 5-31-2013 – Postponed: 6-10-2013 – Advertised: 06-13-2013)

City Attorney Jan K. Seiden read the ordinance by title.

Attorney Seiden stated that the only change since the first reading of the ordinance was the addition of the codification number that was put into effect by the Governor executing the bill.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Councilman Lob moved the item. Councilman Petralanda seconded the motion.

To answer Councilman Bain's question, Attorney Seiden stated that the way the original Ordinance was drafted when the City established the Red Light Camera program, a provision was simply added that stated that the City adopts State Law. The State Law has changed so this provision now says that the City adopts what was there and all amendments now and subsequent changes. The two major changes that were made were a local hearing officer process and a supplement to the language regarding right hand turns.

City Attorney Seiden stated that people used to be ticketed on right hand turns subject to a standard that was in the statute which is still in place. In addition to that, the new legislation says that if at any point a driver is approaching the signal and makes a complete stop either before or after the line at the intersection, they cannot receive a ticket for a right hand turn. The intent was to lessen the impact of tickets on right turns.

The motion was carried 5-0 on roll call vote.

8. Consent Agenda:

8A) Recommendation that Council Approve a Change Order of \$1,000.00 to Rubin Brown, LLP for Tax Return Preparation as Part of the CMI Historic Tax Credit Transaction, Pursuant to Section 31.11 (F) (11) (a) (2) of the City Code

City Manager Ronald K. Gorland read the title of the award as follows:

"In August 2012, Council approved an expenditure of \$11,250.00 to Rubin Brown, LLP for accounting and tax work related to the CMI historic tax credit transaction. An additional \$1,000.00 is needed to cover costs associated with the work. Funding comes from the Historic Tax Credit related to CMI and there will be no impact on the General Fund Budget."

Vice Mayor Windrem moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

None.

9B) Recommendation that Council Waive the Competitive Bid Process and Approve a Lease Agreement with Club Car's Affiliated Financing Source, Ingersoll-Rand Financial Services (IRFS), in the Amount of \$258,750.00 for Seventy-Five (75) 2014 Gasoline Powered Carts, for a Five-Year Term, Pursuant to Section 31.11 (E) (6) (g) of the City Code (Item was pulled during the 6-10-13 meeting)

City Manager Ronald K. Gorland read the recommendation and noted that Ingersoll-Rand Financial Services was listed by error and it should read Agricredit Acceptance, LLC.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion.

To answer Councilman Petralanda's question, Paul O'Dell responded that historically, electric golf carts last approximately three years. There is a situation now at the Country Club where the carts are running out of power. They can be repaired, but they will only get another year of use and the expense will overrun. Another reason is that the Police Department and the Parks and Recreation staff use the golf carts on a regular basis for different functions within the City and they need to take the chargers with them.

Golf Director O'Dell commented that many guests get stuck out in the golf course because the carts run out of battery and someone will have to drive to them and give them another cart. One of the reasons for choosing Club Car is that there will be a savings of \$7.15 per cart which is a total of \$536.25 a month or \$6,435 a year compared to what the City has been paying for the last four years. The cost will be less, and the carts will be new.

Golf Director O'Dell stated that there will be virtually no carbon footprints with the new carts. The gas carts suit the needs of the Country Club far better than the battery carts.

Councilman Petralanda disagreed with Golf Director O'Dell. He said that whether the carts are operated by battery or gas, they will run out of either one. If there are 75 carts on the course all running on gas, the air quality will not be good for the residents or the golfers. If Golf Director O'Dell needs his vote for this item, he is going to have to look at the statistics on the carbon footprints because he is concerned about the quality of life for the residents and the golfers.

The motion carried 4-1 on roll call vote with Councilman Petralanda casting the dissenting vote.

Mayor Garcia asked for the Administration to provide the information that Councilman Petralanda requested although the recommendation was approved.

9C) Annexation Litigation Update

City Attorney Jan K. Seiden stated that a number of documents were included in the packet for informational purposes. The first document is a copy of the motion that the City's attorneys have filed on behalf of the City. The motion dismissed just like the County's did following tracking the County's same position that was discussed at the last meeting. The plaintiffs have filed a motion for preliminary injunction which is virtually identical to the complaint.

City Attorney Seiden said that these cases linger in the court system until there is a hearing by one side or another. In the agenda packet there is a copy of a Notice of Hearing that the City and the County received. The particular Judge assigned to this case has given a hearing on the motions to dismiss the complaint all the way up to September 24th of this year. He cannot anticipate what the Plaintiff's motivation is, but they probably filed the motion for preliminary injunction with an eye towards trying to get a hearing earlier than September 24th.

City Attorney Seiden commented that if the Plaintiff can get a hearing earlier and they can get the court to agree with them, that would in effect give them relief to stop the process. Until a court order is issued, unless the County Commission deems to do it on their own, they are under no legal requirement to stop it simply because of the filing of the complaint. As of this time, it has been confirmed to him that they believe they are going to have their committee meeting on the four city annexation on July 11th and that it will go forward without any issues.

City Attorney Seiden noted that one of the things that occurred that he was not aware of until last week was that the County has already had a first reading on an Ordinance that impacts part of the case. There is a County provision that deals with the issue of creating enclaves by granting annexations. He has been notified that the County has already passed on first reading an ordinance that basically removes that ordinance from the County code. He is hopeful that it will continue to go forward under the County processes.

City Attorney Seiden said that the basic theory of the amendment is to remove that issue. It is important to the City because it is one of the issues that were raised against the City in the litigation since the annexation the City is purporting to do would in fact create an enclave by going forward. By eliminating this provision, it would certainly be helpful for the City. The second reading by the County Commission will be a public hearing sometime in the future and unless and until the City gets an earlier hearing date, or the Plaintiffs get an earlier hearing date, the litigation will remain in status quo.

City Attorney Seiden added that there has been a complaint filed, there have been responses filed by Motions to Dismiss by the two parties. The next step is for the Court to rule on the Motions to Dismiss or the recently filed Verified Motion for Preliminary Injunction. In order to do this, there must be a hearing and right now the only hearing scheduled is in September.

(Agenda Item 10F was discussed at this time)

10. New Business:

**10A) Authorization to Award Energy Conservation Measures Contract to ConEdison;
Authorization to Execute Energy Performance Contract Between City and ConEdison**

City Manager Ronald K. Gorland read the memo which stated that the City notified all ten Energy Performance Contractors under the State of Florida contract award, of the opportunity to respond to the City's Statement of Interest (SOI) and the City received three responses of interest, which were from ConEdison, ESG, and Trane. An evaluation committee met with each company to discuss their overall programs. All three vendors were directed to provide their Preliminary Audits on or before May 8th.

City Manager Gorland stated that responses were received from ConEdison and ESG and after careful evaluation, each company met with staff to discuss their Preliminary Audits, assessments, and their sample contracts. Unanimously, the evaluation committee agreed that ConEdison should be selected to perform an Investment Grade Audit (IGA).

The overall selection was based on the following:

- ConEdison had a more thorough Preliminary Audit
- ESG's cost is \$10,000 vs. ConEdison's cost of zero for performing an IGA
- BGA, Inc. is a ConEdison Solution Company which is a large well known, multifunction company

City Attorney Seiden stated that if the City were to sign the contract with ESG and then decide not to go through with it, there would be a \$10,000 penalty. With the ConEdison contract, the City can go through the same process and if they decide not to go through with it, they would not be responsible for anything. If Council were to agree to this, ConEdison will then spend a number of weeks in the various City buildings to determine what ways they can save the City energy costs.

City Attorney Seiden commented that the theory is that the company will come back with a list of things that can be done to save energy and Council can then pick and choose what they would like to work on from that list. The theory of these contracts, based upon the State of Florida, is two-fold. Whatever money that is spent by the City on a monthly or annual basis, the City would get those savings in return by the work that is being done. Theoretically, there would be a zero impact to the General Fund in regard to this program.

City Attorney Seiden stated that the City receives a guarantee by ConEdison that says that the City will get the savings per month so long as the parameters of the usage are not changed. If for some reason the numbers fall short, ConEdison pays the difference and the City can get them to post the bond to be sure that they pay it. All that is being asked now is to have their employees work with the City employees to go to each building, street, field, pipe, and light to determine what ways the City can save money from an energy standpoint. Once they come back with their findings, it will be up to the City to determine whether to move forward or not.

Councilman Petralanda asked if they will be able to tell how long it will take before the City gets their initial investment back and City Attorney Seiden responded that it would come out as part of the study and it depends upon what they find, how much needs to be done and how much the City wants done.

Councilman Lob moved to approve the selection and authorize the City Manager to sign the contract. Councilman Petralanda seconded the motion which was carried 5-0 on roll call vote.

10B) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$19,584.00 to C. R. DeLongchamp for Building Rental, Pursuant to Section 31.11 (E) (6) (g) of the City Code and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract/Contract Vendor for an Additional Twelve-Month Period

City Manager Ronald K. Gorland read the recommendation.

Councilman Lob moved the item. Councilman Bain seconded the motion which was carried 5-0 on roll call vote.

10C) Consideration of Recommendations from the Board of Parks and Parkways

City Manager Ronald K. Gorland read the recommendations as follows:

Based on their actions taken at their meeting of June 13, 2013, the Board of Parks and Parkways members would like to bring the following recommendations to the attention of the City Council:

1. *Entrance at Curtiss Parkway and Hunting Lodge Drive*

Board member Priess recommended that Council consider adding landscaping at the entrance into Miami Springs from Curtiss Parkway and Hunting Lodge Drive and consider the use of at least two sable palms and landscaping that would cover the electrical housing behind the seal. Vice Chair Ansbaugh seconded the motion which was carried unanimously on voice vote.

Vice Chair Ansbaugh recommended that Council consider either of the following:

- a) Changing the lights in the park across from the driving range at Curtiss Parkway so that they are spot lights and not flood lights.*
- b) Changing the flood light color to a softer color so that the lights are not in the eyes of drivers.*
- c) Changing the light structure to surround the lights with some ground coverage such as giant liriop.*

Board member Johnston seconded the motion which was carried unanimously on voice vote."

2. *Signage of Churches and Organizations*

"Vice Chair Ansbaugh made a recommendation to the City Manager that the signage for churches and organizations on Curtiss Parkway and Morningside Drive be unified with a permanent structure that would include the placement of those signs and landscape around it if necessary. It is also suggested that the sponsors of those signs be asked to replace them if they feel that they are not aesthetically pleasing as they themselves would want them to be. Board member Brooks seconded the motion. The motion was carried unanimously on voice vote."

3. *Yard of the Month Nominations*

- a) "Chair Richey asked for all those in favor of 1015 Dove Avenue being the July Yard of the Month. The Board members agreed by consensus."*
- b) "Chair Richey asked for all those in favor of 350 Navarre Drive being the September Yard of the Month. The Board members agreed by consensus."*

c) "Chair Richey asked for all those in favor of 500 Plover Avenue being the October Yard of the Month. The Board members agreed by consensus."

Mayor Garcia asked if other Board members make recommendations for the Yard of the Month and he was informed by Board Secretary Sakal that all of the Board members make recommendations.

Councilman Lob moved to approve all three Yard of the Month nominations. Vice Mayor Windrem seconded the motion which was carried 5-0 on roll call vote.

Mayor Garcia feels that it is a good idea to cover up the electrical box and things around the seal. The seal was recently replaced because of an accident that occurred in that area and that is why the greenery is no longer there.

To answer Mayor Garcia's question, City Attorney Seiden replied that the Board was only making suggestions and it is within their jurisdiction.

Councilman Bain stated that the City recently purchased trees and maybe some of those trees can be used in that area instead of purchasing more trees.

City Manager Gorland asked if Council would like the Administration to come up with a plan and Council agreed.

City Attorney Seiden said that Council can approve the concept of adding landscaping at the location and leave it to the City Arborist to determine whether or not this suggestion is appropriate or if he would recommend that it be done some other way so as not to block the access to the electrical work.

Councilman Lob moved the recommendation as stated by the City Attorney.

Mayor Garcia commented that unless a Council member feels that a Board is making a recommendation that is out of their jurisdiction, then he is in agreement with the Administration having the say over such recommendations besides the Yard of the Month nominations.

City Attorney Seiden clarified that Council is giving general direction to Management that they agree with the concepts, but are giving the recommendation to Staff in order to make a determination as to the appropriate way to handle the matter.

Councilman Bain asked if Staff was going to bring back their recommendation with the associated cost for Council approval and City Manager Gorland responded that it would depend on the amount.

Councilman Lob withdrew his motion.

By consensus, Council agreed with the recommendations that were made by the Board of Parks of Parkways.

10D) Fiscal Year 2013-2014 Budget First Pass and Millage Cap Discussion

City Manager Ronald K. Gorland stated that Assistant City Manager/Finance Director Alonso prepared a great document and he will explain the documents that were provided in the agenda packet. Each Council member will be spending a lot of time reviewing these documents for the meeting on July 25, 2013 when they will set the millage cap.

City Clerk Magalí Valls clarified that the meeting time was at 5:01 p.m.

Mayor Garcia asked what the latest time was that the meeting can be held and City Clerk Valls replied that the time has always been set at 5:01 p.m. because Council cannot meet during regular working hours.

By consensus, Council agreed to change the July 25, 2013 meeting time to 6:00 p.m.

Assistant City Manager/Finance Director Alonso said that during the past week he has met with all Department Heads and reviewed their individual budgets in preparation for the meeting with City Manager Gorland. The preliminary estimates based on the Departmental budget requests show that the City will have a budget deficit of approximately \$587,484. This budget was based on the current millage rate of 6.9950. The millage rate required to balance the budget without any reductions would be 7.6860.

Mr. Alonso stated that the following are some basic budget assumptions used for this budget:

- Millage used is the current rate of 6.9950.
- The initial Proposed Budget assumes no further outsourcing of services, no reduction in staff and no reduction in services.
- There is no funding budgeted for the new pool/golf course project other than the \$86K already in designated fund balance for the shoring up of the pool building.
- Budget assumes a 2% cost of living increase for all operating expenditures such as fuel and utilities.

Mr. Alonso said that the General Fund budget includes approximately \$51,090 for a 4% one-time COLA for those General Employees earning under \$50,000. The General Fund impact is \$51,090, while \$23,716 will impact the two Enterprise Funds. The General Employees' pension contribution for Fiscal Year 2014 is scheduled to increase 1.23% which means that the net increase will actually be 2.77% for those eligible for the one-time COLA. Those that are not eligible, which are those earning over \$50,000, will see their earnings decrease by 1.23%.

Mr. Alonso commented that pension costs will increase by approximately \$75,000 or 7.7% for next year while workers compensation insurance is budgeted to increase \$28,000 or 10%. The total pension contribution for next year for both General Employees and Police Personnel will be \$1,057,000.

Mr. Alonso explained that there are also some assumptions that are deemed as "soft" which means that the numbers may change. The assumptions deemed as "soft" are that the projected loss at the golf course is \$451,306 and the projected revenues from the red light cameras are \$600,000.

Mr. Alonso said that the two items that he is certain will change are the following:

- The key “soft” number is the total assessed value of property received on June 1st of \$895MM. Historically, the final assessment received on July 1st has always been lower than the June 1st figure. Once the final assessment is received on July 1st, the ad valorem revenue will be recalculated and an updated budget will be provided of what the actual deficit is going to be.
- He has not received the Aetna health insurance renewal rate for next year. The consultant is working on it and it should be available in a couple of weeks.

Mr. Alonso stated that Attachment “A” shows the deficit of \$587,000 with the current millage rate of 6.9950. It also shows the budget balanced with a millage rate of 7.6860. Attachment “B” is a listing of all of the capital expenditures that the departments had requested for this year totaling \$314,976. Attachment “C” provides a listing of possible budget reduction expenditures that Council may consider to reduce in order to balance the Fiscal Year 2014 budget. Attachment “D” is a listing of infrastructure and other capital expenditures that will be required within the next five to ten years.

Mr. Alonso commented that Attachment “E” shows that at present there is \$586,316 in the designated fund balance. The \$86,316 is planned to be used for the shoring up of the pool.

Councilman Bain requested a breakdown of the tax revenues from commercial and residents and Mayor Garcia would also like to have the comparison to what it was last year.

Councilman Bain said that there should be a listing of any construction in process that does not have their occupational license.

10E) Request from the River Cities Festival Organization to Hold the Festival on April 11-12-13, 2014 and on the Second Weekend of April in the Coming Years

City Manager Ronald K. Gorland read the request.

Councilman Bain moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

(Agenda Item 10F was discussed after Agenda Item 9C)

10F) Recreation Wall of Fame Discussion

City Manager Ronald K. Gorland read the memo which stated that Councilman Bain requested a recommendation from the Recreation Director for the City to host a Recreation Wall of Fame to recognize those deserving of special recognition due to their contributions to our community recreation. It is recommended that the nomination criteria be minimal and that the nominations be submitted directly to the Recreation Commission for their review and subsequent recommendation to Council.

City Manager Gorland said that the Wall of Fame will be located in the Community Center in the basketball gym with a plaque that allows the addition of new nameplates for each induction.

Councilman Bain asked if the nominations could be limited to up to five for the first year and then three for the subsequent years.

Recreation Director Luna clarified that the nominations will go to the Recreation Commission and then their nomination will go to Council.

Councilman Petralanda asked when this program will begin and Recreation Director Luna replied that it will hopefully begin once it is approved and then they will begin accepting nominations this year to start next year.

Councilman Petralanda asked if the nominations would be based on things that people have done in the past and not from this point on and Mr. Luna agreed.

Councilman Bain disagreed and said that the nominees could currently be engaged in community recreation. There are some coaches who are coaching now that have coached for the last twenty years. He feels that the Recreation Commission and Council understand the idea.

Mr. Luna clarified that the criteria states that the nominee must have contributed substantial service for a minimum of five years. Someone who is currently coaching must have provided service for at least five years.

Mayor Garcia agreed with Councilman Bain's recommendation for a maximum of three nominations per year except for five in the inaugural year.

Councilman Bain stated that it does not have to be limited to three and it does not have to be five, which is the maximum.

City Manager Gorland said that the recommendations would be made to the Recreation Commission through the City Clerk's Office who would place the item on their agenda. The Recreation Commission might receive several nominations every year and make a final decision during a certain time period.

Mayor Bain reiterated that the first year it would be the top five nominations and then three in subsequent years.

City Attorney Seiden commented that the work done by Recreation Director Luna for this program was very well done.

Councilman Bain moved to approve the recommendation with the change that nominations be limited to five for the first year and up to three for the subsequent years. Councilman Lob seconded the motion.

City Attorney Seiden asked for clarification that the first year it is up to five, but in subsequent years no more than three and Councilman Bain responded "yes".

The motion was carried 5-0 on roll call vote.

Mayor Garcia commented that he would like updates pertaining to a specific item to be given to the Council member who proposed the item. He would like for Council members to follow up on the items they bring forward so that they have something to show for their accomplishments at the end of the year, other than what they do on a monthly basis.

Mayor Garcia thanked Councilman Bain for bringing this project before Council. He said that there are no bad ideas in "brainstorming" and the City has such rich recreational history that the Wall of Fame should have been common sense. He asked the City Attorney if he could remember the idea being brought up in the past.

City Attorney Seiden could not recall the idea being brought up in the past. When he first began working in the City, the Recreation Commission had almost as much power as the Council and over the years that has changed under the current operating system.

Councilman Bain commented that it seems that history is lost in the City and nothing has been recorded in the last twenty-five years.

City Attorney Seiden referred back to Agenda Item 9C on annexation and read Section 20-3.1 as follows:

"No proposed boundary change request shall be filed nor shall any filed request be heard, considered, or approved pursuant to Section 20-7 or 20-8 by the Board of County Commissioners when the governing body requesting the change has omitted as part of the boundary change application information on an existing enclave as defined by 20-7 (a) (1) (e) adjacent to the municipality boundaries or when the boundary change application creates a new enclave."

City Attorney Seiden said that by listening to the language, Council can see how it is directly impactful upon the litigation that has been filed against the City. Fortunately, all of those words have been stricken on first reading.

(Agenda Item 10A was discussed after Agenda Item 10F)

10G) Approval of Amendment to Professional Services Agreement Between the City of Miami Springs and American Traffic Solutions

City Manager Gorland asked Chief of Police Peter G. Baan to explain the attachment to the Agreement.

Chief of Police Baan explained that the amendment is part of the new legislation that is going into effect for the red light cameras. It requires that notifications be sent for the notices of violations. It mostly deals with the pricing that American Traffic Solutions (ATS) would like to charge customers for the notifications. It is part of the changes to the contract that need to be made so that the City can comply with the new legislation.

Councilman Bain moved to approve the item. Vice Mayor Windrem seconded the motion which was carried 5-0 on roll call vote.

11. Other Business:

11A) Scheduling of Budget Workshops Meetings on Monday, August 5, and Monday, August 19, 2013 at 6:00 p.m.

There was no discussion regarding this item.

Councilman Bain moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

12. Reports & Recommendations:

12A) City Attorney

None.

12B) City Manager

Fourth of July

City Manager Gorland reminded everybody about the Fourth of July festivities in Miami Springs, including the Classic Auto Show at the Circle on the evening of July 3rd followed by the parade at 10:00 a.m. on July 4th. The parade begins at the Community Center and continues to the Circle and back to the Golf Course with activities until 2:00 p.m.; the fireworks show begins at approximately 9:00 p.m.

Summer Recess

City Manager Gorland wished Council a great month of July during summer recess.

12C) City Council

Institute for Elected Municipal Officials (IEMO)

Councilman Petralanda attended the Florida League of Cities Institute for Elected Municipal Officials (IEMO) and met a lot of people from throughout the State. They spoke about how the different cities conduct business and it seems that Miami Springs does better than other places. It was very interesting and he learned a lot.

Institute for Elected Municipal Officials (IEMO)

Vice Mayor Windrem also attended the Institute for Elected Municipal Officials (IEMO). It was enjoyable and he learned a lot. Some cities own marinas and airports and approximately twelve cities indicated that they owned a municipal golf course. It was a very productive session and he is going to enjoy having the month of July off.

Fourth of July

Councilman Bain wished everyone a happy Fourth of July.

Happy Birthday

Councilman Lob wished the City Manager a happy birthday.

Summer Recess

Mayor Garcia wished everyone a great summer.

Miami Heat Event

Mayor Garcia had the opportunity to represent the City of Miami Springs at the Miami Heat event. It was wonderful to be in a room with every single County Commissioner and he took the opportunity to speak with them.

ATR North America

Mayor Garcia reported that ATR North America, an aero industry company, is moving their headquarters from Virginia to Miami Springs, although the exact location has not yet been identified. They will be investing more than \$125,000 to improve an existing facility and will bring at least forty new jobs to the area.

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13. Adjournment

There being no further business to be discussed the meeting was adjourned at 8:30 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk

Approved as _____ during meeting of:

Transcription assistance provided by Suzanne S. Hitaffer and Elora R. Sakal.

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.



City of Miami Springs, Florida

The Miami Springs City Council held a **SPECIAL MEETING** in the Council Chambers at City Hall on Monday, July 8, 2013, at 5:01 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 5:02 p.m.

The following were present: Mayor Zavier M. Garcia
Vice Mayor Michael Windrem
Councilman Billy Bain
Councilman Jaime A. Petralanda

Absent: Councilman George V. Lob

Also Present: City Manager Ronald K. Gorland
City Attorney Jan K. Seiden
Professional Services Supervisor Tammy L. Romero
Clerical Assistant Elora R. Sakal

2. Invocation: Mayor Garcia offered the invocation.

3. Recommendation that Council Approve an Expenditure of \$130,000.00 to Musco Lighting for Replacing the Fixtures on all Existing Poles at Prince Field, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code

City Manager Ronald K. Gorland read the memo as follows:

"The hurricane season of 2005, with its devastating dual impacts of Katrina and Wilma, resulted in severe damage to the lighting fixtures on Prince Field. The existing fixtures, originally installed in 1991 on poles dating from the 1970's, were already obsolete technology. During repairs it was discovered that the fixtures had been bent by wind damage and some had broken off and could not be replaced. The lights are unable to sustain adequate lighting over the life of the bulbs, resulting in poor and deteriorating illumination. Additionally, the fixtures are no longer able to be aimed at the areas they need to illuminate for general safety and visibility.

On July 2, 2013, the City was notified in writing (Attachment A) of the award of a grant in the amount of \$130,000.00 we applied for on June 12, 2013 with the Florida Department of Agriculture and Consumer Services - Office of Energy. This grant-funded project promotes and increases the energy efficiency, safety, playability of the fields and public enjoyment of the park by replacing the fixtures on all 12 existing poles with 32 brighter, more efficient, durable and reliable Sportscluster energy-saving "green" pole top luminaire assemblies. Musco Lighting's quote (Attachment B) is considered a sole source (refer to Attachment C). The cost is \$130,000. Funding is the grant source, Florida Department of Agriculture and Consumer Services - Office of Energy. The grant number is ARE070."

City Attorney Seiden stated that the first item for Council approval is the purchase to the sole source provider. Professional Services Supervisor Tammy Romero has met with representatives from Musco Lighting and from the State. This is a reimbursement grant so the City is required to spend the funds first and then the State is billed for reimbursement. These types of grants are all subject to two limitations and apparently one of the reasons that the City received the grant is because the State is at the end of their funding cycle.

City Attorney Seiden said that the award letter states that *"this is not a guarantee of funding, as Department staff will need to verify the information in your application prior to final determination of eligibility."*

Professional Services Supervisor Tammy Romero commented that she received clarification from Mr. Michael Mitchells who will be meeting with her on Wednesday to sum up and finalize the eligibility for the City of Miami Springs. To become eligible, the City had to qualify and it did. Secondly, representatives have to come out to make sure that the light fixtures are not on a golf course or in a pool facility, and that there is a need for the fixtures on existing poles.

To answer Mayor Garcia's question, Ms. Romero responded that if the City does not qualify or meet the inspection on Wednesday, there is no obligation for the purchase.

City Attorney Seiden clarified that the City is under a very strict deadline. The only reason why the City received the grant is because they promised that this project would be completed by August 31, 2013.

Ms. Romero stated that she is working on the draft contract with Musco Lighting and she will stipulate in the contract that it must be completed by August 16th or sooner. This way it is ensured that the project is completed and the required paperwork has been done, including proof of payment.

Councilman Bain moved the item. Vice Mayor Windrem seconded the motion, which was carried 4-0 on roll call vote.

4. Acceptance of Grant for the Renovation and Replacement of Lighting at Prince Field in the Amount of \$130,000, and Authorization to Execute Grant Agreement ARE070

City Manager Ronald K. Gorland read the memo as follows:

"On July 2, 2013, the City was notified of the award of a grant in the amount of \$130,000.00 we applied for on June 12, 2013 with the Florida Department of Agriculture and Consumer Services - Office of Energy. We are requesting authorization to execute Grant Agreement ARE070."

City Attorney Seiden said that the only additional limitation for this item is that there is funding, subject to acceptable appropriation by the State. He has no reason to believe that they would not appropriate the funds and he believes that there will be no problem.

Vice Mayor Windrem moved the item. Councilman Petralanda seconded the motion.

To answer Councilman Bain's question, City Attorney Seiden replied that the City would not be qualified to execute the contract if the City does not become eligible for the grant.

Ms. Romero clarified that there has been no contract with the vendor at this time. She must provide proof of approval from Council and then the Office of Energy has to see the contract language and they must approve it. Once it is approved, a pre-construction meeting can be held with the contractor and all of the appropriate insurances and requirements can be obtained from them.

City Attorney Seiden said that Ms. Romero had already done a lot of work in advance. Musco Lighting is working with the City because of the short timeframe and by the time the grant is approved, everything will be ready.

Mayor Garcia commented that this is not being done just because the City received a grant; it is a project that has been necessary for a long time and the City could not afford it.

City Attorney Seiden stated that it is likely that someone else was unable to complete their grant in time or under the conditions of the grant and this is why the grant was offered to the City.

The City Attorney agreed with the Mayor that the City would be getting \$130,000 for new lights at the baseball field for only \$4,000.00.

The motion was carried 4-0 on roll call vote.

5. Approval of the City Attorney's Invoice for June 2013 in the Amount of \$13,365.00

There was no discussion regarding this item.

Councilman Bain moved the item. Councilman Petralanda seconded the motion, which was carried 4-0 on roll call vote.

6. Request for Funding for MSSH Mu Alpha Theta

City Manager Gorland read the memo which stated that the Mu Alpha Theta team from Miami Springs Senior High School will be competing at the National Convention in San Diego at the end of this month. Unfortunately, at the last minute, two sources of funding totaling \$1,500 have not been funded to the Club. This is leaving them with a \$1,500 invoice to be paid for the bus company transporting them within California.

City Manager Gorland stated that the students have individually tried to solicit funds to help pay this \$1,500 shortfall, but because of school board regulations, they have been unable to arrange a significant fundraiser in this short time. They are asking that the City consider this request to fund \$1,500 for the Miami Springs High Mu Alpha Theta team. The funding is proposed to come from the Mayor and Council/Promotions account.

To answer Mayor Garcia's question, Ms. Cari Martinez replied that the trip is scheduled for July 19th. She commented that she is coming before Council as a private citizen and a parent within the Club and not from the Club itself because of School Board regulations. She distributed a copy of the invoice that is in question. The funds would have to be paid through the school in order for it to fall under the School Board rules and to be protected by the insurance of the School Board while the students are on the trip.

Ms. Martinez added that the funding that fell through was a Scholar Athlete Award that had been given to her daughter that was supposed to go to the school. The check was earmarked directly to the Athletic Department and so the school is bound by the law and School Board rules to leave it in that account.

Mayor Garcia stated that Council does not have the funds in their budget for this request. Since he has been sitting as Mayor, Council has not had funds for these types of requests because they have chosen not to raise taxes and to ensure that the residents receive the core municipal services. He encouraged Ms. Martinez to have her daughter draft a letter to Council requesting that they reach out to their commercial and corporate contacts with an explanation like the one that was given tonight. Council can then forward the request on to their contacts in a matter of a couple of days.

Mayor Garcia commented that he cannot promise anything, but it has happened already with numerous clubs that have come before Council and they have been able to get help. He used the young ladies from All Angels as an example and said that they close to doubled what they needed by the help of Council forwarding the letter to their contacts. He does not want to set a precedent by approving this request.

Vice Mayor Windrem commented that he was in Mu Alpha Theta in Junior High School and High School at MAST Academy. He believes that it is important and worthwhile. He said that Miami Springs Realty can write them a check as a donation. He asked Ms. Martinez to have her daughter forward the letter to Council and he will find other businesses as well.

Ms. Martinez thanked Vice Mayor Windrem and said that she truly appreciates his help.

Councilman Petralanda asked what would happen if the Club was not able to collect the funds and Ms. Martinez replied that the students would be asked to provide more money, which some cannot afford.

Mayor Garcia noted that Ms. Martinez should include a deadline for the receipt of the funds, who the check should be made payable to in bold letters and her contact information.

Councilman Bain suggested that there be a provision that if the Club does not raise the funds by the specific date then the City Manager would have the opportunity to cover the expense, under his purchasing discretion, with the commitment that the Club would pay back the funds.

Mayor Garcia stated that that is something he is trying to avoid because by allowing this provision, every Club could ask for funds and promise to pay them back. The funds are not included in the budget since economic times are difficult and this is why he would not want to do something like Councilman Bain suggested, even though he appreciates his recommendation.

Ms. Martinez thanked the Mayor and Council.

7. Adjournment

There being no further business to be discussed the meeting was adjourned at 5:26 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Elora R. Sakal
Clerical Assistant

Approved as _____ during meeting of:

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

DRAFT



City of Miami Springs, Florida

The Miami Springs City Council held a **SPECIAL MEETING** in the Council Chambers at City Hall on Thursday, July 25, 2013, at 6:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 6:09 p.m.

The following were present:

- Mayor Zavier M. Garcia
- Vice Mayor Michael Windrem
- Councilman Billy Bain
- Councilman George V. Lob
- Councilman Jaime A. Petralanda

Also Present:

- City Manager Ronald K. Gorland
- Assistant City Manager/Finance Director William Alonso
- City Attorney Jan K. Seiden
- Deputy City Clerk Suzanne S. Hitaffer

2. Invocation: Councilman Petralanda

Salute to the Flag: The audience participated.

3. Presentation of Certificates of Completion to Vice Mayor Windrem and Councilman Petralanda for Completion of the 2013 Institute for Elected Municipal Officials

Mayor Garcia presented Certificates of Completion from the Florida League of Cities to Vice Mayor Windrem and Councilman Petralanda for their successful completion of the 2013 Institute for Elected Municipal Officials held June 21-23, 2013 in Palm Beach Gardens, Florida.

4. Resolution No. 2013-3584 – A Resolution of the City Council of the City of Miami Springs Setting the Tentative Operating Millage Levy for Fiscal Year 2013-2014; Setting Time, Date and Place for Public Hearings on the Proposed 2012-2014 Budget and Tentative Millage Rate

City Attorney Jan K. Seiden read the resolution in its entirety.

City Manager Ronald K. Gorland read a memorandum dated July 25, 2013, regarding the FY2013-14 budget analysis and preliminary estimates update as follows:

"Since our June 24 meeting whereby we presented a preliminary budget showing a projected deficit of \$587,484 under the current millage of 6.9950, we have received updated health insurance figures as well as other adjustments which have reduced our deficit to approximately \$468,472 using the current millage of 6.9950 (as shown on attachment A). The millage required to balance the budget without any reductions would be 7.5392 (attachment A-1). The rollback rate is 6.5633 and would result in a deficit of \$840,143 (attachment A-2). The millage rate would need to be 7.8597 in order to balance the budget if the revised golf budget discussed in #11 below were adopted.

As mentioned above, there were two significant issues that reduced our original deficit of \$587,484 to the current \$468,472. Aetna Health informed us that the increase for next year will be 9.9% which is lower than the 15% we originally used in our budget analysis, and second the July 1 final assessed valuation was approximately \$11 million higher than the \$895 million number we received on June 1.

In order to assist you in setting the millage cap for next fiscal year, we have prepared attachment F which shows the history of our reserves for the past ten years. Please note that we have not added to our reserves since FY2009, our reserves have actually declined during the past three years from \$8,421,317 at the end of FY2009 to \$4,394,465 at the end of FY2012. This is why the Administration recommends setting the millage cap today at 7.8950 so the Council may have the flexibility needed during the workshops to address the City's needs."

City Manager Gorland referred to No. 5 under the basic budget assumptions. He noted that there is a correction to #5 and it should say a 5-year lease and not a 4-year lease.

To answer Councilman Bain's question, Assistant City Manager/Finance Director Alonso stated that Attachment B has a breakdown of all of the capital expenditure requests for all of the departments.

City Manager Gorland said that there are D.E.R.M. requirements in excess of \$1MM that the City recently discovered.

To answer Councilman Bain's question, City Manager Gorland said that the requirements are in respect to additional shop space and the equipment needing to be stored inside and a special recycling facility.

City Manager Gorland commented that they met with Atkins at the golf course and discovered many things that need to be addressed.

Vice Mayor Windrem asked if the upper cap includes the potential \$1MM to meet compliance for D.E.R.M. and Mr. Alonso replied that it does not.

Vice Mayor Windrem noted that the \$1MM compliance can possibly be spread out through multiple fiscal years.

City Manager Gorland stated that the City still needs to negotiate with D.E.R.M. This compliance was apparently directed to be done previously, but he had no knowledge of it.

To answer Councilman Bain's question, City Manager Gorland said that there was direction to staff for these requirements to be done back in September of 2012.

City Attorney Seiden said that the theory of setting the millage at this rate is that once it is tentatively set, it cannot be exceeded. The general rule is to set it high with the understanding that Council works and reduces it through their public processes and workshops.

To answer Mayor Garcia's question, Mr. Alonso commented that for the average homeowner, the millage rate will cost approximately \$119 per year in additional taxes. He used an average of \$131,768 as average taxable value for homesteaded properties.

Mr. Alonso stated that he does not have the information for the other parts of the tax bill because the County and the School Board have not set their millage.

City Attorney Seiden noted that the other parts of the tax bill should be repeated every year since there are new taxpayers. It is also shown on the tax bill.

Councilman Bain stated that some time ago, the tax bill showed that two-thirds of taxes went outside of the community.

Mayor Garcia said that he would like to see what the price increase would be for higher and lower priced homes. His calculations showed that the higher priced homes would be approximately \$238. This is something that is important to share with residents if Council decides to go that route.

City Attorney Jan K. Seiden read the resolution including the millage rate of 7.8950.

Councilman Lob moved to adopt Resolution No. 2013-3584. Vice Mayor Windrem seconded the motion.

Councilman Bain commented that Council needs to make sure that their priorities are straight with what needs to be done or not.

Vice Mayor Windrem asked if Council should add to the millage rate anticipating that D.E.R.M. will require the City to comply.

Councilman Lob asked when D.E.R.M. was planning on telling the City when the compliance needs to be completed by because if it cannot be done by September then it does not matter.

City Attorney Seiden explained that this has been an ongoing procedure for quite some time. He referred to the replacement of the tanks and said that the City has actually paid for some of the requirements already. Unless there is an emergency condition that jeopardizes health or safety, D.E.R.M. will usually work with the City to allow compliance within timeframes. The County has been in violation of Environmental Protection Agency (EPA) regulations to the tune of \$30 billion for a number of years. He would doubt that the City would have a \$1MM expense in one year.

City Manager Gorland commented that the City could do a budget amendment if needed, but he is not anticipating spending very much on this during the course of this year but he does not know enough at this time to make that a formal statement.

Councilman Petralanda agreed to the statement made by Councilman Bain. The price increase of \$119 may not seem as much for some residents, but to others it may be a lot.

Mayor Garcia stated that in speaking with residents, many would like to know the magic dollar amount that the City is going to keep spending to lose money at the golf course.

Councilman Lob said that no matter what Council does, they will have to go back to the electorate because they mandated that the City buy the golf course. At some point, the City is going to have to see if something else can be done in that area besides the golf course. This is the last prayer in the world right now for the people who are currently running the golf course. If they cannot turn it around for the City and cannot get the funds, then he feels that the City will have to turn to the electorate to see what else can be done.

City Attorney Seiden clarified that if the City wanted to stop using the property as a golf course, the City would probably not have to go to the electorate.

Mayor Garcia agreed with Councilman Lob. The golf course is projected to lose approximately \$450,000 this year. If that were to happen with anything else within the City, residents would be lining up at Council meetings.

Councilman Bain commented that someone did not take care of the golf course for the past two years. The truth of the matter is that none of the municipal golf courses in the United States are making money. He does not hear any outrage about the golf course. He hears more things about the internal functions of the golf course such as the restaurant. The golf course only caters to golfers and there is nothing inside the Country Club for people who do not golf.

Mayor Garcia asked if Mr. Alonso can provide Council with a graph that shows the losses at the golf course from the date that the City purchased it to date and Mr. Alonso replied that he has one available up to 2012; he will update it to show this year and email it to Council.

To answer Mayor Garcia's question, Mr. Alonso stated that when the irrigation system was installed in FY2010, the loss for that year was \$1,864,000 which includes debt service. The operational loss without the debt service was \$1,466,000, including \$1.1MM for the irrigation system. The net operating loss that year was \$366,000. The lowest loss was \$122,000 in Fiscal Year 2007 before the market went down.

Councilman Petralanda agreed with the comment that Mayor Garcia made about the golf course losing money and that the residents would complain if the money was lost on anything else. He feels that the reason is that the residents do not mind paying for the green space.

Councilman Petralanda is working on a project that involves the golf course, which is still in the planning stages. School Board member Susie Castillo visited at his request because he is trying to work with the District to start bringing school golf club organizations to the golf course in order to better advertise the golf course. He can foresee receiving grants for after school programs so that the kids can play free of charge.

The motion was carried 5-0 on roll call vote.

5. Adjournment

There being no further business to be discussed the meeting was adjourned at 6:49 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Suzanne Hitafer, CMC
Deputy City Clerk

Approved as _____ during meeting of:

Transcription assistance provided by Elora R. Sakal.

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

**CITY OF MIAMI SPRINGS GENERAL EMPLOYEES'
RETIREMENT SYSTEM
MINUTES OF THE MEETING HELD
MAY 2, 2013**

The regular meeting of the Board of Trustees of the City of Miami Springs General Employees' Retirement System was called to order at 8:47AM by Tom Cummings in the Commission Chambers at the City of Miami Springs City Hall at 201 Westward Drive, Miami Springs, Florida.

TRUSTEES PRESENT

Tom Cummings, Chair
Terri Schuh, Trustee
Ronald Gorland, Trustee
Francisco Arguelles, Trustee

OTHERS PRESENT

Audrey Ross, Pension Resource Centers (PRC)
Alison Bieler, Cypen & Cypen
Grant McMurry, ICC Capital
Brendon Vavrica, Thistle Asset Consulting
Damon Ficklin, Polen Capital
John Gunther, Polen Capital
Belia Sherman, Marcum
William Alonso, City of Miami Springs-Finance Dir.
Moirá Ramos, City of Miami Springs
Margaret Watson, City of Miami Springs Retiree
Ruth Watson, daughter of Margaret Watson

INVESTMENT MANAGER REPORT: POLEN CAPITAL MANAGEMENT (DAMON FICKLIN & JOHN GUNTHER)

Mr. Damon stated that Polen Capital has been with this fund for 4 months now, but they have been managing money as a firm for the last 25 years. He noted that they recently added 2 new employees to the portfolio team as well. Polen Capital currently has a total \$5B in assets as of March 31, 2013 with 29 clients country wide. Mr. Damon reviewed the funds performance for the quarter ending March 31, 2013 and noted that gross of fees they were behind the benchmark at 3.64% versus 6.97%. He explained that Apple has had a negative impact on this portfolio because their stock sold off during the quarter which hurt the fund. Mr. Damon reviewed the stocks that added performance to the portfolio during the quarter and the ones that took away from the performance as well.

Mr. Gunther explained that he thinks the portfolio is well positioned for the future and Polen's track record reflects that they are consistent with their returns. Over the last 7 years Polen has ranked number one against all their peers because they are taking less risk and getting a better return. Mr. Gunther briefly touched on the current market environment, which is making it hard on their portfolio due to all the risk that is out there at this time.

INVESTMENT MANAGER REPORT: ICC CAPITAL MANAGEMENT (GRANT MCMURRY)

Mr. McMurry stated that the fund has done well for the past year, but remembering that 2011 was a hard year for ICC due to the liquidity issues that were taking place then. He noted that they are still trying to recover from that. During the last quarter the market did better and they ended the quarter with \$12,047,185 in assets. The total fund was ahead of the benchmark net of fees at 7.04% versus 6.77% for the quarter ending March 31, 2013, and for the fiscal year to date the total fund is also ahead at 10.14% versus the benchmark at 6.65%. Mr. Grant reviewed the holdings that are currently in the portfolio and also the ones that they sold off during the quarter. He noted that investors who are returning to the market place are

seeking returns and on the bond side they will not see huge returns because it is getting expensive out there right now. Since the quarter ended, ICC is up another 3.8% for the fiscal year to date.

INVESTMENT CONSULTANT REPORT: THISTLE ASSET CONSULTING (BRENDON VAVRICA)

Mr. Vavrica stated that it was a great quarter and all indices were positive. He reviewed the plans compliance checklist and noted that there are a lot of "no's" checked off under the total fund performance, but that will change in the future since the fund has been outperforming. Also all managers are in compliance with the scrutinized company list. Mr. Vavrica reviewed the plans current asset allocation and stated that the cash in the account as of March 31, 2013 was high because ICC was right in the middle of the transition with Polen Capital. He also noted that American Realty was funded on April 1, 2013. Mr. Vavrica reviewed the plans performance for the quarter ending March 31, 2013 and stated that the total fund net of fees out performed the index at 6.40% versus 5.97%, and for the fiscal year to date they are also ahead at 9.43% versus the index at 5.89%. He briefly reviewed the manager's performance as well and noted that ICC outperformed for the quarter, but Polen did not.

Mr. Vavrica stated that the plan recently listened to some International presentations and he wanted to know where the board stood with International investing. He noted that by adding in International to the portfolio, over the long term it will reduce the volatility of the portfolio and it will also add more diversification. The Trustees had a lengthy discussion regarding the International funding and if they wanted to move forward with it. The board's consensus at this time is to postpone any International funding at this time.

Lastly, Mr. Vavrica asked the board if they would like to continue to see Polen at their quarterly meetings. The Trustees concurred that they would like Polen to attend all their quarterly meetings, at least through the end of this year.

PRESENTATION OF THE 9/30/2012 AUDITED FINANCIAL STATEMENTS: MARCUM, LLC (BELIA SHERMAN)

Ms. Sherman stated that an unqualified opinion was issued for the fiscal year ending September 30, 2012 which is the highest level that can be issued. She briefly reviewed the management discussion and analysis and stated that that this section highlights what went on during the audit process and any findings. Ms. Sherman compared the plan's assets from last year to this year and noted that they increased by \$1,906,022, which now puts that plan at a total of \$14,246,354 in assets as of September 30, 2012. She reviewed the participant data and noted that the benefit payments increased due to more retirees this year and also the active member contributions decreased due to more members entering the DROP and not contributing to the pension.

Ms. Sherman reviewed the required disclosures under GASB and noted that there were no findings or material weakness found while performing the audit. Also there was no disagreement with management during the audit process and there are no adjustments that need to be made.

MOTION: Mr. Arguelles made a motion to approve the September 30, 2012 Audited Financial Statements as presented.

SECOND: Mr. Gorland seconded the motion.

CARRIED: The motion carried 4-0.

MINUTES

The board reviewed the minutes of the November 26, 2012 special meeting and the February 7, 2013 regular meeting.

MOTION: Mr. Arguelles made a motion to approve the minutes of the November 26, 2012 special meeting and the February 7, 2013 regular meeting.

SECOND: Ms. Schuh seconded the motion.

CARRIED: The motion carried 4-0.

DISBURSEMENTS APPROVAL

Ratification of warrants processed since the February 7, 2013 meeting:

Warrant #	Payee	Amount	Invoice Date
324	Mutual of Omaha (Inv# 000274656184 - March 2013 Life Insurance Fee)	\$157.85	2/14/13
	Salem Trust Company 10/1/2012 - 12/31/2012 (Custodian Fee)	\$1,914.00	1/15/13
	Resource Centers, LLC (Inv #12324 - February 2013 Admin Fee)	\$1,550.00	1/31/13
	Cypen & Cypen (Invoice #6530 - February 2013 Legal Fee)	\$1,250.00	2/1/13
325	Gabriel Roeder Smith & Company - Invoice #121081 (For Services Rendered Through 2/28/2013: Benefit Calculations for Foster, Paz & Whittington = \$1,050; & Charges to date for 10/1/2012 Actuarial Valuation Report = \$312)	\$1,362.00	3/13/13
	Florida State University, CAPD - Registration Fee for Ron Gorland (Division of Retirement School/Conference; May 20-22, 2013)	\$250.00	3/21/13
	Mutual of Omaha (Inv# 000278059833 - April 2013 Life Insurance Fee)	\$157.85	3/15/13
	Resource Centers, LLC - Invoice #12377 (March 2013 Admin Fee)	\$1,550.00	2/28/13
	Cypen & Cypen - Invoice #6560 (March 2013 Legal Fee)	\$1,250.00	3/1/13
326	DoubleTree by Hilton Hotel Tallahassee - Hotel Reservations for Ron Gorland (Division of Retirement School - May 19-23, 2013 in Tallahassee, FL)	\$297.00	4/4/13
	Ronald Gorland - Travel Reimbursement (Division of Retirement School - May 19-23, 2013 in Tallahassee, FL)	\$621.10	4/5/13
	ICC Capital Management, Inc. (Invoice #57533024: 4/1/2013 - 6/30/2013 Quarterly Management Fee)	\$15,058.56	4/3/13
	Resource Centers, LLC - Invoice #12428 (April 2013 Admin Fee)	\$1,550.00	3/28/13
	Cypen & Cypen - Invoice #6585 (April 2013 Legal Fee)	\$1,250.00	4/1/13

MOTION: Mr. Arguelles made a motion to approve Warrants 324 through 326.

SECOND: Mr. Gorland seconded the motion.

CARRIED: The motion carried 4-0.

BENEFIT APPROVALS:

- **Applications to Enter the DROP:**
Allene Paz

Carol Foster

MOTION: Mr. Gorland made a motion to approve the applications enter the DROP for Allene Paz and Carol Foster.

SECOND: Mr. Arguelles seconded the motion.

CARRIED: The motion carried 4-0.

FINANCIAL STATEMENTS

Ms. Ross presented to the board the financial statements through the end of March 2103.

The Board received and filed the financial statements through the end of March 2013.

OLD BUSINESS

N/A

NEW BUSINESS

Ms. Ross noted that the summary plan description for this plan has not been updated in a while and does not include the plan changes.

MOTION: Mr. Gorland made a motion to authorize the Actuary to update the plans summary plan description.

SECOND: Mr. Arguelles seconded the motion.

CARRIED: The motion carried 4-0.

REPORTS

•Administrator: PRC (Audrey Ross)

- o Ms. Ross explained that a member's daughter was present at today's board meeting to ask some questions in regards to her mothers pension benefit. Ms. Ross reviewed the background of this situation with the board and stated that the member, Margaret Watson, retired from the City back on February 29, 2012 after 36 years of employment. She has not elected a pension option yet, and therefore has not started to collect her pension benefit either. Ms. Watson's daughter, Ruth Watson, has had several questions pertaining to her mothers' pension benefits and how they are calculated. Ms. Ross stated that she has spoken to Ruth on several occasions trying to answer all her questions, but she was not satisfied with the answers and therefore she was advised to attend a pension board meeting to make an appeal and ask the plans Attorney any remaining questions. (Ruth Watson approached the podium to ask her questions. Ms. Watson is also present and is sitting in the back of the room). Ruth introduced herself to the board and stated that she was here on behalf of her mother to ask some questions pertaining to her retirement benefit. The first question she asked is why the estimated calculation that was given to her mother a couple of years ago was off from her final calculation by a couple of hundred dollars. Ms. Ross commented that in the estimated calculation the wrong multiplier was being used for Ms. Watson's past service and this error was found when

we went to prepare the final calculation to send over to the Actuary (this answer has already previously been explained to Ruth). Ms. Bieler reiterated that all calculations are considered an estimated until the final numbers are reviewed by the plans Actuary. Ruth then asked why the 100% joint and survivor option was not available to Ms. Watson. Ms. Ross explained to Ruth again that the 100% Joint and Survivor option is restricted to comply with limitations under Section 401(a)(9) of the Internal Revenue Code. This section restricts certain joint and survivor options when a retiree selects a non-spouse beneficiary. The options that are eliminated depend on the adjusted age difference between the retiree and beneficiary, and this is what happened in this case (note that Ms. Watson's beneficiary is Ruth). Lastly, Ruth asked why Ms. Watson's after tax contributions are spread out over her lifetime and not taken into consideration upfront because of her age. Ms. Ross stated that this is a requirement under the IRS Rule (publication 575) and a copy of this IRS rule has already been provided to Ruth by the Plans Actuary. Ruth stated that she read through the publication and did not see where this information is available. Ms. Ross noted that the Actuary already advised her that this information is contained in the section titled Taxation of Periodic Payments. The Actuary also explained to Ruth "that in general, you can recover the cost of your pension or annuity tax free over the period you are to receive the payments. The amount of each payment that is more than the part that represents your cost is taxable", this Publication also describes the method used to calculate the non-taxable portion ("Simplified Method" described under the section titled Partly Taxable Payments on pages 11-14 of the publication that was provided). Ruth was also advised by Ms. Ross, Ms. Bieler and the Actuary to consult with a tax professional regarding the after tax contributions because it does not have anything to do with the pension board; it is between the member and the IRS. Ruth was not satisfied with these answers and feels that it is the pension board's responsibility to answer her question. Ms. Bieler reminded her that this is a situation between Ms. Watson and the IRS, not the board. The pension board has already provided Ruth with all the necessary information and has gone out of there way to help provide additional information and documentation as well, but there is nothing else they can do at this point and have already done everything they can. Again Ms. Bieler recommended that Ruth and Ms. Watson consult a tax professional. Ruth is adamant that they should not have to see a tax professional and that the board needs to answer her questions. Ms. Ross stated that this back and forth has been going on for far too long and in the meantime Ms. Watson has not received a benefit payment yet; a year later. Ms. Ross explained to the board (and to Ruth again) that if Ms. Watson were to pass away before an election is made, then only her refund of contributions would be paid out to the beneficiary. This would not be fair to Ms. Watson because she would not have received any of her benefits that she is entitled too under the plan, and this is not what anyone would wish to happen. The Trustees had a very lengthy discussion on this situation and told Ruth that she really needed to consult with a tax professional because the board has done everything they can. The Trustees also encouraged Ms. Watson to choose a benefit election as soon as possible. Ms. Ross also noted that once Ms. Watson does choose an option her first pension check will be a large amount since it will be retro back to February 2012, and then Ms. Watson will get hit hard with

taxes. The Trustees asked Ms. Bieler if there is anything in the Plan Ordinance that states if a member does not choose a benefit election within a certain timeframe, that it defaults to a certain benefit (i.e., 10 year certain, life annuity, etc). This is the first time a situation like this has come up with this plan. Ms. Bieler stated that there is no such clause in the plan because you can not force a member into an option, they must elect it. To conclude, the Trustees asked Ms. Ross to please send Ruth another copy of Ms. Watson's file so that she has everything she needs to consult with a tax professional if she so decides too because the board has done everything and provided everything that they can up until this point. Ms. Ross concurred.

- o Ms. Ross stated that she will be sending out an email within the next couple of weeks to schedule a special meeting to review the 9/30/2012 Actuarial Valuation Report.

• Attorney: Cypen & Cypen (Alison Bieler)

- o Ms. Bieler reviewed the response letter that she wrote to Salem Trust in regards to their 2013 service enhancements. She explained that Salem now wants to make all participants who are receiving a paper check for their retirement benefit either switch to direct deposit or be issued a debit card, in which their benefit will be uploaded to this debit card each month. Ms. Bieler stated that Salem Trust's current contract with the board does not offer this type of service, so therefore she is requesting that Salem Trust does not make any changes at this time. Although Ms. Bieler did state that Salem Trust can come back to the board at a later date to review their contract and the services they provide.

NEXT MEETING DATE

Thursday May 2, 2013 @ 8:30 AM

ADJOURN

There being no further business, a motion was made to adjourn the meeting at 11:23AM.

Respectfully submitted,

Sherryl B. Bowein, Secretary

DRAFT

**City of Miami Springs Police and Firefighters'
Retirement System
Minutes of the Meeting Held
May 2, 2013**

The regular meeting of the Board of Trustees of the City of Miami Springs Police and Firefighters' Retirement System was called to order at 8:47 AM by Chairman Peter Baan in the Commission Chambers at the City of Miami Springs City Hall at 201 Westward Drive, Miami Springs, Florida.

TRUSTEES PRESENT

Peter Baan, Chair
Oscar Garcia, Trustee
Jonathan Kahn, Trustee
Robert Gordon, Trustee

OTHERS PRESENT

Audrey Ross, Pension Resource Centers (PRC)
Alison Bieler, Cypen & Cypen
Grant McMurry, ICC Capital Management
Brendon Vavroca, Thistle Asset Consulting
Damon Ficklin, Polen Capital
John Gunther, Polen Capital
Belia Sherman, Marcum
William Alonso, City of Miami Springs--Finance Dir.
Moira Ramos, City of Miami Springs

INVESTMENT MANAGER REPORT: POLEN CAPITAL MANAGEMENT (DAMON FICKLIN & JOHN GUNTHER)

Mr. Damon stated that Polen Capital has been with this fund for 4 months now, but they have been managing money as a firm for the last 25 years. He noted that they recently added 2 new employees to the portfolio team as well. Polen Capital currently has a total \$5B in assets as of March 31, 2013 with 29 clients country wide. Mr. Damon reviewed the funds performance for the quarter ending March 31, 2013 and noted that gross of fees they were behind the benchmark at 3.60% versus 6.97%. He explained that Apple has had a negative impact on this portfolio because their stock sold off during the quarter which hurt the fund. Mr. Damon reviewed the stocks that added performance to the portfolio during the quarter and the ones that took away from the performance as well.

Mr. Gunther explained that he thinks the portfolio is well positioned for the future and Polen's track record reflects that they are consistent with their returns. Over the last 7 years Polen has ranked number one against all their peers because they are taking less risk and getting a better return. Mr. Gunther briefly touched on the current market environment, which is making it hard on their portfolio due to all the risk that is out there at this time.

INVESTMENT MANAGER REPORT: ICC CAPITAL MANAGEMENT (GRANT MCMURRY)

Mr. McMurry stated that the fund has done well for the past year, but remembering that 2011 was a hard year for ICC due to the liquidity issues that were taking place then. He noted that they are still trying to recover from that. During the last quarter the market did better and they ended the quarter with \$18,494,465 in assets. The total fund was ahead of the benchmark net of fees at 7.06% versus 6.77% for the quarter ending March 31, 2013, and for the fiscal year to date the total fund is also ahead at 10.04% versus the benchmark at 6.65%. Mr. Grant reviewed the holdings that are currently in the portfolio and also the ones that they sold off during the quarter. He noted that investors who are returning to the market place are seeking returns and on the bond side they will not see huge returns because it is getting expensive out there right now. Since the quarter ended, ICC is up another 3.8% for the fiscal year to date.

INVESTMENT CONSULTANT REPORT: THISTLE ASSET CONSULTING (BRENDON VAVRICA)

Mr. Vavrica stated that it was a great quarter and all indices were positive. He reviewed the plans compliance checklist and noted that there are a lot of "no's" checked off under the total fund performance, but that will change in the future since the fund has been outperforming. Also all managers are in compliance with the scrutinized company list. Mr. Vavrica reviewed the plans current asset allocation and stated that the cash in the account as of March 31, 2013 was high because ICC was right in the middle of the transition with Polen Capital. He also noted that American Realty was funded on April 1, 2013. Mr. Vavrica reviewed the plans performance for the quarter ending March 31, 2013 and stated that the total fund net of fees out performed the index at 6.40% versus 5.97%, and for the fiscal year to date they are also ahead at 9.31% versus the index at 5.89%. He briefly reviewed the manager's performance as well and noted that ICC outperformed for the quarter, but Polen did not.

Mr. Vavrica stated that the plan recently listened to some International presentations and he wanted to know where the board stood with International investing. He noted that by adding in International to the portfolio, over the long term it will reduce the volatility of the portfolio and it will also add more diversification. The Trustees had a lengthy discussion regarding the International funding and if they wanted to move forward with it. The board's consensus at this time is to postpone any International funding at this time.

Lastly, Mr. Vavrica asked the board if they would like to continue to see Polen at their quarterly meetings. The Trustees concurred that they would like Polen to attend all their quarterly meetings, at least through the end of this year.

PRESENTATION OF THE 9/30/2012 AUDITED FINANCIAL STATEMENTS: MARCUM, LLC (BELIA SHERMAN)

Ms. Sherman stated that an unqualified opinion was issued for the fiscal year ending September 30, 2012 which is the highest level that can be issued. She briefly reviewed the management discussion and analysis and stated that this section highlights what went on during the audit process and any findings. Ms. Sherman compared the plan's assets from last year to this year and noted that they increased by \$3,147,383, which now puts that plan at a total of \$22,029,738 in assets as of September 30, 2012. She reviewed the participant data and noted that the benefit payments increased due to more retirees this year and also the active member contributions decreased due to more members entering the DROP and not contributing to the pension.

Ms. Sherman reviewed the required disclosures under GASB and noted that there were no findings or material weakness found while performing the audit. Also there was no disagreement with management during the audit process and there are no adjustments that need to be made.

MOTION: Mr. Garcia made a motion to approve the September 30, 2012 Audited Financial Statements as presented.

SECOND: Mr. Kahn seconded the motion.

CARRIED: The motion carried 4-0.

MINUTES

The board reviewed the minutes of the November 26, 2012 special meeting and the February 7, 2013 regular meeting.

MOTION: Mr. Garcia made a motion to approve the minutes of the November 26, 2012 special meeting as amended and the February 7, 2013 regular meeting.

SECOND: Mr. Kahn seconded the motion.

CARRIED: The motion carried 4-0.

DISBURSEMENTS APPROVAL

Ratification of warrants processed since the May 2, 2013 Meeting

Warrant #	Payee	Amount	Invoice Date
278	Salem Trust Company 10/1/12 - 12/31/2012 (Custodian Fee)	\$2,935.85	1/15/13
	Cypen & Cypen Invoice #6529 (February 2013 Legal Fee)	\$1,250.00	1/1/13
	Resource Centers, LLC - Invoice #12325 (February 2013 Admin Fee)	\$900.00	1/31/13
	Gabriel Roeder Smith & Company - Inv #120747 for services rendered through 1/31/2013 (Benefit Calculations: Baan, Kahn, Navarro & Walker = \$1,200 & Current Charges for Preparation of the 10/1/2012 Actuarial Valuation Report = \$149)	\$1,349.00	2/7/13
279	Cypen & Cypen Invoice #6559 (March 2013 Legal Fee)	\$1,250.00	3/1/13
	Resource Centers, LLC (Inv #12378 - March 2012 Admin Fee)	\$900.00	2/28/13
280	Florida State University, CAPD - Division of Retirement School Registration Fee for Pete Baan (May 20-22,2013 in Tallahassee, FL)	\$170.00	4/5/13
	Peter Baan - Travel Reimbursement (Division of Retirement School - May 20-23, 2013 in Tallahassee, FL)	\$418.80	4/5/13
	DoubleTree by Hilton Hotel Tallahassee - Hotel Reservations for Pete Baan (Division of Retirement School - May 20-23, 2013 in Tallahassee, FL)	\$198.00	4/4/13
	ICC Capital Management, Inc. Inv #57533023 (4/1/2013 thru 6/30/2013 Quarterly Management Fee)	\$23,117.69	4/3/13
	Resource Centers, LLC - Invoice #12429 (April 2013 Admin Fee)	\$900.00	3/28/13
	Cypen & Cypen Invoice #6584 (April 2013 Legal Fee)	\$1,250.00	4/1/13

MOTION: Mr. Gordon made a motion to approve Warrants 278 through 280.

SECOND: Mr. Kahn seconded the motion.

CARRIED: The motion carried 4-0.

BENEFIT APPROVALS:

- **Application for a Refund of Contributions:**
- * Kyle Kegley

MOTION: Mr. Garcia made a motion to approve the application for a refund of contributions for Kyle Kegley.

SECOND: Mr. Kahn seconded the motion.

CARRIED: The motion carried 4-0.

FINANCIAL STATEMENTS

Ms. Ross presented to the board the financial statements through the end of March 2103.

The Board received and filed the financial statements through the end of March 2013.

OLD BUSINESS

N/A

NEW BUSINESS

Ms. Ross noted that the summary plan description for this plan has not been updated in a while and does not include the plan changes.

MOTION: Mr. Kahn made a motion to authorize the Actuary to update the plans summary plan description.

SECOND: Mr. Gordon seconded the motion.

CARRIED: The motion carried 4-0.

OTHER BUSINESS

Mr. Baan wanted to confirm that members do not have access to their DROP money until they completely separate from service. Ms. Bieler confirmed that was correct; members do not have access to their DROP money until they separate service with the City and start collecting their pension benefit.

REPORTS

• Administrator: PRC (Audrey Ross)

- Ms. Ross stated that she will be sending out an email within the next couple of weeks to schedule a special meeting to review the 9/30/2012 Actuarial Valuation Report.

• Attorney (Alison Bieler)

- Ms. Bieler reviewed the response letter that she wrote to Salem Trust in regards to their 2013 service enhancements. She explained that Salem now wants to make all participants who are receiving a paper check for their retirement benefit either switch to direct deposit or be issued a debit card, in which their benefit will be uploaded to this debit card each month. Ms. Bieler stated that Salem Trust's current contract with the board does not offer this type of service, so therefore she is requesting that Salem Trust does not make any changes at this time. Although Ms. Bieler did state that Salem Trust can come back to the board at a later date to review their contract and the services they provide.
- Ms. Bieler noted that Senate Bill 453 died in the house.

NEXT MEETING DATE

Thursday August 1, 2013 @ 8:30 AM

ADJOURN

There being no further business, a motion was made to adjourn the meeting at 10:41 AM.

Respectfully submitted,

Oscar Garcia, Secretary



DRAFT

CITY OF MIAMI SPRINGS, FLORIDA

The Miami Springs Historic Preservation Board met at 7:00 p.m., on Thursday, June 20, 2013 in the City Hall Council Chambers.

The meeting was called to order at 7:03 p.m.

1) Call to Order/Roll Call

The following were present: Chair Sydney Garton
Charles M. Hill
Yvonne Shonberger

Absent: Vice Chair Jo Ellen Phillips
Maria Petralanda

Also Present: Deputy City Clerk Suzanne Hitaffer

2) Approval of Minutes: May 16, 2013 Regular Meeting

Minutes of the May 16, 2013 meeting were approved as amended.

Board member Shonberger moved to approve the minutes. Board member Hill seconded the motion, which carried unanimously on voice vote.

3) Old Business:

a. Report on Contact with Historic Preservation Chief Kathleen Kauffman

Board member Hill reported that Miami-Dade County Historic Preservation Chief Kathleen Kauffman contacted him and they spoke briefly on his cell phone when he was out of town. She said that the School Board itself seems to run independently from the County and she does not have direct control or have direct access to the School Board's records. She thinks it is a good idea to nominate the school for historic recognition.

Board member Hill told Ms. Kauffmann about the school's 75-year celebration that was last year and that the Board would like to designate the school without imposing any limits on building renovation, remodeling or repairs. He suggested affixing a plaque to recognize the school.

Board member Hill said that Ms. Kauffman asked him to call her when he returned home, which he did, and he made an appointment to meet with her, but she was not available. He left his contact information and she has not called back. He feels that she would be a good information source or she could give him the name of the contact person at the School Board.

Chair Garton commented that she knows of another elementary school that is historically designated in the same area as Plymouth Congregational Church and the Villagers invested funds to renovate the school's fountain that was built in the 1920's. She believes the site is historically designated and she offered to contact the Villagers to get more information.

Discussion ensued about the name and location of the historically designated school.

Board member Hill offered to contact Ms. Kauffman again to see if she has more information.

Chair Garton asked the Board members to contact the Board Secretary with any information they obtain before the next meeting so that she distribute it to the Board members.

Discussion ensued regarding a National Landmark designation as opposed to a local designation under the special designation category provided for in the City Code.

Chair Garton referred to the Golf Course designation report that was prepared by Board member Shonberger and said that she did a wonderful job.

Board member Shonberger explained that a lot of information was provided in a previous designation report on the Golf Course that was prepared by Fred Suco and she incorporated additional information from her research.

Discussion ensued about Greynold's Park castle in North Miami that was built by the Work Progress Administration (WPA).

b. Consideration of Board's Request to Designate Miami Springs Elementary School

Board member Shonberger offered to contact Principal Sally Hutchings to see if she has any information about the school.

Chair Garton added that information or photographs could be obtained from individuals who attended the school if they knew about the Board's desire to designate the property.

Board member Shonberger said that a notice could be placed in the local newspaper, which is an excellent idea because it will let the community know about the Board's desire to designate the school. The school has held many events, including the 75th anniversary celebration and there was a lot of excitement about the school's history.

Chair Garton suggested that when Board member Shonberger contacts Principal Hutchings that she could explain what the Board is considering and Ms. Shonberger agreed to ask her if she has any records, photographs or memorabilia.

Chair Garton reiterated that a notice could be placed in the River Cities Gazette, but the Board members should do their homework first to obtain information.

Further discussion ensued regarding the school's famous alumni, including Astronaut Ken Mattingly and actor Andrew Prine.

4) New Business:

a. Discussion Regarding the Locally Designated Property at 281 Glendale Drive - "The Hunting Lodge"

Chair Garton stated that this agenda item was requested by Board member Shonberger.

Board member Shonberger explained that she had requested input from Vice Mayor Windrem about what can be done to protect this historical property that is currently vacant. She does not want to lose the home and would like the Board and the City to do whatever is possible to protect it from becoming an unsafe structure.

Board member Shonberger noted that the home at 851 Hunting Lodge Drive was lost and it was one of a kind, the same as "The Hunting Lodge", because it was the first school in the City and is a significant part of the City's history. She emphasized that something should be done to make sure the property is protected and the home does not become an unsafe structure.

Chair Garton explained that Vice Mayor Windrem is the Liaison to the Board and the Board is requesting his assistance to find out about the property at 281 Glendale Drive and to offer his advice about what can be done to protect properties that are at risk of becoming unsafe structures.

b. Curtiss Mansion Report

Board member Phillips was not present to report on the Curtiss Mansion.

c. Reports from Board Members

Board member Shonberger reported that the Miami Springs Historical Society meetings would be held at the Curtiss Mansion beginning in October.

Board member Shonberger announced that the Classic Car Show would take place on the Circle on Wednesday, July 3rd. This year they are allowing clubs to bring decorated vehicles.

Board member Shonberger hoped to speak with Maria Petralanda because the Miami Springs Historical Society is using her brother's 1971 Datsun truck for the Fourth of July Parade and she hopes that it will be decorated for the Car Show.

Chair Garton stated that there had not been any recent Pioneer Residents and she tries to speak with people that have been residents for more than 50 years. She asked the Board Secretary to send the Pioneer Resident questionnaire form to the Board members so they will have it available to give to interested residents who have lived in the City since 1963.

d. Information/Reports from Board Liaison from City Council

No report.

e. Preparation of the Agenda for the Next Board Meeting

Chair Garton announced that the next meeting is scheduled for Thursday, August 15th. She requested agenda items to discuss the proposed designation of Miami Springs Elementary School and 281 Glendale Drive.

Board member Shonberger commented that the agenda item does not have to be specific to 281 Glendale Drive; it should be a general discussion about how historically designated buildings can be protected from becoming unsafe structures.

Chair Garton asked for the next agenda to include the Curtiss Mansion report and reports from Board members.

5) Adjourn

There was no further business to discuss and the meeting adjourned at 7:44 p.m.

Respectfully Submitted,

Suzanne Hitaffer
Clerk of the Board

Approved as written at meeting of:

The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council.



Ecology Board

Cancellation Notice

The Ecology Board Meeting of Tuesday, June 25, 2013 has been canceled since there are no agenda items for consideration.

Elora R. Sakal
Board Secretary

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Ecology Board Members
Public Works Director
Post



CANCELLATION NOTICE
CODE REVIEW BOARD

Due to the fact that the City Council has not directed the Code Review Board to review any ordinances this month, the regular meeting of Thursday, June 27, 2013 has been canceled in advance.

Magali Valls, CMC
City Clerk

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Planning and Zoning Director
Building and Code Compliance Director
Code Review Board Members and Secretary
Post



City of Miami Springs, Florida

Board of Adjustment

CANCELLATION NOTICE

The Board of Adjustment Regular Meeting of Monday, August 5, 2013 has been canceled due to a conflict with the City Council Budget Workshop meeting.

A handwritten signature in cursive script, reading "Elora Sakal".

Elora R. Sakal
Board Secretary

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Planning and Zoning Director
Board of Adjustment Members
Post



Zoning and Planning Board

Cancellation Notice

The Zoning and Planning Board meeting of Monday, August 5, 2013 has been canceled due to the fact that there are no new cases to be heard by the Board.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
City Attorney
City Planner
City Clerk
Zoning and Planning Board Members
Post



City of Miami Springs, Florida

Architectural Review Board

CANCELLATION NOTICE

The Architectural Review Board meeting on Wednesday, August 7, 2013 has been canceled due to a conflict with the City Council Workshop meeting.

A handwritten signature in black ink, appearing to read "Elora Sakal", written in a cursive style.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
City Clerk
Planning and Zoning Director
Architectural Review Board Members
Post



City of Miami Springs, Florida

Board of Parks and Parkways

CANCELLATION NOTICE

The Board of Parks and Parkways Regular Meeting of Thursday, August 8, 2013 has been canceled since there are no agenda items for consideration.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
City Clerk
Board of Parks and Parkways Members
Public Works Director
Post



DRAFT

CITY OF MIAMI SPRINGS, FLORIDA

The regular meeting of the **Miami Springs Code Enforcement Board** was held on **Tuesday, August 6, 2013** at 7:00 p.m. in the Council Chambers at City Hall, 201 Westward Drive.

1) Call to Order/Roll Call

The meeting was called to order at 7:00 p.m. by Chairman Marlene Jimenez. Tex Ziadie called the roll.

Present: Chairman Marlene B. Jimenez
Vice-Chairman Walter Dworak
Jacqueline Martinez-Regueira
Jorge Filgueira

Also Present: Code Compliance Officer Harold (Tex) Ziadie
Code Compliance Officer Lourdes Taveras
Member Martinez-Regueira's extremely well behaved sons.

Absent: John Bankston
Rhonda Calvert
Robert Williams

Tex Ziadie mentioned that member Rhonda Calvert was absent due to her husband being in the hospital. The Board's prayers go out to Bob Calvert.

2) Invocation/Salute to the Flag

All present participated.
Tex Ziadie administered the oath to all who were present to give testimony.

3) Approval of Minutes:

Minutes of the May 7, 2013 meeting were approved as written.

Vice-Chairman Walter Dworak moved to approve the minutes of May 7, 2013. Member Jorge Filgueira seconded the motion, which was passed unanimously by acclamation, all members voting "aye".

4) OLD BUSINESS-Cases

- 1) Case# 08-997
Address: 801 Wren Avenue
Owner: Rachel Neff
Violation: Code Section 151-04-Application for Building Permit

Officer Lourdes Taveras reported that this property had come into compliance and the case is removed from the Agenda.

- 2) Case# 12-229
Address: 1301 Westward Drive
Owner: Margaret Watson
Violation: Code Section 93-13 Maintenance of Property
Request for extension.

Tex Ziadie presented this case as follows:

In the Code Enforcement Board meeting of May 7, 2013, the following action was taken in this case:

Member Robert Williams made a motion that Mrs. Watson be granted ten days to remove the excess material from the yard, no later than May, 18, 2013. If she does not comply, then a fine of \$25 per day would be levied. The fine would start from today's date of May 7, 2013. In addition, Mrs. Watson would be granted until July 8, 2013 to finish the painting and repairs (wood and doors) on the house. If she does not comply, then a fine of \$25 per day would be levied. The fine would start from today's date of May 7, 2013. Member John Bankston seconded the motion. On roll call vote, the motion passed 5 votes to 1, with member Filgueira voting "nay".

Mrs. Watson did comply with the first part of the required actions by removing the excess material before May 18, 2013. However, she has not complied with the second set of required actions, in that the painting, wood repair and door replacement has not been completed. On July 15, 2013, Tex Ziadie was advised that Margaret Watson had called the office to speak to him. He returned her call on July 16, 2013 at 8 p.m. Margaret stated that she had fallen and hurt her hip and that she would require surgery. She asked if she could get an extension on her deadline. Tex advised her that he did not have the authority to grant an extension, only the Code Enforcement Board did, and she would need to put her request in writing to the Board. Margaret put her daughter, Ruth McNaughton on the phone and Tex explained the need for a written request to her as well. On July 24, 2013, Tex called Mrs. McNaughton to remind her of the need for the written request,

On August 5, 2013, Mrs. Watson's daughter, Ruth McNaughton came to the office and submitted a letter (copy below) requesting the extension. Copies were provided to the Board members. At the same time, she picked up the permit that was issued for the installation of the doors. The application for the wood repairs is still pending.

RECEIVED
#31 05 2013
MIAMI SPRING
BUILDING DEPT

City of Miami Springs Code Enforcement Board:

I hereby request an extension to
complete door & woodwork at 1201 Westwood Dr
as my mother had surgery & recuperating.

Permit No. 13-664 for door installation
remains pending.

Ruth V. McNaughton
8/5/13
Ruth McNaughton.

The Board discussed the case briefly.

Board member Jacqueline Martinez-Regueira made a motion that Mrs. Watson be granted an extension of sixty days from today's date to complete the wood repairs, the door installation and the painting. If compliance is not achieved by that date, October 7, 2013, then a fine of \$25 per day would be implemented, said fine to start on today's date, August 6, 2013. Member Jorge Filgueira seconded the motion and it passed unanimously on roll call vote.

5) NEW BUSINESS-Cases

1) Case# 10-411
Address: 991 Hunting Lodge Drive
Owner: Elaine B. and Don E. Riedinger
Violation: Maintenance of Property excessive material
Code Section 93-13

Officer Lourdes Taveras presented the case as follows:

On 01/08/10 during a routine inspection I observed the carport full of miscellaneous items, metal shelving, door, Christmas items, cabinet, plastic buckets, etc. I spoke to the home owner Mr. Riedinger, and advised him of the situation, he said, he will remove all the items mentioned and gave him a copy of the carport definition and allowed 15 days for compliance. At this time I issued a request for contact because it was suggested he needed more time for this work. This is a repeat violation and he knows the outcome, if a violation notice is issued.

On Sept 8, 2010 during an inspection of an adjacent property I noticed that the rear yard was cluttered with old boards, furniture and other dilapidated items. Notice of Violation will be sent for front porch clutter and rear yard.

On 10/25/2012 issued NOV to the property owner, he was very upset and asked if all the properties in the City were cited for dirty roofs. I Granted 30 days to clean the carport. On 05/06/2013 a follow up inspection was done and noticed that the rear yard

and the front carport had excessive material, and more items had been added to the areas. Case was referred to the Code Enforcement Board.

On 06/14/2013 No action had been taken, property had more items in the rear yard. I Issued a Summons to Appear sent via Police Service, Certified Mail and regular mail for the Aug. 2013 meeting. Pictures of the location were displayed.

It should be noted that this location is a repeat violator of this Code. At the September, 2006 Code Enforcement Board meeting, the owners were ordered to remove the excess material from the front carport only, or have fines applied. They later complied.

Mrs. Riedinger spoke and stated that they had been trying to clean up the carport and rear yard, but they ran out of time. The constant rain lately and them helping a neighbor, Mrs. Dubois, who has been ill, delayed them. She acknowledged that there is still work to do and asked for an extension. The Board asked if any improvement had been made since the pictures were taken on July 31, 2013. She said yes, more material had been removed. The Board asked some questions about the type of material allowed in a carport. Tex Ziadie responded that by definition, a carport is primarily for the storage of a motor vehicle. It is not to be used to store boxes, excess construction material, papers, or other material that can deteriorate in the weather and also attract bugs, vermin, etc. The Board asked if there was any help available for the Riedingers. Tex Ziadie stated that he had contact with an organization, The Christian Service League, which helped residents who needed it. If Mister or Mrs. Riedinger called, he would provide them with the contact information. Tex also stated that up to half a load of trash could be put out once per week for free pickup by the City. The Board asked Mrs. Riedinger how much time she needed. She said maybe till the end of the month. Tex Ziadie stated that he thought more time might be needed and suggested a time frame of 60 days.

Vice-Chairman Walter Dworak made a motion to grant the Riedingers 60 days to remove all of the excess material in the carport and in the rear yard. The motion was seconded by member Jorge Filgueira and passed unanimously on roll call vote. The deadline for compliance will be October 7, 2013.

2)	Case#	08-2028, 10-575, 11-583
	Address:	565 East Drive
	Owner:	Jorge and Ana Fernandez
	Violation:	Code Section 151-04 Application for Building Permit

Code Compliance Officer Lourdes Taveras presented the case as follows:

CASE: 08-2028 Sept. 3, 2008

- 1) ENCLOSED AN AREA IN THE REAR OF THE HOUSE
- 2) NEW TILE ROOF WALLS

Based on a call from a resident, an inspection on 9-3-08 was done, it was noted that it appeared work had been done without a permit (roofing and perhaps an addition). An examination of the Street file showed that the area in the rear had previously been an

open terrace like area. A RFC form was left at the front door asking the owner to contact us.

Later in the day Mrs. Fernandez called and said that yes they had done some work in the back. She was advised of the violation (verbal NCIV) and asked to come to the Building Department to start applying for the permit within the next seven days. She said that she or her husband would come.

On 09/17/2008 No further action taken.

On 10/07/2008 No permit yet.

On 05/19/2011 Officer Taveras and Officer Ziadie visited Ms. Fernandez and advised her that she needed to apply for permits for the enclosure of the rear open terrace. She was granted until the June 3, 2011 to apply for permits or a variance for work done without a permit.

On 10/11/11 checked the computer system and Board of Adjustment log and did not find a permit or application for a variance for the enclosure or the rear terrace and other work done inside the house. Issued UCVN #02290 in the amount of \$100. If no compliance was met or at least an effort to legalize the work done, the case would be referred to the CEB.

On 10/17/2011 received a letter from Mr. Jorge Fernandez requesting an extension on the time limit for the submittal of the permits required. He was granted until Dec. 31, 2011 as per Supervisor Tex Ziadie to have completed the permit process. If no compliance was met the case would be referred to CEB.

On 04/30/13 a Final NCIV was mailed to the property, granting 30 more days to apply and complete permits for rear roof addition and alterations to the house. If no compliance is met the case will be referred to the C.E.B.

On 06/14/2013 Mr. Fernandez and Mr. Manny Perez-Vichot met with Officer Taveras to discuss what plans would be required to legalize all the work done at the property. They were informed that the wood structure would have to be approved by the Board of Adjustment prior to submitting a permit. Plans for the interior work would have to be revised to show actual work done, plans for addition to structure would need to be submitted. On 07/17/13 checked computer system and with the Planning and Zoning Dept. to see if Mr. Fernandez had submitted a Building permit application or an application for a Variance. No action had been taken.

On July 31, 2013 visited the property to take pictures for the CEB and spoke to Mr. Fernandez who stated the he had submitted an application for a variance for the accessory structure that was built and a canvas awning he proposed to install.

On Aug. 1, 2013 confirmed with the City Planner that an application was submitted for a variance, meeting was scheduled for Sept. 6, 2013

CASE: 10-575 March 6, 2010

- 1) CONCRETE SLAB & WALKWAYS & WOOD FENCE ABOUT 75 FT.
- 2) NEW CENTRAL AIR CONDITIONER

While out on routine inspections, Officer Tex Ziadie observed a concrete truck preparing to pour concrete to create a slab at the Southwest corner of the house behind a 6 foot double swing gate (form was there waiting for the pouring).

Officer Ziadie asked to see a permit and the owner stated that he did not have one.

Officer Ziadie ordered that all work be stopped immediately. He also observed that a

double walkway was already installed (poured and being smoothed by a worker) as well as a 6 foot wood fence section (approximately 75 feet) along the South property line and a new Central Air Conditioning unit (exterior compressor) next to that fence. A man who claimed to be the owner was given a written Civil Infraction Notice (NCIV) to stop work and apply for a permit within 7 days or get a ticket for \$100. A red sticker was placed on the front window and pictures were taken.

On 05/19/11 Officer Taveras and Officer Ziadie visited Ms. Fernandez and advised her that she needed to apply for permits for the concrete slabs, walkway and other work done without a permit. Granted until June 3, 2011 to apply for permit or a UCVN would be issued and the case referred to CEB.

CASE: 11-583 April 4, 2011

- 1) NEW CANVAS AWNINGS IN FRONT OF PROPERTY
- 2) NEW WINDOWS IN REAR OF HOUSE
- 3) NEW UTILITY SHED
- 4) BUILT DETACHED ACCESSORY STRUCTURE IN REAR WITH ELEC, PLUMBING, WALL A/C.
- 5) EXTENDED FRONT PORCH
- 6) NEW ALUMINUM FENCE IN THE FRONT OF THE PROPERTY

PENDING PERMITS #07-1770 and 11-491 IN PLAN CHECK, FOR INTERIOR REMODELING IN WHICH MOST OF THE WORK WAS DONE.

On 04/04/11 based on a citizen complaint to the City Planner Richard Ventura that a wooden structure had been built on the property and other structure work had been done.

Compared pictures taken in Dec.2006 and March 2011, also researched the street files and computer system and did not find permits for the following work done on the property:

- 1) NEW CANVAS AWNINGS IN THE FRONT OF THE HOUSE.
- 2) REPLACED AND INSTALLED WINDOWS IN THE REAR OF THE HOUSE.
- 3) ENCLOSED REAR AREA ON THE NORTH-EAST SIDE OF THE HOUSE.
- 4) ADDED NEW TILE ROOF AREA ON THE NORTH-EAST SIDE OF THE HOUSE.
- 5) INSTALLED CONCRETE SLAB AND WALKWAY IN REAR OF THE PROPERTY.
- 6) INSTALLED UTILITY SHED ON THE NORTH-EAST SIDE OF THE PROPERTY.
- 7) BUILT WOODEN/CONCRETE STRUCTURE IN REAR POSSIBLY A LIVING AREA WITH ELECTRIC AND WALL AIR CONDITIONER AND AN ALUMINUM ATTACHED AWNING.
- 8) EXTENDED FRONT PORCH.
- 9) HAS A PENDING ADDITION AND REMODELING PERMIT WHICH REQUIRES AN INSPECTION TO APPROVE CANCELATION REQUEST.
- 10) NEW ALUMINUM FENCE IN THE FRONT OF THE PROPERTY.

I Posted a NCIV and granted 30 days to submit permits for the work done and allow for an inspection of the interior of the house. Being that this is a repeat violator, no further extension will be granted, if no compliance is met a UCVN will be issued and referred to the Code Enforcement Board. Property owner was advised that the case was referred to the CEB for the Aug. 2013 meeting.

IN ORDER TO BE IN COMPLIANCE, THE OWNERS NEED TO COMPLETE PERMITS FOR THE FOLLOWING:

- 1) NEW CANVAS AWNINGS IN THE FRONT OF THE HOUSE.
- 2) INSTALLED WINDOWS IN THE REAR OF THE HOUSE.
- 3) ENCLOSED REAR AREA ON THE NORTH-EAST SIDE OF THE HOUSE.
- 4) NEW TILE ROOF AREA ON THE NORTH-EAST SIDE OF THE HOUSE.
- 5) CONCRETE SLAB AND WALKWAY IN REAR OF THE PROPERTY.
- 6) UTILITY SHED ON THE NORTH-EAST SIDE OF THE PROPERTY.
- 7) WOODEN/CONCRETE STRUCTURE IN REAR, POSSIBLY A LIVING AREA WITH ELECTRIC AND WALL AIR CONDITIONER AND AN ALUMINUM ATTACHED AWNING.
- 8) EXTENDED FRONT PORCH.
- 9) PENDING ADDITION AND REMODELING PERMIT WHICH REQUIRES AN INSPECTION TO APPROVE THE CANCELATION REQUEST.
- 10) NEW ALUMINUM FENCE IN THE FRONT OF THE PROPERTY.

Mrs. Fernandez stated her case as follows: They did not know that some of these items required permits. Others they did and they are working on getting permits for everything. She asked for enough time to complete everything. The Board asked Mrs. Fernandez how much time was needed. She stated 60 days. Tex Ziadie suggested that more time might be needed as there were a lot of items to take care of.

Board Jacqueline Martinez-Regueira made a motion to grant Mister and Mrs. Fernandez until the end of the year to be completely in compliance with permitting for all of the items listed. The deadline will be by the January Code Enforcement Board meeting on January 7, 2014. The motion was seconded by member Jorge Filgueira and passed unanimously on roll call vote.

6) Council Liaison Report and Request

Tex Ziadie informed the Board that the Lien for the property at 990 Morningside Drive had been paid yesterday in the amount of \$11,900 as determined by the Board in our last meeting.

7) Adjournment

There being no further business the meeting was duly adjourned at 8:00 p.m.

Respectfully Submitted:.

Tex Ziadie

Tex Ziadie
 Code Compliance Officer
 Director-Building Department
 Acting as Clerk of the Board

Approved as written during meeting of:
 Words ~~stricken through~~ have been deleted. Underscored words represent changes.
 All other words remain unchanged.

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared MARIA MESA, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CITY OF MIAMI SPRINGS
NOTICE OF PUBLIC HEARING 8/12/2013

in the XXXX Court,
was published in said newspaper in the issues of

07/25/2013

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida, each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper

Sworn to and subscribed before me this

25 day of JULY, A.D. 2013

(SEAL)

MARIA MESA personally known to me



NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS TO ADOPT AMENDMENTS TO THE CITY COMPREHENSIVE PLAN

NOTICE IS HEREBY GIVEN that the City Council of the City of Miami Springs will conduct a public hearing on the following ordinance to adopt textual Amendments to the City Comprehensive Plan:

SECOND READING — ORDINANCE NO. 1041-2012 — AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, AMENDING THE COMPREHENSIVE PLAN, BASED ON UPDATED DATA AND ANALYSIS, AND AMENDING THE TEXT OF THE FUTURE LAND USE ELEMENT OF THE 1998 COMPREHENSIVE PLAN AS AMENDED; TO REVISE AND UPDATE THE EXISTING GOALS, OBJECTIVES, AND POLICIES IN ACCORDANCE WITH THE MANDATES SET FORTH IN CHAPTER 163, FLORIDA STATUTES, AUTHORIZING TRANSMITTAL OF THESE AMENDMENTS TO THE SOUTH FLORIDA REGIONAL PLANNING COUNCIL, STATE LAND PLANNING AGENCY, AND OTHER APPLICABLE AGENCIES FOR REVIEW AND COMMENT AS REQUIRED BY FLORIDA STATUTES; PROVIDING A CONFLICTS CLAUSE AND SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE.

The public hearing will be held on Monday, August 12, 2013 beginning at 7:00 p.m.

The hearing will be held at the City of Miami Springs, City Hall, located at 201 Westward Drive, Miami Springs, FL 33166. All interested parties are encouraged to appear and be heard regarding the proposed Amendments to the Comprehensive Plan and may submit written or oral comments before or at the hearings. A copy of the proposed Amendments will be available for public inspection at the City Clerk's office, 201 Westward Drive, Miami Springs, FL 33166, between 9:00 a.m. and 4:00 p.m. Monday through Friday, excluding holidays.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations at any of these meetings because of a disability or physical impairment, should contact the City Clerk's office at 305.805.5006, at least 48 hours prior to the meeting.

If any person decides to appeal a decision made in any matter considered at this meeting/hearing, such person may need to ensure that a verbatim record of the proceeding is made, to include the testimony and evidence upon which any such appeal is to be based.

Magall Valls, CMC, City Clerk

7/25

13-3-01/2118554M



\$121.56

ORDINANCE NO. 1041-2012

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, AMENDING THE CITY COMPREHENSIVE PLAN BASED ON UPDATED DATA AND ANALYSIS; AMENDING THE TEXT OF THE FUTURE LAND USE ELEMENT OF THE 1998 COMPREHENSIVE PLAN AS AMENDED; REVISING AND UPDATING THE EXISTING GOALS, OBJECTIVES, AND POLICIES IN ACCORDANCE WITH THE MANDATES SET FORTH IN CHAPTER 163 FLORIDA STATUTES; AUTHORIZING TRANSMITTAL OF THESE AMENDMENTS TO THE SOUTH FLORIDA REGIONAL PLANNING COUNCIL, STATE LAND PLANNING AGENCY, AND OTHER APPLICABLE AGENCIES FOR REVIEW AND COMMENT AS REQUIRED BY FLORIDA STATUTES; PROVIDING A CONFLICTS CLAUSE AND SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Florida Legislature intends that local planning be a continuous and ongoing process; and,

WHEREAS, the City Council of the City of Miami Springs adopted the City of Miami Springs Comprehensive Plan by the enactment of Ordinance No. 849-98 on September 29, 1998; and,

WHEREAS, Chapter 163 Florida Statutes provides for amendments to adopted Comprehensive Plans under the Expedited Review Process; and,

WHEREAS, the City Council desires to amend the Goals, Objectives and Policies of the Future Land Use Element of the Comprehensive Plan; and,

WHEREAS, the City's Local Planning Agency (LPA) has reviewed the proposed amendments to the Comprehensive Plan at a duly advertised meeting on October 22, 2012, and determined that such amendments were consistent with the City's Comprehensive Plan; and,

WHEREAS, the City Council has agreed with and accepted the recommendations of the Local Planning Agency that the proposed amendments comply with the requirements of Chapter 163, F.S., and that the proposed amendments are consistent with the City's Comprehensive Plan; and,

WHEREAS, the City Council held its first required and duly advertised public hearing for the transmittal of the proposed amendments on October 22, 2012 and will conduct the required second public hearing before adoption and transmission; and,

WHEREAS, the City has received and responded to timely comments from certain review agencies which have been granted such authority under Section 163.3184 (3) (b) 3 and 4; and,

WHEREAS, City Council is desirous of adopting the aforesaid textual amendments to the City Comprehensive Plan:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs does hereby approve and adopt the Comprehensive Plan Amendments attached hereto as Exhibit "A".

Section 2: That the City Council of the City of Miami Springs does hereby authorize the amendment of the City of Miami Springs Comprehensive Plan previously adopted by the enactment of Ordinance No. 849-98, in accordance with the approved and adopted amendments to its current Comprehensive Plan, as amended, which amendments shall include and consist of the pages identified as Exhibit "A" Text Amendments to the Future Land Use Element, which are hereby incorporated into the current Comprehensive Plan. A copy of the Comprehensive Plan, as amended, and all required supporting documentation is on file at City Hall in Miami Springs, Florida.

Section 3: That all ordinances or parts of ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

Section 4: That the effective date of this plan amendment ordinance, if the amendment ordinance is not timely challenged, shall be 31 days after the State Land Planning Agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment ordinance shall become effective on the date the State Land Planning Agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commenced before it has become effective. If a final order of non-compliance is issued by the Administration Commission, this amendment ordinance may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the State Land Planning Agency.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida this 12th day of August, 2013.

The motion to adopt the foregoing ordinance was offered on second reading by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Windrem	“ _____ ”
Councilman Bain	“ _____ ”
Councilman Lob	“ _____ ”
Councilman Petralanda	“ _____ ”
Mayor Garcia	“ _____ ”

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

First reading: 10-22-2012
Second reading: 08-12-2013

Words ~~stricken through~~ shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.

Exhibit A

FUTURE LAND USE ELEMENT

GOAL 1: ACHIEVE THE FOLLOWING COMMUNITY CHARACTER:

Miami Springs should be a residential community which offers the best possible residential environment consistent with its location and development history. Development policies should protect and preserve its single-family residential character and neighborhoods by maintaining an adequate supply of safe decent and affordable housing for its current and future residents.

Objective 1.1 Future Land Use Categories

Maintain existing development and achieve new development and redevelopment consistent with the community character statement articulated as the Community Character Goal above and which:

- 1) protects and preserves single-family neighborhoods as safe, decent and affordable residential areas; and*
- 2) otherwise coordinates future land uses with the appropriate topography and soil conditions and the availability of facilities and services.*

This objective shall be measured by implementation of its supporting policies.

Policy 1.1.1

The City shall enact and enforce land development code provisions which are consistent with the Future Land Use Map (Figure 1.1), including the land uses and the densities and intensities specified in Policy 1.1.8.

Policy 1.1.2

Between enactment of this plan and adoption of the land development code referenced in Policy 1.1.1, the City shall regulate all development in accordance the Future Land Use Map (Figure 1), including the land uses and the densities and intensities specified thereon and the description of the requirements of those categories, all of which are incorporated by reference into this Policy 1.1.2.

Policy 1.1.3

The City shall enact and enforce land development code provisions governing *subdivisions, signs and floodplain protection*. Such provisions shall be consistent with this plan and with the applicable Florida statutory and administrative code guidelines.

Policy 1.1.4

The City shall enact and enforce as part of the land development code a concurrency management system. The concurrency management system shall specify that no development permit shall be issued unless the public facilities necessitated by a development (in order to meet level of service standards specified in the Infrastructure Policies) will be in place concurrent with the impacts of the development or the permit is conditional to assure that they will be in place. The requirement that no development permit shall be issued unless public facilities necessitated by the project are in place concurrent with the impacts of development shall be effective immediately and shall be interpreted pursuant to the following:

1. Measuring Conformance with the Level-of-Service

Public facility capacity availability shall be determined by a set of formulas that reflect the following:

Adding together:

- The total design capacity of existing facilities; plus
- The total design capacity of any new facilities that will become available concurrent with the impact of the development. The capacity of new facilities may be counted only if one or more of the following can be demonstrated:

(A) For water, sewer, solid waste and drainage:

1. The necessary facilities are in place and available at the time a certificate of occupancy is issued, or
2. Such approval is issued subject to the condition that the necessary facilities will be in place and available when the impacts of development occur, or
3. The new facilities are guaranteed in an enforceable development agreement to be in place when the impacts of development occur. An enforceable development agreement may include, but is not limited to, development agreements pursuant to Section 163.3220, Florida Statutes, or an agreement or development order pursuant to Chapter 380.06, Florida Statutes (the Development of Regional Impact authorization).

In the case of water, sewers and solid waste, the formulas must reflect the latest population verses flows.

Design capacity shall be determined as follows:

Sewage: the capacity of the County sewage treatment system.

Water: the capacity of the County water treatment and storage system.

Solid Waste: the capacity of the County disposal system.

Drainage: The on-site detention capability and/or storm sewer capacity.

Roadways: The standard for measuring highway capacities shall be based on techniques that are compatible to the maximum extent feasible with FDOT standards. The measurement of capacity may also be determined by engineering studies provided that analysis techniques are technically sound and acceptable to the City engineer.

2. *Concurrency Monitoring System*

The manager or designee thereof shall be responsible for monitoring facility capacities and development activity to ensure that the concurrency management system data base is kept current, i.e., includes all existing and committed development. This data base shall be used to systematically update the formulas used to assess projects. An annual report shall be prepared. The City will adhere to the LOS, schedule of capital improvements, and public facility availability. The City shall establish joint processes for collaborative planning and decision making on population projections to accomplish coordination between the comprehensive plan and facility providers.

3. *Capacity Reservation*

Any development permit application which includes a specific plan for development, including densities and intensities, shall require a concurrency review. Compliance will be finally calculated and capacity reserved at time of final action on a **design review** or **building permit** if no design review is required or enforceable developers agreement. Applications for development permits shall be chronologically logged upon approval to determine rights to available capacity. A capacity reservation shall be valid for a time to be specified in the land development code; if construction is not initiated during this period, the reservation shall be terminated.

4. *Administration*

The City manager (or designee thereof) shall be responsible for concurrency management. The land development code shall specify administrative procedures, including an appeals mechanism, exemptions, plan modifications, burden of proof, etc.

5. *Project Impact or Demand Measurement*

The concurrency management user's procedural guide (a supplement to the land development code) will contain the formulas for calculating compliance plus tables which provide generation rates for water use, sewer use and solid waste, by land use category. Alternative methods acceptable to the City manager or designee thereof may also be used by the applicant.

6. *Additional Criteria*

A development order may be issued subject to the conditions that the necessary facilities and services needed to serve the new development are scheduled to be in place or under actual construction not more than three years after issuance of a certificate of occupancy or its functional equivalent as provided in the adopted plan's five-year schedule of capital improvements. The schedule of capital improvements may recognize and include transportation projects included in the first three years of the FDOT five-year work program.

Policy 1.1.5

The City shall enact and enforce land development code standards and incentives to achieve **new development, renovated development and/or redevelopment** that meets high standards for **drainage and stormwater management, open space and landscaping**, and **on-site** circulation and parking and other development standards in keeping with the goals, objectives and policies of this plan.

Policy 1.1.6

The City will continue to permit mixed-use development and promote affordable housing opportunities to residents of various income levels.

Policy 1.1.7

Miami Springs will cooperate with the Miami-Dade County Water and Sewer Department and other Miami-Dade County departments to help ensure that wellfields and cones of influence are protected. Protection measures shall include restrictions on uses. *No new facilities that use, handle, generate,*

transport or dispose of hazardous wastes shall be permitted within wellfield protection areas, and all existing facilities that use, handle, generate, transport or dispose of more than the maximum allowable quantity of hazardous wastes (as specified in Chapter 24-12.1 of the Code of Miami-Dade County, as may be amended from time to time within wellfield protection areas shall be required to take substantial measures such as secondary containment and improved operating procedures to ensure environmentally safe operations.

Policy 1.1.8

The Future Land Use Category Descriptions:

Single Family Residential Category: This category of land use allows single family detached homes on lots of at least 7,500 square feet of net area. Other uses allowed on land within this category include public parks, primary and secondary schools, houses of worship and public utility facilities necessary to serve the homes within this category. The 7,500 square foot lot size limitation shall not preclude the continued use, development or redevelopment of a home on a smaller lot where such lot or parcel was platted or otherwise of record prior to the adoption of this Plan. This land use category may be effectuated by one or more zoning districts, provided that all are consistent with the use provisions and none exceed the density restrictions stated herein. In addition to the 7,500 square foot minimum lot size, development shall not exceed 5 dwelling units per acre, including rights-of-way.

Multifamily Residential Category: This category of land use allows multifamily and single family attached residential development up to 20 dwelling units per acre. Neither public nor private rights-of-way shall be counted for the purpose of determining the permitted number of units. Accessory recreation facilities such as swimming pools and tennis courts may be permitted in residential developments provided they are for the exclusive use of the residents of the development in which they are located. Other uses allowed on land within this category include public parks, primary and secondary schools, houses of worship, and public utility facilities necessary to serve the uses within this category. "Community residential homes" shall be allowed as special exceptions subject to such standards as are consistent with applicable state law in general and Chapter 419, F.S. in particular. Single family detached residential units may be allowed at a density of one dwelling unit per 7,500 square feet of site area allocated to single family use. This land use category may be effectuated by one or more zoning districts, provided that all are consistent with the use provisions and none exceed the density restrictions stated herein. [Scrivener's note: The cited statute requires local units of government to allow "community residential homes" with six or fewer residents in single family residential areas provided that they are at least 1,000 feet apart. It requires local units of government to allow "community residential homes" with up to 14 residents in multi-family areas provided that

they are at least 1,200 feet apart and provided certain additional conditions are met. One of these additional conditions is discretionary, namely that the character of the area not be changed.]

Central Business District Category: This category of land use is intended to foster a suburban downtown which will: 1) satisfy the frequent retail, personal and professional service needs and desires of persons residing and/or working in Miami Springs and surrounding areas making up its market area; and 2) provide a specialty shopping/restaurant/entertainment destination for a large market area. This category may allow a wide range of convenience and comparison shopping facilities, restaurants, theaters and other compatible uses. Other uses permitted on land within this category could include business and professional office uses; residential uses on upper floors above retail, office and related uses; public parks; municipal buildings and facilities; and public utilities necessary to serve the uses within this category. Buildings within this category shall be limited to a floor area ratio of 1.0.

Neighborhood Business District Category: This category of land use is intended to foster commercial uses that accommodate the frequent retail and personal needs and desires of persons residing and/or working immediately adjacent residential neighborhoods. It is intended to make conveniently available to residents those goods and services which need to be purchased very frequently during the week. Zoning regulations which effectuate this category could allow a wide range of convenience facilities and other compatible uses. Other uses permitted on land within this category could include business and professional office uses; residential uses on upper floors above retail, office and related uses; public parks, municipal buildings and facilities and public utilities necessary to serve the uses within this category. Buildings within this category shall be limited to a floor area ratio of 1.0.

In 2007, the City of Miami Springs abolished the Airport, Marine and Highway Business District to create three separate Districts in its place. Descriptions of the new districts are listed below:

Airport Golf District: The area comprising this district is bounded by Curtiss Parkway, Fairway Drive and Deer Run. This district is intended to encourage a wide range of compatible and complimentary uses, such as, to-wit:

- 1) Office and commercial business,
- 2) Restaurants,
- 3) Hotels,
- 4) Retail service operations,
- 5) Residential development in accordance with the City Charter,
- 6) Mixed-use projects,
- 7) Other enterprises not inconsistent with the intent of the district that may be provided in the effectuating District Boundary Regulations.

Development within this district shall be permitted at a maximum base FAR of 1.0. Sites may be developed with a FAR up to 2.0 through compliance with the Floor Area Ratio Bonus program to be set forth in the District Boundary Regulations approved and established for this District. ~~a floor area ratio (FAR) of 1.0 by right~~

NW 36th Street District: The area comprising this district extends from Curtiss Parkway on the west to the point where the Miami Canal intersects with NW 36th Street on the east. This district is intended to encourage large-scale developments of a wide range of compatible and complimentary uses, such as, to-wit:

- 1) Office and commercial business,
- 2) Restaurants,
- 3) Hotels,
- 4) Residential development in accordance with the City Charter,
- 5) Mixed-use projects,
- 6) Retail service operations,
- 7) Other enterprises not inconsistent with the intent of the district that may be provided in the effectuating District Boundary Regulations.

Development within this district shall be permitted to utilize a floating Floor Area Ratio (FAR) of between 1.0 and 3.0. However, the determination of the approved and authorized FAR for any proposed project shall remain with the City Council and be directly dependent upon the meeting of certain criteria or incentive provisions to be set forth in the District Boundary Regulations approved and established for this district.

Abraham Tract District: The area comprising this district is located south of NW 36th Street and was previously annexed by the City of Miami Springs with the approval of the property owner. This district is intended to encourage large-scale development of a wide range of compatible and complimentary uses, along with appropriately approved industrial and adult uses, such as, to-wit:

- 1) Office and commercial businesses,
- 2) Restaurants,
- 3) Hotels,
- 4) Retail service operations,
- 5) Residential development in accordance with the City Charter,
- 6) Mixed-use projects,
- 7) Adult-related business activity or use,
- 8) Industrial enterprises which are in conformity with the restrictions and limitations for such businesses to be provided in the District Boundary Regulations,
- 9) Other enterprises not inconsistent with the intent of this district that may be provided in the effectuating District Boundary Regulations.

Developments within this district shall be permitted to utilize a floating Floor Area Ratio (FAR.) of between 1.0 and 3.0. However, the determination of the approved and authorized FAR for any proposed project shall remain with the City Council and be directly dependent upon the meeting of certain criteria or incentive provisions to be set forth in the District Boundary Regulations approved and established for this district.

Public Recreational Open Space Category: This category of land use allows public noncommercial recreational uses such as passive and active parks, playgrounds, golf courses and ancillary and secondary uses supportive of such activities. Buildings within this category shall be limited to 20 feet in height and 10 percent lot coverage.

Public Building Category: This category of land use allows government buildings including administrative buildings and health care facilities where compatible with the surrounding area. Public parks and public utilities necessary to serve the uses within this category are also permitted. Buildings within this category shall be limited to a floor area ratio of 1.0.

Public and Private Education Category: This category of land use allows public and private educational uses, including elementary schools, middle schools and high schools. Passive and active parks, playgrounds and ancillary and secondary uses supportive of educational uses should be permitted. Buildings within this category shall be limited to a floor area ratio of 0.5.

Religious Institutional Category: This category of land use allows facilities for religious and similar institutions, including, but not limited to, houses of worship and related schools. Public parks and public utilities necessary to serve the uses within this category are also permitted. Buildings within this category shall be limited to a floor area ratio of 0.5.

Medical/Residential Category: This category of land use allows nursing homes and similar facilities for long term medical care in a residential environment. Buildings within this category shall be limited to a floor area ratio of 0.5. Residential dwelling units shall be limited to a density of 20 dwelling units per acre.

Public Well Field Site Category: This category of land use allows public well fields and open space and recreation uses.

Water Body and Water Way Category: This category of land use allows water ways and water bodies and no other development.

Objective 1.2 Redevelopment and Renewal

Encourage the redevelopment and renewal of blighted areas which may be suitable for affordable, workforce residential and mixed-use projects.

Policy 1.2.1

By 2016, the City will adopt a community redevelopment plan that will address commercial redevelopment and deteriorated and blighted areas within the community.

Policy 1.2.2

From the community and/or redevelopment plan prepared under Policy 1.2.1, formulate an overall implementation strategy consisting of a mix of programs and funding sources best suited to the development and redevelopment needs of Miami Springs.

Policy 1.2.3

Implement community development and physical redevelopment plans for the Downtown and the NW 36th Street Commercial Corridor. These plans will include land use and mixed-use design concepts, infrastructure and transportation, with implementation mechanisms.

Policy 1.2.4

Restrict new retail facilities in the downtown redevelopment area to allowable uses and a size which is compatible and consistent with the character of the area and the nearby residential uses.

Policy 1.2.5

The City shall vigorously enforce codes which require the maintenance of residential and non-residential structures. Particular emphasis shall be placed on pursuing this policy in a way which protects and preserves historic structures and prevents single-family homes from falling into disrepair.

Policy 1.2.6

Should the properties in the block between Curtiss Parkway and Eldron Drive be consolidated, either by a Community Redevelopment Agency or by a private developer, the City shall consider abandoning Eldron Drive. Actual abandonment shall not occur until a site plan for the block or major portion thereof shall be approved. The site plan shall include provisions for vehicular circulation external to the block itself.

Objective 1.3 Elimination or Reduction Uses which are Inconsistent with Community Character

In general, encourage the elimination or reduction of uses which are inconsistent with the community's character and future land uses. This objective shall be measured by implementation of its supporting policies.

Policy 1.3.1:

Inconsistent uses as referred to in Objective 1.3 above are hereby defined as any uses which are located on a site where they would not be permitted by this comprehensive plan.

Policy 1.3.2:

The City shall continue to enforce land development regulations which protect the rights of property owners to continue non-conforming uses, but which, at a minimum, provide for the termination of such rights upon the abandonment of a non-conforming use for an extended period of time.

Objective 1.4 Ensure Protection of Natural Resources

In general, ensure protection of natural resources. In particular, upgrade the drainage system so that stormwater outfalls into the Miami River Canal fully meet National Pollution Discharge Elimination System (NPDES) standards.

Policy 1.4.1

The City shall enact and enforce land development code provisions that require one inch of on-site drainage detention, post development runoff equal to or less than pre development runoff, erosion control, a minimum percentage of pervious open space, maintenance of swales, drainage level-of-service standards, and other environmentally sensitive land protection measures. Such provisions shall be consistent with this plan and with the applicable Florida statutory and administrative code requirements. They shall also be consistent with applicable standards promulgated by the South Florida Water Management District; the South Florida Regional Planning Council; the Miami-Dade County Department of Permitting, Environment and Regulatory Affairs; the Florida Department of Environmental Protection; and/or other agencies with relevant jurisdiction and/or information.

Policy 1.4.2

The City shall continue to follow all or a portion of the recommendations of the May 1995 Storm water Management Masterplan prepared by Post, Buckley Schuh & Jernigan, Inc. The policy implications of the Post, Buckley, Schuh & Jernigan, Inc. study are incorporated herein by reference.

Policy 1.4.3

The City shall continue to incorporate in its capital improvements program any and all expenditures necessitated by the implementation of Policy 1.4.2 above.

Policy 1.4.4

The City will periodically test pollutant loads in its six stormwater outfalls.

Policy 1.4.5

The City shall update its Drainage Comprehensive Plan as necessary to ensure the continued efficacy of its provisions to upgrade the storm sewer system.

Policy 1.4.6

The City will continue to ensure coordination between land use and future water supply planning.

Objective 1.5 Protection of Historic Resources

Ensure the protection of the City's most valuable historic resources. This objective shall be measured by implementation of its supporting policies.

Policy 1.5.1

Retain, revise as may be appropriate, and enforce the City's historic preservation ordinance.

Policy 1.5.2

Vigorously enforce existing building maintenance codes in order that historic structures do not fall into such severe states of disrepair that they cannot feasibly be brought up to standard condition.

Policy 1.5.3

The City's most valuable historic resources are hereby defined to include: 1) The Pueblo Hotel portion of the Fair Havens Nursing Home, which is a state-designated historic site; and 2) The Curtiss mansion at the Villas. Additional potential historic sites include, but are not limited to those listed in Table 1.1 of the Future Land Use Element.

Objective 1.6 Hurricane Evacuation

Coordinate future land uses by encouraging the elimination or reduction of land uses which are inconsistent with applicable interagency hazard mitigation report recommendations and enhance the efforts of the Miami-Dade Office of Emergency Management by providing it with all relevant information. This objective shall be measured by implementation of its supporting policies.

Policy 1.6.1

The City shall regulate all future development within its jurisdiction in accordance with the Future Land Use Map. It shall also consider the most current Interagency Hazard Mitigation Team Report as part of the development regulations. The City shall periodically review and revise the Future Land Use Map in light of future interagency hazard mitigation reports in order to reduce or eliminate uses which are inconsistent therewith.

Policy 1.6.2

The City Manager or designee shall annually assess the City's existing and permitted population densities to determine if changes are significant enough to transmit such data to the Miami-Dade Office of Emergency Management to assist in their hurricane evacuation planning.

Objective 1.7 Discourage the Proliferation of Urban Sprawl

Discourage the proliferation of urban sprawl. This objective shall be measured by implementation of its supporting policy.

Policy 1.7.1

It is a legislative determination of the City that development according to the Future Land Use Map will discourage urban sprawl by continuing to provide residential and employment opportunities in Miami Springs, which is inside the Miami-Dade County Urban Development Boundary.

Objective 1.8 Drainage and Sewer System Land Needs

In general, ensure the availability of suitable land for drainage and sanitary sewer system facilities needed to support planned infrastructure improvements. In particular, retain all land owned by the City suitable and necessary for infrastructure.

Policy 1.8.1

The City shall not vacate any road rights-of-way without first determining that the vacated right-of-way is not necessary to accommodate future storm and/or sanitary sewer facilities, all of which are expected to be needed in the future can be accommodated in such rights-of-way.

Objective 1.9 Innovative Development Regulations

Encourage the use of innovative land development regulations which may include provisions for planned unit developments and other mixed use development techniques. This objective shall be measured by implementation of its supporting policy.

Policy 1.9.1

The City will pursue the below techniques as a means for accomplishing the objectives to provide adequate sites for low, very low, and moderate income housing, including but not limited to:

- a) Mixed-use development
- b) Environmentally conscious or “green” housing design
- c) The use of traffic circulators throughout the City routed near affordable housing developments

Objective 1.10 *Decisions regarding the location, extent and intensity of future land use will be based upon the physical and financial feasibility of providing all urbanized areas with services at levels of service (LOS) which meet or exceed the minimum standards adopted in the Capital Improvements Element.*

Policy 1.10.1

All development orders authorizing new, or significant expansion of existing, urban land uses shall be contingent upon the provision of services at the levels of service (LOS) which meet or exceed the LOS standards specified in the Capital Improvements Element (CIE).

Policy 1.10.2

Miami Springs shall consider maintaining and enhancing formalized requirements and procedures for all development, regardless of size, to contribute its proportionate share of capital facilities, or funds or land therefore, necessary to accommodate impact of the proposed development or increment of redevelopment over and above preexisting development on a site.

Policy 1.10.3

Miami Springs shall continue and, where possible, improve efforts to coordinate projects to construct or repair infrastructure such as roadways and utilities in order to minimize the disruption and inconvenience caused by such construction activities.

Objective 1.11 *The location, design and management practices of development and redevelopment shall ensure the protection of natural resources and systems by recognizing, and sensitively responding to constraints posed by soil conditions, topography, water table level, vegetation type, wildlife habitat, and hurricane and other flood hazards, and by reflecting the management policies contained in resource planning and management plans prepared pursuant to Chapter 380, Florida Statutes, and approved by the Governor and Cabinet.*

Policy 1.11.1

Development orders shall be consistent with the goals, objectives and policies contained in the Conservation Element of this Plan, and with all applicable environmental regulations, as well as all other elements of the Comprehensive Plan.

Policy 1.11.2

Significant natural resources and systems which shall be protected from incompatible land use include the Miami River, the Ludlam Canal, and potable water-supply wellfield areas identified in the Future Land Use Element.

Objective 1.12 *Assure compatibility of adjacent land uses and developments through plan adoption and implementation procedures.*

Policy 1.12.1

Continue to revise the Land Development Code for compliance and consistency with the Comprehensive Plan.

Policy 1.12.2

Provide proper buffering between uses and differing types of development through the adoption of urban design guidelines (as defined by district boundary regulations), governing land use transitions, as well as traditional screening and setback requirements.

Objective 1.13 *Provide continuity between the old and the new in the built environment. Retain the scale and the unique character of the Commercial Districts.*

Policy 1.13.1

Retain the older, historically valuable buildings in and around the Commercial Districts. Encourage adaptive re-use of older buildings by promoting rehabilitation and reuse of existing structures that contribute to the overall design character of Commercial Districts.

Policy 1.13.2

Maintain the existing scale of Commercial Districts. New construction should fit into the context of the existing built environment and complement Commercial Districts' character. Encourage infill development that is compatible with existing uses and improves the pedestrian environment and the streetscape. Permit taller buildings only if they are in scale with other structures in the area.

Objective 1.14 *Improve the visual quality of the Commercial Districts, with an emphasis on the pedestrian environment.*

Policy 1.14.1

Support entrance and facade remodeling on the Commercial District's buildings that will contribute to the pedestrian environment and the character of the Commercial Districts.

Policy 1.14.2

Develop city programs to improve the pedestrian and aesthetic nature of the Commercial Districts environment.

Policy 1.14.3

Encourage cooperation between the business community and the City in the establishment of attractive and successful Commercial Districts. Require individuals (merchants, owners and business people) to contribute and maintain landscaping throughout Commercial Districts on their own property and in the public domain.

Policy 1.14.4

Recognize that different parts of the Commercial Districts have special character, and develop programs to strengthen and reinforce them. Develop land use, density, special design features, and building guidelines.

Objective 1.15 *Ensure that the Commercial Districts enhance Miami Springs unique social and cultural character by making the Commercial Districts a center with both daytime and nighttime activities.*

Policy 1.15.1

Provide cultural activities and opportunities for diverse ethnic, age, and social groups in the Commercial Districts.

Objective 1.16 *The City will adopt Land Development Code/Regulations that enhance the redevelopment potential of the NW 36th Street District and the Abraham Tract District.*

Policy 1.16.1

The City will create a new section within the LDRs to provide specific redevelopment incentives and parameters for the NW 36th Street District including, but not limited to:

- Permitted and prohibited uses
- Setbacks, lot coverage and floor area ratios
- Architectural design standards
- Standards for off-street parking
- Development review procedures

Policy 1.16.2

The City will create a new section within the LDRs to provide specific redevelopment incentives and parameters for the Abraham Tract District including, but not limited to:

- Permitted and prohibited uses
- Setbacks, lot coverage and floor area ratios
- Architectural design standards
- Standards for off-street parking
- Development review procedures

Policy 1.16.3

The City will create a new section within the LDRs to provide specific redevelopment incentives and parameters for the Airport Golf District including, but not limited to:

- Permitted and prohibited uses
- Setbacks, lot coverage and floor area ratios
- Architectural design standards
- Standards for off-street parking
- Development review procedures

Table 1.1
Historic Resources

<i>Address</i>	<i>Comment</i>	<i>Date</i>
200 Azure Drive	Osceola Apartments / Hotel	1925
309 Azure Way		1920-29
325 Azure Way		1920-29
333 Azure Way		1920-29
Canal Street	Miami Springs Bridge	1930
30 Canal Street		1920-29
24 Carlisle Drive		1920-29
125 Carlisle Drive		1920-29
45 Curtiss Parkway	Clune/Stadnik Building	1925
201 Curtiss Parkway	Fair Haven Center Drive	1920-29
4020 Curtiss Parkway	Blessed Trinity Catholic Church	1930-39
85 Deer Run	Lua Curtiss House I/The Alamo	1926
500 Deer Run	Glenn H. Curtiss Estate	1925
466 DeLeon Drive		1920-29
111 Fairway Drive	Hermance Residence Drive	1920-29
Flamingo Circle	Cinema Park	
281 Glendale Drive	Hunting Lodge & Skeet Club	1924
240 Hibiscus Drive		1920-29
31 Hunting Lodge Court	G. Carl Adams House	1926
Hunting Lodge Drive	Miami Golf Course	
27 Hunting Lodge Drive		1920-29
150 Hunting Lodge Drive	Lua Curtiss House II Drive	1920-29
424 Hunting Lodge Drive	Millard-McCarty House	1926
851 Hunting Lodge Drive	Hequembourg Home	1930-39
960 Hunting Lodge Drive		1920-29
Lafayette Drive		1920-29
633 La Villa Drive		
526 Navarra Drive		1920-29
241 Palmetto Drive		
265 Palmetto Drive		1920-29
51 Park Street	Miami Springs Elementary	1937
22 Pinecrest Drive	Kendall Residence	1925
299 Pinecrest Drive	Leaycraft Residence	1925
Poinciana Boulevard	Circular Park	

8-12-2013

The City of Miami Springs
 Summary of Monthly Attorney Invoice
 Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLLP

August 6 for July

<u>General Fund Departments</u>	<u>Cost</u>	<u>Hours</u>
Office of the City Clerk	1,441.80	10.68
Human Resources Department	1,262.25	9.35
Risk Management	432.00	3.20
Finance Department	645.30	4.78
Building, Zoning & Code Enforcement Department	1,413.45	10.47
Planning	510.30	3.78
Police Department	1,166.40	8.64
Public Works Department	496.80	3.68
Recreation Department	494.10	3.66
IT Department		0.00
Golf	1,129.95	8.37
Senior		0.00
General - Administrative Work	<u>4,237.65</u>	<u>31.39</u>
Sub-total - General Fund	\$13,230.00	98.00
<u>Special Revenue, Trust & Agency Funds</u>		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		<u>0.00</u>
Sub-total - Special Funds	\$0.00	0.00
GRAND TOTAL: ALL FUNDS	\$13,230.00	98.00



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No.

City Council Meeting of:
08-12-2013 [Signature]

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager [Signature]
FROM: Paul O'Dell, Golf and Country Club Director [Signature]
DATE: August 1, 2013

RECOMMENDATION:

Recommendation that Council approve a Change Order to Branching Out, Inc., in the amount of \$ 7,756.00, for one new ConVault 1000 gallon split compartment fuel tank, pursuant to Section §31.11(F)(11)(c) of the City Code.

DISCUSSION:

Council previously approved an expenditure of \$21,800.00, to Branching Out, Inc. for the new ConVault 500 gallon split compartment tank.

However, we are recommending a Change Order in the amount of \$5,074.00 to increase the size of the new ConVault tank from a 500 gallon to a 1000 gallon (500 gas/500 diesel) tank to accommodate the new gas powered golf cart fleet.

Additionally, the new tank requires that the existing slab be modified in size. The additional cost to remove the west side of the existing bollard, form, pour and install new bollards to protect the tank requires a Change Order of \$2,682.00

COST: \$ 7,756.00

FUNDING: Designated Fund Balance

PROFESSIONAL SERVICES APPROVAL: [Signature]

Branching Out, Inc.

Environmental, Engineering & Construction Services

23300 S.W. 134 Avenue Homestead, Florida 33032

Phone: 305-258-8101 Fax: 305-258-3812 Email: branchout1@bellsouth.net

PCC055725, CFC057075, EC0001470, EB6740, CGC006150, LP Gas: 26302, LEED AP Certified

July 24, 2013

Mr. Christian Ossa, E.I.
Atkins North America, Inc.
2001 N.W. 107th Avenue
Miami, FL 33172-2507
Christian.ossa@atkinsglobal.com

RE: Revised Proposal for Engineering & Construction Services
for Removal of two (2) Aboveground Tanks and Install one (1)
1,000 gallon Aboveground Split 500/500 Tank in Miami Springs,
Florida.

Dear Mr. Ossa:

In accordance with your request, this proposal for professional
environmental engineering and construction services is submitted
for your consideration and approval.

I PURPOSE OF AGREEMENT / PROJECT DESCRIPTION

Remove Existing two (2) Aboveground Tanks and Install one (1) New
Double Walled 1,000 gallon Aboveground Split 500/500 Fuel Tank.

Tasks: Contractor Shall:

1. Provide Engineering design and drawings to obtain a new permit for (1) one Aboveground ConVault Split Compartment 500/500 gallon Fuel Tank in Miami Springs, Florida.
2. Remove two (2) Aboveground Tanks from the maintenance facility area of the property. The tanks shall be manifested and disposed of in accordance with local, state and federal requirements.
3. Cap off, remove or re-route fuel lines and cap electrical as required in accordance with good engineering practices, NFPA 30, ANSI B31.1, FAC-62-761 and FAC-17-770.
4. Advance required soil borings. Install and sample temporary monitoring wells as required by FDEP and DERM.

In addition our staff chemist will perform soil screening as required during removal activities utilizing a Heath Consultants, Flame Ionization Detector (FIND) Porta FIND II as per the Branching Out, Inc. Generic Quality Assurance Plan on file with the Florida Department of Environmental Regulation (FDER). This report will be submitted to DERM as required.

Please note:

- 1) Client should use up existing fuel prior to tank removal. However, should additional liquids remain in the tank, it shall be invoiced as an extra to the contract at \$.98 per gallon.
- 2) If sludge is found in the tank, it will be invoiced as an extra to the contract at \$5.92 per gallon.

Task 2: Tank Closure Assessment Report

Contractor Shall:

Following the aboveground tank removal, a Tank Closure Report as required by Florida Administrative Code (F.A.C.) 62-761 and DERM Chapter 24 will be compiled and submitted to CLIENT, DERM and FDEP. This report will describe and document the conditions observed during tank removal activities and will include tank inspection forms.

Task 3: Install Double Walled Aboveground Fuel Tank

Contractor Shall:

1. Provide and Install One new ConVault 1,000 gallon UL#2085 two hour fire rated ballistic impact resistant split compartment (500 Gas/500 Diesel) tank with; Krueger gauge, two emergency vents, primary vents, tank restraints, and interstitial leak detectors on Client provided slab.
2. Provide and install Client provided dispenser(s) on tank.
3. Provide and install a 4'x 6' x 6" fueling pad in front of existing tank slab.
4. Provide and install new Class 1 Division 1 electrical service, Emergency Stop Switch, Lightning / grounding rods as per NFPA 70, NFPA 30 and 30 A to tank as required.
5. Provide start up testing and training.

II SCHEDULE

CONSULTANT anticipates commencing work within fifteen (15) working days pending permit approval and tank delivery.

Please Note:

- a. Client to provide survey, folio and elevation certificate.

III COMPENSATION

Tasks: The total shall be performed for the lump sum fee of.....\$26,874.00

- 1. Signed copies of this agreement, in which case the proposal shall become a legally binding Agreement on all parties hereto.
- 2. Payment as stated above.

IV PAYMENT

- 1. An initial payment in the amount of \$1,800.00 to be applied to the cost of permits and drawings.
- 2. Balance of fees shall be due upon completion of the service as stated in this Agreement.

Should you have any questions or require additional information, please contact me at (305) 258-8101.

Very Truly Yours,

Michael S. Burchell

M. S. Burchell
Branching Out, Inc.
Environmental Engineering & Construction

Branching Out, Inc.

Environmental, Engineering & Construction Services

23300 S.W. 134 Avenue Homestead, Florida 33032

Phone: 305-258-8101 Fax: 305-258-3812 Email: branchout1@bellsouth.net

PCC055725, CFC057075, EC0001470, EB6740, CGC006150, LP Gas: 26302, LEED AP Certified

August 1, 2013

Mr. Christian Ossa, E.I.
Atkins North America, Inc.
2001 N.W. 107th Avenue
Miami, FL 33172-2507
Christian.Ossa@atkinsglobal.com

RE: Proposal to install new concrete slab and ten bollards to accommodate new tank location (west of the Golf Maintenance Building) in Miami Springs, Florida.

Dear Mr. Ossa:

In accordance with your request, this proposal for professional environmental engineering and construction services is submitted for your consideration and approval.

I PURPOSE OF AGREEMENT / PROJECT DESCRIPTION

Tasks: Contractor Shall:

1. Provide sub base of heavily compacted fill.
2. Form and pour 8" x 7' x 12' concrete tank slab complete with # 5 rebar 12" O.C.
3. Provide and install 10 bollards embedded in concrete around new tank slab.

II COMPENSATION

Tasks: The total shall be performed for the lump sum fee of.....\$2,682.00

Should you have any questions or require additional information, please contact me at (305) 258-8101.

Very Truly Yours,

Michael S. Burchell

M. S. Burchell
Branching Out, Inc.
Environmental Engineering & Construction



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No.

City Council Meeting of:

08-12-2013

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager
FROM: Paul O'Dell, Golf and Country Club Director
DATE: July 30, 2013

RECOMMENDATION:

Recommendation that Council waive the competitive bid process and approve an expenditure of \$4,912.00, "on an as needed basis" to Titleist for purchasing driving range supplies and items for resale in the ProShop, pursuant to Section §31.11 (E)(6)(g) of the City Code.

DISCUSSION: Various items for the driving range and ProShop products.

COST: Previously Approved by Council 10/8/12 \$16,000.00
Current request: \$ 4,912.00 Funds available
Total vendor amount: \$20,912.00

FUNDING: Department/ Description: Golf Course maintenance
Account Number: 001-5707-572-52-02

PROFESSIONAL SERVICES APPROVAL:



CITY OF MIAMI SPRINGS
Finance Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5000
Fax: (305) 805-5018

Agenda Item No.

City Council Meeting of:

8-12-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: William Alonso, Asst. City Manager/Finance Director

DATE: July 30, 2013

RECOMMENDATION:

Recommendation that Council approve a Change Order to Gabriel Roeder Smith & Co., in the amount of \$ 7,042.00, for services rendered for Pension Actuary study and reports requested by Council, pursuant to Section §31.11(F)(11)(c) of the City Code.

DISCUSSION: During the executive session held on November 13, 2012, Council directed the Administration to request additional studies and actuary reports on the effects to benefits of the Police Pension Plan. We are requesting a Change Order for these additional studies in the amount of \$7,042.00

COST: \$ 7,042.00

FUNDING: Acct.: 001-0501-513-31-00 Funds Avail.

PROFESSIONAL SERVICES APPROVAL:



CITY OF MIAMI SPRINGS
Police Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 887-1444
Fax: (305) 884-2384

Agenda Item No.

City Council Meeting of:

8-12-2013

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald K. Gorland, City Manager
FROM: Peter G. Baan, Chief of Police
DATE: July 29, 2013

RECOMMENDATION: Recommendation that Council approve an expenditure to Lawmen's & Shooters Supply, the lowest responsible quote, in the amount of \$3,725.09, for a Walk-Through Metal Detector with accessories and a Hand-Held Metal Detector with accessories, pursuant to Section §31.11(C)(2) of the City Code.

Recommendation that Council waive the competitive bid process and approve an expenditure of \$2,519.19, to Dell Marketing, L.P., for three (3) 17" notebook computers, pursuant to Section §31.11(E)(6)(g) of the City Code.

Recommendation that Council approve a bid to Dell Marketing, L.P. utilizing Florida State Bid Contract # WN05ACA in the amount of \$435.09, for a Vizio 42" LED TV (display monitor) with cables, pursuant to Section §31.11(E)(5) of the City Code.

Recommendation that Council approve an expenditure in the estimated amount of \$200.00 to miscellaneous vendors for connectivity equipment (cables, brackets, etc).

DISCUSSION: Purchase equipment required to implement Red Light Camera Violation Hearings, required by Florida House Bill 7125. See attached documentation; 1) Memo from Chief P. Baan, 2) Quotes from Lawmen's & Shooters Supply, SRT Supply, Lou's Police Distributors, Inc. and Galls Quartermaster for the metal detectors, 3) Dell Marketing, L.P. Quote #658749571 for 3 notebook computers, 4) Dell Marketing, L.P. Quote #658751018 for 42" television/display monitor.

COST:	Lawmen's & Shooters Supply (metal detectors)	\$3,725.09
	Dell Marketing, L.P. (3 notebook computers)	\$2,519.19
	Dell Marketing, L.P. (42" TV/display monitor)	\$ 435.09
	Miscellaneous vendors (cables, brackets, etc)	\$ 200.00
		<u>\$6,879.37</u>

FUNDING: **Department/ Description:** LETF Machinery & Equipment/ LETF Operating Supplies
Account Number & Amount: 650-2010-521.64-00 / 650-2010-521.52-00

FEDERAL STATUTE: Civil Asset Forfeiture Reform Act, PL 106-185

PROFESSIONAL SERVICES APPROVAL:



Miami Springs Police Department

Memorandum

To: Ronald K. Gorland, City Manager

From: Peter G. Baan, Chief of Police

Subject: Red Light Camera Violation Hearings

Date: 07/22/2013

The recent passage of Florida House Bill 7125 has made it necessary for the City of Miami Springs to institute a local hearing program to accommodate contested Red Light Camera violations. This new legislation took effect on 07/01/2013. The first step in the process was the passage of a new local ordinance to comply with the new State Law. The new ordinance, #1055-2013 was adopted on 06/24/2013, in plenty of time to comply with the statutory effective date and as such, there was no interruption in the City's Red Light Camera Program.

The next step in the process is to set up the local hearing process. The City Administration is currently developing a list of prospective hearing officers and a primary and alternate hearing officer will be selected in the near future. We are researching the appropriate compensation for hearing officer services and so far the hourly rate seems to fall between \$100.00 and \$150.00 per hour, with a 3 hour minimum. Other personnel required at the hearing will be the testifying officer, the clerk and two officers for security. Personnel acting in the capacity of clerk to the hearing officer will be deputized by the City Clerk. All of these will be compensated at their respective overtime rates. The administrative cost rate of \$250.00 per violation, set by resolution, should be sufficient to cover these costs.

A significant amount of computer equipment will be necessary at the hearings to interface with the computerized ATS hearing system. This includes terminals for the hearing officer, the clerk and the testifying officer. A large monitor will be needed to display violation photos and video to the defendants. In order to ensure safety and security at the hearings, walk-through and hand held metal detectors will be utilized. All of this equipment is eligible for funding from the Law Enforcement Trust Fund.

The tentative location for the hearings will be the Miami Springs Council Chambers and the best day of the week seems to be Thursday, as the chambers are usually vacant after 5pm. The hearings will be scheduled between 5pm and 9pm to avoid conflict with operations at City Hall. Based on the volume experience to date of contested violations, a 4 hour, once-a-week hearing schedule will probably be sufficient.

The following is an estimated cost for the necessary equipment and weekly hearings:

Equipment:

- Notebook Computers \$2,519.19
- 42" Display Monitor \$435.09
- Metal detector \$3,725.09
- Connectivity (cables, brackets, etc.) \$200.00

Total Hardware cost \$6,879.37

Manpower:

- Hearing officer (4 hrs @\$150.00/ hr) \$600.00
- Clerk (5 hrs @\$36.00/ hr) \$180.00
- Testifying officer (4 hrs @\$50.00/ hr) \$200.00
- 2 Security officers (5 hrs each @\$50.00/ hr) \$500.00

Total manpower per hearing date: \$1,480.00



"Distributors of Law Enforcement Equipment"

7750 9th Street, S.W. • Vero Beach, Florida 32968 • (772) 569-8700 • Fax (772) 569-2955
In Florida Watts: 1-800-562-5697

July 10, 2013

Miami Springs Police Dept.
Community Policing Office
Attn: Sgt. Jimmy Deal
274 Westward Drive
Miami Springs, FL 33166

RE: Request for Quote

Sgt. Deal,

Please find you're pricing below:

One Garrett PD 6500i 32.5" (#1168432) Gray Walk-Through Metal Detector	\$3,192.26
One Garrett Removable MagnaDolly (#1168000)	\$ 166.67
One pair Garrett Stabilizer Bases (#1603900) for use with PD 6500i	\$ 58.18
One Garrett SuperWand Hand-Held Metal Detector (#1165800)	\$ 127.77
One Garrett Rechargeable Battery Kit for SuperWand (#1612000)	\$ 14.52
Shipping	<u>\$ 165.69</u>
TOTAL:	\$3,725.09



If you have any questions or need anything else, please let me know.

Sincerely,

Gail Walker-Keen

Gail Walker-Keen
Bid Manager



QUOTE

4450 60th Avenue North
 St Petersburg FL 33714
 727-526-5451
 WWW.SRTSUPPLY.COM

Entered By: HAD

Bill To: MIAMI SPRINGS, CITY OF
 POLICE DEPARTMENT
 201 WESTWARD DRIVE
 2ND FLOOR
 MIAMI SPRINGS FL 33166
 Phone:

Ship To: MIAMI SPRINGS, CITY OF
 POLICE DEPARTMENT
 201 WESTWARD DRIVE
 2ND FLOOR
 MIAMI SPRINGS FL 33166
 Fax:

Invoice #	Order #	Customer #	Customer P.O. #	Terms	Salesperson
Invoice Dt	Order Dt				Ship Via
07/10/13	07/10/13	14228		CREDIT CARD	139 UPS GROUND
Units	U/M	Item Description	Disc	Unit Price	Amount
		***** QUOTATION *****			
1	EA	*MISC SRT MISC ITEMS GARRETT 6500i 32.5" #1168432 GRAY WALK THROUGH METAL DETECTOR		3499.000	3,499.00
1	EA	GRT1168000 GARRET REMOVEABLE MAGNA DOLLYFOR CS5000, MT5500, AND PD6500 I		179.98	179.98
1	EA	GRT1603900 GARRET STABILIZER BASE FOR CS5000 & MT5500		59.98	59.98
1	EA	GRT1165800 GARRETT SUPERWAND 9-VOLTBATTERY HANDHELD		137.98	137.98
1	EA	GRT1612000 GARRETT RECHARGER KIT-2 Ni-MHBATTERY & 110V CHRG FOR SUPER WAND, THD & CSI PROPOINTER		14.97	14.97
		Subtotal			3,891.91
		SHIPPING FEE			129.00
		Quote Total			4,020.91



All Returns Are Subject to a 15% Restocking Charge
 ITEMS LISTED ON THIS DOCUMENT MAY REQUIRE A UNITED STATES GOVERNMENT
 FOR EXPORT. EXPORTING CONTROLLED ITEMS WITHOUT A LICENSE IS PROHIBITED BY LAW.
 PRICES ARE EFFECTIVE FOR 30 DAYS FROM THE DATE OF QUOTE UNLESS OTHERWISE QUOTED.

LOU'S POLICE DISTRIBUTORS, INC.

7815 W 4th AVE HIALEAH, FL 33014

PHONE: 305-416-0000 / FAX:305-824-9205 / 800-914-2677

QUOTATION

FOR: MIAMIN SPRINGS POLICE DEPARTMENT

DATE: 07-10-13

QTY.	ITEM #	DESCRIPTION	UNIT COST	TOTAL
1	GARPD6500i	GARRETT PD6500i WALK THRU METAL DETECTOR	\$ 3,598.00	\$ 3,598.00
				\$ -
1	GAR1168000	GARRETT REMOVABLE MAGNADOLLY	\$ 195.98	\$ 195.98
				\$ -
1	GAR1603900	GARRETT STABILIZER BASES	\$ 64.98	\$ 64.98
				\$ -
1	GAR1165800	GARRETT SUPERWAND HANDHELD DETECTOR	\$ 195.98	\$ 195.98
				\$ -
1	GAR1612000	SUPERWAND LIT-BATTERY AND 100 VOLT CHARGER	\$ 17.98	\$ 17.98
				\$ -
1		SHIPPING FEE	\$ 110.00	\$ 110.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ 4,182.92
			TOTAL	\$ 4,182.92

Prepared by: JULIUS LOPEZ





Order Number: 965171

Cust PO: JORGE CAPOTE QUOTE

Account Information

(5417836) CITY OF MIAMI SPRINGS

Profession: City/County purchasing agent

Billing Address Information

CITY OF MIAMI SPRINGS
201 WESTWARD DR
ACCTS PAYABLE
MIAMI SPRINGS, FL 33166-5259 US

Shipping Address Information

MIAMI SPRINGS POLICE DEPT
201 WESTWARD DR
MIAMI, FL 33166 US
JORGE QUOTE

Item No.	Description	Quantity	Item Price	Total Price
ZO505	GA01 PD6500 I WALK THRU METAL DETECTOR WIDE	1	4,250.00	4,250.00
AP010	GARRETT HAND-HELD SUPER SCANNER	1	112.00	112.00
AP077	RECHARGER KIT FOR SUPER SCANNER	1	17.00	17.00
AP001	SUPER WAND METAL DETECTOR	1	132.00	132.00

Sub Total: 4,511.00

Shipping:

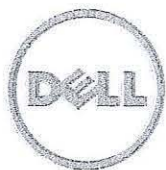
Sales Tax:

Order Total: 4,511.00



Payments:

Pricing is valid for 30 days.

**QUOTATION**

Quote #: 658749571

Customer #: 131395799

Contract #:

Customer Agreement #:

Quote Date: 07/25/2013

Date: 7/25/2013

Customer Name:

MIAMI SPRINGS POLICE DEPARTMENT

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

Sales Professional Information

SALES REP: BRANDON K DRESCHER

PHONE: 1800 - 4563355

Email Address: Brandon_Drescher@Dell.com

Phone Ext: 4167688

GROUP: 1 QUANTITY: 3 SYSTEM PRICE: \$792.99 GROUP TOTAL: \$2,378.97

Description	Quantity
Inspiron 17 Notebook (Inspiron 3721) (225-3951)	3
4GB Single Channel DDR3L 1600MHz (4GBx1) (370-AAEI)	3
Dell Chiclet Keyboard with Multi-touch Touchpad, US English (331-9645)	3
Intel® HD Graphics (320-9614)	3
Dell Wireless Driver 1704/1705 (555-BBCU)	3
500GB 5400 RPM Hard Drive (342-5387)	3
Windows 7 Professional 64 bit Service Pack 1, English, No Media (421-5804)	3
8X CD / DVD Burner (Dual Layer DVD+/-R Drive) (318-2396)	3
Waves MaxxAudio 4 (318-2585)	3
Dell(TM) Wireless 1705 802.11b/g/n with Bluetooth v4.0 (555-BBCB)	3
US Power Cord, 125V, 1 Meter (331-1894)	3
Documentation, English (332-1274)	3
Dell Hardware Limited Warranty, Initial Year (969-9845)	3
Dell Hardware Limited Warranty, Extended Year (969-9846)	3
ProSupport: Next Business Day Parts and Labor Onsite Response Initial Year (969-9847)	3
ProSupport: Next Business Day Parts and Labor Onsite Response 2 Year Extended (969-9849)	3
ProSupport: 7x24 Technical Support, Initial Year (969-9789)	3
ProSupport: 7x24 Technical Support, 2 Year Extended (969-9791)	3
Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-3115 (989-3449)	3
Accidental Damage Service, 3 Years (938-6922)	3
Soft Contracts Consumer Accidental Damage Agreement (412-0358)	3
Software: Microsoft Office 2013 Trial, MUI (630-AAAV)	3
3rd Generation Intel Core i3-3227U processor (3M Cache, 1.9 GHz) (338-BBGV)	3
Black Matte with textured finish (320-9414)	3
McAfee LiveSafe 30 Day Trial (461-AAAP)	3
No Adobe Elements Software Requested (412-1089)	3

PCmover Home-Free (466-9489)	3
4 Cell 40 WHr Battery (312-1395)	3
Dell.com Order (332-0550)	3
ESTAR 5.0 (331-2724)	3
System Driver, 5521 (331-9860)	3
Additional Software (658-BBKX)	3
Shipping Material, Direct (331-9543)	3
NONE (421-9492)	3
17.3 HD+ (900p) WLED with Truelife (1600x900) (320-9415)	3
Thank You for Choosing Dell (730-4541)	3
Dell.com Order (332-0550)	3
Non-Canada Orders only (332-1286)	3
CFI Not Included (469-2486)	3
Palmrest Label, English (332-0653)	3
(*)	3

SOFTWARE & ACCESSORIES

GROUP TOTAL: \$140.22

Product	Quantity	Unit Price	Total
Dell Adventure 17in Messenger for your Dell Notebook, Customer Kit (318-1417)	3	\$46.74	\$140.22

COMMENT

-DISCOUNT/COUPON APPL

*Total Purchase Price:	\$2,519.19
Product Subtotal:	\$2,519.19
Tax:	\$0.00
Shipping & Handling:	\$0.00
State Environmental Fee:	\$0.00
Shipping Method:	LTL 5 DAY OR LESS
	(* Amount denoted in \$)

Statement of Conditions

The information in this document is believed to be accurate. However, Dell assumes no responsibility for inaccuracies, errors, or omissions, and shall not be liable for direct, indirect, special, incidental, or consequential damages resulting from any such error or omission. Dell is not responsible for pricing or other errors, and reserves the right to cancel orders arising from such errors. Dell may make changes to this proposal including changes or updates to the products and services described, including pricing, without notice or obligation.

This proposal is not intended to create a contractual relationship. Unless expressly agreed otherwise in a writing signed by the parties, all orders by MIAMI SPRINGS POLICE DEPARTMEN for Dell products and services shall be subject to Dell's Terms and Conditions of Sale-Direct, which can be found at www.dell.com/terms and which incorporate Dell's U.S. Return Policy, at www.dell.com/returnpolicy#total. Please read those terms carefully and in their entirety, and note in particular that Dell EqualLogic and EqualLogic-branded products, Dell|EMC and EMC-branded products, PowerVault ML6000 tape libraries, non-Dell-branded enterprise products, enterprise software, and customized hardware or software products may not be returned at any time. Orders also shall be subject to the terms of any applicable service contract(s), which can be found at www.dell.com/servicecontracts.

All information supplied to MIAMI SPRINGS POLICE DEPARTMEN for the purpose of this proposal is to be considered confidential information belonging to Dell.

About Dell

Dell Inc. (NASDAQ: DELL) listens to customers and delivers innovative technology and services they trust and value. Uniquely enabled by its direct business model, Dell is a leading global systems and services company and No. 34 on the Fortune 500. For more information, visit www.dell.com

[Privacy Policy](#)

**QUOTATION**

Quote #: 658751018
 Customer #: 056214576
 Contract #: WN05ACA
 Customer Agreement #: 250WSCA10ACS;B27160
 Quote Date: 07/25/2013
 Customer Name: CITY OF MIAMI SPRINGS

Date: 7/25/2013

Thanks for choosing Dell! Your quote is detailed below; please review the quote for product and informational accuracy. If you find errors or desire certain changes please contact your sales professional as soon as possible.

Sales Professional Information

SALES REP: OWENS, JOEL PHONE: 1800 - 8793355
 Email Address: joel_owens@dell.com Phone Ext: 5139768

SOFTWARE & ACCESSORIES**GROUP TOTAL: \$435.09**

Product	Quantity	Unit Price	Total
Vizio 42-inch LED TV 1/2 E420-A0 E-Series 1080p 60Hz HDTV (A6756739)	1	\$425.60	\$425.60
CablesToGo Value Series High Speed HDMI Cable with Ethernet - 9.8 ft (A4744813)	1	\$9.49	\$9.49

Total Purchase Price:*\$435.09****Product Subtotal:**

\$435.09

Tax:

\$0.00

Shipping & Handling:

\$0.00

State Environmental Fee:

\$0.00

Shipping Method:

LTL 5 DAY OR LESS

(* Amount denoted in \$)

Statement of Conditions

The information in this document is believed to be accurate. However, Dell assumes no responsibility for inaccuracies, errors, or omissions, and shall not be liable for direct, indirect, special, incidental, or consequential damages resulting from any such error or omission. Dell is not responsible for pricing or other errors, and reserves the right to cancel orders arising from such errors.

Dell may make changes to this proposal including changes or updates to the products and services described, including pricing, without notice or obligation.

This proposal is not intended to create a contractual relationship. Unless expressly agreed otherwise in a writing signed by the parties, all orders by CITY OF MIAMI SPRINGS for Dell products and services shall be subject to Dell's Terms and Conditions of Sale-Direct, which can be found at www.dell.com/terms and which incorporate Dell's U.S. Return Policy, at www.dell.com/returnpolicy#total. Please read those terms carefully and in their entirety, and note in particular that Dell EqualLogic and EqualLogic-branded products, Dell|EMC and EMC-branded products, PowerVault ML6000 tape libraries, non-Dell-branded enterprise products, enterprise software, and customized hardware or software products may not be returned at any time. Orders also shall be subject to the terms of any applicable service contract (s), which can be found at www.dell.com/servicecontracts.

All information supplied to CITY OF MIAMI SPRINGS for the purpose of this proposal is to be considered confidential information belonging to Dell.

About Dell

Dell Inc. (NASDAQ: DELL) listens to customers and delivers innovative technology and services they trust and value. Uniquely enabled by its direct business model, Dell is a leading global systems and services company and No. 34 on the Fortune 500. For more information, visit www.dell.com

Privacy Policy

Dell respects your privacy. Across our business, around the world, Dell will collect, store, and use customer information only to support and enhance our relationship with your organization, for example, to process your purchase, provide service and support, and share product, service, and company news and offerings with you. Dell does not sell your personal information. For a complete statement of our Global Privacy Policy, please visit dell.com/privacy.



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No.

City Council Meeting of:

8-12-2013

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager *[Signature]*
FROM: Paul O'Dell, Golf and Country Club Director *[Signature]*
DATE: August 2, 2013

RECOMMENDATION:

Recommendation that Council waive the competitive bid process and approve an expenditure of \$6,000.00, "on an as needed basis" to Hector Turf for purchasing parts and tools and items for the Golf Course improvements, pursuant to Section §31.11 (E)(6)(g) of the City Code.

DISCUSSION Various items for the Golf Course equipment repairs.

COST: Previously Approved by Council 10/8/12 \$ 27,000.00
Current request: \$ 6,000.00 Funds available
Total vendor amount: \$ 33,000.00

FUNDING: Department/ Description: Golf Course maintenance
Account Number: 001-5708-572-52-00

PROFESSIONAL SERVICES APPROVAL:

[Signature]

[Signature]



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No.

City Council Meeting of:

8-12-2012

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager
FROM: Paul O'Dell, Golf and Country Club Director
DATE: August 2, 2013

RECOMMENDATION:

Recommendation that Council waive the competitive bid process and approve an expenditure of \$10,000.00, "on an as needed basis" to Howards Fertilizer & Chemicals Inc. for purchasing chemical's and fertilizer supplies and items for the Golf Course improvements , pursuant to Section §31.11 (E)(6)(g) of the City Code.

DISCUSSION

Various items for the Golf Course Improvements, Fertilizer a special blend formulated especially for our soil based on laboratory test results.

COST: Previously Approved by Council 10/8/12 \$ 23,000.00
Current request: \$ 10,000.00 Funds available
Total vendor amount: \$ 33,000.00

FUNDING: Department/ Description: Golf Course maintenance
Account Number: 001-5708-572-52-00

PROFESSIONAL SERVICES APPROVAL:




CITY OF MIAMI SPRINGS
Finance Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5035
Fax: (305) 805-5018


Agenda Item No.

City Council Meeting of:

8-12-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager 

FROM: William Alonso, CPA, CGFO, Assistant City Manager/Finance Director 

DATE: August 1, 2013

RECOMMENDATION:

Recommendation that Council waive the competitive bid process and approve City's existing contract vendor for health insurance (Aetna), pursuant to Section §31.11 (E)(6)(g) of the City Code and pursuant to the contract renewal option provided by the City's existing contract/contract vendor for an additional one (1) year period.

DISCUSSION:

The City's benefits consultant, Bob Schaefer, has provided the attached (attachment A) renewal option from Aetna for the FY2013-14 fiscal year which shows a 9.8% increase for next fiscal year. This is a reasonable increase since most other municipalities are receiving far higher increases.

COST:

Annual payments are approximately \$1,118,040.00

FUNDING:

Funds are budgeted and available in each department's insurance benefit accounts. The annual payments listed above are gross payments to the vendors; the City's net cost is this amount less the employee deductions for the portion of these benefits that the City does not pay.

PROFESSIONAL SERVICES APPROVAL:



A

Valued Customer:	CITY OF MIAMI SPRINGS
Group Number(s):	HN474536
Renewal Date:	10/1/2013

Current Rates and Premium

	Employee Only	Employee & Spouse	Employee & Child(ren)	Family	Monthly Premium
Medical					
1) HNO Option	\$503.39	\$1,117.57	\$941.38	\$1,469.94	\$7,601
2) HNO Only	\$480.27	\$1,066.22	\$898.13	\$1,402.40	\$77,252
Total Medical Premium					\$84,854

Total Current Monthly Premium	\$84,854
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Renewal Rates and Amount Due*

		Employee Only	Employee & Spouse	Employee & Child(ren)	Family	Monthly Amount Due*	% Change
Medical Renewal Proposal							
1) HNO Option	Rates	\$552.72	\$1,227.09	\$1,033.64	\$1,613.99	\$8,346	9.8%
Florida	Enrollment	4	2	2	1	9	
2) HNO Only	Rates	\$527.34	\$1,170.71	\$986.15	\$1,539.84	\$84,823	9.8%
Florida	Enrollment	62	9	25	11	107	
Total Medical Enrollment		66	11	27	12	116	
Total Medical Amount Due*						\$93,170	9.8%

Total Renewal Monthly Amount Due*	\$93,170	9.8%
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*Amount Due (Medical only) includes Aetna Premium and Producer Service Fee of 0% as outlined in the Billing & Collection agreement.

Producer Service Fee is not a component of Aetna premium but is included in the total amount due. Producer Service Fee will be removed from Total Amount Due if Policyholder and/or Producer do not elect Aetna to service as billing and collection agent. Total Amount Due will reflect executed Billing & Collection Agreement.

Medical Renewal Plan:

Confirmation of acceptance of above rates and Underwriting Assumptions & Provisions

Changes in your plan may result in reduced coverage for some services. You and your employees should review your plan documentation carefully to understand which changes apply to your plan.



Valued Customer:	CITY OF MIAMI SPRINGS
Group Number:	HN474536
Renewal Date:	10/1/2013

Underwriting Assumptions

The proposed rates are based on the assumptions described below:

- The effective date of the rates is October 1, 2013 and will remain in effect until September 30, 2014, providing there are no material changes to the plan or provisions
- The proposed rates and replacement plan design will be installed by the effective date, if changes are not requested
- The proposed rates assume and are subject to the requirement that Aetna will be offered as the sole carrier
- A minimum employer contribution requirement of 75% of the employee cost or 50% of the total employee and dependent cost
- Eligible employees are permanent full-time employees who work a minimum of 25 hours per week. Eligible employees do not include 1099 contractors, directors, stockholders, partners, or outside consultants, unless mandated by State law or regulation
- At least 75% of total eligible's must participate in the employer's plan. In the event of waivers due to spousal coverage, participation should be 50% or higher
- Producer Service Fee: Negotiated directly between Policyholder and Producer for services provided in connection with the Group Medical benefit plan. Producer Service Fee is not a component of Aetna premium but is included in the Total Amount Due. Producer Service Fee will be removed from Total Amount Due if Policyholder and/or Producer do not elect Aetna to service as billing and collection agent. Total Amount Due will reflect executed Billing & Collection Agreement.
- Our HMO plan offering applies only to those locations that have five or more eligible employees. Locations with under five eligible, will be offered a PPO or out of area plan
- Our quotation assumes that no Non-Aetna supplemental coverage for reimbursement of Health Plan deductibles and coinsurance is offered to employees

Rate Guarantee Conditions

The proposed plan provides that premium rates may not be changed due to experience during the first 12 months of the term beginning with the effective date. However, rates may be changed at any time due to a change in the following risk factors :

- Changes in benefits, account structure, administration or services for any reason, including a change in state or federal law or regulatory authorities
- The number of employees/retirees covered increase or decrease by more than the 10% of the number assumed by location and product offering
- The total number of COBRA enrollees exceeds 10% of the total enrolled group (116) or the total number of COBRA enrollees increases by more than 5% from what was assumed in this quote
- The proposed renewal rates are contingent upon all current lines of coverage renewing with Aetna



Valued Customer:	CITY OF MIAMI SPRINGS
Group Number:	HN474536
Renewal Date:	10/1/2013

Benefit Provisions

We continually review the terms of our programs and make changes as needed to better align our benefit plans with customer plan preferences and government regulations, therefore some benefits may have changed from last year's offering.

Aetna has various programs for compensating agents, brokers and consultants. If you would like information regarding compensation programs for which your producer is eligible, payments (if any) which Aetna has made to your producer, or other material relationships your producer may have with Aetna, you may contact your producer or your Aetna account representative. Information regarding Aetna's programs for compensating producers is also available at www.aetna.com.

BENEFIT PLAN CHANGES

Benefit plan design is an integral part of controlling costs and utilization. Aetna has a full portfolio of products and benefit options designed to help control future health care costs. Your Aetna representative will be pleased to consult with you to evaluate your current benefit program.

Remittance of your monthly renewal premium will be considered acceptance of these changes.

We continually review the terms of our programs and make changes as needed to better align our benefit plans with customer plan preferences and government regulations, therefore some benefits have changed from last year's offering.

Private Duty Nursing

Under the provisions of the new Home Care Amendment, no coverage is available for private duty nursing services. Instead, skilled nursing services are covered as part of the home health benefit on an intermittent visit basis, with prolonged visits available for a short period following discharge from a hospital.

Delaware 2006 HB 446 - Title 18, Section 3570 of the Insurance Code

Gives eligible dependents the option to maintain health coverage up to age 24, under certain circumstances. Notification of this new right to all enrollees and all eligible over age dependents is required. Eligible dependent electing coverage will be responsible for the cost of their coverage, and Aetna will bill them directly. It is important that you inform all enrollees and all eligible dependents about this legislation and the option to elect to maintain health coverage up to age 24.

Delaware residents

Aetna will provide coverage for expenses for a scalp hair prosthesis worn for hair loss suffered as a result of alopecia areata, resulting from an autoimmune disease. The same limitations and guidelines that apply to other prosthesis as outlined in your a result of alopecia areata will not exceed \$500 per year.

New Jersey Contraceptive Mandate (applies to HMO members and PPO plans situated in NJ)

New Jersey mandated that female contraceptives be included with prescription drug coverage. Religious organizations may opt out of this female contraceptive requirement. Your plan complies with this requirement. Please refer to the terms and conditions in the plan documents.

Declaration of Understanding for PPO HDHP/HSA groups and HMO HDHP/HSA members contracted out of New Jersey.

New Jersey law requires you to sign a Declaration of Understanding (DOU) and return it to Aetna prior to your plan's effective date. The DOU applies only to the fully insured high-deductible health plan coverage with a Health Savings Account (HSA) Account (HSA) you have purchased. The DOU is a document indicating that you understand the type of plan you have purchased for your employees. Please sign the DOU and return it to your Aetna sales representative.

Connecticut Premium Refund (CT HB 5669)

CT HB 5669 allows employers to elect to stop paying group premiums for employees and their dependents if (1) the employee was voluntarily terminated from employment or is terminated for any other reason, but layoff, and (2) the employer elects to stop payment within 72 hours of the termination by notifying both the carrier and the employee. In order to make this election, notify your Aetna billing area.

Valued Customer:	CITY OF MIAMI SPRINGS
Group Number:	HN474536
Renewal Date:	10/1/2013

Benefit Provisions continued

The Federal Mental Health Parity Provisions of the "Emergency Economic Stabilization Act of 2008" were signed into law in October 2008 and became effective on October 3, 2009 (the "Act"). Interim final regulations ("IFR") governing implementation of this law were published on February 2, 2010 and generally apply to group health plans for plan years beginning on or after July 1, 2010 (with exceptions for collectively bargained plans). Aetna has assessed the anticipated impact of this law and continues to examine the impact of the IFR on our fully insured medical benefit plans. Aetna's analysis included an in-depth comparison of the federal law to each state's regulations pertaining to mental health and substance use disorder benefits. Plan designs have been modified based on our understanding of the intent of the Act. However, Aetna reserves the right to make additional plan design and premium changes for purposes of complying with the Act and its accompanying regulations.

Based on our understanding of the Act and the IFR, Aetna has identified certain plan design guidelines, which we include as a standard part of our fully insured medical benefit plan offering. Those guidelines include:

- The member cost share for outpatient behavioral health and/or substance use disorder benefits is equal to (or less than) that applied to the plan's appropriate outpatient medical/surgical benefit as determined by the quantitative treatment limitation test of the IFR (i.e., the "Substantially All" and "Predominant" test).
- The member cost share for inpatient behavioral health and/or substance use disorder benefits is equal to (or less than) that applied to Inpatient Hospital Admissions with no day limits or maximum benefit amounts unless also applied to Inpatient Hospital Admissions, and
- Any plan level deductibles or out of pocket maximums will be combined across all benefits, including behavioral health and/or substance use disorder benefits.

Medical EOBs

We make EOBs available through our secure Navigator website for subscribers who have registered to use Navigator and for whom we have a valid email address. We send members an email when a new EOB is available. All other members receive paper EOBs. If a member receiving EOBs electronically prefers paper EOBs, they can get them by telling us their preference. Unless required by state law we do not produce EOBs when there is no member liability.

North Carolina HMO

UNDER NORTH CAROLINA GENERAL STATUTE Section 58-50-40, NO PERSON, EMPLOYER, PRINCIPAL, AGENT, TRUSTEE, OR THIRD PARTY ADMINISTRATOR, WHO IS RESPONSIBLE FOR THE PAYMENT OF GROUP HEALTH OR LIFE INSURANCE OR GROUP HEALTH PLAN PREMIUMS, SHALL: (1) CAUSE THE CANCELLATION OR NONRENEWAL OF GROUP HEALTH OR LIFE INSURANCE, HOSPITAL, MEDICAL, OR DENTAL SERVICE CORPORATION PLAN, MULTIPLE EMPLOYER WELFARE ARRANGEMENT, OR GROUP HEALTH PLAN COVERAGES AND THE CONSEQUENTIAL LOSS OF THE COVERAGES OF THE PERSONS INSURED, BY WILLFULLY FAILING TO PAY THOSE PREMIUMS IN ACCORDANCE WITH THE TERMS OF THE INSURANCE OR PLAN CONTRACT, AND (2) WILLFULLY FAIL TO DELIVER, AT LEAST 45 DAYS BEFORE THE TERMINATION OF THOSE COVERAGES, TO ALL PERSONS COVERED BY THE GROUP POLICY A WRITTEN NOTICE OF THE PERSON'S INTENTION TO STOP PAYMENT OF PREMIUMS. THIS WRITTEN NOTICE MUST ALSO CONTAIN A NOTICE TO ALL PERSONS COVERED BY THE GROUP POLICY OF THEIR RIGHTS TO HEALTH INSURANCE CONVERSION POLICIES UNDER ARTICLE 53 OF CHAPTER 58 OF THE GENERAL STATUTES AND THEIR RIGHTS TO PURCHASE INDIVIDUAL POLICIES UNDER THE FEDERAL HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT AND UNDER ARTICLE 68 OF CHAPTER 58 OF THE GENERAL STATUTES. VIOLATION OF THIS LAW IS A FELONY. ANY PERSON VIOLATING THIS LAW IS ALSO SUBJECT TO A COURT ORDER REQUIRING THE PERSON TO COMPENSATE PERSONS INSURED FOR EXPENSES OR LOSSES INCURRED AS A RESULT OF THE TERMINATION OF THE INSURANCE.

Valued Customer:	CITY OF MIAMI SPRINGS
Group Number:	HN474536
Renewal Date:	10/1/2013

Benefit Provisions continued

Louisiana members' Balance Billing

Health care services may be provided to you at a network health care facility by facility-based physicians who are not in your health plan. You may be responsible for payment of all or part of the fees for those out-of-network services, in addition to applicable amounts due for co-payments, coinsurance, deductibles, and non-covered services. Specific information about in-network and out of – network facility-based physicians can be found at the website address of your health plan or by your health plan.

Plan sponsors with employees in multiple states are assigned the closest matching benefit plan design to the primary contract location, subject to local state regulation and legislation. This is based on the assumption that plan sponsors prefer to provide employees with similar benefit plan designs, regardless of state residence.

Nevada Assembly Bill 162

In accordance with the enactment of 2009 NV Assembly Bill 162, a Nevada insurance mandate requiring screening for and diagnosis of autism spectrum disorders and for treatment of autism spectrum disorders. Your benefit plan will now cover certain therapy services for the treatment of neurobiological medical conditions including, without limitation, Autistic Disorder, Asperger's Disorder, and Pervasive Developmental Disorder. The proposed renewal rates include an adjustment for the coverage of these services.

Massachusetts Minimum Creditable Certification (MCC)

Massachusetts Health Care Reform Law requires that, beginning January 1, 2009, a Massachusetts resident age 18 and older must have health coverage that satisfies certain minimum creditable coverage (MCC) requirements or be subject to personal income tax penalties. Beginning with effective or renewal dates on or after February 1, 2008, Aetna must disclose to insured plan sponsors and subscribers with Massachusetts contracts whether their medical plan meets these MCC requirements.

Oklahoma, Missouri, North Dakota & Idaho

We will no longer offer voluntary termination of pregnancy coverage for renewing customers, effective August 1, 2012. We take this action so we remain fully compliant with Oklahoma/Idaho/North Dakota law. We are exploring how we can make this coverage available in the future, so only those individuals who choose the coverage will have it. Missouri Only - We will no longer offer voluntary termination of pregnancy coverage for renewing customers, effective August 1, 2012. We take this action so we remain fully compliant with Missouri law.

Connecticut

Please note that premium rates have been submitted to the Connecticut State Department of Insurance, but have not yet been approved. The Department will likely require Aetna to modify these premium rates before approving them. You will be notified of any changes to the rates once provided.

New York, Colorado and New Jersey - Salaried Aetna Employees

Salaried employees may be compensated for selling Aetna products. The amount of compensation varies. It depends on a number of factors, including customer segment and products selected. Combining all factors, and excluding limited-benefit plans, compensation for each product quoted averages less than 0.80% of the total first-year annual premium. Our additional bonus programs may also apply. Neither Aetna nor the employee has material ownership interests in the other. The employee may not alter the amount of their compensation. Contact us at <https://www.aetna.com/about-aetna-insurance/contact-us/forms/employer/transparency.html> for more information about the compensation eligible employees may receive, which is based in whole or in part on the sale of an Aetna product or alternative options presented.

Valued Customer:	CITY OF MIAMI SPRINGS
Group Number:	HN474536
Renewal Date:	10/1/2013

Benefit Provisions continued

Women's Preventive Health

As a non-grandfathered plan, the plan will include Preventive care as defined by regulation without cost sharing on In Network services. For plan years on/after 8/1/12 this includes the women's preventive care coverage requirements, e.g., coverage for contraceptive methods and counseling, breastfeeding support and equipment, and prenatal care. Certain religious employers may be exempt from contraceptive services coverage requirements, or may be able to defer until 8/1/13 because of an extension. If you want to be considered exempt, please work with your Account Manager/Account Executive to provide the required documentation to Aetna. Aetna has the right to treat fully insured plans as subject to the ACA contraceptive services coverage requirements without an executed certification document.

Discloser for Illinois Registration of Business Entities

If awarded your business, Aetna will comply with Section 20-160 of the Illinois Procurement Code. If Aetna fails to comply with Section 20-160 of the Illinois Procurement Code, any contract between Aetna and you shall be voidable under Section 50-60 of the Illinois Procurement Code. We have registered as a business entity with the State Board of Elections and our registration certificate is enclosed. We acknowledge that we have a continuing duty to update the registration in compliance with applicable Illinois law.

Producers (Brokers, Agents, Consultants)

Licensed and appointed producers may earn compensation in the form of a commission on the sale of this product. The amount of compensation varies. It depends on a number of factors, including customer segment and the products selected. Additional bonus programs may also apply. Please ask your broker for more information about their compensation for this sale, including commission and any applicable bonus programs. The producer is prohibited by law from altering the amount of compensation they get from us based in whole or in part on the sale.

Utah NetCare Plan Disclosure Notice

Enclosed is your Utah Model Notice for NetCare plans. If you currently have less than 25% insured in Utah, please consult your legal department to determine if the law applies to you. Effective 01/01/2012, the NetCare Health plans 1 and 2 will be available to all Utah plan sponsors as a standard plan offering for active employees. For pricing please request a quote from the Account Executive/Account Manager.

Arizona

The Arizona Department of Insurance requires us to disclose the rating methodology used in developing your renewal increase. We use a block rating methodology that considers the claims experience of all Arizona employers of your size (51 to 125 employees). The increase is not based on the claims of your individual employees.

Kansas

For Kansas members, we will no longer offer voluntary termination of pregnancy coverage for renewing KS members, effective August 1, 2012. We take this action so we remain fully compliant with Kansas law. We are exploring how we can make this coverage available in the future, so only those who choose the coverage will have it.

Kentucky

For Kentucky contracts, we will no longer offer voluntary termination of pregnancy coverage for renewing customers, effective August 1, 2012. We take this action so we remain fully compliant with Kentucky law. We are exploring how we can make this coverage available in the future, so only those who choose the coverage will have it.

Nebraska

For Nebraska contracts, we will no longer offer voluntary termination of pregnancy coverage for renewing customers, effective August 1, 2012. We take this action so we remain fully compliant with Nebraska law. We are exploring how we can make this coverage available in the future, so only those who choose the coverage will have it.

Utah

For Utah contracts, we will no longer offer voluntary termination of pregnancy coverage for renewing customers, effective August 1, 2012. We take this action so we remain fully compliant with Utah law. We are exploring how we can make this coverage available in the future, so only those who choose the coverage will have it.

Valued Customer:	CITY OF MIAMI SPRINGS
Group Number:	HN474536
Renewal Date:	10/1/2013

Benefit Provisions continued

Health Reform Disclosure

This renewal is intended to be compliant with healthcare reform. The Federal government released regulations related to grandfathering of health plans in existence on March 23, 2010. Under the health care reform legislation, health plans existing prior to the enactment of the legislation may be "grandfathered" and not subject to some of the mandated benefits and reform provisions. Changes in your benefit design as well as your contribution strategy may affect grandfathering. Plan sponsors are required to notify Aetna if their contribution rate changes for a grandfathered plan at any point during the plan year.

This renewal offering assumes your plan is not grandfathered. As a non-grandfathered plan, the plan will include Preventive care as defined by regulation without cost sharing on In Network services. For plan years on/after 8/1/12 this includes the women's preventive care coverage requirements, e.g., coverage for contraceptive methods and counseling, breastfeeding support and equipment, and prenatal care. Certain religious employers may be exempt from contraceptive services coverage requirements, or may be able to defer until 8/1/13 because of an extension. Except for specific and limited scenarios described as transitional rules in the health care reform legislation, if a plan's grandfathered status has been lost, it cannot be regained. If, after reviewing the grandfathering rules with your benefit consultant or counsel, CITY OF MIAMI SPRINGS determines that their coverage could be or is grandfathered, and they want to retain grandfathered status, they should contact Aetna for further instructions. Aetna reserves the right to treat an insured plan as non-grandfathered. The Patient Protection and Affordable Care Act (PPACA) prohibits insured group health plans that are not grandfathered from discriminating in favor of highly compensated employees as to benefits and eligibility. This rule will become effective after additional regulatory guidance is issued in the future. Employer penalties for violating the rule include a \$100 per day penalty multiplied by the number of those individuals "discriminated against." If you think your plan may be discriminatory under PPACA, we urge you to monitor the rulemaking process and contact your tax counsel for further guidance. Aetna does not conduct discrimination testing and is not responsible for an employer's compliance with this PPACA non-discrimination rule. The benefits and rates within this proposal are subject to change pending any required approvals from state or federal regulatory agencies. If you have questions, please contact your Account Manager. Aetna reserves the right to modify its products, services, rates and fees, and to recoup any costs, taxes, fees or assessments, in response to legislation, regulation or requests of government authorities.

Patient Protection and Affordable Care Act – Fees and Assessments

The Patient Protection and Affordable Care Act imposes two new fees/assessments, the Transitional Reinsurance Contribution and the Health Insurer Fee (hereinafter "Fees"). The Fees are effective as of January 1, 2014; however, rate quotes for a policy year starting in 2013 will include, where permitted, the Fees assessed on the portion of premium that is paid in 2014. This rate quote includes, where permitted, an estimated proportionate allocation of expenses associated with these Fees. Aetna reserves the right to modify these rates, or otherwise recoup such Fees based on subsequent approval, or if estimates are materially insufficient.

Transitional Reinsurance Contribution

This fee will be in place in years 2014 through 2016, to fund state-based non-profit reinsurance entities that will administer a high-risk pool for the individual market during those years. The government plans to collect \$25 billion in per capita fees from health insurers and from third party administrators, on behalf of self-funded group health plans, over the three year period. States may choose to collect additional funds through higher contribution rates.

Health Insurer Fee

This recurring annual industry fee will be assessed based on each insurer's share of the fully insured market. A total of \$8.0 billion will be collected for 2014. The total assessment will increase each year, to \$14.3 billion in 2018 and will then increase at the rate of premium growth thereafter.

SBC Renewal Language

To foster compliance with this mandate, we are requiring renewing plan sponsors to inform us of their final benefit selection by the 10th of the month preceding the renewal date (e.g., 12/10/12 for a 1/1/13 renewal, 1/10/13 for a 2/1/13 renewal, etc.) If the 10th of the month is on a weekend, we will extend the deadline to the following Monday. If the plan sponsor has open enrollment, the final benefits are needed at least 15 business days prior to the date needed by the plan

sponsor. The dental or vision benefits would need to be included in the SBC if they are part of a single policy with the medical. If final benefits are not received by the cutoff date, we will provide the SBC based on current plan design, and your plan will renew with those benefits updated with applicable federal or state requirements. If we receive final benefits after the cutoff date and this impacts the previously issued SBC, we will provide a revised SBC; however the benefit/rate changes will not take effect until 60 days after notice of the benefit changes have been provided to the member.

City of Miami Springs

Premium Review

Aetna
 Premium Rate Structure

Current Premiums

<u>HMO Coverage</u> <u>Type of Coverage</u>	<u># Employees</u>	<u>Total Rates</u>	<u>Annual Premium</u>
Employee	62	\$ 480.27	\$ 357,321
Employee & Spouse	9	1,066.22	115,152
Employee & Child(ren)	25	898.13	269,439
Family	<u>11</u>	1,402.40	185,117
Total	107		
		Total \$	927,028

<i>city costs</i>			
<u>HMO Coverage</u> <u>Type of Coverage</u>	<u># Employees</u>	<u>Total Rates</u>	<u>Annual Premium</u>
Employee	66	\$ 480.27	\$ 380,374
Employee & Spouse	11	773.25	102,068
Employee & Child(ren)	27	689.20	223,301
Family	<u>12</u>	941.34	135,552
Total	116		
		Total \$	841,295

<u>POS Coverage</u> <u>Type of Coverage</u>	<u># Employees</u>	<u>Total Rates</u>	<u>Annual Premium</u>
Employee	4	\$ 503.39	\$ 24,163
Employee & Spouse	2	1,117.57	26,822
Employee & Child(ren)	2	941.38	22,593
Family	<u>1</u>	1,469.94	17,639
Total	9		
		Total \$	91,217

Combined Total \$ 1,018,245

Cost to City \$ 841,295

City of Miami Springs

Premium Review

Aetna
 Premium Rate Structure

Final Renewal - +9.8%

HMO Coverage		Total	Annual
Type of Coverage	# Employees	Rates	Premium
Employee	62	\$ 527.34	\$ 392,341
Employee & Spouse	9	1,170.71	126,437
Employee & Child(ren)	25	986.15	295,845
Family	<u>11</u>	1,539.84	203,259
Total	107		
			Total \$ 1,017,882

city costs HMO Coverage		Total	Annual
Type of Coverage	# Employees	Rates	Premium
Employee	66	\$ 527.34	\$ 417,653
Employee & Spouse	11	849.03	112,071
Employee & Child(ren)	27	756.75	245,185
Family	<u>12</u>	1,033.59	148,837
Total	116		
			Total \$ 923,747

POS Coverage		Total	Annual
Type of Coverage	# Employees	Rates	Premium
Employee	4	\$ 552.72	\$ 26,531
Employee & Spouse	2	1,227.09	29,450
Employee & Child(ren)	2	1,033.64	24,807
Family	<u>1</u>	1,613.99	19,368
Total	9		
			Total \$ 100,156

Combined Total \$ 1,118,037

Cost to City \$ 923,747

Annual Difference \$ 82,452



CITY OF MIAMI SPRINGS
Public Works
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195

Agenda Item No.

City Council Meeting of:

8-12-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Thomas Nash, Public Works Director

DATE: August 5, 2013

RECOMMENDATION:

Recommendation that Council approve an expenditure of \$18,500.00, to Atkins for FDOT connection – drainage system improvements, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.

DISCUSSION: To provide the City of Miami Springs construction documents for drainage system improvements at Mokena Drive, and to coordinate pertinent permitting efforts associated with the drainage system improvements and connections to Florida Department of Transportation (FDOT) drainage systems identified on NW 36th Street.

COST: \$ 18,500.00

FUNDING: Department/ Description: Storm water professional services
Account Number: 440-3901-539-3100

PROFESSIONAL SERVICES APPROVAL:



Atkins North America, Inc.
2001 Northwest 107th Avenue
Miami, Florida 33172-2507

Telephone: +1.305.592.7275

www.atkinsglobal.com/northamerica

SCOPE OF SERVICES

July 30th, 2013
Letter of Proposal
Via email to nasht@miamisprings-fl.gov

Mr. Tom Nash
City of Miami Springs
345 N. Royal Poinciana Boulevard
Miami Springs, FL 33166

RE: Miami Springs; FDOT connection - Drainage System Improvements

Dear Mr. Nash:

Atkins is pleased to submit the following scope of services intended to address the flooding issues at Mokena Drive in the City of Miami Springs. On July 25th, 2013, Atkins meet with City of Miami Springs Public Works personnel in order to see the project area and discuss possible remedies to the ongoing flooding problem associated with an existing french drain and drainage system on Mokena Drive.

OBJECTIVE

To provide the City of Miami Springs construction documents for drainage system improvements at Mokena Drive. Atkins will also coordinate pertinent permitting efforts associated with drainage system improvements and connection(s) to Florida Department of Transportation (FDOT) drainage systems identified on NW 36th Street.

PROJECT DESCRIPTION

The following tasks are anticipated as part of the scope of services:

- 1) Investigation (*\$3,000 time and materials*): Atkins will coordinate with FDOT and Miami-Dade County Regulatory and Economic Resources (RER) Water Control Section to identify engineering options to address drainage issue at Mokena Drive.
 - a) If survey services are identified as needed they will be considered additional services and will utilizes the rates described on Attachment A.
- 2) Design Development (*\$10,000 time and materials*): Based on the results of task #1, Atkins will prepare engineering drawings to address the flooding issue on Mokena Drive.
- 3) Permitting (*\$5,000 time and materials*): Atkins will coordinate and submit permitting packages to FDOT and MDC RER for the proposed drainage improvements.

Because the final design cannot be determined at this time, the above tasks are proposed on a *TIME/MATERIALS* basis per the rates in Attachment A, with a not to exceed value of \$18,500.

City of Miami Springs
July 30th, 2013

DELIVERABLES

Task #1: Meeting Minutes

Task #2: Engineering Drawings

Task #3: Permit Packages and Applications

COMPENSATION

Fee Breakdown:

Task 1:	Investigation	\$ 3,000.00	Time/Materials
Task 2:	Design Development	\$ 10,000.00	Time/Materials
Task 3:	Permitting Assistance	\$ 5,000.00	Time/Materials
	**Expenses	\$ 500.00	Time/Materials
		Total \$ 18,500.00	Time/Materials

* Hourly rate, not to exceed

** Expenses are not to exceed \$500.00 without prior authorization from the City of Miami Springs (printing, mileage, etc.).

INFORMATION TO BE FURNISHED BY THE OWNER

The City will provide a direct point of contact that will be able to facilitate any requested information in an expeditious manner. This information may include, but is not limited to, providing drawings, geotechnical data, sampling reports, or other information that may be required.

ADDITIONAL SERVICES (NOT INCLUDED)

Services authorized by the client other than those specifically listed above will be considered additional services. Atkins may perform these services and any other requested miscellaneous additional service on an agreed time/materials sum and/or time charge plus reimbursable basis upon written authorization.

- Coordination with additional regulatory agencies not mentioned above.
- Preparing to serve or serving as an expert witness in connection with any public hearing, arbitration proceeding or legal proceeding.
- Providing any other services not otherwise included in this Agreement.

If you have any questions or comments, please do not hesitate to contact me directly at 305-514-3455 at your convenience.

Sincerely,


Victor H. Herrera, P.E. **FOR VICTOR HERRERA, P.E.**
Engineering Manager

Attachment A: Hourly Labor Rate
Attachment B: Project Location Map

City of Miami Springs
July 30th, 2013

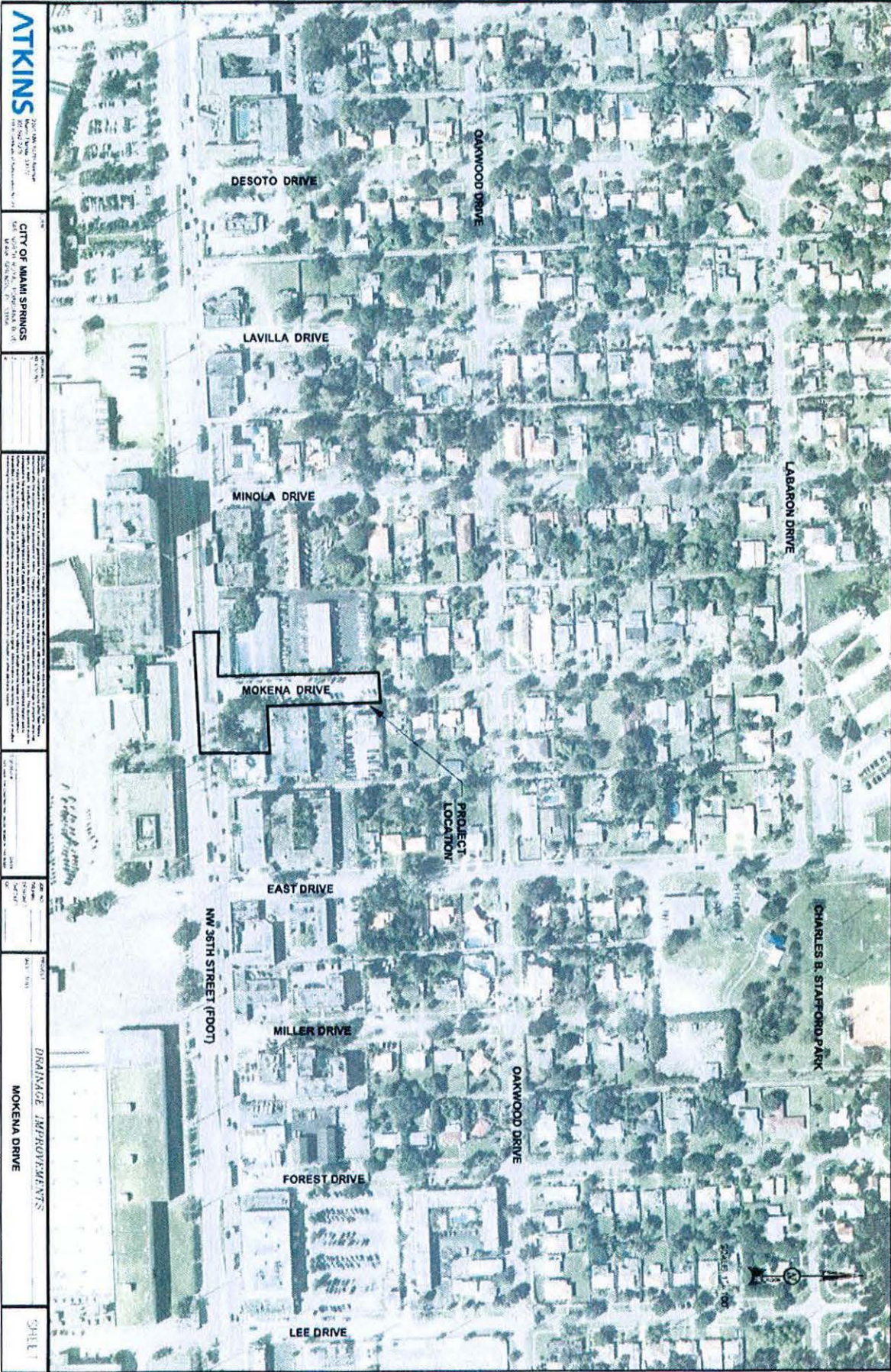
ATTACHMENT "A"
HOURLY LABOR RATE

<u>JOB CLASSIFICATION</u>	<u>BILLING RATES</u>
ENGINEERING MANAGER	\$180.00
SENIOR PROJECT MANAGER	\$150.00
SENIOR CIVIL ENGINEER	\$120.00
CIVIL ENGINEER	\$100.00
CLERICAL	\$55.00

National Geomatics Division
SCHEDULE OF HOURLY LABOR RATE

<u>JOB CLASSIFICATION</u>	<u>BILLING RATES</u>
ASSOCIATE VICE-PRESIDENT, DIVISION MANAGER	\$193.00
SENIOR SURVEYOR II	\$135.00
SURVEYOR II	\$110.00
SENIOR TECHNICIAN II SURVEY	\$100.00
CADD TECHNICIAN I	\$90.00
THREE-PERSON SURVEY PARTY	\$166.00
TWO-PERSON SURVEY PARTY	\$132.00
PROGRAM ASSISTANT	\$52.00

The hourly rates will remain in force until January 1, 2014. Hourly rates after January 1, 2014 shall be increased by 2% per category.



ATKINS
2007, 1999, 1998, 1997, 1996
1001 N.W. 11th Street
Fort Lauderdale, FL 33304
TEL: 954.575.1000
WWW.ATKINS.COM

CITY OF MIAMI SPRINGS
1001 N.W. 11th Street
Fort Lauderdale, FL 33304
TEL: 954.575.1000
WWW.ATKINS.COM

DATE: 01/11/12
SCALE: AS SHOWN
PROJECT NO.: 12-0001
SHEET NO.: 1 OF 1

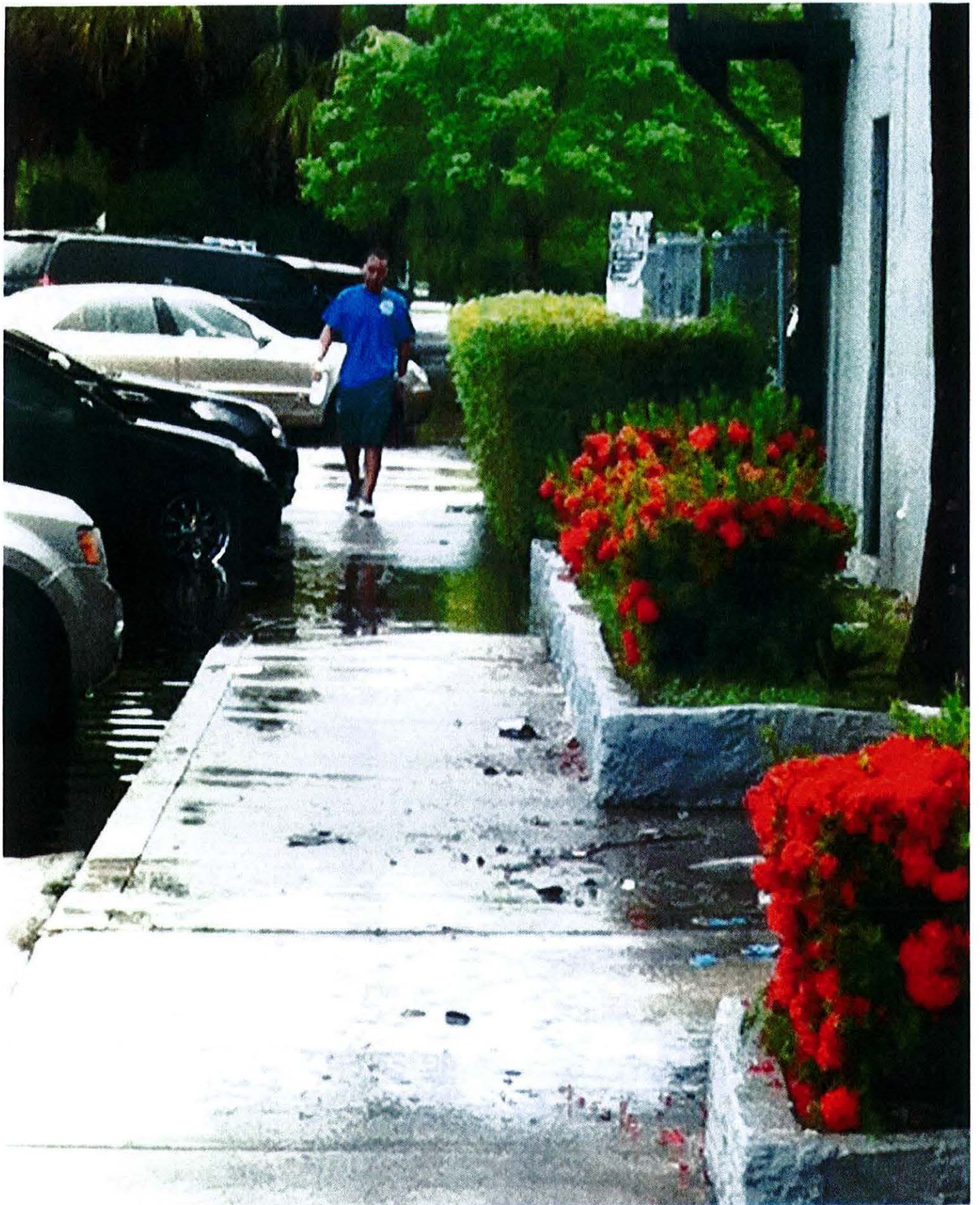
PROJECT LOCATION
MOKENA DRIVE
EAST DRIVE
MILLER DRIVE
FOREST DRIVE
LEE DRIVE
DESOTO DRIVE
LAVILLA DRIVE
MINOLA DRIVE
MOKENA DRIVE
OAKWOOD DRIVE
LABARON DRIVE
CHARLES B. STAFFORD PARK
NW 36TH STREET (FDOJ)

DRAINAGE IMPROVEMENTS
MOKENA DRIVE

SHEET












CITY OF MIAMI SPRINGS
Finance Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5035
Fax: (305) 805-5018

Agenda Item No.

City Council Meeting of:

8-12-2013

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager
FROM: William Alonso, CPA, CGFO, Assistant City Manager/Finance Director 
DATE: August 7, 2013

RECOMMENDATION:

Recommendation that Council waive the competitive bid process and approve City's existing contract vendors for dental insurance (Cigna), pursuant to Section §31.11 (E)(6)(g) of the City Code and pursuant to the contract renewal option provided by the City's existing contract/contract vendor for an additional one (1) year period.

DISCUSSION:

The City's benefits consultant, Bob Schaefer, has provided the attached (attachment A) renewal option from Cigna for the FY2013-14 fiscal year which shows a 5.2% increase for the DMO and 5.7% for the DPPO for next fiscal year. Mr. Schaefer has assured us that this is in line with current dental ratings.

COST:

Annual payments are approximately \$2,982.28

FUNDING:

Funds are budgeted and available in each department's insurance benefit accounts. The annual payments listed above are gross payments to the vendors; the City's net cost is this amount less the employee deductions for the portion of these benefits that the City does not pay.

PROFESSIONAL SERVICES APPROVAL:

Attachment A

Tammy Romero

From: Bob Shafer [bobs@rjshafer.com]
Sent: Wednesday, August 07, 2013 10:35 AM
To: Ron Gorland
Cc: William Alonso; Loretta M. Boucher; Tammy Romero
Subject: FW: City of Miami Springs
Attachments: City of Miami Springs Rev Dental Rate Letter_05Aug2013.doc

Ron below is the response from Griselle Farbish of Sapoznik Insurance regarding the Dental coverage we discussed yesterday. The increases are 5.2% for the DMO (\$.60 employee) and 5.7% (\$1.70 employee) for the DPPO, which are in line with current dental rating.

Unless there is a dissatisfaction with the current dental coverage or provider network, I would recommend you accept the renewal. Cigna is an excellent company and the disruption of a change to another carrier for a minor savings doesn't seem prudent.

Let me know your thoughts, and I will then communicate with Ms. Farbish.

Bob Shafer, CEBS
President
Robert J. Shafer & Associates, Inc.
Employee Benefits & Executive Compensation
4206 Laguna St.
Coral Gables, FL 33146
T - 305-445-1450
F - 305-446-1076
C - 305-775-3578
www.rjshafer.com

Medical-Dental-Vision-Life-Disability-401K-Voluntary Benefits

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From: Griselle Farbish [mailto:grisellef@sapoznik.com]
Sent: Tuesday, August 06, 2013 1:18 PM
To: Bob Shafer
Cc: Loretta M. Boucher (boucherl@miamisprings-fl.gov)
Subject: RE: City of Miami Springs

Good Afternoon Bob,

Hope you are well. I just returned into town, but before I left I had been negotiating with Cigna on the city's dental renewal. We just received an updated renewal from them yesterday. Here is their response:

8/7/2013

We were able to bring the DHMO renewal down from the initial 6.7% to a revised renewal increase of 5.2%. The DPPO initial increase of 7.7% has been reduced to 5.7% increase.

Attached is the updated renewal letter with updated rates. I would like to quote the dental with different carriers to see if there are lower options available. Please confirm if you agree or if you would like to accept the renewal package from Cigna.

I look forward to hearing from you.

Warm Regards,

Griselle R. Farbish

Griselle R. Farbish
Sapoznik Insurance & Associates, Inc.
1100 NE 163 Street, 2nd Floor
North Miami Beach FL 33162
Phone: (305) 948-8887
Fax: (305) 949-1099
E-mail: grisellef@sapoznik.com

We would love for you to Like us on Facebook and Follow us on Twitter. Our links are: [Facebook](#) [Twitter](#)

The best compliment you can give me is a referral!



From: Bob Shafer [<mailto:bobs@rjshafer.com>]
Sent: Wednesday, July 31, 2013 3:56 PM
To: Griselle Farbish
Cc: Loretta M. Boucher (boucherl@miamisprings-fl.gov)
Subject: City of Miami Springs

Griselle have you received any word on the dental renewal for the City of Miami Springs?

Thanks, let me know.

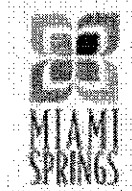
Bob Shafer, CEBS
President
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Medical·Dental·Vision·Life·Disability·401K·Voluntary Benefits

8/7/2013

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The City of Miami Springs is on Twitter and has a website MiamiSprings-FL.Gov

Internal Virus Database is out of date.

Checked by AVG - www.avg.com

Version: 8.5.455 / Virus Database: 271.1.1/5970 - Release Date: 07/06/13 16:46:00

Edward Rivas
 Account Manager
 1571 Sawgrass Corporate Parkway, Suite 300
 Sunrise, FL 33323
 Phone: 954.233.7869
 Fax: 860.730.7862
 Email: edwad.rivas@cigna.com



August 5, 2013

Loretta Boucher
 City of Miami Springs
 201 Westward Dr.
 Miami Springs, FL 33166

Dear Ms. Boucher:

Your renewal package for CITY OF MIAMI SPRINGS has been completed effective 10/1/2013.

Rates include the mandatory PPACA fee of 1.65.

The DHMO renewal rates reflect a 5.2% increase to their current rates. The current and renewing PCS for the DHMO is KASV8.

Tier	Current Rates	Renewal Rates	Current Enrolled	
EE	\$11.62	\$12.22	50	\$611.00
EE + 1 Dep	\$17.79	\$18.72	24	\$449.28
EE + 2 or more	\$27.58	\$29.01	22	\$638.22
				<u>\$1698.50</u> *

The DPPO renewal rates reflect a 5.7% increase to their current rates for the DPPO Core Network (Network ID: P0002). The DPPO Benefits will remain unchanged.

Tier	Current Rates	Renewal Rates	Current Enrolled	
EE	\$29.85	\$31.55	12	\$378.60
EE + 1 Dep	\$63.56	\$67.18	6	\$403.08
EE + 2 or more	\$95.00	\$100.42	5	\$502.10
				<u>\$1283.78</u> *

Attached for your convenience is a fax confirmation sheet to verify the rates to CIGNA Dental for billing and administrative accuracy. Please sign and fax to me once the rates have been accepted. Please call me with any questions or concerns you may have. If I can provide you with any additional information, please contact me at your earliest convenience.

Sincerely,

Edward A. Rivas
 Account Manager

* \$1698.50
 \$1283.78

 \$2982.28

RENEWAL FAX CONFIRMATION
City of Miami Springs
PLEASE FAX THIS CONFIRMATION TO EDWARD RIVAS

Fax To: CIGNA Dental Renewal Confirmation
Attention: Edward Rivas
Fax Number: 860.730.7862

Confirmation of rates accepted by the Client:

Your renewal package for CITY OF MIAMI SPRINGS has been completed effective 10/1/2013.

Rates include the mandatory PPACA fee of 1.65.

The DHMO renewal rates reflect a 5.2% increase to their current rates. The current and renewing PCS for the DHMO is KASV8.

Tier	Current Rates	Renewal Rates	Current Enrolled
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The DPPO renewal rates reflect a 5.7% increase to their current rates for the DPPO Core Network (Network ID: P0002). The DPPO Benefits will remain unchanged.

Tier	Current Rates	Renewal Rates	Current Enrolled
EE	\$29.85	\$31.55	12
EE + 1 Dep	\$63.56	\$67.18	6
EE + 2 or more	\$95.00	\$100.42	5

Manual DPPO need is +13, all the concessions and passes we've given the past 6 years is starting to add up.

Note: All rates and PCS changes/options must be approved by CIGNA Dental Underwriting. If rates accepted by client are approved and different than shown above, please correct appropriately.

Signature authorizing rates and PCS:

Signature: _____ Printed name: _____



CITY OF MIAMI SPRINGS
 OFFICE OF THE CITY CLERK
 201 Westward Drive
 Miami Springs, FL 33166-5259
 Phone: 305.805.5006
 Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council
 FROM: Magalí Valls, City Clerk *M. Valls*
 DATE: August 1, 2013
 SUBJECT: PENDING BOARD APPOINTMENTS

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
<u>Board of Adjustment/Zoning and Planning Board</u>				
Mayor Xavier Garcia	Francisco Fernández	04-30-2015	10-14-1991	11-28-2011
Councilman Bain – Group 2	Ernie Aloma	04-30-2016	04-13-2009	01-11-2011
Councilman Lob – Group 3	Bill Tallman	04-30-2016	01-11-2010	05-14-2012
<u>Architectural Review Board</u>				
Councilman Bain – Group 2	Joe Valencia	10-31-2014	02-27-2012	02-27-2012
<u>Civil Service Board</u>				
Vice Mayor Windrem – Group 1	Rob Youngs	06-30-2015	01-11-2010	01-11-2010
Councilman Bain – Group 2	Carrie Figueredo	06-30-2015	08-24-2009	08-24-2009
<u>Code Review Board</u>				
Mayor Xavier Garcia	Connie Kostyra*	04-30-2015	VACANT	VACANT
Councilman Lob – Group 3	Dan Dorrego	04-30-2016	08-11-2003	05-24-2010
Councilman Petralanda–Group 4	Jana Armstrong	04-30-2016	06-11-2001	05-10-2010
<u>Disability Advisory Board</u>				
Mayor Xavier Garcia	Charlene Anderson*	12-31-2013	VACANT	VACANT
Councilman Bain – Group 2	Peter Newman*	12-31-2013	VACANT	VACANT
<u>Ecology Board</u>				
Vice Mayor Windrem – Group 1	Martin Crossland*	04-30-2015	VACANT	VACANT
Councilman Lob – Group 3	Dr. Mara Zapata*	04-30-2016	VACANT	VACANT

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
<u>Education Advisory Board</u>				
Mayor Xavier Garcia	Caridad Hidalgo	05-31-2015	01-28-2013	01-28-2013
Vice Mayor Windrem – Group 1	Michael G. Hunter	05-31-2015	05-14-2012	05-14-2012
Councilman Bain – Group 2	Dr. Mara Zapata	05-31-2015	06-13-2011	06-13-2011
Councilman Lob – Group 3	Dr. John Salomon	05-31-2015	12-14-2009	06-13-2011
<u>Golf and Country Club Advisory Board</u>				
Mayor Xavier Garcia	Michael Domínguez	07-31-2013	04-12-2010	09-26-2011
Vice Mayor Windrem – Group 1	Mark Safreed	07-31-2013	08-08-2005	06-27-2011
Councilman Bain – Group 2	George Heider	07-31-2013	08-13-2001	06-27-2011
Councilman Lob – Group 3	Ken Amendola	07-31-2013	10-10-2011	10-10-2011
Councilman Petralanda-Group 4	Art Rabade	07-31-2013	03-11-2013	03-11-2013
<u>Historic Preservation Board</u>				
Mayor Xavier Garcia	Sydney Garton**	01-31-2016	11-08-1993	02-08-2010
Councilman Petralanda-Group 4	Jo Ellen Phillips***	01-31-2016	02-14-2013	02-14-2013
<u>Recreation Commission</u>				
Mayor Xavier Garcia	E. Jorge Santin	04-30-2016	04-14-2008	12-13-2010
<u>Revitalization & Redevelopment Ad-Hoc Committee</u>				
Vice Mayor Windrem – Group 1	Arturo Rábade*	N/A	VACANT	VACANT
Councilman Petralanda-Group 4	Todd Stiff*	N/A	VACANT	VACANT

* Connie Kostyra resigned on April 28, 2011.
 Charlene Anderson resigned on June 6, 2011.
 Peter Newman resigned on August 1, 2009.
 Dr. Mara Zapata resigned from the Ecology Board to become a member of the Education Advisory Board.
 Martin Crossland resigned on January 9, 2013.
 Todd Stiff resigned from the Revitalization & Redevelopment Ad-Hoc Committee to become the alternate member of the Board of Adjustment/Zoning & Planning Board
 Arturo Rábade was removed by Councilman Best on January 28, 2013.

** Historic Preservation Board – Council confirmation required per §153.11 of the City Code of Ordinances: “..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council.....”

*** Three absences

cc: City Manager
 Assistant City Manager/Finance Director
 City Attorney
 Affected Board Members

Magali Valls

From: Councilman Jaime Petralanda
Sent: Thursday, July 25, 2013 11:56 AM
To: Magali Valls
Cc: stowens4@gmail.com
Subject: Ecology Board

Hello Magaly, Laura Pilgrim has resigned from the Ecology Board and I will replace her with Steve Owns. She will submit her letter of resignation this week. Regards Jaime

E-mail: stowens4@gmail.com
Cell: 305.335.8258
Home address: 413 Swallow Dr. unit 10 Miami Springs, 33166



The City of Miami Springs is on [Twitter](#) and has a website [MiamiSprings-FL.Gov](#)

Please save a tree. Don't print this e-mail unless it's really necessary.

Magali Valls

From: Councilman Jaime Petralanda
Sent: Tuesday, July 09, 2013 5:16 PM
To: Magali Valls
Subject: Appoint Alex Anthony to the Recreation Commission Board

Hello Magali, I will like to appoint Alex Anthony to the Recreation Commission Board to replace Ms. Tilman who resigned via telephone call on July 3, 2013. Mr. Anthony, information: 1131 Oriole Avenue, cell: 305.987.4278, Work: 305.405.7500, e-mail: aanthony@drexelinsurance.com. Regards Jaime

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RESOLUTION NO. 2013-3591

City Council Meeting of:

08-12-2013.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS APPOINTING SUZANNE S. HITAFFER AS "ACTING" CITY CLERK OF THE CITY; ESTABLISHING THE SALARY AND BENEFITS OF THE CITY CLERK; EFFECTIVE DATE

WHEREAS, the position of City Clerk became vacant upon the retirement of City Clerk Magali Valls; and,

WHEREAS, City Charter Section 8.02 provides that the City Clerk shall be appointed by the City Council; and,

WHEREAS, Deputy City Clerk Suzanne S. Hitaffer has performed the duties and responsibilities of the City Clerk's office for many years under the supervision of the City Clerk and has the experience and knowledge to carry out the duties of the City Clerk's position; and,

WHEREAS, the City Council of the City of Miami Springs has determined that it is in the best interests of the City to appoint Suzanne S. Hitaffer as the "Acting" City Clerk, as she has proven to be both well qualified and deserving the appointment as "Acting" City Clerk:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby appoints Suzanne S. Hitaffer to be the "Acting" City Clerk of the City of Miami Springs.

Section 2: That the City Council appointment of Suzanne S. Hitaffer as "Acting" City Clerk is in conformity with, and subject to, the provisions contained in City Charter Section 8.02.

Section 3: That the "Acting" City Clerk shall receive a salary of \$71,850 and the employee benefits commensurate with the position of "Acting" City Clerk.

Section 4: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

(THIS SPACE INTENTIONALLY LEFT BLANK)

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 12th day of August, 2013.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Windrem	" _____ "
Councilman Bain	" _____ "
Councilman Lob	" _____ "
Councilman Petralanda	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
"Acting" City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

Resolution No. 2013-3591

RESOLUTION NO. 2013-3588

08-12-2013



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS PROVIDING FOR THE THIRD AMENDMENT TO FY2012-2013 BUDGET; BY APPROPRIATING FUNDS FROM DESIGNATED AND UNDESIGNATED RESERVES, AUTHORIZING AN INTERFUND TRANSFER, ACKNOWLEDGING THE RECEIPT OF GRANT FUNDS BY THE CITY, AND UTILIZING REVENUES RECEIVED FROM THE AUCTION OF CITY SURPLUS PROPERTY TO SUFFICIENTLY FUND AUTHORIZED AND APPROVED GENERAL FUND AND ENTERPRISE FUND PURCHASES IN THE AMOUNT OF \$483,971; PROVIDING INTENT; SPECIFYING COMPLIANCE WITH BUDGETARY PROCESSES AND PROCEDURES; EFFECTIVE DATE.

WHEREAS, the City Charter prohibits any City department from incurring expenditures in excess of the department's approved budget; and,

WHEREAS, the City Council has authorized the additional expenditure of \$31,000 for the purchase of two new trucks for the Public Works Department, \$275,000 for the purchase of a new Vac-On Truck, \$164,226 for Golf Course improvement projects, \$8,000 for the payment of Golf Course consulting services, and \$5,744 for City pool expenditures; and,

WHEREAS, the General Fund Revenues Budget and the Stormwater Operations Enterprise Fund Budget must include sufficient funding from previously designated and undesignated city reserves, Interfund transfers, grants received by the City, and from revenues received from the auction of surplus City property to sufficiently fund the proposed budgetary expenditures in the total amount of \$483,971; and,

WHEREAS, it is the intent and purpose of the City Council to authorize and approve the foregoing budgetary actions and adjustments in order to comply with generally accepted budgetary processes and procedures;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:

Section 1: That the City Council of the City of Miami Springs hereby approves and authorizes the budgetary amendments and appropriations to the various revenues and expenditures of the budgets and funds set forth in Exhibit "A" attached hereto.

Section 2: That the City Council approvals and authorizations evidenced herein are intended to provide the City with the means to accomplish the purposes and projects identified in the recitals of this Resolution and the Exhibit attached hereto.

Section 3: That the City Council of the City of Miami Springs has authorized and approved the foregoing budgetary amendments, increases and appropriations in order to comply with generally accepted budgetary processes and procedures.

Section 4: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 12th day of August, 2013.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

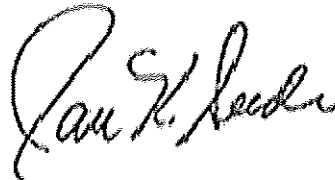
Vice Mayor Windrem	" _____ "
Councilman Bain	" _____ "
Councilman Lob	" _____ "
Councilman Petralanda	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Magali Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

EXHIBIT "A"

**City of Miami Springs
FY 2012-13 Budget Amendment
All Operating Funds**

Fund/Classification	Amended Budget	Amendment No. 3	Ref	Amended Budget
General Fund				
Revenues				
Taxes	\$5,824,091			\$5,824,091
Excise Taxes	2,682,693			2,682,693
Licenses & Permits	679,500			679,500
Intergovernmental Revenues	1,857,641			1,857,641
Charges for Services	1,551,095			1,551,095
Fines & Forfeitures	615,043			615,043
Miscellaneous	292,114	31,000	3	323,114
Interfund Transfers-In	530,000			530,000
Fund Balance	265,510	\$177,971		443,481
Total General Fund	\$14,297,687	\$208,971		\$14,506,658
Expenditures				
City Council	115,731			115,731
City Manager	338,264			338,264
City Clerk	324,316			324,316
City Attorney	161,000			161,000
Human Resources	187,342			187,342
Finance-Administration	541,704			541,704
Finance-Professional Services	265,884			265,884
Information Technology	362,136			362,136
Planning	127,386			127,386
Police	5,823,885			5,823,885
Building, Zoning, and Code Enforcement	582,145			582,145
Public Works	1,640,152	31,000	3	1,671,152
Recreation & Culture	3,313,567	177,971	1,2,4	3,491,538
Transfers to other funds	514,176			514,176
Total General Fund	14,297,688	208,971		14,506,659
Sanitation Operations	2,293,028			2,293,028
Stormwater Operations	464,472	275,000	5	739,472
Total Enterprise Funds	2,757,500	\$275,000		\$3,032,500
Special Revenue & Capital Projects				
Road & Transportation	612,737			\$612,737
Senior Center Operations	386,515			386,515
Capital Projects	74,200			74,200
Law Enforcement Trust	151,905			151,905
Total Special Revenue & Capital Projects Funds	1,225,357	\$0		\$1,225,357
G.O. Bonds - Series 1997	569,478			\$569,478
Total Debt Service	569,478			\$569,478
GRAND TOTAL ALL FUNDS	\$18,850,023	\$483,971		\$19,333,994

Legend:

- 1) \$8,000 Funding for NGF golf course consulting services (From designated fund balance-pool Improvements)
- 2) Record \$5,744 grant from Reeves Foundation for pool
- 3) Record revenues received from auction and used to purchase two new trucks for PW.
- 4) Record \$164,226 project for golf course operations approved at the May 13,2013 Council meeting using designated reserves.
- 5) Funding approved by Council for the purchase of a Vac-On Truck

08-12-2013.



RESOLUTION NO. 2013-3589

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS REQUESTING THAT MIAMI-DADE COUNTY APPROVE AND AUTHORIZE THE CO-DESIGNATION OF THE PORTION OF N. W. 59TH AVENUE FROM WHERE IT ENTERS MIAMI SPRINGS TO HUNTING LODGE DRIVE AS "FATHER CARNEY WAY"; REQUESTING AUTHORIZATION FOR THE PLACEMENT OF PROPER RECOGNITION SIGNAGE; EFFECTIVE DATE

WHEREAS, Father Joseph Carney was the Pastor at Blessed Trinity Church in the Village of Virginia Gardens for thirty years who had a significant impact on the lives of many residents in the City of Miami Springs; and,

WHEREAS, upon the occasion of his death, the City Memorial Committee and the City Council have determined that it is both proper and appropriate to memorialize his contributions to the City; and,

WHEREAS, the City Council has authorized the City Manager to request that Miami-Dade County co-designate the portion of N. W. 59th Avenue from where it enters Miami Springs to Hunting Lodge Drive as "Father Carney Way":

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby requests that Miami-Dade County approve and authorize the official co-designation of that portion of N. W. 59th Avenue from where it enters Miami Springs to Hunting Lodge Drive as "Father Carney Way".

Section 2: That the City Council of the City of Miami Springs hereby further requests that Miami-Dade County approve and authorize the placement of appropriate signage along this roadway area to properly notify all persons of the official recognition and co-designation of "Father Carney Way".

Section 3: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

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PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 12th day of August, 2013.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Windrem	" _____ "
Councilman Bain	" _____ "
Councilman Lob	" _____ "
Councilman Petralanda	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
"Acting" City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

Resolution No. 2013-3589

RESOLUTION NO. 2013-3590

City Council Meeting of:

08-12-2013



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS REQUESTING THAT MIAMI-DADE COUNTY APPROVE AND AUTHORIZE THE CO-DESIGNATION OF THE PORTION OF CURTISS PARKWAY FRONTING THE GRACE LUTHERAN CHURCH AT 245 CURTISS PARKWAY AS "PASTOR SCHMIDT WAY"; REQUESTING AUTHORIZATION FOR THE PLACEMENT OF PROPER RECOGNITION SIGNAGE; EFFECTIVE DATE

WHEREAS, Reverend Dr. Albert Schmidt was a pioneer resident of Miami Springs who founded Grace Lutheran Church in 1951, and contributed in many ways to the City's recreation program and the youth of the community; and,

WHEREAS, upon the occasion of his death, the City Memorial Committee and the City Council have determined that it is both proper and appropriate to memorialize his contributions to the City; and,

WHEREAS, the City Council has authorized the City Manager to request that Miami-Dade County co-designate the portion of Curtiss Parkway fronting the Grace Lutheran Church at 245 Curtiss Parkway as "Reverend Dr. Albert Schmidt Way":

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby requests that Miami-Dade County approve and authorize the official co-designation of that portion of Curtiss Parkway fronting the Grace Lutheran Church at 245 Curtiss Parkway as "Pastor Schmidt Way".

Section 2: That the City Council of the City of Miami Springs hereby further requests that Miami-Dade County approve and authorize the placement of appropriate signage along this roadway area to properly notify all persons of the official recognition and co-designation of "Pastor Schmidt Way".

Section 3: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

(THIS SPACE INTENTIONALLY LEFT BLANK)

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 12th day of August, 2013.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:


Vice Mayor Windrem	" _____ "
Councilman Bain	" _____ "
Councilman Lob	" _____ "
Councilman Petralanda	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
"Acting" City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

Resolution No. 2013-3590

City Council Meeting of:

8-12-2013



CITY OF MIAMI SPRINGS

Building and Code Compliance Department

201 Westward Drive

Miami Springs, FL 33166-5259

Phone: (305) 805-5030

Fax: (305) 805-5036

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ron Gorland, City Manager *Rog*

FROM: Tex Ziadie, Department Director

SUBJECT: Recommended Fee Increases

DATE: July 23, 2013

Florida State Law allows for the increase of Business License Tax Fees every two years. We last increased our fees in 2011. Therefore we hereby recommend that the fees be increased by the 5% amount allowed by law. We have created a spreadsheet showing what the fee increases will be on a license by license basis. Our fees are still significantly lower than the average of other local communities, most of whom are following this same procedure every two years. We would like to request that this be approved as soon as possible, so that we can input the changes into our computer system in time for the end of August mail out of the invoices for the new fiscal year.

If you have any questions or need further information about this recommendation, please let me know. Attached are the referenced charts and a list of our License types with the new fee written in if the 5% increase is approved.

City of Miami Springs
Local Business Tax
Increase Analysis
BASED ON 5% INCREASE

Bus. Code	Business Type	Current Annual Tax	Proposed Tax	Tax Increase	Percent Increase
100	Abstract Company	\$115.76	\$121.55	\$5.79	5%
200	Advertising; each company	\$477.53	\$501.41	\$23.88	5%
210	Advertising; in street, no veh	\$63.67	\$66.85	\$3.18	5%
220	Advertising; in street, ea veh	\$63.67	\$66.85	\$3.18	5%
400	Agencies, book or canvasser	\$25.47	\$26.74	\$1.27	5%
410	Agencies-Consultant	\$63.67	\$66.85	\$3.18	5%
420	Agencies-Employment	\$127.34	\$133.71	\$6.37	5%
430	Manufacturers Agents or Reprs.	\$63.67	\$66.85	\$3.18	5%
440	Theatrical or Talent	\$127.34	\$133.71	\$6.37	5%
450	Tax; each agent	\$127.34	\$133.71	\$6.37	5%
460	Tax; each agency	\$127.34	\$133.71	\$6.37	5%
470	Travel Agency or Bureau	\$63.67	\$66.85	\$3.18	5%
500	Aircraft & Aircraft Parts	\$63.67	\$66.85	\$3.18	5%
60/600	Alterations Clothing Tailor	\$25.47	\$26.74	\$1.27	5%
700	Ambulance Service or business	\$38.20	\$40.11	\$1.91	5%
410	Ambulance Service-over one ambulance	\$25.47	\$26.74	\$1.27	5%
800	Amusement Arcade to 50 machine	\$63.67	\$66.85	\$3.18	5%
810	Amusement Arcade, 51-150 machines	\$127.34	\$133.71	\$6.37	5%
820	Amusement Arcade, 101-150 machines	\$191.01	\$200.56	\$9.55	5%
830	Amusement Arcade, +150 machines	\$191.01	\$200.56	\$9.55	5%
900	Amusements Public Place of	\$795.87	\$835.66	\$39.79	5%
1000	Antique Shop Inv to \$1000	\$50.94	\$53.49	\$2.55	5%
1010	Antique Shop Inv eea add'l \$1000	\$6.34	\$6.66	\$0.32	5%
1020	Cabanas	\$4.63	\$4.86	\$0.23	5%
1100	Apartment Houses-Per Unit*	\$4.63	\$4.86	\$0.23	5%
1200	Archery Range	\$63.67	\$66.85	\$3.18	5%
1300	Armored Car Service	\$63.67	\$66.85	\$3.18	5%
1307	Auto; Garage-Store 50 cars	\$127.34	\$133.71	\$6.37	5%
1400	Art or Photographic Studio	\$63.67	\$66.85	\$3.18	5%
1500	Attorneys	\$34.73	\$36.47	\$1.74	5%
1600	Auctioneers	\$477.50	\$501.38	\$23.88	5%
1610	Auctioneers for sale each day	\$57.89	\$60.78	\$2.89	5%
1800	Auto Garage PVT-ea pkg space	\$3.48	\$3.65	\$0.17	5%
1803	Auto Garage store-to 25 cars	\$38.20	\$40.11	\$1.91	5%
1805	Auto Garage store- 25-50 cars	\$63.67	\$66.85	\$3.18	5%
1807	Auto Garage store- +50 cars	\$127.34	\$133.71	\$6.37	5%
1810	Auto Renting U drive it	\$347.29	\$364.65	\$17.36	5%
1815	Auto Taxicab Operator (Per cab)	\$2.32	\$2.44	\$0.12	5%
1820	Auto Taxi Sightsee to 10 persons	\$25.47	\$26.74	\$1.27	5%
1822	Auto Taxi Sightsee 11-20 persons	\$38.20	\$40.11	\$1.91	5%
1823	Auto Taxi Sightsee 21 Plus persons	\$63.67	\$66.85	\$3.18	5%
1825	Auto; hire and rent vehicles	\$23.15	\$24.31	\$1.16	5%
1830	Auto Repair shop 1-5 persons	\$127.34	\$133.71	\$6.37	5%

City of Miami Springs
Local Business Tax
Increase Analysis

BASED ON 5% INCREASE

Bus. Code	Business Type	Current Annual Tax	Proposed Tax	Tax Increase	Percent Increase
1833	Auto Repair shop +5 persons per	\$11.58	\$12.16	\$0.58	5%
1835	Auto sale ea location	\$191.01	\$200.56	\$9.55	5%
1838	Auto sale ea add'l location	\$127.34	\$133.71	\$6.37	5%
1840	Auto sale used autos	\$191.01	\$200.56	\$9.55	5%
1845	Motorcycle Repair and svc.	\$63.67	\$66.85	\$3.18	5%
1847	Motorcycles add'l line of make	\$63.67	\$66.85	\$3.18	5%
1850	Auto; trailers-one line make	\$63.67	\$66.85	\$3.18	5%
1853	Auto trailers-2 plus lines of make	\$63.67	\$66.85	\$3.18	5%
1860	Auto Service Station	\$115.76	\$121.55	\$5.79	5%
1861	Accessories over \$500 less than \$1000	\$50.94	\$53.49	\$2.55	5%
1863	Auto service sta ea 1000 xcess	\$6.34	\$6.66	\$0.32	5%
1870	Auto fill station to 4 pumps	\$63.67	\$66.85	\$3.18	5%
1873	Auto fill station ea add'l pump	\$12.74	\$13.38	\$0.64	5%
1880	Auto; Mach-Rpr shop 1-5 persons	\$127.34	\$133.71	\$6.37	5%
1883	Auto Mach-Rpr shop ea add'l person	\$11.58	\$12.16	\$0.58	5%
1885	Auto tire prp second hand tires	\$63.67	\$66.85	\$3.18	5%
1890	Auto trailer rental	\$127.34	\$133.71	\$6.37	5%
1900	Bakeries up to 5 del trucks	\$63.67	\$66.85	\$3.18	5%
1910	Bakeries more than 5 del trucks	\$286.48	\$300.80	\$14.32	5%
1920	Bakeries retail up to 2 del trucks	\$25.47	\$26.74	\$1.27	5%
1930	Bakeries retail ea add'l del trucks	\$25.47	\$26.74	\$1.27	5%
1940*	Bakeries up to 5 del trucks	\$63.67	\$66.85	\$3.18	5%
2000	Ballrooms or dance halls	\$127.34	\$133.71	\$6.37	5%
2100	Bankruptcy; period to 15 days	\$127.34	\$133.71	\$6.37	5%
2110	Bankruptcy period 16-30 days	\$115.76	\$121.55	\$5.79	5%
2120	Bankruptcy period 31-60 days	\$173.65	\$182.33	\$8.68	5%
2130	Bankruptcy Supply sale period	\$57.89	\$60.78	\$2.89	5%
2140	Bankruptcy sale each day	\$231.53	\$243.11	\$11.58	5%
2200	Banks or Trust	\$286.48	\$300.80	\$14.32	5%
2300	Barber-first chair	\$19.08	\$20.03	\$0.95	5%
2310	Barber-ea add'l chair	\$12.74	\$13.38	\$0.64	5%
2400	Beauty Shop	\$19.08	\$20.03	\$0.95	5%
2410	Beauty Parlor ea add'l chair	\$12.74	\$13.38	\$0.64	5%
2420	Beauty parlor ea perm machine	\$12.74	\$13.38	\$0.64	5%
2430	Beauty parlor ea manicure table	\$12.74	\$13.38	\$0.64	5%
2500	Blueprinting, map/plat makers	\$63.67	\$66.85	\$3.18	5%
2600	Bail Bondsmen	\$57.89	\$60.78	\$2.89	5%
2700	Bonds, stock, mortgage broker	\$191.01	\$200.56	\$9.55	5%
2800	Boot/shoe repair by hand	\$25.47	\$26.74	\$1.27	5%
2810	Boot/shoe repair by machine	\$38.20	\$40.11	\$1.91	5%
2900	Bootblack stand, each chair	\$6.34	\$6.66	\$0.32	5%
3000	Boots/shoes secondhand retail	\$191.01	\$200.56	\$9.55	5%
3100	Bottles secondhand dealers	\$63.67	\$66.85	\$3.18	5%

City of Miami Springs
Local Business Tax
Increase Analysis

BASED ON 5% INCREASE

Bus. Code	Business Type	Current Annual Tax	Proposed Tax	Tax Increase	Percent Increase
3200	Bowling; one alley	\$63.67	\$66.85	\$3.18	5%
3210	Bowling ea add'l alley	\$38.20	\$40.11	\$1.91	5%
3300	Brokers; boats, ship, yachts	\$127.34	\$133.71	\$6.37	5%
3310	Brokers; business	\$63.67	\$66.85	\$3.18	5%
3320	Brokers customse (sp)	\$127.34	\$133.71	\$6.37	5%
3330	Brokers futures and options	\$795.87	\$835.66	\$39.79	5%
3333	Brokers-Mortgages/Stock	\$191.01	\$200.56	\$9.55	5%
3340	Brokers-Mercantile	\$127.34	\$133.71	\$6.37	5%
3350	Broker; theater tickets	\$191.01	\$200.56	\$9.55	5%
3400	Building and Loan Associations	\$286.48	\$300.80	\$14.32	5%
3500	Business machines; stock to \$5000	\$127.34	\$133.71	\$6.37	5%
3510	Business machines; stock +\$5000	\$191.01	\$200.56	\$9.55	5%
3800	Butcher and shops wholesale	\$63.67	\$66.85	\$3.18	5%
3810	Butcher and shops; rtl 2 cutters	\$25.47	\$26.74	\$1.27	5%
3820	Butcher and shops; rtl 3-5 cutters	\$63.67	\$66.85	\$3.18	5%
3830	Butcher and shops; rtl 6+ cutters	\$127.34	\$133.71	\$6.37	5%
3900	Carnivals; temp encl-one day	\$434.11	\$455.82	\$21.71	5%
3910	Carnivals; ea add'l day	\$260.46	\$273.48	\$13.02	5%
4000	Carpet & Rug installation	\$63.67	\$66.85	\$3.18	5%
4100	Circuses; ea day	\$723.51	\$759.69	\$36.18	5%
4110	Circuses; ea parade	\$57.89	\$60.78	\$2.89	5%
4200	Cleaning carpets and rugs	\$25.47	\$26.74	\$1.27	5%
4300	Cleaning plants; gnl press, dye	\$127.34	\$133.71	\$6.37	5%
4310*	Cleaning plants/agents;retail	\$25.47	\$26.74	\$1.27	5%
4320	Cleaning plants/agents;retail	\$38.20	\$40.11	\$1.91	5%
4330	Cleaning plants; ea add'l steam	\$25.47	\$26.74	\$1.27	5%
4340	Cleaning agent; ea solicitor	\$191.01	\$200.56	\$9.55	5%
4400	Clinical Laboratory	\$63.67	\$66.85	\$3.18	5%
4500	Clothing; alter and tailor	\$25.47	\$26.74	\$1.27	5%
4510	Clothing; secondhand	\$191.01	\$200.56	\$9.55	5%
4600	Clubs, private	\$63.67	\$66.85	\$3.18	5%
4700	Coin-op mach to 15 mach	\$69.46	\$72.93	\$3.47	5%
4705	Coin op mach ea add'l mach	\$4.63	\$4.86	\$0.23	5%
4710	Coin op machs to 100-laundry (each?)	\$23.15	\$24.31	\$1.16	5%
4715	Coin op mach distrib 101 plus	\$1,447.04	\$1,519.39	\$72.35	5%
4720	Coin op mech amuse; ea non vid	\$57.89	\$60.78	\$2.89	5%
4725	Coin op amuse; ea video mach	\$289.41	\$303.88	\$14.47	5%
4730	Coin op amuse; non-vid to 100	\$23.15	\$24.31	\$1.16	5%
4735	Coin op amuse; non vid 101 plus	\$1,447.04	\$1,519.39	\$72.35	5%
4740	Coin-op; juke box, ea mach	\$46.31	\$48.63	\$2.32	5%
4745	Coin op; juke box, dist to 100	\$46.31	\$48.63	\$2.32	5%
4750	Coin op; juke box, dist 100+	\$1,157.63	\$1,215.51	\$57.88	5%
4753	Coin op vend mach 1 cent	\$11.58	\$12.16	\$0.58	5%

City of Miami Springs
Local Business Tax
Increase Analysis

BASED ON 5% INCREASE

Bus. Code	Business Type	Current Annual Tax	Proposed Tax	Tax Increase	Percent Increase
4755	Coin-op vend mach 2-15 cent	\$18.52	\$19.45	\$0.93	5%
4760	Coin operated vend machine	\$23.15	\$24.31	\$1.16	5%
4770	Coin op vend; distr 100 plus mach	\$520.94	\$546.99	\$26.05	5%
4775	Coin op vend ea cigarette	\$7.64	\$8.02	\$0.38	5%
4777	Coin op; distr cig 1-50 ea	\$7.64	\$8.02	\$0.38	5%
4779	Coin op; distr cig 51-100 ea	\$477.53	\$501.41	\$23.88	5%
4780	Coin op; distr cig 100-200 mach	\$636.70	\$668.54	\$31.84	5%
4783	Coin op; distr cig 200-300 mach	\$795.87	\$835.66	\$39.79	5%
4785	Coin op; distr cig 300-600 mach	\$955.04	\$1,002.79	\$47.75	5%
4787	Coin op; distr cig 601+ mach	\$1,114.08	\$1,169.78	\$55.70	5%
4790	Coin op; weigh dist 1-3 mach	\$12.74	\$13.38	\$0.64	5%
4793	Coin op; weigh dist 31-50 mach	\$286.48	\$300.80	\$14.32	5%
4794	Coin op; weigh dist 51-100 mach	\$382.02	\$401.12	\$19.10	5%
4796	Coin op; weigh dist 101-150 mach	\$434.11	\$455.82	\$21.71	5%
4798	Coin op; weigh dist 151	\$2.54	\$2.67	\$0.13	5%
4800	Cold storage & refrigeration	\$63.67	\$66.85	\$3.18	5%
4900	Collection agency	\$63.67	\$66.85	\$3.18	5%
5000	Commission merch. Wholesale	\$127.34	\$133.71	\$6.37	5%
5100	Contractor-General Office	\$63.67	\$66.85	\$3.18	5%
5200	Credit reporting up to 5 pers	\$63.67	\$66.85	\$3.18	5%
5210	Credit reporting over 5 persons	\$127.34	\$133.71	\$6.37	5%
5300	Dancing ea dance hall	\$11.58	\$12.16	\$0.58	5%
5310	Dancing school less than 50	\$25.47	\$26.74	\$1.27	5%
5320	Dancing School more than 50	\$45.51	\$47.79	\$2.28	5%
5330	Dancing; asst operator	\$12.74	\$13.38	\$0.64	5%
5400	Decorators; bunting, flags etc.	\$63.67	\$66.85	\$3.18	5%
5500	Dept & Grocery store inv to 5000	\$63.67	\$66.85	\$3.18	5%
5510	Dept & Grocery store inv 5-10k*	\$127.34	\$133.71	\$6.37	5%
5520	Dept & Grocery store inv 10-20k*	\$191.01	\$200.56	\$9.55	5%
5530	Dept & Grocery store inv 20-50k*	\$286.48	\$300.80	\$14.32	5%
5540	Dept & Grocery store inv 50-100	\$490.51	\$515.04	\$24.53	5%
5550	Dept & Grocery store inv 100k+*	\$477.50	\$501.38	\$23.88	5%
5600	Detective agency	\$63.67	\$66.85	\$3.18	5%
5700	Directories	\$63.67	\$66.85	\$3.18	5%
5800	Display room or showroom	\$25.47	\$26.74	\$1.27	5%
5900	Dogs, sm animals; exhibit ea day	\$57.89	\$60.78	\$2.89	5%
5910	Dogs, sm animals grooming	\$63.67	\$66.85	\$3.18	5%
6000	Drainage and sewer excay and constr.	\$127.34	\$133.71	\$6.37	5%
6100	Dramatic, theat co performance	\$127.34	\$133.71	\$6.37	5%
6300	Dressmaker, hemstich 1-3 persons	\$25.47	\$26.74	\$1.27	5%
6310	Dressmaker, hemstich 4+ persons	\$286.48	\$300.80	\$14.32	5%
6400	Drugs retail; inv to 1000	\$31.80	\$33.39	\$1.59	5%
6410	Drugs retail; 1000-3000 inv	\$38.20	\$40.11	\$1.91	5%

City of Miami Springs
Local Business Tax
Increase Analysis

BASED ON 5% INCREASE

Bus. Code	Business Type	Current Annual Tax	Proposed Tax	Tax Increase	Percent Increase
6420	Drugs retail; 3000-5000 inv	\$63.67	\$66.85	\$3.18	5%
6430	Drugs retail; 5000-10000 inv	\$127.34	\$133.71	\$6.37	5%
6440	Drugs retail; 10-20k inv	\$191.01	\$200.56	\$9.55	5%
6450	Drugs retail; 20-50k inv	\$191.01	\$200.56	\$9.55	5%
6460	Drugs retail; +50k inv	\$286.48	\$300.80	\$14.32	5%
6500	Electric companies	\$318.35	\$334.27	\$15.92	5%
6600	Employment agent	\$127.34	\$133.71	\$6.37	5%
6700	Exercise studio	\$63.67	\$66.85	\$3.18	5%
6800	Export & Import	\$127.34	\$133.71	\$6.37	5%
6900	Express Companies	\$477.50	\$501.38	\$23.88	5%
7000	Factories up to 5 persons	\$63.67	\$66.85	\$3.18	5%
7010	Factories 5-10 persons	\$127.34	\$133.71	\$6.37	5%
7020	Factories 10-15 persons	\$191.01	\$200.56	\$9.55	5%
7030	Factories 15-25 persons	\$286.48	\$300.80	\$14.32	5%
7040	Factories 25+ persons	\$382.02	\$401.12	\$19.10	5%
7100	Finance & small loan companies	\$286.48	\$300.80	\$14.32	5%
7200	Florists and dealers cut flowers	\$63.67	\$66.85	\$3.18	5%
7300	Food Service up to 30 seats	\$63.67	\$66.85	\$3.18	5%
7310	Food Service ea add'l seat	\$0.61	\$0.64	\$0.03	5%
7320	Food Service take out add'l	\$25.47	\$26.74	\$1.27	5%
7330	Food Serv-Take out only	\$63.67	\$66.85	\$3.18	5%
7340	Food Service counter add'l	\$25.47	\$26.74	\$1.27	5%
7350	Food Service Counter only	\$63.67	\$66.85	\$3.18	5%
7360	Food Service establishment/restaurant	\$63.67	\$66.85	\$3.18	5%
7370	Food Service estab; ea add'l 1000	\$6.34	\$6.66	\$0.32	5%
7400	Funeral Direct; inv to 2000	\$38.20	\$40.11	\$1.91	5%
7410	Funeral Direct inv 2-5K	\$63.67	\$66.85	\$3.18	5%
7420	Funeral Direct inv 5-10K	\$127.34	\$133.71	\$6.37	5%
7430	Funeral Direct plus 10K inv	\$191.01	\$200.56	\$9.55	5%
7500	Furniture house; second hand	\$231.53	\$243.11	\$11.58	5%
7600	Furs	\$25.47	\$26.74	\$1.27	5%
7700	Futures & options, broker in	\$795.87	\$835.66	\$39.79	5%
7800	Gallery, shooting	\$63.67	\$66.85	\$3.18	5%
7900	Garbage Collection	\$115.76	\$121.55	\$5.79	5%
8000	Gas company	\$318.35	\$334.27	\$15.92	5%
8100	Golf Driving ranges	\$63.67	\$66.85	\$3.18	5%
8138	Auto sale of-ea add'l location	\$127.34	\$133.71	\$6.37	5%
8200	Halls, public for hire	\$25.47	\$26.74	\$1.27	5%
8300	Hats, cleaning and blocking	\$25.47	\$26.74	\$1.27	5%
8400	Home Maintenance, lawn care	\$63.67	\$66.85	\$3.18	5%
8410	Home Maintenance, lawn care 6-10 empl	\$127.34	\$133.71	\$6.37	5%
8420	Home Maint, lawn care ea add'l empl	\$10.42	\$10.94	\$0.52	5%
8500	Hospital Sanitarium (ALF's)	\$63.67	\$66.85	\$3.18	5%

City of Miami Springs
Local Business Tax
Increase Analysis

BASED ON 5% INCREASE

Bus. Code	Business Type	Current Annual Tax	Proposed Tax	Tax Increase	Percent Increase
8600	Hotels per room	\$3.48	\$3.65	\$0.17	5%
8700	House moving	\$63.67	\$66.85	\$3.18	5%
8800	Hypnotists; fees charged	\$1,193.79	\$1,253.48	\$59.69	5%
8810	Hypnotists no fee, contribute	\$1,591.74	\$1,671.33	\$79.59	5%
8900	Ice dstr, 2 vehicles	\$25.47	\$26.74	\$1.27	5%
8910	Ice dstr, 2-4 vehicles	\$50.94	\$53.49	\$2.55	5%
8920	Ice dstr, 4-7 vehicles	\$63.67	\$66.85	\$3.18	5%
8930	Ice distr. Ea add'l veh.	\$7.61	\$7.99	\$0.38	5%
8940	Ice; manuf ea ton capacity	\$6.34	\$6.66	\$0.32	5%
8950	Ice; retail sales	\$25.47	\$26.74	\$1.27	5%
9000	Ice skating rinks	\$286.48	\$300.80	\$14.32	5%
9100	Insurance adjusters	\$63.67	\$66.85	\$3.18	5%
9200	Insurance Agency	\$63.67	\$66.85	\$3.18	5%
9220	Insurance Company	\$115.76	\$121.55	\$5.79	5%
9210	Insurance Agency; ea add'l person	\$7.64	\$8.02	\$0.38	5%
9300	Insurance travel agency	\$63.67	\$66.85	\$3.18	5%
9400	Interior Decorators	\$63.67	\$66.85	\$3.18	5%
9500	Investment Counselor	\$191.01	\$200.56	\$9.55	5%
9600	Jai-alai, pelota; ea day	\$23.15	\$24.31	\$1.16	5%
9700	Landscaping	\$127.34	\$133.71	\$6.37	5%
9800	Lawyers or Attorneys	\$34.73	\$36.47	\$1.74	5%
9900	Loan agents or individuals	\$286.48	\$300.80	\$14.32	5%
9910	Loan agents ea agent	\$127.34	\$133.71	\$6.37	5%
10000	Machine & Repair shop 1-5 persons	\$25.47	\$26.74	\$1.27	5%
10010	Machine & Repair shop 2-5 persons	\$38.20	\$40.11	\$1.91	5%
10020	Machine & Repair shop 5+ persons	\$63.67	\$66.85	\$3.18	5%
10100	Map and plat makers; blueprint	\$63.67	\$66.85	\$3.18	5%
10200	Merchants Retail	\$50.94	\$53.49	\$2.55	5%
10210	Merchants-Retail ea 1000 inv	\$6.34	\$6.66	\$0.32	5%
10300	Merchants wholesale inv to 10K	\$127.34	\$133.71	\$6.37	5%
10310	Merchants wholesale inv 10-25K	\$191.01	\$200.56	\$9.55	5%
10320	Merchants wholesale inv 25-50K	\$191.01	\$200.56	\$9.55	5%
10330	Merchants wholesale inv 50-100K	\$277.83	\$291.72	\$13.89	5%
10340	Merchants wholesale inv 100K+	\$382.02	\$401.12	\$19.10	5%
10400	Merry Go Round; ea wek	\$57.89	\$60.78	\$2.89	5%
10500	Messenger Service	\$25.47	\$26.74	\$1.27	5%
10600	Milk dist up to 2 veh	\$25.47	\$26.74	\$1.27	5%
10610	Milk dist to 4 vehicles	\$50.94	\$53.49	\$2.55	5%
10620	Milk dist +4 vehicles	\$63.67	\$66.85	\$3.18	5%
10700	Motion pict theater per seat	\$0.42	\$0.44	\$0.02	5%
10710	Motion pict , drive in per speak	\$0.42	\$0.44	\$0.02	5%
10720	Motion pict; producers	\$63.67	\$66.85	\$3.18	5%
10800	Museum adm .10 ea	\$191.01	\$200.56	\$9.55	5%

City of Miami Springs
Local Business Tax
Increase Analysis

BASED ON 5% INCREASE

Bus. Code	Business Type	Current Annual Tax	Proposed Tax	Tax Increase	Percent Increase
10810	Museum adm .10-.25	\$191.01	\$200.56	\$9.55	5%
10820	Museum more than .25	\$238.75	\$250.69	\$11.94	5%
10830	Museum; no adm contrib	\$191.01	\$200.56	\$9.55	5%
10900	Mysticism; ea pers w/fees	\$1,193.79	\$1,253.48	\$59.69	5%
10910	Mysticism no fees, contrib.	\$1,591.74	\$1,671.33	\$79.59	5%
11000	News dealers inv to 500	\$25.47	\$26.74	\$1.27	5%
11010	News dealers 500+ inv	\$63.67	\$66.85	\$3.18	5%
11100	Night Club or Cabaret	\$795.87	\$835.66	\$39.79	5%
11200	Packers or shippers	\$63.67	\$66.85	\$3.18	5%
11210	Packers or shippers, buy sell	\$63.67	\$66.85	\$3.18	5%
11300	Paving, road constr contractor	\$127.34	\$133.71	\$6.37	5%
11400	Peddlers, balloons, etc. ea pers	\$25.47	\$26.74	\$1.27	5%
11410	Peddler; bakery ea vehicle	\$127.34	\$133.71	\$6.37	5%
11420	Peddlers, candy, etc. ea pers veh.	\$25.47	\$26.74	\$1.27	5%
11430	Peddlers; chicken, eggs ea veh	\$127.34	\$133.71	\$6.37	5%
11440	Peddlers, fruit produce ea veh.	\$63.67	\$66.85	\$3.18	5%
11450	Peddlers add'l salesperson	\$25.47	\$26.74	\$1.27	5%
11500	Philatelic, numismatic; 1000 inv	\$50.94	\$53.49	\$2.55	5%
11510	Philatelic, numismatic; ea 1000	\$6.34	\$6.66	\$0.32	5%
11600	Photographer, studio finisher	\$63.67	\$66.85	\$3.18	5%
11610	Photographer photo studio	\$63.67	\$66.85	\$3.18	5%
11620	Photographer; transient solicitor	\$191.01	\$200.56	\$9.55	5%
11800	popcorn machines and stands	\$25.47	\$26.74	\$1.27	5%
11900	Printers and offset press to 5 pers	\$63.67	\$66.85	\$3.18	5%
11910	Printers and offset press 5-10 pers	\$127.34	\$133.71	\$6.37	5%
11920	Printers and offset press 10-15 pers	\$191.01	\$200.56	\$9.55	5%
11930	Printers and offset press 15-20 pers	\$286.48	\$300.80	\$14.32	5%
11940	Printers offset press 25+ pers	\$382.02	\$401.12	\$19.10	5%
12000	Professional, one person (Doctors, etc.)	\$63.67	\$66.85	\$3.18	5%
12010	Professional (doctors, etc.) add'l person	\$25.47	\$26.74	\$1.27	5%
12100	Public Amusements	\$795.87	\$835.66	\$39.79	5%
12200	Racing	\$382.02	\$401.12	\$19.10	5%
12210	Racing, dog racing per day	\$115.76	\$121.55	\$5.79	5%
12300	Real Estate Agent	\$25.47	\$26.74	\$1.27	5%
12310	Real Estate Broker	\$63.67	\$66.85	\$3.18	5%
12500	Rooming houses; up to two rooms	\$7.61	\$7.99	\$0.38	5%
12510	Rooming houses 2-5 rooms	\$12.74	\$13.38	\$0.64	5%
12520	Rooming houses 5-10 rooms	\$25.47	\$26.74	\$1.27	5%
12530	Rooming houses 10-12 rooms	\$38.20	\$40.11	\$1.91	5%
12600	Royalty & copyright agents	\$63.67	\$66.85	\$3.18	5%
12700	Sales Service & rental	\$50.94	\$53.49	\$2.55	5%
12710	Sales to 4 lines ea 1000 inv	\$6.34	\$6.66	\$0.32	5%
12720	Service, NCL warranty svc	\$25.47	\$26.74	\$1.27	5%

City of Miami Springs
Local Business Tax
Increase Analysis

BASED ON 5% INCREASE

Bus. Code	Business Type	Current Annual Tax	Proposed Tax	Tax Increase	Percent Increase
12730	Rental; w/other license	\$25.47	\$26.74	\$1.27	5%
12740	Rental only	\$63.67	\$66.85	\$3.18	5%
12800	Schools and nurseries	\$63.67	\$66.85	\$3.18	5%
13000	Securities, Bonds, stocks, etc.	\$191.01	\$200.56	\$9.55	5%
13200	Shooting Gallery	\$63.67	\$66.85	\$3.18	5%
13300	Skating rinks; ice skating	\$286.48	\$300.80	\$14.32	5%
13310	Skaing rinks; Roller skating	\$286.48	\$300.80	\$14.32	5%
13400	Ship, Railroad, Airline; Agent	\$63.67	\$66.85	\$3.18	5%
13410	Ship, Railroad, Airline; Retail	\$191.01	\$200.56	\$9.55	5%
13500	Stamp Companies, trading	\$477.50	\$501.38	\$23.88	5%
13600	Storage Warehouse; 5000 sq feet	\$63.67	\$66.85	\$3.18	5%
13610	Storage Warehouse; 5-10 sq feet	\$127.34	\$133.71	\$6.37	5%
13620	Storage Warehouse 10-15 sq feet	\$191.01	\$200.56	\$9.55	5%
13630	Storage Warehouse 15-25 sq feet	\$191.01	\$200.56	\$9.55	5%
13640	Storage Warehouse 25-50 sq feet	\$286.38	\$300.70	\$14.32	5%
13650	Storage Warehouse 50+ sq feet	\$382.02	\$401.12	\$19.10	5%
13800	Supply Houses; inv to 10th	\$127.34	\$133.71	\$6.37	5%
13810	Supply Houses 10-25th inv	\$191.01	\$200.56	\$9.55	5%
13820	Supply Houses 25-50th inv	\$191.01	\$200.56	\$9.55	5%
13830	Supply Houses 50-100th inv	\$382.02	\$401.12	\$19.10	5%
13840	Supply Houses 100th + inv	\$477.50	\$501.38	\$23.88	5%
13900	Swimming Pools	\$63.67	\$66.85	\$3.18	5%
13910	Swimming Pool Cabana; per cab	\$4.63	\$4.86	\$0.23	5%
14000	Tailor	\$25.47	\$26.74	\$1.27	5%
14100	Taxidermist	\$25.47	\$26.74	\$1.27	5%
14200	Telegraph Company	\$318.35	\$334.27	\$15.92	5%
14300	Telephone Companies	\$318.35	\$334.27	\$15.92	5%
14400	Telephone Answering Service	\$63.67	\$66.85	\$3.18	5%
14700	Tobacco, cigars; Retail to \$100	\$12.74	\$13.38	\$0.64	5%
14710	Tobacco, cigars; Retail to \$250	\$25.47	\$26.74	\$1.27	5%
14720	Tobacco, cigars; Retail to \$500	\$63.67	\$66.85	\$3.18	5%
14730	Tobacco, cigars; Retail to \$500	\$127.34	\$133.71	\$6.37	5%
14800	Transfer, freight forwarding	\$127.34	\$133.71	\$6.37	5%
14810	Transfer, freight forwarding one veh	\$25.47	\$26.74	\$1.27	5%
14820	Transfer, freight forwarding 2 & 3 veh	\$50.94	\$53.49	\$2.55	5%
14830	Transfer, freight forwarding 4 & 5 veh	\$76.41	\$80.23	\$3.82	5%
14840	Transfer, freight forwarding 6-10 veh	\$127.34	\$133.71	\$6.37	5%
14850	Transfer, freight forwarding 11+ veh	\$191.01	\$200.56	\$9.55	5%
15000	Tree Trimmers	\$63.67	\$66.85	\$3.18	5%
15200	Water, Bottled; Del w/3-4 veh	\$127.34	\$133.71	\$6.37	5%
15310	Water, Bottled; Del w/ 4+ veh	\$191.01	\$200.56	\$9.55	5%
15400	Waterworks	\$477.50	\$501.38	\$23.88	5%
15500	Weapons, retail	\$238.75	\$250.69	\$11.94	5%

City of Miami Springs
Local Business Tax
Increase Analysis

BASED ON 5% INCREASE

Bus. Code	Business Type	Current Annual Tax	Proposed Tax	Tax Increase	Percent Increase
15600	Other licenses	\$63.67	\$66.85	\$3.18	5%
15700	Transfer of Ownership	\$5.79	\$6.08	\$0.29	5%
1800	Auto: Garage Pvt ea pkg space	\$3.48	\$3.65	\$0.17	5%
1807	Auto Garage store, 50 cars	\$127.34	\$133.71	\$6.37	5%
20000	Other: Licenses	\$63.67	\$66.85	\$3.18	5%
20001	Other; Servicing Autos	\$63.67	\$66.85	\$3.18	5%
20002	Other: Administrative Offices	\$63.67	\$66.85	\$3.18	5%
20003	Other: Food Service Mgmt.	\$63.67	\$66.85	\$3.18	5%
20004	Other: Bookkeeping Service	\$63.67	\$66.85	\$3.18	5%
20005	Other: Engraving	\$63.67	\$66.85	\$3.18	5%
20006	Other: Purchasing	\$63.67	\$66.85	\$3.18	5%
20007	Other: Rubber Stamp	\$63.67	\$66.85	\$3.18	5%
20008	Other: Accounting Services	\$63.67	\$66.85	\$3.18	5%
20009	Other: Manufacturers Rep	\$63.67	\$66.85	\$3.18	5%
20010	Other: General Office	\$63.67	\$66.85	\$3.18	5%
20011	Other: Cable TV Office	\$63.67	\$66.85	\$3.18	5%
20012	Other: Modeling Agency	\$63.67	\$66.85	\$3.18	5%
20013	Other: Audio Service/Repairs	\$63.67	\$66.85	\$3.18	5%
20014	Other: Audio Visual Production	\$63.67	\$66.85	\$3.18	5%
20015	Other: Golf Pro Shop	\$63.67	\$66.85	\$3.18	5%
20016	Other: Data Processing	\$63.67	\$66.85	\$3.18	5%
20017	Other: Car Wash	\$63.67	\$66.85	\$3.18	5%
20018	Other: Building Management	\$63.67	\$66.85	\$3.18	5%
20019	Other: Alarm rep	\$63.67	\$66.85	\$3.18	5%
20020	Other: Control Systems rep	\$63.67	\$66.85	\$3.18	5%
20021	Other: Publisher	\$63.67	\$66.85	\$3.18	5%
20022	Other: Limo Service	\$63.67	\$66.85	\$3.18	5%
20023	Other: Jet Charter	\$63.67	\$66.85	\$3.18	5%
20024	Other: Solar Water heaters	\$63.67	\$66.85	\$3.18	5%
20025	Other: Electrolysis	\$63.67	\$66.85	\$3.18	5%
20026	Other: Communication Terminals	\$63.67	\$66.85	\$3.18	5%
20027	Other: design or Typesetting	\$63.67	\$66.85	\$3.18	5%
20028	Other: Courier	\$63.67	\$66.85	\$3.18	5%
20029	Other: Distributor	\$63.67	\$66.85	\$3.18	5%
20030	Other: Consultant	\$63.67	\$66.85	\$3.18	5%
20031	Other: Body Toning	\$63.67	\$66.85	\$3.18	5%
20032	Assisted Living Facility	\$63.67	\$66.85	\$3.18	5%
20034	Other: Occupancy Only (New 2011)	\$63.67	\$66.85	\$3.18	5%
20035	Condominium	\$0.00	\$0.00	\$0.00	0%
30001	Exempt	\$0.00	\$0.00	\$0.00	0%

City of Miami Springs
Local Business Tax
Increase Analysis

BASED ON 5% INCREASE

Bus. Code	Business Type	Current Annual Tax	Proposed Tax	Tax Increase	Percent Increase
	TOTAL	\$56,967.21	\$59,815.57	\$2,848.36	

Note: Many license categories have additional charges beyond the base fee.
so total revenue by license category may not be reflected above.

*Invalid or duplicate number

ORDINANCE NO. 1056-2013

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE OF ORDINANCE SECTION 113-04, BUSINESS TAXES-SCHEDULE OF FEES, BY PROVIDING A FIVE (5%) PERCENT INCREASE IN THE COST OF ALL CITY BUSINESS TAXES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; EFFECTIVE DATE.

WHEREAS, Ordinance No. 958-2007, enacted on August 27, 2007, amended Chapter No. 113 of the Code to provide for "Business Taxes" instead of "Occupational License Taxes", corrected certain prior Ordinance language in accordance with the new reference to "Business Taxes", and assessed five (5%) percent increases on all existing businesses listed in the City Schedule of Fees; and,

WHEREAS, pursuant to the provisions of Florida Statute Section 205.0535(4), Business Taxes can be increased by up to five (5%) percent every other year; and,

WHEREAS, the City Administration has proposed a five (5%) percent increase in all business taxes as is set forth herein; and,

WHEREAS, the City Council has reviewed and discussed the proposed Business Tax increases and determined that the proposed increases are in the best interests of the City and its citizens:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That Code of Ordinance Section 113.04, Schedule of Fees, is hereby amended as follows:

Chapter 113-04. Business Taxes.

Section 113-04. Schedule of Fees.

No person, firm, corporation or association shall engage in or manage any business, profession or occupation without first obtaining from the City a business receipt thereof, for each separate location in the City and paying therefore the following fee which shall be assessed and fixed as follows:

ABSTRACT COMPANIES

Agents or persons engaged in the business of making abstract of title from public records . . . ~~\$115.76~~ \$121.55

ADDING AND CALCULATING MACHINES OR CASH REGISTERS (See BUSINESS MACHINES)

ADVERTISING

Advertising or trade Inducement Company or individual. The term advertising or trade inducement company or individual shall be construed to apply to each person, engaged in conducting and advertising or trade inducement company or offering for sale any goods, wares, or merchandise by advertisement or in any other manner whereby prizes or other special inducements or schemes are offered to induce trade.

Each advertising or trade inducement company or individual or other as provided . . . ~~477.53~~ \$501.41

In streets. Each person advertising on the streets by any means:

Where no vehicle is used . . . ~~63.67~~ 66.85

Where vehicle is used, each vehicle . . . ~~63.67~~ 66.85

AGENCIES. Adding and calculating machines or cash registers (See BUSINESS MACHINES)

Automobiles, automobile trucks and trailers or other motor-driven vehicles or equipment (See AUTOMOBILES)

Book or canvassers, each agent or canvasser . . . ~~25.47—26.74~~

Brokers (See BROKERS)

Collection (See COLLECTION AGENTS)

Consultants (per consultant) . . . ~~63.67~~ 66.85

Credit Reporting and Mercantile (See CREDIT REPORTING AND MERCANTILE AGENCIES)

Employment . . . ~~127.34~~ 133.71

Manufacturer's agents or representatives . . . ~~63.67~~ 66.85

Motorcycle (See AUTOMOBILES, MOTORCYCLES, etc.)

Tax

Each agent . . . ~~127.34~~ 133.71

Each agency . . . ~~127.34~~ 133.71

Theatrical or talent (per agency) . . . ~~127.34~~ 133.71

Travel agency or bureau . . . ~~63.67~~ 66.85

AIRCRAFT AND AIRCRAFT PARTS.

Dealers, in selling or leasing. Inventory on premises requires additional retail or wholesale merchants license. Alone or in connection with any other business . . . ~~63.67~~ 66.85

ALTERATIONS, CLOTHING OR TAILORING . . . ~~25.47~~ 26.74

AMBULANCE SERVICE OR BUSINESS

Operating ambulances as follows:

Not exceeding one ambulance . . . ~~38.20~~ \$40.11

For each additional ambulance . . . ~~25.47~~ 26.74

AMUSEMENT ARCADE.

The term amusement arcade is a place where automatic coin-or slug-in-the-slot music playing, picture-displaying, weighing, punching, and candy and chewing gum vending, and other similar automatic or vending machines are maintained and operated for profit. Coin-operated machines license must also be obtained. Each person operating machines as follows:

Not exceeding 50 machines . . . ~~63.67~~ 66.85

More than 50, but not exceeding 100 machines . . . ~~127.34~~ 133.71

More than 100, but not exceeding 150 machines . . . ~~191.04~~ 200.56

More than 150 . . . ~~191.04~~ 200.56

AMUSEMENTS.

Place of public amusement not otherwise provided for . . . ~~795.87~~ 835.66

ANIMAL GROOMING (See DOG OR OTHER SMALL ANIMAL)

ANTIQUE SHOP.

When the average value of stocks of goods carried is as follows:

Not exceeding \$1,000.00 . . . ~~50.94~~ 53.49

More than \$1,000.00 for each additional \$1,000.00 or fractional part thereof . . . ~~6.34~~ 6.66

APARTMENT HOUSES. (Must show proof of license from hotel and restaurant commission.)

Apartment unit means two or more rooms with kitchen facilities.

Apartments, three units or more, not including one unit free for manager or owner, per unit . . . ~~4.63~~ 4.86

Cabanas operated for profit, in connection with swimming pools, per cabana . . . ~~4.63~~ 4.86

Hotel rooms, not including two rooms permitted for living quarters for manager or owner, per room . . . ~~3.48~~ 3.65

Hotel rooms and apartments in one building,

per hotel room . . . ~~3.48~~ 3.65

per apartment unit . . . ~~4.63~~ 4.86

Swimming pools operated for profit, alone or in connection with another business, or as part of an apartment, but not including cabanas, per swimming pool . . . ~~63.67~~ 66.85

ARCADE, AMUSEMENT (See AMUSEMENT ARCADE)

ARCHERY RANGES . . . ~~63.67~~ 66.85

ARMORED CAR SERVICE . . . ~~63.67~~ 66.85

ART OR PHOTOGRAPHIC STUDIO . . . ~~63.67~~ 66.85

ATTORNEYS-AT-LAW AND LAWYERS. For each attorney or lawyer in each separate location (Not subject to discount) . . . ~~34.73~~ 36.47

AUCTIONEERS. Not prorated and nontransferable . . . ~~477.50~~ 501.38

For sale, each day or fraction of a day at each location of goods, wares, merchandise, or real estate . . . ~~57.89~~ 60.78

AUTOMOBILES

Chauffeurs (See Hire and rent)

Filling station (See Service stations)

Garage. Parking garage or lot. A privately owned building or lot or part thereof containing at least 1,500 square feet of parking area open for use of the public for parking of vehicles on an hourly, daily, weekly, monthly, or seasonal basis upon payment of a fee therefor.

Per parking space . . . ~~3.48~~ 3.65

Hire and rent. (Must comply with Chapter 115 to receive license.)

Automobile renting business. (Drive-it-yourself) . . . ~~347.29~~ 364.65

Taxicabs, for-hire cars, and sightseeing cars.

Operators for hire seating four to six passengers, not equipped with taximeter. Chauffeur's licenses for driving motor vehicles in transportation of persons for compensation . . . ~~2.32~~ 2.44

Sightseeing. Persons operating sightseeing automobiles or vehicles, based on the passenger capacity of each vehicle operated as follows:

Not exceeding ten passengers . . . ~~25.47~~ 26.74

More than ten, not exceeding 20 passengers . . . ~~38.20~~ 40.11

More than 20 passengers . . . ~~63.67~~ 66.85

Taxicabs. Must comply with all licensing regulations. Refer to Chapter 115. Each vehicle . . . ~~115.76~~ 121.55

Parking (See Garage)

Recreation vehicles (See Sales, in general)

Repair

Garage (See REPAIR SHOP)

Storage garage. For keeping, storing, cleaning, and caring for and repairing only such automobiles or other motor-driven vehicles or equipment as are kept in storage. (If outside repairing is done, machine and repair shop license is required.) With capacity for storing cars as follows:

Not exceeding 25 cars . . . ~~38.20~~ 40.11

More than 25, not exceeding 50 cars . . . ~~63.67~~ 66.85

More than 50 cars . . . ~~127.34~~ 133.71

Repair shop (If not otherwise licensed under AUTOMOBILES)

One to five persons . . . ~~127.34~~ 133.71

More than five persons - additional . . . ~~11.58~~ 12.16

Sales

In general, new.

Agencies or persons engaged in sale of automobiles, trucks or tractors, or other motor-driven vehicles. However, automobile agencies licensed under the provisions of this schedule are permitted to conduct a repair shop and to carry in stock repair parts to serve the different lines or makes handled, and to deal in secondhand cars taken in exchange on sales of new cars; provided the entire operation is conducted from one location . . . ~~191.01~~ 200.56

For each additional location for sale or cars taken in exchange on sale of new cars under the foregoing paragraph . . . ~~127.34~~ 133.71

In general, secondhand or used.

Agencies or persons engaged in trading, buying, and selling secondhand automobiles, trucks, tractors, or other motor vehicles for each location . . . ~~191.01~~ 200.56

Motorcycles and sidecars or similar motor-driven vehicles or equipment. Motorcycle agencies licensed under the provisions of this schedule are permitted to conduct a service station and repair shop and to carry in stock the necessary repair parts and tires to service the different lines or makes licensed, and to deal in secondhand motorcycles taken in exchange on sales of new motorcycles; provided the entire operation is conducted from one location. (Does not permit handling repair parts, accessories, or tires to be sold at wholesale or retail to the trade, for which merchant's license is required.)

One line of one make only . . . ~~63.67~~ 66.85

For each additional line of one make . . . ~~63.67~~ 66.85

Trailer, Automobile

One line of one make only . . . ~~63.67~~ 66.85

For each additional line of one make . . . ~~63.67~~ 66.85

Service Stations. Providing one or more of the following services, each to be charged separately, with a maximum of . . . ~~115.76~~ 121.55

Accessories (\$500.00 permissals under filing station license, but if exceeding \$500.00 must pay this fee.)

Not exceeding \$1,000.00 . . . ~~50.94~~ 53.49

More than \$1,000.00 for each additional \$1,000.00 or fractional part thereof . . . ~~6.34~~ 6.66

Filling station. (Permitting a stock of accessories, repair parts, or tires and tubes, not to exceed \$500.00 in value, to be carried.) Alone or in connection with any other business:

Drive-in service

Not exceeding four gasoline pumps . . . ~~63.67~~ 66.85

For each additional gasoline pump . . . ~~12.74~~ 13.38

Machine and repair shop (also body and paint shop, machine shop)

One to five persons engaged in repair work . . . ~~12.74~~ 13.38

More than five persons engaged in repair work, per person . . . ~~11.58~~ 12.16

Tire repairing, retreading, and vulcanizing (permitting sale of secondhand tires) . . . ~~63.67~~

66.85

Trailer rental (U-Haul-It) . . . ~~127.34~~ 133.71

BAGGAGE TRANSFER AND FREIGHT FORWARDING (See TRANSFER AND FREIGHT FORWARDING COMPANIES)

BAIL BONDSMEN . . . ~~57.89~~ 60.78

Each bondsman in Bondsmen Office - ~~57.89~~ 60.78

BAKERIES

Manufacturing bakery products.

Within corporate limits of the City for, and selling or delivering in the conduct of, the wholesale bakery business, or the wholesale and retail bakery business and operating not more than five delivery trucks . . . ~~63.67~~ 66.85

Within corporate limits of the City for, and selling or delivering in the conduct of, the wholesale bakery business or the wholesale and retail bakery business, and operating more than five delivery trucks . . . ~~286.48~~ 300.80

Within corporate limits of the City for, and selling at retail only from, the premises of manufacture and operating delivery service, with no more than two delivery trucks for each retail place of business . . . ~~25.47~~ 26.74

In addition thereto, for each delivery truck in excess of two (truck identification tags to be supplied by the City) . . . ~~25.47~~ 26.74

Products distributors. Selling or distributing bakery products not manufactured within corporate limits of the City, each distributor . . . ~~286.48~~ 300.80

BALLROOMS OR DANCE HALLS, PUBLIC . . . ~~127.34~~ 133.71

BANKRUPTCY AND CLOSING-OUT SALES. Engaging in, managing, or conducting at retail any sale of goods, wares, merchandise under the circumstances stated.

For a period not exceeding 15 days . . . ~~57.89~~ 60.68

For a period not exceeding 30 days . . . ~~115.76~~ 121.55

For a period not exceeding 60 days . . . ~~173.65~~ 182.33

And a further fee of \$1.00 per \$1,000.00 of the price set forth on the inventory. However, no such license shall be issued for more than 60 days. Supplemental licenses extending time of sale (per day for the time during which such supplemental license is granted) . . . ~~57.89~~ 60.78

Purchasing at sale under assignment for benefit of creditors or for trustee in bankruptcy and advertising as bankrupt or distressed stock in resale. For each and every day during the continuance of the sale . . . ~~231.53~~ 243.11

BANKS OR TRUST COMPANIES . . . ~~286.48~~ 300.80

BARBER SHOP

First chair set up . . . ~~19.08~~ 20.03

Each additional chair . . . ~~12.74~~ 13.38

BEAUTY PARLORS

For the first beauty parlor or barber chair set up in such place of business . . . ~~19.08~~ 20.03

For each additional beauty parlor or barber chair set up . . . ~~12.74~~ 13.38

For each permanent-wave machine set up in such place of business . . . ~~12.74~~ 13.38

For each manicuring table in such place of business . . . ~~12.74~~ 13.38

BICYCLES (See SALES, SERVICE, AND RENTAL)

BLUE-PRINTING, MAP, AND PLAT MAKERS. Alone or in connection with any other business . . . ~~63.67~~ 66.85

BONDS, STOCKS, MORTGAGES, OR OTHER SECURITIES. Broker, alone or in connection with any other business (unless licensed under banks or investment counselor) . . . ~~191.01~~ 200.56

BOOKKEEPERS (See PROFESSIONAL)
 BOOKS (See NEWS DEALERS)
 BOOT AND SHOE REPAIR SHOP. Alone or in connection with any other business. (Permitted to deal in or sell only such secondhand boots or shoes as are necessary to sell for charges for repairs by the repair shop hereby licensed:
 Operated by hand . . . ~~25.47~~ 26.74
 Operated by power machinery . . . ~~38.20~~ 40.11
 BOOTBLACK STAND. Alone or in connection with any other business, each chair . . . ~~6.34~~ 6.66
 BOOTS AND SHOES (See MERCHANTS)
 Secondhand dealers in . . . ~~191.04~~ 200.56
 BOTTLED WATER
 Distributors (See WATER, bottled, aerated, etc.)
 BOTTLES
 Secondhand dealers in . . . ~~63.67~~ 66.85
 BOWLING OR TEN-PIN ALLEYS
 Each location:
 One alley . . . ~~63.67~~ 66.85
 Each additional alley . . . ~~38.20~~ 40.11
 BROKERS. One who buys from or represents the manufacturer, producer, or other seller, who may or may not carry stock on hand, and who sells to the jobber, wholesale or other trade, setting as intermediary between buyer and seller for the consideration of a brokerage fee of commission from either the buyer or seller.
 Boats, ships, and yachts . . . ~~127.34~~ 133.71
 Business . . . ~~63.67~~ 66.85
 Customs . . . ~~127.34~~ 133.71
 Dealers in futures and options . . . ~~795.87~~ 835.66
 Handling stocks, bonds, mortgages, or other securities. Alone or in connection with any other business. Each Broker . . . ~~191.04~~ 200.56 .
 Mercantile. Each person handling materials and supplies or other goods, wares, or merchandise, alone or in connection with any other business. (Does not permit stock of goods for which additional license is required as provided herein, in each case for the class of stock handled); provided, that merchants, retail dealers, and merchants, wholesale and jobbers, paying license fees aggregating \$100.00 or more, are permitted to do a mercantile brokerage business without additional license, each broker . . . ~~127.34~~ 133.71
 Real estate . . . ~~63.67~~ 66.85
 Theater tickets . . . ~~191.04~~ 200.56
 BUILDING AND LOAN ASSOCIATIONS . . . ~~286.48~~ 300.80
 BUSINESS BROKER . . . ~~63.67~~ 66.85
 BUSINESS MACHINES. Agents or dealer. (Permitted to rent business machines without additional license, also to carry in stock the necessary repair parts to serve the different lines of business machines dealt in; provided, that the entire operation is conducted from one location. Does not permit handling repair parts, accessories, or supplies to be sold at wholesale or to the trade, for which a merchants license is required. Permitted to handle or deal in new and rebuilt or secondhand business machines.)
 Provided that the average value of stocks of goods carried is as follows:
 Not exceeding \$50,000.00 . . . ~~127.34~~ 133.71
 More than \$50,000 . . . ~~191.04~~ 200.56
 BUSINESS OR COMMERCIAL SCHOOLS. (See SCHOOLS and NURSERIES)
 BUTCHERS AND BUTCHER SHOPS
 Butchers, meats and packing-house products.
 Wholesale, dealing in their own products (except those covered by Merchants, Jobbers and

distributors) . . . ~~63-67~~ 66.85

Shops, retail. Alone or in connection with any other business. (Permitted to handle poultry without additional license.) Employing meat cutters as follows:

Not exceeding two cutters . . . ~~25-47~~ 26.74

More than two, not exceeding five cutters . . . ~~63-67~~ 66.85

More than five cutters . . . ~~127-34~~ 133.71

CABANAS (See SWIMMING POOLS OR NATATORIUMS)

CABARETS (See NIGHTCLUBS OR CABARETS)

CAFES AND CAFETERIAS (See FOOD SERVICE ESTABLISHMENTS)

CANDY AND CONFECTIONERY MANUFACTURER. Operating in connection with retail store. (See MERCHANTS)

CANDY AND SOUVENIR PEDDLERS (See PEDDLERS)

CARNIVALS, STREET SHOWS, EXPOSITION COMPANIES, OR SHOWS OR PERFORMANCES GIVEN IN ANY TEMPORARY ENCLOSURE

For the first day . . . ~~434.11~~ 455.82

For each day thereafter . . . ~~260.46~~ 273.48

CARPETS AND RUGS (See CLEANING CARPETS AND RUGS; for sales, see MERCHANTS)

Installation . . . ~~63-67~~ 66.85

CATERING (See FOOD SERVICE ESTABLISHMENTS)

CEMENT, LIME, AND PLASTER CONTRACTOR (See CONTRACTORS)

CIGARS AND TOBACCOS (See TOBACCO AND CIGARS)

CIRCUSES

Each day . . . ~~723-51~~ 759.69

Parades. For each parade through the streets where performance is given outside the limits of the City. (Not permitted without approval of the chief of police). Each parade . . . ~~57-89~~ 60.78

CLAIMS AND ACCOUNTS, COLLECTING (See COLLECTION AGENCY)

CLEANING CARPETS AND RUGS

By hand or vacuum process. Alone or in connection with any other business . . . ~~25-47~~ 26.74

CLEANING, HOUSE AND WINDOW (See HOME MAINTENANCE SERVICE)

CLEANING PLANTS AND AGENTS. In general:

Persons engaged in the business of cleaning, pressing, or dyeing . . . ~~127-34~~ 133.71

Cleaning or pressing outlets (retail). Where no cleaning or pressing or dyeing is done on the premises and where no steam press or irons are used . . . ~~25-47~~ 26.74

Cleaning or pressing shops (retail). Where no cleaning or dyeing is done on the premises, but where pressing is done and only one steam press is used . . . ~~38-20~~ 40.11

For each additional steam press used . . . ~~25-47~~ 26.74

Without establishing place of business. (Including rug and carpet cleaning). Each vehicle or solicitor used in soliciting, collecting, or delivery . . . ~~191-01~~ 200.56

CLINICAL LABORATORY

Alone or in connection with any other business . . . ~~63-67~~ 66.85

CLOTHING

Alterations or tailoring . . . ~~25-47~~ 26.74

Retail (See MERCHANTS)

Secondhand, each person dealing in . . . ~~191-01~~ 200.56

CLUBS, PRIVATE (must obtain separate licenses for food service or entertainment) . . . ~~63-67~~ 66.85

COIN-OPERATED MACHINES

Automatic or coin-operated service trade machines

Up to 15 machines . . . ~~69-46~~ 72.93

For each additional machine . . . ~~4-63~~ 4.86

Distributor's license (Placing for operation; distributing to location operators. Fee applicable if distributor maintains a place of business within the corporate limits of the City.)

Each machine, to 100 machines . . . ~~23.15~~ 24.31

Above 100 machines . . . ~~1,447.04~~ 1,519.39

Mechanical amusement device

(Machines, contrivances, or devices for amusement set in motion or made to function by insertion of coin or slug.)

Owners, operators, or managers of locations where mechanical amusement devices are operated wholly or in part for profit. Each nonvideo electronic or mechanical device . . . ~~57.89~~ 60.78

Each video electronic device . . . ~~289.41~~ 303.88

Distributor's license (Placing for operation, distributing to a place of business. Fee applicable if distributor maintains business within the City).

Each nonvideo or electronic device as defined in the Code of Ordinances to 100 devices . . . ~~23.15~~ 24.31

Above 100 devices . . . ~~1,447.04~~ 1,519.39

Juke box

Owners, operators, or managers of locations where juke boxes are operated wholly or in part for profit. Each machine . . . ~~46.31~~ 48.63

Distributor's license (Placing for operation, distributing to location operators. Fee applicable if distributor maintains business within the corporate limits of the City.)

Each machine, to 100 machines . . . ~~46.31~~ 48.63

Above 100 machines . . . ~~1,157.63~~ 1,215.51

Automatic merchandise vending machines

Vending machines, automatic (Coin-operated merchandise or service-vending machines, except machines vending newspapers, drinking cups, or postage stamps, not otherwise provided for herein.)

Owners, operators, or managers of locations where vending machines are operated wholly or in part for profit

Each \$0.02 through \$0.15 machine . . . ~~18.52~~ 19.45

Each 16-cent machine and over . . . ~~23.15~~ 24.31

Distributor's license (Placing for operation, distributing to location operators. Fee applicable if distributor maintains a place of business within the corporate limits of the City.)

Each machine, to 100 machines . . . ~~7.64~~ 8.02

Above 100 machines . . . ~~520.94~~ 546.99

Vending machines, cigarettes

Owners, operators, or managers of locations where cigarette vending machines are operated wholly or in part for profit. Each machine . . . ~~7.64~~ 8.02

Distributor's license (Placing for operation, distributing to location operators. Fee applicable if distributor maintains a place of business within the corporate limits of the City.)

Between one and not exceeding 50 machines, each . . . ~~7.64~~ 8.02

More than 50 but not exceeding 100 . . . ~~477.53~~ 501.41

More than 100 but not exceeding 200 . . . ~~636.70~~ 668.54

More than 200 but not exceeding 300 . . . ~~795.87~~ 835.66

More than 300 but not exceeding 600 . . . ~~955.04~~ 1,002.79

More than 600 machines . . . ~~1114.08~~ 1169.78

Weighing machines

Owners, operators, or managers of locations where weighing machines are operated wholly or in part for profit. Each machine . . . ~~12.74~~ 13.38

Distributor's license (Placing for operation, distributing to location operators. Fee applicable if distributor maintains a place of business within the corporate limits of the City.)

Between one and not exceeding 30 machines . . . ~~12.74~~ 13.38

More than 30 and not exceeding 50 machines . . . ~~286.48~~ 300.80

More than 50 and not exceeding 100 . . . ~~382.02~~ 401.12

More than 100 and not exceeding 150 . . . ~~434.44~~ 455.82
 More than 150 machines, each machine . . . ~~2.54~~ 2.67
COLD STORAGE AND REFRIGERATION
 Renting cold storage space to the public. Alone or in connection with any other business . . .
~~63.67~~ 66.85
COLLECTION AGENCY (Engaged in collecting claims and accounts, renting houses, and
 collecting rents, not licensed as a real estate agency permitting house renting.)
 Alone or in connection with any other business. Each agency . . . ~~63.67~~ 66.85

COMMISSION MERCHANTS OR WHOLESALE DEALERS
 Receiving fruit, vegetables, and produce, or other goods, wares, or merchandise on
 consignment . . . ~~127.34~~ 133.71
CONSULTANTS (See **AGENCIES**)
CONTRACTORS
 Contractor's licenses shall be referred to the county occupational license division. (Resolution
 2171)
 Contractors maintaining general business office within City limits, unless otherwise licensed by
 the City . . . ~~63.67~~ 66.85
CREDIT REPORTING AND MERCANTILE AGENCIES
 Permitting the operation of not exceeding five persons . . . ~~63.67~~ 66.85
 Each agency, more than five persons, each agency . . . ~~127.34~~ 133.71
DANCING
 Dance halls and ballrooms, public-each dance hall or ballroom . . . ~~11.58~~ 12.16
 Dance studios and schools
 Less than 50 pupils . . . ~~25.47~~ 26.74
 More than 50 pupils . . . ~~45.51~~ 47.79
 Assistant operator's license . . . ~~12.74~~ 13.38
DECORATORS (See also **INTERIOR DECORATORS**)
 Bunting, flags, and pennants . . . ~~63.67~~ 66.85
DELICATESSEN (See **FOOD SERVICE ESTABLISHMENTS**)
DEPARTMENT AND GROCERY STORES (Construed to mean stores carrying five or more
 lines of goods subject to license under the provisions of this schedule and which are permitted
 to handle any lines of goods, wares, or merchandise herein classified as mercantile lines, but
 does not permit the operation of any business or occupation specified to be "alone or in
 connection with any other business," for which additional license is required as provided in
 each such case. Retail, where the average value of stock of goods carried is as follows.)
 Not exceeding \$5,000.00 . . . ~~63.67~~ 66.85
 More than \$5,000.00, not exceeding \$10,000.00 . . . ~~127.34~~ 133.71
 More than \$10,000.00, not exceeding \$20,000.00 . . . ~~191.01~~ 200.56
 More than \$20,000.00, not exceeding \$50,000.00 . . . ~~286.48~~ 300.80
 More than \$50,000.00, not exceeding \$100,000.00 . . . ~~490.51~~ 515.04
 More than \$100,000.00 . . . ~~477.50~~ 501.38
DETECTIVE AGENCY
 Per detective . . . ~~63.67~~ 66.85
DIRECTORIES
 Alone or in connection with any other business, each person compiling, making, or offering
 directories for sale . . . ~~63.67~~ 66.85 **DISPLAY ROOM OR SHOWROOM**
 For hire . . . ~~25.47~~ 26.74
DISTRIBUTORS
 Bottled water (See **WATER**)
 Ice (See **ICE**, Distributors)

DOG OR OTHER SMALL ANIMAL

Exhibition, each day . . . ~~57.89~~ 60.78

Grooming (See zoning regulation) . . . ~~63.67~~ 66.85

DRAINAGE AND SEWER EXCAVATING AND SEWER CONSTRUCTION . . . ~~127.34~~ 133.71

DRAMATIC OR THEATRICAL TROUPES OR COMPANIES

Each performance (where performance not given in local licensed theater) . . . ~~57.89~~ 60.78

DREDGING CONTRACTORS . . . ~~127.34~~ 133.71

DRESSMAKING OR HEMSTITCHING (Alone or in connection with any other business, does not permit stock without merchant's license)

When employing one and not exceeding three persons . . . ~~25.47~~ 26.74

More than three persons . . . ~~286.48~~ 300.80

DRUGS (Retail dealer in. Permits, in addition to stock of drugs and drug sundries and filling prescriptions, lines of candy and confectionery, cigar stand, newsstand, stationery, sundries, toilet articles, toys, and such other lines as are generally handled by a drugstore; but does not permit lunchstand or soda fountain; which must be licensed separately where the average value of stock of goods carried is as follows.)

Not exceeding \$1,000.00 . . . ~~31.80~~ 33.39

More than \$1,000.00, not exceeding \$3,000.00 . . . ~~38.20~~ 40.11

More than \$3,000.00, not exceeding \$5,000.00 . . . ~~63.67~~ 66.85

More than \$5,000.00, not exceeding \$10,000.00 . . . ~~127.34~~ 133.71

More than \$10,000.00, not exceeding \$20,000.00 . . . ~~191.04~~ 200.56

More than \$20,000.00, not exceeding \$50,000.00 . . . ~~191.04~~ 200.56

More than \$50,000.00 . . . ~~286.48~~ 300.80

DRY-CLEANING AGENCY (See CLEANING PLANTS AND AGENTS)

ELECTRIC COMPANIES . . . ~~318.35~~ 334.27

EMPLOYMENT AGENTS . . . ~~127.34~~ 133.71

EXERCISE STUDIOS . . . ~~63.67~~ 66.85

EXPORT AND IMPORT FIRMS . . . ~~127.34~~ 133.71

EXPRESS COMPANIES . . . ~~477.50~~ 501.38

FACTORIES (Each person engaged in the business of manufacturing any goods, wares, or merchandise, packing houses, and towel supply companies, shall be required to cover such manufacturing by taking out a factory license, to manufacture and sell the products manufactured at wholesale only, employing including owners and operators as follows.)

Not exceeding five persons . . . ~~63.67~~ 66.85

More than five, not exceeding ten persons . . . ~~127.34~~ 133.71

More than 10, not exceeding 15 persons . . . ~~191.04~~ 200.56

More than 15, not exceeding 25 persons . . . ~~286.48~~ 300.80

More than 25 persons . . . ~~382.02~~ 401.12

FERTILIZERS (Agents, dealers, or manufacturers; alone or in connection with any other business, requires brokers' license, see BROKERS.)

FILLING STATIONS (See AUTOMOBILES, Service stations)

FINANCE AND SMALL LOAN COMPANIES (Any person who engages in a financing service by negotiating or effecting the purchase or collection of deferred merchandise purchase agreement or notes.) . . . ~~286.48~~ 300.80

FISH, FRUITS, VEGETABLES, OR PRODUCE (See COMMISSION MERCHANTS OR WHOLESALE DEALERS; PACKERS or SHIPPERS; PEDDLERS)

FIVE-AND TEN-CENT OR VARIETY STORES (See DEPARTMENT AND GROCERY STORES)

FLORIST AND DEALERS IN CUT FLOWERS . . . ~~63.67~~ 66.85

FOOD SERVICE ESTABLISHMENTS (Any place of business which serves food or refreshments to the general public in a regular dining room, cafe, cafeteria, tea room, soda fountain, barbecue stand, delicatessen, catering firms, cold drink stand, etc., and also including snack counters in establishments where the principal business is other than the serving of food or refreshments.)

Where seating arrangements are provided:

Up to 30 seats . . . ~~63.67~~ 66.85

For each additional seat . . . ~~0.64~~ 0.64

Take-out service:

In addition to seating arrangements or counter service . . . ~~25.47~~ 26.74

Take-out service only . . . ~~63.67~~ 66.85

Counter seating and service:

In addition to seating arrangements or take-out service . . . ~~25.47~~ 26.74

Counter service only . . . ~~63.67~~ 66.85

Prepackaged foods and confectionery may be sold without additional license, if stock carried does not exceed \$200.00. If stock exceeds \$200.00 a merchant license is also required.

Stock from \$200.00 to \$1,000.00 . . . ~~50.94~~ 53.49

For each additional \$1,000.00 or fraction thereof . . . ~~6.34~~ 6.66

FREIGHT FORWARDING AND TRANSFER AND TRANSPORTATION COMPANIES (See TRANSFER AND FREIGHT FORWARDING COMPANIES)

FRESH MEATS (Retailer dealer in, see BUTCHERS AND BUTCHER SHOPS)

FRUIT, FISH, VEGETABLE, OR PRODUCE (See COMMISSION MERCHANTS OR WHOLESALE DEALERS; PACKERS OR SHIPPERS; PEDDLERS)

FUNERAL DIRECTORS AND UNDERTAKERS

Alone or in connection with any other business (not permitting embalming, for which professional embalmers' license is required) with stock, on consignment or otherwise, including ambulance and hearse equipment, as follows:

Not exceeding \$2,000.00 . . . ~~38.20~~ 40.11

More than \$2,000.00, not exceeding \$5,000.00 . . . ~~63.67~~ 66.85

More than \$5,000.00, not exceeding \$10,000.00 . . . ~~127.34~~ 133.71

More than \$10,000.00 . . . ~~191.01~~ 200.56

FURNITURE, HOUSE FURNISHINGS, ETC.

Movers and packers (See TRANSFER AND FREIGHT FORWARDING COMPANIES)

Secondhand dealers in. (Permitted to deal in secondhand goods of all kinds, except wearing apparel . . . ~~231.53~~ 243.11

FURS

Dealers in. Alone or in connection with any other business . . . ~~25.47~~ 26.74

FUTURES AND OPTIONS

Broker in . . . ~~795.87~~ 835.66

GALLERY, SHOOTING . . . ~~63.67~~ 66.85

GARAGE, PUBLIC (See AUTOMOBILES, Garages)

GARBAGE COLLECTION, PRIVATE CONTRACTORS . . . ~~115.76~~ 121.55

GAS COMPANY OR WORKS

Each company or work . . . ~~318.35~~ 334.27

GOLF DRIVING RANGES . . . ~~63.67~~ 66.85

GREENHOUSES (See FLORISTS AND DEALERS IN CUT FLOWERS)

GROCERY STORES (See DEPARTMENT AND GROCERY STORES)

HAIRDRESSERS (See BEAUTY PARLORS)

HALLS, PUBLIC, FOR HIRE . . . ~~25.47~~ 26.74

HATS, CLEANING AND BLOCKING

Alone or in connection with any other business . . . ~~25.47~~ 26.74

HEALTH STUDIO (See EXERCISE STUDIOS)

HOME MAINTENANCE SERVICE (Providing gardening and lawn care, excluding TREE-TRIMMER, and/or providing house and window cleaning services.)

With one to five employees . . . ~~63.67~~ 66.85

With six to ten employees . . . ~~127.34~~ 133.71

11 and over, each additional employee . . . ~~10.42~~ 10.94

HOSPITALS, SANITARIUMS, OR OTHER SIMILAR INSTITUTIONS

Privately owned and operated for profit . . . ~~63.67~~ 66.85

HOTELS (Must be licensed by State of Florida, department of Hotels and Motels. Does not permit dining room without food service establishment license.)

Hotel rooms, not including two rooms permitted for living quarters for manager or owner, to be taxed at the rate of ~~\$3.48~~ 3.65 per room.

Hotel rooms and apartments in one building to be taxed at the rate of ~~\$3.48~~ 3.65 per hotel room and ~~\$4.63~~ 4.86 per apartment.

HOUSE-MOVING (Does not permit moving houses without permit for each house. As to further regulations, see the building code book of the City . . . ~~63.67~~ 66.85)

HYPNOTISTS

Each practicing hypnotist:

Where fees are charged . . . ~~1,193.79~~ 1,253.48

Where no fees are charged, but contributions accepted . . . ~~1,591.74~~ 1,671.33

ICE

Distributors (Not licensed as ice manufacturers, and who engage in the distribution or sale of ice, either by contract, using trucks or vehicle not owned by the manufacturer):

Not exceeding two vehicle . . . ~~25.47~~ 26.74

More than two, not exceeding four vehicles . . . ~~50.94~~ 53.49

More than four, not exceeding seven vehicles . . . ~~63.67~~ 66.85

Each additional vehicle . . . ~~7.61~~ 7.99

Manufacturers:

For each daily ton capacity . . . ~~6.34~~ 6.66

Retail dealers in: Not to apply to regular licensed ice manufacturers or distributors . . . ~~25.47~~ 26.74

ICE-SKATING RINK . . . ~~286.48~~ 300.80

IMPORT-EXPORT SERVICES

Each office (or agent) within City . . . ~~127.34~~ 133.71

INSURANCE ADJUSTERS . . . ~~63.67~~ 66.85

INSURANCE AGENCY (The following license fees are required to be paid by each person operating an insurance agency in the City. A separate license shall be required for each separate location and for each person connected with the agency engaged in soliciting or taking applications for, negotiating, effecting, or collection premiums for (I) casualty and liability insurance; (II) fire insurance; (III) industrial and funeral benefit insurance; and, (IV) life insurance; provided that each insurance company represented by the agency shall first have taken out a license as provided herein, permitting its operation with any duly licensed insurance agency in the City.)

Permitting the operation of but one person . . . ~~63.67~~ 66.85

For each additional person as described herein . . . ~~7.64~~ 8.02

INSURANCE COMPANY (Any insurance company doing business within the City; providing insurance coverage for any person, firm, corporation or other entity within the City; providing insurance coverage for any property, real or personal, located within the City . . . ~~115.76~~ 121.55)

INSURANCE TRAVELING AGENT (Traveling insurance agent or solicitor, soliciting insurance of any kind, for mutual, reciprocal, or other associations, companies or exchanges. Not

permitted to operate under resident agent's license nor to solicit business for a company not licensed to operate by the State of Florida.)

Each agent . . . ~~63.67~~ 66.85

INTERIOR DECORATORS (Any person who, for compensation, plans the arrangement of furnishings for any building) . . . ~~63.67~~ 66.85

INVESTMENT COUNSELOR

Handling stocks, bonds, mortgages, and other securities, not otherwise licensed . . . ~~191.01~~ 200.56

JAI ALAI OR PELOTA

Conducting frontons for exhibitions:

For each day such fronton is actually operated for the exhibition of jai alai or pelota under the license granted by the State of Florida Racing Commission, no discount allowed. Per day . . .

~~23.15~~ 24.31

JANITORIAL SERVICE (See HOME MAINTENANCE SERVICE)

JOBBER OR WHOLESALE MERCHANTS (Require merchants' license, see MERCHANTS, Wholesale, Jobbers and Distributors)

LABORATORIES (See CLINICAL LABORATORY)

LANDSCAPING . . . ~~127.34~~ 133.71

LAUNDRIES (See CLEANING PLANTS AND AGENTS)

LAUNDROMATS (See COIN-OPERATED LAUNDRIES)

LAWYERS OR ATTORNEYS

For each lawyer or attorney at each separate location; not subject to discount . . . ~~34.73~~

36.47

LOAN AGENTS OR INDIVIDUALS

Negotiating unsecured loans or loans secured by personal property, where the personal property is not taken into possession by the lender . . . ~~286.48~~ 300.80

Making loans secured by real estate, not to apply to bankers. Each agent . . . ~~127.34~~ 133.71

MACHINE AND REPAIR SHOPS

Machine and repair shops, except when licensed as SALES, SERVICE, AND RENTAL, shall be required to cover the operation of their different lines of business by taking out a machine and repair shop license, as follows:

Not exceeding two persons . . . ~~25.47~~ 26.74

More than two, not exceeding five persons . . . ~~38.20~~ 40.11

More than five persons . . . ~~63.67~~ 66.85

MAGAZINES, BOOKS, NEWSPAPERS, AND PERIODICALS (See NEWS DEALERS)

MANICURISTS (See BEAUTY PARLORS)

MANUFACTURERS (See FACTORIES)

MANUFACTURER'S AGENT or REPRESENTATIVES (See AGENCIES)

MAP AND PLAT MAKERS AND BLUE-PRINTING

Alone or in connection with any other business . . . ~~63.67~~ 66.85

MEATS, FRESH (Retail dealer in, see BUTCHERS AND BUTCHER SHOPS)

MERCHANTS (See also SALES, SERVICE, AND RENTAL.) If retail dealer, requires merchants' retail dealer license; if wholesale dealer, requires merchants' wholesale and jobbers license; if agent for, requires broker's license; provided that retail dealer, and merchants-wholesale and jobber, paying license fees aggregating \$100.00 or more are permitted to do a mercantile brokerage business without additional license.

Retail. (Except drug stores, grocery stores, bakeries, and fruit stores.) Permitting any one to four lines of business for which merchant's license is required; provided, that the license shall permit but one location when the average value of stocks of goods carried is as follows:

Not exceeding \$1,000.00 . . . ~~50.94~~ 53.49

More than \$1,000.00, for each additional \$1,000.00 or fractional part thereof . . . ~~6.34~~ 6.66

Wholesale, jobber or distributor. An individual, company, copartnership, corporation, or agent

therefor, who may or not maintain a fixed place of business in the City, who sells or offers to sell in large quantities which are beyond the needs of ordinary consumers, or for resale, or consigns or offers to consign for resale, any goods, wares, merchandise, or farm or grove products of any kind to any person or to any barber shop, beauty parlor, drug store, or food service establishment within the corporate limits of the City. All wholesale merchants, jobbers, or distributors shall have painted on each side of all wagons, trucks, passenger automobiles, or other delivery vehicles operated in or on the streets of the City, the name of the firm, location, and class of business so engaged. Further, each wholesale dealer, jobber, or distributor shall, before sending out any wagon, truck, passenger automobile, or any other delivery vehicle from the place of business so licensed for the purpose of delivering goods, furnish the driver with delivery sheets showing the name of customers, place of business, and quantity of goods, wares, or merchandise to be delivered by the driver of the delivery vehicle. Nothing herein shall be construed to affect the producer of farm and grove products, where they are being offered for sale or sold by the farmer or grower producing the products in the counties of Dade, Broward, Lee, Monroe, Collier, Martin, Glades, Okeechobee, or Palm Beach. Maintaining a place of business in the City and selling or delivering any goods, wares, or merchandise to any person outside the corporate limits of the City and not paying a wholesale merchant's license tax in the City . . . ~~127.34~~ 133.71

Having capital invested as follows:

Not exceeding \$10,000.00 . . . ~~127.34~~ 133.71
 More than \$10,000.00, not exceeding \$25,000.00 . . . ~~191.01~~ 200.56
 More than \$25,000.00, not exceeding \$50,000.00 . . . ~~191.01~~ 200.56
 More than \$50,000.00, not exceeding \$100,000.00 . . . ~~277.83~~ 291.72
 More than \$100,000.00 . . . ~~382.02~~ 401.12

MERRY-GO-ROUND

Alone or with any other business, each merry-go-round, each week . . . ~~57.89~~ 60.78

MESSENGER SERVICE

Alone or in connection with any other business . . . ~~25.47~~ 26.74

MILK

Distributing station, alone or in connection with any other business, employing delivery vehicles as follows:

Not exceeding two vehicles . . . ~~25.47~~ 26.74
 More than two, not exceeding four vehicles . . . ~~50.94~~ 53.49
 More than four vehicles . . . ~~63.67~~ 66.85

MOTION PICTURES

Theater: (For each seat in any theater, with minimum amount of \$100.00 for each separate location of theaters). Per seat . . . ~~0.42~~ .44

Drive-in theater-per vehicle speaker . . . ~~0.42~~ .44

Producers . . . ~~63.67~~ 66.85

MOTORCYCLES (See AUTOMOBILES)

MOVERS AND PACKERS (Household effects, furniture, etc., see TRANSFER AND FREIGHT FORWARDING COMPANIES)

MOVING HOUSES (See HOUSE-MOVING)

MOVING OR MOTION PICTURE (See MOTION PICTURES)

MUSEUM OR STOREROOM SHOW

Exhibiting articles and relics of historical interest, productions of art, and freaks of nature, where no performance is given, with admission charges as follows:

Not exceeding \$0.10 each . . . ~~191.01~~ 200.56
 More than \$0.10, not exceeding \$.25 each . . . ~~191.01~~ 200.56
 More than \$0.25 each . . . ~~238.75~~ 250.69

With admission free where contributions are accepted . . . ~~191.01~~ 200.56

MYSTICISM (Including astrologists, clairvoyants, fortune-tellers, horoscopists, palmists,

phrenologists, spiritualists, and similar occupations.)

Each person practicing where fees are charged . . . ~~1,193.79~~ 1,253.48

Where no fees are charged but contributions accepted . . . ~~1,671.33~~ 1,591.74

NEWS DEALERS (Except drugstores)

Permitting the sale of books to read, magazines, periodicals, and newspapers. Not permitting the sale of ruled, loose-leaf, or other books of a similar nature for which merchants' license is required. Alone or in connection with any other business carrying stock as follows:

Not exceeding \$500.00 . . . ~~25.47~~ 26.74

More than \$500.00 . . . ~~63.67~~ 66.85

NIGHTCLUBS OR CABARETS

Any restaurant or cafe or any place operated after 11:00 p.m. where food or refreshments or liquors are sold or served, at which or in connection with which, any live band, "show," theatrical, or similar entertainment is given (license not prorated) . . . ~~795.87~~ 835.66

NUMISMATIC SUPPLIES (See PHILATELIC AND NUMISMATIC SUPPLIES)

NURSERIES (See SCHOOLS AND NURSERIES)

OCCUPANCY ONLY...~~63.67~~ 66.85

OPTIONS AND FUTURES (Brokers in, requires broker's license, see BROKERS)

PACKERS AND MOVERS (Household effects, furniture, etc., see TRANSFER AND FREIGHT FORWARDING COMPANIES)

PACKERS OR SHIPPERS

Construed to mean any person taking orders for the shipment of fruit, nuts, crystallized candies or candied fruits, coconut lamps, or any other coconut novelties . . . ~~63.67~~ 66.85

Fish, fruit, vegetables, or produce. Persons engaged in buying, packing, selling, shipping, or soliciting on consignment, shipments of fish, fruit, vegetables, or produce. However, this license shall not be required where packers and shippers are located in their own packinghouse, for which packinghouse license has been paid . . . ~~63.67~~ 66.85

PAVING AND ROAD CONSTRUCTION CONTRACTORS . . . ~~127.34~~ 133.71

PEDDLERS (Retail, whose established place of business is within the corporate limits of the City.)

Selling:

Balloons and souvenir items. Each person . . . ~~25.47~~ 26.74

Bread, cake, pastry, pie, or other bakery goods.

Each vehicle . . . ~~127.34~~ 133.71

Candy, ice-cream, peanuts, or popcorn, on the streets. Each person or vehicle . . . ~~24.26~~ 25.47

Chicken and eggs. Each vehicle . . . ~~127.34~~ 133.71

Fruit, vegetables, and produce. Each vehicle . . . ~~63.67~~ 66.85

(No vehicle shall be used for the purpose of peddling at retail unless a decal furnished by the City be displayed.)

For each additional salesman or helper in excess of two persons accompanying any vehicle selling at retail bread and the like, chickens and eggs, and fruit, vegetables, and produce . . . ~~25.47~~ 26.74

PERIODICALS, BOOKS, MAGAZINES, AND NEWSPAPERS (Dealer in, See NEWS DEALERS)

PHARMACY (See DRUGS, Retail dealer in)

PHILATELIC AND NUMISMATIC SUPPLIES

Where the value of stock carried is as follows:

Not exceeding \$1,000.00 . . . ~~50.94~~ 53.49

More than \$1,000.00.00 for each additional \$1,000.00 or fractional part thereof . . . ~~6.34~~ 6.66

PHOTOGRAPHER OR PHOTO FINISHERS . . . ~~63-67~~ 66.85

Does not permit the selling of cameras or photographic supplies without merchant's licenses, alone or in connection with any other business.

Studios . . . ~~63-67~~ 66.85

Transient, itinerant, canvassing, or soliciting . . . ~~191-01~~ 200.56

PLAT AND MAP MAKERS AND BLUE-PRINTING

Alone or in connection with any other business . . . ~~63-67~~ 66.85

POPCORN MACHINES OR STANDS . . . ~~25-47~~ 26.74

PRESSING (See CLEANING PLANTS AND AGENTS)

PRINTERS AND OFFSET PRESS

Printing and offset press shops shall be required to cover such by taking out a license, as follows:

Employing, including owners and operators:

Not exceeding five persons . . . ~~63-67~~ 66.85

More than five, not exceeding ten persons . . . ~~127-34~~ 133.71

More than ten, not exceeding 15 persons . . . ~~191-01~~ 200.56

More than 15, not exceeding 20 persons . . . ~~286-48~~ 300.80

More than 25 persons . . . ~~382-02~~ 401.12

PRODUCE (See COMMISSION MERCHANTS OR WHOLESALE DEALERS; PEDDLERS; PACKERS OR SHIPPERS)

PROFESSIONAL

The following practitioners are classed as professional and each person engaged in the practice of any such profession is required to cover his practice by taking out a professional license as follows:

Each person engaged in the practice of any profession herein listed as a profession permitting the operation of but one person . . . ~~63-67~~ 66.85

For each additional partner or person practicing the profession listed and operating in connection with a person duly licensed as provided herein. License shall be issued in the name of the person so licensed, permitting the operation of the additional person in connection with the person taking out this additional license, each additional person as provided herein . . . ~~25-47~~ 26.74

Accountants and auditors.

Architects.

Chemists.

Chiropractors.

Dentists.

Dental technicians.

Dietitians

Embalmers.

Engineers.

Foresters.

Medical doctors.

Nurses.

Opticians.

Optometrists.

Osteopathic medical examiners.

Podiatrists.

Physical therapists.

Psychiatrists.

Psychologists.

Psychotherapists.

Surgeons.

Teachers and tutors.

Veterinarians.

PUBLIC AMUSEMENTS

Place of, not otherwise provided for . . . ~~757.97~~ 835.66

RACING

Displaying, selling, or offering for sale, sheets, papers, or pamphlets predicting outcome of horse or dog race . . . ~~382.02~~ 401.12

Dog racing:

Persons conducting (for each day races are conducted under license granted by the State of Florida Racing Commission) per day . . . ~~115.76~~ 121.55

RAILROAD COMMERCIAL AGENTS (See SOLICITING)

REAL ESTATE AGENT AND BROKER

Agent . . . ~~25.47~~ 26.74

Broker . . . ~~63.67~~ 66.85

The Real Estate Broker shall be responsible for submitting with his own application for occupational license a listing of all salesmen or brokers who have placed their board of Real Estate licenses with the Real Estate Broker. He shall also be responsible for seeing that the listing is updated during the license year so that a current listing will be maintained at all times.

REFRIGERATION AND COLD STORAGE (See COLD STORAGE AND REFRIGERATION)

RENT COLLECTION AND HOUSE RENTING (See COLLECTION AGENCY)

RENTAL (automobile rental, see AUTOMOBILE; bicycles and small appliances, see SALES, SERVICE, AND RENTAL)

REPAIR SHOP (See SALES, SERVICE, AND RENTAL or MACHINE AND REPAIR SHOP)

RESTAURANTS (See FOOD SERVICE ESTABLISHMENTS)

RINKS

Ice skating or roller skating . . . ~~286.48~~ 300.80

Owner or operators . . . ~~63.67~~ 66.85

ROOMING HOUSES, OR ROOMS-FOR-RENT (Must be licensed by the Division of Hotels and Restaurants.)

Every building or other structure kept, used, maintained, advertised, or held out to the public to be a place where sleeping accommodations are supplied for pay to transient or permanent guests or tenants shall be deemed a rooming house. In determining the number of rooms in any building used as a rooming house, only bedrooms, sleeping quarters, or sleeping porches which are for rent are to be counted.

Not exceeding two rooms . . . ~~7.61~~ 7.99

More than two, not exceeding five rooms . . . ~~12.74~~ 13.38

More than five, not exceeding ten rooms . . . ~~25.47~~ 26.74

More than ten, not exceeding 12 rooms . . . ~~38.20~~ 40.11

ROYALTY AND COPYRIGHT AGENTS AND SALESMEN

Each person, as agent for another or as the representative of another in any capacity, collecting or attempting to collect, or receiving money or other valuable consideration for rights, royalty, rents, or fees on copyrighted music, books, recorded music for mechanical reproduction radio programs, or patents. Per agent . . . ~~63.67~~ 66.85

RUGS AND CARPETS (Cleaning, see CLEANING CARPETS AND RUGS; sales, see MERCHANTS)

SALES, SERVICE, AND RENTAL (Including appliances, bicycles, golfcarts, yard maintenance equipment and similar machines, air-conditioners, radios, televisions, and similar equipment.)

One to four lines of goods:

Sales:

Stock not exceeding \$1,000.00 . . . ~~50.94~~ 53.49
More than \$1,000.00, for each additional \$1,000.00 . . . ~~6.34~~ 6.66

Service:

(Including warranty service) . . . ~~25.47~~ 26.74

Rental:

(In connection with other license) . . . ~~25.47~~ 26.74

Not otherwise licensed . . . ~~63.67~~ 66.85

SANITARIUMS, HOSPITALS AND SIMILAR INSTITUTIONS.

Privately owned and operated for profit . . . ~~63.67~~ 66.85

SCHOOLS AND NURSERIES

For a private, for-profit, school, nursery, business or commercial school . . . ~~63.67~~ 66.85

SECONDHAND DEALERS (Automobiles, automobile trucks, or other motor-driven vehicles, see AUTOMOBILES.)

Boots and shoes . . . ~~191.01~~ 200.56

Clothing . . . ~~191.01~~ 200.56

Furniture and house furnishing. (Permitted to deal in secondhand goods of all kinds, except wearing apparel) . . . ~~191.01~~ 200.56

SECURITIES, BONDS, STOCKS, AND MORTGAGES

Broker in. Alone or in connection with any other business . . . ~~191.01~~ 200.56

SHIP, RAILROAD AND AIRLINES AGENTS. Each transportation company maintaining a place of business other than the terminal, each agent (except travel agents) . . . ~~63.67~~ 66.85

Retail Sales. Soliciting orders to sell by samples or otherwise, furniture, household goods, builder's supplies, musical instruments or other goods, wares, or merchandise at retail, representing business houses outside the City . . . ~~191.01~~ 200.56

Shipments of fish, fruit, vegetables, or produce on consignment: (See COMMISSION MERCHANT OR WHOLESALE DEALERS)

SHIPPERS AND PACKERS (See PACKERS OR SHIPPERS)

SHOE AND BOOT REPAIR SHOP (See BOOT AND SHOE REPAIR SHOP)

SHOE-SHINER (See BOOTBLACK STAND)

SHOOTING GALLERY . . . ~~63.67~~ 66.85

SIGHT-SEEING AUTOMOBILES OR VEHICLES (See AUTOMOBILES)

SKATING RINKS

Ice skating . . . ~~286.48~~ 300.80

Roller skating . . . ~~286.48~~ 300.80

SOUVENIR AND CANDY PEDDLERS (See PEDDLERS)

STAMP COMPANIES, TRADING

Persons conducting a trading stamp business . . . ~~454.76~~ 477.50

STOCKS, BONDS, MORTGAGES, OR OTHER SECURITIES

Dealers in. Alone or in connection with any other business . . . ~~191.01~~ 200.56

STORAGE WAREHOUSES

Alone or in connection with any other business with floor space (regardless of whether used for storage or not) as follows:

Not exceeding 5,000 square feet . . . ~~63.67~~ 66.85

More than 5,000, not exceeding 10,000 square feet . . . ~~127.34~~ 133.71

More than 10,000, not exceeding 15,000 square feet . . . ~~191.01~~ 200.56

More than 15,000, not exceeding 25,000 square feet . . . ~~191.01~~ 200.56

More than 25,000, not exceeding 50,000 square feet . . . ~~286.38~~ 300.70

More than 50,000 square feet . . . ~~382.02~~ 401.12

STOREROOM SHOW OR MUSEUM (See MUSEUM OR STOREROOM SHOW)

SUPPLY HOUSES (Any person dealing in or handling any special or select lines of

merchandise, such as barber shop supplies, beauty parlor supplies, dental supplies, medical or hospital supplies, or any other supplies not herein specified.)

Having capital invested as follows:

Not exceeding \$10,000.00 . . . ~~127.34~~ 133.71
More than \$10,000.00, not exceeding \$25,000.00 . . . ~~191.04~~ 200.56
More than \$25,000.00, not exceeding \$50,000.00 . . . ~~191.04~~ 200.56
More than \$50,000.00, not exceeding \$100,000.00 . . . ~~382.02~~ 401.12
More than \$100,000.00 . . . ~~477.50~~ 501.38

SWIMMING POOLS OR NATATORIUMS

Swimming pools, operated for profit, alone or in connection with any other business, but not including cabanas . . . ~~63.67~~ 66.85

Cabanas, operated for profit, in connection with swimming pools, per cabana . . . ~~4.63~~ 4.86

TAILOR

Tailor and alterations . . . ~~25.47~~ 26.74

TAXIDERMIST

(Does not permit stock, for which merchants' license is required.)

Each taxidermist . . . ~~25.47~~ 26.74

TELEGRAPH COMPANIES . . . ~~318.35~~ 334.27

TELEPHONE ANSWERING SERVICE . . . ~~63.67~~ 66.85

TELEPHONE COMPANIES . . . ~~318.35~~ 334.27

THEATERS (Per seat, with a minimum of 100) . . . ~~0.42~~ 0.44

Moving or motion pictures:

Per seat, with a minimum of 100 . . . ~~0.42~~ 0.44

Drive-ins with a minimum of 100:

Per vehicle speaker . . . ~~0.42~~ 0.44

Ticket broker. (Defined as any person who purchases tickets and sells them at prices greater than cost);

Each agent . . . ~~191.04~~ 200.56

THEATRICAL OR DRAMATIC TROUPES OR COMPANIES, SINGERS OR ENTERTAINERS, FOR PROFIT

Where performance is not given in local licensed theater, each performance . . . ~~57.89~~ 60.78

TICKET BROKER (Theater, See THEATERS, Ticket broker)

TOBACCO AND CIGARS

Retail dealers. (Alone or in connection with any other business, except drugstores). Carrying stock as follows:

Not more than \$100.00 . . . ~~12.74~~ 13.38

More than \$100.00, not more than \$250.00 . . . ~~25.47~~ 26.74

More than \$250.00, not more than \$500.00 . . . ~~63.67~~ 66.85

More than \$500.00 . . . ~~127.34~~ 133.71

TRADING STAMP COMPANIES

Persons conducting . . . ~~477.50~~ 501.38

TRAILER, AUTOMOBILE (See AUTOMOBILES)

TRANSFER AND FREIGHT FORWARDING COMPANIES

Each established place of business . . . ~~127.34~~ 133.71

Freight forwarding, transportation, or general hauling; each vehicle as follows:

Not exceeding one vehicle . . . ~~25.47~~ 26.74

More than one, not exceeding three vehicles. . . ~~50.94~~ 53.49

More than three, not exceeding five vehicles . . . ~~76.41~~ 80.23

More than five, not exceeding ten vehicles . . . ~~121.28~~ 127.34

More than ten . . . ~~191.04~~ 200.56

Provided that no such vehicle shall be used unless a decal furnished by the City without additional cost be displayed on the right side of each vehicle engaged in the above business.

TRAVEL BUREAUS OR AGENCIES

Conducting, operating, or maintaining . . . ~~63-67~~ 66.85

TREE TRIMMERS . . . ~~63-67~~ 66.85

Before any person, firm, or corporation shall operate, conduct, or maintain tree-trimming services in the City, the person, firm, or corporation shall procure and file with the City Clerk a liability insurance policy insuring the person, firm, or corporation doing the tree-trimming and the City, against injury caused or occasioned by this activity in the sum of \$10,000.00 for injury to one person, \$20,000.00 for injury to more than one person in the same accident, and \$5,000.00 property damage in any one accident. The person, firm, or corporation operating, conducting, or maintaining the tree-trimming service shall be responsible for the removal and disposal of all bushes, cuttings, and limbs and other material occasioned by their activity.

TRUCKS, MOTOR (Dealer in, see AUTOMOBILES, Sales)

TYPEWRITERS, NEW OR REBUILT (See BUSINESS MACHINES)

UNDERTAKERS AND FUNERAL DIRECTORS (See FUNERAL DIRECTORS AND UNDERTAKERS)

VARIETY OR FIVE-AND TEN-CENT STORES (See DEPARTMENT AND GROCERY STORES)

VEGETABLES, FRUITS, OR PRODUCE (See COMMISSION MERCHANTS OR WHOLESALE DEALERS; PEDDLERS; PACKERS OR SHIPPERS)

VENDING MACHINES (See COIN-OPERATED MACHINES)

WAREHOUSES, STORAGE (See STORAGE WAREHOUSES)

WATER

Bottled, aerated, distilled or mineral, drinking, distributors. Employing delivery as follows:

Not exceeding two vehicles . . . ~~63-67~~ 66.85

More than two, not exceeding four vehicles . . . ~~127-34~~ 133.71

More than four vehicles . . . ~~191-04~~ 200.56

WATERWORKS COMPANIES. Person operating companies engaged in furnishing and distributing drinking or other water through underground supply pipe systems. Each company . . . ~~477-50~~ 501.38

WEAPONS

Must be state approved. (Including ammunitions and pistols, guns, knives, rifles, and similar weapons.) Retail sales . . . ~~238-75~~ 250.69

WHOLESALE MERCHANTS AND JOBBERS (Require merchants' license, see MERCHANTS, Wholesale, Jobbers and Distributors)

YACHT BROKERS (Require broker's license, see BROKERS)

OTHER LICENSES

Every business, occupation, profession, or exhibition, substantial, fixed, or temporary, engaged in by any person whether in a building, or tent, or upon the street, vacant lot, or anywhere in the open air in the City not herein specifically designated, shall pay a license fee Business Tax of ~~63.67~~ 66.85

Section 2: That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

Section 3: That the provisions of this Ordinance shall be effective immediately upon adoption by the City Council.

(THIS SPACE INTENTIONALLY LEFT BLANK)

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida this 26th day of August, 2013.

The motion to adopt the foregoing ordinance was offered on second reading by _____, seconded by _____, and on roll call the following vote ensued:

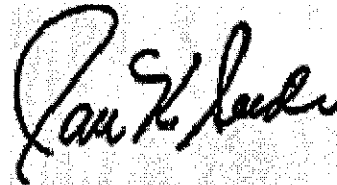
Vice Mayor Windrem	" _____ "
Councilman Bain	" _____ "
Councilman Lob	" _____ "
Councilman Petralanda	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Magalí Valls, CMC
City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

First reading: 08-12-2013
Second reading: 08-26-2013

Words -stricken through- shall be deleted. Underscored words constitute the amendment proposed. Words remaining are now in effect and remain unchanged.




CITY OF MIAMI SPRINGS
Recreation Department
1401 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5075
Fax: (305) 805-5077

Agenda Item No:

City Council Meeting of:

08-12-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ron Gorland, City Manager 

FROM: Omar Luna, Recreation and Golf Director

DATE: March 12, 2013

SUBJECT: Recommendation that the City renews its management contract with Little Smart Arts, LLC., to utilize the Multi-Purpose room on the third floor of the Community Center on Tuesday afternoons from 4:00pm to 6:30pm for the operation of the Little Smart Arts Program.

The Little Smart Arts Program has become a very popular program at the Community Center and it provides our residents with an opportunity to register their children in Fine Art Lessons. The participants will learn the Basic Elements of Art, Drawing, Painting and 3-D Art.

Basic Elements of Art: Line, Shape, color, texture, and form are explored. Students will be introduced to a variety of media tools which will motivate new creativity work. Through children's literature and visual examples we will study Master, contemporary and local artists helping to define and develop similar art techniques.

Drawing: Drawing will be a main focus as students use their observation and imagination to create works of art.

Painting: As an introduction to painting: students will be exposed to techniques and materials, including water color paints, acrylic paints and fun paints that glitter and shine.

3-D Art: Clay, wire and other sculptures. Students will use a clay-like substance, wire and other exciting materials to create projects that are "NOT FLAT".

Each Lesson is 45 minutes and they are held once a week. The lessons are offered in 4 quarterly sessions per year and each quarter includes 8 lessons.

Little Smart Arts, LLC., agrees to pay the City a quarterly use fee equal to Twenty (\$20.00) Dollars for each participant during each of the four (4) eight (8) week sessions (maximum of 15 participants per session). Payments shall be due to the City on April 1, 2013, July 1, 2013 and October 1, 2013, January 1, 2014.

Jennifer Buonassi and her staff do an excellent job of providing our Community with a professional program. They also have a great working relationship with the Recreation Department. It is recommended that we continue to work together with Little Smart Arts, LLC. by approving the attached agreement.

FACILITY AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2012 by and between the CITY OF MIAMI SPRINGS, a Florida Municipal Corporation, hereinafter referred to as "City", and LITTLE SMART ARTS, LLC., a Florida Limited Liability Company, hereinafter referred to as "Arts";

WITNESSETH :

WHEREAS, "Arts" has approached the City to solicit authorization to utilize a portion of the Community Center to conduct a visual fine arts enrichment program (education-based lessons in drawing, painting, sculpture, etc.); and,

WHEREAS, the Recreation Department of the City is desirous of providing the widest variety of recreational and educational activities for citizens on a continuing basis; and,

WHEREAS, the City Council of the City of Miami Springs has reviewed and discussed the proposal of the "Arts" program and has determined that, subject to the terms and conditions of this Agreement, it is in the best interests of the City and its citizens to authorize the limited usage of the Miami Springs Community Center for the purposes proposed;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the mutual sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

USE OF PREMISES

The City of Miami Springs hereby grants to "Arts" the right to utilize the multi-purpose room on the third floor of the Community Center on Tuesday afternoons from 4:00 P.M. to 6:30 P.M. for the operation of a program known as "Arts", upon the terms and conditions set forth herein. Notwithstanding the foregoing, the City reserves the right to utilize the areas being provided to "Arts" upon reasonable advance notice for City related or sponsored activities, so long as a suitable alternate facility location is provided.

PAYMENTS FOR USAGE

"Arts" agrees to pay the City a quarterly use fee equal to Twenty (\$20.00) Dollars for each participant during each of the four (4) eight (8) week sessions (maximum of 15 participants per session). Payments shall be due to the City on October 1, 2012, January 1, 2013, April 1, 2013, and July 1, 2013.

MAINTENANCE OF PREMISES

"Arts" agrees to clean and maintain the area used for its activities so that it is returned to the City in the same condition as received. In the event that "Arts" does not comply with this clean up and maintenance provision, "Arts" agrees to reimburse the City for the actual costs incurred in cleaning the facility following its usage.

ACCEPTANCE OF AGREEMENT

"Arts" hereby accepts this agreement granted by the City for the use of multi-purpose room on the third floor of the Community Center for the operation of an "Arts" program upon the terms and conditions set forth herein.

TERM OF AGREEMENT

This Agreement shall be for a period of one (1) year beginning on October 1, 2012 and continue through September 30, 2013.

RENEWAL OF AGREEMENT

This Agreement may be renewed upon the mutual consent and agreement of the parties hereto.

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party hereto, without cause, by providing the other party written notice thereof by certified mail, return receipt requested, or by hand delivery, to be effective thirty (30) days from receipt of said written notice.

INSURANCE

"Arts" shall, at all times during the term hereof, maintain insurance coverage in the amount of \$1,000,000, which shall also name the City as an additional insured under the policy. All such insurance, including renewals, shall be subject to the approval of the City for adequacy of protection and evidence of such coverage shall be furnished to the City on Certificates of Insurance indicating such insurance to be in force and effect and providing that it will not be cancelled during the performance of the services under this Agreement without thirty (30) calendar days prior written notice to the City. Completed Certificates of Insurance shall be filed with the City prior to the performance of services hereunder, provided, however, that "Arts" shall, at any time, upon request, file duplicate copies of the policies of such insurance with the City.

HOLD HARMLESS AND INDEMNIFICATION

In addition to the aforementioned required insurance coverage to be provided to the City, "Arts" shall hold the City, including its officials, employees and representatives, harmless and indemnify it against all claims, demands, damages, actions, causes of actions, liability, costs, expenses, and attorney's fees arising out of, or resulting from, injury to or death of persons, or damage to or loss of property, sustained on or about the licensed premises, arising from the services, acts, actions, omissions or failures to act of "Arts" or of any of its employees, agents, representatives, invitees, or guests. Additionally, the protections provided by this provision shall also include any costs, expenses, or legal fees the City may incur in establishing that "Arts" or its insurer are responsible to provide protection, coverage, and representation to the City, its officials, employees, and representatives for any incident that may occur during the term hereof.

PROHIBITED ACTIVITIES

“Arts” shall not use the premises for any inappropriate or unlawful purpose and shall comply with all State, County and City laws, statutes, ordinances, policies, rules and regulations applicable now, or in the future, to the operation of “Arts” and the premises. “Arts” shall not permit any offensive, or dangerous activity, nor any nuisance or other conduct in violation of the public policy of the City, county or state on the premises.

COMPLIANCE WITH CITY SAFETY RULES, REGULATIONS AND PROCEDURES

“Arts” agrees to abide by all City safety rules, regulations and procedures during its use of the City’s facilities. In addition, all personnel in any manner involved with the operation and activities of “Arts” must successfully comply with the City’s background investigation and fingerprinting policy and procedures.

NONDISCRIMINATION

“Arts” represents and warrants to the City that it does not and will not engage in discriminatory practices and that there shall be no discrimination in connection with the performance of this Agreement on account of race, color, sex, religion, age, handicap, marital status or national origin. “Arts” further covenants that no otherwise qualified individual shall, solely by reason of his/her race, color, sex, religion, age, handicap, marital status or national origin, be excluded from participation in, be denied services, or be subject to discrimination under any provision of this Agreement.

ASSIGNMENT

This Agreement shall not be assigned, in whole or in part, without the prior written consent of the City Manager, which may be withheld or conditioned, in the City Manager’s sole and exclusive discretion.

ATTORNEY FEES AND COSTS

If either party to this Agreement initiates litigation to enforce any provisions hereof or for damages on account of any breach of this Agreement, the prevailing party in any such litigation, and any appeals therefrom, shall be entitled to recover from the other party, in addition to any damages or other relief granted as a result of such litigation, all costs and expenses of such litigation and reasonable attorney’s fee as fixed by the court.

NOTICES

All notices or other communications required under this agreement shall be in writing and shall be given by hand-delivery or by registered or certified U.S. mail, return receipt requested, addressed to the other party at the following address or to such other address as a party may designate for notice:

NOTICES TO BE GIVEN TO CITY SHALL BE ADDRESSED AS FOLLOWS:

CITY OF MIAMI SPRINGS
Attention: Ronald K. Gorland, City Manager
201 Westward Drive
Miami Springs, FL 33166

NOTICES TO BE GIVEN TO Little Smart Arts, LLC SHALL BE ADDRESSED AS FOLLOWS:

Little Smart Arts, LLC
Attention: Jennifer Buonassi
P.O. Box 661685
Miami Springs, Fla. 33266

MISCELLANEOUS PROVISIONS

A. That this Agreement shall be construed and enforced in accordance with the laws of the State of Florida.

B. That title and paragraph headings contained herein are for convenient reference and are not a part of this Agreement.

C. That should any provision, paragraph, sentence, word or phrase contained in this Agreement be determined by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable under the laws of the State of Florida, such provision, paragraph, sentence, word or phrase shall be deemed modified to the extent necessary in order to conform with such law, or if not modifiable, then same shall be deemed severable, and in either event, the remaining terms and provisions of this Agreement shall remain unmodified and in full force and effect or limitation of its use.

D. That this Agreement constitutes the sole and entire understanding between the parties hereto. No modification or amendment hereto shall be valid unless in writing and executed by properly authorized representatives of the parties hereto.

E. That this Agreement shall be binding upon the parties hereto, their heirs, executors, legal representatives, successors or assigns.

F. That "Arts" has been procured and is being engaged to provide services to the City as an Independent Contractor, and not as an agent or employee of the City. Accordingly, "Arts" shall not attain, nor be entitled to, any rights or benefits under the Civil Service or Pensions Ordinances of the City, nor any rights generally afforded classified or unclassified employees. "Arts" further understands that Florida Worker's Compensation benefits available to employees of the City are not available to it, and it agrees to provide workers' compensation insurance for any employee or agent rendering services

IN WITNESS WHEREOF, "Arts" and the City have set their hands and seals on the day and year first above written.

THIS SPACE INTENTIONALLY LEFT BLANK

LITTLE SMART ARTS, LLC.
A Florida Limited Liability Company

WITNESSES:

Print Name: _____

Print Name: _____

By: _____
JENNIFER BUONASSI
Manager

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this _____ day of _____, 2012, by JENNIFER BUONASSI, LLC Manager of Little Smart Arts, LLC. She is personally known to me or has produced _____ as identification, and did take an oath.

Notary Public, State of Florida

COMMISSION:

WITNESSES:

Print Name: _____

Print Name: _____

CITY OF MIAMI SPRINGS
A Florida Municipal Corporation

By: _____
RONALD K. GORLAND,
City Manager

ATTEST: _____
MAGALI VALLS, CMC
City Clerk

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this _____ day of _____, 2012, by RONALD K. GORLAND, City Manager and MAGALI VALLS, City Clerk of the City of Miami Springs, Florida. They are personally known to me or have produced _____ as identification, and did take an oath.

Notary Public, State of Florida

COMMISSION:

O:\3\Contracts\Little Smart Arts Facility Agreement.doc
City Clerk's Office - 7/2/2013



Miami Springs
Police Department

Agenda Item No.

Memorandum

City Council Meeting of:

08-12-2013

To: Ronald K. Gorland, City Manager

From: Peter G. Baan, Chief of Police

Subject: Personnel Reclassification

Date: 06/25/2013

The Police Department currently employs two individuals in Police Administrative Specialist II positions. However, this job description does not accurately describe the duties of an individual assigned to one of the positions. The duties are more accurately listed in the Police Senior Administrative Specialist job description. These include:

- Supervision of Police Administrative Specialist I positions
- Assisting in annual budget preparations
- Tracking and recording all police expenditures
- Processing of purchasing invoices and statements
- Keeps and coordinates and checks the accuracy of department leave time and utilization, including time sheets
- Compose, type and edit Department correspondence, reports and memoranda

In addition to the duties outlined in the current Police Senior Administrative Specialist job description, additional duties have become part of this position, based mainly on automation and the addition of various computerized systems that have been added to the Police Department operation. The following are some of the additional duties and responsibilities that have been added to the position that are not listed in the job description:

- Department representative for all Executime/Time Sheet functions including daily review and edits of all entries
- Maintain data base for City Security Card system and all programming/update/card issue functions
- Liaison with Finance Department in all Police account matters (budget, assets, purchasing policies, etc.)
- Prepare, collect and digitize all documentation for City Council Agenda Items (using designated purchasing guidelines)
- Coordinate and maintain all financial/legal documentation for HIDTA Detective including LETF income/expenditure database
- Department civilian authorized Purchasing cardholder for Departmental purchases, coding, and payments, including reconciliation of all Police card purchases

When previously listed in the City Pay Plan in 2006, the Police Senior Administrative Specialist position was listed under Grade 25. Based upon the extensive list of additional duties that have been added to the position, I recommend that the position be reinstated in the City Pay Plan at Pay Grade 28.

Attachment

cc: Loretta Boucher, Human Resources Director

CITY OF MIAMI SPRINGS
POSITION DESCRIPTION

Class Title: POLICE SENIOR ADMINISTRATIVE SPECIALIST

Department: POLICE

GENERAL PURPOSE

Performs a variety of highly advanced clerical, administrative and technical work in assisting Police Administrators, and mainly the Chief of Police in the management of the entire Police Department involving not only the Policies and Procedures, but also Fiscal and Budgetary elements.

SUPERVISION RECEIVED:

Works under the supervision of the Police Chief and other members of the Police Administration.

SUPERVISION EXERCISED

Performs supervisory duties involving the positions of Police Administrative Specialist I & II, and full time or part-time Clerical Assistant.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Encompasses all duties of Clerical Assistant and Police Administrative Specialist I and II.

Assists in the preparation of the Department's budget including entry in the City Computer System.

Assists the Chief of Police in the decision-making process regarding the expenditure of budgeted funds.

Tracks all expenditures from the various funds including General, Law Enforcement Trust, and others.

Responsible for processing all budget expenditures mandated by contractual agreement.

Performs or delegates the Department's purchasing activities, including pricing, requisitioning, compiling bid or proposal specifications, and acquiring the goods and services required for the efficient operation of the Police function.

Is responsible for the timely processing of invoices and statements resulting from all purchases.

Keeps and coordinates computerized records of department leave time utilization and availability, including frequency and pattern analysis. Monitors the timely usage of all leave for all Department personnel.

Coordinates and maintains accuracy of bi-weekly time sheet records for all personnel in preparation of payroll.

Operates listed office machines as required.

Composes, types, and edits correspondence, reports, memoranda, and other material requiring judgment as to content, accuracy, and completeness.

Inputs data to standard office and department forms, both manual and automated. Makes postings to various databases and compiles reports from this data and other sources.

PERIPHERAL DUTIES

Assists in training new civilian personnel.

Serves as a member of various employee committees.

May be required to fill in for various other Department personnel.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- (A) Graduation from a high school or GED equivalent with specialized course work in general office practices such as typing, filing, accounting or bookkeeping.
- (B) Ten (10) years of Police Department experience in other Civilian Positions.
- (C) Any equivalent combination of related education and experience.

Necessary Knowledge, Skills and Abilities:

- (A) Working knowledge of computers and electronic data processing; working knowledge of modern office practices and procedures; some knowledge of accounting principles and practices.
- (B) Knowledge of the Department Computer System and knowledge of the City Computer System for the purposes of Budgeting, Purchasing, and Personnel.
- (C) Ability to prioritize workload and function with a minimum of supervision. Must be completely familiar with all facets of the Police Department function. Must be able to work a flexible schedule whenever called upon.
- (D) Ability to effectively meet and deal with the public. Ability to comprehend and carry out oral and written instructions. Ability to communicate with all Department Personnel and work in a high pressure environment usually associated with a Police Department Administration. Must possess the character, integrity, and other qualities necessary to function in a position of trust. Able to deal with all facets of sensitive, confidential situations and material which may be encountered in assisting Department Administrators.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk. The employee is frequently required to use hands to finger, handle, or feel objects, tools, or controls, and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.

SELECTION GUIDELINES

Position normally filled from within the organization. Formal application, rating of education and experience, oral interview, personnel file review, and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____
Supervisor

Approval: _____
Appointing Authority

Effective Date: 10/2000

Revision History: 10/2000

Received: _____
Employee

Date



CITY OF MIAMI SPRINGS
Public Works
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195

Agenda Item No.

City Council Meeting of:

8-12-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Thomas Nash, Public Works Director

DATE: July 25, 2013

RECOMMENDATION:

Recommendation that Council award a bid to General GMC Truck Sales utilizing City of Deerfield Beach bid #ITB #2012-12/21 in the amount of \$470,692.00 for two sanitation trucks pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: The two current garbage trucks have exceeded their service expectations and have become too costly to maintain.

COST: \$470,692.00

FUNDING: Suntrust Bank Financing

DOCUMENTS: General GMC Quote, City of Deerfield reference ITB, Invoices of old truck and total life to date repair cost for each truck.

PROFESSIONAL SERVICES APPROVAL:

GENERAL GMC TRUCK SALES & SERVICE, Inc.
dba VOLVO TRUCKS OF PALM BEACH

GMC
VOLVO

Attn: Tom Nash
City of Miami Springs
345 N. Royal Poinciana Blvd.
Miami Springs, Fl 33166

July 24, 2013

Chassis & Body Pricing

2014 Autocar Model ACX42, Heil Rapid Rail 16 Cubic Yard Rapid Rail

Price.....\$235,346.00 ea.

Note: Price is F.O.B Miami Springs Fla, good for 45day. Payment is due 30 days after delivery/acceptance to the City of Miami Springs. Price includes Extended Cummins Engine Warranty for 5yr or 150,000 miles and 5 yr/unlimited mileage Allison Transmission Warranty.



Bill Brockmeier
General Sales Manager
Volvo Trucks of Palm Beach
360 S Military Trail
West Palm Beach, FL 33415
bbrock@generalgmc.com
877-248-0346 Toll Free
561-686-8906 ext 204 Local
561-818-7047 Cell
561-697-8429 Fax



GENERAL GMC TRUCK SALES & SERVICE, Inc.
dba VOLVO TRUCKS OF PALM BEACH



Tom Nash & Rosita Hernandez
City of Miami Springs (Sanitation Dept)
345 N. Royal Poinciana Blvd.
Miami Springs, Fl 33166

July 25, 2013

General GMC Trucks, would like to extend the recent Purchase Order from the City of Deerfield Beach, to the City of Miami Springs, for Piggy Back purposes. Please review the pricing below, added to the bid price is the optional warranties and equipment requested by the City of Miami Springs.

Reference: City of Deerfield
Garbage and Recycling Trucks -- Automated Side Loaders & Front Loaders
Bid #ITB #2012-12/21 Purchase Order #028303

2014 Autocar ACX64 Automated Side Loader 27 Cu Yd.....\$249,790.00

Addition or deduction from Bid Specifications

2014 Autocar ACX42 Automated Side Loader 16 Cu Yd.....Deduct \$14,444.00
Power & HTD Mirrors/Convex.....\$ INCL
Engine Extended Warranty 5yr - 150,000 miles.....\$ INCL
Engine After Treatment Extended Warranty 5yr.....\$ INCL
Transmission Extended Warranty 5yr.....\$ INCL
Body Lift Feathering Kit.....\$ INCL
Double Camera System.....\$ INCL

Total Price Delivered to City of Miami Springs\$235,346.00

Thank you for your time and consideration. Look forward to earning your business.

Sincerely,

Bill Brockmeier
General Sales Manager

V594

DEAL # 3370
CUSTOMER # 8055177

General GMC Truck Sales & Service, Inc.
d/b/a **VOLVO TRUCKS OF PALM BEACH**
360 South Military Trail
West Palm Beach, Florida 33415-2895
Phone (561) 686-8906 Fax (561) 697-8429

INVOICE

18599

VOLVO

GMC

SOLD TO: CITY OF MIAMI SPRINGS
ADDRESS: 201 WESTWARD DR
MIAMI SPRINGS FL 33166
SALESMAN: STEGEMAN, DAVID

DATE 04/12/2006

MAKE	MODEL	N OR U	M.V.I./SERIAL NO.	STOCK No.	KEY No.								
AUTOCAR	WXR	N	5VCE36PE35H201369	5147		PRICE OF VEHICLE	147056.00						
<p align="center"><u>OPTIONAL EQUIPMENT AND ACCESSORIES</u></p> <table border="1"> <thead> <tr> <th>GROUP</th> <th>DESCRIPTION</th> <th>PRICE</th> </tr> </thead> <tbody> <tr> <td colspan="3"> <p><i>POT# 060098</i></p> </td> </tr> </tbody> </table>						GROUP	DESCRIPTION	PRICE	<p><i>POT# 060098</i></p>			OPTIONAL EQUIP. & ACCESS.	
						GROUP	DESCRIPTION	PRICE					
<p><i>POT# 060098</i></p>													
						EXTENDED WARRANTY							
						F.E.T.							
						BATTERY & TIRE FEE							
						FL M.V. WARRANTY							
						SALES TAX							
						TITLE FEE							
						DEALER SERVICE							
						TOTAL CASH PRICE	147056.00						
						INSURANCE							
						TOTAL TIME PRICE	147056.00						
						SETTLEMENT							
						DEPOSIT							
						CASH ON DELIVERY							
						INCENTIVE							
						TRADE-IN							
						TYPE							
						M.V.I. SERIAL NO.							
						PAYMENTS							
						NONE	147056.00						
						TOTAL	147056.00						

↓
ORIGINAL PURCHASE PRICE

Code	Description	Requested month		For period		Life to date		Avg. cost
		Count	Cost	Count	Cost	Count	Cost	
C	COMMERCIAL	.00	.00	3.00	6,102.40	3.00	6,102.40	2,034.13
CL	COMMERCIAL - LABOR	.00	.00	2.00	138.98	2.00	138.98	69.49
CP	COMMERCIAL - PARTS	.00	.00	52.00	9,453.58	52.00	9,453.58	181.79
L	LABOR	.00	.00	640.49	28,994.50	640.49	28,994.50	45.26
P	PARTS	.00	.00	1,222.67	9,025.80	2,206.30	14,971.81	6.78
T	TIRES	.00	.00	61.00	20,085.41	87.00	27,359.09	314.47
Equipment count totals:		.00		1,981.16		2,990.79		
Equipment cost totals:			.00		73,800.67		87,020.36	29.09

87,020.36
 ↓
 TOTAL LIFE TO DATE
 REPAIRS

DEAL # 3603
 CUSTOMER # 8055177

General GMC Truck Sales & Service, Inc.
 d/b/a **VOLVO TRUCKS OF PALM BEACH**
 360 South Military Trail
 West Palm Beach, Florida 33415-2895
 Phone (561) 686-8906 Fax (561) 697-8429

INVOICE
18754

VOLVO

GMC

SOLD TO: CITY OF MIAMI SPRINGS
 ADDRESS: 345 N ROYAL POINCIANA
 MIAMI SPRINGS FL 33166

DATE 06/06/2006

SALESMAN: STEGEMAN, DAVID

MAKE	MODEL	N OR U	M.V.I./SERIAL NO.	STOCK No.	KEY No.								
AUTOCAR	WXR	N	5VCE36PE16H203168	6345		PRICE OF VEHICLE OPTIONAL EQUIP. & ACCESS.	147056.00						
OPTIONAL EQUIPMENT AND ACCESSORIES						EXTENDED WARRANTY							
<table border="1" style="width: 100%;"> <thead> <tr> <th>GROUP</th> <th>DESCRIPTION</th> <th>PRICE</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center; vertical-align: middle;">V895</td> </tr> </tbody> </table>						GROUP	DESCRIPTION	PRICE	V895			F.E.T.	
						GROUP	DESCRIPTION	PRICE					
V895													
						BATTERY & TIRE FEE							
						FL M.V. WARRANTY							
						SALES TAX							
						TITLE FEE							
						DEALER SERVICE							
						TOTAL CASH PRICE	147056.00						
						INSURANCE							
						TOTAL TIME PRICE	147056.00						
						SETTLEMENT							
						DEPOSIT							
						CASH ON DELIVERY							
						INCENTIVE							
						TRADE-IN _____							
						TYPE							
						M.V.I. SERIAL NO.							
						PAYMENTS							
						NONE	147056.00						
						TOTAL	147056.00						

↓
 ORIGINAL PURCHASE
 PRICE

Code	Description	Requested month Count	Cost	For period Count	Cost	Life to date Count	Cost	AVG. cost
C	COMMERCIAL	.00	.00	6.00	579.51	6.00	579.51	96.58
CL	COMMERCIAL - LABOR	.00	.00	3.00	5,484.61	3.00	5,484.61	1,828.20
CP	COMMERCIAL - PARTS	.00	.00	88.00	18,352.70	88.00	18,352.70	208.55
L	LABOR	.00	.00	895.82	41,061.51	895.82	41,061.51	45.83
P	PARTS	.00	.00	1,386.86	10,083.44	2,733.11	15,377.06	5.62
T	TIRES	.00	.00	46.00	16,357.58	65.00	21,689.28	333.68
Equipment count totals:		.00		2,425.68		3,790.93		
Equipment cost totals:			.00		91,919.35		102,544.67	27.05

↓
 TOTAL LIFE TO DATE
 REPAIRS



CITY OF
**DEERFIELD
BEACH**

PURCHASE ORDER

Purchasing Division
401 S.W. 4th Street
Deerfield Beach, Florida 33441
(954) 480-4380 - Fax: (954) 480-4388

FLORIDA STATE SALES TAX EXEMPTION
NO. 85-8012&215580-7

P.O. NUMBER	DATE	PAGE
028303	6/27/13	1

THIS NUMBER MUST APPEAR ON ALL INVOICE
PACKING LISTS, LABELS, BILLS OF LADING
AND CORRESPONDENCE FOR PAYMENT TO
BE PROCURED.

SHIP TO:

GENERAL GMC TRUCK SALES & SERV
DEA VOLVO TRUCKS PALM BCH
360 SOUTH MILITARY TRAIL
WEST PALM BEACH FL 33415
DANN LEONARD

CITY OF DEERFIELD BEACH
FLEET MAINTENANCE GARAGE
401B SW 4TH STREET
DEERFIELD BEACH FL 33441

VENDOR NO.	DELIVER BY	SHIP VIA	F.O.B.	TERMS
9799	6/27/13		DEERFIELD BCH	NET
CONFIRM BY		BUYER		REQUISITIONED BY
		PAUL E. COLLETTE 480-4418		E/S-SOLID WASTE/RECYCLING
FREIGHT	CONTRACT NO.	ACCOUNT NUMBER	PROJECT	REQ. NO. ORDER
		45040515346041		6/27/13

QUANTITY	U.O.M.	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST
1	2.00 EA	GARBAGE AND RECYCLING TRUCK, AUTOMATED SIDE LOADER, WITH A AUTOCAR ACX64 CHASSIS AND A WAYNE G4 CURBTENDER COLLECTION BODY.	249790.0000	499580.00
2	1.00 EA	GARBAGE AND RECYCLING TRUCK, FRONT LOADER WITH A AUTOCAR ACX64 CHASSIS AND A WAYNE ENFORCE TITAN COLLECTION BODY.	232780.0000	232780.00
3	3.00 EA	SONRAI SYSTEMS RFID MULTIPLE ANTENNA READER SYSTEM WITH REAL-TIME WEB BASED REPORTING TO INCLUDE ALL COMPONENTS, INSTALLATION, REAL-TIME WEB BASED REPORTING AND MAPPING FOR THE AUTOMATED SIDE LOADERS AND FRONT LOADER.	12500.0000	37500.00
4	2.00 EA	EXTENDED BODY, (31) CUBIC YARD REFUSE BODY FOR THE AUTOMATED SIDE LOADERS.	1548.0000	3096.00
5	2.00 EA	COLOR CAMERA ON CURB SIDE OF CAB TO PROVIDE A CLEAR VIEW OF THE AUTOMATED ARM FUNCTIONS FOR THE AUTOMATED SIDE LOADERS.	300.0000	600.00
6	3.00 EA	BACK-UP CAMERA WITH DIGITAL VIDEO RECORDING SYSTEM (DVR) FOR THE AUTOMATED SIDE LOADERS AND FRONT LOADER.	700.0000	2100.00

PLEASE SEND INVOICES TO:

CITY OF DEERFIELD BEACH
CITY HALL - ACCOUNTS PAYABLE
90 NE 2ND AVENUE
DEERFIELD BEACH, FL 33441

I CERTIFY THAT THE ABOVE PURCHASE IS NECESSARY FOR THE PROPER OPERATION OF THE CITY OF DEERFIELD BEACH AND THAT THE FUNDS ARE APPROPRIATED IN THE CURRENT BUDGET.

AUTHORIZED SIGNATURE

RECEIVED COMPLETE AND IN GOOD ORDER

SEE CONDITIONS ON REVERSE SIDE
VENDOR COPY

EV 10/07



City of
**DEERFIELD
BEACH**

PURCHASE ORDER

Purchasing Division
401 S.W. 4th Street
Deerfield Beach, Florida 33441
(954) 480-4380 • Fax: (954) 480-4388

FLORIDA STATE SALES TAX EXEMPTION
NO. 85-8012021558C-7

P.O. NUMBER	DATE	PAGE
028303	6/27/13	2

THIS NUMBER MUST APPEAR ON ALL INVOICES
PACKING LISTS, LABELS, BILLS OF LADING
AND CORRESPONDENCE FOR PAYMENT TO
BE PROCESSED.

*** CONTINUED ***

SHIP TO:

GENERAL GMC TRUCK SALES & SERV

CITY OF DEERFIELD BEACH

VENDOR NO.	DELIVER BY	SHIP VIA	FOB.	TERMS	
CONFIRM BY		BUYER		REQUISITIONED BY	
FREIGHT	CONTRACT NO.	ACCOUNT NUMBER	PROJECT	REQ. NO.	REQ. DATE
QUANTITY	U.O.M.	ITEM NO. AND DESCRIPTION	UNIT COST	EXTENDED COST	

TOTAL

775656.00

REMARKS:

PRICING, TERMS, CONDITIONS, SPECIFICATIONS
IN ACCORDANCE WITH ITB #2012-13/21, APPROVED
BY CITY COMMISSION ACTION ON RESOLUTION NO.
2013/141 DATED 6/18/13.

DELIVERY SHALL BE MADE WITHIN (180) CALENDAR
DAYS FROM THE RECEIPT OF A PURCHASE ORDER.

CONTACT JOHN BIEDENHARN, SOLID WASTE/RECYCLING
MANAGER AT 954-480-4382 TO SCHEDULE DELIVERY
AND TRAINING.

PLEASE SEND INVOICES TO:
CITY OF DEERFIELD BEACH
CITY HALL - ACCOUNTS PAYABLE
100 NE 2ND AVENUE
DEERFIELD BEACH, FL 33441

I CERTIFY THAT THE ABOVE PURCHASE IS NECESSARY FOR THE PROPER OPERATION
OF THE CITY OF DEERFIELD BEACH AND THAT THE FUNDS ARE APPROPRIATED IN THE
CURRENT BUDGET.

AUTHORIZED SIGNATURE

SEE CONDITIONS ON REVERSE SIDE
VENDOR COPY

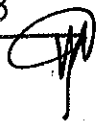
RECEIVED COMPLETE AND IN GOOD ORDER

AUTHORIZED FOR PAYMENT

Agenda Item No.

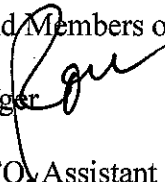
City Council Meeting of:


8-12-2013



CITY OF MIAMI SPRINGS
Finance Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5035
Fax: (305) 805-5018

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager 

FROM: William Alonso, CPA, CGFO, Assistant City Manager/Finance Director 

DATE: August 5, 2013

RECOMMENDATION: The Administration recommends that Council approve the execution of a lease agreement with Suntrust Bank for the financing of two (2) garbage trucks for the sanitation operation.

SunTrust Equipment Finance & Leasing Corp. has provided the City of Miami Springs with a 5 year Tax Exempt Lease Purchase financing option at an interest rate of 1.54% with 20 quarterly payments commencing on October 1st, 2013.

Staff has determined that the terms of the financing for the acquisition for the two (2) garbage trucks from General GMC Truck Sales are advantageous to the City. We contacted two other institutions, one would not quote and the other was higher than the Suntrust offer..

COST: \$ 470,692.00

FUNDING: Sanitation Enterprise Fund

SunTrust Leasing Corporation
300 E. Joppa Road
Suite 700
Towson, MD 21286
Phone 410.307.6705
Lawanna.gatton@suntrust.com

Lawanna S. Hasper
Vice President



August 5, 2013

William Alonso CPA, CGFO
Assistant City Manager/Finance Director
City of Miami Springs
201 Westward Drive
Miami Springs, Fla. 33166

Dear Mr. Alonso,


SunTrust Equipment Finance & Leasing Corp. is pleased to provide the following proposal to finance the acquisition of the Garbage Trucks by the City of Miami Springs, FL.

Lessee:	City of Miami Springs, FL
Type of Financing:	Tax Exempt Lease purchase
Equipment:	Gar age Trucks
Financing Amount:	\$470,692.00
Lease Term/rate	5 years - 1.54% includes 30 day lock
Payment Mode:	20 quarterly payments commencing October 1, 2013

The interest rate is firm for a funding by September 6, subject to final approval by the Board. If the financing is not selected and closed within the above described timeframe, the interest rate will be subject to indexation based on the Three (3) year swap rate. A \$100 documentation fee will be waived at closing. If an escrow account is established utilizing our new Escrow Agreement, a set up fee of up to \$250.00 will be assessed. This fee can be paid from any interest earnings on the escrow account. The financing is subject to final credit approval by the Credit/Investment Committee of SunTrust Bank and approval of the lease documents in SunTrust Equipment Finance & Leasing Corp.'s sole discretion. Should you have any questions, feel free to contact me.

Very truly yours,

Lawanna S. Hasper
Vice President

8-12-2013 

***Curtiss Mansion, Inc.
Annual Report 2012-2013***

Curtiss Mansion, Inc. (CMI) began a transition in 2012 from fourteen years of difficult fund raising, hard volunteer work and complicated construction tasks into a small start up organization charged with conducting multiple programs as a self sufficient entity. This change resulted from the completion of building construction (Temporary Certificate of Occupancy) and final building construction funding through the use of a Historic Tax Credit Agreement.

Funds provided by that Agreement allowed the City of Miami Springs a total recovery of its previous Mansion related loans and expenses and CMI with funding for a number of construction elements and working capital for its first year of operations. It is important to note that this step maintained the "zero investment" format for the City which first received the Mansion property via a hotel chain land donation and subsequent the complete restoration of the building through various grants and volunteer efforts.

The additional tasks planned with use of CMI working capital have been completed (floor sealing, gutters, refrigerator, door closers, etc). All expenses for the Mansion operation – insurance, utilities, facility and grounds maintenance, marketing and management have also been paid in full through the first year of operation July 1, 2012 through June 30, 2013.

Revenue from operations – primarily rental of the Mansion for weddings, meetings and birthday events allowed for the above expenses with help from individual donations and continued fund raising. CMI closed its first year with a positive but diminishing bank balance. A financial summary is provided at the end of this report in advance of the audit now being arranged.

CMI targeted not only revenue generating events in 2012-13 but also the social, cultural, historical and governmental obligations of its agreement with the City of Miami Springs. The variety included a lecture series (ongoing), jazz and chorale performances through our relationship with Florida Memorial University and a youth educational element as required in our agreement with Experience Aviation. Furnishings and displays for the Mansion itself have been the result of generous residents and aviation groups with minimal expense to CMI.

The year has not been without its issues as any start up would encounter. Event bookings have been sporadic – some due to the delayed completion of the building, fence and interior and others now due to the delay in completing the parking lot and landscaping. The decision to delay was to coordinate the use of FDOT grant funds (originally committed in a later fiscal cycle but advanced at the City's and CMI's request) with the final Historic Tax Credit funds. CMI can now complete more elements of the site work concurrently with the parking lot construction. Unfortunately, concern over construction

overlapping with special events sent potential clients to other venues. In spite of these limiting factors, CMI generated over \$78,000 from rentals, fundraising and donations during its first year – an excellent start and a forecast of better things to come.

Coordinating construction warranty items with the contractor and sorting out the numerous licenses and annual testing that an ongoing business encounters kept our Executive Director and volunteer staff busy.

At the close of business for 2012 CMI fund balances have been reduced substantially creating a concern with the approach of 3-4 months of parking lot and site construction (September – December) that is restricting event bookings severely. It is unclear at this time how CMI will bridge the gap until full event rentals can fully fund all expenses. The Board has authorized the Director to make requests of three sources:

- City of Miami Springs – the request is that the City provide for funding of the CMI operational expenses in the minimum amount of \$25,000 in the coming fiscal year and contribute from the current fiscal year budget \$10,000.
- Miami Dade County – The Director will be seeking the same levels of funding from cultural budgets of the County.
- Board donations and donation requests. CMI Board members are being asked to contribute financially in addition to their donations of time and professional service. They have also been tasked with approaching friends, family and business associates for direct donations or sponsorships of various CMI activities.

This financial concern has not stopped the planning for multiple activities in the coming year – musical activities with Florida Memorial University, Humanitarian Round Tables with a variety of non profit organizations, a potential jazz festival and of course continued efforts for event rentals – with an expanded marketing approach to business groups, airline associations and hotels.

The CMI Executive Director, President and the Board are available as needed to provide further information as needed.

Financial Summary for July 1, 2012 to June 30, 2013

Income from Operations	\$ 78,400 (Event rentals, donations, fundraising)
Historic Tax Credit funding	\$108,500 (Initial working capital funding)
Improvements to Property	\$ 35,000 (One time expenses)
Property Maintenance/Operations	\$ 51,000 (Grounds, utilities, repairs, insurance)
Management	\$ 50,000
Marketing	\$ 22,000

Suzanne S. Hitaffer

From: Ron Gorland
Sent: Wednesday, August 07, 2013 1:38 PM
To: Suzanne S. Hitaffer
Subject: FW: Pelican Playhouse

Agenda Item No.

City Council Meeting of:

8-12-2013

FYI

To: Mayor & Council
[Signature]

[Signature]

From: Ralph Wakefield [<mailto:captainwake@bellsouth.net>]
Sent: Wednesday, August 07, 2013 12:50 PM
To: Ron Gorland
Subject: Re: Pelican Playhouse

Thank you, Ron. I will also supply a synopsis and character list for their perusal. Early on in the new biz, if possible. Thanks!

Ralph Wakefield
Artistic Director
Pelican Playhouse Inc.
255 Springs Avenue
Miami Springs, FL 33166
305-884-6804
Captainwake@bellsouth.net

From: Ron Gorland <gorlandr@miamisprings-fl.gov>
To: Ralph Wakefield <captainwake@bellsouth.net>
Sent: Wednesday, August 7, 2013 12:40 PM
Subject: RE: Pelican Playhouse

Ralph, this is fine as is.

Ron

Ron Gorland
City Manager

From: Ralph Wakefield [<mailto:captainwake@bellsouth.net>]
Sent: Wednesday, July 31, 2013 9:17 AM
To: Ron Gorland
Subject: Pelican Playhouse

Ron,

You asked me for a "rational" for the Mayor and the Council, asking permission to perform "PG" "Greater Tuna" in the "G" rated Rebeca Sosa theater.

As I understand it, this is for the August 12 Council meeting. Let me know if this works for you.

Rational:

Your Honor the Mayor and esteemed members of the City Council,

An opportunity has presented itself that is simply too good to pass up.

A long-time friend and professional actor colleague of mine will be coming to Miami Springs in September, at my invitation, to perform with myself, the two-man (twenty-character) comedy, "**Greater Tuna**" for the Pelican Playhouse. His name is Christopher Chisholm and he and I were originally scheduled to do this show in Detroit, Michigan in 1983. Circumstances prevented this from happening, but now, thirty years later, we would like to perform it here in Miami Springs.

Although I have been Artistic Director for the Pelican Playhouse since 1999 and have occasionally filled in for actors that have had to suddenly withdraw from a production, I have never had the opportunity to perform a lead role such as this one. **I relish the opportunity to dust off my inner actor.**

This in no way diminishes the opportunities for the rest of the Pelicans.

The show is between the Summer Recital and our next production.

What it does do is expand our base audience. We hope to attract more men to the theater with this show.

"**Greater Tuna**" is set in the town of Tuna, Texas, and while it is the late 1970's, the residents are still stuck in the 1950's. It is a character comedy that satirizes, lambastes and lampoons, racism, and censorship.

While there is no profanity, sexual situations, or drug use, because of the adult themes it would probably scale out at a PG and we would advertise it accordingly (Not suitable for elementary children.)

Sincerely,

Ralph Wakefield
Artistic Director
Pelican Playhouse Inc.

Synopsis: Greater Tuna

The day in Tuna, the third smallest town in Texas, begins—as usual—with Thurston Wheelis and Arles Struvie at the microphones of Radio OKKK, broadcasting at a big 275 watts

(at least when they remember to turn the transmitter on).

Topping the headlines is the winning entry in the American Heritage Essay Contest, entitled “Human Rights, Why Bother?” Then, Arles exits, and in comes Didi Snavely of Didi’s Used Guns; she leaves and gives way to weatherman Harold Dean Lattimer: “We have this swarm of locusts that are headin’ our way from Louisiana, but we figure the dust will kill a lot of ’em, and the rest’ll probably get blown away or drown in this tropical storm that’s headin’ our way from the coast.” And the comedy continues, from Petey Fisk of the Humane Society talking about the duck problem and Yippy, the Pet of the Week to Phineas Blye, perpetual losing candidate for city council announcing he’s running again and revealing his plan to tax prisoners: “It would be easy, ’cause everyone knows where they are.” Of course, a day isn’t complete without the high school football report from Coach Raymond Chassie, who explains why his football team lost 48-0: “We lost mainly because we couldn’t score.” And so the day continues, as Tuna’s citizens parade across the stage in all their outrageous and irreverent glory, commenting on life, politics, and what makes them (and sometimes us) tick.

Characters: Greater Tuna

All the roles in *Greater Tuna* are played by Mr. Wakefield and Mr. Chisholm, adding to the frenetic humor and necessitating some very quick costume changes.

Thurston Wheelis: A disc jockey at radio station OKKK, Thurston loves his job and the town of Tuna.

Arles Struvie: A disc jockey at radio station OKKK, Arles is devoted to the town he calls home.

Leonard Childers: The station manager of Radio OKKK.

Bertha Bumiller: Wife of Hank and mother of Jody, Stanley, and Charlene, Bertha is a card-carrying member of the Smut Snatchers of the New Order.

Hank Bumiller: Husband of Bertha and father of Jody Stanley, and Charlene, Hank has his hands full just taking care of his own family.

Charlene Bumiller: Daughter of Hank and Bertha Bumiller, Charlene is Stanley's twin and older sister to Jody.

Stanley Bumiller: Recently returned home from reform school, Stanley is the twin brother of Charlene.

Jody Bumiller: Youngest child of Bertha Bumiller, Jody is followed constantly by "eight to ten dogs."

Vera Carp: A town snob, Vera is the vice president of the Smut-Snatchers of the New Order.

Petey Fisk: An employee of the Greater Tuna Humane Society, Petey is devoted to improving the lives of all the animals around him.

Didi Snavely: Owner of Didi's Used Weapons, Didi's business motto is "If we can't kill it, it's immortal."

Chad Hartford: A Houston reporter, Chad who comes to Tuna to interview Bertha Bumiller.

Phinas Blye: A perpetual candidate for something, Philas is announcing his latest bid for Tuna City Council.

Elmer Watkins: Head of the local chapter of the KKK, Elmer is dedicated to making the town safe "for the right kind of people."

Harold Dean Lattimer: The OKKK weatherman, Harold loves a good weather story.

Pearl Burras: Aunt to Bertha, Pearl accidentally poisons her husband's \$2000 birddog with a "bitter pill."

R. R. Snavely: An amateur UFO-logist, R. R. is the town drunk and husband of Didi.

The Reverend Spikes: The Pastor at the Cowetta Baptist Church and local religious authority, the Reverend is also president of the Smut Snatchers of the New Order.

Sheriff Givens: Sheriff of Tuna, Texas.

Yippy the Dog: Part rat-terrier, part Chihuahua.

overlapping with special events sent potential clients to other venues. In spite of these limiting factors, CMI generated over \$78,000 from rentals, fundraising and donations during its first year – an excellent start and a forecast of better things to come.

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Marketing	\$ 22,000

CITY OF MIAMI SPRINGS



Agenda Item No.

City Council Meeting of:

8/12/13

Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5037

To: The Honorable Mayor Xavier Garcia and Members of the City Council

VIA: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Finance Director

Date: August 8, 2013

Re: FY2012-2013 3rd Quarter Budget Status Report (Unaudited)

Attached, please find the above referenced report based on revenues received and appropriations expended through June 30, 2013. The purpose of this report is to apprise the City's governing body of the FY2012-2013 budgetary status and projected year-end revenues, expenditures, and fund balances

I. OVERVIEW

At the end of the third quarter of FY2013 the City projecting a decrease to our fund balance at the end of the fiscal year of approximately \$394,111 mainly due to additional appropriations approved by Council during the current fiscal year. Our total reserves are projected to be approx. \$4 million at fiscal year-end which will only leave \$500,000 in Hurricane Contingency as designated fund balance. Remember that we are required by GFOA recommendations as well as Council directive to maintain a minimum \$3.5 million in minimum reserves. The revenues and expenditures as of the end of the third quarter of FY2012-2013 are within budgeted amounts and in line with the amounts reported for the same period of last fiscal year.

As you can see from page 18, the golf course reported a loss which is more than double the loss reported the same period last year. The main reason for this increase was a decrease in revenues of almost \$90,000 from last year, see page 18 and 19 for a detail analysis.

As in previous interim reports, this report is organized as follows:

- I. Overview/Financial Dashboard - Pages 1-3
- II. General Fund Revenues – Page 4
- III. General Fund Expenditures – Page 6

I. OVERVIEW (continued)

- IV. General Fund Subsidized Departments
 - a) Senior center - Page 7
- V. Enterprise Funds - Pages 8-9
- VI. Investments – Page 10
- VII. Analysis of Charges for Services
 - a) Building & Zoning/Code Enforcement – Page 11
 - b) Recreation Department – Page 12
- VIII. Other Funds
 - a) Road and Transportation Fund – Page 13
 - b) Law Enforcement Trust Fund – Page 14
 - c) Capital Fund – Page 15
 - d) Debt Service Fund – Page 16
- IX. Status of Designated Fund Balance Page 17
- X. Golf Course Financial Report – Pages 18,19 and A-1 thru C-1

The following chart is a projection of the City's projected revenues, expenditures, and general fund balance as of the end of the 3rd Qtr FY2013:

Chart A – General Fund Balance Projection as of 3rd quarter FY2012-2013

Chart A- General Fund Budget Summary-FY 2012-2013

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Projected Year-End</u>	<u>Variance</u>
Sources:				
General Fund beginning balance	4,391,810	4,394,465	4,394,465	-
Current revenues	13,497,708	13,533,177	13,397,845	(135,332)
Transfers in	<u>530,000</u>	<u>530,000</u>	<u>530,000</u>	<u>-</u>
Total Sources	<u>18,419,518</u>	<u>18,457,642</u>	<u>18,322,310</u>	<u>(135,332)</u>
Uses:				
Operating expenditures	13,513,536	13,992,481	13,807,780	(184,701)
Transfers out	<u>514,176</u>	<u>514,176</u>	<u>514,176</u>	<u>-</u>
Total Uses	<u>14,027,712</u>	<u>14,506,657</u>	<u>14,321,956</u>	<u>(184,701)</u>
General Fund ending balance	<u>4,391,806</u>	<u>3,950,985</u>	<u>4,000,354</u>	<u>49,369</u>
Projected change in fund balance			<u>(394,111)</u>	

FINANCIAL DASHBOARD

FINANCIAL INDICATORS-GENERAL FUND

	<i>Budgeted</i>	<i>Actual</i>	<i>% of budget</i>
General Fund Revenues as of 6/30/13	\$14,063,177	\$10,911,468	78% (1)
General Fund Revenues as of 6/30/12	\$14,609,910	\$11,426,496	78% (1)

General Fund Expenditures as of 6/30/13	\$14,506,657	\$10,396,428	72% (2)
General Fund Expenditures as of 6/30/12	\$14,655,572	\$10,738,264	73% (2)

	<i>As of 9/30/12</i>	<i>Projected 9/30/13</i>	<i>\$ Increase/Decrease</i>
General Fund Reserve	\$4,394,465	\$4,000,354	\$(394,111)

INVESTMENT INDICATOR

	<i>As of 9/30/12</i>	<i>As of 6/30/13</i>	<i>\$ Increase/(Decrease)</i>
Investments	\$ 7,035,348	\$ 6,889,849	\$ (145,499)

	<i>Total On Deposit</i>	<i>Unrealized Loss</i>	<i>Net Asset Value</i>
SBA Account	\$47,654	\$ (3,897)	\$43,757

FINANCIAL INDICATORS-OTHER

	<i>Revenues as of 6/30/13</i>	<i>Expenditures as of 6/30/13</i>	<i>Deficit at 6/30/13</i>	<i>Deficit at 6/30/12</i>
Golf Course fund operating deficit requiring General Fund subsidy	\$791,916	\$1,117,843	\$(325,927)	\$(149,701)

	<i>Revenues as of 6/30/13</i>	<i>Expenditures as of 6/30/13</i>	<i>Deficit at 6/30/13</i>	<i>Deficit at 6/30/12</i>
Building & Zoning	\$ 500,038	\$574,925	\$(74,887) (3)	\$(212,789) (3)

	<i>As of 9/30/12</i>	<i>As of 6/30/13</i>	<i>\$ Increase/(Decrease)</i>
Long-Term Debt	\$5,783,260	\$5,373,820	\$(409,440)

	<i>At 6/30/13</i>	<i>At 6/30/12</i>
% of Recreation Expenditures Collected in Fees	24.6%	24.5%

Notes:

(1) The budgeted revenues does not include the \$443,481 that was appropriated from fund balance. Additionally, you can see that for the current year our revenues are being received at a 78% rate WHICH IS SIMILAR TO PRIOR YEARS COLLECTION RATE.

(2) Actual expenditures are running at about the same pace as last year 72% vs. 73% when compared to budgeted expenditures. This is indicative of a budget that is realistic and inline with actual city activities.

(3) Building & Zoning expenditures include \$296,838 in indirect cost allocations for the current year and \$227,431 for the prior year. Indirect cost allocations are based on a percentage applied to certain departments that provide services to the Building & Zoning Dept. such as Human Resources, Legal, City Manager, City Clerk, Building Maintenance, etc.)

II) REVENUES

Chart B-Schedule of General Fund Budgeted and Actual Revenues
For the Period Ending June 30, 2013
(75% OF YEAR COMPLETED)

Department	2011-12	FISCAL YEAR 2012-2013					
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL AS of 6/30/13	% OF BUDGET	PRIOR YEAR AS of 6/30/2012	Note
Ad Valorem Taxes - Current	\$ 5,792,665	\$ 5,804,091	\$ 5,804,091	\$ 5,367,916	92%	\$ 5,500,558	1
Ad Valorem Taxes - Delinquent	19,336	20,000	20,000	-	0%	19,336	1
Utility and Franchise Taxes	2,578,754	2,682,693	2,682,693	1,574,661	59%	1,585,852	
Occupational Licenses - City	77,874	70,000	70,000	93,745	134%	66,956	
Occupational Licenses - County	20,957	17,000	17,000	9,889	58%	10,240	
Building Permits	140,163	225,000	225,000	150,959	67%	118,130	
Electrical Permits	27,496	62,500	62,500	40,963	66%	23,183	
Plumbing Permits	27,337	50,000	50,000	24,544	49%	20,833	
Roofing Permits	35,980	33,750	33,750	33,183	98%	30,640	
Mechanical Permits	21,622	31,250	31,250	15,088	48%	17,928	
Zoning Permits	1,150	5,500	5,500	-	0%	700	
Certification of Completions	1,965	1,500	1,500	1,565	104%	1,465	
Structural Permits	16,761	18,750	18,750	15,700	84%	14,111	
POD Permit Fees	1,800	1,500	1,500	1,625	108%	1,700	
Other Permits	115,042	128,750	128,750	171,391	133%	82,197	
Misc Plan Reviews	-	1,000	1,000	-	0%	-	
Zoning Review Fees	-	80,000	80,000	15,300	19%	-	
Planning Board Fees	-	13,750	13,750	6,750	49%	-	
Misc Planning Fees	-	6,000	6,000	2,620	44%	-	
Local Option Gas Tax	361,726	371,007	371,007	268,538	72%	273,062	
Revenue sharing	404,323	395,000	395,000	286,388	73%	288,764	
Alcoholic Beverage License	15,223	9,000	9,000	7,712	86%	13,524	
1/2-cent Sales Tax	896,447	941,884	941,884	640,823	68%	607,127	
Gas Tax Rebate	11,285	8,000	8,000	6,933	87%	10,895	
School Crossing Guards	32,256	18,000	18,000	15,274	85%	15,700	
After School Programs	42,094	22,500	22,500	33,995	151%	33,501	
SWIM MEETS/TEAM RENTAL	12,715	21,600	21,600	9,911	46%	9,911	
Swimming Pool Admissions	83,286	8,000	8,000	44,495	556%	40,527	
Swim Lessons	-	45,000	45,000	35	0%	-	
Annual Daddy/Daughter Dance	3,263	7,000	7,000	3,213	46%	3,263	
Pelican theatre	6,360	5,000	5,000	9,182	184%	6,149	
Vending Machines	1,725	3,000	3,000	1,635	55%	1,725	
Fireworks-VG	-	3,000	3,000	3,000	100%	-	
Summer Camp	158,725	170,000	170,000	75,775	45%	118,013	
Summer Camp Activity Fee	16,900	18,000	18,000	16,675	93%	16,900	
Senior Center Rental	-	2,500	2,500	-	0%	-	
Annex Rental	-	1,625	1,625	-	0%	-	
Gym Rental	-	5,000	5,000	690	14%	-	
Fitness Room Membership	47,228	15,000	15,000	38,093	254%	33,831	
Gym Admission Fees	-	3,000	3,000	-	0%	-	
Yoga Classes	19,502	17,100	17,100	9,052	53%	13,570	
Annual Turkey Trot	1,210	500	500	1,210	242%	1,210	
Basketball Fees	26,405	42,175	42,175	26,140	62%	22,970	
Other activities	1,115	3,830	3,830	1,874	49%	2,725	
Pool Rental	27,278	5,000	5,000	10,224	204%	23,522	
Pool Memberships	7,663	2,400	2,400	3,399	142%	-	
Jazzercise	3,925	4,800	4,800	2,944	61%	2,944	
Green Fees	762,746	857,958	857,958	576,392	67%	652,919	
Golf Memberships	52,824	45,535	45,535	29,248	64%	32,906	
Cart Rentals	113,563	82,236	82,236	68,041	83%	75,422	
Range Fees	98,907	100,874	100,874	75,586	75%	80,945	
Golf Merchandise Sales	53,489	57,848	57,848	41,947	73%	41,412	
Gift Certificate Redeemed	735	3,598	3,598	506	14%	912	
Rain Check Redeemed	(17,778)	(13,462)	(13,462)	(4,612)	34%	(11,625)	
CanAm Commissions	(450)	-	-	(1,180)	0%	(405)	
Golf Pro Commissions	2,262	3,000	3,000	111	4%	2,037	
Golf Course Rentals	8,440	8,235	8,235	5,790	70%	7,109	
GHIN Disabled Fees	183	868	868	86	10%	164	
Miscellaneous Charges for Serv	-	6,000	6,000	10	0%	8,239	
Copies & Other Charges	3,038	2,000	2,000	1,840	92%	2,319	
Tree Replacement	200	-	-	1,460	100%	200	
Lien Search	14,365	10,000	10,000	10,312	103%	9,335	
Re-occupancy inspection fee	15,600	15,000	15,000	16,350	109%	9,800	
Clerk of the Court - Fines	118,587	200,000	200,000	62,341	31%	88,433	
Code Enforcement tickets	15,400	15,000	15,000	21,175	141%	12,500	
Disabled Parking tickets	7,442	-	-	-	0%	-	
Interest-CD's	27,451	17,000	17,000	4,849	29%	14,219	
Interest - Tax Collections	1,656	2,000	2,000	1,407	70%	941	
Rent - Metro Fire	14,040	17,000	17,000	8,477	50%	10,200	
Rent - Dade Co. Library	8,253	8,300	8,300	6,190	75%	6,190	
Rent - Bus Benches	4,165	3,900	3,900	3,213	82%	3,094	
Recreational Activities	14,693	-	-	14,049	100%	9,158	

Chart B-Schedule of General Fund Budgeted and Actual Revenues
For the Period Ending June 30, 2013
(75% OF YEAR COMPLETED)

Department	2011-12	FISCAL YEAR 2012-2013					Note
	FULL YEAR ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% OF BUDGET	PRIOR YEAR	
				AS of 6/30/13		AS of 6/30/2012	
Sprint Tower	87,640	90,000	90,000	72,624	81%	87,640	
Nextel	6,490	8,300	8,300	6,749	81%	6,490	
Metro PCS	8,211	8,400	8,400	8,540	102%	8,211	
Surplus sale of equipment	13,715	52,589	83,589	39,666	47%	13,715	
Other Miscellaneous	56,866	80,000	80,000	37,119	46%	18,839	
Insurance Reimbursement	12,833	-	-	45,614	100%	8,797	
Code Enforcement Liens	-	1,000	1,000	250	25%	4,738	
Returned check charges	389	2,000	2,000	-	0%	263	
Byrne Grant	11,026	15,000	15,000	-	0%	5,892	
Police COPS Grant	176,382	-	-	-	0%	86,236	
Other Grants	10,086	-	-	12,171	100%	1,632	
Red Light Fines	314,116	400,043	400,043	304,538	76%	209,522	
Historic Tax Credit	105,000	-	-	-	0%	-	
ITF - Road & Transportation	542,153	-	-	-	0%	536,903	
ITF - Sanitation Admin Fee	450,000	470,000	470,000	352,500	75%	307,782	
ITF- Stormwater Admin Fee	55,000	60,000	60,000	45,000	75%	39,750	
Appropriated fund balance	-	265,510	443,481	-	0%	-	
TOTALS >>>	\$ 14,231,734	\$ 14,297,687	\$ 14,506,658	\$ 10,911,468	75%	\$ 11,426,496	

II. REVENUES

Notes to Revenue Schedule:

- (1) Approximately 75-90% of the annual property tax assessment is collected during the months of October thru January of each fiscal year, the City invests all excess amounts until the funds are required to pay normal operating expenditures of the City.

III) EXPENDITURES

Chart C-Schedule of General Fund Budgeted and Projected Expenditures
For the Period Ending June 30, 2013
(75% OF YEAR COMPLETED)

Department	FY2011-12 ACTUAL	FISCAL YEAR 2012-2013			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2013		
General Government:						
Mayor & City Council	199,338	115,732	115,732	76,057	66%	
Office of the City Manager	686,462	338,264	338,263	253,633	75%	
Office of the City Clerk	285,368	330,482	324,316	187,158	58%	
Office of the City Attorney	156,503	161,000	161,000	112,748	70%	
Human Resource Department	199,895	186,293	187,340	150,028	80%	
Finance-Administration	567,791	489,424	541,702	395,747	73%	
Finance-Professional Services	152,089	265,883	265,883	187,586	71%	
IT Department	339,353	362,138	362,138	274,647	76%	
Planning Department	130,472	122,886	127,387	85,058	67%	
Non-Departmental	527	-	-	-	0%	
Total General Government	2,717,798	2,372,102	2,423,761	1,722,662	71%	1
Public Safety:						
Police Department	5,711,639	5,823,885	5,823,885	4,258,416	73%	
Building, Zoning & Code Enforcement	599,009	573,013	582,145	413,917	71%	
Total Public Safety	6,310,648	6,396,898	6,406,030	4,672,333	73%	1
Public Works:						
Public Works - Administration	444,725	411,537	407,737	245,446	60%	
Public Works - Streets	323,868	338,713	354,413	263,331	74%	
Public Works - Properties	811,936	596,763	645,745	522,283	81%	
Public Works - Building Maintenance	292,605	172,043	236,196	250,509	106%	
Public Works - Fleet Maintenance	30,685	13,250	27,061	-	0%	
Total Public Works	1,903,819	1,532,306	1,671,152	1,281,569	77%	1
Parks and Recreation:						
Recreation	1,578,899	1,495,705	1,502,447	970,114	65%	
Aquatics	258,638	211,545	265,481	156,909	59%	
Tennis	26,876	25,960	25,960	23,969	92%	
Park Maintenance	87,507	123,815	123,815	89,943	73%	
Golf Administration	22,729	22,317	22,317	16,757	75%	
Golf Pro Shop	546,341	528,038	540,678	413,670	77%	
Golf Maintenance	792,306	804,850	1,010,840	687,417	68%	
Total Parks and Recreation	3,313,296	3,212,230	3,491,538	2,358,779	68%	
TOTAL GENERAL FUND EXPS.	14,245,561	13,513,536	13,992,481	10,035,343	72%	1
Transfers to other funds						
Debt Service fund	313,205	363,205	363,205	272,404	75%	
Capital Fund	19,674	-	-	-	0%	
Senior Center Fund	123,326	150,971	150,971	88,681	59%	
Total Transfers Out:	456,205	514,176	514,176	361,085	70%	1
Increase (decrease) in fund balance	(470,032)	-	-	-		
TOTAL GENERAL FUND USES	14,231,734	14,027,712	14,506,657	10,396,428	72%	

III. EXPENDITURES

Notes to Expenditure Schedule:

- (1) All departments are within budget as of the end of the fiscal year. There are variances within some departments greater/less than 75%, however these fluctuations are based on seasonality and not on definite trends that will cause the department to be over budget later in the year. Any variances greater than 85% (if any) will be addressed by us herein.

IV) FUNDS SUBSIDIZED BY GENERAL FUND

CHART D-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-SENIOR CENTER
(75% OF YEAR COMPLETED)

	FY2011-12 ACTUAL	FISCAL YEAR 2012-13			% OF ACTUAL VS. BUDGET
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2013	
Revenues:					
USDA C-1	\$ 10,622	\$ 18,229	\$ 18,229	\$ 7,936	44%
USDA C-2	18,127	9,815	9,815	13,774	140%
Local Grants C-1	93,668	76,759	76,759	54,447	71%
Local Grants C-2	51,169	51,491	51,491	40,008	78%
Local Grants III-B	22,781	20,707	20,707	16,229	78%
CDBG Grant	39,098	-	-	-	100%
Sales to Va Gardens	17,225	16,800	16,800	12,130	72%
Donations	4,884	1,575	1,575	1,809	115%
Misc Revenues	782	-	-	1,341	0%
Total revenues	<u>258,356</u>	<u>195,376</u>	<u>195,376</u>	<u>147,674</u>	76%
Expenditures:					
Administrative Costs	150,328	155,638	155,638	109,617	70%
Catering and operating supplies	134,708	146,500	170,970	91,623	54%
Operating Costs	49,397	53,908	53,908	35,115	65%
Capital Outlay	66,118	6,000	6,000	-	0%
Total expenditures	<u>400,551</u>	<u>362,046</u>	<u>386,516</u>	<u>236,355</u>	61%
Excess (deficiency) of revenues over expenditures	<u>(142,195)</u>	<u>(166,670)</u>	<u>(191,140)</u>	<u>(88,681)</u>	46%
Other financing sources					
Transfers in	123,326	150,971	191,140	88,681	46%
Total other financing sources	<u>123,326</u>	<u>150,971</u>	<u>191,140</u>	<u>88,681</u>	46%
Net change in fund balance	<u>(18,869)</u>	<u>(15,699)</u>	<u>-</u>	<u>-</u>	0%
Beginning fund balance	<u>18,869</u>	<u>15,699</u>	<u>-</u>	<u>-</u>	
Ending fund balance	\$ -	\$ -	\$ -	\$ -	

**CHART H-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-SANITATION
(75% OF YEAR COMPLETED)**

	FY2011-12 ACTUAL	FISCAL YEAR 2012-13			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2013		
Operating revenues:						
Sanitation revenues	\$ 2,126,145	\$ 2,293,028	\$ 2,293,028	\$ 2,109,623	92%	1
Total operating revenues	<u>2,126,145</u>	<u>2,293,028</u>	<u>2,293,028</u>	<u>2,109,623</u>	92%	
Operating expenses:						
Administrative costs	1,291,807	797,627	1,267,627	914,534	72%	
Operations and maintenance	267,104	720,688	253,688	243,549	96%	
Disposal costs	607,835	716,500	713,500	403,124	56%	
Depreciation and amortization	54,074	54,400	54,400	40,555	75%	
Total operating expenses	<u>2,220,820</u>	<u>2,289,215</u>	<u>2,289,215</u>	<u>1,601,762</u>	70%	
Operating income (loss)	<u>(94,675)</u>	<u>3,813</u>	<u>3,813</u>	<u>507,861</u>	13319%	
Nonoperating revenues (expenses):						
Interest income	1,008	-	-	873	0%	
Interest expense and fees	(5,837)	(3,813)	(3,813)	(3,085)	81%	
Total nonoperating revenues (expenses)	<u>(4,829)</u>	<u>(3,813)</u>	<u>(3,813)</u>	<u>(2,212)</u>	0%	
Income (Loss) before transfers	<u>(99,504)</u>	<u>-</u>	<u>-</u>	<u>505,649</u>	100%	
Change in net assets	<u>(99,504)</u>	<u>-</u>	<u>-</u>	<u>505,649</u>	100%	1
Total net assets, October 1	<u>962,365</u>	<u>862,861</u>	<u>862,861</u>	<u>862,861</u>		
Total net assets, September 30	<u>\$ 862,861</u>	<u>\$ 862,861</u>	<u>\$ 862,861</u>	<u>\$ 1,368,510</u>		

Note:

Collection of 41% of revenues is a result of the trash bills now being a part of the property tax bill which is mostly collected between October and March of each fiscal year.

**CHART I-CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-STORMWATER
(75% OF YEAR COMPLETED)**

	FY2011-12 <u>ACTUAL</u>	FISCAL YEAR 2012-13			% OF ACTUAL VS. BUDGET	NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/2013</u>		
Operating revenues:						
Residential Class I	\$ 285,945	\$ 250,000	\$ 250,000	\$ 139,179	56%	
Total operating revenues	<u>285,945</u>	<u>250,000</u>	<u>250,000</u>	<u>139,179</u>	56%	
Operating expenses:						
Administrative costs	161,123	141,176	173,654	137,029	79%	
Operations and maintenance	84,249	136,183	86,883	72,358	83%	
Depreciation and amortization	148,978	149,000	149,000	111,733	75%	
Total operating expenses	<u>394,350</u>	<u>426,359</u>	<u>409,537</u>	<u>321,120</u>	78%	
Operating income (loss)	<u>(108,405)</u>	<u>(176,359)</u>	<u>(159,537)</u>	<u>(181,941)</u>	114%	
Nonoperating revenues (expenses):						
Interest & other income	492	500	500	452	90%	
Interest expense and fees	(1,440)	(2,000)	(2,000)	(971)	49%	
Total nonoperating revenues (exp)	<u>(948)</u>	<u>(1,500)</u>	<u>(1,500)</u>	<u>(519)</u>	35%	
Income (Loss) before transfers	(109,353)	(177,859)	(161,037)	(182,460)	113%	
Change in net assets	<u>(109,353)</u>	<u>(177,859)</u>	<u>(161,037)</u>	<u>(182,460)</u>	113%	
Total net assets, October 1	<u>3,069,872</u>	<u>2,960,519</u>	<u>2,960,519</u>	<u>2,960,519</u>		
Total net assets, September 30	<u>\$ 2,960,519</u>	<u>\$ 2,782,660</u>	<u>\$ 2,799,482</u>	<u>\$ 2,778,059</u>		

Notes:

**CITY OF MIAMI SPRINGS
INVESTMENT SCHEDULE
Jun-13**

<u>Institution</u>	<u>Acct#</u>	<u>Principal Amount</u>
BB&T Money Market		\$ 5,519,103.00
Subtotal BB&T		\$ 5,519,103.00
SBA (Pool B)	221371	\$ 47,654.00
Reserve for loss		\$ (3,897.00)
Subtotal SBA		\$ 43,757.00
Total all investments		\$ 5,562,860.00
CASH ON HAND-OPERATING ACCOUNTS:		
<i>BB&T Cash on hand-Operating Acct</i>		1,326,989.40
Total Cash on hand as of 6/30/2013		\$1,326,989.40
Total Investments and cash on hand		\$6,889,849.40
RESTRICTED CASH:		
BB&T CD-LETF		\$ 700,000.00
BB&T Cash on hand		\$ 91,777.66
(Law Enforcement Trust-restricted)		\$ 791,777.66

VII) ANALYSIS OF CHARGES FOR SERVICES

Chart J-Schedule of Building & Zoning/Code Enforcement
 Comparative for the periods ending June 30, 2012 and 2013
 (50% OF YEAR COMPLETED)

Charges for Services:	YTD 6/30/13		YTD 6/30/12		
	<u>Building</u>	<u>Code Enforcement</u>	<u>Building</u>	<u>Code Enforcement</u>	
Occupational Licenses - City		\$ 93,745		\$ 66,956	
Occupational Licenses - County	-	9,889	-	10,240	
Building Permits	150,959		118,130		
Electrical Permits	40,963		23,183		
Plumbing Permits	24,544		20,833		
Roofing Permits	33,183		30,640		
Mechanical Permits	15,088		17,928		
Zoning Permits	28,670		700		
Certification of Completions	1,565		1,465		
Structural Permits	15,700		14,111		
Other Permits	173,016		83,897		
Reoccupancy Inspection	16,350		9,800		
Code Enforcement tickets		21,175		12,500	
Total Fees Collected	500,038	124,809	320,687	89,696	
Expenditures:					
Personnel	175,078	112,890	217,682	122,510	
Inspector Costs	34,190		24,350		
Operating costs	68,819	22,940	62,891	20,964	25% of total expenses
Capital outlay	-	-	1,022		
Indirect costs from allocation	296,838		227,531		
Total expenditures	574,925	135,830	533,476	143,474	
Excess charges for services over expenditures	(74,887)	(11,021)	(212,789)	(53,778)	

The purpose of this report is to show if the charges being collected by the building & zoning /code enforcement departments are more than sufficient to cover the operating expenditures of these departments.

Chart K-Schedule of Recreation Department Operations
Period Ending June 30, 2013
(75% OF YEAR COMPLETED)

	Administrative	Pool	Tennis	Maintenance	YTD as of 6/30/2013	YTD as of 6/30/2012
Charges for Services:						
After School Care	33,995			-	33,995	33,501
Water Polo/Aquatics Teams		9,946		-	9,946	9,911
Swimming Pool Admissions	-	44,495		-	44,495	40,527
Pool rental		10,224		-	10,224	23,522
Fireworks VG	3,000			-	3,000	
Annual Daddy/Daughter Dance	3,213			-	3,213	3,263
Vending Machines	1,635			-	1,635	1,725
Fitness room membership	38,093			-	38,093	33,831
Pool memberships		3,399		-	3,399	-
Annual Turkey trot	1,210			-	1,210	1,210
Pelican Playhouse	9,182			-	9,182	6,149
Rental-recreational Facilities	14,049			-	14,049	2,725
Basketball Program	26,140			-	26,140	22,970
Jazzercise Classes	2,944			-	2,944	2,944
Summer Camp	75,775			-	75,775	118,013
Summer Camp Activity Fee	16,675			-	16,675	16,900
Gym Rental	690			-	690	-
Yoga classes	9,052			-	9,052	13,570
Other activities	1,874			-	1,874	-
Total Fees Collected	237,527	68,064	-	-	305,591	330,761
Expenditures:						
Personnel	468,524	94,820			563,344	569,828
Operating costs	358,289	58,992	23,969	73,417	514,667	528,184
Debt Service	140,551				140,551	140,551
Capital outlay	2,750	3,097		16,526	22,373	111,618
Total expenditures	970,114	156,909	23,969	89,943	1,240,935	1,350,181
Excess exp. over charges for services	\$ (732,587)	\$ (88,845)	\$ (23,969)	\$ (89,943)	\$ (935,344)	\$ (1,019,420)

Percentage of expenditures collected in fees

24.6%

24.5%

NOTES TO STATEMENTS:

VIII) OTHER FUNDS

CHART L-CITY OF MIAMI SPRINGS
 ACTUAL VS BUDGET REPORT-ROAD & TRANSPORTATION
 (75% OF YEAR COMPLETED)

	FY2011-12 ACTUAL	FISCAL YEAR 2012-13			% OF ACTUAL VS. BUDGET	NOTES
		ORIGINAL BUDGET	AMENDED BUDGET	AS OF 6/30/2013		
Revenues:						
Peoples Transportation Tax	431,144	447,059	447,059	267,016	60%	
Charges for services	14,807	-	-	11,105	100%	
Misc Revenues-Interest	146	-	-	274	100%	
Total revenues	<u>446,097</u>	<u>447,059</u>	<u>447,059</u>	<u>278,395</u>	62%	
Expenditures:						
Administrative	97,846	69,493	69,493	55,744	80%	
Contractual/Professional Services	151,733	214,321	214,321	84,896	40%	
Repairs and maintenance	182,609	328,522	328,522	123,418	38%	
Operating Supplies/Road Materials	788	3,000	3,000	12,575	419%	
Capital Outlay-Machinery	36,352	2,401	2,401	600	0%	
Total expenditures	<u>469,328</u>	<u>617,737</u>	<u>617,737</u>	<u>277,233</u>	45%	
Excess (deficiency) of revenues over expenditures	<u>(23,231)</u>	<u>(170,678)</u>	<u>(170,678)</u>	<u>1,162</u>	-1%	
Other financing sources						
Transfers out	<u>(521,153)</u>	-	-	-	0%	
Total other financing sources	<u>(521,153)</u>	-	-	-	0%	
Net change in fund balance	(544,384)	(170,678)	(170,678)	1,162		
Beginning fund balance	<u>933,965</u>	<u>389,581</u>	<u>389,581</u>	<u>389,581</u>		
Ending fund balance	\$ 389,581	\$ 218,903	\$ 218,903	\$ 390,743		

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-LAW ENFORCEMENT TRUST FUND
(75% OF YEAR COMPLETED)**

	FY2011-12 <u>ACTUAL</u>	FISCAL YEAR 2012-13			% OF ACTUAL VS. BUDGET	<u>NOTES</u>
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/13</u>		
Revenues:						
Fines and Forfeitures	78,769	-	-	9,629	100%	
Interest Income	<u>1,281</u>	<u>10,000</u>	<u>10,000</u>	-	0%	
Total revenues	<u>80,050</u>	<u>10,000</u>	<u>10,000</u>	<u>9,629</u>	96%	
Expenditures:						
Administration Expenses	85,356	102,637	105,905	49,682	47%	
Police education	1,096	20,000	20,000	1,323	7%	
Capital Outlay-Vehicles	<u>6,373</u>	<u>26,000</u>	<u>26,000</u>	<u>37,763</u>	0%	
Total expenditures	<u>92,825</u>	<u>148,637</u>	<u>151,905</u>	<u>88,768</u>	58%	
Excess (deficiency) of revenues over expenditures	<u>(12,775)</u>	<u>(138,637)</u>	<u>(141,905)</u>	<u>(79,139)</u>	56%	
Net change in fund balance	(12,775)	(138,637)	(141,905)	(79,139)		
Beginning fund balance	<u>887,499</u>	<u>874,724</u>	<u>874,724</u>	<u>874,724</u>		
Ending fund balance	\$ 874,724	\$ 736,087	\$ 732,819	\$ 795,585		

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-CAPITAL FUND
(75% OF YEAR COMPLETED)**

	FY2011-12 <u>ACTUAL</u>	FISCAL YEAR 2012-13		AS OF 6/30/2013	% OF ACTUAL VS. BUDGET	NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>			
Revenues:						
Intergovernmental	\$ 97,257	\$ -	\$ -	\$ 14,952	100%	
Interest and Other Income	<u>161,770</u>	-	-	-	0%	
Total revenues	<u>259,027</u>	-	-	<u>14,952</u>	100%	
Expenditures:						
General government	70,311	-	-	-	0%	
Capital Outlay	<u>236,870</u>	-	<u>74,200</u>	<u>136,747</u>	184%	
Total expenditures	<u>307,181</u>	-	<u>74,200</u>	<u>136,747</u>	184%	
Excess (deficiency) of revenues over expenditures	<u>(48,154)</u>	-	<u>(74,200)</u>	<u>(121,795)</u>	0%	
Other financing sources						
Transfers in	<u>19,674</u>	-	-	-	0%	
Total other financing sources	<u>19,674</u>	-	-	-	0%	
Net change in fund balance	<u>(28,480)</u>	-	<u>(74,200)</u>	<u>(121,795)</u>	0%	
Beginning fund balance	<u>168,801</u>	<u>140,321</u>	<u>140,321</u>	<u>140,321</u>		
Ending fund balance	<u>140,321</u>	<u>140,321</u>	<u>66,121</u>	\$ 18,526		

VIII) OTHER FUNDS

**CITY OF MIAMI SPRINGS
ACTUAL VS BUDGET REPORT-DEBT SERVICE FUND
(75% OF YEAR COMPLETED)**

	FY2011-12 <u>ACTUAL</u>	FISCAL YEAR 2012-13			% OF ACTUAL VS. BUDGET	NOTES
		<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	<u>AS OF 6/30/2013</u>		
Revenues:						
Property Taxes	\$ -	\$ -	\$ -	\$ -	0%	
Total revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%	
Expenditures:						
Principal Payments	428,297		439,651	409,440	93%	
Interest Payments	140,282		129,827	87,663	68%	
Administrative	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%	
Total expenditures	<u>568,579</u>	<u>-</u>	<u>569,478</u>	<u>497,103</u>	87%	
Excess (deficiency) of revenues over expenditures	<u>(568,579)</u>	<u>-</u>	<u>(569,478)</u>	<u>(497,103)</u>	87%	
Other financing sources						
Transfers in	<u>519,478</u>	<u>569,478</u>	<u>569,478</u>	<u>427,109</u>	75%	
Total other financing sources	<u>519,478</u>	<u>569,478</u>	<u>569,478</u>	<u>427,109</u>	75%	
Net change in fund balance	<u>(49,101)</u>	<u>569,478</u>	<u>-</u>	<u>(69,994)</u>	100%	
Beginning fund balance	<u>111,517</u>	<u>62,416</u>	<u>62,416</u>	<u>62,416</u>		
Ending fund balance	<u>62,416</u>	<u>631,894</u>	<u>62,416</u>	<u>\$ (7,578)</u>	100%	

**CITY OF MIAMI SPRINGS
PROPOSED GENERAL FUND BALANCE DESIGNATIONS
PROJECTED FISCAL YEAR 2011-2012**

<u>DESIGNATION</u>	<u>Balance 9/30/2011</u>	<u>FY2011-12</u>		<u>Balance 9/30/2012</u>
		<u>Additions</u>	<u>Reductions</u>	
Parks and Recreation:				
Gymnasium/Recreation building	\$ 53,636	-	53,636	\$ -
Total Recreation Designations	53,636	-	53,636	-
Senior Center:				
Senior Center Building	180,000	-	99,935	80,065
Senior Center Van	-	-	-	-
Total Senior Center Designations	180,000	-	99,935	80,065
Downtown Revitalization	136,735	-	18,500	118,235
Contingency-Hurricane Costs	500,000	-	-	500,000
Pool improvements	260,133	-	-	260,133
Total proposed designations	\$ 1,130,504	\$ -	\$ 172,071	\$ 958,433
Encumbrances appropriated FY2012	\$ 273,274	\$ -	-	\$ 273,274
Total Available Fund Balance	4,903,778	-	172,071	4,731,707
Unrestricted, Undesignated fund Balance	3,500,000			3,500,000
				\$ 3,500,000
				\$ -

CITY OF MIAMI SPRINGS



Finance Department
 201 Westward Drive
 Miami Springs, FL 33166-5289
 Phone: (305) 805-5014
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TO: The Honorable Mayor Xavier Garcia and Members of the City Council
VIA: Ron Gorland, City Manager
FR: William Alonso, CPA, CGFO, Finance Director
DATE: July 31,, 2013
SUBJECT: Golf Course (UNAUDITED) Financials for the quarter ending June 30, 2013.

Attached hereto are the unaudited financial reports for the Golf Course Fund for the quarter ending June 30, 2013. As in the past, the report is divided into three sections as follows: 1) Section A is a comparative profit and loss statement for the quarters ending June 30th for fiscal years 2013, 2012, and 2011. 2) Section B is a fiscal year-to-date actual to budget comparison for FY2013. 3) Section C is the FY 2013 year-to-date rounds report.

Key Financial Indicators

The following are key year-to-date indicators from pages A-1, A-2, and C-1 of the attached report.

	<u>Ending</u> <u>6/30/2013</u>	<u>Ending</u> <u>6/30/2012</u>	<u>% Change</u> <u>From 6/30/12</u>	<u>Ending</u> <u>6/30/2011</u>	<u>% Change</u> <u>From 6/30/11</u>
<u>Golf Operations:</u>					
Total Revenues	791,196	881,795	-10.3%	828,399	-4.5%
Operating Profit (Loss)	(309,170)	(133,657)	131.3%	(234,583)	31.8%
Profit(Loss)including non-golf costs	(325,397)	(149,701)	117.4%	(252,347)	28.9%
Pro Shop Costs	413,669	416,471	-0.7%	391,079	5.8%
Maintenance Costs	683,263	584,827	16.8%	572,954	19.3%
Total Rounds Played	24,921	28,429	-12.3%	26,875	-7.3%
Total Greens Revenues	639,147	717,628	-10.9%	660,940	-3.3%
Average per Round	25.65	25.24	1.6%	24.59	4.3%
Memberships Sold	42,845	48,150	-11.0%	64,690	-33.8%
Driving Range revenues	75,586	80,945	-6.6%	75,556	0.0%

Key Financial Indicators (continued)

As you can see from this matrix, the golf revenues decreased for the first nine months of FY2013 by approximately \$90,000 from the prior year. Total YTD revenues are down 10.3% from last year, rounds have decreased by 12.3%, driving range revenues are also down 6.6%, and memberships sold are still lagging behind and have dropped almost 11% from last year. The condition of the course has definitely had a negative effect on play at the course and the needs are being addressed as can be seen by Council's appropriation of almost \$161,000 to be spent on improving course conditions..

I have also included in this matrix the indicators for the nine months ended June 30, 2011. As you can see from this matrix, greens revenues are down 4.5% from FY2011, driving range revenues are about the same, and our average per round is up 4.3% from FY2011.

On the cost side, YTD maintenance costs are up 16.8% from last year. This increase is due to the additional funding approved by Council to address course conditions. Pro shop costs are down 0.7% from last year. The operating loss is \$309,170 compared to a loss of \$133,657 last year.

The total bottom line YTD loss is \$325,397 compared to a loss of \$149,701 last year and a loss of \$252,347 for the same period of FY2011. **The bottom line YTD loss of \$325,397 means that a subsidy would be required from the General Fund for the fiscal year just ended.**

Page A-1 is a comparative profit and loss for the nine months ended 6/30/13, 6/30/12, and 6/30/11.

Page A-2 is a comparative profit and loss for nine months ended 6/30/13, 6/30/12, and 6/30/11 for the pro shop operation only. The total YTD loss for the current year is \$309,170 compared to losses of \$133,909 as of 6/30/2012 and \$231,394 as of 6/30/2011.

Page B-1 provides an actual to budget comparison for the current fiscal year.

Page C-1 is an analysis of rounds played for the first nine months of the fiscal year and shows a 12.3% decrease in rounds played and a corresponding 10.9% decrease in greens revenues. We have a total of 24,921 rounds played in the period compared to 28,429 for first nine months of FY2012.

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING:**

	<u>6/30/2013</u>	<u>6/30/2012</u>	<u>6/30/2011</u>
TOTAL PRO-SHOP AND GOLF COURSE- REVENUES	<u>791,916</u>	<u>881,795</u>	<u>828,399</u>
TOTAL PERSONNEL SERVICES	214,833	202,549	208,515
TOTAL OPERATING EXPENDITURES	<u>872,099</u>	<u>799,001</u>	<u>755,770</u>
TOTAL MANAGEMENT OPERATING EXPENDITURES	<u>1,086,932</u>	<u>1,001,550</u>	<u>964,285</u>
NET MANAGEMENT EXCESS OF EXP. OVER REV.	<u>(295,016)</u>	<u>(119,755)</u>	<u>(135,886)</u>

OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE GOLF COURSE:

ADMINISTRATIVE EXPENSES	16,757	16,044	17,764
IMPROVEMENTS O/T BUILDINGS - ADMIN.	-	-	3,441
DEBT SERVICE PAYMENT-MAINTENANCE	14,154	14,154	46,147
MACHINERY & EQUIPMENT-MAINTENANCE	<u>-</u>	<u>-</u>	<u>49,361</u>
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>30,911</u>	<u>30,198</u>	<u>116,713</u>
EXCESS EXPENDITURES OVER REVENUES	<u>\$ (325,927)</u>	<u>\$ (149,701)</u>	<u>\$ (252,347)</u>

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS ACTUAL-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING:**

	<u>6/30/2013</u>	<u>6/30/2012</u>	<u>6/30/2011</u>
REVENUES			
GREEN FEES	\$ 571,106	\$ 642,206	\$ 611,384
MEMBERSHIPS	29,248	32,906	43,571
CART REVENUES	68,041	75,422	49,556
RANGE FEES	75,586	80,945	75,556
GOLF - OTHER REVENUES	5,987	8,904	15,457
MERCHANDISE SALES	41,948	41,412	32,875
TOTAL PRO SHOP REVENUES	<u>791,916</u>	<u>881,795</u>	<u>828,399</u>
PERSONNEL EXPENSES			
REGULAR SALARIES	74,539	84,117	81,991
PART TIME SALARIES	106,299	84,929	94,533
OVERTIME	640	-	46
FICA TAXES	13,883	12,932	14,186
PENSION	7,596	9,484	8,482
MEDICAL INSURANCE	7,493	9,539	7,315
WORKER'S COMPENSATION	4,383	1,296	1,710
TOTAL PERSONNEL SERVICES	<u>214,833</u>	<u>202,549</u>	<u>208,515</u>
OPERATING EXPENSES			
CONTRACTUAL SERVICES	11,821	7,353	9,406
RENTALS AND LEASES	49,641	49,437	47,330
REPAIRS AND MAINTENANCE	14,525	3,693	7,719
PRINTING AND BINDING	5,620	2,962	3,250
PROMOTIONS & ADVERTISING	13,212	31,300	16,623
OTHER CHARGES - BANK & CREDIT CARD CHARGES	24,582	32,401	26,847
OPERATING SUPPLIES	6,018	7,109	4,972
UTILITY SERVICES-ELECTRICITY	20,972	22,527	19,226
UTILITY SERVICES-WATER	384	352	418
LIABILITY INSURANCE	8,208	8,872	9,594
TELECOMMUNICATIONS	7,388	11,331	7,051
MERCHANDISE	25,956	25,109	23,672
DRIVING RANGE	5,860	8,952	4,841
OFFICE SUPPLIES	3,256	1,819	1,016
DUES AND MEMBERSHIPS	150	957	851
TRAVEL AND PER DIEM	1,243		
MAINTENANCE (Department Total)	<u>673,263</u>	<u>584,827</u>	<u>572,954</u>
TOTAL OPERATING EXPENDITURES	<u>872,099</u>	<u>799,001</u>	<u>755,770</u>
TOTAL PRO SHOP OPERATION EXPENDITURES	<u>1,086,932</u>	<u>1,001,550</u>	<u>964,285</u>
OPERATING PROFIT (LOSS) BEFORE OTHER COSTS	<u>(295,016)</u>	<u>(119,755)</u>	<u>(135,886)</u>
OTHER COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP			
DEBT SERVICE PAYMENT-MAINTENANCE	14,154	14,154	46,147
IMPROVEMENT O/T BUILDINGS - MAINTENANCE	-	-	49,361
TOTAL OTHER COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>14,154</u>	<u>14,154</u>	<u>95,508</u>
NET PROFIT (LOSS)	<u>\$ (309,170)</u>	<u>\$ (133,909)</u>	<u>\$ (231,394)</u>

**CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS ACTUAL- MAINTENANCE EXPENSES
FOR THE PERIOD ENDING:**

MAINTENANCE

	<u>6/30/2013</u>	<u>6/30/2012</u>	<u>6/30/2011</u>
PERSONAL SERVICES			
REGULAR SALARIES	\$ 50,817	\$ 48,580	\$ 48,355
PAYROLL TAXES	3,887	3,716	3,699
PENSION	6,229	5,479	5,109
MEDICAL INSURANCE	4,825	4,800	4,628
UNEMPLOYMENT COMPENSATION	-		6,358
WORKER'S COMPENSATION	1,332	774	1,044
TOTAL PERSONAL SERVICES	<u>67,090</u>	<u>63,349</u>	<u>69,193</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES	51,234	-	82
CONTRACTUAL SERVICES	287,159	286,870	249,396
REPAIRS AND MAINTENANCE	49,380	36,444	40,438
UTILITY SERVICES-ELECTRICITY	23,397	23,908	22,533
UTILITY SERVICES-WATER	7,601	6,328	4,054
OPERATING SUPPLIES	151,342	124,955	141,303
FUEL, OILS, LUBRICANTS	21,965	28,494	28,959
LIABILITY INSURANCE	6,318	6,345	7,344
TELECOMMUNICATIONS	383	454	480
UNIFORMS	-	911	828
RENTALS AND LEASES	7,394	6,769	8,344
TOTAL OPERATING EXPENSES :	<u>606,173</u>	<u>521,478</u>	<u>503,761</u>
MACHINERY AND EQUIPMENT	<u>-</u>	<u>-</u>	<u>49,361</u>
TOTAL CAPITAL OUTLAY :	<u>-</u>	<u>-</u>	<u>49,361</u>
PRINCIPAL PAYMENTS	14,154	14,154	46,147
INTEREST	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL DEBT SERVICE	<u>14,154</u>	<u>14,154</u>	<u>46,147</u>
TOTAL MAINTENANCE	<u>\$ 687,417</u>	<u>\$ 598,981</u>	<u>\$ 668,462</u>

CITY OF MIAMI SPRINGS, FLORIDA
 GOLF COURSE
 ACTUAL VS ACTUAL- ADMINISTRATION EXPENSES
 FOR THE PRIOD ENDING:

ADMINISTRATION

	<u>6/30/2013</u>	<u>6/30/2012</u>	<u>6/30/2011</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES - LEGAL	-	-	108
CONTRACTUAL SERVICES	-	-	405
UTILITY SERVICES-ELECTRICITY	6,779	7,125	6,758
REPAIRS AND MAINTENANCE	870	-	943
RISK MANAGEMENT	9,108	8,919	8,262
TOTAL OPERATING EXPENSES :	<u>16,757</u>	<u>16,044</u>	<u>17,764</u>
TOTAL ADMINISTRATION	<u>\$ 16,757</u>	<u>\$ 16,044</u>	<u>\$ 17,764</u>

CITY OF MIAMI SPRINGS, FLORIDA
 GOLF & COUNTRY CLUB
 ACTUAL VERSUS BUDGET
 FOR THE PERIOD ENDING 6/30/2013

	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Variance Positive (Negative)</u>
TOTAL PRO-SHOP- REVENUES	<u>791,916</u>	<u>1,146,690</u>	<u>(354,774)</u>
TOTAL OPERATING EXPENDITURES	<u>1,086,932</u>	<u>1,510,846</u>	<u>423,914</u>
OPERATING PROFIT (LOSS) BEFORE CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>(295,016)</u>	<u>(364,156)</u>	<u>69,140</u>
<u>OTHER REVENUES, TRANSFERS, AND EXPENDITURES:</u>			
DEBT SERVICE PAYMENT-MAINTENANCE	<u>14,154</u>	<u>18,872</u>	<u>4,718</u>
TOTAL CAPITAL EXPENDITURES AND DEBT SERVICE PAYMENTS	<u>14,154</u>	<u>40,672</u>	<u>26,518</u>
OPERATING PROFIT (LOSS) BEFORE NON-OPERATING COSTS	<u>(309,170)</u>	<u>(404,828)</u>	<u>95,658</u>
<u>NON-OPERATING COSTS:</u>			
CITY ADMINISTRATIVE EXPENSES	<u>16,757</u>	<u>22,317</u>	<u>5,560</u>
TOTAL OTHER NON-OPERATING COSTS	<u>16,757</u>	<u>22,317</u>	<u>5,560</u>
OPERATING PROFIT (LOSS)	<u>\$ (325,927)</u>	<u>\$ (427,145)</u>	<u>\$ 101,218</u>

**CITY OF MIAMI SPRINGS, FLORIDA
ACTUAL VS BUDGET-PRO SHOP OPERATIONS
FOR THE PERIOD ENDING 6/30/2013**

	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>Variance Positive (Negative)</u>
REVENUES			
GREEN FEES	\$ 571,106	\$ 848,094	\$ (276,988)
MEMBERSHIPS	29,248	45,535	(16,287)
CART REVENUES	68,041	82,236	(14,195)
RANGE FEES	75,586	100,874	(25,288)
GOLF - OTHER REVENUES	5,987	12,103	(6,116)
MERCHANDISE SALES	<u>41,948</u>	<u>57,848</u>	<u>(15,900)</u>
TOTAL PRO SHOP REVENUES	<u>791,916</u>	<u>1,146,690</u>	<u>(354,774)</u>
PERSONNEL EXPENSES			
REGULAR SALARIES	74,539	105,107	30,568
PART TIME SALARIES	106,299	119,320	13,021
OVERTIME	640	-	(640)
FICA TAXES	13,883	16,258	2,375
PENSION	7,596	12,319	4,723
MEDICAL INSURANCE	7,493	12,414	4,921
WORKER'S COMPENSATION	<u>4,383</u>	<u>5,841</u>	<u>1,458</u>
TOTAL PERSONNEL SERVICES	<u>214,833</u>	<u>271,259</u>	<u>56,426</u>
OPERATING EXPENSES			
CONTRACTUAL & PROFESSIONAL SERVICES	11,821	21,201	9,380
RENTALS AND LEASES	49,641	64,428	14,787
REPAIRS AND MAINTENANCE	14,525	11,000	(3,525)
PRINTING AND BINDING	5,620	5,250	(370)
PROMOTIONS & ADVERTISING	13,212	34,650	21,438
OTHER CHARGES - BANK & CREDIT CARD CHARGES	24,582	37,200	12,618
OPERATING SUPPLIES	6,018	7,800	1,782
UTILITY SERVICES-ELECTRICITY	20,972	27,710	6,738
UTILITY SERVICES-WATER	384	484	100
LIABILITY INSURANCE	8,208	10,944	2,736
TELECOMMUNICATIONS	7,388	4,003	(3,385)
MERCHANDISE	25,956	32,500	6,544
DRIVING RANGE	5,860	8,000	2,140
OFFICE SUPPLIES	3,256	3,639	383
DUES AND MEMBERSHIPS	150	610	460
TRAVEL AND PER DIEM	1,243	-	(1,243)
MAINTENANCE (Department Total)	<u>673,263</u>	<u>970,168</u>	<u>296,905</u>
TOTAL OPERATING EXPENDITURES	<u>872,099</u>	<u>1,239,587</u>	<u>367,488</u>
TOTAL PRO SHOP OPERATION EXPENDITURES	<u>1,086,932</u>	<u>1,510,846</u>	<u>423,914</u>
OPERATING PROFIT (LOSS) BEFORE OTHER COSTS	<u>(295,016)</u>	<u>(364,156)</u>	<u>69,140</u>
OTHER (REVENUES) COSTS ASSOCIATED WITH OPERATIONS OF THE PRO-SHOP			
TRANSFERS TO DEBT SERVICE FUND	14,154	18,872	4,718
MACHINERY & EQUIPMENT-MAINTENANCE	<u>-</u>	<u>21,800</u>	<u>21,800</u>
TOTAL OTHER (REVENUES) COSTS ASSOCIATED WITH- OPERATIONS OF THE PRO-SHOP	<u>14,154</u>	<u>40,672</u>	<u>26,518</u>
NET PROFIT (LOSS)	<u>\$ (309,170)</u>	<u>\$ (404,828)</u>	<u>\$ 95,658</u>

**CITY OF MIAMI SPRINGS, FLORIDA
GOLF COURSE
ACTUAL VS BUDGET- MAINTENANCE EXPENSES
FOR THE PERIOD ENDING 6/30/2013**

<u>MAINTENANCE</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET</u>	<u>Variance Positive (Negative)</u>
PERSONAL SERVICES			
REGULAR SALARIES	\$ 50,817	\$ 68,472	\$ 17,655
PAYROLL TAXES	3,887	4,783	896
PENSION	6,229	8,025	1,796
MEDICAL INSURANCE	4,825	6,249	1,424
WORKER'S COMPENSATION	1,332	1,782	450
TOTAL PERSONAL SERVICES	<u>67,090</u>	<u>89,311</u>	<u>22,221</u>
OPERATING EXPENSES			
PROFESSIONAL SERVICES	51,234	114,035	62,801
CONTRACTUAL SERVICES	287,159	369,280	82,121
REPAIRS AND MAINTENANCE	49,380	70,184	20,804
UTILITY SERVICES-ELECTRICITY	23,397	29,729	6,332
UTILITY SERVICES-WATER	7,601	9,371	1,770
OPERATING SUPPLIES	151,342	227,736	76,394
FUEL, OILS, LUBRICANTS	21,965	35,206	13,241
TOOLS	-	-	-
LIABILITY INSURANCE	6,318	8,423	2,105
TELECOMMUNICATIONS	383	575	192
DUES AND SUBSCRIPTIONS	-	500	500
EDUCATION AND TRAINING	-	250	250
UNIFORMS	-	1,500	1,500
RENTALS AND LEASES	7,394	14,068	6,674
TOTAL OPERATING EXPENSES :	<u>606,173</u>	<u>880,857</u>	<u>274,684</u>
MACHINERY AND EQUIPMENT	<u>-</u>	<u>21,800</u>	<u>21,800</u>
TOTAL CAPITAL OUTLAY :	<u>-</u>	<u>21,800</u>	<u>21,800</u>
TRANSFERS TO DEBT SERVICE FUND	<u>14,154</u>	<u>18,872</u>	<u>4,718</u>
TOTAL DEBT SERVICE	<u>14,154</u>	<u>18,872</u>	<u>4,718</u>
TOTAL MAINTENANCE	<u>\$ 687,417</u>	<u>\$ 1,010,840</u>	<u>\$ 323,423</u>

CITY OF MIAMI SPRINGS, FLORIDA
 GOLF COURSE
 ACTUAL VS BUDGET- ADMINISTRATION EXPENSES
 FOR THE PERIOD ENDING 6/30/2013

<u>ADMINISTRATION</u>	YTD <u>ACTUAL</u>	YTD <u>BUDGET</u>	Variance Positive (Negative)
OPERATING EXPENSES			
UTILITY SERVICES-ELECTRICITY	6,779	9,537	2,758
REPAIRS AND MAINTENANCE	870	-	(870)
RISK MANAGEMENT	9,108	12,780	3,672
TOTAL OPERATING EXPENSES :	<u>16,757</u>	<u>22,317</u>	<u>5,560</u>
TOTAL ADMINISTRATION	<u>\$ 16,757</u>	<u>\$ 22,317</u>	<u>\$ 5,560</u>

CHART E

MIAMI SPRINGS GOLF & COUNTRY CLUB
ANALYSIS OF ROUNDS PLAYED
FOR THE NINE MONTHS ENDING:

GREEN & CART FEES

TYPE RACK RATES	6/30/2013					6/30/2012		
	Number	%	Revenues	%	Avg Per Round	Number	Revenues	Avg Per Round
Weekend Non-Resident	1,048	4.2%	50,863	7.8%	48.53	1,363	66,029	48.44
Weekday Non-Resident	652	2.6%	24,316	3.7%	37.29	993	37,732	38.00
Weekend/Holiday Resident	1,725	6.9%	74,469	11.4%	43.17	901	38,014	42.19
Weekday Resident	389	1.6%	9,087	1.4%	23.36	433	10,442	24.12
TOTALS FOR TOP RACK RATES	3,814	15.3%	\$ 158,735	24.3%	\$ 41.62	3,690	\$ 152,217	\$ 41.25
SEASONAL(A); DISCOUNT(B); PROMOTIONAL RATES(C)								
resident Weekend > 11:00 (B)	536	2.2%	19,220	2.9%	35.86	698	25,235	36.15
Non resident Weekend > 11:00 (B)	473	1.9%	18,520	2.8%	39.15	595	23,224	39.03
Twi-Light-Weekday	616	2.5%	18,560	2.8%	30.13	1,253	37,898	30.25
Twi-Light-Weekend	1,758	7.1%	56,813	8.7%	32.32	2,103	67,990	32.33
Tee Time USA	2	0.0%	43	0.0%	21.50	2	73	36.50
Shootout (C)	426	1.7%	10,536	1.6%	24.73	578	14,705	25.44
Seniors Weekday	7,023	28.2%	187,123	28.6%	26.64	8,797	229,913	26.14
Super Twilight after 4	842	3.4%	15,737	2.4%	18.69	577	10,784	18.689775
Group Rate Weekend (B)		0.0%		0.0%	-	1,053	45,944	43.63
Spectator	61	0.2%	1,137	0.2%	18.64	30	540	18.00
Prime Timers (C)	478	1.9%	10,259	1.6%	21.46	298	6,404	21.49
Teacher, Police, Fire	125	0.5%	3,205	0.5%	25.64	138	3,537	25.63
Men's Golf Assoc.(A)	30	0.1%	1,206	0.2%	40.20	182	7,637	41.96
GolfNow	1,261	5.1%	37,830	5.8%	30.00	-	-	-
Junior	114	0.5%	851	0.1%	7.46	91	680	7.47
Junior with Parent	65	0.3%	1,199	0.2%	18.45	75	1,349	17.99
Weekend All Day	410	1.6%	13,411	2.1%	32.71	-	-	-
Weekday resident cart Fee	60	0.2%	1,402	0.2%	23.37	74	1,729	-
PGA Member	175	0.7%	3,226	0.5%	18.43	188	3,382	17.99
Can-Am Golf (B)	117	0.5%	3,445	0.5%	29.44	76	2,107	-
Weekday Resident Walking	864	3.5%	4,035	0.6%	4.67	526	2,456	-
Tax Exempt Tournament	629	2.5%	16,887	2.6%	26.85	456	12,671	27.79
Replay 9 Holes	2	0.0%	24	0.0%	12.00	17	203	-
TOTALS FOR OTHER DISCOUNTED RACK RATES	16,067	64.5%	\$ 424,669	65.0%	\$ 26.43	17,807	\$ 498,461	\$ 27.99
TOTALS FOR ALL RACK RATES	19,881	79.8%	\$ 583,404	89.3%	\$ 29.34	21,497	\$ 650,678	\$ 30.27
Membership Activity:								
Member 18 Hole cart	3,497	14.0%	65,359	10.0%	18.69	3,813	71,265	18.69
9-Hole Member Cart Rate	202	0.8%	2,408	0.4%	11.92	257	3,064	11.92
Trail Fee	3	0.0%	2,325	0.4%	-	2	1,550	0
Membership pro rated income		0.0%		0.0%	0		48,150	0
Member walk	1,338	5.4%		0.0%	0	2,860	-	0
TOTALS FOR ALL MEMBER ROUNDS	5,040	20.2%	\$ 70,092	10.7%	\$ 13.91	6,932	\$ 124,029	\$ 17.89
TOTALS FOR ALL PAID ROUNDS THRU 12/31/09	24,921	100.0%	\$ 653,496	100.0%	\$ 26.22	28,429	\$ 774,707	\$ 27.25
Employee Rounds	11		-			16	-	
Comp rounds	9		-			18	-	

Note:

Data from GolfTrac application with exception of Membership Pro Rated Income from HTE.



CITY OF MIAMI SPRINGS
Finance Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5014
Fax: (305) 805-5018

Agenda Item No. *11B*

City Council Meeting of:

08-12-2013

To: The Honorable Mayor Xavier Garcia and Members of the City Council

Via: Ron Gorland, City Manager

FR: William Alonso, CPA, CGFO, Asst. City Manager/Finance Director

Date: August 12, 2013

RE: FY2013-14 Budget Update

After the first two budget workshops, we have prepared that following update so that Council has an updated view of the FY2013-14 budget.

Attachment A is the budget worksheet which is based on the following changes proposed by Council during the workshops:

1. The City Clerk budget was reduced by not hiring a new City Clerk and promoting the current Deputy City Clerk to the position. There is also an increase of \$10,000 in the part time salaries budget for any consulting work done by the prior Clerk during the fiscal year. This provided a savings of approx. \$80K.
2. City Clerk budget was increased by \$20,000 to be set up as a reserve for the FY2014-15 election costs.
3. City Clerk's budget reduced by \$3,000 by reducing number of Board meetings to quarterly.
4. The position of Police Lieutenant, which will be vacant January 2014, will not be filled this coming budget year. This provided a savings of approx. \$81K.
5. The City Council budget was reduced by \$10,000 in the City Events line item.
6. The Gold budget was approved at the amended amount which increase the budget by approx. \$276K.

This proposal will generate a surplus of \$250,290 at a millage rate of 7.6995.

Attachment B is based on the same changes proposed above except for the following:

1. The City Clerk budget will provide for the hiring of a new City Clerk and will not require the contracting of the prior Clerk on a part time basis.

This proposal will generate a surplus of \$180,247 at a millage rate of 7.6995.

Attachment C is based on the attachment A options and the millage is the cap set at our July meeting. This option creates a surplus of \$418,606. Under the attachment B options the surplus would be reduced to \$348,563.

Attachment D is an updated listing of possible cuts, we have updated the listing to show the items that have already been accepted.

ATTACHMENT A

CITY OF MIAMI SPRINGS
BUDGET WORKSHEET
FY2013-14 PROPOSED BUDGET

FUND:	Proposed Budget Based on Current Millage FY13-14		Proposed Budget Required Millage to Balance FY13-14	
	Current Millage	7.6995	Current Millage	7.4088
	REVENUES	15,270,012	REVENUES	15,019,734
General Fund:				
Mayor & City Council		(105,215)	-	
Office of the City Manager		(349,657)	-	
Office of the City Clerk			-	
Operations	(222,146)			
Capital Outlay	(2,500)	(224,646)		
Office of the City Attorney		(171,000)		
Human Resource Department		(189,549)		
Finance Department		(535,571)		
Finance-Professional Services				
Operating Expenses	(270,542)			
Capital Outlay	(5,000)	(275,542)		
IT Department				
Operating Expenses	(327,477)			
Capital Outlay	(4,065)	(331,542)	-	-
Planning Department				
Operating Expenses	(117,567)			
Capital Outlay	(13,500)	(131,067)		
Police:				
Police-Operations	(5,909,237)			
Police-Capital Outlay	(100,304)	(6,009,541)	-	-
Police-Crossing Guards		(23,376)		
Building & Code Enforcement				
Operating Expenses	(603,769)			
Capital Outlay	-	(603,769)		
Public Works - Administration				
Operating Expenses	(359,658)			
Capital Outlay	-	(359,658)		
Public Works - Streets				
Operating Expenses	(463,296)			
Capital Outlay	(15,000)	(478,296)		
Public Works - Properties				
Operating Expenses	(589,977)			
Capital Outlay	-	(589,977)		
Public Works - Building Maintenance				
Operating Expenses	(219,454)			
Capital Outlay	(70,000)	(289,454)		
Public Works - Fleet Maintenance		(22,000)		
Recreation		(1,568,818)	-	-
Aquatics		(265,618)	-	-
Tennis		(20,467)		
Park Maintenance				
Maintenance Operations	(123,939)			
Maintenance Capital Outlay	-	(123,939)		
Golf- Admin		(21,968)		
Golf-Pro Shop		(550,209)		
Golf-Maintenance		(1,276,270)		
Maintenance Operations	(1,260,520)			
Maintenance Capital Outlay	(15,750)			
Transfers to other funds:				
Senior Center Fund		(139,369)	-	-
Debt Service Fund		(363,205)	-	-
TOTAL GENERAL FUND EXPENDITURES		(15,019,722)	-	(15,019,722)
DEFICIT AT CURRENT MILLAGE		250,290		12

ATTACHMENT B

CITY OF MIAMI SPRINGS
BUDGET WORKSHEET
FY2013-14 PROPOSED BUDGET

FUND:	Proposed Budget Based on Current Millage FY13-14		Proposed Budget Required Millage to Balance FY13-14	
	Current Millage	7.6995	Current Millage	7.4902
	REVENUES	15,270,012	REVENUES	15,089,815
General Fund:				
Mayor & City Council		(105,215)		
Office of the City Manager		(349,657)		
Office of the City Clerk				
Operations	(292,189)			
Capital Outlay	(2,500)	(294,689)		
Office of the City Attorney		(171,000)		
Human Resource Department		(189,549)		
Finance Department		(535,571)		
Finance-Professional Services				
Operating Expenses	(270,542)			
Capital Outlay	(5,000)	(275,542)		
IT Department				
Operating Expenses	(327,477)			
Capital Outlay	(4,065)	(331,542)		
Planning Department				
Operating Expenses	(117,567)			
Capital Outlay	(13,500)	(131,067)		
Police:				
Police-Operations	(5,909,237)			
Police-Capital Outlay	(100,304)	(6,009,541)		
Police-Crossing Guards		(23,376)		
Building & Code Enforcement				
Operating Expenses	(603,769)			
Capital Outlay	-	(603,769)		
Public Works - Administration				
Operating Expenses	(359,658)			
Capital Outlay	-	(359,658)		
Public Works - Streets				
Operating Expenses	(463,296)			
Capital Outlay	(15,000)	(478,296)		
Public Works - Properties				
Operating Expenses	(589,977)			
Capital Outlay	-	(589,977)		
Public Works - Building Maintenance				
Operating Expenses	(219,454)			
Capital Outlay	(70,000)	(289,454)		
Public Works - Fleet Maintenance		(22,000)		
Recreation		(1,568,818)		
Aquatics		(265,618)		
Tennis		(20,467)		
Park Maintenance				
Maintenance Operations	(123,939)			
Maintenance Capital Outlay	-	(123,939)		
Golf- Admin		(21,968)		
Golf-Pro Shop		(550,209)		
Golf-Maintenance		(1,276,270)		
Maintenance Operations	(1,260,520)			
Maintenance Capital Outlay	(15,750)			
Transfers to other funds:				
Senior Center Fund		(139,369)		
Debt Service Fund		(363,205)		
TOTAL GENERAL FUND EXPENDITURES		(15,089,765)		(15,089,765)
DEFICIT AT CURRENT MILLAGE		180,247		50

ATTACHMENT C

**CITY OF MIAMI SPRINGS
BUDGET WORKSHEET
FY2013-14 PROPOSED BUDGET**

FUND:	Proposed Budget Based on Current Millage FY13-14		Proposed Budget Required Millage to Balance FY13-14	
	Current Millage	7.8950	Current Millage	7.4088
	REVENUES	15,438,327	REVENUES	15,019,734
General Fund:				
Mayor & City Council		(105,215)		
Office of the City Manager		(349,657)		
Office of the City Clerk				
Operations	(222,146)			
Capital Outlay	(2,500)	(224,646)		
Office of the City Attorney		(171,000)		
Human Resource Department		(189,549)		
Finance Department		(535,571)		
Finance-Professional Services				
Operating Expenses	(270,542)			
Capital Outlay	(5,000)	(275,542)		
IT Department				
Operating Expenses	(327,477)			
Capital Outlay	(4,065)	(331,542)		
Planning Department				
Operating Expenses	(117,567)			
Capital Outlay	(13,500)	(131,067)		
Police:				
Police-Operations	(5,909,237)			
Police-Capital Outlay	(100,304)	(6,009,541)		
Police-Crossing Guards		(23,376)		
Building & Code Enforcement				
Operating Expenses	(603,769)			
Capital Outlay	-	(603,769)		
Public Works - Administration				
Operating Expenses	(359,658)			
Capital Outlay	-	(359,658)		
Public Works - Streets				
Operating Expenses	(463,296)			
Capital Outlay	(15,000)	(478,296)		
Public Works - Properties				
Operating Expenses	(589,977)			
Capital Outlay	-	(589,977)		
Public Works - Building Maintenance				
Operating Expenses	(219,454)			
Capital Outlay	(70,000)	(289,454)		
Public Works - Fleet Maintenance		(22,000)		
Recreation		(1,568,818)		
Aquatics		(265,618)		
Tennis		(20,467)		
Park Maintenance				
Maintenance Operations	(123,939)			
Maintenance Capital Outlay	-	(123,939)		
Golf- Admin		(21,968)		
Golf-Pro Shop		(550,209)		
Golf-Maintenance		(1,276,270)		
Maintenance Operations	(1,260,520)			
Maintenance Capital Outlay	(15,750)			
Transfers to other funds:				
Senior Center Fund		(139,369)		
Debt Service Fund		(363,205)		
TOTAL GENERAL FUND EXPENDITURES		(15,019,722)		(15,019,722)
DEFICIT AT CURRENT MILLAGE		418,605		12

ATTACHMENT D

**CITY OF MIAMI SPRINGS
FY2013-14 PROPOSED BUDGET ANALYSIS**

The original City Manager's Proposed Budget for FY2014 was based on an operating millage of 6.9950 and had a deficit of \$468,472. The following is the updated budget which includes all changes proposed by Council during the first two budget workshos.

				Millage Impact add (reduce)
The current status of the budget at a 7.6995 millage is a surplus of.....				\$ 250,290
1) Annual event subsidies:				
	City Events	\$ 25,000	Done	(0.0290)
	Stafford Golf Tournament	\$ -	Done	-
	Optimist Fishing Tournament	\$ -	Done	-
	Optimist BBQ	\$ -	Done	-
	Police Appreciation Dinner	\$ -	Done	-
	Gazette directory	\$ -	Done	-
	FLA League ad	\$ -	Done	-
	Misc events	\$ -	Done	-
	Employee Luncheon	\$ -	Done	-
	Two annual car shows	\$ -	Done	-
	Rent support for historical society museum	\$ 11,000		(0.0128)
	Tennis program	\$ 15,000		(0.0174)
	Subsidy to Pelican Playhouse	\$ 18,000		(0.0209)
	Total all annual events		\$ 69,000	
2) Eliminate all capital expenditures: (see attachment C for details)				
	Planning	\$ 13,500		(0.0157)
	Finance-Professional Services	\$ 5,000		(0.0058)
	PW (\$70K for city hall plumbing and \$15K for circle light fixtures)	\$ 85,000		(0.0987)
	Elderly Services	\$ 2,800		(0.0033)
	IT	\$ 4,065		(0.0047)
	City Clerk	\$ 2,500		(0.0029)
	Police (vehicles)	\$ 100,304		(0.1165)
	Golf Course Maintenance Equipment Lease	\$ 122,741		(0.1426)
	Citywide sidewalk repairs	\$ 100,000		(0.1162)
	Contingency for citywide facility emergency repairs	\$ 46,550		(0.0541)
	Total all cap ex reductions		\$ 482,460	
3) Personnel Related reductions:				
	One year elimination of longevity payments to all General Employees(excluding PBA)	\$ 40,250	\$ 40,250	(0.0468)
	Eliminate the City's contribution to dependent health care coverage for General Employees (excluding PBA)	\$ 39,926	\$ 39,926	(0.0464)
	Reduce the City's contribution to dependent health care coverage for General Employees from 50% to 33%(excluding PBA)	\$ 22,417	\$ 22,417	(0.0260)
	Employees to pay 5% of their health insurance costs(excluding PBA)	\$ 18,312	\$ 18,312	(0.0213)
	Do not replace the position of the retiring Lieutenant	\$ 77,000	Done	
	Defer hiring of City Clerk with Deputy City Clerk asssuming duties	\$ 80,000	Done	
	Eliminate the part time position proposed for the IT Dept.	\$ 27,000	Done	
	Eliminate 4% one-time COLA for employees earning over \$50K	\$ 51,090	\$ 51,090	(0.0593)
4) Other reductions				
	Eliminate lobbyist	\$ 45,000	\$ 45,000	(0.0523)
	reduce number of Board meetings	\$ 3,000	Done	
Use of availabe reserves (over the 25% requirement), currently approx. \$500,000 designated for Hurricane Contingency				???

ADDITIONAL INFORMATION:

Each 0.1 increase in Millage is equivalent to \$ 86,095

The Golf Course operation will require a subsidy of approx. \$708,601 for next year