



CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

**Vice Mayor Billy Bain
Councilman George V. Lob**

**Councilman Michael Windrem
Councilman Jaime A. Petralanda**

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

AGENDA

REGULAR MEETING

Monday, October 14, 2013 – 7:00 p.m.

Council Chambers – City Hall

201 Westward Drive – Miami Springs

- 1. Call to Order/Roll Call**
- 2. Invocation: Councilman Petralanda**

Salute to the Flag: Students from Blessed Trinity School will lead the audience in the Pledge of Allegiance and Salute to the Flag
- 3. Awards & Presentations:**
 - A) Proclamation – “Long Term Care Residents’ Rights Month”**
 - B) Yard of the Month – October 2013 – Julio Trujillo – 350 Navarre Drive**
- 4. Open Forum:** Persons wishing to speak on items of general city business, please sign the register located on the speaker’s stand before the meeting begins

5. Approval of Council Minutes:

- A) 08-26-2013 – Regular Meeting
- B) 09-09-2013 – Regular Meeting
- C) 09-16-2013 – Special Meeting
- D) 09-23-2013 – Regular Meeting
- E) 10-03-2013 – Special Meeting

6. Reports from Boards & Commissions:

- A) 07-12-2013 – General Employees Retirement System – Minutes
- B) 07-12-2013 – Police and Firefighters Retirement System – Minutes
- C) 09-26-2013 – Code Review Board – Cancellation Notice
- D) 10-01-2013 – Code Enforcement Board – Cancellation Notice
- E) 10-03-2013 – Board of Parks and Parkways - Minutes
- F) 10-07-2013 – Zoning and Planning Board – Cancellation Notice
- G) 10-08-2013 – Recreation Commission – Cancellation Notice
- H) 10-09-2013 – Golf and Country Club Advisory Board – Cancellation Notice
- I) 10-07-2013 – Board of Adjustment – Approval of Actions Taken at their Meeting of October 7, 2013, Subject to the 10-day Appeal Period

7. Public Hearings: None

8. Consent Agenda:

- A) Approval of the City Attorney’s Invoice for September 2013 in the Amount of \$13,405.50.

The following are Building Department related items:

- B) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount Not to Exceed \$55,000, on an “As Needed Basis”, to Angel M. Alvarez for the Annual Costs of Conducting Roofing Plan Reviews and Inspections and Building Inspections for Fiscal Year 2013-2014, Pursuant to Section §31.11 (E)(6)(g) of the City Code

The following are Building Department related items: (continued)

- C) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount Not to Exceed \$14,000, on an “As Needed Basis”, to M. Jurado and Associates for the Annual Costs of Conducting Mechanical Plan Reviews and Inspections for Fiscal Year 2013-2014, Pursuant to Section §31.11 (E)(6)(g) of the City Code
- D) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount Not to Exceed \$5,000, on an “As Needed Basis”, to Orlando L. Blanco for the Annual Costs of Conducting Structural and Engineering Plan Reviews for Fiscal Year 2013-2014, Pursuant to Section §31.11 (E)(6)(g) of the City Code

The following are City-wide related Items:

- E) Recommendation that Council Approve an Expenditure of \$10,000.00, on an “As Needed Basis” to The Miami Herald, for Larger Circulation Notifications of Advertising and Legal Notices for Fiscal Year 2013-2014, as a Sole Source Provider, Pursuant to Section §31.11 (E) (6) (c) of the City Code.
- F) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$11,700.00, on an “As Needed Basis” to River Cities Gazette, for Greater Local Access and More Informative Notification of Advertising and Legal Notices to the Residents of Public Ordinances and State and Federal Grant Awards of the City for Fiscal Year 2013-2014, Pursuant to Section §31.11 (E)(6)(g) of the City Code

The following are City Clerk’s Department related items:

- G) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$11,000.00, to the Miami Springs Historical Society, for Rent Subsidy to Cover Payment of the Miami Springs Historical Museum for Three Months at the Current Location (\$3,000) and the Remaining \$8,000 to be Utilized for Expenses Relating to the Relocation to the New Location, for Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (6) (g) of the City Code
- H) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount Not to Exceed \$18,000.00 on an “As Needed Basis”, to International Data Depository (IDD), for Storage of Documents Required to be Kept by Florida Records Retention Laws and Schedules, for Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (6) (g) of the City Code and Pursuant to the Contract Renewal Option Provided by the City’s Existing Contract/Contract Vendor for an Additional One-Year Period
- I) Recommendation that Council Approve an Expenditure to Catering by Joel’s Place, Inc., the Lowest Responsible Quote in the Amount of \$1,923.20 for the City’s Holiday Lunch for Fiscal Year 2013-2014, Pursuant to Section §31.11 (C)(2) of the City Code

The following are Police related items:

- J) Recommendation that Council Approve an Expenditure of \$17,423.45 to USA Software, Inc. for Annual Software Support and Maintenance Contract Renewal, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) (c) of the City Code
- K) Recommendation that Council Approve an Expenditure to AT&T Mobility, Utilizing Western States Contracting Alliance NV w4-2001 (Piggyback Government Contract; Current Expiration 10/31/16), in an Amount Not to Exceed \$12,000.00, for Wireless Connectivity/Modem Card Connections for Mobile Data Terminals (laptops in police vehicles), Pursuant to Section §31.11(E) (5) of the City Code
- L) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure Not to Exceed \$6,800.00 to Miami Lakes Veterinary Clinic, for Veterinary Services for the Two Police Canines, Pursuant to Section 31.11 (E) (6) (g) of the City Code

The following are City Manager related items:

- M) Recommendation that Council Approve an Expenditure of \$45,000.00 Paid in Three Equal Payments, to The Fuentes & Rodriguez Consulting Group (Becker & Poliakoff, P. A.), for Consulting and Lobbying Services for Fiscal Year 2013-2014, as a Sole Source Provider, Pursuant to Section §31.11 (E)(6)(c) of the City Code

The following are I. T. Department related items:

- N) Recommendation that Council Authorize the Execution of a Service Agreement for a Period of 60 Months and Approve an Expenditure of \$608,880.00 (\$121,776.00 annually) to Sungard H.T.E, Inc. for Application Service Provider (ASP) Services, as a Sole Source Provider for Fiscal Year 2013-2014, Pursuant to Section §31.11 (E)(6)(c) of the City Code

The following are Public Works Department related items:

- O) Recommendation that Council Award a Bid to Miami Tiresoles, Utilizing Miami Dade Bid # 14/15-06-031 in an Amount Not to Exceed \$40,000.00, on an "As Needed Basis" for Vehicle and Equipment Tires for Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (5) of the City Code
- P) Recommendation that Council Award a Bid to Micar Trucking, Utilizing Miami Dade Bid # 4056-0/16 in an Amount Not to Exceed \$20,000.00, on an "As Needed Basis" for Ballast Rock and Crushed Lime Rock Utilized for Pot Holes, Alley Grading and Swale Repairs due to Bulk Trash Collection for Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (5) of the City Code

The following are Public Works related Items: (continued)

- Q) Recommendation that Council Award a Bid to Grainger Industrial Supplies, Utilizing Miami Dade Bid # 7963-1/22 in an Amount Not to Exceed \$20,000.00, on an "As Needed Basis" for Non-stock Items which are Needed for Building Maintenance Emergency and Planned Repairs, and for the Purchase of Stock Items which Includes Rakes, Shovels, Marking Paint, Work Gloves, and Lighting Materials for Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (5) of the City Code
- R) Recommendation that Council Award a Bid to Auto Zone, Utilizing TCPN Contract R5165 in an Amount Not to Exceed \$10,000.00, on an "As Needed Basis" for Vehicle Equipment Repairs which Include Stock and Non-stock Items such as Brakes, Pumps, Batteries, Oil, Fuel and Air Filters, Wipers, Antifreeze, Windshield Cleaners and Bulbs for Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (5) of the City Code
- S) Recommendation that Council Award a Bid to Lowes Home Center, Utilizing TCPN Contract R4954 in an Amount Not to Exceed \$20,000.00, on an "As Needed Basis" for Building Maintenance Emergency and Planned Repairs, Including Locks, Roofing and Plumbing Repair Materials, Nuts and Bolts, Spindles, Handrails, PVC Cement, Concrete, for Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (5) of the City Code
- T) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$187,057.00 to Vector Fleet Management for Fleet Maintenance Services, Pursuant to Section 31.11 (E) (6) (g) of the City Code and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract/Contract Vendor for an Additional One Year Period
- U) Recommendation that Council authorize the Execution of a Contract Under the Original Terms of City ITB # 05-11/12 (1 year remaining with an option to renew 2 additional 1 year terms) and Approve an Expenditure of \$124,800.00 with Florida Turf & Landscape, the Next Lowest Responsible Bidder for Tree Trimming Removal and Disposal Services Citywide for Fiscal Year 2013-2014 after Raydel Landscaping Requested to Withdraw from the Original Contract, Pursuant to Section §31.11 (E)(1) of the City Code
- V) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$63,000.00 to Raydel Landscape for Landscaping Services Pursuant to Section §31.11 (E)(6)(g) of the City Code and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract Bid #04-11/12 for an Additional One-year period

The following are Golf Department related items:

- W) Recommendation that Council Award a Bid to Howard Fertilizer & Chemical Company Inc., Utilizing the Town of Davie Bid # B-12-34-3, in the Amount of \$45,000.00, on an "As Needed Basis" for Custom Blended Fertilizers, for the Fiscal Year 2013-2014, Pursuant to Section §31.11 (E)(5) of the City Code

The following are Golf Department related items: (continued)

- X) Recommendation that Council Award a Bid to Florida Superior Sand, Utilizing the Miami Dade County Contract 9408-1/14-1 in the Amount of \$30,000.00, on an "As Needed Basis" to Purchase Medium Grade Particle Sand, for the Fiscal Year 2013-2014, Pursuant to Section §31.11 (E)(5) of the City Code
- Y) Recommendation that Council Award a Bid to Harrell's LLC, Utilizing Miami Dade County Bid #9020-1/19 in the Amount of \$20,000.00, on an "As Needed Basis", for Customized Chemicals and Liquid Fertilizers for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code
- Z) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$57,000.00, to Greens Grade Services, Inc., for Golf Course Labor Services for the Months of October and November Until an Award is Made under the New RFP Process which is Expected to go Before Council in November for Fiscal year 2013-2014, Pursuant to Section §31.11 (E)(6)(g) of the City Code
- AA) Recommendation that Council approve an Expenditure of \$15,000.00 on an "As Needed Basis" to Foot Joy for Golf Shop Merchandise and Golf Apparel, Golf Gloves, and Golf Shoes for Fiscal Year 2013-2014, as a Sole Source Provider, Pursuant to Section §31.11 (E)(6)(c) of the City Code
- BB) Recommendation that Council Approve an Expenditure of \$15,000.00 on an "As Needed Basis" to Titleist for Golf Shop Merchandise and Golf Club Rentals, Hats, Golf Balls, for Fiscal Year 2013-2014, as a Sole Source Provider, Pursuant to Section §31.11 (E)(6)(c) of the City Code
- CC) Recommendation that Award a Bid to Sullivan Electric and Pump, Inc. Utilizing Miami Dade County Bid # 6819-5/17-1 in the Amount of \$25,000 to Rebuild the West Pump Station at the Miami Springs Golf Course for Fiscal Year 2013-2014, Pursuant to Section §31.11 (E)(5) of the City Code
- DD) Recommendation that Council Award a Bid to Show Turf, Utilizing State of Florida Contract #760-000-10-1 in the Amount \$61,100.94, to Purchase Six (6) John Deere TX Turf Gators and One (1) Dakota 410 Top Dresser, for the Fiscal Year 2013-2014, Pursuant to Section §31.11 (E)(6)(g) of the City Code
- EE) Recommendation that Council Award a Bid to Hector Turf, Utilizing National IPA Contract #0830041 in the Amount of \$562,742.08, to Purchase One (1) Toro Grounds Master 4700-D, One (1) Toro Greens Master 3150-Q, One (1) Toro Reel Master 7000-D, One (1) Toro Sand Pro 3040, One (1) Toro Multi Pro 1200, One (1) Toro Multi Pro 5800, One (1) Toro Workman HDX 2 WD, One (1) Toro Rake-O-Vac, One (1) Toro Pro Force, One (1) Toro Debris Blower 600, One (1) Lely Spreader Trailer 11.5 cu. Ft., One (1) Premium 2-Column Space Saving Design 9000 lb. Capacity GL-TA Frame Truck Kit, One (1) Greens Groomer Grooming Brush Tow Type and Two (2) Salsco Roller with Trailer Gas Electric Start 13 HP Honda w/ Light kit for the Fiscal Year 2013-2014, Pursuant to Section §31.11 (E)(5) of the City Code

The following are Golf Department related items: (continued)

- FF) The Administration Recommends that Council Approve the Execution of a Lease Agreement with SunTrust Bank for Financing of \$ 623,843.02 in Golf Course Equipment as Listed in the Prior Two Agenda Items (See Resolution under Agenda Item 10B)

9. Old Business:

- A) Appointments to Advisory Boards by the Mayor and Council Members
- B) Recommendation to Approve Wall of Fame Plaque/Award (tabled from 9-23-2013 meeting)
- C) Pool Alternatives

10. New Business:

- A) Resolution No. 2013-3600 – A Resolution of the City of Miami Springs Providing For the First Amendment to the FY2013-14 General Fund and Special Revenue and Capital Projects Fund Budgets; by Re-appropriating Reserved Fund Balances to Fund Open Encumbrances through September 30, 2013; Effective Date
- B) Resolution No. 2013-3601 – A Resolution Of The City Council Of The City Of Miami Springs, Florida, Determining The Necessity And Appropriateness Of The Acquisition Of Equipment Pursuant To A Master Lease With Suntrust Equipment Finance And Leasing Corporation; Authorizing The Execution And Delivery Of A Master Lease Agreement, Equipment Schedule No. 05; Authorizing The City Manager And Other Authorized City Officers To Execute The Lease Documentation, Evidence The Validity Of The Lease Documents, And Affix The City Seal Where Required; Directing The Execution Of Any Additional Lease Documentation By The Proper Officials And Officers Of The City In Order To Effectuate The Subject Transaction; Declaration Of Transaction Compliance With Internal Revenue Service Regulations; Effective Date
- C) Presentation, Review and Discussion of City Authorizing the City’s Employees Use of the Loans at Work Program
- D) Consideration of the Education Advisory Board’s Recommendation Based on Actions Taken at Their Meeting of September 17, 2013, Regarding Non-resident Membership on the Youth Advisory Council
- E) Consideration of the Following Architectural Review Board Recommendations Based on Actions Taken at their Meeting of October 2, 2013:
 - 1. The Implementation of Presto Geosystems Geoblock on Curtiss Parkway Across from Papa John’s
 - 2. Address Council at the next Council Meeting to Clarify their Previous Color Palette Recommendation

10. New Business (continued)
- F) Consideration of the Board of Parks and Parkways Recommendations for the Yard of the Month Awards
 - G) Consideration of the Following Board of Parks and Parkways Recommendations Based on Their Actions Taken at their Meeting of October 3, 2013:
 - 1. Request that Council Recognize the Richard Lyons for his Plant Donations and the Anchor Club for their Assistance with the Butterfly Garden at the November 25th Council Meeting
 - 2. Request Information Regarding the Status of the Coral Rock Walls on Morningside Drive
 - H) Evaluation of a New Type of Recreational Vehicle
 - I) Consideration of Scheduling a Workshop or Special Meeting to Address Proposed Changes to the City Code of Ordinances
 - J) Review of the Proposed Airport/Golf District Regulations
11. Other Business:
- A) Vote of Confidence for the City Manager as Required by Section 4.02 (2) of the City Charter
 - B) Consideration of Rescheduling of the November 11, 2013 Regular Council Meeting to Tuesday, November 12, 2013, Due to the Veterans Day Holiday
 - C) Scheduling of Board of Appeals Meeting to Hear the Appeal of Variance Case No. 07-V-13, Alex Guillamont – 1095 Raven Avenue
12. Reports & Recommendations:
- A) City Attorney
 - B) City Manager
 - C) City Council

13. Adjourn

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



Proclamation

By the Mayor of the City of Miami Springs

WHEREAS, there are more than 1.5 million individuals living in 16,000 nursing homes and one million individuals living in 50,000 board and care/assisted living facilities in the United States, with more than 4,000 facilities and 170,000 residents in Florida; and,

WHEREAS, the federal Nursing Home Reform Act of 1987, guarantees residents their individual rights in order to promote and maintain their dignity and autonomy; and,

WHEREAS, all residents should be aware of their rights so they may be empowered to live safely and healthfully with dignity and self-determination; and,

WHEREAS, we wish to honor and celebrate these citizens, to recognize their rich individuality, including the right to have a say in their care; and,

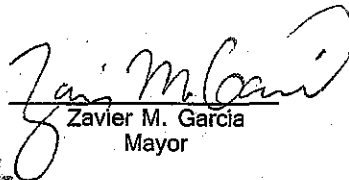
WHEREAS, individuals and groups across the country will be celebrating Residents' Rights Month to emphasize the importance of affirming these rights through facility practices, public policy, and resident-centered decision making,

NOW, THEREFORE, I, Xavier M. Garcia, Mayor of the City of Miami Springs, Florida, do hereby proclaim October 2013 as


"LONG-TERM CARE RESIDENTS' RIGHTS MONTH"

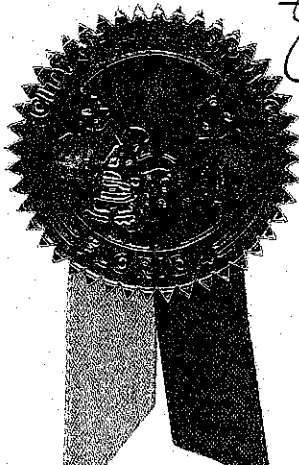
in Miami Springs and in observance thereof, I call encourage all citizens of the City of Miami Springs to join me in these important observances.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Miami Springs, Florida to be affixed this 14th day of October 2013.


Zavier M. Garcia
Mayor

ATTEST:


Suzanne S. Hitaffer/CMC
Acting City Clerk





CERTIFICATE OF RECOGNITION

Presented to

Julio Trujillo

Of

350 Navarre Drive

for his home being designated as

**“YARD OF THE MONTH”
OCTOBER 2013**

Presented this 14th day of October 2013.

CITY OF MIAMI SPRINGS, FLORIDA

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
Acting City Clerk



City of Miami Springs, Florida

DRAFT

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, August 26, 2013, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:02 p.m.

The following were present:

- Mayor Xavier M. Garcia
- Vice Mayor Michael Windrem
- Councilman Billy Bain
- Councilman George V. Lob
- Councilman Jaime A. Petralanda

Also Present:

- City Manager Ronald K. Gorland
- Assistant City Manager/Finance Director William Alonso
- City Attorney Jan K. Seiden
- Chief of Police Peter G. Baan
- Comptroller Alicia E. González
- Golf and Country Club Director Paul O'Dell
- Building & Code Compliance Director H. "Tex" Ziadie
- Acting City Clerk Suzanne S. Hitaffer
- Administrative Assistant II Elora R. Sakal

2. Invocation: Councilman Petralanda

3. Awards & Presentations:

3A) Presentation by Mark Bain Regarding the New Archery Club at the Golf Course

Mark Bain, President of the Miami Springs/Virginia Gardens Optimist Archery Club announced that an archery range is now on the golf course. The archery club started 5 years ago and has 235 members this year. He invited Council to a ribbon cutting event on Saturday, September 7th from 10:00 a.m. to 1:00 p.m. on the golf course behind the club house.

Mr. Bain commented that two leagues were held over the last two months and people from Hollywood came to shoot in the league. Medals will be presented to the league participants at the ribbon cutting event. He presented a PowerPoint presentation showing pictures of the archery club at the golf course, kids and adults that are a part of the club, and pictures of the State Indoor competition.

Mr. Bain said that the Optimist Archery Club was a host to the State Indoor competition. They put in a bid and were approved to host the event again in February of 2014.

Mayor Garcia stated that the Archery Club members participate in all of the volunteer services with the Optimist Club and they have done a great job. He thanked Mr. Bain for his help with the Optimist Club.

3B) Farmers Market Presentation by Sarah Vargas Regarding the New Farmers Market on Curtiss Parkway Between Park Street and the Circle to Run Once a Week, from 9:00 a.m. to 2:00 p.m. from Saturday, October 5, 2013 Until Saturday March 29, 2014

Sarah Vargas, Organizer of the Farmers Market, thanked the City for their support last year at All Angels. This year the Farmers Market will be on the first block of Curtiss Parkway because she felt that the market was not getting the drive-by traffic that it needed to keep it busy. She presented a PowerPoint presentation showing the new location of the Farmers Market and displayed a list of various local markets that will be operating at the market.

Ms. Vargas commented that the market will begin on Saturday, October 5th and go through March of 2014 and will run from 9:00 a.m. to 2:00 p.m. every Saturday morning. The Farmers Market is beneficial for the community and shoppers. Many local small farmers and businesses operate at the market. The Farmers Market promotes healthy food and encourages nutritional choices. It shows children where their food comes from and cooking demonstrations are often shown.

Ms. Vargas stated that the Chamber of Commerce, Starbucks, Johnny's, Cozy Corner, and many more businesses are supportive of the event taking place on Curtiss Parkway. The market will look different this year; the canopies will be set up along the pedestrian path and there will also be a safe play area for the kids. Space will be available for approximately 28 vendors and there will be an area for people to sell their backyard produce and anyone interested can sign up for certain days.

Ms. Vargas explained the rules and regulations that keep the market safe and healthy for everyone. The Florida Cottage Industry Regulations are very specific about what vendors can bake or make at home to sell. All of the products of the market have to be food or farm related. She noted that the market will be open rain or shine. Vendors will be asked to dispose of their own garbage. The trash cans that will be dispersed throughout the market will be for customer use only.

Ms. Vargas asked if the City would help to install light pole banners on the Circle and Westward Drive to promote the market. She understands that the banner on the Circle will have to come down for a certain time period in December for Christmas. She asked if additional trash cans and recycling cans could be placed on the first block of Curtiss Parkway for the market. She also asked if some of the vendors could use the electrical outlets that are on Curtiss Parkway.

Ms. Vargas asked if Police Officers could drive by the event to ensure safety. She thanked Council for their time and support.

Councilman Lob asked if there will be any conflicts with the Pumpkin Patch that will be going on at the same time and Ms. Vargas replied that there will not be any issues. She will be watching the market's traffic and parking for the first week and she will be sure to work together with the Pumpkin Patch.

To answer Mayor Garcia's question, Ms. Vargas replied that she reached out to Milam's Market and gave the Assistant Manager the Farmers Market information to pass on to their Corporate staff. She had spoken to Milam's Market previously about hosting a Farmers Market.

Mayor Garcia thanked Ms. Vargas for her volunteer work and support.

4. Open Forum: No speakers

5. Approval of Council Minutes:

5A) 08-05-2013 – Workshop Meeting

Minutes of the August 5, 2013 Workshop Meeting were approved as written.

Councilman Lob moved the item. Councilman Bain seconded the motion which was carried 5-0 on roll call vote.

5B) 08-07-2013 – Workshop Meeting

Minutes of the August 7, 2013 Workshop Meeting were approved as written.

Councilman Lob moved the item. Councilman Bain seconded the motion which was carried 5-0 on roll call vote.

6. Reports from Boards & Commissions:

6A) 08-13-2013 – Recreation Commission – Minutes

Minutes of the August 8, 2013 Recreation Commission meeting were received for information without comment.

6B) 08-14-2013 - Golf and Country Club Advisory Board - Cancellation Notice

Cancellation Notice of the August 14, 2013 Golf and Country Club Advisory Board meeting was received for information without comment.

6C) 08-19-2013 – Revitalization and Redevelopment Ad-Hoc Committee – Cancellation Notice

Cancellation Notice of the August 19, 2013 Revitalization and Redevelopment Ad-Hoc Committee meeting was received for information without comment.

6D) 08-21-2013 – Board of Parks and Parkways – Cancellation Notice

Cancellation Notice of the August 21, 2013 Board of Parks and Parkways meeting was received for information without comment.

6E) 08-22-2013 – Code Review Board – Cancellation Notice

Cancellation Notice of the August 22, 2013 Code Review Board meeting was received for information without comment.

7. Public Hearings:

7A) Second Reading – Ordinance No. 1056-2013 – An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 113-04, Business Taxes-Schedule of Fees, By Providing a Five (5%) Percent Increase in the Cost of All City Business Taxes; Repealing all Ordinances or Parts of Ordinance in Conflict; Effective Date (First Reading: 08-12-2013 – Advertised for second reading: 08-15-2013)

City Attorney Jan K. Seiden read the ordinance by title.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion.

Councilman Lob stated that after hearing the amount of funds that were raised last year, Council needs to think about this decision since it would raise the costs for businesses.

Building and Code Compliance Director Harold “Tex” Ziadie said that the Department as a whole anticipates an excess of revenues totaling \$198,000. For Code Compliance itself, they are currently running a revenue excess of \$38,000.

City Manager Gorland clarified that the funds would go into the general fund.

Mr. Ziadie corrected a statement that he made at the last meeting. He told Council that Occupational Licenses would be approximately \$3,500 but in reality that was based on last year’s Occupational License budget which was \$70,000. Next year’s budget was increased to \$90,000 based on a vigorous year for Occupational Licenses this year which would be \$4,500 at 5%.

Mayor Garcia commented that the questions and concerns he had at the last meeting were answered.

The motion was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

Mr. Ziadie showed Council the new Council Meeting sign that will replace all of the signs throughout the City.

8. Consent Agenda:

8A) Recommendation that the City Renews its Management Contract with Little Smart Arts, LLC., to Utilize the Multi-Purpose Room on the Third Floor of the Community Center on Tuesday Afternoons from 4:00 p.m. to 6:30 p.m. for the Operation of the Little Smart Arts Program

City Manager Ronald K. Gorland read the recommendation.

Vice Mayor Windrem moved the item. Councilman Petralanda seconded the motion

Mayor Garcia commented that he is very impressed with this program. He thought the program was only arts and crafts but they are actually teaching children about art techniques. He is glad to see that the City has a program like this and would like to see it promoted more.

To answer Councilman Bain's question, City Attorney Seiden read the following:

"Little Smart Arts agrees to pay to the City a quarterly use fee equal to \$20 for each participant during each of the four eight-week sessions with a maximum of 15 participants per session. Payments shall be made to the City on October 1st, January 1st, April 1st, and July 1st."

Vice Mayor Windrem asked if this was the same agreement as the last one and City Attorney Seiden replied affirmatively.

To answer Councilman Bain's question, City Manager Gorland said that this is a negotiated contract.

Councilman Petralanda asked if this organization is a non-profit and City Attorney Seiden replied that it is a limited liability corporation.

The motion was carried 5-0 on roll call vote.

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

Councilman Petralanda re-appointed Jo Ellen Phillips to Historic Preservation Board for an unexpired term ending on January 31, 2016.

9B) Rescinding of Prior Golf Cart Lease Approval

City Manager Ronald K. Gorland read the recommendation memorandum. At the request of Golf Director Paul O'Dell, Club Car, E-Z-Go, and Yamaha were asked to provide quotes for 75 gas powered golf carts. On June 6th, a memo to Council was prepared by Golf Director O'Dell which contained the supporting documents provided by each of the respondents.

City Manager Gorland explained that per Attachment A, a recommendation was made to waive the competitive bid process due to the condition of the existing golf cart fleet and approve an award to Club Car. Council approved an award on June 24th and on July 16th, Yamaha protested the award via email submittal which is Attachment B. Mr. Dee, District Manager of Yamaha stated that the award was not valid because the carts selected were not consistent with the model which he quoted, and therefore, the quotes were not compatible to one another.

City Manager Gorland stated that after further review, Staff agreed that the models quoted were not comparable and Club Car, E-Z-Go, and Yamaha were immediately notified. The Attachment C e-mail was sent on July 30th to each vendor regarding the City Administration's intent to request the City Council to rescind the prior award and to submit re-quotes for new carts.

City Manager Gorland said that each of the three vendors was given the opportunity to re-quote, which is Attachment D, and to respond no later than August 12th. This Request for Quotes requested standard gas cart models with all the options along with early lease and damage cart payouts. Since the City has asked for re-quotes, the Administration asked that Council rescind the prior approval for the Club Car lease and a new recommendation will follow. Club Car stated that they will not protest the decision to rescind the prior approval for the golf cart lease which is Attachment E.

Councilman Bain moved the item. Councilman Lob seconded the motion

City Attorney Seiden referred to Attachment E and explained that as Golf Director O'Dell stated in the e-mail, Club Car was gracious for not making a bigger issue and allowing the matter to be re-bid. He is sure that Golf Director O'Dell's relationship with Mr. Kelly at Club Car had something to do with it. There was certainly a mistake made and it was able to be corrected without any issues. He thanked Golf Director O'Dell for all of his hard work.

The motion was carried 5-0 on roll call vote.

9C) Recommendation that Council Waive the Competitive Bid Process and Approve a Lease Agreement with Yamaha Commercial Customer Finance, in the Amount of \$252,975.00, for Seventy-Five (75) 2014 Gasoline Powered Carts at \$54.75 Per Cart, and One (1) Concierge 4-Passenger Transportation Vehicle at \$110.00, for a Five-Year Term, Pursuant to Section 31.11 (E) (6) (g) of the City Code

City Manager Ronald K. Gorland read the recommendation. The current contract with Yamaha for leased golf carts is due to expire in February 2014. Quotes were requested for a new lease due to the conditions of the existing carts. Yamaha was the lowest quote of \$54.75 per cart.

Yamaha also proposed the following:

- Option of using existing beverage and utility vehicle at no cost or leasing brand new vehicles: beverage cart for \$182.00 and utility vehicle for \$84.00.
- Terminating the current lease agreement as of Sept. 15, 2013 at no further cost to the City.
- Picking up all currently leased golf carts at no cost to the City.
- To accept all golf carts and chargers, whether damaged or not, at no cost to the City.
- Deliver on or before October 1st the new fleet to be in place for our busy season.

The new quote has a reduced savings of \$9.80 per cart from the current lease agreement with Yamaha for an additional savings of \$44,100.00 for the five-year term. Additional potential savings are:

- Only 30 of the 75 carts are in operational order. The remaining lease on the carts would be \$9,682.50. In most cases the cost for repairs is very high so by terminating the lease early the City not paying for carts not in use.
- There are several carts that require battery replacement as well. Each cart requires six batteries. The cost of each battery is approximately \$80.00 so the cost to replace all six batteries per cart is \$480.00.

The cost of the golf carts is \$246,375.00; the passenger transportation vehicle is \$6,600.00, for a total of \$252,975.00. Funds are budgeted in Golf Pro Shop/Rental & Leases.

Vice Mayor Windrem moved the item. Councilman Bain seconded the motion.

Mayor Garcia asked if the beverage cart is new as part of the fleet and Golf Director O'Dell responded that it is the existing beverage cart.

Councilman Bain asked if the new carts would be received on or before September 1st and Mr. Odell responded affirmatively.

Councilman Bain asked if Mr. O'Dell was okay with the number of carts he has now and Mr. O'Dell said that he has fifty carts in operation and sometimes they run out of carts. They brought in 24 additional gas carts at no monthly charge and they will be returned when the new carts arrive.

Golf Director O'Dell added that they were able to reduce the charge by \$9.80 per cart, per month and pick up the transporter unit that will increase customer service. The beverage virtually has not been used.

The motion was carried 4-1 on roll call vote with Councilman Petralanda casting the dissenting vote.

Mayor Garcia commented that he still receives calls about the golf course, but instead of receiving complaints people are saying that they are seeing the course turn around.

Vice Mayor Windrem added that he received four calls today from people who have seen an improvement in the golf course.

Golf Director O'Dell stated that last weekend they actually doubled the revenue they had been recognizing over the last several months.

To address Councilman Bain's concern, Mr. O'Dell explained that when dealing with 75 golf carts it means that there are 150 golfers and that is all that can play on the golf course during any four to five hour period. He said that 75 carts is the standard amount of carts for an 18-hole golf course and they will be maintained.

Councilman Petralanda commented that he was at an event when someone commented about the great job Paul O'Dell is doing. He explained that he is a proponent of getting away from fossil fuels, but in regard to everything else he is very happy with what Mr. O'Dell is doing and he offered his support.

10. New Business:

10A) Resolution No. 2013-3592 – A Resolution of the City Council of the City of Miami Springs Approving and Authorizing Clerks for the City's Red Light Camera Process/Procedures: Authorizing the Clerks to Act in All Matters Related to the Administration of the City's Red Light Camera Program; Effective Date

City Attorney Jan K. Seiden read the title of the resolution.

City Attorney Seiden stated that in the prior resolution that was adopted when the legislation came into effect the City Clerk's Office was authorized, generally, to be the representatives of the program. To be on the safe side, he wanted Council to specifically authorize the three employees that are listed in the resolution so that no one could appeal since two are not members of the City Clerk's Office. The current Administrative Assistant in the Clerk's Office will become the Assistant City Clerk as soon as the Pay Plan is approved.

Councilman Bain moved to adopt the resolution. Councilman Petralanda seconded the motion which was carried 5-0 on roll call vote.

10B) Resolution No. 2013-3593 – A Resolution of the City Council of the City of Miami Springs Approving and Authorizing the City Administration's selection of Local Hearing Officers for the City's Red Light Camera Program; Authorizing the Local Hearing Officers to Act in All Matters Related to the Hearings Conducted Pursuant to the City's Red Light Camera Program; Effective Date

City Attorney Jan K. Seiden read the title of the resolution.

City Attorney Seiden said that Jon Gurney and David Alschuler were selected as the two Hearing Officers. The Chief of Police and the Administration stepped away from this decision in order to avoid potential conflicts. He decided to make the selection by conducting interviews over the telephone and these two gentlemen were selected for a couple of reasons. There is a State Constitutional provision that states you cannot be an officer in more than one place at one time. It was originally thought that the County would share their skilled people with the City and they immediately refused, so it turns out that it would have been an issue.

City Attorney Seiden explained that Mr. Gurney is a local attorney and he also has been a prosecutor in a red light camera process in Atlanta; he is a certified arbitrator of the Florida Supreme Court. Mr. Alschuler has run for judge and has been a defense lawyer in regard to the red light camera cases. Both gentlemen met with the Administration and the Chief of Police and they are ready to begin on October 17th. It was originally thought that the hearings would begin on September 19th but there were no appeals to the tickets written during the interim period. There is also a 60-day window as opposed to a 30-day window.

City Attorney Seiden said that Miami Springs is fully prepared to begin the hearing process. The Chief of Police and his Staff have done a great job and American Traffic Solutions (ATS) is doing their part to train the two hearing officers over the internet.

City Manager Gorland reported that the City had received the first appeal.

City Attorney Seiden added that the hearings are set for 4-hour sessions on Thursdays from 5:00 p.m. to 9:00 p.m. and they will hear 10 cases per hour.

Councilman Lob moved to adopt the resolution. Councilman Bain seconded the motion which was carried 5-0 on roll call vote.

10C) Resolution No. 2013-3594 – A Resolution of the City Council of the City of Miami Springs, Florida Determining the Necessity and Appropriateness of the Acquisition of Equipment Pursuant to a Master Lease with SunTrust Equipment Finance and Leasing Corporation; Authorizing the Execution and Delivery of a Master Lease Agreement, Equipment Schedule No. 04; Authorizing the City Manager and Other Authorized City Officers to Execute the Lease Documentation, Evidence the Validity of the Lease Documents, and Affix the City Seal Where Required; Directing the Execution of Any Additional Lease Documentation by the Proper Officials and Officers of the City in Order to Effectuate the Subject Transaction; Declaration of Transaction Compliance With Internal Revenue Service Regulations; Effective Date

City Attorney Jan K. Seiden read the title of the resolution.

Attorney Seiden stated that the resolution is required in order to borrow the funds from SunTrust for the garbage trucks that Council approved at the last meeting. He noted that the resolution refers to a Master Lease, which the City entered into with SunTrust years ago. In the format of the transaction the City is allowed to have individual transactions within that same Lease Agreement and this is Schedule No. 04 within the framework of the Lease.

City Attorney Seiden said that the documentation is ready for execution; he must sign an opinion and the resolution must be part of the closing documentation.

Councilman Bain moved the item. Councilman Petralanda seconded the motion.

City Attorney Seiden referred to a resolution certification that goes along with the resolution and is signed by the City Manager and Acting City Clerk.

The motion was carried 5-0 on roll call vote.

11. Other Business:

11A) Fiscal Year 2012-2013 Third Quarter Budget Status Report (Unaudited)

Mr. Alonso stated that this report is as of June 30, 2013. The reason it was deferred from the last meeting is because he wanted to update the information based on the information that he received from the tax collector regarding the ad valorem collections this year. He is projecting the year end reserves to be approximately \$3.8MM which will reduce the hurricane contingency and designated fund balance to approximately \$300,000 after the City takes the \$3.5MM that they are required to maintain in minimum reserves. The final numbers will not be known until he receives the audited financials from the auditors sometime in January.

Mr. Alonso clarified for Mayor Garcia that the ad valorem collections are going to be approximately \$200,000 under budget.

11B) Remaining FY 2013-2014 Budget Issues (continued from 08-19-2013 Workshop Meeting)

Mr. Alonso read a letter that was sent on August 13, 2013 to City Manager Gorland from former Mayor Richard Wheeler clarifying the funding of \$475,000 as follows:

"I must acknowledge that the analysis that I provided to Council on Monday night concerning the previous funding of the Mansion and funds was in error. That was my mistake and I apologize for the incorrect information. To clarify, the City provided previous funding of \$475,000 for the completion of the interior construction last year. That amount was paid to various vendors for the final tasks after grant funding paid for the early stages. The cooperation of Public Works over the years is also noteworthy.

My review of Mr. Alonso's closeout report of the Historic Tax Credit transaction and my own notes from last year's budget discussions verified that no Tax Credit funds offset the above investment by the City of Miami Springs. Additionally, the 2006 funding of \$9,000 in relation to a State grant was not recovered. I do not often misinterpret financial transactions so this occurrence has me talking to myself this morning.

Based on Council comments, it is apparent that they would like to handle any funding of the Mansion operation as part of the 2013-2014 budget workshops and not as a current item. For that reason, CMI asks that the two requests for funding listed in our Annual Report be combined and considered during your current workshops. The description for the initial \$10,000 remains the same. The detail for the \$25,000 would be assistance in meeting expense obligations for building and grounds maintenance, utilities and insurance. CMI anticipates severe shortfalls in revenue resulting in a deficit for operations over the next six months, partially due to start up and partially due to upcoming site construction.

I thank you for your assistance and again apologize for the inaccuracy of the report provided."

Councilman Bain said that he still feels that the funds should not be fronted until Mr. Wheeler finds out about the warranty. He would be willing to consider the costs if the fact is that the beams are not warranted.

Mayor Garcia stated that Mr. Wheeler had mentioned previously that he needed the funds to fix the issues before they can figure out whether the beams are warranted or not.

City Attorney Seiden commented that since the last meeting, correspondence has been received from Project Manager Roy Rodriguez. Mr. Rodriguez has found a local testing company that will test to determine whose fault it was which will deal with the warranties. One of the beams is going to be submitted to a local company who will then test the beam to determine if the proper or improper sealant was put on the wood. If it was an improper product or improperly applied, then it will clearly be part of the warranty.

City Attorney Seiden said that if the sealant was the same type that was dictated and the wood that was suggested by the architect was defective, it would probably be something outside of the warranty. Stucco repair has already begun according to some of the correspondence that has been received.

Vice Mayor Windrem stated that the Curtiss Mansion is City property. As long as the City is going to go through investigations and determining liability and warranties, then funds should not be spent unless they are used to keep the severity from increasing.

City Attorney Seiden commented that if the budget is passed and the work needs to be done, and there is no determination date, then the work can be done as long as it is a budgeted item. If Council finds out sometime shortly thereafter that in fact it was a warranted item, he would think that the City would be reimbursed.

Mayor Garcia stated that he is in favor of budgeting the funds for the repairs and the request for the \$25,000 in expenses that CMI will put into the budget for Fiscal Year 2013-2014.

Councilman Bain said that he is not going to vote to approve any funds until he has a legitimate report on what the funds are needed for. He does not want to put \$25,000 into the budget if he does not know what CMI is spending it on.

Mayor Garcia clarified that the funds can be placed in the budget and they do not have to be paid out and City Manager Gorland replied affirmatively.

Councilman Bain commented that the funds would be included in the millage rate that is passed on to the residents.

Councilman Petralanda agreed with Councilman Bain with regards to the millage. If CMI needs the funds throughout the year, they can come to Council and the funds can be allocated to them at that time.

Mayor Garcia noted that if the funds are allocated to CMI, it would come from reserves.

Councilman Petralanda expressed his concerns about adding more funds to the budget and increasing the millage rate.

City Manager Gorland read the memorandum into the record. He said that it is important to note that the target increase in reserves for next year should be approximately \$300,000 since the City needs to cover the \$200,000 shortfall in property tax collections. The City also needs to add \$100,000 to reserves at year end in order to begin the process of rebuilding the reserve fund. The budget shows a surplus of \$190,057 at a millage of 7.6995.

City Manager Gorland noted that one of the more important topics is that the budget process has not included direct considerations to the potential significant needs of the pool, DERM golf course requirements, commercial redevelopment, or the \$35,000 funding request from CMI.

Mayor Garcia asked if the changes that were made in the Public Works Department regarding the trees are reflected in the current budget and Councilman Lob responded that it is not reflected in the budget.

By consensus, Council removed \$17,000 from the Public Works Department.

Councilman Bain referred to the Information Technology (IT) Assistant salary and he was of the opinion that a salary of \$49,000 with benefits would attract the right person for the job.

Mayor Garcia commented that Mr. Fonseca was not present to reiterate what he said at the last meeting regarding other municipalities hiring for the same position. He wanted to make it clear that Council asked Mr. Fonseca if he could find the right person who could do the job at \$49,000 and he agreed. He prefers that the funds remain in the budget so that salary does not become an issue in case Mr. Fonseca finds a few good candidates.

Councilman Bain stated that he stands by what he said at the last meeting when a statement was made regarding other municipalities and someone who was watching at home commented that those other municipalities are going out of business because they have no funds.

Councilman Bain understands what Mayor Garcia is trying to do by setting funds aside. He is looking out for not only the residents, but himself because he lives here as well. Since the City is looking at providing funds to CMI, other funds need to be cut in order to be able to pay for something else.

Mayor Garcia agreed with Councilman Bain and said that every dollar counts. Council is lucky to have someone who works in that profession and when Councilman Lob stated how difficult it would be to find someone within that salary range, he took that opinion to heart and he also took the opportunity to speak with Mr. Fonseca.

Mayor Garcia commented that Council is not telling Mr. Fonseca to spend the full amount of his budget. The funds that are not being used are going back to replenish a surplus that needs to be replenished because the City is still not sound when it comes to infrastructure or capital improvements.

Mayor Garcia asked Councilman Bain if he was considering reducing the millage rate and Councilman Bain replied that he was asking for Vice Mayor Windrem's opinion since he was not present at the last meeting.

Councilman Bain said that he believes Council received Vice Mayor Windrem's opinion on the \$17,000 for the Public Works Department and Vice Mayor Windrem responded affirmatively.

Councilman Bain stated that all of the Departments worked hard to come up with 3% reductions in their budgets.

Councilman Bain asked what is the total amount of funds that were reduced by the Departments and Mr. Alonso replied that the total amount was \$400,000.

Mayor Garcia said that he wanted to consider all of the hard work that Departments did beforehand and the budget that Staff presented to Council originally which considered cuts already.

Discussions ensued regarding the salary for the Assistant IT Director.

Councilman Petralanda stated that he asked Mr. Fonseca if he could find someone with a salary of \$50,000 and he replied in agreement.

Councilman Lob commented that the requirements that the City is asking for the position are not requirements that someone who just finished school will be able to do. Those requirements come with experience in the field and are critical to the City's needs.

City Manager Gorland explained that he implemented the IT Department and Mr. Fonseca was selected for the first full-time position. He has worked a great deal with IT people and the position that is being discussed would probably be a \$49,000 salary job. The exception is the Police Department due to highly sensitive systems and if Mr. Fonseca can find someone below the salary then he will do it.

To answer Councilman Petralanda's question, the prior employee's salary was \$54,000 after approximately four years of employment.

City Manager Gorland commented that there were no pay raises or cost of living increases in the period of time that the employee was in the position.

Chief of Police Baan explained that this position is extremely complicated and the security issues are a big deal with the Police Department.

Council agreed to keep \$54,000 in the IT Department budget for the Assistant Director.

Vice Mayor Windrem asked if the CMI discussion could be deferred to another meeting so that Councilman Bain can receive the information he requested and City Manager Gorland replied that the Administration would obtain the information that was requested as quickly as possible and bring it back to Council.

Vice Mayor Windrem suggested allocating \$35,000 for CMI, but condition it upon the information that CMI provides to Council.

Mayor Garcia said that the CMI request could be an open item at the next meeting.

Councilman Lob stated that he may want to keep \$35,000 out of the budget and suggested taking it from the surplus, if needed, conditioned upon the information that is presented to Council at a later date.

Mayor Garcia would ask that the funds be placed in the budget from now until the next meeting and if Council does not receive sufficient information, changes can be made at that time.

City Attorney Seiden asked what information Council is looking for from CMI and Councilman Lob replied that Council wants to know what the money is going to be spent on.

Mayor Garcia stated that CMI already provided that information.

City Attorney Seiden said that he believes all of the information is already in front of Council. The only question that Council may have is in regard to the \$5,000 for the beams and whether the work is going to be warranted or not.

Mayor Garcia commented that Mr. Wheeler explained at the last meeting that he was trying to expedite the replacement of the beams before he found out whether it would be covered under warranty.

City Attorney Seiden explained that the beams Mr. Wheeler was talking about were the beams that were removed because they were falling down.

Mayor Garcia said that the other beams need to be replaced also.

City Attorney Seiden stated that the replacement of all of the beams will not be done with \$5,000. He believes that the \$5,000 that was earmarked was just for the beams that were removed. The rest of the issue is a warranty issue that the City will have to deal with separately. He believes that Mr. Wheeler would like to replace the beams in order to be able to promote the Mansion and make it look better.

City Attorney Seiden asked that Council make a motion on every item that was discussed tonight. He asked for clarification on the decisions that had been made so far.

Council agreed to remove \$17,000 from the tree planting budget.

Council agreed to keep \$54,000 budgeted in the IT Department budget for the Assistant position.

City Manager Gorland commented that he has spoken to each Council member and they each have different questions for CMI. He believes that Council wants more detail regarding the broad classifications that were given to Council in a letter requesting \$10,000 and \$25,000.

City Manager Gorland read the following from the letter from CMI:

- Income from operations - \$78,400
- Historic Tax Credit funding - \$108,500
- Improvements to Property - \$35,000
- Property Maintenance in Operations - \$51,000
- Management - \$50,000
- Marketing - \$22,000

City Manager Gorland noted that there were no details behind those numbers.

To answer City Attorney Seiden's question, Mr. Alonso stated that the numbers are CMI's financial summary for their fiscal year ending on June 30th. The City is expected to get the audited financials by the end of September.

Councilman Bain said that CMI is asking for \$10,000 for this budget.

City Attorney Seiden asked if the details were provided for the \$10,000 and Councilman Bain replied in agreement.

Councilman Lob stated that there is \$25,000 that CMI is requesting and Council does not have the details for that amount.

Mayor Garcia clarified that the details were provided for the \$25,000. CMI said that they needed the \$25,000 for next year's budget because they were going to be short. If someone would like more detail they should ask for it.

Councilman Petralanda said that in an e-mail from Mr. Wheeler it noted that there was \$50,000 for events. He would like to have a breakdown for the different type of events.

To answer the Mayor's question, Councilman Petralanda said that he would feel more comfortable putting the funds in at a later time, once Council receives more detail. He would like to reduce the budget.

Councilman Lob stated that he would like to discuss the \$110,000 that the Administration has asked Council for, before they make a decision on CMI. There is \$200,000 to compensate for the shortfall and \$100,000 to put in reserves. Council has come up with \$190,000 and he would like to know where the rest of the funding is going to come from.

Mayor Garcia clarified that the City would like to put the \$200,000 back that the County had miscalculated but the City is still over the required minimum amount in reserves.

Councilman Lob commented that it has been said before, that if the City taps into the emergency funds, the City must show how they are going to bring that money back in and he would rather not get to that point.

Councilman Petralanda agreed with Councilman Lob in wanting to look at all the funds before making the decision on CMI.

Mayor Garcia stated that the City does not have to come up with the \$200,000 to cover the ad valorem shortage. Now that Council sees that there is an infrastructure problem within the City, Council needs to start putting more funds into the reserve.

Councilman Petralanda said that he would rather put \$30,000 into the reserves instead of giving the funds to CMI.

Mayor Garcia reiterated that the budget process has not included direct consideration to potential significant needs of the pool, DERM golf course requirements, commercial redevelopment, or the \$35,000 funding for CMI.

Mayor Garcia explained that Staff would like to put \$500,000 back into the reserves and so would Council, but they need to be realistic. The funds will be put into the reserves and other people will come back to Council and he is going to advise those people that if Council did not put it in the budget, they are in no financial position to be giving money back to them.

City Manager Gorland read the CMI request as follows:

"It is unclear at this time how CMI will bridge the gap until full event rentals can fully fund all expenses. The board has authorized the director to make requests of three sources. City of Miami Springs requested the City providing for funding of the CMI operations expenses in a minimum amount of \$25,000 in the coming fiscal year and contribute from their current fiscal year \$10,000. They will also be going to Miami-Dade County seeking the same levels of funding from cultural budgets of the County. CMI Board members are being asked to contribute financially in addition to their donations of time and professional service. They also have the task of approaching friends, family, and business associates."

Mayor Garcia said that down the road, if CMI fails and it is in part of Council's lack of putting in \$25,000, he does not want to be a part of that issue. He believes that CMI will continue to fundraise, but if Council can put funds in the budget and CMI needs the funds then that is a smarter business move to make rather than having to take funds from the reserves.

Vice Mayor Windrem commented that he is in favor of budgeting \$35,000 for CMI because that is what they need and hopefully Council will get good news down the road.

Vice Mayor Windrem stated that Council can borrow funds and take from reserves but that means that they did not do their homework. Council should budget for what it will cost to run the City and provide a level of service. As far as \$35,000 for CMI, he would like to include the funds in the budget.

Vice Mayor Windrem moved to leave the funding in the budget for CMI. Councilman Lob seconded the motion which was carried 3-2 on roll call vote with Councilman Bain and Councilman Petralanda casting the dissenting votes.

Mr. Alonso advised Council that the current surplus is \$172,000 at a millage rate of 7.6995.

The Mayor asked if anyone had any suggestions for reducing the budget by eliminating requests that are not necessary and there were no responses.

12. Reports & Recommendations:

12A) City Attorney

None.

12B) City Manager

Hurricane Preparation

City Manager Ronald K. Gorland reminded Council, employees and residents that September is the peak month for hurricanes. He urged everyone to be prepared and please do not take the matter lightly since storms do not take long to brew.

Sports Sign-ups

City Manager Gorland announced that this is the season for sport sign-ups. He urged residents to check the City website for further information.

Grants

City Manager Gorland reported that the City had received grants totaling more than \$700,000 and there is another \$120,000 grant that is pending. The Westward Drive median project accounts for most of the funds, as well as the Prince Field lighting project. There is also a grant for re-lighting at Stafford Park.

Mayor Garcia asked that Council be provided with an estimate of how much money will be saved as a result of the new park lighting.

12C) City Council

Wall of Fame

Councilman Bain announced that Doug Orr is the first nomination for the Community Center's Wall of Fame. He will present the information to the City Clerk so that it will go through the process. He offered to speak at the Recreation Commission meeting when the nomination is considered.

Florida League of Cities

Councilman Petralanda thanked Mayor Garcia for accompanying him to the Florida League of Cities conference that was very educational. He gave credit to the Mayor for making it a successful trip.

School Board Member

Councilman Petralanda informed Council that District 5 School Board member Susie Castillo will be present at the Education Advisory Board meeting on Tuesday, September 17th. He invited the local school principals and all have confirmed their attendance except for Springview Elementary and the AIE Charter School. He urged everyone to attend.

Archery Club

Councilman Lob hopes that everyone comes to the Archery Club grand opening at the Golf Course on Saturday, September 7th.

Florida League of Cities

Vice Mayor Windrem thanked Mayor Garcia and Councilman Petralanda for accompanying him to the Florida League of Cities Conference that was very educational and opened the doors for great opportunities.

Golf Tournament

Vice Mayor Windrem reported that he is working with the City Manager and Golf Director in an attempt to bring a golf tournament to town, possibly with the National Football League (NFL) through contacts he made during the trip to the Florida League of Cities Conference. His trip to the conference was followed by a five-day vacation and he is very happy to be back.

Archery Club

Mayor Garcia commented that the Archery Club is a great program and he continues to see new programs evolve in the City that do not cost the City to operate or maintain. These programs and their volunteers add to the quality of life for the residents and he is working with the City Manager to find a way to thank them for their service to the City.

Hialeah Park and Casino

Mayor Garcia announced that the Hialeah Park and Casino is holding their grand re-opening on Friday, August 30th. He is happy to see that the City Council is attending. The local hotels have reservations for this weekend since people are coming to town to attend the event. He congratulated the Brunetti Family on the re-dedication of the Hialeah Park and Casino.

13. Adjournment

There being no further business to be discussed the meeting was adjourned at 9:14 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
Acting City Clerk

Approved as _____ during meeting of:

Transcription assistance provided by Elora R. Sakal.

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.



City of Miami Springs, Florida

DRAFT

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, September 9, 2013, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:11 p.m.

The following were present:

- Mayor Zavier M. Garcia
- Vice Mayor Michael Windrem
- Councilman Billy Bain
- Councilman George V. Lob
- Councilman Jaime A. Petralanda

Also Present:

- City Manager Ronald K. Gorland
- Assistant City Manager/Finance Director William Alonso
- City Attorney Jan K. Seiden
- Chief of Police Peter G. Baan
- Building & Code Compliance Director H. "Tex" Ziadie
- Acting City Clerk Suzanne S. Hitaffer
- Administrative Assistant II Elora R. Sakal

2. Invocation: Vice Mayor Windrem offered the Invocation.

Salute to the Flag: Students from Miami Springs Elementary School lead the audience in the Pledge of Allegiance and Salute to the Flag

The Mayor presented baseball caps to the students who participated in the salute to the flag.

3. Awards & Presentations:

3A) Yard of the Month - September 2013 - Dr. Anna M. Hernandez - 500 Plover Avenue

Dr. Anna Hernandez was not present to receive the award.

4. Open Forum:

2013 Springs River Festival

Constance Brandenburg of 851 Falcon Avenue presented a final report for the 2013 Springs River Festival. She said that it was a very successful year; they were able to give \$30,000 back to the community and they donated more than \$20,000 to local organizations, including CATS, Miami Springs Lions Club, Miami Springs Optimist Club, Village of Virginia Gardens Youth Soccer League, the Miami Springs Historical Society and the High School clubs. She submitted a final financial report to Assistant City Manager/Finance Director Alonso.

Springs River Festival Committee

Ms. Brandenburg advised Council that the Springs River Festival Committee will continue with their 501-c-3 status and conducting charity events throughout the year. The first event will be held on September 21, 2013, at the Miami Springs Lions Club called "Can't Stop the Serenity 2013", which is a double feature science fiction movie charity event benefiting the International Equality Now Project and the Pelican Harbor rescue station. Call 305.887.8666 for more information.

Sidewalk Request

Debbie Ferrero of 219 Miami Springs Avenue addressed Council regarding her request for a sidewalk since she had not heard back from the City since her first request.

Anonymous Letter

Former Councilwoman Helen Gannon of 219 Miami Springs Avenue asked why she did not get a response from Staff or Council regarding the anonymous letter that she distributed to Council at the last meeting. She said that no one had the courtesy of calling her.

City Manager Ronald K. Gorland stated that he and Ms. Gannon had spoken about the letter and it was her decision not to give it to the Police.

Public Comment

Ms. Gannon said that residents do not come to Council meetings to voice their opinions and she wonders if they would be willing to have one meeting each month so residents can converse with the elected officials. She asked Council to consider her suggestion so that the residents can express their problems and concerns.

Protocol

Ms. Gannon stated that when a former elected official attends a public function it is proper etiquette to recognize that person. She feels that there is a disconnection with the community.

Pelican Playhouse

Nancy Jones of the Pelican Playhouse presented the "State of the Pelican Address" to inform Council of their prior year activities in anticipation of next year. Performances included "The Trials of Robin Hood", "Fairy Tale Theatre", the Summer Recital and "Greater Tuna." Senior citizens attended puppet and pantomime performances at the Rebeca Sosa Theatre and were treated to a dress rehearsal of "Greater Tuna."

Ms. Jones explained that they participated in the Fourth of July parade, a murder mystery fundraiser, and they also partnered with the High School Math Club and local service organizations to provide fundraising opportunities. She continued to thank the Recreation and Public Works Staff for their support.

"Greater Tuna"

Ralph Wakefield of 255 Springs Avenue stated that this is the first week run of "Greater Tuna" and it made great reviews. He introduced his co-star in the production.

Co-star Christopher Chisholm thanked Councilman Petralanda for attending the "Greater Tuna" this past week. He encouraged the rest of the City Council to attend the comedy show that is a great event for Miami Springs. Two actors play twenty different characters and it is a great comedy that is different from the typical G-rated productions at the Rebeca Sosa Theatre.

Mr. Wakefield thanked Tom Curtis of the River Cities Gazette for the article that was published about "Greater Tuna."

5. Approval of Council Minutes:

5A) 08-12-2013 – Regular Meeting

Minutes of the August 12, 2013 Regular Meeting were approved as written.

Councilman Lob moved to approve. Vice Mayor Windrem seconded the motion, which carried 5-0 on roll call vote.

6. Reports from Boards & Commissions:

6A) 08-27-2013 – Ecology Board – Cancellation Notice

Cancellation Notice of the August 27, 2013 Ecology Board meeting was received for information without comment.

6B) 09-03-2013 – Zoning and Planning Board – Cancellation Notice

Cancellation Notice of the September 3, 2013 Zoning and Planning Board was received for information without comment.

6C) 09-03-2013 – Code Enforcement Board – Cancellation Notice

Cancellation Notice of the September 3, 2013 Code Enforcement Board meeting was received for information without comment.

6D) 09-04-2013 – Architectural Review Board – Cancellation Notice

Cancellation Notice of the September 4, 2013 Architectural Review Board meeting was received for information without comment.

6E) 09-03-2013 – Board of Adjustment – Approval of Actions Taken at their Meeting of September 3, 2013, Subject to the 10-day Appeal Period

Actions taken by the Board of Adjustment at their meeting of September 3, 2013, were approved subject to the 10-day appeal period.

Councilman Bain moved the item. Councilman Petralanda seconded the motion which was carried 5-0 on roll call vote.

7. Public Hearings:

7A) Fiscal Year 2013-2014 Budget Recap

City Manager Ronald K. Gorland stated that the first part of this agenda item is in reference to a required document that is critical to the entire budget. He continued to read the key parts of the document that was distributed to the Mayor and Council.

“The City Administration respectfully presents the tentative budget for the Fiscal Year ending September 30, 2014. The tentative budget was prepared through the collaborative efforts of the City Administration, Department Heads and City Council. Through these corporative efforts, we are able to present a tentative budget that maintains our current levels of service without any layoffs. These achievements are attributed to the spirit of cooperation and professionalism that exists between all parties involved in this process.

We attempted to address the economic realities facing the City of Miami Springs during the Fiscal Year 2013-2014 budget process. We have concentrated our efforts on maintaining the exceptional quality of life the citizens have grown to expect and appreciate. We will strive to accomplish this goal in a manner that will not jeopardize our ability to respond to local and regional economic changes, or compromise the financial future of the City. It is within the framework that this budget was developed.

Although taxable property values increased slightly from \$876,429,126 last year to \$906,260,900 for the current year (a 3.4% increase), increasing pension, fuel, other operating costs, and the approximately \$200,000 shortfall in ad valorem revenue collections from the Fiscal Year 2012-2013 budget, resulted in a budget shortfall that needed to be addressed. The city’s total taxable values have decreased by almost \$160 million over the past six years; a reduction of 15%. The following are some key factors in the proposed budget for Fiscal Year 2013-2014.

- *A proposed increase in millage of .7045 mils (\$606,538) or 10% from the current 6.9950 to 7.6995.*

City Manager Gorland stated that the other part of this agenda item is a short explanation of the General Fund balance overview that Mayor Garcia asked to be presented since it is important to the entire budget process, which Assistant City Manager/Finance Director Alonso will explain.

Assistant City Manager/Finance Director Alonso referred to a copy of a memorandum that was placed on the dais titled "General Fund Balance Overview." He elaborated on key points before answering questions.

Assistant City Manager/Finance Director Alonso explained that the discussion is being presented in an effort to provide Council with a brief overview of the need for a municipality to maintain a certain level of unassigned (undesigned) general fund balance and what is considered an acceptable level to be maintained. He continued to present definitions of a general fund balance, unassigned fund balance and assigned fund balance.

Mr. Alonso provided the Government Finance Officers Association's (GFOA) recommended appropriate levels of unassigned general fund balance. He explained that the GFOA recommends a minimum unassigned fund balance of no less than two months of regular general fund operating expenditures, which for the City of Miami Springs would be approximately \$2.34 million. A government's particular situation often may require a level of unassigned fund balance in the general fund in excess of the recommended minimum level. The City of Miami Springs' financial policies approved by Council in October 2009 set the minimum level at three months (25%) of regular general fund operating expenditures. This level was set by Council based on the fact that Miami Springs is a small city with hurricane coastal exposure and without a standby credit facility.

Mr. Alonso referred to Section IV on page six regarding replenishment of reserve deficits, explaining that if at the end of any fiscal year the actual amount of unassigned general fund balance falls below the 25% level, the City Manager and Council are to provide a plan for getting the level back to 25% no later than the end of the second fiscal year following the occurrence. This policy is in accordance to the GFOA's best practice recommendation which require that a city set a policy for replenishing the fund balance within one to three years.

Assistant City Manager/Finance Director Alonso noted that the GFOA clearly sets the responsibility for setting the acceptable level of unassigned fund balance on the appropriate policy body (Council). Municipalities must also take into consideration other factors in setting their fund balance policy. He referred to a list of five factors that influence that decision as follows:

1. The predictability of its revenues and volatility of its expenditures.
2. It is perceived exposure to significant one time outlays.
3. The potential drain upon general fund resources from other funds as well as availability of resources in other funds.
4. Liquidity.
5. Commitments and assignments.

To summarize, Council has directed that a 25% level of unassigned general fund balance should be maintained as an "emergency" fund. In addition to this, the City should also be setting aside assigned (designations) of fund balance to meet future needs, according to Mr. Alonso.

In order to give Council an idea of what other cities maintain as an unassigned general fund balance, the Administration reviewed the financial statements of four cities and found that Miami Shores maintains approximately 67%, South Miami 45%, Medley 74%, Pinecrest 46%, while Hialeah is at 10%. Miami Springs is currently at approximately 27%.

Assistant City Manager/Finance Director Alonso explained that it is important to note that Council has the ultimate responsibility in setting the amount for the "adequate" general fund balance to be maintained, keeping in mind that the levels ultimately affect the City's credit ratings. This would have a significant impact on the City's borrowing power and the costs paid for any borrowing in the future.

To answer Mayor Garcia's question in regard to the fund balance for other cities, Mr. Alonso clarified that the City of Miami Springs' fund balance is currently at 27% total. He said that all cities must follow the GFOA guidelines, but he is not familiar with the policies in other cities.

Mayor Garcia commented that none of the other cities are comparable to Miami Springs in terms of population and commercial versus residential tax base. This being the case, the City of Miami Springs will not have a fund balance of 47% or 67% since Council would not want to tax the residents to have that amount in reserves.

Assistant City Manager/Finance Director Alonso stated that designations are separate from the unassigned fund balance.

Mayor Garcia said that he would like additional information for cities that are similar to Miami Springs with the same commercial/residential tax base, if there are any. He does not want residents to think that Miami Springs should be at 45% or 67% as shown in the comparisons.

Mr. Alonso explained that the level is based on a review of the overall long-term needs of the City and Miami Springs has aging infrastructure that needs to be addressed in the next few years and this must be taken into consideration when setting an acceptable level of fund balance.

Mayor Garcia asked the Administration to provide Council with a report showing how the City stands on each of the five factors or benchmarks as outlined in the general fund balance overview.

City Manager Gorland announced that the tentative budget is available on the City's website for anyone to see. There is also a hard copy in the City Clerk's Office, while the Administration stands by to answer any questions regarding the budget.

7B) Resolution No. 2013-3585 – A Resolution of the City Council of the City of Miami Springs Tentatively Approving Fiscal Year 2013-2014 Budget; Confirming Date, Time and Place of Final Public Hearing

City Attorney Seiden read the resolution in its entirety.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Vice Mayor Windrem moved to adopt the resolution. Councilman Lob seconded the motion.

Councilman Lob stated that the last time Council discussed the budget they included funds for Curtiss Mansion, Inc. that were conditional upon some requests. He asked if those requests had been fulfilled. There were two members of Council that asked for a more detailed budget for CMI and he would also like to see this information.

Councilman Petralanda said that he asked for more detail from CMI.

City Manager Gorland explained that he also asked CMI for more information and he has not received any further detail other than what was presented to Council. He pointed out that former Mayor Richard Wheeler is present representing CMI and that he may be able to speak on the matter.

Councilman Petralanda asked if Mr. Wheeler had the detailed summary of event revenue totaling approximately \$50,000. He explained that he would like a breakdown of the revenue for each type of event such as weddings, business events, etc.

Councilman Lob emphasized that he would like to have the questions answered because the funds are included in the budget and the citizens are entrusting Council with their tax dollars that are being given to an entity. He reiterated that two Council members had requested specific details and they are entitled to the answers.

Mayor Garcia asked if there were any additional questions pertaining to the budget, explaining that this is not the last opportunity to answer questions since there is another meeting. He would like Mr. Wheeler to understand that there are questions to be answered for Councilman Petralanda.

Councilman Lob pointed out that Councilman Bain also had questions for Mr. Wheeler to answer for CMI.

Mayor Garcia asked Council to send their questions via email so that they can be answered by Mr. Wheeler.

Councilman Lob would like the answers sent to every Council member.

Mayor Garcia asked Council to submit their questions through the City Clerk's office. He was under the impression that Council already had the answers to their questions. He called because he had specific questions that were clarified in regard to what direction CMI is heading as far as events and how much they are going to continue to rely on the City for assistance. He was satisfied with the numbers they presented for previous years and with how much less they are asking of the City every year.

Councilman Petralanda commented that he would like to see the numbers that CMI presented to the Mayor.

Mayor Garcia clarified that the numbers were presented to Council and the Administration can provide the information showing what the City provided to CMI last year. That is what he wanted clarified and his concern was that they might request more funds next year. He was satisfied once he sat down to meet with CMI and if Council wants answers in the public forum he would be more than happy to disclose the information.

The Mayor reiterated that Council should ask their questions via email so that the responses are public record. He asked the Acting City Clerk to copy Council on any responses that he or any Council member receive from CMI in reference to the requests. He asked to carbon copy the Acting City Clerk if Council has questions.

City Attorney Jan K. Seiden said that at this point Council should say what they want so it would become part of the record tonight or they should compose an email to the Acting City Clerk so she can distribute the questions and answers to the entire Council. He advised Council not to correspond directly with CMI.

Mayor Garcia stated that based on the discussion, he would assume that if the questions are not answered by the next meeting, the CMI request would most probably be removed from the budget.

On roll call vote, the motion to adopt the resolution failed 2-3 with Councilman Bain, Councilman Lob and Councilman Petralanda casting the dissenting votes.

City Attorney Seiden stated that the tentative budget must be approved this evening and Council should make the necessary changes so that it will be approved before the deadlines required by Florida Statute. He said that there are other means for Council to register their dissatisfaction.

Mayor Garcia explained that if Council does not like the fact that they did not get a response from CMI they can request that the funds be eliminated from the budget or they can give them until the next meeting. By voting against the resolution now, Council is not finalizing the budget that is required to move forward.

Vice Mayor Windrem offered to make the same motion again with the clarification that the approval is part of the budget process and Council can still make budget cuts at the next meeting.

City Attorney Seiden clarified that the budget is not final until after the second public hearing on September 23rd. It is eminently important for Council to follow the timeframes that are established by State law for notification to the public. If there is a problem with the budget it needs to be corrected.

Mayor Garcia noted that there might be other items discussed at this meeting that will impact the budget, whether it is the issue with the historical museum or other City contracts. The budget could change from this meeting to the next and it will probably happen.

To answer Councilman Petralanda's question, City Attorney Seiden explained that Council could remove a line item from the budget now or at the next meeting. If Council chooses to amend the amounts now, it will require an appropriate motion. If there is no motion in that regard then a motion to reconsider the resolution is in order.

Councilman Bain stated that there were certain obligations that Council had asked to be met before the budget is approved. One obligation is a response to the \$35,000 request from CMI and how the funds would be spent. There were statements made that if this request was not met, the funds would be removed from the budget. He is voting no for the budget because there are other issues that were not approved or accomplished.

Councilman Bain said that Council had not considered the pool issue and there were other proposals that he presented to the City Manager and Assistant City Manager that were not brought forward. He said that the City Attorney is passing the obligation to Council to approve the budget and City Attorney Seiden responded that Council is obligated by State law.

Councilman Bain reiterated that Council did not receive the requested information from CMI and negotiations will continue at the next meeting. He stated again that he would not vote for the budget aside from the CMI issue.

City Attorney Seiden said that whatever the issues are, throwing out the budget is not the way to address it. Council has a responsibility to the community to propose a budget and Council has worked hard during the budget hearings. The City Administration has held a number of personal meetings with management Staff and whatever is offensive in the budget at this point must be changed so that it can pass. An opposing Council member must make a motion to correct the budget.

Mayor Garcia asked Council what could be done in order to alleviate the issues in regard to the pool and to change anyone's mind about voting in favor of the budget. He said that there were discussions about the pool with the City management and the issues are so extensive that they cannot even be considered at this point. Council should put as much as possible into reserves and that is the solution to the pool.

Councilman Lob said that Council had not discussed whether or not the pool should stay open. He understands that a new pool facility will cost a lot, but Council is facing a hard budget and putting \$170,000 into reserves, but there is going to be less because of the issue with the ad valorem tax revenue since some people appealed and the County ran behind in their meetings. The City is short by \$200,000 and this takes away from the reserves. He would not vote for repairing the pool even with the numbers that Council received to date; the numbers were very small compared to what the final outcome could be.

Councilman Lob would like to discuss if the pool should remain open or not and if the funds should continue to be spent to operate the facility. The funds could be put into reserves by closing the pool down and preparing a plan to rebuild it, which has not been discussed.

Mayor Garcia said that multiple meetings had been held with Staff in their office and there are still no answers to many questions. There are preliminary numbers and Council could decide to close the pool after thorough investigation. He felt that this issue with the shoring of the pool facility was only raised within the past few months; it has not been going on for years. Council must have all the facts before the discussion takes place. It might turn out that it is not feasible to repair the pool and it may have to be closed. This is not a decision to be made tonight.

Councilman Bain explained that his idea is to shut down the pool for the winter and keep the funds in the budget. There were preliminary amounts of \$50,000 to \$200,000 to shore the pool facility and he would recommend closing the pool facility for six months and place the Staff in a part-time situation. After six months, Council would have all the required information, the funds budgeted for the pool will not be used and then a decision can be made about reopening the pool. This should have been discussed earlier during the budget process and this is one of the reasons he cannot vote for the budget.

Mayor Garcia clarified that every Council member has the right to request that an item be put on an agenda for discussion.

Councilman Bain said that Council voted 4-1 about the CMI request at the last meeting.

City Attorney Seiden asked Councilman Bain if he wanted to remove funds from the budget and he responded that the funds could remain in the budget.

City Attorney Seiden did not understand why Councilman Bain's concern is a budget consideration since it did not involve removing funds from the budget.

Mayor Garcia asked the City Manager to prepare a report with the information on what funds would be saved by closing the pool during the winter months in order to be prepared to make a decision at the next meeting.

Councilman Bain reiterated that he would like the budget to remain the same with the minimal amount of operating costs for the pool for six months.

Vice Mayor Windrem understood that Councilman Bain wanted to leave the funds in the budget, close the pool and have the funds go into reserve.

Vice Mayor Windrem asked Council to consider whether or not the funds for CMI should remain in the budget. If CMI does not meet their responsibilities for answering the questions, the City would not issue the check.

Mayor Garcia commented that running a budget for a business is different than running a budget for the City. The funds must be in the budget in order to work and if Council decides not to spend the funds then they go into the reserves.

Councilman Lob would like to know what the savings would be if the pool was closed for six months.

Mayor Garcia said that there are many people who use the pool during the winter and it is used for swimming lessons. He would not vote to close the pool unless it makes sense, but he is willing to listen.

Councilman Lob explained that closing the pool had not been discussed as part of the budget and Councilman Bain came up with the idea. He added that there are a couple of other issues that Council had not addressed and they may have to consider.

Mayor Garcia said that if the issues are budget related they should be addressed now. He asked what the dollar amount is for CMI that is currently being discussed and the City Manager replied that the total is \$35,000.00, which consists of a number of pieces.

Councilman Lob reiterated that there were requests for information that was not provided.

Councilman Petralanda requested an income summary report from CMI.

Former Mayor Richard Wheeler came forward to respond on behalf of CMI. He said that he came to Council before and was asked to provide details on the \$10,000 request for the current budget year at the request of Councilman Bain. He provided a breakdown to the City Manager and Council for the replacement of logs as well as the marketing effort. Mr. Petralanda requested a separation of the revenues from other sources versus rentals and he also provided that information. He did not attend the meeting when the vote was 4-1 and if there was further information requested, he missed that specific request.

Mr. Wheeler appreciates the fact that the Acting City Clerk was requested to relay whatever further questions there may be so that he can answer them in a timely manner. He was not aware that there was missing information until it was mentioned by the City Manager outside the meeting tonight.

Councilman Bain asked the City Manager who he spoke with at CMI to request the information and City Manager Gorland responded that he spoke with CMI President Jo Ellen Phillips.

Mr. Wheeler explained that he was out of town for ten days and there was limited contact with CMI during that time. If there are any questions that need to be answered he would be happy to respond in writing in order to make it clear.

Councilman Bain said that there was a question about the detail for the \$25,000 request.

Mr. Wheeler said that the detail for the \$25,000 includes grounds maintenance, utilities and insurance and he would be happy to provide the information as long as Council makes it clear what they are requesting.

Mayor Garcia asked for the questions from Council to be included in an email from the Acting City Clerk and for her to confirm with each Councilmember what their questions are before they are sent to Mr. Wheeler.

Councilman Petralanda clarified that he would like an income and expense summary from CMI from last year. He would like a breakdown of how much revenue is for weddings, quinces, etc. He does not want to know who pays what amount; he would like a breakdown of events and an expense summary of what the funds are being spent on. He emphasized that Council must protect the taxpayers' money.

Mr. Wheeler added that an audit would be finished by the end of the month; the total income for last year was about \$10,000 and the outflow was about \$12,000. He can provide as much or as little detail as possible and break down the type of events, although he does not understand the purpose of the revenue breakdown. He agreed to break down the revenue by individual events at the request of Councilman Petralanda.

To answer City Attorney Seiden's question, Mr. Wheeler said that the \$58,000 is revenue for quinces, weddings, and business meetings in one lump sum.

Councilman Bain stated that he would like to have the details on the \$25,000.

Mayor Garcia commented that the \$25,000 that Mr. Wheeler requested is based on a shortfall that he estimated. He does not understand how Mr. Wheeler is going to be able to answer Councilman Bain's question regarding the detail of the \$25,000.

To answer Mayor Garcia's question, Mr. Wheeler explained that it is to his understanding that Council wants to ensure that what they are funding are hard expenses.

Councilman Petralanda asked Mr. Wheeler why he foresees a shortfall and Mr. Wheeler replied that the shortfall is due to limited revenue, some of which come from starting up the mansion, construction that was previously underway, and some will come from shortage due to the parking lot construction.

Councilman Bain explained that Staff should have given the information to Mr. Wheeler so that Council would have had their answers tonight or given Council a memo advising them that Mr. Wheeler would be out of town. He felt that there was a lack of communication between Staff and CMI.

Mayor Garcia said that everyone is very busy, but if they do not get a response in the next four or five days they should call the Acting City Clerk to ask her to follow up with Mr. Wheeler.

Mayor Garcia stated that he directed his questions to Jo Ellen Phillips and they were answered.

Councilman Bain emphasized that the information should be in the public records and Ms. Phillips should have reported to the entire Council. When one Council member receives information it should be distributed to everyone.

City Attorney Seiden said that when the information is not sent through the proper channel it may not get to everyone.

Mayor Garcia said that if Mr. Wheeler does not respond to the emails he receives, Council is not going to call him to ask for it. He would like to see the Curtiss Mansion and CMI succeed and they are asking for a minimal amount of funds for the property. He is satisfied with the information he has received so far, but if Council does not get a response in the next four or five days, they should let him know so he can follow up with the Acting City Clerk.

City Attorney Seiden explained that a motion is needed from one of the three Council members who voted against the budget if they intend to reconsider the budget.

Councilman Lob moved to approve the budget. Vice Mayor Windrem seconded the motion, which was carried 3-2 on roll call vote with Councilman Bain and Councilman Petralanda casting the dissenting votes.

Mayor Garcia clarified that the City has had Workshop meetings that have been open to the public and advertised multiple times in the local paper. During each meeting there were not any Miami Springs residents attending. Residents are welcome to come to the meetings, email Council or call Council for any questions or concerns about the budget.

Councilman Bain said that it is not the responsibility of the Mayor to follow up with items; it is the responsibility of the City Manager.

City Manager Gorland stated that he requested a detailed budget from Ms. Phillips.

Councilman Bain asked why City Manager Gorland did not receive the detailed budget and City Manager Gorland responded that the detailed budget was not forthcoming to Staff. He does not believe that CMI has that level of detail in their budget.

Mayor Garcia commented that if there are Council members that do not want to fund CMI then they should make that statement.

City Manager Gorland stated that this is a \$19MM budget and to be worried about \$35,000 is inexcusable. He explained that there are a number of options that the City has to balance the budget quickly and revisit these items at a later date.

Councilman Bain does not agree with having the residents pay the \$35,000 out of their ad valorem taxes.

City Manager Gorland stated that he wants to remove the funds from the budget and move forward and if it is going to be put back into the budget it can be discussed at the next meeting.

Mayor Garcia said that Council has been in agreement to improve the reserves. If the \$35,000 for CMI is going to be removed, he would like to put it into the reserves.

8. Consent Agenda:

8A) Approval of the City Attorney's Invoice for August 2013 in the Amount of \$13,236.75

There was no discussion regarding this item.

Vice Mayor Windrem moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

8B) Recommendation that Council Award a Bid to Miami Tiresoles, Utilizing Miami Dade Contract # 863-000-10-1-A-2, in the Amount of \$10,000.00 on an "As Needed" Basis, for Purchase of Tires, Pursuant to Section 31.11 (E) (5) of the City Code

Vice Mayor Windrem moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

8C) Recommendation that Council Approve an Expenditure of \$120,000, to Musco Lighting for Replacing the Light Fixtures at Stafford Park, as a Sole Source Provider, Pursuant to Section 31.11 (E) (6) of the City Code

Vice Mayor Windrem moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

8D) Acceptance of Grant Addendum Attachment A-1 for the Renovation and Replacement of Lighting at Stafford Park in the Amount of \$120,000, and Authorization to Amend Executed Grant Agreement ARE070

Vice Mayor Windrem moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

Councilman Lob appointed Marielys Acosta to the Ecology Board for an unexpired term ending on April 30, 2016.

9B) Miami Springs Historical Society's Plans for the Relocation of the Museum to 501 East Drive

Yvonne Shonberger of 85 Deer Run stated that she recently had a chance to visit the Coral Gables Museum and once she entered the museum it was a disappointment. The museum had one room that gave the history of George Merrick, a room that had motorcycles from Italy, a room that had cars from Italy, and a room with drawings of Italian buildings and Coral Gables buildings. The museum does not compare to the museum that Miami Springs has.

Ms. Shonberger said that the City is lucky because the history was collected since the very beginning. John Stadnik was here in the 1940's and Miami Springs was started in the 1920's. Mr. Stadnik started preserving things from the early administration building. The museum has historical memorabilia such as the 1932 tax rolls of Miami Springs and architectural drawings of the Villas. What the Historical Society is asking for is a place to keep all of the memorabilia safe.

Jim Watson of 350 Cardinal Street representing the Historical Society, showed a PowerPoint presentation to Council. He said that at a prior meeting, the Historical Society implied a request to Council and now they will be making an official request. The goal of the Society is to preserve and share the history of Miami Springs. The Society is here tonight to hopefully reduce the museums burden upon the City in terms of making the museum more independent and also to establish a viable location for the museum.

Mr. Watson stated that he has met with the City Manager and has looked at the building located at 501 East Drive. The Historical Society has voted to pursue this opportunity. The benefits of the move would be the educational outreach in terms of what could be done with the local schools, programmable space to hold events, improvements on parking, and more fundraising opportunities. There may be some opportunities of working with the City to reconfigure the space. Another need includes air conditioning to preserve the artifacts.

Mr. Watson commented that there will be a new curatorial approach in terms of solidifying the collection to make a stronger presentation of the history of Miami Springs. The move will also involve transition expenses. The Historical Society is requesting the use of 501 East Drive as the new museum location. The transition will take some time. He showed the different events that will be taking place such as fundraisers, a dinner at Johnny's, and a kick-off party.

Mr. Watson said that in October they are looking at some by-law changes and construction estimates. They will be looking for ways to get help from the community without having to spend funds. In November the museum will be looking at consolidating the collection and also some construction within. He envisions December being the moving month for the museum and then to open in January. There will be fundraisers throughout the months and the Society hopes to be established in the new building by June.

Beverly Roetz, President of the Historical Society, stated that one implementation that will begin at the museum is to have it open one night a week. The hours will possibly be from 6:00 p.m. to 8:00 p.m. on Wednesdays. She thanked the Administration, Mayor, and Council for their time.

City Manager Gorland noted that 501 East Drive is in pretty rough shape from the standpoint of the fire code. It is a change of use which the City is currently trying to get around because apparently when it was decommissioned as a Recreation field house, the change of use was designated as a warehouse or storage facility. Many things need to be done before Council can make a recommendation and the price will vary with what needs to be done with the facility.

To answer Mayor Garcia's question, City Manager Gorland stated that the request is to keep the funds in the budget. He hopes to have an estimate on what it is going to cost to relocate at the next meeting.

Mayor Garcia said that he is okay with the dollar amount. He also did a site check and was very happy to see that there was some room for the museum and the possibility of maybe expanding. He is prepared to leave the \$11,000 that is currently in the budget.

Mayor Garcia asked how many more months the Historical Society will have to pay rent past their December date and Mr. Watson responded that they hope to pay the rent up to December.

Mayor Garcia proposed to leave the \$11,000 in the budget and said that he would really like to see only \$3,000 be designated to rent and to use the rest of the funds towards the building to bring it up to par.

Councilman Petralanda asked if the Museum can be moved in two months and City Manager Gorland said that it cannot be done in two months due to the fire issues that were outlined today.

10. New Business:

10A) Approval of Agreement for Theatrical Services – Pelican Playhouse Inc.

City Manager Ronald K. Gorland stated that Council should be aware that a new schedule has been added to the agreement to make it more accessible from a cost standpoint to non-profit organizations that reside within the City limits. He distributed a copy of the schedule. He explained that Mr. Wakefield reduced the rate from \$350 to \$105 per hour for a four hour day of usage. It is a mandatory fee that covers the theatre, the manager, and the set up. For each additional hour, the cost is \$25 an hour. There is a charge of \$50 for every four hours for the use of the Pelican Playhouse technicians, lights, and sound.

City Manager Gorland continued explaining that reservations are 30 days in advance subject to availability with a \$50 deposit fee. Total reservation days in a fiscal year are six days which is the maximum days that it can be used this way and maximum use per fiscal year per organization is only two days. This is another way to try and support local organizations.

Councilman Lob moved the item. Councilman Bain seconded the motion which was carried 5-0 on roll call vote.

Mayor Garcia called for a five minute recess.

(Agenda Item 10D was discussed at this time)

10B) Request from Manuel Perez-Vichot, AIA of Southeast Design, for Council approval to Begin the Process of Acquiring the City's Fenced Area at 627 Eldron Drive

Manuel Perez-Vichot of 1056 Hunting Lodge Drive, and his business associate Enrique Aguerrevere requested Councils approval to purchase a sliver of land adjacent to his property at 627 Eldron Drive for the construction of a Quality Hotel.

Mr. Perez-Vichot explained that a plan with more detail will be submitted for the resident voters in Miami Springs for ratification per the 2004 Charter amendment that requires any change in the golf course property to be voted upon by the electorate.

Mr. Perez-Vichot displayed an aerial view of the golf course property with 182 acres that was founded in 1923 by the City of Miami and purchased by the City of Miami Springs in 1997. The southern edge has a sliver of land that is adjacent to his property that is unique because it has always been part of the golf course, but it has never been used as part of the golf course. The property has been enclosed by a chain link fence that is on the golf course side of the piece of land that is approximately 10,000 square feet.

Mr. Perez-Vichot said that there would be no negative effects on Miami Springs' residents. It will perhaps create some incentives in improving the Eldron Fairway corner. In order to build at 627 Eldron Drive, he would have to improve the infrastructure and utilities. There would be many benefits and some would be immediate. The 10,000 square feet would be purchased from the City at an appraised value. Long-term benefits would be that the taxes generated by a hotel that is approximately \$10MM would probably be twenty times the amount that is currently being paid for the current structure.

Mr. Perez-Vichot commented that construction will take approximately one year and in terms of the operation, there will be approximately 25 job opportunities at the hotel. There will also be many indirect jobs as well. He is reaching out to local schools in terms of providing internships and mentoring for those students who are interested in hospitality. He is requesting approval from Council to move forward with acquiring the fenced area at 627 Eldron Drive.

To answer Mayor Garcia's question, Mr. Perez-Vichot explained that the current building is appraised at about \$500,000. The proposed project would be approximately \$10MM. He is currently paying \$12,000 in taxes which would raise the amount more than \$200,000.

Mayor Garcia would like to know how much revenue the sliver of land would generate.

Mr. Aguerrevere clarified that the proportional area would be approximately \$4,000 as a house and as a commercial project it would add up.

Councilman Petralanda asked what the land value would be and Mr. Perez-Vichot replied that it would be difficult to provide the land value. The value for the building he is currently in is approximately \$500,000.

Vice Mayor Windrem said that the County tax assessment will not correlate for the market value.

To answer Vice Mayor Windrem's question, Mr. Perez-Vichot commented that he paid approximately \$400,000 for his property about two years ago and the building is 3,500 square feet.

City Attorney Seiden explained that there are two ways to go about this. The City is required by Code and by State Law to follow a very specific process in terms of purchases and sales of real property. Mr. Perez-Vichot will need to secure an appraisal and depending on the amount of the appraisal, if it goes over a certain level, the City is then required to get another appraisal. At that point, the City then has to conduct public negotiations and Mr. Perez-Vichot would submit a contract for purchase to the City based upon the negotiated value and the City would then consider it.

City Attorney Seiden continued stating that the biggest condition is the charter amendment provision which requires a referendum. As a part of that approval process for the contract on a conditional basis, the City would agree based upon what they find out from the Clerk's Office on when an election could be set for this matter to be considered by the electorate of the City. It has already been discovered that Mr. Perez-Vichot will not be able to be on any other elections during the balance of this year. It is more than likely that a separate election will be held or they might be able to piggy-back on another election that is held in 2014.

City Attorney Seiden said that after the City finds out some of the information, a resolution would have to be passed calling for the election. If the City agrees to the contract price conditionally, there should be no problem in calling for the election. He suggested that Council give Mr. Perez-Vichot a consensus to proceed or not proceed. If they are given the chance to proceed then they should get an appraisal.

Mr. Perez-Vichot stated that they are willing to get an appraisal, but they were waiting to get approval from Council to build the hotel at the site.

Councilman Petralanda asked who would be paying for the election and Mr. Perez-Vichot responded that he would pay for the election.

Mr. Aguerrevere clarified that the land value for 2013 on the property appraiser's website is \$320,000 and the building value is \$174,000.

Mr. Perez-Vichot commented that the sliver of land that he would like to purchase is not accessible from Eldron Drive.

By consensus, Council agreed to allow Mr. Perez-Vichot of AIA of Southeast Design to proceed with the process of acquiring the City's fenced area at 627 Eldron Drive.

Mr. Perez-Vichot stated that it will be a high quality project. Mr. Aguerrevere is working with him because of his expertise in hotels. It is a brand name that would guarantee success and encourage development in that area.

Mayor Garcia commented that this is not only about convincing Council; there are approximately 14,000 residents who will have to be convinced for this project as well. Even though he agreed to move forward with this process, if it is not something of quality, he will be the first one to say no.

Mr. Perez-Vichot said that he has reached out to the community and they seem to be content with the idea.

To answer Mr. Perez-Vichot's question, City Attorney Seiden explained that since Council has given him consensus, he needs to get an appraisal of the property. If the amount of the appraisal does not require another appraisal, Mr. Perez-Vichot can propose a real estate contract to submit to Council. If it is approved subject to the specific condition regarding the election on the charter provision and if the charter provision passes, the contract could be closed.

Mr. Aguerrevere asked if the City had a list of property appraisers that they felt comfortable with and City Attorney Seiden replied that it would look as though the City was involved in the process and the City should not be involved.

Mayor Garcia asked if the City has to sell the land for the appraised value because Mr. Perez-Vichot is willing to pay that amount and City Attorney Seiden replied that depending on the value, it can be negotiated.

10C) First Reading - Ordinance No. 1057-2013 - An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 32-01, Uniform Administrative Rules, Regulations, and Procedures for Boards, Agencies, Commissions, and Committees of the City; By Authorizing Quarterly, Rather than Monthly, Regular Meetings for City Advisory Boards; Repealing All Ordinance or Parts of Ordinances in Conflict; Providing an Effective Date

City Attorney Jan K. Seiden read the ordinance by title.

City Attorney Seiden stated that at the budget hearings Council decided that a cost savings measure would be to ask the advisory boards of the City to meet quarterly. According to the Code, each board has its own enabling legislation as outlined in the memorandum from the City Clerk regarding quarterly advisory board meetings.

City Attorney Seiden explained that he found two provisions that were an issue. In the old section of the code it mentions monthly instead of quarterly and that is being changed. In the actual legislation involving the various codes, the provision does not deal with quasi-judicial boards or boards that meet based upon other criteria like the Memorial Committee. The only other board that uses the word "monthly" is related to the Charter Review Board that does not function in the City.

Councilman Bain moved the item. Councilman Petralanda seconded the motion.

Councilman Petralanda spoke to the Chair of the Education Advisory Board who agreed the Board could meet quarterly, but the meetings would have to fall within the school year. City Attorney Seiden said that since the Education Advisory Board does not normally meet in June, July or August, they could meet every other month beginning in September.

The motion was carried 5-0 on roll call vote.

10D) Resolution No. 2013-3596 - A Resolution of the City Council of the City of Miami Springs Amending the Current "Schedule of Charges" for Building, Plumbing, Electrical, Mechanical and Other Related Permit Charges or Fees; Effective Date

City Attorney Jan K. Seiden read the resolution by title.

City Attorney Seiden explained that the schedule of charges is attached to the resolution and one change was an increase to the building fees. There was a charge in the prior schedule for change of contractor fees which provided for a flat 30% of the original permit fee when contractors were changed and so the amount was reduced to make it more reasonable and fair. The biggest change is that when a job is up to 75% complete, the 30% permit fee goes to 20%. When a job is over 75% to 100% complete, the 30% permit fee goes to 10%.

City Attorney Seiden said that the change of contractor fees are generally intended to be penal in nature and the reason for that is because it becomes an issue for the Building Department to allow contractor changes during the progress of a project. There was some language that was added and other changes that were suggested by the Planning and Zoning Director. A tentative plat fee, a final plat fee, a street and alley vacation abandonment fee, and a re-notification fee was added to the schedule of charges.

Councilman Lob explained a situation that his neighbor is dealing with which will be affected due to the new schedule of charges.

City Attorney Seiden commented that he feels sorry for anyone in that situation. The recovery for Councilman Lob's neighbor may be in a civil proceeding somewhere. Unfortunately, both sides will suffer; not only the person individually, but the City also. The City has to be responsible to the citizens of Miami Springs.

Councilman Lob said that he understands the City Attorney's explanation. His neighbor's home is an unfinished project and if he cannot recover the cost of the project and wants to sell the home he will not make a profit, which will not help the City either.

City Attorney Seiden stated that the positive outcome is that although the initial purchase price is generally lower, there will be a very motivated purchaser who then comes in and hires their own contractor who gets proper permitting and eventually completes the project. There is a division of the relationships and the responsibility of the Building Department is to the Administration, the City Council, and the citizens.

Building and Code Compliance Director Harold "Tex" Ziadie stated that there had not been many issues on larger projects. There have been some issues with smaller projects. He advises the residents to check with the Building Department to ensure that the contractors are registered with the City and to check on their reputation.

Mayor Garcia asked for an explanation on the need for the fees and City Attorney Seiden replied that the fees are penal in nature. All communities have similar fees and they are standard procedure because it is a difficult situation for Building Departments to have to gear up for new contractors.

City Attorney Seiden clarified that the permit belongs to the contractors unless the owner is the builder.

To answer Mayor Garcia's question, City Attorney Seiden commented that if there is a change of contractor for whatever reason, it needs to be dealt with in the appropriate way. As far as permitting fees go, if the contractor is willing to sign over his affidavit and fill out a hold harmless form then there is no additional permit fee.

Mr. Ziadie explained that the code says that if a contractor is going off of a job and the contractor waives their rights, they are entitled to a refund of a portion of the fees because the job is not completed. If the contractor waives his right to that refund, then the new contractor can get a new permit without any additional fees but will still have to pay for the change of contractor.

Discussion ensued regarding issues that the City has previously had with contractors.

City Attorney Seiden said that he, the City Manager, Mr. Ziadie and Mr. Alonso discussed the changes and he would recommend what is being proposed.

Manny Murias of 1121 Redbird Avenue stated that he and his brother are currently rebuilding homes on Bluebird Avenue. He can appreciate the view of the City Attorney but he personally believes that the revisions to the ordinance are not customer focused. He is having an issue where the Building Official has caught many errors at the home that is being rebuilt and he feels that he deserves a better contractor. He is in a situation where he cannot change contractors and do what is better for his family and the City because now there is a punitive fee to consider.

Mr. Murias said that the fee would be \$4,400 each for himself and his brother. They have already paid for many permit fees. The Building Department has been of great help and he respectfully is asking the City to be more focused on the customer.

Mayor Garcia asked how far along Mr. Murias was with his project and Mr. Ziadie replied that his project is approximately 75% complete and he would probably have to pay the 10% fee which is \$1,500.

To answer Mr. Murias' question, Mr. Ziadie said that the Building Official determines the percentage of completion.

To answer Councilman Bain's question, City Attorney Seiden clarified anything that is struck through or underlined represents a change. Items 13, 14, 15, and 16 on page 12 are new. The other changes are on page 3 and 4.

Vice Mayor Windrem moved to adopt the resolution. Councilman Petralanda seconded the motion which was carried 5-0 on roll call vote.

10E) Okeechobee Ramp and Canal Usage Discussion

Per Councilman Bain's request, the item was tabled.

11. Other Business: None

12. Reports & Recommendations:

12A) City Attorney

None.

12B) City Manager

None.

12C) City Council

Federal Action Strike Team

Vice Mayor Windrem reported that he received a letter from the President of the Florida League of Cities congratulating him on his appointment to the Federal Action Strike Team (FAST), which is the federal lobbying arm of the organization. He will attend a seminar in November and then to Washington, D.C.

Economic Development Board

Councilman Petralanda announced that he was appointed to the Florida League of Cities Economic Development Board.

School Board Member Castillo

Councilman Petralanda reported that School Board Member Susie Castillo will attend the Education Advisory Board meeting on Tuesday, September 17th and he invited everyone to attend.

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13. Adjournment

There being no further business to be discussed the meeting was adjourned at 10:03 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
Acting City Clerk

Approved as _____ during meeting of:

Transcription assistance provided by Elora R. Sakal.

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

DRAFT



City of Miami Springs, Florida

The Miami Springs City Council held a **SPECIAL MEETING** in the Council Chambers at City Hall on Monday, September 16, 2013, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 6:13 p.m.

The following were present:

Mayor Zavier M. Garcia
Vice Mayor Michael Windrem
Councilman Billy Bain
Councilman George V. Lob*
Councilman Jaime A. Petralanda

*Arrived at 6:15 p.m.

Also Present:

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
City Attorney Jan K. Seiden
Chief of Police Peter G. Baan
Planning and Zoning Director James H. Holland
Golf and Country Club Director Paul O'Dell
Building & Code Compliance Director H. "Tex" Ziadie
I. T. Director Jorge Fonseca
Public Works Director Thomas Nash
Acting City Clerk Suzanne S. Hitaffer
Administrative Assistant Elora R. Sakal

2. Invocation: Councilman Bain

Salute to the Flag: Audience Participated

3. Fiscal Year 2013-2014 Budget Review and Update

3A) Fiscal Year 2013-2014 Maximum Millage Levy Calculation

Mayor Garcia said that he recommended this meeting since he felt it was very important to take the opportunity to answer any questions or concerns about the budget before the final budget hearing on Monday, September 23rd.

Assistant City Manager/Finance Director William Alonso referred to a memorandum he sent to Council regarding the maximum millage levy calculation. He said that under Florida Statute 200.065, the State has certain calculations that dictate the vote that is required to pass a certain millage rate. In the case of Miami Springs, in order to pass with a majority vote (3-2) the maximum millage that can be assessed is 7.2601. Any millage over that rate and up to the cap that was set in July of 7.8950 requires a 2/3rd vote, which is a 4-1 or 5-0 vote.

Assistant City Manager/Finance Director Alonso stated that the purpose of this meeting is to discuss the budget so that at the final budget hearing on Monday, September 23rd, Council understands that the budget must pass with a minimum 4-1 vote in order to maintain the proposed millage rate. He explained that in order to reduce the millage rate to 7.2601 that requires a vote of 3-2, the budget would have to be reduced by at least \$380,000.

3B) CMI Fiscal Year 2013-2014 Budget Questions Responses

Assistant City Manager/Finance Director Alonso stated that at the last meeting there was a request for detailed information from Curtiss Mansion, Inc. (CMI) and City Manager Gorland has provided that to Council, as well as detailed information that CMI sent today. He said that Richard Wheeler is present on behalf of CMI to answer any questions.

Councilman Petralanda thanked Mr. Wheeler for the numbers that he sent. He has a concern about the CMI expenses totaling \$168,000. He was of the opinion that the total should be \$158,000 since CMI is requesting to borrow \$10,000 for the repairs.

Former Mayor Richard Wheeler, representing CMI, clarified that the total expense budget is \$168,000 for CMI's current fiscal year.

Councilman Petralanda asked if the request for \$35,000 is a one-time deal or if CMI would be coming back to request additional funding next year.

Mr. Wheeler responded that based on the budget results this year and the anticipated revenue for rentals, he hopes that CMI would not require assistance next year, which is their goal. The budget is based on the anticipated business revenue, which could exceed what is budgeted. On the expense side, they tend to keep the expenses in check, except for those that are really necessary until they see that funds are available. The budget is fairly lean and sometimes that could be a detriment if there is marketing that should be taking place or improvements to be made. The intent is not to come back to request additional funds and CMI will continue to do the best they can.

Councilman Petralanda asked what is predicted to be CMI's largest expense next year considering all categories, including labor, marketing, etc.

Mr. Wheeler responded that insurance policies could increase slightly and utilities could increase based on the use of the facility. CMI took over a completed construction site with empty rooms and they have been outfitting the best they can through donations in order to make it a facility that can be rented. There are certain items that can be added to the interior to make it a complete facility with interactive displays for the museum element and historic artifacts, etc.

As far as maintenance is concerned, Mr. Wheeler said that CMI is ending the first year following the construction of the facility, which is a \$3MM building that will require funds in order to keep it in good condition. The roof was inspected last week and there is some minor maintenance that is required. The warranty will expire on the building and CMI will be responsible for whatever repairs are normal for this type of facility and since it is a historical landmark there is a higher standard to maintain. He anticipates more maintenance with the new parking lot, lighting and additional landscaping.

Mr. Wheeler said that he would hope to maintain marketing costs, but at the same time there is a cost benefit and without marketing CMI will not receive the necessary revenue. On the management side, this should be stable from one year to the next since CMI cannot afford to invest additional funds at this point. In the future if they can generate the type of revenue and activities that they should, then there might be an administrative position that would be necessary.

Mayor Garcia said that regarding expenses, it seems that the normal cost of living increases would not be in CMI's control like insurance premiums. The number of events and the use of the facility have an associated price tag that is offset by revenue. He would be surprised if Mr. Wheeler was 100% sure that CMI would not be coming back to request funding and he hopes that CMI will continue to increase the number of rentals and events.

Mr. Wheeler commented that CMI is also hopeful to increase revenue and they have had very nice events and more are booked.

Councilman Petralanda reiterated his concern is that CMI would be back next year and the following years to request additional funding. He wants CMI to run the operation as a business and for it not to burden the taxpayers. He does not want to continue raising taxes to pay for CMI. Apparently the City has already assisted CMI by funding more than \$500,000.

Mr. Wheeler clarified that the City invested in the construction of the Curtiss Mansion in the amount of approximately \$500,000 from the \$4MM total budget for the construction. He said that the City finished the construction on the facility that is owned by the City.

Councilman Petralanda stated that he wants CMI to operate the facility, not the City, and he does not want CMI to continue asking for funds if they cannot make ends meet. He acknowledged that CMI has done a fine job and the existing facility is a combination of everyone's efforts.

Councilman Bain said that the CMI financial statements should be submitted the first of August so that Council has an understanding of what is needed during the budget process. There should be an agreement between the City and CMI to have the information available before the City's budget process.

Mr. Wheeler explained that CMI's fiscal year ends June 30th and the contract between the City and CMI establishes what is to be provided and when.

Councilman Bain reiterated that there needs to be an adjustment so that Council is aware of what is happening before they are asked to make a decision.

City Attorney Jan K. Seiden said that Mr. Wheeler is correct because the management agreement provides for 90-days from the end of the fiscal year, which would have been September 30th.

Councilman Bain stated that September 1st would be satisfactory and Mr. Wheeler agreed that it would have made it easier for him if the financials were completed by that time.

City Manager Gorland said that it might be possible for CMI to switch to the same financial year as the City.

Mayor Garcia commented that whatever the decisions about the fiscal year are he would like CMI and the Administration to consider them outside of this budget process that Council is considering at this time.

Mr. Wheeler agreed with the Mayor to work with the City Manager and the Assistant City Manager/Finance Director.

Assistant City Manager/Finance Director Alonso added that according to Internal Revenue Service (IRS) guidelines, all non-profit organizations have a fiscal year ending June 30th.

City Attorney Seiden said that it is a matter of logistics and if the accountants can have them ready, the agreement can be modified by an addendum or a letter.

Councilman Bain commented that he is a detailed person and he does not understand the information that CMI originally provided showing a profit of \$29,000 for the fiscal year.

Mr. Wheeler clarified that there were funds remaining from the historic tax credit funding.

Councilman Bain asked what the \$29,000 would be used to pay for and why CMI is asking for \$10,000.

Mr. Wheeler said that \$29,000 was the balance of the tax credit dollars as of June 30, 2013 and the majority of that amount was spent. There has also been incoming revenue as part of CMI's current fiscal year, which is reflected in CMI's 2013-2014 budget.

Councilman Bain stated that CMI was supposed to be an independent situation based on volunteers who would take care of the Curtiss Mansion. He did not foresee the operation becoming a responsibility of the City.

Mr. Wheeler explained that it was CMI's hope to be self-sufficient and that is their goal.

Mayor Garcia said that he was glad that Councilman Bain raised this point because it is important for the public to understand. He is a liaison to the CMI Board and he knows that the Board is comprised of different people since it was first established. He is positive about the Curtiss Mansion movement because he receives calls from people who are interested in renting the facility for events. It is very impressive that CMI is only asking for \$25,000 to help offset the expenses after the first year and he hopes that next year they will realize a profit. He said that it is the taxpayers' money and Council must be stewards of those funds.

Mr. Wheeler thanked Mr. Gabe Rodriguez who has a construction business and had a job site where six Royal Palm trees were going to waste. He brought the palms to the Mansion and installed them over the weekend. This is the type of donation that really helps CMI.

Councilman Petralanda commented that CMI needs \$50,000 not \$25,000 and he would like to know what is going to happen if they do not receive \$25,000 from the County.

Mr. Wheeler stated that CMI has managed to renovate the entire facility and they are working on the grounds through all types of means and it has been a challenge to develop the funds.

City Attorney Seiden stated that according to an update on the status of the warranty items it appears that the stucco cracks have been repaired and are now going to be painted; it should all be taken care of and the wood beam has been sent out to a specialist for an opinion.

To answer the Mayor's question, Assistant City Manager/Finance Director Alonso stated that the funds for CMI are already included in the budget.

Mayor Garcia said that last week Council approved the tentative budget by a 3-2 vote and that vote does not have a negative impact on the budget, but the final budget must pass by a 4-1 vote.

City Manager Ronald K. Gorland clarified that funds are in the budget for CMI totaling \$35,000 with no strings attached. He would like to know what Council's intent is and whether or not they want the City to issue CMI a check on October 1st for \$35,000 because he has heard different comments.

Mayor Garcia asked Mr. Wheeler if the \$25,000 could stay on the City's books until it is needed by CMI, since only \$10,000 is needed for the repairs. The additional \$25,000 will be allocated as needed.

Mr. Wheeler responded that CMI is looking to offset the maintenance and utilities as time goes forward.

Councilman Bain said that the funds would be allocated on an "as needed" basis.

Mayor Garcia clarified that \$10,000 would be issued for the repairs and there is a chance that the City could be reimbursed. CMI will apply for the remaining \$25,000 as needed and Mr. Wheeler agreed.

City Manager Gorland asked if Council wanted the Administration to come back for approval.

The Mayor replied "no", not unless the total amount exceeds what was budgeted and approved by Council. He said that notification would be sufficient and Council agreed.

3C) Miami Springs Fiscal Year 2013-2014 Budget Discussion

City Manager Ronald K. Gorland referred to Schedule 1-10 and said that if Council is unhappy with the tentative millage rate as it stands now, they would have to reduce the millage.

Mayor Garcia stated that Council voted 3-2 to set the tentative millage rate at 7.6995 and there were concerns about some budgetary line items. He asked if Council was willing to discuss any questions or concerns they might have.

Councilman Bain stated that he understands about the swimming pool and the budget, but when Council makes a commitment for the budget there are practical things that must be done before making a decision. There should be an agreement on whether or not the pool should be closed from October to March and there should be an understanding of what the options are and what the expenses would be to reopen it for the summer. There are funds in the budget for the pool and if it stays open, the funds in the budget will be exhausted and then Council will have to find funds outside the budget or borrow the funds in six months.

Councilman Bain said that Council must make a major decision because it is unknown what the costs will be or how long the repairs will last and whether or not it is worth it to patch the pool for two years. It must also be determined if it is practical to demolish the pool with the funds that are in the budget without costing the citizens anything additional outside the budget and then focus on a replacement facility similar to what was done with the Community Center.

Mayor Garcia commented that if there is a savings the funds would go into the reserves.

Councilman Bain emphasized that the funds should remain allocated for the pool until Council receives all the information and makes a decision on whether or not it should be repaired or demolished.

Mayor Garcia stated that Council requested numbers based on closing the pool for six months and Councilman Bain is requesting to leave the funds in the budget. He asked the City Manager what the savings would be and City Manager Gorland said that it would be \$48,000 if the pool is left filled for six months and the savings would be \$60,000 if the pool is drained.

Mayor Garcia asked if the funds remain unused if they would go into the reserves or if they would remain in the budget.

City Attorney Jan K. Seiden explained that it comes down to one or two things; it is very simple. It seems that no one wants to make a fiscal impact on the budget or the millage rate based upon the pool as it stands right now. If this is the case, Council should deal with the line items as they are, but agree that shortly after the passage of the budget, there will be a comprehensive discussion at a workshop or special meeting when the City Manager will have more definite numbers in regard to the cost of shoring the pool facility compared to demolition. The public needs to hear the discussion on all the options in order to be able to express their opinions and provide input for Council.

City Attorney Seiden said that Councilman Bain is making a statement for the record that he wants to discuss the pool, but it really does not impact the budget. He explained that Councilman Bain is looking for some type of agreement or consensus from Council that as soon as possible, in accordance with what the Administration is prepared to do, to schedule a special meeting. He said that Councilman Bain does not want the special meeting to be six months into the budget year after spending six months of the budgeted funds because then it will impact the budget.

Mayor Garcia clarified that the six months being discussed are October to March and this is only two weeks away. It is too soon to make a decision to close the pool in two weeks and he agrees there should be a special meeting to discuss the issue. He noted that there were people who signed up to speak on the subject of the pool.

City Attorney Seiden asked Councilman Bain if he fairly stated his opinion and Councilman Bain replied affirmatively and explained that he does not want to find out the information three months into the budget.

Mayor Garcia emphasized that Council must discuss the issues during a public meeting; they cannot discuss anything outside of the Council Chambers. For months, he has sat with the City Manager to discuss the options for the pool and he has given it a lot of thought and does not want it to impact the budget. He agrees that Council must discuss the options as soon as possible since the months in question are October to March.

Melissa Bennetti of 1171 Nightingale Avenue said that she has two children with special needs and the pool is the only place that offers a certified special needs swimming program. The pool has been a source of engagement for her children and the rest of the community. She understands that there have been discussions about closing or repairing the pool and she is not okay with the City shutting down the pool temporarily without a plan in effect.

Ms. Bennetti asked the Mayor and Council to take her concern into consideration. She does not complain when her property taxes increase as she knows all the amenities that the City has to offer and she specifically chose to live here for that reason. She trusts the elected officials and their judgment and she wants them to understand that closing the pool indefinitely should not be an option.

Ivonne Amore of 540 Raven Avenue stated that she had thanked Council previously for having a wonderful pool and recreation programs in place. Her son has asthma and he has not had an attack since he has been swimming in the Miami Springs pool year round, including the months from October to March. She knows many parents who also wanted to speak on this issue but were unable to attend tonight. There are many children on swim teams and kids that take swimming lessons and play water polo, including the high school students who use the pool the entire year. She added that many elderly people use the pool to swim laps or take exercise classes.

Ms. Amore hopes that before Council makes any final decisions that they will look into the possibility of not closing the pool and consider the people who use the facility who are being helped and will be affected. She would like a community discussion to consider upgrading the pool or building a new facility.

Greg Maestre of 330 Miller Drive said that his daughter participates on the swim team and she finally has confidence in something that she is able to grow into by joining the team that uses the pool facility. He hopes that Council will arrange a special meeting so that the citizens can give their input to help develop a plan that will allow the pool to stay open as long as possible and hopefully go forward with the repair or replacement of the facility.

Mayor Garcia thanked the residents for their input.

Councilman Bain added that by receiving citizen input from people who want the pool, this is how things get started and it motivates other people in the community to work with Council toward getting a new pool. He thinks that people also have to consider Council's fiscal responsibilities and what it will cost to shore-up the pool facility.

Mayor Garcia stated that the City Manager has compiled a lot of information and there are many options to consider for the pool as far as repairs and replacement are concerned. He commented that is not an easy process and it could be similar to the process that Council went through with the construction of the new Community Center and it will take community involvement. Council must make a decision based on what is in the best interest of all the residents.

Mayor Garcia asked Council to address any other budgetary concerns at this time.

Councilman Bain said that he would like to know if anyone else would like to consider lowering the millage rate. Right now the budget would not pass with a 3-2 vote because it must pass 4-1 or 5-0. He is open to ideas from the other Council members. He feels that the budget can be reduced \$35,000 without hurting any of the departments.

Mayor Garcia commented that he had gone through seven budget processes during his term as Mayor and as a former Councilmember and this time there were detailed pre-budget meetings with the City Manager. He said that the budget had already been reduced before it reached the point of being presented to Council. Everyone would like to reduce taxes more, but not at the expense of reducing services to the residents.

Councilman Lob stated that he is fine with discussing budget reductions, but he does not think that reducing the millage rate would be good for the City mainly because there is a \$200,000 shortage; \$178,000 will go to reserves and there is still a shortage of \$30,000. This means that almost nothing is going back to the reserves. Council must look forward to the future in order to see how the City stands as far as maintaining the facilities and the infrastructure. He is a citizen like everyone else and he does not want to pay higher taxes, but he understands that in order for the City to function in the future there must be funds available.

Councilman Lob reiterated that he is for discussing possible cuts to the budget, but he is not in favor of reducing the millage rate.

Councilman Bain stated that the question to be answered is whether or not the budget is going to pass on a 4-1 or 5-0 vote at the next meeting and if this is the case, then Council can go home.

Mayor Garcia said that if there is something that can be cut to reduce the budget then Council should make a decision now. He asked Council to consider if they want to add funds to the reserves and the majority agreed.

Councilman Bain stated that there is a reason the state is mandating a majority vote and that is because last years' millage rate was 6.9995 and this year is will be 7.6995.

Mayor Garcia emphasized that it would be nice to reduce the millage rate and keep it at the same level it was before, but Council must also make sure that they continue to maintain or improve the City and its infrastructure by gradually increasing the reserves.

Councilman Lob said that he also wanted to increase the reserves in last year's budget.

Mayor Garcia explained the issue with the property taxes that are collected by the County Tax Assessor that resulted in a shortage of approximately \$200,000. The budget has a deficit which is not the fault of the City Council. Council should be happy if they can add \$172,000 into the reserves and balance the budget.

Mayor Garcia said that it is easy to reduce taxes, but it is also irresponsible to do that when the residents expect the City to maintain the swimming pool, repair the sidewalks and maintain City facilities, etc. He reiterated that there is a \$200,000 deficit that is not the City's fault and the \$172,000 will make up part of that deficit. This is the first time that the ad valorem taxes have been short by this amount due to the appeals to the County Value Adjustment Board.

The Mayor asked Council to commit to adding funds to the reserves every year. He feels that Council has done a good job to reduce the budget to this point and he does not want to be "penny wise and pound foolish." Council has managed to balance the budget and add \$172,000.

Councilman Bain reiterated that the question that should be answered is whether or not there will be a majority vote to pass the budget at the next meeting on Monday, September 23rd.

Mayor Garcia agreed with Councilman Bain that the question should be answered about the vote. He asked if there was any further discussion about reducing the budget by \$35,000. He added that Council could make their recommendations for reducing the budget by communicating with the Acting City Clerk and request additional back-up information that can be discussed at the next meeting.

City Attorney Seiden asked how much the millage rate would be reduced if \$35,000 was cut from the budget and Assistant City Manager/Finance Director Alonso replied that it would be less than .04%. He did not feel that reducing the budget by that amount would change the final vote. He suggested that each Council member could state what their opinion is at this point without it being binding.

Mayor Garcia asked if there was any particular item that Council wanted to discuss before the next meeting. He was hoping to come to a resolution at this meeting.

Councilman Bain reiterated that the question to answer right now is whether or not there is a majority vote to pass the budget and if there is not, then there is going to have to be a major discussion at the next meeting in order to comply with the State requirement.

Mayor Garcia clarified that he asked the City Manager to call this Special Meeting in order to avoid discussions like this at the final budget hearing when the budget must pass by a vote of 4-1 or 5-0. He urged Council to contact the City Manager for answers to any questions they might have up to this point. He would like the budget to pass by a vote of 5-0.

Mayor Garcia asked Councilman Petralanda how he would vote on the budget the way it stands right now and Councilman Petralanda responded that he needed more time to think about it.

Councilman Petralanda clarified that it is not a matter of not having the information to make the decision; it is a matter of thinking through the information.

Councilman Lob said that he is open to listening to any ideas regarding the budget. He does not want to lower the millage rate from 7.6995 and he would like to hear if there are any ideas about adding funds to the reserves.

Mayor Garcia commented that there is \$11,000 in the budget for the Miami Springs Historical Society and just because the funds are in the budget it does not mean that they are entitled to that amount. Council can pass the budget as it stands right now and make a decision to eliminate a certain amount during the next fiscal year.

Councilman Petralanda asked why the Mayor used the Miami Springs Historical Society as an example when that organization is trying to reduce their budget request, while CMI continues to make demands on the City's budget.

Mayor Garcia said that it would take another special meeting to debate on CMI or the Curtiss Mansion and he believes in both groups, but that is not the point right now. He added that funds are budgeted for the pool operation and Council could change their minds three months into the budget and decide to close the pool facility if there is another plan in place.

Vice Mayor Windrem echoed Councilman Lob's strong concern about adding to the reserves. He does not have a problem with keeping the proposed millage rate and adding funds to the reserves. He wants to consider passing a budget that maintains the same level of service to the residents and what is the responsible amount to add to the reserves. He added that any funds that are cut from the budget should be added to the reserves.

Vice Mayor Windrem said that Council reviewed each line item in the budget for all Departments and he is glad that Councilman Bain asked to consider reducing each one by 3% because it forced Council to look at every penny and they were only able to cut \$27,000. He cannot think of cutting any more funds out of the budget unless they are rolled over to the reserves. He is fine with the millage rate and will vote in favor of passing the budget.

To answer Mayor Garcia's question, Councilman Bain stated that he would not vote in favor of passing the budget the way it stands now.

Mayor Garcia urged Council to get the answers to their questions so that they can support the budget. He said that Councilman Petralanda made it clear that he has all the information and he needs to think about it, but Councilman Bain is going to wait until the next meeting.

Councilman Bain said that there are two legitimate reductions to the budget that would not hurt anyone at all. He does not want the taxpayers to pay for mistakes that have been made and adding to the reserves will increase the residents' taxes. He was told that the reason for holding this meeting was to ensure a majority vote and he also thought there would be additional proposals from the Administration to cut \$380,000, but did not receive them.

City Manager Gorland stated that Council received Schedule 1-10 at the beginning of the budget process with the Administration's proposals for reducing the budget and there were many interactive meetings with Council members. Council can go back and address the items that are listed in that schedule. The idea for this meeting was to resolve Council's differences so that they can adopt the budget.

Mayor Garcia emphasized that it is important to "iron out" Council's differences; not just to ensure a 4-1 vote. He wants to know what everyone's ideas are.

Vice Mayor Windrem stated that he would consider the example of closing down the pool for six months and to move the savings into the reserves as long as they are earmarked for the pool. He wants to see how much revenue would be lost during the six months the pool is closed and to be advised of what the different options are.

Vice Mayor Windrem added that he would also like feedback from the residents in regard to the pool. He said that he would vote in favor of the budget and would hope to identify more dollars to put into the reserves. He is willing to listen to the Department Heads and is interested in their ideas for reducing the budget.

Councilman Bain asked what the millage rate would be if the budget was reduced by \$80,000 and Assistant City Manager/Finance Director Alonso stated that it would be approximately 7.5995 because every 1/10th of a mill equals \$86,000.

Mayor Garcia said that it would save \$206,979 if the pool is closed for the year and the community might agree as long as there is a master plan for improving or replacing the facility. He said that Council could debate the issue at a special meeting as soon as the budget is adopted. He assured everyone that Council had worked to reduce the budget already.

Councilman Bain stated that he is finished with his discussion and feel that Council should go home.

Mayor Garcia urged Council to share their ideas with Staff so that any questions or concerns about the budget can be discussed and allow them to make a decision before the next meeting.

Councilman Petralanda agreed to communicate through the Acting City Clerk.

City Attorney Seiden clarified that Council could communicate through the Clerk's Office and the answers would be provided by the City Administration. Council will not be sharing their opinions with each other and their questions can only be answered by Staff.

Mayor Garcia said that Council could express their ideas right now and after tonight they will not be meeting until Monday, September 23rd, unless there is a need for another Special meeting. He urged Council to let the Administration know what their questions are as soon as possible so they can provide the necessary information.

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4. Adjournment

There being no further business to be discussed the meeting was adjourned at 7:41 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
Acting City Clerk

Approved as _____ during meeting of:

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

DRAFT



City of Miami Springs, Florida

The Miami Springs City Council held a **REGULAR MEETING** in the Council Chambers at City Hall on Monday, September 23, 2013, at 7:00 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 7:02 p.m.

The following were present:

- Mayor Zavier M. Garcia
- Vice Mayor Michael Windrem
- Councilman Billy Bain
- Councilman George V. Lob
- Councilman Jaime A. Petralanda

Also Present:

- City Manager Ronald K. Gorland
- Assistant City Manager/Finance Director William Alonso
- City Attorney Jan K. Seiden
- Chief of Police Peter G. Baan
- Captain Jonathan Kahn
- Recreation Director Omar L. Luna
- Golf and Country Club Director Paul O'Dell
- Building & Code Compliance Director H. "Tex" Ziadie
- Public Works Director Thomas Nash
- Acting City Clerk Suzanne S. Hitaffer

2. Invocation: Mayor Garcia offered the invocation.

Salute to the Flag: Students from Springview Elementary School lead the audience in the Pledge of Allegiance and Salute to the Flag.

The Mayor presented baseball caps to the students who participated in the salute to the flag.

3. Awards & Presentations:

3A) Certificate of Sincere Appreciation to Magali Valls in Recognition of 22-1/2 Years of Dedicated Service to the City of Miami Springs

Mayor Garcia presented a Certificate of Sincere Appreciation plaque to former City Clerk Magali Valls in recognition of 22-1/2 years of dedicated service to the City of Miami Springs.

On behalf of the Administration, City Manager Ronald K. Gorland presented Ms. Valls with a crystal vase for her service to the City from January 14, 1991 to July 5, 2013. He stated that the Administration and employees would miss her and they wish her well in her retirement.

Former City Clerk Valls stated that she began her employment with the City in the Planning Department and her job was always very interesting. She appreciates having the opportunity to grow and learn the profession.

Ms. Valls said that she is happy to be retired and she will miss Council. She has made lasting friendships and is proud to still be in touch with former elected officials and those people who supported her throughout her career. She thanked Council for everything they had done for her.

3B) Officer of the Month Award - August 2013 - Officer Albert Sandoval

Chief of Police Peter G. Baan presented the Officer of the Month award for August 2013 to Officer Albert Sandoval. He read the nomination letter on behalf of Sergeant Perez who is on leave.

Chief of Police Baan described the details of an incident that Officer Albert Sandoval responded to on August 31, 2013, that resulted in the arrest of two serial burglars and the recovery of stolen property in a residential area of the City. He stated that Officer Sandoval did an outstanding job of identifying potential criminal activity and also effectively and efficiently investigating the incident.

Chief of Police Baan stated that Officer Sandoval and the other officers involved are to be commended for the highest level of professionalism during the incident. He noted that Officer Sandoval was hired as a Public Service Aid and went through the Police Academy based on his level of excellence.

Officer Sandoval thanked Chief of Police Baan and commended the other Police Officers on the shift for their help.

3C) Yard of the Month - September 2013 - Dr. Anna M. Hernandez - 500 Plover Avenue

Dr. Anna M. Hernandez of 500 Plover Avenue was not present.

4. Open Forum:

Open Forum

Former Councilwoman Helen Gannon of 219 Miami Springs Avenue asked why residents do not speak at Council meetings since all other communities allow it and people were allowed to do this when she was a Councilwoman.

City Attorney Seiden replied that residents can speak during Open Forum or they can sign up to speak on a specific agenda item. Open Forum does not have direct response since it is not fair to hold a debate without pre-submission to Council in order to allow them prior knowledge of what the debate will be. Citizen questions can be brought to Council at Open Forum and if they feel that a topic merits further discussion, they direct the City Manager to handle the matter or they schedule a future agenda item.

Miami Springs Historical Society

Ms. Gannon attended a fundraising dinner for the Miami Springs Historical Society and feels that the Society should have a meeting to determine what direction they are going in the future.

Curtiss Mansion

Ms. Gannon referred to an old newspaper article regarding the transfer of ownership for the Curtiss Mansion property from Sunburst Hotels to the City and the original deed restrictions that limited the use of the property.

City Attorney Seiden informed Ms. Gannon that the deed restrictions were lifted since that time.

Curtiss Mansion

Ms. Gannon shared her past experiences as the President of the Miami Springs Historical Society and her work toward the Curtiss Mansion restoration. She presented a scrapbook to the City Manager with photographs of the Curtiss Mansion.

5. Approval of Council Minutes:

5A) 08-19-2013 – Workshop Meeting

Minutes of the August 19, 2013 Workshop meeting were approved as written.

Councilman Bain moved the item. Vice Mayor Windrem seconded the motion which was carried 5-0 on roll call vote.

6. Reports from Boards & Commissions:

6A) 08-28-2013 – Historic Preservation Board – Minutes

Minutes of the August 28, 2013 Historic Preservation Board meeting was received for information without comment.

6B) 09-10-2013 – Recreation Commission – Minutes

Minutes of the September 10, 2013 Recreation Commission meeting was received for information without comment.

6C) 09-11-2013 – Golf and Country Club Advisory Board – Cancellation Notice

Cancellation Notice of the September 11, 2013 Golf and Country Club Advisory Board meeting was received for information without comment.

6D) 09-16-2013 – Revitalization & Redevelopment Ad Hoc Committee – Cancellation Notice

Cancellation Notice of the September 16, 2013 Revitalization and Redevelopment Ad Hoc Committee meeting was received for information without comment.

6E) 09-18-2013 – Board of Parks and Parkways – Cancellation Notice

Cancellation Notice of the September 18, 2013 Board of Parks and Parkways meeting was received for information without comment.

6F) 09-24-2013 – Ecology Board – Cancellation Notice

Cancellation Notice of the September 24, 2013 Ecology Board meeting was received for information without comment.

7. Public Hearings:

7A) Resolution No. 2013-3586 – A Resolution of the City Council of the City of Miami Springs, Florida Adopting the Final Levying of Ad Valorem Taxes for General Operations for the City of Miami Springs for the Fiscal Year 2013-2014; Providing for an Effective Date

City Attorney Jan K. Seiden read Resolutions No. 2013-3586 and No. 2013-3587 in their entirety.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Vice Mayor Windrem moved to adopt Resolution No. 2013-3586 as read by the City Attorney. Councilman Lob seconded the motion.

Councilman Bain stated that he would present his thoughts for reducing the budget and first he would recommend reducing the City Clerk's budget by \$75,000; second, he recommends reducing the Police Department overtime from \$135,000 to \$110,000 or \$25,000.

Councilman Bain said that with the red light camera program he believes that a fund could be set up with the revenue that would pay for the overtime for the police officers. This would still be an increase of \$20,000 over the previous year.

Councilman Bain explained that the two reductions would total \$100,000, which is his proposal.

Councilman Lob stated that Council has seen the resumes for the City Clerk position and this should be discussed since it is a viable option for Council to consider.

Mayor Garcia clarified for the public that the City Clerk retired and Council made a presentation to thank her for her service. Since her retirement, the Deputy City clerk stepped in as the Acting City Clerk. The Department was being run by two full-time employees and one part-time employee and now it is not operating the same because Council has not filled the position of City Clerk.

Mayor Garcia agreed that Council should consider hiring a City Clerk and he would like Council to review the resumes in order to determine if they are willing to consider hiring one of the applicants. Council will hold a meeting and debate the issue at the dais, not just individually reviewing the resumes at home. It is a delicate process and he wants to make sure Council is doing the right thing. If this is the case, whenever Council holds a workshop or special meeting they can discuss the fact as to whether or not the resumes are adequate to continue the search or stop the search and then the funds can be put back in a check to the residents or into the reserves.

Mayor Garcia said that he saw very qualified people in the list of applicants. The Acting City Clerk has done a fine job during the time she has filled former City Clerk Valls' shoes, but this is not a decision that Council should be making in haste by removing \$75,000 from the budget. If Council changes their minds after considering the resumes, it is a lot harder to ask the residents to pay extra instead of leaving funds in the budget and adding the amount to the reserves. He is still considering all the resumes that were submitted, and he was under the impression that Council was doing the same.

Mayor Garcia asked Chief of Police Peter G. Baan to give his opinion about reducing the police overtime by \$25,000.

Chief of Police Baan stated that the regular overtime budget was not increased outside of the red light camera hearing portion. There was \$90,000 in the budget last year and he is recommending \$90,000 for Fiscal Year 2013-2014 for regular overtime. There were additional monies budgeted to finance the personnel costs for the red light camera hearings, but he understands that Assistant City Manager/Finance Director Alonso included a revenue item that would be the result of the administrative hearing fees. The revenue would completely offset the cost of the hearings; it is supposed to be cost neutral.

Chief of Police Baan asked if the proposal is to reduce the regular overtime amount of \$90,000 and Councilman Bain replied affirmatively.

Chief of Police Baan stated that the amount for regular overtime is under budget this year by approximately \$15,000 to \$20,000. The amount for overtime has been under budget for the last five years because there have been no hurricanes.

Mayor Garcia asked what happens with funds that are left over in the budget at the end of the fiscal year and Assistant City Manager/Finance Director Alonso stated that any remaining funds are placed in reserves at the end of the year.

Chief of Police Baan explained that he is very careful when scheduling overtime and he looks for ways to reschedule officers or he uses Public Service Aids to handle special events on the Circle. He said that there is a good possibility that overtime would come in under budget unless there is a hurricane or a major event.

Mayor Garcia commented that the funds would be taken from the reserves if there is a major event and there happens to be not enough funds in the budget for overtime.

Councilman Bain said that funds from the administrative fees for the red light camera hearings should offset the Police overtime.

Chief of Police Baan stated that the intent of the legislation is not to make a profit on the red light camera hearings; they are supposed to be cost neutral, while the fines from the violations can be used for any purpose.

Assistant City Manager/Finance Director Alonso clarified that \$45,000 was budgeted for overtime out of the total budget of \$85,000 for the red light camera hearings. The program is revenue neutral since a like amount was budgeted for revenue.

Chief of Police Baan commented that the hearings would begin in approximately three weeks and there will be two sources of income from fines and administrative fees. The administrative revenue will be utilized to offset the administrative costs.

To answer Mayor Garcia's question, Assistant City Manager/Finance Director Alonso stated that red light camera funds are budgeted in the General Fund. The administrative fee for the hearings will be \$250.00 and as the program evolves, the cost must be adjusted so that the City does not make a profit.

Chief of Police Baan stated that there are fewer requests for hearings and it looks like there might only be a need for one hearing a month instead of one every week. The revenue projection might be off slightly.

To address Councilman Bain's recommendation, Chief of Police Baan said that it might be possible to reduce the regular overtime budget by \$25,000.00. There are mandates imposed by the PBA contract, the Fair Labor Standards Act, court time, emergencies, etc. He added that Council must also work with the Department because the special events require overtime.

Councilman Lob said that if the projection is to hold only one hearing per month he does not understand why the budget for the hearings could not be reduced.

Chief of Police Baan said that it would not be a good idea to reduce the funds without knowing what the experience is going to be for the hearings. He emphasized that the special events require overtime. The largest portion of the overtime is due to court appearances and maintaining minimum manpower.

Mayor Garcia asked the Chief to let Council know when the special events are affecting the Police overtime budget.

Councilman Bain moved to reduce the police department overtime budget by \$25,000. Councilman Lob seconded the motion. The motion carried 4-1 with Vice Mayor Windrem casting the dissenting vote.

Councilman Bain moved to reduce the City Clerk's budget in the amount of \$75,000. Councilman Petralanda seconded the motion.

Councilman Petralanda asked what would be done with \$75,000.

Mayor Garcia clarified that \$75,000 is the difference in the salary for the hiring of a City Clerk because right now the Deputy City Clerk is appointed as Acting City Clerk. It is being recommended that Council stop the hiring process, not hire a new City Clerk and stay with the system the way it is now, which would result in a savings of \$75,000.

Councilman Bain said that right now the Acting City Clerk has an assistant and the former City Clerk is "on call."

City Manager Gorland clarified that the former City Clerk is not on call any longer.

To answer Mayor Garcia's question, Assistant City Manager/Finance Director Alonso explained that the full-time Administrative Assistant in the Clerk's Office is shared with the Planning and Zoning Director. The salary allocation is 75% to the City Clerk and 25% to the Planning Office.

Councilman Bain was of the opinion that his idea would work and there would be one year to allow the Acting City Clerk to do the job since she has the experience and it could save \$75,000. He said that it is disappointing not to receive information before making decisions.

City Manager Gorland informed Councilman Bain that he just heard the information for the first time tonight in regard to the former City Clerk's work status.

Mayor Garcia said that the funds are in the budget for a reason and once Council looks at the resumes and decides that there is no one qualified for the position and the Acting City Clerk is doing a good job, Council can decide to keep her and the \$75,000 would go into reserves. If Council does hire another person then the salary is set and the Acting City Clerk will stay on as the Deputy City Clerk.

City Attorney Jan K. Seiden said that when the Deputy City Clerk agreed to take the position of Acting of City Clerk, the Administration made an agreement with her that if a permanent City Clerk is hired, she has the option of going back to her "step-down" position as Deputy City Clerk. The funds in the budget would be used to hire a new City Clerk.

Councilman Bain commented that if Council does not hire a new City Clerk in the next three months, there is no need to budget the entire \$75,000 for the salary. Council could budget \$55,000 and if someone is hired in January, the amount would be covered in the budget. He feels that the Acting City Clerk has been very accountable and consistent as far as anything he has needed.

Councilman Bain said that in his mind, it is not proper to put funds in the budget in certain places in order to create reserves. In his opinion, reserves should have a certain line item in the budget. He will not vote for the budget until there is further discussion so that the residents hear the thoughts of each Council member.

Councilman Petralanda asked how much the millage rate would be reduced by considering a reduction of \$100,000.

Mayor Garcia asked Assistant City Manager/Finance Director Alonso to calculate the millage rate reduction for \$75,000 and \$25,000 since it is two separate items and one may pass and the other may not. He asked Council to consider who is willing to utilize the \$25,000 reduction to lower the millage rate or if they would like to put it towards the reserve.

Councilman Petralanda asked the Acting City Clerk how long it would be until she reaches the end of the deferred retirement option plan (DROP) and leaves her employment with the City and the Acting City Clerk informed him that she would be required to leave May 1, 2016.

Councilman Petralanda was concerned that the Acting City Clerk could potentially leave before May 2016 and even though there could be a \$75,000 savings, Council needs to look to the future because the City Clerk's position is a very important job. He is not sure if saving \$75,000 makes sense and Council should have the option to look and see what should be done.

Assistant City Manager/Finance Director Alonso responded to Council's previous question about the millage rate explaining that by reducing \$25,000 the rate would be 7.6710 or a reduction of .0285%.

Mayor Garcia stated that \$75,000 would result in a millage rate reduction of .0575%. This is still a reduction and the last thing he wants to portray to the residents is that any millage rate reduction is not a "good" millage rate reduction. Being fiscally responsible is also a factor and it is a delicate balance.

Councilman Lob thinks that the City Clerk's position is a very important position and Council requested resumes, which they have reviewed and need to discuss. He would be fine with leaving the funds in the budget and if Council decides to remain status quo, the funds can be put into the reserves.

Vice Mayor Windrem concurred with Councilman Lob. He was curious to know where there were funds in the budget that could be cut because when considering the millage rate, nothing is too small. If Council can reduce the millage rate and pass the savings on to the citizens that is something that should be explored whether it is \$2,500, \$25,000 or \$100,000. Every penny should be explored for cuts.

Vice Mayor Windrem would like to hear about and consider the reductions. His concern is not just the perspective of the Police or Clerk's budget, but also the reserve fund because Council is not putting enough funds into the reserves. He is fine with leaving \$75,000 in the budget; it is an employment process that should be explored and he is fine with the Acting City Clerk staying on as the City Clerk.

Vice Mayor Windrem added that if Council has the opportunity to find someone for the team, then the funds should be included in the budget and if not, then it will be fine since the City has a great interim Clerk. Council may find someone that can be the Clerk of the future and if not, then the funds can go into the reserves where they are really needed.

Councilman Lob stated that last year he was in favor of raising the millage rate in order to place funds into reserves; this did not happen and the reserves went down to not much more than the required amount. He reiterated that Council desperately needs to add funds to the reserves.

Councilman Lob asked when Council would vote on the line items for the reserve funds and Assistant City Manager/Finance Director Alonso replied that it would be in January. He added that the City has aging infrastructure and funds should be set aside to pay for the improvements.

Mayor Garcia referred to a list that was provided to Council showing different municipalities and their percentage of reserve funds. He asked the Administration to provide information showing the designated line items in the reserves for each of the municipalities.

Councilman Bain stated for the record that if Council hires a City Clerk for \$75,000 they are not creating any reserves.

Councilman Petralanda stated that leaving \$75,000 in the budget would allow Council the option.

Councilman Bain commented that the residents are being asked to pay for the operating budget of the City.

Councilman Lob added that each and every Council member also pays for the operating budget of the City. There are two choices, especially when considering future projects. Council can either put funds into the reserves or they can acquire loans to pay for the projects that will still cost the residents in the long run.

Mayor Garcia asked the Administration to provide Council with a copy of what the reserve funds were spent on. He also asked that the information be posted on the City website showing the history of the reserves and what the funds were spent on.

Mayor Garcia called for a motion.

Vice Mayor Windrem asked for clarification of the motion and the Acting City Clerk stated that the motion is to reduce the Clerk's budget by \$75,000.

On roll call vote, the motion was denied 1-4 with Vice Mayor Windrem, Councilman Lob, Councilman Petralanda and Mayor Garcia casting the dissenting votes.

Mayor Garcia asked Council to consider the \$25,000 that Council voted to remove from the budget and where the funds will be allocated, or if it would be a millage rate reduction. This would bring the reserve fund up to \$200,000.

Councilman Petralanda replied that he would like to do both and he would like to reduce the millage by considering another item.

Councilman Lob stated that he is in favor of placing the funds in the reserves for future needs.

Councilman Petralanda asked how much was put aside for the 2015 General Election and the Mayor responded \$20,000.

Councilman Petralanda stated that in addition to the savings of \$25,000, Council should consider reducing another \$20,000 for the election in order to make the total \$45,000 toward the millage rate reduction. Next year the City may not have a \$200,000 deficit in the ad valorem tax revenue and Council could allocate the total \$40,000 for the election.

Councilman Bain moved to reduce the City Clerk's budget in the amount of \$20,000 for the 2015 election. Vice Mayor Windrem seconded the motion.

Mayor Garcia would like to make it very clear that Council is voting to take out \$20,000 in the 2013-2014 budget, and instead to hit the budget \$40,000 every election year, which is every other year. This means that the residents' taxes will go up to cover \$40,000 versus \$20,000 next year.

On roll call vote, the motion failed 2-3, with Vice Mayor Windrem, Councilman Lob and Mayor Garcia casting the dissenting votes.

Mayor Garcia clarified that the total budget reduction is \$25,000 for police overtime or .0285% for a millage rate of 7.6710.

Discussion ensued between Mayor Garcia and Councilman Bain regarding the reduction of the millage rate.

To answer the Mayor's question about the savings per household by reducing the budget by \$25,000, Mr. Alonso clarified that it would be a little more than \$6.00.

Mayor Garcia said that Council must decide whether to put the \$6.00 per household toward the reserves or use it to lower the millage rate.

Councilman Bain moved to reduce the millage rate to 7.6710. Councilman Petralanda seconded the motion, which carried 4-1 with Vice Mayor Windrem casting the dissenting vote.

City Attorney Seiden read the changes in Resolution No. 2013-3586 in Section 1 with the new millage rate of 7.6710 representing a 16.88% increase from the roll back rate of 6.5633 mills. He stated that there is a motion on the floor to pass it, but there has been an amendment.

Vice Mayor Windrem accepted the amended motion. Councilman Lob seconded the amended motion, which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote (Resolution No. 2013-3586).

7B) Resolution No. 2013-3587 - A Resolution of the City Council of the City of Miami Springs, Florida Adopting the Final General Fund, Special Revenue Funds, Debt Service Fund, and Enterprise Fund Budgets for the Fiscal Year 2013-2014; Authorizing the City Manager to Proceed with Implementation of Service Programs and Projects; Prohibiting Unauthorized Liabilities and Expenditures of Funds; Providing for an Effective Date

City Attorney Jan K. Seiden read the resolution, noting changes in the third whereas clause to reflect a total budget of \$19,811,715 and in Section 1 under the total General Fund Revenues & Reserves and Expense Appropriations and Reserves of \$15,245,012.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Vice Mayor Windrem moved to approve the amended resolution. Councilman Lob seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

7C) Resolution No. 2013-3595 - A Resolution of the City Council of the City of Miami Springs Approving and Adopting the City Employee "Pay Plan" for Fiscal Year 2013-2014; Reserving the Right and Authority to Amend or Supplement the Plan; Effective Date

City Attorney Jan K. Seiden stated that this resolution is the standard resolution adopting the City Employee Pay Plan for the upcoming fiscal year. He explained that it is listed on the agenda under public hearings, but it is not a public hearing.

City Attorney Seiden read the title of the resolution. He noted that the final Pay Plan is attached as Exhibit A and Exhibit B is a more detailed version that explains the changes.

Councilman Lob moved to approve Resolution No. 2013-3595. Vice Mayor Windrem seconded the motion which was carried 5-0 on roll call vote.

7D) Second Reading - Ordinance No. 1057-2013 - An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 32-01, Uniform Administrative Rules, Regulations, and Procedures for Boards, Agencies, Commissions, and Committees of the City; By Authorizing Quarterly, Rather than Monthly, Regular Meetings for City Advisory Boards; Repealing All Ordinance or Parts of Ordinances in Conflict; Providing an Effective Date

City Attorney Jan K. Seiden read the title of the resolution.

City Attorney Seiden explained that this ordinance was mandated by Council action as a fiscal spending reduction item to save by changing from monthly meetings to quarterly meetings for the various boards. The ordinance changes one word in Section (E) (1) on page two of the ordinance from each month to each quarter and there have been no changes since the first reading.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Vice Mayor Windrem moved to adopt the ordinance. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

8. Consent Agenda: (approved with one motion)

8A) Recommendation that Council Approve an Expenditure of \$37,000.00 to Greens Grade Services Inc., for Labor Services for the Remainder of Fiscal Year 2012-2013, Pursuant to Section 31.11 (E) (6) (g) of the City Code

City Manager Ronald K. Gorland read the titles of the consent agenda items.

The City Manager explained that the recommendation is to approve an expenditure of \$37,000.00, which is included in the budget; it is not an increase.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8B) Recommendation that Council Award a Bid to H & R Paving, Utilizing Miami Dade County RPQ # 20120159 in the Amount of \$92,153.65, for Roadway Repairs, Pursuant to Section 31.11 (E) (5) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8C) Recommendation that Council Approve a Change Order to H&R Paving, Inc., Utilizing Miami-Dade County Bid Miami-Dade County RPQ 201200073, in the Amount of \$2,196.00 for Additional Asphalt and Labor Required for Minola Drive Paving Project, Pursuant to Section 31.11 (F) (11) (a) (2) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8D) Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$67,365.00, to South Florida Maintenance Services (SFM), Inc. for Field Maintenance to Prince Field, Stafford Park and Peavy Dove Athletic Fields for the Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (6) (g) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8E) Recommendation that Council Approve an Expenditure to South Florida Maintenance Services (SFM), Inc., the Lowest Responsible Quote, in the Amount of \$18,720.00, for Downtown Street Sweeping Services for the Fiscal Year 2013-2014, Pursuant to Section 31.11 (C) (2) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8F) Recommendation that Approve an Expenditure of \$2,000.00 "On an As Needed Basis" to Titleist, for Purchasing Driving Range Supplies and Items for Resale in the Pro Shop for the Remainder of Fiscal Year 2012-2013, Pursuant to Section 31.11 (E) (6) (g) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8G) Recommendation that Council Award a Bid to Wrangler Construction Inc., utilizing Village of Palmetto Bay Bid 2011-PW-102 in the Amount of \$39,520.00, for Sidewalk Improvements on Hammond Dr., Pursuant to Section 31.11 (E) (5) of the City Code

There was no discussion regarding this item.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

8H) Recommendation that Council Approve an Expenditure of \$300.00, "on an as needed basis" to John Deere Lesco for purchasing new divot boxes for the remainder of Fiscal Year 2012-2013, pursuant to Section §31.11 (E) (6) (g) of the City Code

City Manager Gorland explained that the recommendation was misworded and this is a recommendation to approve an expenditure of \$300.00. This is not an increase as funds are included in the budget.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion which was carried 4-1 on roll call vote with Councilman Bain casting the dissenting vote.

9. Old Business:

9A) Appointments to Advisory Boards by the Mayor and Council Members

There were no appointments to advisory boards.

10. New Business:

10A) Recommendation to Approve Wall of Fame Nomination – Doug Orr

City Manager Ronald K. Gorland read the recommendation to approve the Wall of Fame nomination of Doug Orr, based on the actions of the Recreation Commission meeting of September 10, 2013.

Councilman Bain moved the item. Councilman Lob seconded the motion which was carried 5-0 on roll call vote.

Councilman Lob announced that he received a few letters regarding another nomination for the Wall of Fame. He asked if the recommendation must first go to the Recreation Committee.

Councilman Bain explained that the nomination form is turned into the City Clerk and she submits it to the Recreation Commission for their review before it is sent to Council for final approval.

Councilman Bain commented that he spoke with a gentleman about nominating Ray Stoltz who already has an appreciation plaque at the Recreation Center. He felt that in this situation that the name would automatically be placed on the Wall of Fame plaque.

Mayor Garcia felt that the proposal for Ray Stoltz should also be presented to the Recreation Commission if that is Council's will.

City Manager Gorland explained that anyone can make a recommendation to the Recreation Commission for a nomination to the Wall of Fame. The Commission will make a decision and move the recommendation along to the City Council

Councilman Bain commented that the Wall of Fame nomination form can be obtained in the City Clerk's Office.

At the request of Mayor Garcia, City Manager Gorland offered to post the nomination form on the City website.

10B) Recommendation to Approve Wall of Fame Plaque/Award

City Manager Ronald K. Gorland read the recommendation memorandum. He noted that Recreation Director Omar Luna has provided five options for discussion.

City Manager Gorland explained that the Wall of Fame (WOF) plaque will be placed in the Miami Springs Community Center at a location to be determined.

Option 1 is a decorative wall recognition plaque that includes an area that explains something about the individual and it has marble slots to be used for the inductees. The cost is approximately \$1,000 and the marble slots are \$10.00 each.

Option 2 is a standard wall recognition plaque that costs approximately \$1,000.00 and the plates cost \$5.00 each.

Option 3 is a state of the art decorative wall recognition plaque that also has marble slots and the cost is approximately \$1,000 and the plates costs \$10.00 each.

Option 4 is a plaque with a detailed border and the option for a 3D logo. The border has a crown molding effect that gives the plaque a 3D feeling. Plates are available for \$8.00 each and the plaque could cost \$3,000 to \$4,000.

Option 5 is a plaque that is very similar to Option 4, but it does not have the distinctive border. The cost is roughly \$1,300 to \$3,000 and plates are \$8.00 each.

The recommendation states that any of the options would be a great addition to the Community Center, but that Options 1 and Option 4 are adequate. Either one of these options are recommended for the WOF plaque.

Mayor Garcia asked if there was any rush to select the WOF plaque and City Manager Gorland stated that although there is no sense of urgency, it had been a long process and he would like to see it happen.

Recreation Director Omar Luna stated that the location of the plaque would depend on the size of the plaque that is selected. One option is in the hallway by the water fountain where the bulletin board is located and another option is next to the elevator at the entrance to the Community Center. The third option is down the hallway by the fire extinguisher. He does not recommend placing the plaque in the basketball gym since it could be hit by balls.

Councilman Bain asked to consider placing the plaque along the walkway on the second floor of the Community Center. He would like the Wall of Fame to be a large area.

Mayor Garcia asked Council to visit the Community Center to look at the proposed locations and come back with ideas at the next meeting.

The item was tabled until the next meeting.

10C) Recommendations that Council Reject the Bids Received for Golf Course Labor Maintenance RFP #03-12/13 and Authorize a Re-bid

City Manager Ronald K. Gorland stated that this is a recommendation to reject the bids received for Golf Course labor maintenance, RFP#03-12/13 and to authorize a re-bid for the following reasons:

1. The responses were not well-represented and the City expected more companies to respond to the request. Nineteen companies were notified of the opportunity to bid; only four companies attend the mandatory pre-bid meeting of which two companies responded to the bid on September 12th.
2. The lowest bid proposal came in at approximately \$20K over the FY 2013-2014 proposed budget.
3. The RFP had a glitch in the "proposal pricing" sheet and did not clearly represent the City's intention of requesting rates for different functions and did not delineate the various positions requested and rate of pay per job position.

City Manager Gorland explained that time allows the Administration to re-bid the project and continue utilizing the current piggyback option with the City of Coral Gables for the labor services. The Administration would like to re-bid the RFP before a recommendation to award will be made. All nineteen companies will be notified of the opportunity to rebid, in addition to including Professional Employer Organizations (PEO), which according to Golf Director O'Dell are considered an industry standard for these services.

Mayor Garcia stated that he was curious to learn more about the Professional Employer Organizations (PEO).

Councilman Bain moved to reject the bid and rebid the services. Councilman Lob seconded the motion.

Golf Paul O'Dell explained that the rates that were bid were over the budgeted amount. The bid specifications did not delineate the differences between an Operator 1, Operator 2, spray technician, irrigation technician, etc. He feels that a better bid can be received that falls under the Fiscal Year 2013-2014 budget that brings in larger organizations through a PEO that makes it more competitive and will result in a savings.

Mayor Garcia emphasized that quality is also an important factor in addition to savings. He clarified that this is for the lawn maintenance of the Golf Course. He asked how many years ago the labor services were outsourced and the Assistant City Manager/Finance Director responded at least four years ago.

Golf Director O'Dell stated that there are two positions open now and the current company, Greens Grade, has not brought in anyone to replace those positions.

To answer the Mayor's question, Mr. O'Dell said that the Golf Superintendent would interview the candidates to determine if they are qualified to fill the positions and then she sends her recommendation to the PEO for hiring.

Mayor Garcia asked how long it would be until the RFP's come back to Council for approval again and Mr. Gorland responded that it would be six to eight weeks or sometime in November.

Mayor Garcia asked if the previous agenda item on the Consent Agenda was an extension to the Greens Grade contract and the City Attorney explained that the agenda item was only for an allocation for funding until the end of the fiscal year; it is not an extension to the contract.

Mayor Garcia requested additional information showing the budgeted amount and actual amount spent for landscaping during the years before the service was outsourced and for every year thereafter.

The motion was carried 5-0 on roll call vote.

10D) Resolution No. 2013-3597 – A Resolution of the City Council of the City of Miami Springs Commemorating the 50th Anniversary of the Vietnam War; Expressing Support for the November 8, 2013 Parade Sponsored by the Miami-Dade County Military Affairs Board Welcoming Home and Remembering Vietnam Veterans; Directing the City Manager or the City Manager's Designee to Provide the Necessary Staff and In-Kind Support to Coordinate the Parade When the City Council Approves the Source of the Funds and the Necessary Amount at a Later Date; Allocating \$500.00 to the Military Affairs Trust Fund for the Parade When the City Council Approves the Source of the Funds at a Later Date; Effective Date

City Manager Ronald K. Gorland read the recommendation to support Miami-Dade County Military Affairs Board's invitation to join the Golden Veteran's parade 50th Anniversary commemoration by providing the requested resolution and a contribution of \$500.00 and in-kind support, if applicable.

City Manager Gorland explained that the parade would be held Downtown on November 8, 2013 and it is a one-time event to honor the 50th anniversary of the Vietnam War returning veterans and to salute the Bay of Pig veterans. He can personally attest to the deplorable experience of the returning Vietnam veterans and the appreciation that all Vietnam veterans, as well as veterans of other wars have for the proposed event. Funding is recommended to be derived from the City Council events fund account # 001-0101-511-48-00.

City Attorney Jan K. Seiden read the title of the resolution.

Councilman Bain asked who is sponsoring the parade and City Attorney Seiden explained that the County is requesting the City's in-kind services that would most likely be to provide the Honor Guard from Miami Springs.

Mayor Garcia spoke with Commissioner Diaz' office and they said that in lieu of financial donations that they would like in-kind services by allowing the Police Department to participate in the parade.

Chief of Police Peter G. Baan explained that he received a request for the Police Department to help.

Councilman Lob moved the item. Vice Mayor Windrem seconded the motion.

Mayor Garcia commented that he appreciated Commissioner Diaz and his office for proposing the resolution. It is something that is very dear to him because his father was also a Vietnam War veteran.

The motion was carried 5-0 on roll call vote.

11. Other Business: None

12. Reports & Recommendations:

12A) City Attorney

None.

12B) City Manager

Budget Process

City Manager Gorland congratulated Council for completing the budget that felt like a rough process and in many ways it was very tough. In comparison with other cities, Miami Springs has a good team that really worked together.

Hurricane Season

City Manager Gorland reminded everyone that hurricane season is not over yet and to stay prepared.

City Events

City Manager Gorland reported that there are many activities going on in the City that are listed on-line on the City's website and published in the River Cities Gazette.

12C) City Council

Accomplishments

Councilman Petralanda reported that he had a very busy week and accomplished many things that he would report on at the next Council meeting.

Annexation

Councilman Bain wonders what the property owners in the areas that the City wants to annex are thinking about the City's adopted budget.

Budget Process

Vice Mayor Windrem expressed his appreciation to his colleagues at the dais for constructively contributing to the budget process and approving a good budget. It was a very important and educational process.

Budget Process

Councilman Lob commented that the budget process seemed brutal. Council completed a budget that looks to the future and he feels that the City is heading in the right direction.

Arthritis Walk Honorary Chair

Mayor Garcia reported that he agreed to be the Honorary Chair for the Arthritis Walk that will take place on Saturday, November 16th at Amelia Earhart Park in Hialeah. He is only 37 years old and was diagnosed with arthritis a few years ago; it is very painful and he is feeling better with the proper medication. Miami Springs' resident Sophia Valencia is the Honorary Youth Chair for the walk who was also diagnosed with arthritis. He hopes to bring the event to Miami Springs next year. He urged the community to give their support and donations to help fight arthritis.

Budget Process

Mayor Garcia announced that for every budget workshop meeting he posted information through his social media asking people to attend. Contrary to what was said earlier during Open Forum, the residents are aware they can attend meetings and voice their opinions. Miami Springs offers services that make it a special community and Council must be stewards of the residents' tax dollars in order to continue the services that the residents expect.

13. Adjournment

There being no further business to be discussed the meeting was adjourned at 8:57 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
Acting City Clerk

Approved as _____ during meeting of:

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.



DRAFT

City of Miami Springs, Florida

The Miami Springs City Council held a **SPECIAL MEETING** in the Council Chambers at City Hall on Thursday, October 3, 2013, at 5:01 p.m.

1. Call to Order/Roll Call

The meeting was called to order at 5:10 p.m.

The following were present:

- Mayor Zavier M. Garcia
- Vice Mayor Billy Bain
- Councilman Michael Windrem
- Councilman George V. Lob
- Councilman Jaime A. Petralanda

Also Present:

- City Manager Ronald K. Gorland
- Assistant City Manager/Finance Director William Alonso
- Acting City Clerk Suzanne S. Hitaffer
- Assistant City Clerk Elora R. Sakal

2. Invocation: Councilman Lob

Salute to the Flag: The audience participated.

3. Public Hearings:

3A) Resolution No. 2013-3598 – A Resolution of the City Council of the City of Miami Springs, Florida Adopting the Final Levying of Ad Valorem Taxes for General Operations for the City of Miami Springs for the Fiscal Year 2013-2014; Providing for an Effective Date

City Manager Ronald K. Gorland stated that the reason for this meeting is to perform a ministerial function as directed by the State in order to correct an administrative error.

Assistant City Manager/Finance Director William Alonso stated that after the second budget public hearing he submitted the budget documentation to the State of Florida Department of Revenue and they called him on Friday, September 27th to notify him that there were two minor numerical errors in the budget ads.

Assistant City Manager/Finance Director Alonso explained that one line item was \$29,000 over and another line item was \$29,000 under; the net effect on the bottom line numbers is neutral, however, the State wants the advertisements to be correct. They informed him that the solution for this type of error was to re-advertise the budget ads, which was done on Tuesday, September 24th and the City must hold a public hearing within two to five days, which is the reason for this meeting tonight.

Mr. Alonso stated that he would re-read the two budget resolutions in which the numbers are the same as the last resolutions that Council approved on September 23rd. He continued to read Resolution No. 2013-3598 in its entirety.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Councilman Lob moved to adopt the resolution. Councilman Windrem seconded the motion which was carried 4-1 on roll call vote, with Vice Mayor Bain casting the dissenting vote.

3B) Resolution No. 2013-3599 – A Resolution of the City Council of the City of Miami Springs, Florida Adopting the Final General Fund, Special Revenue Funds, Debt Service Fund, and Enterprise Fund Budgets for the Fiscal Year 2013-2014; Authorizing the City Manager to Proceed with Implementation of Service Programs and Projects; Prohibiting Unauthorized Liabilities and Expenditures of Funds; Providing for an Effective Date

Assistant City Manager/Finance Director Alonso read the resolution in its entirety.

Mayor Garcia opened the public hearing to those persons wishing to speak. There were no speakers, and the public hearing was closed.

Councilman Lob moved to adopt the resolution. Councilman Windrem seconded the motion which was carried 4-1 on roll call vote with Vice Mayor Bain casting the dissenting vote.

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4. Adjournment

There being no further business to be discussed the meeting was adjourned at 5:21 p.m.

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
Acting City Clerk

Approved as _____ during meeting of:

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

**CITY OF MIAMI SPRINGS GENERAL EMPLOYEES'
RETIREMENT SYSTEM
MINUTES OF THE SPECIAL MEETING HELD
JULY 12, 2013**

The special meeting of the Board of Trustees of the City of Miami Springs General Employees' Retirement System was called to order at 12:06PM by Tom Cummings in the Commission Chambers at the City of Miami Springs City Hall at 201 Westward Drive, Miami Springs, Florida.

TRUSTEES PRESENT

Tom Cummings, Chair
Sheryl Bowein, Secretary
Terri Schuh, Trustee
Ronald Gorland, Trustee
Francisco Arguelles, Trustee

OTHERS PRESENT

Audrey Ross, Pension Resource Centers (PRC)
Alison Bieler, Cypen & Cypen
Peter Strong, GRS
Moira Ramos, City of Miami Springs

**PRESENTATION OF THE 9/30/2012 ACTUARIAL VALUATION REPORT: GRS
(PETE STRONG)**

Mr. Strong reintroduced himself to the board and reminded the Trustees that he took over for Steve Palmquist when he retired earlier in January of this year.

He reviewed the Actuarial Valuation for the fiscal year ending September 30, 2012. He noted that the total required contributions for the fiscal year beginning October 1, 2013 increased by \$16,327 due to the covered payroll decreasing. Therefore the City's contributions for October 1, 2013 will be 12.48% of covered payroll as the employees contributions will also increase to 7.95% of covered payroll. Mr. Strong commented that if the payroll stayed the same during the year then everything else would have remained the same as well, but since the payroll decreased then the contributions have to increase to make up for the difference. The DROP contributions made during the year would have made up for 10.14% of the payroll. Mr. Strong stated that the board is in the process of phasing in the reduction of the assumed rate of return, in which they are currently at 7.6% and next year they will be at their goal of 7.5%. He reported that the plan had a net loss for the year of \$377,521. This loss was mainly due to the investment losses because we are still recognizing the past losses from 2008 and 2009, but after this year 2008 will fall off the charts and we will be replacing it with a higher years return. The plans funded ratio did slightly decrease this year from 94% to 91% due to the investment losses as well. Mr. Strong reviewed the demographic information of the plan and reported that the number of active members have decreased as the number of retirees have increased. Lastly he noted that the plans unfunded liability slightly increased this year to \$15.9M versus \$12.23M last year.

MOTION: Ms. Bowein made a motion to approve and accept the September 30, 2012 Actuarial Valuation Report as presented.

SECOND: Mr. Arguelles seconded the motion.

CARRIED: The motion carried 5-0.

Mr. Strong briefly reviewed Senate Bill 534 that was just recently passed. He stated that the new bill now requires Actuaries to provide a separate valuation that would reflect the plans information but at 200 basis points lower. He commented that there is no purpose to this reporting, so they will also be reporting the plan at 200 basis points higher for argumentative purposes. The Division of Retirement is also requiring another report to be completed which would reflect how long the plan will be in place for by just paying out benefit payments and not taking in any contributions. Again this report would serve no purposes as well because the City is required by the Division of Retirement to make all contributions on a yearly basis. Mr. Strong stated that the will provided the board with more information as it becomes available, but in the meantime he wanted the board to know what to expect in the near future because more than likely there will be additional fees for the additional reports.

NEXT MEETING DATE

Thursday August 1, 2013 @ 8:30 AM

ADJOURN

There being no further business, a motion was made to adjourn the meeting at 12:54PM.

Respectfully submitted,

Sherryl B. Bowein, Secretary

**City of Miami Springs Police and Firefighters'
Retirement System
Minutes of the Special Meeting Held
July 12, 2013**

The special meeting of the Board of Trustees of the City of Miami Springs Police and Firefighters' Retirement System was called to order at 12:06 PM by Chairman Peter Baan in the Commission Chambers at the City of Miami Springs City Hall at 201 Westward Drive, Miami Springs, Florida.

TRUSTEES PRESENT

Peter Baan, Chair
Oscar Garcia, Trustee
Jonathan Kahn, Trustee
Robert Gordon, Trustee

OTHERS PRESENT

Audrey Ross, Pension Resource Centers (PRC)
Alison Bieler, Cypen & Cypen
Peter Strong, GRS
Moira Ramos, City of Miami Springs

PRESENTATION OF THE 9/30/2012 ACTUARIAL VALUATION REPORT: GRS (PETE STRONG)

Mr. Strong reintroduced himself to the board and reminded the Trustees that he took over for Steve Palmquist when he retired earlier in January of this year.

He reviewed the Actuarial Valuation for the fiscal year ending September 30, 2012. He noted that the total required contributions for the fiscal year beginning October 1, 2013 increased by \$66,534 due to the covered payroll decreasing. Therefore the City's contributions will actually decrease for October 1, 2013 to 24.96% of covered payroll (from 25.91% of covered payroll last year), and the employees contributions will remain the same at 18.6% of covered payroll. Mr. Strong reviewed the usage of the State money and where it was applied. This year they used the excess money to pay down the employee contributions rate, because if they did not then the employee rate would have increased to 25%. The DROP contributions made during the year would have made up for 20.70% of the payroll. Mr. Strong stated that the board is in the process of phasing in the reduction of the assumed rate of return, in which they are currently at 7.6% and next year they will be at their goal of 7.5%. He reported that the plan had a net loss for the year of \$650,071. This loss was mainly due to the investment losses because we are still recognizing the past losses from 2008 and 2009, but after this year 2008 will fall off the charts and we will be replacing it with a higher years return. The plans funded ratio did slightly decrease this year from 83.4% to 81.8% due to the investment losses as well. Mr. Strong reviewed the demographic information of the plan and reported that the number of active members have decreased as the number of retirees have increased. Lastly he noted that the plans unfunded liability slightly increased this year to \$4.9M versus \$4.3M last year.

MOTION: Mr. Gordon made a motion to approve and accept the September 30, 2012 Actuarial Valuation Report as presented.

SECOND: Mr. Kahn seconded the motion.

CARRIED: The motion carried 4-0.

Mr. Strong briefly reviewed Senate Bill 534 that was just recently passed. He stated that the new bill now requires Actuaries to provide a separate valuation that would reflect the plans information but at 200 basis points lower. He commented that there is no purpose to this reporting, so they will also be reporting the plan at 200 basis points higher for argumentative purposes. The Division of Retirement is also requiring another report to be completed which would reflect how long the plan will be in place for by just paying out benefit payments and not taking in any contributions. Again this report would serve no purposes as well because the City is required by the Division of Retirement to make all contributions on a yearly basis. Mr. Strong stated that the will provided the board with more information as it becomes available, but in the meantime he wanted the board to know what to expect in the near future because more than likely there will be additional fees for the additional reports.

NEXT MEETING DATE

Thursday August 1, 2013 @ 8:30 AM

ADJOURN

There being no further business, a motion was made to adjourn the meeting at 12:54PM.

Respectfully submitted,

Oscar Garcia, Secretary



CANCELLATION NOTICE

CODE REVIEW BOARD

Due to the fact that the City Council has not directed the Code Review Board to review any ordinances this month, the regular meeting of Thursday, September 26, 2013 has been canceled in advance.

Suzanne S. Hitaffer, CMC
Acting City Clerk

cc: Mayor and Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Planning and Zoning Director
Building and Code Compliance Director
Code Review Board Members and Secretary
Post



CITY OF MIAMI SPRINGS
FLORIDA

CANCELLATION NOTICE
CODE ENFORCEMENT BOARD

The regular meeting of the Code Enforcement Board scheduled for Tuesday, October 1, 2013 has been cancelled in advance due to no cases to be heard.

Tex Ziadie

Tex Ziadie
Director-Building and Code Compliance Department

cc: City Clerk
City Manager
Code Enforcement Board Members by E-Mail
Post



DRAFT

City of Miami Springs, Florida

The Board of Parks and Parkways held a regular meeting on Thursday, October 3, 2013 at 7:00 p.m. in the City Hall Council Chambers.

1. Call to Order/ Roll Call

The meeting was called to order at 7:01 p.m.

The following were present:

Chairman Eric Richey
Vice Chairman Jean Ansbaugh
Lynne V. Brooks
Tammy K. Johnston
Irene Priess

Also Present: Board Secretary Elora R. Sakal

2. Approval of Minutes

Minutes of the June 13, 2013 meeting were approved as written.

Board member Priess moved to approve the minutes. Board member Johnston seconded the motion which was carried unanimously on voice vote.

3. Old Business: None.

4. New Business:

a) Yard of the Month - November 2013

Chair Richey reminded the Board to be conscious on location so the nominations are evenly distributed throughout the City.

Chair Richey asked for all those in favor of 631 Oriole Avenue being the November 2013 Yard of the Month and the motion was carried unanimously on voice vote.

b) Yard of the Month - December 2013

Chair Richey asked for all those in favor of 33 Pinecrest Drive being the December 2013 Yard of the Month and the motion was carried unanimously on voice vote.

c) Yard of the Month - January 2014

Chair Richey asked for all those in favor of 464 La Villa Drive being the January 2014 Yard of the Month and the motion was carried unanimously on voice vote.

d) Yard of the Month - February 2014

Chair Richey asked for all those in favor of 589 Minola Drive being the February 2014 Yard of the Month and the motion was carried unanimously on voice vote.

a) Recognition to Richard Lyons and the Miami Springs Anchor Club

Board member Brooks would like to recognize the Anchor Club for their help and Richard Lyons for his plant donations to the Butterfly Garden at a Council meeting.

Board Secretary Sakal advised the Board that the Anchor Club is going to be recognized by Council during one of the Council meetings this month.

Board member Brooks would like to have them recognized at a time different from the Anchor Clubs recognition in October.

Board member Priess made a motion to request that Council recognize the Anchor Club for their help with the Butterfly Garden at the November 25th Council meeting. Vice Chair Ansbaugh seconded the motion which was carried unanimously on voice vote.

Board member Brooks made a motion to request that Council recognize Richard Lyons for his plant donations to the Butterfly Garden at the November 25th Council meeting. Board member Priess seconded the motion which was carried unanimously on voice vote.

Board member Brooks commented that she is having plaques made for the Anchor Club and Richard Lyons.

5. Other Business:

Board member Brooks commented that she has been approached by some residents regarding the bike path down Westward Drive and they were not happy about the idea. There are safety and traffic issues that concern them.

Discussion ensued regarding the bike path on Westward Drive.

Chair Richey gave an update on the Memorial on Curtiss Parkway and Deer Run. Drawings from Manny Perez-Vichot's architectural firm were given to City Manager Ron Gorland and he liked them. City Manager Gorland would like to create a proposal to give to Council for approval.

Chair Richey said that he would send the drawings of the memorial to Board Secretary Sakal and asked if she could forward them to the rest of the Board and Board Secretary Sakal replied affirmatively. He sent a letter to a gentleman regarding donations towards the monument and the gentleman said that he would forward the letter.

Discussion ensued regarding the drawings for the memorial on Curtiss Parkway and Deer Run.

Chair Richey stated that the recommendation that was made by Mr. Bergen at the last meeting for the church signs on Curtiss Parkway was presented to City Manager Gorland and he was in favor of it.

Board member Johnston made a motion expressing the Board's disappointment in the reduction of tree funds. Board member Brooks seconded the motion which was carried unanimously on voice vote.

The Board would like to request the status on the repairs of the coral rock walls on Morningside Drive.

6. Adjournment:

There was no further business to be discussed and the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Elora R. Sakal
Secretary to the Board

Approved as _____ during meeting of: ____

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".



Zoning and Planning Board

Cancellation Notice

The Zoning and Planning Board meeting of Monday, October 7, 2013 has been canceled since there are no new cases to be heard by the Board.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
City Planner
Acting City Clerk
Zoning and Planning Board Members
Post



City of Miami Springs, Florida

Recreation Commission

CANCELLATION NOTICE

The Recreation Commission meeting scheduled for Tuesday, October 8, 2013 has been canceled since there are no agenda items for consideration.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
Acting City Clerk
City Attorney
Recreation Commission Members
Omar Luna, Recreation Director
Post



City of Miami Springs, Florida

Golf and Country Club Advisory Board

CANCELLATION NOTICE

The Golf and Country Club Advisory Board meeting scheduled for Wednesday, October 9, 2013 has been canceled since there are no agenda items for consideration.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Acting City Clerk
Golf and Country Club Advisory Board Members
Golf Director, Paul O'Dell
Golf Superintendent, Laurie Bland
Post



DRAFT

City of Miami Springs, Florida

The Board of Adjustment met in Regular Session at 7:00 p.m., on Monday, October 7, 2013 in the Council Chambers at City Hall.

1) Call to Order/Roll Call

The meeting was called to order at 7:03 p.m.

The following were present: Vice Chairman Francisco Fernández
Ernie Aloma
Bill Tallman
Todd Stiff

Absent: Chairman Manuel Pérez-Vichot

Also present: City Attorney Jan K. Seiden
Planning and Zoning Director James H. Holland
Acting City Clerk Suzanne S. Hitaffer, CMC

2) Approval of Minutes:

Minutes of the September 3, 2013 meeting were approved as written.

Board member Tallman moved to approve the minutes. Board member Aloma seconded the motion which was carried unanimously on voice vote.

3) Swearing in of all Witnesses:

The Acting City Clerk sworn in the witnesses in the audience who were going to testify during the meeting.

4) New Business: None

5) Old Business:

- A) Case # 07-V-13
Alex Guillamont
1095 Raven Avenue
Zoning: R-1B
Lot Size: 14,476 sq. ft.

Applicant is seeking a variance to permit an eave of greater than 30 inches and a one-foot encroachment of a column into a required side yard.

Planning and Zoning Director Holland stated that this matter was considered at the last meeting on September 3, 2013, and at that time there were three variance requests, one of which was a flat deck roof in a side yard, which has been eliminated with the design of a gable roof. There are two variances remaining as follows:

1. To permit a one-foot encroachment into the side yard to accommodate columns
2. A roof overhang of 10-feet, where a maximum of 30-inches is permitted

Mr. Holland stated that the Code of Ordinance sections involved are 150.042 (E) (1) and 150-002 (C) (80) (A), respectively. The latter Code Section reads as follows: *"Eaves and overhangs not to exceed 30-inches into minimum setback, nor closer than 3-feet to any side property line."*

Mr. Holland explained that at the last meeting there were discussions about the definitions and he found that there is no definition of "eave" in the Florida Building Code or the City's Zoning Code. The Zoning Code indicates that the City would use a dictionary and general usage and the definition of an "eave" per Merriam-Webster Dictionary is *"the lower boarder of a roof that overhangs the wall (usually used in plural)."* There was discussion about the structure being defined as a "canopy" or "awning" and those definitions are in the City Code.

Mr. Holland clarified that an awning is defined as a detachable roof-like cover supported from the walls of a building for protection from sun and weather. The definition of a canopy is an awning or covered shelter consisting of a detachable roof-like cover supported from the ground, roof or walls of a building for protection from sun and weather. It is clear that what is proposed is an eave and is therefore prohibited from extending more than 30-inches into the side yard, according to Mr. Holland.

Board member Aloma stated that looking at the definition for roof overhang he does not feel that the structure is an eave because it is not an extension of the existing roof. He was of the opinion that the idea for the code provision is to make sure that an encroachment into the neighbor's property does not exist, and in this case it is adjacent to a sidewalk and street since the property is on a corner. In this sense, he does not have any issues with the request.

Board member Aloma commented that the other variance is the one-foot encroachment to allow for the structure. The Code was amended for a section on Hunting Lode Drive to allow porte-cocheres in the front yard to extend as far out as the property line.

City Attorney Seiden stated that there is a separate code section and he wants to make sure there is no confusion. It is correct that there is no neighbor next to the property in question, but there are higher standards for properties that are on open corner lots because of the aesthetics for the community and other factors that come into play. When there is a remedy within the Code and the Board provides an alternative remedy, they must be cognizant of the fact that once this is done it would create a precedent.

Board member Aloma agreed that it could establish a precedent for corner lots with the same type of scenario. He said that this is the first time he has seen a case like this and in his opinion the likeliness of it happening again might be once every three years.

Planning and Zoning Director Holland stated that the Applicant has the option of utilizing an awning.

Board member Aloma commented that the Applicant is building columns and it could be defined as an awning under the Code.

City Attorney Seiden stated that canopies are not permanent structures; they are detachable structures and it is not a detachable structure since it will be a roof line. There is a distinction between a permanent structure and a detachable structure.

Board member Aloma asked if there was any correspondence received approving or opposing the variances.

Mr. Holland replied that there was one letter of objection from the property owner who lives diagonally across from the intersection and a letter of support was received from the neighbor immediately to the north, abutting the rear yard of the particular property.

The Applicant's contractor, George Fulmer, submitted a letter supporting the variance application from the neighbor across the street from the subject property, residing at 1111 Raven Avenue, which Planning and Zoning Director Holland read into the record.

Mr. Holland stated that another letter of support was received from the person residing at 1098 Quail Avenue who has no objection to the variance requests. The letter of objection is from the property owner at 1120 Raven.

Vice Chair Fernández asked if the A/C units would remain in the front yard and Mr. Holland stated that there was a recent amendment to the Code that permits mechanical equipment in a side yard provided that it is not a required side yard.

Board member Aloma clarified that the A/C equipment was moved since the previous application because it was under the flat roof, which was the third variance that Applicant had originally requested. He moved the equipment to allow more air circulation in order to provide more efficiency and durability.

Mr. Holland stated that his recommendation is to oppose both variance requests because there is no apparent hardship and it would set a precedent that would potentially be applicable throughout the community.

Vice Chair Fernández said that for the roof extension there would be a five-foot clearance from the side yard and Mr. Holland answered affirmatively.

Vice Chair Fernández noted that on corner lots the side yard setback is required to be 15-feet. A normal situation in the middle of a block requires a 7-1/2 foot side yard setback for a standard 75-foot lot. A corner lot would need 12-1/2 feet clearance from the property line and he does not see this case as a hardship.

City Attorney Seiden asked if anyone in the audience would like to speak.

George Fulmer of 424 DeLeon Drive provided photographs of the Bahamian gables that were requested at the last meeting. He also took photographs of flat decks in the side yard that are not allowed under the current Code of Ordinances. He noted four such cases on Hammond Drive; one is the same as Mr. Guillamont is requesting. He said that it was allowed in the City at one time.

Planning and Zoning Director Holland clarified that the flat deck is not an issue or a consideration at this time because it was already addressed and Mr. Fulmer said that it does not mean that it does not exist within the community.

Mr. Holland stated that there are only two issues, which are the setback and the cantilevered eave.

Applicant Alex Guillamont of 1095 Raven Avenue stated that in regard to aesthetics, he is trying to build the best possible structure and if this variance is not approved, he would be entitled to have a plastic awning that looks awful. He feels that what he is proposing is better for the community and he obtained letters of approval from the two neighbors that could potentially be affected by the side yard encroachment. He emphasized that the neighbor across the street, opposite the side yard, has lived there a long time; he is not going to move and he gave his approval.

City Attorney Seiden explained that the precedent that would be established if the variance is granted is different from being a detriment. If the Board were to grant the variance, they would have a difficult time defending a decision not to grant the same request to other property owners in like situations.

Attorney Seiden stated that when a property owner is granted relief and the property is sold in the future, the new owner may not keep the property the same and it could become an impact to the neighboring properties. He explained that there are many factors that go into consideration.

Mr. Guillamont said that he had tried to comply with the factors that the Board of Adjustment had requested. He was of the opinion that cities develop by neighbors wanting to do new things and trying to be as compliant as possible.

Vice Chair Fernández explained the Board's role is to ensure that a hardship exists and he cannot see a hardship in this case; it is really a legislative issue and the Code would have to be changed. Mr. Guillamont's proposal would be an enhancement, but it is not a necessity and the role of the Board of Adjustment is not to legislate.

Vice Chair Fernández recommended that the Applicant should approach the City Council to request a change to the City Code, which has happened in the past.

Board member Aloma said that the Applicant could also appeal to Council, and if they have a different opinion about the Board's recommendation they might come to a different decision, or they might consider changing the Code.

City Attorney Seiden advised the Applicant that he could present his argument to the City Council about changing the Code to eliminate or restrict the awning situation. If the majority of Council does not like a canopy or awning and they would rather have a permanent structure, they might consider that option and it could be addressed by changing the Code. He said that Mr. Guillamont should not be misled because this is not something that happens all the time, but he has every right to appeal.

Board member Aloma stated that the Applicant should appeal to Council because they are politicians; they care about votes and tend to be more receptive to the residents' opinions.

City Attorney Seiden explained that a hardship is the standard for granting a variance, but there is also a consideration of changing the character of a neighborhood. This case may also infringe on that factor as well and a relief situation would be to change the legislation.

Board member White commented that he is new to the Board and their job is to listen to the cases and determine if a hardship exists. He feels that Mr. Guillamont wants to better his neighborhood and he would rather see the cantilever structure instead of an ugly awning. The Applicant wants to invest in the community, raise his children here and make the outside patio a livable space, which he does not see as a detriment to the neighborhood.

Board member White understands that what the Applicant is proposing is not permitted by Code and he would not want to delay the request by waiting to change the Code. Mr. Guillamont has already begun construction. He would rather make a decision that would allow the Applicant to finish the construction and if it does set a precedent, the Board would consider future cases on an individual basis.

Board member Aloma stated that it is insulting that the fear of setting a precedent is what limits the rulings of the Board of Adjustment and it seems that their judgment is questionable. He said that every case is different and he understands the legal aspect, but he does not understand the fear of setting a precedent.

Vice Chair Fernández said that he had a lot of experience on the Board of Adjustment and the thing that holds them together is consistency. The merits of the cases are heard on an individual basis and even though every case might be different, the actions of the Board must be consistent.

Board member Aloma expressed his disagreement. He said that young professionals are moving into the City that want to improve their properties; they are being pushed away and they will eventually move to other areas. He agrees that the Code in many cases is black and white, but there are gray areas that require the judgment of the Board of Adjustment, even if it bends the rules. He knows that the Board must be consistent in their decisions.

Board member Tallman said that he is stuck on the idea that an awning would be allowed, but a proper permitted construction would not be allowed. He believes the role of the Board of Adjustment is to consider if a hardship exists and in this case there is no hardship. He hopes that Mr. Guillamont will appeal to Council and ask them to revisit the language in the ordinance.

Board member Tallman moved to deny the requested variances. Vice Chair Fernández seconded motion.

Board member Tallman clarified for the record that the Code may not make sense, but it is not the role of the Board of Adjustment to revise the Code "on the fly."

The motion carried 3-2 with Board member Aloma and Board member White casting the dissenting votes.

The City Attorney advised the Applicant of the 10-day appeal period and suggested that he contact the Planning and Zoning Director. He explained that the City Council will be provided with copies of the minutes of this meeting and all pertinent records.

6) Adjournment

There was no further business to be discussed and the meeting was adjourned at 7:39 p.m.

Respectfully Submitted,

Suzanne S. Hitaffer, CMC
Acting City Clerk

Approved as _____ during meeting of: _____

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".

City Council Meeting of:

10-14-2013

The City of Miami Springs
 Summary of Monthly Attorney Invoice
 Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLLP

October 3 for September

<u>General Fund Departments</u>	<u>Cost</u>	<u>Hours</u>
Office of the City Clerk	2,828.25	20.95
Human Resources Department	791.10	5.86
Risk Management	364.50	2.70
Finance Department	1,401.30	10.38
Building, Zoning & Code Enforcement Department	1,031.40	7.64
Planning	527.85	3.91
Police Department	1,150.20	8.52
Public Works Department	492.75	3.65
Recreation Department	178.20	1.32
IT Department		0.00
Golf	822.15	6.09
Senior		0.00
General - Administrative Work	3,817.80	28.28
Sub-total - General Fund	<u>\$13,405.50</u>	<u>99.30</u>
<u>Special Revenue, Trust & Agency Funds</u>		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		<u>0.00</u>
Sub-total - Special Funds	\$0.00	0.00
GRAND TOTAL: ALL FUNDS	\$13,405.50	99.30

City Council Meeting of:

10-14-2013



CITY OF MIAMI SPRINGS
Building & Code Compliance Dept.
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5030
Fax: (305) 805-5036

To: The Honorable Mayor Garcia and Members of Council

Via: Ron Gorland, City Manager

From: Tex Ziadie, Director of Building & Code Compliance

Date: September 26, 2013

Subject: Recommendation that Council waive the Competitive Bid Process and approve an expenditure in an amount not to exceed \$55,000, on an as needed basis, to Angel M. Alvarez for the annual costs of conducting Roofing Plan Reviews and Inspections and Building inspections for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(6)(g) of the City Code.

Reason/
Need:

Angel M. Alvarez
50 Azure Way
Miami Springs, FL 33166

This annual contract provides the Roofing Inspector to conduct plan reviews and inspections in his trade as well as in the general Building Trade.

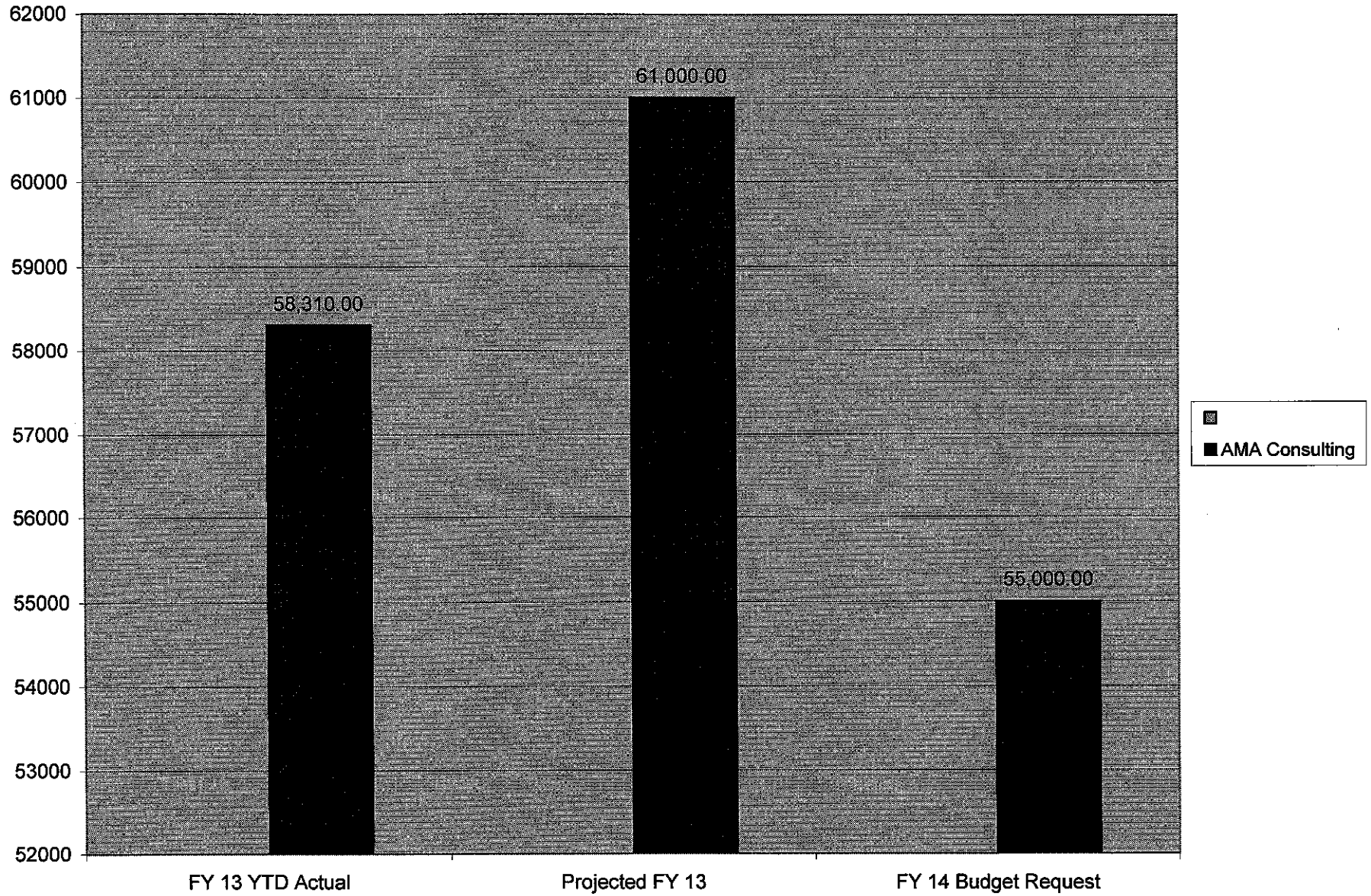
Cost: \$55,000.00

Funding: Department/ Description: Protective Inspections/Other Contractual Service
Account Number: 001-2401-524.34-00

This expenditure was approved by Council during our Budget hearings.

Documentation: Attached to this memo you will find the following backup documentation:
-Chart estimating the amount paid to this Inspector for three fiscal years and projected for the coming Fiscal Year.

Procurement Approval





CITY OF MIAMI SPRINGS
Building & Code Compliance Dept.
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5030
Fax: (305) 805-5036

Agenda Item No. 8C

City Council Meeting of:

10-14-2013

To: The Honorable Mayor Garcia and Members of Council

Via: Ron Gorland, City Manager

From: Tex Ziadie, Director of Building & Code Compliance T-93

Date: September 26, 2013

Subject: Recommendation that Council waive the Competitive Bid Process and approve an expenditure in an amount not to exceed \$14,000, on an "as needed basis", to M. Jurado and Associates for the annual costs of conducting Mechanical Plan Reviews and Inspections for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(6)(g) of the City Code.

Reason/
Need:

M. Jurado and Associates
15632 SW 55th Terr.
Miami, Fl. 33185

This annual contract provides the Mechanical Inspector to conduct plan reviews and inspections in his trade.

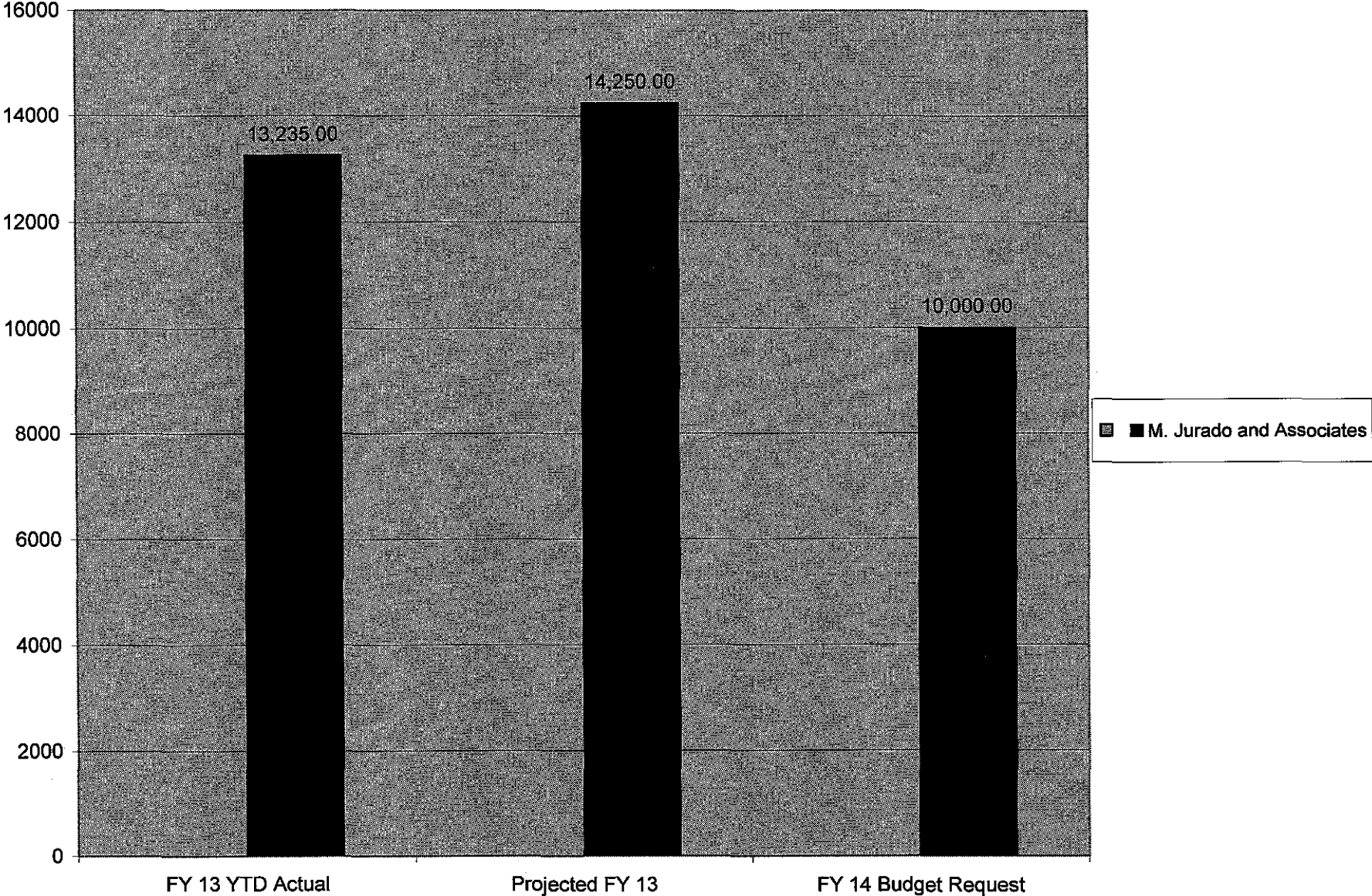
Cost: \$14,000.00

Funding: Department/Description: Protective Inspections/Other Contractual Service
Account Number: 001-2401-524.34-00

This expenditure was approved by Council during our Budget hearings.

Documentation: Attached to this memo you will find the following backup documentation:
-Chart estimating the amount paid to this Inspector for three fiscal years and projected for the coming Fiscal Year.

Procurement Approval _____





CITY OF MIAMI SPRINGS
Building & Code Compliance Dept.
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5030
Fax: (305) 805-5036

Agenda Item No. 8D

City Council Meeting of:

10-14-2013

To: The Honorable Mayor Garcia and Members of Council

Via: Ron Gorland, City Manager

From: Tex Ziadie, Director of Building & Code Compliance *Teo3*

Date: September 26, 2013

Subject: Recommendation that Council waive the Competitive Bid Process and approve an expenditure in an amount not to exceed \$5,000, on an as needed basis, to Orlando L. Blanco for the annual costs of conducting Structural and Engineering Plan Reviews for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(6)(g) of the City Code.

Reason/
Need: Orlando L. Blanco
6315 Gage Place #310B
Miami Lakes, FL 33014

This annual contract provides the Structural Engineer to conduct plan reviews in his trade.

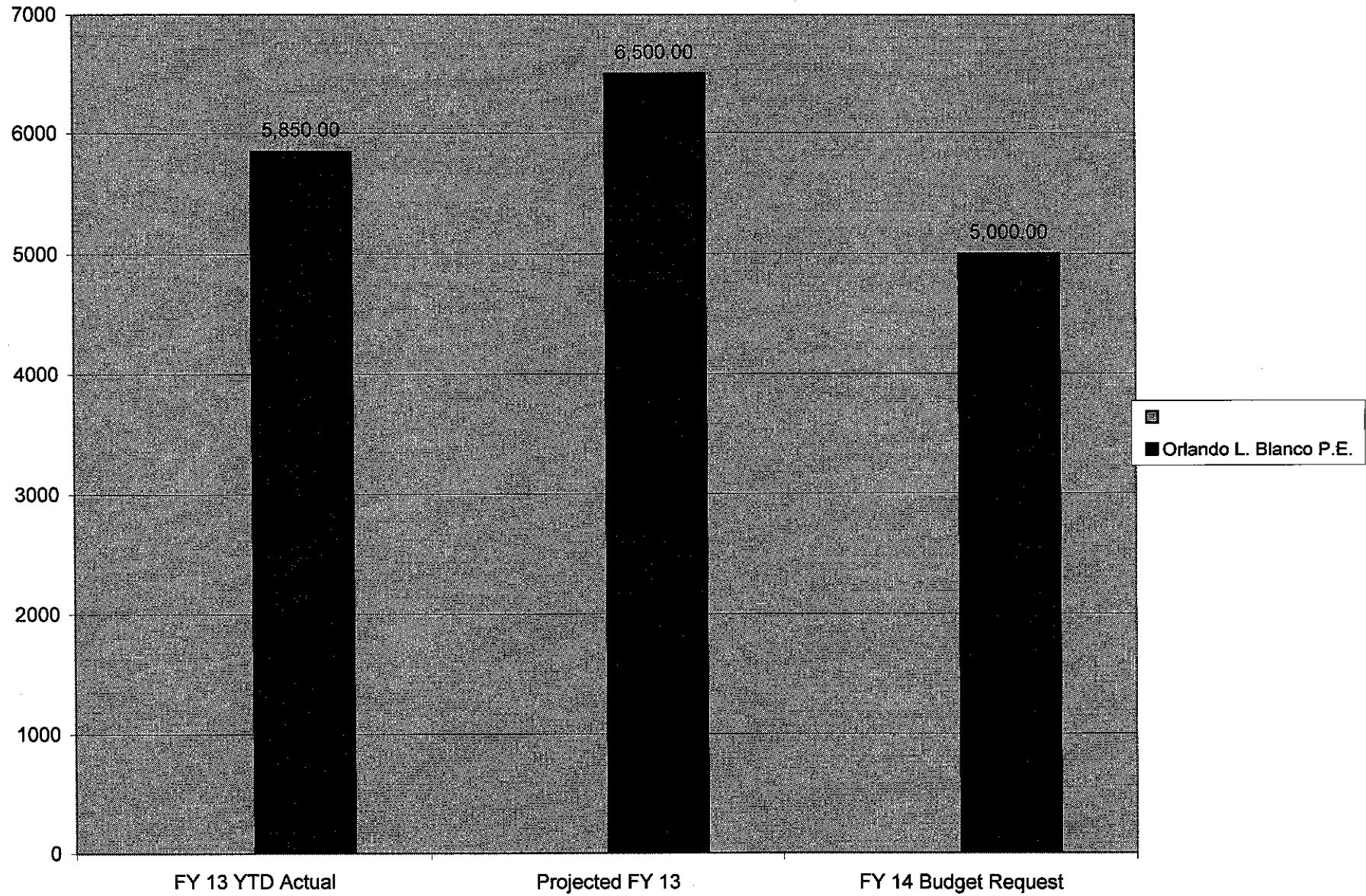
Cost: \$5,000.00

Funding: Department/Description: Protective Inspections/Other Contractual Service
Account Number: 001-2401-524.34-00

This expenditure was approved by Council during our Budget hearings.

Documentation: Attached to this memo you will find the following backup documentation:
-Chart estimating the amount paid to this Inspector for three fiscal years and projected for the coming Fiscal Year.

Procurement Approval *TC* *W*





CITY OF MIAMI SPRINGS
 Finance Dept.
 201 Westward Drive
 Miami Springs, FL 33166-5259
 Phone: (305) 805-5035
 Fax: (305) 805-5018


Agenda Item No. 8E

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager
 William Alonso, Asst. City Manager/ Finance Director

FROM: Tammy Romero, Professional Services Supervisor 

DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council approve an expenditure of \$10,000.00, on an "as needed basis" to The Miami Herald, for larger circulation notifications of advertising and legal notices for Fiscal Year 2013-2014, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.

DISCUSSION: Various departments use The Miami Herald for advertising and posting legal notices. They would be considered the larger source for circulation of notifications in the Dade County area should it be needed.

REQUEST: \$10,000.00

Spent in FY 12/13: \$17,919.96

FUNDING: Funds were approved during the Budget Hearings

Department/ Description/ Account Number:

Golf/Promotions/001-5707-572-48-00	\$6,000.00
City Clerk/Promotions & Advertising/001-0301-513-48-02:	\$4,000.00
	\$10,000.00

PROFESSIONAL SERVICES APPROVAL:  



CITY OF MIAMI SPRINGS
 Finance Dept.
 201 Westward Drive
 Miami Springs, FL 33166-5259
 Phone: (305) 805-5035
 Fax: (305) 805-5018

Agenda Item No. 8F

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager
 William Alonso, Asst. City Manager/ Finance Director

FROM: Tammy Romero, Professional Services Supervisor 

DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council waive the competitive bid process and approve an expenditure of \$11,700.00, on an "as needed basis" to River Cities Gazette, for greater local access and more informative notification of advertising and legal notices to the residents of Public Ordinances and State and Federal grant awards of the City for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(6)(g) of the City Code.

DISCUSSION:

Various departments use the River Cities Gazette for advertising and posting legal notices for Public Ordinances. Additionally certain Federal and State grants require that we advertise locally acknowledge the funding award.

REQUEST: \$11,700.00

Spent in FY 12/13: \$16,005.00

FUNDING:

Funds were approved during the Budget Hearings

Department/ Description/ Account Number:

Golf/Promotions/001-5707-572-48-00:	\$5,200.00
Finance/Promotions & Advertising/001-0502-513-48-02:	\$ 500.00
Planning/Promotions & Advertising/001-0701-515-48-02:	\$2,000.00
City Clerk/Promotions & Advertising/001-0301-513-48-02:	<u>\$4,000.00</u>
	\$10,000.00

PROFESSIONAL SERVICES APPROVAL:



CITY OF MIAMI SPRINGS
Office of the City Clerk
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5006
Fax: (305) 805-5028

Agenda Item No. 86

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Suzanne S. Hitaffer, Acting City Clerk *S. Hitaffer*

DATE: October 3, 2013

RECOMMENDATION:

Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure of \$11,000.00, to the Miami Springs Historical Society, for Rent Subsidy to Cover Payment of the Miami Springs Historical Museum for three months at the current location (\$3,000) and the remaining \$8,000 to be utilized for expenses relating to the relocation to the new location, for Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (6) (g) of the City Code.

DISCUSSION: This is a request from the Miami Springs Historical Society for rent subsidy for the annual lease of museum space located at 26 Westward Drive for October, November and December 2013, in the amount of \$3,000.00. The remaining \$8,000 will be disbursed on an "as needed" basis as it relates to the relocation to the new location at 501 East Drive.

REQUEST: \$11,000.00

FUNDING: Department/ Description: City Council/Rentals and Leases
Account Number: 001-0101-511-44-00

PROFESSIONAL SERVICES APPROVAL:

TR W



CITY OF MIAMI SPRINGS
Office of the City Clerk
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5006
Fax: (305) 805-5028

Agenda Item No. 8#

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Suzanne S. Hitaffer, Acting City Clerk *S. Hitaffer*

DATE: October 3, 2013

RECOMMENDATION:

Recommendation that Council Waive the Competitive Bid Process and Approve an Expenditure in an Amount Not to Exceed \$18,000.00 on an "As Needed Basis", to International Data Depository (IDD), for Storage of Documents Required to be Kept by Florida Records Retention Laws and Schedules, for Fiscal Year 2013-2014, Pursuant to Section 31.11 (E) (6) (g) of the City Code and Pursuant to the Contract Renewal Option Provided by the City's Existing Contract/Contract Vendor for an Additional One-Year Period

DISCUSSION:

Eight years ago the City entered into a contract with International Data Depository (IDD) to Provide Storage of City Documents at a nearby Category 5 hurricane resistant structure with back-up generators. The contract expires on December 1, 2013 and IDD has notified us that they will impose a 3.5% CPI increase across the service reflected in the current rate schedule. The new 2013 rate schedule and Service Agreement that becomes effective on December 1, 2013 is attached.

REQUEST: \$18,000.00

FUNDING: Department/Description: City Clerk/Contractual Services
Account Number: 001-0301-513-34-00

PROFESSIONAL SERVICES APPROVAL: *TC* *W*



September 17, 2013

Ronald K. Gorland
City of Miami Springs (A/C Storage)
201 Westward Drive
Miami Springs, FL 33166

Re: 2013 New Rate Schedule

Dear Ronald:

Thank you for continuing to trust International Data Depository with your information protection and storage needs. Enclosed please find the most current rate schedule for your account. As you will notice, IDD only increase it by 3.5% CPI index.

In addition, we have included a new service agreement for your review and signature. Once signed, please send a copy by regular mail or via email to silvia@intdd.com as soon as possible. The current one we have on file expires on December 01, 2013.

IDD appreciates your patronage as a client and strives to continuously improve our service to you by investing in personnel, technology, training and support systems. Furthermore, IDD continually invests to improve the security of your records and to raise the industry standard for information protection and records storage services.

This rate schedule will become effective December 1, 2013.

We thank you for the business you entrust us with. Please feel free to call with any questions.

Sincerely,

INTERNATIONAL DATA DEPOSITORY

A handwritten signature in black ink, appearing to read "Leslie Rodriguez", written over a horizontal line.

Leslie Rodriguez
Customer Service Manager
Enclosed: 2013 New Rate Schedule



INTERNATIONAL DATA DEPOSITORY DATA STORAGE, RECORDS MANAGEMENT, AND SERVICE AGREEMENT

Customer City of Miami Springs			Billing Address (If Different)		
Street Address 201 Westward Drive			Street or Box No.		
City Miami Springs	State FL	Zip 33166	City	State	Zip
Primary Contact and Title Ronald K. Gorland			Billing Contact		
Telephone 305-805-5000		Fax: 305-805-5036	Telephone		Fax
Customer Number CIT004/CIT006			Depository Location		

International Data Depository, Inc. (the "Corporation") hereby agrees to accept for storage and to service under its management system at International Data Depository facilities such data and records material (deposits) as Customer requests. Customer agrees to pay the Corporation for storage and services according to the amounts and provisions specified on the attached Rate Schedule (and as amended from time to time); and Customer agrees that all services shall be provided subject to the terms and conditions of this Agreement.

ATTENTION: Additional terms and conditions of this agreement are attached.

City of Miami Springs

Name _____

Signature _____

Title _____

Date _____

International Data Depository, Inc.

Name _____

Signature _____

Title _____

Date _____

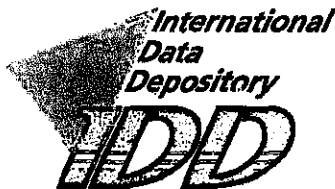


The following terms and conditions shall apply to this Agreement.

1. **Storage and Service Charges** – All charges for data storage, records management, and services under this Agreement shall be specified in the attached Rate Schedule. Such charges shall remain fixed for the term of this Agreement (excluding renewals) unless otherwise provide in Schedule A.
2. **Term** – The term of this Agreement shall commence on the date of the Customer's signature or, if later, the Effective Date set forth on the attached Rate Schedule. Unless otherwise provided in the attached Rate Schedule, the terms will continue for one year.
3. **Access, Procedures, and Force Majeure**
 - A. Deposited materials and information contained in said material may be delivered pursuant to direction of Customer's agent(s) identified in the Company's standard authorization forms. Authority granted to any person on the Corporation's standard authorization forms shall constitute Customer's representation that the identified persons have full authority to order any service for or removal of Customer's material, and to deliver and receive such material. Such orders may be given in person, by telephone or in writing.
 - B. Customer shall comply with the Corporation's reasonable operational requirements, as modified from time to time, regarding containers, delivery volumes, security, access and similar matters. Customer acknowledges that extraordinary volume or schedule requests may require the Corporation to incur additional costs, which the Customer will pay at the Company's overtime rates, provided that the Corporation shall have advised Customer thereof in advance.
 - C. The Corporation shall not be liable for delay or inability to perform caused by acts of God, governmental actions, labor unrest, unusual traffic delays or other causes beyond its control.
4. **Value of Deposits** – Customer declares that the value of data deposits is limited to the cost of replacing the physical media which is lost, damaged or destroyed. Customer declares that the value of record deposits is \$1.00 per carton, linear foot of open shelf files, container, disk pack or other deposit item.
5. **Limitations of Liability and Damages**
 - A. The Corporation's liability, if any, for loss or damage to records stored on magnetic media shall be limited to the replacement cost of such media. The Corporation reserves the right to provide replacement of media rather than reimbursement. This limitation of the Corporation's liability will apply regardless of the form of action, whether in contract or tort, including negligence. The Corporation's liability, if any, for loss of or damage to part or all of the records deposits shall be limited to \$1.00 per carton, linear foot of open shelf files, container, disk pack or other deposit item.
 - B. The Corporation shall not be liable for any loss or damage to stored material, however caused, unless such loss or damage resulted from the failure by the Corporation to exercise such care in regard thereto as a reasonably careful person would exercise under like circumstances; the Corporation is not liable for loss or damage which could not have been avoided by the exercise of such care.
 - C. Deposited materials are not insured by the Corporation against loss or damage, however caused. Customer may insure deposits through third-party insures for any amount, including amounts in excess of the limitation of liability.
 - D. In no event shall the Corporation be liable for any consequential or incidental damages.
6. **Notices and Notice of Claim**
 - A. **Notices** – Any notice made pursuant to this Agreement may be given or made in writing by certified U.S. mail, hand-delivery, or fax at the addresses set out on the front side hereof until written notice of an change of address has been received.
 - B. **Claims** by Customer must be presented in writing to the Corporation within a reasonable time, and in no event longer than 60 days after Customer is notified by the Corporation that loss, damage or destruction to part or all of the stored material had occurred, whichever time is shorter. Such notice shall be a condition precedent on the commencement of any action or suit against the Corporation arising from this Agreement.



- 7. Payment** – If Customer fails to pay the charges of the Corporation for a period of thirty days, or is otherwise in default of this Agreement, the Corporation after giving ten day's notice as provided herein, at its option (a) redeliver the stored materials to Customer at its address herein, or (b) refuse access to stored material. Customer shall be liable for late charges at the rate of 18% per annum, and all expenses incurred in collecting charges, which are in arrears, including reasonable attorneys' fees. The Corporation may at any time require payment by certified check prior to delivery of stored materials. The Corporation shall have, and may exercise, all rights granted to warehousemen by the Uniform Commercial Code as adopted in the state where the deposits are stored, and the Corporation shall have such other rights and remedies as may be provided by law. If Customer is in arrears on fees for a period six months or longer, the Corporation may destroy the deposited materials ten days after written notice as provided herein addressed to Customer's most recent address in the Corporation's records. In the event the Corporation takes any actions pursuant to this Section, it shall have no liability to Customer or anyone claiming by or through Customer. Nothing herein shall preclude the Corporation from pursuing other remedies authorized by statute or otherwise.
- 8. Destruction of Data or Records** – Customer releases the Corporation from all liability by reason of destruction of data or records pursuant to Customer's directions.
- 9. Ownership Warranty** – Customer warrants that it/he/she is the owner or legal custodian of the stored material and has full authority to store said material and direct its disposition in accordance with the terms of this Agreement.
- 10. Indemnification** – Customer agrees to fully indemnify and hold harmless the Corporation and its employees and agents from any liability, cost or expense (including litigation expenses and reasonable attorneys' fees) arising out of the Corporation's possession of Customer's stored materials, Customer's breach of any terms or provisions of this Agreement, or the Corporation's relations with Customer or third parties pursuant to this Agreement, unless caused solely by the negligence or willful misconduct of the Corporation.
- 11. No Hazardous Substances or Conditions** – Customer shall not, at any time, store with the Corporation material considered to be highly flammable, explosive, toxic or otherwise dangerous or unsafe to store or handle, or any material which is regulated under any federal or state regulation relating to the environment or hazardous materials. All Customer premises where the Corporation's employees perform services or make deliveries hereunder shall be free of all hazardous substances and any other hazardous or dangerous conditions.
- 12. Modifications and Assignment** – This Agreement binds the heirs, executors, successors and assigns of the respective parties and cannot be changed orally. This Agreement may not be assigned by the Customer without the written consent of the Corporation.
- 13. Exclusivity** – During the initial and any renewal term of this Agreement, Customer agrees to use Company exclusively for records management and magnetic media storage / tape rotation services in the South Florida Market including Miami-Dade, Broward and Palm Beach Counties.
- 14. Non-Solicitation of Employees** – During the term of this Agreement and for one year thereafter, Company and Customer mutually agree not to solicit or employ any employee of the other party without prior written consent.
- 15. Governing Law** – This Agreement and attachments hereto shall be governed by the laws of the State of Florida.



RECORDS MANAGEMENT AND SERVICE AGREEMENT

Records Management and Service Agreement between International Data
Depository and City of Miami Springs

Customer Name: City of Miami Springs (CIT004/CIT006)
Effective Date: December 1, 2013

STORAGE PRICING

Secure space for the storage of hard copy business records.

\$0.78 per cubic foot per month A/C Storage

\$0.29 per cubic per month non A/C Storage

\$67.27 per month minimum monthly storage fee

Storage charge will be billed monthly in advance.

MANAGEMENT SERVICES PRICING

Services during normal business hours, Monday through Friday 8:00 a.m. to 5:00 p.m., excluding holidays.

New Records: The receipt of additional customer records resulting in an increase to the customers storage balance (receiving and entry/ accessions).

Standard Additional: \$ 1.91 per cubic foot



Retrievals or Refiles: The temporary retrieval of records from or return to storage.

Standard:	\$1.97 per cubic foot
Standard:	\$2.74 per file
Rush:	\$3.36 per cubic foot
Rush:	\$4.66 per file
After Hours:	\$7.24 per cubic foot
After Hours	\$11.38 per file

Destruction: The preparation, documentation, physical destruction of records.

\$ 3.88 per cubic foot plus retrieval

Miscellaneous Services:

Photo Copy per page	\$0.36
Barcode Labels	\$0.10
Indexing per file	\$0.57 per line
Interfiles per file	\$2.59
Fax per Page	\$0.41
Misc. Labor per hour	\$36.22
Box Purchases (10X12X15)	\$2.85
Box Purchases (Transfile)	\$5.23
Monthly Administrative Fee	\$15.52
Dock Access per item	\$1.03
Permanent Removal per c.f.	\$2.59
Destruction Bins per month (one trip per month)	\$41.40

Management services will be billed monthly in arrears.



TRANSPORTATION PRICING

Delivery/ Pick- Up

Next Day Delivery:	\$14.49 per trip, \$1.55 per item Call by 1:00 p.m. for delivery next day by 5:00 p.m.
Half-Day Delivery:	\$36.22 per trip, \$1.55 per item Call by 10:00 a.m. for delivery same day by 5:00 p.m.
Rush Delivery:	\$51.75 per trip, \$1.55 per item Delivered within 4 hours of request
After Hours/Weekend/ Holidays:	\$139.72 per trip, \$5.17 per item Delivery within 4 hours of request

Transportation charges will be billed monthly in arrears.

Services activity volumes substantially exceeding customer norms may result in overtime charges with customer authorization.

Damaged or non standard boxes will be repacked into IDD boxes at Clients expense. Prior notification will be given if it is necessary to repack more than 20 boxes.

All other services, not specifically listed, will be charged at International Data Depository's then current rates.



CITY OF MIAMI SPRINGS
City Clerk's Office
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5006
Fax: (305) 805-5018

Agenda Item No. *87*

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Suzanne Hitaffer, Acting City Clerk *S. Hitaffer*

DATE: October 10, 2013

RECOMMENDATION:

Recommendation that Council approve an expenditure to Catering by Joel's Place, Inc., the lowest responsible quote, in the amount of \$ 1,923.20 for the City's Holiday Lunch for Fiscal Year 2013-2014, pursuant to Section §31.11 (C)(2) of the City Code.

DISCUSSION:

The attached Catering service proposal is based on 85 employees attending the City's Holiday Lunch to be held on Thursday, December 19th at the Multi-Purpose room at the Community Center from 11:30-1:30 PM. The cost per person is \$20.95 however; an additional 10% discount will be applied to the final invoice. The event will be completely catered and will include set up, clean up, uniformed servers, plates, cups, napkins, silverware, 3 course meal (desert included), assorted beverages, coffee and ice.

Three different quotes were obtained from the following vendors:

- Catering by Joel's Place, Inc. \$1,923.20
- We're Having a Party, Inc. \$2,130.75
- Catering by Loveables \$1,948.20 (no server or beverages included)

REQUEST: \$ 1,923.20

FUNDING:

Funds were approved during Budget Hearings
Department/ Description: City Council/Promotions
Account Number: 001-0101-511-48-00

PROFESSIONAL SERVICES APPROVAL:

TR *[Signature]*

CATERING BY JOEL'S PLACE INC.
11481 W Oakland Park Blvd-Sunrise, FL 33323
1-800-472-8001 954-730-9911 FAX 954-730-2276
www.cateringbyjoelsplace.com

CONTRACT FOR CATERING SERVICES

TODAY'S DATE: September 25, 2013

DATE OF EVENT: December 19, 2013 **DAY OF WEEK:** Thursday
NAME (CONTACT PERSON): Patricia Bradley
COMPANY/ORGANIZATION: Miami Springs Parks and Recreation.
MAILING ADDRESS: 1401 Westward Dr, Miami Springs, FL 33166
PHONE: 305-805-5075 **FAX:** 305-805-5077
EMAIL: Bradleyp@-fl.gov
TYPE OF EVENT: Holyday lunch **TIME OF EVENT:** 11:30am to 1:30pm
PLACE OF EVENT: On site
MINIMUM GUARANTEE ATTENDING: 85
PRICE PER PERSON (SET UPON SIGNING OF CONTRACT): \$20.95

MENU

~ ROAST TURKEY ~
~ BAKED HAM ~
~ MASHED POTATOES w/ GRAVY ~
~ SWEET POTATOES ~
~ CORNBREAD STUFFING ~
~ GREEN BEANS ~
~ CRANBERRY SAUCE ~
~ TOSSED SALAD with Dressings on side ~
~ ASSORED DINNER ROLLS ~
~ ASSORTED PIES ~

BEVERAGES: Assorted Regular & Diet Soda's, coffee

10% off the final invoice

All set up, service & clean-up to be uniformed personnel provided by caterer; Includes all paper goods, napkins, heavy duty plastic plates and dinnerware. Buffet tables covered in plastic provided by caterer.

ALL PRICES ARE SUBJECT TO 20% SERVICE CHARGE (SALES TAX EXEMPT)
PLEASE RETURN SIGNED CONTRACT AND DEPOSIT OF \$500.00 BY October 15, 2013
BALANCE OF PAYMENT: DUE ON DAY OF EVENT

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) Catering by Joel's Place Inc.	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required):	<input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶	<input type="checkbox"/> Exempt payee
	<input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.) 11481 West Oakland Park Blvd.		Requester's name and address (optional)
City, state, and ZIP code Sunrise, Florida 33323		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number									

Employer identification number									
2	7	-	2	0	5	8	2	3	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.



Proposal

To: *City of Miami Springs
Attn: Tammy Romero*

Event: *Employee Holiday Lunch*

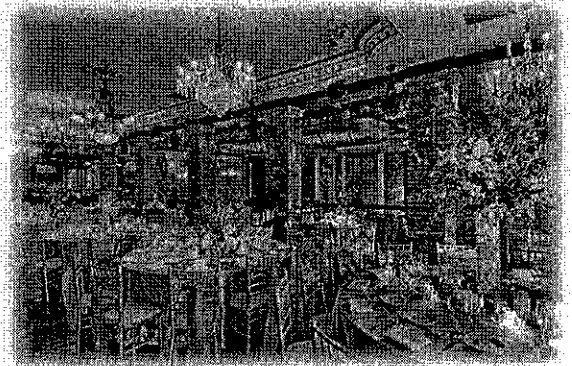
Date: *Thursday December 19th*

Time: *11:30 a.m.-1:30 p.m.*

Location: *1401 Westward Drive*

Phone: *305-805-5035*

Email: *romerot@miamisprings-fl.gov*



Proposed Menu

Buffet Luncheon

The Buffet will be presented with Fresh Foliage and Abundant Holiday Decor

Golden Brown Oven-Roasted Turkey (Light and Dark meat)

Old Fashioned Cornbread-Sausage Stuffing

Cranberry Chutney and Seasoned Gravy

Honey-Glazed Virginia Ham

Choice of Three Side Dishes:

*Potatoes Au Gratin, Country Style Potatoes, Garlic-Smashed Potatoes, Creamy Sweet Potato & Pineapple Salad,
Creamy Macaroni & Cheese,*

Sweet Potatoes with Sweet Pecan - Bourbon Glaze,

Mashed Sweet Potato with Candied Walnuts & Marshmallow,

*Confetti Rice, Caribbean Rice & Peas, Orange-Glazed Green Beans, Traditional Green Bean Casserole, Creamed
Spinach,*

Medley of Sautéed Autumn Vegetables

Crisp Caesar Salad

OR

Freshly Tossed Garden Salad with a Choice of Dressings

Bakery-Fresh Assorted European Dinner Rolls

Sweet Endings

Freshly baked Apple, Cranberry- Apple and Pumpkin Pies

And

A Selection of Holiday Cookies

Beverages

Chilled regular and Diet Sodas

Bottled Water

Ice

Freshly Brewed Coffee

www.werehavingaparty.net

8465 SW 141 St. Palmetto Bay, FL 33158 • Tel: (305) 256-0436 • Fax: (305) 256-8133
info@whapmiami.com

Cost Summary

Price per Guest:

\$20.95 X 85 Guests

Price per Guest is Inclusive of:

The menu as presented above based on a guest count of 85

- Buffet Tables and Linens
- All Catering Utensils
- Buffet Holiday Decor
- Premium Disposable Ware

Service Personnel: \$350.00

For Set up, Service & Clean up

Uniformed Servers

Grand Total (Including Service): \$2,130.75

Gratuities are at your Discretion

We would like to thank you for giving us the opportunity to provide a quotation for your Employee Holiday Lunch, and look forward to making it an enjoyable and memorable one!

Thank You!

www.werehavingaparty.net

8466 SW 141 St. Palmetto Bay, FL 33158 • Tel: (305) 255-0436 Fax: (305) 256-8133
info@whdpmiami.com



Catering by Lovables

2011 Holiday Office Lunch

Drop off luncheon menus are listed below. If you don't see the menu you would like, just give us a call and we will be happy to customize a menu for you! All luncheons include disposable caterware.

Having an employee luncheon to thank your staff during the holidays is easy when you call Catering by Lovables!!! 305-751-1101

Santa's Treat
Catering by Lovables
Signature Sandwiches
 on Bakery Rolls & Breads
 (Turkey, Roast Beef, Ham,
 Chicken Salad, Spring Water
 Tuna, Lettuce, Tomato, Cheese)

Holiday Salad
 exotic greens, diced oranges
 dried cranberries, candied
 walnuts, red onions, stilton
 cheese, chardonnay dressing

Penne Pasta Salad
 with Roasted Vegetables

Seasonal Fruit Platter

Baked Brie
 with Walnuts & Honey

Pumpkin Cheesecake

\$15.25/Person*
(10 Person Minimum)

Mrs. Claus'
Pot Luck Lunch

Cooked & Sliced
22-28# Turkey
Gravy, Country Herb
Stuffing, Cranberry
Walnut Chutney

\$125

Silver Bells!
Whole Turkey, Gravy,
Cranberry Walnut
Chutney

Country Herb Stuffing

Green Bean Casserole
 with Onion Ring Tangles

Holiday Salad
 exotic greens, diced oranges
 dried cranberries, candied
 walnuts, red onions, stilton
 cheese, chardonnay dressing

Buttermilk Yukon
Mashed Potatoes

Seasonal Fruit Platter

Baked Brie
 with Walnuts & Honey

Holiday Breads

Apple Pie
Pumpkin Pie

\$19.50 per person*
(15 Person Minimum)

Golden Pears!
Whole Turkey, Gravy
Cranberry Chutney

Country Herb Stuffing

Maple Glazed Spiral
Cut Ham
 w/honey mustard

Baked Pecan Sweet
Potatoes

Buttermilk Yukon
Mashed Potatoes

Green Bean Casserole
 with Onion Ring Tangles

Holiday Salad

Seasonal Fruit Platter

Baked Brie
 with Walnuts & Honey

Holiday Breads

Pumpkin Pie
Apple Pie
Holiday Cookies

\$22.95 per person*
(20 Person Minimum)

Rich Traditions!
Herb Crusted
Tenderloin of Beef
 w-Rich Portabello Gravy

Pistachio Encrusted
Cranberry Stuffed
Chicken Breast

Buttermilk Yukon
Mashed Potatoes

Caprese Salad
 Vine Ripe Tomatoes, Bufalo
 Mozzarella sprinkled with
 Basalmlc Glaze, Fresh Basil

Green Bean Casserole
 with Onion Ring Tangles

Holiday Salad

Seasonal Fruit Platter

Baked Brie
 with Walnuts & Honey

Holiday Breads

Pumpkin Cheesecake
Pecan Pie
Holiday Cookies

\$28.95 per person*
(25 Person Minimum)

*plus 7% Florida State Sales Tax & 15% Service/Set Up/Delivery Charge



Welcome

The Girls

Services

Corporate Catering

Social Catering

Holidays

Weddings

Daily Menu

Request Form

Testimonials

Referrals

Contact Us

Photo Gallery



Holiday Drop-off Catering Menus

Delivered to your door by our Smiling Elves!
All orders include Disposable Paper Products

Sample drop off luncheon menus are listed below. If you do not see the menu you would like, just give us a call and we will customize a menu for you!

Having an employee luncheon to thank your staff during the holidays is easy when you call Catering by Lovables to do the job for you. All luncheons include disposable cater ware and are beautifully garnished in the holiday spirit.



To print this menu download the (PDF)

CATERING BY LOVABLES 2011 HOLIDAY OFFICE LUNCH

Drop off luncheon menus are listed below. If you don't see the menu you would like, just give us a call and we will be happy to customize

a menu for you! All luncheons include disposable caterware.

Having an employee luncheon to thank your staff during the holidays is easy when you call Catering by Lovables!!! 305-751-1101

Santa's Treat

Catering by Lovables Signature Sandwiches on Bakery Rolls & Breads (Turkey, Roast Beef, Ham, Chicken Salad, Spring Water Tuna, Lettuce, Tomato, Cheese)

Holiday Salad exotic greens, diced oranges dried cranberries, candied walnuts, red onions, stilton cheese, chardonnay dressing

Penne Pasta Salad with Roasted Vegetables

•
Seasonal Fruit Platter

•
Baked Brie with Walnuts & Honey

•
Pumpkin Cheesecake

•
\$15.25/Person*
(10 Person Minimum)

Mrs. Claus' Pot Luck Lunch

Cooked & Sliced 22-28# Turkey Gravy, Country Herb Stuffing,
Cranberry Walnut Chutney

\$125

Silver Bells!

Whole Turkey, Gravy, Cranberry Walnut Chutney

•
Country Herb Stuffing

•
Green Bean Casserole with Onion Ring Tangles

•
Holiday Salad exotic greens, diced oranges dried cranberries,
candied walnuts, red onions, stilton cheese, chardonnay dressing

•
Buttermilk Yukon Mashed Potatoes

•
Seasonal Fruit Platter

•
Baked Brie with Walnuts & Honey

•
Holiday Breads

•
Apple Pie

•
Pumpkin Pie

•••
\$19.50 per person*
(15 Person Minimum)

Golden Pears!

Whole Turkey, Gravy, Cranberry Chutney

•
Country Herb Stuffing

- - Maple Glazed Spiral Cut Ham w/honey mustard**
 -
 - Baked Pecan Sweet Potatoes•**
 -
 - Buttermilk Yukon Mashed Potatoes**
 -
 - Green Bean Casserole** with Onion Ring Tangles
 -
 - Holiday Salad**
 -
 - Seasonal Fruit Platter**
 -
 - Baked Brie** with Walnuts & Honey
 -
 - Holiday Breads**
 -
 - Pumpkin Pie**
 -
 - Apple Pie**
 -
 - Holiday Cookies**
 -
 - \$22.95 per person***
(20 Person Minimum)
-

Rich Traditions!

- Herb Crusted Tenderloin of Beef**
w-Rich Portabello Gravy
-
- Pistachio Encrusted Cranberry Stuffed Chicken Breast**
-
- Buttermilk Yukon** Mashed Potatoes
-
- Caprese Salad** Vine Ripe Tomatoes, Bufalo Mozzarella sprinkled with Basalmlc Glaze, Fresh Basil
-
- Green Bean Casserole** with Onion Ring Tangles
-
- Holiday Salad**
-
- Seasonal Fruit Platter**
-
- Baked Brie** with Walnuts & Honey
-
- Holiday Breads**
-
- Pumpkin Cheesecake**
-
- Pecan Pie**
-
- Holiday Cookies**
-

\$28.95 per person*
(25 Person Minimum)

*plus 7% Florida State Sales Tax & 15% Service/Set Up/Delivery Charge

[\[Welcome\]](#) [\[The Girls\]](#) [\[Services\]](#) [\[Corporate Catering\]](#) [\[Social Catering\]](#) [\[Weddings\]](#) [\[Testimonials\]](#)
[\[Referrals\]](#) [\[Request Form\]](#) [\[Daily Menu\]](#) [\[Lovable Collection\]](#) [\[Contact Us\]](#)

Catering by Lovables | 860 NE 79TH ST | MIAMI, FL 33138-4714
tel: (305) 751-1101 fax: (305) 751-1161
email: info@cateringbylovables.com



CITY OF MIAMI SPRINGS
Police Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 887-1444
Fax: (305) 884-2384

Agenda Item No. 8J

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Peter G. Baan, Chief of Police

DATE: September 24, 2013

RECOMMENDATION: Recommendation that Council approve an expenditure of \$17,423.45 to USA Software, Inc. for annual software support and maintenance contract renewal, as a sole source provider, pursuant to Section §31.11(E)(6)(c) of the City Code.

DISCUSSION: The renewal of the Police Department's annual software agreement beginning October 1, 2013 through September 30, 2014 for police records management software. See attached letter from USA Software, Inc. dated July 3, 2013.

COST: \$17,423.45

FUNDING: Department/ Description: Police Repairs & Maintenance Equipment
Account Number & Amount: 001-2001-521.46-03

PROFESSIONAL SERVICES APPROVAL:



July 03, 2013

MIAMI SPRINGS POLICE DEPARTMENT
201 WESTWARD DRIVE
MIAMI SPRINGS, FL 33166-5259

Computer System Manager:

This letter is to inform you that your USA Software, Inc. Annual Software Support & Maintenance Agreement will expire 09/30/2013. Please plan accordingly as you prepare your new budget.

Annual Support & Maintenance Agreements are available from USA Software, Inc. and are for one-year periods. Your Agreement is \$ 17,423.45 per year (price subject to change).

SUPPORT & MAINTENANCE AGREEMENT FEATURES

* Unlimited telephone technical support on products listed in the USA Software Software Support & Maintenance Agreement, Schedule A.

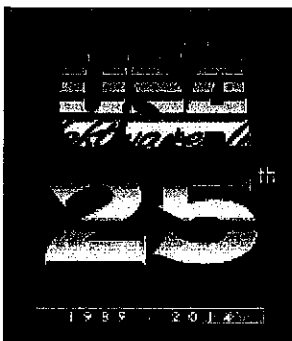
* Customers who upgrade to, or purchase, Version 6 or higher of USA Software products and who keep their Annual Software Support & Maintenance Agreement active and current, will receive future version releases of, as well as upgrades and bug fixes to, USA Software products of the same database type at no cost for the software. There may, however, be some costs associated with these version releases, upgrades, etc., that are beyond USA Software, Inc. control, such as third party user licensing fees, etc., which are passed on to the customer. Upgrades to other databases, such as Microsoft SQL Server, Oracle, etc., will be chargeable upgrades.

Referral Policy - if another agency (Police/Fire/EMS) purchases a USA Software, Inc. system as a result of a qualified sales lead furnished by ur agency, we will give you a standard USA Software, Inc. module free of charge.

If you would like additional information on the USA Software, Inc. Annual Software Support & Maintenance Agreement, please feel free to call us at 954-436-3911.

To renew your agreement, please send a check or purchase order to USA Software, Inc. in the amount listed above.

Please mail remittance to: USA Software, Inc.
9900 Stirling Road
Suite 302
Cooper City, FL 33024





CITY OF MIAMI SPRINGS
Police Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 887-1444
Fax: (305) 884-2384

Agenda Item No. 8K

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Peter G. Baan, Chief of Police

DATE: October 8, 2013

RECOMMENDATION: Recommendation that Council approve an expenditure to AT&T Mobility, utilizing Western States Contracting Alliance NV w4-2001 (Piggyback Government Contract; Current Expiration 10/31/16), in an amount not to exceed \$12,000.00, for wireless connectivity/modem card connections for Mobile Data Terminals (laptops in police vehicles), pursuant to Section §31.11(E)(5) of the City Code.

DISCUSSION: Monthly charges for wireless connectivity/modem card connections for Mobile Data Terminals, as needed. See attached documentation; WSCA-NV Wireless Contract information.

COST: \$ 12,000.00

FUNDING: **Department/ Description:** Police Cellular Telephone Account
Account Number: 001-2001-521.41-02

PROFESSIONAL SERVICES APPROVAL:

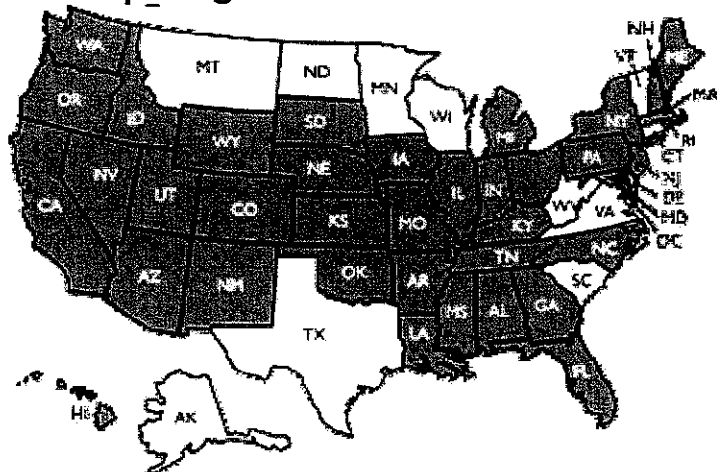


NASPO >> CURRENT COOPERATIVE CONTRACTS

**Wireless Communication & Equipment (WCSA-NV)
w4-2001**

BASIC CONTACT INFORMATION - LEAD STATE

Participating States:



Affiliation:	WCSA
Lead State:	Nevada
Lead State Contract Number:	1907
Contact person:	Teri L. Becker
Phone:	775-684-0178
Fax:	775-684-0188
Email:	tbecker@admin.nv.gov

LINK TO LEAD STATE WEBSITE

http://purchasing.state.nv.us/Wireless/WCSA_Only/WCSA_Only.htm

INCEPTION & EXPIRATION

Current Award: Date of Execution in 2012

Current Expiration: October 31, 2016

OVERVIEW/SUMMARY

These contracts provide both cell phone services and the cell phones for participating states, local units of government and other authorized entities.

The contracts also include bundled wireless internet and push to talk services as well as accessories, equipment and devices.

These contracts are also available to individual employees of eligible entities, based on the rules and regulations of each individual participating entity.

CONTRACTOR INFORMATION

Current contractors:

AT&T Mobility

Sprint Solutions

T-Mobile USA

Verizon Wireless

Tessco

Discountcell

PRICING

See Nevada website for links to actual contract documents and contractor websites where detailed pricing information is available.

Generally, price structure is a % discount off of current retail pricing for specific units/models.

UPDATES & OTHER PARTICIPATION

- Sprint Notice - Shutdown of Nextel National Network Effective June 2013 - June 2012
-

- iPads and similar tablet devices MEMO - Nov. 2010
- Letter regarding the sale of Netbooks - Sept. 2009

PARTICIPATION

Model Participating Addendum - *See vendor documents for PA*

To participate in this Master Agreement, download, negotiate and complete a Participating Addendum with the selected contractor(s). After Participating Addendum execution, email a PDF copy of the completed Participating Addendum (signed with both signatures) to the WSCA-NASPO point of contact identified on the Participating Addendum. If no WSCA-NASPO point of contact is identified, email a copy of the completed Participating Addendum to the WSCA-NASPO general email at wncoopdt@gmail.com.



CITY OF MIAMI SPRINGS
Police Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 887-1444
Fax: (305) 884-2384

Agenda Item No. 8L

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Peter G. Baan, Chief of Police

DATE: October 8, 2013

RECOMMENDATION: Recommendation that Council waive the competitive bid process and approve an expenditure not to exceed \$6,800.00, to Miami Lakes Veterinary Clinic, for veterinary services for the two police canines, pursuant to Section §31.11(E)(6)(g) of the City Code.

DISCUSSION: For veterinary care, including wellness exams, vaccinations, surgeries, sick visits, medications, dental cleanings, emergency visits, dietary supplements, etc. provided to the two police canines. The department has established a sixteen-year relationship with this veterinary office that has provided superior care and service. See attached memorandum from Chief Baan dated 10/08/13.

COST: \$ 6,800.00

FUNDING: Department/ Description: Police Professional Services Account
Account Number: 001-2001-521.31-00

PROFESSIONAL SERVICES APPROVAL:



Miami Springs
Police Department

Memorandum

To: Ronald K. Gorland, City Manager

From: Peter G. Baan, Chief of Police *Peter G. Baan*

Subject: Veterinary Services

Date: October 8, 2013

Currently, the Police Department utilizes the Miami Lakes Veterinary Clinic for the medical needs of the Department's K-9 Patrol dogs, which includes wellness exams, vaccinations, surgeries, sick visits, medications, dental cleanings, emergency visits, dietary supplements, etc. The department has used this same vendor for the past 16 years and the quality of care is excellent. Access to care is available on a 24-hour basis. In the past the pricing for various services has been very reasonable and I expect this continue.

Based on the quality and availability of service, and the fact that the clinic is familiar with the medical history and records of the Department's dogs, I recommend that the competitive bid process be waived and the Miami Lakes Veterinary Clinic be utilized for FY 13/14.

/lc



CITY OF MIAMI SPRINGS
Finance Dept.
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5035
Fax: (305) 805-5018

Agenda Item No. *8M*

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: William Alonso, Asst. City Manager/ Finance Director

DATE: October 10, 2013

RECOMMENDATION:

Recommendation that Council approve an expenditure of \$45,000.00 paid in 3 equal payments, to The Fuentes & Rodriguez Consulting Group (Becker & Poliakoff, P.A.), for consulting and lobbying services for Fiscal Year 2013-2014, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.

DISCUSSION: They are used for strategic consulting and lobbying services.

REQUEST: \$45,000.00

Spent in FY 12/13: \$45,000.00

FUNDING: Funds were approved during the Budget Hearings

Department/ Description: City Manager/Professional services
Account Number: 001-0201-51-31-00

PROFESSIONAL SERVICES APPROVAL:



City of Miami Springs
IT Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5156
Fax: (305) 805-5018

Agenda Item No. 8N

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Jorge Fonseca, Information Technology Director

DATE: October 3, 2013

SUBJECT: Recommendation that Council authorize the execution of a Service agreement for a period of 60 months and approve an expenditure of \$608,880.00 (\$121,776.00 annually) to Sungard H.T.E, Inc. for Application Service Provider (ASP) Services, as a sole source provider for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(6)(c) of the City Code.

REASON: Cost of our annual offsite hosting ASP contract for our usage of the Sungard H.T.E. software is \$121,776.00.

REQUEST: \$ 121,776.00 for Fiscal Year 2013-2014

FUNDING: Department/ Description: IT/Contractual Services
Account Number: 001-5301-513-34-00

Documentation: Sungard H.T.E. contract commencement date 11/01/13 (Attachment "A")

Procurement approval:

SUNGARD® PUBLIC SECTOR

Supplement to the SunGard Public Sector Inc. Application Service Provider Agreement Schedule A - Order Form

This Schedule A - Order Form is entered into under the terms and conditions of the SunGard Public Sector Inc. Application Service Provider Agreement dated October 29, 2008 herewith (Agreement), between **SunGard Public Sector Inc. (SunGard Public Sector)** and **City of Miami Springs, FL (Customer)**. Unless otherwise stated below, all terms and conditions as stated in the Agreement shall remain in effect.

Customer Name: City of Miami Springs, FL

Agreement Number: MIAS-1879LG-130482-1

	Yes	No
Initial Order Form		X
Replacement Order Form		X

1. **Commencement Date:** Begins November 1, 2013 and continues for a period of sixty (60) months from the date the initial Monthly Access Fee is due under this Schedule A – Order Form.

2. **Application Groups: Monthly Access Fees**

	Applications and/or Services	Monthly Access Fee (60 months)
Renewal Service	ASP Renewal - 081200-1, 081200-2, 081200-3, 081200-5, 081200-6, 081200-7	\$ 10,148
Existing Products (Currently Licensed)	GMBA (GM), Purchasing/Inventory (PI), Payroll/Personnel (PR), Cash Receipts (CR), Accounts Receivable (MR), Asset Management I (FA), Fleet Management (FM), Land Management (LX), Occupational Licenses (OL), Code Enforcement (CE), Building Permits (BP), Customer Information System (CX), Work Orders/Facility Management (WF), Procurement Card Tracking (PC), Click2Gov Core Module (K1), Click2Gov CIS (K2), Click2Gov Building Permits (K3), One Point Point-of-Sale (KM), Click2Gov Employee Self Service (KI), QRep Catalogs GM, PI, PR, CR, MR, FA, FM, LX, OL, CE, BP, CX, WF, PC (CJ), Document Management Services (DX), Rec Trac I/F to GMBA (VG), ASP Imaging Interface Financials (IE), ASP Imaging Interface Community (IL), Imaging Interface Utilities (IU), Timekeeping Interface (TC)	Included in Monthly Access Fee
Existing Products (Third Party - Currently Licensed)	QRep Admin (2 Users) - CG Admin, QRep End User (4 Users) - CG, GTG Looking Glass Viewer (8 seats), Executime Time & Attendance - Up to 250 Employees	Included in Monthly Access Fee
Retrofit Modifications	9 Objects	Included in Monthly Access Fee
Services	HELP Card, Disaster Recovery Plan for SunGard Public Sector applications	Included in Monthly Access Fee
Concurrent Sessions - Monthly Access Fee		
12	ASP Shared Environment	Included in Monthly Access Fee
	Subtotal:	10,148
	Total Proposed System:	\$ 10,148

APPLICABLE TAXES ARE NOT INCLUDED IN THIS SCHEDULE, AND, IF APPLICABLE, WILL BE ADDED TO THE AMOUNT IN THE PAYMENT INVOICE(S) BEING SENT SEPARATELY TO THE CUSTOMER.

3. **Payment Terms:**

Monthly Access Fee:

The initial Monthly Access Fee will be due November 1, 2013. Subsequent Monthly Access Fees will be due on the first of the month thereafter. Monthly Access Fees will be invoiced in advance on a monthly basis for a term of sixty (60) months at the rates listed below.

Months 1-60 \$10,148.00 per month or \$121,776.00 per year;

Following the initial term, Services will be provided on a year-to-year basis provided the Customer exercises the option and pays the then current Monthly Access Fee.

Travel and Living Expenses:

Travel and living expenses are in addition to the prices quoted above and will be invoiced as incurred and shall be governed by the SunGard Public Sector Corporate Travel and Expense Reimbursement Policy. Travel and living expenses actually incurred in prior months for which SunGard Public Sector is seeking reimbursement, shall also be invoiced monthly.

Notes:

¹ Monthly Access Fees listed above are for the Applications and Services listed in this Schedule A-Order Form only.

² Following the execution of this Schedule A-Order Form, any new Modification Retrofits provided by SunGard Public Sector will be added to the next annual renewal period, pursuant to Section 4 below.

4. **Modification Retrofits.** For each non-standard Application in library HTEMOD that was written by SunGard Public Sector or any Application that has had custom modifications performed by SunGard Public Sector at the Customer's request, SunGard Public Sector will perform all necessary programming to ensure that the program is compatible with each new software release, version, or program temporary fix made available by SunGard Public Sector. Fees for Modification Retrofits to be maintained are determined on an annual basis. This determination is based upon the number of modified objects prior to the beginning of each annualized ASP Term multiplied by the then current rate charged per object.

5. **Third Party Products - Software and Hardware.**

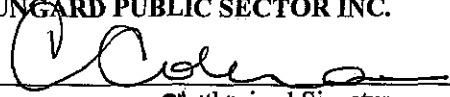
5.1. **Grant of Third Party Licenses.** Where applicable, SunGard Public Sector grants to Customer a personal, non-transferable, non-exclusive, limited-scope sublicense to use, in accordance with the license, use and confidentiality restrictions and other provisions of this Agreement, the third party software set forth on Schedule A ("Third Party Software Products") subject to the following additional conditions: (i) the Third Party Product shall be used only in conjunction with any permissible use of the Application software specifically authorized hereunder, and (ii) the Third Party Products shall be used only in accordance with the Third Party Products documentation.

5.2. **Third Party Products.** During the term of this Agreement, SunGard shall use reasonable efforts to provide Customer the benefit of all indemnities and warranties granted to SunGard Public Sector by the licensor(s) or manufacturer(s) of the Third Party Products, to the extent possible without additional cost to SunGard Public Sector, as and if permitted by SunGard Public Sector's agreement with the licensor of the Third Party Products, and to the extent such warranties and indemnities pertain to Customer's use of the Third Party Products hereunder. In the event of any defect in any Third Party Products supplied by SunGard Public Sector, SunGard Public Sector will use commercially reasonable efforts to replace or correct the Third Party Products without charge, unless it has been damaged or corrupted after supply by SunGard Public Sector (including, but not limited to, damage caused by incorrect use, incorrect voltage or attempts to modify the Software or Third Party Products). If such damage or corruption has occurred after supply by SunGard Public Sector, SunGard Public Sector reserves the right to refuse to replace or correct the Third Party Products or to impose charges for so doing. Provided that SunGard Public Sector complies with this provision, it shall face no further liability with respect to any defect in any Third Party Products.

CITY OF MIAMI SPRINGS, FL

SUNGARD PUBLIC SECTOR INC.

Authorized Signature



Authorized Signature

VP and Controller, SunGard Public Sector Inc.

Print Name & Title

Print Name & Title

Date

6/14/2013

Date



CITY OF MIAMI SPRINGS
Public Works
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195


Agenda Item No. 80

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Thomas Nash, Public Works Director 

DATE: October 1, 2013

RECOMMENDATION:

Recommendation that Council award a Bid to Miami Tiresoles, utilizing Miami Dade Bid # 14/15-06-0131 in an amount not to exceed \$40,000.00, on an "as needed basis" for vehicle & equipment tires for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: To purchase automotive & truck tires used in the repair and maintenance of the City's Fleet.

COST: \$40,000.00

FUNDING: Account No. XXX-XXX-XXX-52-07
(All divisions use this account under the line item tires)

SPENT: F/Y 12/13 - \$35,276.17

ATTACHMENT: Miami-Dade Contract Award Sheet

PROFESSIONAL SERVICES APPROVAL:





**CONTRACT AWARD SHEET
DEPARTMENT OF PROCUREMENT MANAGEMENT**

*Bid No. 14/15-06-0131
Award Sheet*

DIVISION

BID NO.: 14/15-06-0131

PREVIOUS BID NO.: 11-13-05-0120

TITLE: TIRE & RELATED SERVICES

CURRENT CONTRACT PERIOD: 06/07/2013 through 02/28/2015

Total # of OTRs: 0

MODIFICATION HISTORY

Bid No. 14/15-06-0131

Award Sheet

<u>DPM Notes</u>

<u>APPLICABLE ORDINANCES</u>		
LIVING WAGE: <u>No</u>	UAP: <u>Yes</u>	IG: <u>No</u>
OTHER APPLICABLE ORDINANCES:		

CONTRACT AWARD INFORMATION:

<u>No</u> Local Preference	<u>No</u> Micro Enterprise	Full Federal Funding	<u>No</u> Performance Bond
Small Business Enterprise (SBE)	PTP Funds	Partial Federal Funding	<u>No</u> Insurance
Miscellaneous:			

REQUISITION NO.:

PROCUREMENT AGENT: LEE, JESUS	EMAIL: FJL@MIAMIDADE.GOV
PHONE: 305 375-4264	FAX:

DEPARTMENT OF PROCUREMENT MANAGEMENT
DIVISION

VENDOR NAME: EARL W COLVARD INC
 DBA: BOULEVARD TIRE CENTER.
 FEIN: 592183177 SUFFIX: 01 33142
 STREET: 3850 NW 30TH AVENUE CITY: MIAMI ST: FL ZIP:
 FOB TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET30 TOLL PHONE: -

VENDOR INFORMATION:

	<i>CERTIFIED VENDOR</i>	<i>ASSIGNED MEASURES</i>
Local Vendor:	SBE	Set Aside
	Micro Ent.	Selection Factor
	Other:	Vendor Record Verified?

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
EARL W COLVARD	386-734-6447	-	305-637-9843	ECOLVARD@BOULEVARDTIRE.COM

VENDOR NAME: TIRESOLES OF BROWARD INC
 DBA: MIAMI TIRESOLES
 FEIN: 650829510 SUFFIX: 01 33016
 STREET: 7800 NW 103RD STREET CITY: HIALEAH GARDENS ST: FL ZIP:
 FOB TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET30 TOLL PHONE: -

VENDOR INFORMATION:

	<i>CERTIFIED VENDOR</i>	<i>ASSIGNED MEASURES</i>
Local Vendor:	SBE	Set Aside
	Micro Ent.	Selection Factor
	Other:	Vendor Record Verified?

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
ROBERT COLE	305-821-2121	-	305-826-4473	TIRESOLES1@AOL.COM



CITY OF MIAMI SPRINGS
Public Works
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195

Agenda Item No. 84

City Council Meeting of:
10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Thomas Nash, Public Works Director

DATE: October 1, 2013

RECOMMENDATION:

Recommendation that Council award a bid to Micar Trucking, utilizing Miami Dade Bid # 4056-0/16 in an amount not to exceed \$20,000.00, on an "as needed basis" for ballast rock & crushed lime rock utilized for pot holes, alley grading and swale repairs due to bulk trash collection for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: Various types of rock for alley, swale and street repairs

COST: \$20,000.00

FUNDING: Department/ Description: Roads & Transportation (CITF funds)
Account Number: 135-0902-541-4600

SPENT: F/Y 12/13 – \$13,000.00

ATTACHMENT: Miami-Dade Contract Award Sheet

PROFESSIONAL SERVICES APPROVAL:



**CONTRACT AWARD SHEET
DEPARTMENT OF PROCUREMENT MANAGEMENT**

*Bid No. 4056-0/16
Award Sheet*

Procurement DIVISION

BID NO.: **4056-0/16** PREVIOUS BID NO.: **4056-0/11**
 TITLE: **COARSE AGGREGATES, PRE-QUALIFICATION**
 CURRENT CONTRACT PERIOD: **03/01/2012** through **02/28/2017**
 Total # of OTRs: **0**

MODIFICATION HISTORY

Bid No. 4056-0/16 Award Sheet

<u>DPM Notes</u>

<u>APPLICABLE ORDINANCES</u>												
LIVING WAGE: <u> No </u> UAP: <u> Yes </u> IG: <u> No </u>												
OTHER APPLICABLE ORDINANCES:												
CONTRACT AWARD INFORMATION: <table style="width:100%; border:none;"> <tr> <td><u>No</u> Local Preference</td> <td><u>No</u> Micro Enterprise</td> <td>Full Federal Funding</td> <td><u>No</u> Performance Bond</td> </tr> <tr> <td>Small Business Enterprise (SBE)</td> <td>PTP Funds</td> <td>Partial Federal Funding</td> <td><u>No</u> Insurance</td> </tr> <tr> <td colspan="4">Miscellaneous:</td> </tr> </table>	<u>No</u> Local Preference	<u>No</u> Micro Enterprise	Full Federal Funding	<u>No</u> Performance Bond	Small Business Enterprise (SBE)	PTP Funds	Partial Federal Funding	<u>No</u> Insurance	Miscellaneous:			
<u>No</u> Local Preference	<u>No</u> Micro Enterprise	Full Federal Funding	<u>No</u> Performance Bond									
Small Business Enterprise (SBE)	PTP Funds	Partial Federal Funding	<u>No</u> Insurance									
Miscellaneous:												
<table border="1" style="width:80%; margin:auto;"> <tr> <td style="padding: 5px;">REQUISITION NO.:</td> </tr> </table>	REQUISITION NO.:											
REQUISITION NO.:												

PROCUREMENT AGENT: Celeste Walker PHONE: 305 375-5683 FAX: 305 375-4407 EMAIL: CEWALKE@MIAMIDADE.GOV
--

VENDOR NAME: PRO GROUNDS PRODUCTS INC
 DBA:
 FEIN: 651052965 SUFFIX: 01 33176
 STREET: 8834 SW 131ST STREET CITY:MIAMI ST: FL ZIP:
 FOB TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET30 TOLL PHONE: 866-556-6156

<u>VENDOR INFORMATION:</u>	<i>CERTIFIED VENDOR</i>	<i>ASSIGNED MEASURES</i>
Local Vendor:	SBE	Set Aside
	Micro Ent.	Selection Factor
	Other:	Vendor Record Verified?

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
BRUCE BATES	305-235-5101	866-556-6156	305-235-5186	PROGROUNDS@PROGROUNDSPRODU

VENDOR NAME: MICAR TRUCKING INC
 DBA:
 FEIN: 651075243 SUFFIX: 01 33175
 STREET: 13944 SW 25 TERRACE CITY:MIAMI ST: FL ZIP:
 FOB TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET30 TOLL PHONE: -

<u>VENDOR INFORMATION:</u>	<i>CERTIFIED VENDOR</i>	<i>ASSIGNED MEASURES</i>
Local Vendor:	SBE	Set Aside
	Micro Ent.	Selection Factor
	Other:	Vendor Record Verified?

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
CARLOS P CORZO	305-720-9869	-	866-281-1436	MICARTRUCKING@YAHOO.COM



CITY OF MIAMI SPRINGS
Public Works
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195


Agenda Item No. 89

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Thomas Nash, Public Works Director 

DATE: October 1, 2013

RECOMMENDATION:

Recommendation that Council award a bid to Grainger Industrial Supplies, utilizing Miami Dade Bid # 7963-1/22 in an amount not to exceed \$20,000.00, on an "as needed basis" for non-stock items which are needed for building maintenance emergency & planned repairs, and for the purchase of stock items which includes rakes, shovels, marking paint, work gloves, and lighting materials for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: To purchase various supplies and stock items as needed for all PW Departments

COST: \$ 20,000.00

FUNDING: Account No. XXX-XXXX-XXX-52-00
(All divisions use this account under the line item Operating Supplies)

SPENT: FY 12/13- \$17,266.00

ATTACHMENT: Miami-Dade Contract Award Sheet

PROFESSIONAL SERVICES APPROVAL:  



CONTRACT AWARD SHEET
Internal Services Department
Procurement Management Services

Bid No. 7963-1/22
Award Sheet

Purchasing DIVISION

BID NO.: 7963-1/22

PREVIOUS BID NO.: 7963-0/12

TITLE: **BUILDING MATERIALS - PRE-QUALIFICATION**

CURRENT CONTRACT PERIOD: 09/01/2012 through 08/31/2017

Total # of OTRs: 1

MODIFICATION HISTORY

Bid No. 7963-1/22

Award Sheet

<u>DPM Notes</u>

<u>APPLICABLE ORDINANCES</u>			
<table style="width:100%; border:none;"> <tr> <td style="width:33%;"><u>LIVING WAGE: No</u></td> <td style="width:33%;"><u>UAP: Yes</u></td> <td style="width:33%;"><u>IG: No</u></td> </tr> </table>	<u>LIVING WAGE: No</u>	<u>UAP: Yes</u>	<u>IG: No</u>
<u>LIVING WAGE: No</u>	<u>UAP: Yes</u>	<u>IG: No</u>	
<u>OTHER APPLICABLE ORDINANCES:</u>			

CONTRACT AWARD INFORMATION:				
<u>No</u> Local Preference	<u>No</u> Micro Enterprise	Full Federal Funding	<u>No</u> Performance Bond	
Small Business Enterprise (SBE)	PTP Funds	Partial Federal Funding	<u>No</u> Insurance	
Miscellaneous:				
<table border="1" style="margin: auto;"> <tr> <td style="padding: 5px;">REQUISITION NO.:</td> </tr> </table>				REQUISITION NO.:
REQUISITION NO.:				

PROCUREMENT AGENT: YULY CHAUX-RAMIREZ
PHONE: 305 375-4263 FAX: 305 375-4407 EMAIL: YCHAUX@MIAMIDADE.GOV

VENDOR NAME: ENECON CORPORATION
 DBA:
 FEIN: 232593118 SUFFIX: 01 11763
 STREET: 6 PLATINUM CT CITY: MEDFORD ST: NY ZIP:
 FOB TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET30 TOLL PHONE: -

VENDOR INFORMATION:

	CERTIFIED VENDOR	ASSIGNED MEASURES
Local Vendor:	SBE	Set Aside Bid Pref.
	Micro Ent.	Selection Factor Goal
	Other:	Vendor Record Verified?

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
ELIZABETH KESSLER	305-340-7731	-	516-349-5522	ELIZABETHKESSLER@ENECON.COM

VENDOR NAME: W W GRAINGER INC
 DBA: GRAINGER
 FEIN: 361150280 SUFFIX: 01 33172
 STREET: 2255 NW. 89TH PLACE CITY: MIAMI ST: FL ZIP:
 FOB TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET45 TOLL PHONE: -

VENDOR INFORMATION:

	CERTIFIED VENDOR	ASSIGNED MEASURES
Local Vendor:	SBE	Set Aside Bid Pref.
	Micro Ent.	Selection Factor Goal
	Other:	Vendor Record Verified?

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
GEORGE JOSEPH	305-594-3036	-	800-459-2727	GOV480@GRAINGER.COM



CITY OF MIAMI SPRINGS
Public Works
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195

Agenda Item No. *PR*

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Thomas Nash, Public Works Director *TN*

DATE: October 1, 2013

RECOMMENDATION:

Recommendation that Council award a bid to Auto Zone, utilizing TCPN contract R5165 in an amount not to exceed \$10,000.00, on an "as needed basis" for vehicle equipment repairs which include stock & non-stock items such as brakes, pumps, batteries, oil, fuel & air filters, wipers, antifreeze, windshield cleaners and bulbs for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: To purchase mechanical parts and stock items as needed for all City owned vehicles

COST: \$ 10,000.00

FUNDING: Account No. XXX-XXXX-XXX-45-10
(All divisions use this account under the line item Fleet maintenance)

SPENT: FY 12/13- \$8,300.00

ATTACHMENT: TCPN (The Cooperative Purchasing Network) contract R5165

PROFESSIONAL SERVICES APPROVAL: *TR* *W*



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AutoZone



Overview Contract Documents Contact

Contract: R5165 - Automotive Parts and Supplies

Start	Next Expiration	Final Expiration
Jul 1, 2012	Jun 30, 2014	Jun 30, 2017

Competitive Bid Process

- Determination for RFP
- Daily Journal of Commerce Affidavit
- Florence Blade Affidavit
- USA Today Ad 1
- USA Today Ad 2
- Original Solicitation (Final RFP Document)
- TCPN Screenshot
- Bid Receipt List
- Bid Sign in Sheet
- Bidders List
- Bid Evaluation
- Compliance Questionnaire

Master Contract Documents

- Autozone
- Vendor Proposal
- Vendor Proposal
- Signed Contract

Post-Award Management Documents

- 2nd Year Renewal



CITY OF MIAMI SPRINGS
Public Works
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195

Agenda Item No. *85*

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Thomas Nash, Public Works Director *RN*

DATE: October 1, 2013

RECOMMENDATION:

Recommendation that Council award a bid to Lowes Home center, utilizing TCPN contract R4954 in an amount not to exceed \$20,000.00, on an "as needed basis" for building maintenance emergency & planned repairs, including locks, roofing & plumbing repair materials, nuts & bolts, spindles, handrails, pvc cement, concrete for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: To purchase various supplies and stock items as needed for all PW Departments

COST: \$ 20,000.00

FUNDING: Account No. XXX-XXXX-XXX-46-00
(All divisions use this account under the line item Building repairs)

SPENT: FY 12/13- \$13,500.00

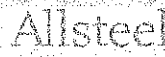
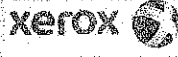
ATTACHMENT: TCPN (The Cooperative Purchasing Network) contract R4954

PROFESSIONAL SERVICES APPROVAL:

TR *W*



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Lowe's Home Centers, Inc.



[Overview](#)
[Contract Documents](#)
[Contact](#)
[FAQ](#)
[Pricing](#)
[About](#)
[How To Order](#)

Contract: R4954 - MRO Equipment, Supplies and Related Items, Services

Start	Next Expiration	Final Expiration
Apr 13, 2010	Mar 31, 2014	Mar 31, 2015

Competitive Bid Process

- Determination for RFP
- Florence-Blade Affidavit
- USA Today Affidavits
- Original Solicitation (Final RFP Document)
- 1st Addendum
- 3rd Addendum
- RFP Questions & Answers
- TCPN Screenshot
- Bid Receipt List
- Bid Sign in Sheet
- Bidders List
- Bid Evaluation
- Multi Award Letter

Master Contract Documents

- Vendor Proposal
- Signed Contract
- Award Letter
- Compliance Questionnaire
- 2nd Amendment
- 4th Amendment
- 5th Amendment

Post-Award Management Documents

- 2nd Year Renewal Letter
- 3rd and 4th year Renewal Letter
- Contract Amendment



CITY OF MIAMI SPRINGS
Public Services
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195

Agenda Item No. *8T*

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Thomas Nash, Public Works Director *TSN*

DATE: October 1, 2013

RECOMMENDATION:

Recommendation that Council waive the competitive bid process and approve an expenditure of \$187,057.00, to Vector Fleet Management for fleet maintenance services, pursuant to Section §31.11 (E)(6)(g) of the City Code and pursuant to the contract renewal option provided by the City's existing contract/contract vendor for an additional 1 year period.

DISCUSSION: This is a second year renewable contract for city wide fleet maintenance services

COST: \$ 187,057.00

FUNDING: Department/ Description: Fleet Contractual Service
Account Number: 001-5407-541-3400

PROFESSIONAL SERVICES APPROVAL:

TSN *TSN*



September 20, 2013

Rosita Hernandez
Procurement Supervisor
City of Miami Springs
345 N Royal Poinciana BLvd
Miami Springs, FL 33166

RE: RFP # 04-10/11 Fleet Services/Maintenance

Dear Mrs. Hernandez:

Vector Fleet Management, LLC is pleased to confirm that we are able to continue to provide fleet maintenance services to the City of Miami Springs, Florida.

Our understanding is that this will be Option Year # 2, which will be invoiced at the annual rate of \$187,057.00 as indicated on the RFP document. An excerpt of this document has been attached as reference.

Vector Fleet Management has enjoyed working with the personnel of the City of Miami Springs and looks forward to continuing our strong relationship.

We thank you and appreciate your business.

Sincerely,

A handwritten signature in black ink that reads "ROLO". The letters are stylized and connected, with a horizontal line extending from the end of the "O".

Rob O. Lovi
Vice President, Sales & Marketing

SPECIAL CONDITIONS

SCOPE The intent of these specifications is to set forth and convey to prospective Proposers the Fleet Services/ Maintenance as desired by the City of Miami Springs.

TERM OF CONTRACT This contract will be in effect for a one (1) year period effective from date of award and the prices quoted hereunder shall be firm to the City of Miami Springs for the duration of the contract. Prior to, or upon completion, of that initial term, the City of Miami Springs shall have the option to renew this contract for an additional three (3) one (1) year periods on a year-to-year basis. The renewals are contingent upon satisfactory performance by the contractor and availability of funds.

Indicate your acceptance or rejection of the City's renewal options by initialing the appropriate box and providing the amounts of fees quoted for each option year below.

Accept	Reject
X	

Option Year #1 180,732.00

Option Year #2 187,057.00

Option Year #3 193,603.00



CITY OF MIAMI SPRINGS
Public Works
345 N. Royal Poinciana Blvd.
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195

Agenda Item No. 8U

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Tom Nash, Public Works Director

DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council authorize the execution of a contract under the original terms of City ITB # 05-11/12 (1 year remaining with an option to renew 2 additional 1 year terms) and approve an expenditure of \$124,800.00 with Florida Turf & Landscape, the next lowest responsible bidder for tree trimming removal and disposal services citywide for Fiscal Year 2013-2014 after Raydel Landscaping requested to withdraw from the original contract, pursuant to Section §31.11 (E)(1) of the City Code.

DISCUSSION:

Our current landscaping contractor, Raydel Landscaping has requested to withdraw from the tree trimming removal and disposal services ITB# 05-11/12. They were awarded the contract approved by Council on August 27, 2012 for an initial 2 years with option to renew 2 additional 1 year terms.

We met with Florida Turf and Landscape, the next lowest bid willing to accept the current tree trimming contract for the remaining term of the contract under the same proposed rates of \$10,400.00 monthly as originally quoted.

REQUEST: \$ 124,800.00

Spent in FY12/13: \$ 105,000.00

FUNDING:

Funds were approved during Budget Hearings
Department/ Description: Public Properties/ Contractual Services
Account Number: 001-5404-541-34-00

PROFESSIONAL SERVICES APPROVAL:



560 E 36 Street, Hialeah, FL 33136
(305) 345-4564

September 17, 2013

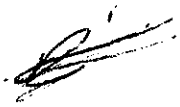
City of Miami Springs
201 West Ward Dr.
Miami Spring, FL 33166

To whom it may concern:

With sincere sadness would like to express that at this time and because of circumstances beyond our control, We can't meet our agreement with the City, therefore We are requesting withdrawn from our original contract.

Raydel Landscaping hereby request the respectful City officials to consider us in the bid process in the future again.

Should there be any questions, please don't hesitate to contact the undersigned.

Sincerely, 

Raidel Lechuga, President



CITY OF MIAMI SPRINGS
Public Works
345 N Royal Poinciana Blvd
Miami Springs, FL 33166-5259
Phone: (305) 805-5170
Fax: (305) 805-5195


Agenda Item No. 8V

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Tom Nash, Public Works Director 

DATE: October 4, 2013

RECOMMENDATION:

Recommendation that Council waive the competitive bid process and approve an expenditure of \$63,000.00 to Raydel Landscape for landscaping services pursuant to Section §31.11 (E)(6)(g) of the City Code and pursuant to the contract renewal option provided by the City's existing contract Bid #04-11/12 for an additional 1 year period.

DISCUSSION: Raydell Landscaping has canceled the tree portion of the landscaping contract effective September 30, 2013. They were awarded the contracts for tree trimming on RFP # 05-11/12 & landscaping on RFP # 04-11/12 and were approved by council August 27, 2012. They are only renewing the landscaping contract that will have one additional year renewal option.

COST: \$63,000.00

FUNDING: Department/ Description: Public Properties contractual service
Account Number: 001-5404-541-3400

PROFESSIONAL SERVICES APPROVAL:  



560 E 36 Street, Hialeah, FL 33136
(305) 345-4564

October 7, 2013

City of Miami Springs

MIAMI SPRINGS
PUBLIC WORKS
2013 OCT -7 P 1:17

To whom it may concern:

Let this letter serve as a renewal of our lawn services contract for a period of one more year to end on October 31, 2014.

It's being a pleasure to serve the city and we will continue to provide our excellent services.

Sincerely:

Raydel Lechuga, President



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. *8W*

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager
Paul O'Dell, Golf and Country Club Director

FROM: Laurie Bland, Golf Course Superintendent *LJB*

DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council award a bid to Howard Fertilizer & Chemical Company Inc, utilizing the Town of Davie Bid # B-12-34-3, in the of amount \$45,000.00, on an "as needed basis" for custom blended fertilizers, for the fiscal year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: To improve playability of the fairway, tee, and putting green surfaces.

REQUEST:

Current request: \$ 45,000.00 Funds available
Spent FY 12/13: \$48,505.30

FUNDING: Department/ Description: Golf Course maintenance
Account Number: 001-5708-572-52-32

PROFESSIONAL SERVICES APPROVAL:

TR *AK*

CONTRACT SUMMARY

CITY OF FORT LAUDERDALE
PROCUREMENT SERVICES DIVISION

Period Covered:
6/5/12 – 4/18/14

Contract No.:
B-12-34-3
Town of Davie

Master Blanket:
N/A

Awarded Vendor:

Howard Fertilizer & Chemical Company, Inc.
P.O. Box 628202
Orlando, FL 32862-8202

Attn: Jason Kozakiewicz
954-448-9019
Fax 407-858-0314

Insurance Coverage Required: Yes No
Authorized for Purchases: \$50,000 Under Over
Extension Options: Yes No

HORTICULTURAL CHEMICALS

Roundup Pro Max 30 gal.	\$ 29.05 / gal
Sedgehammer	\$ 69.11 / container
Revolver	\$ 540.00 / container
Ronstar Flo	\$ 160.00 / gal
Top Choice	\$ 2.75 / lb.

Department Contract Co-Ordinator: Kim Clifford, Parks & Recreation (954) 828-5354
Procurement Specialist: AnnDebra Diaz, CPPB



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. 8X

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager
Paul O'Dell, Golf and Country Club Director
FROM: Laurie Bland, Golf Course Superintendent *JB/efo*
DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council award a bid to Florida Superior Sand, utilizing the Miami Dade County contract 9408-1/14-1 in the of amount \$30,000.00, on an "as needed basis" to purchase Medium grade particle sand, for the fiscal year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: Medium grade particle sand is needed to improve playability for the bunkers and for the fairway, tees, and putting green surfaces.

REQUEST:

Current request:	\$ 30,000.00 Funds available
Spent in FY12/13:	\$14,457.83

FUNDING:

Department/ Description:	Golf Course maintenance
Account Number:	001-5708-572-46-51

PROFESSIONAL SERVICES APPROVAL:

TR *WR*



**CONTRACT AWARD SHEET
DEPARTMENT OF PROCUREMENT MANAGEMENT**

Bid No. 9408-1/14-1
Award Sheet

PROCUREMENT DIVISION

BID NO.: 9408-1/14-1

PREVIOUS BID NO.:

TITLE: LANDSCAPING & GARDENING MATERIALS-PREQUA

CURRENT CONTRACT PERIOD: 01/01/2013 through 12/31/2014

Total # of OTRs: 1

MODIFICATION HISTORY

Bid No. 9408-1/14-1

Award Sheet

DPM Notes

APPLICABLE ORDINANCES

LIVING WAGE: No

UAP: Yes

IG: No

OTHER APPLICABLE ORDINANCES:

CONTRACT AWARD INFORMATION:

No Local Preference

No Micro Enterprise

Full Federal Funding

No Performance Bond

Small Business Enterprise (SBE)

PTP Funds

Partial Federal Funding

No Insurance

Miscellaneous:

REQUISITION NO.:

PROCUREMENT AGENT:

BONILLA, LINA

PHONE: 305 375-2173

FAX: 305 375-4407

EMAIL: LBONILL@MIAMIDADE.GOV

VENDOR NAME: SUPERIOR MULCH INC
 DBA:
 FEIN: 592712633 SUFFIX: 01 33472
 STREET: 9621 S R #7 CITY:BOYNTON BEACH ST: FL ZIP:
 FOB TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET30 TOLL PHONE: -

VENDOR INFORMATION:

CERTIFIED VENDOR

ASSIGNED MEASURES

Local Vendor:	SBE	Set Aside	Bid Pref.
	Micro Ent.	Selection Factor	Goal
	Other:	Vendor Record Verified?	

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
CAROL A MARRERO	561-734-7300	-	561-734-3013	ATLAS@ATLASPEATANDSOIL.COM

VENDOR NAME: FLORIDA SUPERIOR SAND INC
 DBA:
 FEIN: 650085242 SUFFIX: 01 33467
 STREET: 6801 LAKE WORTH RD STE 124 CITY:GREENACRESS ST: FL ZIP:
 FOB TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET30 TOLL PHONE: 800-741-8258

VENDOR INFORMATION:

CERTIFIED VENDOR

ASSIGNED MEASURES

Local Vendor:	SBE	Set Aside	Bid Pref.
	Micro Ent.	Selection Factor	Goal
	Other:	Vendor Record Verified?	

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
MARION JEFFERSON	800-741-8258	800-741-8258	561-969-3114	FSS5901@AOL.COM



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. 8y

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager
Paul O'Dell, Golf and Country Club Director

FROM: Laurie Bland, Golf Course Superintendent /lbo

DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council award a bid to Harrell's LLC, utilizing Miami Dade County Bid #9020-1/19 in the amount of \$20,000.00, on an "as needed basis", for customized chemicals and liquid fertilizers for fiscal year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: To improve playability of the fairway, tee, and putting green surfaces.

REQUEST:

Current request: \$ 20,000.00 Funds available

Spent FY 12/13: \$7,335.00 (Only used this vendor in Sept. 2013)

FUNDING:

Department/ Description: Golf Course maintenance
Account Number: 001-5708-572-52-31

PROFESSIONAL SERVICES APPROVAL:

TR Vd



**CONTRACT AWARD SHEET
DEPARTMENT OF PROCUREMENT MANAGEMENT**

*Bid No. 9020-1/19
Award Sheet*

DIVISION

BID NO.: 9020-1/19

PREVIOUS BID NO.: IB9018-1/09

TITLE: FERTILIZERS (PRE-QUALIFICATION)

CURRENT CONTRACT PERIOD: 11/01/2009 through 10/31/2014

Total # of OTRs: 1

MODIFICATION HISTORY

Bid No. 9020-1/19

Award Sheet

DPM Notes

APPLICABLE ORDINANCES

LIVING WAGE: No

UAP: Yes

IG: No

OTHER APPLICABLE ORDINANCES:

CONTRACT AWARD INFORMATION:

No Local Preference

No Micro Enterprise

Full Federal Funding

No Performance Bond

Small Business Enterprise (SBE)

PTP Funds

Partial Federal Funding

No Insurance

Miscellaneous:

REQUISITION NO.:

PROCUREMENT AGENT:

LINA BONILLA

PHONE: 305 375-3633

FAX: 305 375-4407

EMAIL: LBONILL@MIAMIDADE.GOV

DEPARTMENT OF PROCUREMENT MANAGEMENT
DIVISION

VENDOR NAME: AGRIMUM ADVANCED TECHNOLOGIES U S INC
 DBA:
 FEIN: 204910688 SUFFIX: 01 80538
 STREET: 2915 ROCKY MOUNTAIN AVE STE 400 CITY:LOVELAND ST: CO ZIP:
 FOB_TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET30 TOLL PHONE: -

VENDOR INFORMATION:

CERTIFIED VENDOR

ASSIGNED MEASURES

Local Vendor:	SBE	Set Aside	Bid Pref.
	Micro Ent.	Selection Factor	Goal
	Other:	Vendor Record Verified?	

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
GARY S MORGAN	386-527-0682	-	386-767-2661	GMORGAN@AGRIUMAT.COM

VENDOR NAME: HARRELLS LLC
 DBA:
 FEIN: 261595082 SUFFIX: 01 33030
 STREET: 1120 NW 7TH STREET CITY:HOMESTEAD ST: FL ZIP:
 FOB_TERMS: DEST-P DELIVERY:
 PAYMENT TERMS: NET30 TOLL PHONE: 800-282-8007

VENDOR INFORMATION:

CERTIFIED VENDOR

ASSIGNED MEASURES

Local Vendor:	SBE	Set Aside	Bid Pref.
	Micro Ent.	Selection Factor	Goal
	Other:	Vendor Record Verified?	

Vendor Contacts:

Name	Phone1	Phone2	Fax	Email Address
DAVID PLUNKETT	954-914-3242	800-282-8007	954-208-7675	DPLUNKETT@HARRELLS.COM



CITY OF MIAMI SPRINGS
Golf Course Maintenance
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. 82

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager
Paul O'Dell, Golf and Country Club Director

FROM: Laurie Bland, Golf Course Superintendent 

DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council waive the competitive bid process and approve an expenditure of \$57,000.00, to GREENS GRADE SERVICES INC., for golf course labor services for the months of October and November until an award is made under the new RFP process which is expected to go before Council in November for Fiscal year 2013-2014, pursuant to Section §31.11 (E)(6)(g) of the City Code.

DISCUSSION:

On October 14, 2013 Council approved the rejection of the bids received for Golf Course Labor Maintenance under the old RFP# 03-12/13 and Council authorized us to rebid. We are currently in a "cone of silence" for Golf Course labor or PEO services and we expect to the make a recommendation to award by November 2013.

REQUEST: Current request: \$57,000.00 Funds available

Spent in FY 12/13: \$382,927.23

FUNDING:

Department/Description: Recreation Department/Golf Course Maintenance
Account: 001-5708-572-3401

PROFESSIONAL SERVICES APPROVAL:  



CITY OF MIAMI SPRINGS
Miami Springs Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. *8AA*

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Paul O'Dell, Golf Director */ELO*

DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council approve an expenditure of \$15,000.00 on an "as needed basis" to Foot Joy for golf shop merchandise of golf apparel, golf gloves, and golf shoes for Fiscal Year 2013-2014, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.

DISCUSSION: To provide Foot Joy merchandise for golfers and guest. Foot Joy manufacture's Foot Joy products.

REQUEST: \$ 15,000.00 (Funds available)

Spent FY12/13: \$8,645.65

FUNDING: Department/ Description: Golf Shop Merchandise
Account Number: 001-5707-572-5205

PROFESSIONAL SERVICES APPROVAL:

TR *W*



CITY OF MIAMI SPRINGS
Miami Springs Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. 8BB

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Paul O'Dell, Golf Director / *PO*

DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council approve an expenditure of \$15,000.00 on an "as needed basis" to Titleist for golf shop merchandise of golf club rentals, hats, golf balls, for Fiscal Year 2013-2014, as a sole source provider, pursuant to Section §31.11 (E)(6)(c) of the City Code.

DISCUSSION: To provide Titleist merchandise for golfers and guest. Titleist manufacture's Titleist products.

REQUEST: \$ 15,000.00 (Funds available)

Spent FY 12/13: \$15,845.16

FUNDING: Department/ Description: Golf Shop Merchandise
Account Number: 001-5707-572-5205

PROFESSIONAL SERVICES APPROVAL:

TR *PS*



CITY OF MIAMI SPRINGS
Miami Springs Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. *8CC*

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager
Paul O'Dell, Golf Director

FROM: Laurie Bland, Golf Course Superintendent

DATE: October 10, 2013

RECOMMENDATION:

Recommendation that Council award a Bid ~~to~~ Sullivan Electric & Pump INC., utilizing Miami Dade County # 6819-5/17-1 in the amount of \$ 25,000.00 to rebuild the West Pump Station at the Miami Springs Golf Course for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: The West Pump suffered a major electrical failure on Friday October 11, 2013 and VFD Drive along with several other components needs to be replaced and rebuilt. There is an urgency of repairing it by next week due to a new delivery of sod coming in next week and wall-to-wall fertilizer applications towards the end of this month.

REQUEST:

Current request:	<u>\$ 25,000.00</u>	<u>Funds available</u>
Total vendor amount:	\$ 25,000.00	

FUNDING:

Department/ Description: Golf Course Recreation/Electricity
Account Number: 001-5708-572-43-01

PROFESSIONAL SERVICES APPROVAL:



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. 8DD

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager
Paul O'Dell, Golf and Country Club Director

FROM: Laurie Bland, Golf Course Superintendent *LB/efo*

DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council award a bid to Show Turf, utilizing State of Florida Contract #760-000-10-1 in the amount \$61,100.94, to purchase of 6 John Deere TX Turf Gators and 1 Dakota 410 Top Dresser, for the fiscal year 2013-2014, pursuant to Section §31.11 (E)(6)(g) of the City Code.

DISCUSSION: To improve playability of the fairway, tee, and putting green surfaces.

REQUEST: \$ 61,100.94

FUNDING: Funding is with SunTrust (See additional memo)

Department/ Description: Golf Course maintenance
Account Number: 001-5708-572-64-00

PROFESSIONAL SERVICES APPROVAL:

TR *W*

ShowTurf, LLC

FOCUS ON YOU!

1365 Neptune Drive
Boynton Beach, Florida 33426
Phone (888) 746-8873 Fax (877) 811-9949



DATE: September 5, 2013
INVOICE # Equipment

Bill To: Miami Springs Golf & Country Club
650 Curtiss Pkwy
Miami Springs, FL 33166

Ship To: Miami Springs Golf & Country Club
650 Curtiss Pkwy
Miami Springs, FL 33166

Comments or Special Instructions:

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
FM	William Alonso		TRUCK		Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	NEW 2013 JD TX TURF GATOR <i>Serial # TBD</i>	\$ 7,620.99	\$ 7,620.99
1	NEW 2013 JD TX TURF GATOR <i>Serial # TBD</i>	\$ 7,620.99	\$ 7,620.99
1	NEW 2013 JD TX TURF GATOR <i>Serial # TBD</i>	\$ 7,620.99	\$ 7,620.99
1	NEW 2013 JD TX TURF GATOR <i>Serial # TBD</i>	\$ 7,620.99	\$ 7,620.99
1	NEW 2013 JD TX TURF GATOR <i>Serial # TBD</i>	\$ 7,620.99	\$ 7,620.99
1	NEW 2013 JD TX TURF GATOR <i>Serial # TBD</i>	\$ 7,620.99	\$ 7,620.99
	TOTAL		\$ 45,725.94

Make all checks payable to: ShowTurf, LLC
If you have any questions concerning this invoice, contact Rebecca Young (rebecca@showturf.com)

THANK YOU FOR YOUR BUSINESS!



JOHN DEERE



Quote Id: 8578665

Customer: MIAMI SPRINGS GOLF & COUNTRY CLUB

Quote Summary

Prepared For:

MIAMI SPRINGS GOLF &
COUNTRY CLUB
650 CURTISS PKWY
MIAMI SPRINGS, FL 33166
Business: 305-805-5180

Prepared By:

Frank McKee
SHOWTURF, LLC
1365 Neptune Drive
Boynton Beach, FL 33426
Phone: 561-732-8905

Quote Id: 8578665

Created On: August 30, 2013

Last Modified On: August 30, 2013

Expiration Date: September 30, 2013

Equipment Summary

DAKOTA 410 Top Dresser (Pull)

Selling Price

\$ 15,375.00 X

Qty

1 =

Extended

\$ 15,375.00

Equipment Total

\$ 15,375.00

Quote Summary

Equipment Total

\$ 15,375.00

SubTotal

\$ 15,375.00

Total

\$ 15,375.00

Down Payment

(0.00)

Rental Applied

(0.00)

Balance Due

\$ 15,375.00

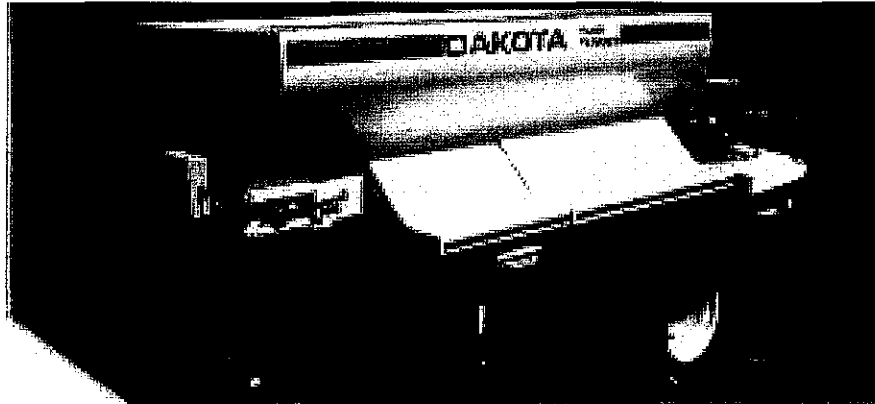
Salesperson : X _____

Accepted By : X _____

Quote Id: 8578665

Customer: MIAMI SPRINGS GOLF & COUNTRY CLUB

Prepared For:
MIAMI SPRINGS GOLF & COUNTRY CLUB



Prepared By: **Frank McKee**
SHOWTURF, LLC
1365 Neptune Drive
Boynton Beach, FL 33426
Phone: 561-732-8905
Fax: 561-732-8949

Date: August 30, 2013

Offer Expires: September 30, 2013



JOHN DEERE

Selling Equipment



Quote Id: 8578665

Customer: MIAMI SPRINGS GOLF & COUNTRY CLUB

DAKOTA 410 Top Dresser (Pull)

Hours: 0

Stock Number:

Code	Description	Qty
C4111	410 (Pull) - Electric over Hydraulic w/ Power Pac	1

FLORIDA
Construction, Industrial, Agricultural, & Lawn Equipment

Contract Number: 760-000-10-1

Contract Period: April 28, 2010 through December 31, 2013

Eligibility: "Eligible User(s)" is defined in 60A-1.005, F.A.C. The following entities are eligible users:

1. All governmental agencies, as defined in Section 163.3164, F.S., which have a physical presence within the State of Florida. "Governmental agency" means: (a) The United States or any department, commission, agency, or other instrumentality thereof. (b) This state or any department, commission, agency, or other instrumentality thereof. (c) Any local government, as defined in this section, or any department, commission, agency, or other instrumentality thereof. (d) Any school board or other special district, authority, or governmental entity.
2. Any independent, non-profit college or university that is located within the State of Florida and is accredited by the Southern Association of Colleges and Schools.

Section 287.056 of the Florida Statutes governs agencies' use of the Contract. Others may seek Department approval under section 287.042(2)(a) as an eligible user of the Contract.

Please reference state term contract website below:

http://dms.myflorida.com/business_operations/state_purchasing/vendor_information/state_contracts_agreements_and_price_lists/state_term_contracts/construction_industrial_agricultural_lawn_equipment

All orders must show John Deere Company as the vendor and reference the contract and item number.

Purchase orders should be submitted to:

John Deere Company
2000 John Deere Run
Cary, NC 27513



CONTRACT INFORMATION



Allied (non-John Deere)	Yes – See Information Below
Non-contract (John Deere)	Yes – See Information Below
Credit Cards	Yes – See Information Below
Fees	No
Leasing	No
Multiple Unit Discount	Not Offered
Rental	No
Trade-In	Yes – See Information Below
Miscellaneous	Yes – See Information Below

Allied (non-John Deere)

Yes – Any (non-John Deere) allied equipment may be included on the same PO if marked as a non-contract commodity.

Non-Contract (John Deere)

Yes – Any non-contract (John Deere) commodity may be included on the same PO if marked as a non-contract commodity. No reimbursement on the non-contract John Deere products.

Credit Cards

Dealers must have the ability to accept universal card format Purchasing Cards, including American Express, MasterCard, and Visa, during the Contract term. Dealers may receive payments from Eligible Users by universal card format Purchasing Cards in the same manner as other credit / debit card purchases. Universal card format Purchasing Cards acceptance is mandatory, but is not the exclusive method of payment. All individual purchases made using a Purchasing Card must be equal to or less than \$500.00 and Eligible Users may not intentionally segment or divide orders to avoid the stated dollar limitation.

Fees

No

Leasing

No

Multiple Unit Discount Program

Not Offered



Rental

No

Trade-In

Trade-In. Customers may trade-in equipment when making purchases from the Contract. A trade-in shall be negotiated between the Customer and the Contractor. Customers are obligated to actively seek current fair market value when trading equipment, and to keep accurate records of the process. For State agencies, it may be necessary to provide documentation to the Department of Financial Services and to the agency property custodian pursuant to Chapter 273, F.S.

Miscellaneous

All Commodities will be delivered with each of the following applicable documents completed and included:

- Copy of the Manufacturer's Pre-Delivery Inspection form, which meets or exceeds the requirement herein;
- Copy of ordering Eligible User's Purchase Order;
- Copy of the applicable Manufacturer(s)'s specification(s);
- Copy of the Manufacturer's Invoice(s) (prices may be deleted or obscured) for each Commodity, including individual Base Equipment and OEM Options, Accessories, & Implements, in the shipment;
- Manufacturer's Window Sticker(s), if applicable;
- Manufacturer's Certificate of Origin, if applicable;
- Manufacturer's Operator Manual, and (if not included in the operator manual) one (1) each of the Manufacturer's lubrication and maintenance instructions;
- Copy of the Manufacturer's Standard Warranty Certifications;
- Sales Tax Exemption Form, if applicable;
- Temporary Tag and twenty (20) day Extension Tag, if applicable; and

DHSMV82040, Application for Certificate of Title and/or Vehicle Registration, if applicable.

Include Group and Line number on the Purchase Order



Price Structure

Group No. Line No.	Description	Price Book Tabs	Price Page Dates	Base Equipment MSRP Discount	OEM Options, Accessories & Implements MSRP Discount	OEM Parts MSRP Disc
9 Line#4	Tractors 6000's & Up	A2	<u>06May13</u>	22%	22%	N/A

Ag & Turf CBD & Government Sales



10 Line#5	5000's Only –and the following tractors Equal to or Greater than 40 HP- models - 3720,4105,4120,4320 4520,4720	C20	<u>06May13</u>	14%	14%	N/A
		A2	<u>06May13</u>			
11 Line#4	Tractors Less than 40 HP -1023E,1025R, ,2032R,2320,3032E, 3038E,3320,3520	C20	<u>06May13</u>	17%	17%	N/A
12 Line# 13	Utility Vehicles	C39	<u>06May13</u>	14%	14%	N/A
		C40	<u>22Apr13</u>			
		C41	<u>06May13</u>			
		C42	<u>11Feb13</u>			
		C47	<u>29Apr13</u>			
15 Line# 41	All Tractor Attachments	L35	<u>06May13</u>	18%	18%	N/A
		C25	<u>06May13</u>			
		A9	<u>06May13</u>			
18 Line#7	Commercial Walk Behind Mowers	C10	<u>15Apr13</u>	14%	14%	N/A
19 Line#4	Lawn Tractors (X300's)	L25	<u>05Feb13</u>	15%	15%	N/A
20 Line#3	Garden Tractors and Current Attachments	L30	<u>22Apr13</u>	18%	18%	N/A
21 Line#6	Commercial Front Mowers and Equipment	C15	<u>05Feb13</u>	23%	23%	N/A
22 Line#9	Zero-Turn-Radius Mowers and Equipment	C13	<u>22Apr13</u>	23%	23%	N/A
23 Line#1	Commercial Wide Area Mowers & Equipment	C18	<u>06May13</u>	23%	23%	N/A
24 Line#4	Golf & Turf Equipment Combined	G10	<u>29Apr13</u>	22%	22%	N/A
		G15	<u>05Feb13</u>			
		G20	<u>04Mar13</u>			
		G25	<u>29Apr13</u>			
		G30	<u>05Feb13</u>			



Please verify code compatibility and customer acceptance when quoting tractor with options.

Payment Remittance Information –

John Deere Government and National Sales remittance address is different from the vendor address listed above of Cary, NC. Please remember to advise customers of this as they may internally require this information to be on their purchase orders when they are issued.

Correct remit to address is:

**John Deere Gov't and Nat'l Sales
21748 Network Place
Chicago, IL 60673-1217**

Please contact Government Sales for assistance on quoting at 1-800-358-5010 Option 2.

Last Update: May 30, 2013 –Price Page Update

Update: 31Jan 2013 –Updated previous price pages to add missing CX in C42

*Update: July 2, 2012
Contract Extension*

*Update: April 23, 2012
Price Page update*

*Update: February 14, 2011
Updated Eligibility*

*Update: August 11, 2010
Updated Contract Information*



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. *8EE*

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager
Paul O'Dell, Golf and Country Club Director

FROM: Laurie Bland, Golf Course Superintendent *LB/epo*

DATE: October 9, 2013

RECOMMENDATION:

Recommendation that Council award a bid to Hector Turf, utilizing National IPA Contract #0830041 in the amount of \$562,742.08, to purchase 1 Toro Grounds Master 4700-D, 1 Toro Greens Master 3150-Q, 1 Toro Reel Master 7000-D, 1 Toro Sand Pro 3040, 1 Toro Multi Pro 1200, 1 Toro Multi Pro 5800, 1 Toro Workman HDX 2 WD, 1 Toro Rake-O-Vac, 1 Toro Pro Force, 1 Toro Debris Blower 600, 1 Lely Spreader Trailer 11.5 cu. Ft., 1 Premium 2 Column Space Saving Design 9000 lb Capacity GL-TA Frame Truck Kit, 1 Greens Groomer Grooming Brush Tow Type and 2 Salsco Roller with Trailer Gas Electric Start 13 HP Honda w/ Light kit for the fiscal year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: To improve playability of the fairway, tee, and putting green surfaces.

REQUEST: \$ 562,742.08

FUNDING: Funding is with SunTrust (See additional memo)

Department/ Description: Golf Course maintenance
Account Number: 001-5708-572-64-00

PROFESSIONAL SERVICES APPROVAL:

[Handwritten signatures]



1301 NW 3rd Street
Deerfield Beach, FL 33442
Tel 954-429-3200 Fax 954-725-6701

ProForma Invoice

Sold To:

Miami Springs Golf Club
Attn: Mr. William Alonso
650 Curtiss Parkway
Miami Springs, FL 33166

Date 08/28/13
Invoice 1669771
Terms N30

Via E-mail: alonsow@miamisprings-fl.gov

Cc: Paul O'Dell, odellp@miamisprings-fl.gov; Laurie Bland, blandl@miamisprings-fl.gov

Miami Springs Golf Club

Qty.	Model	Description	MSRP Price	Unit Price	Extension
1	30858	Toro Groundsmaster 4700-D	\$ 82,944.00	\$ 64,862.21	\$ 64,862.21
1	30349	Universal Sunshade	\$ 640.00	\$ 500.48	\$ 500.48
Total for (1) Groundsmaster 4700-D					\$ 65,362.69
1	04358	Toro Greensmaster 3150-Q	\$ 26,555.00	\$ 20,766.01	\$ 20,766.01
3	04619	11-Blade Cutting Unit	\$ 2,457.00	\$ 1,921.37	\$ 5,764.11
1	04626	Narrow Wiehle Roller (.200" Spacing) (Set of 3)	\$ 1,063.00	\$ 831.26	\$ 831.26
1	105-8336	Light Kit	\$ 268.48	\$ 209.95	\$ 209.95
Total for (1) Greensmaster 3150-Q					\$ 27,571.34
Total for (4) Greensmaster 3150-Q					\$ 110,285.35
<i>Accessories for Greensmaster 3150-Q</i>					
3	04619	Toro 11-Blade Cutting Unit	\$ 2,457.00	\$ 1,921.37	\$ 5,764.11
1	04626	Narrow Wiehle Roller (.200" Spacing) (Set of 3)	\$ 1,063.00	\$ 831.26	\$ 831.26
3	04709	Groomer Drive (LH) (Set of 1)	\$ 1,621.00	\$ 1,267.62	\$ 3,802.86
3	04711	Groomer Reel, Carbide (RH) (Set of 1)	\$ 720.00	\$ 563.04	\$ 1,689.12
Total for (1) Accessories for Greensmaster 3150-Q					\$ 12,087.36
1	03708	Toro Reelmaster 7000-D	\$ 60,000.00	\$ 46,920.00	\$ 46,920.00
5	03711	27" HD 11 Blade DPA Cutting Unit	\$ 4,819.00	\$ 3,768.46	\$ 18,842.30
1	30349	Universal Sunshade	\$ 640.00	\$ 500.48	\$ 500.48
Total for (1) Reelmaster 7000-D					\$ 66,262.78
Total for (2) Reelmaster 7000-D					\$ 132,525.56
1	08703	Toro Sand Pro 3040	\$ 16,787.00	\$ 13,127.43	\$ 13,127.43
1	08714	Manual Blade (40")	\$ 1,492.00	\$ 1,166.74	\$ 1,166.74
1	08751	Tooth Rake	\$ 1,412.00	\$ 1,104.18	\$ 1,104.18
1	08753	Segmented Grooming Broom	\$ 1,572.00	\$ 1,229.30	\$ 1,229.30
1	110-1314	Light Kit	\$ 251.32	\$ 196.53	\$ 196.53
Total for (1) Sand Pro 3040					\$ 16,824.20
1	41199	Toro Multi Pro 1200	\$ 28,976.00	\$ 22,659.23	\$ 22,659.23
1	41236	ProFoam Marking Kit	\$ 1,743.00	\$ 1,363.03	\$ 1,363.03
1	119-9366	ProFoam Marking Kit Mounting Bracket	\$ 179.95	\$ 140.72	\$ 140.72
1	41135	Electric Hose Reel Kit -Includes 150' of 1/2" hose & gun	\$ 2,623.00	\$ 2,051.19	\$ 2,051.19
11	95-9188	Light Blue 1.00 gpm nozzle @ 40 PSI	\$ 16.72	\$ 13.08	\$ 143.88
Total for (1) Multi Pro 1200					\$ 26,358.04
1	41593	Toro Multi Pro 5800	\$ 45,285.00	\$ 35,412.87	\$ 35,412.87
1	41604	Pro Control XP	\$ 2,976.00	\$ 2,327.23	\$ 2,327.23
1	41236	ProFoam Marking Kit	\$ 1,743.00	\$ 1,363.03	\$ 1,363.03
1	112-7812	ProFoam Marking Kit Mounting Bracket	\$ 146.21	\$ 114.34	\$ 114.34
1	41618	Electric Hose Reel Kit	\$ 3,048.00	\$ 2,383.54	\$ 2,383.54
1	41612	Clean Load Eductor Kit	\$ 2,530.00	\$ 1,978.46	\$ 1,978.46
11	95-9188	Light Blue 1.00 gpm nozzle @ 40 PSI	\$ 16.72	\$ 13.08	\$ 143.88
1	41601	Turf Heat Shield Kit	\$ 442.00	\$ 345.64	\$ 345.64
Total for (1) Multi Pro 5800					\$ 44,068.98



1301 NW 3rd Street
 Deerfield Beach, FL 33442
 Tel 954-429-3200 Fax 954-725-6701

ProForma Invoice

Sold To:

Miami Springs Golf Club
 Attn: Mr. William Alonso
 650 Curtiss Parkway
 Miami Springs, FL 33166

Via E-mail: alonsow@miamisprings-fl.gov

Cc: Paul O'Dell, odellp@miamisprings-fl.gov; Laurie Bland, blandl@miamisprings-fl.gov

Date 08/28/13
Invoice 1669771
Terms N30

Miami Springs Golf Club

Qty.	Model	Description	MSRP Price	Unit Price	Extension
1	07384	Toro Workman HDX 2WD (Kubota Gas)	\$ 25,250.00	\$ 19,745.50	\$ 19,745.50
1	07316	High Flow Hydraulic Kit	\$ 1,714.00	\$ 1,340.35	\$ 1,340.35
1	07388	Hand Throttle Kit	\$ 400.00	\$ 312.80	\$ 312.80
Total for (1) Workman HDX					\$ 21,398.65
Total for (3) Workman HDX					\$ 64,195.94
1	07055	Toro New Rake-O-Vac	38,026.00	\$ 29,736.33	\$ 29,736.33
1	44538	Toro Pro Force	8,539.00	\$ 6,677.50	\$ 6,677.50
Total for (2) Pro Force					\$ 13,355.00
1	44536	Toro Debris Blower 600	\$ 6,410.00	\$ 5,012.62	\$ 5,012.62
1	WFR	Lely Spreader Trailer Type11.5 cu. Ft (800#) Capacity, 3PH, Remote Control Feed Ring, Removable Hopper and 18x9.50x8 Tires	\$ 7,512.78	\$ 5,875.00	\$ 5,875.00
1	GL-9	Premium 2-Column Space-Saving Design 9000# Capacity Included GL-TA Frame Truck Kit	\$ 8,248.08	\$ 6,450.00	\$ 6,450.00
1	720E	GreensGroomer Grooming Brush Tow Type	\$ 4,725.06	\$ 3,695.00	\$ 3,695.00
2	09065-N	Salsco Roller w/ Trailer Gas Electric Start 13HP Honda w/ Light Kit	\$ 17,205.88	\$ 13,455.00	\$ 26,910.00
Total Amount					\$ 562,742.08

Toro Equipment Pricing Per National IPA Contract

Terms:

All Prices FOB Deerfield Beach Unless Otherwise Indicated. The Preceding Pricing Is Valid For 30 Days.
 Pricing is based on Cash or Approved Finance Transaction Only. No use of Credit Cards for Equipment Purchases.
 Prices Include Assembly Where Applicable and Accessibility to Parts and Service Manuals.
 Timing of Delivery May Vary and is Subject To Manufactures Availability.
 Purchaser is Responsible for Applicable Taxes and Duties.
 Thank you for considering Hector Turf for your equipment needs.
 If I can be of any further assistance, please do not hesitate to contact me.

Quotation Provided By:

HECTOR TURF

Doug Francis
 Sales Account Representative
 Commercial Products

Toro Company Pricing

The award provides discount off Toro Commercial current year MSRP on the following Toro equipment:

- • Products purchased with a traction unit: **21.8% off** current year MSRP
- Landscape Contract Equipment (LCE) available at **27% off** Toro Landscape Contractor current year MSRP
- Compact Utility Equipment (Dingo) available at **17% off** Toro Site Works current year MSRP

Smart Value Program:

In addition to the discount off of Toro's Commercial list price, this agreement offers the Smart Value Program, a volume incentive program. Agencies will receive their choice of Toro Commercial Division goods. This may allow for Toro® Protection Plus, additional attachments, or even a complete unit.

For additional information, contact your local Toro Commercial distributor. To find your local distributor, [click here](#).



1301 N.W. THIRD STREET / DEERFIELD BEACH, FL 33442
TEL: (954) 429-3200 • FAX: (954) 725-6701

National IPA Contract Ordering Process

1. Municipal customers must register with the National IPA to participate.
Registration is available at the National IPA website <http://www.nationalipa.org/>.
2. **Purchase orders must be made out to Hector Turf, reference the National IPA Contract # 0830041, and include your National IPA Account Number.**
3. Purchase order must be sent to:

Hector Turf
1301 N. W. 3RD Street
Deerfield Beach, FL 33442

E-mail: sales@hectorturf.com

Fax# 954-725-6701
4. Equipment deliveries and all service related activities will be provided by Hector Turf.

Note: Failure to follow this procedure may result in delay of delivery.


Agenda item No. 8/F/F

City Council Meeting of:

10-14-2013



CITY OF MIAMI SPRINGS
Finance Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5035
Fax: (305) 805-5018

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager
FROM: William Alonso, CPA, CGFO, Assistant City Manager/Finance Director 
DATE: October 10, 2013

RECOMMENDATION: The Administration recommends that Council approve the execution of a lease agreement with Suntrust Bank for the financing of \$623,843.02 in golf course equipment as listed in the prior two agenda items.

SunTrust Equipment Finance & Leasing Corp. has provided the City of Miami Springs with a 5 year Tax Exempt Lease Purchase financing option at an interest rate of 1.78% with 20 quarterly payments commencing on November 1st, 2013.

Staff has determined that the terms of the financing for the acquisition of this equipment are advantageous to the City since we contacted two other institutions, and none could provide better terms than the Suntrust offer.

COST: \$ 623,843.02 (annual debt service payments of approx. \$130,000)

FUNDING: Budgeted in the Golf Course Maintenance Division under Acct number 001-5708-572-91-12

CITY OF MIAMI SPRINGS, FL
INDEX TO LEGAL DOCUMENTS
BANK-QUALIFIED -ESCROW

Master Lease Agreement No. 04298, Dated 11/2/05; ON FILE

Exhibit A - Equipment Schedule No. 05;

Acceptance Certificate;

Payment Schedule;

Exhibit B-1 - Tax Agreement and Arbitrage Certificate;

Exhibit C - Resolution of Governing Body;

Exhibit D - Incumbency Certificate;

Exhibit E - Opinion of Counsel;

Exhibit F - Escrow Agreement, with its Schedule I and Exhibit A;

Exhibit G-1 Confirmation of Outside Insurance;

Exhibit G-2 Questionnaire for Self-Insurance to Lease and Addendum;

Form 8048-G.

**EQUIPMENT SCHEDULE NO. 05
TO LEASE NO. 04298**

The following Equipment comprises an Equipment Group which is the subject of the Master Lease Agreement dated as November 2, 2005 (the "Agreement") between the undersigned Lessor and Lessee. The Agreement is incorporated herein in its entirety, and Lessee hereby reaffirms each of its representations, warranties and covenants contained in the Agreement. Lessee warrants that no Non-Appropriation and no Event of Default, or event which, with the passage of time or the giving of notice or both, would constitute an Event of Default, has occurred under the Agreement. An Acceptance Certificate and Payment Schedule are attached to this Equipment Schedule and by reference are made a part hereof. The terms capitalized in this Equipment Schedule but not defined herein shall have the meanings assigned to them in the Agreement.

EQUIPMENT GROUP

The cost of the Equipment Group to be funded by Lessee under this Lease is **\$623,843.02**(the "Acquisition Cost"). The Equipment Group consists of the following Equipment which has been or shall be purchased from the Vendor(s) named below for the prices set forth below:

(SEE ATTACHED EXHIBIT A-1thru A-3)

Vendor: Hector \$562,742.08
Vendor: Show Turf \$45,725.94
Vendor: John Deere \$15,375.00

TOTAL AMOUNT: \$623,843.02

The Equipment Group is essential to the governmental functions of Lessee. The Equipment Group is or will be located at the following address(es). Prior to relocation of the Equipment Group or any portion thereof during the Lease Term, Lessee will provide written notice to Lessor:

**MIAMI SPRINGS GOLF CLUB
650 CURTISS PARKWAY
MIAMI SPRINGS, FL 33166**

CITY OF MIAMI SPRINGS, FL,
Lessee

**SUNTRUST EQUIPMENT FINANCE &
LEASING CORP.,**
Lessor

By: _____
Name: Ronald Gorland
Title: City Manager
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

Address: 201 Westward Drive
Miami Springs, FL 33166

Address: 300 East Joppa Road, 7th Floor
Towson, MD 21286

Telephone: 305/805-5011
Facsimile: 305/805-5037

Telephone:
Facsimile:

ACCEPTANCE CERTIFICATE

I, the undersigned, hereby certify that I am the duly qualified and acting officer of Lessee identified below and, with respect to the above referenced Equipment Schedule and Lease, that:

1. The Equipment described below has been delivered and installed in accordance with Lessee's specifications, is in good working order and is fully operational and has been fully accepted by Lessee on or before the date indicated below:

2. Attached are (a) evidence of insurance with respect to the Equipment in compliance with Article VII of the Agreement; (b) Vendor invoice(s) and/or bill(s) of sale relating to the Equipment, and if such invoices have been paid by Lessee, evidence of payment thereof (evidence of official intent to reimburse such payment as required by the Code having been delivered separately by Lessee); and (c) financing statements executed by Lessee as debtor and/or the original certificate of title or manufacturer's certificate of origin and title application, if any, for any Equipment which is subject to certificate of title laws.

3. Rental Payments shall be due and payable by Lessee on the dates and in the amounts indicated on the Payment Schedule attached to the Equipment Schedule. Lessee has appropriated and/or taken other lawful actions necessary to provide moneys sufficient to pay all Rental Payments required to be paid under the Lease during the current Fiscal Year of Lessee. Such moneys will be applied in payment of all such Rental Payments due and payable during such current Fiscal Year. Lessee anticipates that sufficient funds shall be available to make all Rental Payments due in subsequent Fiscal Years.

4. Lessee hereby authorizes and directs Lessor to fund the Acquisition Cost of the Equipment by paying, or directing the payment by Escrow Agent (if applicable) of, the invoice prices to the Vendor(s), in each case as set forth above, or by reimbursing Lessee in the event such invoice prices have been previously paid by Lessee.

5. No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default (as defined in the Lease) exists at the date hereof

 6. **Final Acceptance Certificate.** This Acceptance Certificate constitutes final acceptance of all of the Equipment identified in the Equipment Schedule described above. Lessee certifies that upon payment in accordance with paragraph 4 above, or direction to Escrow Agent (if applicable) to make payment, Lessor shall have fully and satisfactorily performed all of its covenants and obligations under the Lease. [CHECK BOX IF APPLICABLE.]

CITY OF MIAMI SPRINGS, FL,
Lessee

By: _____
Name: Ronald Gorland
Title: City Manager
Date: _____

PAYMENT SCHEDULE

The Funding Date with respect to the above referenced Equipment Group shall be October 18, 2013. Lessor shall retain any interest or income accruing between the Funding Date and the date on which interest begins to accrue in accordance with the Payment Schedule more fully set forth below. The annual interest rate applicable to the Equipment Group shall be 1.782%. The first Rental Payment is due on November 01, 2013 and subsequent payments are due quarterly as set forth below.

<u>Payment Number</u>	<u>Payment Date</u>	<u>Payment Amount</u>	<u>Principal Component</u>	<u>Interest Component</u>	<u>Prepayment Amount*</u>
1	11/1/13	32,548.26	32,146.68	401.58	598,717.20
2	2/1/14	32,548.26	29,911.37	2,636.89	568,450.94
3	5/1/14	32,548.26	30,044.67	2,503.59	538,049.80
4	8/1/14	32,548.26	30,178.56	2,369.70	507,513.17
5	11/1/14	32,548.26	30,313.06	2,235.20	476,840.45
6	2/1/15	32,548.26	30,448.14	2,100.12	446,031.04
7	5/1/15	32,548.26	30,583.84	1,964.42	415,084.33
8	8/1/15	32,548.26	30,720.13	1,828.13	383,999.69
9	11/1/15	32,548.26	30,857.04	1,691.22	352,776.52
10	2/1/16	32,548.26	30,994.55	1,553.71	321,414.20
11	5/1/16	32,548.26	31,132.68	1,415.58	289,912.12
12	8/1/16	32,548.26	31,271.42	1,276.84	258,269.64
13	11/1/16	32,548.26	31,410.78	1,137.48	226,486.14
14	2/1/17	32,548.26	31,550.76	997.50	194,561.00
15	5/1/17	32,548.26	31,691.37	856.89	162,493.57
16	8/1/17	32,548.26	31,832.60	715.66	130,283.23
17	11/1/17	32,548.26	31,974.46	573.80	97,929.36
18	2/1/18	32,548.26	32,116.96	431.30	65,431.28
19	5/1/18	32,548.26	32,260.09	288.17	32,788.38
20	8/1/18	32,548.26	32,403.86	144.40	0.00
Totals		650,965.20	623,843.02	27,122.18	

CITY OF MIAMI SPRINGS, FL,
 Lessee

By: _____
 Name: Ronald Gorland
 Title: City Manager
 Date: _____

* After payment of Rental Payment due on such date.

[Escrow]

Lease Number: 04298
Equipment Schedule: 05**TAX AGREEMENT AND ARBITRAGE CERTIFICATE**

This **TAX AGREEMENT AND ARBITRAGE CERTIFICATE** (this "Certificate") is executed and delivered by **CITY OF MIAMI SPRINGS, FL** ("Lessee") in favor of **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** and its successors and assigns ("Lessor") in connection with that certain Master Lease Agreement dated as of November 2, 2005 (the "Agreement") and the Equipment Schedule referenced above (the "Equipment Schedule"), each by and between Lessor and Lessee. The terms capitalized herein but not defined herein shall have the meanings assigned to them in the Agreement.

1.1. This Certificate is executed for the purpose of establishing the reasonable expectations of Lessee as to future events regarding the financing of certain equipment (the "Equipment") to be acquired by Lessor and leased to Lessee pursuant to and in accordance with the Agreement and the Equipment Schedule (together with all related documents executed pursuant thereto and contemporaneously herewith, the "Financing Documents"). As described in the Financing Documents, Lessor shall apply **\$623,843.02** (the "Principal Amount") toward the acquisition of the Equipment and Lessee shall make Rental Payments under the terms and conditions as set forth in the Financing Documents.

1.2. The individual executing this Certificate on behalf of Lessee is an officer of Lessee delegated with the responsibility of reviewing and executing the Financing Documents, pursuant to the resolution or other official action of Lessee adopted with respect to the Financing Documents, a copy of which has been delivered to Lessor.

1.3. The Financing Documents are being entered into for the purpose of providing funds for financing the cost of acquiring, equipping and installing the Equipment which is essential to the governmental functions of Lessee, which Equipment is described in the Equipment Schedule. The Principal Amount will be deposited in escrow by Lessor on the date of issuance of the Financing Documents and held by **SUNTRUST BANK**, as escrow agent ("Escrow Agent") pending acquisition of the Equipment under the terms of that certain Escrow Agreement dated as of October 18, 2013, (the "Escrow Agreement"), by and between Lessor, Lessee and Escrow Agent.

1.4. Lessee will complete and timely file for each payment schedule issued under the Lease a Form 8038-G (or, if the invoice price of the Equipment under such schedule is less than \$100,000, a Form 8038-GC) relating to such Lease with the Internal Revenue Service in accordance with Section 149(e) of the Internal Revenue Code of 1986, as amended (the "Code").

1.5. Lessee has not issued, and reasonably anticipates that it and its subordinate entities, if any, will not issue, tax-exempt obligations (including the Lease) in the amount of more than \$10,000,000 during the current calendar year. Lessee hereby designates the Lease as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code and agrees that it and its subordinate entities, if any, will not designate more than \$10,000,000 of their obligations as "qualified tax-exempt obligations" during the current calendar year.

Section 2. Non-Arbitrage Certifications.

2.1. The Rental Payments due under the Financing Documents will be made with monies retained in Lessee's general operating fund (or an account or subaccount therein). No sinking, debt service, reserve or similar fund or account will be created or maintained for the payment of the Rental Payments due under the Financing Documents or pledged as security therefor.

2.2. There have been and will be issued no obligations by or on behalf of Lessee that would be deemed to be (i) issued or sold within fifteen (15) days before or after the date of issuance of the Financing Documents, (ii) issued or sold pursuant to a common plan of financing with the Financing Documents and (iii) paid out of substantially the same source of funds as, or deemed to have substantially the same claim to be paid out of substantially the same source of funds as, the Financing Documents.

2.3. Other than the Principal Amount held under the Escrow Agreement, Lessee does not and will not have on hand any funds that are or will be restricted, segregated, legally required or otherwise intended to be used, directly or indirectly, as a substitute, replacement or separate source of financing for the Equipment.

2.4. No portion of the Principal Amount is being used by Lessee to acquire investments which produce a yield materially higher than the yield realized by Lessor from Rental Payments received under the Financing Documents. As used in this certificate, the term "yield" means yield computed by the actuarial method using a 360-day year and semi-annual compounding, resulting in a discount rate which, when used in computing the present worth of all payments of principal and interest to be paid on an obligation, produces an amount equal to the issue price, fair market value, present value or purchase price thereof, as applicable, and is determined in all respects in accordance with Section 148 of the Code.

2.5. The Principal Amount does not exceed the amount necessary for the governmental purpose for which the Financing Documents were entered into. Such funds are expected to be needed and fully expended for payment of the costs of acquiring, equipping and installing the Equipment.

2.6. Lessee does not expect to convey, sublease or otherwise dispose of the Equipment, in whole or in part, at a date which is earlier than the final Payment Date under the Financing Documents.

Section 3. Disbursement of Funds; Reimbursement to Lessee.

3.1. It is contemplated that the entire Principal Amount deposited in escrow will be used to pay the acquisition cost of Equipment to the vendors or manufacturers thereof, provided that, if applicable, a portion of the principal amount may be paid to Lessee as reimbursement for acquisition cost payments already made by it so long as the conditions set forth in Section 3.2 below are satisfied.

3.2. Lessee shall not request that it be reimbursed for Equipment acquisition cost payments already made by it unless each of the following conditions have been satisfied:

(a) Lessee adopted a resolution or otherwise declared its official intent in accordance with Treasury Regulation § 1.150-2 (the "Declaration of Official Intent"), wherein Lessee expressed its intent to be reimbursed from the proceeds of a borrowing for all or a portion of the cost of the Equipment, which expenditure was paid to the Vendor not earlier than sixty (60) days before Lessee adopted the Declaration of Official Intent;

(b) The reimbursement being requested will be made by a written allocation before the later of eighteen (18) months after the expenditure was paid or eighteen (18) months after the items of Equipment to which such payment relates were placed in service;

(c) The entire payment with respect to which reimbursement is being sought is a capital expenditure, being a cost of a type properly chargeable to a capital account under general federal income tax principles; and

(d) Lessee will use any reimbursement payment for general operating expenses and not in a manner which could be construed as an artifice or device under Treasury Regulation § 1.148-10 to avoid, in whole or in part, arbitrage yield restrictions or arbitrage rebate requirements.

Section 4. Use and Investment of Funds; Temporary Period.

4.1. Lessee has incurred or will incur, within six (6) months from the date of issuance of the Financing Documents, binding obligations to pay an amount equal to at least five percent (5%) of the Principal Amount toward the costs of the Equipment. An obligation is not binding if it is subject to contingencies within Lessee's control. The ordering and acceptance of the items of Equipment will proceed with due diligence to the date of final acceptance of the Equipment.

4.2. An amount equal to at least eighty-five percent (85%) of the Principal Amount will be expended to pay the cost of the Equipment by the end of the three-year period commencing on the date of this Certificate. No portion of the Principal Amount will be used to acquire investments that do not carry out the governmental purpose of the Financing Documents and that have a substantially guaranteed yield in excess of the yield on the Lease.

4.3. (a) Lessee covenants and agrees that it will rebate an amount equal to excess earnings on the Principal Amount deposited under the Escrow Agreement to the Internal Revenue Service if required by, and in accordance with, Section 148(f) of the Code, and make the annual determinations and maintain the records required by and otherwise comply with the regulations applicable thereto. Lessee reasonably expects to cause the Equipment to be acquired by April 18, 2015.

(b) Lessee will provide evidence to Lessor that the rebate amount has been calculated and paid to the Internal Revenue Service in accordance with Section 148(f) of the Code unless: (i) the entire Principal Amount is expended on the Equipment by the date that is the six-month anniversary of the Financing Documents or (ii) the Principal Amount is expended on the Equipment in accordance with the following schedule: At least fifteen percent (15%) of the Principal Amount and interest earnings thereon will be applied to the cost of the Equipment within six months from the date of issuance of the Financing Documents; at least sixty percent (60%) of the Principal Amount and interest earnings thereon will be applied to the cost of the Equipment within 12 months from the date of issuance of the Financing Documents; and one hundred percent (100%) of the Principal Amount and interest earnings thereon will be applied to the cost of the Equipment prior to eighteen (18) months from the date of issuance of the Financing Documents.

[(c) Lessee hereby covenants that (i) Lessee is a governmental unit with general tax powers; (ii) the Lease is not a "private activity bond" under Section 141 of the Code; (iii) at least ninety-five percent (95%) of the Principal Amount is used for the governmental activities of Lessee; and (iv) the aggregate principal amount of all tax-exempt obligations (including the Lease) issued by Lessee and its subordinate entities, if any, during the current calendar year is not reasonably expected to exceed \$5,000,000. Accordingly, the rebate requirements of Section 148(f) of the Code are treated as being met, in lieu of the spending exceptions set forth in paragraph (b) above.]¹

Section 5. Escrow Account.

The Financing Documents provide that the monies deposited in escrow shall be invested until payments to the vendor(s) or manufacturer(s) of the Equipment are due. Lessee will ensure that such investment will not result in Lessee's obligations under the Financing Documents being treated as an "arbitrage bond" within the meaning of Section 148(a) of the Internal Revenue Code of 1986, as amended (the "Code"), respectively. Any monies which are earned from the investment of these funds shall be labeled as interest earned. All such monies will be disbursed on or promptly after the date that Lessee accepts the Equipment.

Section 6. No Private Use; No Consumer Loan.

6.1. Lessee will not exceed the private use restrictions set forth in Section 141 of the Code. Specifically, Lessee will not permit more than 10% of the Principal Amount to be used for a Private Business Use (as defined herein) if, in addition, the payment of more than ten percent (10%) of the Principal Amount plus interest earned thereon is, directly or indirectly, secured by (i) any interest in property used or to be used for a Private Business Use or (ii) any interest in payments in respect of such property or derived from any payment in respect of property or borrowed money used or to be used for a Private Business Use.

In addition, if both (A) more than five percent (5%) of the Principal Amount is used as described above with respect to Private

¹ Not applicable to all transactions; see amount limitation.

Business Use and (B) more than five percent (5%) of the Principal Amount plus interest earned thereon is secured by Private Business Use property or payments as described above, then the excess over such five percent (5%) (the "Excess Private Use Portion") will be used for a Private Business Use related to the governmental use of the Equipment. Any such Excess Private Use Portion of the Principal Amount will not exceed the portion of the Principal Amount used for the governmental use of the particular project to which such Excess Private Use Portion is related. For purposes of this paragraph 6.1, "Private Business Use" means use of bond proceeds or bond financed-property directly or indirectly in a trade or business carried on by a natural person or in any activity carried on by a person other than a natural person, excluding, however, use by a state or local governmental unit and excluding use as a member of the general public.

6.2. No part of the Principal Amount or interest earned thereon will be used, directly or indirectly, to make or finance any loans to non-governmental entities or to any governmental agencies other than Lessee.

Section 7. No Federal Guarantee.

7.1. Payment of the principal or interest due under the Financing Documents is not directly or indirectly guaranteed, in whole or in part, by the United States or an agency or instrumentality thereof.

7.2. No portion of the Principal Amount or interest earned thereon shall be (i) used in making loans the payment of principal or interest of which are to be guaranteed, in whole or in part, by the United States or any agency or instrumentality thereof, or (ii) invested, directly or indirectly, in federally insured deposits or accounts if such investment would cause the financing under the Financing Documents to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 8. Post-Issuance Compliance.

8.1 In the event an action takes place (or is anticipated to take place) that will cause the Equipment not to be used for qualified uses under Section 141 of the Code, Lessee will consult with bond counsel as soon as practicable about taking remedial action as described in Treasury Regulation Section 1.141-12. Lessee will take all actions necessary to ensure that the "nonqualified bonds" (as defined in Treasury Regulation Section 1.141-12) are properly remediated in accordance with the requirements of the Treasury Regulations. Lessee is familiar with the Internal Revenue Service's Voluntary Compliance Agreement Program pursuant to which issuers of tax-exempt debt may voluntarily resolve violations of the Code and applicable Treasury Regulations on behalf of the holders of such debt or themselves through closing agreements with the Internal Revenue Service.

8.2. Lessee will actively monitor the requirements of the Code and the Treasury Regulations (a) set forth in this certificate and confirm that such requirements are met no less than once per year; (b) related to the allocation and accounting of proceeds to capital projects and will maintain a list that specifies the allocation of proceeds of the Lease to the costs of the Equipment; (b) related to arbitrage limitations, including yield restriction, rebate requirements and the investment of gross proceeds of the Lease. The offices within Lessee that are currently responsible for such monitoring are the administration and accounting departments.

Section 9. Miscellaneous.

9.1. Lessee shall keep a complete and accurate record of all owners or assignees of the Financing Documents in form and substance satisfactory to comply with the registration requirements of Section 149(a) of the Code unless Lessor or its assignee agrees to act as Lessee's agent for such purpose.

9.2. Lessee shall maintain complete and accurate records establishing the expenditure of the Principal Amount and interest earnings thereon for a period of five (5) years after payment in full under the Financing Documents.

9.3. To the best of the undersigned's knowledge, information and belief, the above expectations are reasonable and there are no other facts, estimates or circumstances that would materially change the expectations expressed herein.

IN WITNESS WHEREOF, this Tax Agreement and Arbitrage Certificate has been executed on behalf of Lessee as of October 18, 2013.

CITY OF MIAMI SPRINGS, FL,
Lessee

By: _____
Name: Ronald Gorland
Title: City Manager
Date: _____

[Escrow]

Lease Number: 04298
Equipment Schedule: 05**RESOLUTION OF GOVERNING BODY**

At a duly called meeting of the governing body of Lessee held in accordance with all applicable legal requirements, including open meeting laws, on the ___ day of _____, _____, the following resolution was introduced and adopted:

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT, EQUIPMENT SCHEDULE NO. 05, AN ESCROW AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the governing body of CITY OF MIAMI SPRINGS, FL (“Lessee”) desires to obtain certain equipment (the “Equipment”) described in Equipment Schedule No. 05 to the Master Lease Agreement (collectively, the “Lease”), between SUNTRUST EQUIPMENT FINANCE & LEASING CORP. (“Lessor”) and Lessee, the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for Lessee to perform its governmental functions; and

WHEREAS, the funds made available under the Lease will be deposited with SUNTRUST BANK (“Escrow Agent”) pursuant to an Escrow Agreement between Lessor, Lessee and Escrow Agent (the “Escrow Agreement”) and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and

WHEREAS, Lessee has satisfied the legal requirements, including those relating to any applicable public bidding requirements, to arrange for the acquisition of the Equipment and the execution and delivery of the Lease and the Escrow Agreement; and

WHEREAS, Lessee proposes to enter into the Lease with SUNTRUST EQUIPMENT FINANCE & LEASING CORP. and the Escrow Agreement with Lessor and Escrow Agent substantially in the forms presented to this meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. It is hereby found and determined that the terms of the Lease and the Escrow Agreement (collectively, the “Financing Documents”) in substantially the forms presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Financing Documents and the acquisition and financing of the Equipment under the terms and conditions as described in the Financing Documents are hereby approved. The City Manager of Lessee and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Financing Documents with any changes, insertions and omissions therein as may be approved by the officers who execute the Financing Documents, such approval to be conclusively evidenced by such execution and delivery of the Financing Documents. The City Clerk of Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Financing Documents and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Financing Documents.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the “Code”), Lessee hereby specifically designates the Lease as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code.

Section 5. This resolution shall take effect immediately.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Lease and Escrow Agreement executed on behalf of Lessee are the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

Date: _____, 2013

CITY OF MIAMI SPRINGS, FL,

Lessee

By: _____

Name: Ronald Gorland

Title: City Manager

Attested By: _____

Name: Suzanne Hittifer

Title: City Clerk

INCUMBENCY CERTIFICATE

I do hereby certify that I am the duly elected or appointed and acting City Clerk of CITY OF MIAMI SPRINGS, FL, a political subdivision duly organized and existing under the laws of the State of Florida ("Lessee"), that I have custody of the records of such entity, and that, as of the date hereof, the individuals named below are the duly elected or appointed officers of such entity holding the offices set forth opposite their respective names.

I further certify that (i) the officers of Lessee listed below have the authority on behalf of Lessee to execute and deliver the Master Lease Agreement dated as of November 02, 2005 between SUNTRUST EQUIPMENT FINANCE & LEASING CORP., and Lessee, all Equipment Schedules thereunder and all other documents, agreements and certificates contemplated by the foregoing; and (ii) the signatures set opposite the respective names and titles of such officers are their true and authentic signature.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>	<u>PHONE NUMBER</u>
Ronald Gorland	City Manager		305/805-5011

IN WITNESS WHEREOF, I have duly executed this certificate as of this ____ day of _____, _____.

By:
Name: Suzanne Hittafer
Title: City Clerk

[LETTERHEAD OF LESSEE'S COUNSEL]

October 18, 2013

SUNTRUST EQUIPMENT FINANCE & LEASING CORP.

300 East Joppa Road, 7th Floor

Towson, Maryland 21286

Re: Master Lease Agreement dated as of November 2, 2005 (the "Agreement") by and between **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** ("Lessor") and **CITY OF MIAMI SPRINGS, FL** ("Lessee")

Ladies and Gentlemen:

We have acted as counsel to Lessee with respect to the above-referenced Agreement and related matters, and in this capacity have reviewed a duplicate original or certified copy of the Agreement and Equipment Schedule No. 05 executed pursuant thereto (together with the Agreement, the "Lease") and the Escrow Agreement dated as of October 18, 2013 between Lessor, Lessee and SunTrust Bank, as escrow Agent (the "Escrow Agreement," and together with the Lease, the "Financing Documents"). The terms capitalized in this opinion but not defined herein shall have the meanings assigned to them in the Lease. Based upon the examination of these and such other documents as we have deemed relevant, it is our opinion that:

1. Lessee is a political subdivision of the State of Florida (the "State") within the meaning of Section 103(c) of the Internal Revenue Code of 1986, as amended, and is duly organized, existing and operating under the Constitution and laws of the State.
2. Lessee is authorized and has the power under applicable law to enter into the Financing Documents, and to carry out its obligations thereunder and the transactions contemplated thereby.
3. The Financing Documents have been duly authorized, executed and delivered by and on behalf of Lessee, and are legal, valid and binding obligations of Lessee enforceable in accordance with their terms, except as enforcement thereof may be limited by bankruptcy, insolvency and other similar laws affecting the enforcement of creditors' rights generally and by general equitable principles.
4. The authorization and execution of the Financing Documents and all other proceedings of Lessee relating to the transactions contemplated thereby have been performed in accordance with all applicable open meeting, public records, public bidding and all other laws, rules and regulations of the State.
5. The execution of the Lease and the obligation to pay the Rental Payments coming due thereunder do not and will not result in the violation of any constitutional, statutory or other limitation relating to the manner, form or amount of indebtedness which may be incurred by Lessee.
6. There is no litigation, action, suit or proceeding pending or before any court, administrative agency, arbitrator or governmental body that challenges the organization or existence of Lessee, the authority of Lessee or its officers or its employees to enter into the Financing Documents, the proper authorization and/or execution of the Financing Documents or the documents contemplated thereby, the obligation of Lessee to make Rental Payments under the Lease, or the ability of Lessee otherwise to perform its obligations under the Financing Documents and the transactions contemplated thereby. To the best of our knowledge, no such litigation, action, suit or proceeding is threatened.
7. The Equipment is personal property, and when used by Lessee will not be or become fixtures under the laws of the State.
8. Resolution No. _____ of the governing body of Lessee was duly and validly adopted by such governing body on _____, _____, and such resolution has not been amended, modified, supplemented or repealed and remains in full force and effect.

This opinion may be relied upon by the addressee hereof and its successors and assignees of interests in the Lease, but only with regard to matters specifically set forth herein.

Very truly yours,

(type name and title under signature)

Lease No.: Shown on Schedule I
Equipment Schedule: Shown on Schedule I

SUNTRUST EQUIPMENT FINANCE & LEASING CORP.

ESCROW AGREEMENT

This **ESCROW AGREEMENT**, made and entered into as of the Date shown on Schedule I, by and among **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.**, a Virginia corporation ("Lessor"), the lessee named on Schedule I, which is a political subdivision or public body politic and corporate of the State or Commonwealth shown on Schedule I ("Lessee"), and **SUNTRUST BANK**, a Georgia banking corporation, as Escrow Agent ("Escrow Agent").

In consideration of the mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE I. DEFINITIONS AND RECITALS

Section 1.1. Definitions. The terms defined in this Section 1.1 shall, for all purposes of this Escrow Agreement, have the meanings specified below or on Schedule I.

"Acquisition Costs" means, with respect to the Equipment, the contract price paid or to be paid to the person entitled to such payment upon acquisition or delivery of any portion of the Equipment in accordance with the purchase order or contract herefore. Acquisition Costs may include the administrative, engineering, legal, financial and other costs incurred by Lessee in connection with the acquisition, delivery and financing of the Equipment, if approved by Lessor.

"Equipment" means the personal property described in the Acceptance Certificate executed pursuant to the Lease, together with any and all modifications, additions and alterations thereto, to be acquired from the moneys held in the Equipment Acquisition Fund.

"Equipment Acquisition Fund" means the account by that name established and held by Escrow Agent pursuant to Article II of this Escrow Agreement.

"Escrow Agent Fee" has the meaning set forth in Section 6.1 and the amount of such Escrow Agent Fee is shown on Schedule I.

"Escrow Agreement" means this Escrow Agreement and any duly authorized and executed amendment or supplement hereto.

"Initial Deposit Amount" means the amount shown as the Initial Deposit Amount on Schedule I.

"Lease" means the Master Lease, together with the Equipment Schedule identified on Schedule I, by and between Lessee and Lessor, and any duly authorized and executed amendment or supplement thereto.

"Master Lease" means the Master Lease Agreement, dated as of the date shown on Schedule I, by and between Lessee and Lessor, including any Equipment Schedules entered into thereunder and any duly authorized and executed amendment or supplement thereto.

"Payment Request Form" means the document substantially in the form attached hereto as Exhibit A to be executed by Lessee and Lessor and submitted to Escrow Agent to authorize payment of Acquisition Costs.

"Qualified Investments" means the ST Leasing – Corp Agency NOW Account, a SunTrust Deposit Account for Escrow customers of SUNTRUST EQUIPMENT FINANCE & LEASING CORP. and SunTrust Bank. By signing this Escrow Agreement, Lessee acknowledges that such Qualified Investment is a permitted investment under any state, county or municipal law applicable to the investment of Lessee's funds.

ARTICLE II. APPOINTMENT OF ESCROW AGENT; AUTHORITY

Section 2.1. Appointment of Escrow Agent. Lessor and Lessee hereby appoint and employ Escrow Agent to receive, hold, invest and disburse the moneys to be paid to Escrow Agent pursuant to this Escrow Agreement and to perform certain other functions, all as hereinafter provided. By executing and delivering this Escrow Agreement, Escrow Agent accepts the duties and obligations of Escrow Agent hereunder.

Escrow Agent undertakes to perform only such duties as are expressly set forth herein, and no additional duties or obligations shall be implied hereunder. In performing its duties under this Escrow Agreement, or upon the claimed failure to perform any of its duties hereunder, Escrow Agent shall not be liable to anyone for any damages, losses or expenses which may be incurred as a result of Escrow Agent so acting or failing to so act; *provided, however*, Escrow Agent shall not be relieved from liability for damages arising

Escrow Agent shall have no responsibility at any time to ascertain whether or not any security interest exists in the Equipment Acquisition Fund or any part of the Equipment Acquisition Fund or to file any financing statement under the Uniform Commercial Code of any jurisdiction with respect to the Equipment Acquisition Fund or any part thereof.

Section 4.2. Investment. Moneys held by Escrow Agent hereunder shall be invested and reinvested by Escrow Agent only in Qualified Investments. Such investments shall be registered in the name of Escrow Agent and held by Escrow Agent for the benefit of Lessor and Lessee. Escrow Agent may purchase or sell to itself or any affiliate, as principal or agent, investments authorized by this Article IV. Such investments and re-investments shall be made giving full consideration for the time at which funds are required to be available. Any income received on such investments shall be credited to the Equipment Acquisition Fund and any loss on such investments shall be charged to the Equipment Acquisition Fund. Escrow Agent shall not be responsible or liable for any loss suffered in connection with any investment of moneys made by it in accordance with this Article IV.

Section 4.3. Disposition of Investments. Escrow Agent shall, without further direction from Lessor or Lessee, sell such investments as and when required to make any payment from the Equipment Acquisition Fund.

Section 4.4. Accounting. Escrow Agent shall keep complete and accurate records of all moneys received and disbursed under this Escrow Agreement which shall be available for inspection by Lessor or Lessee, or the agent of either of them, at any time during regular business hours upon prior written request. Escrow Agent shall furnish to Lessor and Lessee no less than quarterly an accounting of all investments and interest and income therefrom.

Section 4.5. Termination. This Escrow Agreement shall terminate upon disbursement by Escrow Agent of all moneys held by it hereunder. Notwithstanding the foregoing, this Escrow Agreement shall not be considered to be terminated until all fees, costs and expenses of Escrow Agent have been paid in full. Upon termination, Escrow Agent shall be discharged from all duties and responsibilities under this Escrow Agreement.

ARTICLE V. ESCROW AGENT'S AUTHORITY; INDEMNIFICATION

Section 5.1. Validity. Escrow Agent may act upon any writing or instrument or signature which it believes to be genuine, may assume the validity and accuracy of any statement or assertion contained in such a writing or instrument, and may assume that any person purporting to give any writing, notice, advice or instructions in connection with the provisions hereof has been duly authorized to do so, and Escrow Agent shall be under no duty to make any investigation or inquiry as to any of the foregoing. Escrow Agent shall not be liable in any manner for the sufficiency or correctness as to form, manner and execution, or validity of any instrument deposited with it, nor as to the identity, authority or right of any person executing the same.

Escrow Agent shall be entitled to rely upon any statement, certificate, document or instrument presented to it by or on behalf of Lessee by any of Lessee's Authorized Representatives shown on Schedule I and shall be entitled to rely upon any such statement, certificate, document or instrument presented to it by any other person who identifies himself or herself as an authorized representative of Lessee.

Section 5.2. Use of Counsel and Agents. Escrow Agent may execute any of the trusts or powers hereof and perform the duties required of it hereunder by or through attorneys, agents, or receivers. Escrow Agent shall be entitled to advice of counsel concerning all matters of trust and its duties hereunder and shall be paid or reimbursed the reasonable fees and expenses of such counsel, as provided in Section 6.1. Escrow Agent shall not be answerable for the default or misconduct of any such attorney, agent, or receiver selected by it with reasonable care.

Section 5.3. Interpretation. As an additional consideration for and as an inducement for Escrow Agent to act hereunder, it is understood and agreed that, in the event of any disagreement between the parties to this Escrow Agreement or among them or any other persons resulting in adverse claims and demands being made in connection with or for any money or other property involved in or affected by this Escrow Agreement, Escrow Agent shall be entitled, at the option of Escrow Agent, to refuse to comply with the demands of such parties, or any of such parties, so long as such disagreement shall continue. In such event, Escrow Agent shall make no delivery or other disposition of the Equipment Acquisition Fund or any part of the Equipment Acquisition Fund. Anything herein to the contrary notwithstanding, Escrow Agent shall not be or become liable to such parties or any of them for the failure of Escrow Agent to comply with the conflicting or adverse demands of such parties or any of such parties.

Escrow Agent shall be entitled to continue to refrain and refuse to deliver or otherwise dispose of the Equipment Acquisition Fund or any part thereof or to otherwise act hereunder, as stated above, unless and until:

1. the rights of such parties have been finally settled by binding arbitration or duly adjudicated in a court having jurisdiction of the parties and the Equipment Acquisition Fund; or
2. the parties have reached an agreement resolving their differences and have notified Escrow Agent in writing of such agreement and have provided Escrow Agent with indemnity satisfactory to Escrow Agent against any liability, claims or damages resulting from compliance by Escrow Agent with such agreement.

In the event of a disagreement between such parties as described above, Escrow Agent shall have the right, in addition to the rights

out of its proven gross negligence or willful misconduct under this Escrow Agreement. Escrow Agent shall in no event incur any liability with respect to (i) any action taken or omitted to be taken in good faith upon advice of legal counsel, which may be counsel to any party hereto, given with respect to any question relating to the duties and responsibilities of Escrow Agent hereunder or (ii) any action taken or omitted to be taken in reliance upon any instrument delivered to Escrow Agent and believed by it to be genuine and to have been signed or presented by the proper party or parties. Escrow Agent shall not be bound in any way by any agreement or contract between Lessor and Lessee, including the Master Lease, whether or not Escrow Agent has knowledge of any such agreement or contract.

Section 2.2. Authority. Each of the parties has authority to enter into this Escrow Agreement, and has taken all actions necessary to authorize the execution of this Escrow Agreement by the representatives whose signatures are affixed hereto.

ARTICLE III. EQUIPMENT ACQUISITION FUND

Section 3.1. Equipment Acquisition Fund. Escrow Agent shall establish a special escrow account designated as the "Equipment Acquisition Fund" (the "Equipment Acquisition Fund"), shall keep such Equipment Acquisition Fund separate and apart from all other funds and moneys held by it and shall administer such Equipment Acquisition Fund as provided in this Escrow Agreement.

Section 3.2. Deposit. Upon execution of the Lease and delivery to Lessor by Lessee of all documents required to be delivered thereunder, Lessor shall deposit or cause to be deposited with Escrow Agent an amount equal to the Initial Deposit Amount. Escrow Agent shall credit such amount to the Equipment Acquisition Fund. The Initial Deposit Amount is to be sent by Lessor to Escrow Agent by wire transfer to: **SunTrust Bank, ABA# 061000104, Account# 9443001321, Account Name: Escrow Services Richmond, Beneficiary as shown on Schedule I, Attention: Matthew Ward.**

Section 3.3. Disbursements. Escrow Agent shall use the moneys in the Equipment Acquisition Fund from time to time to pay the Acquisition Cost of each item of Equipment, within a reasonable time of receipt with respect thereto of a Payment Request Form executed by Lessor and Lessee. Upon receipt of a Payment Request Form executed by Lessor and Lessee, an amount equal to the Acquisition Cost as shown therein shall be paid directly by Escrow Agent to the person or entity entitled to payment as specified therein. Although the Payment Request Form may have schedules, invoices and other supporting document attached to it, Lessor will send to Escrow Agent only the page or pages showing the signatures of Lessor and Lessee, the Acquisition Cost and related payment information, without such schedules, invoices or other supporting documentation. Escrow Agent may act and rely upon the signed Payment Request Form without the need to review or verify any such schedules, invoices or other supporting documentation.

Section 3.4. Transfers Upon Completion. Unless all of the funds deposited by Lessor in the Equipment Acquisition Fund have been previously disbursed pursuant to Section 3.3 or paid to Lessor pursuant to Section 3.5, on the Ending Date shown on Schedule I, Escrow Agent shall pay upon written direction all remaining moneys in the Equipment Acquisition Fund to Lessor or its assignee for application as a prepayment of the unpaid Principal under the related Lease. Any amounts paid pursuant to this Section 3.4 shall be subject to a prepayment fee equal to two percent (2%) of such amount. Lessor shall apply amounts received under this Section 3.4 first to unpaid fees, late charges and collection costs, if any, which have accrued or been incurred under the Master Lease, then to overdue Principal and Interest on the Lease and then, in the sole discretion of Lessor, either (i) to Principal payments thereafter due under the Lease in the inverse order of their maturities or (ii) proportionately to each Principal payment thereafter due under the Lease. In the event that Lessor elects to apply any such amounts in accordance with clause (i) of the preceding sentence, Lessee shall continue to make Rental Payments as scheduled in the applicable Payment Schedule. In the event that Lessor elects to apply such amounts in accordance with clause (ii) of this Section 3.4, Lessor shall provide Lessee with a revised Payment Schedule which shall reflect the revised Principal balance and reduced Rental Payments due under the Lease. Capitalized terms used in this Section 3.4, but not defined herein, shall have the meanings given to such terms in the Lease. Escrow Agent shall have no responsibility to see to the appropriate application of any moneys returned under this Section 3.4.

Section 3.5. Liquidation. Upon receipt of written notice from Lessor or Lessee that the Lease has been terminated pursuant to Sections 3.2 or 12.2 thereof, Escrow Agent shall liquidate all investments held in the Equipment Acquisition Fund and transfer the proceeds thereof and all other moneys held in the Equipment Acquisition Fund to Lessor.

Section 3.6. Responsible Party. Lessee shall be responsible for the initiation of the disbursement process pursuant to Section 3.3 hereof. Neither Escrow Agent nor Lessor shall be responsible for any additional monies assessed to Lessee resulting from disbursements made from the Equipment Acquisition Fund.

ARTICLE IV. TRUST; INVESTMENT

Section 4.1. Irrevocable Trust. The moneys and investments held by Escrow Agent under this Escrow Agreement are irrevocably held in trust for the benefit of Lessor and Lessee, and such moneys, together with any income or interest earned, shall be expended only as provided in this Escrow Agreement, and shall not be subject to levy or attachment or lien by or for the benefit of any creditor of either Lessor or Lessee (other than Lessor's security interest granted hereunder).

described above and at the option of Escrow Agent, to tender into the registry or custody of any court having jurisdiction, all money and property comprising the Equipment Acquisition Fund and may take such other legal action as may be appropriate or necessary, in the opinion of Escrow Agent. Upon such tender, the parties hereto agree that Escrow Agent shall be discharged from all further duties

and responsibilities under this Escrow Agreement; *provided, however*, that the filing of any such legal proceedings shall not deprive Escrow Agent of its compensation hereunder earned prior to such filing and discharge of Escrow Agent of its duties and responsibilities hereunder.

The parties hereto jointly and severally agree that, whether under this Section 5.3 or any other provisions of this Escrow Agreement, in the event any controversy arises under or in connection with this Escrow Agreement or the Equipment Acquisition Fund or in the event that Escrow Agent is made a party to or intervenes in any litigation pertaining to this Escrow Agreement or the Equipment Acquisition Fund, to pay to Escrow Agent reasonable additional compensation for its extraordinary services and to reimburse Escrow Agent for all costs and expenses associated with such controversy or litigation, including reasonable attorney's fees.

Section 5.4. Limited Liability of Escrow Agent. Escrow Agent shall not be liable in connection with the performance or observation of its duties or obligations hereunder except for in the case of its proven gross negligence or willful misconduct. Escrow Agent shall have no obligation or liability to any of the other parties under this Escrow Agreement for the failure or refusal of any other party to perform any covenant or agreement made by such party hereunder or under the Master Lease, but shall be responsible solely for the performance of the duties and obligations expressly imposed upon it as Escrow Agent hereunder.

Section 5.5. Indemnification. Escrow Agent shall have no obligation to take any legal action in connection with this Escrow Agreement or towards its enforcement, or to appear in, prosecute or defend any action or legal proceeding which would or might involve it in any cost, expense, loss or liability unless security and indemnity, as provided in this Section 5.5, shall be furnished.

To the extent permitted by applicable law, Lessee agrees to indemnify Escrow Agent and its officers, directors, employees and agents and save Escrow Agent and its officers, directors, employees and agents harmless from and against any and all Claims (as hereinafter defined) and Losses (as hereinafter defined) which may be incurred by Escrow Agent or any of such officers, directors, employees or agents as a result of Claims asserted against Escrow Agent or any of such officers, directors, employees or agents as a result of or in connection with Escrow Agent's capacity as such under this Escrow Agreement by any person or entity. For the purposes hereof, the term "Claims" shall mean all claims, lawsuits, causes of action or other legal actions and proceedings of whatever nature brought against (whether by way of direct action, counterclaim, cross action or impleader) Escrow Agent or any such officer, director, employee or agent, even if groundless, false or fraudulent, so long as the claim, lawsuit, cause of action or other legal action or proceeding is alleged or determined, directly or indirectly, to arise out of, result from, relate to or be based upon, in whole or in part: (a) the acts or omissions of Lessor or Lessee, (b) the appointment of Escrow Agent as escrow agent under this Escrow Agreement, or (c) the performance by Escrow Agent of its powers and duties under this Escrow Agreement; and the term "Losses" shall mean losses, costs, damages, expenses, judgments and liabilities of whatever nature (including but not limited to attorneys', accountants' and other professionals' fees, litigation and court costs and expenses and amounts paid in settlement), directly or indirectly resulting from, arising out of or relating to one or more Claims. Upon the written request of Escrow Agent or any such officer, director, employee or agent (each referred to hereinafter as an "Indemnified Party"), and to the extent permitted by law, Lessee agrees to assume the investigation and defense of any Claim, including the employment of counsel acceptable to the applicable Indemnified Party and the payment of all expenses related thereto and, notwithstanding any such assumption, the Indemnified Party shall have the right, and Lessee agrees to pay the cost and expense thereof, to employ separate counsel with respect to any such Claim and participate in the investigation and defense thereof in the event that such Indemnified Party shall have been advised by counsel that there may be one or more legal defenses available to such Indemnified Party which are different from or additional to those available to either Lessor or Lessee. Lessee hereby agrees that the indemnifications and protections afforded Escrow Agent in this Section 5.5 shall survive the termination of this Escrow Agreement.

ARTICLE VI. COMPENSATION

Section 6.1. Escrow Agent Fee. Escrow Agent and/or Lessor shall be paid by Lessee the Escrow Agent Fee shown on Schedule I for the ordinary services to be rendered hereunder (the "Escrow Agency Fees") from interest earnings from a deduction taken by Lessor and expressly authorized by Lessee at the time the Escrow Account is closed, and will be paid and/or reimbursed by Lessee upon request for all costs, expenses, disbursements and advances, such as reasonable attorney's fees and court costs, incurred or made by Escrow Agent in connection with carrying out its duties hereunder, including the costs, expenses, disbursements and advances described in Sections 5.2, 5.3 and 6.2. The Escrow Agent Fee and such other costs, expenses, disbursements and advances shall be payable solely from the interest earnings from the Equipment Acquisition Fund. In the event a shortfall occurs, said shortfall shall be the responsibility of Lessee and not the responsibility of Escrow Agent, Lessor, or their agents or assigns. Such shortfall shall be paid by Lessee to Escrow Agent within 30 days following receipt by Lessee of a written statement setting forth such shortfall.

Section 6.2. Investment Fees. Escrow Agent shall be entitled to charge reasonable fees and commissions in connection with the investment by it of amounts held in the Equipment Acquisition Fund (the "Investment Fees"). Investment Fees are more fully delineated and defined in any prospectus referenced in or attached to the attached Schedule I. Other Investment Fees may apply for self-directed

investment choices or for extraordinary investments outside the Qualified Investment defined herein. Lessor and Lessee hereby authorize Escrow Agent to periodically deduct the Investment Fees from investment earnings on the Equipment Acquisition Fund.

Section 6.3. Security for Fees and Expenses. As security for all fees and expenses of Escrow Agent hereunder and any and all losses, claims, damages, liabilities and expenses incurred by Escrow Agent in connection with its acceptance of appointment hereunder or with the performance of its obligations under this Escrow Agreement and to secure the obligation of Lessee to indemnify Escrow Agent as set forth in Section 5.5, Escrow Agent is hereby granted a security interest in and a lien upon the Equipment Acquisition Fund, which security interest and lien shall be prior to all other security interests, liens or claims against the Equipment Acquisition Fund or any part thereof.

ARTICLE VII. CHANGE OF ESCROW AGENT

Section 7.1. Removal of Escrow Agent. Lessor and Lessee, by written agreement, may by written request, at any time and for any reason, remove Escrow Agent and any successor thereto, and shall thereupon appoint a successor or successors thereto, but any such successor shall have capital (exclusive of borrowed capital) and surplus of at least Fifty Million Dollars (\$50,000,000), and be subject to supervision or examination by federal or state authority. If such bank or trust company publishes a report of condition at least annually, pursuant to statute or the requirements of any federal or state supervising or examining authority, then for the purposes of this Section 7.1, the combined capital and surplus of such bank or trust company may be conclusively established in its most recent report of condition so published.

Section 7.2. Resignation of Escrow Agent. Escrow Agent may resign at any time from its obligations under this Escrow Agreement by providing written notice to the parties hereto. Such resignation shall be effective on the date set forth in such written notice which shall be no earlier than 30 days after such written notice has been given, unless an earlier resignation date and the appointment of a successor Escrow Agent shall have been approved by Lessor and Lessee. In the event no successor escrow agent has been appointed on or prior to the date such resignation is to become effective, Escrow Agent shall be entitled to tender into the custody of a court of competent jurisdiction all assets then held by it hereunder and shall thereupon be relieved of all further duties and obligations under this Escrow Agreement. Escrow Agent shall have no responsibility for the appointment of a successor escrow agent hereunder.

Section 7.3. Merger or Consolidation. Any entity into which Escrow Agent may be merged or converted, or with which it may be consolidated, or any entity resulting from any merger, conversion or consolidation to which it shall be a party, or any company to which Escrow Agent may sell or transfer all or substantially all of its corporate trust business (provided that such company shall be eligible under Section 7.1) shall be the successor to Escrow Agent without any execution or filing or further act.

ARTICLE VIII. ADMINISTRATIVE PROVISIONS.

Section 8.1. Notice. All written notices to be given under this Escrow Agreement shall be given by mail, by facsimile or by overnight courier to the party entitled thereto at its contact information specified on Schedule I, or at such contact information as the party may provide to the other parties hereto in writing from time to time. Any such notice shall be deemed to have been received 72 hours after deposit in the United States mail in registered or certified form, with postage fully prepaid, or if given by other means, when delivered at the address or facsimile number specified in Schedule I. Any notice given by any party shall be given to both other parties.

Section 8.2. Assignment. Except as expressly herein provided to the contrary, the rights and duties of each of the parties under this Escrow Agreement shall not be assignable to any person or entity without the written consent of all of the other parties. Notwithstanding the above, Lessor may freely assign all or any part of its interest in this Escrow Agreement and the Equipment Acquisition Fund in connection with an assignment by Lessor of its rights under the Lease.

Section 8.3. Binding Effect. This Escrow Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

Section 8.4. Severability. In the event any provision of this Escrow Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 8.5. Entire Agreement; Amendments. This Escrow Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous writings, understandings, agreements, solicitation documents and representations, express or implied. By execution of this Escrow Agreement, Escrow Agent shall not be deemed or considered to be a party to any other document, including the Master Lease.

This Escrow Agreement may be amended, supplemented or modified only by written documents duly authorized, executed and delivered by each of the parties hereto.

Section 8.6. Captions. The captions or headings in this Escrow Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions, Articles, Sections or clauses hereof.

Section 8.7. Further Assurances and Corrective Instruments. Lessor and Lessee agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may be necessary or proper to carry out the intention or to facilitate the performance of the parties under this Escrow Agreement, and for

better assuring and confirming the rights and benefits provided herein.

Section 8.8. Governing Law. This Escrow Agreement shall be construed and governed in accordance with the laws of the Commonwealth of Virginia.

Section 8.9. Execution in Counterparts. This Escrow Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same Escrow Agreement.

Section 8.10. Waiver of Jury Trial. Lessor, Lessee and Escrow Agent hereby waive any right to trial by jury in any action or proceeding with respect to, in connection with or arising out of this Escrow Agreement.

Section 8.11. No Tax Reporting. Escrow Agent will not be responsible for tax reporting of any income on the Equipment Acquisition Fund.

[SIGNATURE PAGES FOLLOW]

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

EXECUTION PAGE OF ESCROW AGREEMENT

IN WITNESS WHEREOF, the parties have executed this Escrow Agreement as of the Date of Escrow Agreement shown on Schedule I.

SUNTRUST BANK,
Escrow Agent

**SUNTRUST EQUIPMENT FINANCE &
LEASING CORP.,**
Lessor

By: _____
Name:
Title:

By: _____
Name: _____
Title: _____

CITY OF MIAMI SPRINGS, FL,
Lessee

By: _____
Name: Ronald Gorland
Title: City Manager

[SEAL]

Schedule I Information to Complete Escrow Agreement
Exhibit A Payment Request Form

SCHEDULE I

INFORMATION TO COMPLETE ESCROW AGREEMENT

Lease Number: 04298

Equipment Schedule: 005

Date of Escrow Agreement: October 18, 2013

Name of Lessee: CITY OF MIAMI SPRINGS, FL

Lessee's State / Commonwealth: Florida

Fees: \$250.00 (Escrow Agent)
Investment Fees, if any, are more fully defined on the attached prospectus, if any
Extension and other fees may be applicable if not disbursed by the Ending Date.

Initial Deposit Amount: \$623,843.02

Date of Master Lease Agreement: November 2, 2005

Beneficiary Name for Fund: CITY OF MIAMI SPRINGS, FL

Ending Date: April 18, 2015

Lessee's Address: 201 Westward Drive
Public Works Building
Miami Springs, FL 33166

Attention: Ronald Gorland, City Manager

Lessee's Telephone: (305) 805-5011

Lessee's Facsimile: (305) 805-5037

Lessee's Taxpayer Identification Number: 59-6000374

Lessee's Authorized Representatives: Ronald Gorland, City Manager _____ [signature]
_____ [name/title] _____ [signature]

Escrow Agent's Address: SunTrust Bank
919 East Main Street, 7th Floor
Richmond, VA 23219
Attention: Matt Ward

Escrow Agent's Telephone: (804) 782-7182

Escrow Agent's Facsimile: (804) 782-7855

Lessor's Address: SUNTRUST EQUIPMENT FINANCE & LEASING CORP.
300 East Joppa Road, 7th Floor
Towson, Maryland 21286
Attention: Escrow Disbursement Coordinator

Lessor's Telephone: (410) 307-6749

Lessor's Facsimile: (410) 307-6665

Lessor's Taxpayer Identification Number: 26-1256148

EXHIBIT A

PAYMENT REQUEST FORM NO. _____

SUNTRUST BANK, as Escrow Agent under an Escrow Agreement dated as of August 19, 2013 (the "Escrow Agreement") by and among Escrow Agent, SUNTRUST EQUIPMENT FINANCE & LEASING CORP., as Lessor, and CITY OF MIAMI SPRINGS, FL, as Lessee, is hereby requested to pay, from the Equipment Acquisition Fund, to the person or entity designated below as payee, that amount set forth opposite each such name, in payment of the Acquisition Costs of the Equipment designated opposite such payee's name and described on the attached page(s). The terms capitalized in this Payment Request Form but not defined herein shall have the meanings assigned to them in the Escrow Agreement.

Payee

Amount

Equipment

Lessee hereby certifies that:

1. Attached hereto is a duplicate original or certified copy of the following documents relating to the order, delivery and acceptance of the Equipment described in this Payment Request Form: (a) a manufacturer's or dealer's invoice; and (b) unless this Payment Request Form relates to partial payment of a Vendor, as defined in the Lease, in connection with a purchase order approved by Lessor, Lessee's Acceptance Certificate relating to the Equipment.
2. The representations and warranties contained in the Lease are true and correct as of the date hereof.
3. No Non-Appropriation or Event of Default, as each such term is defined in the Lease, or event which with the giving of notice or passage of time or both would constitute an Event of Default, has occurred.

Dated: _____, 20__.

CITY OF MIAMI SPRINGS, FL,
Lessee

**SUNTRUST EQUIPMENT FINANCE &
LEASING CORP.,**
Lessor

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

DATE: **October 18, 2013**
TO: Florida League of Cities
Attn: Bryan Beard 407/367-1742

Insurance Agent Name & Address
Phone Number and Fax Number

Gentlemen:

CITY OF MIAMI SPRINGS, FL has entered into a Master Lease Agreement dated as of November 2, 2005 with **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.**. In accordance with the Agreement, Lessee certifies that it has instructed the insurance agent named above to issue:

- a. All Risk Physical Damage Insurance on the leased Equipment evidenced by a **Certificate of Insurance and Long Form Loss Payable Clause naming SUNTRUST EQUIPMENT FINANCE & LEASING CORP. and/or its assigns as Loss Payee.**

The Coverage required is \$623,843.02.

- b. Public Liability Insurance evidenced by a **Certificate of Insurance naming SUNTRUST EQUIPMENT FINANCE & LEASING CORP. and/or its assigns as Additional Insured.**

The following minimum coverage is required:

Liability: \$ 500,000.00 per person
Liability - Bodily Injury: \$1,000,000.00 aggregate
Liability - Property Damage: \$1,000,000.00 property damage liability

PROPERTY: **(SEE ATTACHED EXHIBIT A-1thru A-3)**
Vendor: Hector \$562,742.08
Vendor: Show Turf \$45,725.94
Vendor: John Deere \$15,375.00
TOTAL AMOUNT: \$623,843.02

LOCATION: **MIAMI SPRINGS GOLF CLUB
650 CURTISS PARKWAY
MIAMI SPRINGS, FL 33166**

Upon issuance of the coverage outlined above, please mail a certificate of insurance to **SUNTRUST EQUIPMENT FINANCE & LEASING CORP., 300 East Joppa Road, 7th Floor, Towson, MD 21286.**

Your courtesy in issuing and forwarding the requested certificate at your earliest convenience will be appreciated.

Very truly yours,

CITY OF MIAMI SPRINGS, FL

By: _____
Name: Ronald Gorland
Title: City Manager
Date: _____

**QUESTIONNAIRE FOR SELF-INSURANCE TO
 MASTER LEASE AGREEMENT**

In connection with the Master Lease Agreement (the "Agreement"), dated as of November 2, 2005, made and entered into by and between **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.**, as Lessor (the "Lessor"), and the lessee identified below, as Lessee (the "Lessee"), Lessee warrants and represents to Lessor the following information. The terms capitalized herein but not defined herein shall have the meanings assigned to them in the Agreement.

1. Property Insurance.

a. Lessee is self-insured for damage or destruction to the Equipment.

YES NO (circle one)

If yes, the dollar amount limit for property damage to the Equipment under the Lessee's self-insurance program is \$_____.

b. The Lessee maintains an umbrella insurance policy for claims in excess of Lessee's self-insurance limits for property damage to the Equipment as indicated above.

YES NO (circle one)

If yes, the umbrella policy provides coverage for all risk property damage.

YES NO (circle one)

If yes, the dollar limit for property damage to the Equipment under such umbrella policy is \$_____.

2. Liability Insurance.

a. Lessee is self-insured for liability for injury or death of any person or damage or loss of property arising out of or relating to the condition or operation of the Equipment.

YES NO (circle one)

If yes, the dollar limit for such liability claims under the Lessee's self-insurance program is \$_____.

b. The Lessee maintains an umbrella insurance policy for claims in excess of Lessee's self-insurance limits for liability including injury or death of persons or damage to property as indicated above.

YES NO (circle one)

If yes, the umbrella policy provides coverage for liabilities for injury and death to persons as well as damage or loss of property arising out of or relating to the condition or operation of the Equipment.

YES NO (circle one)

If yes, the dollar amount of the umbrella policy's limits for such liability coverage is \$_____.

3A. Self Insurance Fund.

a. Lessee maintains a self-insurance fund.

YES NO (circle one)

If yes, please complete the following:

Monies in the self-insurance fund are subject to annual appropriation.

YES NO (circle one)

The total amount maintained in the self-insurance fund to cover Lessee's self-insurance liabilities is \$_____.

b. Amounts paid from the Lessee's self-insurance fund are subject to limitations for each claim.

YES NO (circle one)

If yes, the dollar amount of limit per claim is \$_____.

3B. No Self Insurance Fund.

a. If Lessee does not maintain a self-insurance fund, please complete the following:

Lessee obtains funds to pay claims for which it has self-insured from the following sources:

b. The limitations on the amounts payable for claims from the above sources are as follows:

4. Authority.

a. The following entity or officer has authority to authorize payment for claim:

b. In the event the entity or officer named in the prior response denies payment of a claim, does the claimant have recourse to another administrative officer, agency or the courts?

YES NO (circle one)

If yes, to whom does the claimant have recourse?

5. Certificates of Insurance.

Attached hereto are copies of certificates of insurance with respect to policies maintained by Lessee.

IN WITNESS WHEREOF, Lessee has caused this Questionnaire to be executed as a supplement to the representations of Lessee in the Agreement by its duly authorized officer.

CITY OF MIAMI SPRINGS, FL,
Lessee

By: _____

Name: Ronald Gorland

Title: City Manager

Date: _____

Telephone: 305/805-5011

Facsimile: 305/805-5047

Attachment

SUNTRUST EQUIPMENT FINANCE & LEASING CORP.

ADDENDUM TO EQUIPMENT SCHEDULE NO. 05
TO MASTER LEASE AGREEMENT (LEASE NO. 04298)
RELATING TO SELF-INSURANCE

THIS ADDENDUM is made as of October 18, 2013, between SUNTRUST EQUIPMENT FINANCE & LEASING CORP. (the "Lessor") and CITY OF MIAMI SPRINGS, FL (the "Lessee").

Recitals

- A. Lessor and Lessee have entered into a Master Lease Agreement dated as of November 2, 2005 (the "Agreement").
- B. Lessee desires to lease equipment described in Equipment Schedule No. 05 to the Agreement (the "Equipment") and Lessee has requested that Lessor lease such Equipment to Lessee.
- C. With respect to Equipment Schedule No. 05, Lessee has requested that Lessor permit it to provide self-insurance for liability claims and property damage.
- D. Lessor is willing to grant Lessee's request subject to the following terms and conditions.

NOW, THEREFORE, in consideration of the premises and mutual covenants and agreements contained herein and in the Agreement, it is hereby agreed as follows:

- 1. The terms capitalized in this Addendum but not defined herein shall have the meanings assigned to them in the Agreement.
- 2. Lessee hereby represents and warrants that all representations and warranties contained in the Agreement are true and correct as of the date hereof and that neither a Non-Appropriation nor any Event of Default or event which, with the passage of time or giving of notice or both, would constitute an Event of Default has occurred under the Agreement.
- 3. All other terms and conditions of the Agreement not specifically amended by this Addendum shall remain in full force and affect and are hereby ratified and confirmed by Lessee.
- 4. Lessee represents and warrants that all representations and warranties contained in the Questionnaire for Self- Insurance to Master Lease Agreement (the "Questionnaire") are true and correct as of the date hereof.
- 5. Lessor acknowledges receipt of the Questionnaire and, in reliance upon the information provided therein, agrees that Lessee may satisfy the requirements of Sections 7.1 through 7.3 of the Agreement with respect to Equipment Schedule No. 05 through self-insurance.
- 6. By written notice to Lessee, Lessor may revoke its agreement relative to Equipment Schedule No. 05 to accept self-insurance in lieu of the insurance required by Section 7.1 through 7.3 of the Agreement at any time during the related Lease Term when Lessor deems itself insecure with respect to such self-insurance. Within thirty (30) days of receipt of notice from Lessor, Lessee agrees to obtain insurance in compliance with Section 7.1, 7.2 and 7.3 of the Agreement and provide evidence thereof to Lessor.

IN WITNESS WHEREOF, the parties by their duly authorized officers have executed this Addendum as of the date and year first above written.

CITY OF MIAMI SPRINGS, FL,
Lessee

SUNTRUST EQUIPMENT FINANCE &
LEASING CORP.,
Lessor

By: _____
Name: Ronald Gorland
Title: City Manager
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

Information Return for Tax-Exempt Governmental Obligations

▶ Under Internal Revenue Code section 149(e)

▶ See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.

Part I Reporting Authority		If Amended Return, check here <input type="checkbox"/>	
1 Issuer's name CITY OF MIAMI SPRINGS, FL		2 Issuer's employer identification number (EIN) 59-6000374	
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions) RONALD GORLAND, CITY MANAGER		3b Telephone number of other person shown on 3a 305/805-5011	
4 Number and street (or P.O. box if mail is not delivered to street address) 201 WESTWARD DRIVE		Room/suite	5 Report number (For IRS Use Only) 3
6 City, town, or post office, state, and ZIP code MIAMI SPRINGS, FL 33166		7 Date of issue October 18, 2013	
8 Name of issue Master Lease Agreement No. 04298 Schedule No. 005		9 CUSIP number	
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions) WILLIAM ALONSO, ASST. CITY MANAGER		10b Telephone number of officer or other employee shown on 10a 305-805-5014	

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11 Education	11		
12 Health and hospital	12		
13 Transportation	13		
14 Public safety	14		
15 Environment (including sewage bonds)	15		
16 Housing	16		
17 Utilities	17	623,843	02
18 Other. Describe ▶	18		
19 If obligations are TANs or RANs, check only box 19a ▶ <input type="checkbox"/>			
If obligations are BANs, check only box 19b ▶ <input type="checkbox"/>			
20 If obligations are in the form of a lease or installment sale, check box ▶ <input checked="" type="checkbox"/>			

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	08/01/18	\$ 623,843.02	\$ 623,843.02	2.44 years	1.78 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22		
23 Issue price of entire issue (enter amount from line 21, column (b))	23		
24 Proceeds used for bond issuance costs (including underwriters' discount)	24		
25 Proceeds used for credit enhancement	25		
26 Proceeds allocated to reasonably required reserve or replacement fund	26		
27 Proceeds used to currently refund prior issues	27		
28 Proceeds used to advance refund prior issues	28		
29 Total (add lines 24 through 28)	29		
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30		

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the bonds to be currently refunded ▶	NA	years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded ▶	NA	years
33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY) ▶	NA	
34 Enter the date(s) the refunded bonds were issued ▶ (MM/DD/YYYY)		

Part VI Miscellaneous

35 Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	
36a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)	36a	
b Enter the final maturity date of the GIC ▶ _____		
c Enter the name of the GIC provider ▶ _____		
37 Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	
38a If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:		
b Enter the date of the master pool obligation ▶ _____		
c Enter the EIN of the issuer of the master pool obligation ▶ _____		
d Enter the name of the issuer of the master pool obligation ▶ _____		
39 If the issuer has designated the issue under section 265(b)(3)(B)(i)(II) (small issuer exception), check box ▶		<input checked="" type="checkbox"/>
40 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box ▶		<input type="checkbox"/>
41a If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:		
b Name of hedge provider ▶ _____		
c Type of hedge ▶ _____		
d Term of hedge ▶ _____		
42 If the issuer has superintegrated the hedge, check box ▶		<input type="checkbox"/>
43 If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box ▶		<input type="checkbox"/>
44 If the issuer has established written procedures to monitor the requirements of section 148, check box ▶		<input type="checkbox"/>
45a If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement ▶		
b Enter the date the official intent was adopted ▶ _____		

Signature and Consent	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.			
		Date	RONALD GORLAND, CITY MANAGER	
	Signature of issuer's authorized representative		Type or print name and title	
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed PTIN
	Firm's name ▶	Firm's EIN ▶		
	Firm's address ▶	Phone no.		

SUNTRUST EQUIPMENT FINANCE & LEASING CORP.

DISBURSEMENT AUTHORIZATION

October 18, 2013

SunTrust Equipment Finance & Leasing Corp.
300 E. Joppa Road, 7th Floor
Towson, Maryland 21286

Gentlemen:

In connection with the certain Equipment Schedule No. 05 executed between SunTrust Equipment Finance & Leasing Corp. and the Lessee identified below, pursuant to that certain Master Lease Agreement No. 04298 dated as of November 2, 2005, Lessee hereby directs SunTrust Equipment Finance & Leasing Corp. to wire transfer the monies as follows:

Destination Information:

Wire Information:

Bank Name	SunTrust Bank
Bank ABA Number	061000104
Account Number	9443001321
Account Name	Escrow Services Richmond
Attention	Matthew Ward
Dollar Value	\$623,843.02
Reference	City of Casselberry, FL – Lease 00592-010

TOTAL DISBURSEMENTS: ~~\$624,996.16~~ ^{\$623,843.02}

CITY OF MIAMI SPRINGS, FL,
Lessee

By: _____
Name: Ronald Gorland
Title: City Manager
Date: _____



1301 NW 3rd Street
Deerfield Beach, FL 33442
Tel 954-429-3200 Fax 954-726-6701

ProForma Invoice

Sold To:
Miami Springs Golf Club
Attn: Mr. William Alonso
650 Curtiss Parkway
Miami Springs, FL 33166

Date 08/28/13
Invoice 1669771
Terms N30

Via E-mail: alonsow@miamisprings-fl.gov

Cc: Paul O'Dell, odell@miamisprings-fl.gov; Laurie Bland, bland@miamisprings-fl.gov

Miami Springs Golf Club

Qty.	Model	Description	Unit Price	Extension
1	30858	Toro Groundsmaster 4700-D	\$ 64,862.21	\$ 64,862.21
1	30349	Universal Sunshade	\$ 509.48	\$ 509.48
Total for (1) Groundsmaster 4700-D				\$ 65,362.69
1	04358	Toro Greensmaster 3150-Q	\$ 20,766.01	\$ 20,766.01
3	04619	11-Blade Cutting Unit	\$ 1,921.37	\$ 5,764.11
1	04626	Narrow Wiehle Roller (.200" Spacing) (Set of 3)	\$ 831.26	\$ 831.26
1	105-8336	Light Kit	\$ 209.95	\$ 209.95
Total for (1) Greensmaster 3150-Q				\$ 27,571.34
Total for (4) Greensmaster 3150-Q				\$ 110,285.35
<i>Accessories for Greensmaster 3150-Q</i>				
3	04619	Toro 11-Blade Cutting Unit	\$ 1,921.37	\$ 5,764.11
1	04626	Narrow Wiehle Roller (.200" Spacing) (Set of 3)	\$ 831.26	\$ 831.26
3	04709	Groomer Drive (LH) (Set of 1)	\$ 1,267.62	\$ 3,802.86
3	04711	Groomer Reel, Carbide (RH) (Set of 1)	\$ 563.04	\$ 1,689.12
Total for (1) Accessories for Greensmaster 3150-Q				\$ 12,087.36
1	03708	Toro Reelmaster 7000-D	\$ 46,920.00	\$ 46,920.00
5	03711	27" HD 11 Blade DPA Cutting Unit	\$ 3,768.46	\$ 18,842.30
1	30349	Universal Sunshade	\$ 500.48	\$ 500.48
Total for (1) Reelmaster 7000-D				\$ 66,262.78
Total for (2) Reelmaster 7000-D				\$ 132,525.56
1	08703	Toro Sand Pro 3040	\$ 13,127.43	\$ 13,127.43
1	08714	Manual Blade (40")	\$ 1,166.74	\$ 1,166.74
1	08751	Tooth Rake	\$ 1,104.18	\$ 1,104.18
1	08753	Segmented Grooming Broom	\$ 1,229.30	\$ 1,229.30
1	110-1314	Light Kit	\$ 195.53	\$ 195.53
Total for (1) Sand Pro 3040				\$ 16,824.20
1	41199	Toro Multi Pro 1200	\$ 22,659.23	\$ 22,659.23
1	41236	ProFoam Marking Kit	\$ 1,363.03	\$ 1,363.03
1	119-9366	ProFoam Marking Kit Mounting Bracket	\$ 140.72	\$ 140.72
1	41135	Electric Hose Reel Kit - Includes 150' of 1/2" hose & gun	\$ 2,051.19	\$ 2,051.19
11	95-9188	Light Blue 1.00 gpm nozzle @ 40 PSI	\$ 13.08	\$ 143.88
Total for (1) Multi Pro 1200				\$ 26,358.04
1	41593	Toro Multi Pro 5800	\$ 35,412.87	\$ 35,412.87
1	41604	Pro Control XP	\$ 2,327.23	\$ 2,327.23
1	41236	ProFoam Marking Kit	\$ 1,363.03	\$ 1,363.03
1	112-7812	ProFoam Marking Kit Mounting Bracket	\$ 114.34	\$ 114.34
1	41618	Electric Hose Reel Kit	\$ 2,383.54	\$ 2,383.54
1	41612	Clean Load Eductor Kit	\$ 1,978.46	\$ 1,978.46
11	95-9188	Light Blue 1.00 gpm nozzle @ 40 PSI	\$ 13.08	\$ 143.88
1	41601	Turf Heat Shield Kit	\$ 345.64	\$ 345.64
Total for (1) Multi Pro 5800				\$ 44,068.98



1301 NW 3rd Street
 Deerfield Beach, FL 33442
 Tel 954-429-3200 Fax 954-726-6701

ProForma Invoice

Sold To:
 Miami Springs Golf Club
 Attn: Mr. William Alonso
 650 Curtiss Parkway
 Miami Springs, FL 33166

Date 08/28/13
 Invoice 1669771
 Terms N30

Via E-mail: alonsow@miamisprings-fl.gov

Cc: Paul O'Dell, odello@miamisprings-fl.gov; Laurie Bland, blandi@miamisprings-fl.gov

Miami Springs Golf Club				
Qty.	Model	Description	Unit Price	Extension
1	07384	Toro Workman HDX 2WD (Kubota Gas)	\$ 19,745.50	\$ 19,745.50
1	07316	High Flow Hydraulic Kit	\$ 1,340.35	\$ 1,340.35
1	07388	Hand Throttle Kit	\$ 312.80	\$ 312.80
			Total for (1) Workman HDX	\$ 21,398.65
			Total for (3) Workman HDX	\$ 64,195.94
1	07055	Toro New Rake-O-Vac	\$ 29,736.33	\$ 29,736.33
1	44538	Toro Pro Force	\$ 6,677.50	\$ 6,677.50
			Total for (2) Pro Force	\$ 13,355.00
1	44536	Toro Debris Blower 600	\$ 5,012.62	\$ 5,012.62
1	WFR	Lely Spreader Trailer Type 1 LS cu. Ft (800#) Capacity, 3PH, Remote Control Feed Ring, Removable Hopper and 18x9.50x8 Tires	\$ 5,875.00	\$ 5,875.00
1	GL-9	Premium 2-Column Space-Saving Design 9000# Capacity Included GL-TA Frame Truck Kit	\$ 6,450.00	\$ 6,450.00
1	720E	GreensGroomer Grooming Brush Tow Type	\$ 3,695.00	\$ 3,695.00
2	09065-N	Salsco Roller w/ Trailer Gas Electric Start 13HP Honda w/ Light Kit	\$ 13,455.00	\$ 26,910.00
			Total Amount	\$ 562,742.08

Toro Equipment Pricing Per National IPA Contract

Terms:

All Prices FOB Deerfield Beach Unless Otherwise Indicated. The Preceding Pricing Is Valid For 30 Days.
 Pricing is based on Cash or Approved Finance Transaction Only. No use of Credit Cards for Equipment Purchases.
 Prices include Assembly Where Applicable and Accessibility to Parts and Service Manuals.
 Timing of Delivery May Vary and is Subject To Manufactures Availability.
 Purchaser is Responsible for Applicable Taxes and Duties.
 Thank you for considering Hector Turf for your equipment needs.
 If I can be of any further assistance, please do not hesitate to contact me.

Quotation Provided By:

HECTOR TURF

Doug Francis
 Sales Account Representative
 Commercial Products

ShowTurf, LLC

FOCUS ON YOU!

1365 Neptune Drive
Boynton Beach, Florida 33426
Phone (888) 746-8873 Fax (877) 811-9949



DATE: September 5, 2013
INVOICE # Equipment

Bill To: Miami Springs Golf & Country Club
650 Curtiss Pkwy
Miami Springs, FL 33166

Ship To: Miami Springs Golf & Country Club
650 Curtiss Pkwy
Miami Springs, FL 33166

Comments or Special Instructions:

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
FM	William Alonso		TRUCK		Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	NEW 2013 JD TX TURF GATOR Serial # TBD	\$ 7,620.99	\$ 7,620.99
1	NEW 2013 JD TX TURF GATOR Serial # TBD	\$ 7,620.99	\$ 7,620.99
1	NEW 2013 JD TX TURF GATOR Serial # TBD	\$ 7,620.99	\$ 7,620.99
1	NEW 2013 JD TX TURF GATOR Serial # TBD	\$ 7,620.99	\$ 7,620.99
1	NEW 2013 JD TX TURF GATOR Serial # TBD	\$ 7,620.99	\$ 7,620.99
1	NEW 2013 JD TX TURF GATOR Serial # TBD	\$ 7,620.99	\$ 7,620.99
TOTAL			\$ 45,725.94

Make all checks payable to: ShowTurf, LLC
If you have any questions concerning this invoice, contact Rebecca Young (rebecca@showturf.com)

THANK YOU FOR YOUR BUSINESS!



EXHIBIT A-3



Quote Id: 8578665

Customer: MIAMI SPRINGS GOLF & COUNTRY CLUB

Quote Summary

Prepared For: MIAMI SPRINGS GOLF & COUNTRY CLUB 650 CURTISS PKWY MIAMI SPRINGS, FL 33166 Business: 305-805-5180	Prepared By: Frank McKee SHOWTURF, LLC 1366 Neptune Drive Boynton Beach, FL 33426 Phone: 561-732-8905	Quote Id: 8578665 Created On: August 30, 2013 Last Modified On: August 30, 2013 Expiration Date: September 30, 2013
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Equipment Summary	Selling Price	Qty	Extended
DAKOTA 410 Top Dresser (Pull)	\$ 15,375.00 X	1 =	\$ 15,375.00
Equipment Total			\$ 15,375.00

Quote Summary	
Equipment Total	\$ 15,375.00
SubTotal	\$ 15,375.00
Total	\$ 15,375.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 15,375.00

Salesperson : X _____

Accepted By : X _____

CONFIDENTIAL



CITY OF MIAMI SPRINGS
 OFFICE OF THE CITY CLERK
 201 Westward Drive
 Miami Springs, FL 33166-5259
 Phone: 305.805.5006
 Fax: 305.805.5028

Agenda Item No. 9A ✓

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council
 FROM: Suzanne S. Hitaffer, Acting City Clerk *Hitaffer*
 DATE: October 4, 2013
 SUBJECT: PENDING BOARD APPOINTMENTS

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
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Board of Adjustment/Zoning and Planning Board

Mayor Xavier Garcia	Francisco Fernández	04-30-2015	10-14-1991	11-28-2011
Councilman Bain – Group 2	Ernie Aloma	04-30-2016	04-13-2009	01-11-2011
Councilman Lob – Group 3	Bill Tallman	04-30-2016	01-11-2010	05-14-2012

Architectural Review Board

Councilman Bain – Group 2	Joe Valencia	10-31-2014	02-27-2012	02-27-2012
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Code Enforcement Board

Mayor Xavier Garcia	Walter Dworak	09-30-2016	11-14-2005	09-14-2010
Councilman Petralanda-Group 4	Robert Williams	09-30-2016	03-10-2008	10-25-2010

Civil Service Board

Vice Mayor Windrem – Group 1	Rob Youngs	06-30-2015	01-11-2010	01-11-2010
Councilman Bain – Group 2	Carrie Figueredo	06-30-2015	08-24-2009	08-24-2009

Code Review Board

Mayor Xavier Garcia	Connie Kostyra*	04-30-2015	VACANT	VACANT
Councilman Lob – Group 3	Dan Dorrego	04-30-2016	08-11-2003	05-24-2010
Councilman Petralanda-Group 4	Jana Armstrong	04-30-2016	06-11-2001	05-10-2010

Disability Advisory Board

Mayor Xavier Garcia	Charlene Anderson*	12-31-2013	VACANT	VACANT
Councilman Bain – Group 2	Peter Newman*	12-31-2013	VACANT	VACANT

Ecology Board

Vice Mayor Windrem – Group 1	Martin Crossland*	04-30-2015	VACANT	VACANT
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<u>APPOINTMENT COUNCILMEMBER</u>	<u>CURRENT MEMBER</u>	<u>NEW TERM EXPIRES</u>	<u>ORIGINAL APPOINTMENT DATE</u>	<u>LAST APPOINTMENT DATE</u>
<u>Education Advisory Board</u>				
Mayor Zavier Garcia	Caridad Hidalgo	05-31-2015	01-28-2013	01-28-2013
Vice Mayor Windrem – Group 1	Michael G. Hunter	05-31-2015	05-14-2012	05-14-2012
Councilman Bain – Group 2	Dr. Mara Zapata	05-31-2015	06-13-2011	06-13-2011
Councilman Lob – Group 3	Dr. John Salomon	05-31-2015	12-14-2009	06-13-2011
<u>Golf and Country Club Advisory Board</u>				
Mayor Zavier Garcia	Michael Domínguez	07-31-2013	04-12-2010	09-26-2011
Vice Mayor Windrem – Group 1	Mark Safreed	07-31-2013	08-08-2005	06-27-2011
Councilman Bain – Group 2	George Heider	07-31-2013	08-13-2001	06-27-2011
Councilman Lob – Group 3	Ken Amendola	07-31-2013	10-10-2011	10-10-2011
Councilman Petralanda-Group 4	Art Rabade	07-31-2013	03-11-2013	03-11-2013
<u>Historic Preservation Board</u>				
Mayor Zavier Garcia	Sydney Garton**	01-31-2016	11-08-1993	02-08-2010
<u>Recreation Commission</u>				
Mayor Zavier Garcia	E. Jorge Santin	04-30-2016	04-14-2008	12-13-2010
<u>Revitalization & Redevelopment Ad-Hoc Committee</u>				
Vice Mayor Windrem – Group 1	Arturo Rábade*	N/A	VACANT	VACANT
Councilman Petralanda-Group 4	Todd Stiff*	N/A	VACANT	VACANT

* Connie Kostyra resigned on April 28, 2011.
 Charlene Anderson resigned on June 6, 2011.
 Peter Newman resigned on August 1, 2009.
 Martin Crossland resigned on January 9, 2013.
 Todd Stiff resigned from the Revitalization & Redevelopment Ad-Hoc Committee to become the alternate member of the Board of Adjustment/Zoning & Planning Board
 Arturo Rábade was removed by Councilman Best on January 28, 2013.

** Historic Preservation Board – Council confirmation required per §153.11 of the City Code of Ordinances: “..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council.....”

*** Three absences

cc: City Manager
 Assistant City Manager/Finance Director
 City Attorney
 Affected Board Members

10-14-2013



CITY OF MIAMI SPRINGS
Recreation Department
1401 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5075
Fax: (305) 805-5077

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Omar Luna, Recreation Director

DATE: October 9, 2013

RE: **WOF Plaque Discussion**

Please note that I have provided (5) different options for discussion. The WOF Plaque will be placed in the Miami Springs Community Center (Location TBD) and I provided a couple of options that will work well in the Community Center.

Option 1: Is a very nice state of the art Decorative Wall Recognition Plaque that has an area where we can write something that explains what this is. It also has marble slots that we will be able to use for our inductees, etc. This plaque roughly cost \$1,000.00 and the marble slots are roughly \$10.00 a piece.

Options 2: This is your standard Wall Recognition Plaque. These run for roughly \$1,000.00 and the plate cost about \$5.00 a piece.

Options 3: Is also very nice state of the art Decorative Wall Recognition Plaque. It also has marble slots that we will be able to use for our inductees, etc. This plaque roughly cost \$1,000.00 and the marble slots are roughly \$10.00 a piece.

Option 4: This is a very nice Plaque that has a very detailed border and the option for a 3D Logo. The border has a crown molding affect that gives the plaque a 3D feeling. This plaque also has the plates available for \$8.00, but the plaque could roughly cost \$2,000 - \$4,000.

Option 5: This plaque is very similar to option (4), but it does not have the distinctive border. The cost is roughly 1,300.00 to 3,000.00. This plaque also has the plates available for \$8.00.

We believe that any of the following options will be a great addition to the Community Center. However, I think that Options (1) and Option (4) are both adequate for what we want. Option 1 is a modern state of the art Decorative Wall Recognition Plaque that fits really well with the design of the Community Center. Option 2 is a traditional Wall Recognition Plaque with a little flair to it. I would recommend anyone of these options for the WOF Plaque at the Community Center.

Donor Wall Recognition

FOUNDERS Clara Hatheway Family Foundation Gregory Watkins Family Trust		MINSTER MEDICAL FOUNDATION A distinguished group of individuals, whose outstanding generosity demonstrates a commitment to the tradition of yesterday and the vision of tomorrow.	BENEFACTORS			
VISIONARIES Hankie Furthner Bryan & Sylvia Woods and Family			Bertha Chiropractic Breana Howard	Patrick and Gretchen Wilmore Zorobal Antoinette	Jerry & Sarah Miller and Family	Donald & Lella Amador and Family
		AMBASSADORS				
		John and Edith and Robert White Bob & Lucy Powell and Family Tony Schick Christopher & Ellen Wainwright	Ronald & Lynette Berger and Family Nancy Louise Walsh David Snyder Gordon White	Catherine Cook Marked Cook, Inc. Richard and Marlene Cook and Family	Carl Peter Family Foundation Luke Platt Sue Yell	

A, DW-4022 22"X40"

THE MERCY CAMPAIGN

PRETENSES
 Many people believe that it is a simple matter to give to a charity. In fact, it is a complex matter that requires a commitment to the cause and the support of the community.

EMPHASIS
 The purpose of this campaign is to raise funds for the hospital and to provide a means of support for the community.

EMPHASIS
 The purpose of this campaign is to raise funds for the hospital and to provide a means of support for the community.

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 The purpose of this campaign is to raise funds for the hospital and to provide a means of support for the community.

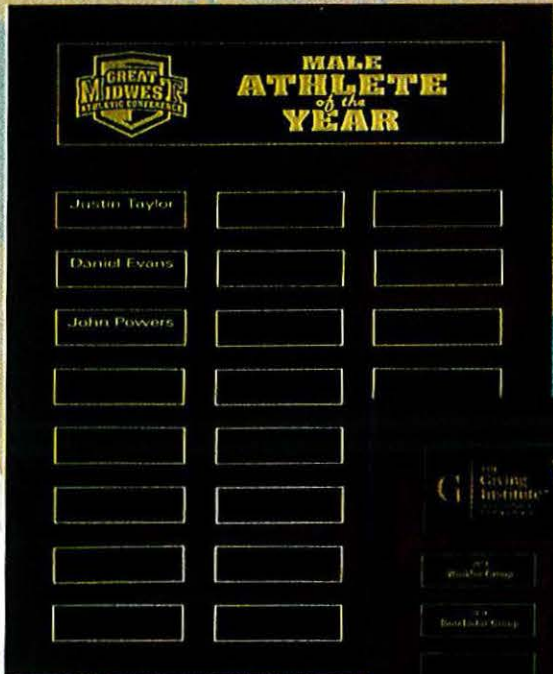
GERA A 1011-3 ©1988 MATTHEW W

St. Clair Hospital Foundation
 Major Contributors

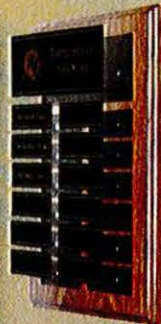
St. Clair Hospital Auxiliary



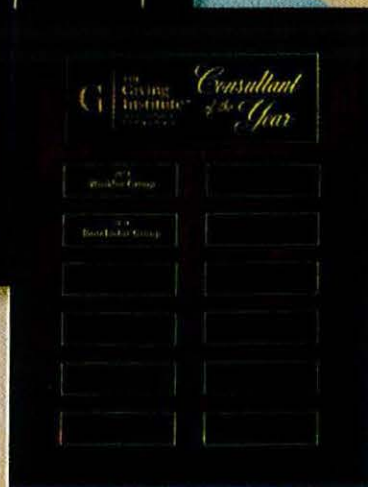
ANNUAL AND MONTHLY RECOGNITION



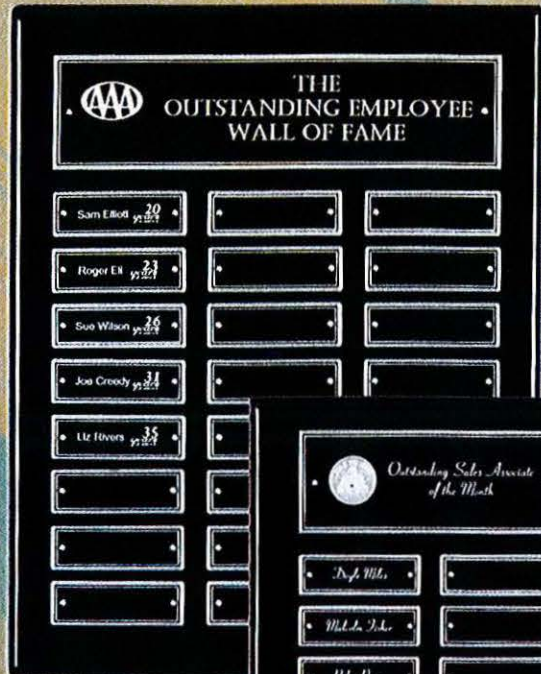
A. MP-210D 12"x15" 24 PLATES



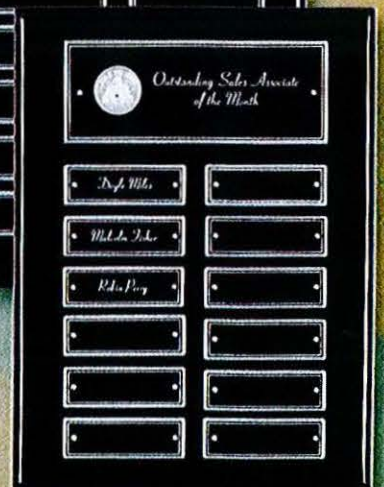
MAGNETIC PLATES



B. MP-210C 9"x12" 12 PLATES



C. MP-510D 12"x15" 24 PLATES



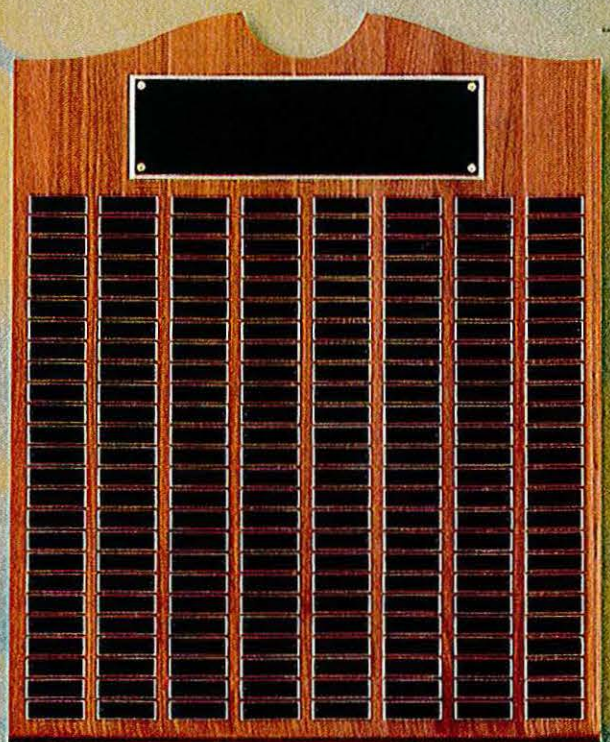
D. MP-510C 9"x12" 12 PLATES



E. MP-SCROLL1620 16"x20" 44 PLATES



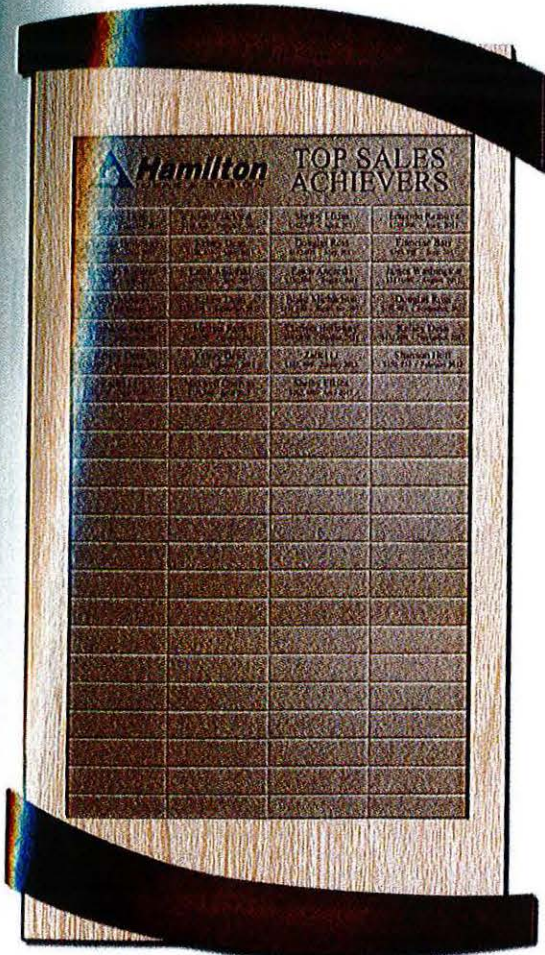
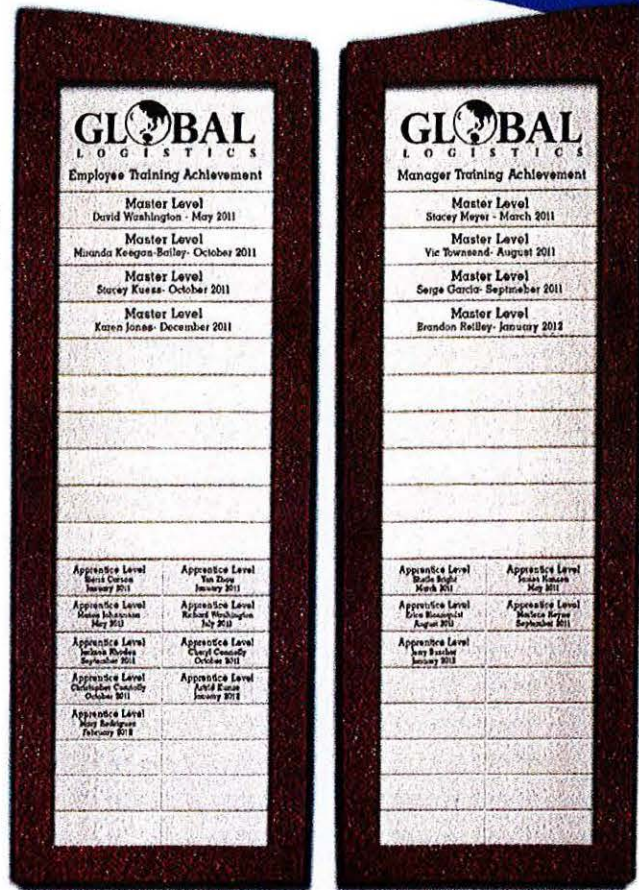
F. MP-SCROLL912 9"x12" 12 PLATES



G. P1563 28"x35" 200 PLATES

TRAINING

Two 12 x 36 Corian frames with magnetic Corian plates in two sizes were used to recognize employees who completed advanced training courses.

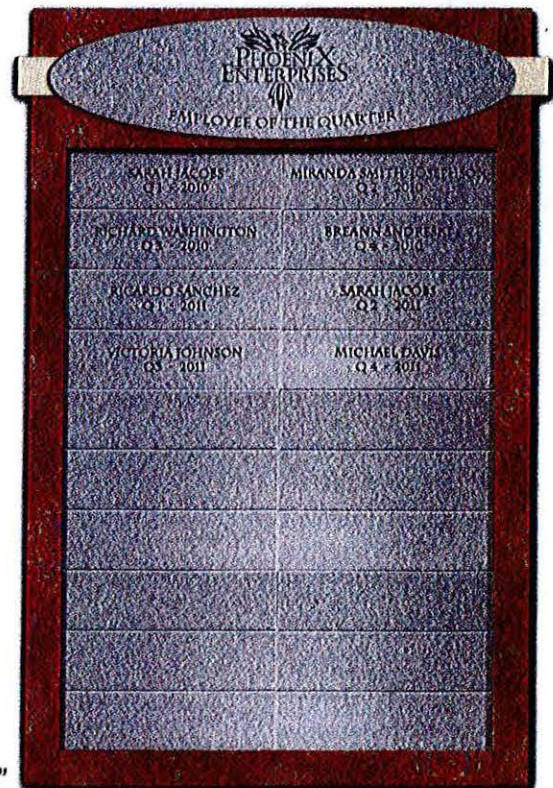


SALES RECOGNITION

A 19 x 35 Wood Frame with 88 (4 x 1) magnetic Corian Plates was designed to recognize associates exceeding monthly sales goals.

EMPLOYEE OF THE QUARTER

A 16 x 27 laminate frame with 20 (6 x 2) magnetic Corian plates was used to honor those named "Employee of the Quarter."



PLAQUES

PERPETUAL PANELS with 3D Logo

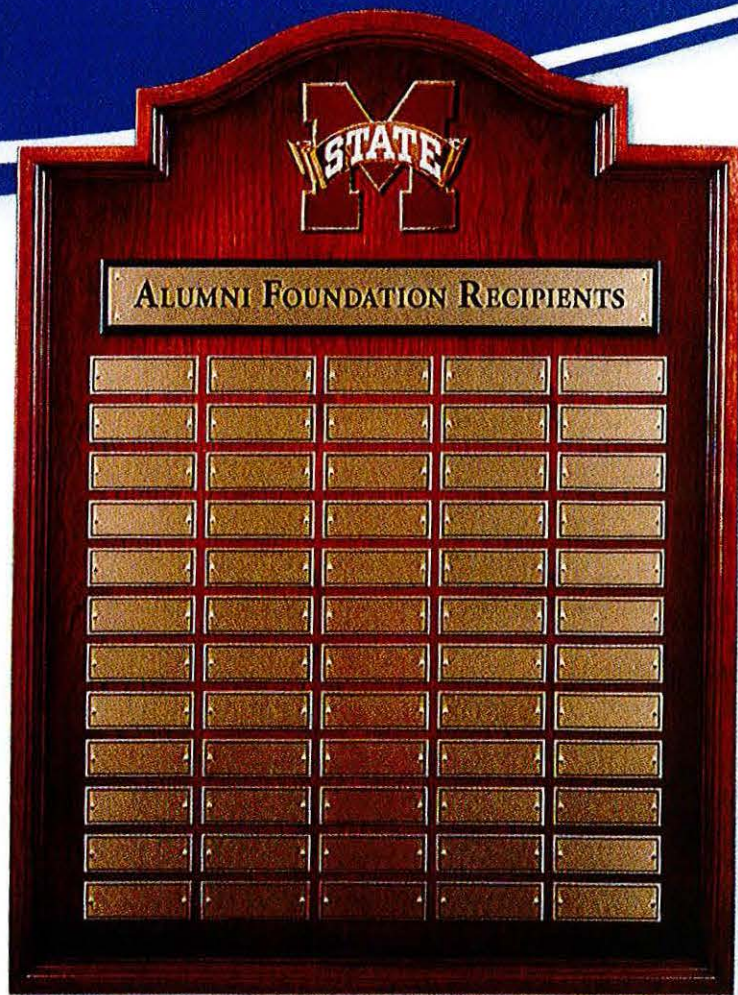
Our perpetual panels are constructed using a solid wood frame around a matching veneer back panel. Our standard wood species are mahogany, cherry, and oak. Custom wood species and finishes are available. The federal bonnet top panel will allow you to display your 3D logo.



Detail of plaque



Additional plate options include antique brass & pewter. Please call for pricing.



Shown in antique cherry finish

	# of Plates	W"xH" Plate	Price with Gold/Silver Tone Plates	Price with Brass Plates	30" W x 40-1/2" H	# of Plates	W"xH" Plate	Price with Gold/Silver Tone Plates	Price with Brass Plates
18-1/2" W x 25-1/2" H					PA30027	27	2 x 7	\$2843	\$3188
PA18S06	6	2 x 6	\$2036	\$2113	PA30048	48	1-1/2 x 5-1/4	3339	3952
PA18S12	12	1-5/8 x 4-1/2	2179	2331	PA30060	60	1-5/8 x 4-1/2	3588	4353
PA18S18	18	1-1/4 x 4	2321	2550	PA30070	70	1-1/4 x 4	3861	4753
PA18S24	24	1-1/8 x 3	2463	2769	PA30112	112	1-1/8 x 3	4018	5446
18" W x 34" H					36" W x 42" H				
PA18016	16	2 x 6	\$2364	\$2568	PA36040	40	2 x 7	\$3369	\$3879
PA18027	27	1-5/8 x 4-1/2	2624	2969	PA36065	65	1-1/2 x 5-1/4	3961	4790
PA18036	36	1-1/4 x 4	2838	3296	PA36072	72	1-5/8 x 4-1/2	4127	5045
PA18052	52	1-1/8 x 3	3217	3879	PA36105	105	1-1/4 x 4	4909	6247
24" W x 37" H					PA36153	153	1-1/8 x 3	5327	7278
PA24027	27	2 x 6	\$2698	\$3041	48" W x 48" H				
PA24033	33	1-1/2 x 5-1/4	2840	3261	PA48060	60	2 x 8	\$3970	\$4736
PA24044	44	1-5/8 x 4-1/2	3027	3588	PA48072	72	2 x 6	4255	5172
PA24052	52	1-1/4 x 4	3289	3952	PA48105	105	1-1/2 x 5-1/4	5036	6374
PA24096	96	1-1/8 x 3	3548	4772	PA48162	162	1-1/4 x 4	6386	8450
					PA48204	204	1-1/8 x 3	6543	9143



CITY OF MIAMI SPRINGS
City Manager
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5010
Fax: (305) 805-5040

Agenda Item No.

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Ron Gorland, City Manager

DATE: October 8, 2013

SUBJECT: Pool Alternatives

Skip Reed, City Building Official, and Mr. Youssef, pool structure inspector referred to us by Link Construction, request that a decision be made by November 15th to either shore-up the pool or suspend use of it until shoring-up is directed by Council (Attach's "A" & "B"). The condition of the sub-structure, pilings and piling caps continue to deteriorate with noticeable movement. In fact, Mr. Youssef recently restricted maximum occupancy to 100 people.

RECOMMENDATION ALTERNATIVES

Alternative 1 – Shoring-up

Council waive the competitive bid process and approve an expenditure of \$48,850.00, (Attach. "C") to Brownie Companies to immediately shore-up the pool and deck facilities pursuant to Section §31.11 (E)(6)(g) of the City Code. Funding would come from the Pool Reserves that are approx. \$77,000. The Administration recommends this course of action.

Discussion

With "Pool Considerations" (Attach. "D") in mind, the Administration recommends immediate shoring-up to provide the time needed, as much as three to four (3-4) more years of unrestricted use of the pool (with basic in-house maintenance), while we follow a process similar to that of our recent very successful Community Center project - workshops, town hall meetings, special Council meetings, etc., necessary to determining the replacement facility location, cost, financing, amenities, etc. This approach will cost approximately \$50,000 without additional significant structural maintenance costs (just periodic tweaking). Two annual inspections are recommended and each will cost \$1,850.00 per visit (refer to attachment "C").

Alternative 2 - Demolition

Council waive the competitive bid process and approve an expenditure of approx. \$100,000 to (Florida Demolition, Inc. and Link Construction, etc.) (Attach. "E") to demolish the entire pool facility pursuant to Section §31.11 (E)(6)(g) of the City Code. Funding would come from a combination of \$77,000 from the current pool reserves and \$23,000 from the cost reduction generated by the pool not being used.

Discussion

Demolish the pool and use the operating cost reduction of approximately \$206,000 (impacting an estimated 28,000 annual pool use) annually to increase our pool reserves for decisions concerning the future construction of a replacement facility. Demolition cost is estimated to be a little less than \$100,000 (we currently have approx. \$77,000 in pool reserves).

Alternative 3 – Renovation

Council authorize the renovation of our existing approx. 60 year old facility.

Discussion

The estimated cost has not been determined but can be assumed to take months to obtain through the RFP process. Even so, we already know that pool shell repairs alone are estimated to be \$250,000 and higher depending on what is found once the pool shell is opened up for the repairs. Additionally another \$250,000 is estimated for marcing/sealing. Add to that a longer-term shoring up solution for the sub-structure, pilings and piling caps that will cost approx. \$100,000. So before we even start looking at what we want done in the way of renovation the cost is at least \$500,000 - \$700,000 assuming more extensive repairs are not required due to already identified rusting rebar, spalling concrete, cement soft-spots, etc.).

Alternative 4 - Do nothing at this time

Discussion

Assuming no decision prior November 15th, this alternative would result in pool closure until such a time as shoring-up or demolishing is directed. The pool operating cost reduction of this temporary alternative is between \$4,000 - \$5,000 monthly while closed.



Attachment "A"

CITY OF MIAMI SPRINGS

*Building and Code
Compliance Department
201 Westward Drive
Miami Springs, FL 33166
Phone: (305) 805-5030
Fax: (305) 805-5036*

TO: Ron Gorland City Manager
FROM: Edwin (Skip) Reed
SUBJECT: Shoring of structure where failure has occurred
DATE: October 9, 2013

In response to the letter of recommendation from HCE dated October 4, 2013 regarding the current condition of the Municipal Pool, deck and bath structure, it is noted that Mr. Hachem has major concerns regarding the deterioration of these structures. The City of Miami Springs needs to proceed with the shoring of these structures at the present in order to continue to use the facility.

I, the Building Official for the City of Miami Springs agree with Mr. Hachem's concerns regarding these structures. I also reviewed the job site of the work to be repaired and/or replaced. I hereby request that the City of Miami Springs proceed to install a support system in place with a monitoring method to observe any future deterioration or settlement no later than November 15, 2013.

If you have any questions, please contact me as soon as possible so as not to slow down this process.

Respectfully,

A handwritten signature in black ink, appearing to read "Edwin Reed", with a stylized flourish at the end.

Edwin Reed (Skip)
Building Official

Cc: Jan Seiden, Omar Luna, Tammy Romero, Tex Ziadie

Youssef Hachem Consulting Engineering

October 4, 2013

Mr. Edwin Reed
Building Official
City of Miami Springs
201 Westward Drive
Miami Springs, Fl. 33166

RE: Municipal Pool Deck and Bath Building
1401 Westward Drive
Miami Springs, Florida 33166
Current Conditions

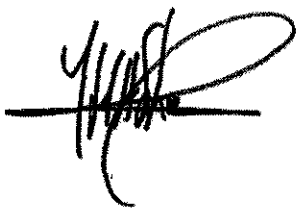
Dear Mr. Reed:

We have completed the shoring plans for the existing pool deck and bathhouse on August 12, 2013. It is our professional opinion that we need to proceed with the shoring of both the pool deck and the bathhouse, as they are currently being used.

It is imperative to proceed with the project because both structures are weakened by the concrete deterioration, and they should be shored for public safety.

Please let me know if I can be of further assistance.

Sincerely,



Zpvt t f gl bdi f n -!Qj /E/-!Q/F/-!T/J!
GM!Qspg!Foh/!54413!
GMT qf djbrbt qf dups!7: 96172!

BROWNIE COMPANIES

Est. 1922

385 NE Baker Road, Stuart, FL 34994
Phone: (772) 460-5660 Fax: (772) 460-5650
E-Mail: INFO@BROWNIECOMPANIES.COM
Web:WWW.BROWNIECOMPANIES.COM

PROPSAL/ CONTRACT

Submittal Date: August 27, 2013
Proposal Submitted To: City of Miami Springs
Address: 201 Westward Drive, Miami Springs, FL 33166
Telephone Number: 305-805-5035
Contact: Tammy Romero
Jobsite Location: City of Miami Springs Pool and Deck Facility

We hereby submit specifications and estimates for:

- Provide forty-two (42) points of non-engineered temporary shoring to relieve the stress/load of the failing concrete support piles on the north end of existing pool deck and bathroom facility.
- Provide forty (40) points of non-engineered temporary shoring in between the pool deck and grade beam on the south side of pool, in the locations of the failing pre-fabricated concrete pool deck.
- Our work will include the following: supply all necessary shoring mentioned above, provide the necessary labor and equipment to successfully install all shoring, provide one (1) site visit after six (6) months from date of installation to inspect all shoring and tighten as needed.
- Each additional site visit will be billed above and beyond this contract amount at \$1,850.00 per site visit to inspect all shoring.

Payment Terms:

- Upon Acceptance/ Secure Shoring Material- \$20,000.00
- Upon Completion of Shoring Installation-\$27,000.00
- Upon Site Visit at Six Months after Installation-\$1,850.00

FORTY EIGHT THOUSAND EIGHT HUNDRED FIFTY DOLLARS AND 00/100
TOTAL DOLLAR AMOUNT OF THE ABOVE SPECIFIED WORK \$ 48,850.00

Owner responsible for All permits, utilities disconnect & reconnect, over head line disconnect & reconnect, traffic light disconnect & reconnect, Site work, compaction test, police escorts, portable toilet, construction dumpsters and All Surveys. Pending on-site inspection & subject to approval of final location. Owner must provide mover with proof of ownership.

We propose to hereby furnish material and labor-complete in accordance with the above specifications. All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, acts of God, or other delays beyond our control. Owner to carry fire, wind damage and other necessary insurance.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. This Proposal may be withdrawn by us if not accepted within (30) thirty days of the above submittal date. Upon acceptance of this proposal, you are authorizing us to do the work as specified above. We will return an authorized, signed copy of this proposal to you upon your returned acceptance of this proposal to Brownie Companies

_____ Witness	_____ Date	_____ Signature/Authorized Acceptance	_____ Date
_____ Witness	_____ Date	_____ Signature/Brownie Co. Acceptance	_____ Date

POOL CONSIDERATIONS:

- Shoring-up the pool will cost approx. \$50,000 plus semi-annual follow-on inspections and tweaking at an est. cost of approx. \$3,800 annually
- We're advised the pool surface should last at least 3-4 years or more with basic in-house maintenance.
- Repairing (est. \$250,000) and resurfacing/resealing (est. cost \$250,000) will cost a total of approx. \$500,000 assuming more extensive repairs are not required due to the already identified rusting rebar, spalling concrete, cement soft-spots, etc.)
- Location of a replacement pool includes 3 potential locations – current location; the existing pool parking lot; and on the golf course. Each of these locations has numerous pro's and con's depending on the type of facility desired (pool-aquatic center – water park)
- We've been advised that it should not cost more than approx. \$100,000 to demolish the pool
- The annual net benefit to our budget of not having a pool is approx. \$206,000, impacting an estimated 28,000 annual pool use
- The **cost/benefit of closing the pool** for the off-season 6 months Oct-Mar is approx. \$48,000 if left filled, and \$60,000 if empty
- Pool reserves are approx. \$77,000 as of 9/25/13
- We're told a **new facility rule of thumb est. cost is** \$1-2 million for a basic commercial pool; \$2-3M for an aquatic center; and \$3-5M+ for a water park (this does not include required golf course modifications if placed on the golf course)
- Current **long-term borrowing** (20 yr) tax-free interest rates are under 4%.
- City debt capacity and annual debt service limitations, type of financing
- Estimated **timeline** is 1½ - 3 years from beginning (this recommendation) to complete a new aquatic center (longer for a water park)

Attachment "E"

FLORIDA DEMOLITION, INC.

245 SE 1st Street, Suite#326
Miami, Florida 33131
Ph: 305-329-4174 Fax: 305-329-4175

9-12-2013

Link Construction
7003 N. Waterway Dr.
Miami, Fl 33155
Attn: Orlando

We are pleased to present this proposal for the demolition of the Municipal Pool located at Miami Springs Municipal Center 1401 Westward Drive, Miami Springs, Florida.

Scope of work to include:

Remove swimming pool, pool deck and two story game room and cabanas building
Remove foundations to 4'below grade
All labor, equipment cost, hauling and disposal fees included

Exclusions:

Asbestos survey or abatement
Disconnect or relocation utilites
Site or silt fence
Piling removal cost, if necessary to be assessed at time of removal trial
Permits costs

Price: \$55,000.00

Robert Arena

10-14-2013



RESOLUTION NO. 2013-3600

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS PROVIDING FOR THE FIRST AMENDMENT TO THE FY2013-14 GENERAL FUND AND SPECIAL REVENUE AND CAPITAL PROJECTS FUND BUDGETS; BY RE-APPROPRIATING RESERVED FUND BALANCES TO FUND OPEN ENCUMBRANCES THROUGH SEPTEMBER 30, 2013; EFFECTIVE DATE.

WHEREAS, it is a generally accepted accounting practice of municipal government to re-appropriate reserved equity accounts to fund open encumbrances from the prior fiscal year immediately after the beginning of the new fiscal year; and,

WHEREAS, the City Finance Department has prepared an analysis which identifies \$271,102.40 in valid outstanding encumbrances/purchase orders as of September 30, 2013; and,

WHEREAS, these outstanding encumbrances/purchase orders represent financial obligations of the City as of the close of the fiscal year ending September 30, 2013; and,

WHEREAS, the City Council has determined that it is proper and appropriate to approve and authorize, by Resolution, the re-appropriation of reserved equity accounts to fund open encumbrances from the City's prior fiscal year:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the amended budgetary appropriations in the General Fund and Special Revenue and Capital Projects Fund, specified on Exhibit "A" attached hereto, are hereby authorized and approved in order to provide for the re-appropriation of reserved fund balances for open purchase order obligations through September 30, 2013 in the amount of \$271,102.40.

Section 2: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 14th day of October, 2013.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:


Vice Mayor Bain	" _____ "
Councilman Windrem	" _____ "
Councilman Lob	" _____ "
Councilman Petralanda	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
Acting City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

EXHIBIT "A"

**City of Miami Springs
FY 2013-14 Budget Amendment
All Operating Funds**

Fund/Classification	Amended Budget	Amendment No. 1	Ref	Amended Budget
General Fund				
Revenues				
Taxes	\$6,724,332			\$6,724,332
Excise Taxes	2,675,000			2,675,000
Licenses & Permits	777,200			777,200
Intergovernmental Revenues	1,963,613	-		1,963,613
Charges for Services	1,560,830			1,560,830
Fines & Forfeitures	772,000			772,000
Miscellaneous	242,037			242,037
Interfund Transfers-In	530,000			530,000
Fund Balance	-	\$90,989	1	90,989
Total General Fund	\$15,245,012			\$15,336,001
Expenditures				
City Council	140,815			140,815
City Manager	349,603			349,603
City Clerk	291,588	\$1,569	1	293,157
City Attorney	171,000			171,000
Human Resources	189,516	\$0	1	189,516
Finance-Administration	535,490	\$15,752	1	551,242
Finance-Professional Services	274,295			274,295
Information Technology	331,508			331,508
Planning	128,947	\$0	1	128,947
Police	6,006,004			6,006,004
Building, Zoning, and Code Enforcement	603,691	6,402	1	610,093
Public Works	1,722,248	11,474	1	1,733,722
Recreation & Culture	1,975,435	7,791	1	1,983,226
Golf Operations	1,848,365	48,002	1	1,896,367
Transfers to other funds	502,541			502,541
Budgeted Increase to reserves	173,966	0	1	173,966
Total General Fund	15,245,012	90,989		15,336,001
Sanitation Operations	2,343,880			2,343,880
Stormwater Operations	427,686			427,686
Total Enterprise Funds	2,771,566	\$0		\$2,771,566
Special Revenue & Capital Projects				
Road & Transportation	575,066	\$148,024	1	\$723,090
Senior Center Operations	354,712	12,831	1	367,543
Capital Projects	0	13,388	1	13,388
Law Enforcement Trust	295,881	5,870	1	301,751
Total Special Revenue & Capital Projects Funds	1,225,659	\$180,113		\$1,405,772
G.O. Bonds - Series 1997	569,478			\$569,478
Total Debt Service	569,478			\$569,478
GRAND TOTAL ALL FUNDS	\$19,811,715	\$271,102		\$20,082,817

Legend:

1) Encumbrances rolled forward from prior fiscal year.

City Council Meeting of:

10-14-2013

RESOLUTION NO. 2013-3601



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, DETERMINING THE NECESSITY AND APPROPRIATENESS OF THE ACQUISITION OF EQUIPMENT PURSUANT TO A MASTER LEASE WITH SUNTRUST EQUIPMENT FINANCE AND LEASING CORPORATION; AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT, EQUIPMENT SCHEDULE NO. 05; AUTHORIZING THE CITY MANAGER AND OTHER AUTHORIZED CITY OFFICERS TO EXECUTE THE LEASE DOCUMENTATION, EVIDENCE THE VALIDITY OF THE LEASE DOCUMENTS, AND AFFIX THE CITY SEAL WHERE REQUIRED; DIRECTING THE EXECUTION OF ANY ADDITIONAL LEASE DOCUMENTATION BY THE PROPER OFFICIALS AND OFFICERS OF THE CITY IN ORDER TO EFFECTUATE THE SUBJECT TRANSACTION; DECLARATION OF TRANSACTION COMPLIANCE WITH INTERNAL REVENUE SERVICE REGULATIONS; EFFECTIVE DATE

WHEREAS, the City Council of the City of Miami Springs desires to obtain certain equipment (the "Equipment") described in Equipment Schedule No. 05 to the Master Lease Agreement (collectively, the "Lease") with SunTrust Equipment Finance and Leasing Corporation the form of which has been reviewed by the City prior to the passage of this Resolution; and,

WHEREAS, the subject Equipment is essential for the City to perform its governmental functions; and,

WHEREAS, the funds made available under the Lease will be applied to the acquisition of the Equipment in accordance with the Lease; and,

WHEREAS, the City has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and,

WHEREAS, the City proposes to enter into the Lease with SunTrust Equipment Finance and Leasing Corporation substantially in the form previously reviewed by staff and being presented to the City Council:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the City Council of the City of Miami Springs hereby finds and determines that the terms of the Lease in the form presented to the City Council and incorporated into this Resolution are in the best interests of the City for the acquisition of the Equipment.

Section 2: That the City Council of the City of Miami Springs hereby determines that the Lease and the acquisition and financing of the Equipment under the terms and conditions as described therein are hereby authorized and approved.

Section 3: That the City Council of the City of Miami Springs hereby authorizes the City Manager of the City of Miami Springs, and any other officer of the City who shall have the power to execute contracts on behalf of the City, to execute, acknowledge and deliver the Lease with any changes, insertions and omissions therein as may be approved by the officers who execute the Lease; that such approval is to be conclusively evidenced by such execution and delivery of the Lease; that the City Manager or Assistant City Manager/Finance Director of the City of Miami Springs, and any other officer of the City so empowered, are hereby authorized to affix the official seal of the City to the Lease and attest the same.

Section 4: That the City Council of the City of Miami Springs hereby authorizes and directs the proper officials and officers of the City to execute and deliver any and all papers, instruments, opinions, certificates, affidavits, other documents, any and all other acts and things necessary and proper for carrying out this Resolution and the Lease.

Section 5: That the City Council of the City of Miami Springs hereby authorizes and directs that pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), the subject Lease is a "qualified tax-exempt obligation" for purposes of Section 265(b) (3) of the Code.

Section 6: That this Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 14th day of October, 2013.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Bain	" _____ "
Councilman Windrem	" _____ "
Councilman Lob	" _____ "
Councilman Petralanda	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
Acting City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

Resolution No. 2013-3601

RESOLUTION CERTIFICATION

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Lease and escrow Agreement executed on behalf of Lessee are the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

Date: October 18, 2013

CITY OF MIAMI SPRINGS, FL
Lessee

By: _____
Name: Ronald Gorland
Title: City Manager

Attested By: _____
Name: Suzanne Hitaffer
Title: Acting City Clerk

Resolution No. 2013-3601

10-14-2013



CITY OF MIAMI SPRINGS
Finance Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5035
Fax: (305) 805-5018

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager *Ron*

FROM: William Alonso, CPA, CGFO, Assistant City Manager/Finance Director *WAlonso*

DATE: September 23, 2013

RE: Loans at Work program

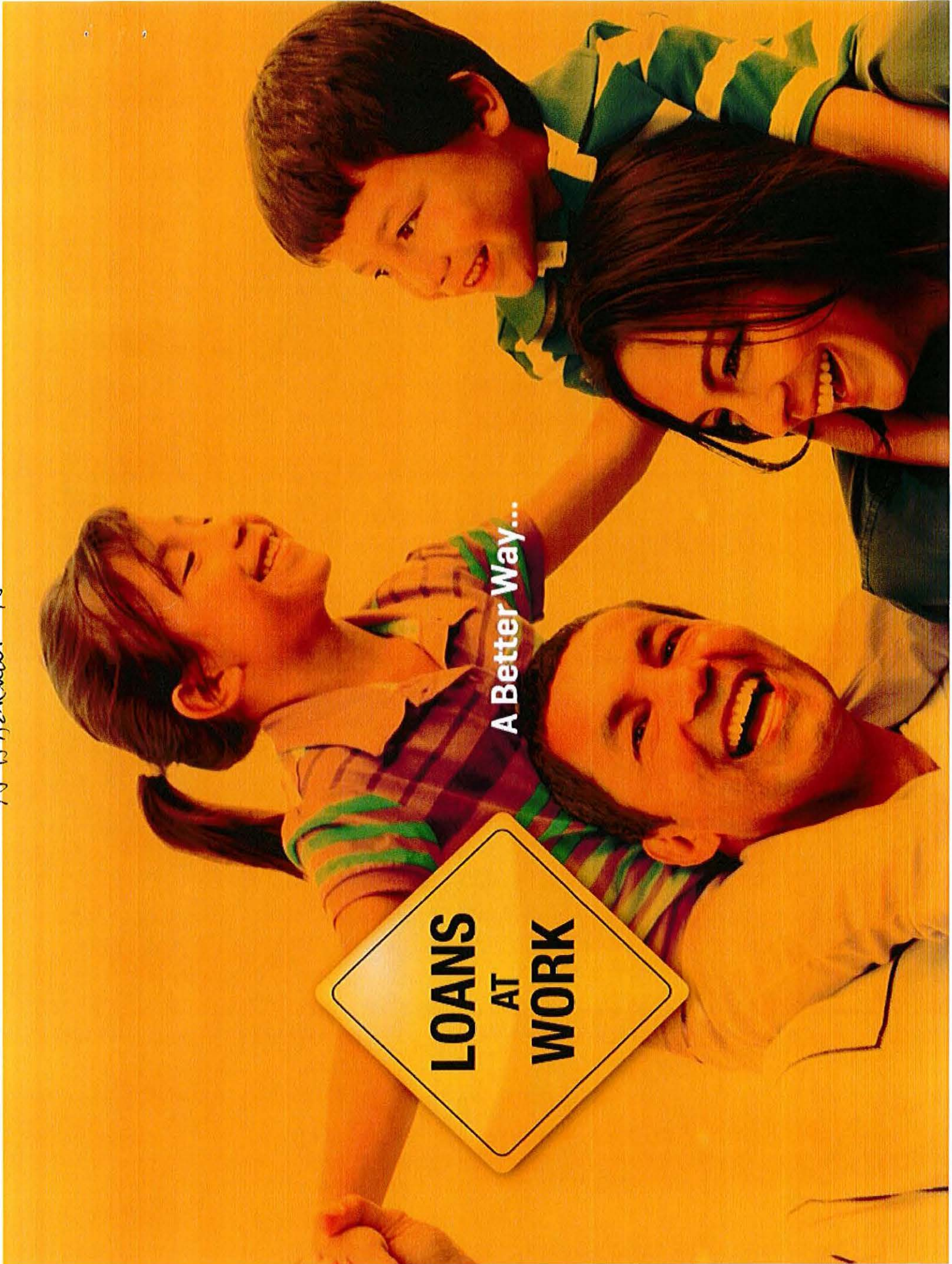
The City has been approached by a company named BMG Money, Inc. (BMG) to ask permission to offer our employees loans of up to \$5,000 at interest rates ranging from 23.75% to 29.75%.

We have provided attachment A which is a brochure explaining the program, attachment B which is a Q&A provided by BMG showing some frequently asked questions, and attachment C which is a survey the Administration performed of other governmental entities that are currently using the program. Attachment D is a copy of the agreement the City will need to execute with BMG should Council approve this request.

The City's only participation in this program will be to do the payroll withholdings for the loan payments and submit same to BMG while the employee is working for the City. The City will not be involved in collections or any other activity other than payroll deductions.

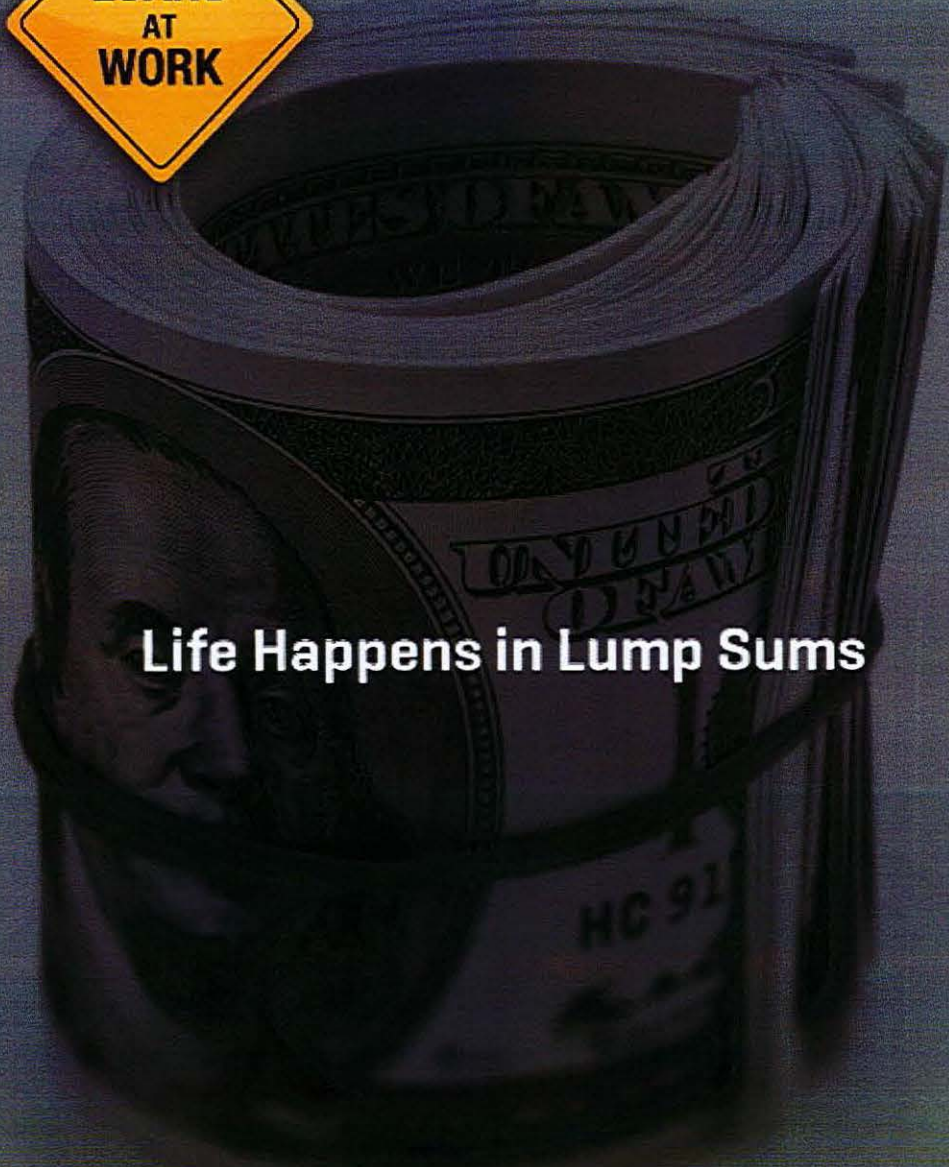
Mr. Tim McCormick, Chief Operating Officer of BMG Money, Inc. is here tonight to make a short presentation of the program and to answer any questions the Council may have.

Attachment A



LOANS
AT
WORK

A Better Way...



Life Happens in Lump Sums



The average family health insurance deductible is **\$2,000**



61% of Americans live paycheck-to-paycheck



64% of Americans don't have \$1,000 in savings



The average cost of moving in Florida is **\$3,960**



50% of weddings go over budget










15% to 20% of U.S. workers are experiencing financial stress



1 in 4 people use high-cost loans



LoansAtWork provides short-term employment-based loans to workers in need

-  \$500-\$5,000 loan
-  6-24 month payment term
-  24.61% average interest rate [23.75% - 29.75%]
-  Guaranteed approval for employees on the job for at least 1 year
-  Payments under 20% of take-home pay
-  Automated payroll deductions
-  Information and tools to make smart financial decisions

EMPLOYEE PROCESS

- ▶ Easy and confidential online application
- ▶ Complete an online budget to ensure loan affordability
- ▶ Receive money within two business days
- ▶ Installment payments deducted from payroll

Meets FDIC Guidelines

LoansAtWork fits within the guidelines established by the FDIC for a well-structured installment loan product:

- Term of at least 90 days
- APR below 36%
- Low fees
- Financial education



MARIE

Clerk at City Hall

Borrowed \$5,000 to replace her old car



LoansAtWork helps your employees responsibly manage emergency expenses

LoansAtWork is a simple and responsible way to provide your workforce with access to loans with fixed rates and payments, at no cost to you.

Employee benefits provide protection & peace of mind. LoansAtWork, as part of a strong benefits program, can help you build a great team.

- ✓ Zero cost or risk to employer
- ✓ Simple to administer
- ✓ Complements existing benefits
- ✓ Improves morale & can help reduce turnover
- ✓ Reduces 401k / 403b / 457 loans

LoansAtWork Customer Profile

AVERAGE AGE	▶ 43 YEARS
ANNUAL SALARY	▶ \$45,395
AVERAGE TIME AT JOB	▶ 7 YEARS

TOP 5 OCCUPATIONS

29%	▶ Administrative & Operations
14%	▶ Police Officer
14%	▶ Manager
9%	▶ Maintenance
4%	▶ HR & Payroll



SANDRA

Police Officer

Needed \$4,000 for her son's college expenses.



Unexpected Expenses Can Lead to Risky Financial Solutions

And 1/3 of your workers will not even qualify for most mainstream financial products.

LoansAtWork fills in the gap—providing your employees with a better way to get short-term loans.

LOANSATWORK

PAYDAY LOANS

CREDIT CARDS

BANK EMERGENCY LOANS

CREDIT UNIONS

Financial Access at a Reasonable Cost

COMPARE OPTIONS FOR A 6-MONTH \$500 LOAN

Rate	Cost & Access	Ending Balance
29.75% <small>NON-COMPOUNDING</small>	\$68 YES Employees hired over 1 year	\$0
286%	\$715* YES Anyone with any job	\$0
25% <small>COMPOUNDING</small>	\$88 NO Applicant needs good credit	\$467
72%	\$180* MAYBE Only existing depositors	\$0
15%	\$20 NO Applicant needs good credit	\$0

*Assumes loan is rolled over each term for 6 months

LoansAtWork Facts

▶ FIXED RATES AND FIXED PAYMENTS

Payments are deducted from the employee's payroll, not to exceed 20% of their take-home pay.

▶ EMPLOYMENT-BASED ELIGIBILITY

Loans are approved based on employment status (1-year of employment is required) with no credit checks, allowing access to credit for those that need it the most.

▶ BUILDS CREDIT

On-time payments are reported to consumer reporting agencies, helping employees build strong credit.

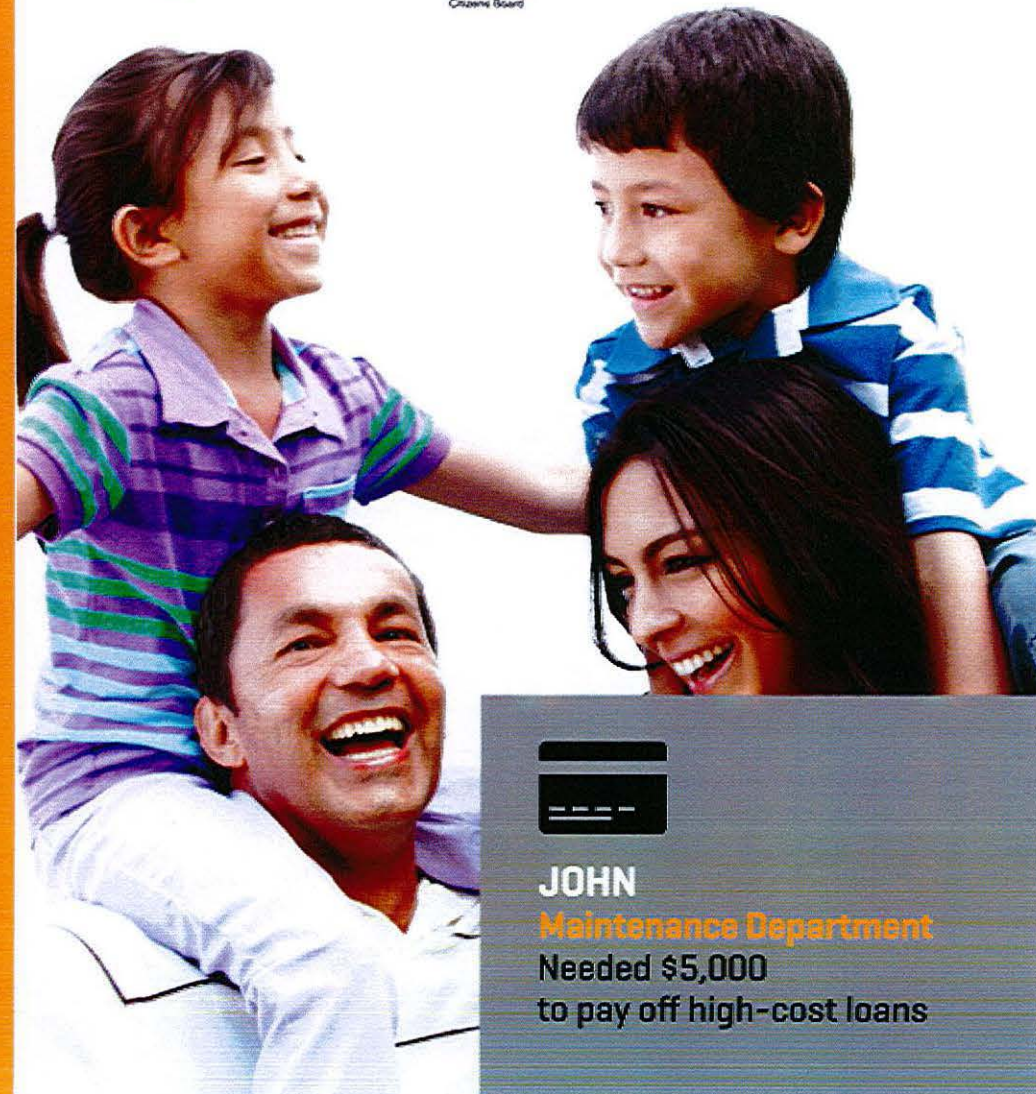
▶ NO COSTS TO EMPLOYERS

Employers pay nothing to make LoansAtWork available to their employees, and we will reimburse any costs.

▶ NO LIABILITY

Employers verify employment and make payroll deductions—it's that simple. If an employee leaves for any reason, the employer has no liability or risk.

Community Involvement



JOHN
Maintenance Department
Needed \$5,000
to pay off high-cost loans



Miami-based BMG Money, Inc. is a fully-licensed consumer finance lender that offers a better way—the innovative LoansAtWork employee loan benefit program.

As an affiliate of Banco BMG, BMG Money harnesses the innovation of one of Brazil's most successful consumer financial products to offer a responsible credit option to employees in the United States.

Today, Banco BMG is the largest private bank in Brazil with \$16 billion in assets and more than 6 million customers, having earned a world-renowned reputation for its 80 years of experience in offering consumer-friendly lending products and services.



loansatwork.com 1-800-316-8507

City of Miami Springs, Florida
May 21, 2012

Questions about the LoansAtWork Program

1. *I am concerned about the interest rate – aren't any lower cost programs available to my employees? I don't want to see any of them sink deeper into debt...*

Our rates average less than 25% and are much lower than the next best program available to the employees who need our help the most. While many of your employees will qualify for bank and credit union loans (which offer products at lower rates), the ones who don't qualify - and there are many of them, especially nowadays - are left with few choices other than the payday lenders and pawn shops, charging interest rates of 250% and higher. Even the large banks in this market charge 120% interest on their only guaranteed-issue loans - for example, see Wells Fargo's and Region's emergency loan offerings. And, unlike credit cards which compound interest and retire principal over many years, our loans are structured much better for the borrower. Simple, non-compounding interest on a loan with payments that retire principal quickly - never more than two years - results in a cost to borrow well below the stated rates. For example, a \$1,000 loan with a one-year term has a total cost of \$191 - and after the one year, all interest and principal has been repaid.

2. *Did I hear that some cities have offered LoansAtWork and seen employees resign from their jobs to get out of the program?*

That really is not a risk, based upon both our experience to date and the structure of the program. First, the details - we have five current municipal clients: Doral; Hialeah Gardens; Miami Beach; Surfside; and Sweetwater. Not a single customer at Hialeah Gardens, Miami Beach or Sweetwater has resigned for any reason. At Doral and Surfside combined, only three customers have resigned in total, and two of them we know resigned to accept new jobs and they are, in fact, currently making payments on their loans directly to BMG Money.

Second, given the structure of the program, it is highly unlikely that any employee would resign his or her job based upon the program. The average payroll deduction amount for our municipal customers is only \$113 per paycheck, less than 10% of net take-home pay. Allowing people up to two years to repay modest loans in fixed installments ensures that the program is not a burden on our customers. Other safeguards are in place, as well - customers may only have one loan at a time, and there are no penalty rates or over-limit, late or other "gotcha" fees.

Lastly, the authorizations for payroll deductions for our program are voluntary, freely given, and *revocable at any time*. That is, customers have the right to cancel their authorization for payroll deductions for any reason. We certainly hope and expect that this will happen rarely,

Tom McCormick
Chief Operating Officer
BMG Money, Inc.

1221 Brickell Avenue, Suite 1000
Miami, FL 33131
305.741.0077
tom.mccormick@bmgmoney.com



but surely employees would choose to stop payroll deductions before quitting their jobs because of the program.

3. *Aren't most of your current customers police officers?*

Less than 15% of our customers are police officers. They represent one of the largest single categories of employees, but the vast majority of our customers have other jobs – administrative assistants, maintenance workers, clerks, managers, HR and payroll, compliance officers, and many others. The average LoansAtWork customer is 42 years old, earns about \$45,000 per year, and has had their current job for about 7 years.

4. *I don't know how many of our employees would be interested in the program..*

64% of Americans do not have \$1,000 in savings, and 25% use so-called "alternative" high-cost loans. Given our experience with other local municipalities, we can guarantee that some of your employees will choose to participate and save a great deal of money if the program is made available to them. Our program is brand new, so employees don't know to ask for it and, in reality, many employees will not tell you that they need help because they think it may make them seem irresponsible. We understand that many responsible people have credit issues due to events beyond their control.

Also, since we have no minimum participation requirements, there is little reason not to offer the program. If, over time, the participation is too low for your comfort, or if you are dissatisfied in any way, we will part ways at your option.

Tom McCormick
Chief Operating Officer
BMG Money, Inc.

1221 Brickell Avenue, Suite 1000
Miami, FL 33131
305.741.0077
tom.mccormick@bmgmoney.com

Attachment C

Title: BMG Money's Loans at Work Program

NAME OF ENTITY:	Name & Title or Dept.	Contact number	How long has the entity participated in this program?	Did the entity have any reservations or concerns before starting the program?	If so, what were they?	How is it working out so far?	Any additional comments?
City of North Miami Beach	Norma/ HR Coordinator	305-948-2918	Approx. 9 months	uncertain	Prior to Ms. Norma's employment	Based on the number of employees participating it seems to be working out fine. Additionally, the number continues to increase UPDATE: 9/4 - 69 employees are participating- 8 new since we last contacted	A total of 61 employees are currently using the program
City of Doral	Janelle Garcia/ HR Director	305-593-6760	Approx. 1 1/2 to 2 years	Yes	The director before her was skeptical due to high interest rates	Good so far UPDATE: 9/6 - a few more have joined. It seems to be going well but it's not for everybody- just some who need it. (high interest)	The program works well for employees with poor or no credit as it helps them build up their credit scores because the loan is reported to the creditors and the automatic payroll deductions ensure payments are on time which in turn helps employees build better credit worthiness Interest rates are very high. The company reps are very good
City of Ft. Lauderdale	Maria/ Benefits Office	954-828-5160	Aprox. 6 months	No	N/A	Good so far. We have a few employees taking part of the program UPDATE: 9/6 -It's still going. People still signing up for it.	More about the program is listed on the City's website under Employee Benefits
City of Hialeah	Anna Ramos/ HR Coordinator	305-883-8050	Since 2011	Yes	Initially the program was denied by City staff however the Mayor requested that BMG be given an opportunity to speak with city employees	So far it is going very smoothly although not many employees participate due to rates. UPDATE: 9/4 - About one or two employees a month sign up for a loan, so it's still a program that they are offering.	Interest rates are very high We do not encourage employees to take part in the program Several employees are trying to refinance due to high interest rates BMG came to the City in 2011 and only a handful of employees took advantage of the program. The City allowed a second visit on April 3rd, 2013 and no employees signed up. BMG requested a third visit and it was denied by the City Attorney See attachments provided
City of Miami Beach	Sue Raddick / Benefits Dept	305-673-7000 Ext 6542	18 months	Yes	Concerns were the high interest rates	Easiest to administer, we are completely out of the equation as BMG does everything from setting up the loan, answering any questions, etc. UPDATE: No changes - (about 1% of the workforce uses it)	Although the rates are high the loans are simply interest. Vendors are very easy to work with. Most employees have utilized BMG on an Emergency basis only and understand the risks

Title: BMG Money's Loans at Work Program

NAME OF ENTITY:	Name & Title or Dept.	Contact number	How long has the entity participated in this program?	Did the entity have any reservations or concerns before starting the program?	If so, what were they?	How is it working out so far?	Any additional comments?
City of Hialeah Gardens	Raisa Solis/ HR Coordinator	305-558-4114	Approx. 3 years	Yes	We were hesitant due to the high interest rates and we didn't expect that many employees would use the program	So far it is working out well. Currently 33 employees are using the program. UPDATE: 9/6- more employees are using the program	N/A
Palm Beach County Clerk & Comptroller's Office	Jennifer Kripsic / HR staff	561.355.4988	6 mos. Since 1.1.13	Yes	The high interest rate on the loans, varying between 23.75% and 29.75%	They were very surprised to find that 15% of 750 employees are using the program – they did not expect such a high percentage of use, and do not know if this is because these employees had credit problems, or because these loans are very easy to apply for and the payroll deduction makes it very easy for them to use. UPDATE: 9/10- no changes, all is the same. No new employees have signed up, "The ones using it are the lower paid ones who have not gotten a raise in years, unfortunately".	She has found BMG very flexible and accommodating for the County to work with, regarding how the program has been implemented, how transfers take place, etc.
Town of Surfside	Yamileth Slate-McCloud / HR Director	305.777.2124 x 227	1 1/2 years	Yes	Yes, so they called around and spoke to several towns as we are doing. They feel it is beneficial to employees with credit problems, as the payments are reported regularly to credit bureaus, thereby helping employees to repair/build their credit ratings. They modified their agreement with the company so that Surfside did not have to provide any contact or demographic information on all employees to them, so that the employees could not be solicited individually or harassed by advertising via direct contact. Also, they were concerned at the extremely high interest being charged.	Fine. No complaints. Easy for the City and employees to implement. They are very responsive. 17 out of 90 employees have used it. UPDATE: 9/10 - more employees are using it. No problems.	If an employee is terminated, Loans at Work handles the collection of any balance owed, not the City.

Title: BMG Money's Loans at Work Program

NAME OF ENTITY:	Name & Title or Dept.	Contact number	How long has the entity participated in this program?	Did the entity have any reservations or concerns before starting the program?	If so, what were they?	How is it working out so far?	Any additional comments?
Leon County Schools	Candy Southern / HR Dept./Benefits	850.487.7250	About a year	Yes	The interest rate	<p>245 full-time employees (out of 5200 full-time employees) have taken out a loan. The general public got wind of the program and has complained that school district employees were being taken advantage of, and the district is considering discontinuation of this program, as it actually keeps these employees in a bad situation by charging such high interest ("highway robbery rates"). They are now trying to work something out with a credit union to take over all of the loans at lower rates, also via payroll deduction, perhaps with rates that decrease with each year of completed payments.</p> <p>UPDATE: The BMG contract was terminated on Aug. 17th and no new employee loans are being allowed/processed. The determining factor was the high interest rates. The superintendent is negotiating a similiar program for employees in need with another organization at a much lower rate. [The new loan company has not been named].</p>	There was some issue with payroll not finding them so easy to work with, and an issue with employees who were on a leave of absence (she didn't go into it) but BMG Loans at Work is taking care of the collection.
City of Sweetwater	Joanne Rubio / HR Director	305.485.4534 x 134	5 or 6 years	Yes	Didn't expect much participation due to the high interest rate.	<p>Very well. At any given time there are 20-25 employees (out of about 135) using this program. It's not much workload for the City beyond setting up the payroll deduction, they're easy to work with and responsive, with quick turnaround for questions.</p> <p>UPDATE: 9/6- They do not promote it but in the last few weeks two more employees have signed up for it.</p>	No complaints, recommends them.

Attachment D

NON-EXCLUSIVE PAYROLL DEDUCTION PLAN AGREEMENT

THIS NON-EXCLUSIVE PAYROLL DEDUCTION PLAN AGREEMENT (this "**Agreement**") is entered into on _____, 2013 by and between the City of Miami Springs, Florida (the "**Employer**"), and BMG Money, Inc., a Delaware corporation ("**BMG Money**"). Employer is permitting BMG Money's LoansAtWork program and BMG Money desires to loan money to participating employees of Employer, in each case to be evidenced by a promissory note with the applicable employee (collectively, as amended or otherwise modified from time to time, the "**Notes**").

Employer Acknowledgment. Employer acknowledges and agrees that it will comply with its employees' requests set forth in the Notes to (a) deduct from their wages, salary, commissions or other similar compensation (collectively, "**wages**") the amounts to be so deducted as described in the respective Notes and (b) remit such amounts to BMG Money, in each case, solely to the extent of the maximum available wages of the applicable employee and in accordance with applicable laws, rules, regulations and orders (the "**Program**").

Payment Instructions. Employer agrees to remit available funds to deposit account number 3850-1257-9286 located at Bank of America N.A., wire routing number 026009593 (or such other account as BMG Money may from time to time specify in writing) all amounts deducted from employees' wages in accordance with the applicable Notes on, or as promptly as practicable after, the date the applicable wages are payable.

Marketing. Employer agrees to provide BMG Money with opportunities to market the Program to eligible employees and to educate such employees about the Program. Subject to applicable law and Employer's discretion, marketing opportunities may include, without limitation, in person meetings with employees, direct mail to employees, bulletin board postings, information made available through the Internet and emails to employees. Employer hereby authorizes BMG Money to disclose that it is permitting its program to be offered to its employees in any marketing materials prepared by or on behalf of BMG Money. Under no circumstances shall BMG Money state, indicate, imply or lead the employee to reasonably infer an official relationship between it and Employer or that the loan is being made directly by Employer. Furthermore, prior to accepting applications from Employer's employees, BMG Money shall disclose to such applicants, in both electronic and audio formats, that: (i) the Employer does not endorse the Program; and (ii) applicants should consider whether their local credit union might have lower cost loan programs available to them.

Notice. Employer shall notify BMG Money as soon as reasonably practicable if any employee requests revocation of his or her payroll deduction request, ceases to be employed by Employer or changes his or her employment status.

Further Assurances. Each party shall execute and deliver, or cause to be executed and delivered, such additional instruments or documents and take all such actions as the other may reasonably request for the purposes of implementing or effectuating the provisions of this Agreement. Employer also agrees to provide BMG Money with access to all records (or copies thereof) necessary for BMG Money to implement or effectuate the provisions of this Agreement and/or the Program, provided, however, that Employer shall have no obligation to provide and/or otherwise disclose any records deemed exempt from disclosure pursuant to applicable laws, including without limitation Chapter 119, Florida Statutes. BMG Money will reimburse Employer for any of its direct, out-of-pocket costs associated with the Program.

Public Records. Employer may be subject to Chapter 119 of the Florida Statutes, otherwise known as the *Public Records Act*. This Agreement and all other documents and agreements flowing therefrom, including those executed by any employee, are subject to disclosure to the extent

required by such Chapter 119, provided, however, Employer shall have no obligation to disclose any documents and agreements deemed exempt from disclosure under Chapter 119, Florida Statutes.

Indemnification. BMG Money agrees to indemnify Employer against, and hold it harmless from, any and all losses, liabilities, claims, costs, expenses and damages of any nature (including but not limited to attorneys' fees) in any way arising out of any breach of its obligations under this Agreement. The indemnification obligation under this paragraph shall survive termination of this Agreement. Employer does not guarantee BMG Money against any risk of credit losses and has no obligations other than as expressly set forth herein.

Assignment. BMG Money and its assignees may assign all or any of BMG Money's rights, but none of its obligations, under this Agreement in connection with any financing of Notes or of the loans evidenced by such Notes or otherwise, *provided, however*, that Employer shall, notwithstanding any such assignment, be entitled to deal solely and directly with BMG Money in connection with Employer's rights and obligations under this Agreement. This Agreement shall be binding upon the parties hereto and their respective successors and assigns. Notwithstanding any such assignment, Employer's obligations, rights and responsibilities shall be governed exclusively by this Agreement.

Termination. Employer and BMG Money may terminate this Agreement upon 30 days prior written notice to the non-terminating party, at the address shown below. Notwithstanding any termination of this Agreement, this Agreement shall survive as to any Notes outstanding as of such termination until final payment in full of such Notes.

Miscellaneous. This Agreement supersedes any prior agreements with respect to the subject matter hereof and may only be amended or otherwise modified by a writing signed by both parties. If any provision of this Agreement is found to be unenforceable, this will not affect the validity or enforceability of any other provision. Any provision of this Agreement that conflicts with any mandatory provision of applicable law shall be deemed to be amended to conform with such applicable law. Time is of the essence under this Agreement.

Venue. Each party irrevocably agrees to submit to the non-exclusive jurisdiction of any state or federal court located in Miami-Dade County, Florida, for any litigation relating to this Agreement, and to waive any objection that it might have to the venue of any such action being brought in Miami-Dade County, Florida.

Waiver of Trial by Jury. Each party, as a crucial and material inducement to the other to execute this Agreement, hereby on behalf of itself, its agents, successors and/or assigns waives trial by jury of any and all matters triable by right arising from, through or as a result of this Agreement.

Attorneys' Fees. In the event of any litigation arising from breach of this Agreement, or the services provided under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable attorneys' fees and court costs incurred in such litigation.

Governing Law. THIS AGREEMENT SHALL BE CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF FLORIDA (WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES PROVIDING FOR THE APPLICATION OF THE LAWS OF ANOTHER JURISDICTION).

BMG MONEY, INC.

CITY OF MIAMI SPRINGS, FLORIDA

By: _____

Marion H. Mathes

Chief Executive Officer

1221 Brickell Avenue, Suite 1170
Miami, FL 33131

By: _____

Name:

Title:

201 Westward Drive
Miami Springs, FL 33166

Agenda Item No.

City Council Meeting of:


10-14-2013



**CITY OF MIAMI SPRINGS
OFFICE OF THE CITY
CLERK**

201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: The Honorable Mayor Garcia and Members of the City Council

FROM: Suzanne S. Hitaffer, CMC, Acting City Clerk 

DATE: October 3, 2013

SUBJECT: Education Advisory Board Recommendation

Based on their actions taken at their meeting of September 17, 2013, the Education Advisory Board members would like to bring the following recommendation to the attention of the City Council:

"Vice Chair Zapata moved to recommend that the resolution be amended to accept non-residents that attend Miami Springs' schools to be part of the Youth Advisory Council. Board member Werner seconded the motion. The motion was carried 4-0 on voice vote."

Attachments: Excerpts of Minutes
Resolution No. 2012-3542

Excerpts: 09-17-2013 Education Advisory Board Meeting

3. City Involvement
 - a. Internship Initiative (for High School Students)
 - b. Intergenerational Program
 - c. Youth Civic Engagement through established Youth Advisory Council
 - YAC update

Vice Chair Zapata stated that at this point the Board would restart the process of establishing the Youth Advisory Council. She will need to contact the school Principals this week regarding the recruitment of students to serve on the board.

Vice Chair Zapata mentioned that when the City Council met there was a recommendation from Mayor Garcia regarding the acceptance of non-residents on the Youth Advisory Council. They would be students who attend Miami Springs' schools, but do not live in the City. When the Youth Advisory Council was first implemented a decision was made that the students had to be Miami Springs' residents.

Chair Salomon requested a copy of the Resolution establishing the Youth Advisory Council and the Acting City Clerk offered to provide one.

Vice Chair Zapata stated that the model ordinance stated that the Youth Advisory Council should consist of seven members and each member shall be a resident, which could be amended.

Vice Chair Zapata moved to recommend that the resolution be amended to accept non-residents that attend Miami Springs' schools to be part of the Youth Advisory Council. Board member Werner seconded the motion.

Chair Salomon clarified that membership would be opened up to the residents of the City of Hialeah and the Village of Virginia Gardens who attend Miami Springs' schools. He asked if there are students that reside in other areas.

Board member Hidalgo said that she is sure there are students from other areas because of the magnet programs.

Chair Salomon said that it would make sense to include language in the resolution that encompasses all of the areas.

Dr. Zapata stated that if the students attend school in Miami Springs it is their community for the most part in many ways.

The motion was carried 4-0 on voice vote.

RESOLUTION NO. 2012-3542

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS ESTABLISHING A CITY YOUTH ADVISORY COUNCIL; PROVIDING FOR COUNCIL MEMBERSHIP, APPOINTMENT PROCEDURES, TERM OF MEMBERSHIP, MEETINGS OF THE COUNCIL, COUNCIL OFFICERS AND DUTIES, CITY SUPPORT SERVICES, SCHOOL SUPPORT SERVICES, ABSENCES OF MEMBERS, APPLICABLE LAW, COUNCIL DUTIES AND RESPONSIBILITIES; CONTINUITY OF COUNCIL; EFFECTIVE DATE.

WHEREAS, the City has discussed various methods to promote and support student involvement with local government and community issues; and,

WHEREAS, the City has been advised that other local governments authorized the establishment of Youth Advisory Councils; and,

WHEREAS, Youth Advisory Councils are meant to engage the youth of the community in local issues, promote decision making skills, and provide a platform for the development of youth leadership; and,

WHEREAS, Youth Advisory Councils serve in an advisory capacity to the City Council with respect to the many community matters affecting the various age groups of children in the City; and,

WHEREAS, the City Council of the City of Miami Springs has determined that it is both proper and appropriate, and beneficial to the City and its citizens, to establish a Youth Advisory Council for the City of Miami Springs:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF MIAMI SPRINGS, FLORIDA:**

Section 1: That the City Council of the City of Miami Springs hereby authorizes and establishes a Youth Advisory Council for the City in accordance with the following provisions:

CITY OF MIAMI SPRINGS YOUTH ADVISORY COUNCIL

Section 1: Establishment of Youth Advisory Council. There is hereby established a Youth Advisory Council which shall act in an advisory capacity to the City Council of the City of Miami Springs. The purpose of the Youth Council is to provide the youth of the City of Miami Springs with a vehicle to learn about government, participate in the process of city government, represent and articulate the needs of youth in the City, and advise the Mayor and City Council on matters affecting the youth and teen population, especially City programs relating to youth and teens.

Section 2: Council Membership. The Youth Advisory Council shall consist of eight (8) members. Each member shall be a resident of the City of Miami Springs and must be in at least the fifth grade to qualify for membership on the Council.

Section 3: Appointment to Council. Each student interested in becoming a member of the Council shall complete a membership application and comply with whatever other conditions or requirements may be imposed by the prospective member's school. Each of the following schools shall nominate one student for membership on the Youth Advisory Council:

1. Miami Springs Senior High School.
2. Miami Springs Middle School.
3. Miami Springs Elementary School.
4. Springview Elementary School.
5. All Angels Academy.
6. Blessed Trinity Catholic School.
7. Seventh Day Adventist School.
8. A.I.E. Charter School

The City Council will review all the information and documentation submitted by each school in support of its nominated member, and the City Council shall then be required to ratify each membership nomination by a majority vote of the Council.

Section 4: Term of Membership. Each appointed Youth Advisory Council member shall serve a one year term of office, beginning on October 1st and concluding on May 31st of each school year. Membership during one term shall not disqualify a member from serving on subsequent Youth Advisory Councils.

Section 5: Meetings of the Council. The Youth Advisory Council shall meet on a quarterly basis in the City of Miami Springs Council Chambers, and shall be required to submit status reports, Council recommendations and meeting minutes to the City Council on a timely basis.

Section 6: Council Officers. The members of the Council shall elect a Vice-Chairperson and Secretary at its first meeting following ratification of all students to the Council. The Chairperson shall be the high school appointee to the Council who shall be responsible for conducting all Council meetings. If the Chairperson is unavailable or unable to conduct any Council meeting, the Vice-Chairperson shall assume the Chairperson's duties. The Council Secretary shall be responsible for providing timely advance notice of all meetings, in conjunction with the clerical assistant assigned to the Council by the City, as well as providing the City Council with all Council status reports, recommendations and meeting minutes.

Section 7: City Support Services. The City shall allow the Youth Advisory Council to conduct its meetings in the City Council Chambers or at such other alternate location as may be timely designated. In addition, the City shall provide clerical assistance for all Council related activities, and insure that appropriate materials and supplies are made available to Council members.

Section 8: School Support Services. On a rotating basis, as may be determined jointly by the schools nominating members for the Council, at least one adult advisor shall be provided for all Council meeting and activities.

Section 9: Absences of Council Members. Absences from any two consecutive quarterly Council meetings shall cause the absent member to be automatically removed from the Council, unless either of the absences is excused by a majority vote of the remaining members of the Council.

Section 10. **Applicable Law.** The acts, actions and activities of the Youth Advisory Council shall be subject to Sunshine Law (Florida Statute Section 286.011) and Public Records Law (Florida Statute Chapter No. 119) of the State of Florida.

Section 11. **Council Duties and Responsibilities.** The Youth Advisory Council shall have the following duties and responsibilities:

1. Evaluate and review issues affecting youth in the City.
2. Increase volunteerism and enhance civic education.
3. Promote leadership and advocacy for youth issues.
4. Develop and perform at least one community service project during each academic year.
5. Facilitate meetings with youth to discuss issues important to the community.
6. Share ideas and discuss issues, concerns and suggested improvements with the City Council or the participating schools.
7. Assist in planning youth and recreation activities.
8. Evaluate and advise the City Council on issues assigned to the Youth Advisory Council by the City Council.

Section 12. **Continuity of Council.** The Youth Advisory Council provisions established by this Resolution shall remain in full force and effect until superseded by subsequent City Council Resolution.

Section 2: That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida,
this 23rd day of April, 2012.

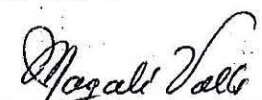
The motion to adopt the foregoing resolution was offered by
Councilman Best, seconded by Councilman Espino, and on roll
call the following vote ensued:

Vice Mayor Lob	"aye"
Councilman Best	"aye"
Councilman Espino	"aye"
Councilwoman Ator	"aye"
Mayor Garcia	"aye"

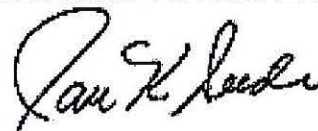



Zavier M. Garcia
Mayor

ATTEST:


Magali Valls, CMC
City Clerk

APPROVED AS TO LEGALITY AND FORM:



Jan K. Seiden, City Attorney




**CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK**
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

Agenda Item No.

City Council Meeting of:

10-14-2013 

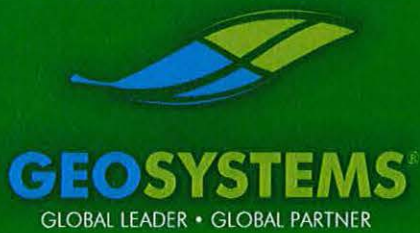
TO: The Honorable Mayor Garcia and Members of the City Council
VIA: Suzanne S. Hitaffer, CMC, Acting City Clerk
FROM: Elora R. Sakal, Board Secretary 
DATE: October 3, 2013
SUBJECT: Board Recommendation

The following recommendations were made by that Architectural Review Board at their meeting of October 3, 2013.

"Board member Valencia made a recommendation to speak with Council at their next Council meeting regarding the implementation of Presto Geosystems Geoblock to mitigate the dead grass and dirt issue that is on the first block of Curtiss Parkway across from Papa John's due to the heavy parking traffic.

Board member Valencia made a recommendation to speak with Council at their next Council meeting to clarify the color palette recommendation that was previously given to Council by the Board."

Attachments: Geoblock Documentation
Previous Color Palette Recommendation to Council



*creating
sustainable
environments®*

GEOBLOCK®

porous pavement system

PRODUCT CATALOG

*our commitment:
providing the highest quality
products/solutions*

the natural way to manage stormwater



GEOBLOCK®
MADE IN THE USA



low-impact way to help manage stormwater

Environmental regulations that control and limit stormwater runoff, reduce impervious surface, and increase green space have resulted in the growth of permeable pavements for traffic areas. Presto's GEOBLOCK® system offers numerous environmental advantages over hard surface pavements that result in cost savings and aesthetic benefits to property owners. Designed to handle the most demanding load

support and turf protection requirements, the system supports a wide variety of loadings while allowing natural groundwater replenishment and reducing the need for detention or retention ponds. From pedestrian trails and walkways to emergency access lanes, to overflow parking, the GEOBLOCK® system provides high environmental benefit with low environmental impact.

environmental and economical benefits

HIGH PERMEABILITY

- Increases groundwater recharge and decreases surface runoff associated with stormwater discharge from paved areas.
- Minimizes use of valuable land space and costs associated with requirements for on-site stormwater ponds.

IMPROVES STORMWATER QUALITY

- Increases natural water infiltration and reduces non-point source pollution.

RECYCLED CONTENT

- Manufactured from up to 97% recycled polyethylene.

PROVIDES A COOLER SURFACE

- Reduces the heat island effect related to traditional hard pavements.

IMPROVES AESTHETICS

- Protects a sustainable vegetated surface or other attractive infill material.



EARN U.S. GREEN BUILDING LEED® CREDITS

The GEOBLOCK® system offers architects and designers achievable LEED® credits in the following categories:

- Reduced Site Disturbance
- Stormwater Management
- Reduced Heat Island Effect
- Recycled Content

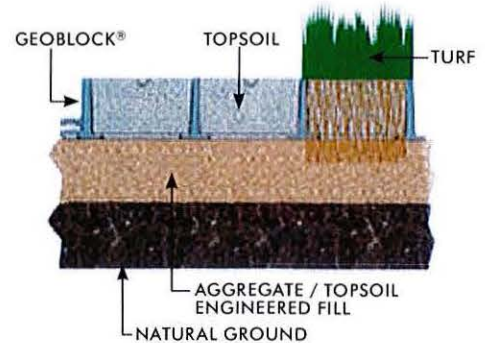
GEOBLOCK® system components

The GEOBLOCK® Porous Pavement System is comprised of the following components:

- GEOBLOCK® units
- Selected infill (topsoil/vegetation)
- Engineered base materials (if required)

The GEOBLOCK® system's unit strength and load distribution qualities allow a significant reduction in base requirements when compared to other porous pavement systems. Depending upon the subbase and loading, GEOBLOCK® units may be placed directly on the subgrade without additional base materials. For heavier loads or soft subbases, both the GEOBLOCK® units and engineered base work together to support the loading. The GEOBLOCK® system protects the topsoil from compaction and vegetative root zone from damaged by encapsulating them within the system's structure.

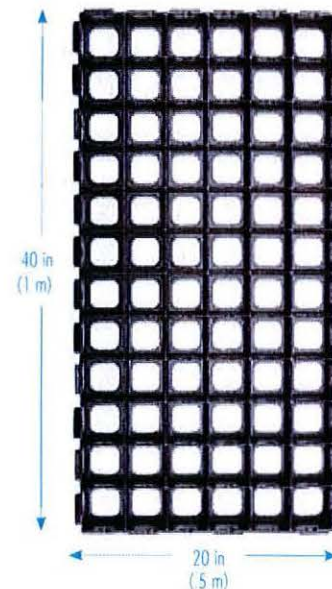
GEOBLOCK® SYSTEM CROSS SECTION:



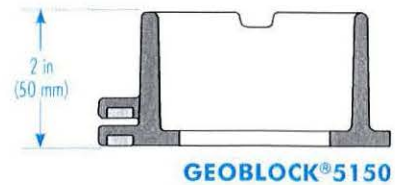
material specification

ITEM	GEOBLOCK® 5150	GEOBLOCK® 2
Material	Up to 97% Recycled Polyethylene	
Color	Dark shades of gray to black	
Chemical Resistance	Superior	
Carbon Black for Ultraviolet Light Stabilization	1.5% - 2.0%	
Dimensions (width x length)	0.50 m x 1.00 m (20 in x 40 in)	
Nominal Unit Depth	50 mm (2 in)	30 mm (1.2 in)
Coverage Area	.50 m ² (5.38 ft ²)	
Cells per Unit	72	128
Cell Size	79 mm x 81 mm (3.1 in x 3.2 in)	57 mm x 57 mm (2.25 in x 2.25 in)
Top Open Area per Unit	87%	88%
Bottom Open Area per Unit	41%	56%
Interlocking Offset Shear Transfer Tabs	12 tabs per meter (40 in)	
Nominal Weight per Unit	4 kg (9 lb)	2.1 kg (4.7 lb)
Runoff Coefficient at 63.5 mm/hr (2.5 in) Rainfall	.15	
Units per Pallet	50	92

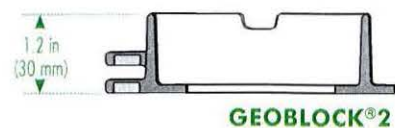
FULL SIZE GEOBLOCK® UNIT:



GEOBLOCK® CELL AND INTERLOCKING OFFSET TAB:



GEOBLOCK® 5150



GEOBLOCK® 2



usage guideline

Description	LOAD DESCRIPTION				DEPTH OF ENGINEERED BASE			
	Maximum Tire Pressure	Single Axle Loading	Tandem Axle Loading	Gross Vehicle Loading	GEOBLOCK® 5150 (2 in depth)		GEOBLOCK® 2 (1.2 in depth)	
					CBR 2-4	CBR >4	CBR 2-4	CBR >4
Heavy Fire Truck Access & H-20 Loading (infrequent passes)	Typical 110 psi (758 kPa)	32 kip (145 kN)	48 kip (220 kN)	80,000 lb (36.3 tonne)	6 in (150 mm)	4 in (100 mm)	Consult Manufacturer	Consult Manufacturer
Light Fire Truck Access & H-15 loading (infrequent passes)	Typical 85 psi (586 kPa)	24 kip (110 kN)		60,000 lb (27.2 tonne)	4 in (100 mm)	2 in (50 mm)	Consult Manufacturer	Consult Manufacturer
Utility & Delivery Truck Access & H-10 loading (occasional passes)	Typical 60 psi (414 kPa)	16 kip (75 kN)		40,000 lb (18.1 tonne)	2 in (50 mm)	2 in (50 mm)	Consult Manufacturer	Consult Manufacturer
Car & Pick-up Truck Access (occasional passes)	Typical 45 psi (310 kPa)	4 kip (18 kN)		8,000 lb (3.6 tonne)	None	None	4-8 in (100-200 mm)	2-4 in (50-100 mm)
Trail Use ⁽¹⁾ (loading for pedestrian, wheelchair, bicycle, motorcycle and ATV traffic)	Low	Low		Low	None	None	0-2 in (0-50 mm)	None

(1) If trail is non-vegetated, refer to the GEOBLOCK® design and construction document for more details.

NOTE: CBR refers to California Bearing Ratio. As the CBR increases, the depth of the engineered base recommendation decreases.

RECOMMENDED TOPSOIL:

Suitable topsoil should be a good quality, drainable soil and not be compacted within the GEOBLOCK® unit. The topsoil should be pulverized prior to filling the GEOBLOCK® cells and contain sufficient organic

content to support vegetative growth. Topsoil such as sandy loam is recommended. Clay and clay loam material are not recommended.

RECOMMENDED ENGINEERED BASE:

A recommended 'engineered base' is a homogenous mixture consisting of 1) a clear-stone/crushed rock having an AASHTO # 5 or similar designation blended with 2) pulverized topsoil and 3) a void component generally containing air and/or water. This homogenous mixture will promote vegetative growth and provide required structural support.

The aggregate portion shall have a particle range from 9.5 to 25 mm (0.375 to 1.0 in) with a D_{50} of 13 mm (0.5 in). The percentage void-space of the aggregate portion when compacted shall be at least 30%. The pulverized topsoil portion shall equal 25% +/- of the total volume and be added and blended to produce a homogenous mixture prior to placement. Once placed, the mixture shall be compacted to 95% Standard Proctor Density.

GEOBLOCK® *features/advantages*

- Quality product manufactured to ISO 9001:2008 standards.
- Available in two types to most economically handle light to heavy load requirements.
- Large rigid surface area and strong interlocking connections maximizes load transfer and distribution of wheel loads to 80,000 lbs. and higher.
- Requires far less depth of base than rolled pavement systems, reducing overall installation costs.
- Effectively handles vehicle turning stresses and torsional loads.
- Deeper cells protect topsoil and vegetative root zone from damage caused by repeated loadings.
- Manufactured from up to 97% recycled plastic; offers credits with USGBC LEED® program.



typical applications

GEOBLOCK®5150 SYSTEM

HEAVY-DUTY

Access Roads: Maintenance, Utility, Fire and Emergency Vehicles

MEDIUM-DUTY

Parking Areas: Parks, Churches, Commercial Buildings, Sports Facilities, Residential

Trails: Pedestrian Greenways, Barrier-Free Access, Bicycles, Motorcycles and ATVs

GEOBLOCK®2 SYSTEM

MEDIUM-DUTY

Parking Areas: Parks, Churches, Commercial Buildings, Sports Facilities

Access Lanes: Passenger and Light-weight Utility Vehicles

LIGHT-DUTY

Trails: Pedestrian Greenways, Barrier-Free Access, Bicycles, Motorcycles and ATVs

Golf Courses: Edging, Pathways and Tee Areas

Residential: Driveways, Parking Areas, Campers and Boats

General: Event areas, Pedestrian Malls and Educational Campuses



In order to measure performance and evaluate the GEOBLOCK® system's capabilities, fire departments have performed rigorous tests on worst-case scenarios with exceptional results. Typical application areas include apartments, office and sports complexes, commercial/industrial buildings, shopping centers, and educational institutes.





easy installation

The GEOBLOCK® system is designed for easy installation, requiring less site preparation, less subgrade improvement, less excavation and less structural base than other porous pavement systems.

The GEOBLOCK® units are easily installed around obstructions and contours, and can be cut with ordinary hand or power tools. Irrigation systems can be easily integrated in the system. The units' large, easy-to-handle

size minimizes the quantity of blocks required on a given job, reducing labor and installation costs.

The GEOBLOCK® system is an ideal paving solution in traffic areas where sustainable vegetation or permeable infill is desired.

To find out which GEOBLOCK® system is most suitable for your application, contact Presto Geosystems or their authorized distributor or representative.

PRESTO GEOSYSTEMS® COMMITMENT — To provide the highest quality products and solutions.

Presto GEOSYSTEMS® is committed to helping you apply the best solution to your porous pavement requirements. Rely on the leaders in the industry when you need a solution that is

right for your application. Contact Presto GEOSYSTEMS® or their network of knowledgeable distributors/representatives for assistance with your permeable pavement needs.



PRESTO GEOSYSTEMS®

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AP-4944 R2

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



Topsoil encapsulated within the Geoblock turf protection system prevents compaction and minimizes damage to the vegetative root zone.

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



Installation of the Geoblock porous pavement system for a grassed overflow parking area.



GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



Installation of the Geoblock porous pavement system for a grassed overflow parking area.

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



Fully vegetated Geoblock grass pavement area utilized for overflow parking.

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



Completely vegetated Geoblock grass pavement system. Parking spaces delineated with markers.

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



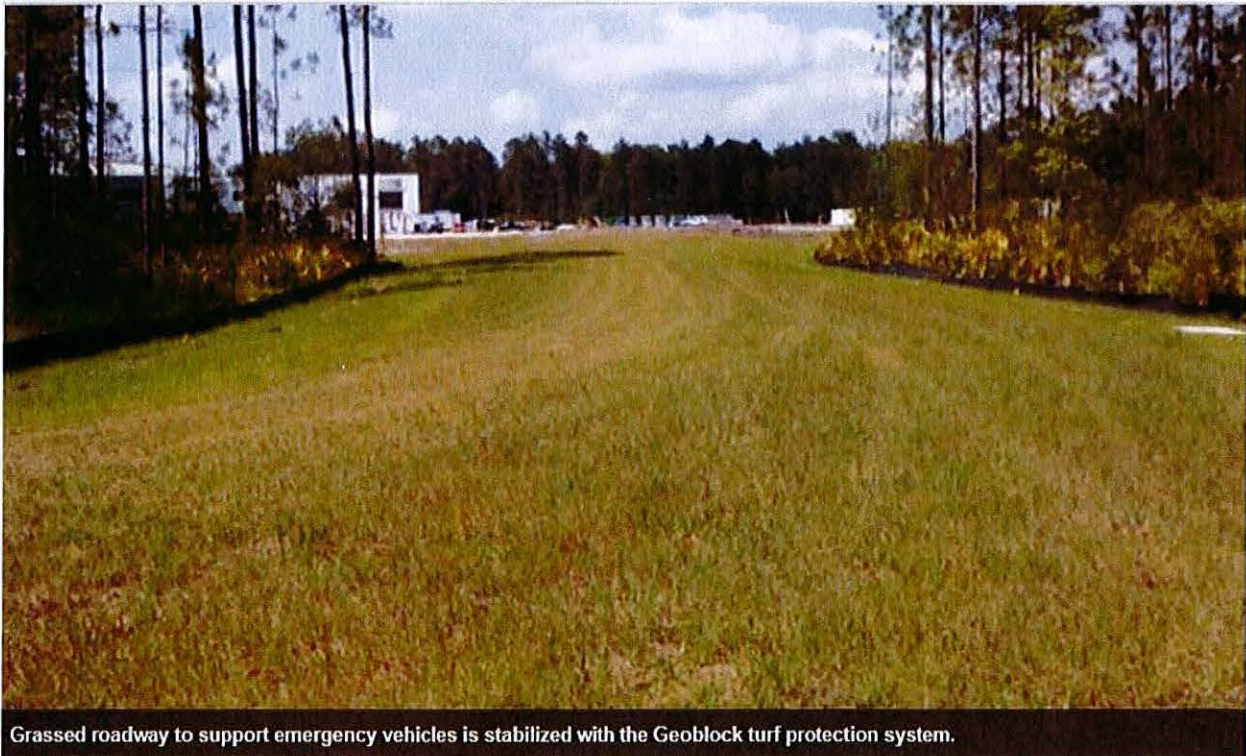
A loaded dump truck tests the strength of the Geoblock porous pavement system placed along the roadway to reduce rutting and turf damage.

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



Installation of the Geoblock system for a grassed roadway to support emergency vehicles.

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



Grassed roadway to support emergency vehicles is stabilized with the Geoblock turf protection system.

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



Geoblock paver units installed and ready for topsoil infill at a church parking lot.

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



A vegetated Geoblock fire lane at a commercial site. With minimal base materials, the Geoblock system supports H-20 loadings.

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



Placing the Geoblock system in a bricklayer pattern on a roadway curve.

GEOBLOCK® GRASS PAVEMENT PHOTO GALLERY



A grassed parking area at a university utilizes the Geoblock porous pavement system.



**CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK**

201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: Ronald K. Gorland, City Manager
VIA: Magalí Valls, City Clerk
FROM: Elora R. Sakal, Board Secretary
DATE: May 6, 2013
SUBJECT: Architectural Review Board Recommendation

Based on their actions taken at their meeting of May 1, 2013, the Architectural Review Board members would like to bring the following recommendation to the attention of the City Council:

"The Board would like to make a recommendation to Council that the colors on the Community Center be added to the commercial color palette in the City except for the N.W. 36th Street District."

This recommendation supersedes the Board's recommendation made at their meeting of April 3, 2013 on the same subject: (Board member Valencia made a motion to recommend to Council that the colors on the Community Center be added to the color palette. Board member Soler seconded the motion which was carried unanimously on voice vote)

Agenda Item No.

City Council Meeting of:

10-14-2013



CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: The Honorable Mayor Garcia and Members of the City Council
VIA: Suzanne S. Hitaffer, CMC, Acting City Clerk *P. Hitaffer*
FROM: Elora R. Sakal, Board Secretary *ES*
DATE: October 4, 2013
SUBJECT: Board of Parks and Parkways Recommendation

Based on their actions taken at their meeting of October 3, 2013, the Board of Parks and Parkways members would like to bring the following recommendations to the attention of the City Council:

"Chair Richey asked for all those in favor of 631 Oriole Avenue being the November 2013 Yard of the Month and the motion was carried unanimously on voice vote.

Chair Richey asked for all those in favor of 33 Pinecrest Drive being the December 2013 Yard of the Month and the motion was carried unanimously on voice vote.

Chair Richey asked for all those in favor of 464 La Villa Drive being the January 2014 Yard of the Month and the motion was carried unanimously on voice vote.

Chair Richey asked for all those in favor of 589 Minola Drive being the February 2014 Yard of the Month and the motion was carried unanimously on voice vote."

Agenda Item No.

City Council Meeting of:

10-14-2013



**CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK**
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

TO: The Honorable Mayor Garcia and Members of the City Council
VIA: Suzanne S. Hitaffer, CMC, Acting City Clerk *S. Hitaffer*
FROM: Elora R. Sakal, Board Secretary *ES*
DATE: October 4, 2013
SUBJECT: Board of Parks and Parkways Recommendation

Based on their actions taken at their meeting of October 3, 2013, the Board of Parks and Parkways members would like to bring the following recommendations to the attention of the City Council:

Recommendation #1:

"Board member Priess made a motion to request that Council recognize the Anchor Club for their help with the Butterfly Garden at the November 25th Council meeting. Vice Chair Ansbaugh seconded the motion which was carried unanimously on voice vote.

Board member Brooks made a motion to request that Council recognize Richard Lyons for his plant donations to the Butterfly Garden at the November 25th Council meeting. Board member Priess seconded the motion which was carried unanimously on voice vote."

Recommendation #2:

"The Board would like to request the status on the repairs of the coral rock walls on Morningside Drive."

Attachments: Minute Excerpts for Recommendation #1

EXCERPTS - BOARD OF PARKS AND PARKWAYS MEETING OF OCTOBER 3, 2013

a) Recognition to Richard Lyons and the Miami Springs Anchor Club

Board member Brooks would like to recognize the Anchor Club and Richard Lyons for their help and donations to the Butterfly Garden at a Council meeting.

Board Secretary Sakal advised the Board that the Anchor Club is going to be recognized by Council during one of the Council meetings this month.

Board member Brooks would like to have them recognized at a time different from the Anchor Clubs recognition in October.

Board member Priess made a motion to request that Council recognize the Anchor Club for their help with the Butterfly Garden at the November 25th Council meeting. Vice Chair Ansbaugh seconded the motion which was carried unanimously on voice vote.

Board member Brooks made a motion to request that Council recognize Richard Lyons for his plant donations to the Butterfly Garden at the November 25th Council meeting. Board member Priess seconded the motion which was carried unanimously on voice vote.

Board member Brooks commented that she is having plaques made for the Anchor Club and Richard Lyons.



CITY OF MIAMI SPRINGS


Building and Code Compliance
Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5030
Fax: (305) 805-5036


Agenda Item No.

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald K. Gorland, City Manager 

FROM: Tex Ziadie, Building & Code Compliance Director 

DATE: October 8, 2013

SUBJECT: New Type of Recreational Vehicle

DISCUSSION:

A resident recently contacted us to ask if a certain type of Recreational Vehicle was allowed by our Code. The vehicle looks somewhat like a shed or small house mounted on a trailer. Attached are some pictures and specifications on the trailer in question. There is nothing in our current Code to prohibit such a trailer. However, we wanted Council to be aware, in case questions arise about these in the future.

The Americana Trailer

208 sq ft., 8' x 19' tiny house on wheels. The Americana features side entry and an open floor plan. 8' x 7' 6" sleeping or storage loft. 30 year metal roof and low maintenance vinyl siding and faux brick trim.

Standard 2 x 4 exterior wall construction, hand-selected Georgia Pacific Premium studs American Craftsman LowE3 insulated glass with argon gas is energy star qualified to help save energy and reduce heating and cooling costs R-Matte Plus 3 2" R-12.0 Floor Insulation with Industrial waterproof liner Tyvek HomeWrap helps reduce drafts and helps keep energy costs down, with warm air staying inside during cold weather, and cool air staying inside during hot weather. Tyvek also breathes so that moisture inside the house can escape, while Tyvek helps stop rain from getting in. This helps prevent costly water damage and mold and mildew from developing inside your home.

- 7,000 lbs trailer with dual axles with electric brakes
- 30 Amp Utilities - (2) 110 Outlets in loft. (7) 110 outlets, (3) GCFI outlets, (1) exterior GCFI outlet. Pantry light, bathroom light and exhaust fan. 25 ft 30 AMP exterior cable.
- Remote Controlled Ceiling Fan with light
- LG LW7012HR 7,000 BTU AC with Heating and remote
- Exterior Low-Maintenance Vinyl Siding
- Faux Brick Exterior Siding
- Phono Solar 1800 Watt Solar Generator (2)140 Watt Solar Panels (batteries not included)
- Enclosed Shower Stall
- Washer & Dryer Connections
- Standard Toilet 1.28 gal Eco-Flush
- Custom Kitchen Cabinets and Large Capacity Sink

Specifications

Tiny House Length: 19' 2"

Overall Length: 22' 10"

Width: 8'

Height: 12' 8"

Weight: 6,942 Lbs.







Agenda Item No.

City Council Meeting of:

10-14-2013



CITY OF MIAMI SPRINGS

Building and Code Compliance
Department
Planning Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5030
Fax: (305) 805-5036

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald K. Gorland, City Manager *RK Gorland*

FROM: Tex Ziadie, Building & Code Compliance Director *TZ*

DATE: October 8, 2013

SUBJECT: Code of Ordinances

At the January 28, 2013 Council meeting, the Council requested that I prepare a complete list of the Codes still needing revision or implementation in order of priority. Subsequently a workshop meeting was scheduled and then cancelled due to the budget meetings. I would like to request that Council re-schedule this workshop meeting, so that we can better plan the rest of the year for the Code Compliance Department. Below is the current list of Codes, although there may be others that Council will want to consider.

Commercial Vehicles
Signs (Entire Code)
Feeding of Animals or birds on Public Property (possible new Code)
Acceptable Swale Materials (possible new Code)
Noise
Dumpster Enclosures
Trash Pickup Regulations (possible new Code)
Wall Mural Regulations (possible new Code under signs)



CITY OF MIAMI SPRINGS
Planning & Zoning Department
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5034
Fax: (305) 805-5036

Agenda Item No.

City Council Meeting of:

10-14-2013

[Handwritten signature]

TO: Honorable Mayor Garcia and *[Handwritten signature]* Members of the City Council
VIA: Ronald Gorland, City Manager
FROM: James H. Holland, AICP, Planning & Zoning Director
DATE: October 9, 2013

SUBJECT: REVIEW AND DISCUSSION OF PROPOSED AIRPORT GOLF DISTRICT REGULATIONS

On September 25, 2013, the Florida Department of Economic Opportunity (DEO) (formerly Department of Community Affairs) approved the amendment to the Comprehensive Plan allowing an increase in the maximum floor area ratio up 2.0 (from 1.0) in the Airport Golf District. The Airport Golf sub-district is the last of the Airport Highway Marine District to be amended. The draft of the proposed regulations is, hereto,

Their DEO approval becomes effective 31 days after September 25, if no challenges from entities of standing are filed. None are anticipated. The earliest date that the Mayor and Council can formally consider the adoption of the proposed Airport Golf District Boundary regulations will be October 28, 2013.

ARTICLE XV: AIRPORT GOLF DISTRICT

Sec. 150-154. Purpose.

The purpose of the Airport Golf District is to promote efficiency of land use, decrease vehicular traffic, provide convenience, and establish a harmonious mix of uses within a pedestrian friendly environment. This District is designed to encourage a strong base of retail, service and office uses coupled with the provision of complementary residential uses, all within acceptable walking distances. This is accomplished by providing floor area bonuses for mixed use development to lessen dependence of vehicular traffic.

Sec. 150-155. Permitted uses.

(A) Principal uses and structures permitted generally.

1. Agencies for travel and insurance and similar services*
2. Automobile rental agencies*
3. Banks, savings and loan associations and similar financial institutions
4. Bars and package stores*
5. Catering business*
6. Cultural or recreational facilities such as urban plazas, health and athletic clubs, theatres, libraries, art galleries and museums.
7. Domestic pet grooming*
8. Hotels, including extended-stay hotels**
9. Mixed-use development and structures
10. Offices, business and professional
11. Parking garages, subject to screening requirements
12. Personal and repair services, such as beauty and barber shops, medical clinics, etc.*
13. Post office, public or private*
14. Multi-Family Residential uses
15. Restaurants*
16. Retail uses, subject to the provisions of Code Section 150-155(B), herein.
17. Structures and uses relating to operation of public utilities and requiring location within the district to serve it or neighborhood districts
18. Structures and uses required for necessary performance or governmental functions
19. Veterinary clinics without boarding*
20. Other enterprises or businesses which are similar to enterprises or businesses enumerated herein, which have been approved by the City Council.

* Use permitted within a building with other permitted uses, but not as a stand-alone use.

** For purposes of this Section, an extended-stay hotel shall be defined as follows: "Any public lodging establishment that contains units with kitchen and housekeeping facilities. Units are typically rented or leased for a period of six months or less. The street address of the establishment may not be used by occupants as a place of residence for any reason.

(B) Permissible principle uses and structures; limitations as to location.

1. Any retail service establishments shall be limited to the ground floor of principal structures.
2. Any retail service establishments shall front on pedestrian portions of the street right-of-way, or on other pedestrian open space areas with public access from streets, and shall occupy at least 50 percent of the ground floor street frontage.

(C) Accessory uses and structures

Uses and structures customarily accessory and incidental to specified principal uses and structures, and which do not alter the character of the district, and which have been approved in conjunction with site plan approval.

Sec. 150-156 Prohibited uses

- A) Adult related business
- B) Any large- or medium-scale repair or service facilities.
- C) Automotive auctions, sales and service facilities
- D) Clinical laboratories
- E) Establishments dealing in used merchandise other than memorabilia and/or antiques.
- F) Free standing convenience store
- G) Funeral homes
- H) Gasoline or other fueling station
- I) Gun shop or gun range
- J) Industrial uses of any nature
- K) Open air, tented, or booth-operated flea markets or any other retail/wholesale operation not contained within a business building, except as otherwise allowed by Code Sections 110-01 through 110-03.
- L) Pawn shop
- M) Storage facilities

Sec. 150-157 Setbacks, Density, and Bulk Regulations

- A) **Minimum Setbacks.** The minimum setback for front, rear, and corner side yards shall be ten feet. The minimum setback for interior side yard(s) shall be no less than five feet.
- B) **Floor area limitations.** For the purpose of this subsection the floor area ratio (F.A.R.) shall be the total floor area of a building or buildings on a building site divided by the area of the site. Accessory parking structures or garages shall not be considered as floor area for the purposes of this Section. The maximum base F.A.R. is no more than 1.0. Sites may be developed with F.A.R. of up to 2.0 through compliance with the Floor Area Ratio Bonus Program provided below:
 1. **Floor Area Bonus Program.** For a project to receive a Floor Area Ratio bonus, a development project must meet the bonus criteria herein or seek green building certification. Design bonuses for additions to existing buildings are added to the existing FAR of the building; however, the proposed FAR (existing building plus addition) shall not exceed a FAR of 2.0.

2. *Schedule of Floor Area Ratio Bonuses for Projects in the Airport Golf District.*

<i>Element</i>	<i>Amount of FAR Bonus</i>
Hotel units	0.01 per hotel room
Meeting, assembly, and conference rooms within hotels	0.01 per 500 sq. ft. of such space, not to exceed 0.25
Mixed-use development	1.0
Construct Bus turn-out lane	1.0
Green Building Certification. LEED (New Construction or Major Renovation) Silver or greater, or certification by the Florida Green Building Council.	1.0

3. Procedure for Securing Green Certification by City.

- a) The applicant must successfully register the project with the Green Building Certification Institute or the Florida Green Building Coalition, or other third party certifying agency as approved by the Planning and Zoning Director, and provide evidence of such registration.
- b) Applicant shall have a minimum of one LEED accredited professional, or other similarly accredited professional, on the design team. Applicant shall provide a copy of the LEED accreditation certificate or similar certification and describe the role of the LEED accredited professional on the design team.
- c) The applicant must provide a copy of the pertinent credit checklist indicating which credits the applicant intends to achieve along with a written narrative and detailed drawings and plans illustrating the applicant's intent to meet the prerequisites as described in the applicable LEED Rating System of FGBC Designation for the specific building type.
- d) Prior to the issuance of the first principal building permit the applicant shall post a performance bond equal to five percent of the total cost of the construction in order to secure the performance and fulfillment of the applicant. In lieu of the bond required by this Section, the City may accept an irrevocable letter of credit from a financial institution authorized to do business in the State of Florida or provide evidence of cash deposited in an escrow account in a financial institution in the State of Florida in the name of the applicant and the City. The letter of credit or escrow shall be in the same amount of the bond if it were posted. If the project fails to meet the criteria required for the certification by the Green Building Certification Institute or other nationally recognized certifying agency within one year after receiving the City's certificate of occupancy, the applicant shall either request an extension or forfeit 100 percent of the bond. The applicant, for good cause shown, may request an extension of time of up to one additional year

to achieve certification. Such extension may be granted at the sole discretion of the City Council after having considered the factors and improvements necessary to achieve the requisite certification. If certification is not achieved within two years after receiving the City's certificate of occupancy, the applicant shall forfeit 100 percent of the bond to the City.

- C) Residential Density. The maximum residential density shall be 24 dwelling units per net acre. In the instance of mixed-use development, the minimum residential density shall be 12 dwelling units per net acre.

Sec. 150-158 Height Limitations

- A) Structures or portions of structures shall not exceed the height limitations provided in the Miami-Dade County Airport Height Zoning Area Map dated September 20, 2006, or as may be thereafter amended.
- B) Notwithstanding the foregoing, no structure or portion thereof shall exceed five stories or 70 feet in height.
- C) However, in accordance with Code Section 1.04(G) of the Miami Springs Charter, any building that includes more than two residential dwelling units shall not exceed three stories and a maximum of 40 feet in height.
- D) Notwithstanding the foregoing, all development exceeding an elevation of 35 feet above mean sea level shall be subject to review and approval by Miami-Dade County Aviation Department.

Sec. 150-159 Off-Street Parking and Loading

- A) New development shall be in compliance with Code Section 150-016. Notwithstanding the provisions of said Code Section, the minimum number of required parking spaces for multi-family dwellings, townhouses and extended-stay hotels shall be:

Studio	1.0 space	Per Unit
One Bedroom	1.5 space	Per Unit
Two Bedroom	2.0 spaces	per unit
Three or more Bedrooms	2.5 spaces	Per Unit
Extended-Stay Hotels	1.5 spaces	Per Unit

In addition to the aforesaid minimum number of spaces, an additional 10 percent of the total number of spaces shall be provided as guest parking spaces.

Further, notwithstanding the provisions of Code Section 150-016, the number of spaces required for mixed use developments shall be 75 percent of the sum of the total spaces required for the total of the uses if the developer can demonstrate to the City Planning and Zoning Department that the individual uses have variable peak usage, otherwise, all required spaces shall be provided.

- B) Accessory parking lots shall be constructed and designed in accordance with Code Section 150-016.

C) Loading zones and the parking of commercial vehicles shall be arranged so as to provide safe access from driveways and public streets, to prevent interference with vehicular and pedestrian circulation of the premises, and to avoid friction with traffic passing the premises.

D) Off-street loading.

1) Except as provided herein, below, every non-residential building or building group or part thereof, hereafter erected and having a gross floor area of more than 10,000 square feet which is occupied by commercial uses or other uses similarly requiring the receipt or distribution by vehicles of material or merchandise, there shall be provided and maintained on the same lot with such building(s) off-street loading berths as follows:

10,000 to 24,999 square feet	One Berth
25,000 to 59,999 square feet	Two Berths
60,000 to 120,000 square feet	Three Berths
More than 120,000 square feet	Four Berths

A loading berth shall have the minimum dimensions of 12 feet in width, 35 feet in length and 14 feet of vertical clearance.

- 2) Regardless of the total floor area, hotels having fewer than 200 rooms shall not be required to provide off-street loading berths. One berth shall be required for each 100 additional hotel rooms or major fraction thereof.
- 3) Off-street loading facilities shall be properly drained to prevent runoff or damage to abutting properties or public streets, and shall not be used for any purpose other than loading and unloading. At no time shall the loading area be used for storage.

Sec. 150-160 Signage

Signage shall be in accordance with Code Section 150-030(H)

Sec. 150-161 Developing Review Procedures

An application for development review shall be submitted to the Planning and Zoning Department for processing and approval. No construction or alterations governed by this ordinance may begin without such approval. Additional review by Miami-Dade County and Miami-Dade County Aviation Department may be required.

A) *Review for projects not requiring City Council review and approval.* The Planning and Zoning Director and City Building Official shall review all permit applications to determine if City Council approval is required. Those permit applications for accessory and minor structures such as fences, sheds,

replacement of sign faces, new signage, and exterior wall re-painting or re-roofing shall not require City Council review or approval, but shall be reviewed by Staff to ensure the improvements are in compliance with the district boundary regulations.

B) *Projects requiring formal review by the City Council.* The following formal approval process for the City shall apply to all new construction, remodeling and renovation projects.

- 1) Mandatory preliminary review meeting with City Staff and owner/developer representatives. This meeting shall be scheduled following City Staff's preliminary review of all project submittals.
- 2) Applications for variances, if any, shall be submitted to the City Board of Adjustment for review and consideration in accordance with the procedures set forth in Code Section 150-110 through Sec. 150-113.
- 3) The City Zoning and Planning Board will have the responsibility to review all site and development plans and to make recommendations for modification, approval or denial to the City Council in accordance with Code Sections 150-101 and 150-102.
- 4) The decisions and recommendations of the City Board of Adjustment and Zoning and Planning Board will be reviewed for final approval by the City Council in accordance with the procedures set forth in Code Section 150-113.
- 5) The City Council will authorize the preparation and issuance of a Development Order for each project application which has completed the Development Review Process.

Sec. 150-162

Requirements for Development Review. The following shall be submitted to the Planning and Zoning Department to initiate development review:

- A) A fully completed application form.
 - B) A letter of intent which generally describes the proposed development, including timing and phasing, if any.
 - C) A filing fee.
 - D) Five copies of the following plans and exhibits with a sheet format of 24 inches by 36 inches and five copies with a sheet format of 11 inches by 17 inches shall accompany the development permit application for preliminary review. Thereafter, the format and number of copies shall be as determined by the Planning and Zoning Department.
- 1) *Existing Site Characteristics Map.* A certified land and as-built survey, no more than one year old, which specifies acreage or square footage illustrating:

- a) Existing natural features, including, but not limited to trees and other vegetation.
- b) Existing buildings and other structures.
- c) Existing utility lines and easements.



2) Site Development Plan:

- a) A scaled (engineering scale) drawing clearly illustrating proposed buildings and other structures and any existing buildings and structures which are to be retained, including use, height, dimensions and setbacks.
- b) Proposed off-street parking spaces and driveways, including location, construction materials setbacks and loading zones.
- c) Proposed fences and walls, including location, construction material, dimensions, setbacks, and height.
- d) Proposed utility lines and easements.
- e) Traffic flow patterns and the location of all curb cuts.
- f) A vicinity map showing all land uses within 300 feet from all property lines and all curb cuts and median cuts within 300 feet. The map may be inset and scaled accordingly. One inch equals 100 feet is recommended.
- g) Trash receptacle location(s).
- h) Proposed location and elevations of signs, including height, dimensions, setbacks, construction materials and color.

3. Landscape Plan:

- a) A scaled (engineering scale) drawing clearly illustrating proposed and existing trees, shrubs grass and other vegetation where required, including location, height, caliper, canopy area to be removed or spread and type of plant by both common and botanical classifications. All plans must be signed and sealed by a registered landscape architect.
- b) Proposed depressions and berms and other topographical features.
- c) Method of irrigation.

4. Architectural Plan:

- a) A scale drawing clearly illustrating all proposed building floor plans and elevations, including height, dimensions, color, surface materials and textures.
- b) Location of all mechanical equipment.
- c) Exterior façade color samples complying with the approved color palette.

5. Tabular Summary:

- a) Total net site area.

- b) Proposed floor area by type of use and total gross floor area.
- c) Floor area ratio, base and bonus calculations.
- d) Area and percentage distribution of total gross project site, including areas proposed for landscaped open space, impervious surfaces and building coverage.
- e) Number, size and ratio of off-street parking spaces.

6. Drainage Plan:

- a) Location and square footages of all buildings, roads, parking lots, driveways, green areas, and other significant pervious and impervious areas.
- b) Existing elevations at the corners and center of proposed buildings, as well as proposed finished floor elevations.
- c) Sufficient elevations and calculations to show retention of storm water on the site.
- E) The Planning and Zoning Director shall have the authority to waive any of the foregoing requirements not appropriate to a specific development permit application and/or to require any additional information deemed relevant to the specific application.
- F) Disclosure of ownership. Each application shall disclose the identity of the property, all property owners and/or developer(s). If a representative of the owner/developer files the application, the agency relationship shall also be disclosed and clearly stated and satisfactory evidence of such relationship presented. In the case of joint ownership, all owners shall consent to the application. Where the property is under contract for purchase, the owner must consent to the application.

Sec. 150-163

Exemptions. The following applications for development, redevelopment of building permit shall be exempt from the application of this ordinance;

- A) Any building or structure for which final site plan approval has been obtained prior to the enactment of this ordinance.
- B) A project determined by the Planning and Zoning Director to be of a temporary nature such that meeting the intent of the ordinance would not be practical.

Sec. 150-164

Fees.

- A) Each application filed with the City shall be accompanied by the payment of a fee, which shall be determined by City, based on the scope of the project and the expenses to be incurred by the City in processing and reviewing the application for development.
- B) The applicant shall reimburse the City for the amount of any fees or other costs incurred by the City in reviewing or processing any application.



Agenda Item No.

City Council Meeting of:

10-14-2013

MIAMI SPRINGS CHARTER

SECTION 4.02 – Removal; vote of confidence

- (2) The City Council shall at the first regular meeting in October of each year, cause a vote of confidence to be taken as to the continued services of the City Manager.



CITY OF MIAMI SPRINGS
City Manager
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: (305) 805-5010
Fax: (305) 805-5040

Agenda Item No.

City Council Meeting of:

10-14-2013

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Ron Gorland, City Manager

DATE: October 10, 2013

RECOMMENDATION

Due to the Monday, Nov. 11th regularly scheduled Council meeting falling on Veterans' Day, a national holiday, I recommend that the meeting be rescheduled to the next night, Tuesday, Nov. 12th, at 7:00 PM.

DISCUSSION

Council typically reschedules Council meetings that fall on national holidays.

October 8, 2013

City Clerk
City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166

Dear Sirs:

Pursuant to the provisions of Code of Ordinances, Section 150.113 (B) (1) (b) (ii), I am appealing the ruling of variance case No. 07-V-13, heard by the Board of Adjustment on October 7, 2013 and pertaining to variance requests from Code Sections 150-042 (E) (1) and 150-002 (C) (80) (A) .

It is my understanding that this appeal will be heard by the City Council, sitting as the Board of Appeals and that I will be notified of the date and time of the meeting.

Sincerely,



Applicant ALEX GUILLAMONT
Address 1095 RAVEN AVE

sh

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Planning & Zoning Director

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8&DF

CITY OF MIAMI SPRINGS
*** CUSTOMER RECEIPT ***

Oper: MIASRXP Type: OC Drawer: 1
Date: 10/09/13 30 Receipt no: 173

Description	Quantity	Amount
EB	BD - APPLICATION FEES	
	1.00	\$500.00

1095 RAVEN AVENUE

Tender detail		
OK CHECK	1373	\$500.00
Total tendered		\$500.00
Total payment		\$500.00

Trans date: 10/09/13 Time: 8:53:56