

# **INFORMATION TECHNOLOGY**

## **Mission Statement**

**The mission of the Information Technology Department is to provide technical support to all City Departments, enhance system security, provide training services to all users, and standardize computer related purchases in order to maximize efficiency, and to recommend future technological direction for the City.**

### **Major Functions & Activities**

The following is a list of the current applications/functions supported by the Information Technology Department

- **Special Assessments**
  - Research and pricing for specialty hardware/software as requested by Department Heads
  - Security Research as requested by Department Heads
- **Personnel**
  - Additions/modifications/removal of system accounts
  - Network resource permissions as detailed by Department Heads
- **Police Department Network administration.**
  - Server 2003 maintenance
  - System Backups
  - USA Dispatch software support
  - Network infrastructure and security
  - Electronic Mail
  - Help Desk
  - FCIC/FDLE Network
  - Imaging system
  - SNAP server support
  - Symantec Antivirus support
  - Telemetry Server backups and maintenance
- **Building**
  - Microsoft Office Suite
  - H.T.E
  - Looking Glass
  - Qrep
- **Permitting/Inspections**
  - Microsoft Office Suite
  - Naviline / ASP
  - Looking Glass
  - Qrep
- **Project Tracking Purchasing**
  - Purchase recommendations for each department with standardized equipment.
  - Tracking database to record purchases and tasks
- **Complaint Tracking**
  - Recorded in IT tracking database
- **Cashiering**
  - H.T.E cashiering module
  - Ithica receipt printers

### **Major Functions & Activities(continued)**

- Commission Minutes Database
  - Conversion of meeting minutes into PDF format
  - Posting meeting minutes to City's website
- Document Management
  - Organization of documents and resources on file servers
  - Backup to tapes/disks of City's electronic documents
  - Optiview Document Imaging system
- Utility Billing
  - Support for Click2Gov web services
- Electronic Mail
  - Exchange 2010 Server
  - Storage use of electronic mail database
  - Backup of all electronic mail to tape media
  - Weekly maintenance of electronic mail database
- Help Desk
  - Technical support for all City employees
  - Electronic Mail – Outlook 2003 and 2007
  - Microsoft Word 2003 and 2007 standard load on all computers
  - WordPerfect 10 on select computers throughout the City
  - Excel 2003 and 2007
  - PowerPoint 2003 and 2007
  - Access 2003 and 2007
  - JRE 1.6.x
  - Looking Glass
  - Cognos Impromptu – QREP
  - Network/Local printing
  - iSeries Navigator
  - Terminal printer setups/configuration for local H.T.E printing
- Internet/Intranet
  - Design and implementation of City's website
  - Design and programming of Task Tracking database
  - Design and development of City's Intranet (under development)
  - Configuration and maintenance of City's Cisco routers and firewall
- Network management - Configuration and maintenance of...
  - Exchange 2010 mail server
  - Domain controller / Global Catalog server
  - Web server
  - Active Directory
  - Group Policy Objects
  - Network Login / Logout Scripts
  - Backup system
  - DDC Climate Control System
  - Vermont Systems Golf Track

### **Major Functions & Activities(continued)**

- Surveillance cameras
- USA Software dispatch applications
- MDT Mobile units for police department
- SQL Server 2005
- Cisco routers and PIX firewall security monitoring and updates
- Watchguard Firebox monitoring and updates
- 802.11 wifi networks
- Fuel System
  - Maintenance and support for Traks database in Public Works
  - Maintenance and support for import/export utilities for H.T.E
- Communications
  - Nextel Cell phone support and maintenance
  - Nortel office phone system support and maintenance

---

### **Goals**

To recommend technology standards to all City departments.

To execute the direction established by department heads as related to support and purchase of hardware, software, and networking equipment.

To provide the City employees proficient computer training, suitable computer hardware, sound advice and planning as to computer-related goals.

To deliver IT services efficiently and effectively by trained and courteous information service professionals. We will actively seek new opportunities to provide useful computer tools that will help employees achieve their goals.

To be identified by our dedication, professionalism, and pride in our achievements.

### **Objectives**

To foster the development and application of information technology to improve the lives of the citizens of Miami Springs. Information Technology will accomplish its goals by providing and coordinating information technology to its customers.

## **Information Technology**

---

### **FY2009-10 Accomplishments**

Exchange mail server upgrade – replaced with new servers, operating system and Exchange 2010 server.

File and Print services – replaced with new servers and operating system. Active directory was upgrade to latest 2008 Windows servers as well.

NAS Storage server installed (Early July 2010) at new community center building as remote backup system.

Symantec Endpoint Security system – upgraded servers and workstations with latest antivirus and security software from Symantec.

Time-clocks and Executime system for city employees over encrypted VPN tunnel.

New Cisco ASA5505 firewall for Police Department. Configured access to Naviline/HTE and Executime from PD Lan while maintaining FCIC compliance on secure LAN

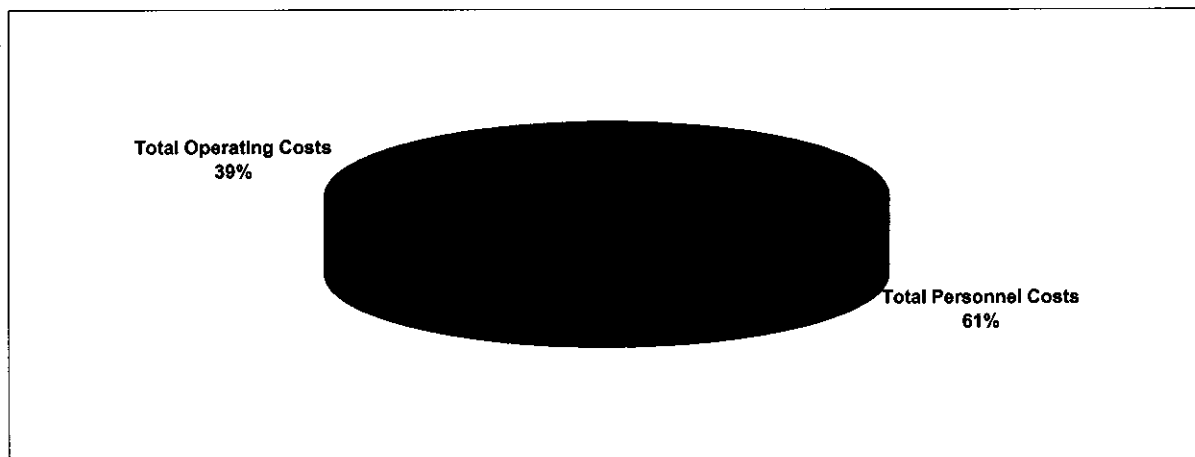
---

### **FY 2010-11 Budget Highlights**

- The proposed budget is \$127,679 (27%) lower than the FY10 amended budget. Although there were increases in health insurance and pension costs for FY2011, these were offset by reductions of \$98,600 in capital expenditures necessary to update the City's technology that was expended in FY2010 and not required for FY2011 as well as \$40,000 budgeted for webcasting and the city's new website.
  - There were no COLA increases for police or general employees.
-

**INFORMATION TECHNOLOGY  
Expenditure Detail**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	111,260	120,098	\$ 156,184	\$ 160,855	46.6%	3.0%
Part Time	24,065	24,046	-	-	0.0%	0.0%
Payroll Taxes	10,040	10,654	16,147	13,424	3.9%	-16.9%
Pension & Retirement	6,235	6,611	9,112	16,800	4.9%	84.4%
Health Insurance	11,144	12,370	23,745	18,717	5.4%	-21.2%
Workers' Compensation	727	515	881	1,592		
<b>Total Personnel Costs</b>	<b>\$ 163,471</b>	<b>\$ 174,294</b>	<b>\$ 206,069</b>	<b>\$ 211,388</b>	<b>61.2%</b>	<b>2.6%</b>
<b>OPERATING</b>						
Travel and per diem	1,312	800	1,300	487	0.1%	-62.5%
Professional Services	-	-	40,000	4,200	1.2%	-89.5%
Contractual Services	19,300	9,903	103,948	112,787	32.6%	8.5%
Telephone/Internet	3,108	2,566	2,803	2,590	0.7%	-7.6%
Repairs & Maintenance	106,553	95,995	8,524	5,000	1.4%	-41.3%
Liability Insurance	3,864	2,222	2,749	3,012	0.9%	9.6%
Office Supplies	359	105	500	500	0.1%	0.0%
Operating Supplies	2,374	5,452	5,000	2,000	0.6%	-60.0%
Dues, Memberships & Subsc.	925	815	250	500	0.1%	100.0%
Training & Education	790	1,786	3,400	3,000	0.9%	-11.8%
<b>Total Operating Costs</b>	<b>\$ 138,585</b>	<b>\$ 119,644</b>	<b>\$ 168,474</b>	<b>\$ 134,076</b>	<b>38.8%</b>	<b>-20.4%</b>
<b>CAPITAL OUTLAY</b>						
Machinery & Equipment	1,900	1,521	98,600	-	0.0%	-100.0%
<b>Total Capital Outlay</b>	<b>\$ 1,900</b>	<b>\$ 1,521</b>	<b>\$ 98,600</b>	<b>\$ -</b>	<b>0.0%</b>	<b>-100.0%</b>
<b>DEBT SERVICE</b>						
Principal	-	-	-	-	0.0%	0.0%
Interest	-	-	-	-	0.0%	0.0%
<b>Total Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 303,956</b>	<b>\$ 295,459</b>	<b>\$ 473,143</b>	<b>\$ 345,464</b>	<b>100.0%</b>	<b>-27.0%</b>



<b>Personnel Summary</b>						
	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Information Technology Manager	1	1	1	1	43.5%	0.0%
Asst. I.T. Manager	-	-	1	1	43.5%	0.0%
Systems Manager	0.5	0.5	0.3	0.3	13.0%	0.0%
<b>Total of Full time employees</b>	<b>1.5</b>	<b>1.5</b>	<b>2.3</b>	<b>2.3</b>	<b>100.0%</b>	<b>0.0%</b>
<i>Part-time Employee</i>						
IT Technician	1.0	1.0	0	0	0.0%	0.0%
<b>DEPARTMENT TOTAL</b>	<b>2.5</b>	<b>2.5</b>	<b>2.3</b>	<b>2.3</b>	<b>100.0%</b>	<b>0.0%</b>

## INFORMATION TECHNOLOGY DEPARTMENT PERFORMANCE MEASURES

Indicator	2007-08 Actual	2008-09 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
Number of informal Help desk calls	896	766	500	637	500
Daily average of web hits	4688	4919	10000	6789	10000
Daily average of web visitors	468	414	1000	368	1000
Users supported	112	111	111	121	121
PC's supported	100	100	100	118	118
Servers supported	14	13	13	18	18
Number of Hardware support calls	274	216	200	172	50
Number of Software support calls	366	212	200	233	50
Number of phone related support calls	34	46	20	78	50
Number of training hours provided	7	12	100	27	100
Tech staff to End User ratio	56	35	35	60.5	60.5
Number of website related tasks	82	89	12	57	10
Number of network related issues	42	37	12	32	10
Number of server related issues	87	67	12	27	0
Number of password issues	111	52	12	11	0

# **Building and Code Compliance Department**

## **Mission Statement**

**The mission of the Building & Code Compliance Department is to ensure the safe and stable design, methods of construction, standards of workmanship and use of proper material in buildings/structures erected or altered. The department also assists residents in complying with the city code of ordinances.**



## **Building & Code Compliance**

---

The department is the combined functions of Building & Code Compliance.

The responsibilities of Building include receiving permit applications, plans and miscellaneous documentation for review and processing requests for building permits. Plans are reviewed for standards, provisions and requirements for safe and stable designs, methods and uses of construction, standards for workmanship and uses of materials. They are also checked for compliance with standards for building materials used in buildings and/or structures hereafter erected, constructed, enlarged, repaired, moved, or otherwise altered or demolished in accordance with the Florida Building Code, as amended from time to time.

The department is responsible for the review of properties, residential and commercial, ensuring activities are in compliance with the City's Code of Ordinances pertaining to zoning regulations.

The department, through Code Compliance, promotes, protects and improves the safety and welfare of the citizens of Miami Springs by assisting property owners and residents in complying with the City of Miami Springs Code of Ordinances.

---

### **Goals**

Contact at least 1% of the number of customers who visit the Department daily to check on customer service and satisfaction.

Perform a final inspection on all permits issued and close them within 6 months of the issue date, provided that the work has been completed.

Collect appropriate fees and issue renewal Occupational Licenses for all licensed businesses in the City.

Maintain all Code Compliance cases in the appropriate status (closed or active) during the Fiscal year. and close all cases that have been completed.

### **Objectives**

To constantly improve customer service by soliciting feedback from at least 1% of our customers and using that feedback as a basis for ongoing departmental improvement.

To insure that 90% of all Building Permits are processed and handled in a timely manner, thus avoiding a backlog of open permits and the possibility of work being completed without proper inspections.

## **Building & Code Compliance**

---

### **Objectives(continued)**

Maintain 100% all business locations within the City up to date with all required Occupational Licenses. Prevent business locations from operating without a license by failing to renew their license.

To prevent a backlog of open Code Compliance Cases by staying on track for 90% of the cases with the Departmental timetable for each step in the Code Compliance process.

To plan for expanded building/permitting activity in the commercial sector. New construction along the Airport Highway Marine district is anticipated to increase dramatically over the next 12-24 months. This may mean the need for additional or outside contract inspectors and plan reviewers.

Continue to update all City Codes to meet current needs.

Continue to update fee structure to provide a self funding economic base for the Department.

### **2009-10 Accomplishments**

Reduced Budget expenditures from prior year

Year over year (projected) expenditures reduced by 14.7% (\$90,327)

Budget request for FY 2011 is reduced 19.5% year over year (\$127,168)

Maintained Services in spite of reduction of one clerical position

Issued 46 new Occupational Licenses

Cleared Files of Closed Business Locations and renewed 98% of all Occupational Licenses (balance cited and scheduled for renewal or fine before August 1)

Collected 10-25% late fees on all delinquent Occupational Licenses

Completed processing of numerous City No Fee Permits including:

- New Community Center

- Curtiss Mansion

- Bike Path Lighting Projects (Curtiss, Poinciana, Ludlam)

- Golf Course Irrigation (pending)

- Senior Center renovations

- Various Right of Way permits

## **Building & Code Compliance**

---

### **2009-10 Accomplishments (continued)**

Issued 895 Residential Permits (Average 66 per month)

Issued Non-Revenue Permits with a dollar value of \$29,049

Issued 225 Commercial Permits (Average 16 per month)

Conducted 3,878 Building Inspections (Average 311 per month)

Generated \$641,629.61 in Permit Revenue (Average \$50,004 per month.  
Exceeded Budgeted Revenue)

Opened 1,469 Code Compliance Cases (Average of 122 per month)

Conducted 2,711 Code Compliance Inspections (Average of 226 per month)

Submitted Code revision packet for consideration by Council (pending)

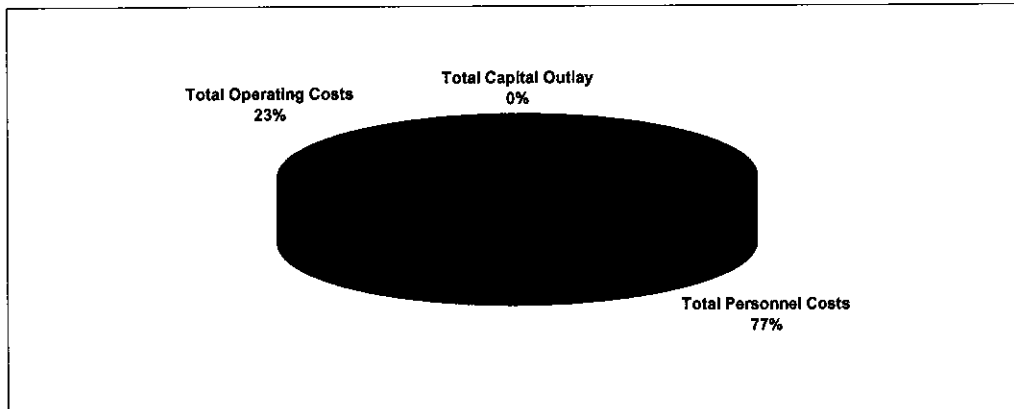
---

### **FY2010-11 Budget Highlights**

- The proposed budget is \$186,349 (28.6%) less than the FY10 amended budget, even after adding increases for health insurance and pension costs.
- No COLA is budgeted for general employees and police.
- The proposed budget reduces funding for contractual inspectors by almost \$50,000. The budget also eliminates one code enforcement officer since the current officer is retiring.

**BUILDING & CODE COMPLIANCE DEPARTMENT**  
Expenditure Detail

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 225,573	\$ 271,186	\$ 235,172	\$ 157,940	33.9%	-32.8%
Part Time Year Round	127,364	123,318	130,379	125,000	26.9%	-4.1%
Overtime	2,483	1,688	2,500	2,600	0.6%	4.0%
Payroll Taxes	26,356	29,887	25,134	22,139	4.8%	-11.9%
Pension & Retirement	12,791	14,311	19,809	19,908	4.3%	0.5%
Health Insurance	24,705	36,802	43,840	28,658	6.2%	-34.6%
Workers' Compensation	10,737	10,915	18,677	3,746	0.8%	-79.9%
<b>Total Personnel Costs</b>	<b>\$ 430,009</b>	<b>\$ 488,107</b>	<b>\$ 475,511</b>	<b>\$ 359,988</b>	<b>77.4%</b>	<b>-24.3%</b>
<b>OPERATING</b>						
Contractual Services	77,249	79,598	120,209	70,000	15.0%	-41.8%
Travel & Related Costs	1,906	2,110	1,900	1,900	0.4%	0.0%
Repairs and Maintenance	-	2,748	2,358	2,200	0.5%	0.0%
Uniforms	84	1,867	1,560	1,000	0.2%	-35.9%
Rentals & Lease	1,587	2,420	2,869	2,400	0.5%	-16.3%
Printing & Binding	4,573	323	2,400	500	0.1%	-79.2%
Postage	1,590	1,565	2,933	2,086	0.4%	-28.9%
Office Supplies	2,257	3,952	4,223	2,000	0.4%	-52.6%
Operating Supplies	6,820	1,148	3,588	1,000	0.2%	-72.1%
Dues, Memberships & Subsc.	42	274	600	500	0.1%	-16.7%
Training & Education	270	383	1,600	500	0.1%	-68.8%
Liability Insurance	15,096	13,043	9,695	8,743	1.9%	-9.8%
Fleet Maintenance	2,097	7,870	8,500	4,700	1.0%	-44.7%
Telephone/Internet	10,414	9,490	9,793	7,872	1.7%	-19.6%
<b>Total Operating Costs</b>	<b>\$ 123,985</b>	<b>\$ 126,791</b>	<b>\$ 172,228</b>	<b>\$ 105,401</b>	<b>22.6%</b>	<b>-38.8%</b>
<b>CAPITAL OUTLAY</b>						
Machinery & Equipment	-	-	4,000	-	0.0%	-100.0%
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>0.0%</b>	<b>-100.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 553,994</b>	<b>\$ 614,898</b>	<b>\$ 651,739</b>	<b>\$ 465,390</b>	<b>100.0%</b>	<b>-28.6%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Building Official	-	-	1	1	10.0%	0.0%
Building Specialist I,II,III	2	2	2	2	20.0%	0.0%
Clerical Assistant	1	1	0	0	0.0%	0.0%
Code Compliance Officers	2	2	2	1	10.0%	-50.0%
Building/Office Manager	1	1	1	1	10.0%	0.0%
<b>Total Full Time Employees</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>5.0</b>	<b>50.0%</b>	<b>-16.7%</b>
<b>Part-time Employees</b>						
Building Official	1.0	1.0	-	-	0.0%	0.0%
Inspectors	5	5	5	5	50.0%	0.0%
<b>Total Part-Time Employees</b>	<b>6.0</b>	<b>6.0</b>	<b>5.0</b>	<b>5.0</b>	<b>50.0%</b>	<b>0.0%</b>
<b>DEPARTMENT TOTAL</b>	<b>12.0</b>	<b>12.0</b>	<b>11.0</b>	<b>10.0</b>	<b>100.0%</b>	<b>-9.1%</b>

**BUILDING & ZONING AND CODE COMPLIANCE  
PERFORMANCE MEASURES**

<b>Indicator</b>	<b>2007-08 Actual</b>	<b>2008-09 Actual</b>	<b>2009-10 Goal</b>	<b>2009-10 Actual</b>	<b>2010-11 Goal</b>
All Occupational Licenses will be invoiced and paid by:	1/31/2008	8/31/2009	1/31/2010	1/31/2010	6/30/2011
Reduce # of Departmental Complaints	Yes	Yes	Yes	Yes	
% of all counter customers that will be polled as to satisfaction with services.	1% per week	1% per week	1% per week	1% per week	1% per week
All permits will receive a final inspection and be closed within 6 months of being issued.	No	Yes	Yes	Yes	Yes
All inspections will be performed on day scheduled	No	.01% failure rate	Yes	Yes	Yes
All open inspections to be closed out at month-end	Yes	Yes	Yes	Yes	Yes

# **Public Services Department**

## **Mission Statement**

**We are committed to providing the residents and visitors of Miami Springs with exceptional infrastructure, maintenance and engineering services delivered in a timely and cost effective manner. We are dedicated to our vision and core values.**

## **Public Services - Administration Division**

---

The Administrative Division is responsible for the management of the Public Services Department. This includes strategic planning for the maintenance of all infrastructure, utilities, and services within the City. The Administration also provides supervision, training, guidance, and support for all of the employees within the Public Works department.

---

### **Goals**

Provide a quick and informative response to the public and ensure customer satisfaction.

Maintain a system of proper planning, scheduling, inventory control, training, and cost accounting for all divisions of the department.

Improve the skill level of Administrative staff and support staff.

### **Objectives**

To train supervisory and clerical staff in customer service to provide the best responses to our community.

To properly track all inventory and labor to ensure a cost effective operation.

To continually promote cohesiveness and teamwork within this department.

### **2009-10 Accomplishments**

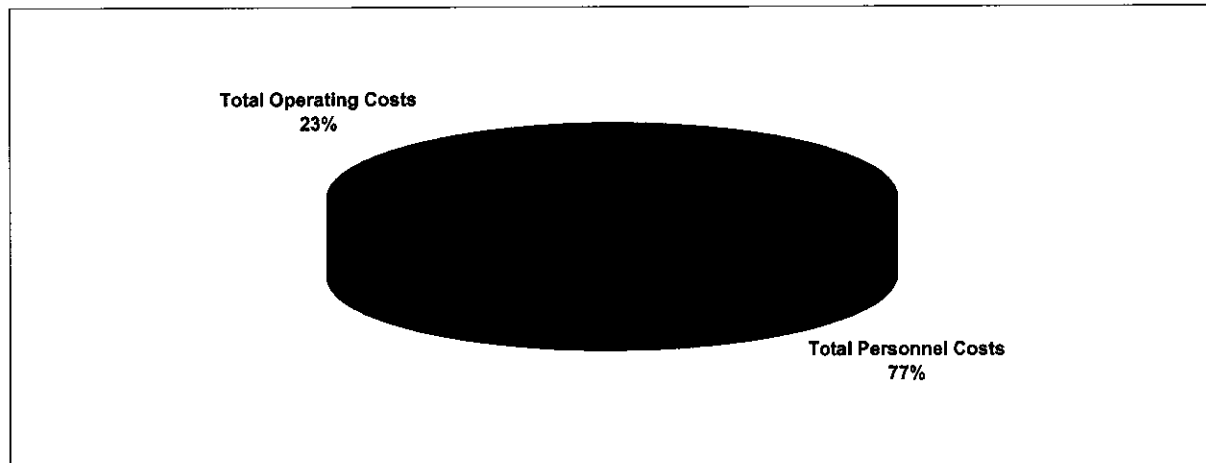
- Hired key, administrative personnel to properly administer contracts for all contractual projects.
- Utilized personnel to assist Golf Course with daily, routine operations.
- Effectively cross-trained Public Works Personnel in administrative duties.

### **FY 2010-11 Budget Highlights**

- The proposed budget is \$60,720 (12.3%) less than the FY10 amended budget.
- No COLA is budgeted for general employees and police.

**PUBLIC SERVICES DEPARTMENT**  
Administration Division - Expenditure Detail

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 264,850	\$ 244,796	\$ 285,781	\$ 255,436	58.9%	-10.6%
Overtime	1,065	1,629	2,000	1,100	0.3%	-45.0%
Payroll Taxes	22,762	18,301	21,258	19,241	4.4%	-9.5%
Pension & Retirement	17,312	12,614	18,249	28,465	6.6%	56.0%
Health Insurance	30,094	30,947	32,676	27,318	6.3%	-16.4%
Workers' Compensation	26,972	26,403	4,795	3,154	0.7%	-34.2%
<b>Total Personnel Costs</b>	<b>\$ 363,055</b>	<b>\$ 334,690</b>	<b>\$ 364,759</b>	<b>\$ 334,714</b>	<b>77.2%</b>	<b>-8.2%</b>
<b>OPERATING</b>						
Professional Services	\$ -	\$ -	\$ 20,000	\$ -	0.0%	-100.0%
Travel & Related Costs	4,000	-	1,000	1,000	0.2%	0.0%
Courier, UPS, Fedex	12	-	100	100	0.0%	0.0%
Utility Services	29,628	32,225	38,000	29,443	6.8%	-22.5%
Repairs & Maintenance	600	977	900	900	0.2%	0.0%
Rentals & Lease	2,340	1,609	2,000	2,000	0.5%	0.0%
Printing & Binding	375	325	500	500	0.1%	0.0%
Postage	995	978	1,756	1,249	0.3%	-28.9%
Office Supplies	5,748	3,403	4,100	4,100	0.9%	0.0%
Operating Supplies	8,403	9,244	10,000	10,000	2.3%	0.0%
Fuels, Oils, Lubricants	3,066	5,385	5,800	6,500	1.5%	12.1%
Dues, Memberships & Subsc.	516	329	600	600	0.1%	0.0%
Training & Education	4,263	3,157	5,400	5,400	1.2%	0.0%
Liability Insurance	56,172	38,626	24,281	23,221	5.4%	-4.4%
Fleet Maintenance	2,224	5,973	6,394	6,394	1.5%	0.0%
Telephone/Internet	9,937	12,129	8,568	7,317	1.7%	-14.6%
<b>Total Operating Costs</b>	<b>\$ 128,279</b>	<b>\$ 114,360</b>	<b>\$ 129,399</b>	<b>\$ 98,724</b>	<b>22.8%</b>	<b>-23.7%</b>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	-	-	-	-	0.0%	0.0%
Machinery & Equipment	-	-	-	-	0.0%	0.0%
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 491,334</b>	<b>\$ 449,050</b>	<b>\$ 494,158</b>	<b>\$ 433,438</b>	<b>100.0%</b>	<b>-12.3%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Public Works Director	1	1	1	1	22.2%	0.0%
Assistant Public Works Director	1	1	0	0	0.0%	0.0%
Administrative Assistant I and II	2	2	3	1	22.2%	-66.7%
Operations Supervisor	0.5	0.5	0	0.5	11.1%	100.0%
Procurement and Reports Supervisor	1	1	0.5	1	22.2%	100.0%
Matl Mgt Clerk	1	1	1	1	22.2%	0.0%
<b>DIVISION TOTAL</b>	<b>6.5</b>	<b>6.5</b>	<b>5.5</b>	<b>4.5</b>	<b>100.0%</b>	<b>-18.2%</b>



## PUBLIC WORKS-ADMINISTRATION PERFORMANCE MEASURES

Indicator	2007-08 Actual	2008-09 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
<b>Outputs</b>					
Regulatory mandates and permits in compliance	100%	100%	100%	100%	100%
<b>Effectiveness</b>					
Increase management skills trainings	100%	100%	50%	50%	50%

## **Public Services – Streets/Streetlights Division**

---

The Streets Division's function is to maintain and repair all city streets, streetlights, bike paths, alleys, and sidewalks. This division also maintains the monuments, city seals, and traffic and street signs that are not maintained by Miami-Dade County Public Works Department. Projects undertaken by this Division are supplemented with Local Option Gas Tax and CITT/Peoples Transportation Tax funds.

---

### **Goals**

Replace and repair street signage city wide. Ensure all city sidewalks are safe for pedestrian traffic.

Restore the alleys and alley approaches citywide.

Continue to upgrade and repair the streetlight infrastructure.

Maintain the right-of-ways.

### **Objectives**

Inspect sidewalks to ensure American with Disability Act (ADA) compliance to eliminate safety hazards.

Supervise and provide support for various lighting projects currently underway.

Locate and repair potholes and sinkholes, city-wide.

### **2009-10 Accomplishments**

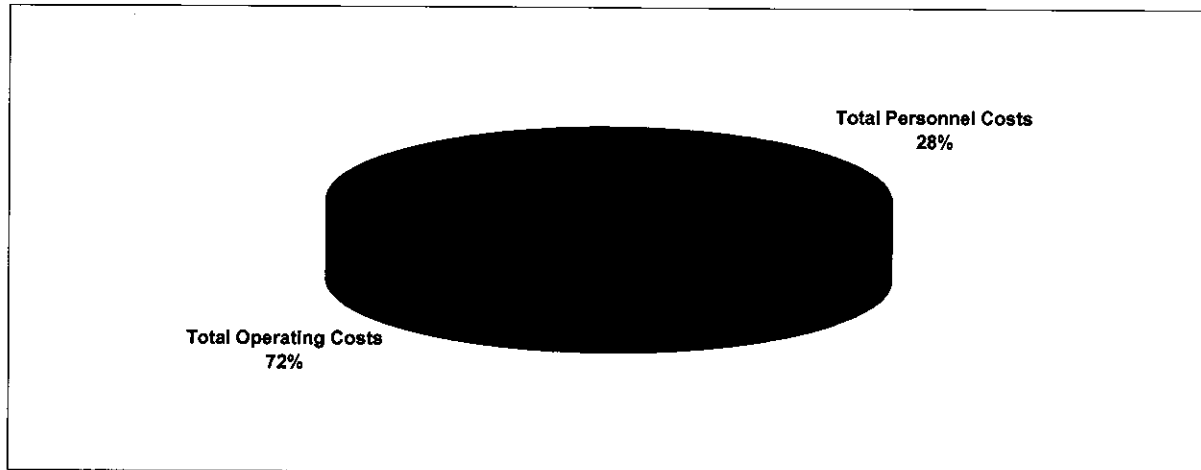
- Effectively managed Bike Path, Lighting project on Curtiss Parkway.
- Effectively managed Bike Path, Lighting project on North Royal Poinciana Blvd.
- Installed rumble strips in downtown area to slow approaching traffic and restriped downtown area.
- Pressure cleaned sidewalks in commercial areas of downtown.
- Installed ADA detectable tiles in residential areas.

### **FY 2010-11 Budget Highlights**

- The proposed budget is \$295,425 (50%) less than the FY10 amended budget. This decrease is due to the fact that in FY2010 there was \$200,000 budgeted for commercial area improvements which are not budgeted for FY2011.
- Budget includes \$20,000 under Contractual Services for tree planting city-wide.

**PUBLIC SERVICES DEPARTMENT**  
**Streets & Streetlights Division - Expenditure Detail**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 64,937	\$ 74,026	\$ 73,260	\$ 63,923	21.7%	-12.7%
Overtime	533	-	2,000	-	0.0%	-100.0%
Payroll Taxes	4,934	5,650	4,748	4,442	1.5%	-6.5%
Pension & Retirement	3,620	1,720	1,975	1,342	0.5%	-32.0%
Health Insurance	7,250	10,122	11,616	7,015	2.4%	-39.6%
Workers' Compensation	428	8,851	10,045	6,392	2.2%	-36.4%
<b>Total Personnel Costs</b>	<b>\$ 81,702</b>	<b>\$ 100,369</b>	<b>\$ 103,644</b>	<b>\$ 83,114</b>	<b>28.2%</b>	<b>-19.8%</b>
<b>OPERATING</b>						
Contractual services	8,426	-	22,000	20,000	6.8%	-9.1%
Utility Services	160,674	157,044	144,712	132,000	44.7%	-8.8%
Repairs & Maintenance	1,314	10,117	16,500	16,500	5.6%	0.0%
Rentals & Leases	80	80	250	250	0.1%	0.0%
Operating Supplies	9,770	10,106	8,600	8,600	2.9%	0.0%
Liability Insurance	1,716	1,116	1,392	1,210	0.4%	-13.1%
Fuels, Oils, Lubricants	8,232	10,540	11,350	11,350	3.8%	0.0%
Fleet Maintenance	9,585	22,360	22,000	22,000	7.5%	0.0%
<b>Total Operating Costs</b>	<b>\$ 199,797</b>	<b>\$ 211,363</b>	<b>\$ 226,804</b>	<b>\$ 211,910</b>	<b>71.8%</b>	<b>-6.6%</b>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	-	-	260,000	-	0.0%	-100.0%
Machinery & Equipment	1,245	-	-	-	0.0%	0.0%
<b>Total Capital Outlay</b>	<b>\$ 1,245</b>	<b>\$ -</b>	<b>\$ 260,000</b>	<b>\$ -</b>	<b>0.0%</b>	<b>-100.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 282,744</b>	<b>\$ 311,732</b>	<b>\$ 590,448</b>	<b>\$ 295,023</b>	<b>100.0%</b>	<b>-50.0%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Operations Supervisor	-	-	-	-	0.0%	0.0%
Heavy Equipment Operator	1	1	1	1	50.0%	0.0%
Maintenance Worker I	1	1	1	1	50.0%	0.0%
<b>Total Full Time Employees</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>100.0%</b>	<b>0.0%</b>
<i>Part-time Employees</i>						
Sidewalk Project Manager	-	-	-	-	0.0%	0.0%
<b>DIVISION TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>100.0%</b>	<b>0.0%</b>

## PUBLIC WORKS-STREETS/SIDEWALKS PERFORMANCE MEASURES

Indicator	2007-2008 Actual	2008-2009 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
-----------	---------------------	---------------------	-----------------	-------------------	-----------------

### Outputs

Linear feet of underground streetlight wire replaced	2750	5000	3000	1325	2000
Square footage of sidewalk replaced	700	1050	1000	1849	2000

## **Public Services – Public Properties**

---

The Public Properties Division maintains all green spaces that are in the public right of ways. Our expert staff continues to work with residents to educate them in proper tree care. The Public Properties Division is also charged with the task of keeping our city streets free of litter, and serves as support for all city functions.

---

### **Goals**

Continue education of tree trimmers in proper trimming techniques and safety practices.

Ensure that the City retains its National Arbor Society's Tree City USA and Growth Award status.

Maintain a properly pruned and lifted street tree canopy.

Maintain Miami Springs as one of the "cleanest cities" by ensuring litter control, city-wide.

### **Objectives**

Provide special attention to the main arteries of the city to ensure they are free of litter and free of any potential tree hazards.

Keep the public properties personnel "Storm Ready" as this division functions as first responders in the event of a "catastrophic event".

### **2009-10 Accomplishments**

- Removed 17 trees under the Black Olive Tree Removal Program.
- Obtained the Tree City USA's Award for the 16<sup>th</sup> year and Growth Award the 15<sup>th</sup> year.
- Removed a number of hazardous trees from city parkways.
- Increased employee training to aide in public awareness.

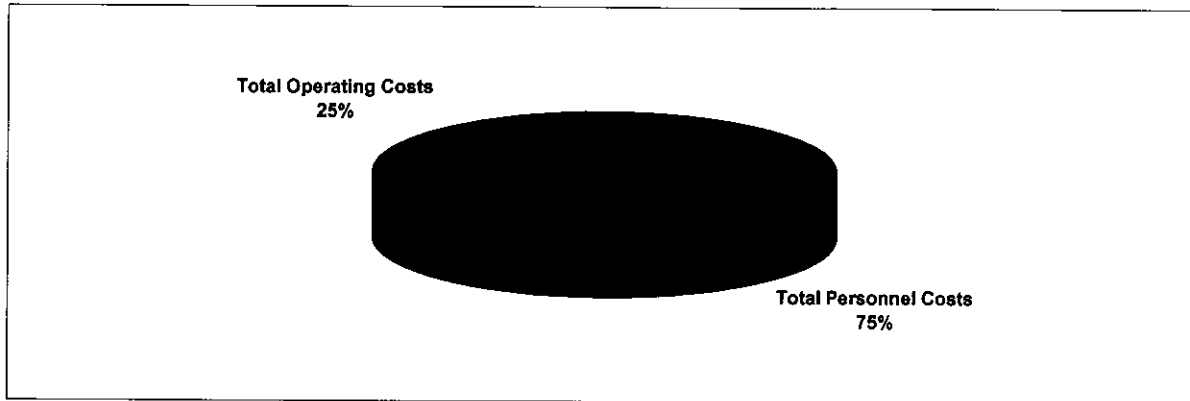
---

### **FY 2010-11 Budget Highlights**

- The proposed budget is \$15,890 (1.7%) lower than the FY10 amended budget.

**PUBLIC SERVICES DEPARTMENT**  
Public Properties Division - Expenditure Detail

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 404,588	\$ 547,166	\$ 508,651	\$ 500,576	53.8%	-1.6%
Part Time Year Round	21,522	571	-	-	0.0%	0.0%
Overtime	2,726	5,584	6,000	6,000	0.6%	0.0%
Payroll Taxes	32,551	41,818	32,009	31,083	3.3%	-2.9%
Pension & Retirement	23,127	27,961	27,982	51,359	5.5%	83.5%
Health Insurance	60,758	101,633	87,727	96,518	10.4%	10.0%
Workers' Compensation	45,232	47,776	13,365	10,012	1.1%	-25.1%
Unemployment compensation	3,542	7,453	0	2,000	0.2%	100.0%
<b>Total Personnel Costs</b>	<b>\$594,046</b>	<b>\$779,962</b>	<b>\$675,734</b>	<b>\$697,548</b>	<b>75.0%</b>	<b>3.2%</b>
<b>OPERATING</b>						
Professional Services	5,262	-	-	-	0.0%	0.0%
Contractual Services	-	7,745	11,060	11,060	1.2%	0.0%
Utility Services	21,119	28,974	87,092	69,628	7.5%	-20.1%
UPS/FEDEX	-	-	50	50	0.0%	0.0%
Repairs & Maintenance	238	2,479	-	5,000	0.5%	100.0%
Dues and subscriptions	-	-	230	230	0.0%	0.0%
Fuels, Oils, Lubricants	25,305	19,652	23,600	23,600	2.5%	0.0%
Operating Supplies	26,288	20,398	30,233	30,433	3.3%	0.7%
Transfers to Debt Sservice	-	-	33,434	24,878	2.7%	-25.6%
Training & Education	75	-	500	500	0.1%	0.0%
Liability Insurance	13,188	20,547	24,805	20,928	2.2%	-15.6%
Fleet Maintenance	43,611	43,006	56,000	43,006	4.6%	-23.2%
Telephone/Internet	726	767	3,780	3,767	0.4%	-0.3%
<b>Total Operating Costs</b>	<b>\$ 135,812</b>	<b>\$ 143,568</b>	<b>\$ 270,784</b>	<b>\$ 233,080</b>	<b>25.0%</b>	<b>-13.9%</b>
Improvements Other than Bldg	-	-	-	-	0.0%	0.0%
Machinery & Equipment	-	17,458	-	-	0.0%	0.0%
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 17,458</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 729,858</b>	<b>\$ 940,988</b>	<b>\$ 946,518</b>	<b>\$ 930,628</b>	<b>100.0%</b>	<b>-1.7%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Parks Maint. Foreman/Arborist	1	1	0.5	0.5	3.0%	0.0%
Equipment Operator	1	1	1	1	6.1%	0.0%
Maintenance Worker I, II	8	8	12	12	72.7%	0.0%
Parks Maintenance Foreman	0	0	1	1	6.1%	0.0%
Tree Trimmer	3	3	2	2	12.1%	0.0%
<b>Total Full Time Employees</b>	<b>13</b>	<b>13</b>	<b>16.5</b>	<b>16.5</b>	<b>100.0%</b>	<b>0.0%</b>
<b>Part-time Employees</b>						
Maintenance Workers I	5	5	0	0	0.0%	0.0%
<b>Total Part-time employees</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0.0%</b>
<b>DIVISION TOTAL</b>	<b>18</b>	<b>18</b>	<b>16.5</b>	<b>16.5</b>	<b>100.0%</b>	<b>0.0%</b>

## PUBLIC PROPERTIES DEPARTMENT PERFORMANCE MEASURES

Indicator	2007-08 Actual	2008-09 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
-----------	-------------------	-------------------	-----------------	-------------------	-----------------

### Quality

Properly prune and thin trees (city-wide)	75%	75%	75%	75%	75%
Maintain tree inventory	100%	100%	100%	100%	100%

### Effectiveness

Increase training hours	25%	25%	25%	25%	25%
-------------------------	-----	-----	-----	-----	-----

## **Public Services - Building Maintenance**

---

The Building Maintenance Division is responsible for the maintenance of all buildings, monuments, and park benches owned by the city. Other functions include general carpentry repairs, painting, minor alterations, and minor electrical repairs.

---

### **Goals**

Follow maintenance schedules for all municipal structures keeping them safe and readily usable.

### **Objectives**

Maintain all new and aged buildings along with other structures with the same consistency and effort.

### **2009-10 Accomplishments**

- Improved upon previous maintenance schedules by increasing the frequency of inspections of all city-owned buildings.
- Checked for leaks in all city-owned restrooms and increased the frequency of inspections of air conditioning units.
- Developed more efficient ways to secure city buildings in the event of natural disasters.

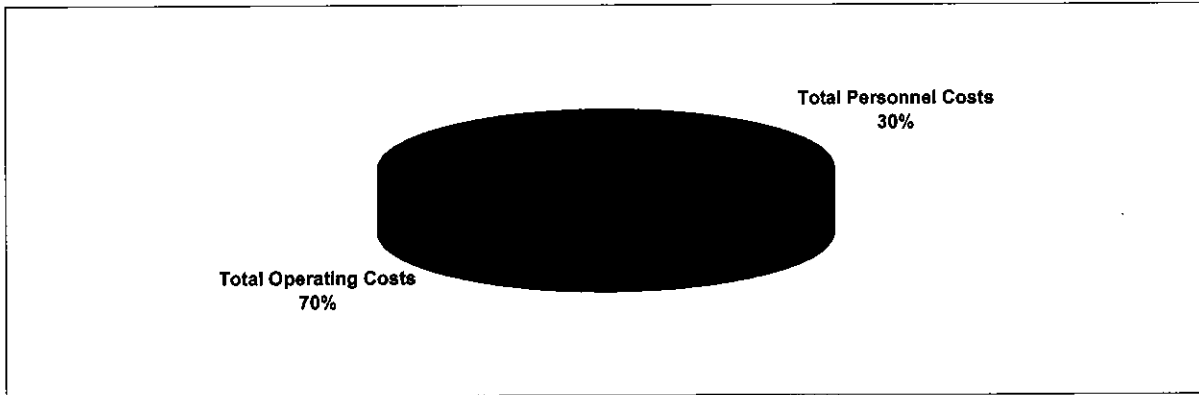
### **FY 2010-11 Budget Highlights**

- The proposed budget is \$143,007 (42%) less than the FY10 amended budget. The decrease is mainly due to FY2010 containing the city hall elevator replacement at \$45,000 and a \$50,000 upgrade to the fire alarm system at City Hall.



**PUBLIC SERVICES DEPARTMENT**  
**Building Maintenance Division - Expenditure Detail**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 53,601	\$ 41,674	\$ 43,946	\$ 44,001	22.5%	0.1%
Overtime	62	82	-	-	0.0%	0.0%
Payroll Taxes	4,106	3,193	2,946	2,943	1.5%	-0.1%
Pension & Retirement	3,010	2,133	2,597	4,514	2.3%	73.8%
Health Insurance	7,357	4,931	5,685	5,723	2.9%	0.7%
Workers' Compensation	359	173	3,478	880	0.5%	-74.7%
<b>Total Personnel Costs</b>	<b>\$ 68,495</b>	<b>\$ 52,186</b>	<b>\$ 58,652</b>	<b>\$ 58,062</b>	<b>29.7%</b>	<b>-1.0%</b>
<b>OPERATING</b>						
Contractual Services	72,346	90,951	84,876	84,876	43.5%	0.0%
Utility Services	-	-	-	467	0.2%	100.0%
Repairs & Maintenance	32,671	4,492	68,800	21,000	10.8%	-69.5%
Rentals & Lease	-	-	500	500	0.3%	0.0%
Fuels, Oils, Lubricants	1,416	1,127	1,700	1,700	0.9%	0.0%
Operating Supplies	17,091	24,108	25,200	25,000	12.8%	-0.8%
Liability Insurance	1,824	682	868	833	0.4%	-4.1%
Fleet Maintenance	893	1,087	2,600	2,600	1.3%	0.0%
Telephone/Internet	42	320	248	200	0.1%	-19.4%
<b>Total Operating Costs</b>	<b>\$ 126,283</b>	<b>\$ 122,767</b>	<b>\$ 184,792</b>	<b>\$ 137,176</b>	<b>70.3%</b>	<b>-25.8%</b>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	15,197	-	95,000	-	0.0%	-100.0%
Machinery & Equipment	-	-	-	-	0.0%	0.0%
<b>Total Capital Outlay</b>	<b>\$ 15,197</b>	<b>\$ -</b>	<b>\$ 95,000</b>	<b>\$ -</b>	<b>0.0%</b>	<b>-100.0%</b>
<b>DEBT SERVICE</b>						
Principal	4,988	6,391	-	-	0.0%	0.0%
Interest	390	209	-	-	0.0%	0.0%
<b>Total Debt Service</b>	<b>\$ 5,378</b>	<b>\$ 6,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 215,353</b>	<b>\$ 181,553</b>	<b>\$ 338,444</b>	<b>\$ 195,237</b>	<b>100.0%</b>	<b>-42.3%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Building Maintenance Specialist	1	1	1	1	100.0%	0.0%
Maintenance Worker I	-	1	-	-	0.0%	0.0%
<b>DIVISION TOTAL</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>100.0%</b>	<b>0.0%</b>

## BUILDING MAINTENANCE DEPARTMENT PERFORMANCE MEASURES

Indicator	2007-2008 Actual	2008-2009 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
-----------	---------------------	---------------------	-----------------	-------------------	-----------------

**Outcomes**

Reduce energy and utility costs by	52%	10%	10%	10%	10%
Regular Maintenance of Irrigation system (City-wide)	100%	100%	100%	100%	100%
Regular Maintenance of Bathrooms (City-wide)	100%	100%	100%	100%	100%

## **Public Services - Fleet Maintenance**

---

The Fleet Maintenance Division is responsible for the maintenance of all city-owned vehicles, generators, and motorized equipment.

---

### **Goals**

Provide excellent service and timely repairs to the city's vehicles and equipment to ensure fleet availability.

### **Objectives**

Reduce vehicle down time.

Maintain fleet parts and tire inventory at an optimal level.

Complete 98% of preventive maintenance inspections by the scheduled due date.

### **2009-10 Accomplishments**

- Significantly reduced down-time of all city-owned vehicles, thus by improving customer service.

### **FY 2010-11 Budget Highlights**

- Fleet maintenance is budgeted under contractual services due to the outsourcing of this function to an outside company for FY 2010-11.

**PUBLIC SERVICES DEPARTMENT**  
**Fleet Maintenance Division - Expenditure Detail**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<i>Total Personnel Costs</i>	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<b>OPERATING</b>						
Contractual Services	11,869	23,323	-	-	0.0%	0.0%
Fuels, Oils, Lubricants	-	30,585	6,960	6,960	23.9%	0.0%
Operating Supplies	32,328	9,101	20,222	20,222	69.3%	0.0%
Fleet Maintenance	1,990	1,015	2,000	2,000	6.9%	0.0%
Telephone/Internet	50	97	-	-	0.0%	0.0%
<i>Total Operating Costs</i>	\$ 46,237	\$ 64,121	\$ 29,182	\$ 29,182	100.0%	0.0%
<b>CAPITAL OUTLAY</b>						
Machinery & Equipment	-	-	-	-	0.0%	0.0%
<i>Total Capital Outlay</i>	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<b>TOTAL EXPENSES</b>	\$ 46,237	\$ 64,121	\$ 29,182	\$ 29,182	100.0%	0.0%

## FLEET MAINTENANCE DEPARTMENT PERFORMANCE MEASURES

Indicator	2007-2008 Actual	2008-2009 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
-----------	---------------------	---------------------	-----------------	-------------------	-----------------

### Outputs

PM's completed within 3 days of due date	100%	100%	100%	100%	100%
Percentage to increase in-house repairs	15%	25%	25%	25%	25%

### Effectiveness

Reduce number of vehicles for repeat repairs by	100%	100%	100%	100%	100%
reduce cost of outsourcing tire repairs	-----	100	100%	100%	100%

# **Parks and Recreation Department**

## **Mission Statement**

**The City of Miami Springs Parks and Recreation Department will enrich the quality of life for the people of Miami Springs by providing significant recreational opportunities in exemplary parks and recreation environments.**

## **Parks and Recreation - Administration**

---

The Parks and Recreation Department serves as a community resource for all of the sports, recreational and cultural activities in the City, including cooperative relationships with all local groups. The Parks and Recreation Department is now divided into five major divisions – Administration, Aquatics, Parks Maintenance, Programming and Athletics. All divisions, through the Recreation Director, are responsible for coordinating internally with each other as well as externally with the residents, volunteers and volunteer organizations.

The **Administration Division** is responsible for overall operation of the Parks & Recreation Department and ensuring it is responsive to the needs of the residents.

The **Aquatics Division** is responsible for operating the pool and all related water sports activities and related facilities.

The **Parks Maintenance Division** is responsible for the condition of all recreational facilities, fields and parks.

The **Programming Division** is responsible for all non-sports and cultural activities including after-school and summer camp programming, and special City events such as Easter Egg Hunt, Daddy Daughter Dance, Christmas, July 4<sup>th</sup>, etc.

The **Athletic Division** is responsible for all indoor and outdoor non-Aquatic sporting and leisure activities and their associated facilities. For example, basketball, dodgeball, micro-soccer, walking club, etc.

---

### **Goals**

To provide opportunities for residents to have leisure, recreation and improve their social, mental and physical well-being through participation in a variety of recreational and cultural activities in a safe environment.

### **Objectives**

- Conduct cooperative youth and adult sports programs including but not limited to soccer, basketball, baseball, football (tackle) and flag football.
- Provide additional “non-athletic” youth, adult, senior programs and increase participation in the Teen Program at the Recreation Center.
- Promote regular Family oriented activities. Movie Night, Picnic in the Park, Family Fun Day and Music in the Park
- Incorporate a Parks and Recreation website link from the City website
- Conduct periodic meetings with local non-City organizations that co-sponsor programs through the Recreation department.
- Implement a City Wide Events Community Calendar.
- Introduce 3 New Sports and 3 New Family Events

## **Parks and Recreation - Administration**

---

### **2009-10 Accomplishments**

- Increased Summer Camp Attendance from 120 to 185 Participants
- Introduced 3 new sports: Walking Club, Dodgeball and Indoor Soccer.
- Increased our attendance in our special events by 35%
- Moved into the Community Center
- Created and Hired 3 new Full-time Recreation Specialist

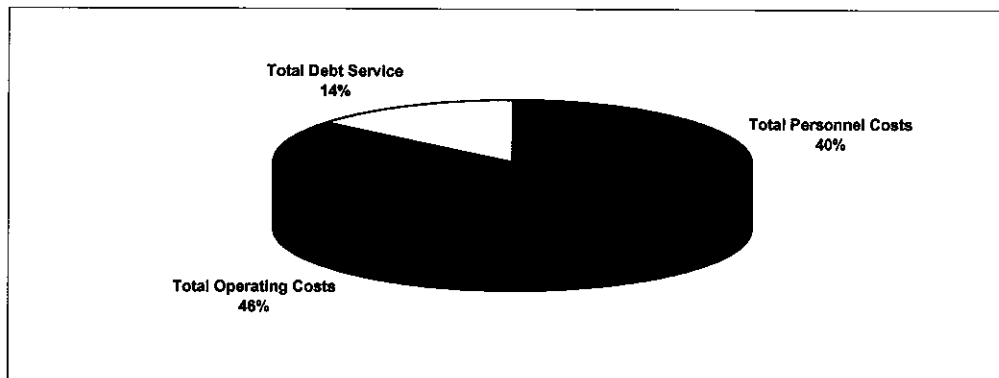
### **FY 2010-11 Budget Highlights**

- The proposed budget is \$293,264 (17.9%) lower than the FY10 amended budget although there have been significant increases in health insurance and pension costs for next fiscal year.
- No COLA is budgeted for general employees and police.
- Budget shows increased staffing and utility costs due to the new facility.



**RECREATION DEPARTMENT**  
Administration Division - Expenditure Detail

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 174,414	\$ 182,955	\$ 260,668	\$ 320,059	23.9%	22.8%
Part Time Year Round	101,247	112,364	88,000	70,000	5.2%	-20.5%
Overtime	21,796	18,436	15,500	-	0.0%	-100.0%
Seasonal Emp	91,579	107,367	138,811	110,000	8.2%	-20.8%
Payroll Taxes	29,438	31,985	30,833	35,153	2.6%	13.8%
Pension & Retirement	9,714	8,710	16,256	32,838	2.4%	102.0%
Health Insurance	20,504	18,621	37,298	42,517	3.2%	14.0%
Workers' Compensation	1,181	1,222	2,524	5,001	0.4%	98.1%
Unemployment Compensation Tax	11,057	37	2,000	2,000	0.1%	0.0%
<b>Total Personnel Costs</b>	<b>\$ 480,930</b>	<b>\$ 481,697</b>	<b>\$ 591,988</b>	<b>\$ 617,567</b>	<b>46.0%</b>	<b>4.3%</b>
<b>OPERATING</b>						
Professional Services	2,500	-	1,700	2,500	0.2%	47.1%
Contractual Services	26,908	34,995	48,685	80,000	6.0%	64.3%
Officials/Referees	22,706	22,994	35,000	35,000	2.6%	0.0%
Travel & Related Costs	225	638	1,300	4,600	0.3%	253.8%
Vending machines	8,920	8,861	-	-	0.0%	0.0%
Utility Services	46,191	57,668	87,708	104,555	7.8%	19.2%
Repairs & Maintenance	11,268	18,603	14,000	30,000	2.2%	114.3%
Rentals & Lease	2,337	1,790	3,228	2,170	0.2%	-32.8%
Printing & Binding	15	105	200	1,500	0.1%	650.0%
Promotions & recreational activities	27,976	51,206	66,240	74,000	5.5%	11.7%
Uniforms	784	240	6,306	5,000	0.4%	-20.7%
Office Supplies	1,268	436	2,500	2,500	0.2%	0.0%
Operating Supplies	48,034	27,261	71,417	56,000	4.2%	-21.6%
Postage	215	196	290	206	0.0%	-29.0%
Uniforms-Basketball/Football	8,425	6,562	5,653	6,500	0.5%	15.0%
Dues, Memberships & Subsc.	265	400	1,000	1,500	0.1%	50.0%
Pelican Playhouse Costs	2,005	2,285	20,000	20,000	1.5%	0.0%
Training & Education	-	20	1,500	1,500	0.1%	0.0%
Liability Insurance	34,548	22,354	28,417	54,393	4.1%	91.4%
Fleet Maintenance	5,845	3,437	7,915	7,900	0.6%	-0.2%
Fuels, Oils, Lubricants	3,049	2,323	6,204	4,000	0.3%	-35.5%
Transfers to Debt Service Fund	-	-	247,002	220,512	16.4%	-10.7%
Telephone/Internet	8,813	8,932	19,608	9,765	0.7%	-50.2%
<b>Total Operating Costs</b>	<b>\$ 262,297</b>	<b>\$ 271,318</b>	<b>\$ 675,873</b>	<b>\$ 724,101</b>	<b>54.0%</b>	<b>7.1%</b>
<b>CAPITAL OUTLAY</b>						
Buildings	281,769	-	-	-	0.0%	0.0%
Improvements Other than Bldg	211,478	-	321,000	-	0.0%	-100.0%
Machinery & Equipment	22,639	-	46,071	-	0.0%	-100.0%
<b>Total Capital Outlay</b>	<b>\$ 515,886</b>	<b>\$ -</b>	<b>\$ 367,071</b>	<b>\$ -</b>	<b>0.0%</b>	<b>-100.0%</b>
<b>DEBT SERVICE</b>						
Principal	67,065	71,629	-	-	0.0%	0.0%
Interest	7,941	4,534	-	-	0.0%	0.0%
<b>Total Debt Service</b>	<b>\$ 75,006</b>	<b>\$ 76,163</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 1,314,119</b>	<b>\$ 829,176</b>	<b>\$ 1,634,932</b>	<b>\$ 1,341,668</b>	<b>100.0%</b>	<b>-17.9%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Parks & Recreation Director	1	1	1	1	1.9%	0.0%
Recreation Coordinator	1	1	0	0	0.0%	0.0%
Program Supervisor	0	0	1	1	1.9%	0.0%
Administrative Assistant III	1	1	1	1	1.9%	0.0%
Sports Supervisor	1	1	1	1	1.9%	0.0%
Asst. Sports Div. Supervisor	0	0	0	0	0.0%	0.0%
Recreation Specialist	0	0	3	3	5.8%	0.0%
<b>Total of Full-Time Employees</b>	<b>4</b>	<b>4</b>	<b>7</b>	<b>7</b>	<b>13.5%</b>	<b>0.0%</b>
<b>Part time Employees</b>						
Recreation Leader (seasonal)	25	25	32	32	61.5%	0.0%
Recreation Leader (year-round)	15	15	13	13	25.0%	0.0%
<b>Total of Part time employees</b>	<b>40</b>	<b>40</b>	<b>45</b>	<b>45</b>	<b>86.5%</b>	<b>0.0%</b>
<b>DIVISION TOTAL</b>	<b>44</b>	<b>44</b>	<b>52</b>	<b>52</b>	<b>100.0%</b>	<b>0.0%</b>

## **Recreation - Pool**

---

The **Aquatics Division** operates and maintains the Miami Springs Municipal Pool, a 50-meter, 349,000-gallon pool staffed by American Red Cross certified lifeguards and instructors and supervised by a State-Licensed Swimming Pool Operator. The pool is open year-round, and serves as the home for the Miami Springs High School Swim and Water Polo Teams.

---

### **Goals**

Increase pool usage by a minimum of 10% over 2009-10 attendance levels.

Increase facility rentals by 10%

### **Objectives**

- Increase marketing efforts to Miami-Dade County high school swim teams for additional swim meets.
- Offer additional family-oriented activities during “open swim” sessions.
- Implement a family night activity for our residents

### **2009-10 Accomplishments**

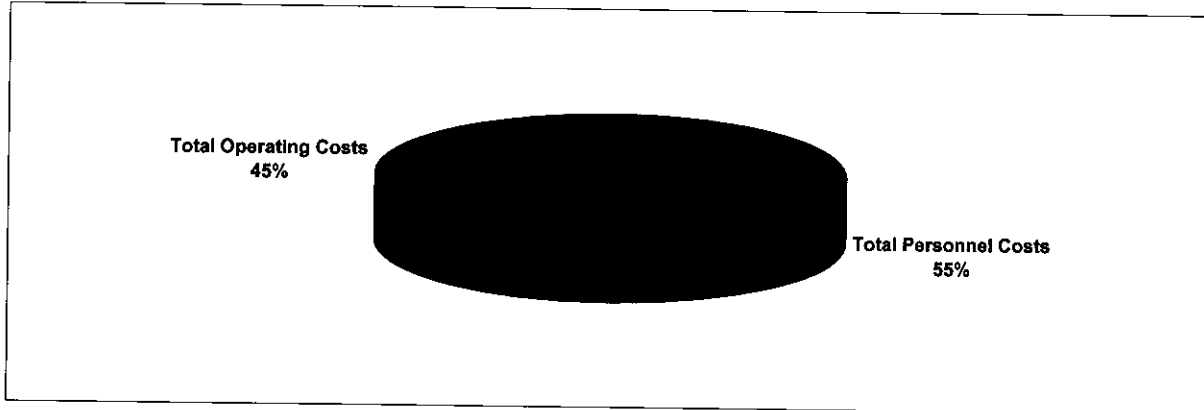
- Virginia Graham Act safety drain covers were installed
- Replace interior pool lighting
- Slide was renovated
- The Interior and Exterior of the Aquatic Center was painted
- Parking lot was re-stripped.

### **FY 2010-11 Budget Highlights**

- The proposed budget is \$12,149 (4%) lower than the FY10 amended budget.
- No COLA is budgeted for general employees and police.

**RECREATION DEPARTMENT**  
**Aquatics Division - Expenditure Detail**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	23,881	-	-	-	0.0%	0.0%
Part Time Year Round	76,090	79,838	75,000	70,000	24.1%	-6.7%
Overtime	9,466	2,174	-	-	0.0%	0.0%
Seasonal Emp	64,855	63,210	75,000	75,000	25.9%	0.0%
Payroll Taxes	13,334	11,109	11,475	12,093	4.2%	5.4%
Pension & Retirement	1,297	-	-	-	0.0%	0.0%
Health Insurance	2,633	-	-	-	0.0%	0.0%
Workers' Compensation	143	1,304	957	1,450	0.5%	51.5%
<b>Total Personnel Costs</b>	<b>\$ 191,699</b>	<b>\$ 157,635</b>	<b>\$ 162,432</b>	<b>\$ 158,543</b>	<b>54.7%</b>	<b>-2.4%</b>
<b>OPERATING</b>						
Utility Services	66,626	56,339	60,205	57,740	19.9%	-4.1%
Repairs & Maintenance	11,869	31,410	38,615	29,311	10.1%	-24.1%
Operating Supplies	41,339	30,563	35,438	39,522	13.6%	11.5%
Dues, Memberships & Subsc.	275	250	-	500	0.2%	0.0%
Training & Education	1,200	996	2,500	1,500	0.5%	-40.0%
Liability Insurance	3,480	2,780	2,986	2,911	1.0%	-2.5%
<b>Total Operating Costs</b>	<b>\$ 124,789</b>	<b>\$ 122,338</b>	<b>\$ 139,744</b>	<b>\$ 131,484</b>	<b>45.3%</b>	<b>-5.9%</b>
<b>CAPITAL OUTLAY</b>						
Machinery & Equipment	25,653	-	-	-	0.0%	0.0%
<b>Total Capital Outlay</b>	<b>\$ 25,653</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 342,141</b>	<b>\$ 279,973</b>	<b>\$ 302,176</b>	<b>\$ 290,027</b>	<b>100.0%</b>	<b>-4.0%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Aquatics Supervisor	1	1	0	0	0.0%	0.0%
Recreation Program Coordinator	0	0	0	0	0.0%	0.0%
<b>Total Full-time employees</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0.0%</b>
<b>Part-time Employees</b>						
Concession (Part time & seasonal)	3	3	4	4	16.0%	0.0%
Lifeguard (Part time & Seasonal)	22	22	21	25	84.0%	0.0%
<b>Total Part-time employees</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>100.0%</b>	<b>0.0%</b>
<b>DIVISION TOTAL</b>	<b>26</b>	<b>26</b>	<b>25</b>	<b>25</b>	<b>100.0%</b>	<b>0.0%</b>

## **Recreation - Tennis**

---

The **Tennis Division** provides well-maintained tennis and racquetball courts that are available for all age levels and playing abilities. The five tennis courts and two racquetball courts are also lighted for nighttime play. The Division provides pro shop services, organizes and promotes a variety of clinics, lessons and tournaments and hosts the Miami Springs High School Tennis Team's home matches.

---

### **Goals**

To maintain the Tennis facility with positive images for all residents of the City of Miami Springs.

To increase memberships and play by 10% from FY2009-10.

### **Objectives**

- To provide a variety of programs for adults and children on a social and competitive system.
- Provide free instruction to summer program participants
- Provide promotional information to local businesses and hotels. Promote youth and adult leagues.

### **2009-10 Accomplishments**

- Hosted High School and Middle School Season and Tournaments

### **FY 2010-11 Budget Highlights**

- The proposed budget is \$8,356 (27%) higher than the FY10 amended budget mainly due to budgeting of a \$9,000 increase in repairs and maintenance in order to provide for renovations to the handball court.
- No COLA is budgeted for general employees and police.

**RECREATION DEPARTMENT  
Tennis Division - Expenditure Detail**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 4,080	\$ -	\$ -	\$ -	0.0%	0.0%
Part Time Year Round	-	-	-	-	0.0%	0.0%
Payroll Taxes	312	-	-	-	0.0%	0.0%
Pension & Retirement	79	-	-	-	0.0%	0.0%
Health Insurance	316	-	-	-	0.0%	0.0%
Workers' Compensation	30	-	-	-	0.0%	0.0%
<i>Total Personnel Costs</i>	<b>\$ 4,817</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>OPERATING</b>						
Contractual Services	10,000	25,000	20,000	20,000	50.2%	0.0%
Utility Services	4,559	6,605	5,520	4,876	12.2%	-11.7%
Repairs & Maintenance	-	-	6,000	15,000	37.6%	150.0%
Operating Supplies	1,348	-	-	-	0.0%	0.0%
Liability Insurance	1,896	-	-	-	0.0%	0.0%
<i>Total Operating Costs</i>	<b>\$ 17,803</b>	<b>\$ 31,605</b>	<b>\$ 31,520</b>	<b>\$ 39,876</b>	<b>100.0%</b>	<b>26.5%</b>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	19,200	-	-	-	0.0%	0.0%
Machinery & Equipment	-	-	-	-	0.0%	0.0%
<i>Total Capital Outlay</i>	<b>\$ 19,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 41,820</b>	<b>\$ 31,605</b>	<b>\$ 31,520</b>	<b>\$ 39,876</b>	<b>100.0%</b>	<b>26.5%</b>

**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Assistant Sports Supervisor	1.0	-	-	-	0.0%	0.0%
<i>Total Full-time employees</i>	<b>1.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>0.0%</b>
<i>Part time employees</i>						
Tennis Aides	2	-	-	-	0.0%	0.0%
Recreation Leader (year-round)	0	-	-	-	0.0%	0.0%
<i>Total Part-time employees</i>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>0.0%</b>
<b>DIVISION TOTAL</b>	<b>3.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>0.0%</b>

## **Recreation – Parks Maintenance**

---

The **Parks Maintenance Division** provides for the overall maintenance of the parks and ball fields. This includes ball field preparation, park clean-up, etc.

---

### **Goals**

To improve the playability of the athletic fields at Prince Field, Stafford Park and Dove Avenue Park.

### **Objectives**

- Aerate fields a minimum of 2 times annually
- Establish a proper maintenance schedule to improve field conditions
- Provide training to maintenance staff in order to improve maintenance skills
- Provide daily maintenance to keep fields up to par year round
- Implement a weekly park inspection report to make sure our fields are safe for play

### **2009-10 Accomplishments**

- Installed new mulch in all playgrounds
- Added clay to all ball fields.
- Installed Shade Structures at Peavy Dave and Stafford.
- Added new wind screens to all baseball fields.

### **FY 2010-11 Budget Highlights**

- The proposed budget is \$11,701 (11%) higher than the FY10 amended budget mainly due to the budgeting for a new mower with a cost of approx. \$26,941.
- No COLA is budgeted for general employees and police.

**RECREATION DEPARTMENT**  
Parks Maintenance Division - Expenditure Detail

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Part Time Labor	120	-	-	-	0.0%	0.0%
Payroll Taxes	10	-	-	-	0.0%	0.0%
Pension & Retirement	-	-	-	-	0.0%	0.0%
Health Insurance	-	-	-	-	0.0%	0.0%
<b>Total Personnel Costs</b>	<b>\$ 130</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>100.0%</b>
<b>OPERATING</b>						
Repairs & Maintenance	910	130	3,500	6,500	5.5%	85.7%
Rentals & Lease	-	898	1,000	-	0.0%	-100.0%
Operating Supplies	44,584	32,882	50,080	55,290	47.2%	10.4%
Fuels, Oils, Lubricant	3,688	2,000	5,656	5,658	4.8%	0.0%
Contractual Services	61,540	63,129	45,000	32,800	28.0%	-27.1%
<b>Total Operating Costs</b>	<b>\$ 110,722</b>	<b>\$ 99,039</b>	<b>\$ 105,236</b>	<b>\$ 100,248</b>	<b>85.5%</b>	<b>-4.7%</b>
<b>CAPITAL OUTLAY</b>						
Machinery & Equipment	0	0	0	16,941	14.5%	100.0%
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,941</b>	<b>14.5%</b>	<b>100.0%</b>
<b>DEBT SERVICE</b>						
Principal	13,061	14,794	-	-	0.0%	0.0%
Interest	1,020	509	-	-	0.0%	0.0%
<b>Total Debt Service</b>	<b>\$ 14,081</b>	<b>\$ 15,303</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 124,933</b>	<b>\$ 114,342</b>	<b>\$ 105,236</b>	<b>\$ 117,187</b>	<b>100.0%</b>	<b>11.4%</b>

**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Maintenance Worker I	2.0	2.0	0	0	0.0%	0.0%
<b>Total Full-time employees</b>	<b>2.0</b>	<b>2.0</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>0.0%</b>
<i>Part time employees</i>						
Greenskeeper I(seasonal)	2	2	0	0	0.0%	0.0%
<b>Total Part-time employees</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0.0%</b>
<b>DIVISION TOTAL</b>	<b>4.0</b>	<b>4.0</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>0.0%</b>

## RECREATION DEPARTMENT PERFORMANCE MEASURES

Indicator	2007-08 Actual	2008-09 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
Increase participants in co-sponsored athletic programs by	20%	Yes	10%	Yes	10%
Assist the Optimist and Little League with registration and promotions	Yes	Yes	Yes	Yes	Yes
Increase number of teams in the adult basketball league by	2	2	N/A	N/A	4
Add "Over 35" basketball and volleyball program Open Gym/Leagues	Yes	Yes	N/A	N/A	Yes
Sponsor "career day" during our summer program	Yes	Yes	Yes	N/A	Yes
Police and Fire Department to host a "Safety Program" for children who stay home alone, babysit, etc.	Yes	Yes	Yes	Yes	Yes
Hold at least three swim meets	Yes	Yes	Yes	N/A	Yes
Each Supervisor to attend a professional development programs	Yes	No	Yes	No	Yes
Develop New Programming - Flag Football	N/A	N/A	Yes	No	Yes
Develop New Programming -Camper Swim Lessons	N/A	N/A	Yes	Yes	Yes
Develop New Programming -C.I.T.	N/A	N/A	Yes	Yes	Yes
Increase Summer Camp Attendance	N/A	N/A	N/A	N/A	10%
Increase After-School Attendance	N/A	N/A	N/A	N/A	10%



## **Miami Springs Golf Course**

---

The Golf and Country provides affordable golf and golf related programs to our residents, seasonal visitors, and golfers throughout South Florida. Daily greens fees and annual prepaid golf memberships are available, and preferred pricing for golf and golf memberships is extended to residents of the City of Miami Springs.

### **Goal**

To continually enhance the reputation of the Miami Springs Golf Course in the highly competitive South Florida public golf market in order to attract new golfers while maintaining a high level of customer loyalty and repeat play.

### **Objectives**

Control operating expenses in a difficult economy  
Control operating and maintenance costs within budget.  
Increase marketing by creating multi-lingual brochures in Spanish, French & German  
Gain a minimum of five new corporate memberships  
Host a minimum of fifteen golf and charity tournaments.  
Establish groundwork for beginning First Tee Chapter Program  
Host five evening nine-hole couples events during summer months 2011  
Host two EWGA events during summer months 2011  
Establish ladies day league

### **2009-10 Accomplishments**

Controlled operating expenses during difficult economy.

Revised turf maintenance program to decrease expenditures while keeping acceptable level of playing conditions.

Installed new irrigation system to improve turf quality and golf playability  
And further improve water distribution and reduce FPL utility costs.

### **FY 2010-11 Budget Highlights**

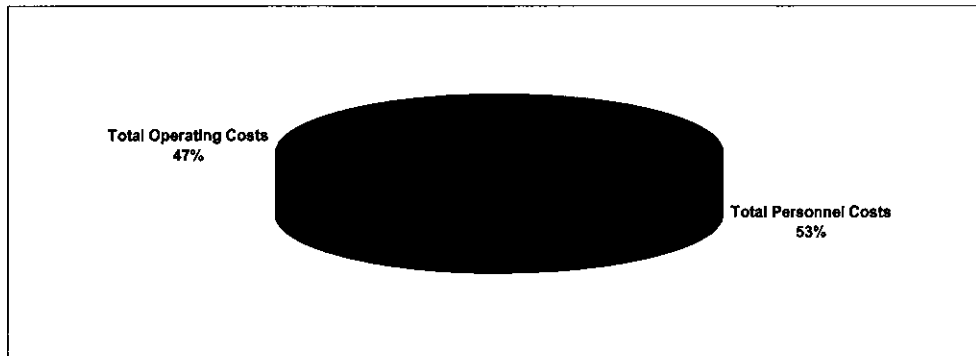
- The proposed budget is \$1,288,104 (59.6%) lower than the FY10 amended budget. This is mainly due to the fact that in FY2010 we had budgeted almost \$1.2 million for the new irrigation system.
- Budget includes \$49,361 in equipment to replace aging units.
- The budget also reduces full time staff in maintenance from two to one, and reclassifies a part time pro shop employee to full time. Payroll costs increased due to higher health insurance and pension costs.
- No COLA is budgeted for general employees and police.

**GOLF COURSE FUND**  
**Golf Course Administration- Expenditure Detail**

	<b>FY 2007-08</b>	<b>FY 2008-09</b>	<b>FY 2009-10</b>	<b>FY 2010-11</b>	<b>% of</b>	<b>% Change</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended Budget</b>	<b>Budget</b>	<b>Total</b>	<b>from 2009-10</b>
<b>OPERATING</b>						
Professional Services	\$ 545	\$ 4,319	\$ 4,550	\$ 475	2.0%	-89.6%
Contractual Services	405	249	430	475	2.0%	0.0%
Communications & Freight	185	627	600	725	3.1%	0.0%
Utility Services	11,859	11,849	-	9,330	39.7%	100.0%
Repairs & Maintenance	1,844	1,909	895	1,500	6.4%	67.6%
Licenses and Fees	356	-	-	-	0.0%	0.0%
Liability Insurance	33,242	19,857	21,582	11,020	46.8%	-48.9%
Improvements Other than Bldg	1,995	-	-	-		
<i>Total Operating Costs</i>	<b>\$ 50,431</b>	<b>\$ 38,810</b>	<b>\$ 28,057</b>	<b>\$ 23,525</b>	<b>100.0%</b>	<b>-16.2%</b>

**GOLF COURSE FUND**  
Golf Course Pro Shop Operations- Expenditure Detail

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 135,132	\$ 103,152	\$ 89,151	\$ 119,553	23.9%	34.1%
Tournament Gratuity	557	335	1,850	300	0.1%	-83.8%
Part Time Employees	121,644	146,913	127,927	108,797	21.7%	-15.0%
Payroll Taxes	19,734	19,155	16,191	17,046	3.4%	5.3%
Pension & Retirement	7,619	5,267	5,269	9,772	2.0%	85.5%
Health Insurance	9,845	7,181	5,945	5,951	1.2%	0.1%
Workers' Compensation	878	809	1,404	2,284	0.5%	62.8%
<b>Total Personnel Costs</b>	<b>\$ 295,409</b>	<b>\$ 282,792</b>	<b>\$ 247,737</b>	<b>\$ 283,703</b>	<b>52.6%</b>	<b>8.4%</b>
<b>OPERATING</b>						
Professional Services	1,278	1,608	1,350	-	0.0%	-100.0%
Contractual Services	6,286	7,039	7,199	11,150	0.0%	54.9%
Merchandise	40,163	36,601	42,724	39,235	7.8%	-8.2%
Utilities	31,036	34,671	36,771	23,927	4.8%	-34.9%
Telephone/Internet	8,079	8,315	10,075	10,098	2.0%	0.2%
Repairs & Maintenance	3,395	47,056	14,000	8,400	1.7%	-40.0%
Rentals & Lease	57,618	61,884	62,769	60,697	12.1%	-3.3%
Printing & Binding	3,297	2,135	3,500	2,700	0.5%	-22.9%
Advertising & Promotions	28,016	17,030	15,858	18,400	3.7%	16.0%
Postage	-	196	362	258	0.1%	-28.7%
Credit Card Fees	36,881	29,319	35,916	27,500	5.5%	-23.4%
Range	13,807	10,601	9,000	9,000	1.8%	0.0%
Office Supplies	1,648	1,128	2,599	2,500	0.5%	-3.8%
Operating Supplies	5,282	3,333	6,200	6,350	1.3%	2.4%
Dues, Memberships & Subsc.	1,344	1,224	1,200	1,000	0.2%	-16.7%
Liability Insurance	14,508	9,684	13,050	12,789	2.6%	-2.0%
<b>Total Operating Costs</b>	<b>\$ 252,438</b>	<b>\$ 271,824</b>	<b>\$ 282,573</b>	<b>\$ 234,004</b>	<b>46.7%</b>	<b>-10.9%</b>
<b>CAPITAL OUTLAY</b>						
Machinery & Equipment	-	-	-	3,426	0.7%	100.0%
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,426</b>	<b>0.7%</b>	<b>100.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 547,847</b>	<b>\$ 554,616</b>	<b>\$ 510,310</b>	<b>\$ 501,133</b>	<b>100.0%</b>	<b>-1.8%</b>

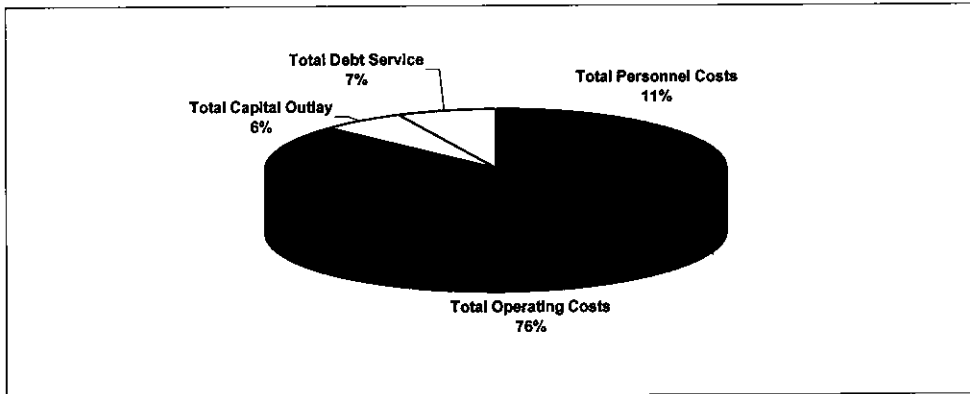


**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Golf Director	1	1	1	1	4.8%	0.0%
Asst Golf Director	0	1	0	0	0.0%	0.0%
Pro Shop Clerk	0	0	0.0	1.0	4.8%	100.0%
<b>Total Full-time employees</b>	<b>1</b>	<b>2</b>	<b>1.0</b>	<b>2.0</b>	<b>9.5%</b>	<b>100.0%</b>
Cashiers	5	3	3	3	14.3%	0.0%
Cart/Rangers	14	16	17	16	76.2%	-5.9%
<b>Total Part-time employees</b>	<b>19</b>	<b>19</b>	<b>20</b>	<b>19</b>	<b>90.5%</b>	<b>-5.0%</b>
<b>DIVISION TOTAL</b>	<b>20</b>	<b>21</b>	<b>21.0</b>	<b>21.0</b>	<b>100.0%</b>	<b>0.0%</b>

**GOLF COURSE FUND**  
Golf Course Maintenance Operations- Expenditure Detail

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 200,040	\$ 126,593	\$ 118,069	\$ 69,733	8.0%	-40.9%
Part Time Labor	2,518	-	-	-	0.0%	0.0%
Overtime	5,885	1,302	-	-	0.0%	0.0%
Payroll Taxes	15,643	9,563	8,201	4,911	0.6%	-40.1%
Pension & Retirement	11,328	6,439	6,978	7,155	0.8%	2.5%
Health Insurance	25,902	14,187	11,542	5,843	0.7%	-49.4%
Workers' Compensation	1,320	685	982	1,395	0.2%	42.0%
Unemployment Taxes	1,343	2,137	-	5,000	0.6%	100.0%
<b>Total Personnel Costs</b>	<b>\$ 283,779</b>	<b>\$ 160,886</b>	<b>\$ 145,772</b>	<b>\$ 94,037</b>	<b>10.8%</b>	<b>-35.5%</b>
<b>OPERATING</b>						
Professional Services	1,800	1,995	2,000	5,000	0.6%	150.0%
Contractual Services	265,746	353,191	330,455	346,392	39.6%	4.8%
Telephone	720	572	655	610	0.1%	-6.9%
Utilities	42,227	52,064	54,284	41,900	4.8%	-22.8%
Repairs & Maintenance	46,043	43,034	40,533	45,000	5.2%	11.0%
Rentals and leases	7,322	3,045	13,200	9,072	1.0%	-31.3%
Fuels, Oils, Lubricants	47,077	23,354	40,615	29,000	3.3%	-28.6%
Operating Supplies	167,644	162,789	178,161	179,000	20.5%	0.5%
Dues, Memberships & Subsc.	630	640	500	500	0.1%	0.0%
Uniform	1,465	1,081	3,419	2,200	0.3%	-35.7%
Education and training	160	-	500	250	0.0%	-50.0%
Transfer to Debt Service Fund	-	-	85,511	61,529	7.0%	-28.0%
Liability insurance	13,320	7,534	11,735	9,788	1.1%	-16.6%
<b>Total Operating Costs</b>	<b>\$ 594,154</b>	<b>\$ 649,299</b>	<b>\$ 781,568</b>	<b>\$ 730,241</b>	<b>83.6%</b>	<b>-4.1%</b>
<b>CAPITAL OUTLAY</b>						
Improvements O/T Buildings	-	-	1,162,403	-	0.0%	-100.0%
Machinery & Equipment	86,833	-	92,000	49,361	5.7%	-46.3%
<b>Total Capital Outlay</b>	<b>\$ 86,833</b>	<b>\$ -</b>	<b>\$ 1,254,403</b>	<b>\$ 49,361</b>	<b>5.7%</b>	<b>-98.1%</b>
<b>DEBT SERVICE</b>						
Principal	102,239	120,408	-	-	0.0%	0.0%
Interest Expense	10,847	7,848	-	-	0.0%	0.0%
<b>Total Debt Service</b>	<b>\$ 113,086</b>	<b>\$ 128,256</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 1,057,852</b>	<b>\$ 938,441</b>	<b>\$ 2,161,743</b>	<b>\$ 873,639</b>	<b>100.0%</b>	<b>-59.6%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Superintendent	1	1	1	1	100.0%	0.0%
Assistant Superintendent	1	1	1	0	0.0%	-100.0%
Greenskeeper	3	0	0	0	0.0%	0.0%
Reel technician	1	1	0	0	0.0%	0.0%
Pump Irrigation Specialist	1	0	0	0	0.0%	0.0%
Chemical Applicator	1	0	0	0	0.0%	0.0%
Golf Turf Specialist	1	0	0	0	0.0%	0.0%
<b>Total Full-time employees</b>	<b>9</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>100.0%</b>	<b>-100.0%</b>
<b>Part-time Employees</b>						
Greenskeeper	4	0	0	0	0.0%	0.0%
<b>Total Part-time employees</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0.0%</b>
<b>FUND TOTAL</b>	<b>13</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>100.0%</b>	<b>-100.0%</b>

## MIAMI SPRINGS GOLF AND COUNTRY CLUB PERFORMANCE MEASURES

Indicator	2007-08 Actual	2008-09 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
Number of rounds played	41,109	40,186	41,017	32,715	38,900
Range revenue per player	\$ 2.84	\$ 2.72	\$ 2.71	\$ 2.45	\$ 2.83
Number of memberships sold	192	151	161	141	144
Membership revenue	\$ 115,902	\$ 94,339	\$ 102,818	\$ 87,479	\$ 88,140
Total revenues	\$ 1,367,392	\$ 1,270,752	\$ 1,326,768	\$ 1,010,122	\$ 1,178,806
Pro shop revenue per player	\$ 1.95	\$ 1.45	\$ 1.47	\$ 1.31	\$ 1.40
Increase number of rounds played	Yes	no	Yes	No	Yes
Increase number of memberships sold	Yes	no	Yes	No	Yes
Complete Phase II irrigation project	Yes	yes	No	Yes	Completed
Maintenance cost per acre	\$ 4,315	\$ 4,157	\$ 4,089	\$ 4,077	\$ 3,958

## **Non Departmental**

---

This Department/Division represents a group of line-item accounts associated with general, city wide accounting transactions. Services provided to other agencies, which benefit all components and facets of the city, are recorded into this department.

It also accounts for transfers to alternate funds including golf course, senior center, hurricane funds and other specialized funds. In cases of grants requiring a city match, those matching funds are recorded as transfers within this department.

The City's general contingency and reserve accounts are reported in this department.

---

### **FY 2010-11 Budget Highlights**

- For fiscal year 2010-11, we have allocated all costs to the responsible departments. Since the golf department is now under the Recreation Department of the General fund, the only inter-fund transfers budgeted in non-departmental is the subsidy to the Elderly Services Fund.

**NON-DEPARTMENTAL ACCOUNTS**  
Expenditure Detail

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>OPERATING</b>						
Professional Services	\$ 95,621	\$ 123,390	\$ -	\$ -	0.0%	0.0%
Contractual Services	1,567	2,110	-	-	0.0%	0.0%
Utility Services	54,397	54,382	-	-	0.0%	0.0%
Dues & Subscriptions	579	479	-	-	0.0%	0.0%
Telephone	3,064	4,517	-	-	0.0%	0.0%
Rentals & Leases	46,097	43,409	-	-	0.0%	0.0%
Printing & Binding	4,272	1,403	-	-	0.0%	0.0%
Liability Insurance	27,727	41,774	-	-	0.0%	0.0%
Advertising & Promotions	52,687	8,490	-	-	0.0%	0.0%
Bank Fees & Bad Debt	45,896	58,551	-	-	0.0%	0.0%
Office Supplies	5,388	4,414	-	-	0.0%	0.0%
Operating Supplies	2,587	2,990	-	-	0.0%	0.0%
Accumulated Leave Settlement	14,919	(132,272)	-	-	0.0%	0.0%
Other Current Charges	50,942	4,827	-	-	0.0%	0.0%
<i>Total Operating Costs</i>	<b>\$ 405,523</b>	<b>\$ 218,464</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
Transfers to Golf Course Fund	213,268	260,954	1,245,394	-	0.0%	-100.0%
Transfers to Grants Fund	(573)	-	-	-	0.0%	0.0%
Transfers to Sanitation Fund	-	-	-	-	0.0%	0.0%
Transfers to Senior Center	142,716	142,713	151,833	163,544	100.0%	7.7%
Transfers to Capital Projects Fund	-	59,796	180,000	-	0.0%	-100.0%
<i>Total Transfers</i>	<b>\$ 355,411</b>	<b>\$ 463,463</b>	<b>\$ 1,557,227</b>	<b>\$ 163,544</b>	<b>100.0%</b>	<b>-89.5%</b>
<b>CAPITAL OUTLAY</b>						
Capital Outlay	-	35,082	-	-	0.0%	0.0%
<i>Total Capital Outlay</i>	<b>\$ -</b>	<b>\$ 35,082</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>DEBT SERVICE</b>						
Principal	28,938	30,229	-	-	0.0%	0.0%
Interest	4,288	2,582	-	-	0.0%	0.0%
<i>Total Debt Service</i>	<b>\$ 33,226</b>	<b>\$ 32,811</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 794,160</b>	<b>\$ 749,820</b>	<b>\$ 1,557,227</b>	<b>\$ 163,544</b>	<b>100.0%</b>	<b>-89.5%</b>

---

**SPECIAL REVENUE FUND**

---



## **Road and Transportation Fund-Peoples Transportation Tax**

---

The Peoples Transportation Tax was enacted in November 2002. These surtax funds are to be used for road and transportation projects. It is mandated that 80% of the funds be used for roadway and right-of-way maintenance and equipment, drainage, street lighting, traffic signs, engineering, signalization, and pavement markings, etc. The remaining 20% shall be spent on transit, such as bus service, shelters, and transit related infrastructure.

---

### **Goals**

Utilize People's Transportation Tax (PTT) funds to maintain city transit areas which includes street maintenance and lighting.

### **Objectives**

Install and repair sidewalks throughout the city to provide safe access to transit.

Continue with the repair and replacement of underground wiring.

Provide ADA compliance measures and devices to city sidewalks.

Replace and restore pavement markings and traffic signs.  
Resurface asphalt roadways and pathways as needed

### **2009-10 Accomplishments**

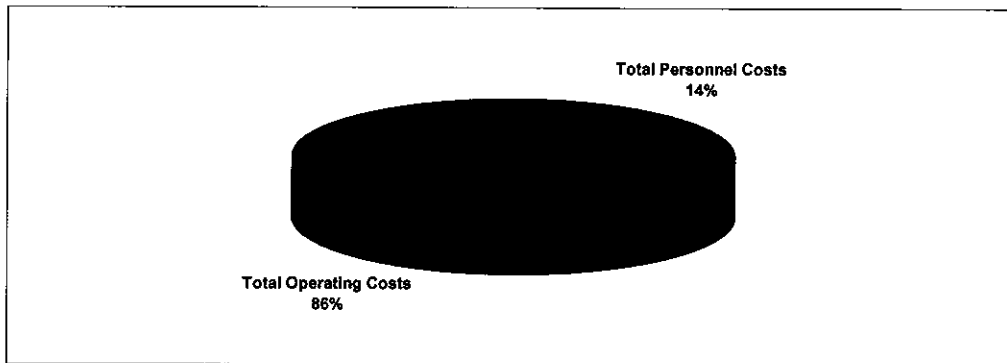
- Utilized money from funds for this division to support and finance projects in Streets, Stormwater and Public Properties divisions.

### **FY 2010-11 Budget Highlights**

- The proposed budget is approximately the same as FY2010 with the exception of the \$1.3 million transfer to capital projects fund budgeted for FY2010.
- Budget includes \$356,000 for road re-paving projects as well as street and sidewalk improvements.
- No COLA is budgeted for general employees and police.

**PUBLIC SERVICES DEPARTMENT  
ROAD AND TRANSPORTATION FUND**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>OPERATING</b>						
Salaries	\$ 35,492	\$ 72,895	\$ 73,715	\$ 75,150	12.3%	1.9%
Payroll Taxes	31	3,818	3,464	3,490	0.6%	0.7%
Pension & Retirement	-	2,558	2,997	3,023	0.5%	0.9%
Health Insurance	-	4,966	5,723	5,759	0.9%	0.6%
<i>Total Personnel Costs</i>	<b>\$ 35,523</b>	<b>\$ 84,237</b>	<b>\$ 85,899</b>	<b>\$ 87,422</b>	<b>14.3%</b>	<b>1.8%</b>
Professional Services	-	6,000	5,000	5,000	0.8%	0.0%
Contractual Services	140,804	207,836	176,026	137,175	22.4%	-22.1%
Workmens Compensation	-	127	6,717	5,115	0.8%	-23.8%
Repairs & Maintenance	57,150	164,517	298,000	356,000	58.2%	19.5%
Fuels, Oils, Lubricants	5,537	171	6,000	11,000	1.8%	83.3%
Road Materials and Supplies	7,174	225	10,000	10,000	1.6%	0.0%
Transfers to Capital Projects	-	-	1,316,626	-	0.0%	-100.0%
<i>Total Operating Costs</i>	<b>\$ 210,665</b>	<b>\$ 378,876</b>	<b>\$ 1,818,369</b>	<b>\$ 524,290</b>	<b>85.7%</b>	<b>-71.2%</b>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	-	-	-	-	0.0%	0.0%
Machinery & Equipment	35,003	114,775	-	-	0.0%	0.0%
<i>Total Capital Outlay</i>	<b>\$ 35,003</b>	<b>\$ 114,775</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 281,191</b>	<b>\$ 577,888</b>	<b>\$ 1,904,268</b>	<b>\$ 611,712</b>	<b>100.0%</b>	<b>-67.9%</b>



# Elderly Services

## Mission Statement

**The mission of the Elderly Services Department is to promote an enhanced quality of life for a diverse population of older adults residing in this community. In keeping with planned federal and statewide goals, this department serves as a partner and stakeholder in Florida's aging services network and shares in the common objective to help older individuals remain independent and productive. Through the City's senior center, this department provides a comprehensive and coordinated system of services to include: congregate meals, home delivered meals, nutrition education, health and wellness activities, recreation, transportation, adult education, screening and assessment, advocacy, and information and referral assistance.**

### MAJOR FUNCTIONS and ACTIVITIES:

The City of Miami Springs Elderly Services Department has continued to be an essential part of this community's continuum of care by assisting older residents, age 60 and over, to maximize opportunities for self-sufficiency and personal independence. The provision of a large range of community-based services and programming encompasses a variety of activities geared towards meeting, targeting and servicing the needs of older citizens in our community. Through ongoing management, evaluation, assessment, supervision and reporting of planned objectives over the past thirty-one years, the city's elderly services department has continued to provide high quality services while serving as a partner in Florida's aging services network.

Funding for the elderly services department is provided through: City funds, OAA Title III B, III C-1, and III C-2 annual grant awards; Nutrition Services Incentive Program reimbursement; participant and private donations; monthly contributions from the Village of Virginia Gardens and other grant awards. As a recipient of Federal, State and City funds, this department must comply with all rules, regulations and reporting requirements as dictated by: the Older Americans' Act of 1965, as amended; the State of Florida Department of Elder Affairs; the United States Dept. of Agriculture; the City of Miami Springs' Code of Ordinances; and other applicable regulatory statutes. Additional program support is provided through agreements with: the MSPD Community Policing Office; RSVP; AARP; the Alliance for Aging, Inc.; and many volunteer resources.

Service offerings and scheduled program activities include the following:

**CONGREGATE MEALS:** Hot lunch meals, meeting 1/3 of an older individual's "Required Daily Allowance," are served every Monday--Friday from 11:30 a.m.--12:30 p.m. to assist area seniors in maintaining a nutritionally balanced diet and to provide opportunities to socialize with their peers.

**HOME DELIVERED MEALS:** A limited number of lunch meals are delivered each weekday to functionally impaired, older residents who are homebound, unable to cook properly for themselves, and who have little or no additional support available.

**NUTRITION EDUCATION:** Monthly presentations to promote better health by providing accurate nutrition information and instruction to participants are conducted by the program's consulting Registered Dietician and Project Director.

**HEALTH SUPPORT SERVICES:** Monthly health and wellness activities are scheduled to include: free chair exercise classes, "Get-in-Shape" fitness classes, Yoga-style classes, Line Dancing instruction, health screenings and educational classes and seminars.

**TRANSPORTATION:** Daily pick up, utilizing the city's mini-bus, is provided to older Miami Springs' residents with no means of transportation to and from the center. Additionally, weekly trips are made for grocery shopping and field trips to area malls and special places of interest are planned each month.

**RECREATION:** Recreational activities are planned each month to help develop a broad range of physical, mental and social skills which can be used by older persons in self-initiated use of leisure time activities to include special events, bingo games and trips. In addition, a large selection of books, magazines, jig-saw puzzles and videos are available on a free loan basis to area residents.

**EDUCATION:** Through out the year, formal and informal opportunities to acquire knowledge and increased awareness are offered in such areas as: consumer information; crime and accident prevention; personal enrichment; health, safety and wellness topics; elder abuse and exploitation; city council actions; and community resources.

**MAJOR FUNCTIONS and ACTIVITIES (continued):**

**SCREENING & ASSESSMENT:** Standard assessment instruments are administered for the purpose of gathering information about clients at the time of enrollment or to reassess currently active clients to determine need and eligibility for services.

**INFORMATION & REFERRAL:** This service provision attempts to provide knowledgeable responses to senior inquiries and direction to specific resources and opportunities that may be available to assist them with their service needs.

**GOALS and OBJECTIVES:**

**GOAL: To promote better health through improved nutrition, reduce the isolation of old age through socialization, and help older citizens live with dignity.**

**OBJECTIVE:** -Provide 29,400 nutritionally balanced, congregate lunch meals to eligible persons, particularly those in greatest economic and social need.

**GOAL: To provide nutritionally sound, home-delivered meals to eligible, homebound citizens.**

**OBJECTIVE:** -Serve 13,920 meals to frail and disabled older citizens this year.

**GOAL: To provide health support activities to assist older persons in securing and utilizing necessary medical treatment as well as preventive, emergency and health maintenance services.**

**OBJECTIVES:**

- 1) -Provide organized activities and programs of regular physical exercise at least three times each week;
- 2) -Provide health screenings and illness prevention programs to detect or prevent illness or worsening of chronic conditions on an ongoing basis;
- 3) -Plan, solicit and coordinate programs to be sponsored by a network of publicly and privately funded organizations for the delivery of health information;
- 4) -Provide regular opportunities for older citizens to participate in recreational activities each month.

**GOAL: To assure the continued local mobility of older residents who are transportationally disadvantaged.**

**OBJECTIVE:** -Provide 9,200 one way trips and travel assistance to and from the senior center, the client's residence, the local grocery store and other local businesses, area malls and special events when possible.

**GOAL: To provide formal and informal education designed to offer opportunities directed towards health improvement, personal enrichment and safety, and accessing available resources.**

**OBJECTIVE:** -Using a variety of instructional approaches and resources, provide information on health, environment, economics, consumerism, crime prevention, etc. as adult education for our citizens.

**GOAL: To provide a formal nutrition education and counseling program for both senior center and homebound clients.**

**OBJECTIVE:** -A registered dietician will provide consulting services and nutrition education seminars, as required by the funding source (the Florida Department of Elder Affairs) and monthly programs will be provided to senior center participants.

### **GOALS and OBJECTIVES (continued):**

**GOAL: To actively seek and reach target group individuals and assist them to access services. Collect and record data on service needs for use in planning and developing supportive services and agendas for advocacy.**

**OBJECTIVES:**

- 1) -Screening and Assessment will be conducted annually on a one-to-one basis with all older residents utilizing city services, inquiring about services or referred for services;
- 2) -Comply with the Florida Department of Elder Affairs' regulations and reporting requirements utilizing the State's C.I.R.T.S. computer system. Comply with the requirements imposed by the Alliance For Aging, Inc., the designated monitoring agency;
- 3) -Provide information and referral assistance in person and via telephone;
- 4) -Conduct home visitations annually of 60 homebound elderly to monitor status and further needs.

**GOAL: To provide an appropriate setting for older persons to establish a social network and meet holistic needs resulting in the stabilization or improvement of the participant's physical, mental, social and/or economic status.**

**OBJECTIVE: -Maintain quality paid and volunteer staffing through ongoing training, recognition and reinforcement of their responsibilities.**

### **2009-10 ACCOMPLISHMENTS:**

In addition to the core service offerings of Congregate Meals, Home Delivered Meals, Screening & Assessment, Nutrition Education and Transportation, the Elderly Services Department has provided additional services, health and wellness support, and educational seminars through its networking efforts. Cooperative agreements and partnerships were created this past year with: Barry University's School of Nursing, University of Miami's Memory Disorder Center, the Alliance for Aging, Inc., the Alzheimer's Association, AARP, the US Census Bureau, Avanti Home Health, the University of Florida's IFAS Extension, CAC Florida Medical Centers, and Adult Protective Service, to name a few. Through the coordination of community resources, this department has been able to meet planned goals and older residents have been afforded the opportunity to participate in a wide range of activities, to include:

- free cholesterol, glucose, glaucoma & cataract, height & weight, blood pressure, hearing, and memory screenings;
- free seasonal and H1N1 Flu immunization shots to those 65 and over;
- free, ongoing chair exercise classes, a "Get-in-Shape" fitness program, Yoga-style classes, Line Dancing, and Computer Instruction/Clase de Computadora classes provided by senior volunteers;
- free Income Tax Preparation Assistance by AARP Tax Aides to over 200 individuals;
- issuance of free *Easy Card & Golden Passports* by M-D Transit Authority and free specialized telephones for the hearing impaired by the State of Florida;
- health presentations by local medical professionals on: fall prevention & safety, fitness and the mind, vision & macular degeneration, diabetes, loneliness & depression, glaucoma, delaying nursing home placement, foot care, eye disease-prevention & care, acupuncture therapy, prescription drug safety and COPD;
- monthly programs on crime prevention and safety issues by the MSPD's Community Policing Office;
- monthly presentations by the Mayor and City Council on local governmental issues; and

## **Elderly Services**

---

### **2009-10 ACCOMPLISHMENTS (Continued):**

- educational workshops on the following topics: elder abuse and adult protective services by the Dept. of Children and Families, energy conservation by FPL, hurricane preparedness by the American Red Cross, genetics & memory by UM's Institute for Human Genomics, library services by M-D County, art awareness by a Silver Knight nominee and local resident, Medicare Part D, and the 2010 Census, to name a few.

The Miami Springs Senior Center serves as the sole portal of access to vital information, screening and assessment, service referrals, and numerous opportunities for older adults to participate in activities and receive essential services. Renovation of this City facility has been paramount this past year and the following projects were undertaken and completed:

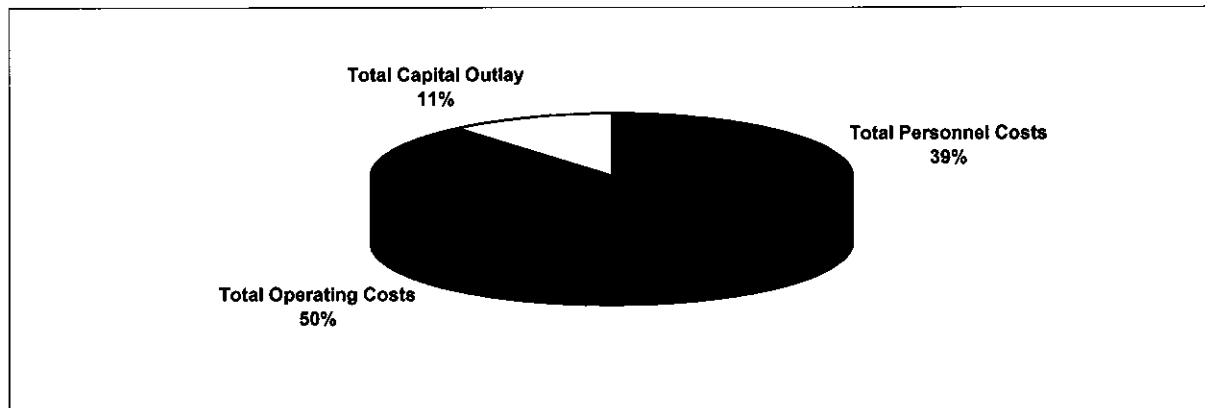
- leveling of the slab throughout the building by pouring up to 6" of concrete in low areas;
- installation of new, non-slip vinyl floor;
- demolition of the suspension ceiling and the installation of a new grid and acoustical tiles;
- replacement of the roofing system with heavy-duty insulation and guttering; and
- installation of a new audio/visual system.

### **FY 2010-11 BUDGET HIGHLIGHTS:**

- The proposed budget is \$91,947 (19%) less than the FY10 amended budget. This decrease is due to the grant funded building improvements of \$96,000 completed in FY2010.
- Budget includes \$43,710 in ADA building improvements funded with a CDBG grant and \$10,627 required as 25% match for a Senior Center Fixed Capital Outlay grant award from the FL Department of Elder Affairs.
- No COLA is budgeted for general employees. All salaries for full-time and part-time staff have been frozen at last year's rates. There are increases in health insurance and pension costs for FY2011.

**ELDERLY SERVICES DEPARTMENT**  
**Elderly Services Special Revenue Fund Expenditures**  
**Consolidated to represent all funding sources**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 77,227	\$ 68,466	\$ 75,055	\$ 75,240	19.0%	0.2%
Part Time Year Round	50,369	48,135	53,676	51,399	13.0%	-4.2%
Payroll Taxes	9,060	9,210	9,048	8,864	2.2%	-2.0%
Pension & Retirement	4,120	3,886	4,436	7,720	2.0%	74.0%
Health Insurance	8,817	9,436	11,042	11,128	2.8%	0.8%
Workers' Compensation	471	449	809	1,262	0.3%	56.0%
<b>Total Personnel Costs</b>	<b>\$ 150,064</b>	<b>\$ 139,582</b>	<b>\$ 154,066</b>	<b>\$ 155,612</b>	<b>39.3%</b>	<b>1.0%</b>
<b>OPERATING</b>						
Professional Services	654	542	2,978	4,025	1.0%	35.2%
Contractual Services	15,930	16,368	22,009	19,374	4.9%	-12.0%
Travel & Related Costs	-	-	350	350	0.1%	0.0%
Uniforms	143	-	491	200	0.1%	-59.3%
Utility Services	11,196	10,227	9,361	7,450	1.9%	-20.4%
Repairs & Maintenance	331,028	2,865	4,595	5,280	1.3%	14.9%
Rentals & Lease	1,403	1,306	1,772	1,320	0.3%	-25.5%
Advertising & Promotions	300	819	535	535	0.1%	0.0%
Postage	99	145	253	180	0.0%	-28.9%
Office Supplies	68	506	575	550	0.1%	-4.3%
Operating Supplies	136,451	127,755	182,806	142,495	36.0%	-22.1%
Dues, Memberships & Subsc.	150	160	170	170	0.0%	0.0%
Training & Education	-	82	-	-	0.0%	0.0%
Liability Insurance	4,596	3,245	3,492	8,355	2.1%	139.3%
Fleet Maintenance	4,505	3,924	3,000	900	0.2%	-70.0%
Fuels, Oils, Lubricant	2,807	2,072	2,800	3,450	0.9%	23.2%
Telephone/Internet	2,298	2,129	2,209	1,716	0.4%	-22.3%
<b>Total Operating Costs</b>	<b>\$ 511,628</b>	<b>\$ 172,145</b>	<b>\$ 237,396</b>	<b>\$ 196,350</b>	<b>49.6%</b>	<b>-17.3%</b>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	-	108,561	93,591	43,710	11.0%	-53.3%
Machinery & Equipment	-	-	2,116	-	0.0%	-100.0%
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 108,561</b>	<b>\$ 95,707</b>	<b>\$ 43,710</b>	<b>11.0%</b>	<b>-54.3%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 661,692</b>	<b>\$ 420,288</b>	<b>\$ 487,169</b>	<b>\$ 395,672</b>	<b>100.0%</b>	<b>-18.8%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Elderley Services Director	1	1	1	1	12.5%	0.0%
<i>Part-time Employee</i>						
Food Service Aide	4	4	4	4	50.0%	0.0%
Screening & Assess Specialist	1	1	1	1	12.5%	0.0%
Driver	1	1	1	1	12.5%	0.0%
Substitute driver	1	1	1	1	12.5%	0.0%
<b>Sub-total: Part-time employees</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>87.5%</b>	<b>0.0%</b>
<b>DEPARTMENT TOTAL</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>100.0%</b>	<b>0.0%</b>



**ELDERLY SERVICES DEPARTMENT**  
**PERFORMANCE MEASURES**

Indicator	2007-08 Actual	2008-09 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
Number of Congregate Meals Served	34,650	27,003	32,760	24,732	29,400
Number of Home Del. Weekday Meals Served	13,158	13,935	13,860	13,787	13,920
Number of Home Del. Weekend Meals Served	1,920	1,336	1,768	1,262	1,560
Number of units of Transportation (1 unit = 1 way trip)	10,555	9,905	9,200	9,484	9,200
Number of units of Screening & Assess. (1 unit = 1 hr)	310	274	275	281	285
Number of units of Nutrition Education - Congregate ( 10/1/08–12/31/08: 1 unit = 1 episode)	2	1	n/a	n/a	n/a
Number of units of Nutrition Education - Congregate ( 1/1/09–9/30/09: 1 unit = 1 client)		660	880	913	900
Number of units of Nutrition Education - Homebound ( 10/1/08–12/31/08: 1 unit = 1 episode)	2	1	n/a	n/a	n/a
Number of units of Nutrition Education - Homebound ( 1/1/09–9/30/09: 1 unit = 1 client)		431	575	651	675

## **Law Enforcement Trust Fund**

---

The Law Enforcement Trust Fund was created under the authority of Florida State Statute Section 932.7055(4) (a). The expenditures of this fund require requests from the Chief of Police and approval by the City Council. Expenditures are restricted to items or programs which are not considered normal operating expenditures, including salaries.

The Fund is utilized to maintain a Community Policing Office (CPO) in a satellite location. This program and related facility operates year round and partially offsets the City's requirement for various match obligation, including crime prevention, drug education and school resource officer programs. The expenses incurred by the Vice, Intelligence and Narcotics units are charged to the Fund and an appropriation is made annually to provide the necessary source of funds. The Fund also provides required matching dollars for several grants which have been or will be awarded to the City.

In Addition, this fund is used to account for the criminal justice training funds received from the Clerk of the County courts. These funds are generated from traffic citations and are restricted so that they may only be used for criminal justice training.

---

---

### **Budget Highlights or Modifications**

- There were no major changes to the FY2010-11 budget for the Law Enforcement fund.
-

**POLICE DEPARTMENT  
Law Enforcement Trust Fund  
Administration**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>OPERATING</b>						
Professional Services	\$ 1,049	\$ 7,927	\$ 4,748	\$ -	0.0%	-100.0%
Investigations	500	274	20,000	25,000	55.6%	25.0%
Operating Supplies	2,980	21,671	-	-	0.0%	0.0%
Donations	500	-	-	-	0.0%	0.0%
Rentals & Leases	24,504	17,688	14,681	20,000	44.4%	36.2%
Bank charges	-	221	-	-	0.0%	0.0%
<b>Total Operating Costs</b>	<b>\$ 29,513</b>	<b>\$ 47,781</b>	<b>\$ 39,429</b>	<b>\$ 45,000</b>	<b>100.0%</b>	<b>14.1%</b>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	-	50,372	-	-	0.0%	0.0%
Machinery & Equipment	9,885	52,687	10,169	-	0.0%	-100.0%
<b>Total Capital Outlay</b>	<b>\$ 9,885</b>	<b>\$ 103,059</b>	<b>\$ 10,169</b>	<b>\$ -</b>	<b>0.0%</b>	<b>-100.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 39,398</b>	<b>\$ 150,840</b>	<b>\$ 49,598</b>	<b>\$ 45,000</b>	<b>100.0%</b>	<b>-9.3%</b>

**POLICE DEPARTMENT  
Law Enforcement Trust Fund  
Community Policing Office Budget**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
<b>OPERATING</b>						
Professional Services	\$ 97	\$ 365	\$ 500	\$ 300	0.5%	-40.0%
Contractual Services	513	423	1,500	1,000	1.7%	-33.3%
Travel & Related Costs	1,141	-	1,500	1,500	2.5%	0.0%
Communications & Freight	908	822	850	850	1.4%	0.0%
Utility Services	336	66	5,102	3,650	6.1%	-28.5%
Repairs & Maintenance	657	555	1,500	1,200	2.0%	-20.0%
Rentals & Lease	20,357	21,057	22,200	23,100	38.6%	4.1%
Printing & Binding	1,300	117	2,000	2,000	3.3%	0.0%
Uniforms	1,697	1,129	2,000	1,000	1.7%	-50.0%
Courier, UPS, Fedex-Overnight	-	-	250	250	0.4%	0.0%
Advertising & Promotions	11,227	8,374	10,000	8,000	13.4%	-20.0%
Office Supplies	2,028	2,073	2,000	1,500	2.5%	-25.0%
Operating Supplies	2,496	3,556	4,000	2,500	4.2%	-37.5%
Liability Insurance	1,596	3,653	1,600	1,600	2.7%	0.0%
Dues, Memberships & Subsc.	506	25	250	250	0.4%	0.0%
Training & Education	4,123	1,958	6,500	6,500	10.8%	0.0%
Telephone & Internet	7,986	7,013	6,654	4,720	7.9%	-29.1%
<b>Total Operating Costs</b>	<b>\$ 56,968</b>	<b>\$ 51,186</b>	<b>\$ 68,406</b>	<b>\$ 59,920</b>	<b>100.0%</b>	<b>-12.4%</b>
<b>CAPITAL OUTLAY</b>						
Machinery & Equipment	-	-	-	-	0.0%	0.0%
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 56,968</b>	<b>\$ 51,186</b>	<b>\$ 68,406</b>	<b>\$ 59,920</b>	<b>100.0%</b>	<b>-12.4%</b>

**POLICE DEPARTMENT  
Law Enforcement Trust Fund  
Criminal Justice Training**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>OPERATING</b>						
Training & Education	\$ -	\$ -	\$ 10,000	\$ 10,000	100.0%	0.0%
<b>Total Operating Costs</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>100.0%</b>	<b>0.0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>100.0%</b>	<b>0.0%</b>

---

## **ENTERPRISE FUNDS**

---

## **Public Services - Sanitation Fund**

---

The Sanitation Division of the Public Works Department is responsible for the collection of all garbage and bulk trash from residential properties in the city. Over 4,300 customers receive twice weekly garbage service and weekly bulk trash service.

---

### **Goals**

- Provide timely and efficient service to all residential solid waste customers.
- Decrease incidents of property damage caused by our collection vehicles.

### **Objectives**

Replace deteriorated containers to maintain the efficiency of the automated garbage collection vehicles.

Provide documentation of excessive trash to the Finance Department for billing.

Institute a regular program of safety awareness with drivers.

Continued maintenance of all swales and alley-ways, damaged by trash collection.

### **2009-10 Accomplishments**

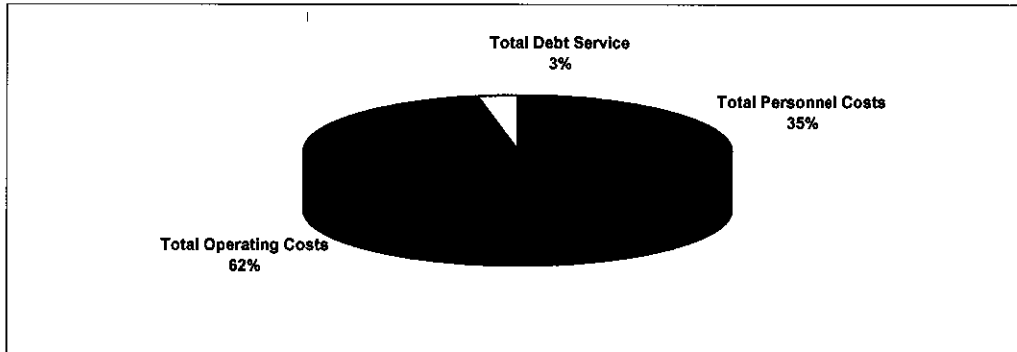
- Purchased two (2) cranes and one residential garbage truck.
- Developed training program to ensure employees improved upon the proper use of heavy equipment.

### **FY 2010-11 Budget Highlights**

- The proposed budget is \$343,771 (13%) lower than the FY10 amended budget. Decrease is mainly due to the \$329,339 in capital expenditures requests for a new sanitation truck and crane, and the increase in the management fee paid to the General fund to pay their allocated share of administrative support provided by City departments that were budgeted for FY2010 and are not needed in the FY2011 budget.+
- This fund is an enterprise fund and as such is self sustaining, any surplus generated from operations is used to enhance the fund's reserves in order to replace equipment in future years.
- No COLA is budgeted for general employees and police.

**SANITATION FUND**  
Sanitation Operations - Expenditure Detail

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 520,063	\$ 572,956	\$ 544,249	\$ 548,927	23.9%	0.9%
Part Time Year Round	8,348	-	-	-		
Overtime	11,781	10,380	12,000	12,000	0.5%	0.0%
Payroll Taxes	42,753	43,532	34,543	35,352	1.5%	2.3%
Pension & Retirement	23,658	23,891	29,982	56,320	2.5%	87.8%
Health Insurance	73,884	103,736	95,836	89,152	3.9%	-7.0%
Workers' Compensation	85,013	65,469	84,033	65,871	2.9%	-21.6%
<b>Total Personnel Costs</b>	<b>\$ 765,480</b>	<b>\$ 819,964</b>	<b>\$ 800,643</b>	<b>\$ 807,622</b>	<b>35.2%</b>	<b>0.9%</b>
<b>OPERATING</b>						
Professional Services	440	-	-	-	0.0%	0.0%
Contractual Services	701,367	746,095	759,406	748,912	32.7%	-1.4%
Repairs & Maintenance	3,368	2,917	5,000	5,000	0.2%	0.0%
Credit Card Fees	10,644	11,896	11,000	500	0.0%	-95.5%
County Collection Fees	-	-	-	46,114	2.0%	100.0%
Operating Supplies	15,424	24,272	15,000	15,000	0.7%	0.0%
Fuels, Oils, Lubricants	67,705	76,932	86,000	86,000	3.7%	0.0%
Depreciation (non cash)	108,841	70,373	96,594	52,000	2.3%	-46.2%
Bad Debt Expense	1,582	77,879	-	-	0.0%	0.0%
Liability Insurance	38,316	35,140	25,787	27,562	1.2%	6.9%
Fleet Maintenance	166,075	148,488	150,000	150,000	6.5%	0.0%
Management Fee to Gen. Fund	124,000	145,245	281,000	281,000	12.3%	0.0%
Telephone/Internet	1,548	2,335	2,672	2,817	0.1%	5.4%
<b>Total Operating Costs</b>	<b>\$ 1,239,310</b>	<b>\$ 1,341,572</b>	<b>\$ 1,432,459</b>	<b>\$ 1,414,905</b>	<b>61.7%</b>	<b>-1.2%</b>
<b>CAPITAL OUTLAY</b>						
Machinery & Equipment	-	-	329,339	-	0.0%	-100.0%
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 329,339</b>	<b>\$ -</b>	<b>0.0%</b>	<b>-100.0%</b>
<b>DEBT SERVICE</b>						
Interest	5,617	5,737	15,363	7,658	0.3%	-50.2%
Principal	-	-	59,490	63,338	2.8%	6.5%
<b>Total Debt Service</b>	<b>\$ 5,617</b>	<b>\$ 5,737</b>	<b>\$ 74,853</b>	<b>\$ 70,996</b>	<b>3.1%</b>	<b>-5.2%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 2,010,407</b>	<b>\$ 2,167,273</b>	<b>\$ 2,637,294</b>	<b>\$ 2,293,523</b>	<b>100.0%</b>	<b>-13.0%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Sanitation Foreman	1	1	0	0	0.0%	0.0%
Administrator to PW Director	0	0	1	1	7.7%	0.0%
Automated Equipment Operator	6	6	6	6	46.2%	0.0%
Refuse Truck Driver	4	4	4	4	30.8%	0.0%
Refuse Collector	2	2	2	2	15.4%	0.0%
<b>FUND TOTAL</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>100.0%</b>	<b>0.0%</b>

## SANITATION DEPARTMENT PERFORMANCE MEASURES

Indicator	2007-2008 Actual	2008-2009 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
<b>Quality</b>					
Percentage of cans collected each route	100%	100%	100%	100%	100%
<b>Efficiency</b>					
Reduce the number of days route not completed on time	Yes	Yes	Yes	Yes	Yes

## **Public Services - Storm-water Fund**

---

The Storm-water Division ensures that all drains and outlets are free of debris and allows excess storm water run off to flow freely from the drainage system.

Specific functions of this Division include the cleaning of drains, inlets, outlets, ditches, canals and culverts. Maintenance of the canals is also an integral function included in this Division, requiring routine aquatic weed control and debris removal.

---

### **Goals**

Complete the ongoing drainage improvements as prioritized in the Storm-water Master Plan.

Optimize the capacity of the existing storm drainage system

Remain in compliance with all National Pollution Discharge Elimination Standards (NPDES) requirements.

### **Objectives**

Provide oversight and manage storm drainage projects.

Continue with a program of systematic storm drainage system cleaning, using the Jet-Vac truck.

### **2009-10 Accomplishments**

- Worked in conjunction with the Department of Transportation to effectively clean all storm drains on NW 36 Street from 42 Avenue to 57 Avenue.
- Improved draining from the 900 block of Huntington Lodge Drive to Curtiss Parkway.
- Utilized money from the Citizens' Independent Transportation Trust (CITT) to plant 18 oak trees along Hunting Lodge Drive.
- Continued training to Public Works' personnel.

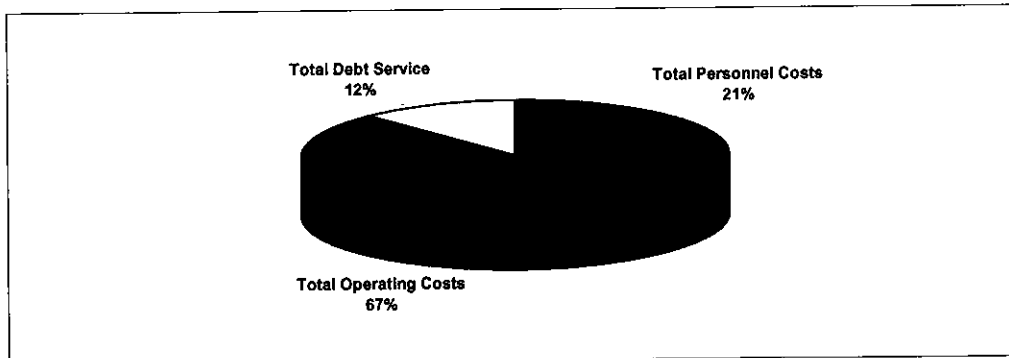
### **FY 2010-11 Budget Highlights**

- The proposed budget is \$462,318 (53%) lower than the FY10 amended budget. Decrease is due to the \$450,000 in capital expenditures requests for the Basin 35 project for FY2010.
- No COLA is budgeted for general employees and police.



**STORMWATER FUND**  
Storm Water Operations - Expenditure Detail

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>PERSONNEL</b>						
Salaries	\$ 63,663	\$ 68,867	\$ 66,828	\$ 62,505	15.2%	-6.5%
Overtime	1,352	448	500	1,000	0.2%	100.0%
Payroll Taxes	4,973	5,066	4,104	3,935	1.0%	-4.1%
Pension & Retirement	3,637	3,400	3,950	6,413	1.6%	62.4%
Health Insurance	10,604	11,793	13,567	11,339	2.8%	-16.4%
Workers' Compensation	421	341	417	1,250	0.3%	199.8%
<b>Total Personnel Costs</b>	<b>\$ 84,850</b>	<b>\$ 89,915</b>	<b>\$ 89,366</b>	<b>\$ 86,442</b>	<b>21.1%</b>	<b>-3.3%</b>
<b>OPERATING</b>						
Professional Services	2,300	78,366	41,054	15,000	3.7%	-63.5%
Contractual Services	10,265	11,680	11,594	4,200	1.0%	-63.8%
Utility Services	496	354	431	108	0.0%	-75.4%
Credit Card Fees	1,330	1,425	500	500	0.1%	0.0%
Operating Supplies	1,913	4,319	3,000	3,000	0.7%	0.0%
Fuels, Oils, Lubricants	3,283	7,295	7,000	7,000	1.7%	0.0%
WASA collection fees	-	-	-	5,800	1.4%	100.0%
Depreciation (non cash)	140,676	141,173	137,000	140,000	34.1%	2.2%
Bad Debt Expense	706	13,826	-	-	0.0%	0.0%
Liability Insurance	5,544	3,783	36,755	25,144	6.1%	-31.6%
DERM Fee	450	940	1,600	800	0.2%	-50.0%
Fleet Maintenance	18,715	13,701	18,000	18,000	4.4%	0.0%
Management Fee to Gen. Fund	20,000	42,291	53,000	53,000	12.9%	0.0%
Telephone/Internet	1,288	1,906	2,175	2,517	0.6%	15.7%
<b>Total Operating Costs</b>	<b>\$ 206,966</b>	<b>\$ 321,039</b>	<b>\$ 312,109</b>	<b>\$ 275,067</b>	<b>67.1%</b>	<b>-11.9%</b>
<b>CAPITAL OUTLAY</b>						
Improvements Other than Bldg	\$ -	\$ -	\$ 417,351	\$ -	0.0%	-100.0%
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 417,351</b>	<b>\$ -</b>	<b>0.0%</b>	<b>-100.0%</b>
<b>DEBT SERVICE</b>						
Interest	19,331	12,513	12,000	7,000	1.7%	-41.7%
Principal	-	-	41,458	41,458	10.1%	0.0%
<b>Total Debt Service</b>	<b>\$ 19,331</b>	<b>\$ 12,513</b>	<b>\$ 53,458</b>	<b>\$ 48,458</b>	<b>11.8%</b>	<b>-8.4%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 310,947</b>	<b>\$ 423,467</b>	<b>\$ 872,284</b>	<b>\$ 409,966</b>	<b>100.0%</b>	<b>-53.0%</b>



**Personnel Summary**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
Maintenance Worker I	1	1	1	1	50.0%	0.0%
Heavy Equipment Operator	1	1	1	1	50.0%	0.0%
<b>FUND TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>100.0%</b>	<b>0.0%</b>

## STORM WATER DEPARTMENT PERFORMANCE MEASURES

Indicator	2007-2008 Actual	2008-2009 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
<b>Outputs</b>					
Number of catch basins cleaned	100%	100%	100%	100%	100%
Linear feet of storm drains jetted	711	1000	1000	2381	2000
<b>Effectiveness</b>					
Number of working days Vac-con on the road	233	240	250	220	220
<b>Efficiency</b>					
Number of drains cleaned per week	6	11	15	15	15

---

**DEBT SERVICE FUND**

---

# **Debt Service Fund**

## **Mission Statement**

**To optimize City resources in  
obtaining funds for City projects.**

## **Debt Service Fund**

---

This fund accounts for the principal and interest payments on all of the City's debt including the City's \$5 million General Obligation Bonds Series 1997 issued to purchase the golf course. These bonds are being paid through an ad-valorem tax assessment approved by City voters, all other debt is being paid thru an inter-fund transfer from the Department responsible for the debt to the Debt Service Fund.

---

### **Goals**

To finance projects utilizing the most cost effective methods, while minimizing the restrictions that would hinder the future borrowing capacity of the City.

### **Objectives**

To account for the servicing of general long-term debt not being financed by proprietary or non-expendable trust funds, and to maintain the highest possible bond ratings for the marketability of the City's debt.

### **2009-10 Accomplishments**

- All bond payments were timely paid and the City is in compliance with the Bond Indenture Covenants.

### **2010-11 Budget Highlights**

- In order to provide an accurate and transparent picture of the City's debt, for FY2010-11 the Debt Service Fund will account for all principal and interest payments on all long term City debt, in prior years only the GO debt was budgeted within this fund.

**CITY OF MIAMI SPRINGS  
DEBT SERVICE FUND**

	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended Budget	FY 2010-11 Budget	% of Total	% Change from 2009-10
<b>OPERATING</b>						
Principal	\$ 230,000	\$ 245,000	\$ 473,780	\$ 480,508	67.7%	1.4%
Interest	166,175	154,771	289,686	225,868	31.8%	-22.0%
Administrative charges	2,088	3,175	2,200	3,200	0.5%	45.5%
<b>TOTAL EXPENSES</b>	\$ 398,263	\$ 402,946	\$ 765,666	\$ 709,576	100.0%	-7.3%

**DEBT SERVICE FUND  
PERFORMANCE MEASURES**

Indicator	2007-08 Actual	2008-09 Actual	2009-10 Goal	2009-10 Actual	2010-11 Goal
Number of Payments on GO Bond	4	2	2	2	2
Number of late payments	0	0	0	0	0
% of payments made in accordance with bond indentures	100%	100%	100%	100%	100%

**DEBT SERVICE FUNDS**  
**\$5,000,000 General Obligation Bonds**  
**Series 1997**

The Series 1997 Bonds were issued to provide a funding mechanism to: (1) finance the costs for the acquisition of the Miami Springs Golf and Country Club facility located within the municipal limits of the City from the City of Miami, Florida; (2) fund the necessary improvements required to update, improve and enhance the facility; (3) capitalize the first round of interest on the Series 1997 bonds; and (4) provide sufficient cash and working capital to pay certain costs and expenses related to the issuance of the Series 1997 Bonds as defined in the Bond Resolution.

The overall project set forth criteria identified and authorized by the City Council. These tasks included the acquisition of the golf course facility and renovation of the club house and grounds. The renovation projects include the rehabilitation of the holes with expanded landscaping. Also, the rehabilitation includes modernizing the clubhouse and adjacent facilities. Additionally, the project defined the renovation of the parking facilities, driveways, and common areas adjacent to the course including comprehensive lighting installations and/or replacement efforts, signage, and resurfacing of all right-of-ways.

The City closed on the purchase of the properties in October 1998. The initial deposit of \$300,000 was held in escrow and in October 1997, the property was purchased for the sum of \$3,000,000 from the City of Miami, Florida. During FY 1997-98, renovation projects were fully underway including landscape improvements, sidewalk and easement installations, parking facility and sign programs and other enhancements to the course.

Additional modifications to the facility include the "swapping" of the front and back "9", expansion to the kitchen and related facilities, comprehensive renovation to the clubhouse and banquet facilities, purchase of new furniture, fixtures and equipment.

Moody's assigned a rating of A3 with a positive outlook. This rating was based upon the audited financial report which projected an increase in the unreserved general fund balance as of 9/30/08.

***Debt service costs on this issue for FY 2010-11 includes \$129,458 for interest payable in two equal installments of \$64,729 each on February 1 and August 1, 2010, and \$270,000 applied to the principal and scheduled for disbursement on February 1, 2011. Revenues to fund these expenditures are provided by subordinated, voter approved ad valorem levies of 0.4698 mills.***



## LEGAL DEBT MARGIN

The necessity to incur debt in order to finance the capital program carries with it the obligation to manage the debt program effectively. As a result, the level of outstanding debt and the City's capacity to incur and repay additional debt bear careful examination.

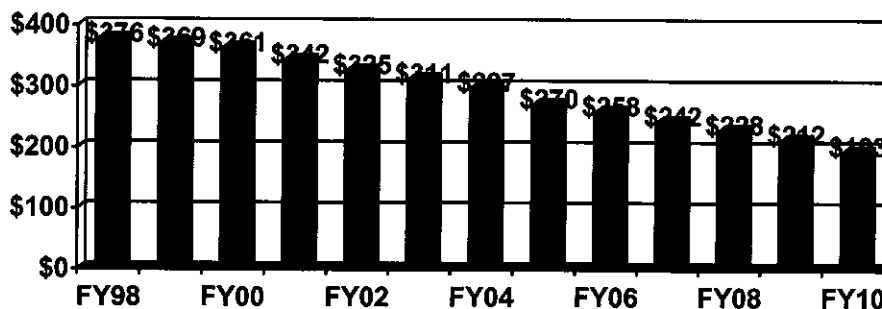
City Charter section 1.04(4) states that the City shall not issue ad valorem bonds the outstanding total amount of which shall obligate the City in excess of 15% of the assessed valuation of the real property within the City. The 1997 General Obligation Bonds Series 1997 are the only ad-valorem bonds issued by the City.

The City's bonded debt margin for FY 2010-11 is as follows:

Assessed valuation 2010 roll	\$ <u>902,535,320</u>
Bonded debt limit- 15% of assessed value	\$ 135,380,298
Total ad valorem debt- General Obligation Bonds	\$ 2,610,000
Amount of debt applicable	\$ <u>2,610,000</u>
Debt Margin Available	<u>\$ 132,770,298</u>

The data below are based on the \$5 million General Obligation Bonds Series 1997:

### BONDED DEBT PER CAPITA G.O. BONDS



**City of Miami Springs, Florida**  
**\$5,000,000 General Obligation Bonds, Series 1997**

**SOURCES OF FUNDS**

Series 1997 Bond Proceeds	\$	5,000,000.00
Less: Original Issue Discount		(4,388.00)
Plus: Estimated Interest Earnings		99,457.00
<i>Total Sources of Funds</i>		5,095,069.00

**USES OF FUNDS**

Acquisition of Golf Course	\$	3,135,000.00
Deposits to escrow fund (SLGS)		1,600,000.00
Cost of capital improvements		117,061.00
Cost of issuance		199,258.00
Underwriters discount		43,750.00
<i>Total Uses of Funds</i>		5,095,069.00

**The Charter of the City of Miami Springs imposes no bonded debt limit.**

**DEBT SERVICE DISBURSEMENT SCHEDULE BY YEAR**

<b>Year End 9/30/xx</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Debt Service Costs</b>
1998	-	\$ 224,351.88	\$ 224,351.88
1999	155,000.00	241,647.50	396,647.50
2000	160,000.00	235,267.50	395,267.50
2001	165,000.00	228,522.50	393,522.50
2002	175,000.00	221,295.00	396,295.00
2003	185,000.00	213,462.50	398,462.50
2004	190,000.00	205,117.50	395,117.50
2005	200,000.00	196,292.50	396,292.50
2006	210,000.00	186,860.00	396,860.00
2007	220,000.00	176,807.50	396,807.50
2008	230,000.00	166,175.00	396,175.00
2009	245,000.00	154,771.25	399,771.25
2010	255,000.00	142,518.75	397,518.75
2011	270,000.00	129,457.50	399,457.50
2012	285,000.00	115,511.25	400,511.25
2013	300,000.00	100,665.00	400,665.00
2014	315,000.00	84,667.50	399,667.50
2015	330,000.00	67,575.00	397,575.00
2016	350,000.00	49,555.00	399,555.00
2017	370,000.00	30,475.00	400,475.00
2018	390,000.00	10,335.00	400,335.00
<b>Total</b>	\$ 5,000,000.00	\$ 3,181,330.63	\$ 8,181,330.63

**City of Miami Springs, Florida**  
**\$2,435,812 Refunding Bond, Series 2010**

**SOURCES OF FUNDS**

Series 2010 Bond Proceeds	\$ 2,435,812.00
<i>Total Sources of Funds</i>	2,435,812.00

**USES OF FUNDS**

Refunding Series 2008 Bonds	\$ 2,428,312.00
Cost of issuance	7,500.00
<i>Total Uses of Funds</i>	2,435,812.00

**The Charter of the City of Miami Springs imposes no bonded debt limit.**

**DEBT SERVICE DISBURSEMENT SCHEDULE BY YEAR**

<b>Year End 9/30/xx</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Debt Service Costs</b>
2011	95,253.49	92,147.15	187,400.64
2012	98,483.61	88,917.03	187,400.64
2013	102,604.24	84,796.40	187,400.64
2014	106,638.69	80,761.95	187,400.64
2015	110,831.76	76,568.88	187,400.64
2016	114,987.39	72,413.25	187,400.64
2017	119,711.05	67,689.59	187,400.64
2018	124,418.14	62,982.50	187,400.64
2019	129,310.35	58,090.29	187,400.64
2020	134,246.14	53,154.50	187,400.64
2021	139,673.50	47,727.14	187,400.64
2022	145,165.52	42,235.12	187,400.64
2023	150,873.48	36,527.16	187,400.64
2024	156,719.66	30,680.98	187,400.64
2025	162,968.18	24,432.46	187,400.64
2026	169,376.17	18,024.47	187,400.64
2027	176,036.11	11,364.53	187,400.64
2028	198,514.52	4,502.84	203,017.36
<b>Total</b>	\$ 2,435,812.00	\$ 953,016.24	\$ 3,388,828.24

---

# **CAPITAL IMPROVEMENT PLAN**

---

**CITY OF MIAMI SPRINGS**

**FY 2010-2011 Budget**

**CAPITAL EXPENDITURE SUMMARY-ALL FUNDS**

<b>Department</b>	<b>Total Budgeted</b>	<b>Description of expenditure</b>	
<b>Police</b>	\$ 53,000	One marked units	27,500
		One sets of light bars, sirens, deck lights, strobe kits, cages(prisoner transport) @\$3500/set plus labor and installation	5,500
		Computer and radio equipment	15,779
		Three Tasers w/ taser cams and extemded warranties	4,221
			53,000
<b>Recreation</b>	\$ 16,941	Toro Groudsmaster 3500-D	16,941
			16,941
<b>Elderley Services</b>	\$ 42,510	Building improvements for ADA compliance	42,510
			42,510
<b>Golf Course</b>	\$ 52,787	Progressive ProFlex 120 Mower	20,363
		Toro Greensmaster 3150Q	28,998
		New Ball Dispenser Machine	3,426
			52,787
<b>Total</b>	<b>\$ 165,238</b>	<b>Total</b>	<b>\$ 165,238</b>

**CITY OF MIAMI SPRINGS  
CAPITAL EXPENDITURE SUMMARY-ALL FUNDS**

Below is a summary of all capital expenditures included in the budget for FY 2010-2011

<b>BY FUND</b>	<b>BY DEPARTMENT</b>	<b>BY CATEGORY</b>	<b>Total</b>
General	Planning Building & Code Information Technology	Vehicles	33,000
Road & Transportation	Police LETF	Technology	-
Elderly services	Public Services	Machinery & Equipment	89,728
Golf Course	Recreation	Improvements O/T	42,510
Sanitation	Road & Transportation	Buildings	-
Stormwater	Elderly services	Buildings	-
LETF	Golf Course		-
Capital Projects	Sanitation		-
	Stormwater		-
	Capital Projects		-
<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>\$ 165,238</b>
			<b>\$ 165,238</b>
			<b>\$ 165,238</b>

## CAPITAL IMPROVEMENTS PLAN

Following is the city's capital improvements plan for FY10-11 and a five year projection. Included in the plan are capital expenditures and capital projects. They are defined as follows:

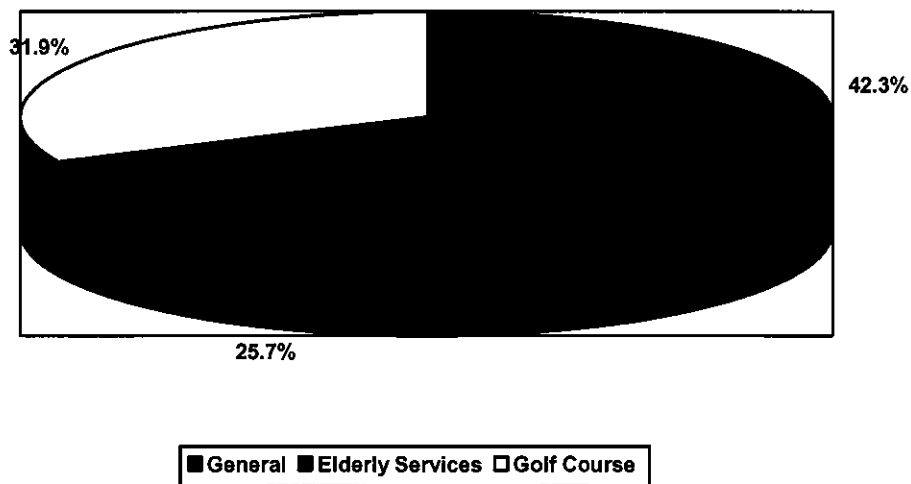
**Capital Expenditures-** Charges for the acquisition at the delivered price including transportation costs of equipment, land, buildings, or improvements of land or buildings, fixtures, and other permanent improvements with a value in excess of \$1,000 and a useful life expectancy of more than one year.

**Capital Projects-** An undertaking that has a specific objective, can be easily distinguishable from other work being performed, has a definite beginning and end, does not occur annually, and has a total cost in excess of \$50,000.

Following are graphic comparisons of budgeted capital and a detailed listing of capital by department and fund. In all cases, when departments submit their capital budgets, the requests for capital outlay must have an indication of the effect on operating costs and income.

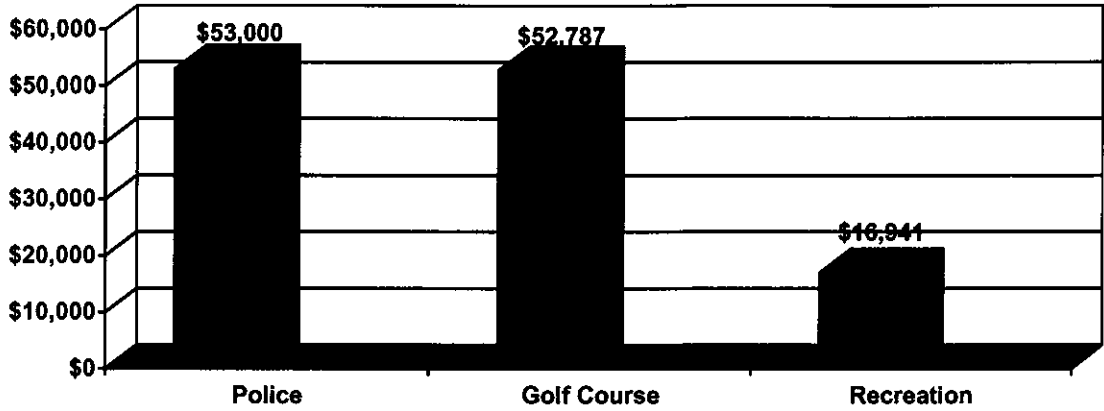
Below are graphic illustrations of planned capital expenditures for FY10-11 broken out for General Fund by department and in total by fund.

### 2010-11 Capital Improvements-All Funds



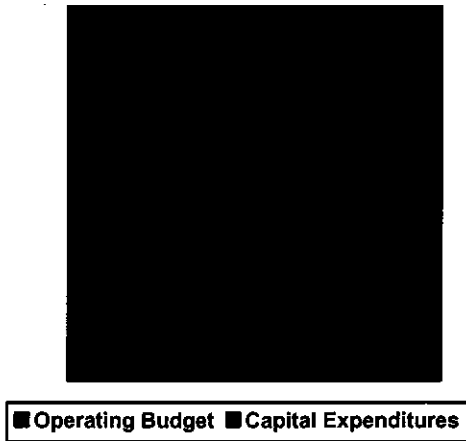
# CAPITAL IMPROVEMENTS PLAN

## General Fund Capital FY 10-11



The chart below shows the relationship between the operating budget-all funds and capital expenditures for FY10-11.

### FY 10-11 Operating-Capital Budgets





## CAPITAL PROJECTS SUMMARY

Following is a listing of major capital projects planned for the city. The projects are listed out in detail on the following pages. Also shown, is the impact that the project will have on operating funds once the project is completed. The amount of impact is referred to in the following terms: Positive, Negligible, Slight, Moderate and High. Examples of what might have an impact on the operating budget due to a capital project are new staff needed, maintenance, and daily operations (utilities, supplies). Depreciation expense is not considered in the impact which is consistent with the city's budgeting procedures.

***Positive-*** The project will either generate some revenue to offset expenses or will actually reduce operating costs.

***Negligible-***The impact will be very small. It will generate less than \$10,000 per year in increased operating procedures.

***Slight-***The impact will be between \$10,001 and \$50,000 in increased operating expenditures.

***Moderate-*** The impact will be between \$50,001 and \$100,000 in increased operating expenditures.

***High-*** This project will cause an increase in operating expenditures of \$100,001 or more annually.

Although some projects are hard to define as far as impact on the operating budget, we have done our best to estimate what future expenditures will be necessary in relation to the project. For an example of the type of impact, see the specific project sheet on the following pages.

## CAPITAL IMPROVEMENTS BY TYPE

Following is a graphic comparison of the Capital Improvements Plan by type of improvement. It is useful to see what types of improvements the city has planned for the FY10-11.

Capital Improvements By Type  
FY 10-11



---

# **5 YEAR CAPITAL IMPROVEMENT PLAN**

---

**CITY OF MIAMI SPRINGS  
CAPITAL IMPROVEMENT PLAN (5 YEARS)**

SOURCE OF FUNDING		2011-12	2012-13	2013-2014	2014-2015	2015-2016	Totals
<b>CITY HALL</b>							
Paint interior of City Hall	Revenues	40,000					40,000
Elevator-City Hall	Revenues	80,000					80,000
<b>POLICE</b>							
Police Cars	Revenues	123,600	127,308	131,127	135,061	139,113	656,209
Motorcycles	Revenues	45,000	-	47,000		50,000	142,000
Police radars	Revenues	3,000	-	3,300		3,600	9,900
Computer and Radio Equipment	Revenues	15,000	15,000	15,000	15,000	15,000	75,000
Vehicle Emergency Equipment	Revenues	2,520	2,846	2,778	2,917	3,005	13,866
<b>GOLF COURSE</b>							
Maintenance Equipment	Revenues	97,000	100,000	100,000	100,000	100,000	497,000
Cart Barn	Revenues	50,000	-	100,000	100,000	100,000	350,000
T-Boxes	Revenues		200,000				200,000
Renovate restrooms	Revenues	50,000	50,000			-	100,000
<b>INFORMATION TECHNOLOGY</b>							
Computer Equipment	Revenues	5,000	5,000	5,000	5,000	15,980	35,980
Phone system	Revenues	110,000					110,000
<b>RECREATION</b>							
Marcite Pool	Reserves	120,000					120,000
Other Pool Improvements	Reserves	160,000					160,000
New truck	Revenues	25,000					25,000
Premier Fence at Prince Field	Revenues	30,000					30,000
Replace Playground at Stafford Park	Revenues	\$40,000					40,000
Renovate Batting Cages at Stafford and Prince	Revenues	\$25,000					25,000
Gym Floor Cover	Revenues	\$12,000					12,000
Rec. Trac Software	Revenues	\$45,000					45,000
5 Tier bleachers for Community Center	Revenues	\$16,000					16,000
Replace Heater at Pool	Revenues	\$40,000					40,000
Touch pads for Pool	Revenues	\$5,000					5,000
Replace Sand Pro	Revenues		\$20,000				20,000
Replace Diving Board	Revenues		\$19,000				19,000
Laser Grade and Clay to Ballfields	Revenues		\$25,000				25,000
New Park Benches, Trash Receptacles and Picnic	Revenues		\$40,000				40,000
Replace Water Fountains at all Parks	Revenues		\$15,000				15,000
Replace Playground at Prince Field	Revenues			80,000			80,000
Resurfcae and Repaint Gym Floor w/ City Logo	Revenues				20,000		20,000
New Truck	Revenues				20,000		20,000
Replace Playground at Peavy Dove	Revenues					50,000	50,000
Replace Sand Pro	Revenues					10,000	10,000
<b>PUBLIC WORKS</b>							
pickup trucks	Revenues	-	26,000		26,000		52,000
<b>TOTAL GENERAL FUND</b>		<b>1,139,120</b>	<b>644,954</b>	<b>484,205</b>	<b>423,978</b>	<b>486,698</b>	<b>3,178,955</b>
<b>ELDERLY SERVICES</b>							
Bldg Addition & Replacement of Sliding Glass Walls	Revenues				280,000		280,000
Replace steamtable and A/C Compressor	Revenues	6,000					6,000
<b>TOTAL SENIOR CENTER</b>		<b>6,000</b>	<b>-</b>	<b>-</b>	<b>280,000</b>	<b>-</b>	<b>286,000</b>
<b>ROAD AND TRANSPORTATION</b>							
streetlight improvements	CITT Funds	100,000	100,000	100,000	100,000	100,000	500,000
street/sidewalk milling and resurfacing	CITT Funds	80,000	60,000	60,000	60,000	60,000	300,000
<b>TOTAL ROAD &amp; TRANS.</b>		<b>180,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>640,000</b>
<b>SANITATION</b>							
New Sanitation Vehicles	Revenues	-	80,000	-	-		80,000
<b>STORMWATER</b>							
vaccon truck	Revenues		-		200,000	-	200,000
drainage/pump station improvements	Grant/Revenues	300,000	300,000	300,000	300,000	-	1,200,000
<b>TOTAL ENTERPRISE FUNDS</b>		<b>300,000</b>	<b>380,000</b>	<b>300,000</b>	<b>500,000</b>	<b>-</b>	<b>1,480,000</b>
<b>TOTAL ALL FUNDS</b>		<b>1,605,120</b>	<b>1,184,954</b>	<b>944,205</b>	<b>1,363,978</b>	<b>486,698</b>	<b>5,584,955</b>

---

**CHANGES IN FUND BALANCES/NET ASSETS**

---

**CITY OF MIAMI SPRINGS**  
**Projected Changes in Fund Balance- General Fund**

The General Fund is used to account for all financial resources of the City, which are not legally required to be accounted for in another fund. It is the chief operating fund of the City.

	FY07-08 Actual	FY08-09 Actual	FY09-10 Budget	FY10-11 Budget	% of Total	% Change from 2009-10
<b>Beginning Balance</b>	\$ 5,610,988	\$ 6,664,391	\$ 8,421,317	\$ 5,238,857		
<b>Revenues/Sources</b>						
Taxes	6,831,093	6,710,087	\$5,803,939	5,649,293	42.2%	-2.7%
Franchise Fees	996,967	989,929	990,000	980,000	7.3%	-1.0%
Utility Taxes	1,667,393	1,818,129	1,740,000	1,755,000	13.1%	0.9%
Licenses and Fees	538,993	414,939	441,558	513,900	3.8%	16.4%
Intergovernmental Revenues	1,569,853	1,541,005	1,704,424	1,658,328	12.4%	-2.7%
Charges for Services	206,220	261,182	370,034	1,580,264	11.8%	327.1%
Fines and Forfeitures	168,387	194,014	176,000	176,000	1.3%	0.0%
Interest Income	231,781	102,843	136,000	79,000	0.0%	-41.9%
Miscellaneous	170,608	247,412	253,073	258,100	1.9%	2.0%
Interfund Transfers	584,000	1,520,345	357,000	746,563	0.0%	109.1%
<b>Total revenues/sources</b>	<b>12,965,295</b>	<b>13,799,885</b>	<b>11,972,028</b>	<b>13,396,448</b>	<b>100.0%</b>	<b>11.9%</b>
<b>Expenditures/Uses</b>						
General Government	\$ 1,780,271	\$ 2,396,324	\$ 2,937,531	\$ 2,708,333	19.5%	-7.8%
Public Safety	5,431,575	5,661,462	6,186,866	5,949,099	42.8%	-3.8%
Public Services	1,760,151	1,940,848	2,398,749	1,883,508	13.6%	-21.5%
Recreation and Culture	1,733,927	1,163,626	2,074,114	3,187,055	22.9%	53.7%
Debt Service	127,685	130,878	-	-		0.0%
Non-Departmental	722,061	286,358	-	-	0.0%	0.0%
Interfund Transfers Out	356,222	463,463	1,557,227	163,544	1.2%	-89.5%
<b>Total Expenditures/uses</b>	<b>\$ 11,911,892</b>	<b>\$ 12,042,959</b>	<b>\$ 15,154,488</b>	<b>\$ 13,891,538</b>	<b>100.0%</b>	<b>-8.3%</b>
Excess(Deficit) of revenues over expenditures	\$ 1,053,403	\$ 1,756,926	\$ (3,182,460)	\$ (495,090)		
Ending Balances	\$ 6,664,391	\$ 8,421,317	\$ 5,238,857	\$ 4,743,767		

**CITY OF MIAMI SPRINGS**  
**Projected Changes in Fund Balance- Road and Transportation Fund**

The Road and Transportation fund is used to account for the receipts and disbursements of funds earmarked for transportation and road improvements. Funds are provided from the Peoples' Transportation Tax.

	FY07-08 Actual	FY08-09 Actual	FY09-10 Budget	FY10-11 Budget	% of Total	% Change from 2009-10
<b>Beginning Balance</b>	\$ 1,595,814	\$ 1,901,298	\$ 1,795,997	\$ 316,729		
<b>Revenues/Sources</b>						
Intergovernmental Revenues	547,182	461,950	\$425,000	384,664	100.0%	-9.5%
Miscellaneous	39,491	10,637	-	-	0.0%	0.0%
<b>Total revenues/sources</b>	<b>586,673</b>	<b>472,587</b>	<b>425,000</b>	<b>384,664</b>	<b>100.0%</b>	<b>-9.5%</b>
<b>Expenditures/Uses</b>						
Public Services	281,189	577,888	\$1,904,268	611,712	100.0%	-67.9% x
<b>Total Expenditures/uses</b>	<b>\$ 281,189</b>	<b>\$ 577,888</b>	<b>\$ 1,904,268</b>	<b>\$ 611,712</b>	<b>100.0%</b>	<b>-67.9%</b>
Excess(Deficit) of revenues over expenditures	\$ 305,484	\$ (105,301)	\$ (1,479,268)	\$ (227,048)		
Ending Balances	\$ 1,901,298	\$ 1,795,997	\$ 316,729	\$ 89,681		

**CITY OF MIAMI SPRINGS**  
**Projected Changes in Fund Balance-Elderly Services**

The Senior Center Fund accounts for federal grant funding related to assistance for the elderly, as well as the City's matching contribution as required by the grant agreements.

	FY07-08 Actual	FY08-09 Actual	FY09-10 Budget	FY10-11 Budget	% of Total	% Change from 2009-10
<b>Beginning Balance</b>	\$ 10,578	\$ 18,871	\$ 18,871	\$ (0)		
<b>Revenues/Sources</b>						
Intergovernmental Revenues	196,417	260,074	\$276,350	209,233	52.9%	-24.3%
Charges for services	-	17,795	22,895	22,895	5.8%	0.0%
Interfund Transfers	142,716	142,713	169,501	163,544	41.3%	-3.5%
<b>Total revenues/sources</b>	<b>339,133</b>	<b>420,582</b>	<b>468,746</b>	<b>395,672</b>	<b>100.0%</b>	<b>-15.6%</b>
<b>Expenditures/Uses</b>						
Recreation and Social Services	330,840	420,582	487,617	395,672	100.0%	-18.9% x
<b>Total Expenditures/uses</b>	<b>\$ 330,840</b>	<b>\$ 420,582</b>	<b>\$ 487,617</b>	<b>\$ 395,672</b>	<b>100.0%</b>	<b>-18.9%</b>
Excess(Deficit) of revenues over expenditures	\$ 8,293	\$ -	\$ (18,871)	\$ (0)		
<b>Ending Balances</b>	<b>\$ 18,871</b>	<b>\$ 18,871</b>	<b>\$ (0)</b>	<b>\$ (1)</b>		



<b>CITY OF MIAMI SPRINGS</b>
<b>Projected Changes in Fund Balance- Debt Service Fund</b>

The Debt Service Fund is used to account for the revenues and expenditures related to general government debt services..
--

	FY07-08 Actual	FY08-09 Actual	FY09-10 Budget	FY10-11 Budget	% of Total	% Change from 2009-10
<b>Beginning Balance</b>	\$ 112,928	\$ 112,796	\$ 108,124	\$ 108,124		
<b>Revenues/Sources</b>						
Ad-Valorem Taxes	394,542	398,275	399,719	402,658	57%	0.7%
Interfund Transfers	3,586	-	365,947	306,919	43%	0.0%
<b>Total revenues/sources</b>	<u>398,128</u>	<u>398,275</u>	<u>765,666</u>	<u>709,576</u>	100%	-7.3%
<b>Expenditures/Uses</b>						
Principal Payments	230,000	245,000	473,780	480,508	68%	1.4%
Interest Payments	166,175	154,772	289,686	225,868	32%	-22.0%
Administrative Expenses	2,085	3,175	2,200	3,200	0%	0.0%
<b>Total Expenditures/uses</b>	<u>\$ 398,260</u>	<u>\$ 402,947</u>	<u>\$ 765,666</u>	<u>\$ 709,576</u>	100%	-7.3% x
 Excess(Deficit) of revenues over expenditures	 \$ (132)	 \$ (4,672)	 \$ -	 \$ 0		
 Ending Balances	 <u>\$ 112,796</u>	 <u>\$ 108,124</u>	 <u>\$ 108,124</u>	 <u>\$ 108,124</u>		

**CITY OF MIAMI SPRINGS**  
**Projected Changes in Fund Balance- Law Enforcement Trust Fund**

The Law Enforcement Trust Fund is used to account for the receipts of funds related to property seized from various federal and state agencies. These funds are restricted for law enforcement purposes only.

	FY07-08 Actual	FY08-09 Actual	FY09-10 Budget	FY10-11 Budget	% of Total	% Change from 2009-10
<b>Beginning Balance</b>	\$ 997,004	\$ 1,008,305	\$ 949,781	\$ 846,778		
<b>Revenues/Sources</b>						
Intergovernmental Revenues	-	3,200	-	-	0.0%	0.0%
Fines and Forfeitures	70,204	127,681	-	-	0.0%	0.0%
Interest Income	37,128	12,621	25,000	10,000	100.0%	100.0%
Miscellaneous	-	-	-	-	0.0%	0.0%
<b>Total revenues/sources</b>	<b>107,332</b>	<b>143,502</b>	<b>25,000</b>	<b>10,000</b>	<b>100.0%</b>	<b>-60.0%</b>
<b>Expenditures/Uses</b>						
Public Safety	96,031	202,026	128,003	114,920	100.0%	-10.2%
<b>Total Expenditures/uses</b>	<b>\$ 96,031</b>	<b>\$ 202,026</b>	<b>\$ 128,003</b>	<b>\$ 114,920</b>	<b>100.0%</b>	<b>-10.2%</b>
Excess(Deficit) of revenues over expenditures	\$ 11,301	\$ (58,524)	\$ (103,003)	\$ (104,920)		
<b>Ending Balances</b>	<b>\$1,008,305</b>	<b>\$ 949,781</b>	<b>\$ 846,778</b>	<b>\$ 741,858</b>		

**CITY OF MIAMI SPRINGS**  
**Projected Changes in Net Assets-Sanitation**

The Sanitation Fund accounts for the City's revenues and expenses of the sanitation department.

	FY07-08 Actual	FY08-09 Actual	FY09-10 Budget	FY10-11 Budget	% of Total	% Change from 2009-10
<b>Beginning Net Assets</b>	\$ 306,005	\$ 489,619	\$ 578,429	\$ 279,091		
<b>Revenues/Sources</b>						
Charges for Services	2,199,711	2,176,417	2,337,956	2,305,700	100.0%	-1.4%
Miscellaneous	696	1,788	-	-	0.0%	0.0%
Interfund transfers	-	-	-	-	0.0%	0.0%
Debt Proceeds	-	-	-	-	0.0%	0.0%
<b>Total revenues/sources</b>	<u>2,200,407</u>	<u>2,178,205</u>	<u>2,337,956</u>	<u>2,305,700</u>	100.0%	-1.4%
<b>Expenditures/Uses</b>						
Operating Expenses	2,016,793	2,089,395	2,637,294	2,293,523	100.0%	-13.0%
<b>Total Expenditures/uses</b>	<u>\$ 2,016,793</u>	<u>\$ 2,089,395</u>	<u>\$ 2,637,294</u>	<u>\$ 2,293,523</u>	100.0%	-13.0%
Excess(Deficit) of revenues over expenditures	\$ 183,614	\$ 88,810	\$ (299,338)	\$ 12,177		
<b>Ending Net Assets</b>	<u>\$ 489,619</u>	<u>\$ 578,429</u>	<u>\$ 279,091</u>	<u>\$ 291,268</u>		

**CITY OF MIAMI SPRINGS**  
**Projected Changes in Net Assets-Stormwater**

The Stormwater Fund accounts for the City's revenues and expenses of the stormwater department.

	FY07-08 Actual	FY08-09 Actual	FY09-10 Budget	FY10-11 Budget	% of Total	% Change from 2009-10
<b>Beginning Net Assets</b>	\$ 3,334,868	\$ 3,320,431	\$ 3,300,475	\$ 2,933,991		
<b>Revenues/Sources</b>						
Charges for Services	277,718	288,860	282,800	250,000	99.0%	-11.6%
Interest Income	19,314	4,825	23,000	2,500	1.0%	-89.1%
Grant revenues	-	96,000	200,000	-	0.0%	0.0%
<b>Total revenues/sources</b>	<u>297,032</u>	<u>389,685</u>	<u>505,800</u>	<u>252,500</u>	<u>100.0%</u>	<u>-50.1%</u>
<b>Expenditures/Uses</b>						
Operating Expenses	311,469	409,641	872,284	409,966	100.0%	-53.0%
<b>Total Expenditures/uses</b>	<u>\$ 311,469</u>	<u>\$ 409,641</u>	<u>\$ 872,284</u>	<u>\$ 409,966</u>	<u>100.0%</u>	<u>-53.0%</u>
Excess(Deficit) of revenues over expenditures	\$ (14,437)	\$ (19,956)	\$ (366,484)	\$ (157,466)		
<b>Ending Net Assets</b>	<u>\$ 3,320,431</u>	<u>\$ 3,300,475</u>	<u>\$ 2,933,991</u>	<u>\$ 2,776,525</u>		

---

## MISCELLANEOUS

---

---

## **DEMOGRAPHICS**

---

**CITY OF MIAMI SPRINGS, FLORIDA**  
**DEMOGRAPHIC AND ECONOMIC STATISTICS**  
**LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Population (1)</u>	<u>Personal Income (Amounts Expressed in Thousands)</u>	<u>Per capita Personal Income (2)</u>	<u>Median Age (2)</u>	<u>School Enrollment (3)</u>	<u>Unemployment rate (4)</u>
2000	13,295	340,764	25,631	36.0	7,922	5.1
2001	13,712	362,614	26,445	36.0	8,005	6.1
2002	13,901	377,370	27,147	37.0	7,123	6.6
2003	13,725	382,804	27,891	37.0	7,364	5.9
2004	13,725	409,238	29,817	37.0	6,828	5.4
2005	13,783	439,223	31,867	37.0	6,618	4.3
2006	13,824	479,817	34,709	37.0	N/A	3.8
2007	13,824	494,775	35,791	38.0	N/A	3.6
2008	13,712	N/A	N/A	39.0	5,226	6.3
2009	13,557	N/A	N/A	N/A	4,742	11.3

Source: (1) City of Miami Springs and State of Florida

(2) Miami Dade County Finance Department

(3) Miami-Dade County Public Schools Registrar's Office

(4) Florida Agency for Workplace Innovation, Office of Workforce Information Services, Labor Market Statistics

N/A- Information not available

# CITY OF MIAMI SPRINGS, FLORIDA

## PRINCIPAL EMPLOYERS

### CURRENT YEAR AND TEN YEARS AGO

<u>EMPLOYER</u>	<u>2009</u>			<u>1999</u>		
	<u>EMPLOYEES</u>	<u>RANK</u>	<u>Percentage of Total County Employment</u>	<u>EMPLOYEES</u>	<u>RANK</u>	<u>Percentage of Total County Employment</u>
Miami-Dade County Public Schools	50,000	1	4.77%	34,310	1	3.12%
Miami-Dade County, Florida	32,000	2	3.05%	28,000	2	2.54%
Federal Government	20,400	3	1.95%	18,700	3	1.70%
State Government	17,000	4	1.62%	18,400	4	1.67%
Publix Supermarket	11,000	5	1.05%	-	-	0.00%
Baptist Health Systems	10,826	6	1.03%	5,285	8	0.48%
Jackson Memorial Hospital	10,500	7	1.00%	7,209	7	0.65%
University of Miami	9,874	8	0.94%	7,517	6	0.68%
American Airlines	9,000	9	0.86%	9,304	5	0.85%
Miami-Dade Community College	6,500	10	0.62%	-	-	0.00%
Florida Power & Light	-	-	-	3,745	9	0.34%
City of Miami	-	-	-	3,400	10	0.31%
	<u>177,100</u>		<u>16.89%</u>	<u>135,870</u>		<u>12.34%</u>

Source: The Beacon Council



**CITY OF MIAMI SPRINGS, FLORIDA**  
**CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM**  
**LAST TEN FISCAL YEARS**

<u>Function/Program</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
<b>Public Safety</b>										
Police:										
Police stations	1	1	1	1	1	1	1	1	1	1
Police vehicles	30	32	33	33	33	34	34	40	43	41
<b>Public works</b>										
Streets (Miles-paved)	55	55	55	55	55	55	55	55	55	55
<b>Culture and recreation</b>										
Sports/Recreation Parks	3	3	3	3	3	3	3	3	3	3
Recreation Center	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	1
Swimming pools	1	1	1	1	1	1	1	1	1	1
Tennis courts	5	5	5	5	5	5	5	5	5	5
Baseball/Football fields	10	10	10	10	10	10	10	10	10	10
Golf courses	1	1	1	1	1	1	1	1	1	1
<b>Sanitation</b>										
Number of collection trucks	7	7	7	5	4	6	6	6	6	6
<b>Elderly Services</b>										
Senior centers	1	1	1	1	1	1	1	1	1	1
Transportation vehicles	1	1	1	1	1	1	1	2	2	2

Sources: Various city departments  
Note: No capital asset indicators are available for the general government function.

# CITY OF MIAMI SPRINGS, FLORIDA

## OPERATING INDICATORS BY FUNCTION

LAST TEN FISCAL YEARS

Function/Program	2000	2001	2002	2003	2004	2005	2006	2007	2008
<b>Public Safety</b>									
Police:									
Number of calls answered	21,967	20,025	21,001	20,598	18,205	15,853	15,923	15,222	16,413
Number of arrests	655	539	675	746	955	687	714	663	537
Number of uniformed officers	43	43	43	42	42	43	43	41	41
<b>Building &amp; Zoning:</b>									
Number of building permits issued	n/a	n/a	n/a	n/a	1535	1,592	2000	1701	1,324
License/Permit revenue generated	\$ 397,977	\$ 329,869	\$ 414,845	\$ 359,674	\$ 396,527	\$ 356,741	\$ 429,946	\$ 467,280	\$ 373,957
Occupational licenses issued	363	391	400	432	463	529	553	618	652
<b>Culture and recreation</b>									
Number of senior meals served	39,158	47,319	49,054	47,862	51,249	54,894	54,340	49,901	48,530
Recreation revenues collected	\$ 179,713	\$ 179,825	\$ 180,963	\$ 170,570	\$ 162,301	\$ 170,534	\$ 173,585	\$ 187,952	\$ 190,498
<b>Sanitation:</b>									
Refuse collected (tons per month)	n/a	n/a	n/a	957	995	891	918	520	375

Sources: Various city departments  
 Note: Indicators are not available for the general government function.  
 n/a-information not available for these years

# CITY OF MIAMI SPRINGS, FLORIDA

## FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION

### LAST TEN FISCAL YEARS

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
<b>FULL-TIME EQUIVALENT EMPLOYEES AS OF SEPTEMBER 30</b>										
<b>Function</b>										
General government	17	17	17	19	19	19	19	19	19	19
Public safety										
Police										
Officers	43	43	43	43	43	43	43	43	41	41
Civilians	12	12	12	12	12	12	12	12	12	11
Building & Zoning	5	5	6	6	6	5	5	6	6	6
Public Works	26	24	23	27	27	27	24	23	21	25
Culture and recreation	8	8	9	9	8	8	8	12	10	10
Water and Sewer	11	13	13	13	13	15	14	10	8	-
Sanitation	20	20	18	13	13	13	13	13	13	13
Stormwater	2	2	2	2	2	2	2	2	2	2
	<u>144</u>	<u>144</u>	<u>143</u>	<u>144</u>	<u>143</u>	<u>143</u>	<u>140</u>	<u>140</u>	<u>132</u>	<u>127</u>

Source: City of Miami Springs Finance department

**CITY OF MIAMI SPRINGS, FLORIDA**  
**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**

LAST TEN FISCAL YEARS  
(amounts expressed in thousands)

Fiscal Year	Real Property			Personal Property	Net Assessed Value	Total Direct Tax Rate	Estimated Actual Value	Net assessed Value as a Percentage of Estimated Actual Value (1)
	Residential Property	Commercial Property						
2000	409,125	123,071		83,157	615,353	7.45	923,029	66.67%
2001	441,197	128,865		74,263	644,325	7.75	972,930	66.23%
2002	453,113	134,135		83,426	670,674	8.15	1,006,011	66.67%
2003	500,231	145,749		82,766	728,746	8.14	1,107,694	65.79%
2004	552,173	157,590		78,188	787,951	8.14	1,221,324	64.52%
2005	655,039	182,998		76,241	914,278	7.90	1,358,098	67.32%
2006	741,005	204,876		73,093	1,018,974	7.60	1,606,562	63.43%
2007	806,401	242,748		74,349	1,123,498	7.50	1,676,863	67.00%
2008	804,833	218,050		67,368	1,090,251	6.30	1,840,486	59.24%
2009	680,762	253,328		54,922	989,012	6.17	1,537,229	64.34%

Note: Property in the City is reassessed each year. State law requires the Property Appraiser to appraise property at 100% of market value. The Florida Constitution was amended, effective January 1, 1995, to limit annual increases in assessed value of property with homestead exemption to 3 percent per year or the amount of the Consumer Price index, whichever is less. The increase is not automatic since no assessed value shall exceed market value. Tax rates are per \$1,000 of assessed value.

(1) Includes tax-exempt property.

Sources: Miami-Dade County  
Department of Property Appraisal -DR-420

# CITY OF MIAMI SPRINGS, FLORIDA

## PRINCIPAL PROPERTY TAXPAYERS

### CURRENT YEAR AND TEN YEARS AGO

(amounts expressed in thousands)

2009		1999					
Taxpayer	Taxable Valuation	Rank	Percentage Total Taxable Valuation	Taxpayer	Taxable Valuation	Rank	Percentage Total Taxable Valuation
FELCOR/CSS HOLDINGS	\$ 27,000	1	2.7%	FELCOR HOLDINGS L.P.	\$ 17,500	1	3.2%
DORIAN VAN BEYER CALLEN	13,630	2	1.4%	DORIAN VON BAYERN CALLEN	4,750	7	0.9%
RED ROOF INNS	10,785	3	1.1%	RED ROOF INNS	6,250	3	1.1%
AIRPORT FINANCIAL CENTER	9,900	4	1.0%				
AA GROUP, LTD.	-	-	-	AA GROUP, LTD.	5,379	5	1.0%
4299 MIA SPRG LLC	6,783	5	0.7%				
MIAMI SPRINGS GOLF VILLAS	6,000	6	0.6%				
FAIRHAVEN REAL ESTATE	5,679	7	0.6%				
FAIRWAYS INC	5,600	8	0.6%				
BRE LQ FL PROPERTIES L L C	5,289	9	0.5%				
ALFERCA MIAMI	4,590	10	0.5%	SOUTHERN BELL	4,500	8	0.8%
				EASTERN FINANCIAL CREDIT UNION	6,103	4	1.1%
				BISCAYNE PROPERTIES, INC.	9,272	2	1.7%
				FIRST UNION NATIONAL BANK	4,943	6	0.9%
				BECK-MARIN ASSOC-MIAMI AIRPORT	3,905	9	0.7%
				HIDEAWAY IN THE GROVE, LTD	1,900	10	0.3%
	<u>\$ 95,256</u>		<u>9.6%</u>		<u>\$ 64,502</u>		<u>12.0%</u>

Sources: Miami-Dade County Tax Assessors' Office  
 2009 Tax Roll  
 Real/personal property adjusted taxable value- \$988,970,999

# CITY OF MIAMI SPRINGS, FLORIDA

## PROPERTY TAX LEVIES AND COLLECTION

### LAST TEN FISCAL YEARS

(amounts expressed in thousands)

Fiscal Year Ended September 30,	Total taxes Levied for Fiscal Year	Collected within the Fiscal Year of Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percent of Levy		Amount	Percent of Levy
2000	4,140	3,931	95.0%	178	4,109	99.3%
2001	4,340	4,187	96.5%	66	4,253	98.0%
2002	4,744	4,649	98.0%	33	4,682	98.7%
2003	5,466	5,284	96.7%	26	5,310	97.1%
2004	5,826	5,664	97.2%	25	5,689	97.6%
2005	6,312	6,124	97.0%	75	6,199	98.2%
2006	7,103	6,891	97.0%	89	6,980	98.3%
2007	7,260	7,132	98.2%	34	7,166	98.7%
2008	6,661	6,830	102.5%	99	6,929	104.0%
2009	6,859	6,683	97.4%	-	6,683	97.4%

Source: City of Miami Springs, Finance department and the Miami Dade County Tax Collector's Office

Note: Total Adjusted Tax Levy is based on final assessed property values by Miami-Dade County Department of Property Appraisal office after the Property Appraisal Adjustment Board has completed hearings on the tax roll; and before discounts.

Discounts Allowed:

November	4%
December	3%
January	2%
February	1%
April	Taxes delinquent

# CITY OF MIAMI SPRINGS, FLORIDA

## PROPERTY TAX RATES

### DIRECT AND OVERLAPPING GOVERNMENTS(1)

#### LAST TEN FISCAL YEARS

Fiscal Year	City of Miami Springs		OVERLAPPING RATES					Total Direct & Overlapping Rates	
	City Wide	Debt Service	County		Special Districts				
			County-Wide	Debt Service	Fire	Library	School	State	
2000	7.4500	0.5880	5.7510	0.6520	2.7520	0.3510	9.7170	0.6380	27.8990
2001	7.7500	0.6620	5.7130	0.5520	2.7520	0.4510	9.3760	0.7355	27.9915
2002	8.1500	0.5940	5.8890	0.3900	2.6610	0.4860	9.2520	0.7355	28.1575
2003	8.1436	0.5430	6.4690	0.2850	2.6610	0.4860	9.1000	0.7360	28.4236
2004	8.1436	0.5079	6.3792	0.2850	2.6610	0.4860	8.6870	0.7360	27.8857
2005	7.9000	0.4415	6.2638	0.2850	2.6610	0.4860	8.4380	0.7360	27.2113
2006	7.5000	0.3953	6.0373	0.2850	2.6510	0.4860	8.1050	0.7355	26.1951
2007	6.3000	0.3579	5.0019	0.2850	2.2477	0.3842	7.9480	0.6595	23.1842
2008	6.4305	0.3687	5.2945	0.2850	2.2487	0.3842	7.7970	0.6585	23.4671
2009	6.1698	0.4226	5.3370	0.2850	2.2271	0.3822	7.9950	0.6585	23.4772

(1) Overlapping rates are those of local and county governments that apply to property owners within the City of Miami Springs.

**Additional information:**

Property tax rates are assessed per \$1,000 of Taxable Assessed Valuation

**Tax rate limits:**

City	10.000 Mills
County	10.000 Mills
School	10.000 Mills
State	10.000 Mills

Source: Miami-Dade County  
Department of Property Appraisal

---

# **APPENDIX**

---



## GLOSSARY OF FUNDS/KEY TERMS

**AD VALOREM TAXES:** Taxes paid on the fair market value of land, buildings, and equipment. Used to fund general operations and debt service. See also "Millage Rate".

**APPROPRIATION:** Money allocated by the City Council for a specific purpose.

**AUTHORIZED POSITIONS:** Employee positions, which are authorized/funded in the adopted budget.

**BALANCED BUDGET:** A budget in which planned funds or revenue available are equal to fund planned expenditures.

**BOND FUNDS:** Proceeds from the sale of bonds for use in construction of capital facilities. (Sometimes referred to as Capital Projects Funds). May be General Obligation or Revenue Bonds.

**BUDGET:** A Balanced fiscal plan of programs, services, and construction projects funded within available revenues, bounded with a specific period of time, usually twelve months. A balanced budget is a fiscal plan in which revenues equal expenditures.

**CAPITAL EXPENDITURES:** See "CAPITAL OUTLAY"

**CAPITAL IMPROVEMENTS:** Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; sometimes referred to as "Infrastructure." See also "CAPITAL PROJECT".

**CAPITAL PROJECT:** To account for financial resources to be used for the acquisition or construction of major facilities (other than those financed by proprietary funds, special assessment and trust funds); usually funded through the sale of bonds or other capital financing methods.

**CAPITAL OUTLAY:** Expenditures that result in the acquisition of or addition to fixed assets that have a value of \$1,000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be identified and controlled for custody purposes as a fixed asset.

**CAPITAL IMPROVEMENTS PLAN (CIP):** All capital expenditures planned for the next five years. The plan specifies both proposed projects and the

resources estimated to be available to fund projected expenditures.

**COST-OF-LIVING ADJUSTMENT (COLA):** An increase in salaries to offset the adverse effect of inflation on compensation.

**CONTINGENCY:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**DEBT SERVICES:** To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**DEBT LIMIT:** The maximum amount of debt, which the City is, permitted to incur under constitutional, statutory or charter provisions. Usually expressed as a percentage of assessed valuation.

**DERM:** Abbreviation for the Miami-Dade County Department of Environmental Protection and Management.

**ENTERPRISE:** A series of accounts grouped to account for operation that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis, are financed or recovered primarily through user charges. City funds are: Water, Sewer, Sanitation Stormwater, and Golf Course operations.

**EXPENDITURE:** The incurring of a liability, the payment of cash, or the transfer of property for the purpose of acquiring an asset, or a service or settling a loss. A decrease in the net financial resources under the current financial resources measurement focus not properly classified as "Other Financing Uses."

**EXPENSE:** Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges. Decreases the net assets of the fund.

**ENCUMBRANCE:** The commitment of appropriated funds to purchase an item or service/ To encumber funds means to set aside or commit funds for a specified future expenditure.

**FISCAL YEAR:** The fiscal year for the City of Miami Springs begins October 1, and ends on September 30.

**FUND:** A group of appropriations treated as an entity to meet legal requirement of Generally Accepted Accounting Principles.

**FUND BALANCE:** The equity of net worth of a general or trust resulting from the residual or excess earnings over expenditures from the operations of the agency. These funds, similar to retained earnings of proprietary funds, may be appropriated directly to operating expenditures in order to support the fund.

**GENERAL FUND:** To account for all financial resources except those required to be accounted for in another fund, usually this applies to funds used for normal, day-to-day operating purposes, the chief operating fund of the City.

**GOAL:** The primary purpose for which a unit of government exist. A goal reflects an ideal condition or mission statement and is always stated in general terms. Specific objectives further the attainment of a goal.

**LOCAL GOVERNMENT 1/2 CENT SALES TAX:** The Value of 1/2 cent of the State sales tax, which is returned to the county collection and shared by the county and its constituent cities on the basis of population.

**LOCAL OPTION GAS TAX:** A tax levy of up to six cents on each gallon of motor and special fuels sold. Which may be imposed by Miami-Dade County in accordance to State Law, and which is shared with the cities in the County, including the City of Miami Springs.

**MILLAGE RATE:** One mill equals \$1.00 of tax for each \$1,000.00 of property value.

**OBJECTIVES:** Measurable and specific accomplishments which work towards fulfilling a goal or area of responsibility. Objectives are usually expressed as quantified service levels to be provided to the public during a specific time period.

**OPERATING BUDGET:** A balance fiscal plan for providing governmental programs and services for a single fiscal year.

**OPERATING EXPENDITURES:** All costs associated with the general operation of a given department. These costs include Professional

Services, Electricity, Repair/Maintenance Supplies, Office Supplies, Local Mileage, etc.

**PERSONNEL SERVICES:** All costs associated with salaried, fringes, and other related employee benefits.

**PRIOR YEAR ENCUMBRANCES:** Outstanding obligations to purchase goods and/or services which existed at fiscal year end, reserved in fund balance or retained earnings of all applicable funds, and reappropriated at the beginning of the consecutive fiscal year.

**PROPERTY TAXES:** Taxes paid on the assessed or "just" value of the land, building, business inventory or equipment.

**RETAINED EARNINGS:** The accumulated income earned less the cost incurred during operations and transfers out resulting in the net worth of the fund. Retained Earnings, like Fund Balance, may be appropriated to support the operations of the fund.

**REVENUES:** Income derived from taxes, fees, and charges. In a broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

**ROLLED BACK MILLAGE RATE:** That millage rate which will provide the same property tax levy as was levied during previous fiscal year, exclusive of levies on new construction, additions to structures, deletions and property added due to geographic boundary changes.

**STATE REVENUE SHARING:** Funds distributed by formula to local governments with few or no limits on the purposes or which the funds may be used.

**SPECIAL REVENUE FUND:** To account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capitol projects) that are legally restricted to expenditures for specified purpose.

**SPECIAL ASSESSMENT:** To account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

**TRIM:** Truth in millage

**TRUST AND AGENCY:** To account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, or other governmental units, and/or other funds. These include the following funds: (a) Expendable Trust; (b) Non-expendable Trust; (c) Pension Trust; and (d) Agency.

**UNRESTRICTED FUND BALANCE:** This refers to the cumulative value of the excess of revenues over expenses/expenditures remaining from prior years, which are available for appropriation and expenditure in the current year. In the government-wide or proprietary fund statement of net assets, this is named "Net Assets-Unrestricted".

**UNRESERVED FUND BALANCE:** The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

---

## **TRIM COMPLIANCE**

---



**CERTIFICATION OF COMPLIANCE**  
 Chapter 200, Florida Statutes  
 and Sections 218.23 and 218.63, Florida Statutes

DR-487  
 R. 6/10  
 Rule 12D-16.002  
 Florida Administrative Code

FISCAL YEAR	2010-2011	County	Miami-Dade
<input type="checkbox"/> Check if new address		<input type="checkbox"/> Check if new contact	
Taxing Authority	CITY OF MIAMI SPRINGS	<b>Taxing authorities must file the DR-487 with the required attachments within 30 days of the final hearing.</b> Send completed "TRIM" Compliance packages by mail, certified mail, or overnight delivery to:  Florida Department of Revenue Property Tax Oversight - TRIM Section P. O. Box 3000 Tallahassee, Florida 32315-3000	
Mailing Address	201 WESTWARD DR		
Physical Address	SAME AS MAILING		
City, State, Zip	MIAMI SPRINGS, FLORIDA, 33166		
Date of Final Hearing	09/27/2010		

**All Taxing Authorities, Except School Districts**

WITHIN 30 DAYS OF FINAL HEARING send this signed certification\* with:

- 1. Copy of DR-420, *Certification of Taxable Value*, include DR-420TIF, *Tax Increment Adjustment Worksheet* and DR-420DEBT, *Certification of Voted Debt Millage*, if applicable.
- 2. Ordinance or Resolution:
  - a. Adopting the final millage rate, with percent change of rolled-back rate shown and
  - b. Adopting the final budget, indicating order of adoption.  
**DO NOT SEND ENTIRE BUDGET.**
- 3. ENTIRE PAGE(s) from the newspaper for all newspaper advertisements
  - a. Budget Summary Advertisement.
  - b. Notice of Proposed Tax Increase or Budget Hearing Advertisement.
  - c. COUNTIES ONLY: DR-529, *Notice - Tax Impact of the Value Adjustment Board*, within 30 days of completion.
- 4. Proof of Publication from the newspaper for all newspaper advertisements.
- 5. DR-420MM, *Maximum Millage Levy Calculation Final Disclosure*.
- 6. DR-487V, *Vote Record for Final Adoption of Millage Levy*.
- 7. DR-422, *Certification of Final Taxable Value*\*\* and DR-422DEBT *Certification of Final Voted Debt Millage*, if applicable.

\*(See Rule 12D-17.004(2)(a), F.A.C.)

**School Districts**

WITHIN 30 DAYS OF FINAL HEARING send this signed certification\* with:

- 1. Copy of DR-420S, *Certification of School Taxable Value* and DR-420DEBT, *Certification of Voted Debt Millage*, if applicable.
- 2. ESE 524, *Millage Resolution*.
- 3. ESE 524A, *Critical Needs Millage Resolution*.
- 4. Resolution or Ordinance Adopting Budget, indicating order of adoption.
- 5. ENTIRE PAGE(s) from the newspaper for all newspaper advertisements:
  - a. Budget Summary Advertisement.
  - b. Notice of Proposed Tax Increase or Budget Hearing Advertisement.
  - c. Notice of Tax for School Capital Outlay.
  - d. Amended Notice of Tax for School Capital Outlay.
- 6. Proof of Publication from the newspaper for all newspaper advertisements.
- 7. DR-422, *Certification of Final Taxable Value*\*\* and DR-422DEBT, *Certification of Final Voted Debt Millage*, if applicable.

\*(See Rule 12D-17.004(2)(b), F.A.C.)

**\*\*If you have not received the DR-422, do not delay submitting your TRIM package. It is due within 30 days of your final hearing. If you do not include all required documents, the Department of Revenue will find you non-compliant with Section 218.26(4), F. S. Taxing authorities and units of local government participating in revenue sharing may lose these funds for twelve months, under Sections 200.065, 218.23, 218.26(4), and 218.63. F.S. Ad valorem proceeds from any millage above the rolled-back rate must be placed in escrow.**

<b>SIGN HERE</b>	<b>Taxing Authority Certification</b>	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer	Date	
	<input checked="" type="checkbox"/> Mr. <i>James Borgmann</i>		
	<input type="checkbox"/> Ms. JAMES BORGMANN	Title CITY MANAGER	
	Contact Name WILLIAM ALONSO	E-mail Address ALONSOW@MIAMISPRINGS-FL.GOV	
Phone Number 305-805-5000	Fax Number 305-805-5037		



# CERTIFICATION OF TAXABLE VALUE

DR-420  
R. 6/10  
Rule 12D-16.002  
Florida Administrative Code


Year <b>2010</b>	County <b>MIAMI-DADE</b>
Principal Authority <b>CITY OF MIAMI SPRINGS</b>	Taxing Authority <b>CITY OF MIAMI SPRINGS</b>

<b>SECTION I: COMPLETED BY PROPERTY APPRAISER</b>			
1.	Current year taxable value of real property for operating purposes	\$	852,562,168 (1)
2.	Current year taxable value of personal property for operating purposes	\$	49,902,820 (2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	70,332 (3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	902,535,320 (4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	8,254,944 (5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	894,280,376 (6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	955,006,606 (7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? (If yes, enter the number of forms DR-420DEBT, <i>Certification of Voted Debt Millage</i> for each debt service levy.)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number 1 (9)

<b>SIGN HERE</b>	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser 	Date	July 1, 2010

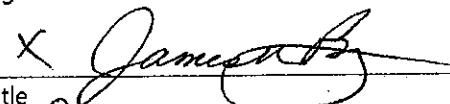
<b>SECTION II: COMPLETED BY TAXING AUTHORITY</b>			
If this portion of the form is not completed in FULL your authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, -0-			
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		6.1698 per \$1,000 (10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	5,892,200 (11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	- 0 - (12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	5,892,200 (13)
14.	Dedicated Increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	- 0 - (14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	894,280,376 (15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		6.5888 per \$1000 (16)
17.	Current year proposed operating millage rate		6.9850 per \$1000 (17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	6,304,209.0 (18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

**DEPENDENT SPECIAL DISTRICTS AND MSTUS**  **STOP HERE SIGN AND SUBMIT**

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. (The sum of Line 13 from all DR-420 forms)	\$	5,842,200	(22)
	Current year aggregate rolled-back rate (Line 22 divided by Line 15, multiplied by 1,000)		6.5888 per \$1,000	(23)
	Current year aggregate rolled-back taxes (Line 4 multiplied by Line 23, divided by 1,000)	\$	5,946,625	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. (Total of Line 18 from all DR-420 forms)	\$	6,304,209	(25)
26.	Current year proposed aggregate millage rate (Line 25 divided by Line 4, multiplied by 1,000)		6.9850 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate (Line 26 divided by Line 23, minus 1, multiplied by 100)		6.01 %	(27)

<b>First public budget hearing</b>	Date September 14, 2010	Time 7:00 PM	Place Council Chambers 201 Westwood Drive 2nd Floor Miami Springs, FL 33166 (305) 805-5000
------------------------------------	----------------------------	-----------------	---

<b>SIGN HERE</b>	<b>Taxing Authority Certification</b>	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer			Date 7/30/10
	Title City Manager	Contact Name William Alonso, Finance Director		
	Mailing Address 201 Westwood Drive	Physical Address SAME AS MAILING		
	City, State, Zip Miami Springs, FL 33166	Phone Number 305-805-5000	Fax Number 305-805-5017	



# CERTIFICATION OF VOTED DEBT MILLAGE

DR-420DEBT

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Year <b>2010</b>	County <b>MIAMI-DADE</b>
Principal Authority <b>CITY OF MIAMI SPRINGS</b>	Taxing Authority <b>CITY OF MIAMI SPRINGS</b>
Levy Description <b>General Obligation Golf Course Bonds</b>	

SECTION I: COMPLETED BY PROPERTY APPRAISER			
1.	Current year taxable value of real property for operating purposes	\$	852,562,168 (1)
2.	Current year taxable value of personal property for operating purposes	\$	49,902,820 (2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	70,332 (3)
4.	Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	\$	902,535,320 (4)

<b>SIGN HERE</b>	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser 		Date <b>July 1, 2010</b>

SECTION II: COMPLETED BY TAXING AUTHORITY			
5.	Current year proposed voted debt millage rate	<b>.4698</b>	per \$1,000 (5)
6.	Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	<b>.000</b>	per \$1,000 (6)

<b>SIGN HERE</b>	<b>Taxing Authority Certification</b>	I certify the proposed millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer 		Date <b>7/30/10</b>	
	Title <b>City Manager</b>	Contact Name <b>William Aronson, Finance Director</b>		
	Mailing Address <b>201 Westwood Drive</b>	Physical Address <b>SAME as mailing</b>		
	City, State, Zip <b>Miami Springs FL 33166</b>	Phone Number <b>305-251-5700</b>	Fax Number <b>305-251-5717</b>	

### INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution or
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

#### Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

#### Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any

- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.



**RESOLUTION NO. 2010-3490**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR GENERAL OPERATIONS AND VOTED GENERAL OBLIGATION DEBT SERVICE FOR THE CITY OF MIAMI SPRINGS FOR THE FISCAL YEAR 2010-2011; PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City Council of the City of Miami Springs, Florida has held the first of two public hearings on September 14, 2010 as required by Florida Statutes 200.065 to discuss the proposed operating and debt service ad valorem levies; and,

**WHEREAS**, the City Council of the City of Miami Springs, Florida has held the first of two public hearings on September 14, 2010 as required by Florida Statutes 200.065 to discuss the proposed operating budgets of the City of Miami Springs for the Fiscal Year beginning October 1, 2010 and ending September 30, 2011; and,

**WHEREAS**, the City Council of the City of Miami Springs, Florida, is considering the passage of two resolutions following the second required public hearing tentatively adopting the proposed operating and debt service ad valorem tax rates, concurrent with the proposed operating budgets; and,

**WHEREAS**, the value of real property not exempt from taxation within the City of Miami Springs, Florida has been certified by the Miami-Dade County property appraiser and reflects a current year adjusted taxable value of \$ 894,280,376; and,

**WHEREAS**, the second public hearing was duly noticed, advertised and held on September 27, 2010.

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:**

**Section 1:** That the Fiscal Year 2010-2011 OPERATING millage rate for the City of Miami Springs, Florida is 6.4710 **mills**, representing a 1.8 % decrease from the rolled back rate of 6.5888 **mills**.

**Section 2:** That the Fiscal Year 2010-2011 voted GENERAL OBLIGATION DEBT SERVICE millage rate for the City of Miami Springs, Florida is .4698 **mills**, the 13<sup>th</sup> year of the voted debt service levy.

**Section 3:** That this resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the City Council of the City of Miami Springs, Florida, this 27<sup>th</sup> day of September, 2010.

The motion to adopt the foregoing resolution was offered by Councilman Best, seconded by Vice Mayor Lob, and on roll call the following vote ensued:

Vice Mayor Lob  
Councilman Best

“aye”  
“aye”

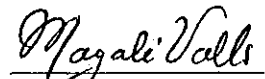
Councilman Espino  
Councilwoman Ator  
Mayor Bain

"aye"  
"aye"  
"aye"


  
Billy Bain  
Mayor



**ATTEST:**

  
Magali Valls, CMC  
City Clerk

**APPROVED AS TO LEGALITY AND FORM:**

  
Jan K. Seiden, City Attorney

**RESOLUTION NO. 2010-3491**

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF MIAMI SPRINGS, FLORIDA  
ADOPTING THE FINAL GENERAL FUND,  
SPECIAL REVENUE FUNDS, DEBT SERVICE  
FUND, AND ENTERPRISE FUND BUDGETS  
FOR THE FISCAL YEAR 2010-2011;  
AUTHORIZING THE CITY MANAGER TO  
PROCEED WITH IMPLEMENTATION OF  
SERVICE PROGRAMS AND PROJECTS;  
PROHIBITING UNAUTHORIZED  
LIABILITIES AND EXPENDITURES OF  
FUNDS; PROVIDING FOR AN EFFECTIVE  
DATE**

**WHEREAS**, the City Council of the City of Miami Springs, Florida has held the first of two public hearings on Tuesday, September 14, 2010 as required by Florida Statutes 200.065 to discuss the proposed operating budgets of the City of Miami Springs for the Fiscal Year 2010-2011 beginning October 1, 2010 and ending September 30, 2011; and,

**WHEREAS**, the first public hearing was duly noticed and advertised; and,

**WHEREAS**, at the first public hearing the City Council of the City of Miami Springs, Florida set forth the proposed expenditures, appropriations, and revenue estimates for the Fiscal Year 2010-2011 operating budgets for all funds totaling \$ 18,338,240 ; and,

**WHEREAS**, the second public hearing was duly noticed, advertised and held on September 27, 2010; and,

**WHEREAS**, the Administration has confirmed the revenue projections as presented at the first public hearing in the amount of \$ 18,338,240;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF MIAMI SPRINGS, FLORIDA:**

**Section 1:** That the following final operating budgets for the general fund, special revenue funds, general obligation debt service fund, capital projects fund and enterprise fund are hereby adopted for the Fiscal Year 2010-2011 beginning October 1, 2010 and ending September 30, 2011:

<u>Funds</u>	<u>Revenues &amp; Reserves</u>	<u>Expense Appropriations and Reserves</u>
General Fund:	\$13,790,694	\$13,790,694
Special Revenue Funds:	1,122,304	1,122,304
Debt Service Fund:	709,576	709,576
Enterprise Fund:	<u>2,715,666</u>	<u>2,715,666</u>
TOTALS	<u>\$18,338,240</u>	<u>\$18,338,240</u>

**Section 2:** That the City Manager is hereby authorized to proceed with implementation of the service programs and projects provided for in the budget, consistent with the City Code and policies established by the City Council.

**Section 3:** That no liabilities shall be incurred or monies expended by any officer or employee of the City except in accordance with provisions of the budget or duly adopted amendments thereto.

**Section 4:** That this resolution shall take effect immediately upon adoption for the fiscal year which will begin on October 1, 2010 through September 30, 2011.

**PASSED AND ADOPTED** by the City Council of the City of Miami Springs, Florida, this 27<sup>th</sup> day of September, 2010.


The motion to adopt the foregoing resolution was offered by Councilman Best, seconded by Vice Mayor Lob, and on roll call the following vote ensued:

Vice Mayor Lob  
Councilman Best

“aye”  
“aye”

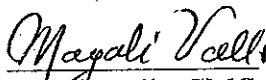
Councilman Espino  
Councilwoman Ator  
Mayor Bain

"aye"  
"aye"  
"aye"


  
Billy Bain  
Mayor



**ATTEST:**

  
Magali Valls, CMC  
City Clerk

**APPROVED AS TO LEGALITY AND FORM:**

  
Jan K. Seiden, City Attorney

RIVER CITIES GAZETTE  
Dolphin Publishing Company  
PUBLISHED WEEKLY  
MIAMI—DADE—FLORIDA

STATE OF FLORIDA )  
COUNTY OF DADE ) ss:

Before the undersigned authority personally appeared

*Thomas D. Coats*  
who on oath says that he/she is  
*Publisher*

of the River Cities Gazette, a weekly newspaper published at Miami in Dade County, Florida; that the attached copy of advertisement was published in said newspaper in the issue(s) of

*SEPT. 23<sup>RD</sup> 2010*

Affiant further says that the said the River Cities Gazette is a newspaper published at Miami, in the said Dade County, Florida, and that the said newspaper has heretofore been continuously published in said Dade County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; that the said newspaper has been entered as second class mail matter each week; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

*Thomas D. Coats*

Sworn to and subscribed before me this *23<sup>RD</sup>* day of

*SEPT.* A.D. *2010*

*Maria Estevez*

My commission Expires:



CITY OF MIAMI SPRINGS, FLORIDA

# NOTICE OF BUDGET HEARING

The CITY OF MIAMI SPRINGS  
has tentatively adopted a  
budget for Fiscal Year 2010-11.

A public hearing to make a  
FINAL DECISION on the budget  
AND TAXES will be held on:

**Monday, September 27, 2010  
7:00 PM**

**Miami Springs City Hall  
Second Floor**

**201 Westward Drive**

**Miami Springs, Florida 33166**

# BUDGET SUMMARY CITY OF MIAMI SPRINGS FISCAL YEAR 2010-2011

	General Fund	Debt Service Fund	Special Revenue Fund	Enterprise Fund	Total Budget
<b>CASE CHANGE BUDGET FORWARD</b>	\$ 1,957,253		\$ 331,968	\$ 157,466	\$ 984,682
<b>ESTIMATED REVENUES</b>					
Taxes					
Ad Valorem Taxes	\$ 5,548,291				\$ 5,548,291
Ad Valorem Taxes (Voted debt)		402,658			402,658
Excise Taxes	2,735,000				2,735,000
Licenses and Permits	513,900				513,900
Intergovernmental Revenues	1,858,238		893,897		2,752,135
Charges for Services	1,560,264		22,895		1,583,159
Fines and Forfeitures	176,600			2,555,700	2,732,300
Investment Income	79,800		19,008		98,808
Miscellaneous Revenues	258,100			2,500	277,100
Interfund Transfers	746,563	306,919	163,544		1,217,026
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	\$ 13,295,426	\$ 709,576	\$ 799,306	\$ 2,556,200	\$ 17,353,558
<b>TOTAL ESTIMATED REVENUE BALANCES</b>	\$ 13,790,694	\$ 709,576	\$ 1,122,304	\$ 2,715,666	\$ 18,338,240
<b>Expenditures/Expenses</b>					
General Government					
Public Safety	\$ 2,708,333	\$ 3,200			\$ 2,711,533
Public Works	5,846,254				5,846,254
Recreation and Culture	1,858,530		114,920		1,973,450
Bond Principal and Interest	2,995,634		611,712		3,607,346
Unclassified Accounts/Transfers-Out	470,463	706,376	385,671		1,562,510
<b>TOTAL EXPENDITURES/EXPENSES</b>	\$ 13,790,694	\$ 709,576	\$ 1,122,304	\$ 2,703,490	\$ 18,326,063
Reserves					
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	\$ 13,790,694	\$ 709,576	\$ 1,122,304	\$ 2,715,666	\$ 18,338,240

THE TENTATIVE ADOPTED AND/OR FINAL BUDGETS ARE NOW FILED IN THE FINANCE DEPARTMENT OF THE CITY OF MIAMI SPRINGS, FLORIDA AS A PUBLIC RECORD





# MAXIMUM MILLAGE LEVY CALCULATION FINAL DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM  
R. 6/10  
Rule 12D-16.002  
Florida Administrative Code

Year	2010	County	Miami-Dade
Principal Authority	CITY OF MIAMI SPRINGS	Taxing Authority	CITY OF MIAMI SPRINGS

1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	(1)
----	---	---	-----

**IF YES, STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.**

2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	6.5888	per \$1,000	(2)
3.	Prior year maximum millage rate with a majority vote from 2009 Form DR-420MM, Line 13	7.1369	per \$1,000	(3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	6.1698	per \$1,000	(4)

**If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.**

**Adjust rolled-back rate based on prior year majority-vote maximum millage rate**

5.	Prior year final gross taxable value from Form DR-420, Line 7	\$	955,006,606	(5)
6.	Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$	6,815,787	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$	0	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$	6,815,787	(8)
9.	Adjusted current year taxable value from Current Year DR-420 Line 15	\$	894,280,376	(9)
10.	Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>		7.6215	per \$1,000 (10)

**Calculate maximum millage levy**

11.	Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted else enter Line 2)</i>	7.6215	per \$1,000	(11)
12.	Change in per capita Florida personal income <i>(See Line 12 Instructions)</i>		.9811	(12)
13.	Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>		7.4775	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>		8.2253	per \$1,000 (14)
15.	Current year adopted millage rate		6.4710	per \$1,000 (15)
16.	<b>Minimum vote required to levy proposed millage:</b> (Check one)			(16)

- a. Majority vote of the governing body: Check here, if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. **Enter Line 13 on Line 17.**
- b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to adopted rate. **Enter Line 15 on Line 17.**
- c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the adopted rate. **Enter Line 15 on Line 17.**
- d. Referendum: The maximum millage rate is equal to the adopted rate. **Enter Line 15 on Line 17.**

17.	The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	7.4775	per \$1,000	(17)
18.	Current year gross taxable value from Current year Form DR-420, Line 4	\$	902,535,320	(18)

19.	Current year adopted taxes (Line 15 multiplied by Line 18, divided by 1,000)	\$	5,840,306	(19)
20.	Total taxes levied at the maximum millage rate (Line 17 multiplied by Line 18, divided by 1,000)	\$	6,748,708	(20)

**DEPENDENT SPECIAL DISTRICTS AND MSTUs**  **STOP HERE, SIGN AND SUBMIT**

21.	Enter the current year adopted taxes of all dependent special districts & MSTUs levying a millage (The sum of all Lines 19 from each district's Form DR-420MM)	\$	0	(21)
22.	Total current year adopted taxes (Line 19 plus Line 21)	\$	5,840,306	(22)

**Total Maximum Taxes**

23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage (The sum of all Lines 20 from each district's Form DR-420MM)	\$	0	(23)
24.	Total taxes at maximum millage rate (Line 20 plus line 23)	\$	6,748,708	(24)

**Total Maximum Versus Total Taxes Levied**

25.	Are total current year adopted taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	(25)
-----	---	---	------

<b>SIGN HERE</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer <i>X James [Signature]</i>			Date 9/28/2010	
	Title CITY MANAGER		Contact Name WILLIAM ALONSO		
	Mailing Address 201 WESTWARD DR		Physical Address SAME AS MAILING		
	City, State, Zip MIAMI SPRINGS, FLA. 33166		Phone Number 305-805-5000	Fax Number 305-805-5037	

**Complete and submit this form to the Department of Revenue with the completed DR-487, Certification of Compliance, within 30 days of the final hearing.**



## VOTE RECORD FOR FINAL ADOPTION OF MILLAGE LEVY

Section 200.065 (5), Florida Statutes

DR-487V  
R. 6/10  
Rule 12D-16.002  
Florida Administrative Code

Counties, municipalities, independent special districts, water management districts, MSTUs, and dependent special districts must use this form to certify the vote of the governing body on the millage rate adopted at their final hearing. The Department will use this form to determine compliance with the maximum millage levy provisions.

Year	2010	County	Miami-Dade
Principal Authority	CITY OF MIAMI SPRINGS	Taxing Authority	CITY OF MIAMI SPRINGS

Please list ALL members of the taxing authority governing body and their vote on the resolution or ordinance stating the millage rate to be levied and adopted at their final hearing (s. 200.065(2)(d), F.S.). Depending on the size of the governing body, all lines may not be needed.

Name	Yes	No	Not Present or Not Voting
1. MAYOR BILLY BAIN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. JENNIFER ATOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. GEORGE LOB	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. DAN ESPINO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. BOB BEST	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Attach additional sheets, if necessary.</b>	<b>FINAL VOTE TOTALS:</b>		
	5	0	0

<b>SIGN HERE</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer		Date	
			09/27/2010	
	Title		Contact Name	
	CITY MANAGER		WILLIAM ALONSO	
	Mailing Address		Physical Address	
201 WESTWARD DR		SAME AS MAILING		
City, State, Zip		Phone Number	Fax Number	
MIAMI SPRINGS, FLA. 33166		305-805-5000	305-805-5037	

**This form must be submitted to the Department of Revenue with DR-487, Certification of Compliance, and DR-420MM, Maximum Millage Levy Calculation Final Disclosure.**

All forms for taxing authorities are available on our web site at  
<http://dor.myflorida.com/dor/property/trimmax.html>



# CERTIFICATION OF FINAL TAXABLE VALUE

DR-422  
R. 6/10  
Rule 12D-16.002  
Florida Administrative Code

Year 2010	County MIAMI-DADE	Is VAB still in session? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Principal Authority CITY OF MIAMI SPRINGS		Check type <input type="checkbox"/> County <input checked="" type="checkbox"/> Municipality <input type="checkbox"/> School District <input type="checkbox"/> Independent Special District <input type="checkbox"/> Water Management Dist.
Taxing Authority CITY OF MIAMI SPRINGS		Check type <input checked="" type="checkbox"/> Principal Authority <input type="checkbox"/> Dependent Special District <input type="checkbox"/> MSTU <input type="checkbox"/> Water Management District Basin

## SECTION I: COMPLETED BY PROPERTY APPRAISER

1. Current year gross taxable value from Line 4, Form DR-420	\$	902,535,320	(1)
2. Final current year gross taxable value from Form DR-403 Series	\$	899,669,046	(2)
3. Percentage of change in taxable value (Line 2 divided by Line 1, minus 1, multiplied by 100)		-0.32 %	(3)

The taxing authority must complete this form and return it to the property appraiser by 4:00 P.M. 10/08/2010  
time date

<b>SIGN HERE</b>	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser 	Date	10/4/2010

## SECTION II: COMPLETED BY TAXING AUTHORITY

MILLAGE RATE ADOPTED BY RESOLUTION OR ORDINANCE AT FINAL BUDGET HEARING UNDER s. 200.065(2)(d), F.S.

If this portion of the form is not completed in full your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter N/A or -0-.

### Non-Voted Operating Millage Rate (from resolution or ordinance)

4a.	County or municipal principal taxing authority	6.4710	per \$1,000	(4a)
4b.	Dependent special district name		per \$1,000	(4b)
4c.	Municipal service taxing unit (MSTU) name		per \$1,000	(4c)
4d.	Independent special district		per \$1,000	(4d)
4e.	School district	Required Local Effort	per \$1,000	(4e)
		Capital Outlay	per \$1,000	
		Discretionary Operating	per \$1,000	
		Discretionary Capital Improvement	per \$1,000	
		Critical Capital Outlay or Critical Operating	per \$1,000	
		Additional Voted Millage	per \$1,000	
4f.	Water management district	District Levy	per \$1,000	(4f)
		Basin	per \$1,000	

<b>COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS</b> may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)		
5.	Unadjusted gross ad valorem proceeds (Line 1 multiplied by Line 4a, 4e, or 4f as applicable, divided by 1,000)	\$ (5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) (Line 5 divided by Line 2 multiplied by 1,000)	per \$1000 (6)
<b>MSTUs, DEPENDENT SPECIAL DISTRICTS, and INDEPENDENT SPECIAL DISTRICTS</b> may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 3% (s. 200.065(6), F.S.)		
7.	Unadjusted gross ad valorem proceeds (Line 1 multiplied by Line 4b, 4c, or 4d as applicable, divided by 1,000)	\$ (7)
8.	Adjusted Millage rate (Only if Line 3 is greater than plus or minus 3%) (Line 7 divided by Line 2, multiplied by 1,000)	per \$1000 (8)

<b>SIGN HERE</b>	<b>Taxing Authority Certification</b>	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer	Date 11/5/10	
	Title City Manager	Contact Name William Adams	
	Mailing Address 201 Westside Drive	Physical Address SAME AS MAILING	
	City, State, Zip MIAMI SPRING FL 33166	Phone Number 305-845-7014	Fax Number 305-845-7037

**INSTRUCTIONS**

**SECTION I: Property Appraiser**

1. Initiate a separate DR-422 form for each DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, submitted.
2. Complete Section 1 and sign.
3. Send the original to the taxing authority and keep a copy.

**SECTION II: Taxing Authority**

1. Complete Section II and sign.
2. Return the original to the property appraiser.
3. Keep a copy for your records.
4. Send a copy to the tax collector.
5. Send a copy with the DR-487, *Certification of Compliance*, to the Department of Revenue at the address below. Send separately if the DR-487 was previously sent to the Department.

Florida Department of Revenue  
Property Tax Oversight - TRIM Section  
P. O. Box 3000  
Tallahassee, Florida 32315 - 3000

All taxing authorities must complete Line 4, millages adopted by resolution/ordinance at final budget hearing.  
Counties, municipalities, schools, and water management districts may complete Line 5 and Line 6 only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)  
MSTUs, dependent special districts, and independent special districts may adjust the non-voted millage rate only when Line 3 is greater than plus or minus 3%. (s. 200.065(6), F.S.)  
**Adjusted millage rate must comply with statutes.** The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.  
Multi-county and water management districts must complete a separate DR-422 for each county.

All forms for taxing authorities are available on our website at  
<http://dor.myflorida.com/dor/property/trimmax.html>



# CERTIFICATION OF FINAL VOTED DEBT MILLAGE

Section 200.065(1) and (6), Florida Statutes

DR-422DEBT  
R 6/10  
Rule 12D-16.002  
Florida Administrative Code

Year	2010	County	MIAMI-DADE	Is VAB still in session?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Principal Authority				Check type		
CITY OF MIAMI SPRINGS				<input type="checkbox"/> County <input checked="" type="checkbox"/> Municipality <input type="checkbox"/> School District <input type="checkbox"/> Independent Special District <input type="checkbox"/> Water Management Dist.		
Taxing Authority				Check type		
CITY OF MIAMI SPRINGS				<input checked="" type="checkbox"/> Principal Authority <input type="checkbox"/> MSTU <input type="checkbox"/> Water Management District Basin <input type="checkbox"/> Dependent Special District		
LEVY DESCRIPTION						

## SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year gross taxable value from Line 4, Form DR-420Debt	\$	902,535,320	(1)
2.	Final current year gross taxable value from Form DR-403 Series	\$	899,669,046	(2)
3.	Percentage of change in taxable value (Line 2 divided by Line 1, minus 1, multiplied by 100)		-0.32%	(3)

The taxing authority must complete this form and return it to the property appraiser by 4:00 P.M on 10/08/2010  
time date

<b>SIGN HERE</b>	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser		Date 10/4/2010

## SECTION II: COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in full your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

Voted debt service millage adopted by resolution or ordinance at final budget hearing under s. 200.065(2)(d), F.S.

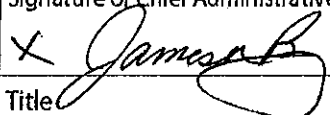
4a.	Voted debt service millage	.4658	per \$1,000	(4a)
4b.	Other voted millage (In excess of the millage cap and not more than two years)		per \$1,000	(4b)

**COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS** may adjust the voted debt millage rate only if the percentage on Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)

5.	Unadjusted gross ad valorem proceeds (Line 1 multiplied by Line 4a or 4b, as applicable, divided by 1,000)	\$	424,011.09	(5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) (Line 5 divided by Line 2 multiplied by 1,000)		-0-	per \$1000 (6)

**MSTUs, DEPENDENT SPECIAL DISTRICTS, and INDEPENDENT SPECIAL DISTRICTS** may adjust the voted debt millage rate only if the percentage on Line 3 is greater than plus or minus 3% (s. 200.065(6), F.S.)

7.	Unadjusted gross ad valorem proceeds (Line 1 multiplied by Line 4a, or 4b as applicable, divided by 1,000)	\$	-0-	(7)
8.	Adjusted Millage rate (Only if Line 3 is greater than plus or minus 3%) (Line 7 divided by Line 2, multiplied by 1,000)		-0-	per \$1000 (8)

<b>SIGN HERE</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer			Date	
				10/5/10	
	Title		Contact Name		
	City Manager		William Alonzo		
Mailing Address		Physical Address			
201 Westwood Drive		Same as mailing			
City, State, Zip		Phone Number	Fax Number		
Miami Springs FL 33166		305-805-5014	305-805-5037		

**CERTIFICATION OF FINAL VOTED DEBT MILLAGE  
INSTRUCTIONS**

**SECTION I: Property Appraiser**

1. Initiate a separate DR-422DEBT, *Certification of Final Voted Debt Millage*, for each DR-420DEBT, *Certification of Voted Debt Millage*, submitted.
2. Complete Section 1 and sign.
3. Send the original to the taxing authority and keep a copy.

**SECTION II: Taxing Authority**

1. Complete Section II and sign.
2. Return the original to the property appraiser.
3. Keep a copy for your records.
4. Send a copy to the tax collector.
5. Send a copy with your DR-487, *Certification of Compliance*, to the Department of Revenue at the address below. Send this form separately if the DR-487, *Certification of Compliance*, was previously sent to the Department.

Florida Department of Revenue  
Property Tax Oversight - TRIM Section  
P. O. Box 3000  
Tallahassee, Florida 32315-3000

Counties, municipalities, schools, and water management districts may complete Line 5 only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.)

MSTUs, dependent special districts, and independent special districts may complete Line 6 only when Line 3 is greater than plus or minus 3%. (s. 200.065(6), F.S.)

**Adjusted millages must comply with statutes.** The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.

All forms for taxing authorities are available on our website at  
<http://dor.myflorida.com/dor/property/trimmax.html>