



REVISED

CITY OF MIAMI SPRINGS, FLORIDA

Mayor Xavier M. Garcia

**Vice Mayor Billy Bain
Councilman George V. Lob**

**Councilman Michael Windrem
Councilman Jaime A. Petralanda**

Decorum: "Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the City Council, shall be barred from further audience before the City Council by the Mayor, unless permission to continue or again address the City Council is granted by the majority vote of the City Council members present. In accordance with the foregoing, the City Council has determined that racial or ethnic slurs, personal attacks and comments unrelated to City matters or issues constitute prohibited comments from the podium".

AGENDA

REGULAR MEETING

**Monday, March 10, 2014 – 7:00 p.m.
Council Chambers – City Hall
201 Westward Drive – Miami Springs**

- 1. Call to Order/Roll Call**
- 2. Invocation: Vice Mayor Bain**

Salute to the Flag: Students from Springview Elementary School will lead the audience in the Pledge of Allegiance and Salute to the Flag
- 3. Awards & Presentations:**
 - A) March Yard of the Month – Karl and Melanie Odin – 210 Fern Way**
 - B) Presentation by Miami-Dade County Fire Rescue Department Regarding the Department's Accomplishments and Services to the City of Miami Springs**
- 4. Open Forum: Persons wishing to speak on items of general city business, please sign the register located on the speaker's stand before the meeting begins**
- 5. Approval of Council Minutes: None**

6. Reports from Boards & Commissions:

- A) 02-13-2014 – Board of Parks and Parkways – Minutes
- B) 02-24-2014 – Board of Appeals – Minutes
- C) 03-03-2014 – Zoning and Planning Board – Cancellation Notice
- D) 03-04-2014 – Code Enforcement Board – Cancellation Notice
- E) 03-03-2014 – Board of Adjustment – Approval of Actions Taken at their Meeting of March 3, 2014, Subject to the 10-day Appeal Period

7. Public Hearings:

- A) 2nd Second Reading – Ordinance No. 1068-2014 - An Ordinance of the City Council of the City of Miami Springs Amending Code of Ordinance Section 93-05, Garbage, Garden Trash, and Rubbish; Placement in Receptacles for Collection and Removal; By Providing Additional Regulations for the Placement of Trash and Recycling Materials by Multi-Family Residential and Commercial Sites Adjacent to City Streets and for the Retrieval of Trash and Recycling Receptacles; Establishing Inapplicability to Alley Pickups and Single Family Residential Zoning Districts of City; Repealing All Ordinances or Parts of Ordinances in Conflict; Providing an Effective Date

8. Consent Agenda: (Funded and/or Budgeted)

- A) Approval of City Attorney's Invoice for February 2014 in the Amount of \$10,165.50, as Funds were Approved in the FY 13/14 Budget
- B) Recommendation that Council Approve an Expenditure in an Amount Not to Exceed \$8,000.00, on an "As Needed Basis" to The Miami Herald Publishing for Marketing and Advertising the Golf Course as Funds were Approved in the FY 13/14 Budget, as a Sole Source Provider for Larger Circulation Notifications of Advertising, Pursuant to Section 31.11 (E)(6)(c) of the City Code
- C) Recommendation that Council Award a Bid to Neff Rental, Utilizing Miami-Dade County Bid # 8446-5/17-1, in the Amount Not to Exceed \$8,000.00, on an "As Needed Basis", for Rental of Tractor and Lift Equipment as Funds were Approved in the FY 13/14 Budget, Pursuant to Section 31.11 (E)(5) of the City Code.
- D) Recommendation that Council Award a Bid to Sullivan Electric & Pump Inc., Utilizing Miami-Dade County Bid # 6819-5/17-1, in the Amount of \$22,000.00 to Rebuild the West Pump Station at the Miami Springs Golf Course, for Fiscal Year 2013-2014, Pursuant to Section 31.11 (E)(5) of the City Code

8. Consent Agenda: (continued)

- E) Recommendation that Council Award a Bid to Florida Superior Sand, Utilizing the Miami-Dade County Contract # 9408-1/14-1 in the Amount of \$35,000.00 on an "As Needed Basis" to Purchase Medium Grade Particle Sand, for the Fiscal Year 2013-2014, Pursuant to Section 31.11 (E)(5) of the City Code
- F) Recommendation that Council Award a Bid to Howard Fertilizer & Chemical Company Inc, Utilizing the Town of Davie Bid # B-12-34-3, in the Amount of \$20,000.00, on an "As Needed Basis", for Custom Blended Fertilizers, for the Fiscal year 2013-2014, Pursuant to Section 31.11 (E)(5) of the City Code

9. Old Business:

- A) Appointments to Advisory Boards by the Mayor and Council Members

10. New Business:

- A) Resolution No. 2014-3614 – A Resolution of the City Council of the City of Miami Springs Amending the Current Schedule of Charges for the Use of City Recreation Facilities and Related Services; Effective Date
- B) Recommendation from the Board of Parks and Parkways Regarding the Proposed Sign Wall for Curtiss Parkway

11. Other Business:

- A) Update to Proposed Fund Balance Designations

12. Reports & Recommendations:

- A) City Attorney
- B) City Manager
- C) City Council

13. Adjourn

If any person decides to appeal any decision of this Board with respect to any matter considered, s/he will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made (F. S. 286.0105), all of which the City does not provide.

In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this proceeding should contact the City Clerk, 201 Westward Drive, Miami Springs, Florida 33166. Telephone: (305) 805-5006, no later than (7) days prior to the proceeding.

Pursuant to Sec. 2-11.1 (S) of the Miami-Dade County Code and Miami Springs Code of Ordinances Chapter 33 - §33-20, all persons, firms or corporations employed or retained by a principal who seeks to encourage the passage, defeat, or modifications of (1) ordinance, resolution, action or decision of the City Council; (2) any action, decision, recommendation of any City Board or Committee; or (3) any action, decision or recommendation of City personnel during the time period of the entire decision-making process on such action, decision or recommendation which will be heard or reviewed by the City Council, or a City Board or Committee shall register with the City before engaging in any lobbying activities on forms prepared for this purpose and shall state under oath his or her name, business address, the name and business address of each person or entity which has employed said registrant to lobby, and the specific issue on which he or she has been employed to lobby. A copy of the lobbyist registration form is available from the Office of the City Clerk.



CITY OF MIAMI SPRINGS, FLORIDA

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**ADDENDUM
REGULAR MEETING
Monday, March 10, 2014 - 7:00 p.m.
Council Chambers - City Hall
201 Westward Drive - Miami Springs**

9. Old Business:

B) Determination of Next Steps Regarding the Commercial Vehicle and Noise Ordinances



CERTIFICATE OF RECOGNITION

Presented to

KARL ODIN

Of

210 FERN WAY

for his home being designated as

**“YARD OF THE MONTH”
MARCH 2014**

Presented this 10th day of March 2014.

CITY OF MIAMI SPRINGS, FLORIDA

A handwritten signature in black ink that reads "Xavier M. Garcia". The signature is written in a cursive style and is positioned above a horizontal line.

Zavier M. Garcia
Mayor

ATTEST:

A handwritten signature in black ink that reads "Suzanne S. Hitaffer". The signature is written in a cursive style and is positioned above a horizontal line.

Suzanne S. Hitaffer, CMC
Acting City Clerk



Miami-Dade Fire Rescue Department
Office of the Fire Chief
9300 N.W. 41st Street
Doral, Florida 33178-2414
T 786-331-5000 F 786-331-5101

miamidade.gov

January 31, 2014

Agenda Item No.

City Council Meeting of:

3-10-2014

Honorable Xavier M. Garcia, Mayor
City of Miami Springs
201 Westward Drive
Miami Springs, FL 33166

Honorable Mayor Garcia:

Enclosed is the annual report summarizing the services Miami-Dade Fire Rescue (MDFR) provided to the City of Miami Springs in 2013. MDFR's overall complement of front-line response apparatus and personnel provides a depth of service unparalleled in the Southeast United States for the benefit and protection of your community.

The City of Miami Springs' residents can rest assured that their fire-rescue services are delivered by an Internationally Accredited Agency by the Commission on Fire Accreditation International (CFAI). This honor makes MDFR one of only 187 agencies to achieve this status. MDFR is the largest accredited fire-rescue department in the Southeast United States and the second largest in the Nation.

As your Fire Chief, I would like to make a presentation to the City on the Department's accomplishments, as well the challenges that lie ahead. Please contact Maria L. Reyes from my office at 786-331-5253 to schedule the annual presentation with the City Council, or if you require additional information. I am also committed to strengthening the bond between MDFR and the residents of Miami Springs by providing ready access to community information, resources and involvement opportunities. I have directed my Public Affairs Bureau to coordinate the dissemination of monthly safety messages to your website or newsletter.

Enclosed is my contact information. I am always available to address any questions or concerns that you or your residents may have regarding our services.

Respectfully,

A handwritten signature in blue ink, appearing to read "D. Downey".

Dave Downey
Fire Chief

Enclosures

c: Ronald Gorland, City Manager
Genaro "Chip" Iglesias, Deputy Mayor, Miami-Dade County

CITY OF MIAMI SPRINGS
2014 FEB - 7 A 11:43

Delivering Excellence Every Day



Miami-Dade Fire Rescue Department Services to The City of Miami Springs

Miami-Dade Fire Rescue (MDFR) originated as a single-unit fire patrol in 1935. It has grown into the largest fire rescue department in the Southeast and one of the top ten largest in the nation. With a response territory of 1,905 square miles and a resident population of more than 1.9 million, MDFR responds to more than 238,000 calls for assistance annually making it one of the busiest departments in the nation. More than 2,350 employees staff 139 front-line units throughout 66 fire rescue stations and several administrative facilities serving residents, businesses, and visitors 24 hours a day, 7 days a week, 365 days a year. In addition to providing transport services through 53 front-line rescue units, MDFR provides emergency air transport service within Miami-Dade County to State-approved Trauma Centers via two full-time rescue helicopters.



Firefighters battling Third Alarm Warehouse Fire

MDFR is considered one of the most elite fire rescue departments in the country and is recognized around the world for its exemplary service. Firefighters are skilled in fire suppression technology, and advanced life support (ALS) rescue units are capable of providing pre-hospital care to heart-attack patients and stroke victims.

MDFR has more specialized response units than any other fire-rescue department in the southeastern United States. The department provides air-rescue transport and airport rescue firefighting, ocean rescue, technical rescue (vehicle extrication and confined-space rescue), hazardous materials mitigation, and urban search and rescue. The department also maintains the Florida Antivenin Bank and provides inspections and code enforcement services. MDFR also protects two beaches: Haulover and Crandon, with a combination of full-time and part-time professional lifeguards. Since joining MDFR in 2003, the Ocean Rescue Bureau has professionalized its staff, the way business is conducted and built new lifeguard stations at both beaches.

MDFR distinguishes itself from other fire-rescue departments in a number of areas. MDFR offers a higher level of service providing more ALS suppression units than most departments and a greater level and grade of response staff. Over 90% of MDFR's units are staffed and equipped to provide ALS services. MDFR staffs four firefighters on suppression units and three firefighter paramedics on rescue units.

MDFR is accredited by the Commission on Fire Accreditation International (CFAI), which is part of the Center for Public Safety Excellence, Inc. The department is one of only 187 agencies to achieve this status by CFAI and is now the largest accredited fire-rescue department in the Southeast and the second largest in the Nation.

The Office of Emergency Management (OEM) is also part of MDFR. OEM is accredited by the Emergency Management Accreditation Program (EMAP). OEM manages the County's Emergency Operation Center (EOC), which coordinates emergency response and recovery plans, decisions, and operations in order to maximize the use of resources within Miami-Dade County. In its effort to promote a disaster ready community, OEM coordinates its activities with the County's municipalities, non-profit social service and medical care agencies, businesses, residents, and visitors.

In Calendar Year 2013, MDFR re-built/opened two stations. On March 4th, Model Cities Fire-Rescue Station 2 opened at its new location at 6460 NW 27th Avenue. This station houses the busiest ladder truck in the County, two Advance Life Support (ALS) rescue units and a battalion chief. The 12,038 square-foot triple bay "green" station also includes a training tower and classroom.



Model Cities Fire-Rescue Station 2



Miami-Dade Fire Rescue Department
Services to
The City of Miami Springs

Doral North Fire-Rescue Station 69 was inaugurated on October 31st. This new 12,038 square-foot station located at 11151 N.W. 74 Street, has three bays and can accommodate up to 12 firefighters per shift and a separate dormitory for a battalion chief. The station houses a Hazardous Materials Unit, a Technical Rescue Unit, ALS Rescue, and a Battalion Chief.



Doral North Fire-Rescue Station 69

On January 30th, MDRF opened the new state-of-the-art Regional Fire Rescue Communications Center at the MDRF Headquarters in Doral. The new 5,300 square-foot facility comes equipped with the latest technology, which allows fire-rescue dispatchers to view and send the closest available fire-rescue apparatus to an emergency.

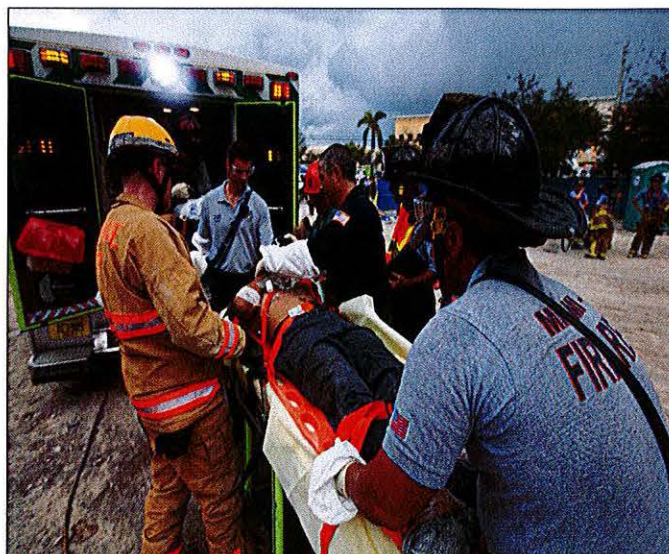
MDRF was first in the nation to establish a Stroke Center Coalition and Care Network for state-of-the-art stroke care. In 2012, MDRF joined forces with local area hospitals and other municipal fire rescue departments to deploy one of the largest networks for the treatment and transport of stroke victims in the country. According to the Center for Disease Control someone suffers a stroke every 40 seconds of the day. This translates into more than 795,000 strokes annually in the United States alone, with someone dying every 4 minutes; costing more than 73 billion dollars each year for the treatment of stroke victims.

MDRF's Advanced Life Support (ALS) Competition Team won the 2013 Florida's Cup for acquiring the highest cumulative scores at all of this year's ALS competitions. In May, MDRF received the Excellence in Fire Service-Based Emergency Medical Service (EMS) Award from the Congressional Fire Services Institute (CFSI) and the MedicAlert Foundation[®] for the development of a unique "Infection Control Program." The Excellence in Fire-Service-Based EMS Award recognizes best practices in EMS by fire departments in the United States.



EMS Award Ceremony at Board of County Commission Meeting

Through the efforts of MDRF, Miami Dade residents also have the highest survival rates after a blocked coronary artery in the nation. Over six years ago, MDRF established the Miami-Dade STEMI (ST-Elevation Myocardial Infarction) Network. STEMI, typically referred to as a blocked coronary artery, is the leading cause of death in the United States and the leading cause of death for women in the United States. Hospitals within the STEMI network are required to restore blood flow to patient's blocked artery within 90 minutes from arrival of paramedics to the patient. This timely intervention significantly reduces patient's chances for permanent damage or death and increases their likelihood for a normal quality of life. The STEMI network has reduced the time it takes to restore blood flow to a patient from approximately 2 hours and 15 minutes to 60 minutes.



Paramedics Transporting a Patient



Miami-Dade Fire Rescue Department
Services to
The City of Miami Springs

On September 25th, MDFR and the Miami-Dade Parks, Recreation and Open Spaces Department, celebrated the opening of the state-of-the-art Haulover Lifeguard Station at 10800 Collins Avenue in Miami Beach. Marked by a landmark tower, reminiscent of the historic lighthouse that once stood at the south end of the park, the two-story, 10,500 square-foot facility accommodates the needs of MDFR's Ocean Rescue with office space, training room, a beach observation station, and a 5-bay garage for storing lifeguard vehicles and equipment.



Ocean Rescue Lifeguard Station at Haulover Beach

Everyday MDFR operations field personnel have hundreds of opportunities to exceed customer expectations while fulfilling our service demands. MDFR's commitment to providing the highest quality service to our community continuously fosters an atmosphere of service excellence and constant improvement. Employees routinely "go the extra mile" for our customers. MDFR's Elder-Links program was the result of a community need identified by our Operations field personnel in 1995 to assist the elderly population. The program received numerous accolades and became a model for other emergency medical services departments. Because of this program, scores of elderly receive far more than traditional emergency medical service. Operations field personnel responding to an incident not only address a patient's immediate medical treatment but also assess living conditions and needs.

These are MDFR's strengths, derived from personal dedication to providing the very best fire-rescue service, as confirmed by the expressed approval of those we serve. We are individually committed and collectively exemplify our mission: **Always Ready, Proud to Serve**. MDFR continually challenges our employees to deliver excellence every day and to strive for ways to better assist you, our residents and customers.



MDFR Adopt-A-Bear Program

To this end, MDFR has been measuring the quality and effectiveness of our EMS service for the past five years. The survey instrument (**Attachment I**), which is sent to 20% of MDFR EMS patients monthly, allows respondents to rate the quality of their experience between one (1) and five (5), with one being strongly dissatisfied and five being strongly satisfied with the service. Unlike other survey instruments used by Miami-Dade County, this survey continuously monitors the opinions of the service we deliver the prior month rather than taking a "snapshot" of the service at a particular time. The survey also provides the respondent a section for additional comments. Overall, 12% of patients sent surveys (or 3,795 respondents) have returned completed surveys during calendar year 2013, rating MDFR's services as follows for each question:

- 1) MDFR responded to your needs in a timely manner: **4.86**
- 2) MDFR explained your treatment options to you: **4.79**
- 3) MDFR treated you in a professional manner: **4.91**
- 4) MDFR met your expectations when you requested assistance: **4.88**

The overall score from all respondents is 4.86. During calendar year 2013, 29 residents from the City of Miami Springs have rated MDFR with an overall score of 4.87, expressing their satisfaction with the service provided by MDFR.



Miami-Dade Fire Rescue Department
Services to
The City of Miami Springs

The City of Miami Springs, located in the central part of Miami-Dade County, spans an area of 3.50 square miles and is bordered by South Okeechobee Road to the north and east, the Village of Virginia Gardens and Miami International Airport to the south, and Northwest 67 Avenue to the west (**Attachment II**). The City incorporated in 1928 and has been part of the Miami-Dade Fire Rescue Service District since 1979 when its Fire Department merged with MDRF. Based on 2011 U.S. Census data, the City has a residential population of 14,231, with over 5,000 households.

During calendar years 2012 and 2013, MDRF dispatched 5,448 units to 3,417 emergency calls received from the City of Miami Springs. **Table I** depicts incidents MDRF responded to within the City during this time period.

Table I
MDRF Responses to the City of Miami Springs
Calendar Years 2012 and 2013

Call Type	Incidents	
	2013	2012
Life Threatening	1,044	1,096
Non-Life Threatening	386	386
Structure & Other Fires	170	178
Other Miscellaneous	77	80
Total	1,677	1,740
Total Units Dispatched	2,688	2,760

The City of Miami Springs is primarily served by MDRF's Miami Springs Station 35 which provided 87% of the responses into the City during 2013 as depicted in **Table II**. Within the City of Miami Springs, MDRF has one (1) station; one (1) rescue unit; and one (1) suppression unit which is an ALS Engine.

Table II
MDRF Stations/Units responding into the City of Miami Springs
Calendar Years 2012 and 2013

Responses Provided By:	2013		2012	
	Incidents	%	Incidents	%
Station 35 - Miami Springs	1,453	87%	1,513	87%
Station 59 - MIA North	108	6%	99	6%
Station 17 - Virginia Gardens	76	5%	77	4%
Other Stations	40	2%	51	3%
Total	1,677	100%	1,740	100%

As depicted on **Attachment II**, an additional six (6) stations are within five and a half (5.5) miles of the City which house one (1) Battalion Chief; four (4) rescues; six (6) suppression units, three of which are ALS Engines, one 60-foot BLS Aerial, and two 75-foot ALS Ladder (Hazardous Material (HazMat) Support); and one specialty unit which is a Quick Response Vehicle (**Table**

III). These units exceed the NFPA recommended for responding to both high and medium occupancies.

Table III
MDRF Stations Within Five and a half Miles of the
City of Miami Springs

Name	Miles to City of Miami Springs	Apparatus	Staffing
Station 35 - Miami Springs 201 Westward Drive	0.00	ALS Engine - 1 Rescue - 1	2 FF/PARA 2 FF/EMT 3 FF/PARA
Station 59 - MIA - North 5680 NW 36 Street	0.20	75' ALS Ladder (HazMat Support) - 1 Quick Response Vehicle - 1	2 FF/PARA 2 FF/EMT 1 LT/1 FF
Station 17 - Virginia Gardens 7050 NW 36 Street	0.82	75' ALS Ladder (HazMat Support) - 1	2 FF/PARA 2 FF/EMT
Station 2 - Model Cities 6460 NW 27 Avenue	2.87	60' BLS Aerial - 1 Rescue - 2	4 FF/EMT 3 FF/PARA
Station 45 - Doral 9710 NW 58 Street	3.12	ALS Engine - 1	2 FF/PARA 2 FF/EMT
Station 48 - Fontainebleau 8825 NW 18 Terrace	3.72	ALS Engine - 1 Rescue - 1	2 FF/PARA 2 FF/EMT 3 FF/PARA
Station 7 - West Little River 9350 NW 22 Avenue	5.26	ALS Engine - 1 Rescue - 1	2 FF/PARA 2 FF/EMT 3 FF/PARA

Notes: FF/PARA = Firefighter Paramedic, FF/EMT = Firefighter Emergency Medical Technician

MDRF's closest rescue unit is housed within the City of Miami Springs at MDRF Miami Springs Station 35. MDRF's next closest medical response unit is located 0.20 miles south of the City at MDRF MIA - North Station 59, which houses one 75-foot ALS Ladder (HazMat Support).

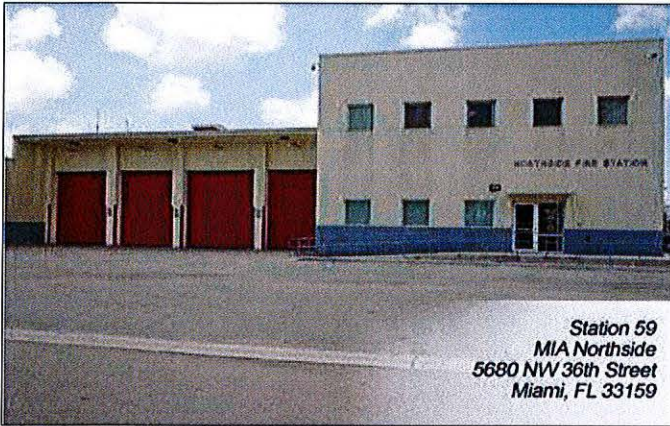


Station 35
Miami Springs
201 Westward Drive
Miami Springs, FL 33166

Miami Springs Station 35 serving the City of Miami Springs



Miami-Dade Fire Rescue Department
Services to
The City of Miami Springs



*Station 59
MIA Northside
5660 NW 36th Street
Miami, FL 33159*

MIA - North Station 59 serving the City of Miami Springs

As a result, within five and a half (5.5) miles of the City of Miami Springs, MDR has 14 front-line response units, 11 of which are ALS units including five (5) rescues, six (6) suppression units and one (1) Battalion Chief. Daily there are 46 firefighters on duty, 25 which are certified paramedics assigned to these units.



*Station 17
Virginia Gardens
7050 NW 36th Street
Miami, FL 33122*

Virginia Gardens Station 17 serving the City of Miami Springs

Structure Fires

Based on structure and unit information provided by the Miami-Dade County Property Appraiser, the City of Miami Springs has 3,704 single-family and duplex units, 1,629 multi-family and condo units, and 308 commercial, industrial, and other structures. The majority of the commercial, industrial, and other units would require a high-hazard response to a structure fire incident in the City. As a result, on an initial dispatch to a structure fire, 24 firefighters and two (2) command chiefs would be required.

Based on MDR's current dispatch protocol, MDR would dispatch three (3) suppression units, one (1) aerial (platform, ladder or aerial), one (1) rescue, and one (1) Battalion Chief, exceeding NFPA's recommended dispatch to a structure fire at a medium-hazard occupancy. If MDR determines that it is a working fire, MDR also would dispatch another Battalion Chief, a Safety Officer, an Air Truck, a Command Van and a Fire Investigator to the incident. To a structure fire at a high-hazard occupancy, MDR's initial dispatch would also surpass NFPA's recommended response. MDR would dispatch four (4) suppression units, two (2) aerials (platform, ladder or aerial), two (2) rescues, and two (2) Battalion Chiefs. MDR would dispatch additional support as noted to a working fire.

During 2013, MDR dispatched more than 144 firefighters and 48 units to structure fire incidents in the City of Miami Springs. For example, on August 11, 2013 MDR dispatched eight (8) units, equating to 24 firefighters, two (2) Engines, one (1) Aerial, three (3) Rescues, one (1) Investigator, and two (2) Battalion Chiefs to extinguish a fire located at 640 Plover Avenue.

Similarly on October 9, 2013 MDR dispatched seven (7) units, equating to 21 firefighters, one (1) Engine, one (1) Aerial, two (2) Ladders, one (1) Rescue, one (1) Investigator, and one (1) Battalion Chief to a fire located on 733 Curtiss Parkway.

Medical Emergencies

NFPA Standard 1710 sets guidelines for service response to Emergency Medical Services (EMS) and fire calls. ALS units should, 90 percent of the time, arrive at an incident within eight (8) minutes of the time an EMS call is received.

MDR has 53 frontline rescue units, each staffed by three (3) State of Florida certified paramedics. MDR offers patient transportation options. Patients with life-threatening emergencies will be transported to the closest appropriate medical facility within Miami-Dade or Broward County. MDR will transport patients without life-threatening emergencies to the medical facility of their choice. MDR also has EMS Captains who act as patient advocates in ensuring the timely transfer of patients to Miami-Dade and Broward County medical facilities.



Miami-Dade Fire Rescue Department
Office of the Fire Chief
9300 N.W. 41st Street
Doral, Florida 33178-2414
T 786-331-5000 F 786-331-5101

miamidade.gov

Dear Valued Customer:

Recently, Miami-Dade Fire Rescue (MDFR) had the opportunity to serve you in your time of need. MDFR's mission is to protect people, property, and the environment by providing responsive professional and humanitarian fire-rescue services essential to public health, safety, and well-being. Our firefighter paramedics are dedicated to providing the best possible care to Miami-Dade County's residents and visitors. In order to assure that we continue to achieve our mission and improve our service to you, we value your opinion regarding your experience with MDFR. Please take a few minutes to complete the brief survey and return it in the enclosed postage-paid envelope.

Please visit us at www.miamidade.gov/mdfr/ to learn more about the specialized and diverse services offered by MDFR as well as answers to the most frequently asked questions regarding fire-rescue services.

As Fire Chief of Miami-Dade Fire Rescue, I thank you for taking the time to complete this survey. Your responses will ensure we continue to provide you the highest available level of care. As your fire-rescue department we are Always Ready and Proud to Serve You.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dave Downey".

Dave Downey, Fire Chief
Miami-Dade Fire Rescue Department

La traducción en español se encuentra en el reverso de esta carta.
Tanpri gade sou do lèt sa-a pou jwenn vèsyon Kreyòl la.

Estimado cliente:

El Departamento de Bomberos y Rescate de Miami-Dade (MDFR, por sus siglas en inglés) tuvo la oportunidad de prestarle sus servicios cuando usted los necesitó. El objetivo del MDFR es proteger a los residentes, a las propiedades y al medio ambiente mediante la prestación de servicios de bomberos y rescate profesionales y humanitarios con respuesta a las necesidades de los residentes del condado que son esenciales para la salud, la seguridad y bienestar públicos. Nuestros bomberos y paramédicos se dedican a prestar el mejor servicio posible a los residentes y visitantes del Condado Miami-Dade. Para continuar realizando nuestros objetivos y mejorar aun más nuestros servicios, valoramos su opinión sobre la experiencia que usted tuvo con el MDFR. Por favor sírvase dedicarle unos minutos a llenar la siguiente encuesta y por favor háganosla llegar en el sobre adjunto de franqueo pagado.

Sírvase acudir a www.miamidade.gov/mdfr/ para que se entere de más detalles acerca de los diversos servicios especializados que presta el MDFR así como de las respuestas dadas a las preguntas que se hacen con más frecuencia sobre los servicios de bomberos y rescate.

Como Jefe del Cuerpo de Bomberos y Rescate de Miami-Dade, le agradezco el haberse tomado el tiempo necesario para llenar esta encuesta. Sus respuestas garantizarán que continuemos prestando el nivel de atención más alto posible. Como su departamento de bomberos y rescate, nosotros siempre estamos listos y orgullosos de prestarle nuestros servicios.

*Atentamente,
Dave Downey, Jefe del Cuerpo Bomberos y Rescate de Miami-Dade*

Trè chè kliyan:

Resamman, Depatman Ponpye ak Sekou Miami-Dade (MDFR) te jwenn opòtinite pou sèvi w lè w te nan bezwen. Misyon MDFR se pou pwoteje pèp la, pwopriyete yo, ak anviwonman an nan bay sèvis sekou pwofesyonèl rapid e imanità ki esansyèl a sante piblik, sekirite ak byennèt. Teknisyen Medikal Ijans Ponpye nou yo konsakre yo a bay pi bon kalite swen posib a rezidan ak vizitè Konte Miami-Dade yo. Pou asire ke nou kontinye akonpli misyon nou ak amelyore sèvis nou ba w yo, opinyon w de eksperyans w ak MDFR enpòtan pou nou. Tanpri pran kèlke minit pou ranpli yon ti sondaj epi retounen nan anvlòp deja tenbre ki akonpaye liya.

Tanpri ale sou www.miamidade.gov/mdfr/ pou aprann plis sou divès sèvis ak sèvis espesyalize MDFR ofri yo ak pou jwenn repons a kestyon ki poze pi souvan yo konsènan sèvis ponpye ak sekou.

Anlan Chèf Ponpye Depatman Ponpye ak Sekou Miami-Dade, mwenn remèsye w pou tan w pou ranpli sondaj sa-a. Repons w yo va asire ke nou kontinye ba w pi bon kalite swen posib. Antan depatman ponpye ak sekou, nou Toujou Prè epi Fyè pou Nou Sèvi w.

*Ak tout respè,
Dave Downey, Chèf Ponpye Depatman Ponpye ak Sekou Miami-Dade*



Miami-Dade Fire Rescue

Survey Encuesta Apercu

Directions: Please take a moment to answer this survey. Your responses will help MDFR improve services we provide to Miami-Dade County residents. Your identity will remain anonymous unless you provide your contact information at the bottom of this survey. The postage is paid; simply drop it in the mail. Thank You.

Instrucciones: Sírvase dedicar unos minutos para contestar esta encuesta. Sus respuestas ayudarán al Departamento de Bomberos y Rescate (MDFR, su sigla en inglés) a mejorar los servicios que proporcionan a los residentes del Condado de Miami-Dade. Su identidad permanecerá anónima, a no ser que usted provea sus datos personales para ser contactado. El porte de correos está pagado; solo tiene que poner la encuesta en el buzón. Gracias.

Direksyon: Tanpri pran yon ti moman pou reponn a sondaj sa a. Repons w yo va ede MDFR amelyore sèvis yap bay rezidan Konte Miami-Dade yo. Idantite w ap ret sekre anmwenske w bay enfomasyon pou kontakte w anba paj sondaj la. Si w ta vle repons w yo rete sekre sèlman dekole etikèt ki gen adrès w a anba paj la. Mèsi.

1= Strongly Disagree	1= En total desacuerdo	1= Vreman Padako
2= Disagree	2= En desacuerdo	2= Padako
3= Neutral	3= Neutral	3= Neutre
4= Agree	4= En acuerdo	4= Dako
5= Strongly Agree	5= Muy de acuerdo	5= Totalman Dako

MDFR responded to your needs in a timely manner.
MDFR atendió sus necesidades a tiempo.
MDFR te reponn a bezwen w byen vit.

1 2 3 4 5

MDFR treated you in a professional manner.
MDFR lo trató de forma profesional.
MDFR te trete w avèk respè.

1 2 3 4 5

MDFR explained your treatment to you.
MDFR le explicó su tratamiento.
MDFR te esplikè w tretman w yo.

1 2 3 4 5

MDFR met your expectations when you requested assistance.
MDFR llenó sus expectativas en el momento que usted solicitó asistencia.
MDFR pat desi w de sa w te atann deli lè w te mande asistans.

1 2 3 4 5

OPTIONAL/ OPCION / PREFERE

Name/nombre/nom

Address/dirección/adres

City/ciudad/vil

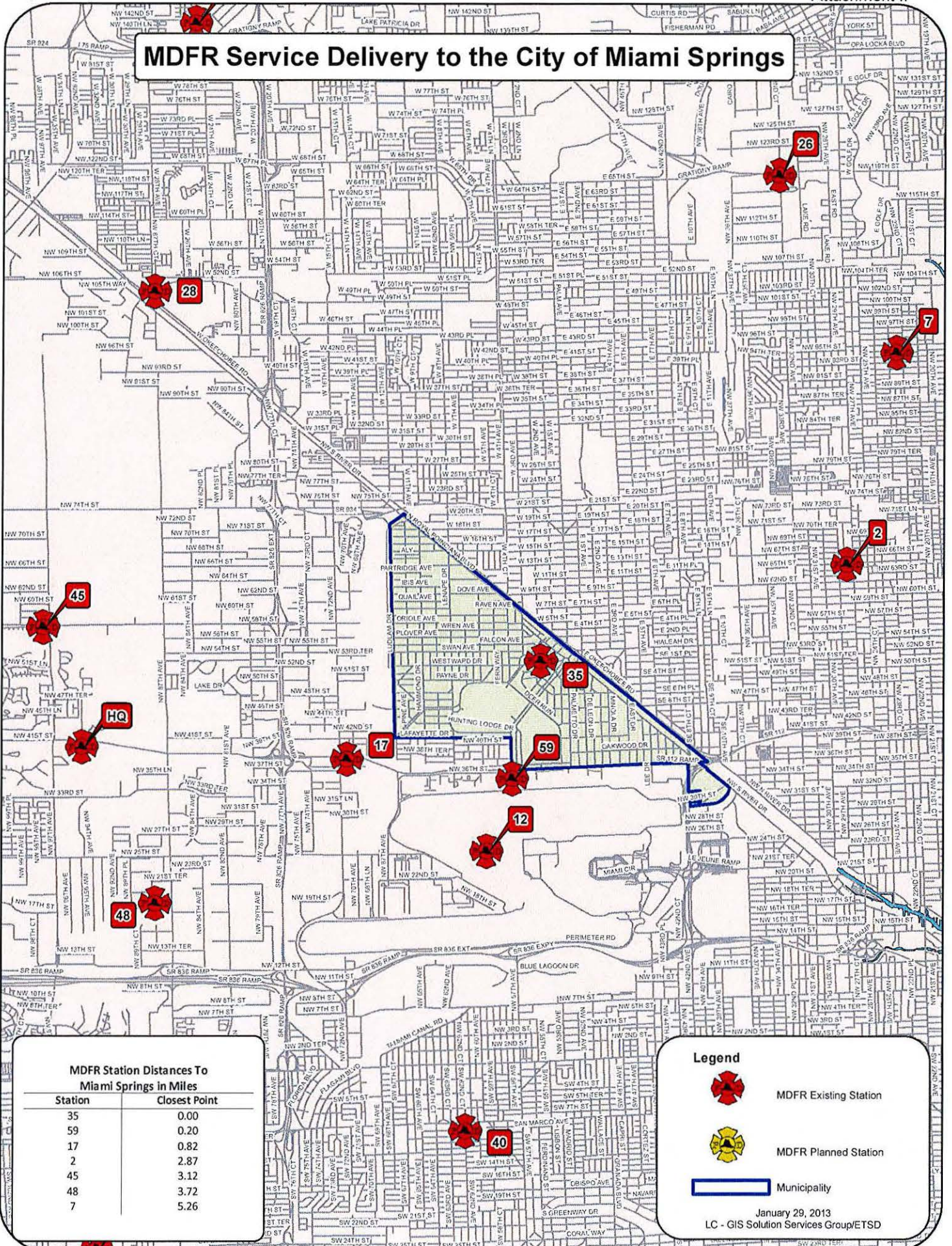
State/estado/eta

Zip/código postal/kòd postal

Phone/teléfono/telefon

email/correo electrónico/imel

MDFR Service Delivery to the City of Miami Springs



MDFR Station Distances To Miami Springs in Miles

Station	Closest Point
35	0.00
59	0.20
17	0.82
2	2.87
45	3.12
48	3.72
7	5.26

Legend

-  MDR Existing Station
-  MDR Planned Station
-  Municipality

January 29, 2013
LC - GIS Solution Services Group/ETSD



DRAFT

City of Miami Springs, Florida

The Board of Parks and Parkways held a regular meeting on Thursday, February 13, 2014 at 7:00 p.m. in the City Hall Council Chambers.

1. Call to Order/ Roll Call

The meeting was called to order at 7:07 p.m.

The following were present:

Chairman Eric Richey
Vice Chairman Jean Ansbaugh
Lynne V. Brooks
Tammy K. Johnston
Irene Priess

Also Present:

Public Works Director Tom Nash
Board Secretary Elora R. Sakal

2. Approval of Minutes

Minutes of the October 3, 2013 meeting were approved as written.

Board member Brooks moved to approve the minutes. Board member Priess seconded the motion which was carried unanimously on voice vote.

3. Old Business:

a) Signage for Churches and Organizations on Curtiss Parkway

Chair Richey said that Public Works Director Nash came up with the idea of using something similar to the incoming sign on Curtiss Parkway in the median facing south where the divide begins. There has not been any discussion by the Board on where the signage should be; either at the end of Eldron Drive in front of the pump house or in the median across from the driving range.

Public Works Director Nash commented that the signage will not get much attention if it is in the median across from the driving range. Some decisions that will need to be made include the size of the wall, the size of the signs, and the colors. Another question is whether the organizations will be willing to purchase a new sign or continue to participate.

Chair Richey asked how much the signs are going to cost and Public Works Director Nash replied that if they decide on a 12 in. x 12 in. or a 24 in. x 18 in. sign it could cost approximately \$40.

Board member Johnston suggested asking the organizations of the signs first before beginning the project so there is an idea of how many signs there will be.

Chair Richey stated that if the City decides to implement this project, then the organizations should be advised of the moving of the signs and if they would like to be included, they will be given the details of the new signage requirements.

Board member Johnston said that she would give the organizations a maximum on the size of the signs.

Chair Richey asked how the signs will be attached and Public Works Director Nash responded that they will probably be attached with tapcons.

Board member Priess commented that the idea of the wall is a good idea. The signs should be the way they are now so that they are all different. She agrees with there being a limit to the size of the sign. She suggested putting the wall across from the Curtiss Parkway and Deer Run monument.

Discussion ensued regarding the location of the signage wall.

Chair Richey asked if the signs will be made by the same vendor and Public Works Director Nash replied that he believes that was the direction the City Manager wanted to go in.

Chair Richey said that the signs should be made of a certain type of material so that they would not rust or deteriorate.

Board member Johnston recommended to Council that a wall be constructed near the location of the pump house on Eldron Drive and Curtiss Parkway which would allow City churches and organizations to present an informational sign with restrictions to specific sizes in an attempt to better organize and create a presentation of public organization signage which is currently located at Morningside Drive and Curtiss Parkway. The motion was seconded by Board member Brooks which was carried unanimously on voice vote.

b) Yard of the Month Procedures

Chair Richey suggested that the Board member making the nomination must make contact with the homeowner, if possible, before the nomination is made at the meeting.

By consensus, all Board members agreed.

6. New Business:

a) Yard of the Month – March

Chair Richey asked for all those in favor of 210 Fern Way being the March 2014 Yard of the Month and the motion was carried unanimously on voice vote.

b) Yard of the Month – April

Chair Richey asked for all those in favor of 1070 Ibis Avenue being the April 2014 Yard of the Month and the motion was carried unanimously on voice vote.

c) Yard of the Month - May

Chair Richey advised the Board that he was unable to speak with the homeowner of 564 Palmetto Drive. If they do not want to be recognized then the Board will have to meet in April to nominate another yard for the month of May.

Chair Richey asked for all those in favor of 564 Palmetto Drive being the May 2014 Yard of the Month and the motion was carried 4-1 with Board member Johnston being the dissenting vote.

7. Other Business:

Geiger Memorial Monument Discussion

Chair Richey explained the Geiger Memorial drawings that were produced by Manny Perez-Vichot of Southeast Design. He distributed the drawings to the Board members (attached for the record). He had a meeting with the lobbyist of the City to lobby construction materials for this project.

Discussion ensued with regards to making this monument compliant with the American with Disabilities Act (ADA).

Board member Brooks made a motion to approve the drawing made by Manny Perez-Vichot of Southeast Design. Board member Johnston seconded the motion which was carried 3-0. Chair Richey and Board member Priess abstained from voting because they are a part of the Geiger Memorial Renovation Committee.

Board member Brooks commented that she spoke with someone who would like to have some trees removed from the front of his home and Public Works Director Nash replied that the person needs to contact Public Works. He could remove the trees at his expense if Public Works cannot get to it in a timely manner.

Chair Richey commented that there is a Mahogany tree on Park Street and Nahkoda Drive that is in terrible condition and could become dangerous. The City cannot find anyone who would be willing to trim the tree because the person who does trim the tree will thereafter be responsible for it. He encouraged the Board to look at the tree and lend their support to the removal of the tree.

Board member Johnston asked for the status on the rock walls on Morningside and Public Works Director Nash replied that funds are very tight and they would have to speak with the City Manager.

8. Adjournment:

There was no further business to be discussed and the meeting was adjourned at 7:53 p.m.

Respectfully submitted,

Elora R. Sakal
Secretary to the Board

Approved as _____ during meeting of: _____

Words ~~stricken through~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".



DRAFT

City of Miami Springs, Florida

The Miami Springs City Council met in regular session, Monday, February 24, 2014, and during the meeting sat as the Board of Appeals. The meetings were held in the Council Chambers at City Hall, beginning at 7:00 p.m. On ROLL CALL the following were present:

1) CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:11 p.m.

The following were present:

Mayor Zavier M. Garcia
Vice Mayor Billy Bain
Councilman Michael Windrem
Councilman George V. Lob
Councilman Jaime A. Petralanda

Also Present:

City Manager Ronald K. Gorland
Assistant City Manager/Finance Director William Alonso
Building & Code Compliance Director H. "Tex" Ziadie
Assistant City Clerk Elora R. Sakal

Sitting as the Board of Appeals, Council took the following actions:

2) MINUTES OF REGULAR MEETING:

Minutes of the October 28, 2013 Board of Appeals meeting were approved as written.

Councilman Lob moved to approve the minutes. Councilman Windrem seconded the motion, which was carried 5-0 on roll call vote.

3) NEW BUSINESS:

- A) Case No. 03-V-14
LEDYS A. GARCIA
811 FALCON AVENUE
Zoning: R-1C
Lot Size: 9,525 SQ. FT.

Applicant is seeking a variance from Code Section 150-017 Recreational Vehicles (B) *Parking and Storage*: To store a boat in the side yard of their property.

Building and Code Compliance Director Harold "Tex" Ziadie stated that this case came up before the current City Planner was hired so he reviewed and prepared the case. This variance is to park a boat in the west side yard and to keep the boat less than the minimum required three foot distance.

Mr. Ziadie read the memo in its entirety.

Danny Diaz of 811 Falcon Avenue commented that none of the neighbors have complaints about the current location of the boat and he has received letters of support. The boat is behind a six foot wood fence and has a cover on it. It is very difficult to maneuver the boat since it is so large and the space is very tight. Putting the boat in the back yard would mean that he would have to remove his wood fence. He asks that Council please consider this variance.

Assistant City Clerk Elora Sakal read a courtesy notice response into the record that the applicant brought in from their neighbors.

"Ledy's, as I said the last time, we will not object at all. Good luck. Gary and Susan of 801 Falcon Avenue".

Councilman Petralanda asked what kind of truck was being used to back in the boat and Mr. Diaz replied that it is a standard SUV.

To answer Mayor Garcia's question, Mr. Diaz explained that the portion of the house where the air conditioning unit is was an addition to the home and it does not have central air conditioning so the air conditioning unit is for that room of the home.

Vice Mayor Bain moved to reverse the recommendation made by the Board of Adjustment. Councilman Windrem seconded the motion which was carried 5-0 on roll call vote.

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4) ADJOURNMENT

There was no additional business to be considered by the Council sitting as the Board of Appeals and the meeting was adjourned at 8:22 p.m. to the Council Regular Meeting.

Respectfully submitted,

Elora R. Sakal
Assistant City Clerk

Approved as _____ during meeting of: _____



City of Miami Springs, Florida

Zoning and Planning Board

CANCELLATION NOTICE

The Zoning and Planning Board meeting of Monday, March 3, 2014 has been canceled since there are no new cases to be heard by the Board.

Elora R. Sakal
Board Secretary

cc: City Council
City Manager
Assistant City Manager/Finance Director
City Attorney
Acting City Clerk
Zoning and Planning Board Members
Post



CITY OF MIAMI SPRINGS
FLORIDA

CANCELLATION NOTICE
CODE ENFORCEMENT BOARD

The regular meeting of the Code Enforcement Board scheduled for Tuesday, March 4, 2014 has been cancelled in advance due to notifications still pending.

Tex Ziadie

Tex Ziadie
Director-Building and Code Compliance Department

cc: City Clerk
City Manager
Code Enforcement Board Members by E-Mail
Post



DRAFT

City of Miami Springs, Florida

The Board of Adjustment met in Regular Session at 7:00 p.m., on Monday, March 3, 2014 in the Council Chambers at City Hall.

1) Call to Order/Roll Call

The meeting was called to order at 7:20 p.m.

The following were present:

- Chairman Manuel Pérez-Vichot
- Vice Chairman Francisco Fernández
- Ernie Aloma
- Bill Tallman
- Bob Calvert
- Alternate Michael White

Also present:

- City Attorney Jan K. Seiden
- Building & Code Compliance Director H. "Tex" Ziadie
- Board Secretary Elora R. Sakal

2) Approval of Minutes:

Minutes of the February 3, 2014 meeting were approved as written.

Vice Chair Fernandez moved to approve the minutes. Board member Calvert seconded the motion which was carried unanimously on voice vote.

3) Swearing In of All Witnesses: None

4) New Business:

- A) Case No. 04-V-14
GUSTAVO DE LA CRUZ
1085 NIGHTINGALE AVENUE
Zoning: R-1B
Lot Size: 17,414.20 SQ. FT.

Applicant is seeking a variance from Code Section 150-013 (B) (2) and 150-013 (C) (1) to keep a front yard fence taller than 42 inches.

City Attorney Jan K. Seiden stated that the Applicant is represented by an attorney who has something to enter into the record.

Attorney Gloria Velazquez from the law offices of 8005 N.W. 155 Street, Suite A, Miami Lakes, spoke on behalf of the applicant, Mr. Gustavo de la Cruz. At this time he would like to withdraw the variance and apologize for any inconveniences. In speaking with staff, they understand what has transpired and they are willing to comply within 60 days.

Chair Pérez-Vichot accepted the withdrawal of the variance request.

5) Old Business: None

6) Adjournment

There was no further business to be discussed and the meeting was adjourned at 7:23 p.m.

Respectfully Submitted,

Elora R. Sakal
Board Secretary

Approved as _____ during meeting of: _____

Words ~~-stricken through-~~ have been deleted. Underscored words represent changes. All other words remain unchanged.

"The comments, discussions, recommendations and proposed actions of City Citizen Advisory Boards do not constitute the policy, position, or prospective action of the City, which may only be established and authorized by an appropriate vote or other action of the City Council".

ORDINANCE NO. 1068-2014

3-10-2014



AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS AMENDING CODE OF ORDINANCE SECTION 93-05, GARBAGE, GARDEN TRASH, AND RUBBISH; PLACEMENT IN RECEPTACLES FOR COLLECTION AND REMOVAL; BY PROVIDING ADDITIONAL REGULATIONS FOR THE PLACEMENT OF TRASH AND RECYCLING MATERIALS BY MULTI-FAMILY RESIDENTIAL AND COMMERCIAL SITES ADJACENT TO CITY STREETS AND FOR THE RETRIEVAL OF TRASH AND RECYCLING RECEPTACLES; ESTABLISHING INAPPLICABILITY TO ALLEY PICKUPS AND SINGLE FAMILY RESIDENTIAL ZONING DISTRICTS OF CITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, the Code Compliance Department has advised that it has received numerous complaints regarding the untimely placement of trash on City swales; and,

WHEREAS, complaints are also received regarding the failure of multi-family and commercial properties to timely retrieve trash and recycling receptacles from City swales; and,

WHEREAS, the current code does not provide timeframes for the placement of trash or recycling materials for pickup or for the retrieval of trash or recycling receptacles; and,

WHEREAS, the City Council has considered the various City complaints and discussed whether any new regulations should be City wide in application or limited to multi-family and commercial sites; and,

WHEREAS, the City Council has determined that it is both proper and appropriate and in the best interests of the City and its citizens to provide regulations for the placement of trash and recycling for pickup and for the retrieval of trash and recycling receptacles in the multi-family and commercial zoning districts of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS:

Section 1: That Code of Ordinance Section 93-05, Garbage, garden trash, and rubbish; placement in receptacles for collection and removal, is hereby amended as follows:

Sec. 93-05. Garbage, garden trash, and rubbish; placement in receptacles for collection and removal; placement for pick-up and retrieval of containers.

(A)

(B)

(C)

(D) Loose trash, including bagged materials, white goods, furniture, and any other non-containerized or containerized trash materials may not be placed for pick up by any multi-family residential or commercial site adjacent to any City street earlier than 24 hours prior to any scheduled pick up. Any receptacles used for the disposal of these materials must be retrieved and returned to the interior of the site within 24 hours of pick up.

(E) In addition to the provision of Section (D) above, all recycling containers may not be placed for pick up by any multi-family residential or commercial site adjacent to any City street earlier than 24 hours prior to any scheduled pick up. All recycling containers must be retrieved and returned to the interior of the property site within 24 hours of pick up.

(F) The provisions of subsections (D) and (E) above shall not be applicable to any pick ups performed in City alleys and in the single family residentially zoned districts of the City.

Section 2: That all Ordinances or parts of Ordinances in conflict herewith are hereby repealed insofar as they are in conflict.

Section 3: That this Ordinance shall take effect immediately upon adoption.

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PASSED AND ADOPTED by the City Council of the City of Miami Springs,
Florida this _____ day of _____, 2014.

The motion to adopt the foregoing ordinance was offered on
second reading by _____, seconded by _____, and
on roll call the following vote ensued:

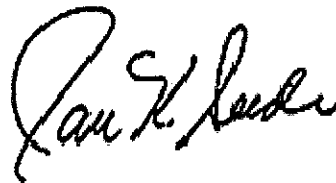
Vice Mayor Bain	" _____ "
Councilman Windrem	" _____ "
Councilman Lob	" _____ "
Councilman Petralanda	" _____ "
Mayor Garcia	" _____ "

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
Acting City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

First reading: 02-10-2014
Second reading: 02-24-2014
2nd Second reading: 03-10-2014

Words ~~stricken through~~ shall be deleted. Underscored words constitute the amendment
proposed. Words remaining are now in effect and remain unchanged.

3-10-2014



The City of Miami Springs
 Summary of Monthly Attorney Invoice
 Orshan, Lithman, Seiden, Ramos, Hatton & Huesmann, LLLP

March 5 for February

<u>General Fund Departments</u>	<u>Cost</u>	<u>Hours</u>
Office of the City Clerk	2,322.00	17.20
Human Resources Department	33.75	0.25
Risk Management	310.50	2.30
Finance Department	189.00	1.40
Building, Zoning & Code Enforcement Department	1,161.00	8.60
Planning		0.00
Police Department	1,243.35	9.21
Public Works Department	398.25	2.95
Recreation Department	360.45	2.67
IT Department		0.00
Golf	356.40	2.64
Senior		0.00
General - Administrative Work	3,790.80	28.08
Sub-total - General Fund	<u>\$10,165.50</u>	<u>75.30</u>
<u>Special Revenue, Trust & Agency Funds</u>		
Golf Course Operations		0.00
L.E.T.F.		0.00
Due from Pension Funds		<u>0.00</u>
Sub-total - Special Funds	\$0.00	0.00
GRAND TOTAL: ALL FUNDS	\$10,165.50	75.30



CITY OF MIAMI SPRINGS
Miami Springs Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. *JB*

City Council Meeting of:

3-10-2014

(M)

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager *Ron*

FROM: Laurie Bland, Golf Course Superintendent *LJB*

DATE: February 28, 2014

RECOMMENDATION:

Recommendation that Council approve an expenditure in an amount not to exceed \$8000.00, on an "as needed basis", to The Miami Herald Publishing for marketing and advertising the golf course as funds were approved in the FY 13/14 Budget, as a sole source provider for larger circulation notifications of advertising, pursuant to Section §31.11 (E)(6)(c) of the City Code.

DISCUSSION: To market and advertise the Miami Springs Country Club golf through various publications.

REQUEST: \$ 8000.00

Previously Approved	\$ 6000.00	
Current request:	\$ 8000.00	<u>Funds available</u>
Total vendor amount:	\$ 14000.00	

FUNDING: Funds were approved during Budget Hearings
Department/ Description: Parks and Recreation/Golf Course
Account Number: 001-5707-572-4800

PROFESSIONAL SERVICES APPROVAL:

TR



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. 8C

City Council Meeting of:

3-10-2014

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Laurie Bland, Golf Course Superintendent

DATE: February 28, 2014

RECOMMENDATION:

Recommendation that Council award a bid to Neff Rental, utilizing Miami Dade County Bid # 8446-5/17-1, in the amount not to exceed \$ 8000.00, on an "as needed basis", for rental of tractor and lift equipment as funds were approved in the FY 13/14 Budget, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: We need a tractor and a boom lift in order to do maintenance to the golf course.

REQUEST: \$ 8000.00

Previously Approved	\$ 8811.60	
Current request:	\$ 8000.00	<u>Funds available</u>
Total vendor amount:	\$16,811.60	

FUNDING: Funds were approved during Budget Hearings
Department/ Description: Golf Course Maintenance
Account Number: 001-5708-572-44-00

PROFESSIONAL SERVICES APPROVAL:



CITY OF MIAMI SPRINGS
Miami Springs Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. 8D

City Council Meeting of:

3-10-2014

TO: Honorable Mayor Garcia and Members of the City Council

VIA: Ronald Gorland, City Manager

FROM: Laurie Bland, Golf Course Superintendent

DATE: February 28, 2014

RECOMMENDATION:

Recommendation that Council award a Bid to Sullivan Electric & Pump Inc., utilizing Miami Dade County Bid # 6819-5/17-1, in the amount of \$ 22,000.00 to rebuild the West Pump Station at the Miami Springs Golf Course, for Fiscal Year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: The East and West Pump Stations needed several repairs done in order to support the irrigation system failures.

REQUEST:

Previously approved	\$ 25,000.00
Current request:	<u>\$ 22,000.00</u> Funds available
Total vendor amount:	\$ 47,000.00

FUNDING:

Department/ Description:	Golf Course Recreation
Account Number:	001-5708-572-4615 - \$12,000.00
	001-5708-572-5233 - \$10,000.00

PROFESSIONAL SERVICES APPROVAL:

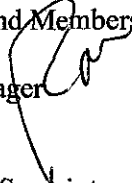



CITY OF MIAMI SPRINGS
Golf and Country Club
650 Curtiss Parkway
Miami Springs, FL 33166-5259
Phone: (305) 805-5180
Fax: (305) 805-5192

Agenda Item No. 8E

City Council Meeting of:

3-10-2014

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager 
FROM: Laurie Bland, Golf Course Superintendent 
DATE: February 28, 2014

RECOMMENDATION:

Recommendation that Council award a bid to Florida Superior Sand, utilizing the Miami Dade County contract # 9408-1/14-1 in the of amount \$35,000.00, on an "as needed basis" to purchase medium grade particle sand, for the fiscal year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: Medium grade particle sand is needed to improve playability for the bunkers and for the fairway, tees, and putting green surfaces.

REQUEST: Previously Approved \$30,000.00
Current request: \$35,000.00 Funds available
\$65,000.00

FUNDING: Funds were approved during Budget Hearings
Department/ Description: Golf Course maintenance
Account Number: 001-5708-572-52-34

PROFESSIONAL SERVICES APPROVAL: 



CITY OF MIAMI SPRINGS
 Golf and Country Club
 650 Curtiss Parkway
 Miami Springs, FL 33166-5259
 Phone: (305) 805-5180
 Fax: (305) 805-5192

Agenda Item No. 8F

City Council Meeting of:

3-10-2014

MM

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ronald Gorland, City Manager *Rone*
FROM: Laurie Bland, Golf Course Superintendent *LJB*
DATE: February 28, 2014

RECOMMENDATION:

Recommendation that Council award a bid to Howard Fertilizer & Chemical Company Inc, utilizing the Town of Davie Bid # B-12-34-3, in the of amount \$20,000.00, on an "as needed basis" for custom blended fertilizers, for the fiscal year 2013-2014, pursuant to Section §31.11 (E)(5) of the City Code.

DISCUSSION: To improve playability of the fairway, tee, and putting green surfaces.

REQUEST:

Current request:	\$20,000.00	Funds available
Previously approved amount FY 13/14:	<u>\$60,000.00</u>	
TOTAL AMOUNT:	\$80,000.00	

FUNDING: Funds were approved during Budget Hearings
 Department/ Description: Golf Course maintenance
 Account Number: 001-5708-572-52-31

PROFESSIONAL SERVICES APPROVAL: *TR*



CITY OF MIAMI SPRINGS
 OFFICE OF THE CITY CLERK
 201 Westward Drive
 Miami Springs, FL 33166-5259
 Phone: 305.805.5006
 Fax: 305.805.5028

TO: Honorable Mayor Garcia and Members of the City Council
 FROM: Suzanne S. Hitaffer, Acting City Clerk *S. Hitaffer*
 DATE: March 6, 2014
 SUBJECT: PENDING BOARD APPOINTMENTS

The following appointments are pending:

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
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Board of Adjustment/Zoning and Planning Board

Mayor Xavier Garcia	Francisco Fernández	04-30-2015	10-14-1991	11-28-2011
Vice Mayor Bain – Group 2	Ernie Aloma	04-30-2016	04-13-2009	01-11-2011
Councilman Lob – Group 3	Bill Tallman	04-30-2016	01-11-2010	05-14-2012

Architectural Review Board

Vice Mayor Bain – Group 2	Joe Valencia	10-31-2014	02-27-2012	02-27-2012
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Code Enforcement Board

Mayor Xavier Garcia	Walter Dworak	09-30-2016	11-14-2005	09-14-2010
Councilman Petralanda-Group 4	Robert Williams	09-30-2016	03-10-2008	10-25-2010

Civil Service Board

Councilman Windrem – Group 1	Rob Youngs	06-30-2015	01-11-2010	01-11-2010
Vice Mayor Bain – Group 2	Carrie Figueredo	06-30-2015	08-24-2009	08-24-2009

Code Review Board

Mayor Xavier Garcia	Connie Kostyra*	04-30-2015	VACANT	VACANT
Councilman Lob – Group 3	Dan Dorrego	04-30-2016	08-11-2003	05-24-2010
Councilman Petralanda-Group 4	Jana Armstrong	04-30-2016	06-11-2001	05-10-2010

Disability Advisory Board

Mayor Xavier Garcia	Charlene Anderson*	12-31-2016	VACANT	VACANT
Councilman Windrem – Group 1	Catherine Stadnik	12-31-2016	12-14-1998	02-14-2011
Councilman Lob – Group 3	Richard Barnes	12-31-2016	05-11-2009	01-24-2011
Councilman Petralanda Group 4	Roslyn Buckner	12-31-2016	03-26-2012	03-26-2012

APPOINTMENT COUNCILMEMBER	CURRENT MEMBER	NEW TERM EXPIRES	ORIGINAL APPOINTMENT DATE	LAST APPOINTMENT DATE
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Education Advisory Board

Mayor Zavier Garcia	Caridad Hidalgo	05-31-2015	01-28-2013	01-28-2013
Vice Mayor Bain – Group 2	Dr. Mara Zapata	05-31-2015	06-13-2011	06-13-2011
Councilman Lob – Group 3	Dr. John Salomon	05-31-2015	12-14-2009	06-13-2011

Golf and Country Club Advisory Board

Mayor Zavier Garcia	Michael Dominguez	07-31-2013	04-12-2010	09-26-2011
Councilman Windrem – Group 1	Mark Safreed	07-31-2013	08-08-2005	06-27-2011
Vice Mayor Bain – Group 2	George Heider	07-31-2013	08-13-2001	06-27-2011
Councilman Lob – Group 3	Ken Amendola	07-31-2013	10-10-2011	10-10-2011
Councilman Petralanda-Group 4	Art Rabade	07-31-2013	03-11-2013	03-11-2013

Historic Preservation Board

Mayor Zavier Garcia	Sydney Garton**	01-31-2016	11-08-1993	02-08-2010
Vice Mayor Bain – Group 2	Yvonne Shonberger**	02-28-2017	06-13-2005	09-10-2012

Recreation Commission

Mayor Zavier Garcia	E. Jorge Santin	04-30-2016	04-14-2008	12-13-2010
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* Connie Kostyra resigned on April 28, 2011.
 Charlene Anderson resigned on June 6, 2011.

** Historic Preservation Board – Council confirmation required per §153.11 of the City Code of Ordinances: "..... No board member who shall have served three consecutive terms of office shall be eligible to serve an additional term of office for 2 years thereafter, unless the appointment for any additional term shall be confirmed by a majority of the council....."

cc: City Manager
 Assistant City Manager/Finance Director
 City Attorney

O:\3\BOARDS\Pending Board Appointments - 3-10-2014 CCRM.doc

3-10-2014

CITY OF MIAMI SPRINGS



Recreation Department
1401 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5075
Fax: (305) 805-5077

TO: Honorable Mayor Garcia and Members of the City Council
VIA: Ron Gorland, City Manager *CG*
FROM: Omar Luna, Recreation Director
DATE: February 24, 2014
SUBJECT: Fees for Certified Disabled Children and Adults

A Certified Disabled Child or an Adult is when a person has met the Social Security Administration Federal Regulations Disability Standards and that you are qualified to receive Supplemental Security Income and/or Social Security Disability Insurance from the Social Security Administration.

Our recommendation is to allow Certified Disabled Children and Adults a discounted rate for our membership at the pool, general pool admission and fitness room at the Community Center. We would like to get approval to give the Certified Disabled Children and Adults the same rate we give our Senior Citizens. The rate is half of what the initial cost is.

Gym/Fitness Room Membership:

Adult 18 & Over:	\$150.00	(Current)
Certified Disabled Children and Adults:	\$75.00	(Proposed)

Open Swimming Membership:

Adult 18 & Over:	\$80.00	(Current)
Certified Disabled Children and Adults:	\$40.00	(Proposed)

General Pool/Gym Admission:

Adult 18 & Over:	\$4.00	(Current)
Certified Disabled Children and Adults:	\$2.00	(Proposed)

RESOLUTION NO. 2014-3614

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MIAMI SPRINGS AMENDING THE CURRENT SCHEDULE
OF CHARGES FOR THE USE OF CITY RECREATION
FACILITIES AND RELATED SERVICES; EFFECTIVE DATE

WHEREAS, Ordinance 655-81 was passed on September 14, 1981, authorizing and directing the establishment and maintenance of a "Schedule of Charges" for the use of City recreation facilities and related services; and,

WHEREAS, Ordinance 655-81, as currently codified in the Code of Ordinance Section 95.03, further authorized and directed the adoption of a current "Schedule of Charges" from time to time by City Council Resolution; and,

WHEREAS, the most current "Recreation Department Schedules of Charges" was established on February 10, 2014 by the adoption of City Resolution No. 2014-3613; and,

WHEREAS, the City Council of the City of Miami Springs is desirous of amending the City's current "Recreation Department Schedule of Charges" as authorized by Code of Ordinance Section 95.03;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:

Section 1: That the attached "Recreation Department Schedule of Charges" (Exhibit "A") is hereby approved and adopted for the use of City Recreation facilities and related services.

Section 2: That the provisions of this Resolution shall become effective immediately upon adoption by the City Council.

PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 10th day of March 2014.

The motion to adopt the foregoing resolution was offered by _____, seconded by _____, and on roll call the following vote ensued:

Vice Mayor Bain	“ _____ ”
Councilman Windrem	“ _____ ”
Councilman Lob	“ _____ ”
Councilman Petralanda	“ _____ ”
Mayor Garcia	“ _____ ”

Zavier M. Garcia
Mayor

ATTEST:

Suzanne S. Hitaffer, CMC
Acting City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Jan K. Seiden, Esquire
City Attorney

EXHIBIT "A"
 CITY OF MIAMI SPRINGS
 RECREATION DEPARTMENT
 SCHEDULE OF CHARGES
 EFFECTIVE MARCH 10, 2014
 (includes applicable taxes)

1. FITNESS ROOM MEMBERSHIP/YEARLY

Adult – 18 & older	\$150.00
Youth – 13 to 17	\$150.00
Seniors (60 & over)	\$75.00
Certified Disabled Children and Adults: (Proposed)	\$75.00
Daily Guest Rate	\$5.00

2. OPEN GYM ACTIVITY

18 & Over	\$4.00
17 & Under	FREE
Certified Disabled Children and Adults: (Proposed)	\$2.00

3. RECREATION MEMBERSHIP/YEARLY - FULL ACCESS TO POOL,
 *FITNESS ROOM, OPEN GYM

18 & Over	\$340.00
13-17 (17 & under never pays for open gym)	\$190.00
Seniors (60 & over)	\$170.00
(*13-17, with parent supervision only)	

4. YEARLY FAMILY *FITNESS ROOM MEMBERSHIP

Family of 2	\$188.00
Family of 3	\$263.00
Additional Family Members (per membership)	\$75.00
(*13-17, with parent supervision only)	

5. YEARLY INDIVIDUAL MEMBERSHIP

Open Gymnasium Membership

Seniors (60 & over)	\$75.00
Adults (18 & over)	\$150.00
Certified Disabled Children and Adults: (Proposed)	\$75.00

Open Swimming

Seniors (60 & over)	\$40.00
Children (17 & under)	\$40.00
Certified Disabled Children and Adults: (Proposed)	\$40.00
Adults (18 & over)	\$80.00
Family of 4	\$200.00
Additional Family Members (per membership)	\$20.00

6. POOL FEES

General Pool Admission

Seniors & Children	\$2.00
Certified Disabled Children and Adults: (Proposed)	\$2.00
Adults	\$4.00

Lessons

Tiny Tot Lessons – 6 months – 5 years	\$40.00
6 & older Lessons	\$40.00
Private Swim Lessons	\$40.00/hr.

Rentals

Non-Profit Group Pool Rental	\$30.00/hr.
Observation Deck Rental	\$50.00/4 hrs.
(plus refundable clean up deposit)	\$100.00
(plus entrance fee per child)	\$2.00/child
(plus entrance fee per adult)	\$4.00/adult
Pool Rental – 50 people	\$60.00/hr.
(for every 12 people over 50 - \$20.00 per guard, per hr.)	
Outside Clubs/Organizations – Team Usage	\$600.00/mo.
Outside Clubs/Organizations – Family Membership	\$100.00 Annually Or \$10.00 monthly

Red Cross Certification Courses	Negotiated
Senior High Schools (ex: Swim Teams/Water Polo)	\$1,500.00 season
Middle Schools (ex: Swim Teams/Water Polo)	\$200.00 monthly

Swim Meets	Negotiated
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Water Fitness Programs Lane Rental (up to 10 participants sessions)	\$40.00/class (8 or \$15.00/hr/lane \$15.00/hr/lane
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Lane Rental (over 10 participants) additional rental	\$15.00/hr/lane
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7. CHILDREN'S PROGRAMS

After School Program

Registration Fee	\$35.00
Daily Fee	\$8.00
Weekly Fee	\$35.00

After School Bus Only Weekly Fee (applies only to middle school)	\$10.00
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School Holiday Program

Registration Fee*	\$35.00
Daily	\$20.00

*Registration fee will not be charged for registered after school program participants.

Full Day Summer Camp

Registration Fee	\$50.00
Activity Fee	\$150.00*
Weekly Fee (1 st child)	\$100.00
Weekly Fee (each additional child)	\$75.00

*Field Trip, Special Events Fees

8. FACILITY RENTAL FEES*

Multi-Purpose/Meeting Room	<u>Non-Profit/Private</u>	<u>For Profit</u>
3 hr. Minimum	\$150.00	\$225.00
Every Additional Hour	\$50.00	\$100.00
Security Deposit	\$200.00	\$200.00

Theatre Negotiated

10X10 Pavilion at Prince Field		
Residents (3 Hour Minimum)		\$50.00
Residents (Additional Hour)		\$15.00
Non-Residents (3 Hour Minimum)		\$100.00
Non-Residents (Additional Hour)		\$25.00
Deposit		\$100.00

**Virginia Gardens Residents are included with Miami Springs Residents

Field House**

Resident	\$250.00/4 hrs.
Non-Resident	\$500.00/4 hrs.
Refundable damage deposit	\$100.00

**Facilities (if available) with no charge for City sponsored activities

Basketball Gym (Per Hour)	<u>Non-Profit/Private</u>	<u>For Profit</u>
Full Court	\$60.00	\$100.00
Half Court	\$30.00	\$50.00

Volleyball Gym (Per Hour)	<u>Non-Profit/Private</u>	<u>For Profit</u>
Full Court	\$30.00	\$50.00

Complete Gym (Wrestling/Judo)	<u>Non-Profit/Private</u>	<u>For Profit</u>
Tournament (the whole gym)	\$500.00	\$750.00
Maximum (4) Hours		
Every Additional Hour	\$125.00	\$175.00

Softball & Baseball Field Rentals	<u>Non-Profit/Private</u>	<u>For Profit</u>
Practice Fee (no field prep required)	\$10.00	\$15.00
Game Rental (2/hr minimum)	\$30.00	\$40.00
Additional Hour	\$15.00	\$20.00
Game Rental w/Lights (2/hr minimum)	\$40.00	\$50.00
Additional Hour w/Lights	\$20.00	\$25.00
Lining Fee (field prep, drag & line)	\$35.00	\$35.00

Soccer/Flag Football Field Rentals

Game Rental (2/hr minimum)	\$35.00	\$45.00
Additional Hour	\$17.00	\$22.00
Game Rental w/Lights (2/hr minimum)	\$45.00	\$55.00
Additional Hour w/Lights	\$22.00	\$28.00
Lining Fee	\$75.00	\$75.00

Batting Cages

No Lights per Hour		\$15.00
Lights per Hour		\$25.00

Buses

Big Bus

Hourly Rate within MS/VG City Limits		\$75.00
Hourly Rate outside City Limits		\$100.00

**Bus is only restricted to Miami-Dade County

Small Bus

Hourly Rate within MS/VG City Limits		\$50.00
Hourly Rate outside City Limits		\$75.00

**Bus is only restricted to Miami-Dade County

4th of July

Spot in the Parade		\$50.00
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**Non-Profit Organizations will not be charged a fee. Proper Documentation must be shown.

Circle/Gazebo Pavilion for Weddings and/or Private Events

Rental (3 Hour Minimum)		\$500.00
Every Additional Hour		\$125.00

**Police and Public Works will be an additional cost per the staff and services needed to support the wedding/event.

Curtiss Parkway Median Rental

Rental		\$100.00
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**PROVIDE-SET UP-TAKE DOWN OF 5 TABLES & 50 CHAIRS FOR MULTI-PURPOSE ROOM RENTAL: \$50 (not included in the rental fee set by Resolution)

**JUMP HOUSES: Will be permitted if they use vendors that are approved by the City. They must also show proof of insurance w/City as co-insured.

9. CITY EMPLOYEES – Full Time Employees, City Council Members and their immediate family members under age 25.

- A. General Admission Pool, Gym, Fitness Room – FREE
 - B. 50% discount for summer programs operated by the Recreational Department
 - C. 50% discount on special events operated by the Recreational Department
- Note: there are no City provided discounts for programs operated by other Organizations such as the Optimists, Little League, etc.

10. SPECIAL CONTRACTUAL ACTIVITIES:

These activities will be offered as available and appropriate fees will be charged. Additional information may be obtained from the Recreation Office.

11. SPECIAL CONDITIONS, REQUIREMENTS, AND RATES

- A. There will be no rental or private use of the Prince Field Tot Lot due to its unique nature as a community built park for use by all our residents.
- B. Authorization is hereby given to the City Manager to add and/or adjust Schedule of Charges based upon promotional and marketing activities to encourage usership of the City's recreation facilities. City Manager will advise City Council of changes.
- C. Security Deposit will be up to the discretion of the City Manager and/or Recreation Director.
- D. Quarterly payment plans available for memberships in excess of \$150 annually.
- E. All City of Miami Springs employees, their spouses, and their immediate family members (parents and children) under the age of 25, are eligible for resident fees upon presentation of proof satisfactory to the cashier.
- F. All City of Miami Springs property and/or business owners and their immediate family members (parents and children) under the age of 25 are eligible for resident fees upon presentation of proof satisfactory to the cashier.



CITY OF MIAMI SPRINGS
OFFICE OF THE CITY CLERK
201 Westward Drive
Miami Springs, FL 33166-5259
Phone: 305.805.5006
Fax: 305.805.5028

Agenda Item No.

City Council Meeting of:

3-10-2014

TO: Honorable Mayor Garcia and Members of the City Council

FROM: Suzanne S. Hitaffer, CMC, Acting City Clerk

VIA: Elora R. Sakal, Assistant City Clerk

DATE: February 26, 2014

SUBJECT: Board of Parks and Parkways Recommendation

At their last meeting on February 13, 2014, the Board of Parks and Parkways recommended the following to Council:

"Board member Johnston recommended to Council that a wall be constructed near the location of the pump house on Eldron Drive and Curtiss Parkway which would allow City churches and organizations to present an informational sign with restrictions to specific sizes in an attempt to better organize and create a presentation of public organization signage which is currently located at Morningside Drive and Curtiss Parkway. The motion was seconded by Board member Brooks which was carried unanimously on voice vote."

Attachments: Excerpts of Minutes

cc: City Manager
Assistant City Manager/Finance Director
City Attorney

EXCERPTS - BOARD OF PARKS AND PARKWAYS MEETING OF FEBRUARY 13, 2014

a) Signage for Churches and Organizations on Curtiss Parkway

Chair Richey said that Public Works Director Nash came up with the idea of using something similar to the incoming sign on Curtiss Parkway in the median facing south where the divide begins. There has not been any discussion by the Board on where the signage should be; either at the end of Eldron Drive in front of the pump house or in the median across from the driving range.

Public Works Director Nash commented that the signage will not get much attention of it is in the median across from the driving range. Some decisions that will need to be made include the size of the wall, the size of the signs, and the colors. Another question is whether the organizations will be willing to purchase a new sign or continue to participate.

Chair Richey asked how much the signs are going to cost and Public Works Director Nash replied that if they decide on a 12 in. x 12 in. or a 24 in. x 18 in. sign it could cost approximately \$40.

Board member Johnston suggested asking the organizations of the signs first before beginning the project so there is an idea of how many signs there will be.

Chair Richey stated that if the City decides to implement this project, then the organizations should be advised of the moving of the signs and if they would like to be included, they will be given the details of the new signage requirements.

Board member Johnston said that she would give the organizations a maximum on the size of the signs.

Chair Richey asked how the signs will be attached and Public Works Director Nash responded that they will probably be attached with tapcons.

Board member Priess commented that the idea of the wall is a good idea. The signs should be the way they are now so that they are all different. She agrees with there being a limit to the size of the sign. She suggested putting the wall across from the Curtiss Parkway and Deer Run monument.

Discussion ensued regarding the location of the signage wall.

Chair Richey asked if the signs will be made by the same vendor and Public Works Director Nash replied that he believes that was the direction the City Manager wanted to go in.

Chair Richey said that the signs should be made of a certain type of material so that they would not rust or deteriorate.

Board member Johnston recommended to Council that a wall be constructed near the location of the pump house on Eldron Drive and Curtiss Parkway which would allow City churches and organizations to present an informational sign with restrictions to specific sizes in an attempt to better organize and create a presentation of public organization signage which is currently located at Morningside Drive and Curtiss Parkway. The motion was seconded by Board member Brooks which was carried unanimously on voice vote.

CITY OF MIAMI SPRINGS



Agenda Item No.

City Council Meeting of:

3-10-2014

(Handwritten initials)

Finance Department
201 Westward Drive
Miami Springs, FL 33166-5289
Phone: (305) 805-5014
Fax: (305) 805-5037

TO: MAYOR ZAVIER GARCIA AND MEMBERS OF THE CITY COUNCIL

VIA: RON GORLAND, CITY MANAGER

FR: WILLIAM ALONSO, ASSISTANT CITY MANAGER/ FINANCE DIRECTOR

DATE: FEBRUARY 24, 2014

SUBJECT: UPDATE TO PROPOSED FUND BALANCE DESIGNATIONS

Since we have now completed our audit of our financial statements for FY2013 and have been informed by our Auditors that there will be no adjustments to our figures, we are providing you with the attached "Proposed Fund Balance Designations" in an effort to update these designations for FY2014. As you can see from this report, we finished FY2013 with an available fund balance of \$3,692,341. This means that we must reduce our current designations by \$284,975 so that we can maintain our 25% requirement.

The amount available for designation this year is \$292,341, we have \$77,316 for the pool shoring project so that would mean reducing the additional hurricane contingency from \$500,000 to \$215,025 in order to maintain the 25% in required reserves.

The GFOA recommends that a minimum of 15% of annual expenses be maintained as an undesignated, unrestricted fund balance. However, higher percentages should be used in those areas designated high risk to natural disasters, that is why after these designations Miami Springs will have approximately 25% of annual expenditures as undesignated, unrestricted fund balance.

These Council designations may be reduced, increased, transferred, or otherwise cancelled by the Council at anytime. The purpose of the designations is to designate funds for future needs and projects of the City. It also ensures that residents and/or outside third parties understand that the City is planning for the future needs of the community and how to fund for those needs.

We recommend that Council approve these designations. We will monitor and report to council on an interim basis as to the status of the designations. Council will approve any usage of funds from these designations before expenditures are incurred.

ATTACHMENT A

CITY OF MIAMI SPRINGS
 PROPOSED GENERAL FUND BALANCE DESIGNATIONS
 PROJECTED FISCAL YEAR 2013-2014

<u>DESIGNATION</u>	Actual	FY2013-14		Projected
	Balance 9/30/2013	Additions	Reductions	Balance 9/30/2014
Contingency-Hurricane Costs	<u>215,025</u>	-	-	<u>215,025</u>
Pool improvements	<u>77,316</u>	-	-	<u>77,316</u>
Total proposed designations	\$ 292,341	\$ -	\$ -	\$ 292,341
Total Available Fund Balance	<u>3,692,341</u>	-	-	<u>3,692,341</u>
Unrestricted, Undesignated fund Balance	<u>3,400,000</u>			<u>3,400,000</u>
				25% of FY13-14 Operating expenditures..... \$ 3,400,000
				Excess(deficit) funds available for designation <u>\$ -</u>