

**RESOLUTION NO. 2013-3591**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS APPOINTING SUZANNE S. HITAFFER AS "ACTING" CITY CLERK OF THE CITY; ESTABLISHING THE SALARY AND BENEFITS OF THE CITY CLERK; EFFECTIVE DATE**

**WHEREAS**, the position of City Clerk became vacant upon the retirement of City Clerk Magali Valls; and,

**WHEREAS**, City Charter Section 8.02 provides that the City Clerk shall be appointed by the City Council; and,

**WHEREAS**, Deputy City Clerk Suzanne S. Hitaffer has performed the duties and responsibilities of the City Clerk's office for many years under the supervision of the City Clerk and has the experience and knowledge to carry out the duties of the City Clerk's position; and,

**WHEREAS**, the City Council of the City of Miami Springs has determined that it is in the best interests of the City to appoint Suzanne S. Hitaffer as the "Acting" City Clerk, as she has proven to be both well qualified and deserving the appointment as "Acting" City Clerk:

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA:**

**Section 1:** That the City Council of the City of Miami Springs hereby appoints Suzanne S. Hitaffer to be the "Acting" City Clerk of the City of Miami Springs.

**Section 2:** That the City Council appointment of Suzanne S. Hitaffer as "Acting" City Clerk is in conformity with, and subject to, the provisions contained in City Charter Section 8.02.

**Section 3:** That the "Acting" City Clerk shall receive a salary of \$71,850 and the employee benefits commensurate with the position of "Acting" City Clerk.

**Section 4:** That the provisions of this Resolution shall be effective immediately upon adoption by the City Council.

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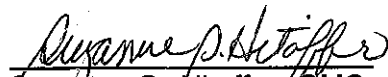
PASSED AND ADOPTED by the City Council of the City of Miami Springs, Florida, this 12<sup>th</sup> day of August, 2013.

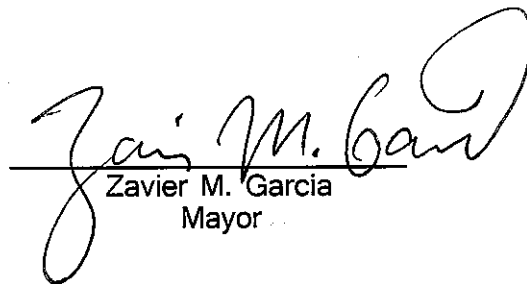
The motion to adopt the foregoing resolution was offered by Councilman Bain, seconded by Vice Mayor Windrem, and on roll call the following vote ensued:

Vice Mayor Windrem	"aye"
Councilman Bain	"aye"
Councilman Lob	"aye"
Councilman Petralanda	"aye"
Mayor Garcia	"aye"




ATTEST:

  
Suzanne S. Hitaffer, CMC  
Acting City Clerk

  
Zavier M. Garcia  
Mayor

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

  
Jan K. Seiden, Esquire  
City Attorney

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