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**AMENDMENT 1**  
**Construction Engineering and Inspection Services for the South Royal  
Poinciana Stormwater and Roadway Improvements Project  
(RFQ.: 02-22/23)**

November 18, 2022

Request for Qualifications No.: 02-22/23, for Construction Engineering and Inspection Services for the South Royal Poinciana Stormwater and Roadway Improvements Project is amended as follows:

This addendum is issued to clarify the previously issued request for qualifications documents and is hereby made a part of the contract documents. All requirements of the documents not modified herein shall remain in full force and effect as originally set forth.

The following are question(s) received for clarification purposes, along with their answer(s) with respect to this solicitation.

1. **Question:** You are requesting SF-330s in Tab D, which include resumes. Tab E requests one-page resumes. Do you want resumes in both Sections?
1. **Answer:** Yes.
2. **Question:** Are the landscaping plans available?
2. **Answer:** Yes, construction and landscape drawings can be found on the City’s webpage:  
[RFQ# 02-22/23 - Construction and Landscape Drawings](#)
3. **Question:** Form 15 A-L including Appendices A-E, appears that it should be for the contractor and not for the consultant. There are a few that apply to the consultant such as Disclosure for lobbying of Activities 375-030-34 and 375-030-30 but most are for the contractor?
3. **Answer:** The Contractor/Consultant shall submit any and all forms which apply to them specifically. If the form does not apply, you may write “Not Applicable” on those pages.
4. **Question:** Estimated Duration of the Contract? And please also clarify if any additional days for pre-construction and post-construction/final-package services have been accounted into the total number of days estimated? days.
4. **Answer:** Construction schedule to be confirmed with the selected contractor. Preconstruction and post-construction package services shall be accounted in the project schedule.
5. **Question:** Estimated Budget for all the CEI Services required.
5. **Answer:** Budget for CEI services is not available, to be negotiated with selected firm.

- 6.Question:** Estimated CEI Staffing to cover and report all the construction operations, and project administration?
- 6. Answer:** Consultant shall provide qualified personnel necessary to carry out its responsibilities efficiently and effectively under this Agreement. At a minimum it is expected a CEI Senior Project Engineer and CEI Project Administrator/Contract Support Specialist or CEI Senior Inspector and clerical support.
- 7. Question:** Is the City providing the Laboratory Services for Verification Testing?
- 7. Answer:** Laboratory services are the responsibility of the selected CEI.
- 8. Question:** Is the City providing the Surveying Control Services?
- 8. Answer:** Surveying Control Services are the responsibility of the selected CEI.
- 9. Question:** Is the City providing the Public Information and Community Outreach Specialist Services?
- 9. Answer:** Yes.
- 10. Question:** Please provide the estimated start date for the CEI services as well.
- 10. Answer:** Estimated services to start upon approval by City Commission, scheduled for the meeting in January 2023.
- 11. Question:** What would you like the reference letters to state at minimum?
- 11. Answer:** Reference letters shall include positive feedback with respect to working with your company, preferably for similar projects in nature as to our request via this solicitation.
- 12. Question:** Tab D – item #9, it’s asking for SF330s forms showing the firm’s data and supporting the firm’s ability to perform each category of work required. Should we submit a fully completed SF330 Part I and II in this section?
- 12. Answer:** Yes.
- 13. Question:** Is there a bond requirement?
- 13. Answer:** As referenced on Page 8 of the RFQ, performance and payment bonds are required for the Contractor.
- 14. Question:** What is the project start date?
- 14. Answer:** See response to Question 10 above.
- 15. Question:** What is the contract amount?
- 15. Answer:** See response to Question 5 above.
- 16. Question:** Is this an electronic submittal?
- 16. Answer:** As referenced on Page 2 of the RFQ, submittals can be made in person at the City Clerk’s Office (1 hardcopy) or electronically via DemandStar.
- 17. Question:** Aren’t bonds only required for the Contractor?
- 17. Answer:** Performance bonds are generally required for construction services. CEI is considered professional services and they have their professional liabilities, not bonds. Page 8 of the RFQ states a Performance and Payment Bond is required. See Page 8 Section 1.24, 1.24.1, 1.24.2, and 1.24.3.
- 18. Question:** Who are the Evaluation Committee Members?
- 18. Answer:** To be determined. At this time the City is working on the schedule of participants for the selection committee.

**19. Question:** Will the list of attendees be published?

**19. Answer:** Yes. The Sign-In Sheet was posted on the City's website – Procurement Page and on DemandStar.

**20. Question:** Is there a limit to the amount of teams a sub-contractor can be on?

**20. Answer:** No.